



Cedar Park Fire Department
HAZARDOUS MATERIALS/STORAGE TANK
PERMIT APPLICATION
 PERMIT NUMBER _____



PART 1

Cedar Park Fire Prevention Division

Application Date _____

BUSINESS INFORMATION

Business Name _____

Corporation Name _____

Street Address _____ Suite No. _____ Zip _____

Main Phone Number _____ Date Business Began Operations at this Location _____

Principal Business Activity _____

Times of Operation (AM/PM) _____ Number of Shifts _____ Total Employees _____

Number of OSHA 1910.120 Emergency Response Team (ERT) personnel on-site each shift _____

PRINCIPAL CONTACT – Person Responsible for Obtaining Permit / Answering Application Questions

Note: International Fire Code 2703.9.1.1 requires a representative, knowledgeable about operations in the on-site hazardous material areas, to be responsible for liaison with the local Fire Marshal's Office. Permit Renewal Notices will be mailed to this person. In addition, requests for Material Safety Data Sheets, Hazmat/Fire Inspection results, preplanning information for emergency responses, etc. will be directed to this on-site representative when necessary.

Name _____

Title _____ Business Phone _____

EMERGENCY CONTACTS – 24 hour basis

Name _____ Hm. Ph. _____ Pager _____ Cellular _____

Name _____ Hm. Ph. _____ Pager _____ Cellular _____

RESPONSIBLE OFFICIAL – Business Owner, Manager, President, General Manager, etc.

Name _____

Title _____ Business Phone _____

I certify that the information above and on the following parts is true and correct to the best of my knowledge.

Signature _____ Date _____

SEND TO: Cedar Park Fire Prevention Division
450 Cypress Creek Rd, Bldg. 6
Cedar Park, TX 78613
(512) 401-5200/cpfdfiremarshal@cedarparktexas.gov

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OFFICIAL USE ONLY

DATE RECEIVED _____ BY _____ Amount Paid \$ _____ CHECK # _____

APPROVAL / DATE _____

Cedar Park Fire Department Hazardous Materials/Storage Tank Permit Application

PART 2

A. HAZARDOUS MATERIALS INVENTORY STATEMENT – Provide a listing of hazardous materials stored or used aboveground in aggregate quantities greater than that required for reporting by International Fire Code Section 105.6.21. The aggregate reportable quantities are:

LIQUIDS & SOLIDS				
	EXTREME HAZARD NFPA 704 RATING = 4*	HIGH HAZARD NFPA 704 RATING = 3*	MODERATE HAZARD NFPA 704 RATING = 2*	LOW HAZARD NFPA 704 RATING = 1*
HEALTH (H)	(Highly Toxic) ANY AMOUNT	(Toxic) Liquids - 10 GAL Solids - 100 LBS (Corrosive) Liquids - 55 GAL Solids - 1000 LBS	N/A	N/A
FLAMMABILITY (F)	(Inside) Liquids - 5 GAL Solids - 100 LBS (Outside) Liquids - 10 GAL Solids - 100 LBS	(Inside) Liquids - 5 GAL Solids - 100 LBS (Outside) Liquids - 10 GAL Solids - 100 LBS	(Inside) Liquids - 25 GAL Solids - 100 LBS (Outside) Liquids - 60 GAL Solids - 100 LBS	N/A
ORGANIC PEROXIDES (F & R)	ANY AMOUNT	ANY AMOUNT	Liquids - 1 GAL Solids - 10 LBS	Liquids - 2 GAL Solids - 20 LBS
PYROPHORIC MATERIALS (F)	ANY AMOUNT	ANY AMOUNT	ANY AMOUNT	ANY AMOUNT
REACTIVITY (R)	ANY AMOUNT	ANY AMOUNT	Liquids - 5 GAL Solids - 50 LBS	Liquids - 10 GAL Solids - 100 LBS
WATER-REACTIVE (W & R)	ANY AMOUNT	ANY AMOUNT	Liquids - 5 GAL Solids - 50 LBS	Liquids - 55 GAL Solids - 500 LBS
OXIDIZER (OX)	CLASS 4 – ANY AMOUNT CLASS 3 – Liquid - 1 GAL / Solids - 10 LBS CLASS 2 – Liquid - 10 GAL / Solids - 100 LBS CLASS 1 – Liquid - 55 GAL / Solids - 500 LBS			
COMPRESSED GASES				
HEALTH (H)	* (Corrosive) – 200 cu. ft. or greater at NTP must be reported * (Toxic) – ANY AMOUNT must be reported * (Highly Toxic) – ANY AMOUNT must be reported			
FLAMMABILITY (F)	* 200 cu. ft. or greater at NTP must be reported			
OXIDIZER (OX)	* (Oxidizers) – 504 cu. Ft. or greater at NTP must be reported (including oxygen)			
PYROPHORIC MATERIALS (F)	* 200 cu. ft. or greater at NTP must be reported			

*See the description of Hazard Ratings in A.5 below.

NOTE 1: Underground storage must be reported separately to the Texas Commission on Environmental Quality – 512-239-1000.

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The aboveground inventory must include reportable quantities at the site both indoors and outside. Aboveground storage exceeding the above quantities must be reported to the local Code Fire Marshal's Office on the attached inventory form or one similar in appearance.

The Hazardous Material Inventory Statement must include the following as shown on the attached form:

1. **LOCATION** – Enter the storage/use location name or code (from the FACILITY STORAGE MAP) in the Location column for each material reported. Hazardous materials reported may be grouped together by building, room etc.
2. **CHEMICAL/PRODUCT NAME** – Enter the product, commodity, or trade name for mixtures. Enter the common name of pure chemicals. These should be entered in the Chemical/Product Name column. Waste materials should be reported by product name with the designation “waste” afterward. Waste product must be reported.
3. **MAXIMUM QUANTITY STORED** – Enter the maximum amount stored at any time for each of the material reported in the Maximum Quantity Stored column. The aggregate quantity on-site should be reported for each hazard class (i.e. Health, Fire, and/or Reactivity). Aggregate quantities in each hazard class may be organized by building, room, etc.
4. **UNITS** - Enter the units corresponding to the quantities reported. There are only three units of quantity that will be accepted. Liquids must be reported in “GALLONS”. Compressed and liquefied gases must be reported in “CUBIC FEET” at normal temperature and pressure (Cryogenic fluids may be reported in gallons). Solids must be reported in “POUNDS”. Many product quantities require conversion from another unit, if difficulty is encountered in determining equal units, call the local Code Enforcement Officer of Travis County ESD #9 for assistance.

Conversion Chart		
When you know:	Multiply by:	To find:
Ounces	28	Grams
Grams	0.035	Ounces
Pounds	0.45	Kilograms
Kilograms	2.2	Pounds
Fluid Ounces	30	Milliliters
Milliliters	0.034	Fluid ounce
Pints	0.47	Liters
Liters	2.1	Pints
Quarts	0.95	Liters
Liters	1.06	Quarts
Gallons	3.8	Liters
Liters	0.26	Gallons

5. **HAZARD RATING** – Enter the numerical hazard rating for each of the products reported in the column marked “H” for health hazard, “F” for flammability hazard, and “R” for reactivity hazard. These ratings are determined using criteria outlined in NFPA Standard No. 704. The ratings range from “O” for little hazard, to “4” for extreme hazard and are assigned for health, flammability, and reactivity. Many products will have ratings in two or more hazard categories. These ratings sometimes can be found on the Material Safety Data Sheet (MSDS) for each product. If no ratings are given, they can be determined from lethal dose, flashpoint, and stability information shown on the MSDS. If difficulty is encountered in determining hazard ratings, call the local Code Enforcement Officer of Travis County ESD #9 for assistance.

B. FACILITY STORAGE MAP – Provide one or more maps of the storage facility that show the following:

1. **SITE PLAN** – provide a site plan showing the location of all buildings, structures, chemical loading areas, parking lots, internal roads, storm and sanitary sewers, wells and adjacent property uses on sheets of paper that are 8 X 11 in size. Indicate the approximate scale or dimensions, northern direction, and the date the drawing was completed.
2. **BUILDING FLOOR PLANS** – provide a floor plan for each building where hazardous materials are stored and / or used. Show approximate scale or dimensions, and northern direction. Mark each hazardous material storage/use location with a name, letter, or number code of your choice. The location code must be included on the inventory statement per the instructions below. The map should also show accesses to each storage area, the location of emergency equipment, secondary containment areas, purpose of other areas in the facility, and location of aboveground and underground tanks (sumps, pumps, vaults, etc.)

