

2015 - 2016



**CEDAR
PARK**

**CITY OF CEDAR PARK
ANNUAL BUDGET
FISCAL YEAR 2015 - 2016**

CITY OF CEDAR PARK ADOPTED BUDGET FOR THE FISCAL YEAR OCTOBER 1, 2015 – SEPTEMBER 30, 2016

This budget will raise more total property taxes than last year's budget by \$3,372,419 or 13.4%, and of that amount \$1,559,680 is tax revenue to be raised from new property added to the tax roll this year.

On September 17, 2015, the following City Council members voted on the adoption of the fiscal year 2015-2016 proposed budget:

COUNCIL MEMBER	Vote
Matt Powell, Mayor	For
Stephen Thomas, Place 1	For
Corbin Van Arsdale, Place 2 & Mayor Pro Tem	For
Lyle Grimes, Place 3	For
Lowell Moore, Place 4	For
Jon Lux, Place 5	For
Kristyne Bollier, Place 6	For

The City of Cedar Park' adopted and calculated property tax rates are follows:

Tax	FY 2015-2016	FY 2014-2015
Cedar Park Tax Rate		
Property Tax Rate	\$0.479500	\$0.485000
M&O Tax Rate	0.236750	0.242250
Debt Rate	0.242750	0.242750
Truth-In-Tax Tax Rate Calculations		
Effective Rate	\$0.454217	\$0.454767
Effective M&O Tax Rate	0.220542	0.228985
Rollback Tax Rate	0.480935	0.490025

The total amount of municipal debt obligations secured by property taxes for the City of Cedar Park is \$194,083,992.

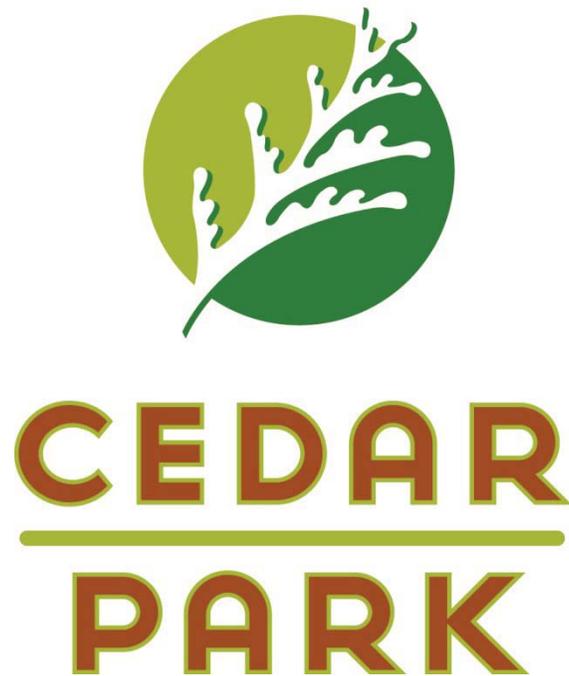
Due to the passage of S.B. No. 656, Section 102.007 of the Local Government Code was amended to require the above information on the cover page for a budget document. In compliance with the new requirements, the City of Cedar Park is providing the above statements on this cover page of its budget.



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Vision Statement

Cedar Park is a safe, family oriented and business friendly community that makes the best use of all of its resources.



Mission Statement

The mission is to provide the moral leadership, services, and infrastructure necessary to achieve a safe community and a high quality of life for all our citizens.



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GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Cedar Park
Texas**

For the Fiscal Year Beginning

October 1, 2014

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented an award of Distinguished Presentation to the City of Cedar Park for its annual budget for the fiscal year beginning October 1, 2014.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communication device.



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USER INFORMATION

Budget Contents

The City of Cedar Park's annual budget is comprised of three broad categories.

1. INTRODUCTION AND INFORMATION

Vision and Mission Statements:

This is a presentation of the City's Vision Statement and the City's Mission Statement.

Table of Contents:

Indicates topic and page number location.

User Information:

Descriptions of the budget content, the budget process, and budget calendar. This section is intended to give basic information to non-technical users to make the budget more "user-friendly."

Budget Message:

This letter accompanies the budget when it is submitted to the City Council. It contains information about the City's overall plan for accomplishing the City's objectives during the coming year.

Personnel:

Includes the City's organizational chart, listing of paid personnel in full-time equivalents, listing of City-wide personnel levels, and listings of the City's elected and appointed officials.

2. FINANCIAL

Executive Summary:

Includes fund balances summaries, fund summaries, analysis of budget, and information on significant changes in budget.

Budget Summaries:

Contains summaries of budget totals for all budgeted funds of the City.

A. General Fund:

Includes general government revenues, expenditures, program descriptions, staffing levels and indicators by department.

B. Utility Fund:

Includes water and wastewater revenues, expenditures, program descriptions, staffing levels and indicators by department.

C. Solid Waste Fund:

Includes summary of solid waste revenues, expenditures, and fund description.

D. Special Revenues:

Financial summaries of the City's Special Revenue funds, including Occupancy Tax, Law Enforcement, Texas Capital, Economic Development, Community Development, and Grant Funds.

USER INFORMATION

2. FINANCIAL, continued

E. VES Fund:

Includes a schedule of the capital items for the general fund and utility operating departments as well as the vehicle and equipment replacement fund. Those expenditures less than \$50,000 would be considered in this section as “capital outlays”. Expenditures in excess of \$50,000 would be included in the Capital Improvement Program.

F. Debt Service Funds:

Contains utility and general debt service funding and distributions.

G. Capital Improvement Project Funds:

Contains utility and general debt service funding and distributions.

3. Appendix

Ordinances:

Copies of the ordinances generated by the budget process: the ordinance adopting the budget, appropriating funds and adopting the tax rate.

City-Wide Goals

- A. City Council Goals
- B. Comprehensive Plan Goals
- C. Financial Goals and Policies

General City Information

- A. City Organization
- B. City Funds
- C. Basis for Accounting and Budgeting
- D. History of Cedar Park:
- E. Demographic Information
- F. Demographic Statistical Past 10 Years
- G. Principal Employers Current and 9 Years Ago
- H. FTE City Employees by Function Past 10 Years

Tax Information

- A. Adopted Budget Property Tax Analysis
- B. Taxable Ad Valorem and Rates for 10 Years
- C. Value of Taxable Property Last 10 Fiscal Years
- D. Direct and Overlapping Tax Rates Last 10 Fiscal Years
- E. Top Ten Taxpayers for Current and Nine Years Ago
- F. Sales Tax by Category

Budget Glossary:

A listing of some of the words and acronyms and their meanings contained in the budget.

OVERVIEW OF THE BUDGET PROCESS

The City of Cedar Park's budget process is the mechanism that changes taxpayer requests and resources into government services and expenditures. The budget serves as the annual financial plan for the City and provides a detailed outline of expenditures, revenues, and related goals. Below is the budget process of the City.

BUDGET PREPARATION PROCESS

A budget kick-off event is held in late-March. At the kickoff meeting, Financial Services distributes the departmental base numbers, budget calendar, budget preparation manual, department budget request forms, and accompanying instructions. The departmental base number provides each department their initial budget for the year which includes the current year budget plus any personnel-related increases, any known operational increases, and removes any one-time expenditures or known operational decreases. The departments review their budgets and adjust line item expenditures to better reflect historical spending, future-year expenditures and changing service demands, while still having no net effect on the budget. If funding is needed beyond the target amount, either an Adjustment to Base form is required for any "must-do" expenditures such as contractual or federal/state mandates, or an Enhancement form for "nice-to-do" expenditures such as additional personnel, new programs, or new capital equipment. The Financial Services Department reviews the departmental requests once they are completed.

After the departmental budgets have been reviewed and verified by the Financial Services Department, the total request is submitted to the City Manager. Departments meet with the City Manager to discuss their requests. The meetings focus on both the funding requests and the goals and performance indicators for the department. The City Manager reviews the requests and will alter the funding request as needed, including adding, adjusting, or removing Adjustment to Base and Enhancement forms. Adjustment to Base forms approved by the City Manager are considered part of the budget and Enhancement forms will be presented to City Council for final approval.

A City Council Workshop is held in late July in which the City Manager presents the budget as it appears at that date. At this time, the budget may not be balanced; however, the city will be presenting information on how it plans to balance the budget. The Workshop allows Council to see what is included in the budget and ask questions and provide input on funding and related budget questions. Council may also start approving Enhancements to include in the Budget. After the workshop, the Financial Services Department will use Council's input to create the Proposed Budget for the upcoming fiscal year.

ADOPTION PROCESS

Once the Proposed Budget is completed, it is posted on the City's website, made available at the Library and with the City Secretary. According to the City Charter, two public hearings are required to adopt the budget. At the public hearings, the City Council is presented a summary of the Proposed Budget with any changes made and any information previously requested. Council may make recommended funding changes or request more information. After the second public hearing, the City Council may adopt the budget by ordinance and majority vote.

OVERVIEW OF THE BUDGET PROCESS

In addition, the state requires that the city hold two public hearings on the tax rate in order to adopt, if the rate is to exceed the lower of the effective or rollback tax rate. The city must also publish the proposed tax rate and notices of a vote on the rate if it is higher than the effective tax rate or the rollback rate. The Effective tax rate is the rate that provides the city the same tax levy amount from the current year based upon development that was in the city during the current year. Usually, this number is higher because of property value growth. The Rollback rate is the effective tax rate for operations and maintenance multiplied by 1.08 plus the proposed debt tax rate. Typically, the City's tax rate is higher than the effective related to property value increases and lower than the rollback rate related to the 1.08 multiplication on the operations and maintenance tax rate and relative stability of the debt tax rate. According to State law, The Council may adopt the tax rate ordinance after the budget ordinance is adopted.

After adoption, Financial Services creates an Adopted Budget book which is made available on the city's website, with the City Secretary and at the Library. The Adopted Budget is also submitted to the Government Finance Officers Association for review and possible award of the *Distinguished Budget Presentation Award*.

IMPLEMENTATION PROCESS

On October 1 of the fiscal year, the budget is implemented into the Accounting software system. Departments must operate within their adopted budgets. Budgetary control is established and maintained after adoption of the budget by the preparation of monthly revenue and expenditure statements, which are provided to the City Manager and to Council.

BUDGET AMENDMENT PROCESS

Amendments to the budget can be made after adoption. According to Section 8.05 of the City Charter, Council may transfer funds after a public hearing and the approval of a resolution. A budget amendment is required for the following:

- Funds are being moved from one department to another
- Funds are being moved from one fund to another
- A revenue is to be increased or decreased
- The addition, deletion, or transfer of a position

Department Heads may request a line-item transfer, if it does not change the total dollar amount of the departmental budget. If personnel lines are to be modified, the City Manager must approve the request.

YEAR-END PROCESS

After the fiscal year is completed, the city contracts with an independent auditor to review the city's financial statements. The auditor will review expenditures, revenues, and fund balances to ensure that all accurate. Upon completion of the audit, the Comprehensive Annual Financial Report (CAFR) is created and published. The CAFR provides audited financial statements for all major funds and provides statistical data regarding the city.

**CITY OF CEDAR PARK
FY 2015-2016 BUDGET CALENDAR**

	DATE	EVENT	ACTION
PREPARATION	April 2, 2015	FY 2015-2016 Budget & CIP Kickoff	Finance Department distributes Current Year Estimate Worksheets, Proposed Budget worksheets and instructions to Department
	March 27-May 1, 2015	Departmental Budget & CIP Submittal Preparation	Departments create their proposed budget and CIP submittal for review by Finance
	April 24, 2015	March financials closed	Finance closes the March monthly finances
	April 9, 2015	Additional Budget Training Session 1 - City Hall -Lakeline Room 2 p.m.-4 p.m.	Finance Department will offer additional training for budget submittals, including Q&A session
	April 23, 2015	Additional Budget Training Session 2 - City Hall - Lakeline Room 10 a.m.- 12 p.m.	Finance Department will offer additional training for budget submittals, including Q&A session
	April 27, 2015	Additional Budget Training Session 3 - City Hall - Buttercup Room 2 p.m.-4 p.m.	Finance Department will offer additional training for budget submittals, including Q&A session
	May 1, 2015	Budget & CIP Submittals due	Departments submit budgets to Finance for review
	May 1-May 15, 2015	Finance reviews and departmental updates of budget & CIP submittals	Finance reviews departmental budget submittals prior to departmental submittal to the City Manager
	Mid May	Deadline for submitting appraisal records to ARB	No action by City
	May 18, 2015	Department Budget & CIP submittals due to City Manager	Directors will submit their proposed budget worksheets to City Manager and Finance
	May 18-June 05, 2015	CM holds budget & CIP submittals meetings	City Manager reviews and discusses submittals with Department Directors
	May 29-30, 2015	City Council Summer Retreat	
	July 25, 2015	Wilco Tax Roll Certification	Chief Appraiser official date for certifying tax roll
	August 30, 2015	TCAD Tax Roll Certification	Chief Appraiser official date for certifying tax roll
	July 25, 2015	Council Budget Workshop	Budget workshop with Council
	End of July	Calculation of Effective and Rollback Tax Rates	Finance Department calculates effective and rollback tax rates from certified tax roll

**CITY OF CEDAR PARK
FY 2015-2016 BUDGET CALENDAR**

	DATE	EVENT	ACTION
ADOPTION	August 17, 2015	Publish Proposed Budget & CIP	Provide Budget to Library, City Secretary and place on website. In addition, place notice on public access television channel
	August 27, 2015	Proposed FY 2015-2016 Budget and Tax Rate Presentation to Council	Staff provides presentation of Proposed Budget to Council at Regular Council Meeting
	September 10, 2015	First Reading of Budget and Tax Rate	Public hearing for budget. May need to schedule and announce meeting to adopt tax rate 3 - 14 days from this date IF proposed rate exceeds the ETR.
	September 14, 2015	Second Reading of Budget and Tax Rate and Adoption	Special Called meeting to provide additional Public Hearings on Budget and Tax Rate
IMPLEMENTATION	September 17, 2015	Final reading; Adoption of Budget and Tax Rate: Special Called	Vote on Budget and Tax Rate
		72 hour notice for meeting at which governing body will adopt tax rate	
	October 1, 2015	Operating Fiscal Year begins	
	November 16, 2015	Close FY 2015	
	November 26, 2015	Begin FY 2015 Audit	
	December 9, 2015	Publish FY 2016 Budget	
	December 16, 2015	Submit Budget to GFOA	



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October 1, 2015

To: The Honorable Mayor Powell, Members of the City Council and Citizens of Cedar Park:

It is my privilege to present to you the Adopted Operating Budget for Fiscal Year 2015-2016 (FY16). This budget reflects the many programs, services, and amenities to be provided by the City to its residents, businesses and visitors in the coming fiscal year (October 1, 2015 to September 30, 2016). This year's budget focuses on two key concepts: responding to growth and planning for sustainability. This budget works to balance the City Council's commitment to fiscal responsibility and their direction to continue to develop Cedar Park as an exceptional city in which to live, work, and play. I believe balance is achieved and will allow Cedar Park to offer high quality, efficient services to our taxpayers.

This year's budget has a tax rate of \$0.4795 per \$100, which is lower than last year's tax rate by 0.0055 per \$100. In fact, this year's tax rate is the lowest tax rate adopted by the City in 12 years. While this budget reflects a decrease in tax rate, this change will not result in decreased service levels. This is possible due to careful planning, a commitment to fiscal conservatism, healthy sales tax trends and ad valorem growth for FY16.

Cedar Park Growth

The City of Cedar Park has twice been named the Fourth Fastest-Growing City in the Country in the last three years and with a population growth rate of 6.5% in the last year, remains among the United States' Top 25 Fastest-Growing Cities according to the U.S. Census Bureau. With Cedar Park's unique charm, safe community and business-friendly environment, it's no surprise that people are so eager to call Cedar Park "home."

The annexation of two neighborhoods this year accounts for part of Cedar Park's recent growth. Cedar Park has welcomed the Twin Creeks and Bella Vista neighborhoods as they have been voluntarily annexed into the City as of December 2014. With this annexation, residents of these neighborhoods are now able to enjoy the full breadth of benefits offered to Cedar Park residents, including police and fire protection, streets maintenance, participation in city elections and city resident rates for library and parks amenities.

Public Safety

Cedar Park has long prided itself on being one of the safest communities of its size in the nation. The City looks to continue that commitment to public safety in FY16 by allocating approximately 53% of its operating budget toward public safety related expenses.

As Cedar Park continues to grow, the City continues to evaluate public safety staffing needs in order to maintain the level of safety and security Cedar Park residents have come to expect. This year's budget includes funding for three new police staff members: a detective, a patrol officer, and a



management analyst, along with additional funding for police training.

The Cedar Park Fire Department is also responding to the rapid growth of the City and is beginning to lay the groundwork this year for a fifth fire station to be located on the north side of the city. This fifth and final fire station is included in the City's fire service master plan and is expected to meet all of the needs of the City, including at build-out. Station 5 is slated to open mid-FY18. The FY16 budget includes funding for the hiring of 5 new firefighters who will eventually make up 1/3 of the staffing for Station 5. When opened, this fifth fire station is expected to initially reduce response times in certain areas, as primary coverage areas for other stations will be slightly reduced in size.

The addition of these positions will allow Cedar Park to efficiently respond to the continued growth in the number of individuals requiring services and offer exceptional service levels. In addition to the positions, this year's budget also includes half of the necessary funding for a mobile command vehicle which will serve as a mobile emergency response headquarters during a natural disaster, critical police incident, major fire, or other emergency situation. The second half of funding, and the actual procurement of the vehicle, is anticipated as part of the FY17 budget.

Public Works

The City's public works department is tasked with ensuring that citizens have well maintained roadways, safe and efficient traffic signals, clean water delivered to their homes, and an effective wastewater system. It's safe to say high quality public works functions are vitally important to all city residents. This year, there are several public works improvements included in the budget with funding for the beginning of a Drainage Maintenance Division to provide basic and routine maintenance of some of the City's drainage ways. For several years, City Council and staff have been discussing options to better address maintenance of public drainage areas, and this budget provides funding for two positions. While these new public works positions are not a long-term solution to all potential drainage maintenance issues, nor do they address floodplain situations, they do provide a level of service not previously provided.

As Cedar Park grows, new streets are being created, existing streets are widened, and current streets are worn from increased traffic volumes. As a result, two additional street maintenance staff members are funded in the FY16 budget in order to address the needs of Cedar Park streets.

This budget also includes funding for improved tree trimming services on City-owned lands and along city rights-of-way to help ensure that power lines are not impacted by overgrown trees and that public safety vehicles and other traffic are not impeded by branches overhanging roadways.

Investment in the Workforce

Cedar Park is powered by a professional workforce that is eager to provide its residents with a superior level of service. The City is as a service driven organization—and people are what are behind those services. Recruiting, retaining and developing employees to be high-achieving is not just good for the workforce, it's also what allows the City to be more effective and deliver high customer satisfaction. City staff takes pride in their work and derives great satisfaction from providing the highest possible levels of services to all Cedar Park residents and visitors.

Funding is included for compensation adjustments of the City's civil service positions (police officers and firefighters) for a step-based pay plan developed through the Meet and Confer negotiating process.

The City has worked with a third party consultant throughout FY15 to conduct a compensation study to determine the market rate for all civilian, full-time city positions (the last study was conducted in 2007). The FY15 study shows that certain salary adjustments are necessary to keep Cedar Park competitive with market rates of similar municipalities to enable the City to recruit and keep qualified, skilled employees. The funding to make adjustments to under-market positions is included in the FY16 budget.

Finally, funding for the implementation of a small cost of living adjustment on retirement benefits is allocated to improve benefits and maintain overall competitiveness for our workforce.



Economic and Business Development

City Council has repeatedly expressed their commitment to increase the number and diversity of local employment opportunities. City economic development staff has been hard at work this year in an effort to achieve this Council goal. This year the City entered into an economic development agreement that will result in cloud-based call center company LiveOps relocating their headquarters from California to Cedar Park. This exciting addition to the Cedar Park business community will move into its 25,000 square foot office this year and expects to begin hiring very soon. This relocation is expected to create at least 150 new jobs locally with an average salary of \$75,000 or more.



Another exciting FY15 high-tech addition to the Cedar Park business community is VUV Analytics, a company that manufactures vacuum

ultraviolet gas spectroscopes, a device that is used by chemists and other researchers in oil, food and environmental sciences to separate chemical compounds into distinct sequences for analysis. Their headquarters and manufacturing facility is expected to employ at least 91 people by 2019.

After years of planning and hard work, Cedar Park is proud to be home to the Texas Museum of Science and Technology (TxMOST). TxMOST's current facility is a 30,000 square foot facility that will host a number of scientific exhibits. TxMOST's first exhibit, *BODY WORLDS & The Cycle of Life*, has been visited by thousands of people including Cedar Park residents and tourists from around the state. The museum is currently in the process of adding a planetarium and securing additional exhibits to enhance the educational experience and continue to attract new visitors to Cedar Park.



Transportation Projects

As Cedar Park continues to grow, the City is working to create a network of roadways that is properly equipped to handle the higher volumes of cars on the roads each day. This year Cedar Park completed a number of transportation projects designed to do just that, including the reconstruction of Bagdad Road from RM 1431 northwest to the City limits. This project has improved the roadway and added left and right turn lanes for improved mobility and driver safety. The City has also improved the intersection at Cypress Creek and US183 (Bell Boulevard), adding additional left turn lanes to increase the capacity of that intersection and reduce wait times during peak driving hours.

The City plans to continue improving its roadways in the coming year and has included funding for a number of roadway improvements in this year's budget. In FY16 the City, in partnership with Williamson County, plans to begin the first phase of Anderson Mill Road improvements by re-aligning and reconstructing the section of Anderson Mill Road between RM1431 and Lime Creek Road to improve safety and visibility. Other project plans include constructing gap sections on Little Elm Trail to complete a four-lane arterial roadway from US183 to Lakeline Boulevard. This project will provide another east-west corridor in the city and help alleviate congestion on Lakeline Boulevard.

In 2016, the City plans to begin work on the reconstruction of RM1431 from Market Street to Cottonwood Creek Trail. This roadway, currently under design by the Texas Department of Transportation (TxDOT), is a major arterial and sees exceptionally high usage during peak hours. When completed, this new roadway section will provide drivers with six lanes of traffic traveling in each direction providing for increased vehicle capacity. This project is being undertaken through a joint partnership and will be funded by a cost-sharing agreement between Cedar Park, TxDOT, Williamson County and the Capital Area Metropolitan Planning Organization (CAMPO). As part of this cost-sharing agreement, Cedar Park will contribute approximately 10% of the funds needed to complete the project.

There are a number of intersection improvements in the FY 16 budget, including the completion of upgrades at the intersections of Lakeline Boulevard and Cypress Creek Road.

These improvements will lengthen the right turn lane and construct a median on Cypress Creek Road to improve the efficiency and safety of that intersection. The Brushy Creek Road and Parmer Lane intersection will be improved through the addition of a dedicated right turn lane on eastbound Brushy Creek Road to increase the intersection's capacity. The City will also be adding a new right turn lane into the 1890 Ranch shopping center from E. Whitestone (RM1431) to create a safer point of entrance and egress from that development.

Ending FY15

Before looking forward, I would like to note that responsible spending practices resulted in the City ending FY15 with budget savings in several departments which, along with higher than anticipated sales tax revenue, played an important role in the development of the FY16 budget. By utilizing FY15 savings and additional sales tax revenues for the purchase of necessary one-time expenditures, the City was able to fund several essential and requested items from the FY16 budget during FY15. A significant portion of Police and Fire digital radios replacements were funded through FY15 savings to ensure that first responders have up-to-date and supported communications equipment. Phone systems were upgraded and virtual desktop technology was purchased to increase staff efficiency and streamline network infrastructure. The purchase of a new signal at the intersection of Ronald Reagan Boulevard and Caballo Ranch Boulevard was funding through FY15 savings along with library furniture replacements and the refurbishment of the pool equipment at Veterans Memorial Park. The City's ability to make these purchases using savings during FY15 enabled the City to acquire a significant portion of immediate equipment needs without impacting the FY16 budget.

Exciting Developments to Come

Cedar Park has always been a forward-looking city that works hard to provide the highest quality of life at the lowest possible cost to citizens. As part of this responsible and proactive approach to planning for city improvements, this year's budget begins to lay the groundwork for a number of exciting large-scale city projects that we hope will come to fruition in the next few years. A number of these projects are part of the City's November 2015 bond proposal.

In FY15, City Council formed the Bond Advisory Task Force, a committee made up of board members and interested citizens. The Task Force was charged with recommending a bond package to the Cedar Park City Council for consideration. After numerous meetings and public input opportunities, the Task Force presented two different bond package recommendations for City Council to consider. City Council ultimately decided to move forward with a \$96.7 million bond package that will go to the voters for consideration in November 2015. This proposed bond package contains funding for a variety of future projects in four categories: Streets and Roads, Public Safety, Public Library, and Parks and Recreation.

The Streets and Roads bond proposal includes a number of exciting projects, such as construction of New Hope Road between Cottonwood Creek Trail and Ronald Regan Boulevard, and Phase 2 of the Anderson Mill Road project which will widen sections of that road to improve traffic flow and driver safety. This bond proposal also includes funding for design and right-of-way acquisition costs related to future Whitestone Boulevard improvements and a

number of other potential road projects including the overlay of existing arterial roadways and a variety of turn lane improvements throughout the city. One of the most talked about items that will appear in the bond package is the redevelopment of Bell Boulevard which is also included in the Streets and Roads category. If approved by voters, this project will realign Bell Boulevard to make better use of the land in this area with plans to support redevelopment of the section of Bell Boulevard between Cypress Creek Road and Park Street into a vibrant mixed-use destination with retail establishments, residential units, and office spaces.

The public safety bond proposition category includes funding for the construction of a fifth fire station on the North side of the City as discussed earlier in this message, as well as expansion to the Police Department. The library bond category includes proposed funding for construction, renovation or other costs relating to the Public Library, and the parks and recreation bond category could include but is not limited to the development of the new Lakeline Park and the construction of additional trails and bike facilities, and other park amenities.

In addition to the numerous long-term projects that could come about should voters chose to support the proposals in the November 2015 bond election, there is also another exciting future project on the horizon. In August 2015, Cedar Park purchased the rock quarry located along Anderson Mill Road from the City of Austin. As part of the purchase agreement, quarrying activities will begin to taper off and will be ceased entirely by 2019. Future planning efforts will determine the land use for the 215 acres purchased by the City.

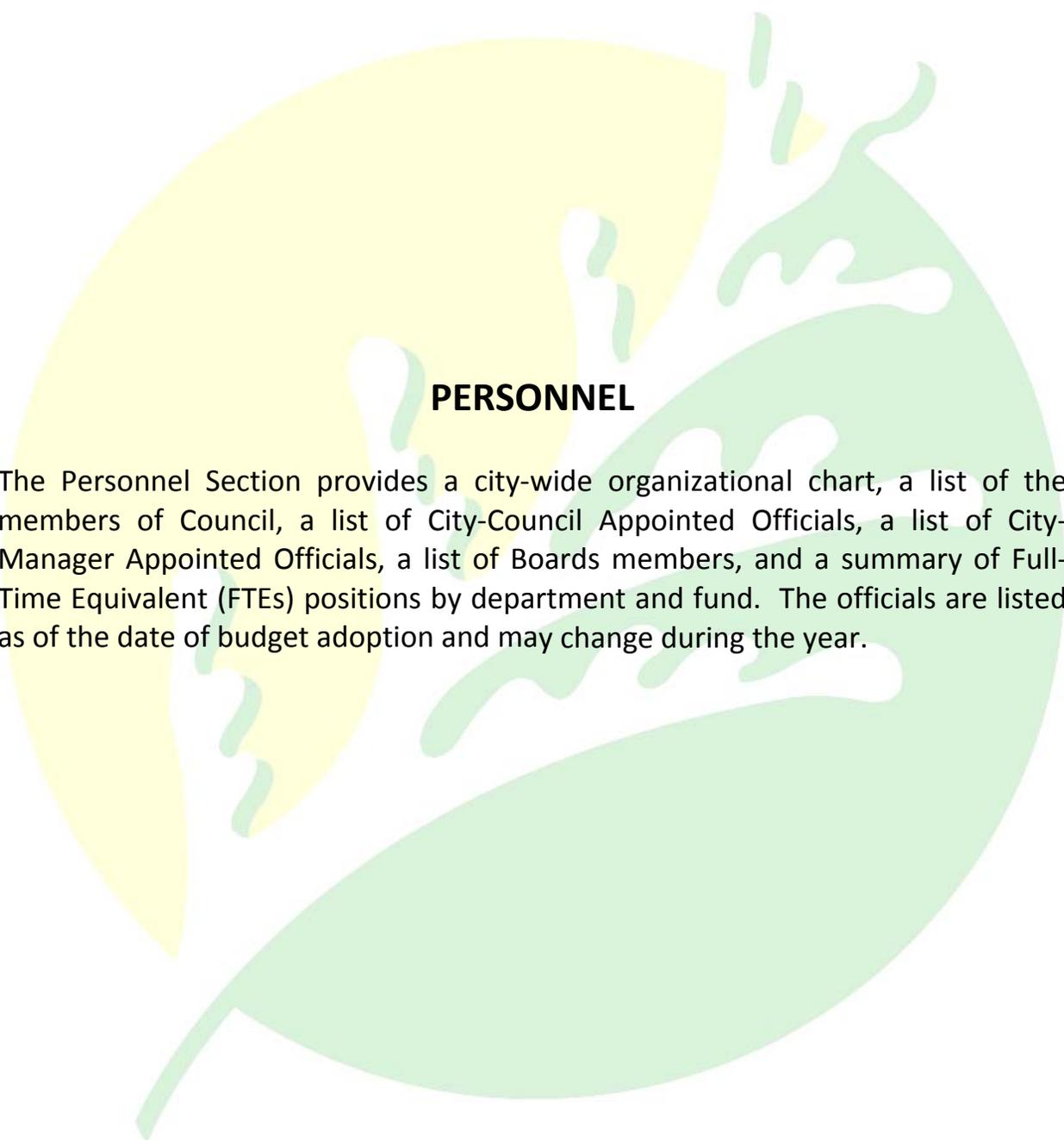
Final Thoughts

I would like to offer my sincerest thanks to the City Management Staff, Department Heads, the Finance Department and our staff for the hard work and tireless dedication they have shown throughout the creation of the FY16 Operating Budget. Without them, this budget would not be possible. I would also like to thank the Cedar Park City Council for their continued vision and leadership throughout the budget process. I am proud of the budget we have created together and feel confident that everyone's efforts have resulted in a fiscally sound and forward thinking budget that balances growth with sustainability of services and serves the interests of current and future Cedar Park residents.

Sincerely,



Brenda Eivens
Cedar Park City Manager



PERSONNEL

The Personnel Section provides a city-wide organizational chart, a list of the members of Council, a list of City-Council Appointed Officials, a list of City-Manager Appointed Officials, a list of Boards members, and a summary of Full-Time Equivalent (FTEs) positions by department and fund. The officials are listed as of the date of budget adoption and may change during the year.

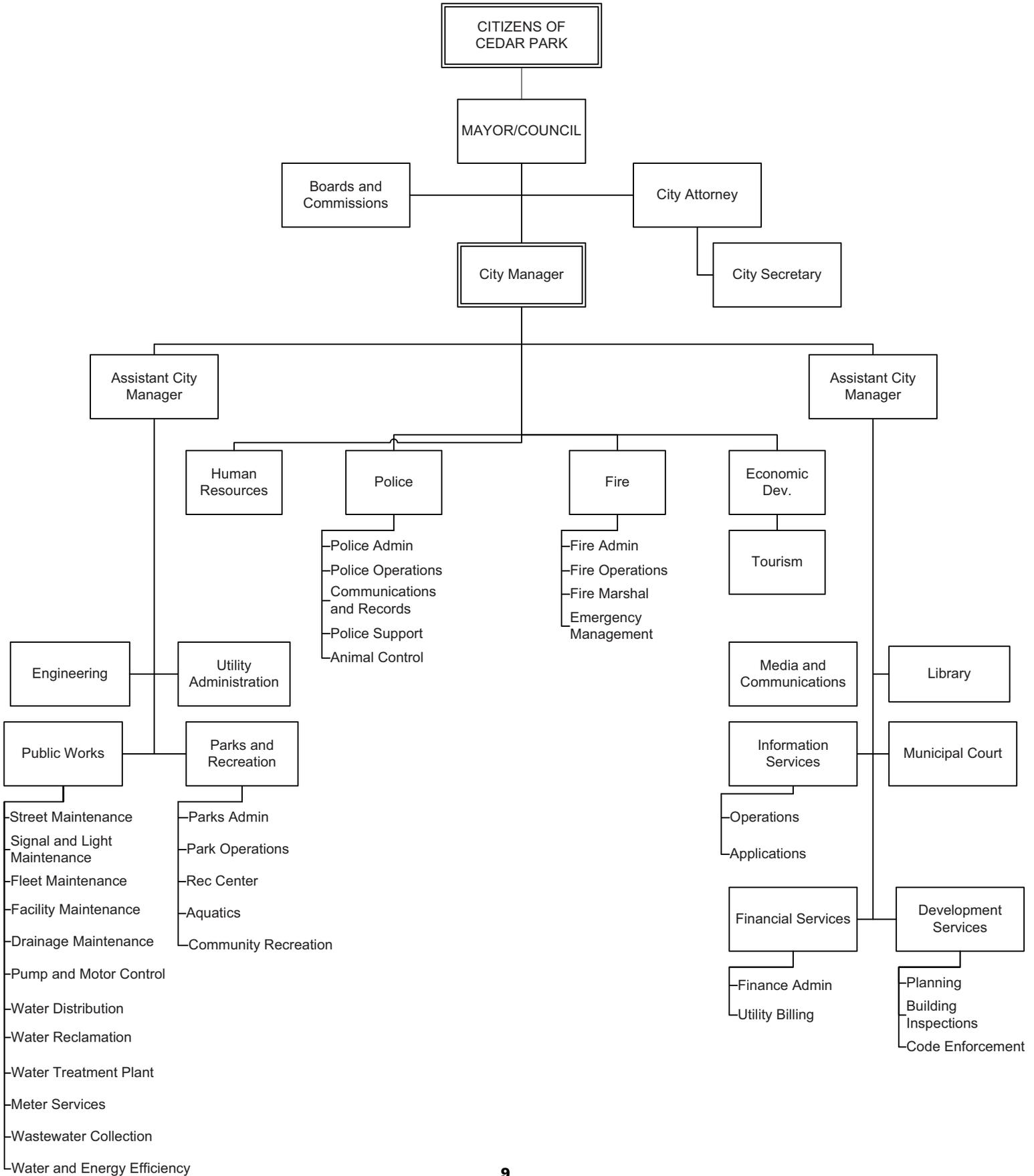


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City of Cedar Park



ELECTED OFFICIALS

CITY COUNCIL Two-Year Terms

<u>NAME</u>	<u>TERM EXPIRES</u>
Matt Powell, Mayor	May 2016
Stephen Thomas, Place 1	May 2017
Corbin Van Arsdale, Place 2 & Mayor Pro Tem	May 2016
Lyle Grimes, Place 3	May 2017
Lowell Moore, Place 4	May 2016
Jon Lux, Place 5	May 2017
Kristyne Bollier, Place 6	May 2016

COUNCIL APPOINTED OFFICIALS

<u>POSITION</u>	<u>NAME</u>	<u>DATE APPOINTED</u>
City Manager	Brenda Eivens	December 22, 2005
City Attorney	JP LeCompte	March 1, 2014
City Judge	Joseph Oswald	September 1, 2005

CITY MANAGER APPOINTED OFFICIALS

<u>POSITION</u>	<u>NAME</u>	<u>DATE APPOINTED</u>
Assistant City Manager	Sam Roberts	January 3, 1996
Assistant City Manager	Katherine Caffrey	April 22, 2015
Director of Economic Development	Phil Brewer	May 1, 2005
City Secretary	LeAnn Quinn	July 12, 1999
Director of Finance	Vacant	
Police Chief	Sean Mannix	January 21, 2013
Fire Chief	James Mallinger	November 29, 2011
Court Administrator	April Christiansen	January 24, 2007
Director of Development Services	Chris Copple	August 1, 2014
Director of Parks and Recreation	Curt Randa	August 14, 2006
Library Director	Pauline Lam	December 1, 1980
Director of Utilities	Eric Rauschuber	May 22, 2004
Information Technology Director	Andrew Manhein	November 1, 2004
Human Resources Director	Miguel Ozuna	October 17, 2005
Engineering Director	Darwin Marchell	September 4, 1996
Director of Business Services	Daron Butler	May 4, 2015

BOARDS AND COMMISSIONS

PLANNING AND ZONING COMMISSION

Audrey Wernercke, Chair
Kevin Harris, Vice Chair
Kelly Brent, Secretary
Scott Rogers
Greg Merrell
Eric Boyce
Holly Hogue

BOARD OF ADJUSTMENTS/ BUILDING STANDARDS

Mark McDonald
Victoria Miller
Phil Duprey
Vacant
Robert McCarthy
Vacant
John Galella

PARKS, ARTS, AND COMMUNITY ENRICHMENT (PACE) BOARD

Dick Lewis, Chair
Kathleen Harman, Vice Chair
Julie Hastings, Secretary
Carl Abseck
Dimitri Nichols
Mary McCarthy
Andy DeBruyn

TOURISM

Matthew Olguin, Chair
Troy Storm, Vice Chair
Lisa Star, Secretary
Robert Schoen
Wayne Brooks
Erin Miller
Jeff Kikel

ECONOMIC DEVELOPMENT CORPORATION (4A)*

Kevin Lancaster, President
Bob Ingraham
Cobby Caputo
Christie Goodman
Bret Borman
Karin Wind
Kerry Watson

COMMUNITY DEVELOPMENT CORPORATION (4B)

David Scott Burger, President
Brian Rice, Vice President
Dustin Weibel, Secretary
Kaden Norton
Bob Lemon
Ryan Wood
Mel Kirkland

* - On September 16, 2014, Council increased the number of Board Members from 5 to 7

CIVIL SERVICE COMMISSION

Barbara Boulware-Wells
Nelson Ramirez
Mark Ross

TIRZ BOARD #1

The Board is filled by members of the City Council.

TIRZ BOARD #2

The Board is filled by members of the City Council.

**BUDGETED POSITIONS
FULL-TIME EQUIVALENTS BY DEPARTMENT**

General Fund						
Department	FY 2012-2013 Actual	FY 2013-2014 Actual	FY 2014-2015 Actual	FY 2015-2016 Adopted	FY 2015-2016 % of Fund	FY 2015-2016 % of Total
Public Safety						
Municipal Court	9.5	9.5	9.5	9.5	2.6%	2.1%
Police (Civil Service and Non-Civil Service)	112	116	120	125	34.4%	28.1%
Fire (Civil Service and Non-Civil Service) ¹	70	70	72	78	21.5%	17.5%
Emergency Management ¹	1	1	1	0	0.0%	0.0%
Total Public Safety	192.5	196.5	202.5	212.5	58.5%	47.7%
Public Works and Development						
Engineering	8	8	8	8	2.2%	1.8%
Development Services ²	20	20	20	18	5.0%	4.0%
Public Works	25	25	29	33	9.1%	7.4%
Total Public Works and Development	53	53	57	59	16.2%	13.2%
Cultural and Recreation						
Parks and Recreation	33	35	35	35	9.6%	7.9%
Library	17.75	17.75	18.25	19	5.2%	4.3%
Tourism	1.5	1.5	1.5	1.5	0.4%	0.3%
Total Cultural and Recreation	52.25	54.25	54.75	55.5	15.3%	12.5%
Support Services						
Finance	7	7	7	7	1.9%	1.6%
Information Services ²	6	6	7	10	2.8%	2.2%
Human Resources	5	5	5	5	1.4%	1.1%
Total Support Services	18	18	19	22	6.1%	4.9%
General Government						
City Management	4	4	4	4	1.1%	0.9%
City Secretary	1	1	1	1	0.3%	0.2%
Community Affairs - Media & Communications	2.5	2.5	2.5	3.5	1.0%	0.8%
Economic Development	2	2	2	2	0.6%	0.4%
Legal Services	4	4	4	4	1.1%	0.9%
Total General Government	13.5	13.5	13.5	14.5	4.0%	3.3%
Total General Fund FTEs:	329.25	335.25	346.75	363.5	100.0%	81.6%

Utility Fund						
Department	FY 2012-2013 Actual	FY 2013-2014 Actual	FY 2014-2015 Actual	FY 2015-2016 Adopted	FY 2015-2016 % of Fund	FY 2015-2016 % of Total
Public Works and Development						
Utility Administration	7	7	7	9	11.0%	2.0%
Public Works	61	61	61	62	75.6%	13.9%
Total Public Works and Development	68	68	68	71	86.6%	15.9%
Support Services						
Financial Services - Utility Billing	9	9	9	9	11.0%	2.0%
General Government						
Community Affairs - Water & Energy Efficiency	2	2	2	2	2.4%	0.4%
Total Utility Fund FTEs:	79	79	79	82	100.0%	18.4%

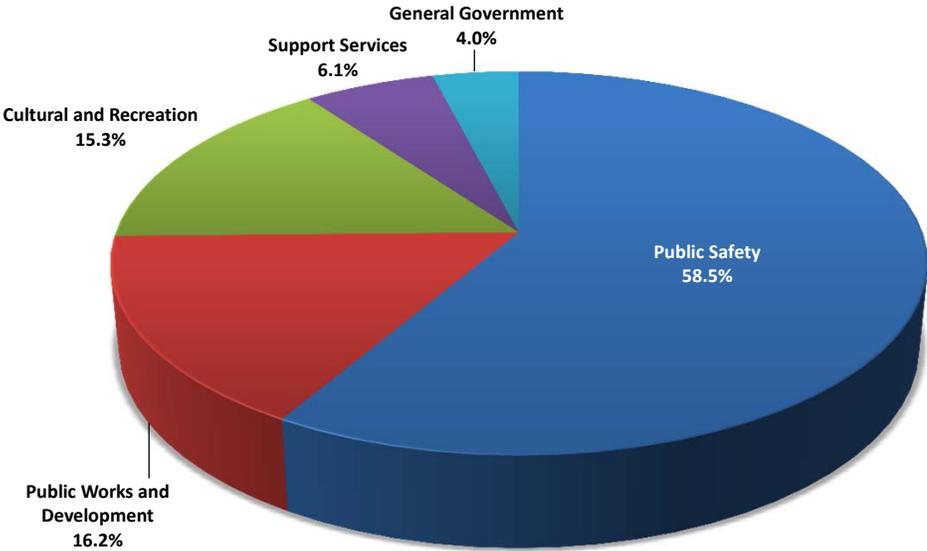
Total All Funds FTEs:	408.25	414.25	425.75	445.50		
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1 - Emergency Management has been moved into Fire Services
2 - GIS has been moved from Development Services into Information Services

**BUDGETED POSITIONS
FULL-TIME EQUIVALENTS BY DEPARTMENT**

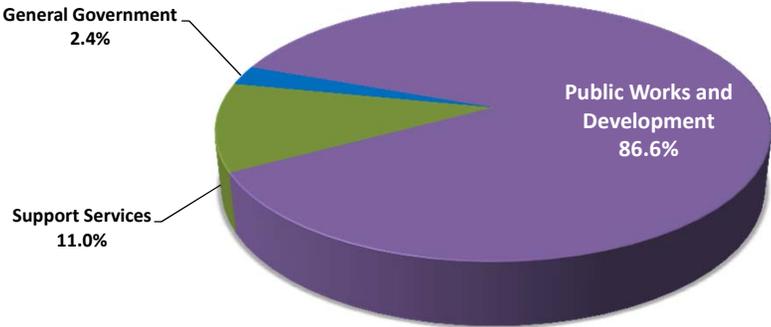
General Fund

% of FTEs by Function



Utility Fund

% of FTEs by Function





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EXECUTIVE SUMMARY

The Executive Summary provides an analysis of the adopted budget. The section includes a summary of operating and capital budgets, a summary of fund balance, detailed analysis of the General Fund and Utility Fund, summary information on other operating funds, and significant changes in the budget.



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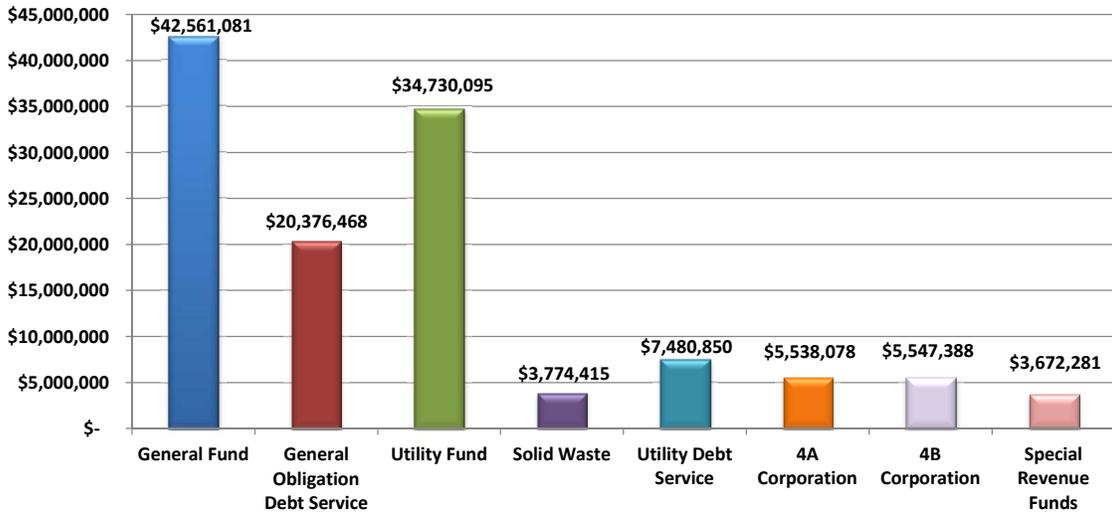
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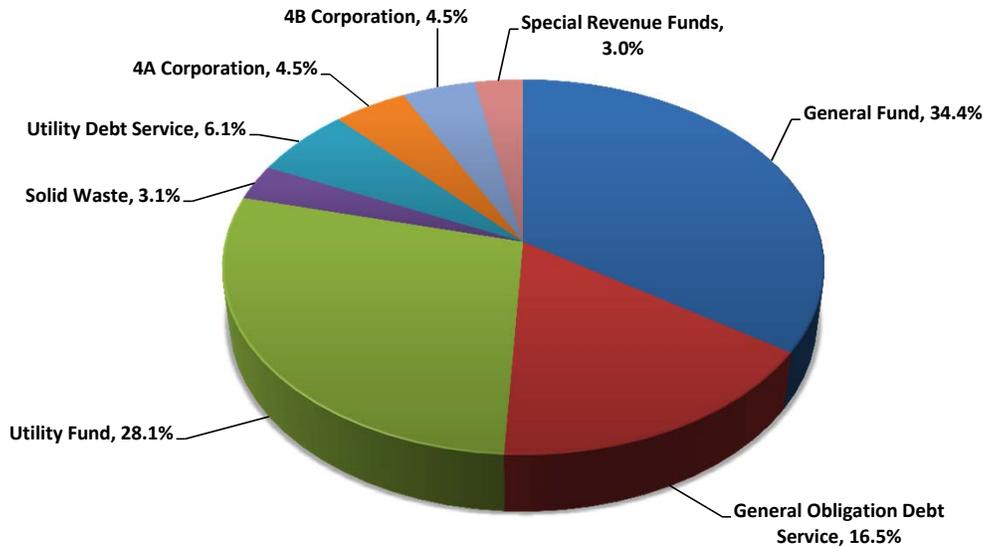
OPERATING BUDGET SUMMARY

The total proposed operating budget for FY 2015-2016 is \$123,680,657. The two largest operating funds are the General Fund which comprises \$42,561,381 or 34.4% and the Utility Fund which comprises \$34,730,095 or 28.1% of the total operating budget, which combines to be \$77,291,176 or 62.5%.

FY 2015-2016 City of Cedar Park Proposed Operating Budget \$123,680,657



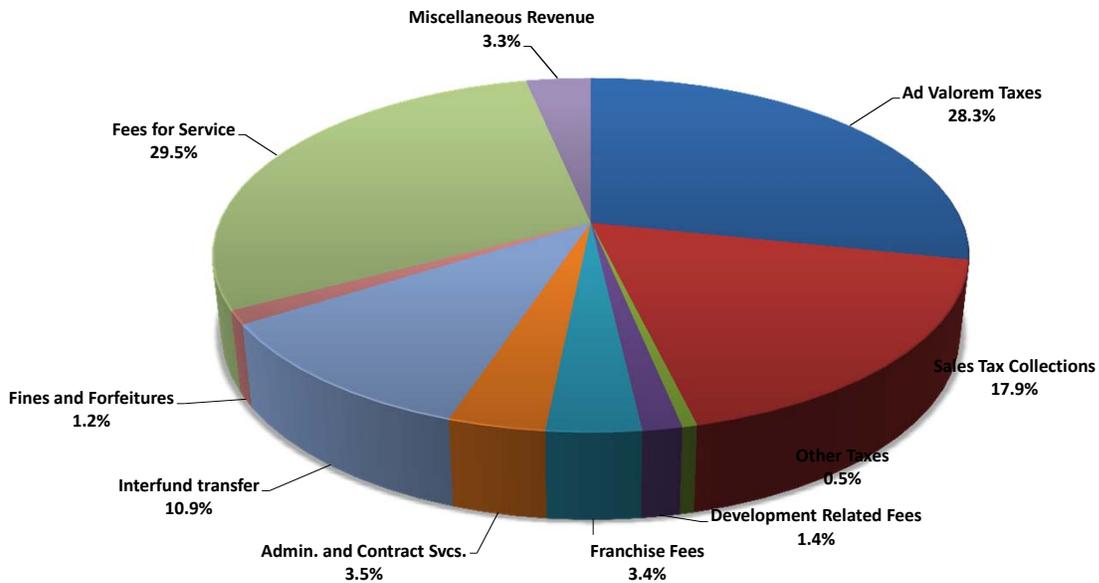
FY 2015-2016 Operating Budget



FY 2015-2016 Consolidated Operating Fund Revenue Summary

Revenues:	General Fund	General Debt Service	Utility Fund	Solid Waste Fund	Utility Debt Service	4A Corporation Funds	4B Corporation Funds	VES and Special Rev. Funds	Grand Total
Ad Valorem Taxes	\$ 16,436,557	\$ 17,077,489	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 587,638	\$ 34,101,685
Sales Tax Collections	11,040,456	-	-	-	-	5,250,000	5,250,000	-	21,540,456
Other Taxes	150,000	-	-	-	-	-	-	500,000	650,000
Development Related Fees	1,720,505	-	-	-	-	-	-	-	1,720,505
Franchise Fees	3,956,874	-	-	-	-	-	-	146,789	4,103,663
Admin. and Contract Svcs.	4,223,331	-	-	-	-	-	-	-	4,223,331
Interfund transfer	-	3,218,367	1,538,088	-	5,543,836	-	-	2,792,581	13,092,872
Fines and Forfeitures	997,248	-	394,864	-	-	-	-	105,050	1,497,162
Fees for Service	2,889,954	-	28,805,859	3,770,243	-	-	-	-	35,466,056
Miscellaneous Revenue	294,176	106,500	76,688	4,250	1,937,015	288,078	297,388	975,293	3,979,388
Total Revenues	\$ 41,709,102	\$ 20,402,356	\$ 30,815,499	\$ 3,774,493	\$ 7,480,850	\$ 5,538,078	\$ 5,547,388	\$ 5,107,352	\$ 120,375,117

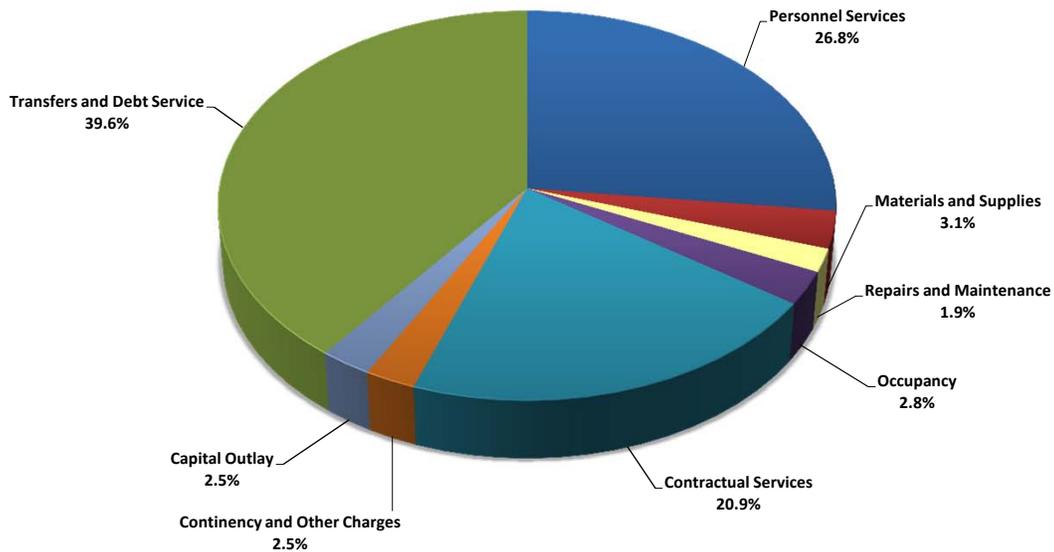
FY 2015-2016 Consolidated Operating Revenues



FY 2015-2016 Consolidated Operating Fund Expenditure Summary by Category

Expenditures By Category:	General Fund	General Debt Service	Utility Fund	Solid Waste Fund	Utility Debt Service	4A Corporation Funds	4B Corporation Funds	VES and Special Rev. Funds	Grand Total
Personnel Services	\$ 27,873,237	\$ -	\$ 5,208,813	\$ -	\$ -	\$ -	\$ -	\$ 65,487	\$ 33,147,537
Materials and Supplies	1,771,120	-	875,575	100,000	-	-	-	1,073,800	3,820,495
Repairs and Maintenance	1,297,372	-	1,072,005	-	-	-	-	-	2,369,377
Occupancy	1,511,153	-	1,908,221	-	-	-	-	-	3,419,374
Contractual Services	7,520,352	2,101,815	9,243,860	3,498,252	-	1,790,639	661,306	977,006	25,793,230
Contingency and Other Charge	1,846,403	-	736,622	-	-	7,000	153,460	293,648	3,037,133
Capital Outlay	586,663	-	1,114,000	-	-	-	-	1,383,898	3,084,561
Transfers and Debt Service	154,782	18,274,654	14,570,999	176,163	7,480,850	3,482,799	4,732,622	-	48,872,869
TOTAL ALL FUNDS	\$ 42,561,081	\$ 20,376,468	\$ 34,730,095	\$ 3,774,415	\$ 7,480,850	\$ 5,280,438	\$ 5,547,388	\$ 3,793,839	\$ 123,544,575

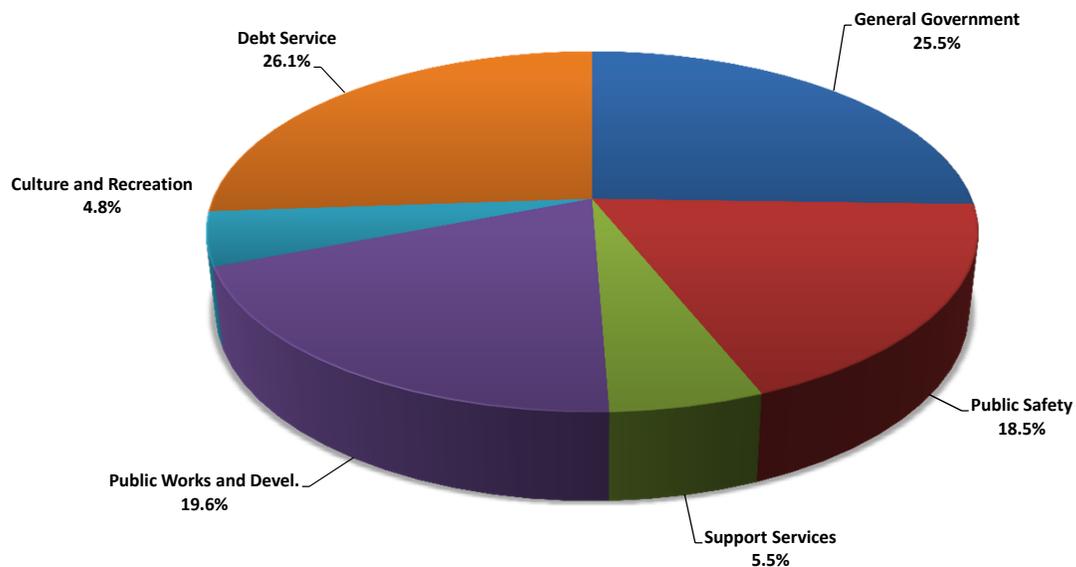
FY 2015-2016 Consolidated Operating Expenditures by Category



FY 2015-2016 Consolidated Operating Fund Expenditure Summary by Function

Expenditures By Function:	General Fund	General Debt Service	Utility Fund	Solid Waste Fund	Utility Debt Service	4A Corporation Funds	4B Corporation Funds	VES and Special Rev. Funds	Grand Total
General Government	\$ 3,992,234	\$ -	\$ 19,791,876	\$ -	\$ -	\$ 1,797,639	\$ 4,813,119	\$ 1,050,258	\$ 31,445,126
Public Safety	22,616,408	-	-	-	-	-	-	174,654	22,791,062
Support Services	4,005,896	-	1,058,485	-	-	-	-	1,677,935	6,742,316
Public Works and Devel.	6,773,754	-	13,879,734	3,598,252	-	-	-	-	24,251,740
Culture and Recreation	5,172,790	-	-	-	-	-	-	769,434	5,942,224
Debt Service	-	20,376,468	-	176,163	7,480,850	3,482,799	734,269	-	32,250,550
Total Expenditures	\$ 42,561,081	\$ 20,376,468	\$ 34,730,095	\$ 3,774,415	\$ 7,480,850	\$ 5,280,438	\$ 5,547,388	\$ 3,672,281	\$ 123,423,017
Change in Fund Balance	\$ (851,980)	\$ 25,888	\$ (3,914,596)	\$ 78	\$ -	\$ 257,640	\$ -	\$ 1,435,071	\$ (3,047,899)

FY 2015-2016 Consolidated Operating Expenditures by Function



FY 2015-2016 OPERATING FUND BUDGET SUMMARY

REVENUES	FY 2013-2014	FY 2014-2015	FY 2014-2015	FY 2015-2016
	ACTUAL	BUDGET	PROJECTED	ADOPTED
General Fund	\$ 37,988,281	\$ 39,158,964	\$ 39,478,162	\$ 41,709,102
General Debt Service Fund	15,809,860	19,470,619	17,840,867	20,402,356
Utility Fund	28,439,039	30,533,283	30,826,398	30,815,499
Solid Waste	3,632,057	3,628,233	3,764,999	3,774,493
Utility Debt Service Fund	7,185,785	5,688,325	7,081,836	7,480,850
Vehicle & Equipment Repl Fund	2,402,818	3,190,881	2,856,828	3,488,131
Municipal Court Fund	101,459	105,700	103,940	105,700
Public Art	40,221	50,225	50,308	56,825
Tourism Board/Occupancy Tax	544,281	503,200	586,921	568,200
CPTV-10 / Cable Fund	189,888	147,539	209,830	210,030
Tax Increment Reinvestment Zone	480,927	588,388	583,175	643,345
Law Enforcement	104,050	120	85,976	35,120
Economic Development (4A)	5,096,813	5,443,903	5,538,078	5,538,078
Community Development (4B)	5,102,079	5,453,213	5,547,388	5,547,388
TOTAL REVENUES	\$ 107,117,558	\$ 113,962,592	\$ 114,554,706	\$ 120,375,117

EXPENDITURES	FY 2013-2014	FY 2014-2015	FY 2014-2015	FY 2015-2016
	ACTUAL	BUDGET	PROJECTED	ADOPTED
General Fund	\$ 36,214,310	\$ 41,740,456	\$ 39,497,068	\$ 42,561,081
General Debt Service Fund	14,786,638	19,424,797	16,908,984	20,376,468
Utility Fund	32,614,595	31,040,326	29,560,652	34,730,095
Solid Waste	3,569,693	3,636,679	3,728,450	3,774,415
Utility Debt Service Fund	7,227,184	5,688,325	7,161,947	7,480,850
Vehicle & Equipment Repl Fund	2,295,284	2,387,698	2,214,641	1,677,935
Municipal Court Fund	88,929	116,715	104,317	109,101
Public Art	32,135	128,510	31,530	170,234
Tourism Board/Occupancy Tax	404,845	503,200	469,008	599,200
CPTV-10 / Cable Fund	118,179	213,510	207,959	467,833
Tax Increment Reinvestment Zone	440,866	480,177	480,177	582,425
Law Enforcement	98,330	30,000	111,378	65,553
Economic Development (4A)	4,218,255	5,462,731	5,762,731	5,538,078
Community Development (4B)	4,953,268	8,196,533	8,171,533	5,547,388
TOTAL EXPENDITURES	\$ 107,062,510	\$ 119,049,656	\$ 114,410,375	\$ 123,680,657

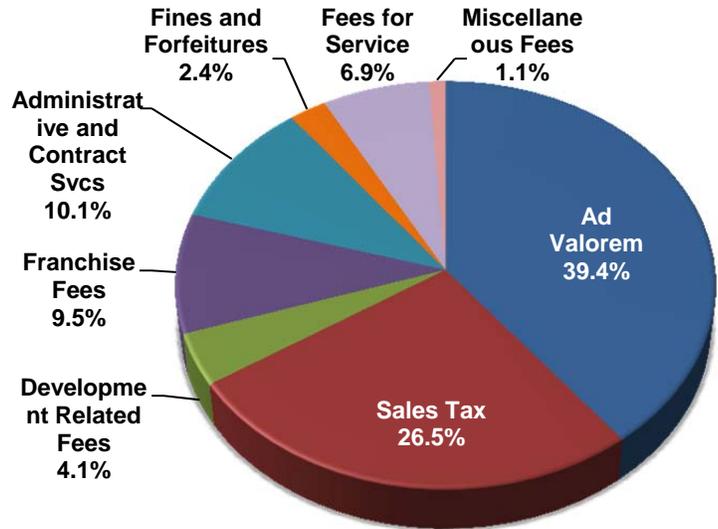
STATISTICAL ANALYSIS OF THE FY 2015-2016 ADOPTED BUDGET

This statistical analysis summarizes the FY 2015-2016 Adopted Budget by providing a summary of the revenue and expenditures of the City's various funds and provides a comparison to FY 2014-2015 budget and year-end projections.

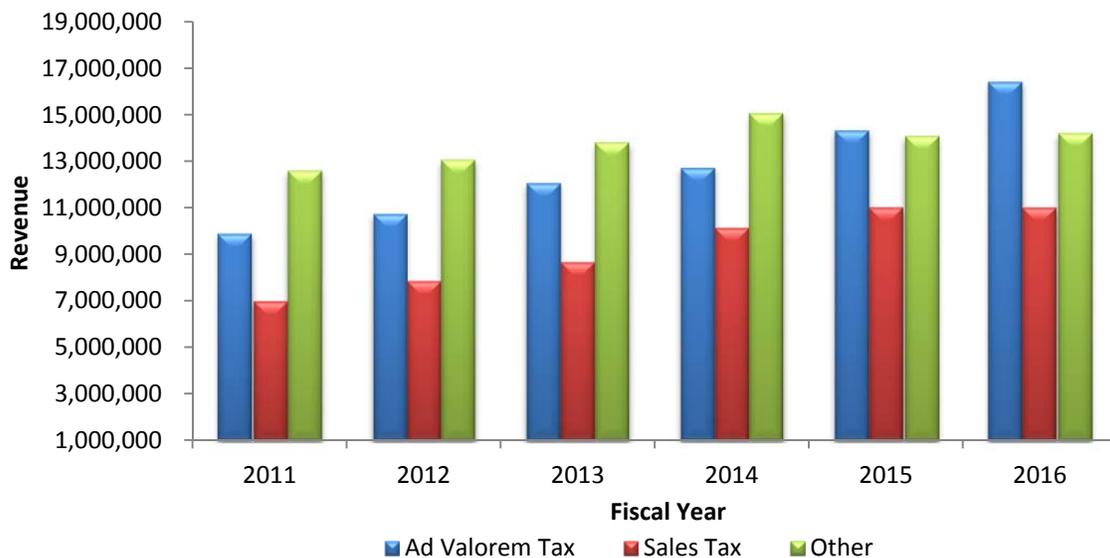
GENERAL FUND

Revenue Assumptions:

The budget takes a conservative approach in dealing with revenues, especially growth-oriented revenues. Adopted revenues for FY 2015-2016 are \$41,709,102 and assume an overall increase of 6.5% over FY 2014-2015 budget and an overall increase of 5.7% from FY 2014-2015 projections. Funding of the City's General Fund operations is derived from eight major revenue categories, with ad valorem tax being the largest category with 39.4% and sales tax the second largest at 26.5%. The pie chart shows the revenue percentage breakdown by category and the bar graph shows the growth of ad valorem tax, sales tax, and all other revenues over five years.



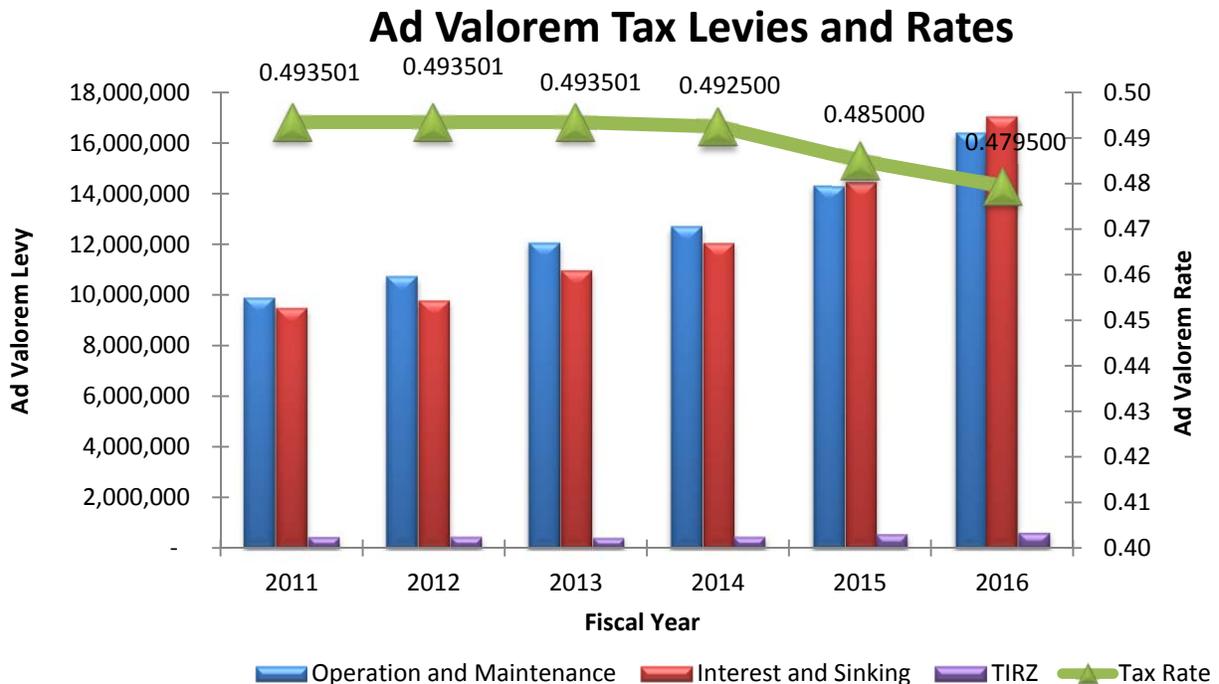
General Fund Revenue Growth



STATISTICAL ANALYSIS OF THE FY 2015-2016 ADOPTED BUDGET

Ad Valorem Taxes:

Ad Valorem tax is the largest revenue source for the City of Cedar Park and is split between the General Fund (Operations and Maintenance tax rate), and Debt Service (Interest and Sinking tax rate). The FY 2015-2016 rate is \$0.4795/100, which is a decrease from the FY 2014-2015 rate of \$0.4850/100. The average household value has increased from \$232,292 to \$255,756 which results in an average increase of \$100 on residential ad valorem payment. The estimated property tax revenue for FY 2015-2016 is \$34,154,959 of \$4,733,066, or 16.09%, from projections. Of the increase, approximately \$2,330,655 or 49.2% of the increase was related to the annexation of Twin Creeks and Bella Vista. In addition, approximately \$1,212,724 or 25.6% of the increase was related to new residential and commercial developments.



The Operations and Maintenance rate is \$0.23675 which is a slight decrease from the FY 2014-2015 rate of \$0.242250 and will result in O&M revenue amount of \$16,436,557. As seen in the graph, the General Fund property tax growth will increase which reflects the annexation of Twin Creeks and Bella Vista, new development and increased property values.

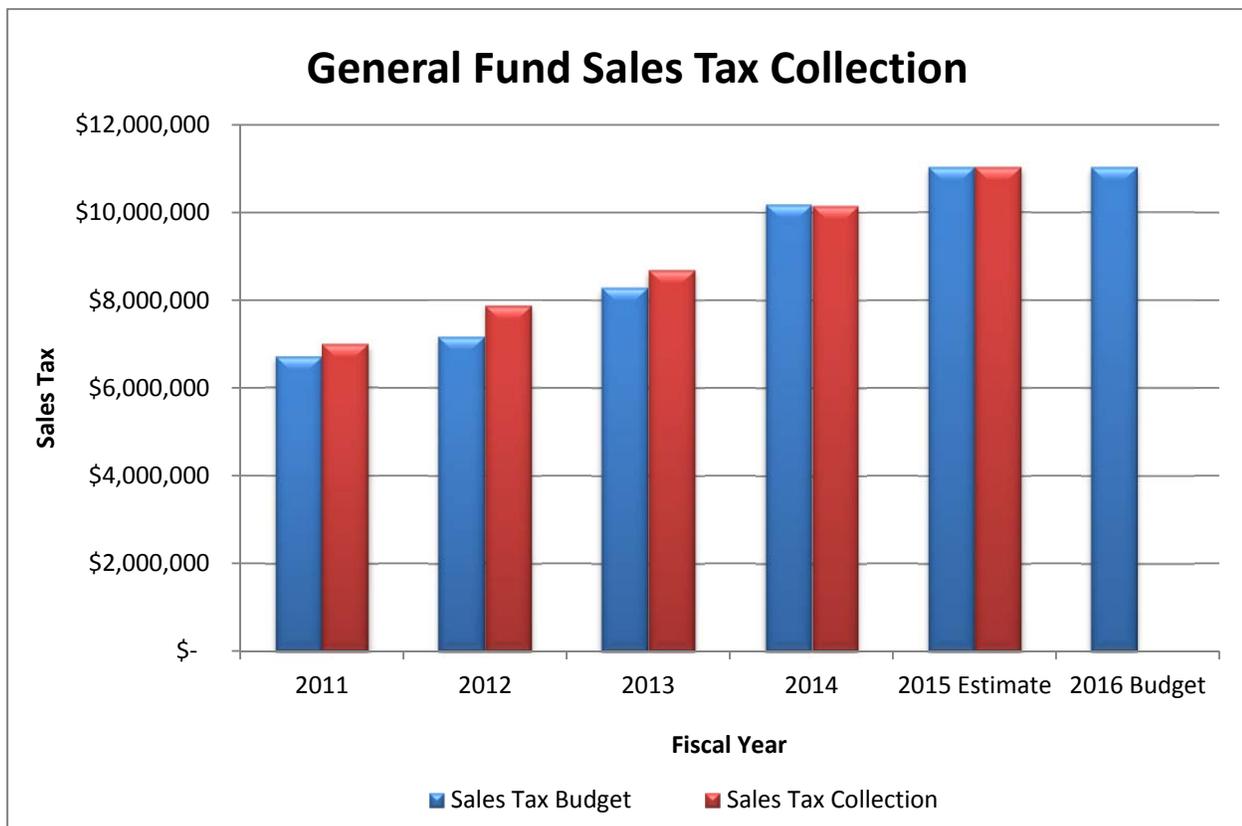
FY 2015-2016 Budget	\$16,436,557	
% of Fund Revenue	39.4%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2014-2015 Budget	\$ 2,097,089	14.6%
FY 2014-2015 Projection	\$ 2,097,089	14.6%

STATISTICAL ANALYSIS OF THE FY 2015-2016 ADOPTED BUDGET

Sales and Use Tax Collections:

The second largest General Fund revenue source is Sales Tax. The City's total sales tax rate is 2¢ per \$1.00 with 1¢ going to the General Fund, 0.5¢ going to the 4A Corporation for economic development projects, and 0.5¢ going to the 4B Corporation for community development projects. The FY 2014-2015 projected year-end sales tax is \$22,080,912, and of this amount approximately half or \$11,040,456 will go to the General Fund. Currently, FY 2014-2015 sales tax has trended approximately 11.3% higher monthly compared to prior year monthly payments, due a full-year of Costco / Ainbinder development and the opening of several new restaurants. Because of the volatility of sales tax, the City takes a conservative approach to budgeting sales tax, therefore no growth was budgeted. While the year-to-year comparison is high, The FY 2014-2015 sales tax budget accounted for increases sales tax due to the new developments and therefore, sales tax payments are only 1.6% higher than anticipated payments. The growth in seen during FY 2014-2015 mainly occurred in the beginning of the year prior to the opening of new developments. With a full-year of the developments and with no significant developments anticipated to open during FY 2015-2016, the City does not anticipate a significant change to sales tax. The graph below shows the history of sales tax budget and collection growth.

FY 2015-2016 Budget	\$11,040,456	
% of Fund Revenue	26.5%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2014-2015 Budget	\$ -	0.0%
FY 2014-2015 Projection	\$ -	0.0%



STATISTICAL ANALYSIS OF THE FY 2015-2016 ADOPTED BUDGET

Development Fees:

FY 2015-2016 Budget	\$1,720,505	
% of Fund Revenue	4.1%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2014-2015 Budget	\$ 26,240	1.5 %
FY 2014-2015 Projection	\$ (367,920)	(17.6)%

Development services are fees based upon construction such as building permits, construction inspections, and permit fees. During FY 2014-2015, construction and development activity was seen throughout the City. For FY 2015-2016, the city is anticipating a slight decrease from projections due to a lower amount of undeveloped land available in the City.

Franchise Fees:

FY 2015-2016 Budget	\$3,956,874	
% of Fund Revenue	9.5%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2014-2015 Budget	\$ -	0.0 %
FY 2014-2015 Projection	\$ -	0.0 %

Franchise taxes represent those revenues collected from utilities operating within the City's right-of-way to conduct their business including Time Warner, AT&T, Pedernales Electric, and Atmos Energy. This also includes the City of Cedar Park utilities for water and sewer. Typically, the franchise charge is based on either gross revenue or usage, depending on the contract. The City amended the FY 2014-2015 budget to reflect the annexation and is projecting no increase due to no anticipated significant developments opening within FY 2015-2016.

Administrative and Contract Fees:

FY 2015-2016 Budget	\$4,223,331	
% of Fund Revenue	10.1%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2014-2015 Budget	\$ 278,103	7.0%
FY 2014-2015 Projection	\$ 292,183	7.4%

Administrative and contractual services account for revenues based upon transfers from other funds for administrative support or for contractual obligations with outside organizations. The General Fund receives a transfer for administrative support from the Utility Fund, 4A Corporation, 4B Corporation, and the Tourism Board. The Utility Fund transfer is \$2,987,649, or 70.7%, of the revenue category and includes a payment-in-lieu of taxes charge. The other transfers total \$826,714, or 19.6%. The City also has contracts with Leander ISD to provide School Resource Officers for 2 of the high-school campuses which totals \$134,684, or 3.2%, and contracts with the Central Texas Regional Mobility Authority for \$274,285, or 6.5%, to provide traffic control on Highway 183A. The transfers include personnel calculations so all increased slightly due to changes in compensation and increased healthcare costs.

STATISTICAL ANALYSIS OF THE FY 2015-2016 ADOPTED BUDGET

Fines and Forfeitures:

FY 2015-2016 Budget	\$997,248	
% of Fund Revenue	2.4%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2014-2015 Budget	\$ -	0.0 %
FY 2014-2015 Projection	\$280,508	39.1%

Fines and forfeitures represent revenue generated from the Municipal Court. During FY 2013-2014 audit process, the City changed the accrual for fines and forfeitures which has skewed the trend data used for projections. During the FY 2014-2015 audit process, the City will review the accrual to determine the best method going forward and the actual year-end will be closer to the budget. FY 2015-2016 is anticipating no change in collections therefore no change in the budget.

Service Fees:

FY 2015-2016 Budget	\$2,727,958	
% of Fund Revenue	7.2%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2014-2015 Budget	\$ 63,034	2.4 %
FY 2014-2015 Projection	\$(38,953)	(1.4) %

Fees for Service are revenues received for directly providing a service to specialized group or individual, and include fire protection fees, park and recreation fees, library fines, animal control fines. Fire protection fees are fees paid by municipal utility districts and other areas of the city's extra-territorial jurisdiction that contract with the City for fire service. Fire protection fees account for \$1,397,749 or 48.4% for the fees for service category. Park and Recreation Fees is the second largest fee at \$1,242,296, or 43.0%.

Miscellaneous Fees:

FY 2015-2016 Budget	\$444,176	
% of Fund Revenue	1.1%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2014-2015 Budget	\$ (13,291)	(2.9)%
FY 2014-2015 Projection	\$ (80,147)	(15.3)%

Miscellaneous revenues consist of revenues that do not fit into other categories including interest income, beverage tax, and ad valorem delinquent fees/penalties. For FY 2015-2016, Beverage tax is anticipated to be the largest category at \$150,000 or 33.8%. The increase is based upon current trends and new restaurants being opened which will have a liquor license. Ad Valorem delinquent fees/penalties is the second largest revenue in miscellaneous revenues at \$123,958, or 25.9%. For FY 2015-2016, other is anticipated to be \$115,218 or 25.9% and is mainly related to the City's credit card cash back payment.

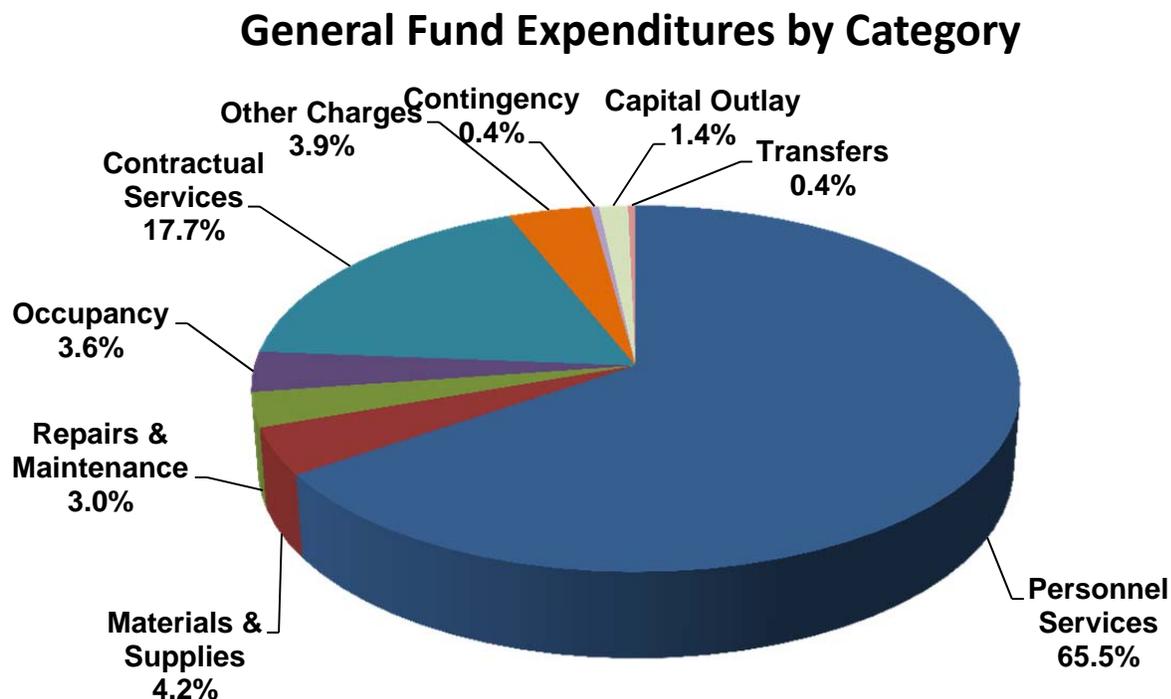
STATISTICAL ANALYSIS OF THE FY 2015-2016 ADOPTED BUDGET

Expenditure Synopsis:

The General Fund expenditures total \$42,561,081 for FY 2015-2016, which is an increase of \$969,135, or 2.3%, from the FY 2014-2015 budget and increase \$3,205,274, or 8.1%, year-end projections. Included in the budget is \$943,228 in one-time which will be funded through the use of fund balance. While the total expenditures are over operating revenues, the General Fund is structurally balanced as the operating revenues exceed operating expenditures by \$91,248. A breakdown and description of the General Fund expenditures by account category and by function is provided below.

Expenditures by Account Category

The General Fund is broken into nine major categories which are personnel, materials and supplies, repairs and maintenance, occupancy, contractual, other charges, capital, transfers, and contingency. Personnel costs, including any increases in compensation rates, are calculated by the Financial Services department. Capital outlay costs consist of large one-time costs. All other costs are based on the previous year's revised funding level minus any one-time costs from the previous year. In order for departments to receive an increase in funding, either an adjustment to base request must be approved by the City Manager or an Enhancement must be approved by Council. Below is a breakdown of FY 2015-2016 account category expenditures.



STATISTICAL ANALYSIS OF THE FY 2015-2016 ADOPTED BUDGET

Personnel Services:

FY 2015-2016 Budget	\$27,873,237	
% of Fund Expenditures	65.5%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2014-2015 Budget	\$ 2,612,087	10.3%
FY 2014-2015 Projection	\$ 4,337,747	18.4%

As the City is a service organization, personnel Services is the single largest expenditure category for the General Fund and includes the costs related to salaries, insurance, and retirement. During FY 2014-2015, the City hired a consultant for a market compensation study for general service positions and will implement the results of the study in FY 2015-2016. In addition, the FY 2015-2016 budget includes a pay-for-performance increase for general service employees. Civil service employees will receive step increase on their anniversary and the steps will be adjusted in mid-January. The City will be increasing the annual contribution to the Texas Municipal Retirement System (TMRS) related to an annual 30% COLA for retirees. In addition, the City approved funding for a Police Lieutenant, a Police Officer, a Police Management Analyst, three Fire Lieutenants, two Firefighters, a Media and Communications Specialist, a Building Inspector, a Street Maintenance Worker, a Streets Heavy Equipment Operator, a Drainage Maintenance Worker, and a Drainage Heavy Equipment Operator. In addition to the new position, a Public Services Librarian will be reclassified from a part-time position to a full-time position.

Materials and Supplies:

FY 2015-2016 Budget	\$1,771,120	
% of Fund Expenditures	4.2%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2014-2015 Budget	\$ (344,155)	(16.3)%
FY 2014-2015 Projection	\$ (350,823)	(16.5)%

These object classifications are for expendable materials and operating supplies necessary to conduct departmental activities. FY 2014-2015 included one-time funding for 42,605 for standardization of police patrol vehicle equipment, 30,682 for Police body cameras, 36,000 bullet proof vests for firefighters, 33,372 for mobile data terminals for Animal Control, and 144,319 for replacement of Rec Center fitness equipment.

Repairs and Maintenance:

FY 2015-2016 Budget	\$1,297,372	
% of Fund Expenditures	3.0%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2014-2015 Budget	\$ 178,868	15.7%
FY 2014-2015 Projection	\$ 105,574	8.9%

These object classifications are for expendable upkeep of physical properties in condition for use of tangible property of a more or less permanent nature which is used in carrying out operations and include building maintenance, vehicle repair, and computer/equipment repairs. For FY 2015-2016, several maintenance lines were adjusted based upon trends including 40,000 for sign and light maintenance, 40,000 for vehicle repairs and

STATISTICAL ANALYSIS OF THE FY 2015-2016 ADOPTED BUDGET

maintenance, 57,058 for Library building repair and maintenance, and 11,850 for other building repairs and maintenance.

Occupancy:

FY 2015-2016 Budget	\$1,511,153	
% of Fund Expenditures	3.6%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2014-2015 Budget	\$ 45,154	3.1%
FY 2014-2015 Projection	\$ 35,472	2.4%

These object classifications are for the utilities and related expenses required to maintain a building such as electricity, water, telephone and gas. For FY 2015-2016, telecommunications has been allocated to the various departments rather than to the Information Service department resulting in some costs being moved to the Utility Fund. For FY 2015-2016, electricity costs have been increased for street lights by 49,545 and for aquatic facilities by 10,000.

Contractual Services:

FY 2015-2016 Budget	\$7,520,352	
% of Fund Expenditures	17.7%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2014-2015 Budget	\$ (1,324,968)	(15.0)%
FY 2014-2015 Projection	\$ (771,667)	(9.3)%

These expenditures are obligations resulting in services rendered to City activities by private firms or other City departments. FY 2014-2015 included a one-time developer reimbursement of \$1,052,000 related to the annexation of Twin Creeks and Bella Vista. In addition, FY 2014-2015 includes one-time funding of \$65,000 for a compensation study, \$50,000 for an Information Technology master plan, a paperless Municipal court application of \$27,875, a one-time increase of construction inspection services of \$65,000, a one-time contract to Cap-Metro for train quiet zone updates of \$218,315, and a one-time transfer to VES for radio replacements of \$411,500. For FY 2015-2016, includes funding for tree-trimming services of \$102,500, increased annual computer services costs of \$73,737, increased annual dispatch services costs of \$47,299, increased VES contributions of \$108,314, and one-time funding for design work on the future Williamson County Regional Animal Control Shelter expansion of \$96,054.

Other Charges:

FY 2015-2016 Budget	\$1,678,257	
% of Fund Expenditures	3.9%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2014-2015 Budget	\$ 164,757	10.9%
FY 2014-2015 Projection	\$ 227,916	19.8%

These object classifications are expenditures that do not apply to other expenditure classification and includes training and travel, membership dues, printing and publications. For FY 2015-2016, includes increased costs for bank service fees of \$25,850 and set-up costs for new employees of \$77,312. In addition, one-time funding of \$75,000 related to the bond election in November has been included.

STATISTICAL ANALYSIS OF THE FY 2015-2016 ADOPTED BUDGET

Contingency:

FY 2015-2016 Budget	\$168,146	
% of Fund Expenditures	0.4%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2014-2015 Budget	\$ 26,634	66.3 %
FY 2014-2015 Projection	\$ 138,146	460.5 %

The Contingency category is funding for any unforeseen expenditures that may occur during the fiscal year. According to the City Charter, the contingency may not exceed 3% of total General Fund budget. In General Non-Departmental there is a contingency of \$138,146 for unexpected City expenditures. In the Economic Development department budget, there is a contingency line item of \$30,000 for unexpected economic development expenditures.

Capital Outlay:

FY 2015-2016 Budget	\$586,663	
% of Fund Expenditures	1.4%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2014-2015 Budget	\$ 160,012	37.5 %
FY 2014-2015 Projection	\$ 38,012	6.9 %

Capital outlay expenditures are large one-time purchases for an item that is expected to have a usefulness span of over a year. Departments must submit an enhancement package request to receive capital outlay expenditures. The request must be approved by City Council as part of the budget adoption process and the costs vary significantly from year-to-year. For FY 2014-2015, capital outlay budget includes \$256,000 for pool filter upgrades at Veteran’s Memorial pool, \$51,000 for Police Lieutenant vehicle and equipment, and \$30,000 for a Fire Inspector vehicle. For FY 2015-2016, capital outlay budget includes \$357,500 related to partial funding of a mobile command center for Emergency Management which will be funded over two years. In addition, the FY 2015-2016 budget includes \$47,000 for a patrol vehicle related to a new police officer, \$30,000 for a detective vehicle related to the new detective, a new truck related to a new building inspector position, vehicle and equipment related to the new drainage maintenance crew, and \$60,500 for replacement furniture at the Library.

Transfers out:

FY 2015-2016 Budget	\$154,782	
% of Fund Expenditures	0.4%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2014-2015 Budget	\$ (694,764)	(81.8)%
FY 2014-2015 Projection	\$ (746,364)	(82.8)%

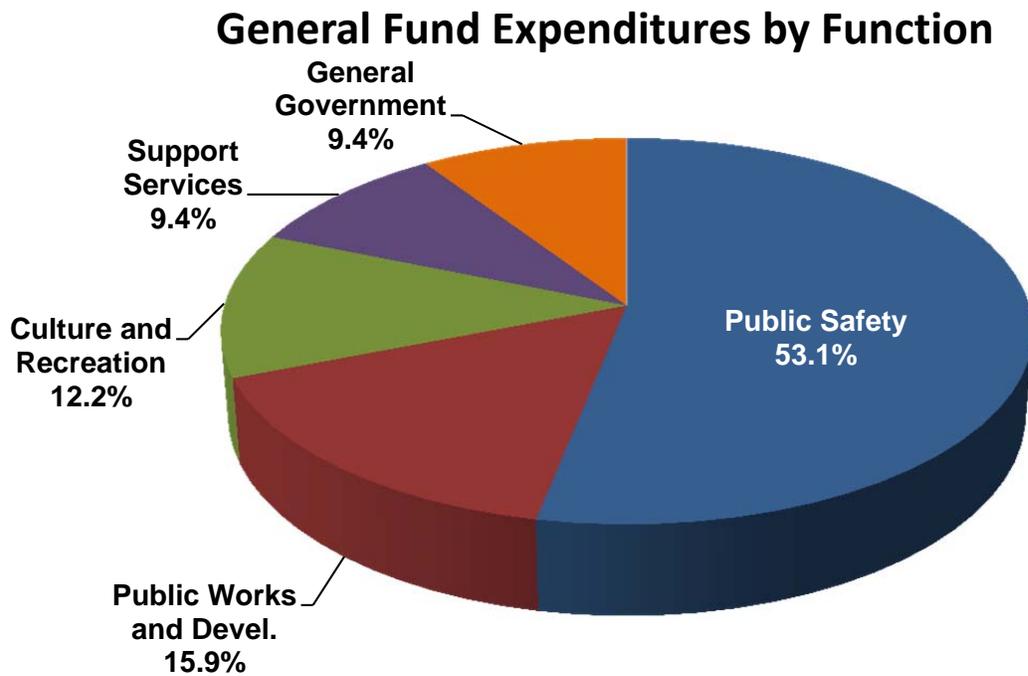
Transfers out reflect a transfer from the General Fund to another fund within the City’s operating and capital budgets. The 2014-2015 budget included transfers of \$154,782 related to State Sales Tax repayment, \$165,000 to the Transportation CIP for partial funding of a signal at Lakeline and Old Mill and \$50,000 to the Transportation CIP for signal repairs at Lakeline and Little Elm. During FY 2014-2015, budget amendments were

STATISTICAL ANALYSIS OF THE FY 2015-2016 ADOPTED BUDGET

approve to transfer funds to the Facilities CIP for fire training connectivity project of \$22,020, to the Transportation CIP for a Traffic Signal at Caballo Ranch and Ronald Reagan for \$325,000, and to the Parks CIP to refurbish the water playscape at Veteran’s Memorial Pool for \$40,000. For FY 2015-2016, transfers include \$154,782 related to State Sales Tax repayment.

Expenditures by Function

There are five main functions in the General Fund which are public safety, development and infrastructure, culture and recreation, general government, and support services. A breakdown of FY 2015-2016 departmental expenditures and a brief description is given comparing the departments to the FY 2014-2015 budget and year-end projections. Below a pie chart shows the percentage breakdown of each function and a bar graph shows the expenditure growth of each function compared to population growth.



Public Safety:

FY 2015-2016 Budget	\$22,616,408	
% of Fund Expenditures	53.1%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2014-2015 Budget	\$ 1,808,337	8.7%
FY 2014-2015 Projection	\$ 3,336,751	17.3%

The Public Safety function handles all aspects related to citizen protection and is made up of the Police Services, Fire Services, Municipal Court, and Emergency Management departments. For FY 2015-2016, civil service employees will receive an annual step payment on their anniversary date and the step plans will be adjusted in the full pay period in January. In addition, 3 positions were added to the Police Services Department, a

STATISTICAL ANALYSIS OF THE FY 2015-2016 ADOPTED BUDGET

Detective, a Police Officer, and a Management and 5 positions were added to the Fire Department, 3 Lieutenants and 2 Firefighters related to future Fire Station #5. FY 2015-2016 includes one-time funding of \$384,500 for partial funding of an emergency mobile command center and \$96,054 for design for the future Williamson County Regional Animal Control Shelter expansion. FY 2014-2015 included one-time funding of \$42,605 for standardization of police vehicles and \$22,088 for the purchase of a third police K-9 in the Police Department and \$64,000 for a Regional CAD system and \$36,000 for better proof vests in the Fire Department.

Development and Infrastructure:

FY 2015-2016 Budget	\$6,773,754	
% of Fund Expenditures	15.9%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2014-2015 Budget	\$ (131,027)	(1.9) %
FY 2014-2015 Projection	\$ 115,472	1.7 %

The Development and Infrastructure function handles both commercial and residential development through the departments of Engineering and Development Services and maintains the City infrastructure through the Public Works – General Fund Department. In Engineering Services, FY 2014-2015 included one-time funding of \$218,315 for CAP Metro quiet zone updates which has been removed and construction inspection services has been decreased by \$65,000 for FY 2015-2016. In Development Services, a Building Inspector has been added to Building Inspections, banking service fees have been increased by \$17,000, and mapping software has been moved from Applications to Planning for \$14,000. Also in Development services, the Applications Services, previous known as GIS, has been moved to Information Services. In the General Fund Public Works department, an Equipment Operator and a Maintenance Worker has been added to the Street Maintenance division and tree trimming services has been added for \$102,500. A Drainage Maintenance division has been created which includes an Equipment Operator and a Maintenance Worker for \$205,857, including one-time equipment costs. In addition, one-time funding of \$165,000 for partial funding of a signal at Lakeline and Old Mill, \$50,000 for signal repairs at Lakeline and Little Elm Trail, and \$325,000 for a new signal at Ronald Reagan and Caballo Ranch has been removed.

Culture and Recreation:

FY 2015-2016 Budget	\$5,172,790	
% of Fund Expenditures	12.2%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2014-2015 Budget	\$ (123,438)	(2.3)%
FY 2014-2015 Projection	\$ (13,979)	(0.3)%

The culture and recreation function includes the Parks and Recreation, Library, and Tourism departments. In the Parks and Recreation department, one-time funding in FY 2014-2015 of \$144,319 for Recreation Center fitness equipment replacement, \$252,725 for more efficient and water-smart filters at the Veteran’s Memorial pool, \$40,000 for refurbishing the Veteran’s Memorial Pool Playscape, and \$29,000 for a core aerator have been removed. For FY 2015-2016, Parks and Recreation department VES contributions have been increased by \$67,273 related to future replacement of fitness equipment and Recreation Center media equipment and contract services has increased by \$14,400 related to cave management. In the Library, a part-time Public Service Librarian will be re-classed to a full-time position and \$57,058 has been added for building repairs and maintenance. In addition, phase one of library furniture replacements of \$45,000 has been removed from the budget and phase two of \$60,500 has been included for FY 2015-2016. In the Tourism Department there are no significant budget changes.

STATISTICAL ANALYSIS OF THE FY 2015-2016 ADOPTED BUDGET

Support Services:

FY 2015-2016 Budget	\$4,005,896	
% of Fund Expenditures	9.4%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2014-2015 Budget	\$ (873,507)	(17.9) %
FY 2014-2015 Projection	\$ (987,410)	(19.8) %

The Support Services function is related to departments that manage financial and internal functions and the customers are typically City employees rather than citizens. Support Services includes the General Non-Departmental Department, Financial Services Department, Information Technology Department, and Human Resources Department. In the General Non-Departmental Department, FY 2015-2016 budget includes increase an increase of \$218,742 for contract services and the removal of a one-time developer reimbursement payment related to the annexation of Twin Creeks and Bella Vista of \$1,052,000. In the Information Services Department, the department now includes the Applications Services division which was moved from the Development Services department, funding has been added for VES contributions at \$54,954 and \$29,700 for hardware maintenance. In addition, telecommunications has been reduced by \$99,615 and moved to various departments and one-time FY 2014-2015 funding of a city-wide phone system replacement of \$107,744 has been removed. In the Finance department \$15,126 was added related to increased appraisal fees and in the Human Resources department, a one-time FY 2014-2015 funding of \$65,000 was removed for a compensation study.

General Government:

FY 2015-2016 Budget	\$3,992,234	
% of Fund Expenditures	9.4%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2014-2015 Budget	\$ 288,771	7.8 %
FY 2014-2015 Projection	\$ 754,411	23.3 %

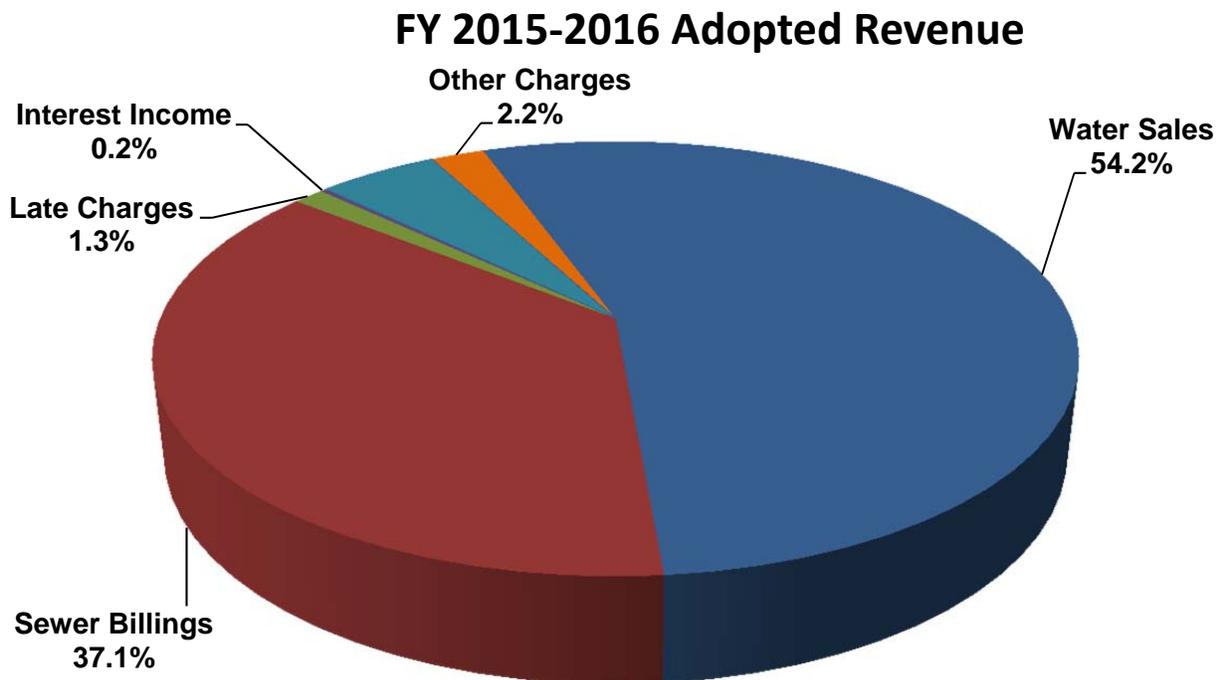
This function handles the administrative functions of the City and is comprised of the City Council, City Management, City Secretary, Communication Affairs, Economic Development and Legal Services departments. In the City Secretary Department, \$75,000 was added for a one-time bond proposal election in November. In the Community Affairs department, a Media and Communications Specialist was added for \$75,326. There are no significant changes to City Council, City Management, Economic Development, and Legal Services departments.

STATISTICAL ANALYSIS OF THE FY 2015-2016 ADOPTED BUDGET

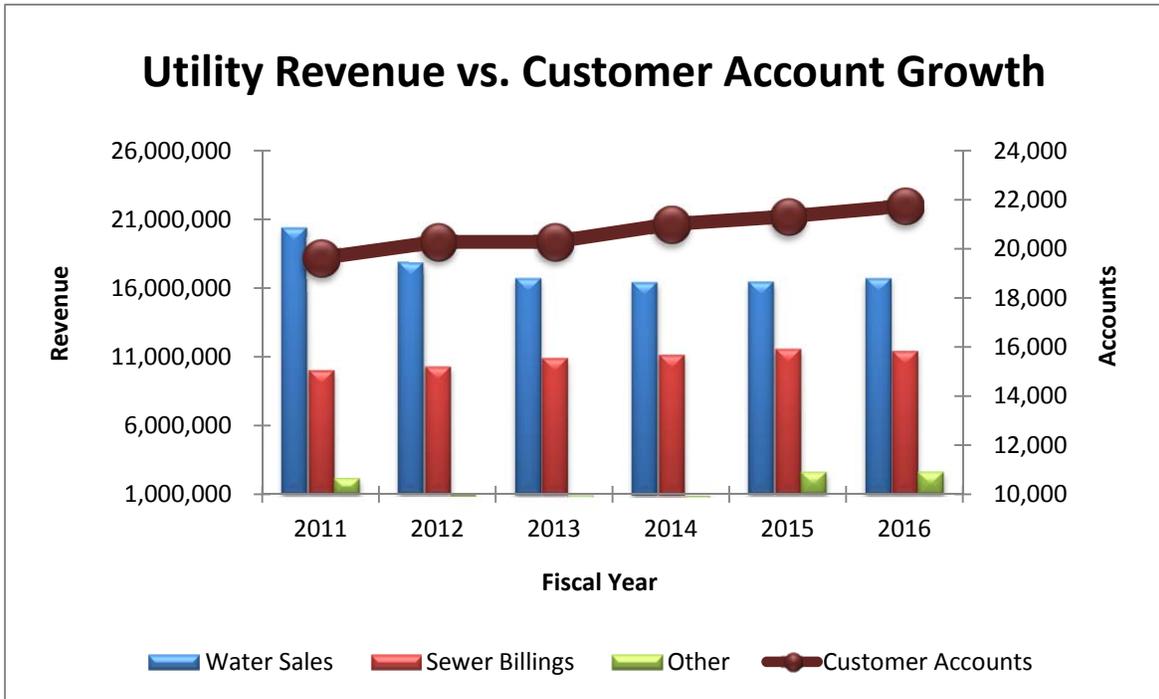
UTILITY FUND

Revenue Assumptions:

The Utility Fund revenues for FY 2015-2016 of \$30,815,499 will have an overall increase of \$282,216, or 0.9% over FY 2014-2015 budget and a decrease of \$10,899, or 0.04%, compared to year-end projections. In the Utility Fund, there are six major revenue categories which are Water Sales, Sewer Charges, Late Charges, Interest Income, Transfers-In and Other Revenue. The Utility Fund numbers reflect the amendment in both current and prior numbers. Breakdown of each revenue category for the Utility Fund and a brief description is provided. Below a pie chart shows the category breakdown by percentage and a bar graph shows revenue growth compared to account growth.



STATISTICAL ANALYSIS OF THE FY 2015-2016 ADOPTED BUDGET



Water Sales:

FY 2015-2016 Budget	\$16,691,886	
% of Fund Expenditures	54.2%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2014-2015 Budget	\$ -	- %
FY 2014-2015 Projection	\$ 181,008	1.1 %

During FY 2014-2015, central Texas experienced a relatively mild summer temperature wise, however, drought conditions persisted due to the minimal rain received and carry-over from the several drought and extreme heat of FY 2010-2011. For budgeting, a normalized year is used to calculate future water usage. A normalized year uses average consumption over several years and allows for a steadier use of funds even as the usage fluctuates from year-to-year. For FY 2015-2016, revenue is expected to slightly increase from projections based additional residential and commercial accounts added in FY 2014-2015. In addition, the City's agreement with the Lower Colorado River Authority for the purchase of water ended and has reduced the water sales growth by approximately \$315,000.

Sewer Charges:

FY 2015-2016 Budget	\$11,429,338	
% of Fund Expenditures	37.1%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2014-2015 Budget	\$ (21,953)	(0.2)%
FY 2014-2015 Projection	\$ (198,044)	(1.7)%

Sewer rates are based on a water usage during the winter months and are assessed on water usage during the year. The increase in FY 2015-2016 is related to current demand.

STATISTICAL ANALYSIS OF THE FY 2015-2016 ADOPTED BUDGET

Late Charges:

FY 2015-2016 Budget	\$394,864		
% of Fund Expenditures	1.3%		
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>	
FY 2014-2015 Budget	\$ -	-	%
FY 2014-2015 Projection	\$ 46,241	13.3	%

Late charges are assessed on utility bills once the due date has surpassed. Historically, this revenue has increased as the amount of customers has increased, however, FY 2015-2016 will remain the same as FY 2014-2015 budget based upon current trends.

Interest Income:

FY 2015-2016 Budget	\$76,688		
% of Fund Expenditures	0.2%		
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>	
FY 2014-2015 Budget	\$ -	0.0	%
FY 2014-2015 Projection	\$ -	0.0	%

Interest income is revenue created by the investment of working capital into investment pools. Interest income has been significantly impacted by the economic recession and is anticipated to continue be relatively low during FY 2015-2016.

Transfer-Impact Fees:

FY 2015-2016 Budget	\$1,538,088		
% of Fund Expenditures	5.0%		
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>	
FY 2014-2015 Budget	\$ -	0.0	%
FY 2014-2015 Projection	\$ -	0.0	%

The Community Impact Fee (CIF) fund into the Utility Fund is related to the BCRWWS debt service payment and is related to wastewater treatment and wastewater line improvements.

Other Revenue:

FY 2015-2016 Budget	\$684,654		
% of Fund Expenditures	2.2%		
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>	
FY 2014-2015 Budget	\$ 304,168	79.9	%
FY 2014-2015 Projection	\$ 44,613	7.0	%

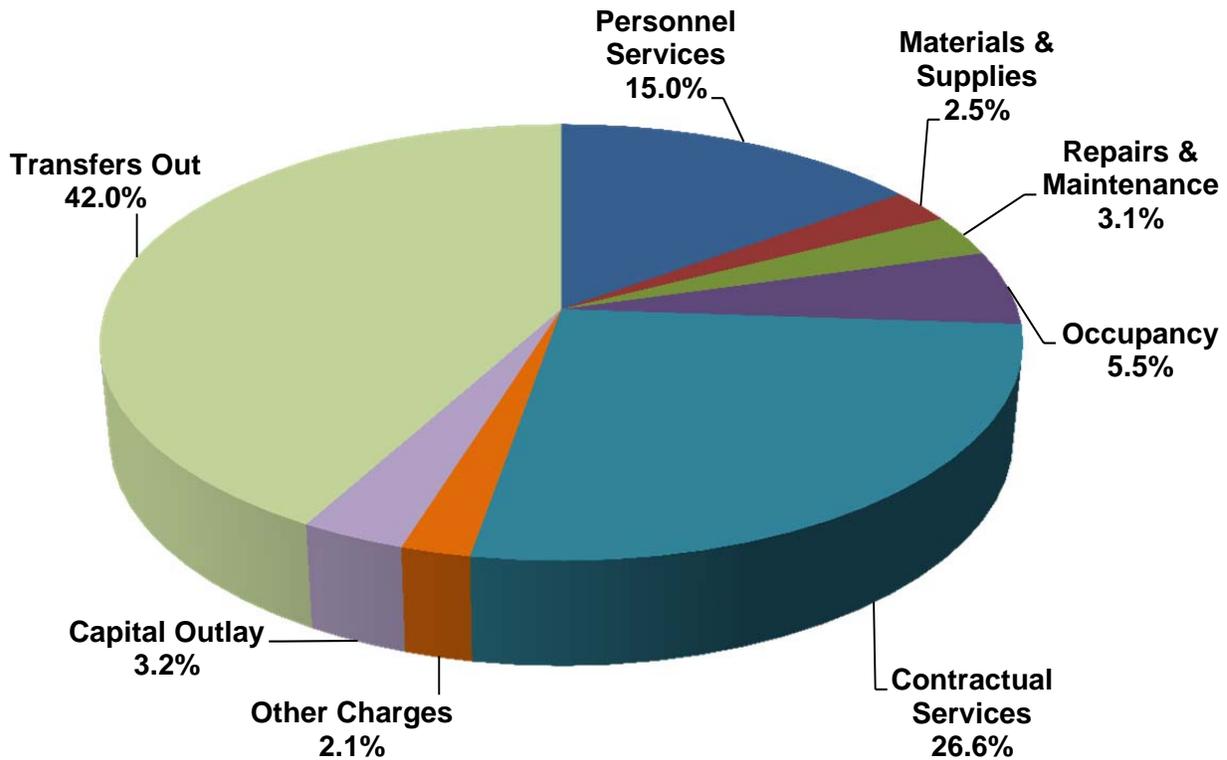
All additional revenues are combined to create the other revenue category which includes tap and connection fees, credit card fees, and industrial pre-treatment reviews. For FY 2015-2016, other revenue includes BCRUA reimbursements of approximately \$79,000 for the accounting services which are provided by the City as part of the City's contribution to the administration of the authority.

STATISTICAL ANALYSIS OF THE FY 2015-2016 ADOPTED BUDGET

Expenditure Synopsis:

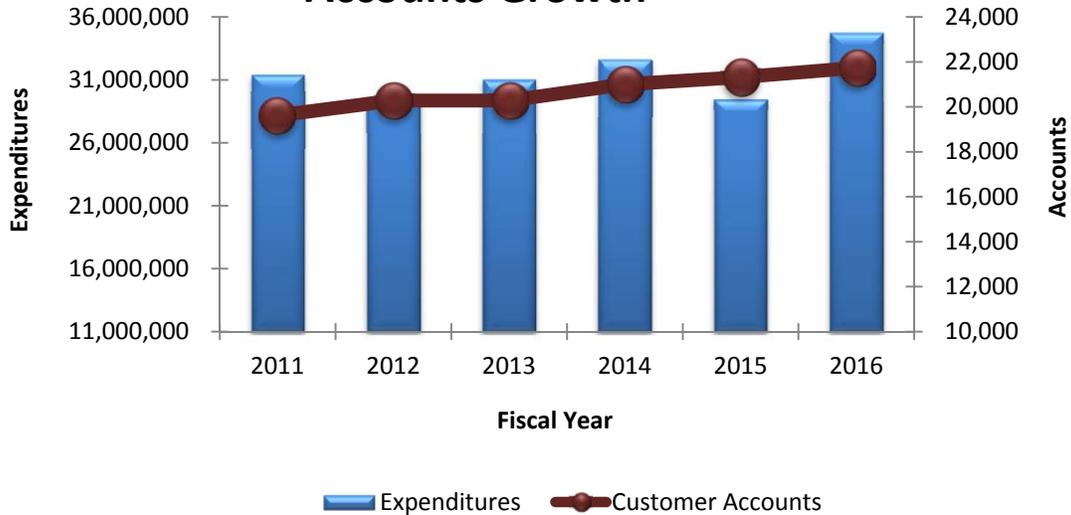
The Utility Fund expenditures total \$34,730,095 for FY 2015-2016, which is an increase of \$3,689,769 or 11.9% from FY 2014-2015 budget, and \$5,169,443, or 17.5% from projections. The Utility Fund is broken into eight major categories which are personnel, materials and supplies, repairs and maintenance, occupancy, contractual, other charges, capital, and transfers out. Personnel costs, including any increases in compensation rates, are calculated by the Financial Services department. Capital outlay costs consist of large one-time costs and capital rehabilitation programs such as water-line repairs and replacements. All other costs are based on the previous year's revised funding level minus any one-time costs from the previous year. In order for departments to receive an increase in funding, either an adjustment to base request must be approved by the City Manager or an Enhancement must be approved by the City Council. Below is a breakdown of FY 2015-2016 account categories by percentage and a comparison of Utility Fund expenditures compared to customer account growth.

Utility Fund Expenditures by Category



STATISTICAL ANALYSIS OF THE FY 2015-2016 ADOPTED BUDGET

Utility Fund Expenditure vs. Customer Accounts Growth



Personnel Services:

FY 2015-2016 Budget	\$5,208,813	
% of Fund Expenditures	15.0%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2014-2015 Budget	\$ 470,928	9.9%
FY 2014-2015 Projection	\$ 636,420	3.2%

As the City is a service organization, personnel includes the costs related to salaries, insurance, and retirement. The FY 2015-2016 budget includes a pay-for-performance increase for general service employees. In addition, three new FTEs have been included a Senior Utility Operations Engineer, a Utility Information Systems Specialist, and a Utility Operator.

Materials and Supplies:

FY 2015-2016 Budget	\$875,575	
% of Fund Expenditures	2.5%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2014-2015 Budget	\$ 18,900	2.2 %
FY 2014-2015 Projection	\$ 27,251	3.2 %

These object classifications are for expendable materials and operating supplies necessary to conduct departmental activities. For FY 2015-2016, chemical expenditures have been increased by \$3,500 for new receipt printers in Utility Billing and \$13,125 for water distribution materials.

Repairs and Maintenance:

FY 2015-2016 Budget	\$1,072,005	
% of Fund Expenditures	3.1%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2014-2015 Budget	\$ 1,000	0.1%
FY 2014-2015 Projection	\$ 461,296	75.5%

STATISTICAL ANALYSIS OF THE FY 2015-2016 ADOPTED BUDGET

These object classifications are for expendable upkeep of physical properties in condition for use of tangible property of a more or less permanent nature which is used in carrying out operations and include building maintenance, vehicle repair, and equipment repairs. In FY 2014-2015, water meter repairs and replacements was increased by \$500,000 to create an annualized replacement program, however, the funds may not be used full each year as the required annual replacements will vary from year-to-year.

Occupancy:

FY 2015-2016 Budget	\$1,908,221	
% of Fund Expenditures	5.5%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2014-2015 Budget	\$ 17,975	1.0%
FY 2014-2015 Projection	\$ 96,709	5.3%

These object classifications are for the utilities and related expenses required to maintain a building such as electricity, water, telephone and gas. For FY 2015-2016, telecommunications costs of \$20,549 have been moved from Information Services in the General Fund to Utility Administration department to better reflect usage of the services.

Contractual Services:

FY 2015-2016 Budget	\$9,243,860	
% of Fund Expenditures	26.6%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2014-2015 Budget	\$ 509,051	5.8 %
FY 2014-2015 Projection	\$ 1,128,157	13.9 %

In the Utility Fund contract services comprises the largest expenditure category which includes contractual obligation, bulk raw water purchases, general fund transfers for franchise fees and administrative charges. The City's contribution for the Brushy Creek Regional Utility Authority (BCRUA) and Brushy Creek Regional Wastewater System (BCRWWS) accounts for \$3,249,311 or 35.2% of the contractual services budget which provides regional water and wastewater treatment services and which includes an increase of \$230,997 related to BCRWWS O&M charges. Bulk raw water purchases are \$2,615,000 or 28.3% of the contractual services. Because the Utility Fund is an Enterprise fund, it provides contributions to the General Fund similar to other utility providers for the city through transfers such as a payment-in-lieu of taxes (PILOT) and franchise fees. A PILOT creates a fee based upon the utility asset value multiplied by the ad valorem rate and is included in the transfer category. A franchise fee is based upon gross revenue collection for City water and sewer sales in order to fund access right-of-way and accounts for 10.7% of contractual services. For FY 2015-2016, increased funding of \$121,000 for LCRA stand-by fee has been included.

Other Charges:

FY 2015-2016 Budget	\$736,622	
% of Fund Expenditures	2.1%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2014-2015 Budget	\$ 47,150	6.8 %
FY 2014-2015 Projection	\$ 67,892	10.2 %

These object classifications are expenditures that do not apply to other expenditure classifications and includes training and travel, membership dues, printing and publications. In the Utility Billing, bank services fees were

STATISTICAL ANALYSIS OF THE FY 2015-2016 ADOPTED BUDGET

increased by \$45,000 related to increased credit card usage.

Capital Outlay:

FY 2015-2016 Budget	\$1,114,000	
% of Fund Expenditures	3.2%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2014-2015 Budget	\$ (290,000)	(20.7)%
FY 2014-2015 Projection	\$ (196,000)	(15.0)%

Capital outlay expenditures are those that are large one-time purchases for an item that is expected to have a usefulness span of over one year. Annual rehabilitation programs have been moved from the water and wastewater capital funds to the operating funds to reflect an annual cost and have a budget of \$890,000 in FY 2015-2016. The programs are considered capital purchases because the end improvement will have a useful life of several years and meet the \$5,000 threshold; however, the lines to be repaired and/or replaced are not identified in advance and the rehabilitation projects do not receive multi-year funding so they do not meet the criteria to be considered a utility capital project. These funds are budgeted based upon average annual usage; however, year-to-year expenditures may vary depending on asset maintenance needs.

For all other capital costs, departments must submit an Enhancement package request to receive capital outlay expenditures. The request must be approved by City Council as part of the budget adoption process which causes the costs to vary significantly from year-to-year. For FY 2015-2016, the requests included \$175,000 for a de-watering basin. The one-time FY 2014-2015 funding for \$390,000 for a material and equipment building and \$50,000 for a mobile water meter testing unit has been removed.

Transfers out:

FY 2015-2016 Budget	\$14,570,999	
% of Fund Expenditures	42.0%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2014-2015 Budget	\$ 2,914,765	25.0 %
FY 2014-2015 Projection	\$ 2,947,718	25.4 %

Transfers out in the Utility Fund refer to transfers to the Utility Debt Fund for debt payments and transfers to capital projects. The largest transfer is related to the debt service transfer of \$7,463,350. Utility Debt Service is discussed under Debt Service Section of the Statistical Analysis.

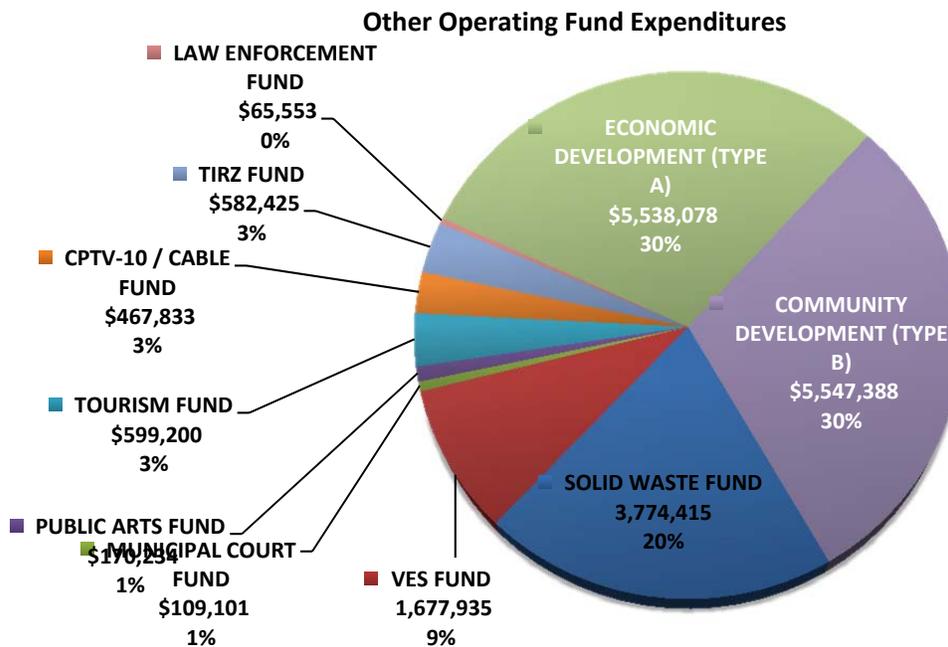
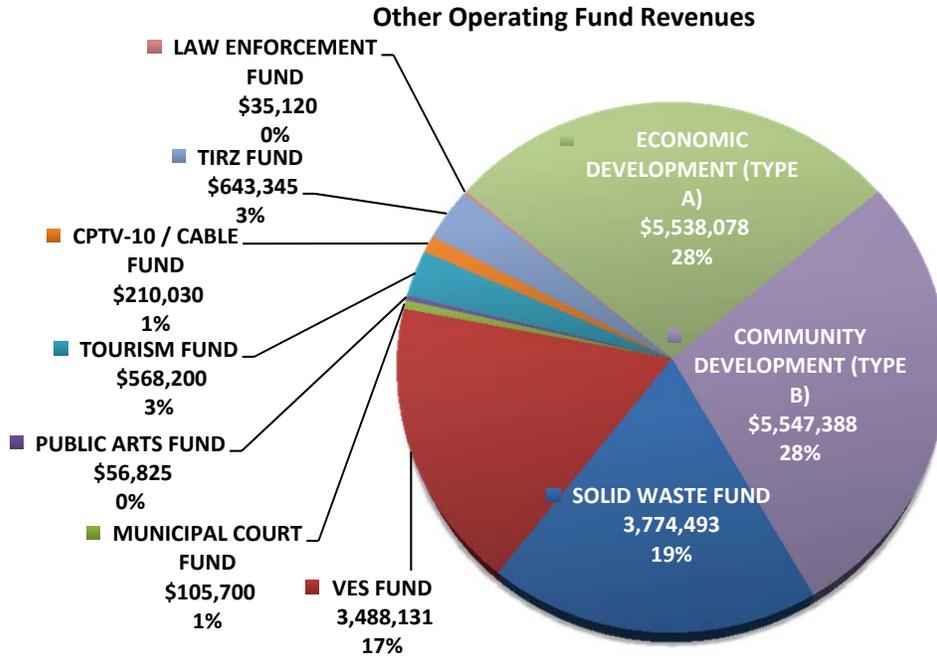
The second largest transfer is related to cash funding of capital improvement projects. The City implemented a Project-Life budgeting for Capital Improvement Projects in FY 2010-2011 and the transfer to the Capital Improvement Funds (CIFs) reflects the large transfers required to fund the life of the projects. Due to this change, the Transfers Out category will fluctuate annually as new projects are added. For FY 2015-2016, the capital transfers will increase from \$1,700,000 to \$4,120,000.

In addition, the transfer category includes a PILOT and an administrative fee from the Utility Fund to the General Fund. Because the Utility Fund is an Enterprise fund, it provides contributions to the General Fund similar to other utility providers for the city through transfers such as a payment-in-lieu of taxes (PILOT) and franchise fees. A PILOT creates a fee based upon the utility asset value multiplied by the ad valorem rate. A franchise fee is based upon gross revenue collection for City water and sewer sales in order to fund access right-of-way and is included in the contract services category. The Utility Fund provides an administrative fee related to the services the General Fund provides such as Human Resources, Finance, and Information Technology to ensure the Utility Fund expenditures fund the total cost of its business activities. The PILOT and administrative fee transfer account for \$2,987,649 or 20.5% of the transfer category.

STATISTICAL ANALYSIS OF THE FY 2015-2016 ADOPTED BUDGET

OTHER OPERATING FUNDS

The Other Operating Funds of the City includes funds that are intended to be self-sufficient and/or have been created for a specific purpose as denoted by the name of the fund. Details have been provided for the VES and for Funds which have a City-Council appointed Board which creates the annual budget. A summary is provided for all other funds.



STATISTICAL ANALYSIS OF THE FY 2015-2016 ADOPTED BUDGET

Solid Waste

FY 2015-2016 Revenues	\$3,774,493	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2014-2015 Budget	\$ 146,260	4.0%
FY 2014-2015 Projection	\$ 9,494	0.3%
FY 2015-2016 Expenditures	\$3,774,415	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2014-2015 Budget	\$ 137,736	3.8%
FY 2014-2015 Projection	\$ 45,965	1.2%
Revenues – Expenditures	\$ 77	

The Solid Waste Fund was created in FY 2009-2010 as part of a change in solid waste service providers and is a self-supporting fund that provides solid waste service and debt payments for the solid waste and single-stream recycling carts. The increase in the revenue and expenditure budgets is related to the projected current year costs of service with a slight increase related to new accounts.

Vehicle and Equipment Replacement Fund

FY 2015-2016 Revenues	\$ 3,488,131	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2014-2015 Budget	\$ 297,250	9.3%
FY 2014-2015 Projection	\$ 631,303	22.1%
FY 2014-2015 Expenditures	\$1,677,935	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2014-2015 Budget	\$ (709,763)	(29.7)%
FY 2014-2015 Projection	\$ (536,706)	(24.2)%
Revenues – Expenditures	\$ 1,810,196	

The Vehicle and Equipment Replacement fund is an internal fund that is used to maintain a proper replacement for the city's vehicles and capital equipment including computers. Departments provide an annual contribution based on a ratio of cost of replacement and expected life of each vehicle and piece of equipment in the department inventory. The annual departmental contributions help smooth the cost of replacement over the course of the expected life, rather than having large variances in capital costs in the Operating Funds. The required contributions are updated annually as equipment is added and is replaced; however, the budgeted contributions are based upon what is feasible and may not be 100% each year. For FY 2015-2016 the annual contribution rates are relatively the same as FY 2014-2015; however, FY 2014-2015 included a one-time transfers of \$411,500 for radio replacements. The transfers have been removed and the on-going annual contribution has been included. While a replacement schedule is in place, vehicle and inventory replacements are determined on a yearly basis to determine actual replacement. Annual expenditures will vary due to the

STATISTICAL ANALYSIS OF THE FY 2015-2016 ADOPTED BUDGET

range of equipment costs and variance in usefulness life. A break-down of equipment scheduled for replacement is included in the VES section of the budget.

Public Arts Board

FY 2015-2016 Revenues	\$56,825	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2014-2015 Budget	\$ 6,600	13.1%
FY 2014-2015 Projection	\$ 6,517	13.0%
FY 2015-2016 Expenditures	\$170,234	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2014-2015 Budget	\$ 41,724	32.5%
FY 2014-2015 Projection	\$ 138,704	439.9%
Revenues – Expenditures	\$ (78,285)	

The Arts Advisory Board was created in October 2009 to provide input on public art displays through-out the City. Currently funding is provided by the Tourism Board and donations and future funding will include certain capital projects. In fall 2013, the Arts Board opened an outdoor Sculpture Garden on Main Street, near the Rec Center which will include annual rotating pieces of art provided by local artists. For FY 2015-2016 the projected revenue and fund balance have been made available for expenditure funding for any studies, consultant work, or other expenditure needs the Public Arts Board may require during the year.

Tourism Board

FY 2015-2016 Revenues	\$568,200	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2014-2015 Budget	\$ 65,000	12.9 %
FY 2014-2015 Projection	\$ (18,721)	(3.2)%
FY 2015-2016 Expenditures	\$599,200	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2014-2015 Budget	\$ 96,000	19.1%
FY 2014-2015 Projection	\$ 130,192	27.8%
Revenues – Expenditures	\$ (31,000)	

The Tourism Board is funded by a hotel/motel occupancy tax collected by the seven hotels. The City continues to see steady growth in the occupancy tax due in part to the Occupancy Board sponsoring events such as the Lone Star Showcase which is a NCAA Division 1 Women’s basketball tournament. In addition, the Cedar Park Center has continued to offer high-quality events which bring in tourists requiring an overnight stay such as the Austin Spurs, the San Antonio Spurs Development League team.

STATISTICAL ANALYSIS OF THE FY 2015-2016 ADOPTED BUDGET

Type A Economic Development Corporation

FY 2015-2016 Revenues	\$5,538,078	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2014-2015 Budget	\$ 94,175	1.7%
FY 2014-2015 Projection	\$ -	- %
FY 2014-2015 Expenditures	\$5,538,078	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2014-2015 Budget	\$ 75,347	1.4 %
FY 2014-2015 Projection	\$ (224,653)	(3.9)%
Revenues – Expenditures	\$ -	

Type A revenues are derived from sales tax revenues which are anticipated to continue growing during FY 2015-2016. The Type A expenditure budget is comprised mainly of a debt payment related to the Cedar Park Center which will be \$3,218,368, or 58.1%, in FY 2015-2016. FY 2015-2016 includes funding of current economic incentive agreements and funding for opportunities that might occur during the year.

Type B Community Development Corporation

FY 2015-2016 Revenues	\$5,547,388	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2014-2015 Budget	\$ 94,175	1.7%
FY 2014-2015 Projection	\$ -	- %
FY 2015-2016 Expenditures	\$5,547,388	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2014-2015 Budget	\$ (2,649,145)	(32.3)%
FY 2014-2015 Projection	\$ (2,624,145)	(32.1)%
Revenues – Expenditures	\$ -	

4B revenues are derived from sales tax revenues which are anticipated to continue growing during FY 2015-2016. The 4B Board approves projects annually; however, the projects are typically capital projects with funding occurring over multiple years resulting in large variance from fiscal year to fiscal year. The City will transfer the full approved amounts to a CIP fund to better represent Board approval and spending. For FY 2015-2016, the 4B Board is anticipating approving \$2,000,000 for economic development projects, \$450,000 for community development projects, \$1,300,000 for transportation projects, and \$350,000 for parks projects for a total of \$4,100,000 for projects.

STATISTICAL ANALYSIS OF THE FY 2015-2016 ADOPTED BUDGET

Miscellaneous Other Operating Funds

Other special revenue funds account for 0.8% of operating revenues and 1.0% of operating expenditures. A description and breakdown of each fund is available under the Special Revenue section.

Other Special Revenue Funds	FY 2015-2016 Revenues	FY 2015-2016 Expenditures	Revenues - Expenditures
Municipal Court Fund	\$ 105,700	\$ 109,101	\$ (3,401)
CPTV-10 / Cable Fund	210,030	467,833	(257,802)
Tax Increment Reinvestment Zone	643,345	582,425	60,920
Law Enforcement	35,120	65,553	(30,433)
Other Special Revenue Funds	\$ 994,196	\$ 930,425	\$ (230,716)

STATISTICAL ANALYSIS OF THE FY 2015-2016 ADOPTED BUDGET

GENERAL DEBT SERVICE FUND

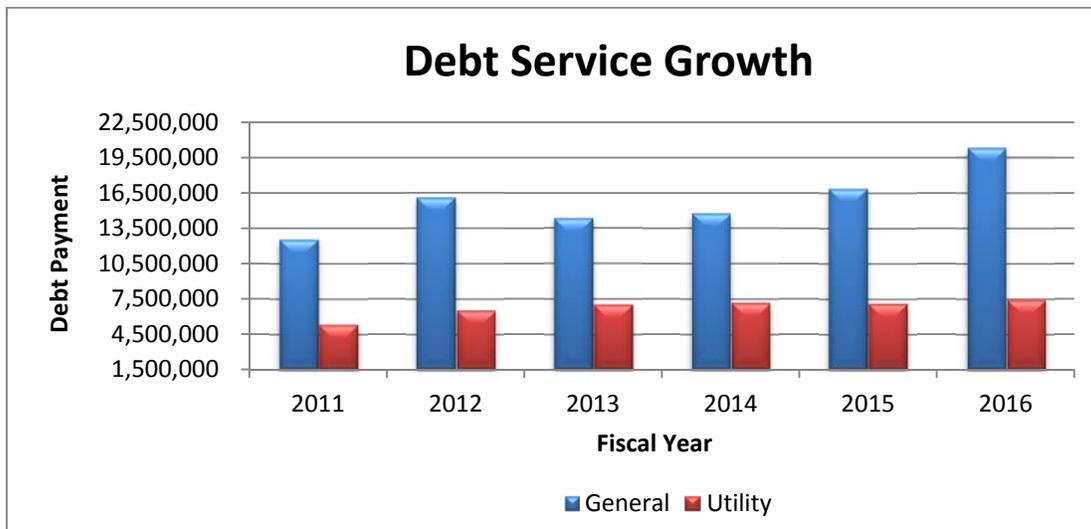
The General Debt Service Fund provides the funds necessary to retire the outstanding tax-supported bonded indebtedness of the City. Debt in this category primarily consists of general obligation bonds (GOs) and certificates of obligation (COs) which pay for various public improvements such as streets, land acquisitions, parks, and the construction of facilities. Revenues are generated for the repayment of the bonds and certificates primarily through ad valorem property taxes. For FY 2015-2016, the total revenues are \$20,402,356 which is comprised \$17,077,489 or 83.7% from ad valorem interest and sinking rate, \$3,218,367 or 15.8% from 4A sales tax. The total FY 2015-2016 expenditures are \$20,376,468 of which \$11,205,000 or 55.0% is payment for debt principle and \$7,060,654 or 34.7% is payment. As part of the annexation of Twin Creeks and Bella Vista, the City assumed the debt obligations of the MUD districts and the portion not covered by the utility debt service fee will be funded thru ad valorem taxes. In 2014-2015, the City refinanced both City and MUD debt, which resulted in future debt service savings.

In FY 2015-2016, the City is planning to use cash to defease (or pay-down) future debt in order to help create future debt capacity. The City will also consider issuing the first round of bonds related to the November bond election. In addition, the City will continue to look for opportunities to refinance and/or find other ways to reduce future debt service costs.

UTILITY DEBT SERVICE FUND

The Utility Debt Service Fund provides the funds necessary to retire the outstanding revenue-supported debt of the City. Debt in this category consists of revenue-supported bonds that are used to pay the cost of improvements to the City's water and wastewater system, and is repaid with revenues collected from utility customers. As part of the annexation of Twin Creeks and Bella Vista, the City assumed the debt obligations of the MUD districts and a portion of the debt will be funded thru a utility debt service fee placed upon utility accounts within the annexed areas. In FY 2014-2015, the City refinanced both City and MUD debt, which resulted in future debt service savings. In FY 2015-2016, revenues and expenditures are budgeted at \$7,480,850. At this time, the City does not plan to issue debt related to new projects, however, the City will continue to work for opportunities to refinance and/or find other options to lower future debt obligations.

Below is a graph that shows the City's general and utility debt payment growth.



STATISTICAL ANALYSIS OF THE FY 2015-2016 ADOPTED BUDGET

CAPITAL IMPROVEMENT PROJECT (CIP) FUNDS

The table below provides a summary of the FY 2015-2016 Adopted Capital Improvement Projects by type. The costs reflected here are representative of the total project costs and indicate a project life budget. As a result, they do not indicate new funding required for FY 2015-2016. Projects in blue were approved during FY 2014-2015 and projects in green were approved or received a majority of funding in FY 2015-2016, projects in black were approved and funded in prior years, however, they are still being completed. Details for newly funded projects are included in the CIP section of the budget document.

	Project Cost
General Projects	
Transportation Projects	
Cottonwood Creek Trail (RM 1431 to New Hope Drive)	\$2,260,000
RM 1431 (Parmer to Sam Bass)	23,325,000
Bagdad Road	4,580,000
BMC Drive Extension	1,000,000
183 right Turn Lanes at New Hope	250,000
Old ROW Acquisition	750,000
RM 1431 Left Turn Lanes	108,000
Gateway Entry Signs	200,000
Cypress Creek/Lakeline Intersection	3,008,890
183/Cypress Creek Intersection	800,000
Brushy Creek/Parmer - Rt Turn Lane	350,000
RM 1431 Pedestrian Walkway	377,000
Sidewalk Gap Closure Phase II	100,000
Transportation Master Plan	75,000
Fire Lane Street Repair	75,200
Pavement Condition Study	75,000
Traffic Signal VES	35,000
Anderson Mill Road	8,694,600
Little Elm Trail	7,060,000
Lakeline Rehabilitation	335,000
Lakeline and Little Elm Signal Replacement	99,650
1431 Gap	2,280,000
New Hope Road - West	2,600,000
Brushy Creek Overlay	290,000
CO 272 Overlay (1431 to Round Rock)	270,000
Lakeline and Old Mill Signal	210,350
Parmer Lane and Ranch Trails Intersection Improvements	-
E RM 1431 & Starwood Dr Intersection	230,000

STATISTICAL ANALYSIS OF THE FY 2015-2016 ADOPTED BUDGET

Improvements	
Sidewalk Gap Closure Phase III	300,000
ILSN Sign Replacements and Upgrades	140,000
Way-Finding / Community Identification	285,000
East 1890 Ranch Right Turn Lane	180,000
Brushy Creek Regional Trail Connection	450,000
Ronald Reagan and Caballo Ranch Traffic Signal	325,000
Right Turn Lane at Brushy Creek and Vista Ridge	250,000
Right Turn Lane at Brushy Creek and Lynnwood	250,000
Right Turn Lane at Lakeline and Old Mill	250,000
Discovery Blvd. Median Break	200,000
Sidewalk Gap Phase IV	350,000
Design and Install Pole Mounted Logo Signs	300,000
Total Transportation Projects	\$ 62,718,690
Facility Projects	
Fire Station #5	\$590,000
Public Safety Technology Project	855,000
Library Access Control	9,517
Library Surveillance System	17,797
Library Master Plan	60,000
Fire Station #3 Repairs	400,000
PD Security System Improvements	118,959
Microwave Radio Replacement	404,000
Field Ops Tower	246,000
Fire Lane Tower	95,707
Fire Training Pad Extension	10,000
City Hall Maintenance	20,000
Records Security Upgrade	44,743
Cedar Park Center Marquee Sign	584,000
Total Facility Projects	\$ 3,455,723
Parks Projects	
Land Acquisition	\$2,050,000
Parks Maintenance Facility	2,000,000
Bike Feasibility Study	50,000
Brushy Creek Lake Park Improvements	325,000
Lighting at Brushy Creek Sports Park	175,000
Milburn Pool Lighting Improvements	35,000
Electricity at the Sculpture Garden	80,713
Milburn Park Improvements	350,000

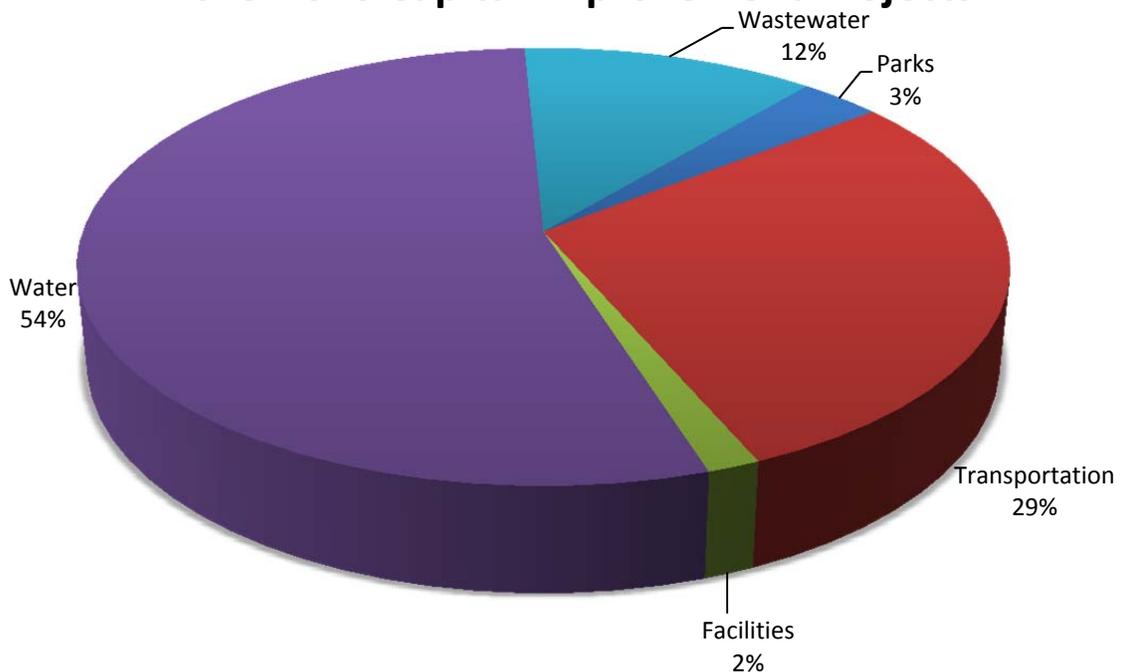
STATISTICAL ANALYSIS OF THE FY 2015-2016 ADOPTED BUDGET

Refurbish Playscape at Veteran's Memorial Pool	40,000
Nelson Ranch Park Playscape	50,000
Buttercup Pool Bathhouse Renovations	150,000
Dog Park #2	150,000
Total Facility Projects	\$ 5,455,713
Total General Projects	\$ 71,630,126
Utility Projects	
Water Projects – CIF Funded	
BCRUA Phase II	350,000
New Hope Drive 183A to CR 185 Waterline	600,000
Purchase Leander 12" Waterline	325,000
Little Elm 16" Waterline	721,000
Total Water Projects – CIF Funded	\$ 1,996,000
Wastewater Projects – CIF Funded	
Cottonwood WW Interceptor	1,293,288
Ronald Reagan WW improvements	960,000
New Hope Drive 183A to CR 185 Wastewater	225,000
Spanish Oaks Interceptor	1,600,000
Spanish Oaks Interceptor - Ph II	2,000,000
Cottonwood WW Interceptor - Ph II	600,000
Ronald Reagan Westside	80,000
BCRWWS East Plant Re-Rate Improvements	600,000
Buttercup Interceptor	550,000
Total Wastewater Projects – CIF Funded	\$ 7,908,288
Water Projects	
Service Center Expansion-Construction	3,844,000
Water Meter Program Update	3,170,551
SCADA Upgrades/Office Re-Models	1,850,000
Floating Raw Water Intake Contingency Project	10,536,000
Lakeline/Old Mill Waterline	250,000
Field Operation Misc Improvements	700,000
Brushy Creek Transmission Main	1,571,171
Water Treatment Rehab	1,951,900
2014 Water Tank Rehab	500,000
AWS / Trinity Test Well	650,000
2015 Water Tank Rehab	400,000
Contingency Intake Demobilization	590,000
WTP Rehabilitation	150,000

STATISTICAL ANALYSIS OF THE FY 2015-2016 ADOPTED BUDGET

WTP Pre-Oxidation Improvements	675,000
WTP Internet Service Upgrade	120,000
Anderson Mill Road Waterline	750,000
33" Waterline Condition Assessment	150,000
Total Water Projects	\$ 27,858,622
Wastewater Projects	
Cottonwood WW Interceptor	1,506,712
Buttercup Replacement	3,406,211
Garner Influent Line Replacement	115,000
BCRWWS West Plant Improvements	800,000
BCRWWS Interceptor and Inspections	150,000
WRF Air Rehab	100,000
Lobo LS Relief Tunnel Study	100,000
1431 LS Influent Line	475,000
Reclaim Water System Improvements	300,000
Lone Star WW Line Replacement	200,000
WRF Rehabilitation	80,000
Total Wastewater Projects	\$ 7,232,923
Total Utility Projects	\$4,400,000

FY 2015-2016 Capital Improvement Projects



BUDGET ACTION SUMMARY

The Budget Action Summary provides a global, non-financial summary of changes made for the FY 2015-2016 Adopted Budget compared to prior years, and the alterations that were made from the original FY 2015-2016 Proposed Budget. For financial changes in the General and Utility Funds, each departmental page has a "Significant Budget Changes" section that describes how the FY 2015-2016 Adopted Budget changes from the FY 2014-2015 Budget. In addition, the Statistical Analysis provides a comparison of the FY 2015-2016 Adopted Budget to FY 2014-2015 Budget and contains projections by category and fund.

FY 2015-2016 Budget: Responding to growth and planning for sustainability

The Central Texas region is booming and Cedar Park is no exception. The City of Cedar Park has twice been named the Fourth Fastest-Growing City in the Country in the last three years and with a population growth rate of 6.5% in the last year, remains among the United States' Top 25 Fastest-Growing Cities according to the U.S. Census Bureau. This year's budget aims to respond to this continued growth while looking ahead to ensure the City is taking the steps necessary to serve both the current and future needs of Cedar Park residents.

City infrastructure is one area that definitely needs to be maintained and enhanced as the region continues to grow. The 2015-2016 adopted budget will do this by funding two new street maintenance positions, two drainage maintenance positions, and a variety of transportation projects. Including improvements to Anderson Mill Road, Whitestone Boulevard, and a number of intersection improvements around the City.

We recognize the importance of providing the City's Public Safety departments with the resources to ensure that they are able to keep pace with the needs of Cedar Park Residents. Over 53% of expenditures in this year's budget are going to fund public safety related needs, which includes the addition of 8 new full time positions.

Despite these enhancements to allow Cedar Park to adequately respond to growth and plan for the future, the Adopted Budget decreases the ad valorem tax rate from \$0.485/100 to \$0.4795/100. The reduction in property tax was mitigated through increased sales tax and ad valorem (property tax) revenue.

Personnel and Compensation Changes:

Like any service organization, personnel costs are the largest on-going expenditure of the City. In the General Fund, Personnel Services is \$27,873,237 or 65.5% of the General Fund's operating expenditures, and in the Utility Fund, Personnel Services accounts for \$5,208,813 or 15.0% of the Utility Fund's operating expenditures. Civil Service employees will receive a step increase in pay on their employment anniversary, and the steps will be adjusted to be competitive with the market. For civilian employees, the City will continue the pay-for-performance program with an anticipated average annual increase of 3.0%. Both the step plan changes and pay-for-performance will take effect in early-January.

An important part of ensuring that the City can continue to offer exceptional service to residents is the City's ability to attract and retain high quality employees. As a result the FY2015-2016 budget also includes some additional funding for market-based salary adjustments to ensure City compensation is in line with current market conditions, as well as the implementation of a small cost of living adjustment on retirement benefits. Copies of the City's General Employee Pay Plans and the Public Safety Step Plans are available by contacting the Human Resources Department.

BUDGET ACTION SUMMARY

The FY 2015-2016 Adopted Budget includes funding for 14.5 new full time positions in the General Fund. This includes 8 positions related to public safety and 6.5 other positions related to non-public safety functions. The Utility fund includes an additional 3 new full time positions.

Position/Function	Division	On-Going Cost	One-Time Cost
New Public Safety Positions			
1/3 Staffing for Fire Station #5 (5 FTEs)	Fire Suppression	\$469,472	\$23,128
Cedar Park is beginning to lay the groundwork this year for a fifth fire station to be located on the north side of the city. This fifth and final fire station is included in the City's fire service master plan and is expected to meet all of the needs of the City, including at build-out. Station 5 is slated to open mid-FY18. The FY16 budget includes funding for the hiring of 5 new firefighters who will eventually make up 1/3 of the staffing for Station 5.			
Patrol Officer	Police Operations	\$91,989	\$47,000
This position will provide uniformed patrol coverage and will respond to calls for service to meet service demands. This position will reduce response times to high priority, in-progress calls and allow for adequate time to handle other priority level calls for service.			
Detective	Police Operations	\$94,926	\$36,344
Adding a detective to the division will bring the case load assigned to each detective to a more manageable number. This will ensure that the cases are handled thoroughly and given the proper attention that effective detective work requires.			
Management Analyst	Police Support Services	\$79,473	\$8,095
This position will provide more acquisition and maintenance of police accreditation status as it relates to policies and procedures. This will be accomplished through adherence to standards set forth by the Accreditation for Law enforcement Agencies or (CALEA). Additionally, this position will assist in identifying key components in our standards and will verify whether or not our police department meets or exceeds the national standards.			

BUDGET ACTION SUMMARY

Other New Positions			
Drainage Maintenance Crew (2 FTEs)	Public Works- Drainage	\$390,229	\$68,572
<p>The drainage maintenance crew will perform maintenance of the storm drainage system within the public right-of-way or in accepted easements. They will perform routine mowing, ditch cleaning and erosion control activities of drainage ditches, as well as sediment removal and control of nuisance aquatic weed growth. After any significant storm, crew members will inspect major bridges and culverts and along creek areas for blockage that might cause flooding.</p>			
Street Maintenance Worker (2 FTEs)	Public Works-Street Dept.	\$45,203	\$0
<p>Due to the growth of Cedar Park and the increased number of lane miles within the City it is necessary to add two street maintenance worker positions to maintain the desired level of service offered by the Street Department. The position is needed to return to a proactive approach to services given to the citizens of Cedar Park.</p>			
Media & Communications Specialist	Media & Communications	\$72,326	\$3,000
<p>This position will assist in executing all aspects of the public relations and marketing efforts for the City of Cedar Park, using internal and external communication strategies to project the values, goals and a positive image of the organization. It includes producing and assisting in the production of content for the organizations website(s), social media channels, PEG television channel, advertising and marketing materials, as well as serve in a back-up/assistant capacity to the public information officer.</p>			
Inspector II	Code Compliance	\$66,094	\$20,400
<p>The Inspector II position will be responsible for assisting the Building Official with code review and cross training building inspectors in additional trade codes and ordinances. The Senior Inspector is also responsible for performing the most complex building inspections.</p>			
Public Services Librarian (Part-Time)	Library	\$21,900	\$0
<p>This part-time position acquires and manages library materials and assists with communications and outreach for the Library.</p>			
Senior Utility Operations Engineer	Utility Administration	\$93,952	\$20,950
<p>This position performs a multitude of engineering related duties including, but not limited to, operations support for the water treatment plant, water reclamation facility, water distribution system, and wastewater collection system.</p>			
Utility Information System Specialist	Utility Administration	\$56,843	\$0
<p>This position maintains the Lucity work order management system and provides geospatial data, mapping and analysis support for the Cedar Park Utilities department and Field Operations division.</p>			
Utility Operator	Wastewater Collection	\$40,887	\$0
<p>This position will help the wastewater collection division meet the demands of an aging and growing wastewater system.</p>			

BUDGET ACTION SUMMARY

Use of the General Fund Unreserved Fund Balance: Using the Fund Balance for One-Time

Expenditures:

The General Fund Unreserved Fund Balance is intended to act as a reserve for unanticipated needs and for emergencies, but when the balance exceeds a minimal acceptable level for these purposes it can be used to fund one-time expenditures. As of October 1, 2015, the Unreserved General Fund Balance is projected to be \$16,989,157 or 43.0% of total FY 2014-2015 revenues. This balance exceeds the City Council's policy of maintaining the Fund Balance at an amount equal to 25.0% of the General Fund revenue. The Fund Balance is based upon revenue, rather than expenditures, because revenues better represent the on-going amount required to provide City services. The FY 2015-2016 budget uses \$851,980 of Fund Balance for one-time expenditures, however, the budget includes a total of \$943,228 in one times. Of note, on-going revenue minus on-going expenditure (total expenditures minus use of fund balance) is \$91,248, meaning for FY 2015-2016 on-going revenues exceed on-going expenditures. This surplus in ongoing revenues has been utilized for one-time expenditures and reflects a structurally balanced budget. Fund Balance is projected to be 38.7% of revenues at the end of FY 2015-2016.

Notable Fund Balance expenditures include:

- ½ Funding of Mobile Command Center (transferred to VES)-\$357,500
- Sales Tax audit payment to Comptroller-\$154,782
- WCRAS expansion construction documents-\$96,054
- November bond election - \$75,000
- Library furniture replacement Phase II- \$60,500
- Network Infrastructure Maintenance -\$15,500
- One time employee set-ups including vehicles-\$178,269

Changes from the FY 2015-2016 Proposed to FY 2015-2016 Adopted:

The FY 2015-2016 "Proposed" Budget included total operating revenues of \$119,829,318 and operating expenditures of \$120,551,296. \$721,978 of fund balance was allocated in the proposed budget for one-time expenditures and cash-funding of capital projects. The FY 2015-2016 "Adopted" Budget includes operating revenues of \$120,375,117 and operating expenditures of \$123,544,575 and allocates \$3,169,458 of fund balance for one-time expenditures and cash-funding of capital projects. The following bullets outline the changes between the Proposed Budget and Adopted Budget:

General Fund

- Move compensation related expenditures from Non-Departmental to various departments
 - Increase Police Department by \$366,877
 - Increase Fire Department by \$113,374
 - Increase Field Operations Department by \$120,738
 - Increase Parks and Rec Department by \$97,807
 - Increase Economic Development Department by \$12,351
 - Increase Development Services Department by \$59,508
 - Increase Library Services Department by \$14,162
 - Increase Information Services Department by \$10,910
 - Increase Engineering Department by \$37,525
 - Increase Finance Department by \$15,639
 - Increase Legal Department by \$21,056
 - Increase Municipal Court Department by \$24,175

BUDGET ACTION SUMMARY

- Increase City Manager Department by \$30,976
- Increase Human Resources Department by \$14,243
- Increase Community Affairs Department by \$7,176
- Increase City Secretary Department by \$13,140
- Increase Tourism Department by \$1,461
- Decrease Non-Departmental by \$961,418
- Increase of \$14,022 to 4A&4B Administrative Services Revenue
- Increase of \$1,462 to Hotel Occupancy Administrative Services Revenue

Utility Fund

- Move compensation related expenditures from Non-Departmental to various departments
 - Increase the Utility Billing Division by \$1,672
 - Increase Water and Energy Efficiency Department by \$7,399
 - Increase Utility Administration Department by \$34,188
 - Increase Public Works-Utility Fund by \$269,128
 - Decrease Non-Departmental by \$250,522

Vehicle and Equipment Replacement Fund

- Increase General Fund transfer-in by \$384,055

Special Revenue Funds

- Increase Tourism Board/Occupancy Tax Fund contract services by \$31,000

Capital Improvement Project (CIP) Funds

- Added Refurbish Playscape at Veteran's Memorial Pool project for \$40,000
- Added Ronald Reagan and Caballo Ranch Traffic Signal project to Transportation CIP for \$325,000
- Increased Lakeline and Old Mill Signal Project in Transportation CIP by \$25,000 related to developer contributions
- Moved Funds from Lakeline and Little Elm Signal Project to Old Mill Signal project of \$20,350
- Increased Fire Lane Tower project in Facilities CIP by \$22,020

Non-Financial Changes from Prior Year:

The following section describes non-financial changes from prior years which helped shape the FY 2015-2016 budget.

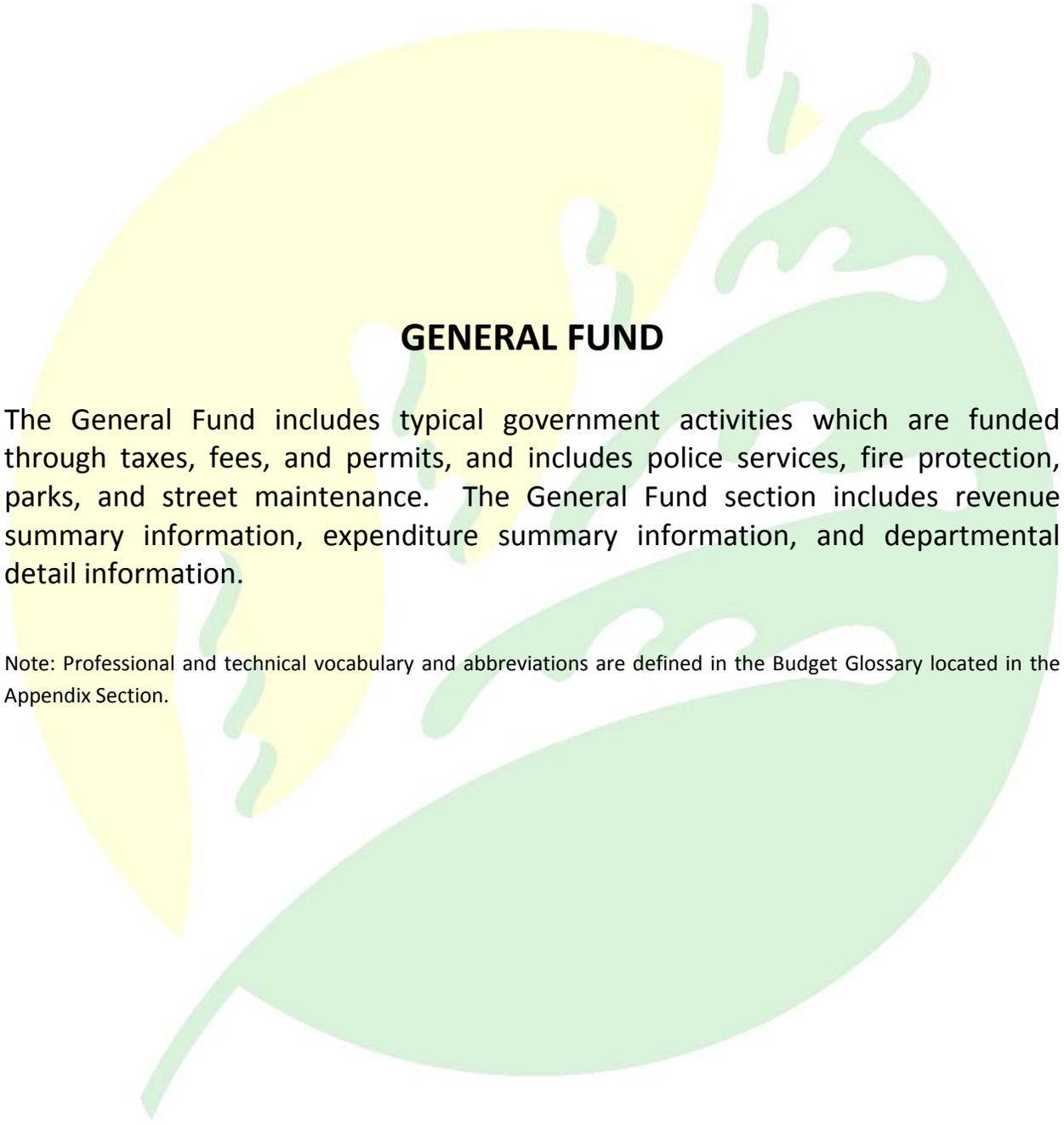
- In prior years, GIS has been a division of the Development Services Department. This division has moved and is now a division of the Information Services department and re-named Applications.
- In prior years, Emergency Management has been a separate department. This department has is now a division of the Fire Services department.
- A Drainage Maintenance division was created in the Public Works-General Fund department. During the Proposed Budget process, the funding for the new division was included in the Street Maintenance Division.



CEDAR

PARK

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GENERAL FUND

The General Fund includes typical government activities which are funded through taxes, fees, and permits, and includes police services, fire protection, parks, and street maintenance. The General Fund section includes revenue summary information, expenditure summary information, and departmental detail information.

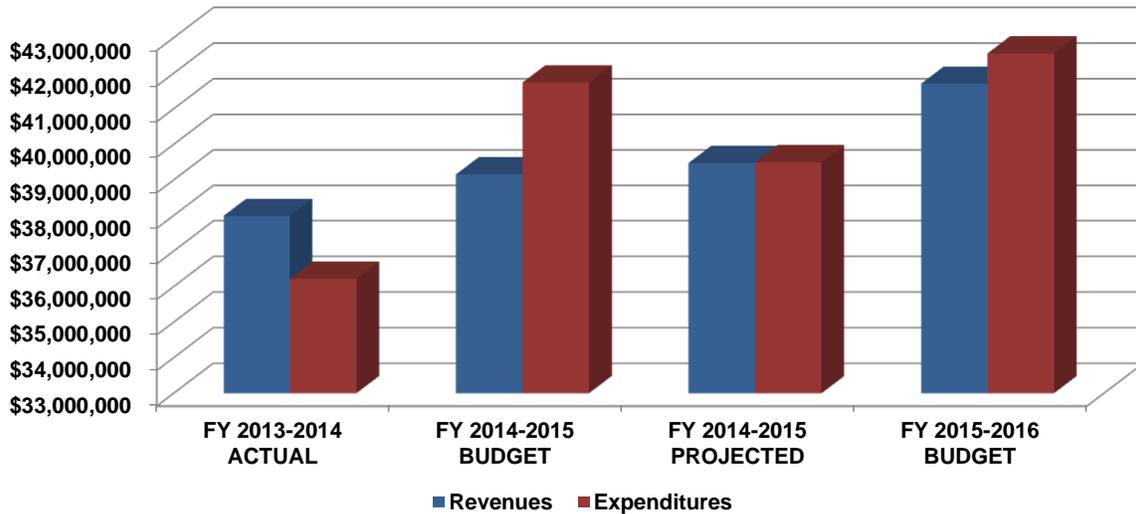
Note: Professional and technical vocabulary and abbreviations are defined in the Budget Glossary located in the Appendix Section.

GENERAL FUND

SUMMARY OF REVENUES AND EXPENDITURES

	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 PROJECTED	FY 2015-2016 BUDGET
Total Revenues	\$ 37,988,281	\$ 39,158,964	\$ 39,478,162	\$ 41,709,102
Total Expenditures	\$ 36,214,310	\$ 41,740,456	\$ 39,497,068	\$ 42,561,081
Surplus/(Deficit)	\$ 1,773,971	\$ (2,581,492)	\$ (18,906)	\$ (851,980)

Unreserved Fund Balance	\$ 16,954,036	\$ 16,935,130	\$ 16,083,150
Fund Balance as % of Revenue	44.6%	42.9%	38.6%
Fund Balance as % of Expenditure	46.8%	42.9%	37.8%



GENERAL FUND

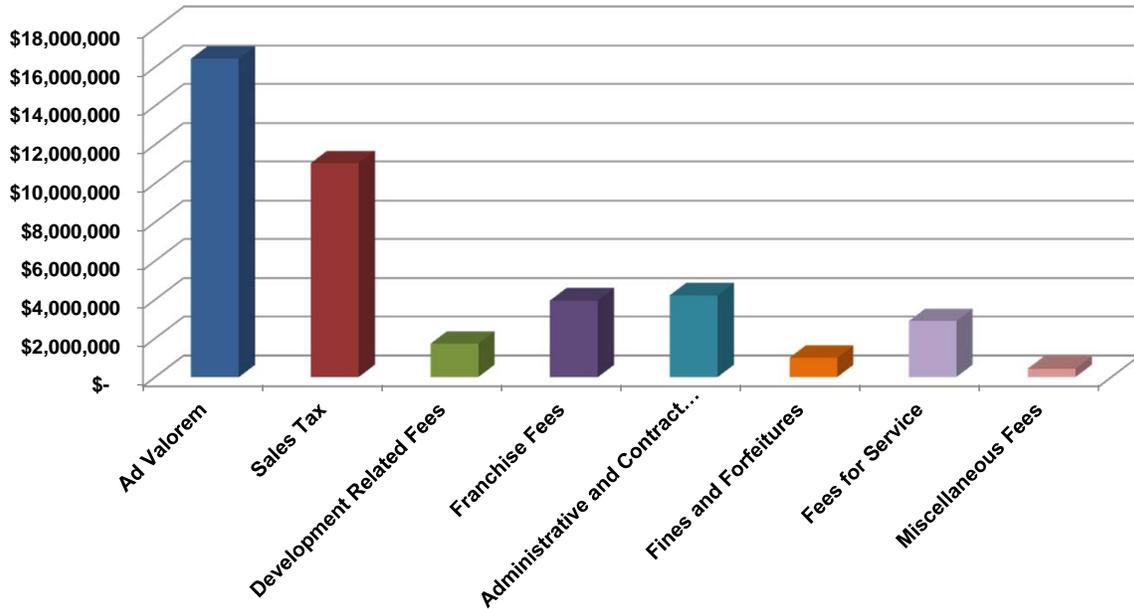
REVENUE SUMMARY

OBJECT CATEGORIES	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 PROJECTED	FY 2015-2016 BUDGET	% OF BUDGET	% GROWTH
Current Ad Valorem Taxes	\$ 12,742,499	\$ 14,339,468	\$ 14,339,468	\$ 16,436,557	39.4%	14.6%
Sales Tax	\$ 10,165,545	\$ 11,040,456	\$ 11,040,456	\$ 11,040,456	26.5%	0.0%
Development Related Fees						
Building Permits	\$ 1,357,728	\$ 1,198,911	\$ 1,446,068	\$ 1,257,826	3.0%	4.9%
Construction Inspection Fees	187,006	274,016	356,150	216,835	0.5%	-20.9%
Engineer Review Fees	39,781	37,712	47,062	38,320	0.1%	1.6%
Planning and Zoning Fees	96,006	73,184	93,270	78,358	0.2%	7.1%
Professional Fee Recovery	37,300	27,683	25,278	27,884	0.1%	0.7%
Site Review/Dev. Permit Fees	108,321	57,450	88,430	69,498	0.2%	21.0%
Other - Permits & Fees	2,000	-	-	-	0.0%	0.0%
Fire Code Compliance Fees	41,967	25,309	32,167	31,784	0.1%	25.6%
Total Development Related Fees	\$ 1,870,109	\$ 1,694,265	\$ 2,088,424	\$ 1,720,505	4.1%	1.5%
Franchise Fees	4,062,106	3,956,874	3,956,874	3,956,874	9.5%	0.0%
Administrative and Contract Svcs						
Bond Fund	\$ 125,000	\$ 112,500	\$ 112,500	\$ 112,500	0.3%	0.0%
WCID Admin. Services Fee	66,828	17,620	17,990	-	0.0%	-100.0%
4A & 4B	496,914	554,707	548,111	602,110	1.4%	8.5%
CTRMA Interlocal	205,770	255,787	255,787	274,285	0.7%	7.2%
Hotel Occupancy Fund	103,952	109,993	102,140	112,104	0.3%	1.9%
LISD Resource Officer Reimb.	106,461	130,712	130,712	134,684	0.3%	3.0%
Utility Fund	2,870,641	2,763,909	2,763,909	2,987,649	7.2%	8.1%
Total Administrative and Contra	\$ 3,975,565	\$ 3,945,228	\$ 3,931,149	\$ 4,223,331	10.1%	7.0%
Fines and Forfeitures	1,208,001	997,248	716,740	997,248	2.4%	0.0%
Fees for Service						
Fire Protection Fees	\$ 1,377,754	\$ 1,282,238	\$ 1,397,749	\$ 1,397,749	3.4%	9.0%
Fire Protection - Ins. Rec.	127,715	77,358	125,000	125,000	0.3%	61.6%
Animal Control Fees	8,077	9,513	6,743	8,595	0.0%	-9.6%
Parks and Recreation Fees	1,248,693	1,242,296	1,236,794	1,242,296	3.0%	0.0%
Library Fines and Fees	107,147	108,907	110,101	109,685	0.3%	0.7%
Justice Administration Fees	5,522	3,853	2,845	3,763	0.0%	-2.3%
Detention & Dispatch Services	1,413	3,793	1,495	2,866	0.0%	-24.4%
Total Fees for Service	\$ 2,876,320	\$ 2,727,958	\$ 2,880,727	\$ 2,889,954	6.9%	5.9%
Miscellaneous Fees						
Interest	32,455	55,000	72,673	55,000	0.1%	0.0%
Beverage Tax	177,677	150,000	204,285	150,000	0.4%	0.0%
Delinquent/Penalty and Int.	247,497	137,029	108,387	123,958	0.3%	-9.5%
Other	630,505	115,438	138,978	115,218	0.3%	-0.2%
Total Miscellaneous Fees	\$ 1,088,135	\$ 457,467	\$ 524,323	\$ 444,176	1.1%	-2.9%
Total Revenue	\$ 37,988,281	\$ 39,158,964	\$ 39,478,162	\$ 41,709,102	100.0%	6.5%

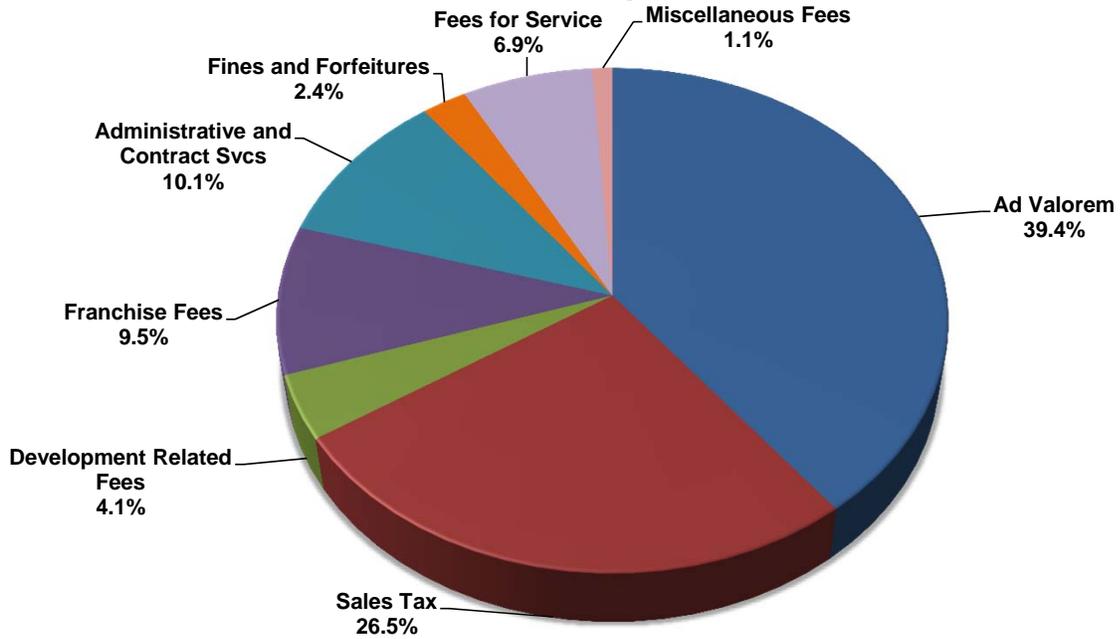
GENERAL FUND

REVENUE SUMMARY

FY 2015-2016 Adopted Revenue



FY 2015-2016 Adopted Revenue

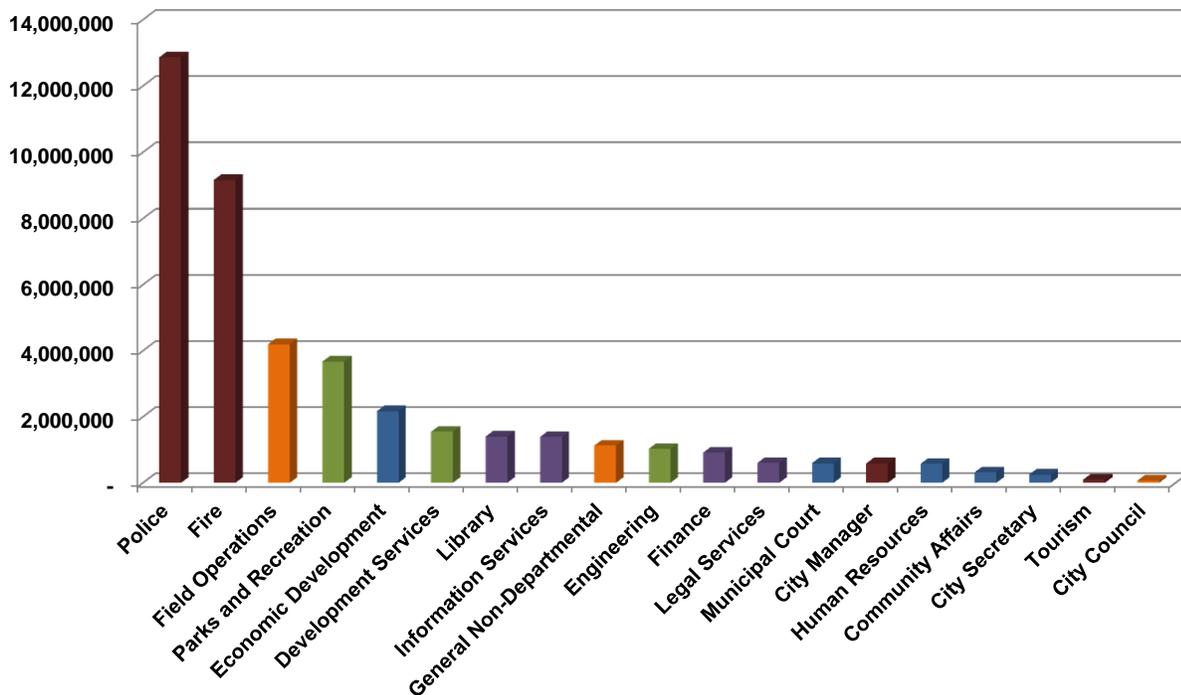


GENERAL FUND

EXPENDITURES BY DEPARTMENT

Department	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 PROJECTED	FY 2015-2016 BUDGET	% OF BUDGET	% GROWTH FROM 14-15
Police	11,275,238	11,994,383	11,587,135	12,865,467	30.2%	7.3%
Fire	7,466,134	8,226,730	7,133,646	9,159,307	21.5%	11.3%
Field Operations	3,481,202	4,090,658	4,067,204	4,196,002	9.9%	2.6%
Parks and Recreation	3,127,184	3,918,091	3,840,121	3,672,357	8.6%	-6.3%
Economic Development	1,311,088	2,126,620	1,702,573	2,167,281	5.1%	1.9%
Development Services	1,773,961	1,563,844	1,423,571	1,548,501	3.6%	-1.0%
Library	1,183,319	1,280,181	1,256,361	1,402,004	3.3%	9.5%
Information Services	1,016,621	1,384,417	1,483,667	1,388,053	3.3%	0.3%
General Non-Departmental	884,127	2,009,875	2,079,010	1,130,256	2.7%	-43.8%
Engineering	1,010,701	1,250,279	1,167,507	1,029,251	2.4%	-17.7%
Finance	800,592	871,922	840,581	913,933	2.1%	4.8%
Legal Services	693,144	590,989	561,980	604,581	1.4%	2.3%
Municipal Court	531,391	586,958	558,876	591,634	1.4%	0.8%
City Manager	518,460	532,957	526,758	587,823	1.4%	10.3%
Human Resources	508,295	613,189	590,048	573,654	1.3%	-6.4%
Community Affairs	212,653	229,852	235,511	318,998	0.7%	38.8%
City Secretary	112,186	155,383	150,049	245,890	0.6%	58.2%
Tourism	90,369	97,956	90,287	98,428	0.2%	0.5%
City Council	50,411	67,662	60,922	67,662	0.2%	0.0%
Emergency Management	167,234	148,510	141,261	-	0.0%	-100.0%
Total Expenditures	\$ 36,214,310	\$ 41,740,456	\$ 39,497,068	\$ 42,561,081	100.0%	2.0%

General Fund Expenditures by Department

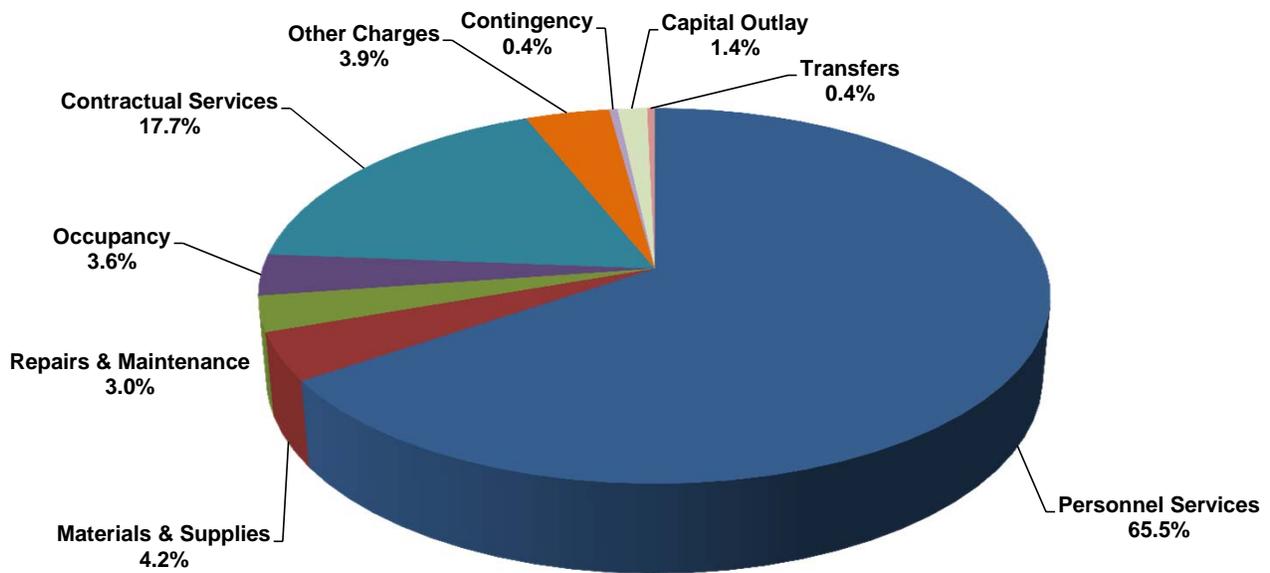


GENERAL FUND

EXPENDITURES BY CATEGORY

Category	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 PROJECTED	FY 2015-2016 BUDGET	% OF BUDGET	% GROWTH FROM 14-15
Personnel Services	\$ 23,196,584	\$ 25,261,150	\$ 23,535,490	\$ 27,873,237	65.5%	10.3%
Materials & Supplies	1,594,859	2,115,274	2,121,942	1,771,120	4.2%	-16.3%
Repairs & Maintenance	1,345,198	1,121,504	1,191,798	1,297,372	3.0%	15.7%
Occupancy	1,437,998	1,465,999	1,475,681	1,511,153	3.6%	3.1%
Contractual Services	5,818,981	8,845,320	8,292,019	7,520,352	17.7%	-15.0%
Other Charges	1,090,932	1,513,500	1,400,341	1,678,257	3.9%	10.9%
Contingency	27,000	141,512	30,000	168,146	0.4%	18.8%
Capital Outlay	204,362	426,651	548,651	586,663	1.4%	37.5%
Transfers	1,491,583	756,802	808,402	154,782	0.4%	-79.5%
Total Expenditures	\$ 36,207,496	\$ 41,647,712	\$ 39,404,324	\$ 42,561,081	100.0%	2.2%

General Fund Expenditures by Category

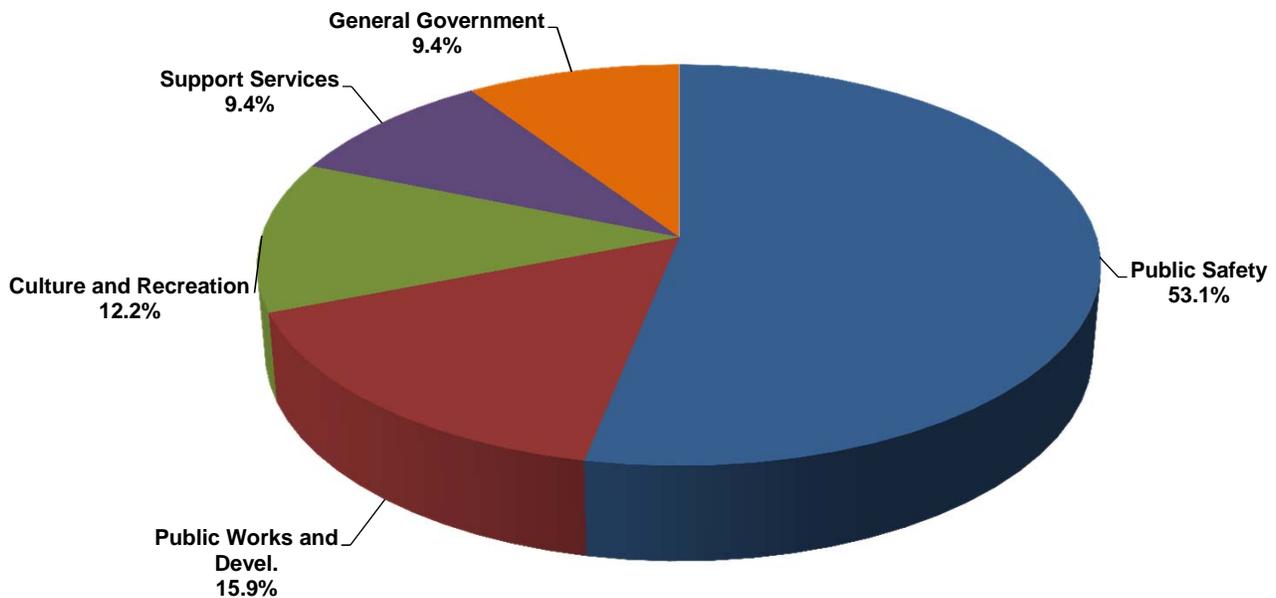


GENERAL FUND

EXPENDITURES BY FUNCTION

Function	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 PROJECTED	FY 2015-2016 BUDGET	% OF BUDGET	% GROWTH FROM 14-15
Public Safety	19,272,763	20,808,071	19,279,657	22,616,408	53.1%	8.7%
Public Works and Devel.	6,265,864	6,904,781	6,658,282	6,773,754	15.9%	-1.9%
Culture and Recreation	4,400,873	5,296,228	5,186,769	5,172,790	12.2%	-2.3%
Support Services	3,209,634	4,879,403	4,993,306	4,005,896	9.4%	-17.9%
General Government	2,897,942	3,703,463	3,237,793	3,992,234	9.4%	7.8%
Total Expenditures	\$ 36,047,076	\$ 41,591,946	\$ 39,355,807	\$ 42,561,081	100.0%	2.3%

General Fund Expenditures by Function



GENERAL NON-DEPARTMENTAL

No Full-Time Positions

GENERAL NON-DEPARTMENTAL

DEPARTMENTAL MISSION STATEMENT

The General Non-Departmental Department provides funding for City Hall operations, city-wide contractual costs, and employee related programs.

SERVICES PROVIDED

- This is an internal department that provides support for all departments.

DEPARTMENTAL TIE TO COUNCIL GOALS

- N/A

PERFORMANCE INDICATORS

PERFORMANCE MEASURE	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 ESTIMATE	FY 2015-2016 GOAL
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- N/A

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 PROJECTED	BUDGET ADJUSTMENTS	FY 2015-2016 BUDGET
PERSONNEL SERVICES	\$ -	\$ (172,092)	\$ -	\$ 4,375	\$ (167,717)
MATERIALS AND SUPPLIES	24,513	21,060	19,750	-	21,060
MAINTENANCE	33,835	1,500	44,975	-	1,500
OCCUPANCY	81,802	94,650	93,705	9,375	104,025
CONTRACTUAL SERVICES	522,346	1,727,528	1,684,623	(910,003)	817,525
OTHER CHARGES	44,438	60,935	58,175	-	60,935
CAPITAL OUTLAY	-	-	-	-	-
CONTINGENCY	-	121,512	-	16,634	138,146
TRANSFERS	177,194	154,782	177,782	-	154,782
TOTAL	\$ 884,127	\$ 2,009,875	\$ 2,079,010	\$ (879,619)	\$ 1,130,256

PERSONNEL SUMMARY

POSITIONS	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2015-2016 ADOPTED
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N/A

GENERAL NON-DEPARTMENTAL

2015-2016 SIGNIFICANT BUDGET CHANGES

● Increase for Vacancy Savings	\$	4,375
● Increase for Compensation Adjustments		-
● Increase for Contract Services		218,742
● Increase for Contingency		16,634
● Increase for Community Support		6,834
● Increase for Telecommunications - Moved From Information Services		9,375
● Move VES Contributions to Information Services		(83,579)
● Remove One-Time Developer Reimbursement		(1,052,000)
Total	\$	(879,619)

CITY COUNCIL

No Full-Time Positions

CITY COUNCIL

DEPARTMENTAL MISSION STATEMENT

The City Council serves as the legislative and governing body of the City. A Mayor and six Council members are elected to their respective offices by the qualified voters of the City. The Mayor is the official head of the City government for all ceremonial duties and serves as the chairperson of all Council meetings. The Mayor Pro Tem is appointed by the Mayor and serves during the absence of the Mayor.

SERVICES PROVIDED

- N/A

DEPARTMENTAL TIE TO COUNCIL GOALS

- N/A

PERFORMANCE INDICATORS

PERFORMANCE MEASURE	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 ESTIMATE	FY 2015-2016 GOAL
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- N/A

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 PROJECTED	BUDGET ADJUSTMENTS	FY 2015-2016 BUDGET
MATERIALS AND SUPPLIES	\$ 1,912	\$ 3,500	\$ 2,750	\$ -	\$ 3,500
OCCUPANCY	9,600	9,600	9,600	-	9,600
CONTRACTUAL SERVICES	5,417	6,542	6,542	-	6,542
OTHER CHARGES	33,482	48,020	42,030	-	48,020
TOTAL	\$ 50,411	\$ 67,662	\$ 60,922	\$ -	\$ 67,662

PERSONNEL SUMMARY

POSITIONS	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2015-2016 ADOPTED
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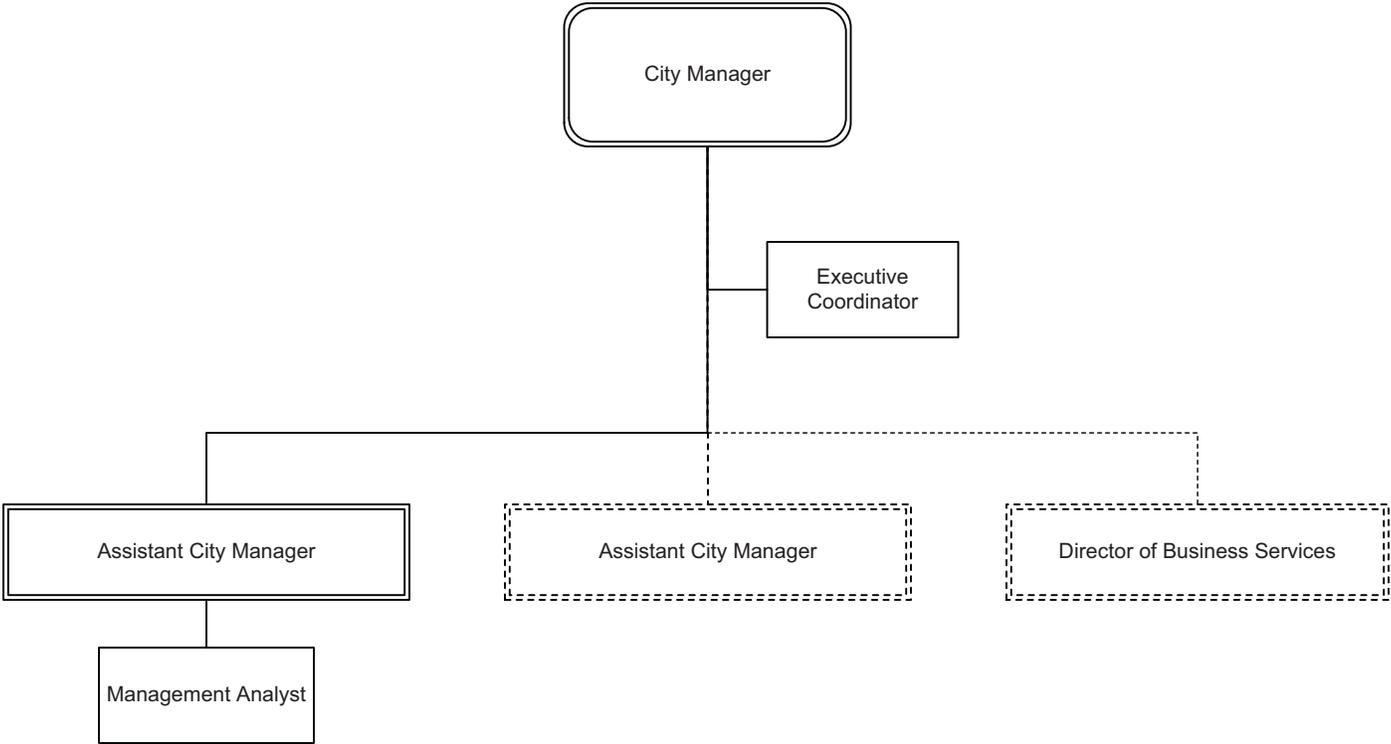
N/A

2015-2016 SIGNIFICANT BUDGET CHANGES

- N/A

	\$	-
Total	\$	-

CITY MANAGEMENT



CITY MANAGEMENT

DEPARTMENTAL MISSION STATEMENT

Appointed by the Cedar Park City Council, the City Manager is the chief administrative officer for the City. The manager and staff are responsible for achieving the goals and implementing the policies of the City Council, which emphasize community, service and fiscal responsibility. The Department works closely with the City Council on identifying priorities of our residents, businesses and visitors. The manager, along with the city management staff, provides professional leadership and direction for the day to day operations of this dynamic full-service city.

DEPARTMENTAL VISION STATEMENT

Under the direction of City Council, the City Management Department strives to effectively implement the policies of the City Council in such a way as to ensure that Cedar Park is a family-friendly community providing for economic vitality and innovation.

CUSTOMERS

INTERNAL: As the chief administrative officer for the City, the manager and city management staff serve in a supervisory

- role for every department within the City. The City Management Department aims to provide excellent direction and leadership for all City staff members.

EXTERNAL: Under the direction of City Council, the City Management Department serves the residents of Cedar Park.

- The City Management Department also partners with external agencies such as Williamson County, various state agencies, and neighboring cities such as Round Rock, Leander and Austin to improve all of Central Texas.

ULTIMATE: The City Management Department ultimately aims to serve the citizenry of Cedar Park today and in the

- future by providing them with a community in which they feel safe, enjoy their neighborhoods and have access their city government.

SERVICES PROVIDED

- Provide professional leadership in the administration and execution of policies and objectives formulated by the City Council
- Strategically plan for future issues in Cedar Park
- Special Projects (i.e. Comprehensive Plan Review, Transportation Summit, etc)
- Act as a liaison between the City Council and City staff
- Develop solutions to city challenges and make recommendations for City Council consideration
- Prepare and execute the City Budget
- Track municipal impact of state and federal legislation
- Public relations: meet with citizens, businesses and other community stakeholders
- Intergovernmental Relations / Liaison to regional entities
- Oversee all City staff and all hiring, development, firing, and disciplining
- Provide timely and responsive customer service

CITY MANAGEMENT

PERFORMANCE INDICATORS

PERFORMANCE INDICATOR	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 ESTIMATE	FY 2015-2016 GOAL
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The City Management Department provides direction and leadership to ensure that all City departments are effectively serving the Cedar Park community. The City Management Department is responsible for the oversight of all city departments, ensuring that these departments are properly addressing City Council's community priorities in an effective and fiscally responsible way. The efficiency and effectiveness measures of all City departments are therefore indicative of the City Management Department.

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 PROJECTED	BUDGET ADJUSTMENTS	FY 2015-2016 BUDGET
PERSONNEL SERVICES	\$ 484,495	\$ 490,587	\$ 490,237	\$ 54,866	\$ 545,453
MATERIALS AND SUPPLIES	3,508	2,500	9,156	-	2,500
OCCUPANCY	705	1,000	1,500	1,000	2,000
CONTRACTUAL SERVICES	3,417	4,175	4,175	-	4,175
OTHER CHARGES	26,334	34,695	21,690	(1,000)	33,695
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	\$ 518,460	\$ 532,957	\$ 526,758	\$ 54,866	\$ 587,823

PERSONNEL SUMMARY

POSITIONS	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2015-2016 ADOPTED
CITY MANAGER	1	1	1
ASSISTANT CITY MANAGER	1	1	1
MANAGEMENT ANALYST	-	1	1
MANAGEMENT INTERN	1	-	-
EXECUTIVE COORDINATOR	1	1	1
TOTAL	4	4	4

2015-2016 SIGNIFICANT BUDGET CHANGES

● Personnel adjustments		\$ 54,866
	Total	\$ 54,866

CITY SECRETARY

City Secretary

CITY SECRETARY

DEPARTMENTAL MISSION STATEMENT

The City Secretary Office is dedicated to providing compliance with state and city legislative controls and providing a source of public record in order to ensure the city imparts public trust regarding its legislative activities. This shall be accomplished by upholding the integrity of public service by providing high performance, professional assistance and direction, accountability, integrity, involvement, and diversity; all in a fair and timely manner.

DEPARTMENTAL VISION STATEMENT

The City Secretary Office will continue to support and facilitate the City of Cedar Park governmental processes. The Office will strive to improve the preservation, maintenance, and enhancement of retrieval for historical records, increase the public availability of City records online and create a record retention and management program that stream lines the storage and destruction of records, and enhance the utilization of the Agenda Management Software for all boards and commissions.

CUSTOMERS

- **INTERNAL:** City Council, City Administration, City Department Heads and Directors, City staff, and City Boards and Commissions.
- **EXTERNAL:** The Office's external customers can vary during the course of providing services. Customers served include residents, general public or non-residents, local government and municipalities, state level organizations, local and non-local businesses, and companies from the private sector.
- **ULTIMATE:** The standards of quality and the integrity required to conduct the affairs of the Office shall be used to merit public confidence in the community to the ultimate customer, the citizens of Cedar Park.

SERVICES PROVIDED

- Coordinate and provide assistance to Council and Boards/Commissions in compliance with the Open Meetings Act.
- Manage and respond to all requests for Public Information Act requests for all City Departments with assistance from Legal.
- Conduct elections in accordance with State Law and the City Charter.
- Process permits related to Peddler Permits and Texas Alcohol Beverage Commission applications.
- Provide training and education to all City Departments in relation to State Laws impacting record management and open government.
- Oversee the record management program for the City.
- Maintain and process all City Ordinances.

CITY SECRETARY

PERFORMANCE INDICATORS

PERFORMANCE MEASURE	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 ESTIMATE	FY 2015-2016 GOAL
WORKLOAD MEASURES				
• Elections conducted	-	2	1	1
• Ordinances enrolled	57	50	50	50
• Resolutions enrolled	162	200	150	200
• Request for public information received	1,036	600	900	900
• Pages of minutes processed	288	300	250	300
• Number of rulings sent to Attorney General	296	NA	250	NA
• Number of Council Meetings posted	39	30	38	30
EFFICIENCY & EFFECTIVENESS MEASURES				
• % of Council Meeting minutes completed and approved within two Council Meetings	94%	100%	90%	100%
• % of rulings upheld by Texas Attorney General on Public Information Requests	95%	100%	90%	100%
• % of elections conducted within accordance of State and Federal Law	100%	100%	100%	100%

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 PROJECTED	BUDGET ADJUSTMENTS	FY 2015-2016 BUDGET
PERSONNEL SERVICES	\$ 79,342	\$ 81,937	\$ 81,318	\$ 15,507	\$ 97,444
MATERIALS AND SUPPLIES	590	500	750	250	750
OCCUPANCY	615	650	650	-	650
CONTRACTUAL SERVICES	14,388	16,625	15,625	-	16,625
OTHER CHARGES	17,252	55,671	51,706	74,750	130,421
TOTAL	\$ 112,186	\$ 155,383	\$ 150,049	\$ 90,507	\$ 245,890

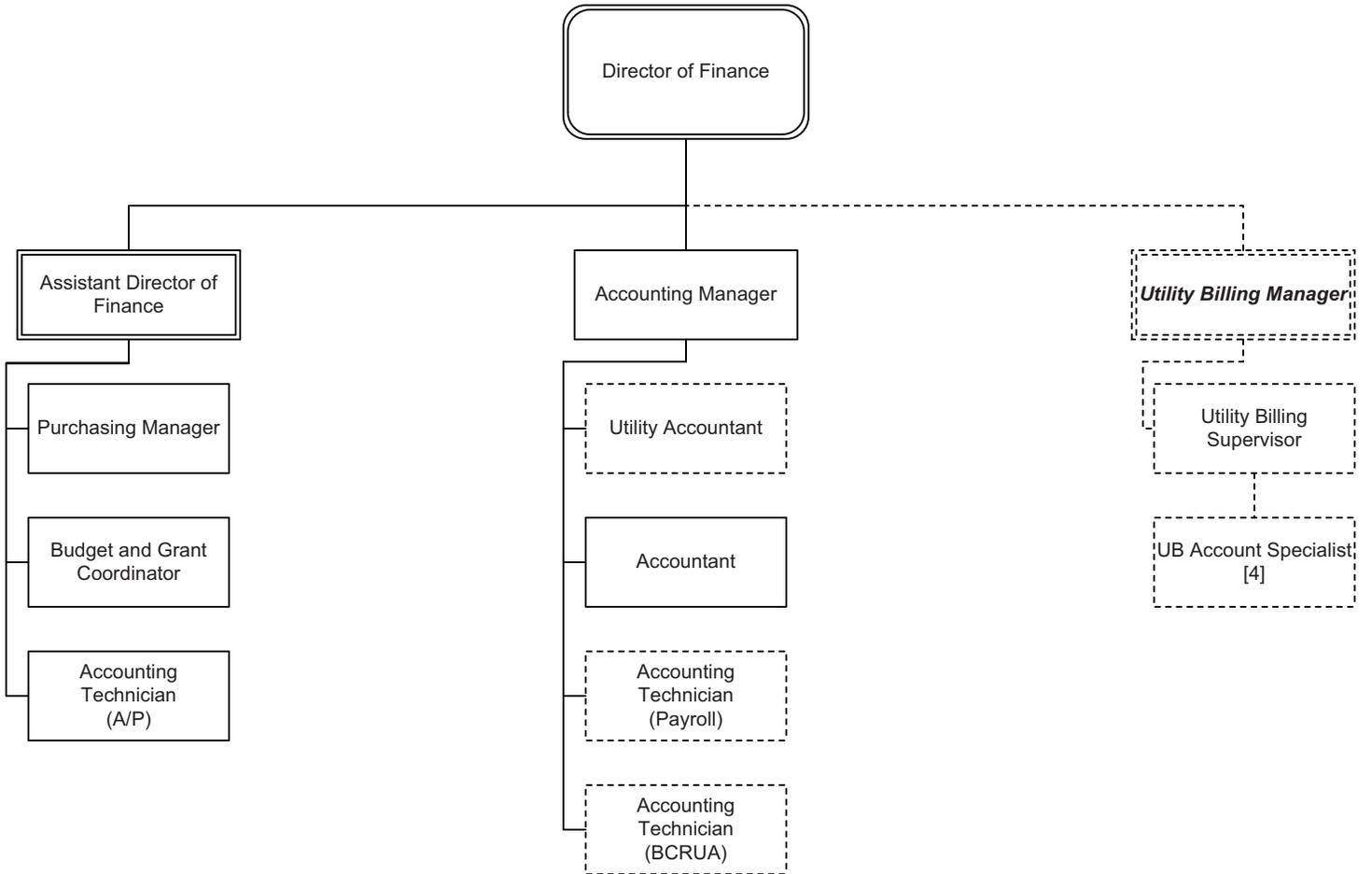
PERSONNEL SUMMARY

POSITIONS	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2015-2016 ADOPTED
CITY SECRETARY	1	1	1
TOTAL	1	1	1

2015-2016 SIGNIFICANT BUDGET CHANGES

• Personnel Adjustments	\$ 15,507
• Increase for November Bond Election Costs	75,000
Total	\$ 90,507

FINANCIAL SERVICES



FINANCE ADMINISTRATION

DEPARTMENTAL MISSION STATEMENT

To provide for financial integrity through responsible management of public funds as entrusted to us for the Cedar Park citizens.

DEPARTMENTAL VISION STATEMENT

To have staff, systems, and processes in place to allow our department to serve our customers in the most customer service friendly, efficient, and effective way, and to be renowned as the best finance department in a mid-sized city in Texas.

CUSTOMERS

- **INTERNAL:** Internal customers include: departments; City Council; boards and commissions; individual employees
- **EXTERNAL:** External customers include: vendors; local, state, and federal agencies; tax payers, fee and fine payers; bondholders; utility customers; ETJ residents; utilities; local businesses.
- **ULTIMATE:** Our ultimate customers are the residential and corporate citizens of Cedar Park. They are our ultimate customer because the city is entrusted with their public funds.

SERVICES PROVIDED

- **Accounting**

- General Ledger Accounting
- Accounts Payable
- Accounts Receivable
- Cash Management/Investing
- Payroll
- Audit

- **Grants**

- Grant Research
- Grant Prioritization
- Grant Proposal
- Grant Adoption and Submission
- Post-award and Grant Administration
- Grant Close-out
- Special Event Coordination

- **Budget**

- Budget Preparation
- Proposed Budget Creation
- Adopted Budget Creation
- Analysis and Research
- Budget Monitoring (AP & PO Review) and Reporting
- Risk Management (City Claims)
- 4B & 4A Financial Reporting

- **Purchasing**

- Assists with City-wide procurement
- Maintains vendor list
- Assists departments with quotes, bids, requests for proposals, and requests for qualifications

FINANCE ADMINISTRATION

PERFORMANCE INDICATORS

PERFORMANCE INDICATOR	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 ESTIMATE	FY 2015-2016 GOAL
WORKLOAD MEASURES				
• Payroll checks issued	1,868	1,750	971	550
• Direct deposits processed	14,637	14,673	14,093	1,500
• # of Budget Amendments necessary during the year	4	2	4	4
• Purchase orders issued	278	550	274	300
EFFICIENCY & EFFECTIVENESS MEASURES				
• % of payroll on direct deposit	88.0%	90.0%	94.0%	96.0%
• Budget ends structurally balanced	Yes	Yes	Yes	Yes

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 PROJECTED	BUDGET ADJUSTMENTS	FY 2015-2016 BUDGET
PERSONNEL SERVICES	\$ 554,155	\$ 586,259	\$ 564,507	\$ 26,885	\$ 613,144
MATERIALS AND SUPPLIES	3,578	3,000	3,000	-	3,000
OCCUPANCY	-	-	-	-	-
CONTRACTUAL SERVICES	225,368	267,691	259,484	10,126	277,817
OTHER CHARGES	17,491	14,972	13,590	5,000	19,972
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	\$ 800,592	\$ 871,922	\$ 840,581	\$ 42,011	\$ 913,933

FINANCE ADMINISTRATION

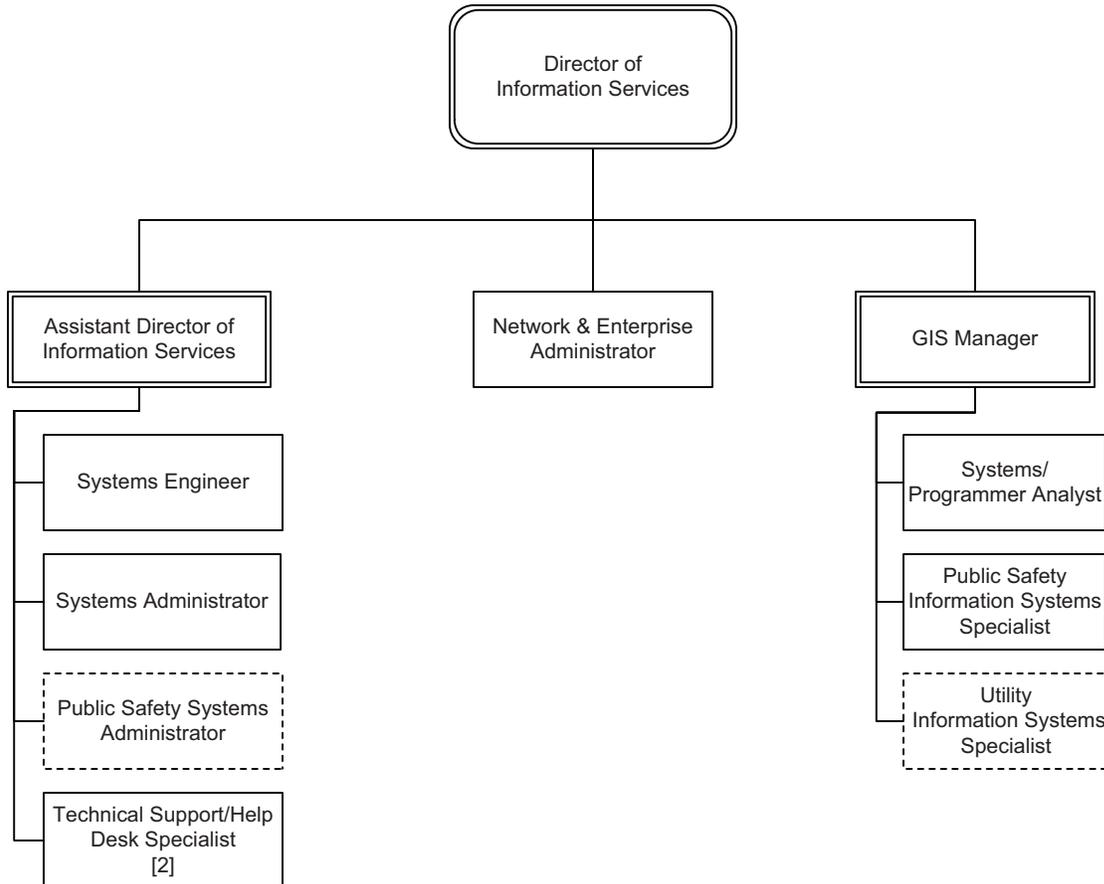
PERSONNEL SUMMARY

POSITIONS	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2015-2016 ADOPTED
DIRECTOR OF FINANCE	1	1	1
ASSISTANT DIRECTOR OF FINANCE	1	1	1
ACCOUNTING MANAGER	1	1	1
PURCHASING MANAGER	1	1	1
BUDGET AND GRANT COORDINATOR	1	1	1
ACCOUNTANT	1	1	1
ACCOUNTING TECHNICIAN	1	1	1
TOTAL	7	7	7

2015-2016 SIGNIFICANT BUDGET CHANGES

● Personnel Adjustments	\$ 26,885
● Increase for Appraisal fees	15,126
Total	\$ 42,011

INFORMATION SERVICES



INFORMATION SERVICES - TOTAL

DEPARTMENTAL MISSION STATEMENT

The Information Services Department delivers quality and innovative technology solutions to provide the community and city staff with convenient access to information and services.

DEPARTMENTAL VISION STATEMENT

As the City of Cedar Park continues its tradition of planned projects to accommodate growth and increased services for the community, the IS Department will focus on the following goals:

- Deliver timely and effective responses to customer requirements through teamwork
- Provide vision, leadership and a framework for evaluating emerging technologies and implement proven solutions
- Work with city departments to improve business operations by thoroughly understanding business needs
- Guarantee a reliable communication and computer infrastructure
- Continual development and testing of disaster recovery and business continuity plans
- Develop and maintain technically skilled staff who are competent in current and emerging information Services technologies that provide effective and efficient support
- Ensure effective technical and fiscal management of the departments operations, resources, projects and contracts

CUSTOMERS

INTERNAL: The Information Services Department offers direct support application development and Geographical

- Information to all departments, city council and staff members that utilize the city's network, communications and mission-critical applications.
- **EXTERNAL:** Complex applications used to maintain City records are supported by multiple third-party vendors, and in turn, IT supports each vendor to maintain or enhance City services. Cedar Park IT also communicates with surrounding cities to evaluate and provide more efficient public safety processes and technology.
- **ULTIMATE:** Beyond supporting internal and external customer applications that allow city staff to perform their duties, IS provides support for the following services accessed directly by our citizenry: library patron computers, free Wi-Fi at public facilities, online bill-pay for utilities and the city's phone system. Our fundamental aim is to deliver consistent and efficient services and applications that allow every city employee to effectively serve the Cedar Park community.

SERVICES PROVIDED

- Desktop Support
- Server Support
- Application Support
- Local and Wide Area Network Support
- Data Backup and Retrieval
- Geographical Information Systems
- Technology Planning and Implementation
- Intranet Site Development
- IT Help Desk
- City-wide VoIP Phone System Support

INFORMATION SERVICES - TOTAL

PERFORMANCE INDICATORS

PERFORMANCE MEASURE	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 ESTIMATE	FY 2015-2016 GOAL
WORKLOAD MEASURES				
• Application and data servers	100	111	115	115
• Personal computers	433	433	450	450
• Information technology help calls	3,200	5,000	3,500	5,000
• Network configuration changes	500	500	500	450
• Wireless access points supported	80	80	80	85
• Network devices supported	60	60	60	63
• Telephones supported	423	423	423	430
• Printers supported	74	74	74	74
• Other tech devices supported	417	417	417	430
• Building security controlled doors	84	84	84	91
• Overall electronic data supported in terabytes (TB)	135	135	135	137
EFFICIENCY & EFFECTIVENESS MEASURES				
• % Critical calls cleared in 8 hours	80.0%	96.0%	97.0%	97.0%
• % Non-Critical calls cleared in 48 hours	85.0%	87.0%	87.0%	90.0%
• % of network uptime during business hours	99.7%	99.9%	99.9%	99.9%
• Blocked hacking attempts	96,000	96,000	96,000	100.0%
• Blocked SPAM emails	3.1M	3.1M	3.1M	3.6M

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 PROJECTED	BUDGET ADJUSTMENTS	FY 2015-2016 BUDGET
PERSONNEL SERVICES	\$ 463,565	\$ 539,787	\$ 495,572	\$ 185,037	\$ 724,824
MATERIALS AND SUPPLIES	7,274	12,400	18,375	(5,590)	6,810
MAINTENANCE	21,106	23,675	19,800	-	23,675
OCCUPANCY	105,310	119,651	119,110	(98,771)	20,880
CONTRACTUAL SERVICES	375,920	568,110	583,042	2,904	571,014
OTHER CHARGES	23,352	28,050	25,024	12,800	40,850
CAPITAL OUTLAY	20,094	-	130,000	-	-
TRANSFERS-OUT	-	92,744	92,744	(92,744)	-
TOTAL	\$ 1,016,621	\$ 1,384,417	\$ 1,483,667	\$ 3,636	\$ 1,388,053

INFORMATION SERVICES - TOTAL

PERSONNEL SUMMARY			
POSITIONS	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2015-2016 ADOPTED
DIRECTOR OF INFORMATION TECHNOLOGY	1	1	1
ASSISTANT DIRECTOR OF INFORMATION TECHNOLOGY	0	1	1
NETWORK OPERATIONS MANAGER	1	0	0
SYSTEMS ADMINISTRATOR	2	2	2
GIS MANAGER	0	0	1
PUBLIC SAFETY SYSTEMS ADMINISTRATOR	0	0	1
GIS PROGRAMMER ANALYST	0	0	1
NETWORK & ENTERPRISE ADMINISTRATOR	0	1	1
TECHNICAL SUPPORT/HELP DESK SPECIALIST	2	2	2
TOTAL	6	7	10

● Personnel Adjustments	\$ 41,484
● Increase for Applications Services - Moved From Development Services	194,863
● Increase for VES Contributions	54,954
● Increase for Backup Software/Support Maintenance	10,700
● Increase for SAN Software/Hardware Maintenance	1,000
● Increase for Network Infrastructure Maintenance	18,000
● Decrease for Moving Telecommunications to Various Departments	(99,615)
● Decrease for Moving Mapping Software to Planning	(14,000)
● Decrease for One-time Phone System Update	(107,744)
● Decrease for One-time Burglar Monitoring Update	(29,600)
● Decrease for One-time IT Master Plan	(50,000)
● Decrease for One-time Employee Set-Up	(10,056)
● Moved Computer Services to Various Departments	(6,350)
	\$ 3,636

INFORMATION SERVICES - OPERATIONS

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 PROJECTED	BUDGET ADJUSTMENTS	FY 2015-2016 BUDGET
PERSONNEL SERVICES	\$ 463,565	\$ 539,787	\$ 495,572	\$ 36,117	\$ 575,904
MATERIALS AND SUPPLIES	7,274	12,400	18,375	(8,500)	3,900
MAINTENANCE	21,106	23,675	19,800	-	23,675
OCCUPANCY	105,310	119,651	119,110	(98,771)	20,880
CONTRACTUAL SERVICES	375,920	568,110	583,042	(10,696)	557,414
OTHER CHARGES	23,352	28,050	25,024	-	28,050
CAPITAL OUTLAY	20,094	-	130,000	-	-
TRANSFERS-OUT	-	92,744	92,744	(92,744)	-
TOTAL	\$ 1,016,621	\$ 1,291,673	\$ 1,390,923	\$ (81,850)	\$ 1,209,823

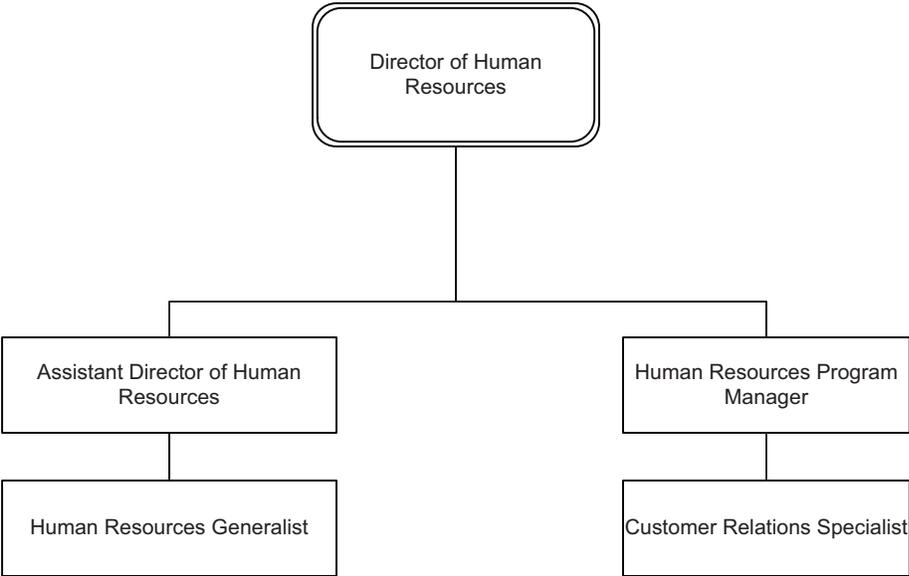
PERSONNEL SUMMARY			
POSITIONS	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2015-2016 ADOPTED
DIRECTOR OF INFORMATION TECHNOLOGY	1	1	1
ASSISTANT DIRECTOR OF INFORMATION TECHNOLOGY	-	1	1
NETWORK OPERATIONS MANAGER	1	-	-
SYSTEMS ADMINISTRATOR	2	2	2
NETWORK & ENTERPRISE ADMINISTRATOR	-	1	1
TECHNICAL SUPPORT/HELP DESK SPECIALIST	2	2	2
TOTAL	6	7	7

INFORMATION SERVICES - APPLICATIONS

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 PROJECTED	BUDGET ADJUSTMENTS	FY 2015-2016 BUDGET
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ 148,920	\$ 148,920
MATERIALS AND SUPPLIES	-	-	-	2,910	2,910
OCCUPANCY	-	-	-	-	-
CONTRACTUAL SERVICES	-	-	-	13,600	13,600
OTHER CHARGES	-	-	-	12,800	12,800
TOTAL	\$ -	\$ -	\$ -	\$ 178,230	\$ 178,230

PERSONNEL SUMMARY			
POSITIONS	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2015-2016 ADOPTED
GIS MANAGER	-	-	1
PUBLIC SAFETY SYSTEMS ADMINISTRATOR	-	-	1
GIS PROGRAMMER ANALYST	-	-	1
TOTAL	0	0	3

HUMAN RESOURCES



HUMAN RESOURCES

DEPARTMENTAL MISSION STATEMENT

The Human Resources Department is a cohesive, collaborative team of professionals committed to creating a healthy and positive work environment in order to assist in accomplishing the City's goals and objectives. We value integrity, efficiency, problem solving, equity, and character in all of our relationships and interactions. The Human Resources Department does this to promote and facilitate growth, accountability, and empowerment throughout our organization.

DEPARTMENTAL VISION STATEMENT

The Human Resources Department will create, encourage, and maintain an environment that supports, develops and sustains the well-being of the workforce by facilitating employee development; building fair, consistent, clear and innovative HR solutions; and providing accurate, practical, reliable and timely information for the City's decisions and its employees.

CUSTOMERS

- **INTERNAL:** Our primary interaction is with our internal customers our employees. The HR Department services our individual employees with matters relating to their benefits, compensation, leave, and other HR functions including facilitating the resolution of employee relations issues. Support is also provided to departments with matters relating to recruitment, compliance, and labor relations.
- **EXTERNAL:** The interaction with our external customers is primarily related to recruitment and customer service matters relating to our vendors (i.e. TMRS, TML-IRP, Health Insurance Carrier, etc.). The HR Department interacts with potential applicants by providing the resources required for employment. On a regular basis, we act as intermediaries between our employees and vendors that provide benefit products.
- **ULTIMATE:** Ultimately, The HR department provides such services to internal and external customers to ensure the City sustains a healthy and positive workforce; consequently, contributing to the attainment of the City's goals and objectives and enhancing the Quality of Life for its citizens.

SERVICES PROVIDED

- **Compliance with Employment Laws**
 - Federal Labor Standards Act
 - Family Medical Leave Act
 - Workers' Compensation
 - DOT/CDL Drug and Alcohol Program
 - American With Disabilities Act
 - Cedar Park HR Manual
- **Benefits Administration**
 - Health, Dental, Life and AD&D Insurance Programs
 - Long Term Disability
 - Employee Assistance Program
 - Texas Municipal Retirement System
 - Deferred Compensation (457)
 - Education Reimbursement Program
 - Leave Administration (Vacation, Sick, Personal, Catastrophic)
- **Recruitment**
 - Advertising
 - Pre-Screening/Background Check
 - Orientation
 - On Boarding
- **Civil Service**
 - Entry-Level Exams
 - Promotional Exams
 - Civil Service Meetings
 - Civil Service Hearings
 - Meet and Confer
 - Spanish/Sign Language Testing
- **Labor/Employee Relations**
 - CPOD Program
 - Recognition Matters
 - Service Plaques
 - Investigations/Review of Complaints
- **Classification and Compensation**
 - Payroll Maintenance
 - Employee Performance Program

HUMAN RESOURCES

PERFORMANCE INDICATORS

PERFORMANCE MEASURE	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 ESTIMATE	FY 2015-2016 GOAL
WORKLOAD MEASURES				
• # of Worker's Compensation injuries/illnesses requiring days off	20	3	13	3
EFFICIENCY & EFFECTIVENESS MEASURES				
• Average number of days to fill a position	53	52	60	52
• Full Time Turnover rate	13.1%	7.0%	7.0%	7.0%
• Full Time First Year Turnover rate	20.0%	22.0%	20.0%	15.0%
• Worker's Compensation Modifier	50.0%	48.0%	49.0%	48.0%
• % of Employees on health plan that complete the on-line health risk assessment	1.0%	11.0%	14.0%	25.0%

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 PROJECTED	BUDGET ADJUSTMENTS	FY 2015-2016 BUDGET
PERSONNEL SERVICES	\$ 373,516	\$ 380,233	\$ 381,199	\$ 29,165	\$ 409,398
MATERIALS AND SUPPLIES	3,519	3,000	4,000	-	3,000
OCCUPANCY	1,873	1,900	1,900	-	1,900
CONTRACTUAL SERVICES	93,295	184,886	160,164	(71,300)	113,586
OTHER CHARGES	36,092	43,170	42,785	2,600	45,770
TOTAL	\$ 508,295	\$ 613,189	\$ 590,048	\$ (39,535)	\$ 573,654

PERSONNEL SUMMARY

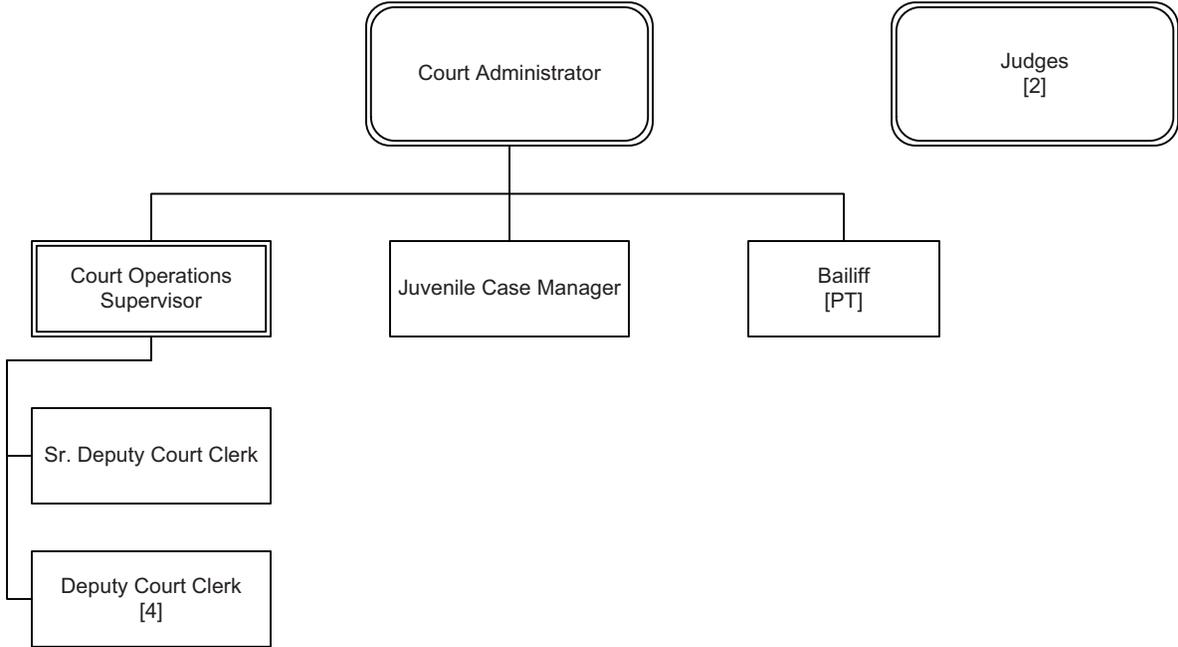
POSITIONS	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2015-2016 ADOPTED
DIRECTOR OF HUMAN RESOURCES	1	1	1
ASSISTANT DIRECTOR OF HUMAN RESOURCES	1	1	1
HUMAN RESOURCES PROGRAM MANAGER	1	1	1
HUMAN RESOURCES GENERALIST	1	1	1
CUSTOMER RELATIONS SPECIALIST	1	1	1
TOTAL	5	5	5

HUMAN RESOURCES

2015-2016 SIGNIFICANT BUDGET CHANGES

● Personnel Adjustments	\$	29,165
● Increase for Training		2,600
● Decrease For One-Time HR Policy Review		(6,300)
● Decrease For One-Time Job Classification Study		(65,000)
Total	\$	(39,535)

MUNICIPAL COURT



MUNICIPAL COURT

DEPARTMENTAL MISSION STATEMENT

To administer timely justice with equality, fairness and integrity, through the use of efficient case flow management practices and the responsible use of resources.

DEPARTMENTAL VISION STATEMENT

To foster the public's trust, confidence and respect in the Cedar Park Municipal Court, through programming that will facilitate interest, good citizenship, community engagement, and acceptance of the municipal judicial system.

CUSTOMERS

- **INTERNAL:** City Departments and staff; City Council; Police Department, boards and commissions; judges and court staff.
- **EXTERNAL:** Litigants, jurors, witnesses, victims, attorneys, parents, bondsmen, local business, local, state, and federal agencies, and the public in general.
- **ULTIMATE:** The court's ultimate customers are the residential and corporate citizens of Cedar Park, as their trust and belief in the local judicial system is largely based on their contact and experience in Municipal Court. This is because more people come into contact with Municipal Courts than all other courts combined in the State of Texas.

SERVICES PROVIDED

- Docket/Case flow Management
- Juvenile Case Processing
- Access to Court
- Informational Services
- Mandatory Reporting
- Warrant Maintenance
- Collection of Assessed Fines/Costs

PERFORMANCE INDICATORS

PERFORMANCE MEASURE	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 ESTIMATE	FY 2015-2016 GOAL
WORKLOAD MEASURES				
● # of Cases Filed	10,081	10,200	7,000	10,000
● # of Warrants Issued	3,535	3,600	3,400	3,300
● # of Warrants Cleared	2,311	2,200	2,000	2,000
● # of Contested Dockets (trial-related)	1,679	2,100	1,300	1,300
EFFICIENCY & EFFECTIVENESS MEASURES				
● Average Collection Rate	69%	65%	65%	65%
● Juvenile Compliance Rates	13%	11%	15%	13%
● % of Initial Appearances Missed	17%	18%	19%	18%
● Clearance Rates	122%	85%	104%	105%
● Trial Date Certainty	95%	-	80%	80%

MUNICIPAL COURT

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 PROJECTED	BUDGET ADJUSTMENTS	FY 2015-2016 BUDGET
PERSONNEL SERVICES	\$ 441,878	\$ 444,496	\$ 428,534	\$ 31,114	\$ 475,610
MATERIALS AND SUPPLIES	5,937	3,700	3,700	-	3,700
MAINTENANCE	10,223	10,000	10,000	-	10,000
OCCUPANCY	36,404	41,160	41,160	1,438	42,598
CONTRACTUAL SERVICES	4,755	49,382	45,382	(27,875)	21,507
OTHER CHARGES	32,194	38,220	30,100	-	38,220
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	\$ 531,391	\$ 586,958	\$ 558,876	\$ 4,676	\$ 591,634

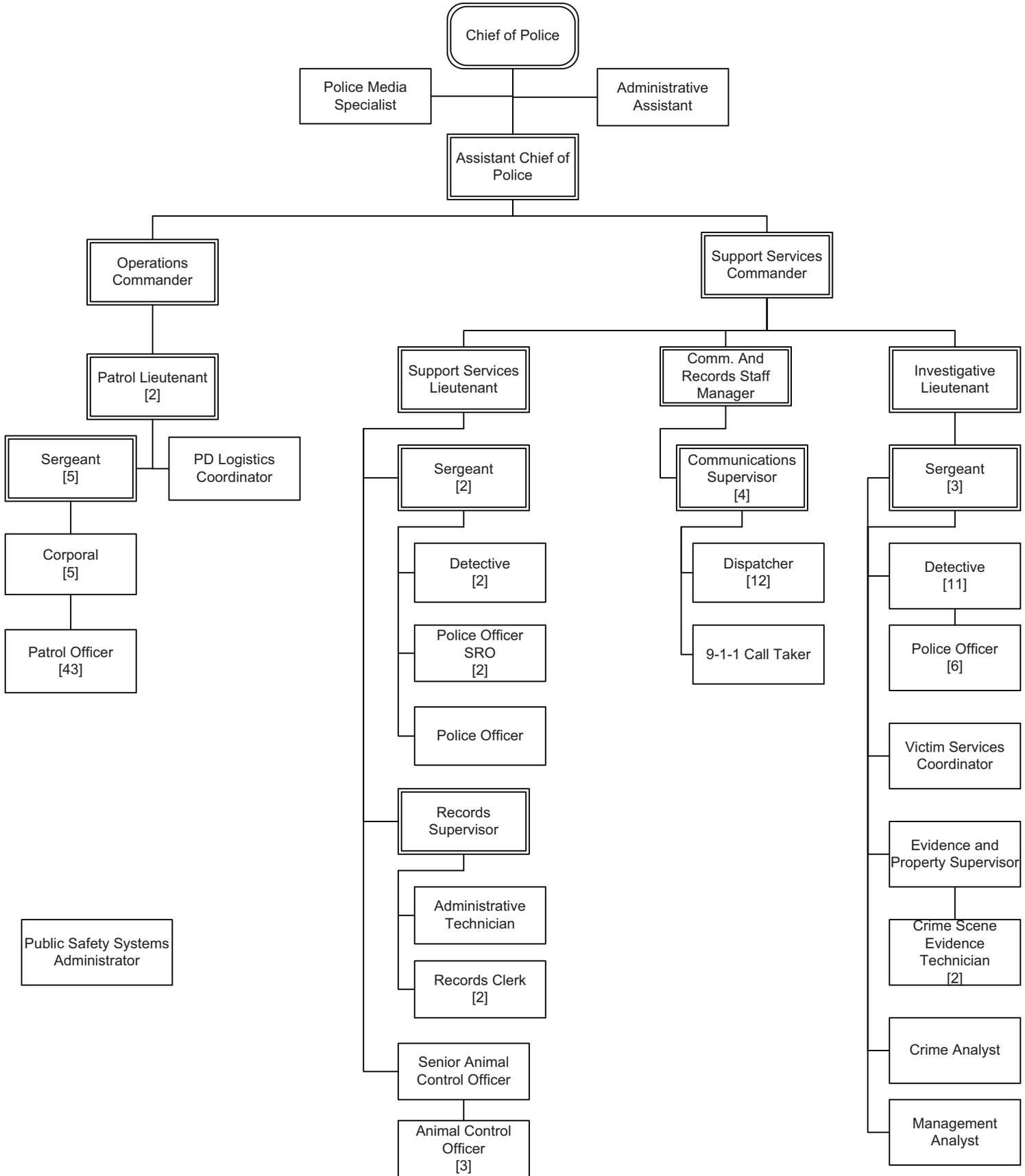
PERSONNEL SUMMARY

POSITIONS	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2015-2016 ADOPTED
COURT ADMINISTRATOR	1	1	1
COURT OPERATIONS SUPERVISOR	1	1	1
SENIOR DEPUTY CLERK	1	1	1
DEPUTY COURT CLERK	4	4	4
JUVENILE CASE MANAGER	1	1	1
JUDGES	1	1	1
BAILIFF	0.5	0.5	0.5
TOTAL	9.5	9.5	9.5

2015-2016 SIGNIFICANT BUDGET CHANGES

● Personnel Adjustments	\$ 31,114
● Increase for Telecommunications - Moved From Information Services	1,438
● Decrease for One-time Paperless Application	(27,875)
Total	\$ 4,677

POLICE



POLICE SERVICES- TOTAL

DEPARTMENTAL MISSION STATEMENT

The mission of the Cedar Park Police Department is to enhance the quality of life in the City of Cedar Park through a proactive and professional level of police service; to maintain a strong commitment of excellence; to ensure safety through integrity, trust and accountability; to treat all persons with respect, dignity and equality, and to build partnerships with the community to meet current and future challenges. Animal Control is included in the Cedar Park Police Department.

CORE VALUES

- Life
- Integrity
- Service
- Excellence
- Law
- Accountability
- Community Partnerships

DEPARTMENTAL VISION STATEMENT

The vision of the Cedar Park Police Department is to enhance professionalism through excellence, working in partnership with our community to make Cedar Park one of the safest cities in Texas. We strive to make Cedar Park a community where our residents feel safe, and are safe, with a high quality of life in which to live, work and play.

CUSTOMERS

- **INTERNAL:** Sworn personnel, Non-sworn support personnel, volunteers, other city departments, city employees, and City Council Members.
- **EXTERNAL:** Community at large, visitors and tourists, victims, complainants, criminals, traffic violators, criminal justice system agencies, law enforcement agencies, approved vendors.
- **ULTIMATE:** The members of our community who are being served, protected, and who enjoy a high quality of life in which to live, work and play.

SERVICES PROVIDED

- Routine Patrol Services
- Law Enforcement
- Criminal Investigation
- Traffic Enforcement
- Response to Calls for Service
- Collision Investigation
- Arrests of Criminal Suspects
- Special Events/Crowd Control
- Enforcement of Animal Control Ordinances
- Pet Licensing and Microchipping
- Field Return and Impounded Animals
- Traffic Direction and Control
- Public Safety Communication, Dispatching
- Report and Record Management
- Evidence and Property Control
- Community Services
- Crime Prevention
- First Response to Criminal
- Operating a Temporary Holding Cell
- Animal Cruelty Investigations
- Emergency Response to Injured Animals

POLICE SERVICES- TOTAL

PERFORMANCE INDICATORS

PERFORMANCE MEASURE	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 ESTIMATE	FY 2015-2016 GOAL
WORKLOAD MEASURES				
● Part I Crimes Reported	1,446	1,250	1,500	1,425
● Traffic Enforcement Contacts	9,465	9,500	9,500	9,600
● Traffic Enforcement Violations Issued	8,980	9,000	9,000	9,000
● Felony Charges	524	250	525	500
● Misdemeanor Charges	2,348	1,400	2,350	2,300
● Calls for Animal Control services	4,442	5,900	5,800	5,900
● Impounded animals	724	1,250	1,200	1,250
● Animal Control Citations issued	219	350	400	350
● Animal Control Warnings issued	665	600	500	600
● Registration	792	1,200	1,000	1,200
EFFICIENCY & EFFECTIVENESS MEASURES				
● Emergency call average response time in minutes	5.83	5.00	5.50	5.00
● Non-emergency call average response time in minutes	10.01	9.48	9.48	9.00
● % of emergency calls within the response time of 5 minutes or less	55.90%	50.0%	55.0%	57.0%
● Crime Rate of under 2,000 index crimes per 100,000 population	<2000	<2000	<2000	<2000
● Clearance rate of Part 1 Offenses	31.8%	33.0%	35.0%	35.0%
● Field Release of Impounded Animals prior to being transported to the Shelter	474	800	700	800

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 PROJECTED	BUDGET ADJUSTMENTS	FY 2015-2016 BUDGET
PERSONNEL SERVICES	\$ 8,175,596	\$ 8,988,904	\$ 8,491,021	\$ 1,047,555	\$ 10,036,459
MATERIALS AND SUPPLIES	487,143	588,414	633,186	(135,030)	453,385
MAINTENANCE	183,096	126,200	181,662	53,850	180,050
OCCUPANCY	208,370	217,075	212,977	20,618	237,693
CONTRACTUAL SERVICES	1,276,592	1,577,302	1,603,939	(100,760)	1,476,542
OTHER CHARGES	255,036	394,488	370,350	9,850	404,338
CAPITAL OUTLAY	121,704	102,000	94,000	(25,000)	77,000
TRANSFERS	567,702	-	-	-	-
TOTAL	\$ 11,275,238	\$ 11,994,383	\$ 11,587,135	\$ 871,084	\$ 12,865,467

POLICE SERVICES- TOTAL

PERSONNEL SUMMARY			
POSITIONS	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2015-2016 ADOPTED
CIVIL SERVICE			
ASSISTANT POLICE CHIEF	1	1	1
COMMANDER	2	2	2
LIEUTENANT	3	4	4
SERGEANT	10	10	10
CORPORAL/DETECTIVE	17	17	18
POLICE OFFICER	50	52	53
CIVIL SERVICE TOTAL	83	86	88
NON-CIVIL SERVICE			
POLICE CHIEF	1	1	1
PUBLIC SAFETY MEDIA SPECIALIST	0	1	1
PUBLIC SAFETY SYSTEMS ADMINISTRATOR	1	1	1
ADMINISTRATIVE ASSISTANT	1	1	1
COMM. AND RECORDS STAFF MANAGER	1	1	1
COMMUNICATIONS SUPERVISOR	3	4	4
DISPATCHER	11	12	12
9-1-1 CALL TAKER	1	1	1
RECORDS SUPERVISOR	1	1	1
RECORDS CLERK	2	2	2
ADMINISTRATIVE TECHNICIAN	1	1	1
EVIDENCE AND PROPERTY SUPERVISOR	1	1	1
CRIME SCENE EVIDENCE TECHNICIAN	2	2	2
CRIME ANALYST	1	1	1
MANAGEMENT ANALYST	0	0	1
PD LOGISTICS COORDINATOR	1	1	1
SENIOR ANIMAL CONTROL OFFICER	1	1	1
ANIMAL CONTROL OFFICER	3	3	3
VICTIM SERVICES COORDINATOR	1	1	1
NON-CIVIL SERVICE TOTAL	33	36	37
TOTAL	116	122	125

POLICE SERVICES- TOTAL

2015-2016 SIGNIFICANT BUDGET CHANGES

● Personnel Adjustments	\$ 828,004
● Increase for VES Contributions	(228,772)
● Increase for Public Safety Campaigns / Community Outreach	4,500
● Increase for Patrol Officer #1	138,989
● Increase for Management Analyst	87,568
● Increase for Detective #1	131,270
● Increase for Wellness & Development Training Program	15,000
● Increase for Expansion Construction Documents - Shelter	96,054
● Increase for Building Repairs and Maintenance	11,850
● Increase for Vehicle Repairs and Maintenance	40,000
● Increase for 2 Factor Authentication - CJIS Security Requirement	2,570
● Increase for Motorola Annual Radio Maintenance	3,232
● Increase for Sungard Maintenance	19,131
● Increase for Williamson County Communications System	11,436
● Increase for Smart 911	13,500
● Increase for Telecommunications - Moved From Information Services	19,120
● Remove one-time set-ups for Staff Including Vehicles	(178,396)
● Remove One-time Purchase of Police K-9	(22,088)
● Remove One-time Purchase of Equipment to Standardize Vehicles	(42,605)
● Remove One-time Purchase of Ballistic Shields	(15,225)
● Remove One-time Purchase of Body Cameras	(30,682)
● Remove One-time Purchase of Mobile Data Terminals for Animal Control	(33,372)
Total	\$ 871,084

POLICE - ADMINISTRATION

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 PROJECTED	BUDGET ADJUSTMENTS	FY 2015-2016 BUDGET
PERSONNEL SERVICES	\$ 1,082,257	\$ 1,134,235	\$ 1,113,735	\$ 100,559	\$ 1,234,794
MATERIALS AND SUPPLIES	54,437	69,356	58,588	(12,378)	56,978
MAINTENANCE	38,113	28,650	62,787	11,850	40,500
OCCUPANCY	189,263	188,267	185,767	19,065	207,332
CONTRACTUAL SERVICES	100,724	390,970	396,417	(255,047)	135,923
OTHER CHARGES	70,309	106,859	110,659	5,100	111,959
CAPITAL OUTLAY	29,988	51,000	47,000	(51,000)	-
TRANSFERS	567,702	-	-	-	-
TOTAL	\$ 1,565,091	\$ 1,969,337	\$ 1,974,953	\$ (181,851)	\$ 1,787,486

PERSONNEL SUMMARY			
POSITIONS	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2015-2016 ADOPTED
CIVIL SERVICE			
ASSISTANT POLICE CHIEF	1	1	1
COMMANDER	2	2	2
LIEUTENANT	3	4	4
CIVIL SERVICE TOTAL	6	7	7
NON-CIVIL SERVICE			
POLICE CHIEF	1	1	1
ADMINISTRATIVE ASSISTANT	1	1	1
PUBLIC SAFETY SYSTEMS ADMINISTRATOR	1	1	1
NON-CIVIL SERVICE TOTAL	3	3	3
TOTAL	9	10	10

POLICE - OPERATIONS

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 PROJECTED	BUDGET ADJUSTMENTS	FY 2015-2016 BUDGET
PERSONNEL SERVICES	\$ 4,364,270	\$ 4,922,652	\$ 4,587,986	\$ 444,618	\$ 5,367,270
MATERIALS AND SUPPLIES	346,373	397,184	475,225	(112,787)	284,397
MAINTENANCE	137,313	90,500	113,000	41,000	131,500
OCCUPANCY	10,879	10,604	10,604	228	10,832
CONTRACTUAL SERVICES	727,497	549,558	559,867	21,967	571,525
OTHER CHARGES	-	168,839	163,253	(21,943)	146,896
CAPITAL OUTLAY	91,715	51,000	47,000	(4,000)	47,000
TOTAL	\$ 5,678,048	\$ 6,190,337	\$ 5,956,935	\$ 369,083	\$ 6,559,420

PERSONNEL SUMMARY			
POSITIONS	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2015-2016 ADOPTED
CIVIL SERVICE			
SERGEANT	7	7	7
CORPORAL/DETECTIVE	5	5	6
POLICE OFFICER	48	50	51
CIVIL SERVICE TOTAL	60	62	64
NON-CIVIL SERVICE	-	-	-
NON-CIVIL SERVICE TOTAL	0	0	0
TOTAL	60	62	64

POLICE - COMMUNICATIONS AND RECORDS

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 PROJECTED	BUDGET ADJUSTMENTS	FY 2015-2016 BUDGET
PERSONNEL SERVICES	\$ 849,900	\$ 918,284	\$ 883,987	\$ 125,997	\$ 1,044,281
MATERIALS AND SUPPLIES	5,646	8,000	5,000	-	8,000
MAINTENANCE	1,184	1,000	-	-	1,000
OCCUPANCY	631	1,272	1,344	-	1,272
CONTRACTUAL SERVICES	232,385	368,922	367,172	28,622	397,544
OTHER CHARGES	12,681	25,939	20,002	-	25,939
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	\$ 1,102,427	\$ 1,323,417	\$ 1,277,505	\$ 154,619	\$ 1,478,036

PERSONNEL SUMMARY			
POSITIONS	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2015-2016 ADOPTED
CIVIL SERVICE			
N/A	-	-	-
CIVIL SERVICE TOTAL	0	0	0
NON-CIVIL SERVICE			
COMM. AND RECORDS STAFF MANAGER	1	1	1
COMMUNICATIONS SUPERVISOR	3	4	4
DISPATCHER	11	12	12
9-1-1 CALL TAKER	1	1	1
RECORDS SUPERVISOR	1	1	1
RECORDS CLERK	2	2	2
ADMINISTRATIVE TECHNICIAN	1	1	1
NON-CIVIL SERVICE TOTAL	20	22	22
TOTAL	20	22	22

POLICE - SUPPORT

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 PROJECTED	BUDGET ADJUSTMENTS	FY 2015-2016 BUDGET
PERSONNEL SERVICES	\$ 1,565,017	\$ 1,841,447	\$ 1,757,201	\$ 356,962	\$ 2,198,409
MATERIALS AND SUPPLIES	56,776	61,300	61,059	12,255	73,555
MAINTENANCE	4,944	2,000	2,500	1,000	3,000
OCCUPANCY	9,076	15,396	13,726	1,325	16,721
CONTRACTUAL SERVICES	69,662	91,823	104,454	2,607	94,430
OTHER CHARGES	64,126	67,369	64,269	37,945	105,314
CAPITAL OUTLAY	6,791	-	-	30,000	30,000
TOTAL	\$ 1,776,392	\$ 2,079,335	\$ 2,003,209	\$ 442,094	\$ 2,521,429

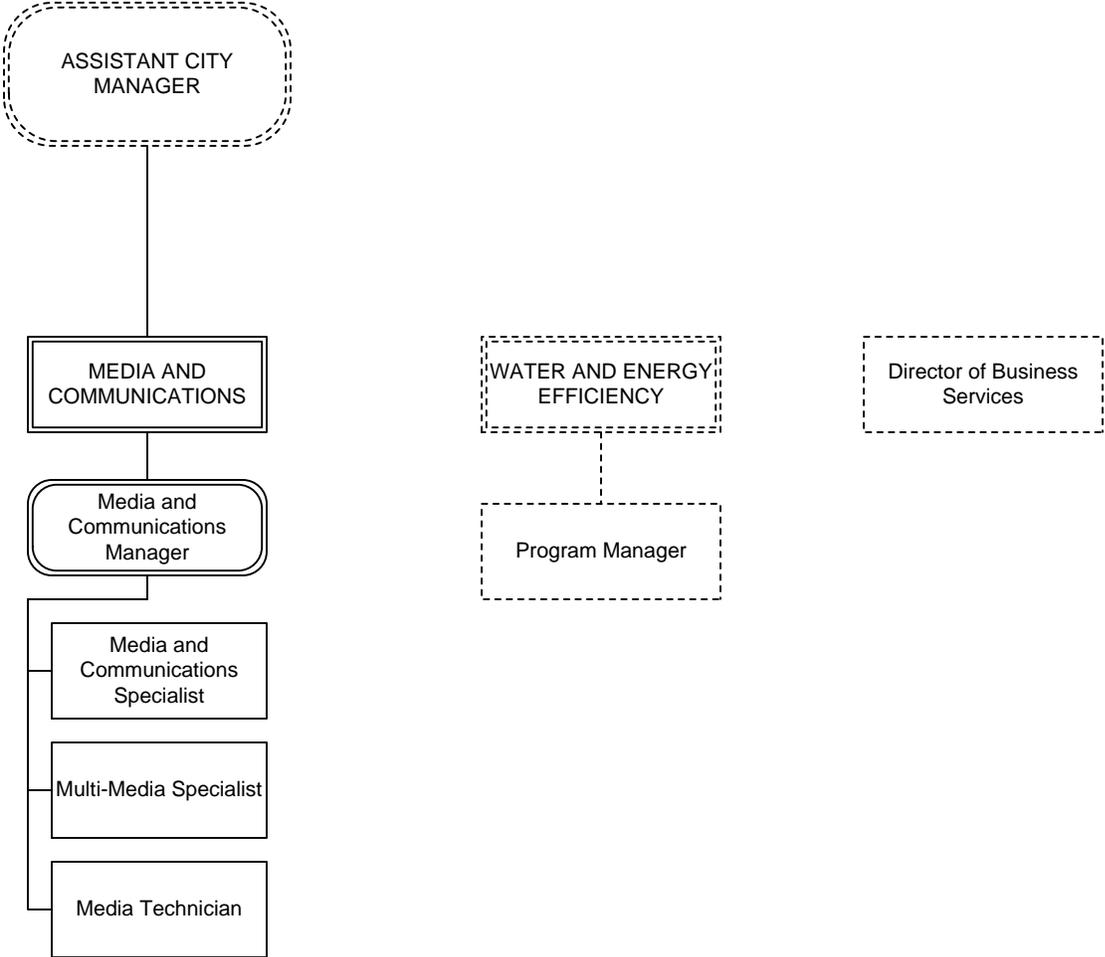
PERSONNEL SUMMARY			
POSITIONS	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2015-2016 ADOPTED
CIVIL SERVICE			
SERGEANT	3	3	3
CORPORAL/DETECTIVE	12	12	12
POLICE OFFICER	2	2	2
CIVIL SERVICE TOTAL	17	17	17
NON-CIVIL SERVICE			
EVIDENCE AND PROPERTY SUPERVISOR	1	1	1
PUBLIC SAFETY MEDIA SPECIALIST	-	1	1
CRIME SCENE EVIDENCE TECHNICIAN	2	2	2
CRIME ANALYST	1	1	1
MANAGEMENT ANALYST	-	-	1
PD LOGISTICS COORDINATOR	1	1	1
VICTIM SERVICES COORDINATOR	1	1	1
NON-CIVIL SERVICE TOTAL	6	7	8
TOTAL	23	24	25

POLICE - ANIMAL CONTROL

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 PROJECTED	BUDGET ADJUSTMENTS	FY 2015-2016 BUDGET
PERSONNEL SERVICES	\$ 152,308	\$ 172,286	\$ 148,112	\$ 19,419	\$ 191,705
MATERIALS AND SUPPLIES	10,355	52,574	33,314	(22,119)	30,455
MAINTENANCE	1,452	4,050	3,375	-	4,050
OCCUPANCY	824	1,536	1,536	-	1,536
CONTRACTUAL SERVICES	152,728	176,029	176,029	101,091	277,120
OTHER CHARGES	7,913	25,482	12,167	(11,252)	14,230
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	\$ 325,580	\$ 431,957	\$ 374,533	\$ 87,139	\$ 519,096

PERSONNEL SUMMARY			
POSITIONS	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2015-2016 ADOPTED
CIVIL SERVICE			
N/A	-	-	-
CIVIL SERVICE TOTAL	0	0	0
NON-CIVIL SERVICE			
SENIOR ANIMAL CONTROL OFFICER	1	1	1
ANIMAL CONTROL OFFICER	3	3	3
NON-CIVIL SERVICE TOTAL	4	4	4
TOTAL	4	4	4

COMMUNITY AFFAIRS



COMMUNITY AFFAIRS - MEDIA AND COMMUNICATIONS

DEPARTMENTAL MISSION STATEMENT

The Mission of the Media & Communications Department is to serve as the City's liaison with the citizens and the news media in order to foster a productive, open, and mutually beneficial relationship and to increase citizen understanding, awareness of, and participation in City government.

DEPARTMENTAL VISION STATEMENT

The Vision of the Media & Communications Department is a City that is the most effective, efficient, accurate, and state-of-the-art in reaching its Citizens and the news media. The Goals of the Media & Communications Department are to communicate through effective media relations, public relations, special projects, TV and the City's website, and marketing of the City. The objectives to fulfill this vision are to develop press releases, organize media events, respond to media inquiries, and act as City spokesperson; assist with public meetings, and manage social media for the City; conduct presentations, write articles, and facilitate media training for City staff; create public service announcements, create local programming, maintain and update TV slides and external programming, maintain and update the City's websites, video record City meetings, and assist City staff with A/V requests; and to photograph and video record City events, and create print and online advertisements.

CUSTOMERS

- **INTERNAL:** The internal customer is City staff and City Council Members.
- **EXTERNAL:** External customers are citizens, the news media, other governments, Facebook friends, Twitter followers, City website users, and any other constituents who rely on the City for information or other programs or services.
- **ULTIMATE:** The ultimate customer is the informed and aware citizen, who will understand and be aware of the role City government plays in his or her daily life, and participate and be educated about what is going on in his or her community.

SERVICES PROVIDED

- **Media contacts/interviews**
- **Press releases**
- **Response to media requests**
- **TV programming**
- **Meetings recorded/broadcast**
- **Website content and maintenance**

COMMUNITY AFFAIRS - MEDIA AND COMMUNICATIONS

PERFORMANCE INDICATORS

PERFORMANCE MEASURE	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 ESTIMATE	FY 2015-2016 GOAL
WORKLOAD MEASURES				
• Press/Media releases issued	68	80	59	60
• Media contacts/interviews	302	300	303	300
• TV programming	53	50	60	50
• Number of major marketing campaigns/ad campaigns/events promotions that take an estimated 20-30 hours per week of staff time during campaign.	4	4	7	8
• Number of social media posts	642	300	902	1,000
• Cumulative number of views of videos posted to YouTube	51,076	50,000	122,840	200,000
• Meetings recorded/broadcast	109	120	110	120
EFFICIENCY & EFFECTIVENESS MEASURES				
• Number of unique visitors to City website	346,123	350,000	350,000	350,000
• Number of page views within City website	2,032,493	2,000,000	2,000,000	2,000,000
• Percent of media requests responded to within two business hours	95	100	95	100

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 PROJECTED	BUDGET ADJUSTMENTS	FY 2015-2016 BUDGET
PERSONNEL SERVICES	\$ 157,675	\$ 162,616	\$ 166,645	\$ 82,366	\$ 244,982
MATERIALS AND SUPPLIES	3,084	1,470	1,250	3,799	5,269
MAINTENANCE	-	-	-	-	-
OCCUPANCY	2,400	2,160	2,160	1,080	3,240
CONTRACTUAL SERVICES	37,248	49,099	49,195	96	49,195
OTHER CHARGES	12,246	14,507	16,261	1,805	16,312
TOTAL	\$ 212,653	\$ 229,852	\$ 235,511	\$ 89,146	\$ 318,998

COMMUNITY AFFAIRS - MEDIA AND COMMUNICATIONS

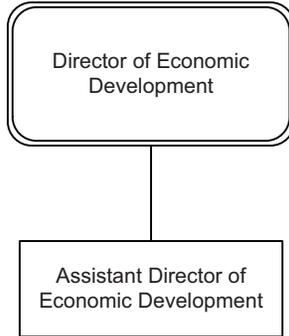
PERSONNEL SUMMARY

POSITIONS	FY 2013-2014	FY 2014-2015	FY 2015-2016
	ACTUAL	BUDGET	ADOPTED
COMMUNICATION MANAGER	1	1	1
MEDIA AND COMMUNICATIONS SPECIALIST	1	1	1
MULTI-MEDIA SPECIALIST	1	1	1
MEDIA TECHNICIAN	0.5	0.5	0.5
TOTAL	3.5	3.5	3.5

2015-2016 SIGNIFICANT BUDGET CHANGES

● Personnel Adjustments	\$	13,820
● Media and Communications Specialist		75,326
Total	\$	89,146

ECONOMIC DEVELOPMENT



ECONOMIC DEVELOPMENT

DEPARTMENTAL MISSION STATEMENT

The Economic Development Department promotes and develops new and expanding business enterprises that provide and encourage employment opportunities while creating new wealth in the City.

DEPARTMENTAL VISION STATEMENT

* Cedar Park will be recognized as the top development option/location for companies relocating/expanding to the Austin area.

* Cedar Park will continue to diversify and expand its employment base by attracting quality primary employers to the City.

* The 17 acres in front of the Cedar Park Center will be developed with a combination of restaurants, retail and office

CUSTOMER

- **INTERNAL:** City Council, City Manager, Assistant City Managers, City Attorney and Department Directors
- **EXTERNAL:** Manufacturing/distribution/service companies; real estate developers/brokers; consultants, landowners; financial groups; engineering firms; architectural firms.
- **ULTIMATE:** The ultimate customers are the citizens and businesses that pay taxes to the City. Residents and businesses benefit from the creation of new jobs and job opportunities in the city while businesses benefit from the increased payrolls and disposable income circulating in the city. Businesses and residents also benefit from the increased value of property created by new investments in the city which impact the city tax rate in a positive manner.

SERVICES PROVIDED

- **Marketing Cedar Park as the preferred business location**
 - Marketing Trips/Trade Shows
 - Print Material/Advertising
 - Presentations to Development Groups
- **One-Stop Shop for Following Information/Assistance:**
 - Demographic Information on the Community
 - Information on Available Buildings and Land sites for Businesses
 - Information on Infrastructure and Traffic
 - Information and Referrals on Different Types of State and Federal Financing Programs
- **Assist Companies/Businesses in Their Site Locations**
 - Demographic and Workforce Information
 - Identification of Available Facilities and Land
 - Development of Incentive Proposals
- **Business Retention and Expansion Efforts**
 - Regular Contact (Phone/E-mail and Bi-annual visits)

ECONOMIC DEVELOPMENT

PERFORMANCE INDICATORS

PERFORMANCE MEASURE	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 ESTIMATE	FY 2015-2016 GOAL
WORKLOAD MEASURES				
• Information requests filled (demographic, community, development guidelines, incentives, etc.)	150	175	185	200
EFFICIENCY & EFFECTIVENESS MEASURES				
• Projects developed	24	28	26	30
• New business locations	5	4	5	6
• Jobs created	300	300	500	600
• Business expansions	3	2	4	6
• % Increase in Cedar Park Workforce	2.00%	2.00%	2.00%	2.00%
• Capital Investment Added to Tax Rolls (in millions)	\$ 18	\$ 25	\$ 25	\$ 30

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 PROJECTED	BUDGET ADJUSTMENTS	FY 2015-2016 BUDGET
PERSONNEL SERVICES	\$ 230,622	\$ 239,490	\$ 241,340	\$ 25,561	\$ 265,051
MATERIALS AND SUPPLIES	1,751	1,200	1,000	(200)	1,000
OCCUPANCY	1,416	1,300	1,300	-	1,300
CONTRACTUAL SERVICES	73,574	95,333	89,083	10,000	105,333
OTHER CHARGES	976,725	1,769,297	1,339,850	(4,700)	1,764,597
CAPITAL OUTLAY	-	-	-	-	-
CONTINGENCY	27,000	20,000	30,000	10,000	30,000
TOTAL	\$ 1,311,088	\$ 2,126,620	\$ 1,702,573	\$ 40,661	\$ 2,167,281

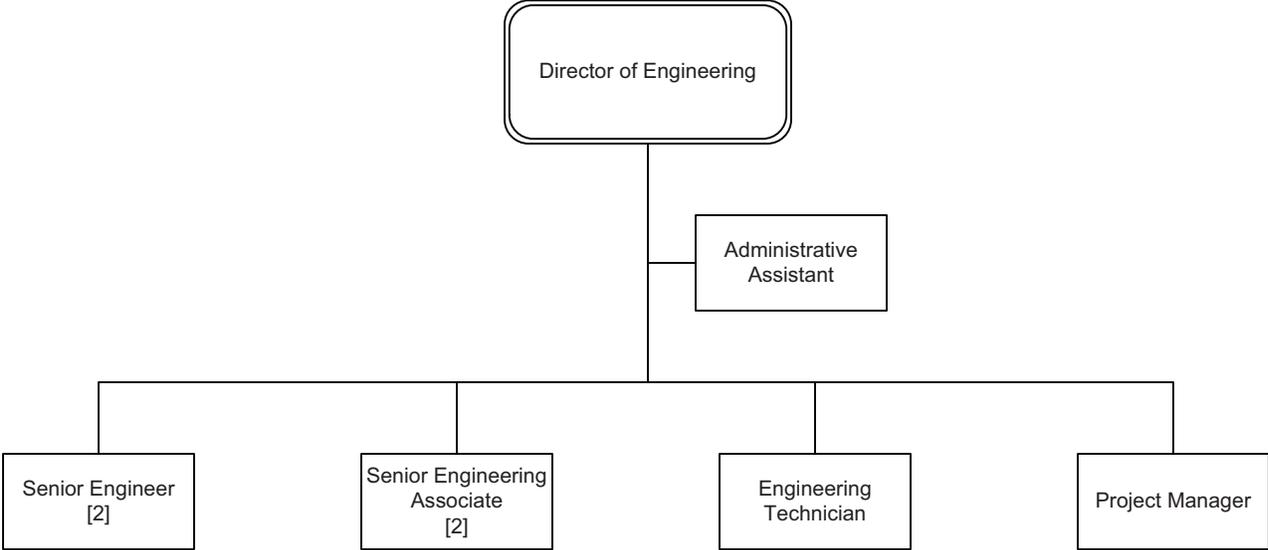
PERSONNEL SUMMARY

POSITIONS	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2015-2016 ADOPTED
DIRECTOR OF ECONOMIC DEVELOPMENT	1	1	1
ASSISTANT DIRECTOR OF ECONOMIC DEVELOPMENT	1	1	1
TOTAL	2	2	2

2015-2016 SIGNIFICANT BUDGET CHANGES

• Personnel Adjustments	\$ 25,561
• Increase for Publishing	5,100
• Increase for Contractual Services	10,000
Total	\$ 40,661

ENGINEERING



ENGINEERING

DEPARTMENTAL MISSION STATEMENT

It is the Engineering Department's mission to ensure a quality engineered and safe infrastructure for the City of Cedar Park.

DEPARTMENTAL VISION STATEMENT

It is the vision of the Engineering Department to continue working toward fulfillment of the departments existing and future goals outlined in the City's Strategic Map. As the City and surrounding areas grow, it is our vision to provide a safe and efficient roadway network and quality infrastructure to support the growing population.

CUSTOMERS

- **INTERNAL:** Internal customers include other city departments, City Council, boards and commissions.
- **EXTERNAL:** External customers include developers, engineers, construction contractors, citizens, and utility service providers.
- **ULTIMATE:** The citizens of Cedar Park are the ultimate customers as they rely upon us to provide a safe infrastructure through the use of their tax dollars.

SERVICES PROVIDED

- Project management of transportation, drainage and municipal facility projects.
- Subdivision plat and construction plan review.
- Construction project inspection.
- Floodplain administration.
- Utility availability determinations.
- Pavement management and rehabilitation.

PERFORMANCE INDICATORS

PERFORMANCE MEASURE	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 ESTIMATE	FY 2015-2016 GOAL
WORKLOAD MEASURES				
● Construction plans reviewed	64	45	50	48
● # of on-going projects (Transportation/Facilities)	11/6	12/6	15/9	13/9
● CIP design contracts initiated	9	4	8	11
● Design contracts completed	5	7	11	13
● CIP projects constructed	5	13	12	11
EFFICIENCY & EFFECTIVENESS MEASURES				
● Design contracts completed on schedule	5	7	11	13
● Project designs (under/over) budget	5/0	7/0	11/0	13/0
● Project construction budgets (under/over)	8/0	13/0	11/1	11/0

ENGINEERING

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 PROJECTED	BUDGET ADJUSTMENTS	FY 2015-2016 BUDGET
PERSONNEL SERVICES	\$ 673,357	\$ 695,381	\$ 689,474	\$ 61,537	\$ 756,918
MATERIALS AND SUPPLIES	5,642	7,000	6,500	-	7,000
MAINTENANCE	2,718	700	700	-	700
OCCUPANCY	2,297	3,000	3,420	420	3,420
CONTRACTUAL SERVICES	313,121	527,148	451,793	(282,985)	244,163
OTHER CHARGES	13,567	17,050	15,620	-	17,050
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	\$ 1,010,701	\$ 1,250,279	\$ 1,167,507	\$ (221,028)	\$ 1,029,251

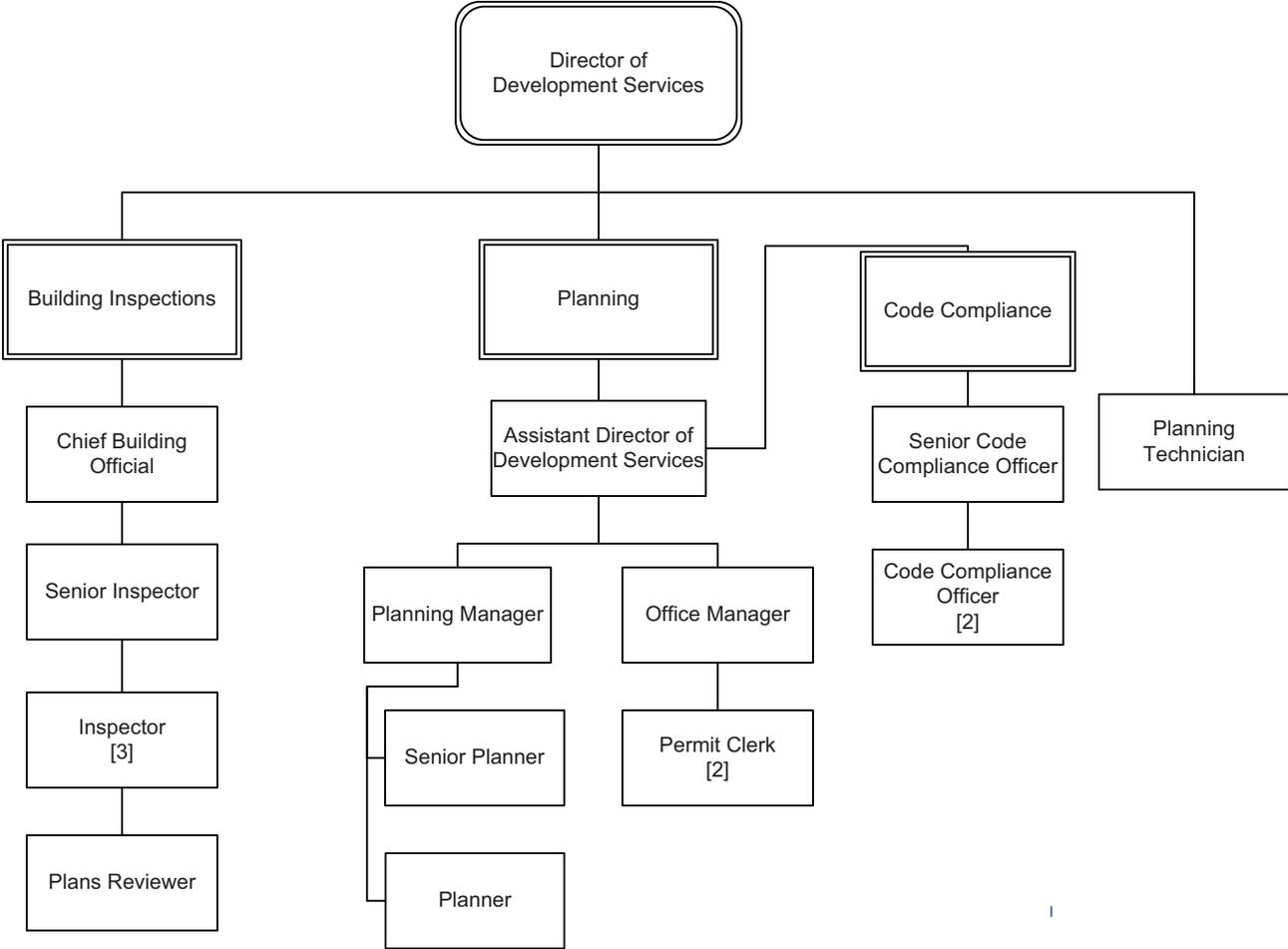
PERSONNEL SUMMARY

POSITIONS	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2015-2016 ADOPTED
DIRECTOR OF ENGINEERING	1	1	1
SENIOR ENGINEER	2	2	2
SENIOR ENGINEERING ASSOCIATE	2	2	2
ENGINEERING TECHNICIAN	1	1	1
PROJECT MANAGER	1	1	1
ADMINISTRATIVE ASSISTANT	1	1	1
TOTAL	8	8	8

2015-2016 SIGNIFICANT BUDGET CHANGES

● Personnel Adjustments	\$ 61,537
● Increase for VES Contributions	750
● Remove one-time increase for Construction Inspection Fees	(65,000)
● Remove one-time increase for CAP Metro Train Quiet Zone Updates	(218,315)
Total	\$ (221,028)

DEVELOPMENT SERVICES



DEVELOPMENT SERVICES - TOTAL

DEPARTMENTAL MISSION STATEMENT

The mission of the City of Cedar Park Development Services Department is to improve the quality of life for the current and future residents living and working within the City. This is accomplished through the proactive identification of solutions, maintaining an exemplary level of customer service, and keeping abreast of the most advanced trends in urban planning and land development. Further, it is our mission to help carry out programs and projects through public investment, public-private cooperation, volunteer efforts, and enforcement in order to enhance the vitality and promote the orderly development of the community.

DEPARTMENTAL VISION STATEMENT

The Development Services Department is responsible for all urban planning, building inspection, and code enforcement activities in the City. As the City moves forward in its growth and development, the vision for departmental operations will transition away from a culture of focusing on growth and regulating new development to one of maintaining and enforcement of standards on existing development. The vision of the department will be encapsulated into a two-fold approach whereby the Planning division works to ensure long-range growth policy is the most current with cutting edge development trends while the Building Inspections and Code Compliance divisions ensure the enforcement of those policies in addition to their respective roles in daily inspections and activities. This also includes ensuring a high, inter-divisional standard for the department in providing for an efficient, timely, and courteous development process.

CUSTOMERS

- **INTERNAL:**

City Council

Appointed Boards:

- o4B Corporation Board

- oBoard of Adjustment

- oPlanning and Zoning Commission

- oArt Advisory Board

- oSign Control Board

All City Departments

- **EXTERNAL:** Our External Customers Include, But Are Not Limited To:

Citizens

Comptroller of Public Accounts (Annexations)

Contractors

Developers

Engineering / Architectural / Planning Firms

Entities-Federal, State, County, Regional & Local

Homeowner's Associations/Neighborhood Groups

Home Builder's Association

Land Owners

Leander Independent School District Media

Private Businesses

Realtors

Travis/ Williamson Counties

Travis Central Appraisal District (TCAD)

TxDOT

Utility Companies

Williamson Central Appraisal District (WCAD)

- **ULTIMATE:** By implementing the policies of the City Council and the adopted Comprehensive Plan, the ultimate

- customer of the Development Services Department is any citizen or group desiring information, services, or inclusion in the physical, economic, and social development of the City.

DEVELOPMENT SERVICES - TOTAL

SERVICES PROVIDED

- Update, Amend and Develop Ordinances
- Coordinate & review zoning, subdivision & site development plans
- Process voluntary & involuntary annexations pursuant to Chapter 43 of the TX Local Govt. Process voluntary & involuntary annexations pursuant to Chapter 43 of the TX Local Govt
- Continue efforts to create/implement a Redevelopment Policy and Plan for selected areas of the City
- Continue efforts to apply appropriate zoning classification to Development Reserve and Planned Development
- Participate in educational forums to assist citizens in understanding these codes and ordinances
- Provide staff support for Planning and Zoning Commission/Arts Board/Board of Adjustment. Sign Control Board.
- Provide staff support for City Council related to planning issues
- Assign addresses and maintain accurate address base for 9-1-1 database
- Maintain addresses and Parcel IDs in development services software
- Update & maintain GIS layers
- Create maps for city departments, Boards and Commissions, and general public
- Keep up with changes in the health and sanitation codes and ordinances.
- Schedule patrols of the city to determine violations
- Enforcement of City Ordinances

PERFORMANCE INDICATORS

PERFORMANCE MEASURE	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 ESTIMATE	FY 2015-2016 GOAL
WORKLOAD MEASURES				
PLANNING SERVICES				
• # of Zoning Applications	33	18	30	30
• # of Development Applications: subdivision and site development	88	N/A	80	80
CODE COMPLIANCE				
• # of Inspections	1,036	622	1240	1200
• # of Complaints	N/A	234	460	450
• # of Bandit Signs Removed	N/A	280	600	600
BUILDING INSPECTIONS				
• # of Inspections	12,695	N/A	1,200	1,200
• # of Permit Applications	3,075	N/A	3,000	3,000
EFFICIENCY & EFFECTIVENESS MEASURES				
PLANNING SERVICES				
• 10-day Subdivision and Site Plans Reviews-Percent performed within target	87%	N/A	95%	95%
BUILDING INSPECTIONS				
• 5-day Residential Reviews: Percent (%) Performed within Target	90%	95%	95%	95%
• 10-day Commercial Reviews: Percent (%) Performed within Target	94%	90%	98%	95%
• # of Inspections Performed per Inspector Hour	N/A	N/A	3.3	2.7
• Percent (%) of Inspections Completed Same Day	89%	N/A	92%	93%
CODE COMPLIANCE				
• Percent of Violations complied with Voluntarily	98%	98%	98%	100%
• Percent of Complaints Responded to Withing 24 Hours on Business Days	100%	100%	100%	100%

DEVELOPMENT SERVICES - TOTAL

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 PROJECTED	BUDGET ADJUSTMENTS	FY 2015-2016 BUDGET
PERSONNEL SERVICES	\$ 1,182,562	\$ 1,318,406	\$ 1,184,492	\$ (35,511)	\$ 1,282,895
MATERIALS AND SUPPLIES	31,306	32,852	25,252	(5,410)	27,442
MAINTENANCE	5,519	7,260	5,890	(150)	7,110
OCCUPANCY	20,499	18,680	19,113	3,123	21,803
CONTRACTUAL SERVICES	497,963	114,543	119,645	(12,345)	102,198
OTHER CHARGES	36,111	72,103	69,179	17,950	90,053
CAPITAL OUTLAY	-	-	-	17,000	17,000
TOTAL	\$ 1,773,961	\$ 1,563,844	\$ 1,423,571	\$ (15,343)	\$ 1,548,501

DEVELOPMENT SERVICES - TOTAL

PERSONNEL SUMMARY			
POSITIONS	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2015-2016 ADOPTED
DIRECTOR OF DEVELOPMENT SERVICES	1	1	1
ASSISTANT DIRECTOR OF DEVELOPMENT SERVICES	0	1	1
PLANNING MANAGER	1	1	1
SENIOR PLANNER	1	1	1
PLANNER	1	1	1
GIS MANAGER	1	1	0
GIS PROGRAMMER ANALYST	1	1	0
PUBLIC SAFETY SYSTEMS ADMINISTRATOR	0	1	0
PLANNING TECHNICIAN	1	1	1
GIS INTERNS	0.5	0	0
CHIEF BUILDING OFFICIAL	1	1	1
SENIOR INSPECTOR	0	0	1
INSPECTOR	2	3	3
PLANS REVIEWER	1	1	1
FACILITY MAINTENANCE COORDINATOR	1	0	0
FACILITY MAINTENANCE TECHNICIAN	1	0	0
OFFICE MANAGER	1	1	1
PERMIT TECHNICIAN	0	2	2
SENIOR CODE COMPLIANCE OFFICER	1	1	1
CODE COMPLIANCE OFFICER	2	2	2
TOTAL	18	20	18.0

DEVELOPMENT SERVICES - TOTAL

2015-2016 SIGNIFICANT BUDGET CHANGES

• Personnel Adjustments	\$	47,493
• Increase for New FT Inspector II		86,494
• Increase for Bank Service Fee Adjustment		8,850
• Increase for Computer Services Adjustment		4,000
• Increase for Bank Service Fee Adjustment		17,000
• Increase for Moving Mapping Software to Planning from Information Services		14,000
• Increase for Telecommunications - Moved From Information Services		1,683
• Decrease for Information Systems Moving To Information Services		(194,863)
Total	\$	(15,343)

DEVELOPMENT SERVICES - PLANNING

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 PROJECTED	BUDGET ADJUSTMENTS	FY 2015-2016 BUDGET
PERSONNEL SERVICES	\$ 443,285	\$ 539,336	\$ 532,050	\$ 20,188	\$ 559,524
MATERIALS AND SUPPLIES	9,925	6,100	6,100	-	6,100
MAINTENANCE	-	1,000	500	-	1,000
OCCUPANCY	721	1,200	1,200	-	1,200
CONTRACTUAL SERVICES	440,614	20,272	26,214	18,000	38,272
OTHER CHARGES	17,193	38,363	25,342	2,850	41,213
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	\$ 911,737	\$ 606,271	\$ 591,406	\$ 41,038	\$ 647,309

PERSONNEL SUMMARY			
POSITIONS	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2015-2016 ADOPTED
DIRECTOR OF DEVELOPMENT SERVICES	1	1	1
ASSISTANT DIRECTOR OF DEVELOPMENT SERVICES	-	1	1
PLANNING MANAGER	1	1	1
SENIOR PLANNER	1	1	1
PLANNER	1	1	1
GIS MANAGER	1	-	-
GIS PROGRAMMER ANALYST	1	-	-
GIS INTERNS	0.5	-	-
PLANNING TECHNICIAN	1	1	1
TOTAL	7.5	6	6

DEVELOPMENT SERVICES - BUILDING INSPECTIONS

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 PROJECTED	BUDGET ADJUSTMENTS	FY 2015-2016 BUDGET
PERSONNEL SERVICES	\$ 597,484	\$ 479,333	\$ 449,227	\$ 86,815	\$ 566,148
MATERIALS AND SUPPLIES	17,941	10,142	7,792	2,600	12,742
MAINTENANCE	5,026	4,060	3,660	(150)	3,910
OCCUPANCY	15,250	12,117	12,410	3,024	15,141
CONTRACTUAL SERVICES	46,228	48,121	48,121	295	48,416
OTHER CHARGES	13,520	13,785	28,731	27,400	41,185
CAPITAL OUTLAY	-	-	-	17,000	17,000
TOTAL	\$ 695,448	\$ 567,558	\$ 549,941	\$ 136,984	\$ 704,542

PERSONNEL SUMMARY			
POSITIONS	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2015-2016 ADOPTED
DIRECTOR OF BUILDING INSPECTIONS	1	-	-
CHIEF BUILDING OFFICIAL	1	1	1
SENIOR INSPECTOR	-	-	1
INSPECTOR	2	3	3
PLANS REVIEWER	1	1	1
FACILITY MAINTENANCE COORDINATOR	1	-	-
FACILITY MAINTENANCE TECHNICIAN	1	-	-
OFFICE MANAGER	1	1	1
PERMIT TECHNICIAN	-	2	2
ADMINISTRATIVE TECHNICIAN	1	-	-
TOTAL	9	8	9

DEVELOPMENT SERVICES - CODE COMPLIANCE

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 PROJECTED	BUDGET ADJUSTMENTS	FY 2015-2016 BUDGET
PERSONNEL SERVICES	\$ 141,794	\$ 156,184	\$ 117,059	\$ 1,039	\$ 157,223
MATERIALS AND SUPPLIES	3,440	8,600	3,350	-	8,600
MAINTENANCE	492	2,200	1,730	-	2,200
OCCUPANCY	4,528	4,763	4,903	699	5,462
CONTRACTUAL SERVICES	11,122	15,750	14,910	(240)	15,510
OTHER CHARGES	5,399	7,655	2,806	-	7,655
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	\$ 166,775	\$ 195,152	\$ 144,758	\$ 1,498	\$ 196,650

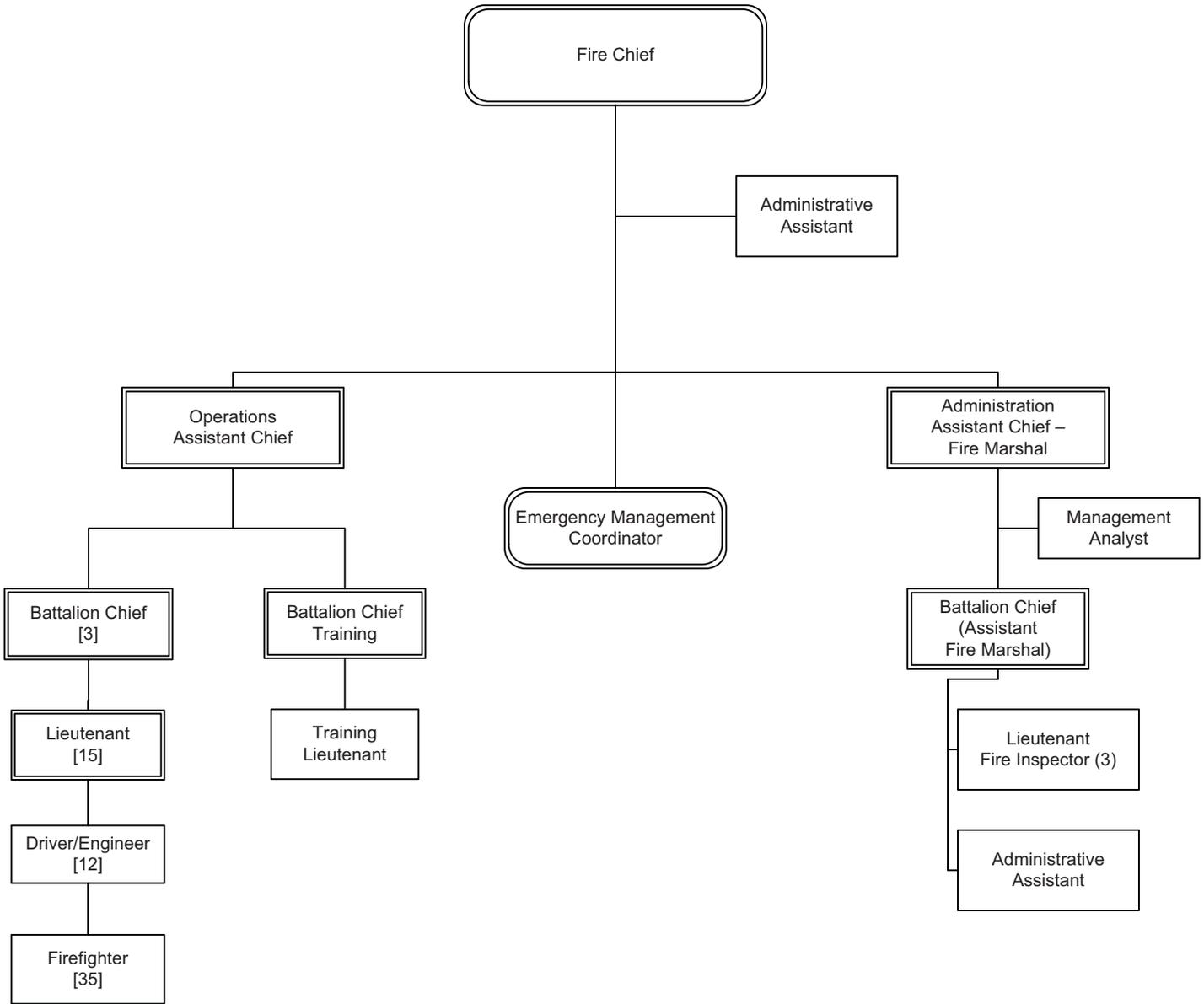
PERSONNEL SUMMARY			
POSITIONS	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2015-2016 ADOPTED
SENIOR CODE COMPLIANCE OFFICER	1	1	1
CODE COMPLIANCE OFFICER	2	2	2
TOTAL	3	3	3

DEVELOPMENT SERVICES - INFORMATION SERVICES (GIS)

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 PROJECTED	BUDGET ADJUSTMENTS	FY 2015-2016 BUDGET
PERSONNEL SERVICES	\$ -	\$ 143,553	\$ 86,156	\$ (143,553)	\$ -
MATERIALS AND SUPPLIES	-	8,010	8,010	(8,010)	-
OCCUPANCY	-	600	600	(600)	-
CONTRACTUAL SERVICES	-	30,400	30,400	(30,400)	-
OTHER CHARGES	-	12,300	12,300	(12,300)	-
TOTAL	\$ -	\$ 194,863	\$ 137,466	\$ (194,863)	\$ -

PERSONNEL SUMMARY			
POSITIONS	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2015-2016 ADOPTED
GIS MANAGER	-	1	-
PUBLIC SAFETY SYSTEMS ADMINISTRATOR	-	1	-
GIS PROGRAMMER ANALYST	-	1	-
TOTAL	0	3	0

FIRE SERVICES



FIRE SERVICES - TOTAL

DEPARTMENTAL MISSION STATEMENT

The Cedar Park Fire Department will pursue excellence in every aspect of public safety related to the fire service and seek opportunities to serve our community.

DEPARTMENTAL VISION STATEMENT

The Cedar Park Fire Department will be the best fire department in the American fire service.

CUSTOMERS

- **INTERNAL:** City Council, City Department Heads and Fire Department Employees.
- **EXTERNAL:** Residents of Cedar Park and ETJ area.
Residents in the CAPCOG region primarily through special operations activities such as hazardous materials mitigation, swift water rescue, Technical rescue, and dive recovery operations.
Texas Intrastate Fire Mutual Aid System (TIFMAS) that can require deployments all over Texas.
Texas Commission on Fire Protection, Texas Department of State Health Services, Insurance Services Office, State Fire Marshal Office, Williamson County, Williamson County Fire Chiefs Association, Capital Area Fire Chiefs Association, CAPCOG, and other groups that are typically in a regulatory nature.
- **ULTIMATE:** The CPFDD is in place to serve all our citizens, visitors to our community, external organizations, other city staff, and fellow team members to provide a level of service that exceeds expectations. We strive each day to perform better and create an environment that is good for all that interact with the CPFDD.

SERVICES PROVIDED

- Fire Suppression
- Medical First Response
- Emergency Management
- Community Education
- Hazardous Materials Mitigation
- Fire Code Enforcement, Inspection & Plan Review
- Fire Safety Education
- Training - Fire Personnel
- Fire Investigation
- Technical Rope Rescue
- Swift Water Rescue
- Extrications
- Dive Recovery
- Citizen Fire Academy

FIRE SERVICES - TOTAL

PERFORMANCE INDICATORS				
PERFORMANCE MEASURE	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 ESTIMATE	FY 2015-2016 GOAL
WORKLOAD MEASURES				
• Total Emergency Incidents	4,822	5,000	5,200	5,400
• Fire Marshal Activity	3,133	3,200	3,590	3,800
• # of Tours/Public Education Events	187	175	120	150
• # of AIM Exercises	2	2	2	2
• Training hours complete	15,357	16,000	16,130	16,000
• Emergency Management Exercises	3	4	4	4
• Emergency Management Plan Annexes Developed/Reviewed	12	23	19	23
EFFICIENCY & EFFECTIVENESS MEASURES				
• ISO Rating	1	1	1	1
• % of Turn-out Time Less Than 90 Seconds	77.0%	78.0%	79.8%	78.0%
• EMS Call Median Turn Out Time	1:03	1:00	1:02	1:00
• % of Travel Time Less Than 4 Minutes	42.4%	57.0%	44.0%	45.0%
• Fire Calls as % of Total Calls	28.0%	30.0%	30.0%	30.0%
• Medical Calls/Vehicle Accident Calls as % of Total Calls	74.0%	74.0%	73.0%	74.0%
• False Alarm Calls as % of Total Calls	7.4%	7.5%	8.0%	7.5%
• % of 360 Evaluations on All Officers	100.0%	100.0%	100.0%	100.0%
• % of Fire Inspection Given to Apartments	100.0%	100.0%	100.0%	100.0%
Restaurants	1.0%	35.0%	35.0%	35.0%
Nightclubs	0.0%	100.0%	100.0%	100.0%
• % of Fires Contained in Room of Origin	48.1%	50.0%	52.5%	50.0%
• % of Dollar Value Saved on Property With Fire Loss	84.5%	80.0%	65.7%	80.0%
• Percent of traffic accidents cleared within 40 minutes.	86.8%	90.0%	83.0%	90.0%
• City staff in EOC with NIIMS Training	75.0%		80.0%	100.0%

FIRE SERVICES - TOTAL

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 PROJECTED	BUDGET ADJUSTMENTS	FY 2015-2016 BUDGET
PERSONNEL SERVICES	\$ 5,693,376	\$ 6,350,567	\$ 5,346,039	\$ 717,015	\$ 7,067,582
MATERIALS AND SUPPLIES	183,048	230,253	191,303	(31,767)	198,486
MAINTENANCE	392,842	315,687	296,747	12,864	328,551
OCCUPANCY	93,341	96,213	86,979	29,966	126,179
CONTRACTUAL SERVICES	693,557	1,028,668	1,029,090	(147,952)	880,716
OTHER CHARGES	113,963	153,322	131,468	46,971	200,293
CAPITAL OUTLAY	12,320	30,000	30,000	327,500	357,500
TRANSFERS	283,687	22,020	22,020	(22,020)	-
TOTAL	\$ 7,466,134	\$ 8,226,730	\$ 7,133,646	\$ 932,577	\$ 9,159,307

FIRE SERVICES - TOTAL

PERSONNEL SUMMARY			
POSITIONS	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2015-2016 ADOPTED
CIVIL SERVICE			
ASSISTANT FIRE CHIEF	2	2	2
BATTALION CHIEF	5	5	5
LIEUTENANT	14	16	19
DRIVER/ENGINEER	12	12	12
FIREFIGHTER	33	33	35
CIVIL SERVICE TOTAL	66	68	73
NON-CIVIL SERVICE			
FIRE CHIEF	1	1	1
EMERGENCY MANAGEMENT COORDINATOR	0	0	1
MANAGEMENT ANALYST	1	1	1
ADMINISTRATIVE ASSISTANT	2	2	2
NON-CIVIL SERVICE TOTAL	4	4	5
TOTAL	70	72	78

2015-2016 SIGNIFICANT BUDGET CHANGES

● Personnel Adjustments	\$ 151,864
● Increase for Moving Emergency Management Into Department	148,510
● Increase for VES Adjustments	(141,542)
● Increase for Blue Card Training for Driver	4,620
● Increase for 1/3 of Staffing for Fire Station #5	492,600
● Increase for Peace Officer Certification	29,045
● Increase for Replacement and Upgrade of City Mobile Command Post	384,055
● Increase for Mowing Contract Increase	6,232
● Increase for Telecommunications - Moved From Information Services	28,326
● Remove one-time staff set-ups including vehicle	(49,113)
● Remove one-time Regional CAD Set-up	(64,000)
● Remove one-time Bullet Proof Vest	(36,000)
● Remove one-time Transfer for Fire Training Connectivity Project	(22,020)
Total	\$ 932,577

FIRE SERVICES - ADMINISTRATION

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	FY 2013-2014	FY 2014-2015	FY 2014-2015	BUDGET	FY 2015-2016
	ACTUAL	BUDGET	PROJECTED	ADJUSTMENTS	BUDGET
PERSONNEL SERVICES	\$ 715,566	\$ 937,234	\$ 744,185	\$ (122,900)	\$ 814,334
MATERIALS AND SUPPLIES	48,784	34,741	25,936	(3,000)	31,741
MAINTENANCE	12,382	19,200	15,370	(12,200)	7,000
OCCUPANCY	28,875	34,158	25,954	(2,444)	31,714
CONTRACTUAL SERVICES	80,729	332,335	322,285	(214,628)	117,707
OTHER CHARGES	63,573	69,825	49,071	13,566	83,391
CAPITAL OUTLAY	820	-	-	-	-
TRANSFERS	283,687	22,020	22,020	(22,020)	-
TOTAL	\$ 1,234,417	\$ 1,449,513	\$ 1,204,821	\$ (363,626)	\$ 1,085,887

PERSONNEL SUMMARY			
POSITIONS	FY 2013-2014	FY 2014-2015	FY 2015-2016
	ACTUAL	BUDGET	ADOPTED
CIVIL SERVICE			
ASSISTANT FIRE CHIEF	2	2	2
BATTALION CHIEF	1	1	1
LIEUTENANT	-	1	1
CIVIL SERVICE TOTAL	3	4	4
NON-CIVIL SERVICE			
FIRE CHIEF	1	1	1
ADMINISTRATIVE ASSISTANT	1	1	1
MANAGEMENT ANALYST	1	1	1
NON-CIVIL SERVICE TOTAL	3	3	3
TOTAL	6	7	7

FIRE SERVICES - OPERATIONS

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 PROJECTED	BUDGET ADJUSTMENTS	FY 2015-2016 BUDGET
PERSONNEL SERVICES	\$ 4,679,667	\$ 4,922,873	\$ 4,255,825	\$ 699,084	\$ 5,621,957
MATERIALS AND SUPPLIES	116,958	167,772	144,442	(36,000)	131,772
MAINTENANCE	376,937	289,987	278,877	22,564	312,551
OCCUPANCY	62,296	59,350	58,320	30,170	89,520
CONTRACTUAL SERVICES	587,901	671,142	671,142	9,997	681,139
OTHER CHARGES	39,416	64,052	64,052	18,500	82,552
TOTAL	\$ 5,863,175	\$ 6,175,176	\$ 5,472,658	\$ 744,315	\$ 6,919,491

PERSONNEL SUMMARY			
POSITIONS	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2015-2016 ADOPTED
CIVIL SERVICE			
BATTALION CHIEF	3	3	3
LIEUTENANT	12	12	15
DRIVER/ENGINEER	12	12	12
FIREFIGHTER	33	33	35
CIVIL SERVICE TOTAL	60	60	65
NON-CIVIL SERVICE			
N/A	-	-	-
NON-CIVIL SERVICE TOTAL	0	0	0
TOTAL	60	60	65

FIRE SERVICES - FIRE PREVENTION

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 PROJECTED	BUDGET ADJUSTMENTS	FY 2015-2016 BUDGET
PERSONNEL SERVICES	\$ 298,143	\$ 490,460	\$ 346,029	\$ 55,510	\$ 545,970
MATERIALS AND SUPPLIES	17,306	27,740	20,925	(6,542)	21,198
MAINTENANCE	3,523	6,500	2,500	-	6,500
OCCUPANCY	2,170	2,705	2,705	-	2,705
CONTRACTUAL SERVICES	24,927	25,191	35,663	9,536	34,727
OTHER CHARGES	10,973	19,445	18,345	(4,730)	14,715
CAPITAL OUTLAY	-	30,000	30,000	(30,000)	-
TOTAL	\$ 357,042	\$ 602,041	\$ 456,167	\$ 23,774	\$ 625,815

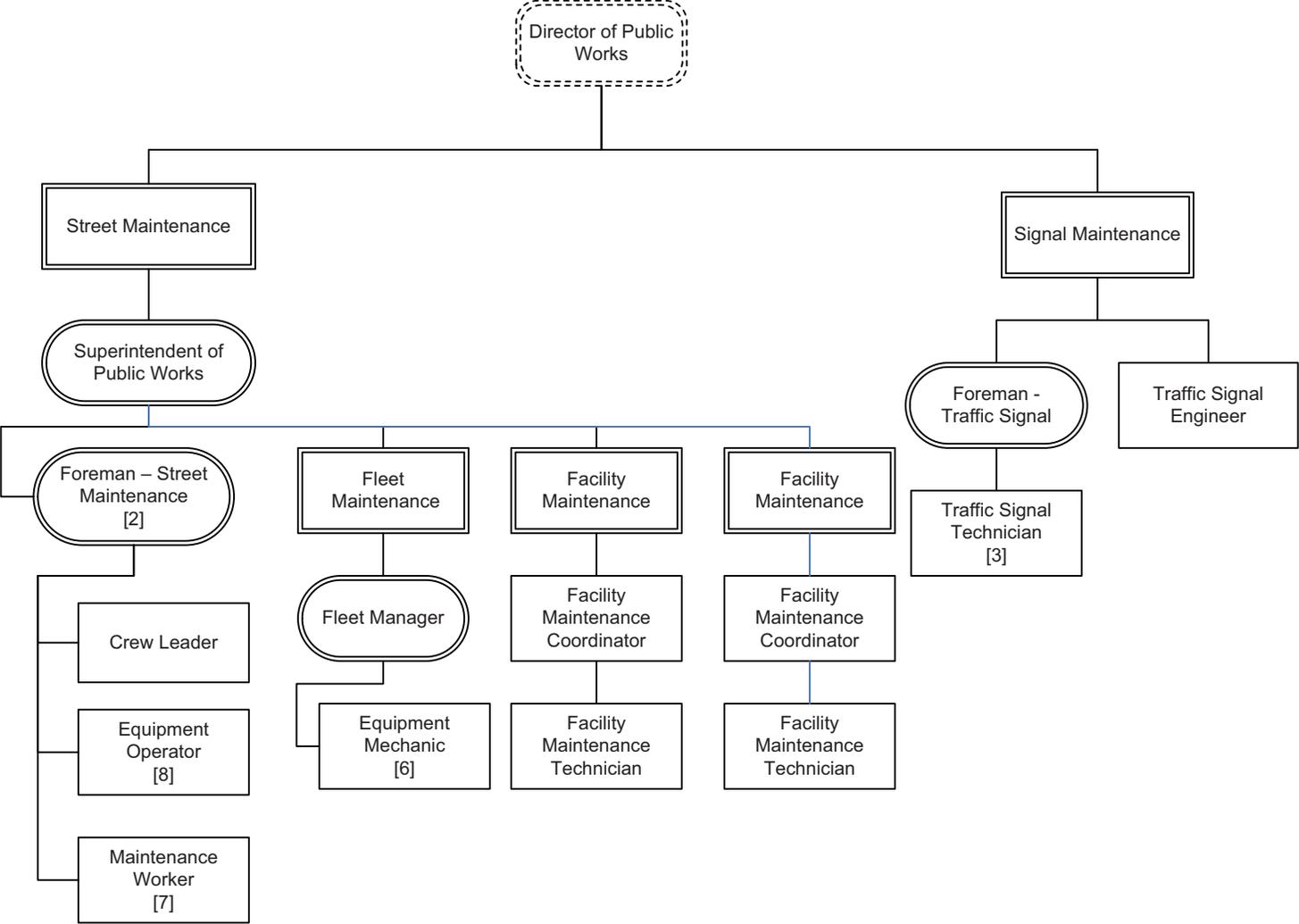
PERSONNEL SUMMARY			
POSITIONS	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2015-2016 ADOPTED
CIVIL SERVICE			
BATTALION CHIEF	1	1	1
LIEUTENANT	2	3	3
CIVIL SERVICE TOTAL	3	4	4
NON-CIVIL SERVICE			
ADMINISTRATIVE ASSISTANT	1	1	1
NON-CIVIL SERVICE TOTAL	1	1	1
TOTAL	4	5	5

FIRE SERVICES - EMERGENCY MANAGEMENT

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	FY 2013-2014	FY 2014-2015	FY 2014-2015	BUDGET	FY 2015-2016
	ACTUAL	BUDGET	PROJECTED	ADJUSTMENTS	BUDGET
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ 85,321	\$ 85,321
MATERIALS AND SUPPLIES	-	-	-	13,775	13,775
MAINTENANCE	-	-	-	2,500	2,500
OCCUPANCY	-	-	-	2,240	2,240
CONTRACTUAL SERVICES	-	-	-	47,143	47,143
OTHER CHARGES	-	-	-	19,635	19,635
CAPITAL OUTLAY	-	-	-	357,500	357,500
TRANSFERS-OUT	-	-	-	-	-
TOTAL	\$ -	\$ -	\$ -	\$ 528,114	\$ 528,114

PERSONNEL SUMMARY			
POSITIONS	FY 2013-2014	FY 2014-2015	FY 2015-2016
	ACTUAL	BUDGET	ADOPTED
CIVIL SERVICE			
N/A	-	-	-
CIVIL SERVICE TOTAL	0	0	0
NON-CIVIL SERVICE			
EMERGENCY MANAGEMENT COORDINATOR	-	-	1
NON-CIVIL SERVICE TOTAL	0	0	1
TOTAL	0	0	1

PUBLIC WORKS – GENERAL FUND



PUBLIC WORKS - TOTAL

DEPARTMENTAL MISSION STATEMENT

The Field Operations Department Mission is to provide quality maintenance to the transportation and drainage infrastructure in the right-of-way in a responsible and efficient manner for the benefit of the City. The department also provides fleet maintenance services to the City's rolling assets and conducts the operations and maintenance of traffic signals.

DEPARTMENTAL VISION STATEMENT

The Field Operations Department Vision within the next three years is to add three (3) new FTEs to increase right-of-way maintenance and transportation infrastructure efforts in accordance with the Manual of Uniform Traffic Control Devices (MUTCD), pavement management plan, technical criteria manuals and standard engineering practices. The department also intends to certify two additional mechanics as Emergency Vehicle Technicians.

CUSTOMERS

- **INTERNAL:** City staff use city streets, traffic signals, street lights, vehicles, and equipment.
- **EXTERNAL:** External customers for the Field Operations Department are primarily the public including residents of the community, businesses, and visitors to Cedar Park.
- **ULTIMATE:** As is the case with most public service functions, the Field Operations Department ultimate customer is the city residents and traveling public.

SERVICES PROVIDED

- Patch potholes and utility cuts
- Install and maintain street signs and pavement markings.
- Inspect and perform necessary repairs to City sidewalks.
- Repair base failures and damage caused by water lines breaks
- De-Ice/Sand bridges and roads for ice preparation
- Traffic Signal Maintenance
- Traffic Signal Telemetry
- Operates (Future) Traffic Management Center
- Maintains Street Lights
- Responds 24/7 to signals in flash
- Trouble Shoot Malfunctioning Components
- Perform repairs/maintenance of vehicles and equipment
- Keep maintenance/repair records on vehicles and equip
- Order gas, diesel fuel and oil and report the usage for City units.
- Crack sealing of streets
- Reconstruct streets to upgrade driving surface and drainage
- Repair street driving surface for seal coatings.
- Provide on-call services to address emergency repairs after-hours
- Implement PE-sealed timing plans
- Maintain Pedestrian Crossings
- Maintain School Zone warning devices
- Maintain utility telemetry system
- Maintain wireless backhaul network
- Maintain Coordination plan timing clocks
- Purchase and sell civilian vehicles and equipment
- Provide mobile or field repairs services.

PUBLIC WORKS - TOTAL

PERFORMANCE INDICATORS

PERFORMANCE MEASURE	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 ESTIMATE	FY 2015-2016 GOAL
WORKLOAD MEASURES				
• # of center street lane miles	241	272	272	272
• # of lane miles crack sealed	83	80	80	80
• Sq Ft of Asphalt repairs	10,938	10,000	8,600	14,000
• # of sidewalks repairs	458	108	800	450
• # of Cedar Park signals maintained	49	51	53	55
• # of signal work orders	174	252	100	120
• # of street light repairs	850	550	1,020	1,000
• # of fleet work orders	971	1,300	900	850
• # of vehicles maintained	220	220	227	235
• # of pieces of equipment maintained	135	135	140	149
EFFICIENCY & EFFECTIVENESS MEASURES				
• # of miles streets swept per year	1671	1,452	1,500	1,200
• Avg # of hours to correct signal detection repair	2	2	2	2
• Avg # of days to repair streetlight	10	10	10	10
• Avg # of days to process fleet work orders	3	2	2.5	2.5
• Avg # of days a police car is out of service	3	2	2	2
• Avg # of days a Fire Truck is out of service	9	8	8	8

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 PROJECTED	BUDGET ADJUSTMENTS	FY 2015-2016 BUDGET
PERSONNEL SERVICES	\$ 1,304,372	\$ 1,584,575	\$ 1,537,672	\$ 285,169	\$ 1,869,744
MATERIALS AND SUPPLIES	583,789	769,670	765,640	34,312	803,982
MAINTENANCE	396,253	396,681	391,481	41,575	438,256
OCCUPANCY	494,305	486,394	521,333	55,306	541,700
CONTRACTUAL SERVICES	165,455	254,663	247,563	149,450	404,113
OTHER CHARGES	49,542	58,675	48,515	4,870	63,545
CAPITAL OUTLAY	24,486	-	-	74,663	74,663
TRANSFERS-OUT	463,000	540,000	555,000	(540,000)	-
TOTAL	\$ 3,481,202	\$ 4,090,658	\$ 4,067,204	\$ 105,344	\$ 4,196,002

PUBLIC WORKS - TOTAL

PERSONNEL SUMMARY

POSITIONS	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2015-2016 ADOPTED
SUPERINTENDENT OF PUBLIC WORKS	1	1	1
FOREMAN - STREETS	2	2	2
CREW LEADER	1	1	1
EQUIPMENT OPERATOR	5	6	8
MAINTENANCE WORKER	4	5	7
TRAFFIC SIGNAL ENGINEER	1	1	1
FOREMAN - TRAFFIC SIGNAL	1	1	1
TRAFFIC SIGNAL TECHNICIAN	3	3	3
FLEET MANAGER	1	1	1
EQUIPMENT MECHANIC	6	6	6
FACILITY MAINTENANCE COORDINATOR	0	1	1
FACILITY MAINTENANCE TECHNICIAN	0	1	1
TOTAL	25	29	33

2015-2016 SIGNIFICANT BUDGET CHANGES

● Personnel Adjustments	\$ 91,116
● Increase for VES Contributions	750
● Increase for Tree Trimming Services	102,500
● Increase for Street Maintenance Crew w/o Truck	95,165
● Increase for Lucy Software	4,500
● Increase for Drainage Maintenance Crew	205,857
● Increase for Increase for Electricity	49,545
● Increase for Sign and Light Maintenance	40,000
● Increase for Street Maintenance Telephone Services	3,300
● Increase for Facility Maintenance	776
● Increase for Telecommunications - Moved From Information Services	1,835
● Remove one-time transfer to Transportation CIP for Signals	(490,000)
Total	\$ 105,345

PUBLIC WORKS - STREET MAINTENANCE

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 PROJECTED	BUDGET ADJUSTMENTS	FY 2015-2016 BUDGET
PERSONNEL SERVICES	\$ 632,734	\$ 761,633	\$ 746,157	\$ 153,045	\$ 914,678
MATERIALS AND SUPPLIES	486,636	678,372	667,500	2,500	680,872
MAINTENANCE	159,235	144,050	145,850	-	144,050
OCCUPANCY	486,395	477,455	510,769	51,845	529,300
CONTRACTUAL SERVICES	174,769	196,000	198,500	102,500	298,500
OTHER CHARGES	20,160	25,150	19,650	550	25,700
CAPITAL OUTLAY	15,957	-	-	-	-
TOTAL	\$ 1,975,886	\$ 2,282,660	\$ 2,288,426	\$ 310,440	\$ 2,593,100

PERSONNEL SUMMARY

POSITIONS	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2015-2016 ADOPTED
SUPERINTENDENT OF PUBLIC WORKS	1	1	1
FOREMAN - STREETS	2	2	2
CREW LEADER	1	1	1
EQUIPMENT OPERATOR	5	6	7
MAINTENANCE WORKER	4	5	6
TOTAL	13	15	17

PUBLIC WORKS - SIGNAL AND LIGHT MAINTENANCE

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 PROJECTED	BUDGET ADJUSTMENTS	FY 2015-2016 BUDGET
PERSONNEL SERVICES	\$ 316,306	\$ 346,287	\$ 317,490	\$ (12,445)	\$ 333,842
MATERIALS AND SUPPLIES	73,592	63,150	73,300	3,000	66,150
MAINTENANCE	206,069	179,606	172,606	40,375	219,981
OCCUPANCY	6,169	4,775	6,400	3,461	8,236
CONTRACTUAL SERVICES	(36,376)	25,783	16,183	45,750	71,533
OTHER CHARGES	16,989	15,280	14,270	-	15,280
CAPITAL OUTLAY	8,529	-	-	-	-
TRANSFERS-OUT	70,000	540,000	555,000	(540,000)	-
TOTAL	\$ 591,277	\$ 634,881	\$ 600,249	\$ 80,141	\$ 715,022

PERSONNEL SUMMARY			
POSITIONS	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2015-2016 ADOPTED
FOREMAN - TRAFFIC SIGNAL	1	1	1
TRAFFIC SIGNAL ENGINEER	1	1	1
TRAFFIC SIGNAL TECHNICIAN	3	3	3
TOTAL	5	5	5

PUBLIC WORKS - EQUIPMENT MAINTENANCE

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 PROJECTED	BUDGET ADJUSTMENTS	FY 2015-2016 BUDGET
PERSONNEL SERVICES	\$ 355,332	\$ 373,574	\$ 368,820	\$ 37,118	\$ 410,692
MATERIALS AND SUPPLIES	23,561	23,440	20,840	2,400	25,840
MAINTENANCE	30,949	28,500	28,500	-	28,500
OCCUPANCY	1,741	2,300	2,300	-	2,300
CONTRACTUAL SERVICES	27,062	27,391	27,391	-	27,391
OTHER CHARGES	12,393	16,425	12,775	(2,400)	14,025
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	\$ 451,039	\$ 471,630	\$ 460,626	\$ 37,118	\$ 508,748

PERSONNEL SUMMARY			
POSITIONS	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2015-2016 ADOPTED
FLEET MANAGER	1	1	1
EQUIPMENT MECHANIC	6	6	6
TOTAL	7	7	7

PUBLIC WORKS - FACILITY MAINTENANCE

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 PROJECTED	BUDGET ADJUSTMENTS	FY 2015-2016 BUDGET
PERSONNEL SERVICES	\$ -	\$ 103,081	\$ 105,205	\$ 6,513	\$ 109,594
MATERIALS AND SUPPLIES	-	4,708	4,000	275	4,983
MAINTENANCE	-	44,525	44,525	-	44,525
OCCUPANCY	-	1,864	1,864	-	1,864
CONTRACTUAL SERVICES	-	5,489	5,489	-	5,489
OTHER CHARGES	-	1,820	1,820	5,000	6,820
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	\$ -	\$ 161,487	\$ 162,903	\$ 11,788	\$ 173,275

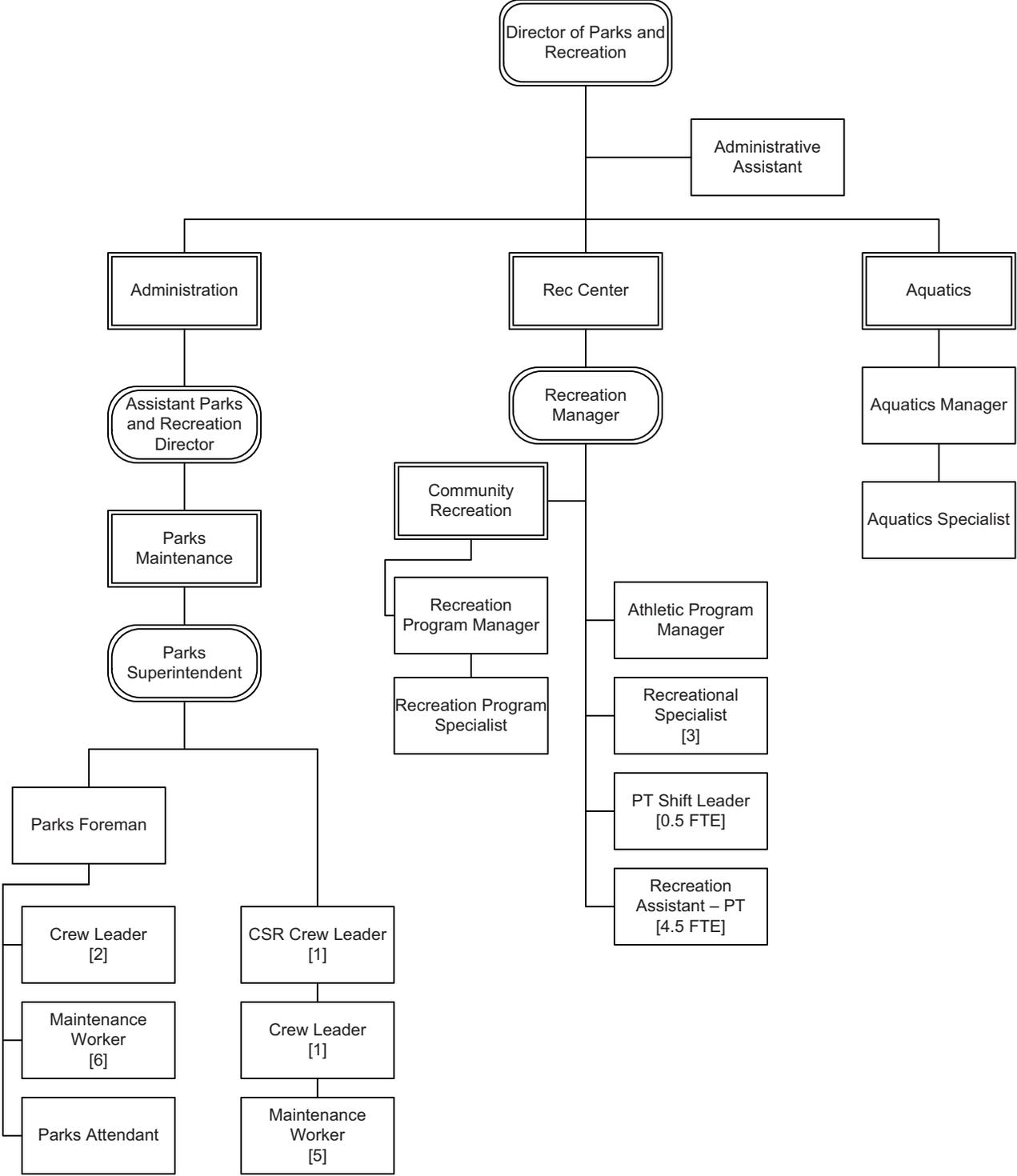
PERSONNEL SUMMARY			
POSITIONS	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2015-2016 ADOPTED
FACILITY MAINTENANCE COORDINATOR	-	1	1
FACILITY MAINTENANCE TECHNICIAN	-	1	1
TOTAL	0	2	2

PUBLIC WORKS - DRAINAGE MAINTENANCE

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 PROJECTED	BUDGET ADJUSTMENTS	FY 2015-2016 BUDGET
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ 100,938	\$ 100,938
MATERIALS AND SUPPLIES	-	-	-	26,137	26,137
MAINTENANCE	-	-	-	1,200	1,200
OCCUPANCY	-	-	-	-	-
CONTRACTUAL SERVICES	-	-	-	1,200	1,200
OTHER CHARGES	-	-	-	1,720	1,720
CAPITAL OUTLAY	-	-	-	74,663	74,663
TRANSFERS-OUT	-	-	-	-	-
TOTAL	\$ -	\$ -	\$ -	\$ 205,858	\$ 205,858

PERSONNEL SUMMARY			
POSITIONS	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2015-2016 ADOPTED
EQUIPMENT OPERATOR	-	-	1
MAINTENANCE WORKER	-	-	1
TOTAL	0	0	2

PARKS AND RECREATION



PARKS AND RECREATION - TOTAL

DEPARTMENTAL MISSION STATEMENT

The Parks and Recreation Department, with support from other City departments, will provide responsive, effective and efficient maintenance, operation and programming of our park land, sports fields and facilities, the recreation center, aquatic facilities and recreational programs and events for all area residents.

DEPARTMENTAL VISION STATEMENT

The Parks and Recreation Department has a vision for the future that includes providing an even broader variety of high quality recreational opportunities for our residents. We would also like to attract an even larger number of visitors from outside the community to come and experience the unique energy and hospitality of our community.

CUSTOMERS

INTERNAL: Our internal customers include the employees in all other city departments. The Parks and Recreation

- Department provides facilities and events that are open to all city employees. Whether it is being on a softball team playing at Brushy Creek Sports Park or attending an HR meeting at the Recreation Center Meeting Rooms we seek to partner with all departments in the spirit of cooperation and teamwork.

- **EXTERNAL:** The Parks and Recreation Departments external customers include a wide array of citizens that live in our city limits, service areas and beyond. Outdoor and indoor recreation in Cedar Park includes everyone from the two year olds in swim lessons at Milburn Pool to the senior water aerobics participants at Veterans Memorial Pool. Couples casually listening to the July Fourth concert to the men competing in the adult basketball leagues are also an integral part of those we serve.

- **ULTIMATE:** The Parks and Recreation Department's ultimate customers include those citizens of the Central Texas area that have the opportunity to view Cedar Park's well maintained landscapes in our parks and along roadways. Continuing to pursue the goal of corridor beautification will provide a welcome feeling to our out of town visitors. Ultimate customers also include those residents who see an increase in their homes value as a result of living near a well maintained park.

PARKS AND RECREATION - TOTAL

SERVICES PROVIDED

- **Administration**

- Oversee all Park and Recreation activities including capital park projects
- Administer parkland dedication fund, landscape and tree ordinance, and Parks rules of conducts
- Liaison to Parks Board
- Manage contracts, professional service agreements and field use agreements
- Coordinate Activinet, the Recreation software

- **Parks Maintenance/Operations**

- Mowing and Edging
- Manage Mowing Contract
- Pavilion Rental Preparation
- Aeration
- Fertilization
- Sports Field Maintenance
- Herbicide and Pesticide Applications
- Tree Trimming
- Trash Removal
- Water Conservation Management Practices
- ROW Maintenance
- Pond Management
- Special/Community Events
- Drainage Maintenance
- Park Equipment Maintenance

- **Recreation Center**

- Daily operation and maintenance of the Recreation Center
- Process memberships Cedar Park residents.
- Manage fitness and sports programs
- Process gymnasium and room rentals
- Facilitate athletic programming outside the Recreation Center
- Austin Toros Basketball practice site

- **Community Recreation**

- Concerts in the Park
- Movies in the Park
- Spring Egg-Stravaganza
- Splash Jam
- Cedar Park Heritage Festival and Parade
- 4th of July Celebration
- Holiday Tree Lighting and Santa's Workshop
- Youth Scholarship Benefit Golf Tournament
- Veteran's Day Ceremony & Parade

- **Aquatics**

- Daily operation of 3 pools and 1 splash pad
- Manage swim lessons
- Pool-a-Palloza - Summer Kick-off Event
- 4th of July Celebration
- Splash Jam - End of Summer Event

PERFORMANCE INDICATORS				
PERFORMANCE MEASURE	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 ESTIMATE	FY 2015-2016 GOAL
WORKLOAD MEASURES				
• # of Park Facility Rentals	1,507	1,500	2,491	2,400
• Avg Daily Attendance at Park Facilities	3,645	4,200	4,200	4,600
• Recreation Center Memberships Sold	5,964	6,000	5,800	6,000
• Attendance at Community Events	40,356	40,000	41,800	45,000
• # of Children Attending Camp Timberwolf	723	1,030	1,030	1,030
• Aquatic facilities operated/maintained	4	4	4	4
• Tree Preservation & Landscape plans reviewed	45	45	32	40
EFFICIENCY & EFFECTIVENESS MEASURES				
• Mowing and Edging Schedule Efficiency	85	85.0%	95.0%	90.0%
• Recreation Center Memberships Retained	54.0%	55.0%	55.0%	60.0%
• Recreation Center Annual Cost Recovery	70.0%	65.0%	65.0%	75.0%
• Aquatics Cost Recovery	72.0%	78.0%	85.0%	90.0%
• Vendors at Community Events	97	99	99	100
• Event Sponsors	25	20	20	20
• Camp Timberwolf Cost Recovery	139.0%	125.0%	125.0%	130.0%
• Developed Acreage per Maintenance Employee	36	32	32	32

PARKS AND RECREATION - TOTAL

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2013-2014	FY 2014-2015	FY 2014-2015	BUDGET	FY 2015-2016
	ACTUAL	BUDGET	PROJECTED	ADJUSTMENTS	BUDGET
PERSONNEL SERVICES	\$ 1,864,372	\$ 2,124,534	\$ 2,060,774	\$ 112,649	\$ 2,237,183
MATERIALS AND SUPPLIES	205,620	354,311	347,549	(152,019)	202,292
MAINTENANCE	230,919	195,794	198,280	12,000	207,794
OCCUPANCY	314,114	301,686	288,482	17,702	319,388
CONTRACTUAL SERVICES	374,850	435,656	437,143	88,934	524,590
OTHER CHARGES	137,309	181,110	169,293	-	181,110
CAPITAL OUTLAY	-	285,000	285,000	(285,000)	-
TRANSFERS	-	40,000	53,600	(40,000)	-
TOTAL	\$ 3,127,184	\$ 3,918,091	\$ 3,840,121	\$ (245,734)	\$ 3,672,357

PERSONNEL SUMMARY

POSITIONS	FY 2013-2014	FY 2014-2015	FY 2015-2016
	ACTUAL	BUDGET	ADOPTED
DIRECTOR OF PARKS AND RECREATION	1	1	1
ASSISTANT PARKS AND RECREATION DIRECTOR	1	1	1
ADMINISTRATIVE ASSISTANT	1	1	1
PARKS SUPERINTENDENT	1	1	1
PARKS FOREMAN	1	1	1
CREW LEADER	4	4	4
MAINTENANCE WORKER	11	11	11
PARKS ATTENDANT	1	1	1
SEASONAL MAINTENANCE WORKER	0.5	0.5	0.5
RECREATION MANAGER	1	1	1
ATHLETIC PROGRAM MANAGER	1	1	1
RECREATION SPECIALIST	3	3	3
RECREATION ASSISTANT	4.5	4.5	4.5
AQUATICS MANAGER	1	1	1
AQUATICS SPECIALIST	1	1	1
RECREATION PROGRAM MANAGER	1	1	1
RECREATION PROGRAM SPECIALIST	1	1	1
TOTAL	35	35	35

PARKS AND RECREATION - TOTAL

2015-2016 SIGNIFICANT BUDGET CHANGES

● Personnel Adjustments	\$ 108,913
● Increase for VES Contributions	67,273
● Increase For Seasonal Staff Hourly Pay Increase	3,737
● Increase For Cave Management	14,400
● Increase For Sports Officials	9,386
● Increase for Telecommunications - Moved From Information Services	10,602
● Remove One-Time Tablet Purchase	(8,000)
● Remove One-Time Core Aerator Purchase	(29,000)
● Remove One-Time Transfer for Refurbishing the Veteran's Memorial Pool Playscape	(40,000)
● Remove One-time funding for Fitness Equipment	(144,319)
● Remove one-time purchase of Pool Filters	(252,725)
Total	\$ (245,734)

PARKS AND RECREATION - ADMINISTRATION

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2013-2014	FY 2014-2015	FY 2014-2015	BUDGET	FY 2015-2016
	ACTUAL	BUDGET	PROJECTED	ADJUSTMENTS	BUDGET
PERSONNEL SERVICES	\$ 207,272	\$ 258,190	\$ 255,744	\$ 17,593	\$ 275,783
MATERIALS AND SUPPLIES	11,763	9,287	8,787	-	9,287
MAINTENANCE	(804)	250	250	-	250
OCCUPANCY	24,306	12,841	10,325	-	12,841
CONTRACTUAL SERVICES	65,509	54,135	64,935	14,400	68,535
OTHER CHARGES	42,122	51,352	47,899	-	51,352
CAPITAL OUTLAY	-	-	-	-	-
TRANSFER	-	40,000	53,600	(40,000)	-
TOTAL	\$ 350,167	\$ 426,055	\$ 441,540	\$ (8,007)	\$ 418,048

PERSONNEL SUMMARY

POSITIONS	FY 2013-2014	FY 2014-2015	FY 2015-2016
	ACTUAL	BUDGET	ADOPTED
DIRECTOR OF PARKS AND RECREATION	1	1	1
ASSISTANT PARKS AND RECREATION DIRECTOR	1	1	1
ADMINISTRATIVE ASSISTANT	1	1	1
TOTAL	3	3	3

PARKS AND RECREATION - PARK OPERATIONS

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	FY 2013-2014	FY 2014-2015	FY 2014-2015	BUDGET	FY 2015-2016
	ACTUAL	BUDGET	PROJECTED	ADJUSTMENTS	BUDGET
PERSONNEL SERVICES	\$ 778,285	\$ 868,765	\$ 831,291	\$ 42,587	\$ 911,352
MATERIALS AND SUPPLIES	76,065	83,195	78,793	(7,700)	75,495
MAINTENANCE	71,120	85,331	84,500	8,000	93,331
OCCUPANCY	70,313	71,420	60,210	4,390	75,810
CONTRACTUAL SERVICES	191,412	232,336	222,811	5,875	238,211
OTHER CHARGES	16,742	21,760	14,577	-	21,760
CAPITAL OUTLAY	-	29,000	29,000	(29,000)	-
TOTAL	\$ 1,203,937	\$ 1,391,807	\$ 1,321,182	\$ 24,152	\$ 1,415,959

PERSONNEL SUMMARY			
POSITIONS	FY 2013-2014	FY 2014-2015	FY 2015-2016
	ACTUAL	BUDGET	ADOPTED
PARKS SUPERINTENDENT	1	1	1
PARKS FOREMAN	1	1	1
CREW LEADER	4	4	4
MAINTENANCE WORKER	11	11	11
PARKS ATTENDANT	1	1	1
SEASONAL MAINTENANCE WORKER	0.5	0.5	0.5
TOTAL	18.5	18.5	18.5

PARKS AND RECREATION - RECREATION CENTER

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2013-2014	FY 2014-2015	FY 2014-2015	BUDGET	FY 2015-2016
	ACTUAL	BUDGET	PROJECTED	ADJUSTMENTS	BUDGET
PERSONNEL SERVICES	\$ 338,547	\$ 374,840	\$ 353,334	\$ 28,606	\$ 403,446
MATERIALS AND SUPPLIES	30,329	170,369	168,009	(144,319)	26,050
MAINTENANCE	60,056	46,049	42,000	-	46,049
OCCUPANCY	126,122	138,951	136,836	431	139,382
CONTRACTUAL SERVICES	100,934	128,887	129,099	68,326	197,213
OTHER CHARGES	5,151	9,159	8,349	-	9,159
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	\$ 661,138	\$ 868,255	\$ 837,627	\$ (46,956)	\$ 821,299

PERSONNEL SUMMARY

POSITIONS	FY 2013-2014	FY 2014-2015	FY 2015-2016
	ACTUAL	BUDGET	ADOPTED
RECREATION MANAGER	1	1	1
RECREATION SPECIALIST	3	3	3
ATHLETIC PROGRAM MANAGER	1	1	1
RECREATION ASSISTANT	4.5	4.5	4.5
TOTAL	9.5	9.5	9.5

PARKS AND RECREATION - AQUATICS

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	FY 2013-2014	FY 2014-2015	FY 2014-2015	BUDGET	FY 2015-2016
	ACTUAL	BUDGET	PROJECTED	ADJUSTMENTS	BUDGET
PERSONNEL SERVICES	\$ 381,644	\$ 432,111	\$ 430,441	\$ 9,699	\$ 441,810
MATERIALS AND SUPPLIES	40,573	36,105	36,105	-	36,105
MAINTENANCE	100,548	63,664	71,030	4,000	67,664
OCCUPANCY	92,453	77,384	80,021	12,880	90,264
CONTRACTUAL SERVICES	16,621	19,548	19,548	-	19,548
OTHER CHARGES	3,167	2,945	2,574	-	2,945
CAPITAL OUTLAY	-	256,000	256,000	(256,000)	-
TOTAL	\$ 635,006	\$ 887,757	\$ 895,719	\$ (229,421)	\$ 658,336

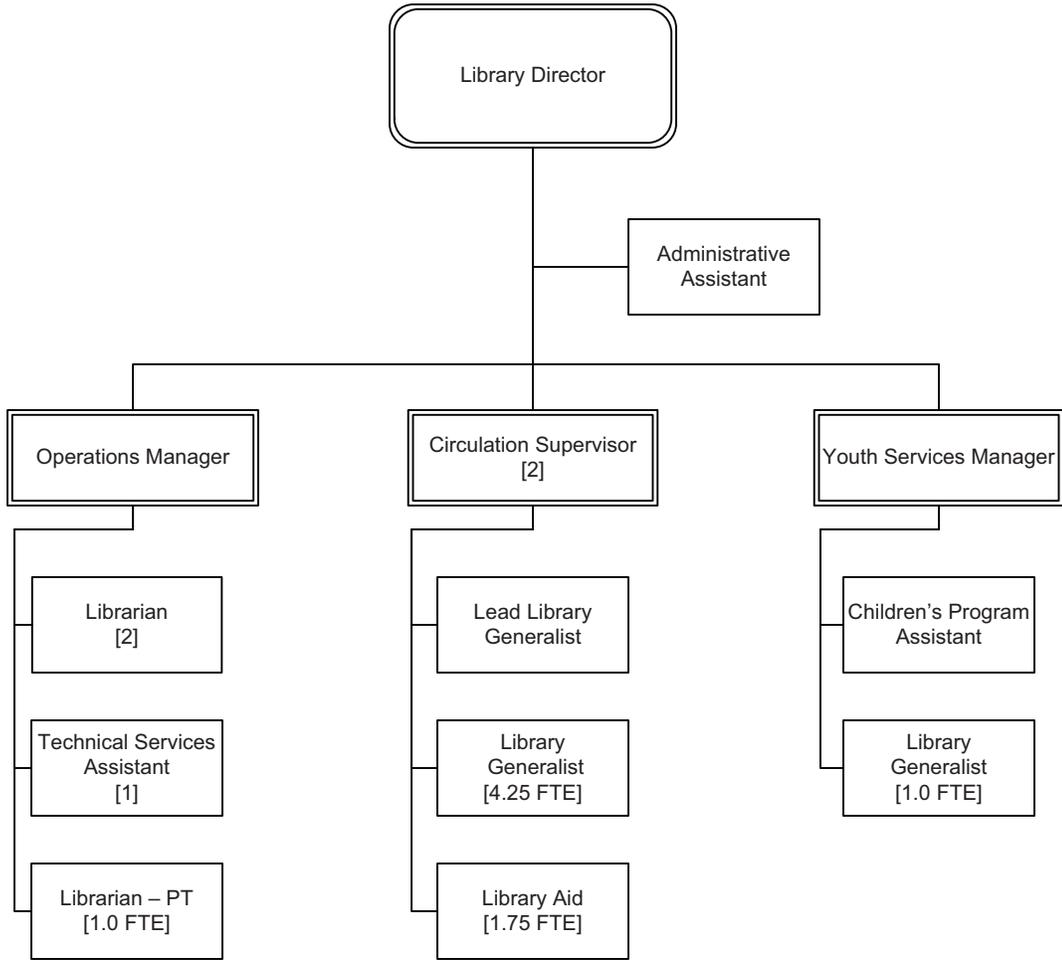
PERSONNEL SUMMARY			
POSITIONS	FY 2013-2014	FY 2014-2015	FY 2015-2016
	ACTUAL	BUDGET	ADOPTED
AQUATICS MANAGER	1	1	1
AQUATICS SPECIALIST	1	1	1
TOTAL	2	2	2

PARKS AND RECREATION - COMMUNITY RECREATION

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	FY 2013-2014	FY 2014-2015	FY 2014-2015	BUDGET	FY 2015-2016
	ACTUAL	BUDGET	PROJECTED	ADJUSTMENTS	BUDGET
PERSONNEL SERVICES	\$ 158,623	\$ 190,628	\$ 189,964	\$ 14,164	\$ 204,792
MATERIALS AND SUPPLIES	46,891	55,355	55,855	-	55,355
MAINTENANCE	-	500	500	-	500
OCCUPANCY	919	1,090	1,090	-	1,090
CONTRACTUAL SERVICES	375	750	750	333	1,083
OTHER CHARGES	70,127	95,894	95,894	-	95,894
TOTAL	\$ 276,935	\$ 344,217	\$ 344,053	\$ 14,497	\$ 358,714

PERSONNEL SUMMARY			
POSITIONS	FY 2013-2014	FY 2014-2015	FY 2015-2016
	ACTUAL	BUDGET	ADOPTED
RECREATION PROGRAM MANAGER	1	1	1
RECREATION PROGRAM SPECIALIST	1	1	1
TOTAL	2	2	2

LIBRARY



LIBRARY

DEPARTMENTAL MISSION STATEMENT

The Library promotes literacy and encourages lifelong learning for all members of the community by providing educational, informational, cultural and recreational resources.

DEPARTMENTAL VISION STATEMENT

The Vision of the Cedar Park Public Library is to be a destination encompassing the various roles of a public library, where people can get educational, informational, cultural and recreational programs and resources in various formats to improve the quality of their personal, professional or academic lives and leisure time and to expand their financial or business opportunities.

CUSTOMERS

- **INTERNAL:** The Library's internal customers are all city staff members, elected officials, appointed board and commission members, and Library Foundation and Friends of the Library members.
- **EXTERNAL:** The Library's external customers are citizens of Cedar Park and members from neighborhood communities who use our library, as well as vendors, volunteers, and service organizations within our community.
- **ULTIMATE:** Everyone in the community the Library serves has a potential interest in the Library's collection, operations, image and financial health. These people support the Library as active or potential customers.

SERVICES PROVIDED

- **Administration:** This division consists of the Library Director, the Operations Manager and the Administrative Assistant.
- **Children/Youth Services:** This division consists of a Children's Services Librarian, a Program Assistant and a part time Children Generalists. This division is under the supervision of the Library Director.
- **Circulation:** This division consists of two Circulation Supervisors (2.0 FTE) , one lead library generalist, three full time and three part time Library Generalists (total 5.25 FTE) and 4 part time Library Shelving Aides (1.75 FTE). This division is under the supervision of the Library Director.
- **Public Services:** This division consists of 2.25 professional librarians. These positions are under the Supervision of the Operations Manager.
- **Technical Services:** This division consists of one technical service assistant. This division is under the supervision of the Operations Manager.

LIBRARY

PERFORMANCE INDICATORS

PERFORMANCE MEASURE	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 ESTIMATE	FY 2015-2016 GOAL
WORKLOAD MEASURES				
● # of Library visits	283,901	290,000	297,812	300,000
● # of total Library material usage	687,832	665,000	743,118	700,000
● % of total material usage that is self-service	75%	80%	79%	82%
● # of registered cardholders	18,825	19,000	20,708	20,000
● % of renewed resident cards	59%	55%	60%	60%
● # of program attendees	39,069	40,000	41,500	41,500
● # of programs and special events	725	775	822	850
● # net items added to collection (after withdrawals)	7,155	7,000	6,582	7,250
● # of items in collection per capita	2.00	2.00	2.05	2.00
● Expenditure on Library collection per capita	\$1.52	\$1.78	\$1.78	\$1.73
● % of Library collection less than ten years old		50%	50%	53%
EFFICIENCY & EFFECTIVENESS MEASURES				
● % increase in material usage	5.0%	0.0%	9.0%	5.0%
● % of residential cards renewed	59.0%	55.0%	60.0%	60.0%
● % of non-residential cards renewed	57.0%	60.0%	56.0%	60.0%
● % of check-outs are self check-outs	75.0%	80.0%	79.0%	82.0%
● % of reference questions completed	76.0%	80.0%	75.0%	80.0%
● % increase in volunteer hours	-5.0%	1.0%	11.0%	10.0%
● % increase in summer reading program enrollments	-15.0%	0.0%	-11.0%	-11.0%
● % of Check-outs per FTE vs State Average	346.0%	N/A	374.0%	356.0%

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 PROJECTED	BUDGET ADJUSTMENTS	FY 2015-2016 BUDGET
PERSONNEL SERVICES	\$ 815,525	\$ 873,382	\$ 849,093	\$ 44,797	\$ 918,179
MATERIALS AND SUPPLIES	25,942	68,808	68,817	(45,000)	23,808
MAINTENANCE	64,927	42,300	40,734	56,229	98,529
OCCUPANCY	57,604	61,588	63,100	5,127	66,715
CONTRACTUAL SERVICES	79,795	82,227	82,041	2,560	84,787
OTHER CHARGES	120,966	142,225	142,925	7,261	149,486
CAPITAL OUTLAY	18,559	9,651	9,651	50,849	60,500
TRANSFERS	-	-	-	-	-
TOTAL	\$ 1,183,319	\$ 1,280,181	\$ 1,256,361	\$ 121,823	\$ 1,402,004

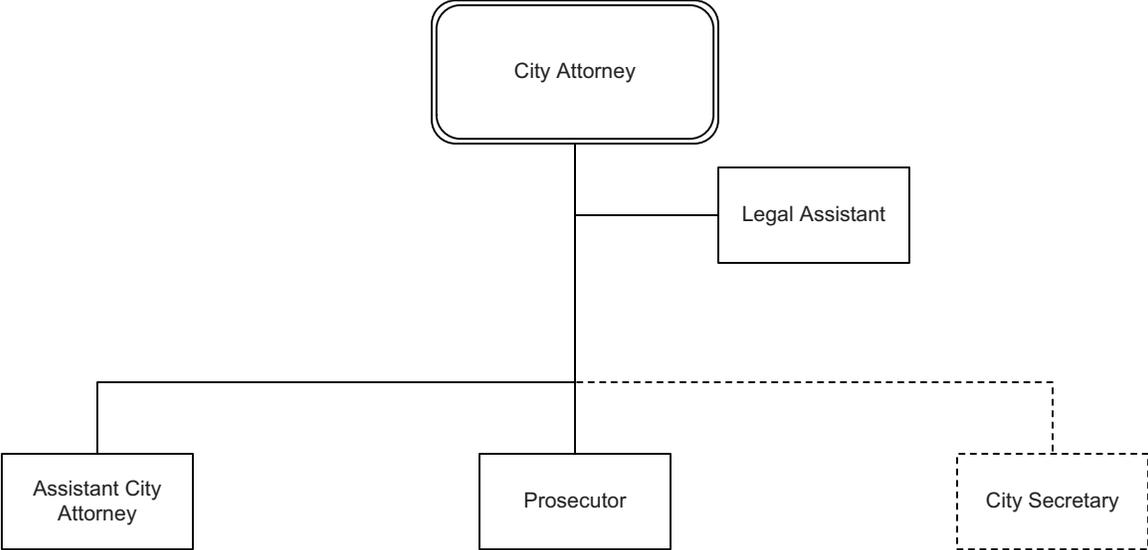
LIBRARY

PERSONNEL SUMMARY			
POSITIONS	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2015-2016 ADOPTED
LIBRARY DIRECTOR	1	1	1
OPERATIONS MANAGER	1	1	1
CIRCULATION SUPERVISOR	2	2	2
YOUTH SERVICES MANAGER	1	1	1
LIBRARIAN	2	2	2
CHILDREN'S PROGRAM ASSISTANT	1	1	1
LEAD LIBRARY GENERALIST	1	1	1
LIBRARY GENERALIST	4.75	5.25	5.25
TECHNICAL SERVICES ASSISTANT	1	1	1
ADMINISTRATIVE ASSISTANT	1	1	1
LIBRARIAN - PT	0.25	0.5	1
LIBRARY AID	1.75	1.75	1.75
TOTAL	17.75	18.5	19.0

2015-2016 SIGNIFICANT BUDGET CHANGES

● Personnel Adjustments	\$ 23,292
● Increase for Public Services Librarian	21,900
● Increase for Replace Library Furniture Ph. II	60,500
● Increase for Building Repair And Maintenance	57,058
● Increase for Sirsi Dynix Integrated Library Software	3,260
● Increase for Staff Training And Development	6,525
● Increase for Telecommunications - Moved From Information Services	3,939
● Decrease for One-time Purchase of Shelving	(9,651)
● Decrease for Replacement Library Furniture Ph. I	(45,000)
Total	\$ 121,823

LEGAL SERVICES



LEGAL SERVICES

DEPARTMENTAL MISSION STATEMENT

The Legal Services Department shall provide timely, accurate and cost-effective legal services to the City Council, City Manager, Staff and the City Boards and Commissions, on matters of municipal concern.

DEPARTMENTAL VISION STATEMENT

To accomplish the Legal Services Department's mission, current staffing includes three attorneys, one of whom serves primarily as a Municipal Court Prosecutor, and a paralegal who also serves as the Office Manager and Receptionist. The Department expects an increase in the demand for its services especially in the areas of Code Enforcement, Municipal Court, Annexations, Ordinances, Police Public Information Requests, Contracts, Subdivision & Development, Zoning and Economic Development inspired by population growth, low interest rates, and planned development of key properties as well as the City's targeted pursuit of economic development prospects & opportunities. To continue providing quality legal services an emphasis will be placed on continuing legal education, communication and efficiency. The Department's three year plan includes adding an additional Assistant City Attorney.

CUSTOMERS

INTERNAL: The Departments direct internal customers consist of the City Manager, City Staff, Municipal Court and the

- Police Department. The City Attorney assists the City Manager with matters of municipal law and seeks creative solutions to issues within the confines of the law.

EXTERNAL: The Departments direct external customers are the City Council and the City Boards and Commissions.

- The City Attorney attends all Council meetings and advises the Council and Board members on various legal issues they encounter. All Board and Commission meetings are attended by an attorney from the Legal Department.

ULTIMATE: As with all municipal services, the Legal Services Departments ultimate customer is the City of Cedar Park

- and its citizens. The Legal Services Department prides itself on being a partner with the rest of the City's employees in providing such legal services that promotes the effectiveness of the City and enhances the quality of life of its citizens.

SERVICES PROVIDED

- Advisor of, and attorney for, all of the offices and departments of the City of Cedar Park, the City Council and the City Boards and Commissions.
- Represents the City in all litigation and controversies, including Municipal Court cases.
- Reviews all meeting agendas and supporting materials to ensure compliance with applicable law.
- Provides support, including drafting, review and negotiation as necessary, of various contracts for professional and other services
- Monitors changes in state and federal law and ensures each department is aware of, and complies with, those changes.
- Prepares legal briefs and opinions.
- Develops legal strategies.
- Prepares ordinances and resolutions that are considered by the Council
- Prosecutes all cases before the Municipal Court.
- Organizes the Charter Review Committee and prepares resulting propositions for the election ballot.
- Prepares responses to public information requests pertaining to the Police Department.
- Drafts City ordinances.

LEGAL SERVICES

PERFORMANCE INDICATORS

PERFORMANCE MEASURE	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 ESTIMATE	FY 2015-2016 GOAL
WORKLOAD MEASURES				
• Ordinances/Resolutions Reviewed or Prepared	219	280	280	280
• Legal Opinions Given	92	100	100	100
• Contracts/Forms Reviewed or Prepared	127	110	130	130
• Council, Board and Commission Meetings Attended	127	122	122	122
EFFICIENCY & EFFECTIVENESS MEASURES				
• % of Ordinances and Resolutions Reviewed/Prepared by the Deadline	100%	100%	100%	100%
• % of Legal Opinions Given by Deadline	84%	100%	95%	100%
• % of Legal Opinions Successfully Challenged	0%	0%	0%	0%
• % of Contract Provisions Successfully Challenged	0%	0%	0%	0%
• % of Contracts/Forms Reviewed by Deadline	46%	100%	75%	100%
• Council, Board, and Commission Meetings Missed	0%	0%	0%	0%

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 PROJECTED	BUDGET ADJUSTMENTS	FY 2015-2016 BUDGET
PERSONNEL SERVICES	\$ 558,396	\$ 394,584	\$ 365,325	\$ 13,592	\$ 408,176
MATERIALS AND SUPPLIES	5,799	3,136	3,136	-	3,136
OCCUPANCY	1,916	1,872	2,922	-	1,872
CONTRACTUAL SERVICES	112,214	174,210	173,160	-	174,210
OTHER CHARGES	14,819	17,187	17,437	-	17,187
TOTAL	\$ 693,144	\$ 590,989	\$ 561,980	\$ 13,592	\$ 604,581

PERSONNEL SUMMARY

POSITIONS	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2015-2016 ADOPTED
CITY ATTORNEY	1	1	1
ASSISTANT CITY ATTORNEY	1	1	1
LEGAL ASSISTANT	1	1	1
PROSECUTOR	1	1	1
TOTAL	4	4	4

2015-2016 SIGNIFICANT BUDGET CHANGES

• Personnel Adjustments	\$ 13,592
Total	\$ 13,592

EMERGENCY MANAGEMENT

Emergency Management
Coordinator

EMERGENCY MANAGEMENT

DEPARTMENTAL MISSION STATEMENT

The City of Cedar Park's Office of Emergency Management is responsible for the planning, coordination and implementation of all Emergency Management and Homeland Security related activities for the City of Cedar Park. The mission of the Cedar Park Office of Emergency Management (CPOEM) is to reduce loss of life and property damage during natural or man-made incidents through mitigation, preparedness, response and recovery in accordance with the Williamson County Emergency Operations Plan.

DEPARTMENTAL VISION STATEMENT

To exceed the citizen's expectations of disaster management and response; to gain trust from residents; to follow local, state and federal guidelines; and to be the most prepared workplace in the State of Texas.

CUSTOMERS

- **INTERNAL:** City Council, City Management and Staff - Serve city council, city managers and department staff by working towards the achievement of projects in relations to city council goals.
- **EXTERNAL:** Local, state and federal agencies; private sector business; non-profit agencies - Serve outside agencies by coordinating efforts with hopes to gain mew information, eliminate redundancy and build relationships.
- **ULTIMATE:** Citizens - Serve citizens by providing emergency planning, response, recovery and mitigation for all natural and man-made disasters.

SERVICES PROVIDED

- Emergency Management Planning - Preparedness, Response, Recovery and Mitigation
- Citizen Disaster Preparedness Initiative
- Disaster Risk Reductions
- Continuity of Government
- Disaster Response/Emergency Operations Center
- Citizen Emergency Notifications

PERFORMANCE INDICATORS

PERFORMANCE MEASURE	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 ESTIMATE	FY 2015-2016 GOAL
WORKLOAD MEASURES				
• Emergency Management Exercises	3	4	4	4
• Internal Emergency Management staff training.	12	12	12	12
• Emergency Operations Plan Annexes Developed/Reviewed	10	26	10	10
EFFICIENCY & EFFECTIVENESS MEASURES				
• City Staff NIMS Training	75%	100%	90%	100%

EMERGENCY MANAGEMENT

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 PROJECTED	BUDGET ADJUSTMENTS	FY 2015-2016 BUDGET
PERSONNEL SERVICES	\$ 64,472	\$ 89,772	\$ 80,988	\$ (89,772)	\$ -
MATERIALS AND SUPPLIES	9,723	7,500	15,528	(7,500)	-
MAINTENANCE	594	500	1,124	(500)	-
OCCUPANCY	1,476	1,020	1,020	(1,020)	-
CONTRACTUAL SERVICES	71,170	36,318	23,308	(36,318)	-
OTHER CHARGES	12,601	13,400	19,293	(13,400)	-
CAPITAL OUTLAY	7,198	-	-	-	-
TRANSFERS	7,198	-	-	-	-
TOTAL	\$ 174,432	\$ 148,510	\$ 141,261	\$ (148,510)	\$ -

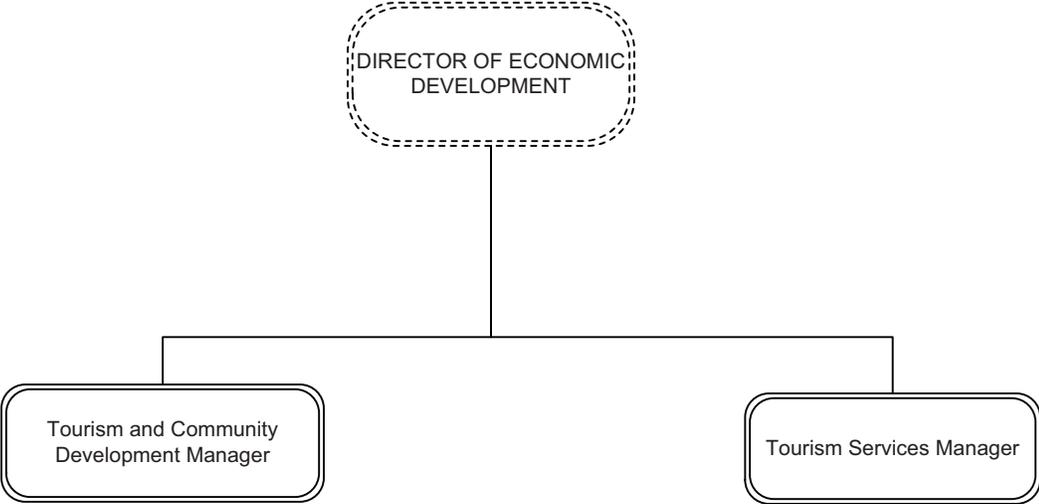
PERSONNEL SUMMARY

POSITIONS	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2015-2016 ADOPTED
EMERGENCY MANAGEMENT COORDINATOR	1	1	-
TOTAL	1	1	0

2015-2016 SIGNIFICANT BUDGET CHANGES

● Moved to Fire Services	\$ (148,510)
Total	\$ (148,510)

TOURISM



TOURISM

DEPARTMENTAL MISSION STATEMENT

The Mission of the Cedar Park Tourism Department is to support the Tourism Advisory Board in efforts to position Cedar Park as a Destination City by defining and recommending appropriate use of funds to promote the community's major attractions and events to enhance travel to Cedar Park and enhance the Cedar Park lodging industry.

DEPARTMENTAL VISION STATEMENT

Position Cedar Park as a destination city with economically viable and sustainable resources to encourage visitor attendance and involvement at local attractions where people of different ages and diverse interests will find an exciting, interesting and entertaining place to visit.

CUSTOMERS

- **INTERNAL:** Internal customers include various departments, city administration, city council, and individual employees.
- **EXTERNAL:** External customers include local hotels, attractions, businesses, Chamber of Commerce, other travel related entities and organizations, and the traveling public.
- **ULTIMATE:** The ultimate customers are the citizens of Cedar Park. Promoting tourism creates new and more entertainment opportunities for citizens. Tourism acts as an economic development engine by generating hotel occupancy tax and sales tax revenues which help to alleviate the burden on citizens.

SERVICES PROVIDED

- Tourism Advisory Board Support
- Customer Service
- Marketing and Promotions
- Support of Local Lodging Industry

PERFORMANCE INDICATORS

PERFORMANCE MEASURE	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 ESTIMATE	FY 2015-2016 GOAL
WORKLOAD MEASURES				
● # of media stories relating to Cedar Park travel and tourism activities.	4	5	5	5
EFFICIENCY & EFFECTIVENESS MEASURES				
● Occupancy rate	74%	62%	60%	60%
● Expend at least 20% of hotel tax proceeds on marketing, advertising and promotions	20%	20%	22%	22%
● Number of website hits.	42,024	40,000	75,000	75,200
● Increase number of inquiries resulting from advertisements	10,200	4,000	11,000	11,500

TOURISM

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 PROJECTED	BUDGET ADJUSTMENTS	FY 2015-2016 BUDGET
PERSONNEL SERVICES	\$ 79,309	\$ 87,732	\$ 81,260	\$ 182	\$ 87,914
MATERIALS AND SUPPLIES	1,181	1,000	1,300	-	1,000
MAINTENANCE	3,165	1,207	405	-	1,207
OCCUPANCY	3,954	6,400	5,250	(209)	6,191
CONTRACTUAL SERVICES	2,305	1,567	2,022	500	2,067
OTHER CHARGES	456	50	50	-	50
TOTAL	\$ 90,369	\$ 97,956	\$ 90,287	\$ 472	\$ 98,428

PERSONNEL SUMMARY

POSITIONS	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2015-2016 ADOPTED
TOURISM AND COMMUNITY DEVELOPMENT MANAGER	0.5	0.5	0.5
TOURISM SERVICES MANAGER	1	1	1
TOTAL	1.5	1.5	1.5

2015-2016 SIGNIFICANT BUDGET CHANGES

● Personnel Adjustments	\$ 182
● Increase for Computer Services	500
● Decrease in Occupancy Based Upon History	(209)
Total	\$ 473



CEDAR

PARK

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ENTERPRISE FUNDS

The Enterprise Funds include business-like governmental activities which are intended to be self-supporting and fund the operation, maintenance, and capital improvements related to the enterprise services. For Cedar Park, these funds are the Utility Fund, which provide water and wastewater services, and Solid Waste Fund, which provides for solid waste and recycling services thru an outside service provider. The Enterprise Funds section includes revenue summary information, expenditure summary information, and Utility Fund departmental detail information.

Note: Professional and technical vocabulary and abbreviations are defined in the Budget Glossary located in the Appendix Section.



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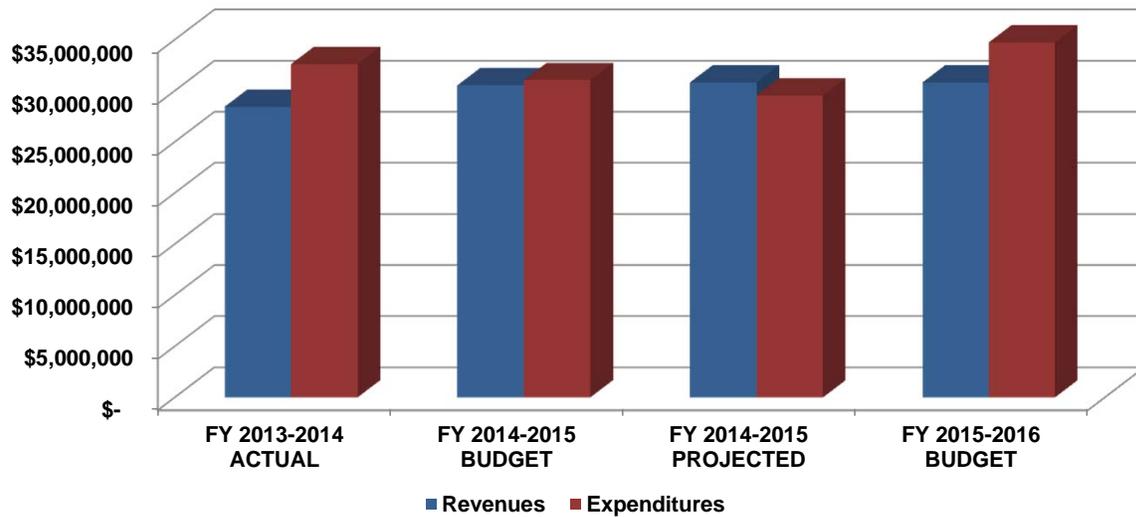
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UTILITY FUND

SUMMARY OF REVENUES AND EXPENDITURES

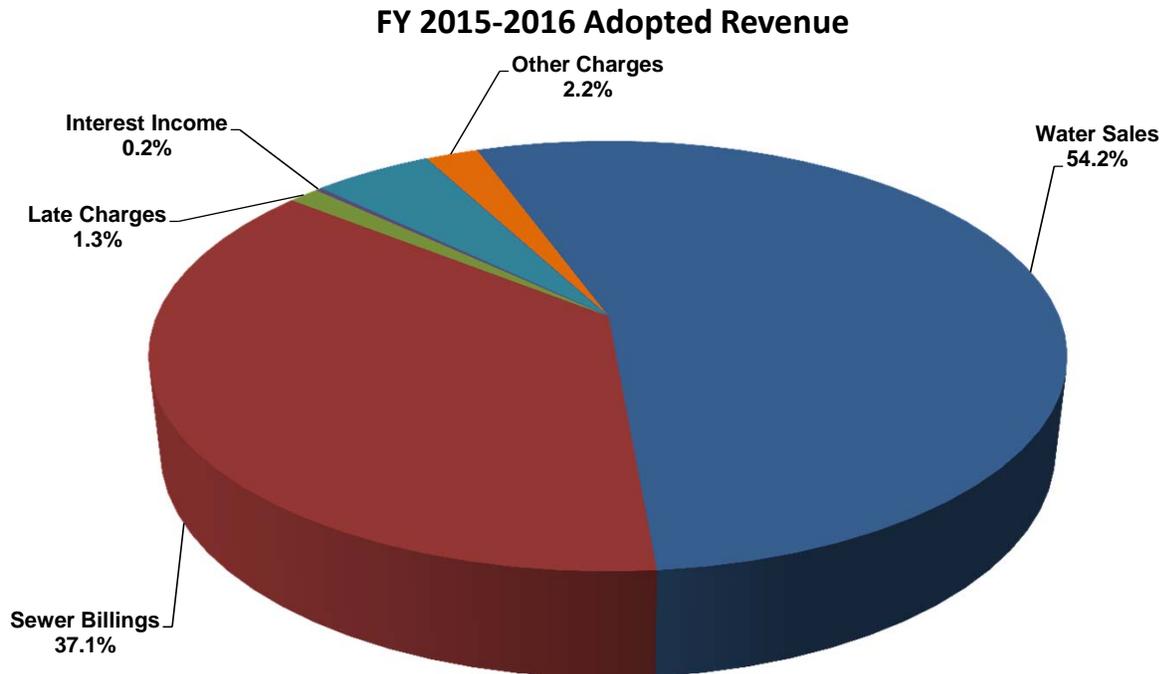
	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 PROJECTED	FY 2015-2016 BUDGET
Total Revenues	\$ 28,439,039	\$ 30,533,283	\$ 30,826,398	\$ 30,815,499
Total Expenditures	32,614,595	31,040,326	29,560,652	34,730,095
Surplus/(Deficit)	\$ (4,175,556)	\$ (507,043)	\$ 1,265,746	\$ (3,914,596)



UTILITY FUND

REVENUE SUMMARY

OBJECT CATEGORIES	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 PROJECTED	FY 2015-2016 BUDGET	% OF BUDGET	% GROWTH FROM 14-15
Water Sales	\$ 16,468,275	\$ 16,691,866	\$ 16,510,858	\$ 16,691,866	54.2%	0.0%
Sewer Billings	11,205,041	11,451,291	11,627,383	11,429,338	37.1%	-0.2%
Late Charges	370,811	394,864	348,623	394,864	1.3%	0.0%
Interest Income	158,234	76,688	161,405	76,688	0.2%	0.0%
Transfer-Impact Fees	-	1,538,088	1,538,088	1,538,088	5.0%	N/A
Other Charges	236,677	380,486	640,041	684,654	2.2%	79.9%
Total Utility Fund Revenues	\$ 28,439,039	\$ 30,533,283	\$ 30,826,398	\$ 30,815,499	100.0%	0.9%

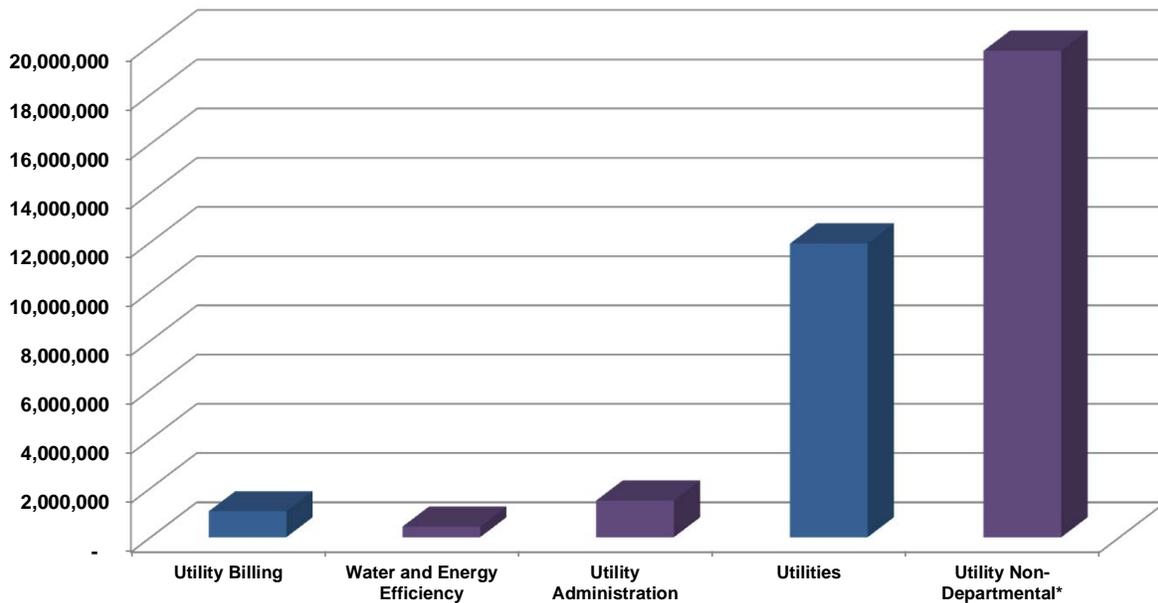


UTILITY FUND

EXPENDITURES BY DEPARTMENT

Department	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 PROJECTED	FY 2015-2016 BUDGET	% OF BUDGET	% GROWTH FROM 14-15
Utility Billing	\$ 970,038	\$ 1,014,396	\$ 1,025,204	\$ 1,058,485	3.0%	4.3%
Water and Energy Efficiency	347,479	426,781	356,634	437,133	1.3%	2.4%
Utility Administration	1,531,664	1,678,808	1,512,281	1,499,397	4.3%	-10.7%
Utilities	9,854,628	11,450,932	10,590,934	11,943,204	34.4%	4.3%
Utility Non-Departmental*	19,910,786	16,469,409	16,075,599	19,791,876	57.0%	20.2%
Total Expenditures	\$ 32,614,595	\$ 31,040,326	\$ 29,560,652	\$ 34,730,095	100.0%	11.9%

Utility Fund by Department



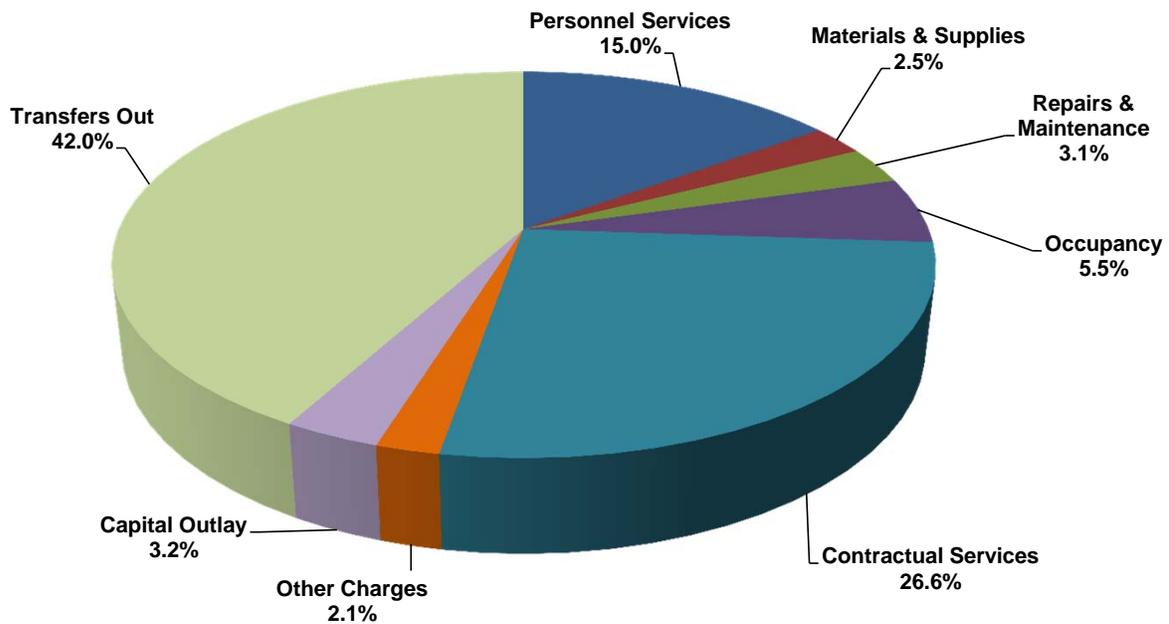
* - Utility Non-Departmental includes transfers for Debt service and CIP

UTILITY FUND

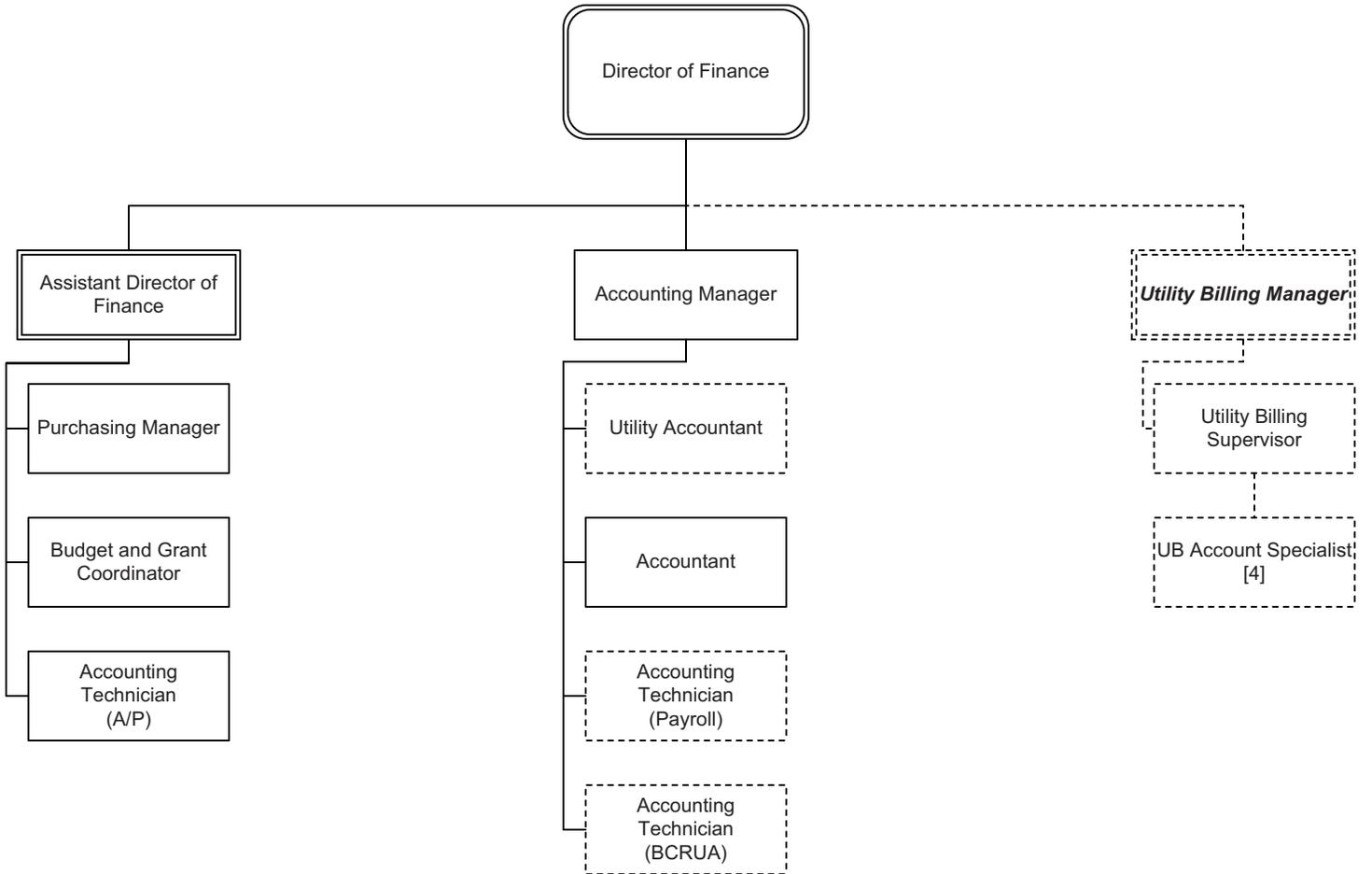
EXPENDITURES BY CATEGORY

Category	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 PROJECTED	FY 2015-2016 BUDGET	% OF BUDGET	% GROWTH FROM 14-15
Personnel Services	\$ 4,450,127	\$ 4,737,885	\$ 4,572,393	\$ 5,208,813	15.0%	9.9%
Materials & Supplies	839,800	856,675	\$ 848,324	875,575	2.5%	2.2%
Repairs & Maintenance	599,373	1,071,005	\$ 610,709	1,072,005	3.1%	0.1%
Occupancy	1,779,853	1,890,246	\$ 1,811,512	1,908,221	5.5%	1.0%
Contractual Services	7,558,110	8,734,809	\$ 8,115,703	9,243,860	26.6%	5.8%
Other Charges	639,294	689,472	\$ 668,730	736,622	2.1%	6.8%
Capital Outlay	1,133,236	1,404,000	\$ 1,310,000	1,114,000	3.2%	-20.7%
Transfers Out	15,614,802	11,656,234	\$ 11,623,281	14,570,999	42.0%	25.0%
Total Expenditures	\$ 32,614,595	\$ 31,040,326	\$ 29,560,652	\$ 34,730,095	100.1%	11.9%

Utility Fund Expenditures by Category



FINANCIAL SERVICES



FINANCIAL SERVICES - UTILITY BILLING

DEPARTMENTAL MISSION STATEMENT *

To provide for financial integrity through responsible management of public funds as entrusted to us for the Cedar Park citizens.

SERVICES PROVIDED

- Billing for water, waste water, fire service, and solid waste collection services
- Collection of billed revenues
- Education related to leak detection and water conservation
- Service orders related to connection and disconnection from the system
- Tracking of utility statistics such as consumption and connection counts
- Coordinating the annual Hazardous Household Waste event (HHW)
- Toilet replacement program
- Providing excellent customer service
- Maintain accurate customer and meter database

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 PROJECTED	BUDGET ADJUSTMENTS	FY 2015-2016 BUDGET
PERSONNEL SERVICES	\$ 438,333	\$ 485,028	\$ 477,502	\$ (9,156)	\$ 475,872
MATERIALS AND SUPPLIES	10,464	4,500	3,500	3,575	8,075
MAINTENANCE	3,455	855	359	-	855
OCCUPANCY	4,532	4,936	4,736	1,350	6,286
CONTRACTUAL SERVICES	127,229	135,540	125,540	3,320	138,860
OTHER CHARGES	386,024	383,537	413,567	45,000	428,537
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	\$ 970,038	\$ 1,014,396	\$ 1,025,204	\$ 44,089	\$ 1,058,485

FINANCIAL SERVICES - UTILITY BILLING

PERSONNEL SUMMARY

POSITIONS	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2015-2016 BUDGET
UTILITY BILLING MANAGER	1	1	1
UTILITY ACCOUNTANT	1	1	1
UTILITY BILLING SUPERVISOR	-	1	1
UB ACCOUNTING SPECIALIST	5	4	4
ACCOUNTING TECHNICIAN	2	2	2
TOTAL	9	9	9

2015-2016 SIGNIFICANT BUDGET CHANGES

● Personnel adjustment	\$ (9,156)
● Increase for Billing Costs	45,000
● Increase for Check Scanner	3,575
● Increase for Telecommunications - Moved From Information Services	1,350
● Increase for Computer Services	3,320
Total	\$ 44,089

* -

Utility Billing is a function of the Finance Department and shares the same Departmental Mission Statement.

WATER AND ENERGY EFFICIENCY

Program Manager

Director of Business Services

COMMUNITY AFFAIRS - WATER AND ENERGY EFFICIENCY

DEPARTMENTAL MISSION STATEMENT

The mission of the Community Affairs Department is to be visible, accessible and responsive to our constituents --citizens, visitors and the community at large. As a division of the Community Affairs department, the mission of the Water & Energy Efficiency Specialist is to address the environmental needs of our community, staying up to date with many programs that offer our citizens assistance in being environmentally friendly. This includes but is not limited to water conservation outreach and education, energy management for all City facilities, contract management of environmental grants, clean air measures, alternative fuels for transportation, household hazardous waste management, irrigation efficiency, water distribution reuse projects, and recycling coordination.

DEPARTMENTAL VISION STATEMENT

The vision of the Water & Efficiency Specialist is to promotes conservation to ensure our long-term water supply and preserve our water quality, encourage recycling and proper disposal of solid waste, increase energy efficiency, and promote clean air.

CUSTOMERS

INTERNAL: As part of the Community Affairs department, this position works with a variety of departments including Utility Billing, Water Distribution, and Meters on a daily basis to coordinate location and management of irrigation meters. There is active communication with the Parks and Recreation Department on the submittal of irrigation plans. This position also works with the Utility Administration and Pump and Motors staff to develop and implement the use of

- reclaimed water for irrigation purposes. It also coordinates with the Police Department, Fire Department, and the CPOD group for the Household Hazardous Waste annual event. The position works with Media and Communications on press releases the City provides to our community along with the Grant Coordinator in search of environmental grant funding opportunities. It also cooperates and assists Building Inspections with taking measures to ensure city facilities are as efficient as possible.

EXTERNAL: This position serves the community of Cedar Park internally and externally through education and outreach about environmental awareness. External agencies this position directly works with includes other Texas municipalities, Leander Independent School District, American Water Works Association, Lower Colorado River Authority, Texas

- Commission of Environmental Quality, Texas Water Development Board, Keep Texas Beautiful, Texas Parks and Wildlife, Capitol Area Council of Governments, along with other non profit associations that help improve the image of Cedar Park with our cooperation.

ULTIMATE: The ultimate goal for this position is to educate the citizens of Cedar Park about the non-renewable and renewable resources that are utilized on an every day basis and methods to increase or decrease usage to provide a

- healthier community for Cedar Park's future. This division strives to ensure the Cedar Park community is a good steward of limited resources.

SERVICES PROVIDED

- Water Conservation Coordinator
- Drought Coordinator
- Contract Administrator
- Public Education
- Irrigation consultant
- Household Hazardous Waste Coordinator
- Customer Service
- Outreach

COMMUNITY AFFAIRS - WATER AND ENERGY EFFICIENCY

PERFORMANCE INDICATORS

PERFORMANCE MEASURE	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 ESTIMATE	FY 2015-2016 GOAL
WORKLOAD MEASURES				
• Irrigation audits/evaluations for residential customers.	28	25	150	25
• Presentations/meetings/outreach for customers and schools of Cedar Park.	22	20	20	20
• Development of innovative services/programs to enhance the City's environmental health.	5	2	5	2
EFFICIENCY & EFFECTIVENESS MEASURES				
• Irrigation audits/evaluations gallons estimated gallons saved annually	1,429,237	1,500,000	1,000,000	1,500,000
• Cubic yards of brush collected annually	19	120	120	120
• Gallons of oil collected annually	700	385	385	385
• Number of auto batteries collected annually	53	104	104	104
• Number of tires collected	309	223	223	223
• Tons of e-waste, bulk waste, and metal (recycled) collected annually	8	17	15	17

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 PROJECTED	BUDGET ADJUSTMENTS	FY 2015-2016 BUDGET
PERSONNEL SERVICES	\$ 190,362	\$ 209,115	\$ 193,236	\$ 14,736	\$ 223,851
MATERIALS AND SUPPLIES	7,389	3,500	3,250	-	3,500
MAINTENANCE	377	1,000	500	-	1,000
OCCUPANCY	1,644	2,560	1,576	(984)	1,576
CONTRACTUAL SERVICES	70,983	89,896	73,062	-	89,896
OTHER CHARGES	76,724	120,710	85,010	(3,400)	117,310
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	\$ 347,479	\$ 426,781	\$ 356,634	\$ 10,352	\$ 437,133

COMMUNITY AFFAIRS - WATER AND ENERGY EFFICIENCY

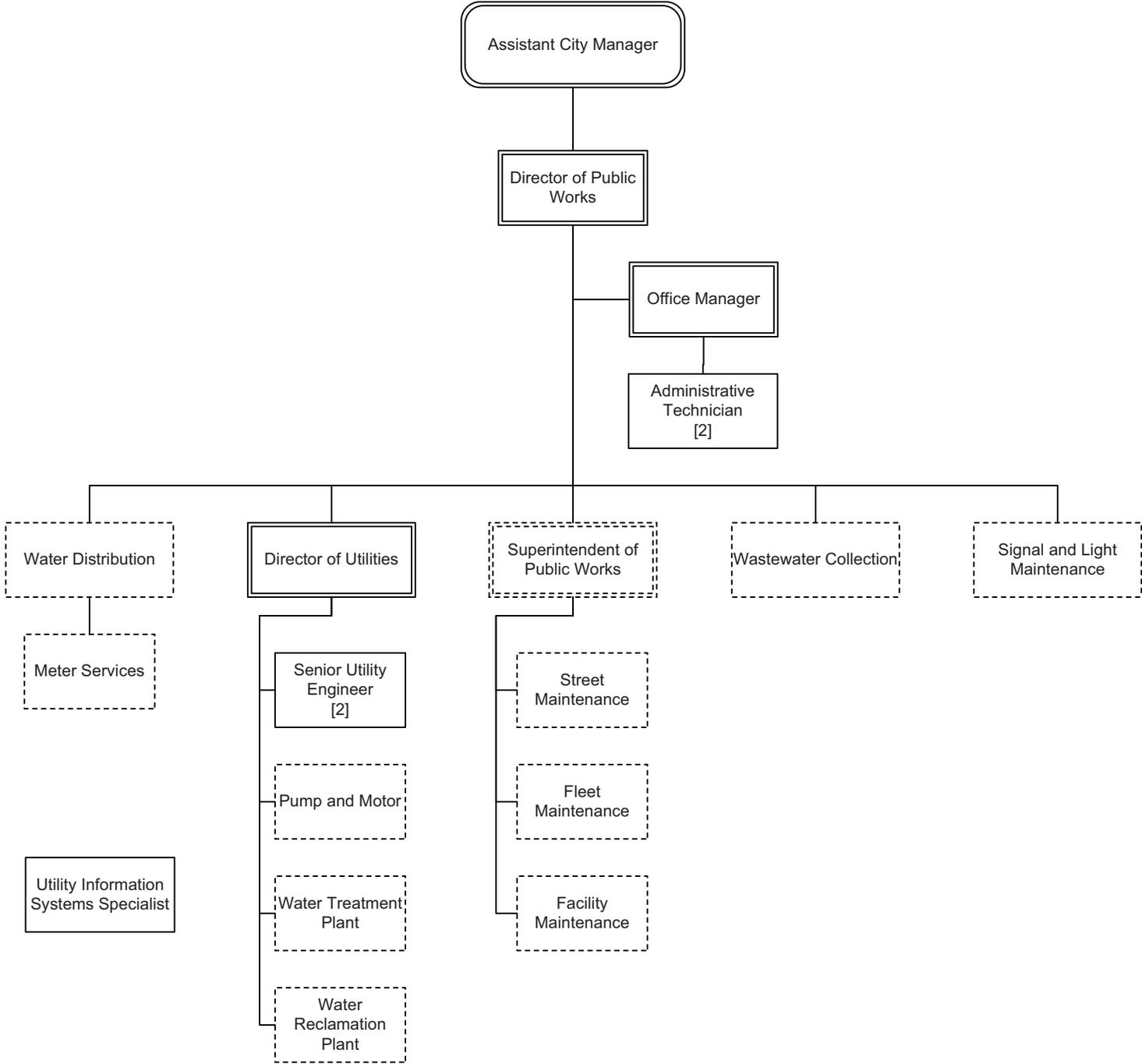
PERSONNEL SUMMARY

POSITIONS	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2015-2016 BUDGET
DIRECTOR OF BUSINESS SERVICES	-	-	1
DIRECTOR OF COMMUNITY AFFAIRS	-	1	-
PROGRAM MANAGER	-	1	1
WATER AND ENERGY EFFICIENCY SPECIALIST	1	-	-
CUSTOMER RELATIONS CLERK - TEMPORARY	-	0.25	-
WATER COMPLIANCE DRIVER	-	0.25	-
TOTAL	1	2.5	2

2015-2016 SIGNIFICANT BUDGET CHANGES

● Personnel adjustment	\$ 14,736
● Decreased Budget Based Upon Trends	(4,384)
Total	\$ 10,352

UTILITY ADMINISTRATION



UTILITY ADMINISTRATION

DEPARTMENTAL MISSION STATEMENT

The Utility Administration Department Mission is to provide support to all operating departments, assist in the day-to-day operations by providing coordination and cooperation between department functions, and to carry out the directives of the City Manager through city staff and contract relationships with the City of Cedar Park.

DEPARTMENTAL VISION STATEMENT

It is the vision of the Utility Administration department to continue to maintain and enhance the safety and well-being of the community by providing exceptional water and wastewater service and maintaining the city's extensive network of infrastructure. The department works to meet the needs of the community by constantly focusing on customer service, efficient and effective use of resources, safety, innovation, and teamwork.

CUSTOMERS

- **INTERNAL:** Internal customers include all city departments.
- **EXTERNAL:** External customers for the Utility Administration Department are primarily the public including residents of the community, businesses operating in the community, and visitors to Cedar Park.
- **ULTIMATE:** As is the case with most public service functions, the Utility Administration Departments ultimate customer is the city residents.

SERVICES PROVIDED

- | | |
|---|---|
| <ul style="list-style-type: none"> ● Utility Administration ● Utility Engineering ● Utility Project Management ● Front Desk Services ● Secures raw water purchases ● Compliance with the TPDES ● Represents City in the DOC of the BCRUA ● Special Projects | <ul style="list-style-type: none"> ● Supervises the following divisions: <ul style="list-style-type: none"> - Street Maintenance - Fleet Maintenance - Signal and Streetlight Maintenance - Water Distribution, Meter Services - Water Treatment, Wastewater Collection - Industrial Pre-Treatment, Pump and Motor - Water Plant and Water Reclamation |
|---|---|

PERFORMANCE INDICATORS

PERFORMANCE MEASURE	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 ESTIMATE	FY 2015-2016 GOAL
WORKLOAD MEASURES				
● Work orders dispatched or received	6,491	6,000	6,000	6,000
● Requests for line locate	5,103	5,000	5,200	5,000
● Average daily call volume	40	42	42	45

UTILITY ADMINISTRATION

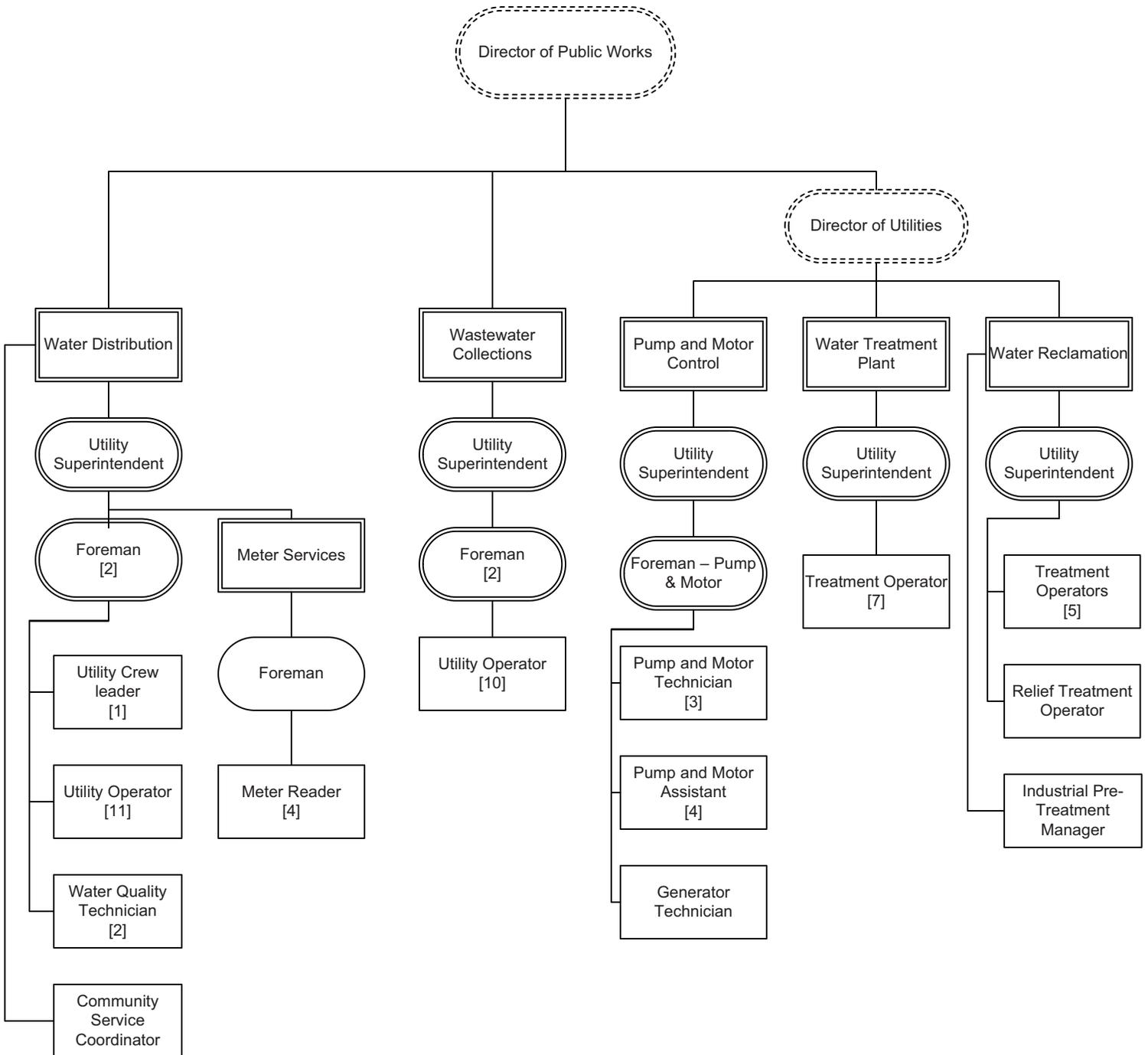
EXPENDITURE SUMMARY					
OBJECT CATEGORIES	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 PROJECTED	BUDGET ADJUSTMENTS	FY 2015-2016 BUDGET
PERSONNEL SERVICES	\$ 690,487	\$ 712,722	\$ 697,612	\$ 168,080	\$ 880,802
MATERIALS AND SUPPLIES	45,202	28,950	16,767	2,050	31,000
MAINTENANCE	25,548	45,900	42,400	500	46,400
OCCUPANCY	89,027	126,070	75,070	17,609	143,679
CONTRACTUAL SERVICES	295,128	365,966	321,932	-	365,966
OTHER CHARGES	22,730	9,200	8,500	350	9,550
CAPITAL OUTLAY	363,543	390,000	350,000	(368,000)	22,000
TOTAL	\$ 1,531,664	\$ 1,678,808	\$ 1,512,281	\$ (179,411)	\$ 1,499,397

PERSONNEL SUMMARY			
POSITIONS	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2015-2016 BUDGET
ASSISTANT CITY MANAGER	1	1	1
DIRECTOR OF PUBLIC WORKS	1	1	1
DIRECTOR OF UTILITIES	1	1	1
SENIOR UTILITY ENGINEER	1	1	2
UTILITY INFORMATION SYSTEMS SPECIALIST	-	-	1
OFFICE MANAGER	1	1	1
ADMINISTRATIVE TECHNICIAN	2	2	2
TOTAL	7	7	9

2015-2016 SIGNIFICANT BUDGET CHANGES

● Personnel adjustments	\$ 24,735
● Increase for Senior Utility Operations Engineer	114,902
● Increase for Utility Information Systems Specialist	56,843
● Increase for Telecommunications - Moved From Information Services	16,609
● Reduce Supplies and Materials based upon History	(2,500)
● Remove One-time Purchase of Materials and Equipment Building	(390,000)
Total	\$ (179,411)

PUBLIC WORKS – UTILITY FUND



PUBLIC WORKS - ALL

DEPARTMENTAL MISSION STATEMENT

DEPARTMENTAL VISION STATEMENT

CUSTOMERS

- **INTERNAL:** Internal customers for the Utilities Department include all City Departments.
- **EXTERNAL:** External customers for the Utilities Department are the public, including residents of the community, businesses, wholesale water and wastewater customers and visitors to Cedar Park.
- **ULTIMATE:** As is the case with most public service functions, the Utilities Department's ultimate customer is the public, who are the end users of the water and wastewater systems that are maintained by the Utilities Department.

SERVICES PROVIDED

- Treat and supply drinking water
- Treat City's wastewater
- Monitor water quality
- Monthly meter readings
- Locate line requests
- Storage Tank Maintenance
- Valve Maintenance
- Waste Water Odor Control Device Maintenance
- Water and Wastewater line maintenance
- Waste Water collection and pumping
- Pressure Monitoring
- Monitor all lift stations in collection system
- Install meters and taps for new service accounts
- Review site and commercial applications for pre-treatme
- Provide cross-connection inspections
- Deliver water throughout distribution system
- Repair water & wastewater line breaks
- Leak detection
- Perform daily testing of water & wastewater
- 24 hour on-call emergency response
- Booster Station Maintenance
- Lift station maintenance
- Fire Hydrant Maintenance
- Waste Water System Inspection and testing
- Provide cross-connection inspections
- Test and calibrate all new meters
- Test and calibrate all new meters
- Meter replacement program
- Perform meter cross-checks and re-reads

PUBLIC WORKS - ALL

PERFORMANCE INDICATORS

PERFORMANCE MEASURE	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 ESTIMATE	FY 2015-2016 GOAL
WORKLOAD MEASURES				
• # of gallons of water treated (millions of gallons)	4,038	4,900	4,200	4,770
• # of gallons of wastewater treated (millions of gallons)	798	821	814	821
• # of lift stations	18	18	18	19
• # of lift station work orders	993	1,000	474	500
• # of miles/feet of wastewater lines	282	282	290	300
• # of miles/feet of water lines	323	323	323	340
• # of main water line repairs	12	14	40	35
• # of WW mains inspected	456	460	450	470
• # of Automatic Air Release Valve Inspections	400	456	328	328
• # of water quality samples	1,540	1,540	1,540	1,540
• # of utility cut street repairs	72	75	75	80
• # of active water meters	20,346	21,502	21,600	22,250
• # of email, CP Connect, website or phone requests to front desk (total)	N/A	2,750	2,360	2,750
• # of work orders closed out by staff and front desk	N/A	N/A	9,500	10,000

PERFORMANCE INDICATORS - CONTINUED

PERFORMANCE MEASURE	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 ESTIMATE	FY 2015-2016 GOAL
EFFICIENCY & EFFECTIVENESS MEASURES				
• Cost per 1,000 gallons of water treated	\$1.04	1.01	1.08	1.04
• Cost per 1,000 gallons of wastewater treated	\$1.68	1.91	1.88	1.92
• % of water samples that meet federal and state requirements	100.0%	100.0%	100.0%	100.0%
• % of wastewater samples that meet federal and state requirements	100.0%	100.0%	100.0%	100.0%
• % of meters on Automated Meter Read	96.0%	97.0%	99.0%	99.9%

PUBLIC WORKS - ALL

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 PROJECTED	BUDGET ADJUSTMENTS	FY 2015-2016 BUDGET
PERSONNEL SERVICES	\$ 3,126,794	\$ 3,322,382	\$ 3,196,543	\$ 296,906	\$ 3,619,288
MATERIALS AND SUPPLIES	776,744	819,725	824,807	13,275	833,000
MAINTENANCE	569,993	1,023,250	567,450	500	1,023,750
OCCUPANCY	1,684,650	1,756,680	1,730,130	-	1,756,680
CONTRACTUAL SERVICES	2,622,937	3,345,870	3,150,351	98,391	3,444,261
OTHER CHARGES	153,816	169,025	161,653	5,200	174,225
CAPITAL OUTLAY	769,694	1,014,000	960,000	78,000	1,092,000
TOTAL	\$ 9,704,628	\$ 11,450,932	\$ 10,590,934	\$ 492,272	\$ 11,943,204

PUBLIC WORKS - ALL

PERSONNEL SUMMARY			
POSITIONS	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2015-2016 BUDGET
UTILITY SUPERINTENDENT	5	5	5
FOREMAN	5	5	5
FOREMAN - PUMP & MOTOR	1	1	1
INDUSTRIAL PRE-TREATMENT MANAGER	1	1	1
UTILITY CREW LEADER	1	1	1
COMMUNITY SERVICE COORDINATOR	1	1	1
GENERATOR TECHNICIAN	1	1	1
PUMP AND MOTOR CONTROL TECHNICIAN	3	3	3
PUMP AND MOTOR CONTROL ASSISTANT	4	4	4
RELIEF TREATMENT OPERATOR	1	1	1
TREATMENT OPERATOR	12	12	12
UTILITY OPERATOR	20	20	21
METER READER	4	4	4
WATER QUALITY TECHNICIAN	2	2	2
TOTAL	61	61	62

2015-2016 SIGNIFICANT BUDGET CHANGES

● Personnel adjustments	\$ 257,869
● Increase for VES Contributions	39,391
● Increase for Broom Attachment for Skid Steer	7,000
● Increase for Solar Portable Light Tower	20,000
● Increase for Utility Operator	40,887
● Increase for De-Watering Basin	175,000
● Increase for System Growth And Material Costs	13,125
● Increase for Contract Labor	65,000
● Increase for TCEQ Administrative Fee	3,500
● Decrease for Contract Services Based Upon History	(5,500)
● Decrease for one-time Mobile Meter Testing Unit	(45,000)
● Decrease for Capital Maintenance Program	(79,000)
Total	\$ 492,272

PUBLIC WORKS - PUMP AND MOTOR CONTROL

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 PROJECTED	BUDGET ADJUSTMENTS	FY 2015-2016 BUDGET
PERSONNEL SERVICES	\$ 576,337	\$ 594,946	\$ 597,595	\$ 59,213	\$ 654,159
MATERIALS AND SUPPLIES	41,141	39,800	35,000	-	39,800
MAINTENANCE	9,704	12,200	13,500	1,500	13,700
OCCUPANCY	2,136	3,800	3,500	-	3,800
CONTRACTUAL SERVICES	73,110	75,348	75,348	-	75,348
OTHER CHARGES	21,138	25,200	23,170	(1,500)	23,700
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	\$ 723,566	\$ 751,294	\$ 748,113	\$ 59,213	\$ 810,507

PERSONNEL SUMMARY			
POSITIONS	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2015-2016 BUDGET
UTILITY SUPERINTENDENT	1	1	1
FOREMAN - PUMP & MOTOR	1	1	1
PUMP AND MOTOR CONTROL TECHNICIAN	3	3	3
PUMP AND MOTOR CONTROL ASSISTANT	4	4	4
GENERATOR TECHNICIAN	1	1	1
TOTAL	10	10	10

PUBLIC WORKS - WATER DISTRIBUTION

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 PROJECTED	BUDGET ADJUSTMENTS	FY 2015-2016 BUDGET
PERSONNEL SERVICES	\$ 811,108	\$ 891,434	\$ 838,158	\$ 81,880	\$ 973,314
MATERIALS AND SUPPLIES	171,647	171,525	178,332	13,125	184,650
MAINTENANCE	34,723	34,100	28,600	-	34,100
OCCUPANCY	230,324	257,500	252,000	-	257,500
CONTRACTUAL SERVICES	123,620	136,360	259,941	19,414	155,774
OTHER CHARGES	34,129	28,850	30,269	-	28,850
CAPITAL OUTLAY	336,840	300,000	300,000	27,000	327,000
TOTAL	\$ 1,742,391	\$ 1,819,769	\$ 1,887,300	\$ 141,419	\$ 1,961,188

PERSONNEL SUMMARY			
POSITIONS	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2015-2016 BUDGET
UTILITY SUPERINTENDENT	1	1	1
FOREMAN	2	2	2
UTILITY CREW LEADER	1	1	1
UTILITY OPERATOR	11	11	11
WATER QUALITY TECHNICIAN	2	2	2
COMMUNITY SERVICE COORDINATOR	1	1	1
TOTAL	18	18	18

PUBLIC WORKS - WASTEWATER COLLECTION

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 PROJECTED	BUDGET ADJUSTMENTS	FY 2015-2016 BUDGET
PERSONNEL SERVICES	\$ 617,227	\$ 651,840	\$ 631,164	\$ 108,072	\$ 759,912
MATERIALS AND SUPPLIES	87,870	66,350	93,875	150	66,500
MAINTENANCE	80,581	120,200	138,250	(1,000)	119,200
OCCUPANCY	225,340	219,700	212,500	-	219,700
CONTRACTUAL SERVICES	147,265	158,267	150,767	2,500	160,767
OTHER CHARGES	24,112	22,600	18,400	1,700	24,300
CAPITAL OUTLAY	274,160	200,000	200,000	-	200,000
TOTAL	\$ 1,456,554	\$ 1,438,957	\$ 1,444,956	\$ 111,422	\$ 1,550,379

PERSONNEL SUMMARY			
POSITIONS	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2015-2016 BUDGET
UTILITY SUPERINTENDENT	1	1	1
FOREMAN	2	2	2
UTILITY OPERATOR	9	9	10
TOTAL	12	12	13

PUBLIC WORKS - WATER TREATMENT PLANT

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 PROJECTED	BUDGET ADJUSTMENTS	FY 2015-2016 BUDGET
PERSONNEL SERVICES	\$ 452,201	\$ 465,704	\$ 449,659	\$ 23,278	\$ 488,982
MATERIALS AND SUPPLIES	247,277	262,200	241,500	-	262,200
MAINTENANCE	228,354	170,250	170,250	-	170,250
OCCUPANCY	1,013,437	1,061,215	1,051,215	-	1,061,215
CONTRACTUAL SERVICES	1,901,922	2,612,001	2,247,001	15,743	2,627,744
OTHER CHARGES	52,509	55,000	58,413	5,000	60,000
CAPITAL OUTLAY	150,707	300,000	300,000	(20,000)	280,000
TOTAL	\$ 4,046,407	\$ 4,926,370	\$ 4,518,038	\$ 24,021	\$ 4,950,391

PERSONNEL SUMMARY

POSITIONS	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2015-2016 BUDGET
UTILITY SUPERINTENDENT	1	1	1
TREATMENT OPERATOR	7	7	7
TOTAL	8	8	8

PUBLIC WORKS - METER SERVICES

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 PROJECTED	BUDGET ADJUSTMENTS	FY 2015-2016 BUDGET
PERSONNEL SERVICES	\$ 197,926	\$ 206,956	\$ 204,067	\$ 18,826	\$ 225,782
MATERIALS AND SUPPLIES	29,036	36,850	31,500	-	36,850
MAINTENANCE	143,354	616,400	146,750	-	616,400
OCCUPANCY	943	3,400	900	-	3,400
CONTRACTUAL SERVICES	21,150	21,563	21,563	6,202	27,765
OTHER CHARGES	4,502	13,025	10,601	-	13,025
TOTAL	\$ 396,910	\$ 948,194	\$ 465,381	\$ (24,972)	\$ 923,222

PERSONNEL SUMMARY			
POSITIONS	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2015-2016 BUDGET
FOREMAN	1	1	1
METER READER	4	4	4
TOTAL	5	5	5

PUBLIC WORKS - WATER RECLAMATION

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 PROJECTED	BUDGET ADJUSTMENTS	FY 2015-2016 BUDGET
PERSONNEL SERVICES	\$ 471,995	\$ 511,502	\$ 475,900	\$ 5,638	\$ 517,140
MATERIALS AND SUPPLIES	199,774	243,000	244,600	-	243,000
MAINTENANCE	73,277	70,100	70,100	-	70,100
OCCUPANCY	212,470	211,065	210,015	-	211,065
CONTRACTUAL SERVICES	355,870	342,331	395,731	54,532	396,863
OTHER CHARGES	17,427	24,350	20,800	-	24,350
CAPITAL OUTLAY	7,987	164,000	110,000	121,000	285,000
TOTAL	\$ 1,338,800	\$ 1,566,348	\$ 1,527,146	\$ 181,170	\$ 1,747,518

PERSONNEL SUMMARY

POSITIONS	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2015-2016 BUDGET
UTILITY SUPERINTENDENT	1	1	1
RELIEF TREATMENT OPERATOR	1	1	1
TREATMENT OPERATOR	5	5	5
INDUSTRIAL PRE-TREATMENT MANAGER	1	1	1
TOTAL	8	8	8

UTILITY NON-DEPARTMENTAL

No Full-Time Positions

UTILITY NON-DEPARTMENTAL

DEPARTMENTAL MISSION STATEMENT

The Utility Non-Departmental Department provides funding for facility operations, Utility administrative costs, and transfers for the Utility Capital Improvement Program and debt.

SERVICES PROVIDED

- This is an internal department that provides support for all departments.

PERFORMANCE INDICATORS

PERFORMANCE MEASURE	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 ESTIMATE	FY 2015-2016 GOAL
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- N/A

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 PROJECTED	BUDGET ADJUSTMENTS	FY 2015-2016 BUDGET
PERSONNEL SERVICES	\$ 4,150	\$ 8,638	\$ 7,500	\$ 362	\$ 9,000
CONTRACTUAL SERVICES	4,441,834	4,797,537	4,444,818	407,340	5,204,877
OTHER CHARGES	-	7,000	-	-	7,000
CONTINGENCY	-	-	-	-	-
TRANSFERS	15,464,802	11,656,234	11,623,281	2,914,765	14,570,999
TOTAL	\$ 19,910,786	\$ 16,469,409	\$ 16,075,599	\$ 3,322,467	\$ 19,791,876

PERSONNEL SUMMARY

POSITIONS	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2015-2016 BUDGET
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N/A

2015-2016 SIGNIFICANT BUDGET CHANGES

• Increase in retiree insurance and worker's compensation	\$ 362
• Increase for Contract Services	29,318
• Increase for BCRWWS O&M	230,997
• Increase for LCRA Stand-by Fee	121,000
• Increase for Debt Service Transfer	271,025
• Decrease for BCRUA O&M and Debt Service Costs	6,026
• Increase for PILOT, Franchise Transfer, and Administrative Transfer	243,739
• Decrease for Capital Transfers	2,420,000
Total	\$ 3,322,467



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SOLID WASTE FUND

DESCRIPTION

The Solid Waste fund is an enterprise fund established to fund a contracted solid waste and recycling provider for utility customers. It is intended to be self-supporting and collects revenue through utility bills to cover the cost of operations and debt related to solid waste.

REVENUE					
REVENUE	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 PROJECTED	BUDGET ADJUSTMENTS	FY 2015-2016 BUDGET
SOLID WASTE BILLING	\$ 3,370,909	\$ 3,377,017	\$ 3,504,097	\$ 138,726	\$ 3,515,743
GARBAGE CART REIMBURSEMENT	238,817	236,409	240,875	4,466	240,875
EXTRA GARBAGE CART FEE	14,031	14,057	13,625	(432)	13,625
INTEREST INCOME	371	750	750	-	750
OTHER REVENUE	7,929	-	5,653	3,500	3,500
TOTAL REVENUE	\$ 3,632,057	\$ 3,628,233	\$ 3,764,999	\$ 146,260	\$ 3,774,493

EXPENDITURES					
CATEGORY	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 PROJECTED	BUDGET ADJUSTMENTS	FY 2015-2016 BUDGET
SMALL TOOLS & EQUIPMENT	81,310	100,000	71,166	-	100,000
MATERIALS AND SUPPLIES	\$ 81,310	\$ 100,000	\$ 71,166	\$ -	\$ 100,000
GARBAGE COLLECTION SERVICES	3,347,620	3,360,216	3,480,848	138,036	3,498,252
CONTRACT SERVICES	-	-	-	-	-
CONTRACT SERVICES	\$ 3,347,620	\$ 3,360,216	\$ 3,480,848	\$ 138,036	\$ 3,498,252
TRANSFER TO DEBT SERVICE	140,763	176,463	176,436	(300)	176,163
TRANSFERS	\$ 140,763	\$ 176,463	\$ 176,436	\$ (300)	\$ 176,163
TOTAL EXPENDITURES	\$ 3,569,693	\$ 3,636,679	\$ 3,728,450	\$ 137,736	\$ 3,774,415

SOLID WASTE FUND

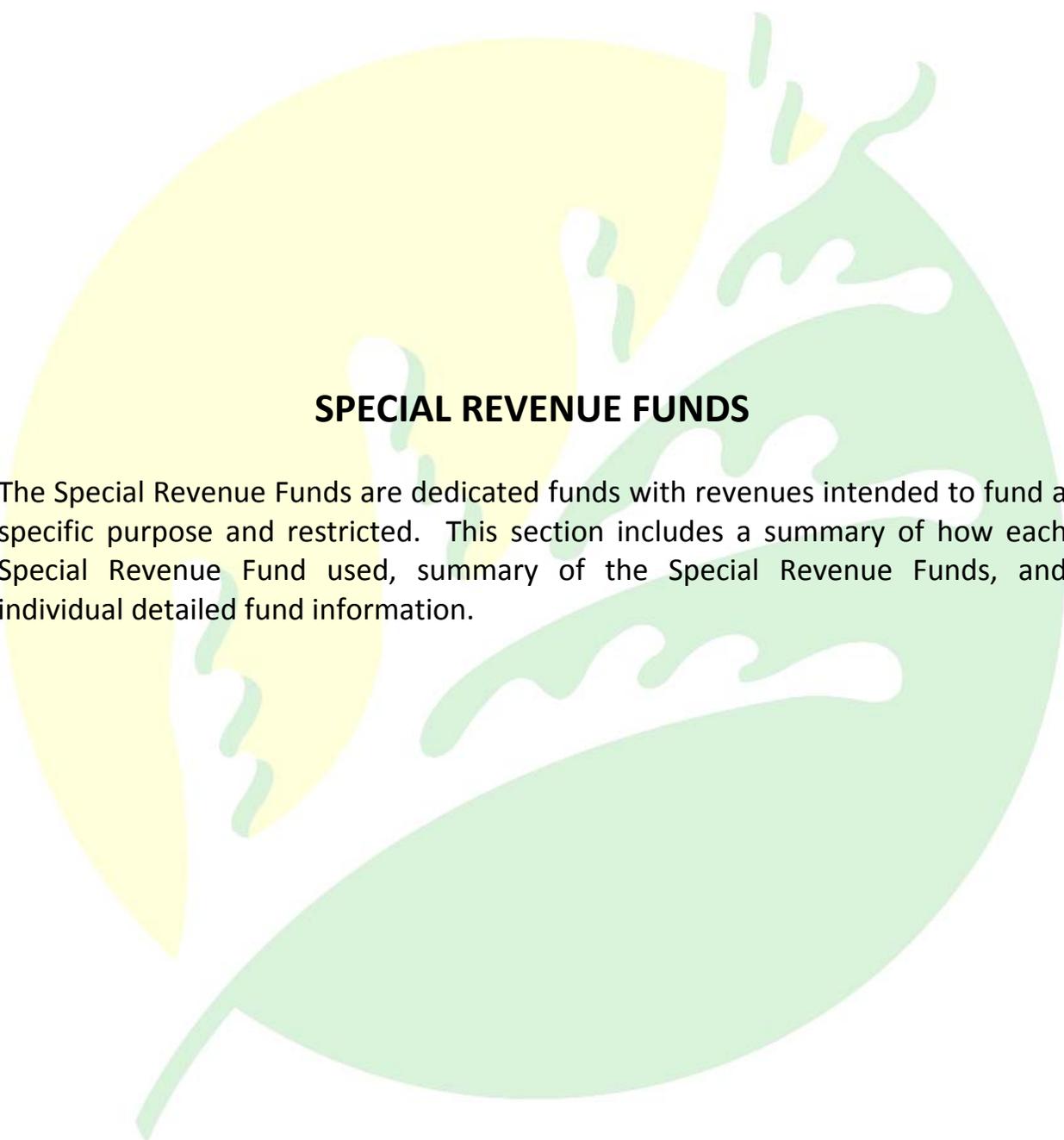
FUND BALANCE SUMMARY	
FUND BALANCE - 9/30/2014	\$ 201,552
FY 2014-2015 PROJ. REVENUES	\$ 3,764,999
FY 2014-2015 PROJ. EXPENDITURES	3,728,450
FY 2014-2015 CHANGE IN FUND BALANCE	36,549
PROJ. FUND BALANCE - 9/30/2015	\$ 238,101
FY 2015-2016 ADOPTED REVENUES	\$ 3,774,493
FY 2015-2016 ADOPTED EXPENDITURES	3,774,415
FY 2015-2016 CHANGE IN FUND BALANCE	77
PROJ. FUND BALANCE 9/30/2016	\$ 238,179



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SPECIAL REVENUE FUNDS

The Special Revenue Funds are dedicated funds with revenues intended to fund a specific purpose and restricted. This section includes a summary of how each Special Revenue Fund used, summary of the Special Revenue Funds, and individual detailed fund information.



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SPECIAL REVENUE FUNDS DEDICATED USES

The **Municipal Court Fund** includes three specialized fees, the Court Security fee, the Court Technology Fees, and the Juvenile Case Manager Fee, which are included on various traffic and misdemeanor citations as permitted by State Code. The Court Security Fee revenue can only be used to improve the security and safety of the Municipal Court including security personnel and security-related training. The Court Technology Fees can be used to maintain and improve technology at the Municipal Court including equipment replacement, software maintenance, and electronic equipment rentals. The Juvenile Case Manager Fee funds the salary and benefits costs for a Juvenile Case Manager to help ensure that juveniles can comply with the terms of their sentences / probation and helps to reduce the juvenile recidivism.

The **Public Arts Program Fund** revenues fund permanent public art displays around the City based upon the recommendation of the Public Arts Board and Council approval.

The **Tourism Board/Occupancy Tax Fund** revenues can be used for activities that draw people from outside the City limits and, ideally, stay at a local hotel or motel. Examples can include special events, advertising, and public arts.

The **CPTV-10 / Cable Fund** revenues are cable franchise fees which must be spent on maintaining or improving the City's cable channel, including media equipment improvements, broadcast service improvements, and municipal facility cable access.

The **Tax-Increment Re-investment Zone (TIRZ) Fund** revenues are ad valorem tax levies for a defined area of the City and the revenue can only be used to fund improvements within that area. The annual levy is based upon the current value minus the value at the time of the creation of the TIRZ.

The **Law Enforcement Fund** revenues include the Drug Enforcement Agency (DEA) Equitable Sharing Fund which is provided by the DEA as a contribution for local support for their activities and used for capital purchases for crime prevention and the Law Enforcement Officers Standards Enforcement (LEOSE) funds which provided by the State of Texas for additional training opportunities and certification maintenance.

The **4A – Economic Development Fund** sales tax is a local option sales tax that limited to economic development activities within in the City and can be used by the City to fund projects that promote new businesses or help to retain businesses with the end result being job creation or retention. Example uses include business-expenditure reimbursements, tax-sharing agreements, infrastructure improvements, and stadiums/arenas.

The **4B – Community Development Fund** sales tax is a local option sales tax that can be used for both community development, meaning any State approved quality of life improvements, and economic development. Like the 4A, the revenue should be used in a manner that results in job creation or retention, however, the 4B allows the quality of life improvements as a means to attract or retain jobs. Example uses include any 4A acceptable uses, new or improved park infrastructure, street improvements, and feasibility studies.

SPECIAL REVENUE FUND SUMMARY

REVENUE					
FUND	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 PROJECTED	BUDGET ADJUSTMENTS	FY 2015-2016 BUDGET
MUNICIPAL COURT FUND	\$ 101,459	\$ 105,700	\$ 103,940	\$ -	\$ 105,700
PUBLIC ARTS PROGRAM	40,221	50,225	50,308	6,600	56,825
TOURISM BOARD/OCCUPANCY TAX	544,281	503,200	586,921	65,000	568,200
CPTV 10 / CABLE FUND	189,888	147,539	209,830	62,491	210,030
TAX INCREMENT REINVESTMENT ZONE	480,927	588,388	583,175	54,957	643,345
LAW ENFORCEMENT	104,050	120	85,976	35,000	35,120
ECONOMIC DEVELOPMENT (4A)	5,096,813	5,443,903	5,538,078	94,175	5,538,078
COMMUNITY DEVELOPMENT (4B)	5,102,079	5,453,213	5,547,388	94,175	5,547,388
TOTAL REVENUE	\$ 11,659,718	\$ 12,292,288	\$ 12,705,616	\$ 412,398	\$ 12,704,687

EXPENDITURES					
FUND	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 PROJECTED	BUDGET ADJUSTMENTS	FY 2015-2016 BUDGET
MUNICIPAL COURT FUND	\$ 88,929	\$ 116,715	\$ 104,317	\$ (7,614)	\$ 109,101
PUBLIC ARTS PROGRAM	32,135	128,510	31,530	41,724	170,234
TOURISM BOARD/OCCUPANCY TAX	404,845	503,200	469,008	96,000	599,200
CPTV 10 / CABLE FUND	118,179	213,510	207,959	254,323	467,833
TAX INCREMENT REINVESTMENT ZONE	440,866	480,177	480,177	102,248	582,425
LAW ENFORCEMENT	98,330	30,000	111,378	35,553	65,553
ECONOMIC DEVELOPMENT (4A)	4,218,255	5,462,731	5,762,731	75,347	5,538,078
COMMUNITY DEVELOPMENT (4B)	4,953,268	8,196,533	8,171,533	(2,649,145)	5,547,388
TOTAL EXPENDITURES	\$ 10,354,807	\$ 15,131,376	\$ 15,338,633	\$ (2,051,564)	\$ 13,079,812

MUNICIPAL COURT FUND

DESCRIPTION

The Municipal Court Fund is related to administrative charges which can be placed upon certain fines and are levied in accordance with Texas State Code. The charges provide funding for enhanced Court security related to both visitor and staff safety, improved technology to allow for efficiency, and a Juvenile Case Manager.

REVENUE					
CATEGORY	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 PROJECTED	BUDGET ADJUSTMENTS	FY 2015-2016 BUDGET
SECURITY FEES	\$ 24,604	24,925	\$ 25,023	\$ -	\$ 24,925
TECHNOLOGY FEES	32,171	32,874	32,658	-	32,874
JUVENILE CASE MANAGER FEE	43,520	46,651	45,133	-	46,651
TEEN COURT FEES	700	600	525	-	600
INTEREST	464	650	600	-	650
TOTAL REVENUE	\$ 101,459	\$ 105,700	\$ 103,940	\$ -	\$ 105,700

EXPENDITURES					
CATEGORY	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 PROJECTED	BUDGET ADJUSTMENTS	FY 2015-2016 BUDGET
COURT SECURITY					
PERSONNEL	15,807	19,317	19,317	-	19,317
OTHER CHARGES	2,759	5,608	5,000	-	5,608
TOTAL COURT SECURITY	\$ 18,566	\$ 24,925	\$ 24,317	\$ -	\$ 24,925
COURT TECHNOLOGY					
OTHER CHARGES	39,967	45,620	45,000	(8,745)	36,875
TOTAL COURT TECHNOLOGY	\$ 39,967	\$ 45,620	\$ 45,000	\$ (8,745)	\$ 36,875
JUVENILE CASE MANAGER					
PERSONNEL	30,000	46,170	35,000	481	46,651
TOTAL JUVENILE CASE MANAGER	\$ 30,000	\$ 46,170	\$ 35,000	\$ 481	\$ 46,651
TEEN COURT					
OTHER CHARGES	396	-	-	650	650
TOTAL TEEN COURT	\$ 396	\$ -	\$ -	\$ 650	\$ 650
TOTAL EXPENDITURES	\$ 88,929	\$ 116,715	\$ 104,317	\$ (7,614)	\$ 109,101

MUNICIPAL COURT FUND

FUND BALANCE SUMMARY

FUND BALANCE - 9/30/2014	\$	341,687
FY 2014-2015 PROJ. REVENUES	\$	103,940
FY 2014-2015 PROJ. EXPENDITURES		104,317
FY 2014-2015 CHANGE IN FUND BALANCE		(377)
PROJ. FUND BALANCE - 9/30/2015	\$	341,310
FY 2015-2016 ADOPTED REVENUES	\$	105,700
FY 2015-2016 ADOPTED EXPENDITURES		109,101
FY 2015-2016 CHANGE IN FUND BALANCE		(3,401)
PROJ. FUND BALANCE 9/30/2016	\$	337,909

PUBLIC ARTS FUND

DESCRIPTION

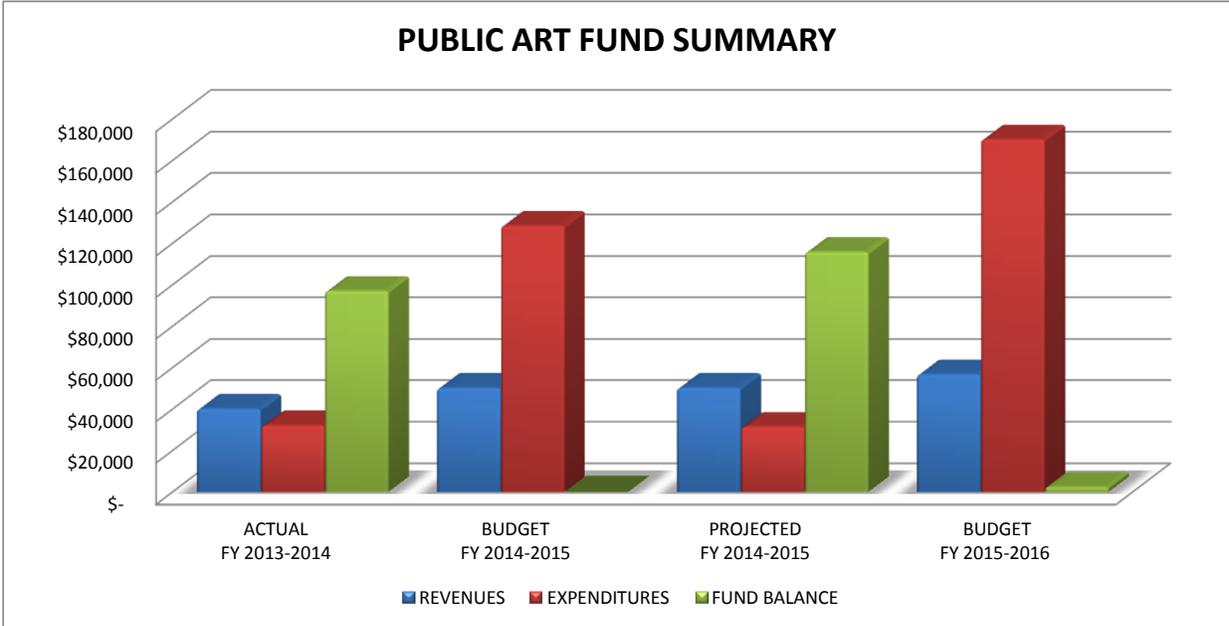
The Public Arts Fund was created to install public art displays through-out the city including at parks and city facilities. Funding is provided by donations, the Tourism Advisory Board/Occupancy Tax Board, and certain Capital Projects.

REVENUE					
CATEGORY	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 PROJECTED	BUDGET ADJUSTMENTS	FY 2015-2016 BUDGET
INTEREST INCOME	\$ 110	\$ 125	\$ 208	\$ 100	\$ 225
DONATIONS	40,111	50,100	50,100	6,500	56,600
TOTAL REVENUE	\$ 40,221	\$ 50,225	\$ 50,308	\$ 6,600	\$ 56,825

EXPENDITURES					
CATEGORY	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 PROJECTED	BUDGET ADJUSTMENTS	FY 2015-2016 BUDGET
CONTRACT SERVICES	32,135	128,510	31,530	41,724	170,234
CONTRACT SERVICES	\$ 32,135	\$ 128,510	\$ 31,530	\$ 41,724	\$ 170,234
COMMUNITY PROGRAMS	-	-	-	-	-
OTHER CHARGES	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ 32,135	\$ 128,510	\$ 31,530	\$ 41,724	\$ 170,234

FUND BALANCE SUMMARY	
FUND BALANCE - 9/30/2014	\$ 97,131
<hr/>	
FY 2014-2015 PROJ. REVENUES	\$ 50,308
FY 2014-2015 PROJ. EXPENDITURES	31,530
FY 2014-2015 CHANGE IN FUND BALANCE	18,778
PROJ. FUND BALANCE - 9/30/2015	\$ 115,909
<hr/>	
FY 2015-2016 ADOPTED REVENUES	\$ 56,825
FY 2015-2016 ADOPTED EXPENDITURES	170,234
FY 2015-2016 CHANGE IN FUND BALANCE	(113,409)
PROJ. FUND BALANCE 9/30/2016	\$ 2,500

PUBLIC ARTS FUND



TOURISM ADVISORY BOARD/OCCUPANCY TAX FUND

DESCRIPTION

The Occupancy Tax Fund accumulates the City's 7% Hotel and Motel Occupancy Tax. The seven member Tourism Board is tasked with increasing and enhancing the public awareness of the benefits resulting from the hospitality industry and the potential contribution offered to the community. Management activities of the Occupancy Tax Fund are assigned to city staff; the Tourism Board authorizes expenditures of this fund that are within City and State guidelines to establish and enhance tourism, art programs and historical restoration. Board Members are appointed by the City Council and serve two-year terms.

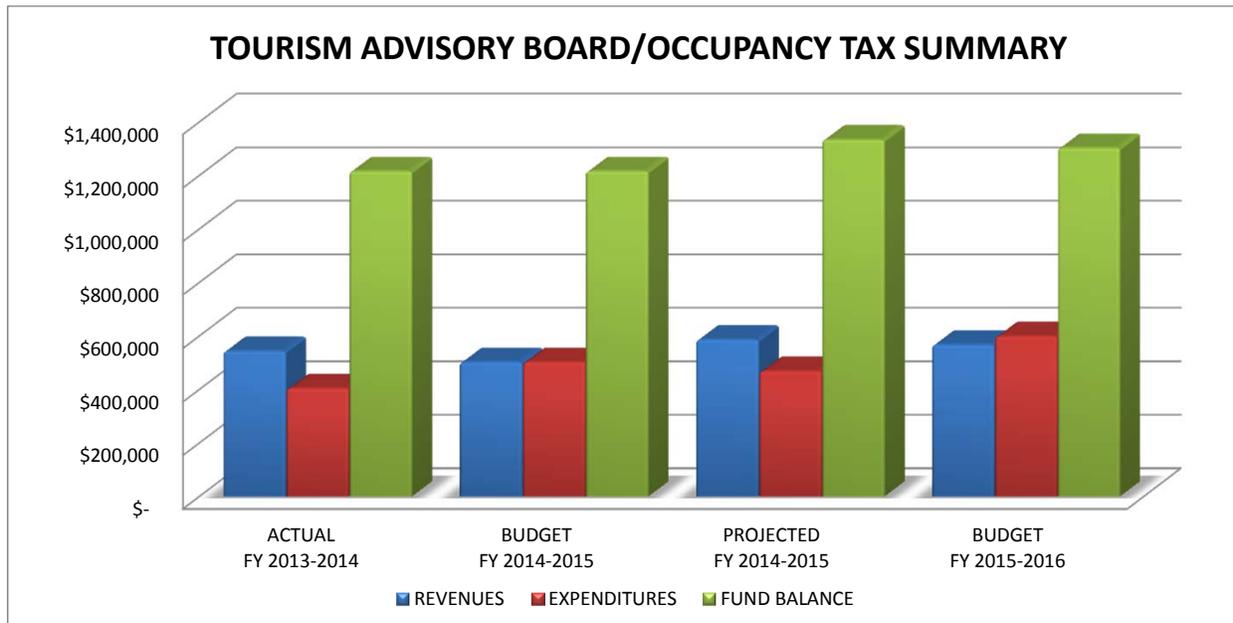
REVENUE					
CATEGORY	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 PROJECTED	BUDGET ADJUSTMENTS	FY 2015-2016 BUDGET
OCCUPANCY TAX COLLECTIONS	\$ 542,872	\$ 500,000	\$ 583,721	\$ 65,000	\$ 565,000
INTEREST	1,409	3,200	3,200	-	3,200
TOTAL REVENUE	\$ 544,281	\$ 503,200	\$ 586,921	\$ 65,000	\$ 568,200

EXPENDITURES					
CATEGORY	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 PROJECTED	BUDGET ADJUSTMENTS	FY 2015-2016 BUDGET
OFFICE SUPPLIES & EQUIPMENT	4,717	2,500	2,500	-	2,500
MATERIALS AND SUPPLIES	\$ 4,717	\$ 2,500	\$ 2,500	\$ -	\$ 2,500
CONTRACT SERVICES	136,596	143,500	143,500	95,500	239,000
ADMINISTRATIVE/LEGAL SUPPORT	25,000	25,000	25,000	-	25,000
TOURISM STAFF	78,952	89,780	85,505	(4,788)	84,992
CONTRACTUAL SERVICES	\$ 240,548	\$ 258,280	\$ 254,005	\$ 90,712	\$ 348,992
TRAINING, MEETINGS, AND TRAVEL	7,539	3,622	4,000	1,378	5,000
DUES, SUBSCRIPTIONS, AND BOOKS	6,275	3,500	6,735	3,300	6,800
PRINTING AND PUBLISHING	9,745	14,000	22,000	-	14,000
MARKETING	84,771	105,000	125,000	45,000	150,000
PUBLIC ARTS*	47,500	50,000	50,000	6,500	56,500
POSTAGE	-	-	4,768	-	-
OTHER CHARGES	\$ 155,830	\$ 176,122	\$ 212,503	\$ 56,178	\$ 232,300
CONTINGENCY	3,750	66,298	-	(50,890)	15,408
CONTINGENCY	\$ 3,750	\$ 66,298	\$ -	\$ (50,890)	\$ 15,408
TRANSFER - FACILITIES CIP	-	-	-	-	-
TRANSFERS	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ 404,845	\$ 503,200	\$ 469,008	\$ 96,000	\$ 599,200

TOURISM ADVISORY BOARD/OCCUPANCY TAX FUND

FUND BALANCE SUMMARY	
FUND BALANCE - 9/30/2014	\$ 1,216,605
FY 2014-2015 PROJ. REVENUES	\$ 586,921
FY 2014-2015 PROJ. EXPENDITURES	469,008
FY 2014-2015 CHANGE IN FUND BALANCE	117,913
PROJ. FUND BALANCE - 9/30/2015	\$ 1,334,518
FY 2015-2016 ADOPTED REVENUES	\$ 568,200
FY 2015-2016 ADOPTED EXPENDITURES	599,200
FY 2015-2016 CHANGE IN FUND BALANCE	(31,000)
PROJ. FUND BALANCE 9/30/2016	\$ 1,303,518

* - Tourism contribution to Public Art is limited to 15% of revenue by State Code



CPTV - 10 / CABLE FUND

DESCRIPTION

The CPTV - 10 / Cable Fund is related to the cable television franchise fee and provides funding for the Cedar Park local government channel, CPTV-10, and provides funding for media improvements. By State code, 1% of the total 5% franchise fee must be dedicated to providing and/or maintaining a local government channel and can be used to enhance the programming provided, including capital purchases.

REVENUE

CATEGORY	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 PROJECTED	BUDGET ADJUSTMENTS	FY 2015-2016 BUDGET
FRANCHISE FEES	\$ 189,596	\$ 146,789	\$ 209,030	\$ 62,241	\$ 209,030
INTEREST	292	750	800	250	1,000
TOTAL REVENUE	\$ 189,888	\$ 147,539	\$ 209,830	\$ 62,491	\$ 210,030

EXPENDITURES

CATEGORY	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 PROJECTED	BUDGET ADJUSTMENTS	FY 2015-2016 BUDGET
COMPUTER EQUIPMENT	11,314	30,000	-	-	30,000
OFFICE SUPPLIES & EQUIPMENT	15,149	7,500	5,167	-	7,500
MATERIALS AND SUPPLIES	\$ 26,463	\$ 37,500	\$ 5,167	\$ -	\$ 37,500
COMPUTER SERVICES	6,155	-	1,893	7,500	7,500
VES	73,458	75,583	75,583	13,194	88,777
CONTRACT SERVICES	12,103	34,456	11,855	-	34,456
CONTRACTUAL SERVICES	\$ 91,716	\$ 110,039	\$ 89,331	\$ 20,694	\$ 130,733
EQUIPMENT	-	65,971	113,461	233,629	299,600
CAPITAL OUTLAY	\$ -	\$ 65,971	\$ 113,461	\$ 233,629	\$ 299,600
TOTAL EXPENDITURES	\$ 118,179	\$ 213,510	\$ 207,959	\$ 254,323	\$ 467,833

FUND BALANCE SUMMARY

FUND BALANCE - 9/30/2014	\$ 255,931
FY 2014-2015 PROJ. REVENUES	\$ 209,830
FY 2014-2015 PROJ. EXPENDITURES	207,959
FY 2014-2015 CHANGE IN FUND BALANCE	1,871
PROJ. FUND BALANCE - 9/30/2015	\$ 257,802
FY 2015-2016 ADOPTED REVENUES	\$ 210,030
FY 2015-2016 ADOPTED EXPENDITURES	467,833
FY 2015-2016 CHANGE IN FUND BALANCE	(257,802)

CPTV - 10 / CABLE FUND

PROJ. FUND BALANCE 9/30/2016	\$ -
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TAX INCREMENT REINVESTMENT ZONE FUND

DESCRIPTION

The Tax Reinvestment Zone (TIRZ) is a tax increment reinvestment zone that covers approximately 470 acres of land located within the City of Cedar Park. The general area is bounded by New Hope Road on the north, U.S. 183-A right of way on the east, F.M. 1431 on the south and the railroad right of way to the west. The TIRZ will facilitate a program of public improvements to allow and encourage the development of the 470 acre mixed-use Downtown District which merges retail, office, entertainment and civic uses with a wide variety of high quality, high value, high density single and multi-family housing to create a close-knit, pedestrian friendly urban core.

REVENUE					
CATEGORY	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 PROJECTED	BUDGET ADJUSTMENTS	FY 2015-2016 BUDGET
CURRENT AD VALOREM TAXES	\$ 480,177	\$ 585,956	\$ 582,425	\$ 54,957	\$ 640,913
INTEREST INCOME	750	2,432	750	-	2,432
TOTAL REVENUE	\$ 480,927	\$ 588,388	\$ 583,175	\$ 54,957	\$ 643,345

EXPENDITURES					
CATEGORY	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 PROJECTED	BUDGET ADJUSTMENTS	FY 2015-2016 BUDGET
CONTRACT SERVICES	\$ -	\$ -	\$ -	\$ -	\$ -
DEVELOPER REIMBURSEMENTS	440,866	480,177	480,177	102,248	582,425
TOTAL EXPENDITURES	\$ 440,866	\$ 480,177	\$ 480,177	\$ 102,248	\$ 582,425

FUND BALANCE SUMMARY	
FUND BALANCE - 9/30/2014	\$ 423,203
<hr/>	
FY 2014-2015 PROJ. REVENUES	\$ 583,175
FY 2014-2015 PROJ. EXPENDITURES	480,177
FY 2014-2015 CHANGE IN FUND BALANCE	102,998
PROJ. FUND BALANCE - 9/30/2015	\$ 526,201
<hr/>	
FY 2015-2016 ADOPTED REVENUES	\$ 643,345
FY 2015-2016 ADOPTED EXPENDITURES	582,425
FY 2015-2016 CHANGE IN FUND BALANCE	60,920
PROJ. FUND BALANCE 9/30/2016	\$ 587,121

LAW ENFORCEMENT FUND

DESCRIPTION

The Law Enforcement Fund accumulates payments received from the U.S. Department of Justice for the City's equitable share of proceeds from seized and forfeited property. It funds the purchase of equipment for Law Enforcement purposes according to the provisions of Asset Forfeiture Laws.

REVENUE					
CATEGORY	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 PROJECTED	BUDGET ADJUSTMENTS	FY 2015-2016 BUDGET
OTHER	\$ 2,652	\$ -	\$ 7,787	\$ 35,000	\$ 35,000
EQUITABLE SHARING	101,258	-	72,134	-	-
LEOSE FUNDS	-	-	5,899	-	-
SALES OF SEIZED EQUIPMENT	-	-	-	-	-
INTEREST INCOME	140	120	156	-	120
TOTAL REVENUE	\$ 104,050	\$ 120	\$ 85,976	\$ 35,000	\$ 35,120

EXPENDITURES					
CATEGORY	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 PROJECTED	BUDGET ADJUSTMENTS	FY 2015-2016 BUDGET
SMALL TOOLS & EQUIPMENT	63,172	30,000	27,424	29,752	59,752
GENERAL GOVERNMENT	-	-	-	-	-
LEOSE FUNDS	6,574	-	-	-	-
MATERIALS AND SUPPLIES	\$ 69,746	\$ 30,000	\$ 27,424	\$ 29,752	\$ 59,752
BUILDING REPAIRS AND MAINTENANC	12,527	-	-	-	-
MAINTENANCE	\$ 12,527	\$ -	\$ -	\$ -	\$ -
OFFICE RENTAL	137	-	1,332	1,333	1,333
OCCUPANCY	\$ 137	\$ -	\$ 1,332	\$ 1,333	\$ 1,333
COMPUTER SERVICES	11,900	-	23,709	4,468	4,468
CONTRACTUAL SERVICES	\$ 11,900	\$ -	\$ 23,709	\$ 4,468	\$ 4,468
IMPRESS ACTIVITIES	4,020	-	7,641	-	-
OTHER CHARGES	\$ 4,020	\$ -	\$ 7,641	\$ -	\$ -
VEHICLES	-	-	51,272	-	-
CAPITAL OUTLAY	\$ -	\$ -	\$ 51,272	\$ -	\$ -
TOTAL EXPENDITURES	\$ 98,330	\$ 30,000	\$ 111,378	\$ 35,553	\$ 65,553

LAW ENFORCEMENT FUND

FUND BALANCE SUMMARY	
FUND BALANCE - 9/30/2014	\$ 56,251
FY 2014-2015 PROJ. REVENUES	\$ 85,976
FY 2014-2015 PROJ. EXPENDITURES	111,378
FY 2014-2015 CHANGE IN FUND BALANCE	(25,402)
PROJ. FUND BALANCE - 9/30/2015	\$ 30,849
FY 2015-2016 ADOPTED REVENUES	\$ 35,120
FY 2015-2016 ADOPTED EXPENDITURES	65,553
FY 2015-2016 CHANGE IN FUND BALANCE	(30,433)
PROJ. FUND BALANCE 9/30/2016	\$ 416

TYPE A - ECONOMIC DEVELOPMENT CORPORATION FUND

DESCRIPTION

The Economic Development Fund accumulates the City's half-cent Type A Sales Tax and accounts for expenditures and debt authorized by the Economic Development Board of Directors. The five member board is appointed by the City Council. Appointed Directors serve two-year terms.

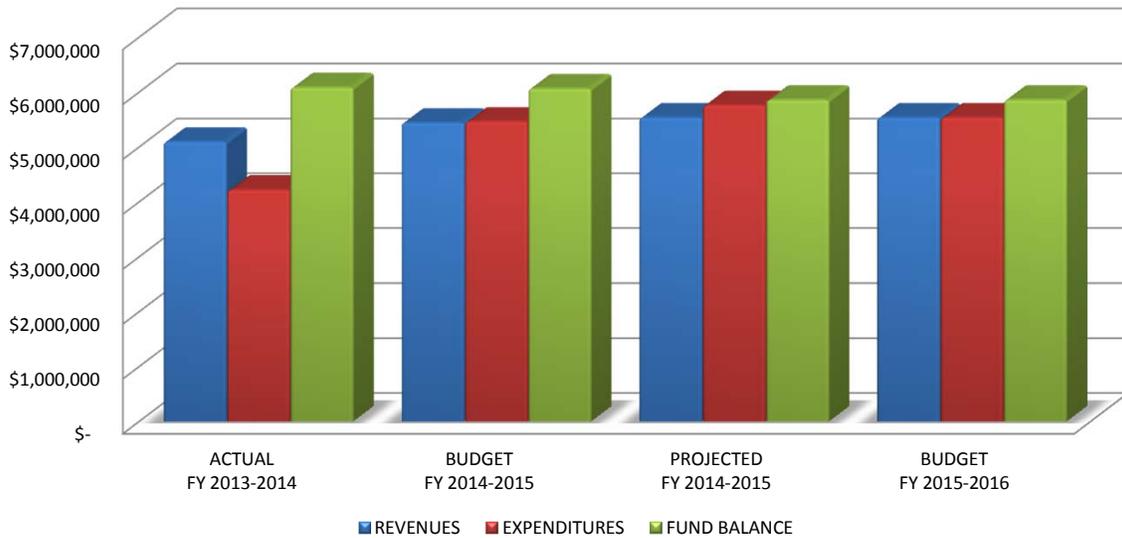
REVENUE					
CATEGORY	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 PROJECTED	BUDGET ADJUSTMENTS	FY 2015-2016 BUDGET
SALES TAX REVENUE	\$ 5,088,788	\$ 5,426,053	\$ 5,520,228	\$ 94,175	\$ 5,520,228
INTEREST	8,025	17,850	17,850	-	17,850
TOTAL REVENUE	\$ 5,096,813	\$ 5,443,903	\$ 5,538,078	\$ 94,175	\$ 5,538,078

EXPENDITURES					
CATEGORY	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 PROJECTED	BUDGET ADJUSTMENTS	FY 2015-2016 BUDGET
CONTRACT SERVICES	439,336	484,248	477,573	123,627	607,875
ACCOUNTING/ADMINISTRATIVE FEES	34,439	35,220	35,220	3,943	39,163
CONTRACT CONTINGENCY	-	861,464	-	138,583	1,000,047
INCENTIVE COMMITMENTS	262,681	300,000	1,499,559	365,625	665,625
CONTRACTUAL SERVICES	\$ 736,456	\$ 1,680,932	\$ 2,012,352	\$ 631,778	\$ 2,312,710
TRAVEL & MEETINGS	-	2,000	-	-	2,000
PROSPECT EXPENSES	-	5,000	-	-	5,000
OTHER CHARGES	\$ -	\$ 7,000	\$ -	\$ -	\$ 7,000
PROMOTE COMMUNITY	-	-	-	-	-
PROMOTE ECONOMIC DEVELOPMENT	-	-	-	-	-
PROGRAMS	\$ -	\$ -	\$ -	\$ -	\$ -
EXPENDITURES					
CATEGORY	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 PROJECTED	BUDGET ADJUSTMENTS	FY 2015-2016 BUDGET
TRANSFER TO FACILITIES CIP	-	292,000	292,000	(292,000)	-
TRANSFER TO DEBT SERVICE	3,481,799	3,482,799	3,458,379	(264,431)	3,218,368
TRANSFERS	\$ 3,481,799	\$ 3,774,799	\$ 3,750,379	\$ (556,431)	\$ 3,218,368
TOTAL EXPENDITURES	\$ 4,218,255	\$ 5,462,731	\$ 5,762,731	\$ 75,347	\$ 5,538,078

TYPE A - ECONOMIC DEVELOPMENT CORPORATION FUND

FUND BALANCE SUMMARY	
FUND BALANCE - 9/30/2014	\$ 6,084,216
FY 2014-2015 PROJ. REVENUES	\$ 5,538,078
FY 2014-2015 PROJ. EXPENDITURES	5,762,731
FY 2014-2015 CHANGE IN FUND BALANCE	(224,653)
PROJ. FUND BALANCE - 9/30/2015	\$ 5,859,563
FY 2015-2016 ADOPTED REVENUES	\$ 5,538,078
FY 2015-2016 ADOPTED EXPENDITURES	5,538,078
FY 2015-2016 CHANGE IN FUND BALANCE	-
PROJ. FUND BALANCE 9/30/2016	\$ 5,859,563

4A - ECONOMIC DEVELOPMENT CORPORATION SUMMARY



TYPE B - COMMUNITY DEVELOPMENT CORPORATION FUND

DESCRIPTION

The Community Development Fund accumulates the City's half-cent Type B Sales Tax and accounts for expenditures and debt authorized by the Community Development Board of Directors. The seven member board is appointed by the City Council. Appointed Directors serve two-year terms.

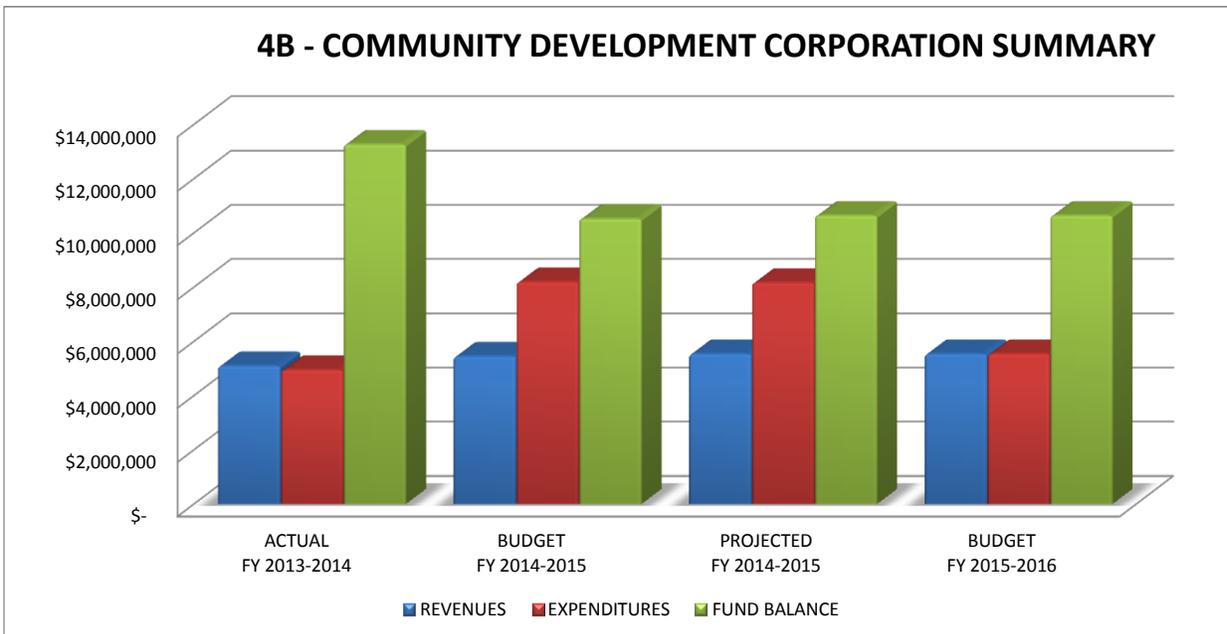
REVENUE					
CATEGORY	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 PROJECTED	BUDGET ADJUSTMENTS	FY 2015-2016 BUDGET
SALES TAX REVENUE	\$ 5,088,788	\$ 5,426,053	\$ 5,520,228	\$ 94,175	\$ 5,520,228
OTHER REVENUE	-	-	-	-	-
INTEREST	13,291	27,160	27,160	-	27,160
TOTAL REVENUE	\$ 5,102,079	\$ 5,453,213	\$ 5,547,388	\$ 94,175	\$ 5,547,388

EXPENDITURES					
CATEGORY	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 PROJECTED	BUDGET ADJUSTMENTS	FY 2015-2016 BUDGET
LEGAL FEES	-	-	-	-	-
AUDIT FEES	4,214	7,000	5,000	-	7,000
ACCOUNTING/ADMINISTRATIVE FEES	34,431	35,269	35,269	3,951	39,220
STAFF SUPPORT	7,815	13,147	13,147	(1,823)	11,324
CONTRACT SERVICES	2,715	605,890	135,000	37,229	643,119
CONTRACT SERVICES	\$ 49,175	\$ 661,306	\$ 188,416	\$ 39,357	\$ 700,663
BOARD DEVELOPMENT	1,535	3,460	1,500	-	3,460
OTHER CHARGES	\$ 1,535	\$ 3,460	\$ 1,500	\$ -	\$ 3,460
TRANSPORTATION	2,699,595	850,000	1,090,000	450,000	1,300,000
PROMOTE ECONOMIC DEVELOPMENT	859,517	4,556,785	4,781,635	(2,556,785)	2,000,000
PARKS & COMMUNITY FACILITIES	175,000	955,713	940,713	(605,713)	350,000
CORRIDOR ENHANCEMENT PLAN	70,000	150,000	150,000	-	150,000
DESTINATION CITY	-	-	-	-	-
COMMUNITY IDENTITY	362,000	285,000	285,000	15,000	300,000
PROGRAMS	\$ 4,166,112	\$ 6,797,498	\$ 7,247,348	\$ (2,697,498)	\$ 4,100,000

TYPE B - COMMUNITY DEVELOPMENT CORPORATION FUND

EXPENDITURES					
CATEGORY	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 PROJECTED	BUDGET VARIANCE	FY 2015-2016 BUDGET
DEBT SERVICE	736,446	734,269	734,269	8,996	743,265
TRANSFERS	\$ 736,446	\$ 734,269	\$ 734,269	\$ 8,996	\$ 743,265
TOTAL EXPENDITURES	\$ 4,953,268	\$ 8,196,533	\$ 8,171,533	\$ (2,649,145)	\$ 5,547,388

FUND BALANCE SUMMARY	
FUND BALANCE - 9/30/2014	\$ 13,273,745
FY 2014-2015 PROJ. REVENUES	\$ 5,547,388
FY 2014-2015 PROJ. EXPENDITURES	8,171,533
FY 2014-2015 CHANGE IN FUND BALANCE	(2,624,145)
PROJ. TOTAL FUND BALANCE - 9/30/2015	\$ 10,649,600
FY 2015-2016 ADOPTED REVENUES	\$ 5,547,388
FY 2015-2016 ADOPTED EXPENDITURES	5,547,388
FY 2015-2016 CHANGE IN FUND BALANCE	-
PROJ. FUND BALANCE 9/30/2016	\$ 10,649,600

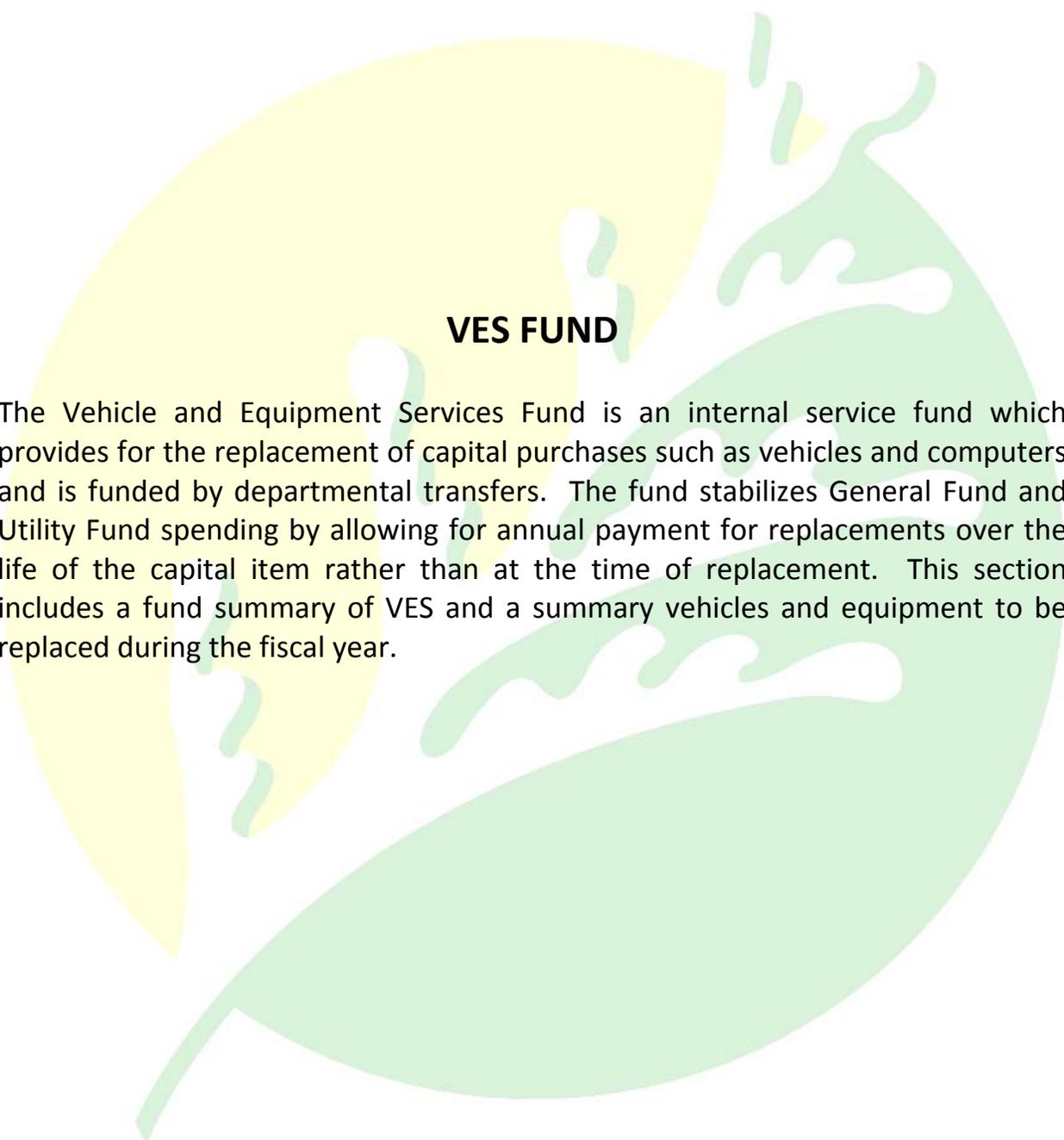




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VES FUND

The Vehicle and Equipment Services Fund is an internal service fund which provides for the replacement of capital purchases such as vehicles and computers and is funded by departmental transfers. The fund stabilizes General Fund and Utility Fund spending by allowing for annual payment for replacements over the life of the capital item rather than at the time of replacement. This section includes a fund summary of VES and a summary vehicles and equipment to be replaced during the fiscal year.



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VEHICLE AND EQUIPMENT REPLACEMENT FUND

DESCRIPTION

The Vehicle and Equipment Service Fund provides for the replacement of vehicles and equipment. It accumulates contributions from departments utilizing vehicles or equipment, including computer technology. The replacement schedule is analyzed annually to determine if actual condition exceeds the useful life.

REVENUE					
CATEGORY	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 PROJECTED	BUDGET ADJUSTMENTS	FY 2015-2016 BUDGET
REPLACEMENT FEES	\$ 2,321,895	\$ 3,184,081	\$ 2,837,352	\$ 297,250	\$ 3,481,331
LOSS ON SALE/DISPOSAL	35,208	-	9,300	-	-
INTEREST	6,738	6,800	10,176	-	6,800
OTHER INCOME	38,977	-	-	-	-
TRANSFER-UNRESERVED FUND BALANCE	-	-	-	-	-
TOTAL REVENUE	\$ 2,402,818	\$ 3,190,881	\$ 2,856,828	\$ 297,250	\$ 3,488,131

EXPENDITURES					
CATEGORY	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 PROJECTED	BUDGET ADJUSTMENTS	FY 2015-2016 BUDGET
COMPUTER EQUIPMENT	306,428	1,003,800	1,006,300	(623,100)	380,700
SMALL TOOLS & EQUIPMENT	2,100	-	-	-	-
MATERIALS AND SUPPLIES	\$ 308,528	\$ 1,003,800	\$ 1,006,300	\$ (623,100)	\$ 380,700
VEHICLE REPAIRS AND MAINTENANCE	14,217	-	-	-	-
REPAIRS AND MAINTENANCE	\$ 14,217	\$ -	\$ -	\$ -	\$ -
K-9 CARE AND TRAINING	-	-	8,062	-	-
OTHER CHARGES	\$ -	\$ -	\$ 8,062	\$ -	\$ -
EQUIPMENT	372,664	423,565	576,870	44,135	467,700
VEHICLES	1,599,875	960,333	623,409	(130,798)	829,535
CAPITAL OUTLAY	\$ 1,972,539	\$ 1,383,898	\$ 1,200,279	\$ (86,663)	\$ 1,297,235
TOTAL EXPENDITURES	\$ 2,295,284	\$ 2,387,698	\$ 2,214,641	\$ (709,763)	\$ 1,677,935

VEHICLE AND EQUIPMENT REPLACEMENT FUND

FUND BALANCE SUMMARY	
FUND BALANCE - 9/30/2014	\$ 4,712,654
FY 2014-2015 PROJ. REVENUES	\$ 2,856,828
FY 2014-2015 PROJ. EXPENDITURES	2,214,641
FY 2014-2015 CHANGE IN FUND BALANCE	642,187
PROJ. FUND BALANCE - 9/30/2015	\$ 5,354,841
FY 2015-2016 ADOPTED REVENUES	\$ 3,488,131
FY 2015-2016 ADOPTED EXPENDITURES	1,677,935
FY 2015-2016 CHANGE IN FUND BALANCE	1,810,196
PROJ. FUND BALANCE 9/30/2016	\$ 7,165,037

PROJECTED VES PURCHASES

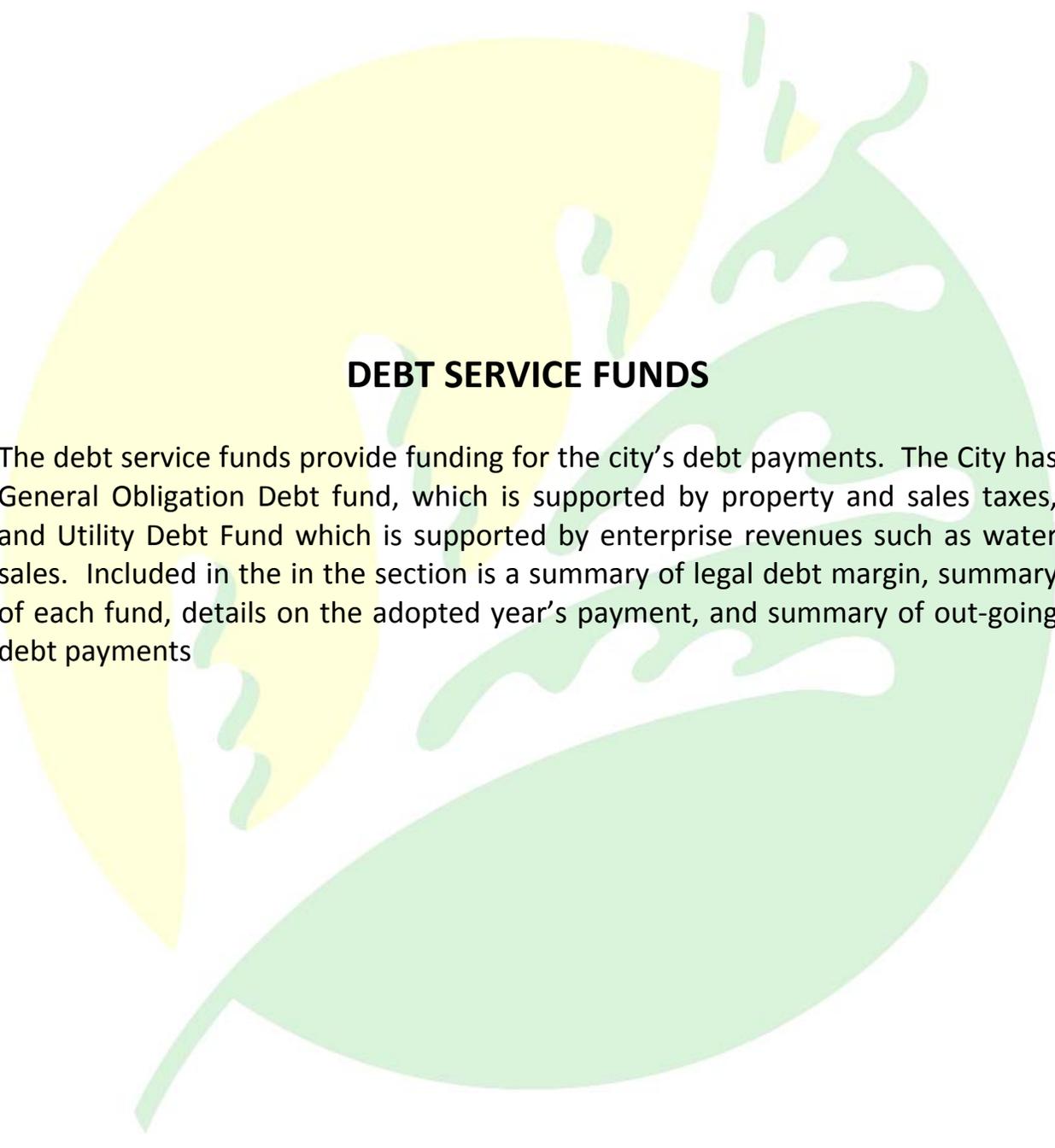
Department	Description	QTY	Price	Extended
Replacement Vehicles				
Police Services	Patrol car	5.0	40,500	202,500
Police Services	Motorcycle	1.0	30,000	30,000
Code Enforcement	Truck	1.0	16,000	16,000
Fire Services	Emergency Responder Trucks	2.0	36,500	73,000
Fire Services	Fire Marshal SUV	2.0	30,000	60,000
Fire Services	Brush Truck	1.0	165,000	165,000
Public Works - GF	Utility Truck	1.0	27,000	27,000
Parks and Recreation	Utility Truck	1.0	27,000	27,000
Utility Administration	Utility Truck	1.0	24,000	24,000
Public Works - UF	Utility Truck	4.0	23,500	94,000
Public Works - UF	Dump Truck	1.0	60,000	60,000
Public Works - UF	Heavy-Duty Utility Truck	1.0	51,035	51,035
Sub Total		21.0		\$ 829,535
Replacement Equipment				
City-Wide	Desktop computers	79.0	\$ 1,699	134,200
City-Wide	Laptop/Mobile computers	45.0	3,849	173,200
City-Wide	Tablets	42.0	1,000	42,000
City-Wide	Printers/Scanners	3.0	10,433	31,300
City-Wide	Media Equipment	1.0	10,000	10,000
City-Wide	Server Equipment	51.0	8,524	434,700
Fire Services	Security Equipment	1.0	23,000	23,000
Public Works - UF	Wide-Area Mower	1.0	7,000	7,000
Fire Services	Trailer	1.0	15,000	15,000
Public Works - GF	Grade-All	1.0	150,000	150,000
Public Works - GF	Asphalt Layer	1.0	200,000	200,000
Public Works - GF	Zipper and Trailer	1.0	120,000	120,000
Public Works - GF	Excavator	1.0	60,000	60,000
Sub Total		228.0		\$ 848,400
Total		249.0		\$ 1,677,935



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DEBT SERVICE FUNDS

The debt service funds provide funding for the city's debt payments. The City has General Obligation Debt fund, which is supported by property and sales taxes, and Utility Debt Fund which is supported by enterprise revenues such as water sales. Included in the in the section is a summary of legal debt margin, summary of each fund, details on the adopted year's payment, and summary of out-going debt payments



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GENERAL DEBT SERVICE FUND

DESCRIPTION

The General Debt Service Fund provides a mechanism for accumulating government resources and payment of principal and interest from general obligation bonds and certification of obligations. Debt service is paid from current and delinquent ad valorem tax collection designated for debt service.

DEBT POLICY

The objective of the City of Cedar Park's debt management policy is to maintain the City's ability to incur present and future debt at the most beneficial interest rates in amounts needed for financing the adopted Capital Improvements Program without adversely affecting the City's ability to finance essential City

POLICY STATEMENTS

- A five-year capital improvements program will be developed and updated annually along with corresponding anticipated funding sources.
- Capital projects finance through the issuance of bonded debt will be financed for a period not to exceed the useful life of the project.
- Efforts will be made to maintain or improve the City's bond rating. Effective communication will continue with bond rating agencies concerning Cedar Park's overall financial condition.

LEGAL DEBT MARGIN

The City Charter and the State of Texas limit general obligation debt of the City of Cedar Park. The charter limit is ten percent of taxable values, which equals a maximum debt level of \$ 470,707,038. The State of Texas limits the maximum debt service to be \$2.50 for \$100 assessed valuation and administratively, and the Attorney General of the State of Texas will permit a maximum allocation of \$1.50 of ad valorem tax rate for general obligation debt service.

FISCAL YEAR	ASSESSED VALUATION	CITY CHARTER ANNUAL MAXIMUM DEBT LEVEL	STATE LEGAL ANNUAL MAXIMUM DEBT LEVEL	ACTUAL EXPENDED DEBT SERVICE
2006	2,325,565,657	232,556,566	34,883,485	5,750,503
2007	2,686,303,395	268,630,340	40,294,551	6,117,174
2008	3,332,911,410	333,291,141	49,993,671	8,130,275
2009	3,963,497,416	396,349,742	59,452,461	12,338,223
2010	3,999,512,680	399,951,268	59,992,690	12,427,771
2011	3,988,355,181	398,835,518	59,825,328	12,581,177
2012	4,200,040,324	420,004,032	63,000,605	15,205,461
2013	4,707,070,384	470,707,038	70,606,056	14,412,568
2014	5,099,284,250	509,928,425	76,489,264	15,565,886
2015	5,985,959,751	598,595,975	89,789,396	17,539,292
2016	6,697,056,699	669,705,670	100,455,850	20,329,468

GENERAL DEBT OBLIGATION FUND

REVENUE					
CATEGORY	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 PROJECTED	BUDGET ADJUSTMENTS	FY 2015-2016 BUDGET
CURRENT AD VALOREM TAXES	\$ 12,076,900	\$ 15,621,820	\$ 14,500,000	\$ 1,455,669	\$ 17,077,489
DELINQUENT AD VALOREM TAXES	209,977	55,000	55,000	-	55,000
PENALTIES AND INTEREST AD VALOREM	31,792	35,000	42,500	-	35,000
OTHER REVENUE	-	-	-	-	-
TRANSFER FROM 4A	3,481,799	3,481,799	3,218,367	(263,432)	3,218,367
TRANSFER FROM 4B	-	264,500	-	(264,500)	-
TRANSFER FROM SOLID WASTE FUND	-	-	-	-	-
INTEREST INCOME	9,392	12,500	25,000	4,000	16,500
TOTAL REVENUE	\$ 15,809,860	\$ 19,470,619	\$ 17,840,867	\$ 931,738	\$ 20,402,356

EXPENDITURES					
CATEGORY	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 PROJECTED	BUDGET ADJUSTMENTS	FY 2015-2016 BUDGET
CONTRACT SERVICES	\$ -	\$ 13,000	\$ -	\$ -	\$ 13,000
BOND ISSUE COSTS	81,235	2,305,863	660,282	(242,048)	2,063,815
ARBITRAGE COMPLIANCE SERVICES	-	22,500	21,000	2,500	25,000
CONTRACTUAL SERVICES	\$ 81,235	\$ 2,341,363	\$ 681,282	\$ (239,548)	\$ 2,101,815
BOND PRINCIPAL - ALL	8,445,000	10,572,005	9,950,000	632,995	11,205,000
BOND INTEREST - ALL	6,251,153	6,503,429	6,269,457	557,225	7,060,654
AGENT FEES - ALL	9,250	8,000	8,245	1,000	9,000
TRANSFERS OUT	\$ 14,705,403	\$ 17,083,434	\$ 16,227,702	\$ 1,191,220	\$ 18,274,654
TOTAL EXPENDITURES	\$ 14,786,638	\$ 19,424,797	\$ 16,908,984	\$ 951,672	\$ 20,376,468

GENERAL DEBT OBLIGATION FUND

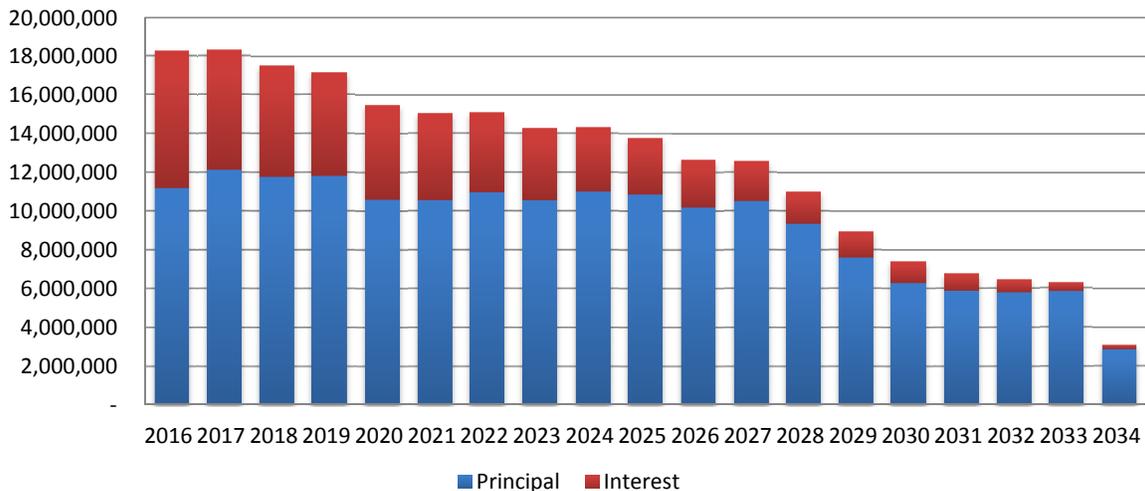
FUND BALANCE SUMMARY	
FUND BALANCE - 9/30/2014	\$ 5,124,654
FY 2014-2015 PROJ. REVENUES	\$ 17,840,867
FY 2014-2015 PROJ. EXPENDITURES	16,908,984
FY 2014-2015 CHANGE IN FUND BALANCE	931,883
PROJ. FUND BALANCE - 9/30/2015	\$ 6,056,537
FY 2015-2016 ADOPTED REVENUES	\$ 20,402,356
FY 2015-2016 ADOPTED EXPENDITURES	20,376,468
FY 2015-2016 CHANGE IN FUND BALANCE	25,888
PROJ. FUND BALANCE 9/30/2016	\$ 6,082,425

GENERAL DEBT OBLIGATIONS

Year	Principal	Interest	Total P+I
2016	\$ 11,205,000	\$ 7,060,654	\$ 18,265,654
2017	12,135,000	6,167,103	18,302,103
2018	11,745,000	5,762,708	17,507,708
2019	11,830,000	5,335,661	17,165,661
2020	10,600,000	4,908,432	15,508,432
2021	10,535,000	4,527,678	15,062,678
2022	10,960,000	4,125,409	15,085,409
2023	10,575,000	3,722,565	14,297,565
2024	10,995,000	3,314,407	14,309,407
2025	10,875,000	2,893,145	13,768,145
2026	10,200,000	2,480,288	12,680,288
2027	10,495,000	2,070,692	12,565,692
2028	9,325,000	1,679,557	11,004,557
2029	7,595,000	1,360,478	8,955,478
2030	6,290,000	1,115,451	7,405,451
2031	5,895,000	891,039	6,786,039
2032	5,790,000	672,620	6,462,620
2033	5,845,000	449,087	6,294,087
2034	2,855,000	217,425	3,072,425
2035	1,375,000	133,800	1,508,800
2036	520,000	95,506	615,506
2037	530,000	74,506	604,506
2038	565,000	53,181	618,181
2039	575,000	30,281	605,281
2040	250,000	-	250,000

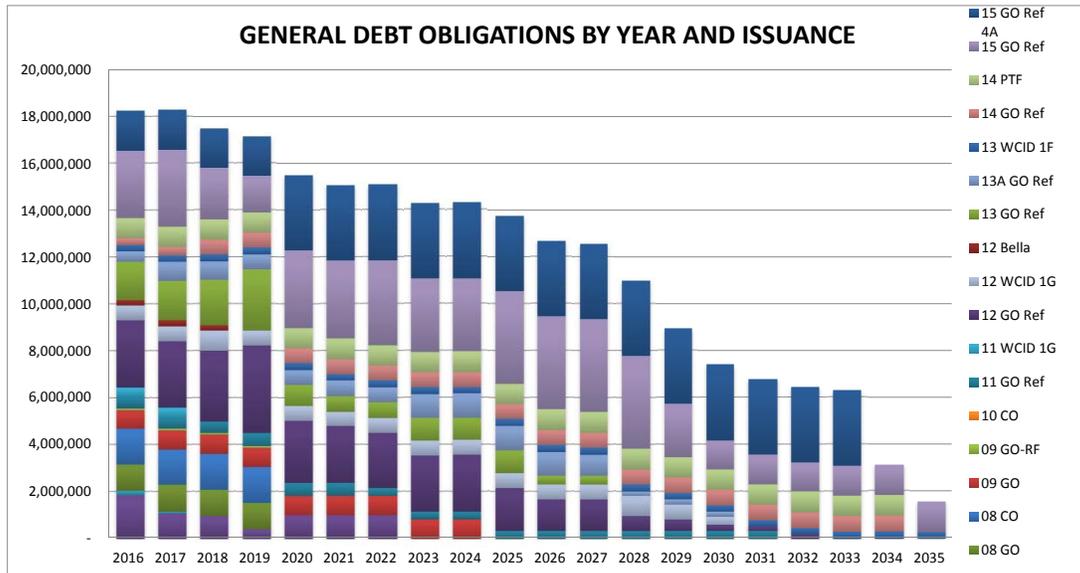
Total	\$ 189,510,000	\$ 65,411,127	\$ 254,921,127
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GENERAL DEBT PRINCIPAL AND INTEREST OBLIGATIONS BY YEAR



GENERAL DEBT OBLIGATIONS BY DEBT ISSUANCE

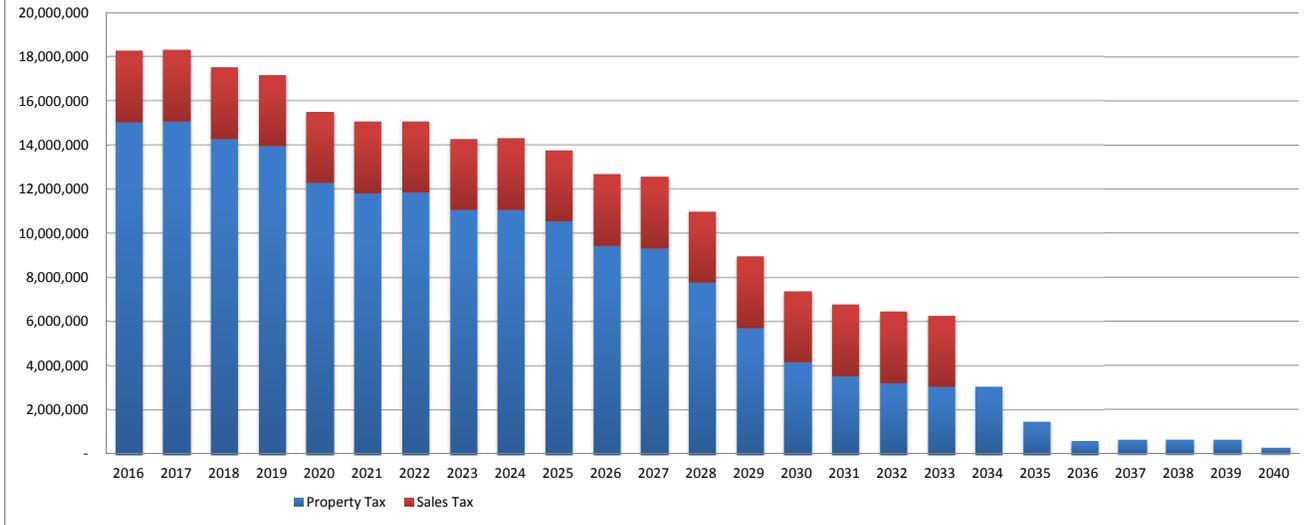
Year	2006	2006	2007	2008	2008	2009	2009	2011	2011
	GENERAL OBLIGATION	CERTIFICATE OF OBLIGATION	GENERAL OBLIGATION	GENERAL OBLIGATION	CERTIFICATE OF OBLIGATION	GENERAL OBLIGATION	GENERAL OBLIGATION - REFUNDING	GENERAL OBLIGATION REF & IMP	WCID 1G
2016	\$ 1,849,044	\$ 181,700	\$ -	\$ 1,132,700	\$ 1,515,420	\$ 797,594	\$ 84,513	\$ 491,575	\$ 391,100
2017	1,074,819	81,600	-	1,132,500	1,517,436	795,294	86,800	487,050	406,850
2018	962,589	-	-	1,130,700	1,520,096	830,419	74,000	487,300	-
2019	391,814	-	-	1,132,200	1,517,680	833,044	66,300	570,975	-
2020	992,349	-	-	-	-	832,519	-	570,800	-
2021	994,386	-	-	-	-	829,219	-	572,800	-
2022	995,109	-	-	-	-	829,819	-	314,300	-
2023	-	-	-	-	-	829,219	-	315,500	-
2024	-	-	-	-	-	831,809	-	316,300	-
2025	-	-	-	-	-	-	-	311,800	-
2026	-	-	-	-	-	-	-	312,000	-
2027	-	-	-	-	-	-	-	311,800	-
2028	-	-	-	-	-	-	-	316,100	-
2029	-	-	-	-	-	-	-	314,900	-
2030	-	-	-	-	-	-	-	313,300	-
2031	-	-	-	-	-	-	-	316,200	-
2032	-	-	-	-	-	-	-	-	-
2033	-	-	-	-	-	-	-	-	-
2034	-	-	-	-	-	-	-	-	-
2035	-	-	-	-	-	-	-	-	-
2036	-	-	-	-	-	-	-	-	-
2037	-	-	-	-	-	-	-	-	-
2038	-	-	-	-	-	-	-	-	-
2039	-	-	-	-	-	-	-	-	-
2040	-	-	-	-	-	-	-	-	-
Total	\$ 8,391,721	\$ 448,900	\$ 398,475	\$ 5,941,253	\$ 8,571,446	\$ 8,308,759	\$ 388,413	\$ 6,808,500	\$ 1,243,106



GENERAL DEBT OBLIGATIONS BY DEBT ISSUANCE

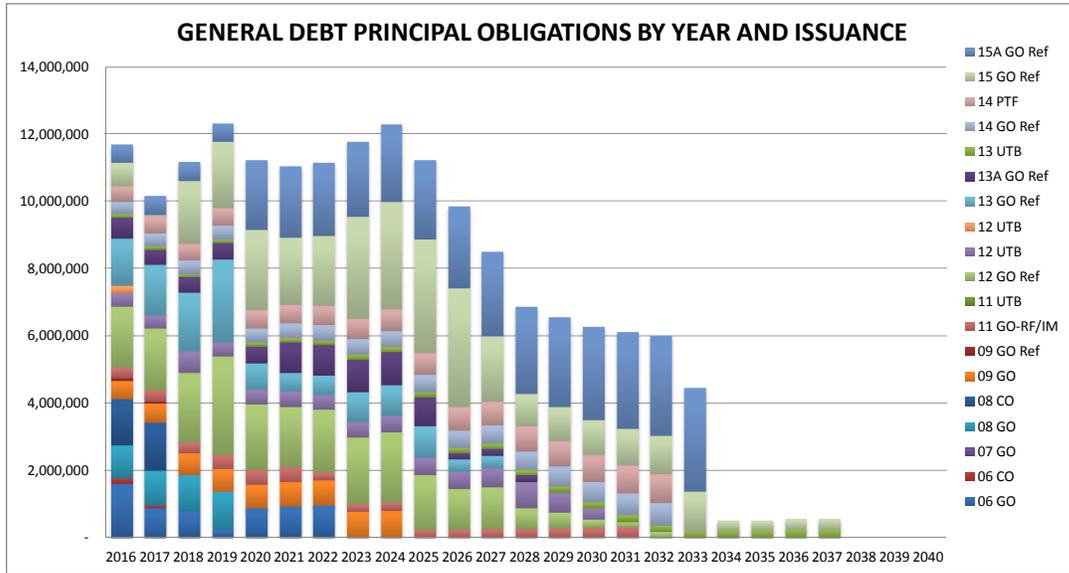
Year	2012 GENERAL OBLIGATION REF & IMP	2012 WCID 1G	2012 BELLA VISTA	2013 GENERAL OBLIGATION REF & IMP	2013A GENERAL OBLIGATION REF & IMP	2013 WCID 1F	2014 GENERAL OBLIGATION REF & IMP	2014 PTF	2015 GENERAL OBLIGATION REF & IMP	2015A GO REF & IMP
2016	\$ 2,894,481	\$ 613,635	\$ 223,667	\$ 1,633,962	\$ 454,359	\$ 280,763	\$ 275,344	\$ 871,500	\$ 2,871,351	\$ 1,702,947
2017	2,851,481	626,035	243,258	1,695,201	808,321	277,763	373,844	868,150	3,271,025	1,704,677
2018	2,998,381	863,035	241,933	1,911,179	812,069	274,763	641,719	869,425	2,186,200	1,703,902
2019	3,743,956	618,685	-	2,611,565	642,645	271,763	640,319	872,750	1,551,000	1,700,966
2020	2,637,331	616,085	-	915,789	640,185	268,763	643,544	868,050	3,307,300	3,215,718
2021	2,394,081	628,185	-	667,475	657,183	265,513	641,394	872,550	3,320,875	3,219,018
2022	2,382,581	610,900	-	664,623	648,708	287,013	638,944	868,950	3,625,500	3,218,963
2023	2,396,331	622,963	-	966,500	1,029,747	282,325	641,119	869,650	3,124,750	3,219,463
2024	2,409,456	633,713	-	962,503	1,025,098	277,325	642,844	871,750	3,118,375	3,220,235
2025	1,861,081	623,088	-	961,305	1,034,704	297,325	649,044	867,950	3,940,875	3,220,975
2026	1,350,081	636,675	-	367,093	1,028,565	291,175	649,719	868,250	3,955,375	3,221,355
2027	1,348,581	642,950	-	365,751	908,441	284,950	654,869	870,825	3,956,500	3,221,025
2028	657,169	833,350	-	-	208,882	278,500	659,419	872,400	3,959,125	3,219,613
2029	504,241	635,438	-	-	213,465	271,900	662,688	869,700	2,261,425	3,221,723
2030	261,938	357,938	-	-	212,844	265,000	664,297	870,900	1,237,475	3,221,760
2031	184,588	-	-	-	-	282,500	669,806	870,900	1,237,775	3,224,270
2032	183,263	-	-	-	-	273,750	674,087	869,700	1,241,800	3,220,020
2033	-	-	-	-	-	290,000	676,725	869,363	1,239,200	3,218,800
2034	-	-	-	-	-	280,000	682,563	869,963	1,239,900	-
2035	-	-	-	-	-	270,000	-	-	1,238,800	-
2036	-	-	-	-	-	285,000	-	-	330,506	-
2037	-	-	-	-	-	273,750	-	-	330,756	-
2038	-	-	-	-	-	287,500	-	-	330,681	-
2039	-	-	-	-	-	275,000	-	-	330,281	-
2040	-	-	-	-	-	262,500	-	-	-	-
Total	\$ 32,639,253	\$ 10,247,087	\$ 1,106,127	\$ 16,926,266	\$ 10,780,601	\$ 7,213,600	\$ 12,057,627	\$ 17,480,711	\$ 53,206,850	\$ 52,278,192

GENERAL DEBT OBLIGATIONS BY TAX SUPPORT



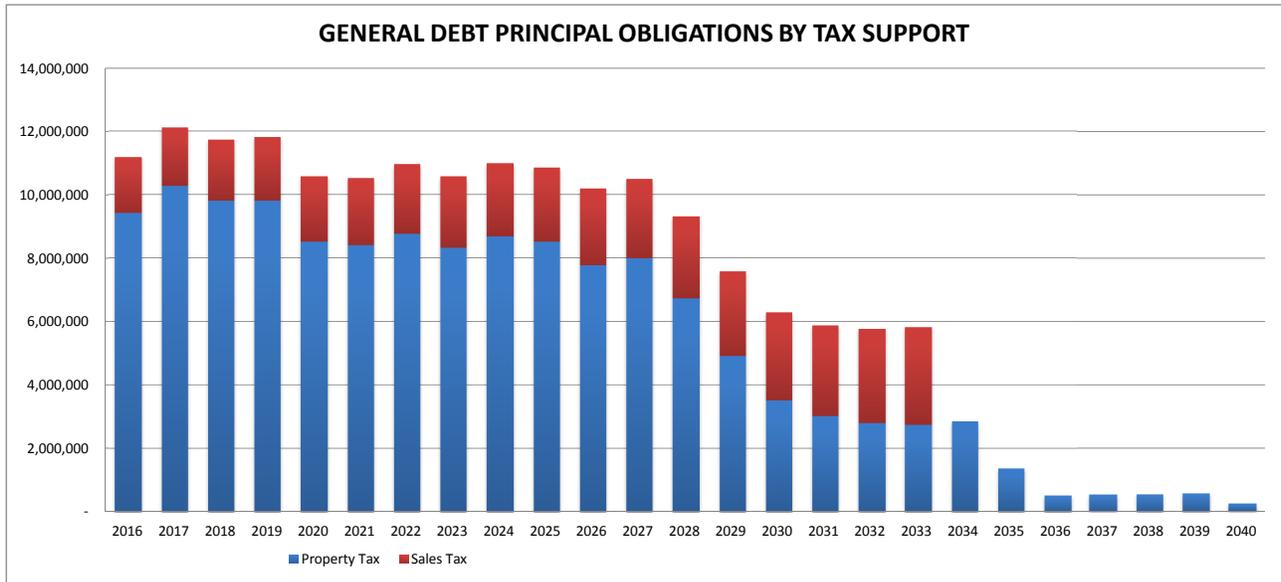
GENERAL DEBT PRINCIPAL OBLIGATIONS BY DEBT ISSUANCE

Year	2006	2006	2007	2008	2008	2009	2009	2011	2011
	GENERAL OBLIGATION	CERTIFICATE OF OBLIGATION	GENERAL OBLIGATION	GENERAL OBLIGATION	CERTIFICATE OF OBLIGATION	GENERAL OBLIGATION	GENERAL OBLIGATION - REFUNDING	GENERAL OBLIGATION REF & IMP	WCID 1G
2016	\$ 1,605,000	\$ 175,000	\$ -	\$ 985,000	\$ 1,235,000	\$ 545,000	\$ 75,000	\$ 315,000	\$ 370,000
2017	885,000	80,000	-	1,025,000	1,300,000	565,000	80,000	320,000	395,000
2018	815,000	-	-	1,065,000	1,370,000	630,000	70,000	330,000	-
2019	270,000	-	-	1,110,000	1,440,000	665,000	65,000	425,000	-
2020	895,000	-	-	-	-	695,000	-	440,000	-
2021	935,000	-	-	-	-	720,000	-	460,000	-
2022	975,000	-	-	-	-	750,000	-	215,000	-
2023	-	-	-	-	-	780,000	-	225,000	-
2024	-	-	-	-	-	815,000	-	235,000	-
2025	-	-	-	-	-	-	-	240,000	-
2026	-	-	-	-	-	-	-	250,000	-
2027	-	-	-	-	-	-	-	260,000	-
2028	-	-	-	-	-	-	-	275,000	-
2029	-	-	-	-	-	-	-	285,000	-
2030	-	-	-	-	-	-	-	295,000	-
2031	-	-	-	-	-	-	-	310,000	-
2032	-	-	-	-	-	-	-	-	-
2033	-	-	-	-	-	-	-	-	-
2034	-	-	-	-	-	-	-	-	-
2035	-	-	-	-	-	-	-	-	-
2036	-	-	-	-	-	-	-	-	-
2037	-	-	-	-	-	-	-	-	-
2038	-	-	-	-	-	-	-	-	-
2039	-	-	-	-	-	-	-	-	-
2040	-	-	-	-	-	-	-	-	-
Total	\$ 7,090,000	\$ 425,000	\$ 380,000	\$ 5,130,000	\$ 6,525,000	\$ 6,695,000	\$ 355,000	\$ 5,180,000	\$ 1,135,000



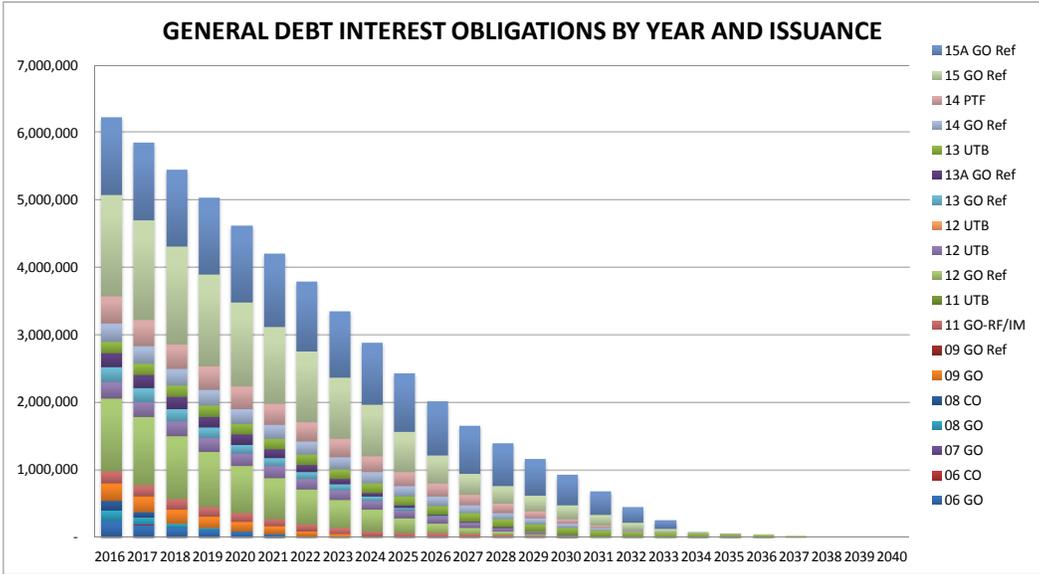
GENERAL DEBT PRINCIPAL OBLIGATIONS BY DEBT ISSUANCE

Year	2012	2012	2012	2013	2013A	2013	2014	2014	2015	2015A
	GENERAL OBLIGATION REF & IMP	WCID 1G	BELLA VISTA	GENERAL OBLIGATION REF & IMP	GENERAL OBLIGATION REF & IMP	WCID 1F	GENERAL OBLIGATION REF & IMP	PTF	GENERAL OBLIGATION REF & IMP	GO REF & IMP
2016	\$ 1,810,000	\$ 380,000	\$ 205,000	\$ 1,415,000	\$ 225,000	\$ 100,000	\$ -	\$ 440,000	\$ 780,000	\$ 545,000
2017	1,840,000	400,000	230,000	1,490,000	590,000	100,000	100,000	450,000	1,735,000	550,000
2018	2,065,000	645,000	235,000	1,725,000	610,000	100,000	375,000	465,000	690,000	555,000
2019	2,925,000	420,000	-	2,455,000	455,000	100,000	385,000	485,000	70,000	560,000
2020	1,940,000	430,000	-	785,000	465,000	100,000	400,000	500,000	1,865,000	2,085,000
2021	1,790,000	455,000	-	550,000	495,000	100,000	410,000	525,000	1,965,000	2,130,000
2022	1,870,000	450,000	-	560,000	500,000	125,000	420,000	540,000	2,375,000	2,180,000
2023	1,980,000	475,000	-	880,000	900,000	125,000	435,000	560,000	1,980,000	2,235,000
2024	2,095,000	500,000	-	900,000	920,000	125,000	450,000	585,000	2,075,000	2,295,000
2025	1,640,000	505,000	-	925,000	955,000	150,000	470,000	605,000	3,025,000	2,360,000
2026	1,200,000	535,000	-	350,000	975,000	150,000	485,000	630,000	3,195,000	2,430,000
2027	1,260,000	560,000	-	360,000	880,000	150,000	505,000	655,000	3,360,000	2,505,000
2028	610,000	770,000	-	-	195,000	150,000	525,000	680,000	3,535,000	2,585,000
2029	475,000	600,000	-	-	205,000	150,000	545,000	705,000	1,955,000	2,675,000
2030	245,000	345,000	-	-	210,000	150,000	565,000	735,000	975,000	2,770,000
2031	175,000	-	-	-	-	175,000	590,000	765,000	1,005,000	2,875,000
2032	180,000	-	-	-	-	175,000	615,000	795,000	1,045,000	2,980,000
2033	-	-	-	-	-	200,000	640,000	825,000	1,085,000	3,095,000
2034	-	-	-	-	-	200,000	670,000	855,000	1,130,000	-
2035	-	-	-	-	-	200,000	-	-	1,175,000	-
2036	-	-	-	-	-	225,000	-	-	295,000	-
2037	-	-	-	-	-	225,000	-	-	305,000	-
2038	-	-	-	-	-	250,000	-	-	315,000	-
2039	-	-	-	-	-	250,000	-	-	325,000	-
2040	-	-	-	-	-	250,000	-	-	-	-
Total	\$ 24,555,000	\$ 7,855,000	\$ 955,000	\$ 15,365,000	\$ 8,800,000	\$ 4,100,000	\$ 8,585,000	\$ 12,225,000	\$ 36,260,000	\$ 37,410,000



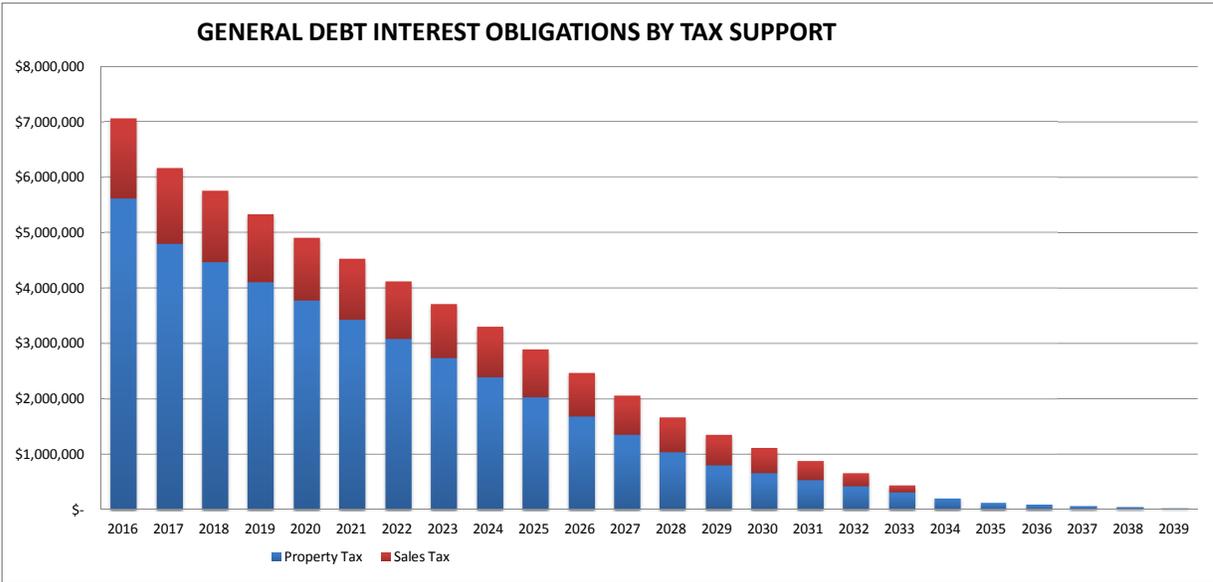
GENERAL DEBT INTEREST OBLIGATIONS BY DEBT ISSUANCE

Year	2006 GENERAL OBLIGATION	2006 CERTIFICATE OF OBLIGATION	2007 GENERAL OBLIGATION	2008 GENERAL OBLIGATION	2008 CERTIFICATE OF OBLIGATION	2009 GENERAL OBLIGATION	2009 GENERAL OBLIGATION - REFUNDING	2011 GENERAL OBLIGATION REF & IMP	2011 WCID 1G
2016	\$ 244,044	\$ 6,700	\$ -	\$ 147,700	\$ 280,420	\$ 252,594	\$ 9,513	\$ 176,575	\$ 21,100
2017	189,819	1,600	-	107,500	217,436	230,294	6,800	167,050	11,850
2018	147,589	-	-	65,700	150,096	200,419	4,000	157,300	-
2019	121,814	-	-	22,200	77,680	168,044	1,300	145,975	-
2020	97,349	-	-	-	-	137,519	-	130,800	-
2021	59,386	-	-	-	-	109,219	-	112,800	-
2022	20,109	-	-	-	-	79,819	-	99,300	-
2023	-	-	-	-	-	49,219	-	90,500	-
2024	-	-	-	-	-	16,809	-	81,300	-
2025	-	-	-	-	-	-	-	71,800	-
2026	-	-	-	-	-	-	-	62,000	-
2027	-	-	-	-	-	-	-	51,800	-
2028	-	-	-	-	-	-	-	41,100	-
2029	-	-	-	-	-	-	-	29,900	-
2030	-	-	-	-	-	-	-	18,300	-
2031	-	-	-	-	-	-	-	6,200	-
2032	-	-	-	-	-	-	-	-	-
2033	-	-	-	-	-	-	-	-	-
2034	-	-	-	-	-	-	-	-	-
2035	-	-	-	-	-	-	-	-	-
2036	-	-	-	-	-	-	-	-	-
2037	-	-	-	-	-	-	-	-	-
2038	-	-	-	-	-	-	-	-	-
2039	-	-	-	-	-	-	-	-	-
2040	-	-	-	-	-	-	-	-	-
Total	\$ 1,301,721	\$ 23,900	\$ 18,475	\$ 811,253	\$ 2,046,446	\$ 1,613,759	\$ 33,413	\$ 1,628,500	\$ 108,106



GENERAL DEBT INTEREST OBLIGATIONS BY DEBT ISSUANCE

Year	2012	2012	2012	2013	2013A	2013	2014	2014	2015	2015
	GENERAL OBLIGATION REF & IMP	WCID 1G	BELLA VISTA	GENERAL OBLIGATION REF & IMP	GENERAL OBLIGATION REF & IMP	WCID 1F	GENERAL OBLIGATION REF & IMP	PTF	GENERAL OBLIGATION REF & IMP	GO REF & IMP
2016	\$ 1,084,481	\$ 233,635	\$ 18,667	\$ 218,962	\$ 229,359	\$ 180,763	\$ 275,344	\$ 431,500	\$ 2,091,351	\$ 1,157,947
2017	1,011,481	226,035	13,258	205,201	218,321	177,763	273,844	418,150	1,536,025	1,154,677
2018	933,381	218,035	6,933	186,179	202,069	174,763	266,719	404,425	1,496,200	1,148,902
2019	818,956	198,685	-	156,565	187,645	171,763	255,319	387,750	1,481,000	1,140,966
2020	697,331	186,085	-	130,789	175,185	168,763	243,544	368,050	1,442,300	1,130,718
2021	604,081	173,185	-	117,475	162,183	165,513	231,394	347,550	1,355,875	1,089,018
2022	512,581	160,900	-	104,623	148,708	162,013	218,944	328,950	1,250,500	1,038,963
2023	416,331	147,963	-	86,500	129,747	157,325	206,119	309,650	1,144,750	984,463
2024	314,456	133,713	-	62,503	105,098	152,325	192,844	286,750	1,043,375	925,235
2025	221,080	118,088	-	36,305	79,704	147,325	179,044	262,950	915,875	860,975
2026	150,081	101,675	-	17,093	53,565	141,175	164,719	238,250	760,375	791,355
2027	88,581	82,950	-	5,751	28,441	134,950	149,869	215,825	596,500	716,025
2028	47,169	63,350	-	-	-	13,882	128,500	134,419	192,400	424,125
2029	29,241	35,438	-	-	-	8,465	121,900	117,688	164,700	306,425
2030	16,937	12,938	-	-	-	2,844	115,000	99,297	135,900	262,475
2031	9,588	-	-	-	-	-	107,500	79,806	105,900	232,775
2032	3,263	-	-	-	-	-	98,750	59,087	74,700	196,800
2033	-	-	-	-	-	-	90,000	36,725	44,363	154,200
2034	-	-	-	-	-	-	80,000	12,563	14,963	109,900
2035	-	-	-	-	-	-	70,000	-	-	63,800
2036	-	-	-	-	-	-	60,000	-	-	35,506
2037	-	-	-	-	-	-	48,750	-	-	25,756
2038	-	-	-	-	-	-	37,500	-	-	15,681
2039	-	-	-	-	-	-	25,000	-	-	5,281
2040	-	-	-	-	-	-	12,500	-	-	-
Total	\$ 8,084,249	\$ 2,392,087	\$ 151,127	\$ 1,561,266	\$ 1,980,601	\$ 3,113,600	\$ 3,472,627	\$ 5,255,711	\$ 16,946,850	\$ 14,868,192



UTILITY DEBT SERVICE FUND

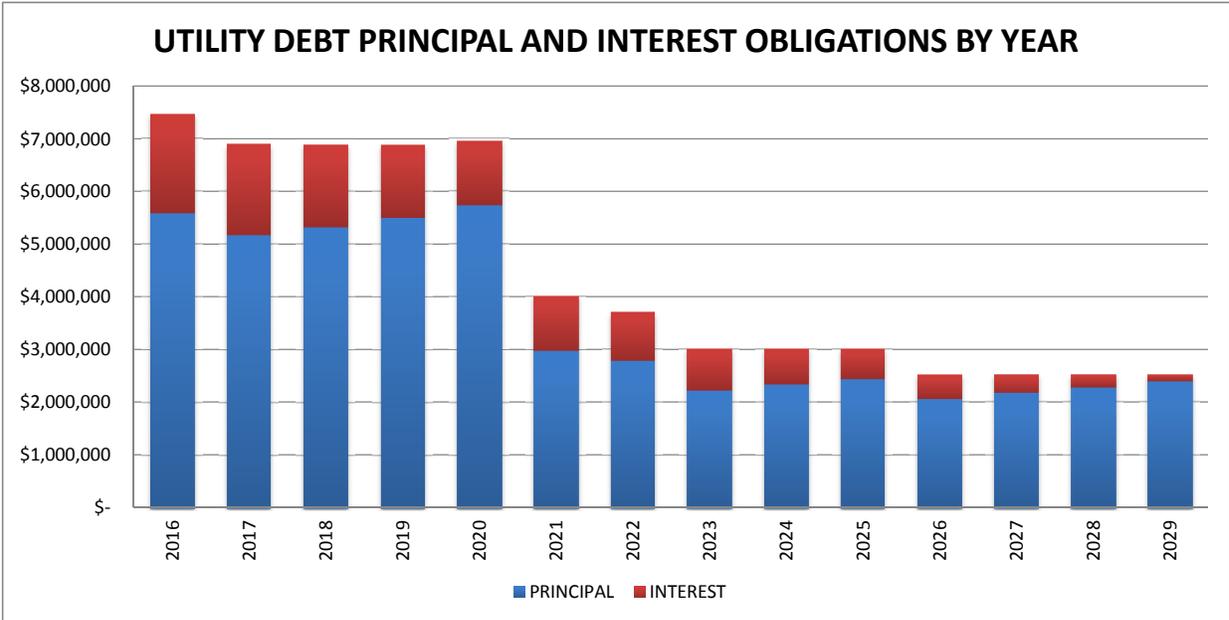
REVENUE					
CATEGORY	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 PROJECTED	BUDGET ADJUSTMENTS	FY 2015-2016 BUDGET
INTEREST INCOME	\$ 18,048	\$ 17,500	\$ 16,500	\$ -	\$ 17,500
TRANSFER-IN - UTILITY FUND	7,167,737	5,670,825	7,065,336	1,792,526	7,463,350
TOTAL REVENUE	\$ 7,185,785	\$ 5,688,325	\$ 7,081,836	\$ 1,792,526	\$ 7,480,850

EXPENDITURES					
CATEGORY	FY 2013-2014 ACTUAL	FY 2014-2015 BUDGET	FY 2014-2015 PROJECTED	BUDGET ADJUSTMENTS	FY 2015-2016 BUDGET
CONTRACT SERVICES	\$ -	\$ -	\$ -	\$ -	\$ -
BOND ISSUE COSTS	-	-	-	-	-
CONTRACTUAL SERVICES	\$ -	\$ -	\$ -	\$ -	\$ -
BOND PRINCIPAL - ALL	5,190,000	4,836,989	5,390,000	748,011	5,585,000
BOND INTEREST - ALL	2,035,896	833,836	1,769,372	1,044,515	1,878,350
ARBITRAGE REBATE	-	15,000	-	-	15,000
AGENT FEES	1,288	2,500	2,575	-	2,500
TRANSFERS OUT	\$ 7,227,184	\$ 5,688,325	\$ 7,161,947	\$ 1,792,526	\$ 7,480,850
TOTAL EXPENDITURES	\$ 7,227,184	\$ 5,688,325	\$ 7,161,947	\$ 1,792,526	\$ 7,480,850

FUND BALANCE SUMMARY	
FUND BALANCE - 9/30/2014	\$ 10,770,897
<hr/>	
FY 2014-2015 PROJ. REVENUES	\$ 7,081,836
FY 2014-2015 PROJ. EXPENDITURES	7,161,947
FY 2014-2015 CHANGE IN FUND BALANCE	(80,111)
PROJ. FUND BALANCE - 9/30/2015	\$ 10,690,786
<hr/>	
FY 2015-2016 ADOPTED REVENUES	\$ 7,480,850
FY 2015-2016 ADOPTED EXPENDITURES	7,480,850
FY 2015-2016 CHANGE IN FUND BALANCE	-
PROJ. FUND BALANCE 9/30/2016	\$ 10,690,786

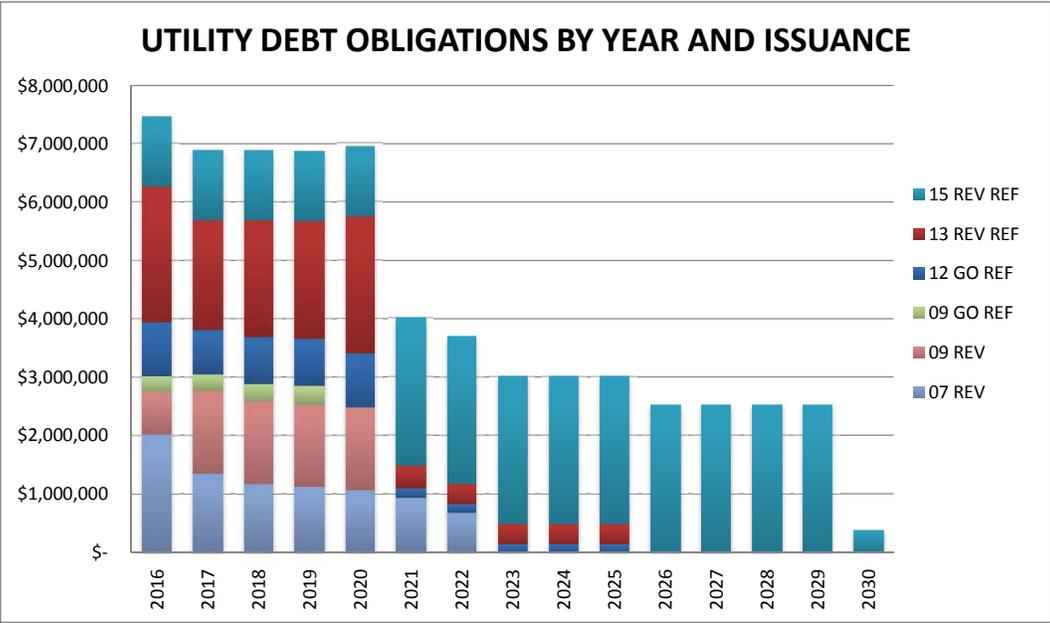
UTILITY DEBT OBLIGATIONS

FISCAL YEAR	PRINCIPAL	INTEREST	TOTAL
2016	\$ 5,585,000	\$ 1,878,350	\$ 7,463,350
2017	5,175,000	1,720,062	6,895,062
2018	5,325,000	1,565,364	6,890,364
2019	5,495,000	1,386,508	6,881,508
2020	5,735,000	1,211,954	6,946,954
2021	2,975,000	1,042,773	4,017,773
2022	2,790,000	910,261	3,700,261
2023	2,230,000	783,531	3,013,531
2024	2,335,000	678,412	3,013,412
2025	2,445,000	568,273	3,013,273
2026	2,065,000	456,594	2,521,594
2027	2,170,000	353,344	2,523,344
2028	2,280,000	244,844	2,524,844
2029	2,395,000	130,844	2,525,844
2030	355,000	11,094	366,094
TOTAL	\$ 54,745,000	\$ 14,711,580	\$ 71,828,380



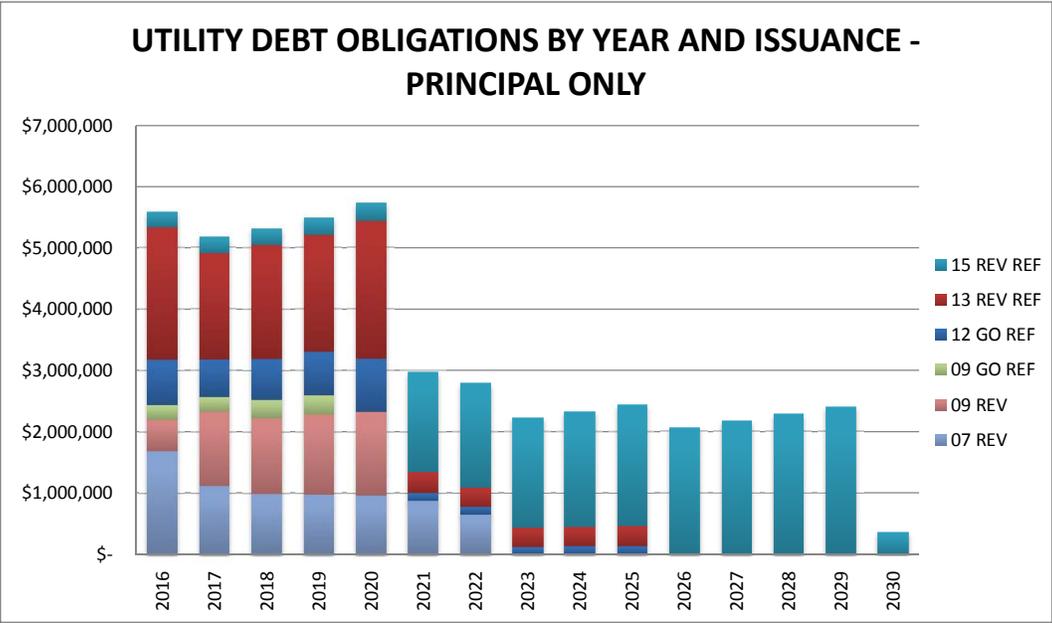
UTILITY DEBT OBLIGATIONS BY DEBT ISSUANCE

FISCAL YEAR	2007 REVENUE BONDS	2009 REVENUE BONDS	2009 GENERAL OBLIGATION	2012 GENERAL OBLIGATION	2013 REVENUE BONDS	2015 REVENUE BONDS
2016	\$ 2,019,563	\$ 726,250	\$ 271,688	\$ 928,750	\$ 2,324,256	\$ 1,192,844
2017	1,359,813	1,411,100	273,288	756,650	1,886,368	1,207,844
2018	1,178,813	1,409,950	303,300	796,150	1,997,408	1,204,744
2019	1,124,013	1,411,400	321,300	805,000	2,013,302	1,206,494
2020	1,074,813	1,409,200	-	925,500	2,329,498	1,207,944
2021	939,800	-	-	165,375	388,504	2,524,094
2022	688,050	-	-	148,875	340,242	2,523,094
2023	-	-	-	147,500	342,937	2,523,094
2024	-	-	-	150,750	338,818	2,523,844
2025	-	-	-	148,625	339,554	2,525,094
2026	-	-	-	-	-	2,521,594
2027	-	-	-	-	-	2,523,344
2028	-	-	-	-	-	2,524,844
2029	-	-	-	-	-	2,525,844
2030	-	-	-	-	-	366,094
2031	-	-	-	-	-	-
2032	-	-	-	-	-	-
2033	-	-	-	-	-	-
2034	-	-	-	-	-	-
2035	-	-	-	-	-	-
2036	-	-	-	-	-	-
2037	-	-	-	-	-	-
2038	-	-	-	-	-	-
TOTAL	\$ 10,394,675	\$ 7,500,650	\$ 1,453,975	\$ 5,166,925	\$ 15,356,759	\$ 29,583,596



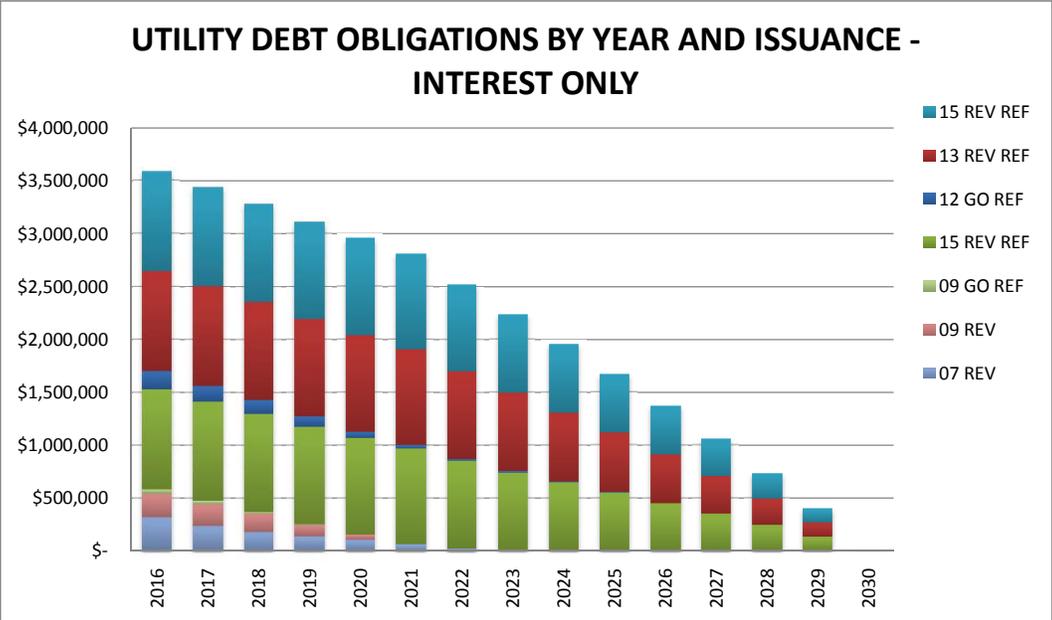
UTILITY DEBT PRINCIPAL OBLIGATIONS BY DEBT ISSUANCE

FISCAL YEAR	2007 REVENUE BONDS	2009 REVENUE BONDS	2009 GENERAL OBLIGATION	2012 GENERAL OBLIGATION	2013 REVENUE BONDS	2015 REVENUE BONDS
2016	\$ 1,695,000	\$ 505,000	\$ 235,000	\$ 750,000	\$ 2,150,000	\$ 250,000
2017	1,120,000	1,205,000	245,000	605,000	1,730,000	270,000
2018	995,000	1,240,000	285,000	670,000	1,860,000	275,000
2019	980,000	1,305,000	315,000	710,000	1,900,000	285,000
2020	970,000	1,355,000	-	870,000	2,245,000	295,000
2021	875,000	-	-	135,000	345,000	1,620,000
2022	660,000	-	-	125,000	305,000	1,700,000
2023	-	-	-	130,000	315,000	1,785,000
2024	-	-	-	140,000	320,000	1,875,000
2025	-	-	-	145,000	330,000	1,970,000
2026	-	-	-	-	-	2,065,000
2027	-	-	-	-	-	2,170,000
2028	-	-	-	-	-	2,280,000
2029	-	-	-	-	-	2,395,000
2030	-	-	-	-	-	355,000
2031	-	-	-	-	-	-
2032	-	-	-	-	-	-
2033	-	-	-	-	-	-
2034	-	-	-	-	-	-
2035	-	-	-	-	-	-
2036	-	-	-	-	-	-
2037	-	-	-	-	-	-
2038	-	-	-	-	-	-
TOTAL	\$ 8,900,000	\$ 6,120,000	\$ 1,320,000	\$ 4,280,000	\$ 14,365,000	\$ 19,760,000



UTILITY DEBT INTEREST OBLIGATIONS BY DEBT ISSUANCE

FISCAL YEAR	2007 REVENUE BONDS	2009 REVENUE BONDS	2009 GENERAL OBLIGATION	2012 GENERAL OBLIGATION	2013 REVENUE BONDS	2015 REVENUE BONDS
2016	\$ 324,563	\$ 221,250	\$ 36,688	\$ 178,750	\$ 174,256	\$ 942,844
2017	239,813	206,100	28,288	151,650	156,368	937,844
2018	183,813	169,950	18,300	126,150	137,408	929,744
2019	144,013	106,400	6,300	95,000	113,302	921,494
2020	104,813	54,200	-	55,500	84,498	912,944
2021	64,800	-	-	30,375	43,504	904,094
2022	28,050	-	-	23,875	35,242	823,094
2023	-	-	-	17,500	27,937	738,094
2024	-	-	-	10,750	18,818	648,844
2025	-	-	-	3,625	9,554	555,094
2026	-	-	-	-	-	456,594
2027	-	-	-	-	-	353,344
2028	-	-	-	-	-	244,844
2029	-	-	-	-	-	130,844
2030	-	-	-	-	-	11,094
TOTAL	\$ 1,494,675	\$ 1,380,650	\$ 133,975	\$ 886,925	\$ 991,759	\$ 9,823,596

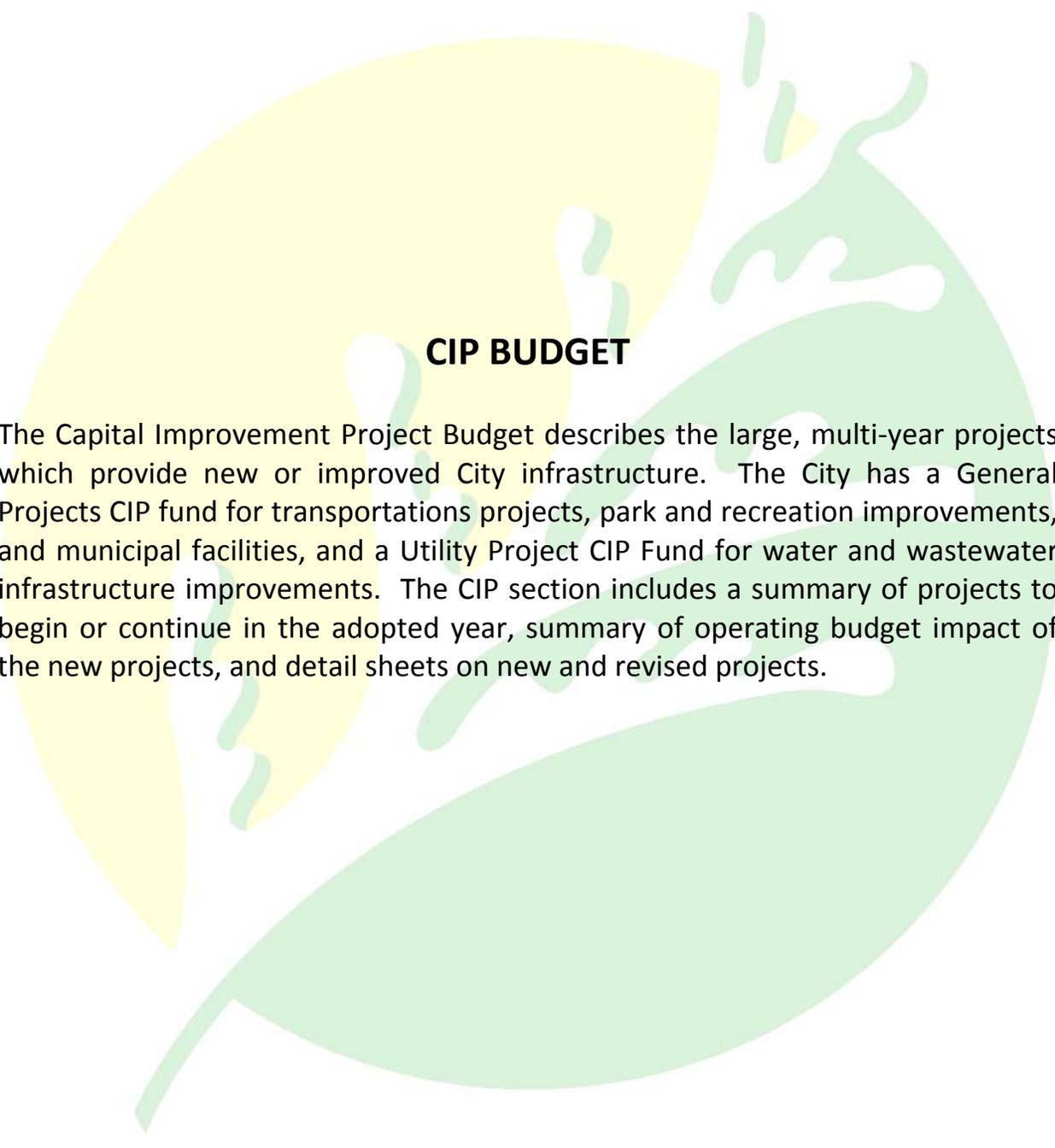




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CIP BUDGET

The Capital Improvement Project Budget describes the large, multi-year projects which provide new or improved City infrastructure. The City has a General Projects CIP fund for transportations projects, park and recreation improvements, and municipal facilities, and a Utility Project CIP Fund for water and wastewater infrastructure improvements. The CIP section includes a summary of projects to begin or continue in the adopted year, summary of operating budget impact of the new projects, and detail sheets on new and revised projects.



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FY 2015-2016 GENERAL CAPITAL IMPROVEMENT PROJECTS

Project Name	Prior Funding	FY15 Funding	Total Funding to Date	FY 16 Funding	Project Life Budget
PARKS					
Land Acquisition	\$ 2,050,000	\$ -	\$ 2,050,000	\$ -	\$ 2,050,000
Parks Maintenance Facility	2,000,000	-	2,000,000	-	2,000,000
Bike Feasibility Study	50,000	-	50,000	-	50,000
Brushy Creek Lake Park Improvements	-	325,000	325,000	-	325,000
Lighting at Brushy Creek Sports Park	-	175,000	175,000	-	175,000
Milburn Pool Lightening Improvements	-	35,000	35,000	-	35,000
Electricity at the Sculpture Garden	-	80,713	80,713	-	80,713
Milburn Park Improvements	-	350,000	350,000	-	350,000
Refurbish Playscape at Veteran's Memorial Pool	-	40,000	40,000	-	40,000
Nelson Ranch Park Playscape	-	-	-	50,000	50,000
Buttercup Pool Bathhouse Renovations	-	-	-	150,000	150,000
Dog Park #2	-	-	-	150,000	150,000
TOTAL PARKS PROJECTS	\$ 4,100,000	\$ 1,005,713	\$ 5,105,713	\$ 350,000	\$ 5,455,713
TRANSPORTATION AND DRAINAGE					
Cottonwood Creek Trail (RM 1431 to New Hope Drive)	\$ 2,260,000	\$ -	\$ 2,260,000	\$ -	\$ 2,260,000
RM 1431 (Parmer to Sam Bass)	23,325,000	-	23,325,000	-	23,325,000
Bagdad Road	4,580,000	-	4,580,000	-	4,580,000
BMC Drive Extension	1,000,000	-	1,000,000	-	1,000,000
183 right Turn Lanes at New Hope	250,000	-	250,000	-	250,000
Old ROW Acquisition	750,000	-	750,000	-	750,000
RM 1431 Left Turn Lanes	108,000	-	108,000	-	108,000
Gateway Entry Signs	200,000	-	200,000	-	200,000
Cypress Creek/Lakeline Intersection	1,800,000	1,150,000	2,950,000	58,890	3,008,890
183/Cypress Creek Intersection	1,050,000	(250,000)	800,000	-	800,000
Brushy Creek/Parmer - Rt Turn Lane	350,000	-	350,000	-	350,000
RM 1431 Pedestrian Walkway	377,000	-	377,000	-	377,000
Sidewalk Gap Closure Phase II	100,000	-	100,000	-	100,000
Transportation Master Plan	75,000	-	75,000	-	75,000
Fire Lane Street Repair	75,200	-	75,200	-	75,200
Pavement Condition Study	75,000	-	75,000	-	75,000
Traffic Signal VES	35,000	-	35,000	-	35,000
Anderson Mill Road	1,994,600	2,150,000	4,144,600	4,550,000	8,694,600
Little Elm Trail	550,000	2,200,000	2,750,000	4,310,000	7,060,000
Lakeline Rehabilitation	335,000	-	335,000	-	335,000
Lakeline and Little Elm Signal Replacement	70,000	29,650	99,650	-	99,650
1431 Gap	-	3,350,000	3,350,000	(1,070,000)	2,280,000
New Hope Road - West	-	2,400,000	2,400,000	200,000	2,600,000
Brushy Creek Overlay	-	290,000	290,000	-	290,000
CO 272 Overlay (1431 to Round Rock)	-	270,000	270,000	-	270,000
Lakeline and Old Mill Signal	-	210,350	210,350	-	210,350
Parmer Lane and Ranch Trails Intersection Improvements	-	-	-	-	-
E RM 1431 & Starwood Dr Intersection Improvements	-	230,000	230,000	-	230,000
Sidewalk Gap Closure Phase III	-	300,000	300,000	-	300,000
ILSN Sign Replacements and Upgrades	-	140,000	140,000	-	140,000
Way-Finding / Community Identification	-	285,000	285,000	-	285,000
East 1890 Ranch Right Turn Lane	-	180,000	180,000	-	180,000
Brushy Creek Regional Trail Connection	-	450,000	450,000	-	450,000
Ronald Reagan and Caballo Ranch Traffic Signal	-	325,000	325,000	-	325,000
Right Turn Lane at Brushy Creek and Vista Ridge	-	-	-	250,000	250,000
Right Turn Lane at Brushy Creek and Lynnwood	-	-	-	250,000	250,000
Right Turn Lane at Lakeline and Old Mill	-	-	-	250,000	250,000
Discovery Blvd. Median Break	-	-	-	200,000	200,000
Sidewalk Gap Phase IV	-	-	-	350,000	350,000
Design and Install Pole Mounted Logo Signs	-	-	-	300,000	300,000
TOTAL TRANSPORTATION AND DRAINAGE PROJECTS	\$ 39,359,800	\$ 13,710,000	\$ 53,069,800	\$ 9,648,890	\$ 62,718,690

FY 2015-2016 GENERAL CAPITAL IMPROVEMENT PROJECTS

Project Name	Prior Funding	FY15 Funding	Total Funding to Date	FY 16 Funding	Project Life Budget
FACILITY PROJECTS					
Fire Station #5	\$ 590,000	\$ -	\$ 590,000	\$ -	\$ 590,000
Public Safety Technology Project	855,000	-	855,000	-	855,000
Library Access Control	9,517	-	9,517	-	9,517
Library Surveillance System	17,797	-	17,797	-	17,797
Library Master Plan	60,000	-	60,000	-	60,000
Fire Station #3 Repairs	400,000	-	400,000	-	400,000
PD Security System Improvements	118,959	-	118,959	-	118,959
Microwave Radio Replacement	404,000	-	404,000	-	404,000
Field Ops Tower	246,000	-	246,000	-	246,000
Fire Lane Tower	73,687	22,020	95,707	-	95,707
Fire Training Pad Extension	10,000	-	10,000	-	10,000
City Hall Maintenance	20,000	-	20,000	-	20,000
Records Security Upgrade	44,743	-	44,743	-	44,743
Cedar Park Center Marquee Sign	-	584,000	584,000	-	584,000
TOTAL MUNICIPAL PROJECTS	\$ 2,849,703	\$ 606,020	\$ 3,455,723	\$ -	\$ 3,455,723
TOTAL ALL GENERAL PROJECTS	\$ 46,309,503	\$ 15,321,733	\$ 61,631,236	\$ 9,998,890	\$ 71,630,126

FY 2015-2016 GENERAL CAPITAL IMPROVEMENT PROJECTS O&M IMPACT

Fiscal Year	FY 2015-2016	FY 2016-2017	FY 2017-2018	FY 2018-2019	FY 2019-2020
Parks Projects					
Land Acquisition	No O&M costs are related to this project as the facility is being built to replace the current facility which has become outdated and too small for the current staff and equipment needs.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
Brushy Creek Lake Park Improvements	Minimal O&M costs are related to this equipment which can be absorbed in the current park maintenance budget.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
Lighting at Brushy Creek Sports Park	Minimal O&M costs are related to this equipment which can be absorbed in the current park electricity budget.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
Milburn Pool Lighting Improvements	No O&M costs are related to upgrading the current lighting and could help decrease cost of electricity due to use of more energy efficient lighting				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
Electricity at the Sculpture Garden	Minimal O&M costs are related to this equipment which can be absorbed in the current park electricity budget.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
Refurbish Playscape at Veteran's Memorial Pool	No O&M costs are related to this maintenance project for the pool and should help prevent additional annual maintenance need as it is a refurbishment, rather than repair.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
Nelson Ranch Park Playscape	No O&M costs are related to this maintenance project for the pool and should help prevent additional annual maintenance need as it is a refurbishment, rather than repair.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
Buttercup Pool Bathhouse Renovations	No O&M costs are related to this maintenance project for the pool and should help prevent additional annual maintenance need as it is a renovation, rather than repair.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
Dog Park #2	Minimal O&M costs are related to this park which can be absorbed in the current parks maintenance budget.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
Total Park Projects O&M Impact	\$ -	\$ -	\$ -	\$ -	\$ -
Transportation Projects					
Cottonwood Creek Trail (RM 1431 to New Hope Drive)	No O&M costs are related to this project as it is an improvement of an existing roadway and non-maintenance issues of the new roadway will be covered by warranty contracts.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
RM 1431 / (Parmer to Sam Bass)	No O&M costs are related to this project because it is a state highway being improved thru a cost-sharing between TX-Dot and the City. TX-Dot is responsible for maintenance of state highways.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
Bagdad Road	No O&M costs are related to this project as it is an improvement of an existing roadway and non-maintenance issues of the new roadway will be covered by warranty contracts.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
BMC Drive Extension	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -

FY 2015-2016 GENERAL CAPITAL IMPROVEMENT PROJECTS O&M IMPACT

Fiscal Year	FY 2015-2016	FY 2016-2017	FY 2017-2018	FY 2018-2019	FY 2019-2020
Transportation Projects (Continued)					
183 right Turn Lanes at New Hope	No O&M costs are related to this project as it is an improvement of an existing roadway and non-maintenance issues of the new roadway will be covered by warranty contracts.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
Old ROW Acquisition	No O&M costs are related to this project as it is the final close-out cost of the project.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
RM 1431 Left Turn Lanes	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
Gateway Entry Signs	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
Cypress Creek/Lakeline Intersection	No O&M costs are related to this project as it is an improvement of an existing roadway and non-maintenance issues of the new roadway will be covered by warranty contracts.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
183/Cypress Creek Intersection	No O&M costs are related to this project as it is an improvement of an existing roadway and non-maintenance issues of the new roadway will be covered by warranty contracts.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
Brushy Creek/Parmer - RT Turn Lane	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
RM 1431 Pedestrian Walkway	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
Sidewalk Gap Closure Phase 2 Project	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
Transportation Master Plan	No O&M costs are directly associated with the Transportation Plan as it is a study, however, O&M costs may occur when implementing the Transportation Plan's recommendations.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
Fire Lane Street Repair	No O&M costs are related to this project as it is an improvement of an existing roadway and non-maintenance issues of the new roadway will be covered by warranty contracts.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
Pavement Condition Study	No O&M costs are directly associated with the study of current road conditions and future needs, however, O&M costs may occur when implementing the study's recommendations.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
Traffic Signal VES	No O&M costs are related to this signal replacement project and should prevent additional maintenance costs.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
Anderson Mill Road	No O&M costs are related to this project as the proposed funding is only for design of the project.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
Little Elm Trail	No O&M costs are related to this project as the proposed funding is only for design of the project.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
Lakeline Rehabilitation	No O&M costs are related to this project as it is an improvement of an existing roadway and non-maintenance issues of the new roadway will be covered by warranty contracts.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
Lakeline and Little Elm Signal Replacement	No O&M costs are related to this project as it is a replacement of current signal equipment.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -

FY 2015-2016 GENERAL CAPITAL IMPROVEMENT PROJECTS O&M IMPACT

Fiscal Year	FY 2015-2016	FY 2016-2017	FY 2017-2018	FY 2018-2019	FY 2019-2020
Transportation Projects (Continued)					
1431 Gap	No O&M costs are related to this project as the proposed funding is only for design of the project.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
New Hope Road - West	No O&M costs are related to this project as the proposed funding is only for design of the project.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
Brushy Creek Overlay	No O&M costs are related to this project as it is an improvement of an existing roadway and non-maintenance issues of the new roadway will be covered by warranty contracts.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
CO 272 Overlay (1431 to Round Rock)	No O&M costs are related to this project as it is an improvement of an existing roadway and non-maintenance issues of the new roadway will be covered by warranty contracts.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
Lakeline and Old Mill Signal	1500	1500	1500	1500	1500
Total	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500
Parmer Lane and Ranch Trails Intersection Improvements	No O&M costs are related to this project as it is an improvement of an existing roadway and non-maintenance issues of the new roadway will be covered by warranty contracts.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
E RM 1431 & Starwood Dr Intersection Improvements	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
Sidewalk Gap Closure Phase III	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
ILSN Sign Replacements and Upgrades	No O&M costs are related to this project as it is a replacement of current ILSN signs.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
Way-Finding / Community Identification	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
East 1890 Ranch Right Turn Lane	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
Brushy Creek Regional Trail Connection	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
Ronald Reagan and Caballo Ranch Traffic Signal	2500	2500	2500	2500	2500
Total	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500
Right Turn Lane at Brushy Creek and Vista Ridge	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
Right Turn Lane at Brushy Creek and Lynnwood	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
Right Turn Lane at Lakeline and Old Mill	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -

FY 2015-2016 GENERAL CAPITAL IMPROVEMENT PROJECTS O&M IMPACT

Fiscal Year	FY 2015-2016	FY 2016-2017	FY 2017-2018	FY 2018-2019	FY 2019-2020
Transportation Projects (Continued)					
Discovery Blvd. Median Break	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
Sidewalk Gap Closure Phase IV	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
Design and Install Pole Mounted Logo Signs	No O&M costs are related to this project as it is a replacement of current pole mounted signs with updates signs which are easier to read and include the City logo.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
Total Transportation Projects O&M Impact	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000
Facility Projects					
Retail Parking Lot Improvements	Minimal O&M costs are related to maintaining of the lot improvements and will be funded thru the retail management fund.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
Fire Station #5 - Land Acquisition	No O&M costs are related to this project as this project will only provide the land needed for the future site of Fire Station #5, but the timing construction and opening have not been set.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
Public Safety Technology Project	No new O&M costs are related to this project as it replaces the current public safety dispatch and communications system and the on-going maintenance contracts are similar in costs.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
Library Access Control	No O&M costs are related to this project as this is an upgrade of the existing security control system.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
Library Surveillance System	No O&M costs are related to this project as this is an upgrade of the existing Library Surveillance System.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
Library Master Plan	No O&M costs are directly associated with the Master Plan as it is a study, however, O&M costs may occur when implementing the Master Plan recommendations.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
Fire Station #3 Repairs	No O&M costs are related to this project as the repairs are for capital maintenance to an existing facility.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
PD Security System Improvements	No O&M costs are related to this project as this is an upgrade of the existing security control system.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
Microwave Radio Replacement	Minimal O&M costs are related to the replacement of the microwave radio and addition of a new dispatch console, however, the costs should be covered by current equipment maintenance funding.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
Field Ops Tower	No O&M costs are related to this project as project moves the Field Ops tower technology to the Fire Lane Tower and will remove the tower.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
Fire Lane Tower	No O&M costs are related to this project as the costs are related to relocating the tower.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
Fire Training Pad Extension	No O&M costs are related to the project because it has a long-term structure life and when replacement is required, it will be done as a capital expenditure.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
City Hall Maintenance	No O&M costs are related to the project because it has a long-term structure life and when replacement is required, it will be done as a capital expenditure.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -

FY 2015-2016 GENERAL CAPITAL IMPROVEMENT PROJECTS O&M IMPACT

Fiscal Year	FY 2015-2016	FY 2016-2017	FY 2017-2018	FY 2018-2019	FY 2019-2020
Facility Projects (Continued)					
Records Security Upgrade	No O&M costs are related to the project because it has a long-term structure life and when replacement is required, it will be done as a capital expenditure.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
Cedar Park Center Marquee Sign	No O&M costs are related to the project as the Cedar Park Center is responsible for operating costs for the center.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
Total Municipal Projects O&M Impact	\$ -	\$ -	\$ -	\$ -	\$ -
Total General CIP O&M Impact	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000

Capital Improvement Plan

FY 14 *thru* FY 18

Department 505- Parks Projects

City of Cedar Park, Texas

Contact Curt Randa (5504)

Project #	P19
Project Name	Nelson Ranch Playscape Improvements

Type Parks

Useful Life 20 years

Category Improvement

Priority n/a

Incode #

Project Group

Total Project Cost: \$50,000

Description
This project will replace outdated playscape equipment in Nelson Ranch Park with new equipment.

Justification
This project will ensure that park equipment is current and safe for Cedar Park residents.

Expenditures	FY 14	FY 15	FY 16	FY 17	FY 18	Total
01 - Construction			50,000			50,000
Total			50,000			50,000

Funding Sources	FY 14	FY 15	FY 16	FY 17	FY 18	Total
4B Fund			50,000			50,000
Total			50,000			50,000

Budget Impact/Other

Capital Improvement Plan

FY 14 *thru* FY 18

Department 505- Parks Projects

City of Cedar Park, Texas

Contact Curt Randa (5504)

Project #	P20
Project Name	Buttercup Pool Bathhouse Renovations

Type Parks

Useful Life 40 years

Category Improvement

Priority n/a

Incode #

Project Group

Total Project Cost: \$150,000

Description
This project will renovate and expand the existing bathhouse at Buttercup Pool.

Justification
This project will improve the current facilities and make them capable of serving more residents.

Expenditures	FY 14	FY 15	FY 16	FY 17	FY 18	Total
01 - Construction			150,000			150,000
Total			150,000			150,000

Funding Sources	FY 14	FY 15	FY 16	FY 17	FY 18	Total
4B Fund			150,000			150,000
Total			150,000			150,000

Budget Impact/Other

Capital Improvement Plan

FY 14 *thru* FY 18

Department 505- Parks Projects

City of Cedar Park, Texas

Contact Curt Randa (5504)

Project #	P21
Project Name	Dog Park #2

Type Parks

Useful Life 40 years

Category New

Priority n/a

Incode #

Project Group

Total Project Cost: \$150,000

Description
This project will create a second dog park within the City.

Justification
This project will provide a second park for Cedar Park dog owners to enjoy and relieve some of the overcrowding at the current dog park located in Veterans Memorial Park.

Expenditures	FY 14	FY 15	FY 16	FY 17	FY 18	Total
01 - Construction			150,000			150,000
Total			150,000			150,000

Funding Sources	FY 14	FY 15	FY 16	FY 17	FY 18	Total
4B Fund			150,000			150,000
Total			150,000			150,000

Budget Impact/Other

Capital Improvement Plan

FY 14 *thru* FY 18

Department 506 - Transportation Projects

City of Cedar Park, Texas

Contact Alan Green

Project #	T11
Project Name	CYPRESS CREEK/LAKELINE INTER IMPROV

Type Intersection Improvements

Useful Life 20 years

Category Improvement

Priority n/a

Incode #

Project Group

Total Project Cost: \$3,008,890

Description
The project will make intersection improvements at the corner of Cypress Creek Rd and Lakeline Blvd.

Justification
This project will improve driver safety and mobility.

Prior	Expenditures	FY 14	FY 15	FY 16	FY 17	FY 18	Total
1,800,000	01 - Construction		900,000	58,890			958,890
	03 - Design		250,000				250,000
Total			Total	1,150,000	58,890		1,208,890

Prior	Funding Sources	FY 14	FY 15	FY 16	FY 17	FY 18	Total
1,800,000	2015 GO Bond		900,000				900,000
	County Cost Share		250,000	58,890			308,890
Total			Total	1,150,000	58,890		1,208,890

Budget Impact/Other

Capital Improvement Plan

FY 14 *thru* FY 18

Department 506 - Transportation Projects

City of Cedar Park, Texas

Contact Garret Bonn (ext: 5356)

Project # T25
Project Name Anderson Mill Road North

Type Roads

Useful Life 40 years

Category Improvement

Priority n/a

Incode #

Project Group

Total Project Cost: \$8,694,600

Description
 This project will fund the design work and construction of improvements to Anderson Mill from RM 1431 to Zeppelin Drive. This will result in a 4 lane divided highway with a raised median.

Justification
 The 4B Board has approved the project design funding. The project is expected to be included in the Williamson County bond election. If approved by the voters, County will fund the construction of the project and the City will be responsible for the design work.

Expenditures	FY 14	FY 15	FY 16	FY 17	FY 18	Total
01 - Construction		2,150,000	4,550,000			6,700,000
03 - Design	1,994,600					1,994,600
Total	1,994,600	2,150,000	4,550,000			8,694,600

Funding Sources	FY 14	FY 15	FY 16	FY 17	FY 18	Total
2015 GO Bond		2,150,000				2,150,000
4B Fund	1,994,600					1,994,600
County Cost Share			4,550,000			4,550,000
Total	1,994,600	2,150,000	4,550,000			8,694,600

Budget Impact/Other
 Ongoing pavement maintenance costs are the only impacts to the Operating Budget.

Capital Improvement Plan
City of Cedar Park, Texas

FY 14 thru FY 18

Department 506 - Transportation Projects

Contact Garret Bonn (ext: 5356)

Type Roads

Useful Life 40 years

Category Improvement

Priority n/a

Project # T26
Project Name Little Elm Trail

Incode #

Project Group

Total Project Cost: \$7,060,000

Description

This project will fund the design work of Little Elm Trail construction and improvements from Liberty Oaks to Roadway F.

Justification

The 4B Board has preliminary approved the project design funding and is expected to approve funding in early FY 14. The project is expected to be included in the Williamson County bond election. If approved by the voters, County will fund the construction of the project and the City will be responsible for the design work.

Expenditures	FY 14	FY 15	FY 16	FY 17	FY 18	Total
01 - Construction		2,200,000	4,310,000			6,510,000
03 - Design	550,000					550,000
Total	550,000	2,200,000	4,310,000			7,060,000

Funding Sources	FY 14	FY 15	FY 16	FY 17	FY 18	Total
4B Fund	550,000					550,000
County Cost Share			4,310,000			4,310,000
Future Bond Funds		2,200,000				2,200,000
Total	550,000	2,200,000	4,310,000			7,060,000

Budget Impact/Other

No O&M costs are related to this project as the proposed funding is only for design of the project.

Capital Improvement Plan

FY 14 *thru* FY 18

Department 506 - Transportation Projects

City of Cedar Park, Texas

Contact Garret Bonn (ext: 5356)

Project #	T40
Project Name	1431 Gap

Type Roads

Useful Life 20 years

Category Improvement

Priority n/a

Incode #

Project Group

Total Project Cost: \$2,280,000

Description
This project will improve the "gap" section of 1431.

Justification
This project will improve mobility along one of the City's most traveled roadways.

Expenditures	FY 14	FY 15	FY 16	FY 17	FY 18	Total
01 - Construction			-1,970,000			-1,970,000
03 - Design		4,250,000				4,250,000
Total		4,250,000	-1,970,000			2,280,000

Funding Sources	FY 14	FY 15	FY 16	FY 17	FY 18	Total
2015 GO Bond		1,140,000				1,140,000
County Cost Share		1,140,000				1,140,000
Total		2,280,000				2,280,000

Budget Impact/Other

Capital Improvement Plan

FY 14 *thru* FY 18

Department 506 - Transportation Projects

City of Cedar Park, Texas

Contact Garret Bonn (ext: 5356)

Project # T41
Project Name New Hope Rd West

Type Roads
Useful Life 20 years
Category Improvement
Priority n/a

Incode #

Project Group

Total Project Cost: \$2,600,000

Description
 The creation of a new arterial roadway from Cottonwood Creek to Ronald Reagan.

Justification
 This roadway will improve mobility and decrease traffic congestion at other intersections in the area.

Expenditures	FY 14	FY 15	FY 16	FY 17	FY 18	Total
01 - Construction		2,400,000	200,000			2,600,000
Total		<u>2,400,000</u>	<u>200,000</u>			<u>2,600,000</u>

Funding Sources	FY 14	FY 15	FY 16	FY 17	FY 18	Total
2015 GO Bond		1,300,000				1,300,000
County Cost Share		1,100,000	200,000			1,300,000
Total		<u>2,400,000</u>	<u>200,000</u>			<u>2,600,000</u>

Budget Impact/Other

Capital Improvement Plan

FY 14 *thru* FY 18

Department 506 - Transportation Projects

City of Cedar Park, Texas

Contact Alan Green

Project #	T52
Project Name	RT Turn Lakeline @ Old Mill

Type Roads

Useful Life 20 years

Category Improvement

Priority n/a

Incode #

Project Group

Total Project Cost: \$250,000

Description
Right turn off Lakeline at Old Mill Rd.

Justification
This project will improve driver safety and mobility.

Expenditures	FY 14	FY 15	FY 16	FY 17	FY 18	Total
01 - Construction			250,000			250,000
Total			250,000			250,000

Funding Sources	FY 14	FY 15	FY 16	FY 17	FY 18	Total
4B Fund			250,000			250,000
Total			250,000			250,000

Budget Impact/Other

Capital Improvement Plan

FY 14 *thru* FY 18

Department 506 - Transportation Projects

City of Cedar Park, Texas

Contact Alan Green

Project #	T56
Project Name	Right Turn Brushy Creek @ Vista Ridge

Type Roads

Useful Life 20 years

Category Improvement

Priority n/a

Incode #

Project Group

Total Project Cost: \$250,000

Description
The project will create a right turn lane off Brushy Creek Rd at Vista Ridge.

Justification
This right turn lane will improve driver safety and mobility.

Expenditures	FY 14	FY 15	FY 16	FY 17	FY 18	Total
01 - Construction			250,000			250,000
Total			250,000			250,000

Funding Sources	FY 14	FY 15	FY 16	FY 17	FY 18	Total
4B Fund			250,000			250,000
Total			250,000			250,000

Budget Impact/Other

Capital Improvement Plan

FY 14 *thru* FY 18

Department 506 - Transportation Projects

City of Cedar Park, Texas

Contact Alan Green

Project #	T57
Project Name	Right Turn Brushy Creek @ Lynnwood

Type Roads

Useful Life 20 years

Category Improvement

Priority n/a

Incode #

Project Group

Total Project Cost: \$250,000

Description
This project will create a right turn lane at Brushy Creek Rd and Lynnwood Trl.

Justification
This right turn lane will improve driver safety and mobility.

Expenditures	FY 14	FY 15	FY 16	FY 17	FY 18	Total
01 - Construction			250,000			250,000
Total			250,000			250,000

Funding Sources	FY 14	FY 15	FY 16	FY 17	FY 18	Total
4B Fund			250,000			250,000
Total			250,000			250,000

Budget Impact/Other

Capital Improvement Plan

FY 14 *thru* FY 18

Department 506 - Transportation Projects

City of Cedar Park, Texas

Contact Tom Gdala (5064)

Project #	T58
Project Name	Discovery Median Break

Type Roads

Useful Life 20 years

Category Improvement

Priority n/a

Incode #

Project Group

Total Project Cost: \$200,000

Description
This project will install a median break on Discovery Blvd. to allow traffic to pass through to the other side of the street.

Justification
This project will improve mobility.

Expenditures	FY 14	FY 15	FY 16	FY 17	FY 18	Total
01 - Construction			200,000			200,000
Total			200,000			200,000

Funding Sources	FY 14	FY 15	FY 16	FY 17	FY 18	Total
4B Fund			200,000			200,000
Total			200,000			200,000

Budget Impact/Other

Capital Improvement Plan

FY 14 *thru* FY 18

Department 506 - Transportation Projects

City of Cedar Park, Texas

Contact Tom Gdala (5064)

Project #	T59
Project Name	Sidewalk Gap Phase IV

Type Sidewalk

Useful Life 20 years

Category Improvement

Priority n/a

Incode #

Project Group

Total Project Cost: \$350,000

Description
This project will complete a number of sidewalk "gap sections" throughout Cedar Park.

Justification
This project will improve pedestrian safety and mobility.

Expenditures	FY 14	FY 15	FY 16	FY 17	FY 18	Total
01 - Construction			350,000			350,000
Total			350,000			350,000

Funding Sources	FY 14	FY 15	FY 16	FY 17	FY 18	Total
4B Fund			350,000			350,000
Total			350,000			350,000

Budget Impact/Other

Capital Improvement Plan

FY 14 *thru* FY 18

Department 506 - Transportation Projects

City of Cedar Park, Texas

Contact Eric Rauschuber (ext: 5570)

Project #	T60
Project Name	Pole Mounted Logo Signs

Type Intersection Improvements

Useful Life 10 Years

Category Improvement

Priority n/a

Incode #

Project Group

Total Project Cost: \$300,000

Description
This project will design and install pole mounted street signs that include the City logo on major thoroughfares.

Justification
This project will result in longer lasting and more easily visible street signs that will improve the ease with which drivers can navigate within Cedar Park.

Expenditures	FY 14	FY 15	FY 16	FY 17	FY 18	Total
01 - Construction			300,000			300,000
Total			300,000			300,000

Funding Sources	FY 14	FY 15	FY 16	FY 17	FY 18	Total
4B Fund			300,000			300,000
Total			300,000			300,000

Budget Impact/Other

FY 2015-2016 UTILITY CAPITAL IMPROVEMENT PROJECTS

Project Name	Prior Funding	FY15 Funding	FY 16 Funding	Future Funding	Project Life Budget
BCRUA DEBT					
BCRUA Phase I	\$ 20,243,228	\$ -	\$ -	-	20,243,228
BCRUA Phase II	-	-	-	45,000,000	45,000,000
BCRUA DEBT TOTAL	\$ 20,243,228	\$ -	\$ -	\$ 45,000,000	\$ 65,243,228
WATER PROJECTS - CIF FUNDED					
BCRUA Phase II	\$ 350,000	\$ -	\$ -	-	350,000
New Hope Drive 183A to CR 185 Waterline	600,000	-	-	-	600,000
Purchase Leander 12" Waterline	325,000	-	-	-	325,000
Little Elm 16" Waterline	-	-	721,000	-	721,000
WATER PROJECTS - CIF FUNDED TOTAL	\$ 1,275,000	\$ -	\$ 721,000	\$ -	\$ 1,996,000
WASTEWATER PROJECTS - CIF FUNDED					
Cottonwood WW Interceptor	\$ 1,293,288	\$ -	\$ -	-	1,293,288
Ronald Reagan WW improvements	960,000	-	-	-	960,000
New Hope Drive 183A to CR 185 Wastewater	225,000	-	-	-	225,000
Spanish Oaks Interceptor	1,600,000	-	-	-	1,600,000
Spanish Oaks Interceptor - Ph II	300,000	1,700,000	-	-	2,000,000
Cottonwood WW Interceptor - Ph II	600,000	-	-	3,900,000	4,500,000
Ronald Reagan Westside	80,000	-	-	440,000	520,000
BCRWWS East Plant Re-Rate Improvements	600,000	-	-	-	600,000
Buttercup Interceptor	550,000	-	-	-	550,000
WASTEWATER PROJECTS - CIF FUNDED TOTAL	\$ 6,208,288	\$ 1,700,000	\$ -	\$ 4,340,000	\$ 12,248,288
WATER PROJECTS					
Service Center Expansion-Construction	3,844,000	-	-	-	3,844,000
Water Meter Program Update	2,970,551	200,000	-	-	3,170,551
SCADA Upgrades/Office Re-Models	1,000,000	150,000	700,000	-	1,850,000
Floating Raw Water Intake Contingency Project	9,986,000	-	550,000	-	10,536,000
Lakeline/Old Mill Waterline	250,000	-	-	-	250,000
Field Operation Misc Improvements	700,000	-	-	-	700,000
Brushy Creek Transmission Main	1,571,171	-	-	-	1,571,171
Water Treatment Rehab	1,951,900	-	-	-	1,951,900
2014 Water Tank Rehab	500,000	-	-	-	500,000
AWS / Trinity Test Well	-	650,000	-	6,700,000	7,350,000
2015 Water Tank Rehab	-	400,000	-	-	400,000
Contingency Intake Demobilization	-	-	590,000	-	590,000
WTP Rehabilitation	-	-	150,000	1,200,000	1,350,000
WTP Pre-Oxidation Improvements	-	-	675,000	-	675,000
WTP Internet Service Upgrade	-	-	120,000	-	120,000
Anderson Mill Road Waterline	-	-	750,000	-	750,000
33" Waterline Condition Assessment	-	-	150,000	-	150,000
WATER PROJECTS TOTAL	\$ 22,773,622	\$ 1,400,000	\$ 3,685,000	\$ 7,900,000	\$ 35,758,622

50,000

FY 2015-2016 UTILITY CAPITAL IMPROVEMENT PROJECTS

Project Name	Prior Funding	FY15 Funding	FY 16 Funding	Future Funding	Project Life Budget
WASTEWATER PROJECTS					
Cottonwood WW Interceptor	1,506,712	-	-	3,900,000	5,406,712
Buttercup Replacement	3,406,211	-	-	-	3,406,211
Garner Influent Line Replacement	115,000	-	-	-	115,000
BCRWWS West Plant Improvements	800,000	-	-	-	800,000
BCRWWS Interceptor and Inspections	150,000	-	-	-	150,000
WRF Air Rehab	100,000	-	-	700,000	800,000
Lobo LS Relief Tunnel Study	100,000	-	-	-	100,000
1431 LS Influent Line	-	200,000	275,000	-	475,000
Reclaim Water System Improvements	-	300,000	-	1,700,000	2,000,000
Lone Star WW Line Replacement	-	-	200,000	1,700,000	1,900,000
WRF Rehabilitation	-	-	80,000	620,000	700,000
WASTEWATER PROJECTS TOTAL	\$ 6,177,923	\$ 500,000	\$ 555,000	\$ 8,620,000	\$ 15,852,923
TOTAL WATER PROJECTS	44,291,850	1,400,000	4,406,000	52,900,000	102,997,850
TOTAL WASTEWATER PROJECTS	12,386,211	2,200,000	555,000	12,960,000	28,101,211
TOTAL UTILITY CIP	\$ 56,678,061	\$ 3,600,000	\$ 4,961,000	\$ 65,860,000	\$ 131,099,061

FY 2015-2016 UTILITY CAPITAL IMPROVEMENT PROJECTS O&M IMPACT

Fiscal Year	FY 2015-2016	FY 2016-2017	FY 2017-2018	FY 2018-2019	FY 2019-2020
Water Projects					
BCRUA PHASE I	The BCRUA handles the daily operations of the utility authority and the City will only incur an administrative charge.				
Contractual Services	566,854	581,025	595,551	610,440	625,701
Total	\$ 566,854	\$ 581,025	\$ 595,551	\$ 610,440	\$ 625,701
BCRUA Phase II	The O&M costs are included in the Phase I administrative charge.				
New Hope Drive 183A to CR 185 Waterline	No O&M costs are related to this project as it is an improvement of an existing waterline.				
Purchase Leander 12" Waterline	There is minimal operation and maintenance impact for the additional water line and will be absorb in the current Utilities' maintenance budget.				
Little Elm 16" Waterline	There is minimal operation and maintenance impact for the additional water line and will be absorb in the current Utilities' maintenance budget.				
Service Center Expansion-Construction	No O&M costs are related to this project as the facility is being built to replace the current facility which				
Water Meter Program Update	No O&M costs are related to this project it is an upgrade of residential and commercial meters which makes them more efficient. The time-savings created have already been factored into the Utility Fund Operating Budget.				
SCADA Upgrades	No O&M costs are related to this project as it is upgraded current infrastructure.				
Floating Raw Water Intake Contingency Project	No O&M costs are related to this project as it is an upgrade to the current back-up water in-take system.				
Lakeline/Old Mill Waterline	No O&M costs are related to this project as it is an improvement of an existing waterline.				
Field Operation Misc. Improvements	No O&M costs are related to this project it is an improvement to the current facility.				
Brushy Creek Transmission Main	No O&M costs are related to this project as it is an improvement of an existing waterline.				
Water Treatment Rehab	No O&M costs are related to this project as the repairs are for capital maintenance to an existing facility.				
2014 Water Tank Rehab	No O&M costs are related to this project as the repairs are for capital maintenance to an existing water tank.				
AWS / Trinity Test Well	No O&M costs are directly associated with the AWS, however, O&M costs may occur depending on the result of the test well.				
2015 Water Tank Rehab	No O&M costs are related to this project as the repairs are for capital maintenance to an existing water tank.				
Contingency Intake Demobilization	No O&M costs are related to the project as it is the demobilization of a project, rather than the creation of a new asset				
WTP Rehabilitation	No O&M costs are related to this project as the repairs are for capital maintenance to an existing facility.				
WTP Pre-Oxidation Improvements	No O&M costs are related to this project as the repairs are for capital maintenance to an existing facility.				
WTP Internet Service Improvements	No O&M costs are related to this project as the repairs are for capital maintenance to an existing facility.				
Anderson Mill Road Waterline	No O&M costs are related to this project as it is an improvement of an existing waterline.				
33" Waterline Condition Assessment	No O&M costs are related to the project as it an assessment of 33" waterlines, however, the results could lead to future maintenance needs.				
Total	\$ -	\$ -	\$ -	\$ -	\$ -
Total Water O&M Impact	\$ 566,854	\$ 581,025	\$ 595,551	\$ 610,440	\$ 625,701

FY 2015-2016 UTILITY CAPITAL IMPROVEMENT PROJECTS O&M IMPACT

Fiscal Year FY 2015-2016 FY 2016-2017 FY 2017-2018 FY 2018-2019 FY 2019-2020

Wastewater Projects

Cottonwood WW Interceptor	No O&M costs are related to this project as it is improving current infrastructure.									
Ronald Reagan WW Improvements	No O&M costs are related to this project as it is improving current infrastructure.									
New Hope Drive 183A to CR 185 Wastewater	No O&M costs are related to this project as it is improving current infrastructure.									
Spanish Oaks Interceptor	There is minimal operation and maintenance impact for the additional wastewater line and will be									
Spanish Oaks Interceptor - Ph II	absorb in the current Utilities' maintenance budget.									
Cottonwood WW Interceptor - Ph II	There is minimal operation and maintenance impact for the additional wastewater line and will be									
Ronald Reagan Westside	absorb in the current Utilities' maintenance budget.									
BCRWWS East Plant Re-Rate Improvements	There is minimal operation and maintenance impact for the increased capacity improvements and will									
Buttercup Interceptor	absorb in the current Utilities' maintenance budget.									
Buttercup Replacement	No O&M costs are related to this project as it is improving current infrastructure.									
Garner Influent Line Replacement	No O&M costs are related to this project as it is improving current infrastructure.									
BCRWWS West Plant Improvements	This project continues the construction and improvements for the BCRWWS system and the related									
BCRWWS Interceptor and Inspections	O&M costs are already included in the Utility Fund Operating Budget.									
WRF Air Rehab	This project continues the construction and improvements for the BCRWWS system and the related									
Lobo LS Relief Tunnel Study	O&M costs are already included in the Utility Fund Operating Budget.									
1431 LS Influent Line	No O&M costs are related to this project as the repairs are for capital maintenance to an existing									
Reclaim Water System Improvements	facility.									
Lone Star WW Line Replacement	No O&M costs are directly associated with the study, however, O&M costs may occur when									
WRF Rehabilitation	implementing the study's recommendations.									
	No O&M costs are related to the project because it has a long-term structure life and when									
	replacement is required, it will be done as a capital expenditure.									
	No O&M costs are related to this project as the repairs are for capital maintenance to existing									
	infrastructure.									
	No O&M costs are related to this project as the repairs are for capital maintenance to existing									
	infrastructure.									
Total Wastewater O&M Impact	\$	-	\$	-	\$	-	\$	-		
Total Utility CIP O&M Impact	\$	566,854	\$	581,025	\$	595,551	\$	610,440	\$	625,701

Capital Improvement Plan

FY 14 *thru* FY 18

City of Cedar Park, Texas

Department 216- Water Projects
Contact Kenneth Wheeler (5584)
Type Intake Improvements
Useful Life Undepreciable
Category New
Priority n/a

Project # 479
Project Name Floating Raw Water Intake Contingency Project

Incode #

Project Group

Total Project Cost: \$10,536,000

Description
 This project makes modifications to the City's raw water intake system.

Justification
 These improvements increase the effectiveness of the City's raw water intake system.

Prior	Expenditures	FY 14	FY 15	FY 16	FY 17	FY 18	Total
2,800,000	01 - Construction	7,186,000		550,000			7,736,000
Total	Total	7,186,000		550,000			7,736,000

Prior	Funding Sources	FY 14	FY 15	FY 16	FY 17	FY 18	Total
2,800,000	Leander Cost Share		4,071,101				4,071,101
Total	Utility Fund PAYGO	3,114,899		550,000			3,664,899
	Total	3,114,899	4,071,101	550,000			7,736,000

Budget Impact/Other

Capital Improvement Plan

FY 14 *thru* FY 18

Department 216- Water Projects
Contact Eric Rauschuber (ext: 5570)
Type Equipment
Useful Life 20 years
Category Maintenance
Priority n/a

City of Cedar Park, Texas

Project # 483
Project Name SCADA Upgrades

Incode #

Project Group

Total Project Cost: \$1,850,000

Description
 This project will replace the aging SCADA equipment at the Cedar Park WTP.

Justification
 Upgrades of aging equipment are needed to ensure WTP continues to operate efficiently.

Prior	Expenditures	FY 14	FY 15	FY 16	FY 17	FY 18	Total
500,000	15 - Equipment	500,000	150,000	700,000			1,350,000
Total	Total	500,000	150,000	700,000			1,350,000

Prior	Funding Sources	FY 14	FY 15	FY 16	FY 17	FY 18	Total
500,000	Utility Fund PAYGO	500,000	150,000	700,000			1,350,000
Total	Total	500,000	150,000	700,000			1,350,000

Budget Impact/Other

Capital Improvement Plan

FY 14 *thru* FY 18

City of Cedar Park, Texas

Department 216- Water Projects
Contact Kenneth Wheeler (5584)
Type Water Line
Useful Life 20 years
Category Improvement
Priority n/a

Project # W16
Project Name Little Elm 16" waterline

Incode #

Project Group

Total Project Cost: \$721,000

Description
 This project will install a 16" diameter water line along Little Elm.

Justification
 This waterline is needed to provide water services to Cedar Park residents.

Expenditures	FY 14	FY 15	FY 16	FY 17	FY 18	Total
01 - Construction			721,000			721,000
Total			721,000			721,000

Funding Sources	FY 14	FY 15	FY 16	FY 17	FY 18	Total
CIF Community Impact Fees			721,000			721,000
Total			721,000			721,000

Budget Impact/Other

Capital Improvement Plan

FY 14 *thru* FY 18

City of Cedar Park, Texas

Department 216- Water Projects
Contact Kenneth Wheeler (5584)
Type Intake Improvements
Useful Life Undepreciable
Category Unassigned
Priority n/a

Project # W17
Project Name Contingency Intake Demobilization

Incode #

Project Group

Total Project Cost: \$590,000

Description
 This project removes the pump station as required the easement agreements.

Justification
 Easement agreements require the removal of the pump station at certain lake levels.

Expenditures	FY 14	FY 15	FY 16	FY 17	FY 18	Total
01 - Construction			590,000			590,000
Total			590,000			590,000

Funding Sources	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Utility Fund PAYGO			590,000			590,000
Total			590,000			590,000

Budget Impact/Other

Capital Improvement Plan

FY 14 *thru* FY 18

City of Cedar Park, Texas

Department 216- Water Projects
Contact Kenneth Wheeler (5584)
Type Plant
Useful Life 40 years
Category Maintenance
Priority n/a

Project # W18
Project Name WTP Rehabilitation

Incode #

Project Group

Total Project Cost: \$1,350,000

Description
 This project will make necessary improvements to the Cedar Park Water Treatment Plant.

Justification
 This project will ensure that that the Cedar Park Water Treatment Plant is receiving the necessary maintenance and improvements that will allow the plant to continue to effectively serve Cedar Park residents.

Expenditures	FY 14	FY 15	FY 16	FY 17	FY 18	Total	Future
01 - Construction			150,000			150,000	1,200,000
Total			150,000			150,000	Total

Funding Sources	FY 14	FY 15	FY 16	FY 17	FY 18	Total	Future
Utility Fund PAYGO			150,000			150,000	1,200,000
Total			150,000			150,000	Total

Budget Impact/Other

Capital Improvement Plan

FY 14 *thru* FY 18

City of Cedar Park, Texas

Department 216- Water Projects
Contact Kenneth Wheeler (5584)
Type Plant
Useful Life 15 Years
Category Maintenance
Priority n/a

Project # W19
Project Name WTP PRE-OXIDATION IMPROVEMENTS

Incode #

Project Group

Total Project Cost: \$675,000

Description
 This project is necessary maintenance for the Cedar Park Water Treatment Plant.

Justification

Expenditures	FY 14	FY 15	FY 16	FY 17	FY 18	Total
01 - Construction			675,000			675,000
Total			675,000			675,000

Funding Sources	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Utility Fund PAYGO			675,000			675,000
Total			675,000			675,000

Budget Impact/Other

Capital Improvement Plan

FY 14 *thru* FY 18

Department 216- Water Projects

City of Cedar Park, Texas

Contact Kenneth Wheeler (5584)

Project #	W20
Project Name	WTP INTERNET SERVICE UPGRADES

Type Plant

Useful Life

Category Improvement

Priority n/a

Incode #

Project Group

Total Project Cost: \$120,000

Description
This project improves the internet services at the Cedar Park Water Treatment Plant.

Justification
Internet services are an essential part of plant operations and therefore improvements are necessary to ensure continued efficiency.

Expenditures	FY 14	FY 15	FY 16	FY 17	FY 18	Total
01 - Construction			120,000			120,000
Total			120,000			120,000

Funding Sources	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Utility Fund PAYGO			120,000			120,000
Total			120,000			120,000

Budget Impact/Other

Capital Improvement Plan

FY 14 *thru* FY 18

Department 216- Water Projects
Contact Kenneth Wheeler (5584)
Type Water Line
Useful Life 20 years
Category Improvement
Priority n/a

City of Cedar Park, Texas

Project # W21
Project Name ANDERSON MILL ROAD WATERLINE

Incode #

Project Group

Total Project Cost: \$750,000

Description
 Installation of an improved waterline along Anderson Mill Road.

Justification
 This line will improve the delivery of water to Cedar Park residents.

Expenditures	FY 14	FY 15	FY 16	FY 17	FY 18	Total
01 - Construction			750,000			750,000
Total			750,000			750,000

Funding Sources	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Utility Fund PAYGO			750,000			750,000
Total			750,000			750,000

Budget Impact/Other

Capital Improvement Plan

FY 14 *thru* FY 18

Department 216- Water Projects
Contact Kenneth Wheeler (5584)
Type Water Line
Useful Life 20 years
Category Maintenance
Priority n/a

City of Cedar Park, Texas

Project # W22
Project Name 33" Waterline Condition Assessment

Incode #

Project Group

Total Project Cost: \$150,000

Description
 This assessment will look at the condition of major water lines in the City.

Justification
 This assessment will help detect issues before a major leak.

Expenditures	FY 14	FY 15	FY 16	FY 17	FY 18	Total
01 - Construction			150,000			150,000
Total			150,000			150,000

Funding Sources	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Utility Fund PAYGO			150,000			150,000
Total			150,000			150,000

Budget Impact/Other

Capital Improvement Plan

FY 14 *thru* FY 18

City of Cedar Park, Texas

Department 217- Wastewater Projects
Contact Eric Rauschuber (ext: 5570)
Type Wastewater Line
Useful Life 40 years
Category Unassigned
Priority n/a

Project # S19
Project Name 1413 LS Influent Line (upsized 8" to 15")

Incode #

Project Group

Total Project Cost: \$475,000

Description
 This project will replace the existing 8 inch wastewater line with a 15 inch line along 1431 from Lakeline Blvd. to the 1431 Lift Station.

Justification
 Increased capacity

Expenditures	FY 14	FY 15	FY 16	FY 17	FY 18	Total
01 - Construction		200,000	275,000			475,000
Total		200,000	275,000			475,000

Funding Sources	FY 14	FY 15	FY 16	FY 17	FY 18	Total
Utility Fund PAYGO		200,000	275,000			475,000
Total		200,000	275,000			475,000

Budget Impact/Other

Capital Improvement Plan

FY 14 *thru* FY 18

City of Cedar Park, Texas

Department 217- Wastewater Projects

Contact Kenneth Wheeler (5584)

Type Wastewater Line

Useful Life 40 years

Category Improvement

Priority n/a

Project #	S20
Project Name	Lone Star WW Line Replacement

Incode #

Project Group

Total Project Cost: \$1,900,000

Description
Wastewater line replacement.

Justification

Expenditures	FY 14	FY 15	FY 16	FY 17	FY 18	Total	Future
01 - Construction			200,000			200,000	1,700,000
Total			200,000			200,000	Total

Funding Sources	FY 14	FY 15	FY 16	FY 17	FY 18	Total	Future
Utility Fund PAYGO			200,000			200,000	1,700,000
Total			200,000			200,000	Total

Budget Impact/Other

Capital Improvement Plan
City of Cedar Park, Texas

FY 14 *thru* FY 18

Department 217- Wastewater Projects
Contact Kenneth Wheeler (5584)
Type Plant
Useful Life 40 years
Category Maintenance
Priority n/a

Project # S21
Project Name WRF Rehabilitation

Incode #
Project Group

Total Project Cost: \$700,000

Description
 This project is the rehabilitation of the Cedar Park Water Reclamation Facility.

Justification
 Maintenance is needed to ensure the facility continues to function efficiently.

Expenditures	FY 14	FY 15	FY 16	FY 17	FY 18	Total	Future
01 - Construction			80,000			80,000	620,000
Total			80,000			80,000	Total

Funding Sources	FY 14	FY 15	FY 16	FY 17	FY 18	Total	Future
Utility Fund PAYGO			80,000			80,000	620,000
Total			80,000			80,000	Total

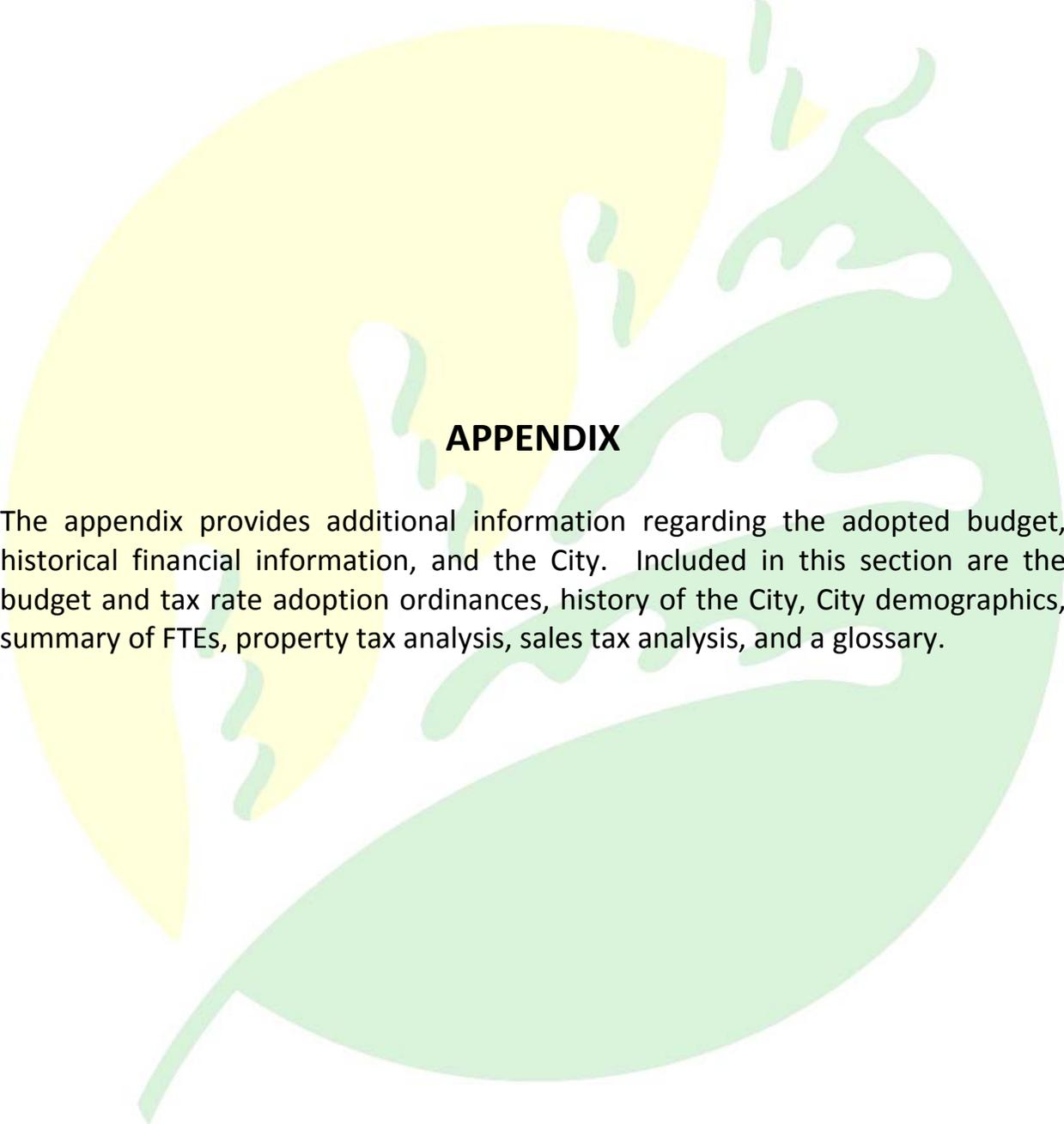
Budget Impact/Other



CEDAR

PARK

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APPENDIX

The appendix provides additional information regarding the adopted budget, historical financial information, and the City. Included in this section are the budget and tax rate adoption ordinances, history of the City, City demographics, summary of FTEs, property tax analysis, sales tax analysis, and a glossary.



CEDAR

PARK

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ORDINANCE NO. BF43.15.09.17.F7

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CEDAR PARK, TEXAS, ADOPTING A MUNICIPAL OPERATING BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2015, AND ENDING SEPTEMBER 30, 2016; ADOPTING A MUNICIPAL CAPITAL BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2015, AND ENDING SEPTEMBER 30, 2016; APPROPRIATING FUNDS IN ACCORDANCE WITH THE BUDGET; PROVIDING FOR SEVERABILITY; PROVIDING FOR A REPEALER; PROVIDING AN EFFECTIVE DATE; AND ORDAINING OTHER PROVISIONS RELATED TO THE SUBJECT MATTER HEREOF; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS ORDINANCE IS PASSED WAS NOTICED AND IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

WHEREAS, the City Manager of the City of Cedar Park, Texas, has submitted to the City Council a proposed budget for the fiscal year beginning October 1, 2015, and ending September 30, 2016; and

WHEREAS, the proposed budget sets out in detail the resources and estimated revenues of each fund, together with the proposed expenditures within each such fund, all in accordance with the applicable provisions of the City's Home Rule Charter; and

WHEREAS, notice having been first given in the manner provided by law, the City Council did conduct public hearings upon such proposed budget; and

WHEREAS, the City Council has considered the proposed budget and made such changes as it considers warranted by law and in the best interest of the municipal taxpayers.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CEDAR PARK, TEXAS:

SECTION 1. That such proposed budget, including the estimated revenues and proposed expenditures within each Fund is hereby approved and adopted as the Municipal Budget for the Fiscal Year beginning October 1, 2015 and ending September 30, 2016.

SECTION 2.

a. That, as provided in Subsection (b) of this section, the monies hereinafter set out within each fund are hereby appropriated out of each such respective Fund for the payment of expenses lawfully attributable to such Fund, all as itemized in the budget.

b. That the following funds are hereby appropriated:

OPERATING BUDGET:

General Fund	\$42,561,081
General Debt Service Fund	20,376,468
Utility Fund	34,730,095
Solid Waste	3,774,415
Utility Debt Service Fund	7,480,850
Vehicle & Equipment Repl Fund	1,677,935
Municipal Court Fund	109,101
Public Art	170,234
Tourism Board/Occupancy Tax	599,200
CPTV-10 / Cable Fund	467,833
Tax Increment Reinvestment Zone	582,425
Law Enforcement	65,553
Economic Development (4A)	5,538,078
Community Development (4B)	5,547,388
TOTAL OPERATING APPROPRIATION	\$123,680,657

CAPITAL BUDGET:

Transportation Projects	\$9,648,890
Facilities Projects	-
Parks Projects	350,000
Water Projects	4,406,000
Wastewater Projects	555,000
TOTAL CAPITAL APPROPRIATION	\$14,959,890

SECTION 3. That the budget may be amended from time to time as provided by law for the proposes of authorizing emergency expenditures or for municipal purposes, provided however, no obligation shall be incurred or any expenditure made except in conformity with the budget.

SECTION 4. That the Director of Finance may, at any time with the consent of the City Manager, transfer any unencumbered appropriation from one line item to another line item within the same Department, provided however, that no unencumbered appropriation may be transferred from one Department or Fund to another except upon the express approval of the City Council.

SECTION 5. That this ordinance shall be effective immediately of and from adoption.

SECTION 6. That the provisions of this ordinance are severable and the invalidity of any word, phrase or part of this ordinance shall not affect the validity or effectiveness of the remainder of the ordinance.

SECTION 7. That all ordinances and parts of ordinances in conflict with this ordinance are hereby repealed to the extent of the conflict.

SECTION 8. That it is hereby officially found and determined that the meeting at which this ordinance was passed was open to the public as required by law.

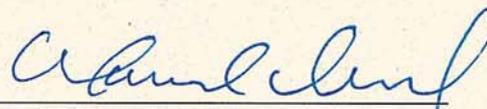
READ AND CONSIDERED ON FIRST READING by the City Council of Cedar Park at a regular meeting on the 10th day of September, 2015, at which a quorum was present and for which due notice was given pursuant to Section 551.001, et. Seq. of the Government Code.

READ AND CONSIDERED ON SECOND READING by the City Council of Cedar Park at a special called meeting on the 14th day of September, 2015, at which a quorum was present and for which due notice was given pursuant to Section 551.001, et. Seq. of the Government Code.

READ, CONSIDERED, PASSED, AND APPROVED ON THIRD AND FINAL READING by the City Council of Cedar Park at a regular meeting on the 17th day of September, 2015, at which a quorum was present and for which due notice was given pursuant to Section 551.001, et. Seq. of the Government Code.

CITY OF CEDAR PARK, TEXAS

ATTEST:

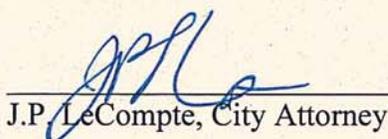


Matthew Powell, Mayor



LeAnn M. Quinn, TRMC
City Secretary

APPROVED AS TO FORM
AND CONTENT:


J.P. LeCompte, City Attorney

ORDINANCE NO. BF43.15.09.17.F7

ORDINANCE NO. BF44.15.09.17.F9

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CEDAR PARK, TEXAS, LEVYING TAXES FOR THE FISCAL YEAR 2015-2016; PROVIDING FOR SEVERABILITY; PROVIDING FOR A REPEALER; PROVIDING AN EFFECTIVE DATE; AND ORDAINING OTHER PROVISIONS RELATED TO THE SUBJECT MATTER HEREOF; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS ORDINANCE IS PASSED WAS NOTICED AND IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

WHEREAS, there came to be considered the matter of establishing and setting the tax rates to be levied on taxable property within the City of Cedar Park, Texas which is to be recorded on the 2015 Tax Rolls; and

WHEREAS, the City Council has heretofore approved and adopted the tax rolls of the City; the total valuation of all taxable property rendered for taxation for the year 2015 estimated at \$6,697,056,699.

WHEREAS, the City has determined the maximum amount of the various total budget requirements of the City and it is now necessary to establish the tax rate for the current year.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CEDAR PARK, TEXAS:

SECTION 1. A total tax rate aggregating \$0.47950 shall be levied on each one hundred dollar (\$100.00) valuation of all taxable property located in the City of Cedar Park, Texas, and appearing on the assessment roll for the Year 2015, in accordance with the Constitution and Laws of the State of Texas. THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 7.35 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$16.21.

SECTION 2. \$0.236750 of the total rate is hereby specifically levied for current expenses of operation and maintenance purposes. \$0.242750 of the total rate is hereby specifically levied for the payment of principal and interest on debt.

SECTION 3. That there is hereby levied and shall be collected from every person, firm and corporation pursuing an occupation in the City of Cedar Park, Texas, which is taxable by law, the full amount of taxes permitted by the laws of the State of Texas.

SECTION 4. That if any provision, section, subsection, sentence, clause or phrase of this Ordinance, or the application of same to any person or set of circumstances is for any reason held to be unconstitutional, void or invalid (or for any reason

unenforceable), the validity of the remaining portions of this ordinance or the application to such other persons or sets of circumstances shall not be affected thereby, it being the intent of the City Council of the City of Cedar Park, in adopting this ordinance, that no portion thereof or provision contained herein shall become inoperative or fail by reason of any unconstitutionality or invalidity of any other portion or provision.

SECTION 5. That all ordinances and parts of ordinances in conflict with this ordinance are hereby repealed to the extent of the conflict.

SECTION 6. That this Ordinance shall become effective in accordance with state law.

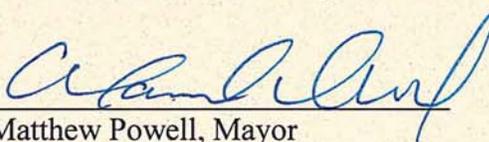
READ AND CONSIDERED ON FIRST READING by the City Council of Cedar Park at a regular meeting on the 10th day of September, 2015, at which a quorum was present and for which due notice was given pursuant to Section 551.001, et. Seq. of the Government Code.

READ AND CONSIDERED ON SECOND READING by the City Council of Cedar Park at a special called meeting on the 14th day of September, 2015, at which a quorum was present and for which due notice was given pursuant to Section 551.001, et. Seq. of the Government Code.

READ, CONSIDERED, PASSED, AND APPROVED ON THIRD AND FINAL READING by the City Council of Cedar Park at a regular meeting on the 17th day of September, 2015, at which a quorum was present and for which due notice was given pursuant to Section 551.001, et. Seq. of the Government Code.

CITY OF CEDAR PARK, TEXAS

ATTEST:


Matthew Powell, Mayor


LeAnn M. Quinn, TRMC
City Secretary

APPROVED AS TO FORM AND CONTENT:


J.P. LeCompte, City Attorney



ORDINANCE NO. BF44.15.09.17.F9

City Council Goals

- **Strategic Prioritization:** Determining the best utilization of resources for the maximum return. Areas of evaluation, planning and implementation include: Communications, Fiscal Management, Operational Efficiency, Organizational Development, and Regional Planning and Participation.
- **Economic Development:** Fostering the development of a strong local economy by actively pursuing companies and industries to locate or expand in Cedar Park in order to provide employment opportunities in career fields that currently are limited or do not exist.
- **Redevelopment/Enhancement (Public and Private):** Placing a focus on strategically planning for the future while simultaneously preserving and enhancing the existing community. Redevelopment is a vital component of the City's long-term economic development strategy.
- **Diversified Tax Base/ Balanced Land Use:** Monitoring and maintaining a land use plan that will provide for a sustainable city by having a balance of residential, commercial and open space development. The diversification of the tax base, as with most financial models, is intended to ensure that there is not total dependency on one specific revenue source.
- **Entertainment/Destination/Culture:** Seeking projects and programs that increase entertainment and culture and make Cedar Park a true Texas "destination".
- **Facilities:** Identifying and evaluating the facilities necessary for delivering City Services through build-out population, including managing the 2007 Bond Election projects.
- **Public Transportation/Mobility:** Prioritizing road projects and alternative transportation opportunities to increase mobility in Cedar Park and in the region.

Goals and Objectives

The following goals and objectives have been developed based on the public input received at the Town Hall meeting and the *ImagineCedarPark* website, and refined through discussions with the Comprehensive Plan Advisory Committee (CPAC) members and City Staff to address Cedar Park's unique needs. Goals are broad ideas, and objectives are steps to achieve the goals. The goals and objectives identified within this section relate to various elements of the Comprehensive Plan. Each element of this plan has a goal to describe the ultimate purpose of the element. Each goal has associated objectives, which will be used to develop specific action items recommended to accomplish the objectives.

Future Land Use

Goal | *Plan for land uses that are balanced and compatible that promote Cedar Park as a prime destination for families and businesses.*

- Objective 1** Focus on business attraction and retention to be a destination for major employers and innovative entrepreneurs.
- Objective 2** Establish Cedar Park as a regional destination for family-oriented activities.
- Objective 3** Plan for central gathering areas in the community that are interesting, vibrant, and encourage social interaction.
- Objective 4** Ensure an appropriate mix of land use types within the City.
- Objective 5** Encourage redevelopment in appropriate locations throughout the City.

Transportation

Goal | *Plan for transportation improvements and modifications to support the growing community.*

- Objective 6** Address current and projected heavy traffic volumes moving through and within Cedar Park.
- Objective 7** Improve east-west connectivity within the City where possible.
- Objective 8** Improve pedestrian connectivity and safety, especially near Bell Boulevard.
- Objective 9** Assess transportation options and desires within the community.
- Objective 10** Maintain acceptable level of service for roadways and intersections.

Infrastructure

Goal | *Plan for infrastructure improvements to support the growing community.*

- Objective 11** Ensure quality of water and wastewater systems.
- Objective 12** Ensure the City has adequate and reliable water sources.
- Objective 13** Ensure cost efficient operations of the City's wastewater facilities.
- Objective 14** Address drainage concerns within older neighborhoods.

Public Facilities

Goal | *Ensure that the level of City services within Cedar Park is maintained as the City continues to increase in population and area.*

- Objective 15** Meet the community's needs for public safety and service.
- Objective 16** Meet the community's demand for amenities, such as libraries, recreational facilities, and cultural facilities.
- Objective 17** Coordinate with the in-progress Parks and Recreation Master Plan to ensure recreation amenities meet the needs for the increasing population.

Livability

Goal | *Ensure that Cedar Park is a desirable place to live, work, worship, and raise a family.*

- Objective 18** Address the physical appearance of the built environment to ensure that a positive image of Cedar Park is exhibited to residents and visitors.
- Objective 19** Maintain a civic-minded community with a strong social fabric that promotes social, economic, and spiritual interaction and quality of life at a community-wide level.
- Objective 20** Improve the walkability and connectedness of Cedar Park for pedestrians and bicyclists.
- Objective 21** Foster a sense of belonging to the community as a whole, bringing together and representing all neighborhoods and groups to reach city-wide visions.

Financial Goals and Policies

Annual Financial Performance Goals

- 1) The City Council shall adopt a structurally balanced budget for the ensuing fiscal year pursuant to the prevailing state and local law.
- 2) The City will maintain a general fund balance at a minimum reserve level of 25% and a maximum of 50% of budgeted operations and maintenance expenditures.
- 3) The City will maintain a utility fund balance at a minimum reserve level of 25% of budgeted operations and maintenance expenditures.
- 4) The City of Cedar Park will be conservative rather than aggressive in its budgeting of revenues and expenditures.
- 5) The City of Cedar Park will budget a “core” Sales Tax. This core amount will equal the Sales Tax estimate for the current year, the annualized impact of major retailers that were open for only a portion of the current fiscal year, and the anticipated revenue, based on estimated completion dates, of major retailers under construction during the fourth quarter of the current fiscal year.
- 6) The City of Cedar Park will invest a minimum of 10% of its core sales tax in city capital/infrastructure. This will provide the flexibility to defer the capital/infrastructure investment if actual city revenues are less than budgeted amounts, thus reducing expenditures without impacting city employees.
- 7) The City will employ an active investment program which will seek to obtain investments returns above its benchmark consistent with risk limitations identified in the investment policy.

Financial Policies

Budget Policies

1. The City Council shall adopt a structurally balanced budget for the ensuing fiscal year pursuant to the prevailing state and local law. A structurally balanced budget is defined as recurring revenues funding recurring expenditures and adherence to fund balance policies. Deferrals, short-term loans, or one-time sources will be avoided as budget balancing techniques. One-time revenues may be used to finance non-recurring expenditures.
2. The City Council may amend the budget once adopted, but shall not delete or decrease appropriations required for debt service, or for estimated cash deficit, and shall not authorize expenditures in excess of the total of estimated income plus funds available from earlier years.
3. Financial control systems shall be in place to monitor compliance with the adopted budget, including the use of monthly reporting.
4. **Five-Year Forecast of Revenues and Expenditures:** A five-year forecast of revenues and expenditures shall be prepared in conjunction with the annual budget process for the following funds:
 - a. General Fund
 - b. Water/Wastewater Utility Enterprise Fund
 - c. 4A & 4B Funds (Economic & Community Development)
5. **Five Year Capital Improvement Plan:** The City will annually prepare a five-year Capital Improvement Plan based on the needs for capital improvements and equipment, the status of the City's infrastructure, replacement and renovation needs, and potential new projects.
 - a. Any project with a cost of \$50,000 or more and with an expected life of at least five years will be classified as a Capital Improvement Project.
 - b. Project costs shall be estimated, funding sources identified and annual operation and maintenance costs computed.
 - c. All Capital Projects will be budgeted for using a project-life budget approach.

Revenue Policies

1. **Tax Rate:**
 - a. In determining the City's debt service portion of the tax rate from year to year the City shall consider any applicable constitutional and state law requirements in addition to taking into consideration: (i) the amount of ad valorem tax debt coming due, (ii) any ad valorem tax debt that is callable and economically feasible to redeem, (iii) additional ad valorem tax debt projected to be issued (including particularly any voter authorized general obligation bonds remaining authorized but unissued), (iv) minimizing overall tax rate volatility. These considerations should recognize the city's desire to minimize interest cost on debt and provide for tax rate stability including not exceeding the projected tax rate at the time of issuance related to voter approved bonds.
 - b. The City of Cedar Park will budget current ad valorem tax revenue at 98.5% of the total amount of taxes levied.
2. The City of Cedar Park will distribute interest earned from investments in accordance with the average monthly balance of the funds from which the monies were provided to be invested.
3. The General Fund Transfer from the Utility Fund will incorporate a Franchise Fee, Payment in Lieu of Taxes, and reimbursement of General Fund expenses in support of the Utility Fund. The Franchise Fee will equal 4.0% of the Utility Fund's operating revenues. Payment in Lieu of Taxes (PILOT) will equal the value of the Utility Fund's assets multiplied by the City's tax rate. General

Financial Policies

Fund expenses in support of the Utility Fund will be calculated each year using a cost allocation model. The transfer will be capped at a maximum of 15% of the Utility Fund's operating revenues.

4. **Uncollectable Revenues:**
 - a. The City will use its best efforts to collect past due revenues. These efforts may include internal and external processes.
 - b. In the City's Utility Funds, revenues will be considered uncollectable and may be written off as such after 48 months of delinquency.
 - c. In all other funds, uncollectable revenues will be considered on a case by case basis, and decisions related to write-offs will be brought to the City Council as deemed appropriate.

Expenditure Policies

1. **Use of Fund Balance/Working Capital/Retained Earnings:** Fund Balance/Retained Earnings should be used only for emergencies, non-recurring expenditures/expenses, or major capital purchases that cannot be accommodated through current year savings. Should such uses reduce balances below the level established as the objective for that fund, restoration recommendations will accompany the request/decision to utilize said balances.
2. **Avoidance of Operating Deficits:** The City shall take immediate corrective actions if at any time during the fiscal year expenditure and revenue re-estimates are such that an operating deficit is projected at year-end.

Corrective actions in order of precedence are listed below, and will be considered individually on a case by case basis:

- a. Reduce capital transfers for pay-as-you-go CIP.
- b. Deferral of capital purchases and capital maintenance
- c. Reduce non-personnel operating expenditures
- d. Hiring freezes
- e. Freeze compensation adjustments
- f. Use of fund balance, including Replacement Fund balances where allowable
- g. Evaluate increased fees
- h. Lay-off employees

Reserve Policies

1. The City will maintain the General Fund unreserved fund balance at a level sufficient to provide for emergency expenditures and unanticipated revenue shortfalls. The City will maintain a fund balance at a minimum reserve level of 25% and a maximum of 50% of budgeted operations and maintenance expenditures. The right is reserved by the City Council to change the targeted reserve level by resolution, ordinance or budget adoption. When the reserve exceeds the maximum limits, opportunities should be identified to use the excess reserves to fund one-time expenses within the General Fund.
2. The City will maintain the Enterprise Fund (Water/Sewer Fund) unreserved fund balance at a level sufficient to provide for emergency expenditures and unanticipated revenue shortfalls. The targeted reserve level will be a minimum of 25% of budgeted operations and maintenance expenditures. This amount is in addition to amounts that have been set aside or are being accumulated for Capital Expenditures. The right is reserved by the City Council to change the targeted reserve level by resolution, ordinance or budget option.
3. The City of Cedar Park will set a debt service rate necessary to collect a full year's debt service payment on all outstanding and proposed debt. As a result, the General Debt Service fund will maintain a reserve that will typically be equivalent to an interest only debt service payment.

Financial Policies

4. The City of Cedar Park will maintain a minimum coverage ratio for the Utility Fund of in accordance with the requirements set forth in any outstanding debt service agreements. The coverage rate is defined as the ratio of Utility's operating revenues minus operating expenses divided by the Utility's debt service expenses.

Fund Balance Categories

Fund Equity – A fund's equity is generally the difference between its assets and its liabilities.

Fund Balance – An accounting distinction is made between the portions of fund equity that spendable and nonspendable. These are broken up into five categories:

1. Nonspendable fund balance – includes amounts that are not in a spendable form or are required to be maintained intact. Examples are inventory or permanent funds.
2. Restricted fund balance – includes amounts that can be spent only for the specific purposes stipulated by external resource providers either constitutionally or through enabling legislation. Examples include grants and child safety fees.
3. Committed fund balance – includes amounts that can be used only for the specific purposes determined by a formal action of the government's highest level of decision-making authority. Commitments may be changed or lifted only by the government taking the same formal action that imposed the constraint originally.
4. Assigned fund balance – comprises amounts *intended* to be used by the government for specific purposes. Intent can be expressed by the governing body or by an official or body to which the governing body delegates the authority. In governmental funds other than the general fund, assigned fund balance represents the amount that is not restricted or committed. This indicates that resources in other governmental funds are, at a minimum, intended to be used for the purpose of that fund.
5. Unassigned fund balance – is the residual classification of the general fund and includes all amounts not contained in other classifications. Unassigned amounts are technically available for any purpose.

Fund Balance Commitments - The City Council is the City's highest level of decision-making authority and the formal action that is required to be taken to establish, modify, or rescind a fund balance commitment is a resolution approved by the Council at the City's Council meeting. The resolution must either be approved or rescinded, as applicable, prior to the last day of the fiscal year for which the commitment is made. The amount subject to the constraint may be determined in the subsequent period.

Fund Balance Assignments - The City Council has authorized the City's City Manager and the Finance Director as authorized officials to assign fund balance to a specific purpose as approved by this fund balance policy.

Financial Policies

Debt Policies

1. Bonds payable from ad valorem taxes (General Obligation), other than refunding bonds, shall not be issued unless the bonds have been authorized by a majority vote at a City election held for that purpose.
2. The total general obligation debt of the City (total tax supported debt) shall never exceed ten percent (10%) of the net taxable value of property on the tax rolls of the City.
3. When determining the term and design of each debt repayment structure, the City should consider both the useful life of the asset and the generational equity created by the debt structure design.

Arbitrage Policies

With respect to the investment and expenditure of proceeds from the issuance of bonds, notes or other tax-exempt obligations (collectively, the Bonds), the City's Director of Finance will instruct City staff, or other appropriate person(s) to:

1. require that the construction, renovation or acquisition of any facilities to be financed with proceeds of the Bonds proceed with due diligence and that binding contracts for the expenditure of at least five percent (5%) of the proceeds be entered into within six (6) months of the issue date of the Bonds.
2. monitor to ensure that at least eighty-five percent (85%) of the proceeds of the Bonds to be used for the construction, renovation or acquisition of any facilities are expended within three (3) years of the issue date.
3. ensure that the yield on the investments of any proceeds of the Bonds be restricted to the yield on the Bonds for any period beyond three (3) years of the issue date.
4. monitor all deposited into a sinking or debt service fund to assure that the maximum amount invested at a yield higher than the yield on the Bonds does not exceed an amount equal to the debt service on the Bonds in the succeeding twelve (12) month period plus a carryover amount equal to one-twelfth (1/12) of the principal and interest payable on the Bonds for the immediately preceding twelve (12) month period.
5. ensure that no more than fifty percent (50%) of the proceeds of the Bonds are invested in an investment with a guaranteed yield of four (4) years or more.
6. assure that the maximum amount of any reserve fund for the Bonds invested at a yield higher than the yield on the Bonds will not exceed the lesser of ten percent (10%) of the principal amount of the Bonds, one hundred twenty-five percent (125%) of the average annual debt service on the Bonds measured as of the issue date, or one hundred percent (100%) of the maximum annual debt service on the Bonds as of the issue date.
7. monitor the actions of the escrow agent holding any escrow funded with Bond proceeds to ensure compliance with the applicable provisions of the escrow agreement, including with respect to reinvestment of cash balances.
8. document by official action of the City Council, such as a reimbursement resolution, any intent of the City to reimburse with the proceeds of the Bonds any amount expended prior to the issue date for the acquisition, renovation or construction of the facilities.
9. ensure that the applicable information return (e.g., IRS Form 8038-G, or any successor form) is timely filed with the Internal Revenue Service ("IRS").
10. assure that, unless excepted from rebate and yield restriction under Section 148(f) of the Internal Revenue Code of 1986, excess investment earnings are computed and paid to the U.S. government at such time and in such manner as directed by the IRS at least every five (5) years after the issue date and within thirty (30) days after the date the Bonds are retired.

Financial Policies

Private Business Use of Bond Funded Facilities

With respect to the use of any facilities financed or refinanced with the proceeds of the Bonds, the Finance Director will instruct the appropriate City staff or other appropriate person(s) to:

1. monitor the date on which the facilities are substantially complete and available to be used for their intended purpose.
2. monitor whether, at any time during which the Bonds are outstanding, any person, other than the City, its employees and agents or members of the general public, has any contractual right (such as a lease, purchase, management or other service agreement) with respect to any portion of the facilities.
3. monitor whether, at any time the Bonds are outstanding, any person, other than the City, its employees and agents or members of the general public, has a right to use the output of the facilities (e.g., water, gas or electricity).
4. monitor whether, at any time the Bonds are outstanding, any person, other than the City, its employees and agents or members of the general public, has a right to use the facilities to conduct or to direct the conduct of research.
5. determine whether, at any time the Bonds are outstanding, any person, other than the City, has a naming right for the facilities or any other contractual right granting an intangible benefit.
6. determine whether, at any time the Bonds are outstanding, the facilities are sold or otherwise disposed of.
7. take such action as is necessary to remediate any failure to maintain compliance with the covenants contained in the Ordinances or Resolutions authorizing issuance of the Bonds related to the public use of the facilities.

Bond Issue Records Retention

The Finance Director will maintain or cause to be maintained all records relating to the investment and expenditure of the proceeds of the Bonds and the use of any facilities financed or refinanced thereby for a period ending three (3) years after the complete extinguishment of the Bonds. If any portion of the Bonds is refunded with the proceeds of another series of tax-exempt bonds, the Responsible Person will maintain or cause to be maintained all of such records until three (3) years after the refunding bonds are completely extinguished. Such records may be maintained in paper or electronic format.

Capital Expenditure Policies

1. Any item costing \$5,000 or more and having an estimated useful life of at least two years will be classified as capital outlay expenditures.
2. All capital assets shall be inventoried annually.
3. Computer software, regardless of cost, will not be capitalized.
4. The City Council may issue bonds, certificates of obligation, warrants, or other evidences of indebtedness for the purpose of buying or constructing capital assets.
5. All capital projects shall be financially monitored to ensure compliance with the approved budget for the project. Any changes to the total appropriation to a capital project budget will be approved by the City Council.
6. Unless specified and agreed to in another agreement, the City will use the following priority order in expending funds:
 - Grants
 - Donations
 - 4A/4B Funds
 - Bonds/Certificates of Obligation
 - Cash

Financial Policies

Reporting Policies

1. The budget will be prepared in accordance with GASB (Governmental Accounting Standards Board) and GFOA (Governmental Finance Officer's Association) guidelines. Copies of the budget will be available for public viewing at City Hall, at the Library, and on the City's website.
2. The Finance Director will present monthly financial statements at City Council meetings.
3. Quarterly investment reports will be presented at least quarterly at City Council meetings.
4. An annual audit will be performed by an independent public accounting firm and the results of the audit will be summarized in a Comprehensive Annual Financial Report. This report will be presented to Council upon completion and will be available for public viewing.

The City Organization

The City of Cedar Park is a home-rule City operating under a Council-Manager form of government. All powers of the City are vested in an elected Council, consisting of a Mayor and six members. The Council enacts local legislation, determines City policies, and employs the City Manager.

The City Manager is the Chief Executive Officer and the head of the administrative branch of the City government. The City Manager reports to the Council and is responsible for the proper administration of all affairs of the City.

The City government provides a broad range of goods and services to its citizens. The activities and personnel required to provide these goods and services are organized into broad managerial areas called Funds. Funds are separate fiscal and accounting entities with their own resources and budgets necessary to carry on specific activities and attain certain objectives. See the City Funds section for further detail on the City funds.

Funds are further organized into groups called Departments. A Department is a group of related activities aimed at accomplishing a major City service or program (e.g. Police Department).

At the head of each Department is an officer of the City. Department Heads have supervision and control of a Department, but are subject to supervision and control of the City Manager. A Department Head may supervise more than one Department.

Basis of Accounting and Budgeting

The City's accounting and budgeting records for all governmental funds are maintained on the modified accrual basis. This method recognizes revenues when they are measurable and available, and recognizes expenditures when goods and services are received, except for principal and interest on long-term debt, which is recognized when paid. The proprietary funds are accounted and budgeted for using the accrual basis. Under this method, revenues are recognized when they are earned and expenses are recognized when they are incurred.

City Funds

For financial purposes, a fund is a separate accounting entity with a self-balancing set of accounts in which financial resources, liabilities, and changes therein are segregated and recorded. The City has two basic categories of funds – Governmental and Proprietary. Below are a description of the fund categories and a list of the active City funds by category and type. A description of each fund type can be found either at the beginning of a fund section and Special Revenue Fund descriptions can be found under their individual fund detail pages in the Special Revenue Fund section.

Governmental: Includes activities usually associated with a typical local government's operations, such as Police and Fire protection. Governmental Funds also include "Special Revenue" Funds that account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

General Fund	General Fund
Special Revenue Fund	Grant Restricted Municipal Court Fund Public Arts Fund Tourism Advisory/Occupancy Tax Fund CPTV-10/Cable Fund Tax Increment Reinvestment Zone Fund Law Enforcement Fund 4A – Economic Development Corporation Fund 4B – Community Development Corporation Fund
Debt Service Fund	Governmental Debt Service Fund
Capital Projects	Parks and Recreation CIP Fund Transportation CIP Fund Facilities CIP Fund Water CIP Fund Wastewater CIP Fund

Proprietary: This Fund more closely resembles private business enterprises. The intent is that the costs of providing certain goods and services (such as Utility service) to the public should be financed or recovered primarily through user charges (utility bills).

Enterprise Fund	Utility Fund Utility Debt Service Fund Solid Waste Fund
Internal Service Fund	Vehicle and Equipment Services Fund

HISTORY OF CEDAR PARK

For millennia, the area now known as Cedar Park has undergone major transformation. Once under water, the City of Cedar Park now sits on the precipice of the majestic Hill Country. The changes in the landscape are overshadowed only by the lives of the colorful people who are part of the city's rich history.

The earliest known explorers and inhabitants were Spanish, French, Comanche, Mexicans and pioneer settlers until late 1982 when a startling discovery was made during an initial survey for a road extension in Cedar Park. Excavation uncovered a female adult skeleton that was later named the "Leanderthal Lady". She is 10,500 years old. The discovery defined the area as a site for American Indian trade, in which Indians from distant tribes created a bustling marketplace for regional trade and free enterprise.

Middens, which are refuse heaps of primitive habitations, have unearthed darts for small game, traps for rodents and birds, fish spears, stones to grind seeds, and baskets in the area. Mounds of shells indicate that these early inhabitants lived on shellfish, a practice which continued for thousands of years and extended into the time of the early Tonkawa Indians. Burned rock middens are numerous along Brushy Creek.

Early Settlement

During the Texas War for Independence in 1836, a group of Texas Rangers under the command of Captain Tumlinson built a fort on Blockhouse Creek, known as Block House and Tumlinson Fort. It was the first fort built in Williamson County, though it was later burned by the Comanche.

Throughout the 1800s, the area was home to three settlements of Buttercup, Brueggerhoff and Running Brushy. These settlements developed into what is now Cedar Park.

Buttercup, a rural community located in southern Cedar Park, was settled in the 1850s primarily by the Dodd, McRae, and Crumley families. Also known as Doddborro and Doddville, Buttercup had a cotton gin, store and post office. The Dodds owned a farm and grocery store, the McRaes were farmers, and Dr. Crumley was the local physician. Buttercup now lies underwater behind a conservation dam built west of Highway 183 just south of Cypress Creek Road in 1956.

In 1873, GW & Harriet Cluck bought land situated on the head waters of Brushy Creek. They launched development of the community as they purchased more land and created new businesses in the Running Brushy area as it was known at the time. The name Running Brushy came from a heavy flowing creek on the Cluck homestead. The creek continues to run to this date. The Clucks became the founders of what would eventually become Cedar Park.

The area was renamed Brueggerhoff in 1883 when the railroad came to the area. The Clucks sold land to the railroad for buildings, with the provisions they set aside a portion for a "park" area. The "park" was beautifully landscaped and maintained by the railroad station master, and was referred to as one of "Austin's First Country Clubs". Austinites would ride special trains to Cedar Park and spend the day picnicking and strolling through the lush grounds. During this time, Emmett Cluck initiated a change of the name of the community to Cedar Park.

Commerce in the area was dominated by the railroad and a rock quarry. The rock quarrying business blossomed in 1897 when Cedar Park became the heaviest freight loader between Austin and Llano. The limestone quarried in Cedar Park was shell stone, the only source in America, and was shipped throughout the country. Stone from these quarries was used to build several famous buildings around Texas.

HISTORY OF CEDAR PARK

The 1900's

In 1942, Roscoe Faubion bought several acres of the Cluck land and built a combination post office/grocery store and gas station, which was the hub of the community for years. A new post office was built across the street years later, and in 2000 the 1942 post office was demolished.

Also in 1942, the State Legislature voted to buy land to house and raise food for the residents of the Austin State School. From 1943 through 1948 the State Dairy and Hog Farm leased the Cluck land, providing meat, milk, butter, and vegetables to its residents, who worked the farm for therapy. In 1968, the hog farm was closed and the land became the Leander Rehabilitation Center, providing permanent camp shelters, a dormitory, wilderness camping areas, lakes, picnic areas, and other features.

By the 1960s, nearly all traces of the earlier town had vanished. The church/school, depot, and railroad worker cabins had been torn down or moved to other locations. The only remaining buildings were homes of the Cluck family and the railroad section foreman.

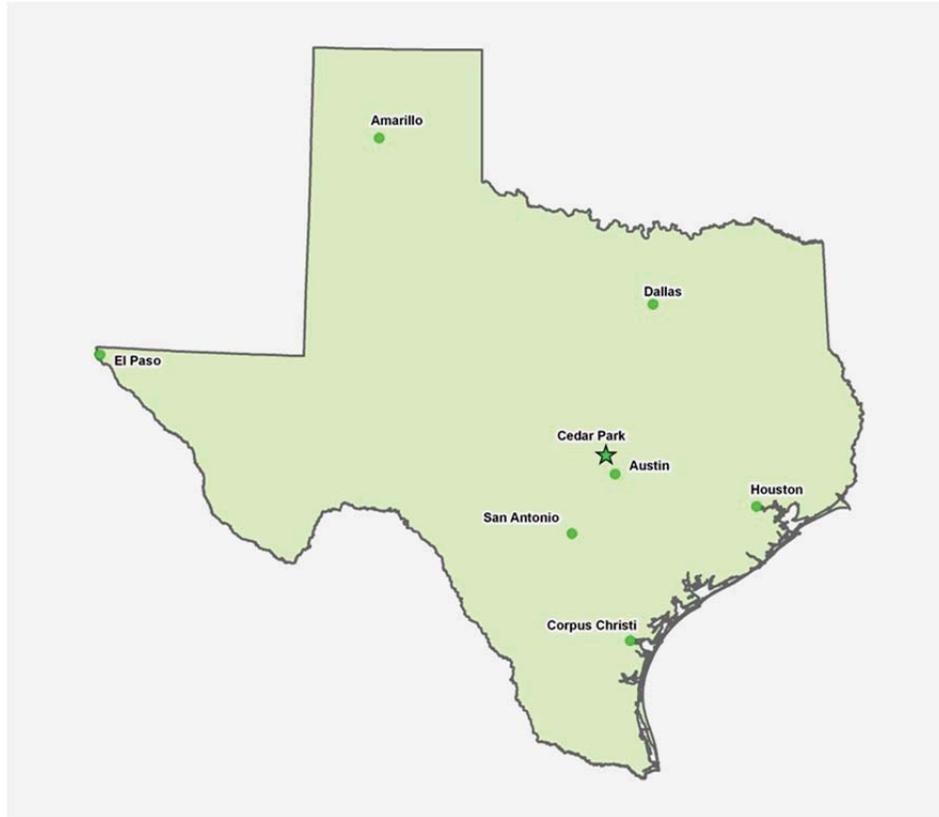
Recent History and the Future

The 1970s saw the onset of real growth for Cedar Park. The population was small, yet 24 businesses and two churches sustained residents of many larger subdivisions built in close proximity to Cedar Park. As Austin began to encroach, the residents of Cedar Park held an election for incorporation on February 24, 1973. The election passed 1300 to 51. The current City of Cedar Park lies northwest of Austin on US 183. Cedar Park became a home rule city when the charter was adopted by the voters in an election held on January 17, 1987. With a population of 1800, Cedar Park had few resources to conduct city business, but the determination of its residents prevailed and the city grew.

Since 1970, the city has grown from a small bedroom community of 687 to a city of more than 54,000 within the city limits and 80,000 in the ETJ. Cedar Park has grown by more than 400% for the past two decades and is now the third largest city in the Austin area. The City now includes the Cedar Park Center which houses the Texas Stars hockey team and the Austin Toros Basketball team, a full-service regional hospital and several major retail developments.

CITY AND AREA DEMOGRAPHICS

Location



Cedar Park is located in southern Williamson County and Northern Travis County in Texas along the US Highway 183 corridor. US Highway 183 links the southeast and northwest sectors of the Austin Metro Area. In addition to being strategically located along the 183 corridor, Cedar Park is approximately 9 miles from Interstate 35 which is one of the busiest commercial routes.

Below is a table of distance and times to major cities in Texas. The calculations are based upon a travel of city hall to city hall.

City	Distance*	Travel Time*
Amarillo	470.30 miles	7 hours 52 minutes
Austin	20.62 miles	27 minutes
Corpus Christi	212.85 miles	3 hours 54 minutes
Dallas	182.34 miles	2 hours 59 minutes
El Paso	594.20 miles	8 hours 23 minutes
Houston	176.56 miles	3 hours 0 minutes
San Antonio	99.85 miles	1 hour 45 minutes

* Distance and Travel time provided by MapQuest ®

CITY AND AREA DEMOGRAPHICS

Climate

Average Annual Temperature	70 degrees Fahrenheit	
Median Winter Temperature	53 degrees Fahrenheit	
Median Summer High Temperature	85 degrees Fahrenheit	
Record Low Temperature	(2) degrees Fahrenheit	January 31, 1949
Record High Temperature	112 degrees F	August 28, 2011
Average Annual Precipitation	31.92 Inches	
Record High Precipitation	7.55 Inches	November 15, 2001

Population

	1990	1995	2000	2005	2010	2014
Cedar Park	5,161	14,832	26,049	42,618	50,864	65,890
Cedar Park ETJ	6,147	5,079	11,589	19,855	20,929	17,300

Source – Cedar Park Development Services Department

Unemployment Rates

	1990	1995	2000	2005	2010	2014
Cedar Park	N/A	N/A	N/A	3.8%	5.9%	3.8%
Williamson County	N/A	N/A	2.8%	4.6%	7.4%	4.3%
Austin MSA	N/A	N/A	3.0%	4.5%	7.1%	4.2%
Texas	6.4%	6.1%	4.4%	5.4%	8.2%	5.1%
USA	5.6%	5.6%	4.0%	5.1%	9.6%	6.2%

Source – Texas Workforce Commission (www.Tracer2.com)

Education

Higher Education

Austin Community College – Cedar Park Campus

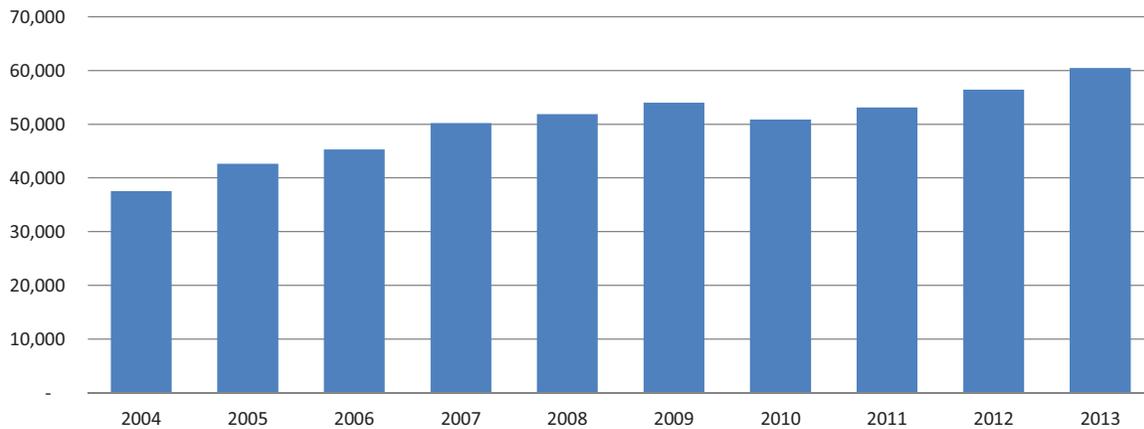
Primary Education provided by Leander Independent School District (LISD):

School Type	School Name
High Schools (9 th -12 th grades)	Cedar Park Vista Ridge
Middle Schools (6 th -8 th grades)	Cedar Park Artie L. Henry Running Brushy
Elementary Schools (K – 5 th grade)	Charlotte Cox Cypress Creek Deer Creek Ada Mae Faubion Lois F. Giddens Patricia Knowles C.C. Mason Pauline Naumann Reagan Leonard Reed Westside

DEMOGRAPHIC STATISTICS LAST TEN FISCAL YEARS

Fiscal Year	Population	Personal Income	Income Per Capita	Unemployment Rate
2003	35,176	1,011,907,992	28,767	5.3%
2004	37,524	1,122,230,268	29,907	4.2%
2005	42,618	1,387,215,900	32,550	3.0%
2006	45,306	1,569,037,392	34,632	4.0%
2007	50,220	1,835,591,220	36,551	3.3%
2008	51,856	1,972,705,952	38,042	3.9%
2009	54,015	2,000,175,450	37,030	5.8%
2010	50,864	1,929,474,976	37,934	5.9%
2011	53,145	2,123,727,345	39,961	6.4%
2012	56,432	2,407,614,848	42,664	5.6%
2013	60,446	2,586,242,556	42,786	4.8%
2014	65,890	2,940,582,847	44,629	3.8%

POPULATION GROWTH OVER PAST 10 YEARS



Sources:

Unemployment Rate & Income per Capital from Texas Workforce Commission

Population - City of Cedar Park Planning Department

Personal income is the factor of population and income per capita.

PRINCIPAL EMPLOYERS CURRENT YEAR & NINE YEARS AGO
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Employer	2015 Employees	Rank	% of Total City Employment	2006 Employees
LISD	4,823	1	14.38%	1,076
HEB Grocery	575	2	1.71%	560
Wal-Mart	450	3	1.34%	379
City of Cedar Park	414	4	1.24%	305
Cedar Park Regional Medical Center	375	5	1.12%	N/A
National Oilwell Varco (MD Totco)	275	6	0.82%	230
BMC Corporation	275	7	0.82%	N/A
ETS Lindgren	270	8	0.81%	100
CoreSlab	215	9	0.64%	200
Texas Quarries	150	10	0.45%	130

Source: Economic Development Department, City of Cedar Park

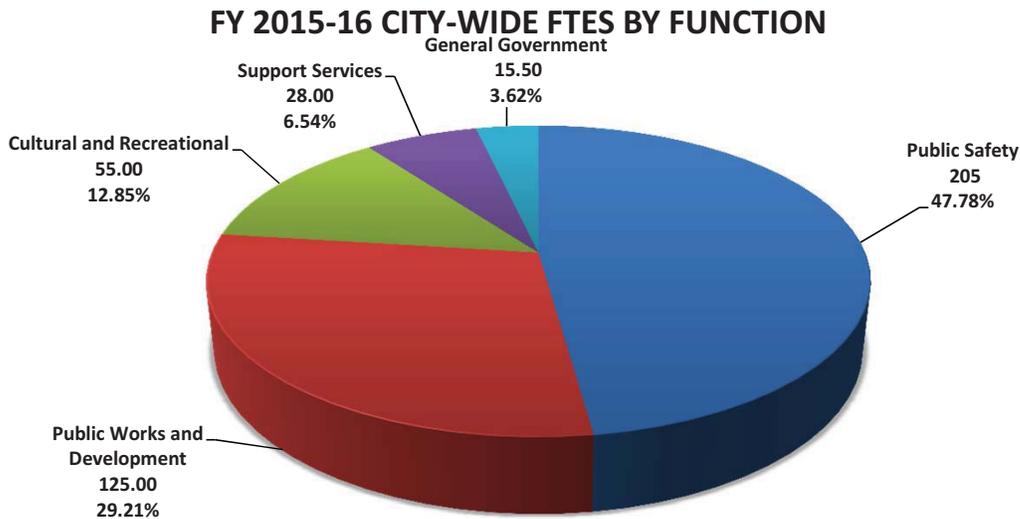
2015 Total Employment City of Cedar Park	33,536
2015 Total Employment Williamson County	255,087

Source: *Texas Workforce Commission*

FULL-TIME EQUIVALENT EMPLOYEES BY FUNCTION LAST TEN FISCAL YEARS

Function	FY 2016	FY 2015	FY 2014	FY 2013	FY 2012	FY 2011	FY 2010	FY 2009	FY 2008	FY 2007	FY 2006
Public Safety											
Municipal Court	9.50	9.50	9.50	9.50	9.50	9.50	9.50	9.50	8.50	7.50	7.50
Police	125	122	116	112	104	103	104	104	97	87	77
Fire ¹	78	72	70	70	72	71	74	74	74	67	62
Emergency Management ¹	0	1	1	1	1	1	-	-	-	-	-
Total Public Safety	212.50	204.50	196.50	192.50	186.50	184.50	187.50	187.50	179.00	161.00	146.00
Public Works and Development											
Engineering	8	8	8	8	8	8	8	8	8	8	7
Development Services ²	18	20	20	20	18	22	19	19	19	19	18
Public Works	95	90	86	85	85	80	74	73	71	71	73
Utilities Administration	9	7	7	7	9	8	7	7	7	6	6
Total Public Works and Development	130.00	125.00	121.00	120.00	120.00	118.00	108.00	107.00	105.00	104.00	104.00
Cultural and Recreational											
Parks and Recreation	35	35	35	33	30.50	30.50	29.50	29.50	22.00	21.00	20.00
Library	19	18.5	17.75	17.75	17.25	17.25	18.25	18.25	18.25	17.75	17.75
Tourism	1.50	1.50	1.50	1.50	1.50	-	-	-	-	-	-
Total Cultural and Recreational	55.50	55.00	54.25	52.25	49.25	47.75	47.75	47.75	40.25	38.75	37.75
Support Services											
Finance Services	16	16	16	16	16	15	15	15	14	11	10
Information Services ²	10	7	6	6	5	5	5	5	4	4	3
Human Resources	5	5	5	5	4	4	4	4	4	4	4
Total Support Services	31.00	28.00	27.00	27.00	25.00	24.00	24.00	24.00	22.00	19.00	17.00
General Government											
City Management	4	4	4	4	4	4	4	4	4	4	6
City Secretary	1	1	1	1	1	1	1	1	1	1	1
Community Affairs	5.50	4.50	4.50	4.50	2.50	2.50	2.50	2.50	2.50	2.50	-
Economic Development	2	2	2	2	2	3	2	2	2	2	1
Legal Services	4	4	4	4	4	4	3	3	3	3	2
Total General Government	16.50	15.50	15.50	15.50	13.50	14.50	12.50	12.50	12.50	12.50	10.00
Total	445.50	428.00	414.25	407.25	394.25	388.75	379.75	378.75	358.75	335.25	314.75

- 1 - Emergency Management has been moved into Fire Services
- 2 - GIS has been moved from Development Services into Information Services



Ad Valorem Rate Analysis

	Tax Year 2014/ Fiscal Year 2014-2015	Tax Year 2015/ Fiscal Year 2015-2016	Variance
Average Residential Ad Valorem	\$ 232,292	\$ 255,756	\$ 23,464
Average Residential Levy	1,127	1,226	100
Effective Tax Rate	\$ 0.454767	\$ 0.454217	\$ (0.000550)
Rollback Tax Rate	\$ 0.490025	\$ 0.480935	\$ (0.009090)
Adopted Tax Rate	\$ 0.485000	\$ 0.479500	\$ (0.005500)

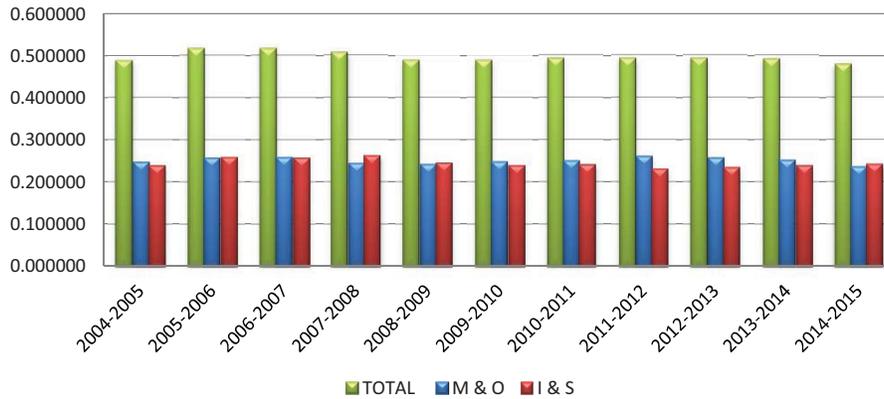
Ad Valorem Levy Analysis

	Maintenance & Operations (M&O)	Interest & Sinking (I&S)	Total Rate & Levy
Taxable Value	\$ 7,278,276,600	\$ 7,278,276,600	\$ 7,278,276,600
Remove Frozen Value	439,231,785	439,231,785	439,231,785
Remove 80% TIRZ Value	141,988,117	141,988,117	141,988,117
Adjusted taxable value	6,697,056,699	6,697,056,699	6,697,056,699
X M&O Rate / 100	0.2367500		
X I&S Rate / 100		0.2427500	0.479500
Total Levy	\$ 15,855,282	\$ 16,257,105	\$ 32,112,387
Tax levy on frozen property	831,578	852,653	1,684,231
Total Estimated Levy	16,686,860	17,109,758	33,796,618
X Collection Rate	98.5%	98.5%	98.5%
Total Adjusted Tax Levy	\$ 16,436,557	\$ 16,853,112	\$ 33,289,669
FY 2013-14 TIRZ Calculation Value	141,988,117	141,988,117	141,988,117
X M&O Rate / 100	0.2367500		
X I&S Rate / 100		0.2427500	0.479500
X Collection Rate	100.0%	100.0%	100.0%
Estimated Collections for TIRZ	\$ 336,157	\$ 344,676	\$ 680,833

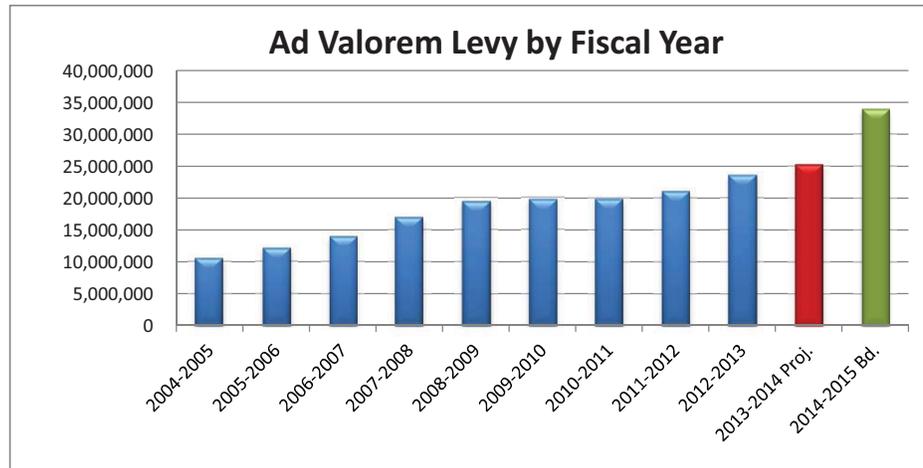
TAXABLE AD VALOREM, RATES, AND LEVIES FOR TEN YEARS

FISCAL YEAR	TAXABLE AD VALOREM	M & O	% OF RATE	I & S	% OF RATE	TOTAL	LEVY	ANNUAL LEVY GROWTH
2004-2005	2,154,065,400	0.248170	50.8%	0.239900	49.2%	0.488070	10,513,347	13.9%
2005-2006	2,325,565,657	0.258160	49.8%	0.259910	50.2%	0.518070	12,048,058	14.6%
2006-2007	2,686,303,395	0.260000	50.2%	0.258070	49.8%	0.518070	13,916,932	15.5%
2007-2008	3,332,911,410	0.244870	48.2%	0.263200	51.8%	0.508070	16,933,523	21.7%
2008-2009	3,963,497,416	0.243140	49.7%	0.245861	50.3%	0.489001	19,381,542	14.5%
2009-2010	4,026,699,741	0.248783	50.9%	0.240218	49.1%	0.489001	19,690,602	1.6%
2010-2011	4,024,530,041	0.251408	50.9%	0.242093	49.1%	0.493501	19,861,096	0.9%
2011-2012	4,265,185,684	0.261739	53.0%	0.231762	47.0%	0.493501	21,048,734	6.0%
2012-2013	4,707,070,384	0.258464	52.4%	0.235037	47.6%	0.493501	23,528,367	11.8%
2013-2014	5,099,818,524	0.252839	51.3%	0.239661	48.7%	0.492500	25,232,797	7.2%
2014-2015	7,190,292,156	0.236750	49.4%	0.242750	50.6%	0.479500	33,970,502	34.6%

Ad Valorem Rate by Fiscal Year



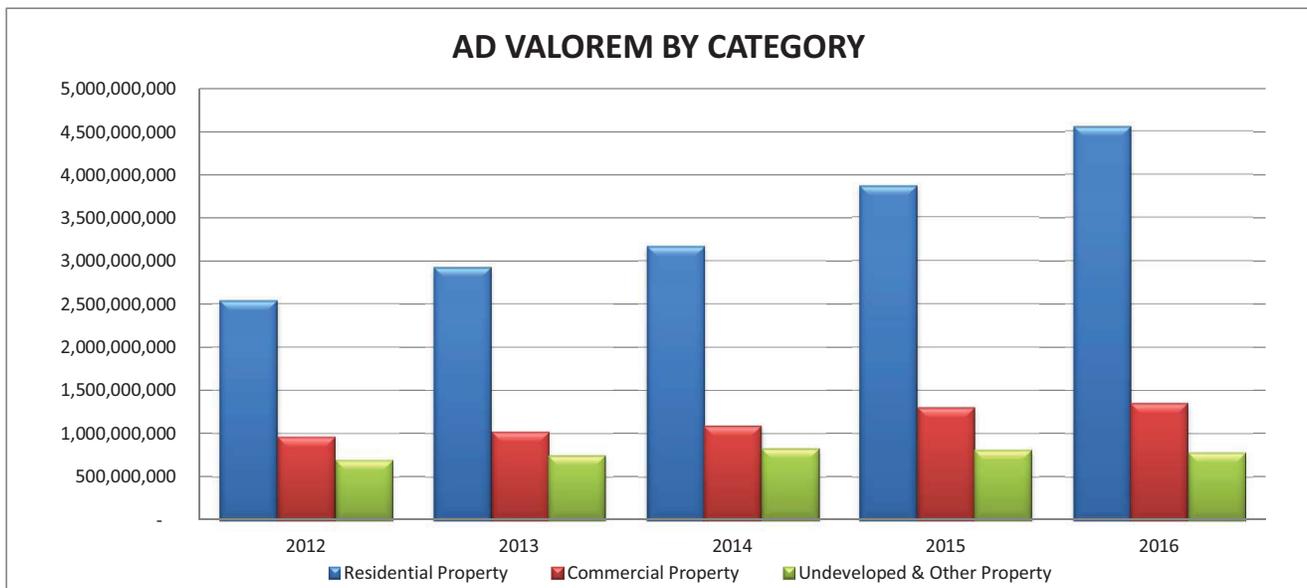
Ad Valorem Levy by Fiscal Year



VALUE OF TAXABLE PROPERTY LAST TEN FISCAL YEARS

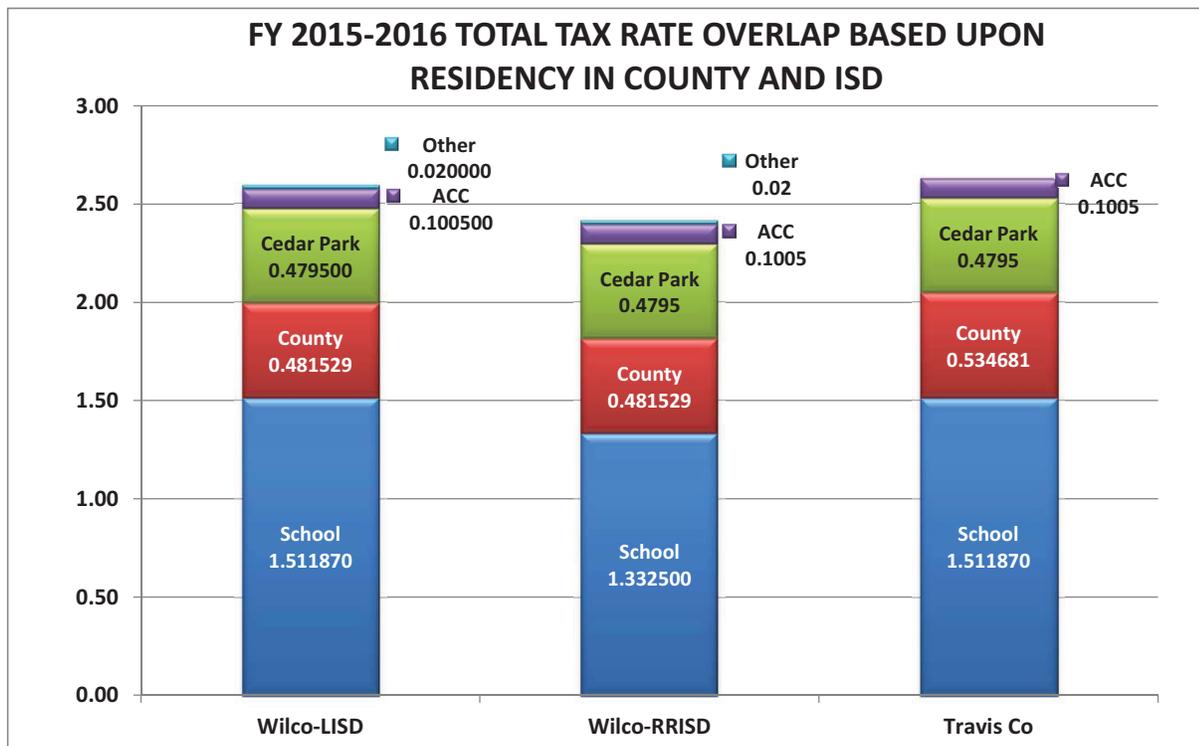
Fiscal Year	Residential Property	% of Total	Commercial Property	% of Total	% Growth	Other Property	% of Total	Total Ad Valorem
2005	1,306,054,181	60.6%	382,550,114	17.8%	15.1%	465,461,105	21.6%	2,154,065,400
2006	1,376,304,548	59.2%	421,937,603	18.1%	10.3%	527,323,507	22.7%	2,325,565,657
2007	1,618,811,971	60.3%	508,639,122	18.9%	20.5%	558,852,302	20.8%	2,686,303,395
2008	1,997,664,922	59.9%	728,662,289	21.9%	43.3%	606,584,199	18.2%	3,332,911,410
2009	2,530,497,224	63.8%	967,099,027	24.4%	32.7%	465,901,165	11.8%	3,963,497,416
2010	2,363,230,185	59.1%	933,098,751	23.3%	-3.5%	703,183,744	17.6%	3,999,512,680
2011	2,383,459,137	59.8%	879,088,156	22.0%	-5.8%	725,807,888	18.2%	3,988,355,181
2012	2,540,083,666	60.5%	964,914,255	23.0%	9.8%	695,042,403	16.5%	4,200,040,324
2013	2,926,430,829	62.2%	1,026,624,740	21.8%	6.4%	754,014,816	16.0%	4,707,070,384
2014	3,171,458,527	62.2%	1,095,225,972	21.5%	6.7%	832,599,751	16.3%	5,099,284,250
2015	3,864,578,529	64.6%	1,304,919,684	21.8%	19.1%	816,461,538	13.6%	5,985,959,751
2016	4,554,550,066	68.0%	1,356,594,841	20.3%	4.0%	785,911,792	11.7%	6,697,056,699

Source: Williamson County Appraisal District



**PROPERTY TAX RATES - DIRECT AND OVERLAPPING GOVERNMENTS*
LAST TEN FISCAL YEARS**

Fiscal Year	City of Cedar Park			Leander Independent School District	Round Rock Independent School District	Travis County	Williamson County	Austin Community College	Other	Avg Total Overlap*
	General Fund	Debt Service Fund	Total City							
2004	0.223220	0.244850	0.468070	1.830000	1.864260	0.487200	0.481810	0.077100	0.020000	2.876980
2005	0.248170	0.239900	0.488070	1.790000	1.857213	0.499300	0.512217	0.090000	0.020000	2.900287
2006	0.258160	0.259910	0.518070	1.750000	1.833411	0.499300	0.499657	0.099100	0.020000	2.886827
2007	0.260000	0.258070	0.518070	1.643800	1.640646	0.421600	0.499657	0.096500	0.020000	2.778027
2008	0.244870	0.263200	0.508070	1.333400	1.323805	0.421600	0.489100	0.095800	0.020000	2.446370
2009	0.243140	0.245861	0.489001	1.379240	1.332426	0.412200	0.468324	0.095400	0.020000	2.451965
2010	0.248783	0.240218	0.489001	1.422340	1.380000	0.412200	0.489990	0.094600	0.020000	2.515931
2011	0.251408	0.242093	0.493501	1.454800	1.380000	0.465800	0.489990	0.095100	0.020000	2.553391
2012	0.261739	0.231762	0.493501	1.499760	1.335000	0.485500	0.487687	0.094800	0.020000	2.595748
2013	0.258464	0.235037	0.493501	1.511870	1.380000	0.500100	0.489029	0.095100	0.020000	2.609500
2014	0.252839	0.239661	0.492500	1.511870	1.367400	0.623600	0.489029	0.095100	0.020000	2.608499
2015	0.242250	0.242750	0.485000	1.511870	1.364316	0.603600	0.489029	0.094200	0.020000	2.600099
2016	0.236750	0.242750	0.479500	1.511870	1.332500	0.534681	0.481529	0.100500	0.020000	2.593399



Notes:

Source: Tax office of the respective entities

* Based upon residency in City of Cedar Park, Leander ISD, Williamson County, and Other

TOP TEN TAXPAYERS CURRENT YEAR & NINE YEARS AGO
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Fiscal Year 2015-2016 / Tax Year 2015

Name of Taxpayer	Nature of Property	Taxable Value	Rank	% of Total Taxable Value
Inland Western Cedar Park 1890 Ranch LP	Commercial	\$ 92,900,096	1	1.39%
Cedar Park Health Systems LP	Medical	76,854,617	2	1.15%
MUIR Lake LTD	Real estate	40,174,028	3	0.60%
Ranger Excavating	Industrial	39,692,756	4	0.59%
Allure Acquisition LLC	Real estate	38,295,727	5	0.57%
Northland Lakeline LLC	Real estate	37,684,986	6	0.56%
UDR Red Stone Ranch LLC	Real estate	33,649,217	7	0.50%
AMFP I Altea LLC	Real estate	33,633,131	8	0.50%
Mid-America Apartments LP	Real estate	31,841,676	9	0.48%
National Oilwell Varco LP	Industrial	37,256,945	10	0.56%
	Subtotal	\$ 461,983,179		6.90%
	All Other	\$ 6,235,073,520		93.10%
	Total	\$ 6,697,056,699		100.00%

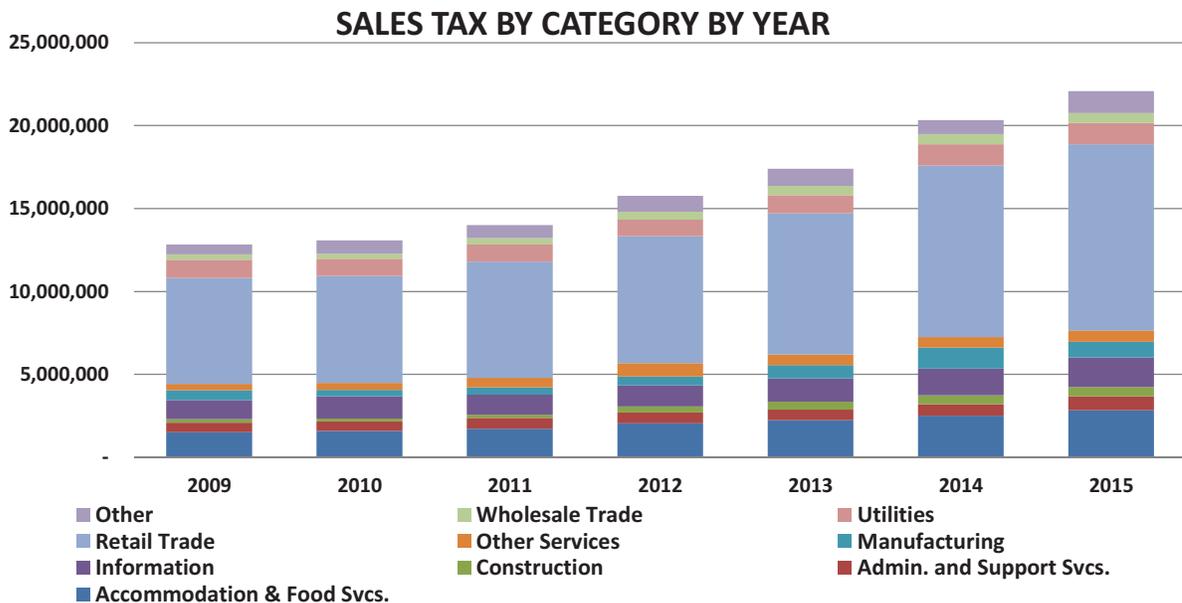
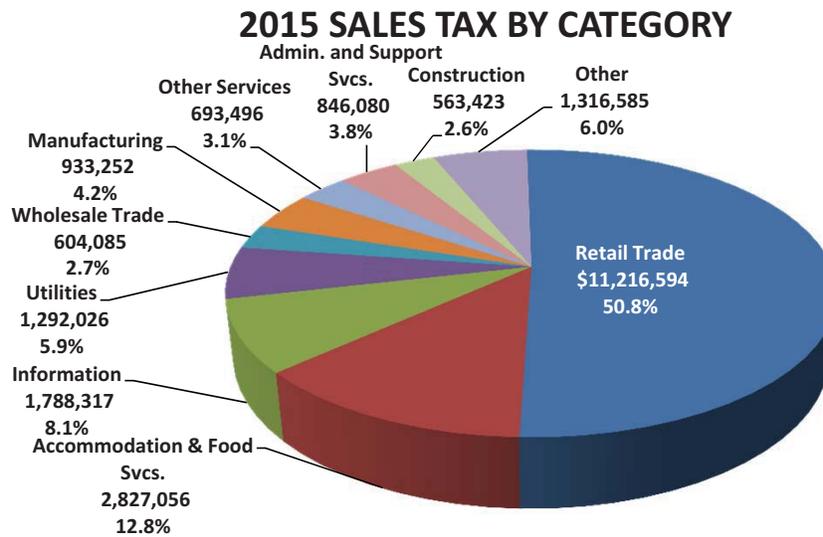
Fiscal Year 2006-2007 / Tax Year 2006

Name of Taxpayer	Nature of Property	Taxable Value	Rank	% of Total Taxable Value
Northland Lakeline L.P.	Real estate	\$ 26,455,642	1	0.98%
V-S Cedar Park Ltd.	Real estate	22,325,716	2	0.83%
MidAmerica Apartments of Texas L.P.	Real estate	22,053,264	3	0.82%
Ranger Excavating	Industrial	21,133,903	4	0.79%
Heritage 1440 Montfort L.P.	Real estate	20,165,777	5	0.75%
Whitestone Market Inc.	Retail	18,475,483	6	0.69%
UDR Lakeline L.P.	Real estate	18,417,445	7	0.69%
AB Middlebrook L.P.	Real estate	18,020,823	8	0.67%
Colonial Realty L.P.	Real estate	17,389,414	9	0.65%
WalMart Stores Texas L.P.	Retail	16,121,946	10	0.60%
	Subtotal	\$ 200,559,413		7.47%
	All Other	\$ 2,485,743,982		92.53%
	Total	\$ 2,686,303,395		100.00%

Source: Williamson County Appraisal District

SALES TAX BY CATEGORY LAST SEVEN FISCAL YEARS

	2009	2010	2011	2012	2013	2014	2015
Retail Trade	\$ 6,397,797	\$ 6,456,232	\$ 7,009,989	\$ 7,662,796	\$ 8,511,707	\$ 10,341,050	\$ 11,216,594
Accommodation & Food Svcs.	1,499,990	1,577,235	1,721,266	2,052,544	2,241,217	2,513,436	2,827,056
Information	1,153,266	1,353,486	1,219,988	1,254,012	1,409,570	1,608,490	1,788,317
Utilities	1,093,638	1,019,837	1,035,651	1,004,285	1,103,997	1,273,374	1,292,026
Wholesale Trade	323,249	306,601	385,229	468,318	549,830	622,870	604,085
Manufacturing	586,285	369,706	433,191	542,319	800,854	1,266,309	933,252
Other Services	389,268	429,648	568,029	800,743	633,680	642,712	693,496
Admin. and Support Svcs.	581,135	574,844	649,765	642,246	632,567	682,933	846,080
Construction	213,945	178,778	189,081	375,243	473,334	538,821	563,423
Other	591,587	810,503	794,050	966,308	1,041,921	841,094	1,316,585
Total	\$ 12,830,160	\$ 13,076,870	\$ 14,006,238	\$ 15,768,814	\$ 17,398,678	\$ 20,331,088	\$ 22,080,912
City sales tax rate	2%	2%	2%	2%	2%	2%	2%



Source: Texas Comptroller of Public Accounts

BUDGET GLOSSARY

Accounting System: The methods and records established to identify, assemble, analyze, classify, record, and report the City's transactions and to maintain accountability for the related assets and liabilities.

Accounts Payable (AP): A short-term (one year or less) liability reflecting amounts owed for goods and Services received by the City.

Accounts Receivable (AR): An asset reflecting amounts due from other persons or organizations for goods and services furnished by the City.

Accrual Accounting: A basis of accounting in which revenues and expenses are recorded at the time they occur, rather than at the time cash is received or paid by the city.

Actual: The actual amount spent on expenditures as it relates to a fund, department and/or expenditure category. These amounts have been adjusted and include audit adjustments.

Ad Valorem Taxes: Commonly referred to as property taxes. The charges levied on all real and certain personal property according to the property's assessed value and the tax rate. Two ad valorem rates create the total collection:

Maintenance and Operations Rate: This rate is one of two component rates that make up the total tax rate. Revenue generated by this rate is used to fund general operations of the City.

Debt Service Rate: This rate is the second of two component rates that make up the total tax rate. This rate is set by law in an amount sufficient to generate enough revenue with which to pay the City's maturing general obligation debt.

Adjustment to Base Request: A request needed to maintain current service levels, such as fuel or electricity, and may include personnel when needed to maintain the service level.

Advanced Refunding Bonds: Bonds issued to refinance an outstanding bond issue before the date the outstanding bonds become due or callable. Proceeds of the advance refunding are deposited in escrow with a fiduciary, invested in U.S. Treasury Bonds or Other authorized securities and used to redeem the underlying bonds at their maturity or call date, to pay interest on the bonds being refunded, or to pay interest on the advance refunding bonds.

Appropriations: An authorization made by the City Council which permits the City to make expenditures and incur obligations.

Approved: The adopted budget for a fund, department and/or expenditure category for the upcoming fiscal year.

Assessed Value: A valuation set upon real estate or other property as a basis for levying property taxes. All property values within the City of Cedar Park are assessed by the Williamson County Appraisal District.

Asset: The resources and property of the City that can be used or applied to cover liabilities.

Audit: An examination or verification of the financial accounts and records. The City is required to have an annual audit conducted by qualified certified public accountants.

Balanced Budget: A budget with total revenues equaling or exceeding total expenditures. (See Structurally Balanced Budget)

Base Budget: Refers to a departmental operating budget minus personnel and VES contribution.

BUDGET GLOSSARY

Basis of Accounting: Refers to when revenues, expenditures, expenses, and transfers (and the related assets and liabilities) are recorded and reported in the financial statements.

Bond: A written promise to pay a specified sum of money (called the principal amount) at a specific date or dates in the future (called the maturity dates) and carrying interest at a specified rate, usually paid periodically. The difference between a bond and a note is that a bond is issued for a longer period and requires greater legal formality. The most common types of bonds are general obligation and revenue bonds. Bonds are usually used for construction of large Capital projects, such as buildings, streets, and water/sewer system improvements.

Bonded Debt: The portion of indebtedness represented by outstanding (unpaid) bonds.

Bonds Issued: Bonds sold by the City.

Bonds Payable: The face value of bonds issued and unpaid.

Budget: A financial plan for a specified period of time (fiscal year for the City) that includes an estimate of proposed expenditures and the means for financing them.

Budget Message: A general discussion of the proposed budget as presented in writing by the City Manager to the City Council.

Capital Budget: A plan of proposed capital outlays and the means of financing them for the current fiscal period.

Capital Improvements: Expenditures for the construction, purchase, or renovation of City facilities or property.

Capital Outlay: Expenditures resulting in the acquisition of or addition to the City's fixed assets. Generally, any item with a purchase price of \$5,000 or more and having an estimated useful life of at least two years is classified as a capital outlay expenditure.

Cash Basis: A basis of accounting in which transaction recorded when cash is received or disbursed.

Category Descriptions: The name given to a group of similar line items. E.I. Line items related to the operating a facility such as gas and electricity grouped under the category description of Occupancy.

Certificate of Obligation Bonds: Bonds backed which do not require voter approval and can either be backed by the full faith and credit of the City or by a specific or special revenue stream.

Charges for Service: The revenue typically charged for a service is specific to an individual user, rather than a communal good, therefore the charge is used to offset the cost for the individual need. Ex. Park fees and utility charges.

Community Development Corporation: A city-council commissioned Board that is responsible for promoting economic development within the City of Cedar Park and providing for the public welfare of and for the City of Cedar Park. The projects include various areas such as streets, roads, transportation systems, public parks and facilities, municipal facilities, sports facilities, entertainment projects and other items related to the community attributes of Cedar Park. The Board is funded through a ½ cent dedicated sales tax option.

Debt Service Fund: A fund established to account for funds needed to make principal and interest payments on outstanding bonds when due. Also referred to as an Interest and Sinking Fund.

Debt Service Requirements: The amount of money required to pay interest and principal for a specified period on outstanding debt.

BUDGET GLOSSARY

Delinquent Taxes: Property taxes remaining unpaid after the due date. Delinquent taxes incur penalties and interest at rates specified by law.

Department: A functional group of the City with related activities aimed at accomplishing a major City service or program (e.g. the Fire Department).

Depreciation: The prorating of the cost of a fixed asset over the estimated service life of the asset. Each period is charged with a portion of such cost, and through this process, the entire cost of the asset is ultimately charged off as an expense. In governmental accounting, depreciation may be recorded in proprietary funds. Assets in general governmental funds are expensed entirely when purchased.

Division: A sub-group of a Department that represents a major service provided by the Department (e.g. the Fire Suppression Division).

Economic Development Corporation: A city-council commissioned Board that is responsible for promoting, assisting and enhancing economic development activities for the City of Cedar Park. The Board is funded by a ½ cent dedicated sales tax option.

Effective Tax Rate: The rate necessary to raise the same total amount of taxes from the same properties that were on the roll last year.

Efficiency & Effectiveness Measure: A performance indicator is an assessment of how well or the degree of quality a department provides services.

Encumbrance: The commitment of appropriated funds to purchase an item or service. An encumbrance differs from an account payable in that a commitment is referred to as an encumbrance before goods or services are received.

Enhancement Request: A budget request that would enhance or add to the current service levels rather than just help to maintain current service levels.

Enterprise Fund: See Proprietary Fund.

Equity: The difference between assets and liabilities of the fund.

Estimated: An estimate of an unknown number, such as future revenue, based upon history, trend, or other logical methods.

Expense/Expenditure: Charges incurred, whether paid or unpaid, for operation, maintenance, interest, and other charges which are presumed to benefit the current fiscal period.

Extra Territorial Jurisdiction (ETJ): The unincorporated area that is contiguous to the corporate boundaries of a City. The ETJ area for the City of Cedar Park extends one mile from the City's boundaries. Cities have certain powers in their ETJ's to promote and protect the general health, safety, and welfare of persons residing in and adjacent to the City.

Fiduciary Fund: A fund created for situations in which the government is acting in a trustee capacity or as an agent for other entities.

Fire Protection Fees: Revenues from this fee cover the cost of the City providing fire protection service to areas in the ETJ. This fee is assessed in lieu of the ETJ districts charging an ad valorem tax.

Fiscal Year (Period): The time period designated by the City signifying the beginning and ending period for recording financial transactions of the City. The City of Cedar Park's fiscal year begins each October 1st and ends the following September 30th.

BUDGET GLOSSARY

Fixed Assets: Assets of a long-term character which are intended to be held or used, such as land, buildings, machinery, furniture, and equipment.

Franchise: A special privilege granted by a government permitting the continuing use of public property, such as city streets, and usually involving the elements of monopoly and regulation.

Franchise Fees: These fees are derived from major public utilities operating within the City and are intended to reimburse the City for use of public streets and rights of way, which is generally computed as a percent of gross receipts and the percentages vary among the utility classes.

Full Faith and Credit: A pledge to the City's taxing power to repay debt obligations. Bonds carrying such pledges are referred to as general obligation bonds or tax supported debt.

Full-Time Equivalent (FTE): A calculation of a position in which a position is calculated by the proportion of hours worked compared to a full-time employee. Ex. A season employee is a .25 FTE because a budgeted to work a ¼ the number of hours of a full-time employee.

Fund: Separate fiscal and accounting entities with their own resources and budgets necessary to carry on specific activities and attain certain objectives.

Fund Balance: The excess of a fund's assets over its liabilities and reserves.

Garbage Collection Fees: A fee is assessed for the collection of garbage which is provided by the City through the use of an outside vendor.

General Fund: The largest fund within the City. Accounts for all financial resources except those required to be accounted for in another fund. The General Fund Contains the activities commonly associated with municipal government, such as police and fire protection, libraries, and parks and recreation.

General Obligation Bonds: Voter-approved Bonds backed by the full faith and credit of the City and funded thru Ad Valorem Taxes.

Governmental Fund: Includes activities usually associated with a typical local government's operations, such as Police protection. Governmental Funds also include "Special Revenue" Funds that account for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes.

Impact Fees: These fees are charged for facility expansion of the city's water and wastewater systems. The Texas Local Government Code, Chapter 395, enacted by the State Legislature in 1987 (Senate Bill 336) and amended in 1989, empowers cities to impose and collect "impact fees" upon new development.

Interest: Idle funds are prudently invested in various instruments allowed under the adopted City Investment Strategy and Policy.

Interfund Transfers: All interfund transactions except loans and reimbursements.

Intergovernmental Revenues: Revenues from other governments in the form of grants, entitlements, or payments in lieu of taxes.

Machinery & Equipment: Property that does not lose its identity when removed from its location and is not changed materially or consumed immediately by use.

Maintenance: The act of keeping assets in a state of good repair. It includes preventive maintenance, normal periodic repairs, part replacement, and so forth, needed to maintain the asset so that it continues to provide normal service.

BUDGET GLOSSARY

Mission Statement: tells you the fundamental purpose of the organization. It concentrates on the present. It defines the customer and the critical processes. It informs you of the desired level of performance.

Modified Accrual Basis: This method of governmental accounting recognizes revenues when they are measurable and available and expenditures when goods or services are received (except for principal and interest on long-term debt, which is recognized when paid).

Operating Budget: Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing activities of the City are controlled.

Operating Expenses: Proprietary fund expenses related directly to the fund's primary activities.

Operating Income: The excess of proprietary fund operating revenues over operating expenses.

Operating Revenues: Proprietary fund revenues directly related to the fund's primary activities. They consist primarily of user charges for goods and services.

Ordinance: A formal legislative enactment by the City Council.

Part 1 Crime/Offense: The Crimes against a person or property most likely to be reported to the Police Department and include homicide, rape, robbery, aggravated assault, burglary, larceny, motor vehicle theft, and arson.

Paying Agent: An entity responsible for paying the bond principal and interest on behalf of the City.

Performance Improvement: A departmental goal for the fiscal year which should improve performance, efficiency, customer service, etc. and should be completed with-in the fiscal year.

Performance Indicator: A departmental measure of performance.

Principal: The face value of a bond, payable on stated dates of maturity.

Proprietary Fund: Also referred to as an Enterprise Fund. A governmental accounting fund in which the services provided, such as water and sewer service, are financed and operated similarly to those in a private business. The intent is that the costs of providing these services be recovered through user charges.

Purchase Order (PO): A requisition document for a good or service that has been approved by Finance and includes the amount to be expended for the requisition assuming a satisfactory delivery of the good or completion of the service.

Reimbursements: Interfund transactions that constitute reimbursements to a fund for expenditures or expenses initially made from it, but that apply to another fund.

Resolution: A special or temporary order of the City Council. Requires less formality than an ordinance.

Retained Earnings: An equity account reflecting the accumulated earnings of a proprietary fund.

Revenue Bonds: Bonds whose principal and interest are payable exclusively from earnings of a proprietary fund.

Rollback Tax Rate: The rollback rate is the sum of the Effective M&O (or the rate to raise the same M&O amount on the same properties from the previous year) rate plus 8% and the debt rate (or the rate

BUDGET GLOSSARY

required to fund the anticipated ad valorem debt obligations). If the rate is exceeded, the citizens can call an election by using a petition that will “roll back the rate” to the rollback rate.

Sales Tax: A tax levied upon the sale of certain goods and services as allowed by Texas State law. The State of Texas levies a 6.25% sales tax. The City of Cedar Park levies a 2% sales tax, which is allocated as 1% to the General Fund, 0.5% to the 4A Economic Development Fund and 0.5% to the 4B Community Development Fund. The Total rate for the City is 8.25%.

Special Revenue Fund: Accounts for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes.

Structurally Balanced Budget: A budget with operating revenues equaling operating expenditures, however, the total revenues may vary from total expenditures due to receiving one-time revenues or making one-time expenditures. Ex. The cash funding of a CIP project in the Utility Fund may create a variance between total revenues and total expenditures, however, the operating revenues and operating expenditures are balanced. (See Balanced Budget).

Taxes: Compulsory charges levied by a government to finance services performed for the common benefit.

Tax Incremental Reinvestment Zone (TIRZ): A community and/or economic development tool for under-utilized area of a municipality in which increases in property value are used to help finance enhancements in the area.

Tax Levy Ordinance: An ordinance through which taxes are levied.

Tax Roll: The official list showing the amount of taxes levied against each taxpayer or property.

Transfer: A transfer moves funds from other funds to another in order to either cover expenses, such as transfers to debt funds or to properly state a fund’s cost of business such as the Utility Fund transfer to the General Fund which funds administrative costs.

Ultimate Customers: The ultimate customers are the citizens of Cedar Park who have entrusted us to provide all services as efficiently and cost-effectively as possible regardless of what services they personally use.

Unencumbered Balance: The amount of an appropriation that is not expended or encumbered. It is essentially the amount of money still available for future purchases.

User Charges: The payment of a fee for direct receipt of a public service by a party benefiting from the service (e.g. water and sewer fees).

VES Contribution: A transfer to the VES fund related to the future replacement of technology, equipment, vehicles, or other items with a defined useful life. Contributions are reviewed annually and funding is based upon availability of funds.

Vision Statement: A vivid idealized description of a desired outcome that inspires energizes and helps you create a mental picture of your target. It could be a vision of a part of your life, or the outcome of a project or goal.

Working Capital: For enterprise funds, the excess of current assets over current liabilities.

Workload Measure: Performance Indicator that shows the amount of work completed or the amount of service is provided during a fiscal year.

BUDGET ABBREVIATIONS

AIM: Assessment – Improvement – Maintenance

AMR: Automated Meter Read

ARB: Appraisal Review Board

BCRUA: Brushy Creek Regional Utility Administration

BCRWWS: Brushy Creek Regional Wastewater System

CAD: Computer Aided Design

(County Name) CAD: (County Name) Central Appraisal District

CAFR: Comprehensive Annual Financial Report

CAMPO: Capital Area Metro Planning Organization

CAPCOG: Capital Area Council of Governments

CBOD: Carbonaceous biochemical oxygen demand

CIF: Capital Improvement Funds

CIP: Capital Improvement Project/Program

CM: City Manager

CO / C of O: Certificate of Obligation Bond

COLA: Cost of living adjustment

CPC: Cedar Park Center / Cedar Park Event Center

CPOD: Cedar Park Organizational Development

CPTV: Cedar Park Television

CR: County Road

CTRMA: Central Texas Regional Mobility Authority

DOC: Department of Operations

ED: Economic Development

EPA: Environmental Protection Agency

ETJ: Extra-territorial Jurisdiction

ETR: Effective Tax Rate

FTE: Full-time Equivalent.

FY: fiscal year.

GFOA: Governmental Finance Officers of the United States and Canada.

GIS: Geographical Information System

GO: General Obligation Bond

HR: Human Resources

ICMA: International City Manager’s Association

I&S: Interest and Sinking

IT: Information Technology

LCRA: Lower Colorado River Authority

LISD: Leander Independent School District

M&O: Maintenance and Operations

BUDGET ABBREVIATIONS

N/A: Not available / not applicable

NFPA: National Fire Protection Association

NIMS: National Incident Management System

NTU: Nephelometric Turbidity Units

O&M: Operations and Maintenance

PC: Personal Computers

PE: Professional Engineer / Professional Engineering

PPM: Parts Per Million

PT: Part-Time

R & I: Revenue and Interest

REC/Rec: Recreation

REF: Refinance

REV: Revenues

RM: Rural to Market Road

ROW: Right of Way

S.B.: State Bill

SCADA: Supervisory Control and Data Acquisition

SR: Senior

SRO: School resource officer

TCEQ: Texas Commission on Environmental Quality

TPDES: Texas Pollutant Discharge Elimination System

TSS: Total Suspended Solids

TX-DOT: Texas Department of Transportation

UTV: Utility Task Vehicle

VES: Vehicle and Equipment Services

WCID: Water Control and Improvement Districts

WCRAS: Williamson County Regional Animal Shelter

WRF: Water Reclamation Facility

WTP: Water Treatment Plant



CEDAR

PARK