# ACCESSORY GUIDELINES

## Accessory Buildings
- Storage Shed
- Workshop
- Garage
- Barn
- Cabana/Pool House
- Airplane Hanger
- Arbor/Pergola
- Gazebo
- Storm Shelter
- Carport (detached)
- Greenhouse
- Casita

## Accessory Structures
- Swimming Pools/Spas
- Decks
- Outdoor Kitchen
- Fire Place/Fire Pit

## Permit Required:
- Residential accessory bldgs. or structures that exceed 80 sq ft.
- Swimming pools, decks (except those decks exempt from a permit per section R105 of the latest version of the IRC as adopted by the City), and other similar structures as determined by the administrator.
- **ALL** Commercial accessory bldgs. or structures

## Permit NOT Required:
- One-story detached accessory bldgs. used as tool and storage sheds, playhouses, and/or similar uses, provided they are equal to or < 80 sq ft.
- Ponds, fountains, and landscape features
- Prefabricated swimming pools < 24 inches deep, do not exceed 5,000 gallons, and are installed entirely above ground
- Swings and other playground equipment accessory to single-family dwellings.

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**To apply for an accessory building or structure, please go to** [www.mygovernmentonline.org](http://www.mygovernmentonline.org).

**Upload the following as PDF’s:** Drawings **DO NOT** need to be to scale but measurements must be accurate.

- Accessory Structure Checklist
- A Site Plan
- Foundation Plan or Anchoring Details (all structures must be anchored)
- Floor, Wall, and Roof Construction Details including Elevations
- Electrical details, if applicable
- Plumbing details, if applicable
- Permission to Enter Form (must be posted, visible to inspector, if someone will not be present for the inspection)

**Required Inspections:**
- Layout (property marked where structure is to be placed)
- Foundation/Footing (prior to pour)
- Electric & Plumbing Inspections, if applicable
- Framing (site built construction only)
- Final

**Related Links:**
- Accessory Structure Ordinance (Chapter 11, Article 11.04)
- My Government Online Instructions
- 2015 International Building Code