CEDAR PARK

MINUTES

REGULAR CALLED MEETING OF THE COMMUNITY DEVELOPMENT (Type B) CORPORATION
Tuesday, October 11, 2016 at 6:30 PM
Cedar Park City Hall Council Chambers
450 Cypress Creek Road, Building Four, Cedar Park, Texas 78613

BOARD OF DIRECTORS

☑ David Burger, Place 2, President
☐ Kaden Norton, Place 1
☐ Brian Rice, Place 5
☐ Dustin Weibel, Place 3 (Sect.)
☑ Bob Lemon, Place 4 (V. P.)
☑ Ryan Wood, Place 6
☑ Mel Kirkland, Place 7

MINUTES

A.1 **CALL TO ORDER, QUORUM DETERMINED, MEETING DECLARED OPEN**
President Burger Called the Meeting to order at 6:30 PM.

A.2 Citizen Communications
(Not For Items Listed On This Agenda. Three Minutes Each. No Deliberations With 4B. The Board May Respond With Factual Information.)
None

A.3 Board Members' Opening Comments.
None.

A.4 Presentations
a) Texas Museum Of Science & Technology (TXMOST) Update And Report on Services And Programs. (Liz Lathan, President; Torvald Hessel, Executive Director)
Mitch Fuller from the TXMOST Board of Directors, provided the Board with an update on the Museum's programs and services. He thanked the Board for the support they have previously provided to the museum. He reminded the Board that to date the board has provided the $260,000 which was paid out upon the completion of agreement milestones. So far 130,000 visitors have come to the museum (40% of which were school groups), there are 500+ museum members, and have been five new exhibits. The museum has received $250,000 in donations, and hosted fifteen events. Mr. Fuller provided the Board with a map that illustrates visitors to the museum by zip code and while the most visitors are in and around Cedar Park, the map shows there have been people coming from all over the state. He explained that the Board has a plan called "Vision 2020" which has the goal of finding a permanent museum location in Cedar Park.

Vice President Lemon said he had long envisioned a planetarium in Cedar Park and is very glad that they are here in Cedar Park and would like to see a more established planetarium in the future.

President Burger asked if they compare themselves to other like organizations, such as the planetarium in Killeen. TXMOST representatives explained that the planetarium in Killen is considered to be pretty different as it is only a planetarium and not a museum. However they do compare themselves to other museums in the central Texas area. Their current attendance rate is 1/3 that of the Bob Bullock Museum, which they believe is quite impressive due to the newness of their facility.

Vice President Lemon asked the square footage of TXMOST compared to Bob Bullock Museum. TXMOST Board representatives said that their museum is 30,000 square feet, but were unsure of the exact square footage of the Bob Bullock Museum, however he said that it was significantly larger than the TXMOST facility.

President Burger asked if there have been any issues with parking. TXMOST representative Liz Lathan said that they have not had issues with that.

Someone asked about wayfinding. TXMOST stated that there are brown signs currently. Staff indicated that an improved wayfinding program is in the work and that TMOST will be included in that way-finding program.

STAFF REPORTS
(DISCUSSION ONLY)

B.1 Fourth Quarter Report On 2015-2016 Revenues, Expenditures, And Fund Balance. (Kent Meredith, Finance Director)

Kent Meredith, Finance Director, provided the Board with current year to date revenue and expenditure information. He pointed out that there are still two more months of sales tax collections that have not yet been received. Collected revenues to date are $4,952,105 and expenditures are $3,372,391. Current unaudited estimates have a year-end estimate of $13,655,022, with long term debt of $2,795,000.

Director Kirkland said that the Nelson Ranch Playscape Project went over budget slightly and asked if this came back to the Board for the Board to approve the overage. Kent said that staff will need to reconcile that overage and will do that as part of their year-end clean up.

CONSENT AGENDA

(Pursuant To Community Development Board Rule, the Consent Agenda consists of all items set forth on Agenda Items C.1, C.2 and C.3. The Consent Agenda May Be Approved By A Single Motion.)

C.1 Approval Of The Minutes Of The September 13, 2016 Regular Called Meeting.

C.2 Authorization To Excuse The Absence Of David Burger From The Regular Called Meeting Of September 13, 2016.

C.3 Authorization To Excuse The Absence Of Mel Kirkland From The Regular Called Meeting Of September 13, 2016.
Vice President Lemon moved to approve the consent agenda as presented. Director Wood seconded the motion and it passed with a 4-0 vote.

PUBLIC HEARINGS

D.1 **No Items Scheduled**

REGULAR AGENDA
DISCUSSION AND POSSIBLE ACTION

E.1 Consider Acceptance Of A Proposal To Fund A Trail Lighting Project At Various Locations In An Amount Not To Exceed $50,000.
Curt Randa, Parks and Recreation Director, provided the Board with an overview of the LED solar lighting fixtures that they plan to install in a various park locations. He explained that they are starting with their larger community parks and prioritizing areas that are darker, less visible and more highly used.

President Burger asked how long the lights last. Staff said there is a 10 year warranty and when lights fail, they would look at switching out parts rather than a full replacement if possible.

The Board awarded the project a score of 67 points on the project matrix.

Vice President Lemon moved to accept the proposed project for trail lighting at various locations as presented in an amount not to exceed $50,000 and to authorize staff to set a date or public hearing and publish the project notice. Director Wood seconded the motion and it passed with a vote of 4-0.

E.2 Consider Acceptance Of A Proposal To Fund Various Park Improvements At Veterans Memorial Park In An Amount Not To Exceed $500,000.
Curt Randa, Parks and Recreation Director, provided the Board with an overview of the proposed Veterans Memorial Park Improvement project. He explained that the largest part of the renovation would be improvements to the dog park pond. Additionally improvements would be made to the turf in the park and the project would provide improved wheelchair accessibility at the memorial.

The Board awarded the project a score of 72 points on the project matrix.

Director Wood moved to accept the proposed project for park improvements at Veterans Memorial Park as presented in an amount not to exceed $500,000 and to authorize staff to set a date for a public hearing and publish the project notice. Director Kirkland seconded the motion and it passed with a 4-0 vote.

E.3 Consider Items For Discussion At The October 19, 2016 Joint Meeting With City Council. (Rice)
Director Wood said he believes fund balance is one of the most important things to discuss at the joint meeting as it will impact everything else.

Director Kirkland said there may be benefit to discussing 3rd party consultants to assist with Board projects if staff is unable to take on additional projects at the time.

President Burger said discussion of strategic goals would be helpful.

Vice President Lemon agreed that the discussion of fund balance is critical to other discussions.

Director Kirkland said he was interested in discussing the funding of a dog park on the southeast side of Cedar Park.

Director Wood said that he would like to find out what is an acceptable fund balance level.

President Burger said he would like Council to outline the priorities on which they feel the Board should focus.

Vice President Lemon said he wants clarity on which Council priorities are considered the purview of the Board.

E.4 Consideration Of 2017 City Of Cedar Park Meeting Calendar.
Duane Smith, Staff liaison to the Board, explained that the proposed calendar has not yet approved by City Council, but wanted to check with Board to see if they are still ok with meeting on the second Tuesday of the month. Director Wood said they may want to do a special called in February and March to avoid conflicts with Valentine's day and spring break.

ADMINISTRATIVE ITEMS

(Board members and staff may discuss items related to the board member's general duties and responsibilities. The Board may not take a vote or other action on any item other than to obtain a consensus regarding how items are to be placed on future agendas for formal action.)

F.1 Report on Council Actions Related to Board Items.
None.

F.2 Board Member Closing Comments.
Vice President Lemon asked for a future agenda item to discuss the Steam Train Association.

Special Called Joint Meeting With City Council Scheduled For **Wednesday, October 19, 2016 at 7:00 pm in the Multi-Purpose Room, Building Three.**

Next Regular Scheduled Board Meeting **Tuesday, November 9, 2016 At 6:30 P.M.** In The Cedar Park Council Chambers At 450 Cypress Creek Road, Building Four.

Note: The annual election of officers will be scheduled for the meeting of the Board on November 9th, 2016.

G.1 ADJOURNMENT
The meeting adjourned at 7:55 PM.

PASSED AND APPROVED THIS THE 16th DAY OF NOVEMBER, 2016.

David Burger, President

ATTEST:

Dustin Weibel, Secretary