City of Cedar Park
Fiscal Year 2012 - 2013
Annual Budget Summary

Adopted September 13, 2012

Council Members:
Matt Powell Mayor
Stephen Thomas Place 1
Mitch Fuller Place 2
Scott Mitchell Place 3
Lowell Moore Place 4
Tony Dale Place 5/Mayor Pro-Tem
Don Tracy Place 6

Brenda Eivens City Manager
Sam Roberts Assistant City Manager
Josh Selleck Assistant City Manager
Joseph Gonzales Director of Finance
Aaron Rector Budget Manager
Vision Statement

Cedar Park is a safe, family oriented and business friendly community that makes the best use of all of its resources.

Mission Statement

The mission is to provide the moral leadership, services, and infrastructure necessary to achieve a safe community and a high quality of life for all our citizens.
The Government Finance Officers Association of the United States and Canada (GFOA) presented an award of Distinguished Presentation to the City of Cedar Park for its annual budget for the fiscal year beginning October 1, 2011.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communication device.
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# TABLE OF CONTENTS

<table>
<thead>
<tr>
<th>Section</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Budget Adoption Date</td>
<td>i</td>
</tr>
<tr>
<td>Vision and Mission Statements</td>
<td>iii</td>
</tr>
<tr>
<td>GFOA Distinguished Budget Presentation Award</td>
<td>v</td>
</tr>
<tr>
<td>Table of Contents</td>
<td>vii</td>
</tr>
<tr>
<td>User Information/Budget Process</td>
<td>xi</td>
</tr>
<tr>
<td><strong>BUDGET MESSAGE</strong></td>
<td>1</td>
</tr>
<tr>
<td><strong>PERSONNEL</strong></td>
<td>7</td>
</tr>
<tr>
<td>Organizational Chart</td>
<td>9</td>
</tr>
<tr>
<td>Officials List</td>
<td>10</td>
</tr>
<tr>
<td>Number Of Positions By Department</td>
<td>12</td>
</tr>
<tr>
<td><strong>EXECUTIVE SUMMARY</strong></td>
<td>15</td>
</tr>
<tr>
<td>Operating Summary by Fund</td>
<td>17</td>
</tr>
<tr>
<td>Consolidated Operating Funds Summaries</td>
<td>18</td>
</tr>
<tr>
<td>Consolidated Projected Fund Balances</td>
<td>22</td>
</tr>
<tr>
<td>Statistical Analysis</td>
<td>23</td>
</tr>
<tr>
<td>Budget Action Summary</td>
<td>51</td>
</tr>
<tr>
<td><strong>GENERAL FUND</strong></td>
<td>57</td>
</tr>
<tr>
<td>General Fund Summary</td>
<td>59</td>
</tr>
<tr>
<td>Revenue Summary</td>
<td>60</td>
</tr>
<tr>
<td>Expenditures by Department/Category</td>
<td>62</td>
</tr>
<tr>
<td>General Non-Departmental</td>
<td>65</td>
</tr>
<tr>
<td>City Council</td>
<td>68</td>
</tr>
<tr>
<td>City Manager</td>
<td>70</td>
</tr>
<tr>
<td>City Secretary</td>
<td>73</td>
</tr>
<tr>
<td>Financial Services - Finance Administration</td>
<td>77</td>
</tr>
<tr>
<td>Information Technology</td>
<td>81</td>
</tr>
<tr>
<td>Human Resources</td>
<td>85</td>
</tr>
<tr>
<td>Municipal Court</td>
<td>89</td>
</tr>
<tr>
<td>Police Services</td>
<td>93</td>
</tr>
<tr>
<td>Police Administration</td>
<td>99</td>
</tr>
<tr>
<td>Police Operations</td>
<td>101</td>
</tr>
<tr>
<td>Communications and Records</td>
<td>102</td>
</tr>
<tr>
<td>Police Support Services</td>
<td>103</td>
</tr>
<tr>
<td>Animal Control</td>
<td>104</td>
</tr>
<tr>
<td>Community Affairs-Media and Communications</td>
<td>105</td>
</tr>
<tr>
<td>Economic Development</td>
<td>109</td>
</tr>
<tr>
<td>Engineering</td>
<td>113</td>
</tr>
<tr>
<td>Development Services</td>
<td>117</td>
</tr>
<tr>
<td>Planning Services</td>
<td>122</td>
</tr>
<tr>
<td>Building Inspections</td>
<td>123</td>
</tr>
<tr>
<td>Code Enforcement</td>
<td>124</td>
</tr>
</tbody>
</table>
# TABLE OF CONTENTS

## GENERAL FUND - Continued

- Fire Services 125
- Fire Administration 131
- Fire Suppression 132
- Fire Marshal 133
- Field Operations 134
- Street Maintenance 139
- Signal and Light Maintenance 140
- Equipment Maintenance 141
- Parks and Recreation 142
  - Parks Administration 148
  - Parks Operations 149
  - Rec Center 150
  - Aquatics 151
  - Community Recreation 152
- Library 153
- Legal Services 158
- Emergency Management 163
- Tourism 166

## ENTERPRISE FUNDS 169

- Utility Fund Summary 171
- Revenue Summary 172
- Expenditures by Department/Category 173
- Financial Services - Utility Billing 175
- Community Affairs - Water and Energy Efficiency 178
- Utility Administration 182
- Utilities 186
  - Pump and Motor Control 192
  - Water Distribution 193
  - Wastewater Collection 194
  - Water Treatment Plant 195
- Meter Services 196
  - Water Reclamation 197
- Utility Non-Departmental 198
- Solid Waste Fund Summary 201

## SPECIAL REVENUES 203

- Special Revenue Dedicated Uses 205
- Special Revenue Summary 207
- Hidden Valley Rentals 208
- Grant/Restricted Fund 209
- Municipal Court 212
- Public Arts Fund 214
- Recreation and Parks Fund 215
- Tourism Board/Occupancy Tax 216
# TABLE OF CONTENTS

## SPECIAL REVENUES - Continued
- CPTV - 10 / Cable Fund 218
- Tax Increment Reinvestment Zone 219
- Law Enforcement Fund 220
- 4A - Economic Development Corporation 221
- 4B - Community Development Corporation 223

## VES
- VES Fund Page 225
- Projected VES Purchases 227

## DEBT SERVICE
- Legal Debt Margin 231
- General Obligation Debt Service Fund 233
- General Obligation Debt by Issuance 236
- General Obligations - Current and Proposed 237
- General Obligation Debt by Issuance Current and Proposed 238
- Utility Debt Service Fund 240
- Utility Debt by Issuance 241
- Utility Debt Obligations - Current and Proposed 242
- Utility Debt by Issuance Current and Proposed 243

## CAPITAL IMPROVEMENT PROJECT (CIP) BUDGET
- General CIP Summary 245
- General CIP Impact on O&M 247
- General CIP First Year & Modified Project Details 250
- Utility CIP Summary 258
- Utility CIP Impact on O&M 259
- Utility CIP First Year & Modified Project Details 260

## APPENDIX
- Ordinances 263
- Financial Policies & Goals 265
- City Council Goals 270
- City Council Goals Update 274
- Comprehensive Plan Goals - 2007 275
- City Organization 288
- Basis for Accounting and Budgeting 289
- City Funds 290
- History of Cedar Park 291
- City and Area Demographics 293
- Demographic Statistics Last Ten Fiscal Years 295
- Principal Employers Current Year & Nine Years Ago 296
- FTE City Governmental Employees by Function Last Ten Fiscal Years 297
# TABLE OF CONTENTS

## APPENDIX - Continued

<table>
<thead>
<tr>
<th>Topic</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Property Tax Analysis</td>
<td>298</td>
</tr>
<tr>
<td>Tax Levies, Rates and Values for Ten Years</td>
<td>299</td>
</tr>
<tr>
<td>Value of Taxable Property for Last Ten Fiscal Years</td>
<td>300</td>
</tr>
<tr>
<td>Property Tax Rates - Direct and Overlapping Governments Last 10 Fiscal Years</td>
<td>301</td>
</tr>
<tr>
<td>Top Ten Tax Payers Current Year &amp; Nine Years Ago</td>
<td>302</td>
</tr>
<tr>
<td>Sales Tax by Category Last Ten Fiscal Years</td>
<td>303</td>
</tr>
<tr>
<td>Budget Glossary</td>
<td>305</td>
</tr>
<tr>
<td>Budget Abbreviations</td>
<td>311</td>
</tr>
</tbody>
</table>
Budget Contents

The City of Cedar Park’s annual budget is comprised of three broad categories.

1. INTRODUCTION AND INFORMATION

   Vision and Mission Statements:
   This is a presentation of the City’s Vision Statement and the City’s Mission Statement.

   Table of Contents:
   Indicates topic and page number location.

   User Information:
   Descriptions of the budget content, the budget process, and budget calendar. This section is intended to give basic information to non-technical users to make the budget more "user-friendly."

   Budget Message:
   This letter accompanies the budget when it is submitted to the City Council. It contains information about the City’s overall plan for accomplishing the City’s objectives during the coming year.

   Personnel:
   Includes the City’s organizational chart, listing of paid personnel in full-time equivalents, listing of City-wide personnel levels, and listings of the City’s elected and appointed officials.

2. FINANCIAL

   Executive Summary:
   Includes fund balances summaries, fund summaries, analysis of budget, and information on significant changes in budget.

   Budget Summaries:
   Contains summaries of budget totals for all budgeted funds of the City.

   A. General Fund:
   Includes general government revenues, expenditures, program descriptions, staffing levels and indicators by department.

   B. Utility Fund:
   Includes water and wastewater revenues, expenditures, program descriptions, staffing levels and indicators by department.

   C. Solid Waste Fund:
   Includes summary of solid waste revenues, expenditures, and fund description.

   D. Special Revenues:
   Financial summaries of the City’s Special Revenue funds, including Occupancy Tax, Law Enforcement, Texas Capital, Economic Development, Community Development, and Grant Funds.
2. FINANCIAL, continued

E. VES Fund:
Includes a schedule of the capital items for the general fund and utility operating
departments as well as the vehicle and equipment replacement fund. Those
expenditures less than $50,000 would be considered in this section as “capital
outlays”. Expenditures in excess of $50,000 would be included in the Capital
Improvement Program.

F. Debt Service Funds:
Contains utility and general debt service funding and distributions.

G. Capital Improvement Project Funds:
Contains utility and general debt service funding and distributions.

3. Appendix

Ordinances:
Copies of the ordinances generated by the budget process: the ordinance adopting the
budget, appropriating funds and adopting the tax rate.

City-Wide Goals
A. City Council Goals
B. Comprehensive Plan Goals
C. Financial Goals and Policies

General City Information
A. City Organization
B. City Funds
C. Basis for Accounting and Budgeting
D. History of Cedar Park:
E. Demographic Information
F. Demographic Statistical Past 10 Years
G. Principal Employers Current and 9 Years Ago
H. FTE City Employees by Function Past 10 Years

Tax Information
A. Adopted Budget Property Tax Analysis
B. Taxable Ad Valorem and Rates for 10 Years
C. Value of Taxable Property Last 10 Fiscal Years
D. Direct and Overlapping Tax Rates Last 10 Fiscal Years
E. Top Ten Taxpayers for Current and Nine Years Ago
F. Sales Tax by Category

Budget Glossary:
A listing of some of the words and acronyms and their meanings contained in the budget.
OVERVIEW OF THE BUDGET PROCESS

The City of Cedar Park’s budget process is the mechanism that changes taxpayer requests and resources into government services and expenditures. The budget serves as the annual financial plan for the City and provides a detailed outline of expenditures, revenues, and related goals. Below is the budget process of the City.

BUDGET PREPARATION PROCESS

A budget kick-off event is held in mid-March. At the kickoff meeting, the Budget Manager distributes the departmental target numbers, budget calendar, budget preparation manual, department budget request forms, and accompanying instructions. The departmental target number provides each department their base budget for the year which includes the current year budget plus any personnel-related increases, any known operational increases, and removes any one-time expenditures or known operational decreases. The departments review their budgets and adjust line item expenditures to better reflect historical spending, future-year expenditures and changing service demands, while still having no net effect on the budget. If funding is needed beyond the target amount, either an Adjustment to Base form is required for any “must-do” expenditures such as contractual or federal/state mandates, or an Enhancement form for “nice-to-do” expenditures such as additional personnel, new programs, or new capital equipment. The Financial Services Department reviews the departmental requests once they are completed.

After the departmental budgets have been reviewed and verified by the Financial Services Department, the total request is submitted to the City Manager. Departments meet with the City Manager to discuss their requests. The meetings focus on both the funding requests and the goals and performance indicators for the department. The City Manager reviews the requests and will alter the funding request as needed, including adding, adjusting, or removing Adjustment to Base and Enhancement forms. Adjustment to Base forms approved by the City Manager are considered part of the budget and Enhancement forms will be presented to City Council for final approval.

A City Council Workshop is held in late July in which the City Manager presents the budget as it appears at that date. At this time, the budget may not be balanced; however, the city will be presenting information on how it plans to balance the budget. The Workshop allows Council to see what is included in the budget and ask questions and provide input on funding and related budget questions. Council may also start approving Enhancements to include in the Budget. After the workshop, the Financial Services Department will use Council’s input to create the Proposed Budget for the upcoming fiscal year.

ADOPTION PROCESS

Once the Proposed Budget is completed, it is posted on the City’s website, made available at the Library and with the City Secretary. According to the City Charter, two public hearings are required to adopt the budget. At the public hearings, the City Council is presented a summary of the Proposed Budget with any changes made and any information previously requested. Council may make recommended funding changes or request more information. After the second public hearing, the City Council may adopt the budget by ordinance and majority vote.
OVERVIEW OF THE BUDGET PROCESS

In addition, the state requires that the city hold two public hearings on the tax rate in order to adopt, if the rate is to exceed the lower of the effective or rollback tax rate. The city must also publish the proposed tax rate and notices of a vote on the rate if it is higher than the effective tax rate or the rollback rate. The Effective tax rate is the rate that provides the city the same tax levy amount from the current year based upon development that was in the city during the current year. Usually, this number is higher because of property value growth. The Rollback rate is the effective tax rate for operations and maintenance multiplied by 1.08 plus the proposed debt tax rate. Typically, the City’s tax rate is higher than the effective related to property value increases and lower than the rollback rate related to the 1.08 multiplication on the operations and maintenance tax rate and relative stability of the debt tax rate. According to State law, The Council may adopt the tax rate ordinance after the budget ordinance is adopted.

After adoption, Financial Services creates an Adopted Budget book which is made available on the city’s website, with the City Secretary and at the Library. The Adopted Budget is also submitted to the Government Finance Officers Association for review and possible award of the Distinguished Budget Presentation Award.

IMPLEMENTATION PROCESS

On October 1 of the fiscal year, the budget is implemented into the Accounting software system. Departments must operate within their adopted budgets. Budgetary control is established and maintained after adoption of the budget by the preparation of monthly revenue and expenditure statements, which are provided to the City Manager and to Council.

BUDGET AMENDMENT PROCESS

Amendments to the budget can be made after adoption. According to Section 8.05 of the City Charter, Council may transfer funds after a public hearing and the approval of a resolution. A budget amendment is required for the following:

- Funds are being moved from one department to another
- Funds are being moved from one fund to another
- A revenue is to be increased or decreased
- The addition, deletion, or transfer of a position

Department Heads may request a line-item transfer, if it does not change the total dollar amount of the departmental budget. If personnel lines are to be modified, the City Manager must approve the request.

YEAR-END PROCESS

After the fiscal year is completed, the city contracts with an independent auditor to review the city’s financial statements. The auditor will review expenditures, revenues, and fund balances to ensure that all accurate. Upon completion of the audit, the Comprehensive Annual Financial Report (CAFR) is created and published. The CAFR provides audited financial statements for all major funds and provides statistical data regarding the city.
<table>
<thead>
<tr>
<th>DATE</th>
<th>EVENT AND ACTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>March 30, 2012</td>
<td>FY 2012-2013 Budget &amp; CIP Kickoff</td>
</tr>
<tr>
<td>March 30-May 1, 2012</td>
<td>Departmental Budget &amp; CIP Submittal Preparation</td>
</tr>
<tr>
<td>April 20, 2012</td>
<td>March financials closed</td>
</tr>
<tr>
<td>May 11, 2012</td>
<td>Budget &amp; CIP Submittals due</td>
</tr>
<tr>
<td>May 11-May 21, 2012</td>
<td>Finance reviews and departmental updates of budget &amp; CIP submittals</td>
</tr>
<tr>
<td>Mid May</td>
<td>Deadline for submitting appraisal records to ARB</td>
</tr>
<tr>
<td>May 21, 2012</td>
<td>Department Budget &amp; CIP submittals due to City Manager</td>
</tr>
<tr>
<td>May 21-June 1, 2012</td>
<td>CM holds budget &amp; CIP submittals meetings</td>
</tr>
<tr>
<td>June 15-16, 2012</td>
<td>City Council Summer Retreat</td>
</tr>
<tr>
<td>July 23-25, 2011</td>
<td>Tax Roll Certification</td>
</tr>
<tr>
<td>End of July</td>
<td>Calculation of Effective and Rollback Tax Rates</td>
</tr>
<tr>
<td>August 2, 2012</td>
<td>Council Budget Workshop</td>
</tr>
<tr>
<td>August 9, 2012</td>
<td>Proposed FY 2012-2013 Budget and Tax Rate Presentation to Council</td>
</tr>
<tr>
<td>August 13, 2012</td>
<td>Publish Proposed Budget &amp; CIP</td>
</tr>
<tr>
<td>August 23, 2012</td>
<td>First Reading of Budget and Tax Rate</td>
</tr>
<tr>
<td>September 6, 2012</td>
<td>Notice of vote on tax rate, if necessary</td>
</tr>
<tr>
<td>September 6, 2012</td>
<td>Special-Called Council Meeting</td>
</tr>
<tr>
<td>September 13, 2012</td>
<td>Final reading: Adoption of Budget and Tax Rate</td>
</tr>
<tr>
<td>October 1, 2012</td>
<td>Operating Fiscal Year begins</td>
</tr>
<tr>
<td>November 16, 2012</td>
<td>Close FY 2012</td>
</tr>
<tr>
<td>November 26, 2012</td>
<td>Begin FY 2012 Audit</td>
</tr>
<tr>
<td>December 5, 2012</td>
<td>Publish FY 2012 Budget</td>
</tr>
<tr>
<td>December 12, 2012</td>
<td>Submit Budget to GFOA</td>
</tr>
<tr>
<td>April 1, 2012</td>
<td>Complete FY 2012 Audit and publish CAFR</td>
</tr>
</tbody>
</table>
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October 1, 2012

To: The Honorable Mayor Powell, Members of the City Council and Citizens of Cedar Park:

It is my privilege to present to you the adopted Operating Budget for Fiscal Year 2012-2013 (FY13). The Operating Budget represents the programs and services to be provided by the City to its citizens during the coming fiscal year, from October 1, 2012 to September 30, 2013. The budget aligns with policy direction set forth by the Mayor and Council, and works to maintain their vision of Cedar Park as a vibrant community where families live, work and play. The collective effort of Council and Staff to remain fiscally prudent continues to result in a sound and stable budget. The FY13 budget maintains the existing property tax rate of $0.493501 per $100.

Over the past few years we have discussed the idea of a “new normal” which was established as we faced the economic downturn nationally and witnessed the resetting of our local economy. As we turn to FY13, the City has emerged a more efficient organization and more adept at working with limited resources. Our organization is on-track to continue its fiscally conservative approach to budgeting. The focus of the FY13 budget process was “Moving Forward” from the prior economic challenges.

Looking Back

The past year was highlighted by several important developments and changes for the Cedar Park community. One of the most significant changes was the annexation of Williamson-Travis Water Control Improvement District-1D which was finalized on December 28, 2011. The annexation added approximately 2,500 new residents and 415 acres to the City. Last year saw the opening of the Brushy Creek Regional Utility Authority water plant, a regional project that provides our residents with long-term, reliable water services. Additionally, the past year marked the opening of the City’s new seven-building campus, which houses City Council Chambers and City Hall along with leasable commercial space. The City partnered with the 4B Community Development Corporation and Williamson County for the shared funding of the BMC Drive extension project. This roadway project will connect Brushy Creek Road to 183A Toll Road and help further promote high-skill industrial opportunities in the Brushy Creek industrial corridor. Other major roadway projects that were completed this year include the reconstruction and expansion of Park Street, Brushy Creek Road (East and West), and the New Hope gap project. Finally, the City successfully negotiated an agreement with Costco for its next Central Texas store. The Costco project, which will also include a wide variety of secondary businesses immediately surrounding the store, will provide yet another commerce center for our community at the flourishing economic corridor of RM 1431 and 183A Toll Road.

Economic indicators are showing signs of improvement at the regional and state level. At the end of FY12, sales tax revenues exceeded projections, allowing the City to address several longtime community needs through one-time purchases. These purchases, which would have otherwise been part of the FY13 budget, included two pieces of fire apparatus (a fire engine and a quint) and a public safety technology project which features computer-aided dispatch, records management, auto vehicle location, automated fire station alerting system and mobile field reporting.

Reaping the Rewards of Thoughtful Planning and Foresight

Cedar Park has a history of responsibly and thoughtfully planning for growth, ensuring the infrastructure and economic conditions are ready for development, and then positioning the community to act on the right economic development projects. Past budgets illustrate the commitment City leaders have made to funding infrastructure development including constructing new roadways and providing water and
wastewater lines so that undeveloped parcels of land are prepared for development when the opportunities arise. As a result of the citizens’ vote in 1999 to create a 4A Economic Development Corporation and 4B Community Development Corporation with one penny of sales tax, City leaders have been able to dedicate funds to significant community projects. For example, the Cedar Park Center, which was funded through this mechanism, has provided our community with family entertainment, has increased economic activity, and is expected to spur further development in the area. Another key economic and community development project is the Cedar Park Regional Medical Center, which addressed the need for regional health care and provided a significant enhancement to quality of life for residents. Additionally, the 4A and 4B Corporations have played critical roles in the recruitment and expansion of numerous other businesses. Since 1999, 3,035 jobs have been created and there has been a $357 million in capital investments made into Cedar Park as a direct result of economic development projects and incentives. These projects have definitely changed the face of Cedar Park and have been instrumental in Cedar Park becoming a full-service city. They have helped diversify and expand our tax base, allowing the City to improve our community without burdening our residential taxpayers.

Toward the end of FY12 and as we begin FY13, the long-term benefits of the aforementioned projects rise to the forefront. While the City has weathered the recession well, Cedar Park continues to work to reposition itself for a sustainable future by focusing on continued growth and advancement from the new baseline.

**Fiscal Year 2013: Moving Forward**

The primary purpose of the City’s budget and budgeting process is to develop, adopt and implement a plan for accomplishing goals for the upcoming year within given constraints.

Major factors influencing budget creation include:

- **No Tax Rate Increase:** A key goal set in the budget process this year was to maintain the service levels our residents have come to expect within the current ad valorem tax rate. Increases in several key revenues are expected during the upcoming budget year, which will allow for the City to meet this goal without a rate increase. However, due to increases in residential values, the average Cedar Park home will pay $12 more in City property tax than last year using the same Ad Valorem rate.

- **Fiscally Conservative Approach to Revenue Projections:** Producing a budget that provides the services for a growing community of more than 54,000 residents is a significant annual undertaking accomplished utilizing a variety of tools. Heavy emphasis is placed on the use of forecasting models and trending analysis by staff when developing the revenue and expenditure projections. As always, the City forms these projections in a financially prudent, responsible and conservative manner in order to avoid potential service impacts mid-year.

- **A New Baseline & New Expectations:** The economic challenges faced in previous budget cycles have created a new normal, and as a result, a new baseline from which we move forward. This baseline created over the prior years was the foundation for building FY13 revenue and expenditures projections. The new baseline is also reflected in our local economy as expectations for service from our residents, businesses, and visitors have also evolved. In prior years, we focused primarily on public safety and infrastructure; however, we have seen increased use of our culture and recreation facilities and increased technological demands. As such, while we continue to enhance our public safety and infrastructure, we have provided additional resources to meet the increased service demands such as a Library Generalist, an Athletic Program Manager, a Geographic Database Manager, and a 24/7 mobile application for reporting problems.
The FY13 budget maintains the existing tax rate while simultaneously providing for additional resources necessary to serve our growing population. Highlights of the budget include:

- **Investment in our Workforce:** Cedar Park is a service-based organization with the mission to provide a full-service city to our residences. Attracting, developing and retaining a skilled workforce is crucial to our organization’s success. The FY13 budget illustrates the City’s commitment to its workforce in several key areas:
  - Compensation adjustments for civil service employees in the Police and Fire Departments with a focus on being more market-competitive compared to neighboring cities.
  - Reestablishment of a performance based pay adjustment program for civilian employees.
  - Additional positions to meet increased service demands. Positions include:
    - Police Services: Evidence Technician, Logistics Coordinator, 9-1-1 Call Taker, Animal Control Officer
    - Information Technology: Systems Administrator
    - Human Resources: Assistant Director/Risk Manager
    - Development Services: Geographic Database Manager
    - Parks and Recreation: Athletic Program Manager, Recreation Assistant (Part-Time)
    - Library: Library Generalist
  - The funding of new resources and tools to enable the workforce to keep up with increasing demands. Examples of this include funding for a take-home vehicle program in the Police Department to increase visibility in the community, additional funding for training and development in Information Technology, and a fleet management software system for the Fleet Department.

- **Providing New Traffic Signal Service:** The budget includes funds related to the management, maintenance and operation of TxDOT traffic signals on Bell Boulevard (US 183), Whitestone Boulevard (RM 1431) and Parmer Lane (FM 734). The City operates and maintains other traffic signals throughout the community, and the acquisition of these signals will allow us to provide residents with a more comprehensive and coordinated traffic signal system.

**On the Horizon:**

Each year during the budget process, issues inevitably emerge that may have a significant financial impact on the City of Cedar Park. City leaders may consider these issues as a means of gaining insight and guidance relative to future budget processes. Although the budget plans for one year’s worth of expenditures and revenues, as a practice, we look several years out to the horizon.

**Economic Development:**

The City’s Economic Development Program is one of the most important tools for sustainability of the City’s future. Based on the direction given by the City Council, staff will continue to focus on attracting employers offering professional and high-skill employment opportunities. In 2011, the City, through the 4B Corporation, provided an economic development agreement with Fallbrook Technologies to expand their mechanical engineering company. To date, the company has expanded from 5 to 115 employees and announced partnerships with Allison Transmission and Dana Holding Corp. The announcement is expected to create further interest in the company and other opportunities for job growth in Cedar Park. Looking ahead, we will continue to concentrate on economic development opportunities, focusing on both primary job development and other commerce centers, to ensure current and future sustainability. We anticipate increased competition from surrounding communities as they progress in
their growth patterns; consequently, we will continue to utilize the most up to date tools and methods to attract quality employers, businesses, and quality of life projects.

**Land Use and Residential Build Out:** Our community continues to experience modest, but steady growth. However, looking ahead we know the City is approaching residential build out. Within the next decade, Cedar Park will complete its transition from an era of rapid growth and new development to one that includes focused efforts in maintenance and stabilization. Land use strategies for undeveloped properties, particularly in the commercial corridors, are very much in the forefront of the City’s planning efforts in order to provide a foundation for an economically vibrant and sustainable future. The City will embark on a full revision of the Comprehensive Plan during FY13 and will include extensive community input and involvement. Strategic planning related to redevelopment and rehabilitation of the City’s infrastructure including roads, water/sewer lines and redevelopment in portions of the City will be also necessary. With the guidance of the City Council, staff has begun to examine and analyze the impending needs for a maturing city.

**Capital Projects & Debt Service:**
While the City continues to grow towards residential build-out, the City must consider additional infrastructure improvement projects to accommodate the increased demand. The larger projects typically require the issuance of additional bonds, such as major road projects or City facilities. A key example is the expansion of RM 1431 from Sam Bass Road to Parmer Lane, including a continuous flow intersection design, and is scheduled to begin construction in FY 15. This project is considered to be one of the largest transportation projects in the City’s history and is a joint-project between the Texas Department of Transportation, Williamson County and the City. The City transferred $800,000 from the General Fund in FY11 and FY12 and will do so again in FY13 to fund the design work. Construction costs will be funded through a bond issuance. The City will initially fund the entire estimated $24 million project costs, but will be refunded approximately 80% of the project construction costs over time by the Texas Department of Transportation. In addition to this significant road project, the City will plan the construction of a Police Station expansion, Fire Station #5, additional park amenities, and various intersection improvements over the next several years. To help mitigate future debt burdens, Staff is continually seeking opportunities to reduce the debt service through refinancing opportunities and use of cash fund balances. In FY12 the City issued refinancing bonds to smooth out several spikes in the debt service payment structure over the upcoming years in order to attempt to mitigate potential future tax rate impacts.

**Technology:**
Local governments continue to identify new technology that helps meet rising expectations from citizens seeking increased access and greater responsiveness. Citizens have come to expect 24/7 service from City Hall. In order to meet these needs, the City has recently revamped its website to be more user-friendly and intuitive for residents. The FY13 budget includes funds for the launch of a mobile application that will allow users to communicate with and report problems to the City from their smartphones. Additionally, the City has implemented a variety of new applications and software internally that speed up communication and other processes which allows us to provide better customer service.

Looking ahead, the demand from residents for enhanced e-government services will continue to increase. In order to keep up with these demands, we will continue to monitor new trends and developments. We anticipate future requests for technological enhancements which will need to be weighed against competing budget needs.
Final Thoughts:

I am proud of the efforts put forth by City Council and City Staff to craft a budget that is fiscally prudent, thoughtful and well-planned. Our success will be founded in our ability to seek new and innovative ways to provide excellent services to residents and stakeholders. I know that Cedar Park will rise to the occasion and will provide a model for successful financial management to cities across the region and the state.

I would like to thank City Management Staff and the Finance Department for their efforts and dedication in crafting the FY13 Operating Budget. In addition, I would like to recognize the City’s Department Directors for their commitment, hard work, and ingenuity in this year’s budget process. I am especially appreciative to the City Council for their leadership and commitment throughout this process.

Sincerely,

Brenda Eivens

Brenda Eivens
PERSONNEL

The Personnel Section provides a city-wide organizational chart, a list of the members of Council, a list of City-Council Appointed Officials, a list of City-Manager Appointed Officials, a list of Boards members, and a summary of Full-Time Equivalent (FTEs) positions by department and fund. The officials are listed as of the date of budget adoption and may change during the year.
## Elected Officials

### City Council
Two-Year Terms

<table>
<thead>
<tr>
<th>NAME</th>
<th>TERM EXPIRES</th>
</tr>
</thead>
<tbody>
<tr>
<td>Matt Powell, Mayor</td>
<td>May 2014</td>
</tr>
<tr>
<td>Stephen Thomas, Place 1</td>
<td>May 2013</td>
</tr>
<tr>
<td>Mitch Fuller, Place 2</td>
<td>May 2014</td>
</tr>
<tr>
<td>Scott Mitchell, Place 3</td>
<td>May 2013</td>
</tr>
<tr>
<td>Lowell Moore, Place 4</td>
<td>May 2014</td>
</tr>
<tr>
<td>Tony Dale, Place 5 &amp; Mayor Pro Tem</td>
<td>May 2013</td>
</tr>
<tr>
<td>Don Tracy, Place 6</td>
<td>May 2014</td>
</tr>
</tbody>
</table>

## Council Appointed Officials

<table>
<thead>
<tr>
<th>POSITION</th>
<th>NAME</th>
<th>DATE APPOINTED</th>
</tr>
</thead>
<tbody>
<tr>
<td>City Manager</td>
<td>Brenda Eivens</td>
<td>December 22, 2005</td>
</tr>
<tr>
<td>City Attorney</td>
<td>Charles Rowland</td>
<td>February 1, 2006</td>
</tr>
<tr>
<td>City Judge</td>
<td>Joseph Oswald</td>
<td>September 1, 2005</td>
</tr>
</tbody>
</table>

## City Manager Appointed Officials

<table>
<thead>
<tr>
<th>POSITION</th>
<th>NAME</th>
<th>DATE APPOINTED</th>
</tr>
</thead>
<tbody>
<tr>
<td>Assistant City Manager</td>
<td>Sam Roberts</td>
<td>January 3, 1996</td>
</tr>
<tr>
<td>Assistant City Manager</td>
<td>Josh Selleck</td>
<td>July 1, 2012</td>
</tr>
<tr>
<td>Director of Community Affairs</td>
<td>Katherine Woerner</td>
<td>January 21, 2012</td>
</tr>
<tr>
<td>City Secretary</td>
<td>LeAnn Quinn</td>
<td>July 12, 1999</td>
</tr>
<tr>
<td>Finance Director</td>
<td>Joseph Gonzales</td>
<td>September 6, 2012</td>
</tr>
<tr>
<td>Police Chief</td>
<td>Henry Fluck</td>
<td>December 20, 1999</td>
</tr>
<tr>
<td>Fire Chief</td>
<td>Vacant</td>
<td>N/A</td>
</tr>
<tr>
<td>Court Administrator</td>
<td>April Christiansen</td>
<td>January 24, 2007</td>
</tr>
<tr>
<td>Director of Development Services</td>
<td>Rawls Howard III</td>
<td>November 8, 2010</td>
</tr>
<tr>
<td>Director of Parks and Recreation</td>
<td>Curt Randa</td>
<td>August 14, 2006</td>
</tr>
<tr>
<td>Director of Building Inspections</td>
<td>Mark Lewis</td>
<td>December 1, 2004</td>
</tr>
<tr>
<td>Library Director</td>
<td>Pauline Lam</td>
<td>December 1, 1980</td>
</tr>
<tr>
<td>Director of Utilities</td>
<td>Eric Rauschuber</td>
<td>May 22, 2004</td>
</tr>
<tr>
<td>Information Technology Director</td>
<td>Andrew Manhein</td>
<td>November 1, 2004</td>
</tr>
<tr>
<td>Human Resources Director</td>
<td>Miguel Ozuna</td>
<td>October 17, 2005</td>
</tr>
<tr>
<td>Engineering Director</td>
<td>Darwin Marchell</td>
<td>September 4, 1996</td>
</tr>
</tbody>
</table>
# BOARDS AND COMMISSIONS

## PLANNING AND ZONING COMMISSION
- Scott Rogers
- Tom Balestiere
- Michael Dion
- Jon Lux
- Nicholas Kauffman, Chair
- Holly Hogue, Secretary
- Lorena Echeverria, Vice Chair
- Kathy Cook, Vice Chair
- Kelly Troy, Secretary
- Lorena Echeverria
- Kevin Haywood
- John Miri
- Alternates
  - Holly Hogue
  - Jon Lux
  - Nicholas Kauffman
  - Thomas Balestiere

## PARKS AND RECREATION BOARD
- Vacant
- Maria Talamo
- Mary Caputo, Vice Chair
- David Powers
- John Greeley
- Jesse Holguin, Chair
- Gail Lindholm

## ECONOMIC DEVELOPMENT CORPORATION (4A)
- Kelly Brent, President
- Kerry Watson, Vice President
- Steve Foster
- Robert Ingraham
- Lyle Grimes

## BOARD OF ADJUSTMENTS
- Kathy Cook, Vice Chair
- Kelly Troy, Secretary
- Lorena Echeverria
- Kevin Haywood
- John Miri
- Alternates
  - Holly Hogue
  - Jon Lux
  - Nicholas Kauffman
  - Thomas Balestiere

## HISTORICAL PRESERVATION COMMISSION
- Joe Greene, Chair
- Vacant
- Greg Cestaro
- Vacant
- Vacant

## COMMUNITY DEVELOPMENT CORPORATION (4B)
- Brian Rice, President
- John Allen, Vice President
- Ryan Wood, Secretary
- Mo Jahadi, Director
- David Scott Burger, Director
- Kevin Harris, Director
- Audrey Wernecke, Director

## TOURISM
- Robert Schoen
- Matthew Olguin, Vice Chair
- Dustin Weibel
- Wayne Brooks
- Rick McLaughlin
- Vacant
- Mel Kirkland

## ARTS ADVISORY BOARD
- Sheela Goodrich, Chair
- Robert Carter, Secretary
- Andy DeBruyn
- Vacant
- PJ (Paul) Gorski
- Vacant
- Mark Ledyard

## CIVIL SERVICE COMMISSION
- Barbara Boulware-Wells
- Nelson Ramirez
- Richard Galloway

## TIRZ BOARD
- The Board is filled by members of the City Council.
<table>
<thead>
<tr>
<th>Department</th>
<th>FY 2010-2011 Actual</th>
<th>FY 2011-2012 Actual</th>
<th>FY 2012-2013 Approved</th>
<th>FY 2012-2013 % of Fund</th>
<th>FY 2012-2013 % of Total</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Public Safety</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Municipal Court</td>
<td>9.5</td>
<td>9.5</td>
<td>9.5</td>
<td>2.9%</td>
<td>2.3%</td>
</tr>
<tr>
<td>Police (Civil Service and Non-Civil Service)</td>
<td>103</td>
<td>104</td>
<td>111</td>
<td>34.0%</td>
<td>27.4%</td>
</tr>
<tr>
<td>Fire (Civil Service and Non-Civil Service)</td>
<td>71</td>
<td>72</td>
<td>69</td>
<td>21.1%</td>
<td>17.0%</td>
</tr>
<tr>
<td>Emergency Management</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>0.3%</td>
<td>0.2%</td>
</tr>
<tr>
<td><strong>Total Public Safety</strong></td>
<td>184.5</td>
<td>186.5</td>
<td>190.5</td>
<td>58.3%</td>
<td>47.1%</td>
</tr>
<tr>
<td><strong>Public Works and Development</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Engineering</td>
<td>8</td>
<td>8</td>
<td>8</td>
<td>2.4%</td>
<td>2.0%</td>
</tr>
<tr>
<td>Development Services</td>
<td>22</td>
<td>18</td>
<td>20</td>
<td>6.1%</td>
<td>4.9%</td>
</tr>
<tr>
<td>Field Operations</td>
<td>22</td>
<td>24</td>
<td>24</td>
<td>7.3%</td>
<td>5.9%</td>
</tr>
<tr>
<td><strong>Total Public Works and Development</strong></td>
<td>52</td>
<td>50</td>
<td>52</td>
<td>15.9%</td>
<td>12.8%</td>
</tr>
<tr>
<td><strong>Cultural and Recreation</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Parks and Recreation</td>
<td>30.5</td>
<td>30.5</td>
<td>33</td>
<td>10.1%</td>
<td>8.2%</td>
</tr>
<tr>
<td>Library</td>
<td>16.75</td>
<td>16.75</td>
<td>17.75</td>
<td>5.4%</td>
<td>4.4%</td>
</tr>
<tr>
<td>Tourism</td>
<td>-</td>
<td>-</td>
<td>2</td>
<td>0.6%</td>
<td>0.5%</td>
</tr>
<tr>
<td><strong>Total Cultural and Recreation</strong></td>
<td>47.25</td>
<td>49.25</td>
<td>52.75</td>
<td>16.1%</td>
<td>13.0%</td>
</tr>
<tr>
<td><strong>Support Services</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Finance</td>
<td>7</td>
<td>7</td>
<td>7</td>
<td>2.1%</td>
<td>1.7%</td>
</tr>
<tr>
<td>Information Technology</td>
<td>5</td>
<td>5</td>
<td>6</td>
<td>1.8%</td>
<td>1.5%</td>
</tr>
<tr>
<td>Human Resources</td>
<td>4</td>
<td>4</td>
<td>5</td>
<td>1.5%</td>
<td>1.2%</td>
</tr>
<tr>
<td><strong>Total Support Services</strong></td>
<td>16</td>
<td>16</td>
<td>18</td>
<td>5.5%</td>
<td>4.4%</td>
</tr>
<tr>
<td><strong>General Government</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>City Manager</td>
<td>4</td>
<td>4</td>
<td>4</td>
<td>1.2%</td>
<td>1.0%</td>
</tr>
<tr>
<td>City Secretary</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>0.3%</td>
<td>0.2%</td>
</tr>
<tr>
<td>Community Affairs - Media &amp; Communications</td>
<td>2.5</td>
<td>2.5</td>
<td>2.5</td>
<td>0.8%</td>
<td>0.6%</td>
</tr>
<tr>
<td>Economic Development</td>
<td>3</td>
<td>2</td>
<td>2</td>
<td>0.6%</td>
<td>0.5%</td>
</tr>
<tr>
<td>Legal Services</td>
<td>4</td>
<td>4</td>
<td>4</td>
<td>1.2%</td>
<td>1.0%</td>
</tr>
<tr>
<td><strong>Total General Government</strong></td>
<td>14.5</td>
<td>13.5</td>
<td>13.5</td>
<td>4.1%</td>
<td>3.3%</td>
</tr>
<tr>
<td><strong>Total General Fund FTEs:</strong></td>
<td>314.25</td>
<td>315.25</td>
<td>326.75</td>
<td>100.0%</td>
<td>80.7%</td>
</tr>
<tr>
<td><strong>Utility Fund</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Public Works and Development</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Utility Administration</td>
<td>8</td>
<td>9</td>
<td>7</td>
<td>9.0%</td>
<td>1.7%</td>
</tr>
<tr>
<td>Utilities</td>
<td>58</td>
<td>60</td>
<td>60</td>
<td>76.9%</td>
<td>14.8%</td>
</tr>
<tr>
<td><strong>Total Public Works and Development</strong></td>
<td>66</td>
<td>69</td>
<td>67</td>
<td>85.9%</td>
<td>16.6%</td>
</tr>
<tr>
<td><strong>Support Services</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Financial Services - Utility Billing</td>
<td>8</td>
<td>9</td>
<td>9</td>
<td>11.5%</td>
<td>2.2%</td>
</tr>
<tr>
<td><strong>General Government</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Community Affairs - Water &amp; Energy Efficiency</td>
<td>-</td>
<td>-</td>
<td>2</td>
<td>2.6%</td>
<td>0.5%</td>
</tr>
<tr>
<td><strong>Total Utility Fund FTEs:</strong></td>
<td>74</td>
<td>78</td>
<td>78</td>
<td>100.0%</td>
<td>19.3%</td>
</tr>
<tr>
<td><strong>Total All Funds FTEs:</strong></td>
<td>388.25</td>
<td>393.25</td>
<td>404.75</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
BUDGETED POSITIONS
FULL-TIME EQUIVALENTS BY DEPARTMENT

General Fund

% of FTEs by Function

- Public Safety: 58.3%
- Public Works and Development: 15.9%
- Cultural and Recreation: 16.1%
- Support Services: 5.5%
- General Government: 4.1%

Utility Fund

% of FTEs by Function

- Public Works and Development: 85.9%
- Support Services: 11.5%
- General Government: 2.6%
This page is left blank intentionally.
The Executive Summary provides an analysis of the adopted budget. The section includes a summary of operating and capital budgets, a summary of fund balance, detailed analysis of the General Fund and Utility Fund, summary information on other operating funds, and significant changes in the budget.
The total adopted operating budget for FY 2012-2013 is $102,233,011. The two largest operating funds are the General Fund which comprises $33,640,265 or 32.9% and the Utility Fund which comprises $30,401,063 or 29.8% of the total operating budget, which combines to be $64,041,328 or 62.7%.

FY 2012-2013 City of Cedar Park
Adopted Operating Budget $102,233,011
### FY 2012-2013 Consolidated Operating Fund Revenue Summary

<table>
<thead>
<tr>
<th>Revenues:</th>
<th>General Fund</th>
<th>General Debt Service Fund</th>
<th>Utility Service Fund</th>
<th>Solid Waste Debt Service Fund</th>
<th>4A Corporation Funds</th>
<th>4B Corporation Funds</th>
<th>VES and Special Rev. Funds</th>
<th>Grand Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ad Valorem Taxes</td>
<td>$11,754,464</td>
<td>$10,673,789</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$444,148</td>
</tr>
<tr>
<td>Sales Tax Collections</td>
<td>7,685,119</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>3,842,560</td>
<td>3,842,560</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Other Taxes</td>
<td>65,723</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>400,000</td>
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<tr>
<td>Development Related Fees</td>
<td>1,387,053</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
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<tr>
<td>Franchise Fees</td>
<td>3,416,255</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>95,173</td>
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<tr>
<td>Admin. and Contract Svcs.</td>
<td>4,221,525</td>
<td>-</td>
<td>-</td>
<td>-</td>
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<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Interfund transfer</td>
<td>-</td>
<td>3,743,779</td>
<td>-</td>
<td>-</td>
<td>7,167,737</td>
<td>-</td>
<td>-</td>
<td>1,873,833</td>
</tr>
<tr>
<td>Fines and Forfeitures</td>
<td>925,000</td>
<td>-</td>
<td>412,686</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>105,000</td>
</tr>
<tr>
<td>Fees for Service</td>
<td>2,272,818</td>
<td>-</td>
<td>27,578,888</td>
<td>3,207,329</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Miscellaneous Revenue</td>
<td>237,866</td>
<td>80,000</td>
<td>76,688</td>
<td>750</td>
<td>22,000</td>
<td>17,500</td>
<td>17,796</td>
<td>188,606</td>
</tr>
<tr>
<td><strong>Total Revenues</strong></td>
<td><strong>$31,965,823</strong></td>
<td><strong>$14,497,568</strong></td>
<td><strong>$28,068,262</strong></td>
<td><strong>$3,208,079</strong></td>
<td><strong>$7,189,737</strong></td>
<td><strong>$3,860,060</strong></td>
<td><strong>$3,860,356</strong></td>
<td><strong>$3,106,760</strong></td>
</tr>
</tbody>
</table>

### FY 2012-2013 Consolidated Operating Revenues

- **Ad Valorem Taxes**: 23.9%
- **Sales Tax Collections**: 16.1%
- **Other Taxes**: 0.5%
- **Development Related Fees**: 1.4%
- **Franchise Fees**: 3.7%
- **Admin. and Contract Svcs.**: 4.4%
- **Interfund transfer**: 13.4%
- **Fees for Service**: 34.5%
- **Fines and Forfeitures**: 1.5%
- **Miscellaneous Revenue**: 0.7%
### FY 2012-2013 Consolidated Operating Fund Expenditure Summary by Category

<table>
<thead>
<tr>
<th>Expenditures By Category:</th>
<th>General Fund</th>
<th>General Service</th>
<th>Utility Fund</th>
<th>Solid Waste Fund</th>
<th>Utility Debt Service</th>
<th>4A Corporation Funds</th>
<th>4B Corporation Funds</th>
<th>VES and Special Rev. Funds</th>
<th>Grand Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personnel Services</td>
<td>$22,006,586</td>
<td>$ -</td>
<td>$ 4,416,759</td>
<td>$ -</td>
<td>$ 4,416,759</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>$ 49,317</td>
</tr>
<tr>
<td>Materials and Supplies</td>
<td>$1,559,220</td>
<td>$ -</td>
<td>$ 839,850</td>
<td>$ 100,000</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>$ 44,277</td>
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<tr>
<td>Repairs and Maintenance</td>
<td>$1,031,891</td>
<td>$ -</td>
<td>$ 527,205</td>
<td>$ -</td>
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<td>-</td>
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<tr>
<td>Occupancy</td>
<td>$1,390,592</td>
<td>$ -</td>
<td>$ 1,754,603</td>
<td>$ -</td>
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<td>-</td>
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<tr>
<td>Contractual Services</td>
<td>$4,263,545</td>
<td>$ 33,500</td>
<td>$ 12,510,277</td>
<td>$ 2,811,603</td>
<td>-</td>
<td>$ 753,000</td>
<td>$ 200,574</td>
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<tr>
<td>Continency and Other Charges</td>
<td>$2,131,367</td>
<td>$ -</td>
<td>$ 599,632</td>
<td>$ -</td>
<td>-</td>
<td>$ 7,000</td>
<td>$ 2,930,460</td>
<td>$ 593,414</td>
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<td>Capital Outlay</td>
<td>$442,766</td>
<td>$ -</td>
<td>$ 1,520,000</td>
<td>$ -</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>$ 3,861,828</td>
<td>-</td>
</tr>
<tr>
<td>Transfers and Debt Service</td>
<td>$814,298</td>
<td>$ 14,412,568</td>
<td>$ 8,232,737</td>
<td>$ 173,900</td>
<td>$ 7,185,237</td>
<td>$ 3,481,679</td>
<td>$ 726,833</td>
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<td>-</td>
</tr>
</tbody>
</table>

**TOTAL ALL FUNDS** $33,640,265 $14,446,068 $30,401,063 $3,085,503 $7,185,237 $4,241,679 $3,857,867 $5,375,329 $102,233,011

### FY 2012-2013 Annual Budget

- **Personnel Services**: 25.9%
- **Materials and Supplies**: 2.5%
- **Repairs and Maintenance**: 1.5%
- **Occupancy**: 3.1%
- **Contractual Services**: 20.9%
- **Continency and Other Charges**: 6.1%
- **Transfers and Debt Service**: 34.3%

City of Cedar Park, Texas
### FY 2012-2013 Consolidated Operating Fund Expenditure Summary by Function

<table>
<thead>
<tr>
<th>Expenditures By Function:</th>
<th>General Fund</th>
<th>General Debt Service</th>
<th>Utility Fund</th>
<th>Solid Waste Fund</th>
<th>Utility Debt Service</th>
<th>4A Corporation Funds</th>
<th>4B Corporation Funds</th>
<th>VES and Special Rev. Funds</th>
<th>Grand Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Government</td>
<td>$4,221,009</td>
<td>$17,199,388</td>
<td>-$</td>
<td>$17,000</td>
<td>$760,000</td>
<td>$1,704,034</td>
<td>$4,481,269</td>
<td>$28,365,700</td>
<td>$28,365,700</td>
</tr>
<tr>
<td>Public Safety</td>
<td>$17,341,019</td>
<td>-$</td>
<td>-$</td>
<td>-$</td>
<td>-$</td>
<td>-$</td>
<td>-$</td>
<td>-$</td>
<td>$17,670,626</td>
</tr>
<tr>
<td>Support Services</td>
<td>$2,379,719</td>
<td>$895,758</td>
<td>-$</td>
<td>$2,911,603</td>
<td>-$</td>
<td>-$</td>
<td>-$</td>
<td>$21,747,800</td>
<td>$21,747,800</td>
</tr>
<tr>
<td>Public Works and Devel.</td>
<td>$5,453,280</td>
<td>$12,305,917</td>
<td>$2,911,603</td>
<td>$2,911,603</td>
<td>$1,077,000</td>
<td>-$</td>
<td>-$</td>
<td>$21,747,800</td>
<td>$21,747,800</td>
</tr>
<tr>
<td>Culture and Recreation</td>
<td>$4,245,238</td>
<td>-$</td>
<td>-$</td>
<td>-$</td>
<td>-$</td>
<td>$350,000</td>
<td>-$</td>
<td>$467,114</td>
<td>$5,062,352</td>
</tr>
<tr>
<td>Debt Service</td>
<td>-$</td>
<td>$14,446,068</td>
<td>-$</td>
<td>$7,185,237</td>
<td>$3,481,679</td>
<td>$467,114</td>
<td>-$</td>
<td>-$</td>
<td>$26,013,717</td>
</tr>
<tr>
<td><strong>Total Expenditures</strong></td>
<td>$33,640,265</td>
<td>$14,446,068</td>
<td>$30,401,063</td>
<td>$3,085,503</td>
<td>$7,185,237</td>
<td>$4,241,679</td>
<td>$3,857,867</td>
<td>$5,375,329</td>
<td>$102,233,011</td>
</tr>
</tbody>
</table>

| Change in Fund Balance   | $(1,674,442) | $51,500              | $(2,332,801) | $122,576         | $4,500              | $(381,620)          | $2,489              | $(2,268,569)             | $(6,476,367) |

### FY 2012-2013 Consolidated Operating Expenditures

- **Debt Service**: 25.4%
- **General Government**: 27.7%
- **Public Safety**: 17.3%
- **Support Services**: 3.3%
- **Culture and Recreation**: 5.0%
- **Public Works and Devel.**: 21.3%
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund</td>
<td>$29,485,648</td>
<td>$29,585,262</td>
<td>$31,033,649</td>
<td>$31,965,823</td>
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<tr>
<td>General Debt Service Fund</td>
<td>13,782,247</td>
<td>12,972,568</td>
<td>14,872,752</td>
<td>14,497,568</td>
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<tr>
<td>Utility Fund</td>
<td>32,682,649</td>
<td>29,492,307</td>
<td>29,875,420</td>
<td>28,068,262</td>
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<tr>
<td>Solid Waste</td>
<td>4,029,259</td>
<td>2,860,057</td>
<td>3,046,774</td>
<td>3,208,079</td>
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<tr>
<td>Utility Debt Service Fund</td>
<td>7,342,316</td>
<td>8,073,735</td>
<td>5,786,901</td>
<td>7,189,737</td>
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<tr>
<td>Hidden Valley Rentals</td>
<td>383</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Vehicle &amp; Equipment Repl Fund</td>
<td>1,922,416</td>
<td>2,172,915</td>
<td>2,170,815</td>
<td>1,879,833</td>
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<tr>
<td>Grant Restricted Funds</td>
<td>376,190</td>
<td>143,000</td>
<td>253,835</td>
<td>135,370</td>
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<tr>
<td>Municipal Court Fund</td>
<td>104,638</td>
<td>96,567</td>
<td>116,991</td>
<td>105,650</td>
</tr>
<tr>
<td>Public Art</td>
<td>157,749</td>
<td>17,150</td>
<td>35,839</td>
<td>40,150</td>
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<tr>
<td>Recreation and Parks Programs</td>
<td>28,265</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Tourism Board/Occupancy Tax</td>
<td>407,996</td>
<td>309,500</td>
<td>403,200</td>
<td></td>
</tr>
<tr>
<td>CPTV-10 / Cable Fund</td>
<td>105,062</td>
<td>97,150</td>
<td>97,339</td>
<td></td>
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<tr>
<td>Tax Incriminate Reinvestment Zone</td>
<td>472,226</td>
<td>488,272</td>
<td>445,148</td>
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<tr>
<td>Law Enforcement</td>
<td>9,046</td>
<td>100</td>
<td>34,492</td>
<td>70</td>
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<td>Economic Development (4A)</td>
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<td>3,400,519</td>
<td>3,819,675</td>
<td>3,860,600</td>
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<td>Community Development (4B)</td>
<td>3,519,180</td>
<td>3,405,519</td>
<td>3,862,950</td>
<td>3,860,356</td>
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**TOTAL RESOURCES** $97,943,868 $93,111,471 $95,873,460 $95,756,644 

<table>
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<tr>
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</thead>
<tbody>
<tr>
<td>General Fund</td>
<td>$34,265,250</td>
<td>$32,519,755</td>
<td>$31,559,944</td>
<td>$33,640,265</td>
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<td>General Debt Service Fund</td>
<td>12,588,942</td>
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<td>15,881,563</td>
<td>14,446,068</td>
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<td>Utility Fund</td>
<td>29,991,775</td>
<td>40,743,308</td>
<td>40,088,146</td>
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<td>Solid Waste</td>
<td>3,719,344</td>
<td>2,941,891</td>
<td>2,975,518</td>
<td>3,085,503</td>
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<td>Utility Debt Service Fund</td>
<td>5,369,400</td>
<td>6,896,165</td>
<td>7,185,237</td>
<td>7,185,237</td>
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<tr>
<td>Hidden Valley Rentals</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
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<tr>
<td>Vehicle &amp; Equipment Repl Fund</td>
<td>1,237,799</td>
<td>2,525,663</td>
<td>2,309,575</td>
<td>3,861,828</td>
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<td>Grant Restricted Funds</td>
<td>354,163</td>
<td>143,000</td>
<td>232,926</td>
<td>134,480</td>
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<td>79,753</td>
<td>295,185</td>
<td>110,389</td>
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<td>Public Art</td>
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<td>82,268</td>
<td>75,165</td>
<td>63,914</td>
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<td>Recreation and Parks Programs</td>
<td>23,450</td>
<td>-</td>
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<td>Tourism Board/Occupancy Tax</td>
<td>224,460</td>
<td>449,463</td>
<td>427,891</td>
<td>403,200</td>
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<td>CPTV-10 / Cable Fund</td>
<td>41,026</td>
<td>97,340</td>
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<td>97,339</td>
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<td>484,961</td>
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<td>Law Enforcement</td>
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<td>41,121</td>
<td>34,422</td>
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<td>Economic Development (4A)</td>
<td>4,007,751</td>
<td>4,533,880</td>
<td>4,401,311</td>
<td>4,241,679</td>
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<td>Community Development (4B)</td>
<td>3,013,129</td>
<td>6,107,483</td>
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<td>3,857,867</td>
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**TOTAL EXPENDITURES** $96,493,873 $113,596,518 $109,236,388 $102,233,011
### FY 2012-2013 CONSOLIDATED PROJECTED FUND BALANCES

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<thead>
<tr>
<th></th>
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<tbody>
<tr>
<td>General Fund</td>
<td>$13,714,077</td>
<td>$31,033,649</td>
<td>$31,559,944</td>
<td>$13,187,783</td>
<td>$14,497,568</td>
<td>$14,446,068</td>
<td>$3,173,788</td>
<td>$3,173,788</td>
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<tr>
<td>General Debt Service Fund</td>
<td>4,131,099</td>
<td>14,872,752</td>
<td>15,881,563</td>
<td>3,122,288</td>
<td>14,497,568</td>
<td>14,446,068</td>
<td>3,173,788</td>
<td>3,173,788</td>
</tr>
<tr>
<td>Utility Fund</td>
<td>22,898,530</td>
<td>29,875,420</td>
<td>40,088,146</td>
<td>12,685,804</td>
<td>28,086,262</td>
<td>30,401,063</td>
<td>10,353,003</td>
<td>10,353,003</td>
</tr>
<tr>
<td>Solid Waste Fund</td>
<td>448,467</td>
<td>3,046,774</td>
<td>2,975,518</td>
<td>519,723</td>
<td>3,208,079</td>
<td>3,085,503</td>
<td>642,299</td>
<td>642,299</td>
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<tr>
<td>Utility Debt Service Fund</td>
<td>1,331,383</td>
<td>5,786,901</td>
<td>7,189,284</td>
<td>-</td>
<td>7,189,284</td>
<td>7,185,237</td>
<td>4,500</td>
<td>4,500</td>
</tr>
<tr>
<td>Hidden Valley Rentals</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Vehicle &amp; Equipment Repl Fund</td>
<td>3,655,947</td>
<td>2,170,815</td>
<td>2,309,575</td>
<td>3,517,187</td>
<td>1,879,833</td>
<td>3,861,828</td>
<td>1,535,192</td>
<td>1,535,192</td>
</tr>
<tr>
<td>Grant Restricted Funds</td>
<td>730,396</td>
<td>253,835</td>
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<td>751,935</td>
<td>135,370</td>
<td>134,480</td>
<td>752,825</td>
<td>752,825</td>
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<td>Municipal Court Fund</td>
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<td>110,389</td>
<td>303,038</td>
<td>105,650</td>
<td>295,185</td>
<td>113,503</td>
<td>113,503</td>
</tr>
<tr>
<td>Public Arts Fund</td>
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<td>75,165</td>
<td>23,784</td>
<td>40,150</td>
<td>63,914</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Recreation and Parks Fund</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Tourism Board/Occupancy Tax</td>
<td>889,421</td>
<td>381,250</td>
<td>427,891</td>
<td>842,780</td>
<td>403,200</td>
<td>403,200</td>
<td>842,780</td>
<td>842,780</td>
</tr>
<tr>
<td>CPTV-10 / Cable Fund</td>
<td>64,036</td>
<td>97,156</td>
<td>73,570</td>
<td>87,622</td>
<td>97,339</td>
<td>97,339</td>
<td>87,622</td>
<td>87,622</td>
</tr>
<tr>
<td>Law Enforcement</td>
<td>148,963</td>
<td>34,492</td>
<td>4,191</td>
<td>77,191</td>
<td>70</td>
<td>34,422</td>
<td>42,839</td>
<td>42,839</td>
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<tr>
<td>Economic Development (4A)</td>
<td>5,398,023</td>
<td>3,819,675</td>
<td>4,401,311</td>
<td>4,816,387</td>
<td>3,860,060</td>
<td>4,241,679</td>
<td>4,343,768</td>
<td>4,343,768</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$63,996,746</strong></td>
<td><strong>$95,873,460</strong></td>
<td><strong>$109,236,388</strong></td>
<td><strong>$50,633,818</strong></td>
<td><strong>$95,756,644</strong></td>
<td><strong>$102,233,011</strong></td>
<td><strong>$44,157,452</strong></td>
<td><strong>$44,157,452</strong></td>
</tr>
</tbody>
</table>

### FY 2012-2013 Operating Budget Fund Balance Summary

![Diagram showing budget balances](22)
This statistical analysis summarizes the FY 2012-2013 Adopted Budget by providing a summary of the revenue and expenditures of the City’s various funds and provides a comparison to FY 2011-2012 budget and year-end projections.

**Revenue Assumptions:**

The budget takes a conservative approach in dealing with revenues, especially growth-oriented revenues. Proposed revenues for FY 2012-2013 are $31,965,823 and assume an overall increase of 8.0% over FY 2011-2012 budget and an overall increase of 3.0% from FY 2011-2012 projections. Funding of the City’s General Fund operations is derived from eight major revenue categories, with ad valorem tax being the largest category with 36.8% and sales tax the second largest at 24.0%. The pie chart shows the revenue percentage breakdown by category and the bar graph shows the growth of ad valorem tax, sales tax, and all other revenues over five years.
STATISTICAL ANALYSIS OF THE FY 2012-2013 ADOPTED BUDGET

Ad Valorem Taxes:

Ad Valorem tax is the largest revenue source for the City of Cedar Park and is split between the General Fund (Operations and Maintenance tax rate), and Debt Service (Interest and Sinking tax rate). The FY 2012-2013 rate is $0.493501/100, which is the same overall rate as FY 2011-2012. The average household value has increased from $189,477 to $192,148 which results in an average increase of $13 on residential ad valorem payment. The estimated property tax revenue for FY 2012-2013 is $22,872,401 which is an increase of $2,486,272, or 12.2%, from budget and an increase of $2,145,160, or 10.3%, from projections. Of the increase, approximately $1,233,000 or 46.0% is related to the annexation of WCID #1-D which added X new homes to the City. An additional approximately $151,896,000 or 28.0% of the increase was related to new development.

The Operations and Maintenance rate is $0.258464 which is a slight decrease from the 2012 rate of $0.261739 and will result in O&M revenue amount of $10,637,789. As seen in the graph, the General Fund property tax growth will increase slightly which reflects the increase ad valorem from annexation and new development.
Sales and Use Tax Collections:

The second largest General Fund revenue source is Sales Tax. The City’s total sales tax rate is 2¢ per $1.00 with 1¢ going to the General Fund, 0.5¢ going to the 4A Corporation for economic development projects, and 0.5¢ going to the 4B Corporation for community development projects. The FY 2011-2012 projected year-end sales tax is $15,289,469, and of this amount approximately half or $7,685,119 will go to the General Fund. Currently, FY 2011-2012 sales tax has trended approximately 9% higher monthly compared to prior year monthly payments, due in part to one-time construction and development sales tax allocations. The FY 2012-2013 sales tax budget was based upon the trends seen in the City’s core sales tax providers plus anticipated growth from the new development. When sales tax trends are adjusted for the one-time allocations, the FY 2012-2013 budget anticipates continued positive trending. The graph below shows the history of sales tax budget and collection growth.

<table>
<thead>
<tr>
<th></th>
<th>FY 2012-2013 Budget</th>
<th>% of Fund Revenue</th>
</tr>
</thead>
<tbody>
<tr>
<td>Compared to</td>
<td>$ Growth</td>
<td>% Growth</td>
</tr>
<tr>
<td>FY 2011-2012 Budget</td>
<td>$508,380</td>
<td>7.1%</td>
</tr>
<tr>
<td>FY 2011-2012 Projection</td>
<td>$ -</td>
<td>0.0%</td>
</tr>
</tbody>
</table>

![General Fund Sales Tax Collection](image-url)
STATISTICAL ANALYSIS OF THE FY 2012-2013 ADOPTED BUDGET

Development Fees:

<table>
<thead>
<tr>
<th></th>
<th>FY 2012-2013 Budget</th>
<th>% of Fund Revenue</th>
</tr>
</thead>
<tbody>
<tr>
<td>Compared to</td>
<td>$ Growth</td>
<td>% Growth</td>
</tr>
<tr>
<td>FY 2011-2012 Budget</td>
<td>$ 265,352</td>
<td>23.7%</td>
</tr>
<tr>
<td>FY 2011-2012 Projection</td>
<td>$ (249,039)</td>
<td>(15.2)%</td>
</tr>
</tbody>
</table>

Development services are fees based upon construction such as building permits, construction inspections, and permit fees. During FY 2011-2012, construction and development activity was seen throughout the City and reflected activity seen during pre-economic recession years. Beginning in FY 2012-2013, the City will begin to provide building plan review in-house, rather than thru a third party. The revenue will now be collected by the City and used to fund a dedicated Building Inspections Plan Reviewer. In prior years, this revenue was collected directly by the third party. For FY 2012-2013, the city is anticipating a slight decrease from projections due to a lower amount of undeveloped land available in the City.

Franchise Fees:

<table>
<thead>
<tr>
<th></th>
<th>FY 2012-2013 Budget</th>
<th>% of Fund Revenue</th>
</tr>
</thead>
<tbody>
<tr>
<td>Compared to</td>
<td>$ Growth</td>
<td>% Growth</td>
</tr>
<tr>
<td>FY 2011-2012 Budget</td>
<td>$ 4,094</td>
<td>0.1%</td>
</tr>
<tr>
<td>FY 2011-2012 Projection</td>
<td>$ (39,332)</td>
<td>(1.1)%</td>
</tr>
</tbody>
</table>

Franchise taxes represent those revenues collected from utilities operating within the City’s right-of-way to conduct their business including Time Warner, AT&T, Pedernales Electric, and Atmos Energy. This also includes the City of Cedar Park utilities for water and sewer. Typically, the franchise charge is based on either gross revenue or usage, depending on the contract. The City is projecting a decrease due to current trending of revenues which reflect a slight decrease in usage.

Administrative and Contract Fees:

<table>
<thead>
<tr>
<th></th>
<th>FY 2012-2013 Budget</th>
<th>% of Fund Revenue</th>
</tr>
</thead>
<tbody>
<tr>
<td>Compared to</td>
<td>$ Growth</td>
<td>% Growth</td>
</tr>
<tr>
<td>FY 2011-2012 Budget</td>
<td>$ 237,965</td>
<td>6.0%</td>
</tr>
<tr>
<td>FY 2011-2012 Projection</td>
<td>$ 245,673</td>
<td>6.2%</td>
</tr>
</tbody>
</table>

Administrative and contractual services account for revenues based upon transfers from other funds for administrative support or for contractual obligations with outside organizations. The General Fund receives a transfer for administrative support from the Utility Fund, 4A Corporation, 4B Corporation, and the Tourism Board. The Utility Fund transfer is $2,968,459, or 70.3%, of the revenue category and includes a payment-in-lieu of taxes charge. The other transfers total $613,422, or 14.5%. The City also has contracts with Leander ISD to provide School Resource Officers for 2 of the high-school campuses which totals $121,049, or 2.9%, and contracts with the Central Texas Regional Mobility Authority for $231,595, or 5.5%, to provide traffic control on Highway 183A. The transfers include personnel calculations so all increased slightly due to changes in compensation and increased healthcare costs.
Fines and Forfeitures:

<table>
<thead>
<tr>
<th></th>
<th>FY 2012-2013 Budget</th>
<th>% of Fund Revenue</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY 2012-2013 Budget</td>
<td>$925,000</td>
<td>2.9%</td>
</tr>
<tr>
<td>FY 2011-2012 Budget</td>
<td>$17,500</td>
<td>1.9%</td>
</tr>
<tr>
<td>FY 2011-2012 Projection</td>
<td>$(55,000)</td>
<td>(5.6)%</td>
</tr>
</tbody>
</table>

Fines and forfeitures represent revenue generated from the Municipal Court. In FY 2011-2012, the State again reduced the Selected Traffic Enforcement Program (STEP) Grant funding which provided overtime funding for traffic enforcement of high-traffic areas. While the budget reflects a slight increase, The City is anticipating fines and forfeitures to reduce by approximately 5% from projections, which is similar to the amount of fines related to the STEP Grant.

Service Fees:

<table>
<thead>
<tr>
<th></th>
<th>FY 2012-2013 Budget</th>
<th>% of Fund Revenue</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY 2012-2013 Budget</td>
<td>$2,272,818</td>
<td>7.1%</td>
</tr>
<tr>
<td>FY 2011-2012 Budget</td>
<td>$85,573</td>
<td>3.9%</td>
</tr>
<tr>
<td>FY 2011-2012 Projection</td>
<td>$(47,723)</td>
<td>(2.1)%</td>
</tr>
</tbody>
</table>

Fees for Service are revenues received for directly providing a service to specialized group or individual, and include fire protection fees, park and recreation fees, library fines, animal control fines. Fire protection fees are fees paid by municipal utility districts and other areas of the city’s extra-territorial jurisdiction that contract with the City for fire service. Fire protection fees account for $1,098,595 or 48.3% for the fees for service category. Park and Recreation Fees is the second largest fee at $975,000, or 42.9%. Park and recreation fees are expected to increase based upon the creation of an adult athletic league program. In addition, the Recreation Center has exceeded the goal of 50% cost recovery and is projected to exceed that goal in FY 2012-2013 as well.

Miscellaneous Fees:

<table>
<thead>
<tr>
<th></th>
<th>FY 2012-2013 Budget</th>
<th>% of Fund Revenue</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY 2012-2013 Budget</td>
<td>$303,589</td>
<td>0.9%</td>
</tr>
<tr>
<td>FY 2011-2012 Budget</td>
<td>$46,123</td>
<td>17.9%</td>
</tr>
<tr>
<td>FY 2011-2012 Projection</td>
<td>$(41,505)</td>
<td>(12.0)%</td>
</tr>
</tbody>
</table>

Miscellaneous revenues consist of revenues that do not fit into other categories including interest income, beverage tax, and ad valorem delinquent fees/penalties. Ad Valorem delinquent fees/penalties is the largest revenue in miscellaneous revenues at $131,466, or 40.8%. The second largest category is the mixed beverage tax levied on mixed drinks at restaurants, pubs, and the Cedar Park Center and revenue shared with the State. Beginning FY 2011-2012, the State reduced the revenue sharing of the mixed-beverage tax and the City’s new proportion is approximately 25%. For FY 2012-2013, mixed beverage is anticipated to be $65,723 which is approximately the same amount received in FY 2009-2010 which was the first year of the Cedar Park Center and prior to several new upscale restaurants opening.
Expenditure Synopsis:

The General Fund expenditures total $33,640,265 for FY 2012-2013, which is an increase of $1,120,510, or 3.4%, from the FY 2011-2012 budget and increase $2,080,321, or 6.6%, year-end projections. Included in the budget is $759,723 in one-time expenditures, $148,000 in re-appropriations from FY 2011-2012, and use of $800,000 in fund balance for the design work of FM 1431 from Sam Bass to Parmer for a total of $1,707,723 which will be funded through the use of fund balance. While the total expenditures are over operating revenues, the General Fund is structurally balanced as the operating revenues are above the operating expenditures by $33,282. A breakdown and description of the General Fund expenditures by account category and by function is provided below.

Expenditures by Account Category

The General Fund is broken into nine major categories which are personnel, materials and supplies, repairs and maintenance, occupancy, contractual, other charges, capital, transfers, and contingency. Personnel costs, including any increases in compensation rates, are calculated by the Financial Services department. Capital outlay costs consist of large one-time costs. All other costs are based on the previous year’s revised funding level minus any one-time costs from the previous year. In order for departments to receive an increase in funding, either an adjustment to base request must be approved by the City Manager or an Enhancement must be approved by Council. Below is a breakdown of FY 2012-2013 account category expenditures.
STATISTICAL ANALYSIS OF THE FY 2012-2013 ADOPTED BUDGET

Personnel Services:

<table>
<thead>
<tr>
<th></th>
<th>FY 2012-2013 Budget</th>
<th>% of Fund Expenditures</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY 2012-2013 Budget</td>
<td>$22,006,586</td>
<td>65.4%</td>
</tr>
<tr>
<td>Compared to</td>
<td></td>
<td></td>
</tr>
<tr>
<td>FY 2011-2012 Budget</td>
<td>$1,842,828</td>
<td>9.1%</td>
</tr>
<tr>
<td>FY 2011-2012 Projection</td>
<td>$2,231,700</td>
<td>11.3%</td>
</tr>
</tbody>
</table>

Personnel Services is the single largest expenditure category for the General Fund and includes the costs related to salaries, insurance, and retirement. The FY 2012-2013 budget includes a 3.25% pay-for-performance for general service employees. Civil service employees will receive step increase on their anniversary and the steps will be adjusted on January 1. The City approved funding for a Systems Administrator in Information Technology, an Assistant Director of Human Resources, an Evidence Technician, PD Logistics Coordinator, a 911-Call-Taker and an Animal Control Officer in the Police Department, a Building Inspections Plan Reviewer in Development Services, an Athletic Program Coordinator and part-time Recreation Assistant in the Parks and Recreation Department, and a Lead Library Generalist. In addition, an executive administration position was approved for the Fire Department, however, the title and duties will be determined during the year after further review of departmental needs. For the first time in four years, no changes were made to the health insurance plan, however, the health insurance cost increased by approximately 13.0% from FY 2011-2012 budget due to usage.

Materials and Supplies:

<table>
<thead>
<tr>
<th></th>
<th>FY 2012-2013 Budget</th>
<th>% of Fund Expenditures</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY 2012-2013 Budget</td>
<td>$1,559,220</td>
<td>4.6%</td>
</tr>
<tr>
<td>Compared to</td>
<td></td>
<td></td>
</tr>
<tr>
<td>FY 2011-2012 Budget</td>
<td>$(154,844)</td>
<td>(9.0)%</td>
</tr>
<tr>
<td>FY 2011-2012 Projection</td>
<td>$(143,863)</td>
<td>(8.4)%</td>
</tr>
</tbody>
</table>

These object classifications are for expendable materials and operating supplies necessary to conduct departmental activities. For FY 2012-2013, street rehabilitation has been decreased from $600,000 to $325,000 due to a one-time re-appropriation of the prior year rehabilitation funding. Road repair materials were increased by $55,000 based upon historical spending and the additional roads to be maintained in WCID #1-D. In the Police department, FY 2011-2012 and FY 2012-2013 included funding for one-time purchases of equipment which is discussed in the Public Safety section. One-time computer and equipment set-ups for new positions have been also included.

Repairs and Maintenance:

<table>
<thead>
<tr>
<th></th>
<th>FY 2012-2013 Budget</th>
<th>% of Fund Expenditures</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY 2012-2013 Budget</td>
<td>$1,031,891</td>
<td>3.1%</td>
</tr>
<tr>
<td>Compared to</td>
<td></td>
<td></td>
</tr>
<tr>
<td>FY 2011-2012 Budget</td>
<td>$108,745</td>
<td>11.8%</td>
</tr>
<tr>
<td>FY 2011-2012 Projection</td>
<td>$113,259</td>
<td>12.3%</td>
</tr>
</tbody>
</table>

These object classifications are for expendable upkeep of physical properties in condition for use of tangible property of a more or less permanent nature which is used in carrying out operations and include building maintenance, vehicle repair, and computer/equipment repairs. In the Fire Department, an annual fire station refurbishment program was created for $30,000 to allow for annual maintenance and improvements at the City’s
four fire stations and $18,000 was added for one-time purchase of remote nozzles for the Fire Department’s brush trucks. In the Field Operations department, a fleet management software system was purchased to allow for better tracking of fuel usage and vehicle maintenance needs.

**Occupancy:**

<table>
<thead>
<tr>
<th></th>
<th>FY 2012-2013 Budget</th>
<th>% of Fund Expenditures</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$1,390,592</td>
<td>4.1%</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>Compared to</th>
<th>$ Growth</th>
<th>% Growth</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY 2011-2012 Budget</td>
<td>$16,750</td>
<td>1.2%</td>
<td></td>
</tr>
<tr>
<td>FY 2011-2012 Projection</td>
<td>$89,560</td>
<td>6.9%</td>
<td></td>
</tr>
</tbody>
</table>

These object classifications are for the utilities and related expenses required to maintain a building such as electricity, water, telephone and gas. FY 2011-2012 had a relatively mild Spring and Summer compared to typical years and resulted in savings in electricity and water. For FY 2012-2013, electricity is anticipated to increase related to the street lights acquired in the annexation of WCID #1-D.

**Contractual Services:**

<table>
<thead>
<tr>
<th></th>
<th>FY 2012-2013 Budget</th>
<th>% of Fund Expenditures</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$4,263,545</td>
<td>12.7%</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>Compared to</th>
<th>$ Growth</th>
<th>% Growth</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY 2011-2012 Budget</td>
<td>$42,740</td>
<td>1.0%</td>
<td></td>
</tr>
<tr>
<td>FY 2011-2012 Projection</td>
<td>$305,227</td>
<td>7.7%</td>
<td></td>
</tr>
</tbody>
</table>

These expenditures are obligations resulting in services rendered to City activities by private firms or other City departments. During FY 2011-2012, a budget amendment was approved for one-time funding of a Comprehensive Master Plan for $125,000 and Executive Recruiting for $23,000 and the funding has been re-appropriated for FY 2012-2013 to allow for completion of the projects. In addition, amendments were approved to allow one-time transfers to the Vehicle and Equipment Services (VES) Fund for the purchase of a Fire Engine in FY 2011-2012 and a Quint bucket truck in FY 2012-2013 which totaled $552,228. After the one-time transfer is removed, the FY 2012-2013 VES transfer will increase by $377,388 related to equipment purchased in FY 2011-2012, the Quint, and the new take-home Police vehicle program. In addition, FY 2012-2013 includes one-time funding of $75,000 for an overhead electric-line study.

**Other Charges:**

<table>
<thead>
<tr>
<th></th>
<th>FY 2012-2013 Budget</th>
<th>% of Fund Expenditures</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$2,027,867</td>
<td>6.0%</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>Compared to</th>
<th>$ Growth</th>
<th>% Growth</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY 2011-2012 Budget</td>
<td>$86,950</td>
<td>4.5%</td>
<td></td>
</tr>
<tr>
<td>FY 2011-2012 Projection</td>
<td>$222,828</td>
<td>12.3%</td>
<td></td>
</tr>
</tbody>
</table>

These object classifications are expenditures that do not apply to other expenditure classification and includes training and travel, membership dues, printing and publications. Beginning in FY 2012-2013, the City will no longer be cost sharing election costs with the LISD, who moved their elections to November, and has budgeted $30,000 to account for the change. In the Library, $10,000 was added to cover the loss of a reading program grant, and in the Fire Department, $20,000 was added to cover anticipated grant matches. In addition, the Economic Development line-item increased by $21,500 related to new development in 1890 Ranch.
Capital Outlay:

<table>
<thead>
<tr>
<th></th>
<th>FY 2012-2013 Budget</th>
<th>% of Fund Expenditures</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Compared to</strong></td>
<td>$ Growth</td>
<td>% Growth</td>
</tr>
<tr>
<td>FY 2011-2012 Budget</td>
<td>$(777,900)</td>
<td>(63.7)%</td>
</tr>
<tr>
<td>FY 2011-2012 Projection</td>
<td>$(779,131)</td>
<td>(63.8)%</td>
</tr>
</tbody>
</table>

Capital outlay expenditures are large one-time purchases for an item that is expected to have a usefulness span of over a year. Departments must submit an enhancement package request to receive capital outlay expenditures. The request must be approved by City Council as part of the budget adoption process and the costs vary significantly from year-to-year. As discussed in the City Manager’s Memo, a budget amendment was approved to provide one-time funding for the Public Safety Technology project, Parks warning system, upgraded fuel pumps at the Service Center, Library circulation desk, Library building access control, Municipal Court security glass, re-plaster Buttercup Pool and install ADA lifts at all City pools. For FY 2012-2013, the capital outlay budget includes the purchase of 8 new patrol vehicles related to the Police take-home vehicle program, an Animal Control truck for the new Animal Control Officer, a new sign machine for the Street Maintenance Division, and equipment for the Fleet Management System.

Transfers out:

<table>
<thead>
<tr>
<th></th>
<th>FY 2012-2013 Budget</th>
<th>% of Fund Expenditures</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Compared to</strong></td>
<td>$ Growth</td>
<td>% Growth</td>
</tr>
<tr>
<td>FY 2011-2012 Budget</td>
<td>$(32,759)</td>
<td>(3.9)%</td>
</tr>
<tr>
<td>FY 2011-2012 Projection</td>
<td>$(32,759)</td>
<td>(3.9)%</td>
</tr>
</tbody>
</table>

Transfers out reflect a transfer from the General Fund to another fund within the City’s operating and capital budgets. For FY 2012-2013, the transfers out category includes $800,000 related to the 1431 (Parmer to Sam Bass) road project which is being cash funded, and a $14,298 payment for the Energy Conservation Loan from the State. FY 2011-2012 was the final year of payments for a fire-engine lease to own agreement.

Contingency:

<table>
<thead>
<tr>
<th></th>
<th>FY 2012-2013 Budget</th>
<th>% of Fund Expenditures</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Compared to</strong></td>
<td>$ Growth</td>
<td>% Growth</td>
</tr>
<tr>
<td>FY 2011-2012 Budget</td>
<td>$(12,000)</td>
<td>(10.4)%</td>
</tr>
<tr>
<td>FY 2011-2012 Projection</td>
<td>$ 73,500</td>
<td>245.0 %</td>
</tr>
</tbody>
</table>

The Contingency category is funding for any unforeseen expenditures that may occur during the fiscal year. According to the City Charter, the contingency may not exceed 3% of total budget and usage requires the approval of Council. In General Non-Departmental there is a contingency of $73,500 for unexpected City expenditures which was decreased by $12,000 based upon history. In the Economic Development department budget, there is a contingency line item of $30,000 for unexpected economic development expenditures.
Expenditures by Function

There are five main functions in the General Fund which are public safety, development and infrastructure, culture and recreation, general government, and support services. A breakdown of FY 2012-2013 departmental expenditures and a brief description is given comparing the departments to the FY 2011-2012 budget and year-end projections. Below a pie chart shows the percentage breakdown of each function and a bar graph shows the expenditure growth of each function compared to population growth.

Public Safety:

<table>
<thead>
<tr>
<th>FY 2012-2013 Budget</th>
<th>17,341,019</th>
</tr>
</thead>
<tbody>
<tr>
<td>% of Fund Expenditures</td>
<td>51.5%</td>
</tr>
</tbody>
</table>

Compared to

| FY 2011-2012 Budget | $ 460,395 | 2.7% |
|----------------------|------------|
| FY 2011-2012 Projection | $ 755,086 | 4.6% |

The Public Safety function handles all aspects related to citizen protection and is made up of the Police Services, Fire Services, Municipal Court, and Emergency Management departments. For FY 2012-2013, civil service employees will receive an annual step payment on their anniversary date and the step plans will be adjusted for annual increase of $480,740.

In the Emergency Management Department, the annual cost of Black Board Connect was increased by $4,000 related to adding new homes from WCID #1-D. There were no significant changes to the Municipal Court budget, however a CIP project to install security glass at the Municipal Court front counter was funded and began work in FY 2011-2012.
The culture and recreation function includes the Parks and Recreation, Library, and Tourism departments. In the Parks and Recreation department an Athletic Program Coordinator and program funding was added to coordinate the athletic leagues which will begin in FY 2012-2013 and a part-time Recreation Assistant for the Rec Center was added to help with shift coverage, including after-hours events. Also, one-time funding has been provided for a Parks Master Plan to coincide with the Comprehensive Master Plan. In FY 2011-2012, a budget amendment created CIP projects to move warning sirens from the Fire Stations to key parks to provide a weather-warning system in the Parks, re-plaster Buttercup Pool, and to add ADA pool lifts at all pools.

In the Library, a Lead Library Generalist position was added to help provide additional oversight of Library activities. A community programs line-item was added to provide funding for children's programs which had been funded by a grant in prior years. In addition to the City funding, the Friends of the Library organization will be providing funding to the programs to help cover the remaining loss of the grant funding. In FY 2011-2012, a budget amendment was approved for 11 new computers to replace one-fourth of the outdated grant purchased computers. For FY 2012-2013, the Library VES transfer was increased by $16,250 to fund the annual replacement contributions for the grant-purchased computers and will allow the computers to be replaced on the same schedule as all other City computers.

The Tourism Department was created in FY 2011-2012 and the budget was increased to enhance the Tourism programs, in particular the Visitors Center Offices located in Building #3 of the City Hall Campus.

The Development and Infrastructure function handles both commercial and residential development through the departments of Engineering and Development Services and maintains the City infrastructure through the Field Operations Department. In the Engineering Department, funding was included for a feasibility study on converting overhead power lines to underground power lines. In the Development Services Department, a Geographic Database Manager was added to better coordinate and utilize the various GIS data that City departments collect and maintain and a Building Inspections Plan Reviewer was added to review plans in-house rather than utilizing a third party reviewer which should lower review times. In FY 2011-2012, funding was approved for a Comprehensive Master Plan which has been re-appropriated to FY 2012-2013. In Field Operations, the City is currently in negotiations with Tx-DOT to takeover traffic signals located on state roads within the City which are currently maintained by Tx-DOT. The estimated cost to the City is $200,000 annually including the possible hiring of two additional Traffic Signal Technicians. Funding was also included to purchase a new sign machine and a fleet management system.
STATISTICAL ANALYSIS OF THE FY 2012-2013 ADOPTED BUDGET

**General Government:**

<table>
<thead>
<tr>
<th></th>
<th>FY 2012-2013 Budget</th>
<th>% of Fund Expenditures</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY 2012-2013 Budget</td>
<td>$4,221,009</td>
<td>12.5%</td>
</tr>
<tr>
<td>Compared to FY 2011-2012 Budget</td>
<td>$ (174,636)</td>
<td>(4.0)%</td>
</tr>
<tr>
<td>FY 2011-2012 Projection</td>
<td>$ 49,337</td>
<td>1.2%</td>
</tr>
</tbody>
</table>

This function handles the administrative functions of the City and is comprised of the General Non-Departmental, City Council, City Manager, City Secretary, Media and Communications, Economic Development and Legal Services departments. In the General Non-Departmental Department, one-time funding for a maintenance agreement with Deer Creek as part of the annexation of WCID #1-D and one-time capital project funding for fuel pump upgrades at the Service Center and security glass at the Municipal Court.

There are no significant changes to the City Council, City Manager, Media and Communications, or Legal Services Departments.

**Support Services:**

<table>
<thead>
<tr>
<th></th>
<th>FY 2012-2013 Budget</th>
<th>% of Fund Expenditures</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY 2012-2013 Budget</td>
<td>$2,379,719</td>
<td>7.1%</td>
</tr>
<tr>
<td>Compared to FY 2011-2012 Budget</td>
<td>$ 289,929</td>
<td>13.9%</td>
</tr>
<tr>
<td>FY 2011-2012 Projection</td>
<td>$369,299</td>
<td>18.4%</td>
</tr>
</tbody>
</table>

The Support Services function is related to departments that manage financial and internal functions and the customers are typically City employees rather than citizens. Support Services includes the Financial Services Department, Information Technology Department, and Human Resources Department. In the Information Technology department, a Systems Administrator position was added to help with the increased technology infrastructure that has been added over several years as the City becomes more dependent on computers. In addition, the VES transfer was increased by $50,000 to help fund future technology replacements. In the Human Resources department, an Assistant Director of Human Resources was added to handle risk management which is currently divided into multiple departments and to create health and wellness programs. In FY 2011-2012, a budget amendment provided $23,000 for Executive Recruitment which has been re-appropriated into FY 2012-2013. In the Financial Services department, funds were added for appraisal fee increases for homes annexed in WCID #1-D.
Revenue Assumptions:

The Utility Fund revenues for FY 2012-2013 of $28,068,262 will have an overall decrease of $1,424,045, or -4.8% over FY 2011-2012 budget and a decrease of $1,807,158, or -6.0%, compared to year-end projections. In the Utility Fund, there are five major revenue categories which are Water Sales, Sewer Charges, Late Charges, Interest Income, and Other Revenue. The Utility Fund numbers reflect the amendment in both current and prior numbers. Breakdown of each revenue category for the Utility Fund and a brief description is provided. Below a pie chart shows the category breakdown by percentage and a bar graph shows revenue growth compared to account growth.
STATISTICAL ANALYSIS OF THE FY 2012-2013 ADOPTED BUDGET

**Water Sales:**

<table>
<thead>
<tr>
<th></th>
<th>FY 2012-2013 Budget</th>
<th>% of Fund Expenditures</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$17,340,120</td>
<td>61.8%</td>
</tr>
<tr>
<td>Compared to</td>
<td>$ Growth</td>
<td>% Growth</td>
</tr>
<tr>
<td>FY 2011-2012 Budget</td>
<td>$114,167</td>
<td>0.7%</td>
</tr>
<tr>
<td>FY 2011-2012 Projection</td>
<td>$221,500</td>
<td>(1.3)%</td>
</tr>
</tbody>
</table>

During FY 2011-2012, central Texas experienced a relatively mild summer temperature wise, however, drought conditions persisted due to the minimal rain received and carry-over from the several drought and extreme heat of FY 2010-2011. For budgeting, a normalized year is used to calculate future water usage. A normalized year uses average consumption over several years and allows for a steadier use of funds even as the usage fluctuates from year-to-year. For FY 2012-2013, revenue is expected to decrease from projections based upon a normal year; however, it is expected to increase from budget based upon additional commercial accounts added in FY 2011-2012. In addition, the City’s agreement with the Lower Colorado River Authority for the purchase of water ended and has reduced the water sales growth by approximately $315,000.

**Sewer Charges:**

<table>
<thead>
<tr>
<th></th>
<th>FY 2012-2013 Budget</th>
<th>% of Fund Expenditures</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$9,985,711</td>
<td>35.6%</td>
</tr>
<tr>
<td>Compared to</td>
<td>$ Growth</td>
<td>% Growth</td>
</tr>
<tr>
<td>FY 2011-2012 Budget</td>
<td>$ (48,690)</td>
<td>(0.5)%</td>
</tr>
<tr>
<td>FY 2011-2012 Projection</td>
<td>$143,696</td>
<td>(1.4)%</td>
</tr>
</tbody>
</table>

Sewer rates are based on a water usage during the winter months and are assessed on water usage during the year. The decrease in FY 2012-2013 is related to a projected decrease in water sales during the winter months due to current lowered demand compared to this point in FY 2011-2012.

**Late Charges:**

<table>
<thead>
<tr>
<th></th>
<th>FY 2012-2013 Budget</th>
<th>% of Fund Expenditures</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$412,686</td>
<td>1.5%</td>
</tr>
<tr>
<td>Compared to</td>
<td>$ Growth</td>
<td>% Growth</td>
</tr>
<tr>
<td>FY 2011-2012 Budget</td>
<td>$9,081</td>
<td>2.2%</td>
</tr>
<tr>
<td>FY 2011-2012 Projection</td>
<td>$32,654</td>
<td>8.6%</td>
</tr>
</tbody>
</table>

Late charges are assessed on utility bills once the due date has surpassed. Historically, this revenue has increased as the amount of customers has increased and for FY 2012-2013 a slight increase from FY 2011-2012 budget is projected due to additional utility accounts. In addition, the budget is increased over projections based upon the City experiencing more accounts delaying payments.

**Interest Income:**

<table>
<thead>
<tr>
<th></th>
<th>FY 2012-2013 Budget</th>
<th>% of Fund Expenditures</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$76,688</td>
<td>0.3%</td>
</tr>
<tr>
<td>Compared to</td>
<td>$ Growth</td>
<td>% Growth</td>
</tr>
<tr>
<td>FY 2011-2012 Budget</td>
<td>$1,688</td>
<td>2.3%</td>
</tr>
<tr>
<td>FY 2011-2012 Projection</td>
<td>$53,295</td>
<td>227.8%</td>
</tr>
</tbody>
</table>

Interest income is revenue created by the investment of working capital into investment pools. Interest income has been significantly impacted by the economic recession and is anticipated to continue be relatively low during FY 2012-2013.
STATISTICAL ANALYSIS OF THE FY 2012-2013 ADOPTED BUDGET

Transfer-Impact Fees:

<table>
<thead>
<tr>
<th></th>
<th>FY 2012-2013 Budget</th>
<th>$-</th>
<th>% of Fund Expenditures</th>
<th>0%</th>
</tr>
</thead>
<tbody>
<tr>
<td>Compared to</td>
<td>$ Growth</td>
<td>% Growth</td>
<td></td>
<td></td>
</tr>
<tr>
<td>FY 2011-2012 Budget</td>
<td>$ (1,543,288)</td>
<td>(100.0)%</td>
<td></td>
<td></td>
</tr>
<tr>
<td>FY 2011-2012 Projection</td>
<td>$ (1,543,288)</td>
<td>(100.0)%</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

In prior years, transfer-impact fees were transferred from the Community Impact Fee (CIF) fund into the Utility Fund and then again transferred into either the Water or Wastewater CIP fund. Beginning in FY 2012-2013, the City will transfer the transfer-impact fees from the CIF fund directly to the CIP funds.

Other Revenue:

<table>
<thead>
<tr>
<th></th>
<th>FY 2012-2013 Budget</th>
<th>$253,057</th>
<th>% of Fund Expenditures</th>
<th>0.9%</th>
</tr>
</thead>
<tbody>
<tr>
<td>Compared to</td>
<td>$ Growth</td>
<td>% Growth</td>
<td></td>
<td></td>
</tr>
<tr>
<td>FY 2011-2012 Budget</td>
<td>$ 42,997</td>
<td>20.5%</td>
<td></td>
<td></td>
</tr>
<tr>
<td>FY 2011-2012 Projection</td>
<td>$ 15,377</td>
<td>6.5%</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

All additional revenues are combined to create the other revenue category which includes tap and connection fees, credit card fees, and industrial pre-treatment reviews. For FY 2012-2013, other revenue includes BCRUA reimbursements of approximately $25,000 for the accounting services which are provided by the City as part of the City’s contribution to the administration of the authority.
Expenditure Synopsis:

The Utility Fund expenditures total $30,401,063 for FY 2012-2013, which is a decrease of $10,342,245 or -25.4% from FY 2011-2012 budget, and $9,687,083, or -24.2% from projections. The Utility Fund is broken into eight major categories which are personnel, materials and supplies, repairs and maintenance, occupancy, contractual, other charges, capital, and transfers out. Personnel costs, including any increases in compensation rates, are calculated by the Financial Services department. Capital outlay costs consist of large one-time costs and capital rehabilitation programs such as water-line repairs and replacements. All other costs are based on the previous year’s revised funding level minus any one-time costs from the previous year. In order for departments to receive an increase in funding, either an adjustment to base request must be approved by the City Manager or an Enhancement must be approved by the City Council. Below is a breakdown of FY 2012-2013 account categories by percentage and a comparison of Utility Fund expenditures compared to customer account growth.
STATISTICAL ANALYSIS OF THE FY 2012-2013 ADOPTED BUDGET

**Personnel Services:**

<table>
<thead>
<tr>
<th></th>
<th>FY 2012-2013</th>
<th>% of Fund Expenditures</th>
<th>Compared to</th>
<th>$ Growth</th>
<th>% Growth</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Budget</td>
<td></td>
<td>FY 2011-2012 Budget</td>
<td>$85,089</td>
<td>2.0%</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>FY 2011-2012 Projection</td>
<td>$334,256</td>
<td>8.2%</td>
</tr>
</tbody>
</table>

Personnel Services includes the costs related to salaries, insurance, and retirement. The FY 2012-2013 budget includes a 3.25% pay-for-performance increase and a health insurance increase of approximately 13.0%. No new positions have been added for FY 2012-2013. However, the Water and Energy Efficiency division is a new division created in the Community Affairs Department and will include the Director of Community Affairs and Water and Energy Efficiency Specialist.

**Materials and Supplies:**

<table>
<thead>
<tr>
<th></th>
<th>FY 2012-2013</th>
<th>% of Fund Expenditures</th>
<th>Compared to</th>
<th>$ Growth</th>
<th>% Growth</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Budget</td>
<td></td>
<td>FY 2011-2012 Budget</td>
<td>$(11,200)</td>
<td>(1.3)%</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>FY 2011-2012 Projection</td>
<td>$23,783</td>
<td>2.9%</td>
</tr>
</tbody>
</table>

These object classifications are for expendable materials and operating supplies necessary to conduct departmental activities. For FY 2012-2013, the material cost of water reclamation has reduced slightly with the opening of the BCRWWS.

**Repairs and Maintenance:**

<table>
<thead>
<tr>
<th></th>
<th>FY 2012-2013</th>
<th>% of Fund Expenditures</th>
<th>Compared to</th>
<th>$ Growth</th>
<th>% Growth</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Budget</td>
<td></td>
<td>FY 2011-2012 Budget</td>
<td>$20,055</td>
<td>4.0%</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>FY 2011-2012 Projection</td>
<td>$55,196</td>
<td>11.7%</td>
</tr>
</tbody>
</table>

These object classifications are for expendable upkeep of physical properties in condition for use of tangible property of a more or less permanent nature which is used in carrying out operations and include building maintenance, vehicle repair, and equipment repairs. In FY 2012-2013, equipment and building maintenance is anticipated to increase based upon usage and age of infrastructure.

**Occupancy:**

<table>
<thead>
<tr>
<th></th>
<th>FY 2012-2013</th>
<th>% of Fund Expenditures</th>
<th>Compared to</th>
<th>$ Growth</th>
<th>% Growth</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Budget</td>
<td></td>
<td>FY 2011-2012 Budget</td>
<td>$(125,597)</td>
<td>(6.7)%</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>FY 2011-2012 Projection</td>
<td>$(103,546)</td>
<td>(5.6)%</td>
</tr>
</tbody>
</table>

These object classifications are for the utilities and related expenses required to maintain a building such as electricity, water, telephone and gas. Electricity costs are projected to decrease based upon the opening of the BCRWWS system which decrease demand on the City facilities.
STATISTICAL ANALYSIS OF THE FY 2012-2013 ADOPTED BUDGET

Contractual Services:

<table>
<thead>
<tr>
<th></th>
<th>FY 2012-2013 Budget</th>
<th>% of Fund Expenditures</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$12,510,277</td>
<td>41.2%</td>
</tr>
</tbody>
</table>

Compared to

<table>
<thead>
<tr>
<th></th>
<th>$ Growth</th>
<th>% Growth</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY 2011-2012 Budget</td>
<td>$460,375</td>
<td>3.8%</td>
</tr>
<tr>
<td>FY 2011-2012 Projection</td>
<td>$1,475,854</td>
<td>13.4%</td>
</tr>
</tbody>
</table>

In the Utility Fund contract services comprises the largest expenditure category which includes contractual obligation, bulk raw water purchases, general fund transfers for franchise fees and administrative charges. The City’s contribution for the Brushy Creek Regional Utility Authority (BCRUA) and Brushy Creek Regional Wastewater System (BCRWWS) accounts for 34.2% of the contractual services budget which provides regional water and wastewater treatment services. Because the Utility Fund is an Enterprise fund, it provides contributions to the General Fund similar to other utility providers for the city through transfers such as a payment-in-lieu of taxes (PILOT) and franchise fees. A PILOT creates a fee based upon the utility asset value multiplied by the ad valorem rate. A franchise fee is based upon gross revenue collection for City water and sewer sales in order to fund access right-of-way. In addition, the Utility Fund provides an administrative fee related to the services the General Fund provides such as Human Resources, Finance, and Information Technology to ensure the Utility Fund expenditures fund the total cost of its business activities. Contributions to the General Fund account for $3,944,678 or 31.5%. Bulk raw water purchases are $2,190,400 and account for 17.5% of the contractual services. Utility Billing contractual services increased by $23,570 for increased on-line customer usage. In the Utility Non-Departmental department, a one-time Long-Range Plan update was funded for future utility planning. For FY 2012-2013, the Water Conservation Program has been moved from the Utility Administration department to the Water and Energy Efficiency division, including $71,000 which was also moved to the Other Charges category.

Other Charges:

<table>
<thead>
<tr>
<th></th>
<th>FY 2012-2013 Budget</th>
<th>% of Fund Expenditures</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$599,632</td>
<td>2.0%</td>
</tr>
</tbody>
</table>

Compared to

<table>
<thead>
<tr>
<th></th>
<th>$ Growth</th>
<th>% Growth</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY 2011-2012 Budget</td>
<td>$140,542</td>
<td>30.6%</td>
</tr>
<tr>
<td>FY 2011-2012 Projection</td>
<td>$117,561</td>
<td>24.4%</td>
</tr>
</tbody>
</table>

These object classifications are expenditures that do not apply to other expenditure classifications and includes training and travel, membership dues, printing and publications. In FY 2012-2013, $71,000 of the Water Conservation Program was moved from contractual services to the Community Programs line-item to better reflect expenditure usage. In addition, approximately $46,000 was added to Utility Billing for increased bank services fees and postage.

Capital Outlay:

<table>
<thead>
<tr>
<th></th>
<th>FY 2012-2013 Budget</th>
<th>% of Fund Expenditures</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$1,520,000</td>
<td>5.0%</td>
</tr>
</tbody>
</table>

Compared to

<table>
<thead>
<tr>
<th></th>
<th>$ Growth</th>
<th>% Growth</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY 2011-2012 Budget</td>
<td>($176,500)</td>
<td>(10.4)%</td>
</tr>
<tr>
<td>FY 2011-2012 Projection</td>
<td>$611,783</td>
<td>67.4 %</td>
</tr>
</tbody>
</table>

Capital outlay expenditures are those that are large one-time purchases for an item that is expected to have a usefulness span of over one year. For FY 2012-2013, annual rehabilitation programs have been moved from the water and wastewater capital funds to the operating funds to reflect an annual cost and have a budget of
$1,520,000 in FY 2012-2013. The programs are considered capital purchases because the end improvement will have a useful life of several years and meet the $5,000 threshold; however, the lines to be repaired and/or replaced are not identified in advance and the rehabilitation projects do not receive multi-year funding so they do not meet the criteria to be considered a utility capital project. These funds are budgeted based upon average annual usage; however, year-to-year expenditures may vary depending on asset maintenance needs.

For all other capital costs, departments must submit an Enhancement package request to receive capital outlay expenditures. The request must be approved by City Council as part of the budget adoption process which causes the costs to vary significantly from year-to-year. For FY 2011-2012, funding was included for four new vehicles related to staff, a skid-steer loader, and funding for a Utility Billing kiosk payment center at the new City-hall Campus which have been removed for FY 2012-2013.

### Transfers out:

<table>
<thead>
<tr>
<th></th>
<th>FY 2012-2013 Budget</th>
<th>% of Fund Expenditures</th>
</tr>
</thead>
<tbody>
<tr>
<td>Compared to</td>
<td>$8,232,737</td>
<td>27.1%</td>
</tr>
<tr>
<td>FY 2011-2012 Budget</td>
<td>$(10,735,017)</td>
<td>(56.6)%</td>
</tr>
<tr>
<td>FY 2011-2012 Projection</td>
<td>$(12,201,970)</td>
<td>(59.7)%</td>
</tr>
</tbody>
</table>

Transfers out in the Utility Fund refer to transfers to the Utility Debt Fund for debt payments and transfers to capital projects. The City implemented a Project-Life budgeting for Capital Improvement Projects in FY 2010-2011 and the transfer to the Capital Improvement Funds (CIFs) reflects the large transfers required to fund the life of the projects. Due to this change, the Transfers Out category will fluctuate annually as new projects are added. For FY 2012-2013, the capital transfers will decrease from $13,323,923 to $1,065,000. FY 2011-2012 included transfers for the new Service Center, Floating Raw Water Intake Contingency Project, Cottonwood Wastewater Inceptor and Buttercup Replacement and BCRWWS West Plant improvements. FY 2012-2013 transfers include Water Meter Program Upgrade, Field Operations Improvements, BCRWWS Interceptor and Inspections. The debt transfer will increase from $5,643,831 to $7,167,737.
OTHER OPERATING FUNDS

The Other Operating Funds of the City includes funds that are intended to be self-sufficient and/or have been created for a specific purpose as denoted by the name of the fund. Details have been provided for the VES and for Funds which have a City-Council appointed Board which creates the annual budget. A summary is provided for all other funds.

Other Operating Funds Revenues

- **SOLID WASTE FUND**: 3,208,079, 22.9%
- **COMMUNITY DEVELOPMENT (4B)**: 3,860,356, 27.5%
- **ECO\NOMIC DEVELOPMENT (4A)**: 3,860,060, 27.5%
- **VEHICLE AND EQUIPMENT REPLACEMENT FUND**: 1,879,833, 13.4%
- **GRANT RESTRICTED FUNDS**: 134,480, 1.0%
- **MUNICIPAL COURT FUND**: 105,650, 0.8%
- **PUBLIC ARTS FUND**: 40,150, 0.3%
- **TOURISM BOARD/OCCUPANCY TAX**: 403,200, 2.9%
- **TAX INCREMENT REINVESTMENT ZONE**: 445,148, 3.2%
- **CPTV-10 / CABLE FUND**: 97,339, 0.7%

Other Operating Funds Expenditures

- **SOLID WASTE FUND**: 3,085,503, 18.6%
- **ECO\NOMIC DEVELOPMENT (4A)**: 4,241,679, 25.6%
- **COMMUNITY DEVELOPMENT (4B)**: 3,857,867, 23.3%
- **VEHICLE AND EQUIPMENT REPLACEMENT FUND**: 3,861,828, 23.3%
- **GRANT RESTRICTED FUNDS**: 134,480, 0.8%
- **MUNICIPAL COURT FUND**: 295,185, 1.8%
- **PUBLIC ARTS FUND**: 63,914, 0.4%
- **TOURISM BOARD/OCCUPANCY TAX**: 403,200, 2.4%
- **TAX INCREMENT REINVESTMENT ZONE**: 484,961, 2.9%
- **CPTV-10 / CABLE FUND**: 97,339, 0.6%
STATISTICAL ANALYSIS OF THE FY 2012-2013 ADOPTED BUDGET

**Solid Waste**

<table>
<thead>
<tr>
<th>FY 2012-2013 Revenues</th>
<th>$3,208,079</th>
</tr>
</thead>
<tbody>
<tr>
<td>Compared to</td>
<td>$ Growth</td>
</tr>
<tr>
<td>FY 2011-2012 Budget</td>
<td>$ 348,022</td>
</tr>
<tr>
<td>FY 2011-2012 Projection</td>
<td>$ 161,305</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>FY 2012-2013 Expenditures</th>
<th>$3,085,503</th>
</tr>
</thead>
<tbody>
<tr>
<td>Compared to</td>
<td>$ Growth</td>
</tr>
<tr>
<td>FY 2011-2012 Budget</td>
<td>$ 143,612</td>
</tr>
<tr>
<td>FY 2011-2012 Projection</td>
<td>$ 109,985</td>
</tr>
</tbody>
</table>

Revenues – Expenditures $122,576

The Solid Waste Fund was created in FY 2009-2010 as part of a change in solid waste service providers and is a self-supporting fund that provides solid waste service and debt payments for the solid waste and single-stream recycling carts. The increase in the revenue and expenditure budgets is related the projected current year costs of service with a slight increase related to new accounts.

**Vehicle and Equipment Replacement Fund**

<table>
<thead>
<tr>
<th>FY 2012-2013 Revenues</th>
<th>$1,879,833</th>
</tr>
</thead>
<tbody>
<tr>
<td>Compared to</td>
<td>$ Growth</td>
</tr>
<tr>
<td>FY 2011-2012 Budget</td>
<td>$ (293,082)</td>
</tr>
<tr>
<td>FY 2011-2012 Projection</td>
<td>$ (290,982)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>FY 2011-2012 Expenditures</th>
<th>$3,861,828</th>
</tr>
</thead>
<tbody>
<tr>
<td>Compared to</td>
<td>$ Growth</td>
</tr>
<tr>
<td>FY 2011-2012 Budget</td>
<td>$ 1,336,165</td>
</tr>
<tr>
<td>FY 2011-2012 Projection</td>
<td>$ 1,552,253</td>
</tr>
</tbody>
</table>

Revenues – Expenditures $ (1,981,995)

The Vehicle and Equipment Replacement fund is an internal fund that is used to maintain a proper replacement for the city’s vehicles and capital equipment including computers. Departments provide an annual contribution based on a ratio of cost of replacement and expected life of each vehicle and piece of equipment in the department inventory. The annual departmental contributions help smooth the cost of replacement over the course of the expected life, rather than having large variances in capital costs in the Operating Funds. The required contributions are updated annually as equipment is added and is replaced; however, the budgeted contributions are based upon what is feasible and may not be 100% each year. For FY 2012-2013 the annual contribution rates are relatively the same as FY 2011-2012; however, FY 2011-2012 included one-time transfers of $302,228 for a Fire Engine and $250,000 for a Quint. The transfers have been removed and the on-going annual contribution has been included. While a replacement schedule is in place, vehicle and inventory replacements are determined on a yearly basis to determine actual replacement. Annual expenditures will vary due to the range of equipment costs and variance in usefulness life. A break-down of equipment scheduled for replacement is included in the VES section of the budget.
STATISTICAL ANALYSIS OF THE FY 2012-2013 ADOPTED BUDGET

Public Arts Board

<table>
<thead>
<tr>
<th>FY 2012-2013 Revenues</th>
<th>$40,150</th>
</tr>
</thead>
<tbody>
<tr>
<td>Compared to</td>
<td>$ Growth</td>
</tr>
<tr>
<td>FY 2011-2012 Budget</td>
<td>$23,000</td>
</tr>
<tr>
<td>FY 2011-2012 Projection</td>
<td>$4,311</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>FY 2012-2013 Expenditures</th>
<th>$63,914</th>
</tr>
</thead>
<tbody>
<tr>
<td>Compared to</td>
<td>$ Growth</td>
</tr>
<tr>
<td>FY 2011-2012 Budget</td>
<td>$(18,354)</td>
</tr>
<tr>
<td>FY 2011-2012 Projection</td>
<td>$(11,251)</td>
</tr>
</tbody>
</table>

Revenues – Expenditures $ (23,764)

The Arts Advisory Board was created in October 2009 to provide input on public art displays throughout the City. Currently funding is provided by the Tourism Board and donations and future funding will include certain capital projects. During FY 2011-2012, the Veteran’s Memorial project expending was completed and included funding contribution of $16,000 from 4B Board. In FY 2012-2013 the projected revenue and fund balance have been made available for expenditure funding for any studies, consultant work, or other expenditure needs the Public Arts Board may require during the year.

Tourism Board

<table>
<thead>
<tr>
<th>FY 2012-2013 Revenues</th>
<th>$403,200</th>
</tr>
</thead>
<tbody>
<tr>
<td>Compared to</td>
<td>$ Growth</td>
</tr>
<tr>
<td>FY 2011-2012 Budget</td>
<td>$93,700</td>
</tr>
<tr>
<td>FY 2011-2012 Projection</td>
<td>$21,950</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>FY 2012-2013 Expenditures</th>
<th>$403,200</th>
</tr>
</thead>
<tbody>
<tr>
<td>Compared to</td>
<td>$ Growth</td>
</tr>
<tr>
<td>FY 2011-2012 Budget</td>
<td>$(46,263)</td>
</tr>
<tr>
<td>FY 2011-2012 Projection</td>
<td>$(24,691)</td>
</tr>
</tbody>
</table>

Revenues – Expenditures $ -

The Tourism Board is funded by a hotel/motel occupancy tax collected by the six hotels. The City continues to see steady growth in the occupancy tax due in part to the Occupancy Board sponsoring events such as LISD Volleypalooza which is a Texas high-school volleyball tournament. In addition, the Cedar Park Center has continued to offer high-quality events which bring in tourists requiring an overnight stay. During FY 2011-2012, the Tourism Board funded a marketing study to determine what tourism market the City should seek out and what events should be offered. The results of the survey are being finalized now and for FY 2012-2013 the Tourism Board will be committing more funds to marketing and event sponsorship in order to increase tourism activity. Also, during FY 2011-2012, the Tourism Board approved one-time funding of $139,963 for the City-Hall campus project to fund a portion of the Visitor’s Center located in Building #3.
4A Economic Development Corporation

<table>
<thead>
<tr>
<th>FY 2012-2013 Revenues</th>
<th>$3,860,060</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Compared to</strong></td>
<td><strong>$ Growth</strong></td>
</tr>
<tr>
<td>FY 2011-2012 Budget</td>
<td>$ 459,541</td>
</tr>
<tr>
<td>FY 2011-2012 Projection</td>
<td>$ 40,385</td>
</tr>
<tr>
<td>FY 2011-2012 Expenditures</td>
<td>$4,241,679</td>
</tr>
<tr>
<td><strong>Compared to</strong></td>
<td><strong>$ Growth</strong></td>
</tr>
<tr>
<td>FY 2011-2012 Budget</td>
<td>$(292,201)</td>
</tr>
<tr>
<td>FY 2011-2012 Projection</td>
<td>$(159,632)</td>
</tr>
<tr>
<td>Revenues – Expenditures</td>
<td>$(381,619)</td>
</tr>
</tbody>
</table>

4A revenues are derived from sales tax revenues which are anticipated to continue growing during FY 2012-2013. The 4A expenditure budget is comprised mainly of a debt payment related to the Cedar Park Center which will be $3,481,679, or 82.1%, in FY 2012-2013. FY 2012-2013 includes full-funding of economic incentive agreements but the actual expenditure may be less based upon the number of agreement requirements which are met. Also, during FY 2011-2012, the 4A Board approved one-time funding of $223,232 for the City-Hall campus project to fund Economic Development office space and a portion of Council Chambers.

4B Community Development Corporation

<table>
<thead>
<tr>
<th>FY 2012-2013 Revenues</th>
<th>$3,860,356</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Compared to</strong></td>
<td><strong>$ Growth</strong></td>
</tr>
<tr>
<td>FY 2011-2012 Budget</td>
<td>$ 454,837</td>
</tr>
<tr>
<td>FY 2011-2012 Projection</td>
<td>$(2,594)</td>
</tr>
<tr>
<td>FY 2012-2013 Expenditures</td>
<td>$3,857,867</td>
</tr>
<tr>
<td><strong>Compared to</strong></td>
<td><strong>$ Growth</strong></td>
</tr>
<tr>
<td>FY 2011-2012 Budget</td>
<td>$(2,249,616)</td>
</tr>
<tr>
<td>FY 2011-2012 Projection</td>
<td>$ 354,976</td>
</tr>
<tr>
<td>Revenues – Expenditures</td>
<td>$ 2,489</td>
</tr>
</tbody>
</table>

4B revenues are derived from sales tax revenues which are anticipated to continue growing during FY 2012-2013. The 4B Board approves projects annually; however, the projects are typically capital projects with funding occurring over multiple years resulting in large variance from fiscal year to fiscal year. For FY 2011-2012, the 4B Board budgeted $3,000,000 for an Economic Development project still being negotiated. While the amount is not included in the budget, it is anticipated that during FY 2012-2013 the Board will request either use of fund balance or issue debt for the project. Also during FY 2011-2012, the 4B Board approved a one-time funding of $105,460 for the City-hall Campus project. For FY 2012-2013, the 4B Board is anticipating approving $1,500,000 for economic development projects, $500,000 for community development projects, $477,000 for transportation projects, and $300,000 for parks projects for a total of $2,777,000 for projects. Also, during FY 2011-2012, the 4B Board approved one-time funding of $150,460 for the City-Hall campus project to fund a portion of Council Chambers.
**Miscellaneous Other Operating Funds**

Other special revenue funds account for 1.6% of operating revenues and 1.7% of operating expenditures. A description and breakdown of each fund is available under the Special Revenue section.

<table>
<thead>
<tr>
<th>Other Special Revenue Funds</th>
<th>FY 2012-2013 Revenues</th>
<th>FY 2012-2013 Expenditures</th>
<th>Revenues - Expenditures</th>
</tr>
</thead>
<tbody>
<tr>
<td>Grant Restricted Funds</td>
<td>$ 135,370</td>
<td>$ 134,480</td>
<td>$ 890</td>
</tr>
<tr>
<td>Municipal Court Fund</td>
<td>105,650</td>
<td>295,185</td>
<td>(189,535)</td>
</tr>
<tr>
<td>CPTV-10 / Cable Fund</td>
<td>97,339</td>
<td>97,339</td>
<td>-</td>
</tr>
<tr>
<td>Tax Increment Reinvestment Zone</td>
<td>445,148</td>
<td>484,961</td>
<td>(39,813)</td>
</tr>
<tr>
<td>Law Enforcement</td>
<td>70</td>
<td>34,422</td>
<td>(34,352)</td>
</tr>
<tr>
<td><strong>Other Special Revenue Funds</strong></td>
<td><strong>$ 783,577</strong></td>
<td><strong>$ 1,046,387</strong></td>
<td><strong>(262,810)</strong></td>
</tr>
</tbody>
</table>
GENERAL DEBT SERVICE FUND

The General Debt Service Fund provides the funds necessary to retire the outstanding tax-supported bonded indebtedness of the City. Debt in this category primarily consists of general obligation bonds (GOs) and certificates of obligation (COs) which pay for various public improvements such as streets, land acquisitions, parks, and the construction of facilities. Revenues are generated for the repayment of the bonds and certificates primarily through ad valorem property taxes. For FY 2012-2013, the total revenues are $14,497,568 which is comprised $10,673,789 or 73.6% from ad valorem interest and sinking rate, $3,482,411 or 24.0% from 4A sales tax, and $262,100 or 1.8% from 4B sales tax. The total FY 2012-2013 expenditures are $14,446,068 of which $6,945,000 or 48.1% is payment for debt principle and $6,986,171 or 48.4% is payment. The variance between revenues and expenditures related to delinquent ad valorem payments can be used to help lower future debt services ad valorem rates.

As part of the annexation, the City assumes WCID #1-D’s debt obligations which required a payment of approximately $1,500,000 in FY 2011-2012. Future payments will be reduced since the City issued bonds in part to refinance certain debt obligations including the WCID #1-D. The bond issuance also included funds for right turn lanes at Highway 183 and New Hope, Old Row Acquisition, Bagdad Road, and BMC Drive Extension. There are no projected bond issuances for FY 2012-2013; however, the City will continue to seek opportunities to refinance current debt for a better rate and to help reduce future debt obligations. Breakdowns of fiscal year principle and interest payments and fiscal year debt payments by obligation are provided in the debt service section.

UTILITY DEBT SERVICE FUND

The Utility Debt Service Fund provides the funds necessary to retire the outstanding revenue-supported debt of the City. Debt in this category consists of revenue-supported bonds that are used to pay the cost of improvements to the City’s water and wastewater system, and is repaid with revenues collected from utility customers. In FY 2012-2013, revenues are budgeted at $7,189,737 and expenditures are $7,185,237. Like the General Debt service, there are no projected bond issuances but the City will consider opportunities to refinance the current debt.

Below is a graph that shows the City’s general and utility debt payment growth.

[Graph showing Debt Service Growth]
**CAPITAL IMPROVEMENT PROJECT (CIP) FUNDS**

The table below provides a summary of the FY 2012-2013 Adopted Capital Improvement Projects by type. The costs reflected here are representative of the total project costs and indicate a project life budget. As a result, they do not indicate new funding required for FY 2012-2013. Details for newly funded projects are included in the CIP section of the budget document.

<table>
<thead>
<tr>
<th>Summary of Proposed CIP Projects</th>
<th>FY 2012-2013 Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>General Projects</strong></td>
<td></td>
</tr>
<tr>
<td>Park Projects</td>
<td></td>
</tr>
<tr>
<td>Brushy Creek Sports Park - Phases I, II &amp; III</td>
<td>$ 3,475,985</td>
</tr>
<tr>
<td>Veterans Memorial Park</td>
<td>6,491,486</td>
</tr>
<tr>
<td>Land Acquisition</td>
<td>2,050,000</td>
</tr>
<tr>
<td>Cedar Park Youth League</td>
<td>1,800,000</td>
</tr>
<tr>
<td>Parks Maintenance Facility</td>
<td>157,500</td>
</tr>
<tr>
<td>Brushy Creek Sports Park - Skate Park</td>
<td>550,000</td>
</tr>
<tr>
<td>Parks Warning System</td>
<td>20,000</td>
</tr>
<tr>
<td>Re-Plaster Buttercup Pool</td>
<td>47,000</td>
</tr>
<tr>
<td>ADA Pool Lifts</td>
<td>18,000</td>
</tr>
<tr>
<td><strong>Total Park Projects</strong></td>
<td>$ 14,609,971</td>
</tr>
<tr>
<td>Transportation Projects</td>
<td></td>
</tr>
<tr>
<td>Brushy Creek Road (183A to Parmer Lane)</td>
<td>$ 3,959,289</td>
</tr>
<tr>
<td>Brushy Creek Road (Parmer Lane to Arrowhead Trail)</td>
<td>3,872,120</td>
</tr>
<tr>
<td>Brushy Creek Road Reconstruction (S. Mustang Ave. to S. Cougar Ave)</td>
<td>400,000</td>
</tr>
<tr>
<td>Discovery Blvd. (Loop to Walton Way)</td>
<td>300,000</td>
</tr>
<tr>
<td>Park Street / US 183 Intersection Improvement Project</td>
<td>964,460</td>
</tr>
<tr>
<td>RM 1431 / Vista Ridge Bld. Intersection Improvements</td>
<td>530,000</td>
</tr>
<tr>
<td>Bagdad Rd. (RM 1431 to Kettering Drive)</td>
<td>524,642</td>
</tr>
<tr>
<td>New Hope Dr. (Lakeline to RM 1431)</td>
<td>6,604,048</td>
</tr>
<tr>
<td>RM 1431 (183A to CR 185)</td>
<td>5,626,646</td>
</tr>
<tr>
<td>Cottonwood Creek Trail (RM 1431 to New Hope Drive)</td>
<td>2,260,000</td>
</tr>
<tr>
<td>Park Street (Lakeline-183A)</td>
<td>3,977,000</td>
</tr>
<tr>
<td>Anderson Mill Road South</td>
<td>3,839,254</td>
</tr>
<tr>
<td>Various Drainage Projects</td>
<td>400,000</td>
</tr>
<tr>
<td>New Hope Dr. (Bagdad to Lakeline)</td>
<td>5,276,000</td>
</tr>
<tr>
<td>RM 1431 / (Parmer to Sam Bass)</td>
<td>800,000</td>
</tr>
<tr>
<td>Bagdad Road</td>
<td>4,230,000</td>
</tr>
</tbody>
</table>
## STATISTICAL ANALYSIS OF THE FY 2012-2013 ADOPTED BUDGET

<table>
<thead>
<tr>
<th>Transportation Projects</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>BMC Drive Extension</td>
<td>1,600,000</td>
</tr>
<tr>
<td>183 right Turn Lanes at New Hope</td>
<td>530,000</td>
</tr>
<tr>
<td>Old ROW Acquisition</td>
<td>245,105</td>
</tr>
<tr>
<td><strong>Total Transportation Projects</strong></td>
<td><strong>$ 45,563,459</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Municipal Projects</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>City-Hall Campus</td>
<td>5,500,000</td>
</tr>
<tr>
<td>Fire Station #5</td>
<td>590,000</td>
</tr>
<tr>
<td>Fire Station #2 Roof Repairs</td>
<td>318,520</td>
</tr>
<tr>
<td>Library Remodel</td>
<td>53,000</td>
</tr>
<tr>
<td>Public Safety Technology Project</td>
<td>855,000</td>
</tr>
<tr>
<td>Fuel Pumps</td>
<td>63,971</td>
</tr>
<tr>
<td>Library Circulation Desk</td>
<td>19,778</td>
</tr>
<tr>
<td>Library Access Control</td>
<td>9,517</td>
</tr>
<tr>
<td>Municipal Court Glass</td>
<td>50,000</td>
</tr>
<tr>
<td><strong>Total Municipal Projects</strong></td>
<td><strong>$ 7,459,786</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Total General Projects</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Total General Projects</strong></td>
<td><strong>$ 67,633,216</strong></td>
</tr>
</tbody>
</table>

### Utility Projects

<table>
<thead>
<tr>
<th>Water Projects</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>BCRUA Phase I</td>
<td>20,243,228</td>
</tr>
<tr>
<td>BCRUA Phase II</td>
<td>40,350,000</td>
</tr>
<tr>
<td>Brushy Creek Transmission Main</td>
<td>1,571,171</td>
</tr>
<tr>
<td>Field Operation Misc Improvements</td>
<td>700,000</td>
</tr>
<tr>
<td>Floating Raw Water Intake Contingency Project</td>
<td>5,236,000</td>
</tr>
<tr>
<td>Lakeline/Old Mill Waterline</td>
<td>250,000</td>
</tr>
<tr>
<td>New Hope Drive 183A to CR 185 Waterline</td>
<td>600,000</td>
</tr>
<tr>
<td>SCADA Upgrades</td>
<td>500,000</td>
</tr>
<tr>
<td>Service Center Expansion-Construction</td>
<td>3,844,000</td>
</tr>
<tr>
<td>Water Meter Program Update</td>
<td>2,970,551</td>
</tr>
<tr>
<td><strong>Total Water Projects</strong></td>
<td><strong>$ 76,264,950</strong></td>
</tr>
</tbody>
</table>

### Wastewater Projects

<table>
<thead>
<tr>
<th>Wastewater Projects</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>BCRWWS Interceptor, Inspections, and Improvements</td>
<td>850,000</td>
</tr>
<tr>
<td>Buttercup Replacement</td>
<td>2,856,211</td>
</tr>
<tr>
<td>Cottonwood WW Interceptor</td>
<td>4,800,000</td>
</tr>
<tr>
<td>Garner Influent Line Replacement</td>
<td>115,000</td>
</tr>
<tr>
<td>New Hope Drive 183A to CR 185 Wastewater</td>
<td>225,000</td>
</tr>
<tr>
<td>Ronald Reagan WW improvements</td>
<td>760,000</td>
</tr>
<tr>
<td>Spanish Oak Lift Station</td>
<td>200,000</td>
</tr>
<tr>
<td>Spanish Oaks Interceptor</td>
<td>1,350,000</td>
</tr>
<tr>
<td><strong>Total Wastewater Projects</strong></td>
<td><strong>$ 11,156,211</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Total Utility Projects</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Total Utility Projects</strong></td>
<td><strong>$ 87,421,161</strong></td>
</tr>
</tbody>
</table>
FY 2012-2013 Capital Improvement Projects Budget

- Water: 31.6%
- Transportation: 39.7%
- Parks: 12.7%
- Wastewater: 9.5%
- Facilities: 6.5%

City of Cedar Park, Texas
FY 2012-2013 Annual Budget
The Budget Action Summary provides a global, non-financial summary of changes made for the FY 2012-2013 Adopted Budget compared to prior years, and the FY 2012-2013 Proposed Budget. For financial changes in the General and Utility Funds, each departmental page has a “Significant Budget Changes” section that describes how the FY 2012-2013 Adopted Budget changes from the FY 2011-2012 Budget. In addition, the Statistical Analysis provides a comparison of FY 2012-2013 Adopted Budget to FY 2011-2012 Budget and projections by category and fund.

FY 2012-2013 Budget Philosophy – “Moving Forward”:

In prior years, the City was adjusting to a new baseline created by the faltering economic environment. As the economy stabilized during late FY 2010-2011 and early FY 2011-2012, the City was able to recognize its new economic situation and changing service demands of citizens. When developing the FY 2012-2013 budget, the new economic baseline was used to project resources, and departments used the new reality of service demands to create budget requests. In doing so, the City was able to create a budget that is “Moving Forward” from the economic shift which affected both resources and services. For example, a Lead Library Generalist and computer replacement funding was added to the Library’s budget to reflect the increased demand for Library Services, especially public computer usage. A Systems Administrator was added to Information Technology to reflect internal service demands as technological uses have increased city-wide and created a 24-7 response need. In addition to addressing service demands, the “Moving Forward” philosophy was also extended to enhancing service provision efficiency. In the Police Services Department, an Evidence Technician, Logistics Coordinator, and Animal Control Officer were added to focus on public safety support services and will also allow the police officers currently providing the support services to create a 5th platoon for better patrol services. In the Fire Services Department, smart technology is being implemented for Fire Marshals so they can do inspection reports in the field and reduce duplicate data entry. Finally the philosophy of “Moving Forward” was also extended to requests to help reduce future costs and inefficiencies. In the Human Resources Department, an Assistant Director position was added to address the administrative needs related to rising health insurance costs and will develop programs to reduce future liabilities. In the Field Operations Department, a network fleet system is being implemented to track fuel consumption to find ways to lower usage and track preventative maintenance to more efficiently plan and schedule repairs.

Personnel and Compensation Changes:

Like any service organization, personnel costs are the largest on-going expenditure of the City. In the General Fund, Personnel Services is $20,006,586 or 65.4% of the General Fund’s operating expenditures, and in the Utility Fund, Personnel Services is $4,416,759 or 14.5% of the Utility Fund’s operating expenditures. Civil Service employees will receive step increase on their employment anniversary, and the steps will be adjusted to be competitive with the market. For civilian employees, pay-for-performance will be reinstated and the anticipated average increase is 3.25%. Both the step plan changes and pay-for-performance will take effect in mid-January. Copies of the City’s General Employee Pay Plans and the Public Safety Step Plans are available by contacting the Human Resources Department.

In prior years, health insurance increases were mitigated thru changes to the plan. For FY 2012-2013, Health insurance costs will increase by 13% which is similar to prior year growth; however, no changes were made to the plan.
The FY 2012-2013 Adopted Budget includes funding for 11.5 new positions in the General Fund including 5 for public safety.

<table>
<thead>
<tr>
<th>Position/Function</th>
<th>Division</th>
<th>Personnel Cost</th>
<th>Additional Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>New Public Safety Positions</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Logistics Coordinator</td>
<td>Police Operations</td>
<td>$ 43,323</td>
<td>$ 3,505</td>
</tr>
<tr>
<td>This civilian position will handle administrative / logistical tasks such as coordination of all police special events to include overtime/extra duty assignments, vehicle and equipment inventory, documentation, research, management, repair and maintenance, and transportation of vehicles to appropriate service centers.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>9-1-1 Call-Taker</td>
<td>Communications &amp; Records</td>
<td>$ 37,707</td>
<td>$ 219</td>
</tr>
<tr>
<td>This civilian position is responsible for answering and processing incoming calls for service on both emergency and non-emergency lines and is tasked with handling administrative work within the Communications Center such as entering warrants, protective orders, and other records into state and national databases.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Evidence Technician</td>
<td>Police Support</td>
<td>$ 57,868</td>
<td>$ 15,409</td>
</tr>
<tr>
<td>This civilian will allow for more intensive attention to the Evidence / Property Section in an effort to comply with recommendations made by the International City Managers Association Public Safety Review. This position will also allow a Sworn officer (Detective) position to conduct investigations in a timely manner by removing the current responsibilities of taking photographs, documenting and collecting evidence.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Animal Control Officer</td>
<td>Animal Control</td>
<td>$ 39,139</td>
<td>$ 44,430</td>
</tr>
<tr>
<td>This civilian position will allow for more attention to education and enforcement with an emphasis on compliance with our animal ordinances in an effort to comply with recommendations. This position will expand services into the evening hours and weekends - allowing for coverage 7 days a week.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>To Be Determined</td>
<td>Fire Administration</td>
<td></td>
<td></td>
</tr>
<tr>
<td>This position will be a high-level administrative position as determined by the new Fire Chief. Once a new Fire Chief is named, they will be provided time to determine staffing needs.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Other New Positions</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Systems Administrator</td>
<td>Information Technology</td>
<td></td>
<td></td>
</tr>
<tr>
<td>This position will aide in the design and implementation of more efficient application services that will help to reduce the number of helpdesk tickets, improve helpdesk response times and present technology solutions for the continued growth of technology needs for the City of Cedar Park.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Assistant Director of HR</td>
<td>Human Resources</td>
<td></td>
<td></td>
</tr>
<tr>
<td>This position will directly oversee the city's recruitment program, group Insurance benefits, and all liability insurance including workers compensation. Risk management duties will be transferred from the Financial Services Department.</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
BUDGET ACTION SUMMARY

<table>
<thead>
<tr>
<th>Position</th>
<th>Department</th>
<th>FY 2012</th>
<th>FY 2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>Geographic Database Manager</td>
<td>Planning Services</td>
<td>$ 83,323</td>
<td>$ 13,200</td>
</tr>
<tr>
<td>Plans Reviewer</td>
<td>Building Inspections</td>
<td>$ 46,054</td>
<td>$ 5,450</td>
</tr>
<tr>
<td>Athletic Program Coordinator</td>
<td>Rec Center</td>
<td>$ 39,636</td>
<td>$ 16,500</td>
</tr>
<tr>
<td>Recreation Assistant (PT)</td>
<td>Rec Center</td>
<td>$ 9,029</td>
<td>$ -</td>
</tr>
<tr>
<td>Lead Library Generalist</td>
<td>Library</td>
<td>$ 38,434</td>
<td>$ -</td>
</tr>
</tbody>
</table>

This position will coordinate the City's geographical databases across City departments, the City's transition to and administration of an internet-based GIS system for external and internal clients, and integration of regional GIS information and systems into the City's GIS infrastructure.

The position is intended to serve as a full time in-house plan reviewer to facilitate thorough and on time plan review turnaround and allow inspectors to devote increased time to field inspections. This position will be funded thru review fees currently being provided to a third party plan reviewer.

This position is responsible for planning, organizing, and supervising athletic programs which involve citizens of all ages and physical capabilities and serving as a liaison for other community athletic organizations. There is associated revenue for athletic program participation which should offset a majority of the cost of this position.

This position is responsible for helping to plan, organize, monitor, and supervise the Recreation Center and is a part-time position.

This position performs a variety of library duties and supervises Library's Generalists and Library Aides in the absence of the Circulation Supervisors.

Use of the General Fund Unreserved Fund Balance: Using the Fund Balance for One-Time Expenditures:
The General Fund Unreserved Fund Balance is intended to act as a reserve for unanticipated needs and for emergencies, but when the balance exceeds a minimal acceptable level for these purposes it can be used to fund one-time expenditures. As of October 1, 2012, the Unreserved Fund Balance is projected to be $13,187,783 or 42.3% of total FY 2012-2013 revenues. This balance exceeds the City Council’s policy of maintaining the Fund Balance at an amount equal to 25.0% of the General Fund revenue. The Fund Balance is based upon revenue, rather than expenditures, because revenues better represent the on-going amount required to provide City services. The FY 2012-2013 budget uses $1,707,723 of Fund Balance for one-time expenditures, which includes $148,000 re-appropriated from FY 2011-2012. Fund Balance is projected to be 36.0% of revenues at the end of FY 2012-2013. Of note, on-going revenue minus on-going expenditure (total expenditures-use of fund balance) is $33,282, meaning for FY 2012-2013 on-going revenues exceed on-going expenditures.

Use of Fund Balance includes:
- 1431 – Parmer to Sam Bass $800,000*
- Police take-home vehicle program $363,266
- Comprehensive Manager Plan (Re-appropriation from FY 2011-2012) $125,000
- Overhead electric study $75,000
- Tasers – Department upgrade $68,837
- One-time set-ups for new positions (vehicles, computers, furniture, etc.) $58,227
- Parks Master Plan $35,000
- Additional street striping $25,000
BUDGET ACTION SUMMARY

- Executive Recruitment (Re-appropriation from FY 2011-2012) $23,000
- Fleet Management system $21,000
- Police firearm transition project $20,441
- Fire grant match funding $20,000
- Sign Machine $18,000
- Remote nozzle for brush trucks $18,000
- Validation of annual fitness testing $16,500
- Firehouse analytics software and equipment $14,600
- Special Events $5,852

* - The City has been planning to cash fund this project for two-years as part of an agreement with the State.

Changes from the FY 2012-2013 Proposed to FY 2012-2013 Adopted:

The FY 2012-2013 “Proposed” Budget included operating revenues of $95,190,207 and operating expenditures of $100,417,851 and use of fund balance of $5,227,644 for one-time expenditures and cash-funding of capital projects, whereas the FY 2012-2013 “Adopted” Budget includes operating revenues of $95,756,644 and operating expenditures of $102,233,011 and use of fund balance of $6,476,367 for one-time expenditures and cash-funding of capital projects. The following bullets explain the changes between the Proposed Budget and Adopted Budget:

Operating Funds
- In the General Fund, capital expenditures in the Police Department were decreased to remove the one time purchase of a cargo van.
- In the Vehicle and Equipment Replacement (VES) Fund, expenditures were increased for the purchase of a Quint fire truck and equipment for the Fire Services Department.
- In the Grant Restricted Fund, revenues and expenditures were updated to reflect the acceptance of a Crime Scene/Evidence Collection Van, which is used by the Police Department.
- In the Public Arts fund, expenditures were increased to reflect anticipated use of fund balance for community art displays.
- In the CPTV-10/Cable Fund, revenues were increased to reflect interest income and expenditures increase for additional supplies.
- In the 4A-Economic Development Fund, sales tax was increased and the administrative services charge was updated to match adopted administrative costs.
- In the 4B-Economic Development Fund, sales tax was increased, the administrative services charge was updated to match adopted administrative costs, and contract services was increased.

Capital Improvement Program (CIP) Funds
- The Parks and Recreation CIP was updated to include the ADA Pool Lifts, Parks Warning System, and Re-Plaster Buttercup Pool projects which were approved as a FY 2011-2012 Budget Amendment.
- The Facilities CIP was updated to include the Fuel Pumps, Library Access Control, Library Circulation Desk, Municipal Court Security Glass at the ? counter, and Public Safety Technology projects which were approved as a FY 2011-2012 Budget Amendment.
- The Wastewater Utility CIP was updated to include the Spanish Oaks Interceptor project.
Non-Financial Changes from Prior Year:

The following section describes non-financial changes from prior years which helped shape the FY 2012-2013 budget.

- **Further Development of a Department-Division Structure:** In FY 2011-2012, the City began creating divisions within larger departments to allow for better transparency of costs. Similarly, smaller departments became divisions to allow for better resource flexibility between like services. For FY 2012-2013, the following Department-Divisions were created:
  - **Police Services – New Divisions** include Police Administration, Police Operations, Communications and Records, Police Support, and Animal Control, which was a department in prior years.
  - **Community Affairs – Media and Communications**, which was a department in prior years, and **Water and Energy Efficiency**, a new division that was included in Utility Administration in prior years.
  - **Fire Services – New Divisions** include Fire Administration, Fire Suppression, and Fire Marshal.
  - **Field Operations – Street Maintenance, Signal and Light Maintenance, and Fleet Maintenance** which were all departments in prior years.
  - **Parks and Recreation – New divisions** include Parks Administration, Parks Operations, Rec Center, Aquatics, and Community Recreation.
  - **Utilities – Pump and Motor Control, Water Distribution, Wastewater Collection, Water Treatment Plant, Meter Services, and Water Reclamation** which were all departments in prior years.

- **An anticipated needs survey** was created for departments to complete to help determine unbudgeted needs for the upcoming five years. The needs included personnel, maintenance, programs, and capital. The results of the needs survey were used to create of a five-year interactive forecast for the General and Utility Funds. The needs can be selected or unselected and a year for initial funding can be modified to see the effect on the operating budget. Resource rates and growth can then be adjusted to determine the feasibility of funding the anticipated needs.

- **As part of an update to the financial system,** the City modified the account code structure to include department-division structure, reduce redundancy, and create consistency of codes. The prior code structure was FFF-DD-CC-AAAA with F=Fund, D=Department, C=Category, and A=Account code. The new code structure is FFF-DDd-AAAA with F=Fund, D=Department, d=Division, and A=Account code.

- **In prior years, three emergency communications dispatchers** were funded and included in the Fire Services Department. For FY 2012-2013, the dispatchers were moved to the Police Department-Communications and Records division to show the full personnel amount provided for that service. However, the Fire Department will be providing an interdepartmental transfer for the cost of three dispatchers, which results in no change to either department’s funding.

- **In the Field Operations and Utilities departments,** new work order software was purchased in FY 2011-2012 which will allow for better tracking of work orders and performance indicators. The software should allow for work order updates while in the field, thus reducing duplication of data entry. In addition, this will allow for improved performance indicators as new information is being tracked. For FY 2012-2013, the two departments have revamped their performance indicators which accounts for the “N/As” listed in prior year information.
This page is left blank intentionally.
The General Fund includes typical government activities which are funded through taxes, fees, and permits, and includes police services, fire protection, parks, and street maintenance. The General Fund section includes revenue summary information, expenditure summary information, and departmental detail information.

Note: Professional and technical vocabulary and abbreviations are defined in the Budget Glossary located in the Appendix Section.
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### GENERAL FUND

#### SUMMARY OF REVENUES AND EXPENDITURES

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Revenues</td>
<td>$29,485,648</td>
<td>$29,585,262</td>
<td>$31,033,649</td>
<td>$31,965,823</td>
</tr>
<tr>
<td>Total Expenditures</td>
<td>$34,265,250</td>
<td>$32,519,755</td>
<td>$31,559,944</td>
<td>$33,640,265</td>
</tr>
<tr>
<td>Surplus/(Deficit)</td>
<td>$(4,779,602)</td>
<td>$(2,934,493)</td>
<td>$(526,295)</td>
<td>$(1,674,442)</td>
</tr>
</tbody>
</table>

Fund Balance: $11,960,333
Fund Balance as % of Revenue:
- FY 2010-2011: 40.6%
- FY 2011-2012: 46.4%
- FY 2011-2012: 42.5%
- FY 2012-2013: 36.0%

Fund Balance as % of Expenditure:
- FY 2010-2011: 34.9%
- FY 2011-2012: 42.2%
- FY 2011-2012: 41.8%
- FY 2012-2013: 34.2%

![Bar chart showing revenues, expenditures, and fund balance for fiscal years 2010-2011 to 2012-2013]
# GENERAL FUND

## REVENUE SUMMARY

<table>
<thead>
<tr>
<th>OBJECT CATEGORIES</th>
<th>FY 2010-2011 ACTUAL</th>
<th>FY 2011-2012 BUDGET</th>
<th>FY 2011-2012 PROJECTED BUDGET</th>
<th>FY 2012-2013 BUDGET</th>
<th>% OF BUDGET</th>
<th>% GROWTH FROM 11-12</th>
</tr>
</thead>
<tbody>
<tr>
<td>Current Ad Valorem Taxes</td>
<td>$9,892,841</td>
<td>$10,538,890</td>
<td>$10,635,364</td>
<td>$11,754,464</td>
<td>36.8%</td>
<td>11.5%</td>
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<tr>
<td>Sales Tax</td>
<td>$7,003,119</td>
<td>$7,176,739</td>
<td>$7,685,119</td>
<td>$7,685,119</td>
<td>24.0%</td>
<td>7.1%</td>
</tr>
<tr>
<td><strong>Development Related Fees</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Building Permits</td>
<td>$1,027,593</td>
<td>$900,000</td>
<td>$1,320,418</td>
<td>$1,119,596</td>
<td>3.5%</td>
<td>24.4%</td>
</tr>
<tr>
<td>Construction Inspection Fees</td>
<td>155,652</td>
<td>99,000</td>
<td>110,825</td>
<td>106,724</td>
<td>0.3%</td>
<td>7.8%</td>
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<tr>
<td>Engineer Review Fees</td>
<td>27,637</td>
<td>18,000</td>
<td>36,579</td>
<td>31,772</td>
<td>0.1%</td>
<td>76.5%</td>
</tr>
<tr>
<td>Planning and Zoning Fees</td>
<td>64,658</td>
<td>49,135</td>
<td>89,978</td>
<td>63,971</td>
<td>0.2%</td>
<td>30.2%</td>
</tr>
<tr>
<td>Professional Fee Recovery</td>
<td>27,637</td>
<td>20,000</td>
<td>26,652</td>
<td>23,752</td>
<td>0.1%</td>
<td>18.8%</td>
</tr>
<tr>
<td>Site Review/Dev. Permit Fees</td>
<td>43,357</td>
<td>23,770</td>
<td>25,616</td>
<td>18,120</td>
<td>0.1%</td>
<td>-23.8%</td>
</tr>
<tr>
<td>Fire Code Compliance Fees</td>
<td>28,125</td>
<td>20,000</td>
<td>26,652</td>
<td>23,752</td>
<td>0.1%</td>
<td>18.8%</td>
</tr>
<tr>
<td>Other - Permits &amp; Fees</td>
<td>200</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>0.0%</td>
<td>N/A</td>
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<tr>
<td><strong>Total Development Related Fees</strong></td>
<td>$3,532,139</td>
<td>$3,412,161</td>
<td>$3,455,587</td>
<td>$3,416,255</td>
<td>10.7%</td>
<td>0.1%</td>
</tr>
<tr>
<td>Franchise Fees</td>
<td>$3,522,139</td>
<td>$3,412,161</td>
<td>$3,455,587</td>
<td>$3,416,255</td>
<td>10.7%</td>
<td>0.1%</td>
</tr>
<tr>
<td><strong>Administrative and Contract Svc</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>LISD Resource Officer Reimb.</td>
<td>$226,368</td>
<td>$118,587</td>
<td>$118,587</td>
<td>$121,049</td>
<td>0.4%</td>
<td>2.1%</td>
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<tr>
<td>Utility Fund</td>
<td>2,575,912</td>
<td>2,749,242</td>
<td>2,749,242</td>
<td>2,968,459</td>
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<td>8.0%</td>
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<tr>
<td>WCID Admin. Services Fee</td>
<td>108,655</td>
<td>69,150</td>
<td>70,179</td>
<td>62,000</td>
<td>0.2%</td>
<td>-10.3%</td>
</tr>
<tr>
<td>CTRMA INTERLOCAL</td>
<td>239,352</td>
<td>229,521</td>
<td>229,521</td>
<td>231,595</td>
<td>0.7%</td>
<td>0.9%</td>
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<tr>
<td>Bond Fund</td>
<td>-</td>
<td>225,000</td>
<td>225,000</td>
<td>225,000</td>
<td>0.7%</td>
<td>0.0%</td>
</tr>
<tr>
<td>Hotel Occupancy Fund</td>
<td>25,000</td>
<td>94,770</td>
<td>94,770</td>
<td>109,208</td>
<td>0.3%</td>
<td>15.2%</td>
</tr>
<tr>
<td>4A &amp; 4B</td>
<td>424,512</td>
<td>497,290</td>
<td>488,533</td>
<td>504,214</td>
<td>1.6%</td>
<td>1.4%</td>
</tr>
<tr>
<td><strong>Total Administrative and Contract</strong></td>
<td>$3,599,799</td>
<td>$3,983,560</td>
<td>$3,975,852</td>
<td>$4,221,525</td>
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<td>6.0%</td>
</tr>
<tr>
<td>Fines and Forfeitures</td>
<td>$971,809</td>
<td>$907,500</td>
<td>$980,000</td>
<td>$925,000</td>
<td>2.9%</td>
<td>1.9%</td>
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<tr>
<td><strong>Fees for Service</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fire Protection Fees</td>
<td>$1,353,924</td>
<td>$1,089,513</td>
<td>$1,098,595</td>
<td>$1,098,595</td>
<td>3.4%</td>
<td>0.8%</td>
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<tr>
<td>Fire Protection - Ins. Rec.</td>
<td>83,279</td>
<td>62,500</td>
<td>112,811</td>
<td>83,300</td>
<td>0.3%</td>
<td>33.3%</td>
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<tr>
<td>Parks and Recreation Fees</td>
<td>993,558</td>
<td>918,600</td>
<td>975,000</td>
<td>975,000</td>
<td>3.1%</td>
<td>6.1%</td>
</tr>
<tr>
<td>Library Fines and Fees</td>
<td>112,538</td>
<td>100,000</td>
<td>116,956</td>
<td>100,000</td>
<td>0.3%</td>
<td>0.0%</td>
</tr>
<tr>
<td>Animal Control Fees</td>
<td>10,291</td>
<td>9,000</td>
<td>8,785</td>
<td>8,839</td>
<td>0.0%</td>
<td>-1.8%</td>
</tr>
<tr>
<td>Justice Administration Fees</td>
<td>3,226</td>
<td>2,000</td>
<td>4,259</td>
<td>2,862</td>
<td>0.0%</td>
<td>43.1%</td>
</tr>
<tr>
<td>Teaching Fees - Fire</td>
<td>-</td>
<td>1,500</td>
<td>-</td>
<td>-</td>
<td>0.0%</td>
<td>N/A</td>
</tr>
<tr>
<td>Detention &amp; Dispatch Services</td>
<td>4,578</td>
<td>4,132</td>
<td>4,132</td>
<td>4,222</td>
<td>0.0%</td>
<td>2.2%</td>
</tr>
<tr>
<td><strong>Total Fees for Service</strong></td>
<td>$2,581,394</td>
<td>$2,187,245</td>
<td>$2,320,538</td>
<td>$2,272,818</td>
<td>7.1%</td>
<td>3.9%</td>
</tr>
<tr>
<td>Miscellaneous Fees</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Interest</td>
<td>$60,353</td>
<td>$66,000</td>
<td>$55,000</td>
<td>$55,000</td>
<td>0.2%</td>
<td>-16.7%</td>
</tr>
<tr>
<td>Beverage Tax</td>
<td>78,612</td>
<td>50,000</td>
<td>70,628</td>
<td>65,723</td>
<td>0.2%</td>
<td>31.4%</td>
</tr>
<tr>
<td>Delinquent/Penalty and Int.</td>
<td>197,517</td>
<td>105,000</td>
<td>75,167</td>
<td>131,466</td>
<td>0.4%</td>
<td>25.2%</td>
</tr>
<tr>
<td>Other</td>
<td>213,970</td>
<td>36,466</td>
<td>144,302</td>
<td>51,400</td>
<td>0.2%</td>
<td>41.0%</td>
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<tr>
<td><strong>Total Miscellaneous Fees</strong></td>
<td>$550,452</td>
<td>$257,466</td>
<td>$345,097</td>
<td>$303,589</td>
<td>0.9%</td>
<td>17.9%</td>
</tr>
<tr>
<td><strong>Total Revenue</strong></td>
<td>$29,485,648</td>
<td>$29,585,262</td>
<td>$31,033,649</td>
<td>$31,965,823</td>
<td>100.0%</td>
<td>8.0%</td>
</tr>
</tbody>
</table>
GENERAL FUND

REVENUE SUMMARY

FY 2012-2013 Adopted Revenue

Ad Valorem 36.8%
Sales Tax 24.0%
Development Related Fees 4.3%
Franchise Fees 10.7%
Administrative and Contract Svs 13.2%
Fines and Forfeitures 2.9%
Fees for Service 7.1%
Miscellaneous Fees 0.9%

FY 2012-2013 Adopted Revenue

Ad Valorem 36.8%
Sales Tax 24.0%
Development Related Fees 4.3%
Franchise Fees 10.7%
Administrative and Contract Svs 13.2%
Fines and Forfeitures 2.9%
Fees for Service 7.1%
Miscellaneous Fees 0.9%
## GENERAL FUND

### EXPENDITURES BY DEPARTMENT

<table>
<thead>
<tr>
<th>Department</th>
<th>FY 2010-2011 ACTUAL</th>
<th>FY 2011-2012 BUDGET</th>
<th>FY 2011-2012 PROJECTED</th>
<th>FY 2012-2013 BUDGET</th>
<th>% OF BUDGET</th>
<th>% GROWTH FROM 11-12</th>
</tr>
</thead>
<tbody>
<tr>
<td>Police</td>
<td>7,872,481</td>
<td>9,306,905</td>
<td>9,105,181</td>
<td>9,869,108</td>
<td>29.3%</td>
<td>6.0%</td>
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<tr>
<td>Fire</td>
<td>6,377,508</td>
<td>6,959,386</td>
<td>6,914,701</td>
<td>6,819,265</td>
<td>20.3%</td>
<td>-2.0%</td>
</tr>
<tr>
<td>Field Operations</td>
<td>2,337,578</td>
<td>2,985,930</td>
<td>2,878,850</td>
<td>3,071,001</td>
<td>9.1%</td>
<td>2.8%</td>
</tr>
<tr>
<td>Parks and Recreation</td>
<td>2,814,779</td>
<td>2,915,612</td>
<td>2,826,791</td>
<td>3,014,659</td>
<td>9.0%</td>
<td>3.4%</td>
</tr>
<tr>
<td>General Non-Departmental</td>
<td>7,341,269</td>
<td>1,722,613</td>
<td>1,701,036</td>
<td>1,524,605</td>
<td>4.5%</td>
<td>-11.5%</td>
</tr>
<tr>
<td>Development Services</td>
<td>1,033,015</td>
<td>1,324,609</td>
<td>1,175,453</td>
<td>1,493,411</td>
<td>4.4%</td>
<td>12.7%</td>
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<tr>
<td>Economic Development</td>
<td>1,004,810</td>
<td>1,249,151</td>
<td>1,148,500</td>
<td>1,252,784</td>
<td>3.7%</td>
<td>0.3%</td>
</tr>
<tr>
<td>Library</td>
<td>933,723</td>
<td>1,066,666</td>
<td>1,060,915</td>
<td>1,133,455</td>
<td>3.4%</td>
<td>6.3%</td>
</tr>
<tr>
<td>Information Technology</td>
<td>797,393</td>
<td>905,476</td>
<td>881,994</td>
<td>1,044,165</td>
<td>3.1%</td>
<td>15.3%</td>
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<tr>
<td>Engineering</td>
<td>722,379</td>
<td>791,179</td>
<td>761,457</td>
<td>888,868</td>
<td>2.6%</td>
<td>12.3%</td>
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<tr>
<td>Finance</td>
<td>772,065</td>
<td>785,279</td>
<td>731,880</td>
<td>814,555</td>
<td>2.4%</td>
<td>3.7%</td>
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<tr>
<td>Human Resources</td>
<td>429,205</td>
<td>399,035</td>
<td>396,546</td>
<td>520,999</td>
<td>1.5%</td>
<td>30.6%</td>
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<td>Municipal Court</td>
<td>462,235</td>
<td>506,783</td>
<td>492,193</td>
<td>520,036</td>
<td>1.5%</td>
<td>2.6%</td>
</tr>
<tr>
<td>Legal Services</td>
<td>465,483</td>
<td>499,689</td>
<td>537,894</td>
<td>512,825</td>
<td>1.5%</td>
<td>2.6%</td>
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<tr>
<td>City Manager</td>
<td>485,156</td>
<td>498,258</td>
<td>413,381</td>
<td>511,452</td>
<td>1.5%</td>
<td>2.6%</td>
</tr>
<tr>
<td>Community Affairs</td>
<td>166,225</td>
<td>208,978</td>
<td>201,122</td>
<td>220,189</td>
<td>0.7%</td>
<td>5.4%</td>
</tr>
<tr>
<td>City Secretary</td>
<td>116,241</td>
<td>163,211</td>
<td>116,808</td>
<td>145,409</td>
<td>0.4%</td>
<td>-10.9%</td>
</tr>
<tr>
<td>Emergency Management</td>
<td>76,490</td>
<td>107,550</td>
<td>73,858</td>
<td>132,610</td>
<td>0.4%</td>
<td>23.3%</td>
</tr>
<tr>
<td>Tourism</td>
<td>-</td>
<td>69,700</td>
<td>88,453</td>
<td>97,124</td>
<td>0.3%</td>
<td>39.3%</td>
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<tr>
<td>City Council</td>
<td>57,215</td>
<td>53,745</td>
<td>52,931</td>
<td>53,745</td>
<td>0.2%</td>
<td>0.0%</td>
</tr>
</tbody>
</table>

Total Expenditures: $34,265,250 $32,519,755 $31,559,944 $33,640,265 100.0% 3.4%
### GENERAL FUND

#### EXPENDITURES BY CATEGORY

<table>
<thead>
<tr>
<th>Category</th>
<th>FY 2010-2011 Actual</th>
<th>FY 2011-2012 Budget</th>
<th>FY 2011-2012 PROJECTED</th>
<th>FY 2012-2013 BUDGET</th>
<th>% OF BUDGET</th>
<th>% GROWTH FROM 11-12</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personnel Services</td>
<td>$18,432,663</td>
<td>$20,163,758</td>
<td>$19,774,886</td>
<td>$22,006,586</td>
<td>65.4%</td>
<td>9.1%</td>
</tr>
<tr>
<td>Materials &amp; Supplies</td>
<td>1,211,978</td>
<td>1,714,064</td>
<td>1,703,083</td>
<td>1,559,220</td>
<td>4.6%</td>
<td>-9.0%</td>
</tr>
<tr>
<td>Repairs &amp; Maintenance</td>
<td>999,064</td>
<td>923,146</td>
<td>918,632</td>
<td>1,031,891</td>
<td>3.1%</td>
<td>11.8%</td>
</tr>
<tr>
<td>Occupancy</td>
<td>1,159,458</td>
<td>1,373,842</td>
<td>1,301,032</td>
<td>1,390,592</td>
<td>4.1%</td>
<td>1.2%</td>
</tr>
<tr>
<td>Contractual Services</td>
<td>3,479,373</td>
<td>4,220,805</td>
<td>3,958,318</td>
<td>4,263,545</td>
<td>12.7%</td>
<td>1.0%</td>
</tr>
<tr>
<td>Other Charges</td>
<td>1,585,896</td>
<td>1,940,917</td>
<td>1,805,039</td>
<td>2,027,867</td>
<td>8.8%</td>
<td>4.5%</td>
</tr>
<tr>
<td>Capital Outlay</td>
<td>908,153</td>
<td>1,220,666</td>
<td>1,221,897</td>
<td>442,766</td>
<td>1.3%</td>
<td>-63.7%</td>
</tr>
<tr>
<td>Transfers Out</td>
<td>6,488,665</td>
<td>847,057</td>
<td>847,057</td>
<td>814,298</td>
<td>2.4%</td>
<td>-3.9%</td>
</tr>
<tr>
<td>Contingency</td>
<td>-</td>
<td>115,500</td>
<td>30,000</td>
<td>103,500</td>
<td>0.3%</td>
<td>-10.4%</td>
</tr>
<tr>
<td><strong>Total Expenditures</strong></td>
<td>$34,265,250</td>
<td>$32,519,755</td>
<td>$31,559,944</td>
<td>$33,640,265</td>
<td>100.0%</td>
<td>3.4%</td>
</tr>
</tbody>
</table>

#### Pie Chart

- **Personnel Services**: 65.4%
- **Contractual Services**: 12.7%
- **Occupancy**: 4.1%
- **Repairs & Maintenance**: 3.1%
- **Materials & Supplies**: 4.6%
- **Other Charges**: 6.0%
- **Transfers Out**: 2.4%
- **Contingency**: 0.3%
## GENERAL FUND

### EXPENDITURES BY FUNCTION

<table>
<thead>
<tr>
<th>Function</th>
<th>FY 2010-2011 ACTUAL</th>
<th>FY 2011-2012 BUDGET</th>
<th>FY 2011-2012 PROJECTED BUDGET</th>
<th>FY 2012-2013 BUDGET</th>
<th>% OF BUDGET</th>
<th>% GROWTH FROM 11-12</th>
</tr>
</thead>
<tbody>
<tr>
<td>Public Safety</td>
<td>14,788,714</td>
<td>16,880,624</td>
<td>16,585,933</td>
<td>17,341,019</td>
<td>51.5%</td>
<td>2.7%</td>
</tr>
<tr>
<td>General Government</td>
<td>9,636,399</td>
<td>4,395,645</td>
<td>4,171,672</td>
<td>4,221,009</td>
<td>12.5%</td>
<td>-4.0%</td>
</tr>
<tr>
<td>Support Services</td>
<td>1,998,663</td>
<td>2,089,790</td>
<td>2,010,420</td>
<td>2,379,719</td>
<td>7.1%</td>
<td>13.9%</td>
</tr>
<tr>
<td>Public Works and Devel.</td>
<td>4,092,972</td>
<td>5,101,718</td>
<td>4,815,760</td>
<td>5,453,280</td>
<td>16.2%</td>
<td>6.9%</td>
</tr>
<tr>
<td>Culture and Recreation</td>
<td>3,748,502</td>
<td>4,051,978</td>
<td>3,976,159</td>
<td>4,245,238</td>
<td>12.6%</td>
<td>4.8%</td>
</tr>
<tr>
<td><strong>Total Expenditures</strong></td>
<td><strong>$ 34,265,250</strong></td>
<td><strong>$ 32,519,755</strong></td>
<td><strong>$ 31,559,944</strong></td>
<td><strong>$ 33,640,265</strong></td>
<td><strong>100.0%</strong></td>
<td><strong>3.4%</strong></td>
</tr>
</tbody>
</table>

City of Cedar Park, Texas

FY 2012-2013 Annual Budget

64
No Full-Time Positions
The General Administration Department provides funding for City Hall operations, city-wide administrative costs, and employee related programs.

This is an internal department that provides support for all departments.

N/A

N/A

N/A

N/A

N/A

N/A
### GENERAL NON-DEPARTMENTAL

#### 2012-2013 SIGNIFICANT BUDGET CHANGES

- Increase for vacancy savings $ (28,999)
- Increase for Community Support 12,922
- Increase for Health Department 1,798
- Move Fuel and Vehicle Maintenance from Development Services for Fleet Pool Vehicle 5,000
- Decrease in Property Insurance (5,335)
- Decrease in Contingency (12,000)
- Remove one-time (65,000)
- Remove one-time capital transfer for fuel pump replacements (63,971)
- Remove one-time capital transfer for court security glass (50,000)

| Total | $ (205,585) |
CITY COUNCIL

No Full-Time Positions
CITY COUNCIL

DEPARTMENTAL MISSION STATEMENT

The City Council serves as the legislative and governing body of the City. A Mayor and six Council members are elected to their respective offices by the qualified voters of the City. The Mayor is the official head of the City government for all ceremonial duties and serves as the chairperson of all Council meetings. The Mayor Pro Tem is appointed by the Mayor and serves during the absence of the Mayor.

SERVICES PROVIDED

- N/A

DEPARTMENTAL TIE TO COUNCIL GOALS

- N/A

PERFORMANCE INDICATORS

<table>
<thead>
<tr>
<th>PERFORMANCE MEASURE</th>
<th>FY 2010-2011 ACTUAL</th>
<th>FY 2011-2012 BUDGET</th>
<th>FY 2011-2012 ESTIMATE</th>
<th>FY 2012-2013 GOAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Council meetings</td>
<td>24</td>
<td>24</td>
<td>28</td>
<td>24</td>
</tr>
<tr>
<td>Joint meetings with Boards and Commissions</td>
<td>7</td>
<td>7</td>
<td>6</td>
<td>7</td>
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</tbody>
</table>

EXPENDITURE SUMMARY

<table>
<thead>
<tr>
<th>OBJECT CATEGORIES</th>
<th>FY 2010-2011 ACTUAL</th>
<th>FY 2011-2012 BUDGET</th>
<th>FY 2011-2012 PROJECTED</th>
<th>BUDGET ADJUSTMENTS</th>
<th>FY 2012-2013 BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td>MATERIALS AND SUPPLIES</td>
<td>$2,001</td>
<td>$3,750</td>
<td>$3,000</td>
<td>(750)</td>
<td>$3,000</td>
</tr>
<tr>
<td>OCCUPANCY</td>
<td>9,600</td>
<td>9,600</td>
<td>9,600</td>
<td>-</td>
<td>9,600</td>
</tr>
<tr>
<td>CONTRACTUAL SERVICES</td>
<td>4,376</td>
<td>4,375</td>
<td>4,375</td>
<td>-</td>
<td>4,375</td>
</tr>
<tr>
<td>OTHER CHARGES</td>
<td>41,238</td>
<td>36,020</td>
<td>35,956</td>
<td>750</td>
<td>36,770</td>
</tr>
<tr>
<td>CAPITAL OUTLAY</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>CONTINGENCY</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>TOTAL</td>
<td>$57,215</td>
<td>$53,745</td>
<td>$52,931</td>
<td>$750</td>
<td>$53,745</td>
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</tbody>
</table>

PERSONNEL SUMMARY

<table>
<thead>
<tr>
<th>POSITIONS</th>
<th>FY 2010-2011 ACTUAL</th>
<th>FY 2011-2012 BUDGET</th>
<th>FY 2012-2013 PROPOSED</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

N/A

2012-2013 SIGNIFICANT BUDGET CHANGES

- N/A

<table>
<thead>
<tr>
<th></th>
<th>$</th>
<th>-</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total</td>
<td>$</td>
<td>-</td>
</tr>
</tbody>
</table>
CITY MANAGER

DEPARTMENTAL MISSION STATEMENT
Appointed by the Cedar Park City Council, the city manager is the chief administrative officer for the City. The manager is responsible for achieving the goals and implementing the policies of the City Council, which emphasize community, service and fiscal responsibility. The manager works closely with the City Council on identifying priorities of our residents, businesses and visitors. The manager, along with the city management staff, provides professional leadership and direction for the day to day operations of this dynamic full-service city.

DEPARTMENTAL VISION STATEMENT
Under the direction of City Council, the City Manager's Office strives to effectively implement the policies of the City Council in such a way as to ensure that Cedar Park is a family-friendly community providing for economic vitality and innovation.

CUSTOMERS

INTERNAL: As the chief administrative officer for the City, the manager and city management staff serve in a supervisory role for every department within the City. The City Manager's Office aims to provide excellent direction and leadership for all City staff members.

EXTERNAL: Under the direction of City Council, the City Manager and management staff serve the residents of Cedar Park. The City Manager's Office also partners with external agencies such as Williamson County, various state agencies, and neighboring cities such as Round Rock, Leander and Austin to improve all of Central Texas.

ULTIMATE: The City Manager's Office ultimately aims to serve the citizenry of Cedar Park today and in the future by providing them with a community in which they feel safe, enjoy their neighborhoods and have access to their city government.

SERVICES PROVIDED

- Provide professional leadership in the administration and execution of policies and objectives formulated by the City Council
- Strategically plan for future issues in Cedar Park
- Provide timely and responsive customer service
- Act as a liaison between the City Council and City staff
- Oversee all City staff and all hiring, development, firing, and disciplining
- Special Projects (i.e. Planetarium, Veterans Memorial, Solid Waste transition, Water IQ)
- Develop solutions to city challenges and make recommendations for City Council consideration
- Prepare and execute the City Budget
- Track municipal impact of state and federal legislation
- Public relations: meet with citizens, businesses and other community stakeholders
- Intergovernmental Relations / Liaison to regional entities

DEPARTMENTAL TIE TO COUNCIL GOALS

As the central administrative leader for the City's operations, the City Manager is ultimately responsible for the successful execution of all of the City Council's Strategic Goals. The City Manager's Office is involved to some extent in all of the goals, but primarily focuses on Goal #1: Strategic Prioritization.
## CITY MANAGER

### PERFORMANCE INDICATORS

<table>
<thead>
<tr>
<th>PERFORMANCE INDICATOR</th>
<th>FY 2010-2011 ACTUAL</th>
<th>FY 2011-2012 BUDGET</th>
<th>FY 2011-2012 ESTIMATE</th>
<th>FY 2012-2013 GOAL</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>WORKLOAD MEASURES</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>EFFICIENCY &amp; EFFECTIVENESS MEASURES</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>● % of city council strategic goals (long-term and short-term) accomplished</td>
<td>100.0%</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### EXPENDITURE SUMMARY

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>PERSONNEL SERVICES</td>
<td>$ 425,946</td>
<td>$ 469,727</td>
<td>$ 384,117</td>
<td>$ 1,194</td>
<td>$ 470,921</td>
</tr>
<tr>
<td>MATERIALS AND SUPPLIES</td>
<td>9,903</td>
<td>1,800</td>
<td>1,780</td>
<td>-</td>
<td>1,800</td>
</tr>
<tr>
<td>OCCUPANCY</td>
<td>2,465</td>
<td>1,800</td>
<td>2,475</td>
<td>-</td>
<td>1,800</td>
</tr>
<tr>
<td>CONTRACTUAL SERVICES</td>
<td>25,816</td>
<td>2,836</td>
<td>2,836</td>
<td>-</td>
<td>2,836</td>
</tr>
<tr>
<td>OTHER CHARGES</td>
<td>21,026</td>
<td>22,095</td>
<td>22,173</td>
<td>12,000</td>
<td>34,095</td>
</tr>
<tr>
<td>CAPITAL OUTLAY</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>$ 485,156</td>
<td>$ 498,258</td>
<td>$ 413,381</td>
<td>$ 13,194</td>
<td>$ 511,452</td>
</tr>
</tbody>
</table>

### PERSONNEL SUMMARY

<table>
<thead>
<tr>
<th>POSITIONS</th>
<th>FY 2010-2011 ACTUAL</th>
<th>FY 2011-2012 BUDGET</th>
<th>FY 2012-2013 PROPOSED</th>
</tr>
</thead>
<tbody>
<tr>
<td>CITY MANAGER</td>
<td>1</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>ASSISTANT CITY MANAGER</td>
<td>1</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>ASSISTANT TO THE CITY MANAGER</td>
<td>1</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>CMO INTERN</td>
<td>-</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>EXECUTIVE ASSISTANT</td>
<td>1</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>4</td>
<td>4</td>
<td>4</td>
</tr>
</tbody>
</table>

### 2012-2013 SIGNIFICANT BUDGET CHANGES

- Personnel adjustments $ 1,194
- Senior Executive Program at JFK School (Boston) $ 12,000

Total $ 13,194
City Secretary
CITY SECRETARY

DEPARTMENTAL MISSION STATEMENT

The City Secretary's Office provides compliance with state and city legislative controls, oversees city elections, and provides a source of public record in order to ensure the city imparts public trust regarding its legislative activities.

DEPARTMENTAL VISION STATEMENT

Recognizing the City Secretary Offices main responsibility to the citizens of Cedar Park which is to inspire public confidence and trust for government, the City Secretary Office will continue to support and facilitate the City of Cedar Parks governmental processes. This will be accomplished by providing services in a courteous and service oriented manner. The Office will strive to improve the preservation, maintenance, and enhancement of retrieval for historical records, increase the public availability of City records online and create a record retention program that stream lines the storage and destruction of records, and enhance the utilization of the Agenda Management Software for all boards and commissions. This will be provided with a staff including the City Secretary and an Assistant City Secretary or administrative assistant level position.

CUSTOMERS

INTERNAL: City Council, City Administration, City Department Heads and Directors, and City staff, and City Boards and Commissions.

EXTERNAL: The Offices external customers can vary during the course of providing services. Customers served include residents, general public or non-residents, local government and municipalities, state level organizations, local and non-local businesses and companies from the private sector.

ULTIMATE: The standards of quality and the integrity required to conduct the affairs of the Office shall be used to merit public confidence in the community to the ultimate customer, the citizens of Cedar Park.

SERVICES PROVIDED

- Coordinate Public Meetings In Compliance With The Texas Open Meetings Act.
- Manage The Official Records Of The City By Recording Its Legislative Actions.
- Serve as Records Management Officer.
- Process Open Record Requests In Accordance With the Texas Public Information Act.
- Maintain And Oversee Board And Commission Membership Information And Training.
- Administer And Manage All City Elections.
- Authorize alcohol permits as required and mandated by the Texas alcoholic beverage commission.
- Process, authorize and issue Peddler/Solicitor permits.
- Maintain The City's Code Of Ordinances.
- Open Government Training.
- Reference And Resource Utilization Services.

DEPARTMENTAL TIE TO COUNCIL GOALS

The Office indirectly provides support for each Council goal which ultimately appears before the Council in the form of a legislative or official action at the Council Meeting. The Office assists with the placement of all actions and decisions by the Council on all agendas and imparts the execution of the necessary documents once authorized by Council. Also, the Office is responsible for recording all action by Council and formally preserving the history of the City.
## CITY SECRETARY

### PERFORMANCE INDICATORS

<table>
<thead>
<tr>
<th>PERFORMANCE MEASURE</th>
<th>FY 2010-2011 ACTUAL</th>
<th>FY 2011-2012 BUDGET</th>
<th>FY 2011-2012 ESTIMATE</th>
<th>FY 2012-2013 GOAL</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>WORKLOAD MEASURES</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Elections conducted</td>
<td>3</td>
<td>1</td>
<td>3</td>
<td>2</td>
</tr>
<tr>
<td>Ordinances enrolled</td>
<td>42</td>
<td>100</td>
<td>51</td>
<td>50</td>
</tr>
<tr>
<td>Resolutions enrolled</td>
<td>206</td>
<td>225</td>
<td>115</td>
<td>200</td>
</tr>
<tr>
<td>Request for public information received</td>
<td>729</td>
<td>125</td>
<td>320</td>
<td>600</td>
</tr>
<tr>
<td>Pages of minutes processed</td>
<td>297</td>
<td>250</td>
<td>157</td>
<td>350</td>
</tr>
<tr>
<td>Number of rulings sent to Attorney General</td>
<td>270</td>
<td>NA</td>
<td>250</td>
<td>NA</td>
</tr>
<tr>
<td>Number of Council Meetings posted</td>
<td>44</td>
<td>24</td>
<td>21</td>
<td>30</td>
</tr>
<tr>
<td>Number of hours in Council Meetings</td>
<td>146</td>
<td>111</td>
<td>120</td>
<td>150</td>
</tr>
<tr>
<td><strong>EFFICIENCY &amp; EFFECTIVENESS MEASURES</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>% of Council Meeting minutes completed and approved within two Council Meetings</td>
<td>100%</td>
<td>100%</td>
<td>90%</td>
<td>100%</td>
</tr>
<tr>
<td>% of rulings upheld by Texas Attorney General on Public Information Requests</td>
<td>100%</td>
<td>100%</td>
<td>90%</td>
<td>100%</td>
</tr>
<tr>
<td>% of elections conducted within accordance of State and Federal Law</td>
<td>100%</td>
<td>100%</td>
<td>100%</td>
<td>100%</td>
</tr>
</tbody>
</table>
### CITY SECRETARY

#### EXPENDITURE SUMMARY

<table>
<thead>
<tr>
<th>OBJECT CATEGORIES</th>
<th>FY 2010-2011 ACTUAL</th>
<th>FY 2011-2012 BUDGET</th>
<th>FY 2011-2012 PROJECTED</th>
<th>BUDGET ADJUSTMENTS</th>
<th>FY 2012-2013 BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personnel Services</td>
<td>$71,179</td>
<td>$75,042</td>
<td>$74,340</td>
<td>$2,196</td>
<td>$77,238</td>
</tr>
<tr>
<td>Materials and Supplies</td>
<td>4,370</td>
<td>500</td>
<td>300</td>
<td>-</td>
<td>500</td>
</tr>
<tr>
<td>Occupancy</td>
<td>375</td>
<td>376</td>
<td>376</td>
<td>-</td>
<td>376</td>
</tr>
<tr>
<td>Contractual Services</td>
<td>5,637</td>
<td>10,625</td>
<td>9,375</td>
<td>-</td>
<td>10,625</td>
</tr>
<tr>
<td>Other Charges</td>
<td>34,680</td>
<td>76,668</td>
<td>32,417</td>
<td>(19,998)</td>
<td>56,670</td>
</tr>
<tr>
<td>Capital Outlay</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$116,241</strong></td>
<td><strong>$163,211</strong></td>
<td><strong>$116,808</strong></td>
<td><strong>(17,802)</strong></td>
<td><strong>$145,409</strong></td>
</tr>
</tbody>
</table>

#### PERSONNEL SUMMARY

<table>
<thead>
<tr>
<th>POSITIONS</th>
<th>FY 2010-2011 ACTUAL</th>
<th>FY 2011-2012 BUDGET</th>
<th>FY 2012-2013 PROPOSED</th>
</tr>
</thead>
<tbody>
<tr>
<td>City Secretary</td>
<td>1</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>1</td>
<td>1</td>
<td>1</td>
</tr>
</tbody>
</table>

#### 2012-2013 SIGNIFICANT BUDGET CHANGES

- Personnel adjustments: $2,196
- Increase for Election Costs: 30,000
- Remove one-time election costs: (49,998)

Total: $ (17,802)
FINANCE ADMINISTRATION

DEPARTMENTAL MISSION STATEMENT
To provide for financial integrity through responsible management of public funds as entrusted to us for the Cedar Park citizens.

DEPARTMENTAL VISION STATEMENT
To have staff, systems, and processes in place to allow our department to serve our customers in the most customer service friendly, efficient, and effective way, and to be renowned as the best finance department in a mid-sized city in Texas.

CUSTOMERS
● INTERNAL: Internal customers include: departments; City Council; boards and commissions; individual employees
● EXTERNAL: External customers include: vendors; local, state, and federal agencies; tax payers, fee and fine payers; bondholders; utility customers; ETJ residents; utilities; local businesses.
● ULTIMATE: Our ultimate customers are the residential and corporate citizens of Cedar Park. They are our ultimate customer because the city is entrusted with their public funds.

SERVICES PROVIDED
● Accounting
  - General Ledger Accounting
  - Accounts Payable
  - Accounts Receivable
  - Cash Management/Investing
  - Payroll
  - Audit

● Grants
  - Grant Research
  - Grant Prioritization
  - Grant Proposal
  - Grant Adoption and Submission
  - Post-award and Grant Administration
  - Grant Close-out
  - Special Event Coordination

● Budget
  - Budget Preparation
  - Proposed Budget Creation
  - Adopted Budget Creation
  - Analysis and Research
  - Budget Monitoring (AP & PO Review) and Reporting
  - Risk Management (City Claims)
  - 4B & 4A Financial Reporting

● Purchasing
  - Assists with City-wide procurement
  - Maintains vendor list
  - Assists departments with quotes, bids, requests for proposals, and requests for qualifications

DEPARTMENTAL TIE TO COUNCIL GOALS
● Strategic Prioritization - Fiscal Management
  Develop methods to improve collection of outstanding court fines
  Develop a grant priority and strategy plan for 2012

● Strategic Prioritization - Operational Efficiency
  Identify and implement innovative and sustainable strategies for conservation of resources

● Strategic Prioritization - Organizational Development
  Develop Strategic Plan for Police department - Evaluate and implement ICMA Police Study

● Strategic Prioritization - Regional Planning and Participation
  Pursue implementation of Phase II BCRUA Regional Water Project
  Implement strategic plan to address delivery of fire service in the City’s Exterritorial Jurisdiction (ETJ)
  Update annexation model in support of Council decision making annually, or as needed
FINANCE ADMINISTRATION

PERFORMANCE INDICATORS

<table>
<thead>
<tr>
<th>PERFORMANCE INDICATOR</th>
<th>FY 2010-2011</th>
<th>FY 2011-2012</th>
<th>FY 2011-2012</th>
<th>FY 2012-2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>WORKLOAD MEASURES</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Accounts payable checks issued</td>
<td>7,571</td>
<td>7,500</td>
<td>8,500</td>
<td>8,250</td>
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<tr>
<td>• Payroll checks issued</td>
<td>1,982</td>
<td>2,300</td>
<td>1,535</td>
<td>1,750</td>
</tr>
<tr>
<td>• Direct deposits processed</td>
<td>8,967</td>
<td>9,000</td>
<td>9,230</td>
<td>10,000</td>
</tr>
<tr>
<td>• # of Budget Amendments necessary during the year</td>
<td>4</td>
<td>-</td>
<td>5</td>
<td>2</td>
</tr>
<tr>
<td>• Purchase orders issued</td>
<td>615</td>
<td>1,000</td>
<td>525</td>
<td>750</td>
</tr>
<tr>
<td>EFFICIENCY &amp; EFFECTIVENESS MEASURES</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Avg. # of days to close financial month data</td>
<td>40</td>
<td>20</td>
<td>35</td>
<td>20</td>
</tr>
<tr>
<td>• % of reprinted payroll checks</td>
<td>0.140%</td>
<td>0.200%</td>
<td>0.480%</td>
<td>0.200%</td>
</tr>
<tr>
<td>• % of payroll on direct deposit</td>
<td>83.3%</td>
<td>85.0%</td>
<td>84.4%</td>
<td>85.0%</td>
</tr>
<tr>
<td>• % Variance between budgeted amounts and actual for General Fund Revenue and Expenditures</td>
<td>3.21%</td>
<td>&gt;0.75%</td>
<td>N/A</td>
<td>&gt;0.75%</td>
</tr>
<tr>
<td>• Budget ends structurally balanced</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
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<tr>
<td>• Scoring on GFOA Budget Review</td>
<td>97</td>
<td>81</td>
<td>87</td>
<td>81</td>
</tr>
<tr>
<td>• % saved through competitive bidding</td>
<td>24.0%</td>
<td>26.0%</td>
<td>25.0%</td>
<td>26%</td>
</tr>
<tr>
<td>• % Grant dollars applied for received</td>
<td>81.9%</td>
<td>80.0%</td>
<td>67.0%</td>
<td>75.0%</td>
</tr>
<tr>
<td>• % Grants applied for received</td>
<td>71.0%</td>
<td>80.0%</td>
<td>81.0%</td>
<td>75.0%</td>
</tr>
</tbody>
</table>

EXPENDITURE SUMMARY

<table>
<thead>
<tr>
<th>OBJECT CATEGORIES</th>
<th>FY 2010-2011 ACTUAL</th>
<th>FY 2011-2012 BUDGET</th>
<th>FY 2011-2012 PROJECTED</th>
<th>BUDGET ADJUSTMENTS</th>
<th>FY 2012-2013 BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td>PERSONNEL SERVICES</td>
<td>$504,665</td>
<td>$563,218</td>
<td>$501,656</td>
<td>$22,305</td>
<td>$585,523</td>
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<tr>
<td>MATERIALS AND SUPPLIES</td>
<td>2,934</td>
<td>3,750</td>
<td>3,000</td>
<td>(500)</td>
<td>3,250</td>
</tr>
<tr>
<td>OCCUPANCY</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>CONTRACTUAL SERVICES</td>
<td>247,463</td>
<td>201,576</td>
<td>215,374</td>
<td>7,599</td>
<td>209,175</td>
</tr>
<tr>
<td>OTHER CHARGES</td>
<td>17,003</td>
<td>16,735</td>
<td>11,850</td>
<td>(128)</td>
<td>16,607</td>
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<tr>
<td>CAPITAL OUTLAY</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>TOTAL</td>
<td>$772,065</td>
<td>$785,279</td>
<td>$731,880</td>
<td>$29,276</td>
<td>$814,555</td>
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</table>
## PERSONNEL SUMMARY

<table>
<thead>
<tr>
<th>POSITIONS</th>
<th>FY 2010-2011 ACTUAL</th>
<th>FY 2011-2012 BUDGET</th>
<th>FY 2012-2013 PROPOSED</th>
</tr>
</thead>
<tbody>
<tr>
<td>DIRECTOR OF FINANCE</td>
<td>1</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>ASSISTANT DIRECTOR OF FINANCE</td>
<td>1</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>PURCHASING MANAGER</td>
<td>1</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>BUDGET MANAGER</td>
<td>1</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>GRANT COORDINATOR</td>
<td>1</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>ACCOUNTANT</td>
<td>1</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>ACCOUNTING TECHNICIAN</td>
<td>1</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>7</strong></td>
<td><strong>7</strong></td>
<td><strong>7</strong></td>
</tr>
</tbody>
</table>

## 2012-2013 SIGNIFICANT BUDGET CHANGES

- Personnel adjustments $22,505
- Increase for appraisal fees $7,349
- Decrease operating costs (578)

**Total** $29,276
INFORMATION TECHNOLOGY

DEPARTMENTAL MISSION STATEMENT

The Information Technology Department delivers quality and innovative technology solutions to provide the community and City staff with convenient access to information and services.

DEPARTMENTAL VISION STATEMENT

As the City of Cedar Park continues its tradition of planned projects to accommodate growth and increased services for the community, the IT Department will focus on the following goals:
- Deliver timely and effective responses to customer requirements through teamwork
- Provide vision, leadership and a framework for evaluating emerging technologies and implement proven solutions
- Work with City departments to improve business operations by thoroughly understanding business needs
- Guarantee a reliable communication and computer infrastructure
- Continual development and testing of disaster recovery and business continuity plans
- Develop and maintain technically skilled staff who are competent in current and emerging information technologies that provide effective and efficient support
- Ensure effective technical and fiscal management of the departments operations, resources, projects and contracts

CUSTOMERS

INTERNAL: The Information Technology Department offers direct support to all departments, City Council and staff members that utilize the City's network, communications and mission-critical applications.

EXTERNAL: Complex applications used to maintain City records are supported by multiple third-party vendors, and in turn, IT supports each vendor to maintain or enhance City services. Cedar Park IT also communicates with surrounding cities to evaluate and provide more efficient public safety processes and technology.

ULTIMATE: Beyond supporting internal and external customer applications that allow City staff to perform their duties, IT provides support for the following services accessed directly by our citizenry: library patron computers, free Wi-Fi at public facilities, online bill-pay for utilities and the City's phone system. Our fundamental aim is to deliver consistent and efficient services that allow every city employee to effectively serve the Cedar Park community.

SERVICES PROVIDED

- Desktop Support
- Server Support
- Application Support
- Local and Wide Area Network Support
- Data Backup and Retrieval
- Technology Planning and Implementation
- Intranet Site Development
- IT Help Desk
- City-wide VoIP Phone System Support
### INFORMATION TECHNOLOGY

#### DEPARTMENTAL TIE TO COUNCIL GOALS

- **Strategic Prioritization**
  - Investigate Tools To Increase Staff Efficiency
  - Pilot project to evaluate desktop virtualization technologies

- **Facilities**
  - To install and bring up network and other city services to decrease any downtime during the City Hall move

#### PERFORMANCE INDICATORS

<table>
<thead>
<tr>
<th>PERFORMANCE MEASURE</th>
<th>FY 2010-2011 ACTUAL</th>
<th>FY 2011-2012 BUDGET</th>
<th>FY 2011-2012 ESTIMATE</th>
<th>FY 2012-2013 GOAL</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>WORKLOAD MEASURES</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Network servers</td>
<td>58</td>
<td>73</td>
<td>71</td>
<td>73</td>
</tr>
<tr>
<td>Personal computers</td>
<td>347</td>
<td>354</td>
<td>354</td>
<td>354</td>
</tr>
<tr>
<td>Information technology help calls</td>
<td>3,828</td>
<td>5,000</td>
<td>4,070</td>
<td>5,000</td>
</tr>
<tr>
<td><strong>EFFICIENCY &amp; EFFECTIVENESS MEASURES</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>% Critical calls cleared in 8 hours</td>
<td>98.0%</td>
<td>97.0%</td>
<td>92.2%</td>
<td>99.9%</td>
</tr>
<tr>
<td>% Non-Critical calls cleared in 48 hours</td>
<td>72.0%</td>
<td>65.0%</td>
<td>65.0%</td>
<td>65.0%</td>
</tr>
<tr>
<td>% of network uptime during business hours</td>
<td>99.6%</td>
<td>99.9%</td>
<td>99.2%</td>
<td>99.9%</td>
</tr>
</tbody>
</table>
## INFORMATION TECHNOLOGY

### EXPENDITURE SUMMARY

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>PERSONNEL SERVICES</td>
<td>$334,436</td>
<td>$367,737</td>
<td>$368,603</td>
<td>$77,089</td>
<td>$444,826</td>
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<tr>
<td>MATERIALS AND SUPPLIES</td>
<td>8,506</td>
<td>9,600</td>
<td>9,100</td>
<td>2,600</td>
<td>12,200</td>
</tr>
<tr>
<td>MAINTENACE</td>
<td>15,409</td>
<td>19,800</td>
<td>19,800</td>
<td>-</td>
<td>19,800</td>
</tr>
<tr>
<td>OCCUPANCY</td>
<td>5,638</td>
<td>7,150</td>
<td>6,920</td>
<td>1,000</td>
<td>8,150</td>
</tr>
<tr>
<td>CONTRACTUAL SERVICES</td>
<td>419,926</td>
<td>483,289</td>
<td>445,047</td>
<td>50,850</td>
<td>534,139</td>
</tr>
<tr>
<td>OTHER CHARGES</td>
<td>13,478</td>
<td>17,900</td>
<td>32,524</td>
<td>7,150</td>
<td>25,050</td>
</tr>
<tr>
<td>CAPITAL OUTLAY</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>TOTAL</td>
<td>$797,393</td>
<td>$905,476</td>
<td>$881,994</td>
<td>$138,689</td>
<td>$1,044,165</td>
</tr>
</tbody>
</table>

### PERSONNEL SUMMARY

<table>
<thead>
<tr>
<th>POSITIONS</th>
<th>FY 2010-2011 ACTUAL</th>
<th>FY 2011-2012 BUDGET</th>
<th>FY 2012-2013 PROPOSED</th>
</tr>
</thead>
<tbody>
<tr>
<td>INFORMATION TECHNOLOGY DIRECTOR</td>
<td>1</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>NETWORK OPERATIONS MANAGER</td>
<td>1</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>SYSTEM ADMINISTRATOR</td>
<td>1</td>
<td>1</td>
<td>2</td>
</tr>
<tr>
<td>TECHNICAL SUPPORT/HELP DESK SPECIALIST</td>
<td>2</td>
<td>2</td>
<td>2</td>
</tr>
<tr>
<td>TOTAL</td>
<td>5</td>
<td>5</td>
<td>6</td>
</tr>
</tbody>
</table>

### 2012-2013 SIGNIFICANT BUDGET CHANGES

- Personnel adjustments: $9,442
- Increase for Systems Administrator: $72,247
- Increase for Overtime Adjustment: $2,000
- Increase for VES Contributions: $50,000
- Increase for Technology Conferences: $4,000
- Increase for Mobile Device Management: $1,000

**Total:** $138,689
HUMAN RESOURCES

DEPARTMENTAL MISSION STATEMENT

The Human Resources Department is a cohesive, collaborative team of professionals committed to creating a healthy and positive work environment in order to assist in accomplishing the City's goals and objectives. We value integrity, efficiency, problem solving, equity, and character in all of our relationships and interactions. The Human Resources Department does this to promote and facilitate growth, accountability, and empowerment throughout our organization.

DEPARTMENTAL VISION STATEMENT

The Human Resources Department will create, encourage, and maintain an environment that supports, develops and sustains the well-being of the workforce by facilitating employee development; building fair, consistent, clear and innovative HR solutions; and providing accurate, practical, reliable and timely information for the City's decisions and its employees.

CUSTOMERS

- INTERNAL: Our primary interaction is with our internal customers - our employees. The HR Department services our individual employees with matters relating to their benefits, compensation, leave, and other HR functions including facilitating the resolution of employee relations issues. Support is also provided to departments with matters relating to recruitment, compliance, and labor relations.

- EXTERNAL: The interaction with our external customers is primarily related to recruitment and customer service matters relating to our vendors (i.e. TMRS, TML-IRP, Health Insurance Carrier, etc.). The HR Department interacts with potential applicants by providing the resources required for employment. On a regular basis, we act as intermediaries between our employees and vendors that provide benefit products.

- ULTIMATE: Ultimately, The HR department provides such services to internal and external customers to ensure the City sustains a healthy and positive workforce; consequently, contributing to the attainment of the City's goals and objectives and enhancing the Quality of Life for its citizens.

SERVICES PROVIDED

- Compliance with Employment Laws
  - Federal Labor Standards Act
  - Family Medical Leave Act
  - Workers’ Compensation
  - DOT/CDL Drug and Alcohol Program
  - American With Disabilities Act
  - Cedar Park HR Manual

- Benefits Administration
  - Health, Dental, Life and AD&D Insurance Programs
  - Long Term Disability
  - Employee Assistance Program
  - Texas Municipal Retirement System
  - Deferred Compensation (457)
  - Education Reimbursement Program
  - Leave Administration (Vacation, Sick, Personal, Catastrophic)

- Recruitment
  - Advertising
  - Pre-Screening/Background Check
  - Orientation
  - On Boarding

- Civil Service
  - Entry-Level Exams
  - Promotional Exams
  - Civil Service Meetings
  - Civil Service Hearings
  - Meet and Confer
  - Spanish/Sign Language Testing

- Labor/Employee Relations
  - CPOD Program
  - Recognition Matters
  - Service Plaques
  - Investigations/Review of Complaints

- Classification and Compensation
  - Payroll Maintenance
  - Employee Performance Program
HUMAN RESOURCES

DEPARTMENTAL TIE TO COUNCIL GOALS

• Strategic Prioritization
  As stated in our mission statement, The HR staff is committed to providing a positive work environment in order to assist in accomplishing the City's goals and objectives. The HR department continually strives to become more efficient, consistent with Goal 1: Strategic Prioritization (Efficiency) of the City Council Strategic Map. Ultimately, the HR Department provides for a positive environment throughout the organization in support of obtaining every goal listed on the City Council Strategic Map.

PERFORMANCE INDICATORS

<table>
<thead>
<tr>
<th>PERFORMANCE MEASURE</th>
<th>FY 2010-2011 ACTUAL</th>
<th>FY 2011-2012 BUDGET</th>
<th>FY 2011-2012 ESTIMATE</th>
<th>FY 2012-2013 GOAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>WORKLOAD MEASURES</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td># of Applications Processed</td>
<td>2,999</td>
<td>3,681</td>
<td>5,521</td>
<td>5,000</td>
</tr>
</tbody>
</table>

EFFICIENCY & EFFECTIVENESS MEASURES

- Average number of days to fill a position: 70, 60.0, 79.0, 60.0
- Turnover rate: 4.1%, 4.0%, 7.1%, 4.0%
- Worker's Compensation Modifier: 46.0%, 46.0%, 48.0%, 46.0%

EXPENDITURE SUMMARY

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>PERSONNEL SERVICES</td>
<td>$259,560</td>
<td>$268,066</td>
<td>$268,677</td>
<td>$97,064</td>
<td>$365,130</td>
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<tr>
<td>MATERIALS AND SUPPLIES</td>
<td>1,556</td>
<td>2,250</td>
<td>2,000</td>
<td>3,000</td>
<td>5,250</td>
</tr>
<tr>
<td>OCCUPANCY</td>
<td>804</td>
<td>500</td>
<td>550</td>
<td>900</td>
<td>1,400</td>
</tr>
<tr>
<td>CONTRACTUAL SERVICES</td>
<td>133,279</td>
<td>77,109</td>
<td>71,744</td>
<td>19,387</td>
<td>96,496</td>
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<tr>
<td>OTHER CHARGES</td>
<td>34,006</td>
<td>51,110</td>
<td>53,575</td>
<td>1,613</td>
<td>52,723</td>
</tr>
<tr>
<td>TOTAL</td>
<td>$429,205</td>
<td>$399,035</td>
<td>$396,546</td>
<td>$121,964</td>
<td>$520,999</td>
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</table>
## PERSONNEL SUMMARY

<table>
<thead>
<tr>
<th>POSITIONS</th>
<th>FY 2010-2011 ACTUAL</th>
<th>FY 2011-2012 BUDGET</th>
<th>FY 2012-2013 PROPOSED</th>
</tr>
</thead>
<tbody>
<tr>
<td>HUMAN RESOURCES DIRECTOR</td>
<td>1</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>ASSISTANT DIRECTOR OF HUMAN RESOURCES</td>
<td>-</td>
<td>-</td>
<td>1</td>
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<tr>
<td>HUMAN RESOURCES PROGRAM MANAGER</td>
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<td>1</td>
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<tr>
<td>HUMAN RESOURCES GENERALIST</td>
<td>2</td>
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<td>1</td>
</tr>
<tr>
<td>CITY HALL RECEPTIONIST</td>
<td>1</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>4</strong></td>
<td><strong>4</strong></td>
<td><strong>5</strong></td>
</tr>
</tbody>
</table>

## 2012-2013 SIGNIFICANT BUDGET CHANGES

- Personnel adjustments $11,084
- Increase for Assistant Director of HR $92,311
- Increase for Programming (AD) $15,000
- Increase for City-Wide Random Drug Testing $3,569

**Total $121,964**
MUNICIPAL COURT

DEPARTMENTAL MISSION STATEMENT
To administer timely justice with equality, fairness and integrity, through the use of efficient case flow management practices and the responsible use of resources.

DEPARTMENTAL VISION STATEMENT
To foster the public’s trust, confidence and respect in the Cedar Park Municipal Court, through programming that will facilitate interest, good citizenship, community engagement, and acceptance of the municipal judicial system.

CUSTOMERS
- INTERNAL: City Departments and staff; City Council; Police Department, boards and commissions; judges and court staff.
- EXTERNAL: Litigants, jurors, witnesses, victims, attorneys, parents, bondsmen, local business, local, state, and federal agencies, and the public in general.
- ULTIMATE: The court’s ultimate customers are the residential and corporate citizens of Cedar Park, as their trust and belief in the local judicial system is largely based on their contact and experience in Municipal Court. This is because more people come into contact with Municipal Courts than all other courts combined in the State of Texas.

SERVICES PROVIDED
- Docket/Caseflow Management
- Juvenile Case Processing
- Access to Court
- Informational Services
- Mandatory Reporting
- Warrant Maintenance
- Collection of Assessed Fines/Costs

DEPARTMENTAL TIE TO COUNCIL GOALS
- Strategic Prioritization
  All ongoing efforts for streamlining and/or enhancing court processes are closely tied with the Council Goal #1 Strategic Prioritization as it relates to improving efficiency, and specifically Goal #1D - to improve collection of outstanding court fines.
## MUNICIPAL COURT

### PERFORMANCE INDICATORS

<table>
<thead>
<tr>
<th>PERFORMANCE MEASURE</th>
<th>FY 2010-2011 ACTUAL</th>
<th>FY 2011-2012 BUDGET</th>
<th>FY 2011-2012 ESTIMATE</th>
<th>FY 2012-2013 GOAL</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>WORKLOAD MEASURES</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td># of Cases filed</td>
<td>14,763</td>
<td>14,000</td>
<td>14,000</td>
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<tr>
<td># of Warrants Issued</td>
<td>2,289</td>
<td>2,000</td>
<td>2,400</td>
<td>2,400</td>
</tr>
<tr>
<td># of Warrants Cleared</td>
<td>1,700</td>
<td>1,600</td>
<td>2,000</td>
<td>2,000</td>
</tr>
<tr>
<td># of Contested Dockets (trial-related)</td>
<td>2,074</td>
<td>1,400</td>
<td>2,100</td>
<td>2,000</td>
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<tr>
<td><strong>EFFICIENCY &amp; EFFECTIVENESS MEASURES</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Average Collection Rate</td>
<td>68%</td>
<td>65%</td>
<td>60%</td>
<td>65%</td>
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<td>Juvenile Compliance Rates</td>
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<td>% of Initial Appearances Missed</td>
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<tr>
<td>% of cases closed (vs. those filed)</td>
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<td>84%</td>
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### EXPENDITURE SUMMARY

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## MUNICIPAL COURT

### PERSONNEL SUMMARY

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<td>COURT OPERATIONS SUPERVISOR</td>
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<td>SENIOR DEPUTY CLERK</td>
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<td>JUVENILE CASE MANAGER</td>
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<td>BAILIFF</td>
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<td><strong>TOTAL</strong></td>
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### 2012-2013 SIGNIFICANT BUDGET CHANGES

- Personnel adjustments

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POLICE SERVICES- TOTAL

DEPARTMENTAL MISSION STATEMENT

The mission of the Cedar Park Police Department is to enhance the quality of life in the City of Cedar Park through a proactive and professional level of police service; to maintain a strong commitment of excellence; to ensure safety through integrity, trust and accountability; to treat all persons with respect, dignity and equality, and to build partnerships with the community to meet current and future challenges. Animal Control is included in the Cedar Park Police Department.

CORE VALUES

- Life
- Integrity
- Service
- Excellence
- Law
- Accountability
- Community Partnerships

DEPARTMENTAL VISION STATEMENT

Decline in felony crime rate.
Decline in fatal and injury collisions.

CUSTOMERS

INTERNAL: Sworn personnel, Non-sworn support personnel, other city departments, city employees, and City Council members.

EXTERNAL: Victims, complainants, criminals, traffic violators, criminal justice system agencies, law enforcement agencies, approved vendors.

ULTIMATE: Victims of crime and individuals who have called the CPPD to request service. The members of our community who are being served, protected, and who enjoy a low crime rate and fast response times.

SERVICES PROVIDED

- Routine Patrol Services
- Law Enforcement
- Criminal Investigation
- Traffic Enforcement
- Response to Calls for Service
- Collision Investigation
- Arrests of Criminal Suspects
- Special Events/Crowd Control
- Enforcement of Animal Control Ordinances
- Pet Licensing and Microchipping
- Field Return and Impounded Animals
- Traffic Direction and Control
- Public Safety Communication, Dispatching
- Report and Record Management
- Evidence and Property Control
- Community Services
- Crime Prevention
- First Response to Criminal Incidents
- Operating a Temporary Holding Cell
- Animal Cruelty Investigations
- Emergency Response to Injured Animals
On April 17, 2012, the “Current Utilization of the Police Building/Needs Assessment” report was finalized and submitted. The FY 2013 Budget will continue to include the ICMA recommendations of a Civilian Crime Scene Technician and a Civilian Crime Scene Technician. The ICMA updated report is completed on a monthly basis.

There are regular monthly meetings between the Chief and Association President. The Command Staff has a regular weekend duty as well as schedule stretching for both CID and Traffic Enforcement. The Narcotic Enforcement Initiative is ongoing and the Specialized Equipment Inventory has been completed. Four committees are meeting regularly and developing recommendations: Crime Reduction, CID Case Management, Calls for service, and Technology.

The 5th Platoon is scheduled to begin on July 7.

The Evidence Supervisor and Evidence Technician began employment on March 12.

The Physical Fitness Committee has been reconstituted and the Physical Ability Course is scheduled to begin construction on May 3.

The Evidence Detective has been reassigned as a Patrol Corporal ultimately to be deployed to the 5th Platoon.

The ICMA updated report is completed on a monthly basis.

There are regular monthly meetings between the Chief and Association President. The Command Staff has a regular weekend duty as well as schedule stretching for both CID and Traffic Enforcement. The Narcotic Enforcement Initiative is ongoing and the Specialized Equipment Inventory has been completed.

Four committees are meeting regularly and developing recommendations: Crime Reduction, CID Case Management, Calls for service, and Technology.

The FY 2013 Budget will continue to include the ICMA recommendations of a Civilian Crime Scene Technician and a Civilian Crime Scene Technician.

**Goal 1: Strategic Prioritization- Develop a Strategic Plan for the Police Department**

A framework outline has been developed of the topics to be covered in the Strategic Plan. On April 26, 2012 the CPPD held a voluntary Department Meeting to encourage and allow employee input on the Strategic Plan. A “working group” will then be formed to include both the Command Staff and various CPPD Divisional Leaders to develop the Plan.

**Goal 6: Facilities- Goal: Evaluate timeline for Police Station Phase II.**

The Police Department reviewed the current utilization of the building along with the short term adjustment strategies that have been made to prepare a report that will “quantitatively describe the utilization of the building” to evaluate the timetable of moving forward with the Design and Development phase. On April 17, 2012, the “Current Utilization of the Police Building/Needs Assessment” report was finalized and submitted.
## Police Services - Total

### Performance Indicators

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<th></th>
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<td><strong>Workload Measures</strong></td>
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<td>Citations issued</td>
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<td>Misdemeanor arrests</td>
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<td>Calls for Animal Control services</td>
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<td>Impounded animals</td>
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<td>Animal Control Citations issued</td>
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<td>Animal Control Warning issued</td>
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<td>Registration</td>
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<td><strong>Efficiency &amp; Effectiveness Measures</strong></td>
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<td>Emergency call average response time</td>
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<tr>
<td>Non-emergency call average response time</td>
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<td>10-15 min.</td>
<td>10-15 min.</td>
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<td>% of emergency calls within the response time of 5 minutes or less</td>
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<td>Crime Rate of Under 2,000 Index Crimes per 100,000 Population</td>
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<td>&lt;2000</td>
<td>1,214</td>
<td>&lt;2,000</td>
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<td>Clearance rate of Part 1 Offenses</td>
<td>36.0%</td>
<td>35.0%</td>
<td>34.0%</td>
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<td>Field Release of Impounded Animals prior to being transported to the Shelter</td>
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### Expenditure Summary

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<th>Object Categories</th>
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<th>FY 2011-2012 Budget</th>
<th>FY 2011-2012 Projected</th>
<th>BUDGET ADJUSTMENTS</th>
<th>FY 2012-2013 Budget</th>
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<td>Occupancy</td>
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<td>Contractual Services</td>
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<td>809,810</td>
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<td>Other Charges</td>
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<td>256,527</td>
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<td>Capital Outlay</td>
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<td>764,800</td>
<td>764,279</td>
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### PERSONNEL SUMMARY

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<th>FY 2011-2012 BUDGET</th>
<th>FY 2012-2013 PROPOSED</th>
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<td>9</td>
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<tr>
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<td><strong>TOTAL</strong></td>
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## POLICE SERVICES- TOTAL

### 2012-2013 SIGNIFICANT BUDGET CHANGES

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<td>Take Home Vehicles for Patrol</td>
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<td>Upgrade Tasers</td>
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<td>Operational Costs of WCRAS Increase</td>
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<td>Increase for Community Programs</td>
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<td>Increase VES costs</td>
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<td>Remove one-time transfer for Public Safety Technology Project</td>
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<tr>
<td>Remove one-time set-up for Platoon 5</td>
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<td>Remove one-time capital costs</td>
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<td>Remove one-time Civilian Staff set-up</td>
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<tr>
<td>Remove one-time physical fitness testing set-up</td>
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<td><strong>Total</strong></td>
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## POLICE - ADMINISTRATION

### PERSONNEL SUMMARY

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<th>FY 2011-2012 BUDGET</th>
<th>FY 2012-2013 PROPOSED</th>
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<tbody>
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</tr>
<tr>
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<tr>
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## POLICE - OPERATIONS

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<th>FY 2012-2013 PROPOSED</th>
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## POLICE - ANIMAL CONTROL

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<th>FY 2011-2012 BUDGET</th>
<th>FY 2011-2012 PROJECTED</th>
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DEPARTMENTAL MISSION STATEMENT

The Mission of the Media & Communications Department is to serve as the City's liaison with the citizens and the news media in order to foster a productive, open, and mutually beneficial relationship and to increase citizen understanding, awareness of, and participation in City government.

DEPARTMENTAL VISION STATEMENT

The Vision of the Media & Communications Department is a City that is the most effective, efficient, accurate, and state-of-the-art in reaching its Citizens and the news media. The Goals of the Media & Communications Department are to communicate through effective media relations, public relations, special projects, TV and the City's website, and marketing of the City. The objectives to fulfill this vision are to develop press releases, organize media events, respond to media inquiries, and act as City spokesperson; assist with public meetings, and manage social media for the City; conduct presentations, write articles, and facilitate media training for City staff; create public service announcements, create local programming, maintain and update TV slides and external programming, maintain and update the City's websites, video record City meetings, and assist City staff with A/V requests; and to photograph and video record City events, and create print and online advertisements.

CUSTOMERS

• INTERNAL: The internal customer is City staff and City Council Members.

• EXTERNAL: External customers are citizens, the news media, other governments, Facebook friends, Twitter followers, City website users, and any other constituents who rely on the City for information or other programs or services.

• ULTIMATE: The ultimate customer is the informed and aware citizen, who will understand and be aware of the role City government plays in his or her daily life, and participate and be educated about what is going on in his or her community.

SERVICES PROVIDED

• Media contacts/interviews
• Press releases
• Response to media requests
• TV programming
• Meetings recorded/broadcast
• Website content and maintenance

DEPARTMENTAL TIE TO COUNCIL GOALS

• Strategic Prioritization

Our primary mission is to inform and educate the media about the City's goals, projects, meetings, and priorities. This department also plays an integral role in assisting staff in other departments carry out their duties to achieve not only this goal but all other goals as well.
## COMMUNITY AFFAIRS - MEDIA AND COMMUNICATIONS

### PERFORMANCE INDICATORS

<table>
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<th>PERFORMANCE MEASURE</th>
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<tr>
<td>- % of stories picked-up</td>
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<td>100%</td>
<td>90%</td>
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<tr>
<td>- % of media requests responded to within 2 hrs.</td>
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<td>95%</td>
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### EXPENDITURE SUMMARY

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<th>OBJECT CATEGORIES</th>
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## COMMUNITY AFFAIRS - MEDIA AND COMMUNICATIONS

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### 2012-2013 SIGNIFICANT BUDGET CHANGES

- Personnel adjustments including COLA $5,121
- Mobile 311 Application $6,000

Total $11,121
ECONOMIC DEVELOPMENT

DEPARTMENTAL MISSION STATEMENT
The Economic Development Department promotes and develops new and expanding business enterprises that provide and encourage employment opportunities while creating new wealth in the City.

DEPARTMENTAL VISION STATEMENT
* Cedar Park will be recognized as the top development option/location for companies relocating/expanding to the Austin area that don’t want to be in Austin.
* Over 200,000 s.f. of flex space will be developed in Brushy Creek Corporate Park and Pecan Grove Business Park occupied by primary employers.
* The land adjacent to the Cedar Park Center will be developed with a combination of restaurants, retail and office.
* Cedar Park will become a regional destination with the opening of the Schlitterbahn project.

CUSTOMER
● INTERNAL: City Council, City Manager, Assistant City Managers, City Attorney and Department Directors
● EXTERNAL: Manufacturing/distribution/service companies; real estate developers/brokers; consultants, landowners; financial groups; engineering firms; architectural firms.
● ULTIMATE: The ultimate customers are the citizens and businesses that pay taxes to the City. Residents and businesses benefit from the creation of new jobs and job opportunities in the city while businesses benefit from the increased payrolls and disposable income circulating in the city. Businesses and residents also benefit from the increased value of property created by new investments in the city which impact the city tax rate in a positive manner.

SERVICES PROVIDED
● Marketing Cedar Park as the preferred business location
  - Marketing Trips/Trade Shows
  - Print Material/Advertising
  - Presentations to Development Groups

One-Stop Shop for Following Information/Assistance:
- Demographic Information on the Community
- Information on Available Buildings and Land sites for Businesses
- Information on Infrastructure and Traffic
- Information and Referrals on Different Types of State and Federal Financing Programs

● Assist Companies/Businesses in Their Site Locations
  - Demographic and Workforce Information
  - Identification of Available Facilities and Land
  - Development of Incentive Proposals

● Business Retention and Expansion Efforts
  - Regular Contact (Phone/E-mail and Bi-annual visits)
ECONOMIC DEVELOPMENT

DEPARTMENTAL TIE TO COUNCIL GOALS

- **ECONOMIC DEVELOPMENT**
  
  Create new job opportunities, expand the tax base and raise the per capita income level.
  
  Develop and enhance business relationships with major employers to ensure their continued growth.
  
  Continue to involve the 4B Board in "pure" economic development projects.
  
  Continue to work on a business incubator project.

- **ENTERTAINMENT/DESTINATION/CULTURE**
  
  Develop and finalize a water park agreement with Schlitterbahn.
  
  Implement the Strategic Plan for tourism.

### PERFORMANCE INDICATORS

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<tr>
<th>PERFORMANCE MEASURE</th>
<th>FY 2010-2011 ACTUAL</th>
<th>FY 2011-2012 BUDGET</th>
<th>FY 2011-2012 ESTIMATE</th>
<th>FY 2012-2013 GOAL</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>WORKLOAD MEASURES</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Information requests filled (demographic, community, development guidelines, incentives, etc.)</td>
<td>130</td>
<td>150</td>
<td>165</td>
<td>185</td>
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<tr>
<td><strong>EFFICIENCY &amp; EFFECTIVENESS MEASURES</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Projects developed</td>
<td>26</td>
<td>30</td>
<td>32</td>
<td>34</td>
</tr>
<tr>
<td>New business locations</td>
<td>5</td>
<td>4</td>
<td>4</td>
<td>6</td>
</tr>
<tr>
<td>Jobs created</td>
<td>260</td>
<td>300</td>
<td>250</td>
<td>350</td>
</tr>
<tr>
<td>Business expansions</td>
<td>2</td>
<td>2</td>
<td>4</td>
<td>5</td>
</tr>
<tr>
<td>% Increase in Cedar Park Workforce</td>
<td>2.19%</td>
<td>2.00%</td>
<td>2.00%</td>
<td>2.00%</td>
</tr>
<tr>
<td>% of Commercial Added to Tax Rolls</td>
<td>N/A</td>
<td>2.50%</td>
<td>N/A</td>
<td>2.50%</td>
</tr>
<tr>
<td>Capital Investment Added to Tax Rolls (in millions)</td>
<td>10 $</td>
<td>25 $</td>
<td>15 $</td>
<td>20 $</td>
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</table>

### EXPENDITURE SUMMARY

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
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</thead>
<tbody>
<tr>
<td>PERSONNEL SERVICES</td>
<td>$ 223,161</td>
<td>$ 213,294</td>
<td>$ 210,798</td>
<td>$ 226,629</td>
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<tr>
<td>MATERIALS AND SUPPLIES</td>
<td>139</td>
<td>2,000</td>
<td>1,500</td>
<td>(200)</td>
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<tr>
<td>MAINTENANCE</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>OCCUPANCY</td>
<td>16,500</td>
<td>17,100</td>
<td>2,100</td>
<td>(15,000)</td>
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<tr>
<td>CONTRACTUAL SERVICES</td>
<td>79,453</td>
<td>111,875</td>
<td>87,100</td>
<td>(21,470)</td>
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<tr>
<td>OTHER CHARGES</td>
<td>685,557</td>
<td>874,882</td>
<td>815,450</td>
<td>26,968</td>
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<td>CAPITAL OUTLAY</td>
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<td>-</td>
<td>1,552</td>
<td>-</td>
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<tr>
<td>CONTINGENCY</td>
<td>-</td>
<td>30,000</td>
<td>30,000</td>
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<tr>
<td>TOTAL</td>
<td>$ 1,004,810</td>
<td>$ 1,249,151</td>
<td>$ 1,148,500</td>
<td>$ 3,633</td>
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</table>

City of Cedar Park, Texas

FY 2012-2013 Annual Budget
## ECONOMIC DEVELOPMENT

### PERSONNEL SUMMARY

<table>
<thead>
<tr>
<th>POSITIONS</th>
<th>FY 2010-2011</th>
<th>FY 2011-2012</th>
<th>FY 2012-2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>DIRECTOR OF ECONOMIC DEVELOPMENT</td>
<td>1</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>DIRECTOR OF TOURISM AND COMMUNITY</td>
<td>1</td>
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</tr>
<tr>
<td>DEVELOPMENT</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ASSISTANT DIRECTOR OF ECONOMIC</td>
<td>-</td>
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<tr>
<td>DEVELOPMENT</td>
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<tr>
<td>ECONOMIC DEVELOPMENT SPECIALIST</td>
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<td>TOTAL</td>
<td>3</td>
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### 2012-2013 SIGNIFICANT BUDGET CHANGES

- Personnel adjustments including COLA: $13,335
- Increase Economic Development line-item: $21,468
- Remove Rental Fee: $(15,000)
- Reduce Contract Services based upon history: $(16,170)

**Total**: $3,633
Director of Engineering

Administrative Assistant

Sr. Engineer [2]
Sr. Engineering Associate [2]
Engineering Technician
Project Manager
ENGINEERING

DEPARTMENTAL MISSION STATEMENT
It is the Engineering Department’s mission to ensure a quality engineered and safe infrastructure for the City of Cedar Park.

DEPARTMENTAL VISION STATEMENT
It is the vision of the Engineering Department to continue working toward fulfillment of the departments existing and future goals outlined in the City’s Strategic Map. As the City and surrounding areas grow, it is our vision to provide a safe and efficient roadway network and quality infrastructure to support the growing population.

CUSTOMERS
- **INTERNAL**: Internal customers include other city departments, City Council, boards and commissions.
- **EXTERNAL**: External customers include developers, engineers, construction contractors, citizens, and utility service providers.
- **ULTIMATE**: The citizens of Cedar Park are the ultimate customers as they rely upon us to provide a safe infrastructure through the use of their tax dollars.

SERVICES PROVIDED
- Project management of transportation, drainage and municipal facility projects.
- Subdivision plat and construction plan review.
- Construction project inspection.
- Floodplain administration.
- Utility availability determinations.

DEPARTMENTAL TIE TO COUNCIL GOALS
- **Redevelopment/Enhancement**
  - Continue progress and implementation of Roadway Plan.
  - Review feasibility of Drainage Utility Fund.
  - Update Roadway Pavement Rehabilitation System.
  - Investigate new technologies for roadway rehabilitation.
  - Weigh redevelopment as criteria in reviewing roadway and parks projects.
- **Beautification**
  - City entry signs.
- **Diversified Tax Base/Balanced Land Use**
  - Evaluate Transportation Plan for roads to assist in economic development.
- **Public Transportation/Mobility**
  - Prioritize road and transportation projects.
  - Complete New Hope gap project.
### PERFORMANCE INDICATORS

<table>
<thead>
<tr>
<th>PERFORMANCE MEASURE</th>
<th>FY 2010-2011 ACTUAL</th>
<th>FY 2011-2012 BUDGET</th>
<th>FY 2011-2012 ESTIMATE</th>
<th>FY 2012-2013 GOAL</th>
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<tbody>
<tr>
<td>WORKLOAD MEASURES</td>
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<tr>
<td>• Construction plans reviewed</td>
<td>36</td>
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<td>• # of on-going projects (Transportation/Facilities)</td>
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<td>4/2</td>
<td>7/5</td>
<td>4/2</td>
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<tr>
<td>• CIP design contracts initiated</td>
<td>3</td>
<td>3</td>
<td>4</td>
<td>4</td>
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<tr>
<td>• Design contracts completed</td>
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<td>2</td>
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<td>3</td>
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<tr>
<td>• CIP projects constructed</td>
<td>2</td>
<td>2</td>
<td>3</td>
<td>3</td>
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<tr>
<td>EFFICIENCY &amp; EFFECTIVENESS MEASURES</td>
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<tr>
<td>• Design contracts completed on schedule</td>
<td>3</td>
<td>2</td>
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<tr>
<td>• Project designs (under/over) budget</td>
<td>3/0</td>
<td>2/0</td>
<td>2/0</td>
<td>3/0</td>
</tr>
<tr>
<td>• Project construction budgets (under/over)</td>
<td>2/0</td>
<td>2/0</td>
<td>3/0</td>
<td>3/0</td>
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### EXPENDITURE SUMMARY

<table>
<thead>
<tr>
<th>OBJECT CATEGORIES</th>
<th>FY 2010-2011 ACTUAL $</th>
<th>FY 2011-2012 BUDGET $</th>
<th>FY 2011-2012 PROJECTED $</th>
<th>BUDGET ADJUSTMENTS $</th>
<th>FY 2012-2013 BUDGET $</th>
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<tbody>
<tr>
<td>PERSONNEL SERVICES</td>
<td>$605,858</td>
<td>$637,088</td>
<td>$621,616</td>
<td>$22,689</td>
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<td>MATERIALS AND SUPPLIES</td>
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<td>$7,500</td>
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<td>MAINTENANCE</td>
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<td>$700</td>
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<td>$700</td>
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<tr>
<td>OCCUPANCY</td>
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<td>$4,600</td>
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<tr>
<td>CONTRACTUAL SERVICES</td>
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<td>$125,841</td>
<td>$114,486</td>
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<td>$200,841</td>
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<td>OTHER CHARGES</td>
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<td>CAPITAL OUTLAY</td>
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<td>-</td>
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<tr>
<td>TOTAL</td>
<td>$722,379</td>
<td>$791,179</td>
<td>$761,457</td>
<td>$97,689</td>
<td>$888,868</td>
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</table>
### PERSONNEL SUMMARY

<table>
<thead>
<tr>
<th>POSITIONS</th>
<th>FY 2010-2011 ACTUAL</th>
<th>FY 2011-2012 BUDGET</th>
<th>FY 2012-2013 PROPOSED</th>
</tr>
</thead>
<tbody>
<tr>
<td>DIRECTOR OF ENGINEERING</td>
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</tr>
<tr>
<td>SENIOR ENGINEER</td>
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<td>2</td>
</tr>
<tr>
<td>SENIOR ENGINEERING ASSOCIATE</td>
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<td>1</td>
<td>2</td>
</tr>
<tr>
<td>ENGINEERING TECHNICIAN</td>
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<td>1</td>
<td>1</td>
</tr>
<tr>
<td>PROJECT MANAGER</td>
<td>1</td>
<td>1</td>
<td>1</td>
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<tr>
<td>TRANSPORTATION PLANNER</td>
<td>-</td>
<td>1</td>
<td>-</td>
</tr>
<tr>
<td>ADMINISTRATIVE ASSISTANT</td>
<td>1</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>8</strong></td>
<td><strong>8</strong></td>
<td><strong>8</strong></td>
</tr>
</tbody>
</table>

### 2012-2013 SIGNIFICANT BUDGET CHANGES

- Personnel adjustments $22,689
- Overhead Electric Study $75,000

**Total** $97,689
DEPARTMENTAL MISSION STATEMENT

The mission of the City of Cedar Park Development Services Department is to improve the quality of life for the current and future residents living and working within the City. This is accomplished through the proactive identification of solutions, maintaining an exemplary level of customer service, and keeping abreast of the most advanced trends in urban planning and land development. Further, it is our mission to help carry out programs and projects through public investment, public-private cooperation, volunteer efforts, and enforcement in order to enhance the vitality and promote the orderly development of the community.

DEPARTMENTAL VISION STATEMENT

The Development Services Department is responsible for all urban planning, building inspection, and code enforcement activities in the City. As the City moves forward in its growth and development, the vision for departmental operations will transition away from a culture of focusing on growth and regulating new development to one of maintaining and enforcement of standards on existing development. The vision of the department will be encapsulated into a two-fold approach whereby the Planning division works to ensure long-range growth policy is the most current with cutting edge development trends while the Building Inspections and Code Enforcement divisions ensure the enforcement of those policies in addition to their respective roles in daily inspections and activities. This also includes ensuring a high, inter-divisional standard for the department in providing for an efficient, timely, and courteous development process.

CUSTOMERS

- **INTERNAL:**
  - City Council
  - Appointed Boards:
    - 4B Corporation Board
    - Board of Adjustment
    - Planning and Zoning Commission
    - Art Advisory Board
    - Sign Control Board
  - All City Departments

- **EXTERNAL:** Our External Customers Include, But Are Not Limited To:
  - Citizens
  - Comptroller of Public Accounts (Annexations)
  - Contractors
  - Developers
  - Engineering / Architectural / Planning Firms
  - Entities-Federal, State, County, Regional & Local
  - Homeowner's Associations/Neighborhood Groups
  - Home Builder's Association
  - Land Owners
  - Leander Independent School District
  - Media
  - Private Businesses
  - Realtors
  - Travis/Williamson Counties
  - Travis Central Appraisal District (TCAD)
  - TxDOT
  - Utility Companies
  - Williamson Central Appraisal District (WCAD)

**ULTIMATE:** By implementing the policies of the City Council and the adopted Comprehensive Plan, the ultimate customer of the Development Services Department is any citizen or group desiring information, services, or inclusion in the physical, economic, and social development of the City.
DEVELOPMENT SERVICES - TOTAL

SERVICES PROVIDED

- Update, Amend and Develop Ordinances
- Coordinate & review zoning, subdivision & site development plans
- Process voluntary & involuntary annexations pursuant to Chapter 43 of the TX Local Govt. Process voluntary & involuntary annexations pursuant to Chapter 43 of the TX Local Govt
- Continue efforts to create/implement a Redevelopment Policy and Plan for selected areas of the City
- Continue efforts to apply appropriate zoning classification to Development Reserve & Planned Development properties
- Participate in educational forums to assist citizens in understanding these codes and ordinances
- Provide staff support for Planning and Zoning Commission/Arts Board/Board of Adjustment/Sign Control Board.
- Provide staff support for City Council related to planning issues
- Assign addresses and maintain accurate address base for 9-1-1 database
- Maintain addresses and Parcel IDs in development services software
- Update & maintain GIS layers
- Create maps for city departments, Boards and Commissions, and general public
- Keep up with changes in the health and sanitation codes and ordinances.
- Schedule patrols of the city to determine violations
- Enforcement of City Ordinances

DEPARTMENTAL TIE TO COUNCIL GOALS

1. Prioritizing City Council's strategic goals into the department's work plan;
2. Maintaining a strong problem-solving, customer-service philosophy, revolving around a philosophy trifecta of "prompt, courteous, and accurate";
3. Empowering individuals and groups by providing decentralized planning and development information;
4. Ensuring inter-agency coordination amongst Federal, State, and Local authorities;
5. Ensuring a proactive approach in departmental programming for enforcement and inspections;
6. Providing an efficient, timely, and courteous development process for customers;
7. Ensuring all employees are highly trained and empowered in decision-making processes;
8. Utilizing the best technology available in maintaining operations and providing services to all;
9. Keeping abreast of the latest trends in land development, inspections, and enforcement;
10. Keeping all City facilities maintained and operating in an efficient and cost-effective manner.
# DEVELOPMENT SERVICES - TOTAL

## PERFORMANCE INDICATORS

<table>
<thead>
<tr>
<th>PERFORMANCE MEASURE</th>
<th>FY 2010-2011 ACTUAL</th>
<th>FY 2011-2012 BUDGET</th>
<th>FY 2011-2012 ESTIMATE</th>
<th>FY 2012-2013 GOAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>WORKLOAD MEASURES</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td># of Zoning Applications (PLANNING)</td>
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<td>18</td>
<td>23</td>
<td>23</td>
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<tr>
<td># of Warnings / # of Citations Issued</td>
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<td>30/2</td>
<td>30/2</td>
<td>30/2</td>
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<tr>
<td>EFFICIENCY &amp; EFFECTIVENESS MEASURES</td>
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<td>10</td>
<td>14</td>
<td>14</td>
</tr>
<tr>
<td>Average # of Days to complete New Subdivision and Site Plans Reviews</td>
<td>5</td>
<td>11</td>
<td>14</td>
<td>14</td>
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<tr>
<td>Average minutes allotted for each inspection</td>
<td>19</td>
<td>18</td>
<td>17</td>
<td>17</td>
</tr>
<tr>
<td>5-day Residential Reviews: Average Turnaround Time</td>
<td>4</td>
<td>5</td>
<td>4</td>
<td>5</td>
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<tr>
<td>5-day Residential Reviews: Percent (%) Performed Within Target</td>
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<td>88%</td>
<td>80%</td>
<td>80%</td>
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<tr>
<td>10-day Commercial Reviews: Percent (%) Performed Within Target</td>
<td>80%</td>
<td>75%</td>
<td>67%</td>
<td>75%</td>
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<tr>
<td>Percent of complaint responses within 24-hours on business days</td>
<td>100%</td>
<td>100%</td>
<td>100%</td>
<td>100%</td>
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</table>

## EXPENDITURE SUMMARY

<table>
<thead>
<tr>
<th>OBJECT CATEGORIES</th>
<th>FY 2010-2011 ACTUAL</th>
<th>FY 2011-2012 BUDGET</th>
<th>FY 2011-2012 PROJECTED</th>
<th>BUDGET ADJUSTMENTS</th>
<th>FY 2012-2013 BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td>PERSONNEL SERVICES</td>
<td>$ 909,368</td>
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<td>OCCUPANCY</td>
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<td>64,259</td>
<td>234,180</td>
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<td>197,592</td>
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<td>OTHER CHARGES</td>
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<td>49,961</td>
<td>36,894</td>
<td>9,535</td>
<td>59,496</td>
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<tr>
<td>CAPITAL OUTLAY</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>TOTAL</td>
<td>$ 1,033,015</td>
<td>$ 1,324,609</td>
<td>$ 1,175,453</td>
<td>$ 168,802</td>
<td>$ 1,493,411</td>
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## DEVELOPMENT SERVICES - TOTAL

### PERSONNEL SUMMARY

<table>
<thead>
<tr>
<th>POSITIONS</th>
<th>FY 2010-2011 ACTUAL</th>
<th>FY 2011-2012 BUDGET</th>
<th>FY 2012-2013 PROPOSED</th>
</tr>
</thead>
<tbody>
<tr>
<td>DIRECTOR OF PLANNING AND DEVELOPMENT</td>
<td>1</td>
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<tr>
<td>SENIOR PLANNER</td>
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<td>GIS ANALYST</td>
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<td>PLANNER</td>
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<tr>
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<td>ADMINISTRATIVE ASSISTANT</td>
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<tr>
<td>DIRECTOR OF BUILDING INSPECTIONS</td>
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<tr>
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<td>FACILITY MAINTENANCE TECHNICIAN</td>
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<tr>
<td>TOTAL</td>
<td>22</td>
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## 2012-2013 SIGNIFICANT BUDGET CHANGES

- Personnel adjustments $52,253
- Geographic Database Manager $96,523
- Building Inspections Plan Reviewers $51,504
- Fuel & Oil $1,000
- Remove one-time Redevelopment Master Plan $(35,000)

Total $166,280
## DEVELOPMENT SERVICES - PLANNING

### EXPENDITURE SUMMARY

<table>
<thead>
<tr>
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### PERSONNEL SUMMARY

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<tr>
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<th>FY 2012-2013 PROPOSED</th>
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<td>1</td>
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<tr>
<td>SENIOR PLANNER</td>
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<td>TRANSPORTATION PLANNER</td>
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<td>GEOGRAPHIC DATABASE MANAGER</td>
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<td>GIS ANALYST</td>
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<td>ADMINISTRATIVE ASSISTANT</td>
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## DEVELOPMENT SERVICES - BUILDING INSPECTIONS

### EXPENDITURE SUMMARY

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<th>OBJECT CATEGORIES</th>
<th>FY 2010-2011 ACTUAL</th>
<th>FY 2011-2012 BUDGET</th>
<th>FY 2011-2012 PROJECTED</th>
<th>BUDGET ADJUSTMENTS</th>
<th>FY 2012-2013 BUDGET</th>
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<td>PERSONNEL SERVICES</td>
<td>$426,920</td>
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<td>$483,097</td>
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<td>32,736</td>
<td>32,736</td>
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<td>27,615</td>
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<td>OTHER CHARGES</td>
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<td>7,833</td>
<td>5,132</td>
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<td><strong>TOTAL</strong></td>
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### PERSONNEL SUMMARY

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<th>POSITIONS</th>
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<th>FY 2011-2012 BUDGET</th>
<th>FY 2012-2013 PROPOSED</th>
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<td>DIRECTOR OF BUILDING INSPECTIONS</td>
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<td>CHIEF BUILDING OFFICIAL</td>
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<td>BUILDING INSPECTOR</td>
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<td>PLANS REVIEWER</td>
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<tr>
<td>FACILITY MAINTENANCE COORDINATOR</td>
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<td>FACILITY MAINTENANCE TECHNICIAN</td>
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</tr>
<tr>
<td></td>
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<td>BUDGET</td>
<td>PROJECTED</td>
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<td>4,017</td>
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<tr>
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<td>$ 125,168</td>
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<td>$ 158,901</td>
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<th>FY 2012-2013</th>
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<td>BUDGET</td>
<td>PROPOSED</td>
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</table>
The Cedar Park Fire Department will pursue excellence in every aspect of public safety related to the fire service and seek opportunities to serve our community.

The Cedar Park Fire Department will be the best fire department in the American fire service.

INTERNAL: City Council, City Department Heads and Fire Department Employees.

EXTERNAL: Residents of Cedar Park and ETJ area.
Residents in the CAPCOG region primarily through special operations activities such as hazardous materials mitigation, swift water rescue, Technical rescue, and dive recovery operations.
Texas Intrastate Fire Mutual Aid System (TIFMAS) that can require deployments all over Texas.
Texas Commission on Fire Protection, Texas Department of State Health Services, Insurance Services Office, State Fire Marshal Office, Williamson County, Williamson County Fire Chiefs Association, Capital Area Fire Chiefs Association, CAPCOG, and other groups that are typically in a regulatory nature.

ULTIMATE: The CPFD is in place to serve all our citizens, visitors to our community, external organizations, other city staff, and fellow team members to provide a level of service that exceeds expectations. We strive each day to perform better and create an environment that is good for all that interact with the CPFD.

Fire Suppression
Medical First Response
Emergency Management
Community Education
Hazardous Materials Mitigation
Fire Code Enforcement, Inspection & Plan Review
Teen Advocates for Community Safety (TACS)
Community Emergency Response Team (CERT)
Training - Fire Personnel
Fire Investigation
Technical Rope Rescue
Swift Water Rescue
Extrications
Dive Recovery
Citizen Fire Academy
Fire Safety Education
## Workload Measures

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<tr>
<th>PERFORMANCE MEASURE</th>
<th>FY 2010-2011 ACTUAL</th>
<th>FY 2011-2012 BUDGET</th>
<th>FY 2011-2012 ESTIMATE</th>
<th>FY 2012-2013 GOAL</th>
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<tr>
<td>Total Activity</td>
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<td>Total Emergency Incidents</td>
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<td># of AIM Exercises</td>
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<td>Training hours complete</td>
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<td>17,000</td>
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## Efficiency & Effectiveness Measures

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<th>FY 2012-2013</th>
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<td>ISO Rating</td>
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<td>1</td>
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<td>% of Turn-out Time Less Than 90 Seconds</td>
<td>70.0%</td>
<td>70.0%</td>
<td>75.0%</td>
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<tr>
<td>% of Travel Time Less Than 4 Minutes</td>
<td>52.1%</td>
<td>55.0%</td>
<td>55.7%</td>
<td>57.0%</td>
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<tr>
<td>% of 360 Evaluations on All Officers</td>
<td>100.0%</td>
<td>100.0%</td>
<td>100.0%</td>
<td>100.0%</td>
</tr>
<tr>
<td>% of Fire Inspection Given to Apartments</td>
<td>100.0%</td>
<td>100.0%</td>
<td>100.0%</td>
<td>100.0%</td>
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<tr>
<td>Restaurants</td>
<td>10.0%</td>
<td>30.0%</td>
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<td>20.0%</td>
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<tr>
<td>Nightclubs</td>
<td>0.0%</td>
<td>50.0%</td>
<td>100.0%</td>
<td>100.0%</td>
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<tr>
<td>% of Fires Contained in Room of Origin</td>
<td>37.9%</td>
<td>35.0%</td>
<td>37.0%</td>
<td>38.0%</td>
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<tr>
<td>% of Dollar Value Saved on Property With Fire Loss</td>
<td>35.8%</td>
<td>85.0%</td>
<td>82.0%</td>
<td>84.0%</td>
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## EXPENDITURE SUMMARY

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<thead>
<tr>
<th>OBJECT CATEGORIES</th>
<th>FY 2010-2011 ACTUAL</th>
<th>FY 2011-2012 BUDGET</th>
<th>FY 2011-2012 PROJECTED</th>
<th>BUDGET ADJUSTMENTS</th>
<th>FY 2012-2013 BUDGET</th>
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<tbody>
<tr>
<td>PERSONNEL SERVICES</td>
<td>$4,614,678</td>
<td>$5,168,022</td>
<td>$5,142,629</td>
<td>$272,524</td>
<td>$5,440,546</td>
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<tr>
<td>MATERIALS AND SUPPLIES</td>
<td>140,123</td>
<td>177,658</td>
<td>163,325</td>
<td>(8,100)</td>
<td>169,558</td>
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<td>MAINTENANCE</td>
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<td>322,487</td>
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<td>142,343</td>
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<td>553,231</td>
<td>885,759</td>
<td>890,638</td>
<td>(266,506)</td>
<td>619,253</td>
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<td>TRANSFERS OUT</td>
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### FIRE SERVICES - TOTAL

#### PERSONNEL SUMMARY

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<th>FY 2012-2013 PROPOSED</th>
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<tr>
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<td>DRIVER/ENGINEER</td>
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<tr>
<td>FIREFIGHTER</td>
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<td>CIVIL SERVICE TOTAL</td>
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<tr>
<td>NON-CIVIL SERVICE</td>
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<td>DISPATCHER</td>
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<td>NON-CIVIL SERVICE TOTAL</td>
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<td>TOTAL</td>
<td>71</td>
<td>72</td>
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### FIRE SERVICES - TOTAL

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<thead>
<tr>
<th>Description</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Personnel Adjustments</td>
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<tr>
<td>Needs/Personnel Assessment for New Chief</td>
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<tr>
<td>Accreditation Costs</td>
<td>$7,500</td>
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<tr>
<td>Grant Match</td>
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<tr>
<td>Bunker Boot and Helmet Replacement</td>
<td>$4,000</td>
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<tr>
<td>Firehouse Software &amp; Equipment</td>
<td>$19,920</td>
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<tr>
<td>Training Field mowing</td>
<td>$3,400</td>
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<tr>
<td>Remote nozzle for brush trucks</td>
<td>$18,000</td>
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<tr>
<td>Validation of annual fitness test</td>
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<tr>
<td>Replace Quint 1</td>
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<tr>
<td>Annual Fire Station Refurbishment</td>
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<tr>
<td>Increase for wireless coverage</td>
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<tr>
<td>Remove one-time transfer for Public Safety Technology Project</td>
<td>$(150,000)</td>
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<td>Remove one-time VES Contribution for Fire Engine</td>
<td>$(438,526)</td>
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<tr>
<td>Remove one-time staff set-up</td>
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<td>Remove Engine Lease Payment</td>
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<tr>
<td><strong>Total</strong></td>
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## EXPENDITURE SUMMARY

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<tbody>
<tr>
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<td>$ 5,142,629</td>
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<td>19,711</td>
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<td>MAINTENANCE</td>
<td>308,885</td>
<td>296,987</td>
<td>300,987</td>
<td>(281,987)</td>
<td>15,000</td>
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<tr>
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<td>177,858</td>
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## PERSONNEL SUMMARY

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<th>POSITIONS</th>
<th>FY 2010-2011 ACTUAL</th>
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<th>FY 2012-2013 PROPOSED</th>
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<tbody>
<tr>
<td>CIVIL SERVICE</td>
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<tr>
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## EXPENDITURE SUMMARY

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<th>FY 2011-2012 BUDGET</th>
<th>FY 2012-2013 BUDGET</th>
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## PERSONNEL SUMMARY

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<td>lieutenant</td>
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## EXPENDITURE SUMMARY

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<th>FY 2011-2012</th>
<th>BUDGET</th>
<th>FY 2012-2013</th>
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<tr>
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<td>BUDGET</td>
<td>PROJECTED</td>
<td>ADJUSTMENTS</td>
<td>BUDGET</td>
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<tr>
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## PERSONNEL SUMMARY

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<th>POSITIONS</th>
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<th>FY 2012-2013</th>
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<tbody>
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<td>ACTUAL</td>
<td>BUDGET</td>
<td>PROPOSED</td>
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<tr>
<td>CIVIL SERVICE</td>
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</tr>
<tr>
<td>BATTALION CHIEF</td>
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<tr>
<td>LIEUTENANT</td>
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<td>-</td>
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<tr>
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<tr>
<td>NON-CIVIL SERVICE</td>
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<tr>
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<tr>
<td>NON-CIVIL SERVICE TOTAL</td>
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<tr>
<td>TOTAL</td>
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<td>0</td>
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DEPARTMENTAL MISSION STATEMENT
The Field Operations Department Mission is to provide quality maintenance to the transportation and drainage infrastructure in the right-of-way in a responsible and efficient manner for the benefit of the City. The department also provides fleet maintenance services to the Citys rolling assets and conducts the operations and maintenance of traffic signals.

DEPARTMENTAL VISION STATEMENT
The Field Operations Department Vision within the next three years is to add three (3) new FTEs to increase right-of-way maintenance and transportation infrastructure efforts in accordance with the Manual of Uniform Traffic Control Devices (MUTCD), pavement management plan, technical criteria manuals and standard engineering practices. The department also intends to certify two additional mechanics as Emergency Vehicle Technicians.

CUSTOMERS
- INTERNAL: City staff use city streets, traffic signals, street lights, vehicles, and equipment.
- EXTERNAL: External customers for the Field Operations Department are primarily the public including residents of the community, businesses, and visitors to Cedar Park.
- ULTIMATE: As is the case with most public service functions, the Field Operations Department ultimate customer is the city residents and traveling public.

SERVICES PROVIDED
- Patch potholes and utility cuts
- Install and maintain street signs and pavement markings.
- Inspect and perform necessary repairs to City sidewalks.
- Repair base failures and damage caused by water lines breaks
- De-Ice/Sand bridges and roads for ice preparation
- Traffic Signal Maintenance
- Traffic Signal Telemetry
- Operates (Future) Traffic Management Center
- Maintains Street Lights
- Responds 24/7 to signals in flash
- Trouble Shoot Malfunctioning Components
- Perform repairs/maintenance of vehicles and equipment
- Keep maintenance/repair records on vehicles and equip
- Order gas, diesel fuel and oil and report the usage for City units.
- Crack sealing of streets
- Reconstruct streets to upgrade driving surface and drainage
- Repair street driving surface for seal coatings.
- Provide on-call services to address emergency repairs after-hours
- Implement PE-sealed timing plans
- Maintain Pedestrian Crossings
- Maintain School Zone warning devices
- Maintain utility telemetry system
- Maintain wireless backhaul network
- Maintain Coordination plan timing clocks
- Purchase and sell civilian vehicles and equipment
- Provide mobile or field repairs services.
## FIELD OPERATIONS - TOTAL

### DEPARTMENTAL TIE TO COUNCIL GOALS

The Field Operations Department is involved in supporting other departments with professional guidance and information gathering as related to the City Council's Strategic Goals. They include:
- Identify and implement innovative and sustainable strategies for conservation of resources including: power, fuel, water and recyclables.
- Access and support technological efficiencies throughout the City.
- Evaluate opportunities for online customer service and citizen access through the website redesign process.
- Participate in scope and feasibility study of Drainage Utility Fund.
- Continue Phase III of street sign replacement and identify funding.

### PERFORMANCE INDICATORS

<table>
<thead>
<tr>
<th>PERFORMANCE MEASURE</th>
<th>FY 2010-2011 ACTUAL</th>
<th>FY 2011-2012 BUDGET</th>
<th>FY 2011-2012 ESTIMATE</th>
<th>FY 2012-2013 GOAL</th>
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<td><strong>WORKLOAD MEASURES</strong></td>
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<td>251</td>
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<tr>
<td># of lane miles crack sealed</td>
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<td>18</td>
<td>20</td>
<td>49</td>
</tr>
<tr>
<td># of signal work orders</td>
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<td>850</td>
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<tr>
<td># of street light repairs</td>
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<td>222</td>
<td>318</td>
<td>318</td>
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<tr>
<td># of vehicles maintained</td>
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<td>184</td>
<td>184</td>
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<tr>
<td># of pieces of equipment maintained</td>
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<td>N/A</td>
<td>61</td>
<td>184</td>
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<td><strong>EFFICIENCY &amp; EFFECTIVENESS MEASURES</strong></td>
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<td></td>
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<tr>
<td># of miles streets swept per year</td>
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<td>N/A</td>
<td>2,454</td>
<td>2,576</td>
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<tr>
<td>Avg # of days to make asphalt repairs after report</td>
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<td>N/A</td>
<td>8</td>
<td>6</td>
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<tr>
<td>Avg # of hours to correct signal detection repair</td>
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<td>N/A</td>
<td>4</td>
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<tr>
<td>Avg # of days to repair streetlight</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
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<tr>
<td>Avg # of days to process fleet work orders</td>
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## EXPENDITURE SUMMARY

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<tr>
<th>OBJECT CATEGORIES</th>
<th>FY 2010-2011 ACTUAL</th>
<th>FY 2011-2012 BUDGET</th>
<th>FY 2011-2012 PROJECTED</th>
<th>BUDGET ADJUSTMENTS</th>
<th>FY 2012-2013 BUDGET</th>
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## PERSONNEL SUMMARY

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<th>FY 2012-2013 PROPOSED</th>
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<td>CREW LEADER</td>
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## FIELD OPERATIONS - TOTAL

### 2012-2013 SIGNIFICANT BUDGET CHANGES

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<td>Contract Hauling</td>
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<td>Road Repair Materials</td>
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<td>Traffic Signal Take-over (TXDoT Agreement)</td>
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<td>Fleet Management Equipment and Services</td>
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<tr>
<td>Increase for Street Maintenance - WCID #1-D</td>
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<td>Increase for Street Light Maintenance/Electricity - WCID #1-D</td>
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<td>Increase for VES contributions</td>
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<td>Increase for equipment repairs</td>
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<tr>
<td>Remove one-time capital purchase</td>
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<tr>
<td>Remove FY 12 Street Maintenance reallocation</td>
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<td><strong>Total</strong></td>
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### FIELD OPERATIONS - STREET MAINTENANCE

#### EXPENDITURE SUMMARY

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<tr>
<th>OBJECT CATEGORIES</th>
<th>FY 2010-2011 ACTUAL</th>
<th>FY 2011-2012 BUDGET</th>
<th>FY 2011-2012 PROJECTED</th>
<th>BUDGET ADJUSTMENTS</th>
<th>FY 2012-2013 BUDGET</th>
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<tbody>
<tr>
<td>PERSONNEL SERVICES</td>
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#### PERSONNEL SUMMARY

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<tr>
<th>POSITIONS</th>
<th>FY 2010-2011 ACTUAL</th>
<th>FY 2011-2012 BUDGET</th>
<th>FY 2012-2013 PROPOSED</th>
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<tr>
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## FIELD OPERATIONS - SIGNAL AND LIGHT MAINTENANCE

### EXPENDITURE SUMMARY

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### PERSONNEL SUMMARY

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<td>TRAFFIC SIGNAL TECHNICIAN</td>
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## FIELD OPERATIONS - FLEET MAINTENANCE

### EXPENDITURE SUMMARY

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### PERSONNEL SUMMARY

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PARKS AND RECREATION - TOTAL

DEPARTMENTAL MISSION STATEMENT
The Parks and Recreation Department, with support from other City departments, will provide responsive, effective and efficient maintenance, operation and programming of our park land, sports fields and facilities, the recreation center, aquatic facilities and recreational programs and events for all area residents.

DEPARTMENTAL VISION STATEMENT
The Parks and Recreation Department has a vision for the future that includes providing an even broader variety of high quality recreational opportunities for our residents. We would also like to attract an even larger number of visitors from outside the community to come and experience the unique energy and hospitality of our community.

CUSTOMERS

INTERNAL: Our internal customers include the employees in all other city departments. The Parks and Recreation Department provides facilities and events that are open to all city employees. Whether it is being on a softball team playing at Brushy Creek Sports Park or attending an HR meeting at the Recreation Center Meeting Rooms we seek to partner with all departments in the spirit of cooperation and teamwork.

EXTERNAL: The Parks and Recreation Departments external customers include a wide array of citizens that live in our city limits, service areas and beyond. Outdoor and indoor recreation in Cedar Park includes everyone from the two year olds in swim lessons at Milburn Pool to the senior water aerobics participants at Veterans Memorial Pool. Couples casually listening to the July Fourth concert to the men competing in the adult basketball leagues are also an integral part of those we serve.

ULTIMATE: The Parks and Recreation Department's ultimate customers include those citizens of the Central Texas area that have the opportunity to view Cedar Park's well maintained landscapes in our parks and along roadways. Continuing to pursue the goal of corridor beautification will provide a welcome feeling to our out of town visitors. Ultimate customers also include those residents who see an increase in their homes value as a result of living near a well maintained.
SERVICES PROVIDED

- **Administration**
  - Oversee all Park and Recreation activities including capital park projects
  - Administer parkland dedication fund, landscape and tree ordinance, and Parks rules of conduct
  - Liaison to Parks Board
  - Manage contracts, professional service agreements and field use agreements
  - Coordinate Activinet, the Recreation software
  - Handle Park and Recreation deposits

- **Parks Maintenance/Operations**
  - Mowing and Edging
  - Manage Mowing Contract
  - Pavilion Rental Preparation
  - Aeration
  - Fertilization
  - Sports Field Maintenance
  - Herbicide and Pesticide Applications
  - Tree Trimming
  - Trash Removal
  - Water Conservation Management Practices
  - ROW Maintenance
  - Pond Management
  - Special/Community Events
  - Drainage Maintenance
  - Park Equipment Maintenance

- **Aquatics**
  - Daily operation of 3 pools and 1 splash pad
  - Manage swim lessons
  - Pool-a-Palloza - Summer Kick-off Event
  - 4th of July Celebration
  - Splash Jam - End of Summer Event

- **Recreation Center**
  - Daily operation and maintenance of the Recreation Center
  - Process memberships Cedar Park residents
  - Manage fitness and sports programs
  - Process gymnasium and room rentals
  - Facilitate athletic programming outside the Recreation Center
  - Austin Toros Basketball practice site

- **Community Recreation**
  - Two Concerts in the Park
  - 6 Movies in the Park
  - Spring Egg-Stravaganza
  - Splash Jam
  - Cedar Park Heritage Festival and Parade
  - Cedar Park Bydee Art Festival
  - 4th of July Celebration
  - Holiday Tree Lighting and Santa’s Workshop
  - Youth Scholarship Benefit Golf Tournament
## PARKS AND RECREATION - TOTAL

### DEPARTMENTAL TIE TO COUNCIL GOALS

- **Goal 1: Strategic Prioritization - Operational Efficiency**
  - water saving irrigation systems
  - alternative fuel vehicle
- **Goal 2: Redevelopment and Enhancement**
  - right-of-way mowing
  - park landscape maintenance
  - Implement annual Veterans Day event.
- **Goal 4: Entertainment Destination Culture**
  - aquatics programs
  - community events
  - Toros partnership
  - trail construction / improvements
  - Implement annual Veterans Day event.
  - Explore Park land acquisition.
- **Goal 5: Facilities**
  - PARD maintenance facility planning

### PERFORMANCE INDICATORS

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<tr>
<th>PERFORMANCE MEASURE</th>
<th>FY 2010-2011 ACTUAL</th>
<th>FY 2011-2012 BUDGET</th>
<th>FY 2011-2012 ESTIMATE</th>
<th>FY 2012-2013 GOAL</th>
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<tr>
<td>Aquatic facilities operated/maintained</td>
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<td>Tree Preservation &amp; Landscape plans reviewed</td>
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<td>EFFICIENCY &amp; EFFECTIVENESS MEASURES</td>
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<td>Mowing and Edging Schedule Efficiency</td>
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<td>Recreation Center Annual Cost Recovery</td>
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<td>85.0%</td>
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## EXPENDITURE SUMMARY

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<tr>
<th>OBJECT CATEGORIES</th>
<th>FY 2010-2011 ACTUAL</th>
<th>FY 2011-2012 BUDGET</th>
<th>FY 2011-2012 PROJECTED</th>
<th>BUDGET ADJUSTMENTS</th>
<th>FY 2012-2013 BUDGET</th>
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<tbody>
<tr>
<td>PERSONNEL SERVICES</td>
<td>$1,659,862</td>
<td>$1,751,300</td>
<td>$1,708,719</td>
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<td>256,079</td>
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<td>321,994</td>
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<tr>
<td>OTHER CHARGES</td>
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<td>141,254</td>
<td>142,321</td>
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<td>159,641</td>
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<td><strong>TOTAL</strong></td>
<td><strong>$2,814,779</strong></td>
<td><strong>$2,915,612</strong></td>
<td><strong>$2,826,791</strong></td>
<td><strong>$99,047</strong></td>
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## FY 2012-2013 Annual Budget

### Parks and Recreation - Total

#### Personnel Summary

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<th>Positions</th>
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#### 2012-2013 Significant Budget Changes

- Personnel Adjustments: $75,315
- Athletic Program Coordinator: $56,136
- Recreation Assistant: $9,029
- Parks Master Plan Update: $35,000
- Special Events: $5,852
- Memorial Day Event: $3,500
- Increase for VES Contributions: $10,715
- Decrease operating costs: $(1,500)
- Remove one-time capital purchase: $(10,000)
- Remove one-time capital transfer to re-plaster Buttercup Pool: $(47,000)
- Remove one-time capital transfer for ADA pool lifts: $(18,000)
- Remove one-time capital transfer for parks warning system: $(20,000)

Total: $99,047
## EXPENDITURE SUMMARY

<table>
<thead>
<tr>
<th>OBJECT CATEGORIES</th>
<th>FY 2010-2011 ACTUAL</th>
<th>FY 2011-2012 BUDGET</th>
<th>FY 2011-2012 PROJECTED</th>
<th>BUDGET ADJUSTMENTS</th>
<th>FY 2012-2013 BUDGET</th>
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</thead>
<tbody>
<tr>
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## PERSONNEL SUMMARY

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<th>FY 2012-2013 PROPOSED</th>
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<tr>
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## Expenditure Summary

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## Personnel Summary

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<th>FY 2012-2013 Proposed</th>
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# PARKS AND RECREATION - RECREATION CENTER

## EXPENDITURE SUMMARY

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<tr>
<th>OBJECT CATEGORIES</th>
<th>FY 2010-2011 ACTUAL</th>
<th>FY 2011-2012 BUDGET</th>
<th>FY 2011-2012 PROJECTED</th>
<th>BUDGET ADJUSTMENTS</th>
<th>FY 2012-2013 BUDGET</th>
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<td><strong>TOTAL</strong></td>
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## PERSONNEL SUMMARY

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<tr>
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<th>FY 2010-2011 ACTUAL</th>
<th>FY 2011-2012 BUDGET</th>
<th>FY 2012-2013 PROPOSED</th>
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<tbody>
<tr>
<td>RECREATION MANAGER</td>
<td>1</td>
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<td>1</td>
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<tr>
<td>RECREATION SPECIALIST</td>
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<tr>
<td>ATHLETIC PROGRAM COORDINATOR</td>
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<td>RECREATION ASSISTANT</td>
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<tr>
<td><strong>TOTAL</strong></td>
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## Expediture Summary

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<td>$</td>
<td>$</td>
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<tr>
<td>Maintenance</td>
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<td><strong>Total</strong></td>
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## Personnel Summary

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<th>FY 2011-2012 Budget</th>
<th>FY 2012-2013 Proposed</th>
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<tbody>
<tr>
<td>AQUATIC COORDINATOR</td>
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<tr>
<td><strong>Total</strong></td>
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# Parks and Recreation - Community Recreation

## Expenditure Summary

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<tr>
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<td>Maintenance</td>
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<td></td>
<td>500</td>
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<tr>
<td>Occupancy</td>
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<td>610</td>
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<td>375</td>
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<td>Other Charges</td>
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## Personnel Summary

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<th>FY 2011-2012 Budget</th>
<th>FY 2012-2013 Proposed</th>
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<tbody>
<tr>
<td>Recreation Program Coordinator</td>
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<tr>
<td><strong>Total</strong></td>
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</table>
LIBRARY

DEPARTMENTAL MISSION STATEMENT
The Library promotes literacy and encourages lifelong learning for all members of the community by providing educational, informational, cultural and recreational resources.

DEPARTMENTAL VISION STATEMENT
The Vision of the Cedar Park Public Library is to be a destination encompassing the various roles of a public library, where people can get educational, informational, cultural and recreational programs and resources in various formats to improve the quality of their personal, professional or academic lives and leisure time and to expand their financial or business opportunities.

CUSTOMERS

INTERNAL: The Library's internal customers are all city staff members, elected officials, appointed board and commission members, and Library Foundation and Friends of the Library members.

EXTERNAL: The Library's external customers are citizens of Cedar Park and members from neighborhood communities who use our library, as well as vendors, volunteers, and service organizations within our community.

ULTIMATE: Everyone in the community the Library serves has a potential interest in the Library's collection, operations, image and financial health. These people support the Library as active or potential customers.

SERVICES PROVIDED

- Administration: This division consists of the Library Director, the Operations Manager and the Administrative Assistant.

- Children/Youth Services: This division consists of a Children’s Services Librarian, a Program Assistant and two part time Children Assistants. This division is under the supervision of the Library Director.

- Circulation: This division consists of two Circulation Supervisors, three full time and three part time Library Assistants (total 4.25 FTE) and 4 part time Library Shelving Aide (1.75 FTE). This division is under the supervision of the Library Director.

- Public Services: This division consists of 2.25 professional librarians. These positions are under the Supervision of the Operations Manager.

- Technical Services: This division consists of one technical service assistant and a library assistant (processing) position. This division is under the supervision of the Operations Manager.
LIBRARY

DEPARTMENTAL TIE TO COUNCIL GOALS

• Goal #1  Strategic Prioritization/Fiscal Management:
  Develop a grant priority and strategy plan for 2012. Library seeks grant funding to support popular community programs, such as storytime and other educational/cultural programs, to pursue advanced technology that increases customer service and enhances staff efficiency, and to expand resources available to community.
  Evaluate opportunities for online customer service and citizen access through website redesign. Library upgraded Integrated Library Software which enables a mobile-friendly version of the library's online catalog, as well as evaluating library's web content to provide enhanced access and service through online portal.
  Assess staffing levels and service delivery effectiveness. Library will assess current staffing structure to increase efficiency of staffing at service desks and to increase cross-training within library divisions.
  Providing continuing education and development opportunities for Staff & Council to enhance organizational effectiveness and efficiency. Library staff has been involved in the development of a city-wide training program that expands the current Leadership U program to include training that develops project management skills, as well as other job and personal skills that will benefit the individual and the organization. Library staff meets quarterly for development and communication meetings which include continuing education, cross-training and development opportunities for library staff.

• Goal #2  Economic Development
  Library will provide resources to support businesses that might locate or expand in Cedar Park.

• Goal #3 - Redevelopment and Enhancement
  Library is in discussion with the Arts Board regarding the possibility of the Library has a location for public arts display in the former council chamber space.

• Goal #3 Redevelopment and Enhancement / Goal #6 Facilities
  Library will remodel the Library building to increase access to programs, restructure staff work areas, and facilitate expansion of shelving for materials.

• Entertainment/Destination/Culture
  Library will coordinate with Library Foundation to expand upon success of Fable Fest, a destination event which attracts thousands of attendees.

PERFORMANCE INDICATORS

<table>
<thead>
<tr>
<th>PERFORMANCE MEASURE</th>
<th>FY 2010-2011 ACTUAL</th>
<th>FY 2011-2012 BUDGET</th>
<th>FY 2011-2012 ESTIMATE</th>
<th>FY 2012-2013 GOAL</th>
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<tr>
<td>WORKLOAD MEASURES</td>
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<tr>
<td>• # of check-outs</td>
<td>725,121</td>
<td>796,000</td>
<td>703,360</td>
<td>720,000</td>
</tr>
<tr>
<td>• # of residential cards</td>
<td>9,106</td>
<td>9,000</td>
<td>9,200</td>
<td>9,400</td>
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<tr>
<td>• # of self-check-outs</td>
<td>385,392</td>
<td>405,600</td>
<td>346,800</td>
<td>390,000</td>
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<tr>
<td>• Story time attendance</td>
<td>32,047</td>
<td>31,800</td>
<td>36,000</td>
<td>35,000</td>
</tr>
<tr>
<td>• # of reference questions</td>
<td>44,179</td>
<td>48,000</td>
<td>43,737</td>
<td>44,000</td>
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<tr>
<td>• # of volunteer hours</td>
<td>3,516</td>
<td>2,200</td>
<td>4,500</td>
<td>4,000</td>
</tr>
<tr>
<td>• # of summer reading program enrollments</td>
<td>3,868</td>
<td>3,900</td>
<td>3,900</td>
<td>4,000</td>
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</table>

| EFFICIENCY & EFFECTIVENESS MEASURES                      |                      |                      |                       |                   |
| • % increase in check-outs                               | -7.2%                | 2.0%                 | -2.5%                 | 2.5%              |
| • % of residential cards renewed                         | 49.0%                | 58.8%                | 55.0%                 | 55.0%             |
| • % of echeck-outs are self check-outs                   | 53.0%                | 47.0%                | 50.0%                 | 55.0%             |
| • % of repeat attendees at story time                    | N/A                  | 90.0%                | N/A                   | 90.0%             |
| • % of reference questions completed                      | 84.0%                | 95.0%                | 84.0%                 | 85.0%             |
| • % increase in volunteer hours                          | 30.0%                | 4.8%                 | 23.0%                 | 13.0%             |
| • % increase in summer reading program enrollments       | 3.6%                 | 2.0%                 | 0.0%                  | 3.0%              |
## LIBRARY

### EXPENDITURE SUMMARY

<table>
<thead>
<tr>
<th>OBJECT CATEGORIES</th>
<th>FY 2010-2011 ACTUAL</th>
<th>FY 2011-2012 BUDGET</th>
<th>FY 2011-2012 PROJECTED</th>
<th>BUDGET ADJUSTMENTS</th>
<th>FY 2012-2013 BUDGET</th>
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### PERSONNEL SUMMARY

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<th>FY 2012-2013 PROPOSED</th>
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<tbody>
<tr>
<td>LIBRARY DIRECTOR</td>
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<td>CIRCULATION SUPERVISOR</td>
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<tr>
<td>YOUTH SERVICES MANAGER</td>
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<td>Public Use Computers</td>
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<tr>
<td>Community programs</td>
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<td>Janitorial Services</td>
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<tr>
<td>Remove one-time purchase of public access computers</td>
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<tr>
<td>Remove one-time capital transfer for circulation desk</td>
<td>$(19,778)</td>
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</tr>
<tr>
<td>Remove one-time capital transfer for security system upgrade</td>
<td>$(9,517)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Total $66,789
DEPARTMENTAL MISSION STATEMENT

The Legal Services Department shall provide timely, accurate and cost-effective legal services to the City Council, City Manager, Staff and the City Boards and Commissions, on matters of municipal concern.

DEPARTMENTAL VISION STATEMENT

To accomplish the Legal Services Department's mission, current staffing includes three attorneys, one of whom serves primarily as a Municipal Court Prosecutor, and a paralegal who also serves as the Office Manager and Receptionist. The Department expects an increase in the demand for its services especially in the areas of Code Enforcement, Municipal Court, Annexations, Ordinances, Police Public Information Requests, Contracts, Zoning and Economic Development inspired by population growth and low interest rates and planned development of key properties. To continue providing quality legal services an emphasis will be placed on continuing legal education, communication and efficiency. The Department's three year plan includes adding an Administrative Assistant.

CUSTOMERS

INTERNAL: The Departments direct internal customers consist of the City Manager, City Staff, Municipal Court and the Police Department. The City Attorney assists the City Manager with matters of municipal law and seeks creative solutions to issues within the confines of the law.

EXTERNAL: The Departments direct external customers are the City Council and the City Boards and Commissions. The City Attorney attends all Council meetings and advises the Council and Board members on various legal issues they encounter. All Board and Commission meetings are attended by an attorney from the Legal Department.

ULTIMATE: As with all municipal services, the Legal Services Departments ultimate customer is the City of Cedar Park and its citizens. The Legal Services Department prides itself on being a partner with the rest of the City's employees in providing such legal services that promotes the effectiveness of the City and enhances the quality of life of its citizens.

SERVICES PROVIDED

• Advisor of, and attorney for, all of the offices and departments of the City of Cedar Park, the City Council and the City Boards and Commissions.
• Represents the City in all litigation and controversies, including Municipal Court cases.
• Reviews all meeting agendas and supporting materials to ensure compliance with applicable law.
• Provides support, including drafting, review and negotiation as necessary, of various contracts for professional and other services
• Monitors changes in state and federal law and ensures each department is aware of, and complies with, those changes.
• Prepares legal briefs and opinions.
• Develops legal strategies.
• Prepares ordinances and resolutions that are considered by the Council
• Prosecutes all cases before the Municipal Court.
• Organizes the Charter Review Committee and prepares resulting propositions for the election ballot.
• Prepares responses to public information requests pertaining to the Police Department.
Legal Services

As a service department, it is the Legal Service's Department's responsibility to assist the City Council, City Manager and Staff by providing sound legal advice to accomplish Council Goals. The City Attorney focuses on the legal aspects of each goal to assist in their completion.

Due to the all encompassing nature of the Council Goals, the level of involvement by the City Attorney's Office varies greatly between goals. In the 2011 - 2012 fiscal year, the primary goals that required the most attention from the City Attorney's Office were:

- **Strategic Prioritization**
  - Annexation and Emergency Service District's legislation impact on annexation
  - Fire service in the City's ETJ
  - BCRUA Regional Water Project
  - Implementing a review process for the City's Code of Ordinances
  - City Charter Revisions

- **Economic Development**
  - Qualifying development projects and preparing performance agreements
  - Assisting in exploring business incubators

- **Beautification**
  - Establishing a Public Arts Board and their strategic plan

- **Diversified Tax Base**
  - Evaluating the effectiveness of TIRZ #1 Town Center and its continuation

- **Entertainment/Destination/Culture**
  - Water Resort
  - Science and education center
  - Parkland acquisition

- **Facilities**
  - Leasing space at the City Hall Campus
  - Potential expansion of the Police Building
  - Park acquisition

- **Public Transportation/Mobility**
  - Review of Capital Metro and paratransit legislation.
## LEGAL SERVICES

### PERFORMANCE INDICATORS

<table>
<thead>
<tr>
<th>PERFORMANCE MEASURE</th>
<th>FY 2010-2011 ACTUAL</th>
<th>FY 2011-2012 BUDGET</th>
<th>FY 2011-2012 ESTIMATE</th>
<th>FY 2012-2013 GOAL</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>WORKLOAD MEASURES</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>● Ordinances/Resolutions Reviewed or Prepared</td>
<td>251</td>
<td>N/A</td>
<td>280</td>
<td>280</td>
</tr>
<tr>
<td>● Legal Opinions Given</td>
<td>64</td>
<td>N/A</td>
<td>96</td>
<td>100</td>
</tr>
<tr>
<td>● Contracts/Forms Reviewed or Prepared</td>
<td>79</td>
<td>N/A</td>
<td>103</td>
<td>110</td>
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<tr>
<td>● Council, Board and Commission Meetings Attended</td>
<td>97</td>
<td>N/A</td>
<td>122</td>
<td>122</td>
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<tr>
<td><strong>EFFICIENCY &amp; EFFECTIVENESS MEASURES</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>● % of Ordinances and Resolutions Reviewed/Prepared by the Deadline</td>
<td>100%</td>
<td>N/A</td>
<td>100%</td>
<td>100%</td>
</tr>
<tr>
<td>● % of Legal Opinions Given by Deadline</td>
<td>91%</td>
<td>N/A</td>
<td>95%</td>
<td>100%</td>
</tr>
<tr>
<td>● % of Legal Opinions Successfully Challenged</td>
<td>0%</td>
<td>N/A</td>
<td>0%</td>
<td>0%</td>
</tr>
<tr>
<td>● % of Contract Provisions Successfully Challenged</td>
<td>0%</td>
<td>N/A</td>
<td>0%</td>
<td>0%</td>
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<tr>
<td>● % of Contracts/Forms Reviewed by Deadline</td>
<td>67%</td>
<td>N/A</td>
<td>75%</td>
<td>100%</td>
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<tr>
<td>● Council, Board, and Commission Meetings Missed</td>
<td>0%</td>
<td>N/A</td>
<td>0%</td>
<td>0%</td>
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</table>

### EXPENDITURE SUMMARY

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
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<th></th>
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</tr>
</thead>
<tbody>
<tr>
<td>PERSONNEL SERVICES</td>
<td>$ 362,376</td>
<td>$ 378,784</td>
<td>$ 416,350</td>
<td>$ 13,136</td>
<td>$ 391,920</td>
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<td>MATERIALS AND SUPPLIES</td>
<td>4,714</td>
<td>2,500</td>
<td>2,500</td>
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<td>2,500</td>
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<tr>
<td>MAINTENANCE</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>OCCUPANCY</td>
<td>1,262</td>
<td>2,160</td>
<td>2,160</td>
<td>-</td>
<td>2,160</td>
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<tr>
<td>CONTRACTUAL SERVICES</td>
<td>87,746</td>
<td>101,290</td>
<td>101,249</td>
<td>(2,580)</td>
<td>98,710</td>
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<td>OTHER CHARGES</td>
<td>9,385</td>
<td>14,955</td>
<td>15,635</td>
<td>2,580</td>
<td>17,535</td>
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<tr>
<td>TOTAL</td>
<td>$ 465,483</td>
<td>$ 499,689</td>
<td>$ 537,894</td>
<td>$ 13,136</td>
<td>$ 512,825</td>
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### PERSONNEL SUMMARY

<table>
<thead>
<tr>
<th>POSITIONS</th>
<th>FY 2010-2011 ACTUAL</th>
<th>FY 2011-2012 BUDGET</th>
<th>FY 2012-2013 PROPOSED</th>
</tr>
</thead>
<tbody>
<tr>
<td>CITY ATTORNEY</td>
<td>1</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>ASSISTANT CITY ATTORNEY</td>
<td>1</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>LEGAL ASSISTANT</td>
<td>1</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>PROSECUTOR</td>
<td>1</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>TOTAL</td>
<td>4</td>
<td>4</td>
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</table>

City of Cedar Park, Texas
FY 2012-2013 Annual Budget
## LEGAL SERVICES

<table>
<thead>
<tr>
<th>2012-2013 SIGNIFICANT BUDGET CHANGES</th>
</tr>
</thead>
<tbody>
<tr>
<td>● Personnel adjustments</td>
</tr>
<tr>
<td></td>
</tr>
</tbody>
</table>
Emergency Management Coordinator
EMERGENCY MANAGEMENT

DEPARTMENTAL MISSION STATEMENT
The City of Cedar Park's Office of Emergency Management is responsible for the planning, coordination and implementation of all emergency management and Homeland Security related activities for the City of Cedar Park. The Mission of the Cedar Park Office of Emergency Management (CPOEM) is to reduce loss of life and property damage during natural or man-made incidents through mitigation, preparedness, response and recovery in accordance with the Williamson County Emergency Operations Plan.

DEPARTMENTAL VISION STATEMENT
To exceed the citizen's expectations of disaster management and response; to gain trust from residents; to follow local, state and federal guidelines; and to be the most prepared workplace in the state of Texas.

CUSTOMERS

- **INTERNAL:** City Council, City Management and Staff - Serve city council, city managers and department staff by working towards the achievement of projects in relations to city council goals.

- **EXTERNAL:** Local, state and federal agencies; private sector business; non-profit agencies - Serve outside agencies by coordinating efforts with hopes to gain new information, eliminate redundancy and build relationships.

- **ULTIMATE:** Citizens - Serve citizens by providing emergency planning, response, recovery and mitigation for all natural and man-made disasters.

SERVICES PROVIDED

- Emergency Management Planning - Preparedness, Response, Recovery and Mitigation
- Citizen Disaster Preparedness Initiative
- Disaster Risk Reductions
- Continuity of Government
- Disaster Response/Emergency Operations Center
- Citizen Emergency Notifications

DEPARTMENTAL TIE TO COUNCIL GOALS

- **Strategic Prioritization**
  - Implement a response structure that provides coordinated departmental and multi-agency communications and efforts during an incident
  - Exercise the Emergency Operations Plan with all involved departments and agencies
  - Increase the amount of grant funding for emergency management related activities and equipment
  - Develop and implement a comprehensive Emergency Operations Plan

- **Facilities**
  - Creation of an EOC workspace that is functional
## EMERGENCY MANAGEMENT

### PERFORMANCE INDICATORS

<table>
<thead>
<tr>
<th>PERFORMANCE MEASURE</th>
<th>FY 2010-2011 ACTUAL</th>
<th>FY 2011-2012 BUDGET</th>
<th>FY 2011-2012 ESTIMATE</th>
<th>FY 2012-2013 GOAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>WORKLOAD MEASURES</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Emergency Management Exercises</td>
<td>NA</td>
<td>NA</td>
<td>3</td>
<td>4</td>
</tr>
<tr>
<td>• Emergency Operations Plan Annexes</td>
<td>NA</td>
<td>NA</td>
<td>-</td>
<td>26</td>
</tr>
<tr>
<td>EFFICIENCY &amp; EFFECTIVENESS MEASURES</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>• City Staff NIMS Training</td>
<td>NA</td>
<td>NA</td>
<td>40%</td>
<td>100%</td>
</tr>
</tbody>
</table>

### EXPENDITURE SUMMARY

<table>
<thead>
<tr>
<th></th>
<th></th>
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<th></th>
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</tr>
</thead>
<tbody>
<tr>
<td>PERSONNEL SERVICES</td>
<td>$30,655</td>
<td>$71,495</td>
<td>43,703</td>
<td>5,985</td>
<td>77,480</td>
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<td>MATERIALS AND SUPPLIES</td>
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<td>7,500</td>
<td>7,000</td>
<td>-</td>
<td>7,500</td>
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<tr>
<td>MAINTENANCE</td>
<td>117</td>
<td>-</td>
<td>-</td>
<td>500</td>
<td>500</td>
</tr>
<tr>
<td>OCCUPANCY</td>
<td>1,693</td>
<td>1,020</td>
<td>1,020</td>
<td>-</td>
<td>1,020</td>
</tr>
<tr>
<td>CONTRACTUAL SERVICES</td>
<td>24,795</td>
<td>14,735</td>
<td>14,735</td>
<td>20,075</td>
<td>34,810</td>
</tr>
<tr>
<td>OTHER CHARGES</td>
<td>5,353</td>
<td>12,800</td>
<td>3,400</td>
<td>(1,500)</td>
<td>11,300</td>
</tr>
<tr>
<td>CAPITAL OUTLAY</td>
<td>4,160</td>
<td>-</td>
<td>4,000</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>TOTAL</td>
<td>$76,490</td>
<td>$107,550</td>
<td>$73,858</td>
<td>$25,060</td>
<td>$132,610</td>
</tr>
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</table>

### PERSONNEL SUMMARY

<table>
<thead>
<tr>
<th>POSITIONS</th>
<th>FY 2010-2011 ACTUAL</th>
<th>FY 2011-2012 BUDGET</th>
<th>FY 2012-2013 PROPOSED</th>
</tr>
</thead>
<tbody>
<tr>
<td>EMERGENCY MANAGEMENT COORDINATOR</td>
<td>1</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>TOTAL</td>
<td>1</td>
<td>1</td>
<td>1</td>
</tr>
</tbody>
</table>

### 2012-2013 SIGNIFICANT BUDGET CHANGES

- Personnel adjustments: $5,985
- Increase for Blackboard Connect / ENS Customer Increase: 4,000
- Increase for VES contributions: 15,075

**Total** $25,060
TOURISM

Tourism and Community Development Manager

Tourism Services Manager
The Mission of the Cedar Park Tourism Department is to support the Tourism Advisory Board in efforts to position Cedar Park as a Destination City by defining and recommending appropriate use of funds to promote the community's major attractions and events to enhance travel to Cedar Park and enhance the Cedar Park lodging industry.

DEPARTMENTAL VISION STATEMENT
Position Cedar Park as a destination city with economically viable and sustainable resources to encourage visitor attendance and involvement at local attractions where people of different ages and diverse interests will find an exciting, interesting and entertaining place to visit.

CUSTOMERS
- INTERNAL: Internal customers include various departments, city administration, city council, and individual employees.
- EXTERNAL: External customers include local hotels, attractions, businesses, Chamber of Commerce, other travel related entities and organizations, and the traveling public.
- ULTIMATE: The ultimate customers are the citizens of Cedar Park. Promoting tourism creates new and more entertainment opportunities for citizens. Tourism acts as an economic development engine by generating hotel occupancy tax and sales tax revenues which help to alleviate the burden on citizens.

SERVICES PROVIDED
- Tourism Advisory Board Support
- Allocation of Resources
- Customer Service
- Marketing and Promotions
- Support of Local Lodging Industry

DEPARTMENTAL TIE TO COUNCIL GOALS

Goal 1: Strategic Prioritization
Pursue acquiring a State Designation

Goal 5: Entertainment and Culture
Explore additional sports and entertainment opportunities
Define and explore a science based destination
Leverage the Cedar Park Center as a tool for tourism.
## PERFORMANCE INDICATORS

<table>
<thead>
<tr>
<th>PERFORMANCE MEASURE</th>
<th>FY 2010-2011 ACTUAL</th>
<th>FY 2011-2012 BUDGET</th>
<th>FY 2011-2012 ESTIMATE</th>
<th>FY 2012-2013 GOAL</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>WORKLOAD MEASURES</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>● Increase the amount of mobile website pages</td>
<td>NA</td>
<td>NA</td>
<td>1</td>
<td>2</td>
</tr>
<tr>
<td>● Database of ten (10) special offers and discounts.</td>
<td>NA</td>
<td>NA</td>
<td>10</td>
<td>12</td>
</tr>
</tbody>
</table>

### EFFICIENCY & EFFECTIVENESS MEASURES

<table>
<thead>
<tr>
<th>PERFORMANCE MEASURE</th>
<th>FY 2010-2011 ACTUAL</th>
<th>FY 2011-2012 BUDGET</th>
<th>FY 2011-2012 ESTIMATE</th>
<th>FY 2012-2013 GOAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>● Fulfill leads generated through marketing and promotions</td>
<td>NA</td>
<td>NA</td>
<td>90%</td>
<td>95%</td>
</tr>
<tr>
<td>● Occupancy rate</td>
<td>NA</td>
<td>NA</td>
<td>60%</td>
<td>62%</td>
</tr>
<tr>
<td>● Expend 14% of hotel tax proceeds on marketing</td>
<td>NA</td>
<td>NA</td>
<td>17%</td>
<td>19%</td>
</tr>
<tr>
<td>● Respond to customer inquiries within 24 hours</td>
<td>NA</td>
<td>NA</td>
<td>90%</td>
<td>95%</td>
</tr>
<tr>
<td>● Increase responses to marketing materials.</td>
<td>NA</td>
<td>NA</td>
<td>2%</td>
<td>3%</td>
</tr>
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</table>

## EXPENDITURE SUMMARY

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>PERSONNEL SERVICES</td>
<td>$ - $ 66,330</td>
<td>$ 83,128</td>
<td>$ 14,269</td>
<td>$ 80,599</td>
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<td>MATERIALS AND SUPPLIES</td>
<td>-</td>
<td>1,000</td>
<td>1,000</td>
<td>-</td>
</tr>
<tr>
<td>MAINTENANCE</td>
<td>-</td>
<td>-</td>
<td>1,505</td>
<td>1,205</td>
</tr>
<tr>
<td>OCCUPANCY</td>
<td>-</td>
<td>1,020</td>
<td>1,420</td>
<td>11,400</td>
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<tr>
<td>CONTRACTUAL SERVICES</td>
<td>-</td>
<td>1,350</td>
<td>1,350</td>
<td>500</td>
</tr>
<tr>
<td>OTHER CHARGES</td>
<td>-</td>
<td>-</td>
<td>50</td>
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<tr>
<td>TOTAL</td>
<td>$ -</td>
<td>$ 69,700</td>
<td>$ 88,453</td>
<td>$ 27,424</td>
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## PERSONNEL SUMMARY

<table>
<thead>
<tr>
<th>POSITIONS</th>
<th>FY 2010-2011 ACTUAL</th>
<th>FY 2011-2012 BUDGET</th>
<th>FY 2012-2013 PROPOSED</th>
</tr>
</thead>
<tbody>
<tr>
<td>TOURISM AND COMMUNITY DEVELOPMENT MANAGER</td>
<td>-</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>TOURISM SERVICES MANAGER</td>
<td>-</td>
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<td>1</td>
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<tr>
<td>TOTAL</td>
<td>-</td>
<td>2</td>
<td>2</td>
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### 2012-2013 SIGNIFICANT BUDGET CHANGES

<table>
<thead>
<tr>
<th>CHANGES</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personnel adjustments</td>
<td>$ 14,269</td>
</tr>
</tbody>
</table>

Total $ 14,269
ENTERPRISE FUNDS

The Enterprise Funds include business-like governmental activities which are intended to be self-supporting and fund the operation, maintenance, and capital improvements related to the enterprise services. For Cedar Park, these funds are the Utility Fund, which provide water and wastewater services, and Solid Waste Fund, which provides for solid waste and recycling services thru an outside service provider. The Enterprise Funds section includes revenue summary information, expenditure summary information, and Utility Fund departmental detail information.

Note: Professional and technical vocabulary and abbreviations are defined in the Budget Glossary located in the Appendix Section.
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UTILITY FUND

SUMMARY OF REVENUES AND EXPENDITURES

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
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</tr>
</thead>
<tbody>
<tr>
<td>Total Revenues</td>
<td>$32,682,649</td>
<td>$29,492,307</td>
<td>$29,875,420</td>
<td>$28,068,262</td>
</tr>
<tr>
<td>Total Expenditures</td>
<td>29,991,775</td>
<td>40,743,308</td>
<td>40,088,146</td>
<td>30,401,063</td>
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<td>Surplus/(Deficit)</td>
<td>$2,690,874</td>
<td>$(11,251,001)</td>
<td>$(10,212,726)</td>
<td>$(2,332,801)</td>
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</table>
### UTILITY FUND

### REVENUE SUMMARY

<table>
<thead>
<tr>
<th>OBJECT CATEGORIES</th>
<th>FY 2010-2011 ACTUAL</th>
<th>FY 2011-2012 BUDGET</th>
<th>FY 2011-2012 PROJECTED</th>
<th>FY 2012-2013 BUDGET</th>
<th>% OF BUDGET</th>
<th>% GROWTH FROM 11-12</th>
</tr>
</thead>
<tbody>
<tr>
<td>Water Sales</td>
<td>$20,402,502</td>
<td>$17,225,953</td>
<td>$17,561,620</td>
<td>$17,340,120</td>
<td>61.8%</td>
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<tr>
<td>Sewer Billings</td>
<td>10,048,695</td>
<td>10,034,401</td>
<td>10,129,407</td>
<td>9,985,711</td>
<td>35.6%</td>
<td>-0.5%</td>
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<tr>
<td>Late Charges</td>
<td>405,977</td>
<td>403,605</td>
<td>380,032</td>
<td>412,686</td>
<td>1.5%</td>
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<tr>
<td>Interest Income</td>
<td>72,577</td>
<td>75,000</td>
<td>23,393</td>
<td>76,688</td>
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<td>2.3%</td>
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<tr>
<td>Transfer-Impact Fees</td>
<td>1,505,000</td>
<td>1,543,288</td>
<td>1,543,288</td>
<td>-</td>
<td>0.0%</td>
<td>-100.0%</td>
</tr>
<tr>
<td>Other Charges</td>
<td>247,898</td>
<td>210,060</td>
<td>237,680</td>
<td>253,057</td>
<td>0.9%</td>
<td>20.5%</td>
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</tbody>
</table>

**Total Utility Fund Revenues**

<table>
<thead>
<tr>
<th>FY 2010-2011 ACTUAL</th>
<th>FY 2011-2012 BUDGET</th>
<th>FY 2011-2012 PROJECTED</th>
<th>FY 2012-2013 BUDGET</th>
<th>% OF BUDGET</th>
<th>% GROWTH FROM 11-12</th>
</tr>
</thead>
<tbody>
<tr>
<td>$32,682,649</td>
<td>$29,492,307</td>
<td>$29,875,420</td>
<td>$28,068,262</td>
<td>100.0%</td>
<td>-4.8%</td>
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</tbody>
</table>
## UTILITY FUND

**EXPENDITURES BY DEPARTMENT**

<table>
<thead>
<tr>
<th>Department</th>
<th>FY 2010-2011 ACTUAL</th>
<th>FY 2011-2012 BUDGET</th>
<th>FY 2011-2012 PROJECTED</th>
<th>FY 2012-2013 BUDGET</th>
<th>% OF BUDGET</th>
<th>% GROWTH FROM 11-12</th>
</tr>
</thead>
<tbody>
<tr>
<td>Utility Billing</td>
<td>$733,231</td>
<td>$910,001</td>
<td>$890,773</td>
<td>$895,758</td>
<td>2.9%</td>
<td>-1.6%</td>
</tr>
<tr>
<td>Water and Energy Efficiency</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>$424,769</td>
<td>1.4%</td>
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<tr>
<td>Utility Administration</td>
<td>999,840</td>
<td>1,544,341</td>
<td>1,378,053</td>
<td>1,271,942</td>
<td>4.2%</td>
<td>-17.6%</td>
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<tr>
<td>Utilities</td>
<td>8,835,710</td>
<td>10,645,241</td>
<td>9,679,323</td>
<td>10,609,206</td>
<td>34.9%</td>
<td>-0.3%</td>
</tr>
<tr>
<td>Utility Non-Departmental</td>
<td>19,422,994</td>
<td>27,643,725</td>
<td>28,139,997</td>
<td>17,199,388</td>
<td>56.6%</td>
<td>-37.8%</td>
</tr>
</tbody>
</table>

| Total Expenditures                | $29,991,775         | $40,743,308         | $40,088,146            | $30,401,063         | 100.0%      | -25.4%              |

* - Utility Non-Departmental includes transfers for Debt service and CIP
## Utility Fund

### FY 2010-2011 FY 2011-2012 FY 2011-2012 FY 2012-2013 % OF % Growth from 11-12

<table>
<thead>
<tr>
<th>Category</th>
<th>FY 2010-2011 Actual</th>
<th>FY 2011-2012 Budget</th>
<th>FY 2011-2012 Projected</th>
<th>FY 2012-2013 Budget</th>
<th>% of Budget</th>
<th>% Growth from 11-12</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personnel Services</td>
<td>$3,752,986</td>
<td>$4,331,662</td>
<td>$4,082,503</td>
<td>$4,416,759</td>
<td>14.5%</td>
<td>2.0%</td>
</tr>
<tr>
<td>Materials &amp; Supplies</td>
<td>884,270</td>
<td>851,050</td>
<td>816,067</td>
<td>839,850</td>
<td>2.8%</td>
<td>-1.3%</td>
</tr>
<tr>
<td>Repairs &amp; Maintenance</td>
<td>454,999</td>
<td>507,150</td>
<td>472,009</td>
<td>527,205</td>
<td>1.7%</td>
<td>4.0%</td>
</tr>
<tr>
<td>Occupancy</td>
<td>1,693,612</td>
<td>1,880,200</td>
<td>1,858,149</td>
<td>1,754,603</td>
<td>5.8%</td>
<td>-6.7%</td>
</tr>
<tr>
<td>Contractual Services</td>
<td>9,709,828</td>
<td>12,049,902</td>
<td>11,034,423</td>
<td>12,510,277</td>
<td>41.2%</td>
<td>3.8%</td>
</tr>
<tr>
<td>Other Charges</td>
<td>465,652</td>
<td>459,090</td>
<td>482,071</td>
<td>599,632</td>
<td>2.0%</td>
<td>30.6%</td>
</tr>
<tr>
<td>Capital Outlay</td>
<td>262,680</td>
<td>1,696,500</td>
<td>908,217</td>
<td>1,520,000</td>
<td>5.0%</td>
<td>-10.4%</td>
</tr>
<tr>
<td>Transfers Out</td>
<td>12,767,748</td>
<td>18,967,754</td>
<td>20,434,707</td>
<td>8,232,737</td>
<td>27.1%</td>
<td>-56.6%</td>
</tr>
<tr>
<td><strong>Total Expenditures</strong></td>
<td><strong>$29,991,775</strong></td>
<td><strong>$40,743,308</strong></td>
<td><strong>$40,088,146</strong></td>
<td><strong>$30,401,063</strong></td>
<td><strong>100.0%</strong></td>
<td><strong>-25.4%</strong></td>
</tr>
</tbody>
</table>
DEPARTMENTAL MISSION STATEMENT *
To provide for financial integrity through responsible management of public funds as entrusted to us for the Cedar Park citizens.

SERVICES PROVIDED
- Billing for water, waste water, fire service, and solid waste collection services
- Collection of billed revenues
- Education related to leak detection and water conservation
- Service orders related to connection and disconnection from the system
- Tracking of utility statistics such as consumption
- Coordinating the annual Hazardous Household Waste event (HHW)
- Toilet replacement program
- Providing excellent customer service

DEPARTMENTAL TIE TO COUNCIL GOALS *
- **Strategic Prioritization - Fiscal Management**
  - Develop methods to improve collection of outstanding court fines
  - Develop a grant priority and strategy plan for 2012
- **Strategic Prioritization - Operational Efficiency**
  - Identify and implement innovative and sustainable strategies for conservation of resources
- **Strategic Prioritization - Organizational Development**
  - Develop Strategic Plan for Police department - Evaluate and implement ICMA Police Study
- **Strategic Prioritization - Regional Planning and Participation**
  - Pursue implementation of Phase II BCRUA Regional Water Project
  - Implement strategic plan to address delivery of fire service in the City’s Exterritorial Jurisdiction (ETJ)
  - Update annexation model in support of Council decision making annually, or as needed

PERFORMANCE INDICATORS

<table>
<thead>
<tr>
<th>PERFORMANCE MEASURE</th>
<th>FY 2010-2011 ACTUAL</th>
<th>FY 2011-2012 BUDGET</th>
<th>FY 2011-2012 ESTIMATE</th>
<th>FY 2012-2013 GOAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>WORKLOAD MEASURES</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td># of Residential accounts</td>
<td>18,620</td>
<td>18,300</td>
<td>19,242</td>
<td>19,800</td>
</tr>
<tr>
<td># of Non-residential accounts</td>
<td>999</td>
<td>970</td>
<td>1,041</td>
<td>1,080</td>
</tr>
<tr>
<td>EFFICIENCY &amp; EFFECTIVENESS MEASURES</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td># of account adjustments needed per 50,000 billings</td>
<td>2.5</td>
<td>2.0</td>
<td>2.1</td>
<td>2.0</td>
</tr>
<tr>
<td>% of accounts disconnected for non-payment</td>
<td>5.23%</td>
<td>5.00%</td>
<td>4.89%</td>
<td>4.75%</td>
</tr>
</tbody>
</table>
## FINANCIAL SERVICES - UTILITY BILLING

### EXPENDITURE SUMMARY

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>PERSONNEL SERVICES</td>
<td>$342,905</td>
<td>$428,487</td>
<td>$385,580</td>
<td>$15,631</td>
<td>$444,118</td>
</tr>
<tr>
<td>MATERIALS AND SUPPLIES</td>
<td>4,543</td>
<td>8,000</td>
<td>7,000</td>
<td>(3,500)</td>
<td>4,500</td>
</tr>
<tr>
<td>MAINTENANCE</td>
<td>-</td>
<td>-</td>
<td>359</td>
<td>855</td>
<td>855</td>
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<tr>
<td>OCCUPANCY</td>
<td>-</td>
<td>-</td>
<td>500</td>
<td>3,253</td>
<td>3,253</td>
</tr>
<tr>
<td>CONTRACTUAL SERVICES</td>
<td>77,490</td>
<td>134,790</td>
<td>155,150</td>
<td>(25,040)</td>
<td>109,750</td>
</tr>
<tr>
<td>OTHER CHARGES</td>
<td>308,293</td>
<td>288,724</td>
<td>310,922</td>
<td>44,558</td>
<td>333,282</td>
</tr>
<tr>
<td>CAPITAL OUTLAY</td>
<td>-</td>
<td>50,000</td>
<td>31,262</td>
<td>(50,000)</td>
<td>-</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>$733,231</td>
<td>$910,001</td>
<td>$890,773</td>
<td>(14,243)</td>
<td>$895,758</td>
</tr>
</tbody>
</table>

### PERSONNEL SUMMARY

<table>
<thead>
<tr>
<th>POSITIONS</th>
<th>FY 2010-2011 ACTUAL</th>
<th>FY 2011-2012 BUDGET</th>
<th>FY 2012-2013 PROPOSED</th>
</tr>
</thead>
<tbody>
<tr>
<td>UTILITY BILLING MANAGER</td>
<td>1</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>UTILITY ACCOUNTANT</td>
<td>1</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>UB ACCOUNTING SPECIALIST</td>
<td>5</td>
<td>5</td>
<td>5</td>
</tr>
<tr>
<td>BCRUA ACCOUNTING TECHNICIAN</td>
<td>-</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>ACCOUNTING TECHNICIAN</td>
<td>1</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>8</td>
<td>9</td>
<td>9</td>
</tr>
</tbody>
</table>

### 2012-2013 SIGNIFICANT BUDGET CHANGES

- Personnel adjustment $15,631
- Increase for Billing Costs $69,430
- Increase for Occupancy costs and copier $3,196
- Remove one-time purchase of UB kiosk $(50,000)
- Remove one-time purchase of computer $(2,500)
- Move HHW event to Water and Energy Efficiency Division $(50,000)

Total $(14,243)

* - Council Goals.
DEPARTMENTAL MISSION STATEMENT

The mission of the Community Affairs Department is to be visible, accessible and responsive to our constituents -- citizens, visitors and the community at large. As a division of the Community Affairs department, the mission of the Water & Energy Efficiency Specialist is to address the environmental needs of our community, staying up to date with many programs that offer our citizens assistance in being environmentally friendly. This includes but is not limited to water conservation outreach and education, energy management for all City facilities, contract management of environmental grants, clean air measures, alternative fuels for transportation, household hazardous waste management, irrigation efficiency, water distribution reuse projects, and recycling coordination.

DEPARTMENTAL VISION STATEMENT

The vision of the Water & Efficiency Specialist is to promote conservation to ensure our long-term water supply and preserve our water quality, encourage recycling and proper disposal of solid waste, increase energy efficiency, and promote clean air.

CUSTOMERS

INTERNAL: As part of the Community Affairs department, this position works with a variety of departments including Utility Billing, Water Distribution, and Meters on a daily basis to coordinate location and management of irrigation meters. There is active communication with the Parks and Recreation Department on the submittal of irrigation plans. This position also works with the Utility Administration and Pump and Motors staff to develop and implement the use of
- reclaimed water for irrigation purposes. It also coordinates with the Police Department, Fire Department, and the CPOD group for the Household Hazardous Waste annual event. The position works with Media and Communications on press releases the City provides to our community along with the Grant Coordinator in search of environmental grant funding opportunities. It also cooperates and assists Building Inspections with taking measures to ensure city facilities are as efficient as possible.

EXTERNAL: This position serves the community of Cedar Park internally and externally through education and outreach about environmental awareness. External agencies this position directly works with includes other Texas municipalities, Leander Independent School District, American Water Works Association, Lower Colorado River Authority, Texas Commission of Environmental Quality, Texas Water Development Board, Keep Texas Beautiful, Texas Parks and Wildlife, Capitol Area Council of Governments, along with other non profit associations that help improve the image of Cedar Park with our cooperation.

ULTIMATE: The ultimate goal for this position is to educate the citizens of Cedar Park about the non-renewable and renewable resources that are utilized on an every day basis and methods to increase or decrease usage to provide a healthier community for Cedar Park's future. This division strives to ensure the Cedar Park community is a good steward of limited resources.

SERVICES PROVIDED

- Water Conservation Coordinator
- Drought Coordinator
- Contract Administrator
- Public Education
- Irrigation consultant
- Household Hazardous Waste Coordinator
- Customer Service
- Outreach
COMMUNITY AFFAIRS - WATER AND ENERGY EFFICIENCY

DEPARTMENTAL TIE TO COUNCIL GOALS

- **Strategic Prioritization**
  Strategic Prioritization: Identify and implement innovative and sustainable strategies for conservation of resources including power, fuel, water, and recyclables.

- **Facilities**
  Utilize energy and resource-efficient methods and technologies when long-term benefits justify front-end cost for City facilities.

<table>
<thead>
<tr>
<th>PERFORMANCE INDICATORS</th>
<th>FY 2010-2011</th>
<th>FY 2011-2012</th>
<th>FY 2011-2012</th>
<th>FY 2012-2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>WORKLOAD MEASURES</td>
<td>ACTUAL</td>
<td>BUDGET</td>
<td>ESTIMATE</td>
<td>GOAL</td>
</tr>
<tr>
<td>• Irrigation audits/evaluations for residential customers.</td>
<td>25</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Presentations/meetings/outreach for customers and schools of Cedar Park.</td>
<td>25</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Development of innovative services/programs to enhance the City's environmental health.</td>
<td>1</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>• Irrigation audits/evaluations gallons estimated gallons saved annually</td>
<td>25,000</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Cubic yards of brush collected annually</td>
<td>120</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Gallons of oil collected annually</td>
<td>385</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Number of auto batteries collected annually</td>
<td>104</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Number of tires collected</td>
<td>223</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Tons of e-waste, bulk waste, and metal (recycled) collected annually</td>
<td>17</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
## COMMUNITY AFFAIRS - WATER AND ENERGY EFFICIENCY

### EXPENDITURE SUMMARY

<table>
<thead>
<tr>
<th>OBJECT CATEGORIES</th>
<th>FY 2010-2011 ACTUAL</th>
<th>FY 2011-2012 BUDGET</th>
<th>FY 2011-2012 PROJECTED</th>
<th>BUDGET ADJUSTMENTS</th>
<th>FY 2012-2013 BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td>PERSONNEL SERVICES</td>
<td>$                    -</td>
<td>$                   -</td>
<td>$                      -</td>
<td>148,594</td>
<td>$ 148,594</td>
</tr>
<tr>
<td>MATERIALS AND SUPPLIES</td>
<td>-                    -</td>
<td>-                   -</td>
<td>4,500</td>
<td></td>
<td>4,500</td>
</tr>
<tr>
<td>MAINTENANCE</td>
<td>-                    -</td>
<td>-                   -</td>
<td>1,500</td>
<td></td>
<td>1,500</td>
</tr>
<tr>
<td>OCCUPANCY</td>
<td>-                    -</td>
<td>-                   -</td>
<td>2,200</td>
<td></td>
<td>2,200</td>
</tr>
<tr>
<td>CONTRACTUAL SERVICES</td>
<td>-                    -</td>
<td>-                   -</td>
<td>184,000</td>
<td></td>
<td>184,000</td>
</tr>
<tr>
<td>OTHER CHARGES</td>
<td>-                    -</td>
<td>-                   -</td>
<td>83,975</td>
<td></td>
<td>83,975</td>
</tr>
<tr>
<td>CAPITAL OUTLAY</td>
<td>-                    -</td>
<td>-                   -</td>
<td>-</td>
<td></td>
<td>-</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>$                    -</td>
<td>$                   -</td>
<td>$                      -</td>
<td>$ 424,769</td>
<td>$ 424,769</td>
</tr>
</tbody>
</table>

### PERSONNEL SUMMARY

<table>
<thead>
<tr>
<th>POSITIONS</th>
<th>FY 2010-2011 ACTUAL</th>
<th>FY 2011-2012 BUDGET</th>
<th>FY 2012-2013 PROPOSED</th>
</tr>
</thead>
<tbody>
<tr>
<td>DIRECTOR OF COMMUNITY AFFAIRS</td>
<td>-                   -</td>
<td>-</td>
<td>1</td>
</tr>
<tr>
<td>WATER AND ENERGY EFFICIENCY SPECIALIST</td>
<td>-</td>
<td>-</td>
<td>1</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>0                   0</td>
<td>2</td>
<td></td>
</tr>
</tbody>
</table>

### 2012-2013 SIGNIFICANT BUDGET CHANGES

- Personnel adjustment $19,868
- Moved Community Affairs from Utility Administration $354,901
- Moved HHW event to Water and Energy Efficiency Division $50,000

**Total** $424,769
DEPARTMENTAL MISSION STATEMENT

The Utility Administration Department Mission is to provide support to all operating departments, assist in the day-to-day operations by providing coordination and cooperation between department functions, and to carry out the directives of the City Manager through city staff and contract relationships with the City of Cedar Park.

DEPARTMENTAL VISION STATEMENT

It is the vision of the Utility Administration department to continue to maintain and enhance the safety and well-being of the community by providing exceptional water and wastewater service and maintaining the city’s extensive network of infrastructure. The department works to meet the needs of the community by constantly focusing on customer service, efficient and effective use of resources, safety, innovation, and teamwork.

CUSTOMERS

- INTERNAL: Internal customers include all city departments.
- EXTERNAL: External customers for the Utility Administration Department are primarily the public including residents of the community, businesses operating in the community, and visitors to Cedar Park.
- ULTIMATE: As is the case with most public service functions, the Utility Administration Departments ultimate customer is the city residents.

SERVICES PROVIDED

- Utility Administration
- Utility Engineering
- Utility Project Management
- Front Desk Services
- Secures raw water purchases
- Compliance with the TPDES
- Represents City in the DOC of the BCRUA
- Special Projects
- Supervises the following divisions:
  - Street Maintenance
  - Fleet Maintenance
  - Signal and Streetlight Maintenance
  - Water Distribution, Meter Services
  - Water Treatment, Wastewater Collection
  - Industrial Pre-Treatment, Pump and Motor
  - Water Plant and Water Reclamation

DEPARTMENTAL TIE TO COUNCIL GOALS

Identify and implement innovative and sustainable strategies for conservation of resources including: power, fuel, water and recyclables.
Access and support technological efficiencies throughout the City.
Evaluate opportunities for online customer service and citizen access through the website redesign process.
Pursue implementation of Phase II BCRUA Regional Water Project.
Evaluate long term water sources.
Participate in scope and feasibility study of Drainage Utility Fund.
## PERFORMANCE INDICATORS

<table>
<thead>
<tr>
<th>PERFORMANCE MEASURE</th>
<th>FY 2010-2011 ACTUAL</th>
<th>FY 2011-2012 BUDGET</th>
<th>FY 2011-2012 ESTIMATE</th>
<th>FY 2012-2013 GOAL</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>WORKLOAD MEASURES</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Work orders dispatched or received</td>
<td>44,116</td>
<td>36,742</td>
<td>41,374</td>
<td>37,000</td>
</tr>
<tr>
<td>• Requests for line locate</td>
<td>279</td>
<td>283</td>
<td>283</td>
<td>285</td>
</tr>
<tr>
<td>• Average daily call volume</td>
<td>40</td>
<td>42</td>
<td>42</td>
<td>45</td>
</tr>
<tr>
<td><strong>EFFICIENCY &amp; EFFECTIVENESS MEASURES</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Average response time to work requests (in hours)</td>
<td>N/A</td>
<td>N/A</td>
<td>24</td>
<td>24</td>
</tr>
</tbody>
</table>

## EXPENDITURE SUMMARY

<table>
<thead>
<tr>
<th>OBJECT CATEGORIES</th>
<th>FY 2010-2011 ACTUAL</th>
<th>FY 2011-2012 BUDGET</th>
<th>FY 2011-2012 PROJECTED</th>
<th>BUDGET ADJUSTMENTS</th>
<th>FY 2012-2013 BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td>PERSONNEL SERVICES</td>
<td>$697,361</td>
<td>$769,429</td>
<td>$753,456</td>
<td>$(111,466)</td>
<td>$657,963</td>
</tr>
<tr>
<td>MATERIALS AND SUPPLIES</td>
<td>21,119</td>
<td>24,250</td>
<td>16,767</td>
<td>12,200</td>
<td>36,450</td>
</tr>
<tr>
<td>MAINTENANCE</td>
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<td>38,400</td>
<td>37,900</td>
<td>12,500</td>
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<tr>
<td>OCCUPANCY</td>
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<td>75,105</td>
<td>75,070</td>
<td>45,965</td>
<td>121,070</td>
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<tr>
<td>CONTRACTUAL SERVICES</td>
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<td>586,907</td>
<td>477,030</td>
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<td>376,359</td>
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<tr>
<td>OTHER CHARGES</td>
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<td>13,750</td>
<td>17,830</td>
<td>(4,550)</td>
<td>9,200</td>
</tr>
<tr>
<td>CAPITAL OUTLAY</td>
<td>-</td>
<td>36,500</td>
<td>-</td>
<td>(16,500)</td>
<td>20,000</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>$999,840</td>
<td>$1,544,341</td>
<td>$1,378,053</td>
<td>$(272,399)</td>
<td>$1,271,942</td>
</tr>
</tbody>
</table>
### PERSONNEL SUMMARY

<table>
<thead>
<tr>
<th>POSITIONS</th>
<th>FY 2010-2011 ACTUAL</th>
<th>FY 2011-2012 BUDGET</th>
<th>FY 2012-2013 PROPOSED</th>
</tr>
</thead>
<tbody>
<tr>
<td>ASSISTANT CITY MANAGER</td>
<td>1</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>DIRECTOR OF UTILITIES</td>
<td>1</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>ASSISTANT DIRECTOR OF UTILITIES</td>
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<td>1</td>
<td>1</td>
</tr>
<tr>
<td>SENIOR UTILITY ENGINEER</td>
<td>1</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>DIRECTOR OF COMMUNITY AFFAIRS</td>
<td>-</td>
<td>1</td>
<td>-</td>
</tr>
<tr>
<td>UTILITY PLANNING MANAGER</td>
<td>1</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>WATER AND ENERGY EFFICIENCY SPECIALIST</td>
<td>-</td>
<td>1</td>
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<tr>
<td>OFFICE MANAGER</td>
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<td>1</td>
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<td>ADMINISTRATIVE TECHNICIAN</td>
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<tr>
<td><strong>TOTAL</strong></td>
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<td><strong>9</strong></td>
<td><strong>7</strong></td>
</tr>
</tbody>
</table>

### 2012-2013 SIGNIFICANT BUDGET CHANGES

- Personnel adjustments: $17,260
- Work Order Software Annual Maintenance: $23,520
- Increased VES Contribution: $2,932
- Moved to Community Affairs: $(354,901)
- Remove one-time set-up for W&EE Specialist: $(2,300)
- Remove one-time capital purchase: $(16,500)

**Total**: $(329,989)
UTILITIES - ALL

DEPARTMENTAL MISSION STATEMENT

DEPARTMENTAL VISION STATEMENT

CUSTOMERS

- **INTERNAL**: Internal customers for the Utilities Department include all City Departments.
- **EXTERNAL**: External customers for the Utilities Department are the public, including residents of the community, businesses, wholesale water and wastewater customers and visitors to Cedar Park.
- **ULTIMATE**: As is the case with most public service functions, the Utilities Department's ultimate customer is the public, who are the end users of the water and wastewater systems that are maintained by the Utilities Department.

SERVICES PROVIDED

- Treat and supply drinking water
- Deliver water throughout distribution system
- Treat City's wastewater
- Repair water & wastewater line breaks
- Monitor water quality
- Leak detection
- Monthly meter readings
- Perform daily testing of water & wastewater
- Locate line requests
- 24 hour on-call emergency response
- Storage Tank Maintenance
- Booster Station Maintenance
- Valve Maintenance
- Lift station maintenance
- Waste Water Odor Control Device Maintenance
- Fire Hydrant Maintenance
- Water and Wastewater line maintenance
- Waste Water System Inspection and testing
- Waste Water collection and pumping
- Provide cross-connection inspections
- Pressure Monitoring
- Test and calibrate all new meters
- Monitor all lift stations in collection system
- Meter replacement program
- Install meters and taps for new service accounts
- Perform meter cross-checks and re-reads
- Review site and commercial applications for pre-treatment
**DEPARTMENTAL TIE TO COUNCIL GOALS**

- **Strategic Prioritization**
  - **Operational Efficiency**
    Identify and implement innovative and sustainable strategies for conservation of resources including: power, fuel, water and recyclables
    Assess and support technological efficiencies throughout the City
    Evaluate opportunities for online customer service and citizen access through the website redesign process
  - **Organizational Development**
    Provide continuing education and development opportunities for Staff and Council to enhance organizational effectiveness and efficiency
  - **Regional Planning and Participation**
    Evaluate long-term water sources

- **Facilities**
  Utilize energy and resource-efficient methods and technologies when long-term benefits justify front-end costs

**PERFORMANCE INDICATORS**

<table>
<thead>
<tr>
<th>PERFORMANCE MEASURE</th>
<th>FY 2010-2011 ACTUAL</th>
<th>FY 2011-2012 BUDGET</th>
<th>FY 2011-2012 ESTIMATE</th>
<th>FY 2012-2013 GOAL</th>
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</thead>
<tbody>
<tr>
<td><strong>WORKLOAD MEASURES</strong></td>
<td></td>
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<td></td>
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<tr>
<td>- # of gallons of water treated (millions of gallons)</td>
<td>5,585</td>
<td>4,429</td>
<td>3,752</td>
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<tr>
<td>- # of gallons of wastewater treated (millions of gallons)</td>
<td>793</td>
<td>803</td>
<td>803</td>
<td>803</td>
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<tr>
<td>- # of lift stations</td>
<td>18</td>
<td>18</td>
<td>18</td>
<td>18</td>
</tr>
<tr>
<td>- # of lift station work orders</td>
<td>N/A</td>
<td>N/A</td>
<td>993</td>
<td>993</td>
</tr>
<tr>
<td>- # of miles/feet of wastewater lines</td>
<td>282</td>
<td>282</td>
<td>282</td>
<td>282</td>
</tr>
<tr>
<td>- # of miles/feet of water lines</td>
<td>323</td>
<td>323</td>
<td>323</td>
<td>323</td>
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<tr>
<td>- # of main water line repairs</td>
<td>17</td>
<td>17</td>
<td>24</td>
<td>24</td>
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<tr>
<td>- # of WW mains inspected</td>
<td>N/A</td>
<td>N/A</td>
<td>357</td>
<td>360</td>
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<tr>
<td>- # of water quality samples</td>
<td>854</td>
<td>854</td>
<td>1,170</td>
<td>1,170</td>
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<tr>
<td>- # of Automatic Air Release Valve work orders</td>
<td>N/A</td>
<td>N/A</td>
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<tr>
<td>- # of utility cut street repairs</td>
<td>N/A</td>
<td>N/A</td>
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<tr>
<td>- # of active water meters</td>
<td>20,346</td>
<td>20,346</td>
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## UTILITIES - ALL

### PERFORMANCE INDICATORS - CONTINUED

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<tr>
<th>PERFORMANCE MEASURE</th>
<th>FY 2010-2011 ACTUAL</th>
<th>FY 2011-2012 BUDGET</th>
<th>FY 2011-2012 ESTIMATE</th>
<th>FY 2012-2013 GOAL</th>
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</thead>
<tbody>
<tr>
<td><strong>EFFICIENCY &amp; EFFECTIVENESS MEASURES</strong></td>
<td></td>
<td></td>
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<tr>
<td>• Avg of days to repair street from utility cut</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
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<tr>
<td>• Cost per 1,000 gallons of water treated</td>
<td>0.80</td>
<td>0.95</td>
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<tr>
<td>• Cost per 1,000 gallons of wastewater treated</td>
<td>1.53</td>
<td>1.57</td>
<td>1.53</td>
<td>1.54</td>
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<tr>
<td>• % of wastewater mains in Edward's Aquifer video inspected</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
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<tr>
<td>• % of WW mains inspected</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>• % of water samples that meet federal and state requirements</td>
<td>100.0%</td>
<td>100.0%</td>
<td>100.0%</td>
<td>100.0%</td>
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<tr>
<td>• % of wastewater samples that meet federal and state requirements</td>
<td>100.0%</td>
<td>100.0%</td>
<td>100.0%</td>
<td>100.0%</td>
</tr>
<tr>
<td>• % of meters on AMR</td>
<td>N/A</td>
<td>N/A</td>
<td>84.6%</td>
<td>99.0%</td>
</tr>
<tr>
<td>• % of new meters that test accurate</td>
<td>74.6%</td>
<td>74.6%</td>
<td>96.0%</td>
<td>98.0%</td>
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</tbody>
</table>

### EXPENDITURE SUMMARY

<table>
<thead>
<tr>
<th>OBJECT CATEGORIES</th>
<th>FY 2010-2011 ACTUAL</th>
<th>FY 2011-2012 BUDGET</th>
<th>FY 2011-2012 PROJECTED</th>
<th>BUDGET ADJUSTMENTS</th>
<th>FY 2012-2013 BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td>PERSONNEL SERVICES</td>
<td>$ 2,690,692</td>
<td>$ 3,103,677</td>
<td>$ 2,935,967</td>
<td>$ 53,407</td>
<td>$ 3,157,084</td>
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<tr>
<td>MATERIALS AND SUPPLIES</td>
<td>858,608</td>
<td>818,800</td>
<td>792,300</td>
<td>(24,400)</td>
<td>794,400</td>
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<tr>
<td>MAINTENANCE</td>
<td>433,506</td>
<td>468,750</td>
<td>433,750</td>
<td>5,200</td>
<td>473,950</td>
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<td>OCCUPANCY</td>
<td>1,615,362</td>
<td>1,805,095</td>
<td>1,782,579</td>
<td>(177,015)</td>
<td>1,628,080</td>
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<tr>
<td>CONTRACTUAL SERVICES</td>
<td>2,842,930</td>
<td>2,689,303</td>
<td>2,704,453</td>
<td>200,214</td>
<td>2,889,517</td>
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<tr>
<td>OTHER CHARGES</td>
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<td>149,616</td>
<td>153,319</td>
<td>16,559</td>
<td>166,175</td>
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<td>CAPITAL OUTLAY</td>
<td>262,680</td>
<td>1,610,000</td>
<td>876,955</td>
<td>(110,000)</td>
<td>1,500,000</td>
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<tr>
<td>TOTAL</td>
<td>$ 8,835,710</td>
<td>$ 10,645,241</td>
<td>$ 9,679,323</td>
<td>(36,035)</td>
<td>$ 10,609,206</td>
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## UTILITIES - ALL

### PERSONNEL SUMMARY

<table>
<thead>
<tr>
<th>POSITIONS</th>
<th>FY 2010-2011 ACTUAL</th>
<th>FY 2011-2012 BUDGET</th>
<th>FY 2012-2013 PROPOSED</th>
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<tbody>
<tr>
<td>UTILITY SUPERINTENDENT</td>
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<td>4</td>
<td>4</td>
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<tr>
<td>FOREMAN</td>
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<td>5</td>
<td>5</td>
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<tr>
<td>METER SERVICES FOREMAN</td>
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<tr>
<td>INDUSTRIAL PRE-TREATMENT MANAGER</td>
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<tr>
<td>UTILITY CREW LEADER</td>
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<tr>
<td>COMMUNITY SERVICE COORDINATOR</td>
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<tr>
<td>GENERATOR/WELDER TECHNICIAN</td>
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<tr>
<td>PUMP AND MOTOR CONTROL TECHNICIAN</td>
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<td>PUMP AND MOTOR CONTROL ASSISTANT</td>
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<td>SENIOR TREATMENT OPERATOR</td>
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<tr>
<td>RELIEF TREATMENT OPERATOR</td>
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<td>TREATMENT OPERATOR</td>
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<tr>
<td>METER READER</td>
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<tr>
<td>WATER QUALITY TECHNICIAN</td>
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<tr>
<td><strong>TOTAL</strong></td>
<td><strong>58</strong></td>
<td><strong>60</strong></td>
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## UTILITIES - ALL

### 2012-2013 SIGNIFICANT BUDGET CHANGES

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Personnel adjustments</td>
<td>$53,407</td>
</tr>
<tr>
<td>Hep-B Vaccinations</td>
<td>$8,000</td>
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<tr>
<td>Water Purchases</td>
<td>$170,000</td>
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<tr>
<td>Increase VES Contributions</td>
<td>$15,714</td>
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<tr>
<td>Move to Utility Non-Departmental for BCRUA Operations</td>
<td>$(173,156)</td>
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<tr>
<td>Remove one-time capital purchases</td>
<td>$(110,000)</td>
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<td><strong>Total</strong></td>
<td><strong>$(36,035)</strong></td>
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## UTILITIES - PUMP AND MOTOR CONTROL

### EXPENDITURE SUMMARY

<table>
<thead>
<tr>
<th>OBJECT CATEGORIES</th>
<th>FY 2010-2011 ACTUAL</th>
<th>FY 2011-2012 BUDGET</th>
<th>FY 2011-2012 PROJECTED</th>
<th>BUDGET ADJUSTMENTS</th>
<th>FY 2012-2013 BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td>PERSONNEL SERVICES</td>
<td>$424,371</td>
<td>$530,959</td>
<td>$489,060</td>
<td>(6,194)</td>
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<td>37,700</td>
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<tr>
<td>MAINTENANCE</td>
<td>5,185</td>
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<td>7,400</td>
<td>(10,000)</td>
<td>11,400</td>
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<td>2,100</td>
<td>3,000</td>
<td>900</td>
<td>3,000</td>
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<td>CONTRACTUAL SERVICES</td>
<td>35,388</td>
<td>55,775</td>
<td>55,575</td>
<td>4,571</td>
<td>60,346</td>
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<td>OTHER CHARGES</td>
<td>15,643</td>
<td>23,266</td>
<td>23,266</td>
<td>2,934</td>
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<td>CAPITAL OUTLAY</td>
<td>55,249</td>
<td>32,000</td>
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<tr>
<td>TOTAL</td>
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<td>$703,200</td>
<td>$616,001</td>
<td>(38,689)</td>
<td>$664,511</td>
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### PERSONNEL SUMMARY

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<thead>
<tr>
<th>POSITIONS</th>
<th>FY 2010-2011 ACTUAL</th>
<th>FY 2011-2012 BUDGET</th>
<th>FY 2012-2013 PROPOSED</th>
</tr>
</thead>
<tbody>
<tr>
<td>FOREMAN</td>
<td>1</td>
<td>1</td>
<td>1</td>
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<tr>
<td>UTILITY CREW LEADER</td>
<td>1</td>
<td>1</td>
<td>1</td>
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<tr>
<td>PUMP AND MOTOR CONTROL ASSISTANT</td>
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<tr>
<td>PUMP AND MOTOR CONTROL TECHNICIAN</td>
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<tr>
<td>GENERATOR/WELDER TECHNICIAN</td>
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<tr>
<td>TOTAL</td>
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## UTILITIES - WATER DISTRIBUTION

### EXPENDITURE SUMMARY

<table>
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<tbody>
<tr>
<td>PERSONNEL SERVICES</td>
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<td>158,621</td>
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<td>163,850</td>
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<td>MAINTENANCE</td>
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<td>28,100</td>
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<td>25,100</td>
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<td>OCCUPANCY</td>
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<td>252,000</td>
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<td>CONTRACTUAL SERVICES</td>
<td>109,689</td>
<td>119,451</td>
<td>126,451</td>
<td>-</td>
<td>131,880</td>
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<td>OTHER CHARGES</td>
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<td>25,800</td>
<td>27,800</td>
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<td>26,900</td>
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<td>CAPITAL OUTLAY</td>
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<td>438,000</td>
<td>39,085</td>
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<td>400,000</td>
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<td>TOTAL</td>
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<td>$1,832,991</td>
<td>$1,456,373</td>
<td>$22,782</td>
<td>$1,855,773</td>
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### PERSONNEL SUMMARY

<table>
<thead>
<tr>
<th>POSITIONS</th>
<th>FY 2010-2011 ACTUAL</th>
<th>FY 2011-2012 BUDGET</th>
<th>FY 2012-2013 PROPOSED</th>
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<tbody>
<tr>
<td>UTILITY SUPERINTENDENT</td>
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<td>1</td>
<td>1</td>
</tr>
<tr>
<td>FOREMAN</td>
<td>2</td>
<td>2</td>
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<tr>
<td>COMMUNITY SERVICE COORDINATOR</td>
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<td>1</td>
</tr>
<tr>
<td>UTILITY CREW LEADER</td>
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<td>2</td>
</tr>
<tr>
<td>UTILITY OPERATOR I &amp; II</td>
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<td>9</td>
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<tr>
<td>WATER QUALITY TECHNICIAN</td>
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<td>2</td>
<td>2</td>
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<tr>
<td>TOTAL</td>
<td>17</td>
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## UTILITIES - WASTEWATER COLLECTION

### EXPENDITURE SUMMARY

<table>
<thead>
<tr>
<th>OBJECT CATEGORIES</th>
<th>FY 2010-2011 ACTUAL</th>
<th>FY 2011-2012 BUDGET</th>
<th>FY 2011-2012 PROJECTED</th>
<th>BUDGET ADJUSTMENTS</th>
<th>FY 2012-2013 BUDGET</th>
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<tbody>
<tr>
<td>PERSONNEL SERVICES</td>
<td>$468,561</td>
<td>$658,964</td>
<td>$567,236</td>
<td>$22,253</td>
<td>$681,217</td>
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<td>-</td>
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<td>-</td>
<td>90,200</td>
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<td>OCCUPANCY</td>
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<td>159,200</td>
<td>161,500</td>
<td>-</td>
<td>159,200</td>
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<td>CONTRACTUAL SERVICES</td>
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<td>145,958</td>
<td>149,758</td>
<td>7,014</td>
<td>152,972</td>
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<td>OTHER CHARGES</td>
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<td>19,780</td>
<td>18,400</td>
<td>2,820</td>
<td>22,600</td>
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<tr>
<td>CAPITAL OUTLAY</td>
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<td>37,870</td>
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<td>300,000</td>
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<td><strong>$1,065,664</strong></td>
<td><strong>(7,913)</strong></td>
<td><strong>$1,469,189</strong></td>
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### PERSONNEL SUMMARY

<table>
<thead>
<tr>
<th>POSITIONS</th>
<th>FY 2010-2011 ACTUAL</th>
<th>FY 2011-2012 BUDGET</th>
<th>FY 2012-2013 PROPOSED</th>
</tr>
</thead>
<tbody>
<tr>
<td>UTILITY SUPERINTENDENT</td>
<td>-</td>
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<td>1</td>
</tr>
<tr>
<td>FOREMAN</td>
<td>1</td>
<td>2</td>
<td>2</td>
</tr>
<tr>
<td>UTILITY OPERATOR</td>
<td>4</td>
<td>4</td>
<td>4</td>
</tr>
<tr>
<td>UTILITY CREW LEADER</td>
<td>1</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>UTILITY OPERATOR II</td>
<td>4</td>
<td>4</td>
<td>4</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>10</strong></td>
<td><strong>12</strong></td>
<td><strong>12</strong></td>
</tr>
</tbody>
</table>
## UTILITIES - WATER TREATMENT PLANT

### EXPENDITURE SUMMARY

<table>
<thead>
<tr>
<th>OBJECT CATEGORIES</th>
<th>FY 2010-2011 ACTUAL</th>
<th>FY 2011-2012 BUDGET</th>
<th>FY 2011-2012 PROJECTED</th>
<th>BUDGET ADJUSTMENTS</th>
<th>FY 2012-2013 BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td>PERSONNEL SERVICES</td>
<td>$438,018</td>
<td>$443,422</td>
<td>$435,330</td>
<td>$15,164</td>
<td>$458,586</td>
</tr>
<tr>
<td>MATERIALS AND SUPPLIES</td>
<td>342,253</td>
<td>307,200</td>
<td>276,700</td>
<td>(25,000)</td>
<td>282,200</td>
</tr>
<tr>
<td>MAINTENANCE</td>
<td>149,074</td>
<td>150,750</td>
<td>155,750</td>
<td>10,000</td>
<td>160,750</td>
</tr>
<tr>
<td>OCCUPANCY</td>
<td>1,120,692</td>
<td>1,169,180</td>
<td>1,168,995</td>
<td>(162,965)</td>
<td>1,006,215</td>
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<tr>
<td>CONTRACTUAL SERVICES</td>
<td>2,338,762</td>
<td>2,067,143</td>
<td>2,065,493</td>
<td>170,000</td>
<td>2,237,143</td>
</tr>
<tr>
<td>OTHER CHARGES</td>
<td>43,049</td>
<td>48,500</td>
<td>54,227</td>
<td>6,000</td>
<td>54,500</td>
</tr>
<tr>
<td>CAPITAL OUTLAY</td>
<td>28,591</td>
<td>300,000</td>
<td>500,000</td>
<td>200,000</td>
<td>500,000</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$4,460,439</strong></td>
<td><strong>$4,486,195</strong></td>
<td><strong>$4,656,495</strong></td>
<td><strong>$213,199</strong></td>
<td><strong>$4,699,394</strong></td>
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### PERSONNEL SUMMARY

<table>
<thead>
<tr>
<th>POSITIONS</th>
<th>FY 2010-2011 ACTUAL</th>
<th>FY 2011-2012 BUDGET</th>
<th>FY 2012-2013 PROPOSED</th>
</tr>
</thead>
<tbody>
<tr>
<td>UTILITY SUPERINTENDENT</td>
<td>1</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>SENIOR TREATMENT OPERATOR</td>
<td>1</td>
<td>1</td>
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<tr>
<td>TREATMENT OPERATOR</td>
<td>6</td>
<td>6</td>
<td>6</td>
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<tr>
<td><strong>TOTAL</strong></td>
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<td><strong>8</strong></td>
</tr>
</tbody>
</table>

City of Cedar Park, Texas
FY 2012-2013 Annual Budget
## UTILITIES - METER SERVICES

### EXPENDITURE SUMMARY

<table>
<thead>
<tr>
<th>OBJECT CATEGORIES</th>
<th>FY 2010-2011 ACTUAL</th>
<th>FY 2011-2012 BUDGET</th>
<th>FY 2011-2012 PROJECTED</th>
<th>BUDGET ADJUSTMENTS</th>
<th>FY 2012-2013 BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td>PERSONNEL SERVICES</td>
<td>$143,513</td>
<td>$196,220</td>
<td>$185,918</td>
<td>$1,584</td>
<td>$197,804</td>
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<tr>
<td>MATERIALS AND SUPPLIES</td>
<td>26,739</td>
<td>30,600</td>
<td>27,800</td>
<td>(550)</td>
<td>30,050</td>
</tr>
<tr>
<td>MAINTENANCE</td>
<td>108,072</td>
<td>116,900</td>
<td>106,750</td>
<td>(500)</td>
<td>116,400</td>
</tr>
<tr>
<td>OCCUPANCY</td>
<td>884</td>
<td>1,250</td>
<td>900</td>
<td>(350)</td>
<td>900</td>
</tr>
<tr>
<td>CONTRACTUAL SERVICES</td>
<td>25,100</td>
<td>25,100</td>
<td>25,100</td>
<td>-</td>
<td>25,100</td>
</tr>
<tr>
<td>OTHER CHARGES</td>
<td>12,002</td>
<td>12,920</td>
<td>10,201</td>
<td>(295)</td>
<td>12,625</td>
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<tr>
<td><strong>TOTAL</strong></td>
<td>$316,310</td>
<td>$382,990</td>
<td>$356,669</td>
<td>(111)</td>
<td>$382,879</td>
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</table>

### PERSONNEL SUMMARY

<table>
<thead>
<tr>
<th>POSITIONS</th>
<th>FY 2010-2011 ACTUAL</th>
<th>FY 2011-2012 BUDGET</th>
<th>FY 2012-2013 PROPOSED</th>
</tr>
</thead>
<tbody>
<tr>
<td>METER SERVICES FOREMAN</td>
<td>1</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>METER READER</td>
<td>4</td>
<td>4</td>
<td>4</td>
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<tr>
<td><strong>TOTAL</strong></td>
<td>5</td>
<td>5</td>
<td>5</td>
</tr>
<tr>
<td>OBJECT CATEGORIES</td>
<td>FY 2010-2011 ACTUAL</td>
<td>FY 2011-2012 BUDGET</td>
<td>FY 2011-2012 PROJECTED</td>
</tr>
<tr>
<td>---------------------------</td>
<td>---------------------</td>
<td>---------------------</td>
<td>------------------------</td>
</tr>
<tr>
<td>PERSONNEL SERVICES</td>
<td>$472,903</td>
<td>$465,172</td>
<td>$445,436</td>
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<tr>
<td>MATERIALS AND SUPPLIES</td>
<td>228,074</td>
<td>216,500</td>
<td>216,500</td>
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<tr>
<td>MAINTENANCE</td>
<td>74,197</td>
<td>64,500</td>
<td>64,500</td>
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<tr>
<td>OCCUPANCY</td>
<td>151,211</td>
<td>221,365</td>
<td>200,184</td>
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<td>CONTRACTUAL SERVICES</td>
<td>269,767</td>
<td>275,876</td>
<td>282,076</td>
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<tr>
<td>OTHER CHARGES</td>
<td>16,649</td>
<td>19,350</td>
<td>19,425</td>
</tr>
<tr>
<td>CAPITAL OUTLAY</td>
<td>-</td>
<td>500,000</td>
<td>300,000</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$1,212,801</strong></td>
<td><strong>$1,762,763</strong></td>
<td><strong>$1,528,121</strong></td>
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</table>

<table>
<thead>
<tr>
<th>POSITIONS</th>
<th>FY 2010-2011 ACTUAL</th>
<th>FY 2011-2012 BUDGET</th>
<th>FY 2012-2013 PROPOSED</th>
</tr>
</thead>
<tbody>
<tr>
<td>UTILITY SUPERINTENDENT</td>
<td>1</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>INDUSTRIAL PRE-TREATMENT MANAGER</td>
<td>1</td>
<td>1</td>
<td>1</td>
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<tr>
<td>TREATMENT OPERATOR</td>
<td>5</td>
<td>5</td>
<td>5</td>
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<tr>
<td>RELIEF TREATMENT OPERATOR</td>
<td>1</td>
<td>1</td>
<td>1</td>
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<tr>
<td><strong>TOTAL</strong></td>
<td><strong>8</strong></td>
<td><strong>8</strong></td>
<td><strong>8</strong></td>
</tr>
</tbody>
</table>
UTILITY NON-DEPARTMENTAL

No Full-Time Positions
## Utility Non-Departmental

### Departmental Mission Statement
The Utility Non-Departmental Department provides funding for facility operations, Utility administrative costs, and transfers for the Utility Capital Improvement Program and debt.

### Services Provided
- This is an internal department that provides support for all departments.

### Departmental Tie to Council Goals
- N/A

### Performance Indicators

<table>
<thead>
<tr>
<th></th>
<th></th>
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</tr>
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<tbody>
<tr>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
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</table>

### Expenditure Summary

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
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<th></th>
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</tr>
</thead>
<tbody>
<tr>
<td>Personnel Services</td>
<td>$22,028</td>
<td>$30,069</td>
<td>$7,500</td>
<td>$(21,069)</td>
<td>$9,000</td>
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<tr>
<td>Contractual Services</td>
<td>6,633,218</td>
<td>8,638,902</td>
<td>7,697,790</td>
<td>311,749</td>
<td>8,950,651</td>
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<tr>
<td>Other Charges</td>
<td>-</td>
<td>7,000</td>
<td>-</td>
<td>-</td>
<td>7,000</td>
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<tr>
<td>Contingency</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Transfers</td>
<td>12,767,748</td>
<td>18,967,754</td>
<td>20,434,707</td>
<td>$(10,735,017)</td>
<td>8,232,737</td>
</tr>
<tr>
<td>Total</td>
<td>$19,422,994</td>
<td>$27,643,725</td>
<td>$28,139,997</td>
<td>$(10,444,337)</td>
<td>$17,199,388</td>
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</tbody>
</table>

### Personnel Summary

<table>
<thead>
<tr>
<th>Positions</th>
<th>FY 2010-2011 Actual</th>
<th>FY 2011-2012 Budget</th>
<th>FY 2012-2013 Proposed</th>
</tr>
</thead>
<tbody>
<tr>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
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</table>
### 2012-2013 Significant Budget Changes

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>Decrease in retiree insurance and worker's compensation</td>
<td>$ (21,069)</td>
</tr>
<tr>
<td>Increase for Debt Service transfer</td>
<td>1,523,906</td>
</tr>
<tr>
<td>Increase for one-time Long-Range Plan</td>
<td>60,000</td>
</tr>
<tr>
<td>Increase for BCRUA and BCRWWS</td>
<td>32,678</td>
</tr>
<tr>
<td>Increase for audit fees</td>
<td>13,160</td>
</tr>
<tr>
<td>Increase for PILOT, Franchise Transfer, and Administrative Transfer</td>
<td>273,451</td>
</tr>
<tr>
<td>Increase for Contract Services</td>
<td>18,760</td>
</tr>
<tr>
<td>Decrease for LCRA stand-by fees</td>
<td>(86,300)</td>
</tr>
<tr>
<td>Decrease for capital transfers</td>
<td>(8,290,000)</td>
</tr>
<tr>
<td>Decrease for one-time transfer to Facilities CIP fund</td>
<td>(3,968,923)</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$ (10,444,337)</strong></td>
</tr>
</tbody>
</table>
# SOLID WASTE FUND

## DESCRIPTION

The Solid Waste fund is an enterprise fund established to fund a contracted solid waste and recycling provider for utility customers. It is intended to be self-supporting and collects revenue through utility bills to cover the cost of operations and debt related to solid waste.

### REVENUE

<table>
<thead>
<tr>
<th>CATEGORY</th>
<th>FY 2010-2011 ACTUAL</th>
<th>FY 2011-2012 BUDGET</th>
<th>FY 2011-2012 PROJECTED</th>
<th>BUDGET ADJUSTMENTS</th>
<th>FY 2012-2013 BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td>SOLID WASTE BILLING</td>
<td>$2,358,132</td>
<td>$2,651,243</td>
<td>$2,801,243</td>
<td>$348,022</td>
<td>$2,999,265</td>
</tr>
<tr>
<td>GARBAGE CART REIMBURSEMENT</td>
<td>131,030</td>
<td>198,064</td>
<td>198,064</td>
<td>-</td>
<td>198,064</td>
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<tr>
<td>EXTRA GARBAGE CART FEE</td>
<td>7,754</td>
<td>10,000</td>
<td>10,000</td>
<td>-</td>
<td>10,000</td>
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<tr>
<td>INTEREST INCOME</td>
<td>597</td>
<td>750</td>
<td>500</td>
<td>-</td>
<td>750</td>
</tr>
<tr>
<td>OTHER REVENUE</td>
<td>6,207</td>
<td>-</td>
<td>36,967</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>BOND PROCEEDS</td>
<td>1,525,539</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
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<tr>
<td><strong>TOTAL REVENUE</strong></td>
<td>$4,029,259</td>
<td>$2,860,057</td>
<td>$3,046,774</td>
<td>$348,022</td>
<td>$3,208,079</td>
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</tbody>
</table>

### EXPENDITURES

<table>
<thead>
<tr>
<th>CATEGORY</th>
<th>FY 2010-2011 ACTUAL</th>
<th>FY 2011-2012 BUDGET</th>
<th>FY 2011-2012 PROJECTED</th>
<th>BUDGET ADJUSTMENTS</th>
<th>FY 2012-2013 BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td>SMALL TOOLS &amp; EQUIPMENT</td>
<td>1,412,766</td>
<td>133,790</td>
<td>157,417</td>
<td>(33,790)</td>
<td>100,000</td>
</tr>
<tr>
<td>MATERIALS AND SUPPLIES</td>
<td>$1,412,766</td>
<td>$133,790</td>
<td>$157,417</td>
<td>($33,790)</td>
<td>$100,000</td>
</tr>
<tr>
<td>GARBAGE COLLECTION SERVICES</td>
<td>2,296,578</td>
<td>2,638,053</td>
<td>2,648,053</td>
<td>173,550</td>
<td>2,811,603</td>
</tr>
<tr>
<td>CONTRACT SERVICES</td>
<td>10,000</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>CONTRACT SERVICES</strong></td>
<td>$2,306,578</td>
<td>$2,638,053</td>
<td>$2,648,053</td>
<td>$173,550</td>
<td>$2,811,603</td>
</tr>
<tr>
<td>TRANSFER TO DEBT SERVICE</td>
<td>-</td>
<td>170,048</td>
<td>170,048</td>
<td>3,852</td>
<td>173,900</td>
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<tr>
<td>TRANSFERS</td>
<td>$-</td>
<td>$170,048</td>
<td>$170,048</td>
<td>$3,852</td>
<td>$173,900</td>
</tr>
<tr>
<td><strong>TOTAL EXPENDITURES</strong></td>
<td>$3,719,344</td>
<td>$2,941,891</td>
<td>$2,975,518</td>
<td>$143,612</td>
<td>$3,085,503</td>
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</table>
## SOLID WASTE FUND

<table>
<thead>
<tr>
<th>FUND BALANCE SUMMARY</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>FUND BALANCE - 9/30/2011</td>
<td>$448,467</td>
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<tr>
<td>FY 2011-2012 PROJ. REVENUES</td>
<td>$3,046,774</td>
</tr>
<tr>
<td>FY 2011-2012 PROJ. EXPENDITURES</td>
<td>2,975,518</td>
</tr>
<tr>
<td>FY 2011-2012 CHANGE IN FUND BALANCE</td>
<td>71,256</td>
</tr>
<tr>
<td>PROJ. FUND BALANCE - 9/30/2012</td>
<td>$519,723</td>
</tr>
<tr>
<td>FY 2012-2013 ADOPTED REVENUES</td>
<td>$3,208,079</td>
</tr>
<tr>
<td>FY 2012-2013 ADOPTED EXPENDITURES</td>
<td>3,085,503</td>
</tr>
<tr>
<td>FY 2012-2013 CHANGE IN FUND BALANCE</td>
<td>122,576</td>
</tr>
<tr>
<td>PROJ. FUND BALANCE 9/30/2013</td>
<td>$642,299</td>
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</tbody>
</table>
SPECIAL REVENUE FUNDS

The Special Revenue Funds are dedicated funds with revenues intended to fund a specific purpose and restricted. This section includes a summary of how each Special Revenue Fund used, summary of the Special Revenue Funds, and individual detailed fund information.
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SPECIAL REVENUE FUNDS DEDICATED USES

The Hidden Valley Rentals Fund was used to maintain properties located in the Hidden Valley neighborhood and has been moved to the Utility Fund.

The Grant/Restricted Fund revenues are generally grants which are awarded after the City submits an application requesting funds for a new program or one-time improvement and are subject to the terms of the grantor. The fund also includes donations to a City department, such as the Library, with an identified use for the donation, such as book purchases.

The Municipal Court Fund includes three specialized fees, the Court Security fee, the Court Technology Fees, and the Juvenile Case Manager Fee, which are included on various traffic and misdemeanor citations as permitted by State Code. The Court Security Fee revenue can only be used to improve the security and safety of the Municipal Court including security personnel and security-related training. The Court Technology Fees can be used to maintain and improve technology at the Municipal Court including equipment replacement, software maintenance, and electronic equipment rentals. The Juvenile Case Manager Fee funds the salary and benefits costs for a Juvenile Case Manager to help ensure that juveniles can comply with the terms of their sentences / probation and helps to reduce the juvenile recidivism.

The Public Arts Program Fund revenues fund permanent public art displays around the City based upon the recommendation of the Public Arts Board and Council approval.

The Parks and Recreation Programs Fund was related to basketball leagues which has been moved to the General Fund and the Golf Tournament which has been moved to the Grant/Restricted Fund.

The Tourism Board/Occupancy Tax Fund revenues can be used for activities that draw people from outside the City limits and, ideally, stay at a local hotel or motel. Examples can include special events, advertising, and public arts.

The CPTV-10 / Cable Fund revenues are cable franchise fees which must be spent on maintaining or improving the City’s cable channel, including media equipment improvements, broadcast service improvements, and municipal facility cable access.

The Tax-Increment Re-investment Zone (TIRZ) Fund revenues are ad valorem tax levies for a defined area of the City and the revenue can only be used to fund improvements within that area. The annual levy is based upon the current value minus the value at the time of the creation of the TIRZ.

The Law Enforcement Fund revenues include the Drug Enforcement Agency (DEA) Equitable Sharing Fund which is provided by the DEA as a contribution for local support for their activities and used for capital purchases for crime prevention and the Law Enforcement Officers Standards Enforcement (LEOSE) funds which provided by the State of Texas for additional training opportunities and certification maintenance.
SPECIAL REVENUE FUNDS DEDICATED USES

The **4A – Economic Development Fund** sales tax is a local option sales tax that limited to economic development activities within in the City and can be used by the City to fund projects that promote new businesses or help to retain businesses with the end result being job creation or retention. Example uses include business-expenditure reimbursements, tax-sharing agreements, infrastructure improvements, and stadiums/arenas.

The **4B – Community Development Fund** sales tax is a local option sales tax that can be used for both community development, meaning any State approved quality of life improvements, and economic development. Like the 4A, the revenue should be used in a manner that results in job creation or retention, however, the 4B allows the quality of life improvements as a means to attract or retain jobs. Example uses include any 4A acceptable uses, new or improved park infrastructure, street improvements, and feasibility studies.
## SPECIAL REVENUE FUND SUMMARY

### REVENUE

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>HIDDEN VALLEY RENTALS</td>
<td>$383</td>
<td>$143,000</td>
<td>253,835</td>
<td>4,815</td>
<td>135,370</td>
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<tr>
<td>GRANT RESTRICTED FUNDS</td>
<td>376,190</td>
<td>96,567</td>
<td>116,991</td>
<td>9,083</td>
<td>105,650</td>
</tr>
<tr>
<td>MUNICIPAL COURT FUND</td>
<td>104,638</td>
<td>17,150</td>
<td>35,839</td>
<td>23,000</td>
<td>40,150</td>
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<td>PUBLIC ARTS PROGRAM</td>
<td>157,749</td>
<td>79,753</td>
<td>232,296</td>
<td>29,480</td>
<td>134,480</td>
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<tr>
<td>RECREATION AND PARK PROGRAMS</td>
<td>28,265</td>
<td>407,996</td>
<td>309,500</td>
<td>93,700</td>
<td>403,200</td>
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<tr>
<td>TOURISM BOARD/OCCUPANCY TAX</td>
<td>472,226</td>
<td>94,000</td>
<td>97,156</td>
<td>3,339</td>
<td>105,650</td>
</tr>
<tr>
<td>CPTV 10 / CABLE FUND</td>
<td>9,046</td>
<td>9,046</td>
<td>100</td>
<td>34,492</td>
<td>70</td>
</tr>
<tr>
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### EXPENDITURES

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## HIDDEN VALLEY RENTALS

### DESCRIPTION

This fund has been merged into the Utility Fund which will maintain the properties until repurposed for other City activities.

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<tr>
<th>CATEGORY</th>
<th>FY 2010-2011 ACTUAL</th>
<th>FY 2011-2012 BUDGET</th>
<th>FY 2011-2012 PROJECTED</th>
<th>BUDGET ADJUSTMENTS</th>
<th>FY 2012-2013 BUDGET</th>
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<table>
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<th>CATEGORY</th>
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<th>FY 2011-2012 BUDGET</th>
<th>FY 2011-2012 PROJECTED</th>
<th>BUDGET ADJUSTMENTS</th>
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<tr>
<td>PROFESSIONAL SERVICES</td>
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<tr>
<td>CONTRACTUAL SERVICES</td>
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<td>TOTAL EXPENDITURES</td>
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### FUND BALANCE SUMMARY

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<tr>
<td>FY 2011-2012 PROJ. REVENUES</td>
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<td>PROJ. FUND BALANCE - 9/30/2012</td>
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<td>FY 2012-2013 ADOPTED EXPENDITURES</td>
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<tr>
<td>PROJ. FUND BALANCE 9/30/2013</td>
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The Grant/Restricted Fund accumulates the City's designated funds through grants or donations. These funds have specific programs associated with them, thus restricting spending to those uses.

<table>
<thead>
<tr>
<th></th>
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<td><strong>PUBLIC SAFETY</strong></td>
<td></td>
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<tr>
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<td>$ 116,720</td>
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<tr>
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<td>36,000</td>
<td>36,000</td>
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<td>36,000</td>
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<tr>
<td>GRANT - OTHER</td>
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<tr>
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<td>33,783</td>
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<td>-</td>
<td>-</td>
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<tr>
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<td>(1,000)</td>
<td>2,000</td>
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## GRANT/RESTRICTED FUND

### City of Cedar Park, Texas FY 2012-2013 Annual Budget

### EXPENDITURES

<table>
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<tr>
<th>CATEGORY</th>
<th>FY 2010-2011 ACTUAL</th>
<th>FY 2011-2012 BUDGET</th>
<th>FY 2011-2012 PROJECTED</th>
<th>BUDGET ADJUSTMENTS</th>
<th>FY 2012-2013 BUDGET</th>
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<tr>
<td><strong>PUBLIC SAFETY</strong></td>
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<td>GRANT-OTHER</td>
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<td>GRANT - ENERGY EFFICIENCY</td>
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# GRANT/RESTRICTED FUND

## FUND BALANCE SUMMARY

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<th>Amount</th>
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<td>PROJ. FUND BALANCE - 9/30/2012</td>
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<td>FY 2012-2013 ADOPTED REVENUES</td>
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<tr>
<td>PROJ. FUND BALANCE 9/30/2013</td>
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# MUNICIPAL COURT FUND

## DESCRIPTION

The Municipal Court Fund is related to administrative charges which can be placed upon certain fines and are levied in accordance with Texas State Code. The charges provide funding for enhanced Court security related to both visitor and staff safety, improved technology to allow for efficiency, and a Juvenile Case Manager.

## REVENUE

<table>
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<th>CATEGORY</th>
<th>FY 2010-2011 ACTUAL</th>
<th>FY 2011-2012 BUDGET</th>
<th>BUDGET PROJECTED</th>
<th>ADJUSTMENTS</th>
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## EXPENDITURES

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<th>BUDGET PROJECTED</th>
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<td><strong>$117,122</strong></td>
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<th>CATEGORY</th>
<th>FY 2010-2011 ACTUAL</th>
<th>FY 2011-2012 BUDGET</th>
<th>BUDGET PROJECTED</th>
<th>ADJUSTMENTS</th>
<th>FY 2012-2013 BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td>OTHER CHARGES</td>
<td>$27,950</td>
<td>$148,063</td>
<td>$52,658</td>
<td>-</td>
<td>$148,063</td>
</tr>
<tr>
<td><strong>TOTAL COURT TECHNOLOGY</strong></td>
<td><strong>$27,950</strong></td>
<td><strong>$148,063</strong></td>
<td><strong>$52,658</strong></td>
<td>-</td>
<td><strong>$148,063</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>CATEGORY</th>
<th>FY 2010-2011 ACTUAL</th>
<th>FY 2011-2012 BUDGET</th>
<th>BUDGET PROJECTED</th>
<th>ADJUSTMENTS</th>
<th>FY 2012-2013 BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td>PERSONNEL</td>
<td>$27,212</td>
<td>$30,000</td>
<td>$30,000</td>
<td>-</td>
<td>$30,000</td>
</tr>
<tr>
<td><strong>TOTAL JUVENILE CASE MANAGER</strong></td>
<td><strong>$27,212</strong></td>
<td><strong>$30,000</strong></td>
<td><strong>$30,000</strong></td>
<td>-</td>
<td><strong>$30,000</strong></td>
</tr>
</tbody>
</table>

| **TOTAL EXPENDITURES**        | **$79,753**         | **$295,185**        | **$110,389**     | -           | **$295,185**        |
### MUNICIPAL COURT FUND

<table>
<thead>
<tr>
<th>FUND BALANCE SUMMARY</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>FUND BALANCE - 9/30/2011</td>
<td>$ 296,436</td>
</tr>
<tr>
<td>FY 2011-2012 PROJ. REVENUES</td>
<td>$ 116,991</td>
</tr>
<tr>
<td>FY 2011-2012 PROJ. EXPENDITURES</td>
<td>110,389</td>
</tr>
<tr>
<td>FY 2011-2012 CHANGE IN FUND BALANCE</td>
<td>6,602</td>
</tr>
<tr>
<td>PROJ. FUND BALANCE - 9/30/2012</td>
<td>$ 303,038</td>
</tr>
<tr>
<td>FY 2012-2013 ADOPTED REVENUES</td>
<td>$ 105,650</td>
</tr>
<tr>
<td>FY 2012-2013 ADOPTED EXPENDITURES</td>
<td>295,185</td>
</tr>
<tr>
<td>FY 2012-2013 CHANGE IN FUND BALANCE</td>
<td>(189,535)</td>
</tr>
<tr>
<td>PROJ. FUND BALANCE 9/30/2013</td>
<td>$ 113,503</td>
</tr>
</tbody>
</table>
# PUBLIC ARTS FUND

## DESCRIPTION

The Public Arts Fund was created to install public art displays throughout the city including at parks and city facilities. Funding is provided by donations, the Tourism Advisory Board/Occupancy Tax Board, and certain Capital Projects.

## REVENUE

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>INTEREST INCOME</td>
<td>$60</td>
<td>$50</td>
<td>$75</td>
<td>-$</td>
<td>$50</td>
</tr>
<tr>
<td>DONATIONS</td>
<td>157,689</td>
<td>17,100</td>
<td>35,764</td>
<td>23,000</td>
<td>40,100</td>
</tr>
<tr>
<td>TOTAL REVENUE</td>
<td>$157,749</td>
<td>$17,150</td>
<td>$35,839</td>
<td>$23,000</td>
<td>$40,150</td>
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</tbody>
</table>

## EXPENDITURES

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>CONTRACT SERVICES</td>
<td>94,659</td>
<td>82,268</td>
<td>75,165</td>
<td>-(18,354)</td>
<td>63,914</td>
</tr>
<tr>
<td>TOTAL EXPENDITURES</td>
<td>$94,659</td>
<td>$82,268</td>
<td>$75,165</td>
<td>-(18,354)</td>
<td>$63,914</td>
</tr>
</tbody>
</table>

## FUND BALANCE SUMMARY

<table>
<thead>
<tr>
<th>FUND BALANCE SUMMARY</th>
<th>FY 2012-2013 ADOPTED REVENUES</th>
<th>FY 2012-2013 ADOPTED EXPENDITURES</th>
<th>FY 2012-2013 CHANGE IN FUND BALANCE</th>
<th>PROJ. FUND BALANCE 9/30/2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>FUND BALANCE - 9/30/2011</td>
<td>$63,090</td>
<td></td>
<td></td>
<td>$-</td>
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<tr>
<td>FY 2011-2012 PROJ. REVENUES</td>
<td>$35,839</td>
<td></td>
<td></td>
<td>$40,150</td>
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<tr>
<td>FY 2011-2012 PROJ. EXPENDITURES</td>
<td>75,165</td>
<td></td>
<td></td>
<td>$63,914</td>
</tr>
<tr>
<td>FY 2011-2012 CHANGE IN FUND BALANCE</td>
<td>-(39,326)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PROJ. FUND BALANCE - 9/30/2012</td>
<td>$23,764</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>FY 2012-2013 ADOPTED EXPENDITURES</td>
<td></td>
<td>63,914</td>
<td></td>
<td></td>
</tr>
<tr>
<td>FY 2012-2013 CHANGE IN FUND BALANCE</td>
<td></td>
<td>-(23,764)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>PROJ. FUND BALANCE 9/30/2013</td>
<td></td>
<td></td>
<td></td>
<td>$-</td>
</tr>
</tbody>
</table>
## RECREATION AND PARK PROGRAMS FUND

### DESCRIPTION
Due to a change in accounting practices, this fund has been dissolved. The recreation programs have been transferred to the General Fund and the Golf Tournament has been transferred to the Grants/Restricted Fund.

### Revenues

<table>
<thead>
<tr>
<th>Category</th>
<th>FY 2010-2011 Actual</th>
<th>FY 2011-2012 Budget</th>
<th>FY 2011-2012 Projected</th>
<th>BUDGET ADJUSTMENTS</th>
<th>FY 2012-2013 Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Interest Income</td>
<td>$</td>
<td>- $</td>
<td>- $</td>
<td>- $</td>
<td>- $</td>
</tr>
<tr>
<td>Recreation Programs Revenue</td>
<td>22,515</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Parks Golf Benefit Fees</td>
<td>1,250</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Donations</td>
<td>4,500</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>Total Revenue</strong></td>
<td>$ 28,265</td>
<td>- $</td>
<td>- $</td>
<td>- $</td>
<td>- $</td>
</tr>
</tbody>
</table>

### Expenditures

<table>
<thead>
<tr>
<th>Category</th>
<th>FY 2010-2011 Actual</th>
<th>FY 2011-2012 Budget</th>
<th>FY 2011-2012 Projected</th>
<th>BUDGET ADJUSTMENTS</th>
<th>FY 2012-2013 Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Donations Exp - Parks</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Recreation Programs</td>
<td>18,371</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Parks Benefit Scholarships</td>
<td>3,096</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Parks Golf Benefit Expenditure</td>
<td>1,983</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>Contract Services</strong></td>
<td>$ 23,450</td>
<td>- $</td>
<td>- $</td>
<td>- $</td>
<td>- $</td>
</tr>
<tr>
<td><strong>Total Expenditures</strong></td>
<td>$ 23,450</td>
<td>- $</td>
<td>- $</td>
<td>- $</td>
<td>- $</td>
</tr>
</tbody>
</table>

### Fund Balance Summary

<table>
<thead>
<tr>
<th></th>
<th></th>
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<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Fund Balance - 9/30/2011</td>
<td>$ -</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>FY 2011-2012 Proj. Revenues</td>
<td>$ -</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>FY 2011-2012 Proj. Expenditures</td>
<td>-</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>FY 2011-2012 Change in Fund Balance</td>
<td>-</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Prog. Fund Balance - 9/30/2012</td>
<td>$ -</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

## City of Cedar Park, Texas

FY 2012-2013 Annual Budget
### TOURISM ADVISORY BOARD/OCUPANCY TAX FUND

#### DESCRIPTION

The Occupancy Tax Fund accumulates the City's 7% Hotel and Motel Occupancy Tax. The seven member Tourism Board is tasked with increasing and enhancing the public awareness of the benefits resulting from the hospitality industry and the potential contribution offered to the community. Management activities of the Occupancy Tax Fund are assigned to city staff; the Tourism Board authorizes expenditures of this fund that are within City and State guidelines to establish and enhance tourism, art programs and historical restoration. Board Members are appointed by the City Council and serve two-year terms.

#### REVENUE

<table>
<thead>
<tr>
<th>CATEGORY</th>
<th>FY 2010-2011 ACTUAL</th>
<th>FY 2011-2012 BUDGET</th>
<th>FY 2011-2012 PROJECTED</th>
<th>BUDGET ADJUSTMENTS</th>
<th>FY 2012-2013 BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td>OCCUPANCY TAX COLLECTIONS</td>
<td>$402,180</td>
<td>$305,000</td>
<td>$378,250</td>
<td>$95,000</td>
<td>$400,000</td>
</tr>
<tr>
<td>INTEREST</td>
<td>2,076</td>
<td>4,500</td>
<td>3,000</td>
<td>(1,300)</td>
<td>3,200</td>
</tr>
<tr>
<td>OTHER REVENUE</td>
<td>3,740</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>TOTAL REVENUE</td>
<td>$407,996</td>
<td>$309,500</td>
<td>$381,250</td>
<td>$93,700</td>
<td>$403,200</td>
</tr>
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</table>

#### EXPENDITURES

<table>
<thead>
<tr>
<th>CATEGORY</th>
<th>FY 2010-2011 ACTUAL</th>
<th>FY 2011-2012 BUDGET</th>
<th>FY 2011-2012 PROJECTED</th>
<th>BUDGET ADJUSTMENTS</th>
<th>FY 2012-2013 BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td>OFFICE SUPPLIES &amp; EQUIPMENT</td>
<td>3,596</td>
<td>1,700</td>
<td>1,822</td>
<td>800</td>
<td>2,500</td>
</tr>
<tr>
<td>MATERIALS AND SUPPLIES</td>
<td>$3,596</td>
<td>$1,700</td>
<td>$1,822</td>
<td>$800</td>
<td>$2,500</td>
</tr>
<tr>
<td>LEGAL FEES</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>CONTRACT SERVICES</td>
<td>115,481</td>
<td>111,000</td>
<td>94,500</td>
<td>(32,600)</td>
<td>78,400</td>
</tr>
<tr>
<td>ADMINISTRATIVE SUPPORT</td>
<td>25,000</td>
<td>25,000</td>
<td>25,000</td>
<td>-</td>
<td>25,000</td>
</tr>
<tr>
<td>TOURISM STAFF</td>
<td>15,435</td>
<td>79,623</td>
<td>79,623</td>
<td>4,611</td>
<td>84,234</td>
</tr>
<tr>
<td>CONTRACTUAL SERVICES</td>
<td>$155,916</td>
<td>$215,623</td>
<td>$199,123</td>
<td>(27,989)</td>
<td>$187,634</td>
</tr>
<tr>
<td>TRAINING, MEETINGS, AND TRAVEL</td>
<td>857</td>
<td>3,300</td>
<td>2,000</td>
<td>700</td>
<td>4,000</td>
</tr>
<tr>
<td>DUES, SUBSCRIPTIONS, AND BOOKS</td>
<td>1,383</td>
<td>3,972</td>
<td>3,578</td>
<td>-</td>
<td>3,972</td>
</tr>
<tr>
<td>MARKETING</td>
<td>46,335</td>
<td>56,905</td>
<td>56,905</td>
<td>11,126</td>
<td>68,031</td>
</tr>
<tr>
<td>PUBLIC EVENTS</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>PUBLIC ARTS*</td>
<td>12,588</td>
<td>17,000</td>
<td>17,000</td>
<td>23,000</td>
<td>40,000</td>
</tr>
<tr>
<td>OTHER CHARGES</td>
<td>$61,163</td>
<td>$81,177</td>
<td>$79,483</td>
<td>$34,826</td>
<td>$116,003</td>
</tr>
<tr>
<td>CONTINGENCY</td>
<td>3,785</td>
<td>11,000</td>
<td>7,500</td>
<td>86,063</td>
<td>97,063</td>
</tr>
<tr>
<td>CONTINGENCY</td>
<td>$3,785</td>
<td>$11,000</td>
<td>$7,500</td>
<td>$86,063</td>
<td>$97,063</td>
</tr>
<tr>
<td>TRANSFER - FACILITIES CIP</td>
<td>-</td>
<td>139,963</td>
<td>139,963</td>
<td>(139,963)</td>
<td>-</td>
</tr>
<tr>
<td>TRANSFERS</td>
<td>$-</td>
<td>$139,963</td>
<td>$139,963</td>
<td>(139,963)</td>
<td>$-</td>
</tr>
<tr>
<td>TOTAL EXPENDITURES</td>
<td>$224,460</td>
<td>$449,463</td>
<td>$427,891</td>
<td>(46,263)</td>
<td>$403,200</td>
</tr>
</tbody>
</table>
## TOURISM ADVISORY BOARD/OCCUPANCY TAX FUND

### FUND BALANCE SUMMARY

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>FUND BALANCE - 9/30/2011</td>
<td>$ 889,421</td>
</tr>
<tr>
<td>FY 2011-2012 PROJ. REVENUES</td>
<td>$ 381,250</td>
</tr>
<tr>
<td>FY 2011-2012 PROJ. EXPENDITURES</td>
<td>427,891</td>
</tr>
<tr>
<td>FY 2011-2012 CHANGE IN FUND BALANCE</td>
<td>(46,641)</td>
</tr>
<tr>
<td>PROJ. FUND BALANCE - 9/30/2012</td>
<td>$ 842,780</td>
</tr>
<tr>
<td>FY 2012-2013 ADOPTED REVENUES</td>
<td>$ 403,200</td>
</tr>
<tr>
<td>FY 2012-2013 ADOPTED EXPENDITURES</td>
<td>403,200</td>
</tr>
<tr>
<td>FY 2012-2013 CHANGE IN FUND BALANCE</td>
<td>-</td>
</tr>
<tr>
<td>PROJ. FUND BALANCE 9/30/2013</td>
<td>$ 842,780</td>
</tr>
</tbody>
</table>

* - Tourism contribution to Public Art is limited to 15% of revenue by State Code

## TOURISM ADVISORY BOARD/OCCUPANCY TAX SUMMARY

![Bar chart showing actual revenues, budget revenues, projected revenues, and budget revenues for FY 2010-2011, FY 2011-2012, and FY 2012-2013.]
# CPTV - 10 / CABLE FUND

## DESCRIPTION

The CPTV - 10 / Cable Fund is related to the cable television franchise fee and provides funding for the Cedar Park local government channel, CPTV-10, and provides funding for media improvements. By State code, 1% of the total 5% franchise fee must be dedicated to providing and/or maintaining a local government channel and can be used to enhance the programming provided, including capital purchases.

## REVENUE

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Franchise Fees</td>
<td>$105,079</td>
<td>$94,000</td>
<td>$97,156</td>
<td>$1,173</td>
<td>$95,173</td>
</tr>
<tr>
<td>Interest</td>
<td>(17)</td>
<td>-</td>
<td>-</td>
<td>2,166</td>
<td>2,166</td>
</tr>
<tr>
<td><strong>Total Revenue</strong></td>
<td>$105,062</td>
<td>$94,000</td>
<td>$97,156</td>
<td>3,339</td>
<td>$97,339</td>
</tr>
</tbody>
</table>

## EXPENDITURES

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Office Supplies &amp; Equipment</td>
<td>-</td>
<td>5,189</td>
<td>-</td>
<td>2,166</td>
<td>7,355</td>
</tr>
<tr>
<td>Materials and Supplies</td>
<td>$ -</td>
<td>$ 5,189</td>
<td>-</td>
<td>$2,166</td>
<td>$7,355</td>
</tr>
<tr>
<td>Telephony Lines</td>
<td>20,385</td>
<td>51,124</td>
<td>38,343</td>
<td>(0)</td>
<td>51,124</td>
</tr>
<tr>
<td>Telecommunications</td>
<td>21</td>
<td>11,200</td>
<td>8,400</td>
<td>-</td>
<td>11,200</td>
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<tr>
<td>Occupancy</td>
<td>$ 20,406</td>
<td>$62,324</td>
<td>$46,743</td>
<td>(0)</td>
<td>$62,324</td>
</tr>
<tr>
<td>VES</td>
<td>12,124</td>
<td>16,167</td>
<td>16,167</td>
<td>(2,167)</td>
<td>14,000</td>
</tr>
<tr>
<td>Staff Support</td>
<td>8,496</td>
<td>13,660</td>
<td>10,660</td>
<td>-</td>
<td>13,660</td>
</tr>
<tr>
<td>Contractual Services</td>
<td>$ 20,620</td>
<td>$29,827</td>
<td>$26,827</td>
<td>(2,167)</td>
<td>$27,660</td>
</tr>
<tr>
<td><strong>Total Expenditures</strong></td>
<td>$41,026</td>
<td>$97,340</td>
<td>$73,570</td>
<td>(1)</td>
<td>$97,339</td>
</tr>
</tbody>
</table>

## FUND BALANCE SUMMARY

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>FUND BALANCE - 9/30/2011</strong></td>
<td>$64,036</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>FY 2011-2012 Proj. Revenues</td>
<td></td>
<td>$97,156</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>FY 2011-2012 Proj. Expenditures</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>73,570</td>
</tr>
<tr>
<td>FY 2011-2012 Change in Fund Balance</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>23,586</td>
</tr>
<tr>
<td>Proj. Fund Balance - 9/30/2012</td>
<td></td>
<td>$87,622</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>FY 2012-2013 Adopted Revenues</td>
<td></td>
<td>$97,339</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>FY 2012-2013 Adopted Expenditures</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>97,339</td>
</tr>
<tr>
<td>FY 2012-2013 Change in Fund Balance</td>
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<td></td>
<td></td>
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<tr>
<td>Proj. Fund Balance 9/30/2013</td>
<td></td>
<td>$87,622</td>
<td></td>
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<td></td>
</tr>
</tbody>
</table>
## TAX INCREMENT REINVESTMENT ZONE FUND

### DESCRIPTION
The Tax Reinvestment Zone (TIRZ) is a tax increment reinvestment zone that covers approximately 470 acres of land located within the City of Cedar Park. The general area is bounded by New Hope Road on the north, U.S. 183-A right of way on the east, F.M. 1431 on the south and the railroad right of way to the west. The TIRZ will facilitate a program of public improvements to allow and encourage the development of the 470 acre mixed-use Downtown District which merges retail, office, entertainment and civic uses with a wide variety of high quality, high value, high density single and multi-family housing to create a close-knit, pedestrian friendly urban core.

### REVENUE

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>CURRENT AD VALOREM TAXES</td>
<td>$472,440</td>
<td>$484,082</td>
<td>$483,961</td>
<td>(39,934)</td>
<td>$444,148</td>
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<tr>
<td>INTEREST INCOME</td>
<td>(214)</td>
<td>4,190</td>
<td>1,000</td>
<td>(3,190)</td>
<td>1,000</td>
<td></td>
</tr>
<tr>
<td>TOTAL REVENUE</td>
<td>$472,226</td>
<td>$488,272</td>
<td>$484,961</td>
<td>(43,124)</td>
<td>$445,148</td>
<td></td>
</tr>
</tbody>
</table>

### EXPENDITURES

<table>
<thead>
<tr>
<th></th>
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<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>DEVELOPER REIMBURSEMENTS</td>
<td>$1,480,000</td>
<td>$964,045</td>
<td>$475,654</td>
<td>(479,084)</td>
<td>$484,961</td>
<td></td>
</tr>
<tr>
<td>TOTAL EXPENDITURES</td>
<td>$1,480,000</td>
<td>$964,045</td>
<td>$475,654</td>
<td>(479,084)</td>
<td>$484,961</td>
<td></td>
</tr>
</tbody>
</table>

### FUND BALANCE SUMMARY

<table>
<thead>
<tr>
<th>FUND BALANCE - 9/30/2011</th>
<th>$475,654</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY 2011-2012 PROJ. REVENUES</td>
<td>$484,961</td>
</tr>
<tr>
<td>FY 2011-2012 PROJ. EXPENDITURES</td>
<td>475,654</td>
</tr>
<tr>
<td>FY 2011-2012 CHANGE IN FUND BALANCE</td>
<td>9,307</td>
</tr>
<tr>
<td>PROJ. FUND BALANCE - 9/30/2012</td>
<td>$484,961</td>
</tr>
<tr>
<td>FY 2012-2013 ADOPTED REVENUES</td>
<td>$445,148</td>
</tr>
<tr>
<td>FY 2012-2013 ADOPTED EXPENDITURES</td>
<td>484,961</td>
</tr>
<tr>
<td>FY 2012-2013 CHANGE IN FUND BALANCE</td>
<td>(39,813)</td>
</tr>
<tr>
<td>PROJ. FUND BALANCE 9/30/2013</td>
<td>$445,148</td>
</tr>
</tbody>
</table>
## DESCRIPTION

The Law Enforcement Fund accumulates payments received from the U.S. Department of Justice for the City’s equitable share of proceeds from seized and forfeited property. It funds the purchase of equipment for Law Enforcement purposes according to the provisions of Asset Forfeiture Laws.

### REVENUE

<table>
<thead>
<tr>
<th>CATEGORY</th>
<th>FY 2010-2011 ACTUAL</th>
<th>FY 2011-2012 BUDGET</th>
<th>FY 2011-2012 PROJECTED</th>
<th>BUDGET ADJUSTMENTS</th>
<th>FY 2012-2013 BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td>INTEREST INCOME</td>
<td>$ 120</td>
<td>$ 100</td>
<td>$ 70</td>
<td>(30)</td>
<td>$ 70</td>
</tr>
<tr>
<td>OTHER</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>DEA EQUITABLE SHARING</td>
<td>3,244</td>
<td>-</td>
<td>34,422</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>LEOSE FUNDS</td>
<td>5,682</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>TOTAL REVENUE</td>
<td>$ 9,046</td>
<td>$ 100</td>
<td>$ 34,492</td>
<td>(30)</td>
<td>$ 70</td>
</tr>
</tbody>
</table>

### EXPENDITURES

<table>
<thead>
<tr>
<th>CATEGORY</th>
<th>FY 2010-2011 ACTUAL</th>
<th>FY 2011-2012 BUDGET</th>
<th>FY 2011-2012 PROJECTED</th>
<th>BUDGET ADJUSTMENTS</th>
<th>FY 2012-2013 BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td>SMALL TOOLS &amp; EQUIPMENT</td>
<td>-</td>
<td>41,121</td>
<td>2,642</td>
<td>(6,699)</td>
<td>34,422</td>
</tr>
<tr>
<td>LEOSE FUNDS</td>
<td>2,972</td>
<td>-</td>
<td>1,549</td>
<td>-</td>
<td>-</td>
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<tr>
<td>MATERIALS AND SUPPLIES</td>
<td>$ 2,972</td>
<td>$ 41,121</td>
<td>$ 4,191</td>
<td>(6,699)</td>
<td>$ 34,422</td>
</tr>
<tr>
<td>TOTAL EXPENDITURES</td>
<td>$ 2,972</td>
<td>$ 41,121</td>
<td>$ 4,191</td>
<td>(6,699)</td>
<td>$ 34,422</td>
</tr>
</tbody>
</table>

### FUND BALANCE SUMMARY

| FUND BALANCE - 9/30/2011         | $ 46,890            |

| FY 2011-2012 PROJ. REVENUES      | $ 34,492            |
| FY 2011-2012 PROJ. EXPENDITURES  | 4,191               |
| FY 2011-2012 CHANGE IN FUND BALANCE | 30,301             |
| PROJ. FUND BALANCE - 9/30/2012  | $ 77,191            |

| FY 2012-2013 ADOPTED REVENUES    | $ 70                |
| FY 2012-2013 ADOPTED EXPENDITURES| 34,422              |
| FY 2012-2013 CHANGE IN FUND BALANCE | (34,352)          |
| PROJ. FUND BALANCE 9/30/2013    | $ 42,839            |
### 4A - ECONOMIC DEVELOPMENT CORPORATION FUND

#### DESCRIPTION
The Economic Development Fund accumulates the City's half-cent 4A Sales Tax and accounts for expenditures and debt authorized by the Economic Development Board of Directors. The five-member board is appointed by the City Council. Appointed Directors serve two-year terms.

#### REVENUE

<table>
<thead>
<tr>
<th>CATEGORY</th>
<th>FY 2010-2011 ACTUAL</th>
<th>FY 2011-2012 BUDGET</th>
<th>FY 2011-2012 PROJECTED</th>
<th>BUDGET ADJUSTMENTS</th>
<th>FY 2012-2013 BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td>4A SALES TAX REVENUE</td>
<td>$3,501,560</td>
<td>$3,380,519</td>
<td>$3,802,175</td>
<td>$462,041</td>
<td>$3,842,560</td>
</tr>
<tr>
<td>INTEREST</td>
<td>17,038</td>
<td>20,000</td>
<td>17,500</td>
<td>(2,500)</td>
<td>17,500</td>
</tr>
<tr>
<td>TOTAL REVENUE</td>
<td>$3,518,598</td>
<td>$3,400,519</td>
<td>$3,819,675</td>
<td>$459,541</td>
<td>$3,860,060</td>
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</tbody>
</table>

#### EXPENDITURES

<table>
<thead>
<tr>
<th>CATEGORY</th>
<th>FY 2010-2011 ACTUAL</th>
<th>FY 2011-2012 BUDGET</th>
<th>FY 2011-2012 PROJECTED</th>
<th>BUDGET ADJUSTMENTS</th>
<th>FY 2012-2013 BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td>TELEPHONE</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>OCCUPANCY</td>
<td>$-</td>
<td>$-</td>
<td>$-</td>
<td>$-</td>
<td>$-</td>
</tr>
<tr>
<td>CONTRACT SERVICES</td>
<td>367,222</td>
<td>471,023</td>
<td>428,125</td>
<td>(25,406)</td>
<td>445,617</td>
</tr>
<tr>
<td>ACCOUNTING/ADMINISTRATIVE FEES</td>
<td>-</td>
<td>30,214</td>
<td>30,214</td>
<td>2,169</td>
<td>32,383</td>
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<tr>
<td>CONTRACT CONTINGENCY</td>
<td>-</td>
<td>5,000</td>
<td>-</td>
<td>-</td>
<td>5,000</td>
</tr>
<tr>
<td>INCENTIVE COMMITMENTS</td>
<td>161,353</td>
<td>315,000</td>
<td>236,829</td>
<td>(45,000)</td>
<td>270,000</td>
</tr>
<tr>
<td>CONTRACTUAL SERVICES</td>
<td>$528,575</td>
<td>$821,237</td>
<td>$695,168</td>
<td>(68,237)</td>
<td>$753,000</td>
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<tr>
<td>TRAVEL &amp; MEETINGS</td>
<td>-</td>
<td>2,000</td>
<td>500</td>
<td>-</td>
<td>2,000</td>
</tr>
<tr>
<td>PROSPECT EXPENSES</td>
<td>-</td>
<td>5,000</td>
<td>-</td>
<td>-</td>
<td>5,000</td>
</tr>
<tr>
<td>OTHER CHARGES</td>
<td>$-</td>
<td>$7,000</td>
<td>$500</td>
<td>-</td>
<td>$7,000</td>
</tr>
<tr>
<td>PROMOTE COMMUNITY</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>PROMOTE ECONOMIC DEVELOPMENT</td>
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<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>PROGRAMS</td>
<td>$-</td>
<td>$-</td>
<td>$-</td>
<td>$-</td>
<td>$-</td>
</tr>
</tbody>
</table>
## 4A - ECONOMIC DEVELOPMENT CORPORATION FUND

### EXPENDITURES

<table>
<thead>
<tr>
<th>CATEGORY</th>
<th>FY 2010-2011 ACTUAL</th>
<th>FY 2011-2012 BUDGET</th>
<th>FY 2011-2012 PROJECTED</th>
<th>BUDGET ADJUSTMENTS</th>
<th>FY 2012-2013 BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td>Transfer to Facilities CIP</td>
<td>-</td>
<td>223,232</td>
<td>223,232</td>
<td>(223,232)</td>
<td>-</td>
</tr>
<tr>
<td>Transfer to Debt Service</td>
<td>3,479,176</td>
<td>3,482,411</td>
<td>3,482,411</td>
<td>(732)</td>
<td>3,481,679</td>
</tr>
<tr>
<td>Transfers</td>
<td>$3,479,176</td>
<td>$3,705,643</td>
<td>$3,705,643</td>
<td>$223,964</td>
<td>$3,481,679</td>
</tr>
<tr>
<td>Total Expenditures</td>
<td>$4,007,751</td>
<td>$4,533,880</td>
<td>$4,401,311</td>
<td>(292,201)</td>
<td>$4,241,679</td>
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</table>

### FUND BALANCE SUMMARY

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount (in $)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fund Balance - 9/30/2011</td>
<td>5,398,023</td>
</tr>
<tr>
<td>FY 2011-2012 Proj. Revenues</td>
<td>$3,819,675</td>
</tr>
<tr>
<td>FY 2011-2012 Proj. Expenditures</td>
<td>4,401,311</td>
</tr>
<tr>
<td>FY 2011-2012 Change in Fund Balance</td>
<td>(581,636)</td>
</tr>
<tr>
<td>Proj. Unrestricted Fund Balance - 9/30/2012</td>
<td>$4,816,387</td>
</tr>
<tr>
<td>FY 2012-2013 Adopted Revenues</td>
<td>$3,860,060</td>
</tr>
<tr>
<td>FY 2012-2013 Adopted Expenditures</td>
<td>4,241,679</td>
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<tr>
<td>FY 2012-2013 Change in Fund Balance</td>
<td>(381,620)</td>
</tr>
<tr>
<td>Proj. Unrestricted Fund Balance - 9/30/2013</td>
<td>$4,434,768</td>
</tr>
</tbody>
</table>

### 4A - ECONOMIC DEVELOPMENT CORPORATION SUMMARY

![Graph showing budget comparisons](image-url)
<table>
<thead>
<tr>
<th>CATEGORY</th>
<th>FY 2010-2011 ACTUAL</th>
<th>FY 2011-2012 BUDGET</th>
<th>FY 2011-2012 PROJECTED</th>
<th>BUDGET ADJUSTMENTS</th>
<th>FY 2012-2013 BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td>SALES TAX REVENUE</td>
<td>$3,501,560</td>
<td>$3,380,519</td>
<td>$3,820,175</td>
<td>$462,041</td>
<td>$3,842,560</td>
</tr>
<tr>
<td>OTHER REVENUE</td>
<td>-</td>
<td>-</td>
<td>42,775</td>
<td>-</td>
<td>-</td>
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<tr>
<td>INTEREST</td>
<td>17,620</td>
<td>25,000</td>
<td>18,000</td>
<td>(7,204)</td>
<td>17,796</td>
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<tr>
<td>TOTAL REVENUE</td>
<td>$3,519,180</td>
<td>$3,405,519</td>
<td>$3,862,950</td>
<td>$454,837</td>
<td>$3,860,356</td>
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</table>

<table>
<thead>
<tr>
<th>CATEGORY</th>
<th>FY 2010-2011 ACTUAL</th>
<th>FY 2011-2012 BUDGET</th>
<th>FY 2011-2012 PROJECTED</th>
<th>BUDGET ADJUSTMENTS</th>
<th>FY 2012-2013 BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td>LEGAL FEES</td>
<td>-</td>
<td>7,000</td>
<td>-</td>
<td>(7,000)</td>
<td>-</td>
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<td>AUDIT FEES</td>
<td>4,511</td>
<td>5,500</td>
<td>5,500</td>
<td>1,500</td>
<td>7,000</td>
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<tr>
<td>ACCOUNTING/ADMINISTRATIVE FEES</td>
<td>29,388</td>
<td>30,786</td>
<td>30,786</td>
<td>1,597</td>
<td>32,383</td>
</tr>
<tr>
<td>STAFF SUPPORT</td>
<td>23,299</td>
<td>30,000</td>
<td>30,000</td>
<td>(340)</td>
<td>29,660</td>
</tr>
<tr>
<td>CONTRACT SERVICES</td>
<td>5,826</td>
<td>50,777</td>
<td>10,000</td>
<td>80,754</td>
<td>131,531</td>
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<tr>
<td>CONTRACT SERVICES</td>
<td>$63,024</td>
<td>$124,063</td>
<td>$76,286</td>
<td>$76,511</td>
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<td>TRAVEL &amp; MEETINGS</td>
<td>43</td>
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<td>-</td>
<td>-</td>
<td>-</td>
</tr>
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<td>DUES, SUBSCRIPTIONS &amp; BOOKS</td>
<td>100</td>
<td>250</td>
<td>250</td>
<td>-</td>
<td>250</td>
</tr>
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<td>OTHER CHARGES</td>
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<td>$250</td>
<td>-</td>
<td>$250</td>
</tr>
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<td>TRANSPORTATION</td>
<td>1,025,239</td>
<td>-</td>
<td>1,413,285</td>
<td>477,000</td>
<td>477,000</td>
</tr>
<tr>
<td>PROMOTE ECONOMIC DEVELOPMENT</td>
<td>812,345</td>
<td>4,750,000</td>
<td>672,655</td>
<td>(3,250,000)</td>
<td>1,500,000</td>
</tr>
<tr>
<td>PARKS &amp; COMMUNITY FACILITIES</td>
<td>303,770</td>
<td>250,000</td>
<td>422,294</td>
<td>50,000</td>
<td>300,000</td>
</tr>
<tr>
<td>183 CORRIDOR PLAN</td>
<td>100,000</td>
<td>100,000</td>
<td>31,577</td>
<td>-</td>
<td>100,000</td>
</tr>
<tr>
<td>OVERHEAD STREET SIGN PROJECT</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>BOARD DEVELOPMENT</td>
<td>-</td>
<td>5,000</td>
<td>3,210</td>
<td>(1,790)</td>
<td>3,210</td>
</tr>
<tr>
<td>DESTINATION CITY</td>
<td>-</td>
<td>50,000</td>
<td>50,000</td>
<td>-</td>
<td>50,000</td>
</tr>
<tr>
<td>COMMUNITY IDENTITY</td>
<td>29,523</td>
<td>-</td>
<td>5,164</td>
<td>500,000</td>
<td>500,000</td>
</tr>
<tr>
<td>PROGRAMS</td>
<td>$2,270,877</td>
<td>$5,155,000</td>
<td>$2,598,185</td>
<td>(2,224,790)</td>
<td>$2,930,210</td>
</tr>
</tbody>
</table>

DEVELOPMENT CORPORATION FUND

DESCRIPTION

The Community Development Fund accumulates the City’s half-cent 4B Sales Tax and accounts for expenditures and debt authorized by the Community Development Board of Directors. The seven member board is appointed by the City Council. Appointed Directors serve two-year terms.
## 4B - COMMUNITY DEVELOPMENT CORPORATION FUND

### EXPENDITURES

<table>
<thead>
<tr>
<th>CATEGORY</th>
<th>FY 2010-2011 ACTUAL</th>
<th>FY 2011-2012 BUDGET</th>
<th>FY 2011-2012 PROJECTED</th>
<th>BUDGET VARIANCE</th>
<th>FY 2012-2013 BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td>TRANSFER - CIP PARKS PROJECTS</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>TRANSFER - FACILITIES CIP</td>
<td>-</td>
<td>105,460</td>
<td>105,460</td>
<td>(105,460)</td>
<td>-</td>
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<tr>
<td>DEBT SERVICE</td>
<td>679,085</td>
<td>722,710</td>
<td>722,710</td>
<td>4,123</td>
<td>726,833</td>
</tr>
<tr>
<td>TRANSFERS</td>
<td>$679,085</td>
<td>$828,170</td>
<td>$828,170</td>
<td>($101,337)</td>
<td>$726,833</td>
</tr>
<tr>
<td>TOTAL EXPENDITURES</td>
<td>$3,013,129</td>
<td>$6,107,483</td>
<td>$3,502,891</td>
<td>($2,249,616)</td>
<td>$3,857,867</td>
</tr>
</tbody>
</table>

### FUND BALANCE SUMMARY

| FUND BALANCE - 9/30/2011                       | $9,853,297          |
| FY 2011-2012 PROJ. REVENUES                   | $3,862,950          |
| FY 2011-2012 PROJ. EXPENDITURES               | 3,502,891           |
| FY 2011-2012 CHANGE IN FUND BALANCE           | 360,059             |
| PROJ. RESERVED FUND BALANCE - 9/30/2012       | $30,361             |
| PROJ. UNRESTRICTED FUND BALANCE - 9/30/2012   | $10,182,995         |
| PROJ. TOTAL FUND BALANCE - 9/30/2012          | $10,213,356         |
| FY 2012-2013 ADOPTED REVENUES                 | $3,860,356          |
| FY 2012-2013 ADOPTED EXPENDITURES             | 3,857,867           |
| FY 2012-2013 CHANGE IN FUND BALANCE           | 2,489               |
| PROJ. TOTAL FUND BALANCE - 9/30/2013          | $10,215,845         |

### 4B - COMMUNITY DEVELOPMENT CORPORATION SUMMARY

![Bar chart showing actual, budget, projected, and budget expenditures for FY 2010-2011, FY 2011-2012, FY 2011-2012, and FY 2012-2013.](chart.png)
The Vehicle and Equipment Services Fund is an internal service fund which provides for the replacement of capital purchases such as vehicles and computers and is funded by departmental transfers. The fund stabilizes General Fund and Utility Fund spending by allowing for annual payment for replacements over the life of the capital item rather than at the time of replacement. This section includes a fund summary of VES and a summary vehicles and equipment to be replaced during the fiscal year.
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# VEHICLE AND EQUIPMENT REPLACEMENT FUND

The Vehicle and Equipment Service Fund provides for the replacement of vehicles and equipment. It accumulates contributions from departments utilizing vehicles or equipment, including computer technology. The replacement schedule is analyzed annually to determine if actual condition exceeds the useful life.

## REVENUE

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>REPLACEMENT FEES</td>
<td>$1,898,063</td>
<td>$2,163,915</td>
<td>$2,163,915</td>
<td>$(290,082)</td>
<td>$1,873,833</td>
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<tr>
<td>LOSS ON SALE/DISPOSAL</td>
<td>5,444</td>
<td>-</td>
<td>-</td>
<td>-</td>
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</tr>
<tr>
<td>INTEREST</td>
<td>8,538</td>
<td>9,000</td>
<td>5,000</td>
<td>$(3,000)</td>
<td>6,000</td>
</tr>
<tr>
<td>OTHER INCOME</td>
<td>10,371</td>
<td>-</td>
<td>1,900</td>
<td>-</td>
<td>-</td>
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<tr>
<td>TRANSFER-UNRESERVED FUND BALANCE</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>TOTAL REVENUE</td>
<td>$1,922,416</td>
<td>$2,172,915</td>
<td>$2,170,815</td>
<td>$(293,082)</td>
<td>$1,879,833</td>
</tr>
</tbody>
</table>

## EXPENDITURES

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>CONTRACT SERVICES</td>
<td>-</td>
<td>-</td>
<td>141,275</td>
<td>-</td>
<td>-</td>
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<tr>
<td>CONTRACTUAL SERVICES</td>
<td>$-</td>
<td>$-</td>
<td>$141,275</td>
<td>$-</td>
<td>$-</td>
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<tr>
<td>EQUIPMENT</td>
<td>426,165</td>
<td>1,355,085</td>
<td>1,094,800</td>
<td>(675,685)</td>
<td>679,400</td>
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<tr>
<td>VEHICLES</td>
<td>811,634</td>
<td>1,170,578</td>
<td>1,073,500</td>
<td>2,011,850</td>
<td>3,182,428</td>
</tr>
<tr>
<td>CAPITAL OUTLAY</td>
<td>$1,237,799</td>
<td>$2,525,663</td>
<td>$2,168,300</td>
<td>$1,336,165</td>
<td>$3,861,828</td>
</tr>
<tr>
<td>TRANSFER-GF</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>TRANSFER TO UTILITY FUND</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>TRANSFERS</td>
<td>$-</td>
<td>$-</td>
<td>$-</td>
<td>$-</td>
<td>$-</td>
</tr>
<tr>
<td>TOTAL EXPENDITURES</td>
<td>$1,237,799</td>
<td>$2,525,663</td>
<td>$2,309,575</td>
<td>$1,336,165</td>
<td>$3,861,828</td>
</tr>
</tbody>
</table>
# VEHICLE AND EQUIPMENT REPLACEMENT FUND

## FUND BALANCE SUMMARY

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>FUND BALANCE - 9/30/2011</td>
<td>$3,655,947</td>
</tr>
<tr>
<td>FY 2011-2012 PROJ. REVENUES</td>
<td>$2,170,815</td>
</tr>
<tr>
<td>FY 2011-2012 PROJ. EXPENDITURES</td>
<td>2,309,575</td>
</tr>
<tr>
<td>FY 2011-2012 CHANGE IN FUND BALANCE</td>
<td>(138,760)</td>
</tr>
<tr>
<td>PROJ. FUND BALANCE - 9/30/2012</td>
<td>$3,517,187</td>
</tr>
<tr>
<td>FY 2012-2013 ADOPTED REVENUES</td>
<td>$1,879,833</td>
</tr>
<tr>
<td>FY 2012-2013 ADOPTED EXPENDITURES</td>
<td>3,861,828</td>
</tr>
<tr>
<td>FY 2012-2013 CHANGE IN FUND BALANCE</td>
<td>(1,981,995)</td>
</tr>
<tr>
<td>PROJ. FUND BALANCE 9/30/2013</td>
<td>$1,535,192</td>
</tr>
</tbody>
</table>
Generally, any item with a purchase price of $5,000 or more and having an estimated useful life of at least two years is classified as a capital outlay expenditure.

### Vehicle and Equipment Service Fund

<table>
<thead>
<tr>
<th>Department</th>
<th>Description</th>
<th>QTY</th>
<th>Price</th>
<th>Extended</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Replacement Vehicles</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Police Services</td>
<td>Patrol car</td>
<td>15.0</td>
<td>36,062</td>
<td>540,930</td>
</tr>
<tr>
<td>Police Services</td>
<td>Animal Control Truck</td>
<td>2.0</td>
<td>16,000</td>
<td>32,000</td>
</tr>
<tr>
<td>Development Services</td>
<td>Building Inspections truck</td>
<td>2.0</td>
<td>16,000</td>
<td>32,000</td>
</tr>
<tr>
<td>Development Services</td>
<td>Code Enforcement truck</td>
<td>2.0</td>
<td>16,000</td>
<td>32,000</td>
</tr>
<tr>
<td>Fire Services</td>
<td>3/4-ton truck</td>
<td>1.0</td>
<td>29,000</td>
<td>29,000</td>
</tr>
<tr>
<td>Fire Services</td>
<td>Fire Engine</td>
<td>1.0</td>
<td>600,000</td>
<td>600,000</td>
</tr>
<tr>
<td>Fire Services</td>
<td>Quint</td>
<td>1.0</td>
<td>1,125,000</td>
<td>1,125,000</td>
</tr>
<tr>
<td>Fire Services</td>
<td>Fire Marshal SUV</td>
<td>1.0</td>
<td>30,000</td>
<td>30,000</td>
</tr>
<tr>
<td>Parks and Recreation</td>
<td>Maintenance Truck II</td>
<td>2.0</td>
<td>16,500</td>
<td>33,000</td>
</tr>
<tr>
<td>Parks and Recreation</td>
<td>Maintenance Truck I</td>
<td>1.0</td>
<td>16,000</td>
<td>16,000</td>
</tr>
<tr>
<td>Parks and Recreation</td>
<td>72&quot; Mower</td>
<td>1.0</td>
<td>26,000</td>
<td>26,000</td>
</tr>
<tr>
<td>Parks and Recreation</td>
<td>Mower</td>
<td>2.0</td>
<td>13,000</td>
<td>26,000</td>
</tr>
<tr>
<td>Emergency Management</td>
<td>EMC SUV</td>
<td>1.0</td>
<td>35,000</td>
<td>35,000</td>
</tr>
<tr>
<td>Utilities</td>
<td>Utilities Truck III</td>
<td>6.0</td>
<td>23,333</td>
<td>139,998</td>
</tr>
<tr>
<td>Utilities</td>
<td>Utilities Truck II</td>
<td>2.0</td>
<td>23,000</td>
<td>46,000</td>
</tr>
<tr>
<td>Utilities</td>
<td>Utilities Truck II</td>
<td>1.0</td>
<td>19,000</td>
<td>19,000</td>
</tr>
<tr>
<td>Utilities</td>
<td>Generator</td>
<td>2.0</td>
<td>60,000</td>
<td>120,000</td>
</tr>
<tr>
<td>Utilities</td>
<td>Skidloader</td>
<td>1.0</td>
<td>23,000</td>
<td>23,000</td>
</tr>
<tr>
<td>Utilities</td>
<td>Back-hoe</td>
<td>2.0</td>
<td>70,000</td>
<td>140,000</td>
</tr>
<tr>
<td>Utilities</td>
<td>Jet Machine</td>
<td>1.0</td>
<td>130,000</td>
<td>130,000</td>
</tr>
<tr>
<td>Utilities</td>
<td>Skag Mower</td>
<td>1.0</td>
<td>7,500</td>
<td>7,500</td>
</tr>
<tr>
<td><strong>Sub Total</strong></td>
<td></td>
<td>48.0</td>
<td></td>
<td>$3,182,428</td>
</tr>
</tbody>
</table>

| **Replacement Equipment**|                                     |     |         |           |
| Information Technology    | Desktop computers                   | 33.0| $1,818  | 60,000    |
| Information Technology    | Laptop/Mobile computers              | 10.0| 3,100   | 31,000    |
| Information Technology    | Printers/Scanners                   | 7.0 | 3,271   | 22,900    |
| Information Technology    | Media Equipment                      | 2.0 | 5,750   | 11,500    |
| Information Technology    | Server Equipment                     | 28.0| 18,679  | 523,000   |
| Fire Services             | Air Pack and Bottle Replacements    | 1.0 | 31,000  | 31,000    |
| **Sub Total**             |                                    | 81.0| $679,400|           |

**Total** 129.0 $3,861,828
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DEBT SERVICE FUNDS

The debt service funds provide funding for the city’s debt payments. The City has General Obligation Debt fund, which is supported by property and sales taxes, and Utility Debt Fund which is supported by enterprise revenues such as water sales. Included in the section is a summary of legal debt margin, summary of each fund, details on the adopted year’s payment, and summary of out-going debt payments.
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GENERAL DEBT SERVICE FUND

DESCRIPTION

The General Debt Service Fund provides a mechanism for accumulating government resources and payment of principal and interest from general obligation bonds and certification of obligations. Debt service is paid from current and delinquent ad valorem tax collection designated for debt service.

DEBT POLICY

The objective of the City of Cedar Park’s debt management policy is to maintain the City’s ability to incur present and future debt at the most beneficial interest rates in amounts needed for financing the adopted Capital Improvements Program without adversely affecting the City’s ability to finance essential City services.

POLICY STATEMENTS

- A five-year capital improvements program will be developed and updated annually along with corresponding anticipated funding sources.
- Capital projects finance through the issuance of bonded debt will be financed for a period not to exceed the useful life of the project.
- Efforts will be made to maintain or improve the City’s bond rating. Effective communication will continue with bond rating agencies concerning Cedar Park’s overall financial condition.

LEGAL DEBT MARGIN

The City Charter and the State of Texas limit general obligation debt of the City of Cedar Park. The charter limit is ten percent of taxable values, which equals a maximum debt level of $470,707,038. The State of Texas limits the maximum debt service to be $2.50 for $100 assessed valuation and administratively, and the Attorney General of the State of Texas will permit a maximum allocation of $1.50 of ad valorem tax rate for general obligation debt service.

<table>
<thead>
<tr>
<th>FISCAL YEAR</th>
<th>ASSESSED VALUATION</th>
<th>LEGAL ANNUAL MAXIMUM</th>
<th>ACTUAL EXPENDED DEBT SERVICE</th>
</tr>
</thead>
<tbody>
<tr>
<td>2004</td>
<td>1,971,352,148</td>
<td>29,570,282</td>
<td>4,517,884</td>
</tr>
<tr>
<td>2005</td>
<td>2,154,065,400</td>
<td>32,310,981</td>
<td>4,979,633</td>
</tr>
<tr>
<td>2006</td>
<td>2,325,565,657</td>
<td>34,883,485</td>
<td>5,750,503</td>
</tr>
<tr>
<td>2007</td>
<td>2,686,303,395</td>
<td>40,294,551</td>
<td>6,117,174</td>
</tr>
<tr>
<td>2008</td>
<td>3,332,911,410</td>
<td>49,993,671</td>
<td>8,130,275</td>
</tr>
<tr>
<td>2009</td>
<td>3,963,497,416</td>
<td>59,452,461</td>
<td>12,338,223</td>
</tr>
<tr>
<td>2010</td>
<td>3,999,512,680</td>
<td>59,992,690</td>
<td>12,427,771</td>
</tr>
<tr>
<td>2011</td>
<td>3,988,355,181</td>
<td>59,825,328</td>
<td>12,581,177</td>
</tr>
<tr>
<td>2012</td>
<td>4,200,040,324</td>
<td>63,000,605</td>
<td>15,205,461</td>
</tr>
<tr>
<td>2013</td>
<td>4,707,070,384</td>
<td>70,606,056</td>
<td>14,412,568</td>
</tr>
</tbody>
</table>
## GENERAL DEBT OBLIGATION

### REVENUE

<table>
<thead>
<tr>
<th>CATEGORY</th>
<th>FY 2010-2011 ACTUAL</th>
<th>FY 2011-2012 BUDGET</th>
<th>FY 2011-2012 PROJECTED</th>
<th>BUDGET ADJUSTMENTS</th>
<th>FY 2012-2013 BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td>CURRENT AD VALOREM TAXES</td>
<td>$ 9,495,815</td>
<td>$ 9,363,157</td>
<td>$ 9,607,916</td>
<td>$ 1,310,632</td>
<td>$ 10,673,789</td>
</tr>
<tr>
<td>DELINQUENT AD VALOREM TAXES</td>
<td>86,476</td>
<td>55,000</td>
<td>55,000</td>
<td>(20,000)</td>
<td>35,000</td>
</tr>
<tr>
<td>PENALTIES AND INTEREST AD VALOREM</td>
<td>102,789</td>
<td>50,000</td>
<td>42,500</td>
<td>(20,000)</td>
<td>30,000</td>
</tr>
<tr>
<td>OTHER REVENUE</td>
<td>-</td>
<td>-</td>
<td>1,433,300</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>TRANSFER FROM 4A</td>
<td>3,479,714</td>
<td>3,482,411</td>
<td>3,482,411</td>
<td>(733)</td>
<td>3,481,679</td>
</tr>
<tr>
<td>TRANSFER FROM 4B</td>
<td>595,754</td>
<td>-</td>
<td>236,625</td>
<td>262,100</td>
<td>262,100</td>
</tr>
<tr>
<td>INTEREST INCOME</td>
<td>21,699</td>
<td>22,000</td>
<td>15,000</td>
<td>(7,000)</td>
<td>15,000</td>
</tr>
<tr>
<td>TOTAL REVENUE</td>
<td>$ 13,782,247</td>
<td>$ 12,972,568</td>
<td>$ 14,872,752</td>
<td>$ 1,525,000</td>
<td>$ 14,497,568</td>
</tr>
</tbody>
</table>

### EXPENDITURES

<table>
<thead>
<tr>
<th>CATEGORY</th>
<th>FY 2010-2011 ACTUAL</th>
<th>FY 2011-2012 BUDGET</th>
<th>FY 2011-2012 PROJECTED</th>
<th>BUDGET ADJUSTMENTS</th>
<th>FY 2012-2013 BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td>CONTRACT SERVICES</td>
<td>-</td>
<td>-</td>
<td>11,418</td>
<td>13,000</td>
<td>13,000</td>
</tr>
<tr>
<td>BOND ISSUE COSTS</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>ARBITRAGE COMPLIANCE SERVICES</td>
<td>1,800</td>
<td>15,500</td>
<td>5,000</td>
<td>-</td>
<td>15,500</td>
</tr>
<tr>
<td>CONTRACTUAL SERVICES</td>
<td>$ 1,800</td>
<td>$ 15,500</td>
<td>$ 16,418</td>
<td>$ 13,000</td>
<td>$ 28,500</td>
</tr>
<tr>
<td>BOND PRINCIPAL - ALL</td>
<td>5,610,000</td>
<td>5,920,000</td>
<td>7,594,054</td>
<td>1,025,000</td>
<td>6,945,000</td>
</tr>
<tr>
<td>BOND INTEREST - ALL</td>
<td>6,973,045</td>
<td>7,685,461</td>
<td>6,833,391</td>
<td>(699,290)</td>
<td>6,986,171</td>
</tr>
<tr>
<td>UNLIMITED TAX BONDS - WCID</td>
<td>-</td>
<td>1,600,000</td>
<td>1,433,300</td>
<td>(1,118,604)</td>
<td>481,396</td>
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<tr>
<td>AGENT FEES - ALL</td>
<td>4,097</td>
<td>5,000</td>
<td>4,400</td>
<td>-</td>
<td>5,000</td>
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<td>PAYMENT TO REF BOND ESCROW</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>PAYMENT TO 4B CORPORATION</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>TRANSFERS OUT</td>
<td>$ 12,587,142</td>
<td>$ 15,210,461</td>
<td>$ 15,865,145</td>
<td>(792,893)</td>
<td>$ 14,417,568</td>
</tr>
<tr>
<td>TOTAL EXPENDITURES</td>
<td>$ 12,588,942</td>
<td>$ 15,225,961</td>
<td>$ 15,881,563</td>
<td>(779,893)</td>
<td>$ 14,446,068</td>
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</table>
## GENERAL DEBT OBLIGATION

<table>
<thead>
<tr>
<th>FUND BALANCE SUMMARY</th>
<th></th>
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</thead>
<tbody>
<tr>
<td>FUND BALANCE - 9/30/2011</td>
<td>$4,131,099</td>
</tr>
<tr>
<td>FY 2011-2012 PROJ. REVENUES</td>
<td>$14,872,752</td>
</tr>
<tr>
<td>FY 2011-2012 PROJ. EXPENDITURES</td>
<td>15,881,563</td>
</tr>
<tr>
<td>FY 2011-2012 CHANGE IN FUND BALANCE</td>
<td>(1,008,811)</td>
</tr>
<tr>
<td>PROJ. FUND BALANCE - 9/30/2012</td>
<td>$3,122,288</td>
</tr>
<tr>
<td>FY 2012-2013 ADOPTED REVENUES</td>
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</tr>
<tr>
<td>FY 2012-2013 ADOPTED EXPENDITURES</td>
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<tr>
<td>FY 2012-2013 CHANGE IN FUND BALANCE</td>
<td>51,500</td>
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<tr>
<td>PROJ. FUND BALANCE 9/30/2013</td>
<td>$3,173,788</td>
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## GENERAL DEBT BY ISSUANCE

### CATEGORY

<table>
<thead>
<tr>
<th>Category</th>
<th>FY 2010-2011 Actual</th>
<th>FY 2011-2012 Budget</th>
<th>FY 2011-2012 Projected</th>
<th>FY 2012-2013 Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contract Services</td>
<td>$</td>
<td>-</td>
<td>$ 11,418</td>
<td>$ 13,000</td>
</tr>
<tr>
<td>Bond Issue Costs</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Arbitrage Compliance Services</td>
<td>1,800</td>
<td>15,500</td>
<td>5,000</td>
<td>15,500</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>$ 1,800</td>
<td>$ 15,500</td>
<td>$ 16,418</td>
<td>$ 28,500</td>
</tr>
</tbody>
</table>

### Agent Fees - Cert's of Oblig.

<table>
<thead>
<tr>
<th>Category</th>
<th>FY 2010-2011 $4,097</th>
<th>FY 2011-2012 $5,000</th>
<th>FY 2011-2012 $4,400</th>
<th>FY 2012-2013 $5,000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bond Principal 2001 C OF O</td>
<td>145,000</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Bond Interest 2001 C OF O</td>
<td>52,219</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Bond Principal 2002 G.O.</td>
<td>885,000</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Bond Interest 2002 G.O.</td>
<td>62,820</td>
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<td>-</td>
<td>-</td>
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<tr>
<td>Bond Principal 2003 REF</td>
<td>190,000</td>
<td>210,000</td>
<td>210,000</td>
<td>210,000</td>
</tr>
<tr>
<td>Bond Interest 2003 REF</td>
<td>24,644</td>
<td>18,040</td>
<td>18,039</td>
<td>10,900</td>
</tr>
<tr>
<td>Bond Principal 2004 GO</td>
<td>310,000</td>
<td>320,000</td>
<td>320,000</td>
<td>335,000</td>
</tr>
<tr>
<td>Bond Interest 2004 Bonds</td>
<td>232,463</td>
<td>222,853</td>
<td>131,427</td>
<td>29,598</td>
</tr>
<tr>
<td>Bond Principal 2005 GO R &amp; I</td>
<td>1,685,000</td>
<td>1,760,000</td>
<td>3,024,054</td>
<td>1,625,000</td>
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<tr>
<td>Bond Interest 2005 GO R &amp; I</td>
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| Total | $1,600,000 | $74,685,202 | $229,150,202 |

**GENERAL DEBT OBLIGATIONS**

**GENERAL DEBT PRINCIPAL AND INTEREST OBLIGATIONS BY YEAR**

![Chart showing the breakdown of general debt obligations by year.](chart.png)

City of Cedar Park, Texas

FY 2012-2013 Annual Budget
## GENERAL DEBT OBLIGATIONS BY DEBT ISSUANCE

<table>
<thead>
<tr>
<th>Year</th>
<th>GENERAL OBLIGATION</th>
<th>GENERAL OBLIGATION</th>
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Total $429,539 $2,689,099 $21,973,214 $1,315,432 $24,104,145 $926,600 $229,115 $2,681,951 $3,790,085

## GENERAL DEBT OBLIGATIONS BY YEAR AND ISSUANCE
### GENERAL DEBT OBLIGATIONS BY DEBT ISSUANCE

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Total $27,122,823 $73,116,337 $3,729,181 $16,399,353 $572,713 $2,121,224 $8,437,100 $35,551,816
## FY 2012-2013 Annual Budget

### Utility Debt Service

#### Revenue

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#### Expenditures

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## UTILITY DEBT OBLIGATIONS

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**TOTAL**  
$59,060,000  
$20,390,646  
$79,450,646

## UTILITY DEBT PRINCIPAL AND INTEREST OBLIGATIONS BY YEAR

![Graph showing utility debt obligations by year](242)
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**TOTAL** $21,955,658 $785,700 $12,826,500 $34,548,525 $3,152,488 $627,350 $5,554,425

**UTILITY DEBT OBLIGATIONS BY DEBT ISSUANCE**

- 12 GO REF
- 11 GO REF
- 09 GO REF
- 09 REV
- 07 REV
- 06 GO
- 05 REV

**UTILITY DEBT OBLIGATIONS BY YEAR AND ISSUANCE**

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The Capital Improvement Project Budget describes the large, multi-year projects which provide new or improved City infrastructure. The City has a General Projects CIP fund for transportation projects, park and recreation improvements, and municipal facilities, and a Utility Project CIP Fund for water and wastewater infrastructure improvements. The CIP section includes a summary of projects to begin or continue in the adopted year, detail sheets on new projects, summary of operating budget impact of the new projects, and a General Projects map.
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## FY 2012-2013 GENERAL CAPITAL IMPROVEMENT PROJECTS

<table>
<thead>
<tr>
<th>Project Name</th>
<th>Prior Funding</th>
<th>FY12 Funding</th>
<th>Total Funding to Date</th>
<th>FY 13 Funding</th>
<th>Project Life Budget</th>
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<tbody>
<tr>
<td><strong>PARKS</strong></td>
<td></td>
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</tr>
<tr>
<td>ADA Pool Lifts</td>
<td>$</td>
<td>$ 18,000</td>
<td>$ 18,000</td>
<td>$ -</td>
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<tr>
<td>Land Acquisition</td>
<td>2,050,000</td>
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<tr>
<td>Parks Maintenance Facility</td>
<td>157,500</td>
<td>-</td>
<td>157,500</td>
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<td>Parks Warning System</td>
<td>-</td>
<td>20,000</td>
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<tr>
<td>Re-Plaster Buttercup Pool</td>
<td>-</td>
<td>47,000</td>
<td>47,000</td>
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<tr>
<td>Veterans Memorial Park</td>
<td>6,491,486</td>
<td>-</td>
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<td><strong>TOTAL PARKS PROJECTS</strong></td>
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<td><strong>$ 8,783,986</strong></td>
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<td><strong>TRANSPORTATION AND DRAINAGE</strong></td>
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<tr>
<td>183 right Turn Lanes at New Hope</td>
<td>$</td>
<td>$ 250,000</td>
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<td>Brushy Creek Road (183A to Parmer Lane)</td>
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<td>Brushy Creek Road Reconstruction (S. Mustang Ave. to S. Cougar Ave.)</td>
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<td><strong>TOTAL ALL GENERAL PROJECTS</strong></td>
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<td><strong>$ 60,582,589</strong></td>
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<td><strong>$ 60,582,589</strong></td>
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## FY 2012-2013 GENERAL CAPITAL IMPROVEMENT PROJECTS O&M IMPACT

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<tbody>
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<td>Parks Projects</td>
<td>$34,891</td>
<td>$35,763</td>
<td>$36,657</td>
<td>$37,574</td>
<td>$38,513</td>
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<tr>
<td>ADA Pool Lifts</td>
<td>Minimal O&amp;M costs are related to adding ADA pool lifts at all City pools and should be absorb in the Park and Recreations Department's current maintenance budget.</td>
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<tr>
<td>Land Acquisition</td>
<td>No O&amp;M costs are related to this project as new acreage requires minimum maintenance / upkeep.</td>
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<tr>
<td>Parks Maintenance Facility</td>
<td>No O&amp;M costs are related to this project as the facility is being built to replace the current facility which has become outdated and too small for the current staff and equipment needs.</td>
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<tr>
<td>Parks Warning System</td>
<td>No O&amp;M costs are related to this project as the sirens are currently in service but are being relocated to parks facilities.</td>
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<tr>
<td>Re-Plaster Buttercup Pool</td>
<td>No O&amp;M costs are related to this maintenance project for the pool and should help prevent additional annual maintenance need and water leakage.</td>
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<tr>
<td>Veterans Memorial Park</td>
<td>This project requires one Maintenance Worker and additional supplies which was included in the FY 2010-2011 Adopted Budget</td>
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<td>Personnel Services</td>
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<td>$38,513</td>
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<td>Materials &amp; Supplies</td>
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<td>Occupancy</td>
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<td>Other Charges</td>
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<td>Total</td>
<td>$42,631</td>
<td>$43,697</td>
<td>$44,789</td>
<td>$45,909</td>
<td>$47,057</td>
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<tr>
<td>Total Park Projects O&amp;M Impact</td>
<td>$42,631</td>
<td>$43,697</td>
<td>$44,789</td>
<td>$45,909</td>
<td>$47,057</td>
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<tr>
<td>Transportation Projects</td>
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<tr>
<td>183 right Turn Lanes at New Hope</td>
<td>No O&amp;M costs are related to this project as it is an improvement of an existing roadway and non-maintenance issues of the new roadway will be covered by warranty contracts.</td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Anderson Mill Road South</td>
<td>No O&amp;M costs are related to this project as it is an improvement of an existing roadway and non-maintenance issues of the new roadway will be covered by warranty contracts.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bagdad Road</td>
<td>No O&amp;M costs are related to this project as it is an improvement of an existing roadway and non-maintenance issues of the new roadway will be covered by warranty contracts.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>BMC Drive Extension</td>
<td>No O&amp;M costs are related to this project as it is an improvement of an existing roadway and non-maintenance issues of the new roadway will be covered by warranty contracts.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Brushy Creek Road (183A to Parmer Lane)</td>
<td>No O&amp;M costs are related to this project as it is an improvement of an existing roadway and non-maintenance issues of the new roadway will be covered by warranty contracts.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Brushy Creek Road (Parmer Lane to Arrowhead Trail)</td>
<td>No O&amp;M costs are related to this project as it is an improvement of an existing roadway and non-maintenance issues of the new roadway will be covered by warranty contracts.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Brushy Creek Road Reconstruction (S. Mustang Ave. to S. Cougar Ave)</td>
<td>No O&amp;M costs are related to this project as it is an improvement of an existing roadway and non-maintenance issues of the new roadway will be covered by warranty contracts.</td>
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</table>
## FY 2012-2013 GENERAL CAPITAL IMPROVEMENT PROJECTS O&M IMPACT

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<td><strong>Transportation Projects (Continued)</strong></td>
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<tr>
<td>Cottonwood Creek Trail (RM 1431 to New Hope Drive)</td>
<td>No O&amp;M costs are related to this project as it is an improvement of an existing roadway and non-maintenance issues of the new roadway will be covered by warranty contracts.</td>
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<tr>
<td>New Hope Dr. (Lakeline to RM 1431)</td>
<td>No O&amp;M costs are related to this project as it is an improvement of an existing roadway and non-maintenance issues of the new roadway will be covered by warranty contracts.</td>
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<tr>
<td>Old ROW Acquisition</td>
<td>No O&amp;M costs are related to this project as it is the final close-out cost of the project.</td>
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<tr>
<td>Park Street (Lakeline-183A)</td>
<td>No O&amp;M costs are related to this project as it is an improvement of an existing roadway and non-maintenance issues of the new roadway will be covered by warranty contracts.</td>
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<tr>
<td>Park Street / US 183 Intersection Improvement Project</td>
<td>No O&amp;M costs are related to this project as it is an improvement of an existing roadway and non-maintenance issues of the new roadway will be covered by warranty contracts.</td>
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<tr>
<td>RM 1431 (183A to CR 185)</td>
<td>No O&amp;M costs are related to this project because it is a state highway being improved thru a cost-sharing between TX-Dot, Williamson County and the City and TX-Dot is responsible for maintenance of</td>
<td></td>
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<tr>
<td>RM 1431 / (Parmer to Sam Bass)</td>
<td>No O&amp;M costs are related to this project because it is a state highway being improved thru a cost-sharing between TX-Dot and the City. TX-Dot is responsible for maintenance of state highways.</td>
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<tr>
<td>RM 1431 / Vista Ridge Bld. Intersection Improvements</td>
<td>No O&amp;M costs are related to this project as it is an improvement of an existing roadway and non-maintenance issues of the new roadway will be covered by warranty contracts.</td>
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<tr>
<td><strong>Total Transportation Projects O&amp;M Impact</strong></td>
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<td><strong>Municipal Projects</strong></td>
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<tr>
<td>City-Hall Campus</td>
<td>No O&amp;M costs are related to this project as the new City-Hall Campus will replace the current City-hall resulting in similar O&amp;M occupancy and maintenance costs.</td>
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<tr>
<td>Fire Station #2 Roof Repairs</td>
<td>No O&amp;M costs are related to this project as the new roof replace the current roof which is leaking.</td>
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<tr>
<td>Fire Station #5 - Land Acquisition</td>
<td>No O&amp;M costs are related to this project as this project will only provide the land needed for the future site of Fire Station #5, but the timing construction and opening have not been set.</td>
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<tr>
<td>Fuel Pumps</td>
<td>No O&amp;M costs are related to this project as this is an upgrade of existing fuel pumps at the Service Center.</td>
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<tr>
<td>Library Access Control</td>
<td>No O&amp;M costs are related to this project as this is an upgrade of existing security access control system at the Library.</td>
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<tr>
<td>Library Circulation Desk</td>
<td>No O&amp;M costs are related to this project as this is a remodel of the current circulation desk.</td>
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<tr>
<td>Library Remodel</td>
<td>No O&amp;M costs are related to this project as this project will repurpose the Council Chambers in the Library and create an internet café area at the front of the building along.</td>
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<tr>
<td>Municipal Court Glass</td>
<td>No O&amp;M costs are related to this project as this is a one-time facility improvement to the Municipal Court.</td>
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<tr>
<td>Public Safety Technology Project</td>
<td>No O&amp;M costs are related to this project as it replaces the current public safety dispatch and communications system and the on-going maintenance contracts are similar in costs.</td>
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<td><strong>Total Municipal Projects O&amp;M Impact</strong></td>
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**Capital Improvement Plan**

**City of Cedar Park, Texas**

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<th>Project #</th>
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<td>Project Name</td>
<td>ADA Pool Lifts</td>
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<th>Description</th>
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<td>Improve accessibility of pools by removing barriers of pool entry for the community by installing 5 (five) ADA compliant pool lifts.</td>
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<th>Justification</th>
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<td>Increase accessibility to all pool patrons wishing to swim at the pools, thus providing better service to all the community.</td>
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<th>FY 12</th>
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<thead>
<tr>
<th>Budget Impact/Other</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Minimal O&amp;M costs are related to adding ADA pool lifts at all City pools and should be absorb in the Park and Recreations Department's current maintenance budget.</td>
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</table>
## Capital Improvement Plan

### City of Cedar Park, Texas

#### Project # P02

**Project Name:** Parks Warning System

**Incide Acct #**

<table>
<thead>
<tr>
<th>Description</th>
<th>Total Project Cost: $20,000</th>
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</thead>
<tbody>
<tr>
<td>This project will move warning sirens located at Fire Stations to parks to warn of inclement weather.</td>
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**Justification**

The parks need warning sirens to alert park users that inclement weather is near.

<table>
<thead>
<tr>
<th>Expenditures</th>
<th>FY 08</th>
<th>FY 09</th>
<th>FY 10</th>
<th>FY 11</th>
<th>FY 12</th>
<th>Total</th>
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<tbody>
<tr>
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</table>

**Budget Impact/Other**

No O&M costs are related to this project as the sirens are currently in service but are being relocated to parks facilities.
Re-plaster Buttercup pool. Pool walls are more than five years past due of being re-plastered. The last time the pool was re-plastered was before 1995.

Currently, the pool surface is extremely rough, uneven and discolored. In addition, there are sections of the existing pool plaster that are detaching from the wall. The improvements would provide a better quality community pool, especially the Buttercup Creek residence, with a smooth pool surface.

No O&M costs are related to this maintenance project for the pool and should help prevent additional annual maintenance need and water leakage.
Capital Improvement Plan
City of Cedar Park, Texas

Project # F06
Project Name Fuel Pumps
Incodel Acct #

Description
The proposed fuel system consists of a new gasoline pump, new diesel pump, and Fuel Master hard-ware / software. Fuel Master will be incorporated from all fuel sources (including Propane Auto Gas) at field operations and reported to the fleet manager and new fleet management software.

Justification
The current fueling system was installed in 1998 and has become mechanically unreliable. Due to the age of the pumps, it has become difficult to find repair components. In addition, the existing fuel system is a key card system intended to authorize the pump for use and does not provide any fuel management capabilities.

Expenditures

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</table>

Budget Impact/Other

No O&M costs are related to this project as this is an upgrade of existing fuel pumps at the Service Center.
Capital Improvement Plan
City of Cedar Park, Texas

Project # F08
Project Name Library Access Control

Description
To upgrade the Library's access control/security system to be on the same system as the rest of the City.

Justification
The current access control system was installed in 2001 and is no longer being tested or supported for new products. This request includes the software, hardware, and the contract labor necessary for a migration to the system already in use by other City departments.

Expenditures

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<tr>
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<th>FY 10</th>
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Funding Sources

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</table>

Budget Impact/Other
No O&M costs are related to this project as this is an upgrade of existing security access control system at the Library.
Project # F07
Project Name Library Circulation Desk

Description
Replace the existing circulation desk to by lengthening the desk to increase available workspace, increasing visibility of the main library area, and extending the desk to the wall on one side and installing a swinging gate on the other side so that only authorized staff members can go behind the circulation desk.

Justification
This is the primary point of service for all circulation transactions, fee payments, and customer service transactions. The current desk has poor line of sight from the main service window so that patrons cannot always see that staff are available and vice versa. It also has open sides, which means that occasionally unauthorized persons walk behind the desk into the staff area.

Expenditures

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Funding Sources

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</table>

Budget Impact/Other

No O&M costs are related to this project as this is a remodel of the current circulation desk.
Project #: F09  
Project Name: Municipal Court Glass

Description:
To replace the metal-bar gate that is currently in place at the court's front counters with security glass.

Justification:
Staff will have an increased security measure in place at the court's front counter, and the appearance will be greatly improved from the public's point of view.

Expenditures:

<table>
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Funding Sources:

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</tbody>
</table>

Budget Impact/Other:
No O&M costs are related to this project as this is a one-time facility improvement to the Municipal Court.
Capital Improvement Plan
City of Cedar Park, Texas

Project # F05
Project Name Public Safety Technology Project

Description

The purpose of this request is to purchase a new CAD system for public safety.

The new system would include:
- Computer Aided Dispatch (CAD)
- Records Management System (RMS) with multiple modules to assist with tracking of animal control calls, crime analysis, residential security watch, and mugshot display
- Mobile Field Reporting (MFR)
- Mobile data (mapping and call information on mobile data terminals in responder vehicles)
- P2C (Police to Citizen, a web-based solution to allow citizens to retrieve data related to open records)
- Ops CAD and RMS (web-based solutions to allow for passing of information to other law enforcement agencies with OSS)

Justification

- The department will be more easily able to share information on critical incidents, crimes, fires, medical emergencies, etc. with other agencies and conversely, to receive information shared by other departments.
- The new CAD system will enable CAD to CAD communications between Cedar Park, Georgetown, Round Rock, and Williamson County, thus reducing the need for phone calls to transfer call information and enabling searches via "P2P" (Police to Police) with all existing customers, regardless of location.
- Mapping and Mobile capabilities will allow for turn by turn directions for responders and for "dispatching by proximity", which means the CAD system will suggest a unit to send to a call based on the call type, the available units, and their locations.
- Mobile Field Reporting will allow units to complete reports remotely and electronically submit them for approval; this will significantly reduce report processing times.
- P2C (Police to Citizen) will enable citizens to request information on reports or calls for service via a publicly accessible website; this should significantly reduce hours spent processing open records request by both Police Department and Legal Department personnel.
- A Crime Analysis Module will assist detectives in identifying high crime areas and will allow the department to put into place programs to target and reduce crime in those areas.
- An Animal Control Module will allow Animal Control staff to more accurately and easily maintain data on every animal handled by animal control.

Expenditures

<table>
<thead>
<tr>
<th>Expenditure</th>
<th>FY 08</th>
<th>FY 09</th>
<th>FY 10</th>
<th>FY 11</th>
<th>FY 12</th>
<th>Total</th>
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<tbody>
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Funding Sources

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<tr>
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</tbody>
</table>

Budget Impact/Other

No O&M costs are related to this project as it replaces the current public safety dispatch and communications system and the on-going maintenance contracts are similar in costs.
## FY 2012-2013 UTILITY CAPITAL IMPROVEMENT PROJECTS

<table>
<thead>
<tr>
<th>Project Name</th>
<th>Prior Funding</th>
<th>FY12 Funding</th>
<th>FY 13 Funding</th>
<th>Future Funding</th>
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# FY 2012-2013 Utility Capital Improvement Projects O&M Impact

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<td>No O&amp;M costs are related to this project as it is an improvement of an existing waterline.</td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Field Operation Misc. Improvements</td>
<td>No O&amp;M costs are related to this project as it is an improvement to the current facility.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Floating Raw Water Intake Contingency Project</td>
<td>No O&amp;M costs are related to this project as it is an upgrade to the current back-up water in-take</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lakeline/Old Mill Waterline</td>
<td>No O&amp;M costs are related to this project as it is an improvement of an existing waterline.</td>
<td></td>
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<td></td>
</tr>
<tr>
<td>New Hope Drive 183A to CR 185 Waterline</td>
<td>No O&amp;M costs are related to this project as it is an improvement of an existing waterline.</td>
<td></td>
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</tr>
<tr>
<td>SCADA Upgrades</td>
<td>No O&amp;M costs are related to this project as it is upgraded current infrastructure.</td>
<td></td>
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</tr>
<tr>
<td>Service Center Expansion-Construction</td>
<td>No O&amp;M costs are related to this project as the facility is being built to replace the current facility which has become outdated and too small for the current staff and equipment needs.</td>
<td></td>
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<td></td>
</tr>
<tr>
<td>Water Meter Program Update</td>
<td>No O&amp;M costs are related to this project as it is an upgrade of residential and commercial meters which makes them more efficient. The time-savings created have already been factored into the Utility Fund Operating Budget.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Water O&amp;M Impact</td>
<td>$435,140</td>
<td>$446,019</td>
<td>$457,169</td>
<td>$468,598</td>
<td>$480,313</td>
</tr>
<tr>
<td><strong>Wastewater Projects</strong></td>
<td></td>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>BCRWWS Interceptor and Inspections</td>
<td>This project continues the construction and improvements for the BCRWWS system and the related O&amp;M costs are already included in the Utility Fund Operating Budget.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>BCRWWS West Plant Improvements</td>
<td>This project continues the construction and improvements for the BCRWWS system and the related O&amp;M costs are already included in the Utility Fund Operating Budget.</td>
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<td></td>
</tr>
<tr>
<td>Buttercup Replacement</td>
<td>No O&amp;M costs are related to this project as it is improving current infrastructure.</td>
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<td></td>
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<td></td>
</tr>
<tr>
<td>Cottonwood WW Interceptor</td>
<td>No O&amp;M costs are related to this project as it is improving current infrastructure.</td>
<td></td>
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</tr>
<tr>
<td>Garner Influent Line Replacement</td>
<td>No O&amp;M costs are related to this project as it is improving current infrastructure.</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>New Hope Drive 183A to CR 185 Wastewater</td>
<td>No O&amp;M costs are related to this project as it is improving current infrastructure.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ronald Reagan WW Improvements</td>
<td>No O&amp;M costs are related to this project as it is improving current infrastructure.</td>
<td></td>
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</tr>
<tr>
<td>Spanish Oak Lift Station</td>
<td>No O&amp;M costs are related to this project as it is improving current infrastructure.</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Spanish Oaks Interceptor</td>
<td>There is minimal operation and maintenance impact for the additional wastewater line and will be absorb in the current Utilities' maintenance budget.</td>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Total Wastewater O&amp;M Impact</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>Total Utility CIP O&amp;M Impact</td>
<td>$435,140</td>
<td>$446,019</td>
<td>$457,169</td>
<td>$468,598</td>
<td>$480,313</td>
</tr>
</tbody>
</table>
### The Spanish Oak Interceptor project

**Project Name**: Spanish Oak Interceptor  
**Total Project Cost**: $1,350,000

**Description**

The Spanish Oak Interceptor project is needed to provide wastewater service to developments along Spanish Oak Creek.

**Justification**

The Spanish Oak Interceptor project is part of the long range utility plan.

**Budget Impact/Other**

There is minimal operation and maintenance impact for the additional wastewater line and will be absorb in the current Utilities’ maintenance budget.
The BCRWWS Interceptor Inspection project includes the camera inspection and cleaning of the regional interceptor.

This is a requirement of TCEQ’s Edwards Aquifer Rules.

This project continues the construction and improvements for the BCRWWS system and the related O&M costs are already included in the Utility Fund Operating Budget.
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APPENDIX

The appendix provides additional information regarding the adopted budget, historical financial information, and the City. Included in this section are the budget and tax rate adoption ordinances, history of the City, City demographics, summary of FTEs, property tax analysis, sales tax analysis, and a glossary.
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ORDINANCE NO. BF62.12.09.13.F1


WHEREAS, the City Manager of the City of Cedar Park, Texas, has submitted to the City Council a proposed budget for the fiscal year beginning October 1, 2012, and ending September 30, 2013; and

WHEREAS, the proposed budget sets out in detail the resources and estimated revenues of each fund, together with the proposed expenditures within each such fund, all in accordance with the applicable provisions of the Home Rule Charter; and

WHEREAS, notice having been first given in the manner provided by law, the City Council did conduct public hearings upon such proposed budget; and

WHEREAS, the City Council has considered the proposed budget and made such changes as it considers warranted by law and in the best interest of the municipal taxpayers:

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CEDAR PARK, TEXAS:

SECTION 1. That such proposed budget, including the estimated revenues and proposed expenditures within each Fund is hereby approved and adopted as the Municipal Budget for the Fiscal Year beginning October 1, 2012 and ending September 30, 2013.

SECTION 2.

a. That, as provided in Subsection (b) of this section, the monies hereinafter set out within each fund are hereby appropriated out of each such respective Fund for the payment of expenses lawfully attributable to such Fund, all as itemized in the budget.

b. That the following funds are hereby appropriated:

OPERATING BUDGET:

<table>
<thead>
<tr>
<th>Fund</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund</td>
<td>$33,640,265</td>
</tr>
<tr>
<td>General Debt Service Fund</td>
<td>$14,446,068</td>
</tr>
<tr>
<td>Utility Fund</td>
<td>$30,401,063</td>
</tr>
<tr>
<td>Solid Waste</td>
<td>$3,085,503</td>
</tr>
<tr>
<td>Utility Debt Service Fund</td>
<td>$7,185,237</td>
</tr>
<tr>
<td>Vehicle &amp; Equipment Replacement Fund</td>
<td>$3,861,828</td>
</tr>
</tbody>
</table>
Grant Restricted Funds $134,480  
Municipal Court Fund $295,185  
Public Art $63,914  
Tourism Board/Occupancy Tax $403,200  
CPTV-10 / Cable Fund $97,339  
Tax Incriminate Reinvestment Zone $484,961  
Law Enforcement $34,422  
Economic Development (4A) $4,241,679  
Community Development (4B) $3,857,867  
TOTAL OPERATING APPROPRIATION $102,233,011

CAPITAL BUDGET:

Parks Projects $-
Transportation Projects $-
Municipal Projects $-
Water Projects $899,000
Wastewater Projects $3,725,000
TOTAL CAPITAL APPROPRIATION $4,624,000

SECTION 3. That the budget may be amended from time to time as provided by law for the proposes of authorizing emergency expenditures or for municipal purposes, provided however, no obligation shall be incurred or any expenditure made except in conformity with the budget.

SECTION 4. That the Director of Finance may, at any time with the consent of the City Manager, transfer any unencumbered appropriation from one line item to another line item within the same Department, provided however, that no unencumbered appropriation may be transferred from one Department or Fund to another except upon the express approval of the City Council.

SECTION 5. That this ordinance shall be effective immediately of and from adoption.

SECTION 6. That it is hereby officially found and determined that the meeting at which this ordinance was passed was open to the public as required by law.

READ, CONSIDERED, PASSED AND APPROVED ON FIRST READING by the City Council of Cedar Park at a regular meeting on the 23rd day of August, 2012, at which a quorum was present and for which due notice was given pursuant to Section 551.001, et. Seq. of the Government Code.

READ, CONSIDERED, PASSED AND APPROVED ON SECOND READING by the City Council of Cedar Park at a special-called meeting on the 6th day of September, 2012, at which a quorum was present and for which due notice was given pursuant to Section 551.001, et. Seq. of the Government Code.
READ, CONSIDERED, PASSED AND APPROVED ON THIRD AND FINAL READING by the City Council of Cedar Park at a regular meeting on the 13th day of September, 2012, at which a quorum was present and for which due notice was given pursuant to Section 551.001, et. Seq. of the Government Code.

CITY OF CEDAR PARK, TEXAS

Matthew Powell, Mayor

ATTEST:

LeAnn M. Quinn, TRMC
City Secretary

APPROVED AS TO FORM
AND CONTENT:

Charles W. Rowland, City Attorney

ORDINANCE NO. BF62.12.09.13.F1

267
ORDINANCE NO. BF63.12.09.13.F3

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CEDAR PARK, TEXAS, LEVYING TAXES FOR THE FISCAL YEAR 2012-2013; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES; PROVIDING AN EFFECTIVE DATE; AND ORDAINING OTHER PROVISIONS RELATED TO THE SUBJECT MATTER HEREOF; AND FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED WAS NOTICED AND IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

WHEREAS, there came to be considered the matter of establishing and setting the tax rates to be levied on taxable property within the City of Cedar Park, Texas which is to be recorded on the 2012 Tax Rolls; and

WHEREAS, the City Council has heretofore approved and adopted the tax rolls of the City; the total valuation of all taxable property rendered for taxation for the year 2012 estimated at $4,376,869,236.

WHEREAS, the City has determined the maximum amount of the various total budget requirements of the City and it is now necessary to establish the tax rate for the current year.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CEDAR PARK, TEXAS:

SECTION 1: TOTAL TAX RATE

A total tax rate aggregating $0.493501 shall be levied on each one hundred dollar ($100.00) valuation of all taxable property located in the City of Cedar Park, Texas, and appearing on the assessment roll for the Year 2012, in accordance with the Constitution and Laws of the State of Texas. THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR’S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 2.76 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A $100,000 HOME BY APPROXIMATELY $6.95.

SECTION 2: $0.258464 of the total rate is hereby specifically levied for current expenses of operation and maintenance purposes. $0.235037 of the total rate is hereby specifically levied for the payment of principal and interest on debt.

SECTION 3: That there is hereby levied and shall be collected from every person, firm and corporation pursuing an occupation in the City of Cedar Park, Texas, which is taxable by law, the full amount of taxes permitted by the laws of the State of Texas.

SECTION 4: That if any provision, section, subsection, sentence, clause or phrase of this Ordinance, or the application of same to any person or set of circumstances is for any reason held to be unconstitutional, void or invalid (or for any reason unenforceable), the validity of the remaining portions
of this ordinance or the application to such other persons or sets of circumstances shall not be affected thereby, it being the intent of the City Council of the City of Cedar Park, in adopting this ordinance, that no portion thereof or provision contained herein shall become inoperative or fail by reason of any unconstitutionality or invalidity of any other portion or provision.

SECTION 5: That all ordinances and parts of ordinances in conflict with this ordinance are hereby repealed to the extent of the conflict.

SECTION 6: That this Ordinance shall become effective in accordance with state law.

READ, CONSIDERED, PASSED AND APPROVED ON FIRST READING by the City Council of Cedar Park at a regular meeting on the 23rd day of August, 2012, at which a quorum was present and for which due notice was given pursuant to Section 551.001, et. Seq. of the Government Code.

READ, CONSIDERED, PASSED AND APPROVED ON SECOND READING by the City Council of Cedar Park at a regular meeting on the 6th day of September, 2012, at which a quorum was present and for which due notice was given pursuant to Section 551.001, et. Seq. of the Government Code.

READ, CONSIDERED, PASSED AND APPROVED ON THIRD AND FINAL READING by the City Council of Cedar Park at a regular meeting on the 13th day of September, 2012, at which a quorum was present and for which due notice was given pursuant to Section 551.001, et. Seq. of the Government Code.

ATTEST:

LeAnn M. Quinn, TRMC
City Secretary

APPROVED AS TO FORM
AND CONTENT:

Charles W. Rowland, City Attorney

CITY OF CEDAR PARK, TEXAS

Matthew Powell, Mayor

ORDINANCE NO. BF63.12.09.13.F3
Annual Financial Performance Goals

1) The City Council shall adopt a structurally balanced budget for the ensuing fiscal year pursuant to the prevailing state and local law.

2) The City will maintain a general fund balance at a minimum reserve level of 25% and a maximum of 50% of budgeted operations and maintenance expenditures.

3) The City will maintain a utility fund balance at a minimum reserve level of 25% of budgeted operations and maintenance expenditures.

4) The City of Cedar Park will be conservative rather than aggressive in its budgeting of revenues and expenditures.

5) The City of Cedar Park will budget a “core” Sales Tax. This core amount will equal the Sales Tax estimate for the current year, the annualized impact of major retailers that were open for only a portion of the current fiscal year, and the anticipated revenue, based on estimated completion dates, of major retailers under construction during the fourth quarter of the current fiscal year.

6) The City of Cedar Park will invest a minimum of 10% of its core sales tax in city capital/infrastructure. This will provide the flexibility to defer the capital/infrastructure investment if actual city revenues are less than budgeted amounts, thus reducing expenditures without impacting city services.

7) The City will employ an active investment program which will seek to obtain investments returns above its benchmark consistent with risk limitations identified in the investment policy.
Financial Policies

Budget Policies

1. The City Council shall adopt a structurally balanced budget for the ensuing fiscal year pursuant to the prevailing state and local law. A structurally balanced budget is defined as recurring revenues funding recurring expenditures and adherence to fund balance policies. Deferrals, short-term loans, or one-time sources will be avoided as budget balancing techniques. One-time revenues may be used to finance non-recurring expenditures.

2. The City Council may amend the budget once adopted, but shall not delete or decrease appropriations required for debt service, or for estimated cash deficit, and shall not authorize expenditures in excess of the total of estimated income plus funds available from earlier years.

3. Financial control systems shall be in place to monitor compliance with the adopted budget, including the use of monthly reporting.

4. Five-Year Forecast of Revenues and Expenditures: A five-year forecast of revenues and expenditures shall be prepared in conjunction with the annual budget process for the following funds:
   a. General Fund
   b. Water/Wastewater Utility Enterprise Fund
   c. 4A &4B Funds (Economic & Community Development)

5. Five Year Capital Improvement Plan: The City will annually prepare a five-year Capital Improvement Plan based on the needs for capital improvements and equipment, the status of the City's infrastructure, replacement and renovation needs, and potential new projects.
   a. Any project with a cost of $50,000 or more and with an expected life of at least five years will be classified as a Capital Improvement Project.
   b. Project costs shall be estimated, funding sources identified and annual operation and maintenance costs computed.
   c. All Capital Projects will be budgeted for using a project-life budget approach.

Revenue Policies

1. Tax Rate:
   a. In determining the City’s debt service portion of the tax rate from year to year the City shall consider any applicable constitutional and state law requirements in addition to taking into consideration: (i) the amount of ad valorem tax debt coming due, (ii) any ad valorem tax debt that is callable and economically feasible to redeem, (iii) additional ad valorem tax debt projected to be issued (including particularly any voter authorized general obligation bonds remaining authorized but unissued), (iv) minimizing overall tax rate volatility. These considerations should recognize the city’s desire to minimize interest cost on debt and provide for tax rate stability including not exceeding the projected tax rate at the time of issuance related to voter approved bonds.
   b. The City of Cedar Park will budget current ad valorem tax revenue at 98.5% of the total amount of taxes levied.

2. The City of Cedar Park will distribute interest earned from investments in accordance with the average monthly balance of the funds from which the monies were provided to be invested.

3. The General Fund Transfer from the Utility Fund will incorporate a Franchise Fee, Payment in Lieu of Taxes, and reimbursement of General Fund expenses in support of the Utility Fund. The Franchise
Financial Policies

Fee will equal 4.0% of the Utility Fund’s operating revenues. Payment in Lieu of Taxes (PILOT) will equal the value of the Utility Fund’s assets multiplied by the City’s tax rate. General Fund expenses in support of the Utility Fund will be calculated each year using a cost allocation model. The transfer will be capped at a maximum of 15% of the Utility Fund’s operating revenues.

4. Uncollectable Revenues:
   a. The City will use its best efforts to collect past due revenues. These efforts may include internal and external processes.
   b. In the City’s Utility Funds, revenues will be considered uncollectable and may be written off as such after 48 months of delinquency.
   c. In all other funds, uncollectable revenues will be considered on a case by case basis, and decisions related to write-offs will be brought to the City Council as deemed appropriate.

Expenditure Policies

1. Use of Fund Balance/Working Capital/Retained Earnings: Fund Balance/Retained Earnings should be used only for emergencies, non-recurring expenditures/expenses, or major capital purchases that cannot be accommodated through current year savings. Should such uses reduce balances below the level established as the objective for that fund, restoration recommendations will accompany the request/decision to utilize said balances.

2. Avoidance of Operating Deficits: The City shall take immediate corrective actions if at any time during the fiscal year expenditure and revenue re-estimates are such that an operating deficit is projected at year-end.

Corrective actions in order of precedence are listed below, and will be considered individually on a case by case basis:
   a. Reduce capital transfers for pay-as-you-go CIP,
   b. Deferral of capital purchases and capital maintenance
   c. Reduce non-personnel operating expenditures
   d. Hiring freezes
   e. Freeze compensation adjustments
   f. Use of fund balance, including Replacement Fund balances where allowable
   g. Evaluate increased fees
   h. Lay-off employees

Reserve Policies

1. The City will maintain the General Fund unreserved fund balance at a level sufficient to provide for emergency expenditures and unanticipated revenue shortfalls. The City will maintain a fund balance at a minimum reserve level of 25% and a maximum of 50% of budgeted operations and maintenance expenditures. The right is reserved by the City Council to change the targeted reserve level by resolution, ordinance or budget adoption. When the reserve exceeds the maximum limits, opportunities should be identified to use the excess reserves to fund one-time expenses within the General Fund or may be used to “buy-down” future debt service payments.

2. The City will maintain the Enterprise Fund (Water/Sewer Fund) unreserved fund balance at a level sufficient to provide for emergency expenditures and unanticipated revenue shortfalls. The targeted reserve level will be a minimum of 25% of budgeted operations and maintenance expenditures. This amount is in addition to amounts that have been set aside or are being accumulated for Capital Expenditures. The right is reserved by the City Council to change the targeted reserve level by resolution, ordinance or budget option.
3. The City of Cedar Park will set a debt service rate necessary to collect a full year’s debt service payment on all outstanding and proposed debt. As a result, the General Debt Service fund will maintain a reserve that will typically be equivalent to an interest only debt service payment.

4. The City of Cedar Park will maintain a minimum coverage ratio for the Utility Fund of in accordance with the requirements set forth in any outstanding debt service agreements. The coverage rate is defined as the ratio of Utility’s operating revenues minus operating expenses divided by the Utility’s debt service expenses.

**Debt Policies**

1. Bonds payable from ad valorem taxes (General Obligation), other than refunding bonds, shall not be issued unless the bonds have been authorized by a majority vote at a City election held for that purpose.
2. The total general obligation debt of the City (total tax supported debt) shall never exceed ten percent (10%) of the net taxable value of property on the tax rolls of the City.
3. When determining the term and design of each debt repayment structure, the City should consider both the useful life of the asset and the generational equity created by the debt structure design.

**Capital Expenditure Policies**

1. Any item costing $5,000 or more and having an estimated useful life of at least two years will be classified as capital outlay expenditures.
2. All capital assets shall be inventoried annually.
3. Computer software, regardless of cost, will not be capitalized.
4. The City Council may issue bonds, certificates of obligation, warrants, or other evidences of indebtedness for the purpose of buying or constructing capital assets.
5. All capital projects shall be financially monitored to ensure compliance with the approved budget for the project. Any changes to the total appropriation to a capital project budget will be approved by the City Council.
6. Unless specified and agreed to in another agreement, the City will use the following priority order in expending funds:
   - Grants
   - Donations
   - 4A/4B Funds
   - Bonds/Certificates of Obligation
   - Cash

**Reporting Policies**

1. The budget will be prepared in accordance with GASB (Governmental Accounting Standards Board) and GFOA (Governmental Finance Officer’s Association) guidelines. Copies of the budget will be available for public viewing at City Hall, at the Library, and on the City’s website.
2. The Finance Director will present monthly financial statements at City Council meetings.
3. Quarterly investment reports will be presented at least quarterly at City Council meetings.
4. An annual audit will be performed by an independent public accounting firm and the results of the audit will be summarized in a Comprehensive Annual Financial Report. This report will be presented to Council upon completion and will be available for public viewing.
City Council Goals

- **Strategic Prioritization**: Determining the best utilization of resources for the maximum return. Areas of evaluation, planning and implementation include: Communications, Fiscal Management, Operational Efficiency, Organizational Development, and Regional Planning and Participation.

- **Economic Development**: Fostering the development of a strong local economy by actively pursuing companies and industries to locate or expand in Cedar Park in order to provide employment opportunities in career fields that currently are limited or do not exist.

- **Redevelopment/Enhancement (Public and Private)**: Placing a focus on strategically planning for the future while simultaneously preserving and enhancing the existing community. Redevelopment is a vital component of the City's long-term economic development strategy.

- **Diversified Tax Base/ Balanced Land Use**: Monitoring and maintaining a land use plan that will provide for a sustainable city by having a balance of residential, commercial and open space development. The diversification of the tax base, as with most financial models, is intended to ensure that there is not total dependency on one specific revenue source.

- **Entertainment/Destination/Culture**: Seeking projects and programs that increase entertainment and culture and make Cedar Park a true Texas "destination".

- **Facilities**: Identifying and evaluating the facilities necessary for delivering City Services through build-out population, including managing the 2007 Bond Election projects.

- **Public Transportation/Mobility**: Prioritizing road projects and alternative transportation opportunities to increase mobility in Cedar Park and in the region.
2012 Strategic Goals Summary

Goal 1 Strategic Prioritization

1A DEVELOP A COMPREHENSIVE PLAN FOR ENGAGING AND COMMUNICATING WITH CITIZENS AND OTHER STAKEHOLDERS
Staff has drafted a Community Engagement and Communications Plan. Currently the plan has been submitted to City Management for review. Once approved, this plan will be presented to Council.

1B DEVELOP LEGISLATIVE STRATEGY
Over the course of the year, staff has monitored notices of legislative hearings that are relevant to Cedar Park’s interests. Staff has worked with Hillco on a number of issues throughout the year including issues related to 3 species of salamanders being listed as endangered, federal 5307 transportation funds, and the possible annexation of Twin Creeks and Bella Vista. The City Council legislative subcommittee has met with Hillco and a legislative agenda has now been completed for 2013. This document will appear on the 12/20 City Council agenda. The document is similar to the 2011 Agenda with a few additions including expanded ESD language, a stance related to the limited annexation of Twin Creeks and Bella Vista, support for maintaining current authority (and not expanding it) for public transportation agencies, and support for the State to fund the State Water Plan.

1C PURSUE ACQUIRING A STATE DESIGNATION
This goal has been on hold and Staff have indicated that they need more direction from Council before presenting options for consideration.

1D DEVELOP METHODS TO IMPROVE COLLECTION OF OUTSTANDING COURT FINES
The court has implemented a number of changes to improve collection. They have utilized Blackboard Connect and hired an outside firm to assist with collections. They are also working to include court payments on the City Hall Payment kiosk. Adcomp is currently working on the correcting some problems uncovered during the testing phase of the kiosk. Once these are corrected and the kiosk is operational there will be no outstanding items left for this goal.

1E DEVELOP GRANT PRIORITY AND STRATEGY PLAN FOR 2012
The 2012 Grant Priority and Strategy Plan was presented to Council on 9-22-11 and is currently being implemented. The 2013 Grant Priority Strategy has since been developed and was presented to Council at the 9-27-12 meeting.

1F IDENTIFY AND IMPLEMENT INNOVATIVE AND SUSTAINABLE STRATEGIES FOR CONSERVATION OF RESOURCES.
Since January 2012, the City has begun offering free irrigation evaluations/audits for homeowners and businesses, hosted the Hazardous Household Waste Collection Event, enforced stage 2 mandatory watering restrictions due to persistent drought conditions, hosted the Cedar Park Conserves Fair and successfully sold and distributed 597 rain barrels to Cedar Park residents. Recently air quality flyers were created and distribution of those throughout the city will begin shortly.
2012 Strategic Goals Summary

1G  IMPROVE EFFICIENCY AT CITY COUNCIL MEETINGS
Efforts to improve efficiency at City Council Meetings have taken form in many ways: staff has continued efforts to present information clearly and concisely and to utilize the consent agenda as appropriate. The Mayor and City Council have also encourage and implemented strategies to improve efficiencies by enforcing agreed upon protocols and time limits.

1H  CONTINUE CHARTER ELECTIONS, IF COST EFFECTIVE
A special election was called 2/23/12. All charter propositions were approved by the voters at the May 12, 2012 election.

1I  ASSESS AND SUPPORT TECHNOLOGICAL EFFICIENCIES THROUGHOUT THE CITY
The City has implemented a number of technological improvements in 2012 that not only enhance work processes, but also improve customer service and ability for citizens to report and interact with the City. Some such improvements are the installation of a new information center at the new City Hall campus; the use of a new permitting software in Building Inspections; a new work order, inventory and fleet management system in Public Works; an upgrade of the City’s existing financial software and the launch of a new city website. The Communications department has developed a mobile site as well. In August, the City Council approved a budget amendment appropriating funds for an upgrade to the new public safety technology system to include CAD, RMS, AVL, and FBR systems. This project will be held until the new Chiefs are hired. In October, staff began planning and developing a framework for an Information Technology Strategic Plan which will evaluate strengths, resources and opportunities related to the future technology needs of the City. In November, the IT staff began working on an evaluation of new wireless technology for the City Hall Campus.

1J  CONTINUE ORDINANCE REVIEW PROCESS
There have been many ordinances reviewed in 2012. Some of the major ordinances that have been developed or modified and approved are the Animal Control, Curfew and Big Box Ordinances. As ordinances are reviewed, staff is considering opportunities to reduce unnecessary or repetitive wording or conflicts with other ordinances.

Legal review completed, no further action contemplated: (1) Removal of Roads from Roadway Plan; (2) Emergency Management Ordinance; (3) Cell phone/texting ordinance; (4) Animal Control Ordinance; (5) Daytime Curfew Ordinance; (6) Big Box Retail Ordinance; (7) Fencing Ordinance; (8) Flag Lot Variance Ordinance; (9) Fire Code; (10) Building & Property Maintenance Code; (11) Masonry Standards Ordinance; (12) Junked Vehicle Ordinance. Legal completed, redline drafted, pending presentations to P&Z and/or Council: (1) Entertainment Center Overlay; (2) Variance Provisions; (3) Multi-Family Design Standards; (4) Subdivision Sidewalk Ordinance; and (5) Parking on Sidewalk/Residential Driveway Ordinance. Currently the following are pending review by Legal: (1) Wrecker Ordinance; (2) Quiet Zones at Rail Crossings; (3) Conditional Use Overlay; (4) Rules of Interpretation; (5) Corridor Overlay; (6) Vehicle Parking on Residential Lots, Unimproved Land; (7) Site Development Approval Appeal Procedure; (8) Commercial Use of Parks; (9) Parkland Dedication Ordinance; (10) Alcohol Use Spacing Requirements; (11) Library Fees; (12) Civic/Non-Profit Sign Ordinance; (13) Heritage Trees; (14)
2012 Strategic Goals Summary

Expiration of Permits & Site Plans; (15) Abandonment of Nonconforming Buildings & Signs; (16) Review of Deed Restrictions Ordinance; (17) Appeal of Conditional Use/Site Plan Determination Ordinance

1K EVALUATE OPPORTUNITIES FOR ONLINE CUSTOMER SERVICE AND CITIZEN ACCESS THROUGH THE WEBSITE REDESIGN PROCESS

The City launched a new and improved website in April of this year and the Lucity work order system has been implemented in the Public Works Department. City Staff are in the final stages of testing CP Connect, the city’s new smartphone app and anticipate a December launch. This app along with an improved online report a problem portal is scheduled to be launched publicly in mid-December. Both the application and the online portal will be linked directly with the City’s new work order system, therefore streamlining the process of citizens’ concerns.

1L EVALUATE STRATEGY FOR ENFORCEMENT CAMPAIGN FOR UNINSURED MOTORIST

The CPPD Enforcement Policy was received, reviewed and approved (with revisions) by Legal in early 2012. The Policy was then distributed to patrol officers and PSA were distributed.

1M ASSESS STAFFING LEVELS AND SERVICE DELIVERY EFFECTIVENESS

Staff conducted research on citizen surveys.

1N DEVELOP STRATEGIC PLAN FOR POLICE DEPARTMENT (And evaluate and implement ICMA Police Study)

The ICMA Report made a number of recommendations, several of which staff was able to implement immediately. Immediate implementation includes the Evidence Room Reclamation Project, which resulted in 12,115 items lawfully disposed. Several new positions were included in recent budgets; these include: Evidence Tech Supervisor (FY11), Evidence Tech (FY11), Logistics Coordinator (FY12), additional Evidence Tech (FY12), 911 Call Taker (FY12), and Animal Control Officer (FY12).

Additionally, five committees were created to review and make recommendations regarding other major components within the report. All of the committees have finished draft reports. The Calls for Service committee evaluated CPPD’s response to calls that have limited relationship to law enforcement. The goal of the committee is to make recommendations that eliminate, downsize, and streamline responses to certain types of calls while still providing the community with the high level of service residents have come to expect. The Crime Reduction Committee evaluated and recommended solutions to various categories of crime using statistical data and analysis. The initial focus of the committee is larceny, as larceny is the largest contributor to crime in Cedar Park and demands the most organizational attention. The Criminal Investigations Division (CID) Case Management Committee has the goal to research, analyze, evaluate, and recommend a model or system for managing the caseload directed towards CID. The Technology Committee promotes the use of technology to increase efficiency of police operations and to support efficient and comprehensive law enforcement services. The Committee has researched new technologies that can enhance service delivery and operations and make recommendations to Command Staff & IT Staff. Finally, a committee was formed to develop the department’s Strategic Plan.
2012 Strategic Goals Summary

The Wellness Program policy approved by the City Manager became effective 12/1/2012, and an obstacle course has been constructed at the PD facility. The Fifth Platoon launches in January 2013.

Once the new Police Chief is selected and on-board, the Committee reports and recommendations will be shared with him for his review and assessment regarding implementation and timeline.

**1O PROVIDE CONTINUING EDUCATION & DEVELOPMENT OPPORTUNITIES FOR STAFF AND COUNCIL TO ENHANCE ORGANIZATIONAL EFFECTIVENESS AND EFFICIENCY**

The Leadership U program has been expanded. The Legacy/Leadership class began in June, the Project Management Track began in July and the Third Track Online Training was assigned in October and must be completed by the end of the calendar year.

**1P DEVELOP CITY’S CORE VALUES**

Development of the City’s Core values are complete: Service, Community, Integrity, Professionalism, Innovation, Leadership and Fiscal Responsibility. The core values have been introduced to employees and publicized through a variety of ways including: at departmental meetings, on posters in conference rooms, on employee business cards, and on CP TV10. They are also being incorporated into various correspondence, as well as the employee evaluation system and other recognition opportunities. The Values will be part of next year’s employee review process.

**1Q PURSUE IMPLEMENTATION OF PHASE II OF BCRUA REGIONAL WATER PROJECT**

The final Environmental Assessment was submitted to the TWDB on August 29, 2012.

The TWDB re-affirmed the commitment of funds for Phase II of the BCRUA Regional Water Project on October 17, 2012, a significant milestone. The BCRUA Board approved an MOU with the Village of Volente on October 24th to look at moving pump station to Site 8 near Cedar Park's Water Plant. The Cedar Park City Council approved the same MOU at the November 29th meeting. The BCRUA is now in the process of hiring an appraiser and land planner to begin the property acquisition process for the deep water intake site.

**1R IMPLEMENT STRATEGIC PLAN TO ADDRESS DELIVERY OF FIRE SERVICE IN THE CITY’S ETJ**

In November 2011, the citizens of the ETJ service areas in question in this project approved a ballot proposal to create to ESDs which will provide them the opportunity to contract with the City for Fire Service. In December 2011, Josh had a conference call with Commissioner Long to discuss a timeline for appointment of ESD boards, and negotiation of Fire Service Contracts. In February, ESD commissioners were appointed and have received the required training. Negotiations meetings with each ESD began in June and July. A new Property Tax rate based fire service rate has been developed and communicated to each ESD board, and draft contracts are being negotiated with ESDs 11 and 12. ESD 11 has approved the contract and it was approved by the City Council on Nov. 29th. ESD 12 is reviewing the contract terms and is scheduled to meet with staff again in late November. The deadline for Cedar Park to continue serving these areas without a contract is Dec. 31, 2012.
2012 Strategic Goals Summary

1S  EVALUATE LONG-TERM WATER SOURCES
HDR Engineering is under contract to conduct a short term and long term groundwater contingency supply study. A first draft of the short term study was presented to staff on 11/7/12. Next steps are to get the study in a final draft form which should be complete in January or February and present findings and recommendations to Council.

1T  EVALUATE OPPORTUNITIES AND DEVELOP STRATEGIES FOR COLLABORATION WITH REGIONAL ELECTED OFFICIALS
There have been several notable examples of collaboration between area elected officials. The Williamson Country Transportation Summit resulted in elected officials working together to approach CAMPO about funding the improvements to Bagdad Road, and this was ultimately successful. The BCRUA Board has provided ample opportunity for Cedar Park to work with Leander and Round Rock elected officials. Our efforts and participation at CAMPO and CAPCOG also bring together area officials. City Councilmembers frequently interact with area elected officials through both formal and informal meetings, including hosting events in the City suite at the CPC.

1U  UPDATE ANNEXATION MODEL IN SUPPORT OF COUNCIL DECISION MAKING ANNUALLY, OR AS NEEDED
Planning staff is currently providing updated information to Finance staff on a monthly basis to ensure model is kept up to date. R@CC has contacted the City to discuss options related to the design of their debt structure, and those concepts will be incorporated into the annexation model to be presented at the summer retreat. The city is currently pursuing annexation options for the Twin Creeks and Bella Vista areas.

1V  CAPITALIZE ON TOURISM DEVELOPMENT OPPORTUNITIES
A new Mobile Application Program was approved by the Tourism Board to enhance marketing and promotions. The program was developed by Hi5 Publicity and is fully operational. The Tourism Board and staff, in cooperation with local hotels and attractions entered into an agreement with Mind Ecology, a marketing research firm to prepare a demographic and geographic marketing and advertising analysis to assist in better defining viable tourism markets. This report was completed in September and has provided substantial information to assist staff, the Steam Train and the Cedar Park Center to better focus the marketing outreach program. Additionally, the marketing study has allowed the Board and staff to develop a strategy to broaden outreach efforts to new markets and advertising opportunities. This has also prompted design of a new logo and the redesign of marketing brochures to reflect and appeal to a broader range of visitors. Recently the Tourism department has engaged the Dallas Stars hockey organization to promote the Texas Stars in conjunction with the ongoing lockout. The department has hired Mind Ecology once again to spearhead social media and online, sports radio as well as media and public relations campaigns. The sports radio campaign specifically targets individuals who were identified as a top demographic in the previous marketing study, with 195, 60-second spots Cedar Park along with the Texas Stars will be promoted over a three week course. The public relations, three week “media blitz” campaign is designed to reach out and communicate with Dallas-Fort Worth media outlets including but not limited to target sports writers, travel writers, and general news outlets (print, TV, radio, online). The goal is to gain favorable media coverage of the Texas Stars and Cedar Park
in their respective mediums. If we have buy-in from any of these outlets we will be hosting them in Cedar Park on December 29th for a tour of the Cedar Park Center, a media dinner and then treated to a Texas Stars game. Additionally the Tourism department has reached out to the Circuit of the Americas to provide sponsorship as well as give Cedar Park a presence at the track for all future events.

**Goal 2 Economic Development**

**2A EXPLORE OPPORTUNITIES FOR HIGHER EDUCATION PARTNERSHIPS**
City economic development staff have been exploring Higher Education partnerships, specifically related to a potential Life Science/Innovation Center. Staff have discussed plans for the center with officials from a private university in Texas and look to further advance those conversations as a result of the hiring of the consultant Phase III Development of San Diego to conduct a market study for the Innovation Center.

The City is currently awaiting the Phase III study which will be utilized to generate interest in Cedar Park for future partnerships, and anticipates presenting the study’s findings to the 4B Board in January.

**2B ATTRACT MAJOR PRIMARY JOB EMPLOYERS**
Staff has worked throughout the year to attract major primary job employers, and we have assisted a number of our primary employers expand their operations over the last twelve months that have created over 130 new primary jobs. Incentive packages have been offered to several possible employers throughout the year. Staff continues to work with multiple prospects considering the area for expansion. Fallbrook Technologies recently announced relocation of its headquarters from San Diego, CA. Staff also participated in Showcase Austin events in October with national site consultants. Additionally the quarterly Executive Luncheon has consistently grown in attendance.

**2C EXPLORE FEASIBILITY OF BUSINESS INCUBATORS**
Phase III Properties was hired to conduct a 6 month-long market study. Phase III will deliver marketing study and business plan in December, with a 4B presentation in January. Project has been expanded to include information on potential science center, which expanded the original scope of the project.

**2D UTILIZE TRANSPORTATION PLAN TO FACILITATE ECONOMIC DEVELOPMENT**
A roadway project that has been supported by the ED staff has been the extension of BMC Drive off of Brushy Creek Drive in order to open up land for development in this important industrial corridor. Fallbrook Technology recently relocated and expanded to this area, as well as Tolteq. The extension of BMC supports these new business locations, as well as provides opportunity for expansions and new businesses. A partnership between the City, 4B and the County will be providing necessary funding for this project. 4B approved the project at their May meeting. The Interlocal Agreement was approved at Williamson Co. Commissioners Court on 11/20. Staff will now begin engineer selection for BMC Drive Extension.

**2E SUPPORT 4A & 4B STRATEGIC MAP**
In early 2012, the Boards made minor adjustments to better mirror the Council’s Strategic Goals. New 4A members were appointed and provided with information on current policies and board histories in
### 2012 Strategic Goals Summary

August. In September new officers were elected for 4B (Kelly Brent- President, Kerry Watson- Vice President).

#### Goal 3 Redevelopment and Enhancement (Public and Private)

<table>
<thead>
<tr>
<th>3A</th>
<th>LEVERAGE DEVELOPMENT OF NEW CITY HALL COMPLEX TO ENHANCE AND ESTABLISH THE “CENTER OF THE CITY”</th>
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<tbody>
<tr>
<td></td>
<td>Staff is evaluating budget item for Small Area Plan for next FY budget.</td>
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<tr>
<th>3B</th>
<th>EXPLORE OPTIONS CITY-WIDE TO ENHANCE BEAUTIFICATION OF RESIDENTIAL THOROUGHFARES</th>
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<tbody>
<tr>
<td></td>
<td>In early 2012, the City conducted an inventory of non-conforming signs. The findings from that inventory for long term options were rolled into the redevelopment plan for specific action items. Short term options became text amendments.</td>
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<td>Staff has now, completed strategies for addressing all sign types. They are currently preparing ordinance amendment for bandit signs, working with MSI to update kiosk program, developed strategy for on-premise sign take-down and replacement.</td>
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<td>A fence ordinance was also developed and approved to give code enforcement a tool to utilize when addressing complaints in neighborhoods and even with businesses who may have wooden fences in order to help maintain property values.</td>
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<thead>
<tr>
<th>3C</th>
<th>CONDUCT SCOPE AND FEASIBILITY STUDY OF DRAINAGE UTILITY FUND</th>
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<tbody>
<tr>
<td></td>
<td>Feasibility study was completed in Spring of 2012 with results presented to Council in Summer 2012 retreat. Next step is for staff to prepare outline of steps to implement creation of drainage utility and present to council in Spring of 2013 for consideration. This would include the creation of a stakeholder committee, public meetings regarding the plan and rates, and a plan for public communication. If Council supports plan for creating the drainage utility, goal is to implement with 2014 budget.</td>
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<tr>
<th>3C- aa</th>
<th>PUBLIC COMMUNICATION PLAN FOR AFFECTED NEIGHBORHOODS ON PUBLIC IMPROVEMENT DISTRICTS</th>
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<tbody>
<tr>
<td></td>
<td>This project is tied to the creation of a Drainage Utility fund and will consist of the creation of a fact sheet, sample petition and flow chart illustrating the process that would be used to create a neighborhood initiated PID.</td>
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<tr>
<th>3D</th>
<th>DEVELOP STRATEGY FOR REDEVELOPMENT OF QUARRY</th>
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<tbody>
<tr>
<td></td>
<td>The quarry is not included in current redevelopment plan scope. Separate strategy to be formulated.</td>
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<tr>
<th>3E</th>
<th>DEVELOP AND IMPLEMENT STRATEGY FOR A BELL BLVD. REDEVELOPMENT CORRIDOR</th>
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<td></td>
<td>This goal is strongly tied to the creation and adoption of the 183 Corridor Redevelopment Plan. Currently, staff is working with Freese and Nichols as the consulting group to accomplish this goal. The scope of services in the project called for 3 meetings in which the final product includes a finished planning document. The first meeting includes a meeting with staff to receive data, mapping, and background information on the study area. This has occurred. We are currently at the stage where the</td>
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2012 Strategic Goals Summary

second meeting needs to take place. This meeting encompasses the joint meeting between P&Z and City Council to present the information gathered, establish a vision, and receive feedback before moving to the third meeting; which is the presentation of recommendations, gathering feedback, and adoption of the planning document. Before moving forward, the joint (second) meeting needs to take place.

3F CONTINUE BELL BLVD. 4B BEAUTIFICATION PROGRAM

In the initial update to the 4B Strategic Plan, the Board proposed continuation of the US 183 Corridor Enhancement Program for 2012 and considered adding an element to address removal of pole signs. The board created a subcommittee to consider such revisions to the plan. The subcommittee ultimate made several revisions which were incorporated into the 2012-13 budget recommendations. The incorporated revisions included the removal of pole signs and “eligible Roadways” was amended to include designated corridor roadways in addition to US 183. At the November 4B Board meeting preliminary approval was given to an enhancement project at 711 North Bell, Dr. Richard Blackwell, DDS' office. This project has been set for final approval in December. Three other enhancement projects are pending submission and consideration by the Board.

3G REVIEW AND EVALUATE SIGN STANDARDS FOR VISUAL ENHANCEMENT

Staff have developed strategies for taking down non-conforming signs. Staff have met with Kiosk reps. We have also designed a strategy for implementation of kiosks.

City Staff have identified 3 tools to utilize in the removal of non-conforming signs: the local ordinance, state law and 4B Corporation's voluntary Corridor Enhancement Program. A number of business/property owners have elected to participate in the enhancement program. So far non-conforming signs in 11 locations have been removed this way, with one more location currently in process. City staff have also identified abandoned signs at 3 locations within the city. One of which has been taken down. City staff are currently working with property owners at the other two locations to resolve the issue.

3H ASSESS CONCEPT PLAN AND FUNDING OPTIONS FOR CITY ENTRY SIGNS

2 designs for the entry signs were selected and put on display for public feedback. The designs along with the public feedback were provided to Council who made the final design selection on 6/14. The 4B Corporation recommended consideration for funding up to 4 gateway sign locations for FY 2012-13.

The general construction plans for the signs are scheduled to be completed by 11/30. At which point City Staff plan to have update meetings with the property owners of two of the locations (at 1431 & Sam Bass and 183 and Avery Ranch Blvd). Following these meetings, City staff hope we can proceed with finalizing construction plans for those and send them out for bid. For two other locations along 183A (Park St. overpass and near Brushy Creek), Staff are awaiting an update from CTRMA regarding their board’s discussion of the gateway signs being placed in their ROW. Josh is going to speak with Council and the Tourism Board to discuss possible contributions towards a shared marquee sign at Cedar Park Center that would incorporate some of the gateway signage goals (fifth location). We are currently going through the 4B public hearing process for funding of these 5 locations (with a $500k budget).
2012 Strategic Goals Summary

**3H-aa**  
**CHOOSE KEY ENTRY POINTS**  
After a presentation to the City Council, the “traditional” design for the gateway signs was chosen. Key entryway spots have been identified, with priority being given to placing signs at the corner of 183A Northbound and Brushy Creek, 1431 Westbound and Sam Bass, and 183 Northbound near the YMCA. Construction drawings are being finalized now, and construction is anticipated to begin in late spring 2013.

**3I**  
**CONTINUE PHASE III OF STREET SIGN REPLACEMENT AND IDENTIFY FUNDING**  
The sign standard was approved by Field Ops and Engineering on 12/6/11. The ILSN Project was placed on hold pending an agreement with TXDOT. The 4B Board opted to hold off on the reallocation of ILSN funds and requested that staff return to them with a proposal for a new project for the funding consideration of the Ground Mounted Street Name Sign Project at the June 2012 meeting. The Board recommended the continuation of the Phase II funds plus funding for the design of Phase III signs.

Sign Detail has been recently revised and approved by Engineering and Field Operations. The pole mount sign program is currently on hold due to a lack of identified funding. The ILSN Sign project is expected to restart within several weeks of the City taking over the TxDOT traffic signals.

**3J**  
**IDENTIFY PARTNERSHIP OPPORTUNITIES IN SUPPORT OF THE PUBLIC ARTS BOARD STRATEGIC PLAN**  
The Arts board has completed their master plan, which has been presented to council. The arts board has also identified several projects they would like to complete. Initial planning has begun for a city sculpture garden and staff are currently working on designs to bolster donations from the utility bill check box as requested by the Mayor. Staff anticipates launching a public awareness campaign in early 2013.

**3K**  
**ENSURE CITY ORDINANCES PROVIDE ALL TOOLS AVAILABLE FOR REDEVELOPMENT**  
Staff continues to work on ordinance amendments to further this goal. Being that the goal is open-ended, the work is ongoing. Some examples of recent work products to work towards this goal include our “big box” ordinance, amending our fencing regulations, our work to address variance and administrative processes, the upcoming CUP/SUP amendment, and amending our multi-family design standards. In addition, the upcoming Comprehensive Plan will serve as the capstone of this effort for the next 1-2 year time period.

**Goal 4 Diversified Tax Base and Land Use**

**4A**  
**UTILIZE FLU MAP AS A GUIDE TO ENSURE EFFICIENT LAND USE FOR ALL DEVELOPMENT**  
As part of all zoning decisions, staff incorporates the FLUM analysis as a part of the staff report and zoning presentations. Staff also makes reference to the FLUM as part of discussions with developers. Staff also works with P&Z to make amendments as deemed necessary to further the goals and objectives of the City’s current Comprehensive Plan. For the calendar year 2012, we’ve had 18 zoning cases submitted. 11 cases had associated FLUP amendments. 6 of those amendments were approved and 3 are currently pending.
2012 Strategic Goals Summary

4B EVALUATE STRATEGIC REZONING OF TIER 1 AND TIER 2 DEVELOPMENT RESERVE & PLAN DEVELOPMENT

Staff presented the total number of city-initiated zoning cases that would be part of this project. To date, the City has completed an estimated 1/5 of the cases. Staff reviewed the ordinance rezoning possibilities, using the existing future land use map for guidance, however this goal has been on hold since March due to the concern of entitling properties ahead of specific plans being submitted for the tracts in question.

4C INCORPORATE USE OF BEST PRACTICES IN PLANNING AND DEVELOPMENT EFFORTS

Staff utilizes this practice as an operational philosophy. To date, examples of utilizing this philosophy are exemplified by the number of ordinance amendments that have been presented to Council to address perceived procedural deficiencies; for example, the applicants communication summary, ordinance amendments for variance and application standards, and working to make variance standards, waivers to ensure flexibility for the development community. The staff is also working on the upcoming Comprehensive Plan process as a chance to reexamine the practices we currently utilize and ways to realign those practices for our future vision.

4D DEVELOP AND IMPLEMENT A “PLANNING AND BUILDING A 21ST CENTURY CITY” PROGRAM FOR LAND LOCKED CITIES

The Symposium is an opportunity for suburban metropolitan cities with landlocked boundaries to share ideas, lessons learned, and best practices for sustaining the economic base and maintaining quality of life. Senior staff from approximately 12 cities with similar land use characteristics have been invited to attend this event. It is scheduled for February 7-8, 2013 and will be in Cedar Park. A facilitator has been hired to assist with this event. Expected staff include city managers, assistant city managers, ED and planning professionals. The agenda includes both speakers and round table discussions are topics more specific to landlocked cities, such as infill development, maintaining values, ED challenges and opportunities.

Goal 5 Entertainment-Destination-Culture

5A IMPLEMENT AGREEMENT WITH SCHLITTERBAHN

City Staff have had several meeting with Schlitterbahn officials and the managing partner of CA1100 to restructure the project. We are currently working to identify a partner that can bring the equity component to the project. A local landowner/developer has spoken to a group out of Dallas that is interested in learning more about the project and staff are currently waiting for some additional information on the group before moving forward to set up a meeting.

5B IMPLEMENT STRATEGIC PLAN FOR TOURISM

The Tourism Advisory Board continues to pursue the elements of the Strategic Plan as adopted in January 2012. Chief among these activities are promotion of additional venues, coordinated activities with Cedar Park attractions including the Steam Train and the Cedar Park Event Center. Staff is also working with the Center and LISD to identify and secure additional sports events and opportunities.
2012 Strategic Goals Summary

5C DEFINE AND EXPLORE A SCIENCE BASED DESTINATION
No recommendations have been stated at this time although a committee of community and council members still meets to discuss options.

5D IMPLEMENT IMPROVEMENTS FOR NEIGHBORHOOD PARKS
City Staff have been working on a number of things this year to improve neighborhood parks. In January 4B approved funding for the Quest Village Park and Buttercup Creek improvements. In April funding was approved for the Milburn basketball court shade which has now been installed. 4B approved $225K for shade structures in October, and $75K for Milburn Bike Park study and Veterans Memorial Park Community Garden in November.

5E EVALUATE AND IMPLEMENT TRAIL IMPROVEMENTS FOR CONNECTIVITY TO MAJOR DESTINATIONS
Town Center organized a volunteer group for the development and maintenance of local trails. PARD staff have been providing support and resources where needed. In April, the Town Center Trail was completed. An Eagle Scout troop has also been working on Buttercup Trails. In May, planning began for a Forest Oaks Trail connection project. In September, Williamson County had completed and opened the trailhead/bridge the connects Brush Creek Trail and the CTRMA shared use path (183A Trail). In order to allow pedestrians to safely cross Brushy Creek, an underground tunnel was constructed east of the entrance to the park that leads to the Lone Star Trail in Ranch at Brushy Creek.

5F EXPLORE ADDITIONAL SPORTS AND ENTERTAINMENT OPPORTUNITIES
In March, staff met with a group considering developing an ice skating rink in Cedar Park. The group had a LOI on 8 acres of tract just south of the CPC. The hockey group was unable to obtain financing and the project was cancelled. In May, TAB considered additional funding for LISD volleyball tournaments to be held in Cedar Park. The Board opted to fund the continuation of the LISD volleyball tournament, which was held Aug 30-Sep 1, 2012. Tourism staff have also met with and are worked with LISD officials to bring the UIL State Wrestling Tournament to CPC 2013 but they ended deciding to hold the event in Garland, Texas. Staff continues to work and coordinate with LISD and the Cedar Park Center to host high school sports events including Division Four and Five Regional State Wrestling Tournaments in 2013 and 2014. Initial discussions have also been initiated to expand the Rouse HS Volleyball Tournament to sixty-four teams and possibly hold the finals at Cedar Park Center. This is subject to further discussions and Center availability.

5G LEVERAGE CEDAR PARK CENTER AS A TOOL FOR TOURISM
Staff have been working on the coordinating a Wine and Car show for 2013. The Tourism Advisory Board and staff continue to coordinate with the Cedar Park Center to identify and promote venues and opportunities. This is a stated TAB goal and major part of the Board's Strategic Plan.

Goal 6 Facilities

6A OCCUPY NEW CITY HALL ON TIME & ON BUDGET
Construction on the new City Hall campus finished in March, and employees moved into the new facility on March 17, 2012. The City held a Grand Opening for the community on April 19, 2012.
2012 Strategic Goals Summary

6B INVENTORY VACANT CITY PROPERTY & EVALUATE POTENTIAL USES
A map has been created to illustrate the properties that are owned by the City and their current uses. Mark and Josh met with Parks, Engineering, Field Ops and other involved departments for the purpose of formulating recommendations regarding property disposition. Each department has marked up a map with their current and future uses. However, this project is on hold pending the development of the backup water source project as some of these sites may be selected as future well sites.

6C DIVEST EXCESS CITY PROPERTIES
City Hall sale was completed in the spring of 2012 and currently the City is not marketing any other sites. All other City sites (i.e. old Police Department site, etc) are being evaluated as possible locations for a potential alternative groundwater supply site.

6D PURSUE OPTIONS FOR BUILDINGS 5 & 6 AT NEW CITY HALL CAMPUS
Building 5 has been leased and was occupied in November.

6E EVALUATE TIMELINE FOR POLICE STATION PHASE II
On March 5th, a draft of the Current Utilization of the Police Building/Needs Assessment was sent to the command staff for their input. Their feedback was reviewed and compiled into a report. This report was given to City Management on April 17th. At this time there is nothing more that the Police Department can do until a budget discussion has occurred and Mayor/Council/City Manager give direction.

6F UTILIZE ENERGY AND RESOURCE EFFICIENT METHODS AND TECHNOLOGIES WHEN LONG-TERM BENEFITS JUSTIFY FRONT-END COST
As of March, all operation and management recommendations contained in the 2008 SECO energy Audit of City Hall, Library and Justice Center had been implemented. In August, solar reflective film was applied to the windows at city Hall helping keep the building cool during the warm summer months.

Staff conducted an energy audit focusing on City facility lighting 11/8/12. Lighting issues at City Hall are being addressed and fixed. Fifteen minute increment data is being analyzed for City Hall, Fire Station #3, and the Library to see where the City can reduce usage and money. The State Energy & Conservation Office will be conducting another free City audit to help us identify where we can cut more usage and make energy efficiency improvements. Since Staff made most of the improvements recommended from the last audit we are eligible to receive a second free audit.

6G PURSUE CONSTRUCTION OF PARKS MAINTENANCE FACILITY
As of now, the location has been selected, the property is platted and zoned. The design and construction drawings are 95% complete.

Goal 7 Public Transportation and Mobility

7A CONVENE WILLIAMSON COUNTRY TRANSPORTATION FORUM
The Summit was successfully held in Cedar Park on Nov 16th 2011.
2012 Strategic Goals Summary

7B PRIORITIZE CAMPO SURFACE TRANSPORTATION PROJECTS SUBMITTED
As of Jan 2012, the projects had been submitted. Staff were submitting the revised Bagdad Road Project and RM 1431 TWL TL cost estimates to Williamson County for funding consideration. No projects were selected for funding at that time.

7C EXPLORE MULTI-MODAL OPPORTUNITIES
In January 2012, the Sidewalk Gap Project Resolution to Award Bid was presented to Council and awarded to Myers Concrete and work began. The continuation of the Sidewalk Gap Closure Program was presented to 4B for funding consideration at the June 12th meeting. Phase 1 was complete in August 2012.

4B held a public hearing on 11/13 for the Phase 2 Sidewalk Gap Project. An application was submitted to TxDOT for a Transportation Enhancement Grant for the construction of a sidewalk and bridge from Discovery to 183A.

7D EVALUATE FUNDING FEASIBILITY OF COTTONWOOD CREEK PROJECT
The project was funded in October 2011 with the passing of the FY 2012 budget. The project is currently under construction with expected completion by 2013.

7E CONTINUE PROGRESS AND IMPLEMENTATION OF ROADWAY PLAN
There has been quite a bit of progress regarding the implementation of the roadway plan. Some important milestones in 2012 for this goal are the completion of Park Street, Brushy Creek Rd East, Brushy Creek Rd West, and the New Hope Gap project.

In the future, we will have an agenda item for amendment to roadway plan to remove Gupton Way south of Brushy Creek Road to facilitate development of the 68 ac. Robinson Tract. There is ongoing preparation of construction plans for two Prop 12 projects on US183 at New Hope and Walton Way. Staff is also submitting the RM1431 PTF project Environmental Assessment to TxDOT in late November.
<table>
<thead>
<tr>
<th>COMPREHENSIVE PLAN GOALS – 2007*</th>
</tr>
</thead>
<tbody>
<tr>
<td>● Have an updated set of ordinances and regulations that address the current needs of the City including new types of development as well as better measures for existing businesses.</td>
</tr>
<tr>
<td>● Diversify and broaden Cedar Park’s economic base to keep up with anticipated growth while both keeping taxes competitive and maintaining a high level of City services.</td>
</tr>
<tr>
<td>● Develop a transportation network that enhances Cedar Park and offers alternate modes of transport.</td>
</tr>
<tr>
<td>● Prepare for future commercial redevelopment and encourage redevelopment where possible.</td>
</tr>
<tr>
<td>● Prepare for future residential redevelopment, examining and preparing infrastructure for such change where appropriate.</td>
</tr>
<tr>
<td>● Improve the visual appearance of the corridor including <em>landscaping</em> (emphasis added), signage, lighting, and removal of visual clutter.</td>
</tr>
<tr>
<td>● Ensure the aesthetically pleasing visual appearance of future corridors into the city.</td>
</tr>
<tr>
<td>● Utilize the current GIS technology to its fullest potential in order to assist City personnel and offer developers and residents increased information services.</td>
</tr>
<tr>
<td>● Pursue the collection of additional statistical information to assist in tracking the City’s growth, as well as indicating the relative success of various policies and initiatives.</td>
</tr>
<tr>
<td>● Pursue the goals and priorities of the Cedar Park City Council as identified at their June 2006 retreat and listed below.</td>
</tr>
</tbody>
</table>

* - The City will be updating the Comprehensive Plan during FY 2012-2013.
The City Organization

The City of Cedar Park is a home-rule City operating under a Council-Manager form of government. All powers of the City are vested in an elected Council, consisting of a Mayor and six members. The Council enacts local legislation, determines City policies, and employs the City Manager.

The City Manager is the Chief Executive Officer and the head of the administrative branch of the City government. The City Manager reports to the Council and is responsible for the proper administration of all affairs of the City.

The City government provides a broad range of goods and services to its citizens. The activities and personnel required to provide these goods and services are organized into broad managerial areas called Funds. Funds are separate fiscal and accounting entities with their own resources and budgets necessary to carry on specific activities and attain certain objectives. See the City Funds section for further detail on the City funds.

Funds are further organized into groups called Departments. A Department is a group of related activities aimed at accomplishing a major City service or program (e.g. Police Department).

At the head of each Department is an officer of the City. Department Heads have supervision and control of a Department, but are subject to supervision and control of the City Manager. A Department Head may supervise more than one Department.

Basis of Accounting and Budgeting

The City's accounting and budgeting records for all governmental funds are maintained on the modified accrual basis. This method recognizes revenues when they are measurable and available, and recognizes expenditures when goods and services are received, except for principal and interest on long-term debt, which is recognized when paid. The proprietary funds are accounted and budgeted for using the accrual basis. Under this method, revenues are recognized when they are earned and expenses are recognized when they are incurred.
City Funds

For financial purposes, a fund is a separate accounting entity with a self-balancing set of accounts in which financial resources, liabilities, and changes therein are segregated and recorded. The City has two basic categories of funds – Governmental and Proprietary. Below are a description of the fund categories and a list of the active City funds by category and type. A description of each fund type can be found either at the beginning of a fund section and Special Revenue Fund descriptions can be found under their individual fund detail pages in the Special Revenue Fund section.

Governmental: Includes activities usually associated with a typical local government's operations, such as Police and Fire protection. Governmental Funds also include "Special Revenue" Funds that account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

<table>
<thead>
<tr>
<th>General Fund</th>
<th>General Fund</th>
</tr>
</thead>
<tbody>
<tr>
<td>Special Revenue Fund</td>
<td>Grant Restricted</td>
</tr>
<tr>
<td></td>
<td>Municipal Court Fund</td>
</tr>
<tr>
<td></td>
<td>Public Arts Fund</td>
</tr>
<tr>
<td></td>
<td>Tourism Advisory/Occupancy Tax Fund</td>
</tr>
<tr>
<td></td>
<td>CPTV-10/Cable Fund</td>
</tr>
<tr>
<td></td>
<td>Tax Increment Reinvestment Zone Fund</td>
</tr>
<tr>
<td></td>
<td>Law Enforcement Fund</td>
</tr>
<tr>
<td></td>
<td>4A – Economic Development Corporation Fund</td>
</tr>
<tr>
<td></td>
<td>4B – Community Development Corporation Fund</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Debt Service Fund</th>
<th>Governmental Debt Service Fund</th>
</tr>
</thead>
<tbody>
<tr>
<td>Capital Projects</td>
<td>Parks and Recreation CIP Fund</td>
</tr>
<tr>
<td></td>
<td>Transportation CIP Fund</td>
</tr>
<tr>
<td></td>
<td>Facilities CIP Fund</td>
</tr>
<tr>
<td></td>
<td>Water CIP Fund</td>
</tr>
<tr>
<td></td>
<td>Wastewater CIP Fund</td>
</tr>
</tbody>
</table>

Proprietary: This Fund more closely resembles private business enterprises. The intent is that the costs of providing certain goods and services (such as Utility service) to the public should be financed or recovered primarily through user charges (utility bills).

<table>
<thead>
<tr>
<th>Enterprise Fund</th>
<th>Utility Fund</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Utility Debt Service Fund</td>
</tr>
<tr>
<td></td>
<td>Solid Waste Fund</td>
</tr>
</tbody>
</table>

| Internal Service Fund | Vehicle and Equipment Services Fund |
For millennia, the area now known as Cedar Park has undergone major transformation. Once under water, the City of Cedar Park now sits on the precipice of the majestic Hill Country. The changes in the landscape are overshadowed only by the lives of the colorful people who are part of the city’s rich history.

The earliest known explorers and inhabitants were Spanish, French, Comanche, Mexicans and pioneer settlers until late 1982 when a startling discovery was made during an initial survey for a road extension in Cedar Park. Excavation uncovered a female adult skeleton that was later named the “Leanderthal Lady”. She is 10,500 years old. The discovery defined the area as a site for American Indian trade, in which Indians from distant tribes created a bustling marketplace for regional trade and free enterprise.

Middens, which are refuse heaps of primitive habitations, have unearthed darts for small game, traps for rodents and birds, fish spears, stones to grind seeds, and baskets in the area. Mounds of shells indicate that these early inhabitants lived on shellfish, a practice which continued for thousands of years and extended into the time of the early Tonkawa Indians. Burned rock middens are numerous along Brushy Creek.

Early Settlement

During the Texas War for Independence in 1836, a group of Texas Rangers under the command of Captain Tumlinson built a fort on Blockhouse Creek, known as Block House and Tumlinson Fort. It was the first fort built in Williamson County, though it was later burned by the Comanche.

Throughout the 1800s, the area was home to three settlements of Buttercup, Brueggerhoff and Running Brushy. These settlements developed into what is now Cedar Park.

Buttercup, a rural community located in southern Cedar Park, was settled in the 1850s primarily by the Dodd, McRae, and Crumley families. Also known as Doddborro and Doddville, Buttercup had a cotton gin, store and post office. The Dodds owned a farm and grocery store, the McRaes were farmers, and Dr. Crumley was the local physician. Buttercup now lies underwater behind a conservation dam built west of Highway 183 just south of Cypress Creek Road in 1956.

In 1873, GW & Harriet Cluck bought land situated on the head waters of Brushy Creek. They launched development of the community as they purchased more land and created new businesses in the Running Brushy area as it was known at the time. The name Running Brushy came from a heavy flowing creek on the Cluck homestead. The creek continues to run to this date. The Clucks became the founders of what would eventually become Cedar Park.

The area was renamed Brueggerhoff in 1883 when the railroad came to the area. The Clucks sold land to the railroad for buildings, with the provisions they set aside a portion for a “park” area. The “park” was beautifully landscaped and maintained by the railroad station master, and was referred to as one of “Austin’s First Country Clubs”. Austinites would ride special trains to Cedar Park and spend the day picnicking and strolling through the lush grounds. During this time, Emmett Cluck initiated a change of the name of the community to Cedar Park.

Commerce in the area was dominated by the railroad and a rock quarry. The rock quarrying business blossomed in 1897 when Cedar Park became the heaviest freight loader between Austin and Llano. The limestone quarried in Cedar Park was shell stone, the only source in America, and was shipped throughout the country. Stone from these quarries was used to build several famous buildings around Texas.
The 1900’s

In 1942, Roscoe Faubion bought several acres of the Cluck land and built a combination post office/grocery store and gas station, which was the hub of the community for years. A new post office was built across the street years later, and in 2000 the 1942 post office was demolished.

Also in 1942, the State Legislature voted to buy land to house and raise food for the residents of the Austin State School. From 1943 through 1948 the State Dairy and Hog Farm leased the Cluck land, providing meat, milk, butter, and vegetables to its residents, who worked the farm for therapy. In 1968, the hog farm was closed and the land became the Leander Rehabilitation Center, providing permanent camp shelters, a dormitory, wilderness camping areas, lakes, picnic areas, and other features.

By the 1960s, nearly all traces of the earlier town had vanished. The church/school, depot, and railroad worker cabins had been torn down or moved to other locations. The only remaining buildings were homes of the Cluck family and the railroad section foreman.

Recent History and the Future

The 1970s saw the onset of real growth for Cedar Park. The population was small, yet 24 businesses and two churches sustained residents of many larger subdivisions built in close proximity to Cedar Park. As Austin began to encroach, the residents of Cedar Park held an election for incorporation on February 24, 1973. The election passed 1300 to 51. The current City of Cedar Park lies northwest of Austin on US 183. Cedar Park became a home rule city when the charter was adopted by the voters in an election held on January 17, 1987. With a population of 1800, Cedar Park had few resources to conduct city business, but the determination of its residents prevailed and the city grew.

Since 1970, the city has grown from a small bedroom community of 687 to a city of more than 54,000 within the city limits and 80,000 in the ETJ. Cedar Park has grown by more than 400% for the past two decades and is now the third largest city in the Austin area. The City now includes the Cedar Park Center which houses the Texas Stars hockey team and the Austin Toros Basketball team, a full-service regional hospital and several major retail developments.
Cedar Park is located in southern Williamson County and Northern Travis County in Texas along the US Highway 183 corridor. US Highway 183 links the southeast and northwest sectors of the Austin Metro Area. In addition to being strategically located along the 183 corridor, Cedar Park is approximately 9 miles from Interstate 35 which is one of the busiest commercial routes.

Below is a table of distance and times to major cities in Texas. The calculations are based upon a travel of city hall to city hall.

<table>
<thead>
<tr>
<th>City</th>
<th>Distance*</th>
<th>Travel Time*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amarillo</td>
<td>470.30 miles</td>
<td>7 hours 52 minutes</td>
</tr>
<tr>
<td>Austin</td>
<td>20.62 miles</td>
<td>27 minutes</td>
</tr>
<tr>
<td>Corpus Christi</td>
<td>212.85 miles</td>
<td>3 hours 54 minutes</td>
</tr>
<tr>
<td>Dallas</td>
<td>182.34 miles</td>
<td>2 hours 59 minutes</td>
</tr>
<tr>
<td>El Paso</td>
<td>594.20 miles</td>
<td>8 hours 23 minutes</td>
</tr>
<tr>
<td>Houston</td>
<td>176.56 miles</td>
<td>3 hours 0 minutes</td>
</tr>
<tr>
<td>San Antonio</td>
<td>99.85 miles</td>
<td>1 hour 45 minutes</td>
</tr>
</tbody>
</table>

* Distance and Travel time provided by MapQuest ®
### Climate

- **Average Annual Temperature**: 69 degrees Fahrenheit
- **Median Winter Temperature**: 54 degrees Fahrenheit
- **Median Summer High Temperature**: 84 degrees Fahrenheit
- **Record Low Temperature**: (2) degrees Fahrenheit, January 31, 1949
- **Record High Temperature**: 112 degrees F, August 28, 2011
- **Average Annual Precipitation**: 33.38 Inches
- **Record High Precipitation**: 15.00 Inches, September 9, 1921

### Population

<table>
<thead>
<tr>
<th>Year</th>
<th>Cedar Park</th>
<th>Cedar Park ETJ</th>
<th>Williamson County</th>
<th>Austin MSA</th>
</tr>
</thead>
<tbody>
<tr>
<td>1990</td>
<td>5,161</td>
<td>6,147</td>
<td>139,551</td>
<td>846,227</td>
</tr>
<tr>
<td>1995</td>
<td>14,832</td>
<td>5,079</td>
<td>181,608</td>
<td>1,031,557</td>
</tr>
<tr>
<td>2000</td>
<td>26,049</td>
<td>11,589</td>
<td>249,967</td>
<td>1,249,763</td>
</tr>
<tr>
<td>2005</td>
<td>42,618</td>
<td>19,855</td>
<td>327,131</td>
<td>1,502,014</td>
</tr>
<tr>
<td>2010</td>
<td>48,932</td>
<td>20,929</td>
<td>416,236</td>
<td>N/A</td>
</tr>
<tr>
<td>2012</td>
<td>56,567</td>
<td>21,461</td>
<td>442,782</td>
<td>N/A</td>
</tr>
</tbody>
</table>

**Source** – 1 – Cedar Park Development Services Department  
2 – Capital Area Council of Governments

### Unemployment Rates

<table>
<thead>
<tr>
<th>Year</th>
<th>Cedar Park</th>
<th>Williamson County</th>
<th>Austin MSA</th>
<th>Texas</th>
<th>USA</th>
</tr>
</thead>
<tbody>
<tr>
<td>1990</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>6.4%</td>
<td>5.6%</td>
</tr>
<tr>
<td>1995</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>6.1%</td>
<td>5.6%</td>
</tr>
<tr>
<td>2000</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>4.4%</td>
<td>4.0%</td>
</tr>
<tr>
<td>2005</td>
<td>3.8%</td>
<td>2.8%</td>
<td>4.6%</td>
<td>4.5%</td>
<td>4.0%</td>
</tr>
<tr>
<td>2010</td>
<td>5.9%</td>
<td>3.0%</td>
<td>4.5%</td>
<td>7.1%</td>
<td>4.0%</td>
</tr>
<tr>
<td>2011</td>
<td>6.4%</td>
<td>4.4%</td>
<td>5.4%</td>
<td>8.2%</td>
<td>4.0%</td>
</tr>
</tbody>
</table>

**Source** – Texas Workforce Commission (www.Tracer2.com)

### Education

Primary Education provided by Leander Independent School District (LISD):

<table>
<thead>
<tr>
<th>School Type</th>
<th>School Name</th>
<th>2011 Accountability Ranking</th>
</tr>
</thead>
<tbody>
<tr>
<td>High Schools (9th-12th grades)</td>
<td>Cedar Park</td>
<td>Recognized</td>
</tr>
<tr>
<td></td>
<td>Vista Ridge</td>
<td>Acceptable</td>
</tr>
<tr>
<td>Middle Schools (6th-8th grades)</td>
<td>Cedar Park</td>
<td>Recognized</td>
</tr>
<tr>
<td></td>
<td>Artie L. Henry</td>
<td>Recognized</td>
</tr>
<tr>
<td></td>
<td>Running Brushy</td>
<td>Recognized</td>
</tr>
<tr>
<td>Elementary Schools (K – 5th grade)</td>
<td>Charlotte Cox</td>
<td>Recognized</td>
</tr>
<tr>
<td></td>
<td>Cypress Creek</td>
<td>Recognized</td>
</tr>
<tr>
<td></td>
<td>Deer Creek</td>
<td>Exemplary</td>
</tr>
<tr>
<td></td>
<td>Ada Mae Faubion</td>
<td>Recognized</td>
</tr>
<tr>
<td></td>
<td>Lois F. Giddens</td>
<td>Recognized</td>
</tr>
<tr>
<td></td>
<td>Patricia Knowles</td>
<td>Recognized</td>
</tr>
<tr>
<td></td>
<td>C.C. Mason</td>
<td>Acceptable</td>
</tr>
<tr>
<td></td>
<td>Pauline Naumann</td>
<td>Recognized</td>
</tr>
<tr>
<td></td>
<td>Reagan</td>
<td>Exemplary</td>
</tr>
<tr>
<td></td>
<td>Westside</td>
<td>Exemplary</td>
</tr>
</tbody>
</table>
### DEMOGRAPHIC STATISTICS LAST TEN FISCAL YEARS

<table>
<thead>
<tr>
<th>Fiscal Year</th>
<th>Population</th>
<th>Personal Income</th>
<th>Income Per Capita</th>
<th>Unemployment Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>2002</td>
<td>32,692</td>
<td>895,989,644</td>
<td>27,407</td>
<td>4.9%</td>
</tr>
<tr>
<td>2003</td>
<td>35,176</td>
<td>985,314,936</td>
<td>28,011</td>
<td>5.3%</td>
</tr>
<tr>
<td>2004</td>
<td>37,524</td>
<td>1,101,441,972</td>
<td>29,353</td>
<td>4.2%</td>
</tr>
<tr>
<td>2005</td>
<td>42,618</td>
<td>1,371,617,712</td>
<td>32,184</td>
<td>3.0%</td>
</tr>
<tr>
<td>2006</td>
<td>45,306</td>
<td>1,539,950,940</td>
<td>33,990</td>
<td>4.0%</td>
</tr>
<tr>
<td>2007</td>
<td>50,220</td>
<td>1,813,996,620</td>
<td>36,121</td>
<td>3.3%</td>
</tr>
<tr>
<td>2008</td>
<td>51,856</td>
<td>1,956,734,304</td>
<td>37,734</td>
<td>3.9%</td>
</tr>
<tr>
<td>2009</td>
<td>54,015</td>
<td>1,976,462,865</td>
<td>36,591</td>
<td>5.8%</td>
</tr>
<tr>
<td>2010</td>
<td>50,864</td>
<td>1,921,285,872</td>
<td>37,773</td>
<td>5.9%</td>
</tr>
<tr>
<td>2011</td>
<td>53,145</td>
<td>1,967,373,980</td>
<td>37,019</td>
<td>6.4%</td>
</tr>
</tbody>
</table>

Sources:
- Unemployment Rate from Texas Workforce Commission
- Population - City of Cedar Park Planning Department
- Personal income is the factor of population and income per capita.
- Income per Capita - City of Cedar Park Economic Development Department
### PRINCIPAL EMPLOYERS CURRENT YEAR & NINE YEARS AGO

<table>
<thead>
<tr>
<th>Employer</th>
<th>2011 Employees</th>
<th>Rank</th>
<th>% of Total City Employment</th>
<th>2002 Employees</th>
</tr>
</thead>
<tbody>
<tr>
<td>LISD</td>
<td>3,984</td>
<td>1</td>
<td>15.05%</td>
<td>1,076</td>
</tr>
<tr>
<td>HEB Grocery</td>
<td>495</td>
<td>2</td>
<td>1.87%</td>
<td>600</td>
</tr>
<tr>
<td>National Oilwell Varco (MD Totco)</td>
<td>475</td>
<td>3</td>
<td>1.79%</td>
<td>215</td>
</tr>
<tr>
<td>City of Cedar Park</td>
<td>391</td>
<td>4</td>
<td>1.48%</td>
<td>284</td>
</tr>
<tr>
<td>Cedar Park Regional Medical Center</td>
<td>355</td>
<td>5</td>
<td>1.34%</td>
<td>N/A</td>
</tr>
<tr>
<td>Baker Drywall</td>
<td>300</td>
<td>6</td>
<td>1.13%</td>
<td>160</td>
</tr>
<tr>
<td>BMC Corporation</td>
<td>275</td>
<td>7</td>
<td>1.04%</td>
<td>N/A</td>
</tr>
<tr>
<td>ETS Lindgren</td>
<td>270</td>
<td>8</td>
<td>1.02%</td>
<td>170</td>
</tr>
<tr>
<td>CoreSlab</td>
<td>250</td>
<td>9</td>
<td>0.94%</td>
<td>200</td>
</tr>
<tr>
<td>Wal-Mart</td>
<td>225</td>
<td>10</td>
<td>0.85%</td>
<td>200</td>
</tr>
</tbody>
</table>

Source: Economic Development Department, City of Cedar Park

2011 Total Employment City of Cedar Park: 26,474
2011 Total Employment Williamson County: 226,856

Source: Texas Workforce Commission
## FULL-TIME EQUIVALENT EMPLOYEES BY FUNCTION LAST TEN FISCAL YEARS

<table>
<thead>
<tr>
<th></th>
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</tr>
</thead>
<tbody>
<tr>
<td><strong>Public Safety</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Municipal Court</td>
<td>9.50</td>
<td>9.50</td>
<td>9.50</td>
<td>9.50</td>
<td>9.50</td>
<td>8.50</td>
<td>7.50</td>
<td>7.50</td>
<td>7.50</td>
<td>7.50</td>
<td>6.00</td>
</tr>
<tr>
<td>Police</td>
<td>111</td>
<td>104</td>
<td>103</td>
<td>104</td>
<td>104</td>
<td>97</td>
<td>87</td>
<td>77</td>
<td>75</td>
<td>75</td>
<td>69</td>
</tr>
<tr>
<td>Fire</td>
<td>69</td>
<td>72</td>
<td>71</td>
<td>74</td>
<td>74</td>
<td>67</td>
<td>62</td>
<td>55</td>
<td>55</td>
<td>55</td>
<td>50</td>
</tr>
<tr>
<td>Emergency Management</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>Total Public Safety</strong></td>
<td>190.50</td>
<td>186.50</td>
<td>184.50</td>
<td>187.50</td>
<td>187.50</td>
<td>179.00</td>
<td>161.00</td>
<td>146.00</td>
<td>136.50</td>
<td>136.50</td>
<td>125.00</td>
</tr>
<tr>
<td><strong>Public Works and Development</strong></td>
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</table>

### FY 2012-13 CITY-WIDE FTES BY FUNCTION

- **Public Safety**, 191, 47%
- **Cultural and Recreational**, 52.75, 13%
- **Public Works and Development**, 119.00, 29%
- **Support Services**, 27.00, 7%
- **General Government**, 15.50, 4%
### Ad Valorem Rate Analysis

<table>
<thead>
<tr>
<th></th>
<th>Tax Year 2011/</th>
<th>Tax Year 2012/</th>
<th>Variance</th>
</tr>
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<tr>
<td></td>
<td>Fiscal Year 2011-2012</td>
<td>Fiscal Year 2012-2013</td>
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<tr>
<td>Average Residential Ad Valorem</td>
<td>$189,477</td>
<td>$192,148</td>
<td>$2,671</td>
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<tr>
<td>Average Residential Levy</td>
<td>935</td>
<td>948</td>
<td>13</td>
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<td>Effective Tax Rate</td>
<td>$0.501673</td>
<td>$0.485022</td>
<td>$(0.016651)</td>
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<td>Rollback Tax Rate</td>
<td>$0.500999</td>
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<td>Adopted Tax Rate</td>
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### Ad Valorem Levy Analysis

<table>
<thead>
<tr>
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<th>Maintenance &amp; Operations (M&amp;O)</th>
<th>Interest &amp; Sinking (I&amp;S)</th>
<th>Total Rate &amp; Levy</th>
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<tr>
<td>Taxable Value</td>
<td>$4,725,639,299</td>
<td>$4,725,639,299</td>
<td>$4,725,639,299</td>
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<td>Remove Frozen Value</td>
<td>258,770,657</td>
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<tr>
<td>Remove 80% TIRZ Value</td>
<td>89,999,406</td>
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<tr>
<td>Adjusted taxable value</td>
<td>4,376,869,236</td>
<td>4,376,869,236</td>
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<tr>
<td>X M&amp;O Rate / 100</td>
<td>0.2584640</td>
<td></td>
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<tr>
<td>X I&amp;S Rate / 100</td>
<td>0.2350370</td>
<td>0.493501</td>
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<tr>
<td>Total Levy</td>
<td>$11,312,631</td>
<td>$10,287,262</td>
<td>$21,599,893</td>
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<td>Tax levy on frozen property</td>
<td>620,835</td>
<td>564,563</td>
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<tr>
<td>Total Estimated Levy</td>
<td>11,933,466</td>
<td>10,851,825</td>
<td>22,785,291</td>
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<tr>
<td>X Collection Rate</td>
<td>98.5%</td>
<td>98.5%</td>
<td>98.5%</td>
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<tr>
<td>Total Adjusted Tax Levy</td>
<td>$11,754,464</td>
<td>$10,689,048</td>
<td>$22,443,512</td>
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</table>

|                      | FY 2011-12 TIRZ Calculation Value |                         |                     |
|                      | 89,999,406                        |                         | 89,999,406          |
| X M&O Rate / 100     | 0.2584640                          |                         | 0.493501            |
| X I&S Rate / 100     | 0.2350370                          |                         |                     |
| X Collection Rate    | 100.0%                             | 100.0%                  | 100.0%              |
| Estimated Collections for TIRZ | 232,616                      | 211,532                 | 444,148             |
TAXABLE AD VALOREM, RATES, AND LEVIES FOR TEN YEARS

<table>
<thead>
<tr>
<th>FISCAL YEAR</th>
<th>TAXABLE AD VALOREM</th>
<th>M &amp; O</th>
<th>% OF RATE</th>
<th>I &amp; S</th>
<th>% OF RATE</th>
<th>TOTAL</th>
<th>LEVY</th>
<th>ANNUAL LEVY GROWTH</th>
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<tr>
<td>2002-2003</td>
<td>1,917,874,799</td>
<td>0.22322</td>
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<td>0.22502</td>
<td>50.2%</td>
<td>0.44824</td>
<td>8,596,682</td>
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<tr>
<td>2003-2004</td>
<td>1,971,352,148</td>
<td>0.22322</td>
<td>47.7%</td>
<td>0.24485</td>
<td>52.3%</td>
<td>0.46807</td>
<td>9,227,308</td>
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<td>2004-2005</td>
<td>2,154,065,400</td>
<td>0.24817</td>
<td>50.8%</td>
<td>0.23990</td>
<td>49.2%</td>
<td>0.48807</td>
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<td>2005-2006</td>
<td>2,325,565,657</td>
<td>0.25816</td>
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<td>0.25991</td>
<td>50.2%</td>
<td>0.51807</td>
<td>12,048,058</td>
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<td>2006-2007</td>
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<td>0.25807</td>
<td>49.8%</td>
<td>0.51807</td>
<td>13,916,932</td>
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<td>2007-2008</td>
<td>3,332,911,410</td>
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<td>0.26320</td>
<td>51.8%</td>
<td>0.50807</td>
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<td>2008-2009</td>
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<td>2009-2010</td>
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<td>0.24873</td>
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<td>0.24021</td>
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<td>0.48901</td>
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<td>2010-2011</td>
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<td>0.24209</td>
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<td>0.49350</td>
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<td>2011-2012</td>
<td>4,200,040,324</td>
<td>0.26173</td>
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<td>0.23176</td>
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<td>2012-2013</td>
<td>4,707,070,384</td>
<td>0.25846</td>
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<td>0.23503</td>
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<td>22,887,659</td>
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Ad Valorem Rate by Fiscal Year

Ad Valorem Levy by Fiscal Year
### VALUE OF TAXABLE PROPERTY LAST NINE FISCAL YEARS

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<th>Fiscal Year</th>
<th>Residential Property</th>
<th>% of Total</th>
<th>Commercial Property</th>
<th>% of Total</th>
<th>Other Property</th>
<th>% of Total</th>
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<tbody>
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<td>2004</td>
<td>1,189,297,215</td>
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<td>332,340,616</td>
<td>16.9%</td>
<td>449,714,317</td>
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<td>1,971,352,148</td>
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<td>2005</td>
<td>1,306,054,181</td>
<td>60.6%</td>
<td>382,550,114</td>
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<td>465,461,105</td>
<td>21.6%</td>
<td>2,154,065,400</td>
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<td>2006</td>
<td>1,376,304,548</td>
<td>59.2%</td>
<td>421,937,603</td>
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<td>527,323,507</td>
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<td>2,325,565,657</td>
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<td>2007</td>
<td>1,618,811,971</td>
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<td>508,639,122</td>
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<td>558,852,302</td>
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<td>359,073,739</td>
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Source: Williamson County Appraisal District
### PROPERTY TAX RATES - DIRECT AND OVERLAPPING GOVERNMENTS*
**LAST TEN FISCAL YEARS**

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<th>Fiscal Year</th>
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<th>Debt Service Fund</th>
<th>Total</th>
<th>Leander Independent</th>
<th>Round Rock Independent</th>
<th>Travis County</th>
<th>Williamson County</th>
<th>Other</th>
<th>Overlap*</th>
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<td>2003</td>
<td>0.223220</td>
<td>0.225020</td>
<td>0.448240</td>
<td>1.722000</td>
<td>1.792400</td>
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<td>2004</td>
<td>0.223220</td>
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<td>0.499300</td>
<td>0.499657</td>
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<td>0.518070</td>
<td>1.643800</td>
<td>1.640646</td>
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<td>0.243140</td>
<td>0.245861</td>
<td>0.489001</td>
<td>1.379240</td>
<td>1.332426</td>
<td>0.421600</td>
<td>0.468324</td>
<td>0.115400</td>
<td>2.451965</td>
</tr>
<tr>
<td>2010</td>
<td>0.248783</td>
<td>0.240218</td>
<td>0.489001</td>
<td>1.422340</td>
<td>1.380000</td>
<td>0.412200</td>
<td>0.489990</td>
<td>0.114600</td>
<td>2.515931</td>
</tr>
<tr>
<td>2011</td>
<td>0.251408</td>
<td>0.242093</td>
<td>0.493501</td>
<td>1.454800</td>
<td>1.380000</td>
<td>0.465800</td>
<td>0.489990</td>
<td>0.115100</td>
<td>2.553391</td>
</tr>
<tr>
<td>2012</td>
<td>0.261739</td>
<td>0.231762</td>
<td>0.493501</td>
<td>1.499760</td>
<td>1.335000</td>
<td>0.485500</td>
<td>0.487687</td>
<td>0.114800</td>
<td>2.595748</td>
</tr>
<tr>
<td>2013</td>
<td>0.258464</td>
<td>0.235037</td>
<td>0.493501</td>
<td>1.511870</td>
<td>1.380000</td>
<td>0.500100</td>
<td>0.489029</td>
<td>0.115100</td>
<td>2.609500</td>
</tr>
</tbody>
</table>

### FY 2012-2013 AVERAGE TOTAL TAX RATE OVERLAP

- **Leander ISD, 1.511870**
- **Williamson County, 0.489029**
- **Cedar Park, 0.493501**
- **Other, 0.11510**

**Notes:**
- **Source:** Tax office of the respective entities
- * Based upon residency in City of Cedar Park, Leander ISD, Williamson County, and Other
### TOP TEN TAXPAYERS CURRENT YEAR & NINE YEARS AGO

#### Fiscal Year 2012-2013 / Tax Year 2012

<table>
<thead>
<tr>
<th>Name of Taxpayer</th>
<th>Nature of Property</th>
<th>Taxable Value</th>
<th>Rank</th>
<th>% of Total Taxable Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>Inland Western Cedar Park 1890 Ranch LP</td>
<td>Commercial</td>
<td>$95,508,877</td>
<td>1</td>
<td>2.03%</td>
</tr>
<tr>
<td>Northland Lakeline LLC</td>
<td>Real estate</td>
<td>$28,417,350</td>
<td>2</td>
<td>0.60%</td>
</tr>
<tr>
<td>AMFP I Altea LLC</td>
<td>Real estate</td>
<td>$25,140,000</td>
<td>3</td>
<td>0.53%</td>
</tr>
<tr>
<td>Ranger Excavating</td>
<td>Industrial</td>
<td>$24,409,300</td>
<td>4</td>
<td>0.52%</td>
</tr>
<tr>
<td>National Oilwell Varco LP</td>
<td>Industrial</td>
<td>$31,293,437</td>
<td>5</td>
<td>0.66%</td>
</tr>
<tr>
<td>Mid-America Apartments LP</td>
<td>Real estate</td>
<td>$24,001,498</td>
<td>6</td>
<td>0.51%</td>
</tr>
<tr>
<td>UDR Red Stone Ranch LLC</td>
<td>Real estate</td>
<td>$23,873,446</td>
<td>7</td>
<td>0.51%</td>
</tr>
<tr>
<td>Colonial Realty LP</td>
<td>Real estate</td>
<td>$22,711,680</td>
<td>8</td>
<td>0.48%</td>
</tr>
<tr>
<td>G&amp;E Apartment Reit Arboleda</td>
<td>Real estate</td>
<td>$21,500,000</td>
<td>9</td>
<td>0.46%</td>
</tr>
<tr>
<td>UDR Lakeline Villas LLC</td>
<td>Real estate</td>
<td>$21,458,954</td>
<td>10</td>
<td>0.46%</td>
</tr>
</tbody>
</table>

Subtotal $318,314,542 6.76%

All Other $4,388,755,842 93.24%

Total $4,707,070,384 100.00%

#### Fiscal Year 2003-2004 / Tax Year 2003

<table>
<thead>
<tr>
<th>Name of Taxpayer</th>
<th>Nature of Property</th>
<th>Taxable Value</th>
<th>Rank</th>
<th>% of Total Taxable Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>Metropolitan Tower Realty Co.</td>
<td>Real estate</td>
<td>$16,703,929</td>
<td>1</td>
<td>0.85%</td>
</tr>
<tr>
<td>Heritage - 1440 Montfort LP</td>
<td>Real estate</td>
<td>$14,891,694</td>
<td>2</td>
<td>0.76%</td>
</tr>
<tr>
<td>Wal-Mart</td>
<td>Retail</td>
<td>$12,617,043</td>
<td>3</td>
<td>0.64%</td>
</tr>
<tr>
<td>Lakeline Properties</td>
<td>Real estate</td>
<td>$9,623,410</td>
<td>4</td>
<td>0.49%</td>
</tr>
<tr>
<td>M-D Totco Instrumentation</td>
<td>Industrial</td>
<td>$5,210,640</td>
<td>5</td>
<td>0.27%</td>
</tr>
<tr>
<td>Wal-Mart Stores East</td>
<td>Retail</td>
<td>$8,021,641</td>
<td>6</td>
<td>0.41%</td>
</tr>
<tr>
<td>Lumbermans Investment</td>
<td>Real estate</td>
<td>$7,525,546</td>
<td>7</td>
<td>0.38%</td>
</tr>
<tr>
<td>H. E. Butt, Inc.</td>
<td>Retail</td>
<td>$7,265,322</td>
<td>8</td>
<td>0.37%</td>
</tr>
<tr>
<td>Randall's Food &amp; Drug, Inc.</td>
<td>Retail</td>
<td>$7,161,510</td>
<td>9</td>
<td>0.36%</td>
</tr>
<tr>
<td>Cedar Park Townhouses</td>
<td>Real estate</td>
<td>$7,119,000</td>
<td>10</td>
<td>0.36%</td>
</tr>
</tbody>
</table>

Subtotal $96,139,735 4.89%

All Other $1,868,860,265 95.11%

Total $1,965,000,000 100.00%

Source: Williamson County Appraisal District
### SALES TAX BY CATEGORY LAST TEN FISCAL YEARS

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Agriculture, Forestry, Fishing</td>
<td>$15,265</td>
<td>$9,077</td>
<td>$7,469</td>
<td>-</td>
<td>$29,267</td>
</tr>
<tr>
<td>Arts/Entertainment/Recreation</td>
<td>301,950</td>
<td>279,976</td>
<td>110,858</td>
<td>40,366</td>
<td>509,846</td>
</tr>
<tr>
<td>Construction</td>
<td>363,605</td>
<td>389,378</td>
<td>412,173</td>
<td>844,496</td>
<td>509,846</td>
</tr>
<tr>
<td>Finance, Insurance, Real Estate</td>
<td>136,113</td>
<td>140,709</td>
<td>146,046</td>
<td>339,480</td>
<td>405,427</td>
</tr>
<tr>
<td>Manufacturing</td>
<td>200,439</td>
<td>206,917</td>
<td>128,258</td>
<td>340,445</td>
<td>282,529</td>
</tr>
<tr>
<td>Other</td>
<td>366,844</td>
<td>332,562</td>
<td>1,919,291</td>
<td>573,540</td>
<td>560,985</td>
</tr>
<tr>
<td>Retail Trade</td>
<td>8,031,737</td>
<td>7,966,572</td>
<td>6,456,975</td>
<td>6,440,186</td>
<td>6,413,336</td>
</tr>
<tr>
<td>Services</td>
<td>4,022,952</td>
<td>3,681,818</td>
<td>3,430,064</td>
<td>3,524,669</td>
<td>2,717,717</td>
</tr>
<tr>
<td>Transportation, Communications, Utilities</td>
<td>7,995</td>
<td>13,584</td>
<td>5,681</td>
<td>220,699</td>
<td>39,232</td>
</tr>
<tr>
<td>Wholesale Trade</td>
<td>559,338</td>
<td>267,289</td>
<td>213,344</td>
<td>455,696</td>
<td>431,204</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>$14,006,238</td>
<td>$13,287,884</td>
<td>$12,830,160</td>
<td>$12,779,577</td>
<td>$11,389,543</td>
</tr>
<tr>
<td>City sales tax rate</td>
<td>2%</td>
<td>2%</td>
<td>2%</td>
<td>2%</td>
<td>2%</td>
</tr>
</tbody>
</table>

Source: Texas Comptroller of Public Accounts

### 2011 SALES TAX BY CATEGORY

- **Retail Trade**: $8,031,737 (57.3%)
- **Services**: $4,022,952 (28.7%)
- **Other**: $366,844 (2.6%)
- **Wholesale Trade**: $559,338 (4.0%)
- **Construction**: $363,605 (2.6%)
- **Finance, Insurance, Real Estate**: $136,113 (1.0%)
- **Manufacturing**: $200,439 (1.4%)
- **Arts/Entertainment/Recreation**: $301,950 (2.2%)
- **Agriculture, Forestry, Fishing**: $15,265 (0.1%)
- **Transportation, Communications, Utilities**: $7,995 (0.1%)

Source: Texas Comptroller of Public Accounts
# Sales Tax by Category Last Ten Fiscal Years

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Agriculture, Forestry, Fishing</td>
<td>$ -</td>
<td>$106,381</td>
<td>$120,385</td>
<td>$101,958</td>
<td>$ -</td>
</tr>
<tr>
<td>Arts/Entertainment/Recreation</td>
<td>25,942</td>
<td>45,194</td>
<td>49,462</td>
<td>40,788</td>
<td>28,703</td>
</tr>
<tr>
<td>Construction</td>
<td>531,113</td>
<td>310,838</td>
<td>283,585</td>
<td>160,030</td>
<td>214,440</td>
</tr>
<tr>
<td>Finance, Insurance, Real Estate</td>
<td>319,701</td>
<td>325,978</td>
<td>305,675</td>
<td>281,223</td>
<td>239,893</td>
</tr>
<tr>
<td>Manufacturing</td>
<td>308,276</td>
<td>263,652</td>
<td>136,762</td>
<td>150,485</td>
<td>157,046</td>
</tr>
<tr>
<td>Other</td>
<td>445,706</td>
<td>418,172</td>
<td>368,208</td>
<td>391,507</td>
<td>102,204</td>
</tr>
<tr>
<td>Retail Trade</td>
<td>5,607,844</td>
<td>4,675,387</td>
<td>4,283,035</td>
<td>3,794,034</td>
<td>3,465,248</td>
</tr>
<tr>
<td>Services</td>
<td>2,033,464</td>
<td>1,688,546</td>
<td>1,472,454</td>
<td>1,352,413</td>
<td>1,508,573.9</td>
</tr>
<tr>
<td>Transportation, Communications, Utilities</td>
<td>35,527</td>
<td>51,463</td>
<td>31,943</td>
<td>14,908</td>
<td>387</td>
</tr>
<tr>
<td>Wholesale Trade</td>
<td>292,330</td>
<td>270,069</td>
<td>340,764</td>
<td>519,472</td>
<td>576,533</td>
</tr>
<tr>
<td>Total</td>
<td>$9,599,903</td>
<td>$8,155,680</td>
<td>$7,392,273</td>
<td>$6,806,818</td>
<td>$6,293,028</td>
</tr>
</tbody>
</table>

City sales tax rate: 2% 2% 2% 2% 2%

## Sales Tax by Category by Year

Source: Texas Comptroller of Public Accounts
**Accounting System:** The methods and records established to identify, assemble, analyze, classify, record, and report the City's transactions and to maintain accountability for the related assets and liabilities.

**Accounts Payable (AP):** A short-term (one year or less) liability reflecting amounts owed for goods and Services received by the City.

**Accounts Receivable (AR):** An asset reflecting amounts due from other persons or organizations for goods and services furnished by the City.

**Accrual Accounting:** A basis of accounting in which revenues and expenses are recorded at the time they occur, rather than at the time cash is received or paid by the city.

**Actual:** The actual amount spent on expenditures as it relates to a fund, department and/or expenditure category. These amounts have been adjusted and include audit adjustments.

**Ad Valorem Taxes:** Commonly referred to as property taxes. The charges levied on all real and certain personal property according to the property's assessed value and the tax rate. Two ad valorem rates create the total collection:

- **Maintenance and Operations Rate:** This rate is one of two component rates that make up the total tax rate. Revenue generated by this rate is used to fund general operations of the City.

- **Debt Service Rate:** This rate is the second of two component rates that make up the total tax rate. This rate is set by law in an amount sufficient to generate enough revenue with which to pay the City’s maturing general obligation debt.

**Adjustment to Base Request:** A request needed to maintain current service levels, such as fuel or electricity, and may include personnel when needed to maintain the service level.

**Advanced Refunding Bonds:** Bonds issued to refinance an outstanding bond issue before the date the outstanding bonds become due or callable. Proceeds of the advance refunding are deposited in escrow with a fiduciary, invested in U.S. Treasury Bonds or Other authorized securities and used to redeem the underlying bonds at their maturity or call date, to pay interest on the bonds being refunded, or to pay interest on the advance refunding bonds.

**Appropriations:** An authorization made by the City Council which permits the City to make expenditures and incur obligations.

**Approved:** The adopted budget for a fund, department and/or expenditure category for the upcoming fiscal year.

**Assessed Value:** A valuation set upon real estate or other property as a basis for levying property taxes. All property values within the City of Cedar Park are assessed by the Williamson County Appraisal District.

**Asset:** The resources and property of the City that can be used or applied to cover liabilities.

**Audit:** An examination or verification of the financial accounts and records. The City is required to have an annual audit conducted by qualified certified public accountants.

**Balanced Budget:** A budget with total revenues equaling total expenditures. The City adopts an annual budget that will have a balanced General Fund budget; however, the total budget is either balanced or has revenues over higher than expenditures.

**Base Budget:** Refers to a departmental operating budget minus personnel and VES contribution.
**BUDGET GLOSSARY**

**Basis of Accounting:** Refers to when revenues, expenditures, expenses, and transfers (and the related assets and liabilities) are recorded and reported in the financial statements.

**Bond:** A written promise to pay a specified sum of money (called the principal amount) at a specific date or dates in the future (called the maturity dates) and carrying interest at a specified rate, usually paid periodically. The difference between a bond and a note is that a bond is issued for a longer period and requires greater legal formality. The most common types of bonds are general obligation and revenue bonds. Bonds are usually used for construction of large Capital projects, such as buildings, streets, and water/sewer system improvements.

**Bonded Debt:** The portion of indebtedness represented by outstanding (unpaid) bonds.

**Bonds Issued:** Bonds sold by the City.

**Bonds Payable:** The face value of bonds issued and unpaid.

**Budget:** A financial plan for a specified period of time (fiscal year for the City) that includes an estimate of proposed expenditures and the means for financing them.

**Budget Message:** A general discussion of the proposed budget as presented in writing by the City Manager to the City Council.

**Capital Budget:** A plan of proposed capital outlays and the means of financing them for the current fiscal period.

**Capital Improvements:** Expenditures for the construction, purchase, or renovation of City facilities or property.

**Capital Outlay:** Expenditures resulting in the acquisition of or addition to the City’s fixed assets. Generally, any item with a purchase price of $5,000 or more and having an estimated useful life of at least two years is classified as a capital outlay expenditure.

**Cash Basis:** A basis of accounting in which transaction recorded when cash is received or disbursed.

**Category Descriptions:** The name given to a group of similar line items. E.I. Line items related to the operating a facility such as gas and electricity grouped under the category description of Occupancy.

**Certificate of Obligation Bonds:** Bonds backed which do not require voter approval and can either be backed by the full faith and credit of the City or by a specific or special revenue stream.

**Charges for Service:** The revenue typically charged for a service is specific to an individual user, rather than a communal good, therefore the charge is used to offset the cost for the individual need. Ex. Park fees and utility charges.

**Community Development Corporation:** A city-council commissioned Board that is responsible for promoting economic development within the City of Cedar Park and providing for the public welfare of and for the City of Cedar Park. The projects include various areas such as streets, roads, transportation systems, public parks and facilities, municipal facilities, sports facilities, entertainment projects and other items related to the community attributes of Cedar Park. The Board is funded through a ½ cent dedicated sales tax option.

**Debt Service Fund:** A fund established to account for funds needed to make principal and interest payments on outstanding bonds when due. Also referred to as an Interest and Sinking Fund.

**Debt Service Requirements:** The amount of money required to pay interest and principal for a specified period on outstanding debt.
**BUDGET GLOSSARY**

**Delinquent Taxes:** Property taxes remaining unpaid after the due date. Delinquent taxes incur penalties and interest at rates specified by law.

**Department:** A functional group of the City with related activities aimed at accomplishing a major City service or program (e.g. the Fire Department).

**Depreciation:** The prorating of the cost of a fixed asset over the estimated service life of the asset. Each period is charged with a portion of such cost, and through this process, the entire cost of the asset is ultimately charged off as an expense. In governmental accounting, depreciation may be recorded in proprietary funds. Assets in general governmental funds are expensed entirely when purchased.

**Division:** A sub-group of a Department that represents a major service provided by the Department (e.g. the Fire Suppression Division).

**Economic Development Corporation:** A city-council commissioned Board that is responsible for promoting, assisting and enhancing economic development activities for the City of Cedar Park. The Board is funded by a ½ cent dedicated sales tax option.

**Effective Tax Rate:** The rate necessary to raise the same total amount of taxes from the same properties that were on the roll last year.

**Efficiency & Effectiveness Measure:** A performance indicator is an assessment of how well or the degree of quality a department provides services.

**Encumbrance:** The commitment of appropriated funds to purchase an item or service. An encumbrance differs from an account payable in that a commitment is referred to as an encumbrance before goods or services are received.

**Enhancement Request:** A request considered a “nice-to-do” and would enhance or add to the current service levels.

**Enterprise Fund:** See Proprietary Fund.

**Equity:** The difference between assets and liabilities of the fund.

**Estimated:** An estimate of an unknown number, such as future revenue, based upon history, trend, or other logical methods.

**Expense/Expenditure:** Charges incurred, whether paid or unpaid, for operation, maintenance, interest, and other charges which are presumed to benefit the current fiscal period.

**Extra Territorial Jurisdiction (ETJ):** The unincorporated area that is contiguous to the corporate boundaries of a City. The ETJ area for the City of Cedar Park extends one mile from the City's boundaries. Cities have certain powers in their ETJ's to promote and protect the general health, safety, and welfare of persons residing in and adjacent to the City.

**Fiduciary Fund:** A fund created for situations in which the government is acting in a trustee capacity or as an agent for other entities.

**Fire Protection Fees:** Revenues from this fee cover the cost of the City providing fire protection service to areas in the ETJ. This fee is assessed in lieu of the ETJ districts charging an ad valorem tax.

**Fiscal Year (Period):** The time period designated by the City signifying the beginning and ending period for recording financial transactions of the City. The City of Cedar Park's fiscal year begins each October 1st and ends the following September 30th.
BUDGET GLOSSARY

**Fixed Assets**: Assets of a long-term character which are intended to be held or used, such as land, buildings, machinery, furniture, and equipment.

**Franchise**: A special privilege granted by a government permitting the continuing use of public property, such as city streets, and usually involving the elements of monopoly and regulation.

**Franchise Fees**: These fees are derived from major public utilities operating within the City and are intended to reimburse the City for use of public streets and rights of way, which is generally computed as a percent of gross receipts and the percentages vary among the utility classes.

**Full Faith and Credit**: A pledge to the City's taxing power to repay debt obligations. Bonds carrying such pledges are referred to as general obligation bonds or tax supported debt.

**Full-Time Equivalent (FTE)**: A calculation of a position in which a position is calculated by the proportion of hours worked compared to a full-time employee. Ex. A season employee is a .25 FTE because a budgeted to work a ¼ the number of hours of a full-time employee.

**Fund**: Separate fiscal and accounting entities with their own resources and budgets necessary to carry on specific activities and attain certain objectives.

**Fund Balance**: The excess of a fund's assets over its liabilities and reserves.

**Garbage Collection Fees**: A fee is assessed for the collection of garbage which is provided by the City through the use of an outside vendor.

**General Fund**: The largest fund within the City. Accounts for all financial resources except those required to be accounted for in another fund. The General Fund Contains the activities commonly associated with municipal government, such as police and fire protection, libraries, and parks and recreation.

**General Obligation Bonds**: Voter-approved Bonds backed by the full faith and credit of the City and funded thru Ad Valorem Taxes.

**Governmental Fund**: Includes activities usually associated with a typical local government's operations, such as Police protection. Governmental Funds also include "Special Revenue" Funds that account for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes.

**Impact Fees**: These fees are charged for facility expansion of the city's water and wastewater systems. The Texas Local Government Code, Chapter 395, enacted by the State Legislature in 1987 (Senate Bill 336) and amended in 1989, empowers cities to impose and collect "impact fees" upon new development.

**Interest**: Idle funds are prudently invested in various instruments allowed under the adopted City Investment Strategy and Policy.

**Interfund Transfers**: All interfund transactions except loans and reimbursements.

**Intergovernmental Revenues**: Revenues from other governments in the form of grants, entitlements, or payments in lieu of taxes.

**Machinery & Equipment**: Property that does not lose its identity when removed from its location and is not changed materially or consumed immediately by use.

**Maintenance**: The act of keeping assets in a state of good repair. It includes preventive maintenance, normal periodic repairs, part replacement, and so forth, needed to maintain the asset so that it continues to provide normal service.
**Mission Statement:** tells you the fundamental purpose of the organization. It concentrates on the present. It defines the customer and the critical processes. It informs you of the desired level of performance.

**Modified Accrual Basis:** This method of governmental accounting recognizes revenues when they are measurable and available and expenditures when goods or services are received (except for principal and interest on long-term debt, which is recognized when paid).

**Operating Budget:** Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing activities of the City are controlled.

**Operating Expenses:** Proprietary fund expenses related directly to the fund's primary activities.

**Operating Income:** The excess of proprietary fund operating revenues over operating expenses.

**Operating Revenues:** Proprietary fund revenues directly related to the fund's primary activities. They consist primarily of user charges for goods and services.

**Ordinance:** A formal legislative enactment by the City Council.

**Part 1 Crime/Offense:** The Crimes against a person or property most likely to be reported to the Police Department and include homicide, rape, robbery, aggravated assault, burglary, larceny, motor vehicle theft, and arson.

**Paying Agent:** An entity responsible for paying the bond principal and interest on behalf of the City.

**Performance Improvement:** A departmental goal for the fiscal year which should improve performance, efficiency, customer service, etc. and should be completed within the fiscal year.

**Performance Indicator:** A departmental measure of performance.

**Principal:** The face value of a bond, payable on stated dates of maturity.

**Proprietary Fund:** Also referred to as an Enterprise Fund. A governmental accounting fund in which the services provided, such as water and sewer service, are financed and operated similarly to those in a private business. The intent is that the costs of providing these services be recovered through user charges.

**Purchase Order (PO):** A requisition document for a good or service that has been approved by Finance and includes the amount to be expended for the requisition assuming a satisfactory delivery of the good or completion of the service.

**Reimbursements:** Interfund transactions that constitute reimbursements to a fund for expenditures or expenses initially made from it, but that apply to another fund.

**Resolution:** A special or temporary order of the City Council. Requires less formality than an ordinance.

**Retained Earnings:** An equity account reflecting the accumulated earnings of a proprietary fund.

**Revenue Bonds:** Bonds whose principal and interest are payable exclusively from earnings of a proprietary fund.

**Rollback Tax Rate:** The rollback rate is the sum of the Effective M&O (or the rate to raise the same M&O amount on the same properties from the previous year) rate plus 8% and the debt rate (or the rate...
required to fund the anticipated ad valorem debt obligations). If the rate is exceeded, the citizens can call an election by using a petition that will "roll back the rate" to the rollback rate.

**Sales Tax:** A tax levied upon the sale of certain goods and services as allowed by Texas State law. The State of Texas levies a 6.25% sales tax. The City of Cedar Park levies a 2% sales tax, which is allocated as 1% to the General Fund, 0.5% to the 4A Economic Development Fund and 0.5% to the 4B Community Development Fund. The Total rate for the City is 8.25%.

**Special Revenue Fund:** Accounts for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes.

**Taxes:** Compulsory charges levied by a government to finance services performed for the common benefit.

**Tax Incremental Reinvestment Zone (TIRZ):** A community and/or economic development tool for under-utilized area of a municipality in which increases in property value are used to help finance enhancements in the area.

**Tax Levy Ordinance:** An ordinance through which taxes are levied.

**Tax Roll:** The official list showing the amount of taxes levied against each taxpayer or property.

**Transfer:** A transfer moves funds from other funds to another in order to either cover expenses, such as transfers to debt funds or to properly state a fund’s cost of business such as the Utility Fund transfer to the General Fund which funds administrative costs.

**Ultimate Customers:** The ultimate customers are the citizens of Cedar Park who have entrusted us to provide all services as efficiently and cost-effectively as possible regardless of what services they personally use.

**Unencumbered Balance:** The amount of an appropriation that is not expended or encumbered. It is essentially the amount of money still available for future purchases.

**User Charges:** The payment of a fee for direct receipt of a public service by a party benefiting from the service (e.g. water and sewer fees).

**Vision Statement:** A vivid idealized description of a desired outcome that inspires energizes and helps you create a mental picture of your target. It could be a vision of a part of your life, or the outcome of a project or goal.

**Working Capital:** For enterprise funds, the excess of current assets over current liabilities.

**Workload Measure:** Performance Indicator that shows the amount of work completed or the amount of service is provided during a fiscal year.
### BUDGET ABBREVIATIONS

<table>
<thead>
<tr>
<th>Abbreviation</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>AIM</td>
<td>Assessment – Improvement – Maintenance</td>
</tr>
<tr>
<td>AMR</td>
<td>Automated Meter Read</td>
</tr>
<tr>
<td>ARB</td>
<td>Appraisal Review Board</td>
</tr>
<tr>
<td>BCRUA</td>
<td>Brushy Creek Regional Utility Administration</td>
</tr>
<tr>
<td>BCRWWS</td>
<td>Brushy Creek Regional Wastewater System</td>
</tr>
<tr>
<td>CAD</td>
<td>Computer Aided Design</td>
</tr>
<tr>
<td>(County Name) CAD</td>
<td>(County Name) Central Appraisal District</td>
</tr>
<tr>
<td>CAFR</td>
<td>Comprehensive Annual Financial Report</td>
</tr>
<tr>
<td>CAMPO</td>
<td>Capital Area Metro Planning Organization</td>
</tr>
<tr>
<td>CAPCOG</td>
<td>Capital Area Council of Governments</td>
</tr>
<tr>
<td>CBOD</td>
<td>Carbonaceous biochemical oxygen demand</td>
</tr>
<tr>
<td>CIF</td>
<td>Capital Improvement Funds</td>
</tr>
<tr>
<td>CIP</td>
<td>Capital Improvement Project/Program</td>
</tr>
<tr>
<td>CM</td>
<td>City Manager</td>
</tr>
<tr>
<td>CO / C of O</td>
<td>Certificate of Obligation Bond</td>
</tr>
<tr>
<td>COLA</td>
<td>Cost of living adjustment</td>
</tr>
<tr>
<td>CPC</td>
<td>Cedar Park Center / Cedar Park Event Center</td>
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<tr>
<td>CPOD</td>
<td>Cedar Park Organizational Development</td>
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<tr>
<td>CPTV</td>
<td>Cedar Park Television</td>
</tr>
<tr>
<td>CR</td>
<td>County Road</td>
</tr>
<tr>
<td>CTRMA</td>
<td>Central Texas Regional Mobility Authority</td>
</tr>
<tr>
<td>DOC</td>
<td>Department of Operations</td>
</tr>
<tr>
<td>ED</td>
<td>Economic Development</td>
</tr>
<tr>
<td>EPA</td>
<td>Environmental Protection Agency</td>
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<tr>
<td>ETJ</td>
<td>Extra-territorial Jurisdiction</td>
</tr>
<tr>
<td>ETR</td>
<td>Effective Tax Rate</td>
</tr>
<tr>
<td>FTE</td>
<td>Full-time Equivalent.</td>
</tr>
<tr>
<td>FY</td>
<td>Fiscal year.</td>
</tr>
<tr>
<td>GFOA</td>
<td>Governmental Finance Officers of the United States and Canada.</td>
</tr>
<tr>
<td>GIS</td>
<td>Geographical Information System</td>
</tr>
<tr>
<td>GO</td>
<td>General Obligation Bond</td>
</tr>
<tr>
<td>HR</td>
<td>Human Resources</td>
</tr>
<tr>
<td>ICMA</td>
<td>International City Manager’s Association</td>
</tr>
<tr>
<td>IS &amp; S</td>
<td>Interest and Sinking</td>
</tr>
<tr>
<td>IT</td>
<td>Information Technology</td>
</tr>
<tr>
<td>LCRA</td>
<td>Lower Colorado River Authority</td>
</tr>
<tr>
<td>LISD</td>
<td>Leander Independent School District</td>
</tr>
<tr>
<td>M &amp; O</td>
<td>Maintenance and Operations</td>
</tr>
</tbody>
</table>
BUDGET ABBREVIATIONS

N/A: Not available / not applicable
NTU: Nephelometric Turbidity Units
O&M: Operations and Maintenance
PC: Personal Computers
PE: Professional Engineer / Professional Engineering
PPM: Parts Per Million
PT: Part-Time
R & I: Revenue and Interest
REC/Rec: Recreation
REF: Refinance
REV: Revenues
RM: Rural to Market Road
SCADA: Supervisory Control and Data Acquisition
SR: Senior
SRO: School resource officer
TCEQ: Texas Commission on Environmental Quality
TPDES: Texas Pollutant Discharge Elimination System
TSS: Total Suspended Solids
TX-DOT: Texas Department of Transportation
VES: Vehicle and Equipment Services
WCID: Water Control and Improvement Districts
WCRAS: Williamson County Regional Animal Shelter
WRF: Water Reclamation Facility
WTP: Water Treatment Plant