

GUIDED GROWTH

FOR A **COMMUNITY-CENTERED** FUTURE



CITY OF CEDAR PARK
ANNUAL BUDGET
FISCAL YEAR 2018



**CITY OF CEDAR PARK ADOPTED BUDGET
FOR THE FISCAL YEAR OCTOBER 1, 2017 – SEPTEMBER 30, 2018**

This budget will raise more total property taxes than last year's budget by \$2,607,560 or 7.12%, and of that amount \$1,432,018 is tax revenue to be raised from new property added to the tax roll this year.

On September 14, 2017, the following City Council members voted on the adoption of the fiscal year 2016-2017 proposed budget:

COUNCIL MEMBER	Vote
Matt Powell, Mayor	For
Stephen Thomas, Place 1	For
Corbin Van Arsdale, Place 2	For
Anne Duffy, Place 3	For
Cobby Caputo, Place 4	For
Heather Jefts, Place 5	For
Kristyne Bollier, Place 6 & Mayor Pro Tem	For

The City of Cedar Park’s adopted and calculated property tax rates are as follows:

	FY 2017-2018	FY 2016-2017
Cedar Park Tax Rate		
Property Tax Rate	\$0.45750	\$0.47000
M&O Tax Rate	0.23345	0.23125
Debt Rate	0.22405	0.23875
Truth-In-Tax Tax Rate Calculations		
Effective Rate	\$0.45552	\$0.44889
Effective M&O Tax Rate	0.21898	0.21713
Rollback Tax Rate	0.46305	0.47725

The total amount of municipal debt obligations secured by property taxes for the City of Cedar Park is \$144,480,000.

Due to the passage of S.B. No. 656, Section 102.007 of the Local Government Code was amended to require the above information on the cover page for a budget document. In compliance with the new requirements, the City of Cedar Park is providing the above statements on this cover page of its budget.



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Vision Statement

Cedar Park is a safe, family oriented and business friendly community that makes the best use of all of its resources.



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Mission Statement

The mission is to provide the moral leadership, services, and infrastructure necessary to achieve a safe community and a high quality of life for all our citizens.



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CORE VALUES

COMMUNITY

We strive to improve, promote and help the community where we work and live. We are bridge builders that encourage opportunities to connect our residents, businesses and visitors.

SERVICE

Our commitment to excellent service is at the core of what we do. We exhibit pride, enthusiasm and dedication in our work and strive to improve the community and better people's lives.

LEADERSHIP

We provide positive influences for citizens. We overcome obstacles and move forward in a direction that follows our community vision.

INNOVATION

We have a healthy desire to improve Cedar Park and support the use of original and creative methods to better the City. We believe that discovering new ideas and embracing change provides opportunities for success.

PROFESSIONALISM

We are an efficient and responsive organization providing the highest level of knowledge and expertise. Through our work we promote fairness, dignity and respect for our customers and workforce.

INTEGRITY

We adhere to the highest ethical standards. We are honorable, fair and sincere and strive to uphold our organizational values with our decisions and in our actions. We understand that trust is earned through good character.

FISCAL RESPONSIBILITY

As stewards of public resources, we aim to prudently utilize those resources while always operating with the goal of delivering value and sustaining long-term success.



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BE CEDAR PARK.

2017 STRATEGIC GOALS



COMMUNITY

- Revitalize Bell Boulevard
- Encourage Placemaking
- Utilize New Ways to Engage Citizenry
- Celebrate Our Heritage
- Launch Community Pride Initiatives
- Cultivate and Strengthen Successful Internal, Local & Regional Relationships
- Promote Big Wins
- Support and Implement Video-Conferencing for Council Meetings



SAFETY & SECURITY

- Initiate Fire Station 5 Building and Staffing Plans
- Expand Police Department Facility
- Develop Strategy for Neighborhood Flooding Concerns
- Complete Drainage Funding Study
 - Examine Various Funding Sources
 - Prioritize Drainage Projects Based on Criteria
 - Monitor Legislation to Allow Sales Tax Reallocation



STEWARDSHIP

- Maintain Strong Fiscal Health
 - Manage Water and Wastewater Rates
 - Prudent Management of Ad Valorem Rates
 - Explore and Analyze Funding Options for Services and Capital Programs
- Continue Implementation of 2015 Bond Program
 - Streets & Roads
 - Public Safety
 - Parks & Recreation
 - Public Library
- Continue Strong Support of Core Services Including Needs for Police, Fire, Drainage, Street Maintenance
- Convene a Charter Review Committee
- Review Board and Commission Structures and Functions
- Ensure Infrastructure Development and Maintenance
 - Water and Wastewater System
 - Roads
 - Information Technology
- Leverage and Enhance Technology to Improve Operations
 - Advanced Metering Infrastructure
- Actively Support the City's Legislative Agenda



BRIGHTER FUTURE

- Identify and Promote Space for Job Creation
- Attract Large Employers
- Develop Strategies Related to Missing Places
 - Family Entertainment
 - Business Park
 - Walkable Mixed-Use
- Ensure Continued Adequacy of Water Supply for Growth
- Explore Enhancement and Redevelopment Opportunities in Long Established Areas
- Proactively Recruit Desired Retailers
- Progress Towards Full Service Hotel/Conference Space
- Partner for Regional/Intercity Opportunities
- Initiate Regular Comprehensive Plan Updates
- Zoning Review for Economic Development & Land Use Diversification
 - Review FLUP process
 - Utilize Economic Expertise
 - Modify Ordinances to Reflect Future Needs and the Community
 - Clarify the Planning & Zoning Flow Process (From "Conceptual" through "Executed")

Goals and Objectives

The following goals and objectives have been developed based on the public input received at the Town Hall meeting and the *ImagineCedarPark* website, and refined through discussions with the Comprehensive Plan Advisory Committee (CPAC) members and City Staff to address Cedar Park's unique needs. Goals are broad ideas, and objectives are steps to achieve the goals. The goals and objectives identified within this section relate to various elements of the Comprehensive Plan. Each element of this plan has a goal to describe the ultimate purpose of the element. Each goal has associated objectives, which will be used to develop specific action items recommended to accomplish the objectives.

Future Land Use

Goal | *Plan for land uses that are balanced and compatible that promote Cedar Park as a prime destination for families and businesses.*

- Objective 1** Focus on business attraction and retention to be a destination for major employers and innovative entrepreneurs.
- Objective 2** Establish Cedar Park as a regional destination for family-oriented activities.
- Objective 3** Plan for central gathering areas in the community that are interesting, vibrant, and encourage social interaction.
- Objective 4** Ensure an appropriate mix of land use types within the City.
- Objective 5** Encourage redevelopment in appropriate locations throughout the City.

Transportation

Goal | *Plan for transportation improvements and modifications to support the growing community.*

- Objective 6** Address current and projected heavy traffic volumes moving through and within Cedar Park.
- Objective 7** Improve east-west connectivity within the City where possible.
- Objective 8** Improve pedestrian connectivity and safety, especially near Bell Boulevard.
- Objective 9** Assess transportation options and desires within the community.
- Objective 10** Maintain acceptable level of service for roadways and intersections.

Infrastructure

Goal | *Plan for infrastructure improvements to support the growing community.*

- Objective 11** Ensure quality of water and wastewater systems.
- Objective 12** Ensure the City has adequate and reliable water sources.
- Objective 13** Ensure cost efficient operations of the City's wastewater facilities.
- Objective 14** Address drainage concerns within older neighborhoods.

Public Facilities

Goal | *Ensure that the level of City services within Cedar Park is maintained as the City continues to increase in population and area.*

- Objective 15** Meet the community's needs for public safety and service.
- Objective 16** Meet the community's demand for amenities, such as libraries, recreational facilities, and cultural facilities.
- Objective 17** Coordinate with the in-progress Parks and Recreation Master Plan to ensure recreation amenities meet the needs for the increasing population.

Livability

Goal | *Ensure that Cedar Park is a desirable place to live, work, worship, and raise a family.*

- Objective 18** Address the physical appearance of the built environment to ensure that a positive image of Cedar Park is exhibited to residents and visitors.
- Objective 19** Maintain a civic-minded community with a strong social fabric that promotes social, economic, and spiritual interaction and quality of life at a community-wide level.
- Objective 20** Improve the walkability and connectedness of Cedar Park for pedestrians and bicyclists.
- Objective 21** Foster a sense of belonging to the community as a whole, bringing together and representing all neighborhoods and groups to reach city-wide visions.



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ELECTED OFFICIALS

CITY COUNCIL Two-Year Terms

<u>NAME</u>	<u>TERM EXPIRES</u>
Matt Powell, Mayor	May 2018
Stephen Thomas, Place 1	May 2019
Corbin Van Arsdale, Place 2	May 2018
Anne Duffy, Place 3	May 2019
Cobby Caputo, Place 4	May 2018
Heather Jefts, Place 5	May 2019
Kristyne Bollier, Place 6; Mayor Pro Tem	May 2018

COUNCIL APPOINTED OFFICIALS

<u>POSITION</u>	<u>NAME</u>	<u>DATE APPOINTED</u>
City Manager	Brenda Eivens	December 22, 2005
City Attorney	JP LeCompte	March 1, 2014
City Judge	Joseph Oswald	September 1, 2005

CITY MANAGER APPOINTED OFFICIALS

<u>POSITION</u>	<u>NAME</u>	<u>DATE APPOINTED</u>
Assistant City Manager	Sam Roberts	January 3, 1996
Assistant City Manager	Katherine Caffrey	April 22, 2015
Director of Economic Development	Phil Brewer	May 1, 2005
City Secretary	LeAnn Quinn	July 12, 1999
Director of Finance	Kent Meredith	December 14, 2015
Police Chief	Sean Mannix	January 21, 2013
Fire Chief	James Mallinger	November 29, 2011
Court Administrator	April Christiansen	January 24, 2007
Director of Development Services	Chris Cople	August 1, 2014
Director of Parks and Recreation	Curt Randa	August 14, 2006
Library Director	Julia Mitschke	April 11, 2015
Director of Utilities	Eric Rauschuber	May 22, 2004
Information Services Director	Tim Scott	April 27, 2015
Human Resources Director	Christina Cummings	March 28, 2016
Engineering Director	Darwin Marchell	September 4, 1996
Director of Business Services	Daron Butler	May 4, 2015

BOARDS AND COMMISSIONS

PLANNING AND ZONING COMMISSION

Mark McDonald, Secretary
Randy Strader, Chair
Sara Grof
Audrey Wernecke
Kevin Harris
Candace Lambert
Bob Ingraham, Vice Chair

CIVIL SERVICE COMMISSION

Barbara Boulware-Wells
Nelson Ramirez
Christina Cummings

PARKS, ARTS, AND COMMUNITY ENRICHMENT (PACE) BOARD

Virginia Herdandez
Carl Abseck
Julie Hastings, Vice Chair
Dimitri Nichols
Shellie McMahon
Kathleen Harman, Chair
Andy deBruyn, Secretary

TOURISM ADVISORY BOARD

Robert Schoen
Matthew Olguin, Chair
Linda Ayotte
Joe Greco
Tona Allen
Troy Storm, Vice Chair
Jeff Kikel

ECONOMIC DEVELOPMENT CORPORATION (4A)

Tom Moody
Lance Gunn
Mark Ayotte
Eric Boyce
Kevin Lancaster, President
Christine Blair
Kelly Brent, Vice President

COMMUNITY DEVELOPMENT CORPORATION (4B)

David S. Burger
Ginger Goodin
Bob Lemon
Ramona Kar
Ryan Wood
Mel Kirkland

TIRZ BOARD #1

The Board is filled by members of the City Council.

TIRZ BOARD #2

The Board is filled by members of the City Council.

HISTORY OF CEDAR PARK

For millennia, the area now known as Cedar Park has undergone major transformation. Once under water, the City of Cedar Park now sits on the precipice of the majestic Hill Country. The changes in the landscape are overshadowed only by the lives of the colorful people who are part of the city's rich history.

The earliest known explorers and inhabitants were Spanish, French, Comanche, Mexicans and pioneer settlers until late 1982 when a startling discovery was made during an initial survey for a road extension in Cedar Park. Excavation uncovered a female adult skeleton that was later named the "Leanderthal Lady". She is 10,500 years old. The discovery defined the area as a site for American Indian trade, in which Indians from distant tribes created a bustling marketplace for regional trade and free enterprise.

Refuse heaps of primitive habitations, also known as middens, have shown to contain darts for small game, traps for rodents and birds, fish spears, stones to grind seeds, and baskets in the area. Mounds of shells indicate that these early inhabitants lived on shellfish, a practice which continued for thousands of years and extended into the time of the early Tonkawa Indians. Burned rock middens are numerous along Brushy Creek.

Early Settlement

During the Texas War for Independence in 1836, a group of Texas Rangers under the command of Captain Tumlinson built a fort on Blockhouse Creek, known as Block House and Tumlinson Fort. It was the first fort built in Williamson County, though it was later burned by the Comanche.

Throughout the 1800s, the area was home to three settlements of Buttercup, Brueggerhoff and Running Brushy. These settlements developed into what is now Cedar Park.

Buttercup, a rural community located in southern Cedar Park, was settled in the 1850s primarily by the Dodd, McRae, and Crumley families. Also known as Doddborro and Doddville, Buttercup had a cotton gin, store and post office. The Dodds owned a farm and grocery store, the McRaes were farmers, and Dr. Crumley was the local physician. Buttercup now lies underwater behind a conservation dam built west of Highway 183 just south of Cypress Creek Road in 1956.

In 1873, GW & Harriet Cluck bought land situated on the head waters of Brushy Creek. They launched development of the community as they purchased more land and created new businesses in the Running Brushy area as it was known at the time. The name Running Brushy came from a heavy flowing creek on the Cluck homestead. The creek continues to run to this day. The Clucks became the founders of what would eventually become Cedar Park.

The area was renamed Brueggerhoff in 1883 when the railroad came to the area. The Clucks sold land to the railroad for buildings, with the provisions they set aside a portion for a "park" area. The "park" was beautifully landscaped and maintained by the railroad station master, and was referred to as one of "Austin's First Country Clubs". Austinites would ride special trains to Cedar Park and spend the day picnicking and strolling through the lush grounds. During this time, Emmett Cluck initiated a change of the name of the community to Cedar Park.

Commerce in the area was dominated by the railroad and a rock quarry. The rock quarrying business blossomed in 1897 when Cedar Park became the heaviest freight loader between Austin

HISTORY OF CEDAR PARK

and Llano. The limestone quarried in Cedar Park was shell stone, the only source in America, and was shipped throughout the country. Stone from these quarries was used to build several famous buildings around Texas.

The 1900's

In 1942, Roscoe Faubion bought several acres of the Cluck land and built a combination post office/grocery store and gas station, which was the hub of the community for years. A new post office was built across the street years later, and in 2000 the 1942 post office was demolished.

Also in 1942, the State Legislature voted to buy land to house and raise food for the residents of the Austin State School. From 1943 through 1948 the State Dairy and Hog Farm leased the Cluck land, providing meat, milk, butter, and vegetables to its residents, who worked the farm for therapy. In 1968, the hog farm was closed and the land became the Leander Rehabilitation Center, providing permanent camp shelters, a dormitory, wilderness camping areas, lakes, picnic areas, and other features.

By the 1960s, nearly all traces of the earlier town had vanished. The church/school, depot, and railroad worker cabins had been torn down or moved to other locations. The only remaining buildings were homes of the Cluck family and the railroad section foreman.

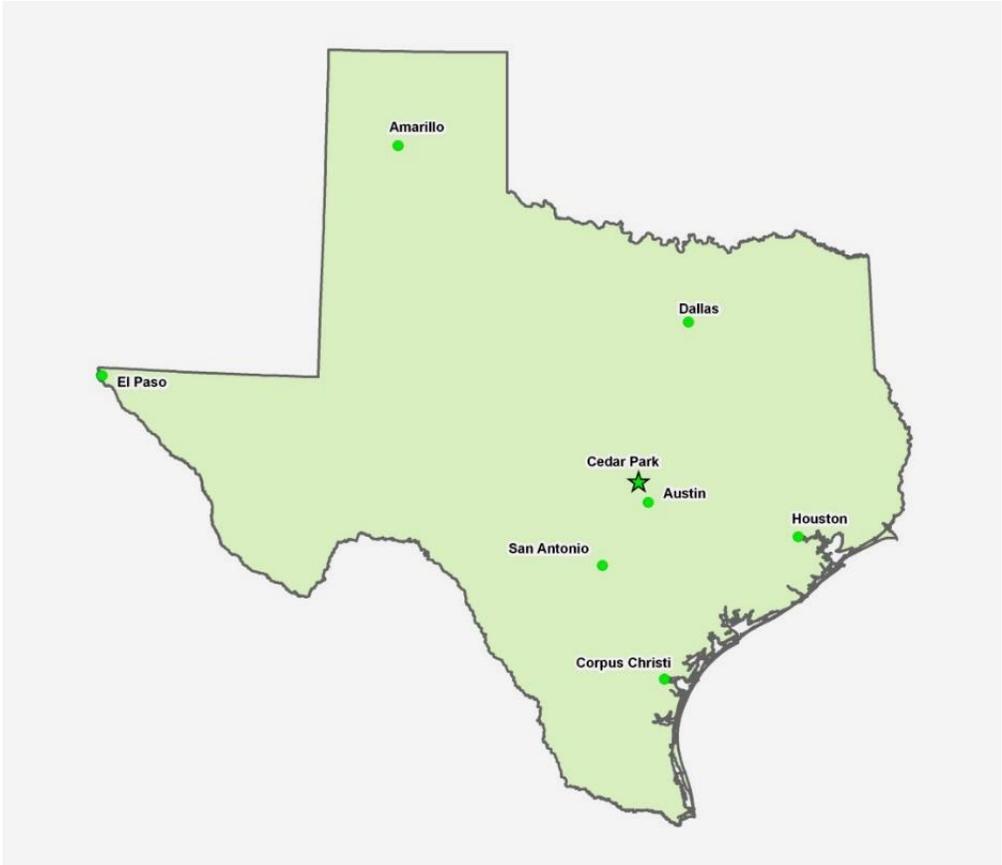
Recent History and the Future

The 1970s saw the onset of real growth for Cedar Park. The population was small, yet 24 businesses and two churches sustained residents of many larger subdivisions built in close proximity to Cedar Park. As Austin began to encroach, the residents of Cedar Park held an election for incorporation on February 24, 1973. The election passed 1300 to 51. The current City of Cedar Park lies northwest of Austin on US 183. Cedar Park became a home rule city when the charter was adopted by the voters in an election held on January 17, 1987. With a population of 1800, Cedar Park had few resources to conduct city business, but the determination of its residents prevailed and the city grew.

Since 1970, the city has grown from a small bedroom community of 687 to a city of more than 54,000 within the city limits and 80,000 in the extraterritorial jurisdiction (ETJ). Cedar Park has grown by more than 400% for the past two decades and is now the third largest city in the Austin area. The City now includes the HEB Center, which houses the Texas Stars hockey team and the Austin Spurs Basketball team, a full-service regional hospital and several major retail developments.

CITY AND AREA DEMOGRAPHICS

Location



Cedar Park is located in southern Williamson County and Northern Travis County in Texas along the US Highway 183 corridor. US Highway 183 links the southeast and northwest sectors of the Austin Metro Area. In addition to being strategically located along the 183 corridor, Cedar Park is approximately 9 miles from Interstate 35 which is one of the busiest commercial routes.

Below is a table of distance and times to major cities in Texas. The calculations are based upon a travel of city hall to city hall.

City	Distance*	Travel Time*
Amarillo	470.30 miles	7 hours 52 minutes
Austin	20.62 miles	27 minutes
Corpus Christi	212.85 miles	3 hours 54 minutes
Dallas	182.34 miles	2 hours 59 minutes
El Paso	594.20 miles	8 hours 23 minutes
Houston	176.56 miles	3 hours 0 minutes
San Antonio	99.85 miles	1 hour 45 minutes

* Distance and Travel time provided by MapQuest ®

CITY AND AREA DEMOGRAPHICS

Climate

Average Annual Temperature	70 degrees Fahrenheit	
Median Winter Temperature	53 degrees Fahrenheit	
Median Summer High Temperature	85 degrees Fahrenheit	
Record Low Temperature	(2) degrees Fahrenheit	January 31, 1949
Record High Temperature	112 degrees F	August 28, 2011
Average Annual Precipitation	31.92 Inches	
Record High Precipitation	7.55 Inches	November 15, 2001

Population

	1990	1995	2000	2005	2010	2015
Cedar Park	5,161	14,832	26,049	42,618	50,864	67,500
Cedar Park ETJ	6,147	5,079	11,589	19,855	20,929	17,300

Source – Cedar Park Development Services Department

Unemployment Rates

	1990	1995	2000	2005	2010	2015
Cedar Park	N/A	N/A	N/A	3.8%	5.9%	3.0%
Williamson County	N/A	N/A	2.8%	4.6%	7.4%	3.5%
Austin MSA	N/A	N/A	3.0%	4.5%	7.1%	4.5%
Texas	6.4%	6.1%	4.4%	5.4%	8.2%	5.3%
USA	5.6%	5.6%	4.0%	5.1%	9.6%	5.3%

Source – Texas Workforce Commission (www.Tracer2.com)

Educational Attainment

Educational Attainment by Population Percentage

<small>< 9th</small> Grade	<small>9th-12th</small> Grade	High School Graduate	Some College	Associate's Degree	Bachelor's Degree	Graduate or Professional Degree
1.5%	2.9%	17.1%	25.6%	8.4%	30.7%	13.7%

Source – United States Census Bureau, 2016 Estimates

Education

Austin Community College – Cedar Park Campus

Primary Education provided by Leander Independent School District (LISD):

School Type	School Name	School Type	School Name	
High Schools (9 th -12 th grades)	Cedar Park	Elementary Schools (K – 5 th grade)	Charlotte Cox	C.C. Mason
	Vista Ridge		Cypress Creek	Pauline Naumann
			Deer Creek	Reagan
Middle Schools (6 th -8 th grades)	Cedar Park		Ada Mae Faubion	Leonard Reed
	Artie L. Henry		Lois F. Giddens	Westside
	Running Brushy		Patricia Knowles	



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Cedar Park
Texas**

For the Fiscal Year Beginning

October 1, 2016

Executive Director



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GUIDE TO THE BUDGET

OVERVIEW

This overview is designed to assist the reader in the use and comprehension of the City of Cedar Park's Adopted Budget Document. The Annual Operating Budget serves as a policy document, a financial plan, an operations guide, and a communications device for the City.

It is the foundation for the City's allocation of resources toward service delivery plans providing quality services, targeted investments, and continued improvements. It also reflects incremental changes addressing service requirements and builds upon initiatives funded in prior years, while establishing new direction for programs. The Budget Document is also used to evaluate the effectiveness of City programs and services while providing extensive information on municipal operations.

BUDGET SECTIONS

The Budget Document is arranged in six sections that are separated by their respective tabs. Below is a brief description of the materials found in each of the sections.

- ◆ Budget Guide
- ◆ Budget Summary
- ◆ Source & Use of Funds Statements
- ◆ City Service Plans
- ◆ Capital Improvement Plan
- ◆ Appendix

Budget Guide - This section is intended to provide the reader a summary of the Budget Document and educate the user on the City's financial and budget policies.

Budget Summary - This section contains the City Manager's transmittal letter, the budget summary, program changes, and personnel schedule. The transmittal letter is the City Manager's message to the Mayor and City Council highlighting significant changes in the Adopted Budget. It also provides the reader with a synopsis of the Adopted Budget, including information on expenditures and revenues, major program changes, and a schedule of staffing levels detailing changes in the City's authorized positions.

Source & Use of Funds Statements - This section is organized by fund type and contains a schedule of revenues, appropriations, and fund balance for each City fund, arranged by fund type, including the General Fund, Special Revenue Funds, Enterprise Funds, Expendable Trust Funds, and Debt Service Funds.

City Service Plans - This section is organized by department and provides the reader a better understanding of the kind of services provided by the City through each City department. Department summaries contain an organizational chart, mission and vision statement, a description of services provided, performance indicators, staffing levels, and budget by category. For further explanation on this section, see the City Service Plans Overview found immediately following the City Service Plans tab.

Capital Improvement Plan - This section consists of the City's Capital Improvement Plan. The program represents the City's long range infrastructure development and improvement plan. This section details the types of debt issued by the City which includes General Obligation Bonds, Short-Term Tax Notes and Revenue Bonds.

Appendix - This section is designed to assist the user in locating information within the document or in obtaining additional information. It contains the Budget Ordinance approved by City Council, Statistical Data, and a Glossary of financial and budget terms.

THE CITY ORGANIZATION

The City of Cedar Park is a home-rule City operating under a Council-Manager form of government. All powers of the City are vested in an elected Council, consisting of a Mayor and six members. The Council enacts local legislation, determines City policies, and employs the City Manager.

The City Manager is the Chief Executive Officer and the head of the administrative branch of the City government. The City Manager reports to the Council and is responsible for the proper administration of all affairs of the City.

The City government provides a broad range of goods and services to its citizens. The activities and personnel required to provide these goods and services are organized into broad managerial areas called Funds. Funds are separate fiscal and accounting entities with their own resources and budgets necessary to carry on specific activities and attain certain objectives. See the City Funds section for further detail on the City funds.

Funds are further organized into groups called Departments. A Department is a group of related activities aimed at accomplishing a major City service or program (e.g. Police Department).

At the head of each Department is an officer of the City. Department Heads have supervision and control of a Department, but are subject to supervision and control of the City Manager. A Department Head may supervise more than one Department.

BASIS OF ACCOUNTING AND BUDGETING

The City's accounting and budgeting records for all governmental funds are maintained on the modified accrual basis. This method recognizes revenues when they are measurable and available, and recognizes expenditures when goods and services are received, except for principal and interest on long-term debt, which is recognized when paid. The proprietary funds are accounted and budgeted for using the full accrual basis. Under this method, revenues are recognized when they are earned and expenses are recognized when they are incurred.

The Comprehensive Annual Financial Report (CAFR) shows the status of the City's finances on a basis of Generally Accepted Accounting Principles (GAAP). In most cases, this conforms to the way the City prepares its budget.

CITY FUNDS

For financial purposes, a fund is a separate accounting entity with a self-balancing set of accounts in which financial resources, liabilities, and changes therein are segregated and recorded. The City has two basic categories of funds – Governmental and Proprietary. Below are a description of the fund categories and a list of the active City funds by category and type. A description of each fund type can be found either at the beginning of a fund section and Special Revenue Fund descriptions can be found under their individual fund detail pages in the Special Revenue Fund section.

Governmental: Includes activities usually associated with a typical local government's operations, such as Police and Fire protection. Governmental Funds also include "Special Revenue" Funds that account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

General Fund	General Fund
Special Revenue Fund	Grant Restricted Municipal Court Fund Public Arts Fund Tourism Advisory/Occupancy Tax Fund CPTV-10/Cable Fund Tax Increment Reinvestment Zone Fund Law Enforcement Fund 4A – Economic Development Corporation Fund 4B – Community Development Corporation Fund
Debt Service Fund	Governmental Debt Service Fund
Capital Projects	Parks and Recreation CIP Fund Transportation CIP Fund Facilities CIP Fund Water CIP Fund Wastewater CIP Fund

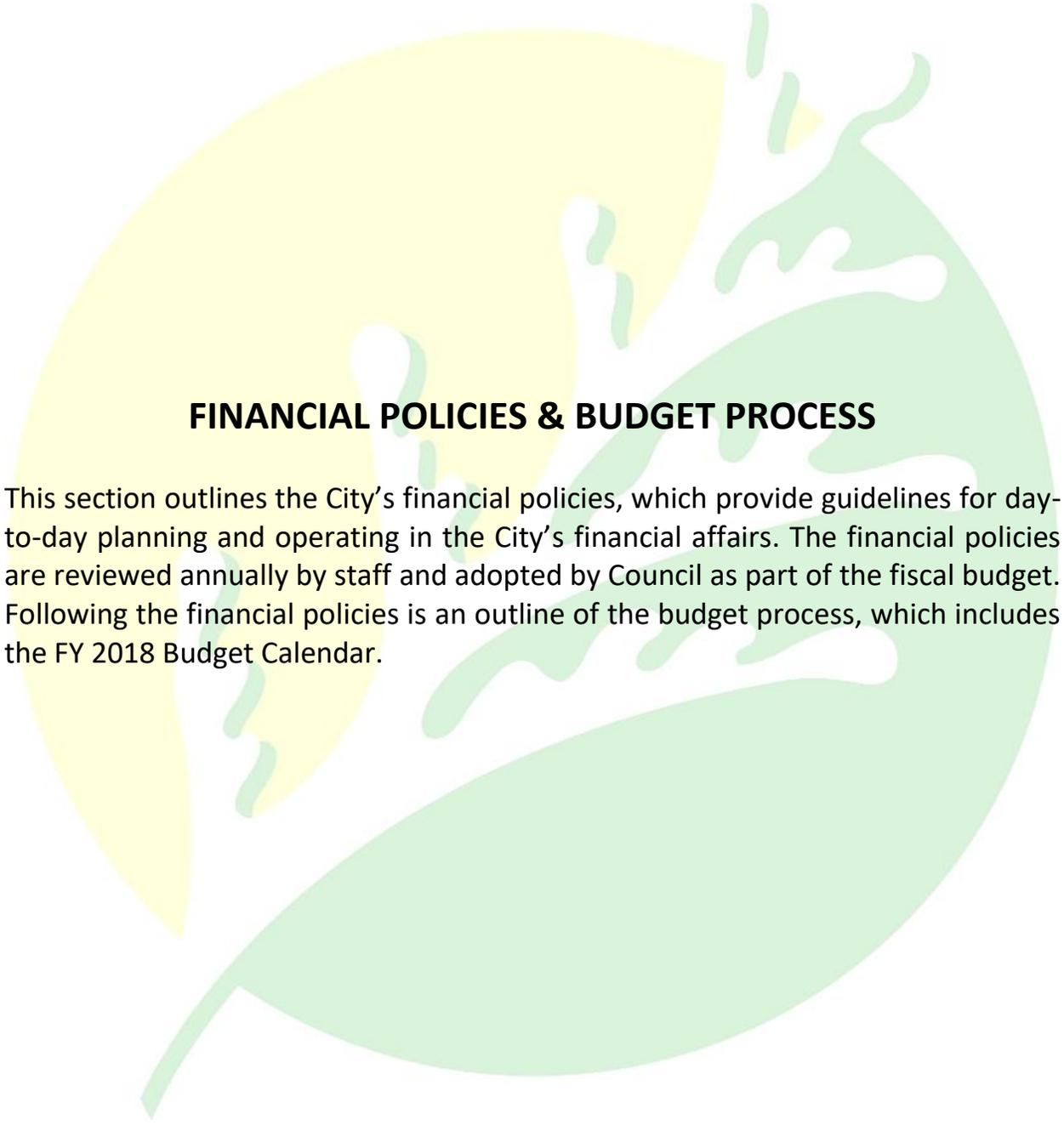
Proprietary: This Fund more closely resembles private business enterprises. The intent is that the costs of providing certain goods and services (such as Utility service) to the public should be financed or recovered primarily through user charges (utility bills).

Enterprise Fund	Utility Fund Utility Debt Service Fund Solid Waste Fund
Internal Service Fund	Vehicle and Equipment Services Fund



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FINANCIAL POLICIES & BUDGET PROCESS

This section outlines the City’s financial policies, which provide guidelines for day-to-day planning and operating in the City’s financial affairs. The financial policies are reviewed annually by staff and adopted by Council as part of the fiscal budget. Following the financial policies is an outline of the budget process, which includes the FY 2018 Budget Calendar.



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FINANCIAL POLICIES

ANNUAL FINANCIAL PERFORMANCE GOALS

1. The City Council shall adopt a structurally balanced budget for the ensuing fiscal year pursuant to the prevailing state and local law.
2. The City will maintain a general fund balance at a minimum reserve level of 25% and a maximum of 50% of budgeted operations and maintenance expenditures.
3. The City will maintain a utility fund balance at a minimum reserve level of 25% of budgeted operations and maintenance expenditures.
4. The City of Cedar Park will be conservative rather than aggressive in its budgeting of revenues and expenditures.
5. The City of Cedar Park will budget a “core” Sales Tax. This core amount will equal the Sales Tax estimate for the current year, the annualized impact of major retailers that were open for only a portion of the current fiscal year, and the anticipated revenue, based on estimated completion dates, of major retailers under construction during the fourth quarter of the current fiscal year, plus an additional two percent.
6. The City of Cedar Park will invest a minimum of 10% of its core sales tax in city capital/infrastructure. This will provide the flexibility to defer the capital/infrastructure investment if actual city revenues are less than budgeted amounts, thus reducing expenditures without impacting city employees.
7. The City will employ an active investment program which will seek to obtain investments returns above its benchmark consistent with risk limitations identified in the investment policy.

BUDGET POLICIES

8. The City Council shall adopt a structurally balanced budget for the ensuing fiscal year pursuant to the prevailing state and local law. A structurally balanced budget is defined as recurring revenues funding recurring expenditures and adherence to fund balance policies. Deferrals, short-term loans, or one-time sources will be avoided as budget balancing techniques. One-time revenues may be used to finance non-recurring expenditures.
9. The City Council may amend the budget once adopted, but shall not delete or decrease appropriations required for debt service, or for estimated cash deficit, and shall not authorize expenditures in excess of the total of estimated income plus funds available from earlier years.
10. Financial control systems shall be in place to monitor compliance with the adopted budget, including the use of monthly reporting.
11. **Five-Year Forecast of Revenues and Expenditures:** A five-year forecast of revenues and expenditures shall be prepared in conjunction with the annual budget process for the following funds:
 - a. General Fund
 - b. Water/Wastewater Utility Enterprise Fund
 - c. 4A & 4B Funds (Economic & Community Development)

FINANCIAL POLICIES

12. **Five Year Capital Improvement Plan:** The City will annually prepare a five-year Capital Improvement Plan based on the needs for capital improvements and equipment, the status of the City's infrastructure, replacement and renovation needs, and potential new projects.
- Any project with a cost of \$50,000 or more and with an expected life of at least five years will be classified as a Capital Improvement Project.
 - Project costs shall be estimated, funding sources identified and annual operation and maintenance costs computed.
 - All Capital Projects will be budgeted for using a project-life budget approach.

REVENUE POLICIES

- Tax Rate:**
 - In determining the City's debt service portion of the tax rate from year to year the City shall consider any applicable constitutional and state law requirements in addition to taking into consideration: (i) the amount of ad valorem tax debt coming due, (ii) any ad valorem tax debt that is callable and economically feasible to redeem, (iii) additional ad valorem tax debt projected to be issued (including particularly any voter authorized general obligation bonds remaining authorized but unissued), (iv) minimizing overall tax rate volatility. These considerations should recognize the city's desire to minimize interest cost on debt and provide for tax rate stability including not exceeding the projected tax rate at the time of issuance related to voter approved bonds.
 - The City of Cedar Park will budget current ad valorem tax revenue at 99.0% of the total amount of taxes levied.
- The City of Cedar Park will distribute interest earned from investments in accordance with the average monthly balance of the funds from which the monies were provided to be invested.
- The General Fund Transfer from the Utility Fund will incorporate a Franchise Fee, Payment in Lieu of Taxes, and reimbursement of General Fund expenses in support of the Utility Fund. The Franchise Fee will equal 4.0% of the Utility Fund's operating revenues. Payment in Lieu of Taxes (PILOT) will equal the value of the Utility Fund's assets multiplied by the City's tax rate. General Fund expenses in support of the Utility Fund will be calculated each year using a cost allocation model. The transfer will be capped at a maximum of 15% of the Utility Fund's operating revenues.
- Uncollectable Revenues:**
 - The City will use its best efforts to collect past due revenues. These efforts may include internal and external processes.
 - In the City's Utility Funds, revenues will be considered uncollectable and may be written off as such after 48 months of delinquency.
 - In all other funds, uncollectable revenues will be considered on a case by case basis, and decisions related to write-offs will be brought to the City Council as deemed appropriate.

EXPENDITURE POLICIES

- Use of Fund Balance/Working Capital/Retained Earnings:** Fund Balance/Retained Earnings should be used only for emergencies, non-recurring expenditures/expenses, or major capital purchases that cannot be accommodated through current year savings. Should such uses reduce

FINANCIAL POLICIES

balances below the level established as the objective for that fund, restoration recommendations will accompany the request/decision to utilize said balances.

- 2. Avoidance of Operating Deficits:** The City shall take immediate corrective actions if at any time during the fiscal year expenditure and revenue re-estimates are such that an operating deficit is projected at year-end.

Corrective actions in order of precedence are listed below, and will be considered individually on a case by case basis:

- a. Reduce capital transfers for pay-as-you-go CIP.
- b. Deferral of capital purchases and capital maintenance
- c. Reduce non-personnel operating expenditures
- d. Hiring freezes
- e. Freeze compensation adjustments
- f. Use of fund balance, including Replacement Fund balances where allowable
- g. Evaluate increased fees
- h. Lay-off employees

RESERVE POLICIES

1. The City will maintain the General Fund unreserved fund balance at a level sufficient to provide for emergency expenditures and unanticipated revenue shortfalls. The City will maintain a fund balance at a minimum reserve level of 25% and a maximum of 50% of budgeted operations and maintenance expenditures. The right is reserved by the City Council to change the targeted reserve level by resolution, ordinance or budget adoption. When the reserve exceeds the maximum limits, opportunities should be identified to use the excess reserves to fund one-time expenses within the General Fund.
2. The City will maintain the Enterprise Fund (Water/Sewer Fund) unreserved fund balance at a level sufficient to provide for emergency expenditures and unanticipated revenue shortfalls. The targeted reserve level will be a minimum of 25% of budgeted operations and maintenance expenditures. This amount is in addition to amounts that have been set aside or are being accumulated for Capital Expenditures. The right is reserved by the City Council to change the targeted reserve level by resolution, ordinance or budget option.
3. The City will maintain the Economic Development (Type A), Community Development (Type B), and Tourism Fund unreserved fund balance at a level sufficient to provide for emergency expenditures and unanticipated revenue shortfalls. The City will maintain a fund balance for Type A and Type B at a minimum reserve level of two months of budgeted sales tax and one year of debt service payments, and the Tourism Fund at two months of Hotel Occupancy Tax collections and one year of debt service payments. The right is reserved by the City Council to change or use the minimum reserve level by resolution, ordinance or budget adoption and must be accompanied by a plan to replenish within two fiscal years.
4. With approval from Council, When the reserve exceeds the maximum limits, opportunities should be identified to use the excess reserves to fund one-time expenses within the General Fund.

FINANCIAL POLICIES

5. The City of Cedar Park will set a debt service rate necessary to collect a full year's debt service payment on all outstanding and proposed debt. As a result, the General Debt Service fund will maintain a reserve that will typically be equivalent to an interest only debt service payment.
6. The City of Cedar Park will maintain a minimum coverage ratio for the Utility Fund of in accordance with the requirements set forth in any outstanding debt service agreements. The coverage rate is defined as the ratio of Utility's operating revenues minus operating expenses divided by the Utility's debt service expenses.

FUND BALANCE CATEGORIES

Fund Equity – A fund's equity is generally the difference between its assets and its liabilities.

Fund Balance – An accounting distinction is made between the portions of fund equity that spendable and nonspendable. These are broken up into five categories:

1. Nonspendable fund balance – includes amounts that are not in a spendable form or are required to be maintained intact. Examples are inventory or permanent funds.
2. Restricted fund balance – includes amounts that can be spent only for the specific purposes stipulated by external resource providers either constitutionally or through enabling legislation. Examples include grants and child safety fees.
3. Committed fund balance – includes amounts that can be used only for the specific purposes determined by a formal action of the government's highest level of decision-making authority. Commitments may be changed or lifted only by the government taking the same formal action that imposed the constraint originally.
4. Assigned fund balance – comprises amounts *intended* to be used by the government for specific purposes. Intent can be expressed by the governing body or by an official or body to which the governing body delegates the authority. In governmental funds other than the general fund, assigned fund balance represents the amount that is not restricted or committed. This indicates that resources in other governmental funds are, at a minimum, intended to be used for the purpose of that fund.
5. Unassigned fund balance – is the residual classification of the general fund and includes all amounts not contained in other classifications. Unassigned amounts are technically available for any purpose.

Fund Balance Commitments - The City Council is the City's highest level of decision-making authority and the formal action that is required to be taken to establish, modify, or rescind a fund balance commitment is a resolution approved by the Council at the City's Council meeting. The resolution must either be approved or rescinded, as applicable, prior to the last day of the fiscal year for which the commitment is made. The amount subject to the constraint may be determined in the subsequent period.

Fund Balance Assignments - The City Council has authorized the City's City Manager and the Finance Director as authorized officials to assign fund balance to a specific purpose as approved by this fund balance policy.

FINANCIAL POLICIES

DEBT POLICIES

1. Bonds payable from ad valorem taxes (General Obligation), other than refunding bonds, shall not be issued unless the bonds have been authorized by a majority vote at a City election held for that purpose.
2. The total general obligation debt of the City (total tax supported debt) shall never exceed ten percent (10%) of the net taxable value of property on the tax rolls of the City.
3. When determining the term and design of each debt repayment structure, the City should consider both the useful life of the asset and the generational equity created by the debt structure design.

ARBITRAGE POLICIES

With respect to the investment and expenditure of proceeds from the issuance of bonds, notes or other tax-exempt obligations (collectively, the Bonds), the City's Director of Finance will instruct City staff, or other appropriate person(s) to:

1. require that the construction, renovation or acquisition of any facilities to be financed with proceeds of the Bonds proceed with due diligence and that binding contracts for the expenditure of at least five percent (5%) of the proceeds be entered into within six (6) months of the issue date of the Bonds.
2. monitor to ensure that at least eighty-five percent (85%) of the proceeds of the Bonds to be used for the construction, renovation or acquisition of any facilities are expended within three (3) years of the issue date.
3. ensure that the yield on the investments of any proceeds of the Bonds be restricted to the yield on the Bonds for any period beyond three (3) years of the issue date.
4. monitor all deposited into a sinking or debt service fund to assure that the maximum amount invested at a yield higher than the yield on the Bonds does not exceed an amount equal to the debt service on the Bonds in the succeeding twelve (12) month period plus a carryover amount equal to one-twelfth (1/12) of the principal and interest payable on the Bonds for the immediately preceding twelve (12) month period.
5. ensure that no more than fifty percent (50%) of the proceeds of the Bonds are invested in an investment with a guaranteed yield of four (4) years or more.
6. assure that the maximum amount of any reserve fund for the Bonds invested at a yield higher than the yield on the Bonds will not exceed the lesser of ten percent (10%) of the principal amount of the Bonds, one hundred twenty-five percent (125%) of the average annual debt service on the Bonds measured as of the issue date, or one hundred percent (100%) of the maximum annual debt service on the Bonds as of the issue date.
7. monitor the actions of the escrow agent holding any escrow funded with Bond proceeds to ensure compliance with the applicable provisions of the escrow agreement, including with respect to reinvestment of cash balances.
8. document by official action of the City Council, such as a reimbursement resolution, any intent of the City to reimburse with the proceeds of the Bonds any amount expended prior to the issue date for the acquisition, renovation or construction of the facilities.
9. ensure that the applicable information return (e.g., IRS Form 8038-G, or any successor form) is timely filed with the Internal Revenue Service ("IRS").
10. assure that, unless excepted from rebate and yield restriction under Section 148(f) of the Internal Revenue Code of 1986, excess investment earnings are computed and paid to the U.S. government at such time and in such manner as directed by the IRS at least every five (5) years after the issue date and within thirty (30) days after the date the Bonds are retired.

FINANCIAL POLICIES

PRIVATE BUSINESS USE OF BOND FUNDED FACILITIES

With respect to the use of any facilities financed or refinanced with the proceeds of the Bonds, the Finance Director will instruct the appropriate City staff or other appropriate person(s) to:

1. monitor the date on which the facilities are substantially complete and available to be used for their intended purpose.
2. monitor whether, at any time during which the Bonds are outstanding, any person, other than the City, its employees and agents or members of the general public, has any contractual right (such as a lease, purchase, management or other service agreement) with respect to any portion of the facilities.
3. monitor whether, at any time the Bonds are outstanding, any person, other than the City, its employees and agents or members of the general public, has a right to use the output of the facilities (e.g., water, gas or electricity).
4. monitor whether, at any time the Bonds are outstanding, any person, other than the City, its employees and agents or members of the general public, has a right to use the facilities to conduct or to direct the conduct of research.
5. determine whether, at any time the Bonds are outstanding, any person, other than the City, has a naming right for the facilities or any other contractual right granting an intangible benefit.
6. determine whether, at any time the Bonds are outstanding, the facilities are sold or otherwise disposed of.
7. take such action as is necessary to remediate any failure to maintain compliance with the covenants contained in the Ordinances or Resolutions authorizing issuance of the Bonds related to the public use of the facilities.

BOND ISSUE RECORDS RETENTION

The Finance Director will maintain or cause to be maintained all records relating to the investment and expenditure of the proceeds of the Bonds and the use of any facilities financed or refinanced thereby for a period ending three (3) years after the complete extinguishment of the Bonds. If any portion of the Bonds is refunded with the proceeds of another series of tax-exempt bonds, the Responsible Person will maintain or cause to be maintained all of such records until three (3) years after the refunding bonds are completely extinguished. Such records may be maintained in paper or electronic format.

CAPITAL EXPENDITURE POLICIES

1. Any item costing \$5,000 or more and having an estimated useful life of at least two years will be classified as capital outlay expenditures.
2. All capital assets shall be inventoried annually.
3. Computer software, regardless of cost, will not be capitalized.
4. The City Council may issue bonds, certificates of obligation, warrants, or other evidences of indebtedness for the purpose of buying or constructing capital assets.
5. All capital projects shall be financially monitored to ensure compliance with the approved budget for the project. Any changes to the total appropriation to a capital project budget will be approved by the City Council.
6. Unless specified and agreed to in another agreement, the City will use the following priority order in expending funds:
 - Grants
 - Donations
 - 4A/4B Funds
 - Bonds/Certificates of Obligation
 - Cash

FINANCIAL POLICIES

REPORTING POLICIES

1. The budget will be prepared in accordance with GASB (Governmental Accounting Standards Board) and GFOA (Government Finance Officers Association) guidelines. Copies of the budget will be available for public viewing at City Hall, at the Library, and on the City's website.
2. The Finance Director will present monthly financial statements at City Council meetings.
3. Quarterly investment reports will be presented at least quarterly at City Council meetings.
4. An annual audit will be performed by an independent public accounting firm and the results of the audit will be summarized in a Comprehensive Annual Financial Report. This report will be presented to Council upon completion and will be available for public viewing.



CEDAR

PARK

BUDGET PROCESS

PREPARATION

Each year, the City of Cedar Park develops a balanced Operating and Capital Budget. The City operates in a fiscal year that begins October 1, and ends September 30. The process of developing the City of Cedar Park Annual Operating and Capital Budget is a comprehensive effort that involves input from the Mayor and City Council, outside governmental agencies, and all City departments and offices. The process also provides residents an opportunity to speak on the budget during two public hearings held before budget adoption.

There are several major components to the process. Beginning in January, the Finance department begins work on the base budget for all departments. This includes removing non-recurring expenditures budgeted in the prior year, taking a snapshot of all personnel-related costs, and updating salaries and benefits associated with police and fire meet and confer contracts, and adjusting for known changes to occupancy charges such as gas, electricity and water costs.

During the Spring, the Finance department meets with each department to review the budget calendar, provide instructions on the upcoming budget process, and help develop and review year-end estimates and budget proposals in preparation for meetings with city management. These budget proposals include adjustments to the base budget and program enhancements. Adjustments to base are changes to the budget that would be needed to maintain the same service level into the next year. This would include known increases to existing contractual obligations. Program enhancements are improvements to an existing program, or a new program, that would enhance service delivery.

Beginning in late May, meetings are held with the City Manager and departments to review budget recommendations and service delivery plans. In June, Finance will begin developing a five year forecast of revenues and expenses to include revenue projections and anticipated cost increases. The forecast and preliminary budget numbers are provided to City Council during a June meeting. In July, staff works closely with the County Tax Appraiser and Tax Assessor to calculate the Truth-In-Taxation effective and rollback tax rates, and associated property tax revenue.

In early August, staff holds a budget workshop with City Council to provide a preliminary proposed budget and receive feedback before formally presenting a Proposed Budget.

ADOPTION

The Proposed Budget and Tax Rate is presented to City Council in August and is made available on the City's website, at the Library, and City Secretary's Office. A notice of the tax rate and upcoming public hearings are also placed on public access television and in the Austin Statesman newspaper. Two public hearings are held before the final budget and tax rate are voted on by the City Council in September.

IMPLEMENTATION

The fiscal year begins October 1. Over the next 6 weeks, the budget document is compiled and made available online, in the public library, at the City Secretary's Office, and submitted to the Government Finance Officers Association (GFOA) for review in consideration for the Distinguished Budget Presentation Award. Cedar Park has received this award for 22 years.

As part of the ongoing review and monitoring of the budget, the finance department provides monthly budget reports to departments for their review as well as monthly summary financial reports to City Council. In November, the City will begin the prior year financial audit, followed by the presentation of the preliminary year-end financial report to City Council in December.

BUDGET PROCESS

BUDGET AMENDMENT PROCESS

Amendments to the budget can be made after adoption. According to Section 8.05 of the City Charter, Council may transfer funds after a public hearing and the approval of a resolution. A budget amendment is required for the following:

- Funds are being moved from one department to another
- Funds are being moved from one fund to another
- A revenue is to be increased or decreased
- The addition, deletion, or transfer of a position

Department directors may request a line-item transfer, if it does not change the total dollar amount of the departmental budget. If personnel lines are to be modified, the City Manager must approve the request.

YEAR-END PROCESS

After the fiscal year is completed, the city contracts with an independent auditor to review the city's financial statements. The auditor will review expenditures, revenues, and fund balances to ensure that all accurate. Upon completion of the audit, the Comprehensive Annual Financial Report (CAFR) is created and published. The CAFR provides audited financial statements for all major funds and provides statistical data regarding the city.

CITY OF CEDAR PARK

FY 2018 BUDGET CALENDAR—MAJOR MILESTONES

Preparation	January - February	Finance develops base budget (remove one-times, take personnel snapshot) and begins developing scheduled line items.
	March 3	FY 2018 Budget Kickoff: Finance department distributes calendar, proposed budget worksheets, and instructions to Department Directors.
	March 3- March 24	Departments develop operating budget proposals and submit to Finance.
	March 15	Tentative Budget Training - City Hall -Buttercup Room 2 p.m.-4 p.m.
	April 21	Finance closes the March monthly finances for six month year-end estimate.
	May 3	Departments develop year-end estimates and submit to Finance. Send department pages with goals and performance measures for review and submission.
	May 15-June 2	Meetings with City Manager to review budget recommendations and service delivery plans.
	June 2-June 22	Development of Financial Forecast.
	June 23	Financial forecast presented to City Council. Department pages with goals and performance measures due from Departments.
	June 23 - June 24	City Council Summer Retreat.
	June 26 - August 3	Development of proposed budget using input from City Council retreat.
	July 25	Tax Roll Certification Chief Appraiser official date for certifying tax roll.
	End of July	Calculation of Effective and Rollback Tax Rates.
August 3	Council Budget Workshop Budget workshop with Council.	
Adoption	August 10	Presentation of FY 2018 Proposed Budget and Tax Rate (Regular Schedule Council Meeting), and made available on the City's website, at the Library, and City Secretary's Office. Notice in placed on public access television channel.
	August 24	First Reading of Budget and Tax Rate Public hearing for budget. May need to schedule and announce meeting to adopt tax rate 3 - 14 days from this date IF proposed rate exceeds the ETR.
	September 4	Notice of vote on tax rate if necessary. Must be published at least 7 days before meeting to adopt tax rate.
	September 7	Second Reading of Budget and Tax Rate and Adoption Special Called meeting to provide additional Public Hearings on Budget and Tax Rate.
	September 14	Final reading; Adoption of Budget and Tax Rate: Special Called Vote on Budget and Tax Rate
Implementation	October 1	Fiscal Year begins.
	November 27	Begin FY 2017 audit.
	December 6	Publish final FY 2018 Adopted Budget.
	December 13	Submit budget document to Government Finance Officers Association (GFOA) for consideration of Distinguished Budget Presentation Award.
	December 14	Presentation of preliminary unaudited year-end financial report.



CEDAR

PARK



October 1, 2017

To: The Honorable Mayor Powell, Members of the City Council and Citizens of Cedar Park:

It is my privilege to present to you the Adopted Operating Budget for Fiscal Year 2018. This budget represents the financial plan for the coming fiscal year (October 1, 2017 to September 30, 2018). The Adopted Budget reflects guided growth for a community-centered future, relying on City Council's Strategic Goals to address service levels in our departments that meet the expectations of our City residents. This includes maintaining a healthy sense of community, safety and security, and planning for continued growth, all while maintaining strong fiscal health. The collaboration between City Council and City staff in the development of the budget balances City Council's commitment to fiscal responsibility with the desire to continue to develop Cedar Park as an exceptional city in which to live, work, and play.

This year's budget reflects the fifth consecutive year with a reduction in the City's property tax rate. Due to strong fiscal management and growth in property values, the City has been able to lower its tax rate each year, while at the same time increasing city services for the growing community such as more police officers, firefighters, and street and drainage maintenance.

The City ended FY 2017 with expenditure savings in several departments and additional sales tax revenue. These additional resources allowed the City to purchase necessary one-time expenditures in FY 2017, decreasing the burden of funding required in FY 2018. These one-time expenditures included upgraded public safety equipment for police and fire, Recreation Center improvements in the gym and community rooms, enhancements at Milburn Pool, and equipment for street and park maintenance.

Cedar Park Growth & Development

The City of Cedar Park continues to be among the fastest growing cities in the country. The City's population growth rate of 4.5% remains among the United States' Top 25 Fastest-Growing Cities according to the U.S. Census Bureau. Cedar Park continues to attract people with its unique charm, safe communities, and business-friendly environment.

With this growth in Cedar Park, the City is continuing to develop its infrastructure to accommodate the needs of residents. In November 2015, voters overwhelmingly approved a multi-year \$96.7 million bond package for projects related to streets and roads, public safety, public library, and parks and recreation. The first series of projects and funding for the 2015 Bond Program began in August 2016 and included the design and construction of the Police Department expansion and design and construction of Fire Station 5, along with several roadway projects. FY 2018 includes the second series of funding for projects included in the bond program, with an estimated takedown of \$30.6M.



In July 2016 the City earned a general obligation debt bond rating of AA+ from international credit rating agency S&P (formerly Standard & Poor's). This higher bond rating enables the City to issue debt at a lower interest rate and allows the City the flexibility to refinance existing debt at a lower interest rate – ultimately saving taxpayers money.

Bond Projects Included in FY 2018 Budget

Bond funding for streets and roads targets transportation improvements promoting safety and increased mobility in Cedar Park. Included in FY 2018 is funding for the extension of New Hope Road between Ronald Reagan and Sam Bass, and Phase 2 of the Anderson Mill Road project, which will widen sections of that road to improve traffic flow and driver safety. Funding for the overlay of existing arterial roadways is also included.

The FY 2018 budget includes funding to realign Bell Boulevard, a major infrastructure component of the Bell Boulevard Redevelopment project. This roadway project will realign Bell Boulevard to make better use of the land along Old Highway 183 between Brushy Creek Road and Park Street and improve an intersection for safety and mobility. While there are many more steps to this overall redevelopment effort beyond the road design phase that is currently in motion, this project will ultimately transform Bell Boulevard into a vibrant mixed-use destination with retail establishments, residential units, and office spaces.

Also included in this year's budget is the development and construction of Lakeline Park, a large community park to be master-planned for programming and amenities.

Public Safety

Cedar Park has long prided itself on being one of the safest communities of its size in the nation. Cedar Park looks to continue that commitment to public safety in FY 2018 by allocating approximately 52% of its operating budget to public safety related expenses.

As Cedar Park continues to grow, the City looks to augment our public safety staff to maintain the level of safety and security Cedar Park residents have come to expect. This year's budget includes funding for four new police positions: two police officers, one sergeant, and one 9-1-1 call taker. The budget also includes funding to add five new firefighters to fully staff Fire Station 5 upon completion of the station later this fiscal year.

The addition of these public safety positions will allow Cedar Park to maintain its exceptional service levels. In addition to these positions, this year's budget also includes funding for arson investigations training in the Fire Department, a vehicle storage area for seized vehicles, and upgraded network connectivity between fire stations to improve network reliability and communication.

Public Works

The City's Public Works department ensures residents have well maintained roadways, safe and efficient traffic signals, clean water delivered to their homes, and an effective wastewater system. Included in the budget for this fiscal year is funding for traffic signal expansion and funding for new street light installations throughout the City. The budget also includes funding for two additional street maintenance workers for street striping as new roadways are constructed and existing ones are repaired and overlaid. An industrial pretreatment position is also being added to assist with water reclamation responsibilities and ensure proper disposal of wastewater.

The City is also taking steps to address drainage issues in the City. This year's budget includes \$150,000 to provide additional drainage program funding for drainage projects, public outreach and engagement support, and grant project selection and application preparation.

Economic and Business Development

The City Council has repeatedly expressed their commitment to increase the number and diversity of local employment opportunities. The City's economic development staff has been hard at work this year in an effort to achieve this goal.

The Parke, a 400,000 square foot retail center, located on the 183A Toll Road opened over 95% leased in May 2017. The development anchored by Whole Foods 365 Store, Dick's Sporting Goods, and Nordstrom Rack features many new shopping and dining options for residents which include Chuys, Red Robin, Talbots, Buy Buy Baby, Michael's, Marshalls, DSW, Tuesday Morning, World Market, Forever 21, and Old Navy.

TIG Real Estate completed construction on two speculative office buildings (25,000 square feet and 30,000 square feet) at Scottsdale Crossing this spring. Revenue Cycle Inc., a medical billing and consulting company, purchased the 30,000 square foot building where they relocated their headquarters and currently employ 95 employees. The 25,000 square foot building was purchased by ClearCube Technology, a manufacturer of innovative centralized computing and desktop virtualization solutions, who will be moving in to the building in December 2017.

Visual Lighting Technology, a manufacturer of high-end LED and fiber optics lighting systems, relocated their operations from California to Cedar Park this summer. The company purchased a 20,000 square foot building in Hur Industrial Park where they employ approximately 50 people.

Swagelok, a distributor of gas and liquid measurement devices, is under construction on a 25,000 square foot distribution/sales and service facility valued at approximately \$3.0 million in Brushy Creek Corporate Park. They will employ 25 people with an estimated annual payroll of approximately \$2.5 million.



Innovative Funding Services, a financial services company, is building a 30,000 square foot office building in La Jaita Business Park where they will be relocating their headquarters to next spring. At full operation, the company will employ over 200 people at their new Cedar Park facility.

We are excited to welcome these new additions and expansions to the Cedar Park business community, and look forward to welcoming more businesses and creating more jobs in Cedar Park this coming year.

Transportation Projects

As Cedar Park continues to grow and develop, the City is working to increase mobility by creating a network of roadways and pedestrian walkways to handle higher volumes of vehicle and pedestrian traffic. This past year Cedar Park completed a number of transportation projects, including the installation of a sidewalk and bridge along the north side of RM 1431 to connect 183A and Discovery Boulevard. This project provides a safe walkway for pedestrians and connects the local walking trails to the new sidewalk. The City also completed the Little Elm Trail (Highway 183 to Lakeline Boulevard) project, which provides a four-lane arterial roadway as an alternate route between Highway 183 and Lakeline Boulevard to alleviate congestion along Cypress Creek Road. In addition, the 1890 Ranch Right Turn Lane project is completed and now provides a new right turn lane into the 1890 shopping center from Whitestone creating a safer point of entrance and egress from the 1890 Ranch development.

The City plans to continue improving its roadways in the coming year and has included funding for a number of roadway improvements in this year's budget. These projects include the following:

- The Anderson Mill Road (Phase I) improvements project is currently under construction. This project consists of the re-alignment and reconstruction of the section of Anderson Mill Road between RM 1431 and Lime Creek Road to improve safety and mobility. Construction of this project is anticipated to be complete in June 2018.
- There are several dedicated right turn lane projects planned throughout the City. Three right turn lanes are proposed along Whitestone Boulevard, three along Lakeline Boulevard, and one is proposed north bound at Ronald Reagan at Caballo Ranch and south bound from Ronald Reagan Boulevard to CR 180. These right turn lanes are being added on major arterial roadways and will increase mobility and safety.
- Construction of the New Hope Drive (Cottonwood Creek Trail to Ronald Reagan Boulevard) Extension project began in September 2017. This project will provide an additional east/west alternative to RM 1431 and provide much needed access to the Ronald Reagan corridor for the City's planned Fire Station 5. Construction of this project is anticipated to be complete in September 2018.
- As noted earlier, the Bell Boulevard Realignment Project is currently under design. The schematic phase of the project is substantially complete with the submission of the schematic to TxDOT for review and approval. The project is now moving to the final design phase.

- Design of the New Hope Drive (Ronald Reagan to Sam Bass Road) will be starting in November 2017 and is anticipated to take approximately a year and a half to complete. At this time, only engineering and right-of-way acquisition funds are available, but the City anticipates applying for CAMPO federal funds for construction in the future.
- The second phase of the arterial overlay project will take place in mid-2018. The specific locations will be chosen by analyzing existing pavement conditions on-site and through the City's Pavement Condition Index Study.
- Design will begin on the Little Elm Trail and Fire Lane Improvement Project. This project will reconstruct a fire lane both north and south of the intersection at Little Elm Trail and Bell Boulevard as well as Little Elm Trail from the YMCA driveway to the intersection. These roads have had very little maintenance in the last 20 years and are in need of reconstruction. They serve as access to the fire and police training facilities as well as the new parks department maintenance facility.

Quality of Life

The FY 2018 Budget reflects the City's continued commitment to high quality public services that enhance the quality of life of all Cedar Park residents. This includes ensuring that all residents have readily available access to parks and recreational programming. The budget includes \$3,500,000 from the 2015 Bond Program for the design and initial development of Lakeline Park. In the coming years, Lakeline Park will provide additional park space for City residents with trails and other park amenities. The park will make use of the flood plain along Buttercup Creek and provide a space for residents to enjoy some of the natural beauty located within the City. Additionally, the budget includes funding for more bike trails and facilities around the City utilizing Type B Community Development funds.

Library services also contribute to the overall quality of life here in Cedar Park by providing access to resources and materials to promote literacy and encourage lifelong learning for all members of the community. The budget continues that commitment by adding more digital library materials to the Library collection and enabling the Library collection to keep growing to meet the service demands of an increasing population. Additionally, the budget provides funding to add one Children's Librarian for more story-times and youth programs and to balance collection development workload.

Finally, 2015 Bond Program included funds for the building of a new Library. As the City has grown, the need for additional library space has become increasing apparent. Within the next two years, the City plans to select a site for the new Library and begin the design and initial development phases of that project. The new library will provide much needed space for additional library collections and meeting space for City residents.

Exciting Developments to Come

As we enter a new fiscal year, we look forward to continued growth and development in the City. Within this coming year, the City plans to complete the construction of the fifth and final fire



station in Cedar Park. The City also plans to be ready to staff and equip the station with firefighters and new fire trucks to provide services to residents in the northeast quadrant of the City. The City also remains focused on the redevelopment of Bell Boulevard and has recently hired a Redevelopment Project Manager to help manage this project moving forward.

The City also remains committed to improving drainage within the City. Through the coming year, the City plans to work with Council in developing a long-term plan to address our drainage needs. Within the next few years, the quarry will cease operations. In preparation for that time, the City plans to conduct a study on the development of that land. There should be some exciting ideas coming out of that study that will continue to make Cedar Park an attractive place to live and work.

Operational Efficiencies

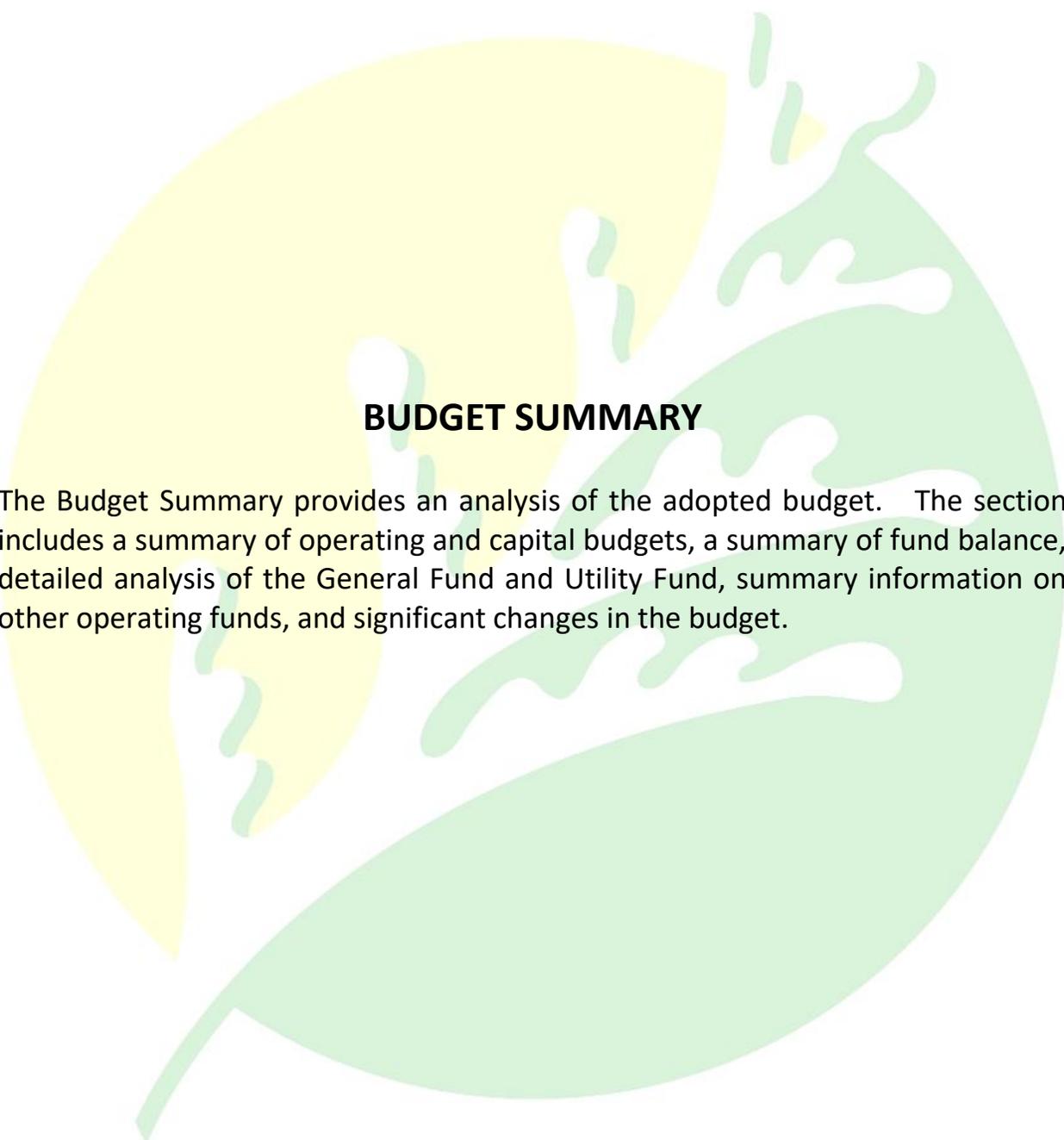
The budget included a number of new positions to help the City become more efficient in the use of available resources to manage the growing needs of the City. Investments in Information Services will allow for continued quality and innovative technology solutions. An IT Project Manager was included in the budget to aid in managing the growing number of technology projects in the City. This position will ensure projects are kept on time and within budget. An IT Business Analyst position has also been added to evaluate department technology processes and technology requests to ensure they meet the needs of City departments and residents. This position will help guide departments in their technology requirements to ensure they are both technically and financially feasible. The budget also adds a Buyer position in the Finance department to identify cost savings through more competitive pricing, implement best practices related to procurement card administration, and provide additional oversight over the spending of public funds.

Final Thoughts

The FY 2018 Adopted Budget was carefully prepared to balance the priorities of City Council and the community with a strong financial plan for the City of Cedar Park. I would like to offer my sincerest thanks to the City Management Staff, Department Heads, and the Finance Department for the hard work and tireless dedication they have shown throughout the creation of the FY 2018 Operating Budget. I would also like to thank the Cedar Park City Council for their continued vision and leadership throughout the budget process. I am proud of the budget we have created together and feel confident that everyone's efforts have resulted in a fiscally sound and forward thinking budget that will serve the interests of current and future Cedar Park residents.

Sincerely,

Brenda Eivens
Cedar Park City Manager



BUDGET SUMMARY

The Budget Summary provides an analysis of the adopted budget. The section includes a summary of operating and capital budgets, a summary of fund balance, detailed analysis of the General Fund and Utility Fund, summary information on other operating funds, and significant changes in the budget.



CEDAR

PARK

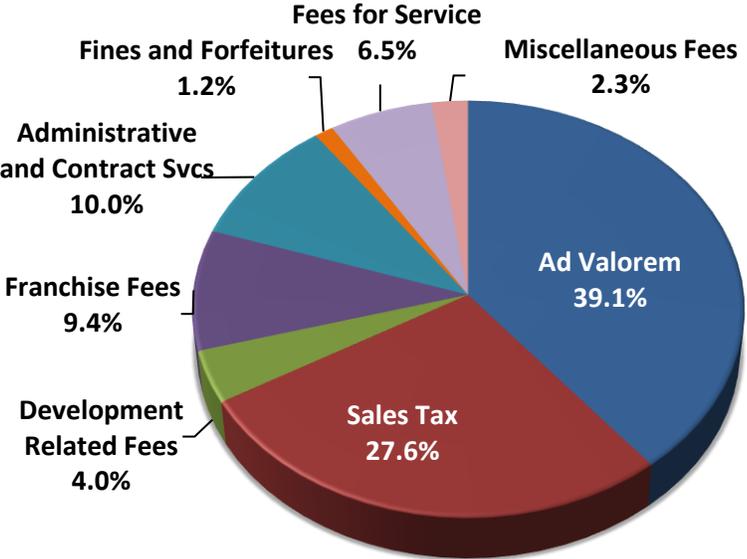
BUDGET SUMMARY

The following summarizes the FY 2018 Adopted Budget by providing a summary of the revenue and expenditures of the City's various funds and provides a comparison to FY 2017 budget and year-end projections.

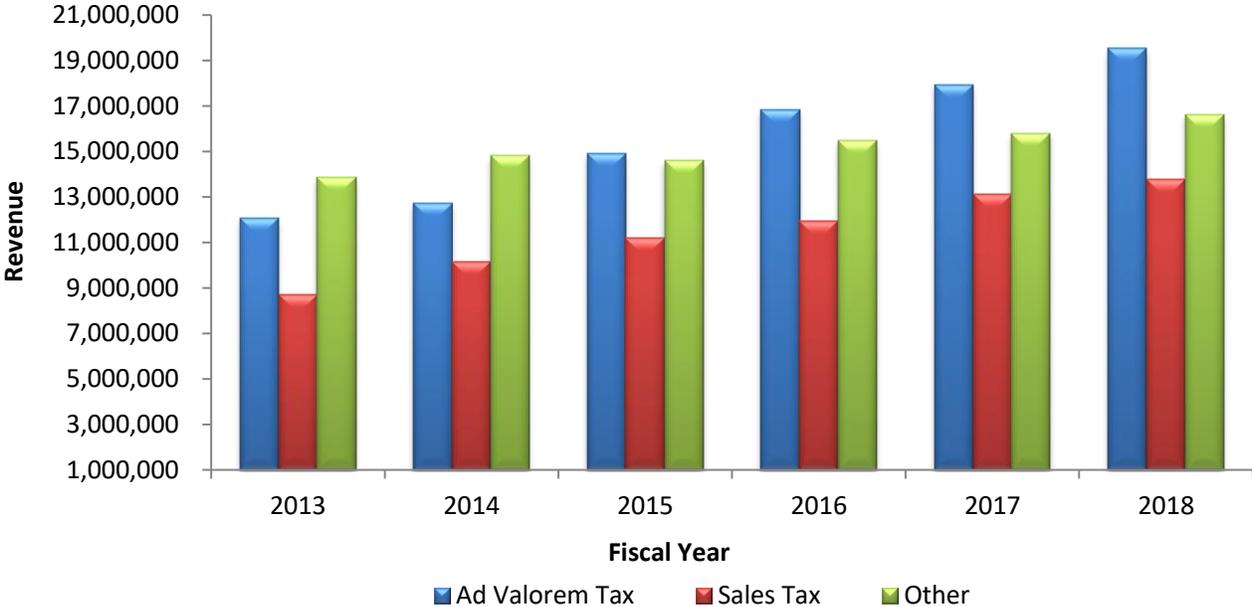
GENERAL FUND

Revenue Assumptions:

The budget takes a conservative approach in dealing with revenues, especially growth-oriented revenues. Adopted revenues for FY 2018 are \$49,931,804 and assume an overall increase of 10.2% over the FY 2016 budget and an overall increase of 6.6% from the FY 2017 projections. Funding of the City's General Fund operations is derived from eight major revenue categories, with ad valorem tax being the largest category with 39.1% and sales tax the second largest at 27.6%. The pie chart shows the revenue percentage breakdown by category and the bar graph shows the growth of ad valorem tax, sales tax, and all other revenues over five years.



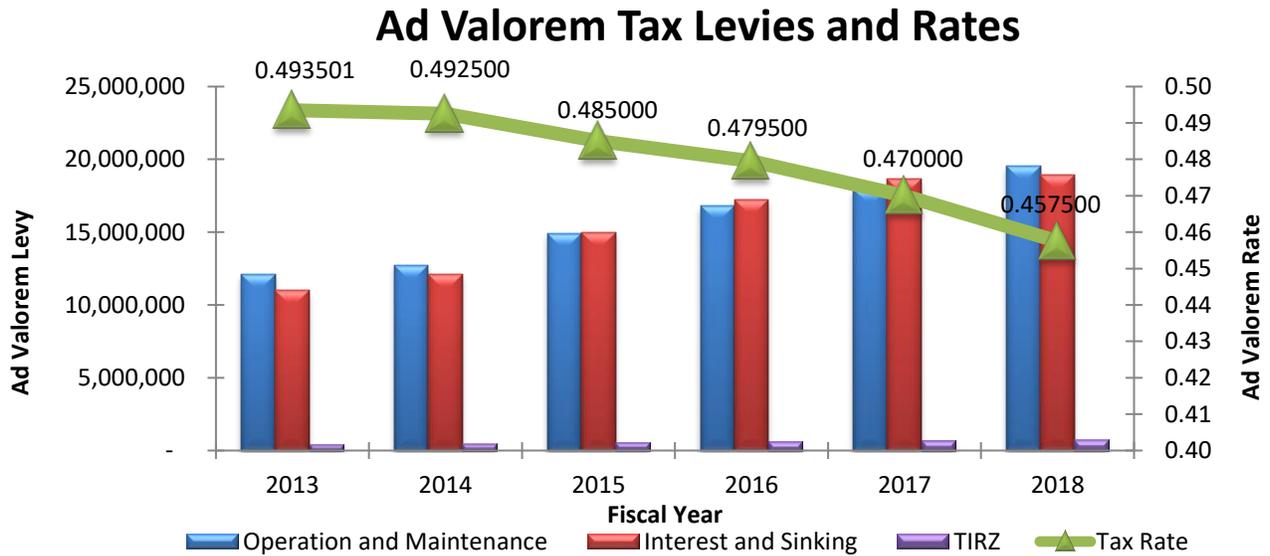
General Fund Revenue Growth



BUDGET SUMMARY

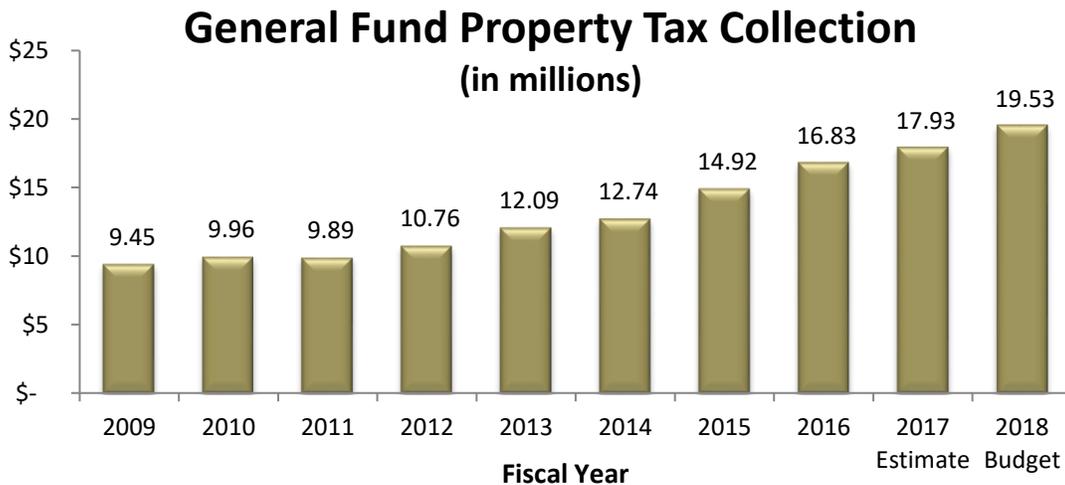
Ad Valorem Taxes:

Ad Valorem tax is the largest revenue source for the City of Cedar Park and is split between the General Fund (Operations and Maintenance tax rate), and Debt Service (Interest and Sinking tax rate). The FY 2018 rate is \$0.45750 per \$100 of valuation, which is a decrease from the FY 2017 rate of \$0.47000 per \$100. The average household value has increased from \$285,123 to \$306,637 which results in an average annual increase of \$63 on residential payments. The estimated property tax revenue for FY 2018 is \$38,492,150. The following chart summarizes the tax rate history and Property Tax Collections.



Property values for the City of Cedar Park are certified by the Williamson County and Travis County Appraisal Districts. Values for FY 2018 show a net taxable value of approximately \$7.9 billion or an increase of 7.5% over FY 2017. Of this total increase, new improvements account for \$311 million, or 3.8%.

The General Fund receives approximately 51 percent of the total Ad Valorem tax rate, and supports basic city services such as police, fire, libraries, and parks. Received property tax revenue is recognized in the month it is received, with the majority of revenues received between the months of November and February. The following chart summarizes General Fund Property Tax Collections.



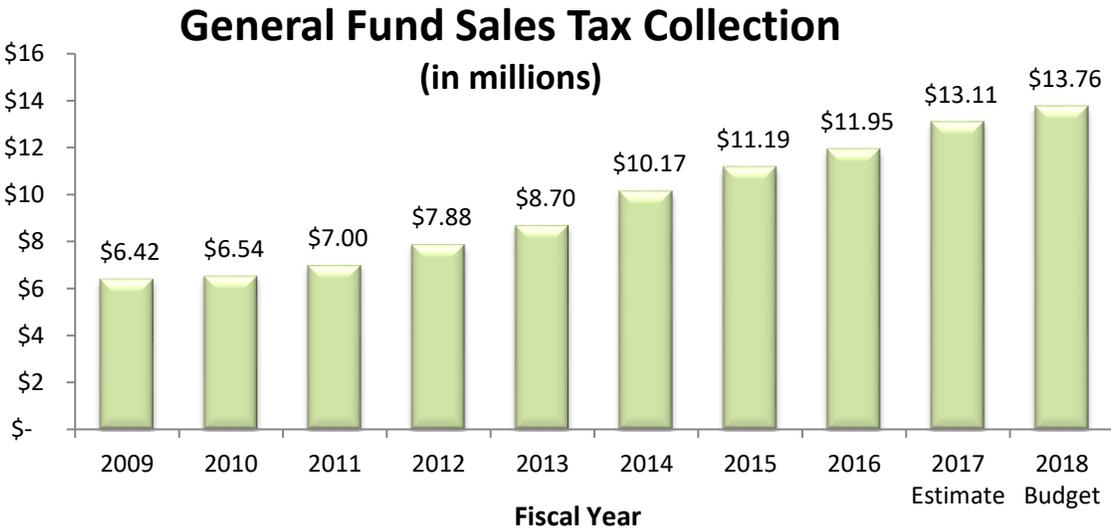
BUDGET SUMMARY

Sales and Use Tax Collections:

The second largest General Fund revenue source is Sales Tax. The City’s total sales tax rate is 2¢ per \$1.00 with 1¢ going to the General Fund, 0.5¢ going to the 4A Corporation for economic development projects, and 0.5¢ going to the 4B Corporation for community development projects. The FY 2017 projected year-end sales tax is \$26,213,388. Of this amount, approximately half or \$13,106,784 goes to the General Fund. FY 2017 sales tax has trended approximately 9.7% higher monthly compared to prior year monthly payments.

Sales tax collections have a strong correlation to local and national economic conditions. Because of the volatility of sales tax, the City has taken a conservative approach to budgeting sales tax. For example, in FY 2017, only 5% of new growth was budgeted, although the City had the potential to trend higher with the new Parke retail development coming online in FY 2017. Seeing the FY 2017 sales tax trend approximately 9.7% higher during the fiscal year, the FY 2018 budget includes another 5% projected increase over the estimated FY 2017 year-end collections.

Sales tax revenue is recognized in the month it is received from the state rather than the collection month. Sales tax is collected by the state and disbursed to local jurisdictions roughly 6 weeks after the end of the collection month. However, at the end of the year collections are aligned by fiscal year. The graph below shows the history of sales tax collection growth by fiscal year.



Development Fees:

FY 2018 Budget	\$2,014,935	
% of Fund Revenue	4.0%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2017 Budget	\$ (124,067)	-5.8%
FY 2017 Projection	\$ 481	0.02%

Development fees are based on construction such as building permits, construction inspections, and permit fees. During FY 2017, the City saw a decrease in construction and development activity compared to prior years. For FY 2018, the City anticipates very little growth from FY 2017 projections.

BUDGET SUMMARY

Franchise Fees:

FY 2018 Budget	\$4,672,736	
% of Fund Revenue	9.4%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2017 Budget	\$ 245,669	5.6%
FY 2017 Projection	\$ 354,844	8.2%

Franchise fees represent those revenues collected from utilities operating within the City’s right-of-way to conduct business including Time Warner, AT&T, Pedernales Electric, and Atmos Energy. This also includes the City of Cedar Park utilities for water and sewer. Typically, the franchise charge is based on either gross revenue or usage, depending on the contract.

Administrative and Contract Fees:

FY 2018 Budget	\$4,976,571	
% of Fund Revenue	10.0%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2017 Budget	\$ 406,099	8.9%
FY 2017 Projection	\$ 435,090	9.6%

Administrative and contractual services account for revenues based on transfers from other funds for administrative support or for contractual obligations with outside organizations. The General Fund receives a transfer for administrative support from the Utility Fund, 4A Corporation, 4B Corporation, and the Tourism Fund. The Utility Fund transfer is \$3,363,259, or 67.6%, of the revenue category and includes a payment-in-lieu of taxes charge. The City also has contracts with Leander ISD to provide School Resource Officers for two high-school campuses, which total \$145,404, or 2.9%, and contracts with the Central Texas Regional Mobility Authority for \$292,332, or 5.9%, to provide traffic control on Highway 183A. The other transfers total \$1,175,576, or 23.6%.

Fines and Forfeitures:

FY 2018 Budget	\$590,000	
% of Fund Revenue	1.2%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2017 Budget	\$ (125,000)	-17.5%
FY 2017 Projection	\$ (30,000)	-4.8%

Fines and forfeitures represent revenue generated through the Municipal Court. FY 2018 is anticipating a decrease in collections due to changes in the law which result in fewer citations issued and less court hearings.

BUDGET SUMMARY

Fees for Service:

FY 2018 Budget	\$3,249,895	
% of Fund Revenue	6.5%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2017 Budget	\$ 166,876	5.4%
FY 2017 Projection	\$ 109,785	3.5%

Fees for Service are revenues received for directly providing a service to a specialized group or individual, and include fire protection fees, park and recreation fees, library fines, and animal control fines. Fire protection fees are fees paid by municipal utility districts and other areas of the city’s extra-territorial jurisdiction that contract with the City for fire service. Fire protection fees account for \$1,628,590, or 50.1%, of the fees for service category. Park and Recreation Fees is the second largest fee at \$1,399,046, or 43.0%.

Miscellaneous Fees:

FY 2018 Budget	\$1,130,777	
% of Fund Revenue	2.3%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2017 Budget	\$ 349,142	44.7%
FY 2017 Projection	\$ (46,053)	-3.9%

Miscellaneous fees consist of revenues that do not fit into other categories including interest income, beverage tax, royalty payments related to the quarry, and ad valorem delinquent fees/penalties. The Other category, which includes the quarry royalty payments, accounts for the largest category at \$530,429, or 46.9%. Beverage tax is the second largest category at \$335,023, or 29.6%. The increase is based on current trends and new restaurants being opened. Interest is the third largest revenue in the category at \$179,342, or 15.9%.

BUDGET SUMMARY

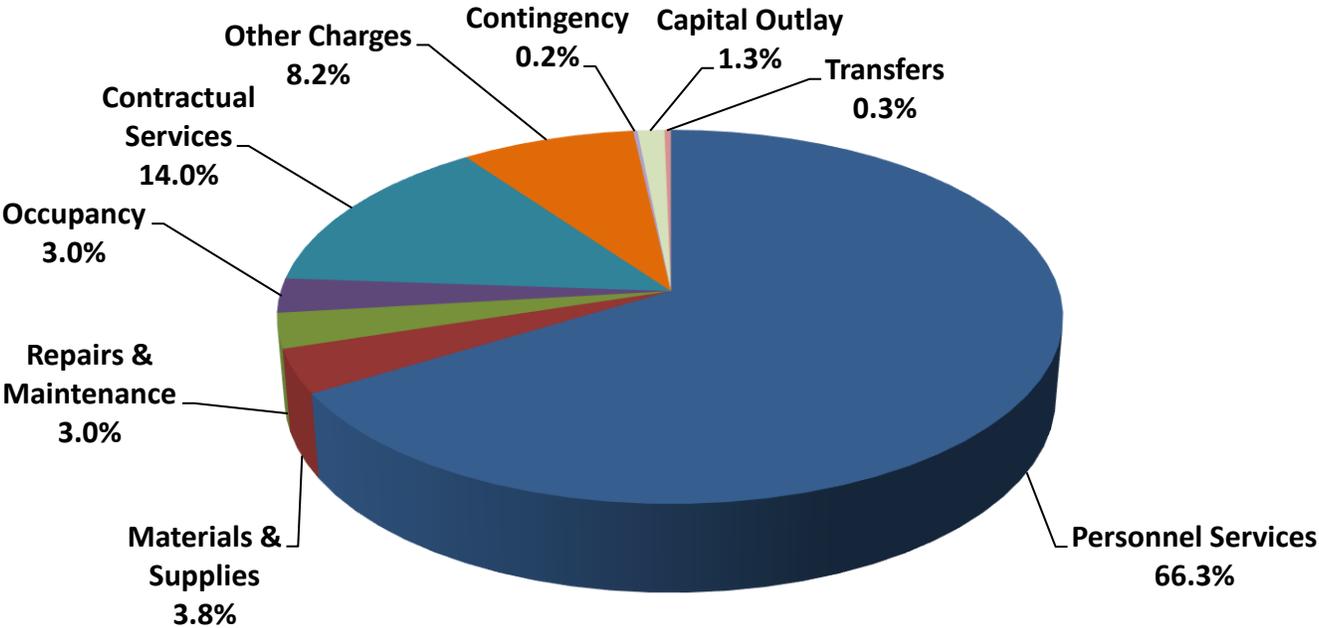
Expenditure Synopsis:

The General Fund expenditures total \$51,099,093 for FY 2018, which is an increase of \$1.7 million, or 3.5%, over the FY 2017 budget and an increase of \$2.8 million, or 5.9%, over year-end projections. The increase is largely attributed to the use of fund balance for large one-time purchases. Included in the budget is \$1.4 million in one-time expenditures, which will be funded through the use of fund balance. While the total expenditures are over recurring revenues, the General Fund is structurally balanced as the recurring revenues exceed recurring expenditures by \$822. A breakdown and description of the General Fund expenditures by account category and by function is provided below.

Expenditures by Account Category

The General Fund is broken into nine major categories which are personnel, materials and supplies, repairs and maintenance, occupancy, contractual, other charges, capital, transfers, and contingency. The Financial Services department calculates personnel costs, including any increases in compensation rates. Capital outlay costs consist of large one-time costs. All other costs are based on the previous year’s revised funding level minus any one-time costs from the previous year. In order for departments to receive an increase in funding, either the City Manager must approve an adjustment to base request, or Council must approve an enhancement request. Below is a breakdown of FY 2018 account category expenditures.

General Fund Expenditures by Category



BUDGET SUMMARY

Personnel Services:

FY 2018 Budget	\$ 33,884,984		
% of Fund Expenditures		66.3%	
<u>Compared to</u>	<u>\$ Growth</u>		<u>% Growth</u>
FY 2017 Budget	\$ 2,920,313		9.4%
FY 2017 Projection	\$ 4,441,693		15.1%

Since the City is a service organization, Personnel Services is the single largest expenditure category for the General Fund and includes the costs related to salaries, insurance, and retirement benefits. The FY 2018 Budget includes the addition of 17.5 full-time equivalent (FTE) positions including five Firefighters, two Police Officers, one Training Sergeant, one 9-1-1 Call Taker, two street maintenance positions, one Children’s Librarian, one Buyer, one Neighborhood Services Coordinator, one IT Project Manager, one IT Business Analyst, one 0.5 FTE Public Safety Help Desk Specialist converted to 1.0 FTE, and one Assistant City Attorney. In addition, the FY 2018 Budget continues the pay-for-performance program for non-civil service employees with an anticipated average annual increase of 3.0% and step increases for Police and Fire Civil service employees. Both step plan changes and pay-for performance will take effect January. The City will be increasing the annual contribution to the Texas Municipal Retirement System (TMRS) related to an annual 50% of CPI cost of living adjustment for retirees.

Materials and Supplies:

FY 2018 Budget	\$ 1,945,824		
% of Fund Expenditures		3.8%	
<u>Compared to</u>	<u>\$ Growth</u>		<u>% Growth</u>
FY 2017 Budget	\$ (299,657)		-13.3%
FY 2017 Projection	\$ (219,901)		-10.2%

These object classifications are for expendable materials and operating supplies necessary to conduct departmental activities. The decrease is due to one-time expenditures from FY 2017 that were stripped from the budget going into FY 2018. These one-time expenditures included materials and supplies costs related to the police video wall, the fire quint, the brush truck, and the police electronic ticket writers.

Repairs and Maintenance:

FY 2018 Budget	\$1,542,662		
% of Fund Expenditures		3.0%	
<u>Compared to</u>	<u>\$ Growth</u>		<u>% Growth</u>
FY 2017 Budget	\$ 137,561		9.8%
FY 2017 Projection	\$ (22,645)		-1.4%

These object classifications are for expendable upkeep of physical properties in condition for use of tangible property of a more or less permanent nature which is used in carrying out operations and include building maintenance, vehicle repair, and computer/equipment repairs. The FY 2018 Budget includes increases in this category for maintenance costs related to the 5th Fire Station scheduled to open this fiscal year, Recreation Center repairs, and building repair and maintenance costs related to office space renovation in the Legal Department.

BUDGET SUMMARY

Occupancy:

FY 2018 Budget	\$1,519,438	
% of Fund Expenditures	3.0%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2017 Budget	\$ 4,467	0.3%
FY 2017 Projection	\$ 26,033	1.7%

These object classifications are for the utilities and related expenses required to maintain a building such as electricity, water, telephone and gas. The majority of savings in FY 2017 is related to lower than anticipated electricity costs.

Contractual Services:

FY 2018 Budget	\$7,132,889	
% of Fund Expenditures	14.0%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2017 Budget	\$ 796,440	12.6%
FY 2017 Projection	\$ 368,126	5.4%

These expenditures are obligations resulting in services rendered to City activities by private firms or other City departments. For FY 2018, new expenditures in this category include funding to conduct a library site and programming assessment, conduct a quarry site study, review department policies and procedures, contract street striping, and to pay for costs associated with a new drainage program.

Other Charges:

FY 2018 Budget	\$4,328,646	
% of Fund Expenditures	8.5%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2017 Budget	\$ 615,948	16.6%
FY 2017 Projection	\$ 878,174	25.5%

These object classifications are expenditures that do not apply to other expenditure classification and includes training and travel, membership dues, printing and publications. For FY 2018, new expenditures include increased costs for economic development incentives, economic development marketing costs, peace officer certification travel and training costs, and training costs associated with the new positions for FY 2018.

BUDGET SUMMARY

Contingency:

FY 2018 Budget	\$100,000	
% of Fund Expenditures	0.2%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2017 Budget	\$ (30,000)	-23.1%
FY 2017 Projection	\$ (33,325)	-25.0%

The Contingency category is funding for any unforeseen expenditures that may occur during the fiscal year. According to the City Charter, the contingency may not exceed 3% of total General Fund budget. In General Non-Departmental, \$100,000 is budgeted for unexpected City expenditures.

Capital Outlay:

FY 2018 Budget	\$644,650	
% of Fund Expenditures	1.3%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2017 Budget	\$ 40,015	6.6%
FY 2017 Projection	\$ (294,856)	-31.4%

Capital outlay expenditures are large one-time purchases for an item that is expected to have a usefulness span of over one year. Departments must submit an enhancement package request to receive capital outlay expenditures. The request must be approved by City Council as part of the budget adoption process and the costs vary significantly from year-to-year. For FY 2017, the budget included funding for a new Quint fire truck, a brush truck, patrol vehicles associated with new police officers, replacement fire station generators, and other equipment associated with additional positions. For FY 2018, the budget includes funding to purchase vehicles for the new police officer and sergeant positions, to create a vehicle storage area at the Police Department, to install backhaul connections and fiber routes for the fire stations, and to install new traffic signals and streetlights.

Transfers out:

FY 2018 Budget	\$154,782	
% of Fund Expenditures	0.3%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2017 Budget	\$ (2,323,218)	-93.8%
FY 2017 Projection	\$ (2,158,000)	-93.3%

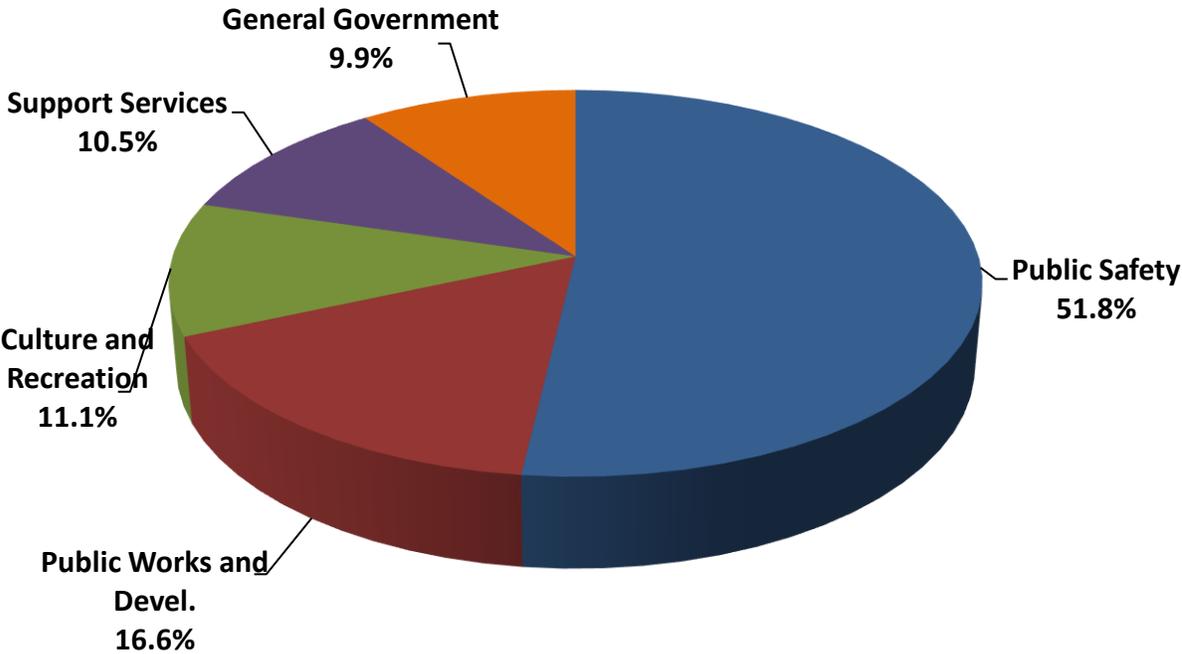
Transfers out reflect a transfer from the General Fund to another fund within the City's operating and capital budgets. The FY 2017 original budget included a transfer of \$154,782 related to State Sales Tax repayment. The amended budget included \$1,650,000 for the fire quint and brush truck, \$500,000 for the regional animal shelter, \$150,000 for the Fire Station 2 emergency egress signal, \$120,000 for signal standardization, and \$58,000 for Milburn Pool rehabilitation. The FY 2018 Budget includes a payment of \$154,782 to the state for the sales tax repayment, with the final payment expected to end in FY 2020.

BUDGET SUMMARY

Expenditures by Function

There are five main functions in the General Fund including public safety, development and infrastructure, culture and recreation, general government, and support services. A breakdown of FY 2017 departmental expenditures and a brief description is given comparing the departments to the FY 2016 budget and year-end projections. Below a pie chart shows the percentage breakdown of each function and a bar graph shows the expenditure growth of each function compared to population growth.

General Fund Expenditures by Function



Public Safety:

FY 2018 Budget	\$26,494,399	
% of Fund Expenditures	51.8%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2017 Budget	\$ (556,129)	-2.1%
FY 2017 Projection	\$ (188,202)	-0.7%

The Public Safety function handles all aspects related to citizen protection and is made up of Police Services, Fire Services, and Municipal Court. In FY 2018, police and fire civil service employees will receive a step increase on their anniversary date. For Police and Fire, the step plans will be adjusted by 3% in the full pay period in January. The reduction in growth from FY 2017 to FY 2018 is due to one-time expenditures in FY 2017 for a new quint apparatus and brush truck for Fire Station 5.

BUDGET SUMMARY

Development and Infrastructure:

FY 2018 Budget	\$8,481,209	
% of Fund Expenditures	16.6%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2017 Budget	\$ 740,214	9.6%
FY 2017 Projection	\$ 963,247	12.8%

The Development and Infrastructure function handles both commercial and residential development through the departments of Engineering and Development Services and maintains the City infrastructure through the Public Works – General Fund Department. The FY 2018 Budget includes additional funding for a drainage program to address flooding issues in the community, to add two maintenance workers for an additional street striping crew, to contract out street striping on roadways with speed limits greater than 45 mph, to add new traffic signals on needed intersections, and install new streetlights throughout the City.

The FY 2017 budget added three positions to address drainage needs throughout the community including one foreman and one equipment operator. In addition, a roadway striping machine was funded in FY 2017, which allowed the City to use an in-house striping crew for roadways with speed limits less than 45 mph and eliminate the wait time for an outside contractor.

Culture and Recreation:

FY 2018 Budget	\$5,682,820	
% of Fund Expenditures	11.1%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2017 Budget	\$ 11,830	0.2%
FY 2017 Projection	\$ 83,540	1.5%

The Culture and Recreation function includes the Parks and Recreation, Library, and Tourism departments. For FY 2018, the Parks and Recreation department includes recurring funding for building maintenance and repairs at the recreation center to address facility wear and tear as a result of continual use. In the Library, there is funding to add a children’s librarian to help facilitate the children’s programs at the library. The children’s programs at the library have been in great demand, and this additional librarian will allow the library to offer more children’s programs and reading times to address this demand. Funding has also been included in FY 2018 for a library site and program assessment. This funding will be used to help identify a site for the new library, which addresses one of the primary recommendations from the 2014 Library Master Plan.

BUDGET SUMMARY

Support Services:

FY 2018 Budget	\$5,389,317	
% of Fund Expenditures	10.5%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2017 Budget	\$ 789,130	17.2%
FY 2017 Projection	\$ 1,004,788	22.9%

The Support Services function is related to departments that manage financial and internal functions such as the General Non-Departmental Department, Financial Services Department, Information Services Department, and Human Resources Department. In the General Non-Departmental Department, the FY 2018 budget includes funding for performance-based pay for civilian employees that would go into effect in early January. In the Information Services Department, funding has been added to convert a part-time Public Safety Help Desk Specialist to full-time to assist officers and other public safety personnel with their vehicle technology repairs and implementing fixes as needed. Funding has also been added for an IT Project Manager and IT Business Analyst. The IT Project Manager will manage the multiple technology related projects that are received by the Information Services Department; and the IT Business Analyst will evaluate department technology processes and requests by conducting use cases for any new proposed technology or processes to ensure the project will meet the needs of the city. The budget also includes funding to add a buyer position in Finance to help manage procurement contracts and provide efficiencies through centralized purchasing.

General Government:

FY 2018 Budget	\$5,051,348	
% of Fund Expenditures	9.9%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2017 Budget	\$ 722,042	16.7%
FY 2017 Projection	\$ 967,145	23.7%

This function handles the administrative functions of the City and is comprised of the City Council, City Management, City Secretary, Community Affairs, Economic Development, and Legal Services departments. In the Community Affairs department, a Neighborhood Services Coordinator position has been added to act as a liaison between the City and the various communities throughout the City. The position will provide improved communication between the City and city residents to ensure City related issues are addressed quickly and responsibly. An additional Assistant City Attorney position has also been added in FY 2018 to help keep up with the demand for legal services as the city has grown. This position will work to mitigate the City’s liability and enforce the City’s legal rights.

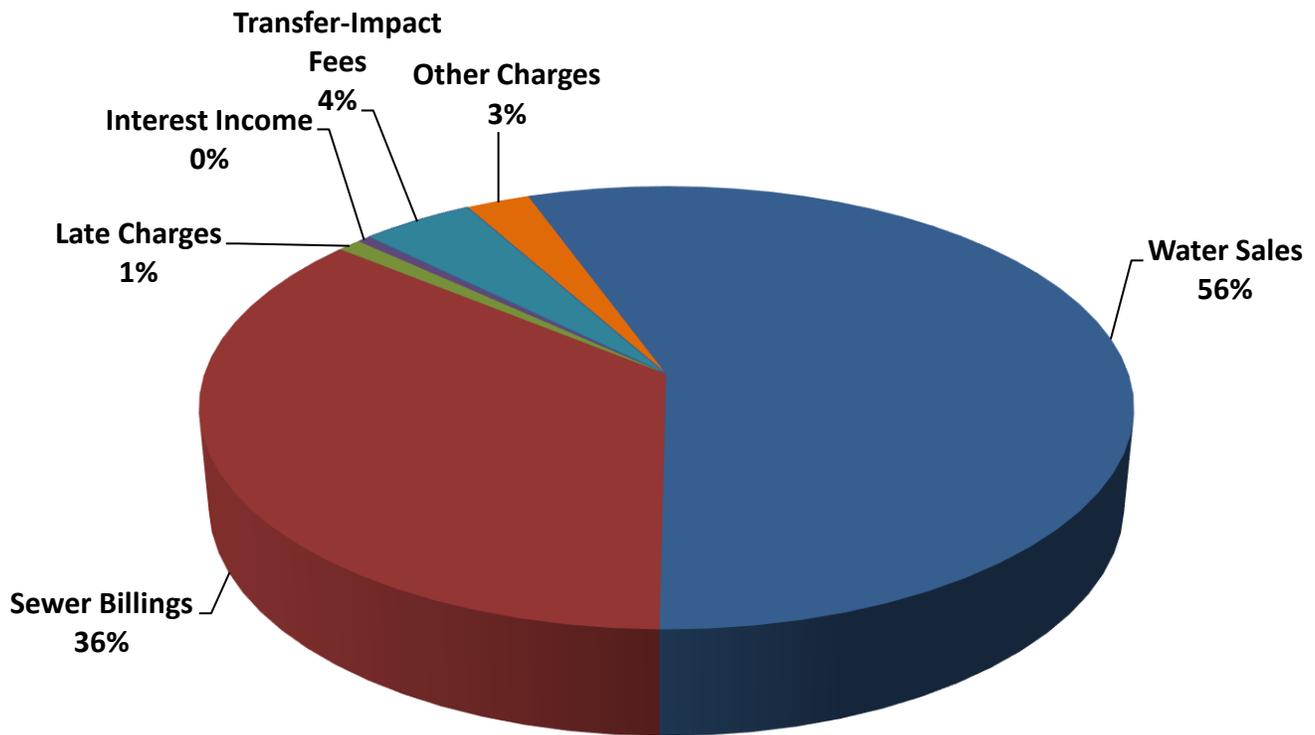
BUDGET SUMMARY

UTILITY FUND

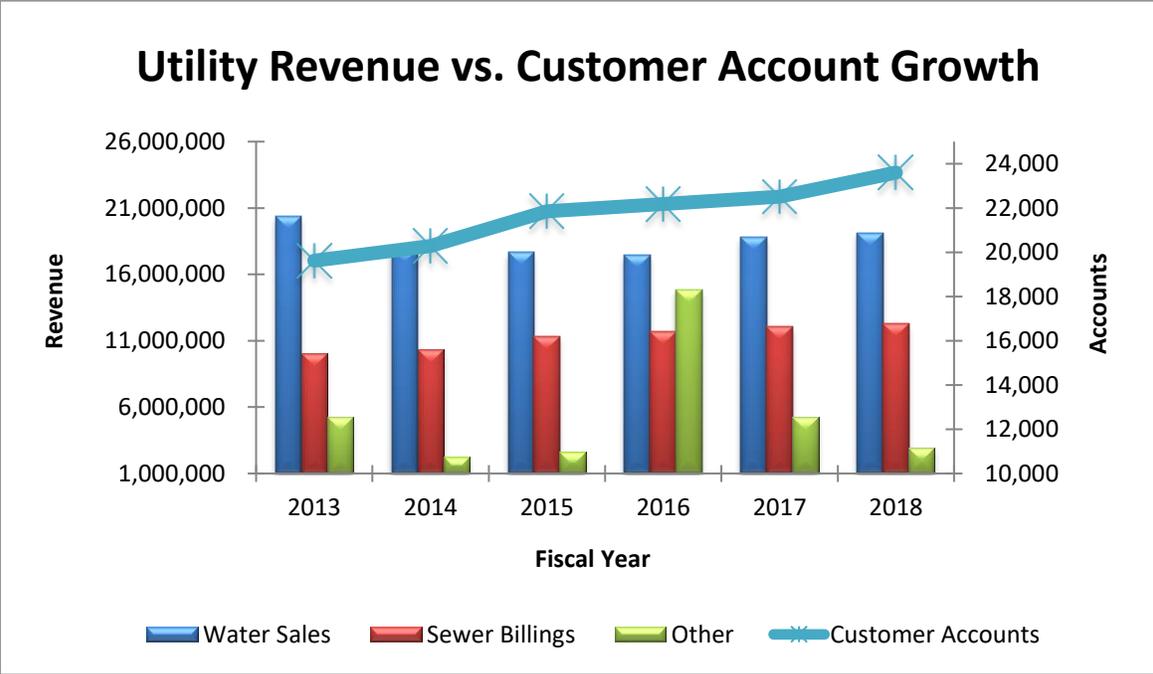
Revenue Assumptions:

The Utility Fund revenues for FY 2018 of \$34,340,599 represents an overall increase of \$52,200, or 0.2% more than the FY 2017 budget and a decrease of 4.9% compared to FY 17 year-end projections. This decrease is largely due to one-time transfer revenues realized during the fiscal year. In the Utility Fund, there are six major revenue categories, which are Water Sales, Sewer Charges, Late Charges, Interest Income, Transfers-In, and Other Revenue. The following includes a breakdown of each revenue category for the Utility Fund and a brief description. Below, the pie chart shows the category breakdown by percentage and the bar graph shows revenue growth compared to account growth.

FY 2018 Utility Fund Adopted Revenue



BUDGET SUMMARY



Water Sales:

FY 2018 Budget	\$19,144,550	
% of Fund Revenue	55.7%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2017 Budget	\$ 495,265	2.7%
FY 2017 Projection	\$ 323,229	1.7%

For budgeting in FY 2018, a normalized year was used to calculate future water usage. A normalized year uses average consumption over several years and allows for a steadier use of funds even as the usage fluctuates from year-to-year. It is not anticipated that Texas will experience severe drought and extreme heat as was seen during FY 2010-2011.

Sewer Charges:

FY 2018 Budget	\$12,260,031	
% of Fund Revenue	35.7%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2017 Budget	\$ 1,266,878	11.5%
FY 2017 Projection	\$ 225,123	1.9%

Sewer rates are based on a water usage during the winter months and are assessed on water usage during the year.

BUDGET SUMMARY

Late Charges:

FY 2018 Budget	\$323,388	
% of Fund Revenue	0.9%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2017 Budget	\$ (78,386)	-19.5%
FY 2017 Projection	\$ 5,939	1.9%

Late charges are assessed on utility bills once the due date has surpassed.

Interest Income:

FY 2018 Budget	\$181,765	
% of Fund Revenue	0.5%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2017 Budget	\$ (21,550)	-10.6%
FY 2017 Projection	\$ 3,338	1.9%

Interest income is revenue created by the investment of working capital into investment pools. Interest income is driven primarily by nationwide economic conditions and is anticipated to continue to be relatively low during FY 2018.

Transfers:

FY 2018 Budget	\$1,553,550	
% of Fund Revenue	4.5%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2017 Budget	\$ (1,830,584)	-54.1%
FY 2017 Projection	\$ (2,324,584)	-59.9%

The Community Impact Fee (CIF) fund transfer into the Utility Fund is related to the BCRWWS debt service payment and is related to wastewater treatment and wastewater line improvements.

Other Revenue:

FY 2018 Budget	\$877,315	
% of Fund Revenue	2.6%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2017 Budget	\$ 220,577	33.6%
FY 2017 Projection	\$ 16,109	1.9%

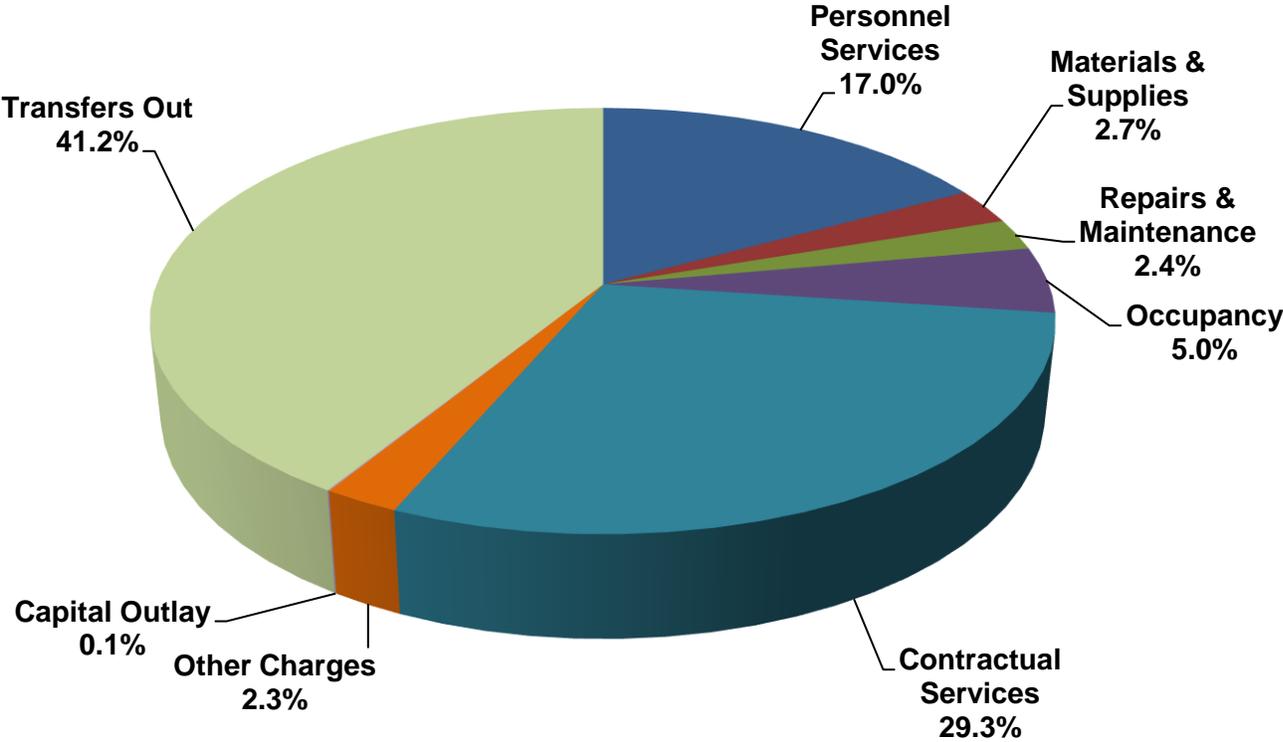
All additional revenues are combined to create the other revenue category which includes tap and connection fees, credit card fees, and industrial pre-treatment reviews. For FY 2017, other revenue includes BCRUA reimbursements of approximately \$81,000 for the accounting services which are provided by the City as part of the City's contribution to the administration of the authority.

BUDGET SUMMARY

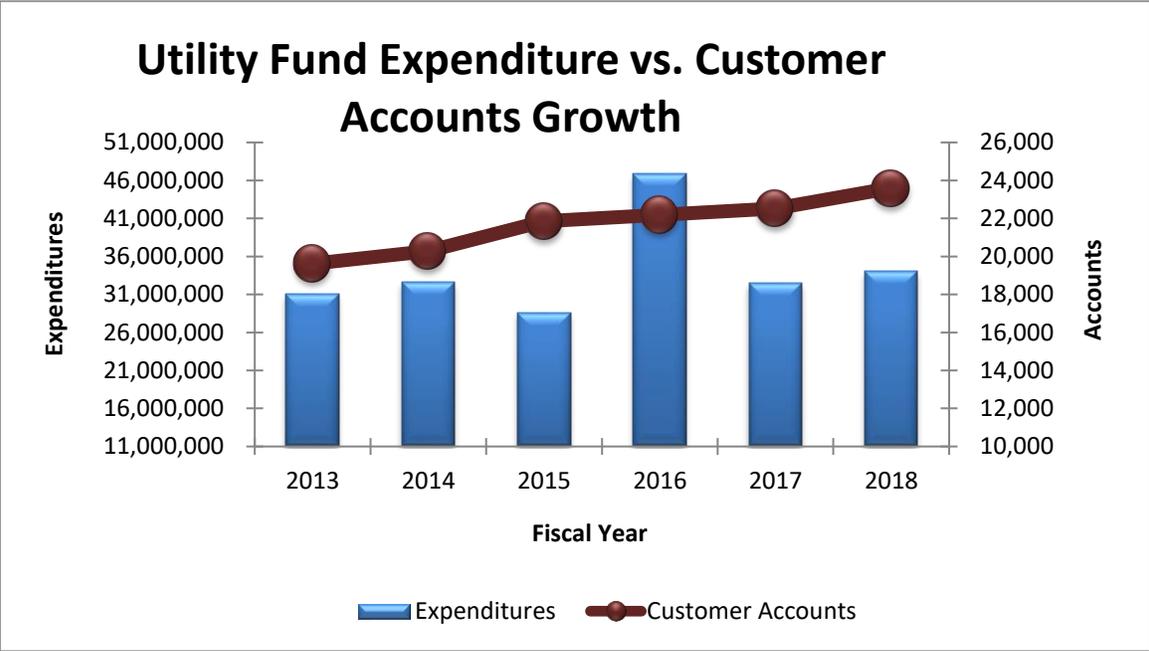
Expenditure Synopsis:

The Utility Fund expenditures total \$34,023,601 for FY 2018, which is a decrease of \$631,773 or 1.3% from the FY 2017 budget, and an increase of \$1,501,648 or 4.6% from projections. The Utility Fund is broken into eight major categories which are personnel, materials and supplies, repairs and maintenance, occupancy, contractual, other charges, capital, and transfers out. The Financial Services department calculates personnel costs, including any increases in compensation rates. Capital outlay costs consist of large one-time costs and capital rehabilitation programs such as water-line repairs and replacements. All other costs are based on the previous year's revised funding level minus any one-time costs from the previous year. In order for departments to receive an increase in funding, the City Manager must approve an adjustment to base request, or the City Council must approved an enhancement request. Below is a breakdown of the FY 2018 account categories by percentage and a comparison of Utility Fund expenditures compared to customer account growth.

Utility Fund Expenditures by Category



BUDGET SUMMARY



Personnel Services:

FY 2018 Budget	\$5,790,384	
% of Fund Expenditures	17.0%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2017 Budget	\$ 138,031	2.4%
FY 2017 Projection	\$ 706,834	13.9%

As the City is a service organization, personnel includes the costs related to salaries, insurance, and retirement. The FY 2018 budget includes two new positions. One Utilities Network Administrator position has been added to provide support with the SCADA, traffic, and other network systems; and an Industrial Pretreatment position has been added to manage the Industrial Pretreatment Program for the City.

Materials and Supplies:

FY 2018 Budget	\$930,796	
% of Fund Expenditures	2.7%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2017 Budget	\$ 4,052	0.4%
FY 2017 Projection	\$ 126,772	15.8%

These object classifications are for expendable materials and operating supplies necessary to conduct departmental activities. The FY 2018 budget includes \$7,200 for equipment and supplies related to the Utilities Network Administrator and Industrial Pretreatment positions.

BUDGET SUMMARY

Repairs and Maintenance:

FY 2018 Budget	\$814,970	
% of Fund Expenditures	2.4%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2017 Budget	\$ 18,500	2.3%
FY 2017 Projection	\$ 92,509	12.8%

These object classifications are for expendable upkeep of physical properties in condition for use of tangible property of a more or less permanent nature which is used in carrying out operations and include building maintenance, vehicle repair, and equipment repairs.

Occupancy:

FY 2018 Budget	\$1,701,771	
% of Fund Expenditures	5.0%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2017 Budget	\$ (391,685)	-18.7%
FY 2017 Projection	\$ (33,261)	-1.9%

These object classifications are for the utilities and related expenses required to maintain a building such as electricity, water, telephone and gas. The FY 2018 budget includes an overall decrease in electricity costs.

Contractual Services:

FY 2018 Budget	\$9,964,723	
% of Fund Expenditures	29.3%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2017 Budget	\$ 375,192	3.9%
FY 2017 Projection	\$ 1,000,310	11.2%

In the Utility Fund, the contract services category comprises the second largest expenditure category which includes contractual obligation, bulk raw water purchases, general fund transfers for franchise fees and administrative charges. The City's contribution for the Brushy Creek Regional Utility Authority (BCRUA) and Brushy Creek Regional Wastewater System (BCRWWS) accounts for \$4,990,972 or 50% of the contractual services budget, which provides regional water and wastewater treatment services. The FY 2018 budget includes an increase of \$24,000 for the payment to BCRUA for Operations & Maintenance and debt service.

Because the Utility Fund is an Enterprise fund, it provides contributions to the General Fund similar to other utility providers for the city through transfers such as a payment-in-lieu of taxes (PILOT) and franchise fees. PILOT creates a fee based upon the utility asset value multiplied by the ad valorem rate and is included in the transfer category.

BUDGET SUMMARY

Other Charges:

FY 2018 Budget	\$793,422		
% of Fund Expenditures		2.3%	
<u>Compared to</u>		<u>\$ Growth</u>	<u>% Growth</u>
FY 2017 Budget	\$ 23,550		3.1%
FY 2017 Projection	\$ 69,431		9.6%

These object classifications are expenditures that do not apply to other expenditure classifications and includes travel and training, membership dues, and printing and publications.

Capital Outlay:

FY 2018 Budget	\$20,000		
% of Fund Expenditures		0.1%	
<u>Compared to</u>		<u>\$ Growth</u>	<u>% Growth</u>
FY 2017 Budget	\$ (355,104)		-94.7%
FY 2017 Projection	\$ (366,568)		-94.8%

Capital outlay expenditures are those that are large one-time purchases for an item that is expected to have a usefulness span of over one year. These budgeted funds will vary depending on asset maintenance needs. For capital costs, departments must submit an enhancement package request to receive capital outlay expenditures. The request must be approved by City Council as part of the budget adoption process, which causes the costs to vary significantly from year-to-year. For FY 2018, the budget includes \$20,000 to purchase a vehicle as part of the new Industrial Pretreatment position.

Transfers out:

FY 2018 Budget	\$14,007,535		
% of Fund Expenditures		41.2%	
<u>Compared to</u>		<u>\$ Growth</u>	<u>% Growth</u>
FY 2017 Budget	\$ (444,309)		-3.1%
FY 2017 Projection	\$ (94,379)		-0.7%

Transfers to other funds and projects account for the largest expenditure category in the Utility Fund budget. The largest transfer is for debt service of \$7,400,276. Another large transfer piece is related to cash funding of capital improvement projects. The City implemented a Project-Life budgeting for Capital Improvement Projects in FY 2011 and the budget reflects the large transfers required to fund the life of the projects. As a result, this category fluctuates annually as new projects are added. For FY 2018, the capital transfers total 3,244,000.

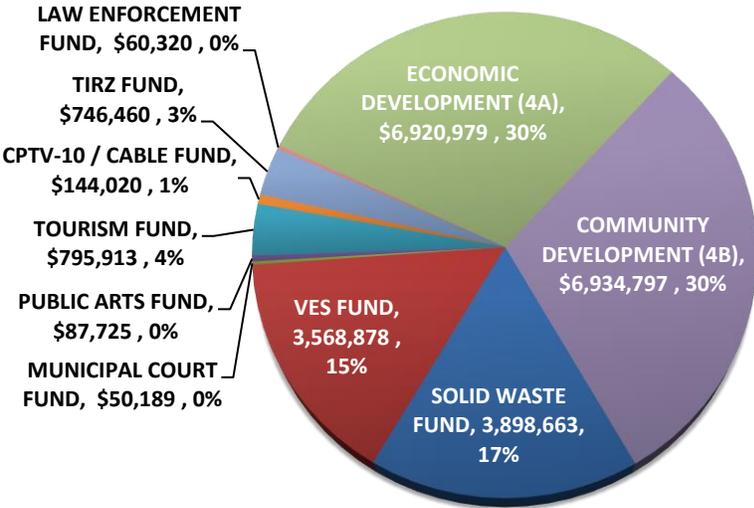
Because the Utility Fund is an Enterprise fund, it provides contributions to the General Fund similar to other utility providers for the city through transfers such as a payment-in-lieu of taxes (PILOT) and franchise fees. A PILOT creates a fee based upon the utility asset value multiplied by the ad valorem rate. A franchise fee is based upon gross revenue collection for City water and sewer sales in order to fund access right-of-way and is included in the contract services category. The Utility Fund provides an administrative fee related to the services the General Fund provides such as Human Resources, Finance, and IT to ensure the Utility Fund expenditures fund the total cost of its business activities. The PILOT and administrative fee transfer account for \$3,363,259 or 24.0% of the transfer category.

BUDGET SUMMARY

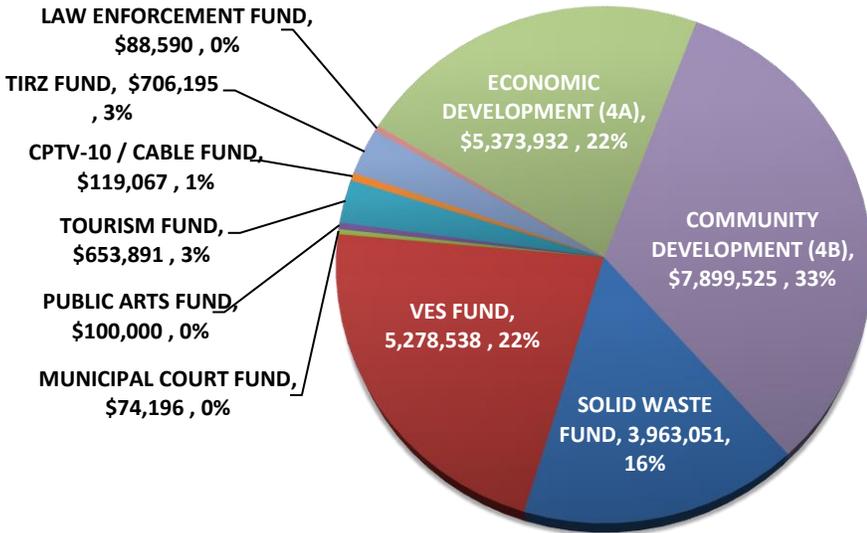
OTHER OPERATING FUNDS

The Other Operating Funds of the City include funds that are intended to be self-sufficient and/or have been created for a specific purpose as denoted by the name of the fund. Details have been provided for the VES and other funds that have a City-Council appointed Board, which creates the annual budget. A summary is provided for all other funds.

Other Operating Fund Revenues



Other Operating Fund Expenditures



BUDGET SUMMARY

Solid Waste

FY 2018 Revenues	\$3,898,663	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2017 Budget	\$ 67,999	1.8%
FY 2017 Projection	\$ 180,681	4.9%
FY 2018 Expenditures	\$3,963,051	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2017 Budget	\$ 187,326	5.0%
FY 2017 Projection	\$ 232,511	6.2%
Revenues – Expenditures	\$ (64,388)	

The Solid Waste Fund was created in FY 2010 as part of a change in solid waste service providers and is a self-supporting fund that provides solid waste service and debt payments for the solid waste and single-stream recycling carts. The increase in the revenue and expenditure budgets is related to the projected current year costs of service with a slight increase related to new accounts.

Vehicle and Equipment Replacement Fund

FY 2018 Revenues	\$3,568,878	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2017 Budget	\$ 276,618	8.4%
FY 2017 Projection	\$ 276,618	8.4%
FY 2018 Expenditures	\$5,278,538	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2017 Budget	\$ 864,943	19.6%
FY 2017 Projection	\$ 864,943	19.6%
Revenues – Expenditures	\$ (1,709,660)	

The Vehicle and Equipment Replacement fund is an internal fund that is used to maintain a proper replacement for the city's vehicles and capital equipment including computers. Departments provide an annual contribution based on a ratio of cost of replacement and expected life of each vehicle and piece of equipment in the department inventory. The annual departmental contributions help smooth the cost of replacement over the course of the expected life, rather than having large variances in capital costs in the Operating Funds. The required contributions are updated annually as equipment is added and is replaced; however, the budgeted contributions are based upon what is feasible and may not be 100% each year.

For FY 2018 the annual contribution rates have grown about 8.4% from FY 2017. A replacement schedule is in place. Vehicle and inventory replacements are determined on a yearly basis to determine actual replacement. Annual expenditures will vary due to the range of equipment costs and variance in useful life. A break-down of equipment scheduled for replacement is included in the VES section of the budget.

BUDGET SUMMARY

Public Arts Board

FY 2018 Revenues	\$87,725	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2017 Budget	\$ 13,134	17.6%
FY 2017 Projection	\$ 13,124	17.6%
FY 2018 Expenditures	\$100,000	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2017 Budget	\$ 25,634	34.5%
FY 2017 Projection	\$ 58,417	140.5%
Revenues – Expenditures	\$ (12,275)	

The Arts Advisory Board was created in October 2009 to provide input on public art displays throughout the City. Currently, funding is provided by the Tourism Board, and donations and future funding will include certain capital projects. For FY 2018, the projected revenues have been made available for expenditure funding for any studies, consultant work, or other expenditure needs the Public Arts Board may require during the year.

Tourism Board

FY 2018 Revenues	\$795,913	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2017 Budget	\$ 50,052	6.7%
FY 2017 Projection	\$ 17,763	2.3%
FY 2018 Expenditures	\$665,974	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2017 Budget	\$ (27,083)	-4.0%
FY 2017 Projection	\$ 38,214	6.2%
Revenues – Expenditures	\$ 142,022	

The Tourism Board is funded by a hotel/motel occupancy tax collected by the local hotels. The City continues to see steady growth in the occupancy tax due in part to the Occupancy Board sponsoring local events, and the addition of new hotels in the City. In addition, the Cedar Park Center has continued to offer high-quality events, which bring in tourists requiring an overnight stay, such as the Austin Spurs, the San Antonio Spurs Development League team.

BUDGET SUMMARY

Type A Economic Development Corporation

FY 2018 Revenues	\$ 6,920,979	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2017 Budget	\$ 618,778	9.8%
FY 2017 Projection	\$ 437,367	6.7%
FY 2018 Expenditures	\$5,373,932	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2017 Budget	\$ 72,402	1.4%
FY 2017 Projection	\$ 247,982	4.8%
Revenues – Expenditures	\$ 1,547,047	

Type A revenues are derived from sales tax revenues which are anticipated to continue to grow in FY 2018. The Type A expenditure budget is comprised mainly of a debt payment related to the Cedar Park Center which will be \$3,223,998, or 60.0% of the FY 2018 budget. The FY 2018 budget includes a contribution to the General Fund Economic Development Department (excluding General Fund incentives) and funding of current economic incentive agreements.

Type B Community Development Corporation

FY 2018 Revenues	\$ 6,934,797	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2017 Budget	\$ 617,346	9.8%
FY 2017 Projection	\$ 437,344	6.7%
FY 2018 Expenditures	\$7,899,525	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2017 Budget	\$ (8,226,598)	-51.0%
FY 2017 Projection	\$ (7,970,720)	-50.2%
Revenues – Expenditures	\$ 523,783	

Type B revenues are derived from sales tax revenues which are anticipated to continue to grow in FY 2018. The 4B Board approves projects annually; however, the projects are typically capital projects with funding occurring over multiple years resulting in large variance from fiscal year to fiscal year. The City will transfer the full approved amounts to a CIP fund to better represent Board approval and spending. For FY 2018, the 4B Board has approved \$853,606 for existing economic development incentive agreements, \$1,690,000 for community enhancement projects, \$315,000 for community identification projects, and \$4,000,000 for Destination Bell Boulevard.

BUDGET SUMMARY

Miscellaneous Other Operating Funds

Other special revenue funds account for 0.7% of operating revenues and 0.7% of operating expenditures. A description and breakdown of each fund is available under the Special Revenue section. Although expenditures may exceed revenues in a given year for a special revenue fund, the fund is able to stay balanced by using fund balance for one-time expenditures.

Other Special Revenue Funds	FY 2018 Revenues	FY 2018 Expenditures	Revenues - Expenditures
Municipal Court Fund	\$ 50,189	\$ 74,196	\$ (24,007)
CPTV-10 / Cable Fund	144,020	119,067	24,953
Tax Increment Reinvestment Zone	746,460	706,195	40,265
Forfeiture Fund	60,320	88,590	(28,270)
Other Special Revenue Funds	\$ 1,000,989	\$ 988,048	\$ 12,941

BUDGET SUMMARY

GENERAL DEBT SERVICE FUND

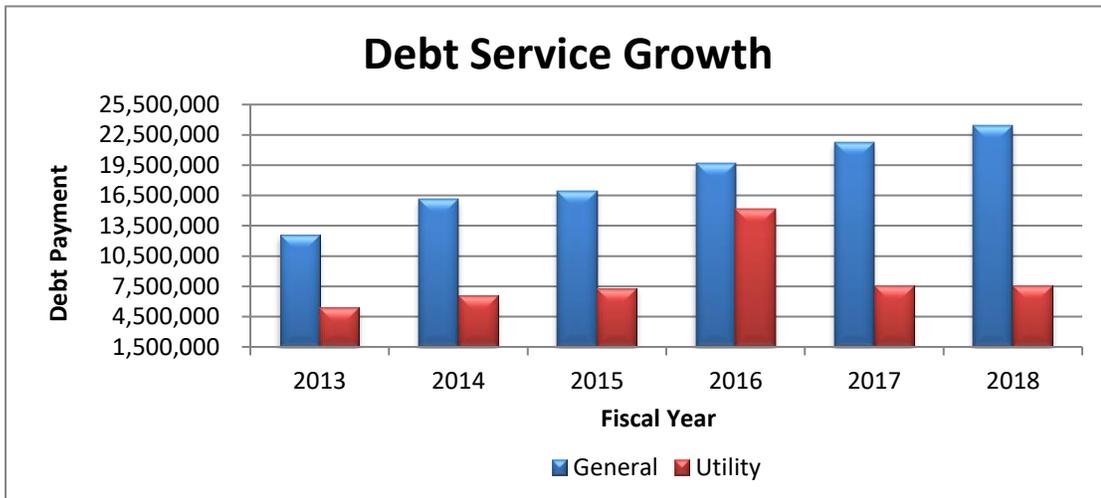
The General Debt Service Fund provides the funds necessary to retire the outstanding tax-supported bonded indebtedness of the City. Debt in this category primarily consists of general obligation bonds (GOs) and certificates of obligation (COs) which pay for various public improvements such as streets, land acquisitions, parks, and the construction of facilities. Revenues are generated for the repayment of the bonds and certificates primarily through ad valorem property taxes. For FY 2018, the total revenues are \$23,382,763, which is comprised of \$18,957,384 or 81.1% from ad valorem interest and sinking rate and \$3,223,998 or 13.8% from 4A sales tax. The total FY 2018 expenditures are \$23,382,763 of which \$12,750,000 or 54.5% is payment for debt principal and \$6,942,893 or 29.7% is for debt interest. In FY 2018, the City is planning to use cash to defease (or pay-down) debt in order to help create future debt capacity and realize potential interest savings. The City will also issue the second round of bonds related to the November 2015 bond election.

In July 2016, the international credit rating agency S&P Global raised the City of Cedar Park’s General Obligation Bond debt from an AA rating to an AA+ rating, which is just one category from the highest rating possible. This is the third grade increase in the past 10 years for the City of Cedar Park. Additionally, S&P Global affirmed the City’s utility debt rating of AA+, which it has held since 2013. These AA+ ratings are just one category from a perfect rating of AAA.

A bond rating for a City is akin to a credit score for an individual person or business. A higher bond rating enables the City to issue debt at a lower interest rate and allows the City the flexibility to refinance existing debt at a lower interest rate – ultimately saving taxpayers money. Receiving this bond rating upgrade at the beginning of the City’s bond program, resulting from the successful November 2015 bond election, maximizes the financial benefit to Cedar Park residents.

UTILITY DEBT SERVICE FUND

The Utility Debt Service Fund provides the funds necessary to retire the outstanding revenue-supported debt of the City. Debt in this category consists of revenue-supported bonds that are used to pay the cost of improvements to the City’s water and wastewater system, and is repaid with revenues collected from utility customers. In FY 2018, revenues are budgeted at \$7,608,570 and expenditures are budgeted at \$7,595,778. Below is a graph that shows the City’s general and utility debt payment growth.



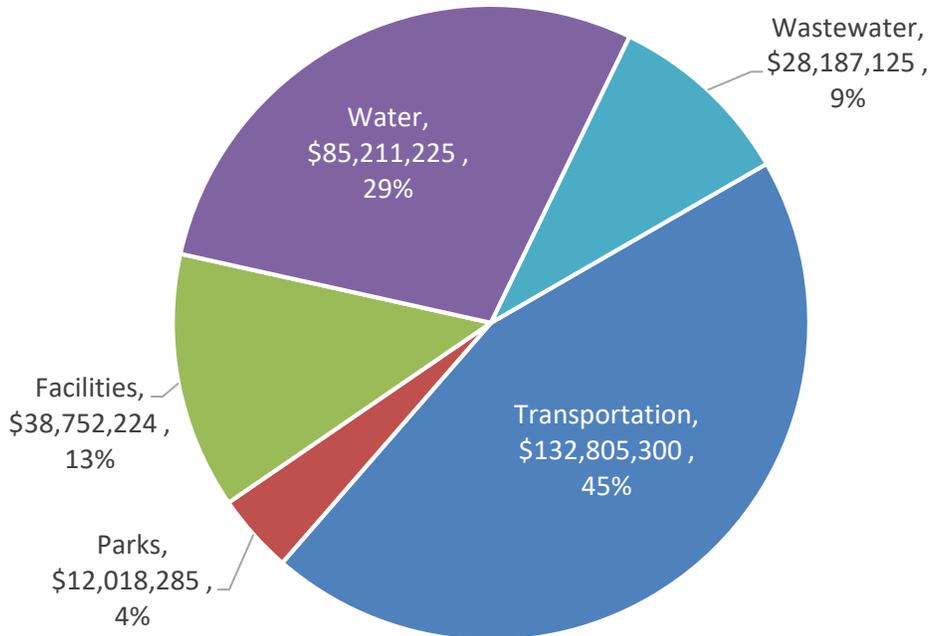
BUDGET SUMMARY

CAPITAL IMPROVEMENT PROJECT (CIP) FUNDS

The table below provides a summary of the FY 2017 Adopted Capital Improvement Projects by type. The costs reflected here are representative of the total project costs and indicate a project life budget. Details for newly funded projects are included in the CIP section of the budget document.

TOTAL PROJECT COSTS BY CATEGORY

Program Category	Prior Funding	FY 2018 Funding	Future Funding	Project Total
Transportation	\$ 83,813,633	\$ 33,191,667	\$ 15,800,000	\$ 132,805,300
Parks	5,968,285	4,285,000	1,765,000	12,018,285
Facilities	17,102,224	1,450,000	20,200,000	38,752,224
Water	25,436,225	8,775,000	51,000,000	85,211,225
Wastewater	8,762,125	6,655,000	12,770,000	28,187,125
Total	\$ 141,082,492	\$ 54,356,667	\$ 101,535,000	\$ 296,974,159



BUDGET SUMMARY

Use of the General Fund Unreserved Fund Balance

The General Fund Unreserved Fund Balance is intended to act as a reserve for unanticipated needs, emergency expenditures, and unanticipated revenue shortfalls. As part of the City's best practices and financial policies, the City maintains a fund balance at a minimum reserve level of 25% to 50% of budget expenditures. In addition, when the balance exceeds a minimal acceptable level for these purposes it can be used to fund one-time expenditures. As of October 1, 2017, the Unreserved General Fund Balance is projected to be \$20,130,788 or 43% of total FY 2017 revenues and 42% of FY 2017 expenditures.

The FY 2018 budget is structurally balanced, meaning recurring revenues covers recurring expenses. Although total budgeted revenue is \$1,167,290 less than total budgeted expense, \$1,168,112 is considered one-time, or non-recurring. This means that the budget is structurally balanced, with recurring revenue exceeding recurring expense by \$822. At the end of FY 2018, fund balance is projected to be \$18,963,498, or 38% of revenues and 42% of expenditures.

Notable Fund Balance expenditures include:

- New Traffic Signal (Location To Be Determined) - \$320,000
- High-Speed Microwave Connections for Fire Stations 2, 3, and 4 - 126,600
- Fiber Route Connection to Fire Station 1 - \$70,000
- Vehicle Storage Area for Police Seizures and Evidence - \$42,000
- Drainage Program Prioritization and Support - \$150,000
- Future Quarry Development Study - \$75,000
- New Library Site and Programming Assessment - \$45,000
- Setup Costs for New Positions Including Vehicles -\$159,804

Financial Policies Update

The FY 2018 Adopted Budget includes the following change to the City's Budget and Financial policies, specifically regarding setting a minimum reserve level for the Economic Development 4A Fund, Community Development 4B Fund and Tourism Fund:

1. The City will maintain the Economic Development (Type A), Community Development (Type B), and Tourism Fund unreserved fund balance at a level sufficient to provide for emergency expenditures and unanticipated revenue shortfalls. The City will maintain a fund balance for Type A and Type B at a minimum reserve level of two months of budgeted sales tax and one year of debt service payments, and the Tourism Fund at two months of Hotel Occupancy Tax collections and one year of debt service payments. The right is reserved by the City Council to change or use the minimum reserve level by resolution, ordinance or budget adoption and must be accompanied by a plan to replenish within two fiscal years.

Changes from the FY 2018 Proposed FY 2018 Adopted:

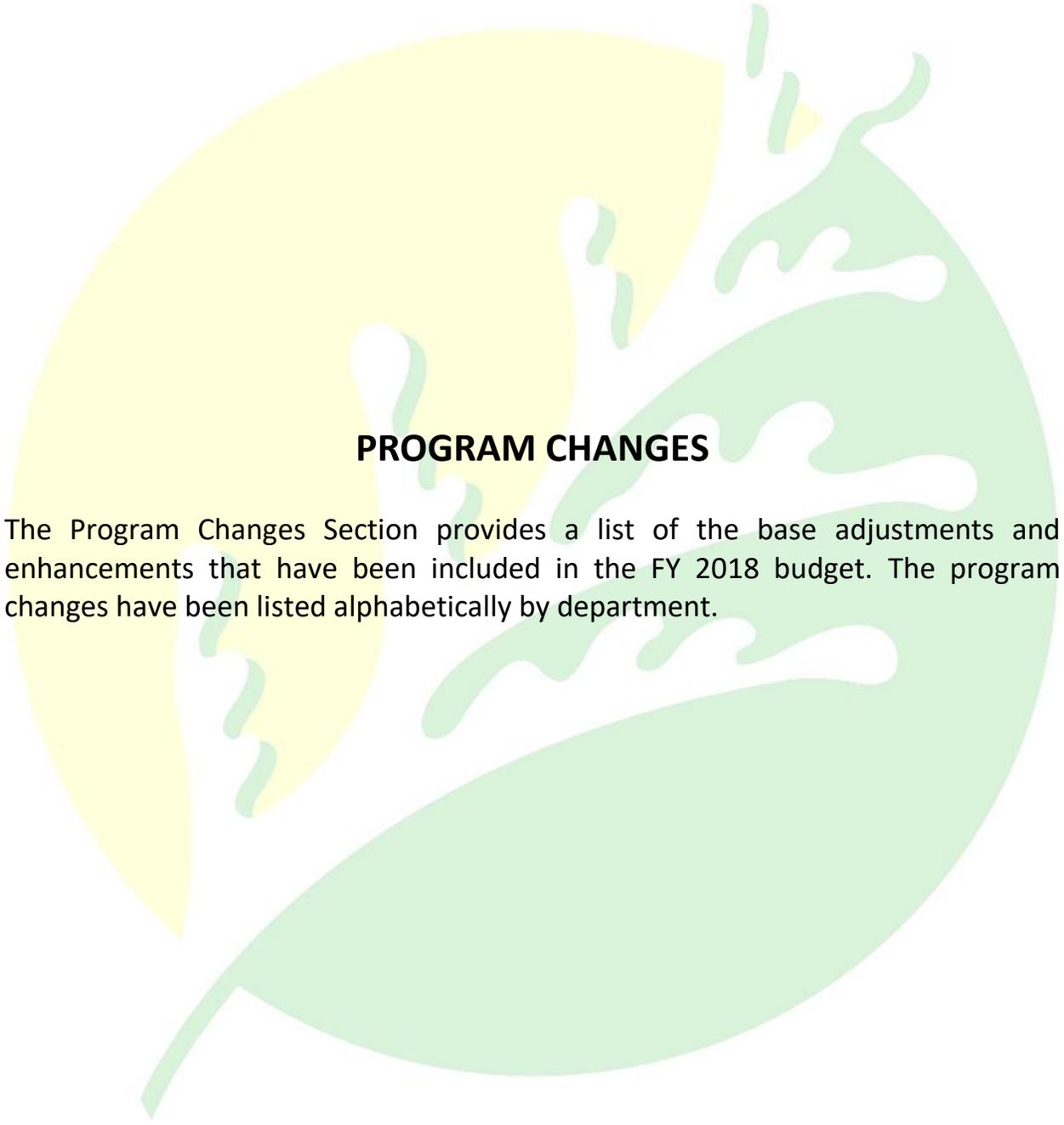
The FY 2018 Proposed Budget was presented on August 10, 2017 and adopted by City Council on September 14, 2017. In addition to the presentation of the Proposed Budget on August 10, staff presented the budget and held public hearings on August 24, September 7, and September 14. During this time, and as part of the budget process, the City Council provided input on the Proposed Budget. City Staff reviewed the feedback and

BUDGET SUMMARY

recommended changes in the final budget that reflect this input. Finally, City Council voted to approve the final Adopted Budget at the third reading of the budget on September 14.

The FY 2018 Proposed Operating Budget included total operating expenditures of \$140,748,570. Following additional discussion with and feedback from Council, the FY 2018 Adopted Budget decreased operating expenditures by \$350,000 and increased the capital budget by \$1.45 million. The following table provides a summary of changes to appropriations from the day the budget was proposed on August 10 to Council adoption on September 14:

APPROPRIATIONS		
Fund	Purpose	Change
General Fund	November election expense no longer necessary	(75,000)
General Fund	Redirect funding source for the Regional Animal Shelter from the General Fund to the Capital Budget	(500,000)
General Fund	Adds one-time funding to establish a high speed non-leased microwave connection to Fire Stations 3 and 4. (Fire Station 2 already included in proposed budget)	84,400
General Fund	Adds one-time funding for additional drainage programming including public engagement, prioritization, financial analysis, technical support, and grant preparation.	150,000
General Fund	Adds one-time funding for review of departmental policies and procedures	150,000
Economic Dev (Type A) Fund	Decrease for existing economic development agreements and increase for improvements at HEB Center	(199,750)
Capital Budget	Allocation for the Regional Animal Shelter to be financed with short-term notes (total project cost: \$1,000,000)	500,000
Capital Budget	Allocation for the Building 3 Reconfiguration to be financed with short-term notes (total project cost: \$2,600,000)	950,000



PROGRAM CHANGES

The Program Changes Section provides a list of the base adjustments and enhancements that have been included in the FY 2018 budget. The program changes have been listed alphabetically by department.



CEDAR

PARK



**FY 2018 PROPOSED PROGRAM CHANGES
DEPARTMENT BASE ADJUSTMENTS**

General Fund	FY 2018 Amount	Recurring Amount	Civilian Positions	Uniform Positions
Community Affairs				
Overtime Pay for Multimedia Specialist	2,200	2,200	0	0
Adds funding for overtime expenses incurred by the Multimedia Specialist due to the requirement to work outside of regular business hours to assist with public meetings and other special events and projects.				
Community Affairs Total	<u>2,200</u>	<u>2,200</u>	<u>0</u>	<u>0</u>
Economic Development				
Additional Economic Development 380 Agreements	545,506	545,506	0	0
Adds funding for economic development 380 agreements for a total amount of \$2,285,299.				
Economic Development Total	<u>545,506</u>	<u>545,506</u>	<u>0</u>	<u>0</u>
Fire				
Vacation and 2nd Specialty Pay	164,893	164,893	0	0
Adds funding for the Fire Department's new Meet and Confer Agreement for Educational Incentive Pay, increases to salary due to vacation time counting as productive time, and increases to benefit costs as a result of these changes.				
Fire Billing Fees	12,000	12,000	0	0
Provides funding for fire billing fees being charged to contract services due to a change in contract providers.				
Fire Total	<u>176,893</u>	<u>176,893</u>	<u>0</u>	<u>0</u>
Human Resources				
NeoGov Pricing Increase	1,367	1,367	0	0
Adds funding for performance evaluation and applicant tracking software due to a price increase by the vendor.				
Human Resources Total	<u>1,367</u>	<u>1,367</u>	<u>0</u>	<u>0</u>



**FY 2018 PROPOSED PROGRAM CHANGES
DEPARTMENT BASE ADJUSTMENTS**

General Fund	FY 2018 Amount	Recurring Amount	Civilian Positions	Uniform Positions
Information Services				
Network Support and Maintenance Contracts	10,000	10,000	0	0
Provides funding to support maintenance costs due to recent upgrades in the City's network infrastructure with new technologies.				
Smart Phones for Apps Team	3,440	3,440	0	0
Provides funding to upgrade the the APPS team's cell phones to smartphones. The upgrade will enable the APPS team to receive instant notifications in the event of system failures and gain instant access to email-based requests for service.				
Information Services Total	<u>13,440</u>	<u>13,440</u>	<u>0</u>	<u>0</u>
Library				
Upgrade Library Catalog Software	8,000	8,000	0	0
Adds funding to upgrade the Library Catalog software to allow library users the ability to pay fines online, and provide an upgraded interface that makes it easier to find and hold both physical and digital materials.				
Library Total	<u>8,000</u>	<u>8,000</u>	<u>0</u>	<u>0</u>
Municipal Court				
Technology Replacement Contribution	12,338	12,338	0	0
Provides funding to move annual technology replacement costs, previously funded by the Municipal Court Technology Fund, to the General Fund.				
Municipal Court Total	<u>12,338</u>	<u>12,338</u>	<u>0</u>	<u>0</u>



**FY 2018 PROPOSED PROGRAM CHANGES
DEPARTMENT BASE ADJUSTMENTS**

General Fund	FY 2018 Amount	Recurring Amount	Civilian Positions	Uniform Positions
Non Departmental				
Leadership Development Adds funding for City staff leadership development activities.	6,000	6,000	0	0
Learning Management System Provides funding to create, manage, and monitor employee participation in mandatory training courses as well as promote employee career development.	24,000	12,000	0	0
Treasure of the Hills Building and Landscape Maintenance Adds funding for maintenance and repairs for the Treasure of the Hills Senior Center.	15,500	9,000	0	0
Health Department Charges Increase Adds funding related to the City's contractual agreement with the Williamson County Health District.	5,000	5,000	0	0
Non Departmental Total	50,500	32,000	0	0
Parks and Recreation				
Lifeguard Certification Rate Increase Adds funding for an increase in cost for lifeguard certifications.	3,400	3,400	0	0
Building Repairs and Maintenance Adds funding to align the budget for building maintenance due to increased repair costs over the past few years.	40,000	40,000	0	0
Parks and Recreation Total	43,400	43,400	0	0



**FY 2018 PROPOSED PROGRAM CHANGES
DEPARTMENT BASE ADJUSTMENTS**

General Fund	FY 2018 Amount	Recurring Amount	Civilian Positions	Uniform Positions
Police				
Additional Security for Mobile Terminals Adds funding to secure a two factor authentication process on mobile computer terminals as required by the Criminal Justice Information Services Division (CJIS).	3,858	3,858	0	0
Annual Radio Maintenance Adds funding to maintain the annual radio maintenance agreement with Motorola. This is an anticipated annual increase.	2,703	2,703	0	0
Video Wall Maintenance Agreement Adds funding to purchase a three-year extended preventative maintenance agreement and customer service support for the video wall in the Communications Center and for the training room projector system.	5,700	5,700	0	0
Children's Advocacy Support Increase Adds funding for the Children's Advocacy Organization due to raising costs for a total amount of \$32,000.	2,000	2,000	0	0
SunGard/OSSI Support and Maintenance Cost Increase Adds funding to cover the anticipated yearly increase of the SunGard/OSSI Support and Maintenance contract which covers the support and maintenance of all licenses and applications used by the Police and Fire Departments.	5,429	5,429	0	0
Regional Animal Shelter Operations Provides funding for an increase in the cost associated with the operations and maintenance of the Williamson County Animal Shelter facility.	6,218	6,218	0	0
Police Vacation Pay Adds funding for Police vacation pay as a result of approved Meet and Confer Agreements.	30,000	30,000	0	0
Police Total	<u>55,908</u>	<u>55,908</u>	<u>0</u>	<u>0</u>
General Fund Total	<u><u>909,552</u></u>	<u><u>891,052</u></u>	<u><u>0</u></u>	<u><u>0</u></u>



**FY 2018 PROPOSED PROGRAM CHANGES
DEPARTMENT BASE ADJUSTMENTS**

Utility Fund	FY 2018 Amount	Recurring Amount	Civilian Positions	Uniform Positions
Utility Non Departmental				
Leadership Training Adds funding for City staff leadership development activities.	6,000	6,000	0	0
Utility Non Departmental Total	<u>6,000</u>	<u>6,000</u>	<u>0</u>	<u>0</u>
Utility Services				
Water Reclamation Facility Sludge and Electrical Adds funding due to an increase in the tipping fees and cost per ton of sludge hauled with the City's new sludge hauling service agreement effective January 2017. Additional funding also includes \$65,000 for the increased electrical load at the plant as a result of the new electrical aeration equipment added in FY 2017.	115,000	115,000	0	0
Utility Services Total	<u>115,000</u>	<u>115,000</u>	<u>0</u>	<u>0</u>
Utility Fund Total	<u><u>121,000</u></u>	<u><u>121,000</u></u>	<u><u>0</u></u>	<u><u>0</u></u>



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**FY 2018 PROPOSED PROGRAM CHANGES
DEPARTMENT ENHANCEMENTS**

General Fund	FY 2018 Amount	Recurring Amount	Civilian Positions	Uniform Positions
City Council				
City Council Remote Participation	30,000	0	0	0
Adds funding to provide technology services for City Council members to attend council meetings remotely.				
City Council Total	<u>30,000</u>	<u>0</u>	<u>0</u>	<u>0</u>
Community Affairs				
Neighborhood Services Coordinator	66,275	60,575	1	0
Adds funding for a Neighborhood Services Coordinator to provide enhanced responsive communication between resident neighborhoods and the City.				
Community Affairs Total	<u>66,275</u>	<u>60,575</u>	<u>1</u>	<u>0</u>
Economic Development				
Additional Marketing for Economic Development	16,000	0	0	0
Provides funding for additional marketing to promote economic development in the City of Cedar Park.				
Economic Development Total	<u>16,000</u>	<u>0</u>	<u>0</u>	<u>0</u>
Engineering				
Drainage Program Enhancement	150,000	0	0	0
Adds funding for drainage projects prioritization, public outreach and engagement support, and grant project selection and application preparation.				
Engineering Total	<u>150,000</u>	<u>0</u>	<u>0</u>	<u>0</u>
Finance				
Buyer	63,786	57,286	1	0
Provides funding to add one Buyer position to help identify cost savings through more competitive pricing, implement best practices related to procurement card administration, and provide additional stewardship over the spending of public funds.				
Finance Total	<u>63,786</u>	<u>57,286</u>	<u>1</u>	<u>0</u>



**FY 2018 PROPOSED PROGRAM CHANGES
DEPARTMENT ENHANCEMENTS**

General Fund	FY 2018 Amount	Recurring Amount	Civilian Positions	Uniform Positions
Fire				
Final Staffing Component for Fire Station 5 Provides funding to add 5 firefighters (for a total of 15 firefighters over 3 years) as well as occupancy costs associated with Fire Station 5 scheduled to open in FY 2018.	447,572	434,262	0	5
Peace Officer Training Adds funding to certify the current fire cause and origin investigator to an arson investigator.	19,895	0	0	0
Fiber Route to Fire Station 1 Provides funding for an extension of the existing fiber conduit from the corner of Bell Boulevard and Brushy Creek Road, to Fire Station 1.	70,000	0	0	0
High-Speed Connections for Fire Station 2, 3, and 4 Adds funding to establish a high speed non-leased microwave connection to Fire Stations 2, 3, and 4.	126,600	0	0	0
Fire Total	<u>664,067</u>	<u>434,262</u>	<u>0</u>	<u>5</u>
Human Resources				
Other Post Employment Benefits (OPEB) Study Adds funding to provide an OPEB Study for retirees of the City of Cedar Park.	15,000	0	0	0
Human Resources Total	<u>15,000</u>	<u>0</u>	<u>0</u>	<u>0</u>



**FY 2018 PROPOSED PROGRAM CHANGES
DEPARTMENT ENHANCEMENTS**

General Fund	FY 2018 Amount	Recurring Amount	Civilian Positions	Uniform Positions
Information Services				
Project Manager Provides funding to add one Project Manager position to aid in managing technology project requests, facilitate project needs, control project scope, and ensure projects are kept within allocated budgets.	94,947	91,647	1	0
Full Time Public Safety Helpdesk Position Adds funding to convert the existing Public Safety Helpdesk position from part time to full time. Converting the position to full time will enable the IS department to keep up with the demands of technology requests coming from the Police Department.	32,673	30,823	0	0
IT Business Analyst Provides funding to add one Business Analyst position to evaluate various technology related processes, technology requests, as well as monitor the Information Services Department technology processes. The position will also be responsible to develop business use cases for any new proposed technology hardware or software by conducting a feasibility study to ensure the project will meet the needs of the City.	86,412	83,112	1	0
Information Services Total	<u>214,032</u>	<u>205,582</u>	<u>2</u>	<u>0</u>
Legal				
Assistant City Attorney Provides funding to add one Assistant City Attorney position due to increased service level demands as a result of staff and community growth.	98,624	94,074	1	0
Office Space Renovation Provides funding to renovate office space to provide for an Assistant City Attorney office and a small conference room.	46,426	0	0	0
Legal Total	<u>145,050</u>	<u>94,074</u>	<u>1</u>	<u>0</u>



**FY 2018 PROPOSED PROGRAM CHANGES
DEPARTMENT ENHANCEMENTS**

General Fund	FY 2018 Amount	Recurring Amount	Civilian Positions	Uniform Positions
Library				
Librarian Provides funding to add one professional Librarian in the Youth Services division to add more storytimes, add more youth programs, and balance collection development workload.	56,900	56,900	1	0
Increase Digital Library Materials Adds funding to add 725 more digital library materials per year to the Library collection to meet the growing service demands of an increasing population.	29,000	29,000	0	0
Library Site and Programming Assessment Provides funding to conduct a library site and programming assessment for the Cedar Park Public Library.	45,000	0	0	0
Library Total	<u>130,900</u>	<u>85,900</u>	<u>1</u>	<u>0</u>
Non Departmental				
Civilian Compensation (Pay for Performance) Adds pay for performance funding for civilian personnel in fiscal year 2018.	305,000	305,000	0	0
Quarry Study Provides funding to conduct a study to identify potential uses of the quarry once mining operations are completed.	75,000	0	0	0
Increase to Community Support Programs Adds funding for community support organizations partnering with the City, for a total amount of \$72,700.	30,366	30,366	0	0
Retiree COLA Provides funding to increase the City's Annuity Cost of Living Adjustment for City Retirees from the current 30% of CPI to 50%.	350,000	350,000	0	0
Review of Department Policies and Procedures Provides funding for a review of department policies and procedures in the City's police department.	150,000	0	0	0
Non Departmental Total	<u>910,366</u>	<u>685,366</u>	<u>0</u>	<u>0</u>



**FY 2018 PROPOSED PROGRAM CHANGES
DEPARTMENT ENHANCEMENTS**

General Fund	FY 2018 Amount	Recurring Amount	Civilian Positions	Uniform Positions
Police				
<p>Police Training Sergeant Provides funding to add one Sergeant position dedicated to the training of police personnel. This position will be responsible for managing the training budget, coordinating all training requests, developing and implementing in-house training programs, oversee completion of all mandatory training, and administer the field training program.</p>	148,400	115,118	0	1
<p>Two Police Officers Provides funding to add two Police Officer positions due to an increased demand for police services as a result of an increased population, new commercial and residential construction, and new roadway infrastructure.</p>	249,918	167,343	0	2
<p>911 Call Taker Provides funding to add one 911 Call Taker position to enhance handling of incoming calls for service and allow dispatchers to concentrate on monitoring field responders via radio and computer.</p>	42,049	42,049	1	0
<p>Storage for Vehicles - Seizures and Evidence Provides funding for a secure parking area at the Police Training House on Fire Lane for large items such as vehicles that are taken into custody for temporary holding and evidentiary purposes.</p>	47,620	5,620	0	0
Police Total	<u>487,987</u>	<u>330,130</u>	<u>1</u>	<u>3</u>



**FY 2018 PROPOSED PROGRAM CHANGES
DEPARTMENT ENHANCEMENTS**

General Fund	FY 2018 Amount	Recurring Amount	Civilian Positions	Uniform Positions
Public Works				
Maintenance Workers for Street Striping Provides funding to add two dedicated Maintenance Worker positions to operate the roadway striping machine purchased in the FY 2017 budget.	85,690	85,690	2	0
Traffic Signal System Expansion Provides one-time funding to construct one traffic signal in the current fiscal year in a location where warranted.	320,000	0	0	0
Miscellaneous Street Light Installations Provides funding to install 3-5 new street lights each year where needs are identified and placement is approved.	10,000	10,000	0	0
Contract Street Striping for 40 MPH+ Adds funding to increase contract services for the application of thermal plastic retro-reflective street striping on roadways with speeds greater than 40 MPH.	50,000	50,000	0	0
Public Works Total	465,690	145,690	2	0
General Fund Total	3,359,153	2,098,865	9	8



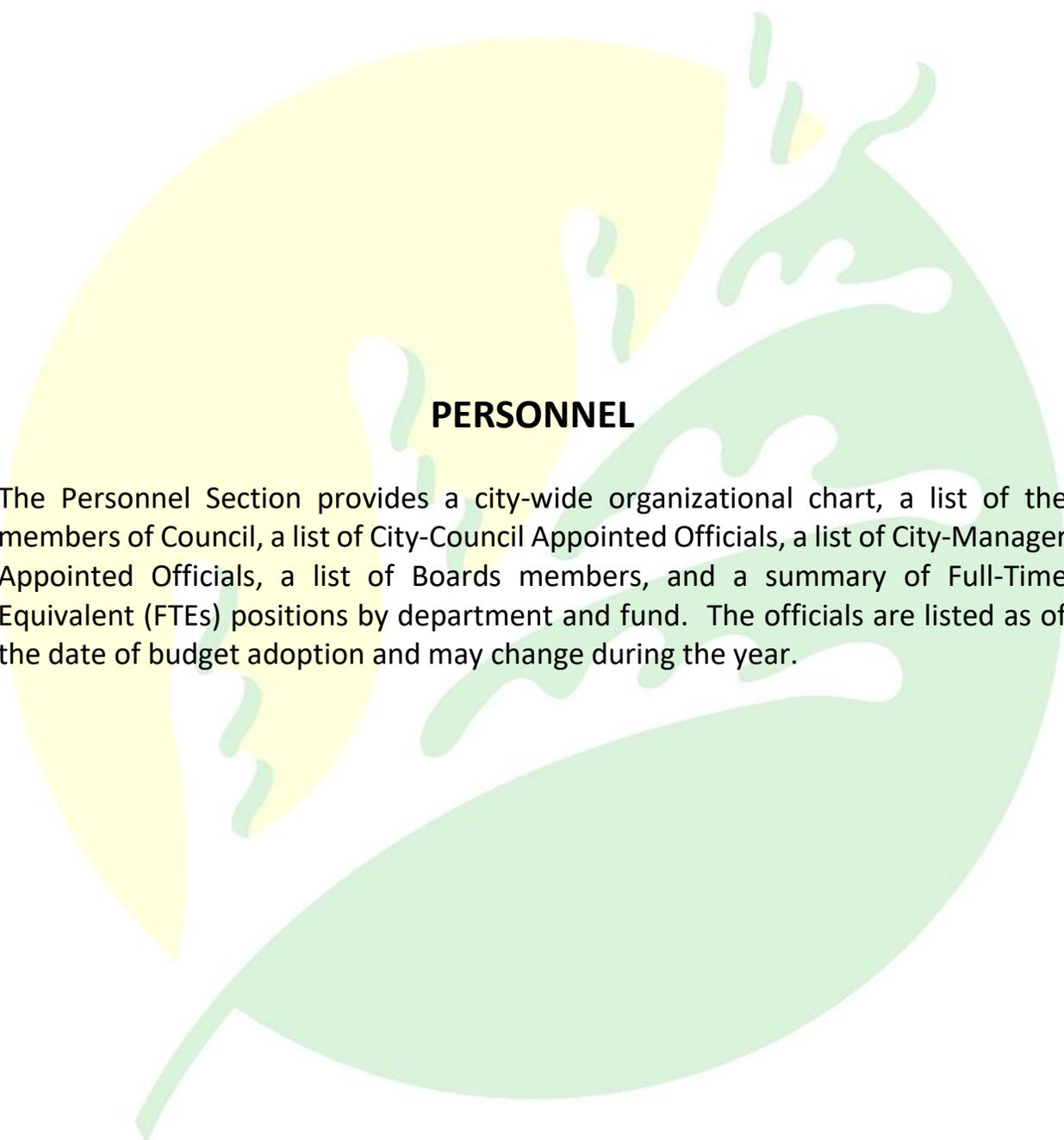
**FY 2018 PROPOSED PROGRAM CHANGES
DEPARTMENT ENHANCEMENTS**

Utility Fund	FY 2018 Amount	Recurring Amount	Civilian Positions	Uniform Positions
Utility Administration				
Add Utilities Network Administrator	76,120	72,820	1	0
Provides funding to add one Utilities Network Administrator to support the Utilities division with Supervisory Control and Data Acquisition (SCADA), traffic, and other network systems.				
Utility Administration Total	<u>76,120</u>	<u>72,820</u>	<u>1</u>	<u>0</u>
Utility Services				
Industrial Pretreatment	86,494	62,394	1	0
Provides funding to add one Industrial Pretreatment position to assist the Industrial Pretreatment Manager in administering the Industrial Pretreatment Program at the Water Treatment Plant.				
Utility Services Total	<u>86,494</u>	<u>62,394</u>	<u>1</u>	<u>0</u>
Utility Fund Total	<u><u>162,614</u></u>	<u><u>135,214</u></u>	<u><u>2</u></u>	<u><u>0</u></u>



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PERSONNEL

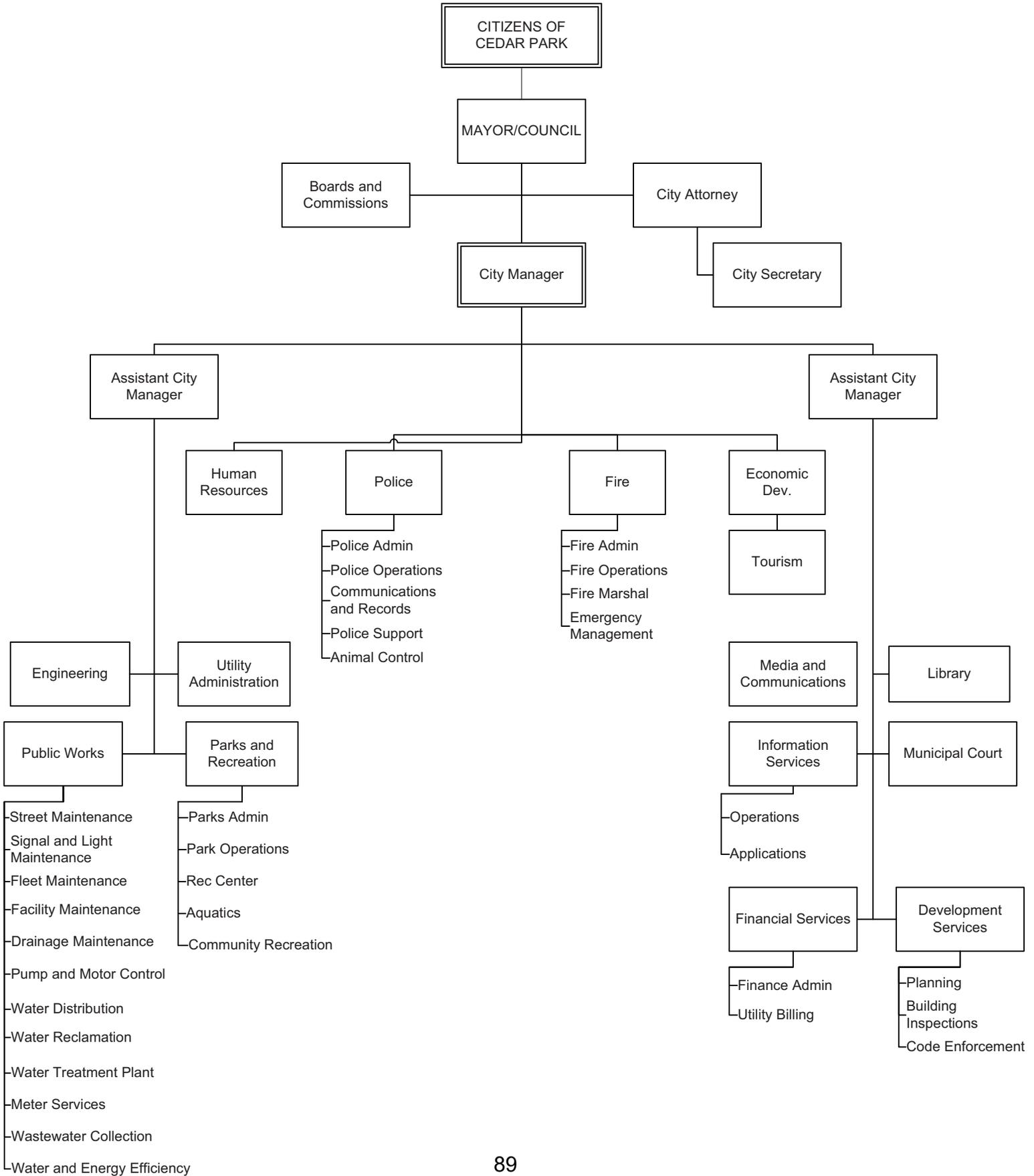
The Personnel Section provides a city-wide organizational chart, a list of the members of Council, a list of City-Council Appointed Officials, a list of City-Manager Appointed Officials, a list of Boards members, and a summary of Full-Time Equivalent (FTEs) positions by department and fund. The officials are listed as of the date of budget adoption and may change during the year.



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City of Cedar Park



**BUDGETED POSITIONS
FULL-TIME EQUIVALENTS BY DEPARTMENT**

General Fund						
Department	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Adopted	FY 2018 % of Fund	FY 2018 % of Total
Public Safety						
Municipal Court	9.5	9.5	9.5	9.5	2.5%	2.0%
Police (Civil Service and Non-Civil Service)	120	125	128	132	33.6%	27.2%
Fire (Civil Service and Non-Civil Service) ¹	72	78	83	88	21.8%	18.2%
Emergency Management ¹	1	0	0	0	0.0%	0.0%
Total Public Safety	202.5	212.5	220.5	229.5	57.8%	47.4%
Public Works and Development						
Engineering	8	8	11	11	2.9%	2.4%
Development Services ²	20	18	19	20	5.0%	4.1%
Public Works	29	33	36	38	9.4%	7.7%
Total Public Works and Development	57	59	66	69	17.3%	14.2%
Cultural and Recreation						
Parks and Recreation	35	35	35	35	9.2%	7.5%
Library	18.25	19	19.5	20.5	5.1%	4.2%
Tourism	1.5	1.5	1.5	1.5	0.4%	0.3%
Total Cultural and Recreation	54.75	55.5	56	57	14.7%	12.0%
Support Services						
Finance	7	7	7	8	1.8%	1.5%
Information Services ²	7	10	10.5	13	2.8%	2.3%
Human Resources	5	5	5	5	1.3%	1.1%
Total Support Services	19	22	22.5	26	5.9%	4.8%
General Government						
City Management	4	4	5	4	1.3%	1.1%
City Secretary	1	1	1	1	0.3%	0.2%
Media & Communications	2.5	3.5	4.5	5.5	1.2%	1.0%
Economic Development	2	2	2	2	0.5%	0.4%
Legal Services	4	4	4	5	1.0%	0.9%
Total General Government	13.5	14.5	16.5	17.5	4.3%	3.5%
Total General Fund FTEs:	346.75	363.5	381.5	399	100.0%	82.0%
Utility Fund						
Department	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Adopted	FY 2018 % of Fund	FY 2018 % of Total
Public Works and Development						
Utility Administration	7	9	11.5	9	13.8%	2.5%
Public Works	61	62	62	63	74.3%	13.3%
Total Public Works and Development	68	71	73.5	72	88.0%	15.8%
Support Services						
Financial Services - Utility Billing	9	9	9	9	10.8%	1.9%
General Government						
Water Conserv. & Community Programs	2	2.5	1	4.5	1.2%	0.2%
Total Utility Fund FTEs:	79	82.5	83.5	85.5	100.0%	18.0%
Total All Funds FTEs:	425.75	446.00	465.00	484.50		

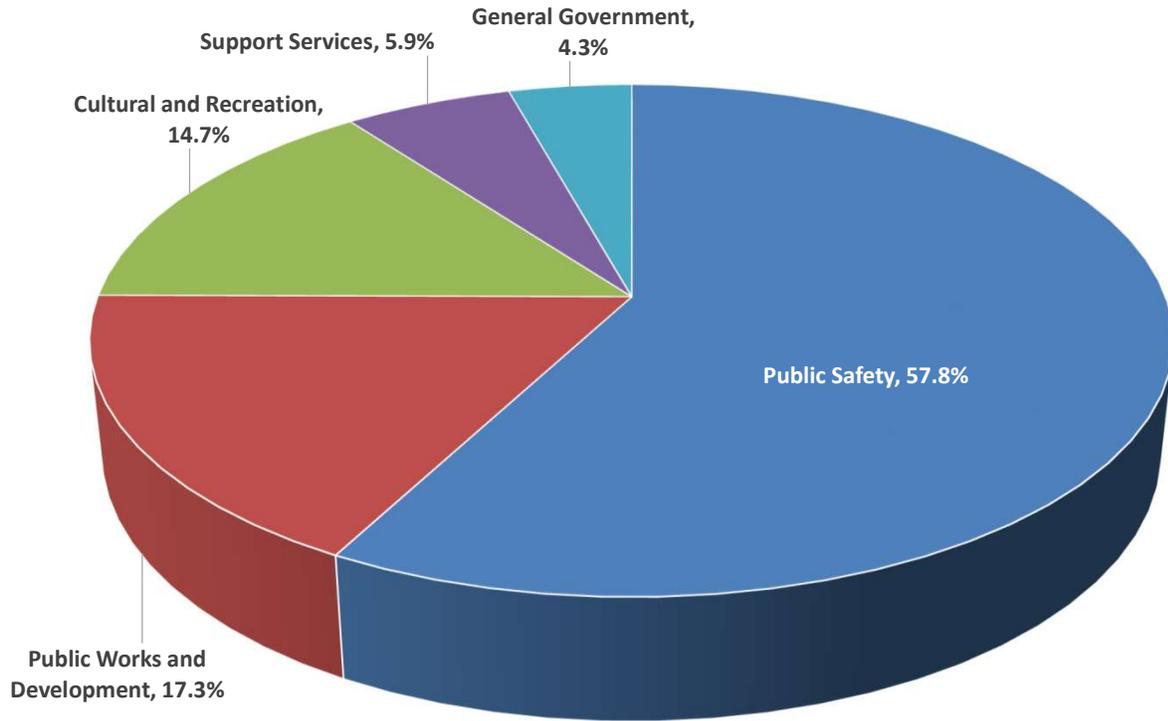
1 - In FY 2016, Emergency Management was moved into Fire Services.

2 - In FY 2016, GIS was moved from Development Services into Information Services.

**BUDGETED POSITIONS
FULL-TIME EQUIVALENTS BY DEPARTMENT**

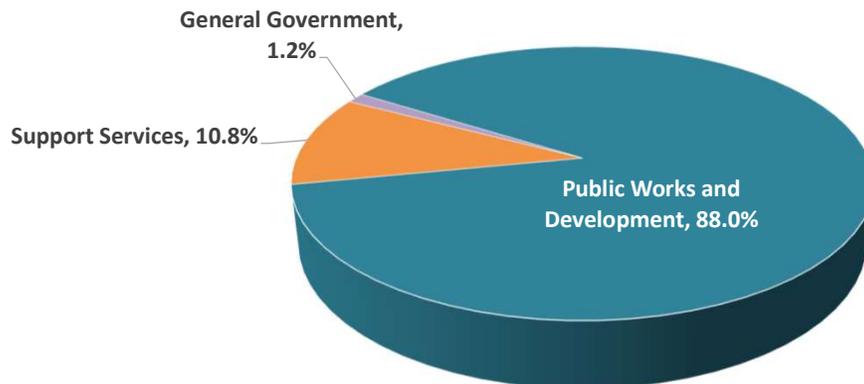
General Fund

% FTEs by Function



Utility Fund

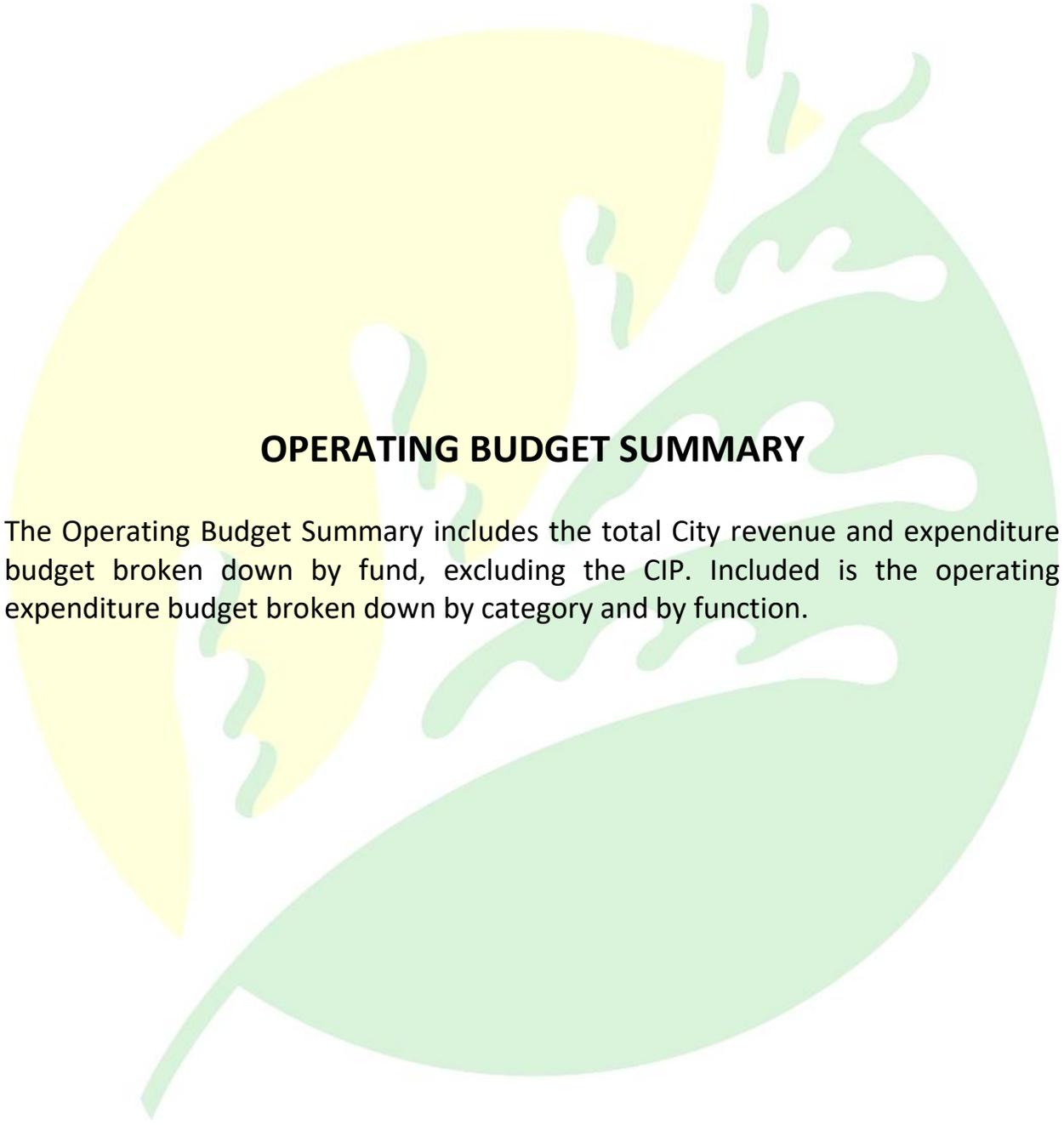
% FTEs by Function





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OPERATING BUDGET SUMMARY

The Operating Budget Summary includes the total City revenue and expenditure budget broken down by fund, excluding the CIP. Included is the operating expenditure budget broken down by category and by function.



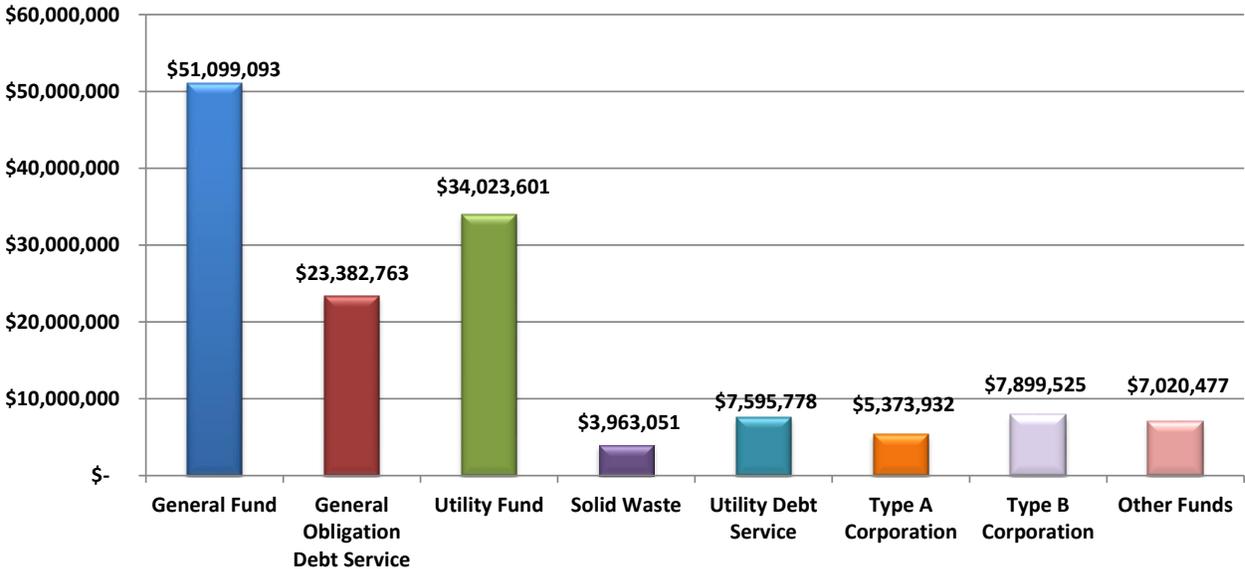
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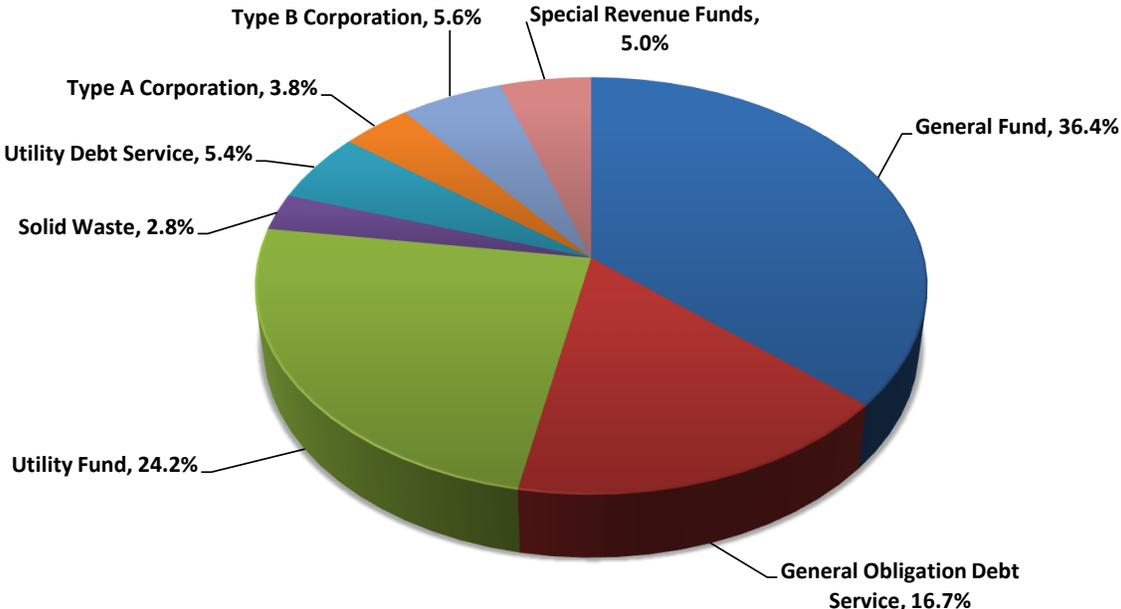
OPERATING BUDGET SUMMARY

The total adopted operating budget for FY 2018 is \$140,358,220. The two largest operating funds are the General Fund which comprises \$51,099,093 or 36.4% and the Utility Fund which comprises \$34,023,601 or 24.2% of the total operating budget, which combines to be \$85,122,694 or 60.6%.

FY 2018 City of Cedar Park Adopted Operating Budget \$140,358,220



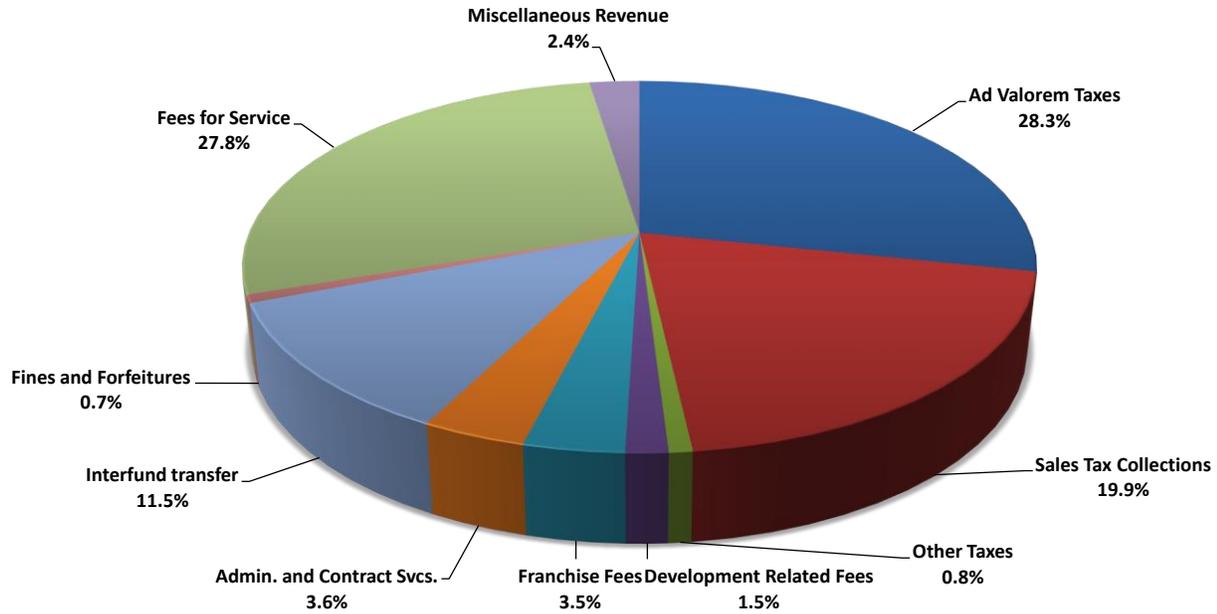
FY 2018 Operating Budget



FY 2018 Consolidated Operating Fund Revenue Summary

Revenues:	General Fund	General Debt Service	Utility Fund	Solid Waste Fund	Utility Debt Service	4A Corporation Funds	4B Corporation Funds	VES and Special Rev. Funds	Grand Total
Ad Valorem Taxes	\$ 19,534,766	\$ 18,957,384	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 742,960	\$ 39,235,110
Sales Tax Collections	13,762,123	-	-	-	-	6,880,979	6,880,956	-	27,524,058
Other Taxes	335,023	-	-	-	-	-	-	784,413	1,119,436
Development Related Fees	2,014,935	-	-	-	-	-	-	-	2,014,935
Franchise Fees	4,672,736	-	-	-	-	-	-	143,020	4,815,756
Admin. and Contract Svcs.	4,976,571	-	-	-	-	-	-	-	4,976,571
Interfund transfer	-	3,223,998	1,553,550	-	7,578,277	-	-	3,560,970	15,916,795
Fines and Forfeitures	590,000	-	323,388	-	-	-	-	48,929	962,317
Fees for Service	3,249,895	-	31,404,581	3,891,163	-	-	-	-	38,545,639
Miscellaneous Revenue	795,755	1,201,381	1,059,080	7,500	30,293	40,000	53,841	173,213	3,361,063
Total Revenues	\$ 49,931,804	\$ 23,382,763	\$ 34,340,599	\$ 3,898,663	\$ 7,608,570	\$ 6,920,979	\$ 6,934,797	\$ 5,453,505	\$ 138,471,680

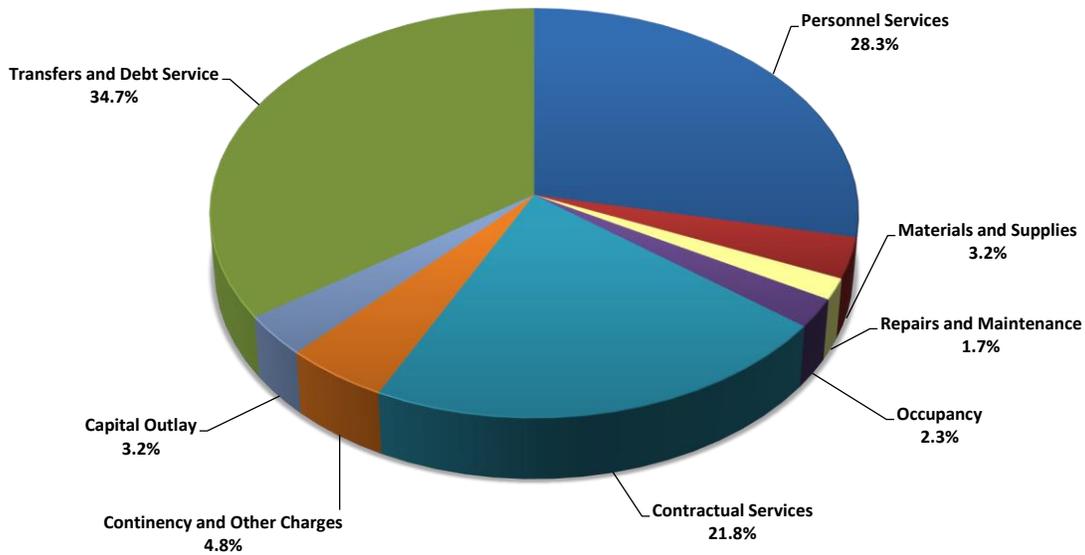
FY 2018 Consolidated Operating Revenues



FY 2018 Consolidated Operating Fund Expenditure Summary by Category

Expenditures By Category:	General Fund	General Debt Service	Utility Fund	Solid Waste Fund	Utility Debt Service	4A Corporation Funds	4B Corporation Funds	VES and Special Rev. Funds	Grand Total
Personnel Services	\$ 33,884,984	\$ -	\$ 5,790,384	\$ -	\$ -	\$ -	\$ -	\$ 11,000	\$ 39,686,368
Materials and Supplies	1,945,824	-	930,796	150,000	-	-	-	1,507,258	4,533,878
Repairs and Maintenance	1,542,662	-	814,970	-	-	-	-	-	2,357,632
Occupancy	1,519,438	-	1,701,771	-	-	-	-	1,409	3,222,618
Contractual Services	7,132,889	607,730	9,964,723	3,635,050	-	2,142,934	7,152,320	1,333	30,636,979
Contingency and Other Charge	4,273,864	-	793,422	-	-	7,000	3,564	1,607,908	6,685,758
Capital Outlay	644,650	-	20,000	-	-	-	-	3,891,569	4,556,219
Transfers and Debt Service	154,782	22,775,033	14,007,535	178,001	7,595,778	3,223,998	743,641	-	48,678,768
TOTAL ALL FUNDS	\$ 51,099,093	\$ 23,382,763	\$ 34,023,601	\$ 3,963,051	\$ 7,595,778	\$ 5,373,932	\$ 7,899,525	\$ 7,020,477	\$ 140,358,220

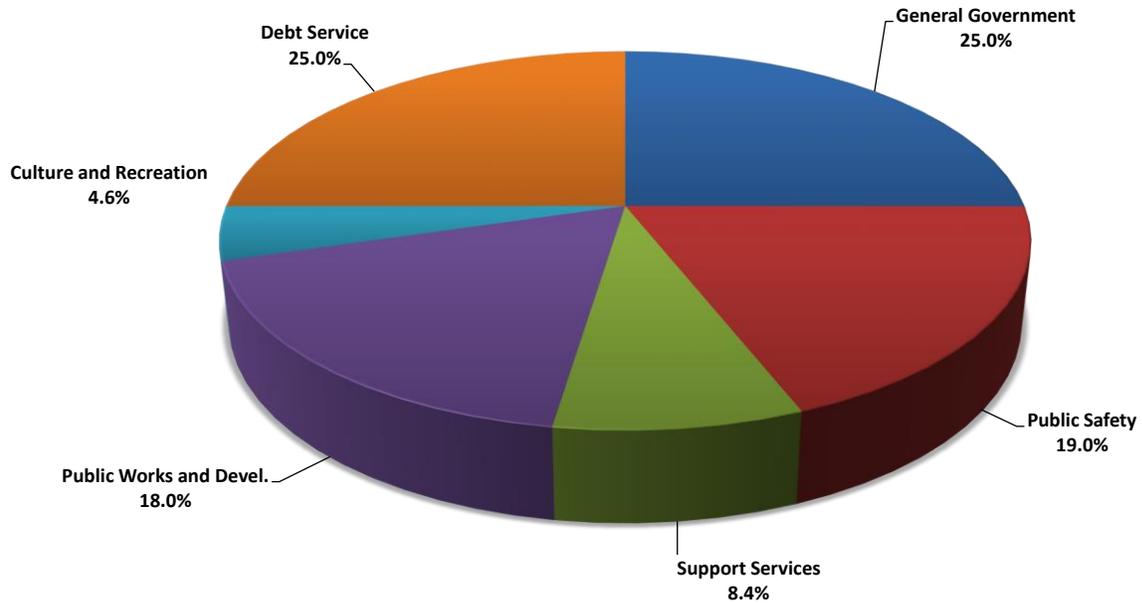
FY 2018 Consolidated Operating Expenditures by Category



FY 2018 Consolidated Operating Fund Expenditure Summary by Function

Expenditures By Function:	General Fund	General Debt Service	Utility Fund	Solid Waste Fund	Utility Debt Service	4A Corporation Funds	4B Corporation Funds	VES and Special Rev. Funds	Grand Total
General Government	\$ 5,051,348	\$ -	\$ 19,937,625	\$ -	\$ -	\$ 2,149,934	\$ 7,165,256	\$ 825,262	\$ 35,129,425
Public Safety	26,494,399	-	-	-	-	-	-	162,786	26,657,185
Support Services	5,389,317	-	1,084,198	-	-	-	-	5,278,538	11,752,053
Public Works and Devel.	8,481,209	-	13,001,778	3,785,050	-	-	-	-	25,268,037
Culture and Recreation	5,682,820	-	-	-	-	-	-	753,891	6,436,711
Debt Service	-	23,382,763	-	178,001	7,595,778	3,223,998	734,269	-	35,114,809
Total Expenditures	\$ 51,099,093	\$ 23,382,763	\$ 34,023,601	\$ 3,963,051	\$ 7,595,778	\$ 5,373,932	\$ 7,899,525	\$ 7,020,477	\$ 140,358,220
Change in Fund Balance	\$ (1,167,289)	\$ -	\$ 316,998	\$ (64,388)	\$ 12,792	\$ 1,547,047	\$ (964,728)	\$ (1,566,972)	\$ (1,886,540)

FY 2018 Consolidated Operating Expenditures by Function



FY 2018 OPERATING FUND BUDGET SUMMARY

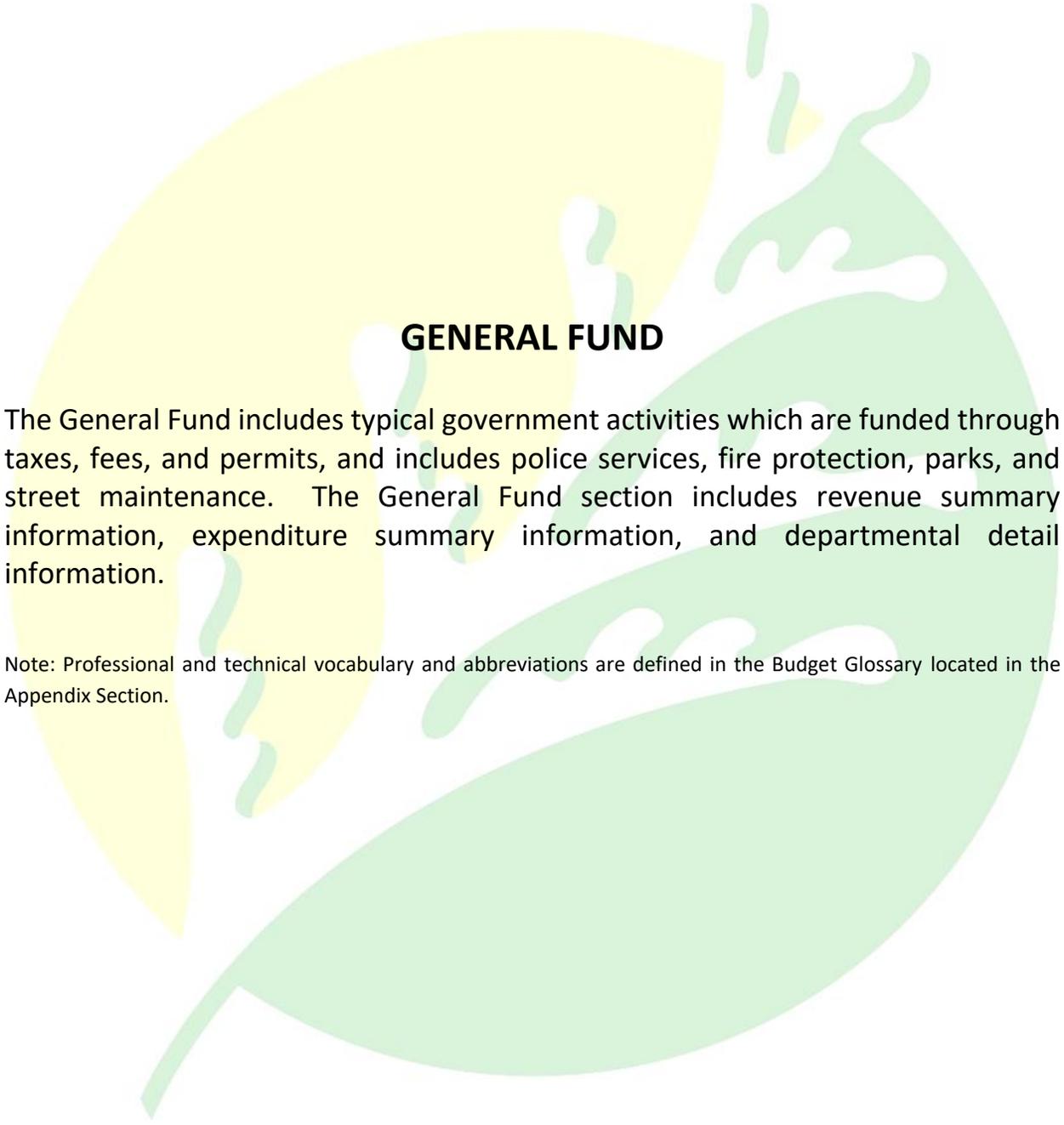
REVENUES	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2017 PROJECTED	FY 2018 ADOPTED
General Fund	\$ 44,280,693	\$ 46,502,918	\$ 46,852,149	\$ 49,931,804
General Debt Service Fund	34,958,645	21,604,803	21,980,752	23,382,763
Utility Fund	43,943,332	34,288,399	36,091,445	34,340,599
Solid Waste	3,664,345	3,830,664	3,717,982	3,898,663
Utility Debt Service Fund	13,081,396	7,547,214	7,724,687	7,608,570
Vehicle & Equipment Repl Fund	4,211,240	3,292,260	3,292,260	3,568,878
Municipal Court Fund	66,915	67,298	52,995	50,189
Public Art	56,886	74,591	74,601	87,725
Tourism Board/Occupancy Tax	701,045	745,861	778,150	795,913
CPTV-10 / Cable Fund	104,693	210,030	139,854	144,020
Tax Incriminate Reinvestment Zone	635,238	701,141	709,695	746,460
Forfeiture Fund	83,060	35,120	99,999	60,320
Economic Development (4A)	5,995,544	6,302,201	6,483,612	6,920,979
Community Development (4B)	6,013,259	6,317,451	6,497,453	6,934,797
TOTAL REVENUES	\$ 157,806,489	\$ 131,519,951	\$ 134,496,363	\$ 138,471,680

EXPENDITURES	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2017 PROJECTED	FY 2018 ADOPTED
General Fund	\$ 41,670,511	\$ 49,392,006	\$ 48,268,575	\$ 51,099,093
General Debt Service Fund	19,690,904	21,893,570	21,766,878	23,382,763
Utility Fund	46,845,930	34,655,374	32,521,953	34,023,601
Solid Waste	3,637,850	3,775,725	3,730,540	3,963,051
Utility Debt Service Fund	15,209,730	7,534,421	7,534,421	7,595,778
Vehicle & Equipment Repl Fund	2,837,437	4,413,595	4,413,595	5,278,538
Municipal Court Fund	58,845	114,285	85,799	74,196
Public Art	110,729	74,366	41,583	100,000
Tourism Board/Occupancy Tax	549,063	680,974	615,677	653,891
CPTV-10 / Cable Fund	123,891	151,277	134,470	119,067
Tax Incriminate Reinvestment Zone	596,307	633,588	706,232	706,195
Forfeiture Fund	23,595	65,553	52,152	88,590
Economic Development (4A)	4,559,401	5,301,530	5,125,950	5,373,932
Community Development (4B)	2,719,567	16,126,123	15,870,245	7,899,525
TOTAL EXPENDITURES	\$ 138,638,327	\$ 144,812,387	\$ 140,870,570	\$ 140,358,220



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GENERAL FUND

The General Fund includes typical government activities which are funded through taxes, fees, and permits, and includes police services, fire protection, parks, and street maintenance. The General Fund section includes revenue summary information, expenditure summary information, and departmental detail information.

Note: Professional and technical vocabulary and abbreviations are defined in the Budget Glossary located in the Appendix Section.



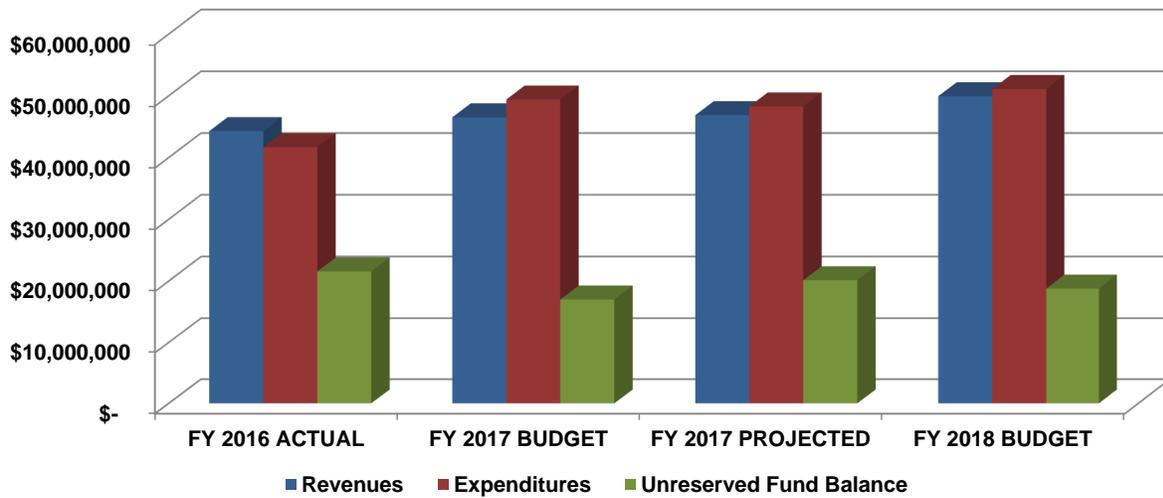
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GENERAL FUND

SUMMARY OF REVENUES AND EXPENDITURES

	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2017 PROJECTED	FY 2018 BUDGET
Total Revenues	\$ 44,280,693	\$ 46,502,918	\$ 46,852,149	\$ 49,931,804
Total Expenditures	\$ 41,670,511	\$ 49,392,006	\$ 48,268,575	\$ 51,099,093
Surplus/(Use of Fund Balance)	\$ 2,610,182	\$ (2,889,088)	\$ (1,416,427)	\$ (1,167,289)
Unreserved Fund Balance	\$ 21,547,215	\$ 17,008,556	\$ 20,130,788	\$ 18,772,899
Fund Balance as % of Revenue	49%	37%	43%	38%
Fund Balance as % of Expenditure	52%	34%	42%	37%



GENERAL FUND

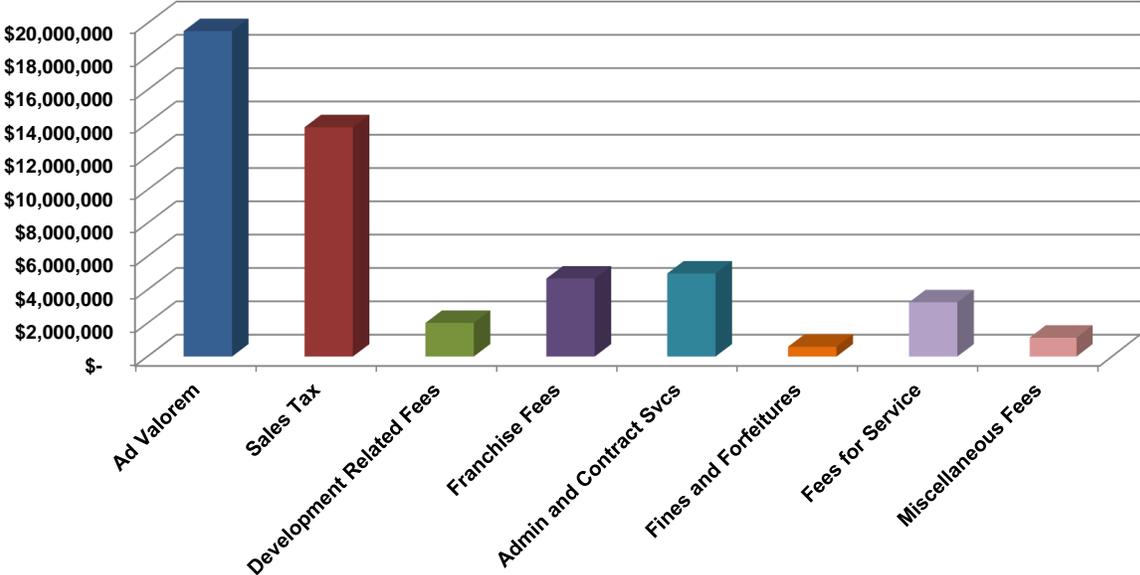
REVENUE SUMMARY

OBJECT CATEGORIES	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2017 PROJECTED	FY 2018 BUDGET	% OF BUDGET	% GROWTH
Current Ad Valorem Taxes	\$ 16,828,622	\$ 17,679,939	\$ 17,934,597	\$ 19,534,766	39.1%	10.5%
Sales Tax	\$ 11,948,321	\$ 13,106,784	\$ 13,106,784	\$ 13,762,123	27.6%	5.0%
Development Related Fees						
Building Permits	\$ 1,824,073	\$ 1,660,440	\$ 1,660,440	\$ 1,660,440	3.3%	0.0%
Construction Inspection Fees	237,449	226,864	110,000	110,000	0.2%	-51.5%
Engineer Review Fees	20,210	18,478	14,000	14,000	0.0%	-24.2%
Planning and Zoning Fees	33,402	45,000	55,000	55,000	0.1%	22.2%
Professional Fee Recovery	40,225	36,789	36,789	36,789	0.1%	0.0%
Site Review/Dev. Permit Fees	78,737	111,907	85,000	85,000	0.2%	-24.0%
Other - Permits & Fees	-	-	50	-	0.0%	0.0%
Fire Code Compliance Fees	52,937	39,524	53,175	53,706	0.1%	35.9%
Total Develop Related Fees	\$ 2,287,035	\$ 2,139,002	\$ 2,014,454	\$ 2,014,935	4.0%	-5.8%
Franchise Fees	4,343,044	4,427,067	4,317,892	4,672,736	9.4%	5.5%
Administrative and Contract Svcs						
Bond Fund	\$ -	\$ 181,091	\$ 181,091	\$ 181,091	0.4%	0.0%
4A & 4B	602,110	578,012	566,688	867,911	1.7%	50.2%
CTRMA Interlocal	271,202	281,141	274,284	292,332	0.6%	4.0%
Hotel Occupancy Fund	109,992	123,171	110,000	126,574	0.3%	2.8%
LISD Resource Officer Reimb.	124,315	138,384	140,745	145,404	0.3%	5.1%
Utility Fund	2,987,649	3,268,673	3,268,673	3,363,259	6.7%	2.9%
Total Admin & Contract Svcs	\$ 4,095,268	\$ 4,570,472	\$ 4,541,481	\$ 4,976,571	10.0%	8.9%
Fines and Forfeitures	747,119	715,000	620,000	590,000	1.2%	-17.5%
Fees for Service						
Fire Protection Fees	\$ 1,500,360	\$ 1,472,123	\$ 1,536,405	\$ 1,628,590	3.3%	10.6%
Fire Protection - Ins. Rec.	174,845	126,250	126,133	129,916	0.3%	2.9%
Animal Control Fees	3,431	3,055	2,496	2,521	0.0%	-17.5%
Parks and Recreation Fees	1,325,115	1,382,614	1,385,193	1,399,046	2.8%	1.2%
Library Fines and Fees	102,931	93,299	85,209	85,209	0.2%	-8.7%
Justice Administration Fees	2,960	3,801	1,860	1,770	0.0%	-53.4%
Detention & Dispatch Services	2,250	1,877	2,815	2,843	0.0%	51.5%
Total Fees for Service	\$ 3,111,892	\$ 3,083,019	\$ 3,140,110	\$ 3,249,895	6.5%	5.4%
Miscellaneous Fees						
Interest	80,526	90,550	177,566	179,342	0.4%	98.1%
Beverage Tax	248,295	188,530	269,641	335,023	0.7%	77.7%
Delinquent/Penalty and Int.	37,317	75,425	76,598	85,984	0.2%	14.0%
Other	553,254	427,130	653,024	530,429	1.1%	24.2%
Total Miscellaneous Fees	\$ 919,393	\$ 781,635	\$ 1,176,830	\$ 1,130,777	2.3%	44.7%
Total Revenue	\$ 44,280,693	\$ 46,502,918	\$ 46,852,149	\$ 49,931,804	100.0%	7.4%

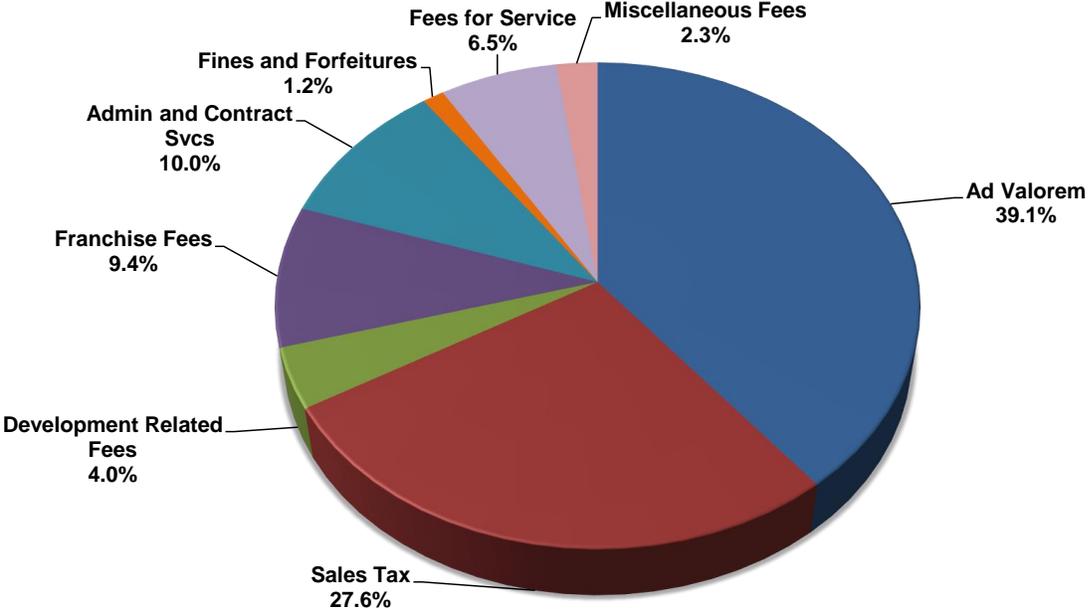
GENERAL FUND

REVENUE SUMMARY

FY 2018 Adopted Revenue



FY 2018 Adopted Revenue

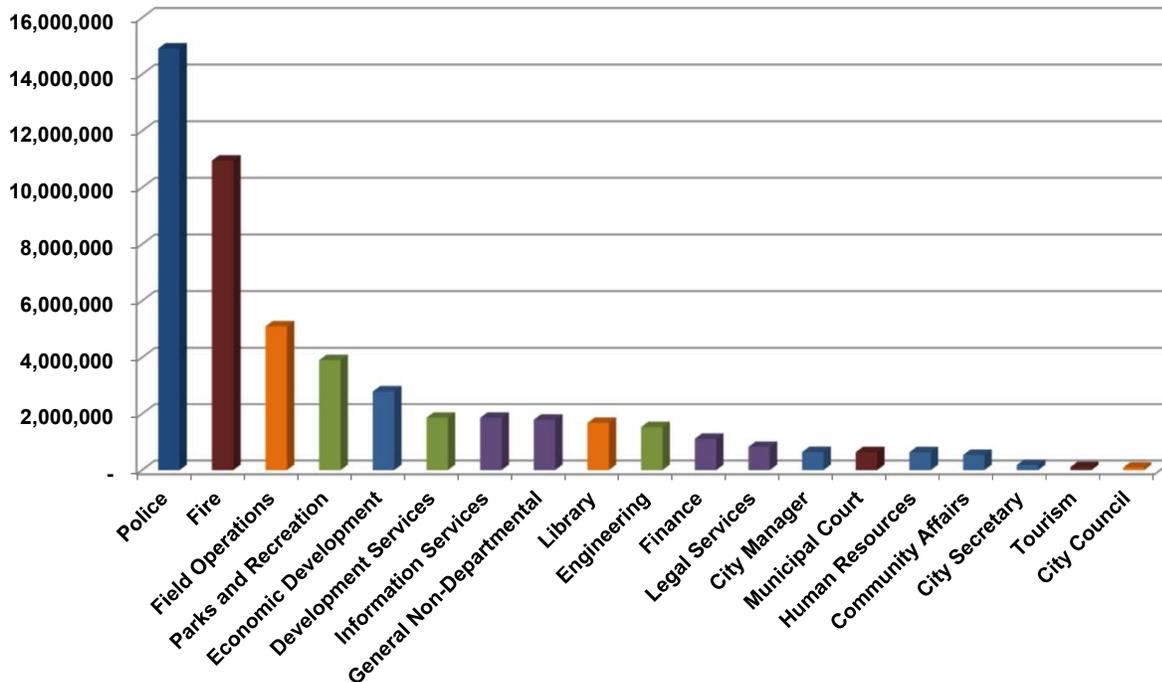


GENERAL FUND

EXPENDITURES BY DEPARTMENT

Department	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2017 PROJECTED	FY 2018 BUDGET	% OF BUDGET	% GROWTH
Police	12,623,464	14,434,199	14,284,128	14,907,197	29.2%	3.3%
Fire	9,507,278	12,013,870	11,860,542	10,949,781	21.4%	-8.9%
Field Operations	3,908,452	4,881,525	4,743,882	5,095,713	10.0%	4.4%
Parks and Recreation	3,563,271	4,048,180	4,026,836	3,903,902	7.6%	-3.6%
Economic Development	1,555,928	2,226,782	2,215,457	2,791,295	5.5%	25.4%
Development Services	1,376,197	1,639,218	1,596,825	1,858,615	3.6%	13.4%
Information Services	1,412,719	1,439,333	1,379,532	1,855,752	3.6%	28.9%
General Non-Departmental	1,245,181	1,496,739	1,500,029	1,788,151	3.5%	19.5%
Library	1,434,644	1,514,124	1,502,354	1,674,161	3.3%	10.6%
Engineering	1,221,550	1,220,252	1,177,255	1,526,881	3.0%	25.1%
Finance	890,396	1,037,809	1,011,297	1,110,320	2.2%	7.0%
Legal Services	617,675	686,573	676,573	822,281	1.6%	19.8%
City Manager	549,937	734,220	621,228	639,162	1.3%	-12.9%
Municipal Court	566,484	602,459	537,931	637,421	1.2%	5.8%
Human Resources	566,487	626,306	493,671	635,094	1.2%	1.4%
Community Affairs	285,072	438,224	345,987	534,202	1.0%	21.9%
City Secretary	181,523	175,845	161,523	176,877	0.3%	0.6%
Tourism	96,775	108,686	70,091	104,757	0.2%	-3.6%
City Council	67,477	67,662	63,435	87,531	0.2%	29.4%
Total Expenditures	\$ 41,670,511	\$ 49,392,006	\$ 48,268,575	\$ 51,099,093	100.0%	3.5%

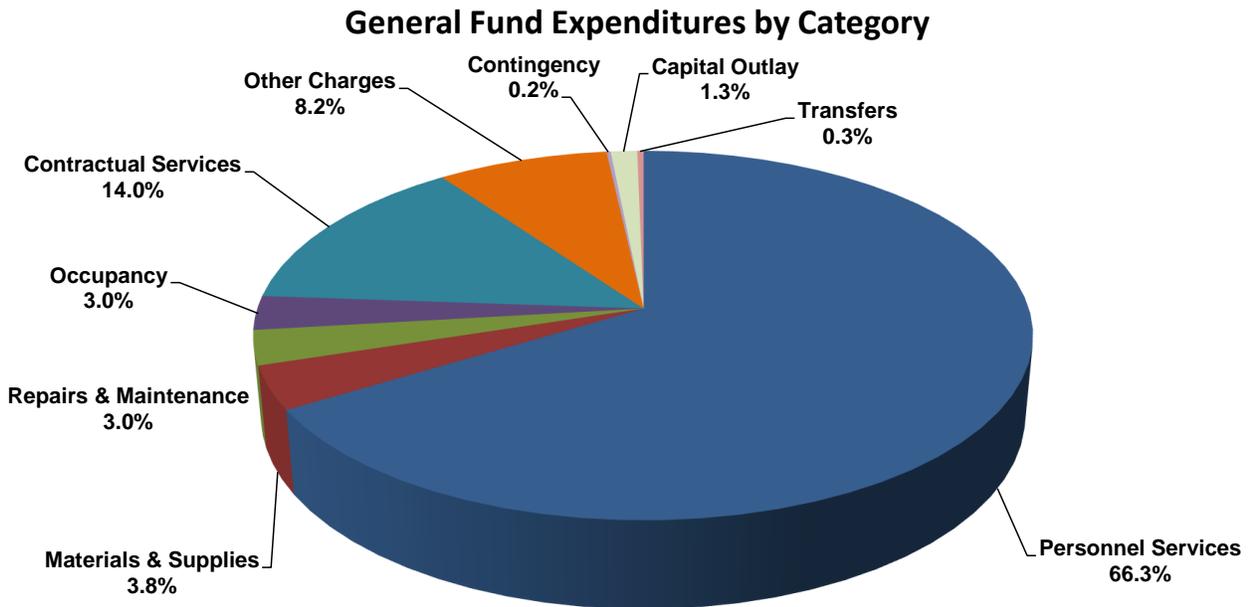
General Fund Expenditures by Department



GENERAL FUND

EXPENDITURES BY CATEGORY

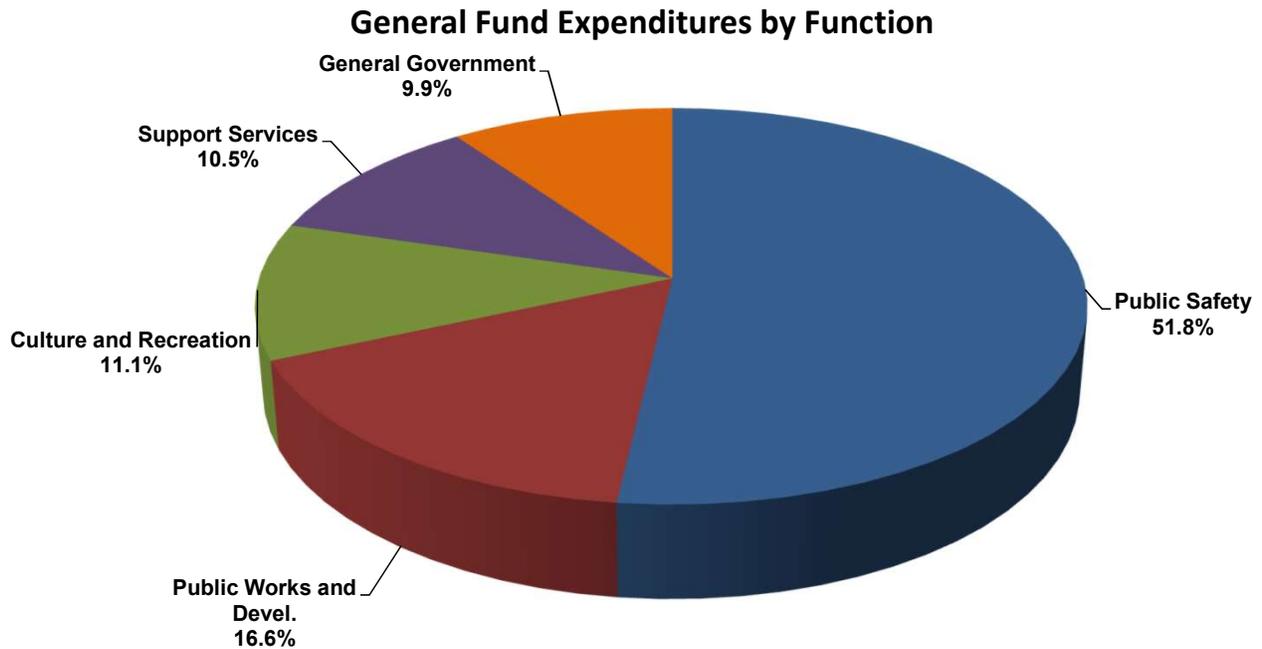
Category	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2017 PROJECTED	FY 2018 BUDGET	% OF BUDGET	% GROWTH
Personnel Services	\$ 26,883,049	\$ 30,964,671	\$ 29,443,291	\$ 33,884,984	66.3%	9.4%
Materials & Supplies	1,545,548	2,245,481	2,165,725	1,945,824	3.8%	-13.3%
Repairs & Maintenance	1,290,175	1,405,101	1,565,307	1,542,662	3.0%	9.8%
Occupancy	1,448,128	1,514,971	1,493,405	1,519,438	3.0%	0.3%
Contractual Services	6,714,818	6,336,449	6,764,763	7,132,889	14.0%	12.6%
Other Charges	2,749,496	3,712,698	3,450,472	4,173,864	8.2%	12.4%
Contingency	29,152	130,000	133,325	100,000	0.2%	-23.1%
Capital Outlay	300,145	604,635	939,506	644,650	1.3%	6.6%
Transfers	710,000	2,478,000	2,312,782	154,782	0.3%	-93.8%
Total Expenditures	\$ 41,670,511	\$ 49,392,006	\$ 48,268,575	\$ 51,099,093	100.0%	3.5%



GENERAL FUND

EXPENDITURES BY FUNCTION

Function	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2017 PROJECTED	FY 2018 BUDGET	% OF BUDGET	% GROWTH
Public Safety	22,697,226	27,050,528	26,682,601	26,494,399	51.8%	-2.1%
Public Works and Devel.	6,506,199	7,740,995	7,517,962	8,481,209	16.6%	9.6%
Culture and Recreation	5,094,689	5,670,990	5,599,280	5,682,820	11.1%	0.2%
Support Services	4,114,783	4,600,187	4,384,529	5,389,317	10.5%	17.2%
General Government	3,257,613	4,329,306	4,084,203	5,051,348	9.9%	16.7%
Total Expenditures	\$ 41,670,511	\$ 49,392,006	\$ 48,268,575	\$ 51,099,093	100.0%	3.5%



GENERAL FUND

DESCRIPTION

The General Fund accounts for activities commonly associated with municipal government such as police and fire protection, library services, parks and recreation, and street maintenance. This fund is supported through property tax, sales tax, user-driven fees, permits and other miscellaneous revenue.

	ACTUAL FY 2016	BUDGET FY 2017	PROJECTED FY 2017	ADOPTED FY 2018
AVAILABLE FUNDS				
Beginning Balance	\$ 18,937,340	\$ 19,897,644	\$ 21,547,215	\$ 20,130,788
REVENUES				
Ad Valorem Tax	\$ 16,828,622	\$ 17,679,939	\$ 17,934,597	\$ 19,534,766
Sales Tax	11,948,321	13,106,784	13,106,784	13,762,123
Development Fees	2,287,035	2,139,002	2,014,454	2,014,935
Franchise Fees	4,343,044	4,427,067	4,317,892	4,672,736
Fines & Forfeitures	747,119	715,000	620,000	590,000
Service Fees	3,111,892	3,083,019	3,140,110	3,249,895
Administrative & Contract Fees	4,095,268	4,570,472	4,541,481	4,976,571
Other Income	919,393	781,635	1,176,830	1,130,777
TOTAL REVENUE	\$ 44,280,693	\$ 46,502,918	\$ 46,852,149	\$ 49,931,804
TOTAL AVAILABLE FUNDS	\$ 63,218,033	\$ 66,400,562	\$ 68,399,363	\$ 70,062,592
APPROPRIATIONS				
OPERATING EXPENSES				
Salaries And Benefits	\$ 26,883,049	\$ 30,964,671	\$ 29,443,291	\$ 33,884,984
Materials And Supplies	1,545,548	2,252,481	2,165,725	1,945,823
Repairs And Maintenance	1,290,175	1,534,236	1,565,307	1,542,662
Occupancy	1,446,763	1,514,971	1,493,405	1,519,438
Contractual Services	6,712,188	6,829,449	6,764,763	7,132,891
Other Charges	2,624,018	3,557,916	3,450,472	4,173,865
Contingency	29,152	130,000	133,325	100,000
Capital Outlay	300,145	595,500	939,506	644,650
<i>Subtotal Operating</i>	\$ 40,831,037	\$ 47,379,224	\$ 45,955,793	\$ 50,944,311
TRANSFERS				
TRANSFERS	\$ 839,781	\$ 2,012,782	\$ 2,312,782	\$ 154,782
<i>Subtotal Transfers</i>	\$ 839,781	\$ 2,012,782	\$ 2,312,782	\$ 154,782
TOTAL APPROPRIATIONS	\$ 41,670,818	\$ 49,392,006	\$ 48,268,575	\$ 51,099,093
ENDING BALANCE	\$ 21,547,215	\$ 17,008,556	\$ 20,130,788	\$ 18,963,498
<i>Fund Bal. as % of Expenditures</i>	49%	37%	43%	38%
<i>Fund Bal. as % of Revenues</i>	53%	36%	44%	37%



CEDAR

PARK



SPECIAL REVENUE FUNDS

The Special Revenue Funds are dedicated funds with revenues intended to fund a specific purpose and restricted. This section includes a summary of how each Special Revenue Fund used, summary of the Special Revenue Funds, and individual detailed fund information.



CEDAR

PARK

SPECIAL REVENUE FUNDS DEDICATED USES

The **Municipal Court Fund** includes three specialized fees, the Court Security fee, the Court Technology Fees, and the Juvenile Case Manager Fee, which are included on various traffic and misdemeanor citations as permitted by State Code. The Court Security Fee revenue can only be used to improve the security and safety of the Municipal Court including security personnel and security-related training. The Court Technology Fees can be used to maintain and improve technology at the Municipal Court including equipment replacement, software maintenance, and electronic equipment rentals. The Juvenile Case Manager Fee funds the salary and benefits costs for a Juvenile Case Manager to help ensure that juveniles can comply with the terms of their sentences / probation and helps to reduce the juvenile recidivism.

The **Public Arts Program Fund** revenues fund permanent public art displays around the City based upon the recommendation of the Public Arts Board and Council approval.

The **Tourism Board/Occupancy Tax Fund** revenues can be used for activities that draw people from outside the City limits and, ideally, stay at a local hotel or motel. Examples can include special events, advertising, and public arts.

The **CPTV-10 / Cable Fund** revenues are cable franchise fees which must be spent on maintaining or improving the City's cable channel, including media equipment improvements, broadcast service improvements, and municipal facility cable access.

The **Tax-Increment Re-investment Zone (TIRZ) Fund** revenues are ad valorem tax levies for a defined area of the City and the revenue can only be used to fund improvements within that area. The annual levy is based upon the current value minus the value at the time of the creation of the TIRZ.

The **Forfeiture Fund** revenues include the Drug Enforcement Agency (DEA) Equitable Sharing Fund which is provided by the DEA as a contribution for local support for their activities and used for capital purchases for crime prevention and the Law Enforcement Officers Standards Enforcement (LEOSE) funds which provided by the State of Texas for additional training opportunities and certification maintenance.

The **4A – Economic Development Fund** sales tax is a local option sales tax limited to economic development activities within the City and can be used to fund projects that promote new businesses or help to retain businesses with the end result being job creation or retention. Example uses include business-expenditure reimbursements, tax-sharing agreements, infrastructure improvements, and stadiums/arenas.

The **4B – Community Development Fund** sales tax is a local option sales tax that can be used for both community development, meaning any State-approved quality of life improvements, and economic development. Example uses include any 4A acceptable uses, new or improved park infrastructure, street improvements, and feasibility studies.

OTHER OPERATING FUNDS SUMMARY

REVENUE

FUND NAME	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2017 PROJECTED	FY 2018 BUDGET	% of BUDGET
GENERAL DEBT OBLIGATION	34,958,645	21,604,803	21,980,752	23,382,763	16.9%
UTILITY DEBT OBLIGATION	13,081,396	7,547,214	7,724,687	7,608,570	5.5%
TOTAL DEBT SERVICE FUNDS	\$ 48,040,041	\$ 29,152,017	\$ 29,705,439	\$ 30,991,333	22.4%
SOLID WASTE	\$ 3,664,345	\$ 3,830,664	\$ 3,717,982	\$ 3,898,663	2.8%
VEHICLE & EQUIPMENT REPLACEMENT	\$ 4,211,240	\$ 3,292,260	\$ 3,292,260	\$ 3,568,878	2.6%
HIDDEN VALLEY RENTALS	-	-	-	-	0.0%
MUNICIPAL COURT FUND	66,915	67,298	52,995	50,189	0.0%
PUBLIC ARTS PROGRAM	56,886	74,591	74,601	87,725	0.1%
RECREATION AND PARK PROGRAMS	10,198	-	730	-	0.0%
TOURISM BOARD/OCCUPANCY TAX	701,045	745,861	778,150	795,913	0.6%
CPTV 10 / CABLE FUND	104,693	210,030	139,854	144,020	0.1%
TAX INCREMENT REINVESTMENT ZONE	635,238	701,141	709,695	746,460	0.5%
FORFEITURE FUND	83,060	35,120	99,999	60,320	0.0%
ECONOMIC DEVELOPMENT (4A)	5,995,544	6,302,201	6,483,612	6,920,979	5.0%
COMMUNITY DEVELOPMENT (4B)	6,013,259	6,317,451	6,497,453	6,934,797	5.0%
TOTAL SPECIAL REVENUE FUNDS	\$ 13,666,838	\$ 14,453,693	\$ 14,837,089	\$ 15,740,403	11.4%
TOTAL OTHER OPERATING REVENUES	\$ 69,582,464	\$ 50,728,634	\$ 51,552,770	\$ 54,199,277	39.1%

EXPENDITURES

FUND	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2017 PROJECTED	FY 2018 BUDGET	% of BUDGET
GENERAL DEBT OBLIGATION	34,118,121	21,893,570	21,766,878	23,382,763	16.7%
UTILITY DEBT OBLIGATION	10,456,072	7,534,421	7,534,421	7,595,778	5.4%
TOTAL DEBT SERVICE FUNDS	\$ 44,574,193	\$ 29,427,991	\$ 29,301,299	\$ 30,978,541	22.1%
SOLID WASTE	\$ 3,637,850	\$ 3,775,725	\$ 3,730,540	\$ 3,963,051	2.8%
VEHICLE & EQUIPMENT REPLACEMENT	\$ 2,837,437	\$ 4,413,595	\$ 4,413,595	\$ 5,278,538	3.8%
MUNICIPAL COURT FUND	58,845	114,285	85,799	74,196	0.1%
PUBLIC ARTS PROGRAM	110,729	74,366	41,583	100,000	0.1%
RECREATION AND PARK PROGRAMS	4,568	-	2,500	-	0.0%
TOURISM BOARD/OCCUPANCY TAX	549,063	680,974	615,677	653,891	0.5%
CPTV 10 / CABLE FUND	123,891	151,277	134,470	119,067	0.1%
TAX INCREMENT REINVESTMENT ZONE	596,307	633,588	706,232	706,195	0.5%
FORFEITURE FUND	23,595	65,553	52,152	88,590	0.1%
ECONOMIC DEVELOPMENT (4A)	4,559,401	5,301,530	5,125,950	5,373,932	3.8%
COMMUNITY DEVELOPMENT (4B)	2,719,567	16,126,123	15,870,245	7,899,525	5.6%
TOTAL SPECIAL REVENUE FUNDS	\$ 8,745,965	\$ 23,147,696	\$ 22,634,608	\$ 15,015,396	10.7%
TOTAL OTHER OPERATING EXPENDITURES	\$ 59,795,445	\$ 60,765,007	\$ 60,080,042	\$ 55,235,526	39.4%

MUNICIPAL COURT FUND

DESCRIPTION

The Municipal Court Fund is related to administrative charges which can be placed upon certain fines and are levied in accordance with Texas State Code. The charges provide funding for enhanced Court security related to both visitor and staff safety, improved technology to allow for efficiency, and Juvenile Case Manager.

	ACTUAL FY 2016	BUDGET FY 2017	PROJECTED FY 2017	ADOPTED FY 2018
AVAILABLE FUNDS				
Beginning Balance	\$ 349,367	\$ 319,823	\$ 357,437	\$ 324,633
REVENUES				
Security Fees	\$ 15,461	\$ 15,630	\$ 12,789	\$ 12,118
Technology Fees	20,410	20,574	16,887	16,001
Juvenile Case Manager Fee	29,999	30,189	21,739	20,600
Teen Court Fees	-	100	320	210
Interest	1,045	805	1,260	1,260
TOTAL REVENUE	\$ 66,915	\$ 67,298	\$ 52,995	\$ 50,189
TOTAL AVAILABLE FUNDS	\$ 416,282	\$ 387,121	\$ 410,432	\$ 374,822
APPROPRIATIONS				
OPERATING EXPENSES				
Court Security	\$ 10,376	\$ 27,855	\$ 13,000	\$ 13,000
Court Technology	31,219	36,875	36,000	23,255
Juvenile Case Manager	16,776	48,905	36,589	37,731
Teen Court	474	650	210	210
<i>Subtotal Operating</i>	<i>\$ 58,845</i>	<i>\$ 114,285</i>	<i>\$ 85,799</i>	<i>\$ 74,196</i>
TOTAL APPROPRIATIONS	\$ 58,845	\$ 114,285	\$ 85,799	\$ 74,196
ENDING BALANCE	\$ 357,437	\$ 272,836	\$ 324,633	\$ 300,626

PUBLIC ARTS FUND

DESCRIPTION

The Public Arts Fund was created to install public art displays throughout the city including at parks and city facilities. Funding is provided by donations, the Tourism Advisory Board/Occupancy Tax Board, and certain Capital Projects.

	ACTUAL FY 2016	BUDGET FY 2017	PROJECTED FY 2017	ADOPTED FY 2018
AVAILABLE FUNDS				
Beginning Balance	\$ 116,313	\$ 116,521	\$ 62,470	\$ 95,488
REVENUES				
Interest Income	\$ 378	\$ 225	\$ 307	\$ 225
Public Art Funding	56,508	74,366	74,294	87,500
TOTAL REVENUE	\$ 56,886	\$ 74,591	\$ 74,601	\$ 87,725
TOTAL AVAILABLE FUNDS	\$ 173,199	\$ 191,112	\$ 137,071	\$ 183,213
APPROPRIATIONS				
OPERATING EXPENSES				
Contract Services	\$ 110,729	\$ 74,366	\$ 41,583	\$ 100,000
Community Programs	-	-	-	-
<i>Subtotal Operating</i>	<u>\$ 110,729</u>	<u>\$ 74,366</u>	<u>\$ 41,583</u>	<u>\$ 100,000</u>
TRANSFERS				
Transfers to Debt Service	\$ -	\$ -	\$ -	\$ -
<i>Subtotal Transfers</i>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
TOTAL APPROPRIATIONS	\$ 110,729	\$ 74,366	\$ 41,583	\$ 100,000
ENDING BALANCE	\$ 62,470	\$ 116,746	\$ 95,488	\$ 83,213

TOURISM ADVISORY BOARD/OCCUPANCY TAX FUND

DESCRIPTION

The Occupancy Tax Fund accumulates the City's 7% Hotel Motel Occupancy Tax. The seven member Tourism Board is tasked with increasing and enhancing the public awareness of the benefits resulting from the hospitality industry and the potential contribution offered to the community. Management activities of the Occupancy Tax Fund are assigned to city staff, the Tourism Board authorizes expenditures of this fund that are within City and State guidelines to establish and enhance tourism, art programs and historical restoration. Board Members are appointed by the City Council and serve two-year terms.

	ACTUAL FY 2016	BUDGET FY 2017	PROJECTED FY 2017	ADOPTED FY 2018
AVAILABLE FUNDS				
Beginning Balance	\$ 1,421,630	\$ 1,434,873	\$ 1,573,612	\$ 1,736,086
REVENUES				
Occupancy Tax Collections	\$ 696,740	\$ 742,661	\$ 766,805	\$ 784,413
Interest	4,306	3,200	11,345	11,500
TOTAL REVENUE	\$ 701,045	\$ 745,861	\$ 778,151	\$ 795,913
TOTAL AVAILABLE FUNDS	\$ 2,122,675	\$ 2,180,734	\$ 2,351,763	\$ 2,531,999
APPROPRIATIONS				
OPERATING EXPENSES				
Marketing and Advertising	\$ 122,396	\$ 202,000	\$ 202,000	\$ 222,967
Event Marketing	229,606	251,000	185,703	197,000
Public Arts	56,500	74,266	74,266	87,500
Board Expenses	30,569	28,300	28,300	19,850
Tourism Staff & Admin Support	109,992	110,000	110,000	126,574
Contingency	-	15,408	15,408	-
Subtotal Operating	\$ 549,063	\$ 680,974	\$ 615,677	\$ 653,891
TRANSFERS				
Transfers to Debt Service	\$ -	\$ -	\$ -	\$ -
Subtotal Transfers	\$ -	\$ -	\$ -	\$ -
TOTAL APPROPRIATIONS	\$ 549,063	\$ 680,974	\$ 615,677	\$ 653,891
GROSS ENDING BALANCE	\$ 1,573,612	\$ 1,499,760	\$ 1,736,086	\$ 1,878,108
<i>Minimum Reserve Level ¹</i>	-	-	-	130,735
NET ENDING BALANCE	\$ 1,573,612	\$ 1,499,760	\$ 1,736,086	\$ 1,747,373

¹ Reflects policy of two months of budgeted Hotel Occupancy Tax collections and one year of debt service

TOURISM ADVISORY BOARD/OCCUPANCY TAX FUND

Type A Projects by Funding Category

FUNDING CATEGORY	PROJECT	FY 2018 AMOUNT
Event Marketing	Austin Spurs	50,000
	Austin Steam Train	35,000
	Balcones Songbird Festival	5,000
	Cedar Fest BBQ Cook-Off	15,000
	Cheer America Capital Cup	15,000
	HEB Center at Cedar Park	3,000
	NOLA-Texas Food and Music Festival	35,000
	Texas Museum of Science and Technology (TXMOST)	29,000
	Volley-Palloza (Leander ISD-Rouse HS)	10,000
		<u>Total</u>

CPTV - 10 / CABLE FUND

DESCRIPTION

The CPTV - 10 / Cable Fund is related to the cable television franchise fee and provides funding for the Cedar Park local government channel, CPTV-10, and provides funding for media improvements. By State code, 1% of the total 5% franchise fee must be dedicated to providing and/or maintaining a local government channel and can be used to enhance the programming provided, including capital purchases.

	ACTUAL FY 2016	BUDGET FY 2017	PROJECTED FY 2017	ADOPTED FY 2018
AVAILABLE FUNDS				
Beginning Balance	\$ 224,095	\$ 183,448	\$ 204,897	\$ 210,281
REVENUES				
Franchise Fees	\$ 104,076	\$ 209,030	\$ 138,854	\$ 143,020
Interest Income	617	1,000	1,000	1,000
TOTAL REVENUE	\$ 104,693	\$ 210,030	\$ 139,854	\$ 144,020
TOTAL AVAILABLE FUNDS	\$ 328,788	\$ 393,478	\$ 344,751	\$ 354,301
APPROPRIATIONS				
OPERATING EXPENSES				
Computer Equipment	\$ 7,853	\$ 30,000	\$ 26,875	\$ 30,000
Office Supplies & Equipment	12,526	7,500	3,110	5,000
Telecommunications	1,951	-	1,368	1,409
Computer Services	5,563	8,500	3,740	5,000
VES	88,777	88,777	88,777	66,658
Contract Services	7,166	16,500	10,600	11,000
Postage	55	-	-	-
Equipment	-	-	-	-
<i>Subtotal Operating</i>	<i>\$ 123,891</i>	<i>\$ 151,277</i>	<i>\$ 134,470</i>	<i>\$ 119,067</i>
TOTAL APPROPRIATIONS	\$ 123,891	\$ 151,277	\$ 134,470	\$ 119,067
ENDING BALANCE	\$ 204,897	\$ 242,201	\$ 210,281	\$ 235,234

TAX INCREMENT REINVESTMENT ZONE FUND

DESCRIPTION

The Tax Reinvestment Zone (TIRZ) is a tax increment reinvestment zone that covers approximately 470 acres of land located within the City of Cedar Park. The general area is bounded by New Hope Road on the north, U.S. 183-A right of way on the east, F.M. 1431 on the south and the railroad right of way to the west. The TIRZ will facilitate a program of public improvements to allow and encourage the development of the 470 acre mixed-use Downtown District which merges retail, office, entertainment and civic uses with a wide variety of high quality, high value, high density single and multi-family housing to create a close-knit, pedestrian friendly urban core.

	ACTUAL FY 2016	BUDGET FY 2017	PROJECTED FY 2017	ADOPTED FY 2018
AVAILABLE FUNDS				
Beginning Balance	\$ 531,462	\$ 571,175	\$ 570,392	\$ 573,855
REVENUES				
Current Ad Valorem Taxes	\$ 633,588	\$ 697,641	\$ 706,195	\$ 742,960
Interest Income	1,649	3,500	3,500	3,500
TOTAL REVENUE	\$ 635,237	\$ 701,141	\$ 709,695	\$ 746,460
TOTAL AVAILABLE FUNDS	\$ 1,166,699	\$ 1,272,316	\$ 1,280,087	\$ 1,320,315
APPROPRIATIONS				
OPERATING EXPENSES				
Contract Services	\$ -	\$ -	\$ -	\$ -
Developer Reimbursements	596,307	633,588	706,232	706,195
<i>Subtotal Operating</i>	<u>\$ 596,307</u>	<u>\$ 633,588</u>	<u>\$ 706,232</u>	<u>\$ 706,195</u>
TRANSFERS				
Transfers to Debt Service	\$ -	\$ -	\$ -	\$ -
<i>Subtotal Transfers</i>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
TOTAL APPROPRIATIONS	\$ 596,307	\$ 633,588	\$ 706,232	\$ 706,195
ENDING BALANCE	\$ 570,392	\$ 638,728	\$ 573,855	\$ 614,120

FORFEITURE FUND

DESCRIPTION

The Law Enforcement Fund accumulates payments received from the U.S. Department of Justice for the City's equitable share of proceeds from seized and forfeited property. It funds the purchase of equipment for Law Enforcement purposes according to the provisions of Asset Forfeiture Laws.

	ACTUAL FY 2016	BUDGET FY 2017	PROJECTED FY 2017	ADOPTED FY 2018
AVAILABLE FUNDS				
Beginning Balance	\$ 19,477	\$ 19,472	\$ 78,891	\$ 126,739
REVENUES				
Equitable Sharing	\$ 82,859	\$ -	\$ 99,710	\$ 60,000
Sales of Seized Equipment	-	-	-	-
Interest Income	150	120	289	320
Other Revenue	-	35,000	-	-
TOTAL REVENUE	\$ 83,009	\$ 35,120	\$ 99,999	\$ 60,320
TOTAL AVAILABLE FUNDS	\$ 102,486	\$ 54,592	\$ 178,890	\$ 187,059
APPROPRIATIONS				
OPERATING EXPENSES				
Small Tools & Equipment	\$ 15,123	\$ 59,752	\$ 21,413	\$ 57,789
Vehicle Repairs & Maintenance	-	-	2,591	-
Office Rental	-	1,333	-	1,333
Computer Services	-	4,468	-	4,468
Imprest Activities	8,472	-	4,556	-
Vehicles	-	-	23,591	25,000
<i>Subtotal Operating</i>	<i>\$ 23,595</i>	<i>\$ 65,553</i>	<i>\$ 52,151</i>	<i>\$ 88,590</i>
TRANSFERS				
Transfers to Debt Service	\$ -	\$ -	\$ -	\$ -
<i>Subtotal Transfers</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>
TOTAL APPROPRIATIONS	\$ 23,595	\$ 65,553	\$ 52,151	\$ 88,590
ENDING BALANCE	\$ 78,891	\$ (10,961)	\$ 126,739	\$ 98,469

The above schedule reflects both the State and Federal Forfeiture funds.

TYPE A - ECONOMIC DEVELOPMENT CORPORATION FUND

DESCRIPTION

The Economic Development Fund accumulates the City's half-cent Type A Sales Tax and accounts for expenditures and debt authorized by the Economic Development Board of Directors. The seven member board is appointed by the City Council. Appointed Directors serve two-year terms.

	ACTUAL FY 2016	BUDGET FY 2017	ESTIMATE FY 2017	ADOPTED FY 2018
AVAILABLE FUNDS				
Beginning Balance	\$ 6,671,664	\$ 8,009,274	\$ 8,107,807	\$ 9,575,170
REVENUES				
Sales Tax Collections	\$ 5,973,849	\$ 6,286,451	\$ 6,553,313	\$ 6,880,979
Interest	21,694	31,000	40,000	40,000
TOTAL REVENUE	\$ 5,995,544	\$ 6,317,451	\$ 6,593,313	\$ 6,920,979
TOTAL AVAILABLE FUNDS	\$ 12,667,208	\$ 14,326,725	\$ 14,701,120	\$ 16,496,149
APPROPRIATIONS				
OPERATING EXPENSES				
Staff Support	\$ 562,872	\$ 526,291	\$ 526,291	\$ 594,283
Board Expenses	738	7,000	7,000	7,000
Economic Development Agreements	777,423	1,546,126	1,370,546	1,523,651
HEB Center Improvements	-	-	-	25,000
Subtotal Operating	\$ 1,341,033	\$ 2,079,417	\$ 1,903,837	\$ 2,149,934
TRANSFERS				
Transfers to Debt Service	\$ 3,218,368	\$ 3,222,113	\$ 3,222,113	\$ 3,223,998
Subtotal Transfers	\$ 3,218,368	\$ 3,222,113	\$ 3,222,113	\$ 3,223,998
TOTAL APPROPRIATIONS	\$ 4,559,401	\$ 5,301,530	\$ 5,125,950	\$ 5,373,932
GROSS ENDING BALANCE	\$ 8,107,807	\$ 9,025,195	\$ 9,575,170	\$ 11,122,217
<i>Minimum Reserve Level</i> ¹	-	-	-	4,370,828
NET ENDING BALANCE	\$ 8,107,807	\$ 9,025,195	\$ 9,575,170	\$ 6,751,389

¹ Reflects policy of two months of budgeted sales tax and one year of debt service

TYPE A - ECONOMIC DEVELOPMENT CORPORATION FUND

Type A Projects by Funding Category

FUNDING CATEGORY	PROJECT	FY 2018 AMOUNT
Economic Development	Comprehensive Healthcare Management	35,000
	Delaware CPI	676,251
	Revenue Cycle, Inc.	372,400
	ETS Lindgren	50,000
	Visual Lighting Technologies	100,000
	Innovative Funding Services	290,000
	Total	1,523,651

TYPE B - COMMUNITY DEVELOPMENT CORPORATION FUND

DESCRIPTION

The Community Development Fund accumulates the City's half-cent Type B Sales Tax and accounts for expenditures and debt authorized by the Community Development Board of Directors. The seven member board is appointed by the City Council. Appointed Directors serve two-year terms.

	ACTUAL FY 2016	BUDGET FY 2017	ESTIMATE FY 2017	ADOPTED FY 2018
AVAILABLE FUNDS				
Beginning Balance	\$ 11,048,682	\$ 11,510,558	\$ 13,686,271	\$ 4,530,095
REVENUES				
Sales Tax Collections	\$ 5,973,829	\$ 6,286,451	\$ 6,553,291	\$ 6,880,956
Interest	39,430	31,000	53,841	53,841
TOTAL REVENUE	\$ 6,013,259	\$ 6,317,451	\$ 6,607,132	\$ 6,934,797
TOTAL AVAILABLE FUNDS	\$ 17,061,941	\$ 17,828,009	\$ 20,293,403	\$ 11,464,892
APPROPRIATIONS				
OPERATING EXPENSES				
Staff Support	\$ 55,560	\$ 65,913	\$ 65,913	\$ 273,629
Board Expenses	11,885	22,960	22,960	23,649
Economic Development	554,374	2,581,407	2,224,470	853,606
Community Enhancements	2,008,739	2,693,263	2,693,263	1,690,000
Community Identification	-	-	-	315,000
Destination City	-	10,025,000	10,019,122	4,000,000
Subtotal Operating	\$ 2,630,558	\$ 15,388,543	\$ 15,025,728	\$ 7,155,884
TRANSFERS				
Transfers to Debt Service	\$ 745,113	\$ 737,580	\$ 737,580	\$ 743,641
Subtotal Transfers	\$ 745,113	\$ 737,580	\$ 737,580	\$ 743,641
TOTAL APPROPRIATIONS	\$ 3,375,670	\$ 16,126,123	\$ 15,763,308	\$ 7,899,525
GROSS ENDING BALANCE	\$ 13,686,271	\$ 1,701,886	\$ 4,530,095	\$ 3,565,367
<i>Minimum Reserve Level ¹</i>	-	-	-	1,890,467
NET ENDING BALANCE	\$ 13,686,271	\$ 1,701,886	\$ 4,530,095	\$ 1,674,900

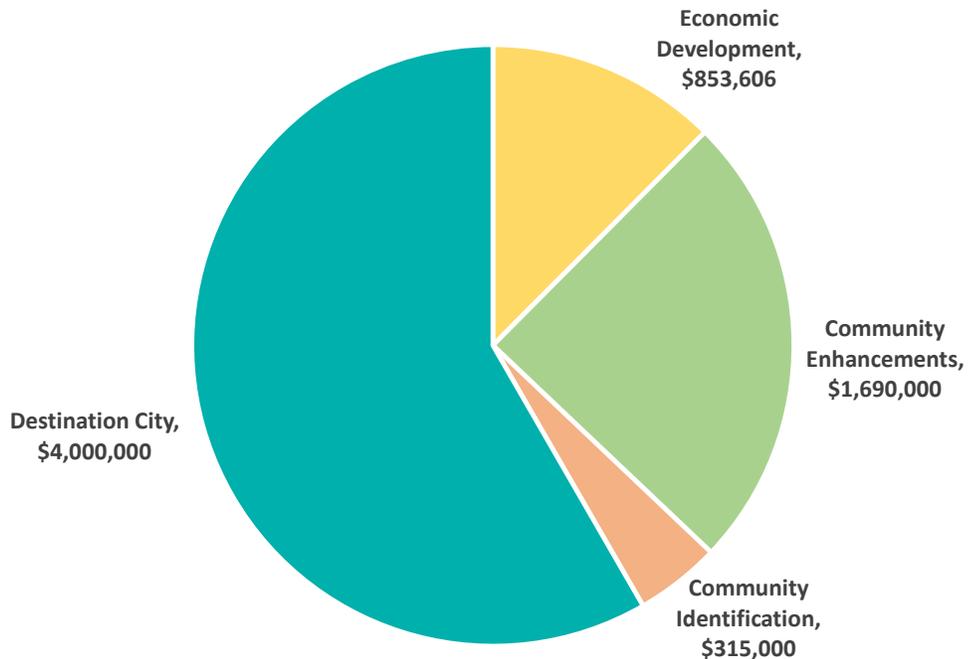
¹ Reflects policy of two months of budgeted sales tax and one year of debt service

TYPE B - COMMUNITY DEVELOPMENT CORPORATION FUND

Type B Projects by Funding Category

FUNDING CATEGORY	PROJECT	FY 2018 AMOUNT
Economic Development	Fallbrook Technology	250,000
	Dana Corporation	101,904
	Serenova	429,702
	VUV Analytics	72,000
		853,606
Community Enhancement	Improvements at Little Elm and Fire Lane	650,000
	Right Turn Lane on Ronald Reagan and Caballo Ranch	250,000
	Town Center Trail and Pedestrian Bridge	550,000
	Feasibility Study for clubhouse at Milburn Park	15,000
	Study and Design of Mountain Bike Trails	50,000
	Study of a Transit Service Plan	125,000
	Corridor Enhancements	50,000
		1,690,000
Community Identification	Pole Mounted Street Signs	300,000
	Light Pole Banners at Select Locations	15,000
		315,000
Destination City	Bell Boulevard Redevelopment	4,000,000
		4,000,000
Total		6,858,606

FUNDING BY CATEGORY





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ENTERPRISE FUNDS

The Enterprise Funds include business-like governmental activities which are intended to be self-supporting and fund the operation, maintenance, and capital improvements related to the enterprise services. For Cedar Park, these funds are the Utility Fund, which provide water and wastewater services, and Solid Waste Fund, which provides for solid waste and recycling services thru an outside service provider. The Enterprise Funds section includes revenue summary information, expenditure summary information, and Utility Fund departmental detail information.

Note: Professional and technical vocabulary and abbreviations are defined in the Budget Glossary located in the Appendix Section.



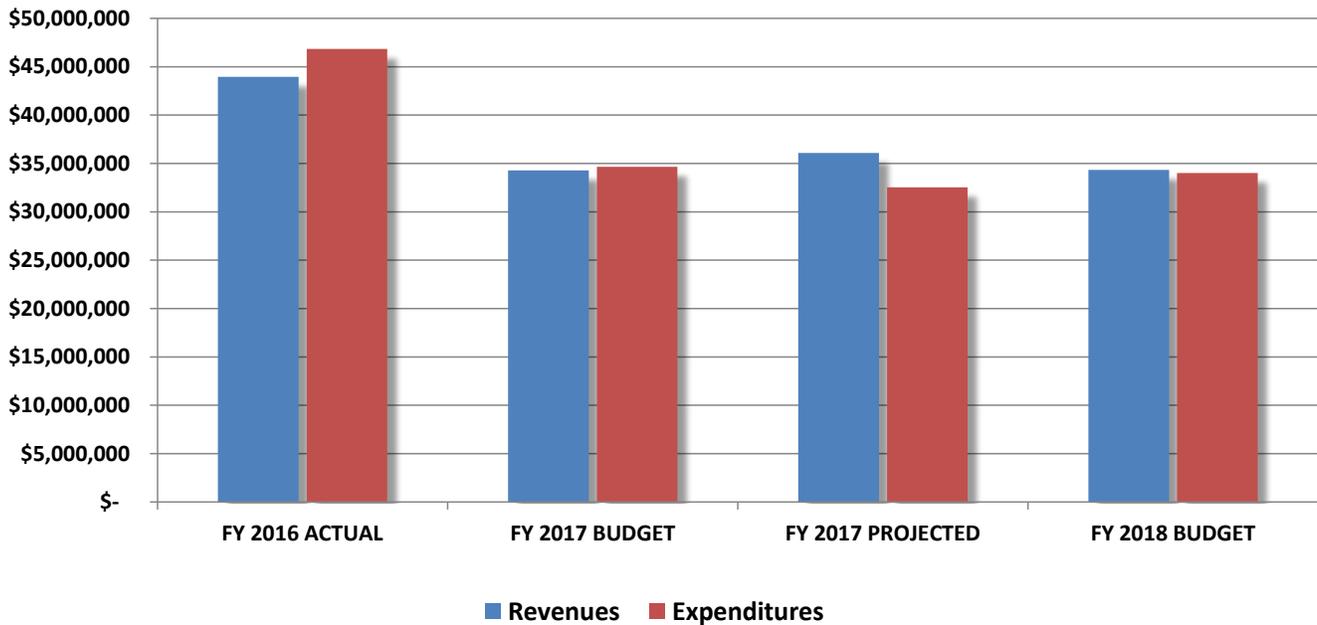
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UTILITY FUND

SUMMARY OF REVENUES AND EXPENDITURES

	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2017 PROJECTED	FY 2018 BUDGET
Total Revenues	\$ 43,943,332	\$ 34,288,399	\$ 36,091,445	\$ 34,340,599
Total Expenditures	46,845,930	34,655,374	32,521,953	34,023,601
Surplus/(Deficit)	\$ (2,902,598)	\$ (366,975)	\$ 3,569,492	\$ 316,998
Unreserved Fund Balance	\$ 10,064,935	\$ 13,480,823	\$ 13,634,426	\$ 13,951,423

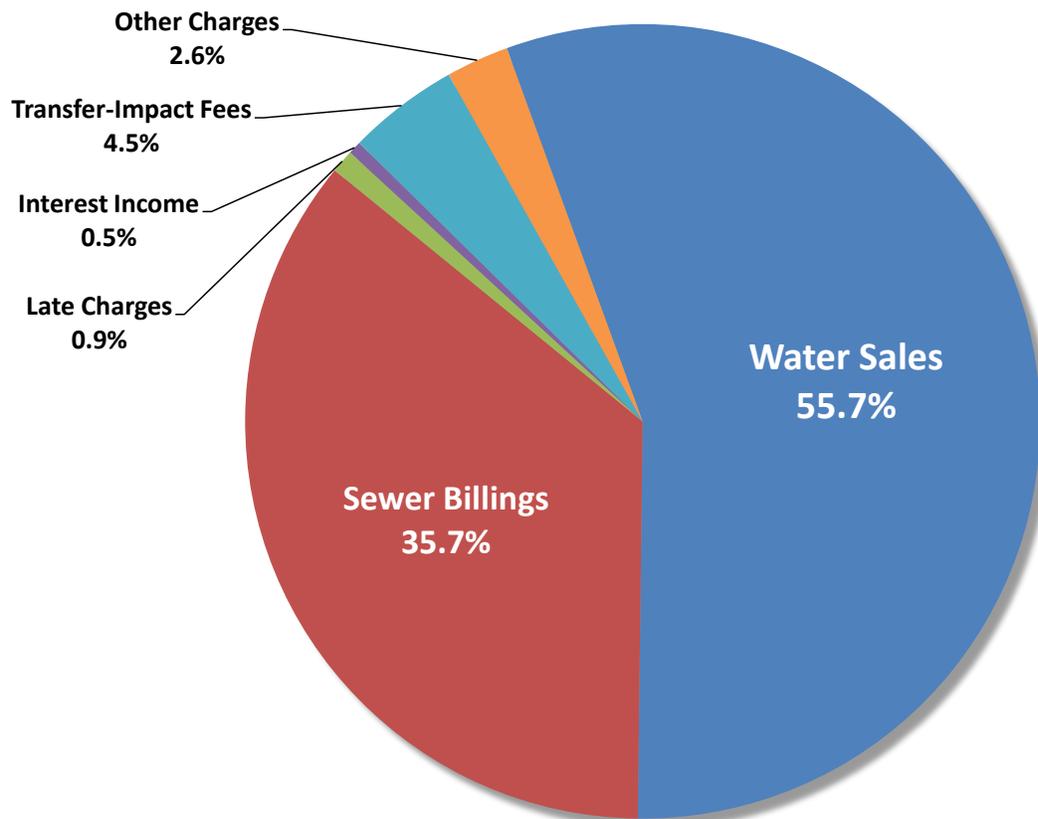


UTILITY FUND

REVENUE SUMMARY

OBJECT CATEGORIES	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2017 PROJECTED	FY 2018 BUDGET	% OF BUDGET	% GROWTH
Water Sales	\$ 17,448,337	\$ 18,649,285	\$ 18,821,321	\$ 19,144,550	55.7%	2.7%
Sewer Billings	11,654,731	10,993,153	12,034,908	12,260,031	35.7%	11.5%
Late Charges	297,216	401,774	317,449	323,388	0.9%	-19.5%
Interest Income	170,206	203,315	178,427	181,765	0.5%	-10.6%
Transfer-Impact Fees	13,601,790	3,384,134	3,878,134	1,553,550	4.5%	N/A
Other Charges	771,052	656,738	861,206	877,315	2.6%	33.6%
Total Utility Fund Revenues	\$ 43,943,332	\$ 34,288,399	\$ 36,091,445	\$ 34,340,599	100.0%	0.2%

FY 2018 Adopted Revenue

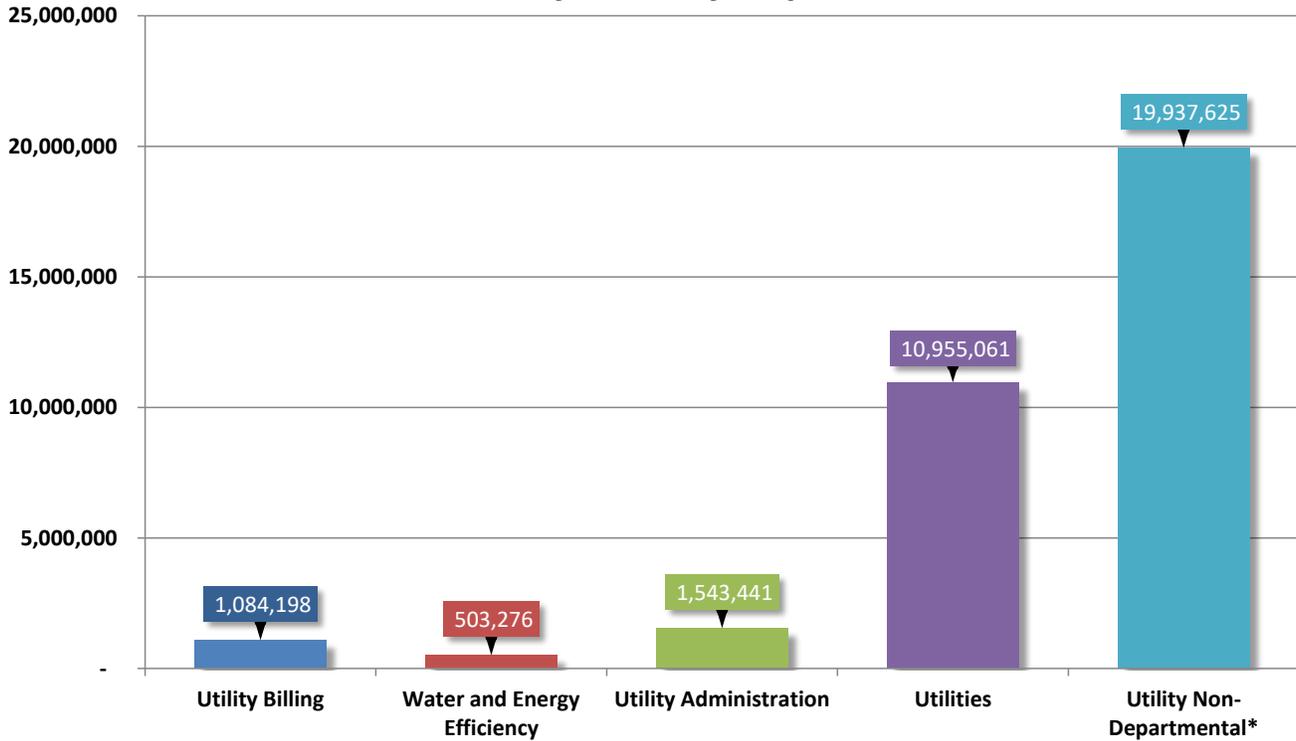


UTILITY FUND

EXPENDITURES BY DEPARTMENT

Department	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2017 PROJECTED	FY 2018 BUDGET	% OF BUDGET	% GROWTH
Utility Billing	\$ 1,057,836	\$ 1,083,915	\$ 1,079,270	\$ 1,084,198	3.2%	0.0%
Water and Energy Efficiency	299,102	323,296	432,075	503,276	1.5%	55.7%
Utility Administration	1,353,690	1,708,212	1,463,668	1,543,441	4.5%	-9.6%
Utilities	9,586,177	11,508,922	10,365,505	10,955,061	32.2%	-4.8%
Utility Non-Departmental*	34,549,125	20,031,029	19,181,435	19,937,625	58.6%	-0.5%
Total Expenditures	\$ 46,845,930	\$ 34,655,374	\$ 32,521,953	\$ 34,023,601	100.0%	-1.8%

Utility Fund by Department



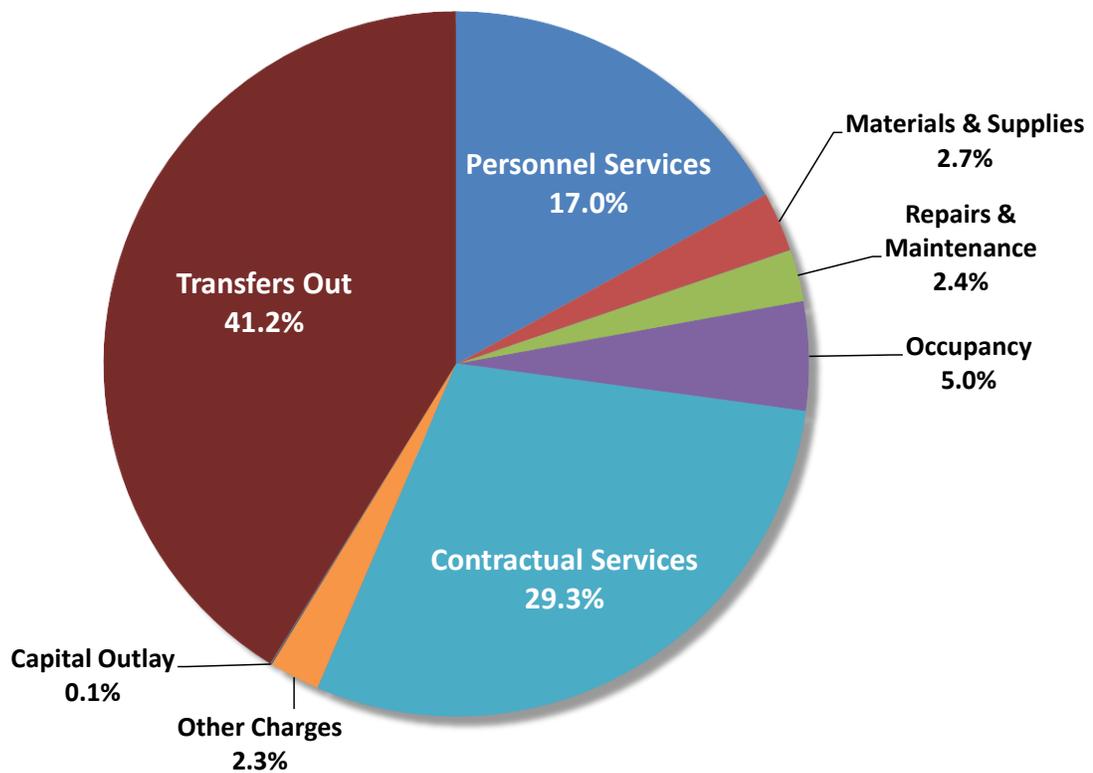
*Utility Non-Departmental includes transfers for Debt service and CIP

UTILITY FUND

EXPENDITURES BY CATEGORY

Category	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2017 PROJECTED	FY 2018 BUDGET	% OF BUDGET	% GROWTH
Personnel Services	\$ 4,726,973	\$ 5,652,353	\$ 5,083,550	\$ 5,790,384	17.0%	2.4%
Materials & Supplies	744,482	926,744	804,024	930,796	2.7%	0.4%
Repairs & Maintenance	599,480	796,470	722,461	814,970	2.4%	2.3%
Occupancy	1,540,409	2,093,456	1,735,032	1,701,771	5.0%	-18.7%
Contractual Services	8,334,010	9,589,531	8,964,413	9,964,723	29.3%	3.9%
Other Charges	650,965	769,872	723,991	793,422	2.3%	3.1%
Capital Outlay	555,004	375,104	386,568	20,000	0.1%	-94.7%
Transfers Out	29,694,607	14,451,844	14,101,914	14,007,535	41.2%	-3.1%
Total Expenditures	\$ 46,845,930	\$ 34,655,374	\$ 32,521,953	\$ 34,023,601	100.0%	-1.8%

Utility Fund Expenditures by Category



UTILITY FUND

DESCRIPTION

The Utility Fund was established to account for all revenues and expenditures associated with the operation and maintenance of all City water distribution, wastewater treatment, and water treatment activities. Revenue is generated primarily through water sales, sewer billings, and transfers from the Community Impact Fee (CIF) fund related to the BCRWWS debt service payment in relation to wastewater treatment and wastewater line improvements.

	ACTUAL FY 2016	BUDGET FY 2017	PROJECTED FY 2017	ADOPTED FY 2018
AVAILABLE FUNDS				
Beginning Balance	\$ 12,967,532	\$ 13,847,798	\$ 10,064,935	\$ 13,634,426
REVENUES				
Water Sales	\$ 17,448,337	\$ 18,649,285	\$ 18,821,320	\$ 19,144,550
Sewer Billings	11,654,731	10,993,153	12,034,907	12,260,031
Late Charges	297,216	401,774	317,449	323,388
Interest Income	170,206	203,315	178,427	181,765
Transfers	13,601,790	3,384,134	3,878,134	1,553,550
Other Charges	771,052	656,738	861,206	877,315
TOTAL REVENUE	\$ 43,943,332	\$ 34,288,399	\$ 36,091,445	\$ 34,340,599
TOTAL AVAILABLE FUNDS	\$ 56,910,864	\$ 48,136,197	\$ 46,156,379	\$ 47,975,025
APPROPRIATIONS				
OPERATING EXPENSES				
Salaries And Benefits	\$ 4,726,973	\$ 5,652,353	\$ 5,083,550	\$ 5,790,384
Materials And Supplies	744,482	926,744	804,024	930,796
Repairs And Maintenance	599,480	796,470	722,461	814,970
Occupancy	1,540,409	2,093,456	1,735,032	1,701,771
Contractual Services	8,334,010	9,589,531	8,964,413	9,964,723
Other Charges	650,965	769,872	723,991	793,422
Capital Outlay	555,004	375,104	386,568	20,000
<i>Subtotal Operating</i>	\$ 17,151,323	\$ 20,203,530	\$ 18,420,039	\$ 20,016,066
TRANSFERS				
Transfer Out-General Fund	\$ 2,987,649	\$ 3,268,673	\$ 3,268,673	\$ 3,363,259
Transfer Out-Interest/Sinking	13,048,350	7,516,921	7,516,921	7,400,276
Transfer Out- Water	12,898,866	1,633,125	1,283,125	1,745,000
Transfer Out- Wastewater	732,614	2,033,125	2,033,195	1,499,000
Transfer- Facilities Projects	27,129	-	-	-
<i>Subtotal Transfers</i>	\$ 29,694,607	\$ 14,451,844	\$ 14,101,914	\$ 14,007,535
TOTAL APPROPRIATIONS	\$ 46,845,930	\$ 34,655,374	\$ 32,521,953	\$ 34,023,601
ENDING BALANCE	\$ 10,064,935	\$ 13,480,823	\$ 13,634,426	\$ 13,951,423

SOLID WASTE FUND

DESCRIPTION

The Solid Waste fund is an enterprise fund established to fund a contracted solid waste and recycling provider for utility customers. It is intended to be self-supporting and collects revenue through utility bills to cover the cost of operations and debt related to solid waste.

	ACTUAL FY 2016	BUDGET FY 2017	PROJECTED FY 2017	ADOPTED FY 2018
AVAILABLE FUNDS				
Beginning Balance	\$ 270,420	\$ 217,295	\$ 283,299	\$ 270,741
REVENUES				
Solid Waste Billing	\$ 3,391,689	\$ 3,560,800	\$ 3,435,340	\$ 3,603,334
Garbage Cart Reimbursement	252,178	250,426	259,446	272,133
Extra Garbage Cart Fee	14,563	14,303	15,696	15,696
Interest Income	1,226	939	1,500	1,500
Other Revenue	4,688	4,196	6,000	6,000
TOTAL REVENUE	\$ 3,664,345	\$ 3,830,664	\$ 3,717,982	\$ 3,898,663
TOTAL AVAILABLE FUNDS	\$ 3,934,765	\$ 4,047,959	\$ 4,001,281	\$ 4,169,404
APPROPRIATIONS				
OPERATING EXPENSES				
Small Tools and Equipment	\$ 86,655	\$ 100,000	\$ 100,000	\$ 150,000
Garbage Collection Services	3,374,613	3,498,252	3,435,340	3,603,334
Other Expenses	30,198	-	30,200	31,716
<i>Subtotal Operating</i>	<i>\$ 3,491,466</i>	<i>\$ 3,598,252</i>	<i>\$ 3,565,540</i>	<i>\$ 3,785,050</i>
TRANSFERS				
Debt Service	\$ 160,000	\$ 177,473	\$ 165,000	\$ 178,001
<i>Subtotal Transfers</i>	<i>\$ 160,000</i>	<i>\$ 177,473</i>	<i>\$ 165,000</i>	<i>\$ 178,001</i>
TOTAL APPROPRIATIONS	\$ 3,651,466	\$ 3,775,725	\$ 3,730,540	\$ 3,963,051
ENDING BALANCE	\$ 283,299	\$ 272,234	\$ 270,741	\$ 206,353



VES FUND

The Vehicle and Equipment Services Fund is an internal service fund which provides for the replacement of capital purchases such as vehicles and computers and is funded by departmental transfers. The fund stabilizes General Fund and Utility Fund spending by allowing for annual payment for replacements over the life of the capital item rather than at the time of replacement. This section includes a fund summary of VES and a summary vehicles and equipment to be replaced during the fiscal year.



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VEHICLE AND EQUIPMENT REPLACEMENT FUND

DESCRIPTION

The Vehicle and Equipment Service Fund provides for the replacement of vehicles and equipment. It accumulates contributions from departments utilizing vehicles or equipment, including computer technology. The replacement schedule is analyzed annually to determine if actual condition exceeds the useful life.

	ACTUAL FY 2016	BUDGET FY 2017	ESTIMATE FY 2017	ADOPTED FY 2018
AVAILABLE FUNDS				
Beginning Balance	\$ 6,330,718	\$ 7,162,200	\$ 7,162,200	\$ 6,040,865
REVENUES				
Replacement Fees	\$ 4,148,937	\$ 3,632,260	\$ 3,282,260	\$ 3,473,470
Gain/Loss on Disposal	-	-	-	85,408
Interest	20,289	10,000	10,000	10,000
Other Income	42,014	-	-	-
TOTAL REVENUE	\$ 4,211,240	\$ 3,642,260	\$ 3,292,260	\$ 3,568,878
TOTAL AVAILABLE FUNDS	\$ 10,541,958	\$ 10,804,460	\$ 10,454,460	\$ 9,609,743
APPROPRIATIONS				
OPERATING EXPENSES				
Computer Equipment	\$ 339,905	\$ 1,326,300	\$ 1,326,300	\$ 1,411,969
Small Tools & Equipment	952,508	7,795	7,795	-
Equipment	1,183,922	383,000	383,000	1,019,647
Vehicles	903,422	741,500	741,500	2,846,922
<i>Subtotal Operating</i>	\$ 3,379,758	\$ 2,458,595	\$ 2,458,595	\$ 5,278,538
TRANSFERS				
Transfers to CIP (Fire Equipment)	\$ -	\$ 1,955,000	\$ 1,955,000	\$ -
<i>Subtotal Transfers</i>	\$ -	\$ 1,955,000	\$ 1,955,000	\$ -
TOTAL APPROPRIATIONS	\$ 3,379,758	\$ 4,413,595	\$ 4,413,595	\$ 5,278,538
ENDING BALANCE	\$ 7,162,200	\$ 6,390,865	\$ 6,040,865	\$ 4,331,205



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DEBT SERVICE FUNDS

The debt service funds provide funding for the city's debt payments. The City has General Obligation Debt fund, which is supported by property and sales taxes, and Utility Debt Fund which is supported by enterprise revenues such as water sales. Included in the in the section is a summary of legal debt margin, summary of each fund, details on the adopted year's payment, and summary of out-going debt payments



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GENERAL DEBT SERVICE

DESCRIPTION

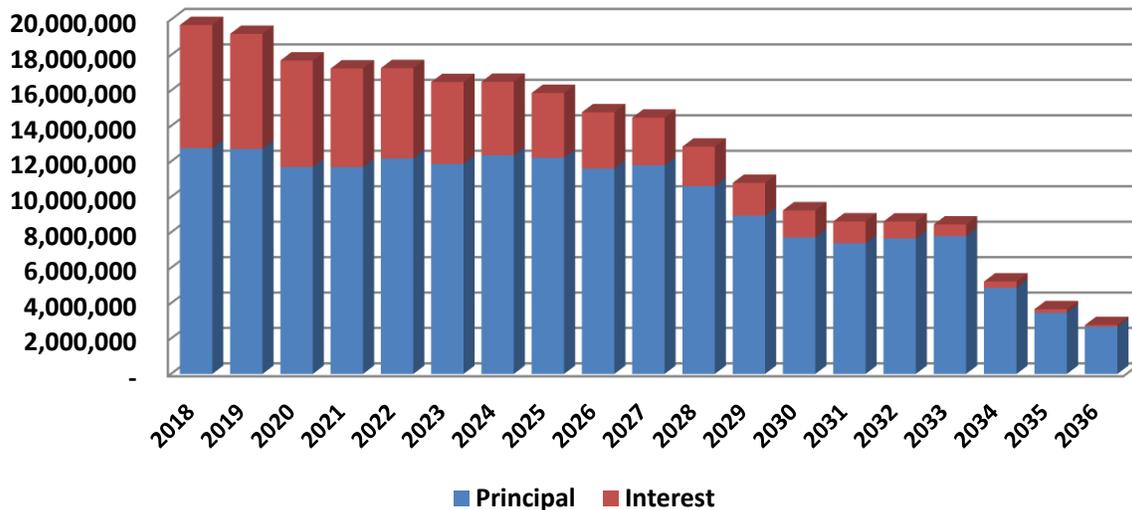
The General Obligation Debt Service Fund was established to account for the accumulation of ad valorem taxes collected for the purpose of paying principal and interest on long term debt.

	ACTUAL FY 2016	BUDGET FY 2017	PROJECTED FY 2017	ADOPTED FY 2018
AVAILABLE FUNDS				
Beginning Balance	\$ 8,108,954	\$ 8,657,446	\$ 8,949,478	\$ 9,163,352
REVENUES				
Current Ad Valorem Taxes	\$ 17,240,131	\$ 18,272,238	\$ 18,642,637	\$ 18,957,384
Delinquent Ad Valorem Taxes	(15,714)	36,421	13,661	38,966
Penalties and Interest Ad Valorem	47,157	41,531	42,007	47,018
Other Revenue	-	-	1,059	1,050,397
Transfer From 4A	3,218,368	3,222,113	3,222,113	3,223,998
Transfer From 4B	-	-	-	-
Transfer From Solid Waste Fund	-	-	-	-
Interest Income	41,486	32,500	59,275	65,000
TOTAL REVENUE	\$ 20,531,428	\$ 21,604,803	\$ 21,980,752	\$ 23,382,763
TOTAL AVAILABLE FUNDS	\$ 28,640,382	\$ 30,262,249	\$ 30,930,230	\$ 32,546,115
APPROPRIATIONS				
OPERATING EXPENSES				
Contract Services	\$ -	\$ 13,000	\$ -	\$ -
Bond Issue Costs	125,107	54,643	54,643	582,730
Arbitrage Compliance Services	1,755	25,000	23,370	25,000
<i>Subtotal Operating</i>	<i>\$ 126,862</i>	<i>\$ 92,643</i>	<i>\$ 78,013</i>	<i>\$ 607,730</i>
TRANSFERS				
Bond Principal - All	\$ 11,205,000	\$ 12,905,000	\$ 12,905,000	\$ 12,750,000
Bond Interest - All	6,976,091	7,314,389	7,313,639	6,942,893
Agent Fees - All	7,401	9,000	3,200	9,000
Payment to Ref Bond Escrow	1,375,550	1,572,538	1,467,026	3,073,140
<i>Subtotal Transfers</i>	<i>\$ 19,564,042</i>	<i>\$ 21,800,927</i>	<i>\$ 21,688,865</i>	<i>\$ 22,775,033</i>
TOTAL APPROPRIATIONS	\$ 19,690,904	\$ 21,893,570	\$ 21,766,878	\$ 23,382,763
ENDING BALANCE	\$ 8,949,478	\$ 8,368,679	\$ 9,163,352	\$ 9,163,352

GENERAL DEBT OBLIGATIONS

Year	Principal	Interest	Total P+I
2018	12,750,000	6,942,893	19,692,893
2019	12,710,000	6,488,846	19,198,846
2020	11,690,000	6,004,589	17,694,589
2021	11,685,000	5,559,886	17,244,886
2022	12,175,000	5,089,293	17,264,293
2023	11,860,000	4,618,671	16,478,671
2024	12,350,000	4,143,523	16,493,523
2025	12,210,000	3,653,470	15,863,470
2026	11,605,000	3,170,763	14,775,763
2027	11,780,000	2,691,692	14,471,692
2028	10,605,000	2,233,057	12,838,057
2029	8,945,000	1,844,528	10,789,528
2030	7,715,000	1,526,626	9,241,626
2031	7,385,000	1,235,564	8,620,564
2032	7,660,000	951,695	8,611,695
2033	7,790,000	653,112	8,443,112
2034	4,875,000	349,700	5,224,700
2035	3,460,000	197,238	3,657,238
2036	2,670,000	93,331	2,763,331
2037	480,000	45,331	525,331
2038	510,000	29,706	539,706
2039	515,000	13,531	528,531
2040	180,000	2,700	182,700
Total	\$ 183,605,000	\$ 57,539,743	\$ 241,144,743

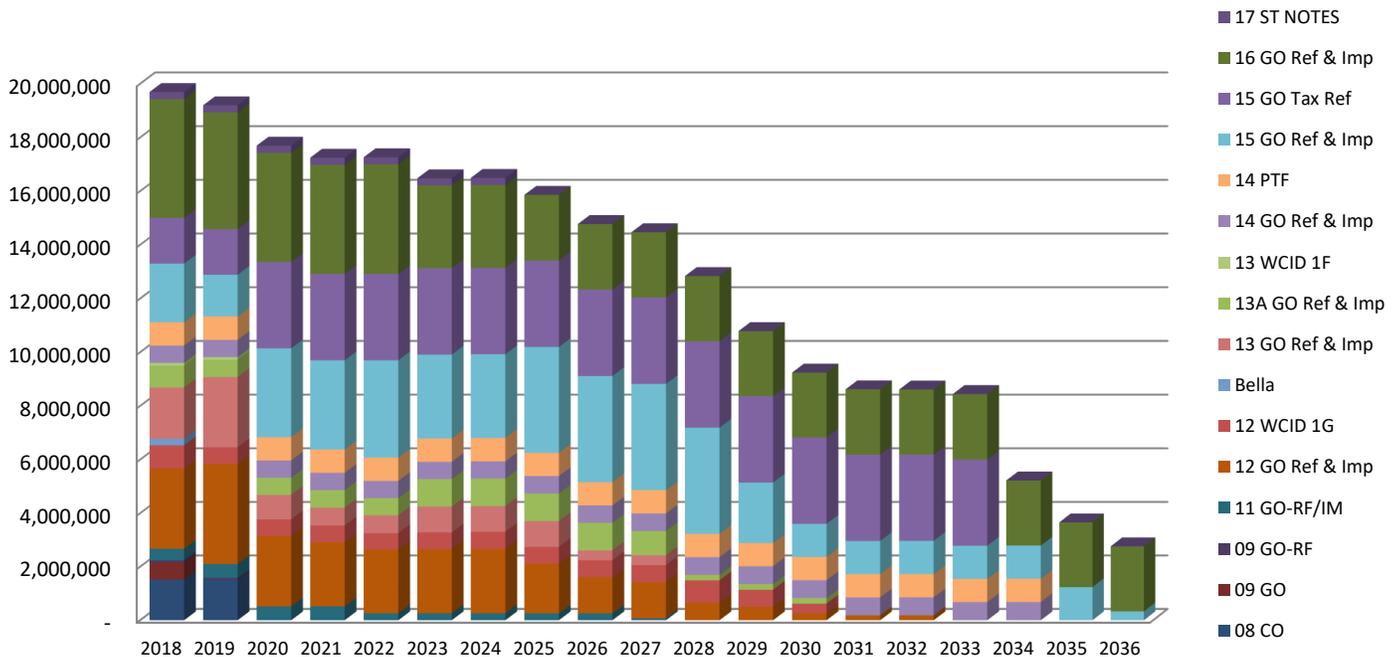
GENERAL DEBT PRINCIPAL AND INTEREST OBLIGATIONS BY YEAR



GENERAL DEBT OBLIGATIONS BY DEBT ISSUANCE

Year	2008	2009	2009	2011	2012	2012	2012	2013
	CERTIFICATE OF OBLIGATION	GENERAL OBLIGATION	GENERAL OBLIGATION - REFUNDING	GENERAL OBLIGATION REF & IMP	GENERAL OBLIGATION REF & IMP	WCID 1G	BELLA VISTA	GENERAL OBLIGATION REF & IMP
	08 CO	09 GO	09 GO-RF	11 GO-RF/IM	12 GO Ref & Imp	12 WCID 1G	Bella	13 GO Ref & Imp
2018	1,520,096	645,750	74,000	433,100	2,998,381	863,035	241,933	1,911,179
2019	1,517,760	-	66,300	516,775	3,743,956	618,685	-	2,611,565
2020	-	-	-	516,600	2,637,331	616,085	-	915,789
2021	-	-	-	518,600	2,394,081	628,185	-	667,475
2022	-	-	-	260,100	2,382,581	610,900	-	664,623
2023	-	-	-	261,300	2,396,331	622,963	-	966,500
2024	-	-	-	262,100	2,409,456	633,713	-	962,503
2025	-	-	-	257,600	1,861,081	623,088	-	961,305
2026	-	-	-	257,800	1,350,081	636,675	-	367,093
2027	-	-	-	71,400	1,348,581	642,950	-	365,751
2028	-	-	-	-	657,169	833,350	-	-
2029	-	-	-	-	504,241	635,438	-	-
2030	-	-	-	-	261,938	357,938	-	-
2031	-	-	-	-	184,588	-	-	-
2032	-	-	-	-	183,263	-	-	-
2033	-	-	-	-	-	-	-	-
2034	-	-	-	-	-	-	-	-
2035	-	-	-	-	-	-	-	-
2036	-	-	-	-	-	-	-	-
2037	-	-	-	-	-	-	-	-
2038	-	-	-	-	-	-	-	-
2039	-	-	-	-	-	-	-	-
2040	-	-	-	-	-	-	-	-
Total	\$ 3,037,856	\$ 645,750	\$ 140,300	\$ 3,355,375	\$ 25,313,059	\$ 8,323,003	\$ 241,933	\$ 10,393,783

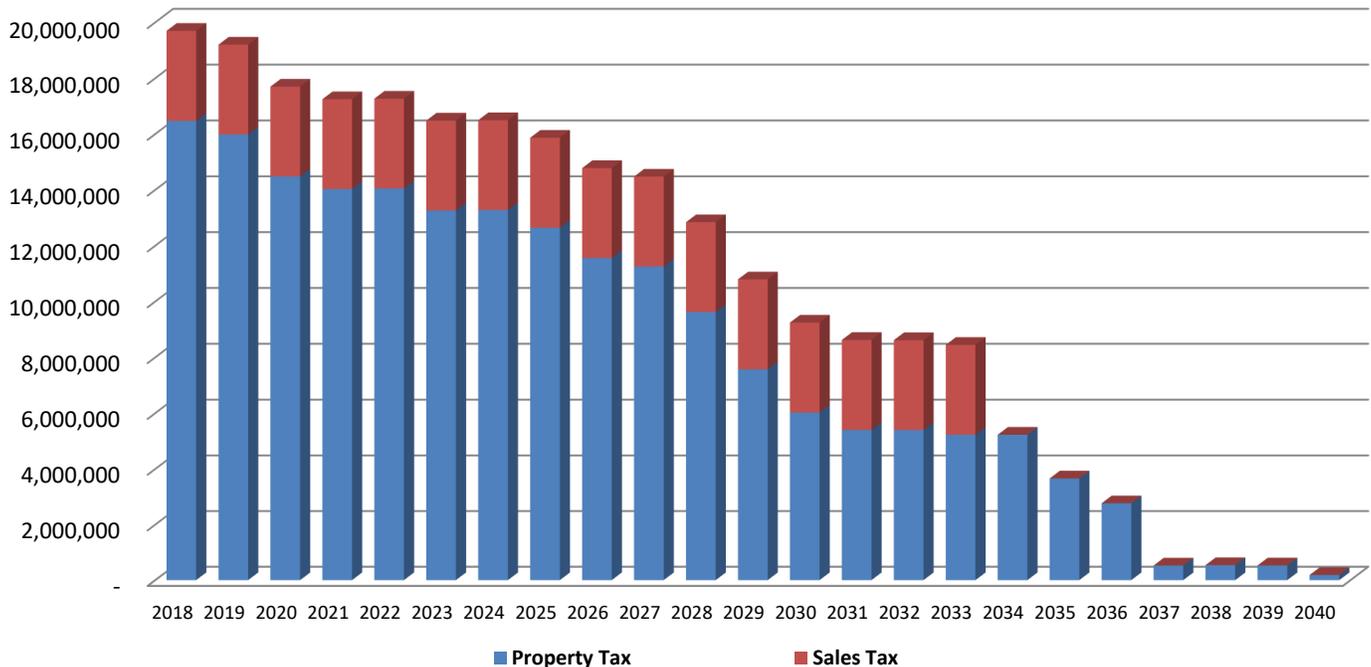
GENERAL DEBT OBLIGATIONS BY YEAR AND ISSUANCE



GENERAL DEBT OBLIGATIONS BY DEBT ISSUANCE

Year	2013A	2013	2014	2014	2015	2015	2016	2017
	GENERAL OBLIGATION REF & IMP	WCID 1F	GENERAL OBLIGATION REF & IMP	PTF	GENERAL OBLIGATION REF & IMP	TAXABLE GO REF & IMP	GO REF & IMP	SHORT TERM NOTES
	13A GO Ref & Imp	13 WCID 1F	14 GO Ref & Imp	14 PTF	15 GO Ref & Imp	15 GO Tax Ref	16 GO Ref & Imp	17 ST NOTES
2018	812,069	106,000	641,719	869,425	2,186,200	1,703,902	4,421,725	264,380
2019	642,645	103,000	640,319	872,750	1,551,000	1,700,966	4,349,850	263,275
2020	640,185	-	643,544	868,050	3,307,300	3,215,718	4,069,350	264,638
2021	657,183	-	641,394	872,550	3,320,875	3,219,018	4,059,600	265,925
2022	648,708	-	638,944	868,950	3,625,500	3,218,963	4,082,850	262,175
2023	1,029,747	-	641,119	869,650	3,124,750	3,219,463	3,084,100	262,750
2024	1,025,098	-	642,844	871,750	3,118,375	3,220,235	3,084,850	262,600
2025	1,034,704	-	649,044	867,950	3,940,875	3,220,975	2,446,850	-
2026	1,028,565	-	649,719	868,250	3,955,375	3,221,355	2,440,850	-
2027	908,441	-	654,869	870,825	3,956,500	3,221,025	2,431,350	-
2028	208,882	-	659,419	872,400	3,959,125	3,219,613	2,428,100	-
2029	213,465	-	662,688	869,700	2,261,425	3,221,723	2,420,850	-
2030	212,844	-	664,297	870,900	1,237,475	3,221,760	2,414,475	-
2031	-	-	669,806	870,900	1,237,775	3,224,270	2,433,225	-
2032	-	-	674,087	869,700	1,241,800	3,220,020	2,422,825	-
2033	-	-	676,725	869,363	1,239,200	3,218,800	2,439,025	-
2034	-	-	682,563	869,963	1,239,900	-	2,432,275	-
2035	-	-	-	-	1,238,800	-	2,418,438	-
2036	-	-	-	-	330,506	-	2,432,825	-
2037	-	-	-	-	330,756	-	194,575	-
2038	-	-	-	-	330,681	-	209,025	-
2039	-	-	-	-	330,281	-	198,250	-
2040	-	-	-	-	-	-	182,700	-
Total	\$ 9,062,535	\$ 209,000	\$ 11,133,096	\$ 14,793,075	\$ 47,064,474	\$ 48,487,803	\$ 57,097,963	\$ 1,845,742

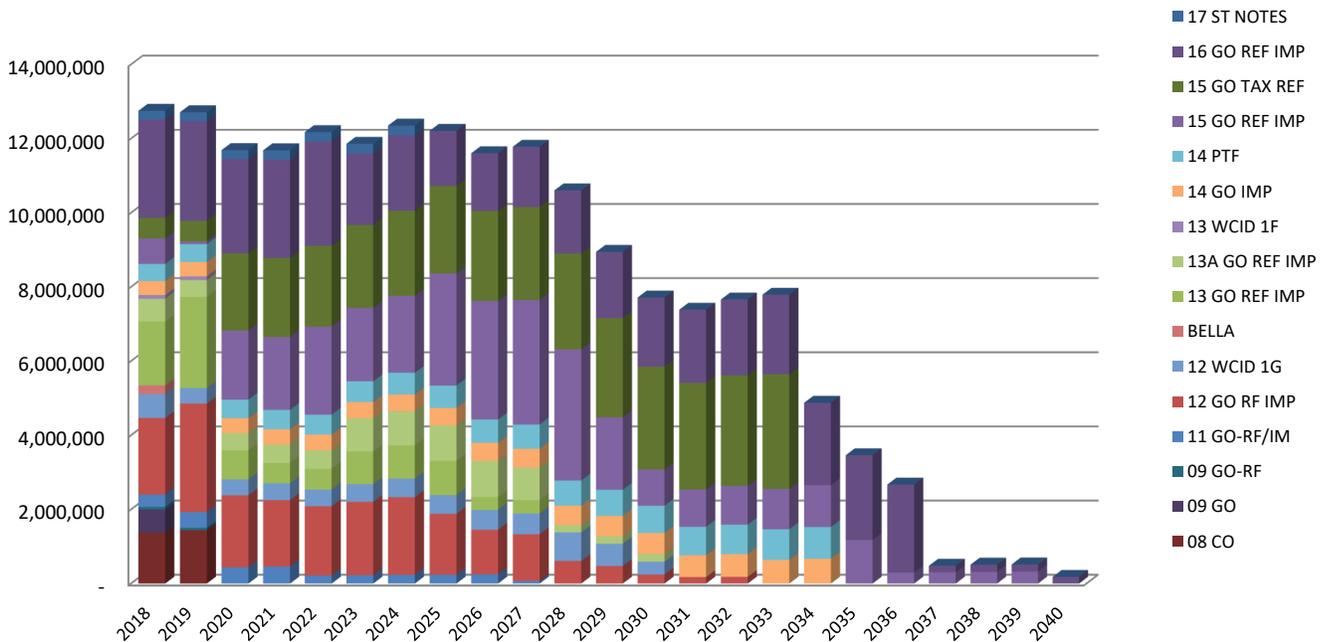
GENERAL DEBT OBLIGATIONS BY TAX SUPPORT



GENERAL DEBT PRINCIPAL OBLIGATIONS BY DEBT ISSUANCE

Year	2008 CERTIFICATE OF OBLIGATION	2009 GENERAL OBLIGATION	2009 GENERAL OBLIGATION - REFUNDING	2011 GENERAL OBLIGATION REF & IMP	2012 GENERAL OBLIGATION REF & IMP	2012 WCID 1G	2012 BELLA VISTA	2013 GENERAL OBLIGATION REF & IMP
2018	1,370,000	630,000	70,000	330,000	2,065,000	645,000	235,000	1,725,000
2019	1,440,000	-	65,000	425,000	2,925,000	420,000	-	2,455,000
2020	-	-	-	440,000	1,940,000	430,000	-	785,000
2021	-	-	-	460,000	1,790,000	455,000	-	550,000
2022	-	-	-	215,000	1,870,000	450,000	-	560,000
2023	-	-	-	225,000	1,980,000	475,000	-	880,000
2024	-	-	-	235,000	2,095,000	500,000	-	900,000
2025	-	-	-	240,000	1,640,000	505,000	-	925,000
2026	-	-	-	250,000	1,200,000	535,000	-	350,000
2027	-	-	-	70,000	1,260,000	560,000	-	360,000
2028	-	-	-	-	610,000	770,000	-	-
2029	-	-	-	-	475,000	600,000	-	-
2030	-	-	-	-	245,000	345,000	-	-
2031	-	-	-	-	175,000	-	-	-
2032	-	-	-	-	180,000	-	-	-
2033	-	-	-	-	-	-	-	-
2034	-	-	-	-	-	-	-	-
2035	-	-	-	-	-	-	-	-
2036	-	-	-	-	-	-	-	-
2037	-	-	-	-	-	-	-	-
2038	-	-	-	-	-	-	-	-
2039	-	-	-	-	-	-	-	-
2040	-	-	-	-	-	-	-	-
Total	\$ 2,810,000	\$ 630,000	\$ 135,000	\$ 2,890,000	\$ 20,450,000	\$ 6,690,000	\$ 235,000	\$ 9,490,000

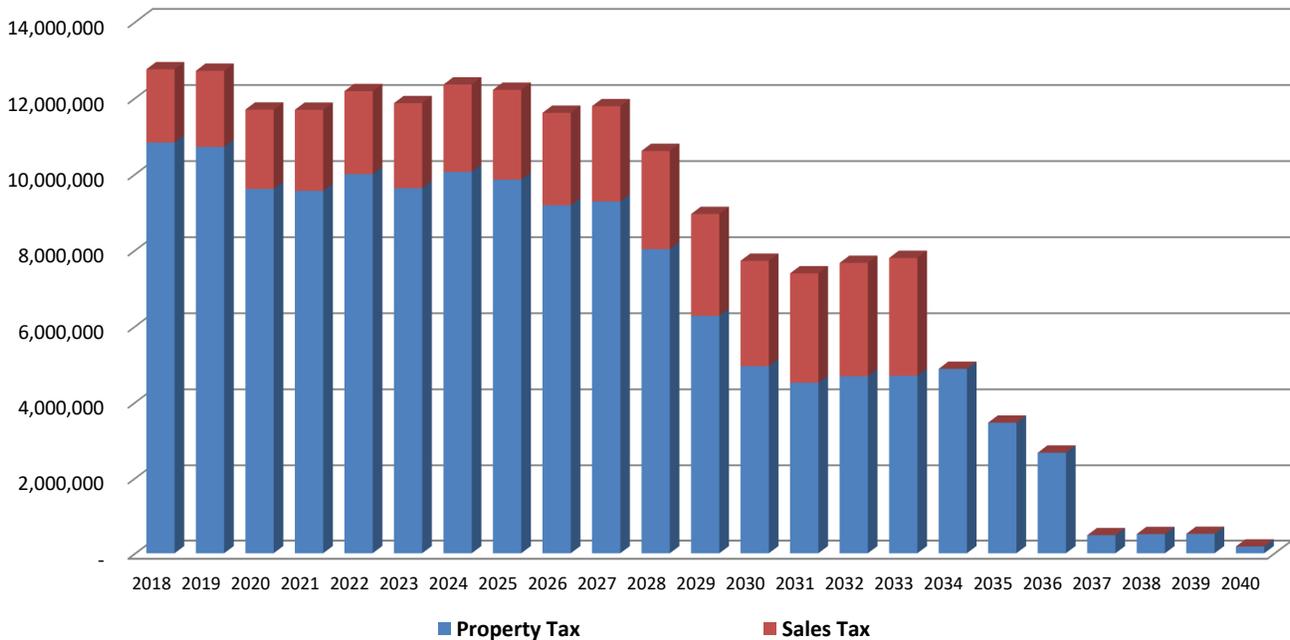
GENERAL DEBT PRINCIPAL OBLIGATIONS BY YEAR AND ISSUANCE



GENERAL DEBT PRINCIPAL OBLIGATIONS BY DEBT ISSUANCE

Year	2013A GENERAL OBLIGATION REF & IMP	2013 WCID 1F	2014 GENERAL OBLIGATION REF & IMP	2014 PTF	2015 GENERAL OBLIGATION REF & IMP	2015 TAXABLE GO REF & IMP	2016 GO REF & IMP	2017 SHORT TERM NOTES
2018	610,000	100,000	375,000	465,000	690,000	555,000	2,650,000	235,000
2019	455,000	100,000	385,000	485,000	70,000	560,000	2,685,000	240,000
2020	465,000	-	400,000	500,000	1,865,000	2,085,000	2,535,000	245,000
2021	495,000	-	410,000	525,000	1,965,000	2,130,000	2,655,000	250,000
2022	500,000	-	420,000	540,000	2,375,000	2,180,000	2,815,000	250,000
2023	900,000	-	435,000	560,000	1,980,000	2,235,000	1,935,000	255,000
2024	920,000	-	450,000	585,000	2,075,000	2,295,000	2,035,000	260,000
2025	955,000	-	470,000	605,000	3,025,000	2,360,000	1,485,000	-
2026	975,000	-	485,000	630,000	3,195,000	2,430,000	1,555,000	-
2027	880,000	-	505,000	655,000	3,360,000	2,505,000	1,625,000	-
2028	195,000	-	525,000	680,000	3,535,000	2,585,000	1,705,000	-
2029	205,000	-	545,000	705,000	1,955,000	2,675,000	1,785,000	-
2030	210,000	-	565,000	735,000	975,000	2,770,000	1,870,000	-
2031	-	-	590,000	765,000	1,005,000	2,875,000	1,975,000	-
2032	-	-	615,000	795,000	1,045,000	2,980,000	2,045,000	-
2033	-	-	640,000	825,000	1,085,000	3,095,000	2,145,000	-
2034	-	-	670,000	855,000	1,130,000	-	2,220,000	-
2035	-	-	-	-	1,175,000	-	2,285,000	-
2036	-	-	-	-	295,000	-	2,375,000	-
2037	-	-	-	-	305,000	-	175,000	-
2038	-	-	-	-	315,000	-	195,000	-
2039	-	-	-	-	325,000	-	190,000	-
2040	-	-	-	-	-	-	180,000	-
Total	\$ 7,765,000	\$ 200,000	\$ 8,485,000	\$ 10,910,000	\$ 33,745,000	\$ 36,315,000	\$ 41,120,000	\$ 1,735,000

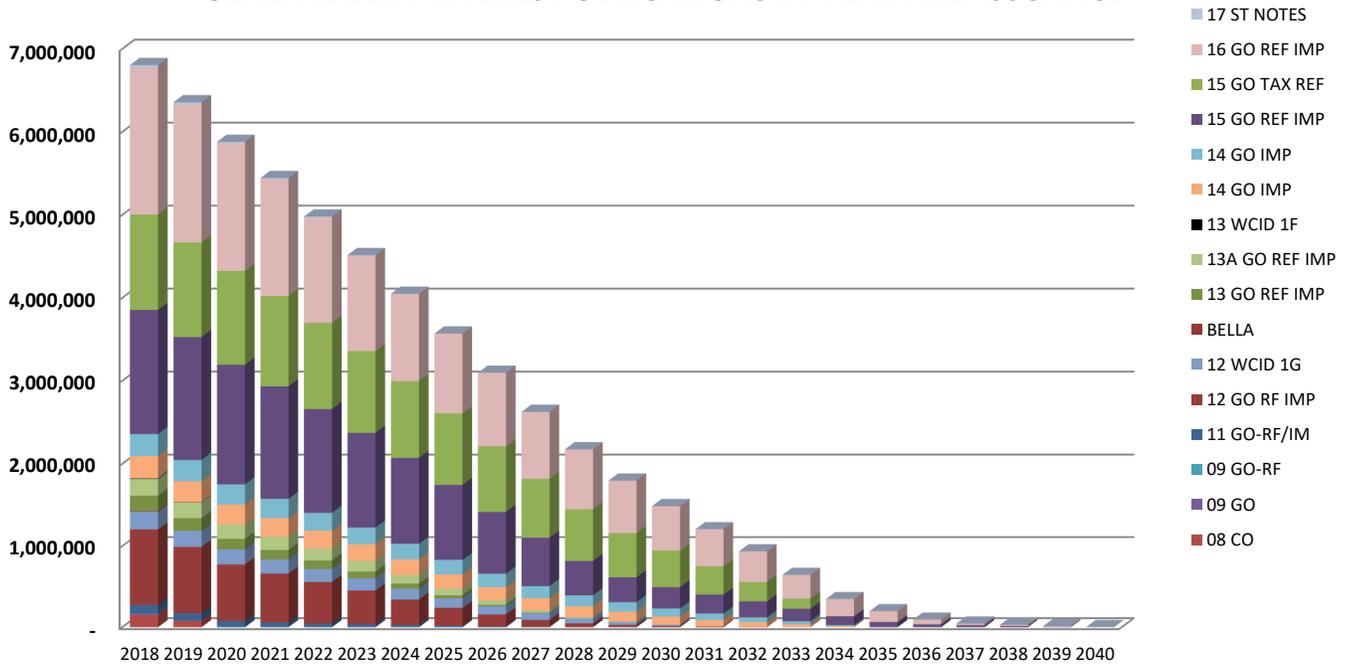
GENERAL DEBT PRINCIPAL OBLIGATIONS BY TAX SUPPORT



GENERAL DEBT INTEREST OBLIGATIONS BY DEBT ISSUANCE

Year	2008 CERTIFICATE OF OBLIGATION	2009 GENERAL OBLIGATION	2009 GENERAL OBLIGATION - REFUNDING	2011 GENERAL OBLIGATION REF & IMP	2012 GENERAL OBLIGATION REF & IMP	2012 WCID 1G	2012 BELLA VISTA	2013 GENERAL OBLIGATION REF & IMP
2018	150,096	15,750	4,000	103,100	933,381	218,035	6,933	186,179
2019	77,760	-	1,300	91,775	818,956	198,685	-	156,565
2020	-	-	-	76,600	697,331	186,085	-	130,789
2021	-	-	-	58,600	604,081	173,185	-	117,475
2022	-	-	-	45,100	512,581	160,900	-	104,623
2023	-	-	-	36,300	416,331	147,963	-	86,500
2024	-	-	-	27,100	314,456	133,713	-	62,503
2025	-	-	-	17,600	221,080	118,088	-	36,305
2026	-	-	-	7,800	150,081	101,675	-	17,093
2027	-	-	-	1,400	88,581	82,950	-	5,751
2028	-	-	-	-	47,169	63,350	-	-
2029	-	-	-	-	29,241	35,438	-	-
2030	-	-	-	-	16,937	12,938	-	-
2031	-	-	-	-	9,588	-	-	-
2032	-	-	-	-	3,263	-	-	-
2033	-	-	-	-	-	-	-	-
2034	-	-	-	-	-	-	-	-
2035	-	-	-	-	-	-	-	-
2036	-	-	-	-	-	-	-	-
2037	-	-	-	-	-	-	-	-
2038	-	-	-	-	-	-	-	-
2039	-	-	-	-	-	-	-	-
2040	-	-	-	-	-	-	-	-
Total	\$ 227,856	\$ 15,750	\$ 5,300	\$ 465,375	\$ 4,863,056	\$ 1,633,003	\$ 6,933	\$ 903,783

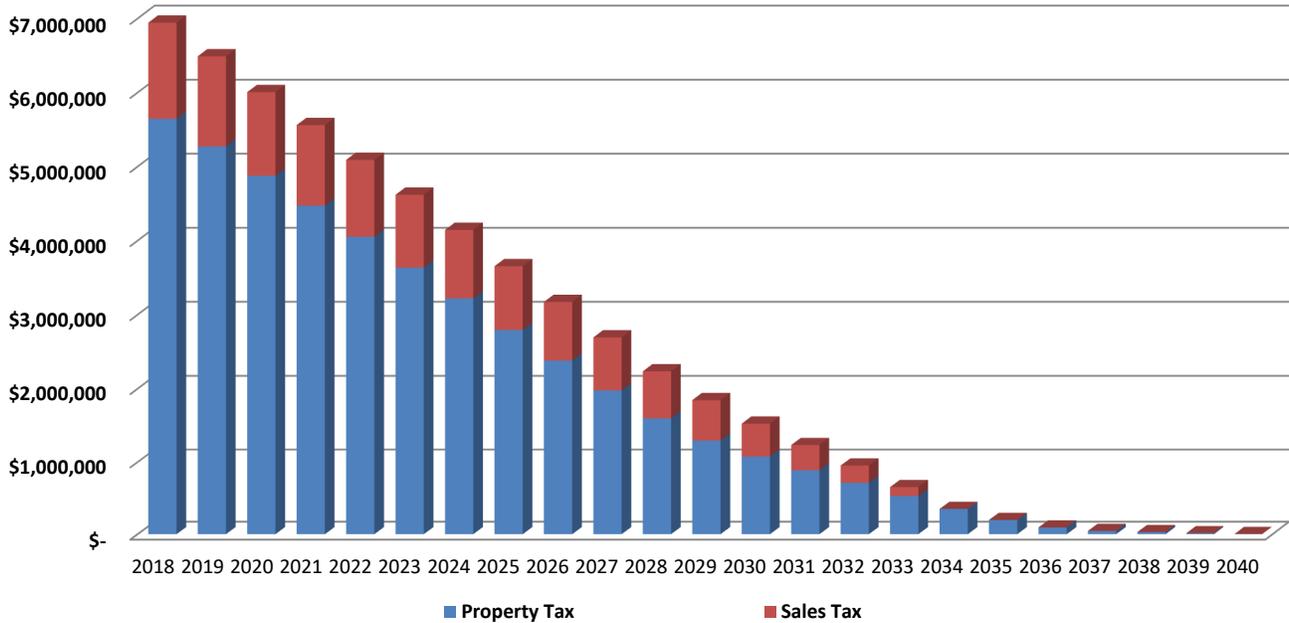
GENERAL DEBT INTEREST OBLIGATIONS BY YEAR AND ISSUANCE



GENERAL DEBT INTEREST OBLIGATIONS BY DEBT ISSUANCE

Year	2013A GENERAL OBLIGATION REF & IMP	2013 WCID 1F	2014 GENERAL OBLIGATION REF & IMP	2014 PTF	2015 GENERAL OBLIGATION REF & IMP	2015 TAXABLE GO REF & IMP	2016 GO REF & IMP	2017 SHORT TERM NOTES
2018	202,069	6,000	266,719	404,425	1,496,200	1,148,902	1,771,725	29,380
2019	187,645	3,000	255,319	387,750	1,481,000	1,140,966	1,664,850	23,275
2020	175,185	-	243,544	368,050	1,442,300	1,130,718	1,534,350	19,638
2021	162,183	-	231,394	347,550	1,355,875	1,089,018	1,404,600	15,925
2022	148,708	-	218,944	328,950	1,250,500	1,038,963	1,267,850	12,175
2023	129,747	-	206,119	309,650	1,144,750	984,463	1,149,100	7,750
2024	105,098	-	192,844	286,750	1,043,375	925,235	1,049,850	2,600
2025	79,704	-	179,044	262,950	915,875	860,975	961,850	-
2026	53,565	-	164,719	238,250	760,375	791,355	885,850	-
2027	28,441	-	149,869	215,825	596,500	716,025	806,350	-
2028	13,882	-	134,419	192,400	424,125	634,613	723,100	-
2029	8,465	-	117,688	164,700	306,425	546,723	635,850	-
2030	2,844	-	99,297	135,900	262,475	451,760	544,475	-
2031	-	-	79,806	105,900	232,775	349,270	458,225	-
2032	-	-	59,087	74,700	196,800	240,020	377,825	-
2033	-	-	36,725	44,363	154,200	123,800	294,025	-
2034	-	-	12,563	14,963	109,900	-	212,275	-
2035	-	-	-	-	63,800	-	133,438	-
2036	-	-	-	-	35,506	-	57,825	-
2037	-	-	-	-	25,756	-	19,575	-
2038	-	-	-	-	15,681	-	14,025	-
2039	-	-	-	-	5,281	-	8,250	-
2040	-	-	-	-	-	-	2,700	-
Total	\$ 1,297,535	\$ 9,000	\$ 2,648,096	\$ 3,883,075	\$ 13,319,474	\$ 12,172,803	\$ 15,977,963	\$ 110,742

GENERAL DEBT INTEREST OBLIGATIONS BY TAX SUPPORT



UTILITY DEBT SERVICE

DESCRIPTION

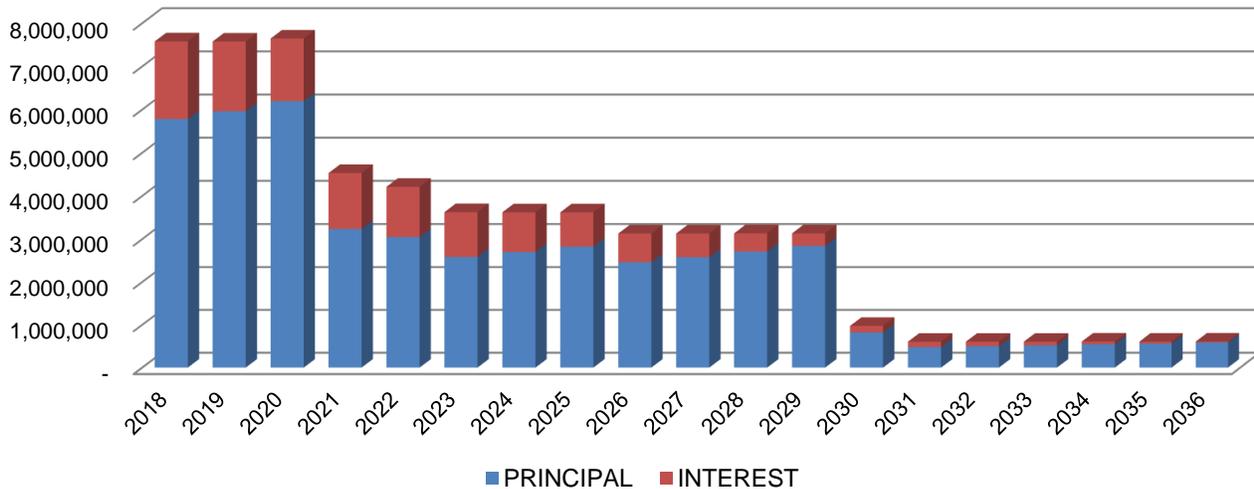
The Utility Debt Service Fund was created to account for revenues transferred in from the Utility and Solid Waste Funds to pay for principal and interest on utility debt.

	ACTUAL FY 2016	BUDGET FY 2017	PROJECTED FY 2017	ADOPTED FY 2018
AVAILABLE FUNDS				
Beginning Balance	\$ 10,497,656	\$ 7,345,035	\$ 8,369,322	\$ 8,559,588
REVENUES				
Interest Income	\$ 33,046	\$ 30,293	\$ 30,293	\$ 30,293
Transfer In - Utility Fund	13,048,350	7,694,394	7,516,921	7,400,276
Transfer In - Solid Waste Fund	-	-	177,473	178,001
TOTAL REVENUE	\$ 13,081,396	\$ 7,724,687	\$ 7,724,687	\$ 7,608,570
TOTAL AVAILABLE FUNDS	\$ 23,579,052	\$ 15,069,722	\$ 16,094,009	\$ 16,168,158
APPROPRIATIONS				
OPERATING EXPENSES				
Interest Expense	\$ (10,729)	\$ -	\$ -	\$ -
<i>Subtotal Operating</i>	<i>\$ (10,729)</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>
TRANSFERS				
Bond Principal - All	\$ 4,755,000	\$ 5,665,000	\$ 5,665,000	\$ 5,780,000
Bond Interest - All	1,878,350	1,851,921	1,851,921	1,798,278
Arbitrage Rebate	-	15,000	15,000	15,000
Agent Fees	2,109	2,500	2,500	2,500
Transfers Out Utility Fund	8,585,000	-	-	-
<i>Subtotal Transfers</i>	<i>\$ 15,220,459</i>	<i>\$ 7,534,421</i>	<i>\$ 7,534,421</i>	<i>\$ 7,595,778</i>
TOTAL APPROPRIATIONS	\$ 15,209,730	\$ 7,534,421	\$ 7,534,421	\$ 7,595,778
ENDING BALANCE	\$ 8,369,322	\$ 7,535,301	\$ 8,559,588	\$ 8,572,380

UTILITY DEBT OBLIGATIONS

FISCAL YEAR	PRINCIPAL	INTEREST	TOTAL
2018	5,780,000	1,798,278	7,578,278
2019	5,960,000	1,615,696	7,575,696
2020	6,195,000	1,449,967	7,644,967
2021	3,235,000	1,294,148	4,529,148
2022	3,045,000	1,164,336	4,209,336
2023	2,585,000	1,038,206	3,623,206
2024	2,700,000	918,887	3,618,887
2025	2,825,000	794,148	3,619,148
2026	2,460,000	667,269	3,127,269
2027	2,580,000	548,219	3,128,219
2028	2,710,000	423,319	3,133,319
2029	2,840,000	292,119	3,132,119
2030	820,000	154,569	974,569
2031	480,000	124,875	604,875
2032	500,000	105,675	605,675
2033	520,000	85,675	605,675
2034	545,000	64,875	609,875
2035	560,000	45,800	605,800
2036	585,000	23,400	608,400
TOTAL	\$ 46,925,000	\$ 12,609,459	\$ 59,534,459

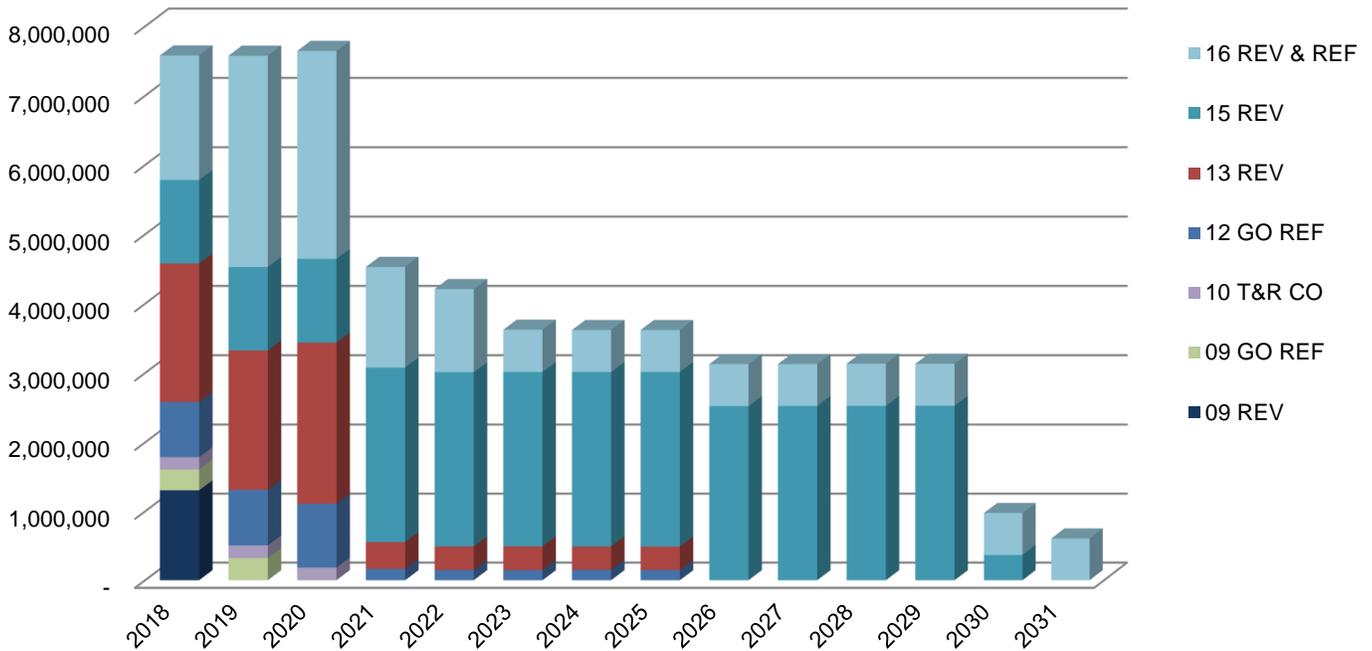
UTILITY DEBT PRINCIPAL AND INTEREST OBLIGATIONS BY YEAR



UTILITY DEBT OBLIGATIONS BY DEBT ISSUANCE

FISCAL YEAR	2009 REVENUE BONDS	2009 GENERAL OBLIGATION	2010 TAX & REVENUE CO	2012 GENERAL OBLIGATION	2013 REVENUE BONDS	2015 REVENUE BONDS	2016 REVENUE & REF BONDS
2018	1,303,550	303,300	178,001	796,150	1,997,408	1,204,744	1,795,125
2019	-	321,300	183,025	805,000	2,013,302	1,206,494	3,046,575
2020	-	-	182,700	925,500	2,329,498	1,207,944	2,999,325
2021	-	-	-	165,375	388,504	2,524,094	1,451,175
2022	-	-	-	148,875	340,242	2,523,094	1,197,125
2023	-	-	-	147,500	342,937	2,523,094	609,675
2024	-	-	-	150,750	338,818	2,523,844	605,475
2025	-	-	-	148,625	339,554	2,525,094	605,875
2026	-	-	-	-	-	2,521,594	605,675
2027	-	-	-	-	-	2,523,344	604,875
2028	-	-	-	-	-	2,524,844	608,475
2029	-	-	-	-	-	2,525,844	606,275
2030	-	-	-	-	-	366,094	608,475
2031	-	-	-	-	-	-	604,875
2032	-	-	-	-	-	-	605,675
2033	-	-	-	-	-	-	605,675
2034	-	-	-	-	-	-	609,875
2035	-	-	-	-	-	-	605,800
2036	-	-	-	-	-	-	608,400
TOTAL	\$ 1,303,550	\$ 624,600	\$ 543,726	\$ 3,287,775	\$ 8,090,261	\$ 26,700,122	\$ 18,984,425

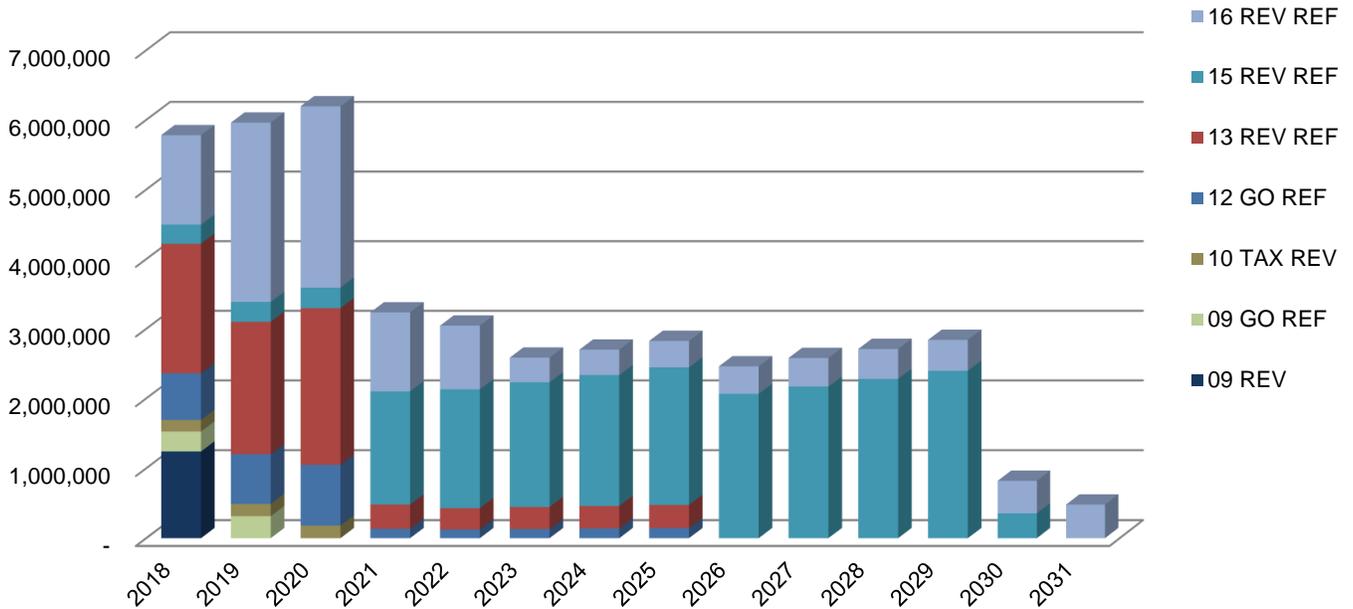
UTILITY DEBT OBLIGATIONS BY YEAR AND ISSUANCE



UTILITY DEBT PRINCIPAL OBLIGATIONS BY DEBT ISSUANCE

FISCAL YEAR	2009 REVENUE BONDS	2009 GENERAL OBLIGATION	2010 TAX & REVENUE CO	2012 GENERAL OBLIGATION	2013 REVENUE BONDS	2015 REVENUE BONDS	2016 REVENUE & REF BONDS
2018	1,240,000	285,000	165,000	670,000	1,860,000	275,000	1,285,000
2019	-	315,000	175,000	710,000	1,900,000	285,000	2,575,000
2020	-	-	180,000	870,000	2,245,000	295,000	2,605,000
2021	-	-	-	135,000	345,000	1,620,000	1,135,000
2022	-	-	-	125,000	305,000	1,700,000	915,000
2023	-	-	-	130,000	315,000	1,785,000	355,000
2024	-	-	-	140,000	320,000	1,875,000	365,000
2025	-	-	-	145,000	330,000	1,970,000	380,000
2026	-	-	-	-	-	2,065,000	395,000
2027	-	-	-	-	-	2,170,000	410,000
2028	-	-	-	-	-	2,280,000	430,000
2029	-	-	-	-	-	2,395,000	445,000
2030	-	-	-	-	-	355,000	465,000
2031	-	-	-	-	-	-	480,000
2032	-	-	-	-	-	-	500,000
2033	-	-	-	-	-	-	520,000
2034	-	-	-	-	-	-	545,000
2035	-	-	-	-	-	-	560,000
2036	-	-	-	-	-	-	585,000
TOTAL	\$ 1,240,000	\$ 600,000	\$ 520,000	\$ 2,925,000	\$ 7,620,000	\$ 19,070,000	\$ 14,950,000

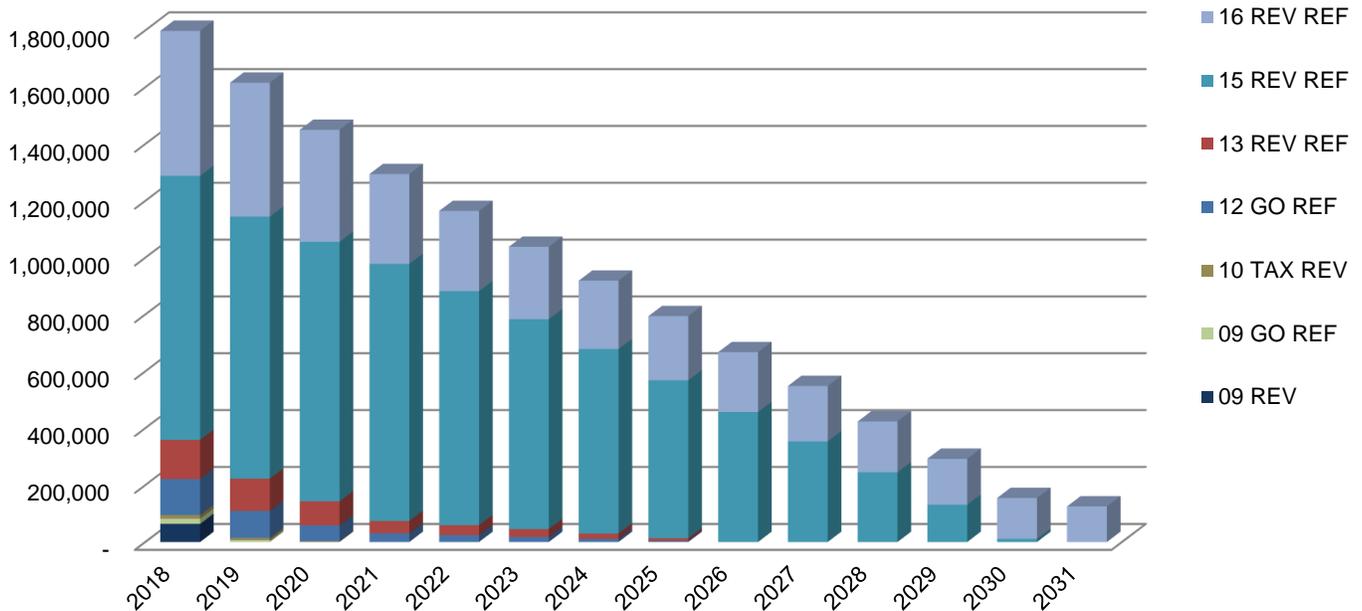
UTILITY DEBT OBLIGATIONS BY YEAR AND ISSUANCE - PRINCIPAL ONLY



UTILITY DEBT INTEREST OBLIGATIONS BY DEBT ISSUANCE

FISCAL YEAR	2009 REVENUE BONDS	2009 GENERAL OBLIGATION	2010 TAX & REVENUE CO	2012 GENERAL OBLIGATION	2013 REVENUE BONDS	2015 REVENUE BONDS	2016 REVENUE & REF BONDS
2018	63,550	18,300	13,001	126,150	137,408	929,744	510,125
2019	-	6,300	8,025	95,000	113,302	921,494	471,575
2020	-	-	2,700	55,500	84,498	912,944	394,325
2021	-	-	-	30,375	43,504	904,094	316,175
2022	-	-	-	23,875	35,242	823,094	282,125
2023	-	-	-	17,500	27,937	738,094	254,675
2024	-	-	-	10,750	18,818	648,844	240,475
2025	-	-	-	3,625	9,554	555,094	225,875
2026	-	-	-	-	-	456,594	210,675
2027	-	-	-	-	-	353,344	194,875
2028	-	-	-	-	-	244,844	178,475
2029	-	-	-	-	-	130,844	161,275
2030	-	-	-	-	-	11,094	143,475
2031	-	-	-	-	-	-	124,875
2032	-	-	-	-	-	-	105,675
2033	-	-	-	-	-	-	85,675
2034	-	-	-	-	-	-	64,875
2035	-	-	-	-	-	-	45,800
2036	-	-	-	-	-	-	23,400
TOTAL	\$ 63,550	\$ 24,600	\$ 23,726	\$ 362,775	\$ 470,261	\$ 7,630,122	\$ 4,034,425

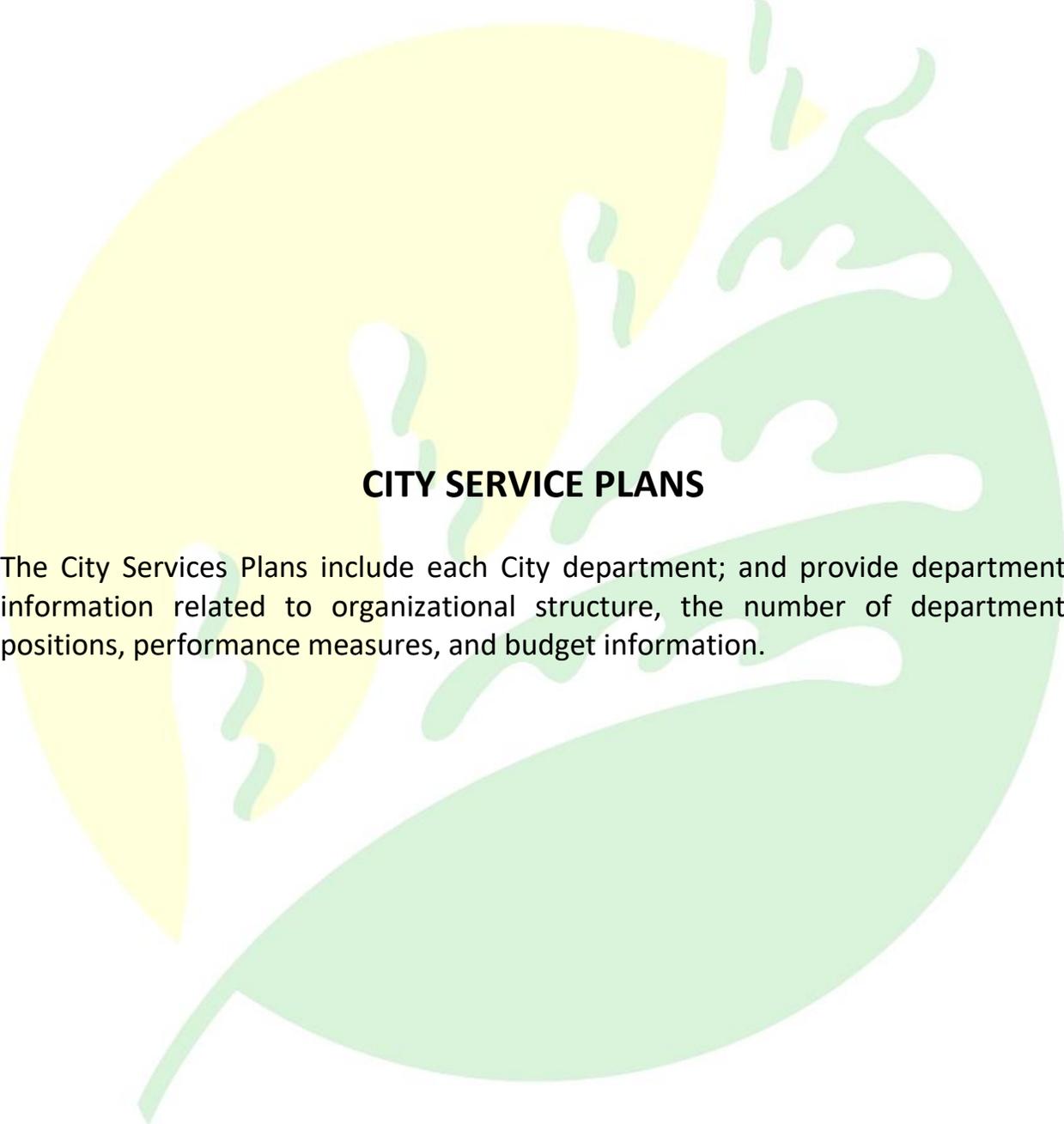
UTILITY DEBT OBLIGATIONS BY YEAR AND ISSUANCE - INTEREST ONLY





CEDAR

PARK



CITY SERVICE PLANS

The City Services Plans include each City department; and provide department information related to organizational structure, the number of department positions, performance measures, and budget information.



CEDAR

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CITY SERVICE PLANS OVERVIEW

In the following section, each City department is presented alphabetically beginning with the City Council and ending with Tourism. Each department page includes an organizational chart, a list of department positions, performance measures, and budget information. Also included on each department's page is a mission statement and/or vision statement along with a list of the customers they serve and the services they provide.

Each department's adopted budget begins with the department's mission statement and/or vision statement, which identifies the focus of each department and lists how services should be provided to City residents. Following the mission and vision statements are a list of the internal and/or external customers the department supports along with a list of the services provided by that department. The performance measures for the department are also listed. The performance measures are intended to help residents understand how city funds are being used to achieve certain outcomes.

Next is a detailed summary of the department's operating expenditures and staffing levels over a three-year period. Included in the expenditure summary are actual expenses for FY 2016, the revised adopted budget as adopted by the City Council for FY 2017, a FY 2017 year-end projection for the year ending September 30, 2017, and a FY 2018 adopted budget figure which includes any new base adjustments and/or enhancements all broken out by category. The categories listed for each department include Personnel Services, Materials and Supplies, Maintenance, Occupancy, Contractual Services, Other Charges, Capital Outlay, Contingency, and Transfers. Following the expenditure summary is the personnel summary, which lists the name and number of authorized positions for the department. The positions are listed as full-time equivalents (FTEs).



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GENERAL FUND



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CITY COUNCIL

No Full-Time Positions

CITY COUNCIL

DEPARTMENTAL MISSION STATEMENT

The City Council serves as the legislative and governing body of the City. A Mayor and six Council members are elected to their respective offices by the qualified voters of the City. The Mayor is the official head of the City government for all ceremonial duties and serves as the chairperson of all Council meetings. The Mayor Pro Tem is appointed by the Mayor and serves during the absence of the Mayor.

SERVICES PROVIDED

- N/A

DEPARTMENTAL TIE TO COUNCIL GOALS

- N/A

PERFORMANCE INDICATORS

PERFORMANCE MEASURE	FY 2016 ACTUAL	FY 2017 ESTIMATE	FY 2017 ESTIMATE	FY 2018 GOAL
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- N/A

EXPENDITURE SUMMARY

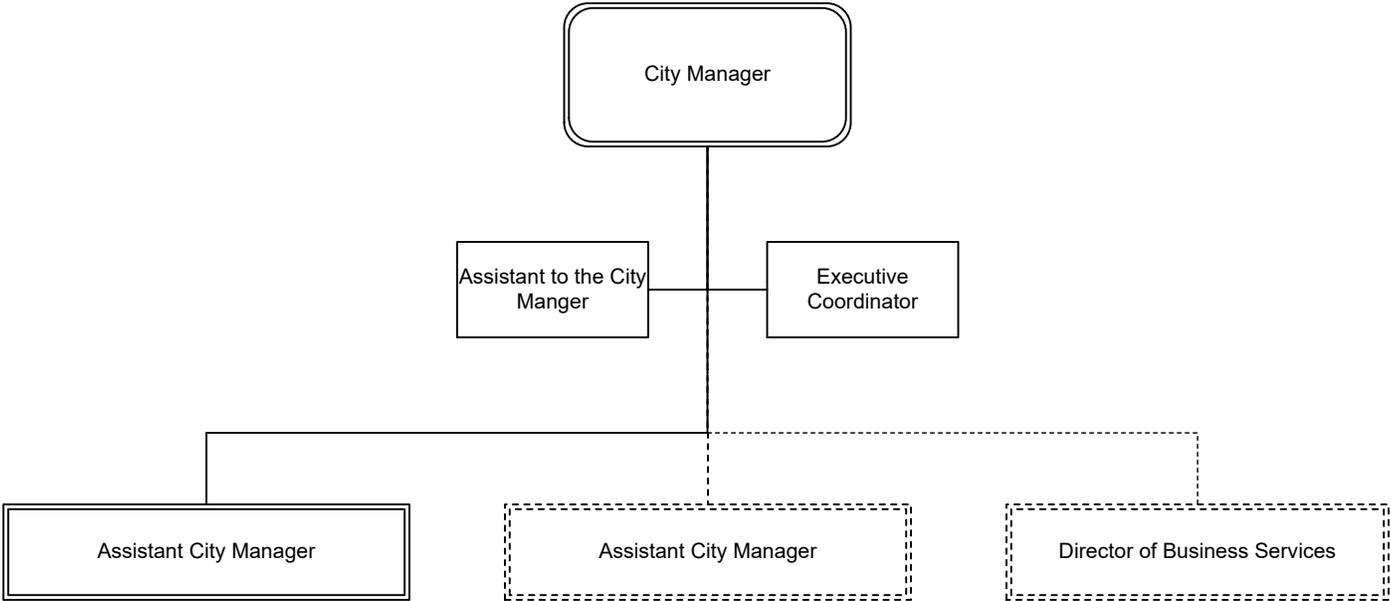
OBJECT CATEGORIES	FY 2016 ACTUAL	FY 2017 BUDGET	BUDGET PROJECTED	BUDGET ADJUSTMENTS	FY 2018 BUDGET
MATERIALS AND SUPPLIES	\$ 2,428	\$ 3,500	\$ 3,450	\$ (175)	\$ 3,325
OCCUPANCY	9,600	9,600	9,600	(9,600)	-
CONTRACTUAL SERVICES	6,542	6,542	6,542	29,714	36,256
OTHER CHARGES	48,908	48,020	43,843	(70)	47,950
TOTAL	\$ 67,477	\$ 67,662	\$ 63,435	\$ 19,869	\$ 87,531

PERSONNEL SUMMARY

POSITIONS	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2018 BUDGET
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N/A

CITY MANAGEMENT



CITY MANAGEMENT

DEPARTMENTAL MISSION STATEMENT

Appointed by the Cedar Park City Council, the City Manager is the chief administrative officer for the City. The manager and staff are responsible for achieving the goals and implementing the policies of the City Council, which emphasize community, service and fiscal responsibility. The Department works closely with the City Council on identifying priorities of our residents, businesses and visitors. The manager, along with the city management staff, provides professional leadership and direction for the day to day operations of this dynamic full-service city.

DEPARTMENTAL VISION STATEMENT

Under the direction of City Council, the City Management Department strives to effectively implement the policies of the City Council in such a way as to ensure that Cedar Park is a family-friendly community providing for economic vitality and innovation.

CUSTOMERS

INTERNAL: As the chief administrative officer for the City, the manager and city management staff serve in a supervisory

- role for every department within the City. The City Management Department aims to provide excellent direction and leadership for all City staff members.

EXTERNAL: Under the direction of City Council, the City Management Department serves the residents of Cedar Park.

- The City Management Department also partners with external agencies such as Williamson County, various state agencies, and neighboring cities such as Round Rock, Leander and Austin to improve all of Central Texas.

ULTIMATE: The City Management Department ultimately aims to serve the citizenry of Cedar Park today and in the future

- by providing them with a community in which they feel safe, enjoy their neighborhoods and have access their city government.

SERVICES PROVIDED

- Provide professional leadership in the administration and execution of policies and objectives formulated by the City Council
- Strategically plan for future issues in Cedar Park
- Special Projects (i.e. Comprehensive Plan Review, Drainage Study, etc)
- Act as a liaison between the City Council and City staff
- Develop solutions to city challenges and make recommendations for City Council consideration
- Prepare and execute the City Budget
- Track municipal impact of state and federal legislation
- Public relations: meet with citizens, businesses and other community stakeholders
- Intergovernmental Relations / Liaison to regional entities
- Oversee all City staff and all hiring, development, firing, and disciplining
- Provide timely and responsive customer service

CITY MANAGEMENT

PERFORMANCE INDICATORS

PERFORMANCE INDICATOR	FY 2016 ACTUAL	FY 2017 ESTIMATE	FY 2017 ESTIMATE	FY 2018 GOAL
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The City Management Department provides direction and leadership to ensure that all City departments are effectively serving the Cedar Park community. The City Management Department is responsible for the oversight of all city departments, ensuring that these departments are properly addressing City Council's community priorities in an effective and fiscally responsible way. The efficiency and effectiveness measures of all City departments are therefore indicative of the City Management Department.

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2016 ACTUAL	FY 2017 BUDGET	BUDGET PROJECTED	BUDGET ADJUSTMENTS	FY 2018 BUDGET
PERSONNEL SERVICES	\$ 510,158	\$ 681,850	\$ 571,058	\$ (96,205)	\$ 585,645
MATERIALS AND SUPPLIES	2,499	8,850	1,500	(6,475)	2,375
OCCUPANCY	5,622	2,650	5,162	3,213	5,863
CONTRACTUAL SERVICES	-	4,175	8,817	4,454	8,629
OTHER CHARGES	26,719	36,695	34,691	(1,545)	35,150
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	\$ 544,997	\$ 734,220	\$ 621,228	\$ (96,558)	\$ 637,662

PERSONNEL SUMMARY

POSITIONS	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2018 BUDGET
CITY MANAGER	1	1	1
ASSISTANT CITY MANAGER	1	1	1
ASSISTANT TO THE CITY MANAGER	1	1	1
SR. REDEVELOP. PROJECT MANAGER	0	1	0
MANAGEMENT ANALYST	0	0	0
EXECUTIVE ASSISTANT	0	0	0
EXECUTIVE COORDINATOR	1	1	1
TOTAL	4	5	4

CITY SECRETARY

City Secretary

CITY SECRETARY

DEPARTMENTAL MISSION STATEMENT

The City Secretary Office is dedicated to providing compliance with state and city legislative controls and providing a source of public record in order to ensure the city imparts public trust regarding its legislative activities. This shall be accomplished by upholding the integrity of public service by providing high performance, professional assistance and direction, accountability, integrity, involvement, and diversity; all in a fair and timely manner.

DEPARTMENTAL VISION STATEMENT

The City Secretary Office will continue to support and facilitate the City of Cedar Park governmental processes. The Office will strive to improve the preservation, maintenance, and enhancement of retrieval for historical records, increase the public availability of City records online and create a record retention and management program that stream lines the storage and destruction of records, and enhance the utilization of the Agenda Management Software for all boards and commissions.

CUSTOMERS

- **INTERNAL:** City Council, City Administration, City Department Heads and Directors, City staff, and City Boards and Commissions.
- **EXTERNAL:** The Office's external customers can vary during the course of providing services. Customers served include residents, general public or non-residents, local government and municipalities, state level organizations, local and non-local businesses, and companies from the private sector.
- **ULTIMATE:** The standards of quality and the integrity required to conduct the affairs of the Office shall be used to merit public confidence in the community to the ultimate customer, the citizens of Cedar Park.

SERVICES PROVIDED

- Provide training and education to all City Departments in relation to State Laws impacting record management and open government.
- Manage and respond to all requests for Public Information Act requests for all City Departments with assistance from Legal.
- Conduct elections in accordance with State Law and the City Charter.
- Maintain and process all City Ordinances.
- Coordinate and provide assistance to Council and Boards/Commissions in compliance with the Open Meetings Act.
- Process permits related to Peddler Permits and Texas Alcohol Beverage Commission applications.
- Oversee the record management program for the City.

CITY SECRETARY

PERFORMANCE INDICATORS

PERFORMANCE MEASURE	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2017 ESTIMATE	FY 2018 GOAL
WORKLOAD MEASURES				
• Elections conducted	2	2	1	2
• Ordinances enrolled	55	50	50	50
• Resolutions enrolled	178	200	286	300
• Request for public information received	1,684	600	1700	1800
• Pages of minutes processed	344	350	350	350
• Number of rulings sent to Attorney General	245	N/A	200	200
• Number of Council Meetings posted	50	30	45	30
EFFICIENCY & EFFECTIVENESS MEASURES				
• % of Council Meeting minutes completed and approved within one month.	0%	100%	50%	100%
• % of rulings upheld by Texas Attorney General on Public Information Requests.	100%	100%	100%	100%
• % of elections conducted within accordance of State and Federal Law.	100%	100%	100%	100%

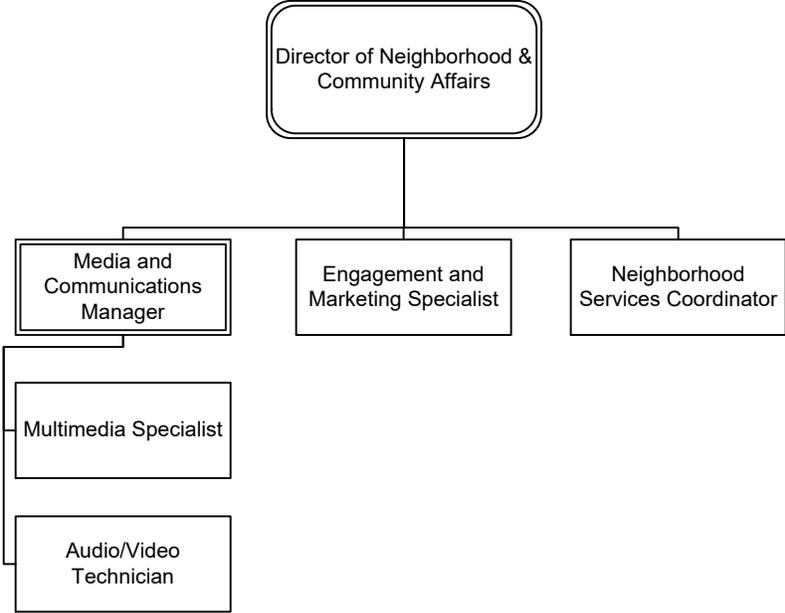
EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2017 PROJECTED	BUDGET ADJUSTMENTS	FY 2018 BUDGET
PERSONNEL SERVICES	\$ 94,106	\$ 102,398	\$ 102,398	\$ 1,140	\$ 103,538
MATERIALS AND SUPPLIES	487	750	750	(38)	713
OCCUPANCY	717	650	650	(14)	636
CONTRACTUAL SERVICES	12,598	18,487	17,625	(56)	18,431
OTHER CHARGES	73,615	53,560	40,100	-	53,560
TOTAL	\$ 181,523	\$ 175,845	\$ 161,523	\$ 1,032	\$ 176,877

PERSONNEL SUMMARY

POSITIONS	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2018 BUDGET
CITY SECRETARY	1	1	1
TOTAL	1	1	1

COMMUNITY AFFAIRS



COMMUNITY AFFAIRS - MEDIA AND COMMUNICATIONS

DEPARTMENTAL MISSION STATEMENT

The Mission of the Media & Communications Department is to serve as the City's liaison with the citizens and the news media in order to foster a productive, open, and mutually beneficial relationship and to increase citizen understanding, awareness of, and participation in City government.

DEPARTMENTAL VISION STATEMENT

The Vision of the Media and Communications Department is a City that is the most effective, efficient, accurate and state of the art in reaching its Citizens and the news media, through effective media relations, public relations, special projects, Public Education and Government Television programming, City website content, social media and general marketing of the City.

CUSTOMERS

- **INTERNAL:** City staff and City Council Members.
- **EXTERNAL:** Citizens, the news media, other governments, Facebook friends, Twitter followers, City website users, and any other constituents who rely on the City for information or other programs or services.
- **ULTIMATE:** The ultimate customer is the informed citizen who will understand and be aware of the role City government plays in his or her daily life, and participate and be educated about the community.

SERVICES PROVIDED

- Media contacts/interviews
- Press releases
- Response to media requests
- Neighborhood outreach
- Advertising
- Marketing
- Govt. Access TV programming
- Meetings recorded/broadcast
- Website content and maintenance
- Social Media
- Graphic art and logo design

COMMUNITY AFFAIRS - MEDIA AND COMMUNICATIONS

PERFORMANCE INDICATORS

PERFORMANCE MEASURE	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2017 ESTIMATE	FY 2018 GOAL
WORKLOAD MEASURES				
• Press/Media releases issued	80	80	65	65
• Media contacts/interviews	313	300	300	300
• TV programming (Govt. Access Channel)	50	50	50	50
• Number of major marketing campaigns/ad campaigns/events promotions that take an estimated 20-30 hours per week of staff time during campaign.	8	8	8	8
• Number of Twitter posts	400	450	260	300
• Number of Facebook posts	428	400		
• Cumulative number of views of videos posted to YouTube	139,938	200,000	230,000	300,000
• Meetings recorded/broadcast	132	132	112	132
EFFICIENCY & EFFECTIVENESS MEASURES				
• Number of unique visitors to City website	402,064	500,000	380,000	400,000
• Number of page views within City website	2,049,542	1,000,000	1,900,000	2,000,000
• Number of Twitter followers	8,983	10,000	10,000	11,000
• Number of Twitter Impressions	829,428	1,200,000	500,000	500,000
• Number of Twitter Engagements	17,111	20,000	10,000	10,000
• Facebook page likes	6,823	8,000	8,000	9,000
• Lifetime Facebook Reach (unique impressions)	799,819	690,000	978,654	1,000,000
• Facebook Unique Engagements	55,701	45,000	35,635	45,000
• Percent of media requests responded to within two business hours	95%	100%	98%	100%

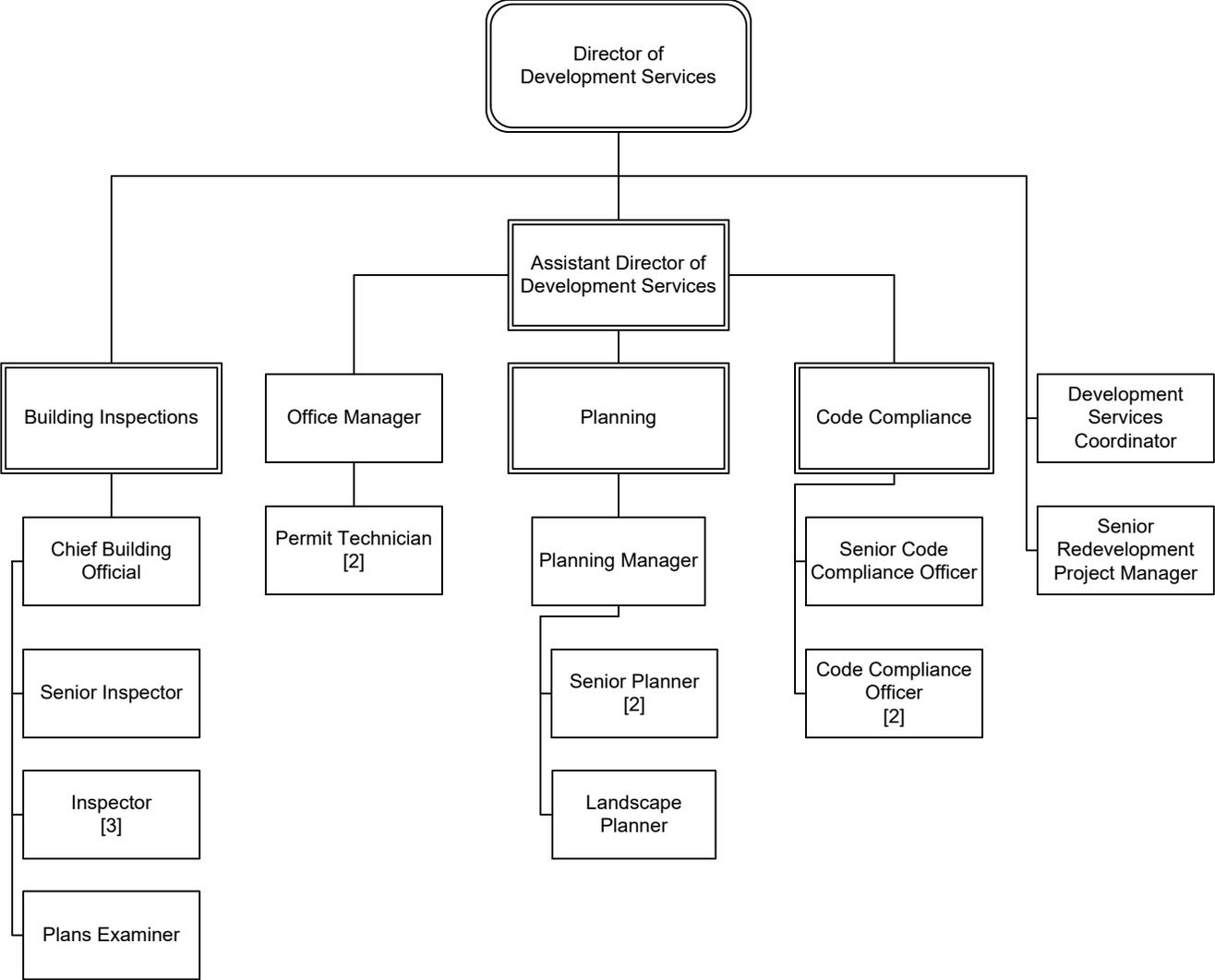
EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2017 PROJECTED	BUDGET ADJUSTMENTS	FY 2018 BUDGET
PERSONNEL SERVICES	\$ 211,342	\$ 351,158	\$ 260,035	\$ 88,792	\$ 439,950
MATERIALS AND SUPPLIES	2,907	1,772	1,772	2,311	4,083
MAINTENANCE	20	-	-	-	-
OCCUPANCY	2,082	3,240	3,240	(1,368)	1,872
CONTRACTUAL SERVICES	61,825	42,239	42,401	7,010	49,249
OTHER CHARGES	6,896	34,815	33,539	733	35,548
TOTAL	\$ 285,072	\$ 438,224	\$ 345,987	\$ 95,978	\$ 534,202

COMMUNITY AFFAIRS - MEDIA AND COMMUNICATIONS

PERSONNEL SUMMARY			
POSITIONS	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2018 BUDGET
DIRECTOR OF NEIGHBORHOOD & COMMUNITY AFFAIRS	0	1	1
MEDIA AND COMMUNICATIONS MANAGER	1	1	1
COMMUNICATIONS MANAGER	1	0	0
NEIGHBORHOOD SERVICES COORDINATOR	0	0	1
MEDIA AND COMMUNICATIONS SPECIALIST	0	1	1
MULTIMEDIA SPECIALIST	1	1	1
AUDIO/VIDEO TECHNICIAN	0.5	0.5	0.5
TOTAL	3.5	4.5	5.5

DEVELOPMENT SERVICES



DEVELOPMENT SERVICES - TOTAL

DEPARTMENTAL MISSION STATEMENT

The mission of the City of Cedar Park Development Services Department is to improve the quality of life for the current and future residents living and working within the City. This is accomplished through the proactive identification of solutions, maintaining an exemplary level of customer service, and keeping abreast of the most advanced trends in urban planning and land development. Further, it is our mission to help carry out programs and projects through public investment, public-private cooperation, volunteer efforts, and enforcement in order to enhance the vitality and promote the orderly development of the community.

DEPARTMENTAL VISION STATEMENT

The Development Services Department is responsible for all urban planning, building inspection, and code enforcement activities in the City. As the City moves forward in its growth and development, the vision for departmental operations will transition away from a culture of focusing on growth and regulating new development to one of maintaining and enforcement of standards on existing development. The vision of the department will be encapsulated into a two-fold approach whereby the Planning division works to ensure long-range growth policy is the most current with cutting edge development trends while the Building Inspections and Code Compliance divisions ensure the enforcement of those policies in addition to their respective roles in daily inspections and activities. This also includes ensuring a high, inter-divisional standard for the department in providing for an efficient, timely, and courteous development process.

CUSTOMERS

- **INTERNAL:**

City Council

Appointed Boards:

- Board of Adjustment / Building and Standards Commission
- Planning and Zoning Commission

All City Departments

- **EXTERNAL:** Our External Customers Include, But Are Not Limited To:

Citizens

Comptroller of Public Accounts (Annexations)

Contractors

Developers

Engineering / Architectural / Planning Firms

Entities-Federal, State, County, Regional & Local

Homeowner's Associations/Neighborhood Groups

Home Builder's Association

Land Owners

Leander Independent School District Media

Private Businesses

Realtors

Travis/ Williamson Counties

Travis Central Appraisal District (TCAD)

TxDOT

Utility Companies

Williamson Central Appraisal District (WCAD)

- **ULTIMATE:** By implementing the policies of the City Council and the adopted Comprehensive Plan, the ultimate customer of the Development Services Department is any citizen or group desiring information, services, or inclusion in the physical, economic, and social development of the City.

DEVELOPMENT SERVICES - TOTAL

SERVICES PROVIDED

- | | |
|---|---|
| <ul style="list-style-type: none"> ● Process voluntary & involuntary annexations pursuant to Chapter 43 of the TX Local Govt. Process voluntary & involuntary annexations pursuant to Chapter 43 of the TX Local Govt ● Coordinate & review zoning, subdivision & site development plans ● Continue efforts to create/implement a Redevelopment Policy and Plan for selected areas of the City ● Participate in educational forums to assist citizens in understanding these codes and ordinances ● Continue efforts to apply appropriate zoning classification to Development Reserve (DR) and Planned Development (PD) properties ● Provide staff support for City Council related to planning issues ● Update, amend and develop ordinances | <ul style="list-style-type: none"> ● Provide staff support for Planning and Zoning Commission / Board of Adjustment / Building and Standards Commission ● Maintain addresses and parcel IDs in development services software ● Assign addresses and maintain accurate address base for 9-1-1 database ● Keep up with changes in the health and sanitation codes and ordinances. ● Schedule patrols of the city to determine violations ● Enforcement of city ordinances ● Update & maintain MyPermitNow info |
|---|---|

PERFORMANCE INDICATORS

PERFORMANCE MEASURE	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2017 ESTIMATE	FY 2018 GOAL
WORKLOAD MEASURES				
PLANNING SERVICES				
● # of Zoning Applications	25	20	20	20
● # of Development Applications: subdivision and site development	90	80	70	70
CODE COMPLIANCE				
● # of Inspections	1,000	1,000	1,500	1,500
● # of Complaints	400	400	600	600
● # of Bandit Signs Removed	1,000	600	3,400	2,000
BUILDING INSPECTIONS				
● # of Inspections	14,367	13,000	15,850	15,000
● # of Permits Issued	5,512	4,500	5,500	5,000
EFFICIENCY & EFFECTIVENESS MEASURES				
PLANNING SERVICES				
● 10-day Subdivision and Site Plans Reviews-Percent performed within target	100%	95%	99%	99%
BUILDING INSPECTIONS				
● 5-day Residential Reviews: Percent (%) Performed within Target	98%	98%	85%	98%
● 10-day Commercial Reviews: Percent (%) Performed within Target	99%	98%	98%	98%
● # of Inspections Performed per Inspector Hour	3.2	2.7	3.3	2.7
● Percent (%) of Inspections Completed Same Day	93%	95%	97%	95%
CODE COMPLIANCE				
● Percent of Violations complied with Voluntarily	98%	98%	99%	99%
● Percent of Complaints Responded to Within 24 Hours on Business Days	99%	100%	99%	99%

DEVELOPMENT SERVICES - TOTAL

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2017 PROJECTED	BUDGET ADJUSTMENTS	FY 2018 BUDGET
PERSONNEL SERVICES	\$ 1,182,562	\$ 1,384,931	\$ 1,367,716	\$ 223,385	\$ 1,608,316
MATERIALS AND SUPPLIES	31,306	26,581	24,786	(3,940)	22,641
MAINTENANCE	5,519	6,610	3,473	-	6,610
OCCUPANCY	20,499	20,853	18,048	(77)	20,776
CONTRACTUAL SERVICES	497,963	109,190	101,460	1,340	110,530
OTHER CHARGES	36,111	91,053	81,342	189	91,242
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	\$ 1,773,961	\$ 1,639,218	\$ 1,596,825	\$ 220,897	\$ 1,860,115

DEVELOPMENT SERVICES - TOTAL

PERSONNEL SUMMARY			
POSITIONS	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2018 BUDGET
DIRECTOR OF DEVELOPMENT SERVICES	1	1	1
ASSISTANT DIRECTOR OF DEVELOPMENT SERVICES	1	1	1
PLANNING MANAGER	1	1	1
SR. REDEVELOPMENT PROJECT MANAGER	0	0	1
SENIOR PLANNER	1	1	1
PLANNER	1	1	1
DEVELOPMENT SERVICES COORDINATOR	1	1	1
PLANNING TECHNICIAN	0	0	0
CHIEF BUILDING OFFICIAL	1	1	1
SENIOR INSPECTOR	0	1	1
INSPECTOR I/II	3	3	3
PLANS EXAMINER	0	1	1
PLAN REVIEWER	0	1	1
OFFICE MANAGER	1	1	1
PERMIT TECHNICIAN	2	2	2
SENIOR CODE COMPLIANCE OFFICER	1	1	1
CODE COMPLIANCE OFFICER	2	2	2
GIS MANAGER	1	0	0
PUBLIC SAFETY SYSTEMS ADMINISTRATOR	1	0	0
GIS PROGRAMMER ANALYST	1	0	0
TOTAL	19	19	20

DEVELOPMENT SERVICES - PLANNING

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2017 PROJECTED	BUDGET ADJUSTMENTS	FY 2018 BUDGET
PERSONNEL SERVICES	\$ 500,995	\$ 631,076	\$ 609,847	\$ 173,449	\$ 804,525
MATERIALS AND SUPPLIES	5,651	9,600	9,600	(3,805)	5,795
MAINTENANCE	-	500	-	-	500
OCCUPANCY	618	650	850	(14)	636
CONTRACTUAL SERVICES	97,432	45,002	35,522	1,265	46,267
OTHER CHARGES	27,224	41,713	34,400	243	41,956
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	\$ 631,920	\$ 728,541	\$ 690,219	\$ 171,138	\$ 899,679

PERSONNEL SUMMARY			
POSITIONS	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2018 BUDGET
DIRECTOR OF DEVELOPMENT SERVICES	1	1	1
ASSISTANT DIRECTOR OF DEVELOPMENT SERVICES	1	1	1
PLANNING MANAGER	1	1	1
SR. REDEVELOPMENT PROJECT MANAGER	0	0	1
SENIOR PLANNER	1	1	1
PLANNER	1	1	1
PLAN REVIEWER	0	1	1
DEVELOPMENT SERVICES COORDINATOR	1	1	1
PLANNING TECHNICIAN	0	0	0
TOTAL	6	7	8

DEVELOPMENT SERVICES - BUILDING INSPECTIONS

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2017 PROJECTED	BUDGET ADJUSTMENTS	FY 2018 BUDGET
PERSONNEL SERVICES	\$ 490,405	\$ 589,758	\$ 603,948	\$ 44,331	\$ 634,089
MATERIALS AND SUPPLIES	7,827	9,136	9,136	682	9,818
MAINTENANCE	750	3,910	1,873	-	3,910
OCCUPANCY	14,804	17,781	14,776	(756)	17,025
CONTRACTUAL SERVICES	39,876	48,678	48,678	(1,458)	47,220
OTHER CHARGES	36,118	41,685	39,287	(14)	41,671
CAPITAL OUTLAY	22,221	-	-	-	-
TOTAL	\$ 612,000	\$ 710,948	\$ 717,698	\$ 42,785	\$ 753,733

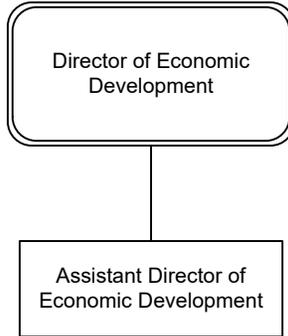
PERSONNEL SUMMARY			
POSITIONS	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2018 BUDGET
CHIEF BUILDING OFFICIAL	1	1	1
SENIOR INSPECTOR	0	1	1
INSPECTOR I/II	3	3	3
PLANS EXAMINER	0	1	1
PLANS REVIEWER	1	0	0
OFFICE MANAGER	1	1	1
PERMIT TECHNICIAN	2	2	2
TOTAL	8	9	9

DEVELOPMENT SERVICES - CODE COMPLIANCE

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2017 PROJECTED	BUDGET ADJUSTMENTS	FY 2018 BUDGET
PERSONNEL SERVICES	\$ 124,234	\$ 164,097	\$ 153,920	\$ 5,605	\$ 169,702
MATERIALS AND SUPPLIES	2,379	7,845	6,050	(817)	7,029
MAINTENANCE	1,060	2,200	1,600	-	2,200
OCCUPANCY	1,924	2,422	2,422	693	3,115
CONTRACTUAL SERVICES	13,986	15,510	17,260	1,532	17,042
OTHER CHARGES	4,551	7,655	7,655	(40)	7,615
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	\$ 148,134	\$ 199,729	\$ 188,907	\$ 6,974	\$ 206,703

PERSONNEL SUMMARY			
POSITIONS	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2018 BUDGET
SENIOR CODE COMPLIANCE OFFICER	1	1	1
CODE COMPLIANCE OFFICER	2	2	2
TOTAL	3	3	3

ECONOMIC DEVELOPMENT



ECONOMIC DEVELOPMENT

DEPARTMENTAL MISSION STATEMENT

The Economic Development Department promotes and develops new and expanding business enterprises that provide and encourage employment opportunities while creating new wealth in the City.

DEPARTMENTAL VISION STATEMENT

- * Cedar Park will be recognized as the top development option/location for companies relocating/expanding to the Austin area.
- * Cedar Park will continue to diversify and expand its employment base by attracting quality primary employers to the City.
- * The 17 acres in front of the Cedar Park Center will be developed with a combination of restaurants, retail and office

CUSTOMER

- **INTERNAL:** City Council, City Manager, Assistant City Managers, City Attorney and Department Directors
- **EXTERNAL:** Manufacturing/distribution/service companies; real estate developers/brokers; consultants, landowners; financial groups; engineering firms; architectural firms.
- **ULTIMATE:** The ultimate customers are the citizens and businesses that pay taxes to the City. Residents and businesses benefit from the creation of new jobs and job opportunities in the city while businesses benefit from the increased payrolls and disposable income circulating in the city. Businesses and residents also benefit from the increased value of property created by new investments in the city which impact the city tax rate in a positive manner.

SERVICES PROVIDED

- Market Cedar Park
- Marketing trips/trade shows
- Resource for all City Information
- Presentations to development groups
- Incentive Proposals
- Available sites/building inventory
- Assistance with development process
- Retention/expansion programs
- Semi-annual CEO luncheon

ECONOMIC DEVELOPMENT

PERFORMANCE INDICATORS

PERFORMANCE MEASURE	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2017 ESTIMATE	FY 2018 GOAL
WORKLOAD MEASURES				
• Information requests filled (demographic, community, development guidelines, incentives, etc.)	185	175	180	200
EFFICIENCY & EFFECTIVENESS MEASURES				
• Projects developed	25	28	32	40
• New business locations	5	4	4	5
• Jobs created	500	300	400	750
• Existing business expansions	4	2	2	1
• % Increase in Cedar Park Workforce	2%	2%	2%	2%
• Capital Investment Added to Tax Rolls (in millions)	\$ 25	\$ 25	\$ 35	\$ 45

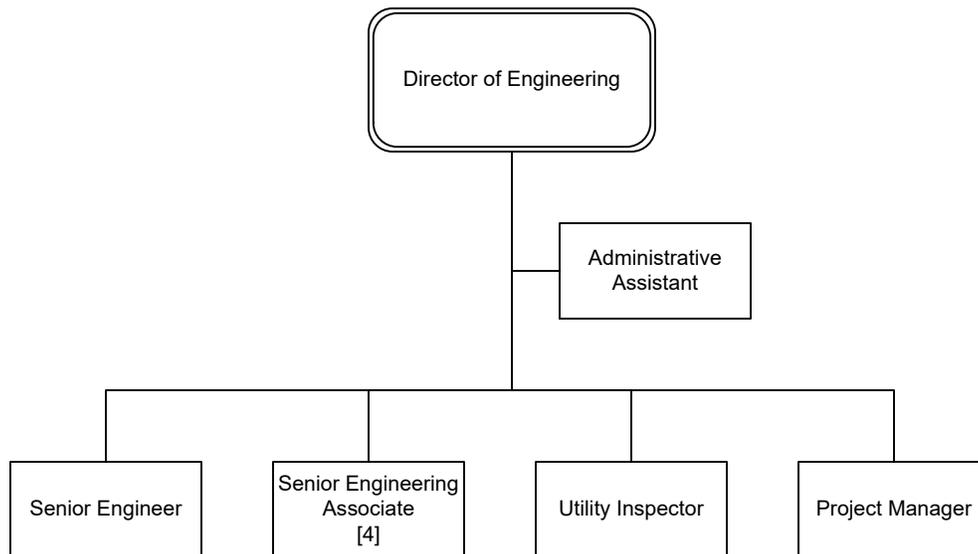
EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2017 PROJECTED	BUDGET ADJUSTMENTS	FY 2018 BUDGET
PERSONNEL SERVICES	\$ 233,681	\$ 258,406	\$ 258,406	\$ 6,107	\$ 264,513
MATERIALS AND SUPPLIES	1,106	1,000	1,000	(50)	950
OCCUPANCY	1,667	1,300	1,300	(28)	1,272
CONTRACTUAL SERVICES	98,007	105,333	100,533	(322)	105,011
OTHER CHARGES	1,206,526	1,860,743	1,850,893	558,806	2,419,549
CAPITAL OUTLAY	-	-	-	-	-
CONTINGENCY	14,941	-	3,325	-	-
TOTAL	\$ 1,555,928	\$ 2,226,782	\$ 2,215,457	\$ 564,513	\$ 2,791,295

PERSONNEL SUMMARY

POSITIONS	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2018 BUDGET
DIRECTOR OF ECONOMIC DEVELOPMENT	1	1	1
ASSISTANT DIRECTOR OF ECONOMIC DEVELOPMENT	1	1	1
TOTAL	2	2	2

ENGINEERING



ENGINEERING

DEPARTMENTAL MISSION STATEMENT

It is the Engineering Department's mission to ensure a quality engineered and safe infrastructure for the City of Cedar Park.

DEPARTMENTAL VISION STATEMENT

It is the vision of the Engineering Department to continue working toward fulfillment of the departments existing and future goals outlined in the City's Strategic Map. As the City and surrounding areas grow, it is our vision to provide a safe and efficient roadway network and quality infrastructure to support the growing population.

CUSTOMERS

- **INTERNAL:** Internal customers include other city departments, City Council, boards and commissions.
- **EXTERNAL:** External customers include developers, engineers, construction contractors, citizens, and utility service providers.
- **ULTIMATE:** The citizens of Cedar Park are the ultimate customers as they rely upon us to provide a safe infrastructure through the use of their tax dollars.

SERVICES PROVIDED

- Transportation, drainage and municipal facility project management
- Subdivision plat and construction plan review
- Construction project inspection
- Floodplain administration
- Utility availability determinations
- Pavement management and rehabilitation

PERFORMANCE INDICATORS

PERFORMANCE MEASURE	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2017 ESTIMATE	FY 2018 GOAL
WORKLOAD MEASURES				
● Construction plans reviewed	56	43	45	42
● # of on-going projects (Transportation/Facilities)	15/9	14/7	20/13	15/10
● CIP design contracts initiated	16	9	8	8
● Design contracts completed	9	11	9	9
● CIP projects constructed	12	10	11	10
● Citizen Transportation Inquiries/Requests	190	200	200	210
● Transportation Predevelopment Meetings Attended	95	90	90	90
● Transportation Plan Reviews	48	45	45	42
● Transportation Plat Reviews	35	30	25	25
EFFICIENCY & EFFECTIVENESS MEASURES				
● Design contracts completed on schedule	9	11	9	9
● Project designs (under/over) budget	9/0	11/0	9/0	9/0
● Project construction budgets (under/over)	11/1	10/0	11/0	10/0

ENGINEERING

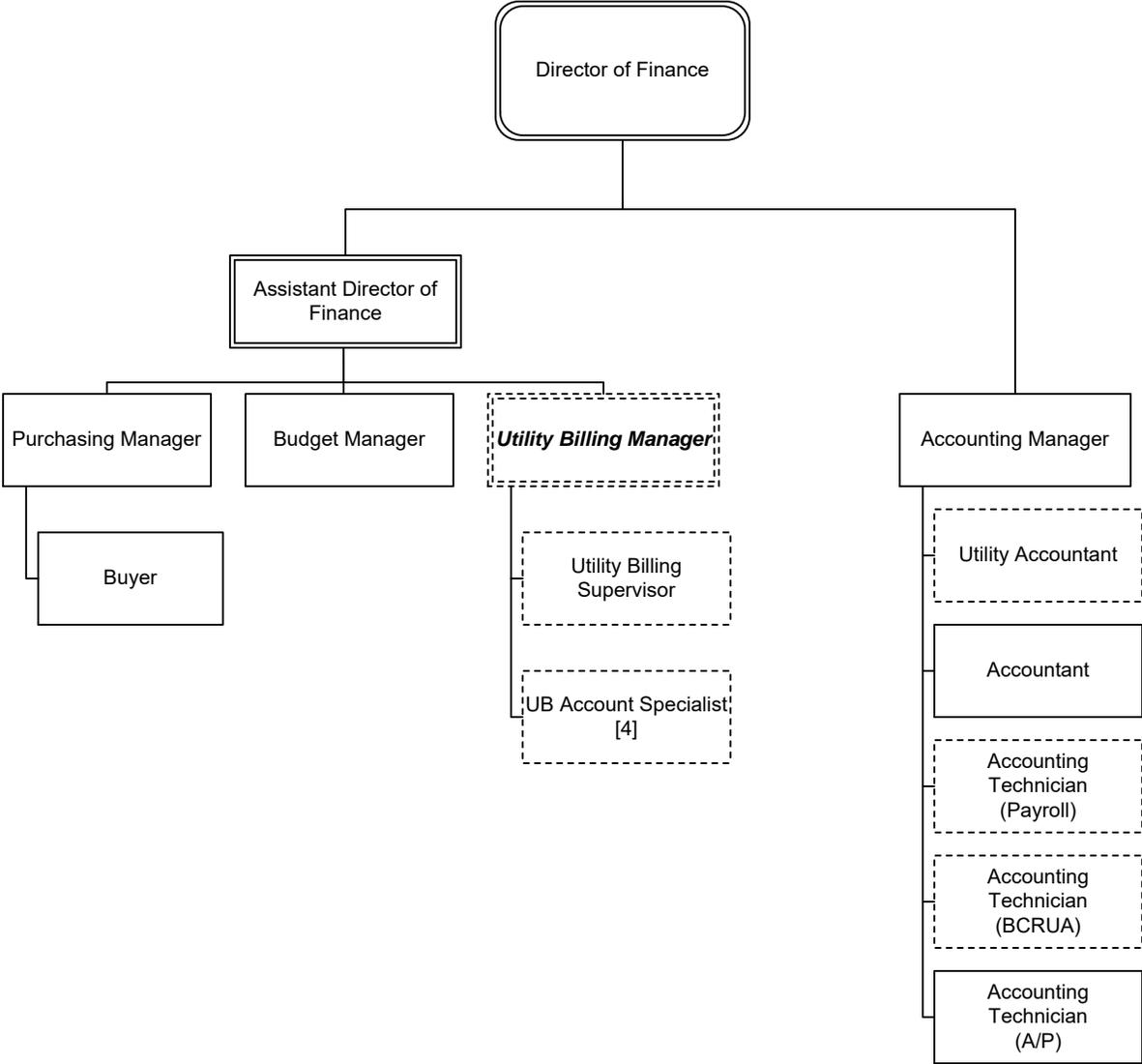
EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2017 PROJECTED	BUDGET ADJUSTMENTS	FY 2018 BUDGET
PERSONNEL SERVICES	\$ 713,759	\$ 858,819	\$ 858,819	\$ 162,728	\$ 1,021,547
MATERIALS AND SUPPLIES	4,899	12,550	9,500	(2,788)	9,762
MAINTENANCE	1,367	900	700	-	900
OCCUPANCY	3,385	3,790	3,300	(1,811)	1,979
CONTRACTUAL SERVICES	285,166	327,298	291,486	148,535	475,833
OTHER CHARGES	12,974	16,895	13,450	(35)	16,860
CAPITAL OUTLAY	200,000	-	-	-	-
TOTAL	\$ 1,221,550	\$ 1,220,252	\$ 1,177,255	\$ 306,629	\$ 1,526,881

PERSONNEL SUMMARY

POSITIONS	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2018 BUDGET
DIRECTOR OF ENGINEERING	1	1	1
SENIOR ENGINEER	1	2	2
SENIOR ENGINEERING ASSOCIATE	3	3	3
UTILITY INSPECTOR	1	1	1
ENGINEERING TECHNICIAN	0	0	0
PROJECT MANAGER	1	2	2
STORMWATER COORDINATOR	0	1	1
ADMINISTRATIVE ASSISTANT	1	1	1
TOTAL	8	11	11

FINANCIAL SERVICES



FINANCE

DEPARTMENTAL MISSION STATEMENT

To provide for financial integrity through responsible management of public funds as entrusted to us for the Cedar Park citizens.

DEPARTMENTAL VISION STATEMENT

To have staff, systems, and processes in place to allow our department to serve our customers in the most customer service friendly, efficient, and effective way, and to be renowned as one of the best finance department in a mid-sized city in Texas.

CUSTOMERS

- **INTERNAL:** Internal customers include: departments; City Council; boards and commissions; individual employees
- **EXTERNAL:** External customers include: vendors; local, state, and federal agencies; tax payers, fee and fine payers; bondholders; utility customers; ETJ residents; utilities; local businesses.
- **ULTIMATE:** Our ultimate customers are the residential and corporate citizens of Cedar Park. They are our ultimate customer because the city is entrusted with their public funds.

SERVICES PROVIDED

- | | |
|---|--|
| <ul style="list-style-type: none"> ● Accounts Payable/Accounts Receivable ● Cash Management /Investing ● Payroll ● Coordinate Annual Audit ● Accounting and Financial Reporting ● Budget Preparation and Creation ● Budget Monitoring and Reporting ● Analysis and Research | <ul style="list-style-type: none"> ● Risk Management (City Claims) ● 4A & 4B Financial Reporting ● Grant Assistance and Administration ● Assists with City-wide procurement ● Maintains vendor list ● Assists departments with quotes, bids, requests for proposals, and requests for qualifications |
|---|--|

PERFORMANCE INDICATORS

PERFORMANCE INDICATOR	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2017 ESTIMATE	FY 2018 GOAL
WORKLOAD MEASURES				
● Payroll checks issued	626	550	232	200
● Direct deposits processed	13,787	15,000	14,927	15,200
● # of Budget Amendments necessary during the year	5	4	7	5
● Purchase orders issued	288	300	280	300
EFFICIENCY & EFFECTIVENESS MEASURES				
● % of payroll on direct deposit	96.0%	96.0%	98.5%	98.7%
● % of AP invoices paid within 30 days	93.0%	96.0%	88.5%	90.0%
● % of monthly reports delivered to Council w/in 30 days of month end	N/A	100.0%	tbd	100.0%
● % of quarterly reports delivered to Council w/in 30 days of quarter end	N/A	100.0%	tbd	100.0%
● The investment portfolio meets or exceeds benchmarks	N/A	Yes	Yes	Yes
● Receipt of Annual GFOA Award of Excellence in Financial Reporting	Yes	Yes	Yes	Yes
● Production of Structurally Balanced Budget	Yes	Yes	Yes	Yes

FINANCE

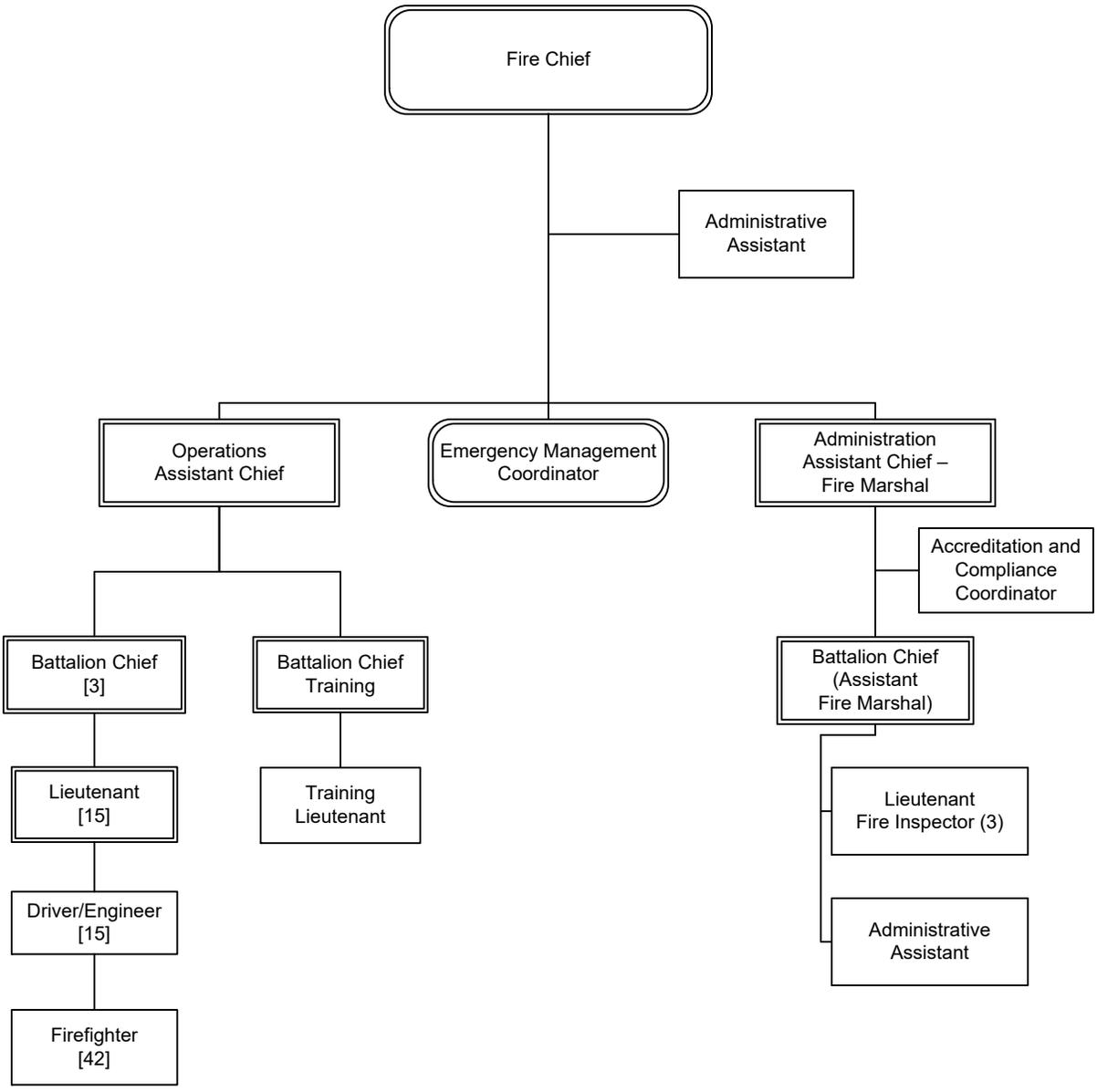
EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2017 PROJECTED	BUDGET ADJUSTMENTS	FY 2018 BUDGET
PERSONNEL SERVICES	\$ 553,701	\$ 679,634	\$ 669,634	\$ 63,607	\$ 743,241
MATERIALS AND SUPPLIES	2,601	3,000	3,000	2,250	5,250
OCCUPANCY	1,857	1,200	1,200	1,273	2,473
CONTRACTUAL SERVICES	283,744	333,953	317,891	(3,773)	330,180
OTHER CHARGES	13,492	20,022	19,572	5,655	25,677
CAPITAL OUTLAY	-	-	-	3,500	3,500
TOTAL	\$ 855,396	\$ 1,037,809	\$ 1,011,297	\$ 72,512	\$ 1,110,321

PERSONNEL SUMMARY

POSITIONS	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2018 BUDGET
DIRECTOR OF FINANCE	1	1	1
ASSISTANT DIRECTOR OF FINANCE	1	1	1
ACCOUNTING MANAGER	1	1	1
PURCHASING MANAGER	1	1	1
BUYER	0	0	1
BUDGET MANAGER	1	1	1
BUDGET AND GRANT COORDINATOR	0	0	0
ACCOUNTANT	1	1	1
ACCOUNTING TECHNICIAN II	1	1	1
ACCOUNTING TECHNICIAN	0	0	0
TOTAL	7	7	8

FIRE SERVICES



FIRE SERVICES - TOTAL

DEPARTMENTAL MISSION STATEMENT

The Cedar Park Fire Department will pursue excellence in every aspect of public safety related to the fire service and seek opportunities to serve our community.

DEPARTMENTAL VISION STATEMENT

The Cedar Park Fire Department will be the best fire department in the American fire service.

CUSTOMERS

- **INTERNAL:** City Council, City Department Heads and Fire Department Employees.
- **EXTERNAL:** Residents of Cedar Park and ETJ area.
Residents in the CAPCOG region primarily through special operations activities such as hazardous materials mitigation, swift water rescue, Technical rescue, and dive recovery operations.
Texas Intrastate Fire Mutual Aid System (TIFMAS) that can require deployments all over Texas.
Texas Commission on Fire Protection, Texas Department of State Health Services, Insurance Services Office, State Fire Marshal Office, Williamson County, Williamson County Fire Chiefs Association, Capital Area Fire Chiefs Association, CAPCOG, and other groups that are typically in a regulatory nature.
- **ULTIMATE:** The CPFDD is in place to serve all our citizens, visitors to our community, external organizations, other city staff, and fellow team members to provide a level of service that exceeds expectations. We strive each day to perform better and create an environment that is good for all that interact with the CPFDD.

SERVICES PROVIDED

- Fire Suppression
- Medical First Response
- Emergency Management
- Community Education
- Hazardous Materials Mitigation
- Fire Code Enforcement, Inspection & Plan Review
- Fire Safety Education
- Training - Fire Personnel
- Fire Investigation
- Technical Rope Rescue
- Swift Water Rescue
- Extrications
- Dive Recovery
- Citizen Emergency Response Team (CERT)

FIRE SERVICES - TOTAL

PERFORMANCE INDICATORS

PERFORMANCE MEASURE	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2017 ESTIMATE	FY 2018 GOAL
WORKLOAD MEASURES				
• Total Emergency Incidents	5,650	6,000	5,750	5,825
• Fire Marshal Activity	2,540	3,000	3,760	3,800
• # of Tours/Public Education Events	175	175	121	150
• Training hours complete	15,500	16,000	15,600	16,500
• Emergency Management Exercises	2	4	2	4
• Emergency Management Plan Annexes Developed/Reviewed	9	2	-	3
EFFICIENCY & EFFECTIVENESS MEASURES				
• ISO Rating	1	1	1	1
• % of Turn-out Time Less Than 90 Seconds	80.2%	90.0%	79.2%	90.0%
• EMS Call Median Turn Out Time	1:03	1:00	1:06	1:00
• % of Travel Time Less Than 4 Minutes	40.1%	50.0%	39.6%	50.0%
• Fire Calls as % of Total Calls	29.3%	28.0%	2.0%	2.0%
• Medical Calls/Vehicle Accident Calls as % of Total Calls	70.7%	72.0%	71.3%	72.5%
• False Alarm Calls as % of Total Calls	7.2%	7.0%	8.8%	7.5%
• % of 360 Evaluations on All Officers	100.0%	100.0%	100.0%	100.0%
• % of Fire Inspection Given to Apartments	75.0%	100.0%	76.8%	80.0%
Restaurants	40.0%	50.0%	21.3%	50.0%
Nightclubs	100.0%	100.0%	0.0%	100.0%
• % of Fires Contained in Room of Origin	66.7%	70.0%	60.0%	70.0%
• % of Dollar Value Saved on Property With Fire Loss	85.0%	85.0%	94.0%	85.0%
• Percent of traffic accidents cleared within 40 minutes.	85.5%	85.0%	80.7%	85.0%

FIRE SERVICES - TOTAL

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2017 PROJECTED	BUDGET ADJUSTMENTS	FY 2018 BUDGET
PERSONNEL SERVICES	\$ 5,693,376	\$ 7,888,531	\$ 7,468,287	\$ 937,891	\$ 8,826,422
MATERIALS AND SUPPLIES	183,048	280,199	247,158	(95,429)	184,770
MAINTENANCE	392,842	364,079	401,297	48,315	412,394
OCCUPANCY	93,341	134,961	125,887	1,832	136,793
CONTRACTUAL SERVICES	693,557	1,330,521	1,014,363	(405,356)	925,165
OTHER CHARGES	113,963	259,259	230,300	8,377	267,636
CAPITAL OUTLAY	12,320	1,445,000	273,250	(1,248,400)	196,600
TRANSFERS	283,687	-	2,100,000	-	-
TOTAL	\$ 7,466,134	\$ 11,702,550	\$ 11,860,542	\$ (752,770)	\$ 10,949,780

FIRE SERVICES - TOTAL

PERSONNEL SUMMARY			
POSITIONS	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2018 BUDGET
CIVIL SERVICE			
ASSISTANT FIRE CHIEF	2	2	2
BATTALION CHIEF	5	5	5
LIEUTENANT	19	19	19
DRIVER/ENGINEER	12	15	15
FIREFIGHTER	35	37	42
CIVIL SERVICE TOTAL	73	78	83
NON-CIVIL SERVICE			
FIRE CHIEF	1	1	1
EMERGENCY MANAGEMENT COORDINATOR	1	1	1
MANAGEMENT ANALYST	1	1	1
ADMINISTRATIVE ASSISTANT	2	2	2
NON-CIVIL SERVICE TOTAL	5	5	5
TOTAL	78	83	88

FIRE SERVICES - ADMINISTRATION

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2017 PROJECTED	BUDGET ADJUSTMENTS	FY 2018 BUDGET
PERSONNEL SERVICES	\$ 1,027,406	\$ 1,176,874	\$ 1,255,570	\$ 429,589	\$ 1,606,463
MATERIALS AND SUPPLIES	16,077	30,348	21,700	(11,928)	18,420
MAINTENANCE	5,010	3,500	4,050	-	3,500
OCCUPANCY	28,895	31,714	31,700	(2,909)	28,805
CONTRACTUAL SERVICES	86,666	110,207	145,791	44,362	154,569
OTHER CHARGES	95,708	106,037	79,410	20,460	126,497
CAPITAL OUTLAY	-	-	-	196,600	196,600
TRANSFERS	-	150,000	450,000	(150,000)	-
TOTAL	\$ 1,259,761	\$ 1,608,680	\$ 1,988,221	\$ 526,174	\$ 2,134,854

PERSONNEL SUMMARY			
POSITIONS	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2018 BUDGET
CIVIL SERVICE			
ASSISTANT FIRE CHIEF	2	2	2
BATTALION CHIEF	1	1	1
LIEUTENANT	1	1	1
CIVIL SERVICE TOTAL	4	4	4
NON-CIVIL SERVICE			
FIRE CHIEF	1	1	1
ADMINISTRATIVE ASSISTANT	1	1	1
MANAGEMENT ANALYST	1	1	1
NON-CIVIL SERVICE TOTAL	3	3	3
TOTAL	7	7	7

FIRE SERVICES - OPERATIONS

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2017 PROJECTED	BUDGET ADJUSTMENTS	FY 2018 BUDGET
PERSONNEL SERVICES	\$ 5,259,336	\$ 6,176,181	\$ 5,607,315	\$ 461,027	\$ 6,637,208
MATERIALS AND SUPPLIES	92,423	212,753	192,343	(76,051)	136,703
MAINTENANCE	300,964	378,579	390,747	19,815	398,394
OCCUPANCY	89,108	96,862	89,887	8,585	105,447
CONTRACTUAL SERVICES	1,408,196	718,444	716,702	(92,845)	625,599
OTHER CHARGES	48,408	109,722	108,337	(5,500)	104,222
TOTAL	\$ 7,198,434	\$ 7,837,541	\$ 7,340,759	\$ 170,031	\$ 8,007,572

PERSONNEL SUMMARY			
POSITIONS	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2018 BUDGET
CIVIL SERVICE			
BATTALION CHIEF	3	3	3
LIEUTENANT	15	15	15
DRIVER/ENGINEER	12	15	15
FIREFIGHTER	35	37	42
CIVIL SERVICE TOTAL	65	70	75
NON-CIVIL SERVICE			
N/A	0	0	0
NON-CIVIL SERVICE TOTAL	0	0	0
TOTAL	65	70	75

FIRE SERVICES - FIRE PREVENTION

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2017 PROJECTED	BUDGET ADJUSTMENTS	FY 2018 BUDGET
PERSONNEL SERVICES	\$ 481,467	\$ 580,252	\$ 516,466	\$ (87,636)	\$ 492,616
MATERIALS AND SUPPLIES	8,453	22,473	20,740	(6,745)	15,728
MAINTENANCE	6,337	6,500	5,500	(1,500)	5,000
OCCUPANCY	2,742	2,705	2,300	(164)	2,541
CONTRACTUAL SERVICES	34,927	34,727	34,727	6,190	40,917
OTHER CHARGES	6,205	23,865	23,008	(6,458)	17,407
CAPITAL OUTLAY	-	-	37,822	-	-
TOTAL	\$ 540,131	\$ 670,522	\$ 640,563	\$ (96,313)	\$ 574,209

PERSONNEL SUMMARY

POSITIONS	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2018 BUDGET
CIVIL SERVICE			
BATTALION CHIEF	1	1	1
LIEUTENANT	3	3	3
CIVIL SERVICE TOTAL	4	4	4
NON-CIVIL SERVICE			
ADMINISTRATIVE ASSISTANT	1	1	1
NON-CIVIL SERVICE TOTAL	1	1	1
TOTAL	5	5	5

FIRE SERVICES - EMERGENCY MANAGEMENT

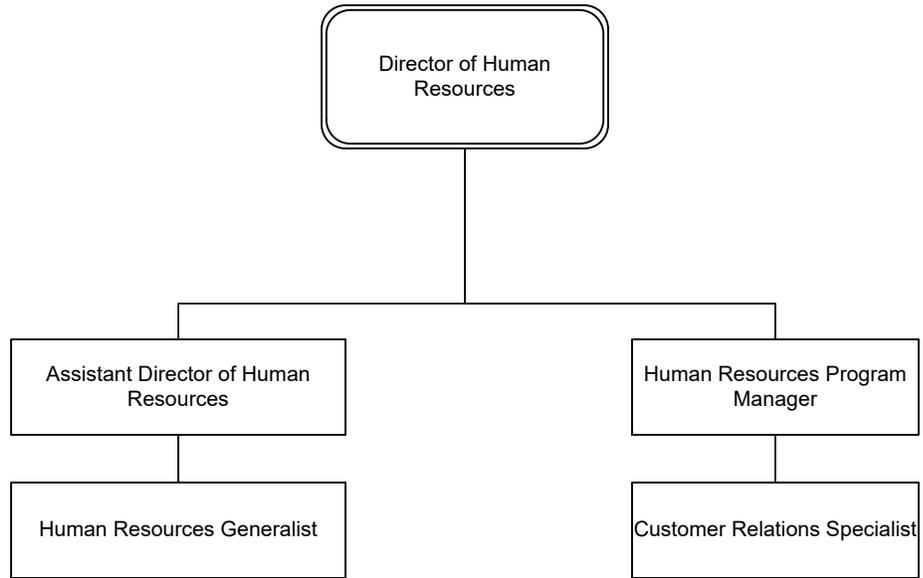
EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2017 PROJECTED	BUDGET ADJUSTMENTS	FY 2018 BUDGET
PERSONNEL SERVICES	\$ 84,148	\$ 86,544	\$ 88,936	\$ 3,591	\$ 90,135
MATERIALS AND SUPPLIES	9,004	14,625	12,375	(705)	13,920
MAINTENANCE	3,288	5,500	1,000	-	5,500
OCCUPANCY	1,985	3,680	2,000	(3,680)	-
CONTRACTUAL SERVICES	367,543	117,143	117,143	(13,062)	104,081
OTHER CHARGES	13,578	19,635	19,545	(125)	19,510
CAPITAL OUTLAY	-	-	-	-	-
TRANSFERS-OUT	-	-	-	-	-
TOTAL	\$ 479,546	\$ 247,127	\$ 240,999	\$ (13,981)	\$ 233,146

PERSONNEL SUMMARY

POSITIONS	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2018 BUDGET
CIVIL SERVICE			
N/A	0	0	0
CIVIL SERVICE TOTAL	0	0	0
NON-CIVIL SERVICE			
EMERGENCY MANAGEMENT COORDINATOR	1	1	1
NON-CIVIL SERVICE TOTAL	1	1	1
TOTAL	1	1	1

HUMAN RESOURCES



HUMAN RESOURCES

DEPARTMENTAL MISSION STATEMENT

The Human Resources Department is a cohesive, collaborative team of professionals committed to creating a healthy and positive work environment in order to assist in accomplishing the City's goals and objectives. We value integrity, efficiency, problem solving, equity, and character in all of our relationships and interactions. The Human Resources Department does this to promote and facilitate growth, accountability, and empowerment throughout our organization.

DEPARTMENTAL VISION STATEMENT

The Human Resources Department will create, encourage, and maintain an environment that supports, develops and sustains the well-being of the workforce by facilitating employee development; building fair, consistent, clear and innovative HR solutions; and providing accurate, practical, reliable and timely information for the City's decisions and its employees.

CUSTOMERS

- **INTERNAL:** Our primary interaction is with our internal customers, our employees. The HR Department services our individual employees with matters relating to their benefits, compensation, leave, and other HR functions including facilitating the resolution of employee relations issues. Support is also provided to departments with matters relating to recruitment, compliance, and labor relations.
- **EXTERNAL:** The interaction with our external customers is primarily related to recruitment and customer service matters relating to our vendors (i.e. TMRS, TML-IRP, Health Insurance Carrier, etc.). The HR Department interacts with potential applicants by providing the resources required for employment. On a regular basis, we act as intermediaries between our employees and vendors that provide benefit products.
- **ULTIMATE:** Ultimately, The HR department provides such services to internal and external customers to ensure the City sustains a healthy and positive workforce; consequently, contributing to the attainment of the City's goals and objectives and enhancing the Quality of Life for its citizens.

SERVICES PROVIDED

- Compliance with Employment Laws
- Benefits Administration
- Recruitment
- Civil Service
- Labor/Employee Relations
- Classification and Compensation Administration

HUMAN RESOURCES

PERFORMANCE INDICATORS

PERFORMANCE MEASURE	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2017 ESTIMATE	FY 2018 GOAL
WORKLOAD MEASURES				
• # of applications processed	5,007	5,000	5,100	5,000
• # of payroll changes entered	32,630	21,000	28,000	30,000
• # of Workers' Compensation claims processed	49	32	47	40
• # of liability claims (general/automobile)	39	25	35	25
EFFICIENCY & EFFECTIVENESS MEASURES				
• Average number of days to fill a position	92	65	88	65
• Full-Time Turnover rate	9.9%	7.0%	10.2%	7.0%
• Full-Time First Year Turnover rate	17.9%	10.0%	22.5%	10.0%
• Worker's Compensation Modifier	53.0%	59.0%	59.0%	58.0%

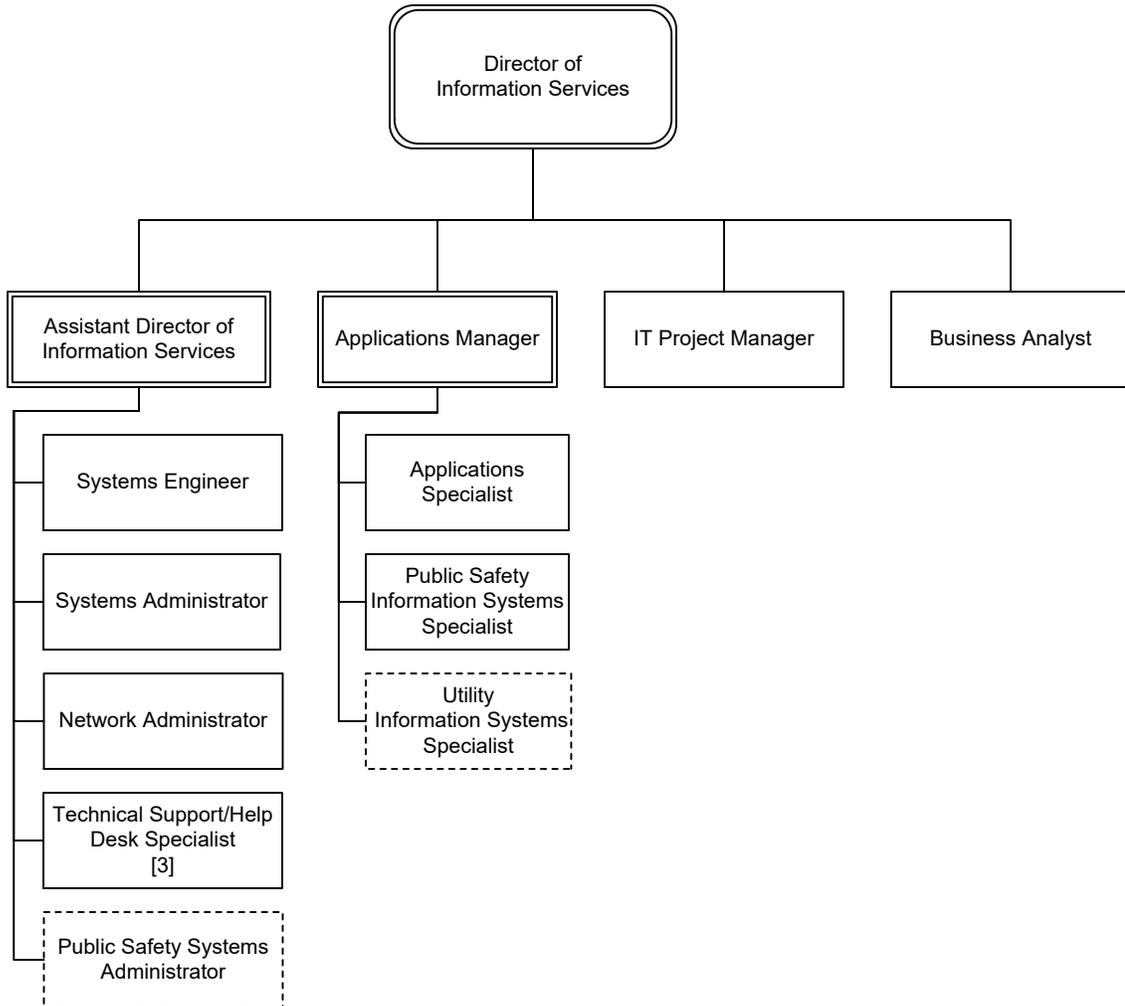
EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2017 PROJECTED	BUDGET ADJUSTMENTS	FY 2018 BUDGET
PERSONNEL SERVICES	\$ 389,240	\$ 437,050	\$ 332,961	\$ 16,813	\$ 453,863
MATERIALS AND SUPPLIES	2,538	3,000	3,000	(150)	2,850
OCCUPANCY	1,937	1,900	1,000	8	1,908
CONTRACTUAL SERVICES	126,371	106,190	88,189	17,204	123,394
OTHER CHARGES	46,401	78,166	68,521	(25,088)	53,079
TOTAL	\$ 566,487	\$ 626,306	\$ 493,671	\$ 8,788	\$ 635,094

PERSONNEL SUMMARY

POSITIONS	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2018 BUDGET
DIRECTOR OF HUMAN RESOURCES	1	1	1
ASSISTANT DIRECTOR OF HUMAN RESOURCES	1	1	1
HUMAN RESOURCES PROGRAM MANAGER	1	1	1
HUMAN RESOURCES GENERALIST	1	1	1
CUSTOMER RELATIONS SPECIALIST	1	1	1
TOTAL	5	5	5

INFORMATION SERVICES



INFORMATION SERVICES - TOTAL

DEPARTMENTAL MISSION STATEMENT

The Information Services Department delivers quality and innovative technology solutions to provide the community and city staff with convenient access to information and services.

DEPARTMENTAL VISION STATEMENT

As the City of Cedar Park continues its tradition of planned projects to accommodate growth and increased services for the community, the IS Department will focus on the following goals:

- Deliver timely and effective responses to customer requirements through teamwork
- Provide vision, leadership and a framework for evaluating emerging technologies and implement proven solutions
- Work with city departments to improve business operations by thoroughly understanding business needs
- Guarantee a reliable communication and computer infrastructure
- Continual development and testing of disaster recovery and business continuity plans
- Develop and maintain technically skilled staff who are competent in current and emerging information Services technologies that provide effective and efficient support
- Ensure effective technical and fiscal management of the departments operations, resources, projects and contracts

CUSTOMERS

INTERNAL: The Information Services Department offers direct support application development and Geographical

- Information to all departments, city council and staff members that utilize the city's network, communications and mission-critical applications.
- **EXTERNAL:** Complex applications used to maintain City records are supported by multiple third-party vendors, and in turn, IT supports each vendor to maintain or enhance City services. Cedar Park IT also communicates with surrounding cities to evaluate and provide more efficient public safety processes and technology.
- **ULTIMATE:** Beyond supporting internal and external customer applications that allow city staff to perform their duties, IS provides support for the following services accessed directly by our citizenry: library patron computers, free Wi-Fi at public facilities, online bill-pay for utilities and the city's phone system. Our fundamental aim is to deliver consistent and efficient services and applications that allow every city employee to effectively serve the Cedar Park community.

SERVICES PROVIDED

- Desktop Support
- Server Support
- Application Support
- Local and Wide Area Network Support
- Data Backup and Retrieval
- Geographical Information Systems
- Technology Planning and Implementation
- Intranet Site Development
- IT Help Desk
- City-wide VoIP Phone System Support

INFORMATION SERVICES - TOTAL

PERFORMANCE INDICATORS

PERFORMANCE MEASURE	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2017 ESTIMATE	FY 2018 GOAL
WORKLOAD MEASURES				
• Application and data servers	135	140	156	170
• Personal computers	454	470	462	475
• Information technology help calls	5,000	4,200	4,680	4,000
• Network configuration changes	2,888	1,500	6,509	3,200
• Wireless access points supported	92	100	131	150
• Network devices supported	73	75	87	90
• Telephones supported	407	415	332	340
• Printers supported	107	107	96	98
• Other tech devices supported	498	510	394	450
• Building security controlled doors	120	125	166	175
• Overall electronic data supported in terabytes (TB)	527	550	580	615
• Total number of major projects worked	NA	NA	NA	95
EFFICIENCY & EFFECTIVENESS MEASURES				
• % Critical calls cleared in 8 hours	80.0%	96.0%	92.1%	97.0%
• % Non-Critical calls cleared in 48 hours	68.0%	87.0%	75.9%	88.0%
• % of network uptime during business hours	99.8%	99.9%	99.1%	99.9%
• Blocked hacking attempts	142,000	200,000	432M	500M
• Blocked SPAM emails	3.8M	4.0M	7.3M	9.2M

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2017 PROJECTED	BUDGET ADJUSTMENTS	FY 2018 BUDGET
PERSONNEL SERVICES	\$ 463,565	\$ 753,494	\$ 696,513	\$ 207,413	\$ 960,907
MATERIALS AND SUPPLIES	7,274	6,670	6,407	5,112	11,782
MAINTENANCE	21,106	23,675	23,303	-	23,675
OCCUPANCY	105,310	18,380	17,545	21,776	40,156
CONTRACTUAL SERVICES	375,920	596,264	595,464	174,145	770,409
OTHER CHARGES	23,352	40,850	40,300	7,975	48,825
CAPITAL OUTLAY	20,094	-	-	-	-
TRANSFERS-OUT	-	-	-	-	-
TOTAL	\$ 1,016,621	\$ 1,439,333	\$ 1,379,532	\$ 416,420	\$ 1,855,753

INFORMATION SERVICES - TOTAL

PERSONNEL SUMMARY			
POSITIONS	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2018 BUDGET
DIRECTOR OF INFORMATION SERVICES	1	1	1
DIRECTOR OF INFORMATION TECHNOLOGY	0	0	0
ASSISTANT DIRECTOR OF INFORMATION SERVICES	1	1	1
IT PROJECT MANAGER	0	0	1
IT BUSINESS ANALYST	0	0	1
SYSTEMS ENGINEER	1	1	1
SYSTEMS ADMINISTRATOR	1	1	1
NETWORK ADMINISTRATOR	1	1	1
NETWORK & ENTERPRISE ADMINISTRATOR	0	0	0
TECHNICAL SUPPORT/HELP DESK SPECIALIST	2	3	3
APPLICATIONS MANAGER	1	1	1
INFORMATION SYSTEM SPECIALIST	1	1	1
APPLICATIONS SPECIALIST	1	1	1
TOTAL	10	10.5	13

INFORMATION SERVICES - OPERATIONS

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2016 ACTUAL	FY 2017 BUDGET	BUDGET ADJUSTMENTS	BUDGET ADJUSTMENTS	FY 2018 BUDGET
PERSONNEL SERVICES	\$ 476,404	\$ 585,461	\$ 601,299	\$ 221,627	\$ 807,088
MATERIALS AND SUPPLIES	19,317	3,760	3,497	5,257	9,017
MAINTENANCE	32,047	23,675	23,303	-	23,675
OCCUPANCY	113,095	18,380	17,545	18,336	36,716
CONTRACTUAL SERVICES	493,340	573,664	572,914	173,940	747,604
OTHER CHARGES	26,997	28,050	27,865	7,993	36,043
CAPITAL OUTLAY	-	-	-	-	-
TRANSFERS-OUT	147,744	-	-	-	-
TOTAL	\$ 1,161,200	\$ 1,232,990	\$ 1,246,422	\$ 427,153	\$ 1,660,143

PERSONNEL SUMMARY

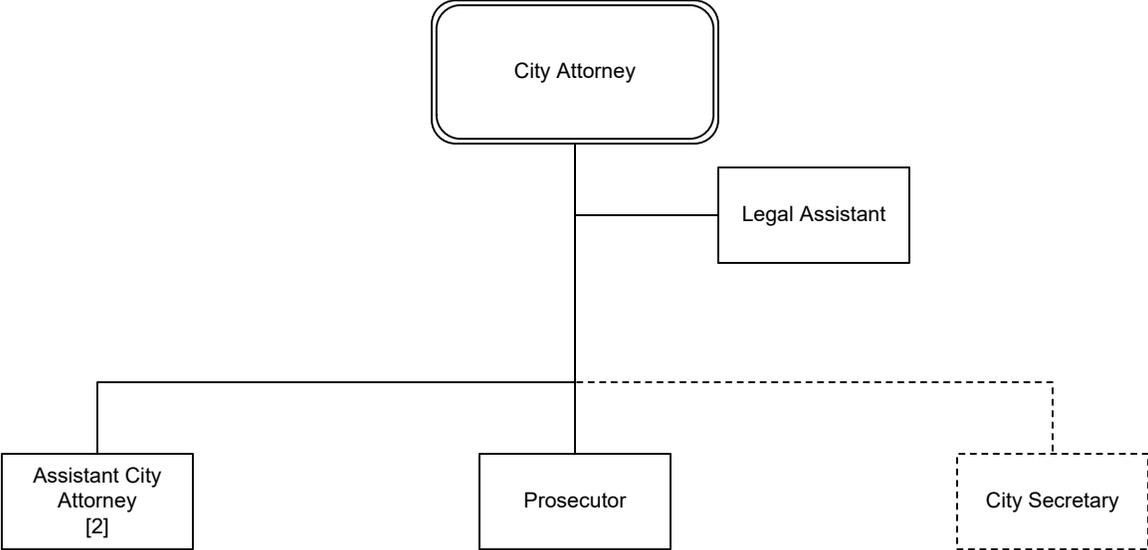
POSITIONS	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2018 BUDGET
DIRECTOR OF INFORMATION SERVICES	1	1	1
DIRECTOR OF INFORMATION TECHNOLOGY	0	0	0
ASSISTANT DIRECTOR OF INFORMATION SERVICES	1	1	1
IT PROJECT MANAGER	0	0	1
IT BUSINESS ANALYST	0	0	1
SYSTEMS ENGINEER	1	1	1
SYSTEMS ADMINISTRATOR	1	1	1
NETWORK ADMINISTRATOR	1	1	1
NETWORK & ENTERPRISE ADMINISTRATOR	0	0	0
TECHNICAL SUPPORT/HELP DESK SPECIALIST	2	2.5	3
TOTAL	7	7.5	10

INFORMATION SERVICES - APPLICATIONS

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2017 PROJECTED	BUDGET ADJUSTMENTS	FY 2018 BUDGET
PERSONNEL SERVICES	\$ -	\$ 168,033	\$ 95,214	\$ (14,214)	\$ 153,819
MATERIALS AND SUPPLIES	-	2,910	2,910	(146)	2,765
OCCUPANCY	-	-	-	3,440	3,440
CONTRACTUAL SERVICES	-	22,600	22,550	204	22,804
OTHER CHARGES	550	12,800	12,435	(18)	12,783
TOTAL	\$ 550	\$ 206,343	\$ 133,109	\$ (10,733)	\$ 195,610

PERSONNEL SUMMARY			
POSITIONS	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2018 BUDGET
APPLICATIONS MANAGER	1	1	1
INFORMATION SYSTEM SPECIALIST	1	1	1
APPLICATIONS SPECIALIST	1	1	1
TOTAL	3	3	3

LEGAL SERVICES



LEGAL SERVICES

DEPARTMENTAL MISSION STATEMENT

The Legal Services Department shall provide timely, accurate and cost-effective legal services to the City Council, City Manager, Staff and the City Boards and Commissions, on matters of municipal concern.

DEPARTMENTAL VISION STATEMENT

To accomplish the Legal Services Department's mission, current staffing includes three attorneys, one of whom serves primarily as a Municipal Court Prosecutor, and a paralegal who also serves as the Office Manager and Receptionist. The Department expects an increase in the demand for its services especially in the areas of Code Enforcement, Municipal Court, Annexations, Ordinances, Police Public Information Requests, Contracts, Subdivision & Development, Zoning and Economic Development inspired by population growth, low interest rates, and planned development of key properties as well as the City's targeted pursuit of economic development prospects & opportunities. To continue providing quality legal services an emphasis will be placed on continuing legal education, communication and efficiency. The Department's three year plan includes adding an additional Assistant City Attorney.

CUSTOMERS

- INTERNAL:** The Departments direct internal customers consist of the City Manager, City Staff, Municipal Court and the
- Police Department. The City Attorney assists the City Manager with matters of municipal law and seeks creative solutions to issues within the confines of the law.
- EXTERNAL:** The Departments direct external customers are the City Council and the City Boards and Commissions. The
- City Attorney attends all Council meetings and advises the Council and Board members on various legal issues they encounter. All Board and Commission meetings are attended by an attorney from the Legal Department.
- ULTIMATE:** As with all municipal services, the Legal Services Departments ultimate customer is the City of Cedar Park
- and its citizens. The Legal Services Department prides itself on being a partner with the rest of the City's employees in providing such legal services that promotes the effectiveness of the City and enhances the quality of life of its citizens.

SERVICES PROVIDED

- Advisor of, and attorney for, all of the offices and departments of the City of Cedar Park, the City Council and the City Boards and Commissions.
- Monitors changes in state and federal law and ensures each department is aware of, and complies with, those changes.
- Organizes the Charter Review Committee and prepares resulting propositions for the election ballot.
- Represents the City in all litigation and controversies, including Municipal Court cases.
- Prosecutes all cases before the Municipal Court.
- Prepares legal briefs and opinions.
- Provides support, including drafting, review and negotiation as necessary, of various contracts for professional and other services
- Reviews all meeting agendas and supporting materials to ensure compliance with applicable law.
- Prepares responses to public information requests pertaining to the Police Department.
- Prepares ordinances and resolutions that are considered by the Council
- Develops legal strategies.
- Drafts City ordinances.

LEGAL SERVICES

PERFORMANCE INDICATORS

PERFORMANCE MEASURE	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2017 ESTIMATE	FY 2018 GOAL
WORKLOAD MEASURES				
• Ordinances/Resolutions Reviewed or Prepared	233	280	280	280
• Legal Opinions Given	752	800	858	800
• Contracts/Forms Reviewed or Prepared	303	300	340	305
• Council, Board and Commission Meetings Attended	124	103	120	105
EFFICIENCY & EFFECTIVENESS MEASURES				
• % of Ordinances and Resolutions Reviewed/Prepared by the Deadline	100%	100%	100%	100%
• % of Legal Opinions Given by Deadline	100%	100%	100%	100%
• % of Legal Opinions Successfully Challenged	0%	0%	0%	0%
• % of Contract Provisions Successfully Challenged	0%	0%	0%	0%
• % of Contracts/Forms Reviewed by Deadline	100%	100%	100%	100%
• Council, Board, and Commission Meetings Missed	0%	0%	0%	0%

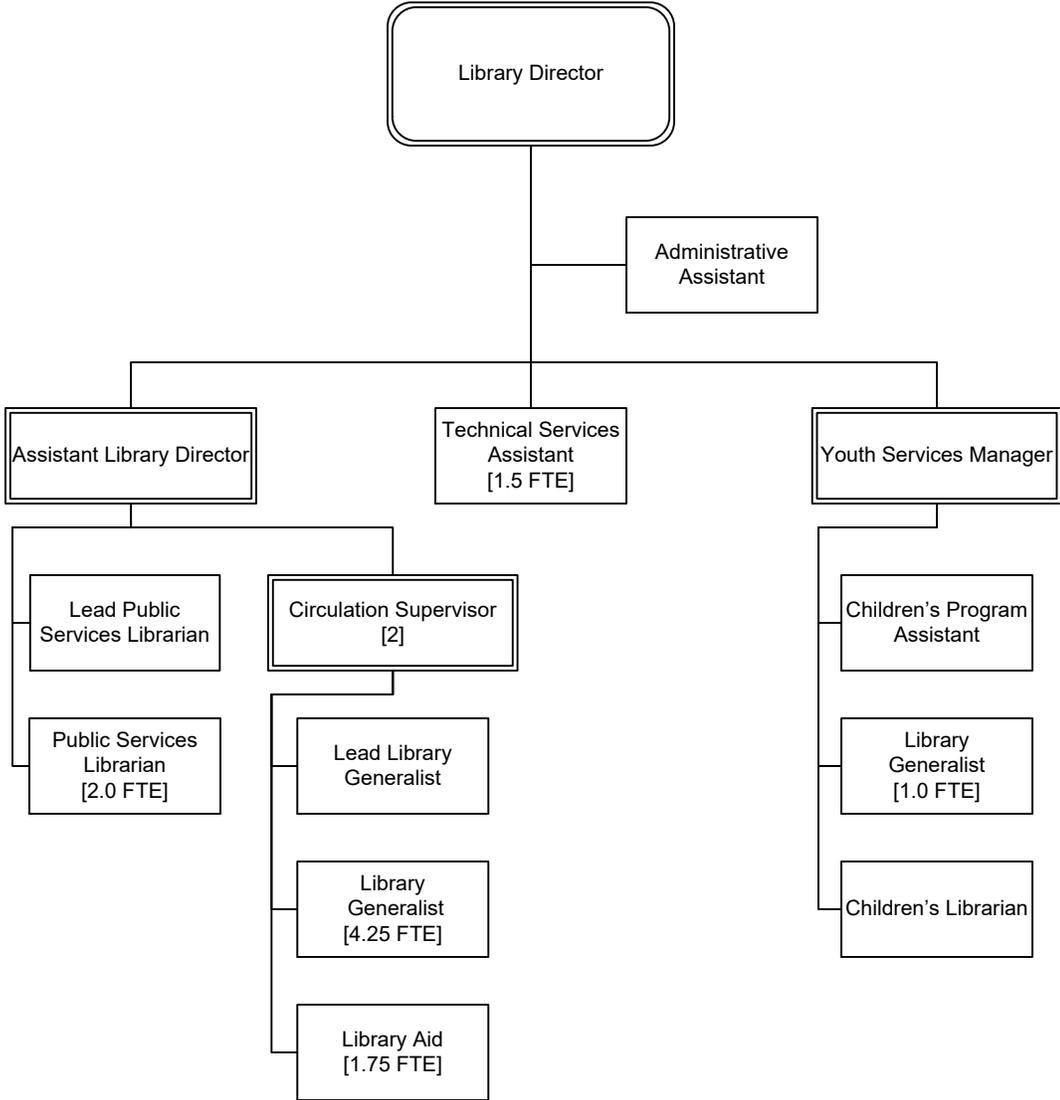
EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2017 PROJECTED	BUDGET ADJUSTMENTS	FY 2018 BUDGET
PERSONNEL SERVICES	\$ 396,787	\$ 460,168	\$ 450,168	\$ 109,671	\$ 569,839
MATERIALS AND SUPPLIES	1,892	3,121	3,121	2,444	5,565
OCCUPANCY	2,093	1,872	1,872	1,531	3,403
CONTRACTUAL SERVICES	205,159	204,210	204,210	(27,054)	177,156
OTHER CHARGES	11,744	17,202	17,202	1,340	18,542
TOTAL	\$ 617,675	\$ 686,573	\$ 676,573	\$ 134,358	\$ 820,931

PERSONNEL SUMMARY

POSITIONS	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2018 BUDGET
CITY ATTORNEY	1	1	1
ASSISTANT CITY ATTORNEY	1	1	2
LEGAL ASSISTANT	1	1	1
PROSECUTOR	1	1	1
TOTAL	4	4	5

LIBRARY



LIBRARY

DEPARTMENTAL MISSION STATEMENT

The Library promotes literacy and encourages lifelong learning for all members of the community by providing educational, informational, cultural and recreational resources.

DEPARTMENTAL VISION STATEMENT

The Vision of the Cedar Park Public Library is to be welcoming and user-friendly center of information in the community, where people can attend responsive programs and get relevant resources in various formats to improve the quality of their personal, professional or academic lives and leisure time and to expand their financial or business opportunities.

CUSTOMERS

- **INTERNAL:** The Library's internal customers are all city staff members, elected officials, appointed board and commission members, and Library Foundation and Friends of the Library members.
- **EXTERNAL:** The Library's external customers are citizens of Cedar Park and members from neighborhood communities who use our library, as well as vendors, volunteers, and service organizations within our community.
- **ULTIMATE:** Everyone in the community the Library serves has a potential interest in the Library's collection, programs, meeting spaces, and operations. These people support the Library as active or potential customers.

SERVICES PROVIDED

- Information and Research Services
- Educational, Informational, Recreational and Cultural Programs
- Collection Development of Fiction and Non-Fiction Materials
- Electronic Resources
- Circulation and Inter-Library Loan Services
- Cataloging and Classification Services
- Public Access Computers and Wireless Internet
- Community Meeting Rooms and Study Rooms

LIBRARY

PERFORMANCE INDICATORS

PERFORMANCE MEASURE	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2017 ESTIMATE	FY 2018 GOAL
WORKLOAD MEASURES				
• # of Library visits	284,357	300,000	276,063	285,000
• # of total Library material usage	689,427	725,000	605,937	610,000
• # of registered cardholders	12,322	13,000	12,782	13,000
• # of program attendees	48,258	47,500	54,331	55,000
• # of programs and special events	886	875	1,003	1,000
• # net items added to collection (after withdrawals)	1,223	2,000	2,250	2,500
• # of items in collection per capita	1.57	1.75	1.96	2.00
• Expenditure on Library collection per capita	\$1.73	\$1.50	\$2.42	\$2.35
• % of Library collection less than ten years old	52%	55%	55%	60%

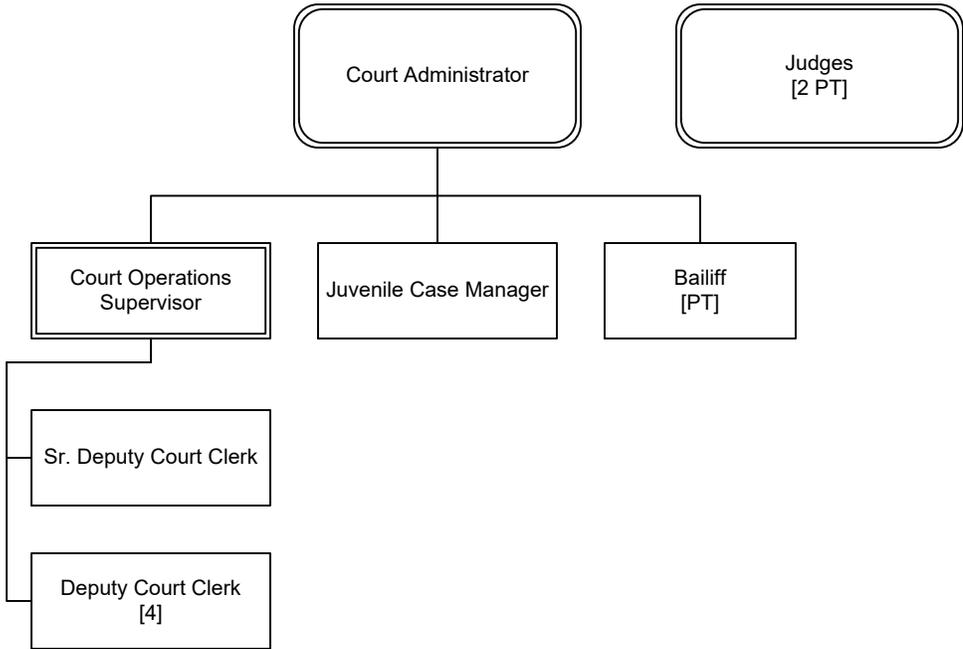
EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2017 PROJECTED	BUDGET ADJUSTMENTS	FY 2018 BUDGET
PERSONNEL SERVICES	\$ 950,874	\$ 1,032,819	\$ 1,022,819	\$ 80,608	\$ 1,113,427
MATERIALS AND SUPPLIES	92,311	31,671	30,653	(3,673)	27,998
MAINTENANCE	89,139	79,106	79,277	664	79,770
OCCUPANCY	63,980	67,315	64,040	1,216	68,531
CONTRACTUAL SERVICES	87,529	101,368	104,409	51,935	153,303
OTHER CHARGES	150,810	201,845	201,156	28,787	230,632
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	\$ 1,434,644	\$ 1,514,124	\$ 1,502,354	\$ 159,538	\$ 1,673,662

LIBRARY

PERSONNEL SUMMARY			
POSITIONS	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2018 BUDGET
LIBRARY DIRECTOR	1	1	1
ASSISTANT LIBRARY DIRECTOR	1	1	1
CIRCULATION SUPERVISOR	2	2	2
YOUTH SERVICES MANAGER	1	1	1
LEAD PUBLIC SERVICES LIBRARIAN	1	1	1
LIBRARIAN	1	1	2
CHILDREN'S PROGRAM ASSISTANT	1	1	1
LEAD LIBRARY GENERALIST	1	1	1
LIBRARY GENERALIST	5.25	5.25	5.25
TECHNICAL SERVICES ASSISTANT	1	1.5	1.5
ADMINISTRATIVE ASSISTANT	1	1	1
LIBRARIAN - PT	1	1	1
LIBRARY AID	1.75	1.75	1.75
TOTAL	19.00	19.50	20.50

MUNICIPAL COURT



MUNICIPAL COURT

DEPARTMENTAL MISSION STATEMENT

To administer timely justice with equality, fairness and integrity, through the use of efficient case flow management practices and the responsible use of resources.

DEPARTMENTAL VISION STATEMENT

To foster public trust and confidence in the Cedar Park Municipal Court by ensuring access, justice, and service for all, with integrity, excellence, and innovation.

CUSTOMERS

- **INTERNAL:** City Departments and staff; City Council; Police Department, boards and commissions; judges and court staff.
- **EXTERNAL:** Litigants, jurors, witnesses, victims, attorneys, parents, bondsmen, local business, local, state, and federal agencies, and the public in general.
- **ULTIMATE:** The court's ultimate customers are the residential and corporate citizens of Cedar Park, as their trust and belief in the local judicial system is largely based on their contact and experience in Municipal Court. This is because more people come into contact with Municipal Courts than all other courts combined in the State of Texas.

SERVICES PROVIDED

- | | |
|---|--|
| <ul style="list-style-type: none"> ● Docket/Caseflow Management ● Juvenile Case Processing ● Access to Court ● Informational Services | <ul style="list-style-type: none"> ● Mandatory Reporting ● Warrant Maintenance ● Compliance with Court Orders |
|---|--|

PERFORMANCE INDICATORS

PERFORMANCE MEASURE	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2017 ESTIMATE	FY 2018 GOAL
WORKLOAD MEASURES				
● # of Cases Filed	6,500	6,500	5,900	5,900
● # of Warrants Issued	1,800	1,800	1,500	1,000
● # of Warrants Cleared	1,500	1,500	1,500	1,000
● # of Contested Dockets (trial-related)	1,200	1,200	1,200	1,200
EFFICIENCY & EFFECTIVENESS MEASURES				
● Compliance Rates	65%	65%	60%	60%
● Juvenile Compliance Rates	92%	92%	90%	90%
● % of Initial Appearances Met	82%	82%	75%	82%
● Clearance Rates	97%	100%	110%	100%
● Trial Date Certainty	100%	90%	90%	90%

MUNICIPAL COURT

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2017 PROJECTED	BUDGET ADJUSTMENTS	FY 2018 BUDGET
PERSONNEL SERVICES	\$ 489,587	\$ 500,226	\$ 465,982	\$ 16,381	\$ 516,607
MATERIALS AND SUPPLIES	2,090	3,700	3,200	(185)	3,515
MAINTENANCE	8,223	10,000	10,000	-	10,000
OCCUPANCY	35,115	43,738	36,950	(5,776)	37,962
CONTRACTUAL SERVICES	5,389	8,715	4,911	22,592	31,307
OTHER CHARGES	24,713	36,080	16,888	1,950	38,030
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	\$ 565,118	\$ 602,459	\$ 537,931	\$ 34,962	\$ 637,421

PERSONNEL SUMMARY

POSITIONS	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2018 BUDGET
COURT ADMINISTRATOR	1	1	1
COURT OPERATIONS SUPERVISOR	1	1	1
SENIOR DEPUTY CLERK	1	1	1
DEPUTY COURT CLERK	4	4	4
JUVENILE CASE MANAGER	1	1	1
JUDGES	1	1	1
BAILIFF	0.5	0.5	0.5
TOTAL	9.5	9.5	9.5

GENERAL NON-DEPARTMENTAL

No Full-Time Positions

NON-DEPARTMENTAL

DEPARTMENTAL MISSION STATEMENT

The General Non-Departmental Department provides funding for City Hall operations, city-wide contractual costs, and employee related programs.

SERVICES PROVIDED

- This is an internal department that provides support for all departments.

DEPARTMENTAL TIE TO COUNCIL GOALS

- N/A

PERFORMANCE INDICATORS

PERFORMANCE MEASURE	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2017 ESTIMATE	FY 2018 GOAL
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- N/A

EXPENDITURE SUMMARY

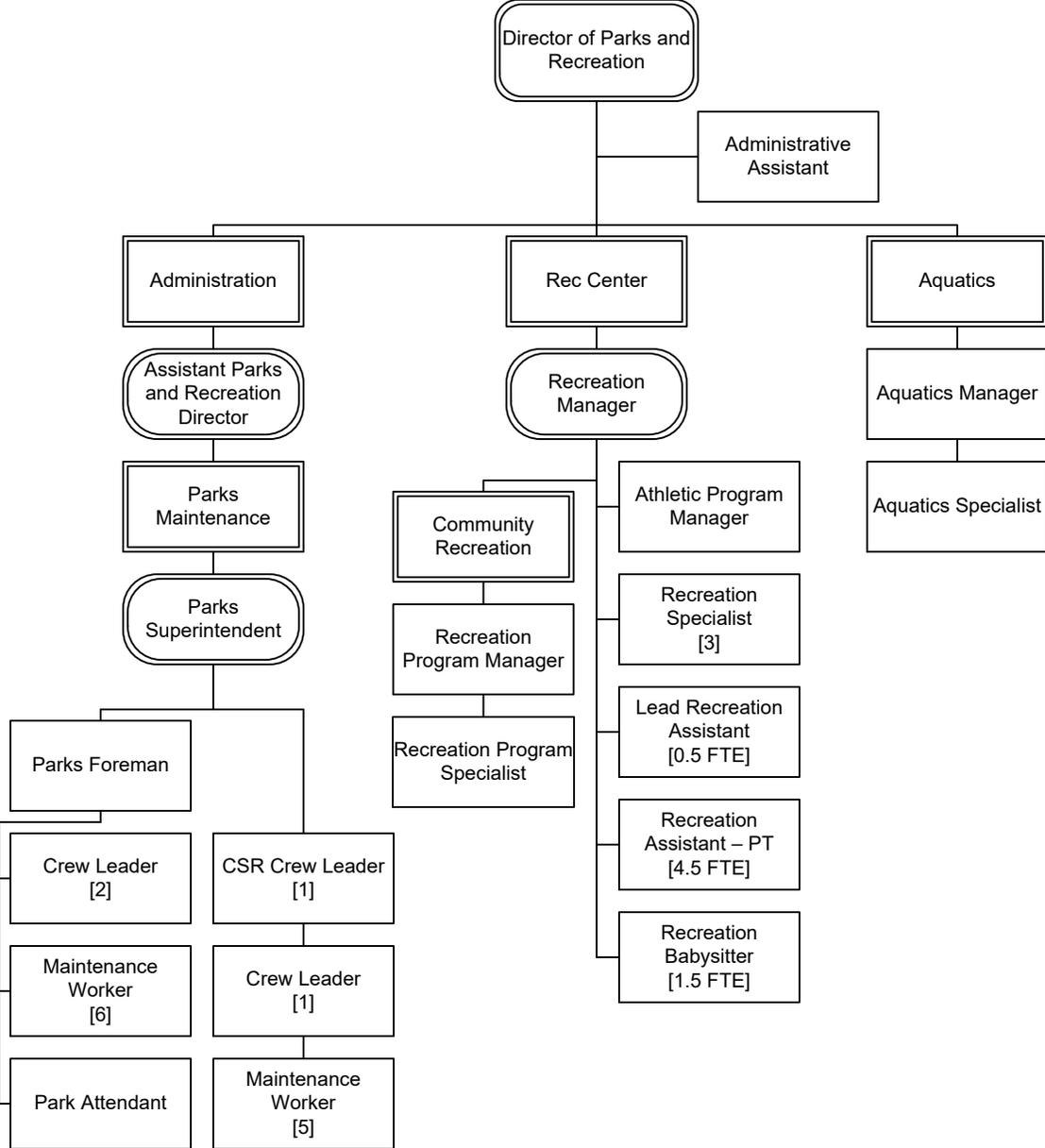
OBJECT CATEGORIES	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2017 PROJECTED	BUDGET ADJUSTMENTS	FY 2018 BUDGET
PERSONNEL SERVICES	\$ 119,668	\$ -	\$ -	\$ 45,000	\$ 45,000
MATERIALS AND SUPPLIES	22,426	20,804	20,804	(2,350)	18,454
MAINTENANCE	54,088	31,500	31,500	15,500	47,000
OCCUPANCY	81,325	101,725	101,725	(15,496)	86,229
CONTRACTUAL SERVICES	701,850	984,693	984,693	273,258	1,257,951
OTHER CHARGES	98,506	73,235	76,525	5,500	78,735
CAPITAL OUTLAY	-	-	-	-	-
CONTINGENCY	14,210	130,000	130,000	(30,000)	100,000
TRANSFERS	154,781	154,782	154,782	-	154,782
TOTAL	\$ 1,246,854	\$ 1,496,739	\$ 1,500,029	\$ 291,412	\$ 1,788,151

PERSONNEL SUMMARY

POSITIONS	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2018 BUDGET
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N/A

PARKS AND RECREATION



PARKS AND RECREATION - TOTAL

DEPARTMENTAL MISSION STATEMENT

The Cedar Park Parks and Recreation Department, with support from other City departments, will provide responsive, effective and efficient maintenance, operation and programming of our park land, sports fields, athletic facilities, recreation center, aquatic facilities and recreational activities and events for all area residents.

DEPARTMENTAL VISION STATEMENT

The Parks and Recreation Department has a vision for the future that includes providing an even broader variety of high quality recreational opportunities for our residents. The department would also like to attract a larger number of visitors from outside the community to come and experience the natural beauty and hospitality of our community.

CUSTOMERS

- INTERNAL:** Our internal customers include the employees in all other city departments. The Parks and Recreation Department provides facilities and events that are open to all city employees. Whether it is being on a softball team playing at Brushy Creek Sports Park or attending an HR meeting at the Recreation Center Community Rooms, we seek to partner with all departments in the spirit of cooperation and teamwork.
- **EXTERNAL:** The Parks and Recreation Department's external customers include a wide variety of people that live in our city limits, service areas and beyond. Outdoor and indoor recreation in Cedar Park includes everyone from the small children enrolled in swim lessons at Milburn Pool to the adult tennis leagues at Nelson Ranch Park. Couples casually listening to summer concerts and the men competing in the adult basketball leagues are also a part of those we serve.
- ULTIMATE:** The Parks and Recreation Department's ultimate customers include those citizens in the Central Texas area that have the opportunity to view Cedar Park's well maintained landscapes in our parks and along roadways. Continuing to pursue the goal of corridor beautification will provide a welcome feeling to our out-of-town visitors. Ultimate customers also include those residents who see an increase in their home values as a result of living near a well maintained park.

SERVICES PROVIDED

- Community Events and Parades
- Kids Summer Day Camp
- Outdoor Concerts
- Recreation Center
- Swimming Pools and Splash pad
- Summer Swim Lesson Programs
- Fitness Programs
- Athletic Fields and Facilities
- Park Maintenance and Mowing
- Roadway Median Mowing
- Hike and Bike Trails
- Pavilion and Facility Rentals
- Youth Sports Leagues
- Athletic Tournaments
- Online Registration
- Volunteer Opportunities
- Senior Citizen Programs
- Youth Playgrounds
- Cave Preserve Parks
- Skate Park
- Dog Park
- Bike Park

PARKS AND RECREATION - TOTAL

PERFORMANCE INDICATORS

PERFORMANCE MEASURE	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2017 ESTIMATE	FY 2018 GOAL
WORKLOAD MEASURES				
• # of Park Facility Rentals	2,100	2,200	2,400	2,500
• Avg Daily Attendance at Park Facilities	4,500	4,800	4,800	5,000
• Recreation Center Memberships Sold	5,800	6,200	6,400	6,800
• Attendance at Community Events	41,800	45,000	45,000	50,000
• # of Children Attending Camp Timberwolf	1,030	1,040	1,040	1,040
• Aquatic facilities operated/maintained	4	4	4	4
• Tree Preservation & Landscape plans reviewed	42	45	48	54
EFFICIENCY & EFFECTIVENESS MEASURES				
• Mowing and Edging Schedule Efficiency	1	85.0%	85.0%	90.0%
• Recreation Center Memberships Retained	55.0%	60.0%	55.0%	60.0%
• Recreation Center Annual Cost Recovery	65.0%	68.0%	65.0%	70.0%
• Aquatics Cost Recovery	85.0%	78.0%	78.0%	80.0%
• Vendors at Community Events	99	99	125	150
• Event Sponsors	20	20	25	30
• Camp Timberwolf Cost Recovery	125.0%	117.0%	117.0%	117.0%
• Developed Acreage per Maintenance Employee	32	32	32	32

PARKS AND RECREATION - TOTAL

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2017 PROJECTED	BUDGET ADJUSTMENTS	FY 2018 BUDGET
PERSONNEL SERVICES	\$ 1,864,372	\$ 2,234,434	\$ 2,301,608	\$ 146,841	\$ 2,381,275
MATERIALS AND SUPPLIES	205,620	221,577	229,923	(8,190)	213,387
MAINTENANCE	230,919	294,449	367,499	(23,900)	270,549
OCCUPANCY	314,114	313,029	322,888	14,627	327,656
CONTRACTUAL SERVICES	374,850	500,590	487,048	(2,968)	497,622
OTHER CHARGES	137,309	208,723	212,870	4,690	213,413
CAPITAL OUTLAY	-	-	47,000	-	-
TRANSFERS	-	-	58,000	-	-
TOTAL	\$ 3,127,184	\$ 3,772,802	\$ 4,026,836	\$ 131,100	\$ 3,903,902

PERSONNEL SUMMARY			
POSITIONS	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2018 BUDGET
DIRECTOR OF PARKS AND RECREATION	1	1	1
ASSISTANT DIRECTOR OF PARKS AND RECREATION	1	1	1
ADMINISTRATIVE ASSISTANT	1	1	1
PARKS SUPERINTENDENT	1	1	1
PARKS FOREMAN	1	1	1
CREW LEADER	4	4	4
MAINTENANCE WORKER	11	11	11
PARKS ATTENDANT	1	1	1
SEASONAL MAINTENANCE WORKER	0.5	0.5	0.5
RECREATION MANAGER	1	1	1
ATHLETIC PROGRAM MANAGER	1	1	1
RECREATION SPECIALIST	3	3	3
LEAD RECREATION ASSISTANT	0.5	0.5	0.5
RECREATION ASSISTANT - PT	4	4	4
AQUATICS MANAGER	1	1	1
AQUATICS SPECIALIST	1	1	1
RECREATION PROGRAM MANAGER	1	1	1
RECREATION PROGRAM SPECIALIST	1	1	1
TOTAL	35	35	35

PARKS AND RECREATION - ADMINISTRATION

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2017 PROJECTED	BUDGET ADJUSTMENTS	FY 2018 BUDGET
PERSONNEL SERVICES	\$ 421,368	\$ 397,648	\$ 291,303	\$ (104,807)	\$ 292,841
MATERIALS AND SUPPLIES	11,957	19,767	8,600	(11,030)	8,737
MAINTENANCE	(47)	250	250	-	250
OCCUPANCY	10,860	12,841	12,521	9,173	22,014
CONTRACTUAL SERVICES	64,869	68,535	75,004	8,918	77,453
OTHER CHARGES	70,173	70,352	68,832	(350)	70,002
CAPITAL OUTLAY	-	-	-	-	-
TRANSFER	-	58,000	58,000	(58,000)	-
TOTAL	\$ 579,180	\$ 627,393	\$ 514,510	\$ (156,096)	\$ 471,297

PERSONNEL SUMMARY

POSITIONS	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2018 BUDGET
DIRECTOR OF PARKS AND RECREATION	1	1	1
ASSISTANT DIRECTOR OF PARKS AND RECREATION	1	1	1
ADMINISTRATIVE ASSISTANT	1	1	1
TOTAL	3	3	3

PARKS AND RECREATION - PARK OPERATIONS

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2017 PROJECTED	BUDGET ADJUSTMENTS	FY 2018 BUDGET
PERSONNEL SERVICES	\$ 736,929	\$ 947,378	\$ 951,985	\$ 42,232	\$ 989,610
MATERIALS AND SUPPLIES	53,591	74,700	78,413	(8,280)	66,420
MAINTENANCE	115,389	102,081	99,081	(1,500)	100,581
OCCUPANCY	90,233	73,110	83,410	10,628	83,738
CONTRACTUAL SERVICES	186,306	214,211	214,200	4,747	218,958
OTHER CHARGES	14,952	19,710	19,610	1,500	21,210
CAPITAL OUTLAY	-	47,000	47,000	(47,000)	-
TOTAL	\$ 1,197,400	\$ 1,478,190	\$ 1,493,699	\$ 2,327	\$ 1,480,517

PERSONNEL SUMMARY			
POSITIONS	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2018 BUDGET
PARKS SUPERINTENDENT	1	1	1
PARKS FOREMAN	1	1	1
CREW LEADER	4	4	4
MAINTENANCE WORKER	11	11	11
PARKS ATTENDANT	1	1	1
SEASONAL MAINTENANCE WORKER	0.5	0.5	0.5
TOTAL	18.5	18.5	18.5

PARKS AND RECREATION - RECREATION CENTER

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2017 PROJECTED	BUDGET ADJUSTMENTS	FY 2018 BUDGET
PERSONNEL SERVICES	\$ 362,535	\$ 346,717	\$ 400,693	\$ 83,764	\$ 430,481
MATERIALS AND SUPPLIES	32,287	29,050	29,050	(650)	28,400
MAINTENANCE	86,187	89,168	129,168	(2,104)	87,064
OCCUPANCY	118,967	135,267	134,167	(9,439)	125,828
CONTRACTUAL SERVICES	152,917	197,213	177,213	(14,196)	183,017
OTHER CHARGES	4,170	9,259	6,259	(250)	9,009
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	\$ 757,062	\$ 806,674	\$ 876,550	\$ 57,125	\$ 863,799

PERSONNEL SUMMARY

POSITIONS	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2018 BUDGET
RECREATION MANAGER	1	1	1
ATHLETIC PROGRAM MANAGER	1	1	1
RECREATION SPECIALIST	3	3	3
LEAD RECREATION ASSISTANT	0.5	0.5	0.5
RECREATION ASSISTANT - PT	4	4	4
TOTAL	9.5	9.5	9.5

PARKS AND RECREATION - AQUATICS

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2017 PROJECTED	BUDGET ADJUSTMENTS	FY 2018 BUDGET
PERSONNEL SERVICES	\$ 442,953	\$ 449,431	\$ 455,629	\$ 6,967	\$ 456,398
MATERIALS AND SUPPLIES	57,811	40,805	46,805	2,086	42,891
MAINTENANCE	90,588	144,554	138,500	(62,400)	82,154
OCCUPANCY	84,823	90,264	91,243	3,788	94,052
CONTRACTUAL SERVICES	19,580	19,548	19,548	(2,340)	17,208
OTHER CHARGES	3,528	2,945	5,004	3,790	6,735
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	\$ 699,283	\$ 747,547	\$ 756,729	\$ (48,109)	\$ 699,438

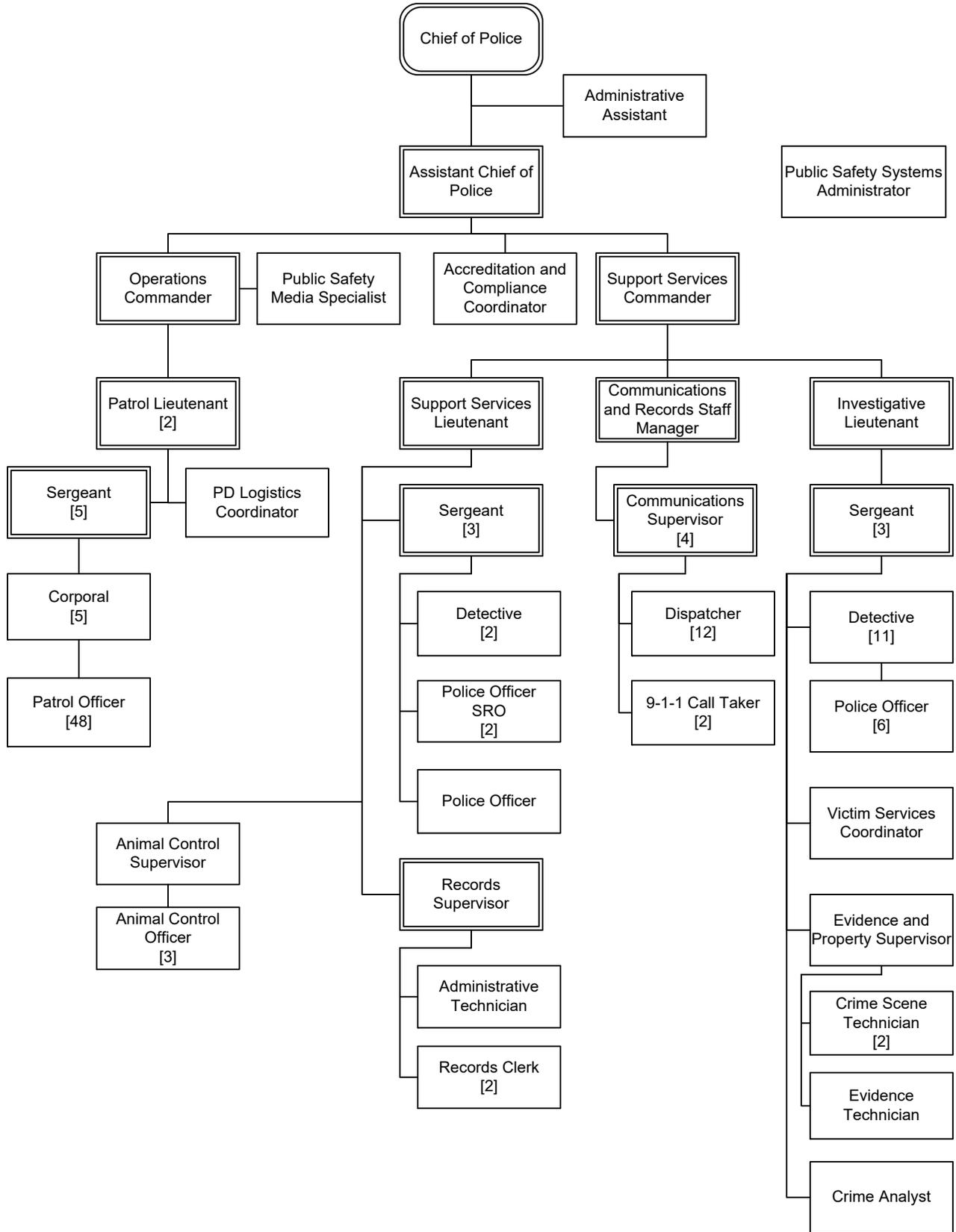
PERSONNEL SUMMARY			
POSITIONS	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2018 BUDGET
AQUATICS MANAGER	1	1	1
AQUATICS SPECIALIST	1	1	1
TOTAL	2	2	2

PARKS AND RECREATION - COMMUNITY RECREATION

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2017 PROJECTED	BUDGET ADJUSTMENTS	FY 2018 BUDGET
PERSONNEL SERVICES	\$ 192,787	\$ 210,434	\$ 201,997	\$ 1,511	\$ 211,945
MATERIALS AND SUPPLIES	45,726	68,355	67,055	(1,416)	66,939
MAINTENANCE	13	500	500	-	500
OCCUPANCY	834	1,547	1,547	477	2,024
CONTRACTUAL SERVICES	1,083	1,083	1,083	(97)	986
OTHER CHARGES	89,903	106,457	113,165	-	106,457
TOTAL	\$ 330,345	\$ 388,376	\$ 385,347	\$ 475	\$ 388,851

PERSONNEL SUMMARY			
POSITIONS	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2018 BUDGET
RECREATION PROGRAM MANAGER	1	1	1
RECREATION PROGRAM SPECIALIST	1	1	1
TOTAL	2	2	2

POLICE



POLICE SERVICES- TOTAL

DEPARTMENTAL MISSION STATEMENT

The mission of the Cedar Park Police Department is to enhance the quality of life in the City of Cedar Park through a proactive and professional level of police service; to maintain a strong commitment of excellence; to ensure safety through integrity, trust and accountability; to treat all persons with respect, dignity and equality, and to build partnerships with the community to meet current and future challenges. Animal Control is included in the Cedar Park Police Department.

CORE VALUES

- Life
- Integrity
- Service
- Excellence
- Law
- Accountability
- Community Partnerships

DEPARTMENTAL VISION STATEMENT

The vision of the Cedar Park Police Department is to enhance professionalism through excellence, working in partnership with our community to make Cedar Park one of the safest cities in Texas. We strive to make Cedar Park a community where our residents feel safe, and are safe, with a high quality of life in which to live, work and play.

CUSTOMERS

- **INTERNAL:** Sworn personnel, Non-sworn support personnel, volunteers, other city departments, city employees, and City Council Members.
- **EXTERNAL:** Community at large, visitors and tourists, victims, complainants, criminals, traffic violators, criminal justice system agencies, law enforcement agencies, approved vendors.
- **ULTIMATE:** The members of our community who are being served, protected, and who enjoy a high quality of life in which to live, work and play.

SERVICES PROVIDED

- Routine Patrol Services
- Law Enforcement
- Criminal Investigation
- Traffic Enforcement
- Response to Calls for Service
- Collision Investigation
- Arrests of Criminal Suspects
- Special Events/Crowd Control
- Enforcement of Animal Control Ordinances
- Pet Licensing
- Traffic Direction and Control
- Public Safety Communication, Dispatching
- Report and Record Management
- Evidence and Property Control
- Community Services
- Crime Prevention
- First Response to Criminal Incidents
- Animal Cruelty Investigations
- Emergency Response to Injured Animals
- Field Return and Impounded Animals

POLICE SERVICES- TOTAL

PERFORMANCE INDICATORS

PERFORMANCE MEASURE	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2017 ESTIMATE	FY 2018 GOAL
WORKLOAD MEASURES				
● Part I Crimes Reported	1,645	1,500	1,714	1,844
● Traffic Enforcement Contacts	21,476	9,500	20,964	20,975
● Traffic Enforcement Violations Issued	5,323	6,000	4,873	5,020
● Felony Charges	621	500	753	828
● Misdemeanor Charges	2,054	2,000	1,925	1,975
● Calls for Animal Control services	3,728	3,100	4,100	4,150
● Impounded animals	759	600	830	850
● Animal Control Citations issued	56	120	45	50
● Animal Control Warnings issued	1,191	1,250	1,140	1,175
● Registration	658	750	625	650
● Open Records Requests	1,457	1,300	1,550	1,650
EFFICIENCY & EFFECTIVENESS MEASURES				
● Emergency call average response time in minutes	6.50	6.40	6.53	6.40
● Non-emergency call average response time in minutes	10.45	9.15	9.88	9.50
● % of emergency calls within the response time of 5 minutes or less	50.43%	50.0%	49.7%	50.0%
● Crime Rate of under 2,000 index crimes per 100,000 population	<2000	<2000	<2000	<2000
● Clearance rate of Part 1 Offenses	39.3%	40.0%	32.4%	35.0%
● Field Release of Impounded Animals prior to being transported to the Shelter	580	450	650	650

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2017 PROJECTED	BUDGET ADJUSTMENTS	FY 2018 BUDGET
PERSONNEL SERVICES	\$ 8,175,596	\$ 10,836,418	\$ 10,501,561	\$ 1,028,263	\$ 11,864,681
MATERIALS AND SUPPLIES	487,143	636,719	638,601	(152,777)	483,943
MAINTENANCE	183,096	207,350	219,591	(5,300)	202,050
OCCUPANCY	208,370	237,377	229,086	8,251	245,628
CONTRACTUAL SERVICES	1,276,592	2,053,867	2,060,978	(475,146)	1,578,721
OTHER CHARGES	255,036	402,178	410,055	20,297	422,475
CAPITAL OUTLAY	121,704	47,000	224,256	62,700	109,700
TRANSFERS	567,702	-	-	-	-
TOTAL	\$ 11,275,238	\$ 14,420,909	\$ 14,284,128	\$ 486,288	\$ 14,907,197

POLICE SERVICES- TOTAL

PERSONNEL SUMMARY			
POSITIONS	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2018 BUDGET
CIVIL SERVICE			
ASSISTANT POLICE CHIEF	1	1	1
COMMANDER	2	2	2
LIEUTENANT	4	4	4
SERGEANT	10	10	11
CORPORAL/DETECTIVE	18	18	18
POLICE OFFICER	53	55	57
CIVIL SERVICE TOTAL	88	90	93
NON-CIVIL SERVICE			
POLICE CHIEF	1	1	1
PUBLIC SAFETY MEDIA SPECIALIST	1	1	1
SYSTEMS ADMINISTRATOR	1	1	1
ADMINISTRATIVE ASSISTANT	1	1	1
COMM. AND RECORDS STAFF MANAGER	1	1	1
COMMUNICATIONS SUPERVISOR	4	4	4
DISPATCHER	12	12	12
9-1-1 CALL TAKER	1	1	2
RECORDS SUPERVISOR	1	1	1
RECORDS CLERK	2	2	2
ADMINISTRATIVE TECHNICIAN	1	1	1
EVIDENCE AND PROPERTY SUPERVISOR	1	1	1
CRIME SCENE EVIDENCE TECHNICIAN	2	3	3
CRIME ANALYST	1	1	1
MANAGEMENT ANALYST	1	1	1
PD LOGISTICS COORDINATOR	1	1	1
ANIMAL CONTROL SUPERVISOR	1	1	1
ANIMAL CONTROL OFFICER	3	3	3
VICTIM SERVICES COORDINATOR	1	1	1
NON-CIVIL SERVICE TOTAL	37	38	39
TOTAL	125	128	132

POLICE - ADMINISTRATION

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2017 PROJECTED	BUDGET ADJUSTMENTS	FY 2018 BUDGET
PERSONNEL SERVICES	\$ 1,172,358	\$ 1,313,020	\$ 1,686,551	\$ 640,444	\$ 1,953,464
MATERIALS AND SUPPLIES	34,746	54,752	47,479	(17,189)	37,563
MAINTENANCE	87,746	55,500	66,391	-	55,500
OCCUPANCY	219,890	207,332	207,032	17,450	224,782
CONTRACTUAL SERVICES	120,215	135,923	135,923	58,183	194,106
OTHER CHARGES	102,030	111,959	113,314	(248)	111,712
CAPITAL OUTLAY	-	-	-	-	-
TRANSFERS	450,000	-	-	-	-
TOTAL	\$ 1,736,984	\$ 1,878,486	\$ 2,256,690	\$ 698,641	\$ 2,577,127

PERSONNEL SUMMARY			
POSITIONS	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2018 BUDGET
CIVIL SERVICE			
ASSISTANT POLICE CHIEF	1	1	1
COMMANDER	2	2	2
LIEUTENANT	4	4	4
CIVIL SERVICE TOTAL	7	7	7
NON-CIVIL SERVICE			
POLICE CHIEF	1	1	1
ADMINISTRATIVE ASSISTANT	1	1	1
SYSTEMS ADMINISTRATOR	1	1	1
NON-CIVIL SERVICE TOTAL	3	3	3
TOTAL	10	10	10

POLICE - OPERATIONS

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2017 PROJECTED	BUDGET ADJUSTMENTS	FY 2018 BUDGET
PERSONNEL SERVICES	\$ 5,240,970	\$ 5,994,294	\$ 5,194,312	\$ (249,743)	\$ 5,744,551
MATERIALS AND SUPPLIES	203,512	342,266	348,411	(16,812)	325,454
MAINTENANCE	109,524	134,500	134,500	2,000	136,500
OCCUPANCY	8,007	11,288	11,288	(2,203)	9,085
CONTRACTUAL SERVICES	568,317	594,173	594,173	90,022	684,195
OTHER CHARGES	161,302	158,586	159,504	8,915	167,501
CAPITAL OUTLAY	46,465	47,000	181,821	700	47,700
TOTAL	\$ 6,338,096	\$ 7,282,107	\$ 6,624,009	\$ (167,121)	\$ 7,114,986

PERSONNEL SUMMARY			
POSITIONS	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2018 BUDGET
CIVIL SERVICE			
SERGEANT	7	7	7
CORPORAL/DETECTIVE	6	6	6
POLICE OFFICER	51	53	55
CIVIL SERVICE TOTAL	64	66	68
NON-CIVIL SERVICE	0	0	0
NON-CIVIL SERVICE TOTAL	0	0	0
TOTAL	64	66	68

POLICE - COMMUNICATIONS AND RECORDS

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2017 PROJECTED	BUDGET ADJUSTMENTS	FY 2018 BUDGET
PERSONNEL SERVICES	\$ 1,064,049	\$ 1,100,521	\$ 1,125,130	\$ 168,728	\$ 1,269,249
MATERIALS AND SUPPLIES	10,626	69,000	69,435	(61,300)	7,700
MAINTENANCE	503	1,000	1,000	-	1,000
OCCUPANCY	610	-	314	636	636
CONTRACTUAL SERVICES	407,461	435,739	439,243	29,073	464,812
OTHER CHARGES	28,020	25,939	27,629	1,467	27,406
CAPITAL OUTLAY	13,565	-	-	-	-
TOTAL	\$ 1,524,834	\$ 1,632,199	\$ 1,662,751	\$ 138,604	\$ 1,770,803

PERSONNEL SUMMARY			
POSITIONS	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2018 BUDGET
CIVIL SERVICE			
N/A	0	0	0
CIVIL SERVICE TOTAL	0	0	0
NON-CIVIL SERVICE			
COMM. AND RECORDS STAFF MANAGER	1	1	1
COMMUNICATIONS SUPERVISOR	4	4	4
DISPATCHER	12	12	12
9-1-1 CALL TAKER	1	1	2
RECORDS SUPERVISOR	1	1	1
RECORDS CLERK	2	2	2
ADMINISTRATIVE TECHNICIAN	1	1	1
NON-CIVIL SERVICE TOTAL	22	22	23
TOTAL	22	22	23

POLICE - SUPPORT

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2017 PROJECTED	BUDGET ADJUSTMENTS	FY 2018 BUDGET
PERSONNEL SERVICES	\$ 1,874,744	\$ 2,245,215	\$ 2,295,256	\$ 447,684	\$ 2,692,899
MATERIALS AND SUPPLIES	85,593	141,646	148,329	(43,138)	98,508
MAINTENANCE	3,231	12,300	13,600	(7,300)	5,000
OCCUPANCY	8,519	17,221	8,916	(7,627)	9,594
CONTRACTUAL SERVICES	107,641	110,912	114,519	(46,431)	64,481
OTHER CHARGES	96,933	91,464	97,773	8,592	100,056
CAPITAL OUTLAY	33,240	-	42,435	62,000	62,000
TOTAL	\$ 2,209,900	\$ 2,618,758	\$ 2,720,828	\$ 413,780	\$ 3,032,538

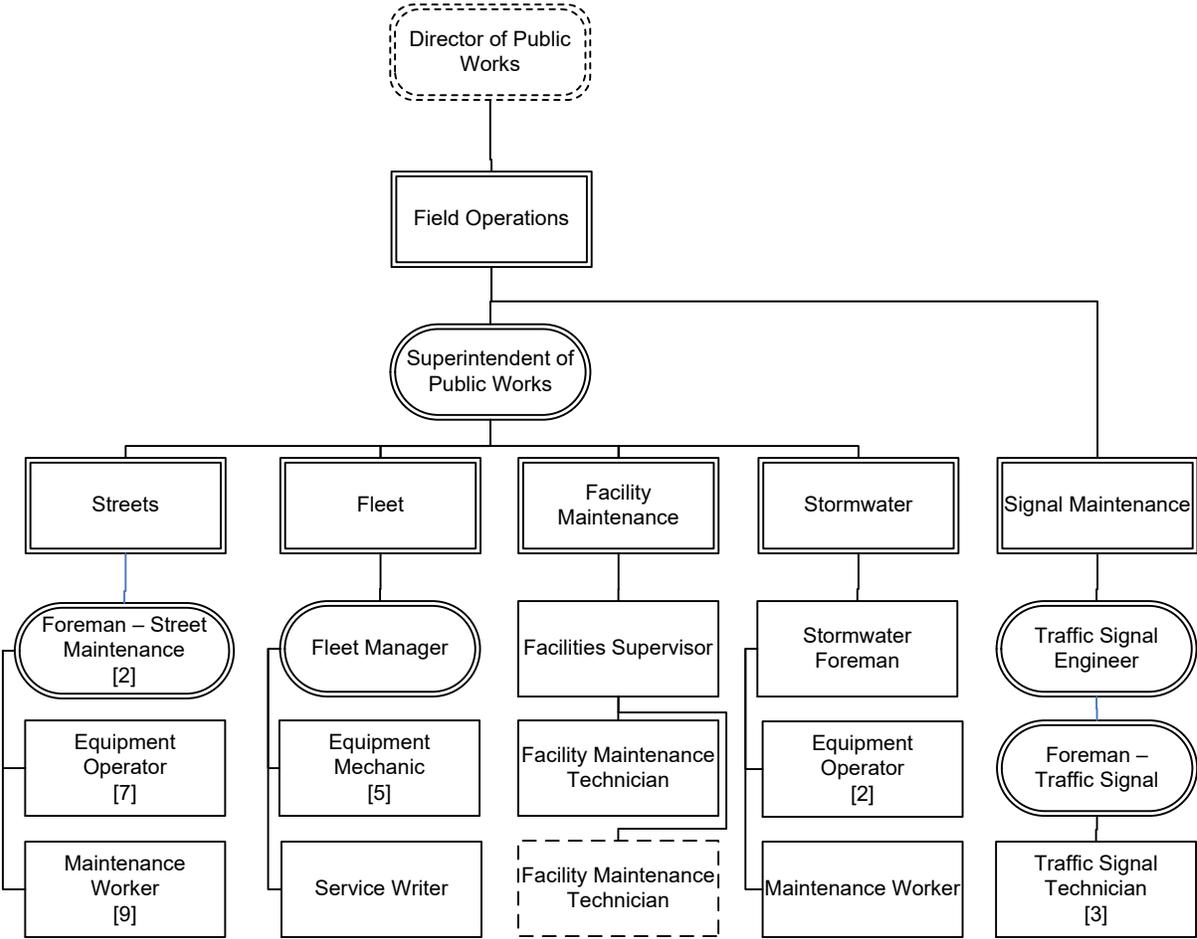
PERSONNEL SUMMARY			
POSITIONS	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2018 BUDGET
CIVIL SERVICE			
SERGEANT	3	3	4
CORPORAL/DETECTIVE	12	12	12
POLICE OFFICER	2	2	2
CIVIL SERVICE TOTAL	17	17	18
NON-CIVIL SERVICE			
EVIDENCE AND PROPERTY SUPERVISOR	1	1	1
PUBLIC SAFETY MEDIA SPECIALIST	1	1	1
CRIME SCENE EVIDENCE TECHNICIAN	2	3	3
CRIME ANALYST	1	1	1
MANAGEMENT ANALYST	1	1	1
PD LOGISTICS COORDINATOR	1	1	1
VICTIM SERVICES COORDINATOR	1	1	1
NON-CIVIL SERVICE TOTAL	8	9	9
TOTAL	25	26	27

POLICE - ANIMAL CONTROL

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2017 PROJECTED	BUDGET ADJUSTMENTS	FY 2018 BUDGET
PERSONNEL SERVICES	\$ 179,559	\$ 196,658	\$ 200,312	\$ 7,860	\$ 204,518
MATERIALS AND SUPPLIES	9,505	29,055	24,947	(14,338)	14,718
MAINTENANCE	6,592	4,050	4,100	-	4,050
OCCUPANCY	1,300	1,536	1,536	(5)	1,531
CONTRACTUAL SERVICES	160,282	777,120	777,120	(605,994)	171,126
OTHER CHARGES	6,412	14,230	11,835	1,570	15,800
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	\$ 363,650	\$ 1,022,649	\$ 1,019,850	\$ (610,906)	\$ 411,743

PERSONNEL SUMMARY			
POSITIONS	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2018 BUDGET
CIVIL SERVICE			
N/A	0	0	0
CIVIL SERVICE TOTAL	0	0	0
NON-CIVIL SERVICE			
ANIMAL CONTROL SUPERVISOR	1	1	1
ANIMAL CONTROL OFFICER	3	3	3
NON-CIVIL SERVICE TOTAL	4	4	4
TOTAL	4	4	4

PUBLIC WORKS – GENERAL FUND



PUBLIC WORKS - TOTAL

DEPARTMENTAL MISSION STATEMENT

The Field Operations Department Mission is to provide quality maintenance to the transportation and drainage infrastructure in the right-of-way in a responsible and efficient manner for the benefit of the City. The department also provides fleet maintenance services to the City's rolling assets and conducts the operations and maintenance of traffic signals.

DEPARTMENTAL VISION STATEMENT

The Field Operations Department Vision within the next three years is to add three (3) new FTEs to increase right-of-way maintenance and transportation infrastructure efforts in accordance with the Manual of Uniform Traffic Control Devices (MUTCD), pavement management plan, technical criteria manuals and standard engineering practices. The department also intends to certify two additional mechanics as Emergency Vehicle Technicians.

CUSTOMERS

- **INTERNAL:** City staff use city streets, traffic signals, street lights, vehicles, and equipment.
- **EXTERNAL:** External customers for the Field Operations Department are primarily the public including residents of the community, businesses, and visitors to Cedar Park.
- **ULTIMATE:** As is the case with most public service functions, the Field Operations Department ultimate customer is the city residents and traveling public.

SERVICES PROVIDED

- Patch potholes and utility cuts
- Install and maintain street signs and pavement markings.
- Inspect and perform necessary repairs to City sidewalks.
- Repair base failures and damage caused by water lines breaks
- De-Ice/Sand bridges and roads for ice preparation
- Traffic Signal Maintenance
- Traffic Signal Telemetry
- Operates (Future) Traffic Management Center
- Maintains Street Lights
- Responds 24/7 to signals in flash
- Trouble Shoot Malfunctioning Components
- Perform repairs/maintenance of vehicles and equipment
- Keep maintenance/repair records on vehicles and equipment.
- Order gas, diesel fuel and oil and report the usage for City units.
- Crack sealing of streets
- Reconstruct streets to upgrade driving surface and drainage
- Repair street driving surface for seal coatings.
- Provide on-call services to address emergency repairs after-hours
- Purchase and sell civilian vehicles and equipment
- Implement PE-sealed timing plans
- Maintain Pedestrian Crossings
- Maintain School Zone warning devices
- Maintain utility telemetry system
- Maintain wireless backhaul network
- Maintain Coordination plan timing clocks
- Provide mobile or field repairs services.

PUBLIC WORKS - TOTAL

PERFORMANCE INDICATORS

PERFORMANCE MEASURE	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2017 ESTIMATE	FY 2018 GOAL
WORKLOAD MEASURES				
• # of center street lane miles	272	272	280	282
• # of signals owned/maintained	17	18 / 53	19 / 55	20 / 56
# of streetlights	4010	4,040	4,114	4,150
• # of lane miles crack sealed	43	80	191	200
• Sq Ft of Asphalt repairs	8,600	8,000	13,173	13,500
• # of sidewalks repairs	131	110	134	130
• # of Cedar Park signals maintained	52	53	55	56
• # of signal inspections	72	72	55	56
• # of signal work orders	190	425	503	500
• signal malfunctions investigated	100	100	61	55
• # of street light repairs	421	600	400	400
• # of fleet work orders	1006	1,100	1,022	1,020
• # of vehicles maintained	240	240	252	260
• # of pieces of equipment maintained	138	138	143	150
EFFICIENCY & EFFECTIVENESS MEASURES				
• # of miles streets swept per year	1,555	1,500	1,600	1,600
• Avg # of hours to correct signal detection repair	2	2	2	2
• Avg # of days to repair streetlight	10	10	10	10
• % of street light inspections performed quarterly	100	100	100	100
• % of signals given quarterly maint.	100	100	100	100
• Avg # of days to process fleet work orders	2.5	2	2.0	2
• Avg # of days to process facility maint. work order	1	1	1	1
• Avg # of days a police car is out of service	3	3	3	2
• Avg # of days a Fire Truck is out of service	8	8	6	6

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2017 PROJECTED	BUDGET ADJUSTMENTS	FY 2018 BUDGET
PERSONNEL SERVICES	\$ 1,304,372	\$ 2,144,380	\$ 2,058,590	\$ 147,539	\$ 2,291,919
MATERIALS AND SUPPLIES	583,789	974,917	936,100	(31,407)	943,510
MAINTENANCE	396,253	443,256	427,460	(1,175)	442,081
OCCUPANCY	494,305	545,200	543,600	(12,840)	532,360
CONTRACTUAL SERVICES	165,455	343,747	328,958	135,180	478,927
OTHER CHARGES	49,542	78,525	59,175	(1,610)	76,915
CAPITAL OUTLAY	24,486	231,500	390,000	98,500	330,000
TRANSFERS-OUT	463,000	-	-	-	-
TOTAL	\$ 3,481,202	\$ 4,761,525	\$ 4,743,882	\$ 334,187	\$ 5,095,712

PUBLIC WORKS - TOTAL

PERSONNEL SUMMARY			
POSITIONS	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2018 BUDGET
SUPERINTENDENT OF PUBLIC WORKS	1	1	1
FOREMAN - STREETS	2	2	2
CREW LEADER	1	1	1
EQUIPMENT OPERATOR	6	6	6
MAINTENANCE WORKER	7	7	9
TRAFFIC SIGNAL ENGINEER	1	1	1
FOREMAN - TRAFFIC SIGNAL	1	1	1
TRAFFIC SIGNAL TECHNICIAN I/II	0	3	3
FLEET MANAGER	1	1	1
SERVICE WRITER	0	0	1
EQUIPMENT MECHANIC I/II	6	6	5
FACILITY MAINTENANCE COORDINATOR	1	1	1
FACILITY MAINTENANCE TECHNICIAN	1	1	1
DRAINAGE FOREMAN	0	1	1
DRAINAGE EQUIPMENT OPERATOR	0	1	2
DRAINAGE MAINTENANCE WORKER	0	1	2
TOTAL	28	34	38

PUBLIC WORKS - STREET MAINTENANCE

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2017 PROJECTED	BUDGET ADJUSTMENTS	FY 2018 BUDGET
PERSONNEL SERVICES	\$ 750,741	\$ 959,316	\$ 945,690	\$ 106,778	\$ 1,066,094
MATERIALS AND SUPPLIES	614,691	826,035	809,700	(8,253)	817,782
MAINTENANCE	142,709	144,050	143,000	-	144,050
OCCUPANCY	515,200	531,300	530,600	(3,212)	528,088
CONTRACTUAL SERVICES	394,912	293,500	285,500	106,396	399,896
OTHER CHARGES	25,318	28,700	24,150	2,500	31,200
CAPITAL OUTLAY	9,855	85,000	113,000	(85,000)	-
TOTAL	\$ 2,453,426	\$ 2,867,901	\$ 2,851,640	\$ 119,209	\$ 2,987,110

PERSONNEL SUMMARY			
POSITIONS	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2018 BUDGET
SUPERINTENDENT OF PUBLIC WORKS	1	1	1
FOREMAN	2	2	2
CREW LEADER	1	1	1
EQUIPMENT OPERATOR	6	6	6
MAINTENANCE WORKER	7	7	9
TOTAL	17	17	19

PUBLIC WORKS - SIGNAL AND LIGHT MAINTENANCE

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2017 PROJECTED	BUDGET ADJUSTMENTS	FY 2018 BUDGET
PERSONNEL SERVICES	\$ 302,633	\$ 348,378	\$ 330,749	\$ 28,834	\$ 377,212
MATERIALS AND SUPPLIES	50,246	65,760	66,500	(302)	65,458
MAINTENANCE	88,820	219,981	220,100	(1,175)	218,806
OCCUPANCY	6,919	8,236	8,200	(4,309)	3,927
CONTRACTUAL SERVICES	1,574	1,281	(7,178)	18,776	20,057
OTHER CHARGES	9,098	15,280	12,000	(2,110)	13,170
CAPITAL OUTLAY	123,350	120,000	130,500	210,000	330,000
TRANSFERS-OUT	-	-	-	-	-
TOTAL	\$ 582,640	\$ 778,916	\$ 760,871	\$ 249,714	\$ 1,028,630

PERSONNEL SUMMARY			
POSITIONS	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2018 BUDGET
FOREMAN - TRAFFIC SIGNAL	1	1	1
TRAFFIC SIGNAL ENGINEER	1	1	1
TRAFFIC SIGNAL TECHNICIAN II	1	1	1
TRAFFIC SIGNAL TECHNICIAN I	2	2	2
TOTAL	5	5	5

PUBLIC WORKS - EQUIPMENT MAINTENANCE

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2017 PROJECTED	BUDGET ADJUSTMENTS	FY 2018 BUDGET
PERSONNEL SERVICES	\$ 428,614	\$ 460,261	\$ 459,432	\$ 12,365	\$ 472,626
MATERIALS AND SUPPLIES	21,634	21,775	20,500	4,005	25,780
MAINTENANCE	25,946	28,500	18,660	-	28,500
OCCUPANCY	2,341	3,300	3,000	(2,955)	345
CONTRACTUAL SERVICES	27,489	27,391	27,091	(1,324)	26,067
OTHER CHARGES	12,562	16,525	10,025	(2,000)	14,525
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	\$ 518,585	\$ 557,752	\$ 538,708	\$ 10,091	\$ 567,843

PERSONNEL SUMMARY			
POSITIONS	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2018 BUDGET
FLEET MANAGER	1	1	1
SERVICE WRITER	-	-	1
EQUIPMENT MECHANIC II	4	4	3
EQUIPMENT MECHANIC I	2	2	2
TOTAL	7	7	7

PUBLIC WORKS - FACILITY MAINTENANCE

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2017 PROJECTED	BUDGET ADJUSTMENTS	FY 2018 BUDGET
PERSONNEL SERVICES	\$ 107,195	\$ 114,726	\$ 122,194	\$ 2,946	\$ 117,672
MATERIALS AND SUPPLIES	3,405	4,690	3,250	(357)	4,333
MAINTENANCE	42,558	44,525	43,800	-	44,525
OCCUPANCY	1,332	1,864	1,800	(1,864)	-
CONTRACTUAL SERVICES	5,489	5,489	5,489	(1,470)	4,019
OTHER CHARGES	1,658	5,920	2,000	-	5,920
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	\$ 161,638	\$ 177,214	\$ 178,533	\$ (745)	\$ 176,469

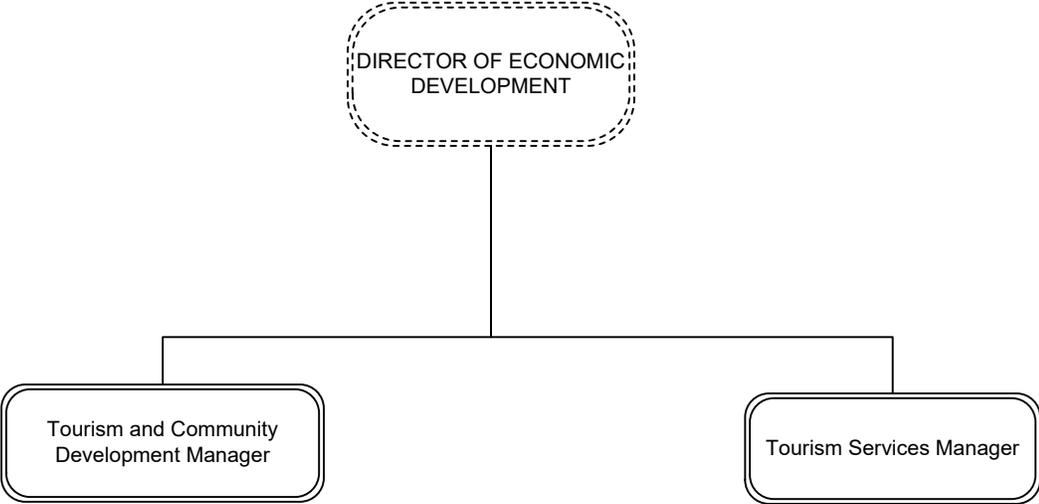
PERSONNEL SUMMARY			
POSITIONS	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2018 BUDGET
FACILITY MAINTENANCE COORDINATOR	1	1	1
FACILITY MAINTENANCE TECHNICIAN	1	1	1
TOTAL	2	2	2

PUBLIC WORKS - DRAINAGE MAINTENANCE

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2017 PROJECTED	BUDGET ADJUSTMENTS	FY 2018 BUDGET
PERSONNEL SERVICES	\$ 174,715	\$ 261,699	\$ 200,526	\$ (3,384)	\$ 258,315
MATERIALS AND SUPPLIES	10,961	56,657	36,150	(26,499)	30,158
MAINTENANCE	33	6,200	1,900	-	6,200
OCCUPANCY	-	500	-	(500)	-
CONTRACTUAL SERVICES	1,020	16,086	18,056	12,802	28,888
OTHER CHARGES	5,434	12,100	11,000	-	12,100
CAPITAL OUTLAY	-	146,500	146,500	(146,500)	-
TRANSFERS-OUT	-	-	-	-	-
TOTAL	\$ 192,163	\$ 499,742	\$ 414,132	\$ (164,082)	\$ 335,661

PERSONNEL SUMMARY			
POSITIONS	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2018 BUDGET
DRAINAGE FOREMAN	0	1	1
DRAINAGE EQUIPMENT OPERATOR	1	2	2
DRAINAGE MAINTENANCE WORKER	1	2	2
TOTAL	2	5	5

TOURISM



TOURISM

DEPARTMENTAL MISSION STATEMENT

The Mission of the Cedar Park Tourism Department is to support and advise the Tourism Advisory Board in efforts to position Cedar Park as a Destination City by defining and recommending appropriate use of funds to promote the community's major attractions and events to enhance travel to Cedar Park and enhance the Cedar Park lodging industry.

DEPARTMENTAL VISION STATEMENT

Position Cedar Park as a destination city with economically viable and sustainable resources to encourage visitor attendance and involvement at local attractions where people of different ages and diverse interests will find an exciting, interesting, and entertaining place to visit.

CUSTOMERS

- **INTERNAL:** Internal customers include various departments, city administration, city council, and individual employees.
- **EXTERNAL:** External customers include local hotels, attractions, businesses, Chamber of Commerce, other travel related entities and organizations, and the traveling public.
- **ULTIMATE:** The ultimate customers are the citizens of Cedar Park. Promoting tourism creates new and more entertainment opportunities for citizens. Tourism acts as an economic development engine by generating hotel occupancy tax and sales tax revenues which help to alleviate the burden on citizens.

SERVICES PROVIDED

- Tourism Advisory Board Support
- Customer Service
- Marketing and Promotions
- Support of Local Lodging Industry

PERFORMANCE INDICATORS

PERFORMANCE MEASURE	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2017 ESTIMATE	FY 2018 GOAL
WORKLOAD MEASURES				
● # of media stories relating to Cedar Park travel and tourism activities.	5	4	4	5
EFFICIENCY & EFFECTIVENESS MEASURES				
● Occupancy rate	60%	70%	70%	68%
● Expend at least 20% of hotel tax proceeds on marketing, advertising and promotions	22%	20%	20%	25%
● Number of website hits.	75,000	72,000	75,000	75,000
● Increase number of inquiries resulting from advertisements	20,000	32,000	33,000	40,000

TOURISM

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2017 PROJECTED	BUDGET ADJUSTMENTS	FY 2018 BUDGET
PERSONNEL SERVICES	\$ 88,607	\$ 98,171	\$ 56,737	\$ (3,877)	\$ 94,294
MATERIALS AND SUPPLIES	-	1,000	1,000	(50)	950
MAINTENANCE	-	1,207	1,207	-	1,207
OCCUPANCY	4,026	6,191	6,312	(2,250)	3,941
CONTRACTUAL SERVICES	2,543	2,067	2,385	2,251	4,318
OTHER CHARGES	20	50	50	(3)	48
TOTAL	\$ 95,197	\$ 108,686	\$ 67,691	\$ (3,929)	\$ 104,757

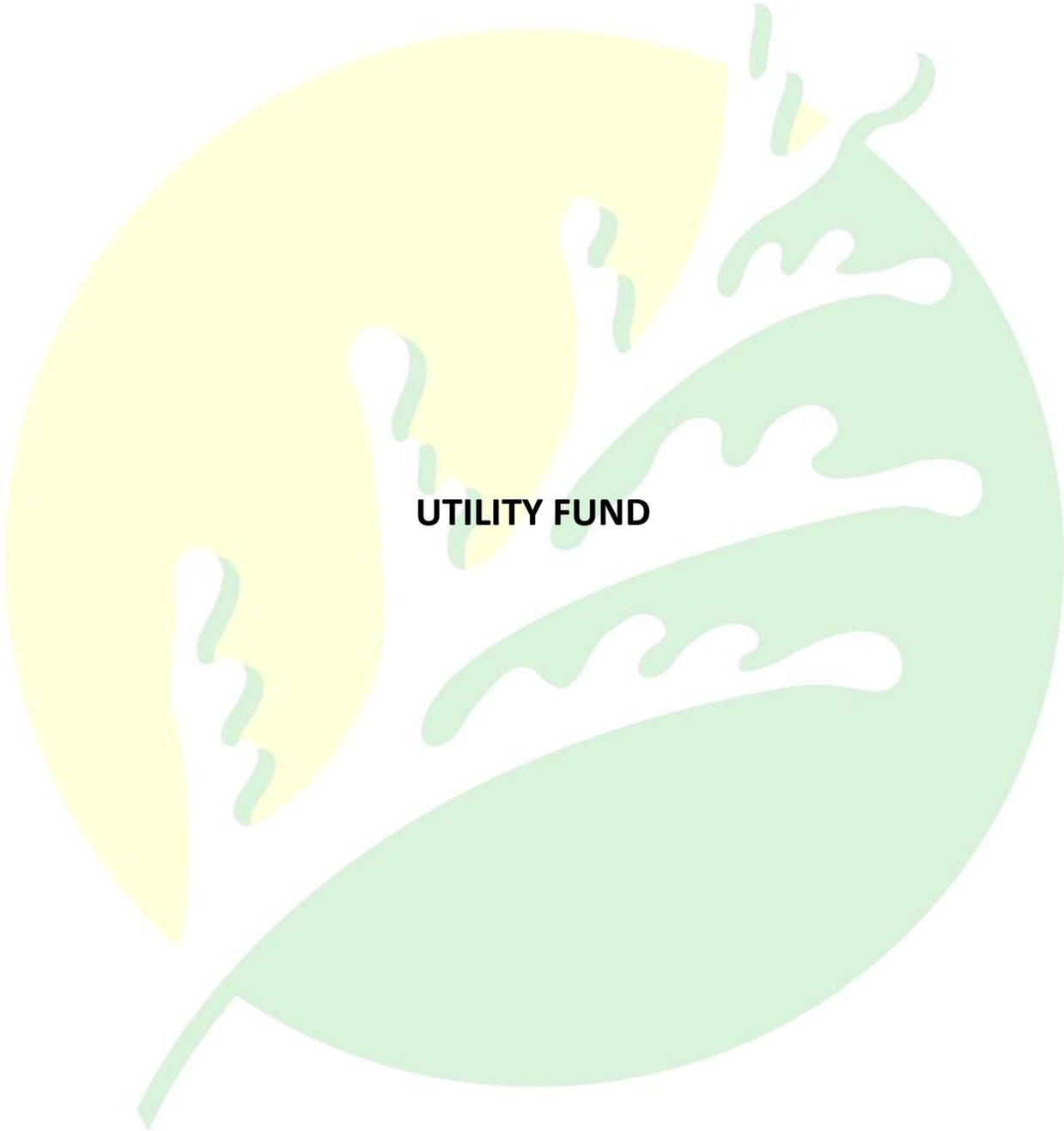
PERSONNEL SUMMARY

POSITIONS	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2018 BUDGET
TOURISM AND COMMUNITY DEVELOPMENT MANAGER	0.5	0.5	0.5
TOURISM SERVICES MANAGER	1	1	1
TOTAL	1.5	1.5	1.5



CEDAR

PARK



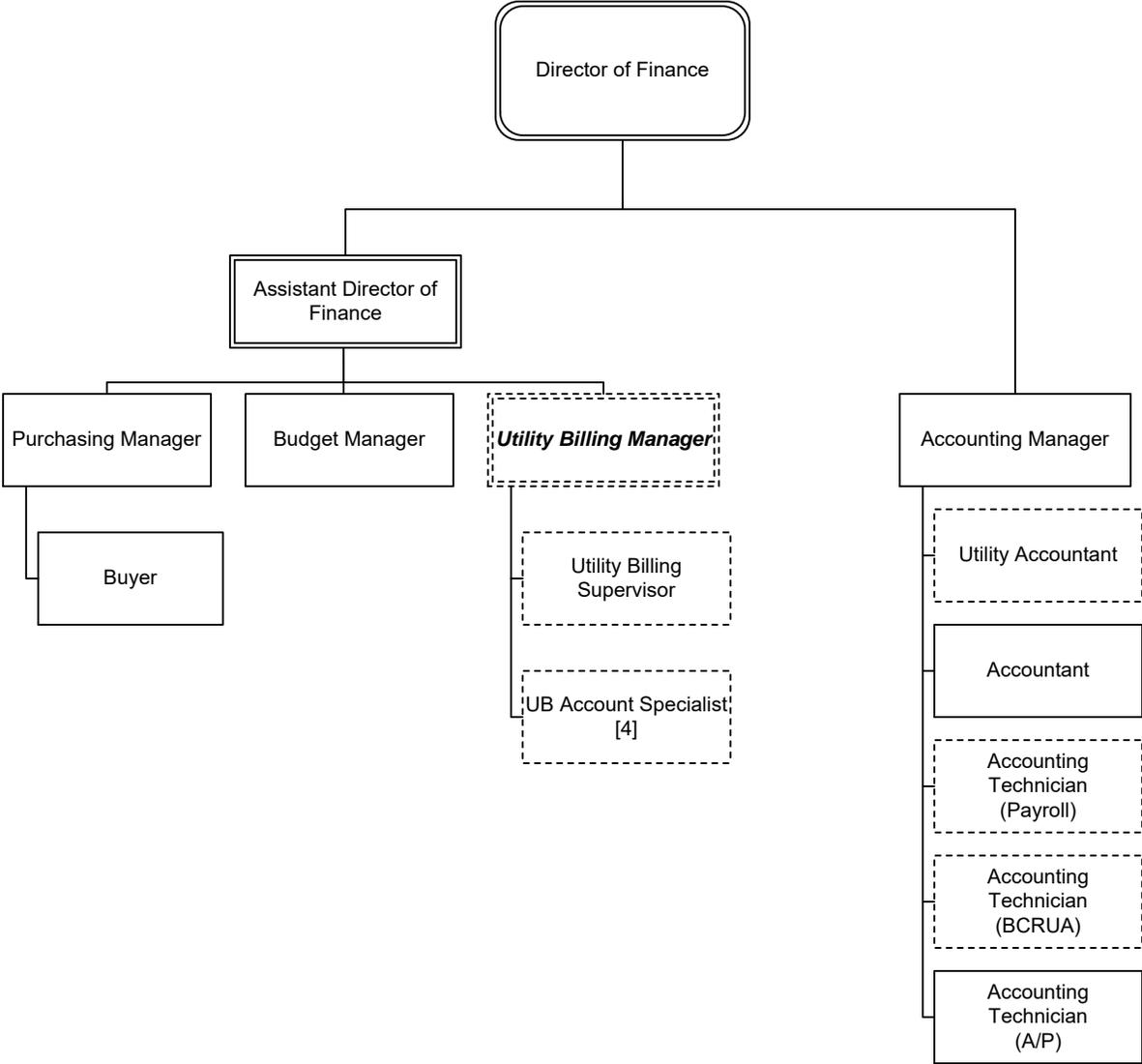
UTILITY FUND



CEDAR

PARK

FINANCIAL SERVICES



FINANCIAL SERVICES - UTILITY BILLING

DEPARTMENTAL MISSION STATEMENT *

To provide for financial integrity through responsible management of public funds as entrusted to us for the Cedar Park citizens.

SERVICES PROVIDED

- Billing for water, waste water, fire service, and solid waste collection services
- Service orders related to connection and disconnection from the system
- Coordinating the annual Hazardous Household Waste event (HHW)
- Collection of billed revenues
- Providing excellent customer service
- Education related to leak detection and water conservation
- Tracking of utility statistics such as consumption and connection counts
- Maintain accurate customer and meter database
- Toilet replacement program

PERFORMANCE INDICATORS

PERFORMANCE MEASURE	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2017 ESTIMATE	FY 2018 GOAL
WORKLOAD MEASURES				
● # of Residential accounts	19,708	20,380	21,226	21,826
● # of Non-residential accounts	1,075	1,165	1,227	1,277
EFFICIENCY & EFFECTIVENESS MEASURES				
● % of high usage customers notified within 24 hours	100%	100%	100%	100%
● Percentage of customers paying with auto draft	20%	20%	25%	25%
● % of accounts disconnected for non-payment	6.00%	5.00%	4.07%	4.00%

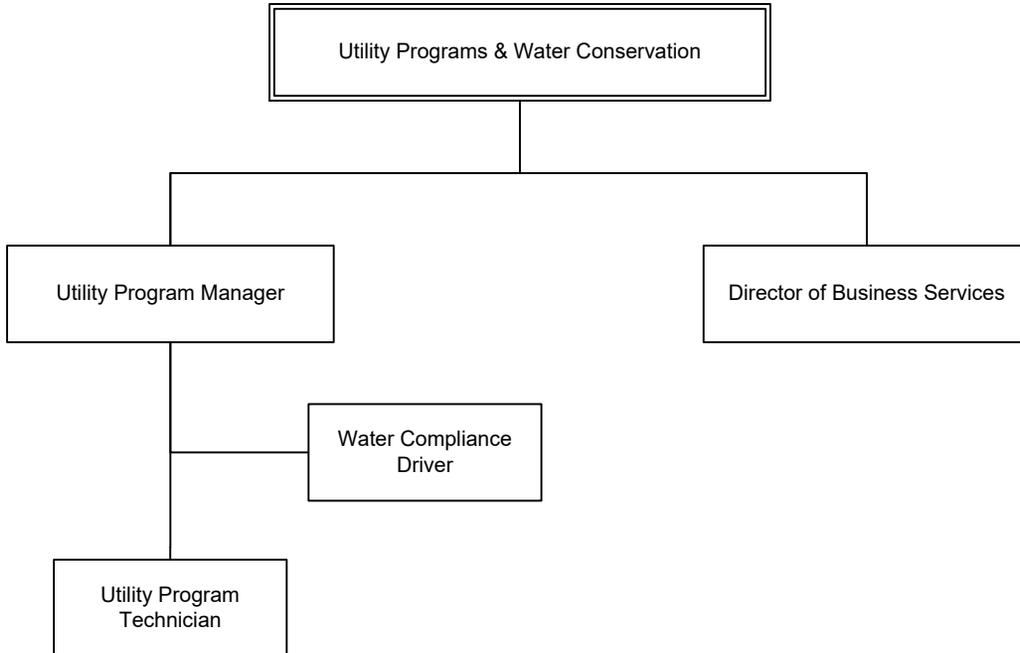
EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2017 PROJECTED	BUDGET ADJUSTMENTS	FY 2018 ADOPTED
PERSONNEL SERVICES	\$ 440,735	\$ 497,608	\$ 494,071	\$ 8,033	\$ 505,641
MATERIALS AND SUPPLIES	35,435	4,894	4,494	(400)	4,494
MAINTENANCE	-	855	855	-	855
OCCUPANCY	4,353	6,286	5,578	(1,776)	4,510
CONTRACTUAL SERVICES	178,786	146,335	146,335	(5,574)	140,761
OTHER CHARGES	398,527	427,937	427,937	-	427,937
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	\$ 1,057,836	\$ 1,083,915	\$ 1,079,270	\$ 283	\$ 1,084,198

FINANCIAL SERVICES - UTILITY BILLING

PERSONNEL SUMMARY			
POSITIONS	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2018 ADOPTED
UTILITY BILLING MANAGER	1	1	1
UTILITY ACCOUNTANT	1	1	1
UTILITY BILLING SUPERVISOR	-	1	1
UB ACCOUNTING SPECIALIST	5	4	4
ACCOUNTING TECHNICIAN	2	2	2
TOTAL	9	9	9

WATER CONSERVATION & COMMUNITY PROGRAMS



WATER CONSERVATION & COMMUNITY PROGRAMS

DEPARTMENTAL MISSION STATEMENT

The mission of the Community Affairs Department is to be visible, accessible and responsive to our constituents --citizens, visitors and the community at large. As a division of the Utility Water Conservation department, the mission of the Water & Energy Efficiency Specialist is to address the environmental needs of our community, staying up to date with many programs that offer our citizens assistance in being environmentally friendly. This includes but is not limited to water conservation outreach and education, energy management for all City facilities, contract management of environmental grants, clean air measures, alternative fuels for transportation, household hazardous waste management, irrigation efficiency, water distribution reuse projects, and recycling coordination.

DEPARTMENTAL VISION STATEMENT

The vision of the Water & Efficiency Specialist is to promote conservation to ensure our long-term water supply and preserve our water quality, encourage recycling and proper disposal of solid waste, increase energy efficiency, and promote clean air.

CUSTOMERS

INTERNAL: As part of the Community Affairs department, this position works with a variety of departments including Utility Billing, Water Distribution, and Meters on a daily basis to coordinate location and management of irrigation meters. There is active communication with the Parks and Recreation Department on the submittal of irrigation plans. This position also works with the Utility Administration and Pump and Motors staff to develop and implement the use of reclaimed water for irrigation purposes. It also coordinates with the Police Department, Fire Department, and the CPOD group for the Household Hazardous Waste annual event. The position works with Media and Communications on press releases the City provides to our community along with the Grant Coordinator in search of environmental grant funding opportunities. It also cooperates and assists Building Inspections with taking measures to ensure city facilities are as efficient as possible.

EXTERNAL: This position serves the community of Cedar Park internally and externally through education and outreach about environmental awareness. External agencies this position directly works with includes other Texas municipalities, Leander Independent School District, American Water Works Association, Lower Colorado River Authority, Texas Commission of Environmental Quality, Texas Water Development Board, Keep Texas Beautiful, Texas Parks and Wildlife, Capitol Area Council of Governments, along with other non profit associations that help improve the image of Cedar Park with our cooperation.

ULTIMATE: The ultimate goal for this position is to educate the citizens of Cedar Park about the non-renewable and renewable resources that are utilized on an every day basis and methods to increase or decrease usage to provide a healthier community for Cedar Park's future. This division strives to ensure the Cedar Park community is a good steward of limited resources.

SERVICES PROVIDED

- Water Conservation Coordinator
- Drought Coordinator
- Contract Administrator
- Public Education
- Irrigation Consultant
- Household Hazardous Waste Coordinator
- Customer Service
- Outreach

WATER CONSERVATION & COMMUNITY PROGRAMS

PERFORMANCE INDICATORS

PERFORMANCE MEASURE	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2017 ESTIMATE	FY 2018 GOAL
WORKLOAD MEASURES				
• Irrigation audits/evaluations for residential customers.	310	250	250	250
• Presentations/meetings/outreach for customers and schools of Cedar Park.	21	20	24	25
• Development of innovative services/programs to enhance the City's environmental health.	2	2	3	3
EFFICIENCY & EFFECTIVENESS MEASURES				
• Irrigation audits/evaluations gallons estimated gallons saved annually	1,500,000	1,500,000	1,500,000	1,500,000
• Cubic yards of brush collected annually	120.0	120.0	80.0	120.0
• Gallons of oil collected annually	915	700	890	800
• Number of auto batteries collected annually	58	50	54	50
• Number of tires collected	121	150	287	150
• Tons of e-waste, bulk waste, and metal (recycled) collected annually	11.9	12.0	10.3	12.0

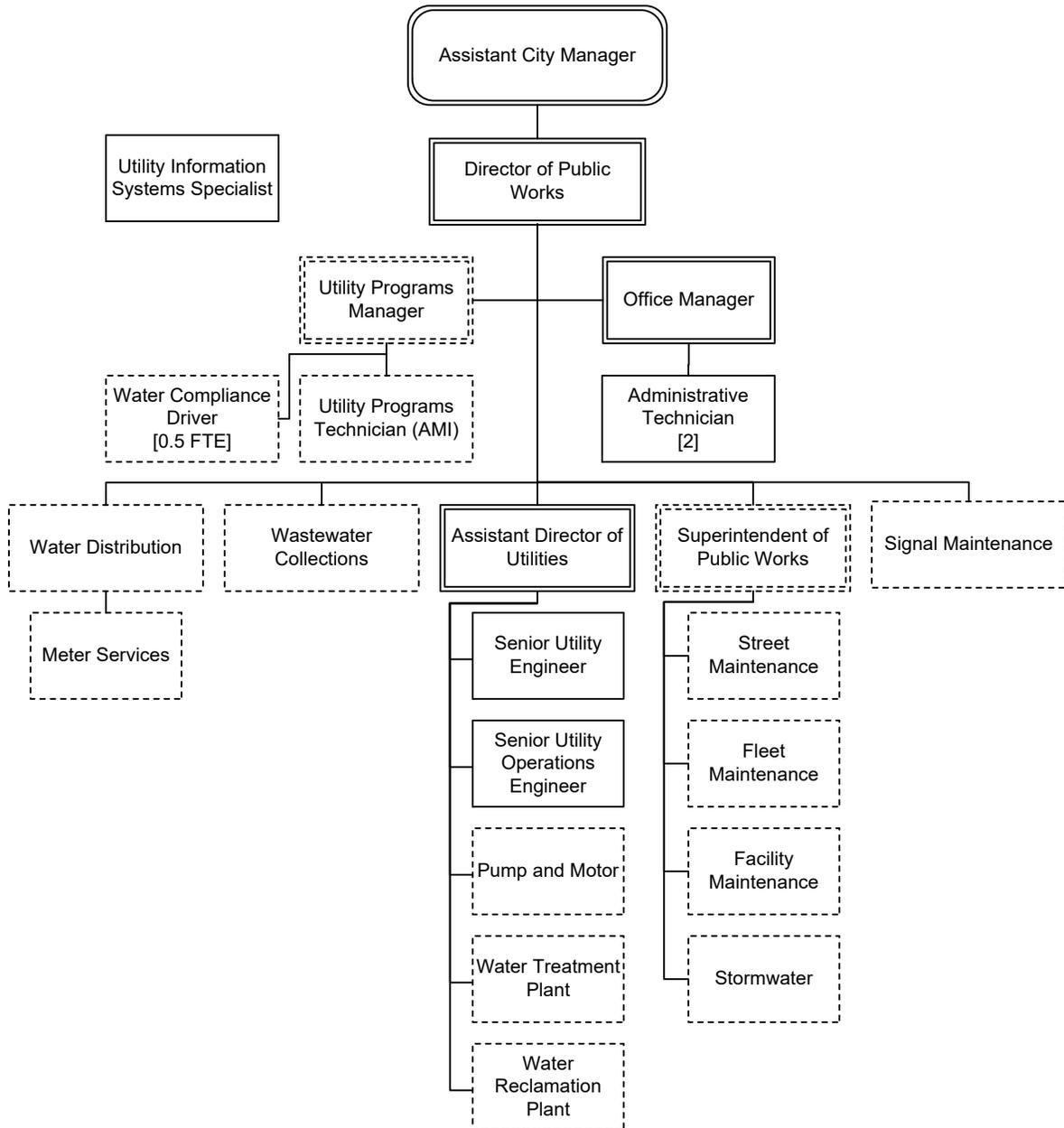
EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2017 PROJECTED	BUDGET ADJUSTMENTS	FY 2018 ADOPTED
PERSONNEL SERVICES	\$ 137,748	\$ 110,014	\$ 232,175	\$ 176,933	\$ 286,947
MATERIALS AND SUPPLIES	1,253	3,500	-	(1,054)	2,446
MAINTENANCE	16	1,000	-	-	1,000
OCCUPANCY	1,721	2,576	-	249	2,825
CONTRACTUAL SERVICES	82,823	89,896	89,800	4,052	93,948
OTHER CHARGES	75,542	116,310	110,100	(200)	116,110
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	\$ 299,102	\$ 323,296	\$ 432,075	\$ 179,980	\$ 503,276

WATER CONSERVATION & COMMUNITY PROGRAMS

PERSONNEL SUMMARY			
POSITIONS	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2018 ADOPTED
DIRECTOR OF BUSINESS SERVICES	1	1	1
UTILITY PROGRAM MANAGER	0	0	1
UTILITY NETWORK ADMINISTRATOR	0	0	1
UTILITY PROGRAM TECHNICIAN	0	0	1
CUSTOMER RELATIONS CLERK	0.25	0	0
WATER COMPLIANCE DRIVER	0.25	0	0.5
TOTAL	1.5	1	4.5

UTILITY ADMINISTRATION



UTILITY ADMINISTRATION

DEPARTMENTAL MISSION STATEMENT

The Utility Administration Department Mission is to provide support to all operating departments, assist in the day-to-day operations by providing coordination and cooperation between department functions, and to carry out the directives of the City Manager through city staff and contract relationships with the City of Cedar Park.

DEPARTMENTAL VISION STATEMENT

It is the vision of the Utility Administration department to continue to maintain and enhance the safety and well-being of the community by providing exceptional water and wastewater service and maintaining the city's extensive network of infrastructure. The department works to meet the needs of the community by constantly focusing on customer service, efficient and effective use of resources, safety, innovation, and teamwork.

CUSTOMERS

- **INTERNAL:** Internal customers include all city departments.
- **EXTERNAL:** External customers for the Utility Administration Department are primarily the public including residents of the community, businesses operating in the community, and visitors to Cedar Park.
- **ULTIMATE:** As is the case with most public service functions, the Utility Administration Departments ultimate customer is the city residents.

SERVICES PROVIDED

- | | |
|---|---|
| <ul style="list-style-type: none"> ● Utility Administration ● Utility Engineering ● Utility Project Management ● Front Desk Services ● Secures raw water purchases ● Compliance with the TPDES ● Represents City in the DOC of the BCRUA ● Special Projects | <ul style="list-style-type: none"> ● Supervises the following divisions: ● Street Maintenance ● Fleet Maintenance ● Signal and Streetlight Maintenance ● Water Distribution, Meter Services ● Water Treatment, Wastewater Collection ● Industrial Pre-Treatment, Pump and Motor ● Water Plant and Water Reclamation |
|---|---|

PERFORMANCE INDICATORS

PERFORMANCE MEASURE	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2017 ESTIMATE	FY 2018 GOAL
WORKLOAD MEASURES				
● Work orders dispatched or received	6,491	6,000	6,000	6,000
● Requests for line locate	5,103	5,000	5,000	5,000
● Average daily call volume	40	45	45	42
EFFICIENCY & EFFECTIVENESS MEASURES				
● % of wastewater quality samples that meet or exceed fe	100	100	100	100
● % of water quality samples that meet or exceed federal :	100	100	100	100
● # of work orders closed out by staff	6,151	6,000	6,200	6,200
● # of gallons of water treated (in millions)	4,038	4,200	4,300	4,300

UTILITY ADMINISTRATION

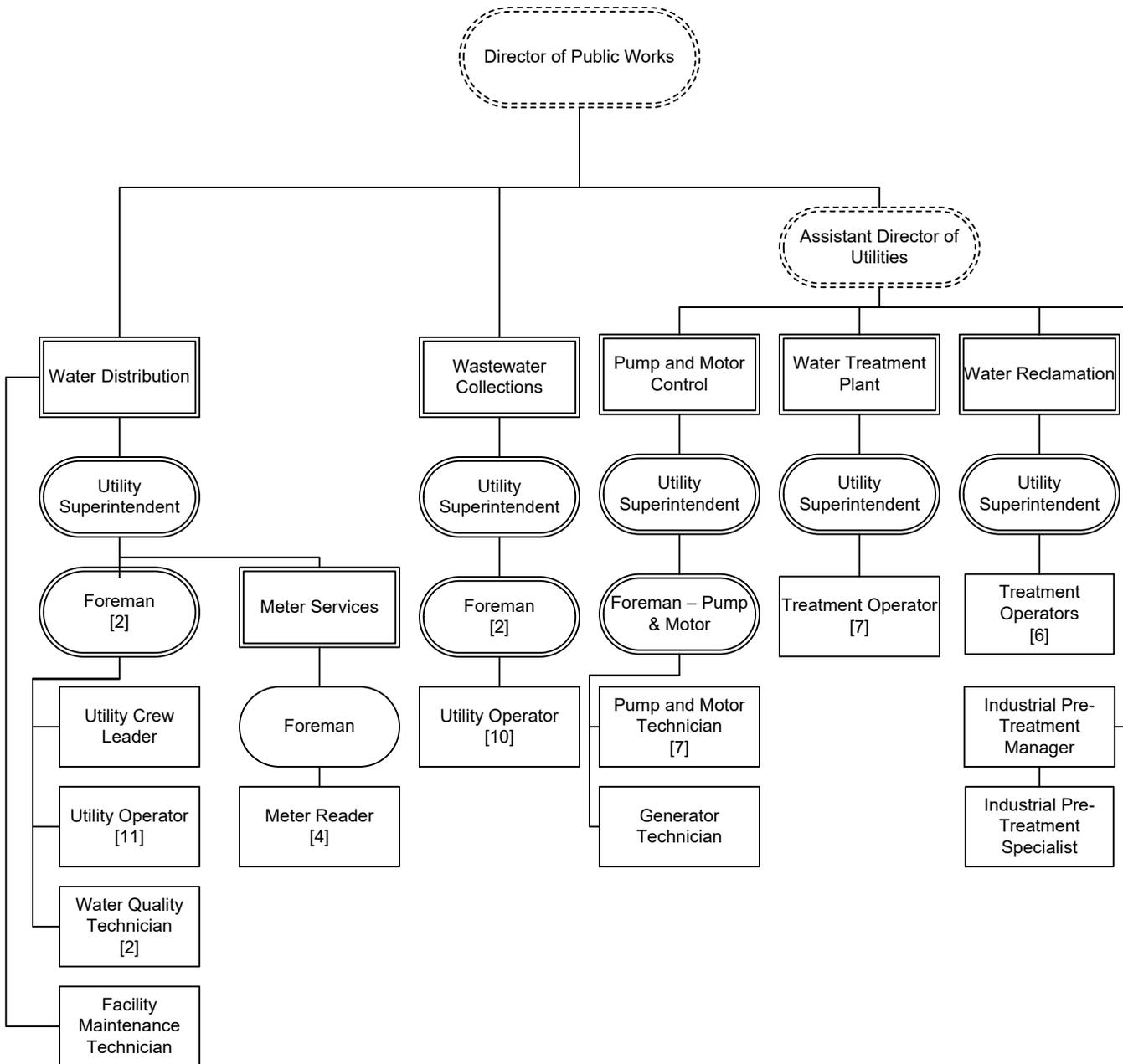
EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2017 PROJECTED	BUDGET ADJUSTMENTS	FY 2018 ADOPTED
PERSONNEL SERVICES	\$ 873,718	\$ 1,078,625	\$ 919,353	\$ (90,247)	\$ 988,378
MATERIALS AND SUPPLIES	34,455	39,600	31,700	(7,080)	32,520
MAINTENANCE	37,966	33,950	28,000	10,000	43,950
OCCUPANCY	101,119	144,479	106,909	(32,090)	112,389
CONTRACTUAL SERVICES	186,252	374,554	348,298	(38,250)	336,304
OTHER CHARGES	21,294	19,900	12,000	10,000	29,900
CAPITAL OUTLAY	98,886	17,104	17,408	(17,104)	-
TOTAL	\$ 1,353,690	\$ 1,708,212	\$ 1,463,668	\$ (164,771)	\$ 1,543,441

PERSONNEL SUMMARY

POSITIONS	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2018 ADOPTED
ASSISTANT CITY MANAGER	1	1	1
DIRECTOR OF PUBLIC WORKS	1	1	1
DIRECTOR OF UTILITIES	1	1	1
PROGRAM MANAGER	0	0	0
SENIOR UTILITY ENGINEER	1	2	2
UTILITY INFORMATION SYSTEMS SPECIALIST	-	1	1
OFFICE MANAGER	1	1	1
UTILITIES PROGRAM TECHNICIAN (AMI)	0	0	0
ADMINISTRATIVE TECHNICIAN	2	2	2
CUSTOMER RELATIONS CLERK	0	0	0
WATER COMPLIANCE DRIVER	0	0	0
TOTAL	7	9	9

PUBLIC WORKS – UTILITY FUND



PUBLIC WORKS - ALL

DEPARTMENTAL MISSION STATEMENT

DEPARTMENTAL VISION STATEMENT

CUSTOMERS

- **INTERNAL:** Internal customers for the Utilities Department include all City Departments.
- **EXTERNAL:** External customers for the Utilities Department are the public, including residents of the community, businesses, wholesale water and wastewater customers and visitors to Cedar Park.
- **ULTIMATE:** As is the case with most public service functions, the Utilities Department's ultimate customer is the public, who are the end users of the water and wastewater systems that are maintained by the Utilities Department.

SERVICES PROVIDED

- Treat and supply drinking water
- Treat City's wastewater
- Monitor water quality
- Monthly meter readings
- Locate line requests
- Storage Tank Maintenance
- Valve Maintenance
- Waste Water Odor Control Device Maintenance
- Water and Wastewater line maintenance
- Waste Water collection and pumping
- Pressure Monitoring
- Monitor all lift stations in collection system
- Install meters and taps for new service accounts
- Review site and commercial applications for pre-treatme
- Provide cross-connection inspections
- Deliver water throughout distribution system
- Repair water & wastewater line breaks
- Leak detection
- Perform daily testing of water & wastewater
- 24 hour on-call emergency response
- Booster Station Maintenance
- Lift station maintenance
- Fire Hydrant Maintenance
- Waste Water System Inspection and testing
- Provide cross-connection inspections
- Test and calibrate all new meters
- Test and calibrate all new meters
- Meter replacement program
- Perform meter cross-checks and re-reads

PUBLIC WORKS - ALL

PERFORMANCE INDICATORS

PERFORMANCE MEASURE	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2017 ESTIMATE	FY 2018 GOAL
WORKLOAD MEASURES				
• # of gallons of water treated (millions of gallons)	4,003	4,322	4,322	4,595
• # of gallons of wastewater treated (millions of gallons)	808	810	810	821
• # of lift stations	18	18	18	18
• # of lift station work orders	1,063	1,063	1,063	100
• # of miles of wastewater lines	287	287	287	287
• # of miles of water lines	350	350	350	350
• # of main water line repairs	15	15	20	14
• # of WW mains inspected	540	550	550	460
• # of Automatic Air Release Valve Inspections	359	400	400	456
• # of water quality samples	2,140	2,660	2,660	2,660
• # of utility cut street repairs	70	70	70	75
• # of active water meters	21,920	22,124	22,124	22,325
• # of email, CP Connect, website or phone requests to front desk (total)	N/A	2,750	2,360	2,750
• Avg. # of business days a citizen service request is open	N/A	N/A	N/A	4.19

PERFORMANCE INDICATORS - CONTINUED

PERFORMANCE MEASURE	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2017 ESTIMATE	FY 2018 GOAL
EFFICIENCY & EFFECTIVENESS MEASURES				
• Cost per 1,000 gallons of water treated	\$1.05	\$1.15	\$1.09	\$1.07
• Cost per 1,000 gallons of wastewater treated	\$1.73	\$2.16	\$1.94	\$1.92
• % of water samples that meet federal and state requirements	100.0%	100.0%	100.0%	100.0%
• % of wastewater samples that meet federal and state requirements	100.0%	100.0%	100.0%	100.0%
• % of meters on Automated Meter Read	96.0%	98.0%	98.0%	100.0%

PUBLIC WORKS - ALL

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2017 PROJECTED	BUDGET ADJUSTMENTS	FY 2018 ADOPTED
PERSONNEL SERVICES	\$ 3,274,773	\$ 3,851,106	\$ 3,437,951	\$ 43,312	\$ 3,894,418
MATERIALS AND SUPPLIES	673,338	878,750	767,830	12,586	891,336
MAINTENANCE	561,498	760,665	693,606	8,500	769,165
OCCUPANCY	1,433,217	1,940,115	1,622,545	(358,068)	1,582,047
CONTRACTUAL SERVICES	3,031,632	3,521,561	3,300,459	64,059	3,585,620
OTHER CHARGES	155,601	198,725	173,954	13,750	212,475
CAPITAL OUTLAY	456,117	358,000	369,160	(338,000)	20,000
TOTAL	\$ 9,586,177	\$ 11,508,922	\$ 10,365,505	\$ (553,861)	\$ 10,955,061

PUBLIC WORKS - ALL

PERSONNEL SUMMARY			
POSITIONS	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2018 ADOPTED
UTILITY SUPERINTENDENT	5	5	5
FOREMAN	6	6	6
INDUSTRIAL PRE-TREATMENT MANAGER	1	1	1
INDUSTRIAL PRE-TREATMENT SPECIALIST	0	0	1
UTILITY CREW LEADER	1	1	1
COMMUNITY SERVICE COORDINATOR	1	1	1
GENERATOR TECHNICIAN	1	1	1
PUMP AND MOTOR CONTROL TECHNICIAN	7	7	7
RELIEF TREATMENT OPERATOR	1	1	1
TREATMENT OPERATOR	12	12	12
UTILITY OPERATOR	20	21	21
METER READER	4	4	4
WATER QUALITY TECHNICIAN	2	2	2
TOTAL	61	62	63

PUBLIC WORKS - PUMP AND MOTOR CONTROL

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2017 PROJECTED	BUDGET ADJUSTMENTS	FY 2018 ADOPTED
PERSONNEL SERVICES	\$ 606,533	\$ 646,555	\$ 636,781	\$ 17,307	\$ 663,862
MATERIALS AND SUPPLIES	30,952	39,800	32,600	(1,427)	38,373
MAINTENANCE	12,097	13,700	12,700	1,500	15,200
OCCUPANCY	4,141	3,800	3,250	(1,036)	2,764
CONTRACTUAL SERVICES	75,348	75,348	75,348	1,571	76,919
OTHER CHARGES	19,961	23,700	22,050	-	23,700
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	\$ 749,032	\$ 802,903	\$ 782,729	\$ 17,915	\$ 820,818

PERSONNEL SUMMARY

POSITIONS	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2018 ADOPTED
UTILITY SUPERINTENDENT	1	1	1
FOREMAN	1	1	1
PUMP AND MOTOR CONTROL TECHNICIAN	7	7	7
GENERATOR TECHNICIAN	1	1	1
TOTAL	10	10	10

PUBLIC WORKS - WATER DISTRIBUTION

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2017 PROJECTED	BUDGET ADJUSTMENTS	FY 2018 ADOPTED
PERSONNEL SERVICES	\$ 816,570	\$ 1,085,372	\$ 791,045	\$ (61,991)	\$ 1,023,381
MATERIALS AND SUPPLIES	154,628	182,850	138,020	5,523	188,373
MAINTENANCE	41,821	34,100	29,000	7,000	41,100
OCCUPANCY	187,617	259,300	187,300	(69,761)	189,539
CONTRACTUAL SERVICES	154,980	160,774	154,948	1,224	161,998
OTHER CHARGES	27,041	28,850	26,546	8,000	36,850
CAPITAL OUTLAY	69,644	18,000	18,000	(18,000)	-
TOTAL	\$ 1,452,300	\$ 1,769,246	\$ 1,344,859	\$ (128,005)	\$ 1,641,241

PERSONNEL SUMMARY			
POSITIONS	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2018 ADOPTED
UTILITY SUPERINTENDENT	1	1	1
FOREMAN	2	2	2
UTILITY CREW LEADER	1	1	1
UTILITY OPERATOR	11	11	11
WATER QUALITY TECHNICIAN	2	2	2
COMMUNITY SERVICE COORDINATOR	1	1	1
TOTAL	18	18	18

PUBLIC WORKS - WASTEWATER COLLECTION

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2017 PROJECTED	BUDGET ADJUSTMENTS	FY 2018 ADOPTED
PERSONNEL SERVICES	\$ 644,511	\$ 823,263	\$ 764,724	\$ (13,607)	\$ 809,656
MATERIALS AND SUPPLIES	62,539	66,500	68,260	2,946	69,446
MAINTENANCE	98,970	119,200	102,000	(700)	118,500
OCCUPANCY	198,812	219,700	207,500	(20,881)	198,819
CONTRACTUAL SERVICES	150,167	156,767	156,467	26,199	182,966
OTHER CHARGES	23,440	28,300	23,800	-	28,300
CAPITAL OUTLAY	147,516	340,000	351,160	(340,000)	-
TOTAL	\$ 1,325,955	\$ 1,753,730	\$ 1,673,911	\$ (346,043)	\$ 1,407,687

PERSONNEL SUMMARY			
POSITIONS	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2018 ADOPTED
UTILITY SUPERINTENDENT	1	1	1
FOREMAN	2	2	2
UTILITY OPERATOR	9	10	10
TOTAL	12	13	13

PUBLIC WORKS - WATER TREATMENT PLANT

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2017 PROJECTED	BUDGET ADJUSTMENTS	FY 2018 ADOPTED
PERSONNEL SERVICES	\$ 500,841	\$ 524,353	\$ 490,506	\$ 15,470	\$ 539,823
MATERIALS AND SUPPLIES	252,393	304,000	303,200	5,791	309,791
MAINTENANCE	167,575	185,250	185,250	1,500	186,750
OCCUPANCY	837,309	1,233,915	1,002,915	(313,724)	920,191
CONTRACTUAL SERVICES	2,193,547	2,629,744	2,379,768	(12,713)	2,617,031
OTHER CHARGES	55,201	60,000	64,324	6,000	66,000
CAPITAL OUTLAY	111,808	-	-	-	-
TOTAL	\$ 4,118,675	\$ 4,937,262	\$ 4,425,963	\$ (297,676)	\$ 4,639,586

PERSONNEL SUMMARY			
POSITIONS	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2018 ADOPTED
UTILITY SUPERINTENDENT	1	1	1
TREATMENT OPERATOR	7	7	7
TOTAL	8	8	8

PUBLIC WORKS - METER SERVICES

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2017 PROJECTED	BUDGET ADJUSTMENTS	FY 2018 ADOPTED
PERSONNEL SERVICES	\$ 214,791	\$ 235,373	\$ 248,520	\$ 22,219	\$ 257,592
MATERIALS AND SUPPLIES	18,945	35,850	18,750	(3,974)	31,876
MAINTENANCE	183,538	317,800	273,090	(300)	317,500
OCCUPANCY	3,276	4,400	4,400	(1,775)	2,625
CONTRACTUAL SERVICES	27,765	27,765	27,765	290	28,055
OTHER CHARGES	11,947	33,025	13,000	-	33,025
TOTAL	\$ 460,262	\$ 654,213	\$ 585,525	\$ 16,460	\$ 670,673

PERSONNEL SUMMARY			
POSITIONS	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2018 ADOPTED
FOREMAN	1	1	1
METER READER	4	4	4
TOTAL	5	5	5

PUBLIC WORKS - WATER RECLAMATION

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2017 PROJECTED	BUDGET ADJUSTMENTS	FY 2018 ADOPTED
PERSONNEL SERVICES	\$ 491,527	\$ 536,190	\$ 506,376	\$ 63,914	\$ 600,104
MATERIALS AND SUPPLIES	153,881	249,750	207,000	3,727	253,477
MAINTENANCE	57,497	90,615	91,566	(500)	90,115
OCCUPANCY	202,062	219,000	217,180	49,109	268,109
CONTRACTUAL SERVICES	429,825	471,163	506,163	47,488	518,651
OTHER CHARGES	18,011	24,850	24,234	(250)	24,600
CAPITAL OUTLAY	82,558	-	-	20,000	20,000
TOTAL	\$ 1,435,361	\$ 1,591,568	\$ 1,552,519	\$ 183,488	\$ 1,775,056

PERSONNEL SUMMARY

POSITIONS	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2018 ADOPTED
UTILITY SUPERINTENDENT	1	1	1
RELIEF TREATMENT OPERATOR	1	1	1
TREATMENT OPERATOR	5	5	5
INDUSTRIAL PRE-TREATMENT MANAGER	1	1	1
INDUSTRIAL PRE-TREATMENT SPECIALIST	0	0	1
TOTAL	8	8	9

UTILITY NON-DEPARTMENTAL

No Full-Time Positions

UTILITY NON-DEPARTMENTAL

DEPARTMENTAL MISSION STATEMENT

The Utility Non-Departmental Department provides funding for facility operations, Utility administrative costs, and transfers for the Utility Capital Improvement Program and debt.

SERVICES PROVIDED

- This is an internal department that provides support for all departments.

PERFORMANCE INDICATORS

PERFORMANCE MEASURE	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2017 ESTIMATE	FY 2018 GOAL
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- N/A

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2015-2016 PROJECTED	BUDGET ADJUSTMENTS	FY 2018 ADOPTED
PERSONNEL SERVICES	\$ -	\$ 115,000	\$ -	\$ -	\$ 115,000
CONTRACTUAL SERVICES	4,854,518	5,457,185	5,079,521	350,905	5,808,090
OTHER CHARGES	-	7,000	-	-	7,000
CONTINGENCY	-	-	-	-	-
TRANSFERS	29,694,607	14,451,844	14,101,914	(444,309)	14,007,535
TOTAL	\$ 34,549,125	\$ 20,031,029	\$ 19,181,435	\$ (93,404)	\$ 19,937,625

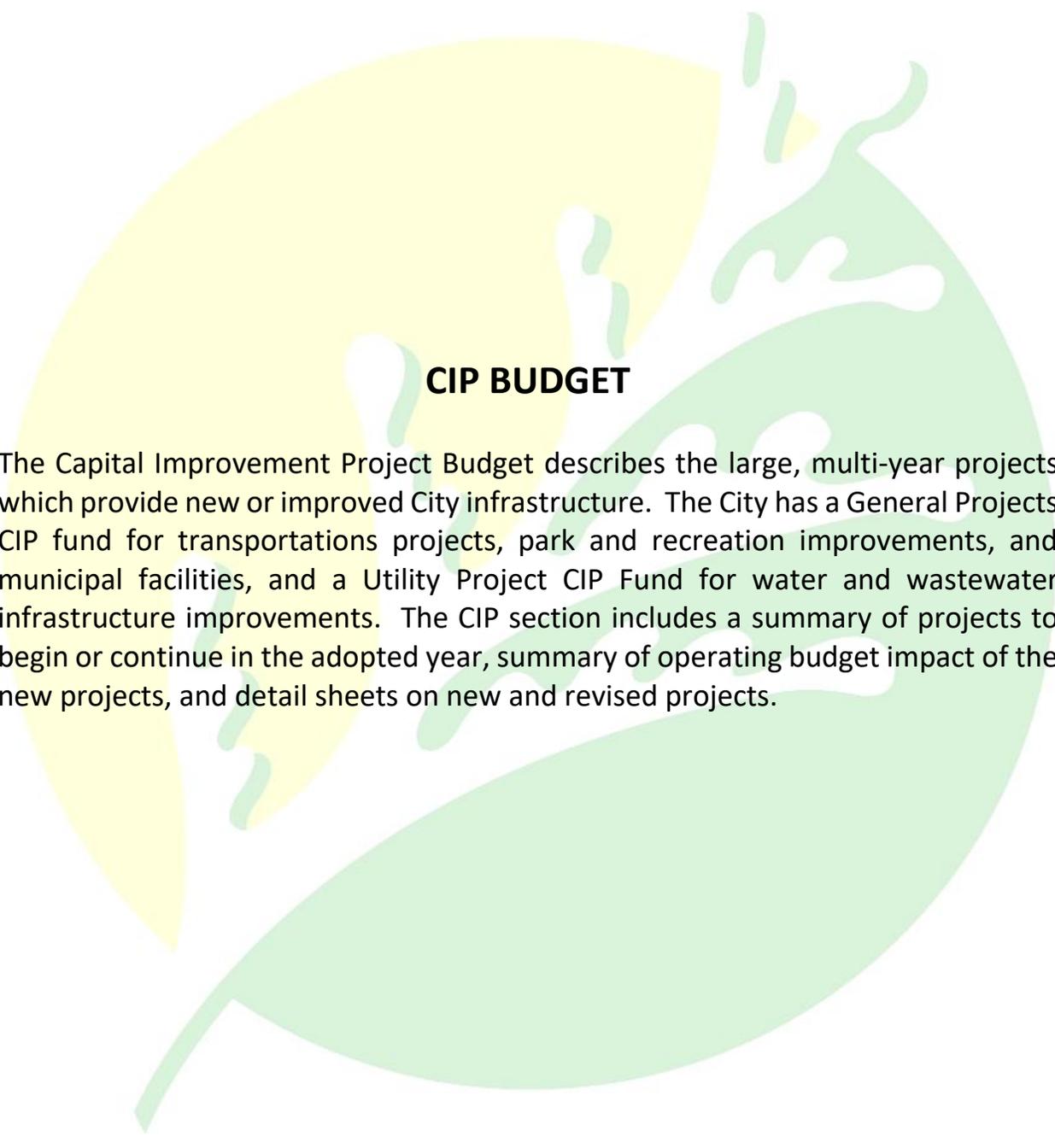
PERSONNEL SUMMARY

POSITIONS	FY 2016 ACTUAL	FY 2017 BUDGET	FY 2018 ADOPTED
N/A			



CEDAR

PARK



CIP BUDGET

The Capital Improvement Project Budget describes the large, multi-year projects which provide new or improved City infrastructure. The City has a General Projects CIP fund for transportations projects, park and recreation improvements, and municipal facilities, and a Utility Project CIP Fund for water and wastewater infrastructure improvements. The CIP section includes a summary of projects to begin or continue in the adopted year, summary of operating budget impact of the new projects, and detail sheets on new and revised projects.



CEDAR

PARK

FY 2018 GENERAL CAPITAL IMPROVEMENT PROJECTS

Project Name	Prior Funding	FY 2017 Funding	FY 2017 Amendment	Final FY 2017 Funding	FY 2018 Funding	Future Funding	Total Project Budget
PARKS							
Land Acquisition	\$ 2,050,000	\$ -	\$ (75,000)	(75,000)	\$ -	\$ -	1,975,000
Parks Maintenance Facility	2,445,000	-	75,000	75,000	-	-	2,520,000
Electricity at the Sculpture Garden	80,713	-	-	-	-	-	80,713
Milburn Park Improvements	350,000	-	-	-	-	-	350,000
Buttercup Pool Bathhouse Renovations	150,000	-	19,572	19,572	-	-	169,572
Dog Park #2	150,000	-	115,000	115,000	-	-	265,000
Trail Lighting Project at Community Parks	-	50,000	-	50,000	-	-	50,000
Veterans Memorial Park Improvements	-	500,000	-	500,000	-	-	500,000
Lakeline Park	-	-	-	-	3,500,000	-	3,500,000
Trails/Bike Facility	-	-	-	-	235,000	1,765,000	2,000,000
Milburn Pool Rehabilitation	-	-	58,000	58,000	-	-	58,000
Town Center Trail and Pedestrian Bridge	-	-	-	-	550,000	-	550,000
TOTAL PARKS PROJECTS	\$ 5,225,713	\$ 550,000	\$ 192,572	\$ 742,572	\$ 4,285,000	\$ 1,765,000	\$ 12,018,285

TRANSPORTATION AND DRAINAGE

RM 1431 (Parmer to Sam Bass)	\$ 23,325,000	\$ -	-	-	\$ -	-	23,325,000
Old ROW Acquisition	615,000	-	-	-	-	-	615,000
RM 1431 Pedestrian Walkway	420,500	-	-	-	-	-	420,500
Fire Lane Street Repair	75,200	-	-	-	-	-	75,200
Traffic Signal VES	35,000	-	-	-	-	-	35,000
Anderson Mill Road	8,694,600	-	-	-	-	-	8,694,600
Little Elm Trail	7,060,000	-	-	-	-	-	7,060,000
1431 Gap	2,280,000	-	-	-	-	-	2,280,000
New Hope Road - West	2,600,000	-	-	-	-	-	2,600,000
Sidewalk Gap Closure Phase III	300,000	-	-	-	-	-	300,000
ILSN Sign Replacements and Upgrades	140,000	-	-	-	-	-	140,000
Way-Finding / Community Identification	285,000	-	-	-	-	-	285,000
East 1890 Ranch Right Turn Lane	180,000	-	-	-	-	-	180,000
Brushy Creek Regional Trail Connection	450,000	-	-	-	-	-	450,000
Right Turn Lane at Lakeline and Old Mill	250,000	-	-	-	-	-	250,000
Right Turn Lane at Brushy Creek and Vista Ridge	250,000	-	-	-	-	-	250,000
Discovery Blvd. Median Break	200,000	-	-	-	-	-	200,000
Sidewalk Gap Phase IV	350,000	-	-	-	-	-	350,000
Design and Install Pole Mounted Logo Signs	300,000	-	-	-	300,000	-	600,000
New Hope (Cottonwood Creek to Ronald Reagan)	-	8,200,000	1,200,000	9,400,000	-	-	9,400,000
Bell Boulevard District Projects	851,667	5,248,333	10,000,000	15,248,333	17,900,000	4,000,000	38,000,000
Lakeline Boulevard Right Turn Lane	-	700,000	-	700,000	-	-	700,000
Whitestone Boulevard Right Turn Lane	-	700,000	-	700,000	-	-	700,000
Traffic Signal at Liberty Oaks and Cypress Creek	-	325,000	-	325,000	-	-	325,000
New Hope (Ronald Reagan to Sam Bass)	-	3,300,000	-	3,300,000	1,700,000	-	5,000,000
Arterial Overlay	2,550,000	1,783,333	-	1,783,333	2,166,667	-	6,500,000
Intersection Turn Lanes	75,000	800,000	-	800,000	1,525,000	800,000	3,200,000
Fire Station 2 Emergency Egress Signal	-	-	150,000	150,000	-	-	150,000
Travis County Traffic Signal Standardization	-	-	120,000	120,000	-	-	120,000
Anderson Mill Road Phase II	-	-	-	-	8,700,000	-	8,700,000
RM 1431 (Bagdad to Anderson Mill Rd)	-	-	-	-	-	7,300,000	7,300,000
Brushy Creek Rd (Arrowhead to Ranch Tr)	-	-	-	-	-	3,700,000	3,700,000
Ronald Reagan and Caballo Ranch Right Turn Ln	-	-	-	-	250,000	-	250,000
Little Elm Trail and Fire Lane Improvements	-	-	-	-	650,000	-	650,000
TOTAL TRANSPORTATION AND DRAINAGE PROJE	\$ 51,286,967	\$ 21,056,666	\$ 11,470,000	\$ 32,526,666	\$ 33,191,667	\$ 15,800,000	\$ 132,805,300

FY 2018 GENERAL CAPITAL IMPROVEMENT PROJECTS

Project Name	Prior Funding	FY 2017 Funding	FY 2017 Amendment	Final FY 2017 Funding	FY 2018 Funding	Future Funding	Total Project Budget
FACILITY PROJECTS							
Public Safety Technology Project	\$ 855,000	\$ -	-	-	-	\$ -	855,000
Library Access Control	9,517	-	-	-	-	-	9,517
Library Master Plan	60,000	-	-	-	-	-	60,000
New Library	-	-	-	-	-	20,200,000	20,200,000
Field Ops Tower	246,000	-	-	-	-	-	246,000
Fire Lane Tower	95,707	-	-	-	-	-	95,707
Fire Station #5	590,000	4,000,000	1,790,000	5,790,000	-	-	6,380,000
Police Station Expansion	386,667	5,473,333	946,000	6,419,333	-	-	6,806,000
Building 6 Fire Administration Build Out	150,000	1,350,000	300,000	1,650,000	-	-	1,800,000
Building 3 Reconfig. (\$1.3 M from Utility Fund)	-	-	350,000	350,000	950,000	-	1,300,000
Regional Animal Shelter	-	500,000	-	500,000	500,000	-	1,000,000
TOTAL FACILITIES PROJECTS	\$ 2,392,891	\$ 11,323,333	\$ 3,386,000	\$ 14,709,333	\$ 1,450,000	\$ 20,200,000	\$ 38,752,224
TOTAL ALL GENERAL PROJECTS	\$ 58,905,571	\$ 32,929,999	\$ 15,048,572	\$ 47,978,571	\$ 38,926,667	\$ 37,765,000	\$ 183,575,809

GENERAL CAPITAL IMPROVEMENT PROJECTS ESTIMATED O&M IMPACT

Fiscal Year	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Parks Projects					
Land Acquisition	Minimal O&M costs are related to land acquisition which can be absorbed in the current parks maintenance budget.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
Parks Maintenance Facility	No O&M costs are related to this project as the facility is being built to replace the current facility which has become outdated and too small for the current staff and equipment needs.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
Electricity at the Sculpture Garden	Minimal O&M costs are related to this equipment which can be absorbed in the current park electricity budget.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
Milburn Park Improvements	Minimal O&M costs are related to this equipment which can be absorbed in the current park maintenance budget.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
Buttercup Pool Bathhouse Renovations	No O&M costs are related to this maintenance project for the pool and should help prevent additional annual maintenance need as it is a renovation, rather than repair.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
Dog Park #2	Minimal O&M costs are related to this park which can be absorbed in the current parks maintenance budget.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
Trail Lighting Project at Community Parks	Minimal O&M costs are related to this park which can be absorbed in the current parks maintenance budget.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
Veterans Memorial Park Improvements	No O&M costs are related to this maintenance project for the pool and should help prevent additional annual maintenance need as it is a refurbishment, rather than repair.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
Lakeline Park	Anticipated O&M costs are related to adding park maintenance workers for parkland upkeep.				
Total	\$ -	\$ 35,000	\$ 70,000	\$ 70,000	\$ 70,000
Trails/Bike Facility	Minimal O&M costs are related to these park amenities which can be absorbed in the current parks maintenance budget.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
Milburn Pool Rehabilitation	No O&M costs are related to this maintenance project for the pool and should help prevent additional annual maintenance need as it is a refurbishment, rather than repair.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
Town Center Trail and Pedestrian Bridge	Minimal O&M costs are related to these park amenities which can be absorbed in the current parks maintenance budget.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
Total Parks O&M Impact	\$ -	\$ 35,000	\$ 70,000	\$ 70,000	\$ 70,000
Transportation Projects					
RM 1431 (Parmer to Sam Bass)	No O&M costs are related to this project because it is a state highway being improved thru a cost-sharing between TX-DOT and the City. TX-DOT is responsible for maintenance of state highways.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
Old ROW Acquisition	No O&M costs are related to this project as it is the final close-out cost of the project.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
RM 1431 Pedestrian Walkway	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
Fire Lane Street Repair	No O&M costs are related to this project as it is an improvement of an existing roadway and non-maintenance issues of the new roadway will be covered by warranty contracts.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -

GENERAL CAPITAL IMPROVEMENT PROJECTS ESTIMATED O&M IMPACT

Fiscal Year	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Transportation Projects (Continued)					
Traffic Signal VES	No O&M costs are related to this signal replacement project and should prevent additional maintenance costs.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
Anderson Mill Road	No O&M costs are related to this project as the proposed funding is only for design of the project.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
Little Elm Trail	No O&M costs are related to this project as the proposed funding is only for design of the project.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
1431 Gap	No O&M costs are related to this project as the proposed funding is only for design of the project.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
New Hope Road - West	No O&M costs are related to this project as the proposed funding is only for design of the project.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
Sidewalk Gap Closure Phase III	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
ILSN Sign Replacements and Upgrades	No O&M costs are related to this project as it is a replacement of current ILSN signs.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
Way-Finding / Community Identification	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
East 1890 Ranch Right Turn Lane	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
Brushy Creek Regional Trail Connection	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
Right Turn Lane at Lakeline and Old Mill	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
Right Turn Lane at Brushy Creek and Vista Ridge	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
Discovery Boulevard Median Break	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
Sidewalk Gap Phase IV	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
Design and Install Pole Mounted Logo Signs	No O&M costs are related to this project as it is a replacement of current pole mounted signs with updates signs which are easier to read and include the City logo.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
New Hope (Cottonwood Creek to Ronald Reagan)	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
Bell Boulevard District Projects	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -

GENERAL CAPITAL IMPROVEMENT PROJECTS ESTIMATED O&M IMPACT

Fiscal Year	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Transportation Projects (Continued)					
Lakeline Boulevard Right Turn Lane	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
Whitestone Boulevard Right Turn Lane	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
Traffic Signal at Liberty Oaks and Cypress Creek	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
New Hope (Ronald Regan to Sam Bass)	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
Arterial Overlay	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
Intersection Turn Lanes	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
Fire Station 2 Emergency Egress Signal	Minimal O&M costs are related to this project as some funds may be required for upkeep.				
Total	\$ 2,500	\$ 2,563	\$ 2,627	\$ 2,692	\$ 2,760
Travis County Traffic Signal Standardization	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
Anderson Mill Road Phase II	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
RM 1431 (Bagdad to Anderson Mill Rd)	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
Brushy Creek Rd (Arrowhead to Ranch Tr)	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
Ronald Reagan and Caballo Ranch Right Turn Ln	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
Little Elm Trail and Fire Lane Improvements	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
Total Transportation O&M Impact	\$ 2,500	\$ 2,563	\$ 2,627	\$ 2,692	\$ 2,760
Facility Projects					
Public Safety Technology Project	No new O&M costs are related to this project as it replaces the current public safety dispatch and communications system and the on-going maintenance contracts are similar in costs.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
Library Access Control	No O&M costs are related to this project as this is an upgrade of the existing security control system.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
Library Master Plan	No O&M costs are directly associated with the Master Plan as it is a study, however, O&M costs may occur when implementing the Master Plan recommendations.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -

GENERAL CAPITAL IMPROVEMENT PROJECTS ESTIMATED O&M IMPACT

Fiscal Year	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Facility Projects (Continued)					
New Library	Anticipated O&M costs include increasing staffing by 4 FTEs along with associated library materials and building utilities				
Total	\$ -	\$ 67,163	\$ 95,042	\$ 133,205	\$ 267,271
Field Ops Tower	No O&M costs are related to this project as project moves the Field Ops tower technology to the Fire Lane Tower and will remove the tower.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
Fire Lane Tower	No O&M costs are related to this project as the costs are related to relocating the tower.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
Fire Station #5	Anticipated O&M costs related to this project include staffing for 15 Fire fighters, associated equipment and building utilities.				
Total	\$ 1,401,500	\$ 1,436,538	\$ 1,472,451	\$ 1,509,262	\$ 1,546,994
Police Station Expansion	Anticipated O&M costs related to this project include associated building utilities.				
Total	\$ 27,000	\$ 27,675	\$ 28,367	\$ 29,076	\$ 29,803
Building 6 Fire Administration Build Out	Anticipated O&M costs related to this project include associated building utilities.				
Total	\$ 27,000	\$ 27,675	\$ 28,367	\$ 29,076	\$ 29,803
Building 3 Reconfiguration	Minimal O&M costs are related to the project as it is a reconfiguration of the existing building.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
Regional Animal Shelter (\$1.3 M from Utility Fund)	No O&M costs are related to the project because it has a long-term structure life and when replacement is required, it will be done as a capital expenditure.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
Total Facilities O&M Impact	\$ 1,455,500	\$ 1,559,051	\$ 1,624,227	\$ 1,700,619	\$ 1,873,871
Total General CIP O&M Impact	\$ 1,458,000	\$ 1,596,613	\$ 1,696,853	\$ 1,773,312	\$ 1,946,630

5-YEAR CAPITAL IMPROVEMENT PLAN

GENERAL GOVERNMENT

Project Code	F47	Category	Facility
Project Name	Building 3 Reconfiguration		
Project Description	This project includes remodeling costs for Building 3 at City Hall to provide additional meeting and office space.		

	Prior Years	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
2018 Tax Notes	0	950,000	0	0	0	0	950,000
General Fund	350,000	0	0	0	0	0	350,000
Utility Fund	0	1,300,000	0	0	0	0	1,300,000
Total	350,000	2,250,000	0	0	0	0	2,600,000

Project Code	Future	Category	Facility
Project Name	New Library		
Project Description	This project will construct a 50,000 SF new library facility that meets the 2014 Master Plan recommendations for an expanded and updated library collection and increased space for programs, meeting spaces, and technology, and allows for flexibility and adaptability to future needs. The new Library will increase facility space by 96% which will build increased library collection capacity (up to 3 items/capita), a quiet reading room, a larger Children's Area, a dedicated story-time/craft area, an expanded and dividable multi purpose room, a dedicated Teen room, one classroom, two conference rooms/classrooms and six study rooms with interactive technology, expanded work space for staff, a drive-thru book return with automated material handling system and parking for 200 cars. The facility will be located on the City property adjacent to the City of Cedar Park Recreation Center.		

	Prior Years	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
2018 GO Bond	0	0	1,960,000	18,240,000	0	0	20,200,000
Total	0	0	1,960,000	18,240,000	0	0	20,200,000

Project Code	F46	Category	Facility
Project Name	Regional Animal Shelter		
Project Description	This project pays for the Cedar Park portion of the improvements at the Williamson County Regional Animal Shelter.		

	Prior Years	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
2018 Tax Notes	0	500,000	0	0	0	0	500,000
General Fund	500,000	0	0	0	0	0	500,000
Total	500,000	500,000	0	0	0	0	1,000,000

5-YEAR CAPITAL IMPROVEMENT PLAN

GENERAL GOVERNMENT

Project Code	P26						Category	Parks
Project Name	Lakeline Park							
Project Description	This project provides funding for the design and development of Lakeline Park.							
	Prior Years	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total	
2018 GO Bond	0	3,500,000	0	0	0	0	3,500,000	
Total	0	3,500,000	0	0	0	0	3,500,000	

Project Code	P25						Category	Parks
Project Name	Town Center Trail and Pedestrian Bridge							
Project Description	This project provides funding for construction costs of a pedestrian bridge along the town center trail.							
	Prior Years	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total	
2018 GO Bond	0	550,000	0	0	0	0	550,000	
Total	0	550,000	0	0	0	0	550,000	

Project Code	P27						Category	Parks
Project Name	Trails/Bike Facility							
Project Description	This project provides funding for trails and bike facilities to be developed within parks and other areas in Cedar Park.							
	Prior Years	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total	
2018 GO Bond	0	235,000	1,765,000	0	0	0	2,000,000	
Total	0	235,000	1,765,000	0	0	0	2,000,000	

Project Code	T73						Category	Transportation
Project Name	Anderson Mill Road Phase II							
Project Description	This project consists of the re-alignment and reconstruction of Anderson Mill Road to improve safety and mobility.							
	Prior Years	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total	
2018 GO Bond	0	8,700,000	0	0	0	0	8,700,000	
Total	0	8,700,000	0	0	0	0	8,700,000	

5-YEAR CAPITAL IMPROVEMENT PLAN

GENERAL GOVERNMENT

Project Code T62 **Category** Transportation

Project Name Arterial Overlay

Project Description This project includes the overlay of certain highly traveled arterial and collector roadways in an effort to maintain or improve current pavement conditions.

	Prior Years	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
2016 GO Bond	4,333,333	0	0	0	0	0	4,333,333
2018 GO Bond	0	2,166,667	0	0	0	0	2,166,667
Total	4,333,333	2,166,667	0	0	0	0	6,500,000

Project Code T64, T65 **Category** Transportation

Project Name Bell Boulevard Redevelopment Project

Project Description This project funding provides for Phase 1 transportation infrastructure funding for the Bell Boulevard project.

	Prior Years	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
2012 GO Bond	135,000	0	0	0	0	0	135,000
2016 GO Bond	5,965,000	0	0	0	0	0	5,965,000
2018 GO Bond	0	13,900,000	0	0	0	0	13,900,000
4B Fund	10,000,000	4,000,000	4,000,000	0	0	0	18,000,000
Total	16,100,000	17,900,000	4,000,000	0	0	0	38,000,000

Project Code Future **Category** Transportation

Project Name Brushy Creek Road (Arrowhead to Ranch Trail)

Project Description This project will reconstruct and widen a 0.3 mile section of Brushy Creek Road to a 4-lane divided roadway with raised median, wide outside lanes, illumination, and sidewalks from Arrowhead Trail to Ranch Trails. Provides additional capacity on Brushy Creek Road to deal with increasing demand from build out of Ranch at Brushy Creek and extension of Ranch Trails to Brushy Creek Road. Improves access to Champion Park.

	Prior Years	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
2018 GO Bond	0	0	0	3,700,000	0	0	3,700,000
Total	0	0	0	3,700,000	0	0	3,700,000

5-YEAR CAPITAL IMPROVEMENT PLAN

GENERAL GOVERNMENT

Project Code	T60	Category	Transportation				
Project Name	Design and Install Pole Mounted Logo Signs						
Project Description	This project provides funding for the design and installation of pole mounted logo signs in Cedar Park.						
	Prior Years	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
4B Fund	300,000	300,000	0	0	0	0	600,000
Total	300,000	300,000	0	0	0	0	600,000

Project Code	T63	Category	Transportation				
Project Name	Intersection Turn Lanes						
Project Description	This project consists of the construction of right turn lanes on arterial roadways at highly traffic intersections or major driveways to improve mobility. This project reduces delay, reduces rear end accidents and improves intersection capacity. Location examples warranting the turn lane: NB Lakeline Blvd at Buttercup Creek Blvd and Park Street, SB Lakeline Blvd at Fall Creek and Old Mill Road, Cypress Creek Road at Cluck Creek Trail, Nelson Ranch, Sun Chase and El Salido, Brushy Creek Road at Vista Ridge, Gupton and Lynnwood, New Hope Drive at Main Street and Discovery Boulevard, and others as warranted.						
	Prior Years	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
2016 GO Bond	875,000	0	0	0	0	0	875,000
2018 GO Bond	0	1,525,000	0	800,000	0	0	2,325,000
Total	875,000	1,525,000	0	800,000	0	0	3,200,000

Project Code	T75	Category	Transportation				
Project Name	Little Elm Trail and Fire Lane Improvements						
Project Description	This project will reconstruct a fire lane both north and south of the intersection at Little Elm Trail and Bell Boulevard as well as Little Elm Trail from the YMCA driveway to the intersection.						
	Prior Years	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
4B Fund	0	650,000	0	0	0	0	650,000
Total	0	650,000	0	0	0	0	650,000

5-YEAR CAPITAL IMPROVEMENT PLAN

GENERAL GOVERNMENT

Project Code	T67	Category	Transportation				
Project Name	New Hope (Ronald Reagan to Sam Bass)						
Project Description	New Hope Drive will be extended from Ronald Reagan Blvd. to Sam Bass Road as a 4-lane divided roadway with raised median, wide outside lanes, sidewalk, and illumination. This phase of the project is for engineering, surveying, and right-of-way acquisition only. This project will provide an alternate east/west arterial choice and result in congestion relief from Whitestone Boulevard.						
	Prior Years	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
2016 GO Bond	3,300,000	0	0	0	0	0	3,300,000
2018 GO Bond	0	1,700,000	0	0	0	0	1,700,000
Total	3,300,000	1,700,000	0	0	0	0	5,000,000

Project Code	Future	Category	Transportation				
Project Name	RM 1431 (Bagdad to Anderson Mill Road)						
Project Description	Project is for engineering/right-of-way acquisition only. This project will widen 1.1 miles of roadway to a 6-lane divided major arterial roadway along the last gap on RM 1431 through Cedar Park. Will add 50% more capacity on RM 1431 for increasing traffic on the west side of City, and will provide improved safety with a raised median.						
	Prior Years	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
2018 GO Bond	0	0	0	7,300,000	0	0	7,300,000
Total	0	0	0	7,300,000	0	0	7,300,000

Project Code	T74	Category	Transportation				
Project Name	Ronald Reagan and Caballo Ranch Right Turn Lane						
Project Description	This project provides a north bound right turn lane at Ronald Reagan and Caballo Ranch.						
	Prior Years	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
4B Fund	0	250,000	250,000	0	0	0	500,000
Total	0	250,000	250,000	0	0	0	500,000



CEDAR

PARK

FY 2018 UTILITY CAPITAL IMPROVEMENT PROJECTS

Project Name	Prior Funding	FY 2017 Funding	FY 2017 Amendment	Final FY 2017 Funding	FY 2018 Funding	Future Funding	Project Budget
WATER PROJECTS - BOND FUNDED							
WTP Rehabilitation 2016		1,200,000		1,200,000			1,200,000
WTP Pre-Oxidation Improvements		600,000		600,000			600,000
SCADA Upgrades/Office Re-model			314,000	314,000			314,000
Advanced Metering Infrastructure (AMI)	2,000,000			-			2,000,000
BCRUA Ph. II				-		51,000,000	51,000,000
Anderson Mill 16" TM (upgrade existing 12")				-	600,000		600,000
BCRUA Ph. IC				-	4,430,000		4,430,000
WATER PROJECTS - BOND FUNDED	\$ 2,000,000	\$ 1,800,000	\$ 314,000	\$ 2,114,000	\$ 5,030,000	\$ 51,000,000	\$ 60,144,000
WASTEWATER PROJECTS - BOND FUNDED							
Lone Star WW Line Replacement		1,660,000		1,660,000			1,660,000
Cottonwood WW Interceptor - Ph C-2				-	2,550,000		2,550,000
WRF Headworks Rehabilitation				-	286,000		286,000
WASTEWATER PROJECTS - BOND FUNDED	\$ -	\$ 1,660,000	\$ -	\$ 1,660,000	\$ 2,836,000	\$ -	\$ 4,496,000
WATER PROJECTS - CIF FUNDED							
BCRUA Ph. II		1,500,000		1,500,000			1,500,000
BCRUA Ph. IB		35,000		35,000			35,000
New Hope 16" TM (Cottonwood to Ronald Reagan)		1,000,000	457,000	1,457,000			1,457,000
Little Elm 16-in Waterline	721,000			-			721,000
Elevated Storage Tank (Pressure Plane 4)				-	2,000,000		2,000,000
WATER PROJECTS - CIF FUNDED	\$ 721,000	\$ 2,535,000	\$ 457,000	\$ 2,992,000	\$ 2,000,000	\$ -	\$ 5,713,000
WASTEWATER PROJECTS - CIF FUNDED							
Cottonwood WW Interceptor - Ph C-2		320,000		320,000	980,000		1,300,000
New Hope WW (Cottonwood to Ronald Reagan)		600,000	323,000	923,000			923,000
Spanish Oaks Interceptor - Ph II	1,070,000			-			1,070,000
Ronald Reagan Westside	80,000	440,000		440,000	50,000		570,000
Anderson Mill Road Wastewater Line	375,000			-			375,000
BCRWWS East Plant Re-Rate Improvements	600,000			-	1,290,000	12,770,000	14,660,000
WASTEWATER PROJECTS - CIF FUNDED	\$ 2,125,000	\$ 1,360,000	\$ 323,000	\$ 1,683,000	\$ 2,320,000	\$ 12,770,000	\$ 18,898,000
WATER PROJECTS - UTILITY FUNDED							
Advanced Metering Infrastructure (AMI)	3,500,000			-			3,500,000
BCRUA Ph. II		500,000		500,000			500,000
2017 Water Tank Rehab		200,000		200,000	50,000		250,000
Vista Ridge Pump Station Relocation		200,000	(200,000)	-			-
Water Infrastructure Rehab/Relocation		333,125		333,125	340,000		673,125
SCADA Upgrades/Office Re-model	1,250,000	250,000		250,000			1,500,000
Floating Raw Water Intake Contingency Project	10,536,000			-			10,536,000
Contingency Intake Demobilization	240,000			-			240,000
Alternative Water Supply	50,100			-			50,100
WTP Rehabilitation 2016	150,000			-			150,000
WTP Pre-Oxidation Improvements	75,000			-			75,000
Anderson Mill Road Waterline	375,000			-			375,000
33" Waterline Condition Assessment	150,000			-			150,000
New Hope West Storage Building				-	175,000		175,000
WTP Intake Improvements Project				-	250,000		250,000
City Hall Building 3 Remodel				-	650,000		650,000
Fiber Optic Cable				-	280,000		280,000
WATER PROJECTS - UTILITY FUNDED	\$ 16,326,100	\$ 1,483,125	\$ (200,000)	\$ 1,283,125	\$ 1,745,000	\$ -	\$ 19,354,225
WASTEWATER PROJECTS - UTILITY FUNDED							
Wastewater Infrastructure Rehab/Relocation		333,125		333,125	340,000		673,125
WRF Air Rehabilitation	100,000	700,000		700,000			800,000
Lobo LS Relief Tunnel Study	100,000			-			100,000
Cottonwood WW Interceptor - Ph C-2	600,000	50,000		50,000			650,000
1431 LS Influent Line	475,000			-			475,000
Lone Star WW Line Replacement	200,000	155,000		155,000			355,000
WRF Rehabilitation (+175k from O&M budget)	80,000	795,000	(294,000)	501,000			581,000
City Hall Building 3 Remodel				-	650,000		650,000
WRF Headworks Rehabilitation				-	509,000		509,000
W/WATER PROJECT - UTILITY FUNDED	\$ 1,555,000	\$ 2,033,125	\$ (294,000)	\$ 1,739,125	\$ 1,499,000	\$ -	\$ 4,793,125
TOTAL WATER PROJECTS	19,047,100	5,818,125	571,000	6,389,125	8,775,000	51,000,000	85,211,225
TOTAL WASTEWATER PROJECTS	3,680,000	5,053,125	29,000	5,082,125	6,655,000	12,770,000	28,187,125
TOTAL UTILITY CIP	\$ 22,727,100	\$ 10,871,250	\$ 600,000	\$ 11,471,250	\$ 15,430,000	\$ 63,770,000	\$ 113,398,350

UTILITY CAPITAL IMPROVEMENT PROJECTS ESTIMATED O&M IMPACT

Fiscal Year	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Water Projects					
Advanced Metering Infrastructure (AMI)	The O&M costs include an additional analyst position and equipment in FY 2017 to monitor the system and provide management reports for public communication and outreach.				
Total	\$ 63,767	\$ 65,361	\$ 66,995	\$ 68,670	\$ 70,387
BCRUA PHASE I & II	The BCRUA handles the daily operations of the utility authority and the City will only incur an administrative charge.				
Total	\$ 709,864	\$ 727,611	\$ 745,801	\$ 764,446	\$ 783,557
2017 Water Tank Rehab	No O&M costs are related to this project as the repairs are for capital maintenance to an existing water tank.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
Vista Ridge Pump Station Relocation	No O&M costs are related to this project it is an improvement to the current facility.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
Water Infrastructure Rehab/Relocation	No O&M costs are related to this project as the repairs are for capital maintenance to an existing facility.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
SCADA Upgrades/Office Re-model	No O&M costs are related to this project as it is upgraded current infrastructure.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
Floating Raw Water Intake Contingency Project	No O&M costs are related to this project as it is an upgrade to the current back-up water in-take system.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency Intake Demobilization	No O&M costs are related to the project as it is the demobilization of a project, rather than the creation of a new asset				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
Alternative Water Supply	No O&M costs are related to this project as it is an improvement of an existing waterline.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
WTP Rehabilitation 2016	No O&M costs are related to this project as the repairs are for capital maintenance to an existing facility.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
WTP Pre-Oxidation Improvements	No O&M costs are related to this project as the repairs are for capital maintenance to an existing facility.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
Anderson Mill Road Waterline	No O&M costs are related to this project as it is an improvement of an existing waterline.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
33" Waterline Condition Assessment	No O&M costs are related to the project as it an assessment of 33" waterlines, however, the results could lead to future maintenance needs.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
New Hope West Storage Building	No O&M costs are related to this project as it is upgraded current infrastructure.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
WTP Intake Improvements Project	No O&M costs are related to this project as it is an upgrade to the current water in-take system.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
City Hall Building 3 Remodel	Minimal O&M costs are related to the project as it is a reconfiguration of the existing building.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
Fiber Optic Cable	No O&M costs are related to this project as it is upgraded current infrastructure.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
Total Water O&M Impact	\$ 773,631	\$ 792,972	\$ 812,796	\$ 833,116	\$ 853,944

UTILITY CAPITAL IMPROVEMENT PROJECTS ESTIMATED O&M IMPACT

Fiscal Year	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Wastewater Projects					
Wastewater Infrastructure Rehab/Relocation	No O&M costs are related to this project as the repairs are for capital maintenance to existing infrastructure.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
WRF Air Rehabilitation	No O&M costs are related to this project as the repairs are for capital maintenance to an existing facility.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
Lobo LS Relief Tunnel Study	No O&M costs are directly associated with the study, however, O&M costs may occur when implementing the study's recommendations.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
Cottonwood WW Interceptor - Ph C-2	There is minimal operation and maintenance impact for the additional wastewater line and will be absorb in the current Utilities' maintenance budget.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
1431 LS Influent Line	No O&M costs are related to the project because it has a long-term structure life and when replacement is required, it will be done as a capital expenditure.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
Lone Star WW Line Replacement	No O&M costs are related to this project as the repairs are for capital maintenance to existing infrastructure.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
WRF Rehabilitation (+175k from O&M budget)	No O&M costs are related to this project as the repairs are for capital maintenance to existing infrastructure.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
City Hall Building 3 Remodel	Minimal O&M costs are related to the project as it is a reconfiguration of the existing building.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
WRF Headworks Rehabilitation	No O&M costs are related to this project as the repairs are for capital maintenance to existing infrastructure.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
Total Wastewater O&M Impact	\$ -	\$ -	\$ -	\$ -	\$ -
Total Utility CIP O&M Impact	\$ 773,631	\$ 792,972	\$ 812,796	\$ 833,116	\$ 853,944

5-YEAR CAPITAL IMPROVEMENT PLAN

UTILITY FUNDED

Project Code	S12	Category	Wastewater
Project Name	BCRWWS East Plant Re-Rate & Expansion Improvements		
Project Description	The BCRWWS is a regional wastewater system jointly owned by the cities of Cedar Park, Round Rock, Austin, and Leander. The re-rating and expansion of the BCRWWS East Plant is a project that will increase the system's treatment capacity to 42 MGD, with Cedar Park owning 6.09 MGD of that capacity.		

	<u>Prior Years</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>	<u>FY 2021</u>	<u>FY 2022</u>	<u>Total</u>
2020 Rev Bond	0	0	0	0	5,500,000	770,000	6,270,000
CIF Fund	600,000	1,290,000	0	2,500,000	0	0	4,390,000
Utility Fund	0	0	0	3,500,000	500,000	0	4,000,000
Total	600,000	1,290,000	0	6,000,000	6,000,000	770,000	14,660,000

Project Code	S10	Category	Wastewater
Project Name	Cottonwood WW Interceptor - Ph C-2		
Project Description	The project consists of installing approximately 4,200 feet of 33 inch wastewater interceptor and the elimination of an existing pump station. The project will increase capacity in a rapidly growing area in Cedar Park and will provide operational cost savings by eliminating a pump station.		

	<u>Prior Years</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>	<u>FY 2021</u>	<u>FY 2022</u>	<u>Total</u>
2016 Rev Bond	0	2,550,000	0	0	0	0	2,550,000
Total	0	2,550,000	0	0	0	0	2,550,000

Project Code	S10	Category	Wastewater
Project Name	Cottonwood WW Interceptor - Phase C-2		
Project Description	The project consists of installing approximately 4,200 feet of 33 inch wastewater interceptor and the elimination of an existing pump station. The project will increase capacity in a rapidly growing area in Cedar Park and will provide operational cost savings by eliminating a pump station.		

	<u>Prior Years</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>	<u>FY 2021</u>	<u>FY 2022</u>	<u>Total</u>
CIF Fund	320,000	980,000	0	0	0	0	1,300,000
Total	320,000	980,000	0	0	0	0	1,300,000

5-YEAR CAPITAL IMPROVEMENT PLAN

UTILITY FUNDED

Project Code	S11	Category	Wastewater
Project Name	Ronald Reagan Westside		
Project Description	This project will install a wastewater line along the west side of Ronald Reagan Boulevard to serve recently annexed areas.		

	Prior Years	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
CIF Fund	520,000	50,000	0	0	0	0	570,000
Total	520,000	50,000	0	0	0	0	570,000

Project Code	S25	Category	Wastewater
Project Name	Wastewater Infrastructure Rehab/Relocation		
Project Description	General Infrastructure improvements and maintenance as needed.		

	Prior Years	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Utility Fund	333,125	340,000	0	0	0	0	673,125
Total	333,125	340,000	0	0	0	0	673,125

Project Code	S26	Category	Wastewater
Project Name	WRF Headworks Rehabilitation		
Project Description	The Water Reclamation Facility (WRF) Headworks Rehabilitation Project will improve the first stage of the treatment process at the WRF by improving inorganic solids removal. This will reduce wear on downstream process equipment and improve operations.		

	Prior Years	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
2016 Rev Bond	0	286,000	0	0	0	0	286,000
Utility Fund	0	509,000	0	0	0	0	509,000
Total	0	795,000	0	0	0	0	795,000

5-YEAR CAPITAL IMPROVEMENT PLAN

UTILITY FUNDED

Project Code	W30	Category	Water
Project Name	Anderson Mill 16" TM (upgrade existing 12")		
Project Description	Project includes installation of approximately 2,500 feet of 16 inch water main along Anderson Mill Road from the main water storage facility to existing mains at Old Mill Road to improve water service during peak demand periods.		

	<u>Prior Years</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>	<u>FY 2021</u>	<u>FY 2022</u>	<u>Total</u>
2016 Rev Bond	0	600,000	0	0	0	0	600,000
Total	0	600,000	0	0	0	0	600,000

Project Code	W31	Category	Water
Project Name	BCRUA Ph. IC		
Project Description	The BCRUA Phase 1C Water Treatment Plant (WTP) expansion project will consist of an expansion of the floating raw water intake and WTP to increase total production capability from 17 to 30 million gallons a day (MGD), which will increase Cedar Park's capacity from 4.5 MGD to 8 MGD. Phase 1C also includes modifications and improvements to the existing raw water pipeline and elevated storage tank.		

	<u>Prior Years</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>	<u>FY 2021</u>	<u>FY 2022</u>	<u>Total</u>
2016 Rev Bond	0	4,430,000	0	0	0	0	4,430,000
Total	0	4,430,000	0	0	0	0	4,430,000

Project Code	W32	Category	Water
Project Name	Elevated Storage Tank (Pressure Plane 4)		
Project Description	The Pressure Plane 4 Elevated Storage Tank Project will provide a 0.5 million gallon water storage tank in the east and northeast portion of the City. The purpose of the tank is to limit pressure fluctuations within the distribution system, provide additional fire flows, and provide additional water storage.		

	<u>Prior Years</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>	<u>FY 2021</u>	<u>FY 2022</u>	<u>Total</u>
CIF Fund	0	2,000,000	0	0	0	0	2,000,000
Total	0	2,000,000	0	0	0	0	2,000,000

5-YEAR CAPITAL IMPROVEMENT PLAN

UTILITY FUNDED

Project Code	W34	Category	Water				
Project Name	WTP Intake Improvements Project						
Project Description	The Water Treatment Plant (WTP) Improvements Project will improve the water intake system that supplies the City of Cedar Park's WTP by providing for zebra mussel control. Controlling zebra mussels will protect the equipment and piping at the WTP to ensure a continued supply of source water to the WTP.						
	Prior Years	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Utility Fund	0	250,000	0	0	0	0	250,000
Total	0	250,000	0	0	0	0	250,000

DEBT MANAGEMENT PLAN

OVERVIEW

The City issues debt for the purpose of financing long-term infrastructure capital improvements and short-term projects. Infrastructure includes those basic physical structures provided by government to support a community's basic human needs, economic activity, safety, and quality of life. Some of these projects have multiple sources of funding which include debt financing. Types of debt issued by the City include general obligation bonds, short term notes, certificates of obligation, and revenue bonds.

A General Obligation Bond is a type of bond used by cities to finance major capital projects and are a commonly used tool for growing cities. Bonds can help the City manage this growth and demand for services. General Obligation bonds are backed by and repaid through the City's ad valorem property tax. Tax notes and certificates of obligation are typically secured by a pledge of revenues and/or ad valorem taxes, do not require voter approval, and are issued for programs that support the City's major infrastructure facilities. Revenue bonds are utilized to finance long-term capital improvements for proprietary enterprise and self-supporting operations. For example, revenue bonds provide the financing required for improvements to the City's Water Utility and are backed by the water and wastewater fee paid for by the City's water utility customers.

The long-term infrastructure financing process commences with the identification of major projects throughout the City to be financed with debt. These City-wide projects typically involve health and public safety, major street improvements, construction and improvements to municipal facilities, as well as quality of life enhancements related to libraries and municipal parks. Major projects that are financed with ad valorem tax-supported bonds are presented to the electorate for approval. Upon voter approval, the City is authorized to issue ad valorem tax-supported bonds to finance the approved projects. Bond elections are held as needs of the community are identified. The short-term financing process includes interim financing of various projects. Revenue bonds do not require an election and are sold as needed for construction, expansion, and/or renovation of facilities in amounts that are in compliance with revenue bond covenants. The process for any debt issuance begins with the budget process and planned improvements to be made during the ensuing fiscal years.

The City utilizes comprehensive financial analysis and modeling in the City's ad valorem Debt Management Plan, and incorporates numerous variables such as sensitivity to interest rates, changes in assessed values, current ad valorem tax collection rates, self-supporting debt, and fund balances. The analytical modeling and effective debt management has enabled the City to maximize efficiencies through defeasance, bond refunding, and debt structuring. Strict adherence to conservative financial management has allowed the City to meet its financing needs while at the same time maintaining its strong ratings. The City is rated "AA+" by S&P Global Ratings, a Standard & Poor's Financial Services LLC business ("S&P").

DEBT AUTHORIZATION

At September 30, 2017, the City had \$232,665,000 in outstanding debt. This debt includes tax supported debt such as general obligation bonds, certificates of obligation, and tax notes, as well as other types of debt such as utility revenue bonds. The following table breaks out the City's Outstanding Debt by major category as of September 30, 2017.

DEBT MANAGEMENT PLAN

OUTSTANDING DEBT (As of September 30, 2017)	Outstanding Principal
Tax Supported - Ad Valorem (General Obligation, Certificates of Obligation, Short-Term Notes)	\$144,480,000
4A Corporation (Sales Tax-Supported)	39,125,000
4B Corporation (Sales Tax-Supported)	2,135,000
Utility System (Revenue-Supported)	46,925,000
Total	\$232,665,000

GENERAL OBLIGATION BONDS

The City is authorized to issue bonds payable from ad valorem taxes pursuant to the City Charter, the general laws of the State, and ordinances adopted by the City Council. Such bonds must be authorized by the voters of the City at elections held within the City. On November 3, 2015, voters approved \$96.7 million ad valorem tax supported debt for major infrastructure projects related to streets and roads, public safety, public library, and parks and recreation. Of that amount, \$30,245,000 was issued in August 2016 for street projects and public safety facility projects. It is anticipated that the City will issue an additional \$30.6 million in the Spring of 2018 to fund transportation projects and park-related improvements. The third and final issuance is anticipated to take place in Fiscal Year 2020. Other general obligation bonds include issuances from prior bond authorizations.

LIMITED TAX NOTES

The City is authorized to issue short term tax notes, having a maturity not exceeding seven years, pursuant to the general laws of the State and ordinances authorized by the City Council and are payable from ad valorem taxes. For the fiscal year ended September 30, 2017, the City had \$1,735,000 in tax notes outstanding. In July 2017, the City sold \$1,735,000 in limited tax notes to finance improvements to public safety facilities including Fire Station 5, City Hall Building 6, and the expansion of the Police Department headquarters.

CERTIFICATES OF OBLIGATION

The City is authorized to issue certificates of obligation pursuant to the City Charter, applicable State laws, and ordinances adopted by the City Council. Certificates of obligation are issued for various purposes to include financing capital improvements and for infrastructure support and development. For the fiscal year ended September 30, 2017, the City had \$4,195,000 certificates of obligation outstanding, which comprise 1.8% of the City's total outstanding debt. This includes 4A certificates of obligation in the principal amount of \$2,810,000, and 4B certificates of obligation in the principal amount of \$1,385,000.

DEBT MANAGEMENT PLAN

REVENUE BONDS

The City is authorized to issue revenue bonds under the provisions of the City Charter, applicable State laws, and ordinances adopted by City Council. For the fiscal year ended September 30, 2017, the City's outstanding revenue bonds were: Utility system revenue bonds in the aggregate principal amount of \$46,925,000; pass-through toll revenue & limited tax bonds in the aggregate principal amount of \$10,910,000; and senior lien sales tax revenue refunding bonds (4B) in the aggregate amount of \$750,000.

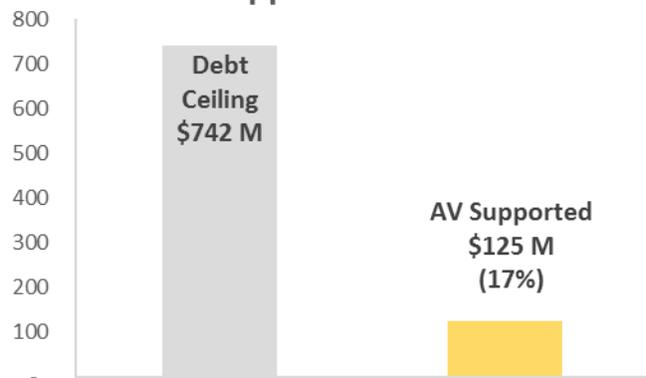
REFUNDINGS AND DEFEASANCES

The City routinely reviews the possibility of refunding and defeasance of certain outstanding debt to effectuate interest cost savings. In refunding a bond, the City can use proceeds from a new issuance at a lower interest rate to retire or redeem an outstanding bond that is at a higher interest rate. This provides for savings in interest expense. To defease debt, the City can set aside sufficient funds to cover the associated debt, essentially paying off the debt early and removing the associated debt obligation from the City. In 2017, the City defeased approximately \$1.5 million in general obligation bonds, series 2011. The FY 2018 budget includes funds to defease and/or call portions of the Williamson-Travis County WC&ID #1G, Series 2012 and/or the Pass-Through Toll Revenue Bonds, Series 2014; or other bonds to be determined at the time of defeasance. This defeasance is anticipated to result in an estimated \$1.1 to \$1.4 million in savings to the City.

DEBT LIMITATIONS

The City Charter establishes a limitation on the general obligation debt supported by ad valorem taxes to an amount not to exceed ten percent (10%) of the net taxable value of property on the tax rolls of the City. The estimated total net taxable valuation for the fiscal year 2017 was \$7.42 billion, which provides a debt ceiling of \$742 million. As indicated in the graph to the right, as of September 30, 2017, the City has only utilized 17%, or \$125 million, of the City's \$742 million debt ceiling.

Debt Ceiling vs Ad Valorem Supported Debt



LONG-TERM DEBT PLANNING

The City employs a comprehensive multi-year, long-term capital improvement planning program that is updated annually. Debt management is a major component of the financial planning model, which incorporates projected financing needs for infrastructure development that is consistent with the City's growth, while at the same time measuring and assessing the cost and timing of each debt issuance.

The assumptions in the FY 2017-2018 Debt Management Plan include: (i) net taxable valuation growth at 7.4% in FY 2018, a growth rate of 6.0% in FY 2019, 5.0% in FY 2020, 4.0% in FY 2021 and 3.0% thereafter; (ii) tax collections at 99.0%; (iii) tax freeze and local exemptions for elderly and disabled; (iv) and the adopted debt service tax rate at 22.405 cents through FY 2019, and decreasing by 3% each year through FY 2024 (estimated dependent on potential future capital needs).



CEDAR

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APPENDIX

The appendix provides additional information regarding the adopted budget, historical financial information, and the City. Included in this section are the budget and tax rate adoption ordinances, history of the City, City demographics, summary of FTEs, property tax analysis, sales tax analysis, and a glossary.



CEDAR

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ORDINANCE NO. BF48.17.09.14.H2

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CEDAR PARK, TEXAS, ADOPTING A MUNICIPAL OPERATING BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2017, AND ENDING SEPTEMBER 30, 2018; ADOPTING A MUNICIPAL CAPITAL BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2017, AND ENDING SEPTEMBER 30, 2018; APPROPRIATING FUNDS IN ACCORDANCE WITH THE BUDGET; PROVIDING FOR SEVERABILITY; PROVIDING FOR A REPEALER; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS ORDINANCE IS PASSED WAS NOTICED AND IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

WHEREAS, the City Manager of the City of Cedar Park, Texas, has submitted to the City Council a proposed budget for the fiscal year beginning October 1, 2017, and ending September 30, 2018; and

WHEREAS, the proposed budget sets out in detail the resources and estimated revenues of each fund, together with the proposed expenditures within each such fund, all in accordance with the applicable provisions of the City Charter; and

WHEREAS, notice having been first given in the manner provided by law, the City Council did conduct public hearings upon such proposed budget; and

WHEREAS, the City Council has considered the proposed budget and made such changes as it considers warranted by law and in the best interest of the municipal taxpayers.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CEDAR PARK, TEXAS:

SECTION 1. That such proposed budget, including the estimated revenues and proposed expenditures within each Fund is hereby approved and adopted as the Municipal Budget for the Fiscal Year beginning October 1, 2017 and ending September 30, 2018.

SECTION 2.

- a. That, as provided in Subsection (b) of this section, the monies hereinafter set out within each fund are hereby appropriated out of each such respective Fund for the payment of expenses lawfully attributable to such Fund, all as itemized in the budget.
- b. That the following funds are hereby appropriated:

OPERATING BUDGET:

FUND	OPERATING BUDGET
General Fund	51,099,093
General Debt Service Fund	23,382,763
Utility Fund	34,023,601
Solid Waste	3,963,051
Utility Debt Service Fund	7,595,778
Vehicle & Equipment Replacement Fund	5,278,538
Municipal Court Fund	74,196
Public Art	100,000
Tourism Board/Occupancy Tax	653,891
CPTV-10 / Cable Fund	119,067
Tax Increment Reinvestment Zone	706,195
Forfeiture	88,590
Economic Development (Type A)	5,373,932
Community Development (Type B)	7,899,525
TOTAL OPERATING APPROPRIATIONS	\$ 140,358,220

CAPITAL BUDGET:

CATEGORY	CAPITAL BUDGET
Transportation	33,191,667
Facilities	2,750,000
Parks	4,285,000
Water	8,125,000
Waste Water	6,005,000
TOTAL CAPITAL APPROPRIATIONS	\$ 54,356,667

SECTION 3. That the budget may be amended from time to time as provided by law for the proposes of authorizing emergency expenditures or for municipal purposes, provided however, no obligation shall be incurred or any expenditure made except in conformity with the budget.

SECTION 4. That the Director of Finance may, at any time with the consent of the City Manager, transfer any unencumbered appropriation from one budget line item to another line item within the same Department, provided however, that no unencumbered appropriation may be transferred from one Department or Fund to another except upon the express approval of the City Council.

SECTION 5. That this ordinance shall be effective immediately of and from adoption.

SECTION 6. That the provisions of this ordinance are severable and the invalidity of any word, phrase or part of this ordinance shall not affect the validity or effectiveness of the remainder of the ordinance.

SECTION 7. That all ordinances and parts of ordinances in conflict with this ordinance are hereby repealed to the extent of the conflict.

SECTION 8. That it is hereby officially found and determined that the meeting at which this ordinance was passed was open to the public as required by law.

READ AND CONSIDERED ON FIRST READING by the City Council of Cedar Park at a regular meeting on the 24th day of August, 2017, at which a quorum was present and for which due notice was given pursuant to Section 551.001, et. Seq. of the Government Code.

READ, AND CONSIDERED ON SECOND READING by the City Council of Cedar Park at a special called meeting on the 7th day of September, 2017, at which a quorum was present and for which due notice was given pursuant to Section 551.001, et. Seq. of the Government Code.

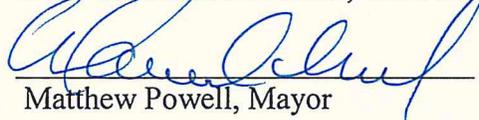
READ, CONSIDERED, PASSED, AND APPROVED ON THIRD AND FINAL READING by the City Council of Cedar Park at a regular meeting on the 14th day of September, 2017, at which a quorum was present and for which due notice was given pursuant to Section 551.001, et. Seq. of the Government Code.

ATTEST:

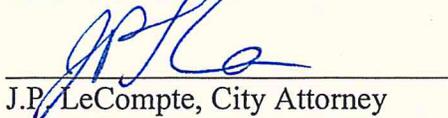


LeAnn M. Quinn, TRMC
City Secretary

CITY OF CEDAR PARK, TEXAS


Matthew Powell, Mayor

APPROVED AS TO FORM
AND CONTENT:


J.P. LeCompte, City Attorney

ORDINANCE NO. BF48.17.09.14.H2



ORDINANCE NO. BF49.17.09.14.H4

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CEDAR PARK, TEXAS, LEVYING TAXES FOR THE FISCAL YEAR 2017-2018; PROVIDING FOR SEVERABILITY; PROVIDING FOR A REPEALER; PROVIDING AN EFFECTIVE DATE; AND ORDAINING OTHER PROVISIONS RELATED TO THE SUBJECT MATTER HEREOF.

WHEREAS, there came to be considered the matter of establishing and setting the tax rates to be levied on taxable property within the City of Cedar Park, Texas which is to be recorded on the 2017 Tax Rolls; and

WHEREAS, the City Council has heretofore approved and adopted the tax rolls of the City; the total valuation of all taxable property rendered for taxation for the year 2017 estimated at \$7,971,756,113; and

WHEREAS, the City has determined the maximum amount of the various total budget requirements of the City and it is now necessary to establish the tax rate for the current year.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CEDAR PARK, TEXAS:

SECTION 1. A total tax rate aggregating \$0.45750 shall be levied on each one hundred dollars (\$100.00) of valuation of all taxable property located in the City of Cedar Park, Texas, and appearing on the assessment roll for the Year 2017, in accordance with the Constitution and Laws of the State of Texas. THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 6.61 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$14.47.

SECTION 2. \$0.23345 of the total rate is hereby specifically levied for current expenses of operation and maintenance purposes. \$0.22405 of the total rate is hereby specifically levied for the payment of principal and interest on debt.

SECTION 3. That there is hereby levied and shall be collected from every person, firm and corporation pursuing an occupation in the City of Cedar Park, Texas, which is taxable by law, the full amount of taxes permitted by the laws of the State of Texas.

SECTION 4. That if any provision, section, subsection, sentence, clause or phrase of this Ordinance, or the application of same to any person or set of circumstances is for any reason held to be unconstitutional, void or invalid (or for any reason unenforceable), the validity of the remaining portions of this ordinance or the application to such other persons or sets of circumstances shall not be affected thereby, it being the intent of the City Council of the City of Cedar Park, in adopting this ordinance, that no portion thereof or provision contained herein shall become inoperative or fail by reason of any unconstitutionality or invalidity of any other portion or provision.

SECTION 5. That all ordinances and parts of ordinances in conflict with this ordinance are hereby repealed to the extent of the conflict.

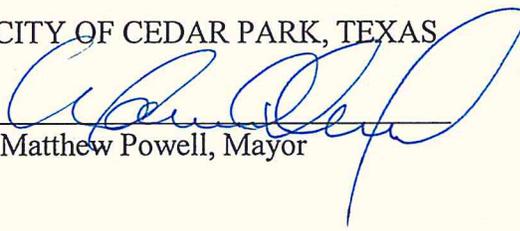
SECTION 6. That this Ordinance shall become effective in accordance with State law.

READ AND CONSIDERED ON FIRST READING by the City Council of Cedar Park at a regular meeting on the 24th day of August, 2017, at which a quorum was present and for which due notice was given pursuant to Section 551.001, et. Seq. of the Government Code.

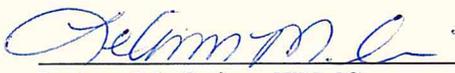
READ, AND CONSIDERED ON SECOND READING by the City Council of Cedar Park at a regular meeting on the 7th day of September, 2017, at which a quorum was present and for which due notice was given pursuant to Section 551.001, et. Seq. of the Government Code.

READ, CONSIDERED, PASSED, AND APPROVED ON THIRD AND FINAL READING by the City Council of Cedar Park at a regular meeting on the 14th day of September, 2017, at which a quorum was present and for which due notice was given pursuant to Section 551.001, et. Seq. of the Government Code.

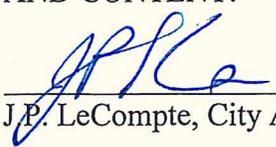
CITY OF CEDAR PARK, TEXAS


Matthew Powell, Mayor

ATTEST:


LeAnn M. Quinn, TRMC
City Secretary

APPROVED AS TO FORM
AND CONTENT:


J.P. LeCompte, City Attorney



ORDINANCE NO. BF49.17.09.14.H4



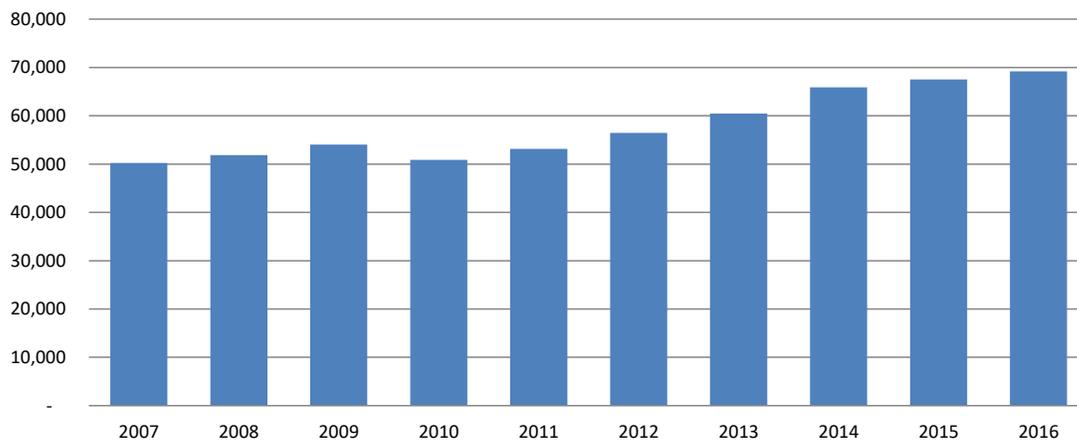
CEDAR

PARK

DEMOGRAPHIC STATISTICS LAST TEN FISCAL YEARS

Fiscal Year	Population	Personal Income	Income Per Capita	Unemployment Rate
2007	50,220	1,856,281,860	36,963	3.3%
2008	51,856	1,963,994,144	37,874	3.9%
2009	54,015	1,960,690,485	36,299	5.8%
2010	50,864	1,877,186,784	36,906	5.9%
2011	53,145	2,035,028,340	38,292	6.4%
2012	56,432	2,180,871,072	38,646	5.6%
2013	60,446	2,360,114,070	39,045	4.8%
2014	65,890	2,734,698,560	41,504	3.8%
2015	67,500	2,936,115,000	43,498	3.8%
2016	69,188	3,009,539,624	43,498	3.3%

POPULATION GROWTH OVER PAST 10 YEARS



Sources:

Unemployment Rate & Income per Capital from Texas Workforce Commission

Population - City of Cedar Park Planning Department

Personal income is the factor of population and income per capita.

MAJOR EMPLOYERS & BUSINESSES

Cedar Park boasts an energetic and diverse mix of businesses in the software, biotech, advanced manufacturing and oil exploration industries. Listed below are some of our largest employers, as well as some of our high-growth companies.

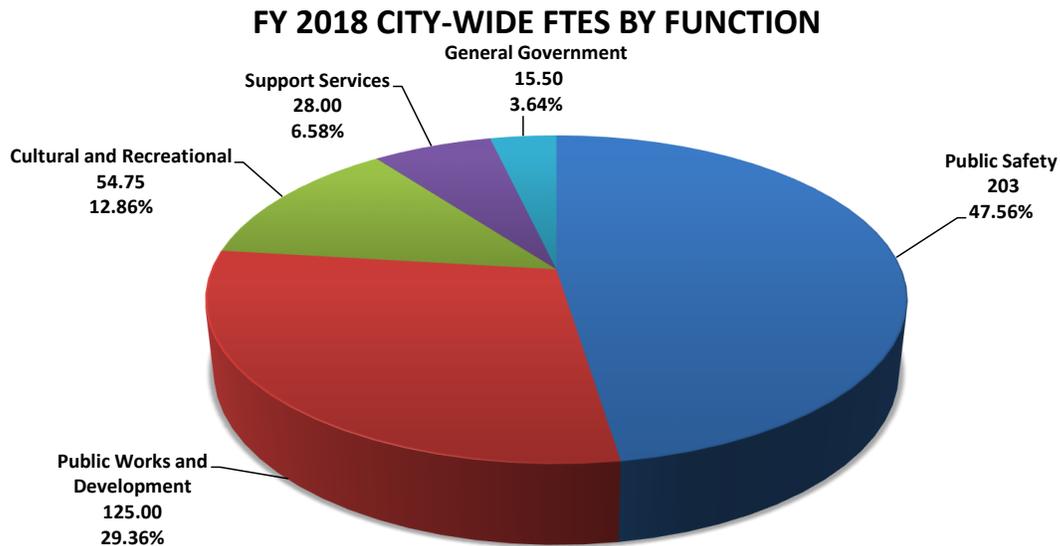
Major Employers	Description
Leander Independent School District	Educational
HEB	Grocer
Wal-Mart	Retailer
Cedar Park Regional Medical Center	Hospital, acute care (Seton Healthcare)
National Oilwell Varco	Drilling equipment manufacturing
ETS-Lindgren (EMC Test Systems)	Electromagnetic & acoustic energy systems manufacturing
CoreSlab Structures	Pre-cast concrete manufacturing
Baker Drywall	Construction services
Firefly Space Systems	Design/build missiles
LiveOps	Cloud-based software development
BMC Millwork	Custom door & window millwork manufacturing
Native Land Design	Commercial landscape design
BMC West	Materials distribution
Fallbrook Technologies	Mechanical transmission technology
Texas Quarries	Cut limestone manufacturing (headquarters)
Dana Cedar Park Technology Center	Continuous variable transmissions
American Constructors	General contractor (headquarters)
Flame Tech	Drilling equipment manufacturing (headquarters)
Austin Wood Recycling	Contract recycling, organic recycling, mulch manufacturing
e-MDs	Software development
Comprehensive Healthcare Management	Medical billing (headquarters)
Corvalent	Rugged embedded computing equipment
3PS/Pason Systems	Sensors & systems manufacturing
Tolteq Original Engineering	Oil and gas exploration
Voltabox	Lithium ion battery packs (headquarters)
P.D.Morrison Enterprises	Office Services (headquarters)
CompleteBook & Media Supply	Office Services (headquarters)
TDK RF Solutions	Electromagnetic compatibility testing & product design (headquarters)
Austin Dynamics	Precision prototyping (headquarters)
Integrated Bank Technology	Financial Services Software (headquarters)
VUV Analytics	Scientific measuring devices
MagRabbit	Software development
EEstor	Battery & energy storage design/manufacturing (headquarters)

FULL-TIME EQUIVALENT EMPLOYEES BY FUNCTION LAST TEN FISCAL YEARS

Function	FY 2018	FY 2017	FY 2016	FY 2015	FY 2014	FY 2013	FY 2012	FY 2011	FY 2010	FY 2009
Public Safety										
Municipal Court	9.50	9.50	9.50	9.50	9.50	9.50	9.50	9.50	9.50	9.50
Police	132	128	125	120	116	112	104	103	104	104
Fire ¹	88	83	78	72	70	70	72	71	74	74
Emergency Management ¹	-	-	-	1	1	1	1	1	-	-
Total Public Safety	229.50	220.50	212.50	202.50	196.50	192.50	186.50	184.50	187.50	187.50
Public Works and Development										
Engineering	11	11	8	8	8	8	8	8	8	8
Development Services ²	20	19	18	20	20	20	18	22	19	19
Public Works	101	98	95	90	86	85	85	80	74	73
Utilities Administration	9	11.50	9	7	7	7	9	8	7	7
Total Public Works and Development	141.00	139.50	130.00	125.00	121.00	120.00	120.00	118.00	108.00	107.00
Cultural and Recreational										
Parks and Recreation	35	35	35	35	35	33	30.50	30.50	29.50	29.50
Library	20.50	19.50	19	18.25	17.75	17.75	17.25	17.25	18.25	18.25
Tourism	1.50	1.50	1.50	1.50	1.50	1.50	1.50	-	-	-
Total Cultural and Recreational	57.00	56.00	55.50	54.75	54.25	52.25	49.25	47.75	47.75	47.75
Support Services										
Finance Services	17	16	16	16	16	16	16	15	15	15
Information Services ²	13	10.50	10	7	6	6	5	5	5	5
Human Resources	5	5	5	5	5	5	4	4	4	4
Total Support Services	35.00	31.50	31.00	28.00	27.00	27.00	25.00	24.00	24.00	24.00
General Government										
City Management	4	5	4	4	4	4	4	4	4	4
City Secretary	1	1	1	1	1	1	1	1	1	1
Community Affairs	10	5.50	6.00	4.50	4.50	4.50	2.50	2.50	2.50	2.50
Economic Development	2	2	2	2	2	2	2	3	2	2
Legal Services	5	4	4	4	4	4	4	4	3	3
Total General Government	22.00	17.50	17.00	15.50	15.50	15.50	13.50	14.50	12.50	12.50
Total	484.50	465.00	446.00	425.75	414.25	407.25	394.25	388.75	379.75	378.75

1 - Emergency Management was moved into Fire Services in FY 2016

2 - GIS was moved from Development Services into Information Services in FY 2016



Ad Valorem Rate Analysis

	Tax Year 2016 Fiscal Year 2017		Tax Year 2017 Fiscal Year 2018		Variance
Average Residential Ad Valorem	\$	285,123	\$	306,637	\$ 21,514
Average Residential Levy		1,340		1,403	63
Effective Tax Rate	\$	0.448887	\$	0.455522	\$ 0.006635
Rollback Tax Rate	\$	0.477249	\$	0.463046	\$ (0.014203)
Adopted Tax Rate	\$	0.470000	\$	0.457500	\$ (0.012500)

Ad Valorem Levy Analysis

	Maintenance & Operations (M&O)		Interest & Sinking (I&S)		Total Rate & Levy
Taxable Value	\$	8,753,628,684	\$	8,753,628,684	\$ 8,753,628,684
Remove Frozen Value		618,963,685		618,963,685	618,963,685
Remove 80% TIRZ Value		162,908,886		162,908,886	162,908,886
Adjusted taxable value		7,971,756,113		7,971,756,113	7,971,756,113
X M&O Rate / 100		0.2334500			
X I&S Rate / 100				0.2240500	0.457500
Total Levy	\$	18,610,065	\$	17,860,720	\$ 36,470,784
Tax levy on frozen property		1,128,154		1,082,728	2,210,881
Total Estimated Levy		19,738,219		18,943,448	38,681,666
X Collection Rate		99.0%		99.0%	99.0%
Total Adjusted Tax Levy	\$	19,540,836	\$	18,754,013	\$ 38,294,850

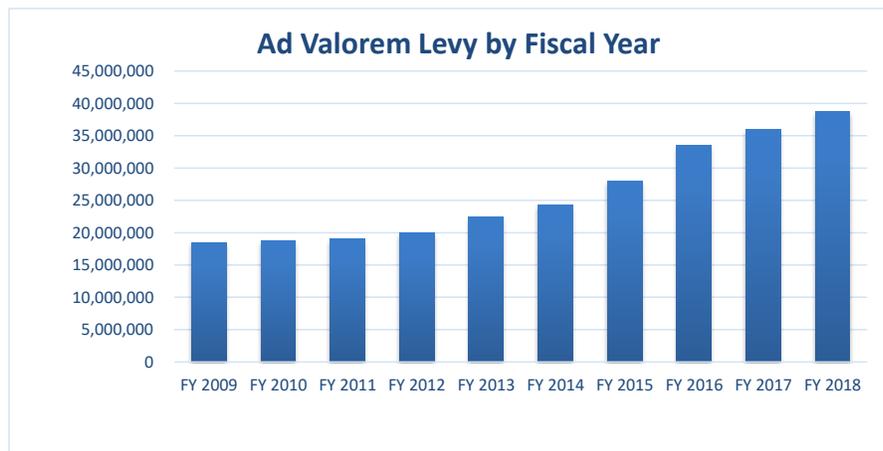
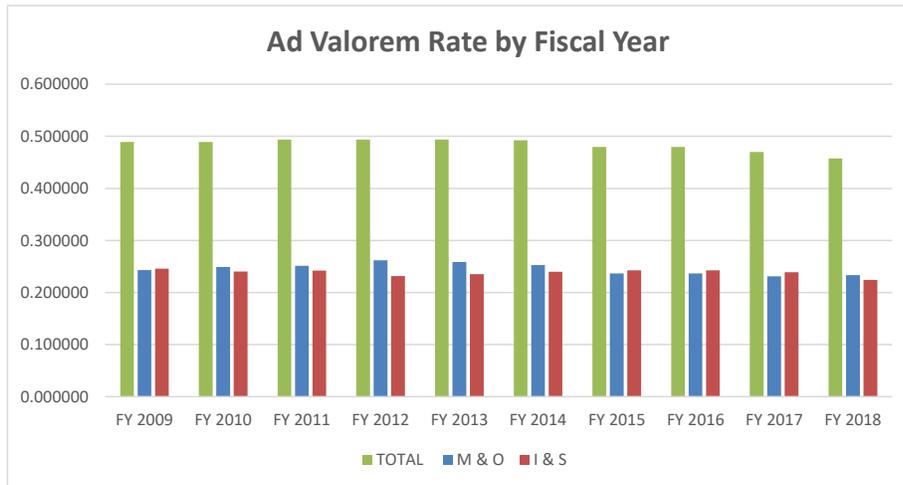
FY 2018 TIRZ Calculation Value		162,908,886		162,908,886	162,908,886
X M&O Rate / 100		0.2334500			
X I&S Rate / 100				0.2240500	0.457500
X Collection Rate		100.0%		100.0%	100.0%
Estimated Collections for TIRZ	\$	380,311	\$	364,997	\$ 745,308

TAXABLE AD VALOREM, RATES, AND LEVIES FOR TEN YEARS

FISCAL YEAR	TAXABLE AD VALOREM ¹	M & O	% OF RATE	I & S	% OF RATE	TOTAL	LEVY ² (BUDGETED)	ANNUAL LEVY GROWTH
FY 2009	3,963,497,416	0.243140	49.7%	0.245861	50.3%	0.489001	18,502,584	17.2%
FY 2010	3,999,512,680	0.248783	50.9%	0.240218	49.1%	0.489001	18,792,446	1.6%
FY 2011	3,988,355,181	0.251408	50.9%	0.242093	49.1%	0.493501	19,092,981	1.6%
FY 2012	4,200,040,324	0.261739	53.0%	0.231762	47.0%	0.493501	19,902,047	4.2%
FY 2013	4,707,070,384	0.258464	52.4%	0.235037	47.6%	0.493501	22,428,253	12.7%
FY 2014	5,099,284,250	0.252839	51.3%	0.239661	48.7%	0.492500	24,287,432	8.3%
FY 2015	5,985,959,751	0.236750	49.4%	0.242750	50.6%	0.479500	27,984,404	15.2%
FY 2016	6,697,056,699	0.236750	49.4%	0.242750	50.6%	0.479500	33,514,046	19.8%
FY 2017	7,308,745,490	0.231250	49.2%	0.238750	50.8%	0.470000	35,952,177	7.3%
FY 2018	7,971,756,113	0.233450	51.0%	0.224050	49.0%	0.457500	38,681,666	7.6%

¹ Excludes over-65 property value freeze and values in the designated TIRZ. Represent values at time of certification from the Appraisal District.

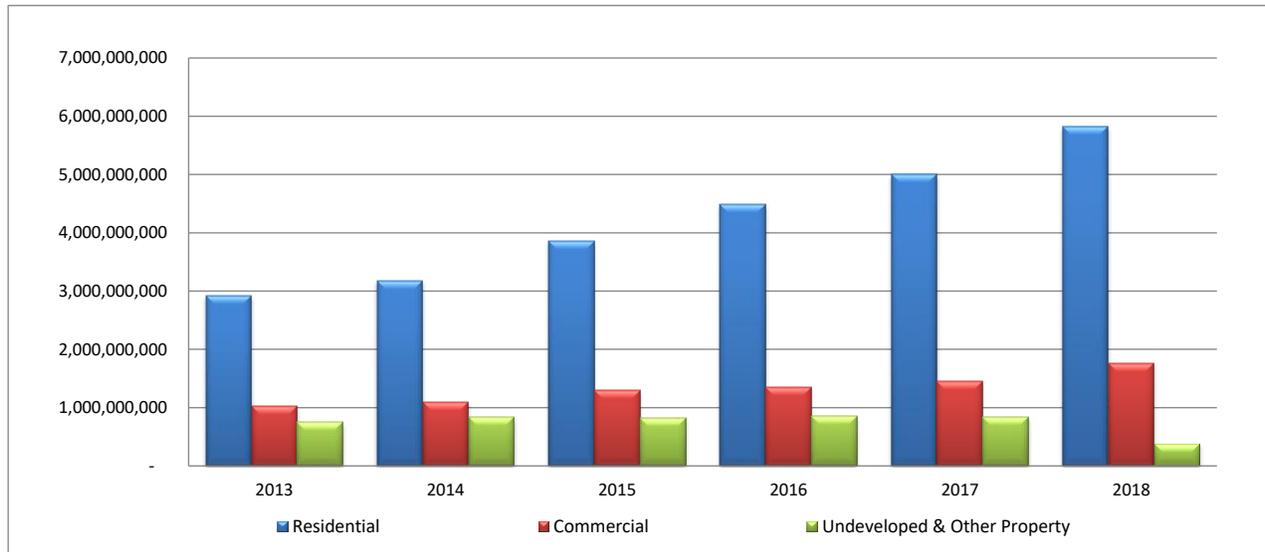
² Levy includes anticipated collection from taxable value plus levy from eligible frozen properties (minus collection loss)



VALUE OF TAXABLE PROPERTY LAST TEN FISCAL YEARS

Fiscal Year	Residential Property	% of Total	Commercial Property	% of Total	% Growth	Other Property	% of Total	Total Ad Valorem
2005	1,306,054,181	60.6%	382,550,114	17.8%	15.1%	465,461,105	21.6%	2,154,065,400
2006	1,376,304,548	59.2%	421,937,603	18.1%	10.3%	527,323,507	22.7%	2,325,565,657
2007	1,618,811,971	60.3%	508,639,122	18.9%	20.5%	558,852,302	20.8%	2,686,303,395
2008	1,997,664,922	59.9%	728,662,289	21.9%	43.3%	606,584,199	18.2%	3,332,911,410
2009	2,530,497,224	63.8%	967,099,027	24.4%	32.7%	465,901,165	11.8%	3,963,497,416
2010	2,363,230,185	59.1%	933,098,751	23.3%	-3.5%	703,183,744	17.6%	3,999,512,680
2011	2,383,459,137	59.8%	879,088,156	22.0%	-5.8%	725,807,888	18.2%	3,988,355,181
2012	2,540,083,666	60.5%	964,914,255	23.0%	9.8%	695,042,403	16.5%	4,200,040,324
2013	2,926,430,829	62.2%	1,026,624,740	21.8%	6.4%	754,014,816	16.0%	4,707,070,384
2014	3,171,458,527	62.2%	1,095,225,972	21.5%	6.7%	832,599,751	16.3%	5,099,284,250
2015	3,864,578,529	64.6%	1,304,919,684	21.8%	19.1%	816,461,538	13.6%	5,985,959,751
2016	4,488,368,937	67.0%	1,355,688,653	20.2%	3.9%	852,999,109	12.7%	6,697,056,699
2017	4,999,867,705	68.4%	1,463,085,278	20.0%	7.9%	845,792,506	11.6%	7,308,745,490
2018	5,823,076,404	73.0%	1,764,117,186	22.1%	20.6%	384,562,523	4.8%	7,971,756,113

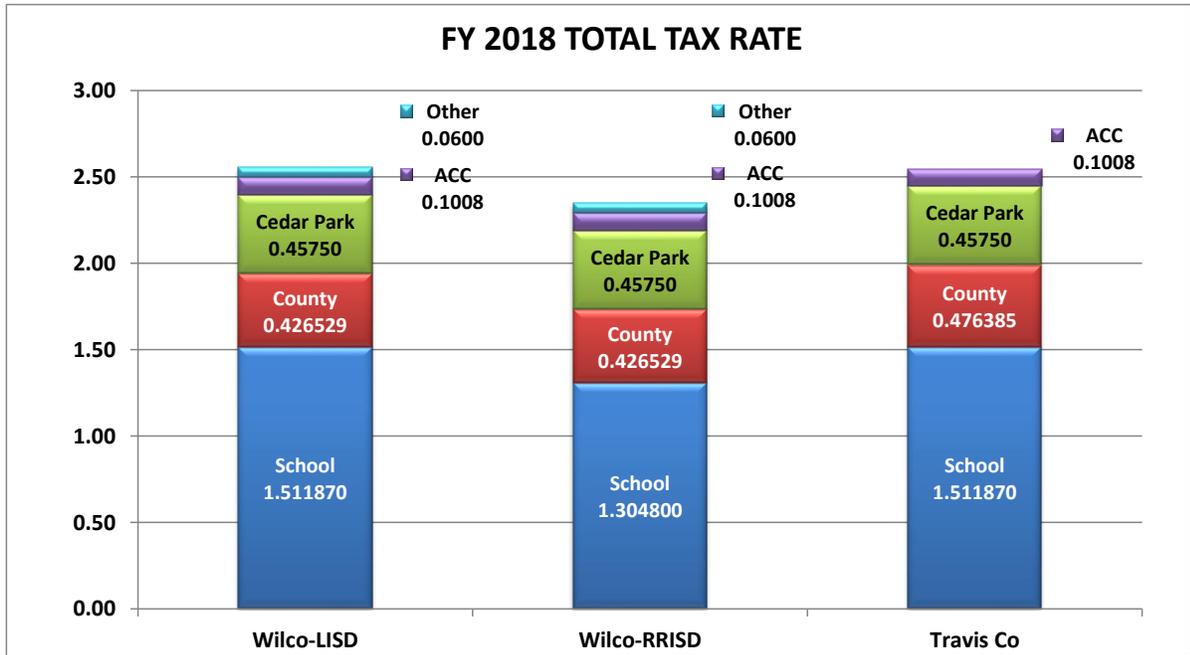
Source: Williamson County Appraisal District, Travis County Appraisal District



**PROPERTY TAX RATES - DIRECT AND OVERLAPPING GOVERNMENTS*
LAST TEN FISCAL YEARS**

Fiscal Year	City of Cedar Park			Leander Independent	Round Rock Independent	Travis County	Austin			Total ¹
	General Fund	Debt Service Fund	Total City	School District	School District		Williamson County	Community College	Other	
2009	0.243140	0.245861	0.489001	1.379240	1.332426	0.412200	0.468324	0.095400	0.020000	2.451965
2010	0.248783	0.240218	0.489001	1.422340	1.380000	0.412200	0.489990	0.094600	0.020000	2.515931
2011	0.251408	0.242093	0.493501	1.454800	1.380000	0.465800	0.489990	0.095100	0.020000	2.553391
2012	0.261739	0.231762	0.493501	1.499760	1.335000	0.485500	0.487687	0.094800	0.020000	2.595748
2013	0.258464	0.235037	0.493501	1.511870	1.380000	0.500100	0.489029	0.095100	0.020000	2.609500
2014	0.252839	0.239661	0.492500	1.511870	1.367400	0.623600	0.489029	0.095100	0.020000	2.608499
2015	0.242250	0.242750	0.485000	1.511870	1.364316	0.603600	0.489029	0.094200	0.020000	2.600099
2016	0.236750	0.242750	0.479500	1.511870	1.332500	0.534681	0.481529	0.100500	0.020000	2.593399
2017	0.231250	0.238750	0.470000	1.511870	1.332500	0.494341	0.436529	0.102000	0.059823	2.580222
2018	0.233450	0.224050	0.457500	1.511870	1.304800	0.476385	0.426529	0.100800	0.060000	2.556699

Notes:
* Based on residency in City of Cedar Park, Leander ISD, and Williamson County



TOP TEN TAXPAYERS CURRENT YEAR & TEN YEARS AGO

Fiscal Year 2018 / Tax Year 2017

Name of Taxpayer	Nature of Property	Taxable Value	Rank	% of Total Taxable Value
BRE RC 1890 Ranch TX LP	Commercial	\$ 98,984,324	1	1.24%
Cedar Park Health Systems LP	Medical	86,032,807	2	1.08%
MUIR Lake LTD	Real estate	54,083,279	3	0.68%
Allure Acquisition LLC	Real estate	44,256,648	4	0.56%
CP New Hope LTD	Commercial	44,158,071	5	0.55%
Northland Lakeline II LLC	Real estate	42,871,891	6	0.54%
RPAI Cedar Park Town Center LLC	Commercial	38,700,795	7	0.49%
WMCi Austin I LLC	Real estate	38,385,276	8	0.48%
Mid-America Apartments LP	Real estate	37,769,418	9	0.47%
UDR Red Stone Ranch LLC	Real estate	37,538,273	10	0.47%
	Subtotal	<u>\$ 522,780,782</u>		<u>6.56%</u>
	All Other	<u>\$ 7,448,975,331</u>		<u>93.44%</u>
	Total	<u><u>\$ 7,971,756,113</u></u>		<u><u>100.00%</u></u>

Fiscal Year 2008 / Tax Year 2007

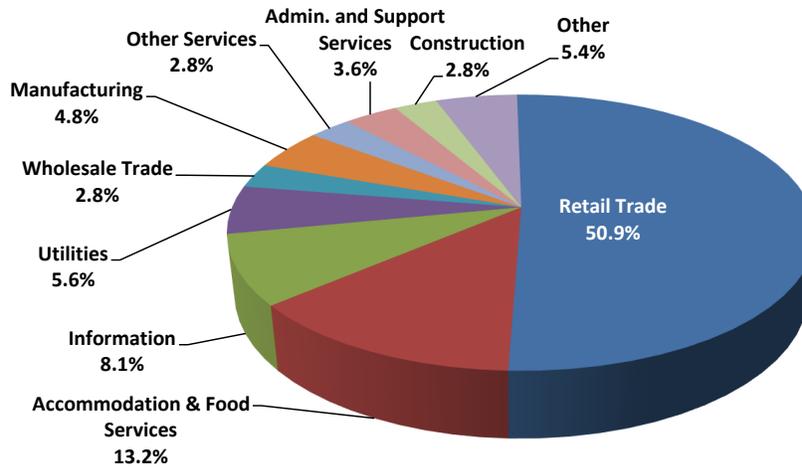
Name of Taxpayer	Nature of Property	Taxable Value	Rank	% of Total Taxable Value
Northland Lakeline LP	Real estate	\$ 28,080,583	1	0.84%
Ranger Excavating	Industrial	27,098,206	2	0.81%
Mid-America Apartments of Texas LP	Real estate	27,033,041	3	0.81%
Cedar Park Health Systems LP	Medical	26,050,335	4	0.78%
Colonial Realty LP	Real estate	23,547,036	5	0.71%
Heritage 1440 Montfort LP	Retail	21,715,320	6	0.65%
AB Middle Brook LP	Real estate	19,851,115	7	0.60%
UDR Lakeline LP	Real estate	19,271,380	8	0.58%
Whitestone Market	Retail	18,905,898	9	0.57%
Colonial Realty LP	Real estate	18,733,447	10	0.56%
	Subtotal	<u>\$ 230,286,361</u>		<u>6.91%</u>
	All Other	<u>\$ 3,102,625,049</u>		<u>93.09%</u>
	Total	<u><u>\$ 3,332,911,410</u></u>		<u><u>100.00%</u></u>

Source: Williamson County Appraisal District

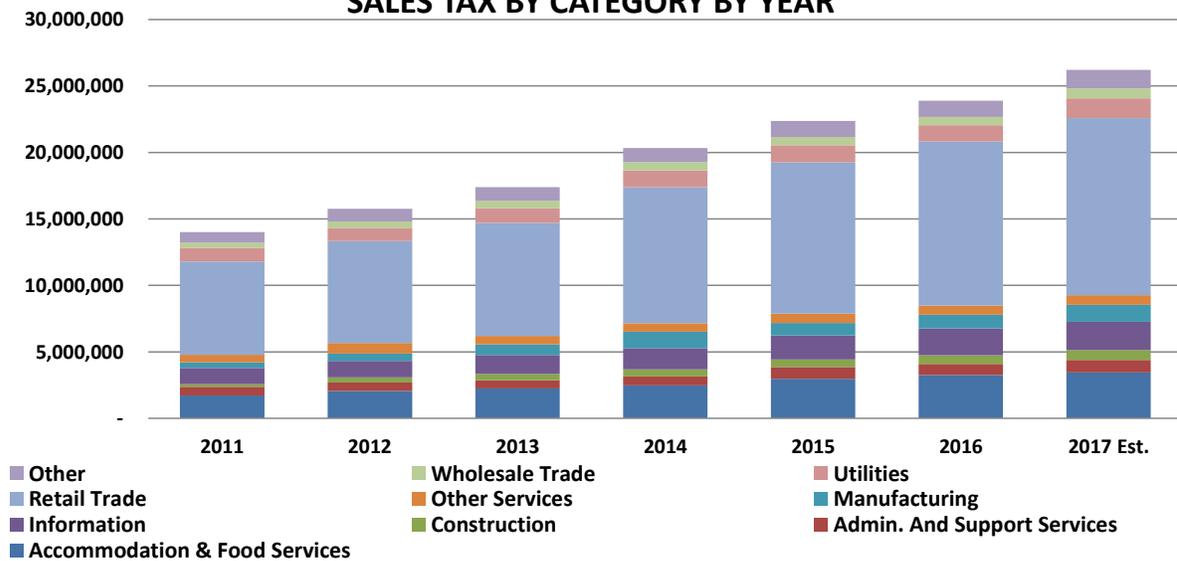
SALES TAX BY CATEGORY LAST SEVEN FISCAL YEARS

	2011	2012	2013	2014	2015	2016	2017 Est.
Retail Trade	\$ 7,009,989	\$ 7,662,796	\$ 8,511,707	\$ 10,237,566	\$ 11,364,465	\$ 12,341,219	\$ 13,332,956
Accommodation & Food Services	1,721,266	2,052,544	2,241,217	2,480,048	2,980,389	3,260,044	3,456,509
Information	1,219,988	1,254,012	1,409,570	1,588,243	1,802,734	2,013,025	2,134,687
Utilities	1,035,651	1,004,285	1,103,997	1,257,490	1,297,208	1,228,212	1,479,440
Wholesale Trade	385,229	468,318	549,830	614,780	618,538	612,573	745,769
Manufacturing	433,191	542,319	800,854	1,250,156	941,350	1,031,294	1,263,300
Other Services	568,029	800,743	633,680	637,476	707,947	690,397	724,596
Admin. and Support Services	649,765	642,246	632,567	674,484	876,934	820,659	935,602
Construction	189,081	375,243	473,334	530,401	575,559	666,717	737,555
Other	794,050	966,308	1,041,921	1,060,443	1,208,423	1,232,503	1,403,154
Total	\$ 14,006,238	\$ 15,768,814	\$ 17,398,678	\$ 20,331,088	\$ 22,373,548	\$ 23,896,642	\$ 26,213,568
City sales tax rate	2%	2%	2%	2%	2%	2%	2%

FY 2017 EST. SALES TAX BY CATEGORY



SALES TAX BY CATEGORY BY YEAR



Source: Texas Comptroller of Public Accounts



CEDAR

PARK

BUDGET GLOSSARY

Accounting System: The methods and records established to identify, assemble, analyze, classify, record, and report the City's transactions and to maintain accountability for the related assets and liabilities.

Accounts Payable (AP): A short-term (one year or less) liability reflecting amounts owed for goods and Services received by the City.

Accounts Receivable (AR): An asset reflecting amounts due from other persons or organizations for goods and services furnished by the City.

Accrual Accounting: A basis of accounting in which revenues and expenses are recorded at the time they occur, rather than at the time cash is received or paid by the city.

Actual: The actual amount spent on expenditures as it relates to a fund, department and/or expenditure category. These amounts have been adjusted and include audit adjustments.

Ad Valorem Taxes: Commonly referred to as property taxes. The charges levied on all real and certain personal property according to the property's assessed value and the tax rate. Two ad valorem rates create the total collection:

Maintenance and Operations Rate: This rate is one of two component rates that make up the total tax rate. Revenue generated by this rate is used to fund general operations of the City.

Debt Service Rate: This rate is the second of two component rates that make up the total tax rate. This rate is set by law in an amount sufficient to generate enough revenue with which to pay the City's maturing general obligation debt.

Adjustment to Base Request: A request needed to maintain current service levels, such as fuel or electricity, and may include personnel when needed to maintain the service level.

Advanced Refunding Bonds: Bonds issued to refinance an outstanding bond issue before the date the outstanding bonds become due or callable. Proceeds of the advance refunding are deposited in escrow with a fiduciary, invested in U.S. Treasury Bonds or Other authorized securities and used to redeem the underlying bonds at their maturity or call date, to pay interest on the bonds being refunded, or to pay interest on the advance refunding bonds.

Appropriations: An authorization made by the City Council which permits the City to make expenditures and incur obligations.

Approved: The adopted budget for a fund, department and/or expenditure category for the upcoming fiscal year.

Assessed Value: A valuation set upon real estate or other property as a basis for levying property taxes. All property values within the City of Cedar Park are assessed by the Williamson County Appraisal District.

Asset: The resources and property of the City that can be used or applied to cover liabilities.

Audit: An examination or verification of the financial accounts and records. The City is required to have an annual audit conducted by qualified certified public accountants.

Balanced Budget: A budget with total revenues equaling or exceeding total expenditures. (See Structurally Balanced Budget)

Base Budget: Refers to a departmental operating budget minus personnel and VES contribution.

BUDGET GLOSSARY

Basis of Accounting: Refers to when revenues, expenditures, expenses, and transfers (and the related assets and liabilities) are recorded and reported in the financial statements.

Bond: A written promise to pay a specified sum of money (called the principal amount) at a specific date or dates in the future (called the maturity dates) and carrying interest at a specified rate, usually paid periodically. The difference between a bond and a note is that a bond is issued for a longer period and requires greater legal formality. The most common types of bonds are general obligation and revenue bonds. Bonds are usually used for construction of large Capital projects, such as buildings, streets, and water/sewer system improvements.

Bonded Debt: The portion of indebtedness represented by outstanding (unpaid) bonds.

Bonds Issued: Bonds sold by the City.

Bonds Payable: The face value of bonds issued and unpaid.

Budget: A financial plan for a specified period of time (fiscal year for the City) that includes an estimate of proposed expenditures and the means for financing them.

Budget Message: A general discussion of the proposed budget as presented in writing by the City Manager to the City Council.

Capital Budget: A plan of proposed capital outlays and the means of financing them for the current fiscal period.

Capital Improvements: Expenditures for the construction, purchase, or renovation of City facilities or property.

Capital Outlay: Expenditures resulting in the acquisition of or addition to the City's fixed assets. Generally, any item with a purchase price of \$5,000 or more and having an estimated useful life of at least two years is classified as a capital outlay expenditure.

Cash Basis: A basis of accounting in which transaction recorded when cash is received or disbursed.

Category Descriptions: The name given to a group of similar line items. E.I. Line items related to the operating a facility such as gas and electricity grouped under the category description of Occupancy.

Certificate of Obligation Bonds: Bonds backed which do not require voter approval and can either be backed by the full faith and credit of the City or by a specific or special revenue stream.

Charges for Service: The revenue typically charged for a service is specific to an individual user, rather than a communal good, therefore the charge is used to offset the cost for the individual need. Ex. Park fees and utility charges.

Community Development Corporation: A city-council commissioned Board that is responsible for promoting economic development within the City of Cedar Park and providing for the public welfare of and for the City of Cedar Park. The projects include various areas such as streets, roads, transportation systems, public parks and facilities, municipal facilities, sports facilities, entertainment projects and other items related to the community attributes of Cedar Park. The Board is funded through a ½ cent dedicated sales tax option.

Debt Service Fund: A fund established to account for funds needed to make principal and interest payments on outstanding bonds when due. Also referred to as an Interest and Sinking Fund.

Debt Service Requirements: The amount of money required to pay interest and principal for a specified period on outstanding debt.

BUDGET GLOSSARY

Delinquent Taxes: Property taxes remaining unpaid after the due date. Delinquent taxes incur penalties and interest at rates specified by law.

Department: A functional group of the City with related activities aimed at accomplishing a major City service or program (e.g. the Fire Department).

Depreciation: The prorating of the cost of a fixed asset over the estimated service life of the asset. Each period is charged with a portion of such cost, and through this process, the entire cost of the asset is ultimately charged off as an expense. In governmental accounting, depreciation may be recorded in proprietary funds. Assets in general governmental funds are expensed entirely when purchased.

Division: A sub-group of a Department that represents a major service provided by the Department (e.g. the Fire Suppression Division).

Economic Development Corporation: A city-council commissioned Board that is responsible for promoting, assisting and enhancing economic development activities for the City of Cedar Park. The Board is funded by a ½ cent dedicated sales tax option.

Effective Tax Rate: The rate necessary to raise the same total amount of taxes from the same properties that were on the roll last year.

Efficiency & Effectiveness Measure: A performance indicator is an assessment of how well or the degree of quality a department provides services.

Encumbrance: The commitment of appropriated funds to purchase an item or service. An encumbrance differs from an account payable in that a commitment is referred to as an encumbrance before goods or services are received.

Enhancement Request: A budget request that would enhance or add to the current service levels rather than just help to maintain current service levels.

Enterprise Fund: See Proprietary Fund.

Equity: The difference between assets and liabilities of the fund.

Estimated: An estimate of an unknown number, such as future revenue, based upon history, trend, or other logical methods.

Expense/Expenditure: Charges incurred, whether paid or unpaid, for operation, maintenance, interest, and other charges which are presumed to benefit the current fiscal period.

Extra Territorial Jurisdiction (ETJ): The unincorporated area that is contiguous to the corporate boundaries of a City. The ETJ area for the City of Cedar Park extends one mile from the City's boundaries. Cities have certain powers in their ETJ's to promote and protect the general health, safety, and welfare of persons residing in and adjacent to the City.

Fiduciary Fund: A fund created for situations in which the government is acting in a trustee capacity or as an agent for other entities.

Fire Protection Fees: Revenues from this fee cover the cost of the City providing fire protection service to areas in the ETJ. This fee is assessed in lieu of the ETJ districts charging an ad valorem tax.

Fiscal Year (Period): The time period designated by the City signifying the beginning and ending period for recording financial transactions of the City. The City of Cedar Park's fiscal year begins each October 1st and ends the following September 30th.

BUDGET GLOSSARY

Fixed Assets: Assets of a long-term character which are intended to be held or used, such as land, buildings, machinery, furniture, and equipment.

Franchise: A special privilege granted by a government permitting the continuing use of public property, such as city streets, and usually involving the elements of monopoly and regulation.

Franchise Fees: These fees are derived from major public utilities operating within the City and are intended to reimburse the City for use of public streets and rights of way, which is generally computed as a percent of gross receipts and the percentages vary among the utility classes.

Full Faith and Credit: A pledge to the City's taxing power to repay debt obligations. Bonds carrying such pledges are referred to as general obligation bonds or tax supported debt.

Full-Time Equivalent (FTE): A calculation of a position in which a position is calculated by the proportion of hours worked compared to a full-time employee. Ex. A season employee is a .25 FTE because a budgeted to work a ¼ the number of hours of a full-time employee.

Fund: Separate fiscal and accounting entities with their own resources and budgets necessary to carry on specific activities and attain certain objectives.

Fund Balance: The excess of a fund's assets over its liabilities and reserves.

Garbage Collection Fees: A fee is assessed for the collection of garbage which is provided by the City through the use of an outside vendor.

General Fund: The largest fund within the City. Accounts for all financial resources except those required to be accounted for in another fund. The General Fund Contains the activities commonly associated with municipal government, such as police and fire protection, libraries, and parks and recreation.

General Obligation Bonds: Voter-approved Bonds backed by the full faith and credit of the City and funded thru Ad Valorem Taxes.

Governmental Fund: Includes activities usually associated with a typical local government's operations, such as Police protection. Governmental Funds also include "Special Revenue" Funds that account for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes.

Impact Fees: These fees are charged for facility expansion of the city's water and wastewater systems. The Texas Local Government Code, Chapter 395, enacted by the State Legislature in 1987 (Senate Bill 336) and amended in 1989, empowers cities to impose and collect "impact fees" upon new development.

Interest: Idle funds are prudently invested in various instruments allowed under the adopted City Investment Strategy and Policy.

Interfund Transfers: All interfund transactions except loans and reimbursements.

Intergovernmental Revenues: Revenues from other governments in the form of grants, entitlements, or payments in lieu of taxes.

Machinery & Equipment: Property that does not lose its identity when removed from its location and is not changed materially or consumed immediately by use.

Maintenance: The act of keeping assets in a state of good repair. It includes preventive maintenance, normal periodic repairs, part replacement, and so forth, needed to maintain the asset so that it continues to provide normal service.

BUDGET GLOSSARY

Mission Statement: tells you the fundamental purpose of the organization. It concentrates on the present. It defines the customer and the critical processes. It informs you of the desired level of performance.

Modified Accrual Basis: This method of governmental accounting recognizes revenues when they are measurable and available and expenditures when goods or services are received (except for principal and interest on long-term debt, which is recognized when paid).

Operating Budget: Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing activities of the City are controlled.

Operating Expenses: Proprietary fund expenses related directly to the fund's primary activities.

Operating Income: The excess of proprietary fund operating revenues over operating expenses.

Operating Revenues: Proprietary fund revenues directly related to the fund's primary activities. They consist primarily of user charges for goods and services.

Ordinance: A formal legislative enactment by the City Council.

Part 1 Crime/Offense: The Crimes against a person or property most likely to be reported to the Police Department and include homicide, rape, robbery, aggravated assault, burglary, larceny, motor vehicle theft, and arson.

Paying Agent: An entity responsible for paying the bond principal and interest on behalf of the City.

Performance Improvement: A departmental goal for the fiscal year which should improve performance, efficiency, customer service, etc. and should be completed with-in the fiscal year.

Performance Indicator: A departmental measure of performance.

Principal: The face value of a bond, payable on stated dates of maturity.

Proprietary Fund: Also referred to as an Enterprise Fund. A governmental accounting fund in which the services provided, such as water and sewer service, are financed and operated similarly to those in a private business. The intent is that the costs of providing these services be recovered through user charges.

Purchase Order (PO): A requisition document for a good or service that has been approved by Finance and includes the amount to be expended for the requisition assuming a satisfactory delivery of the good or completion of the service.

Reimbursements: Interfund transactions that constitute reimbursements to a fund for expenditures or expenses initially made from it, but that apply to another fund.

Resolution: A special or temporary order of the City Council. Requires less formality than an ordinance.

Retained Earnings: An equity account reflecting the accumulated earnings of a proprietary fund.

Revenue Bonds: Bonds whose principal and interest are payable exclusively from earnings of a proprietary fund.

Rollback Tax Rate: The rollback rate is the sum of the Effective M&O (or the rate to raise the same M&O amount on the same properties from the previous year) rate plus 8% and the debt rate (or the rate

BUDGET GLOSSARY

required to fund the anticipated ad valorem debt obligations). If the rate is exceeded, the citizens can call an election by using a petition that will “roll back the rate” to the rollback rate.

Sales Tax: A tax levied upon the sale of certain goods and services as allowed by Texas State law. The State of Texas levies a 6.25% sales tax. The City of Cedar Park levies a 2% sales tax, which is allocated as 1% to the General Fund, 0.5% to the 4A Economic Development Fund and 0.5% to the 4B Community Development Fund. The Total rate for the City is 8.25%.

Special Revenue Fund: Accounts for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes.

Structurally Balanced Budget: A budget with operating revenues equaling operating expenditures, however, the total revenues may vary from total expenditures due to receiving one-time revenues or making one-time expenditures. Ex. The cash funding of a CIP project in the Utility Fund may create a variance between total revenues and total expenditures, however, the operating revenues and operating expenditures are balanced. (See Balanced Budget).

Taxes: Compulsory charges levied by a government to finance services performed for the common benefit.

Tax Incremental Reinvestment Zone (TIRZ): A community and/or economic development tool for under-utilized area of a municipality in which increases in property value are used to help finance enhancements in the area.

Tax Levy Ordinance: An ordinance through which taxes are levied.

Tax Roll: The official list showing the amount of taxes levied against each taxpayer or property.

Transfer: A transfer moves funds from other funds to another in order to either cover expenses, such as transfers to debt funds or to properly state a fund’s cost of business such as the Utility Fund transfer to the General Fund which funds administrative costs.

Ultimate Customers: The ultimate customers are the citizens of Cedar Park who have entrusted us to provide all services as efficiently and cost-effectively as possible regardless of what services they personally use.

Unencumbered Balance: The amount of an appropriation that is not expended or encumbered. It is essentially the amount of money still available for future purchases.

User Charges: The payment of a fee for direct receipt of a public service by a party benefiting from the service (e.g. water and sewer fees).

VES Contribution: A transfer to the VES fund related to the future replacement of technology, equipment, vehicles, or other items with a defined useful life. Contributions are reviewed annually and funding is based upon availability of funds.

Vision Statement: A vivid idealized description of a desired outcome that inspires energizes and helps you create a mental picture of your target. It could be a vision of a part of your life, or the outcome of a project or goal.

Working Capital: For enterprise funds, the excess of current assets over current liabilities.

Workload Measure: Performance Indicator that shows the amount of work completed or the amount of service is provided during a fiscal year.

BUDGET ABBREVIATIONS

AIM: Assessment – Improvement – Maintenance
AMR: Automated Meter Read
ARB: Appraisal Review Board
BCRUA: Brushy Creek Regional Utility Administration
BCRWWS: Brushy Creek Regional Wastewater System
CAD: Computer Aided Design
(County Name) CAD: (County Name) Central Appraisal District
CAFR: Comprehensive Annual Financial Report
CAMPO: Capital Area Metro Planning Organization
CAPCOG: Capital Area Council of Governments
CBOD: Carbonaceous biochemical oxygen demand
CIF: Capital Improvement Funds
CIP: Capital Improvement Project/Program
CM: City Manager
CO / C of O: Certificate of Obligation Bond
COLA: Cost of living adjustment
CPC: Cedar Park Center / Cedar Park Event Center
CPOD: Cedar Park Organizational Development
CPTV: Cedar Park Television
CR: County Road
CTRMA: Central Texas Regional Mobility Authority
DOC: Department of Operations
ED: Economic Development
EPA: Environmental Protection Agency
ETJ: Extra-territorial Jurisdiction
ETR: Effective Tax Rate
FTE: Full-time Equivalent.
FY: fiscal year.
GFOA: Governmental Finance Officers of the United States and Canada.
GIS: Geographical Information System
GO: General Obligation Bond
HR: Human Resources
ICMA: International City Manager's Association
I&S: Interest and Sinking
IT: Information Technology
LCRA: Lower Colorado River Authority
LISD: Leander Independent School District
M&O: Maintenance and Operations

BUDGET ABBREVIATIONS

N/A: Not available / not applicable
NFPA: National Fire Protection Association
NIMS: National Incident Management System
NTU: Nephelometric Turbidity Units
O&M: Operations and Maintenance
PC: Personal Computers
PE: Professional Engineer / Professional Engineering
PPM: Parts Per Million
PT: Part-Time
R & I: Revenue and Interest
REC/Rec: Recreation
REF: Refinance
REV: Revenues
RM: Rural to Market Road
ROW: Right of Way
S.B.: State Bill
SCADA: Supervisory Control and Data Acquisition
SR: Senior
SRO: School resource officer
TCEQ: Texas Commission on Environmental Quality
TPDES: Texas Pollutant Discharge Elimination System
TSS: Total Suspended Solids
TX-DOT: Texas Department of Transportation
UTV: Utility Task Vehicle
VES: Vehicle and Equipment Services
WCID: Water Control and Improvement Districts
WCRAS: Williamson County Regional Animal Shelter
WRF: Water Reclamation Facility
WTP: Water Treatment Plant



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