



# FRAMING OUR FUTURE

*City of Cedar Park, Texas  
Annual Budget, Fiscal Year 2020*

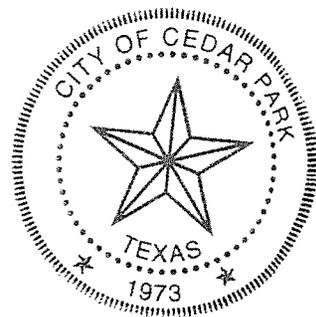


As required by Section 102.005 of the Local Government Code, the City of Cedar Park is providing the following statement on this cover page of its proposed budget:

This budget will raise more total property taxes than last year's budget by \$3,115,167 or 7.5%, and of that amount \$847,196 is tax revenue to be raised from new property added to the tax roll this year.

This budget is based upon a proposed tax rate of \$0.44800 per \$100 of valuation which is a reduction of \$0.0010 per \$100 from the current tax rate of \$0.44900 per \$100.

*Received by the City Secretary  
on the 26th day of August,  
2019.*



*LeAnn M. Quinn*  

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LeAnn M. Quinn

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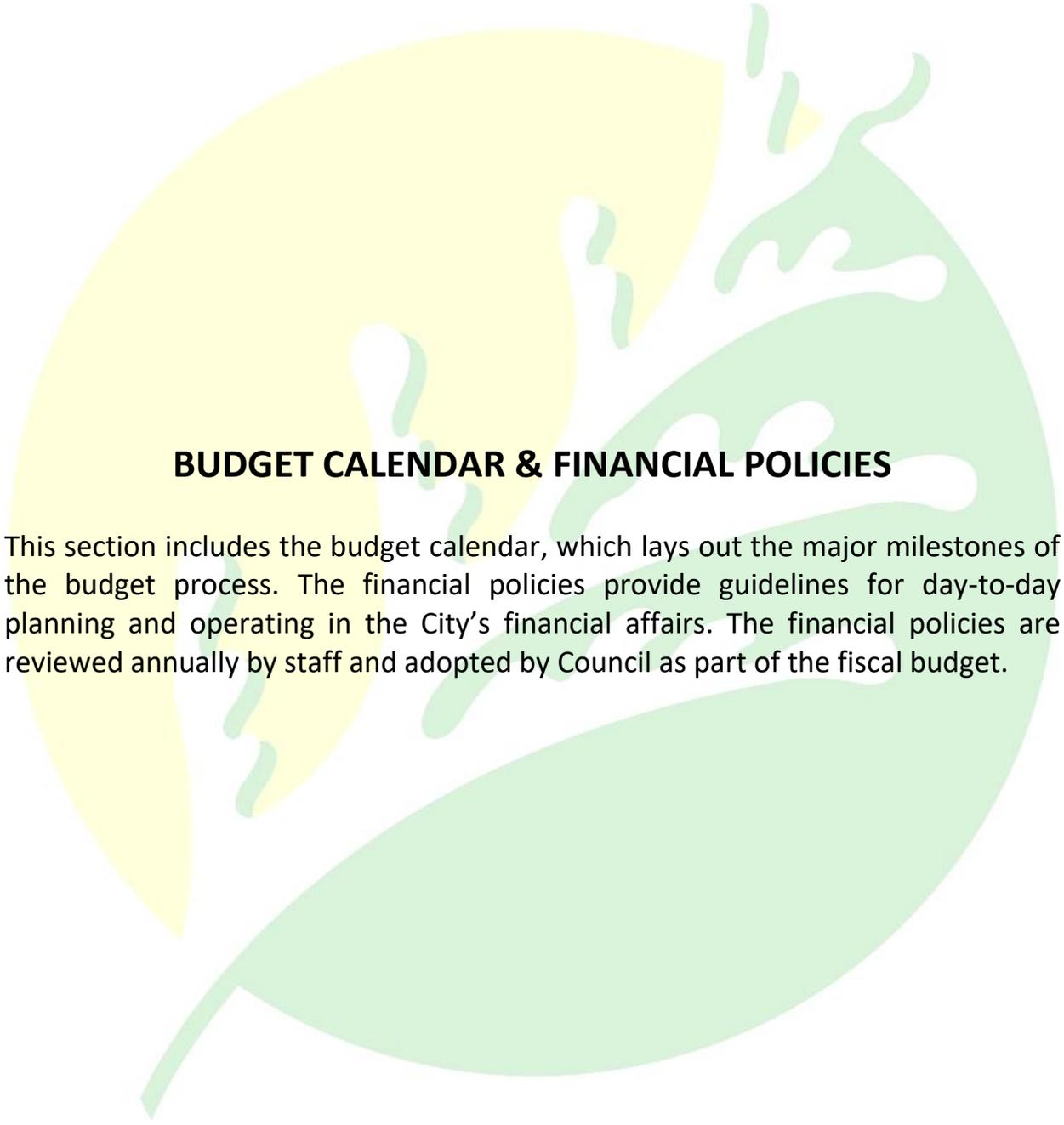
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## **BUDGET CALENDAR & FINANCIAL POLICIES**

This section includes the budget calendar, which lays out the major milestones of the budget process. The financial policies provide guidelines for day-to-day planning and operating in the City's financial affairs. The financial policies are reviewed annually by staff and adopted by Council as part of the fiscal budget.



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## CITY OF CEDAR PARK

### FY 2020 BUDGET CALENDAR—MAJOR MILESTONES

<b>Preparation</b>	<b>January - February</b>	Finance develops base budget (remove one-times, take personnel snapshot) and begins developing planned line items.
	<b>March 8</b>	FY 2020 Budget Kickoff: Finance department distributes calendar, proposed budget worksheets, and instructions to Department Directors.
	<b>March 8– April 5</b>	Departments develop operating budget proposals and submit to Finance.
	<b>March 29</b>	Tentative Budget Training - City Hall -Buttercup Room 2 p.m.-4 p.m.
	<b>April 8 - April 19</b>	Finance meets with departments to discuss the base budget and budget proposals.
	<b>April 19</b>	Finance closes the March monthly finances for six month year-end estimate.
	<b>April 24 - May 10</b>	Departments develop year-end estimates and submit to Finance.
	<b>May 20 - June 14</b>	Meetings with City Manager to review budget recommendations and service delivery plans.
	<b>June 17 - July 19</b>	Development of Financial Forecast. Finance sends department pages with goals and performance measures for review.
	<b>July 12</b>	Department pages with goals and performance measures due from Departments.
	<b>July 19 - July 20</b>	City Council Summer Retreat.
	<b>July 22 - August 1</b>	Development of proposed budget using input from City Council retreat.
	<b>July 25</b>	Tax Roll Certification Chief Appraiser official date for certifying tax roll.
	<b>End of July</b>	Calculation of Effective and Rollback Tax Rates.
<b>August 1</b>	City Council Budget Workshop.	
<b>Adoption</b>	<b>August 8</b>	Presentation of FY 2020 Proposed Budget and Tax Rate (Regular Schedule Council Meeting), and made available on the City’s website, at the Library, and City Secretary’s Office. Notice is placed on public access television channel.
	<b>August 19</b>	Notice of vote on tax rate if necessary. Must be published at least 7 days before meeting to adopt tax rate.
	<b>August 22</b>	First Reading of Budget and Tax Rate Public hearing for budget. May need to schedule and announce meeting to adopt tax rate 3 - 14 days from this date IF proposed rate exceeds the ETR.
	<b>September 5</b>	Second Reading of Budget and Tax Rate and Adoption Special Called meeting to provide additional Public Hearings on Budget and Tax Rate.
	<b>September 12</b>	Final reading; Adoption of Budget and Tax Rate: Special Called Vote on Budget and Tax Rate
<b>Implementation</b>	<b>October 1</b>	Fiscal Year begins.
	<b>November 25</b>	Begin FY 2019 audit.
	<b>December 6</b>	Publish final FY 2020 Adopted Budget.
	<b>December 11</b>	Submit budget document to Government Finance Officers Association (GFOA) for consideration of Distinguished Budget Presentation Award.
	<b>December 12</b>	Presentation of preliminary unaudited year-end financial report.

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## FINANCIAL POLICIES

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### ANNUAL FINANCIAL PERFORMANCE GOALS

1. The City Council shall adopt a structurally balanced budget for the ensuing fiscal year pursuant to the prevailing state and local law.
2. The City will maintain an unassigned general fund balance at a minimum reserve level of 25% and a maximum of 50% of budgeted operations and maintenance expenditures.
3. The City will maintain a utility fund balance at a minimum reserve level of 25% of budgeted operations and maintenance expenditures.
4. The City of Cedar Park will be conservative rather than aggressive in its budgeting of revenues and expenditures.
5. The City of Cedar Park will budget sales tax on a seasonally adjusted basis. The budget will take into account the sales tax estimate for the current year, the annualized impact of new major retailers, and current economic conditions.
6. The City will utilize sales tax revenue identified for drainage expenses exclusively for the City's Storm Water program.
7. The City will employ an active investment program which will seek to obtain investments returns above its benchmark consistent with risk limitations identified in the investment policy.

### BUDGET POLICIES

1. The City Council shall adopt a structurally balanced budget for the ensuing fiscal year pursuant to the prevailing state and local law. A structurally balanced budget is defined as recurring revenues funding recurring expenditures and adherence to fund balance policies. Deferrals, short-term loans, or one-time sources will be avoided as budget balancing techniques. One-time revenues may be used to finance non-recurring expenditures.
2. The City Council may amend the budget once adopted, but shall not delete or decrease appropriations required for debt service, or for estimated cash deficit, and shall not authorize expenditures in excess of the total of estimated income plus funds available from earlier years.
3. Financial control systems shall be in place to monitor compliance with the adopted budget, including the use of monthly and quarterly reporting.
4. **Five-Year Forecast of Revenues and Expenditures:** A five-year forecast of revenues and expenditures shall be prepared in conjunction with the annual budget process for the following funds:
  - a. General Fund
  - b. Water/Wastewater Utility Enterprise Fund
  - c. Type A & Type B Funds (Economic & Community Development)
5. **Five Year Capital Improvement Plan:** The City will annually prepare a five-year Capital Improvement Plan based on the needs for capital improvements and equipment, the status of the City's infrastructure, replacement and renovation needs, and potential new projects.
  - a. Any project with a cost of \$50,000 or more and with an expected life of at least five years will be classified as a Capital Improvement Project.

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## FINANCIAL POLICIES

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- b. Project costs shall be estimated, funding sources identified and annual operation and maintenance costs computed.
- c. All Capital Projects will be budgeted for using a project-life budget approach.

### REVENUE POLICIES

#### 1. Tax Rate:

- a. In determining the City's debt service portion of the tax rate from year to year the City shall consider any applicable constitutional and state law requirements in addition to taking into consideration: (i) the amount of ad valorem tax debt coming due, (ii) any ad valorem tax debt that is callable and economically feasible to redeem, (iii) additional ad valorem tax debt projected to be issued (including particularly any voter authorized general obligation bonds remaining authorized but unissued), (iv) minimizing overall tax rate volatility. These considerations should recognize the city's desire to minimize interest cost on debt and provide for tax rate stability including not exceeding the projected tax rate at the time of issuance related to voter approved bonds.
- b. The City of Cedar Park will budget current ad valorem tax revenue at 99.5% of the total amount of taxes levied.

2. The City of Cedar Park will distribute interest earned from investments in accordance with the average monthly balance of the funds from which the monies were provided to be invested.

3. The General Fund Transfer from the Utility Fund will incorporate a Franchise Fee, Payment in Lieu of Taxes, and reimbursement of General Fund expenses in support of the Utility Fund. The Franchise Fee will equal 4.0% of the Utility Fund's operating revenues. Payment in Lieu of Taxes (PILOT) will equal the value of the Utility Fund's assets multiplied by the City's tax rate. General Fund expenses in support of the Utility Fund will be calculated each year using a cost allocation model. The transfer will be capped at a maximum of 15% of the Utility Fund's operating revenues.

#### 4. Uncollectable Revenues:

- a. The City will use its best efforts to collect past due revenues. These efforts may include internal and external processes.
- b. In the City's Utility Funds, revenues will be considered uncollectable and may be written off as such after 48 months of delinquency.
- c. In all other funds, uncollectable revenues will be considered on a case by case basis, and decisions related to write-offs will be brought to the City Council as deemed appropriate.

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## FINANCIAL POLICIES

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### EXPENDITURE POLICIES

1. **Use of Fund Balance/Working Capital/Retained Earnings:** Fund Balance/Retained Earnings should be used only for emergencies, non-recurring expenditures/expenses, or major capital purchases that cannot be accommodated through current year savings. Should such uses reduce balances below the level established as the objective for that fund, restoration recommendations will accompany the request/decision to utilize said balances.
2. **Avoidance of Operating Deficits:** The City shall take immediate corrective actions if at any time during the fiscal year expenditure and revenue re-estimates are such that an operating deficit is projected at year-end.

Corrective actions in order of precedence are listed below, and will be considered individually on a case by case basis:

- a. Reduce capital transfers for pay-as-you-go CIP.
- b. Deferral of capital purchases and capital maintenance
- c. Reduce non-personnel operating expenditures
- d. Hiring freezes
- e. Freeze compensation adjustments
- f. Utilization of rate reductions to VES and Employee Benefit funds
- g. Evaluate increased fees
- h. Lay-off employees
- i. Emergency use of reserves

### RESERVE POLICIES

1. The City will maintain the General Fund unassigned fund balance at a level sufficient to provide for emergency expenditures and unanticipated revenue shortfalls. The City will maintain a fund balance at a minimum reserve level of 25% and a maximum of 50% of budgeted operations and maintenance expenditures. The right is reserved by the City Council to change the targeted reserve level by resolution, ordinance or budget adoption. When the reserve exceeds the maximum limits, opportunities should be identified to use the excess reserves to fund one-time expenses within the General Fund.
2. The City will maintain the Enterprise Fund (Water/Sewer Fund) unrestricted fund balance at a level sufficient to provide for emergency expenditures and unanticipated revenue shortfalls. The targeted reserve level will be a minimum of 25% of budgeted operations and maintenance expenditures. This amount is in addition to amounts that have been set aside or are being accumulated for Capital Expenditures. The right is reserved by the City Council to change the targeted reserve level by resolution, ordinance or budget adoption.
3. The City will maintain the Economic Development (Type A), Community Development (Type B), and Tourism fund balance at a level sufficient to provide for emergency expenditures and unanticipated revenue shortfalls. The City will maintain a fund balance for Type A and Type B at a minimum reserve level of two months of budgeted sales tax and one year of debt service payments, and the Tourism Fund at two months of Hotel Occupancy Tax collections and one year of debt service payments. The right is reserved by the City Council to change or use the minimum reserve level by resolution, ordinance or budget adoption and must be accompanied by a plan to replenish within two fiscal years.
4. The City will set a debt service rate necessary to collect a full year's debt service payment on all outstanding and proposed debt. As a result, the General Debt Service fund will maintain a reserve that will typically be equivalent to three to six months of debt service payments.

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## FINANCIAL POLICIES

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5. The City will maintain a minimum coverage ratio for the Utility Fund of in accordance with the requirements set forth in any outstanding debt service agreements. The coverage rate is defined as the ratio of Utility's operating revenues minus operating expenses divided by the Utility's debt service expenses.

### FUND BALANCE CATEGORIES

*Fund Equity* – A fund's equity is generally the difference between its assets and its liabilities.

*Fund Balance* – An accounting distinction is made between the portions of fund equity that are spendable and nonspendable. These are broken up into five categories:

1. Nonspendable fund balance – includes amounts that are not in a spendable form or are required to be maintained intact. Examples are inventory or permanent funds.
2. Restricted fund balance – includes amounts that can be spent only for the specific purposes stipulated by external resource providers either constitutionally or through enabling legislation. Examples include grants and child safety fees.
3. Committed fund balance – includes amounts that can be used only for the specific purposes determined by a formal action of the government's highest level of decision-making authority. Commitments may be changed or lifted only by the government taking the same formal action that imposed the constraint originally.
4. Assigned fund balance – comprises amounts *intended* to be used by the government for specific purposes. Intent can be expressed by the governing body or by an official or body to which the governing body delegates the authority. In governmental funds other than the general fund, assigned fund balance represents the amount that is not restricted or committed. This indicates that resources in other governmental funds are, at a minimum, intended to be used for the purpose of that fund.
5. Unassigned fund balance – is the residual classification of the general fund and includes all amounts not contained in other classifications. Unassigned amounts are technically available for any purpose.

*Fund Balance Commitments* - The City Council is the City's highest level of decision-making authority and the formal action that is required to be taken to establish, modify, or rescind a fund balance commitment is a resolution approved by the Council at the City's Council meeting. The resolution must either be approved or rescinded, as applicable, prior to the last day of the fiscal year for which the commitment is made. The amount subject to the constraint may be determined in the subsequent period.

*Fund Balance Assignments* - The City Council has authorized the City's City Manager and the Finance Director as authorized officials to assign fund balance to a specific purpose as approved by this fund balance policy.

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## FINANCIAL POLICIES

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### DEBT POLICIES

1. Bonds payable from ad valorem taxes (General Obligation), other than refunding bonds, shall not be issued unless the bonds have been authorized by a majority vote at a City election held for that purpose.
2. The total general obligation debt of the City (total tax supported debt) shall never exceed ten percent (10%) of the net taxable value of property on the tax rolls of the City.
3. When determining the term and design of each debt repayment structure, the City should consider both the useful life of the asset and the generational equity created by the debt structure design.

### ARBITRAGE POLICIES

With respect to the investment and expenditure of proceeds from the issuance of bonds, notes or other tax-exempt obligations (collectively, the Bonds), the City's Director of Finance will instruct City staff, or other appropriate person(s) to:

1. require that Staff use due diligence in the construction, renovation or acquisition of any facilities to be financed with proceeds of the Bonds and that binding contracts for the expenditure of at least five percent (5%) of the proceeds be entered into within six (6) months of the issue date of the Bonds.
2. monitor to ensure that at least eighty-five percent (85%) of the proceeds of the Bonds to be used for the construction, renovation or acquisition of any facilities are expended within three (3) years of the issue date.
3. ensure that the yield on the investments of any proceeds of the Bonds be restricted to the yield on the Bonds for any period beyond three (3) years of the issue date.
4. monitor all deposited into a sinking or debt service fund to assure that the maximum amount invested at a yield higher than the yield on the Bonds does not exceed an amount equal to the debt service on the Bonds in the succeeding twelve (12) month period plus a carryover amount equal to one-twelfth (1/12) of the principal and interest payable on the Bonds for the immediately preceding twelve (12) month period.
5. assure that the maximum amount of any reserve fund for the Bonds invested at a yield higher than the yield on the Bonds will not exceed the lesser of ten percent (10%) of the principal amount of the Bonds, one hundred twenty-five percent (125%) of the average annual debt service on the Bonds measured as of the issue date, or one hundred percent (100%) of the maximum annual debt service on the Bonds as of the issue date.
6. monitor the actions of the escrow agent holding any escrow funded with Bond proceeds to ensure compliance with the applicable provisions of the escrow agreement, including with respect to reinvestment of cash balances.
7. document by official action of the City Council, such as a reimbursement resolution, any intent of the City to reimburse with the proceeds of the Bonds any amount expended prior to the issue date for the acquisition, renovation or construction of the facilities.
8. ensure that the applicable information return (e.g., IRS Form 8038-G, or any successor form) is timely filed with the Internal Revenue Service ("IRS").
9. assure that, unless excepted from rebate and yield restriction under Section 148(f) of the Internal Revenue Code of 1986, excess investment earnings are computed and paid to the U.S. government at such time and in such manner as directed by the IRS at least every five (5) years after the issue date and within thirty (30) days after the date the Bonds are retired.

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## FINANCIAL POLICIES

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### PRIVATE BUSINESS USE OF BOND FUNDED FACILITIES

With respect to the use of any facilities financed or refinanced with the proceeds of the Bonds, the Finance Director will instruct the appropriate City staff or other appropriate person(s) to:

1. monitor the date on which the facilities are substantially complete and available to be used for their intended purpose.
2. monitor whether, at any time during which the Bonds are outstanding, any person, other than the City, its employees and agents or members of the general public, has any contractual right (such as a lease, purchase, management or other service agreement) with respect to any portion of the facilities.
3. monitor whether, at any time the Bonds are outstanding, any person, other than the City, its employees and agents or members of the general public, has a right to use the output of the facilities (e.g., water, gas or electricity).
4. monitor whether, at any time the Bonds are outstanding, any person, other than the City, its employees and agents or members of the general public, has a right to use the facilities to conduct or to direct the conduct of research.
5. determine whether, at any time the Bonds are outstanding, any person, other than the City, has a naming right for the facilities or any other contractual right granting an intangible benefit.
6. determine whether, at any time the Bonds are outstanding, the facilities are sold or otherwise disposed of.
7. take such action as is necessary to remediate any failure to maintain compliance with the covenants contained in the Ordinances or Resolutions authorizing issuance of the Bonds related to the public use of the facilities.

### BOND ISSUE RECORDS RETENTION

The Finance Director will maintain or cause to be maintained all records relating to the investment and expenditure of the proceeds of the Bonds and the use of any facilities financed or refinanced thereby for a period ending three (3) years after the complete extinguishment of the Bonds. If any portion of the Bonds is refunded with the proceeds of another series of tax-exempt bonds, the Responsible Person will maintain or cause to be maintained all of such records until three (3) years after the refunding bonds are completely extinguished. Such records may be maintained in paper or electronic format.

### CAPITAL EXPENDITURE POLICIES

1. Any item costing \$5,000 or more and having an estimated useful life of at least two years will be classified as capital outlay expenditures.
2. All capital assets shall be inventoried annually.
3. Computer software, regardless of cost, will not be capitalized.
4. The City Council may issue bonds, certificates of obligation, warrants, or other evidences of indebtedness for the purpose of buying or constructing capital assets.
5. All capital projects shall be financially monitored to ensure compliance with the approved budget for the project. Any changes to the total appropriation to a capital project budget will be approved by the City Council.
6. Unless specified and agreed to in another agreement, the City will use the following priority order in expending funds:
  - Grants
  - Donations
  - Type A/Type B Funds and other restricted funds
  - Bonds/Certificates of Obligation
  - Cash

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## FINANCIAL POLICIES

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### REPORTING POLICIES

1. The budget will be prepared in accordance with GASB (Governmental Accounting Standards Board) and GFOA (Government Finance Officers Association) guidelines. Copies of the budget will be available for public viewing at City Hall, at the Library, and on the City's website.
2. The Finance Director will provide monthly financial reports to the City Council.
3. The Finance Director will present quarterly financial reports at City Council meetings.
4. Investment reports will be presented at least quarterly at City Council meetings.
5. An annual audit will be performed by an independent public accounting firm and the results of the audit will be summarized in a Comprehensive Annual Financial Report. This report will be presented to Council upon completion and will be available for public viewing.

### GRANT POLICIES

1. The City shall apply for grants that are consistent with the Council priorities and adopted plans.
2. City departments will complete and submit to the Finance Department the Grant Management Form, maintained on the Finance Department's webpage, to coordinate all grant application, funding and reporting activities.
3. All grant awards shall be approved by the City Council before acceptance by the City.
4. Each grant applicant must distinguish the fiscal impact as designated on the Grant Management Form. On a case-by-case basis, the applicant may be required to qualify the request with a cost benefit, gap funding, or recurring cost analysis.
5. The Finance Department will manage its grant program using the following procedures:
  - a) Assist departments in identifying grant opportunities.
  - b) Provide training to departments on use of the grant management form.
  - c) Review submitted forms for completeness and accuracy prior to submission for City Council consideration.
  - d) Setup a grant project account in the City's financial system for monitoring grant activities.
  - e) Ensure grant expenditures are in accordance with the purpose and timing of grant awards.
  - f) Ensure the City complies with the reporting requirements imposed by the grantor agencies.
6. The City will conduct a single audit when federal or state awards in a given fiscal year exceed \$750,000.



## **PERSONNEL**

The Personnel Section provides a city-wide organizational chart, a list of the members of Council, a list of City-Council Appointed Officials, a list of City-Manager Appointed Officials, a list of Boards members, and a summary of Full-Time Equivalent (FTEs) positions by department and fund. The officials are listed as of the date of budget adoption and may change during the year.

## BUDGETED FULL-TIME EQUIVALENTS BY DEPARTMENT

General Fund						
Department	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Proposed	FY 2020 % of Fund	FY 2020 % of Total
<b>Public Safety</b>						
Municipal Court	9.5	9.5	9.5	9.5	2.2%	1.8%
Police (Civil Service and Non-Civil Service)	128	132	135	137	32.1%	26.6%
Fire (Civil Service and Non-Civil Service) <sup>1</sup>	83	88	89	89	20.8%	17.3%
Emergency Management <sup>1</sup>	0	0	1	1	0.2%	0.2%
<b>Total Public Safety</b>	<b>220.5</b>	<b>229.5</b>	<b>234.5</b>	<b>236.5</b>	<b>55.4%</b>	<b>46.0%</b>
<b>Public Works and Development</b>						
Engineering	11	11	12	12	2.8%	2.3%
Development Services	19	20	20	20	4.7%	3.9%
Public Works	36	38	44	44	10.3%	8.6%
<b>Total Public Works and Development</b>	<b>66</b>	<b>69</b>	<b>76</b>	<b>76</b>	<b>17.8%</b>	<b>14.8%</b>
<b>Cultural and Recreation</b>						
Parks and Recreation	35	35	42.5	42.5	10.0%	8.3%
Library	19.5	20.5	20.5	21.5	5.0%	4.2%
Tourism	1.5	2	2	2	0.5%	0.4%
<b>Total Cultural and Recreation</b>	<b>56</b>	<b>57.5</b>	<b>65</b>	<b>66</b>	<b>15.5%</b>	<b>12.8%</b>
<b>Support Services</b>						
Finance <sup>2</sup>	7	8	10	10	2.3%	1.9%
Information Services	10.5	13	14	14	3.3%	2.7%
Human Resources	5	5	6	6	1.4%	1.2%
<b>Total Support Services</b>	<b>22.5</b>	<b>26</b>	<b>30</b>	<b>30</b>	<b>7.0%</b>	<b>5.8%</b>
<b>General Government</b>						
City Management	5	4	4	4	0.9%	0.8%
City Secretary	1	1	1	1	0.2%	0.2%
Media & Communications	4.5	5.5	5.5	5.5	1.3%	1.1%
Economic Development	2	2	3	3	0.7%	0.6%
Legal Services	4	5	5	5	1.2%	1.0%
<b>Total General Government</b>	<b>16.5</b>	<b>17.5</b>	<b>18.5</b>	<b>18.5</b>	<b>4.3%</b>	<b>3.6%</b>
<b>Total General Fund FTEs:</b>	<b>381.5</b>	<b>399.5</b>	<b>424.0</b>	<b>427.0</b>	<b>100.0%</b>	<b>83.0%</b>
Utility Fund						
Department	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Proposed	FY 2020 % of Fund	FY 2020 % of Total
<b>Public Works and Development</b>						
Utility Administration	11.5	9	9	9	10.3%	1.7%
Public Works	62	63	63	64	73.1%	12.4%
<b>Total Public Works and Development</b>	<b>73.5</b>	<b>72</b>	<b>72</b>	<b>73</b>	<b>83.4%</b>	<b>14.2%</b>
<b>Support Services</b>						
Financial Services - Utility Billing <sup>2</sup>	9	9	9	10	11.4%	1.9%
<b>General Government</b>						
Utility Programs	1	4.5	4.5	4.5	5.1%	0.9%
<b>Total Utility Fund FTEs:</b>	<b>83.5</b>	<b>85.5</b>	<b>85.5</b>	<b>87.5</b>	<b>100.0%</b>	<b>17.0%</b>
<b>Total All Funds FTEs:</b>	<b>465.00</b>	<b>485.00</b>	<b>509.50</b>	<b>514.50</b>		

1 - In FY 2019, Emergency Management was moved out of Fire Services.

2 - In FY 2019, an accountant position moved from the Utility Fund to the General Fund.

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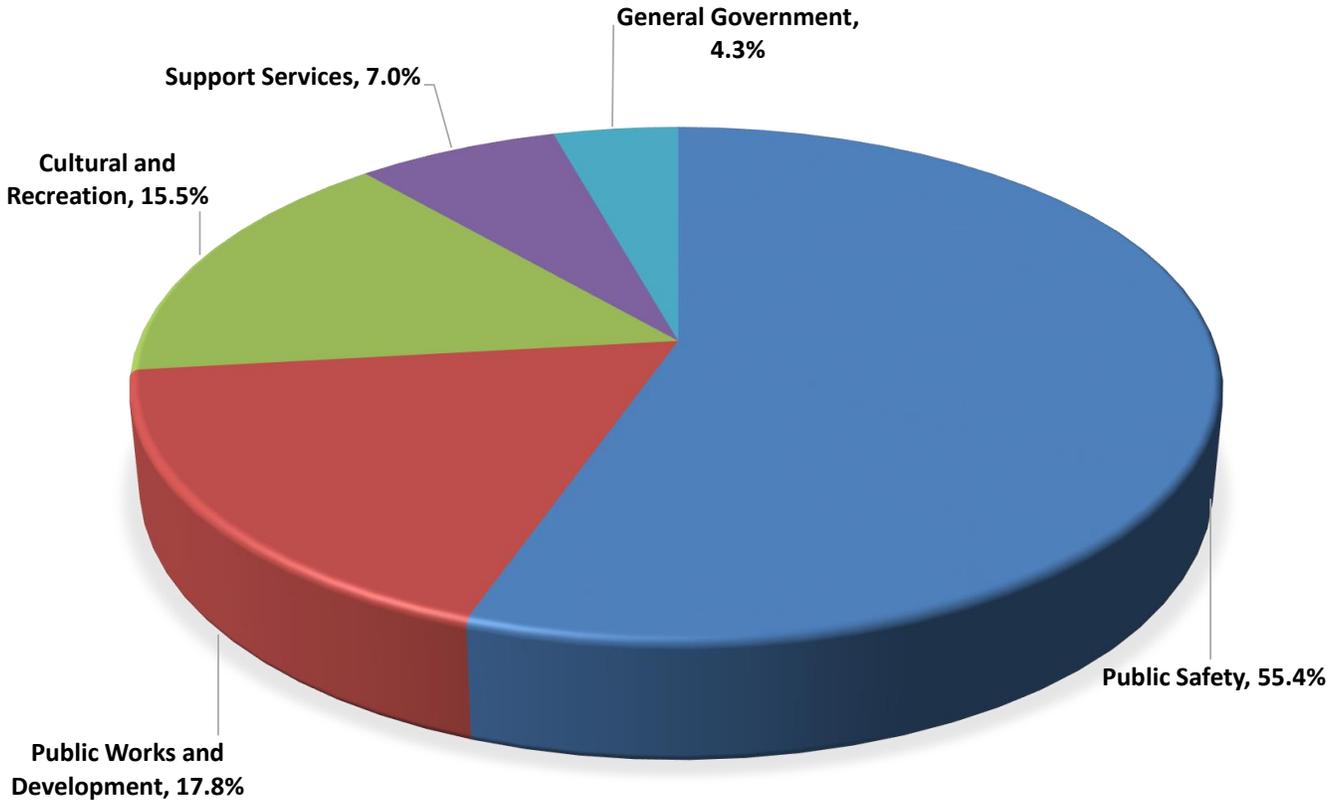
**BUDGETED FULL-TIME EQUIVALENTS BY DEPARTMENT**

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**General Fund**

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**% FTES BY FUNCTION**

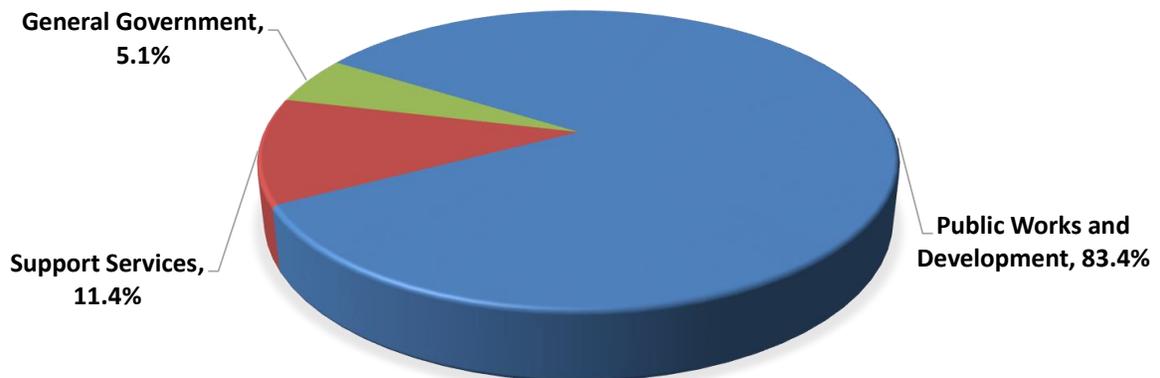


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**Utility Fund**

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**% FTES BY FUNCTION**

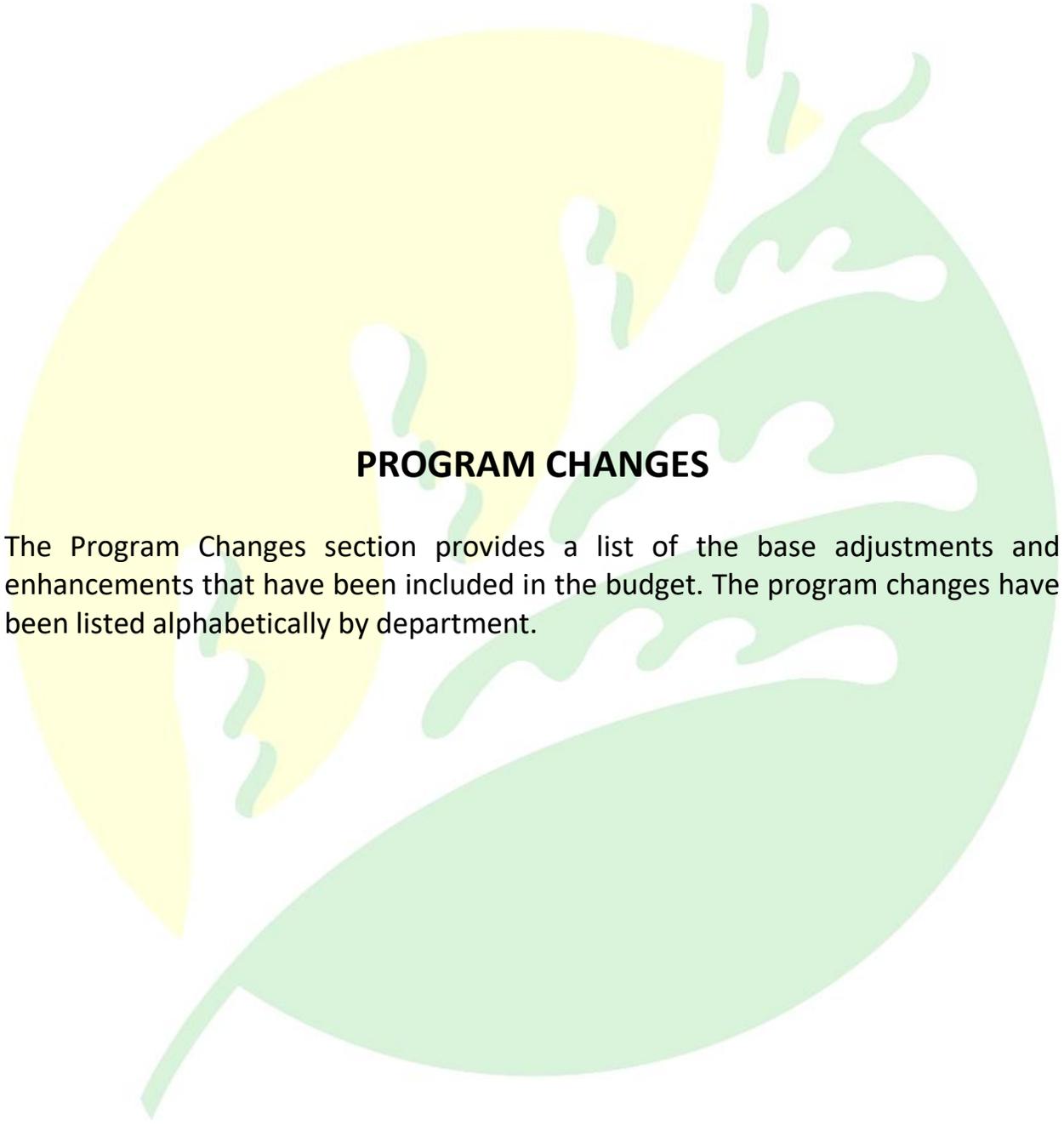




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**PARK**



## **PROGRAM CHANGES**

The Program Changes section provides a list of the base adjustments and enhancements that have been included in the budget. The program changes have been listed alphabetically by department.



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**PARK**



**FY 2020 SUBMITTED PROGRAM CHANGES  
DEPARTMENT BASE ADJUSTMENTS**

General Fund	FY 2020 Amount	Recurring Amount	Civilian Positions	Uniform Positions
<b>City Secretary</b>				
<b>Increase Travel and Training Budget</b>	3,600	3,600	0	0
Increases the travel and training budget for the City Secretary.				
<b>City Secretary Total</b>	3,600	3,600	0	0
<b>Economic Development</b>				
<b>Economic Development Incentives</b>	74,701	74,701	0	0
Provides funding for 380 economic development incentive agreements.				
<b>Economic Development Total</b>	74,701	74,701	0	0
<b>Emergency Management</b>				
<b>Texas Colorado River Floodplain Coalition</b>	1,250	1,250	0	0
Membership dues for Colorado River Floodplain Coalition.				
<b>Emergency Management Total</b>	1,250	1,250	0	0



**FY 2020 SUBMITTED PROGRAM CHANGES  
DEPARTMENT BASE ADJUSTMENTS**

General Fund	FY 2020 Amount	Recurring Amount	Civilian Positions	Uniform Positions
<b>Fire</b>				
<b>Fire Station Alarm Monitoring</b>	4,080	4,080	0	0
Funding to cover alarm monitoring fees for City fire stations.				
<b>Fire Training Room Electronic Systems Maintenance</b>	5,300	5,300	0	0
Increase for an audio/visual equipment maintenance agreement in the Fire Training and Conference rooms.				
<b>Medical Supply Adjustment</b>	7,000	7,000	0	0
Increases for needed recurring medical supplies.				
<b>Vehicle Repairs</b>	20,000	20,000	0	0
Increases for needed recurring vehicle repairs.				
<b>Building Repairs</b>	10,000	10,000	0	0
Increases for needed recurring building repairs.				
<b>Fire Total</b>	46,380	46,380	0	0



**FY 2020 SUBMITTED PROGRAM CHANGES  
DEPARTMENT BASE ADJUSTMENTS**

General Fund	FY 2020 Amount	Recurring Amount	Civilian Positions	Uniform Positions
<b>Information Services</b>				
<b>Adobe Creative Suite</b>	3,060	3,060	0	0
Subscription license increase for Adobe Suite.				
<b>Data Center Cooling System Support And Maintenance</b>	4,500	4,500	0	0
Provides funding for an increase in the Police data center cooling system agreement for support and maintenance.				
<b>Cisco SmartNet Support</b>	10,000	10,000	0	0
Cisco SmartNet is a software/hardware support service offered by Cisco for their products and services.				
<b>Main Internet Connectivity</b>	70,440	70,440	0	0
Funding to increase internet bandwidth within City facilities.				
<b>Microsoft Enterprise License Agreement</b>	11,000	11,000	0	0
Covers Microsoft licensing costs for the next 3 years as a result of an annual agreement cost increase.				
<b>Changepoint Daptiv (SHI)</b>	8,757	8,757	0	0
Increases funding to maintain the City's resource and project management tool.				
<b>Eco Disposal &amp; Destruction Services</b>	6,000	6,000	0	0
Funds an agreement with a recycle company for the disposal and destruction of information technology related equipment.				
<b>KnowBe4 Security Services</b>	7,064	7,064	0	0
Provides funding for IT security awareness and training.				
<b>Remedy</b>	10,440	10,440	0	0
Fee increase for the IT helpdesk and knowledge management software tool.				
<b>Information Services Total</b>	131,261	131,261	0	0



**FY 2020 SUBMITTED PROGRAM CHANGES  
DEPARTMENT BASE ADJUSTMENTS**

General Fund	FY 2020 Amount	Recurring Amount	Civilian Positions	Uniform Positions
<b>Library</b>				
<b>Library Facility Repairs</b>	20,715	0	0	0
Provides one time funding for additional outside lighting on the front of the library and targeted carpet replacement within the library facility.				
<b>Library Total</b>	20,715	0	0	0
<b>Municipal Court</b>				
<b>Building Repairs and Maintenance</b>	15,000	15,000	0	0
Provides funding for additional building repairs and other general maintenance due to the aging facility.				
<b>Municipal Court Total</b>	15,000	15,000	0	0
<b>Parks and Recreation</b>				
<b>Aquatics Contract Services Increase</b>	6,000	6,000	0	0
Provides funding for the increase in contractual services including aquatics safety consulting for lifeguards, payroll timekeeping, and pest control.				
<b>Parks Operations Supplies and Certifications</b>	4,500	4,500	0	0
Additional funding for small tools, equipment, and certifications to support the Parks Operations division.				
<b>Athletic Field Maintenance</b>	12,000	12,000	0	0
Provides funding to contract out several maintenance practices like topdressing, aerification, and de-thatching to enhance the quality of the City's athletic fields due to staffing limitations.				
<b>Parks and Recreation Total</b>	22,500	22,500	0	0



**FY 2020 SUBMITTED PROGRAM CHANGES  
DEPARTMENT BASE ADJUSTMENTS**

General Fund	FY 2020 Amount	Recurring Amount	Civilian Positions	Uniform Positions
<b>Police</b>				
<p><b>Motorola Annual Service &amp; Maintenance Agreement</b></p> <p>A cost increase to the annual radio maintenance agreement with Motorola.</p>	1,500	1,500	0	0
<p><b>Williamson County Communications System</b></p> <p>An increase in cost to continue participation in the Williamson County Communications System.</p>	7,439	7,439	0	0
<p><b>Superion/Central Square Support and Maintenance Agreement</b></p> <p>Cost to maintain the annual support and maintenance agreement with Superion/Central Square.</p>	8,700	8,700	0	0
<p><b>Motorola Radio Microwave Maintenance and Support</b></p> <p>Renewal of Motorola maintenance and support for the radio microwave equipment.</p>	9,800	9,800	0	0
<p><b>Recording System Annual Maintenance and Support</b></p> <p>Annual maintenance and support for the higher ground recording system.</p>	2,420	2,420	0	0
<p><b>Cellebrite Annual License Fee</b></p> <p>Cost to maintain the Cellebrite UFED Touch 2 annual licensing fee for operations.</p>	300	300	0	0
<p><b>Traffic Data Collection Software Maintenance</b></p> <p>Cost increase for the traffic trailer software which allows the collection of traffic data including average speed of vehicles, vehicle count, mapping, and other traffic related data.</p>	1,500	1,500	0	0
<p><b>TLO XP Transunion Investigative Solutions</b></p> <p>Cost to maintain the TLO XP Investigative tool account with Transunion.</p>	500	500	0	0
<p><b>Adobe Software Licenses</b></p> <p>Provides funding for anticipated user licensing increases to use the Adobe Software Suite.</p>	1,676	1,676	0	0



**FY 2020 SUBMITTED PROGRAM CHANGES  
DEPARTMENT BASE ADJUSTMENTS**

General Fund	FY 2020 Amount	Recurring Amount	Civilian Positions	Uniform Positions
<b>Police</b>				
<b>Rave Smart 9-1-1 Renewal</b>	2,295	2,295	0	0
Provides funding for the Rave Smart 9-1-1 service cost increase and licensing renewal.				
<b>Central Square Technologies Migration Services</b>	17,400	0	0	0
Provides funding for migration services to upgrade to current operating system that runs the public safety servers.				
<b>Two Additional Copier/Printers</b>	5,400	5,400	0	0
Adds two more copiers/printers to the Police Department.				
<b>Police Total</b>	58,930	41,530	0	0
<b>Tourism</b>				
<b>Adobe Pro Subscription</b>	731	731	0	0
Adds funding for Tourism's Adobe Pro subscription cost increase.				
<b>Tourism Total</b>	731	731	0	0
<b>General Fund Total</b>	375,068	336,953	0	0



**FY 2020 SUBMITTED PROGRAM CHANGES  
DEPARTMENT BASE ADJUSTMENTS**

Utility Fund	FY 2020 Amount	Recurring Amount	Civilian Positions	Uniform Positions
<b>Utility Billing</b>				
<b>Credit Card Service Fees</b>	40,000	40,000	0	0
Adjustment for the increased use of credit cards to pay utility bills.				
<b>Utility Billing Total</b>	40,000	40,000	0	0
<b>Utility Fund Total</b>	40,000	40,000	0	0



**FY 2020 SUBMITTED PROGRAM CHANGES  
DEPARTMENT ENHANCEMENTS**

General Fund	FY 2020 Amount	Recurring Amount	Civilian Positions	Uniform Positions
<b>Field Operations - Streets</b>				
<b>Update Americans With Disabilities Act (ADA) Plan</b>	75,000	0	0	0
Provides funding to update the City's American's with Disabilities Act (ADA) Plan.				
<b>Truck Mounted Attenuator Crash Truck</b>	116,500	4,500	0	0
Provides funding for a truck mounted attenuator or impact attenuator which provides protection to structures, vehicles, workers, and other motorists in work zones with speeds of 45 MPH or greater.				
<b>Field Operations - Streets Total</b>	<u>191,500</u>	<u>4,500</u>	<u>0</u>	<u>0</u>
<b>Information Services</b>				
<b>VMware Network and Security</b>	55,609	16,060	0	0
Provides funding to enhance the VMware Network and Security features for the City.				
<b>Annual IT Audit</b>	35,000	0	0	0
Provides funding for a third party annual IT audit.				
<b>Information Services Total</b>	<u>90,609</u>	<u>16,060</u>	<u>0</u>	<u>0</u>
<b>Library</b>				
<b>Library Generalist - Public Services Division</b>	43,264	41,164	1	0
Provides funding for a Library Generalist to enable additional customer support services at the library's Information desk, increase program support, and facilitate collection development.				
<b>Increase Digital Library Materials</b>	34,000	34,000	0	0
Increases the number of digital library materials available to the community, including eBooks, audiobooks, magazines, video, and music.				
<b>Library Total</b>	<u>77,264</u>	<u>75,164</u>	<u>1</u>	<u>0</u>



**FY 2020 SUBMITTED PROGRAM CHANGES  
DEPARTMENT ENHANCEMENTS**

General Fund	FY 2020 Amount	Recurring Amount	Civilian Positions	Uniform Positions
<b>Municipal Court</b>				
<b>Fire Control Panel Replacement</b>	27,500	0	0	0
Replaces the aging fire panel in the Court/Police facility. Municipal Court covers 1/3 of the cost, and Police covers the remaining 2/3.				
<b>Municipal Court Total</b>	<u>27,500</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>Non Departmental</b>				
<b>Compensation Study Phase I Implementation</b>	215,000	215,000	0	0
Provides funding for City position compensation adjustments as recommended by a third party compensation study conducted in FY 2019.				
<b>Performance Pay Increases</b>	300,000	300,000	0	0
Provides merit-based performance pay for City employees. Increases to pay are contingent on an annual review and would become effective January 2020.				
<b>Facility Improvements</b>	120,000	120,000	0	0
Provides funding for city-wide facility improvements.				
<b>Non Departmental Total</b>	<u>635,000</u>	<u>635,000</u>	<u>0</u>	<u>0</u>
<b>Parks and Recreation</b>				
<b>Playground Replacement</b>	200,000	0	0	0
To replace several aging playgrounds in parks throughout the City.				
<b>Tennis/Basketball Court Improvements</b>	90,000	0	0	0
One time funding to resurface the tennis/basketball courts located in parks throughout the City.				
<b>Camp Timberwolf Staff Salary Increase</b>	22,284	22,284	0	0
To increase the starting salary range of camp staff for Camp Timberwolf by \$1 per hour for each position.				
<b>Parks and Recreation Total</b>	<u>312,284</u>	<u>22,284</u>	<u>0</u>	<u>0</u>



**FY 2020 SUBMITTED PROGRAM CHANGES  
DEPARTMENT ENHANCEMENTS**

General Fund	FY 2020 Amount	Recurring Amount	Civilian Positions	Uniform Positions
<b>Police</b>				
<b>Criminal Investigation Division Special Victims Unit Sergeant</b>	190,432	137,307	0	1
Adds one Criminal Investigation Sergeant to the Support Services Bureau of the Police Department.				
<b>Criminal Investigation Division Detective</b>	158,091	104,036	0	1
Adds one officer level detective position to the Support Service Bureau of the Police Department.				
<b>Fire Control Panel Replacement</b>	82,500	0	0	0
Replaces the aging fire panel in the Court/Police facility. Municipal Court covers 1/3 of the cost, and Police covers the remaining 2/3.				
<b>Audio Recording System Replacement</b>	220,000	20,000	0	0
Replaces the current Higher Ground recording equipment and software.				
<b>Brave Alliance</b>	20,000	20,000	0	0
Provides funding for Brave Alliance which provides services to and collects critical evidence from sexual assault survivors.				
<b>Police Total</b>	<u>671,023</u>	<u>281,343</u>	<u>0</u>	<u>2</u>
<b>General Fund Total</b>	<u><u>2,005,180</u></u>	<u><u>1,034,351</u></u>	<u><u>1</u></u>	<u><u>2</u></u>



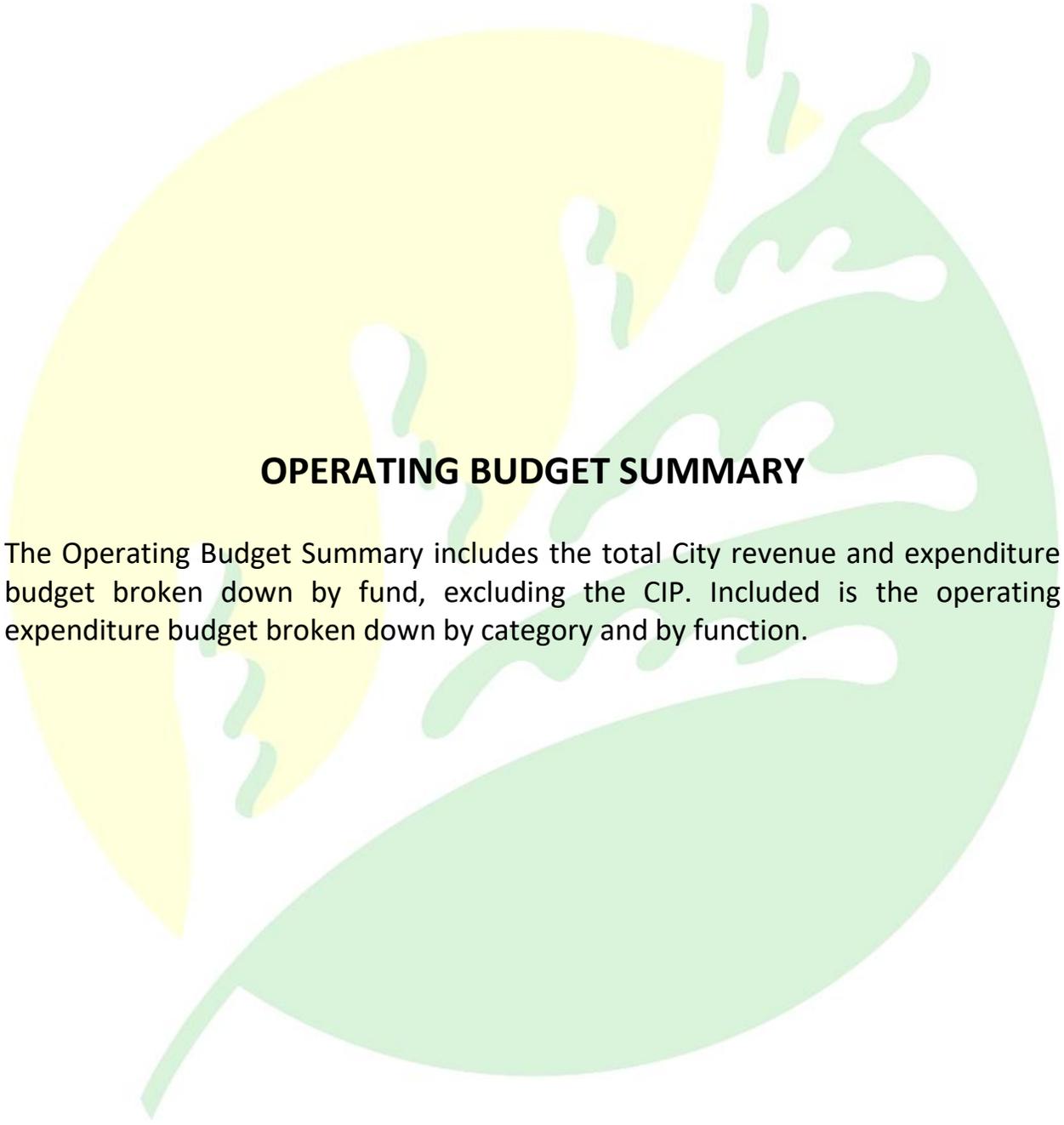
**FY 2020 SUBMITTED PROGRAM CHANGES  
DEPARTMENT ENHANCEMENTS**

Utility Fund	FY 2020 Amount	Recurring Amount	Civilian Positions	Uniform Positions
<b>Finance</b>				
<b>Accounting Technician II</b>	51,233	46,633	1	0
Adds one accounting technician to support the Brushy Creek Regional Utility Authority (BCRUA) due to significant increases in workload over the last couple of years.				
<b>Finance Total</b>	<u>51,233</u>	<u>46,633</u>	<u>1</u>	<u>0</u>
<b>Utility Non Departmental</b>				
<b>Performance Pay Increases</b>	120,000	120,000	0	0
Provides merit-based performance pay for City employees. Increases to pay are contingent on an annual review and would become effective January 2020.				
<b>Compensation Study Phase I Implementation</b>	50,000	50,000	0	0
Provides funding for Utility funded City position compensation adjustments as recommended by the FY 2019 compensation study.				
<b>Utility Non Departmental Total</b>	<u>170,000</u>	<u>170,000</u>	<u>0</u>	<u>0</u>
<b>Utility Services - Water Distribution</b>				
<b>Enhancement to VES for Hydro Excavator</b>	320,000	0	0	0
Supplements funding from the Vehicle and Equipment Replacement Fund to replace a backhoe with a hydro excavator.				
<b>Enhancement to VES for Valve Truck</b>	54,000	0	0	0
Supplements funding from the Vehicle and Equipment Replacement Fund to replace trailer mounted valve and vacuum machines with a a single truck mounted valve turning machine.				
<b>Utility Services - Water Distribution Total</b>	<u>374,000</u>	<u>0</u>	<u>0</u>	<u>0</u>



**FY 2020 SUBMITTED PROGRAM CHANGES  
DEPARTMENT ENHANCEMENTS**

Utility Fund	FY 2020 Amount	Recurring Amount	Civilian Positions	Uniform Positions
<b>Utility Services - Water Reclamation</b>				
<b>Treatment Operator in Training</b>	47,272	47,272	1	0
Adds one Treatment Operator in Training position for the Water Reclamation Facility.				
<b>Utility Services - Water Reclamation Total</b>	<u>47,272</u>	<u>47,272</u>	<u>1</u>	<u>0</u>
<b>Utility Fund Total</b>	<u><u>642,505</u></u>	<u><u>263,905</u></u>	<u><u>2</u></u>	<u><u>0</u></u>



## **OPERATING BUDGET SUMMARY**

The Operating Budget Summary includes the total City revenue and expenditure budget broken down by fund, excluding the CIP. Included is the operating expenditure budget broken down by category and by function.



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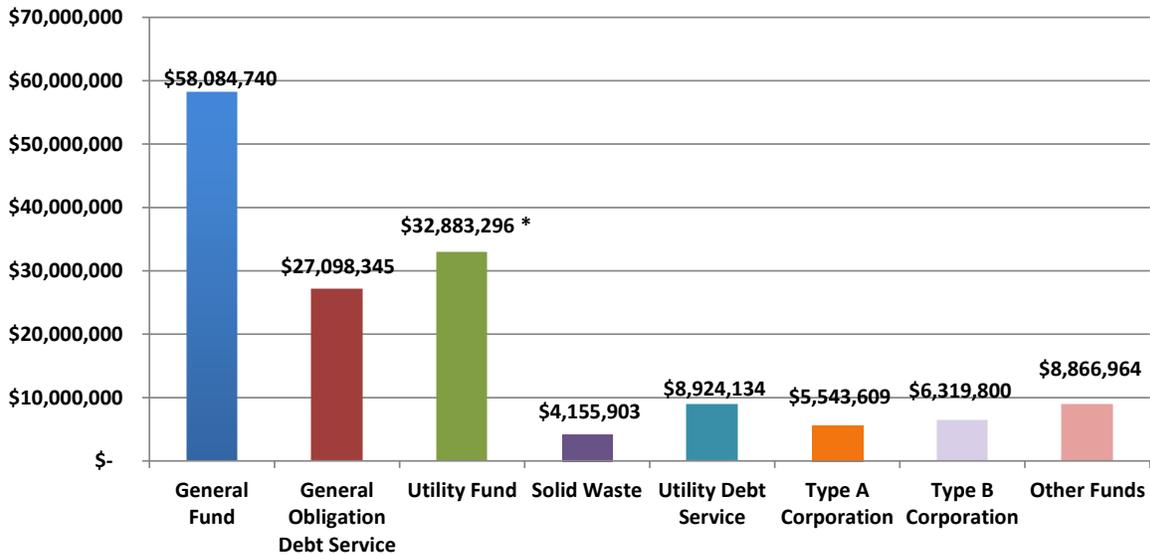
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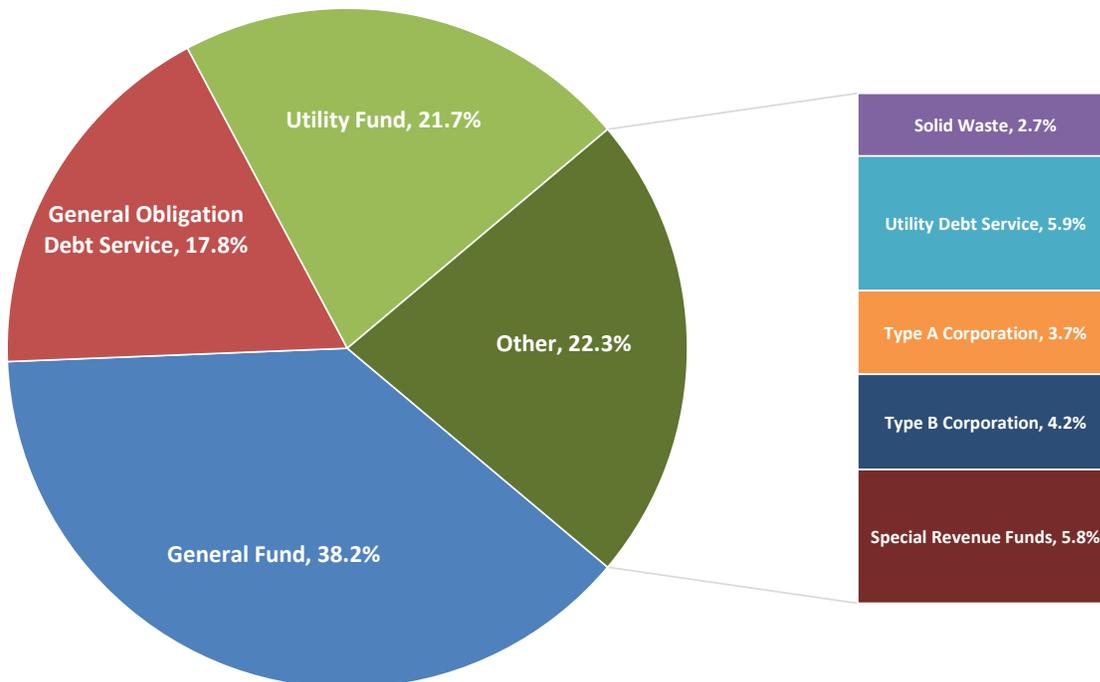
**OPERATING BUDGET SUMMARY**

The total proposed operating budget for FY 2020 is \$151,876,791. The two largest operating funds are the General Fund which comprises \$58,084,740 or 38% and the Utility Fund which comprises \$32,883,296 or 22% of the total operating budget. Combined, the General and Utility Funds account for \$90,968,036 or 60% of the operating budget.

**FY 2020 City of Cedar Park  
Proposed Operating Budget \$151,876,791**



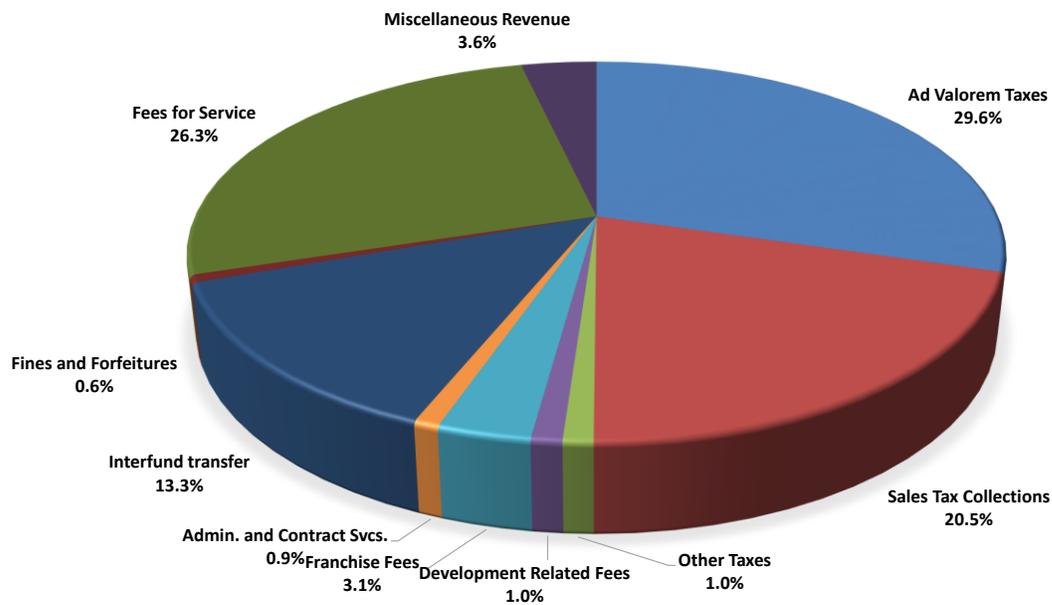
\*Excludes \$8,906,634 in a transfer out to the Utility Debt Service Fund to avoid double counting utility debt service costs. Total Utility Fund budgeted expense is \$41,789,930.



**FY 2020 CONSOLIDATED OPERATING FUND REVENUE SUMMARY**

Revenues:	General Fund	General Debt Service	Utility Fund	Solid Waste Fund	Utility Debt Service	4A Corporation Funds	4B Corporation Funds	VES and Special Rev. Funds	Grand Total
Ad Valorem Taxes	\$ 23,316,830	\$ 20,335,240	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 890,722	\$ 44,542,792
Sales Tax Collections	17,290,338	-	-	-	-	5,772,162	7,697,574	-	30,760,074
Other Taxes	390,817	-	-	-	-	-	-	1,130,564	1,521,381
Development Related Fees	1,206,000	-	-	-	-	-	-	359,000	1,565,000
Franchise Fees	4,585,534	-	-	-	-	-	-	148,427	4,733,961
Admin. and Contract Svcs.	1,279,514	-	-	-	-	-	-	-	1,279,514
Interfund transfer	3,874,250	3,215,718	250,000	-	8,906,634	-	-	3,820,482	20,067,084
Fines and Forfeitures	570,000	-	335,365	-	-	-	-	47,700	953,065
Fees for Service	3,227,457	-	32,293,372	4,018,310	-	-	-	-	39,539,139
Miscellaneous Revenue	1,395,927	1,401,681	1,112,183	10,885	300,000	310,000	52,000	781,253	5,363,929
<b>Total Revenues</b>	<b>\$ 57,136,667</b>	<b>\$ 24,952,639</b>	<b>\$ 33,990,920</b>	<b>\$ 4,029,195</b>	<b>\$ 9,206,634</b>	<b>\$ 6,082,162</b>	<b>\$ 7,749,574</b>	<b>\$ 7,178,148</b>	<b>\$ 150,325,939</b>

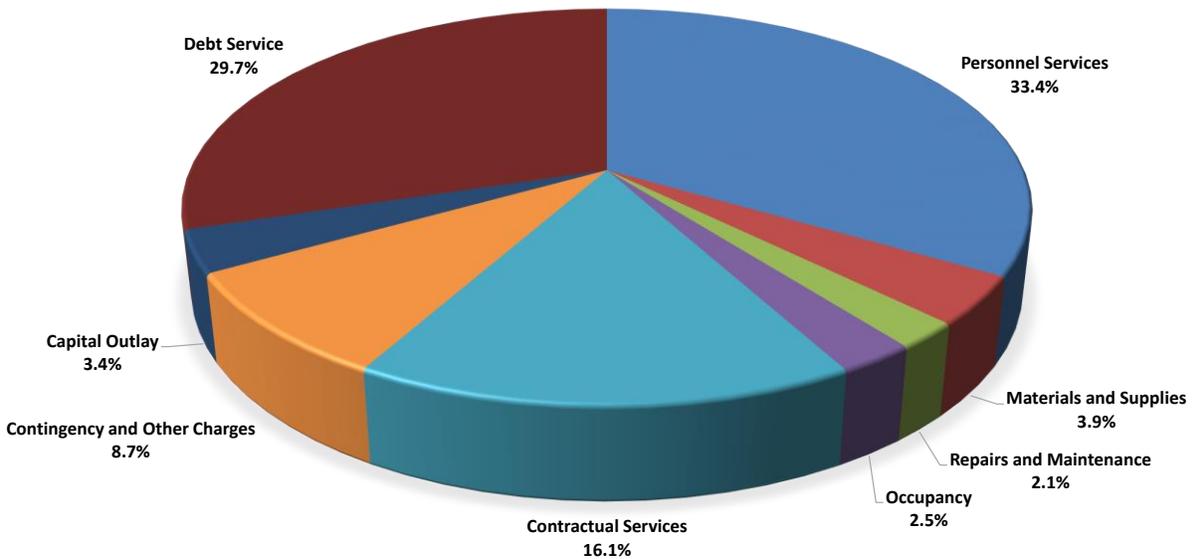
**FY 2020 CONSOLIDATED OPERATING REVENUES**



**FY 2020 CONSOLIDATED OPERATING FUND EXPENDITURE SUMMARY BY CATEGORY**

Expenditures By Category:	General Fund	General Debt Service	Utility Fund	Solid Waste Fund	Utility Debt Service	4A Corporation Funds	4B Corporation Funds	VES and Special Rev. Funds	Grand Total
Personnel Services	\$ 38,535,249	\$ -	\$ 6,453,379	\$ -	\$ -	\$ -	\$ -	\$ 17,672	\$ 45,006,300
Materials and Supplies	2,260,177	-	944,556	150,000	-	-	-	1,915,182	5,269,915
Repairs and Maintenance	1,998,133	-	685,170	-	-	-	-	185,000	2,868,303
Occupancy	1,725,082	-	1,580,343	-	-	-	-	107,920	3,413,345
Contractual Services	8,881,552	150,000	10,514,842	-	-	1,340,030	321,825	489,867	21,698,116
Contingency and Other Charges	4,250,765	-	905,756	3,798,203	-	812,861	72,000	1,839,044	11,678,629
Capital Outlay	279,000	-	374,000	25,000	-	-	-	3,962,279	4,640,279
Debt Service	-	26,948,345	-	182,700	8,924,134	3,215,718	755,975	-	40,026,872
<b>Total Net Appropriations</b>	<b>\$ 57,929,958</b>	<b>\$ 27,098,345</b>	<b>\$ 21,458,046</b>	<b>\$ 4,155,903</b>	<b>\$ 8,924,134</b>	<b>\$ 5,368,609</b>	<b>\$ 1,149,800</b>	<b>\$ 8,516,964</b>	<b>\$ 134,601,759</b>
Transfers	\$ 154,782	\$ -	\$ 20,331,884	\$ -	\$ -	\$ 175,000	\$ 5,170,000	\$ 350,000	\$ 26,181,666
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 58,084,740</b>	<b>\$ 27,098,345</b>	<b>\$ 41,789,930</b>	<b>\$ 4,155,903</b>	<b>\$ 8,924,134</b>	<b>\$ 5,543,609</b>	<b>\$ 6,319,800</b>	<b>\$ 8,866,964</b>	<b>\$ 160,783,425</b>

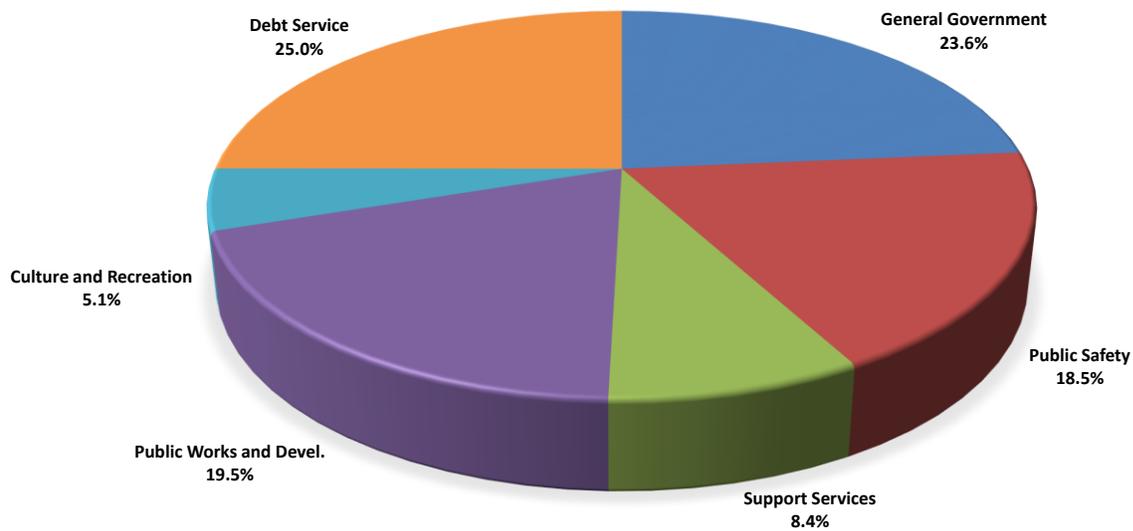
**FY 2020 CONSOLIDATED OPERATING EXPENDITURES BY CATEGORY**



**FY 2020 CONSOLIDATED OPERATING FUND EXPENDITURE SUMMARY BY FUNCTION**

Expenditures By Function:	General Fund	General Debt Service	Utility Fund	Solid Waste Fund	Utility Debt Service	4A Corporation Funds	4B Corporation Funds	VES and Special Rev. Funds	Grand Total
General Government	\$ 2,372,317	\$ -	\$ 26,748,768	\$ -	\$ -	\$ 2,327,891	\$ 5,585,531	\$ 885,557	\$ 37,920,064
Public Safety	29,312,746	-	-	-	-	-	-	358,699	29,671,445
Support Services	6,666,156	-	1,268,858	-	-	-	-	5,563,425	13,498,439
Public Works and Devel.	13,084,139	-	13,772,304	3,973,203	-	-	-	476,515	31,306,161
Culture and Recreation	6,649,382	-	-	-	-	-	-	1,582,768	8,232,150
Debt Service	-	27,098,345	-	182,700	8,924,134	3,215,718	734,269	-	40,155,166
<b>Total Expenditures</b>	<b>\$ 58,084,740</b>	<b>\$ 27,098,345</b>	<b>\$ 41,789,930</b>	<b>\$ 4,155,903</b>	<b>\$ 8,924,134</b>	<b>\$ 5,543,609</b>	<b>\$ 6,319,800</b>	<b>\$ 8,866,964</b>	<b>\$ 160,783,425</b>
Change in Fund Balance	\$ (948,073)	\$ (2,145,706)	\$ (7,799,010)	\$ (126,708)	\$ 282,500	\$ 538,553	\$ 1,429,774	\$ (1,688,816)	\$ (10,457,485)

**FY 2020 CONSOLIDATED OPERATING EXPENDITURES BY FUNCTION**





## **GENERAL FUND**

The General Fund includes typical government activities which are funded through taxes, fees, and permits, and includes police services, fire protection, parks, and street maintenance. The General Fund section includes revenue summary information, expenditure summary information, and departmental detail information.

Note: Professional and technical vocabulary and abbreviations are defined in the Budget Glossary located in the Appendix Section.



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**PARK**

## GENERAL FUND

## DESCRIPTION

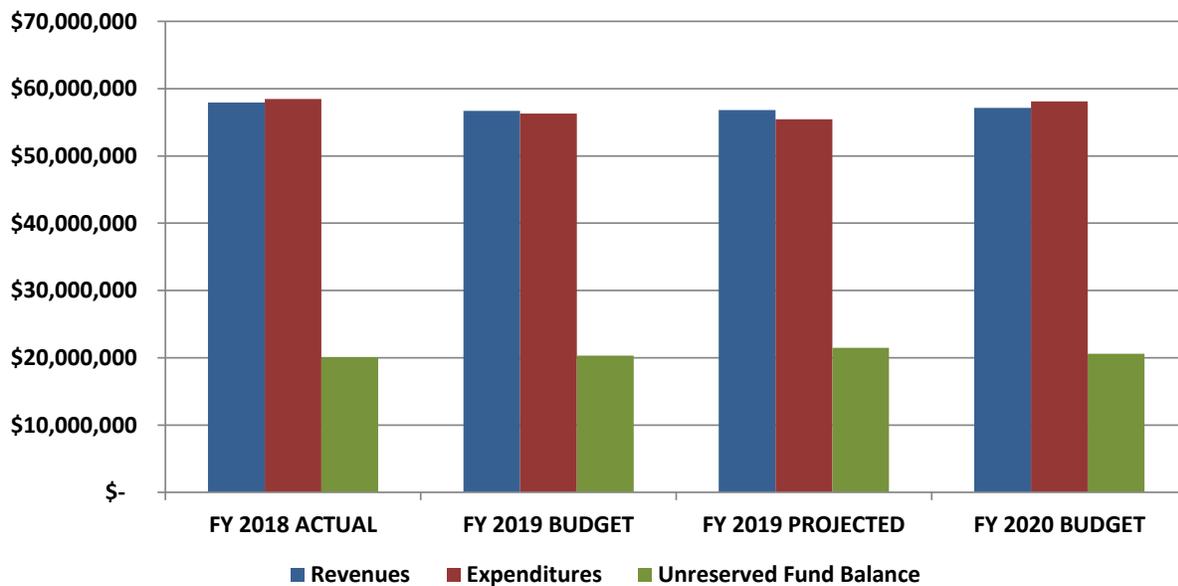
The General Fund accounts for activities commonly associated with municipal government such as police and fire protection, library services, parks and recreation, and street maintenance. This fund is supported through property tax, sales tax, user-driven fees, permits and other miscellaneous revenue.

	ACTUAL FY 2018	BUDGET FY 2019	PROJECTED FY 2019	PROPOSED FY 2020
<b>AVAILABLE FUNDS</b>				
Beginning Balance	\$ <u>20,614,028</u>	\$ <u>19,897,644</u>	\$ <u>20,093,425</u>	\$ <u>21,472,323</u>
<b>REVENUES</b>				
Ad Valorem Tax	\$ 19,840,178	\$ 21,065,321	\$ 21,445,456	\$ 23,316,830
Sales Tax - 1 Cent	14,491,767	15,017,009	14,996,126	15,371,029
Sales Tax - 1/8 Cent	-	1,877,126	1,872,019	1,919,309
Development Fees	1,906,925	1,611,982	1,240,493	1,206,000
Franchise Fees	5,076,629	4,651,995	4,635,581	4,585,534
Fines & Forfeitures	585,891	638,954	570,977	570,000
Service Fees	3,155,202	3,363,748	3,198,712	3,227,457
Administrative & Contract Fees	10,859,081	7,078,051	7,078,051	5,153,764
Other Income	2,012,942	1,394,700	1,785,953	1,786,744
<b>TOTAL REVENUE</b>	\$ <u>57,928,616</u>	\$ <u>56,698,886</u>	\$ <u>56,823,367</u>	\$ <u>57,136,667</u>
<b>TOTAL AVAILABLE FUNDS</b>	\$ <u>78,542,644</u>	\$ <u>76,596,530</u>	\$ <u>76,916,792</u>	\$ <u>78,608,990</u>
<b>APPROPRIATIONS</b>				
<b>OPERATING EXPENSES</b>				
Salaries And Benefits	\$ 33,003,497	\$ 36,903,019	\$ 36,303,451	\$ 38,535,249
Materials And Supplies	2,227,310	2,264,787	2,241,579	2,260,177
Repairs And Maintenance	1,663,881	1,624,606	1,619,904	1,998,133
Occupancy	1,549,437	1,630,868	1,585,053	1,725,082
Contractual Services	6,736,592	8,507,681	8,364,458	8,881,552
Other Charges	3,389,078	4,080,660	3,990,085	4,110,765
Contingency	129,441	140,000	140,000	140,000
Capital Outlay	660,202	762,980	835,158	279,000
<i>Subtotal Operating</i>	\$ <u>49,359,438</u>	\$ <u>55,914,601</u>	\$ <u>55,079,687</u>	\$ <u>57,929,958</u>
<b>TRANSFERS</b>				
Transfers	\$ 9,089,781	\$ 364,782	\$ 364,782	\$ 154,782
<i>Subtotal Transfers</i>	\$ <u>9,089,781</u>	\$ <u>364,782</u>	\$ <u>364,782</u>	\$ <u>154,782</u>
<b>TOTAL APPROPRIATIONS</b>	\$ <u>58,449,220</u>	\$ <u>56,279,383</u>	\$ <u>55,444,469</u>	\$ <u>58,084,740</u>
<b>ENDING BALANCE</b>	\$ <u>20,093,425</u>	\$ <u>20,317,147</u>	\$ <u>21,472,323</u>	\$ <u>20,524,249</u>
<i>Fund Bal. as % of Expenditures</i>	34%	36%	39%	35%
<i>Fund Bal. as % of Revenues</i>	35%	36%	38%	36%

**GENERAL FUND**

**SUMMARY OF REVENUES AND EXPENDITURES**

	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	FY 2020 BUDGET
Total Revenues	\$ 57,928,616	\$ 56,698,886	56,823,367	\$ 57,136,667
Total Expenditures	\$ 58,449,220	\$ 56,279,383	\$ 55,444,469	\$ 58,084,740
<b>Surplus/(Use of Fund Balance)</b>	<b>\$ (520,604)</b>	<b>\$ 419,503</b>	<b>\$ 1,378,898</b>	<b>\$ (948,073)</b>
Unreserved Fund Balance	\$ 20,093,425	\$ 20,317,147	\$ 21,472,323	\$ 20,524,249
Fund Balance as % of Revenue	35%	36%	38%	36%
Fund Balance as % of Expenditure	34%	36%	39%	35%



## GENERAL FUND

## REVENUE SUMMARY

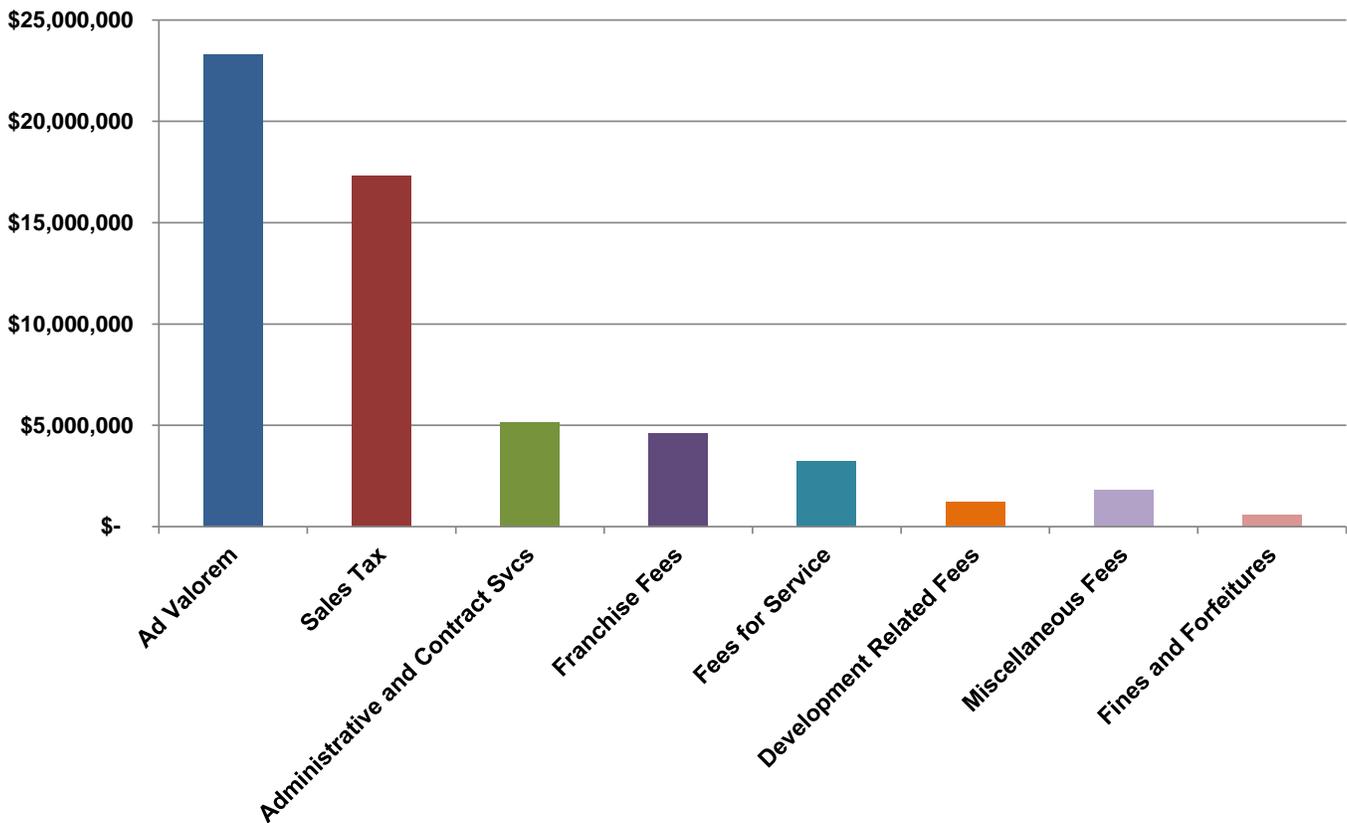
OBJECT CATEGORIES	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	FY 2020 BUDGET	% OF BUDGET	% GROWTH
<b>Current Ad Valorem Taxes</b>	<b>\$ 19,840,178</b>	<b>\$ 21,065,321</b>	<b>\$ 21,445,456</b>	<b>\$ 23,316,830</b>	<b>40.8%</b>	<b>10.7%</b>
Sales Tax - One Cent	\$ 14,491,767	\$ 15,017,009	\$ 14,996,126	\$ 15,371,029	26.9%	2.4%
Sales Tax Reallocation	-	1,877,126	1,872,019	1,919,309	3.4%	2.2%
<b>Total Sales Tax</b>	<b>\$ 14,491,767</b>	<b>\$ 16,894,135</b>	<b>\$ 16,868,145</b>	<b>\$ 17,290,338</b>	<b>30.3%</b>	<b>2.3%</b>
<b>Development Related Fees</b>						
Building Permits	\$ 1,489,448	\$ 1,146,920	\$ 848,515	\$ 850,000	1.5%	-25.9%
Construction Inspection Fees	144,244	175,990	188,345	140,000	0.2%	-20.5%
Engineer Review Fees	18,485	25,083	12,261	15,000	0.0%	-40.2%
Planning and Zoning Fees	63,041	54,266	41,692	50,000	0.1%	-7.9%
Professional Fee Recovery	41,316	46,100	22,200	25,000	0.0%	-45.8%
Site Review/Dev. Permit Fees	106,446	129,866	90,589	90,000	0.2%	-30.7%
Other - Permits & Fees	100	50	50	-	0.0%	0.0%
Fire Code Compliance Fees	43,845	33,707	36,840	36,000	0.1%	6.8%
<b>Total Develop Related Fees</b>	<b>\$ 1,906,925</b>	<b>\$ 1,611,982</b>	<b>\$ 1,240,493</b>	<b>\$ 1,206,000</b>	<b>2.1%</b>	<b>-25.2%</b>
<b>Franchise Fees</b>	<b>5,076,629</b>	<b>4,651,995</b>	<b>4,635,581</b>	<b>4,585,534</b>	<b>8.0%</b>	<b>-1.4%</b>
<b>Administrative and Contract Svcs</b>						
Bond Fund	\$ 115,445	\$ 150,000	\$ 150,000	\$ 150,000	0.3%	0.0%
4A & 4B	845,088	991,041	991,041	808,679	1.4%	-18.4%
CTRMA Interlocal	271,755	-	-	-	0.0%	
Hotel Occupancy Fund	126,574	157,174	157,174	160,367	0.3%	2.0%
LISD Resource Officer Reimb.	136,960	154,978	154,978	160,468	0.3%	3.5%
Utility Fund	3,363,259	3,524,858	3,524,858	3,874,250	6.8%	9.9%
Transfer In-Bond Fund	6,000,000	-	-	-	0.0%	
Transfer In-4B Fund	-	2,100,000	2,100,000	-	0.0%	-100.0%
<b>Total Admin &amp; Contract Svcs</b>	<b>\$ 10,859,081</b>	<b>\$ 7,078,051</b>	<b>\$ 7,078,051</b>	<b>\$ 5,153,764</b>	<b>9.0%</b>	<b>-27.2%</b>
<b>Fines and Forfeitures</b>	<b>585,891</b>	<b>638,954</b>	<b>570,977</b>	<b>570,000</b>	<b>1.0%</b>	<b>-10.8%</b>
<b>Fees for Service</b>						
Fire Protection Fees	\$ 1,590,983	\$ 1,779,636	\$ 1,682,422	\$ 1,683,420	2.9%	-5.4%
Fire Protection - Ins. Rec.	82,539	110,555	77,682	80,000	0.1%	-27.6%
Animal Control Fees	2,193	2,912	2,349	2,421	0.0%	-16.9%
Parks and Recreation Fees	1,379,697	1,371,608	1,361,670	1,388,904	2.4%	1.3%
Library Fines and Fees	94,958	93,848	69,569	67,731	0.1%	-27.8%
Justice Administration Fees	1,721	1,976	1,540	1,500	0.0%	-24.1%
Detention & Dispatch Services	3,110	3,213	3,481	3,481	0.0%	8.3%
<b>Total Fees for Service</b>	<b>\$ 3,155,202</b>	<b>\$ 3,363,748</b>	<b>\$ 3,198,712</b>	<b>\$ 3,227,457</b>	<b>5.6%</b>	<b>-4.1%</b>
<b>Miscellaneous Fees</b>						
Interest	301,632	305,026	616,893	616,895	1.1%	102.2%
Beverage Tax	329,246	336,258	373,803	390,817	0.7%	16.2%
Delinquent/Penalty and Int.	240,762	147,078	96,753	168,665	0.3%	14.7%
Other	1,141,303	606,338	698,504	610,367	1.1%	0.7%
<b>Total Miscellaneous Fees</b>	<b>\$ 2,012,942</b>	<b>\$ 1,394,700</b>	<b>\$ 1,785,953</b>	<b>\$ 1,786,744</b>	<b>3.1%</b>	<b>28.1%</b>
<b>Total Revenue</b>	<b>\$ 57,928,616</b>	<b>\$ 56,698,886</b>	<b>\$ 56,823,367</b>	<b>\$ 57,136,667</b>	<b>100.0%</b>	<b>0.8%</b>

**GENERAL FUND**

**REVENUE SUMMARY**

	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2019 PROJECTED</b>	<b>FY 2020 PROPOSED</b>	<b>% OF BUDGET</b>	<b>% GROWTH</b>
Ad Valorem	\$ 19,840,178	\$ 21,065,321	\$ 21,445,456	\$ 23,316,830	40.8%	10.7%
Sales Tax	14,491,767	16,894,135	16,868,145	17,290,338	30.3%	2.3%
Administrative and Contract Svcs	10,859,081	7,078,051	7,078,051	5,153,764	9.0%	-27.2%
Franchise Fees	5,076,629	4,651,995	4,635,581	4,585,534	8.0%	-1.4%
Fees for Service	3,155,202	3,363,748	3,198,712	3,227,457	5.6%	-4.1%
Development Related Fees	1,906,925	1,611,982	1,240,493	1,206,000	2.1%	-25.2%
Miscellaneous Fees	2,012,942	1,394,700	1,785,953	1,786,744	3.1%	28.1%
Fines and Forfeitures	585,891	638,954	570,977	570,000	1.0%	-10.8%
<b>Total</b>	<b>\$ 57,928,616</b>	<b>\$ 56,698,886</b>	<b>\$ 56,823,367</b>	<b>\$ 57,136,667</b>		

**FY 2020 Proposed Revenue**

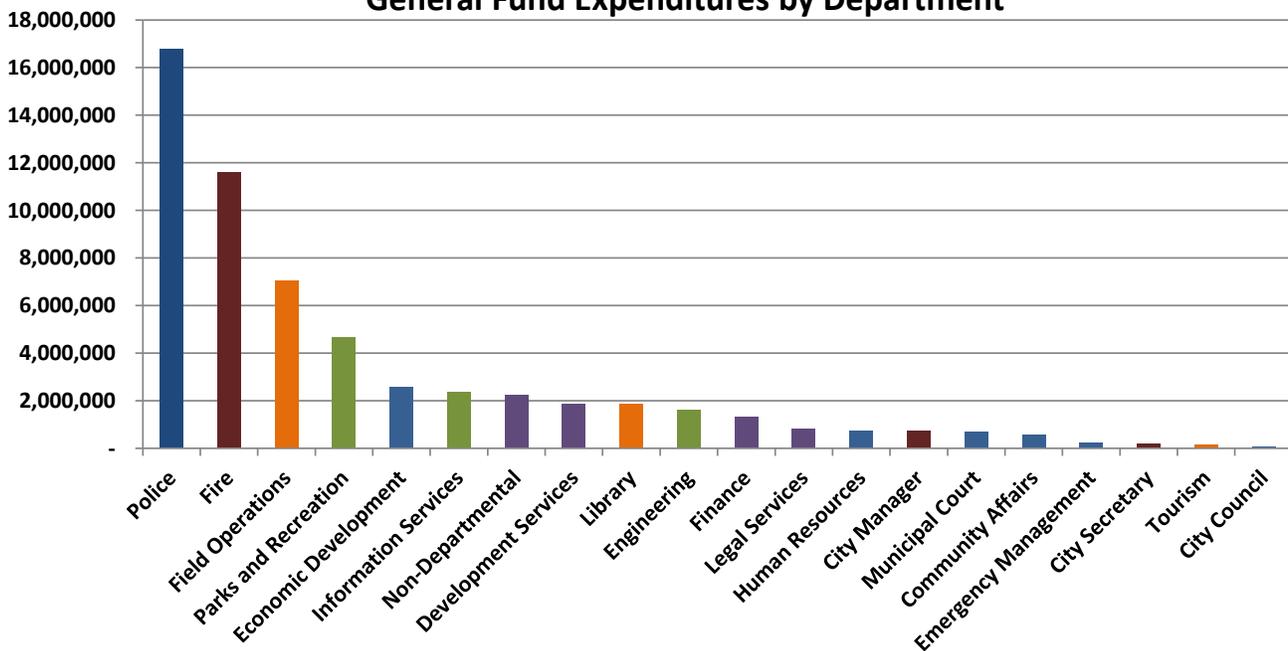


**GENERAL FUND**

**EXPENDITURES BY DEPARTMENT**

Department	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	FY 2020 BUDGET	% OF BUDGET	% GROWTH
Police	14,746,930	15,865,742	15,770,321	16,785,431	28.9%	5.8%
Fire <sup>1</sup>	10,344,536	11,101,293	11,059,634	11,578,403	19.9%	4.3%
Field Operations	5,238,757	6,569,347	6,372,754	7,051,414	12.1%	7.3%
Parks and Recreation	3,864,337	4,609,929	4,498,644	4,657,247	8.0%	1.0%
Economic Development	2,323,562	2,733,487	2,697,560	2,562,502	4.4%	-6.3%
Information Services	1,792,724	2,313,599	2,294,449	2,377,011	4.1%	2.7%
Non-Departmental	10,219,310	2,315,540	2,298,057	2,224,375	3.8%	-3.9%
Development Services	1,847,423	1,909,068	1,893,660	1,869,827	3.2%	-2.1%
Library	1,682,360	1,759,591	1,744,005	1,850,821	3.2%	5.2%
Engineering	1,599,279	1,592,264	1,427,931	1,600,396	2.8%	0.5%
Finance <sup>2</sup>	1,086,973	1,326,261	1,300,953	1,318,990	2.3%	-0.5%
Legal Services	773,460	828,556	813,970	827,161	1.4%	-0.2%
Human Resources	589,290	771,821	764,862	745,780	1.3%	-3.4%
City Manager	642,471	699,609	691,077	722,360	1.2%	3.3%
Municipal Court	618,659	664,326	653,337	701,869	1.2%	5.7%
Community Affairs	523,290	552,983	521,043	560,958	1.0%	1.4%
Emergency Management	192,854	261,323	250,541	247,043	0.4%	-5.5%
City Secretary	166,176	184,418	177,761	186,119	0.3%	0.9%
Tourism	110,003	144,026	138,537	141,314	0.2%	-1.9%
City Council	86,824	76,200	75,373	75,719	0.1%	-0.6%
<b>Total Expenditures</b>	<b>\$ 58,449,220</b>	<b>\$ 56,279,383</b>	<b>\$ 55,444,469</b>	<b>\$ 58,084,740</b>	<b>100.0%</b>	<b>3.2%</b>

**General Fund Expenditures by Department**



<sup>1</sup>In FY 2019, Emergency Management was moved out of the Fire Department as a separate department.

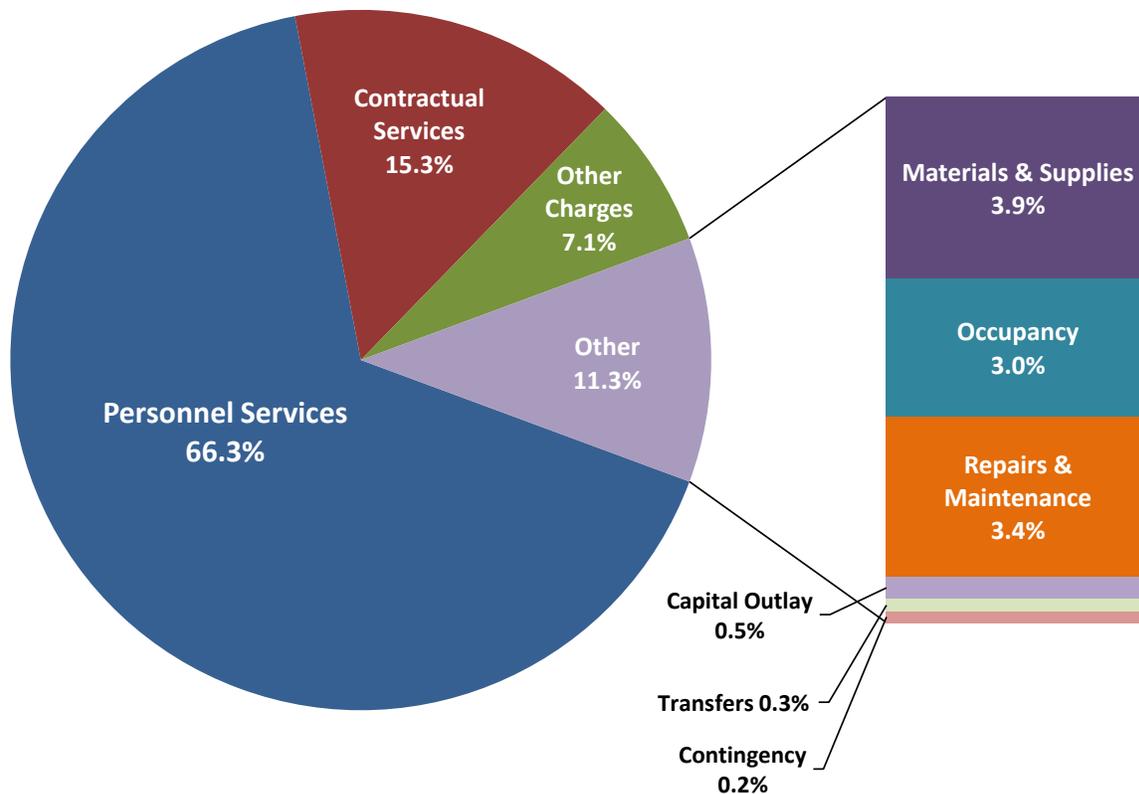
<sup>2</sup>In FY 2019, one position from the Utility Fund was moved into the Finance Department in the General Fund.

**GENERAL FUND**

**EXPENDITURES BY CATEGORY**

Category	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	FY 2020 BUDGET	% OF BUDGET	% GROWTH
Personnel Services	\$ 33,003,497	\$ 36,903,019	\$ 36,303,451	\$ 38,535,249	66.3%	4.4%
Materials & Supplies	2,227,310	2,264,787	2,241,579	2,260,177	3.9%	-0.2%
Repairs & Maintenance	1,663,881	1,624,606	1,619,904	1,998,133	3.4%	23.0%
Occupancy	1,549,437	1,630,868	1,585,053	1,725,082	3.0%	5.8%
Contractual Services	6,736,592	8,507,681	8,364,458	8,881,552	15.3%	4.4%
Other Charges	3,389,078	4,080,660	3,990,085	4,110,765	7.1%	0.7%
Contingency	129,441	140,000	140,000	140,000	0.2%	0.0%
Capital Outlay	660,202	762,980	835,158	279,000	0.5%	-63.4%
Transfers	9,089,781	364,782	364,782	154,782	0.3%	-57.6%
<b>Total Expenditures</b>	<b>\$ 58,449,220</b>	<b>\$ 56,279,383</b>	<b>\$ 55,444,469</b>	<b>\$ 58,084,740</b>	<b>100.0%</b>	<b>3.2%</b>

**General Fund Expenditures by Category**

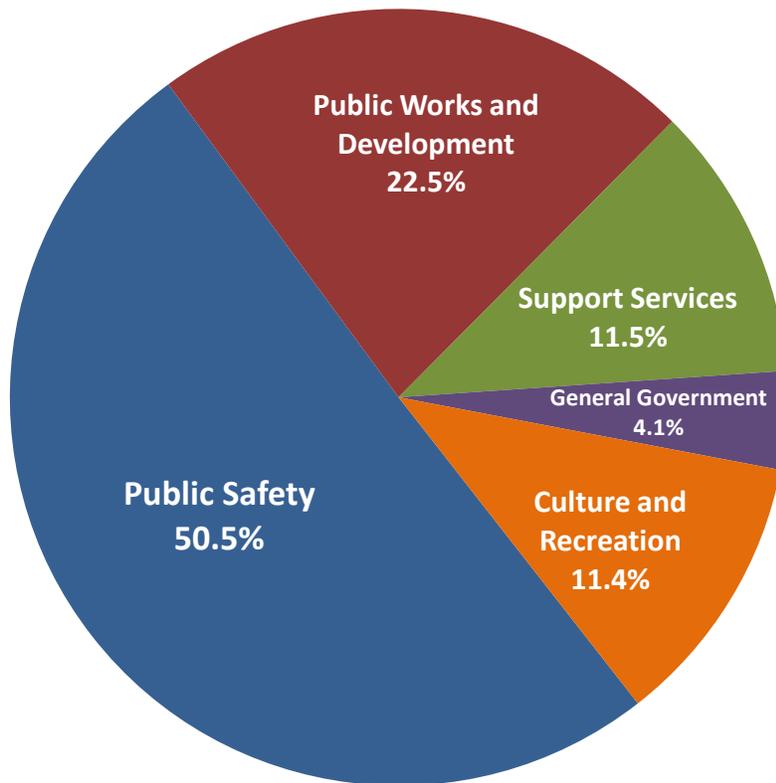


**GENERAL FUND**

**EXPENDITURES BY FUNCTION**

Function	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	FY 2020 BUDGET	% OF BUDGET	% GROWTH
Public Safety	\$ 25,902,979	\$ 27,892,684	\$ 27,733,833	\$ 29,312,746	50.5%	5.1%
Public Works and Devel.	11,009,023	12,804,166	12,391,906	13,084,139	22.5%	2.2%
Culture and Recreation	5,656,700	6,513,546	6,381,186	6,649,382	11.4%	2.1%
Support Services	13,688,298	6,727,221	6,658,320	6,666,156	11.5%	-0.9%
General Government	2,192,220	2,341,766	2,279,224	2,372,317	4.1%	1.3%
<b>Total Expenditures</b>	<b>\$ 58,449,220</b>	<b>\$ 56,279,383</b>	<b>\$ 55,444,469</b>	<b>\$ 58,084,740</b>	<b>100.0%</b>	<b>3.2%</b>

**General Fund Expenditures by Function**





**CEDAR**  

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**PARK**



## **ENTERPRISE FUNDS**

The Enterprise Funds include business-like governmental activities which are intended to be self-supporting and fund the operation, maintenance, and capital improvements related to the enterprise services. For Cedar Park, these funds are the Utility Fund, which provide water and wastewater services, and Solid Waste Fund, which provides for solid waste and recycling services thru an outside service provider. The Enterprise Funds section includes revenue summary information, expenditure summary information, and Utility Fund departmental detail information.

Note: Professional and technical vocabulary and abbreviations are defined in the Budget Glossary located in the Appendix Section.



**CEDAR**  

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**PARK**

## UTILITY FUND

## DESCRIPTION

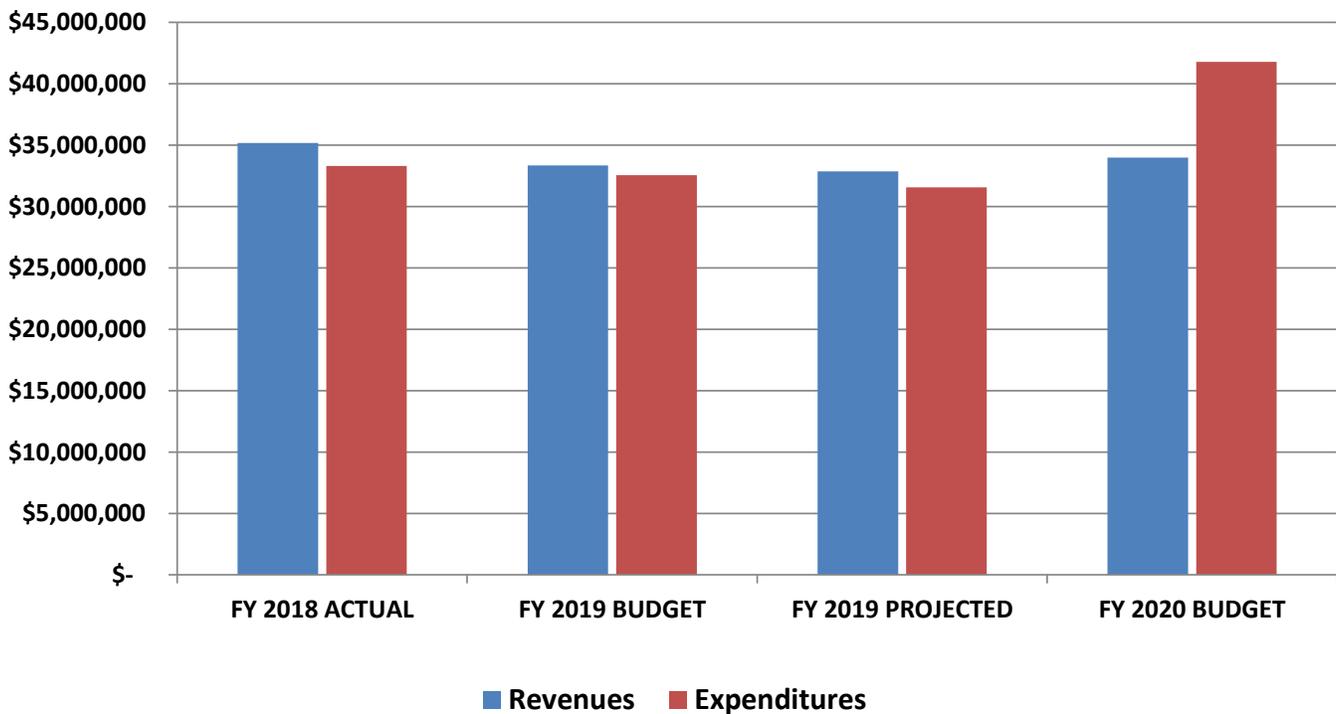
The Utility Fund was established to account for all revenues and expenditures associated with the operation and maintenance of all City water distribution, wastewater treatment, and water treatment activities. Revenue is generated primarily through water sales, sewer billings, and transfers from the Community Impact Fee (CIF) fund related to the BCRWWS debt service payment in relation to wastewater treatment and wastewater line improvements.

	ACTUAL FY 2018	BUDGET FY 2019	PROJECTED FY 2019	PROPOSED FY 2020
<b>AVAILABLE FUNDS</b>				
Beginning Balance	\$ 14,088,119	\$ 15,463,796	\$ 16,045,779	\$ 17,345,084
<b>REVENUES</b>				
Water Sales	\$ 19,140,589	\$ 19,399,856	\$ 18,289,666	\$ 19,338,690
Sewer Billings	12,649,232	12,500,000	12,808,634	12,954,682
Late Charges	330,391	329,047	188,436	335,365
Interest Income	266,711	245,754	487,080	491,950
Transfers	2,053,550	250,000	250,000	250,000
Other Charges	739,734	630,197	827,544	620,233
<b>TOTAL REVENUE</b>	<b>\$ 35,180,207</b>	<b>\$ 33,354,854</b>	<b>\$ 32,851,359</b>	<b>\$ 33,990,920</b>
<b>TOTAL AVAILABLE FUNDS</b>	<b>\$ 49,268,326</b>	<b>\$ 48,818,650</b>	<b>\$ 48,897,139</b>	<b>\$ 51,336,004</b>
<b>APPROPRIATIONS</b>				
<b>OPERATING EXPENSES</b>				
Salaries And Benefits	\$ 5,560,668	\$ 6,110,821	\$ 5,879,402	\$ 6,453,379
Materials And Supplies	811,477	951,353	807,964	944,556
Repairs And Maintenance	579,055	680,170	659,028	685,170
Occupancy	1,556,591	1,521,450	1,585,737	1,580,343
Contractual Services	8,965,801	10,659,730	10,052,539	10,514,842
Other Charges	706,991	874,612	824,856	905,756
Capital Outlay	56,795	125,000	125,000	374,000
<i>Subtotal Operating</i>	<i>\$ 18,237,377</i>	<i>\$ 20,923,136</i>	<i>\$ 19,934,525</i>	<i>\$ 21,458,046</i>
<b>TRANSFERS</b>				
Transfer Out-General Fund	\$ 3,363,259	\$ 3,524,858	\$ 3,524,858	\$ 3,874,250
Transfer Out-Interest/Sinking	7,400,276	7,392,671	7,392,671	8,906,634
Transfer Out- Water	2,410,000	350,000	350,000	2,268,000
Transfer Out- Wastewater	1,499,000	350,000	350,000	4,983,000
Transfer- Facilities Projects	400,000	-	-	300,000
<i>Subtotal Transfers</i>	<i>\$ 15,072,535</i>	<i>\$ 11,617,529</i>	<i>\$ 11,617,529</i>	<i>\$ 20,331,884</i>
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 33,309,912</b>	<b>\$ 32,540,665</b>	<b>\$ 31,552,054</b>	<b>\$ 41,789,930</b>
<b>GROSS ENDING BALANCE</b>	<b>\$ 15,958,414</b>	<b>\$ 16,277,985</b>	<b>\$ 17,345,084</b>	<b>\$ 9,546,074</b>
Adjustment to GAAP	87,365	-	-	-
<b>NET ENDING BALANCE</b>	<b>\$ 16,045,779</b>	<b>\$ 16,277,985</b>	<b>\$ 17,345,084</b>	<b>\$ 9,546,074</b>

**UTILITY FUND**

**SUMMARY OF REVENUES AND EXPENDITURES**

	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2019 PROJECTED</b>	<b>FY 2020 BUDGET</b>
Total Revenues	\$ 35,180,207	\$ 33,354,854	\$ 32,851,359	\$ 33,990,920
Total Expenditures	33,309,912	32,540,665	31,552,054	41,789,930
<b>Surplus/(Deficit)</b>	<b>\$ 1,870,295</b>	<b>\$ 814,189</b>	<b>\$ 1,299,305</b>	<b>\$ (7,799,010)</b>
Unreserved Fund Balance	\$ 16,045,779	\$ 16,277,985	\$ 17,345,084	\$ 9,546,074

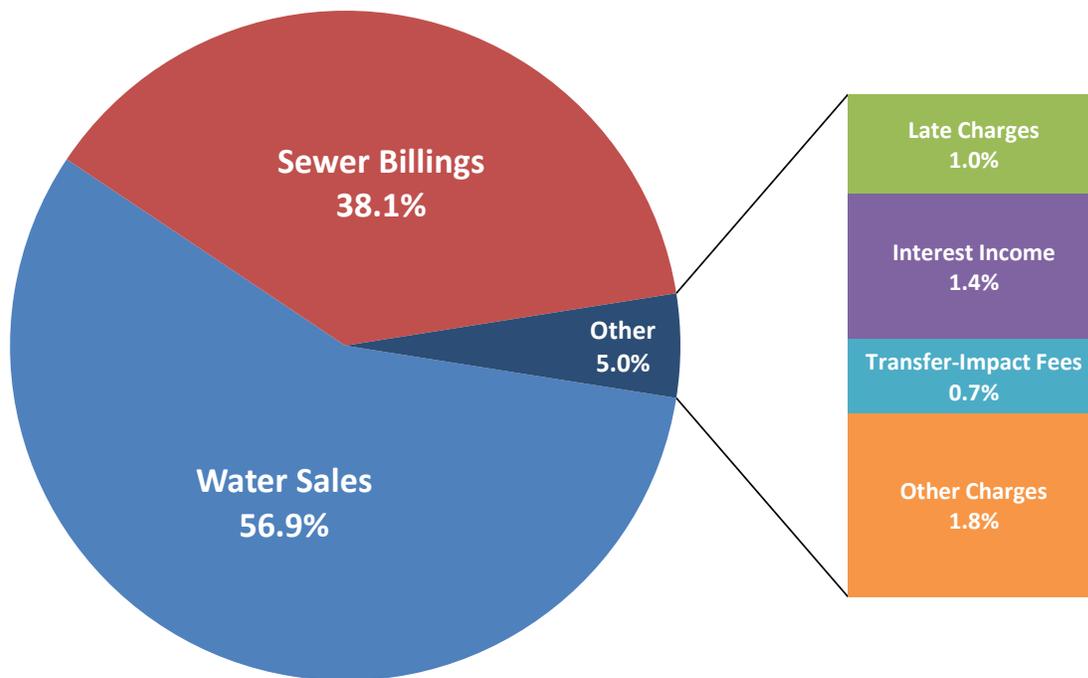


**UTILITY FUND**

**REVENUE SUMMARY**

OBJECT CATEGORIES	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	FY 2020 BUDGET	% OF BUDGET	% GROWTH
Water Sales	\$ 19,140,589	\$ 19,399,856	\$ 18,289,666	\$ 19,338,690	56.9%	-0.3%
Sewer Billings	12,649,232	12,500,000	12,808,634	12,954,682	38.1%	3.6%
Late Charges	330,391	329,047	188,436	335,365	1.0%	1.9%
Interest Income	266,711	245,754	487,080	491,950	1.4%	100.2%
Transfer-Impact Fees	2,053,550	250,000	250,000	250,000	0.7%	0.0%
Other Charges	739,734	630,197	827,544	620,233	1.8%	-1.6%
<b>Total Utility Fund Revenues</b>	<b>\$ 35,180,207</b>	<b>\$ 33,354,854</b>	<b>\$ 32,851,359</b>	<b>\$ 33,990,920</b>	<b>100.0%</b>	<b>1.9%</b>

**FY 2019 ADOPTED REVENUE**

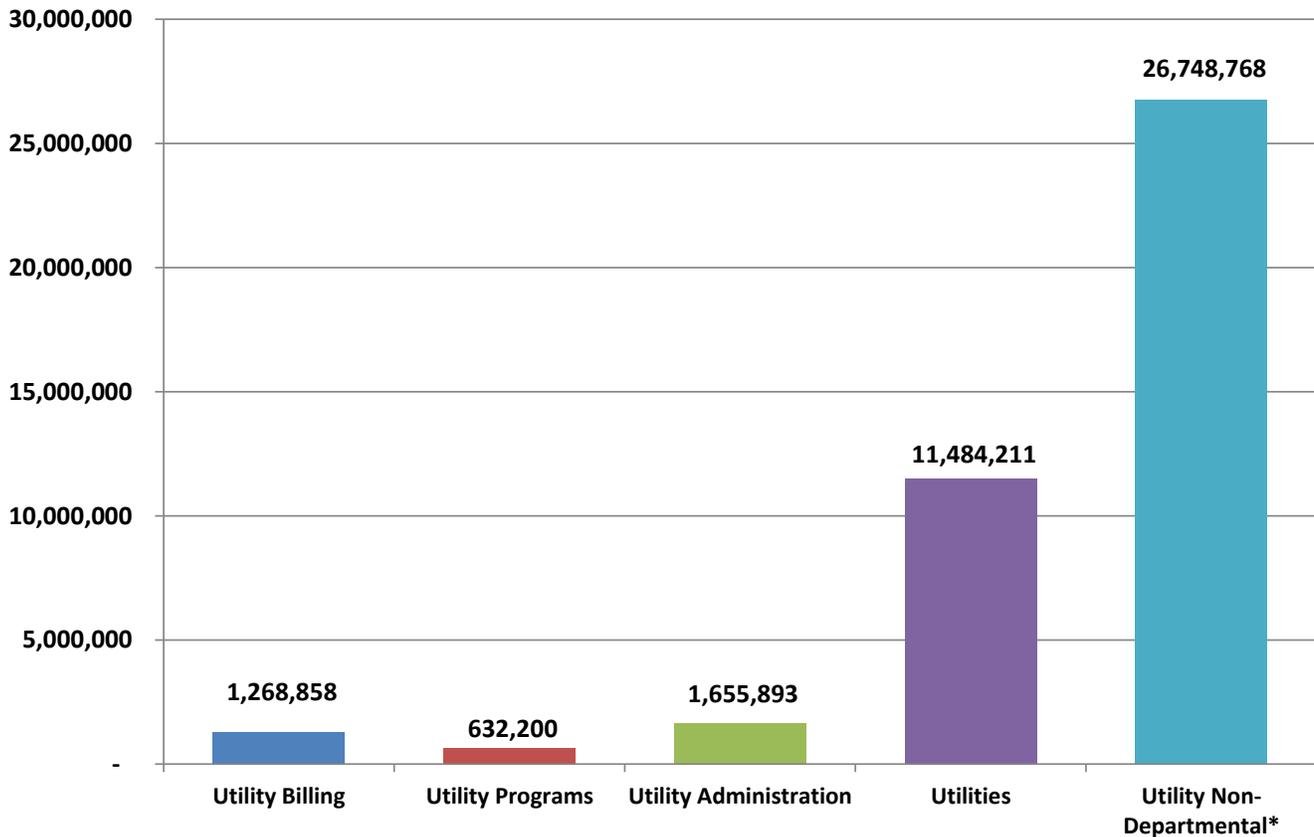


**UTILITY FUND**

**EXPENDITURES BY DEPARTMENT**

Department	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	FY 2020 BUDGET	% OF BUDGET	% GROWTH
Utility Billing	\$ 1,079,909	\$ 1,210,376	\$ 1,152,954	\$ 1,268,858	3.0%	4.8%
Utility Programs	464,453	609,390	627,680	632,200	1.5%	3.7%
Utility Administration	1,432,973	1,605,537	1,572,893	1,655,893	4.0%	3.1%
Utilities	10,022,978	11,036,851	10,451,109	11,484,211	27.5%	4.1%
Utility Non-Departmental*	20,309,599	18,078,511	17,747,419	26,748,768	64.0%	48.0%
<b>Total Expenditures</b>	<b>\$ 33,309,912</b>	<b>\$ 32,540,665</b>	<b>\$ 31,552,054</b>	<b>\$ 41,789,930</b>	<b>100.0%</b>	<b>28.4%</b>

**UTILITY FUND BY DEPARTMENT**



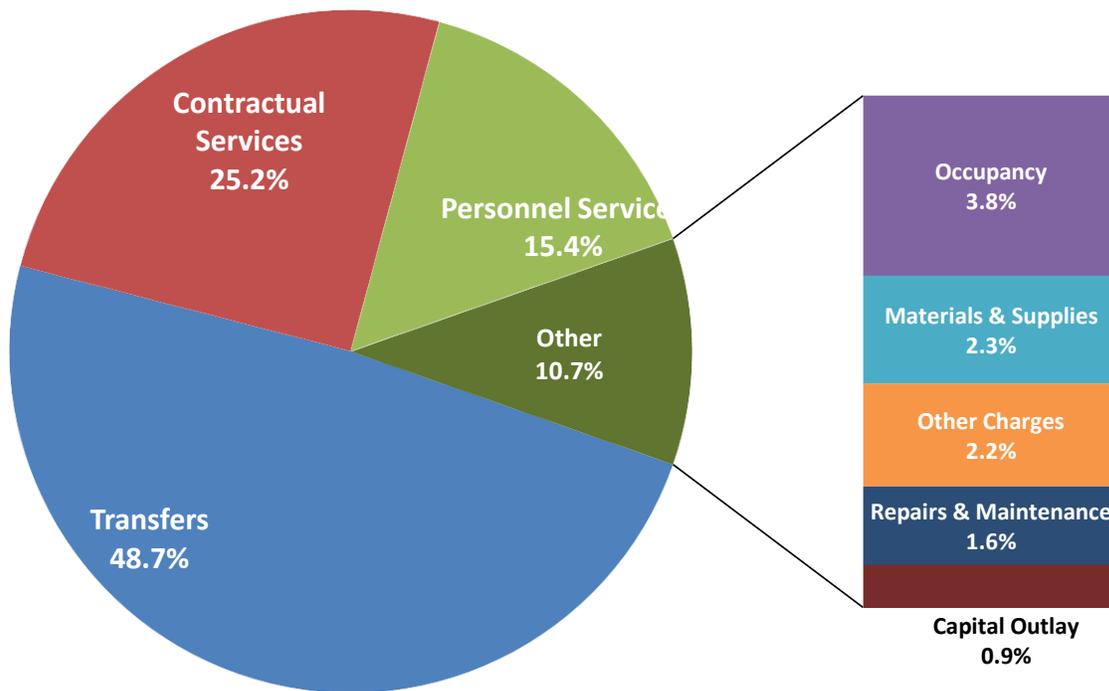
\*Utility Non-Departmental includes transfers for Debt service and CIP

**UTILITY FUND**

**EXPENDITURES BY CATEGORY**

Category	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	FY 2020 BUDGET	% OF BUDGET	% GROWTH
Personnel Services	\$ 5,560,668	\$ 6,110,821	\$ 5,879,402	\$ 6,453,379	15.4%	5.6%
Materials & Supplies	811,477	951,353	807,964	944,556	2.3%	-0.7%
Repairs & Maintenance	579,055	680,170	659,028	685,170	1.6%	0.7%
Occupancy	1,556,591	1,521,450	1,585,737	1,580,343	3.8%	3.9%
Contractual Services	8,965,801	10,659,730	10,052,539	10,514,842	25.2%	-1.4%
Other Charges	706,991	874,612	824,856	905,756	2.2%	3.6%
Capital Outlay	56,795	125,000	125,000	374,000	0.9%	199.2%
Transfers Out	15,072,535	11,617,529	11,617,529	20,331,884	48.7%	75.0%
<b>Total Expenditures</b>	<b>\$ 33,309,912</b>	<b>\$ 32,540,665</b>	<b>\$ 31,552,054</b>	<b>\$ 41,789,930</b>	<b>100.0%</b>	<b>28.4%</b>

**UTILITY FUND EXPENDITURES BY CATEGORY**





**CEDAR**  

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**PARK**

## SOLID WASTE FUND

### DESCRIPTION

The Solid Waste fund is an enterprise fund established to fund a contracted solid waste and recycling provider for utility customers. It is intended to be self-supporting and collects revenue through utility bills to cover the cost of operations and debt related to solid waste.

	ACTUAL FY 2018	BUDGET FY 2019	PROJECTED FY 2019	PROPOSED FY 2020
<b>AVAILABLE FUNDS</b>				
Beginning Balance	\$ 307,323	\$ 288,973	\$ 307,841	\$ 182,838
<b>REVENUES</b>				
Solid Waste Billing	\$ 3,688,830	\$ 3,729,418	\$ 3,729,418	\$ 3,729,418
Garbage Cart Reimbursement	268,132	270,470	270,470	270,470
Extra Garbage Cart Fee	18,520	18,422	18,422	18,422
Interest Income	4,804	4,310	8,057	5,310
Other Revenue	5,447	5,575	4,859	5,575
<b>TOTAL REVENUE</b>	<b>\$ 3,985,734</b>	<b>\$ 4,028,195</b>	<b>\$ 4,031,225</b>	<b>\$ 4,029,195</b>
<b>TOTAL AVAILABLE FUNDS</b>	<b>\$ 4,293,057</b>	<b>\$ 4,317,168</b>	<b>\$ 4,339,066</b>	<b>\$ 4,212,033</b>
<b>APPROPRIATIONS</b>				
<b>OPERATING EXPENSES</b>				
Small Tools and Equipment	\$ 98,459	\$ 150,000	\$ 150,000	\$ 150,000
Garbage Collection Services	3,654,513	3,714,111	3,714,111	3,714,111
Contract Services	34,739	75,000	75,000	75,000
Other Expenses	9,504	34,092	34,092	34,092
<i>Subtotal Operating</i>	<b>\$ 3,797,215</b>	<b>\$ 3,973,203</b>	<b>\$ 3,973,203</b>	<b>\$ 3,973,203</b>
<b>TRANSFERS</b>				
Bond Principal	\$ 175,000	\$ -	\$ 175,000	\$ 180,000
Bond Interest	13,001	-	8,025	2,700
Debt Service	-	183,025	-	-
<i>Subtotal Transfers</i>	<b>\$ 188,001</b>	<b>\$ 183,025</b>	<b>\$ 183,025</b>	<b>\$ 182,700</b>
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 3,985,216</b>	<b>\$ 4,156,228</b>	<b>\$ 4,156,228</b>	<b>\$ 4,155,903</b>
<b>ENDING BALANCE</b>	<b>\$ 307,841</b>	<b>\$ 160,940</b>	<b>\$ 182,838</b>	<b>\$ 56,130</b>

## OTHER OPERATING FUNDS SUMMARY

REVENUE					
FUND NAME	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	FY 2020 BUDGET	% of BUDGET
General Debt Obligation	22,716,328	24,207,872	24,778,931	24,952,639	16.6%
Utility Debt Obligation	7,600,697	7,780,696	7,725,870	9,206,634	6.1%
<b>TOTAL DEBT SERVICE FUNDS</b>	<b>\$ 30,317,025</b>	<b>\$ 31,988,568</b>	<b>\$ 32,504,801</b>	<b>\$ 34,159,273</b>	<b>22.7%</b>
<b>Solid Waste</b>	<b>\$ 3,985,734</b>	<b>\$ 4,028,195</b>	<b>\$ 4,031,225</b>	<b>\$ 4,029,195</b>	<b>2.7%</b>
<b>Vehicle &amp; Equipment Replacement</b>	<b>\$ 3,736,773</b>	<b>\$ 3,790,438</b>	<b>\$ 3,790,438</b>	<b>\$ 3,866,497</b>	<b>2.6%</b>
Municipal Court Fund	55,181	53,087	54,212	55,700	0.0%
Public Arts Program	89,107	132,939	135,721	137,918	0.1%
Tourism Board/Occupancy Tax	806,142	1,115,449	997,769	1,157,564	0.8%
CPTV 10 / Cable Fund	144,091	144,020	155,074	149,427	0.1%
Tax Increment Reinvestment Zone	748,892	775,628	783,190	902,222	0.6%
Forfeiture Fund	129,725	92,820	110,972	92,820	0.1%
Economic Development (4A)	7,391,296	5,681,378	5,931,378	6,082,162	4.0%
Community Development (4B)	7,295,042	7,561,644	7,590,777	7,749,574	5.2%
Parkland Dedication	705,924	367,000	446,787	375,000	0.2%
Property Management	465,368	421,000	453,460	441,000	0.3%
<b>TOTAL SPECIAL REVENUE FUNDS</b>	<b>\$ 17,830,768</b>	<b>\$ 16,344,965</b>	<b>\$ 16,659,340</b>	<b>\$ 17,143,387</b>	<b>11.4%</b>
<b>TOTAL OTHER OPERATING REVENUES</b>	<b>\$ 55,870,300</b>	<b>\$ 56,152,166</b>	<b>\$ 56,985,804</b>	<b>\$ 59,198,352</b>	<b>39.4%</b>
EXPENDITURES					
FUND NAME	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	FY 2020 BUDGET	% of BUDGET
General Debt Obligation	22,778,099	24,751,259	24,652,629	27,098,345	16.9%
Utility Debt Obligation	7,380,682	7,593,196	7,396,477	8,924,134	5.6%
<b>TOTAL DEBT SERVICE FUNDS</b>	<b>\$ 30,158,781</b>	<b>\$ 32,344,455</b>	<b>\$ 32,049,106</b>	<b>\$ 36,022,479</b>	<b>22.4%</b>
<b>Solid Waste</b>	<b>\$ 3,985,216</b>	<b>\$ 4,156,228</b>	<b>\$ 4,156,228</b>	<b>\$ 4,155,903</b>	<b>2.6%</b>
<b>Vehicle &amp; Equipment Replacement</b>	<b>\$ 3,827,144</b>	<b>\$ 3,081,564</b>	<b>\$ 3,081,564</b>	<b>\$ 5,563,425</b>	<b>3.5%</b>
Municipal Court Fund	77,954	114,441	114,553	83,713	0.1%
Public Arts Program	52,158	254,463	142,558	265,280	0.2%
Tourism Board/Occupancy Tax	639,250	1,001,575	954,783	1,317,488	0.8%
CPTV 10 / Cable Fund	76,991	119,067	159,034	128,905	0.1%
Tax Increment Reinvestment Zone	706,195	737,424	737,424	756,652	0.5%
Forfeiture Fund	230,536	97,000	96,773	274,986	0.2%
Economic Development (4A)	5,283,830	4,952,079	4,847,079	5,543,609	3.4%
Community Development (4B)	10,625,177	5,676,289	5,676,289	6,319,800	3.9%
Parkland Dedication	493,261	675,000	675,000	275,000	0.2%
Property Management	176,426	350,500	338,900	201,515	0.1%
<b>TOTAL SPECIAL REVENUE FUNDS</b>	<b>\$ 18,361,777</b>	<b>\$ 13,977,838</b>	<b>\$ 13,742,393</b>	<b>\$ 15,166,948</b>	<b>9.4%</b>
<b>TOTAL OTHER OPERATING EXPENDITURES</b>	<b>\$ 56,332,919</b>	<b>\$ 53,560,085</b>	<b>\$ 53,029,291</b>	<b>\$ 60,908,755</b>	<b>37.9%</b>



## **SPECIAL REVENUE FUNDS**

The Special Revenue Funds are dedicated funds with revenues intended to fund a specific purpose and restricted. This section includes a summary of how each Special Revenue Fund used, summary of the Special Revenue Funds, and individual detailed fund information.



**CEDAR**  

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**PARK**

## SPECIAL REVENUE FUND SUMMARY

FUND NAME	REVENUE				
	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	BUDGET ADJUSTMENTS	FY 2020 BUDGET
Municipal Court Fund	\$ 55,181	\$ 53,087	\$ 54,212	\$ 2,613	\$ 55,700
Public Art	89,107	132,939	135,721	4,979	137,918
Tourism Board/Occupancy Tax	806,142	1,115,449	997,769	42,115	1,157,564
CPTV-10 / Cable Fund	144,091	144,020	155,074	5,407	149,427
Tax Increment Reinvestment Zone	748,892	775,628	783,190	126,594	902,222
Forfeiture Fund	129,725	92,820	110,972	-	92,820
Economic Development (4A)	7,391,296	5,681,378	5,931,378	400,784	6,082,162
Community Development (4B)	7,295,042	7,561,644	7,590,777	187,930	7,749,574
Parkland Dedication	705,924	367,000	446,787	8,000	375,000
Property Management	465,368	421,000	453,460	20,000	441,000
<b>TOTAL REVENUE</b>	<b>\$ 17,830,768</b>	<b>\$ 16,344,965</b>	<b>\$ 16,659,340</b>	<b>\$ 798,422</b>	<b>\$ 17,143,387</b>

FUND NAME	EXPENDITURES				
	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	BUDGET ADJUSTMENTS	FY 2020 BUDGET
Municipal Court Fund	\$ 77,954	\$ 114,441	\$ 114,553	\$ (30,728)	\$ 83,713
Public Art	52,158	254,463	142,558	10,817	265,280
Tourism Board/Occupancy Tax	639,250	1,001,575	954,783	315,913	1,317,488
CPTV-10 / Cable Fund	76,991	119,067	159,034	9,838	128,905
Tax Increment Reinvestment Zone	706,195	737,424	737,424	19,228	756,652
Forfeiture Fund	230,536	97,000	96,773	177,986	274,986
Economic Development (4A)	5,283,830	4,952,079	4,847,079	591,531	5,543,609
Community Development (4B)	10,625,177	5,676,289	5,676,289	643,511	6,319,800
Parkland Dedication	493,261	675,000	675,000	(400,000)	275,000
Property Management	176,426	350,500	338,900	(148,985)	201,515
<b>TOTAL EXPENDITURES</b>	<b>\$ 18,361,777</b>	<b>\$ 13,977,838</b>	<b>\$ 13,742,393</b>	<b>\$ 1,189,111</b>	<b>\$ 15,166,948</b>

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**MUNICIPAL COURT FUND**


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**DESCRIPTION**


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The Municipal Court Fund is related to administrative charges which can be placed upon certain fines and are levied in accordance with Texas State Code. The charges provide funding for enhanced Court security related to both visitor and staff safety, improved technology to allow for efficiency, and Juvenile Case Manager.

	ACTUAL FY 2018	BUDGET FY 2019	PROJECTED FY 2019	PROPOSED FY 2020
<b>AVAILABLE FUNDS</b>				
Beginning Balance	\$ 356,439	\$ 327,979	\$ 333,666	\$ 273,325
<b>REVENUES</b>				
Security Fees	\$ 12,676	\$ 12,227	\$ 11,380	\$ 11,800
Technology Fees	16,801	16,200	14,937	15,500
Juvenile Case Manager Fee	20,913	20,600	19,500	20,000
Teen Court Fees	300	300	400	400
Interest	4,491	3,760	7,995	8,000
<b>TOTAL REVENUE</b>	<b>\$ 55,181</b>	<b>\$ 53,087</b>	<b>\$ 54,212</b>	<b>\$ 55,700</b>
<b>TOTAL AVAILABLE FUNDS</b>	<b>\$ 411,620</b>	<b>\$ 381,066</b>	<b>\$ 387,878</b>	<b>\$ 329,025</b>
<b>APPROPRIATIONS</b>				
<b>OPERATING EXPENSES</b>				
Court Security	\$ 17,809	\$ 19,500	\$ 19,622	\$ 19,172
Court Technology	22,164	57,000	57,000	25,000
Juvenile Case Manager	37,731	37,731	37,731	39,341
Teen Court	250	210	200	200
<i>Subtotal Operating</i>	<b>\$ 77,954</b>	<b>\$ 114,441</b>	<b>\$ 114,553</b>	<b>\$ 83,713</b>
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 77,954</b>	<b>\$ 114,441</b>	<b>\$ 114,553</b>	<b>\$ 83,713</b>
<b>ENDING BALANCE</b>	<b>\$ 333,666</b>	<b>\$ 266,625</b>	<b>\$ 273,325</b>	<b>\$ 245,312</b>

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**PUBLIC ARTS FUND**


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**DESCRIPTION**


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The Public Arts Fund was created to install public art displays throughout the city including at parks and city facilities. Funding is provided by donations, the Tourism Advisory Board/Occupancy Tax Board, and certain Capital Projects.

	ACTUAL FY 2018	BUDGET FY 2019	PROJECTED FY 2019	PROPOSED FY 2020
<b>AVAILABLE FUNDS</b>				
Beginning Balance	\$ 97,249	\$ 121,524	\$ 134,199	\$ 127,362
<b>REVENUES</b>				
Interest Income	\$ 1,462	\$ 1,125	\$ 3,617	\$ 2,250
Public Art Funding	87,646	131,814	132,104	135,668
<b>TOTAL REVENUE</b>	<b>\$ 89,107</b>	<b>\$ 132,939</b>	<b>\$ 135,721</b>	<b>\$ 137,918</b>
<b>TOTAL AVAILABLE FUNDS</b>	<b>\$ 186,357</b>	<b>\$ 254,463</b>	<b>\$ 269,919</b>	<b>\$ 265,280</b>
<b>APPROPRIATIONS</b>				
<b>OPERATING EXPENSES</b>				
Contract Services	\$ 42,658	\$ 254,463	\$ 25,858	\$ 165,280
Community Programs	-	-	-	-
Art Purchases	9,500	-	116,700	100,000
<i>Subtotal Operating</i>	<i>\$ 52,158</i>	<i>\$ 254,463</i>	<i>\$ 142,558</i>	<i>\$ 265,280</i>
<b>TRANSFERS</b>				
Transfers to Debt Service	\$ -	\$ -	\$ -	\$ -
<i>Subtotal Transfers</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 52,158</b>	<b>\$ 254,463</b>	<b>\$ 142,558</b>	<b>\$ 265,280</b>
<b>ENDING BALANCE</b>	<b>\$ 134,199</b>	<b>\$ -</b>	<b>\$ 127,362</b>	<b>\$ -</b>

## TOURISM ADVISORY BOARD/OCCUPANCY TAX FUND

### DESCRIPTION

The Occupancy Tax Fund accumulates the City's 7% Hotel Motel Occupancy Tax. The seven member Tourism Board is tasked with increasing and enhancing the public awareness of the benefits resulting from the hospitality industry and the potential contribution offered to the community. Management activities of the Occupancy Tax Fund are assigned to city staff, the Tourism Board authorizes expenditures of this fund that are within City and State guidelines to establish and enhance tourism, art programs and historical restoration. Board Members are appointed by the City Council and serve two-year terms.

	ACTUAL FY 2018	BUDGET FY 2019	PROJECTED FY 2019	PROPOSED FY 2020
<b>AVAILABLE FUNDS</b>				
Beginning Balance	\$ 1,795,341	\$ 2,002,053	\$ 1,962,233	\$ 2,005,219
<b>REVENUES</b>				
Occupancy Tax Collections	\$ 781,501	\$ 1,098,449	\$ 957,769	\$ 1,130,564
Interest	24,641	17,000	40,000	27,000
<b>TOTAL REVENUE</b>	<b>\$ 806,142</b>	<b>\$ 1,115,449</b>	<b>\$ 997,769</b>	<b>\$ 1,157,564</b>
<b>TOTAL AVAILABLE FUNDS</b>	<b>\$ 2,601,483</b>	<b>\$ 3,117,502</b>	<b>\$ 2,960,002</b>	<b>\$ 3,162,783</b>
<b>APPROPRIATIONS</b>				
<b>OPERATING EXPENSES</b>				
Marketing and Advertising	\$ 189,652	\$ 513,190	\$ 513,190	\$ 407,402
Event Marketing	191,409	107,230	107,230	187,500
Public Arts	87,500	131,814	131,814	135,668
Tourism Development Expenses	19,233	92,168	45,376	126,551
Tourism Staff & Admin Support	126,574	157,173	157,173	160,367
Other Expenses	24,882	-	-	-
<b>Subtotal Operating</b>	<b>\$ 639,250</b>	<b>\$ 1,001,575</b>	<b>\$ 954,783</b>	<b>\$ 1,017,488</b>
<b>TRANSFERS</b>				
Transfer Out - HEB Center Fund	\$ -	\$ -	\$ -	\$ 300,000
<b>Subtotal Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 300,000</b>
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 639,250</b>	<b>\$ 1,001,575</b>	<b>\$ 954,783</b>	<b>\$ 1,317,488</b>
<b>GROSS ENDING BALANCE</b>	<b>\$ 1,962,233</b>	<b>\$ 2,115,927</b>	<b>\$ 2,005,219</b>	<b>\$ 1,845,295</b>
<i>Minimum Reserve Level <sup>1</sup></i>	<i>130,735</i>	<i>183,075</i>	<i>183,075</i>	<i>188,427</i>
<b>NET ENDING BALANCE</b>	<b>\$ 1,831,498</b>	<b>\$ 1,932,852</b>	<b>\$ 1,822,144</b>	<b>\$ 1,656,868</b>

<sup>1</sup> Reflects policy of two months of budgeted Hotel Occupancy Tax collections and one year of debt service

**TOURISM ADVISORY BOARD/OCCUPANCY TAX FUND**

**Tourism Projects by Funding Category**

<b>FUNDING CATEGORY</b>	<b>PROJECT</b>	<b>FY 2020 AMOUNT</b>
<b>Event Marketing</b>		
	Austin Spurs	62,500
	Balcones Songbird Festival	5,000
	Cedar Fest BBQ Cook-Off	15,000
	Haute Rock Concert Series	50,000
	Robotters Festival	45,000
	Volley-Palloza	10,000
	<b>Total</b>	<b>187,500</b>

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**CPTV - 10 / CABLE FUND**


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**DESCRIPTION**


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The CPTV - 10 / Cable Fund is related to the cable television franchise fee and provides funding for the Cedar Park local government channel, CPTV-10, and provides funding for media improvements. By State code, 1% of the total 5% franchise fee must be dedicated to providing and/or maintaining a local government channel and can be used to enhance the programming provided, including capital purchases.

	ACTUAL FY 2018	BUDGET FY 2019	PROJECTED FY 2019	PROPOSED FY 2020
<b>AVAILABLE FUNDS</b>				
Beginning Balance	\$ <u>216,520</u>	\$ <u>247,751</u>	\$ <u>283,620</u>	\$ <u>279,660</u>
<b>REVENUES</b>				
Franchise Fees	\$ 140,742	\$ 143,020	\$ 146,946	\$ 148,427
Interest Income	3,349	1,000	8,128	1,000
<b>TOTAL REVENUE</b>	\$ <u>144,091</u>	\$ <u>144,020</u>	\$ <u>155,074</u>	\$ <u>149,427</u>
<b>TOTAL AVAILABLE FUNDS</b>	\$ <u>360,611</u>	\$ <u>391,771</u>	\$ <u>438,694</u>	\$ <u>429,087</u>
<b>APPROPRIATIONS</b>				
<b>OPERATING EXPENSES</b>				
Computer Equipment	\$ 465	30,000	\$ 3,500	\$ 30,000
Office Supplies & Equipment	258	5,000	9,378	5,000
Telecommunications	1,426	1,409	1,409	1,405
Computer Services	3,740	5,000	5,000	5,000
VES	66,658	66,658	66,658	76,500
Contract Services	4,445	11,000	1,050	11,000
Postage	-	-	-	-
Equipment	-	-	72,039	-
<i>Subtotal Operating</i>	\$ <u>76,991</u>	\$ <u>119,067</u>	\$ <u>159,034</u>	\$ <u>128,905</u>
<b>TOTAL APPROPRIATIONS</b>	\$ <u>76,991</u>	\$ <u>119,067</u>	\$ <u>159,034</u>	\$ <u>128,905</u>
<b>ENDING BALANCE</b>	\$ <u>283,620</u>	\$ <u>272,704</u>	\$ <u>279,660</u>	\$ <u>300,182</u>

## TAX INCREMENT REINVESTMENT ZONE FUND

### DESCRIPTION

The Tax Reinvestment Zone (TIRZ) is a tax increment reinvestment zone that covers approximately 470 acres of land located within the City of Cedar Park. The general area is bounded by New Hope Road on the north, U.S. 183-A right of way on the east, F.M. 1431 on the south and the railroad right of way to the west. The TIRZ will facilitate a program of public improvements to allow and encourage the development of the 470 acre mixed-use Downtown District which merges retail, office, entertainment and civic uses with a wide variety of high quality, high value, high density single and multi-family housing to create a close-knit, pedestrian friendly urban core.

	ACTUAL FY 2018	BUDGET FY 2019	PROJECTED FY 2019	PROPOSED FY 2020
<b>AVAILABLE FUNDS</b>				
Beginning Balance	\$ 575,467	\$ 618,146	\$ 618,164	\$ 663,930
<b>REVENUES</b>				
Current Ad Valorem Taxes	\$ 737,424	\$ 764,128	\$ 756,652	\$ 890,722
Interest Income	11,468	11,500	26,538	11,500
<b>TOTAL REVENUE</b>	<b>\$ 748,892</b>	<b>\$ 775,628</b>	<b>\$ 783,190</b>	<b>\$ 902,222</b>
<b>TOTAL AVAILABLE FUNDS</b>	<b>\$ 1,324,359</b>	<b>\$ 1,393,774</b>	<b>\$ 1,401,354</b>	<b>\$ 1,566,152</b>
<b>APPROPRIATIONS</b>				
<b>OPERATING EXPENSES</b>				
Contract Services	\$ -	\$ -	\$ -	\$ -
Developer Reimbursements	706,195	737,424	737,424	756,652
<i>Subtotal Operating</i>	<u>\$ 706,195</u>	<u>\$ 737,424</u>	<u>\$ 737,424</u>	<u>\$ 756,652</u>
<b>TRANSFERS</b>				
Transfers to Debt Service	\$ -	\$ -	\$ -	\$ -
<i>Subtotal Transfers</i>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 706,195</b>	<b>\$ 737,424</b>	<b>\$ 737,424</b>	<b>\$ 756,652</b>
<b>ENDING BALANCE</b>	<b>\$ 618,164</b>	<b>\$ 656,350</b>	<b>\$ 663,930</b>	<b>\$ 809,500</b>

## FORFEITURE FUND

### DESCRIPTION

The Law Enforcement Fund accumulates payments received from the U.S. Department of Justice for the City's equitable share of proceeds from seized and forfeited property. It funds the purchase of equipment for Law Enforcement purposes according to the provisions of Asset Forfeiture Laws.

	ACTUAL FY 2018	BUDGET FY 2019	PROJECTED FY 2019	PROPOSED FY 2020
<b>AVAILABLE FUNDS</b>				
Beginning Balance	\$ 268,778	\$ 149,128	\$ 167,967	\$ 182,166
<b>REVENUES</b>				
Equitable Sharing	\$ 126,404	\$ 90,000	\$ 90,000	\$ 90,000
Sales of Seized Equipment	-	-	-	-
Interest Income	3,321	2,820	4,708	2,820
Other Revenue	-	-	16,263	-
<b>TOTAL REVENUE</b>	<b>\$ 129,725</b>	<b>\$ 92,820</b>	<b>\$ 110,972</b>	<b>\$ 92,820</b>
<b>TOTAL AVAILABLE FUNDS</b>	<b>\$ 398,503</b>	<b>\$ 241,948</b>	<b>\$ 278,939</b>	<b>\$ 274,986</b>
<b>APPROPRIATIONS</b>				
<b>OPERATING EXPENSES</b>				
Small Tools & Equipment	\$ 79,461	\$ 58,000	\$ 16,760	\$ 154,292
Vehicle Repairs & Maintenance	-	-	-	-
Office Rental	-	2,000	-	2,000
Computer Services	1,950	5,000	15,000	5,000
Imprest Activities	9,431	7,000	4,083	7,000
Equipment	75,848	-	-	56,694
Vehicles	58,146	25,000	60,930	50,000
Other Expenses	5,700	-	-	-
<i>Subtotal Operating</i>	<b>\$ 230,536</b>	<b>\$ 97,000</b>	<b>\$ 96,773</b>	<b>\$ 274,986</b>
<b>TRANSFERS</b>				
Transfers to Debt Service	\$ -	\$ -	\$ -	\$ -
<i>Subtotal Transfers</i>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 230,536</b>	<b>\$ 97,000</b>	<b>\$ 96,773</b>	<b>\$ 274,986</b>
<b>ENDING BALANCE</b>	<b>\$ 167,967</b>	<b>\$ 144,948</b>	<b>\$ 182,166</b>	<b>\$ -</b>

## TYPE A - ECONOMIC DEVELOPMENT CORPORATION FUND

### DESCRIPTION

The Economic Development Fund accumulates the City's 3/8-cent Type A Sales Tax and accounts for expenditures and debt authorized by the Economic Development Board of Directors. The seven member board is appointed by the City Council. Appointed Directors serve two-year terms.

	ACTUAL FY 2018	BUDGET FY 2019	PROJECTED FY 2019	PROPOSED FY 2020
<b>AVAILABLE FUNDS</b>				
Beginning Balance	\$ 10,354,716	\$ 12,339,046	\$ 12,462,182	\$ 13,546,482
<b>REVENUES</b>				
Sales Tax Collections	\$ 7,244,786	\$ 5,631,378	\$ 5,631,378	\$ 5,772,162
Interest and Other Income	146,510	50,000	300,000	310,000
<b>TOTAL REVENUE</b>	<b>\$ 7,391,296</b>	<b>\$ 5,681,378</b>	<b>\$ 5,931,378</b>	<b>\$ 6,082,162</b>
<b>TOTAL AVAILABLE FUNDS</b>	<b>\$ 17,746,012</b>	<b>\$ 18,020,424</b>	<b>\$ 18,393,560</b>	<b>\$ 19,628,644</b>
<b>APPROPRIATIONS</b>				
<b>OPERATING EXPENSES</b>				
Staff Support	\$ 598,703	\$ 713,203	\$ 713,203	\$ 516,022
Type A Expenses	12,478	61,000	61,000	824,009
E.D. Agreements	1,273,651	784,150	679,150	812,861
HEB Center Improvements	175,000	175,000	175,000	175,000
<b>Subtotal Operating</b>	<b>\$ 2,059,832</b>	<b>\$ 1,733,353</b>	<b>\$ 1,628,353</b>	<b>\$ 2,327,892</b>
<b>TRANSFERS</b>				
Transfers to Debt Service	\$ 3,223,998	\$ 3,218,726	\$ 3,218,726	\$ 3,215,718
<b>Subtotal Transfers</b>	<b>\$ 3,223,998</b>	<b>\$ 3,218,726</b>	<b>\$ 3,218,726</b>	<b>\$ 3,215,718</b>
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 5,283,830</b>	<b>\$ 4,952,079</b>	<b>\$ 4,847,079</b>	<b>\$ 5,543,609</b>
<b>GROSS ENDING BALANCE</b>	<b>\$ 12,462,182</b>	<b>\$ 13,068,346</b>	<b>\$ 13,546,482</b>	<b>\$ 14,085,034</b>
<i>Minimum Reserve Level</i> <sup>1</sup>	-	4,157,289	4,157,289	4,177,745
<b>NET ENDING BALANCE</b>	<b>\$ 12,462,182</b>	<b>\$ 8,911,057</b>	<b>\$ 9,389,193</b>	<b>\$ 9,907,290</b>

<sup>1</sup> Reflects policy of two months of budgeted sales tax and one year of debt service

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**TYPE A - ECONOMIC DEVELOPMENT CORPORATION FUND**


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**Type A Projects by Funding Category**


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<b>FUNDING CATEGORY</b>	<b>PROJECT</b>	<b>FY 2020 AMOUNT</b>
<b>Economic Development</b>	REVENUE CYCLE, INC.	15,200
	INNOVATIVE FUNDING SERVICES	30,000
	FIFTEEN FIVE CORPORATION	10,480
	HYLIION	275,000
	AMT	148,350
	Project Hop	100,000
	PROJECT EXCALIBUR	193,031
	Project Sales	40,800
	<b>Total</b>	<b>812,861</b>

## TYPE B - COMMUNITY DEVELOPMENT CORPORATION FUND

### DESCRIPTION

The Community Development Fund accumulates the City's half-cent Type B Sales Tax and accounts for expenditures and debt authorized by the Community Development Board of Directors. The seven member board is appointed by the City Council. Appointed Directors serve two-year terms.

	ACTUAL FY 2018	BUDGET FY 2019	ESTIMATE FY 2019	PROPOSED FY 2020
<b>AVAILABLE FUNDS</b>				
Beginning Balance	\$ 6,048,597	\$ 1,963,136	\$ 2,718,462	\$ 4,632,950
<b>REVENUES</b>				
Sales Tax Collections	\$ 7,244,786	\$ 7,509,828	\$ 7,500,777	\$ 7,697,574
Interest	50,256	51,816	90,000	52,000
<b>TOTAL REVENUE</b>	<b>\$ 7,295,042</b>	<b>\$ 7,561,644</b>	<b>\$ 7,590,777</b>	<b>\$ 7,749,574</b>
<b>TOTAL AVAILABLE FUNDS</b>	<b>\$ 13,343,639</b>	<b>\$ 9,524,780</b>	<b>\$ 10,309,239</b>	<b>\$ 12,382,524</b>
<b>APPROPRIATIONS</b>				
<b>OPERATING EXPENSES</b>				
Staff Support & Board Develop.	\$ 285,638	\$ 302,138	\$ 302,138	\$ 321,825
Economic Development	765,898	150,951	150,951	72,000
Transformational Projects	7,300,000	3,100,000	3,100,000	3,020,000
Community Enhancements	1,530,000	1,375,000	1,375,000	2,150,000
<b>Subtotal Operating</b>	<b>\$ 9,881,536</b>	<b>\$ 4,928,089</b>	<b>\$ 4,928,089</b>	<b>\$ 5,563,825</b>
<b>TRANSFERS</b>				
Transfers to Debt Service	\$ 743,641	\$ 748,200	\$ 748,200	\$ 755,975
<b>Subtotal Transfers</b>	<b>\$ 743,641</b>	<b>\$ 748,200</b>	<b>\$ 748,200</b>	<b>\$ 755,975</b>
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 10,625,177</b>	<b>\$ 5,676,289</b>	<b>\$ 5,676,289</b>	<b>\$ 6,319,800</b>
<b>GROSS ENDING BALANCE</b>	<b>\$ 2,718,462</b>	<b>\$ 3,848,491</b>	<b>\$ 4,632,950</b>	<b>\$ 6,062,724</b>
<i>Minimum Reserve Level <sup>1</sup></i>	<i>1,890,467</i>	<i>1,999,838</i>	<i>1,999,838</i>	<i>2,038,904</i>
<b>NET AVAILABLE BALANCE</b>	<b>\$ 827,995</b>	<b>\$ 1,848,653</b>	<b>\$ 2,633,112</b>	<b>\$ 4,023,820</b>

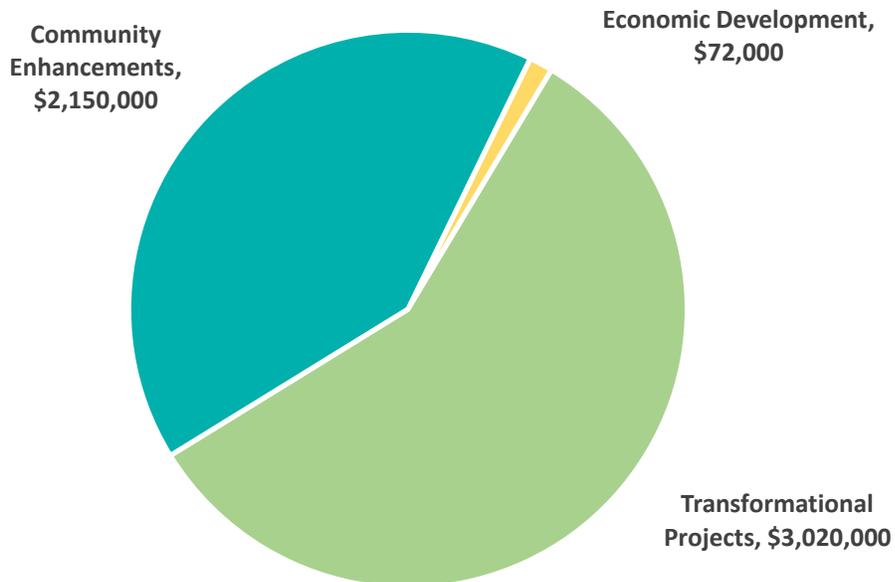
<sup>1</sup> Reflects policy of two months of budgeted sales tax and one year of debt service

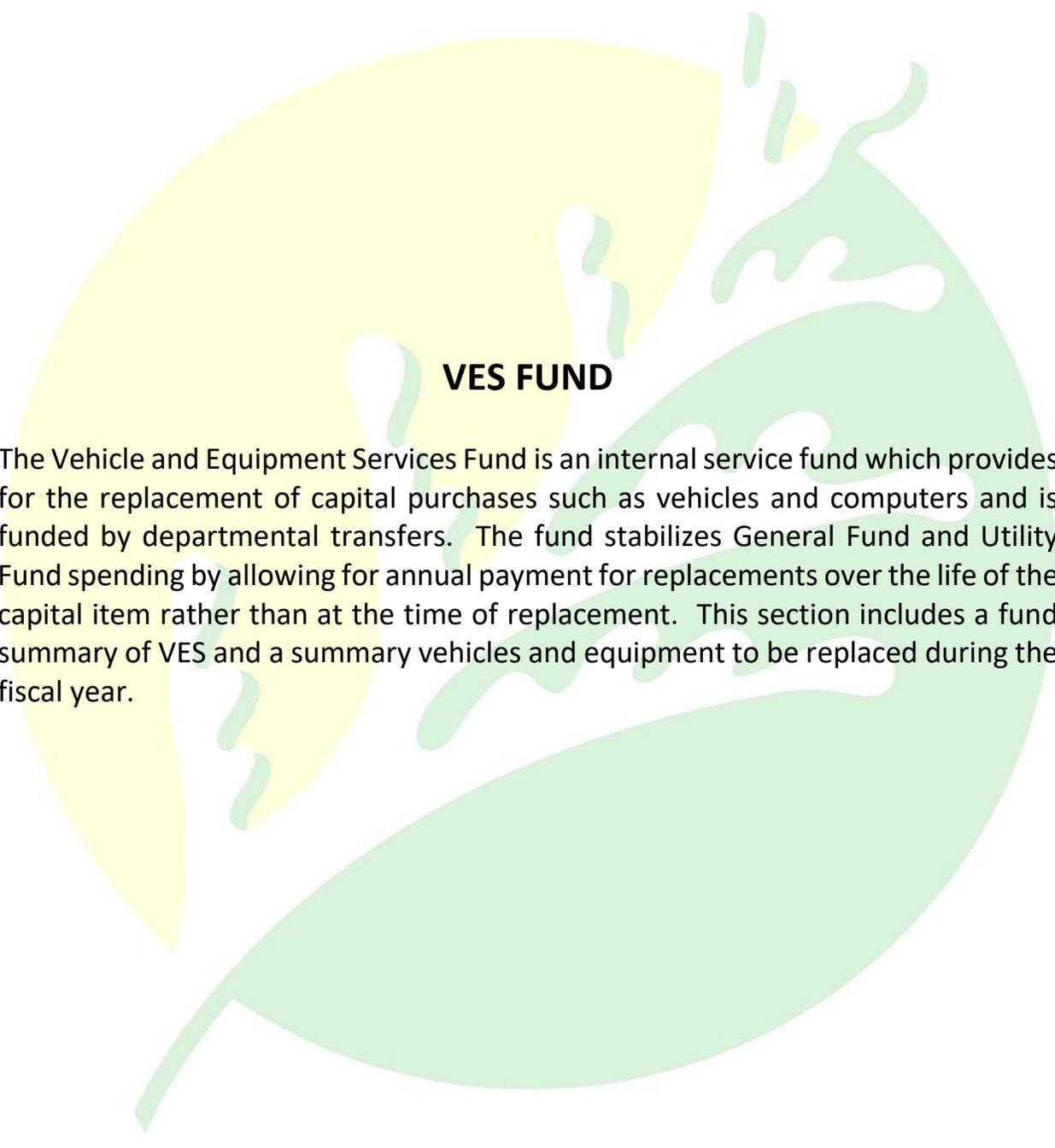
**TYPE B - COMMUNITY DEVELOPMENT CORPORATION FUND**

**Type B Projects by Funding Category**

FUNDING CATEGORY	PROJECT	FY 2020 AMOUNT
Economic Development	VUV ANALYTICS	72,000
		<b>72,000</b>
Transformational Projects	LAKELINE PARK PHASE I	1,000,000
	BELL BLVD - REDEVELOPMENT	1,720,000
	BELL BLVD - PARK	300,000
		<b>3,020,000</b>
Community Enhancements	TRAIL CONNECTION - JAMES AVERY LOCATION	500,000
	POLE MOUNTED SIGNS	150,000
	TURN LANE/INTERSECTION BELL @ CYPRESS	400,000
	PEDESTRIAN BRIDGE MATCH	500,000
	VETERANS DOG PARK	100,000
	NORTH BRUSHY TRAIL MATCH	500,000
		<b>2,150,000</b>
<b>Total</b>		<b>5,242,000</b>

**FUNDING BY CATEGORY**





## **VES FUND**

The Vehicle and Equipment Services Fund is an internal service fund which provides for the replacement of capital purchases such as vehicles and computers and is funded by departmental transfers. The fund stabilizes General Fund and Utility Fund spending by allowing for annual payment for replacements over the life of the capital item rather than at the time of replacement. This section includes a fund summary of VES and a summary vehicles and equipment to be replaced during the fiscal year.

## VEHICLE AND EQUIPMENT REPLACEMENT FUND

### DESCRIPTION

The Vehicle and Equipment Service Fund provides for the replacement of vehicles and equipment. It accumulates contributions from departments utilizing vehicles or equipment, including computer technology. The replacement schedule is analyzed annually to determine if actual condition exceeds the useful life.

	ACTUAL FY 2018	BUDGET FY 2019	ESTIMATE FY 2019	PROPOSED FY 2020
<b>AVAILABLE FUNDS</b>				
Beginning Balance	\$ 6,334,153	\$ 4,333,109	\$ 6,243,782	\$ 6,952,656
<b>REVENUES</b>				
Replacement Fees	\$ 3,473,470	\$ 3,677,005	\$ 3,677,005	\$ 3,684,814
Gain/Loss on Disposal	139,407	70,102	70,102	112,156
Interest	87,326	43,331	43,331	69,527
Other Income	36,570	-	-	-
<b>TOTAL REVENUE</b>	<b>\$ 3,736,773</b>	<b>\$ 3,790,438</b>	<b>\$ 3,790,438</b>	<b>\$ 3,866,497</b>
<b>TOTAL AVAILABLE FUNDS</b>	<b>\$ 10,070,926</b>	<b>\$ 8,123,547</b>	<b>\$ 10,034,220</b>	<b>\$ 10,819,153</b>
<b>APPROPRIATIONS</b>				
<b>OPERATING EXPENSES</b>				
Computer and A/V Equipment	\$ 335,585	\$ 1,018,209	\$ 1,018,209	\$ 1,722,840
Small Tools & Equipment	482,098	-	-	-
Equipment	1,017,140	310,800	310,800	731,220
Vehicles	1,992,321	1,752,555	1,752,555	3,109,365
<i>Subtotal Operating</i>	<b>\$ 3,827,144</b>	<b>\$ 3,081,564</b>	<b>\$ 3,081,564</b>	<b>\$ 5,563,425</b>
<b>TRANSFERS</b>				
Transfers to CIP	\$ -	\$ -	\$ -	\$ -
<i>Subtotal Transfers</i>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 3,827,144</b>	<b>\$ 3,081,564</b>	<b>\$ 3,081,564</b>	<b>\$ 5,563,425</b>
<b>ENDING BALANCE</b>	<b>\$ 6,243,782</b>	<b>\$ 5,041,983</b>	<b>\$ 6,952,656</b>	<b>\$ 5,255,728</b>



## **DEBT SERVICE FUNDS**

The debt service funds provide funding for the city's debt payments. The City has General Obligation Debt fund, which is supported by property and sales taxes, and Utility Debt Fund which is supported by enterprise revenues such as water sales. Included in the in the section is a summary of legal debt margin, summary of each fund, details on the adopted year's payment, and summary of out-going debt payments

## GENERAL DEBT SERVICE

### DESCRIPTION

The General Obligation Debt Service Fund was established to account for the accumulation of ad valorem taxes collected for the purpose of paying principal and interest on long term debt.

	ACTUAL FY 2018	BUDGET FY 2019	PROJECTED FY 2019	PROPOSED FY 2020
<b>AVAILABLE FUNDS</b>				
Beginning Balance	\$ 9,388,000	\$ 9,185,786	\$ 9,326,229	\$ 9,452,531
<b>REVENUES</b>				
Current Ad Valorem Taxes	\$ 19,034,568	\$ 19,598,176	\$ 20,024,157	\$ 20,335,240
Delinquent Ad Valorem Taxes	190,892	92,089	-	92,089
Penalties and Interest Ad Valorem	52,841	42,879	42,534	42,879
Other Revenue	836	1,061,002	1,136,291	1,071,713
Transfer From 4A	3,223,998	3,218,726	3,218,726	3,215,718
Transfer From 4B	-	-	-	-
Transfer From Solid Waste Fund	-	-	-	-
Interest Income	213,193	195,000	357,222	195,000
<b>TOTAL REVENUE</b>	<b>\$ 22,716,328</b>	<b>\$ 24,207,872</b>	<b>\$ 24,778,931</b>	<b>\$ 24,952,639</b>
<b>TOTAL AVAILABLE FUNDS</b>	<b>\$ 32,104,328</b>	<b>\$ 33,393,658</b>	<b>\$ 34,105,160</b>	<b>\$ 34,405,170</b>
<b>APPROPRIATIONS</b>				
<b>OPERATING EXPENSES</b>				
Bond Issue Costs	10,882	150,000	150,000	150,000
Arbitrage Compliance Services	11,385	25,000	14,645	25,000
<i>Subtotal Operating</i>	<i>\$ 22,267</i>	<i>\$ 175,000</i>	<i>\$ 164,645</i>	<i>\$ 175,000</i>
<b>TRANSFERS</b>				
Bond Principal - All	\$ 12,750,000	\$ 14,030,000	\$ 14,030,000	\$ 14,568,200
Bond Interest - All	6,942,893	8,088,415	8,056,181	9,346,145
Agent Fees	5,612	9,000	3,000	9,000
Payment to Ref Bond Escrow	3,057,328	2,448,844	2,398,803	3,000,000
<i>Subtotal Transfers</i>	<i>\$ 22,755,833</i>	<i>\$ 24,576,259</i>	<i>\$ 24,487,984</i>	<i>\$ 26,923,345</i>
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 22,778,099</b>	<b>\$ 24,751,259</b>	<b>\$ 24,652,629</b>	<b>\$ 27,098,345</b>
<b>ENDING BALANCE</b>	<b>\$ 9,326,229</b>	<b>\$ 8,642,399</b>	<b>\$ 9,452,531</b>	<b>\$ 7,306,825</b>

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**UTILITY DEBT SERVICE**


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**DESCRIPTION**


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The Utility Debt Service Fund was created to account for revenues transferred in from the Utility and Solid Waste Funds to pay for principal and interest on utility debt.

	ACTUAL FY 2018	BUDGET FY 2019	PROJECTED FY 2019	PROPOSED FY 2020
<b>AVAILABLE FUNDS</b>				
Beginning Balance	\$ <u>13,660,732</u>	\$ <u>12,892,211</u>	\$ <u>13,880,747</u>	\$ <u>14,210,140</u>
<b>REVENUES</b>				
Interest Income	\$ 200,421	\$ 205,000	\$ 333,199	\$ 300,000
Transfer In - Utility Fund	7,400,276	7,392,671	7,392,671	8,906,634
Transfer In - Solid Waste Fund	-	183,025	-	-
Other Revenue	-	-	-	-
<b>TOTAL REVENUE</b>	\$ <u>7,600,697</u>	\$ <u>7,780,696</u>	\$ <u>7,725,870</u>	\$ <u>9,206,634</u>
<b>TOTAL AVAILABLE FUNDS</b>	\$ <u>21,261,429</u>	\$ <u>20,672,907</u>	\$ <u>21,606,617</u>	\$ <u>23,416,774</u>
<b>APPROPRIATIONS</b>				
<b>OPERATING EXPENSES</b>				
Interest Expense	\$ (21,582)	\$ -	\$ -	\$ -
Arbitrage Compliance	-	-	2,400	-
<i>Subtotal Operating</i>	\$ <u>(21,582)</u>	\$ <u>-</u>	\$ <u>2,400</u>	\$ <u>-</u>
<b>TRANSFERS</b>				
Bond Principal - All	\$ 5,615,000	\$ 5,960,000	\$ 5,785,000	\$ 6,559,367
Bond Interest - All	1,785,276	1,615,696	1,607,671	2,347,267
Bond Issuance Costs	-	-	-	-
Arbitrage Rebate	-	15,000	-	15,000
Agent Fees	1,988	2,500	1,406	2,500
Transfers Out Utility Fund	-	-	-	-
<i>Subtotal Transfers</i>	\$ <u>7,402,264</u>	\$ <u>7,593,196</u>	\$ <u>7,394,077</u>	\$ <u>8,924,134</u>
<b>TOTAL APPROPRIATIONS</b>	\$ <u>7,380,682</u>	\$ <u>7,593,196</u>	\$ <u>7,396,477</u>	\$ <u>8,924,134</u>
<b>ENDING BALANCE</b>	\$ <u>13,880,747</u>	\$ <u>13,079,711</u>	\$ <u>14,210,140</u>	\$ <u>14,492,640</u>



**CEDAR**  

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**PARK**



## **CITY SERVICE PLANS**

The City Service Plans include each City department; and provide department information related to organizational structure, the number of department positions, performance measures, and budget information.



**GENERAL FUND**

**CITY COUNCIL**

**DEPARTMENTAL MISSION STATEMENT**

The City Council serves as the legislative and governing body of the City. A Mayor and six Council members are elected to their respective offices by the qualified voters of the City. The Mayor is the official head of the City government for all ceremonial duties and serves as the chairperson of all Council meetings. The Mayor Pro Tem is appointed by the Mayor and serves during the absence of the Mayor.

**CUSTOMERS**

- N/A

**SERVICES PROVIDED**

- N/A

**PERFORMANCE INDICATORS**

COUNCIL GOALS	PERFORMANCE MEASURE	FY 2018 ACTUAL	FY 2019 ESTIMATE	FY 2019 ESTIMATE	FY 2020 GOAL
• N/A	N/A				

**EXPENDITURE SUMMARY**

OBJECT CATEGORIES	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	BUDGET ADJUSTMENTS	FY 2020 BUDGET
MATERIALS AND SUPPLIES	\$ 2,239	\$ 3,325	\$ 2,418	\$ -	\$ 3,325
OCCUPANCY	9,400	9,600	9,600	-	9,600
CONTRACTUAL SERVICES	35,622	6,325	6,325	(481)	5,844
OTHER CHARGES	39,563	56,950	57,030	-	56,950
CAPITAL OUTLAY	-	-	-	-	-
CONTINGENCY	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 86,824</b>	<b>\$ 76,200</b>	<b>\$ 75,373</b>	<b>\$ (481)</b>	<b>\$ 75,719</b>

**PERSONNEL SUMMARY**

POSITIONS	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
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N/A

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## CITY MANAGEMENT

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### DEPARTMENTAL MISSION STATEMENT

Appointed by the Cedar Park City Council, the City Manager is the chief administrative officer for the City. The manager and staff are responsible for achieving the goals and implementing the policies of the City Council, which emphasize community, service and fiscal responsibility. The Department works closely with the City Council on identifying priorities of our residents, businesses and visitors. The manager, along with the city management staff, provides professional leadership and direction for the day to day operations of this dynamic full-service city.

### CUSTOMERS

- **INTERNAL:** As the chief administrative officer for the City, the manager and city management staff serve in a supervisory role for every department within the City. The City Management Department aims to provide excellent direction and leadership for all City staff members.
- **EXTERNAL:** Under the direction of City Council, the City Management Department serves the residents of Cedar Park. The City Management Department also partners with external agencies such as Williamson County, various state agencies, and neighboring cities such as Round Rock, Leander and Austin to improve all of Central Texas.
- **ULTIMATE:** The City Management Department ultimately aims to serve the citizenry of Cedar Park today and in the future by providing them with a community in which they feel safe, enjoy their neighborhoods and have access their city government.

### SERVICES PROVIDED

- Provide professional leadership in the administration and execution of policies and objectives formulated by the City Council
- Develop solutions to City challenges and make recommendations for City Council consideration
- Strategically plan for future issues in Cedar Park
- Special Projects (i.e. Comprehensive Plan Review, Drainage Study, etc)
- Act as a liaison between the City Council and City staff
- Oversee all City staff and all hiring, development, firing, and disciplining
- Provide timely and responsive customer service
- Prepare and execute the City Budget
- Track municipal impact of state and federal legislation
- Public relations: meet with citizens, businesses and other community stakeholders
- Intergovernmental Relations / Liaison to regional entities

## CITY MANAGEMENT

### PERFORMANCE INDICATORS

COUNCIL GOALS	PERFORMANCE MEASURE	FY 2018 ACTUAL	FY 2019 ESTIMATE	FY 2019 ESTIMATE	FY 2020 GOAL
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The City Management Department provides direction and leadership to ensure that all City departments are effectively serving the Cedar Park community. The City Management Department is responsible for the oversight of all city departments, ensuring that these departments are properly addressing City Council's community priorities in an effective and fiscally responsible way. The efficiency and effectiveness measures of all City departments are therefore indicative of the City Management Department.

### EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	BUDGET ADJUSTMENTS	FY 2020 BUDGET
PERSONNEL SERVICES	\$ 589,330	\$ 646,884	\$ 637,702	\$ 21,822	\$ 668,706
MATERIALS AND SUPPLIES	3,188	2,375	2,375	-	2,375
OCCUPANCY	3,700	4,042	4,042	474	4,516
CONTRACTUAL SERVICES	9,770	9,658	10,658	455	10,113
OTHER CHARGES	36,482	36,650	36,300	-	36,650
CAPITAL OUTLAY	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 642,471</b>	<b>\$ 699,609</b>	<b>\$ 691,077</b>	<b>\$ 22,751</b>	<b>\$ 722,360</b>

### PERSONNEL SUMMARY

POSITIONS	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
CITY MANAGER	1.00	1.00	1.00
ASSISTANT CITY MANAGER	1.00	1.00	1.00
ASST. TO THE CITY MANAGER	1.00	0.00	1.00
MANAGEMENT FELLOW	0.00	1.00	0.00
EXECUTIVE COORDINATOR	1.00	1.00	1.00
<b>TOTAL</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>

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## CITY SECRETARY

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### DEPARTMENTAL MISSION STATEMENT

The City Secretary Office is dedicated to providing compliance with state and city legislative controls and providing a source of public record in order to ensure the city imparts public trust regarding its legislative activities. This shall be accomplished by upholding the integrity of public service by providing high performance, professional assistance and direction, accountability, integrity, involvement, and diversity; all in a fair and timely manner.

### CUSTOMERS

- **INTERNAL:** City Council, City Administration, City Department Heads and Directors, City staff, and City Boards and Commissions.
- **EXTERNAL:** The Office's external customers can vary during the course of providing services. Customers served include residents, general public or non-residents, local government and municipalities, state level organizations, local and non-local businesses, and companies from the private sector.
- **ULTIMATE:** The standards of quality and the integrity required to conduct the affairs of the Office shall be used to merit public confidence in the community to the ultimate customer, the citizens of Cedar Park.

### SERVICES PROVIDED

- Provide training and education to all City Departments in relation to State Laws impacting record management and open government.
- Manage and respond to all requests for Public Information Act requests for all City Departments with assistance from Legal.
- Conduct elections in accordance with State Law and the City Charter.
- Coordinate and provide assistance to Council and Boards/Commissions in compliance with the Open
- Process permits related to Peddler Permits and Texas Alcohol Beverage Commission applications.
- Oversee the record management program for the City.
- Maintain and process all City Ordinances.

**CITY SECRETARY**

**PERFORMANCE INDICATORS**

PERFORMANCE MEASURE		FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 ESTIMATE	FY 2020 GOAL
<b>WORKLOAD MEASURES</b>					
<b>COUNCIL GOALS*</b>	Elections conducted	3	1	1	1
	Ordinances enrolled	40	50	50	50
	Resolutions enrolled	150	150	150	150
	Request for public information received	1,800	2000	2000	2000
	Pages of minutes processed	350	400	400	400
	Number of Council Meetings posted	30	30	30	30
<b>EFFICIENCY &amp; EFFECTIVENESS MEASURES</b>					
<b>COUNCIL GOALS*</b>	% of Council Meeting minutes completed and approved within one month.	100%	100%	100%	100%
	% of rulings upheld by Texas Attorney General on Public Information Requests.	100%	100%	100%	100%
	% of elections conducted within accordance of State and Federal Law.	100%	100%	100%	100%

\*For a full description of the City Council Strategic Goals, refer to page 5.

**EXPENDITURE SUMMARY**

OBJECT CATEGORIES	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	BUDGET ADJUSTMENTS	FY 2020 BUDGET
PERSONNEL SERVICES	\$ 107,880	\$ 111,070	\$ 108,192	\$ (1,856)	\$ 109,214
MATERIALS AND SUPPLIES	405	712	655	-	712
OCCUPANCY	619	639	639	1	640
CONTRACTUAL SERVICES	14,709	18,437	14,715	(44)	18,393
OTHER CHARGES	42,562	53,560	53,560	3,600	57,160
<b>TOTAL</b>	<b>\$ 166,176</b>	<b>\$ 184,418</b>	<b>\$ 177,761</b>	<b>\$ 1,701</b>	<b>\$ 186,119</b>

**PERSONNEL SUMMARY**

POSITIONS	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
CITY SECRETARY	1.00	1.00	1.00
<b>TOTAL</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>

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## COMMUNITY AFFAIRS

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### DEPARTMENTAL MISSION STATEMENT

The Mission of the Community Affairs Department is to serve as the City's liaison with the citizens through neighborhood services, public engagement and the news media in order to foster a productive, open, and mutually beneficial relationship and to increase citizen understanding, awareness of, and participation in City government. The public engagement mission is designed to deliberately engage residents on City initiatives and to integrate their views and concerns into the decision-making process.

### CUSTOMERS

- **INTERNAL:** City staff and City Council Members.
- **EXTERNAL:** Citizens, the news media, other governments, Facebook friends, Twitter followers, City website users, and any other constituents who rely on the City for information or other programs or services.
- **ULTIMATE:** The ultimate customer is the informed citizen who will understand and be aware of the role City government plays in his or her daily life, and participate and be educated about the community.

### SERVICES PROVIDED

- Neighborhood Services
- Marketing Campaigns
- Public Engagement Meetings
- Special Events
- Social Media
- City Reports
- Media Contacts/Interviews
- Press Releases
- Response to Media Requests
- Advertising/Marketing
- Website Content/Maintenance
- Govt. Access TV Programming
- Record/Broadcast Meetings
- Graphic Art, Photos, Video Production

**COMMUNITY AFFAIRS**

**PERFORMANCE INDICATORS**

	PERFORMANCE MEASURE	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 ESTIMATE	FY 2020 GOAL	
<b>WORKLOAD MEASURES</b>						
	 Press/Media releases issued	60	60	67	65	
	 Media contacts/interviews	250	250	225	250	
	 TV programming (Govt. Access Channel)	50	50			
<b>COUNCIL GOALS*</b>	 Number of major marketing that take an estimated 20-30 hours per week	8	8	13	10	
	 Number of Twitter posts	300	300			
	 Meetings recorded/broadcast	90	132	156	150	
	 Quarterly neighborhood meetings	4	4	4	4	
	 Public engagement meetings supporting city initiatives	7	7	7	7	
	 Quarterly City newsletter	4	4	4	4	
	 Livestream Events	-	-	2	4	
	<b>EFFICIENCY &amp; EFFECTIVENESS MEASURES</b>					
		 Number of unique visitors to City website	461,500	470,000	411,013	450,000
	 Number of page views within City website	2,400,000	2,500,000	2,028,438	2,500,000	
	 Number of Twitter Followers	11,000	12,000	11,500	12,000	
	 Number of Twitter Impressions	502,500	505,000	421,600	475,000	
<b>COUNCIL GOALS*</b>	 Number of Twitter Engagements	11,000	12,000	3,133	5,000	
	 Facebook Page Followers	9,205	10,405	10,260	11,000	
	 Percent of media requests responded to within two business hours	100%	100%	100%	100%	
	 Number of neighborhoods represented at meetings	25	40	41	45	
	 Number of newsletter subscribers	13,000	13,500	18,900	19,500	
	 Number of survey respondents	1,500	1,700	2,884	2,100	
	 Average community engagement meeting attendance	150	175	198	225	
	 NextDoor Household Reach	-	-	19,879	21,000	
	 Instagram	-	-	436	600	

\*For a full description of the City Council Strategic Goals, refer to page 5.

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**COMMUNITY AFFAIRS**


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**EXPENDITURE SUMMARY**

<b>OBJECT CATEGORIES</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2019 PROJECTED</b>	<b>BUDGET ADJUSTMENTS</b>	<b>FY 2020 BUDGET</b>
PERSONNEL SERVICES	\$ 438,569	\$ 465,088	\$ 441,796	\$ 7,898	\$ 472,986
MATERIALS AND SUPPLIES	8,274	1,883	1,840	-	1,883
MAINTENANCE	-	-	-	-	-
OCCUPANCY	3,371	3,232	3,187	451	3,683
CONTRACTUAL SERVICES	56,610	39,732	38,733	(374)	39,358
OTHER CHARGES	16,465	43,048	35,488	-	43,048
CAPITAL OUTLAY	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 523,290</b>	<b>\$ 552,983</b>	<b>\$ 521,043</b>	<b>\$ 7,975</b>	<b>\$ 560,958</b>

**PERSONNEL SUMMARY**

<b>POSITIONS</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2020 BUDGET</b>
DIRECTOR OF COMMUNITY AFFAIRS	1.00	1.00	1.00
MEDIA AND COMMUNICATIONS MANAGER	1.00	1.00	1.00
NEIGHBORHOOD SERVICES COORDINATOR	1.00	1.00	1.00
MEDIA AND COMMUNICATIONS SPECIALIST	1.00	1.00	1.00
MULTIMEDIA SPECIALIST	1.00	1.00	1.00
AUDIO/VIDEO TECHNICIAN	0.50	0.50	0.50
<b>TOTAL</b>	<b>5.50</b>	<b>5.50</b>	<b>5.50</b>

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**DEVELOPMENT SERVICES - TOTAL**

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**DEPARTMENTAL MISSION STATEMENT**

The mission of the Development Services Department is to implement the City's Comprehensive Plan. This is accomplished through administering Cedar Park's zoning and development codes, providing an exceptional level of customer service to our residents and business community, and by helping maintain a safe and attractive City.

**CUSTOMERS**

- **INTERNAL:** Internal Customers include the City Council, appointed board members, and all City
- **EXTERNAL:** Our external customers include Cedar Park residents, comptroller of public accounts, contractors, developers, engineering/architectural/planning firms, governmental entities, homeowner
- **ULTIMATE:** By implementing the policies of the City Council and the adopted Comprehensive Plan, the ultimate customer of the Development Services Department is any citizen or person desiring information or services, related to the development of the City.

**SERVICES PROVIDED**

- Responsible for the Long Range Planning of the City and ETJ, working with various departments to ensure the Comprehensive Plan, including the Future Land Use Plan, is implemented and maintained
- Administer and maintain City's Development Codes; including Site Development, Zoning, Subdivision, Sign, Building and Property Maintenance Codes
- Perform on site-inspections during all phases of construction or condemnation procedures; to ensure building compliance with all adopted codes, and related ordinances
- Maintain computer records and reports concerning inspections, licenses, permits, certificates, etc
- Consult with engineers, architects, builders, and contractors to discuss plans and compliance with various
- Process voluntary & involuntary annexations pursuant to Chapter 43 of the TX Local Govt.
- Coordinate & review zoning, subdivision & site development plans
- Participate in educational forums to assist citizens in understanding these codes and ordinances
- Provide staff support for City Council related to planning issues
- Provide staff support for Planning and Zoning Commission, Board of Adjustment, and Building and Standards Commission
- Assign addresses and maintain accurate address base for 9-1-1 database
- Enforcement of city ordinances related to building safety, property maintenance and zoning

**DEVELOPMENT SERVICES - TOTAL**

**PERFORMANCE INDICATORS**

	PERFORMANCE MEASURE	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 ESTIMATE	FY 2020 GOAL	
<b>WORKLOAD MEASURES</b>						
<b>PLANNING SERVICES</b>						
	 # of Zoning Applications	24	20	20	20	
	 # of Development Applications: subdivision and site development	116	80	60	60	
<b>COUNCIL GOALS*</b>	<b>CODE COMPLIANCE</b>					
	 # of Inspections	11,884	12,000	12,000	12,000	
	 # of Bandit Signs Removed	4,752	5,000	4,000	4,000	
	<b>BUILDING INSPECTIONS</b>					
	 # of Inspections	1,735	1,500	2,000	2,000	
	 # of Complaints	445	500	450	450	
	 # of Bandit Signs Removed	1,983	1,500	1,500	1,500	
	<b>EFFICIENCY &amp; EFFECTIVENESS MEASURES</b>					
	<b>PLANNING SERVICES</b>					
		 10-day Subdivision and Site Plans Reviews- Percent performed within target	97%	98%	98%	98%
<b>COUNCIL GOALS*</b>	<b>BUILDING INSPECTIONS</b>					
	 5-day Residential Reviews: Percent (%) Performed within Target	75%	95%	78%	95%	
	 10-day Commercial Reviews: Percent (%) Performed within Target	100%	98%	100%	100%	
	 # of Inspections Performed per Inspector Hour	2.2	2.7	2.5	2.5	
	 Percent (%) of Inspections Completed Same Day	97%	95%	97%	95%	
	<b>CODE COMPLIANCE</b>					
	 Percent of Violations complied with Voluntarily	99%	99%	99%	99%	
 Percent of Complaints Responded to Within 24 Hours on Business Days	99%	99%	99%	99%		

\*For a full description of the City Council Strategic Goals, refer to page 5.

## DEVELOPMENT SERVICES - TOTAL

### EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	BUDGET ADJUSTMENTS	FY 2020 BUDGET
PERSONNEL SERVICES	\$ 1,637,227	\$ 1,681,202	\$ 1,686,758	\$ (36,116)	\$ 1,645,086
MATERIALS AND SUPPLIES	20,674	19,694	19,694	65	19,759
MAINTENANCE	4,105	6,610	6,110	(500)	6,110
OCCUPANCY	20,067	21,627	21,624	(698)	20,929
CONTRACTUAL SERVICES	98,528	92,593	79,632	(1,152)	91,441
OTHER CHARGES	66,823	87,342	79,842	(840)	86,502
CAPITAL OUTLAY	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 1,847,423</b>	<b>\$ 1,909,068</b>	<b>\$ 1,893,660</b>	<b>\$ (39,241)</b>	<b>\$ 1,869,827</b>

### PERSONNEL SUMMARY

POSITIONS	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
DIRECTOR OF DEVELOPMENT SERVICES	1.00	1.00	1.00
ASSISTANT DIRECTOR OF DEVELOPMENT SERVICES	1.00	1.00	1.00
PLANNING MANAGER	1.00	1.00	1.00
SR. REDEVELOPMENT PROJECT MANAGER	1.00	1.00	0.00
SENIOR PLANNER	2.00	2.00	2.00
PLANNING TECHNICIAN	0.00	0.00	1.00
LANDSCAPE PLANNER	1.00	1.00	1.00
DEVELOPMENT SERVICES COORDINATOR	1.00	1.00	1.00
CHIEF BUILDING OFFICIAL	1.00	1.00	1.00
SENIOR INSPECTOR	1.00	1.00	1.00
INSPECTOR I/II	3.00	3.00	3.00
PLANS EXAMINER	1.00	1.00	1.00
OFFICE MANAGER	1.00	1.00	1.00
PERMIT TECHNICIAN	2.00	2.00	2.00
SENIOR CODE COMPLIANCE OFFICER	1.00	1.00	1.00
CODE COMPLIANCE OFFICER	2.00	2.00	2.00
GIS MANAGER	0.00	0.00	0.00
PUBLIC SAFETY SYSTEMS ADMINISTRATOR	0.00	0.00	0.00
GIS PROGRAMMER ANALYST	0.00	0.00	0.00
<b>TOTAL</b>	<b>20.00</b>	<b>20.00</b>	<b>20.00</b>

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**DEVELOPMENT SERVICES - PLANNING**


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**EXPENDITURE SUMMARY**

<b>OBJECT CATEGORIES</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2019 PROJECTED</b>	<b>BUDGET ADJUSTMENTS</b>	<b>FY 2020 BUDGET</b>
PERSONNEL SERVICES	\$ 819,103	\$ 838,210	\$ 855,758	\$ (42,067)	\$ 796,143
MATERIALS AND SUPPLIES	5,729	5,795	5,795	-	5,795
MAINTENANCE	65	500	-	(500)	-
OCCUPANCY	1,058	1,250	1,250	3	1,253
CONTRACTUAL SERVICES	43,049	29,491	24,530	828	30,319
OTHER CHARGES	27,938	31,956	27,456	(2,040)	29,916
CAPITAL OUTLAY	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 896,943</b>	<b>\$ 907,202</b>	<b>\$ 914,789</b>	<b>\$ (43,776)</b>	<b>\$ 863,426</b>

**PERSONNEL SUMMARY**

<b>POSITIONS</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2020 BUDGET</b>
DIRECTOR OF DEVELOPMENT SERVICES	1.00	1.00	1.00
ASSISTANT DIRECTOR OF DEVELOPMENT SERVICES	1.00	1.00	1.00
PLANNING MANAGER	1.00	1.00	1.00
SR. REDEVELOPMENT PROJECT MANAGER	1.00	1.00	0.00
SENIOR PLANNER	2.00	2.00	2.00
PLANNING TECHNICIAN	0.00	0.00	1.00
LANDSCAPE PLANNER	1.00	1.00	1.00
DEVELOPMENT SERVICES COORDINATOR	1.00	1.00	1.00
<b>TOTAL</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>

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**DEVELOPMENT SERVICES - BUILDING INSPECTIONS**


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**EXPENDITURE SUMMARY**

<b>OBJECT CATEGORIES</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2019 PROJECTED</b>	<b>BUDGET ADJUSTMENTS</b>	<b>FY 2020 BUDGET</b>
PERSONNEL SERVICES	\$ 646,912	\$ 669,603	\$ 655,629	\$ 1,348	\$ 670,951
MATERIALS AND SUPPLIES	8,591	9,448	9,448	(845)	8,603
MAINTENANCE	1,961	3,910	3,910	-	3,910
OCCUPANCY	16,240	17,508	17,508	(393)	17,115
CONTRACTUAL SERVICES	38,910	45,896	39,896	(1,934)	43,962
OTHER CHARGES	31,152	47,171	44,171	-	47,171
CAPITAL OUTLAY	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 743,765</b>	<b>\$ 793,536</b>	<b>\$ 770,562</b>	<b>\$ (1,824)</b>	<b>\$ 791,712</b>

**PERSONNEL SUMMARY**

<b>POSITIONS</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2020 BUDGET</b>
CHIEF BUILDING OFFICIAL	1.00	1.00	1.00
SENIOR INSPECTOR	1.00	1.00	1.00
INSPECTOR I/II	3.00	3.00	3.00
PLANS EXAMINER	1.00	1.00	1.00
OFFICE MANAGER	1.00	1.00	1.00
PERMIT TECHNICIAN	2.00	2.00	2.00
<b>TOTAL</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>

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**DEVELOPMENT SERVICES - CODE COMPLIANCE**


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**EXPENDITURE SUMMARY**

<b>OBJECT CATEGORIES</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2019 PROJECTED</b>	<b>BUDGET ADJUSTMENTS</b>	<b>FY 2020 BUDGET</b>
PERSONNEL SERVICES	\$ 171,211	\$ 173,389	\$ 175,371	\$ 4,603	\$ 177,992
MATERIALS AND SUPPLIES	6,354	4,451	4,451	910	5,361
MAINTENANCE	2,079	2,200	2,200	-	2,200
OCCUPANCY	2,769	2,869	2,866	(308)	2,561
CONTRACTUAL SERVICES	16,569	17,206	15,206	(46)	17,160
OTHER CHARGES	7,733	8,215	8,215	1,200	9,415
CAPITAL OUTLAY	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 206,715</b>	<b>\$ 208,330</b>	<b>\$ 208,309</b>	<b>\$ 6,359</b>	<b>\$ 214,689</b>

**PERSONNEL SUMMARY**

<b>POSITIONS</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2020 BUDGET</b>
SENIOR CODE COMPLIANCE OFFICER	1.00	1.00	1.00
CODE COMPLIANCE OFFICER	2.00	2.00	2.00
GIS MANAGER*	0.00	0.00	0.00
PUBLIC SAFETY SYSTEMS ADMINISTRATOR*	0.00	0.00	0.00
GIS PROGRAMMER ANALYST*	0.00	0.00	0.00
<b>TOTAL</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>

\*In FY 2018, these positions moved to the Information Services Department.

**ECONOMIC DEVELOPMENT**

**DEPARTMENTAL MISSION STATEMENT**

The Economic Development Department promotes and develops new and expanding business enterprises that provide and encourage employment opportunities while creating new wealth in the City.

**CUSTOMER**

- **INTERNAL:** City Council, City Manager, Assistant City Managers, City Attorney and Department Directors
- **EXTERNAL:** Manufacturing/distribution/service companies; real estate developers/brokers; consultants, landowners; financial groups; engineering firms; architectural firms.
- **ULTIMATE:** The ultimate customers are the citizens and businesses that pay taxes to the City. Residents and businesses benefit from the creation of new jobs and job opportunities in the city while businesses benefit from the increased payrolls and disposable income circulating in the city. Businesses and residents also benefit from the increased value of property created by new investments in the city which impact the city tax rate in a positive manner.

**SERVICES PROVIDED**

- Market Cedar Park
- Marketing trips/trade shows
- Resource for all City Information
- Presentations to development groups
- Incentive Proposals
- Available sites/building inventory
- Assistance with development process
- Retention/expansion programs
- Semi-annual CEO luncheon

**PERFORMANCE INDICATORS**

PERFORMANCE MEASURE		FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 ESTIMATE	FY 2020 GOAL
<b>WORKLOAD MEASURES</b>					
<b>COUNCIL GOALS*</b>	 Information requests filled (demographic, community, development guidelines, incentives, etc.)	190	195	195	195
	 Number of Site Visits Hosted	N/A	24	24	24
	 Number of Business Retention Visits	N/A	40	40	40
<b>EFFICIENCY &amp; EFFECTIVENESS MEASURES</b>					
<b>COUNCIL GOALS*</b>	 Projects developed	38	40	40	40
	 New business locations	4	5	5	5
	 Jobs created	479	750	750	750
	 Existing business expansions	1	1	1	1
	 % Increase in Cedar Park Workforce	3%	2%	2%	2%
 Capital Investment Added to Tax Rolls (in millions)	\$42	\$45	\$45	\$45	

\*For a full description of the City Council Strategic Goals, refer to page 5.

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**ECONOMIC DEVELOPMENT**


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**EXPENDITURE SUMMARY**

<b>OBJECT CATEGORIES</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2019 PROJECTED</b>	<b>BUDGET ADJUSTMENTS</b>	<b>FY 2020 BUDGET</b>
PERSONNEL SERVICES	\$ 280,005	\$ 357,492	\$ 337,172	\$ 30,010	\$ 387,502
MATERIALS AND SUPPLIES	35	7,250	3,364	(7,250)	-
MAINTENANCE	-	-	-	-	-
OCCUPANCY	1,170	911	1,713	(911)	-
CONTRACTUAL SERVICES	92,622	148,485	113,386	(148,485)	-
OTHER CHARGES	1,949,730	2,219,349	2,241,925	(44,349)	2,175,000
CAPITAL OUTLAY	-	-	-	-	-
CONTINGENCY	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 2,323,562</b>	<b>\$ 2,733,487</b>	<b>\$ 2,697,560</b>	<b>\$ (170,985)</b>	<b>\$ 2,562,502</b>

**PERSONNEL SUMMARY**

<b>POSITIONS</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2020 BUDGET</b>
DIRECTOR OF ECONOMIC DEVELOPMENT	1.00	1.00	1.00
ASST. DIRECTOR OF ECONOMIC DEVELOPMENT	1.00	1.00	1.00
ECONOMIC DEVELOPMENT SPECIALIST	0.00	1.00	1.00
<b>TOTAL</b>	<b>2.00</b>	<b>3.00</b>	<b>3.00</b>

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## EMERGENCY MANAGEMENT

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### DEPARTMENTAL MISSION STATEMENT

The City of Cedar Park's Office of Emergency Management is responsible for the planning, coordination, and implementation of all Emergency Management and Homeland Security related activities for the City of Cedar Park. The mission of the Cedar Park Office of Emergency Management is to reduce loss of life and property damage during natural or man-made incidents through mitigation, preparedness, response, and recovery in accordance with the Williamson County Emergency Operations Plan.

### CUSTOMERS

- **INTERNAL:** City Council, City Management and Staff - Serve City Council, the City Manager, and department staff by working towards the achievement of projects in relation to City Council goals.
- **EXTERNAL:** Local, State, and Federal Agencies; Private Sector Business; Non-profit Agencies - Serve outside agencies by coordinating efforts with hopes to gain new information, eliminate redundancy, and build relationships.
- **ULTIMATE:** Citizens - Serve citizens by providing emergency planning, response, recovery, and mitigation for all natural and man-made disasters.

### SERVICES PROVIDED

- Completion, maintenance, and exercising of the Emergency Operations Plan
- Assist with local business emergency plans and exercises
- Provide support and assistance to area public safety agencies
- Provide internal NIMS education and exercises
- Provide education and awareness to the general public

**EMERGENCY MANAGEMENT**

**PERFORMANCE INDICATORS**

	PERFORMANCE MEASURE	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 ESTIMATE	FY 2020 GOAL
<b>WORKLOAD MEASURES</b>					
<b>COUNCIL GOALS*</b>	 Emergency Management Exercises Internal Emergency Management staff training. (Individual training sessions attended by EM Staff)	1	3	4	3
	 Emergency Operations Plan Annexes Developed/Reviewed	12	12	12	12
	 Provide internal Emergency Management training	22	17	17	5
	 Conduct community focused education (Hours)	2	1	2	2
		34	30	50	30
<b>EFFICIENCY &amp; EFFECTIVENESS MEASURES</b>					
<b>C.G.*</b>	 Required City Staff NIMS Training	80%	90%	90%	90%
<b>C.G.*</b>	 Maintain CEM / TEM Certifications	N/A	100%	100%	100%

\*For a full description of the City Council Strategic Goals, refer to page 5.

**EXPENDITURE SUMMARY**

OBJECT CATEGORIES	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	BUDGET ADJUSTMENTS	FY 2020 BUDGET
PERSONNEL SERVICES	\$ 65,501	\$ 108,316	\$ 91,192	\$ (15,292)	\$ 93,024
MATERIALS AND SUPPLIES	6,801	13,363	22,280	307	13,670
MAINTENANCE	653	5,500	1,577	-	5,500
OCCUPANCY	7,454	7,789	12,350	6,436	14,225
CONTRACTUAL SERVICES	103,781	106,845	106,845	(6,981)	99,864
OTHER CHARGES	8,664	19,510	16,298	1,250	20,760
CAPITAL OUTLAY	-	-	-	-	-
TRANSFERS-OUT	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 192,854</b>	<b>\$ 261,323</b>	<b>\$ 250,541</b>	<b>\$ (14,280)</b>	<b>\$ 247,043</b>

**PERSONNEL SUMMARY**

POSITIONS	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
EMERGENCY MANAGEMENT COORDINATOR	1.00	1.00	1.00
<b>TOTAL</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>

**ENGINEERING**

**DEPARTMENTAL MISSION STATEMENT**

The Engineering Department’s mission is to ensure a quality engineered and safe infrastructure for the City of Cedar Park.

**CUSTOMERS**

- **INTERNAL:** Internal customers include other city departments, City Council, boards and commissions.
- **EXTERNAL:** External customers include developers, engineers, construction contractors, citizens, and utility service providers.
- **ULTIMATE:** The citizens of Cedar Park are the ultimate customers as they rely upon us to provide a safe infrastructure through the use of their tax dollars.

**SERVICES PROVIDED**

- Transportation, drainage and municipal facility project management
- Subdivision plat and construction plan review
- Construction project inspection

**PERFORMANCE INDICATORS**

	PERFORMANCE MEASURE	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 ESTIMATE	FY 2020 GOAL
<b>WORKLOAD MEASURES</b>					
	 # of on-going projects (Transportation/Facilities)	16/12	15/10	14/16	10/8
	 Transportation Plan Reviews	45	40	40	35
	 Transportation Plat Reviews	27	23	12	15
	 Transportation Predevelopment Meetings Attended	105	85	115	90
<b>COUNCIL GOALS*</b>	 Construction plans reviewed	45	40	45	40
	 CIP design contracts initiated	9	8	13	8
	 Design contracts completed	10	8	12	8
	 CIP projects constructed	9	9	13	9
	 Citizen Transportation Inquiries/Requests	175	185	125	130
<b>EFFICIENCY &amp; EFFECTIVENESS MEASURES</b>					
<b>C. GOALS*</b>	 Design contracts completed on schedule	10	8	13	8
	 Project designs (under/over) budget	10/0	8/0	13/0	8/0
	 Project construction budgets (under/over)	9/0	9/0	13/0	9/0

\*For a full description of the City Council Strategic Goals, refer to page 5.

## ENGINEERING

### EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	BUDGET ADJUSTMENTS	FY 2020 BUDGET
PERSONNEL SERVICES	\$ 1,026,272	\$ 1,135,295	\$ 1,125,913	\$ 107,929	\$ 1,243,224
MATERIALS AND SUPPLIES	11,122	16,284	15,451	(6,224)	10,060
MAINTENANCE	3,189	3,730	2,558	770	4,500
OCCUPANCY	5,726	6,402	6,402	833	7,235
CONTRACTUAL SERVICES	250,677	356,203	208,474	(47,306)	308,897
OTHER CHARGES	12,294	24,350	19,134	2,130	26,480
CAPITAL OUTLAY	-	50,000	50,000	(50,000)	-
TRANSFERS-OUT	290,000	-	-	-	-
<b>TOTAL</b>	<b>\$ 1,599,279</b>	<b>\$ 1,592,264</b>	<b>\$ 1,427,931</b>	<b>\$ 8,132</b>	<b>\$ 1,600,396</b>

### PERSONNEL SUMMARY

POSITIONS	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
DIRECTOR OF ENGINEERING	1.00	1.00	1.00
SENIOR ENGINEER	2.00	1.00	1.00
SENIOR ENGINEERING ASSOCIATE	3.00	3.00	3.00
UTILITY INSPECTOR	1.00	1.00	1.00
SENIOR PROJECT MANAGER	1.00	2.00	2.00
PROJECT MANAGER	1.00	1.00	1.00
STORM WATER PROGRAM MANAGER	0.00	1.00	1.00
STORM WATER PROJECT MANAGER	0.00	1.00	1.00
STORM WATER COORDINATOR*	1.00	0.00	0.00
ADMINISTRATIVE ASSISTANT	1.00	1.00	1.00
<b>TOTAL</b>	<b>11.00</b>	<b>12.00</b>	<b>12.00</b>

\*In FY 2019, this position moved from Engineering to Field Operations.

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## FINANCIAL SERVICES

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### DEPARTMENTAL MISSION STATEMENT

To provide for financial integrity through responsible management of public funds as entrusted to us for the Cedar Park citizens.

### CUSTOMERS

- **INTERNAL:** Internal customers include: departments; City Council; boards and commissions; individual employees
- **EXTERNAL:** External customers include: vendors; local, state, and federal agencies; tax payers, fee and fine payers;
- **ULTIMATE:** Our ultimate customers are the residential and corporate citizens of Cedar Park. They are our ultimate customer because the city is entrusted with their public funds.

### SERVICES PROVIDED

- Accounts Payable/Accounts Receivable
- Cash Management /Investing
- Payroll
- Coordinate Annual Audit
- Accounting and Financial Reporting
- Budget Preparation and Creation
- Budget Monitoring and Reporting
- Analysis and Research
- Risk Management (City Claims)
- 4A & 4B Financial Reporting
- Grant Assistance and Administration
- Assists with City-wide procurement
- Maintains vendor list
- Assists departments with quotes, bids, requests for proposals, and requests for qualifications

**FINANCIAL SERVICES**

**PERFORMANCE INDICATORS**

PERFORMANCE MEASURE		FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 ESTIMATE	FY 2020 GOAL
<b>WORKLOAD MEASURES</b>					
<b>COUNCIL GOALS*</b>	 Production of structurally balanced budget	1	1	1	1
	 Monthly budget updates to Dept/Council	12	12	12	12
	 Quarterly financial investment reports to Council	4	4	4	4
	 Production of Comprehensive Annual Financial Report	1	1	1	1
<b>EFFICIENCY &amp; EFFECTIVENESS MEASURES</b>					
<b>COUNCIL GOALS*</b>	 # of Payroll adjustments per pay period	N/A	< 3	< 3	< 3
	 % of AP and BCRUA invoices paid within 30 days	90.0%	95.0%	95.0%	95.0%
	 % of monthly/quarterly reports delivered to Council within 60 days of month end	100.0%	100.0%	100.0%	100.0%
	 Investment portfolio meets 100% compliance requirements	100.0%	100.0%	100.0%	100.0%
	 Complete credit card reports within 2 weeks of cycle close	100.0%	100.0%	100.0%	100.0%
	 Complete bank reconciliations within 4 weeks of month end	100.0%	100.0%	100.0%	100.0%
	 Conduct annual procurement training for each department	100.0%	100.0%	100.0%	100.0%

\*For a full description of the City Council Strategic Goals, refer to page 5.

## FINANCIAL SERVICES

### EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	BUDGET ADJUSTMENTS	FY 2020 BUDGET
PERSONNEL SERVICES	\$ 750,879	\$ 917,610	\$ 903,966	\$ 31,311	\$ 948,921
MATERIALS AND SUPPLIES	9,747	9,350	11,850	(6,100)	3,250
OCCUPANCY	2,691	1,692	1,692	3	1,695
CONTRACTUAL SERVICES	306,036	367,932	321,543	(32,485)	335,447
OTHER CHARGES	17,619	29,677	29,677	-	29,677
CAPITAL OUTLAY	-	-	32,225	-	-
<b>TOTAL</b>	<b>\$ 1,086,973</b>	<b>\$ 1,326,261</b>	<b>\$ 1,300,953</b>	<b>\$ (7,271)</b>	<b>\$ 1,318,990</b>

### PERSONNEL SUMMARY

POSITIONS	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
DIRECTOR OF FINANCE	1.00	1.00	1.00
ASSISTANT DIRECTOR OF FINANCE	1.00	1.00	1.00
ACCOUNTING MANAGER	1.00	1.00	1.00
PURCHASING MANAGER	1.00	1.00	1.00
BUYER	1.00	1.00	1.00
BUDGET MANAGER	1.00	1.00	1.00
CAPITAL PROGRAMS SPECIALIST	0.00	1.00	1.00
ACCOUNTANT	1.00	1.00	1.00
ACCOUNTING TECHNICIAN I*	0.00	1.00	1.00
ACCOUNTING TECHNICIAN II	1.00	1.00	1.00
<b>TOTAL</b>	<b>8.00</b>	<b>10.00</b>	<b>10.00</b>

\*In FY 2019, this position was moved from the Utility Fund to the General Fund.

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## FIRE SERVICES - TOTAL

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### DEPARTMENTAL MISSION STATEMENT

The Cedar Park Fire Department will pursue excellence in every aspect of public safety related to the fire service and seek opportunities to serve our community.

### CUSTOMERS

- **INTERNAL:** City Council, City Department Heads and Fire Department Employees.
- **EXTERNAL:** Residents of Cedar Park and ETJ area.  
Residents in the CAPCOG region primarily through special operations activities such as hazardous materials mitigation, swift water rescue, Technical rescue, and dive recovery operations.  
Texas Intrastate Fire Mutual Aid System (TIFMAS) that can require deployments all over Texas.  
Texas Commission on Fire Protection, Texas Department of State Health Services, Insurance Services Office, State Fire Marshal Office, Williamson County, Williamson County Fire Chiefs Association, Capital Area Fire Chiefs Association, CAPCOG, and other groups that are typically in a regulatory nature.
- **ULTIMATE:** The CPFD is in place to serve all our citizens, visitors to our community, external organizations, other city staff, and fellow team members to provide a level of service that exceeds expectations. We strive each day to perform better and create an environment that is good for all that interact with the CPFD.

### SERVICES PROVIDED

- |   |   |
|---|---|
| <ul style="list-style-type: none"> <li>• Fire Suppression</li> <li>• Medical First Response</li> <li>• Emergency Management</li> <li>• Community Education</li> <li>• Hazardous Materials Mitigation</li> <li>• Dive Recovery</li> <li>• Fire Safety Education</li> </ul> | <ul style="list-style-type: none"> <li>• Training - Fire Personnel</li> <li>• Fire Investigation</li> <li>• Technical Rope Rescue</li> <li>• Swift Water Rescue</li> <li>• Extrications</li> <li>• Fire Code Enforcement, Inspection &amp; Plan Review</li> </ul> |
|---|---|

**FIRE SERVICES - TOTAL**

**PERFORMANCE INDICATORS**

PERFORMANCE MEASURE		FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 ESTIMATE	FY 2020 GOAL
<b>WORKLOAD MEASURES</b>					
<b>COUNCIL GOALS*</b>	Total Emergency Incidents	6,320	6,650	6,500	6,800
	Fire Marshal Activity	3,140	3,140	3,250	3,250
	# of Tours/Public Education Events	80	100	112	125
	Training hours complete	14,600	14,624	23,287	18,500
	Medical Calls/Vehicle Accident Calls as % of Total Calls	72.6%	72.5%	71.2%	72.5%
	False Alarm Calls as % of Total Calls	7.6%	8.0%	7.5%	7.5%
<b>EFFICIENCY &amp; EFFECTIVENESS MEASURES</b>					
<b>COUNCIL GOALS*</b>	ISO Rating	1	1	1	1
	% of Turn-out Time Less Than 90 Seconds	81.0%	90.0%	89.2%	90.0%
	EMS Call Median Turn Out Time	20:18	21:36	20:02	21:36
	% of Travel Time Less Than 4 Minutes	72.5%	90.0%	70.3%	90.0%
	% of 360 Evaluations on All Officers				
	% of Apartments with Fire Inspection Performed	70.0%	100.0%	75.0%	100.0%
	Restaurants	84.1%	75.0%	100.0%	100.0%
	Nightclubs	42.9%	100.0%	100.0%	100.0%
	% of Fires Contained in Room of Origin	48.0%	60.0%	58.3%	60.0%
	% of Dollar Value Saved on Property With Fire Loss	83.6%	85.0%	80.2%	85.0%
	Percent of traffic accidents cleared within 40 minutes.	84.2%	85.0%	82.5%	85.0%
	% of Fire Cause Determined	87.5%	60.0%	79.3%	80.0%
	Businesses without an Annual Inspection within 3 years	N/A	0.0%	63.2%	25.0%
	CPR save rate compared to national average	CP 15.2% NA 10.4%	15.0%	15.0%	15.0%

\*For a full description of the City Council Strategic Goals, refer to page 5.

## FIRE SERVICES - TOTAL

### EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	BUDGET ADJUSTMENTS	FY 2020 BUDGET
PERSONNEL SERVICES	\$ 8,313,804	\$ 9,113,767	\$ 9,005,441	\$ 567,319	\$ 9,681,086
MATERIALS AND SUPPLIES	180,942	200,588	214,720	(12,917)	187,671
MAINTENANCE	512,125	411,084	437,065	15,248	426,332
OCCUPANCY	133,068	158,844	135,736	(6,387)	152,457
CONTRACTUAL SERVICES	826,127	876,726	955,502	10,215	886,941
OTHER CHARGES	165,881	245,734	216,163	(1,818)	243,916
CAPITAL OUTLAY	142,590	94,550	95,007	(94,550)	-
TRANSFERS	70,000	-	-	-	-
<b>TOTAL</b>	<b>\$ 10,344,536</b>	<b>\$ 11,101,293</b>	<b>\$ 11,059,634</b>	<b>\$ 477,110</b>	<b>\$ 11,578,403</b>

### PERSONNEL SUMMARY

POSITIONS	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
<b>CIVIL SERVICE</b>			
ASSISTANT FIRE CHIEF	2.00	2.00	2.00
BATTALION CHIEF	5.00	5.00	5.00
LIEUTENANT	19.00	20.00	20.00
DRIVER/ENGINEER	15.00	15.00	15.00
FIREFIGHTER	42.00	42.00	42.00
<b>CIVIL SERVICE TOTAL</b>	<b>83.00</b>	<b>84.00</b>	<b>84.00</b>
<b>NON-CIVIL SERVICE</b>			
FIRE CHIEF	1.00	1.00	1.00
LOGISTICS COORDINATOR	0.00	1.00	1.00
EMERGENCY MANAGEMENT COORDINATOR <sup>1</sup>	1.00	0.00	0.00
ACCRED. AND COMPLIANCE COORDINATOR	1.00	1.00	1.00
ADMINISTRATIVE ASSISTANT	2.00	2.00	2.00
<b>NON-CIVIL SERVICE TOTAL</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>
<b>TOTAL</b>	<b>88.00</b>	<b>89.00</b>	<b>89.00</b>

<sup>1</sup>In FY 2019, the Emergency Management Division was classified as a separate department.

## FIRE SERVICES - ADMINISTRATION

### EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	BUDGET ADJUSTMENTS	FY 2020 BUDGET
PERSONNEL SERVICES	\$ 1,189,198	\$ 1,214,604	\$ 1,255,537	\$ 281,151	\$ 1,495,755
MATERIALS AND SUPPLIES	20,418	27,554	25,849	(6,318)	21,236
MAINTENANCE	8,313	4,000	8,922	7,000	11,000
OCCUPANCY	40,804	42,645	35,844	(3,424)	39,221
CONTRACTUAL SERVICES	170,214	177,451	177,494	(720)	176,731
OTHER CHARGES	76,304	134,692	106,191	(3,415)	131,277
CAPITAL OUTLAY	99,590	27,000	27,000	(27,000)	-
TRANSFERS	70,000	-	-	-	-
<b>TOTAL</b>	<b>\$ 1,674,841</b>	<b>\$ 1,627,946</b>	<b>\$ 1,636,837</b>	<b>\$ 247,274</b>	<b>\$ 1,875,220</b>

### PERSONNEL SUMMARY

POSITIONS	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
<b>CIVIL SERVICE</b>			
ASSISTANT FIRE CHIEF	2.00	2.00	2.00
BATTALION CHIEF	1.00	1.00	1.00
LIEUTENANT	1.00	1.00	1.00
<b>CIVIL SERVICE TOTAL</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>
<b>NON-CIVIL SERVICE</b>			
FIRE CHIEF	1.00	1.00	1.00
LOGISTICS COORDINATOR	0.00	1.00	1.00
ADMINISTRATIVE ASSISTANT	1.00	1.00	1.00
ACCREDITATION AND COMPLIANCE	1.00	1.00	1.00
<b>NON-CIVIL SERVICE TOTAL</b>	<b>3.00</b>	<b>4.00</b>	<b>4.00</b>
<b>TOTAL</b>	<b>7.00</b>	<b>8.00</b>	<b>8.00</b>

## FIRE SERVICES - OPERATIONS

### EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	BUDGET ADJUSTMENTS	FY 2020 BUDGET
PERSONNEL SERVICES	\$ 6,542,147	\$ 7,096,472	\$ 7,006,449	\$ 284,579	\$ 7,381,051
MATERIALS AND SUPPLIES	145,093	142,812	149,337	6,117	148,929
MAINTENANCE	501,297	400,584	425,619	10,248	410,832
OCCUPANCY	89,455	112,688	96,380	(3,540)	109,148
CONTRACTUAL SERVICES	612,650	657,792	736,525	4,626	662,418
OTHER CHARGES	78,763	94,222	92,851	4,050	98,272
CAPITAL OUTLAY	43,000	17,000	17,457	(17,000)	-
TRANSFERS	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 8,012,405</b>	<b>\$ 8,521,570</b>	<b>\$ 8,524,617</b>	<b>\$ 289,080</b>	<b>\$ 8,810,650</b>

### PERSONNEL SUMMARY

POSITIONS	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
<b>CIVIL SERVICE</b>			
BATTALION CHIEF	3.00	3.00	3.00
LIEUTENANT	15.00	14.00	14.00
DRIVER/ENGINEER	15.00	15.00	15.00
FIREFIGHTER	42.00	42.00	42.00
<b>CIVIL SERVICE TOTAL</b>	<b>75.00</b>	<b>74.00</b>	<b>74.00</b>
<b>NON-CIVIL SERVICE</b>			
<b>NON-CIVIL SERVICE TOTAL</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL</b>	<b>75.00</b>	<b>74.00</b>	<b>74.00</b>

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**FIRE SERVICES - FIRE PREVENTION**


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**EXPENDITURE SUMMARY**

<b>OBJECT CATEGORIES</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2019 PROJECTED</b>	<b>BUDGET ADJUSTMENTS</b>	<b>FY 2020 BUDGET</b>
PERSONNEL SERVICES	\$ 582,459	\$ 802,691	\$ 743,455	\$ 1,589	\$ 804,280
MATERIALS AND SUPPLIES	15,432	30,222	39,534	(12,716)	17,506
MAINTENANCE	2,515	6,500	2,525	(2,000)	4,500
OCCUPANCY	2,808	3,511	3,511	577	4,088
CONTRACTUAL SERVICES	43,263	41,483	41,483	6,309	47,792
OTHER CHARGES	10,814	16,820	17,121	(2,453)	14,367
CAPITAL OUTLAY	-	50,550	50,550	(50,550)	-
<b>TOTAL</b>	<b>\$ 657,291</b>	<b>\$ 951,777</b>	<b>\$ 898,180</b>	<b>\$ (59,244)</b>	<b>\$ 892,533</b>

**PERSONNEL SUMMARY**

<b>POSITIONS</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2020 BUDGET</b>
<b>CIVIL SERVICE</b>			
BATTALION CHIEF	1.00	1.00	1.00
LIEUTENANT	3.00	5.00	5.00
<b>CIVIL SERVICE TOTAL</b>	<b>4.00</b>	<b>6.00</b>	<b>6.00</b>
<b>NON-CIVIL SERVICE</b>			
ADMINISTRATIVE ASSISTANT	1.00	1.00	1.00
<b>NON-CIVIL SERVICE TOTAL</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>
<b>TOTAL</b>	<b>5.00</b>	<b>7.00</b>	<b>7.00</b>

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## HUMAN RESOURCES

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### DEPARTMENTAL MISSION STATEMENT

The Human Resources Department is a cohesive, collaborative team of professionals committed to creating a healthy and positive work environment in order to assist in accomplishing the City's goals and objectives. We value integrity, efficiency, problem solving, equity, and character in all of our relationships and interactions. The Human Resources Department does this to promote and facilitate growth, accountability, and empowerment throughout our organization.

### CUSTOMERS

- **INTERNAL:** Our primary interaction is with our internal customers, our employees. The HR Department services our individual employees with matters relating to their benefits, compensation, leave, and other HR functions including facilitating the resolution of employee relations issues. Support is also provided to departments with matters relating to recruitment, compliance, and labor relations.
- **EXTERNAL:** The interaction with our external customers is primarily related to recruitment and customer service matters relating to our vendors (i.e. TMRS, TML-IRP, Health Insurance Carrier, etc.). The HR Department interacts with potential applicants by providing the resources required for employment. On a regular basis, we act as intermediaries between our employees and vendors that provide benefit products.
- **ULTIMATE:** Ultimately, The HR department provides such services to internal and external customers to ensure the City sustains a healthy and positive workforce; consequently, contributing to the attainment of the City's goals and objectives and enhancing the Quality of Life for its citizens.

### SERVICES PROVIDED

- Compliance with Employment Laws
- Benefits Administration
- Recruitment
- Classification and Compensation Administration
- Civil Service
- Labor/Employee Relations
- Training and Development
- Risk Management

**HUMAN RESOURCES**

**PERFORMANCE INDICATORS**

PERFORMANCE MEASURE		FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 ESTIMATE	FY 2020 GOAL
<b>WORKLOAD MEASURES</b>					
<b>COUNCIL GOALS*</b>	 # of applications processed	7,269	6,000	6,500	6,500
	 # of payroll changes entered	30,243	33,000	31,000	31,500
	 # of Workers' Compensation claims processed	51	35	40	35
	 # of liability claims (general/automobile)	43	40	43	35
<b>EFFICIENCY &amp; EFFECTIVENESS MEASURES</b>					
<b>C. GOALS*</b>	 Average number of days to fill a position	75	65	75	65
	 Full-Time Turnover rate	13.2%	7.0%	9.0%	7.0%
	 Full-Time First Year Turnover rate	32.0%	10.0%	30.0%	10.0%
	 Worker's Compensation Modifier	0.47	0.45	0.47	0.30

\*For a full description of the City Council Strategic Goals, refer to page 5.

**EXPENDITURE SUMMARY**

OBJECT CATEGORIES	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	BUDGET ADJUSTMENTS	FY 2020 BUDGET
PERSONNEL SERVICES	\$ 437,646	\$ 494,730	\$ 481,733	\$ 36,919	\$ 531,649
MATERIALS AND SUPPLIES	3,217	6,850	5,511	(3,800)	3,050
OCCUPANCY	1,189	1,108	1,108	145	1,253
CONTRACTUAL SERVICES	101,767	212,155	236,244	(59,305)	152,850
OTHER CHARGES	45,471	56,978	40,266	-	56,978
<b>TOTAL</b>	<b>\$ 589,290</b>	<b>\$ 771,821</b>	<b>\$ 764,862</b>	<b>\$ (26,041)</b>	<b>\$ 745,780</b>

**PERSONNEL SUMMARY**

POSITIONS	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
DIRECTOR OF HUMAN RESOURCES	1.00	1.00	1.00
ASSISTANT DIRECTOR OF HUMAN RESOURCES	1.00	1.00	1.00
HUMAN RESOURCES PROGRAM MANAGER	1.00	1.00	1.00
SENIOR BENEFITS ANALYST	0.00	1.00	1.00
HUMAN RESOURCES GENERALIST	1.00	1.00	1.00
CUSTOMER RELATIONS SPECIALIST	1.00	1.00	1.00
<b>TOTAL</b>	<b>5.00</b>	<b>6.00</b>	<b>6.00</b>

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**INFORMATION SERVICES - TOTAL**

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**DEPARTMENTAL MISSION STATEMENT**

The Information Services Department delivers quality and innovative technology solutions to provide the community and city staff with convenient access to information and services.

**CUSTOMERS**

- **INTERNAL:** The Information Services Department offers direct support, application development, and other technology-based services to City departments, City Council, and staff members that utilize the City's network, communications, and applications.
- **EXTERNAL:** External customers include members of City boards and commissions and other local governmental entities.
- **ULTIMATE:** The Citizens of the City of Cedar Park.

**SERVICES PROVIDED**

- Application Support
- Business Analysis
- Datacenter Management
- Geospatial (GIS) Development & Analysis
- Local Area & Wide Area Network
- Process Improvement
- Report Writing
- Server Support
- Technical Support
- Web Development
- Wifi Management
- Application Development
- Data Backup, Archival and Retrieval
- Desktop Support
- HelpDesk
- Network Support
- Project Management
- Security Management
- Technical Planning & Design
- Training
- Web Support
- VoIP Management & Support

**INFORMATION SERVICES - TOTAL**

**PERFORMANCE INDICATORS**

PERFORMANCE MEASURE		FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 ESTIMATE	FY 2020 GOAL
<b>WORKLOAD MEASURES</b>					
<b>C. GOALS*</b>	 IS Budget as % of City Revenue	N/A	2%	2%	2%
	 IS OpEx as % of Budget	N/A	80%	80%	80%
	 IS CapEx as % of Budget	N/A	20%	20%	20%
<b>EFFICIENCY &amp; EFFECTIVENESS MEASURES</b>					
	Blocked hacking attempts	99.9%	N/A	99.9%	99.9%
	Blocked SPAM emails	99.9%	N/A	99.9%	0.999
	Network Availability	N/A	98.5%	99.3%	98.5%
	Application Availability	N/A	97.5%	98.2%	97.5%
	Patch/Big Fix Success	N/A	99.5%	99.9%	99.9%
	Timely Account Terminations	N/A	99.5%	87.5%	99.5%
	Enterprise Projects - Timeliness	N/A	95.5%	98.0%	95.5%
	Average Application Response Time	N/A	3.5 sec	2.6%	3.5
	% critical calls cleared in 1 hour	N/A	95.5%	97.8%	95.5%
	% Level 1 (High) calls cleared in 4 hours	N/A	98.5%	98.2%	98.5%
	% Level 2 (Med) calls cleared in 24 hours	N/A	N/A	99.3%	98.5%
	% Level 3 (Low) calls cleared in 72 hours	N/A	N/A	99.6%	98.5%

\*For a full description of the City Council Strategic Goals, refer to page 5.

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**INFORMATION SERVICES - TOTAL**


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**EXPENDITURE SUMMARY**

<b>OBJECT CATEGORIES</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2019 PROJECTED</b>	<b>BUDGET ADJUSTMENTS</b>	<b>FY 2020 BUDGET</b>
PERSONNEL SERVICES	\$ 910,541	\$ 1,167,551	\$ 1,145,917	\$ (39,040)	\$ 1,128,511
MATERIALS AND SUPPLIES	17,581	10,528	13,593	(3,568)	6,960
MAINTENANCE	7,607	23,675	23,675	-	23,675
OCCUPANCY	14,978	16,123	13,035	1,420	17,543
CONTRACTUAL SERVICES	809,099	1,041,898	1,042,573	103,100	1,144,998
OTHER CHARGES	32,918	53,824	55,656	1,500	55,324
CAPITAL OUTLAY	-	-	-	-	-
TRANSFERS-OUT	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 1,792,724</b>	<b>\$ 2,313,599</b>	<b>\$ 2,294,449</b>	<b>\$ 63,412</b>	<b>\$ 2,377,011</b>

**PERSONNEL SUMMARY**

<b>POSITIONS</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2020 BUDGET</b>
DIRECTOR OF INFORMATION SERVICES	1.00	1.00	1.00
ASST. DIRECTOR OF INFORMATION SERVICES	1.00	1.00	0.00
INFRASTRUCTURE SERVICES MANAGER	0.00	0.00	1.00
IT PROJECT MANAGER	0.00	1.00	1.00
IT BUSINESS ANALYST	0.00	1.00	1.00
SYSTEMS ENGINEER	1.00	1.00	0.00
SYSTEMS ADMINISTRATOR I	1.00	1.00	1.00
SYSTEMS ADMINISTRATOR II	0.00	0.00	1.00
NETWORK ADMINISTRATOR	1.00	1.00	1.00
GIS TECHNICIAN	0.00	0.00	1.00
TECHNICAL SUPPORT/HELP DESK SPECIALIST	2.50	3.00	3.00
APPLICATIONS MANAGER	1.00	1.00	1.00
INFORMATION SYSTEMS SPECIALIST	1.00	1.00	1.00
APPLICATIONS SPECIALIST	1.00	1.00	0.00
APPLICATIONS PROGRAMMER	0.00	0.00	1.00
<b>TOTAL</b>	<b>10.50</b>	<b>13.00</b>	<b>14.00</b>

## INFORMATION SERVICES - OPERATIONS

### EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	BUDGET ADJUSTMENTS	FY 2020 BUDGET
PERSONNEL SERVICES	\$ 726,004	\$ 931,272	\$ 865,957	\$ (65,967)	\$ 865,305
MATERIALS AND SUPPLIES	15,135	3,413	6,478	282	3,695
MAINTENANCE	7,607	23,675	23,675	-	23,675
OCCUPANCY	13,148	13,209	10,121	1,414	14,623
CONTRACTUAL SERVICES	774,091	962,976	963,651	105,945	1,068,921
OTHER CHARGES	20,830	36,042	37,874	1,000	37,042
CAPITAL OUTLAY	-	-	-	-	-
TRANSFERS-OUT	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 1,556,814</b>	<b>\$ 1,970,587</b>	<b>\$ 1,907,755</b>	<b>\$ 42,674</b>	<b>\$ 2,013,261</b>

### PERSONNEL SUMMARY

POSITIONS	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
DIRECTOR OF INFORMATION SERVICES	1.00	1.00	1.00
ASST. DIRECTOR OF INFORMATION SERVICES	1.00	0.00	0.00
INFRASTRUCTURE SERVICES MANAGER	0.00	1.00	1.00
IT PROJECT MANAGER	1.00	1.00	1.00
IT BUSINESS ANALYST	1.00	1.00	1.00
SYSTEMS ENGINEER	1.00	0.00	0.00
SYSTEMS ADMINISTRATOR I	1.00	1.00	1.00
SYSTEMS ADMINISTRATOR II	0.00	1.00	1.00
NETWORK ADMINISTRATOR	1.00	1.00	1.00
TECHNICAL SUPPORT/HELP DESK SPECIALIST	3.00	3.00	3.00
<b>TOTAL</b>	<b>10.00</b>	<b>10.00</b>	<b>10.00</b>

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**INFORMATION SERVICES - APPLICATIONS**


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**EXPENDITURE SUMMARY**

<b>OBJECT CATEGORIES</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2019 PROJECTED</b>	<b>BUDGET ADJUSTMENTS</b>	<b>FY 2020 BUDGET</b>
PERSONNEL SERVICES	\$ 184,537	\$ 236,279	\$ 279,961	\$ 26,927	\$ 263,206
MATERIALS AND SUPPLIES	2,446	7,115	7,115	(3,850)	3,265
OCCUPANCY	1,830	2,914	2,914	6	2,920
CONTRACTUAL SERVICES	35,008	78,922	78,922	(2,845)	76,077
OTHER CHARGES	12,089	17,782	17,782	500	18,282
<b>TOTAL</b>	<b>\$ 235,910</b>	<b>\$ 343,012</b>	<b>\$ 386,694</b>	<b>\$ 20,738</b>	<b>\$ 363,750</b>

**PERSONNEL SUMMARY**

<b>POSITIONS</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2020 BUDGET</b>
APPLICATIONS MANAGER	1.00	1.00	1.00
INFORMATION SYSTEM SPECIALIST	1.00	1.00	1.00
GIS TECHNICIAN	0.00	1.00	1.00
APPLICATIONS SPECIALIST	1.00	0.00	0.00
APPLICATIONS PROGRAMMER	0.00	1.00	1.00
<b>TOTAL</b>	<b>3.00</b>	<b>4.00</b>	<b>4.00</b>

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## LEGAL SERVICES

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### DEPARTMENTAL MISSION STATEMENT

The Legal Services Department shall provide timely, accurate and cost-effective legal services to the City Council, City Manager, Staff and the City Boards and Commissions, on matters of municipal concern.

### CUSTOMERS

- **INTERNAL:** The Departments direct internal customers consist of the City Manager, City Staff, Municipal Court and the Police Department. The City Attorney assists the City Manager with matters of municipal law and seeks creative solutions to issues within the confines of the law.
- **EXTERNAL:** The Departments direct external customers are the City Council and the City Boards and Commissions. The City Attorney attends all Council meetings and advises the Council and Board members
- **ULTIMATE:** As with all municipal services, the Legal Services Departments ultimate customer is the City of

### SERVICES PROVIDED

- Advisor of, and attorney for, all of the offices and departments of the City of Cedar Park, the City Council and the City Boards and Commissions
- Monitors changes in state and federal law and ensures each department is aware of, and complies with, those changes
- Organizes the Charter Review Committee and prepares resulting propositions for the election ballot
- Represents the City in all litigation and controversies, including Municipal Court cases.
- Prosecutes all cases before the Municipal Court
- Prepares legal briefs and opinions
- Provides support, including drafting, review and negotiation as necessary, of various contracts for professional and other services
- Reviews all meeting agendas and supporting materials to ensure compliance with applicable law
- Prepares responses to public information requests pertaining to the Police Department
- Prepares ordinances and resolutions that are considered by the Council
- Develops legal strategies
- Drafts City ordinances

**LEGAL SERVICES**

**PERFORMANCE INDICATORS**

PERFORMANCE MEASURE		FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 ESTIMATE	FY 2020 GOAL
<b>WORKLOAD MEASURES</b>					
<b>COUNCIL GOALS*</b>	 Ordinances/Resolutions Reviewed or Prepared	217	225	225	225
	 Legal Opinions Given	1,185	1,200	1,200	1,200
	 Contracts/Forms Reviewed or Prepared	500	515	515	515
	 Council, Board and Commission Meetings Attended	95	95	95	95
<b>EFFICIENCY &amp; EFFECTIVENESS MEASURES</b>					
<b>COUNCIL GOALS*</b>	 % of Ordinances and Resolutions Reviewed/Prepared by the Deadline	100%	100%	100%	100%
	 % of Legal Opinions Given by Deadline	100%	100%	100%	100%
	 % of Legal Opinions Successfully Challenged	0%	0%	0%	0%
	 % of Contract Provisions Successfully Challenged	0%	0%	0%	0%
	 % of Contracts/Forms Reviewed by Deadline	100%	100%	100%	100%
 Council, Board, and Commission Meetings Missed	0%	0%	0%	0%	

\*For a full description of the City Council Strategic Goals, refer to page 5.

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**LEGAL SERVICES**


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**EXPENDITURE SUMMARY**

<b>OBJECT CATEGORIES</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2019 PROJECTED</b>	<b>BUDGET ADJUSTMENTS</b>	<b>FY 2020 BUDGET</b>
PERSONNEL SERVICES	\$ 561,365	\$ 630,511	\$ 615,279	\$ (2,519)	\$ 627,992
MATERIALS AND SUPPLIES	6,626	2,965	1,791	-	2,965
MAINTENANCE	45,230	-	-	-	-
OCCUPANCY	2,791	1,292	2,458	1,242	2,534
CONTRACTUAL SERVICES	140,102	175,246	175,939	(118)	175,128
OTHER CHARGES	17,346	18,542	18,503	-	18,542
CAPITAL OUTLAY	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 773,460</b>	<b>\$ 828,556</b>	<b>\$ 813,970</b>	<b>\$ (1,395)</b>	<b>\$ 827,161</b>

**PERSONNEL SUMMARY**

<b>POSITIONS</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2020 BUDGET</b>
CITY ATTORNEY	1.00	1.00	1.00
ASSISTANT CITY ATTORNEY	2.00	2.00	2.00
LEGAL ASSISTANT	1.00	1.00	1.00
PROSECUTOR	1.00	1.00	1.00
<b>TOTAL</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>

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## LIBRARY

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### DEPARTMENTAL MISSION STATEMENT

The Library promotes literacy and encourages lifelong learning for all members of the community by providing educational, informational, cultural and recreational resources.

### CUSTOMERS

- **INTERNAL:** The Library's internal customers are all city staff members, elected officials, appointed board and commission members, and Library Foundation and Friends of the Library members.
- **EXTERNAL:** The Library's external customers are citizens of Cedar Park and members from neighborhood communities who use our library, as well as vendors, volunteers, and service organizations within our community.
- **ULTIMATE:** Everyone in the community the Library serves benefits from a well-informed and connected citizenry with access to high quality Library services that develop their personal and professional opportunities.

### SERVICES PROVIDED

- Information and Research Services
- Educational, Informational, Recreational and Cultural Programs
- Collection Development of Fiction and Non-Fiction Materials
- Electronic Resources
- Family Place Early Learning Center
- Circulation and Inter-Library Loan Services
- Public Access Computers and Wireless Internet
- Community Meeting Rooms and Study Rooms
- Cataloging and Classification Services
- Technology Instruction Service

**LIBRARY**

**PERFORMANCE INDICATORS**

	PERFORMANCE MEASURE	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 ESTIMATE	FY 2020 GOAL
<b>WORKLOAD MEASURES</b>					
	 # of visits (total)	289,071	285,000	323,000	320,000
	 # of visits per capita (average)	3.8	4	4.1	4.0
	 # of items in collection (total)	148,716	146,000	153,145	155,000
	 # of checkouts (total)	765,701	650,000	826,576	830,000
	 # of active members (total)	16,792	16,000	16,400	17,000
<b>COUNCIL GOALS*</b>	 \$ saved yearly by using Library per member (avg)	728	730	\$ 751	\$ 750
	 # of program attendees (total)	47,595	53,500	51,000	52,500
	 # of programs and special events (total)	1,091	1,150	1,200	1,200
	 # of public uses of Library meeting rooms (total)	1,600	1,525	1,560	1,575
	 # of literacy/learning questions answered (total)	30,565	\$ 33,000.00	18,500	19,000
	 # of technology questions answered (total)	12,106	\$ 13,500.00	12,000	12,500
	 # of computer and wireless internet uses (total)	1,007,514	1,000,000	1,050,000	1,100,000

\*For a full description of the City Council Strategic Goals, refer to page 5.

## LIBRARY

### EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	BUDGET ADJUSTMENTS	FY 2020 BUDGET
PERSONNEL SERVICES	\$ 1,119,886	\$ 1,160,667	\$ 1,141,573	\$ 42,872	\$ 1,203,539
MATERIALS AND SUPPLIES	32,968	27,698	27,492	670	28,368
MAINTENANCE	83,008	69,370	58,417	21,115	90,485
OCCUPANCY	66,739	71,907	69,105	(1,689)	70,218
CONTRACTUAL SERVICES	131,649	167,317	168,296	(10,677)	156,640
OTHER CHARGES	232,560	262,632	259,467	38,939	301,571
CAPITAL OUTLAY	15,551	-	19,656	-	-
<b>TOTAL</b>	<b>\$ 1,682,360</b>	<b>\$ 1,759,591</b>	<b>\$ 1,744,005</b>	<b>\$ 91,230</b>	<b>\$ 1,850,821</b>

### PERSONNEL SUMMARY

POSITIONS	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
LIBRARY DIRECTOR	1.00	1.00	1.00
ASSISTANT LIBRARY DIRECTOR	1.00	1.00	1.00
CIRCULATION SUPERVISOR	2.00	2.00	2.00
YOUTH SERVICES MANAGER	1.00	1.00	1.00
LEAD PUBLIC SERVICES LIBRARIAN	1.00	1.00	1.00
LIBRARIAN	2.00	2.00	3.00
CHILDREN'S PROGRAM ASSISTANT	1.00	1.00	1.00
LEAD LIBRARY GENERALIST	1.00	1.00	1.00
LIBRARY GENERALIST	5.25	5.25	5.25
TECHNICAL SERVICES ASSISTANT	1.50	1.50	1.50
ADMINISTRATIVE ASSISTANT	1.00	1.00	1.00
CHILDREN'S LIBRARIAN	1.00	1.00	1.00
LIBRARY AID	1.75	1.75	1.75
<b>TOTAL</b>	<b>20.50</b>	<b>20.50</b>	<b>21.50</b>

**MUNICIPAL COURT**

**DEPARTMENTAL MISSION STATEMENT**

To administer timely justice with equality, fairness and integrity, through the use of efficient case flow management practices and the responsible use of resources.

**CUSTOMERS**

- **INTERNAL:** City Departments and staff; City Council; Police Department, boards and commissions; judges and court staff.
- **EXTERNAL:** Litigants, jurors, witnesses, victims, attorneys, parents of juvenile defendants, bondsmen, local business, local, state, and federal agencies, and the general public.
- **ULTIMATE:** The court's ultimate customers are the residential and corporate citizens of Cedar Park, as their trust and belief in the local judicial system is largely based on their contact and experience in Municipal Court. This is because more people come into contact with Municipal Courts than all other courts combined in the State of Texas.

**SERVICES PROVIDED**

- Docket/Caseflow Management
- Juvenile Case Processing
- Access to Court
- Informational Services
- Mandatory Reporting
- Warrant Maintenance
- Compliance with Court Orders

**PERFORMANCE INDICATORS**

	PERFORMANCE MEASURE	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 ESTIMATE	FY 2020 GOAL
<b>WORKLOAD MEASURES</b>					
<b>COUNCIL GOALS*</b>	 # of Cases Filed	5,800	5,800	5,100	5,100
	 # of Warrants Issued	748	750	600	600
	 # of Warrants Cleared	1,000	1,000	900	900
	 # of Contested Dockets (trial-related)	1,550	1,200	1,250	1,250
	 # of Case-Related Correspondence	6,000	5,500	5,750	5,750
<b>EFFICIENCY &amp; EFFECTIVENESS MEASURES</b>					
<b>COUNCIL GOALS*</b>	 Compliance Rates	75%	75%	81%	80%
	 Juvenile Compliance Rates	93%	90%	90%	90%
	 % of Initial Appearances Met	80%	80%	78%	80%
	 Clearance Rates	100%	100%	105%	105%
	 Trial Date Certainty	95%	90%	80%	90%
	 Time to Disposition	95%	95%	98%	98%

\*For a full description of the City Council Strategic Goals, refer to page 5.

## MUNICIPAL COURT

## EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	BUDGET ADJUSTMENTS	FY 2020 BUDGET
PERSONNEL SERVICES	\$ 515,982	\$ 552,968	\$ 534,478	\$ (8,109)	\$ 544,859
MATERIALS AND SUPPLIES	3,149	3,515	3,515	-	3,515
MAINTENANCE	11,525	10,000	30,000	43,500	53,500
OCCUPANCY	38,335	40,748	37,926	641	41,389
CONTRACTUAL SERVICES	25,276	19,065	20,420	4,511	23,576
OTHER CHARGES	24,392	38,030	26,997	(3,000)	35,030
CAPITAL OUTLAY	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 618,659</b>	<b>\$ 664,326</b>	<b>\$ 653,337</b>	<b>\$ 37,543</b>	<b>\$ 701,869</b>

## PERSONNEL SUMMARY

POSITIONS	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
COURT ADMINISTRATOR	1.00	1.00	1.00
COURT OPERATIONS SUPERVISOR	1.00	1.00	1.00
SENIOR DEPUTY CLERK	1.00	1.00	1.00
DEPUTY COURT CLERK	4.00	4.00	4.00
JUVENILE CASE MANAGER	1.00	1.00	1.00
JUDGES	1.00	1.00	1.00
BAILIFF	0.50	0.50	0.50
<b>TOTAL</b>	<b>9.50</b>	<b>9.50</b>	<b>9.50</b>

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**NON-DEPARTMENTAL**


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**DEPARTMENTAL MISSION STATEMENT**

The General Non-Departmental Department provides funding for City Hall operations, city-wide contractual costs, and employee related programs.

**CUSTOMERS**

- This is an internal department that provides support for all departments.

**SERVICES PROVIDED**

- N/A

**PERFORMANCE INDICATORS**

COUNCIL GOALS	PERFORMANCE MEASURE	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 ESTIMATE	FY 2020 GOAL
• N/A	N/A				

**EXPENDITURE SUMMARY**

OBJECT CATEGORIES	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	BUDGET ADJUSTMENTS	FY 2020 BUDGET
PERSONNEL SERVICES	\$ (19)	\$ 362,868	\$ 362,868	\$ 81,470	\$ 444,338
MATERIALS AND SUPPLIES	26,204	18,487	18,487	122	18,609
MAINTENANCE	66,645	15,500	15,500	120,000	135,500
OCCUPANCY	97,174	98,099	98,099	17,644	115,743
CONTRACTUAL SERVICES	1,212,278	1,272,069	1,273,634	(135,401)	1,136,668
OTHER CHARGES	32,805	78,735	59,687	-	78,735
CONTINGENCY	129,441	140,000	140,000	-	140,000
TRANSFERS	8,654,781	329,782	329,782	(175,000)	154,782
<b>TOTAL</b>	<b>\$ 10,219,310</b>	<b>\$ 2,315,540</b>	<b>\$ 2,298,057</b>	<b>\$ (91,165)</b>	<b>\$ 2,224,375</b>

**PERSONNEL SUMMARY**

POSITIONS	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
N/A			

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## PARKS AND RECREATION - TOTAL

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### DEPARTMENTAL MISSION STATEMENT

The Cedar Park Parks and Recreation Department is dedicated to providing responsive, efficient and reliable operation, maintenance and management of City parkland, sports fields, athletic facilities, recreation center, aquatic facilities, recreational programs and special events to help support a high quality of life for the entire community.

### CUSTOMERS

- **INTERNAL:** Our internal customers include the employees in all other city departments. The Parks and Recreation Department provides facilities and events that are available to all city employees. Whether it is being on a softball team playing at Brushy Creek Sports Park or attending an HR meeting at the Recreation Center Community Rooms, we seek to partner with all departments in the spirit of cooperation and teamwork.
- **EXTERNAL:** The Parks and Recreation Department's external customers include a wide variety of people that live in our city limits, service areas and beyond. Outdoor and indoor recreation in Cedar Park includes everyone from the small children enrolled in swim lessons at Milburn Pool to the adult tennis leagues at Nelson Ranch Park. Couples casually listening to summer concerts and the men competing in the adult basketball leagues are also a part of those we serve.
- **ULTIMATE:** The Parks and Recreation Department's ultimate customers include those citizens in the Central Texas area that have the opportunity to view Cedar Park's well maintained landscapes in our parks and along roadways. Continuing to pursue the goal of corridor beautification will provide a welcome feeling to our out-of-town visitors. Ultimate customers also include those residents who recognize an added value to their homes as a result of living near a well maintained park.

### SERVICES PROVIDED

- Community Events and Parades
- Kids Summer Day Camp
- Outdoor Concerts
- Recreation Center
- Swimming Pools and Splash pad
- Summer Swim Lesson Programs
- Fitness Programs
- Athletic Fields and Facilities
- Park Maintenance and Mowing
- Roadway Median Mowing
- Community Art Program
- Hike and Bike Trails
- Pavilion and Facility Rentals
- Youth Sports Leagues and Athletic
- Scholarship Program
- Online Registration
- Volunteer Opportunities
- Senior Citizen Programs
- Youth Playgrounds
- Cave Preserve Parks
- Skate Park
- Dog Park
- Golf Tournament
- Bike Park

**PARKS AND RECREATION - TOTAL**

**PERFORMANCE INDICATORS**

	PERFORMANCE MEASURE	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 ESTIMATE	FY 2020 GOAL	
<b>WORKLOAD MEASURES</b>						
	# of Park Facility Rentals	6,019	3,800	6,711	6,750	
	Avg Daily Attendance at Park Facilities	4,000	5,000	5,300	6,000	
<b>COUNCIL GOALS*</b>	Annual Athletic Facility Usage	73,000	75,000	80,000	80,000	
	Recreation Center Memberships Issued	7,126	9,300	7,207	7,000	
	Recreation Day Passes Sold	5,527	5,000	6,005	5,000	
	Attendance at Community Events	25,602	52,200	48,645	53,877	
	# of Children Attending Camp Timberwolf	870	920	980	980	
	Aquatic facilities operated/maintained	4	4	4	4	
	Annual Work Orders Completed	650	1,200	1,781	2,000	
	<b>EFFICIENCY &amp; EFFECTIVENESS MEASURES</b>					
		Vendors at Community Events	219	225	250	275
<b>COUNCIL GOALS*</b>	Event Sponsors	48	55	55	60	
	Work Orders Completed within 24 Hours	1	95.0%	97.0%	99.0%	
	Recreation Center Memberships Retained	42.4%	50.0%	52.1%	55.0%	
	Recreation Center Annual Cost Recovery	80.0%	70.0%	76.0%	70.0%	
	Aquatics Cost Recovery	58.0%	60.0%	50.0%	60.0%	
	Camp Timberwolf Cost Recovery	100.0%	115.0%	67.6%	67.6%	
	Developed Acreage per Maint. Employee	32	28	28	28	

\*For a full description of the City Council Strategic Goals, refer to page 5.

## PARKS AND RECREATION - TOTAL

### EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	BUDGET ADJUSTMENTS	FY 2020 BUDGET
PERSONNEL SERVICES	\$ 2,270,822	\$ 2,793,992	\$ 2,655,752	\$ 3,285	\$ 2,797,277
MATERIALS AND SUPPLIES	221,532	271,256	256,608	(49,140)	222,116
MAINTENANCE	363,764	389,549	391,018	131,000	520,549
OCCUPANCY	313,577	339,802	333,391	(2,529)	337,273
CONTRACTUAL SERVICES	494,005	417,817	445,042	33,302	451,119
OTHER CHARGES	200,638	234,713	246,439	4,200	238,913
CAPITAL OUTLAY	-	127,800	135,394	(37,800)	90,000
TRANSFERS	-	35,000	35,000	(35,000)	-
<b>TOTAL</b>	<b>\$ 3,864,337</b>	<b>\$ 4,609,929</b>	<b>\$ 4,498,644</b>	<b>\$ 47,318</b>	<b>\$ 4,657,247</b>

### PERSONNEL SUMMARY

POSITIONS	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
DIRECTOR OF PARKS AND RECREATION	1.00	1.00	1.00
ASST. DIRECTOR OF PARKS AND RECREATION	1.00	1.00	1.00
ADMINISTRATIVE ASSISTANT	1.00	1.00	1.00
PARKS SUPERINTENDENT	1.00	1.00	1.00
PARKS FOREMAN	1.00	2.00	2.00
CREW LEADER	4.00	4.00	4.00
MAINTENANCE WORKER	11.00	16.00	16.00
PARKS ATTENDANT	1.00	1.00	1.00
SEASONAL MAINTENANCE WORKER	0.50	0.50	0.50
RECREATION MANAGER	1.00	1.00	1.00
ATHLETIC PROGRAM MANAGER	1.00	1.00	1.00
RECREATION SPECIALIST	3.00	3.00	3.00
LEAD RECREATION ASSISTANT	0.50	0.50	0.50
BABYSITTER <sup>1</sup>	0.00	1.50	1.50
RECREATION ASSISTANT - PT	4.00	4.00	4.00
AQUATICS MANAGER	1.00	1.00	1.00
AQUATICS SPECIALIST	1.00	1.00	1.00
RECREATION PROGRAM MANAGER	1.00	1.00	1.00
RECREATION PROGRAM SPECIALIST	1.00	1.00	1.00
<b>TOTAL</b>	<b>35.00</b>	<b>42.50</b>	<b>42.50</b>

<sup>1</sup>In FY 2019, three Babysitter positions, or 1.5 FTEs, were added to the authorized position count. Prior to FY 2019, these positions were funded but not included in the position count.

## PARKS AND RECREATION - ADMINISTRATION

### EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	BUDGET ADJUSTMENTS	FY 2020 BUDGET
PERSONNEL SERVICES	\$ 285,486	\$ 306,944	\$ 305,871	\$ (695)	\$ 306,249
MATERIALS AND SUPPLIES	6,549	8,532	10,996	(346)	8,186
MAINTENANCE	30	250	250	-	250
OCCUPANCY	11,063	11,760	11,008	(334)	11,426
CONTRACTUAL SERVICES	74,538	86,310	86,311	(3,017)	83,293
OTHER CHARGES	87,315	76,002	87,495	-	76,002
CAPITAL OUTLAY	-	-	-	-	-
TRANSFER	-	35,000	-	(35,000)	-
<b>TOTAL</b>	<b>\$ 464,980</b>	<b>\$ 524,798</b>	<b>\$ 501,932</b>	<b>\$ (39,392)</b>	<b>\$ 485,406</b>

### PERSONNEL SUMMARY

POSITIONS	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
DIRECTOR OF PARKS AND RECREATION	1.00	1.00	1.00
ASSISTANT DIRECTOR OF PARKS AND RECREATION	1.00	1.00	1.00
ADMINISTRATIVE ASSISTANT	1.00	1.00	1.00
<b>TOTAL</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>

## PARKS AND RECREATION - PARK OPERATIONS

### EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	BUDGET ADJUSTMENTS	FY 2020 BUDGET
PERSONNEL SERVICES	\$ 919,701	\$ 1,315,108	\$ 1,254,142	\$ 26,678	\$ 1,341,786
MATERIALS AND SUPPLIES	53,018	75,998	65,053	(26,447)	49,551
MAINTENANCE	116,620	100,581	101,054	200,000	300,581
OCCUPANCY	86,126	91,329	91,341	4,467	95,796
CONTRACTUAL SERVICES	200,925	126,080	158,213	41,694	167,774
OTHER CHARGES	27,059	27,210	28,097	2,000	29,210
CAPITAL OUTLAY	-	127,800	135,394	(37,800)	90,000
TRANSFER	-	-	35,000	-	-
<b>TOTAL</b>	<b>\$ 1,403,450</b>	<b>\$ 1,864,106</b>	<b>\$ 1,868,295</b>	<b>\$ 210,592</b>	<b>\$ 2,074,698</b>

### PERSONNEL SUMMARY

POSITIONS	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
PARKS SUPERINTENDENT	1.00	1.00	1.00
PARKS FOREMAN	1.00	2.00	2.00
CREW LEADER	4.00	4.00	4.00
MAINTENANCE WORKER	11.00	16.00	16.00
PARKS ATTENDANT	1.00	1.00	1.00
SEASONAL MAINTENANCE WORKER	0.50	0.50	0.50
<b>TOTAL</b>	<b>18.50</b>	<b>24.50</b>	<b>24.50</b>

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**PARKS AND RECREATION - RECREATION CENTER**


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**EXPENDITURE SUMMARY**

<b>OBJECT CATEGORIES</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2019 PROJECTED</b>	<b>BUDGET ADJUSTMENTS</b>	<b>FY 2020 BUDGET</b>
PERSONNEL SERVICES	\$ 422,726	\$ 458,942	\$ 431,169	\$ (3,821)	\$ 455,121
MATERIALS AND SUPPLIES	39,645	33,400	34,358	5,000	38,400
MAINTENANCE	92,745	151,064	152,500	(69,000)	82,064
OCCUPANCY	121,387	132,847	127,175	(7,434)	125,413
CONTRACTUAL SERVICES	168,716	175,012	165,706	(9,478)	165,534
OTHER CHARGES	5,773	9,009	8,050	700	9,709
CAPITAL OUTLAY	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 850,993</b>	<b>\$ 960,274</b>	<b>\$ 918,958</b>	<b>\$ (84,033)</b>	<b>\$ 876,241</b>

**PERSONNEL SUMMARY**

<b>POSITIONS</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2020 BUDGET</b>
RECREATION MANAGER	1.00	1.00	1.00
ATHLETIC PROGRAM MANAGER	1.00	1.00	1.00
RECREATION SPECIALIST	3.00	3.00	3.00
LEAD RECREATION ASSISTANT	0.50	0.50	0.50
BABYSITTER	0.00	1.50	1.50
RECREATION ASSISTANT - PT	4.00	4.00	4.00
<b>TOTAL</b>	<b>9.50</b>	<b>11.00</b>	<b>11.00</b>

## PARKS AND RECREATION - AQUATICS

### EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	BUDGET ADJUSTMENTS	FY 2020 BUDGET
PERSONNEL SERVICES	\$ 443,937	\$ 498,870	\$ 447,293	\$ (46,277)	\$ 452,593
MATERIALS AND SUPPLIES	71,931	81,682	74,557	(23,194)	58,488
MAINTENANCE	154,366	137,154	136,713	-	137,154
OCCUPANCY	92,284	99,323	99,323	967	100,290
CONTRACTUAL SERVICES	48,839	23,888	28,285	6,373	30,261
OTHER CHARGES	6,719	8,535	8,840	-	8,535
CAPITAL OUTLAY	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 818,076</b>	<b>\$ 849,452</b>	<b>\$ 795,011</b>	<b>\$ (62,131)</b>	<b>\$ 787,321</b>

### PERSONNEL SUMMARY

POSITIONS	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
AQUATICS MANAGER	1.00	1.00	1.00
AQUATICS SPECIALIST	1.00	1.00	1.00
<b>TOTAL</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>

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**PARKS AND RECREATION - COMMUNITY RECREATION**


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**EXPENDITURE SUMMARY**

<b>OBJECT CATEGORIES</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2019 PROJECTED</b>	<b>BUDGET ADJUSTMENTS</b>	<b>FY 2020 BUDGET</b>
PERSONNEL SERVICES	\$ 198,972	\$ 214,128	\$ 217,276	\$ 27,400	\$ 241,528
MATERIALS AND SUPPLIES	50,389	71,644	71,644	(4,153)	67,491
MAINTENANCE	2	500	500	-	500
OCCUPANCY	2,717	4,543	4,543	(195)	4,348
CONTRACTUAL SERVICES	986	6,527	6,528	(2,270)	4,257
OTHER CHARGES	73,773	113,957	113,957	1,500	115,457
<b>TOTAL</b>	<b>\$ 326,839</b>	<b>\$ 411,299</b>	<b>\$ 414,447</b>	<b>\$ 22,282</b>	<b>\$ 433,581</b>

**PERSONNEL SUMMARY**

<b>POSITIONS</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2020 BUDGET</b>
RECREATION PROGRAM MANAGER	1.00	1.00	1.00
RECREATION PROGRAM SPECIALIST	1.00	1.00	1.00
<b>TOTAL</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>

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## POLICE SERVICES- TOTAL

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### DEPARTMENTAL MISSION STATEMENT

The mission of the Cedar Park Police Department is to enhance the quality of life in the City of Cedar Park through a proactive and professional level of police service; to maintain a strong commitment of excellence; to ensure safety through integrity, trust and accountability; to treat all persons with respect, dignity and equality, and to build partnerships with the community to meet current and future challenges. Animal Control is included in the Cedar Park Police Department.

### CORE VALUES

- Life
- Integrity
- Service
- Excellence
- Law
- Accountability
- Community Partnerships

### CUSTOMERS

- **INTERNAL:** Sworn personnel, Non-sworn support personnel, volunteers, other city departments, city employees, and City Council Members.
- **EXTERNAL:** Community at large, visitors and tourists, victims, complainants, criminals, traffic violators, criminal justice system agencies, law enforcement agencies, approved vendors.
- **ULTIMATE:** The members of our community who are being served, protected, and who enjoy a high quality of life in which to live, work and play.

### SERVICES PROVIDED

- Routine Patrol Services
- Law Enforcement
- Criminal Investigation
- Traffic Enforcement
- Response to Calls for Service
- Collision Investigation
- Arrests of Criminal Suspects
- Special Events/Crowd Control
- Enforcement of Animal Control Ordinances
- Pet Licensing
- Open Records Requests
- Traffic Direction and Control
- Public Safety Communication, Dispatching
- Report and Record Management
- Evidence and Property Control
- Community Services
- Crime Prevention
- First Response to Criminal Incidents
- Animal Cruelty Investigations
- Emergency Response to Injured Animals
- Field Return and Impounded Animals

**POLICE SERVICES- TOTAL**

**PERFORMANCE INDICATORS**

	<b>PERFORMANCE MEASURE</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2019 ESTIMATE</b>	<b>FY 2020 GOAL</b>	
<b>WORKLOAD MEASURES</b>						
	 Calls for Service	25,073	N/A	25,317	25,500	
	 Part I Crimes Reported	1,675	1,750	1,461	1,707	
	 Traffic Enforcement Contacts	23,066	22,050	21,972	22,237	
<b>COUNCIL GOALS*</b>	 Traffic Enforcement Violations Issued	4,797	4,900	4,449	N/A	
	 Felony Charges	483	600	591	600	
	 Misdemeanor Charges	1,418	1,825	1,306	1,500	
	 Calls for Animal Control services	4,261	4,500	3,701	4,100	
	 Impounded animals	1,045	930	917	995	
	 Animal Control Citations issued	54	50	18	N/A	
	 Animal Control Warnings issued	687	800	562	625	
	 Registration	477	600	487	525	
	 Open Records Requests	1,625	1,510	1,639	1,750	
	<b>EFFICIENCY &amp; EFFECTIVENESS MEASURES</b>					
	<b>COUNCIL GOALS*</b>	 Emergency call average response time in minutes	5.9	6.2	5.9	5.9
		 Non-emergency call average response time in minutes	7.5	9.5	7.1	7.5
 % of emergency calls within the response time of 5 minutes or less		50.0%	50.0%	51.7%	50.0%	
 Crime Rate of under 2,000 index crimes per 100,000 population		<2000	<2000	<2000	<2000	
 Clearance rate of Part 1 Offenses		33.9%	34.3%	31.6%	32.5%	
 Field Release of Impounded Animals prior to being transported to the Shelter		82.0%	69.9%	77.3%	75.4%	

\*For a full description of the City Council Strategic Goals, refer to page 5.

## POLICE SERVICES- TOTAL

## EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	BUDGET ADJUSTMENTS	FY 2020 BUDGET
PERSONNEL SERVICES	\$ 11,534,744	\$ 12,441,204	\$ 12,287,995	\$ 699,429	\$ 13,140,633
MATERIALS AND SUPPLIES	694,833	599,118	614,841	107,955	707,073
MAINTENANCE	233,528	206,050	223,943	84,500	290,550
OCCUPANCY	254,078	269,904	269,771	49,842	319,746
CONTRACTUAL SERVICES	1,574,340	1,753,462	1,791,680	47,100	1,800,562
OTHER CHARGES	372,246	431,374	417,461	28,493	459,867
CAPITAL OUTLAY	83,162	164,630	164,630	(97,630)	67,000
TRANSFERS	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 14,746,930</b>	<b>\$ 15,865,742</b>	<b>\$ 15,770,321</b>	<b>\$ 919,689</b>	<b>\$ 16,785,431</b>

## PERSONNEL SUMMARY

POSITIONS	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
<b>CIVIL SERVICE</b>			
ASSISTANT POLICE CHIEF	1.00	1.00	1.00
COMMANDER	2.00	2.00	2.00
LIEUTENANT	4.00	5.00	5.00
SERGEANT	11.00	14.00	15.00
CORPORAL/DETECTIVE	18.00	18.00	19.00
POLICE OFFICER	57.00	56.00	56.00
<b>CIVIL SERVICE TOTAL</b>	<b>93.00</b>	<b>96.00</b>	<b>98.00</b>
<b>NON-CIVIL SERVICE</b>			
POLICE CHIEF	1.00	1.00	1.00
PUBLIC SAFETY MEDIA SPECIALIST	1.00	1.00	1.00
SYSTEMS ADMINISTRATOR	1.00	1.00	1.00
ADMINISTRATIVE ASSISTANT	1.00	1.00	1.00
COMM. AND RECORDS STAFF MANAGER	1.00	1.00	1.00
COMMUNICATIONS SUPERVISOR	4.00	4.00	4.00
DISPATCHER	12.00	14.00	14.00
9-1-1 CALL TAKER	2.00	0.00	0.00
RECORDS SUPERVISOR	1.00	1.00	1.00
RECORDS CLERK	2.00	2.00	2.00
ADMINISTRATIVE TECHNICIAN	1.00	1.00	1.00
EVIDENCE AND PROPERTY SUPERVISOR	1.00	1.00	1.00
CRIME SCENE EVIDENCE TECHNICIAN	3.00	3.00	3.00
CRIME ANALYST	1.00	1.00	1.00
ACCRED. AND COMPLIANCE COORDINATOR	1.00	1.00	1.00
PD LOGISTICS COORDINATOR	1.00	1.00	1.00
ANIMAL CONTROL SUPERVISOR	1.00	1.00	1.00
ANIMAL CONTROL OFFICER	3.00	3.00	3.00
VICTIM SERVICES COORDINATOR	1.00	1.00	1.00
<b>NON-CIVIL SERVICE TOTAL</b>	<b>39.00</b>	<b>39.00</b>	<b>39.00</b>
<b>TOTAL</b>	<b>132.00</b>	<b>135.00</b>	<b>137.00</b>

## POLICE - ADMINISTRATION

## EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	BUDGET ADJUSTMENTS	FY 2020 BUDGET
PERSONNEL SERVICES	\$ 1,358,391	\$ 1,546,498	\$ 1,624,418	\$ 87,647	\$ 1,634,145
MATERIALS AND SUPPLIES	37,960	40,533	35,002	(826)	39,707
MAINTENANCE	58,247	55,500	77,806	82,500	138,000
OCCUPANCY	232,488	244,451	245,823	50,263	294,714
CONTRACTUAL SERVICES	172,795	248,395	227,984	(18,129)	230,266
OTHER CHARGES	110,971	111,712	121,250	20,000	131,712
CAPITAL OUTLAY	5,505	-	-	-	-
TRANSFERS	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 1,976,358</b>	<b>\$ 2,247,089</b>	<b>\$ 2,332,282</b>	<b>\$ 221,455</b>	<b>\$ 2,468,544</b>

## PERSONNEL SUMMARY

POSITIONS	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
<b>CIVIL SERVICE</b>			
ASSISTANT POLICE CHIEF	1.00	1.00	1.00
COMMANDER	2.00	2.00	2.00
LIEUTENANT	4.00	4.00	4.00
<b>CIVIL SERVICE TOTAL</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>
<b>NON-CIVIL SERVICE</b>			
POLICE CHIEF	1.00	1.00	1.00
ADMINISTRATIVE ASSISTANT	1.00	1.00	1.00
COMMUNICATIONS SPECIALIST	0.00	1.00	1.00
ACCRED. AND COMPLIANCE COORDINATOR	0.00	1.00	1.00
PUBLIC SAFETY HELP DESK SPECIALIST	1.00	1.00	1.00
<b>NON-CIVIL SERVICE TOTAL</b>	<b>3.00</b>	<b>5.00</b>	<b>5.00</b>
<b>TOTAL</b>	<b>10.00</b>	<b>12.00</b>	<b>12.00</b>

## POLICE - OPERATIONS

## EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	BUDGET ADJUSTMENTS	FY 2020 BUDGET
PERSONNEL SERVICES	\$ 6,447,284	\$ 6,051,101	\$ 6,044,014	\$ 167,658	\$ 6,218,759
MATERIALS AND SUPPLIES	470,665	365,591	371,107	(55,488)	310,103
MAINTENANCE	165,500	138,500	136,916	-	138,500
OCCUPANCY	7,920	9,767	8,826	(27)	9,740
CONTRACTUAL SERVICES	705,546	715,926	718,987	20,025	735,951
OTHER CHARGES	156,381	172,100	173,209	(5,534)	166,566
CAPITAL OUTLAY	43,815	97,630	97,630	(97,630)	-
<b>TOTAL</b>	<b>\$ 7,997,112</b>	<b>\$ 7,550,615</b>	<b>\$ 7,550,690</b>	<b>\$ 29,004</b>	<b>\$ 7,579,619</b>

## PERSONNEL SUMMARY

POSITIONS	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
<b>CIVIL SERVICE</b>			
SERGEANT	7.00	7.00	7.00
CORPORAL/DETECTIVE	6.00	5.00	5.00
POLICE OFFICER	53.00	50.00	50.00
<b>CIVIL SERVICE TOTAL</b>	<b>66.00</b>	<b>62.00</b>	<b>62.00</b>
<b>NON-CIVIL SERVICE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>NON-CIVIL SERVICE TOTAL</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL</b>	<b>66.00</b>	<b>62.00</b>	<b>62.00</b>

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**POLICE - COMMUNICATIONS AND RECORDS**


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**EXPENDITURE SUMMARY**

<b>OBJECT CATEGORIES</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2019 PROJECTED</b>	<b>BUDGET ADJUSTMENTS</b>	<b>FY 2020 BUDGET</b>
PERSONNEL SERVICES	\$ 1,177,158	\$ 1,348,722	\$ 1,347,788	\$ 36,003	\$ 1,384,725
MATERIALS AND SUPPLIES	57,077	69,473	67,765	142,627	212,100
MAINTENANCE	240	1,000	932	-	1,000
OCCUPANCY	510	470	622	170	640
CONTRACTUAL SERVICES	468,676	414,127	472,515	52,054	466,181
OTHER CHARGES	16,907	27,406	21,487	-	27,406
CAPITAL OUTLAY	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 1,720,567</b>	<b>\$ 1,861,198</b>	<b>\$ 1,911,109</b>	<b>\$ 230,854</b>	<b>\$ 2,092,052</b>

**PERSONNEL SUMMARY**

<b>POSITIONS</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2020 BUDGET</b>
<b>CIVIL SERVICE</b>			
<b>CIVIL SERVICE TOTAL</b>	0.00	0.00	0.00
<b>NON-CIVIL SERVICE</b>			
COMM. AND RECORDS STAFF MANAGER	1.00	1.00	1.00
COMMUNICATIONS SUPERVISOR	4.00	4.00	4.00
DISPATCHER	12.00	14.00	14.00
9-1-1 CALL TAKER	2.00	0.00	0.00
RECORDS SUPERVISOR	1.00	1.00	1.00
RECORDS CLERK	2.00	2.00	2.00
ADMINISTRATIVE TECHNICIAN	1.00	1.00	1.00
<b>NON-CIVIL SERVICE TOTAL</b>	<b>23.00</b>	<b>23.00</b>	<b>23.00</b>
<b>TOTAL</b>	<b>23.00</b>	<b>23.00</b>	<b>23.00</b>

## POLICE - SUPPORT

## EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	BUDGET ADJUSTMENTS	FY 2020 BUDGET
PERSONNEL SERVICES	\$ 2,339,772	\$ 3,282,575	\$ 3,056,016	\$ 404,745	\$ 3,687,320
MATERIALS AND SUPPLIES	113,986	105,881	111,462	21,353	127,234
MAINTENANCE	6,151	7,000	5,289	2,000	9,000
OCCUPANCY	10,909	12,967	12,254	(632)	12,335
CONTRACTUAL SERVICES	72,824	148,917	146,097	9,261	158,178
OTHER CHARGES	81,777	105,356	93,055	14,027	119,383
CAPITAL OUTLAY	33,842	67,000	67,000	-	67,000
<b>TOTAL</b>	<b>\$ 2,659,260</b>	<b>\$ 3,729,696</b>	<b>\$ 3,491,173</b>	<b>\$ 450,754</b>	<b>\$ 4,180,450</b>

## PERSONNEL SUMMARY

POSITIONS	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
<b>CIVIL SERVICE</b>			
SERGEANT	3.00	7.00	8.00
CORPORAL/DETECTIVE	12.00	13.00	14.00
POLICE OFFICER	2.00	7.00	7.00
<b>CIVIL SERVICE TOTAL</b>	<b>17.00</b>	<b>27.00</b>	<b>29.00</b>
<b>NON-CIVIL SERVICE</b>			
EVIDENCE AND PROPERTY SUPERVISOR	1.00	1.00	1.00
PUBLIC SAFETY MEDIA SPECIALIST	1.00	0.00	0.00
CRIME SCENE EVIDENCE TECHNICIAN	3.00	3.00	3.00
CRIME ANALYST	1.00	1.00	1.00
ACCRED. & COMP. ANALYST	1.00	0.00	0.00
PD LOGISTICS COORDINATOR	1.00	1.00	1.00
VICTIM SERVICES COORDINATOR	1.00	1.00	1.00
<b>NON-CIVIL SERVICE TOTAL</b>	<b>9.00</b>	<b>7.00</b>	<b>7.00</b>
<b>TOTAL</b>	<b>26.00</b>	<b>34.00</b>	<b>36.00</b>

## POLICE - ANIMAL CONTROL

## EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	BUDGET ADJUSTMENTS	FY 2020 BUDGET
PERSONNEL SERVICES	\$ 212,139	\$ 212,308	\$ 215,760	\$ 3,376	\$ 215,684
MATERIALS AND SUPPLIES	15,146	17,640	29,505	289	17,929
MAINTENANCE	3,389	4,050	3,000	-	4,050
OCCUPANCY	2,250	2,249	2,246	68	2,317
CONTRACTUAL SERVICES	154,499	226,097	226,097	(16,111)	209,986
OTHER CHARGES	6,210	14,800	8,460	-	14,800
TRANSFERS-OUT	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 393,633</b>	<b>\$ 477,144</b>	<b>\$ 485,068</b>	<b>\$ (12,378)</b>	<b>\$ 464,766</b>

## PERSONNEL SUMMARY

POSITIONS	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
<b>CIVIL SERVICE</b>			
<b>CIVIL SERVICE TOTAL</b>	0.00	0.00	0.00
<b>NON-CIVIL SERVICE</b>			
ANIMAL CONTROL SUPERVISOR	1.00	1.00	1.00
ANIMAL CONTROL OFFICER	3.00	3.00	3.00
<b>NON-CIVIL SERVICE TOTAL</b>	4.00	4.00	4.00
<b>TOTAL</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>

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## PUBLIC WORKS - FIELD OPERATIONS

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### DEPARTMENTAL MISSION STATEMENT

The Public Works - Field Operations Department Mission is to provide quality maintenance to the transportation and drainage infrastructure in the right-of-way in a responsible and efficient manner for the benefit of the City. The department also provides fleet maintenance services to the City's rolling assets and conducts the operations and maintenance of traffic signals.

### CUSTOMERS

- **INTERNAL:** City staff use city streets, traffic signals, street lights, vehicles, and equipment.
- **EXTERNAL:** External customers for the Field Operations Department are primarily the public including residents of the community, businesses, and visitors to Cedar Park.
- **ULTIMATE:** As is the case with most public service functions, the Field Operations Department ultimate customer is the city residents and traveling public.

### SERVICES PROVIDED

- Patch potholes and utility cuts
- Install and maintain street signs and pavement markings.
- Inspect and perform necessary repairs to City sidewalks.
- Repair base failures and damage caused by water lines breaks
- De-Ice/Sand bridges and roads for ice preparation
- Traffic Signal Maintenance
- Traffic Signal Telemetry
- Operates Traffic Management Center
- Maintains Street Lights
- Responds 24/7 to signals in flash
- Troubleshoot Malfunctioning Components
- Perform repairs/maintenance of vehicles and equipment.
- Maintain Coordination plan timing clocks
- Provide mobile or field repairs services.
- Crack sealing of streets
- Reconstruct streets to upgrade driving surface and drainage
- Keep maintenance/repair records on vehicles and equipment.
- Provide on-call services to address emergency repairs after-hours
- Purchase and sell civilian vehicles and equipment
- Implement PE-sealed timing plans
- Maintain Pedestrian Crossings
- Maintain School Zone warning devices
- Maintain utility telemetry system
- Maintain wireless backhaul network
- Repair street driving surface for seal coatings.
- Order gas, diesel fuel and oil and report the usage for City units.
- Provide Storm Water System Maintenance
- Provide MS4 Reporting to TCEQ

**PUBLIC WORKS - TOTAL**

**PERFORMANCE INDICATORS**

	PERFORMANCE MEASURE	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 ESTIMATE	FY 2020 GOAL	
<b>WORKLOAD MEASURES</b>						
	 # of center street lane miles	265	265	269	269	
	 # of signals owned/maintained	23/59	23/59	62	62	
	 # of streetlights	4250	4,250	4,370	4,400	
	 # of lane miles crack sealed	210	210	92	200	
<b>COUNCIL GOALS*</b>	 sq ft of asphalt repairs	13,500	13,500	15,645	16,000	
	 # of sidewalks repairs	50	75	60	85	
	 # of Cedar Park signals maintained	59	59	62	62	
	 # of signal inspections	236	236	248	248	
	 # of signal work orders	925	950	586	600	
	 # of signal malfunctions investigated	50	50	40	40	
	 # of street light repairs	420	450	472	472	
	 # of fleet work orders	1400	1,400	1,570	1,580	
	 # of vehicles maintained	280	280	274	280	
	 # of pieces of equipment maintained	160	160	166	170	
	<b>EFFICIENCY &amp; EFFECTIVENESS MEASURES</b>					
		 # of miles streets swept/year	1,610	1,620	1,628	1,630
		 Avg # of hrs to correct signal detect repair	2	2	2	2
<b>COUNCIL GOALS*</b>	 Avg # of days to repair streetlight	10	10	10	10	
	 % of street light inspections performed qtrly	100	100	200	200	
	 % of signals given quarterly maintenance	100	100	100	100	
	 Avg # of days to process fleet work orders	2	2	3	2	
	 Avg # of days to process maintenance work order	2	2	2	2	
	 Avg # of days a police car is out of service	2	2	2	2	
	 Avg # of days a Fire Truck is out of service	6	6	5	6	

\*For a full description of the City Council Strategic Goals, refer to page 5.

## PUBLIC WORKS - TOTAL

### EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	BUDGET ADJUSTMENTS	FY 2020 BUDGET
PERSONNEL SERVICES	\$ 2,344,749	\$ 2,626,977	\$ 2,612,982	\$ 111,100	\$ 2,738,077
MATERIALS AND SUPPLIES	976,963	1,048,596	1,005,095	(24,730)	1,023,866
MAINTENANCE	332,446	482,331	428,834	(42,106)	440,225
OCCUPANCY	569,067	572,522	556,470	24,404	596,926
CONTRACTUAL SERVICES	447,513	1,423,306	1,351,097	617,399	2,040,705
OTHER CHARGES	74,119	89,615	79,992	-	89,615
CAPITAL OUTLAY	418,900	326,000	338,284	(204,000)	122,000
TRANSFERS-OUT	75,000	-	-	-	-
<b>TOTAL</b>	<b>\$ 5,238,757</b>	<b>\$ 6,569,347</b>	<b>\$ 6,372,754</b>	<b>\$ 482,067</b>	<b>\$ 7,051,414</b>

### PERSONNEL SUMMARY

POSITIONS	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
ASSISTANT DIRECTOR OF PUBLIC WORKS	1.00	1.00	1.00
FOREMAN - STREETS	2.00	2.00	2.00
CREW LEADER	1.00	0.00	0.00
EQUIPMENT OPERATOR	6.00	8.00	8.00
MAINTENANCE WORKER	9.00	10.00	10.00
TRAFFIC SIGNAL ENGINEER	1.00	1.00	1.00
FOREMAN - TRAFFIC SIGNAL	1.00	1.00	1.00
TRAFFIC SIGNAL TECHNICIAN I/II	3.00	3.00	3.00
FLEET MANAGER	1.00	1.00	1.00
SERVICE WRITER	1.00	1.00	1.00
EQUIPMENT MECHANIC I/II	5.00	5.00	5.00
FACILITY MAINTENANCE COORDINATOR	1.00	1.00	1.00
FACILITY MAINTENANCE TECHNICIAN	1.00	2.00	2.00
STORM WATER COORDINATOR	0.00	1.00	1.00
DRAINAGE FOREMAN	1.00	1.00	1.00
DRAINAGE EQUIPMENT OPERATOR	2.00	5.00	5.00
DRAINAGE MAINTENANCE WORKER	2.00	1.00	1.00
<b>TOTAL</b>	<b>38.00</b>	<b>44.00</b>	<b>44.00</b>

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**PUBLIC WORKS - STREET MAINTENANCE**


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**EXPENDITURE SUMMARY**

<b>OBJECT CATEGORIES</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2019 PROJECTED</b>	<b>BUDGET ADJUSTMENTS</b>	<b>FY 2020 BUDGET</b>
PERSONNEL SERVICES	\$ 1,041,654	\$ 1,173,223	\$ 1,144,628	\$ 41,446	\$ 1,214,669
MATERIALS AND SUPPLIES	858,528	880,963	871,652	(962)	880,001
MAINTENANCE	131,898	146,050	134,988	2,500	148,550
OCCUPANCY	549,265	553,393	537,659	20,618	574,011
CONTRACTUAL SERVICES	345,971	415,245	330,661	61,158	476,403
OTHER CHARGES	34,486	35,200	34,157	-	35,200
CAPITAL OUTLAY	6,857	40,000	72,828	72,000	112,000
<b>TOTAL</b>	<b>\$ 2,968,659</b>	<b>\$ 3,244,074</b>	<b>\$ 3,126,572</b>	<b>\$ 196,760</b>	<b>\$ 3,440,834</b>

**PERSONNEL SUMMARY**

<b>POSITIONS</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2020 BUDGET</b>
SUPERINTENDENT OF PUBLIC WORKS	1.00	1.00	1.00
FOREMAN	2.00	2.00	2.00
CREW LEADER	1.00	0.00	0.00
EQUIPMENT OPERATOR	6.00	8.00	8.00
MAINTENANCE WORKER	7.00	10.00	10.00
<b>TOTAL</b>	<b>17.00</b>	<b>21.00</b>	<b>21.00</b>

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**PUBLIC WORKS - SIGNAL AND LIGHT MAINTENANCE**


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**EXPENDITURE SUMMARY**

<b>OBJECT CATEGORIES</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2019 PROJECTED</b>	<b>BUDGET ADJUSTMENTS</b>	<b>FY 2020 BUDGET</b>
PERSONNEL SERVICES	\$ 402,529	\$ 388,904	\$ 398,699	\$ 9,180	\$ 398,084
MATERIALS AND SUPPLIES	64,205	66,541	64,362	(467)	66,074
MAINTENANCE	120,427	218,806	185,463	(14,606)	204,200
OCCUPANCY	10,340	7,894	7,388	50	7,944
CONTRACTUAL SERVICES	48,811	75,431	95,736	(5,454)	69,977
OTHER CHARGES	11,248	13,170	12,068	-	13,170
CAPITAL OUTLAY	412,043	10,000	-	-	10,000
TRANSFERS-OUT	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 1,069,604</b>	<b>\$ 780,746</b>	<b>\$ 763,716</b>	<b>\$ (11,297)</b>	<b>\$ 769,449</b>

**PERSONNEL SUMMARY**

<b>POSITIONS</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2020 BUDGET</b>
FOREMAN - TRAFFIC SIGNAL	1.00	1.00	1.00
TRAFFIC SIGNAL ENGINEER	1.00	1.00	1.00
TRAFFIC SIGNAL TECHNICIAN II	1.00	1.00	1.00
TRAFFIC SIGNAL TECHNICIAN I	2.00	2.00	2.00
<b>TOTAL</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>

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**PUBLIC WORKS - FLEET MAINTENANCE**


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**EXPENDITURE SUMMARY**

<b>OBJECT CATEGORIES</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2019 PROJECTED</b>	<b>BUDGET ADJUSTMENTS</b>	<b>FY 2020 BUDGET</b>
PERSONNEL SERVICES	\$ 496,805	\$ 493,513	\$ 503,786	\$ 11,932	\$ 505,445
MATERIALS AND SUPPLIES	24,398	26,221	16,063	(506)	25,715
MAINTENANCE	20,558	28,500	26,033	-	28,500
OCCUPANCY	3,348	2,262	2,428	864	3,126
CONTRACTUAL SERVICES	26,305	29,238	28,608	(3,070)	26,168
OTHER CHARGES	15,569	14,525	12,653	-	14,525
CAPITAL OUTLAY	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 586,982</b>	<b>\$ 594,259</b>	<b>\$ 589,571</b>	<b>\$ 9,220</b>	<b>\$ 603,479</b>

**PERSONNEL SUMMARY**

<b>POSITIONS</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2020 BUDGET</b>
FLEET MANAGER	1.00	1.00	1.00
SERVICE WRITER	-	1.00	1.00
EQUIPMENT MECHANIC II	4.00	3.00	3.00
EQUIPMENT MECHANIC I	2.00	2.00	2.00
<b>TOTAL</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>

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**PUBLIC WORKS - FACILITY MAINTENANCE**


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**EXPENDITURE SUMMARY**

<b>OBJECT CATEGORIES</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2019 PROJECTED</b>	<b>BUDGET ADJUSTMENTS</b>	<b>FY 2020 BUDGET</b>
PERSONNEL SERVICES	\$ 136,732	\$ 159,360	\$ 161,194	\$ 8,345	\$ 167,705
MATERIALS AND SUPPLIES	5,648	38,161	24,492	(26,212)	11,949
MAINTENANCE	55,079	79,025	78,118	(30,000)	49,025
OCCUPANCY	3,190	3,417	4,099	(1,579)	1,838
CONTRACTUAL SERVICES	4,019	7,073	7,037	2,947	10,020
OTHER CHARGES	1,376	8,620	4,434	-	8,620
CAPITAL OUTLAY	-	45,000	35,090	(45,000)	-
TRANSFERS-OUT	75,000	-	-	-	-
<b>TOTAL</b>	<b>\$ 281,043</b>	<b>\$ 340,656</b>	<b>\$ 314,464</b>	<b>\$ (91,499)</b>	<b>\$ 249,157</b>

**PERSONNEL SUMMARY**

<b>POSITIONS</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2020 BUDGET</b>
FACILITY MAINTENANCE COORDINATOR	1.00	1.00	1.00
FACILITY MAINTENANCE TECHNICIAN	1.00	2.00	2.00
<b>TOTAL</b>	<b>2.00</b>	<b>3.00</b>	<b>3.00</b>

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**PUBLIC WORKS - DRAINAGE MAINTENANCE**


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**EXPENDITURE SUMMARY**

<b>OBJECT CATEGORIES</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2019 PROJECTED</b>	<b>BUDGET ADJUSTMENTS</b>	<b>FY 2020 BUDGET</b>
PERSONNEL SERVICES	\$ 267,029	\$ 411,977	\$ 404,676	\$ 40,197	\$ 452,174
MATERIALS AND SUPPLIES	24,184	36,710	28,526	3,417	40,127
MAINTENANCE	4,485	9,950	4,232	-	9,950
OCCUPANCY	2,925	5,556	4,895	4,451	10,007
CONTRACTUAL SERVICES	22,407	896,319	889,057	561,818	1,458,137
OTHER CHARGES	11,440	18,100	16,680	-	18,100
CAPITAL OUTLAY	-	231,000	230,367	(231,000)	-
TRANSFERS-OUT	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 332,469</b>	<b>\$ 1,609,612</b>	<b>\$ 1,578,431</b>	<b>\$ 378,883</b>	<b>\$ 1,988,495</b>

**PERSONNEL SUMMARY**

<b>POSITIONS</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2020 BUDGET</b>
STORM WATER COORDINATOR	0.00	1.00	1.00
DRAINAGE FOREMAN	1.00	1.00	1.00
DRAINAGE EQUIPMENT OPERATOR	2.00	5.00	5.00
DRAINAGE MAINTENANCE WORKER	2.00	1.00	1.00
<b>TOTAL</b>	<b>5.00</b>	<b>8.00</b>	<b>8.00</b>

**TOURISM**

**DEPARTMENTAL MISSION STATEMENT**

The Mission of the Cedar Park Tourism Department is to support and advise the Tourism Advisory Board in efforts to position Cedar Park as a Destination City by defining and recommending appropriate use of funds to promote the community's major attractions and events to enhance travel to Cedar Park and enhance the Cedar Park lodging industry.

**CUSTOMERS**

- **INTERNAL:** Internal customers include various departments, city administration, city council, and individual employees.
- **EXTERNAL:** External customers include local hotels, attractions, businesses, Chamber of Commerce, other travel related entities and organizations, and the traveling public.
- **ULTIMATE:** The ultimate customers are the citizens of Cedar Park. Promoting tourism creates new and more entertainment opportunities for citizens. Tourism acts as an economic development engine by generating hotel occupancy tax and sales tax revenues which help to alleviate the burden on citizens.

**SERVICES PROVIDED**

- Tourism Advisory Board Support
- Customer Service
- Marketing and Promotions
- Support of Local Lodging Industry

**PERFORMANCE INDICATORS**

PERFORMANCE MEASURE		FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 ESTIMATE	FY 2020 GOAL
<b>WORKLOAD MEASURES</b>					
C.G.*	 # of media stories relating to Cedar Park travel and tourism activities.	N/A	5	5	8
<b>EFFICIENCY &amp; EFFECTIVENESS MEASURES</b>					
C.G.OALS*	 Occupancy rate	76%	68%	77%	72%
	 Number of website hits	22,547	75,000	53,000	70,000
	 Number of inquiries resulting from advertisements	N/A	40,000	18,000	25,000

\*For a full description of the City Council Strategic Goals, refer to page 5.

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**TOURISM**


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**EXPENDITURE SUMMARY**

<b>OBJECT CATEGORIES</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2019 PROJECTED</b>	<b>BUDGET ADJUSTMENTS</b>	<b>FY 2020 BUDGET</b>
PERSONNEL SERVICES	\$ 98,314	\$ 134,827	\$ 126,742	\$ (6,202)	\$ 128,625
MATERIALS AND SUPPLIES	810	950	-	-	950
MAINTENANCE	56	1,207	1,207	-	1,207
OCCUPANCY	4,241	4,585	6,706	2,892	7,477
CONTRACTUAL SERVICES	6,083	2,410	3,721	598	3,008
OTHER CHARGES	498	47	161	-	47
<b>TOTAL</b>	<b>\$ 110,003</b>	<b>\$ 144,026</b>	<b>\$ 138,537</b>	<b>\$ (2,712)</b>	<b>\$ 141,314</b>

**PERSONNEL SUMMARY**

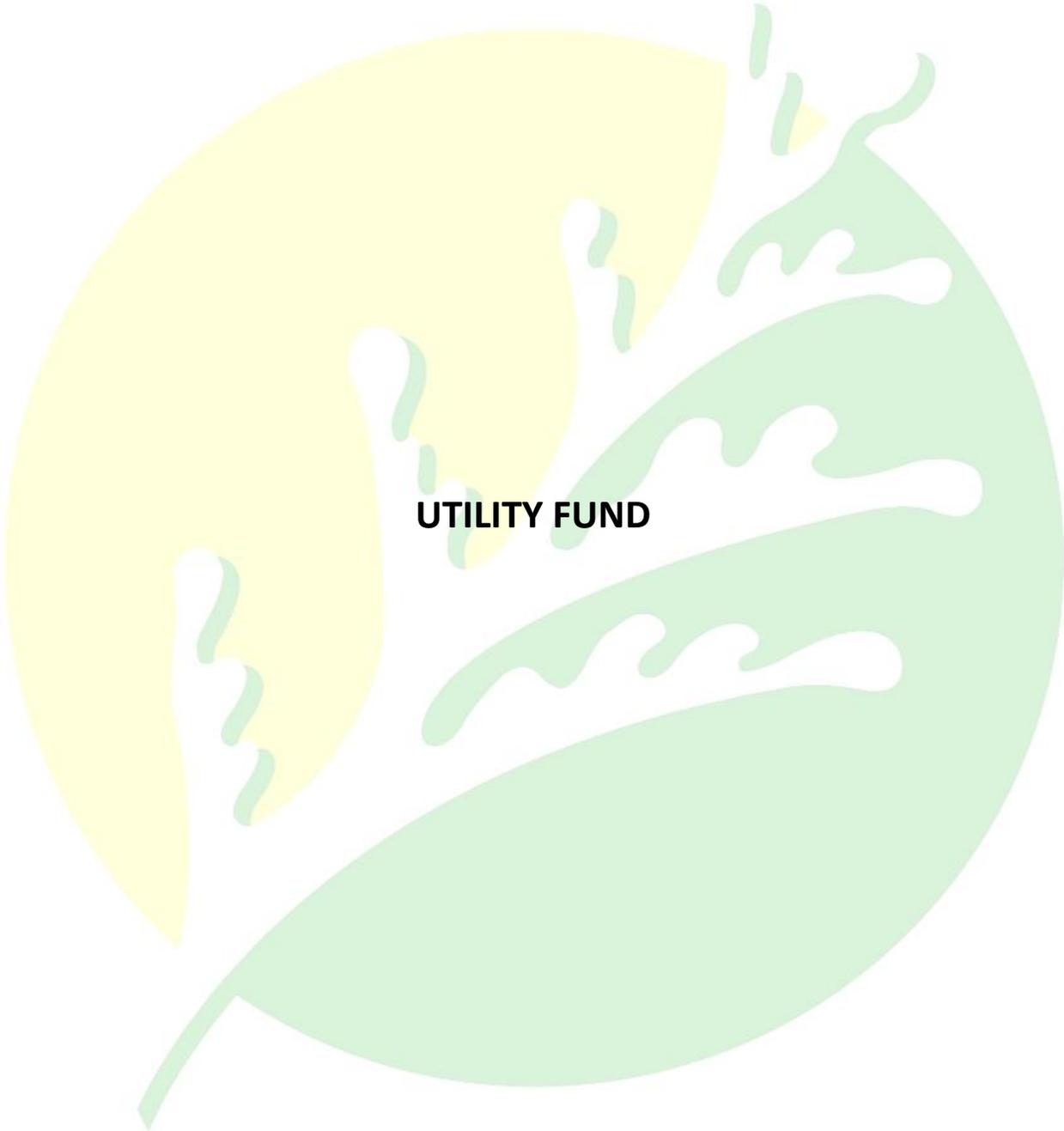
<b>POSITIONS</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2020 BUDGET</b>
TOURISM SERVICES MANAGER	1.00	1.00	1.00
ADMINISTRATIVE ASSISTANT	1.00	1.00	1.00
<b>TOTAL</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>



**CEDAR**  

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**PARK**



**UTILITY FUND**

**FINANCIAL SERVICES - UTILITY BILLING**

**DEPARTMENTAL MISSION STATEMENT**

To provide "best in class" customer service to residents of Cedar Park by providing knowledgeable and friendly customer service, as well as, accurate water and wastewater billing information.

**CUSTOMERS**

- **INTERNAL:** Internal customers include all city departments
- **EXTERNAL:** Our external customers are the residents and businesses within the City of Cedar Park
- **ULTIMATE:** Our ultimate customers are the residents and businesses within the City of Cedar Park.

**SERVICES PROVIDED**

- Billing for water, waste water, fire service, and solid waste collection services
- Service orders related to connection and disconnection from the system
- Tracking of utility statistics such as consumption and connection counts
- Providing excellent customer service
- Education related to leak detection and water conservation
- Maintain accurate customer and meter database
- Collection of billed revenues

**PERFORMANCE INDICATORS**

	PERFORMANCE MEASURE	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 ESTIMATE	FY 2020 GOAL
<b>WORKLOAD MEASURES</b>					
C.G.*	 # of Residential accounts	21,392	21,992	21,200	21,400
C	 # of Non-residential accounts	1,242	1,292	1,231	1,300
<b>EFFICIENCY &amp; EFFECTIVENESS MEASURES</b>					
COUNCIL GOALS*	 % of high usage customers notified within 24 hours	100%	100%	100%	100%
	 Percentage of customers paying with auto draft	25%	26%	28%	30%
	 % of accounts disconnected for non-payment	4.99%	4.00%	4.00%	4.00%
	 Processing applications within 24 hours	100.00%	100.00%	100.00%	100.00%
	 Production of billing cycles each month with no errors after bill has been sent out	100.00%	100.00%	100.00%	100.00%

\*For a full description of the City Council Strategic Goals, refer to page 5.

## FINANCIAL SERVICES - UTILITY BILLING

### EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	BUDGET ADJUSTMENTS	FY 2020 BUDGET
PERSONNEL SERVICES	\$ 461,005	\$ 531,856	\$ 486,938	\$ 47,887	\$ 579,743
MATERIALS AND SUPPLIES	8,249	10,794	9,486	(2,294)	8,500
MAINTENANCE	325	855	855	-	855
OCCUPANCY	4,467	4,721	5,032	226	4,947
CONTRACTUAL SERVICES	158,474	168,713	168,713	(12,981)	155,732
OTHER CHARGES	447,388	493,437	481,930	25,644	519,081
CAPITAL OUTLAY	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 1,079,909</b>	<b>\$ 1,210,376</b>	<b>\$ 1,152,954</b>	<b>\$ 58,482</b>	<b>\$ 1,268,858</b>

### PERSONNEL SUMMARY

POSITIONS	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
UTILITY BILLING MANAGER	1.00	1.00	1.00
UTILITY BILLING SUPERVISOR	1.00	1.00	1.00
UTILITY CUSTOMER SERVICE SUPERVISOR	0.00	1.00	1.00
UTILITY BILLING SPECIALIST	0.00	1.00	1.00
UTILITY ACCOUNT SPECIALIST	4.00	3.00	3.00
UTILITY SENIOR ACCOUNTANT	1.00	1.00	1.00
ACCOUNTING TECHNICIAN	2.00	1.00	2.00
<b>TOTAL</b>	<b>9.00</b>	<b>9.00</b>	<b>10.00</b>

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## UTILITY PROGRAMS

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### DEPARTMENTAL MISSION STATEMENT

The mission of the Utility Programs division is to provide the management and delivery of utility-based business programs. This includes, but is not limited to, water conservation outreach and education, contract management of environmental grants, clean air measures, alternative fuels for transportation, irrigation efficiency contracts, water distribution reuse projects, household hazardous waste management and recycling programs, industrial pretreatment program management, cross connection program management, and management of the Advance Metering Infrastructure and customer portal program.

### CUSTOMERS

- **INTERNAL:** This division works with a variety of departments including Finance, Utility Billing, Water Distribution, Development Services, and Meters on a daily basis to coordinate location and management of irrigation meters. There is active communication with the Parks and Recreation Department on the submittal of irrigation plans. This division also works with the Utility Administration and Pump and Motors staff to develop and implement the use of reclaimed water for irrigation purposes. It also coordinates with the Police Department, Fire Department, and other Public Works divisions for the Household Hazardous Waste annual event. The division works with Media and Communications on press releases the City provides to our community along with the Grant Coordinator in search of environmental grant funding opportunities. It also cooperates and assists Building Inspections with taking measures to ensure city facilities are as efficient as possible.
- **EXTERNAL:** This division serves the community of Cedar Park internally and externally through education and outreach about environmental awareness. External agencies this division directly works with includes other Texas municipalities, Leander Independent School District, American Water Works Association, Lower Colorado River Authority, Texas Commission of Environmental Quality, Texas Water Development Board, Capitol Area Council of Governments, along with other non profit associations that help improve the image of Cedar Park with our cooperation. This division assists property owners with guidance regarding compliance with the cross connection control and industrial pretreatment programs.
- **ULTIMATE:** The ultimate goals for this division are to educate the citizens of Cedar Park about the non-renewable and renewable resources that are utilized on an every day basis and methods to increase or decrease usage to provide a healthier community for Cedar Park's future, and to assist property owners in compliance with cross connection and industrial pretreatment guidelines in an effort to protect the City's water and wastewater systems. This division strives to ensure the Cedar Park community is a good steward of limited resources and provides many of the reporting and regulatory compliance documentation in relation to those resources.

### SERVICES PROVIDED

- Water Conservation Coordination
- Drought Contingency Coordination
- Contract Administration
- Public Education
- Industrial Pretreatment Coordination
- Household Hazardous Waste Coordination
- Cross Connection Control Coordination
- Customer Service and Outreach

**UTILITY PROGRAMS**

**PERFORMANCE INDICATORS**

	<b>PERFORMANCE MEASURE</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2019 ESTIMATE</b>	<b>FY 2020 GOAL</b>
<b>WORKLOAD MEASURES</b>					
<b>COUNCIL GOALS*</b>	 Outreach regarding detection of continuous flow	170	180	200	200
	 Irrigation evaluations provided to residential customers	150	150	120	150
	 Presentations/meetings/ outreach for customers and schools of Cedar Park.	25	25	25	25
	 Development of innovative services/programs to enhance the City's environmental health.	4	3	3	3
<b>EFFICIENCY &amp; EFFECTIVENESS MEASURES</b>					
<b>COUNCIL GOALS*</b>	 Pounds of household hazardous waste collected/recycled annually	45,054	40,000	58,737	50,000
	 Tons of e-waste, bulk waste, and metal (recycled) collected annually	16.6	12.0	17.5	15.0
	 Gallons of oil collected annually	986	800	950	805
	 Estimated gallons of water saved by customers due to outreach regarding continuous flow detection	12,088,500	10,000,000	39,337,000	20,000,000
	 Gallons of treated water saved by reuse projects	8,953,950	8,000,000	5,000,000	8,000,000

\*For a full description of the City Council Strategic Goals, refer to page 5.

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**UTILITY PROGRAMS**


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**EXPENDITURE SUMMARY**

<b>OBJECT CATEGORIES</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2019 PROJECTED</b>	<b>BUDGET ADJUSTMENTS</b>	<b>FY 2020 BUDGET</b>
PERSONNEL SERVICES	\$ 313,953	\$ 431,874	\$ 399,039	\$ (26,020)	\$ 405,854
MATERIALS AND SUPPLIES	1,442	2,004	1,558	106	2,110
MAINTENANCE	103	1,000	992	-	1,000
OCCUPANCY	4,214	2,881	2,881	(80)	2,801
CONTRACTUAL SERVICES	93,186	93,531	93,531	(1,196)	92,335
OTHER CHARGES	51,555	128,100	129,679	-	128,100
CAPITAL OUTLAY	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 464,453</b>	<b>\$ 659,390</b>	<b>\$ 627,680</b>	<b>\$ (27,190)</b>	<b>\$ 632,200</b>

**PERSONNEL SUMMARY**

<b>POSITIONS</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2020 BUDGET</b>
MANAGING DIRECTOR	1.00	1.00	1.00
UTILITY PROGRAMS MANAGER	1.00	1.00	1.00
UTILITY NETWORK ADMINISTRATOR	1.00	1.00	1.00
UTILITY PROGRAMS TECHNICIAN	1.00	1.00	1.00
WATER COMPLIANCE DRIVER	0.50	0.50	0.50
<b>TOTAL</b>	<b>4.50</b>	<b>4.50</b>	<b>4.50</b>

**UTILITY ADMINISTRATION**

**DEPARTMENTAL MISSION STATEMENT**

The Utility Administration Department Mission is to provide support to all operating departments, assist in the day-to-day operations by providing coordination and cooperation between department functions, and to

**CUSTOMERS**

- **INTERNAL:** Internal customers include all city departments.
- **EXTERNAL:** External customers for the Utility Administration Department are primarily the public including residents of the community, businesses operating in the community, and visitors to Cedar Park.
- **ULTIMATE:** As is the case with most public service functions, the Utility Administration Departments ultimate customer is the city residents.

**SERVICES PROVIDED**

- Utility Administration
- Utility Engineering
- Utility Project Management
- Front Desk Services
- Secures raw water purchases
- Compliance with the TPDES
- Represents City at BCRUA / BCRWWS
- Special Projects
- Supervises the following divisions:
  - Street Maintenance
  - Fleet Maintenance
  - Signal and Streetlight Maintenance
  - Water Distribution, Meter Services
  - Water Treatment, Wastewater Collection
  - Industrial Pre-Treatment, Pump and Motor
  - Water Reclamation

**PERFORMANCE INDICATORS**

	PERFORMANCE MEASURE	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 ESTIMATE	FY 2020 GOAL
<b>WORKLOAD MEASURES</b>					
C. GOALS*	 Work orders dispatched or received	9,830	9,900	15,764	15,800
	 Requests for line locate	8,990	9,000	7,076	100
	 Average daily call volume	62	65	75	75
<b>EFFICIENCY &amp; EFFECTIVENESS MEASURES</b>					
COUNCIL GOALS*	 # of work orders closed out by staff	9,500	9,750	15,800	15,600
	 % of wastewater quality samples that meet or exceed federal standards	100.0	100	100	100
	 % of water quality samples that meet or exceed federal standards	100	100	100	100
	 # of gallons of water treated (in millions)	4,194	4,285	4,285	4,762

\*For a full description of the City Council Strategic Goals, refer to page 5.

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**UTILITY ADMINISTRATION**


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**EXPENDITURE SUMMARY**

<b>OBJECT CATEGORIES</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2019 PROJECTED</b>	<b>BUDGET ADJUSTMENTS</b>	<b>FY 2020 BUDGET</b>
PERSONNEL SERVICES	\$ 965,285	\$ 1,070,649	\$ 1,064,180	\$ 36,831	\$ 1,107,480
MATERIALS AND SUPPLIES	24,947	29,846	27,652	(109)	29,737
MAINTENANCE	23,878	43,950	41,010	-	43,950
OCCUPANCY	102,771	105,744	103,389	15,067	120,811
CONTRACTUAL SERVICES	292,629	330,448	314,358	(6,433)	324,015
OTHER CHARGES	23,462	29,900	22,304	-	29,900
CAPITAL OUTLAY	0	-	-	-	-
<b>TOTAL</b>	<b>\$ 1,432,973</b>	<b>\$ 1,610,537</b>	<b>\$ 1,572,893</b>	<b>\$ 45,356</b>	<b>\$ 1,655,893</b>

**PERSONNEL SUMMARY**

<b>POSITIONS</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2020 BUDGET</b>
ASSISTANT CITY MANAGER	1.00	1.00	1.00
DIRECTOR OF PUBLIC WORKS	1.00	1.00	1.00
ASST. DIRECTOR OF UTILITIES	1.00	1.00	1.00
SENIOR UTILITY ENGINEER	2.00	2.00	2.00
UTILITY INFORMATION SYSTEMS SPECIALIST	1.00	1.00	1.00
OFFICE MANAGER	1.00	1.00	1.00
ADMINISTRATIVE TECHNICIAN	2.00	2.00	2.00
<b>TOTAL</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>

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## PUBLIC WORKS - UTILITY SERVICES

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### DEPARTMENTAL MISSION STATEMENT

The Utility Services Division's mission is to provide safe and reliable water and waste water services.

### CUSTOMERS

- **INTERNAL:** Internal customers for the Utilities Department include all City Departments.
- **EXTERNAL:** External customers for the Utilities Department are the public, including residents of the community, businesses, wholesale water and wastewater customers and visitors to Cedar Park.
- **ULTIMATE:** As is the case with most public service functions, the Utilities Department's ultimate customer is the public, who are the end users of the water and wastewater systems that are maintained by the Utilities Department.

### SERVICES PROVIDED

- Treat and supply drinking water
- Treat City's wastewater
- Monitor water quality
- Monthly meter readings
- Locate line requests
- Storage Tank Maintenance
- Valve Maintenance
- Wastewater Odor Control Device Maint.
- Water and Wastewater line maintenance
- Wastewater collection and pumping
- Pressure Monitoring
- Monitor all lift stations in collection system
- Install meters for new service accounts
- Perform meter cross-checks and re-reads
- Provide cross-connection inspections
- Deliver water throughout distribution sys.
- Repair water & wastewater line breaks
- Leak detection
- Perform daily testing of water & wastewater
- 24 hour on-call emergency response
- Booster Station Maintenance
- Lift station maintenance
- Fire Hydrant Maintenance
- Wastewater System Inspection and testing
- Provide cross-connection inspections
- Test and calibrate all new meters
- Meter replacement program
- Review site and commercial applications for pre-treatment compliance

**PUBLIC WORKS - UTILITY SERVICES**

**PERFORMANCE INDICATORS**

	PERFORMANCE MEASURE	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 ESTIMATE	FY 2020 GOAL
<b>WORKLOAD MEASURES</b>					
	 # of gallons of water treated (millions of gallons)	4,194	4,285	4,285	4,726
	 # of gallons of wastewater treated (millions of gallons)	894	894	894	894
	 # of lift stations	18	18	19	19
	 # of lift station work orders	586	600	488	500
	 # of miles of wastewater lines	295	300	305	305
<b>COUNCIL GOALS*</b>	 # of miles of water lines	361	370	375	380
	 # of main water line repairs	14	14	10	10
	 # of WW mains inspected	570	570	546	550
	 # of Automatic Air Release Valve Inspections	488	488	300	300
	 # of water quality samples	1,000	1,000	1,100	1,200
	 # of utility cut street repairs	110	110	160	160
	 # of active water meters	22,854	23,000	23,181	24,000
	 # of email, CP Connect, website or phone requests to front desk (total)	2,000	2,200	2,100	2,200
	 Avg. # of business days a citizen service request is open	4	4	4	4.00
	<b>EFFICIENCY &amp; EFFECTIVENESS MEASURES</b>				
	 Cost per 1,000 gallons of water treated	\$1.05	\$1.10	\$0.97	\$100.00
<b>COUNCIL GOALS*</b>	 Cost per 1,000 gallons of wastewater treated	\$1.99	\$2.00	\$1.80	\$1.95
	 % of meters on Automated Meter Read	100.0%	100.0%	100.0%	100.0%
	 % of water samples that meet federal and state requirements	100.0%	100.0%	100.0%	100.0%
	 % of wastewater samples that meet federal and state requirements	100.0%	100.0%	100.0%	100.0%

\*For a full description of the City Council Strategic Goals, refer to page 5.

## PUBLIC WORKS - UTILITY SERVICES

### EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	BUDGET ADJUSTMENTS	FY 2020 BUDGET
PERSONNEL SERVICES	\$ 3,807,279	\$ 4,076,442	\$ 3,929,245	\$ 113,860	\$ 4,190,302
MATERIALS AND SUPPLIES	776,838	908,709	769,269	(4,500)	904,209
MAINTENANCE	554,749	634,365	616,170	5,000	639,365
OCCUPANCY	1,445,138	1,408,104	1,474,435	43,680	1,451,784
CONTRACTUAL SERVICES	3,197,595	3,730,056	3,346,047	(27,180)	3,702,876
OTHER CHARGES	184,585	216,175	190,943	5,500	221,675
CAPITAL OUTLAY	56,795	125,000	125,000	249,000	374,000
<b>TOTAL</b>	<b>\$ 10,022,978</b>	<b>\$ 11,098,851</b>	<b>\$ 10,451,109</b>	<b>\$ 385,360</b>	<b>\$ 11,484,211</b>

### PERSONNEL SUMMARY

POSITIONS	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
UTILITY SUPERINTENDENT	5.00	5.00	5.00
FOREMAN	6.00	6.00	6.00
IND PRE-TREATMENT MANAGER	1.00	1.00	1.00
UTILITY PLANS EXAMINER	1.00	1.00	1.00
UTILITY CREW LEADER	1.00	1.00	1.00
FACILITY MAINTENANCE TECHNICIAN	1.00	1.00	1.00
GENERATOR TECHNICIAN	1.00	1.00	1.00
PUMP & MOTOR CONTROL TECHNICIAN	7.00	7.00	7.00
RELIEF TREATMENT OPERATOR	1.00	1.00	1.00
TREATMENT OPERATOR	12.00	12.00	12.00
UTILITY OPERATOR	21.00	21.00	21.00
METER READER	4.00	4.00	4.00
WATER QUALITY TECHNICIAN	2.00	2.00	2.00
<b>TOTAL</b>	<b>63.00</b>	<b>63.00</b>	<b>63.00</b>

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**PUBLIC WORKS - PUMP AND MOTOR CONTROL**


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**EXPENDITURE SUMMARY**

<b>OBJECT CATEGORIES</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2019 PROJECTED</b>	<b>BUDGET ADJUSTMENTS</b>	<b>FY 2020 BUDGET</b>
PERSONNEL SERVICES	\$ 609,846	\$ 676,667	\$ 640,628	\$ (14,490)	\$ 662,177
MATERIALS AND SUPPLIES	35,842	40,178	37,967	1,358	41,536
MAINTENANCE	8,571	15,900	14,324	-	15,900
OCCUPANCY	6,868	6,375	6,375	(678)	5,697
CONTRACTUAL SERVICES	77,003	83,343	83,343	(6,377)	76,966
OTHER CHARGES	29,438	22,400	24,248	2,000	24,400
CAPITAL OUTLAY	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 767,567</b>	<b>\$ 844,863</b>	<b>\$ 806,885</b>	<b>\$ (18,187)</b>	<b>\$ 826,676</b>

**PERSONNEL SUMMARY**

<b>POSITIONS</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2020 BUDGET</b>
UTILITY SUPERINTENDENT	1.00	1.00	1.00
FOREMAN	1.00	1.00	1.00
PUMP AND MOTOR CONTROL TECHNICIAN	7.00	7.00	7.00
GENERATOR TECHNICIAN	1.00	1.00	1.00
<b>TOTAL</b>	<b>10.00</b>	<b>10.00</b>	<b>10.00</b>

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**PUBLIC WORKS - WATER DISTRIBUTION**


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**EXPENDITURE SUMMARY**

<b>OBJECT CATEGORIES</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2019 PROJECTED</b>	<b>BUDGET ADJUSTMENTS</b>	<b>FY 2020 BUDGET</b>
PERSONNEL SERVICES	\$ 949,659	\$ 1,058,251	\$ 1,003,132	\$ 32,827	\$ 1,091,078
MATERIALS AND SUPPLIES	205,376	191,909	189,338	(4,058)	187,851
MAINTENANCE	47,539	42,100	50,961	-	42,100
OCCUPANCY	222,247	224,842	220,809	20,812	245,654
CONTRACTUAL SERVICES	154,089	164,328	167,394	398	164,726
OTHER CHARGES	31,119	36,850	35,668	-	36,850
CAPITAL OUTLAY	-	125,000	125,000	249,000	374,000
<b>TOTAL</b>	<b>\$ 1,610,029</b>	<b>\$ 1,843,280</b>	<b>\$ 1,792,302</b>	<b>\$ 298,979</b>	<b>\$ 2,142,259</b>

**PERSONNEL SUMMARY**

<b>POSITIONS</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2020 BUDGET</b>
UTILITY SUPERINTENDENT	1.00	1.00	1.00
FOREMAN	2.00	2.00	2.00
UTILITY CREW LEADER	1.00	1.00	1.00
UTILITY OPERATOR	11.00	11.00	11.00
WATER QUALITY TECHNICIAN	2.00	2.00	2.00
FACILITY MAINTENANCE TECHNICIAN	1.00	1.00	1.00
<b>TOTAL</b>	<b>18.00</b>	<b>18.00</b>	<b>18.00</b>

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**PUBLIC WORKS - WASTEWATER COLLECTION**


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**EXPENDITURE SUMMARY**

<b>OBJECT CATEGORIES</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2019 PROJECTED</b>	<b>BUDGET ADJUSTMENTS</b>	<b>FY 2020 BUDGET</b>
PERSONNEL SERVICES	\$ 803,133	\$ 880,231	\$ 815,109	\$ (7,791)	\$ 872,440
MATERIALS AND SUPPLIES	72,223	76,124	65,744	(2,174)	73,950
MAINTENANCE	115,283	118,500	109,788	-	118,500
OCCUPANCY	179,012	188,766	202,003	12,795	201,561
CONTRACTUAL SERVICES	178,686	188,028	223,249	(14,571)	173,457
OTHER CHARGES	28,285	28,300	29,278	-	28,300
CAPITAL OUTLAY	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 1,376,623</b>	<b>\$ 1,479,949</b>	<b>\$ 1,445,172</b>	<b>\$ (11,741)</b>	<b>\$ 1,468,208</b>

**PERSONNEL SUMMARY**

<b>POSITIONS</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2020 BUDGET</b>
UTILITY SUPERINTENDENT	1.00	1.00	1.00
FOREMAN	2.00	2.00	2.00
UTILITY OPERATOR	10.00	10.00	10.00
<b>TOTAL</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>

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**PUBLIC WORKS - WATER TREATMENT PLANT**


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**EXPENDITURE SUMMARY**

<b>OBJECT CATEGORIES</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2019 PROJECTED</b>	<b>BUDGET ADJUSTMENTS</b>	<b>FY 2020 BUDGET</b>
PERSONNEL SERVICES	\$ 565,267	\$ 562,051	\$ 552,850	\$ 12,584	\$ 574,635
MATERIALS AND SUPPLIES	249,531	308,783	258,139	116	308,899
MAINTENANCE	202,238	187,250	186,600	5,000	192,250
OCCUPANCY	825,147	755,749	831,264	51,758	807,507
CONTRACTUAL SERVICES	2,317,334	2,617,863	2,267,992	(1,656)	2,616,207
OTHER CHARGES	62,421	70,000	65,835	-	70,000
CAPITAL OUTLAY	12,678	-	-	-	-
<b>TOTAL</b>	<b>\$ 4,234,615</b>	<b>\$ 4,501,696</b>	<b>\$ 4,162,680</b>	<b>\$ 67,802</b>	<b>\$ 4,569,498</b>

**PERSONNEL SUMMARY**

<b>POSITIONS</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2020 BUDGET</b>
UTILITY SUPERINTENDENT	1.00	1.00	1.00
TREATMENT OPERATOR	7.00	7.00	7.00
<b>TOTAL</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>

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**PUBLIC WORKS - METER SERVICES**


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**EXPENDITURE SUMMARY**

<b>OBJECT CATEGORIES</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2019 PROJECTED</b>	<b>BUDGET ADJUSTMENTS</b>	<b>FY 2020 BUDGET</b>
PERSONNEL SERVICES	\$ 260,303	\$ 262,212	\$ 254,158	\$ 5,092	\$ 267,304
MATERIALS AND SUPPLIES	34,271	43,012	29,627	875	43,887
MAINTENANCE	133,408	180,500	175,998	-	180,500
OCCUPANCY	9,144	8,361	11,648	1,443	9,804
CONTRACTUAL SERVICES	28,335	153,394	144,621	(2,160)	151,234
OTHER CHARGES	9,857	33,025	11,209	-	33,025
CAPITAL OUTLAY	17,995	-	-	-	-
<b>TOTAL</b>	<b>\$ 493,313</b>	<b>\$ 680,504</b>	<b>\$ 627,261</b>	<b>\$ 5,250</b>	<b>\$ 685,754</b>

**PERSONNEL SUMMARY**

<b>POSITIONS</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2020 BUDGET</b>
FOREMAN	1.00	1.00	1.00
METER READER	4.00	4.00	4.00
<b>TOTAL</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>

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**PUBLIC WORKS - WATER RECLAMATION**


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**EXPENDITURE SUMMARY**

<b>OBJECT CATEGORIES</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2019 PROJECTED</b>	<b>BUDGET ADJUSTMENTS</b>	<b>FY 2020 BUDGET</b>
PERSONNEL SERVICES	\$ 619,072	\$ 637,030	\$ 663,367	\$ 85,638	\$ 722,668
MATERIALS AND SUPPLIES	179,595	248,703	188,453	(617)	248,086
MAINTENANCE	47,709	90,115	78,500	-	90,115
OCCUPANCY	202,721	224,011	202,335	(42,450)	181,561
CONTRACTUAL SERVICES	442,147	523,100	459,448	(2,814)	520,286
OTHER CHARGES	23,467	25,600	24,705	3,500	29,100
CAPITAL OUTLAY	26,122	-	-	-	-
<b>TOTAL</b>	<b>\$ 1,540,831</b>	<b>\$ 1,748,559</b>	<b>\$ 1,616,809</b>	<b>\$ 43,257</b>	<b>\$ 1,791,816</b>

**PERSONNEL SUMMARY**

<b>POSITIONS</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2020 BUDGET</b>
UTILITY SUPERINTENDENT	1.00	1.00	1.00
RELIEF TREATMENT OPERATOR	1.00	1.00	1.00
TREATMENT OPERATOR	5.00	5.00	5.00
INDUSTRIAL PRE-TREATMENT MANAGER	1.00	1.00	1.00
UTILITY PLANS EXAMINER	1.00	1.00	1.00
<b>TOTAL</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>

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**UTILITY NON-DEPARTMENTAL**


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**DEPARTMENTAL MISSION STATEMENT**

The Utility Non-Departmental Department provides funding for facility operations, Utility administrative costs, and transfers for the Utility Capital Improvement Program and debt.

**CUSTOMERS**

- **INTERNAL:** Internal customers for Industrial Pretreatment include all City Departments, but work closely with Utility Administration, Water Reclamation Facility, Wastewater Collection, Engineering, Planning and Building Inspections.
- **EXTERNAL:** External customers for Industrial Pretreatment are the public, including residents of the community, businesses and visitors to Cedar Park.
- **ULTIMATE:** As is the case with most public service functions, Industrial Pretreatments ultimate customer is the public, who rely on the Industrial Pretreatment Department to protect the wastewater system and water system from unauthorized contaminants.

**SERVICES PROVIDED**

- This is an internal department that provides support for all departments.

**PERFORMANCE INDICATORS**

COUNCIL GOALS	PERFORMANCE MEASURE	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 ESTIMATE	FY 2020 GOAL
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- N/A

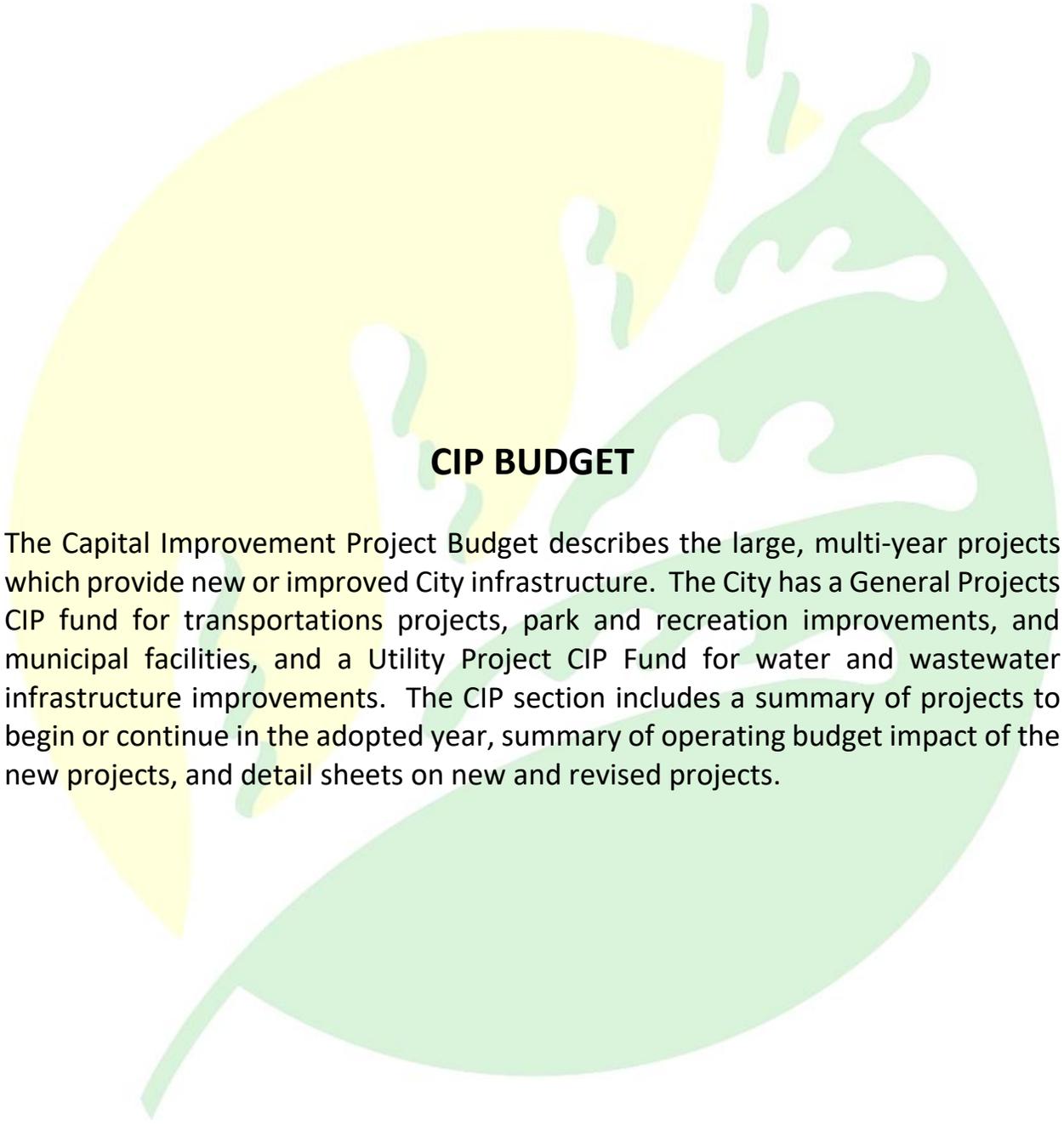
**EXPENDITURE SUMMARY**

OBJECT CATEGORIES	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	BUDGET ADJUSTMENTS	FY 2020 BUDGET
PERSONNEL SERVICES	\$ 13,146	\$ -	\$ -	\$ 120,000	\$ 120,000
CONTRACTUAL SERVICES	5,223,918	6,336,982	6,129,890	(97,098)	6,239,884
OTHER CHARGES	-	7,000	-	-	7,000
CONTINGENCY	-	-	-	-	-
TRANSFERS	15,072,535	11,617,529	11,617,529	8,714,355	20,331,884
<b>TOTAL</b>	<b>\$ 20,309,599</b>	<b>\$ 17,961,511</b>	<b>\$ 17,747,419</b>	<b>\$ 8,737,257</b>	<b>\$ 26,698,768</b>

**PERSONNEL SUMMARY**

POSITIONS	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
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N/A



## **CIP BUDGET**

The Capital Improvement Project Budget describes the large, multi-year projects which provide new or improved City infrastructure. The City has a General Projects CIP fund for transportations projects, park and recreation improvements, and municipal facilities, and a Utility Project CIP Fund for water and wastewater infrastructure improvements. The CIP section includes a summary of projects to begin or continue in the adopted year, summary of operating budget impact of the new projects, and detail sheets on new and revised projects.



## CIP BUDGET

The Capital Improvement Project (CIP) Budget describes the City's large multi-year projects which provide new or improved City infrastructure. The CIP Budget is divided into two categories: General and Utility.

The General CIP Fund is comprised of parks, transportation, and municipal facilities projects. The Utility CIP Fund encompasses water and wastewater infrastructure improvements.

The CIP section of this year's budget includes the following:

1. Overview of project funding by category
2. List of Projects that begin or continue in the adopted year
3. Summary of operating budget impact of the new projects
4. Detail sheets on new and revised projects



# HIGHLIGHTED CAPITAL PROJECTS

In some instances, several capital improvement projects will make up one overarching project. For instance, when new road is built a project is created to monitor the design and construction of the road while another project is created to track the creation of the road's water and sewer infrastructure.

The purpose of the following page is to highlight two of those overarching projects --- Bell Boulevard and Lakeline Park. The page will outline the projects and funding that makeup the larger Bell Boulevard and Lakeline Park projects.

## Bell Boulevard

*The following five projects makeup the Destination Bell Boulevard Project.*

Project Code	Project Name	Funding	
		Prior Years	FY 2020
P31	Bell Blvd. Park	\$ -	\$ 300,000
T65	Bell Blvd. District Redevelopment	\$ 27,221,000	\$ 1,720,000
T64	Bell Blvd. Road Realignment	\$ 20,000,000	\$ 4,000,000
S27	Bell Blvd. Redevelopment Wastewater Infrastructure	\$ -	\$ 575,000
W36	Bell Blvd. Redevelopment Water Infrastructure	\$ -	\$ 775,000
<b>Total CIP Funding for Destination Bell Boulevard</b>		<b>\$ 47,221,000</b>	<b>\$ 7,370,000</b>

Destination Bell Boulevard projects have multiple funding sources. See the 6-Year Capital Improvement Plan for detailed funding information for each project.

## Lakeline Park

*The following four projects makeup the Lakeline Park Project.*

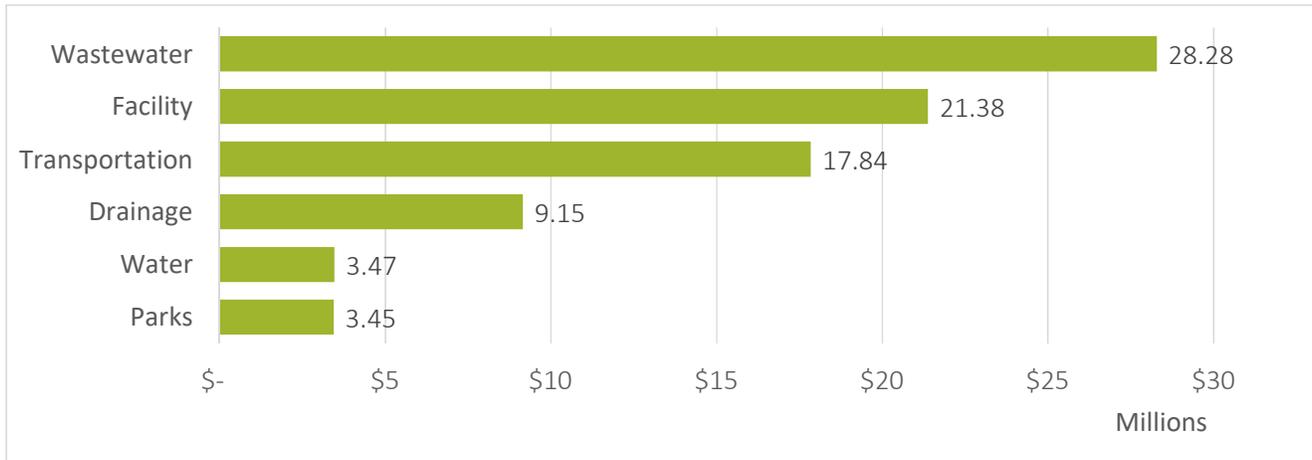
Project Code	Project Name	Funding	
		Prior Years	FY 2020
P26	Lakeline Park	\$ 6,000,000	\$ 1,500,000
T81	Lakeline Park - Roadway Infrastructure	\$ -	\$ 800,000
S28	Lakeline Park - Wastewater Infrastructure	\$ -	\$ 150,000
W37	Lakeline Park - Water Infrastructure	\$ -	\$ 250,000
<b>Total CIP Funding for Lakeline Park</b>		<b>\$ 6,000,000</b>	<b>\$ 2,700,000</b>

Lakeline Park projects have multiple funding sources. See the 6-Year Capital Improvement Plan for detailed funding information for each project.

## FY 2020 CAPITAL IMPROVEMENT PLAN SUMMARY

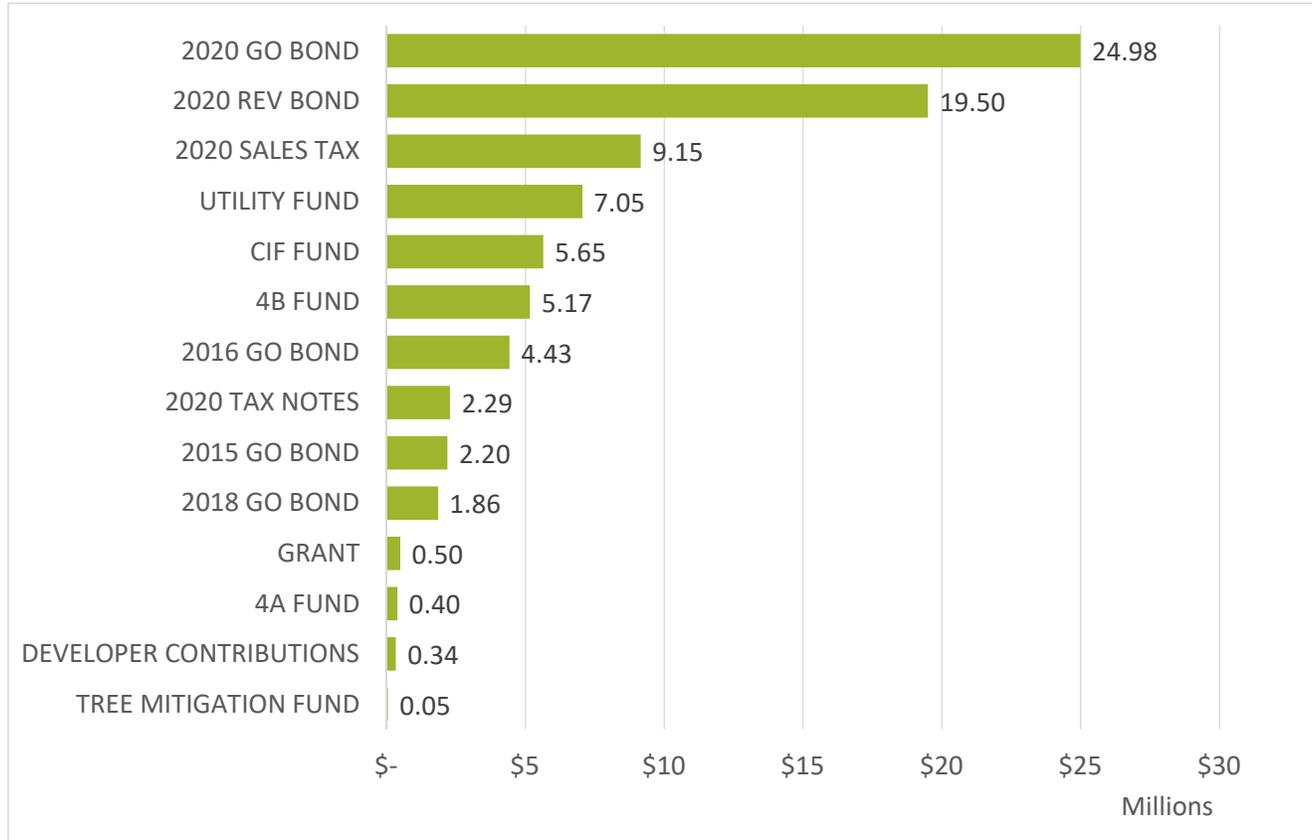
The CIP Summary outlines FY 2020 capital expenditures for ongoing and upcoming capital projects. Expenditures are first illustrated by project category and then by funding source (see below). Detail for individual projects can be found throughout the CIP Budget section.

### Expenditures by Project Category



As shown in the figure above, Capital Improvement Projects are organized by five categories. Outlined in the table below, CIP expenditures for FY 2020 totals \$83.6M. The following table illustrates FY 2020 CIP expenditures by funding source.

### Expenditures by Funding Source



## FY 2020 CAPITAL IMPROVEMENT PLAN SUMMARY

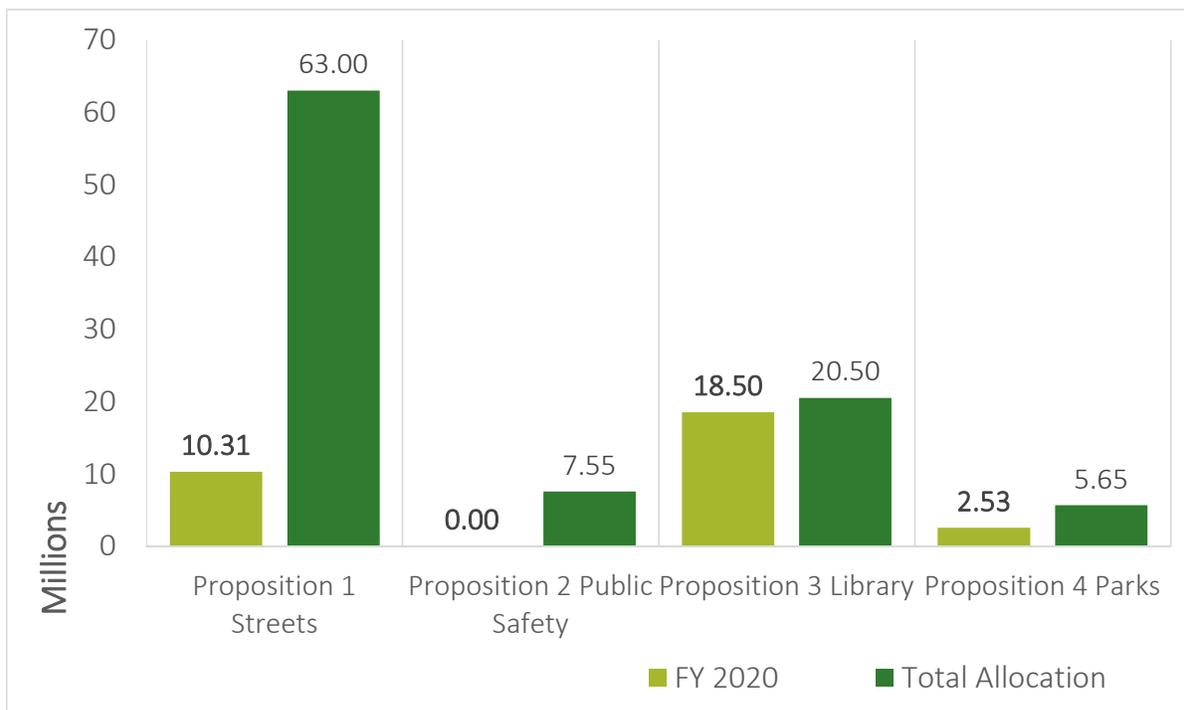
In November 2015, voters authorized a total of \$96,700,000 in bond funds for Proposition 1 (Streets), Proposition 2 (Public Safety), Proposition 3 (Library) and Proposition 4 (Parks). Bond projects are prioritized and funded based on three factors:

1. Debt financing capacity
2. Project management phasing
3. Availability of financial partners

The 2015 Bond Program was planned as a seven-year program with three issuances (take downs) scheduled. The table below illustrates the total allocation amount and groups them by proposition and by take down or issuance year.

Take Down / Year	Proposition 1 Streets	Proposition 2 Public Safety	Proposition 3 Library	Proposition 4 Parks	Total
1 <sup>st</sup> / 2016	\$ 22,845,000	\$ 7,400,000	-	-	\$ 30,245,000
2 <sup>nd</sup> / 2018	\$ 29,850,000	\$ 150,000	\$ 2,000,000	\$ 3,123,000	\$ 35,123,000
3 <sup>rd</sup> / 2020	\$ 10,305,000	-	\$ 18,500,000	\$ 2,527,000	\$ 31,332,000
<b>Total</b>	<b>\$ 63,000,000</b>	<b>\$ 7,550,000</b>	<b>\$ 20,500,000</b>	<b>\$ 5,650,000</b>	<b>\$ 96,700,000</b>

The 2020 take down will mark the third and last take down for the 2015 GO Bond Obligation. As shown in the table above, the final take down will amount to \$31.33M, approximately 32% of the authorized obligation amount. The graph below compares the FY 2020 take down to the total allocation for each proposition.



## FY 2020 CAPITAL IMPROVEMENT PROJECTS

Project Name	Project Code	Prior Funding	FY 2019 Funding	FY 2020 Funding	Future Funding	Total Project Budget
<b>DRAINAGE PROJECTS</b>						
Block House Creek - Park Channel	D04	-	-	818,000	-	818,000
Cluck Creek Lower	D01	\$ -	\$ 292,300	\$ 2,900,400	\$ -	\$ 3,192,700
Ranchettes 2 and 3	D02	-	328,900	3,263,500	-	3,592,400
Riviera East	D03	-	218,800	2,171,200	-	2,390,000
<b>TOTAL DRAINAGE PROJECTS</b>		<b>\$ -</b>	<b>\$ 840,000</b>	<b>\$ 9,153,100</b>	<b>\$ -</b>	<b>\$ 9,993,100</b>
<b>FACILITY PROJECTS</b>						
City Hall Building 1 Reconfiguration	F54	\$ 75,000	\$ 100,000	\$ 1,787,500	\$ -	\$ 1,962,500
City Hall Building 3 Reconfiguration	F47	2,800,000	-	-	-	2,800,000
City Hall Building 6 Fire Administration Build Out	F38	1,875,000	-	-	-	1,875,000
Fire Station 5	F02	5,955,000	-	-	-	5,955,000
Fire Station Improvements	F56	-	-	1,200,000	-	1,200,000
New Hope West Storage Building	F48	175,000	-	-	-	175,000
New Library	F55	-	1,960,000	18,240,000	-	20,200,000
Police Station Expansion	F37	6,806,000	-	-	-	6,806,000
Public Works Building 1 Expansion	F51	600,000	-	-	-	600,000
Public Works Building Expansion Phase 2	Future	-	-	-	775,000	775,000
Public Works Parking Expansion	F57	-	-	150,000	-	150,000
Regional Animal Shelter	F46	1,000,000	-	-	-	1,000,000
<b>TOTAL FACILITIES PROJECTS</b>		<b>\$ 19,286,000</b>	<b>\$ 2,060,000</b>	<b>\$ 21,377,500</b>	<b>\$ 775,000</b>	<b>\$ 43,498,500</b>
<b>PARKS</b>						
Bell Boulevard Park	P31	\$ -	\$ -	\$ 300,000	\$ -	\$ 300,000
Brushy Creek Sports Park Improvements	P29	-	230,000	-	-	230,000
Dog Park #2	P21	265,000	-	-	-	265,000
Lakeline Park	P26	3,735,000	2,265,000	1,500,000	-	7,500,000
North Brushy Creek Trail Project	P28	50,000	-	500,000	2,672,408	3,222,408
Parks and Recreation Maintenance Facility	P12	2,520,000	35,000	-	-	2,555,000
Regional Trail Connection and Bridge Match	P32	-	-	500,000	2,000,000	2,500,000
Recycling in Five Community Parks	P30	-	150,000	-	-	150,000
Town Center Trail and Pedestrian Bridge	P25	550,000	-	-	-	550,000
Trail Connection at James Avery location	P33	-	-	500,000	-	500,000
Trail Lighting Project at Community Parks	P22	50,000	-	-	-	50,000
Veterans Dog Park Improvements	P34	-	-	150,000	-	150,000
Veterans Memorial Park Improvements	P23	500,000	-	-	-	500,000
<b>TOTAL PARKS PROJECTS</b>		<b>\$ 7,670,000</b>	<b>\$ 2,680,000</b>	<b>\$ 3,450,000</b>	<b>\$ 4,672,408</b>	<b>\$ 18,472,408</b>
<b>TRANSPORTATION</b>						
Anderson Mill Road	T25	\$ 9,894,600	\$ -	\$ -	\$ -	\$ 9,894,600
Anderson Mill Road Phase II	T73	8,700,000	-	-	-	8,700,000
Arterial Overlay	T62	6,500,000	-	-	-	6,500,000
Bell Boulevard District Redevelopment	T65	25,400,000	1,821,000	1,720,000	-	28,941,000
Bell Boulevard Road Realignment	T64	20,000,000	-	4,000,000	-	24,000,000
Bike Lane Striping	T78	-	350,000	-	-	350,000
Brushy Creek Rd (Arrowhead to Ranch Tr)	T80	-	-	500,000	3,200,000	3,700,000
Brushy Creek Regional Trail Connection	T54	450,000	-	-	-	450,000
County Road 272 Low Water Crossing	T76	800,000	-	-	-	800,000
Intersection Turn Lanes	T63	2,400,000	-	321,875	-	2,721,875
Lakeline Park - Roadway Infrastructure	T81	-	-	800,000	-	800,000
Little Elm Trail Fire Lane Improvements	T75	725,200	-	-	-	725,200

**TRANSPORTATION (Continued on following page)**

## FY 2020 CAPITAL IMPROVEMENT PROJECTS

Project Name	Project Code	Prior Funding	FY 2019 Funding	FY 2020 Funding	Future Funding	Total Project Budget
<b>TRANSPORTATION (Continued)</b>						
New Hope (Cottonwood Creek to Ronald Reagan)	T66	9,400,000	-	(1,869,060)	-	7,530,940
New Hope (Ronald Reagan to Sam Bass)	T67	5,000,000	-	1,018,547	-	6,018,547
New Hope Road - West	T41	2,600,000	-	-	-	2,600,000
Pole Mounted Street Signs	T79	-	150,000	150,000	-	300,000
Right Turn Lane on Bell at Cypress Creek	T82	-	-	400,000	-	400,000
Right Turn Lanes at Lakeline Boulevard	T68	700,000	-	-	-	700,000
Right Turn Lanes at Ronald Reagan & Caballo Ranch	T74	250,000	-	-	-	250,000
Right Turn Lanes at Whitestone Boulevard	T69	700,000	-	-	-	700,000
RM 1431 (Bagdad to Anderson Mill Rd)	T83	-	-	7,300,000	-	7,300,000
Sidewalk Gap Phase V	T77	-	350,000	-	-	350,000
Toro Grande Extension	T84	-	-	3,500,000	-	3,500,000
Traffic Signal at Liberty Oaks and Cypress Creek	T70	325,000	-	-	-	325,000
Travis County Traffic Signal Standardization	T72	120,000	-	-	-	120,000
<b>TOTAL TRANSPORTATION PROJECTS</b>		<b>\$ 93,964,800</b>	<b>\$ 2,671,000</b>	<b>\$17,841,362</b>	<b>\$ 3,200,000</b>	<b>\$117,677,162</b>
<b>WASTEWATER PROJECTS</b>						
BCRWWS East Plant Expansion Improvements	S12	\$ 1,890,000	\$ 945,000	\$25,800,000	\$ -	\$ 28,635,000
Bell Blvd. Redevelopment - WW Infrastructure	S27	-	-	575,000	-	575,000
Cottonwood WW Interceptor - Ph C-2	S10	4,500,000	-	1,250,000	-	5,750,000
Lakeline Park - Wastewater Infrastructure	S28	-	-	150,000	-	150,000
Lift Station Coating Rehab	S29	-	-	150,000	-	150,000
Lobo Lift Station Relief Tunnel	Future	-	-	-	9,500,000	9,500,000
Lobo Lift Station Relief Tunnel Study	S15	100,000	-	-	-	100,000
New Hope WW (Cottonwood to Ronald Reagan)	S23	610,000	-	-	-	610,000
Wastewater CIP Projects	Future	-	-	-	2,750,000	2,750,000
Wastewater Infrastructure Rehab/Relocation	S25	673,125	350,000	358,000	1,932,000	3,313,125
WRF Headworks Rehabilitation	S26	795,000	-	-	-	795,000
<b>TOTAL WASTEWATER PROJECTS</b>		<b>\$ 8,568,125</b>	<b>\$ 1,295,000</b>	<b>\$28,283,000</b>	<b>\$14,182,000</b>	<b>\$ 52,328,125</b>
<b>WATER PROJECTS</b>						
33" Waterline Condition Assessment	W22	\$ 150,000	\$ -	\$ -	\$ -	\$ 150,000
Anderson Mill 16" TM (upgrade existing 12")	W30	600,000	-	-	-	600,000
Anderson Mill Road Waterline	W21	375,000	-	-	-	375,000
BCRUA Ph. IC	W31	4,430,000	-	-	-	4,430,000
BCRUA Ph. ID	W35	-	300,000	-	3,200,000	3,500,000
BCRUA Ph. II	W24	750,000	6,970,000	-	54,000,000	61,720,000
Bell Blvd. Redevelopment - Water Infrastructure	W36	-	-	775,000	-	775,000
Elevated Storage Tank (Pressure Plane 4)	W32	2,000,000	-	1,850,000	-	3,850,000
Lakeline Park - Water Infrastructure	W37	-	-	250,000	-	250,000
New Hope 16" TM (Cottonwood to Ronald Reagan)	W26	1,130,000	-	-	-	1,130,000
New Hope 16" TM (Ronald Reagan to C.R. 175)	Future	-	-	-	2,600,000	2,600,000
Risk and Resilience Assessment	W39	-	-	85,000	-	85,000
Stormwater-Water Infrastructure Rehab	W40	-	-	150,000	600,000	750,000
Water CIP Projects	Future	-	-	-	2,750,000	2,750,000
Water Infrastructure Rehab/Relocation	W29	673,125	350,000	358,000	1,932,000	3,313,125
Water Tank Rehab	W27	250,000	-	-	250,000	500,000
WTP Intake Improvements Project	W34	915,000	-	-	-	915,000
<b>TOTAL WATER PROJECTS</b>		<b>\$ 11,273,125</b>	<b>\$ 7,620,000</b>	<b>\$ 3,468,000</b>	<b>\$65,332,000</b>	<b>\$ 87,693,125</b>
<b>TOTAL CIP PROJECTS</b>		<b>\$140,762,050</b>	<b>\$17,166,000</b>	<b>\$83,572,962</b>	<b>\$88,161,408</b>	<b>\$329,662,420</b>

## GENERAL CIP ESTIMATED O&M IMPACT

Project	Code	Description	Total
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The following section describes operating and maintenance impact for nonrecurring General CIP projects. Total estimated costs are expected annual costs following individual project completion.

### DRAINAGE PROJECTS

Block House Creek - Park Channel	D04	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.	\$ -
Cluck Creek Lower	D01	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.	\$ -
Ranchettes 2 and 3	D02	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.	\$ -
Riviera East	D03	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.	\$ -
<b>Total Drainage CIP Annual O&amp;M Impact</b>			<b>\$ -</b>

### FACILITY PROJECTS

City Hall Building 1 Remodel	F54	Minimal O&M costs are related to the project as it is a remodel of the existing building.	\$ -
City Hall Building 3 Reconfiguration	F47	Minimal O&M costs are related to the project as it is a reconfiguration of the existing building.	\$ -
Fire Station Improvements	F56	Minimal O&M costs are related to this project as they are improvements to existing buildings.	\$ -
New Hope West Storage	F48	No O&M costs are related to this project as it is upgraded current	\$ -
New Library	F55	Anticipated O&M costs include increasing staffing by along with associated library materials and building utilities.	\$ 218,140
Public Works Bldg. 1 Expansion	F51	No O&M costs are related to this project as it is upgraded current infrastructure.	\$ -
Public Works Bldg. Expansion Phase 2	Future	No O&M costs are related to this project as it is upgraded current infrastructure.	\$ -
Public Works Parking Expansion	F57	Minimal O&M impact for the parking expansion that will be absorbed in the current Utilities' maintenance budget.	\$ -
Regional Animal Shelter	F46	No O&M costs are related to the project because it has a long-term structure life and when replacement is required, it will be done as a capital expenditure.	\$ -
<b>Total Facility CIP Annual O&amp;M Impact</b>			<b>\$ 218,140</b>

### PARKS PROJECTS

Bell Boulevard Park	New	Minimal O&M costs are related to this park which can be absorbed in the current parks maintenance budget.	\$ -
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## GENERAL CIP ESTIMATED O&M IMPACT

Project	Code	Description	Total
<b>PARKS PROJECTS (Continued)</b>			
Brushy Creek Sports Park Improvements	P29	Minimal O&M costs are related to this park which can be absorbed in the current parks maintenance budget.	\$ -
Dog Park #2	P21	Minimal O&M costs are related to this park which can be absorbed in the current parks maintenance budget.	\$ -
Lakeline Park	P26	Anticipated O&M costs are related to adding park maintenance supplies and workers for parkland upkeep.	\$ 242,562
North Brushy Creek Trail Project	P28	Minimal O&M costs are related to these park amenities which can be absorbed in the current parks maintenance budget.	\$ -
Parks and Recreation Maintenance Facility	P12	No O&M costs are related to this project as the facility is being build to replace current facility which has become outdated and too small for the current staff and equipment needs.	\$ -
Recycling in Five Community Parks	P30	Minimal O&M costs are related to this park which can be absorbed in the current parks maintenance budget.	\$ -
Regional Trail Connection and Shared Use Bridge Match	New	Minimal O&M costs are related to these park amenities which can be absorbed in the current parks maintenance budget.	\$ -
Town Center Trail and Pedestrian Bridge	P25	Minimal O&M costs are related to these park amenities which can be absorbed in the current parks maintenance budget.	\$ -
Trail Connection at James Avery location	P33	Minimal O&M costs are related to this park which can be absorbed in the current parks maintenance budget.	\$ -
Trail Lighting Project at Community Parks	P22	Minimal O&M costs are related to this park which can be absorbed in the current parks maintenance budget.	\$ -
Veterans Dog Park Improvements	New	Minimal O&M costs are related to this project as they are improvements to an existing park.	\$ -
Veterans Memorial Park Improvements	P23	Minimal O&M costs are related to this project as they are improvements to an existing park.	\$ -
<b>Total Parks CIP Annual O&amp;M Impact</b>			<b>\$ 242,562</b>

### TRANSPORTATION PROJECTS

Anderson Mill Road	T25	No O&M costs are related to this project as the proposed funding is only for design of the project.	\$ -
Anderson Mill Road Phase II	T73	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.	\$ -
Arterial Overlay	T62	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.	\$ -

## GENERAL CIP ESTIMATED O&M IMPACT

Project	Code	Description	Total
<b>TRANSPORTATION PROJECTS (Continued)</b>			
Bell Boulevard District Redevelopment	T65	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.	\$ -
Bell Boulevard Road Realignment	T64	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.	\$ -
Bike Lane Striping	T79	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.	\$ -
Brushy Creek Rd (Arrowhead to Ranch Tr)	New	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.	\$ -
Brushy Creek Regional Trail Connection	T54	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.	\$ -
County Road 272 Low Water Crossing	T76	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.	\$ -
Intersection Turn Lanes	T63	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.	\$ -
Lakeline Park Offsite Roadways	T81	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.	\$ -
Little Elm Trail and Fire Lane Improvements	T75	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.	\$ -
New Hope (Cottonwood Creek to Ronald Reagan)	T66	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.	\$ -
New Hope (Ronald Reagan to Sam Bass)	T67	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.	\$ -
New Hope Road - West	T41	No O&M costs are related to this project as the proposed funding is only for design of the project.	\$ -
Pole Mounted Street Signs	T79	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.	\$ -

## GENERAL CIP ESTIMATED O&M IMPACT

Project	Code	Description	Total
<b>TRANSPORTATION PROJECTS (Continued)</b>			
Right Turn Lane at Lakeline Boulevard	T68	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.	\$ -
Right Turn Lane at Ronald Reagan & Caballo Ranch	T74	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.	\$ -
Right Turn Lane at Whitestone Boulevard	T69	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.	\$ -
Right Turn Lane on Bell at Cypress Creek	New	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.	\$ -
RM 1431 (Bagdad to Anderson Mill Rd)	New	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.	\$ -
Sidewalk Gap Phase V	T77	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.	\$ -
Traffic Signal at Liberty Oaks and Cypress Creek	T70	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.	\$ -
Travis County Traffic Signal Standardization	T72	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.	\$ -
Toro Grande Extension	T84	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.	\$ -
<b>Total Transportation CIP Annual O&amp;M Impact</b>			<b>\$ -</b>
<b>WASTEWATER PROJECTS</b>			
BCRWWS East Plant Expansion Improvements	S12	No O&M costs are related to this project as the repairs are for capital maintenance to existing infrastructure.	\$ -
Bell Blvd. Redevelopment	S27	Minimal O&M impact for the project will that be absorbed in the	\$ -
Cottonwood WW Interceptor	S10	There is minimal operation and maintenance impact for the	\$ -
Lakeline Park Wastewater Infrastructure	S28	Minimal O&M impact for the project will that be absorbed in the current Utilities' maintenance budget.	\$ -
Lifft Station Coating Rehab	S29	No O&M costs are related to this project as the repairs are for	\$ -

## GENERAL CIP ESTIMATED O&M IMPACT

Project	Code	Description	Total
<b>WASTEWATER PROJECTS (Continued)</b>			
Lobo Lift Station Relief Tunnel	Future	Minimal O&M costs are anticipated; however, anticipated costs are due change based on the study preceding the project.	\$ -
Lobo Lift Station Relief Tunnel Study	S15	No O&M costs are directly associated with the study, however, O&M costs may occur when implementing the study's	\$ -
New Hope WW (Cottonwood to Ronald Reagan)	S23	No O&M costs are related to this project as the repairs are for capital maintenance to existing infrastructure.	\$ -
Wastewater CIP Projects	Future	Minimal O&M costs are estimated for future water CIP projects;	\$ -
Wastewater Infrastructure Rehab/Relocation	S25	No O&M costs are related to this project as the repairs are for capital maintenance to existing infrastructure.	\$ -
WRF Headworks Rehabilitation	S26	No O&M costs are related to this project as the repairs are for capital maintenance to existing infrastructure.	\$ -
<b>Total Wastewater CIP Annual O&amp;M Impact</b>			<b>\$ -</b>
<b>WATER PROJECTS</b>			
33" Waterline Condition Assessment	W22	No O&M costs are related to the project as it an assessment of 33" waterlines, however, the results could lead to future maintenance	\$ -
Anderson Mill 16" TM (upgrade existing 12")	W30	No O&M costs are related to this project as it is an improvement of an existing waterline.	\$ -
Anderson Mill Road Waterline	W21	No O&M costs are related to this project as it is an improvement of an existing waterline.	\$ -
BCRUA Ph. IC	W31	The BCRUA handles the daily operations of the utility authority and	\$ -
BCRUA Ph. ID	W35	The BCRUA handles the daily operations of the utility authority and	\$ -
BCRUA Ph. II	W24	The BCRUA handles the daily operations of the utility authority and	<b>\$727,611</b>
Bell Blvd. Redevelopment Water Infrastructure	W36	Minimal O&M impact for the project will that be absorbed in the current Utilities' maintenance budget.	\$ -
Elevated Storage Tank (Pressure Plane 4)	W32	No O&M costs are related to this project as it is a capital infrastructure improvement.	\$ -
Lakeline Park Water Infrastructure	W37	Minimal O&M impact for the project will that be absorbed in the current Utilities' maintenance budget.	\$ -
New Hope 16" TM (Cottonwood to Ronald Reagan)	W26	No O&M costs are related to this project as it is an improvement of an existing waterline.	\$ -

**GENERAL CIP ESTIMATED O&M IMPACT**

Project	Code	Description	Total
<b>WATER PROJECTS (Continued)</b>			
New Hope 16" TM (Ronald Reagan to C.R. 175)	Future	No O&M costs are related to this project as it is an improvement of an existing waterline.	\$ -
Risk and Resilience Assessment	W39	No O&M costs are related to the project as it an assessment, however, the results could lead to future maintenance needs.	\$ -
Stormwater-Water Infrastructure Rehab	W40	No O&M costs are related to this project as the repairs are for capital maintenance to existing stormwater infrastructure.	\$ -
Water CIP Projects	Future	Minimal O&M costs are estimated for future water CIP projects;	\$ -
Water Infrastructure Rehab/Relocation	W29	No O&M costs are related to this project as the repairs are for capital maintenance to an existing facility.	\$ -
Water Tank Rehab	W27	No O&M costs are related to this project as the repairs are for	\$ -
WTP Intake Improvements Project	W34	No O&M costs are related to this project as it is an upgrade to the current water in-take system.	\$ -
<b>Total Water CIP Annual O&amp;M Impact</b>			<b>\$ 727,611</b>
<b>Total CIP Annual O&amp;M Impact</b>			<b>\$ 1,188,313</b>

**6-YEAR CAPITAL IMPROVEMENT PLAN**

<b>Project Number</b>	D04						<b>Category</b>	Drainage
<b>Project Name</b>	Block House Creek - Park Channel							
<b>Project Description</b>	Mitigation project with channelization through a local park.							
	<b>Prior Years</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>Total</b>
2020 SALES TAX	0	818,000	0	0	0	0	0	818,000
<b>Total</b>	<b>0</b>	<b>818,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>818,000</b>

<b>Project Number</b>	D01						<b>Category</b>	Drainage
<b>Project Name</b>	Cluck Creek Lower							
<b>Project Description</b>	Regrade Cluck Creek to better contain and convey drainage runoff.							
	<b>Prior Years</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>Total</b>
2020 SALES TAX	0	2,900,400	0	0	0	0	0	2,900,400
GENERAL FUND	292,300	0	0	0	0	0	0	292,300
<b>Total</b>	<b>292,300</b>	<b>2,900,400</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,192,700</b>

<b>Project Number</b>	D02						<b>Category</b>	Drainage
<b>Project Name</b>	Ranchettes 2 and 3							
<b>Project Description</b>	Add drainage swales and pipes in right of way and easements to convey drainage runoff through neighborhood. Upgrade water line and new fire hydrants and services. Mill and overlay existing roadway with concrete ribbon curb and sidewalk on both sides.							
	<b>Prior Years</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>Total</b>
2020 SALES TAX	0	3,263,500	0	0	0	0	0	3,263,500
GENERAL FUND	328,900	0	0	0	0	0	0	328,900
<b>Total</b>	<b>328,900</b>	<b>3,263,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,592,400</b>

**6-YEAR CAPITAL IMPROVEMENT PLAN**

**Project Number** D03 **Category** Drainage

**Project Name** Riviera East

**Project Description** Add drainage swales and pipes in right of way and easements to convey drainage runoff through neighborhood. Upgrade water line and new fire hydrants and services. Mill and overlay existing roadway with concrete ribbon curb and sidewalk on both sides.

	Prior Years	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
2020 SALES TAX	0	2,171,200	0	0	0	0	0	2,171,200
GENERAL FUND	218,800	0	0	0	0	0	0	218,800
<b>Total</b>	<b>218,800</b>	<b>2,171,200</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,390,000</b>

**Project Number** F54 **Category** Facility

**Project Name** City Hall Building 1 Reconfiguration

**Project Description** This project provides funding for necessary City Hall Building 1 improvements office renovations.

	Prior Years	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
2020 TAX NOTES	0	1,087,500	0	0	0	0	0	1,087,500
4A FUND	0	400,000	0	0	0	0	0	400,000
GENERAL FUND	175,000	0	0	0	0	0	0	175,000
UTILITY FUND	0	300,000	0	0	0	0	0	300,000
<b>Total</b>	<b>175,000</b>	<b>1,787,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,962,500</b>

**Project Number** F47 **Category** Facility

**Project Name** City Hall Building 3 Reconfiguration

**Project Description** This project includes remodeling costs for Building 3 at City Hall to provide additional meeting and office space.

	Prior Years	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
2018 TAX NOTES	950,000	0	0	0	0	0	0	950,000
GENERAL FUND	450,000	0	0	0	0	0	0	450,000
UTILITY FUND	1,400,000	0	0	0	0	0	0	1,400,000
<b>Total</b>	<b>2,800,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,800,000</b>

**6-YEAR CAPITAL IMPROVEMENT PLAN**

**Project Number** F38 **Category** Facility

**Project Name** City Hall Building 6 Fire Administration Build Out

**Project Description** This project provides funding for the build out of the Fire Administration building.

	<b>Prior Years</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>Total</b>
2016 GO BOND	1,800,000	0	0	0	0	0	0	1,800,000
2017 TAX NOTES	75,000	0	0	0	0	0	0	75,000
<b>Total</b>	<b>1,875,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,875,000</b>

**Project Number** F02 **Category** Facility

**Project Name** Fire Station 5

**Project Description** This joint project with Williamson County includes construction of a new fire station to be located on Cottonwood Creek just north of the Cedar Park Regional Hospital.

	<b>Prior Years</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>Total</b>
2008 GO BOND	551,172	0	0	0	0	0	0	551,172
2009 GO BOND	112,758	0	0	0	0	0	0	112,758
2016 GO BOND	3,876,070	0	0	0	0	0	0	3,876,070
2017 TAX NOTES	1,015,000	0	0	0	0	0	0	1,015,000
WM CO COST SHARE	400,000	0	0	0	0	0	0	400,000
<b>Total</b>	<b>5,955,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>5,955,000</b>

**Project Number** F56 **Category** Facility

**Project Name** Fire Station Improvements

**Project Description** The project will fund various Fire Station Improvements city-wide.

	<b>Prior Years</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>Total</b>
2020 TAX NOTES	0	1,200,000	0	0	0	0	0	1,200,000
<b>Total</b>	<b>0</b>	<b>1,200,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,200,000</b>

**6-YEAR CAPITAL IMPROVEMENT PLAN**

<b>Project Number</b>	F48	<b>Category</b>	Facility					
<b>Project Name</b>	New Hope West Storage Building							
<b>Project Description</b>	This project consists of construction of a storage building at the New Hope West Elevated Water Tank site. The building would be used to store the equipment and pumps that comprise the WTP emergency intake barge to free up space at the Public Works Facility.							
	<b>Prior Years</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>Total</b>
UTILITY FUND	175,000	0	0	0	0	0	0	175,000
<b>Total</b>	<b>175,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>175,000</b>

<b>Project Number</b>	F55	<b>Category</b>	Facility					
<b>Project Name</b>	New Library							
<b>Project Description</b>	This project is for the construction of a library facility for an expanded and updated library collection with increased space for programs, meetings, technology, and allows for flexibility and adaptability to future needs.							
	<b>Prior Years</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>Total</b>
2018 GO BOND	1,960,000	0	0	0	0	0	0	1,960,000
2020 GO BOND	0	18,240,000	0	0	0	0	0	18,240,000
<b>Total</b>	<b>1,960,000</b>	<b>18,240,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>20,200,000</b>

<b>Project Number</b>	F37	<b>Category</b>	Facility					
<b>Project Name</b>	Police Station Expansion							
<b>Project Description</b>	The Police Department Building Phase 2 Expansion includes a renovation and addition to the existing Police Department Building located at 911 Quest Parkway.							
	<b>Prior Years</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>Total</b>
2016 GO BOND	6,205,000	0	0	0	0	0	0	6,205,000
2017 TAX NOTES	601,000	0	0	0	0	0	0	601,000
<b>Total</b>	<b>6,806,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>6,806,000</b>

**6-YEAR CAPITAL IMPROVEMENT PLAN**

**Project Number** F51 **Category** Facility

**Project Name** Public Works Building 1 Expansion

**Project Description** The Public Works Building 1 Expansion will consist of a first floor addition of approximately 1,032 square feet at the back of the building. The additional office space will house three offices and two workstations for Public Works Staff.

	<b>Prior Years</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>Total</b>
GENERAL FUND	300,000	0	0	0	0	0	0	300,000
UTILITY FUND	300,000	0	0	0	0	0	0	300,000
<b>Total</b>	<b>600,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>600,000</b>

**Project Number** Future **Category** Facility

**Project Name** Public Works Building Expansion Phase 2

**Project Description** This project would fund the design and construction of the Public Works Building Expansion Phase 2.

	<b>Prior Years</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>Total</b>
UTILITY FUND	0	0	125,000	650,000	0	0	0	775,000
<b>Total</b>	<b>0</b>	<b>0</b>	<b>125,000</b>	<b>650,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>775,000</b>

**Project Number** F57 **Category** Facility

**Project Name** Public Works Parking Expansion

**Project Description** This would expand the parking at the Public Works Facility to accommodate employees and visitors.

	<b>Prior Years</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>Total</b>
UTILITY FUND	0	150,000	0	0	0	0	0	150,000
<b>Total</b>	<b>0</b>	<b>150,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>150,000</b>

**6-YEAR CAPITAL IMPROVEMENT PLAN**

<b>Project Number</b>	F46	<b>Category</b>	Facility					
<b>Project Name</b>	Regional Animal Shelter							
<b>Project Description</b>	This project pays for the Cedar Park portion of the improvements at the Williamson County Regional Animal Shelter.							
	<b>Prior Years</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>Total</b>
2018 TAX NOTES	500,000	0	0	0	0	0	0	500,000
GENERAL FUND	500,000	0	0	0	0	0	0	500,000
<b>Total</b>	<b>1,000,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,000,000</b>

<b>Project Number</b>	P31	<b>Category</b>	Parks					
<b>Project Name</b>	Bell Boulevard Park							
<b>Project Description</b>	This project funds the design and construction of a 12+ acre park to be built in tandem with the Bell Boulevard Redevelopment.							
	<b>Prior Years</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>Total</b>
4B FUND	0	300,000	0	0	0		0	300,000
<b>Total</b>	<b>0</b>	<b>300,000</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>300,000</b>

<b>Project Number</b>	P29	<b>Category</b>	Parks					
<b>Project Name</b>	Brushy Creek Sports Park Improvements							
<b>Project Description</b>	This project provides funding for various improvements at the Brushy Creek Sports Park including field drainage improvements, new shade structures and new scoreboards and enhancements to the skate park.							
	<b>Prior Years</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>Total</b>
4B FUND	230,000	0	0	0	0	0	0	230,000
<b>Total</b>	<b>230,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>230,000</b>

**6-YEAR CAPITAL IMPROVEMENT PLAN**

<b>Project Number</b>	P21							<b>Category</b>	Parks
<b>Project Name</b>	Dog Park #2								
<b>Project Description</b>	This project was for the design and construction of a dog park on the eastern side of the City.								
	<b>Prior Years</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>Total</b>	
4B FUND	265,000	0	0	0	0	0	0	265,000	
<b>Total</b>	<b>265,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>265,000</b>	

<b>Project Number</b>	P26							<b>Category</b>	Parks
<b>Project Name</b>	Lakeline Park								
<b>Project Description</b>	This is the development of approximately 200 acres of city-owned parkland in South Cedar Park. In December 2018, City Council adopted the Lakeline Park Master Plan that will serve as a guide for the future development of this park.								
	<b>Prior Years</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>Total</b>	
2018 GO BOND	6,000,000	0	0	0	0	0	0	6,000,000	
4B FUND	0	1,000,000	0	0	0	0	0	1,000,000	
GRANT	0	500,000	0	0	0	0	0	500,000	
<b>Total</b>	<b>6,000,000</b>	<b>1,500,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>7,500,000</b>	

<b>Project Number</b>	P28							<b>Category</b>	Parks
<b>Project Name</b>	North Brushy Creek Trail Project								
<b>Project Description</b>	The project is the design and construction of a roughly 3 mile Shared Use Pathway that begins at the existing bike/pedestrian facilities near W. Parmer and E. Whitesone and extends southward along Brushy Creek to connect with the existing regional trail.								
	<b>Prior Years</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>Total</b>	
4B FUND	50,000	500,000	0	0	0	0	0	550,000	
CAMPO	0	0	2,672,408	0	0	0	0	2,672,408	
<b>Total</b>	<b>50,000</b>	<b>500,000</b>	<b>2,672,408</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,222,408</b>	

**6-YEAR CAPITAL IMPROVEMENT PLAN**

<b>Project Number</b>	P12						<b>Category</b>	Parks
<b>Project Name</b>	Parks and Recreation Maintenance Facility							
<b>Project Description</b>	The project scope includes an administrative/maintenance building, workshop building, covered equipment parking structure, secure service yard including area for equipment and materials, and two small chemical storage buildings.							
	<b>Prior Years</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>Total</b>
2008 GO BOND	585,402	0	0	0	0	0	0	585,402
2009 GO BOND	834,598	0	0	0	0	0	0	834,598
GENERAL FUND	35,000	0	0	0	0	0	0	35,000
TIRZ 2	1,100,000	0	0	0	0	0	0	1,100,000
<b>Total</b>	<b>2,555,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,555,000</b>

<b>Project Number</b>	P30						<b>Category</b>	Parks
<b>Project Name</b>	Recycling in Five Community Parks							
<b>Project Description</b>	This project provides funding to add recycling receptacles to five separate parks in the City.							
	<b>Prior Years</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>Total</b>
4B FUND	150,000	0	0	0	0	0	0	150,000
<b>Total</b>	<b>150,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>150,000</b>

<b>Project Number</b>	P32						<b>Category</b>	Parks
<b>Project Name</b>	Regional Trail Connection and Bridge Match							
<b>Project Description</b>	This project is a joint project with Williamson County funds a Brushy Creek Regional Trail connection to Lakeline Park with a shared use bridge over Bell Boulevard.							
	<b>Prior Years</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>Total</b>
4B FUND	0	500,000	0	0	0	0	0	500,000
WM CO COST SHARE	0	0	2,000,000	0	0	0	0	2,000,000
<b>Total</b>	<b>0</b>	<b>500,000</b>	<b>2,000,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,500,000</b>

**6-YEAR CAPITAL IMPROVEMENT PLAN**

<b>Project Number</b>	P25						<b>Category</b>	Parks
<b>Project Name</b>	Town Center Trail and Pedestrian Bridge							
<b>Project Description</b>	This project provides funding for construction costs of a pedestrian bridge along the town center trail.							
	<b>Prior Years</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>Total</b>
4B FUND	550,000	0	0	0	0	0	0	550,000
<b>Total</b>	<b>550,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>550,000</b>

<b>Project Number</b>	P33						<b>Category</b>	Parks
<b>Project Name</b>	Trail Connection at James Avery location							
<b>Project Description</b>	This project provides funding for a trail connection near the James Avery location.							
	<b>Prior Years</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>Total</b>
4B FUND	0	500,000	0	0	0	0	0	500,000
<b>Total</b>	<b>0</b>	<b>500,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>500,000</b>

<b>Project Number</b>	P22						<b>Category</b>	Parks
<b>Project Name</b>	Trail Lighting Project at Community Parks							
<b>Project Description</b>	This project includes the purchase and installation of solar LED lighting fixtures and poles along selected areas of our major trails within the City’s community parks.							
	<b>Prior Years</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>Total</b>
4B FUND	50,000	0	0	0	0	0	0	50,000
<b>Total</b>	<b>50,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>50,000</b>

<b>Project Number</b>	P34						<b>Category</b>	Parks
<b>Project Name</b>	Veterans Dog Park Improvements							
<b>Project Description</b>	This project funds grading and installation of top soil, re-vegetation, irrigation improvements, and installation of tree wells.							
	<b>Prior Years</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>Total</b>
4B FUND	0	100,000	0	0	0	0	0	100,000
TREE MITIGATION FUND	0	50,000	0	0	0	0	0	50,000
<b>Total</b>	<b>0</b>	<b>150,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>150,000</b>

**6-YEAR CAPITAL IMPROVEMENT PLAN**

<b>Project Number</b>	P23						<b>Category</b>	Parks
<b>Project Name</b>	Veterans Memorial Park Improvements							
<b>Project Description</b>	Veterans Memorial Park improvements to the pond drainage system, concrete trails, and pond approach. Handrail installation at the Veterans monument and improvements to the soccer field.							
	<b>Prior Years</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>Total</b>
4B FUND	500,000	0	0	0	0	0	0	500,000
<b>Total</b>	<b>500,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>500,000</b>

<b>Project Number</b>	T25						<b>Category</b>	Transportation
<b>Project Name</b>	Anderson Mill Road							
<b>Project Description</b>	This project funds the design work and construction of improvements to Anderson Mill from RM 1431 to Zeppelin Drive. This will result in a 4 lane divided highway with a raised median.							
	<b>Prior Years</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>Total</b>
2009 GO BOND	1,200,000	0	0	0	0	0	0	1,200,000
2015 GO BOND	2,550,000	0	0	0	0	0	0	2,550,000
4B FUND	1,994,600	0	0	0	0	0	0	1,994,600
WM CO COST SHARE	4,150,000	0	0	0	0	0	0	4,150,000
<b>Total</b>	<b>9,894,600</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>9,894,600</b>

<b>Project Number</b>	T73						<b>Category</b>	Transportation
<b>Project Name</b>	Anderson Mill Road Phase II							
<b>Project Description</b>	This project consists of the re-alignment and reconstruction of Anderson Mill Road to improve safety and mobility.							
	<b>Prior Years</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>Total</b>
2018 GO BOND	8,700,000	0	0	0	0	0	0	8,700,000
<b>Total</b>	<b>8,700,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>8,700,000</b>

**6-YEAR CAPITAL IMPROVEMENT PLAN**

**Project Number** T62 **Category** Transportation

**Project Name** Arterial Overlay

**Project Description** This project includes the overlay of certain highly traveled arterial and collector roadways in an effort to maintain or improve current pavement conditions.

	<b>Prior Years</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>Total</b>
2016 GO BOND	4,333,333	0	0	0	0	0	0	4,333,333
2018 GO BOND	2,166,667	0	0	0	0	0	0	2,166,667
<b>Total</b>	<b>6,500,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>6,500,000</b>

**Project Number** T65 **Category** Transportation

**Project Name** Bell Boulevard District Redevelopment

**Project Description** This project funds the design, acquisition, and construction of the Bell Boulevard District Redevelopment.

	<b>Prior Years</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>Total</b>
2018 GO BOND	131,788	0	0	0	0	0	0	131,788
2018 TAX NOTES	5,925,908	0	0	0	0	0	0	5,925,908
4B FUND	18,300,000	1,720,000	0	0	0	0	0	20,020,000
CIP FUND BALANCE	213,304	0	0	0	0	0	0	213,304
GENERAL FUND	2,100,000	0	0	0	0	0	0	2,100,000
PARKLAND DEDICATION	550,000	0	0	0	0	0	0	550,000
<b>Total</b>	<b>27,221,000</b>	<b>1,720,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>28,941,000</b>

**6-YEAR CAPITAL IMPROVEMENT PLAN**

**Project Number** T64 **Category** Transportation

**Project Name** Bell Boulevard Road Realignment

**Project Description** This project funding provides for Phase 1 transportation infrastructure funding for the Bell Boulevard project.

	<b>Prior Years</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>Total</b>
2012 GO BOND	135,000	0	0	0	0	0	0	135,000
2015 GO BOND	0	2,201,029	0	0	0	0	0	2,201,029
2016 GO BOND	5,965,000	1,798,971	0	0	0	0	0	7,763,971
2018 GO BOND	13,900,000	0	0	0	0	0	0	13,900,000
<b>Total</b>	<b>20,000,000</b>	<b>4,000,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>24,000,000</b>

**Project Number** T78 **Category** Transportation

**Project Name** Bike Lane Striping

**Project Description** This project provides funding for bike lane striping in Cedar Park.

	<b>Prior Years</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>Total</b>
4B FUND	350,000	0	0	0	0	0	0	350,000
<b>Total</b>	<b>350,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>350,000</b>

**Project Number** T80 **Category** Transportation

**Project Name** Brushy Creek Rd (Arrowhead to Ranch Tr)

**Project Description** This project will reconstruct and widen a 0.3 mile section of Brushy Creek Road to a 4- lane divided roadway with raised median, wide outside lanes, illumination, and sidewalks from Arrowhead Trail to Ranch Trails.

	<b>Prior Years</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>Total</b>
2020 GO BOND	0	500,000	3,200,000	0	0	0	0	3,700,000
<b>Total</b>	<b>0</b>	<b>500,000</b>	<b>3,200,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,700,000</b>

**6-YEAR CAPITAL IMPROVEMENT PLAN**

<b>Project Number</b>	T54	<b>Category</b>	Transportation					
<b>Project Name</b>	Brushy Creek Regional Trail Connection							
<b>Project Description</b>	This project connects various sidewalk areas to Brushy Creek Regional Trail.							
	<b>Prior Years</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>Total</b>
4B FUND	450,000	0	0	0	0	0	0	450,000
<b>Total</b>	<b>450,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>450,000</b>

<b>Project Number</b>	T76	<b>Category</b>	Transportation					
<b>Project Name</b>	County Road 272 Low Water Crossing							
<b>Project Description</b>	This project provides funding to replace the culvert over Brushy Creek along County Road 272.							
	<b>Prior Years</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>Total</b>
2009 GO BOND	2,110	0	0	0	0	0	0	2,110
2016 GO BOND	617,890	0	0	0	0	0	0	617,890
WM CO COST SHARE	180,000	0	0	0	0	0	0	180,000
<b>Total</b>	<b>800,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>800,000</b>

<b>Project Number</b>	T63	<b>Category</b>	Transportation					
<b>Project Name</b>	Intersection Turn Lanes							
<b>Project Description</b>	This project consists of the construction of right turn lanes on arterial roadways at high traffic intersections or major driveways to improve mobility.							
	<b>Prior Years</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>Total</b>
2016 GO BOND	875,000	0	0	0	0	0	0	875,000
2018 GO BOND	1,525,000	0	0	0	0	0	0	1,525,000
DEVELOPER CONTRIBUTION	0	321,875	0	0	0	0	0	321,875
<b>Total</b>	<b>2,400,000</b>	<b>321,875</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,721,875</b>

**6-YEAR CAPITAL IMPROVEMENT PLAN**

<b>Project Number</b>	T81	<b>Category</b>	Transportation					
<b>Project Name</b>	Lakeline Park - Roadway Infrastructure							
<b>Project Description</b>	The project provides funding to design and construct roadways in tandem with the Lakeline Park Project.							
	<b>Prior Years</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>Total</b>
2020 GO BOND	0	800,000	0	0	0	0	0	800,000
<b>Total</b>	<b>0</b>	<b>800,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>800,000</b>

<b>Project Number</b>	T75	<b>Category</b>	Transportation					
<b>Project Name</b>	Little Elm Trail and Fire Lane Improvements							
<b>Project Description</b>	The project is located east of the intersection of Bell Boulevard (US183) and Little Elm Trail. The project will reconstruct Little Elm Trail, East of the YMCA driveway intersection and Fire Lane north and south of the intersection at Little Elm Trail.							
	<b>Prior Years</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>Total</b>
4B FUND	725,200	0	0	0	0	0	0	725,200
<b>Total</b>	<b>725,200</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>725,200</b>

<b>Project Number</b>	T66	<b>Category</b>	Transportation					
<b>Project Name</b>	New Hope (Cottonwood Creek to Ronald Reagan)							
<b>Project Description</b>	This project funds the construction of New Hope Drive to be extended from Cottonwood Creek Trail to Ronald Reagan Blvd. as a 4-lane divided roadway with raised median, wide outside lanes, sidewalk, and illumination.							
	<b>Prior Years</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>Total</b>
2009 GO BOND	670,719	0	0	0	0	0	0	670,719
2011 GO BOND	183,908	0	0	0	0	0	0	183,908
2012 GO BOND	299,572	0	0	0	0	0	0	299,572
2014 GO BOND	2,560,018	0	0	0	0	0	0	2,560,018
2015 GO BOND	2,673,679	0	0	0	0	0	0	2,673,679
2016 GO BOND	3,012,105	-1,869,060	0	0	0	0	0	1,143,045
<b>Total</b>	<b>9,400,000</b>	<b>-1,869,060</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>7,530,940</b>

**6-YEAR CAPITAL IMPROVEMENT PLAN**

**Project Number** T67 **Category** Transportation

**Project Name** New Hope (Ronald Reagan to Sam Bass)

**Project Description** New Hope Drive will be extended from Ronald Reagan Boulevard to Sam Bass Road as a 4-lane divided roadway with raised median. This phase of the project is for engineering, surveying, and right-of-way acquisition only.

	<b>Prior Years</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>Total</b>
2016 GO BOND	3,300,000	0	0	0	0	0	0	3,300,000
2016 GO BOND	0	1,000,000	0	0	0	0	0	1,000,000
2018 GO BOND	1,700,000	0	0	0	0	0	0	1,700,000
DEVELOPER CONTRIBUTION	0	18,547	0	0	0	0	0	18,547
<b>Total</b>	<b>5,000,000</b>	<b>1,018,547</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>6,018,547</b>

**Project Number** T41 **Category** Transportation

**Project Name** New Hope Road - West

**Project Description** This project funds the design and right of way acquisition for New Hope Road West.

	<b>Prior Years</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>Total</b>
2015 GO BOND	1,300,000	0	0	0	0	0	0	1,300,000
WM CO COST SHARE	1,300,000	0	0	0	0	0	0	1,300,000
<b>Total</b>	<b>2,600,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,600,000</b>

**Project Number** T79 **Category** Transportation

**Project Name** Pole Mounted Street Signs

**Project Description** This project provides funding for pole mounted street signs in Cedar Park.

	<b>Prior Years</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>Total</b>
4B FUND	150,000	150,000	0	0	0	0	0	300,000
<b>Total</b>	<b>150,000</b>	<b>150,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>300,000</b>

**6-YEAR CAPITAL IMPROVEMENT PLAN**

**Project Number** T68 **Category** Transportation

**Project Name** Right Turn Lane at Lakeline Boulevard

**Project Description** The purpose of this project is to provide for the design, construction, and installation of right turn lanes on Lakeline Boulevard northbound and extend the existing left turn lane on Lakeline Boulevard at New Hope Drive.

	Prior Years	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
4B FUND	700,000	0	0	0	0	0	0	700,000
<b>Total</b>	<b>700,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>700,000</b>

**Project Number** T74 **Category** Transportation

**Project Name** Right Turn Lane at Ronald Reagan & Caballo Ranch

**Project Description** This project provides a north bound right turn lane at Ronald Reagan and Caballo Ranch.

	Prior Years	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
4B FUND	250,000	0	0	0	0	0	0	250,000
<b>Total</b>	<b>250,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>250,000</b>

**Project Number** T69 **Category** Transportation

**Project Name** Right Turn Lane at Whitestone Boulevard

**Project Description** The project will fund design and construction of right turn lanes on westbound Whitestone Boulevard at Walton Way and at two entrances to the Railyard Shopping Center.

	Prior Years	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
4B FUND	700,000	0	0	0	0	0	0	700,000
<b>Total</b>	<b>700,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>700,000</b>

**Project Number** T82 **Category** Transportation

**Project Name** Right Turn Lane on Bell at Cypress Creek

**Project Description** The project will fund the design and construction of a right turn lane south bound on Bell Boulevard.

	Prior Years	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
4B FUND	0	400,000	0	0	0	0	0	400,000
<b>Total</b>	<b>0</b>	<b>400,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>400,000</b>

**6-YEAR CAPITAL IMPROVEMENT PLAN**

**Project Number** T83 **Category** Transportation

**Project Name** RM 1431 (Bagdad to Anderson Mill Rd)

**Project Description** Project is engineering/right-of-way acquisition only. Last gap on RM 1431 through Cedar Park. Currently 4 lane w/center turn lane under construction. Widen 1.1 miles to 6-lane divided major arterial roadway. Major commercial projects planned in area (e.g., HEB). Adds 50 % more capacity on 1431 for increasing traffic on west side of City. Raised median improves safety.

	<b>Prior Years</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>Total</b>
2018 GO BOND	0	1,858,333	0	0	0	0	0	1,858,333
2020 GO BOND	0	5,441,667	0	0	0	0	0	5,441,667
<b>Total</b>	<b>0</b>	<b>7,300,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>7,300,000</b>

**Project Number** T77 **Category** Transportation

**Project Name** Sidewalk Gap Phase V

**Project Description** This project provides funding for sidewalk gap closures.

	<b>Prior Years</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>Total</b>
4B FUND	350,000	0	0	0	0	0	0	350,000
<b>Total</b>	<b>350,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>350,000</b>

**Project Number** T84 **Category** Transportation

**Project Name** Toro Grande Extension

**Project Description** The project provides partial funding for the extension of Toro Grande Boulevard.

	<b>Prior Years</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>Total</b>
2016 GO BOND	0	3,500,000	0	0	0	0	0	3,500,000
<b>Total</b>	<b>0</b>	<b>3,500,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,500,000</b>

**6-YEAR CAPITAL IMPROVEMENT PLAN**

<b>Project Number</b>	T70	<b>Category</b>	Transportation					
<b>Project Name</b>	Traffic Signal at Liberty Oaks and Cypress Creek							
<b>Project Description</b>	This project will provide for the design, construction, and installation of a traffic signal at the intersection of Liberty Oaks Boulevard and Cypress Creek Road.							
	<b>Prior Years</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>Total</b>
4B FUND	325,000	0	0	0	0	0	0	325,000
<b>Total</b>	<b>325,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>325,000</b>

<b>Project Number</b>	T72	<b>Category</b>	Transportation					
<b>Project Name</b>	Travis County Traffic Signal Standardization							
<b>Project Description</b>	Upgrades to traffic signals on Anderson Mill Road currently belonging to Travis County to bring them up to Cedar Park’s standards and specifications when the City annexes that section of Anderson Mill Rd.							
	<b>Prior Years</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>Total</b>
GENERAL FUND	120,000	0	0	0	0	0	0	120,000
<b>Total</b>	<b>120,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>120,000</b>

<b>Project Number</b>	S12	<b>Category</b>	Wastewater					
<b>Project Name</b>	BCRWWS East Plant Expansion Improvements							
<b>Project Description</b>	The BCRWWS is a regional Wastewater system jointly owned by the cities of Cedar Park, Round Rock, Austin, and Leander. The re-rating and expansion of the BCRWWS East Plant is a project that will increase the system's treatment capacity to 42 MGD, with Cedar Park owning 6.09 MGD of that capacity.							
	<b>Prior Years</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>Total</b>
2020 REV BOND	0	19,500,000	0	0	0	0	0	19,500,000
CIF FUND	1,890,000	3,350,000	0	0	0	0	0	5,240,000
UTILITY FUND	945,000	2,950,000	0	0	0	0	0	3,895,000
<b>Total</b>	<b>2,835,000</b>	<b>25,800,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>28,635,000</b>

**6-YEAR CAPITAL IMPROVEMENT PLAN**

**Project Number** S27 **Category** Wastewater

**Project Name** Bell Blvd. Redevelopment Wastewater Infrastructure

**Project Description** This project funds the design and construction of wastewater infrastructure in tandem with the Bell Blvd. Redevelopment Project.

	Prior Years	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
UTILITY FUND	0	575,000	0	0	0	0	0	575,000
<b>Total</b>	<b>0</b>	<b>575,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>575,000</b>

**Project Number** S10 **Category** Wastewater

**Project Name** Cottonwood WW Interceptor - Ph C-2

**Project Description** This project consists of installing approximately 4,200 feet of 33 inch wastewater interceptor and the elimination of an existing pump station. The project will increase capacity in a rapidly growing area in Cedar Park and will provide operational cost savings by eliminating a pump station.

	Prior Years	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
2016 UTILITY REVENUE BON	2,550,000	0	0	0	0	0	0	2,550,000
CIF FUND	1,300,000	450,000	0	0	0	0	0	1,750,000
UTILITY FUND	650,000	800,000	0	0	0	0	0	1,450,000
<b>Total</b>	<b>4,500,000</b>	<b>1,250,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>5,750,000</b>

**Project Number** S28 **Category** Wastewater

**Project Name** Lakeline Park - Wastewater Infrastructure

**Project Description** This project funds the design and construction of wastewater infrastructure in tandem with the Lakeline Park Project.

	Prior Years	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
UTILITY FUND	0	150,000	0	0	0	0	0	150,000
<b>Total</b>	<b>0</b>	<b>150,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>150,000</b>

**6-YEAR CAPITAL IMPROVEMENT PLAN**

<b>Project Number</b>	S29	<b>Category</b>	Wastewater					
<b>Project Name</b>	Lift Station Coating Rehab							
<b>Project Description</b>	This project would remove and replace the corroded protective coating inside the wet-wells at the Lobo and Deer Creek lift stations.							
	<b>Prior Years</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>Total</b>
UTILITY FUND	0	150,000	0	0	0	0	0	150,000
<b>Total</b>	<b>0</b>	<b>150,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>150,000</b>

<b>Project Number</b>	Future	<b>Category</b>	Wastewater					
<b>Project Name</b>	Lobo LS Relief Tunnel							
<b>Project Description</b>	The project will fund the construction of a wastewater tunnel to take the Lobo Lift Station out of service. The costs of the project will be determined following a feasibility study (Project S15).							
	<b>Prior Years</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>Total</b>
UTILITY FUND	0	0	0	0	1,000,000	0	8,500,000	9,500,000
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,000,000</b>	<b>0</b>	<b>8,500,000</b>	<b>9,500,000</b>

<b>Project Number</b>	S15	<b>Category</b>	Wastewater					
<b>Project Name</b>	Lobo LS Relief Tunnel Study							
<b>Project Description</b>	A study project to determine the feasibility and costs to build a wastewater tunnel to take the Lobo Lift Station out of service.							
	<b>Prior Years</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>Total</b>
UTILITY FUND	100,000	0	0	0	0	0	0	100,000
<b>Total</b>	<b>100,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>100,000</b>

<b>Project Number</b>	S23	<b>Category</b>	Wastewater					
<b>Project Name</b>	New Hope WW (Cottonwood to Ronald Reagan)							
<b>Project Description</b>	This project would provide wastewater service along the section of New Hope Road from Cottonwood to Ronald Reagan.							
	<b>Prior Years</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>Total</b>
CIF FUND	610,000	0	0	0	0	0	0	610,000
<b>Total</b>	<b>610,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>610,000</b>

**6-YEAR CAPITAL IMPROVEMENT PLAN**

**Project Number** Future **Category** Wastewater  
**Project Name** Wastewater CIP Projects  
**Project Description** Future unidentified wastewater Capital Improvement Projects.

	<b>Prior Years</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>Total</b>
UTILITY FUND	0	0	500,000	500,000	500,000	500,000	750,000	2,750,000
<b>Total</b>	<b>0</b>	<b>0</b>	<b>500,000</b>	<b>500,000</b>	<b>500,000</b>	<b>500,000</b>	<b>750,000</b>	<b>2,750,000</b>

**Project Number** S25 **Category** Wastewater  
**Project Name** Wastewater Infrastructure Rehab/Relocation  
**Project Description** Annual funding to provide for wastewater infrastructure rehabilitation projects and relocation of wastewater infrastructure to accommodate road and utility projects.

	<b>Prior Years</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>Total</b>
UTILITY FUND	1,023,125	358,000	367,000	377,000	386,000	396,000	406,000	3,313,125
<b>Total</b>	<b>1,023,125</b>	<b>358,000</b>	<b>367,000</b>	<b>377,000</b>	<b>386,000</b>	<b>396,000</b>	<b>406,000</b>	<b>3,313,125</b>

**Project Number** S26 **Category** Wastewater  
**Project Name** WRF Headworks Rehabilitation  
**Project Description** The Water Reclamation Facility (WRF) Headworks Rehabilitation Project will improve the first stage of the treatment process at the WRF by improving inorganic solids removal. This will reduce wear on downstream process equipment and improve operations.

	<b>Prior Years</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>Total</b>
2016 UTILITY REVENUE BON	286,000	0	0	0	0	0	0	286,000
UTILITY FUND	509,000	0	0	0	0	0	0	509,000
<b>Total</b>	<b>795,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>795,000</b>

**Project Number** W22 **Category** Water  
**Project Name** 33" Waterline Condition Assessment  
**Project Description** This assessment will look at the condition of major water lines in the City.

	<b>Prior Years</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>Total</b>
UTILITY FUND	150,000	0	0	0	0	0	0	150,000
<b>Total</b>	<b>150,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>150,000</b>

**6-YEAR CAPITAL IMPROVEMENT PLAN**

<b>Project Number</b>	W30	<b>Category</b>	Water					
<b>Project Name</b>	Anderson Mill 16" TM (upgrade existing 12")							
<b>Project Description</b>	Project includes installation of approximately 2,500 feet of 16 inch water main along Anderson Mill Road from the main water storage facility to existing mains at Old Mill Road to improve water service during peak demand periods.							
	<b>Prior Years</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>Total</b>
2016 UTILITY REVENUE BON	600,000	0	0	0	0	0	0	600,000
<b>Total</b>	<b>600,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>600,000</b>

<b>Project Number</b>	W21	<b>Category</b>	Water					
<b>Project Name</b>	Anderson Mill Road Waterline							
<b>Project Description</b>	An extension of the water main with the reconstruction of Anderson Mill Road							
	<b>Prior Years</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>Total</b>
UTILITY FUND	375,000	0	0	0	0	0	0	375,000
<b>Total</b>	<b>375,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>375,000</b>

<b>Project Number</b>	W31	<b>Category</b>	Water					
<b>Project Name</b>	BCRUA Ph. IC							
<b>Project Description</b>	The BCRUA Phase 1C Water Treatment Plan (WTP) expansion project will consist of an expansion of the floating raw water intake and WTP to increase total production capability from 17 to 30 million gallons a day (MGD), which will increase Cedar Park's capacity from 4.5 MGD to 8 MGD. Phase 1C also includes modifications and improvements to the existing raw water pipeline and elevated storage tank.							
	<b>Prior Years</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>Total</b>
SWIFT FUNDED	4,430,000	0	0	0	0	0	0	4,430,000
<b>Total</b>	<b>4,430,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4,430,000</b>

**6-YEAR CAPITAL IMPROVEMENT PLAN**

**Project Number** W35 **Category** Water

**Project Name** BCRUA Ph. ID

**Project Description** Phase 1D would add treatment capacity to the BCRUA water treatment plant. Treatment capacity would be increased to a total of 42 million gallons a day, with Cedar Park’s total share increasing to 11 million gallons a day.

	<b>Prior Years</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>Total</b>
CIF FUND	300,000	0	0	0	0	3,200,000	0	3,500,000
<b>Total</b>	<b>300,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,200,000</b>	<b>0</b>	<b>3,500,000</b>

**Project Number** W24 **Category** Water

**Project Name** BCRUA Ph. II

**Project Description** Phase 2 of the BCRUA Regional Raw Water Facilities is needed to address water demand projections and includes a permanent deep raw water intake, pump station, and tunneled pipeline. Project anticipated to be funded through FY 2025.

	<b>Prior Years</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>Total</b>
CIF FUND	750,000	0	0	0	0	0	0	750,000
SWIFT FUNDED	6,970,000	0	54,000,000	0	0	0	0	60,970,000
<b>Total</b>	<b>7,720,000</b>	<b>0</b>	<b>54,000,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>61,720,000</b>

**Project Number** W36 **Category** Water

**Project Name** Bell Blvd. Redevelopment Water Infrastructure

**Project Description** This project funds the design and construction of water infrastructure in tandem with the Bell Blvd. Redevelopment Project.

	<b>Prior Years</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>Total</b>
UTILITY FUND	0	775,000	0	0	0	0	0	775,000
<b>Total</b>	<b>0</b>	<b>775,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>775,000</b>

**6-YEAR CAPITAL IMPROVEMENT PLAN**

**Project Number** W32 **Category** Water

**Project Name** Elevated Storage Tank (Pressure Plane 4)

**Project Description** The Pressure Plane 4 Elevated Storage Tank Project will provide a 0.5 million gallon water storage tank in the east and northeast portion of the City. The purpose of the tank is to limit pressure fluctuations within the distribution system, provide additional fire flows, and provide additional water storage.

	<b>Prior Years</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>Total</b>
CIF FUND	2,000,000	1,850,000	0	0	0	0	0	3,850,000
<b>Total</b>	<b>2,000,000</b>	<b>1,850,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,850,000</b>

**Project Number** W37 **Category** Water

**Project Name** Lakeline Park - Water Infrastructure

**Project Description** This project funds the design and construction of water infrastructure in tandem with the Lakeline Park Project.

	<b>Prior Years</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>Total</b>
UTILITY FUND	0	250,000	0	0	0	0	0	250,000
<b>Total</b>	<b>0</b>	<b>250,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>250,000</b>

**Project Number** W26 **Category** Water

**Project Name** New Hope 16" TM (Cottonwood to Ronald Reagan)

**Project Description** This project consists of construction of a new 16" water transmission main to serve new development and complete looping of the water system from Cottonwood Trail to Ronald Reagan Blvd.

	<b>Prior Years</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>Total</b>
CIF FUND	1,130,000	0	0	0	0	0	0	1,130,000
<b>Total</b>	<b>1,130,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,130,000</b>

**6-YEAR CAPITAL IMPROVEMENT PLAN**

<b>Project Number</b>	Future	<b>Category</b>	Water					
<b>Project Name</b>	New Hope 16" TM (Ronald Reagan to C.R. 175)							
<b>Project Description</b>	This project consists of construction of a new 16" water transmission main to serve new development and complete looping of the water system from Cottonwood Trail to Ronald Reagan Blvd.							
	<b>Prior Years</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>Total</b>
CIF FUND	0	0	2,600,000	0	0	0	0	2,600,000
<b>Total</b>	<b>0</b>	<b>0</b>	<b>2,600,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,600,000</b>

<b>Project Number</b>	W39	<b>Category</b>	Water					
<b>Project Name</b>	Risk and Resilience Assessment							
<b>Project Description</b>	The America's Water Infrastructure Act of 2018 (AWIA) requires community water systems that serve more than 50,000 people to complete a risk and resilience assessment by December 31, 2020.							
	<b>Prior Years</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>Total</b>
UTILITY FUND	0	85,000	0	0	0	0	0	85,000
<b>Total</b>	<b>0</b>	<b>85,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>85,000</b>

<b>Project Number</b>	W40	<b>Category</b>	Water					
<b>Project Name</b>	Stormwater-Water Infrastructure Rehab							
<b>Project Description</b>	This project would replace the water distribution lines concurrently with the construction of Stormwater projects.							
	<b>Prior Years</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>Total</b>
UTILITY FUND	0	150,000	600,000	0	0	0	0	750,000
<b>Total</b>	<b>0</b>	<b>150,000</b>	<b>600,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>750,000</b>

**6-YEAR CAPITAL IMPROVEMENT PLAN**

<b>Project Number</b>	Future						<b>Category</b>	Water
<b>Project Name</b>	Water CIP Projects							
<b>Project Description</b>	Future unidentified water Capital Improvement Projects.							
	<b>Prior Years</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>Total</b>
UTILITY FUND	0	0	500,000	500,000	500,000	500,000	750,000	2,750,000
<b>Total</b>	<b>0</b>	<b>0</b>	<b>500,000</b>	<b>500,000</b>	<b>500,000</b>	<b>500,000</b>	<b>750,000</b>	<b>2,750,000</b>

<b>Project Number</b>	W29						<b>Category</b>	Water
<b>Project Name</b>	Water Infrastructure Rehab/Relocation							
<b>Project Description</b>	General Infrastructure improvements and maintenance as needed.							
	<b>Prior Years</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>Total</b>
UTILITY FUND	1,023,125	358,000	367,000	377,000	386,000	396,000	406,000	3,313,125
<b>Total</b>	<b>1,023,125</b>	<b>358,000</b>	<b>367,000</b>	<b>377,000</b>	<b>386,000</b>	<b>396,000</b>	<b>406,000</b>	<b>3,313,125</b>

<b>Project Number</b>	W27						<b>Category</b>	Water
<b>Project Name</b>	Water Tank Rehab							
<b>Project Description</b>	This project will make necessary improvements to the Cedar Park Water Tanks.							
	<b>Prior Years</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>Total</b>
UTILITY FUND	250,000	0	0	250,000	0	0	0	500,000
<b>Total</b>	<b>250,000</b>	<b>0</b>	<b>0</b>	<b>250,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>500,000</b>

<b>Project Number</b>	W34						<b>Category</b>	Water
<b>Project Name</b>	WTP Intake Improvements Project							
<b>Project Description</b>	The Water Treatment Plant (WTP) Improvements Project will improve the water intake system that supplies the City of Cedar Park's WTP by providing for zebra mussel control. Controlling zebra mussels will protect the equipment and piping at the WTP to ensure a continued supply of source water to the WTP.							
	<b>Prior Years</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>Total</b>
UTILITY FUND	915,000	0	0	0	0	0	0	915,000
<b>Total</b>	<b>915,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>915,000</b>



**CEDAR**  

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**PARK**



**APPENDIX**

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## ITEMIZATION OF CERTAIN EXPENDITURES

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The expenditures itemized below are included in and are a part of the proposed budget in accordance with the provisions of Texas Local Government Code §140.0045, as amended by House Bill 1495 in the 86th Legislative Session.

### **Newspaper publication of legally required notices**

For FY 2019, the best available estimate of total City expenditures for notices required by law to be published by the City in a newspaper is \$25,000. For FY 2020, \$25,000 is proposed to be expended for notices required by law to be published by the City in a newspaper.

These expenditures are itemized as follows:

	<u>FY 2019 Estimate</u>	<u>FY 2020 Proposed</u>
Newspaper publication of legally required notices	\$25,000	\$25,000

The above expenses are included in the budget of each affected department.

### **Lobbying related expenditures**

For FY 2019, the best available estimate of City expenditures for directly or indirectly influencing or attempting to influence the outcome of state legislation or state administrative action is \$72,000. For FY 2020, \$72,000 is proposed to be expended to directly or indirectly influence or attempt to influence the outcome of state legislation or state administrative action.

These expenditures are itemized as follows:

	<u>FY 2019 Estimate</u>	<u>FY 2020 Proposed</u>
Expenditures to directly or indirectly influence the outcome of state legislation or administrative action	\$72,000	\$72,000

Lobbying related expenditures are included in the City's Non-Departmental and Economic Development department budgets.

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## BUDGET GLOSSARY

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**Accounting System:** The methods and records established to identify, assemble, analyze, classify, record, and report the City's transactions and to maintain accountability for the related assets and liabilities.

**Accounts Payable (AP):** A short-term (one year or less) liability reflecting amounts owed for goods and Services received by the City.

**Accounts Receivable (AR):** An asset reflecting amounts due from other persons or organizations for goods and services furnished by the City.

**Accrual Accounting:** A basis of accounting in which revenues and expenses are recorded at the time they occur, rather than at the time cash is received or paid by the city.

**Actual:** The actual amount spent on expenditures as it relates to a fund, department and/or expenditure category. These amounts have been adjusted and include audit adjustments.

**Ad Valorem Taxes:** Commonly referred to as property taxes. The charges levied on all real and certain personal property according to the property's assessed value and the tax rate. Two ad valorem rates create the total collection:

**Maintenance and Operations Rate:** This rate is one of two component rates that make up the total tax rate. Revenue generated by this rate is used to fund general operations of the City.

**Debt Service Rate:** This rate is the second of two component rates that make up the total tax rate. This rate is set by law in an amount sufficient to generate enough revenue with which to pay the City's maturing general obligation debt.

**Adjustment to Base Request:** A request needed to maintain current service levels, such as fuel or electricity, and may include personnel when needed to maintain the service level.

**Advanced Refunding Bonds:** Bonds issued to refinance an outstanding bond issue before the date the outstanding bonds become due or callable. Proceeds of the advance refunding are deposited in escrow with a fiduciary, invested in U.S. Treasury Bonds or Other authorized securities and used to redeem the underlying bonds at their maturity or call date, to pay interest on the bonds being refunded, or to pay interest on the advance refunding bonds.

**Appropriations:** An authorization made by the City Council which permits the City to make expenditures and incur obligations.

**Approved:** The adopted budget for a fund, department and/or expenditure category for the upcoming fiscal year.

**Assessed Value:** A valuation set upon real estate or other property as a basis for levying property taxes. All property values within the City of Cedar Park are assessed by the Williamson County Appraisal District.

**Asset:** The resources and property of the City that can be used or applied to cover liabilities.

**Audit:** An examination or verification of the financial accounts and records. The City is required to have an annual audit conducted by qualified certified public accountants.

**Balanced Budget:** A budget with total revenues equaling or exceeding total expenditures. (See Structurally Balanced Budget)

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## BUDGET GLOSSARY

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**Base Budget:** Refers to a departmental operating budget minus personnel and VES contribution.

**Basis of Accounting:** Refers to when revenues, expenditures, expenses, and transfers (and the related assets and liabilities) are recorded and reported in the financial statements.

**Bond:** A written promise to pay a specified sum of money (called the principal amount) at a specific date or dates in the future (called the maturity dates) and carrying interest at a specified rate, usually paid periodically. The difference between a bond and a note is that a bond is issued for a longer period and requires greater legal formality. The most common types of bonds are general obligation and revenue bonds. Bonds are usually used for construction of large Capital projects, such as buildings, streets, and water/sewer system improvements.

**Bonded Debt:** The portion of indebtedness represented by outstanding (unpaid) bonds.

**Bonds Issued:** Bonds sold by the City.

**Bonds Payable:** The face value of bonds issued and unpaid.

**Budget:** A financial plan for a specified period of time (fiscal year for the City) that includes an estimate of proposed expenditures and the means for financing them.

**Budget Message:** A general discussion of the proposed budget as presented in writing by the City Manager to the City Council.

**Capital Budget:** A plan of proposed capital outlays and the means of financing them for the current fiscal period.

**Capital Improvements:** Expenditures for the construction, purchase, or renovation of City facilities or property.

**Capital Outlay:** Expenditures resulting in the acquisition of or addition to the City's fixed assets. Generally, any item with a purchase price of \$5,000 or more and having an estimated useful life of at least two years is classified as a capital outlay expenditure.

**Cash Basis:** A basis of accounting in which transaction recorded when cash is received or disbursed.

**Category Descriptions:** The name given to a group of similar line items. E.I. Line items related to the operating a facility such as gas and electricity grouped under the category description of Occupancy.

**Certificate of Obligation Bonds:** Bonds backed which do not require voter approval and can either be backed by the full faith and credit of the City or by a specific or special revenue stream.

**Charges for Service:** The revenue typically charged for a service is specific to an individual user, rather than a communal good, therefore the charge is used to offset the cost for the individual need. Ex. Park fees and utility charges.

**Community Development Corporation:** A city-council commissioned Board that is responsible for promoting economic development within the City of Cedar Park and providing for the public welfare of and for the City of Cedar Park. The projects include various areas such as streets, roads, transportation systems, public parks and facilities, municipal facilities, sports facilities, entertainment projects and other items related to the community attributes of Cedar Park. The Board is funded through a ½ cent dedicated sales tax option.

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## BUDGET GLOSSARY

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**Debt Service Fund:** A fund established to account for funds needed to make principal and interest payments on outstanding bonds when due. Also referred to as an Interest and Sinking Fund.

**Debt Service Requirements:** The amount of money required to pay interest and principal for a specified period on outstanding debt.

**Delinquent Taxes:** Property taxes remaining unpaid after the due date. Delinquent taxes incur penalties and interest at rates specified by law.

**Department:** A functional group of the City with related activities aimed at accomplishing a major City service or program (e.g. the Fire Department).

**Depreciation:** The prorating of the cost of a fixed asset over the estimated service life of the asset. Each period is charged with a portion of such cost, and through this process, the entire cost of the asset is ultimately charged off as an expense. In governmental accounting, depreciation may be recorded in proprietary funds. Assets in general governmental funds are expensed entirely when purchased.

**Division:** A sub-group of a Department that represents a major service provided by the Department (e.g. the Fire Suppression Division).

**Economic Development Corporation:** A city-council commissioned Board that is responsible for promoting, assisting and enhancing economic development activities for the City of Cedar Park. The Board is funded by a ½ cent dedicated sales tax option.

**Effective Tax Rate:** The rate necessary to raise the same total amount of taxes from the same properties that were on the roll last year.

**Efficiency & Effectiveness Measure:** A performance indicator is an assessment of how well or the degree of quality a department provides services.

**Encumbrance:** The commitment of appropriated funds to purchase an item or service. An encumbrance differs from an account payable in that a commitment is referred to as an encumbrance before goods or services are received.

**Enhancement Request:** A budget request that would enhance or add to the current service levels rather than just help to maintain current service levels.

**Enterprise Fund:** See Proprietary Fund.

**Equity:** The difference between assets and liabilities of the fund.

**Estimated:** An estimate of an unknown number, such as future revenue, based upon history, trend, or other logical methods.

**Expense/Expenditure:** Charges incurred, whether paid or unpaid, for operation, maintenance, interest, and other charges which are presumed to benefit the current fiscal period.

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## BUDGET GLOSSARY

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**Extra Territorial Jurisdiction (ETJ):** The unincorporated area that is contiguous to the corporate boundaries of a City. The ETJ area for the City of Cedar Park extends one mile from the City's boundaries. Cities have certain powers in their ETJ's to promote and protect the general health, safety, and welfare of persons residing in and adjacent to the City.

**Fiduciary Fund:** A fund created for situations in which the government is acting in a trustee capacity or as an agent for other entities.

**Fire Protection Fees:** Revenues from this fee cover the cost of the City providing fire protection service to areas in the ETJ. This fee is assessed in lieu of the ETJ districts charging an ad valorem tax.

**Fiscal Year (Period):** The time period designated by the City signifying the beginning and ending period for recording financial transactions of the City. The City of Cedar Park's fiscal year begins each October 1<sup>st</sup> and ends the following September 30th.

**Fixed Assets:** Assets of a long-term character which are intended to be held or used, such as land, buildings, machinery, furniture, and equipment.

**Franchise:** A special privilege granted by a government permitting the continuing use of public property, such as city streets, and usually involving the elements of monopoly and regulation.

**Franchise Fees:** These fees are derived from major public utilities operating within the City and are intended to reimburse the City for use of public streets and rights of way, which is generally computed as a percent of gross receipts and the percentages vary among the utility classes.

**Full Faith and Credit:** A pledge to the City's taxing power to repay debt obligations. Bonds carrying such pledges are referred to as general obligation bonds or tax supported debt.

**Full-Time Equivalent (FTE):** A calculation of a position in which a position is calculated by the proportion of hours worked compared to a full-time employee. Ex. A season employee is a .25 FTE because a budgeted to work a ¼ the number of hours of a full-time employee.

**Fund:** Separate fiscal and accounting entities with their own resources and budgets necessary to carry on specific activities and attain certain objectives.

**Fund Balance:** The excess of a fund's assets over its liabilities and reserves.

**Garbage Collection Fees:** A fee is assessed for the collection of garbage which is provided by the City through the use of an outside vendor.

**General Fund:** The largest fund within the City. Accounts for all financial resources except those required to be accounted for in another fund. The General Fund Contains the activities commonly associated with municipal government, such as police and fire protection, libraries, and parks and recreation.

**General Obligation Bonds:** Voter-approved Bonds backed by the full faith and credit of the City and funded thru Ad Valorem Taxes.

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## BUDGET GLOSSARY

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**Governmental Fund:** Includes activities usually associated with a typical local government's operations, such as Police protection. Governmental Funds also include "Special Revenue" Funds that account for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes.

**Impact Fees:** These fees are charged for facility expansion of the city's water and wastewater systems. The Texas Local Government Code, Chapter 395, enacted by the State Legislature in 1987 (Senate Bill 336) and amended in 1989, empowers cities to impose and collect "impact fees" upon new development.

**Interest:** Idle funds are prudently invested in various instruments allowed under the adopted City Investment Strategy and Policy.

**Interfund Transfers:** All interfund transactions except loans and reimbursements.

**Intergovernmental Revenues:** Revenues from other governments in the form of grants, entitlements, or payments in lieu of taxes.

**Machinery & Equipment:** Property that does not lose its identity when removed from its location and is not changed materially or consumed immediately by use.

**Maintenance:** The act of keeping assets in a state of good repair. It includes preventive maintenance, normal periodic repairs, part replacement, and so forth, needed to maintain the asset so that it continues to provide normal service.

**Mission Statement:** tells you the fundamental purpose of the organization. It concentrates on the present. It defines the customer and the critical processes. It informs you of the desired level of performance.

**Modified Accrual Basis:** This method of governmental accounting recognizes revenues when they are measurable and available and expenditures when goods or services are received (except for principal and interest on long-term debt, which is recognized when paid).

**Operating Budget:** Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing activities of the City are controlled.

**Operating Expenses:** Proprietary fund expenses related directly to the fund's primary activities.

**Operating Income:** The excess of proprietary fund operating revenues over operating expenses.

**Operating Revenues:** Proprietary fund revenues directly related to the fund's primary activities. They consist primarily of user charges for goods and services.

**Ordinance:** A formal legislative enactment by the City Council.

**Part 1 Crime/Offense:** The Crimes against a person or property most likely to be reported to the Police Department and include homicide, rape, robbery, aggravated assault, burglary, larceny, motor vehicle theft, and arson.

**Paying Agent:** An entity responsible for paying the bond principal and interest on behalf of the City.

**Performance Improvement:** A departmental goal for the fiscal year which should improve performance, efficiency, customer service, etc. and should be completed with-in the fiscal year.

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## BUDGET GLOSSARY

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**Performance Indicator:** A departmental measure of performance.

**Principal:** The face value of a bond, payable on stated dates of maturity.

**Proprietary Fund:** Also referred to as an Enterprise Fund. A governmental accounting fund in which the services provided, such as water and sewer service, are financed and operated similarly to those in a private business. The intent is that the costs of providing these services be recovered through user charges.

**Purchase Order (PO):** A requisition document for a good or service that has been approved by Finance and includes the amount to be expended for the requisition assuming a satisfactory delivery of the good or completion of the service.

**Reimbursements:** Interfund transactions that constitute reimbursements to a fund for expenditures or expenses initially made from it, but that apply to another fund.

**Resolution:** A special or temporary order of the City Council. Requires less formality than an ordinance.

**Retained Earnings:** An equity account reflecting the accumulated earnings of a proprietary fund.

**Revenue Bonds:** Bonds whose principal and interest are payable exclusively from earnings of a proprietary fund.

**Rollback Tax Rate:** The rollback rate is the sum of the Effective M&O (or the rate to raise the same M&O amount on the same properties from the previous year) rate plus 8% and the debt rate (or the rate required to fund the anticipated ad valorem debt obligations). If the rate is exceeded, the citizens can call an election by using a petition that will “roll back the rate” to the rollback rate.

**Sales Tax:** A tax levied upon the sale of certain goods and services as allowed by Texas State law. The State of Texas levies a 6.25% sales tax. The City of Cedar Park levies a 2% sales tax, which is allocated as 1% to the General Fund, 0.5% to the 4A Economic Development Fund and 0.5% to the 4B Community Development Fund. The Total rate for the City is 8.25%.

**Special Revenue Fund:** Accounts for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes.

**Structurally Balanced Budget:** A budget with operating revenues equaling operating expenditures, however, the total revenues may vary from total expenditures due to receiving one-time revenues or making one-time expenditures. Ex. The cash funding of a CIP project in the Utility Fund may create a variance between total revenues and total expenditures, however, the operating revenues and operating expenditures are balanced. (See Balanced Budget).

**Taxes:** Compulsory charges levied by a government to finance services performed for the common benefit.

**Tax Incremental Reinvestment Zone (TIRZ):** A community and/or economic development tool for under-utilized area of a municipality in which increases in property value are used to help finance enhancements in the area.

**Tax Levy Ordinance:** An ordinance through which taxes are levied.

**Tax Roll:** The official list showing the amount of taxes levied against each taxpayer or property.

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## BUDGET GLOSSARY

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**Transfer:** A transfer moves funds from other funds to another in order to either cover expenses, such as transfers to debt funds or to properly state a fund's cost of business such as the Utility Fund transfer to the General Fund which funds administrative costs.

**Ultimate Customers:** The ultimate customers are the citizens of Cedar Park who have entrusted us to provide all services as efficiently and cost-effectively as possible regardless of what services they personally use.

**Unencumbered Balance:** The amount of an appropriation that is not expended or encumbered. It is essentially the amount of money still available for future purchases.

**User Charges:** The payment of a fee for direct receipt of a public service by a party benefiting from the service (e.g. water and sewer fees).

**VES Contribution:** A transfer to the VES fund related to the future replacement of technology, equipment, vehicles, or other items with a defined useful life. Contributions are reviewed annually and funding is based upon availability of funds.

**Vision Statement:** A vivid idealized description of a desired outcome that inspires energizes and helps you create a mental picture of your target. It could be a vision of a part of your life, or the outcome of a project or goal.

**Working Capital:** For enterprise funds, the excess of current assets over current liabilities.

**Workload Measure:** Performance Indicator that shows the amount of work completed or the amount of service is provided during a fiscal year.

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**BUDGET ABBREVIATIONS**

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**AIM:** Assessment – Improvement – Maintenance  
**AMR:** Automated Meter Read  
**ARB:** Appraisal Review Board  
**BCRUA:** Brushy Creek Regional Utility Administration  
**BCRWWS:** Brushy Creek Regional Wastewater System  
**CAD:** Computer Aided Design  
**(County Name) CAD:** (County Name) Central Appraisal District  
**CAFR:** Comprehensive Annual Financial Report  
**CAMPO:** Capital Area Metro Planning Organization  
**CAPCOG:** Capital Area Council of Governments  
**CBOD:** Carbonaceous biochemical oxygen demand  
**CIF:** Capital Improvement Funds  
**CIP:** Capital Improvement Project/Program  
**CM:** City Manager  
**CO / C of O:** Certificate of Obligation Bond  
**COLA:** Cost of living adjustment  
**CPC:** Cedar Park Center / Cedar Park Event Center  
**CPOD:** Cedar Park Organizational Development  
**CPTV:** Cedar Park Television  
**CR:** County Road  
**CTRMA:** Central Texas Regional Mobility Authority  
**DOC:** Department of Operations  
**ED:** Economic Development  
**EPA:** Environmental Protection Agency  
**ETJ:** Extra-territorial Jurisdiction  
**ETR:** Effective Tax Rate  
**FTE:** Full-time Equivalent.  
**FY:** fiscal year.  
**GFOA:** Governmental Finance Officers of the United States and Canada.  
**GIS:** Geographical Information System  
**GO:** General Obligation Bond  
**HR:** Human Resources  
**ICMA:** International City Manager’s Association  
**I&S:** Interest and Sinking  
**IT:** Information Technology  
**LCRA:** Lower Colorado River Authority  
**LISD:** Leander Independent School District  
**M&O:** Maintenance and Operations  
**N/A:** Not available / not applicable  
**NFPA:** National Fire Protection Association  
**NIMS:** National Incident Management System

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**BUDGET ABBREVIATIONS**

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**NTU:** Nephelometric Turbidity Units  
**O&M:** Operations and Maintenance  
**PC:** Personal Computers  
**PE:** Professional Engineer / Professional Engineering  
**PPM:** Parts Per Million  
**PT:** Part-Time  
**R & I:** Revenue and Interest  
**REC/Rec:** Recreation  
**REF:** Refinance  
**REV:** Revenues  
**RM:** Rural to Market Road  
**ROW:** Right of Way  
**S.B.:** State Bill  
**SCADA:** Supervisory Control and Data Acquisition  
**SR:** Senior  
**SRO:** School resource officer  
**TCEQ:** Texas Commission on Environmental Quality  
**TPDES:** Texas Pollutant Discharge Elimination System  
**TSS:** Total Suspended Solids  
**TX-DOT:** Texas Department of Transportation  
**UTV:** Utility Task Vehicle  
**VES:** Vehicle and Equipment Services  
**WCID:** Water Control and Improvement Districts  
**WCRAS:** Williamson County Regional Animal Shelter  
**WRF:** Water Reclamation Facility  
**WTP:** Water Treatment Plant



**CEDAR**  

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**PARK**



**CEDAR**  

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**PARK**

