



**MINUTES**  
**REGULAR MEETING**  
**ECONOMIC DEVELOPMENT SALES TAX CORPORATION (Type A)**  
**MONDAY, MAY 16, 2016, AT 6:30 PM**  
*City Council Chambers, 450 Cypress Creek Road, Building # 4, Cedar Park, TX*

BOARD MEMBERS

Kevin Lancaster, President (Place 5)  
Bob Ingraham, Vice President (Place 7)

Cobby Caputo, Place 1	Christie Goodman, Place 2
Mark Ayotte, Place 3	Karen Wind, Place 4
Kerry Watson, Place 6	

**1) Call to Order**

The meeting was called to order at 6:31 PM.

**2) Roll Call**

In attendance: Kevin Lancaster, Bob Ingraham, Christie Goodman, Karen Wind, Mark Ayotte  
Absent: Kerry Watson, Cobby Caputo

**3) Citizens Communication**

None

**4) Board Opening Comments**

Kevin Lancaster congratulated both Cobby Caputo and Christie Goodman on their new roles. Larry Ruggiano was introduced as the new Assistant Director of Economic Development.

**5) Consent Agenda**

**a. Approval of Minutes from March 21, 2016, Regular Board Meeting.**

Karen Wind asked that a small change to the minutes be made to add “for jobs” on page 3 under subsection b, 4<sup>th</sup> paragraph. Christie made the motion to approve with the amendment and was seconded by Bob Ingraham, motion carried.

**6) Reports- No Reports**

**7) Discussion & Possible Action-**

**a. Consider Approving a Performance Based Infrastructure Agreement with Delaware CPI, LLC, in An Amount Not To Exceed \$676,251.**

Phil Brewer stated it will provides funds to increase parking in the La Jaita Business Park for the retention and future expansion of jobs in the park. Improvements will include 235 surface parking spaces, electrical (lighting) & drainage improvements. Performance based agreement with claw back provisions over a 24 month term. Indirect benefits will be the construction of an additional 40,000 sf of building space. Bob Ingraham made the motion to

approve this infrastructure agreement and Christie Goodman seconded the motion. The motion passed unanimously.

**b. Discussion and Consideration To Schedule a 4A Board Workshop.**

Phil turned this over to Karen Wind since she was interested in having this workshop. Karen feels that the majority of the public doesn't really understand what a 4A or 4B Board does and what their legally allowed to do. Christie agreed that many people haven't even heard of these Boards. Phil mentioned about the City Council retreat in July and recommended that this workshop wait until after that retreat. Bob said he would like to see the 4A & 4B to meet together and learn what each board capabilities are. City Attorney JP LeCompte offered his office assistance. Phil said he will put this on his to do list and discuss it with the City Manager.

**8) Board Closing Comments**

Christie and Bob both welcomed Larry again to the team.

**9) Adjournment**

The meeting adjourned at 6:52 PM

**PASSED AND APPROVED THIS 15<sup>th</sup> day of August 2016**

**ATTEST:**

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**Kevin Lancaster**  
**President**

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**Phil Brewer**  
**Economic Development Director**