



FRAMING OUR FUTURE

*City of Cedar Park, Texas
Annual Budget, Fiscal Year 2020*

**CITY OF CEDAR PARK ADOPTED BUDGET
FOR THE FISCAL YEAR OCTOBER 1, 2019 – SEPTEMBER 30, 2020**

This budget will raise more total property taxes than last year's budget by \$3,018,619 or 7.29%, and of that amount \$845,305 is tax revenue to be raised from new property added to the tax roll this year.

On September 26, 2019, the following City Council members voted on the adoption of the fiscal year 2019-2020 proposed budget:

COUNCIL MEMBER	Vote
Corbin Van Arsdale, Mayor	For
Tim Kelly, Place 1	For
Mel Kirkland, Place 2	For
Anne Duffy, Place 3	For
Michael Guevara, Place 4; Mayor Pro Tem	For
Rodney T. Robinson, Place 5	For
Dorian Chavez, Place 6	For

The City of Cedar Park’s adopted and calculated property tax rates are as follows:

	FY 2019-2020	FY 2018-2019
Cedar Park Tax Rate		
Property Tax Rate	\$0.44700	\$0.44900
M&O Tax Rate	0.23930	0.23260
Debt Rate	0.20770	0.21640
Truth-In-Tax Tax Rate Calculations		
Effective Rate	\$0.436193	\$0.43318
Effective M&O Tax Rate	0.221898	0.21688
Rollback Tax Rate	0.448348	0.45663

The total amount of municipal debt obligations secured by property taxes for the City of Cedar Park is \$159,435,000.

Due to the passage of S.B. No. 656, Section 102.007 of the Local Government Code was amended to require the above information on the cover page for a budget document. In compliance with the new requirements, the City of Cedar Park is providing the above statements on this cover page of its budget.



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Vision Statement

Cedar Park is a safe, family oriented and business friendly community that makes the best use of all of its resources.



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Mission Statement

The mission is to provide the moral leadership, services, and infrastructure necessary to achieve a safe community and a high quality of life for all our citizens.



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CORE VALUES

COMMUNITY

We strive to improve, promote and help the community where we work and live. We are bridge builders that encourage opportunities to connect our residents, businesses and visitors.

SERVICE

Our commitment to excellent service is at the core of what we do. We exhibit pride, enthusiasm and dedication in our work and strive to improve the community and better people's lives.

LEADERSHIP

We provide positive influences for citizens. We overcome obstacles and move forward in a direction that follows our community vision.

INNOVATION

We have a healthy desire to improve Cedar Park and support the use of original and creative methods to better the City. We believe that discovering new ideas and embracing change provides opportunities for success.

PROFESSIONALISM

We are an efficient and responsive organization providing the highest level of knowledge and expertise. Through our work we promote fairness, dignity and respect for our customers and workforce.

INTEGRITY

We adhere to the highest ethical standards. We are honorable, fair and sincere and strive to uphold our organizational values with our decisions and in our actions. We understand that trust is earned through good character.

FISCAL RESPONSIBILITY

As stewards of public resources, we aim to prudently utilize those resources while always operating with the goal of delivering value and sustaining long-term success.



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CITY OF CEDAR PARK

2018-2020 STRATEGIC GOALS



DISTINCTLY CEDAR PARK

PURPOSE

Cedar Park is a unique location with a distinct identity shaped by its distinguishing projects and programs.

OBJECTIVES

- Encourage unique and distinctive developments
- Revitalize Bell Boulevard area
- Create gathering places, including parks and library
- Design special events that attract people to Cedar Park
- Leverage the value of aesthetics on community culture



OPEN HERE, GROW HERE

PURPOSE

Use economic development resources to expand and diversify our tax base by actively recruiting new employers and supporting existing businesses.

OBJECTIVES

- Identify markets and actively recruit targeted industries and employers
- Evaluate economic development tool box
- Protect areas already designated for business
- Develop and launch business retention program



SAFETY IS TOP-OF-MIND

PURPOSE

Our community feels safe, secure and comfortable.

OBJECTIVES

- Ensure timely and appropriate response for calls for service
- Provide resources necessary to meet community expectations
- Enhance citizen safety level



OPERATIONAL & FISCAL EXCELLENCE

PURPOSE

Deliver high-quality services in a fiscally-responsible manner.

OBJECTIVES

- Provide high-value services to our community
- Demonstrate fiscal responsibility
- Improve and ensure a well-maintained infrastructure, including storm water
- Attract and retain a qualified workforce



LINK PEOPLE, PLACES & THINGS

PURPOSE

Improve mobility through multi-modal transportation options that best serve the community's needs.

OBJECTIVES

- Continue implementing Roadway Master Plan
- Expand pedestrian and bike networks
- Complete Transit Study
- Use technology to improve traffic/mobility
- Advance 183A frontage road project



STRONG COMMUNITY CONNECTIONS

PURPOSE

Encourage and expand civic engagement and understanding of government to inspire trust and confidence.

OBJECTIVES

- Develop and leverage innovative ways to engage the community
- Evaluate and enhance current engagement programs
- Support development and recognition of board and commission members



SUSTAINABLE FUTURE

PURPOSE

Demonstrate responsible stewardship of community and natural resources.

OBJECTIVES

- Use our resources wisely
- Explore environmental programs
- Update Comprehensive Plan
- Support neighborhood maintenance





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ELECTED OFFICIALS

CITY COUNCIL**Two-Year Terms**

NAME	TERM EXPIRES
Corbin Van Arsdale, Mayor	May 2020
Tim Kelly, Place 1	May 2021
Mel Kirkland, Place 2; Mayor Pro Tem	May 2020
Anne Duffy, Place 3	May 2021
Michael Guevara, Place 4	May 2020
Rodney T. Robinson, Place 5	May 2021
Dorian Chavez, Place 6	May 2020

COUNCIL APPOINTED OFFICIALS

POSITION	NAME	DATE APPOINTED
City Manager	Brenda Eivens	December 22, 2005
City Attorney	JP LeCompte	March 1, 2014
City Judge	Joseph Oswald	September 1, 2005

CITY MANAGER APPOINTED OFFICIALS

POSITION	NAME	DATE APPOINTED
Assistant City Manager	Sam Roberts	January 3, 2002
Assistant City Manager	Katherine Caffrey	April 22, 2015
Director of Economic Development	Ben White	October 15, 2018
City Secretary	LeAnn Quinn	July 12, 1999
Director of Finance	Kent Meredith	December 14, 2015
Police Chief	Sean Mannix	January 21, 2013
Fire Chief	James Mallinger	November 29, 2011
Court Administrator	April Christiansen	January 24, 2007
Director of Development Services	Chris Copple	August 1, 2014
Director of Parks and Recreation	Curt Randa	August 14, 2006
Library Director	Julia Mitschke	April 11, 2015
Director of Utilities	Eric Rauschuber	May 22, 2004
Information Services Director	Jim Honn	December 3, 2018
Human Resources Director	Christina Cummings	December 31, 2016
Engineering Director	Darwin Marchell	September 4, 1996
Managing Director	Daron Butler	November 6, 2017

BOARDS AND COMMISSIONS

PLANNING AND ZONING COMMISSION

Mark McDonald, Place 1
Bob Ingraham, Place 2
Sara Groff, Place 3; Chair
Audrey Wernecke, Place 4
Jeff Baker, Place 5
Vacant, Place 6
Randy Strader, Place 7; Vice Chair

CIVIL SERVICE COMMISSION

Barbara Boulware-Wells, Place 1
Nelson Ramirez, Place 2
Paul Deere, Place 3
Christina Cummings, Director of Civil Service

PARKS, ARTS, AND COMMUNITY ENRICHMENT (PACE) BOARD

Virginia Hernandez, Place 1
Andy deBruyn, Place 2; Chair
Cliff Anderson, Place 3
Deborah Childress, Place 4
Mary McCarthy, Place 5
Vacant, Place 6
Barbara Shaffer, Place 7; Secretary

TOURISM ADVISORY BOARD

Robert Schoen, Place 1
Anne Miller, Place 2
David Jacobson, Place 3
Malin Daniels, Place 4
Sean Christopher, Place 5
Linda Ayotte, Place 6; Vice Chair
Matthew Olguin, Place 7; Chair

ECONOMIC DEVELOPMENT CORPORATION (4A)

Sudip Giri, Place 1
Petri Darby, Place 2
Haley Siddons, Place 3
Eric Boyce, Place 4; President
Hulyne Christopher, Place 5
Christine Blair, Place 6
Kelly Brent, Place 7; Vice President

COMMUNITY DEVELOPMENT CORPORATION (4B)

Tom Moody, Place 1
Dick Lewis, Place 2
Ginger Goodin, Place 3; Vice President
Kevin Harris, Place 4
Mark Ayotte, Place 5
Ryan Wood, Place 6; President
Lance Gunn, Place 7

TIRZ BOARD #1

The Board is filled by members of the City Council.

TIRZ BOARD #2

The Board is filled by members of the City Council.

HISTORY OF CEDAR PARK

Once under water, the City of Cedar Park now sits on the precipice of the majestic Hill Country. The changes in the landscape are overshadowed only by the lives of the colorful people who are part of the city's rich history.

The earliest known explorers and inhabitants were Spanish, French, Comanche, Mexicans and pioneer settlers until late 1982 when a startling discovery was made during an initial survey for a road extension in Cedar Park. Excavation uncovered a female adult skeleton that was later named the "Leanderthal Lady". She is 10,500 years old. The discovery defined the area as a site for American Indian trade, in which Indians from distant tribes created a bustling marketplace for regional trade and free enterprise.

Refuse heaps of primitive habitations, also known as middens, have shown to contain darts for small game, traps for rodents and birds, fish spears, stones to grind seeds, and baskets in the area. Mounds of shells indicate that these early inhabitants lived on shellfish, a practice which continued for thousands of years and extended into the time of the early Tonkawa Indians. Burned rock middens are numerous along Brushy Creek.

Early Settlement

During the Texas War for Independence in 1836, a group of Texas Rangers under the command of Captain Tumlinson built a fort on Blockhouse Creek, known as Block House and Tumlinson Fort. It was the first fort built in Williamson County, though it was later burned by the Comanche.

Throughout the 1800s, the area was home to three settlements of Buttercup, Brueggerhoff and Running Brushy. These settlements developed into what is now Cedar Park.

Buttercup, a rural community located in southern Cedar Park, was settled in the 1850s primarily by the Dodd, McRae, and Crumley families. Also known as Doddborro and Doddville, Buttercup had a cotton gin, store and post office. The Dodds owned a farm and grocery store, the McRaes were farmers, and Dr. Crumley was the local physician. Buttercup now lies underwater behind a conservation dam built west of Highway 183 just south of Cypress Creek Road in 1956.

In 1873, GW & Harriet Cluck bought land situated on the head waters of Brushy Creek. They launched development of the community as they purchased more land and created new businesses in the Running Brushy area as it was known at the time. The name Running Brushy came from a heavy flowing creek on the Cluck homestead. The creek continues to run to this day. The Clucks became the founders of what would eventually become Cedar Park.

The area was renamed Brueggerhoff in 1883 when the railroad came to the area. The Clucks sold land to the railroad for buildings, with the provisions they set aside a portion for a "park" area. The "park" was beautifully landscaped and maintained by the railroad station master, and was referred to as one of "Austin's First Country Clubs". Austinites would ride special trains to Cedar Park and spend the day picnicking and strolling through the lush grounds. During this time, Emmett Cluck initiated a change of the name of the community to Cedar Park.

Commerce in the area was dominated by the railroad and a rock quarry. The rock quarrying business blossomed in 1897 when Cedar Park became the heaviest freight loader between Austin

and Llano. The limestone quarried in Cedar Park was shell stone, the only source in America, and was shipped throughout the country. Stone from these quarries was used to build several famous buildings around Texas.

HISTORY OF CEDAR PARK

The 1900's

In 1942, Roscoe Faubion bought several acres of the Cluck land and built a combination post office/grocery store and gas station, which was the hub of the community for years. A new post office was built across the street years later, and in 2000 the 1942 post office was demolished.

Also in 1942, the State Legislature voted to buy land to house and raise food for the residents of the Austin State School. From 1943 through 1948 the State Dairy and Hog Farm leased the Cluck land, providing meat, milk, butter, and vegetables to its residents, who worked the farm for therapy. In 1968, the hog farm was closed and the land became the Leander Rehabilitation Center, providing permanent camp shelters, a dormitory, wilderness camping areas, lakes, picnic areas, and other features.

By the 1960s, nearly all traces of the earlier town had vanished. The church/school, depot, and railroad worker cabins had been torn down or moved to other locations. The only remaining buildings were homes of the Cluck family and the railroad section foreman.

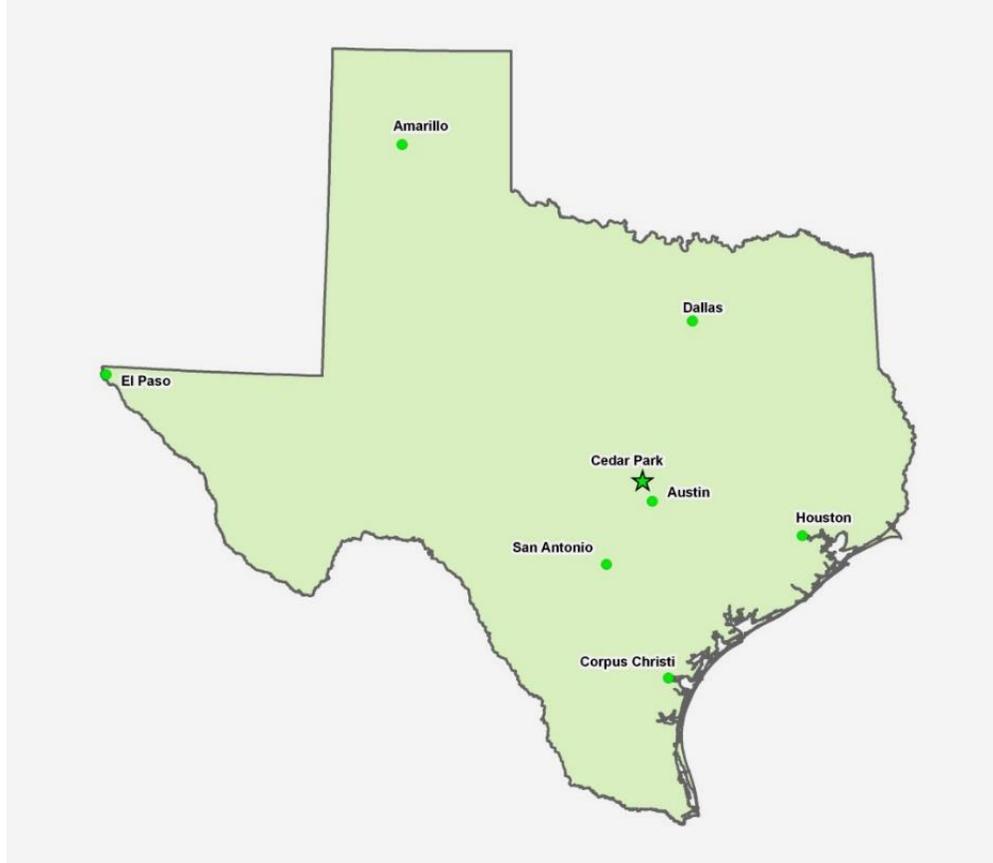
Recent History and the Future

The 1970s saw the onset of real growth for Cedar Park. The population was small, yet 24 businesses and two churches sustained residents of many larger subdivisions built in close proximity to Cedar Park. As Austin began to encroach, the residents of Cedar Park held an election for incorporation on February 24, 1973. The election passed 1300 to 51. The current City of Cedar Park lies northwest of Austin on US 183. Cedar Park became a home rule city when the charter was adopted by the voters in an election held on January 17, 1987. With a population of 1800, Cedar Park had few resources to conduct city business, but the determination of its residents prevailed and the city grew.

Since 1970, the city has grown from a small bedroom community of 687 to a city of more than 54,000 within the city limits and 80,000 in the extraterritorial jurisdiction (ETJ). Cedar Park has grown by more than 400% for the past two decades and is now the third largest city in the Austin area. The City now includes the HEB Center, which houses the Texas Stars hockey team and the Austin Spurs Basketball team, a full-service regional hospital and several major retail developments.

CITY AND AREA DEMOGRAPHICS

Location



Cedar Park is located in southern Williamson County and Northern Travis County in Texas along the US Highway 183 corridor. US Highway 183 links the southeast and northwest sectors of the Austin Metro Area. In addition to being strategically located along the 183 corridor, Cedar Park is approximately 9 miles from Interstate 35 which is one of the busiest commercial routes.

Below is a table of distance and times to major cities in Texas. The calculations are based upon a travel of city hall to city hall.

City	Distance*	Travel Time*
Amarillo	475 miles	7 hours 18 minutes
Austin	20 miles	25 minutes
Corpus Christi	217 miles	4 hours 00 minutes
Dallas	184 miles	2 hours 47 minutes
El Paso	578 miles	8 hours 27 minutes
Houston	172 miles	2 hours 55 minutes
San Antonio	99 miles	1 hour 31 minutes

*Distance and Travel time provided by Google Maps

CITY AND AREA DEMOGRAPHICS

Climate

Average Annual Temperature	70 degrees Fahrenheit	
Median Winter Temperature	53 degrees Fahrenheit	
Median Summer High Temperature	85 degrees Fahrenheit	
Record Low Temperature	-2 degrees Fahrenheit	January 31, 1949
Record High Temperature	112 degrees F	August 28, 2011
Average Annual Precipitation	31.92 Inches	
Record High Precipitation	7.55 Inches	November 15, 2001

Population

	1990	1995	2000	2005	2010	2015	2019 (est.)
Cedar Park	5,161	14,832	26,049	42,618	51,731	72,939	79,259
Cedar Park ETJ	6,147	5,079	12,590	19,855	26,150	20,064	21,336

Unemployment Rates

	1990	1995	2000	2005	2010	2015	2018
Cedar Park	N/A	N/A	N/A	3.8%	5.9%	3.0%	2.8%
Williamson County	N/A	N/A	2.8%	4.6%	7.4%	3.5%	3.1%
Austin MSA	N/A	N/A	3.0%	4.5%	7.1%	4.5%	2.9%
Texas	6.4%	6.1%	4.4%	5.4%	8.2%	5.3%	3.4%
USA	5.6%	5.6%	4.0%	5.1%	9.6%	5.3%	4.1%

Source – Texas Workforce Commission (www.Tracer2.com)

Educational Attainment

Educational Attainment by Population Percentage

< 9 th Grade	9 th -12 th Grade	High School Graduate	Some College	Associate's Degree	Bachelor's Degree	Graduate or Professional Degree
1.5%	2.9%	17.1%	25.6%	8.4%	30.7%	13.7%

Source – United States Census Bureau, 2016 Estimates

Education

Austin Community College – Cedar Park Campus

Primary Education provided by Leander Independent School District (LISD):

High Schools (9 th -12 th grades)	Middle Schools (6 th -8 th grades)	Elementary Schools (K – 5 th grades)	
Cedar Park Vista Ridge	Cedar Park Artie L. Henry Running Brushy	Charlotte Cox Cypress Creek Deer Creek Ada Mae Faubion Lois F. Giddens Patricia Knowles	C.C. Mason Pauline Naumann Reagan Leonard Reed Westside



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Cedar Park
Texas**

For the Fiscal Year Beginning

October 1, 2018

Christopher P. Morill

Executive Director



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GUIDE TO THE BUDGET

OVERVIEW

This overview is designed to assist the reader in the use and comprehension of the City of Cedar Park's Adopted Budget Document. The Annual Operating Budget serves as a policy document, a financial plan, an operations guide, and a communications device for the City.

It is the foundation for the City's allocation of resources toward service delivery plans providing quality services, targeted investments, and continued improvements. It also reflects incremental changes addressing service requirements and builds upon initiatives funded in prior years, while establishing new direction for programs. The Budget Document is also used to evaluate the effectiveness of City programs and services while providing extensive information on municipal operations.

BUDGET SECTIONS

The Budget Document is arranged in six sections that are separated by their respective tabs. Below is a brief description of the materials found in each of the sections.

- ◆ Budget Guide
- ◆ Budget Summary
- ◆ Source & Use of Funds Statements
- ◆ City Service Plans
- ◆ Capital Improvement Plan
- ◆ Appendix

Budget Guide - This section is intended to provide the reader a summary of the Budget Document and educate the user on the City's financial and budget policies.

Budget Summary - This section contains the City Manager's transmittal letter, the budget summary, program changes, and personnel schedule. The transmittal letter is the City Manager's message to the Mayor and City Council highlighting significant changes in the Adopted Budget. It also provides the reader with a synopsis of the Adopted Budget, including information on expenditures and revenues, major program changes, and a schedule of staffing levels detailing changes in the City's authorized positions.

Source & Use of Funds Statements - This section is organized by fund type and contains a schedule of revenues, appropriations, and fund balance for each City fund, arranged by fund type, including the General Fund, Special Revenue Funds, Enterprise Funds, and Debt Service Funds.

City Service Plans - This section is organized by department and provides the reader a better understanding of the kind of services provided by the City through each City department. Department summaries contain an organizational chart, mission and vision statement, a description of services provided, performance indicators, staffing levels, and budget by category. For further explanation on this section, see the City Service Plans Overview found immediately following the City Service Plans tab.

Capital Improvement Plan - This section consists of the City's Capital Improvement Plan. The program represents the City's long range infrastructure development and improvement plan. This section details the types of debt issued by the City, which includes General Obligation Bonds, Short-Term Tax Notes and Revenue Bonds. This section also includes the City's Debt Management Plan.

Appendix - This section is designed to assist the user in locating information within the document or in obtaining additional information. It contains the Budget and Tax Ordinances approved by City Council, statistical data, and a glossary of financial and budget terms.

THE CITY ORGANIZATION

The City of Cedar Park is a home-rule City operating under a Council-Manager form of government. All powers of the City are vested in an elected Council, consisting of a Mayor and six members. The Council enacts local legislation, determines City policies, and employs the City Manager.

The City Manager is the Chief Executive Officer and the head of the administrative branch of the City government. The City Manager reports to the Council and is responsible for the proper administration of all affairs of the City.

The City government provides a broad range of goods and services to its citizens. The activities and personnel required to provide these goods and services are organized into broad managerial areas called Funds. Funds are separate fiscal and accounting entities with their own resources and budgets necessary to carry on specific activities and attain certain objectives. See the City Funds section for further detail on the City funds.

Funds are further organized into groups called Departments. A Department is a group of related activities aimed at accomplishing a major City service or program (e.g. Police Department).

At the head of each Department is an officer of the City. Department Heads have supervision and control of a Department, but are subject to supervision and control of the City Manager.

BASIS OF ACCOUNTING AND BUDGETING

The City's accounting and budgeting records for all governmental funds are maintained on the modified accrual basis. This method recognizes revenues when they are measurable and available, and recognizes expenditures when goods and services are received, except for principal and interest on long-term debt, which is recognized when paid. The proprietary funds are accounted and budgeted for using the full accrual basis. Under this method, revenues are recognized when they are earned and expenses are recognized when they are incurred. The Comprehensive Annual Financial Report (CAFR) shows the status of the City's finances on a basis of Generally Accepted Accounting Principles (GAAP).

CITY FUNDS

For financial purposes, a fund is a separate accounting entity with a self-balancing set of accounts in which financial resources, liabilities, and changes therein are segregated and recorded. The City has two basic categories of funds – Governmental and Proprietary. Below are a description of the fund categories and a list of the active City funds by category and type. A description of each fund type can be found either at the beginning of a fund section and Special Revenue Fund descriptions can be found under their individual fund detail pages in the Special Revenue Fund section.

Governmental: Includes activities usually associated with a typical local government's operations, such as Police and Fire protection. Governmental Funds also include "Special Revenue" Funds that account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

General Fund	General Fund
Special Revenue Fund	Grant Restricted Municipal Court Fund Public Arts Fund Tourism Advisory/Occupancy Tax Fund CPTV-10/Cable Fund Tax Increment Reinvestment Zone Fund Law Enforcement Fund Type A – Economic Development Corporation Fund Type B – Community Development Corporation Fund Parkland Dedication Property Management
Debt Service Fund	Governmental Debt Service Fund
Capital Projects	Parks and Recreation CIP Fund Transportation CIP Fund Facilities CIP Fund Water CIP Fund Wastewater CIP Fund

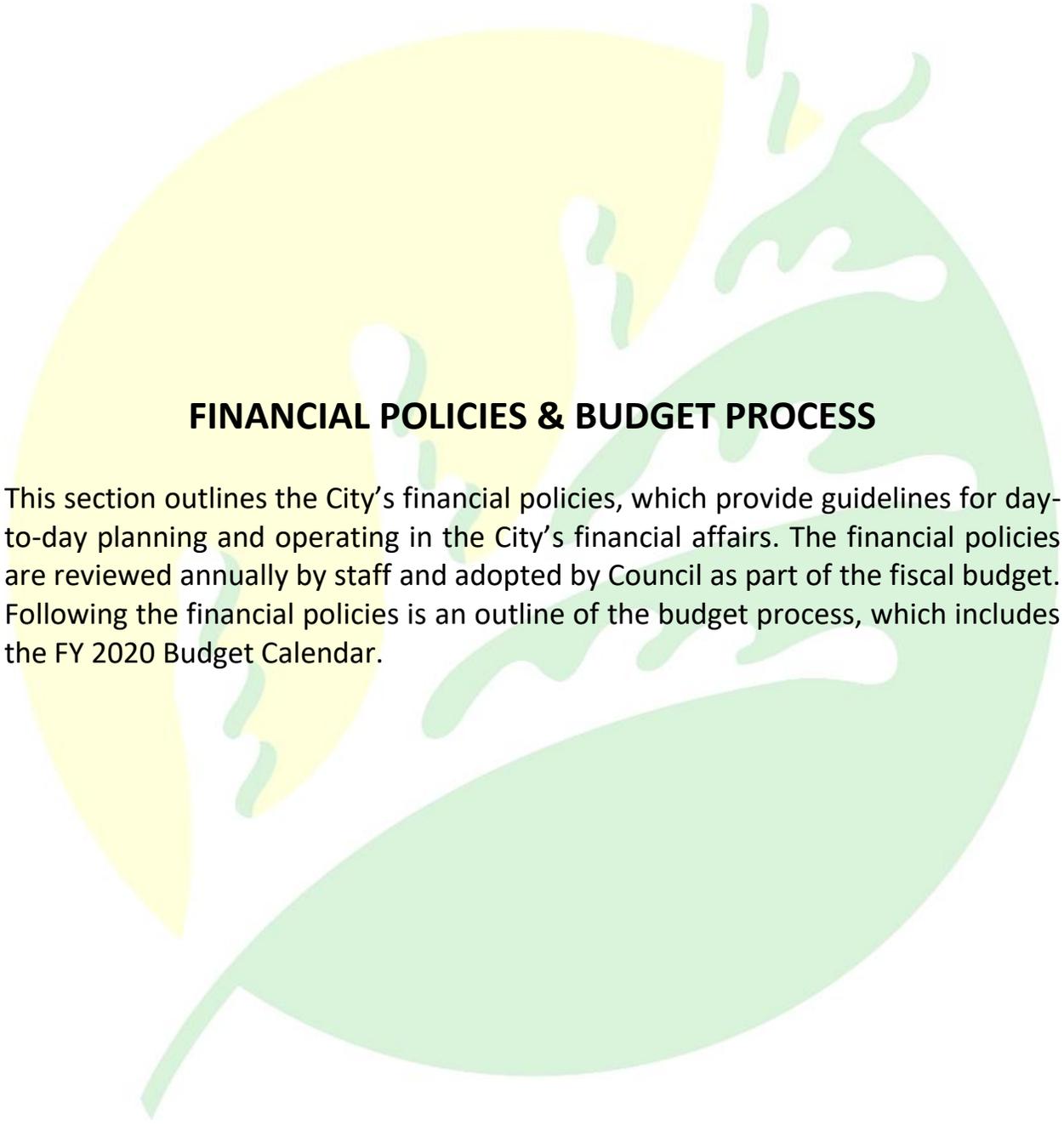
Proprietary: This Fund more closely resembles private business enterprises. The intent is that the costs of providing certain goods and services (such as Utility service) to the public should be financed or recovered primarily through user charges (utility bills).

Enterprise Fund	Utility Fund Utility Debt Service Fund Solid Waste Fund
Internal Service Fund	Vehicle and Equipment Services Fund



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FINANCIAL POLICIES & BUDGET PROCESS

This section outlines the City's financial policies, which provide guidelines for day-to-day planning and operating in the City's financial affairs. The financial policies are reviewed annually by staff and adopted by Council as part of the fiscal budget. Following the financial policies is an outline of the budget process, which includes the FY 2020 Budget Calendar.



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FINANCIAL POLICIES

ANNUAL FINANCIAL PERFORMANCE GOALS

1. The City Council shall adopt a structurally balanced budget for the ensuing fiscal year pursuant to the prevailing state and local law.
2. The City will maintain an unassigned general fund balance at a minimum reserve level of 25% and a maximum of 50% of budgeted operations and maintenance expenditures.
3. The City will maintain a utility fund balance at a minimum reserve level of 25% of budgeted operations and maintenance expenditures.
4. The City of Cedar Park will be conservative rather than aggressive in its budgeting of revenues and expenditures.
5. The City of Cedar Park will budget sales tax on a seasonally adjusted basis. The budget will take into account the sales tax estimate for the current year, the annualized impact of new major retailers, and current economic conditions.
6. The City will utilize sales tax revenue identified for drainage expenses exclusively for the City's Storm Water program.
7. The City will employ an active investment program which will seek to obtain investments returns above its benchmark consistent with risk limitations identified in the investment policy.

BUDGET POLICIES

1. The City Council shall adopt a structurally balanced budget for the ensuing fiscal year pursuant to the prevailing state and local law. A structurally balanced budget is defined as recurring revenues funding recurring expenditures and adherence to fund balance policies. Deferrals, short-term loans, or one-time sources will be avoided as budget balancing techniques. One-time revenues may be used to finance non-recurring expenditures.
2. The City Council may amend the budget once adopted, but shall not delete or decrease appropriations required for debt service, or for estimated cash deficit, and shall not authorize expenditures in excess of the total of estimated income plus funds available from earlier years.
3. Financial control systems shall be in place to monitor compliance with the adopted budget, including the use of monthly and quarterly reporting.
4. **Five-Year Forecast of Revenues and Expenditures:** A five-year forecast of revenues and expenditures shall be prepared in conjunction with the annual budget process for the following funds:
 - a. General Fund
 - b. Water/Wastewater Utility Enterprise Fund
 - c. Type A & Type B Funds (Economic & Community Development)
5. **Six Year Capital Improvement Plan:** The City will annually prepare a six-year Capital Improvement Plan based on the needs for capital improvements and equipment, the status of the City's infrastructure, replacement and renovation needs, and potential new projects.
 - a. Any project with a cost of \$50,000 or more and with an expected life of at least five years will be classified as a Capital Improvement Project.

FINANCIAL POLICIES

- b. Project costs shall be estimated, funding sources identified and annual operation and maintenance costs computed.
- c. All Capital Projects will be budgeted for using a project-life budget approach.

REVENUE POLICIES

1. Tax Rate:

- a. In determining the City's debt service portion of the tax rate from year to year the City shall consider any applicable constitutional and state law requirements in addition to taking into consideration: (i) the amount of ad valorem tax debt coming due, (ii) any ad valorem tax debt that is callable and economically feasible to redeem, (iii) additional ad valorem tax debt projected to be issued (including particularly any voter authorized general obligation bonds remaining authorized but unissued), (iv) minimizing overall tax rate volatility. These considerations should recognize the city's desire to minimize interest cost on debt and provide for tax rate stability including not exceeding the projected tax rate at the time of issuance related to voter approved bonds.
- b. The City of Cedar Park will budget current ad valorem tax revenue at 99.5% of the total amount of taxes levied.

2. The City of Cedar Park will distribute interest earned from investments in accordance with the average monthly balance of the funds from which the monies were provided to be invested.

3. The General Fund Transfer from the Utility Fund will incorporate a Franchise Fee, Payment in Lieu of Taxes, and reimbursement of General Fund expenses in support of the Utility Fund. The Franchise Fee will equal 4.0% of the Utility Fund's operating revenues. Payment in Lieu of Taxes (PILOT) will equal the value of the Utility Fund's assets multiplied by the City's tax rate. General Fund expenses in support of the Utility Fund will be calculated each year using a cost allocation model. The transfer will be capped at a maximum of 15% of the Utility Fund's operating revenues.

4. Uncollectable Revenues:

- a. The City will use its best efforts to collect past due revenues. These efforts may include internal and external processes.
- b. In the City's Utility Funds, revenues will be considered uncollectable and may be written off as such after 48 months of delinquency.
- c. In all other funds, uncollectable revenues will be considered on a case by case basis, and decisions related to write-offs will be brought to the City Council as deemed appropriate.

FINANCIAL POLICIES

EXPENDITURE POLICIES

1. **Use of Fund Balance/Working Capital/Retained Earnings:** Fund Balance/Retained Earnings should be used only for emergencies, non-recurring expenditures/expenses, or major capital purchases that cannot be accommodated through current year savings. Should such uses reduce balances below the level established as the objective for that fund, restoration recommendations will accompany the request/decision to utilize said balances.
2. **Avoidance of Operating Deficits:** The City shall take immediate corrective actions if at any time during the fiscal year expenditure and revenue re-estimates are such that an operating deficit is projected at year-end.

Corrective actions in order of precedence are listed below, and will be considered individually on a case by case basis:

- a. Reduce capital transfers for pay-as-you-go CIP.
- b. Deferral of capital purchases and capital maintenance
- c. Reduce non-personnel operating expenditures
- d. Hiring freezes
- e. Freeze compensation adjustments
- f. Utilization of rate reductions to VES and Employee Benefit funds
- g. Evaluate increased fees
- h. Lay-off employees
- i. Emergency use of reserves

RESERVE POLICIES

1. The City will maintain the General Fund unassigned fund balance at a level sufficient to provide for emergency expenditures and unanticipated revenue shortfalls. The City will maintain a fund balance at a minimum reserve level of 25% and a maximum of 50% of budgeted operations and maintenance expenditures. The right is reserved by the City Council to change the targeted reserve level by resolution, ordinance or budget adoption. When the reserve exceeds the maximum limits, opportunities should be identified to use the excess reserves to fund one-time expenses within the General Fund.
2. The City will maintain the Enterprise Fund (Water/Sewer Fund) unrestricted fund balance at a level sufficient to provide for emergency expenditures and unanticipated revenue shortfalls. The targeted reserve level will be a minimum of 25% of budgeted operations and maintenance expenditures. This amount is in addition to amounts that have been set aside or are being accumulated for Capital Expenditures. The right is reserved by the City Council to change the targeted reserve level by resolution, ordinance or budget adoption.
3. The City will maintain the Economic Development (Type A), Community Development (Type B), and Tourism fund balance at a level sufficient to provide for emergency expenditures and unanticipated revenue shortfalls. The City will maintain a fund balance for Type A and Type B at a minimum reserve level of two months of budgeted sales tax and one year of debt service payments, and the Tourism Fund at two months of Hotel Occupancy Tax collections and one year of debt service payments. The right is reserved by the City Council to change or use the minimum reserve level by resolution, ordinance or budget adoption and must be accompanied by a plan to replenish within two fiscal years.
4. The City will set a debt service rate necessary to collect a full year's debt service payment on all outstanding and proposed debt. As a result, the General Debt Service fund will maintain a reserve that will typically be equivalent to three to six months of debt service payments.

FINANCIAL POLICIES

5. The City will maintain a minimum coverage ratio for the Utility Fund of in accordance with the requirements set forth in any outstanding debt service agreements. The coverage rate is defined as the ratio of Utility's operating revenues minus operating expenses divided by the Utility's debt service expenses.

FUND BALANCE CATEGORIES

Fund Equity – A fund's equity is generally the difference between its assets and its liabilities.

Fund Balance – An accounting distinction is made between the portions of fund equity that are spendable and nonspendable. These are broken up into five categories:

1. Nonspendable fund balance – includes amounts that are not in a spendable form or are required to be maintained intact. Examples are inventory or permanent funds.
2. Restricted fund balance – includes amounts that can be spent only for the specific purposes stipulated by external resource providers either constitutionally or through enabling legislation. Examples include grants and child safety fees.
3. Committed fund balance – includes amounts that can be used only for the specific purposes determined by a formal action of the government's highest level of decision-making authority. Commitments may be changed or lifted only by the government taking the same formal action that imposed the constraint originally.
4. Assigned fund balance – comprises amounts *intended* to be used by the government for specific purposes. Intent can be expressed by the governing body or by an official or body to which the governing body delegates the authority. In governmental funds other than the general fund, assigned fund balance represents the amount that is not restricted or committed. This indicates that resources in other governmental funds are, at a minimum, intended to be used for the purpose of that fund.
5. Unassigned fund balance – is the residual classification of the general fund and includes all amounts not contained in other classifications. Unassigned amounts are technically available for any purpose.

Fund Balance Commitments - The City Council is the City's highest level of decision-making authority and the formal action that is required to be taken to establish, modify, or rescind a fund balance commitment is a resolution approved by the Council at the City's Council meeting. The resolution must either be approved or rescinded, as applicable, prior to the last day of the fiscal year for which the commitment is made. The amount subject to the constraint may be determined in the subsequent period.

Fund Balance Assignments - The City Council has authorized the City's City Manager and the Finance Director as authorized officials to assign fund balance to a specific purpose as approved by this fund balance policy.

FINANCIAL POLICIES

DEBT POLICIES

1. Bonds payable from ad valorem taxes (General Obligation), other than refunding bonds, shall not be issued unless the bonds have been authorized by a majority vote at a City election held for that purpose.
2. The total general obligation debt of the City (total tax supported debt) shall never exceed ten percent (10%) of the net taxable value of property on the tax rolls of the City.
3. When determining the term and design of each debt repayment structure, the City should consider both the useful life of the asset and the generational equity created by the debt structure design.

ARBITRAGE POLICIES

With respect to the investment and expenditure of proceeds from the issuance of bonds, notes or other tax-exempt obligations (collectively, the Bonds), the City's Director of Finance will instruct City staff, or other appropriate person(s) to:

1. require that Staff use due diligence in the construction, renovation or acquisition of any facilities to be financed with proceeds of the Bonds and that binding contracts for the expenditure of at least five percent (5%) of the proceeds be entered into within six (6) months of the issue date of the Bonds.
2. monitor to ensure that at least eighty-five percent (85%) of the proceeds of the Bonds to be used for the construction, renovation or acquisition of any facilities are expended within three (3) years of the issue date.
3. ensure that the yield on the investments of any proceeds of the Bonds be restricted to the yield on the Bonds for any period beyond three (3) years of the issue date.
4. monitor all deposited into a sinking or debt service fund to assure that the maximum amount invested at a yield higher than the yield on the Bonds does not exceed an amount equal to the debt service on the Bonds in the succeeding twelve (12) month period plus a carryover amount equal to one-twelfth (1/12) of the principal and interest payable on the Bonds for the immediately preceding twelve (12) month period.
5. assure that the maximum amount of any reserve fund for the Bonds invested at a yield higher than the yield on the Bonds will not exceed the lesser of ten percent (10%) of the principal amount of the Bonds, one hundred twenty-five percent (125%) of the average annual debt service on the Bonds measured as of the issue date, or one hundred percent (100%) of the maximum annual debt service on the Bonds as of the issue date.
6. monitor the actions of the escrow agent holding any escrow funded with Bond proceeds to ensure compliance with the applicable provisions of the escrow agreement, including with respect to reinvestment of cash balances.
7. document by official action of the City Council, such as a reimbursement resolution, any intent of the City to reimburse with the proceeds of the Bonds any amount expended prior to the issue date for the acquisition, renovation or construction of the facilities.
8. ensure that the applicable information return (e.g., IRS Form 8038-G, or any successor form) is timely filed with the Internal Revenue Service ("IRS").
9. assure that, unless excepted from rebate and yield restriction under Section 148(f) of the Internal Revenue Code of 1986, excess investment earnings are computed and paid to the U.S. government at such time and in such manner as directed by the IRS at least every five (5) years after the issue date and within thirty (30) days after the date the Bonds are retired.

FINANCIAL POLICIES

PRIVATE BUSINESS USE OF BOND FUNDED FACILITIES

With respect to the use of any facilities financed or refinanced with the proceeds of the Bonds, the Finance Director will instruct the appropriate City staff or other appropriate person(s) to:

1. monitor the date on which the facilities are substantially complete and available to be used for their intended purpose.
2. monitor whether, at any time during which the Bonds are outstanding, any person, other than the City, its employees and agents or members of the general public, has any contractual right (such as a lease, purchase, management or other service agreement) with respect to any portion of the facilities.
3. monitor whether, at any time the Bonds are outstanding, any person, other than the City, its employees and agents or members of the general public, has a right to use the output of the facilities (e.g., water, gas or electricity).
4. monitor whether, at any time the Bonds are outstanding, any person, other than the City, its employees and agents or members of the general public, has a right to use the facilities to conduct or to direct the conduct of research.
5. determine whether, at any time the Bonds are outstanding, any person, other than the City, has a naming right for the facilities or any other contractual right granting an intangible benefit.
6. determine whether, at any time the Bonds are outstanding, the facilities are sold or otherwise disposed of.
7. take such action as is necessary to remediate any failure to maintain compliance with the covenants contained in the Ordinances or Resolutions authorizing issuance of the Bonds related to the public use of the facilities.

BOND ISSUE RECORDS RETENTION

The Finance Director will maintain or cause to be maintained all records relating to the investment and expenditure of the proceeds of the Bonds and the use of any facilities financed or refinanced thereby for a period ending three (3) years after the complete extinguishment of the Bonds. If any portion of the Bonds is refunded with the proceeds of another series of tax-exempt bonds, the Responsible Person will maintain or cause to be maintained all of such records until three (3) years after the refunding bonds are completely extinguished. Such records may be maintained in paper or electronic format.

CAPITAL EXPENDITURE POLICIES

1. Any item costing \$5,000 or more and having an estimated useful life of at least two years will be classified as capital outlay expenditures.
2. All capital assets shall be inventoried annually.
3. Computer software, regardless of cost, will not be capitalized.
4. The City Council may issue bonds, certificates of obligation, warrants, or other evidences of indebtedness for the purpose of buying or constructing capital assets.
5. All capital projects shall be financially monitored to ensure compliance with the approved budget for the project. Any changes to the total appropriation to a capital project budget will be approved by the City Council.
6. Unless specified and agreed to in another agreement, the City will use the following priority order in expending funds:
 - Grants
 - Donations
 - Type A/Type B Funds and other restricted funds
 - Bonds/Certificates of Obligation
 - Cash

FINANCIAL POLICIES

REPORTING POLICIES

1. The budget will be prepared in accordance with GASB (Governmental Accounting Standards Board) and GFOA (Government Finance Officers Association) guidelines. Copies of the budget will be available for public viewing at City Hall, at the Library, and on the City's website.
2. The Finance Director will provide monthly financial reports to the City Council.
3. The Finance Director will present quarterly financial reports at City Council meetings.
4. Investment reports will be presented at least quarterly at City Council meetings.
5. An annual audit will be performed by an independent public accounting firm and the results of the audit will be summarized in a Comprehensive Annual Financial Report. This report will be presented to Council upon completion and will be available for public viewing.



CEDAR

PARK

BUDGET PROCESS

PREPARATION

Each year, the City of Cedar Park develops a balanced Operating and Capital Budget. The City operates in a fiscal year that begins October 1, and ends September 30. The process of developing the City of Cedar Park Annual Operating and Capital Budget is a comprehensive effort that involves input from the Mayor and City Council, outside governmental agencies, and all City departments and offices. The process also provides residents an opportunity to speak on the budget during two public hearings held before budget adoption.

There are several major components to the process. Beginning in January, the Finance department begins work on the base budget for all departments. This includes removing non-recurring expenditures budgeted in the prior year, taking a snapshot of all personnel-related costs, updating salaries and benefits associated with police and fire meet and confer contracts, and adjusting for known changes to occupancy charges such as gas, electricity and water costs.

During the Spring, the Finance department meets with each department to review the budget calendar, provide instructions on the upcoming budget process, and help develop and review year-end estimates and budget proposals in preparation for meetings with city management. These budget proposals include adjustments to the base budget and program enhancements. Adjustments to base are changes to the budget that would be needed to maintain the same service level into the next year. This would include known increases to existing contractual obligations. Program enhancements are improvements to an existing program, or a new program, that would enhance service delivery.

Beginning in late May, meetings are held with the City Manager and departments to review budget recommendations and service delivery plans. In June, Finance will begin developing a five year forecast of revenues and expenses to include revenue projections and anticipated cost increases. The forecast and preliminary budget numbers are provided to City Council during a June meeting. In July, staff works closely with the County Tax Appraiser and Tax Assessor to calculate the Truth-In-Taxation effective and rollback tax rates, and associated property tax revenue.

In early August, staff holds a budget workshop with City Council to provide a preliminary proposed budget and receive feedback before formally presenting a Proposed Budget.

ADOPTION

The Proposed Budget and Tax Rate is presented to City Council in August and is made available on the City's website, at the Library, and City Secretary's Office. A notice of the tax rate and upcoming public hearings are also placed on public access television and in the Austin Statesman newspaper. Two public hearings are held before the final budget and tax rate are voted on by the City Council in September.

IMPLEMENTATION

The fiscal year begins October 1. Over the next 6 weeks, the budget document is compiled and made available online, in the public library, at the City Secretary's Office, and submitted to the Government Finance Officers Association (GFOA) for review in consideration for the Distinguished Budget Presentation Award. Cedar Park has received this award for 24 years.

As part of the ongoing review and monitoring of the budget, the finance department provides monthly budget reports to departments for their review as well as monthly summary financial reports to City Council. In November, the City will begin the prior year financial audit, followed by the presentation of the preliminary year-end financial report to City Council in December.

BUDGET PROCESS

BUDGET AMENDMENT PROCESS

Amendments to the budget can be made after adoption. According to Section 8.05 of the City Charter, Council may transfer funds after a public hearing and the approval of a resolution. A budget amendment is required for the following:

- Funds are being moved from one department to another
- Funds are being moved from one fund to another
- An expenditure budget is to be increased or decreased
- The addition, deletion, or transfer of a position

Department directors may request a line-item adjustment, if it does not change the total dollar amount of the departmental budget.

YEAR-END PROCESS

After the fiscal year is completed, the city contracts with an independent auditor to review the city's financial statements. The auditor will review expenditures, revenues, and fund balances to ensure that all accurate. Upon completion of the audit, the Comprehensive Annual Financial Report (CAFR) is created and published. The CAFR provides audited financial statements for all major funds and provides statistical data regarding the city.

CITY OF CEDAR PARK

FY 2020 BUDGET CALENDAR—MAJOR MILESTONES

Preparation	January - February	Finance develops base budget (remove one-times, take personnel snapshot) and begins developing planned line items.
	March 8	FY 2020 Budget Kickoff: Finance department distributes calendar, proposed budget worksheets, and instructions to Department Directors.
	March 8– April 5	Departments develop operating budget proposals and submit to Finance.
	March 29	Tentative Budget Training - City Hall -Buttercup Room 2 p.m.-4 p.m.
	April 8 - April 19	Finance meets with departments to discuss the base budget and budget proposals.
	April 19	Finance closes the March monthly finances for six month year-end estimate.
	April 24 - May 10	Departments develop year-end estimates and submit to Finance.
	May 20 - June 14	Meetings with City Manager to review budget recommendations and service delivery plans.
	June 17 - July 19	Development of Financial Forecast. Finance sends department pages with goals and performance measures for review.
	July 12	Department pages with goals and performance measures due from Departments.
	July 19 - July 20	City Council Summer Retreat.
	July 22 - August 1	Development of proposed budget using input from City Council retreat.
	July 25	Tax Roll Certification Chief Appraiser official date for certifying tax roll.
	End of July	Calculation of Effective and Rollback Tax Rates.
August 1	City Council Budget Workshop.	
Adoption	August 8	Presentation of FY 2020 Proposed Budget and Tax Rate (Regular Schedule Council Meeting), and made available on the City’s website, at the Library, and City Secretary’s Office. Notice is placed on public access television channel.
	August 19	Notice of vote on tax rate if necessary. Must be published at least 7 days before meeting to adopt tax rate.
	August 22	First Reading of Budget and Tax Rate Public hearing for budget. May need to schedule and announce meeting to adopt tax rate 3 - 14 days from this date IF proposed rate exceeds the ETR.
	September 5	Second Reading of Budget and Tax Rate and Adoption Special Called meeting to provide additional Public Hearings on Budget and Tax Rate.
	September 12	Final reading; Adoption of Budget and Tax Rate: Special Called Vote on Budget and Tax Rate
Implementation	October 1	Fiscal Year begins.
	November 25	Begin FY 2019 audit.
	December 6	Publish final FY 2020 Adopted Budget.
	December 11	Submit budget document to Government Finance Officers Association (GFOA) for consideration of Distinguished Budget Presentation Award.
	December 12	Presentation of preliminary unaudited year-end financial report.



CEDAR

PARK

October 1, 2019

To: The Honorable Mayor Van Arsdale, Members of the City Council and Citizens of Cedar Park:

I am pleased to present to you the Adopted Budget for Fiscal Year 2020. The budget recognizes that the decisions made today in the management of the City's finances frame and guide the City's ability to provide exceptional service, safety, and infrastructure not only today, but also into the future. As Cedar Park enters its 47th year as a city, we proudly reflect on how Cedar Park's steady growth over the years has transformed us into the vibrant community that we are today. This budget delivers value to our residents with continued public safety excellence and maintaining and enhancing our community assets making Cedar Park a great place to live.

The FY 2020 Budget aligns the City's spending plan with the City Council's strategic goals:

- Distinctly Cedar Park
- Open Here, Grow Here
- Safety Is Top-Of-Mind
- Operational & Fiscal Excellence
- Link People, Places, & Things
- Strong Community Connections
- Sustainable Future

Distinctly Cedar Park

Since the City's founding in 1973, Cedar Park has quickly grown from a small town of 700 people, to a vibrant City that is home to over 80,000 residents, two semi-professional sports teams, a wide variety of shopping and dining establishments, multiple business headquarters, and a world-class event center. Cedar Park is a maturing city that has experienced steady growth over the past several years. This year's budget makes strategic investments in resources allowing us to continue this growth and maintain a desirable community.

Improvements throughout the community continue to be addressed by the \$96.7 million bond program approved by voters in 2015. The last takedown for projects included in the bond program is set to occur in FY 2020. These projects include a new library and transportation improvements along Brushy Creek Road and RM 1431. The FY 2020 bond takedown also includes funding



for offsite roadways associated with the Lakeline Park development project. Aside from these projects, work continues on the Bell Boulevard Redevelopment project, which will give a unique

look and feel to the core of Cedar Park. The Bell Boulevard project will enhance quality of life for residents, attract visitors, and create a dynamic mixed-use space for businesses.

Open Here, Grow Here

The City Council repeatedly expressed commitment to increase the number and diversity of local employment opportunities. The City's economic development staff worked hard this year to achieve this goal. We are excited to highlight new additions and expansions to the Cedar Park business community.

The Texas Economic Development Council (TEDC) recently awarded Cedar Park a Community Economic Development Award (CEDA) for the Hyliion Project. Hyliion, a clean-tech company from Verona, Pennsylvania, relocated to the Brushy Creek Corporate Center. Hyliion occupies 80,000 square feet of space in the Brushy Creek Corporate Center. At full operation, Hyliion will create 229 jobs with an estimated annual payroll of approximately \$20.6 Million.



James Avery, an artisan jewelry designer and manufacturer, purchased land in Scottsdale Crossing for a second Corporate Headquarters for the company. The James Avery second headquarters will consist of a 35,000 square foot facility. At full operation, James Avery will create



102 jobs with an estimated annual payroll of \$7.65 Million. The headquarters facility will house James Avery support services including information technology, retail operations, human resources, and customer service.

The United States Tennis Association (USTA) signed an MOU to bring its Texas Headquarters and facilities to Cedar Park. The tennis facility will include approximately 40 tennis courts, complete with six to eight indoor tennis courts and a stadium court.



The State of Texas recently awarded *Voltabox* a Texas Enterprise Zone designation for its expansion project. The expansion will result in the creation of 137 new full-time jobs and \$8.4 Million in new payroll.

Additive Manufacturing Technologies (AMT) recently announced plans to open its North American Headquarters at the Brushy Creek Corporate Center in Cedar Park. AMT is a UK based company specializing in the design, development, manufacturing, and delivery of 3D printing equipment. AMT will occupy 18,000 square feet of space at the facility. AMT plans to create 100 jobs with an annual payroll of \$8 Million.



ABEO Crystal Practice Management, an area medical software company announced plans to move its headquarters to Cedar Park. The company will soon relocate its headquarters into a 9,500 square foot facility located at 12112 Anderson Mill Road. ABEO Crystal Practice Management project anticipates it will create 41 jobs. The total estimated capital investment of the project is \$2 Million.

TIG Real Estate has completed construction of two 20,000 square foot buildings and two 30,000 square foot buildings at Scottsdale Crossing.

iSports commenced construction on a 206,000 square foot indoor sports complex and training center. The complex includes two skating rings that Chaparral Ice will operate.

Safety is Top-of-Mind

Cedar Park has long prided itself on being one of the safest communities in the nation. Cedar Park looks to continue that commitment to public safety in FY 2020 by allocating approximately 50% of its operating budget to public safety related expenses.

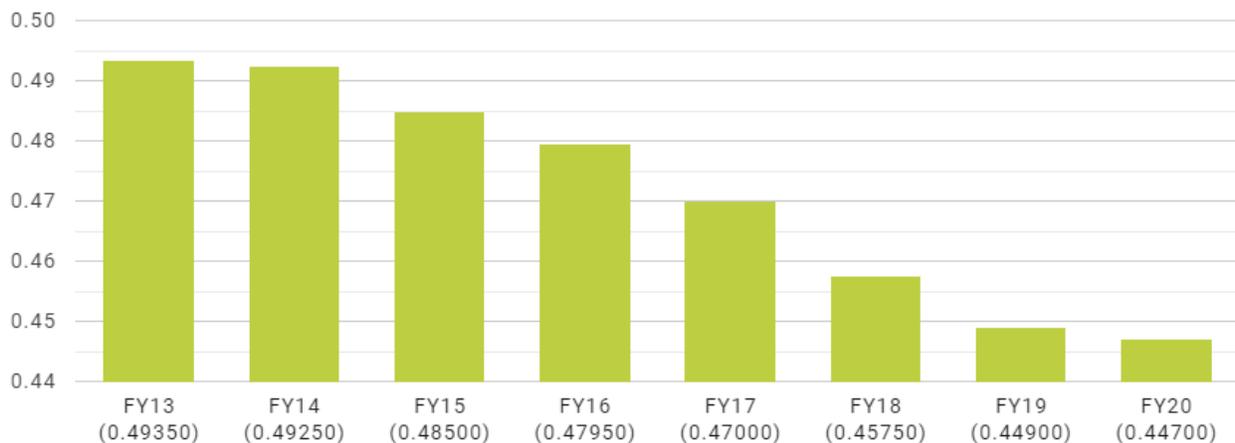


As Cedar Park continues to grow, the City looks to augment its public safety staff to maintain the level of safety and security Cedar Park residents have come to expect. This year's budget includes funding for two new police positions: one sergeant and one detective in the Criminal Investigation Division (CID). Funding for Brave Alliance is also included for adult sexual assault examinations to assist police investigative personnel. Lastly, the budget includes Police and Fire pay plan adjustments for uniformed employees to help attract and maintain a skilled workforce.

Operational & Fiscal Excellence

This year's budget reflects the seventh consecutive year with a reduction in the City's property tax rate and the lowest tax rate in 22 years. Due to strong fiscal management and growth in property values, the City has been able to lower its tax rate each year, while also increasing city services such as additional public safety, street improvement, and drainage maintenance.

Tax Rate History



The City ended FY 2019 with expenditure savings in several departments. These savings enabled the City to allocate funding for necessary repairs and improvements of City facilities, and one-time purchases of safety upgrades for the fire department, citywide staff training materials, and a weather station and scene lighting system for the mobile command unit to use during an emergency.

In September 2018, the City's general obligation debt bond rating of AA+ was reaffirmed by the international credit rating agency S&P. This high bond rating qualifies the City to issue debt at a lower interest rate and allows the City the flexibility to refinance existing debt – ultimately saving taxpayers money. This is a direct result of strong fiscal management and stewardship over the City's tax dollars.

Link People, Places & Things

As Cedar Park continues to grow and develop, the City works to increase mobility by creating a network of roadways and walkways to handle higher volumes of vehicle and pedestrian traffic. Cedar Park has several transportation-related projects. New and ongoing road and walkway projects include the following:



Design of the *Anderson Mill Road (Phase 2) project* began in late 2018. This project adds two lanes between Cypress Creek Road and Zappa Drive and between Gaspar Bend and RM 1431. The City anticipates design of this project to last approximately one year and construction to begin early 2020.

Design of several *Community Development (Type B) turn lane projects* are underway. Turn lane projects include:

- Three turn lanes along Whitestone Boulevard
- Three turn lanes along Lakeline Boulevard
- Turn lane northbound on Ronald Reagan at Caballo Ranch
- One turn lane southbound on Ronald Reagan Boulevard at CR 180

Another turn lane project with Type B funding is the right turn lane southbound on Bell Boulevard at Cypress Creek Road. The project is anticipated to begin in 2020. The turn lanes on major arterial roadways will increase mobility and safety.

Cedar Park is developing a list of *GO Bond funded intersection improvements*. Five proposed intersections to be improved include:

- Southbound on Lakeline at RM 1431
- Northbound on C-Bar Ranch Trail at RM 1431

- Southbound on Discovery Boulevard at RM 1431
- Southbound on Arrowpoint Drive at 1431
- Parmer Lane at Kenai Drive and Ranch Trails

Design of *New Hope Drive (Ronald Reagan to Sam Bass Road)* began in April 2018 with the schematic development. Final design is currently underway. The City will fund design and right-of-way acquisition. The Capital Area Metropolitan Planning Organization (CAMPO) awarded the City with \$12,403,200 in federal funds for construction of this project. Due to the involvement of federal construction funds, the design and right-of-way acquisition process and full project development fall under Texas Department of Transportation oversight.

The *Bell Boulevard Realignment project* is currently under design. The schematic phase of the project is complete. The project is now in the final design phase. The City estimates construction to begin in mid-2020, and should take approximately 18 months. Voters approved funding for this project as part of the 2015 Bond Program.

Design of *trail and sidewalk connection projects* are underway including:

- The North Brushy Creek Trail Project, a roughly 3 mile Shared Use Pathway beginning at the existing bike/pedestrian facilities near W. Parmer and E. Whitestone and extending southward along Brushy Creek to connect with the existing regional trail.
- A trail connection at the future James Avery location.
- The Brushy Creek Regional Trail Connection, which connects various sidewalk areas to Brushy Creek Regional Trail.
- The Sidewalk Gap Phase V project, which provides funding for sidewalk gap closures.

The first phase of the City's *bike lane striping project* is underway. Cedar Park estimates the first phase of the project to complete in early 2020. The project will enhance mobility for cyclists throughout Cedar Park.

The *Lakeline Park – Offsite Roadway Infrastructure project* is anticipated to begin in FY 2020. The project will consist of designing and constructing roadways in tandem with the Lakeline Park Project.

The City plans to collaborate with Williamson County on the following transportation projects, contingent on the County's November 2019 Bond Election:

- The Brushy Creek Road project will reconstruct and widen a 0.3-mile section of Brushy Creek Road to a 4-lane divided roadway with raised median, wide outside lanes, illumination, and sidewalks from Arrowhead Trail to Ranch Trails.
- The Toro Grande Extension project will provide funding for the extension of Toro Grande Boulevard from RM 1431 to Parmer Lane.
- The RM 1431 (Bagdad to Anderson Mill Road) project is for engineering/right-of-way acquisition only. The City anticipates engineering to begin mid-2020.

- The Regional Trail Connection and Bridge Match, a joint project with Williamson County, funds a Brushy Creek Regional Trail connection to Lakeline Park with a shared use bridge over Bell Boulevard.

Design on the *Little Elm Trail and Fire Lane Improvement project* began in summer 2019. This project will reconstruct a fire lane both north and south of the intersection with Little Elm Trail as well as Little Elm Trail from the YMCA driveway to the intersection. These roads have had very little maintenance in the last 20 years and are in need of reconstruction. They serve as access to the fire and police training facilities as well as the new parks department maintenance facility. The City expects construction of this project to begin late 2019.

Design of the *CR 272 Low Water Crossing project* began the summer of 2019. Design will take approximately 6 months to complete. This project will repair the current low water crossing damaged during Tropical Storm Hermine. A box culvert structure will replace the current structure to help vehicles pass during dry weather and low-flow storm events, with construction to begin early 2020.

Strong Community Connections

The FY 2020 Budget reflects the City's continued commitment to enhance the quality of life of all Cedar Park residents. The City understands the importance of providing library services to meet the needs of residents. The library programs and resources contribute to the overall quality of life in Cedar Park. The FY 2020 budget includes funding to promote literacy and encourage lifelong learning for all members of the community by increasing its digital collections. Also included is an additional library generalist position to increase program support and provide additional customer service to patrons at the library.

The budget also includes funding for building a new library. As the City grows, the need for additional library space is becoming increasingly apparent. The third and final bond issuance of the 2015 Bond Program includes construction funds for a new library in the Bell Boulevard District. The new library will provide much needed space for additional library collections and meeting space for City residents.



This year's budget includes additional funding for the development of Lakeline Park. In the coming years, Lakeline Park will provide additional park space for City residents with trails and other park amenities.

Sustainable Future

The City's Public Works department ensures residents have well maintained roadways, safe and efficient traffic signals, clean water delivered to their homes, and an effective wastewater system. City crews are often working along roadways while improving City infrastructure. The FY 2020 Budget includes funding for a crash attenuator truck to protect workers along roadways with speeds of 45 mph or greater. We want to ensure our crewmembers are safe while they work on improving our City.

Stormwater affects our whole community including new and old areas of town. In May of 2018, voters approved allocating 1/8 of a cent of the City's sales tax toward a Stormwater Drainage Program. In FY 2020 this will provide about \$1.9M in continued funding for four major drainage projects and staff support of the program. In addition to these positions and funding, the general fund will continue to contribute approximately \$550,000 to drainage maintenance throughout the City.



Final Thoughts

The FY 2020 Adopted Budget was thoughtfully prepared to balance the City Council's strategic goals and community priorities with a sustainable and sound financial plan for the City of Cedar Park. This budget reflects the City Council's objectives and seeks to enhance the quality of life for all residents.

I would like to thank the City Council for their continued vision and leadership throughout the budget process. I also offer my sincerest thanks to the City Management staff, Department Heads, and the Finance Department for the hard work and tireless dedication they have shown throughout the creation of the FY 2020 Budget. I am proud of the budget we developed together and feel confident that everyone's efforts have resulted in a solid financial plan for the upcoming year that will serve the interests of current and future Cedar Park residents.

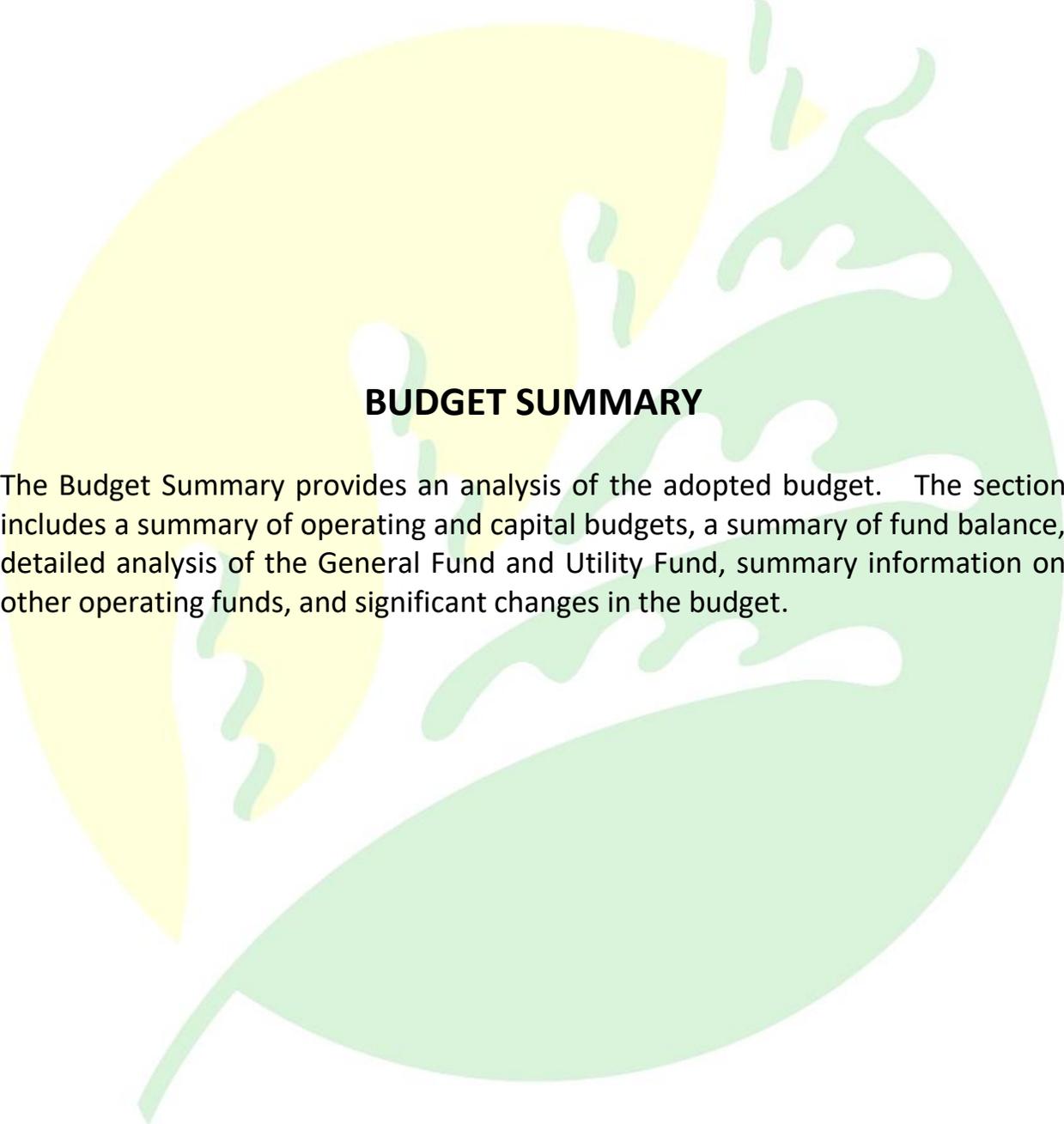
Sincerely,

Brenda Eivens
Cedar Park City Manager



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BUDGET SUMMARY

The Budget Summary provides an analysis of the adopted budget. The section includes a summary of operating and capital budgets, a summary of fund balance, detailed analysis of the General Fund and Utility Fund, summary information on other operating funds, and significant changes in the budget.



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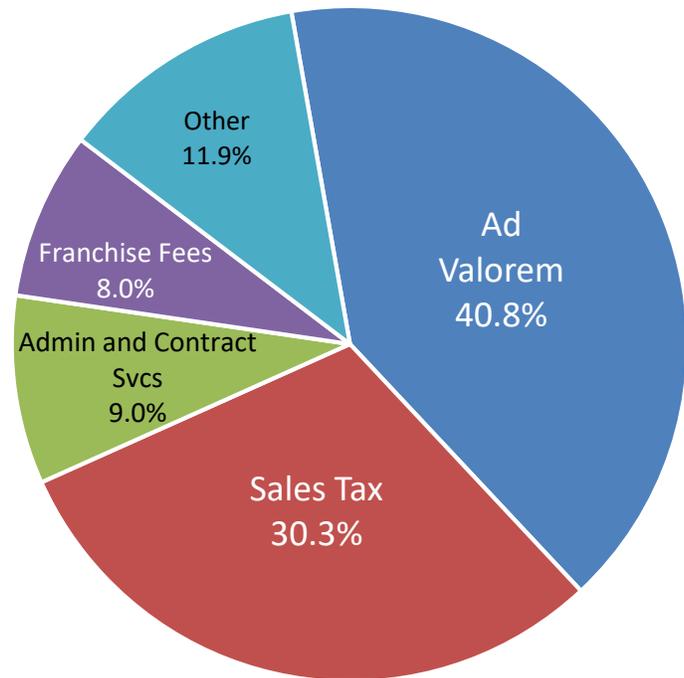
BUDGET SUMMARY

The following summarizes the FY 2020 Adopted Budget by providing a summary of the revenue and expenditures of the City’s various funds and provides a comparison to FY 2019 budget and year-end projections.

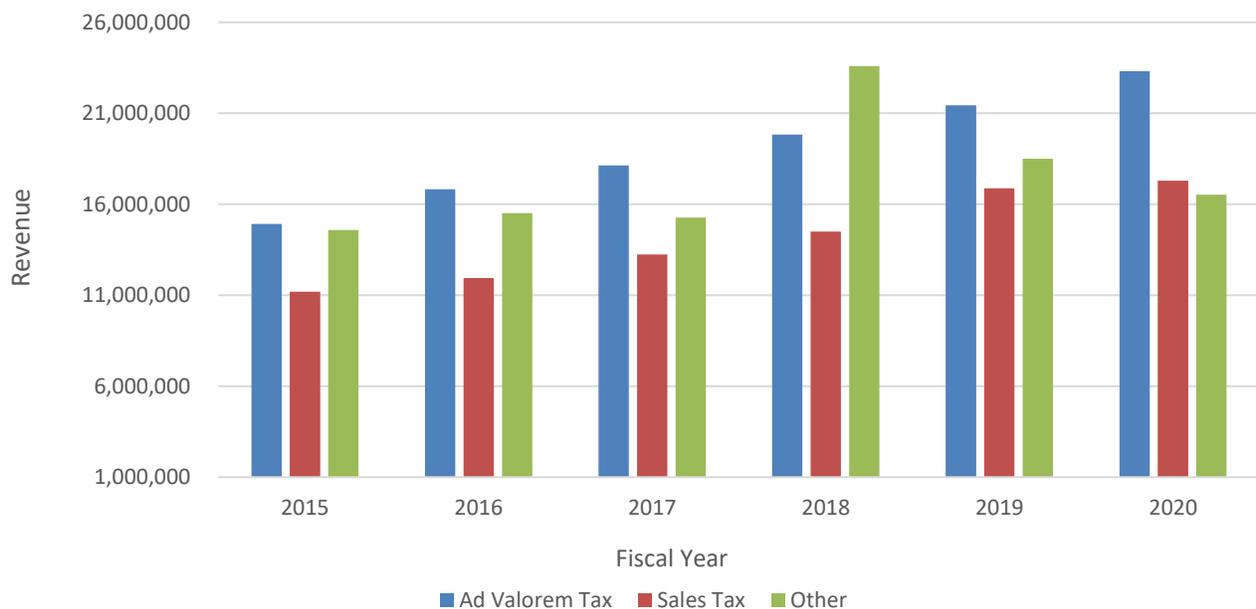
GENERAL FUND

Revenue Assumptions:

The budget takes a conservative approach in dealing with revenues, especially growth-oriented revenues. Adopted revenues for FY 2020 are \$57,136,667 which assumes a slight increase of 0.80% over the FY 2019 budget, and a slight increase from the FY 2019 projections by \$313,300. Funding of the City’s General Fund operations is derived from eight major revenue categories, with ad valorem tax being the largest category with 40.8% and sales tax the second largest at 30.3%. Included in the FY 2020 budget is additional sales tax reserved for drainage issues in the City that was approved by voters in FY 2018. The pie chart shows the revenue percentage breakdown by category and the bar graph shows the growth of ad valorem tax, sales tax, and all other revenues over five years.



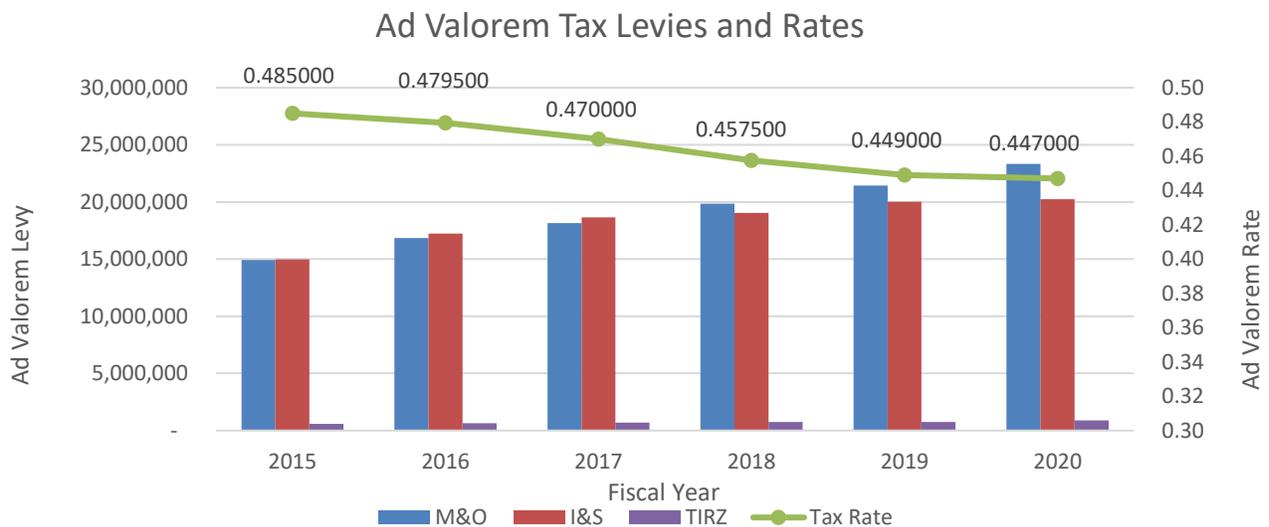
General Fund Revenue Growth



BUDGET SUMMARY

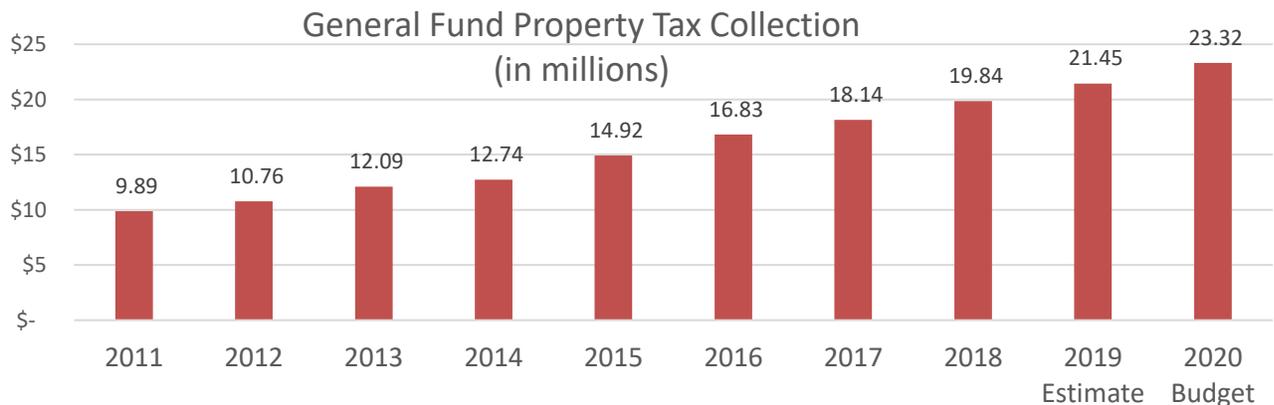
Ad Valorem Taxes:

Ad Valorem tax is the largest revenue source for the City of Cedar Park and is split between the General Fund (Operations and Maintenance tax rate), and Debt Service (Interest and Sinking tax rate). The FY 2020 rate is \$0.4470 per \$100 of valuation, which is a decrease from the FY 2019 rate of \$0.4490 per \$100. The average taxable household value has increased from \$319,600 to \$333,200. As a result of the decreased tax rate, the average Cedar Park homeowner will see a minimal impact of \$54 to their annual property taxes paid to the City of Cedar Park. The estimated property tax revenue for FY 2020 is \$23.3M. The following chart summarizes the tax rate history and Property Tax Collections.



Property values for the City of Cedar Park are certified by the Williamson County and Travis County Appraisal Districts. Certified values for FY 2020 show a net taxable value of approximately \$9.2 billion or an increase of 6.5% over FY 2019 certified values. Of this total increase, new improvements account for \$189 million, or 2.2%.

The General Fund receives approximately 54 percent of the total Ad Valorem tax rate, and supports basic city services such as police, fire, libraries, and parks. The following chart summarizes General Fund Property Tax Collections.

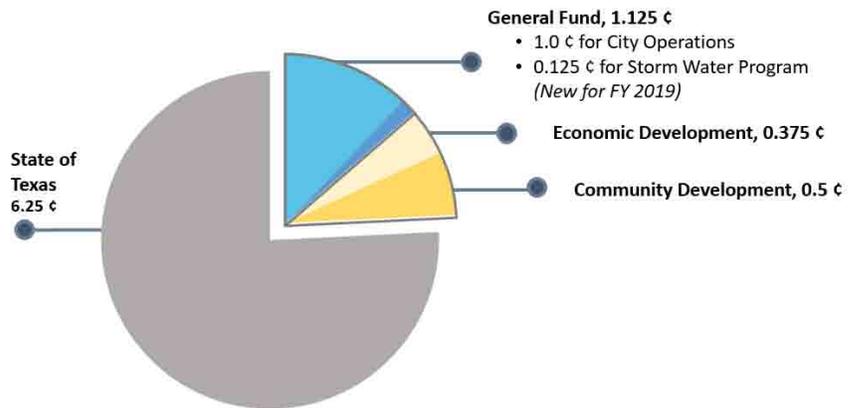


BUDGET SUMMARY

Sales and Use Tax Collections:

The second largest General Fund revenue source is Sales Tax. The City’s total sales tax rate is 2¢ per \$1.00. For FY 2020, the distribution of sales tax is as follows: 1.125¢ going to the General Fund, 0.375¢ going to the Type A Corporation for economic development projects, and 0.5¢ going to the Type B Corporation for community development projects. The FY 2020 projected year-end sales tax is \$30.6M. The City’s General Fund accounts for approximately \$17.3 million.

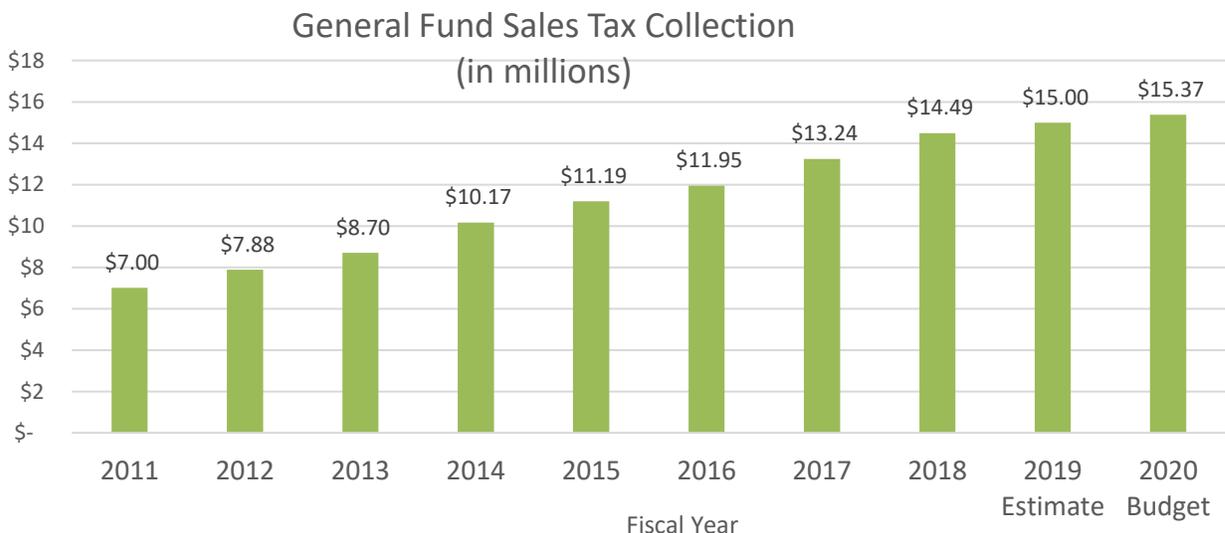
In May 2018, voters approved allocating 1/8 of a cent (0.125) of the City’s sales tax toward a storm water drainage program. This allocation is being redirected from the Type A Economic Development Fund to the General Fund. FY 2020 is the second year of this new funding allocation.



Sales tax collections have a strong correlation to local and national economic conditions. Because of the volatility of sales tax, the City has taken

a conservative approach to budgeting sales tax. In FY 2019, we’ve seen a slowdown in sales tax growth compared to prior years. On average, from FY 2012 to FY 2018 we’ve seen about 10 % growth in collections each year. Much of this is attributed to new developments coming online like the Parke development. However, as development has slowed, sales tax growth has also slowed. For FY 2019 growth has slowed to approximately 3.5% over the prior year. In light of this slower growth and current economic uncertainties, the FY 2020 budget includes sales tax growth of 2.5% over the FY 2019 projection.

The graph below shows the history of sales tax collection growth.



BUDGET SUMMARY

Development Fees:

FY 2020 Budget	\$ 1,206,000	
% of Fund Revenue	2.1%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2019 Budget	\$ (405,982)	-25.19%
FY 2019 Projection	\$ (34,493)	-2.78%

Development related fees are based on construction such as building permits, construction inspections, and permit fees. During FY 2019, the City saw a decrease in construction and development activity compared to prior years due to a lower amount of undeveloped land in the City. Development related fees are projected to decrease going into FY 2020.

Franchise Fees:

FY 2020 Budget	\$ 4,585,534	
% of Fund Revenue	8.0%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2019 Budget	\$ (66,461)	-1.4%
FY 2019 Projection	\$ (50,047)	-1.1%

Franchise fees represent those revenues collected from utilities operating within the City’s right-of-way to conduct their business including Time Warner, AT&T, Pedernales Electric, and Atmos Energy. This also includes the City of Cedar Park utilities for water and sewer. Typically, the franchise charge is based on either gross revenue or usage, depending on the contract. Franchise fees are projected to decrease going into FY 2020 due to new state legislation limiting collection on franchisees. This new legislation authorizes a cable or phone company to stop paying the lesser of its cable franchise or telephone access line fees, whichever are less, for the company statewide.

Administrative and Contract Fees:

FY 2020 Budget	\$ 5,153,764	
% of Fund Revenue	9.0%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2019 Budget	\$ (1,924,287)	-27.2%
FY 2019 Projection	\$ (1,924,287)	-27.2%

Administrative and contractual services account for transfers from other funds for administrative support or for contractual obligations with outside organizations. The General Fund receives a transfer for administrative support from the Utility Fund, Type A Corporation, Type B Corporation, and the Tourism Board. The Utility Fund transfer is \$3,874,250, or 75.2%, of the revenue category and includes a payment-in-lieu of taxes charge. The City also has contracts with Leander ISD to provide School Resource Officers for two high-school campuses that total \$160,468 or 3.1%, with other transfers totaling \$1,119,046 or 21.7%. The decrease in growth from the FY 2019 Budget and Projection to the FY 2020 Budget is primarily due to one-time revenues received in FY 2019 related to the Bell Boulevard Redevelopment reimbursement from the Type B Corporation.

BUDGET SUMMARY

Fines and Forfeitures:

FY 2020 Budget	\$ 570,000	
% of Fund Revenue	1.0%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2019 Budget	\$ (68,954)	-10.8%
FY 2019 Projection	\$ (977)	-0.2%

Fines and forfeitures represent revenue generated through the Municipal Court. FY 2020 is projecting a decrease in collections due to the downward trend seen in FY 2019. Changes made to the law related to citations two years ago has led to a significant decrease in collections.

Fees for Service:

FY 2020 Budget	\$ 3,227,457	
% of Fund Revenue	5.6%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2019 Budget	\$ (136,291)	-4.1%
FY 2019 Projection	\$ 28,745	0.9%

Fees for Service are revenues received for directly providing a service to a specialized group or individual, and include fire protection fees, park and recreation fees, library fines, and animal control fines. Fire protection fees are fees paid by municipal utility districts and other areas of the city’s extra-territorial jurisdiction that contract with the City for fire service. Fire protection fees account for \$1,683,420, or 52.2%, of the fees for service category. Park and Recreation Fees is the second largest fee at \$1,388,904 or 43.0%.

Miscellaneous Fees:

FY 2020 Budget	\$ 1,786,744	
% of Fund Revenue	3.1%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2019 Budget	\$ 392,044	28.1%
FY 2019 Projection	\$ 791	0.0%

Miscellaneous revenues consist of revenues that do not fit into other categories including interest income, beverage tax, royalty payments related to the quarry, and ad valorem delinquent fees/penalties. Within miscellaneous revenues, interest is the largest revenue in the category at \$616,895, or 34.5%. Other Income is second and accounts for \$610,367 of the category budget, or 34.2%. Beverage tax is the third largest category at \$390,817, or 21.9%. The overall increase from the FY 2019 budget is due to increased interest collections.

BUDGET SUMMARY

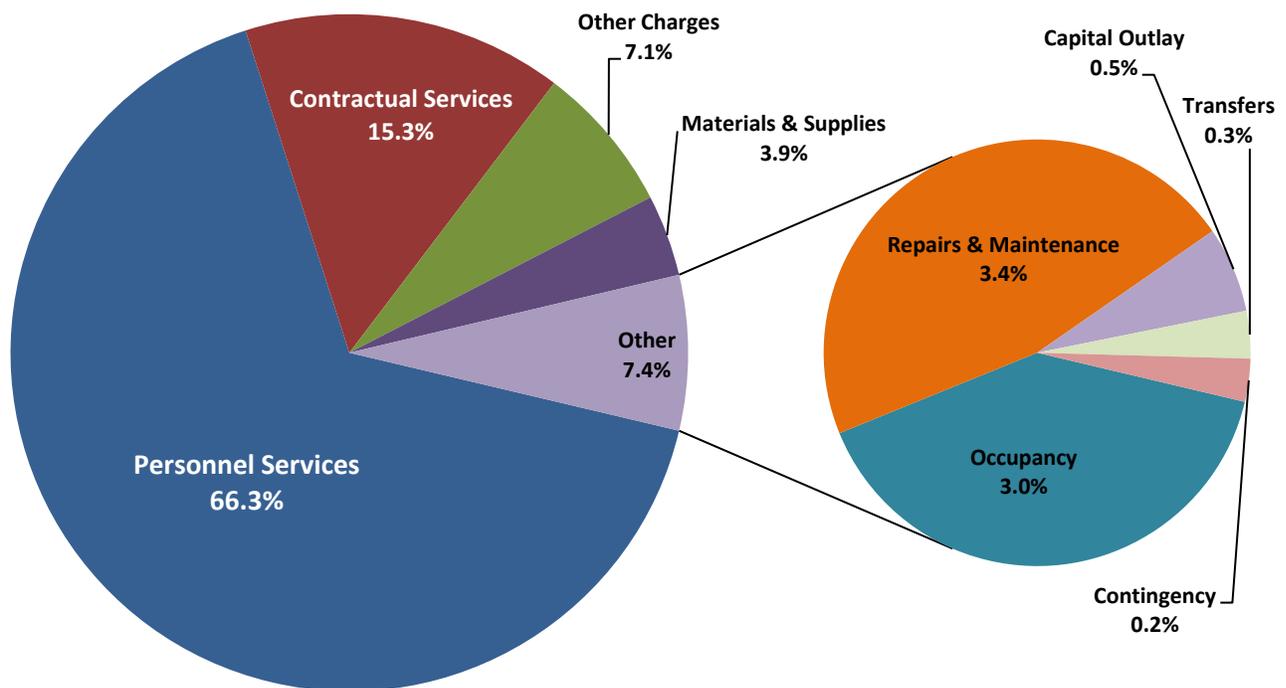
Expenditure Synopsis:

The General Fund expenditures total \$58,084,740 for FY 2020, which is an increase of \$1.8 million, or 3.2%, above the FY 2019 Adopted Budget and an increase of \$2.6 million, or 4.8%, above year-end projections. Included in the budget is \$1.0 million in one-time expenditures, which will be funded through the use of fund balance. The General Fund is structurally balanced as the operating revenues exceed operating expenditures by \$135. A breakdown and description of the General Fund expenditures by account category and function is provided below.

Expenditures by Account Category

The General Fund is broken into nine major categories: personnel, materials and supplies, repairs and maintenance, occupancy, contractual, other charges, capital, transfers, and contingency. The Finance Department calculates personnel costs, including any changes in compensation rates. These include salary, retirement, health, and other benefits. All other costs are based on the previous year’s revised funding level minus any one-time costs from the previous year. As part of the budget development process, all departments must assess current service levels, potential cost increases, and enhancements to the services they provide. These potential changes to the budget are reviewed by the Finance Department and the City Manager’s Office. These submitted changes are included or excluded from the budget based on City Council priorities and available funding. All appropriations are voted on and adopted by the City Council. Below is a breakdown of the FY 2020 account category expenditures.

General Fund Expenditures by Category



BUDGET SUMMARY

Personnel Services:

FY 2020 Budget	\$ 38,535,249	
% of Fund Expenditures	66.3%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2019 Budget	\$ 1,632,230	4.4%
FY 2019 Projection	\$ 2,231,798	6.1%

Since the City is a service organization, Personnel Services is the largest expenditure category for the General Fund and includes the costs related to salaries, insurance, and retirement benefits. The FY 2020 Budget includes the addition of 3.0 full-time equivalent (FTE) General Fund positions including one Police Sergeant, an Officer Detective, and a Library Generalist. In addition, the FY 2020 Budget includes a pay-for-performance increase for general service employees, increases to the Police and Fire Step Pay Plans, and tenure-based step increases for Police and Fire Civil service employees.

Materials and Supplies:

FY 2020 Budget	\$ 2,260,177	
% of Fund Expenditures	3.9%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2019 Budget	\$ (4,610)	-0.2%
FY 2019 Projection	\$ 18,598	0.8%

These object classifications are for expendable materials and operating supplies necessary to conduct departmental activities. Some of these expenses include fuel, office supplies and equipment, street and road repair materials, and other small tools and equipment. The decrease from the FY 2019 budget is due to one-time expenditures in FY 2019 related to the addition of 21 new General Fund positions last year.

Repairs and Maintenance:

FY 2020 Budget	\$ 1,998,133	
% of Fund Expenditures	3.4%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2019 Budget	\$ 373,527	23.0%
FY 2019 Projection	\$ 378,229	23.3%

These object classifications are for expendable upkeep of physical properties in condition for use of tangible property of a more or less permanent nature that is used in carrying out operations and include building maintenance, vehicle repair, and computer/equipment repairs. The FY 2020 Budget includes increases in this category for citywide facility improvements including one-time expenses for the replacement of the fire control panel shared by the Police Department and Municipal Court.

BUDGET SUMMARY

Occupancy:

FY 2020 Budget	\$ 1,725,082	
% of Fund Expenditures	3.0%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2019 Budget	\$ 94,214	5.8%
FY 2019 Projection	\$ 140,030	8.8%

These object classifications are for the utilities and related expenses required to maintain a building such as electricity, water, telephone and gas. The increase in the FY 2020 budget is primarily due to increasing electricity and janitorial costs.

Contractual Services:

FY 2020 Budget	\$ 8,881,552	
% of Fund Expenditures	15.3%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2019 Budget	\$ 373,871	4.4%
FY 2019 Projection	\$ 517,094	6.2%

Contractual services are expenditures that cover payments made for service. These services may be provided under a specific contract, but can also be charges between agencies. The FY 2020 Budget includes contractual and new increases related to internet connectivity, network security, and computer services.

Other Charges:

FY 2020 Budget	\$ 4,103,882	
% of Fund Expenditures	7.1%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2019 Budget	\$ 23,222	0.6%
FY 2019 Projection	\$ 113,797	2.9%

These object classifications are expenditures that do not apply to other expenditure classifications and include training and travel, membership dues, and printing and publications. The increase for FY 2020 is due to an increased budget for digital materials at the library.

BUDGET SUMMARY

Contingency:

FY 2020 Budget	\$ 140,000	
% of Fund Expenditures	0.0%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2019 Budget	\$ 0	0.0%
FY 2019 Projection	\$ 0	0.0%

The Contingency category is funding for any unforeseen expenditures that may occur during the fiscal year. According to the City Charter, the contingency may not exceed 3% of the total General Fund budget. In the general non-departmental budget, \$140,000, or 0.2% of the General Fund Budget, is set aside for unexpected City expenditures.

Capital Outlay:

FY 2020 Budget	\$ 279,000	
% of Fund Expenditures	0.5%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2019 Budget	\$ (483,980)	-63.4%
FY 2019 Projection	\$ (556,158)	-66.6%

Capital outlay expenditures are large one-time purchases for items that are expected to have a usefulness span of over one year. For FY 2019, the budget included funding to purchase vehicles for the new police sergeant positions and the reclassified police officer to a police lieutenant position. Additional capital purchases included vehicles for the Fire Logistics Coordinator and Fire Inspector, a new Fire emergency incident utility vehicle, a truck for the new concrete crew, and vehicles for the new Storm Water Project and Program Managers. The decreased FY 2020 budget is due to stripping these one-time capital costs included in FY 2019. For FY 2020, the budget includes funding to purchase vehicles for the new sergeant and officer positions at the Police department, to purchase a truck-mounted attenuator crash truck for public works, and to resurface tennis and basketball courts in need of repair at city parks.

Transfers out:

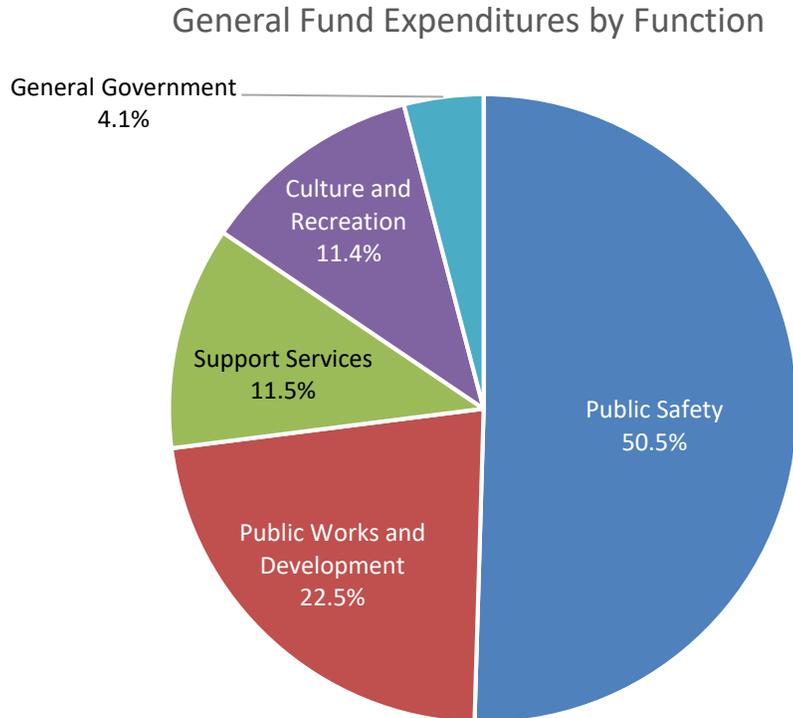
FY 2020 Budget	\$ 161,665	
% of Fund Expenditures	0.3%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2019 Budget	\$ (203,117)	-55.7%
FY 2019 Projection	\$ (203,117)	-55.7%

Transfers out reflect a transfer from the General Fund to another fund within the City’s operating and capital budgets. The overall decrease in FY 2020 is due to one-time transfers to the Capital Budget for the Building 1 Configuration project and the Parks Chemical Storage Building project.

BUDGET SUMMARY

Expenditures by Function

There are five main functions in the General Fund including public safety, development and infrastructure, culture and recreation, general government, and support services. A breakdown of FY 2020 departmental expenditures and a brief description is given comparing the departments to the FY 2019 budget and year-end projections. The following pie chart shows the percentage breakdown of each function.



Public Safety:

FY 2020 Budget	\$ 29,312,746	
% of Fund Expenditures	50.5%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2019 Budget	\$ 1,420,062	5.1%
FY 2019 Projection	\$ 1,578,913	5.7%

The Public Safety function handles all aspects related to citizen protection and is made up of Police Services, Fire Services, Emergency Management, and Municipal Court. In FY 2020, police and fire civil service employees will receive a step increase on their anniversary date. For Police, the step plan will be increased by 3.5% in the full pay period in January. For Fire, the step plan will be increased by 4.5% in the full pay period in January. The increase to the budget is related to new public safety positions in FY 2020, along with civil service step plan increases.

BUDGET SUMMARY

Development and Infrastructure:

FY 2020 Budget	\$ 13,084,139	
% of Fund Expenditures	22.5%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2019 Budget	\$ 279,973	2.2%
FY 2019 Projection	\$ 692,233	5.6%

The Development and Infrastructure function handles both commercial and residential development through the departments of Engineering and Development Services and maintains the City infrastructure through the Public Works – General Fund Department. The FY 2020 Budget includes additional one-time funding to purchase a truck-mounted attenuator crash truck to help protect workers along City roadways and to update the City’s ADA plan.

Culture and Recreation:

FY 2020 Budget	\$ 6,649,382	
% of Fund Expenditures	11.4%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2019 Budget	\$ 135,836	2.1%
FY 2019 Projection	\$ 268,196	4.2%

The Culture and Recreation function includes the Parks and Recreation, Library, and Tourism departments. For FY 2020, the Parks and Recreation department includes funding to replace aging playground equipment in parks throughout the city. Also included is funding to resurface the tennis and basketball courts in need of repair at City parks. In the Library, funding has been provided to increase its digital collections and add an additional library generalist to assist with the increasing workload. Additional funding has also been included in the FY 2020 capital improvement plan for the construction of a new library.

Support Services:

FY 2020 Budget	\$ 6,666,156	
% of Fund Expenditures	11.5%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2019 Budget	\$ (61,065)	-0.9%
FY 2019 Projection	\$ 7,836	0.1%

The Support Services function is related to departments that manage financial and internal functions including Financial Services, Information Services, Human Resources, and Non-Departmental. The decrease from the FY 2019 budget is due to the stripping of one-time expenses related to a Fiber Route Design plan and a GIS mapping mesh in the Information Services Department. Additions in FY 2020 include funding for performance-based pay for civilian employees that will go into effect in early January, and funding to implement the first phase of the compensation study conducted in FY 2019. Other additions include funding for network security upgrades and to conduct an IT audit.

BUDGET SUMMARY

General Government:

FY 2020 Budget	\$ 2,372,317	
% of Fund Expenditures	4.1%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2019 Budget	\$ 30,551	1.3%
FY 2019 Projection	\$ 93,093	4.1%

This function handles the administrative functions of the City and is comprised of the City Council, City Management, City Secretary, Community Affairs, and Legal Services departments. Growth into FY 2020 is due to increases in personnel related expenses.

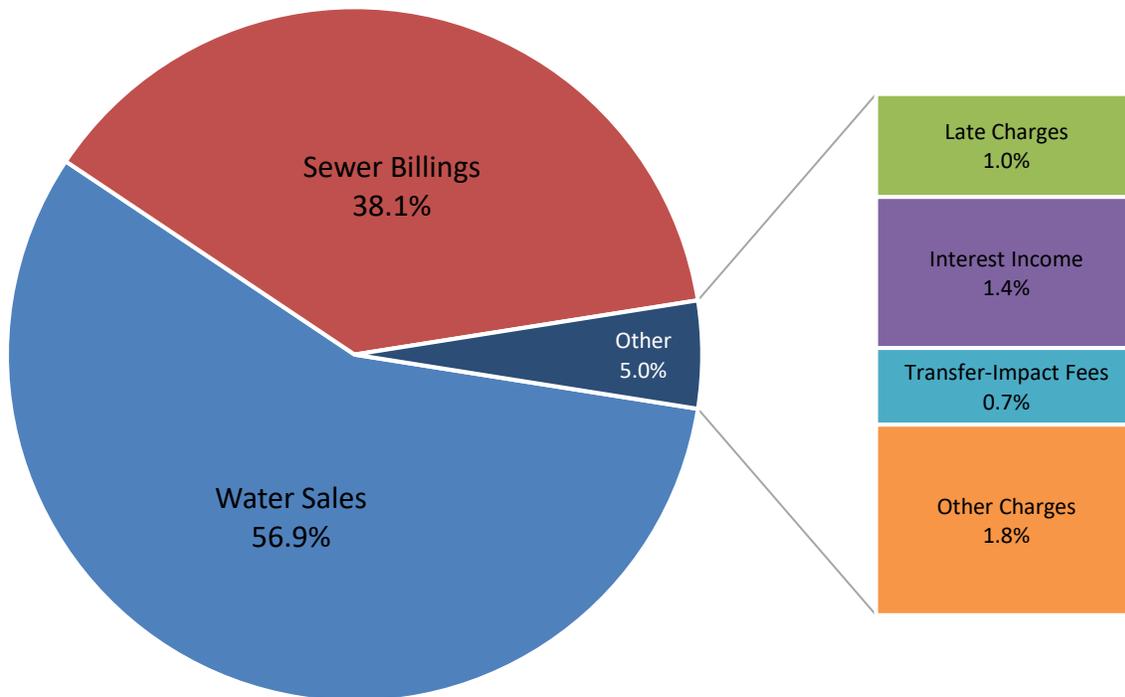
BUDGET SUMMARY

UTILITY FUND

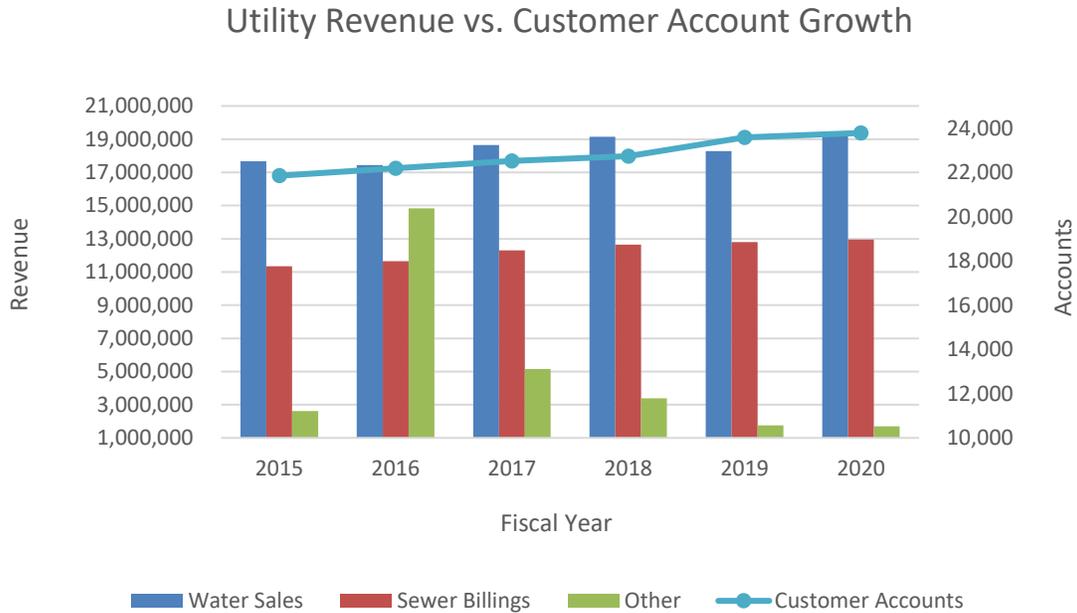
Revenue Assumptions:

The Utility Fund revenues for FY 2020 of \$33,990,920 represents an overall increase of \$636,066, or 1.9% greater than the FY 2019 budget and an increase of 3.5% compared to FY 2019 year-end projections. This increase is due primarily to an increase in interest collections and anticipated growth in sewer billing collections. In the Utility Fund, there are six major revenue categories, which are Water Sales, Sewer Charges, Late Charges, Interest Income, Transfers-In, and Other Revenue. The following includes a breakdown of each revenue category for the Utility Fund and a brief description. Below, the pie chart shows the category breakdown by percentage and the bar graph shows revenue growth compared to account growth.

FY 2020 Utility Fund Adopted Revenue



BUDGET SUMMARY



Water Sales:

FY 2020 Budget	\$ 19,338,690	
% of Fund Revenue	56.9%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2019 Budget	\$ (61,166)	-0.3%
FY 2019 Projection	\$ 1,049,024	5.7%

For FY 2020, a normalized year was used to calculate the future water usage budget. A normalized year uses average consumption over several years and allows for a steadier use of funds even as the usage fluctuates from year-to-year. In FY 2019, we saw above average normal rainfall in the first quarter. This led to a significant decrease in actual water sales for the year.

Sewer Charges:

FY 2020 Budget	\$ 12,954,682	
% of Fund Revenue	38.1%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2019 Budget	\$ 454,682	3.6%
FY 2019 Projection	\$ 146,048	1.1%

Sewer rates are based on water usage during the winter months and are assessed on water usage during the year.

BUDGET SUMMARY

Late Charges:

FY 2020 Budget	\$ 335,365	
% of Fund Revenue	1.0%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2019 Budget	\$ 6,318	1.9%
FY 2019 Projection	\$ 146,048	78.0%

Late charges are assessed on utility bills once the due date has passed.

Interest Income:

FY 2020 Budget	\$ 491,950	
% of Fund Revenue	1.4%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2019 Budget	\$ 246,196	100.2%
FY 2019 Projection	\$ 4,870	1.0%

Interest income is revenue created by the investment of working capital into investment pools. Interest income is driven primarily by nationwide economic conditions and is anticipated to remain relatively flat compared to the FY 2019 projection.

Transfers:

FY 2020 Budget	\$ 250,000	
% of Fund Revenue	0.7%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2019 Budget	\$ 0	0.0%
FY 2019 Projection	\$ 0	0.0%

The Community Impact Fee (CIF) fund transfer into the Utility Fund is related to the BCRWWS debt service payment and is related to wastewater treatment and wastewater line improvements.

Other Revenue:

FY 2020 Budget	\$ 620,233	
% of Fund Revenue	1.8%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2019 Budget	\$ (9,964)	-1.6%
FY 2019 Projection	\$ (207,311)	-25.1%

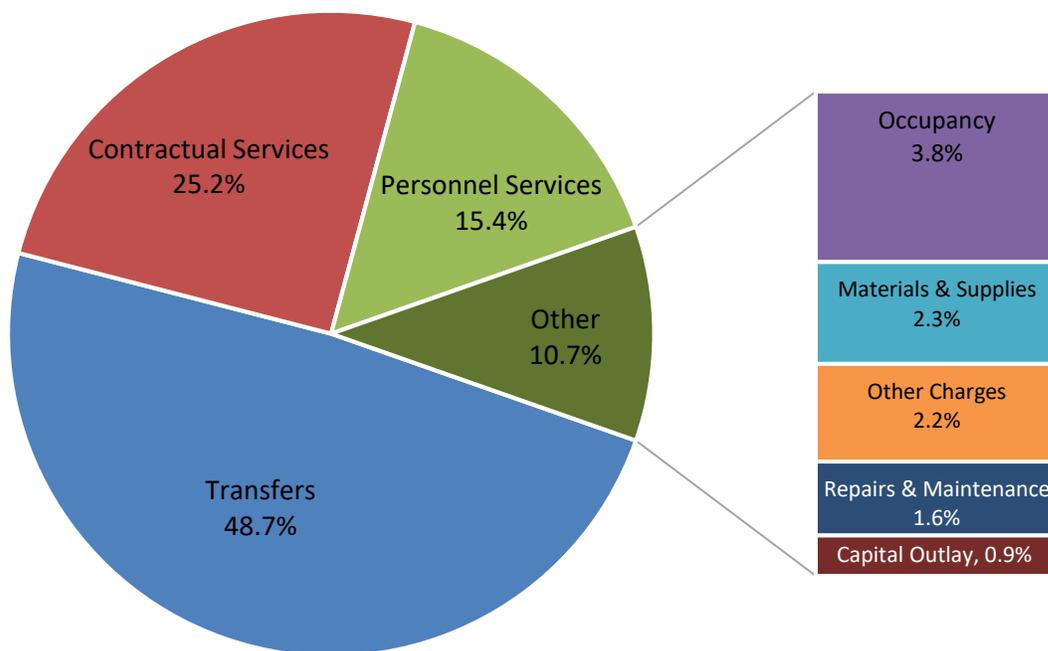
All additional revenues are combined to create the other revenue category, which includes tap and connection fees, credit card fees, and industrial pre-treatment reviews.

BUDGET SUMMARY

Expenditure Synopsis:

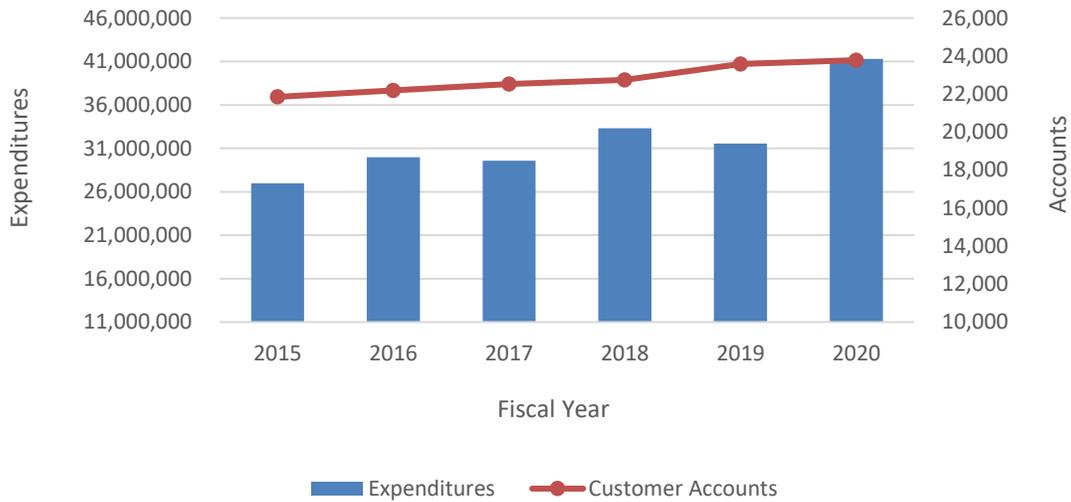
The Utility Fund expenditures total \$41,789,930 for FY 2020, which is an increase of \$9,249,265 or 28.4% from the FY 2019 budget, and an increase of \$10,237,876 or 32.4% from the FY 2019 projection. The Utility Fund is broken into eight major categories which are personnel, materials and supplies, repairs and maintenance, occupancy, contractual, other charges, capital, and transfers out. The Financial Services department calculates personnel costs, including any increases in compensation rates. Capital outlay costs consist of large one-time costs and capital rehabilitation programs such as water-line repairs and replacements. All other costs are based on the previous year’s revised funding level minus any one-time costs from the previous year. In order for departments to receive an increase in funding, the City Manager must approve an adjustment to base request, or the City Council must approved an enhancement request. Below is a breakdown of the FY 2020 account categories by percentage and a comparison of Utility Fund expenditures compared to customer account growth.

Utility Fund Expenditures by Category



BUDGET SUMMARY

Utility Fund Expenditure vs. Customer Accounts Growth



Personnel Services:

FY 2020 Budget	\$ 6,453,379	
% of Fund Expenditures	15.4%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2019 Budget	\$ 342,558	5.6%
FY 2019 Projection	\$ 573,977	9.8%

Personnel services includes the costs related to salaries, insurance, and retirement. The FY 2020 budget includes one new Accounting Technician position, a Treatment Operator in Training position, funding to implement the first phase of the compensation study conducted in FY 2019, and funding increases for merit pay.

Materials and Supplies:

FY 2020 Budget	\$ 944,556	
% of Fund Expenditures	2.3%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2019 Budget	\$ (6,797)	-0.7%
FY 2019 Projection	\$ 136,592	16.9%

These object classifications are for expendable materials and operating supplies necessary to conduct departmental activities. The FY 2020 budget includes one-time funding for equipment and supplies related to the Accounting Technician and Treatment Operator in Training positions.

BUDGET SUMMARY

Repairs and Maintenance:

FY 2020 Budget	\$ 685,170	
% of Fund Expenditures	1.6%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2019 Budget	\$ 5,000	0.7%
FY 2019 Projection	\$ 26,142	4.0%

These object classifications are for expendable upkeep of physical properties in condition for use of tangible property of a more or less permanent nature, which is used in carrying out operations and include building maintenance, vehicle repair, and equipment repairs.

Occupancy:

FY 2020 Budget	\$ 1,580,343	
% of Fund Expenditures	3.8%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2019 Budget	\$ 58,893	3.9%
FY 2019 Projection	\$ (5,394)	-0.3%

These object classifications are for the utilities and related expenses required to maintain a building such as electricity, water, telephone and gas. The FY 2020 budget includes an overall increase in electricity costs.

Contractual Services:

FY 2020 Budget	\$ 10,514,842	
% of Fund Expenditures	25.2%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2019 Budget	\$ (144,888)	-1.4%
FY 2019 Projection	\$ 462,303	4.6%

In the Utility Fund, the contract services category comprises the second largest expenditure category, which includes contractual obligation, bulk raw water purchases, general fund transfers for franchise fees and administrative charges. The City’s contribution for the Brushy Creek Regional Utility Authority (BCRUA) and Brushy Creek Regional Wastewater System (BCRWWS) is about 39% of the contractual services budget and provides regional water and wastewater treatment services.

Because the Utility Fund is an Enterprise fund, it provides contributions to the General Fund, similar to other City utility providers, through a franchise fee payment. The franchise fee payment equates to 4% of its gross operating revenues and totals \$1,349,637 for FY 2020.

BUDGET SUMMARY

Other Charges:

FY 2020 Budget	\$ 905,756	
% of Fund Expenditures	2.2%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2019 Budget	\$ 31,144	3.6%
FY 2019 Projection	\$ 80,900	9.8%

These object classifications are expenditures that do not apply to other expenditure classifications and include travel and training, membership dues, and printing and publications.

Capital Outlay:

FY 2020 Budget	\$ 374,000	
% of Fund Expenditures	0.9%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2019 Budget	\$ 249,000	199.2%
FY 2019 Projection	\$ 249,000	199.2%

Capital outlay expenditures are those that are large one-time purchases for an item that is expected to have a usefulness span of over one year. These budgeted funds will vary depending on asset maintenance needs. For capital costs, departments must submit an enhancement request to receive capital outlay expenditures. The request must be approved by City Council as part of the budget adoption process, which causes the costs to vary significantly from year-to-year. For FY 2020, the budget includes \$374,000 to purchase a hydro excavator and a valve truck.

Transfers out:

FY 2020 Budget	\$ 19,831,884	
% of Fund Expenditures	48.0%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2019 Budget	\$ 8,214,355	70.7%
FY 2019 Projection	\$ 8,214,355	70.7%

Transfers to other funds and projects account for the largest expenditure category in the Utility Fund budget. The largest transfer is for debt service of \$8,906,634. Another large transfer piece is related to cash funding of capital improvement projects. The City implemented a Project-Life budgeting for Capital Improvement Projects in FY 2011 and the budget reflects the large transfers required to fund the life of the projects. As a result, this category fluctuates annually as new projects are added. For FY 2020, the capital transfers total 7,051,000.

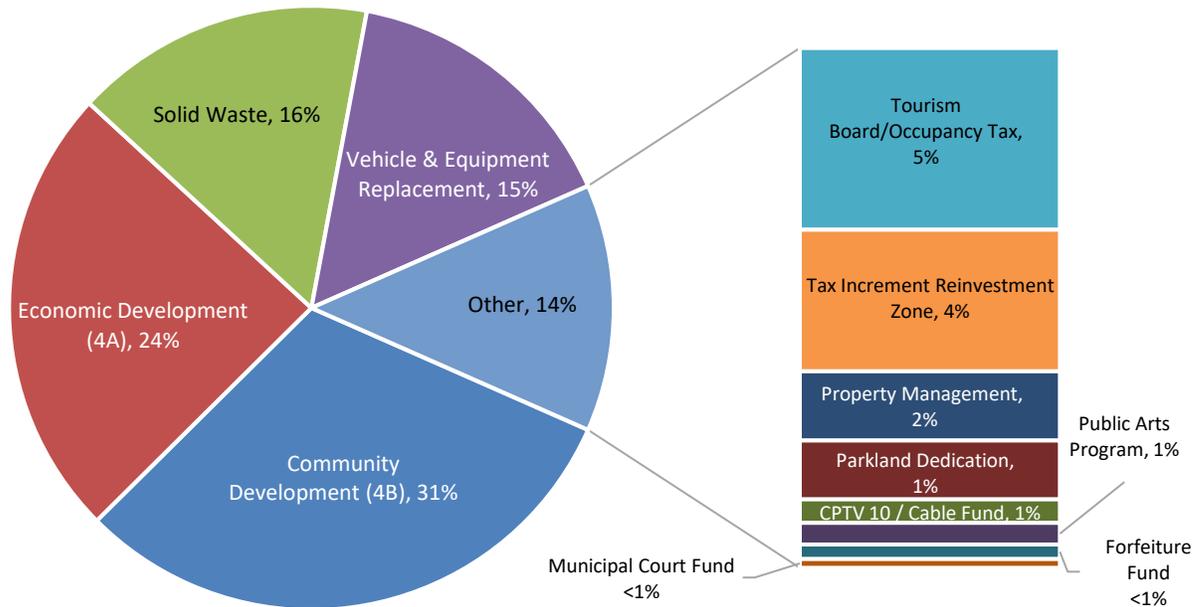
Because the Utility Fund is an Enterprise fund, it provides contributions to the General Fund similar to other utility providers for the City through a payment-in-lieu of taxes (PILOT) transfer. A PILOT creates a fee based upon the utility asset value multiplied by the ad valorem rate. The Utility Fund also pays an administrative fee related to the services the General Fund provides such as Human Resources, Finance, and IT to ensure the Utility Fund expenditures fund the total cost of its business activities. The PILOT and administrative fee transfer account for \$3,874,250 or 19.5% of the transfer category.

BUDGET SUMMARY

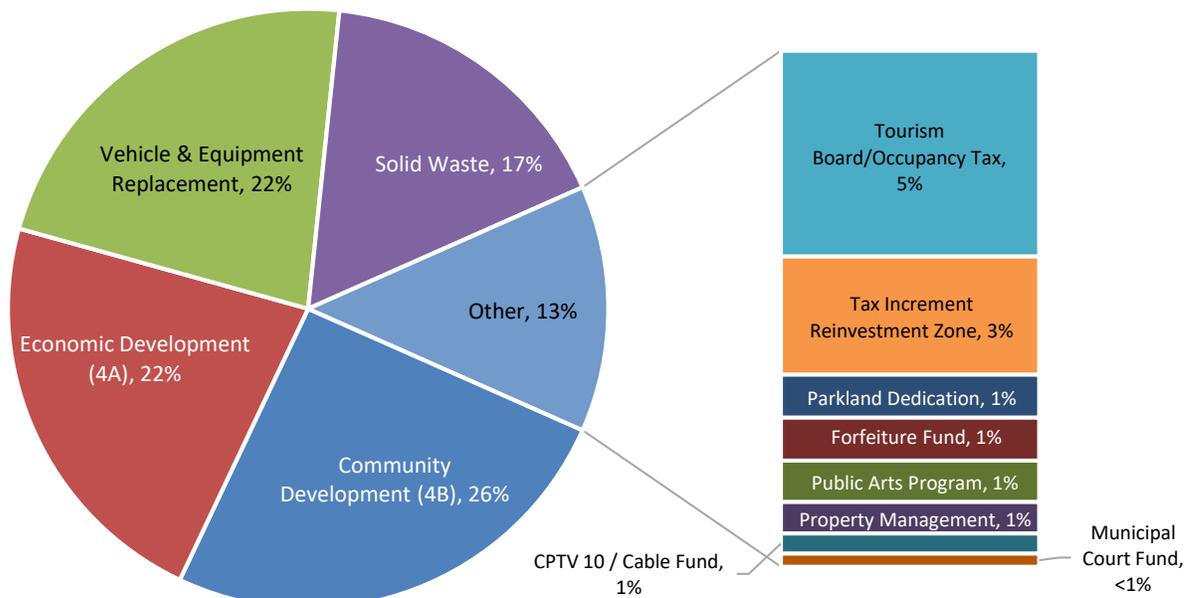
OTHER OPERATING FUNDS

The Other Operating Funds of the City include funds that are intended to be self-sufficient and/or have been created for a specific purpose as denoted by the name of the fund. Details have been provided for the Vehicle and Equipment Services (VES) and other funds that have a City-Council appointed Board, which creates the annual budget. A summary is provided for all other funds.

Other Operating Fund Revenues



Other Operating Fund Expenditures



BUDGET SUMMARY

Solid Waste

FY 2020 Revenues	\$ 4,029,195	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2019 Budget	\$ 1,000	0.0%
FY 2019 Projection	\$ (2,030)	-0.1%
FY 2020 Expenditures	\$ 4,155,903	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2019 Budget	\$ (325)	0.0%
FY 2019 Projection	\$ (325)	0.0%
Revenues – Expenditures	\$ (126,708)	

The Solid Waste Fund was created in FY 2010 as part of a change in solid waste service providers and is a self-supporting fund that provides solid waste service and debt payments for the solid waste and single-stream recycling carts. The revenue and expenditure budgets are projected to hold relatively flat going into FY 2020.

Vehicle and Equipment Replacement Fund

FY 2020 Revenues	\$ 3,866,497	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2019 Budget	\$ 76,059	2.0%
FY 2019 Projection	\$ 76,059	2.0%
FY 2020 Expenditures	\$ 5,563,425	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2019 Budget	\$ 2,481,861	80.5%
FY 2019 Projection	\$ 2,481,861	80.5%
Revenues – Expenditures	\$ (1,696,928)	

The Vehicle and Equipment Replacement fund is an internal fund that is used to maintain a proper replacement for the city's vehicles and capital equipment, including computers. Departments provide an annual contribution based on a ratio of cost of replacement and expected life of each vehicle and piece of equipment in the department inventory. The annual departmental contributions help smooth the cost of replacement over the course of the expected life, rather than having large variances in capital costs in the Operating Funds. The required contributions reflect new and replaced equipment, updated equipment costs, gains and losses on disposal, and overall health and status of the fund.

For FY 2020 the annual contribution rates have grown about 2.0% from FY 2019. A replacement schedule is in place. Vehicle and inventory replacements are determined on a yearly basis to determine actual replacement. Annual expenditures will vary due to the range of equipment costs and variance in useful life.

BUDGET SUMMARY

Public Arts Board

FY 2020 Revenues	\$ 137,918	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2019 Budget	\$ 4,979	3.7%
FY 2019 Projection	\$ 2,197	1.6%
FY 2020 Expenditures	\$ 265,280	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2019 Budget	\$ 10,817	4.3%
FY 2019 Projection	\$ 122,722	86.1%
Revenues – Expenditures	\$ (127,362)	

The Arts Advisory Board was created in October 2009 to provide input on public art displays throughout the City. Currently, the Tourism Board primarily provides funding. For FY 2020, the projected revenues are available to fund studies, consultant work, or other items identified by the Public Arts Board during the year.

Tourism Board

FY 2020 Revenues	\$ 1,157,564	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2019 Budget	\$ 42,115	3.8%
FY 2019 Projection	\$ 159,795	16.0%
FY 2020 Expenditures	\$ 1,317,488	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2019 Budget	\$ 315,913	31.5%
FY 2019 Projection	\$ 362,705	38.0%
Revenues – Expenditures	\$ (159,924)	

The Tourism Board is funded by a 7% hotel/motel occupancy tax collected by the local hotels. The City continues to see steady growth in the occupancy tax due in part to the Occupancy Board sponsoring local events, and the addition of new hotels in the City. In addition, the HEB Center has continued to offer high-quality events, which bring in tourists requiring an overnight stay, such as the Texas Stars, the Dallas Stars NHL development league team. The increase in expenditures is due to tourism's contribution to the HEB Center for facility maintenance.

BUDGET SUMMARY

Type A Economic Development Corporation

FY 2020 Revenues	\$ 6,082,162	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2019 Budget	\$ 400,784	7.1%
FY 2019 Projection	\$ 150,784	2.5%
FY 2020 Expenditures	\$ 5,543,609	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2019 Budget	\$ 591,531	11.9%
FY 2019 Projection	\$ 696,531	14.4%
Revenues – Expenditures	\$ 538,553	

Type A revenues are derived from 0.375¢ per \$1.00 of sales taxable in Cedar Park. The Type A expenditure budget is comprised mainly of a debt payment related to the HEB Center, which will be \$3,215,718, or 58.0% of the FY 2020 budget. The FY 2020 budget includes funding for the economic development staff, current economic incentive agreements, and funding to support the City’s portion of costs of capital improvements at the HEB Center of Cedar Park.

Type B Community Development Corporation

FY 2020 Revenues	\$ 7,749,574	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2019 Budget	\$ 187,930	2.5%
FY 2019 Projection	\$ 158,797	2.1%
FY 2020 Expenditures	\$ 6,319,800	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2019 Budget	\$ 643,511	11.3%
FY 2019 Projection	\$ 643,511	11.3%
Revenues – Expenditures	\$ 1,429,774	

Type B revenues are derived from \$0.50 per \$1.00 of taxable sales in Cedar Park. The Type B Board approves projects annually; however, the projects are typically capital projects with funding occurring over multiple years resulting in large variances from fiscal year to fiscal year. For FY 2020, the Type B Board has approved \$321,825 for staff support and board development, \$72,000 for economic development incentives, \$3,020,000 for transformational projects, and \$2,150,000 for community enhancement projects.

BUDGET SUMMARY

Miscellaneous Other Operating Funds

Other special revenue funds account for 1.3% of operating revenues and 1.1% of operating expenditures. A description and breakdown of each fund is available under the Special Revenue section. Although expenditures may exceed revenues in a given year for a special revenue fund, the fund is able to stay balanced by using fund balance for one-time expenditures.

Other Special Revenue Funds	FY 2020 Revenues	FY 2020 Expenditures	Revenues - Expenditures
Municipal Court Fund	\$ 55,700	\$ 83,713	\$ (28,013)
CPTV-10 / Cable Fund	149,427	128,905	20,522
Tax Increment Reinvestment Zone	902,222	756,652	145,570
Forfeiture Fund	92,820	274,986	(182,166)
Parkland Dedication	375,000	275,000	100,000
Property Management	441,000	201,515	239,485
Other Special Revenue Funds	\$ 2,016,169	\$ 1,720,771	\$ 295,398

BUDGET SUMMARY

GENERAL DEBT SERVICE FUND

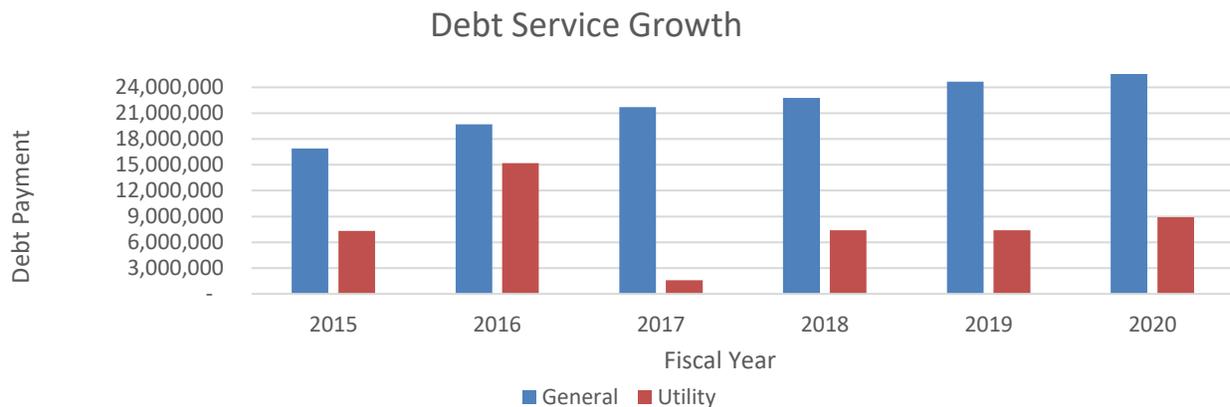
The General Debt Service Fund provides the funds necessary to retire the outstanding tax-supported bonded indebtedness of the City. Debt in this category primarily consists of general obligation bonds (GOs) and certificates of obligation (COs) which pay for various public improvements such as streets, land acquisitions, parks, and the construction of facilities. Revenues are generated for the repayment of the bonds and certificates primarily through ad valorem property taxes. For FY 2020, the total revenues are \$24,858,079, which is comprised of \$20,240,680 or 81.4% from the ad valorem interest and sinking rate and \$3,215,718 or 12.9% from Type A sales tax. The total FY 2020 expenditures are \$27,098,345 of which \$14,568,200 or 53.8% is payment for debt principal and \$9,346,145 or 34.5% is for debt interest. In FY 2020, the City is planning to use cash to defease (or pay-down) debt in order to help create future debt capacity and realize potential interest savings.

In September 2018, the international credit rating agency S&P Global reaffirmed the City of Cedar Park’s AA+ general obligation bond debt rating. Additionally, S&P Global affirmed the City’s utility debt rating of AA+, which it has held since 2013. These AA+ ratings are just one category from the highest rating of AAA.

A bond rating for a City is akin to a credit score for an individual person or business. A higher bond rating enables the City to issue debt at a lower interest rate and allows the City the flexibility to refinance existing debt at a lower interest rate – ultimately saving taxpayers money.

UTILITY DEBT SERVICE FUND

The Utility Debt Service Fund provides the funds necessary to retire the outstanding revenue-supported debt of the City. Debt in this category consists of revenue-supported bonds that are used to pay the cost of improvements to the City’s water and wastewater system, and is repaid with revenues collected from utility customers. In FY 2020, revenues are budgeted at \$8,906,634 and expenditures are budgeted at \$8,924,134. Below is a graph that shows the City’s general and utility debt payment growth.



BUDGET SUMMARY

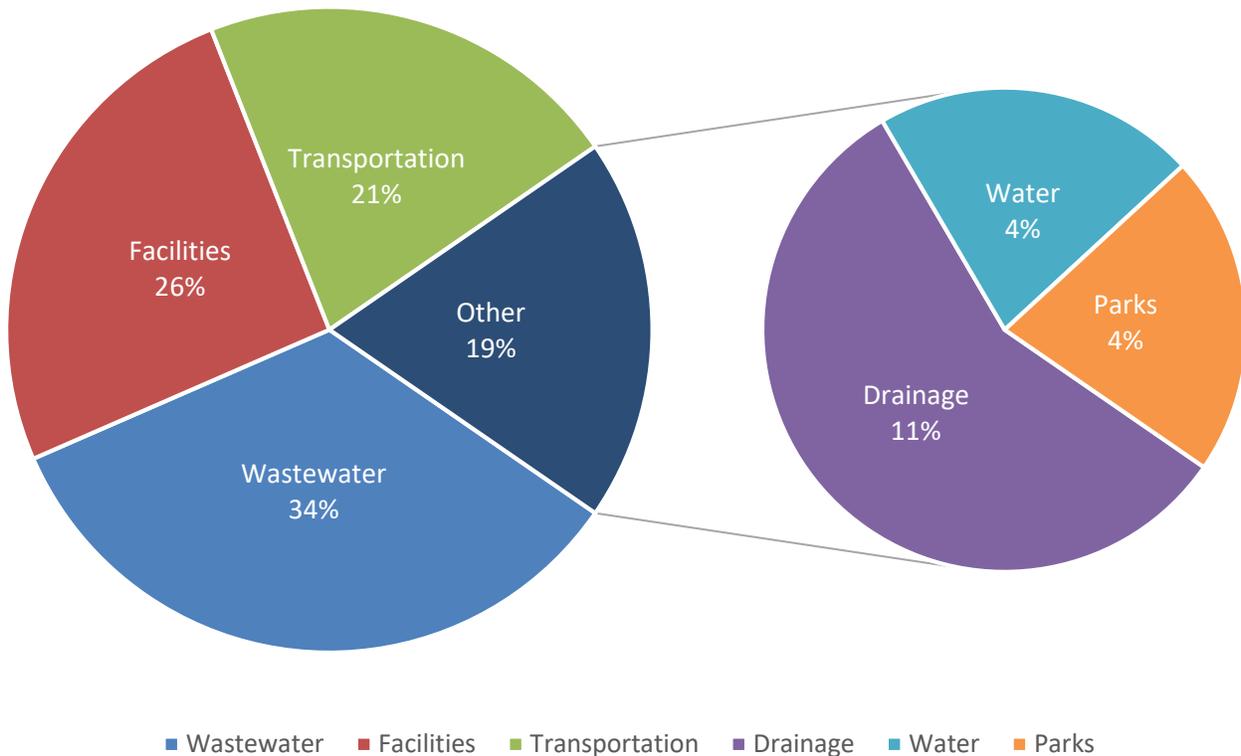
CAPITAL IMPROVEMENT PROJECT (CIP) FUNDS

The table below provides a summary of the FY 2020 Adopted Capital Improvement Projects by type. The costs reflected here are representative of the total project costs and indicate a project life budget. Details for newly funded projects are included in the CIP section of the budget document.

TOTAL PROJECT COSTS BY CATEGORY

Program Category	Prior Year Funding	FY 2020 Funding	Potential Future Funding	Project Total
Transportation	\$ 96,635,800	\$ 17,841,362	\$ 3,200,000	\$ 117,677,162
Parks	10,350,000	3,450,000	4,672,408	18,472,408
Facilities	21,346,000	21,377,500	775,000	43,498,500
Water	18,893,125	3,468,000	65,332,000	87,693,125
Wastewater	9,863,125	28,283,000	14,182,000	52,328,125
Drainage	840,000	9,153,100	0	9,993,100
Total	\$ 157,928,050	\$ 83,572,962	\$ 88,161,408	\$ 329,662,420

FY 2020 CIP Funding by Category



BUDGET SUMMARY

Use of the General Fund Unreserved Fund Balance

The General Fund Unreserved Fund Balance is intended to act as a reserve for unanticipated needs, emergency expenditures, and unanticipated revenue shortfalls. As part of the City's best practices and financial policies, the City maintains a fund balance at a minimum reserve level of 25% to 50% of budget expenditures. In addition, when the balance exceeds a minimal acceptable level for these purposes it can be used to fund one-time expenditures. As of October 1, 2019, the Unreserved General Fund Balance is projected to be \$21,472,323 or 38% of total FY 2019 revenues and 39% of FY 2019 expenditures.

The FY 2020 budget is structurally balanced, meaning recurring revenues cover recurring expenses. Total budgeted revenue is \$948,073 less than total budgeted expense. However, of the budgeted revenues and expenses, \$226,601 is budgeted as one-time revenue, and \$1,174,809 is budgeted for one-time expenses. Accounting for these, the net balance is a positive \$135. This means that the budget is structurally balanced, with recurring revenue exceeding recurring expense by \$135. At the end of FY 2020, fund balance is projected to be \$20,524,249, or 36% of revenues and 35% of expenditures.

Notable Fund Balance expenditures include:

- Playground Replacements in Five City Parks - \$200,000
- Police Communications Audio Recording System Replacement - \$200,000
- Setup Costs for New Police & Library Positions, Equipment, and Vehicles - \$120,364
- Truck Mounted Attenuator Crash Truck - \$112,000
- Fire Control Panel Replacement at the Police Department and Municipal Court - \$110,000
- Tennis and Basketball Court Surface Improvements - \$90,000
- Update Americans With Disabilities Act (ADA) Plan - \$75,000
- City Network and Security Upgrades - \$39,549
- Information Technology Audit - \$35,000

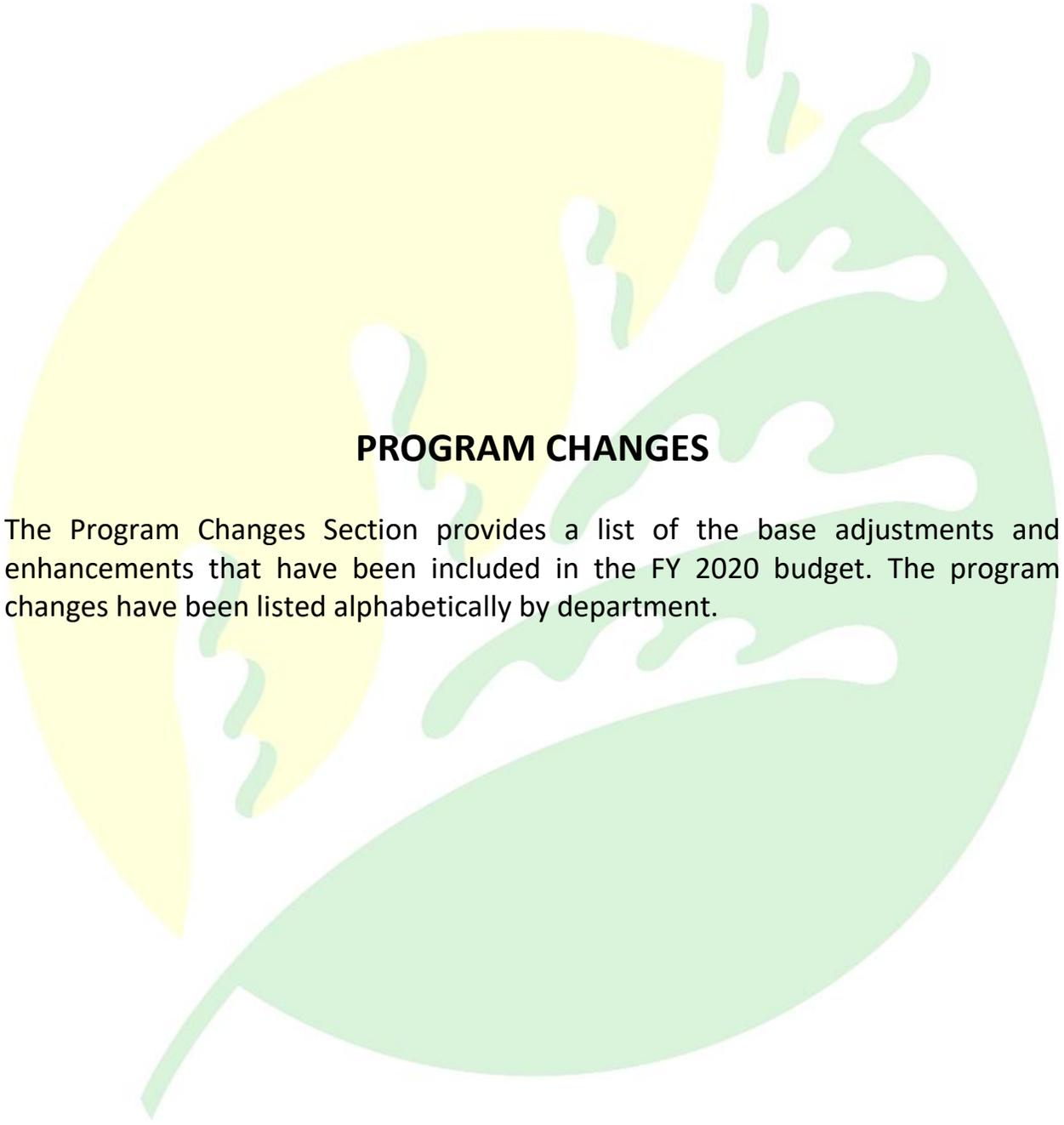
Changes from the FY 2020 Proposed to the FY 2020 Adopted:

The FY 2020 Proposed Budget was presented to the City Council at the Budget Workshop on August 1, 2019. The City Council then adopted the FY 2020 Budget on September 26, 2019. In addition to the presentation of the Proposed Budget on August 1, staff presented the budget and held public hearings on September 12, September 19, and September 26. During this time, and as part of the budget process, the City Council provided input on the Proposed Budget. City Staff reviewed the feedback and recommended changes in the final budget that reflect this input. Finally, City Council voted to approve the final Adopted Budget at the third reading of the budget on September 26.

The FY 2020 Proposed Operating Budget included total operating expenditures of \$151,876,791. Following additional discussion with and feedback from the City Council, no adjustments to appropriations were recommended by Council. However, Council did elect to lower the proposed ad valorem rate from 0.44800 to 0.44700. This decrease was absorbed by the interest and sinking side of the tax rate, thus only affecting the General Debt budgeted revenues. General Debt revenues were adjusted to reflect this change, but no adjustments were made to General Debt appropriations.

BUDGET SUMMARY

An adjustment to the Utility Fund transfers budget was made to match the transfer in budget for the Capital Improvement Plan (CIP) as presented and approved by the City Council. The Utility Fund appropriations have been lowered by \$480,000 to correct this error in the Adopted Budget.



PROGRAM CHANGES

The Program Changes Section provides a list of the base adjustments and enhancements that have been included in the FY 2020 budget. The program changes have been listed alphabetically by department.



CEDAR

PARK



**FY 2020 SUBMITTED PROGRAM CHANGES
DEPARTMENT BASE ADJUSTMENTS**

General Fund	FY 2020 Amount	Recurring Amount	Civilian Positions	Uniform Positions
City Secretary				
Increase Travel and Training Budget	3,600	3,600	0	0
Increases the travel and training budget to provide additional training opportunities for the City Secretary.				
City Secretary Total	3,600	3,600	0	0
Economic Development				
Economic Development Incentives	74,701	74,701	0	0
Increases the economic incentive agreement budget in accordance with contractual agreements between the City and 1890 Ranch, the Town Center/Costco, and the Parke developments.				
Economic Development Total	74,701	74,701	0	0
Emergency Management				
Texas Colorado River Floodplain Coalition	1,250	1,250	0	0
Increases the budget for dues to maintain membership in the Colorado River Floodplain Coalition.				
Emergency Management Total	1,250	1,250	0	0



**FY 2020 SUBMITTED PROGRAM CHANGES
DEPARTMENT BASE ADJUSTMENTS**

General Fund	FY 2020 Amount	Recurring Amount	Civilian Positions	Uniform Positions
Fire				
Fire Station Alarm Monitoring	4,080	4,080	0	0
Provides funding to cover alarm monitoring fees for City fire stations.				
Fire Training Room Electronic Systems Maintenance	5,300	5,300	0	0
Increase for an audio/visual equipment maintenance agreement in the Fire Training and Conference rooms.				
Medical Supply Adjustment	7,000	7,000	0	0
Increases for needed recurring medical supplies for firefighters.				
Vehicle Repairs	20,000	20,000	0	0
Increases for needed recurring vehicle repairs on fire vehicles.				
Building Repairs	10,000	10,000	0	0
Increases for needed recurring building repairs at City fire stations.				
Fire Total	46,380	46,380	0	0



**FY 2020 SUBMITTED PROGRAM CHANGES
DEPARTMENT BASE ADJUSTMENTS**

General Fund	FY 2020 Amount	Recurring Amount	Civilian Positions	Uniform Positions
Information Services				
Adobe Creative Suite	3,060	3,060	0	0
Provides funding for an increased subscription cost to use Adobe Suite.				
Data Center Cooling System Support And Maintenance	4,500	4,500	0	0
Provides funding for an increase in the Police data center cooling system agreement for support and maintenance.				
Cisco SmartNet Support	10,000	10,000	0	0
Increases funding for Cisco SmartNet support which facilitates support for Cisco products and services.				
Main Internet Connectivity	70,440	70,440	0	0
Provides funding to increase internet bandwidth capacity at City facilities.				
Microsoft Enterprise License Agreement	11,000	11,000	0	0
Covers Microsoft licensing costs for the next 3 years as a result of an annual agreement cost increase.				
Changepoint Daptiv (SHI)	8,757	8,757	0	0
Increases funding to maintain the City's resource and project management tool.				
Eco Disposal & Destruction Services	6,000	6,000	0	0
Funds an agreement with a recycle company for the disposal and destruction of information technology related equipment.				
KnowBe4 Security Services	7,064	7,064	0	0
Provides funding for IT security awareness and training.				
Remedy	10,440	10,440	0	0
Provides funding for a fee increase related to the City's IT helpdesk and knowledge management software tool.				
Information Services Total	131,261	131,261	0	0



**FY 2020 SUBMITTED PROGRAM CHANGES
DEPARTMENT BASE ADJUSTMENTS**

General Fund	FY 2020 Amount	Recurring Amount	Civilian Positions	Uniform Positions
Library				
Library Facility Repairs	20,715	0	0	0
Provides one time funding for additional outside lighting on the front of the library and targeted carpet replacement within the library facility.				
Library Total	<u>20,715</u>	<u>0</u>	<u>0</u>	<u>0</u>
Municipal Court				
Building Repairs and Maintenance	15,000	15,000	0	0
Provides funding for additional building repairs and other general maintenance due to the aging facility.				
Municipal Court Total	<u>15,000</u>	<u>15,000</u>	<u>0</u>	<u>0</u>
Parks and Recreation				
Aquatics Contract Services Increase	6,000	6,000	0	0
Provides funding for the increase in contractual services including aquatics safety consulting for lifeguards, payroll timekeeping, and pest control.				
Parks Operations Supplies and Certifications	4,500	4,500	0	0
Additional funding for small tools, equipment, and certifications to support the Parks Operations division.				
Athletic Field Maintenance	12,000	12,000	0	0
Provides funding to contract out several maintenance practices like topdressing, aerification, and de-thatching to enhance the quality of the City's athletic fields due to staffing limitations.				
Parks and Recreation Total	<u>22,500</u>	<u>22,500</u>	<u>0</u>	<u>0</u>



**FY 2020 SUBMITTED PROGRAM CHANGES
DEPARTMENT BASE ADJUSTMENTS**

General Fund	FY 2020 Amount	Recurring Amount	Civilian Positions	Uniform Positions
Police				
Motorola Annual Service & Maintenance Agreement	1,500	1,500	0	0
Increases funding for a cost increase related to the annual radio maintenance agreement with Motorola.				
Williamson County Communications System	7,439	7,439	0	0
Provides funding for an increase in cost to continue participation in the Williamson County Communications System.				
Superion/Central Square Support and Maintenance Agreement	8,700	8,700	0	0
Cost to maintain the annual support and maintenance agreement with Superion/Central Square.				
Motorola Radio Microwave Maintenance and Support	9,800	9,800	0	0
Renewal of Motorola maintenance and support for radio microwave equipment.				
Recording System Annual Maintenance and Support	2,420	2,420	0	0
Annual maintenance and support for Police's higher ground recording system.				
Cellebrite Annual License Fee	300	300	0	0
Cost to maintain licensing for the Cellebrite Universal Forensic Extraction Device (UFED) at Police Operations.				
Traffic Data Collection Software Maintenance	1,500	1,500	0	0
Cost increase for the City's traffic trailer software which allows the collection of traffic data including average speed of vehicles, vehicle count, mapping, and other traffic related data.				
TLO XP Transunion Investigative Solutions	500	500	0	0
Provides funding to maintain the Police Department's investigative tool.				



**FY 2020 SUBMITTED PROGRAM CHANGES
DEPARTMENT BASE ADJUSTMENTS**

General Fund	FY 2020 Amount	Recurring Amount	Civilian Positions	Uniform Positions
Police				
Adobe Software Licenses	1,676	1,676	0	0
Provides funding for anticipated user licensing increases to use the Adobe Software Suite.				
Rave Smart 9-1-1 Renewal	2,295	2,295	0	0
Provides funding for the Rave Smart 9-1-1 service cost increase and licensing renewal.				
Central Square Technologies Migration Services	17,400	0	0	0
Provides funding for migration services to upgrade to current operating system that runs the public safety servers.				
Two Additional Copier/Printers	5,400	5,400	0	0
Adds two more copiers/printers to the Police Department.				
Police Total	58,930	41,530	0	0
Tourism				
Adobe Pro Subscription	731	731	0	0
Adds funding for Tourism's Adobe Pro subscription cost increase.				
Tourism Total	731	731	0	0
General Fund Total	375,068	336,953	0	0



**FY 2020 SUBMITTED PROGRAM CHANGES
DEPARTMENT BASE ADJUSTMENTS**

Utility Fund	FY 2020 Amount	Recurring Amount	Civilian Positions	Uniform Positions
Utility Billing				
Credit Card Service Fees	40,000	40,000	0	0
Adjustment for the increased use of credit cards to pay utility bills.				
Utility Billing Total	40,000	40,000	0	0
Utility Fund Total	40,000	40,000	0	0



**FY 2020 SUBMITTED PROGRAM CHANGES
DEPARTMENT ENHANCEMENTS**

General Fund	FY 2020 Amount	Recurring Amount	Civilian Positions	Uniform Positions
Field Operations - Streets				
Update Americans With Disabilities Act (ADA) Plan	75,000	0	0	0
Provides funding to update the City's American's with Disabilities Act (ADA) Plan.				
Truck Mounted Attenuator Crash Truck	116,500	4,500	0	0
Provides funding for a truck mounted attenuator or impact attenuator which provides protection to structures, vehicles, workers, and other motorists in work zones with speeds of 45 MPH or greater.				
Field Operations - Streets Total	<u>191,500</u>	<u>4,500</u>	<u>0</u>	<u>0</u>
Information Services				
VMware Network and Security	55,609	16,060	0	0
Provides funding to enhance the VMware Network and Security features for the City.				
Annual IT Audit	35,000	0	0	0
Provides funding for a third party annual IT audit.				
Information Services Total	<u>90,609</u>	<u>16,060</u>	<u>0</u>	<u>0</u>
Library				
Library Generalist - Public Services Division	43,264	41,164	1	0
Provides funding for a Library Generalist to enable additional customer support services at the library's Information desk, increase program support, and facilitate collection development.				
Increase Digital Library Materials	34,000	34,000	0	0
Increases the number of digital library materials available to the community, including eBooks, audiobooks, magazines, video, and music.				
Library Total	<u>77,264</u>	<u>75,164</u>	<u>1</u>	<u>0</u>



**FY 2020 SUBMITTED PROGRAM CHANGES
DEPARTMENT ENHANCEMENTS**

General Fund	FY 2020 Amount	Recurring Amount	Civilian Positions	Uniform Positions
Municipal Court				
Fire Control Panel Replacement	27,500	0	0	0
Replaces the aging fire panel in the Court/Police facility. Municipal Court covers 1/3 of the cost, and Police covers the remaining 2/3.				
Municipal Court Total	<u>27,500</u>	<u>0</u>	<u>0</u>	<u>0</u>
Non Departmental				
Facility Improvements	120,000	120,000	0	0
Provides funding for city-wide facility improvements.				
Performance Pay Increases	300,000	300,000	0	0
Provides merit-based performance pay for City employees. Increases to pay are contingent on an annual review and would become effective January 2020.				
Compensation Study Phase I Implementation	215,000	215,000	0	0
Provides funding for City position compensation adjustments as recommended by a third party compensation study conducted in FY 2019.				
Non Departmental Total	<u>635,000</u>	<u>635,000</u>	<u>0</u>	<u>0</u>
Parks and Recreation				
Playground Replacement	200,000	0	0	0
To replace several aging playgrounds in parks throughout the City.				
Tennis/Basketball Court Improvements	90,000	0	0	0
One time funding to resurface the tennis/basketball courts located in parks throughout the City.				
Camp Timberwolf Staff Salary Increase	22,284	22,284	0	0
To increase the starting salary range of camp staff for Camp Timberwolf by \$1 per hour for each position.				
Parks and Recreation Total	<u>312,284</u>	<u>22,284</u>	<u>0</u>	<u>0</u>



**FY 2020 SUBMITTED PROGRAM CHANGES
DEPARTMENT ENHANCEMENTS**

General Fund	FY 2020 Amount	Recurring Amount	Civilian Positions	Uniform Positions
Police				
Criminal Investigation Division Special Victims Unit Sergeant	190,432	137,307	0	1
Adds one Criminal Investigation Sergeant to the Support Services Bureau of the Police Department.				
Criminal Investigation Division Detective	158,091	104,036	0	1
Adds one officer level detective position to the Support Service Bureau of the Police Department.				
Fire Control Panel Replacement	82,500	0	0	0
Replaces the aging fire panel in the Court/Police facility. Municipal Court covers 1/3 of the cost, and Police covers the remaining 2/3.				
Audio Recording System Replacement	220,000	20,000	0	0
Replaces the current Higher Ground recording equipment and software.				
Brave Alliance	20,000	20,000	0	0
Provides funding for Brave Alliance which provides services to and collects critical evidence from sexual assault survivors.				
Police Total	<u>671,023</u>	<u>281,343</u>	<u>0</u>	<u>2</u>
General Fund Total	<u><u>2,005,180</u></u>	<u><u>1,034,351</u></u>	<u><u>1</u></u>	<u><u>2</u></u>



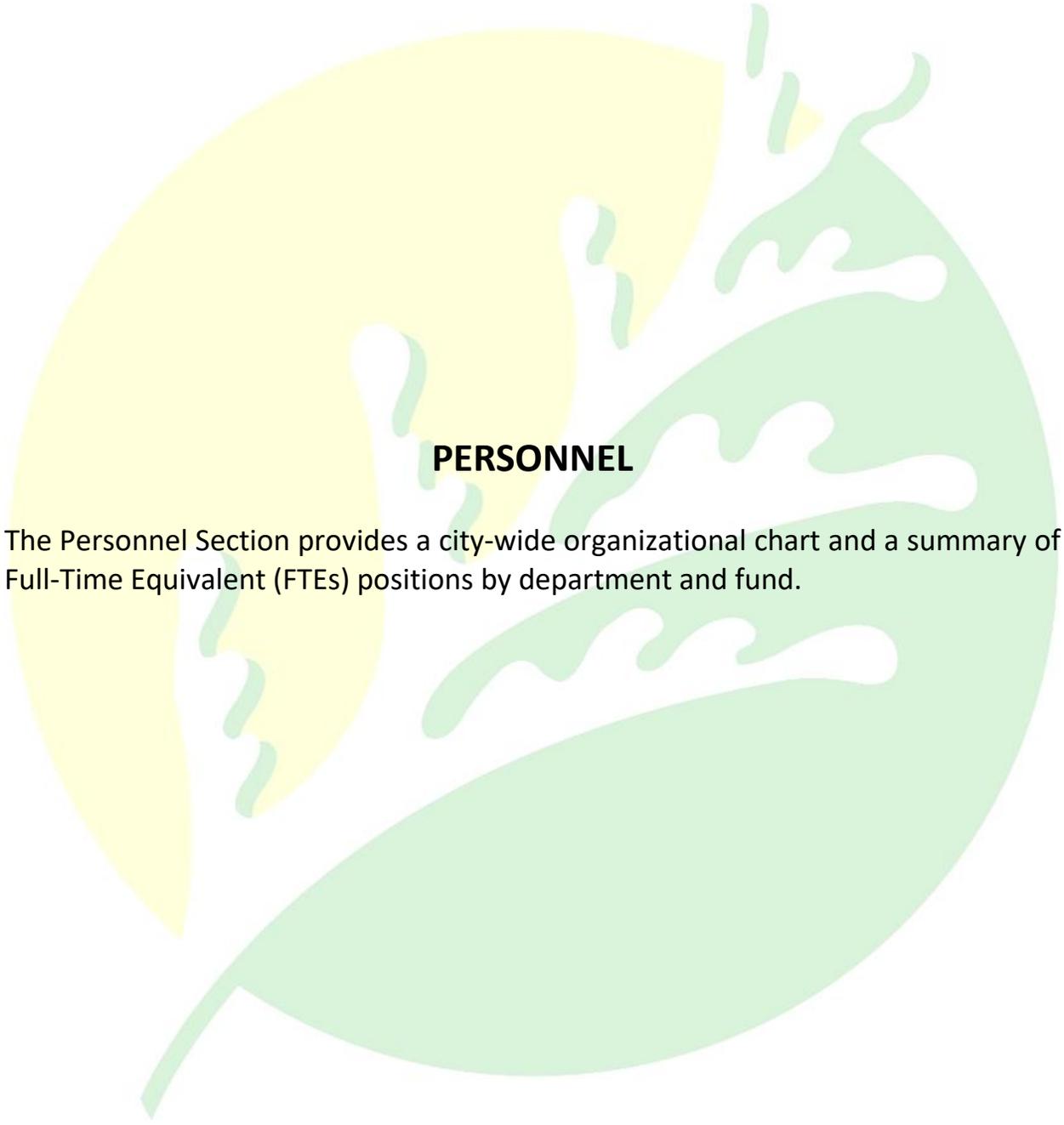
**FY 2020 SUBMITTED PROGRAM CHANGES
DEPARTMENT ENHANCEMENTS**

Utility Fund	FY 2020 Amount	Recurring Amount	Civilian Positions	Uniform Positions
Finance				
Accounting Technician II	51,233	46,633	1	0
Adds one accounting technician to support the Brushy Creek Regional Utility Authority (BCRUA) due to significant increases in workload over the last couple of years.				
Finance Total	<u>51,233</u>	<u>46,633</u>	<u>1</u>	<u>0</u>
Utility Administration				
Mobile Device Data Retention (State Law)	20,000	20,000	0	0
Provides funding to comply with mobile device data retention requirements as mandated by state law.				
Utility Administration Total	<u>20,000</u>	<u>20,000</u>	<u>0</u>	<u>0</u>
Utility Non Departmental				
Performance Pay Increases	120,000	120,000	0	0
Provides merit-based performance pay for City employees. Increases to pay are contingent on an annual review and would become effective January 2020.				
Compensation Study Phase I Implementation	50,000	50,000	0	0
Provides funding for Utility funded City position compensation adjustments as recommended by the FY 2019 compensation study.				
Utility Non Departmental Total	<u>170,000</u>	<u>170,000</u>	<u>0</u>	<u>0</u>



**FY 2020 SUBMITTED PROGRAM CHANGES
DEPARTMENT ENHANCEMENTS**

Utility Fund	FY 2020 Amount	Recurring Amount	Civilian Positions	Uniform Positions
Utility Services - Water Distribution				
Enhancement to VES for Hydro Excavator	320,000	0	0	0
Supplements funding from the Vehicle and Equipment Replacement Fund to replace a backhoe with a hydro excavator.				
Enhancement to VES for Valve Truck	54,000	0	0	0
Supplements funding from the Vehicle and Equipment Replacement Fund to replace trailer mounted valve and vacuum machines with a a single truck mounted valve turning machine.				
Utility Services - Water Distribution Total	<u>374,000</u>	<u>0</u>	<u>0</u>	<u>0</u>
Utility Services - Water Reclamation				
Treatment Operator in Training	47,272	47,272	1	0
Adds one Treatment Operator in Training position for the Water Reclamation Facility.				
Utility Services - Water Reclamation Total	<u>47,272</u>	<u>47,272</u>	<u>1</u>	<u>0</u>
Utility Fund Total	<u><u>662,505</u></u>	<u><u>283,905</u></u>	<u><u>2</u></u>	<u><u>0</u></u>



PERSONNEL

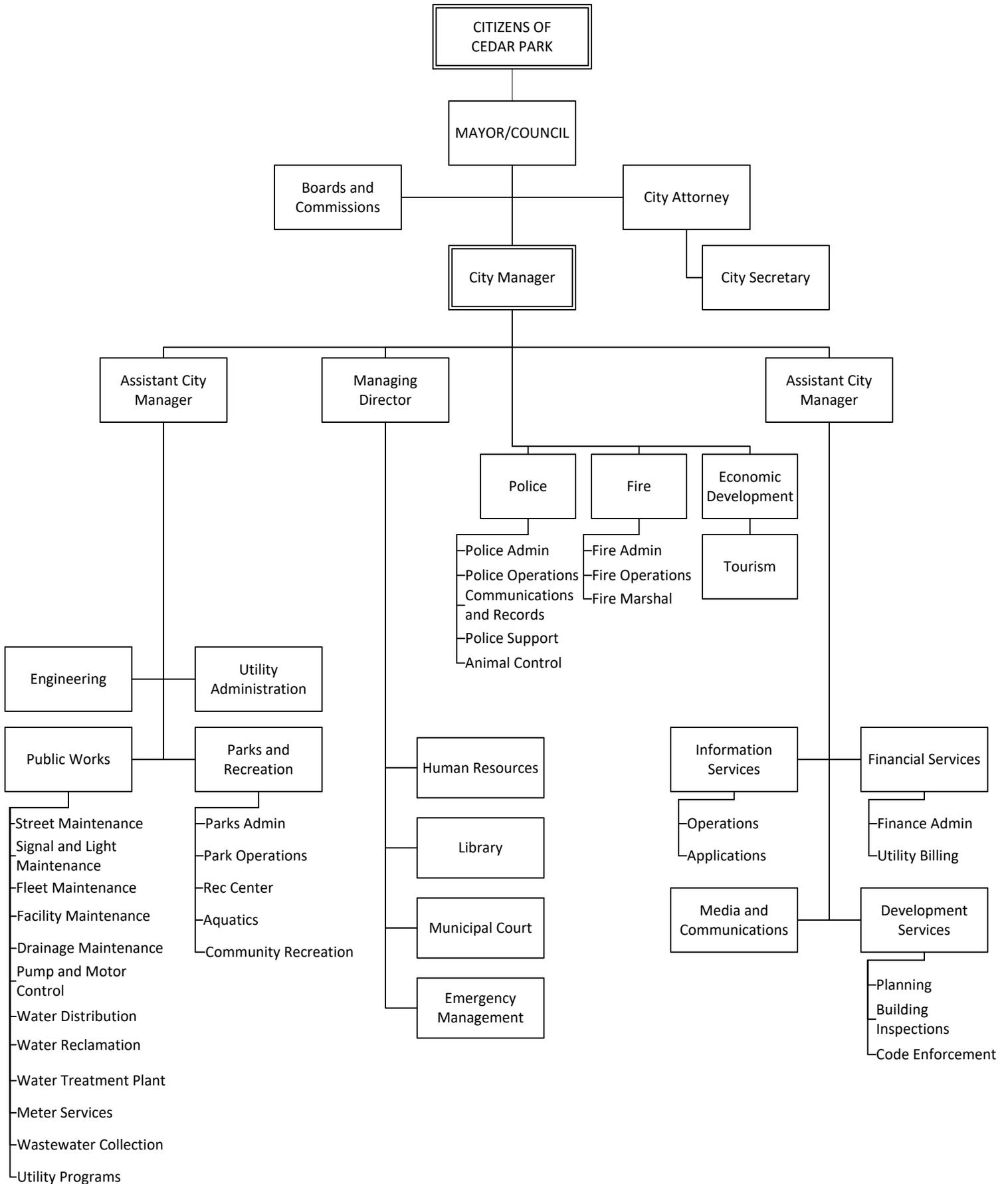
The Personnel Section provides a city-wide organizational chart and a summary of Full-Time Equivalent (FTEs) positions by department and fund.



CEDAR

PARK

CITY OF CEDAR PARK



BUDGETED FULL-TIME EQUIVALENTS BY DEPARTMENT

General Fund						
Department	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 % of Fund	FY 2020 % of Total
Public Safety						
Municipal Court	9.5	9.5	9.5	9.5	2.2%	1.8%
Police (Civil Service and Non-Civil Service)	128	132	135	137	32.1%	26.6%
Fire (Civil Service and Non-Civil Service) ¹	83	88	89	89	20.8%	17.3%
Emergency Management ¹	0	0	1	1	0.2%	0.2%
Total Public Safety	220.5	229.5	234.5	236.5	55.4%	46.0%
Public Works and Development						
Engineering	11	11	12	12	2.8%	2.3%
Development Services	19	20	20	20	4.7%	3.9%
Public Works	36	38	44	44	10.3%	8.6%
Total Public Works and Development	66	69	76	76	17.8%	14.8%
Cultural and Recreation						
Parks and Recreation	35	35	42.5	42.5	10.0%	8.3%
Library	19.5	20.5	20.5	21.5	5.0%	4.2%
Tourism	1.5	2	2	2	0.5%	0.4%
Total Cultural and Recreation	56	57.5	65	66	15.5%	12.8%
Support Services						
Finance ²	7	8	10	10	2.3%	1.9%
Information Services	10.5	13	14	14	3.3%	2.7%
Human Resources	5	5	6	6	1.4%	1.2%
Total Support Services	22.5	26	30	30	7.0%	5.8%
General Government						
City Management	5	4	4	4	0.9%	0.8%
City Secretary	1	1	1	1	0.2%	0.2%
Media & Communications	4.5	5.5	5.5	5.5	1.3%	1.1%
Economic Development	2	2	3	3	0.7%	0.6%
Legal Services	4	5	5	5	1.2%	1.0%
Total General Government	16.5	17.5	18.5	18.5	4.3%	3.6%
Total General Fund FTEs:	381.5	399.5	424.0	427.0	100.0%	83.0%
Utility Fund						
Department	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 % of Fund	FY 2020 % of Total
Public Works and Development						
Utility Administration	11.5	9	9	9	10.3%	1.7%
Public Works	62	63	63	64	73.1%	12.4%
Total Public Works and Development	73.5	72	72	73	83.4%	14.2%
Support Services						
Financial Services - Utility Billing ²	9	9	9	10	11.4%	1.9%
General Government						
Utility Programs	1	4.5	4.5	4.5	5.1%	0.9%
Total Utility Fund FTEs:	83.5	85.5	85.5	87.5	100.0%	17.0%
Total All Funds FTEs:	465.00	485.00	509.50	514.50		

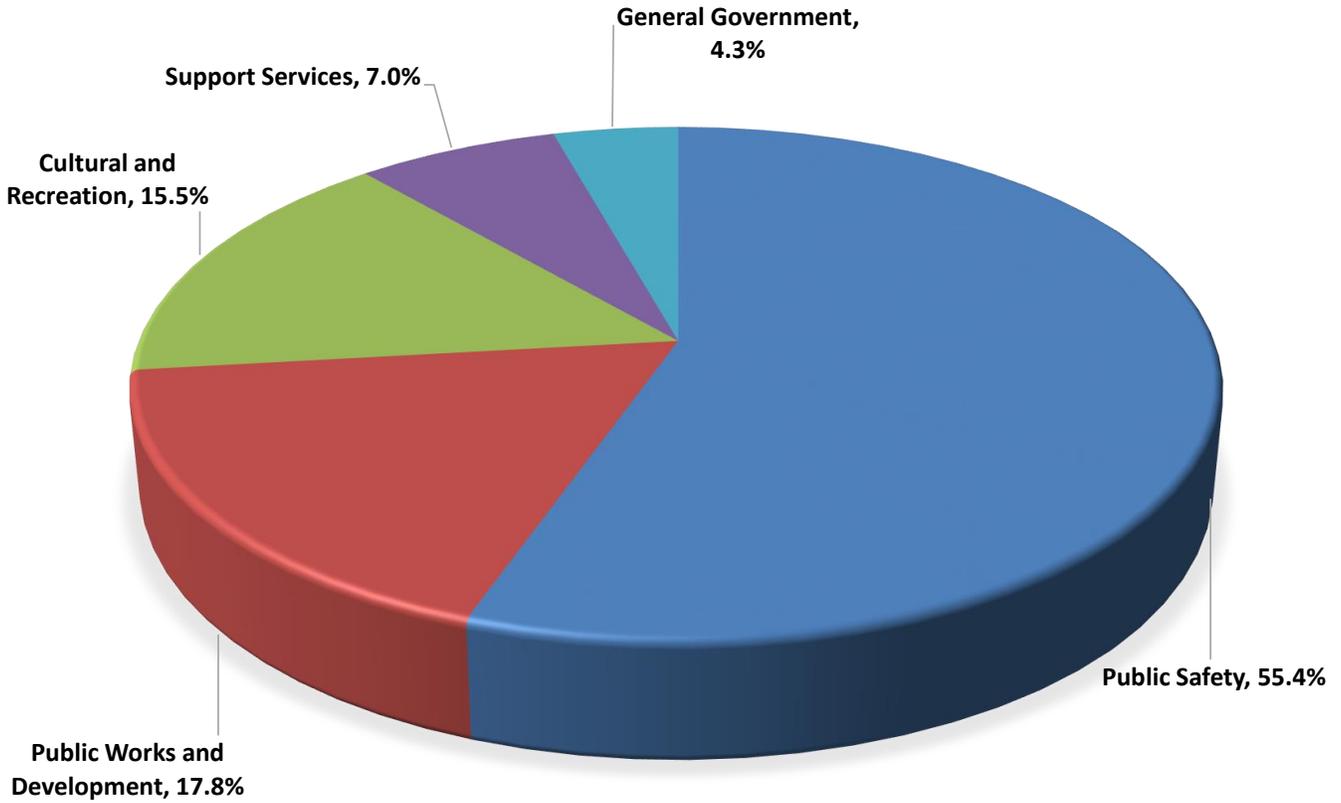
1 - In FY 2019, Emergency Management was moved out of Fire Services.

2 - In FY 2019, an accountant position moved from the Utility Fund to the General Fund.

BUDGETED FULL-TIME EQUIVALENTS BY DEPARTMENT

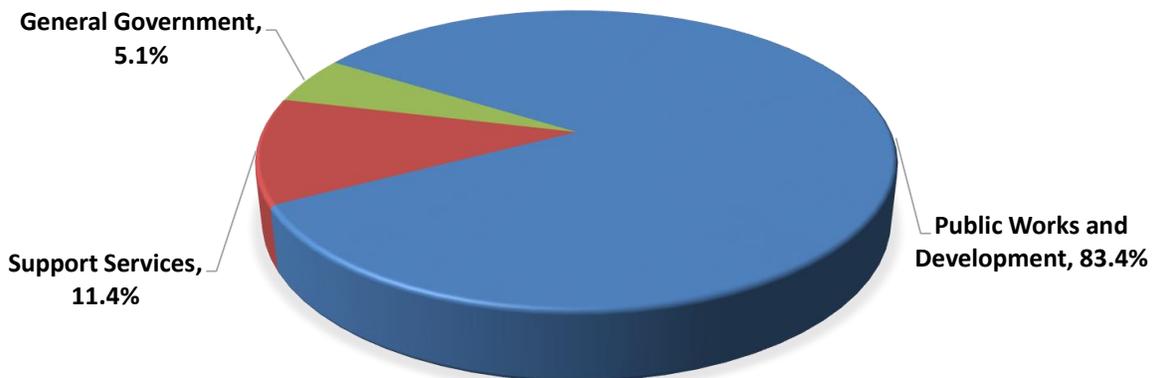
General Fund

% FTES BY FUNCTION



Utility Fund

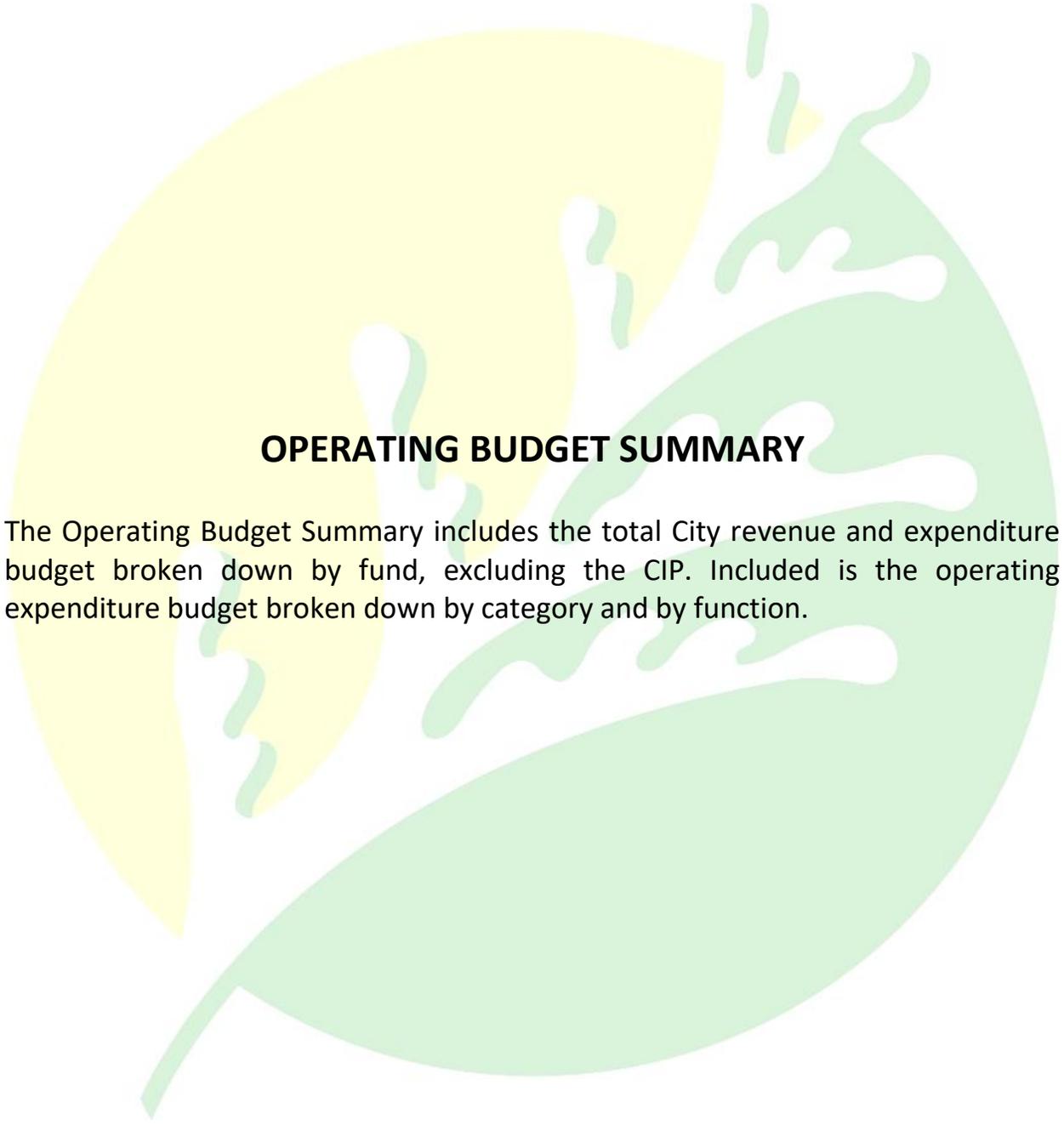
% FTES BY FUNCTION





CEDAR

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OPERATING BUDGET SUMMARY

The Operating Budget Summary includes the total City revenue and expenditure budget broken down by fund, excluding the CIP. Included is the operating expenditure budget broken down by category and by function.



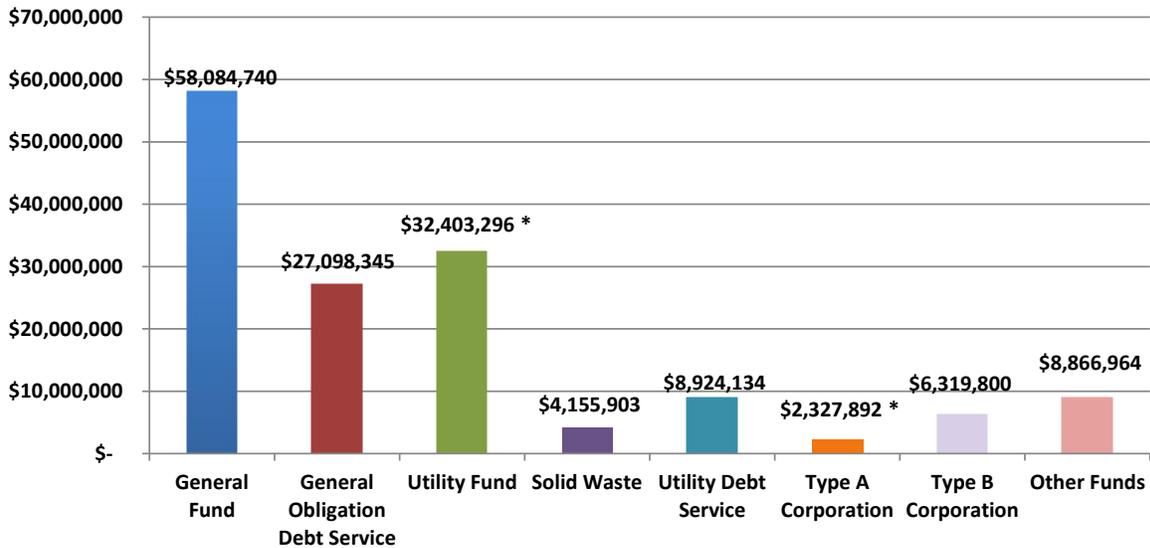
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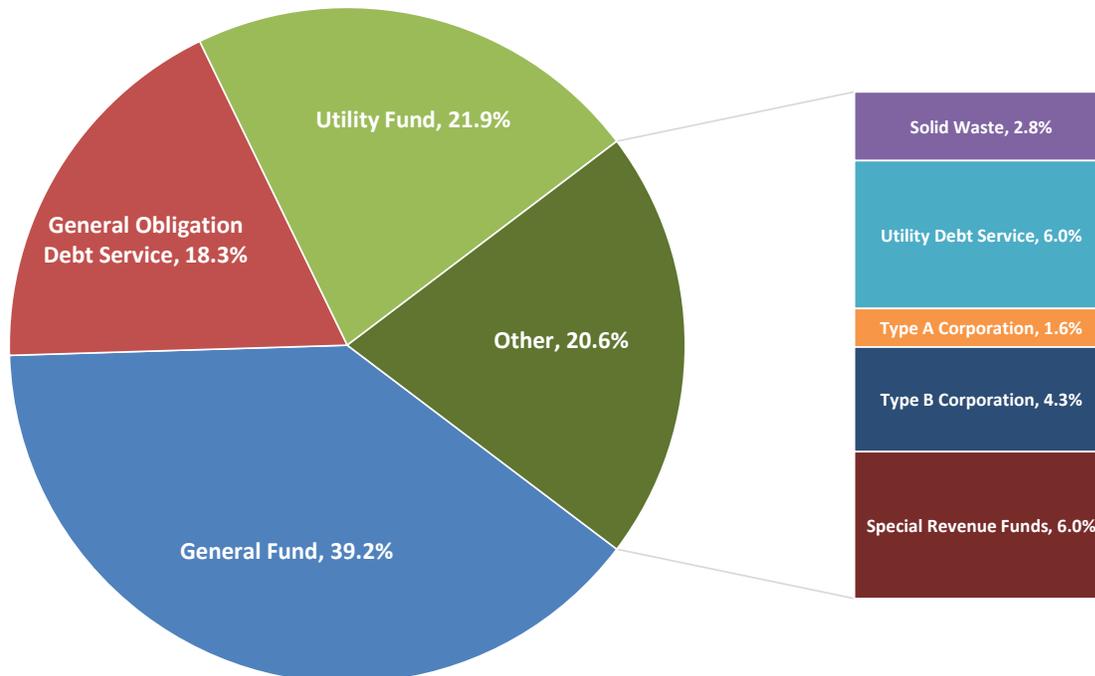
OPERATING BUDGET SUMMARY

The total adopted operating budget for FY 2020 is \$148,181,074, excluding interfund transfers to the Debt Service Fund. The two largest operating funds are the General Fund which comprises \$58,084,740 or 39% and the Utility Fund which comprises \$32,403,296 or 22% of the total operating budget. Combined, the General and Utility Funds account for \$90,488,036 or 61% of the operating budget.

**FY 2020 City of Cedar Park
Adopted Operating Budget \$148,181,074***



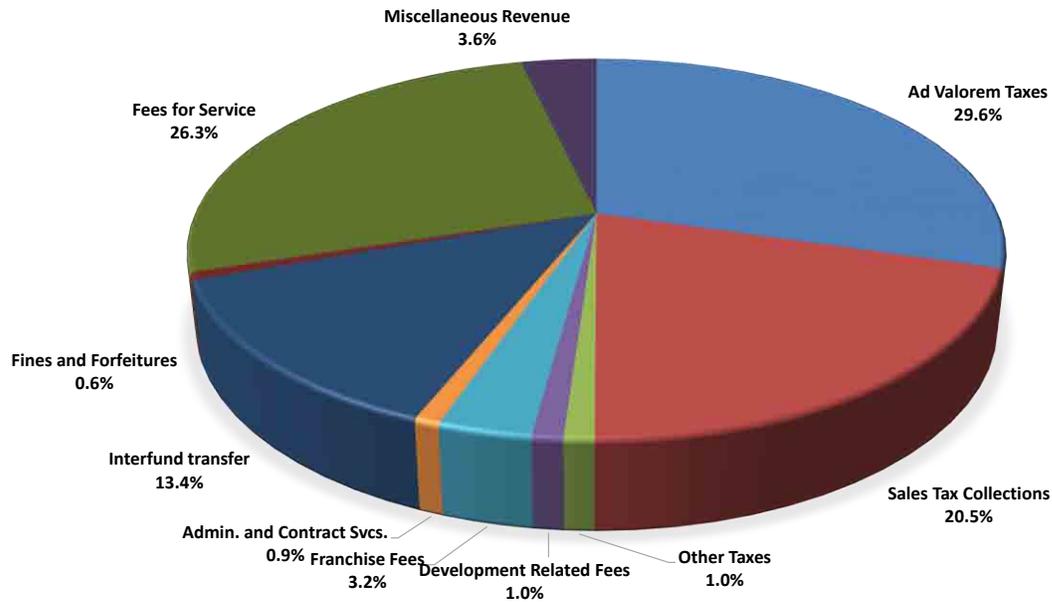
*Excludes \$8,906,634 from the Utility Fund as a transfer out to the Utility Debt Service Fund and \$3,215,718 from the Type A Fund to the General Debt Service Fund to avoid double counting debt service costs. Total Utility Fund budgeted expense is \$41,309,930 and total Type A fund budgeted expense is \$5,543,610. Total operating budget, including interfund transfers, is \$160,303,426.



FY 2020 CONSOLIDATED OPERATING FUND REVENUE SUMMARY

Revenues:	General Fund	General Debt Service	Utility Fund	Solid Waste Fund	Utility Debt Service	4A Corporation Funds	4B Corporation Funds	VES and Special Rev. Funds	Grand Total
Ad Valorem Taxes	\$ 23,316,830	\$ 20,240,680	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 890,722	\$ 44,448,232
Sales Tax Collections	17,290,338	-	-	-	-	5,772,162	7,697,574	-	30,760,074
Other Taxes	390,817	-	-	-	-	-	-	1,130,564	1,521,381
Development Related Fees	1,206,000	-	-	-	-	-	-	359,000	1,565,000
Franchise Fees	4,585,534	-	-	-	-	-	-	148,427	4,733,961
Admin. and Contract Svcs.	1,279,514	-	-	-	-	-	-	-	1,279,514
Interfund transfer	3,874,250	3,215,718	250,000	-	8,906,634	-	-	3,820,482	20,067,084
Fines and Forfeitures	570,000	-	335,365	-	-	-	-	47,700	953,065
Fees for Service	3,227,457	-	32,293,372	4,018,310	-	-	-	-	39,539,139
Miscellaneous Revenue	1,395,927	1,401,681	1,112,183	10,885	300,000	310,000	52,000	781,253	5,363,929
Total Revenues	\$ 57,136,667	\$ 24,858,079	\$ 33,990,920	\$ 4,029,195	\$ 9,206,634	\$ 6,082,162	\$ 7,749,574	\$ 7,178,148	\$ 150,231,379

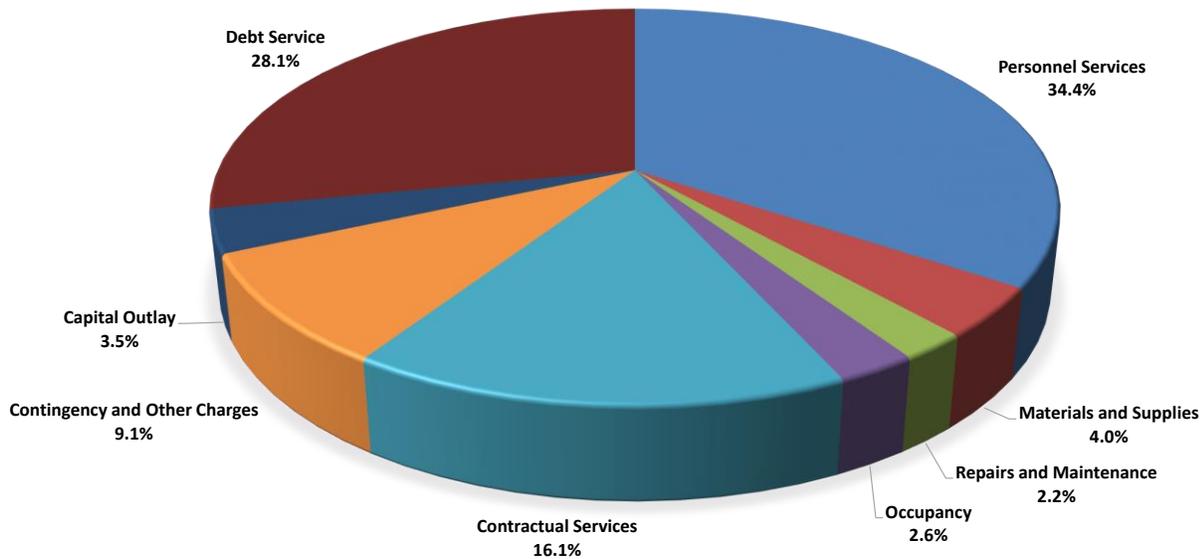
FY 2020 CONSOLIDATED OPERATING REVENUES



FY 2020 CONSOLIDATED OPERATING FUND EXPENDITURE SUMMARY BY CATEGORY

Expenditures By Category:	General Fund	General Debt Service	Utility Fund	Solid Waste Fund	Utility Debt Service	4A Corporation Funds	4B Corporation Funds	VES and Special Rev. Funds	Grand Total
Personnel Services	\$ 38,535,249	\$ -	\$ 6,453,379	\$ -	\$ -	\$ -	\$ -	\$ 17,672	\$ 45,006,300
Materials and Supplies	2,260,177	-	944,556	150,000	-	7,250	-	1,915,182	5,277,165
Repairs and Maintenance	1,998,133	-	685,170	-	-	-	-	185,000	2,868,303
Occupancy	1,725,082	-	1,580,343	-	-	1,828	-	107,920	3,415,173
Contractual Services	8,881,552	150,000	10,534,842	-	-	707,303	321,825	489,867	21,085,389
Contingency and Other Charges	4,243,882	-	905,756	3,798,203	-	1,036,511	72,000	1,839,044	11,895,396
Capital Outlay	279,000	-	374,000	25,000	-	-	-	3,962,279	4,640,279
Debt Service	-	26,948,345	-	182,700	8,924,134	-	755,975	-	36,811,154
Total Net Appropriations	\$ 57,923,075	\$ 27,098,345	\$ 21,478,046	\$ 4,155,903	\$ 8,924,134	\$ 1,752,892	\$ 1,149,800	\$ 8,516,964	\$ 130,999,159
Transfers	\$ 161,665	\$ -	\$ 19,831,884	\$ -	\$ -	\$ 3,790,718	\$ 5,170,000	\$ 350,000	\$ 29,304,267
TOTAL APPROPRIATIONS	\$ 58,084,740	\$ 27,098,345	\$ 41,309,930	\$ 4,155,903	\$ 8,924,134	\$ 5,543,610	\$ 6,319,800	\$ 8,866,964	\$ 160,303,426

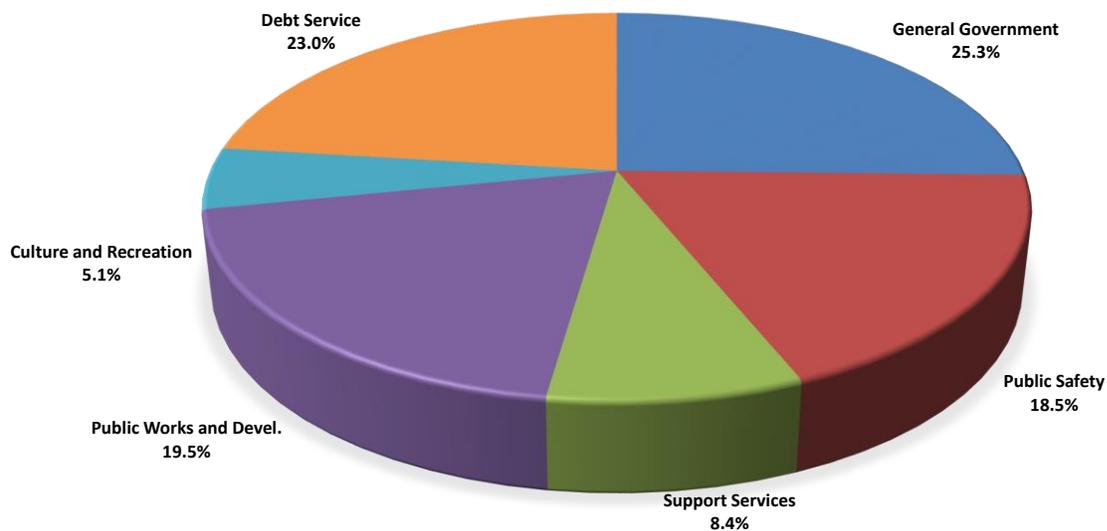
FY 2020 CONSOLIDATED OPERATING EXPENDITURES BY CATEGORY



FY 2020 CONSOLIDATED OPERATING FUND EXPENDITURE SUMMARY BY FUNCTION

Expenditures By Function:	General Fund	General Debt Service	Utility Fund	Solid Waste Fund	Utility Debt Service	4A Corporation Funds	4B Corporation Funds	VES and Special Rev. Funds	Grand Total
General Government	\$ 2,372,317	\$ -	\$ 26,248,768	\$ -	\$ -	\$ 5,543,610	\$ 5,585,531	\$ 885,557	\$ 40,635,783
Public Safety	29,312,746	-	-	-	-	-	-	358,699	29,671,445
Support Services	6,666,156	-	1,268,858	-	-	-	-	5,563,425	13,498,439
Public Works and Devel.	13,084,139	-	13,792,304	3,973,203	-	-	-	476,515	31,326,161
Culture and Recreation	6,649,382	-	-	-	-	-	-	1,582,768	8,232,150
Debt Service	-	27,098,345	-	182,700	8,924,134	-	734,269	-	36,939,448
Total Expenditures	\$ 58,084,740	\$ 27,098,345	\$ 41,309,930	\$ 4,155,903	\$ 8,924,134	\$ 5,543,610	\$ 6,319,800	\$ 8,866,964	\$ 160,303,426
Change in Fund Balance	\$ (948,073)	\$ (2,240,266)	\$ (7,319,010)	\$ (126,708)	\$ 282,500	\$ 538,552	\$ 1,429,774	\$ (1,688,816)	\$ (10,072,046)

FY 2020 CONSOLIDATED OPERATING EXPENDITURES BY FUNCTION



FY 2020 OPERATING FUND BUDGET SUMMARY

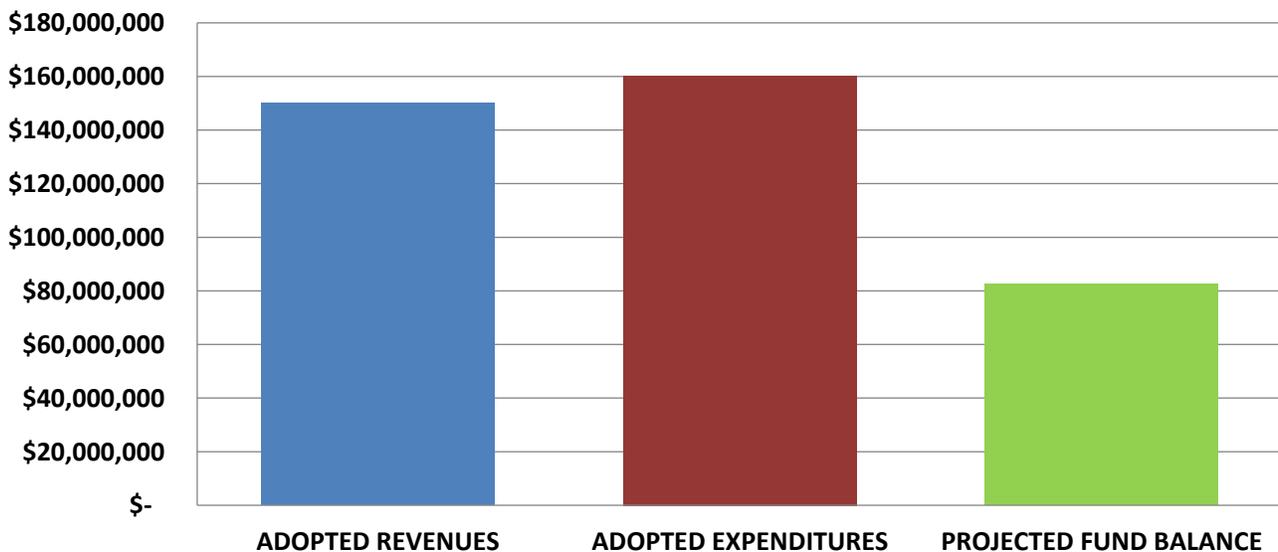
REVENUES	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	FY 2020 ADOPTED
General Fund	\$ 57,928,616	\$ 56,698,886	\$ 56,823,367	\$ 57,136,667
General Debt Service Fund	22,716,328	24,207,872	24,831,055	24,858,079
Utility Fund	35,180,207	33,354,854	32,851,359	33,990,920
Solid Waste	3,985,734	4,028,195	4,031,225	4,029,195
Utility Debt Service Fund	7,600,697	7,780,696	7,725,870	9,206,634
Vehicle & Equipment Repl Fund	3,736,773	3,790,438	3,790,438	3,866,497
Municipal Court Fund	55,181	53,087	54,212	55,700
Public Art	89,107	132,939	135,721	137,918
Tourism Board/Occupancy Tax	806,142	1,115,449	997,769	1,157,564
CPTV-10 / Cable Fund	144,091	144,020	155,074	149,427
Tax Incriminate Reinvestment Zone	748,892	775,628	783,190	900,234
Forfeiture Fund	129,725	92,820	110,972	92,820
Economic Development (4A)	7,391,296	5,681,378	5,931,378	6,082,162
Community Development (4B)	7,295,042	7,561,644	7,590,777	7,749,574
Parkland Dedication	705,924	367,000	446,787	375,000
Property Management	465,368	421,000	453,460	441,000
TOTAL REVENUES	\$ 148,979,123	\$ 146,205,906	\$ 146,712,655	\$ 150,229,391

EXPENDITURES	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	FY 2020 ADOPTED
General Fund	\$ 58,449,220	\$ 56,279,383	\$ 55,444,469	\$ 58,084,740
General Debt Service Fund	22,778,099	24,751,259	24,652,629	27,098,345
Utility Fund	33,309,912	32,540,665	31,552,054	41,309,930
Solid Waste	3,985,216	4,156,228	4,156,228	4,155,903
Utility Debt Service Fund	7,380,682	7,593,196	7,396,477	8,924,134
Vehicle & Equipment Repl Fund	3,827,144	3,081,564	3,081,564	5,563,425
Municipal Court Fund	77,954	114,441	114,553	83,713
Public Art	52,158	254,463	142,558	265,280
Tourism Board/Occupancy Tax	639,250	1,001,575	954,783	1,317,488
CPTV-10 / Cable Fund	76,991	119,067	159,034	128,905
Tax Incriminate Reinvestment Zone	706,195	737,424	737,424	756,652
Forfeiture Fund	230,536	97,000	96,773	274,986
Economic Development (4A)	5,283,830	4,952,079	4,847,079	5,543,610
Community Development (4B)	10,625,177	5,676,289	5,676,289	6,319,800
Parkland Dedication	493,261	675,000	675,000	275,000
Property Management	176,426	350,500	338,900	201,515
TOTAL EXPENDITURES	\$ 148,092,050	\$ 142,380,133	\$ 140,025,814	\$ 160,303,426

FY 2020 CONSOLIDATED PROJECTED FUND BALANCES

	UNRESERVED FUND BALANCE 9/30/2018	PROJECTED REVENUES FY 2019	PROJECTED EXPENDITURES FY 2019	PROJECTED FUND BALANCE 9/30/2019	ADOPTED REVENUES FY 2020	ADOPTED EXPENDITURES FY 2020	PROJECTED FUND BALANCE 9/30/2020
General Fund	\$ 20,093,425	\$ 56,823,367	\$ 55,444,469	\$ 21,472,323	\$ 57,136,667	\$ 58,084,740	\$ 20,524,250
General Debt Service Fund	9,326,229	24,831,055	24,652,629	9,504,655	24,858,079	27,098,345	7,264,389
Utility Fund	16,045,779	32,851,359	31,552,054	17,345,084	33,990,920	41,309,930	10,026,075
Solid Waste Fund	307,841	4,031,225	4,156,228	182,838	4,029,195	4,155,903	56,130
Utility Debt Service Fund	13,880,747	7,725,870	7,396,477	14,210,140	9,206,634	8,924,134	14,492,640
Vehicle & Equipment Repl Fund	6,243,782	3,790,438	3,081,564	6,952,656	3,866,497	5,563,425	5,255,728
Municipal Court Fund	333,666	54,212	114,553	273,325	55,700	83,713	245,312
Public Arts Fund	134,199	135,721	142,558	127,362	137,918	265,280	-
Tourism Board/Occupancy Tax	1,962,233	997,769	954,783	2,005,219	1,157,564	1,317,488	1,845,295
CPTV-10 / Cable Fund	283,620	155,074	159,034	279,660	149,427	128,905	300,182
Tax Incriminate Reinvestment Zone	618,164	783,190	737,424	663,930	900,234	756,652	807,512
Forfeiture Fund	167,967	110,972	96,773	182,166	92,820	274,986	-
Economic Development (4A)	12,462,182	5,931,378	4,847,079	13,546,482	6,082,162	5,543,610	14,085,034
Community Development (4B)	2,718,462	7,590,777	5,676,289	4,632,950	7,749,574	6,319,800	6,062,724
Parkland Dedication	1,006,732	446,787	675,000	778,519	375,000	275,000	878,519
Property Management	476,562	453,460	338,900	591,122	441,000	201,515	830,607
TOTAL	\$ 86,061,590	\$ 146,712,655	\$ 140,025,814	\$ 92,748,430	\$ 150,229,391	\$ 160,303,426	\$ 82,674,395

FY 2020 OPERATING BUDGET FUND BALANCE SUMMARY





GENERAL FUND

The General Fund includes typical government activities which are funded through taxes, fees, and permits, and includes police services, fire protection, parks, and street maintenance. The General Fund section includes revenue summary information, expenditure summary information, and departmental detail information.

Note: Professional and technical vocabulary and abbreviations are defined in the Budget Glossary located in the Appendix Section.



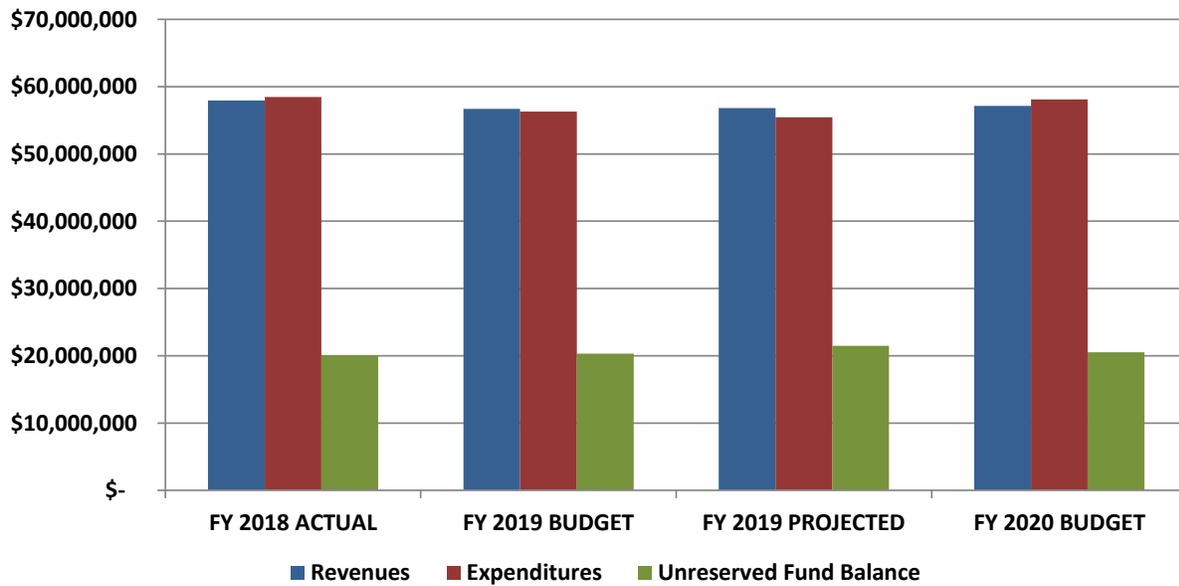
CEDAR

PARK

GENERAL FUND

SUMMARY OF REVENUES AND EXPENDITURES

	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	FY 2020 BUDGET
Total Revenues	\$ 57,928,616	\$ 56,698,886	56,823,367	\$ 57,136,667
Total Expenditures	\$ 58,449,220	\$ 56,279,383	\$ 55,444,469	\$ 58,084,740
Surplus/(Use of Fund Balance)	\$ (520,604)	\$ 419,503	\$ 1,378,898	\$ (948,073)
Unreserved Fund Balance	\$ 20,093,425	\$ 20,317,147	\$ 21,472,323	\$ 20,524,249
Fund Balance as % of Revenue	35%	36%	38%	36%
Fund Balance as % of Expenditure	34%	36%	39%	35%



GENERAL FUND

REVENUE SUMMARY

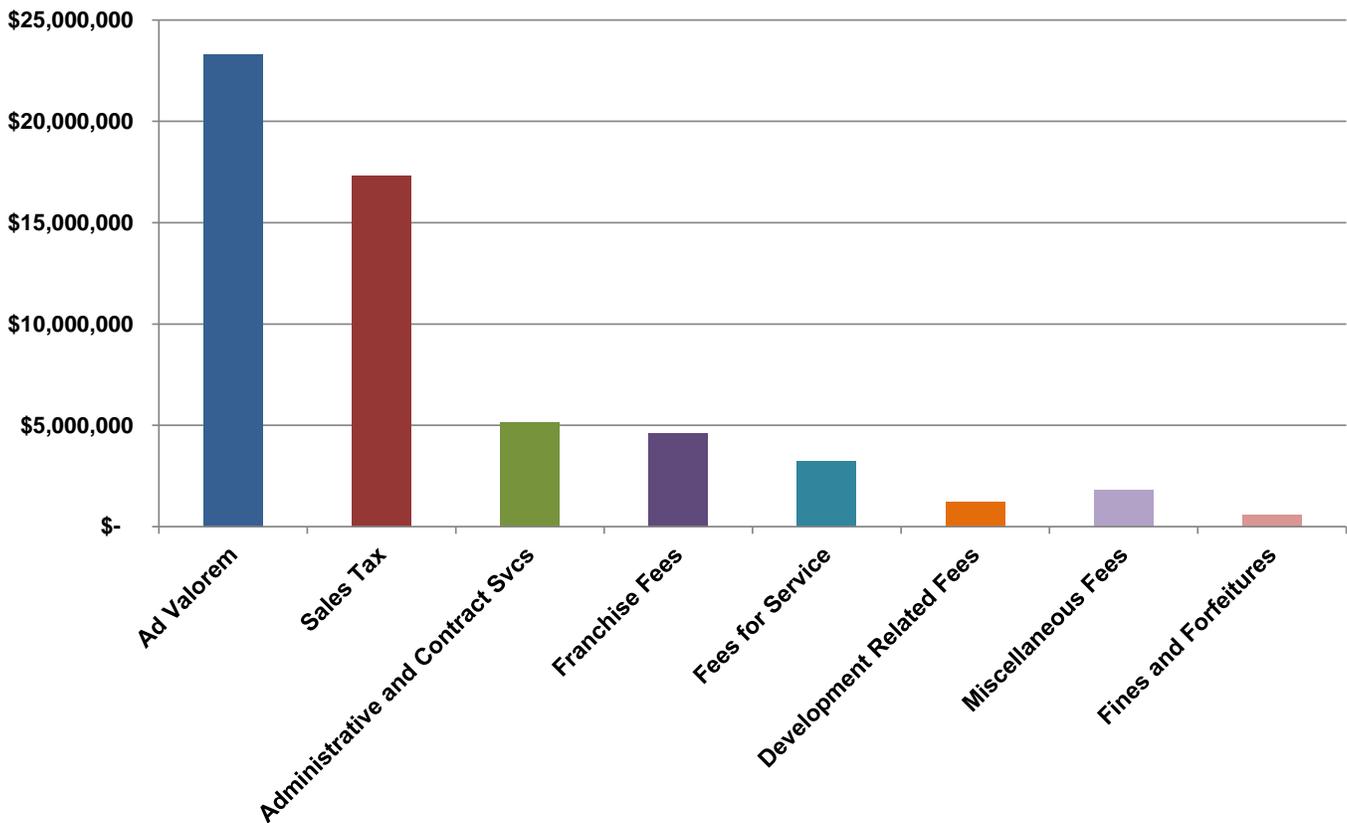
OBJECT CATEGORIES	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	FY 2020 BUDGET	% OF BUDGET	% GROWTH
Current Ad Valorem Taxes	\$ 19,840,178	\$ 21,065,321	\$ 21,445,456	\$ 23,316,830	40.8%	10.7%
Sales Tax - One Cent	\$ 14,491,767	\$ 15,017,009	\$ 14,996,126	\$ 15,371,029	26.9%	2.4%
Sales Tax Reallocation	-	1,877,126	1,872,019	1,919,309	3.4%	2.2%
Total Sales Tax	\$ 14,491,767	\$ 16,894,135	\$ 16,868,145	\$ 17,290,338	30.3%	2.3%
Development Related Fees						
Building Permits	\$ 1,489,448	\$ 1,146,920	\$ 848,515	\$ 850,000	1.5%	-25.9%
Construction Inspection Fees	144,244	175,990	188,345	140,000	0.2%	-20.5%
Engineer Review Fees	18,485	25,083	12,261	15,000	0.0%	-40.2%
Planning and Zoning Fees	63,041	54,266	41,692	50,000	0.1%	-7.9%
Professional Fee Recovery	41,316	46,100	22,200	25,000	0.0%	-45.8%
Site Review/Dev. Permit Fees	106,446	129,866	90,589	90,000	0.2%	-30.7%
Other - Permits & Fees	100	50	50	-	0.0%	0.0%
Fire Code Compliance Fees	43,845	33,707	36,840	36,000	0.1%	6.8%
Total Develop Related Fees	\$ 1,906,925	\$ 1,611,982	\$ 1,240,493	\$ 1,206,000	2.1%	-25.2%
Franchise Fees	5,076,629	4,651,995	4,635,581	4,585,534	8.0%	-1.4%
Administrative and Contract Svcs						
Bond Fund	\$ 115,445	\$ 150,000	\$ 150,000	\$ 150,000	0.3%	0.0%
4A & 4B	845,088	991,041	991,041	808,679	1.4%	-18.4%
CTRMA Interlocal	271,755	-	-	-	0.0%	0.0%
Hotel Occupancy Fund	126,574	157,174	157,174	160,367	0.3%	2.0%
LISD Resource Officer Reimb.	136,960	154,978	154,978	160,468	0.3%	3.5%
Utility Fund	3,363,259	3,524,858	3,524,858	3,874,250	6.8%	9.9%
Transfer In-Bond Fund	6,000,000	-	-	-	0.0%	0.0%
Transfer In-4B Fund	-	2,100,000	2,100,000	-	0.0%	-100.0%
Total Admin & Contract Svcs	\$ 10,859,081	\$ 7,078,051	\$ 7,078,051	\$ 5,153,764	9.0%	-27.2%
Fines and Forfeitures	585,891	638,954	570,977	570,000	1.0%	-10.8%
Fees for Service						
Fire Protection Fees	\$ 1,590,983	\$ 1,779,636	\$ 1,682,422	\$ 1,683,420	2.9%	-5.4%
Fire Protection - Ins. Rec.	82,539	110,555	77,682	80,000	0.1%	-27.6%
Animal Control Fees	2,193	2,912	2,349	2,421	0.0%	-16.9%
Parks and Recreation Fees	1,379,697	1,371,608	1,361,670	1,388,904	2.4%	1.3%
Library Fines and Fees	94,958	93,848	69,569	67,731	0.1%	-27.8%
Justice Administration Fees	1,721	1,976	1,540	1,500	0.0%	-24.1%
Detention & Dispatch Services	3,110	3,213	3,481	3,481	0.0%	8.3%
Total Fees for Service	\$ 3,155,202	\$ 3,363,748	\$ 3,198,712	\$ 3,227,457	5.6%	-4.1%
Miscellaneous Fees						
Interest	301,632	305,026	616,893	616,895	1.1%	102.2%
Beverage Tax	329,246	336,258	373,803	390,817	0.7%	16.2%
Delinquent/Penalty and Int.	240,762	147,078	96,753	168,665	0.3%	14.7%
Other	1,141,303	606,338	698,504	610,367	1.1%	0.7%
Total Miscellaneous Fees	\$ 2,012,942	\$ 1,394,700	\$ 1,785,953	\$ 1,786,744	3.1%	28.1%
Total Revenue	\$ 57,928,616	\$ 56,698,886	\$ 56,823,367	\$ 57,136,667	100.0%	0.8%

GENERAL FUND

REVENUE SUMMARY

	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	FY 2020 BUDGET	% OF BUDGET	% GROWTH
Ad Valorem	\$ 19,840,178	\$ 21,065,321	\$ 21,445,456	\$ 23,316,830	40.8%	10.7%
Sales Tax	14,491,767	16,894,135	16,868,145	17,290,338	30.3%	2.3%
Administrative and Contract Svcs	10,859,081	7,078,051	7,078,051	5,153,764	9.0%	-27.2%
Franchise Fees	5,076,629	4,651,995	4,635,581	4,585,534	8.0%	-1.4%
Fees for Service	3,155,202	3,363,748	3,198,712	3,227,457	5.6%	-4.1%
Development Related Fees	1,906,925	1,611,982	1,240,493	1,206,000	2.1%	-25.2%
Miscellaneous Fees	2,012,942	1,394,700	1,785,953	1,786,744	3.1%	28.1%
Fines and Forfeitures	585,891	638,954	570,977	570,000	1.0%	-10.8%
Total	\$ 57,928,616	\$ 56,698,886	\$ 56,823,367	\$ 57,136,667		

FY 2020 ADOPTED REVENUE

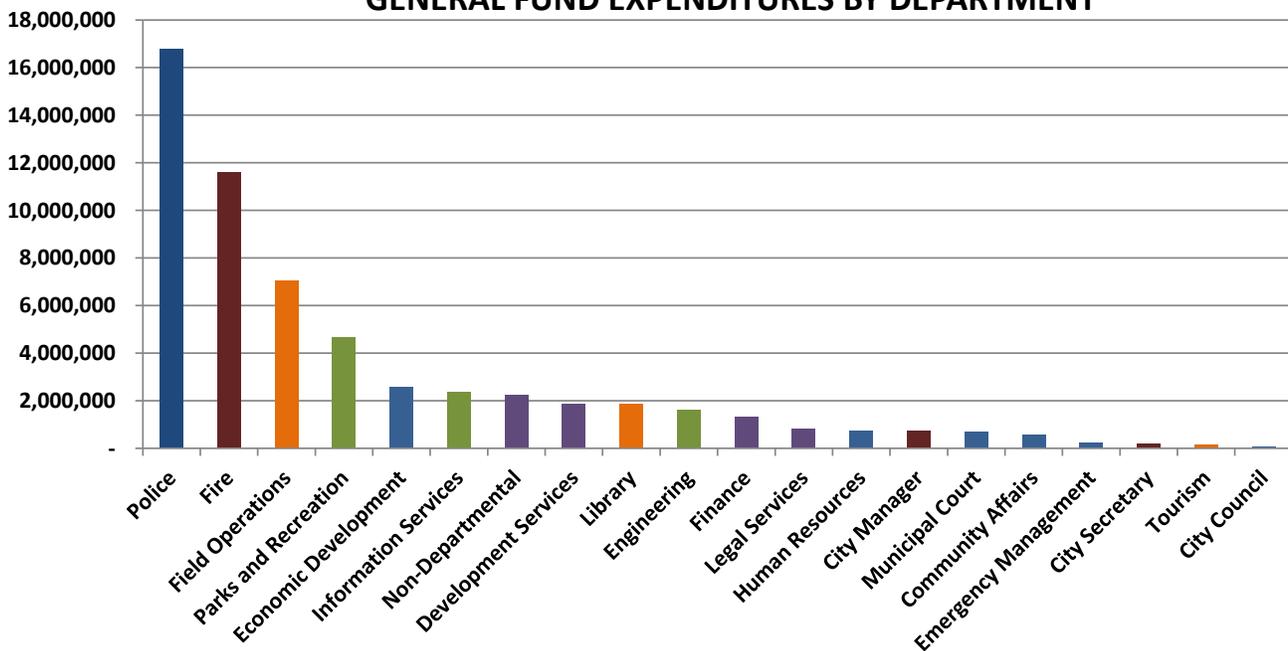


GENERAL FUND

EXPENDITURES BY DEPARTMENT

Department	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	FY 2020 BUDGET	% OF BUDGET	% GROWTH
Police	14,746,930	15,865,742	15,770,321	16,785,431	28.9%	5.8%
Fire ¹	10,344,536	11,101,293	11,059,634	11,578,403	19.9%	4.3%
Field Operations	5,238,757	6,569,347	6,372,754	7,051,414	12.1%	7.3%
Parks and Recreation	3,864,337	4,609,929	4,498,644	4,657,247	8.0%	1.0%
Economic Development	2,323,562	2,733,487	2,697,560	2,562,502	4.4%	-6.3%
Information Services	1,792,724	2,313,599	2,294,449	2,377,011	4.1%	2.7%
Non-Departmental	10,219,310	2,315,540	2,298,057	2,224,375	3.8%	-3.9%
Development Services	1,847,423	1,909,068	1,893,660	1,869,827	3.2%	-2.1%
Library	1,682,360	1,759,591	1,744,005	1,850,821	3.2%	5.2%
Engineering	1,599,279	1,592,264	1,427,931	1,600,396	2.8%	0.5%
Finance ²	1,086,973	1,326,261	1,300,953	1,318,990	2.3%	-0.5%
Legal Services	773,460	828,556	813,970	827,161	1.4%	-0.2%
Human Resources	589,290	771,821	764,862	745,780	1.3%	-3.4%
City Manager	642,471	699,609	691,077	722,360	1.2%	3.3%
Municipal Court	618,659	664,326	653,337	701,869	1.2%	5.7%
Community Affairs	523,290	552,983	521,043	560,958	1.0%	1.4%
Emergency Management	192,854	261,323	250,541	247,043	0.4%	-5.5%
City Secretary	166,176	184,418	177,761	186,119	0.3%	0.9%
Tourism	110,003	144,026	138,537	141,314	0.2%	-1.9%
City Council	86,824	76,200	75,373	75,719	0.1%	-0.6%
Total Expenditures	\$ 58,449,220	\$ 56,279,383	\$ 55,444,469	\$ 58,084,740	100.0%	3.2%

GENERAL FUND EXPENDITURES BY DEPARTMENT



¹In FY 2019, Emergency Management was moved out of the Fire Department as a separate department.

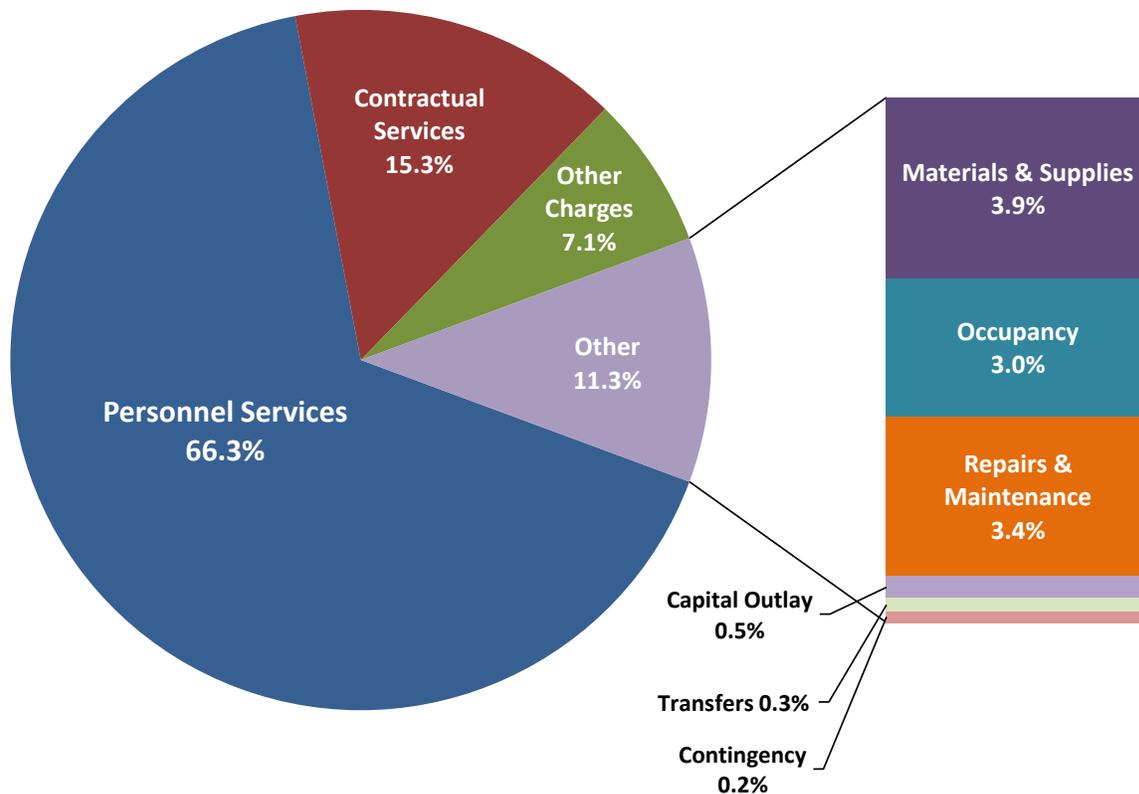
²In FY 2019, one position from the Utility Fund was moved into the Finance Department in the General Fund.

GENERAL FUND

EXPENDITURES BY CATEGORY

Category	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	FY 2020 BUDGET	% OF BUDGET	% GROWTH
Personnel Services	\$ 33,003,497	\$ 36,903,019	\$ 36,303,451	\$ 38,535,249	66.3%	4.4%
Materials & Supplies	2,227,310	2,264,787	2,241,579	2,260,177	3.9%	-0.2%
Repairs & Maintenance	1,663,881	1,624,606	1,619,904	1,998,133	3.4%	23.0%
Occupancy	1,549,437	1,630,868	1,585,053	1,725,082	3.0%	5.8%
Contractual Services	6,736,592	8,507,681	8,364,458	8,881,552	15.3%	4.4%
Other Charges	3,389,078	4,080,660	3,990,085	4,103,882	7.1%	0.6%
Contingency	129,441	140,000	140,000	140,000	0.2%	0.0%
Capital Outlay	660,202	762,980	835,158	279,000	0.5%	-63.4%
Transfers	9,089,781	364,782	364,782	161,665	0.3%	-55.7%
Total Expenditures	\$ 58,449,220	\$ 56,279,383	\$ 55,444,469	\$ 58,084,740	100.0%	3.2%

GENERAL FUND EXPENDITURES BY CATEGORY

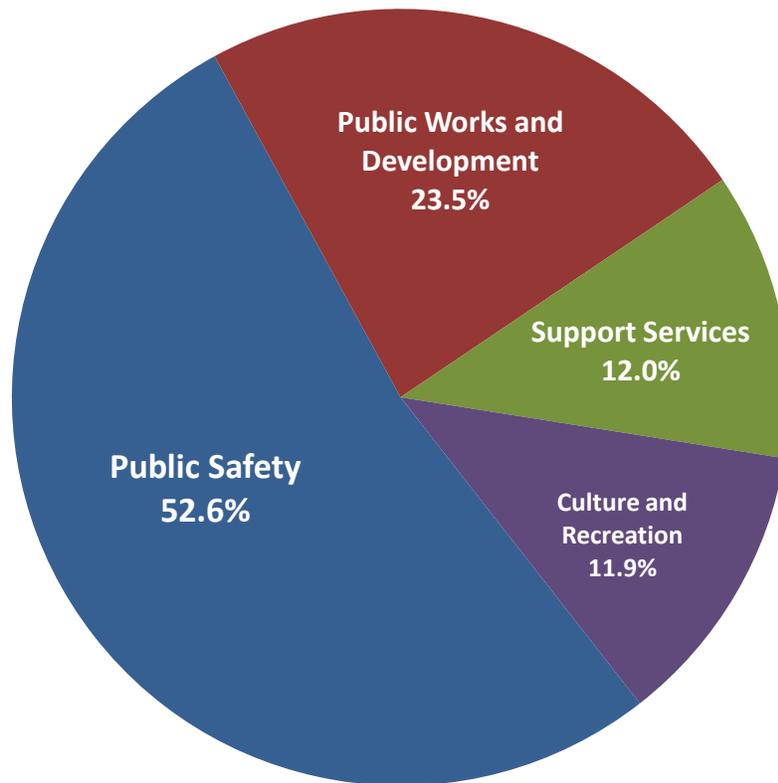


GENERAL FUND

EXPENDITURES BY FUNCTION

Function	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	FY 2020 BUDGET	% OF BUDGET	% GROWTH
Public Safety	\$ 25,902,979	\$ 27,892,684	\$ 27,733,833	\$ 29,312,746	50.5%	5.1%
Public Works and Devel.	11,009,023	12,804,166	12,391,906	13,084,139	22.5%	2.2%
Culture and Recreation	5,656,700	6,513,546	6,381,186	6,649,382	11.4%	2.1%
Support Services	13,688,298	6,727,221	6,658,320	6,666,156	11.5%	-0.9%
General Government	2,192,220	2,341,766	2,279,224	2,372,317	4.1%	1.3%
Total Expenditures	\$ 58,449,220	\$ 56,279,383	\$ 55,444,469	\$ 58,084,740	100.0%	3.2%

GENERAL FUND EXPENDITURES BY FUNCTION



GENERAL FUND

DESCRIPTION

The General Fund accounts for activities commonly associated with municipal government such as police and fire protection, library services, parks and recreation, and street maintenance. This fund is supported through property tax, sales tax, user-driven fees, permits and other miscellaneous revenue.

	ACTUAL FY 2018	BUDGET FY 2019	PROJECTED FY 2019	ADOPTED FY 2020
AVAILABLE FUNDS				
Beginning Balance	\$ <u>20,614,028</u>	\$ <u>19,897,644</u>	\$ <u>20,093,425</u>	\$ <u>21,472,323</u>
REVENUES				
Ad Valorem Tax	\$ 19,840,178	\$ 21,065,321	\$ 21,445,456	\$ 23,316,830
Sales Tax - 1 Cent	14,491,767	15,017,009	14,996,126	15,371,029
Sales Tax - 1/8 Cent	-	1,877,126	1,872,019	1,919,309
Development Fees	1,906,925	1,611,982	1,240,493	1,206,000
Franchise Fees	5,076,629	4,651,995	4,635,581	4,585,534
Fines & Forfeitures	585,891	638,954	570,977	570,000
Service Fees	3,155,202	3,363,748	3,198,712	3,227,457
Administrative & Contract Fees	10,859,081	7,078,051	7,078,051	5,153,764
Other Income	2,012,942	1,394,700	1,785,953	1,786,744
TOTAL REVENUE	\$ <u>57,928,616</u>	\$ <u>56,698,886</u>	\$ <u>56,823,367</u>	\$ <u>57,136,667</u>
TOTAL AVAILABLE FUNDS	\$ <u>78,542,644</u>	\$ <u>76,596,530</u>	\$ <u>76,916,792</u>	\$ <u>78,608,990</u>
APPROPRIATIONS				
OPERATING EXPENSES				
Salaries And Benefits	\$ 33,003,497	\$ 36,903,019	\$ 36,303,451	\$ 38,535,249
Materials And Supplies	2,227,310	2,264,787	2,241,579	2,260,177
Repairs And Maintenance	1,663,881	1,624,606	1,619,904	1,990,133
Occupancy	1,549,437	1,630,868	1,585,053	1,725,082
Contractual Services	6,736,592	8,507,681	8,364,458	8,901,552
Other Charges	3,389,078	4,080,660	3,990,085	4,091,882
Contingency	129,441	140,000	140,000	140,000
Capital Outlay	660,202	762,980	835,158	279,000
<i>Subtotal Operating</i>	\$ <u>49,359,438</u>	\$ <u>55,914,601</u>	\$ <u>55,079,687</u>	\$ <u>57,923,075</u>
TRANSFERS				
Transfers	\$ 9,089,781	\$ 364,782	\$ 364,782	\$ 161,665
<i>Subtotal Transfers</i>	\$ <u>9,089,781</u>	\$ <u>364,782</u>	\$ <u>364,782</u>	\$ <u>161,665</u>
TOTAL APPROPRIATIONS	\$ <u>58,449,220</u>	\$ <u>56,279,383</u>	\$ <u>55,444,469</u>	\$ <u>58,084,740</u>
ENDING BALANCE	\$ <u>20,093,425</u>	\$ <u>20,317,147</u>	\$ <u>21,472,323</u>	\$ <u>20,524,249</u>
<i>Fund Bal. as % of Expenditures</i>	34%	36%	39%	35%
<i>Fund Bal. as % of Revenues</i>	35%	36%	38%	36%



CEDAR

PARK



SPECIAL REVENUE FUNDS

The Special Revenue Funds are dedicated funds with revenues intended to fund a specific purpose and restricted. This section includes a summary of how each Special Revenue Fund used, summary of the Special Revenue Funds, and individual detailed fund information.



CEDAR

PARK

SPECIAL REVENUE FUNDS DEDICATED USES

The **Municipal Court Fund** includes three specialized fees, the Court Security fee, the Court Technology Fees, and the Juvenile Case Manager Fee, which are included on various traffic and misdemeanor citations as permitted by State Code. The Court Security Fee revenue can only be used to improve the security and safety of the Municipal Court including security personnel and security-related training. The Court Technology Fees can be used to maintain and improve technology at the Municipal Court including equipment replacement, software maintenance, and electronic equipment rentals. The Juvenile Case Manager Fee funds the salary and benefits costs for a Juvenile Case Manager to help ensure that juveniles can comply with the terms of their sentences / probation and helps to reduce the juvenile recidivism.

The **Public Arts Program Fund** revenues fund permanent public art displays around the City based upon the recommendation of the Public Arts Board and Council approval.

The **Tourism Board/Occupancy Tax Fund** revenues can be used for activities that draw people from outside the City limits and, ideally, stay at a local hotel or motel. Examples can include special events, advertising, and public arts.

The **CPTV-10 / Cable Fund** revenues are cable franchise fees which must be spent on maintaining or improving the City's cable channel, including media equipment improvements, broadcast service improvements, and municipal facility cable access.

The **Tax-Increment Re-investment Zone (TIRZ) Fund** revenues are ad valorem tax levies for a defined area of the City and the revenue can only be used to fund improvements within that area. The annual levy is based upon the current value minus the value at the time of the creation of the TIRZ.

The **Forfeiture Fund** revenues include the Drug Enforcement Agency (DEA) Equitable Sharing Fund which is provided by the DEA as a contribution for local support for their activities and used for capital purchases for crime prevention and the Law Enforcement Officers Standards Enforcement (LEOSE) funds which provided by the State of Texas for additional training opportunities and certification maintenance.

The **4A – Economic Development Fund** sales tax is a 3/8-cent local option sales tax limited to economic development activities within the City and can be used to fund projects that promote new businesses or help to retain businesses with the end result being job creation or retention. Example uses include business-expenditure reimbursements, tax-sharing agreements, infrastructure improvements, and stadiums/arenas.

The **4B – Community Development Fund** sales tax is a 1/2-cent local option sales tax that can be used for both community development, meaning any State-approved quality of life improvements, and economic development. Example uses include any 4A acceptable uses, new or improved park infrastructure, street improvements, and feasibility studies.

The **Parkland Dedication Fund** revenues are collected as cash contributions by subdivision developers in lieu of developing a park within the subdivision. These revenues are used to develop or improve parkland within the City.

The **Property Management Fund** revenues are collected through rent charged on property owned by the City. These funds are used to service and maintain rental properties owned by the City.

OTHER OPERATING FUNDS SUMMARY

FUND NAME	REVENUE				
	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	FY 2020 BUDGET	% of BUDGET
General Debt Obligation	22,716,328	24,207,872	24,831,055	24,858,079	16.5%
Utility Debt Obligation	7,600,697	7,780,696	7,725,870	9,206,634	6.1%
TOTAL DEBT SERVICE FUNDS	\$ 30,317,025	\$ 31,988,568	\$ 32,556,925	\$ 34,064,713	22.7%
Solid Waste	\$ 3,985,734	\$ 4,028,195	\$ 4,031,225	\$ 4,029,195	2.7%
Vehicle & Equipment Replacement	\$ 3,736,773	\$ 3,790,438	\$ 3,790,438	\$ 3,866,497	2.6%
Municipal Court Fund	55,181	53,087	54,212	55,700	0.0%
Public Arts Program	89,107	132,939	135,721	137,918	0.1%
Tourism Board/Occupancy Tax	806,142	1,115,449	997,769	1,157,564	0.8%
CPTV 10 / Cable Fund	144,091	144,020	155,074	149,427	0.1%
Tax Increment Reinvestment Zone	748,892	775,628	783,190	900,234	0.6%
Forfeiture Fund	129,725	92,820	110,972	92,820	0.1%
Economic Development (4A)	7,391,296	5,681,378	5,931,378	6,082,162	4.0%
Community Development (4B)	7,295,042	7,561,644	7,590,777	7,749,574	5.2%
Parkland Dedication	705,924	367,000	446,787	375,000	0.2%
Property Management	465,368	421,000	453,460	441,000	0.3%
TOTAL SPECIAL REVENUE FUNDS	\$ 17,830,768	\$ 16,344,965	\$ 16,659,340	\$ 17,141,399	11.4%
TOTAL OTHER OPERATING REVENUES	\$ 55,870,300	\$ 56,152,166	\$ 57,037,928	\$ 59,101,804	39.3%
FUND NAME	EXPENDITURES				
	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	FY 2020 BUDGET	% of BUDGET
General Debt Obligation	22,778,099	24,751,259	24,652,629	27,098,345	16.9%
Utility Debt Obligation	7,380,682	7,593,196	7,396,477	8,924,134	5.6%
TOTAL DEBT SERVICE FUNDS	\$ 30,158,781	\$ 32,344,455	\$ 32,049,106	\$ 36,022,479	22.5%
Solid Waste	\$ 3,985,216	\$ 4,156,228	\$ 4,156,228	\$ 4,155,903	2.6%
Vehicle & Equipment Replacement	\$ 3,827,144	\$ 3,081,564	\$ 3,081,564	\$ 5,563,425	3.5%
Municipal Court Fund	77,954	114,441	114,553	83,713	0.1%
Public Arts Program	52,158	254,463	142,558	265,280	0.2%
Tourism Board/Occupancy Tax	639,250	1,001,575	954,783	1,317,488	0.8%
CPTV 10 / Cable Fund	76,991	119,067	159,034	128,905	0.1%
Tax Increment Reinvestment Zone	706,195	737,424	737,424	756,652	0.5%
Forfeiture Fund	230,536	97,000	96,773	274,986	0.2%
Economic Development (4A)	5,283,830	4,952,079	4,847,079	5,543,610	3.5%
Community Development (4B)	10,625,177	5,676,289	5,676,289	6,319,800	3.9%
Parkland Dedication	493,261	675,000	675,000	275,000	0.2%
Property Management	176,426	350,500	338,900	201,515	0.1%
TOTAL SPECIAL REVENUE FUNDS	\$ 18,361,777	\$ 13,977,838	\$ 13,742,393	\$ 15,166,949	9.5%
TOTAL OTHER OPERATING EXPENDITURES	\$ 56,332,919	\$ 53,560,085	\$ 53,029,291	\$ 60,908,756	38.0%

SPECIAL REVENUE FUND SUMMARY

FUND NAME	REVENUE				
	FY 2018	FY 2019	FY 2019	BUDGET	FY 2020
	ACTUAL	BUDGET	PROJECTED	ADJUSTMENTS	BUDGET
Municipal Court Fund	\$ 55,181	\$ 53,087	\$ 54,212	\$ 2,613	\$ 55,700
Public Art	89,107	132,939	135,721	4,979	137,918
Tourism Board/Occupancy Tax	806,142	1,115,449	997,769	42,115	1,157,564
CPTV-10 / Cable Fund	144,091	144,020	155,074	5,407	149,427
Tax Increment Reinvestment Zone	748,892	775,628	783,190	124,606	900,234
Forfeiture Fund	129,725	92,820	110,972	-	92,820
Economic Development (4A)	7,391,296	5,681,378	5,931,378	400,784	6,082,162
Community Development (4B)	7,295,042	7,561,644	7,590,777	187,930	7,749,574
Parkland Dedication	705,924	367,000	446,787	8,000	375,000
Property Management	465,368	421,000	453,460	20,000	441,000
TOTAL REVENUE	\$ 17,830,768	\$ 16,344,965	\$ 16,659,340	\$ 796,434	\$ 17,141,399

FUND NAME	EXPENDITURES				
	FY 2018	FY 2019	FY 2019	BUDGET	FY 2020
	ACTUAL	BUDGET	PROJECTED	ADJUSTMENTS	BUDGET
Municipal Court Fund	\$ 77,954	\$ 114,441	\$ 114,553	\$ (30,728)	\$ 83,713
Public Art	52,158	254,463	142,558	10,817	265,280
Tourism Board/Occupancy Tax	639,250	1,001,575	954,783	315,913	1,317,488
CPTV-10 / Cable Fund	76,991	119,067	159,034	9,838	128,905
Tax Increment Reinvestment Zone	706,195	737,424	737,424	19,228	756,652
Forfeiture Fund	230,536	97,000	96,773	177,986	274,986
Economic Development (4A)	5,283,830	4,952,079	4,847,079	591,532	5,543,610
Community Development (4B)	10,625,177	5,676,289	5,676,289	643,511	6,319,800
Parkland Dedication	493,261	675,000	675,000	(400,000)	275,000
Property Management	176,426	350,500	338,900	(148,985)	201,515
TOTAL EXPENDITURES	\$ 18,361,777	\$ 13,977,838	\$ 13,742,393	\$ 1,189,112	\$ 15,166,949

MUNICIPAL COURT FUND

DESCRIPTION

The Municipal Court Fund is related to administrative charges which can be placed upon certain fines and are levied in accordance with Texas State Code. The charges provide funding for enhanced Court security related to both visitor and staff safety, improved technology to allow for efficiency, and Juvenile Case Manager.

	ACTUAL FY 2018	BUDGET FY 2019	PROJECTED FY 2019	ADOPTED FY 2020
AVAILABLE FUNDS				
Beginning Balance	\$ 356,439	\$ 327,979	\$ 333,666	\$ 273,325
REVENUES				
Security Fees	\$ 12,676	\$ 12,227	\$ 11,380	\$ 11,800
Technology Fees	16,801	16,200	14,937	15,500
Juvenile Case Manager Fee	20,913	20,600	19,500	20,000
Teen Court Fees	300	300	400	400
Interest	4,491	3,760	7,995	8,000
TOTAL REVENUE	\$ 55,181	\$ 53,087	\$ 54,212	\$ 55,700
TOTAL AVAILABLE FUNDS	\$ 411,620	\$ 381,066	\$ 387,878	\$ 329,025
APPROPRIATIONS				
OPERATING EXPENSES				
Court Security	\$ 17,809	\$ 19,500	\$ 19,622	\$ 19,172
Court Technology	22,164	57,000	57,000	25,000
Juvenile Case Manager	37,731	37,731	37,731	39,341
Teen Court	250	210	200	200
<i>Subtotal Operating</i>	\$ 77,954	\$ 114,441	\$ 114,553	\$ 83,713
TOTAL APPROPRIATIONS	\$ 77,954	\$ 114,441	\$ 114,553	\$ 83,713
ENDING BALANCE	\$ 333,666	\$ 266,625	\$ 273,325	\$ 245,312

PUBLIC ARTS FUND

DESCRIPTION

The Public Arts Fund was created to install public art displays throughout the city including at parks and city facilities. Funding is provided by donations, the Tourism Advisory Board/Occupancy Tax Board, and certain Capital Projects.

	ACTUAL FY 2018	BUDGET FY 2019	PROJECTED FY 2019	ADOPTED FY 2020
AVAILABLE FUNDS				
Beginning Balance	\$ <u>97,249</u>	\$ <u>121,524</u>	\$ <u>134,199</u>	\$ <u>127,362</u>
REVENUES				
Interest Income	\$ 1,462	\$ 1,125	\$ 3,617	\$ 2,250
Public Art Funding	87,646	131,814	132,104	135,668
TOTAL REVENUE	\$ <u>89,107</u>	\$ <u>132,939</u>	\$ <u>135,721</u>	\$ <u>137,918</u>
TOTAL AVAILABLE FUNDS	\$ <u>186,357</u>	\$ <u>254,463</u>	\$ <u>269,919</u>	\$ <u>265,280</u>
APPROPRIATIONS				
OPERATING EXPENSES				
Contract Services	\$ 42,658	\$ 254,463	\$ 25,858	\$ 165,280
Community Programs	-	-	-	-
Art Purchases	9,500	-	116,700	100,000
<i>Subtotal Operating</i>	\$ <u>52,158</u>	\$ <u>254,463</u>	\$ <u>142,558</u>	\$ <u>265,280</u>
TRANSFERS				
Transfers to Debt Service	\$ -	\$ -	\$ -	\$ -
<i>Subtotal Transfers</i>	\$ <u>-</u>	\$ <u>-</u>	\$ <u>-</u>	\$ <u>-</u>
TOTAL APPROPRIATIONS	\$ <u>52,158</u>	\$ <u>254,463</u>	\$ <u>142,558</u>	\$ <u>265,280</u>
ENDING BALANCE	\$ <u>134,199</u>	\$ <u>-</u>	\$ <u>127,362</u>	\$ <u>-</u>

TOURISM ADVISORY BOARD/OCCUPANCY TAX FUND

DESCRIPTION

The Occupancy Tax Fund accumulates the City's 7% Hotel Motel Occupancy Tax. The seven member Tourism Board is tasked with increasing and enhancing the public awareness of the benefits resulting from the hospitality industry and the potential contribution offered to the community. Management activities of the Occupancy Tax Fund are assigned to city staff, the Tourism Board recommends to City Council expenditures of this fund that are within City and State guidelines to establish and enhance tourism, art programs and historical restoration. Board Members are appointed by the City Council and serve two-year terms.

	ACTUAL FY 2018	BUDGET FY 2019	PROJECTED FY 2019	ADOPTED FY 2020
AVAILABLE FUNDS				
Beginning Balance	\$ 1,795,341	\$ 2,002,053	\$ 1,962,233	\$ 2,005,219
REVENUES				
Occupancy Tax Collections	\$ 781,501	\$ 1,098,449	\$ 957,769	\$ 1,130,564
Interest	24,641	17,000	40,000	27,000
TOTAL REVENUE	\$ 806,142	\$ 1,115,449	\$ 997,769	\$ 1,157,564
TOTAL AVAILABLE FUNDS	\$ 2,601,483	\$ 3,117,502	\$ 2,960,002	\$ 3,162,783
APPROPRIATIONS				
OPERATING EXPENSES				
Marketing and Advertising	\$ 189,652	\$ 513,190	\$ 513,190	\$ 407,402
Event Marketing	191,409	107,230	107,230	187,500
Public Arts	87,500	131,814	131,814	135,668
Tourism Development Expenses	19,233	92,168	45,376	126,551
Tourism Staff & Admin Support	126,574	157,173	157,173	160,367
Other Expenses	24,882	-	-	-
Subtotal Operating	\$ 639,250	\$ 1,001,575	\$ 954,783	\$ 1,017,488
TRANSFERS				
Transfer Out - HEB Center Fund	\$ -	\$ -	\$ -	\$ 300,000
Subtotal Transfers	\$ -	\$ -	\$ -	\$ 300,000
TOTAL APPROPRIATIONS	\$ 639,250	\$ 1,001,575	\$ 954,783	\$ 1,317,488
GROSS ENDING BALANCE	\$ 1,962,233	\$ 2,115,927	\$ 2,005,219	\$ 1,845,295
<i>Minimum Reserve Level ¹</i>	<i>130,735</i>	<i>183,075</i>	<i>183,075</i>	<i>188,427</i>
NET ENDING BALANCE	\$ 1,831,498	\$ 1,932,852	\$ 1,822,144	\$ 1,656,868

¹ Reflects policy of two months of budgeted Hotel Occupancy Tax collections and one year of debt service

TOURISM ADVISORY BOARD/OCCUPANCY TAX FUND

Tourism Projects by Funding Category

FUNDING CATEGORY	PROJECT	FY 2020 AMOUNT
Event Marketing		
	AUSTIN SPURS	62,500
	BALCONES SONGBIRD FESTIVAL	5,000
	CEDAR FEST BBQ COOK-OFF	15,000
	HAUTE ROCK CONCERT SERIES	50,000
	ROBOTTERS FESTIVAL	45,000
	VOLLEY-PALLOZA	10,000
	Total	187,500

CPTV - 10 / CABLE FUND

DESCRIPTION

The CPTV - 10 / Cable Fund is related to the cable television franchise fee and provides funding for the Cedar Park local government channel, CPTV-10, and provides funding for media improvements. By State code, 1% of the total 5% franchise fee must be dedicated to providing and/or maintaining a local government channel and can be used to enhance the programming provided, including capital purchases.

	ACTUAL FY 2018	BUDGET FY 2019	PROJECTED FY 2019	ADOPTED FY 2020
AVAILABLE FUNDS				
Beginning Balance	\$ 216,520	\$ 247,751	\$ 283,620	\$ 279,660
REVENUES				
Franchise Fees	\$ 140,742	\$ 143,020	\$ 146,946	\$ 148,427
Interest Income	3,349	1,000	8,128	1,000
TOTAL REVENUE	\$ 144,091	\$ 144,020	\$ 155,074	\$ 149,427
TOTAL AVAILABLE FUNDS	\$ 360,611	\$ 391,771	\$ 438,694	\$ 429,087
APPROPRIATIONS				
OPERATING EXPENSES				
Computer Equipment	\$ 465	30,000	\$ 3,500	\$ 30,000
Office Supplies & Equipment	258	5,000	9,378	5,000
Telecommunications	1,426	1,409	1,409	1,405
Computer Services	3,740	5,000	5,000	5,000
VES	66,658	66,658	66,658	76,500
Contract Services	4,445	11,000	1,050	11,000
Postage	-	-	-	-
Equipment	-	-	72,039	-
<i>Subtotal Operating</i>	<i>\$ 76,991</i>	<i>\$ 119,067</i>	<i>\$ 159,034</i>	<i>\$ 128,905</i>
TOTAL APPROPRIATIONS	\$ 76,991	\$ 119,067	\$ 159,034	\$ 128,905
ENDING BALANCE	\$ 283,620	\$ 272,704	\$ 279,660	\$ 300,182

TAX INCREMENT REINVESTMENT ZONE FUND

DESCRIPTION

The Tax Reinvestment Zone (TIRZ) is a tax increment reinvestment zone that covers approximately 470 acres of land located within the City of Cedar Park. The general area is bounded by New Hope Road on the north, U.S. 183-A right of way on the east, F.M. 1431 on the south and the railroad right of way to the west. The TIRZ will facilitate a program of public improvements to allow and encourage the development of the 470 acre mixed-use Downtown District which merges retail, office, entertainment and civic uses with a wide variety of high quality, high value, high density single and multi-family housing to create a close-knit, pedestrian friendly urban core.

	ACTUAL FY 2018	BUDGET FY 2019	PROJECTED FY 2019	ADOPTED FY 2020
AVAILABLE FUNDS				
Beginning Balance	\$ 575,467	\$ 618,146	\$ 618,164	\$ 663,930
REVENUES				
Current Ad Valorem Taxes	\$ 737,424	\$ 764,128	\$ 756,652	\$ 888,734
Interest Income	11,468	11,500	26,538	11,500
TOTAL REVENUE	\$ 748,892	\$ 775,628	\$ 783,190	\$ 900,234
TOTAL AVAILABLE FUNDS	\$ 1,324,359	\$ 1,393,774	\$ 1,401,354	\$ 1,564,164
APPROPRIATIONS				
OPERATING EXPENSES				
Contract Services	\$ -	\$ -	\$ -	\$ -
Developer Reimbursements	706,195	737,424	737,424	756,652
<i>Subtotal Operating</i>	<u>\$ 706,195</u>	<u>\$ 737,424</u>	<u>\$ 737,424</u>	<u>\$ 756,652</u>
TRANSFERS				
Transfers to Debt Service	\$ -	\$ -	\$ -	\$ -
<i>Subtotal Transfers</i>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
TOTAL APPROPRIATIONS	\$ 706,195	\$ 737,424	\$ 737,424	\$ 756,652
ENDING BALANCE	\$ 618,164	\$ 656,350	\$ 663,930	\$ 807,512

FORFEITURE FUND

DESCRIPTION

The Law Enforcement Fund accumulates payments received from the U.S. Department of Justice for the City's equitable share of proceeds from seized and forfeited property. It funds the purchase of equipment for Law Enforcement purposes according to the provisions of Asset Forfeiture Laws.

	ACTUAL FY 2018	BUDGET FY 2019	PROJECTED FY 2019	ADOPTED FY 2020
AVAILABLE FUNDS				
Beginning Balance	\$ 268,778	\$ 149,128	\$ 167,967	\$ 182,166
REVENUES				
Equitable Sharing	\$ 126,404	\$ 90,000	\$ 90,000	\$ 90,000
Sales of Seized Equipment	-	-	-	-
Interest Income	3,321	2,820	4,708	2,820
Other Revenue	-	-	16,263	-
TOTAL REVENUE	\$ 129,725	\$ 92,820	\$ 110,972	\$ 92,820
TOTAL AVAILABLE FUNDS	\$ 398,503	\$ 241,948	\$ 278,939	\$ 274,986
APPROPRIATIONS				
OPERATING EXPENSES				
Small Tools & Equipment	\$ 79,461	\$ 58,000	\$ 16,760	\$ 154,292
Vehicle Repairs & Maintenance	-	-	-	-
Office Rental	-	2,000	-	2,000
Computer Services	1,950	5,000	15,000	5,000
Imprest Activities	9,431	7,000	4,083	7,000
Equipment	75,848	-	-	56,694
Vehicles	58,146	25,000	60,930	50,000
Other Expenses	5,700	-	-	-
<i>Subtotal Operating</i>	<i>\$ 230,536</i>	<i>\$ 97,000</i>	<i>\$ 96,773</i>	<i>\$ 274,986</i>
TRANSFERS				
Transfers to Debt Service	\$ -	\$ -	\$ -	\$ -
<i>Subtotal Transfers</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>
TOTAL APPROPRIATIONS	\$ 230,536	\$ 97,000	\$ 96,773	\$ 274,986
ENDING BALANCE	\$ 167,967	\$ 144,948	\$ 182,166	\$ -

TYPE A - ECONOMIC DEVELOPMENT CORPORATION FUND

DESCRIPTION

The Economic Development Fund accumulates the City's 3/8-cent Type A Sales Tax and accounts for expenditures and debt authorized by the Economic Development Board of Directors. The seven member board is appointed by the City Council. Appointed Directors serve two-year terms.

	ACTUAL FY 2018	BUDGET FY 2019	PROJECTED FY 2019	ADOPTED FY 2020
AVAILABLE FUNDS				
Beginning Balance	\$ 10,354,716	\$ 12,339,046	\$ 12,462,182	\$ 13,546,482
REVENUES				
Sales Tax Collections	\$ 7,244,786	\$ 5,631,378	\$ 5,631,378	\$ 5,772,162
Interest and Other Income	146,510	50,000	300,000	310,000
TOTAL REVENUE	\$ 7,391,296	\$ 5,681,378	\$ 5,931,378	\$ 6,082,162
TOTAL AVAILABLE FUNDS	\$ 17,746,012	\$ 18,020,424	\$ 18,393,560	\$ 19,628,644
APPROPRIATIONS				
OPERATING EXPENSES				
Staff Support	\$ 598,703	\$ 713,203	\$ 713,203	\$ 516,022
Type A Expenses	12,478	61,000	61,000	824,009
E.D. Agreements	1,273,651	784,150	679,150	812,861
HEB Center Improvements	175,000	175,000	175,000	175,000
Subtotal Operating	\$ 2,059,832	\$ 1,733,353	\$ 1,628,353	\$ 2,327,892
TRANSFERS				
Transfers to Debt Service	\$ 3,223,998	\$ 3,218,726	\$ 3,218,726	\$ 3,215,718
Subtotal Transfers	\$ 3,223,998	\$ 3,218,726	\$ 3,218,726	\$ 3,215,718
TOTAL APPROPRIATIONS	\$ 5,283,830	\$ 4,952,079	\$ 4,847,079	\$ 5,543,610
GROSS ENDING BALANCE	\$ 12,462,182	\$ 13,068,346	\$ 13,546,482	\$ 14,085,034
Minimum Reserve Level ¹	-	4,157,289	4,157,289	4,177,745
NET ENDING BALANCE	\$ 12,462,182	\$ 8,911,057	\$ 9,389,193	\$ 9,907,290

¹ Reflects policy of two months of budgeted sales tax and one year of debt service

Note: In FY 2020 all budgeted Economic Development expenses, excluding personnel and 380 agreements, were moved from the General Fund to the Type A Fund. The payment from Type A to the General Fund was reduced to offset this charge.

TYPE A - ECONOMIC DEVELOPMENT CORPORATION FUND

Type A Projects by Funding Category

FUNDING CATEGORY	PROJECT	FY 2020 AMOUNT
Economic Development	REVENUE CYCLE, INC.	15,200
	INNOVATIVE FUNDING SERVICES	30,000
	FIFTEEN FIVE CORPORATION	10,480
	HYLIION	275,000
	AMT	148,350
	PROJECT HOP	100,000
	PROJECT EXCALIBUR	193,031
	PROJECT SALES	40,800
	Total	812,861

TYPE B - COMMUNITY DEVELOPMENT CORPORATION FUND

DESCRIPTION

The Community Development Fund accumulates the City's half-cent Type B Sales Tax and accounts for expenditures and debt authorized by the Community Development Board of Directors. The seven member board is appointed by the City Council. Appointed Directors serve two-year terms.

	ACTUAL FY 2018	BUDGET FY 2019	ESTIMATE FY 2019	ADOPTED FY 2020
AVAILABLE FUNDS				
Beginning Balance	\$ 6,048,597	\$ 1,963,136	\$ 2,718,462	\$ 4,632,950
REVENUES				
Sales Tax Collections	\$ 7,244,786	\$ 7,509,828	\$ 7,500,777	\$ 7,697,574
Interest	50,256	51,816	90,000	52,000
TOTAL REVENUE	\$ 7,295,042	\$ 7,561,644	\$ 7,590,777	\$ 7,749,574
TOTAL AVAILABLE FUNDS	\$ 13,343,639	\$ 9,524,780	\$ 10,309,239	\$ 12,382,524
APPROPRIATIONS				
OPERATING EXPENSES				
Staff Support & Board Develop.	\$ 285,638	\$ 302,138	\$ 302,138	\$ 321,825
Economic Development	765,898	150,951	150,951	72,000
Transformational Projects	7,300,000	3,100,000	3,100,000	3,020,000
Community Enhancements	1,530,000	1,375,000	1,375,000	2,150,000
Subtotal Operating	\$ 9,881,536	\$ 4,928,089	\$ 4,928,089	\$ 5,563,825
TRANSFERS				
Transfers to Debt Service	\$ 743,641	\$ 748,200	\$ 748,200	\$ 755,975
Subtotal Transfers	\$ 743,641	\$ 748,200	\$ 748,200	\$ 755,975
TOTAL APPROPRIATIONS	\$ 10,625,177	\$ 5,676,289	\$ 5,676,289	\$ 6,319,800
GROSS ENDING BALANCE	\$ 2,718,462	\$ 3,848,491	\$ 4,632,950	\$ 6,062,724
<i>Minimum Reserve Level ¹</i>	<i>1,890,467</i>	<i>1,999,838</i>	<i>1,999,838</i>	<i>2,038,904</i>
NET AVAILABLE BALANCE	\$ 827,995	\$ 1,848,653	\$ 2,633,112	\$ 4,023,820

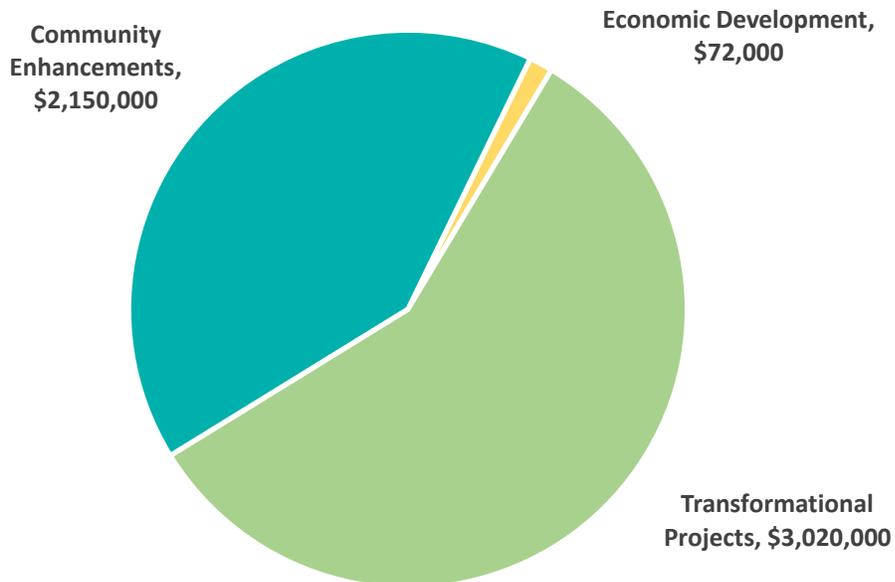
¹ Reflects policy of two months of budgeted sales tax and one year of debt service

TYPE B - COMMUNITY DEVELOPMENT CORPORATION FUND

Type B Projects by Funding Category

FUNDING CATEGORY	PROJECT	FY 2020 AMOUNT
Economic Development	VUV ANALYTICS	72,000
		72,000
Transformational Projects	LAKELINE PARK PHASE I	1,000,000
	BELL BLVD - REDEVELOPMENT	1,720,000
	BELL BLVD - PARK	300,000
		3,020,000
Community Enhancements	TRAIL CONNECTION - JAMES AVERY LOCATION	500,000
	POLE MOUNTED SIGNS	150,000
	TURN LANE/INTERSECTION BELL @ CYPRESS	400,000
	PEDESTRIAN BRIDGE MATCH	500,000
	VETERANS DOG PARK	100,000
	NORTH BRUSHY TRAIL MATCH	500,000
		2,150,000
Total		5,242,000

FUNDING BY CATEGORY



PARKLAND DEDICATION FUND

DESCRIPTION

The Parkland Dedication Fund tracks revenue and expenses related to parkland development in the City of Cedar Park.

	ACTUAL FY 2018	BUDGET FY 2019	PROJECTED FY 2019	ADOPTED FY 2020
AVAILABLE FUNDS				
Beginning Balance	\$ 794,069	\$ 1,026,719	\$ 1,006,732	\$ 778,519
REVENUES				
Parkland Dedication	\$ 452,040	\$ 243,000	\$ 276,480	\$ 243,000
Donation Revenue	242,069	116,000	144,000	116,000
Interest Income	11,815	8,000	26,307	16,000
TOTAL REVENUE	\$ 705,924	\$ 367,000	\$ 446,787	\$ 375,000
TOTAL AVAILABLE FUNDS	\$ 1,499,993	\$ 1,393,719	\$ 1,453,519	\$ 1,153,519
APPROPRIATIONS				
OPERATING EXPENSES				
Materials and Supplies	\$ 4,523	\$ -	\$ -	\$ -
Repairs and Maintenance	87,806	65,000	96,279	165,000
Contractual Services	7,480	-	18,721	-
Capital Projects	14,265	15,000	-	15,000
Tree Replacement	29,187	45,000	10,000	45,000
Subtotal Operating	\$ 143,261	\$ 125,000	\$ 125,000	\$ 225,000
TRANSFERS				
Transfer Out	\$ 350,000	\$ 550,000	\$ 550,000	\$ 50,000
Subtotal Transfers	\$ 350,000	\$ 550,000	\$ 550,000	\$ 50,000
TOTAL APPROPRIATIONS	\$ 493,261	\$ 675,000	\$ 675,000	\$ 275,000
ENDING BALANCE	\$ 1,006,732	\$ 718,719	\$ 778,519	\$ 878,519

PROPERTY MANAGEMENT FUND

DESCRIPTION

The Property Management Fund tracks the Galleria Property rent revenue and operating expenses located alongside City Hall.

	ACTUAL FY 2018	BUDGET FY 2019	PROJECTED FY 2019	ADOPTED FY 2020
AVAILABLE FUNDS				
Beginning Balance	\$ <u>187,620</u>	\$ <u>408,120</u>	\$ <u>476,562</u>	\$ <u>591,122</u>
REVENUES				
Rental Revenue	\$ 310,310	\$ 280,000	\$ 300,000	\$ 290,000
Miscellaneous Revenue	<u>155,058</u>	<u>141,000</u>	<u>153,460</u>	<u>151,000</u>
TOTAL REVENUE	\$ <u>465,368</u>	\$ <u>421,000</u>	\$ <u>453,460</u>	\$ <u>441,000</u>
TOTAL AVAILABLE FUNDS	\$ <u>652,988</u>	\$ <u>829,120</u>	\$ <u>930,022</u>	\$ <u>1,032,122</u>
APPROPRIATIONS				
OPERATING EXPENSES				
Repairs and Maintenance	\$ 27,887	\$ 20,000	\$ 30,000	\$ 20,000
Occupancy	102,968	105,500	106,400	106,515
Contractual Services	45,571	75,000	52,500	75,000
Capital Projects	-	-	-	-
<i>Subtotal Operating</i>	<u>\$ 176,426</u>	<u>\$ 200,500</u>	<u>\$ 188,900</u>	<u>\$ 201,515</u>
TRANSFERS				
Transfer to Facility CIP	\$ -	\$ 150,000	\$ 150,000	\$ -
<i>Subtotal Transfers</i>	<u>\$ -</u>	<u>\$ 150,000</u>	<u>\$ 150,000</u>	<u>\$ -</u>
TOTAL APPROPRIATIONS	\$ <u>176,426</u>	\$ <u>350,500</u>	\$ <u>338,900</u>	\$ <u>201,515</u>
ENDING BALANCE	\$ <u>476,562</u>	\$ <u>478,620</u>	\$ <u>591,122</u>	\$ <u>830,607</u>



ENTERPRISE FUNDS

The Enterprise Funds include business-like governmental activities which are intended to be self-supporting and fund the operation, maintenance, and capital improvements related to the enterprise services. For Cedar Park, these funds are the Utility Fund, which provide water and wastewater services, and Solid Waste Fund, which provides for solid waste and recycling services thru an outside service provider. The Enterprise Funds section includes revenue summary information, expenditure summary information, and Utility Fund departmental detail information.

Note: Professional and technical vocabulary and abbreviations are defined in the Budget Glossary located in the Appendix Section.



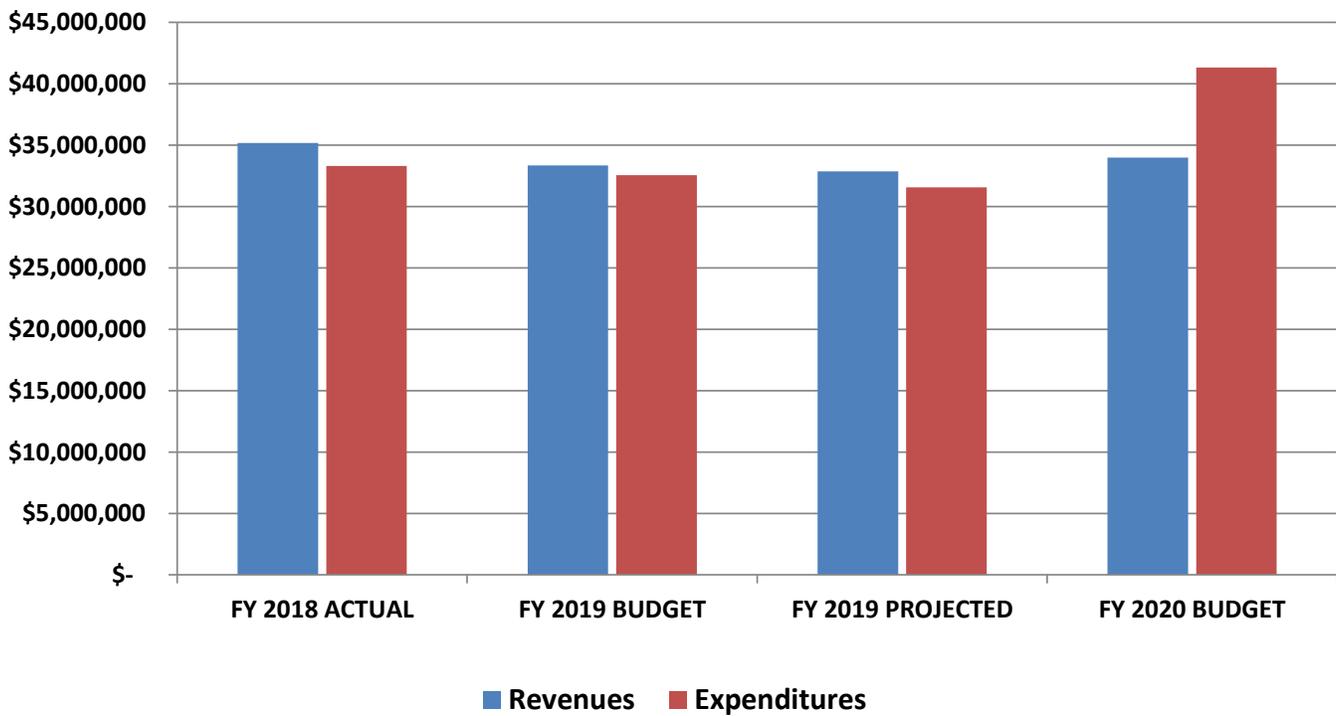
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UTILITY FUND

SUMMARY OF REVENUES AND EXPENDITURES

	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	FY 2020 BUDGET
Total Revenues	\$ 35,180,207	\$ 33,354,854	\$ 32,851,359	\$ 33,990,920
Total Expenditures	33,309,912	32,540,665	31,552,054	41,309,930
Surplus/(Deficit)	\$ 1,870,295	\$ 814,189	\$ 1,299,305	\$ (7,319,010)
Unreserved Fund Balance	\$ 16,045,779	\$ 16,277,985	\$ 17,345,084	\$ 10,026,074

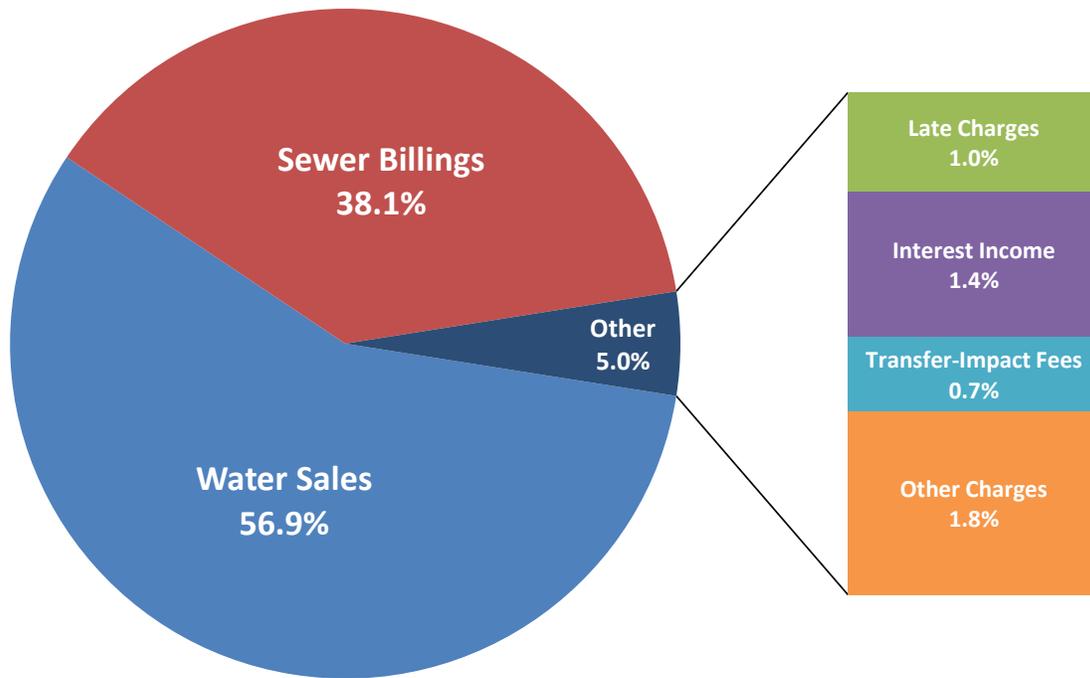


UTILITY FUND

REVENUE SUMMARY

OBJECT CATEGORIES	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	FY 2020 BUDGET	% OF BUDGET	% GROWTH
Water Sales	\$ 19,140,589	\$ 19,399,856	\$ 18,289,666	\$ 19,338,690	56.9%	-0.3%
Sewer Billings	12,649,232	12,500,000	12,808,634	12,954,682	38.1%	3.6%
Late Charges	330,391	329,047	188,436	335,365	1.0%	1.9%
Interest Income	266,711	245,754	487,080	491,950	1.4%	100.2%
Transfer-Impact Fees	2,053,550	250,000	250,000	250,000	0.7%	0.0%
Other Charges	739,734	630,197	827,544	620,233	1.8%	-1.6%
Total Utility Fund Revenues	\$ 35,180,207	\$ 33,354,854	\$ 32,851,359	\$ 33,990,920	100.0%	1.9%

FY 2019 ADOPTED REVENUE

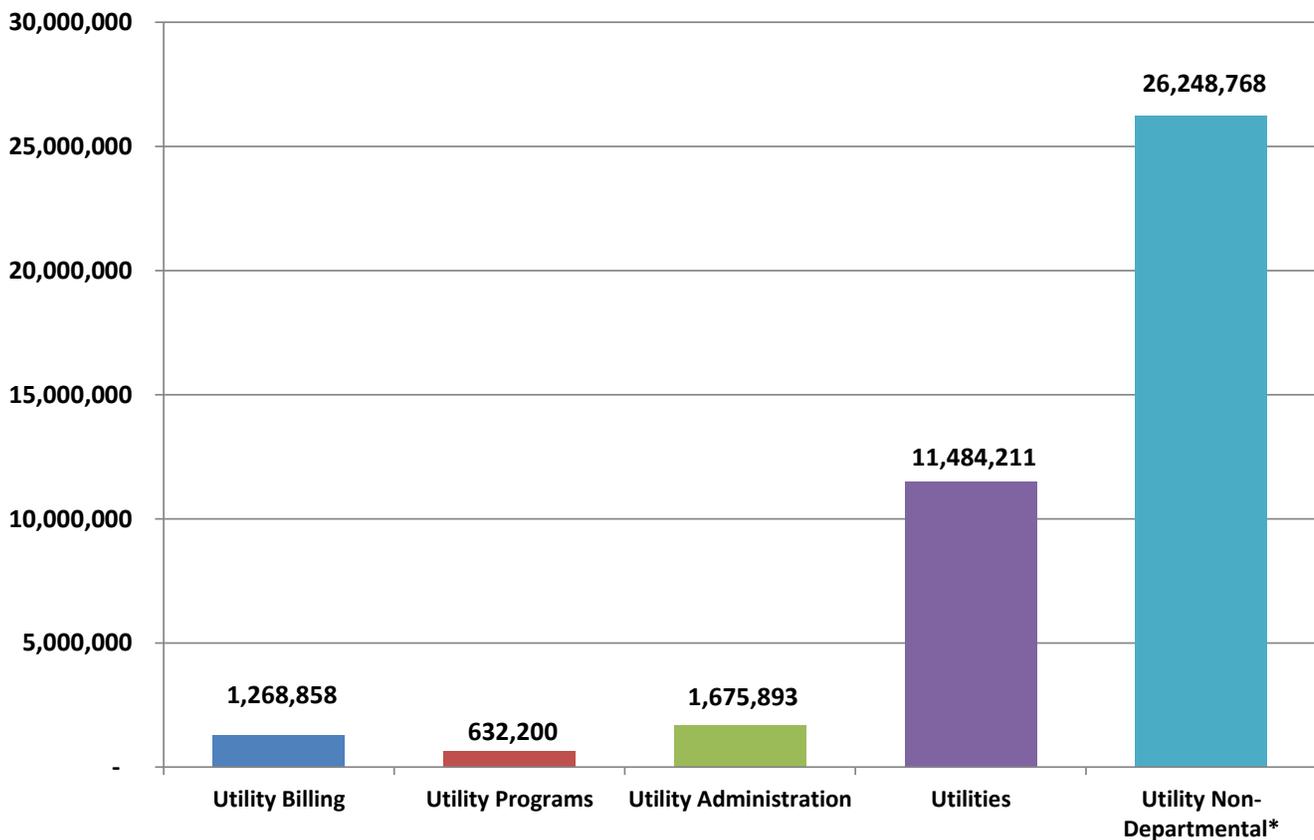


UTILITY FUND

EXPENDITURES BY DEPARTMENT

Department	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	FY 2020 BUDGET	% OF BUDGET	% GROWTH
Utility Billing	\$ 1,079,909	\$ 1,210,376	\$ 1,152,954	\$ 1,268,858	3.1%	4.8%
Utility Programs	464,453	659,390	627,680	632,200	1.5%	-4.1%
Utility Administration	1,432,973	1,610,537	1,572,893	1,675,893	4.1%	4.1%
Utilities	10,022,978	11,098,851	10,451,109	11,484,211	27.8%	3.5%
Utility Non-Departmental*	20,309,599	17,961,511	17,747,419	26,248,768	63.5%	46.1%
Total Expenditures	\$ 33,309,912	\$ 32,540,665	\$ 31,552,054	\$ 41,309,930	100.0%	26.9%

UTILITY FUND BY DEPARTMENT



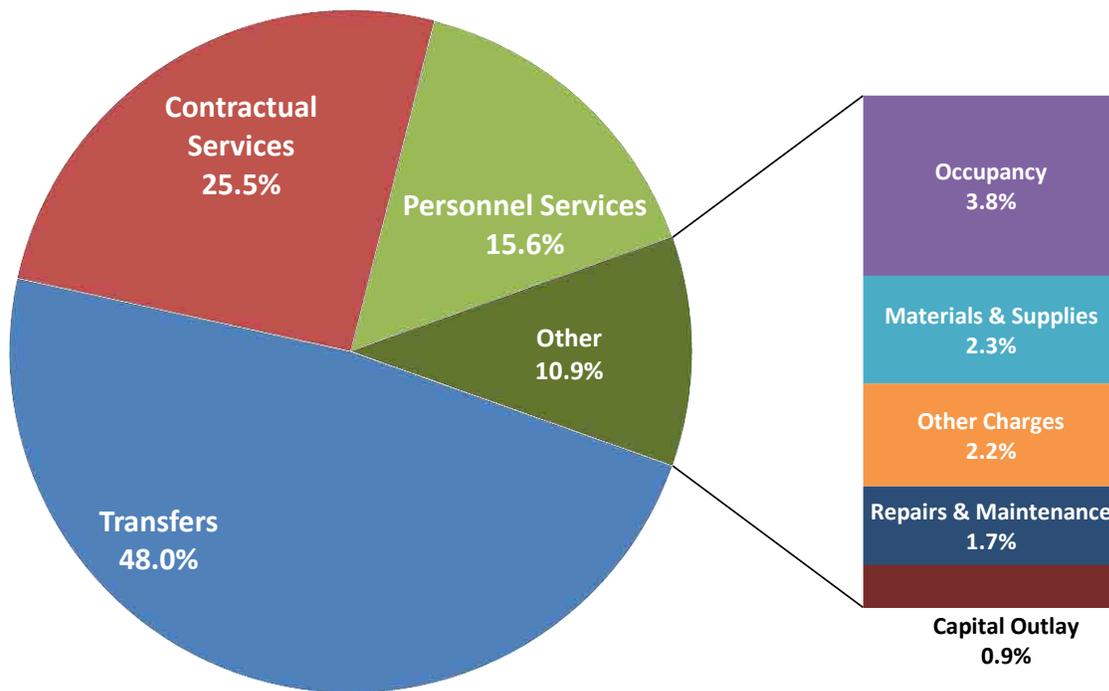
*Utility Non-Departmental includes transfers for Debt service and CIP

UTILITY FUND

EXPENDITURES BY CATEGORY

Category	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	FY 2020 BUDGET	% OF BUDGET	% GROWTH
Personnel Services	\$ 5,560,668	\$ 6,110,821	\$ 5,879,402	\$ 6,453,379	15.6%	5.6%
Materials & Supplies	811,477	951,353	807,964	944,556	2.3%	-0.7%
Repairs & Maintenance	579,055	680,170	659,028	685,170	1.7%	0.7%
Occupancy	1,556,591	1,521,450	1,585,737	1,580,343	3.8%	3.9%
Contractual Services	8,965,801	10,659,730	10,052,539	10,534,842	25.5%	-1.2%
Other Charges	706,991	874,612	824,856	905,756	2.2%	3.6%
Capital Outlay	56,795	125,000	125,000	374,000	0.9%	199.2%
Transfers Out	15,072,535	11,617,529	11,617,529	19,831,884	48.0%	70.7%
Total Expenditures	\$ 33,309,912	\$ 32,540,665	\$ 31,552,054	\$ 41,309,930	100.0%	26.9%

UTILITY FUND EXPENDITURES BY CATEGORY



UTILITY FUND

DESCRIPTION

The Utility Fund was established to account for all revenues and expenditures associated with the operation and maintenance of all City water distribution, wastewater treatment, and water treatment activities. Revenue is generated primarily through water sales, sewer billings, and transfers from the Community Impact Fee (CIF) fund related to the BCRWWS debt service payment in relation to wastewater treatment and wastewater line improvements.

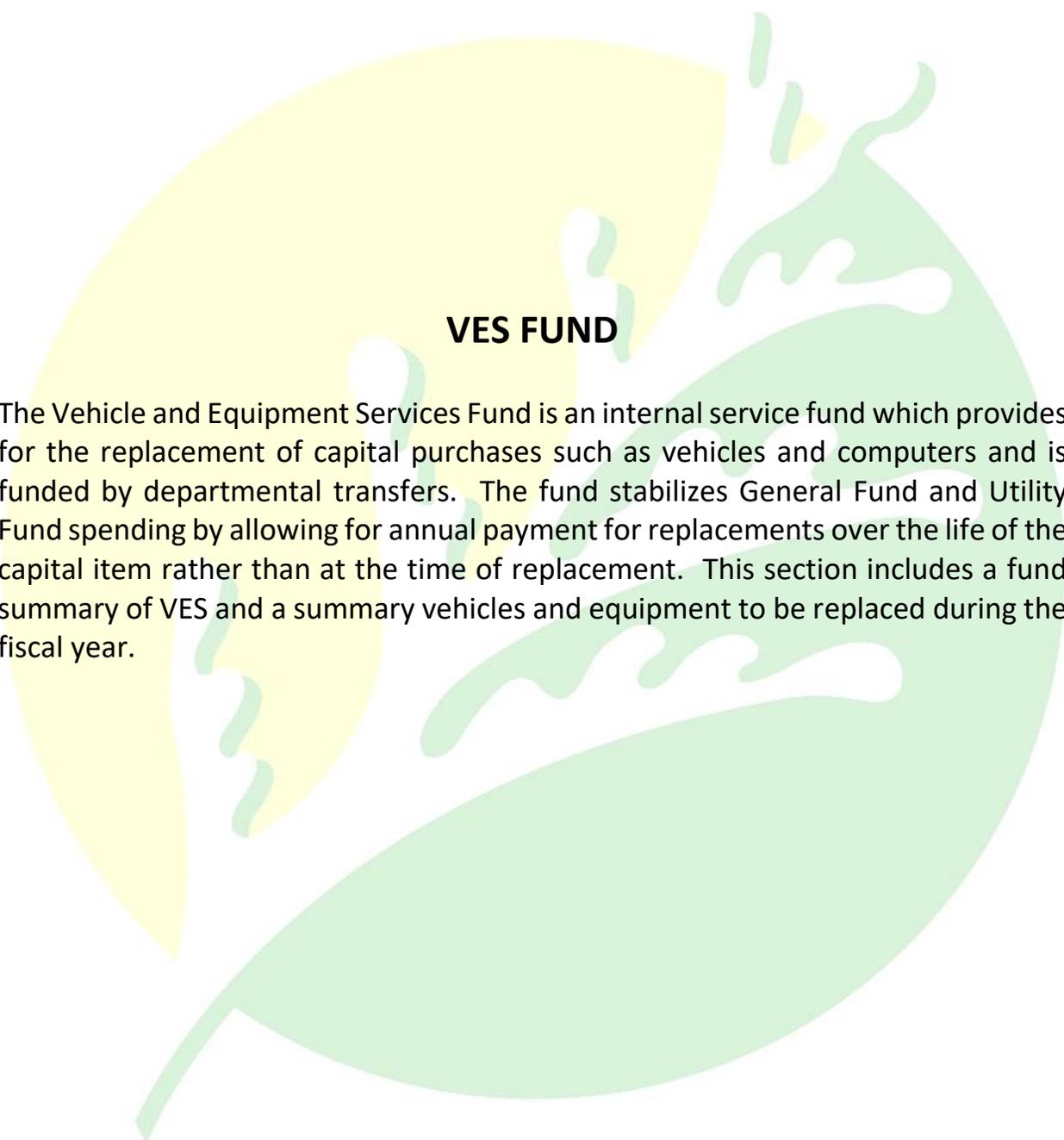
	ACTUAL FY 2018	BUDGET FY 2019	PROJECTED FY 2019	ADOPTED FY 2020
AVAILABLE FUNDS				
Beginning Balance	\$ 14,088,119	\$ 15,463,796	\$ 16,045,779	\$ 17,345,084
REVENUES				
Water Sales	\$ 19,140,589	\$ 19,399,856	\$ 18,289,666	\$ 19,338,690
Sewer Billings	12,649,232	12,500,000	12,808,634	12,954,682
Late Charges	330,391	329,047	188,436	335,365
Interest Income	266,711	245,754	487,080	491,950
Transfers	2,053,550	250,000	250,000	250,000
Other Charges	739,734	630,197	827,544	620,233
TOTAL REVENUE	\$ 35,180,207	\$ 33,354,854	\$ 32,851,359	\$ 33,990,920
TOTAL AVAILABLE FUNDS	\$ 49,268,326	\$ 48,818,650	\$ 48,897,139	\$ 51,336,004
APPROPRIATIONS				
OPERATING EXPENSES				
Salaries And Benefits	\$ 5,560,668	\$ 6,110,821	\$ 5,879,402	\$ 6,453,379
Materials And Supplies	811,477	951,353	807,964	944,556
Repairs And Maintenance	579,055	680,170	659,028	685,170
Occupancy	1,556,591	1,521,450	1,585,737	1,580,343
Contractual Services	8,965,801	10,659,730	10,052,539	10,534,842
Other Charges	706,991	874,612	824,856	905,756
Capital Outlay	56,795	125,000	125,000	374,000
<i>Subtotal Operating</i>	<i>\$ 18,237,377</i>	<i>\$ 20,923,136</i>	<i>\$ 19,934,525</i>	<i>\$ 21,478,046</i>
TRANSFERS				
Transfer Out-General Fund	\$ 3,363,259	\$ 3,524,858	\$ 3,524,858	\$ 3,874,250
Transfer Out-Interest/Sinking	7,400,276	7,392,671	7,392,671	8,906,634
Transfer Out- Water	2,410,000	350,000	350,000	1,618,000
Transfer Out- Wastewater	1,499,000	350,000	350,000	4,983,000
Transfer- Facilities Projects	400,000	-	-	450,000
<i>Subtotal Transfers</i>	<i>\$ 15,072,535</i>	<i>\$ 11,617,529</i>	<i>\$ 11,617,529</i>	<i>\$ 19,831,884</i>
TOTAL APPROPRIATIONS	\$ 33,309,912	\$ 32,540,665	\$ 31,552,054	\$ 41,309,930
GROSS ENDING BALANCE	\$ 15,958,414	\$ 16,277,985	\$ 17,345,084	\$ 10,026,074
Adjustment to GAAP	87,365	-	-	-
NET ENDING BALANCE	\$ 16,045,779	\$ 16,277,985	\$ 17,345,084	\$ 10,026,074

SOLID WASTE FUND

DESCRIPTION

The Solid Waste fund is an enterprise fund established to fund a contracted solid waste and recycling provider for utility customers. It is intended to be self-supporting and collects revenue through utility bills to cover the cost of operations and debt related to solid waste.

	ACTUAL FY 2018	BUDGET FY 2019	PROJECTED FY 2019	ADOPTED FY 2020
AVAILABLE FUNDS				
Beginning Balance	\$ 307,323	\$ 288,973	\$ 307,841	\$ 182,838
REVENUES				
Solid Waste Billing	\$ 3,688,830	\$ 3,729,418	\$ 3,729,418	\$ 3,729,418
Garbage Cart Reimbursement	268,132	270,470	270,470	270,470
Extra Garbage Cart Fee	18,520	18,422	18,422	18,422
Interest Income	4,804	4,310	8,057	5,310
Other Revenue	5,447	5,575	4,859	5,575
TOTAL REVENUE	\$ 3,985,734	\$ 4,028,195	\$ 4,031,225	\$ 4,029,195
TOTAL AVAILABLE FUNDS	\$ 4,293,057	\$ 4,317,168	\$ 4,339,066	\$ 4,212,033
APPROPRIATIONS				
OPERATING EXPENSES				
Small Tools and Equipment	\$ 98,459	\$ 150,000	\$ 150,000	\$ 150,000
Garbage Collection Services	3,654,513	3,714,111	3,714,111	3,714,111
Contract Services	34,739	75,000	75,000	75,000
Other Expenses	9,504	34,092	34,092	34,092
<i>Subtotal Operating</i>	\$ 3,797,215	\$ 3,973,203	\$ 3,973,203	\$ 3,973,203
TRANSFERS				
Bond Principal	\$ 175,000	\$ -	\$ 175,000	\$ 180,000
Bond Interest	13,001	-	8,025	2,700
Debt Service	-	183,025	-	-
<i>Subtotal Transfers</i>	\$ 188,001	\$ 183,025	\$ 183,025	\$ 182,700
TOTAL APPROPRIATIONS	\$ 3,985,216	\$ 4,156,228	\$ 4,156,228	\$ 4,155,903
ENDING BALANCE	\$ 307,841	\$ 160,940	\$ 182,838	\$ 56,130



VES FUND

The Vehicle and Equipment Services Fund is an internal service fund which provides for the replacement of capital purchases such as vehicles and computers and is funded by departmental transfers. The fund stabilizes General Fund and Utility Fund spending by allowing for annual payment for replacements over the life of the capital item rather than at the time of replacement. This section includes a fund summary of VES and a summary vehicles and equipment to be replaced during the fiscal year.



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VEHICLE AND EQUIPMENT REPLACEMENT FUND

DESCRIPTION

The Vehicle and Equipment Service Fund provides for the replacement of vehicles and equipment. It accumulates contributions from departments utilizing vehicles or equipment, including computer technology. The replacement schedule is analyzed annually to determine if actual condition exceeds the useful life.

	ACTUAL FY 2018	BUDGET FY 2019	ESTIMATE FY 2019	ADOPTED FY 2020
AVAILABLE FUNDS				
Beginning Balance	\$ 6,334,153	\$ 4,333,109	\$ 6,243,782	\$ 6,952,656
REVENUES				
Replacement Fees	\$ 3,473,470	\$ 3,677,005	\$ 3,677,005	\$ 3,684,814
Gain/Loss on Disposal	139,407	70,102	70,102	112,156
Interest	87,326	43,331	43,331	69,527
Other Income	36,570	-	-	-
TOTAL REVENUE	\$ 3,736,773	\$ 3,790,438	\$ 3,790,438	\$ 3,866,497
TOTAL AVAILABLE FUNDS	\$ 10,070,926	\$ 8,123,547	\$ 10,034,220	\$ 10,819,153
APPROPRIATIONS				
OPERATING EXPENSES				
Computer and A/V Equipment	\$ 335,585	\$ 1,018,209	\$ 1,018,209	\$ 1,722,840
Small Tools & Equipment	482,098	-	-	-
Equipment	1,017,140	310,800	310,800	731,220
Vehicles	1,992,321	1,752,555	1,752,555	3,109,365
<i>Subtotal Operating</i>	<i>\$ 3,827,144</i>	<i>\$ 3,081,564</i>	<i>\$ 3,081,564</i>	<i>\$ 5,563,425</i>
TRANSFERS				
Transfers to CIP	\$ -	\$ -	\$ -	\$ -
<i>Subtotal Transfers</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>
TOTAL APPROPRIATIONS	\$ 3,827,144	\$ 3,081,564	\$ 3,081,564	\$ 5,563,425
ENDING BALANCE	\$ 6,243,782	\$ 5,041,983	\$ 6,952,656	\$ 5,255,728



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DEBT SERVICE FUNDS

The debt service funds provide funding for the city's debt payments. The City has General Obligation Debt fund, which is supported by property and sales taxes, and Utility Debt Fund which is supported by enterprise revenues such as water sales. Included in the in the section is a summary of legal debt margin, summary of each fund, details on the adopted year's payment, and summary of out-going debt payments



CEDAR

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GENERAL DEBT SERVICE

DESCRIPTION

The General Obligation Debt Service Fund was established to account for the accumulation of ad valorem taxes collected for the purpose of paying principal and interest on long term debt.

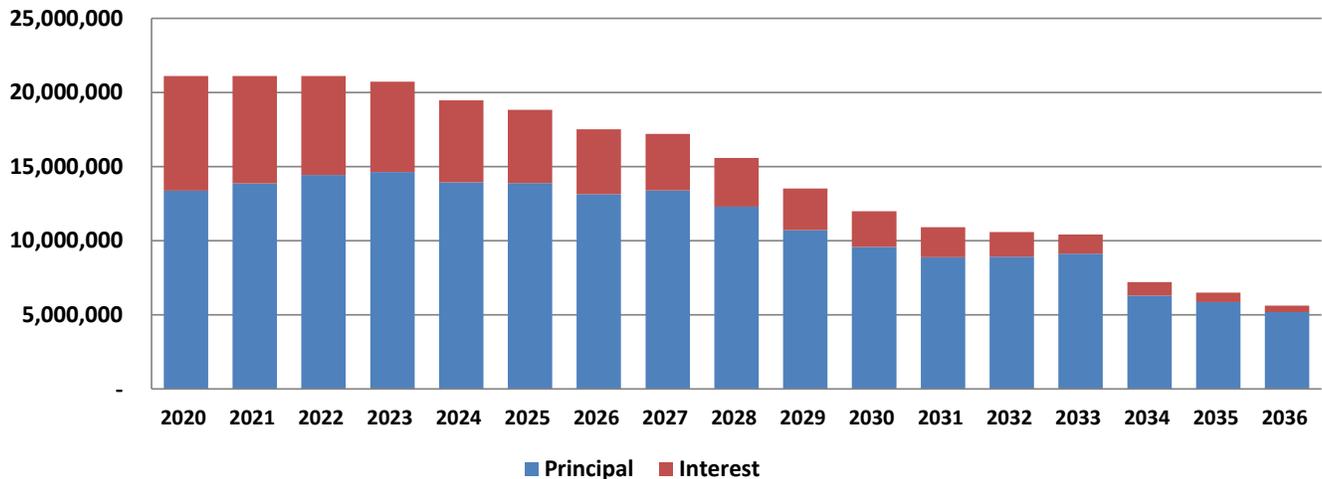
	ACTUAL FY 2018	BUDGET FY 2019	PROJECTED FY 2019	ADOPTED FY 2020
AVAILABLE FUNDS				
Beginning Balance	\$ 9,388,000	\$ 9,185,786	\$ 9,326,229	\$ 9,504,655
REVENUES				
Current Ad Valorem Taxes	\$ 19,034,568	\$ 19,598,176	\$ 20,024,157	\$ 20,240,680
Delinquent Ad Valorem Taxes	190,892	92,089	52,124	92,089
Penalties and Interest Ad Valorem	52,841	42,879	42,534	42,879
Other Revenue	836	1,061,002	1,136,291	1,071,713
Transfer From 4A	3,223,998	3,218,726	3,218,726	3,215,718
Transfer From 4B	-	-	-	-
Transfer From Solid Waste Fund	-	-	-	-
Interest Income	213,193	195,000	357,222	195,000
TOTAL REVENUE	\$ 22,716,328	\$ 24,207,872	\$ 24,831,055	\$ 24,858,079
TOTAL AVAILABLE FUNDS	\$ 32,104,328	\$ 33,393,658	\$ 34,157,284	\$ 34,362,734
APPROPRIATIONS				
OPERATING EXPENSES				
Bond Issue Costs	10,882	150,000	150,000	150,000
Arbitrage Compliance Services	11,385	25,000	14,645	25,000
<i>Subtotal Operating</i>	<i>\$ 22,267</i>	<i>\$ 175,000</i>	<i>\$ 164,645</i>	<i>\$ 175,000</i>
TRANSFERS				
Bond Principal - All	\$ 12,750,000	\$ 14,030,000	\$ 14,030,000	\$ 14,568,200
Bond Interest - All	6,942,893	8,088,415	8,056,181	9,346,145
Agent Fees	5,612	9,000	3,000	9,000
Payment to Ref Bond Escrow	3,057,328	2,448,844	2,398,803	3,000,000
<i>Subtotal Transfers</i>	<i>\$ 22,755,833</i>	<i>\$ 24,576,259</i>	<i>\$ 24,487,984</i>	<i>\$ 26,923,345</i>
TOTAL APPROPRIATIONS	\$ 22,778,099	\$ 24,751,259	\$ 24,652,629	\$ 27,098,345
ENDING BALANCE	\$ 9,326,229	\$ 8,642,399	\$ 9,504,655	\$ 7,264,389

GENERAL DEBT OBLIGATIONS

Year	Principal	Interest	Total P+I
2020	13,375,000	7,744,013	21,119,013
2021	13,875,000	7,227,830	21,102,830
2022	14,435,000	6,669,391	21,104,391
2023	14,640,000	6,094,194	20,734,194
2024	13,945,000	5,520,148	19,465,148
2025	13,885,000	4,948,345	18,833,345
2026	13,130,000	4,385,638	17,515,638
2027	13,385,000	3,828,317	17,213,317
2028	12,290,000	3,287,432	15,577,432
2029	10,715,000	2,812,528	13,527,528
2030	9,580,000	2,403,751	11,983,751
2031	8,885,000	2,026,264	10,911,264
2032	8,925,000	1,666,995	10,591,995
2033	9,130,000	1,293,125	10,423,125
2034	6,295,000	908,113	7,203,113
2035	5,850,000	653,988	6,503,988
2036	5,185,000	427,456	5,612,456
2037	3,125,000	250,456	3,375,456
2038	3,290,000	99,206	3,389,206
2039	515,000	13,531	528,531
2040	180,000	2,700	182,700

Total	\$ 194,635,000	\$ 62,263,418	\$ 256,898,418
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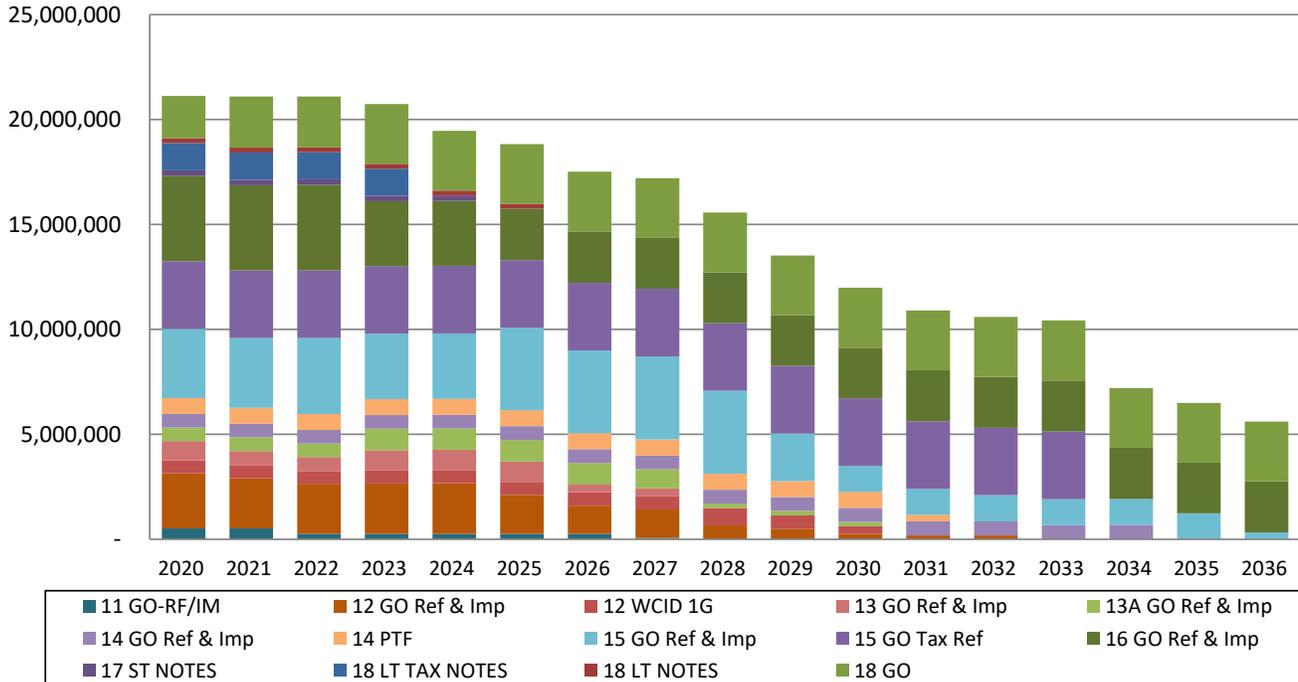
GENERAL DEBT PRINCIPAL AND INTEREST OBLIGATIONS BY YEAR



GENERAL DEBT OBLIGATIONS BY DEBT ISSUANCE

Year	2011 GENERAL OBLIGATION REF & IMP	2012 GENERAL OBLIGATION REF & IMP	2012 WCID 1G	2013 GENERAL OBLIGATION REF & IMP	2013A GENERAL OBLIGATION REF & IMP	2014 GENERAL OBLIGATION REF & IMP	2014 PTF
2020	516,600	2,637,331	616,085	915,789	640,185	643,544	759,050
2021	518,600	2,394,081	628,185	667,475	657,183	641,394	763,550
2022	260,100	2,382,581	610,900	664,623	648,708	638,944	759,950
2023	261,300	2,396,331	622,963	966,500	1,029,747	641,119	760,650
2024	262,100	2,409,456	633,713	962,503	1,025,098	642,844	762,750
2025	257,600	1,861,081	623,088	961,305	1,034,704	649,044	758,950
2026	257,800	1,350,081	636,675	367,093	1,028,565	649,719	759,250
2027	71,400	1,348,581	642,950	365,751	908,441	654,869	761,825
2028	-	657,169	833,350	-	208,882	659,419	763,400
2029	-	504,241	635,438	-	213,465	662,688	760,700
2030	-	261,938	357,938	-	212,844	664,297	761,900
2031	-	184,588	-	-	-	669,806	311,100
2032	-	183,263	-	-	-	674,087	-
2033	-	-	-	-	-	676,725	-
2034	-	-	-	-	-	682,563	-
2035	-	-	-	-	-	-	-
2036	-	-	-	-	-	-	-
2037	-	-	-	-	-	-	-
2038	-	-	-	-	-	-	-
2039	-	-	-	-	-	-	-
2040	-	-	-	-	-	-	-
Total \$	2,405,500	\$ 18,570,722	\$ 6,841,283	\$ 5,871,039	\$ 7,607,821	\$ 9,851,058	\$ 8,683,075

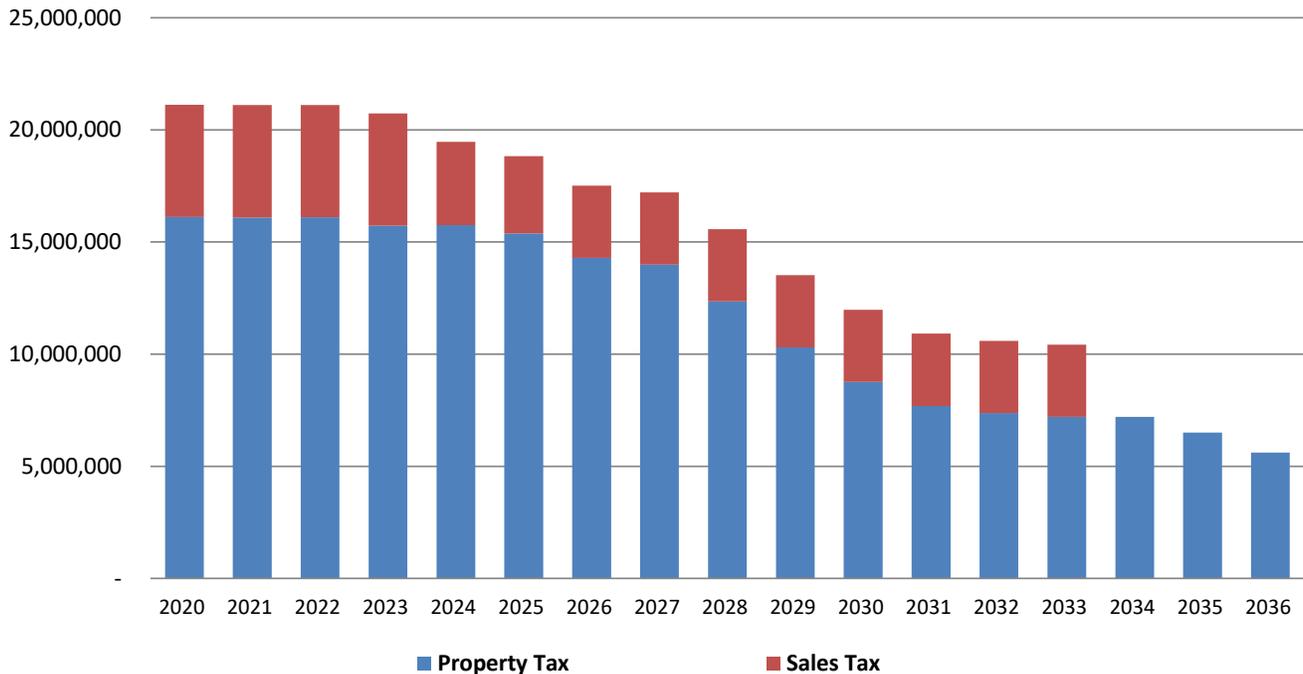
GENERAL DEBT OBLIGATIONS BY YEAR AND ISSUANCE



GENERAL DEBT OBLIGATIONS BY DEBT ISSUANCE

Year	2015 GENERAL OBLIGATION REF & IMP	2015 TAXABLE GO REF & IMP	2016 GO REF & IMP	2017 LIMITED TERM NOTES	2018 LIMITED TERM TAX NOTES	2018 LIMITED TERM NOTES	2018 GENERAL OBLIGATION
2020	3,307,300	3,215,718	4,069,350	264,638	1,295,774	227,650	2,010,000
2021	3,320,875	3,219,018	4,059,600	265,925	1,295,494	230,450	2,441,000
2022	3,625,500	3,218,963	4,082,850	262,175	1,292,348	231,875	2,424,875
2023	3,124,750	3,219,463	3,084,100	262,750	1,291,273	227,000	2,846,250
2024	3,118,375	3,220,235	3,084,850	262,600	-	231,625	2,849,000
2025	3,940,875	3,220,975	2,446,850	-	-	230,625	2,848,250
2026	3,955,375	3,221,355	2,440,850	-	-	-	2,848,875
2027	3,956,500	3,221,025	2,431,350	-	-	-	2,850,625
2028	3,959,125	3,219,613	2,428,100	-	-	-	2,848,375
2029	2,261,425	3,221,723	2,420,850	-	-	-	2,847,000
2030	1,237,475	3,221,760	2,414,475	-	-	-	2,851,125
2031	1,237,775	3,224,270	2,433,225	-	-	-	2,850,500
2032	1,241,800	3,220,020	2,422,825	-	-	-	2,850,000
2033	1,239,200	3,218,800	2,439,025	-	-	-	2,849,375
2034	1,239,900	-	2,432,275	-	-	-	2,848,375
2035	1,238,800	-	2,418,438	-	-	-	2,846,750
2036	330,506	-	2,432,825	-	-	-	2,849,125
2037	330,756	-	194,575	-	-	-	2,850,125
2038	330,681	-	209,025	-	-	-	2,849,500
2039	330,281	-	198,250	-	-	-	-
2040	-	-	182,700	-	-	-	-
Total	\$ 43,327,274	\$ 45,082,935	\$ 48,326,388	\$ 1,318,088	\$ 5,174,888	\$ 1,379,225	\$ 52,459,125

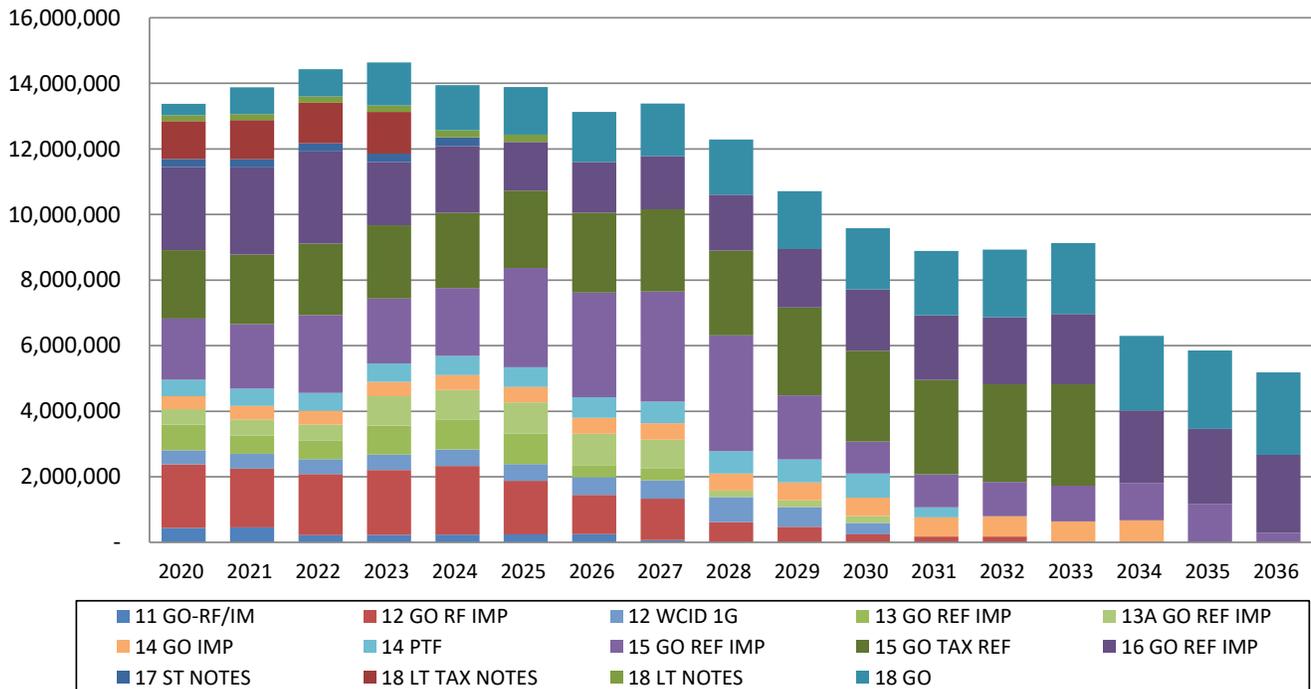
GENERAL DEBT OBLIGATIONS BY TAX SUPPORT



GENERAL DEBT PRINCIPAL OBLIGATIONS BY DEBT ISSUANCE

Year	2011 GENERAL OBLIGATION REF & IMP	2012 GENERAL OBLIGATION REF & IMP	2012 WCID 1G	2013 GENERAL OBLIGATION REF & IMP	2013A GENERAL OBLIGATION REF & IMP	2014 GENERAL OBLIGATION REF & IMP	2014 PTF
2020	440,000	1,940,000	430,000	785,000	465,000	400,000	500,000
2021	460,000	1,790,000	455,000	550,000	495,000	410,000	525,000
2022	215,000	1,870,000	450,000	560,000	500,000	420,000	540,000
2023	225,000	1,980,000	475,000	880,000	900,000	435,000	560,000
2024	235,000	2,095,000	500,000	900,000	920,000	450,000	585,000
2025	240,000	1,640,000	505,000	925,000	955,000	470,000	605,000
2026	250,000	1,200,000	535,000	350,000	975,000	485,000	630,000
2027	70,000	1,260,000	560,000	360,000	880,000	505,000	655,000
2028	-	610,000	770,000	-	195,000	525,000	680,000
2029	-	475,000	600,000	-	205,000	545,000	705,000
2030	-	245,000	345,000	-	210,000	565,000	735,000
2031	-	175,000	-	-	-	590,000	305,000
2032	-	180,000	-	-	-	615,000	-
2033	-	-	-	-	-	640,000	-
2034	-	-	-	-	-	670,000	-
2035	-	-	-	-	-	-	-
2036	-	-	-	-	-	-	-
2037	-	-	-	-	-	-	-
2038	-	-	-	-	-	-	-
2039	-	-	-	-	-	-	-
2040	-	-	-	-	-	-	-
Total \$	2,135,000	15,460,000	5,625,000	5,310,000	6,700,000	7,725,000	7,025,000

GENERAL DEBT PRINCIPAL OBLIGATIONS BY YEAR AND ISSUANCE



GENERAL DEBT PRINCIPAL OBLIGATIONS BY DEBT ISSUANCE

Year	2015 GENERAL OBLIGATION REF & IMP	2015 TAXABLE GO REF & IMP	2016 GO REF & IMP	2017 LIMITED TERM NOTES	2018 LIMITED TERM TAX NOTES	2018 LIMITED TERM NOTES	2018 GENERAL OBLIGATION
2020	1,865,000	2,085,000	2,535,000	245,000	1,160,000	175,000	350,000
2021	1,965,000	2,130,000	2,655,000	250,000	1,195,000	185,000	810,000
2022	2,375,000	2,180,000	2,815,000	250,000	1,230,000	195,000	835,000
2023	1,980,000	2,235,000	1,935,000	255,000	1,270,000	200,000	1,310,000
2024	2,075,000	2,295,000	2,035,000	260,000	-	215,000	1,380,000
2025	3,025,000	2,360,000	1,485,000	-	-	225,000	1,450,000
2026	3,195,000	2,430,000	1,555,000	-	-	-	1,525,000
2027	3,360,000	2,505,000	1,625,000	-	-	-	1,605,000
2028	3,535,000	2,585,000	1,705,000	-	-	-	1,685,000
2029	1,955,000	2,675,000	1,785,000	-	-	-	1,770,000
2030	975,000	2,770,000	1,870,000	-	-	-	1,865,000
2031	1,005,000	2,875,000	1,975,000	-	-	-	1,960,000
2032	1,045,000	2,980,000	2,045,000	-	-	-	2,060,000
2033	1,085,000	3,095,000	2,145,000	-	-	-	2,165,000
2034	1,130,000	-	2,220,000	-	-	-	2,275,000
2035	1,175,000	-	2,285,000	-	-	-	2,390,000
2036	295,000	-	2,375,000	-	-	-	2,515,000
2037	305,000	-	175,000	-	-	-	2,645,000
2038	315,000	-	195,000	-	-	-	2,780,000
2039	325,000	-	190,000	-	-	-	-
2040	-	-	180,000	-	-	-	-
Total	\$ 32,985,000	\$ 35,200,000	\$ 35,785,000	\$ 1,260,000	\$ 4,855,000	\$ 1,195,000	\$ 33,375,000

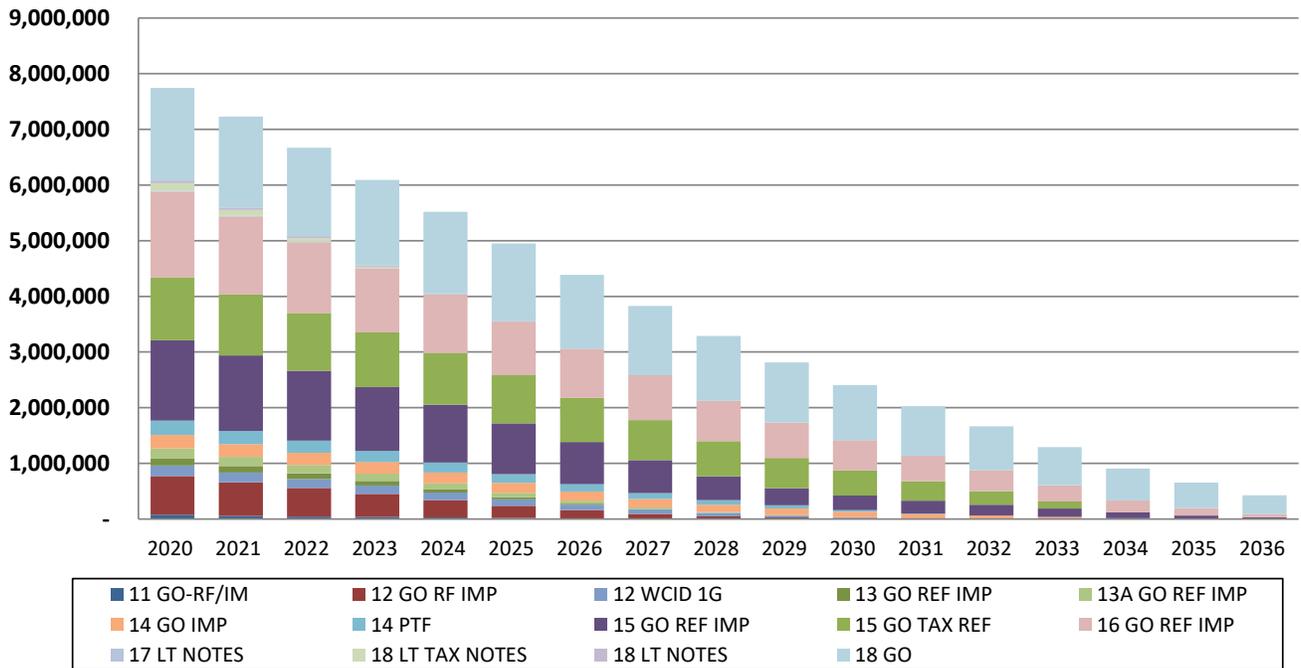
GENERAL DEBT PRINCIPAL OBLIGATIONS BY TAX SUPPORT



GENERAL DEBT INTEREST OBLIGATIONS BY DEBT ISSUANCE

Year	2011 GENERAL OBLIGATION REF & IMP	2012 GENERAL OBLIGATION REF & IMP	2012 WCID 1G	2013 GENERAL OBLIGATION REF & IMP	2013A GENERAL OBLIGATION REF & IMP	2014 GENERAL OBLIGATION REF & IMP	2014 PTF
2020	76,600	697,331	186,085	130,789	175,185	243,544	259,050
2021	58,600	604,081	173,185	117,475	162,183	231,394	238,550
2022	45,100	512,581	160,900	104,623	148,708	218,944	219,950
2023	36,300	416,331	147,963	86,500	129,747	206,119	200,650
2024	27,100	314,456	133,713	62,503	105,098	192,844	177,750
2025	17,600	221,080	118,088	36,305	79,704	179,044	153,950
2026	7,800	150,081	101,675	17,093	53,565	164,719	129,250
2027	1,400	88,581	82,950	5,751	28,441	149,869	106,825
2028	-	47,169	63,350	-	13,882	134,419	83,400
2029	-	29,241	35,438	-	8,465	117,688	55,700
2030	-	16,937	12,938	-	2,844	99,297	26,900
2031	-	9,588	-	-	-	79,806	6,100
2032	-	3,263	-	-	-	59,087	-
2033	-	-	-	-	-	36,725	-
2034	-	-	-	-	-	12,563	-
2035	-	-	-	-	-	-	-
2036	-	-	-	-	-	-	-
2037	-	-	-	-	-	-	-
2038	-	-	-	-	-	-	-
2039	-	-	-	-	-	-	-
2040	-	-	-	-	-	-	-
Total \$	270,500 \$	3,110,719 \$	1,216,283 \$	561,039 \$	907,821 \$	2,126,058 \$	1,658,075

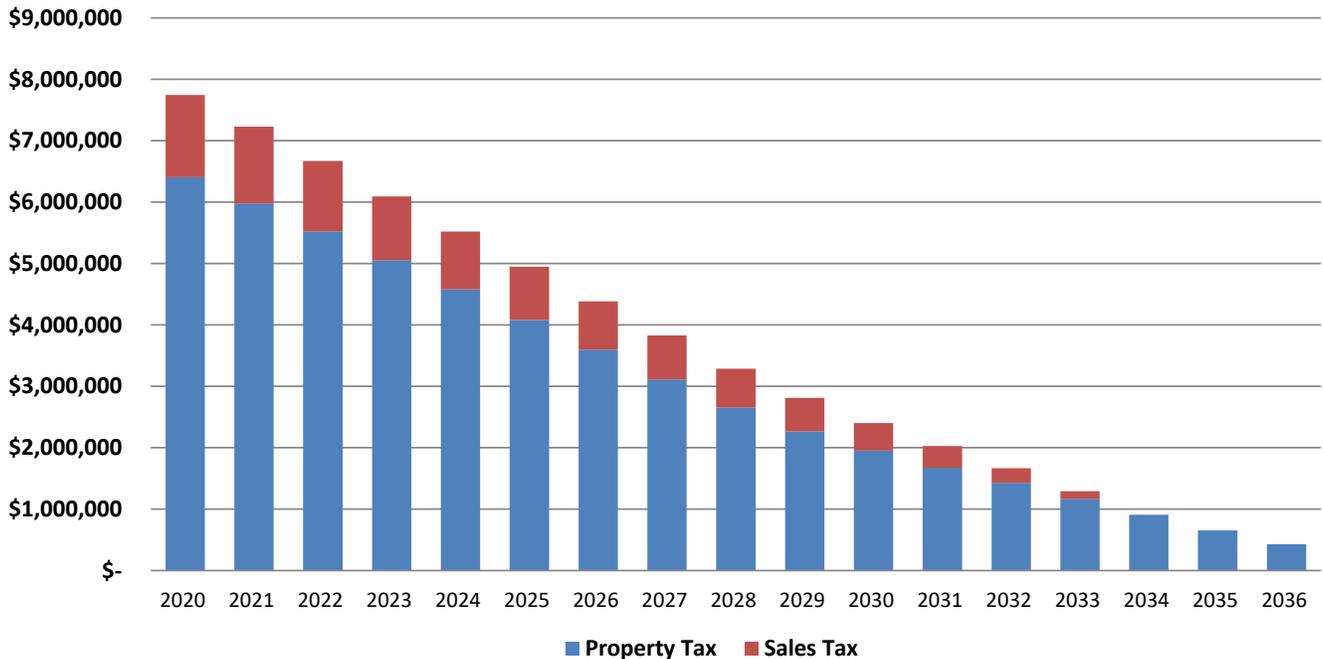
GENERAL DEBT INTEREST OBLIGATIONS BY YEAR AND ISSUANCE



GENERAL DEBT INTEREST OBLIGATIONS BY DEBT ISSUANCE

Year	2015 GENERAL OBLIGATION REF & IMP	2015 TAXABLE GO REF & IMP	2016 GO REF & IMP	2017 LIMITED TERM NOTES	2018 LIMITED TERM TAX NOTES	2018 LIMITED TERM NOTES	2018 GENERAL OBLIGATION
2020	1,442,300	1,130,718	1,534,350	19,638	135,774	52,650	1,660,000
2021	1,355,875	1,089,018	1,404,600	15,925	100,494	45,450	1,631,000
2022	1,250,500	1,038,963	1,267,850	12,175	62,348	36,875	1,589,875
2023	1,144,750	984,463	1,149,100	7,750	21,273	27,000	1,536,250
2024	1,043,375	925,235	1,049,850	2,600	-	16,625	1,469,000
2025	915,875	860,975	961,850	-	-	5,625	1,398,250
2026	760,375	791,355	885,850	-	-	-	1,323,875
2027	596,500	716,025	806,350	-	-	-	1,245,625
2028	424,125	634,613	723,100	-	-	-	1,163,375
2029	306,425	546,723	635,850	-	-	-	1,077,000
2030	262,475	451,760	544,475	-	-	-	986,125
2031	232,775	349,270	458,225	-	-	-	890,500
2032	196,800	240,020	377,825	-	-	-	790,000
2033	154,200	123,800	294,025	-	-	-	684,375
2034	109,900	-	212,275	-	-	-	573,375
2035	63,800	-	133,438	-	-	-	456,750
2036	35,506	-	57,825	-	-	-	334,125
2037	25,756	-	19,575	-	-	-	205,125
2038	15,681	-	14,025	-	-	-	69,500
2039	5,281	-	8,250	-	-	-	-
2040	-	-	2,700	-	-	-	-
Total	\$ 10,342,274	\$ 9,882,935	\$ 12,541,388	\$ 58,088	\$ 319,888	\$ 184,225	\$ 19,084,125

GENERAL DEBT INTEREST OBLIGATIONS BY TAX SUPPORT



UTILITY DEBT SERVICE

DESCRIPTION

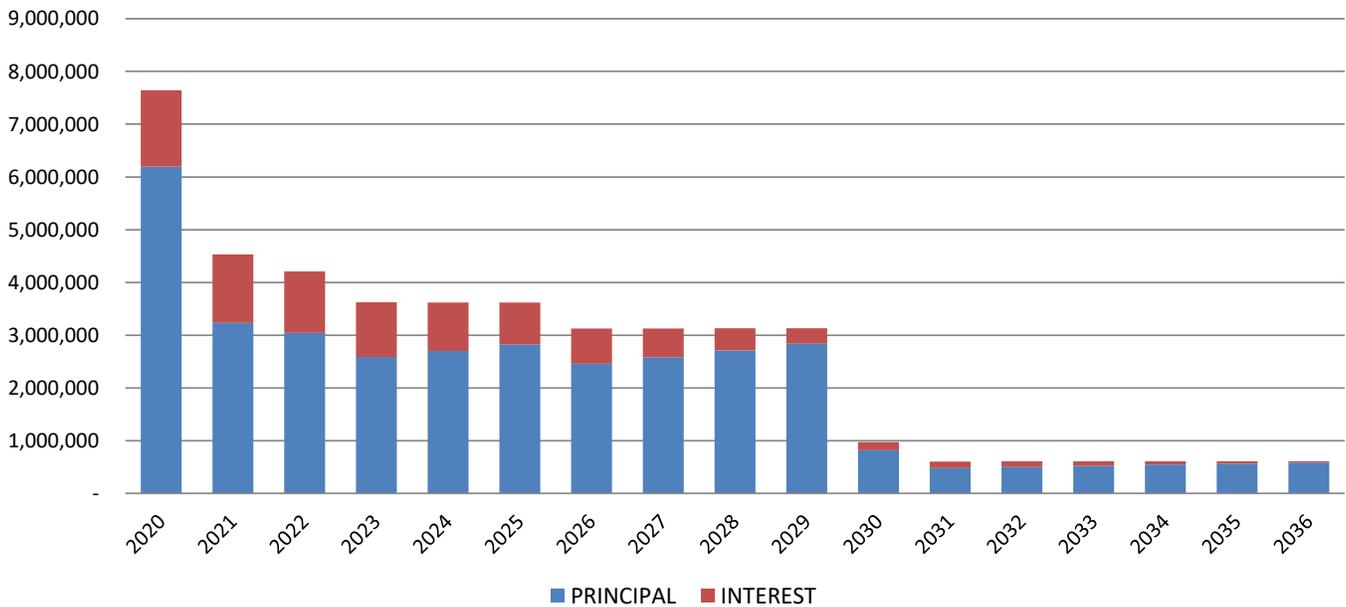
The Utility Debt Service Fund was created to account for revenues transferred in from the Utility and Solid Waste Funds to pay for principal and interest on utility debt.

	ACTUAL FY 2018	BUDGET FY 2019	PROJECTED FY 2019	ADOPTED FY 2020
AVAILABLE FUNDS				
Beginning Balance	\$ <u>13,660,732</u>	\$ <u>12,892,211</u>	\$ <u>13,880,747</u>	\$ <u>14,210,140</u>
REVENUES				
Interest Income	\$ 200,421	\$ 205,000	\$ 333,199	\$ 300,000
Transfer In - Utility Fund	7,400,276	7,392,671	7,392,671	8,906,634
Transfer In - Solid Waste Fund	-	183,025	-	-
Other Revenue	-	-	-	-
TOTAL REVENUE	\$ <u>7,600,697</u>	\$ <u>7,780,696</u>	\$ <u>7,725,870</u>	\$ <u>9,206,634</u>
TOTAL AVAILABLE FUNDS	\$ <u>21,261,429</u>	\$ <u>20,672,907</u>	\$ <u>21,606,617</u>	\$ <u>23,416,774</u>
APPROPRIATIONS				
OPERATING EXPENSES				
Interest Expense	\$ (21,582)	\$ -	\$ -	\$ -
Arbitrage Compliance	-	-	2,400	-
<i>Subtotal Operating</i>	\$ <u>(21,582)</u>	\$ <u>-</u>	\$ <u>2,400</u>	\$ <u>-</u>
TRANSFERS				
Bond Principal - All	\$ 5,615,000	\$ 5,960,000	\$ 5,785,000	\$ 6,559,367
Bond Interest - All	1,785,276	1,615,696	1,607,671	2,347,267
Bond Issuance Costs	-	-	-	-
Arbitrage Rebate	-	15,000	-	15,000
Agent Fees	1,988	2,500	1,406	2,500
Transfers Out Utility Fund	-	-	-	-
<i>Subtotal Transfers</i>	\$ <u>7,402,264</u>	\$ <u>7,593,196</u>	\$ <u>7,394,077</u>	\$ <u>8,924,134</u>
TOTAL APPROPRIATIONS	\$ <u>7,380,682</u>	\$ <u>7,593,196</u>	\$ <u>7,396,477</u>	\$ <u>8,924,134</u>
ENDING BALANCE	\$ <u>13,880,747</u>	\$ <u>13,079,711</u>	\$ <u>14,210,140</u>	\$ <u>14,492,640</u>

UTILITY DEBT OBLIGATIONS

FISCAL YEAR	PRINCIPAL	INTEREST	TOTAL
2020	6,195,000	1,449,967	7,644,967
2021	3,235,000	1,294,148	4,529,148
2022	3,045,000	1,164,336	4,209,336
2023	2,585,000	1,038,206	3,623,206
2024	2,700,000	918,887	3,618,887
2025	2,825,000	794,148	3,619,148
2026	2,460,000	667,269	3,127,269
2027	2,580,000	548,219	3,128,219
2028	2,710,000	423,319	3,133,319
2029	2,840,000	292,119	3,132,119
2030	820,000	154,569	974,569
2031	480,000	124,875	604,875
2032	500,000	105,675	605,675
2033	520,000	85,675	605,675
2034	545,000	64,875	609,875
2035	560,000	45,800	605,800
2036	585,000	23,400	608,400
TOTAL	\$ 35,185,000	\$ 9,195,485	\$ 44,380,485

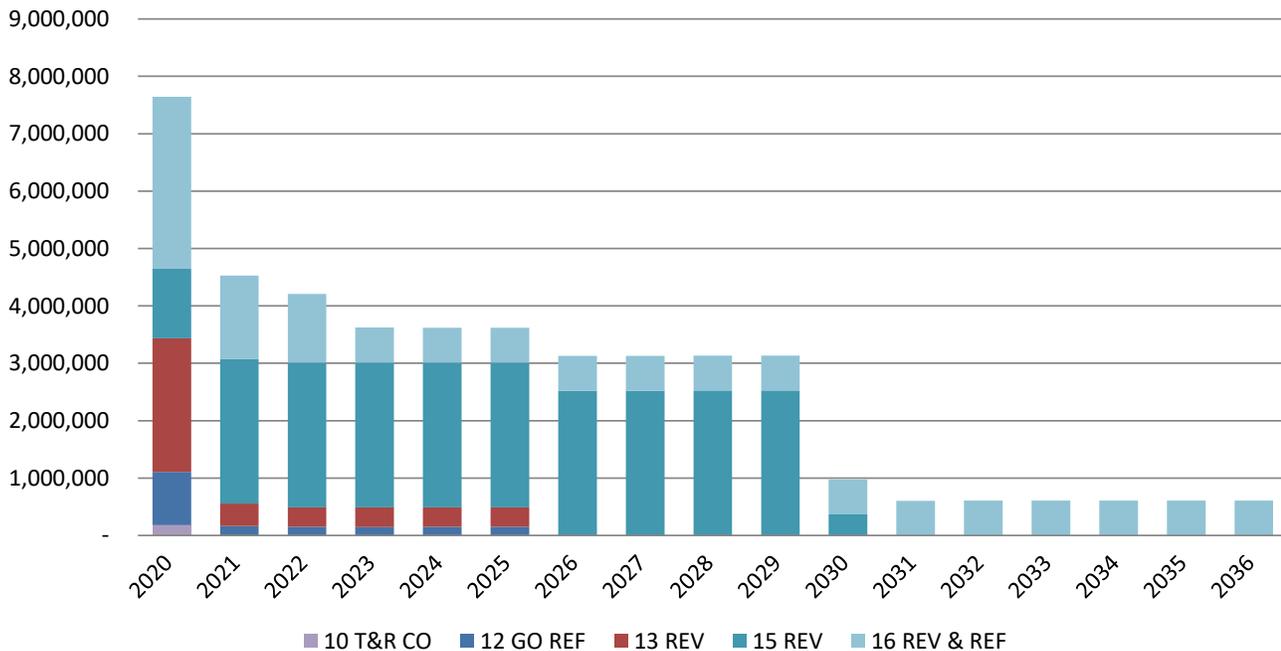
UTILITY DEBT PRINCIPAL AND INTEREST OBLIGATIONS BY YEAR



UTILITY DEBT OBLIGATIONS BY DEBT ISSUANCE

FISCAL YEAR	2010 TAX & REVENUE CO	2012 GENERAL OBLIGATION	2013 REVENUE BONDS	2015 REVENUE BONDS	2016 REVENUE & REF BONDS
2020	182,700	925,500	2,329,498	1,207,944	2,999,325
2021	-	165,375	388,504	2,524,094	1,451,175
2022	-	148,875	340,242	2,523,094	1,197,125
2023	-	147,500	342,937	2,523,094	609,675
2024	-	150,750	338,818	2,523,844	605,475
2025	-	148,625	339,554	2,525,094	605,875
2026	-	-	-	2,521,594	605,675
2027	-	-	-	2,523,344	604,875
2028	-	-	-	2,524,844	608,475
2029	-	-	-	2,525,844	606,275
2030	-	-	-	366,094	608,475
2031	-	-	-	-	604,875
2032	-	-	-	-	605,675
2033	-	-	-	-	605,675
2034	-	-	-	-	609,875
2035	-	-	-	-	605,800
2036	-	-	-	-	608,400
TOTAL	\$ 182,700	\$ 1,686,625	\$ 4,079,551	\$ 24,288,884	\$ 14,142,725

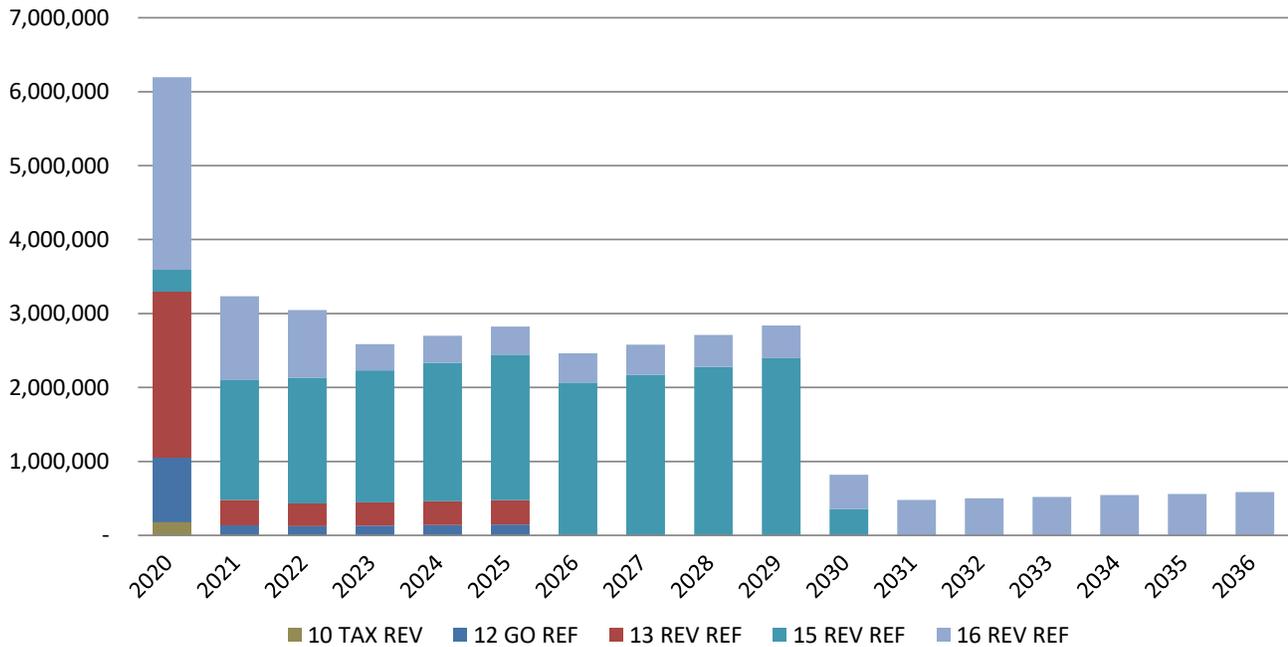
UTILITY DEBT OBLIGATIONS BY YEAR AND ISSUANCE



UTILITY DEBT PRINCIPAL OBLIGATIONS BY DEBT ISSUANCE

FISCAL YEAR	2010 TAX & REVENUE CO	2012 GENERAL OBLIGATION	2013 REVENUE BONDS	2015 REVENUE BONDS	2016 REVENUE & REF BONDS
2020	180,000	870,000	2,245,000	295,000	2,605,000
2021	-	135,000	345,000	1,620,000	1,135,000
2022	-	125,000	305,000	1,700,000	915,000
2023	-	130,000	315,000	1,785,000	355,000
2024	-	140,000	320,000	1,875,000	365,000
2025	-	145,000	330,000	1,970,000	380,000
2026	-	-	-	2,065,000	395,000
2027	-	-	-	2,170,000	410,000
2028	-	-	-	2,280,000	430,000
2029	-	-	-	2,395,000	445,000
2030	-	-	-	355,000	465,000
2031	-	-	-	-	480,000
2032	-	-	-	-	500,000
2033	-	-	-	-	520,000
2034	-	-	-	-	545,000
2035	-	-	-	-	560,000
2036	-	-	-	-	585,000
TOTAL	\$ 180,000	\$ 1,545,000	\$ 3,860,000	\$ 18,510,000	\$ 11,090,000

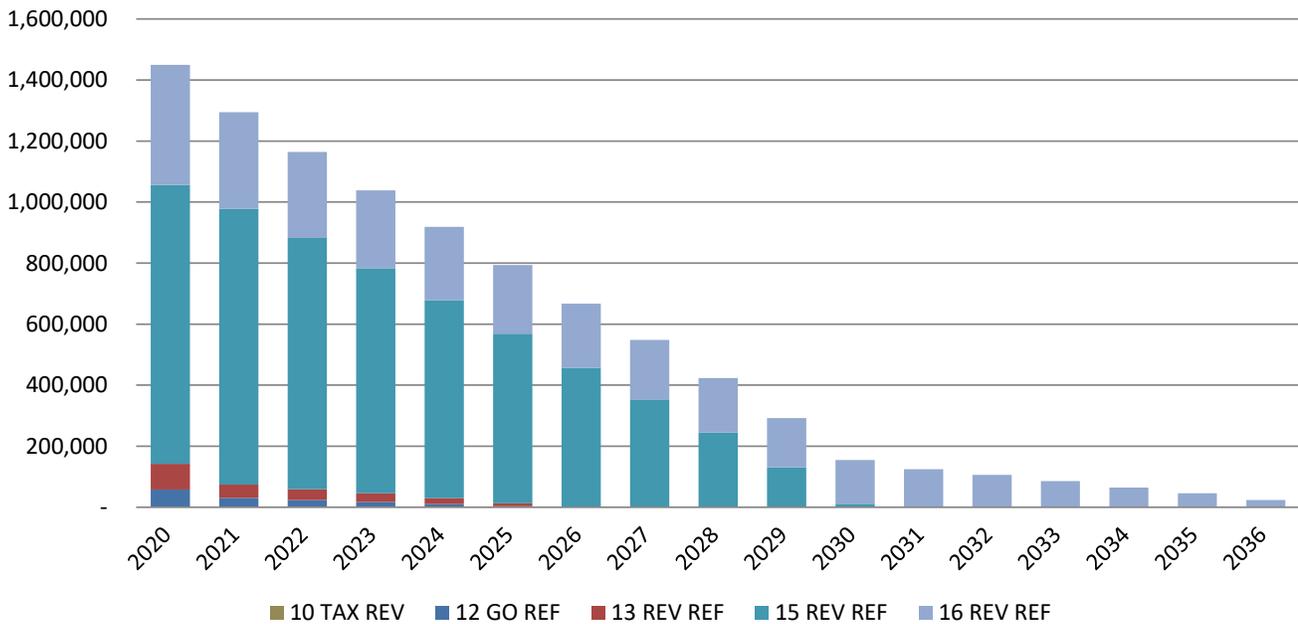
UTILITY DEBT OBLIGATIONS BY YEAR AND ISSUANCE - PRINCIPAL ONLY



UTILITY DEBT INTEREST OBLIGATIONS BY DEBT ISSUANCE

FISCAL YEAR	2010	2012	2013	2015	2016
	TAX & REVENUE CO	GENERAL OBLIGATION	REVENUE BONDS	REVENUE BONDS	REVENUE & REF BONDS
2020	2,700	55,500	84,498	912,944	394,325
2021	-	30,375	43,504	904,094	316,175
2022	-	23,875	35,242	823,094	282,125
2023	-	17,500	27,937	738,094	254,675
2024	-	10,750	18,818	648,844	240,475
2025	-	3,625	9,554	555,094	225,875
2026	-	-	-	456,594	210,675
2027	-	-	-	353,344	194,875
2028	-	-	-	244,844	178,475
2029	-	-	-	130,844	161,275
2030	-	-	-	11,094	143,475
2031	-	-	-	-	124,875
2032	-	-	-	-	105,675
2033	-	-	-	-	85,675
2034	-	-	-	-	64,875
2035	-	-	-	-	45,800
2036	-	-	-	-	23,400
TOTAL	\$ 2,700	\$ 141,625	\$ 219,551	\$ 5,778,884	\$ 3,052,725

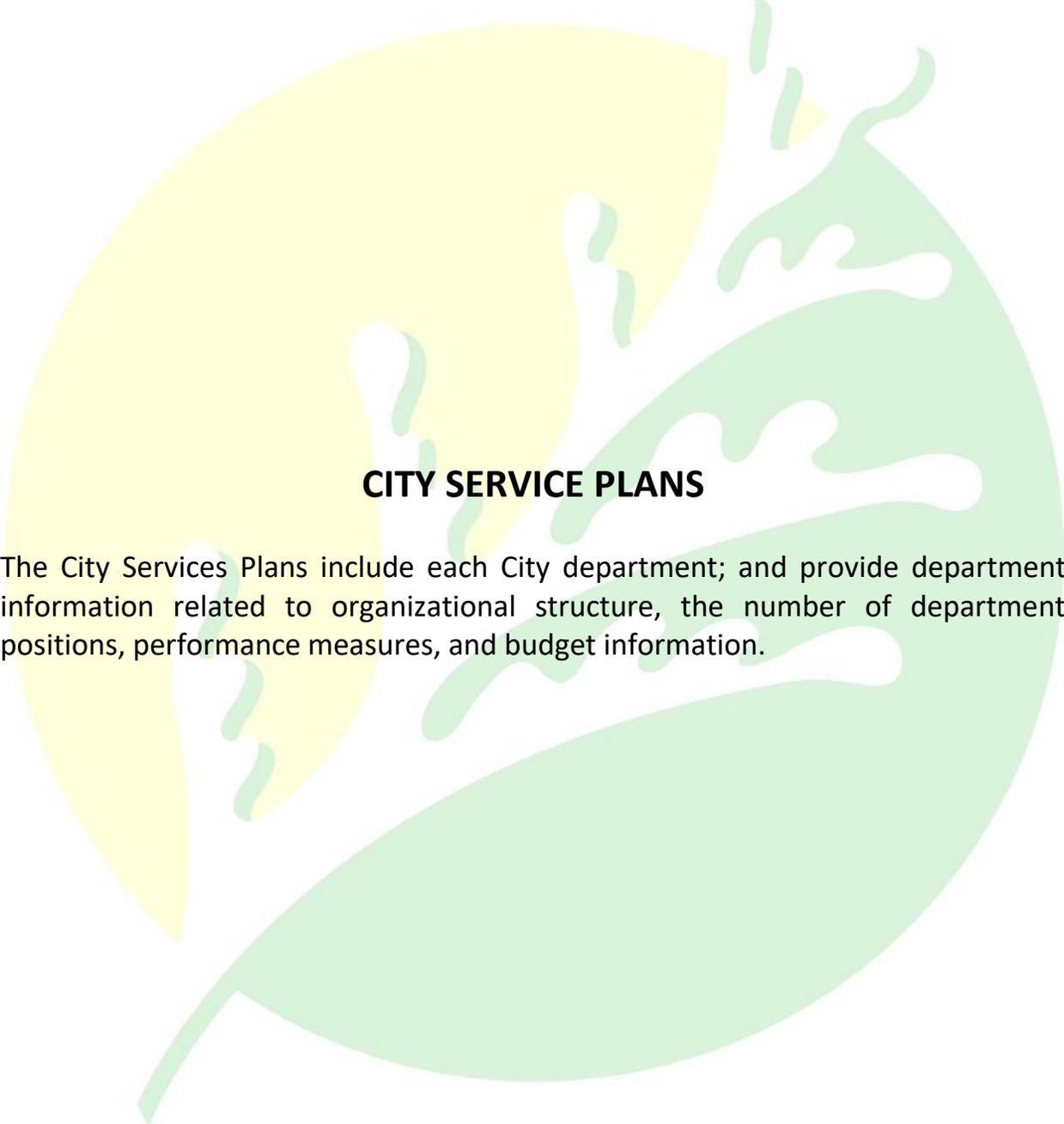
UTILITY DEBT OBLIGATIONS BY YEAR AND ISSUANCE - INTEREST ONLY





CEDAR

PARK



CITY SERVICE PLANS

The City Services Plans include each City department; and provide department information related to organizational structure, the number of department positions, performance measures, and budget information.



CEDAR

PARK

CITY SERVICE PLANS OVERVIEW

In the following section, each City department is presented alphabetically beginning with the City Council and ending with Tourism. Each department page includes an organizational chart, a list of department positions, performance measures, and budget information. Also included on each department's page is a mission statement and/or vision statement along with a list of the customers they serve and the services they provide.

Each department's adopted budget begins with the department's mission statement and/or vision statement, which identifies the focus of each department and lists how services should be provided to City residents. Following the mission and vision statements are a list of the internal and/or external customers the department supports along with a list of the services provided by that department. The performance measures for the department are also listed. The performance measures are intended to help residents understand how city funds are being used to achieve certain outcomes.

Next is a detailed summary of the department's operating expenditures and staffing levels over a three-year period. Included in the expenditure summary are actual expenses for FY 2018, the revised adopted budget as adopted by the City Council for FY 2019, a FY 2019 year-end projection for the year ending September 30, 2019, and a FY 2020 adopted budget figure which includes any new base adjustments and/or enhancements all broken out by category. The categories listed for each department include Personnel Services, Materials and Supplies, Maintenance, Occupancy, Contractual Services, Other Charges, Capital Outlay, Contingency, and Transfers. Following the expenditure summary is the personnel summary, which lists the name and number of authorized positions for the department. The positions are listed as full-time equivalents (FTEs).



CEDAR

PARK



GENERAL FUND



CEDAR

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CITY COUNCIL

No Full-Time Positions

CITY COUNCIL

DEPARTMENTAL MISSION STATEMENT

The City Council serves as the legislative and governing body of the City. A Mayor and six Council members are elected to their respective offices by the qualified voters of the City. The Mayor is the official head of the City government for all ceremonial duties and serves as the chairperson of all Council meetings. The Mayor Pro Tem is appointed by the Mayor and serves during the absence of the Mayor.

CUSTOMERS

- N/A

SERVICES PROVIDED

- N/A

PERFORMANCE INDICATORS

COUNCIL GOALS	PERFORMANCE MEASURE	FY 2018 ACTUAL	FY 2019 ESTIMATE	FY 2019 ESTIMATE	FY 2020 GOAL
• N/A	N/A				

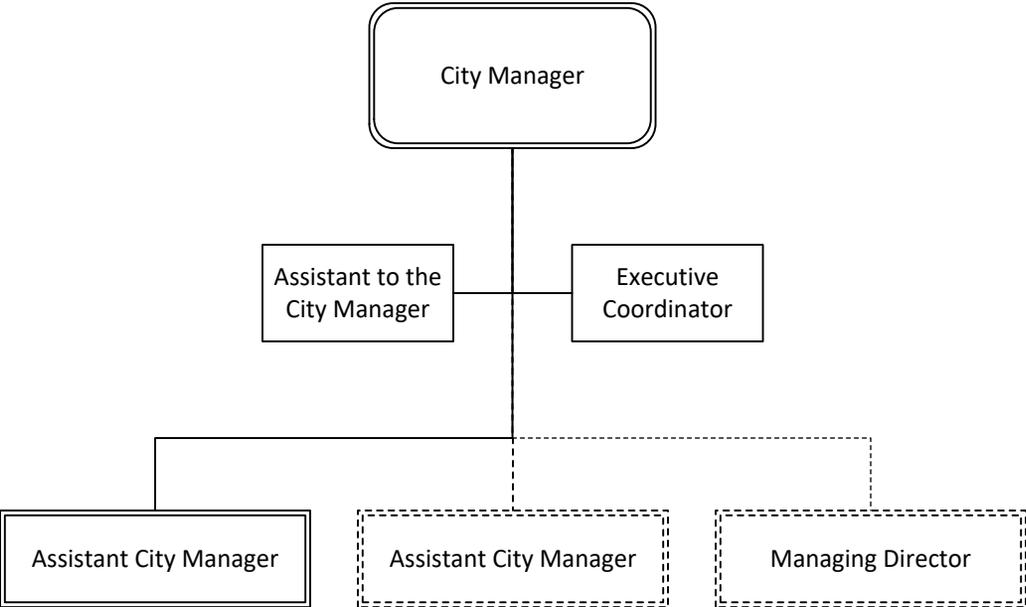
EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	BUDGET ADJUSTMENTS	FY 2020 BUDGET
MATERIALS AND SUPPLIES	\$ 2,239	\$ 3,325	\$ 2,418	\$ -	\$ 3,325
OCCUPANCY	9,400	9,600	9,600	-	9,600
CONTRACTUAL SERVICES	35,622	6,325	6,325	(481)	5,844
OTHER CHARGES	39,563	56,950	57,030	-	56,950
CAPITAL OUTLAY	-	-	-	-	-
CONTINGENCY	-	-	-	-	-
TOTAL	\$ 86,824	\$ 76,200	\$ 75,373	\$ (481)	\$ 75,719

PERSONNEL SUMMARY

POSITIONS	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
N/A			

CITY MANAGEMENT



CITY MANAGEMENT

DEPARTMENTAL MISSION STATEMENT

Appointed by the Cedar Park City Council, the City Manager is the chief administrative officer for the City. The manager and staff are responsible for achieving the goals and implementing the policies of the City Council, which emphasize community, service and fiscal responsibility. The Department works closely with the City Council on identifying priorities of our residents, businesses and visitors. The manager, along with the city management staff, provides professional leadership and direction for the day to day operations of this dynamic full-service city.

CUSTOMERS

- **INTERNAL:** As the chief administrative officer for the City, the manager and city management staff serve in a supervisory role for every department within the City. The City Management Department aims to provide excellent direction and leadership for all City staff members.
- **EXTERNAL:** Under the direction of City Council, the City Management Department serves the residents of Cedar Park. The City Management Department also partners with external agencies such as Williamson County, various state agencies, and neighboring cities such as Round Rock, Leander and Austin to improve all of Central Texas.
- **ULTIMATE:** The City Management Department ultimately aims to serve the citizenry of Cedar Park today and in the future by providing them with a community in which they feel safe, enjoy their neighborhoods and have access their city government.

SERVICES PROVIDED

- Professional leadership in the administration and execution of policies and objectives formulated by the City Council
- Develop solutions to City challenges and make recommendations for City Council consideration
- Strategically plan for future issues in Cedar Park
- Special Projects (i.e. Comprehensive Plan Review, Drainage Study, etc)
- Act as a liaison between the City Council and City staff
- Oversee all City staff and all hiring, development, firing, and disciplining
- Provide timely and responsive customer service
- Prepare and execute the City Budget
- Track municipal impact of state and federal legislation
- Public relations: meet with citizens, businesses and other community stakeholders
- Intergovernmental Relations / Liaison to regional entities

CITY MANAGEMENT

PERFORMANCE INDICATORS

COUNCIL GOALS	PERFORMANCE MEASURE	FY 2018 ACTUAL	FY 2019 ESTIMATE	FY 2019 ESTIMATE	FY 2020 GOAL
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The City Management Department provides direction and leadership to ensure that all City departments are effectively serving the Cedar Park community. The City Management Department is responsible for the oversight of all city departments, ensuring that these departments are properly addressing City Council's community priorities in an effective and fiscally responsible way. The efficiency and effectiveness measures of all City departments are therefore indicative of the City Management Department.

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	BUDGET ADJUSTMENTS	FY 2020 BUDGET
PERSONNEL SERVICES	\$ 589,330	\$ 646,884	\$ 637,702	\$ 21,822	\$ 668,706
MATERIALS AND SUPPLIES	3,188	2,375	2,375	-	2,375
OCCUPANCY	3,700	4,042	4,042	474	4,516
CONTRACTUAL SERVICES	9,770	9,658	10,658	455	10,113
OTHER CHARGES	36,482	36,650	36,300	-	36,650
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	\$ 642,471	\$ 699,609	\$ 691,077	\$ 22,751	\$ 722,360

PERSONNEL SUMMARY

POSITIONS	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
CITY MANAGER	1.00	1.00	1.00
ASSISTANT CITY MANAGER	1.00	1.00	1.00
ASST. TO THE CITY MANAGER	1.00	0.00	1.00
MANAGEMENT FELLOW	0.00	1.00	0.00
EXECUTIVE COORDINATOR	1.00	1.00	1.00
TOTAL	4.00	4.00	4.00

CITY SECRETARY

City Secretary

CITY SECRETARY

DEPARTMENTAL MISSION STATEMENT

The City Secretary Office is dedicated to providing compliance with state and city legislative controls and providing a source of public record in order to ensure the city imparts public trust regarding its legislative activities. This shall be accomplished by upholding the integrity of public service by providing high performance, professional assistance and direction, accountability, integrity, involvement, and diversity; all in a fair and timely manner.

CUSTOMERS

- **INTERNAL:** City Council, City Administration, City Department Heads and Directors, City staff, and City Boards and Commissions.
- **EXTERNAL:** The Office's external customers can vary during the course of providing services. Customers served include residents, general public or non-residents, local government and municipalities, state level organizations, local and non-local businesses, and companies from the private sector.
- **ULTIMATE:** The standards of quality and the integrity required to conduct the affairs of the Office shall be used to merit public confidence in the community to the ultimate customer, the citizens of Cedar Park.

SERVICES PROVIDED

- Educate and train City Departments in relation to State Laws impacting record management and open government.
- Manage and respond to all requests for Public Information Act requests for all City Departments with assistance from Legal.
- Conduct elections in accordance with State Law and the City Charter.
- Coordinate and provide assistance to Council and Boards/Commissions in compliance with the Open Meetings Act.
- Process permits related to Peddler Permits and Texas Alcohol Beverage Commission applications.
- Oversee the record management program for the City.
- Maintain and process all City Ordinances.

CITY SECRETARY

PERFORMANCE INDICATORS

PERFORMANCE MEASURE		FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 ESTIMATE	FY 2020 GOAL
WORKLOAD MEASURES					
COUNCIL GOALS*	 Elections conducted	3	1	1	1
	 Ordinances enrolled	40	50	50	50
	 Resolutions enrolled	150	150	150	150
	 Request for public information received	1,800	2000	2000	2000
	 Pages of minutes processed	350	400	400	400
	 Number of Council Meetings posted	30	30	30	30
EFFICIENCY & EFFECTIVENESS MEASURES					
COUNCIL GOALS*	 % of Council Meeting minutes completed and approved within one month.	100%	100%	100%	100%
	 % of rulings upheld by Texas Attorney General on Public Information Requests.	100%	100%	100%	100%
	 % of elections conducted within accordance of State and Federal Law.	100%	100%	100%	100%

*For a full description of the City Council Strategic Goals, refer to page 5.

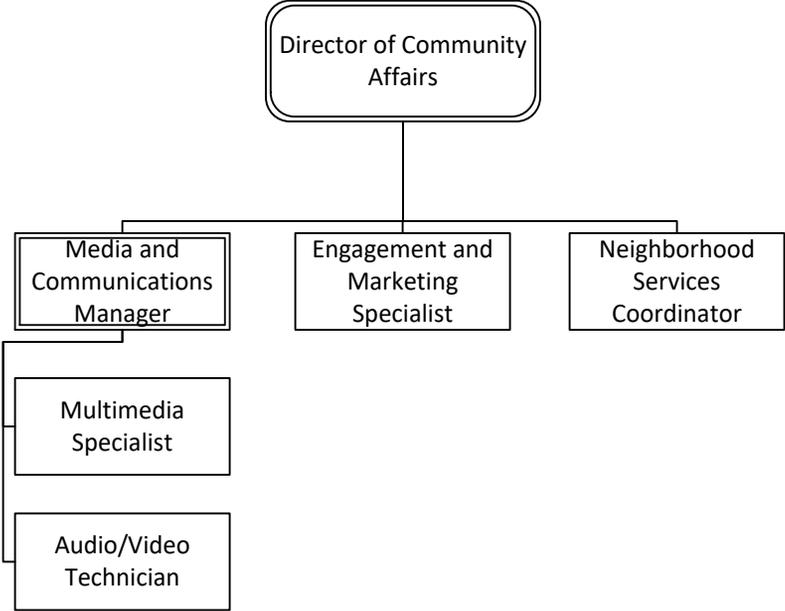
EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	BUDGET ADJUSTMENTS	FY 2020 BUDGET
PERSONNEL SERVICES	\$ 107,880	\$ 111,070	\$ 108,192	\$ (1,856)	\$ 109,214
MATERIALS AND SUPPLIES	405	712	655	-	712
OCCUPANCY	619	639	639	1	640
CONTRACTUAL SERVICES	14,709	18,437	14,715	(44)	18,393
OTHER CHARGES	42,562	53,560	53,560	3,600	57,160
TOTAL	\$ 166,176	\$ 184,418	\$ 177,761	\$ 1,701	\$ 186,119

PERSONNEL SUMMARY

POSITIONS	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
CITY SECRETARY	1.00	1.00	1.00
TOTAL	1.00	1.00	1.00

COMMUNITY AFFAIRS



COMMUNITY AFFAIRS

DEPARTMENTAL MISSION STATEMENT

The Mission of the Community Affairs Department is to serve as the City's liaison with the citizens through neighborhood services, public engagement and the news media in order to foster a productive, open, and mutually beneficial relationship and to increase citizen understanding, awareness of, and participation in City government. The public engagement mission is designed to deliberately engage residents on City initiatives and to integrate their views and concerns into the decision-making process.

CUSTOMERS

- **INTERNAL:** City staff and City Council Members.
- **EXTERNAL:** Citizens, the news media, other governments, Facebook friends, Twitter followers, City website users, and any other constituents who rely on the City for information or other programs or services.
- **ULTIMATE:** The ultimate customer is the informed citizen who will understand and be aware of the role City government plays in his or her daily life, and participate and be educated about the community.

SERVICES PROVIDED

- Neighborhood Services
- Marketing Campaigns
- Public Engagement Meetings
- Special Events
- Social Media
- City Reports
- Media Contacts/Interviews
- Press Releases
- Response to Media Requests
- Advertising/Marketing
- Website Content/Maintenance
- Govt. Access TV Programming
- Record/Broadcast Meetings
- Graphic Art, Photos, Video Production

COMMUNITY AFFAIRS

PERFORMANCE INDICATORS

	PERFORMANCE MEASURE	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 ESTIMATE	FY 2020 GOAL	
WORKLOAD MEASURES						
	 Press/Media releases issued	60	60	67	65	
	 Media contacts/interviews	250	250	225	250	
	 TV programming (Govt. Access Channel)	50	50	50	50	
COUNCIL GOALS*	 Number of major marketing that take an estimated 20-30 hours per week	8	8	13	10	
	 Number of Twitter posts	300	300	300	300	
	 Meetings recorded/broadcast	90	132	156	150	
	 Quarterly neighborhood meetings	4	4	4	4	
	 Public engagement meetings supporting city initiatives	7	7	7	7	
	 Quarterly City newsletter	4	4	4	4	
	 Livestream Events	-	-	2	4	
	EFFICIENCY & EFFECTIVENESS MEASURES					
		 Number of unique visitors to City website	461,500	470,000	411,013	450,000
	 Number of page views within City website	2,400,000	2,500,000	2,028,438	2,500,000	
	 Number of Twitter Followers	11,000	12,000	11,500	12,000	
	 Number of Twitter Impressions	502,500	505,000	421,600	475,000	
	 Number of Twitter Engagements	11,000	12,000	3,133	5,000	
COUNCIL GOALS*	 Facebook Page Followers	9,205	10,405	10,260	11,000	
	 Percent of media requests responded to within two business hours	100%	100%	100%	100%	
	 Number of neighborhoods represented at meetings	25	40	41	45	
	 Number of newsletter subscribers	13,000	13,500	18,900	19,500	
	 Number of survey respondents	1,500	1,700	2,884	2,100	
	 Average community engagement meeting attendance	150	175	198	225	
	 NextDoor Household Reach	-	-	19,879	21,000	
	 Instagram followers	-	-	436	800	

*For a full description of the City Council Strategic Goals, refer to page 5.

COMMUNITY AFFAIRS

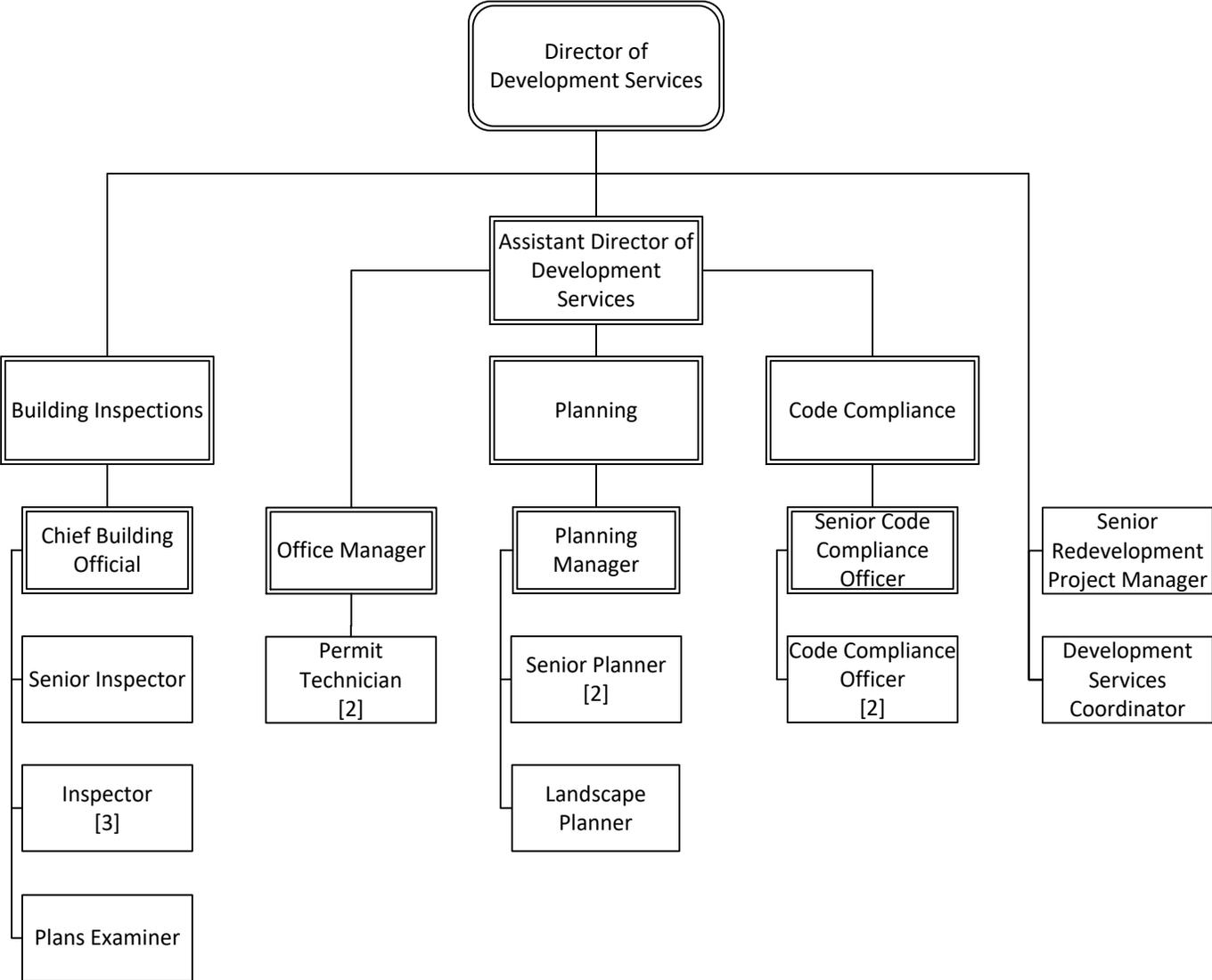
EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	BUDGET ADJUSTMENTS	FY 2020 BUDGET
PERSONNEL SERVICES	\$ 438,569	\$ 465,088	\$ 441,796	\$ 7,898	\$ 472,986
MATERIALS AND SUPPLIES	8,274	1,883	1,840	-	1,883
MAINTENANCE	-	-	-	-	-
OCCUPANCY	3,371	3,232	3,187	451	3,683
CONTRACTUAL SERVICES	56,610	39,732	38,733	(374)	39,358
OTHER CHARGES	16,465	43,048	35,488	-	43,048
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	\$ 523,290	\$ 552,983	\$ 521,043	\$ 7,975	\$ 560,958

PERSONNEL SUMMARY

POSITIONS	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
DIRECTOR OF COMMUNITY AFFAIRS	1.00	1.00	1.00
MEDIA AND COMMUNICATIONS MANAGER	1.00	1.00	1.00
NEIGHBORHOOD SERVICES COORDINATOR	1.00	1.00	1.00
MEDIA AND COMMUNICATIONS SPECIALIST	1.00	1.00	1.00
MULTIMEDIA SPECIALIST	1.00	1.00	1.00
AUDIO/VIDEO TECHNICIAN	0.50	0.50	0.50
TOTAL	5.50	5.50	5.50

DEVELOPMENT SERVICES



DEVELOPMENT SERVICES - TOTAL

DEPARTMENTAL MISSION STATEMENT

The mission of the Development Services Department is to implement the City's Comprehensive Plan. This is accomplished through administering Cedar Park's zoning and development codes, providing an exceptional level of customer service to our residents and business community, and by helping maintain a safe and attractive City.

CUSTOMERS

- **INTERNAL:** Internal Customers include the City Council, appointed board members, and all City departments
- **EXTERNAL:** Our external customers include Cedar Park residents, comptroller of public accounts, contractors, developers, engineering/architectural/planning firms, governmental entities, homeowner associations, property owners, Leander School District, media, businesses, realtors, and utility companies.
- **ULTIMATE:** By implementing the policies of the City Council and the adopted Comprehensive Plan, the ultimate customer of the Development Services Department is any citizen or person desiring information or services, related to the development of the City.

SERVICES PROVIDED

- Responsible for the Long Range Planning of the City and ETJ, working with various departments to ensure the Comprehensive Plan, including the Future Land Use Plan, is implemented and maintained.
- Administer and maintain City's Development Codes; including Site Development, Zoning, Subdivision, Sign, Building and Property Maintenance Codes.
- Perform on site-inspections during all phases of construction or condemnation procedures; to ensure building compliance with all adopted codes, and related ordinances.
- Maintain computer records and reports concerning inspections, licenses, permits, certificates, etc.
- Consult with engineers, architects, builders, and contractors to discuss plans and compliance with various codes, local ordinances and State/Federal regulations.
- Process voluntary & involuntary annexations pursuant to Chapter 43 of the TX Local Govt.
- Coordinate & review zoning, subdivision & site development plans.
- Participate in educational forums to assist citizens in understanding these codes and ordinances.
- Provide staff support for City Council related to planning issues.
- Provide staff support for Planning and Zoning Commission, Board of Adjustment, and Building and Standards Commission.
- Assign addresses and maintain accurate address base for 9-1-1 database.
- Enforcement of city ordinances related to building safety, property maintenance and zoning.

DEVELOPMENT SERVICES - TOTAL

PERFORMANCE INDICATORS

	PERFORMANCE MEASURE	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 ESTIMATE	FY 2020 GOAL	
WORKLOAD MEASURES						
PLANNING SERVICES						
	 # of Zoning Applications	24	20	20	20	
	 # of Development Applications: subdivision and site development	116	80	60	60	
COUNCIL GOALS*	CODE COMPLIANCE					
	 # of Inspections	11,884	12,000	12,000	12,000	
	 # of Bandit Signs Removed	4,752	5,000	4,000	4,000	
	BUILDING INSPECTIONS					
	 # of Inspections	1,735	1,500	2,000	2,000	
	 # of Complaints	445	500	450	450	
	 # of Bandit Signs Removed	1,983	1,500	1,500	1,500	
	EFFICIENCY & EFFECTIVENESS MEASURES					
	PLANNING SERVICES					
		 10-day Subdivision and Site Plans Reviews- Percent performed within target	97%	98%	98%	98%
COUNCIL GOALS*	BUILDING INSPECTIONS					
	 5-day Residential Reviews: Percent (%) Performed within Target	75%	95%	78%	95%	
	 10-day Commercial Reviews: Percent (%) Performed within Target	100%	98%	100%	100%	
	 # of Inspections Performed per Inspector Hour	2.2	2.7	2.5	2.5	
	 Percent (%) of Inspections Completed Same Day	97%	95%	97%	95%	
	CODE COMPLIANCE					
	 Percent of Violations complied with Voluntarily	99%	99%	99%	99%	
 Percent of Complaints Responded to Within 24 Hours on Business Days	99%	99%	99%	99%		

*For a full description of the City Council Strategic Goals, refer to page 5.

DEVELOPMENT SERVICES - TOTAL

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	BUDGET ADJUSTMENTS	FY 2020 BUDGET
PERSONNEL SERVICES	\$ 1,637,227	\$ 1,681,202	\$ 1,686,758	\$ (36,116)	\$ 1,645,086
MATERIALS AND SUPPLIES	20,674	19,694	19,694	65	19,759
MAINTENANCE	4,105	6,610	6,110	(500)	6,110
OCCUPANCY	20,067	21,627	21,624	(698)	20,929
CONTRACTUAL SERVICES	98,528	92,593	79,632	(1,152)	91,441
OTHER CHARGES	66,823	87,342	79,842	(840)	86,502
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	\$ 1,847,423	\$ 1,909,068	\$ 1,893,660	\$ (39,241)	\$ 1,869,827

PERSONNEL SUMMARY

POSITIONS	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
DIRECTOR OF DEVELOPMENT SERVICES	1.00	1.00	1.00
ASSISTANT DIRECTOR OF DEVELOPMENT SERVICES	1.00	1.00	1.00
PLANNING MANAGER	1.00	1.00	1.00
SR. REDEVELOPMENT PROJECT MANAGER	1.00	1.00	0.00
SENIOR PLANNER	2.00	2.00	2.00
PLANNING TECHNICIAN	0.00	0.00	1.00
LANDSCAPE PLANNER	1.00	1.00	1.00
DEVELOPMENT SERVICES COORDINATOR	1.00	1.00	1.00
CHIEF BUILDING OFFICIAL	1.00	1.00	1.00
SENIOR INSPECTOR	1.00	1.00	1.00
INSPECTOR I/II	3.00	3.00	3.00
PLANS EXAMINER	1.00	1.00	1.00
OFFICE MANAGER	1.00	1.00	1.00
PERMIT TECHNICIAN	2.00	2.00	2.00
SENIOR CODE COMPLIANCE OFFICER	1.00	1.00	1.00
CODE COMPLIANCE OFFICER	2.00	2.00	2.00
GIS MANAGER	0.00	0.00	0.00
PUBLIC SAFETY SYSTEMS ADMINISTRATOR	0.00	0.00	0.00
GIS PROGRAMMER ANALYST	0.00	0.00	0.00
TOTAL	20.00	20.00	20.00

DEVELOPMENT SERVICES - PLANNING

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	BUDGET ADJUSTMENTS	FY 2020 BUDGET
PERSONNEL SERVICES	\$ 819,103	\$ 838,210	\$ 855,758	\$ (42,067)	\$ 796,143
MATERIALS AND SUPPLIES	5,729	5,795	5,795	-	5,795
MAINTENANCE	65	500	-	(500)	-
OCCUPANCY	1,058	1,250	1,250	3	1,253
CONTRACTUAL SERVICES	43,049	29,491	24,530	828	30,319
OTHER CHARGES	27,938	31,956	27,456	(2,040)	29,916
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	\$ 896,943	\$ 907,202	\$ 914,789	\$ (43,776)	\$ 863,426

PERSONNEL SUMMARY

POSITIONS	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
DIRECTOR OF DEVELOPMENT SERVICES	1.00	1.00	1.00
ASSISTANT DIRECTOR OF DEVELOPMENT SERVICES	1.00	1.00	1.00
PLANNING MANAGER	1.00	1.00	1.00
SR. REDEVELOPMENT PROJECT MANAGER	1.00	1.00	0.00
SENIOR PLANNER	2.00	2.00	2.00
PLANNING TECHNICIAN	0.00	0.00	1.00
LANDSCAPE PLANNER	1.00	1.00	1.00
DEVELOPMENT SERVICES COORDINATOR	1.00	1.00	1.00
TOTAL	8.00	8.00	8.00

DEVELOPMENT SERVICES - BUILDING INSPECTIONS

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	BUDGET ADJUSTMENTS	FY 2020 BUDGET
PERSONNEL SERVICES	\$ 646,912	\$ 669,603	\$ 655,629	\$ 1,348	\$ 670,951
MATERIALS AND SUPPLIES	8,591	9,448	9,448	(845)	8,603
MAINTENANCE	1,961	3,910	3,910	-	3,910
OCCUPANCY	16,240	17,508	17,508	(393)	17,115
CONTRACTUAL SERVICES	38,910	45,896	39,896	(1,934)	43,962
OTHER CHARGES	31,152	47,171	44,171	-	47,171
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	\$ 743,765	\$ 793,536	\$ 770,562	\$ (1,824)	\$ 791,712

PERSONNEL SUMMARY

POSITIONS	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
CHIEF BUILDING OFFICIAL	1.00	1.00	1.00
SENIOR INSPECTOR	1.00	1.00	1.00
INSPECTOR I/II	3.00	3.00	3.00
PLANS EXAMINER	1.00	1.00	1.00
OFFICE MANAGER	1.00	1.00	1.00
PERMIT TECHNICIAN	2.00	2.00	2.00
TOTAL	9.00	9.00	9.00

DEVELOPMENT SERVICES - CODE COMPLIANCE

EXPENDITURE SUMMARY

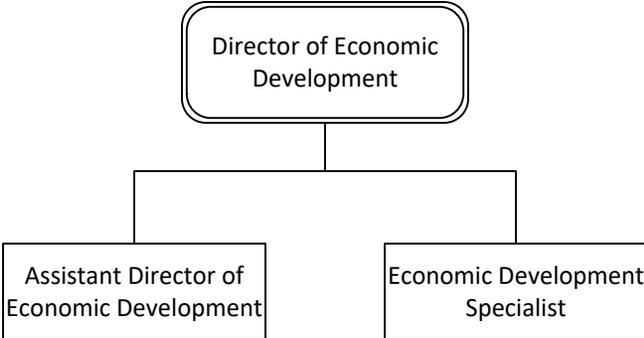
OBJECT CATEGORIES	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	BUDGET ADJUSTMENTS	FY 2020 BUDGET
PERSONNEL SERVICES	\$ 171,211	\$ 173,389	\$ 175,371	\$ 4,603	\$ 177,992
MATERIALS AND SUPPLIES	6,354	4,451	4,451	910	5,361
MAINTENANCE	2,079	2,200	2,200	-	2,200
OCCUPANCY	2,769	2,869	2,866	(308)	2,561
CONTRACTUAL SERVICES	16,569	17,206	15,206	(46)	17,160
OTHER CHARGES	7,733	8,215	8,215	1,200	9,415
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	\$ 206,715	\$ 208,330	\$ 208,309	\$ 6,359	\$ 214,689

PERSONNEL SUMMARY

POSITIONS	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
SENIOR CODE COMPLIANCE OFFICER	1.00	1.00	1.00
CODE COMPLIANCE OFFICER	2.00	2.00	2.00
GIS MANAGER*	0.00	0.00	0.00
PUBLIC SAFETY SYSTEMS ADMINISTRATOR*	0.00	0.00	0.00
GIS PROGRAMMER ANALYST*	0.00	0.00	0.00
TOTAL	3.00	3.00	3.00

*In FY 2018, these positions moved to the Information Services Department.

ECONOMIC DEVELOPMENT



ECONOMIC DEVELOPMENT

DEPARTMENTAL MISSION STATEMENT

The Economic Development Department promotes and develops new and expanding business enterprises that provide and encourage employment opportunities while creating new wealth in the City.

CUSTOMER

- **INTERNAL:** City Council, City Manager, Assistant City Managers, City Attorney and Department Directors
- **EXTERNAL:** Manufacturing/distribution/service companies; real estate developers/brokers; consultants, landowners; financial groups; engineering firms; architectural firms.
- **ULTIMATE:** The ultimate customers are the citizens and businesses that pay taxes to the City. Residents and businesses benefit from the creation of new jobs and job opportunities in the city while businesses benefit from the increased payrolls and disposable income circulating in the city. Businesses and residents also benefit from the increased value of property created by new investments in the city which impact the city tax rate in a positive manner.

SERVICES PROVIDED

- Market Cedar Park
- Marketing trips/trade shows
- Resource for all City Information
- Presentations to development groups
- Incentive Proposals
- Available sites/building inventory
- Assistance with development process
- Retention/expansion programs
- Semi-annual CEO luncheon

PERFORMANCE INDICATORS

PERFORMANCE MEASURE		FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 ESTIMATE	FY 2020 GOAL
WORKLOAD MEASURES					
COUNCIL GOALS*	 Information requests filled (demographic, community, development guidelines, incentives, etc.)	190	195	195	195
	 Number of Site Visits Hosted	N/A	24	24	24
	 Number of Business Retention Visits	N/A	40	40	40
EFFICIENCY & EFFECTIVENESS MEASURES					
COUNCIL GOALS*	 Projects developed	38	40	40	40
	 New business locations	4	5	5	5
	 Jobs created	479	750	750	750
	 Existing business expansions	1	1	1	1
	 % Increase in Cedar Park Workforce	3%	2%	2%	2%
 Capital Investment Added to Tax Rolls (in millions)	\$42	\$45	\$45	\$45	

*For a full description of the City Council Strategic Goals, refer to page 5.

ECONOMIC DEVELOPMENT

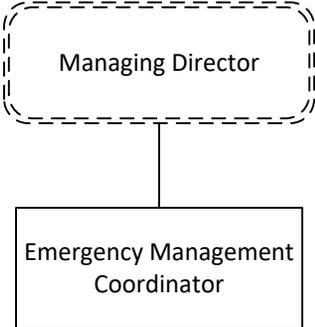
EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	BUDGET ADJUSTMENTS	FY 2020 BUDGET
PERSONNEL SERVICES	\$ 280,005	\$ 357,492	\$ 337,172	\$ 30,010	\$ 387,502
MATERIALS AND SUPPLIES	35	7,250	3,364	(7,250)	-
MAINTENANCE	-	-	-	-	-
OCCUPANCY	1,170	911	1,713	(911)	-
CONTRACTUAL SERVICES	92,622	148,485	113,386	(148,485)	-
OTHER CHARGES	1,949,730	2,219,349	2,241,925	(44,349)	2,175,000
CAPITAL OUTLAY	-	-	-	-	-
CONTINGENCY	-	-	-	-	-
TOTAL	\$ 2,323,562	\$ 2,733,487	\$ 2,697,560	\$ (170,985)	\$ 2,562,502

PERSONNEL SUMMARY

POSITIONS	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
DIRECTOR OF ECONOMIC DEVELOPMENT	1.00	1.00	1.00
ASST. DIRECTOR OF ECONOMIC DEVELOPMENT	1.00	1.00	1.00
ECONOMIC DEVELOPMENT SPECIALIST	0.00	1.00	1.00
TOTAL	2.00	3.00	3.00

EMERGENCY MANAGEMENT



EMERGENCY MANAGEMENT

DEPARTMENTAL MISSION STATEMENT

The City of Cedar Park's Office of Emergency Management is responsible for the planning, coordination, and implementation of all Emergency Management and Homeland Security related activities for the City of Cedar Park. The mission of the Cedar Park Office of Emergency Management is to reduce loss of life and property damage during natural or man-made incidents through mitigation, preparedness, response, and recovery in accordance with the Williamson County Emergency Operations Plan.

CUSTOMERS

- **INTERNAL:** City Council, City Management and Staff - Serve City Council, the City Manager, and department staff by working towards the achievement of projects in relation to City Council goals.
- **EXTERNAL:** Local, State, and Federal Agencies; Private Sector Business; Non-profit Agencies - Serve outside agencies by coordinating efforts with hopes to gain new information, eliminate redundancy, and build relationships.
- **ULTIMATE:** Citizens - Serve citizens by providing emergency planning, response, recovery, and mitigation for all natural and man-made disasters.

SERVICES PROVIDED

- Completion, maintenance, and exercising of the Emergency Operations Plan
- Assist with local business emergency plans and exercises
- Provide support and assistance to area public safety agencies
- Provide internal NIMS education and exercises
- Provide education and awareness to the general public

EMERGENCY MANAGEMENT

PERFORMANCE INDICATORS

	PERFORMANCE MEASURE	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 ESTIMATE	FY 2020 GOAL
WORKLOAD MEASURES					
COUNCIL GOALS*	 Emergency Management Exercises Internal Emergency Management staff training. (Individual training sessions attended by EM Staff)	1	3	4	3
	 Emergency Operations Plan Annexes Developed/Reviewed	22	17	17	5
	 Provide internal Emergency Management training	2	1	2	2
	 Conduct community focused education (Hours)	34	30	50	30
	EFFICIENCY & EFFECTIVENESS MEASURES				
C.G.*	 Required City Staff NIMS Training	80%	90%	90%	90%
C.G.	 Maintain CEM / TEM Certifications	N/A	100%	100%	100%

*For a full description of the City Council Strategic Goals, refer to page 5.

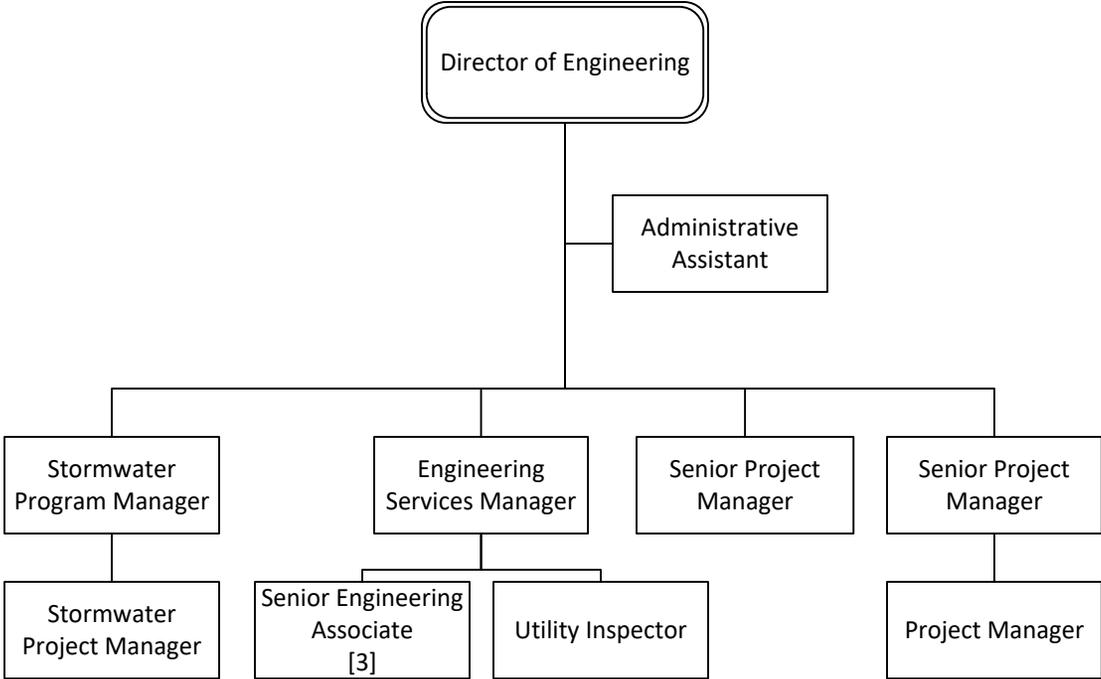
EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	BUDGET ADJUSTMENTS	FY 2020 BUDGET
PERSONNEL SERVICES	\$ 65,501	\$ 108,316	\$ 91,192	\$ (15,292)	\$ 93,024
MATERIALS AND SUPPLIES	6,801	13,363	22,280	307	13,670
MAINTENANCE	653	5,500	1,577	-	5,500
OCCUPANCY	7,454	7,789	12,350	6,436	14,225
CONTRACTUAL SERVICES	103,781	106,845	106,845	(6,981)	99,864
OTHER CHARGES	8,664	19,510	16,298	1,250	20,760
CAPITAL OUTLAY	-	-	-	-	-
TRANSFERS-OUT	-	-	-	-	-
TOTAL	\$ 192,854	\$ 261,323	\$ 250,541	\$ (14,280)	\$ 247,043

PERSONNEL SUMMARY

POSITIONS	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
EMERGENCY MANAGEMENT COORDINATOR	1.00	1.00	1.00
TOTAL	1.00	1.00	1.00

ENGINEERING



ENGINEERING

DEPARTMENTAL MISSION STATEMENT

The Engineering Department’s mission is to ensure a quality engineered and safe infrastructure for the City of Cedar Park.

CUSTOMERS

- **INTERNAL:** Internal customers include other city departments, City Council, boards and commissions.
- **EXTERNAL:** External customers include developers, engineers, construction contractors, citizens, and utility service providers.
- **ULTIMATE:** The citizens of Cedar Park are the ultimate customers as they rely upon us to provide a safe infrastructure through the use of their tax dollars.

SERVICES PROVIDED

- Transportation, drainage and municipal facility project management
- Subdivision plat and construction plan review
- Construction project inspection

PERFORMANCE INDICATORS

	PERFORMANCE MEASURE	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 ESTIMATE	FY 2020 GOAL
WORKLOAD MEASURES					
	 # of on-going projects (Transportation/Facilities)	16/12	15/10	14/16	10/8
	 Transportation Plan Reviews	45	40	40	35
	 Transportation Plat Reviews	27	23	12	15
	 Transportation Predevelopment Meetings Attended	105	85	115	90
COUNCIL GOALS*	 Construction plans reviewed	45	40	45	40
	 CIP design contracts initiated	9	8	13	8
	 Design contracts completed	10	8	12	8
	 CIP projects constructed	9	9	13	9
	 Citizen Transportation Inquiries/Requests	175	185	125	130
EFFICIENCY & EFFECTIVENESS MEASURES					
C. GOALS*	 Design contracts completed on schedule	10	8	13	8
	 Project designs (under/over) budget	10/0	8/0	13/0	8/0
	 Project construction budgets (under/over)	9/0	9/0	13/0	9/0

*For a full description of the City Council Strategic Goals, refer to page 5.

ENGINEERING

EXPENDITURE SUMMARY

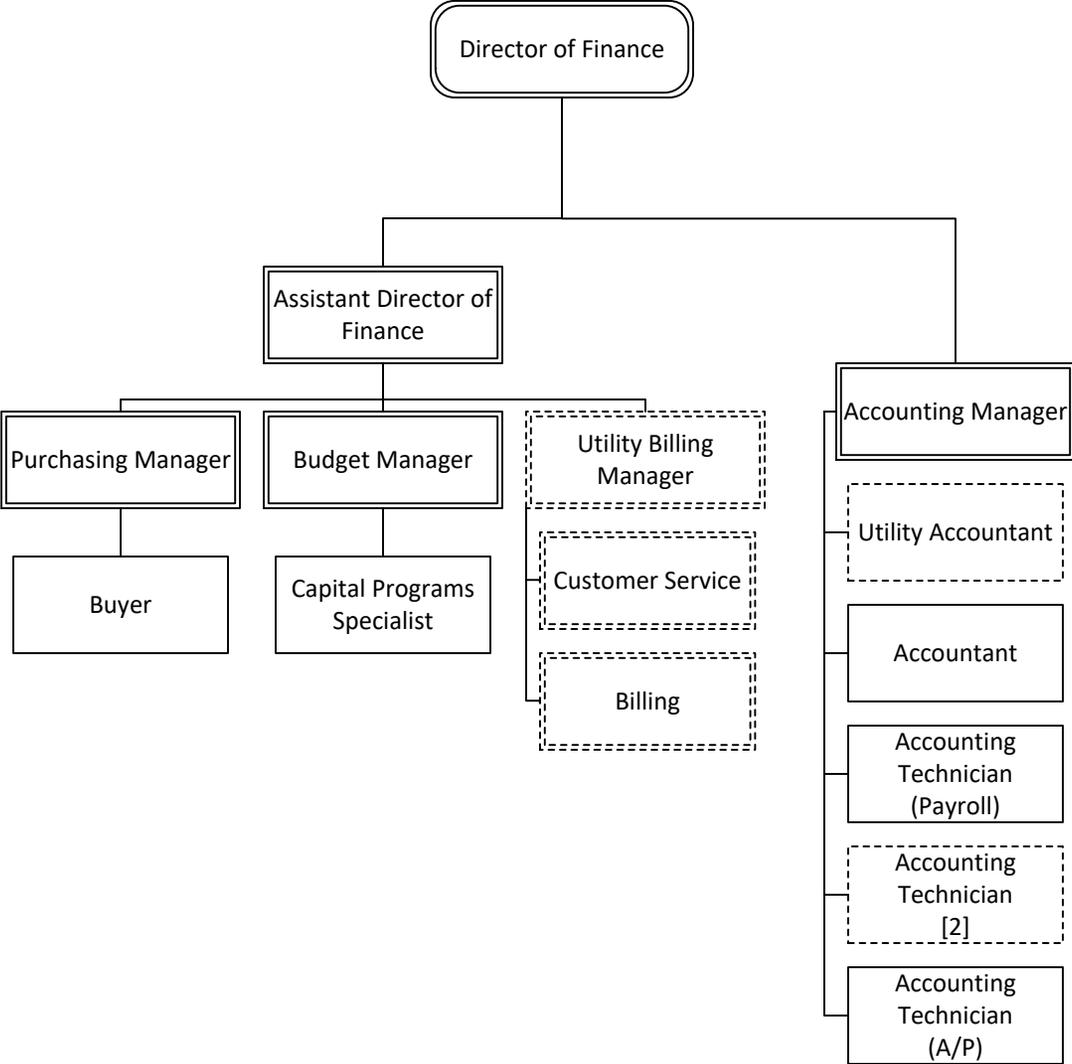
OBJECT CATEGORIES	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	BUDGET ADJUSTMENTS	FY 2020 BUDGET
PERSONNEL SERVICES	\$ 1,026,272	\$ 1,135,295	\$ 1,125,913	\$ 107,929	\$ 1,243,224
MATERIALS AND SUPPLIES	11,122	16,284	15,451	(6,224)	10,060
MAINTENANCE	3,189	3,730	2,558	770	4,500
OCCUPANCY	5,726	6,402	6,402	833	7,235
CONTRACTUAL SERVICES	250,677	356,203	208,474	(47,306)	308,897
OTHER CHARGES	12,294	24,350	19,134	2,130	26,480
CAPITAL OUTLAY	-	50,000	50,000	(50,000)	-
TRANSFERS-OUT	290,000	-	-	-	-
TOTAL	\$ 1,599,279	\$ 1,592,264	\$ 1,427,931	\$ 8,132	\$ 1,600,396

PERSONNEL SUMMARY

POSITIONS	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
DIRECTOR OF ENGINEERING	1.00	1.00	1.00
SENIOR ENGINEER	2.00	1.00	1.00
SENIOR ENGINEERING ASSOCIATE	3.00	3.00	3.00
UTILITY INSPECTOR	1.00	1.00	1.00
SENIOR PROJECT MANAGER	1.00	2.00	2.00
PROJECT MANAGER	1.00	1.00	1.00
STORM WATER PROGRAM MANAGER	0.00	1.00	1.00
STORM WATER PROJECT MANAGER	0.00	1.00	1.00
STORM WATER COORDINATOR*	1.00	0.00	0.00
ADMINISTRATIVE ASSISTANT	1.00	1.00	1.00
TOTAL	11.00	12.00	12.00

*In FY 2019, this position moved from Engineering to Field Operations.

FINANCIAL SERVICES



FINANCIAL SERVICES

DEPARTMENTAL MISSION STATEMENT

To provide for financial integrity through responsible management of public funds as entrusted to us for the Cedar Park citizens.

CUSTOMERS

- **INTERNAL:** Internal customers include: departments; City Council; boards and commissions; individual employees.
- **EXTERNAL:** External customers include: vendors; local, state, and federal agencies; tax payers, fee and fine payers; bondholders; utility customers; ETJ residents; utilities; local businesses.
- **ULTIMATE:** Our ultimate customers are the residential and corporate citizens of Cedar Park. They are our ultimate customer because the city is entrusted with their public funds.

SERVICES PROVIDED

- Accounts Payable/Accounts Receivable
- Cash Management /Investing
- Payroll
- Coordinate Annual Audit
- Accounting and Financial Reporting
- Budget Preparation and Creation
- Budget Monitoring and Reporting
- Analysis and Research
- Risk Management (City Claims)
- 4A & 4B Financial Reporting
- Grant Assistance and Administration
- Assists with City-wide procurement
- Maintains vendor list
- Assists departments with quotes, bids, requests for proposals, and requests for qualifications

FINANCIAL SERVICES

PERFORMANCE INDICATORS

PERFORMANCE MEASURE		FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 ESTIMATE	FY 2020 GOAL
WORKLOAD MEASURES					
COUNCIL GOALS*	 Production of structurally balanced budget	1	1	1	1
	 Monthly budget updates to Dept/Council	12	12	12	12
	 Quarterly financial investment reports to Council	4	4	4	4
	 Production of Comprehensive Annual Financial Report	1	1	1	1
EFFICIENCY & EFFECTIVENESS MEASURES					
COUNCIL GOALS*	 # of Payroll adjustments per pay period	N/A	< 3	< 3	< 3
	 % of AP and BCRUA invoices paid within 30 days	90.0%	95.0%	95.0%	95.0%
	 % of monthly/quarterly reports delivered to Council within 60 days of month end	100.0%	100.0%	100.0%	100.0%
	 Investment portfolio meets 100% compliance requirements	100.0%	100.0%	100.0%	100.0%
	 Complete credit card reports within 2 weeks of cycle close	100.0%	100.0%	100.0%	100.0%
	 Complete bank reconciliations within 4 weeks of month end	100.0%	100.0%	100.0%	100.0%
	 Conduct annual procurement training for each department	100.0%	100.0%	100.0%	100.0%

*For a full description of the City Council Strategic Goals, refer to page 5.

FINANCIAL SERVICES

EXPENDITURE SUMMARY

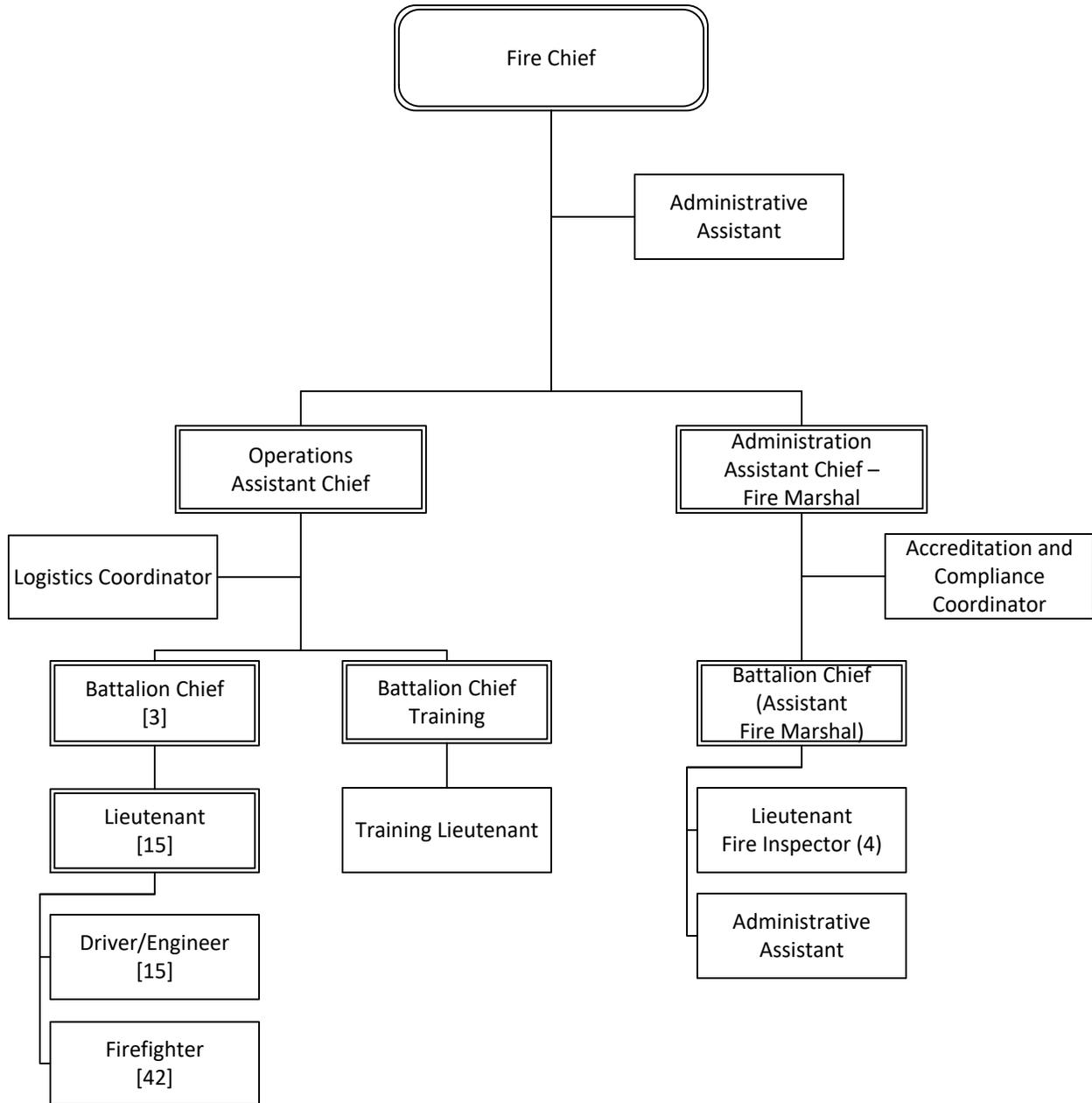
OBJECT CATEGORIES	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	BUDGET ADJUSTMENTS	FY 2020 BUDGET
PERSONNEL SERVICES	\$ 750,879	\$ 917,610	\$ 903,966	\$ 31,311	\$ 948,921
MATERIALS AND SUPPLIES	9,747	9,350	11,850	(6,100)	3,250
OCCUPANCY	2,691	1,692	1,692	3	1,695
CONTRACTUAL SERVICES	306,036	367,932	321,543	(32,485)	335,447
OTHER CHARGES	17,619	29,677	29,677	-	29,677
CAPITAL OUTLAY	-	-	32,225	-	-
TOTAL	\$ 1,086,973	\$ 1,326,261	\$ 1,300,953	\$ (7,271)	\$ 1,318,990

PERSONNEL SUMMARY

POSITIONS	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
DIRECTOR OF FINANCE	1.00	1.00	1.00
ASSISTANT DIRECTOR OF FINANCE	1.00	1.00	1.00
ACCOUNTING MANAGER	1.00	1.00	1.00
PURCHASING MANAGER	1.00	1.00	1.00
BUYER	1.00	1.00	1.00
BUDGET MANAGER	1.00	1.00	1.00
CAPITAL PROGRAMS SPECIALIST	0.00	1.00	1.00
ACCOUNTANT	1.00	1.00	1.00
ACCOUNTING TECHNICIAN I*	0.00	1.00	1.00
ACCOUNTING TECHNICIAN II	1.00	1.00	1.00
TOTAL	8.00	10.00	10.00

*In FY 2019, this position was moved from the Utility Fund to the General Fund.

FIRE SERVICES



FIRE SERVICES - TOTAL

DEPARTMENTAL MISSION STATEMENT

The Cedar Park Fire Department will pursue excellence in every aspect of public safety related to the fire service and seek opportunities to serve our community.

CUSTOMERS

- **INTERNAL:** City Council, City Department Heads and Fire Department Employees.
- **EXTERNAL:** Residents of Cedar Park and ETJ area.
Residents in the CAPCOG region primarily through special operations activities such as hazardous materials mitigation, swift water rescue, Technical rescue, and dive recovery operations.
Texas Intrastate Fire Mutual Aid System (TIFMAS) that can require deployments all over Texas.
Texas Commission on Fire Protection, Texas Department of State Health Services, Insurance Services Office, State Fire Marshal Office, Williamson County, Williamson County Fire Chiefs Association, Capital Area Fire Chiefs Association, CAPCOG, and other groups that are typically in a regulatory nature.
- **ULTIMATE:** The CPFD is in place to serve all our citizens, visitors to our community, external organizations, other city staff, and fellow team members to provide a level of service that exceeds expectations. We strive each day to perform better and create an environment that is good for all that interact with the CPFD.

SERVICES PROVIDED

- Fire Suppression
- Medical First Response
- Emergency Management
- Community Education
- Hazardous Materials Mitigation
- Dive Recovery
- Fire Safety Education
- Training - Fire Personnel
- Fire Investigation
- Technical Rope Rescue
- Swift Water Rescue
- Extrications
- Fire Code Enforcement, Inspection & Plan Review

FIRE SERVICES - TOTAL

PERFORMANCE INDICATORS

PERFORMANCE MEASURE		FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 ESTIMATE	FY 2020 GOAL
WORKLOAD MEASURES					
COUNCIL GOALS*	Total Emergency Incidents	6,320	6,650	6,500	6,800
	Fire Marshal Activity	3,140	3,140	3,250	3,250
	# of Tours/Public Education Events	80	100	112	125
	Training hours complete	14,600	14,624	23,287	18,500
	Medical Calls/Vehicle Accident Calls as % of Total Calls	72.6%	72.5%	71.2%	72.5%
	False Alarm Calls as % of Total Calls	7.6%	8.0%	7.5%	7.5%
EFFICIENCY & EFFECTIVENESS MEASURES					
COUNCIL GOALS*	ISO Rating	1	1	1	1
	% of Turn-out Time Less Than 90 Seconds	81.0%	90.0%	89.2%	90.0%
	EMS Call Median Turn Out Time	20:18	21:36	20:02	21:36
	% of Travel Time Less Than 4 Minutes	72.5%	90.0%	70.3%	90.0%
	% of Apartments with Fire Inspection Performed	70.0%	100.0%	75.0%	100.0%
	Restaurants	84.1%	75.0%	100.0%	100.0%
	Nightclubs	42.9%	100.0%	100.0%	100.0%
	% of Fires Contained in Room of Origin	48.0%	60.0%	58.3%	60.0%
	% of Dollar Value Saved on Property With Fire Loss	83.6%	85.0%	80.2%	85.0%
	Percent of traffic accidents cleared within 40 minutes.	84.2%	85.0%	82.5%	85.0%
	% of Fire Cause Determined	87.5%	60.0%	79.3%	80.0%
	Businesses without an Annual Inspection within 3 years	N/A	0.0%	63.2%	25.0%
	CPR save rate compared to national average	CP 15.2% NA 10.4%	15.0%	15.0%	15.0%

*For a full description of the City Council Strategic Goals, refer to page 5.

FIRE SERVICES - TOTAL

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	BUDGET ADJUSTMENTS	FY 2020 BUDGET
PERSONNEL SERVICES	\$ 8,313,804	\$ 9,113,767	\$ 9,005,441	\$ 567,319	\$ 9,681,086
MATERIALS AND SUPPLIES	180,942	200,588	214,720	(12,917)	187,671
MAINTENANCE	512,125	411,084	437,065	15,248	426,332
OCCUPANCY	133,068	158,844	135,736	(6,387)	152,457
CONTRACTUAL SERVICES	826,127	876,726	955,502	10,215	886,941
OTHER CHARGES	165,881	245,734	216,163	(1,818)	243,916
CAPITAL OUTLAY	142,590	94,550	95,007	(94,550)	-
TRANSFERS	70,000	-	-	-	-
TOTAL	\$ 10,344,536	\$ 11,101,293	\$ 11,059,634	\$ 477,110	\$ 11,578,403

PERSONNEL SUMMARY

POSITIONS	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
CIVIL SERVICE			
ASSISTANT FIRE CHIEF	2.00	2.00	2.00
BATTALION CHIEF	5.00	5.00	5.00
LIEUTENANT	19.00	20.00	20.00
DRIVER/ENGINEER	15.00	15.00	15.00
FIREFIGHTER	42.00	42.00	42.00
CIVIL SERVICE TOTAL	83.00	84.00	84.00
NON-CIVIL SERVICE			
FIRE CHIEF	1.00	1.00	1.00
LOGISTICS COORDINATOR	0.00	1.00	1.00
EMERGENCY MANAGEMENT COORDINATOR ¹	1.00	0.00	0.00
ACCRED. AND COMPLIANCE COORDINATOR	1.00	1.00	1.00
ADMINISTRATIVE ASSISTANT	2.00	2.00	2.00
NON-CIVIL SERVICE TOTAL	5.00	5.00	5.00
TOTAL	88.00	89.00	89.00

¹In FY 2019, the Emergency Management Division was classified as a separate department.

FIRE SERVICES - ADMINISTRATION

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	BUDGET ADJUSTMENTS	FY 2020 BUDGET
PERSONNEL SERVICES	\$ 1,189,198	\$ 1,214,604	\$ 1,255,537	\$ 281,151	\$ 1,495,755
MATERIALS AND SUPPLIES	20,418	27,554	25,849	(6,318)	21,236
MAINTENANCE	8,313	4,000	8,922	7,000	11,000
OCCUPANCY	40,804	42,645	35,844	(3,424)	39,221
CONTRACTUAL SERVICES	170,214	177,451	177,494	(720)	176,731
OTHER CHARGES	76,304	134,692	106,191	(3,415)	131,277
CAPITAL OUTLAY	99,590	27,000	27,000	(27,000)	-
TRANSFERS	70,000	-	-	-	-
TOTAL	\$ 1,674,841	\$ 1,627,946	\$ 1,636,837	\$ 247,274	\$ 1,875,220

PERSONNEL SUMMARY

POSITIONS	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
CIVIL SERVICE			
ASSISTANT FIRE CHIEF	2.00	2.00	2.00
BATTALION CHIEF	1.00	1.00	1.00
LIEUTENANT	1.00	1.00	1.00
CIVIL SERVICE TOTAL	4.00	4.00	4.00
NON-CIVIL SERVICE			
FIRE CHIEF	1.00	1.00	1.00
LOGISTICS COORDINATOR	0.00	1.00	1.00
ADMINISTRATIVE ASSISTANT	1.00	1.00	1.00
ACCREDITATION AND COMPLIANCE	1.00	1.00	1.00
NON-CIVIL SERVICE TOTAL	3.00	4.00	4.00
TOTAL	7.00	8.00	8.00

FIRE SERVICES - OPERATIONS

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	BUDGET ADJUSTMENTS	FY 2020 BUDGET
PERSONNEL SERVICES	\$ 6,542,147	\$ 7,096,472	\$ 7,006,449	\$ 284,579	\$ 7,381,051
MATERIALS AND SUPPLIES	145,093	142,812	149,337	6,117	148,929
MAINTENANCE	501,297	400,584	425,619	10,248	410,832
OCCUPANCY	89,455	112,688	96,380	(3,540)	109,148
CONTRACTUAL SERVICES	612,650	657,792	736,525	4,626	662,418
OTHER CHARGES	78,763	94,222	92,851	4,050	98,272
CAPITAL OUTLAY	43,000	17,000	17,457	(17,000)	-
TRANSFERS	-	-	-	-	-
TOTAL	\$ 8,012,405	\$ 8,521,570	\$ 8,524,617	\$ 289,080	\$ 8,810,650

PERSONNEL SUMMARY

POSITIONS	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
CIVIL SERVICE			
BATTALION CHIEF	3.00	3.00	3.00
LIEUTENANT	15.00	14.00	14.00
DRIVER/ENGINEER	15.00	15.00	15.00
FIREFIGHTER	42.00	42.00	42.00
CIVIL SERVICE TOTAL	75.00	74.00	74.00
NON-CIVIL SERVICE			
NON-CIVIL SERVICE TOTAL	0.00	0.00	0.00
TOTAL	75.00	74.00	74.00

FIRE SERVICES - FIRE PREVENTION

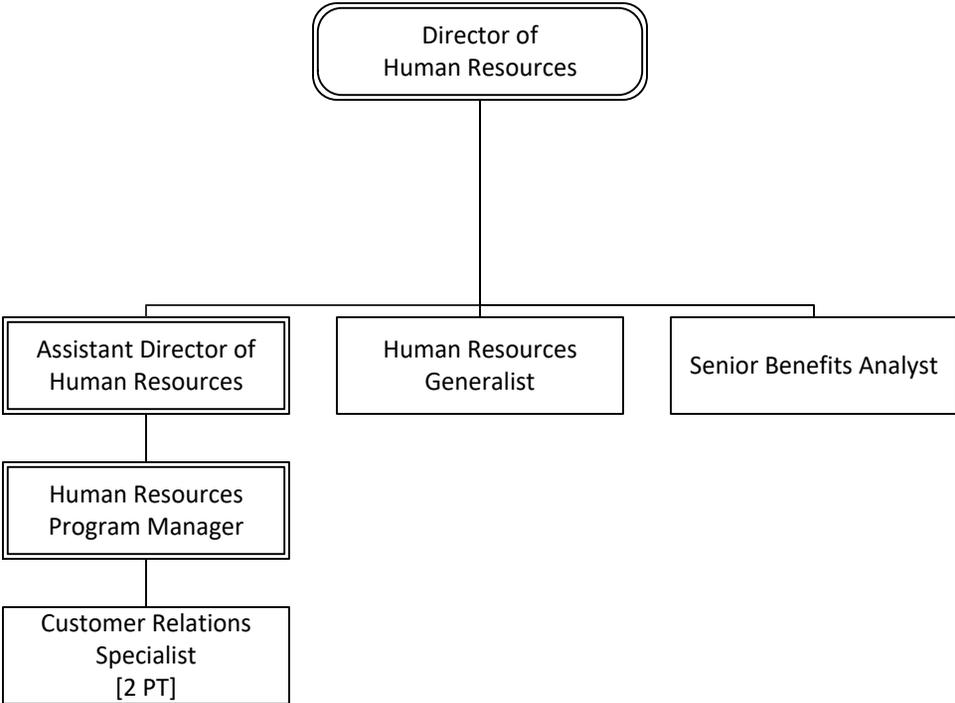
EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	BUDGET ADJUSTMENTS	FY 2020 BUDGET
PERSONNEL SERVICES	\$ 582,459	\$ 802,691	\$ 743,455	\$ 1,589	\$ 804,280
MATERIALS AND SUPPLIES	15,432	30,222	39,534	(12,716)	17,506
MAINTENANCE	2,515	6,500	2,525	(2,000)	4,500
OCCUPANCY	2,808	3,511	3,511	577	4,088
CONTRACTUAL SERVICES	43,263	41,483	41,483	6,309	47,792
OTHER CHARGES	10,814	16,820	17,121	(2,453)	14,367
CAPITAL OUTLAY	-	50,550	50,550	(50,550)	-
TOTAL	\$ 657,291	\$ 951,777	\$ 898,180	\$ (59,244)	\$ 892,533

PERSONNEL SUMMARY

POSITIONS	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
CIVIL SERVICE			
BATTALION CHIEF	1.00	1.00	1.00
LIEUTENANT	3.00	5.00	5.00
CIVIL SERVICE TOTAL	4.00	6.00	6.00
NON-CIVIL SERVICE			
ADMINISTRATIVE ASSISTANT	1.00	1.00	1.00
NON-CIVIL SERVICE TOTAL	1.00	1.00	1.00
TOTAL	5.00	7.00	7.00

HUMAN RESOURCES



HUMAN RESOURCES

DEPARTMENTAL MISSION STATEMENT

The Human Resources Department is a cohesive, collaborative team of professionals committed to creating a healthy and positive work environment in order to assist in accomplishing the City's goals and objectives. We value integrity, efficiency, problem solving, equity, and character in all of our relationships and interactions. The Human Resources Department does this to promote and facilitate growth, accountability, and empowerment throughout our organization.

CUSTOMERS

- **INTERNAL:** Our primary interaction is with our internal customers, our employees. The HR Department services our individual employees with matters relating to their benefits, compensation, leave, and other HR functions including facilitating the resolution of employee relations issues. Support is also provided to departments with matters relating to recruitment, compliance, and labor relations.
- **EXTERNAL:** The interaction with our external customers is primarily related to recruitment and customer service matters relating to our vendors (i.e. TMRS, TML-IRP, Health Insurance Carrier, etc.). The HR Department interacts with potential applicants by providing the resources required for employment. On a regular basis, we act as intermediaries between our employees and vendors that provide benefit products.
- **ULTIMATE:** Ultimately, The HR department provides such services to internal and external customers to ensure the City sustains a healthy and positive workforce; consequently, contributing to the attainment of the City's goals and objectives and enhancing the Quality of Life for its citizens.

SERVICES PROVIDED

- Compliance with Employment Laws
- Benefits Administration
- Recruitment
- Classification and Compensation Administration
- Civil Service
- Labor/Employee Relations
- Training and Development
- Risk Management

HUMAN RESOURCES

PERFORMANCE INDICATORS

PERFORMANCE MEASURE		FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 ESTIMATE	FY 2020 GOAL
WORKLOAD MEASURES					
COUNCIL GOALS*	 # of applications processed	7,269	6,000	6,500	6,500
	 # of payroll changes entered	30,243	33,000	31,000	31,500
	 # of Workers' Compensation claims processed	51	35	40	35
	 # of liability claims (general/automobile)	43	40	43	35
EFFICIENCY & EFFECTIVENESS MEASURES					
C. GOALS*	 Average number of days to fill a position	75	65	75	65
	 Full-Time Turnover rate	13.2%	7.0%	9.0%	7.0%
	 Full-Time First Year Turnover rate	32.0%	10.0%	30.0%	10.0%
	 Worker's Compensation Modifier	0.47	0.45	0.47	0.30

*For a full description of the City Council Strategic Goals, refer to page 5.

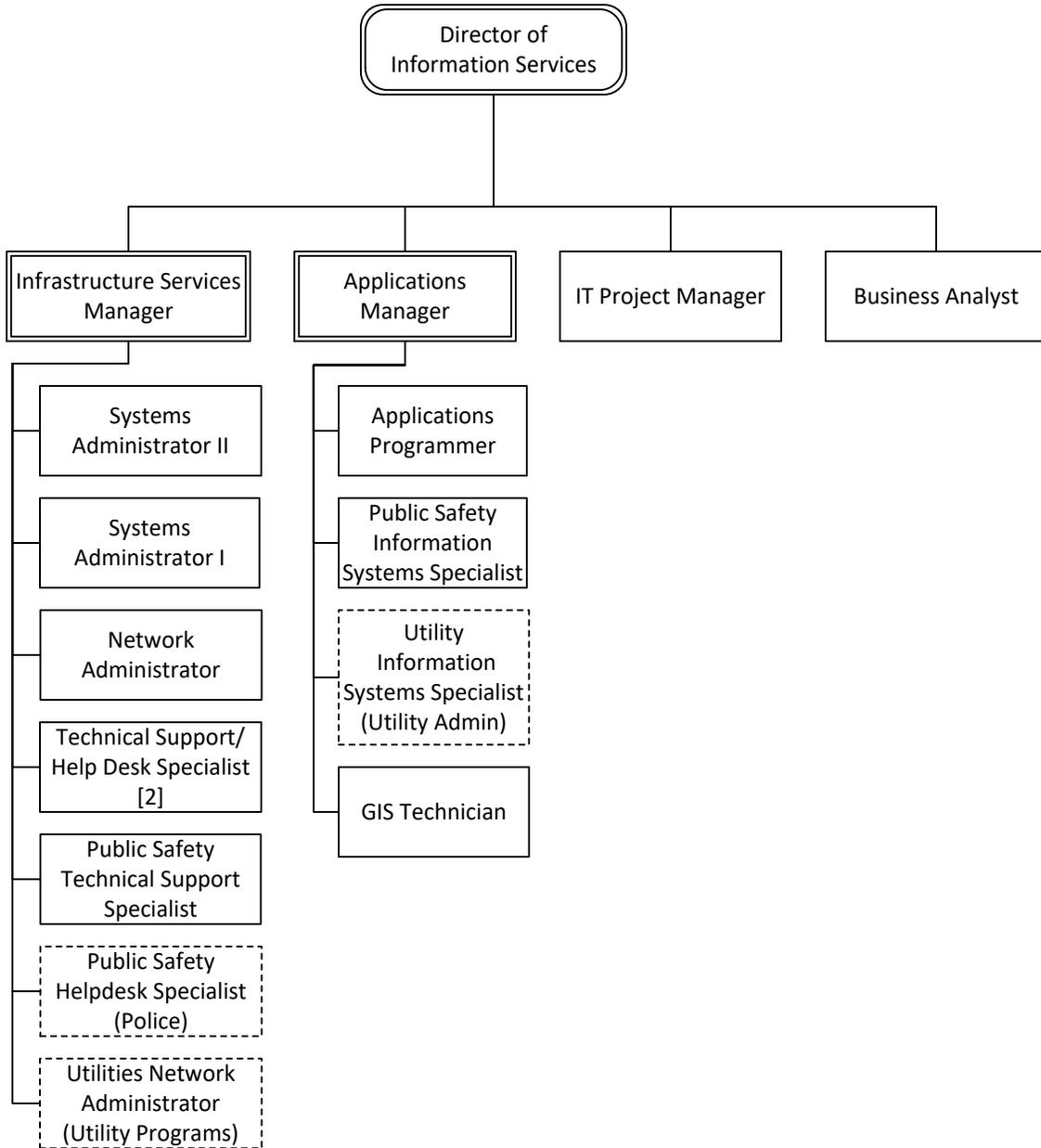
EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	BUDGET ADJUSTMENTS	FY 2020 BUDGET
PERSONNEL SERVICES	\$ 437,646	\$ 494,730	\$ 481,733	\$ 36,919	\$ 531,649
MATERIALS AND SUPPLIES	3,217	6,850	5,511	(3,800)	3,050
OCCUPANCY	1,189	1,108	1,108	145	1,253
CONTRACTUAL SERVICES	101,767	212,155	236,244	(59,305)	152,850
OTHER CHARGES	45,471	56,978	40,266	-	56,978
TOTAL	\$ 589,290	\$ 771,821	\$ 764,862	\$ (26,041)	\$ 745,780

PERSONNEL SUMMARY

POSITIONS	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
DIRECTOR OF HUMAN RESOURCES	1.00	1.00	1.00
ASSISTANT DIRECTOR OF HUMAN RESOURCES	1.00	1.00	1.00
HUMAN RESOURCES PROGRAM MANAGER	1.00	1.00	1.00
SENIOR BENEFITS ANALYST	0.00	1.00	1.00
HUMAN RESOURCES GENERALIST	1.00	1.00	1.00
CUSTOMER RELATIONS SPECIALIST	1.00	1.00	1.00
TOTAL	5.00	6.00	6.00

INFORMATION SERVICES



INFORMATION SERVICES - TOTAL

DEPARTMENTAL MISSION STATEMENT

The Information Services Department delivers quality and innovative technology solutions to provide the community and city staff with convenient access to information and services.

CUSTOMERS

- **INTERNAL:** The Information Services Department offers direct support, application development, and other technology-based services to City departments, City Council, and staff members that utilize the City's network, communications, and applications.
- **EXTERNAL:** External customers include members of City boards and commissions and other local governmental entities.
- **ULTIMATE:** The Citizens of the City of Cedar Park.

SERVICES PROVIDED

- Application Support
- Business Analysis
- Datacenter Management
- Geospatial (GIS) Development & Analysis
- Local Area & Wide Area Network
- Process Improvement
- Report Writing
- Server Support
- Technical Support
- Web Development
- Wifi Management
- Application Development
- Data Backup, Archival and Retrieval
- Desktop Support
- HelpDesk
- Network Support
- Project Management
- Security Management
- Technical Planning & Design
- Training
- Web Support
- VoIP Management & Support

INFORMATION SERVICES - TOTAL

PERFORMANCE INDICATORS

	PERFORMANCE MEASURE	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 ESTIMATE	FY 2020 GOAL
WORKLOAD MEASURES					
C. GOALS*	 IS Budget as % of City Revenue	N/A	2%	2%	2%
	 IS OpEx as % of Budget	N/A	80%	80%	80%
	 IS CapEx as % of Budget	N/A	20%	20%	20%
EFFICIENCY & EFFECTIVENESS MEASURES					
COUNCIL GOALS*	 Blocked hacking attempts	99.9%	N/A	99.9%	99.9%
	 Blocked SPAM emails	99.9%	N/A	99.9%	99.9%
	 Network Availability	N/A	98.5%	99.3%	98.5%
	 Application Availability	N/A	97.5%	98.2%	97.5%
	 Patch/Big Fix Success	N/A	99.5%	99.9%	99.9%
	 Timely Account Terminations	N/A	99.5%	87.5%	99.5%
	 Enterprise Projects - Timeliness	N/A	95.5%	98.0%	95.5%
	 Average Application Response Time	N/A	3.5 sec	2.6 sec	3.5 sec
	 % critical calls cleared in 1 hour	N/A	95.5%	97.8%	95.5%
	 % Level 1 (High) calls cleared in 4 hours	N/A	98.5%	98.2%	98.5%
	 % Level 2 (Med) calls cleared in 24 hours	N/A	N/A	99.3%	98.5%
	 % Level 3 (Low) calls cleared in 72 hours	N/A	N/A	99.6%	98.5%

*For a full description of the City Council Strategic Goals, refer to page 5.

INFORMATION SERVICES - TOTAL

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	BUDGET ADJUSTMENTS	FY 2020 BUDGET
PERSONNEL SERVICES	\$ 910,541	\$ 1,167,551	\$ 1,145,917	\$ (39,040)	\$ 1,128,511
MATERIALS AND SUPPLIES	17,581	10,528	13,593	(3,568)	6,960
MAINTENANCE	7,607	23,675	23,675	-	23,675
OCCUPANCY	14,978	16,123	13,035	1,420	17,543
CONTRACTUAL SERVICES	809,099	1,041,898	1,042,573	103,100	1,144,998
OTHER CHARGES	32,918	53,824	55,656	1,500	55,324
CAPITAL OUTLAY	-	-	-	-	-
TRANSFERS-OUT	-	-	-	-	-
TOTAL	\$ 1,792,724	\$ 2,313,599	\$ 2,294,449	\$ 63,412	\$ 2,377,011

PERSONNEL SUMMARY

POSITIONS	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
DIRECTOR OF INFORMATION SERVICES	1.00	1.00	1.00
ASST. DIRECTOR OF INFORMATION SERVICES	1.00	1.00	0.00
INFRASTRUCTURE SERVICES MANAGER	0.00	0.00	1.00
IT PROJECT MANAGER	0.00	1.00	1.00
IT BUSINESS ANALYST	0.00	1.00	1.00
SYSTEMS ENGINEER	1.00	1.00	0.00
SYSTEMS ADMINISTRATOR I	1.00	1.00	1.00
SYSTEMS ADMINISTRATOR II	0.00	0.00	1.00
NETWORK ADMINISTRATOR	1.00	1.00	1.00
GIS TECHNICIAN	0.00	0.00	1.00
TECHNICAL SUPPORT/HELP DESK SPECIALIST	2.50	3.00	3.00
APPLICATIONS MANAGER	1.00	1.00	1.00
INFORMATION SYSTEMS SPECIALIST	1.00	1.00	1.00
APPLICATIONS SPECIALIST	1.00	1.00	0.00
APPLICATIONS PROGRAMMER	0.00	0.00	1.00
TOTAL	10.50	13.00	14.00

INFORMATION SERVICES - OPERATIONS

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	BUDGET ADJUSTMENTS	FY 2020 BUDGET
PERSONNEL SERVICES	\$ 726,004	\$ 931,272	\$ 865,957	\$ (65,967)	\$ 865,305
MATERIALS AND SUPPLIES	15,135	3,413	6,478	282	3,695
MAINTENANCE	7,607	23,675	23,675	-	23,675
OCCUPANCY	13,148	13,209	10,121	1,414	14,623
CONTRACTUAL SERVICES	774,091	962,976	963,651	105,945	1,068,921
OTHER CHARGES	20,830	36,042	37,874	1,000	37,042
CAPITAL OUTLAY	-	-	-	-	-
TRANSFERS-OUT	-	-	-	-	-
TOTAL	\$ 1,556,814	\$ 1,970,587	\$ 1,907,755	\$ 42,674	\$ 2,013,261

PERSONNEL SUMMARY

POSITIONS	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
DIRECTOR OF INFORMATION SERVICES	1.00	1.00	1.00
ASST. DIRECTOR OF INFORMATION SERVICES	1.00	0.00	0.00
INFRASTRUCTURE SERVICES MANAGER	0.00	1.00	1.00
IT PROJECT MANAGER	1.00	1.00	1.00
IT BUSINESS ANALYST	1.00	1.00	1.00
SYSTEMS ENGINEER	1.00	0.00	0.00
SYSTEMS ADMINISTRATOR I	1.00	1.00	1.00
SYSTEMS ADMINISTRATOR II	0.00	1.00	1.00
NETWORK ADMINISTRATOR	1.00	1.00	1.00
TECHNICAL SUPPORT/HELP DESK SPECIALIST	3.00	3.00	3.00
TOTAL	10.00	10.00	10.00

INFORMATION SERVICES - APPLICATIONS

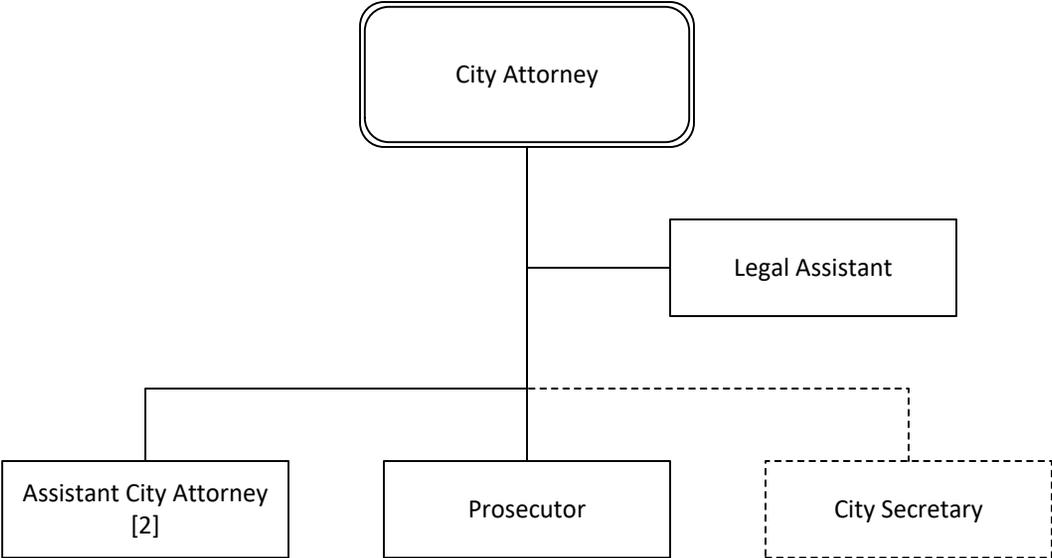
EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	BUDGET ADJUSTMENTS	FY 2020 BUDGET
PERSONNEL SERVICES	\$ 184,537	\$ 236,279	\$ 279,961	\$ 26,927	\$ 263,206
MATERIALS AND SUPPLIES	2,446	7,115	7,115	(3,850)	3,265
OCCUPANCY	1,830	2,914	2,914	6	2,920
CONTRACTUAL SERVICES	35,008	78,922	78,922	(2,845)	76,077
OTHER CHARGES	12,089	17,782	17,782	500	18,282
TOTAL	\$ 235,910	\$ 343,012	\$ 386,694	\$ 20,738	\$ 363,750

PERSONNEL SUMMARY

POSITIONS	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
APPLICATIONS MANAGER	1.00	1.00	1.00
INFORMATION SYSTEM SPECIALIST	1.00	1.00	1.00
GIS TECHNICIAN	0.00	1.00	1.00
APPLICATIONS SPECIALIST	1.00	0.00	0.00
APPLICATIONS PROGRAMMER	0.00	1.00	1.00
TOTAL	3.00	4.00	4.00

LEGAL SERVICES



LEGAL SERVICES

DEPARTMENTAL MISSION STATEMENT

The Legal Services Department shall provide timely, accurate and cost-effective legal services to the City Council, City Manager, Staff and the City Boards and Commissions, on matters of municipal concern.

CUSTOMERS

- **INTERNAL:** The Departments direct internal customers consist of the City Manager, City Staff, Municipal Court and the Police Department. The City Attorney assists the City Manager with matters of municipal law and seeks creative solutions to issues within the confines of the law.
- **EXTERNAL:** The Departments direct external customers are the City Council and the City Boards and Commissions. The City Attorney attends all Council meetings and advises the Council and Board members
- **ULTIMATE:** As with all municipal services, the Legal Services Departments ultimate customer is the City of Cedar Park and its citizens. The Legal Services Department prides itself on being a partner with the rest of the City's employees in providing such legal services that promotes the effectiveness of the City and enhances the quality of life of its citizens.

SERVICES PROVIDED

- Advisor of, and attorney for, all of the offices and departments of the City of Cedar Park, the City Council and the City Boards and Commissions
- Monitors changes in state and federal law and ensures each department is aware of, and complies with, those changes
- Organizes the Charter Review Committee and prepares resulting propositions for the election ballot
- Represents the City in all litigation and controversies, including Municipal Court cases.
- Prosecutes all cases before the Municipal Court
- Prepares legal briefs and opinions
- Provides support, including drafting, review and negotiation as necessary, of various contracts for professional and other services
- Reviews all meeting agendas and supporting materials to ensure compliance with applicable law
- Prepares responses to public information requests pertaining to the Police Department
- Prepares ordinances and resolutions that are considered by the Council
- Develops legal strategies
- Drafts City ordinances

LEGAL SERVICES

PERFORMANCE INDICATORS

PERFORMANCE MEASURE		FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 ESTIMATE	FY 2020 GOAL
WORKLOAD MEASURES					
COUNCIL GOALS*	 Ordinances/Resolutions Reviewed or Prepared	217	225	225	225
	 Legal Opinions Given	1,185	1,200	1,200	1,200
	 Contracts/Forms Reviewed or Prepared	500	515	515	515
	 Council, Board and Commission Meetings Attended	95	95	95	95
EFFICIENCY & EFFECTIVENESS MEASURES					
COUNCIL GOALS*	 % of Ordinances and Resolutions Reviewed/Prepared by the Deadline	100%	100%	100%	100%
	 % of Legal Opinions Given by Deadline	100%	100%	100%	100%
	 % of Legal Opinions Successfully Challenged	0%	0%	0%	0%
	 % of Contract Provisions Successfully Challenged	0%	0%	0%	0%
	 % of Contracts/Forms Reviewed by Deadline	100%	100%	100%	100%
 Council, Board, and Commission Meetings Missed	0%	0%	0%	0%	

*For a full description of the City Council Strategic Goals, refer to page 5.

LEGAL SERVICES

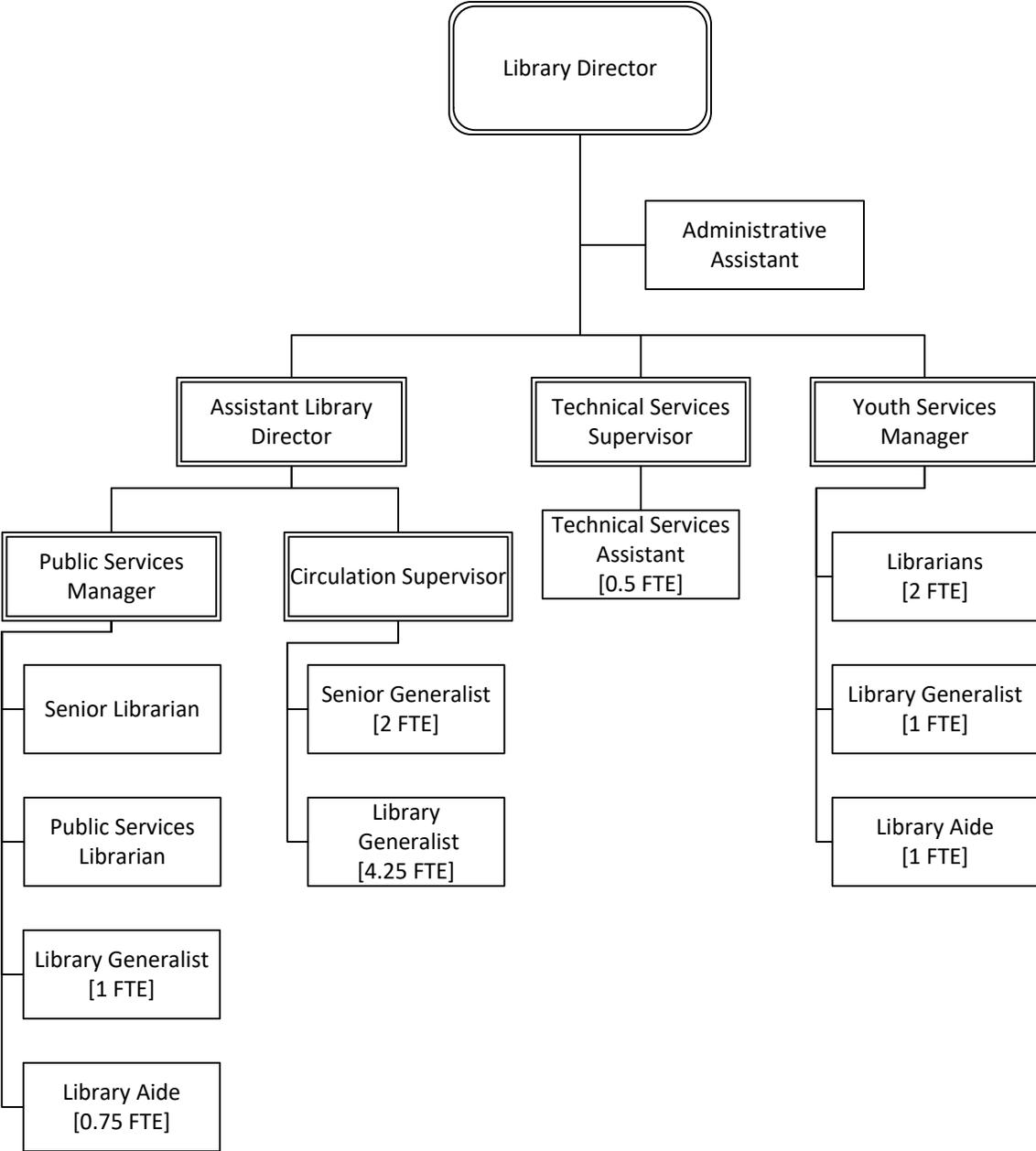
EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	BUDGET ADJUSTMENTS	FY 2020 BUDGET
PERSONNEL SERVICES	\$ 561,365	\$ 630,511	\$ 615,279	\$ (2,519)	\$ 627,992
MATERIALS AND SUPPLIES	6,626	2,965	1,791	-	2,965
MAINTENANCE	45,230	-	-	-	-
OCCUPANCY	2,791	1,292	2,458	1,242	2,534
CONTRACTUAL SERVICES	140,102	175,246	175,939	(118)	175,128
OTHER CHARGES	17,346	18,542	18,503	-	18,542
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	\$ 773,460	\$ 828,556	\$ 813,970	\$ (1,395)	\$ 827,161

PERSONNEL SUMMARY

POSITIONS	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
CITY ATTORNEY	1.00	1.00	1.00
ASSISTANT CITY ATTORNEY	2.00	2.00	2.00
LEGAL ASSISTANT	1.00	1.00	1.00
PROSECUTOR	1.00	1.00	1.00
TOTAL	5.00	5.00	5.00

LIBRARY



LIBRARY

DEPARTMENTAL MISSION STATEMENT

The Library promotes literacy and encourages lifelong learning for all members of the community by providing educational, informational, cultural and recreational resources.

CUSTOMERS

- **INTERNAL:** The Library's internal customers are all city staff members, elected officials, appointed board and commission members, and Library Foundation and Friends of the Library members.
- **EXTERNAL:** The Library's external customers are citizens of Cedar Park and members from neighborhood communities who use our library, as well as vendors, volunteers, and service organizations within our community.
- **ULTIMATE:** Everyone in the community the Library serves benefits from a well-informed and connected citizenry with access to high quality Library services that develop their personal and professional opportunities.

SERVICES PROVIDED

- Information and Research Services
- Educational, Informational, Recreational and Cultural Programs
- Collection Development of Fiction and Non-Fiction Materials
- Electronic Resources
- Family Place Early Learning Center
- Circulation and Inter-Library Loan Services
- Public Access Computers and Wireless Internet
- Community Meeting Rooms and Study Rooms
- Cataloging and Classification Services
- Technology Instruction Service

LIBRARY

PERFORMANCE INDICATORS

	PERFORMANCE MEASURE	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 ESTIMATE	FY 2020 GOAL
WORKLOAD MEASURES					
	 # of visits (total)	289,071	285,000	323,000	320,000
	 # of visits per capita (average)	3.8	4	4.1	4.0
	 # of items in collection (total)	148,716	146,000	153,145	155,000
	 # of checkouts (total)	765,701	650,000	826,576	830,000
	 # of active members (total)	16,792	16,000	16,400	17,000
COUNCIL GOALS*	 \$ saved yearly by using Library per member (avg)	\$ 728	\$ 730	\$ 751	\$ 750
	 # of program attendees (total)	47,595	53,500	51,000	52,500
	 # of programs and special events (total)	1,091	1,150	1,200	1,200
	 # of public uses of Library meeting rooms (total)	1,600	1,525	1,560	1,575
	 # of literacy/learning questions answered (total)	30,565	33,000	18,500	19,000
	 # of technology questions answered (total)	12,106	13,500	12,000	12,500
	 # of computer and wireless internet uses (total)	1,007,514	1,000,000	1,050,000	1,100,000

*For a full description of the City Council Strategic Goals, refer to page 5.

LIBRARY

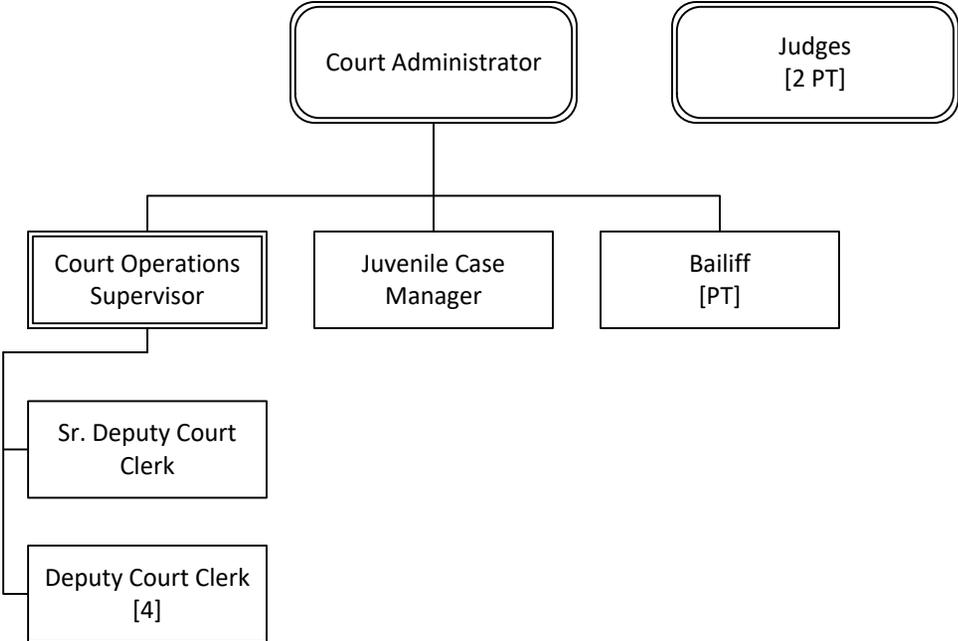
EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	BUDGET ADJUSTMENTS	FY 2020 BUDGET
PERSONNEL SERVICES	\$ 1,119,886	\$ 1,160,667	\$ 1,141,573	\$ 42,872	\$ 1,203,539
MATERIALS AND SUPPLIES	32,968	27,698	27,492	670	28,368
MAINTENANCE	83,008	69,370	58,417	21,115	90,485
OCCUPANCY	66,739	71,907	69,105	(1,689)	70,218
CONTRACTUAL SERVICES	131,649	167,317	168,296	(10,677)	156,640
OTHER CHARGES	232,560	262,632	259,467	38,939	301,571
CAPITAL OUTLAY	15,551	-	19,656	-	-
TOTAL	\$ 1,682,360	\$ 1,759,591	\$ 1,744,005	\$ 91,230	\$ 1,850,821

PERSONNEL SUMMARY

POSITIONS	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
LIBRARY DIRECTOR	1.00	1.00	1.00
ASSISTANT LIBRARY DIRECTOR	1.00	1.00	1.00
CIRCULATION SUPERVISOR	2.00	2.00	2.00
YOUTH SERVICES MANAGER	1.00	1.00	1.00
LEAD PUBLIC SERVICES LIBRARIAN	1.00	1.00	1.00
LIBRARIAN	2.00	2.00	3.00
CHILDREN'S PROGRAM ASSISTANT	1.00	1.00	1.00
LEAD LIBRARY GENERALIST	1.00	1.00	1.00
LIBRARY GENERALIST	5.25	5.25	5.25
TECHNICAL SERVICES ASSISTANT	1.50	1.50	1.50
ADMINISTRATIVE ASSISTANT	1.00	1.00	1.00
CHILDREN'S LIBRARIAN	1.00	1.00	1.00
LIBRARY AID	1.75	1.75	1.75
TOTAL	20.50	20.50	21.50

MUNICIPAL COURT



MUNICIPAL COURT

DEPARTMENTAL MISSION STATEMENT

To administer timely justice with equality, fairness and integrity, through the use of efficient case flow management practices and the responsible use of resources.

CUSTOMERS

- **INTERNAL:** City Departments and staff; City Council; Police Department, boards and commissions; judges and court staff.
- **EXTERNAL:** Litigants, jurors, witnesses, victims, attorneys, parents of juvenile defendants, bondsmen, local business, local, state, and federal agencies, and the general public.
- **ULTIMATE:** The court's ultimate customers are the residential and corporate citizens of Cedar Park, as their trust and belief in the local judicial system is largely based on their contact and experience in Municipal Court. This is because more people come into contact with Municipal Courts than all other courts combined in the State of Texas.

SERVICES PROVIDED

- Docket/Caseflow Management
- Juvenile Case Processing
- Access to Court
- Informational Services
- Mandatory Reporting
- Warrant Maintenance
- Compliance with Court Orders

PERFORMANCE INDICATORS

	PERFORMANCE MEASURE	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 ESTIMATE	FY 2020 GOAL
WORKLOAD MEASURES					
COUNCIL GOALS*	 # of Cases Filed	5,800	5,800	5,100	5,100
	 # of Warrants Issued	748	750	600	600
	 # of Warrants Cleared	1,000	1,000	900	900
	 # of Contested Dockets (trial-related)	1,550	1,200	1,250	1,250
	 # of Case-Related Correspondence	6,000	5,500	5,750	5,750
EFFICIENCY & EFFECTIVENESS MEASURES					
COUNCIL GOALS*	 Compliance Rates	75%	75%	81%	80%
	 Juvenile Compliance Rates	93%	90%	90%	90%
	 % of Initial Appearances Met	80%	80%	78%	80%
	 Clearance Rates	100%	100%	105%	105%
	 Trial Date Certainty	95%	90%	80%	90%
	 Time to Disposition	95%	95%	98%	98%

*For a full description of the City Council Strategic Goals, refer to page 5.

MUNICIPAL COURT

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	BUDGET ADJUSTMENTS	FY 2020 BUDGET
PERSONNEL SERVICES	\$ 515,982	\$ 552,968	\$ 534,478	\$ (8,109)	\$ 544,859
MATERIALS AND SUPPLIES	3,149	3,515	3,515	-	3,515
MAINTENANCE	11,525	10,000	30,000	43,500	53,500
OCCUPANCY	38,335	40,748	37,926	641	41,389
CONTRACTUAL SERVICES	25,276	19,065	20,420	4,511	23,576
OTHER CHARGES	24,392	38,030	26,997	(3,000)	35,030
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	\$ 618,659	\$ 664,326	\$ 653,337	\$ 37,543	\$ 701,869

PERSONNEL SUMMARY

POSITIONS	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
COURT ADMINISTRATOR	1.00	1.00	1.00
COURT OPERATIONS SUPERVISOR	1.00	1.00	1.00
SENIOR DEPUTY CLERK	1.00	1.00	1.00
DEPUTY COURT CLERK	4.00	4.00	4.00
JUVENILE CASE MANAGER	1.00	1.00	1.00
JUDGES	1.00	1.00	1.00
BAILIFF	0.50	0.50	0.50
TOTAL	9.50	9.50	9.50

NON-DEPARTMENTAL

No Full-Time Positions

NON-DEPARTMENTAL

DEPARTMENTAL MISSION STATEMENT

The General Non-Departmental Department provides funding for City Hall operations, city-wide contractual costs, and employee related programs.

CUSTOMERS

- This is an internal department that provides support for all departments.

SERVICES PROVIDED

- N/A

PERFORMANCE INDICATORS

COUNCIL GOALS	PERFORMANCE MEASURE	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 ESTIMATE	FY 2020 GOAL
• N/A	N/A				

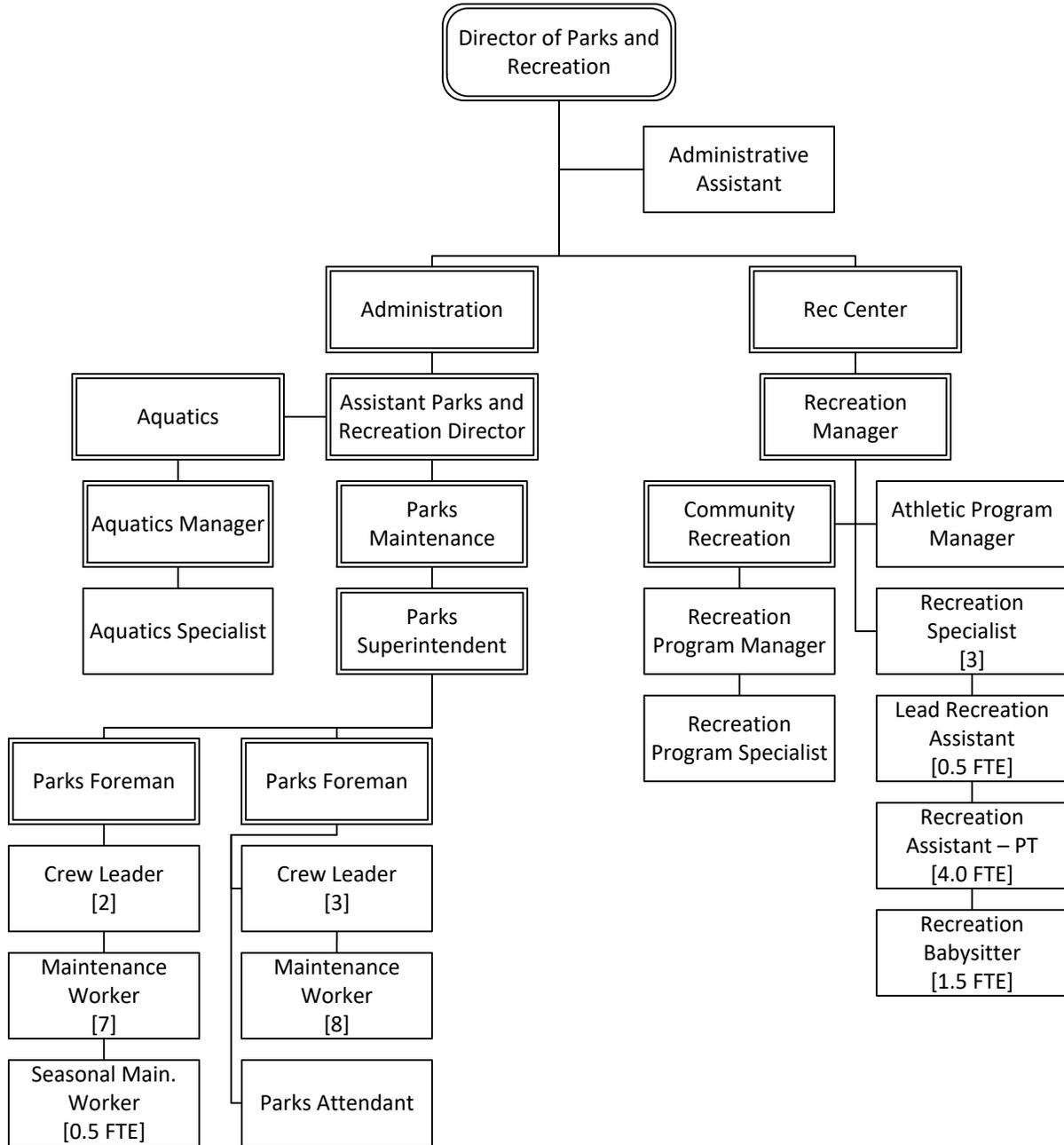
EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	BUDGET ADJUSTMENTS	FY 2020 BUDGET
PERSONNEL SERVICES	\$ (19)	\$ 362,868	\$ 362,868	\$ 81,470	\$ 444,338
MATERIALS AND SUPPLIES	26,204	18,487	18,487	122	18,609
MAINTENANCE	66,645	15,500	15,500	120,000	135,500
OCCUPANCY	97,174	98,099	98,099	17,644	115,743
CONTRACTUAL SERVICES	1,212,278	1,272,069	1,273,634	(135,401)	1,136,668
OTHER CHARGES	32,805	78,735	59,687	-	78,735
CONTINGENCY	129,441	140,000	140,000	-	140,000
TRANSFERS	8,654,781	329,782	329,782	(175,000)	154,782
TOTAL	\$ 10,219,310	\$ 2,315,540	\$ 2,298,057	\$ (91,165)	\$ 2,224,375

PERSONNEL SUMMARY

POSITIONS	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
N/A			

PARKS AND RECREATION



PARKS AND RECREATION - TOTAL

DEPARTMENTAL MISSION STATEMENT

The Cedar Park Parks and Recreation Department is dedicated to providing responsive, efficient and reliable operation, maintenance and management of City parkland, sports fields, athletic facilities, recreation center, aquatic facilities, recreational programs and special events to help support a high quality of life for the entire community.

CUSTOMERS

- **INTERNAL:** Our internal customers include the employees in all other city departments. The Parks and Recreation Department provides facilities and events that are available to all city employees. Whether it is being on a softball team playing at Brushy Creek Sports Park or attending an HR meeting at the Recreation Center Community Rooms, we seek to partner with all departments in the spirit of cooperation and teamwork.
- **EXTERNAL:** The Parks and Recreation Department's external customers include a wide variety of people that live in our city limits, service areas and beyond. Outdoor and indoor recreation in Cedar Park includes everyone from the small children enrolled in swim lessons at Milburn Pool to the adult tennis leagues at Nelson Ranch Park. Couples casually listening to summer concerts and the men competing in the adult basketball leagues are also a part of those we serve.
- **ULTIMATE:** The Parks and Recreation Department's ultimate customers include those citizens in the Central Texas area that have the opportunity to view Cedar Park's well maintained landscapes in our parks and along roadways. Continuing to pursue the goal of corridor beautification will provide a welcome feeling to our out-of-town visitors. Ultimate customers also include those residents who recognize an added value to their homes as a result of living near a well maintained park.

SERVICES PROVIDED

- Community Events and Parades
- Kids Summer Day Camp
- Outdoor Concerts
- Recreation Center
- Swimming Pools and Splash pad
- Summer Swim Lesson Programs
- Fitness Programs
- Athletic Fields and Facilities
- Park Maintenance and Mowing
- Roadway Median Mowing
- Community Art Program
- Hike and Bike Trails
- Pavilion and Facility Rentals
- Youth Sports Leagues and Athletic
- Scholarship Program
- Online Registration
- Volunteer Opportunities
- Senior Citizen Programs
- Youth Playgrounds
- Cave Preserve Parks
- Skate Park
- Dog Park
- Golf Tournament
- Bike Park

PARKS AND RECREATION - TOTAL

PERFORMANCE INDICATORS

	PERFORMANCE MEASURE	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 ESTIMATE	FY 2020 GOAL	
WORKLOAD MEASURES						
	# of Park Facility Rentals	6,019	3,800	6,711	6,750	
	Avg Daily Attendance at Park Facilities	4,000	5,000	5,300	6,000	
COUNCIL GOALS*	Annual Athletic Facility Usage	73,000	75,000	80,000	80,000	
	Recreation Center Memberships Issued	7,126	9,300	7,207	7,000	
	Recreation Day Passes Sold	5,527	5,000	6,005	5,000	
	Attendance at Community Events	25,602	52,200	48,645	53,877	
	# of Children Attending Camp Timberwolf	870	920	980	980	
	Aquatic facilities operated/maintained	4	4	4	4	
	Annual Work Orders Completed	650	1,200	1,781	2,000	
	EFFICIENCY & EFFECTIVENESS MEASURES					
		Vendors at Community Events	219	225	250	275
COUNCIL GOALS*	Event Sponsors	48	55	55	60	
	Work Orders Completed within 24 Hours	1	95.0%	97.0%	99.0%	
	Recreation Center Memberships Retained	42.4%	50.0%	52.1%	55.0%	
	Recreation Center Annual Cost Recovery	80.0%	70.0%	76.0%	70.0%	
	Aquatics Cost Recovery	58.0%	60.0%	50.0%	60.0%	
	Camp Timberwolf Cost Recovery	100.0%	115.0%	67.6%	67.6%	
	Developed Acreage per Maint. Employee	32	28	28	28	

*For a full description of the City Council Strategic Goals, refer to page 5.

PARKS AND RECREATION - TOTAL

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	BUDGET ADJUSTMENTS	FY 2020 BUDGET
PERSONNEL SERVICES	\$ 2,270,822	\$ 2,793,992	\$ 2,655,752	\$ 3,285	\$ 2,797,277
MATERIALS AND SUPPLIES	221,532	271,256	256,608	(49,140)	222,116
MAINTENANCE	363,764	389,549	391,018	131,000	520,549
OCCUPANCY	313,577	339,802	333,391	(2,529)	337,273
CONTRACTUAL SERVICES	494,005	417,817	445,042	33,302	451,119
OTHER CHARGES	200,638	234,713	246,439	4,200	238,913
CAPITAL OUTLAY	-	127,800	135,394	(37,800)	90,000
TRANSFERS	-	35,000	35,000	(35,000)	-
TOTAL	\$ 3,864,337	\$ 4,609,929	\$ 4,498,644	\$ 47,318	\$ 4,657,247

PERSONNEL SUMMARY

POSITIONS	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
DIRECTOR OF PARKS AND RECREATION	1.00	1.00	1.00
ASST. DIRECTOR OF PARKS AND RECREATION	1.00	1.00	1.00
ADMINISTRATIVE ASSISTANT	1.00	1.00	1.00
PARKS SUPERINTENDENT	1.00	1.00	1.00
PARKS FOREMAN	1.00	2.00	2.00
CREW LEADER	4.00	4.00	4.00
MAINTENANCE WORKER	11.00	16.00	16.00
PARKS ATTENDANT	1.00	1.00	1.00
SEASONAL MAINTENANCE WORKER	0.50	0.50	0.50
RECREATION MANAGER	1.00	1.00	1.00
ATHLETIC PROGRAM MANAGER	1.00	1.00	1.00
RECREATION SPECIALIST	3.00	3.00	3.00
LEAD RECREATION ASSISTANT	0.50	0.50	0.50
BABYSITTER ¹	0.00	1.50	1.50
RECREATION ASSISTANT - PT	4.00	4.00	4.00
AQUATICS MANAGER	1.00	1.00	1.00
AQUATICS SPECIALIST	1.00	1.00	1.00
RECREATION PROGRAM MANAGER	1.00	1.00	1.00
RECREATION PROGRAM SPECIALIST	1.00	1.00	1.00
TOTAL	35.00	42.50	42.50

¹In FY 2019, three Babysitter positions, or 1.5 FTEs, were added to the authorized position count. Prior to FY 2019, these positions were funded but not included in the position count.

PARKS AND RECREATION - ADMINISTRATION

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	BUDGET ADJUSTMENTS	FY 2020 BUDGET
PERSONNEL SERVICES	\$ 285,486	\$ 306,944	\$ 305,871	\$ (695)	\$ 306,249
MATERIALS AND SUPPLIES	6,549	8,532	10,996	(346)	8,186
MAINTENANCE	30	250	250	-	250
OCCUPANCY	11,063	11,760	11,008	(334)	11,426
CONTRACTUAL SERVICES	74,538	86,310	86,311	(3,017)	83,293
OTHER CHARGES	87,315	76,002	87,495	-	76,002
CAPITAL OUTLAY	-	-	-	-	-
TRANSFER	-	35,000	-	(35,000)	-
TOTAL	\$ 464,980	\$ 524,798	\$ 501,932	\$ (39,392)	\$ 485,406

PERSONNEL SUMMARY

POSITIONS	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
DIRECTOR OF PARKS AND RECREATION	1.00	1.00	1.00
ASSISTANT DIRECTOR OF PARKS AND RECREATION	1.00	1.00	1.00
ADMINISTRATIVE ASSISTANT	1.00	1.00	1.00
TOTAL	3.00	3.00	3.00

PARKS AND RECREATION - PARK OPERATIONS

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	BUDGET ADJUSTMENTS	FY 2020 BUDGET
PERSONNEL SERVICES	\$ 919,701	\$ 1,315,108	\$ 1,254,142	\$ 26,678	\$ 1,341,786
MATERIALS AND SUPPLIES	53,018	75,998	65,053	(26,447)	49,551
MAINTENANCE	116,620	100,581	101,054	200,000	300,581
OCCUPANCY	86,126	91,329	91,341	4,467	95,796
CONTRACTUAL SERVICES	200,925	126,080	158,213	41,694	167,774
OTHER CHARGES	27,059	27,210	28,097	2,000	29,210
CAPITAL OUTLAY	-	127,800	135,394	(37,800)	90,000
TRANSFER	-	-	35,000	-	-
TOTAL	\$ 1,403,450	\$ 1,864,106	\$ 1,868,295	\$ 210,592	\$ 2,074,698

PERSONNEL SUMMARY

POSITIONS	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
PARKS SUPERINTENDENT	1.00	1.00	1.00
PARKS FOREMAN	1.00	2.00	2.00
CREW LEADER	4.00	4.00	4.00
MAINTENANCE WORKER	11.00	16.00	16.00
PARKS ATTENDANT	1.00	1.00	1.00
SEASONAL MAINTENANCE WORKER	0.50	0.50	0.50
TOTAL	18.50	24.50	24.50

PARKS AND RECREATION - RECREATION CENTER

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	BUDGET ADJUSTMENTS	FY 2020 BUDGET
PERSONNEL SERVICES	\$ 422,726	\$ 458,942	\$ 431,169	\$ (3,821)	\$ 455,121
MATERIALS AND SUPPLIES	39,645	33,400	34,358	5,000	38,400
MAINTENANCE	92,745	151,064	152,500	(69,000)	82,064
OCCUPANCY	121,387	132,847	127,175	(7,434)	125,413
CONTRACTUAL SERVICES	168,716	175,012	165,706	(9,478)	165,534
OTHER CHARGES	5,773	9,009	8,050	700	9,709
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	\$ 850,993	\$ 960,274	\$ 918,958	\$ (84,033)	\$ 876,241

PERSONNEL SUMMARY

POSITIONS	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
RECREATION MANAGER	1.00	1.00	1.00
ATHLETIC PROGRAM MANAGER	1.00	1.00	1.00
RECREATION SPECIALIST	3.00	3.00	3.00
LEAD RECREATION ASSISTANT	0.50	0.50	0.50
BABYSITTER	0.00	1.50	1.50
RECREATION ASSISTANT - PT	4.00	4.00	4.00
TOTAL	9.50	11.00	11.00

PARKS AND RECREATION - AQUATICS

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	BUDGET ADJUSTMENTS	FY 2020 BUDGET
PERSONNEL SERVICES	\$ 443,937	\$ 498,870	\$ 447,293	\$ (46,277)	\$ 452,593
MATERIALS AND SUPPLIES	71,931	81,682	74,557	(23,194)	58,488
MAINTENANCE	154,366	137,154	136,713	-	137,154
OCCUPANCY	92,284	99,323	99,323	967	100,290
CONTRACTUAL SERVICES	48,839	23,888	28,285	6,373	30,261
OTHER CHARGES	6,719	8,535	8,840	-	8,535
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	\$ 818,076	\$ 849,452	\$ 795,011	\$ (62,131)	\$ 787,321

PERSONNEL SUMMARY

POSITIONS	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
AQUATICS MANAGER	1.00	1.00	1.00
AQUATICS SPECIALIST	1.00	1.00	1.00
TOTAL	2.00	2.00	2.00

PARKS AND RECREATION - COMMUNITY RECREATION

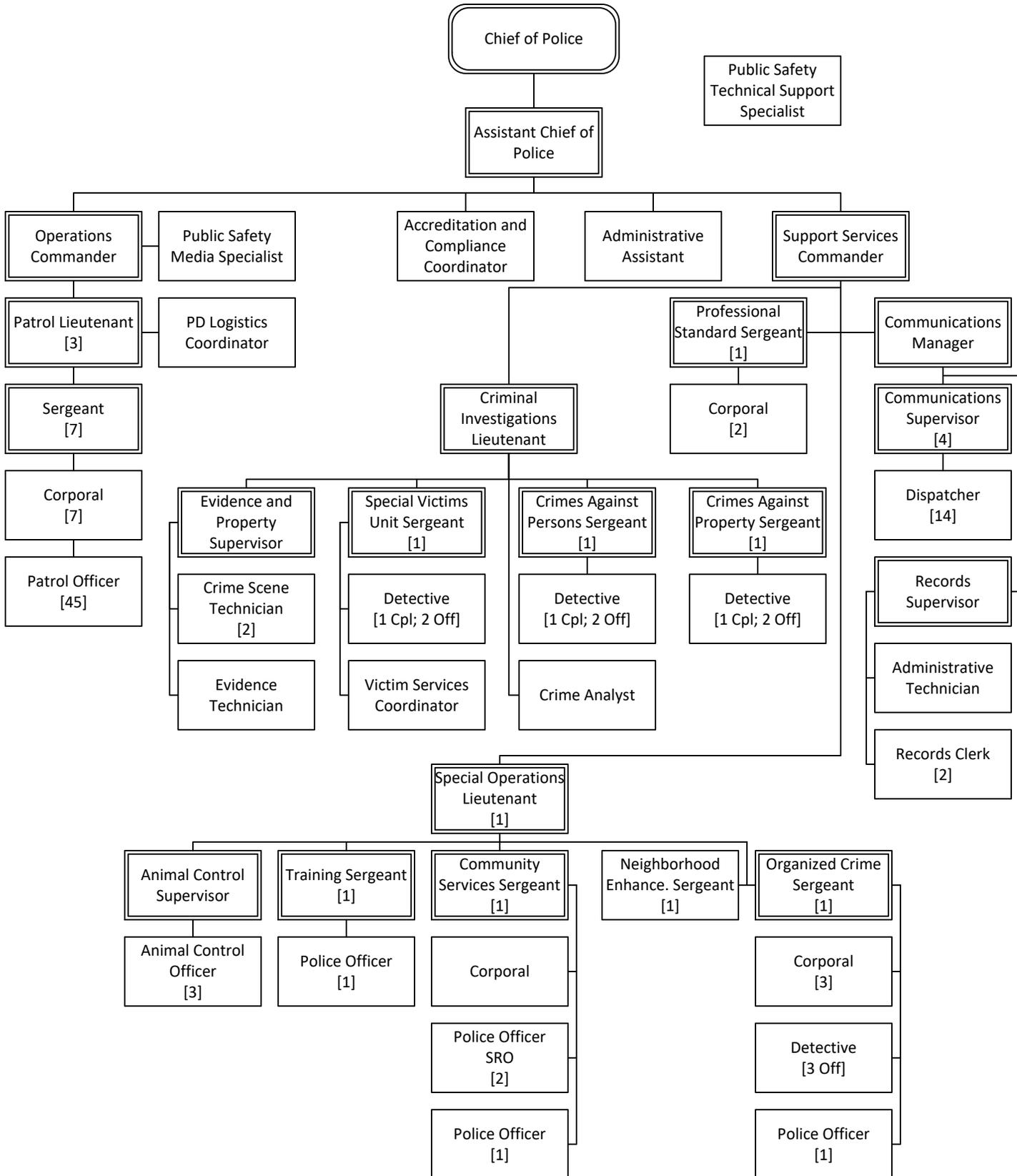
EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	BUDGET ADJUSTMENTS	FY 2020 BUDGET
PERSONNEL SERVICES	\$ 198,972	\$ 214,128	\$ 217,276	\$ 27,400	\$ 241,528
MATERIALS AND SUPPLIES	50,389	71,644	71,644	(4,153)	67,491
MAINTENANCE	2	500	500	-	500
OCCUPANCY	2,717	4,543	4,543	(195)	4,348
CONTRACTUAL SERVICES	986	6,527	6,528	(2,270)	4,257
OTHER CHARGES	73,773	113,957	113,957	1,500	115,457
TOTAL	\$ 326,839	\$ 411,299	\$ 414,447	\$ 22,282	\$ 433,581

PERSONNEL SUMMARY

POSITIONS	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
RECREATION PROGRAM MANAGER	1.00	1.00	1.00
RECREATION PROGRAM SPECIALIST	1.00	1.00	1.00
TOTAL	2.00	2.00	2.00

POLICE SERVICES



POLICE SERVICES- TOTAL

DEPARTMENTAL MISSION STATEMENT

The mission of the Cedar Park Police Department is to enhance the quality of life in the City of Cedar Park through a proactive and professional level of police service; to maintain a strong commitment of excellence; to ensure safety through integrity, trust and accountability; to treat all persons with respect, dignity and equality, and to build partnerships with the community to meet current and future challenges. Animal Control is included in the Cedar Park Police Department.

CORE VALUES

- Life
- Integrity
- Service
- Excellence
- Law
- Accountability
- Community Partnerships

CUSTOMERS

- **INTERNAL:** Sworn personnel, Non-sworn support personnel, volunteers, other city departments, city employees, and City Council Members.
- **EXTERNAL:** Community at large, visitors and tourists, victims, complainants, criminals, traffic violators, criminal justice system agencies, law enforcement agencies, approved vendors.
- **ULTIMATE:** The members of our community who are being served, protected, and who enjoy a high quality of life in which to live, work and play.

SERVICES PROVIDED

- Routine Patrol Services
- Law Enforcement
- Criminal Investigation
- Traffic Enforcement
- Response to Calls for Service
- Collision Investigation
- Arrests of Criminal Suspects
- Special Events/Crowd Control
- Enforcement of Animal Control Ordinances
- Pet Licensing
- Open Records Requests
- Traffic Direction and Control
- Public Safety Communication, Dispatching
- Report and Record Management
- Evidence and Property Control
- Community Services
- Crime Prevention
- First Response to Criminal Incidents
- Animal Cruelty Investigations
- Emergency Response to Injured Animals
- Field Return and Impounded Animals

POLICE SERVICES- TOTAL

PERFORMANCE INDICATORS

	PERFORMANCE MEASURE	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 ESTIMATE	FY 2020 GOAL	
WORKLOAD MEASURES						
	 Calls for Service	25,073	N/A	25,317	25,500	
	 Part I Crimes Reported	1,675	1,750	1,461	1,707	
	 Traffic Enforcement Contacts	23,066	22,050	21,972	22,237	
COUNCIL GOALS*	 Traffic Enforcement Violations Issued	4,797	4,900	4,449	N/A	
	 Felony Charges	483	600	591	600	
	 Misdemeanor Charges	1,418	1,825	1,306	1,500	
	 Calls for Animal Control services	4,261	4,500	3,701	4,100	
	 Impounded animals	1,045	930	917	995	
	 Animal Control Citations issued	54	50	18	N/A	
	 Animal Control Warnings issued	687	800	562	625	
	 Registration	477	600	487	525	
	 Open Records Requests	1,625	1,510	1,639	1,750	
	EFFICIENCY & EFFECTIVENESS MEASURES					
	COUNCIL GOALS*	 Emergency call average response time in minutes	5.9	6.2	5.9	5.9
		 Non-emergency call average response time in minutes	7.5	9.5	7.1	7.5
 % of emergency calls within the response time of 5 minutes or less		50.0%	50.0%	51.7%	50.0%	
 Crime Rate of under 2,000 index crimes per 100,000 population		<2000	<2000	<2000	<2000	
 Clearance rate of Part 1 Offenses		33.9%	34.3%	31.6%	32.5%	
 Field Release of Impounded Animals prior to being transported to the Shelter		82.0%	69.9%	77.3%	75.4%	

*For a full description of the City Council Strategic Goals, refer to page 5.

POLICE SERVICES- TOTAL

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	BUDGET ADJUSTMENTS	FY 2020 BUDGET
PERSONNEL SERVICES	\$ 11,534,744	\$ 12,441,204	\$ 12,287,995	\$ 699,429	\$ 13,140,633
MATERIALS AND SUPPLIES	694,833	599,118	614,841	107,955	707,073
MAINTENANCE	233,528	206,050	223,943	84,500	290,550
OCCUPANCY	254,078	269,904	269,771	49,842	319,746
CONTRACTUAL SERVICES	1,574,340	1,753,462	1,791,680	47,100	1,800,562
OTHER CHARGES	372,246	431,374	417,461	28,493	459,867
CAPITAL OUTLAY	83,162	164,630	164,630	(97,630)	67,000
TRANSFERS	-	-	-	-	-
TOTAL	\$ 14,746,930	\$ 15,865,742	\$ 15,770,321	\$ 919,689	\$ 16,785,431

PERSONNEL SUMMARY

POSITIONS	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
CIVIL SERVICE			
ASSISTANT POLICE CHIEF	1.00	1.00	1.00
COMMANDER	2.00	2.00	2.00
LIEUTENANT	4.00	5.00	5.00
SERGEANT	11.00	14.00	15.00
CORPORAL/DETECTIVE	18.00	18.00	16.00
POLICE OFFICER	57.00	56.00	59.00
CIVIL SERVICE TOTAL	93.00	96.00	98.00
NON-CIVIL SERVICE			
POLICE CHIEF	1.00	1.00	1.00
PUBLIC SAFETY MEDIA SPECIALIST	1.00	1.00	1.00
SYSTEMS ADMINISTRATOR	1.00	1.00	1.00
ADMINISTRATIVE ASSISTANT	1.00	1.00	1.00
COMM. AND RECORDS STAFF MANAGER	1.00	1.00	1.00
COMMUNICATIONS SUPERVISOR	4.00	4.00	4.00
DISPATCHER	12.00	14.00	14.00
9-1-1 CALL TAKER	2.00	0.00	0.00
RECORDS SUPERVISOR	1.00	1.00	1.00
RECORDS CLERK	2.00	2.00	2.00
ADMINISTRATIVE TECHNICIAN	1.00	1.00	1.00
EVIDENCE AND PROPERTY SUPERVISOR	1.00	1.00	1.00
CRIME SCENE EVIDENCE TECHNICIAN	3.00	3.00	3.00
CRIME ANALYST	1.00	1.00	1.00
ACCRED. AND COMPLIANCE COORDINATOR	1.00	1.00	1.00
PD LOGISTICS COORDINATOR	1.00	1.00	1.00
ANIMAL CONTROL SUPERVISOR	1.00	1.00	1.00
ANIMAL CONTROL OFFICER	3.00	3.00	3.00
VICTIM SERVICES COORDINATOR	1.00	1.00	1.00
NON-CIVIL SERVICE TOTAL	39.00	39.00	39.00
TOTAL	132.00	135.00	137.00

POLICE - ADMINISTRATION

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	BUDGET ADJUSTMENTS	FY 2020 BUDGET
PERSONNEL SERVICES	\$ 1,358,391	\$ 1,546,498	\$ 1,624,418	\$ 87,647	\$ 1,634,145
MATERIALS AND SUPPLIES	37,960	40,533	35,002	(826)	39,707
MAINTENANCE	58,247	55,500	77,806	82,500	138,000
OCCUPANCY	232,488	244,451	245,823	50,263	294,714
CONTRACTUAL SERVICES	172,795	248,395	227,984	(18,129)	230,266
OTHER CHARGES	110,971	111,712	121,250	20,000	131,712
CAPITAL OUTLAY	5,505	-	-	-	-
TRANSFERS	-	-	-	-	-
TOTAL	\$ 1,976,358	\$ 2,247,089	\$ 2,332,282	\$ 221,455	\$ 2,468,544

PERSONNEL SUMMARY

POSITIONS	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
CIVIL SERVICE			
ASSISTANT POLICE CHIEF	1.00	1.00	1.00
COMMANDER	2.00	2.00	2.00
LIEUTENANT	4.00	4.00	4.00
CIVIL SERVICE TOTAL	7.00	7.00	7.00
NON-CIVIL SERVICE			
POLICE CHIEF	1.00	1.00	1.00
ADMINISTRATIVE ASSISTANT	1.00	1.00	1.00
COMMUNICATIONS SPECIALIST	0.00	1.00	1.00
ACCRED. AND COMPLIANCE COORDINATOR	0.00	1.00	1.00
PUBLIC SAFETY HELP DESK SPECIALIST	1.00	1.00	1.00
NON-CIVIL SERVICE TOTAL	3.00	5.00	5.00
TOTAL	10.00	12.00	12.00

POLICE - OPERATIONS

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	BUDGET ADJUSTMENTS	FY 2020 BUDGET
PERSONNEL SERVICES	\$ 6,447,284	\$ 6,051,101	\$ 6,044,014	\$ 167,658	\$ 6,218,759
MATERIALS AND SUPPLIES	470,665	365,591	371,107	(55,488)	310,103
MAINTENANCE	165,500	138,500	136,916	-	138,500
OCCUPANCY	7,920	9,767	8,826	(27)	9,740
CONTRACTUAL SERVICES	705,546	715,926	718,987	20,025	735,951
OTHER CHARGES	156,381	172,100	173,209	(5,534)	166,566
CAPITAL OUTLAY	43,815	97,630	97,630	(97,630)	-
TOTAL	\$ 7,997,112	\$ 7,550,615	\$ 7,550,690	\$ 29,004	\$ 7,579,619

PERSONNEL SUMMARY

POSITIONS	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
CIVIL SERVICE			
SERGEANT	7.00	7.00	7.00
CORPORAL/DETECTIVE	6.00	5.00	7.00
POLICE OFFICER	53.00	50.00	45.00
CIVIL SERVICE TOTAL	66.00	62.00	59.00
NON-CIVIL SERVICE	0.00	0.00	0.00
NON-CIVIL SERVICE TOTAL	0.00	0.00	0.00
TOTAL	66.00	62.00	59.00

POLICE - COMMUNICATIONS AND RECORDS

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	BUDGET ADJUSTMENTS	FY 2020 BUDGET
PERSONNEL SERVICES	\$ 1,177,158	\$ 1,348,722	\$ 1,347,788	\$ 36,003	\$ 1,384,725
MATERIALS AND SUPPLIES	57,077	69,473	67,765	142,627	212,100
MAINTENANCE	240	1,000	932	-	1,000
OCCUPANCY	510	470	622	170	640
CONTRACTUAL SERVICES	468,676	414,127	472,515	52,054	466,181
OTHER CHARGES	16,907	27,406	21,487	-	27,406
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	\$ 1,720,567	\$ 1,861,198	\$ 1,911,109	\$ 230,854	\$ 2,092,052

PERSONNEL SUMMARY

POSITIONS	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
CIVIL SERVICE			
CIVIL SERVICE TOTAL	0.00	0.00	0.00
NON-CIVIL SERVICE			
COMM. AND RECORDS STAFF MANAGER	1.00	1.00	1.00
COMMUNICATIONS SUPERVISOR	4.00	4.00	4.00
DISPATCHER	12.00	14.00	14.00
9-1-1 CALL TAKER	2.00	0.00	0.00
RECORDS SUPERVISOR	1.00	1.00	1.00
RECORDS CLERK	2.00	2.00	2.00
ADMINISTRATIVE TECHNICIAN	1.00	1.00	1.00
NON-CIVIL SERVICE TOTAL	23.00	23.00	23.00
TOTAL	23.00	23.00	23.00

POLICE - SUPPORT

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	BUDGET ADJUSTMENTS	FY 2020 BUDGET
PERSONNEL SERVICES	\$ 2,339,772	\$ 3,282,575	\$ 3,056,016	\$ 404,745	\$ 3,687,320
MATERIALS AND SUPPLIES	113,986	105,881	111,462	21,353	127,234
MAINTENANCE	6,151	7,000	5,289	2,000	9,000
OCCUPANCY	10,909	12,967	12,254	(632)	12,335
CONTRACTUAL SERVICES	72,824	148,917	146,097	9,261	158,178
OTHER CHARGES	81,777	105,356	93,055	14,027	119,383
CAPITAL OUTLAY	33,842	67,000	67,000	-	67,000
TOTAL	\$ 2,659,260	\$ 3,729,696	\$ 3,491,173	\$ 450,754	\$ 4,180,450

PERSONNEL SUMMARY

POSITIONS	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
CIVIL SERVICE			
SERGEANT	3.00	7.00	8.00
CORPORAL/DETECTIVE	12.00	13.00	9.00
POLICE OFFICER	2.00	7.00	14.00
CIVIL SERVICE TOTAL	17.00	27.00	31.00
NON-CIVIL SERVICE			
EVIDENCE AND PROPERTY SUPERVISOR	1.00	1.00	1.00
PUBLIC SAFETY MEDIA SPECIALIST	1.00	0.00	0.00
CRIME SCENE EVIDENCE TECHNICIAN	3.00	3.00	3.00
CRIME ANALYST	1.00	1.00	1.00
ACCRED. & COMP. ANALYST	1.00	0.00	0.00
PD LOGISTICS COORDINATOR	1.00	1.00	1.00
VICTIM SERVICES COORDINATOR	1.00	1.00	1.00
NON-CIVIL SERVICE TOTAL	9.00	7.00	7.00
TOTAL	26.00	34.00	38.00

POLICE - ANIMAL CONTROL

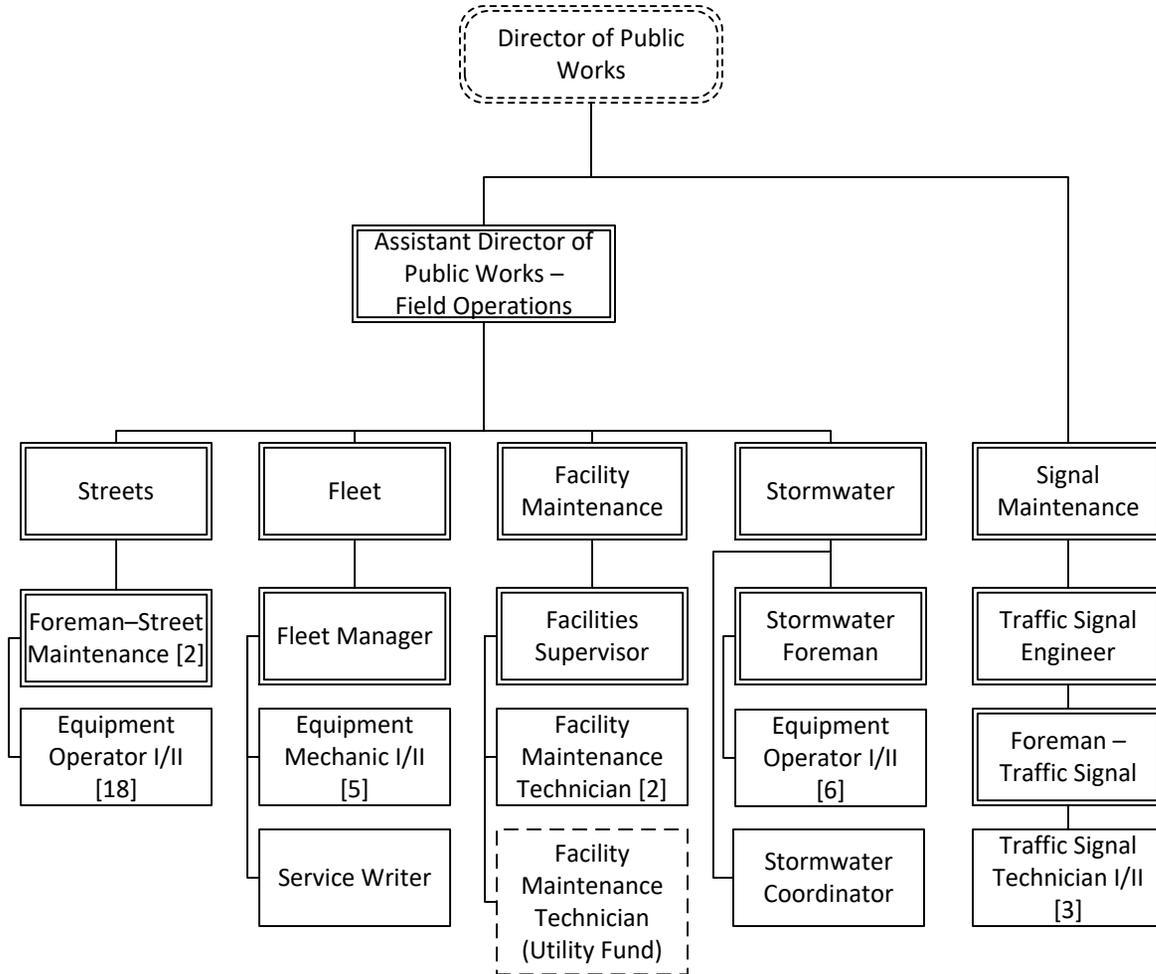
EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	BUDGET ADJUSTMENTS	FY 2020 BUDGET
PERSONNEL SERVICES	\$ 212,139	\$ 212,308	\$ 215,760	\$ 3,376	\$ 215,684
MATERIALS AND SUPPLIES	15,146	17,640	29,505	289	17,929
MAINTENANCE	3,389	4,050	3,000	-	4,050
OCCUPANCY	2,250	2,249	2,246	68	2,317
CONTRACTUAL SERVICES	154,499	226,097	226,097	(16,111)	209,986
OTHER CHARGES	6,210	14,800	8,460	-	14,800
TRANSFERS-OUT	-	-	-	-	-
TOTAL	\$ 393,633	\$ 477,144	\$ 485,068	\$ (12,378)	\$ 464,766

PERSONNEL SUMMARY

POSITIONS	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
CIVIL SERVICE			
CIVIL SERVICE TOTAL	0.00	0.00	0.00
NON-CIVIL SERVICE			
ANIMAL CONTROL SUPERVISOR	1.00	1.00	1.00
ANIMAL CONTROL OFFICER	3.00	3.00	3.00
NON-CIVIL SERVICE TOTAL	4.00	4.00	4.00
TOTAL	4.00	4.00	4.00

PUBLIC WORKS - FIELD OPERATIONS



PUBLIC WORKS - FIELD OPERATIONS

DEPARTMENTAL MISSION STATEMENT

The Public Works - Field Operations Department Mission is to provide quality maintenance to the transportation and drainage infrastructure in the right-of-way in a responsible and efficient manner for the benefit of the City. The department also provides fleet maintenance services to the City's rolling assets and conducts the operations and maintenance of traffic signals.

CUSTOMERS

- **INTERNAL:** City staff use city streets, traffic signals, street lights, vehicles, and equipment.
- **EXTERNAL:** External customers for the Field Operations Department are primarily the public including residents of the community, businesses, and visitors to Cedar Park.
- **ULTIMATE:** As is the case with most public service functions, the Field Operations Department ultimate customer is the city residents and traveling public.

SERVICES PROVIDED

- Patch potholes and utility cuts
- Install and maintain street signs and pavement markings.
- Inspect and perform necessary repairs to City sidewalks.
- Repair base failures and damage caused by water lines breaks
- De-Ice/Sand bridges and roads for ice preparation
- Traffic Signal Maintenance
- Traffic Signal Telemetry
- Operates Traffic Management Center
- Maintains Street Lights
- Responds 24/7 to signals in flash
- Troubleshoot Malfunctioning Components
- Perform repairs/maintenance of vehicles and equipment.
- Maintain Coordination plan timing clocks
- Provide mobile or field repairs services.
- Crack sealing of streets
- Reconstruct streets to upgrade driving surface and drainage
- Keep maintenance/repair records on vehicles and equipment.
- Provide on-call services to address emergency repairs after-hours
- Purchase and sell civilian vehicles and equipment
- Implement PE-sealed timing plans
- Maintain Pedestrian Crossings
- Maintain School Zone warning devices
- Maintain utility telemetry system
- Maintain wireless backhaul network
- Repair street driving surface for seal coatings.
- Order gas, diesel fuel and oil and report the usage for City units.
- Provide Storm Water System Maintenance
- Provide MS4 Reporting to TCEQ

PUBLIC WORKS - TOTAL

PERFORMANCE INDICATORS

	PERFORMANCE MEASURE	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 ESTIMATE	FY 2020 GOAL	
WORKLOAD MEASURES						
	 # of center street lane miles	265	265	269	269	
	 # of signals owned/maintained	23/59	23/59	62	62	
	 # of streetlights	4250	4,250	4,370	4,400	
	 # of lane miles crack sealed	210	210	92	200	
COUNCIL GOALS*	 sq ft of asphalt repairs	13,500	13,500	15,645	16,000	
	 # of sidewalks repairs	50	75	60	85	
	 # of Cedar Park signals maintained	59	59	62	62	
	 # of signal inspections	236	236	248	248	
	 # of signal work orders	925	950	586	600	
	 # of signal malfunctions investigated	50	50	40	40	
	 # of street light repairs	420	450	472	472	
	 # of fleet work orders	1400	1,400	1,570	1,580	
	 # of vehicles maintained	280	280	274	280	
	 # of pieces of equipment maintained	160	160	166	170	
	EFFICIENCY & EFFECTIVENESS MEASURES					
		 # of miles streets swept/year	1,610	1,620	1,628	1,630
		 Avg # of hrs to correct signal detect repair	2	2	2	2
COUNCIL GOALS*	 Avg # of days to repair streetlight	10	10	10	10	
	 % of street light inspections performed qtrly	100	100	200	200	
	 % of signals given quarterly maintenance	100	100	100	100	
	 Avg # of days to process fleet work orders	2	2	3	2	
	 Avg # of days to process maintenance work order	2	2	2	2	
	 Avg # of days a police car is out of service	2	2	2	2	
	 Avg # of days a Fire Truck is out of service	6	6	5	6	

*For a full description of the City Council Strategic Goals, refer to page 5.

PUBLIC WORKS - TOTAL

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	BUDGET ADJUSTMENTS	FY 2020 BUDGET
PERSONNEL SERVICES	\$ 2,344,749	\$ 2,626,977	\$ 2,612,982	\$ 111,100	\$ 2,738,077
MATERIALS AND SUPPLIES	976,963	1,048,596	1,005,095	(24,730)	1,023,866
MAINTENANCE	332,446	482,331	428,834	(42,106)	440,225
OCCUPANCY	569,067	572,522	556,470	24,404	596,926
CONTRACTUAL SERVICES	447,513	1,423,306	1,351,097	617,399	2,040,705
OTHER CHARGES	74,119	89,615	79,992	-	89,615
CAPITAL OUTLAY	418,900	326,000	338,284	(204,000)	122,000
TRANSFERS-OUT	75,000	-	-	-	-
TOTAL	\$ 5,238,757	\$ 6,569,347	\$ 6,372,754	\$ 482,067	\$ 7,051,414

PERSONNEL SUMMARY

POSITIONS	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
ASSISTANT DIRECTOR OF PUBLIC WORKS	1.00	1.00	1.00
FOREMAN - STREETS	2.00	2.00	2.00
CREW LEADER	1.00	0.00	0.00
EQUIPMENT OPERATOR	6.00	8.00	8.00
MAINTENANCE WORKER	9.00	10.00	10.00
TRAFFIC SIGNAL ENGINEER	1.00	1.00	1.00
FOREMAN - TRAFFIC SIGNAL	1.00	1.00	1.00
TRAFFIC SIGNAL TECHNICIAN I/II	3.00	3.00	3.00
FLEET MANAGER	1.00	1.00	1.00
SERVICE WRITER	1.00	1.00	1.00
EQUIPMENT MECHANIC I/II	5.00	5.00	5.00
FACILITY MAINTENANCE COORDINATOR	1.00	1.00	1.00
FACILITY MAINTENANCE TECHNICIAN	1.00	2.00	2.00
STORM WATER COORDINATOR	0.00	1.00	1.00
DRAINAGE FOREMAN	1.00	1.00	1.00
DRAINAGE EQUIPMENT OPERATOR	2.00	5.00	5.00
DRAINAGE MAINTENANCE WORKER	2.00	1.00	1.00
TOTAL	38.00	44.00	44.00

PUBLIC WORKS - STREET MAINTENANCE

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	BUDGET ADJUSTMENTS	FY 2020 BUDGET
PERSONNEL SERVICES	\$ 1,041,654	\$ 1,173,223	\$ 1,144,628	\$ 41,446	\$ 1,214,669
MATERIALS AND SUPPLIES	858,528	880,963	871,652	(962)	880,001
MAINTENANCE	131,898	146,050	134,988	2,500	148,550
OCCUPANCY	549,265	553,393	537,659	20,618	574,011
CONTRACTUAL SERVICES	345,971	415,245	330,661	61,158	476,403
OTHER CHARGES	34,486	35,200	34,157	-	35,200
CAPITAL OUTLAY	6,857	40,000	72,828	72,000	112,000
TOTAL	\$ 2,968,659	\$ 3,244,074	\$ 3,126,572	\$ 196,760	\$ 3,440,834

PERSONNEL SUMMARY

POSITIONS	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
SUPERINTENDENT OF PUBLIC WORKS	1.00	1.00	1.00
FOREMAN	2.00	2.00	2.00
CREW LEADER	1.00	0.00	0.00
EQUIPMENT OPERATOR	6.00	8.00	8.00
MAINTENANCE WORKER	7.00	10.00	10.00
TOTAL	17.00	21.00	21.00

PUBLIC WORKS - SIGNAL AND LIGHT MAINTENANCE

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	BUDGET ADJUSTMENTS	FY 2020 BUDGET
PERSONNEL SERVICES	\$ 402,529	\$ 388,904	\$ 398,699	\$ 9,180	\$ 398,084
MATERIALS AND SUPPLIES	64,205	66,541	64,362	(467)	66,074
MAINTENANCE	120,427	218,806	185,463	(14,606)	204,200
OCCUPANCY	10,340	7,894	7,388	50	7,944
CONTRACTUAL SERVICES	48,811	75,431	95,736	(5,454)	69,977
OTHER CHARGES	11,248	13,170	12,068	-	13,170
CAPITAL OUTLAY	412,043	10,000	-	-	10,000
TRANSFERS-OUT	-	-	-	-	-
TOTAL	\$ 1,069,604	\$ 780,746	\$ 763,716	\$ (11,297)	\$ 769,449

PERSONNEL SUMMARY

POSITIONS	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
FOREMAN - TRAFFIC SIGNAL	1.00	1.00	1.00
TRAFFIC SIGNAL ENGINEER	1.00	1.00	1.00
TRAFFIC SIGNAL TECHNICIAN II	1.00	1.00	1.00
TRAFFIC SIGNAL TECHNICIAN I	2.00	2.00	2.00
TOTAL	5.00	5.00	5.00

PUBLIC WORKS - FLEET MAINTENANCE

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	BUDGET ADJUSTMENTS	FY 2020 BUDGET
PERSONNEL SERVICES	\$ 496,805	\$ 493,513	\$ 503,786	\$ 11,932	\$ 505,445
MATERIALS AND SUPPLIES	24,398	26,221	16,063	(506)	25,715
MAINTENANCE	20,558	28,500	26,033	-	28,500
OCCUPANCY	3,348	2,262	2,428	864	3,126
CONTRACTUAL SERVICES	26,305	29,238	28,608	(3,070)	26,168
OTHER CHARGES	15,569	14,525	12,653	-	14,525
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	\$ 586,982	\$ 594,259	\$ 589,571	\$ 9,220	\$ 603,479

PERSONNEL SUMMARY

POSITIONS	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
FLEET MANAGER	1.00	1.00	1.00
SERVICE WRITER	-	1.00	1.00
EQUIPMENT MECHANIC II	4.00	3.00	3.00
EQUIPMENT MECHANIC I	2.00	2.00	2.00
TOTAL	7.00	7.00	7.00

PUBLIC WORKS - FACILITY MAINTENANCE

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	BUDGET ADJUSTMENTS	FY 2020 BUDGET
PERSONNEL SERVICES	\$ 136,732	\$ 159,360	\$ 161,194	\$ 8,345	\$ 167,705
MATERIALS AND SUPPLIES	5,648	38,161	24,492	(26,212)	11,949
MAINTENANCE	55,079	79,025	78,118	(30,000)	49,025
OCCUPANCY	3,190	3,417	4,099	(1,579)	1,838
CONTRACTUAL SERVICES	4,019	7,073	7,037	2,947	10,020
OTHER CHARGES	1,376	8,620	4,434	-	8,620
CAPITAL OUTLAY	-	45,000	35,090	(45,000)	-
TRANSFERS-OUT	75,000	-	-	-	-
TOTAL	\$ 281,043	\$ 340,656	\$ 314,464	\$ (91,499)	\$ 249,157

PERSONNEL SUMMARY

POSITIONS	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
FACILITY MAINTENANCE COORDINATOR	1.00	1.00	1.00
FACILITY MAINTENANCE TECHNICIAN	1.00	2.00	2.00
TOTAL	2.00	3.00	3.00

PUBLIC WORKS - DRAINAGE MAINTENANCE

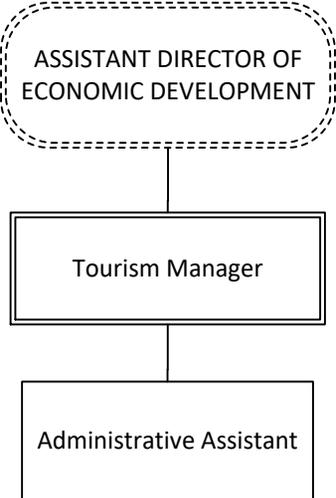
EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	BUDGET ADJUSTMENTS	FY 2020 BUDGET
PERSONNEL SERVICES	\$ 267,029	\$ 411,977	\$ 404,676	\$ 40,197	\$ 452,174
MATERIALS AND SUPPLIES	24,184	36,710	28,526	3,417	40,127
MAINTENANCE	4,485	9,950	4,232	-	9,950
OCCUPANCY	2,925	5,556	4,895	4,451	10,007
CONTRACTUAL SERVICES	22,407	896,319	889,057	561,818	1,458,137
OTHER CHARGES	11,440	18,100	16,680	-	18,100
CAPITAL OUTLAY	-	231,000	230,367	(231,000)	-
TRANSFERS-OUT	-	-	-	-	-
TOTAL	\$ 332,469	\$ 1,609,612	\$ 1,578,431	\$ 378,883	\$ 1,988,495

PERSONNEL SUMMARY

POSITIONS	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
STORM WATER COORDINATOR	0.00	1.00	1.00
DRAINAGE FOREMAN	1.00	1.00	1.00
DRAINAGE EQUIPMENT OPERATOR	2.00	5.00	5.00
DRAINAGE MAINTENANCE WORKER	2.00	1.00	1.00
TOTAL	5.00	8.00	8.00

TOURISM



TOURISM

DEPARTMENTAL MISSION STATEMENT

The Mission of the Cedar Park Tourism Department is to support and advise the Tourism Advisory Board in efforts to position Cedar Park as a Destination City by defining and recommending appropriate use of funds to promote the community's major attractions and events to enhance travel to Cedar Park and enhance the Cedar Park lodging industry.

CUSTOMERS

- **INTERNAL:** Internal customers include various departments, city administration, city council, and individual employees.
- **EXTERNAL:** External customers include local hotels, attractions, businesses, Chamber of Commerce, other travel related entities and organizations, and the traveling public.
- **ULTIMATE:** The ultimate customers are the citizens of Cedar Park. Promoting tourism creates new and more entertainment opportunities for citizens. Tourism acts as an economic development engine by generating hotel occupancy tax and sales tax revenues which help to alleviate the burden on citizens.

SERVICES PROVIDED

- Tourism Advisory Board Support
- Customer Service
- Marketing and Promotions
- Support of Local Lodging Industry

PERFORMANCE INDICATORS

PERFORMANCE MEASURE		FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 ESTIMATE	FY 2020 GOAL
WORKLOAD MEASURES					
C.G.*	 # of media stories relating to Cedar Park travel and tourism activities.	5	8	10	10
EFFICIENCY & EFFECTIVENESS MEASURES					
C.G.OALS*	 Occupancy rate	77%	72%	72%	65%
	 Number of website hits	53,000	70,000	136,724	100,000
	 Number of inquiries resulting from advertisements	18,000	25,000	8,100	10,000

*For a full description of the City Council Strategic Goals, refer to page 5.

TOURISM

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	BUDGET ADJUSTMENTS	FY 2020 BUDGET
PERSONNEL SERVICES	\$ 98,314	\$ 134,827	\$ 126,742	\$ (6,202)	\$ 128,625
MATERIALS AND SUPPLIES	810	950	-	-	950
MAINTENANCE	56	1,207	1,207	-	1,207
OCCUPANCY	4,241	4,585	6,706	2,892	7,477
CONTRACTUAL SERVICES	6,083	2,410	3,721	598	3,008
OTHER CHARGES	498	47	161	-	47
TOTAL	\$ 110,003	\$ 144,026	\$ 138,537	\$ (2,712)	\$ 141,314

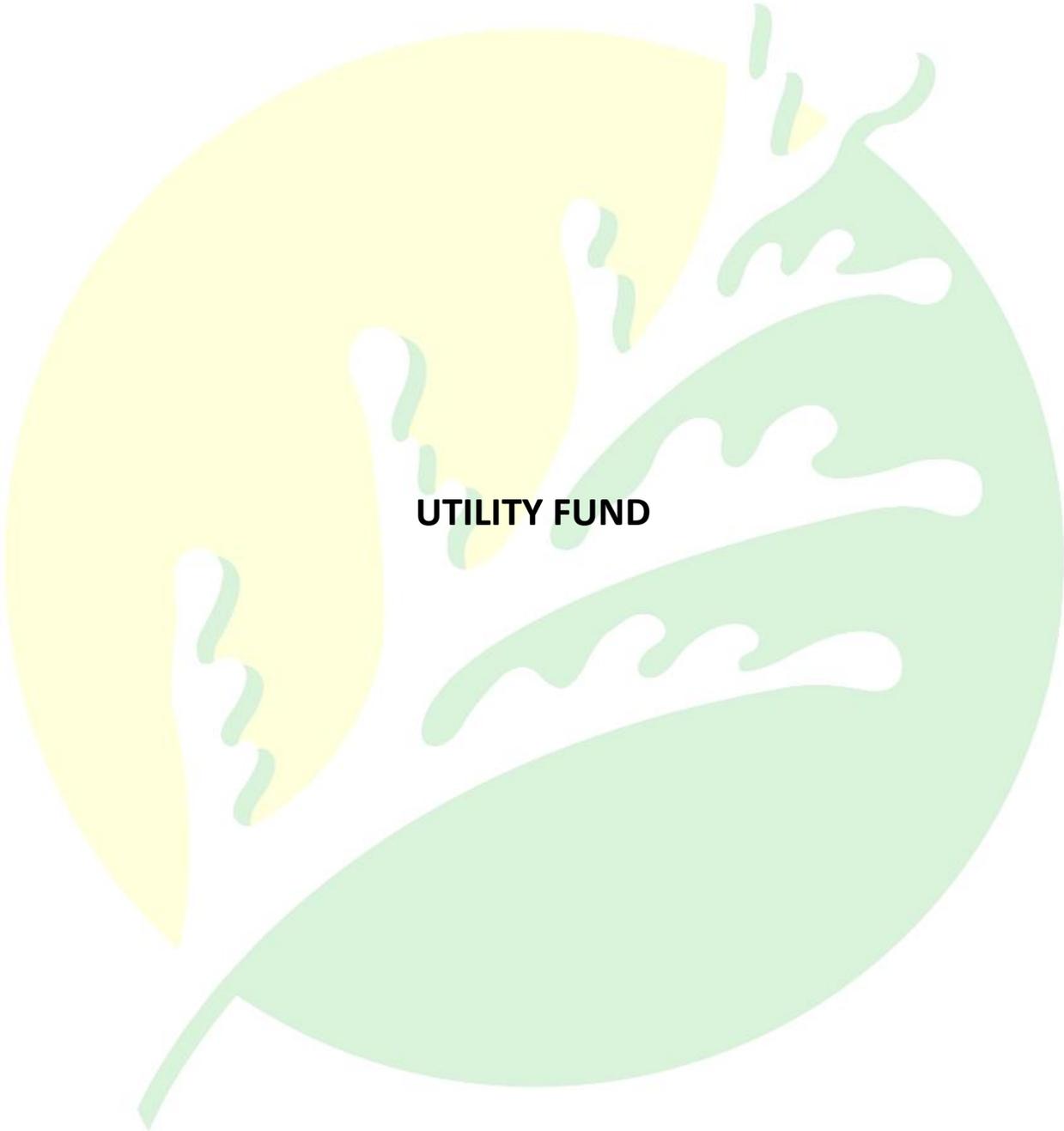
PERSONNEL SUMMARY

POSITIONS	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
TOURISM SERVICES MANAGER	1.00	1.00	1.00
ADMINISTRATIVE ASSISTANT	1.00	1.00	1.00
TOTAL	2.00	2.00	2.00



CEDAR

PARK



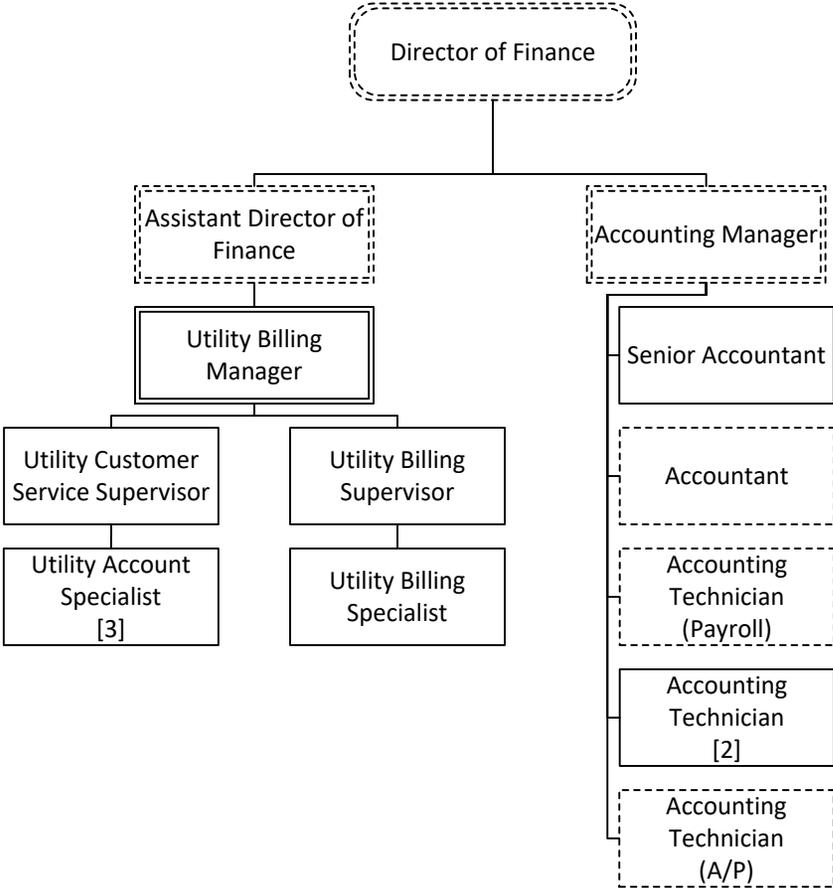
UTILITY FUND



CEDAR

PARK

FINANCIAL SERVICES - UTILITY BILLING



FINANCIAL SERVICES - UTILITY BILLING

DEPARTMENTAL MISSION STATEMENT

To provide "best in class" customer service to residents of Cedar Park by providing knowledgeable and friendly customer service, as well as, accurate water and wastewater billing information.

CUSTOMERS

- **INTERNAL:** Internal customers include all city departments.
- **EXTERNAL:** Our external customers are the residents and businesses within the City of Cedar Park.
- **ULTIMATE:** Our ultimate customers are the residents and businesses within the City of Cedar Park.

SERVICES PROVIDED

- Billing for water, waste water, fire service, and solid waste collection services
- Service orders related to connection and disconnection from the system
- Tracking of utility statistics such as consumption and connection counts
- Providing excellent customer service
- Education related to leak detection and water conservation
- Maintain accurate customer and meter database
- Collection of billed revenues

PERFORMANCE INDICATORS

	PERFORMANCE MEASURE	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 ESTIMATE	FY 2020 GOAL
WORKLOAD MEASURES					
C.G.*	 # of Residential accounts	21,392	21,992	21,200	21,400
C	 # of Non-residential accounts	1,242	1,292	1,231	1,300
EFFICIENCY & EFFECTIVENESS MEASURES					
COUNCIL GOALS*	 % of high usage customers notified within 24 hours	100%	100%	100%	100%
	 Percentage of customers paying with auto draft	25%	26%	28%	30%
	 % of accounts disconnected for non-payment	4.99%	4.00%	4.00%	4.00%
	 Processing applications within 24 hours	100.00%	100.00%	100.00%	100.00%
	 Production of billing cycles each month with no errors after bill has been sent out	100.00%	100.00%	100.00%	100.00%

*For a full description of the City Council Strategic Goals, refer to page 5.

FINANCIAL SERVICES - UTILITY BILLING

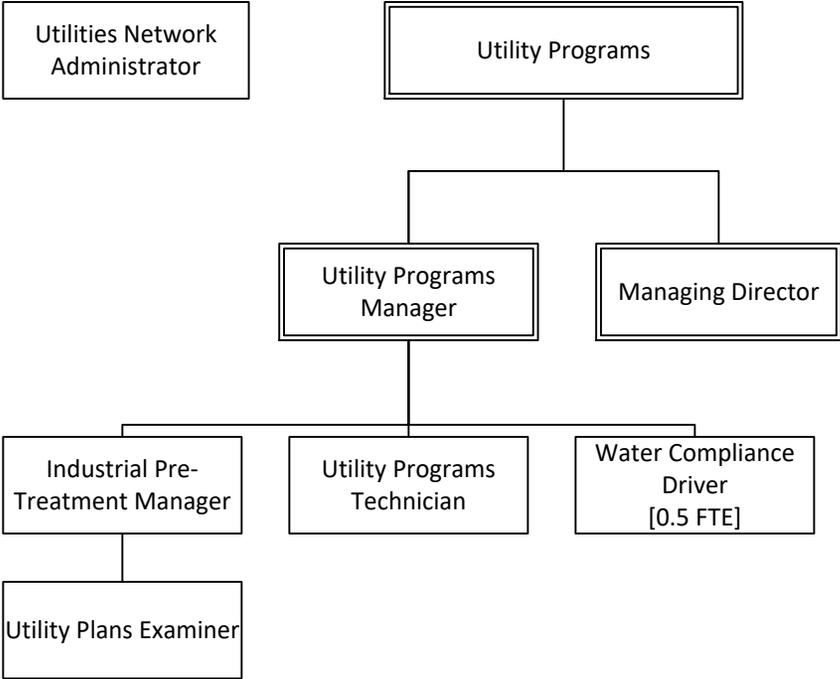
EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	BUDGET ADJUSTMENTS	FY 2020 BUDGET
PERSONNEL SERVICES	\$ 461,005	\$ 531,856	\$ 486,938	\$ 47,887	\$ 579,743
MATERIALS AND SUPPLIES	8,249	10,794	9,486	(2,294)	8,500
MAINTENANCE	325	855	855	-	855
OCCUPANCY	4,467	4,721	5,032	226	4,947
CONTRACTUAL SERVICES	158,474	168,713	168,713	(12,981)	155,732
OTHER CHARGES	447,388	493,437	481,930	25,644	519,081
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	\$ 1,079,909	\$ 1,210,376	\$ 1,152,954	\$ 58,482	\$ 1,268,858

PERSONNEL SUMMARY

POSITIONS	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
UTILITY BILLING MANAGER	1.00	1.00	1.00
UTILITY BILLING SUPERVISOR	1.00	1.00	1.00
UTILITY CUSTOMER SERVICE SUPERVISOR	0.00	1.00	1.00
UTILITY BILLING SPECIALIST	0.00	1.00	1.00
UTILITY ACCOUNT SPECIALIST	4.00	3.00	3.00
UTILITY SENIOR ACCOUNTANT	1.00	1.00	1.00
ACCOUNTING TECHNICIAN	2.00	1.00	2.00
TOTAL	9.00	9.00	10.00

UTILITY PROGRAMS



UTILITY PROGRAMS

DEPARTMENTAL MISSION STATEMENT

The mission of the Utility Programs division is to provide the management and delivery of utility-based business programs. This includes, but is not limited to, water conservation outreach and education, contract management of environmental grants, clean air measures, alternative fuels for transportation, irrigation efficiency contracts, water distribution reuse projects, household hazardous waste management and recycling programs, industrial pretreatment program management, cross connection program management, and management of the Advance Metering Infrastructure and customer portal program.

CUSTOMERS

- **INTERNAL:** This division works with a variety of departments including Finance, Utility Billing, Water Distribution, Development Services, and Meters on a daily basis to coordinate location and management of irrigation meters. There is active communication with the Parks and Recreation Department on the submittal of irrigation plans. This division also works with the Utility Administration and Pump and Motors staff to develop and implement the use of reclaimed water for irrigation purposes. It also coordinates with the Police Department, Fire Department, and other Public Works divisions for the Household Hazardous Waste annual event. The division works with Media and Communications on press releases the City provides to our community along with the Grant Coordinator in search of environmental grant funding opportunities. It also cooperates and assists Building Inspections with taking measures to ensure city facilities are as efficient as possible.
- **EXTERNAL:** This division serves the community of Cedar Park internally and externally through education and outreach about environmental awareness. External agencies this division directly works with includes other Texas municipalities, Leander Independent School District, American Water Works Association, Lower Colorado River Authority, Texas Commission of Environmental Quality, Texas Water Development Board, Capitol Area Council of Governments, along with other non profit associations that help improve the image of Cedar Park with our cooperation. This division assists property owners with guidance regarding compliance with the cross connection control and industrial pretreatment programs.
- **ULTIMATE:** The ultimate goals for this division are to educate the citizens of Cedar Park about the non-renewable and renewable resources that are utilized on an every day basis and methods to increase or decrease usage to provide a healthier community for Cedar Park's future, and to assist property owners in compliance with cross connection and industrial pretreatment guidelines in an effort to protect the City's water and wastewater systems. This division strives to ensure the Cedar Park community is a good steward of limited resources and provides many of the reporting and regulatory compliance documentation in relation to those resources.

SERVICES PROVIDED

- Water Conservation Coordination
- Drought Contingency Coordination
- Contract Administration
- Public Education
- Industrial Pretreatment Coordination
- Household Hazardous Waste Coordination
- Cross Connection Control Coordination
- Customer Service and Outreach

UTILITY PROGRAMS

PERFORMANCE INDICATORS

	PERFORMANCE MEASURE	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 ESTIMATE	FY 2020 GOAL
WORKLOAD MEASURES					
COUNCIL GOALS*	 Outreach regarding detection of continuous flow	170	180	200	200
	 Irrigation evaluations provided to residential customers	150	150	120	150
	 Presentations/meetings/ outreach for customers and schools of Cedar Park.	25	25	25	25
	 Development of innovative services/programs to enhance the City's environmental health.	4	3	3	3
EFFICIENCY & EFFECTIVENESS MEASURES					
COUNCIL GOALS*	 Pounds of household hazardous waste collected/recycled annually	45,054	40,000	58,737	50,000
	 Tons of e-waste, bulk waste, and metal (recycled) collected annually	16.6	12.0	17.5	15.0
	 Gallons of oil collected annually	986	800	950	805
	 Estimated gallons of water saved by customers due to outreach regarding continuous flow detection	12,088,500	10,000,000	39,337,000	20,000,000
	 Gallons of treated water saved by reuse projects	8,953,950	8,000,000	5,000,000	8,000,000

*For a full description of the City Council Strategic Goals, refer to page 5.

UTILITY PROGRAMS

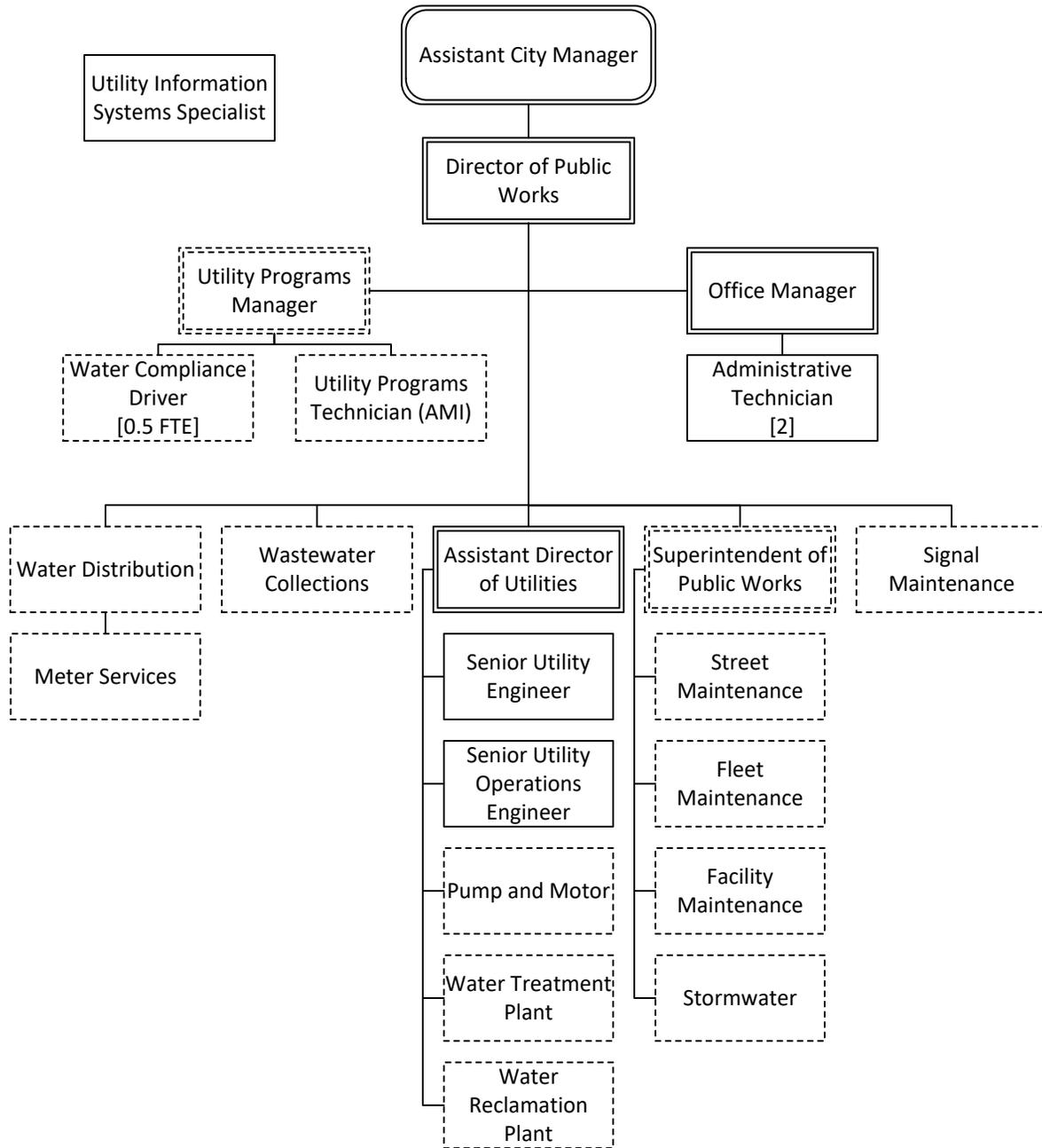
EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	BUDGET ADJUSTMENTS	FY 2020 BUDGET
PERSONNEL SERVICES	\$ 313,953	\$ 431,874	\$ 399,039	\$ (26,020)	\$ 405,854
MATERIALS AND SUPPLIES	1,442	2,004	1,558	106	2,110
MAINTENANCE	103	1,000	992	-	1,000
OCCUPANCY	4,214	2,881	2,881	(80)	2,801
CONTRACTUAL SERVICES	93,186	93,531	93,531	(1,196)	92,335
OTHER CHARGES	51,555	128,100	129,679	-	128,100
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	\$ 464,453	\$ 659,390	\$ 627,680	\$ (27,190)	\$ 632,200

PERSONNEL SUMMARY

POSITIONS	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
MANAGING DIRECTOR	1.00	1.00	1.00
UTILITY PROGRAMS MANAGER	1.00	1.00	1.00
UTILITY NETWORK ADMINISTRATOR	1.00	1.00	1.00
UTILITY PROGRAMS TECHNICIAN	1.00	1.00	1.00
WATER COMPLIANCE DRIVER	0.50	0.50	0.50
TOTAL	4.50	4.50	4.50

UTILITY ADMINISTRATION



UTILITY ADMINISTRATION

DEPARTMENTAL MISSION STATEMENT

The Utility Administration Department Mission is to provide support to all operating departments, assist in the day-to-day operations by providing coordination and cooperation between department functions, and to carry out the directives of the City Manager through city staff and contract relationships with the City of Cedar Park.

CUSTOMERS

- **INTERNAL:** Internal customers include all city departments.
- **EXTERNAL:** External customers for the Utility Administration Department are primarily the public including residents of the community, businesses operating in the community, and visitors to Cedar Park.
- **ULTIMATE:** As is the case with most public service functions, the Utility Administration Departments ultimate customer is the city residents.

SERVICES PROVIDED

- Utility Administration
- Utility Engineering
- Utility Project Management
- Front Desk Services
- Secures raw water purchases
- Compliance with the TPDES
- Represents City at BCRUA / BCRWWS
- Special Projects
- Supervises the following divisions:
 - Street Maintenance
 - Fleet Maintenance
 - Signal and Streetlight Maintenance
 - Water Distribution, Meter Services
 - Water Treatment, Wastewater Collection
 - Industrial Pre-Treatment, Pump and Motor
 - Water Reclamation

PERFORMANCE INDICATORS

	PERFORMANCE MEASURE	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 ESTIMATE	FY 2020 GOAL
WORKLOAD MEASURES					
C. GOALS*	 Work orders dispatched or received	9,830	9,900	15,764	15,800
	 Requests for line locate	8,990	9,000	7,076	100
	 Average daily call volume	62	65	75	75
EFFICIENCY & EFFECTIVENESS MEASURES					
COUNCIL GOALS*	 # of work orders closed out by staff	9,500	9,750	15,800	15,600
	 % of wastewater quality samples that meet or exceed federal standards	100.0	100	100	100
	 % of water quality samples that meet or exceed federal standards	100	100	100	100
	 # of gallons of water treated (in millions)	4,194	4,285	4,285	4,762

*For a full description of the City Council Strategic Goals, refer to page 5.

UTILITY ADMINISTRATION

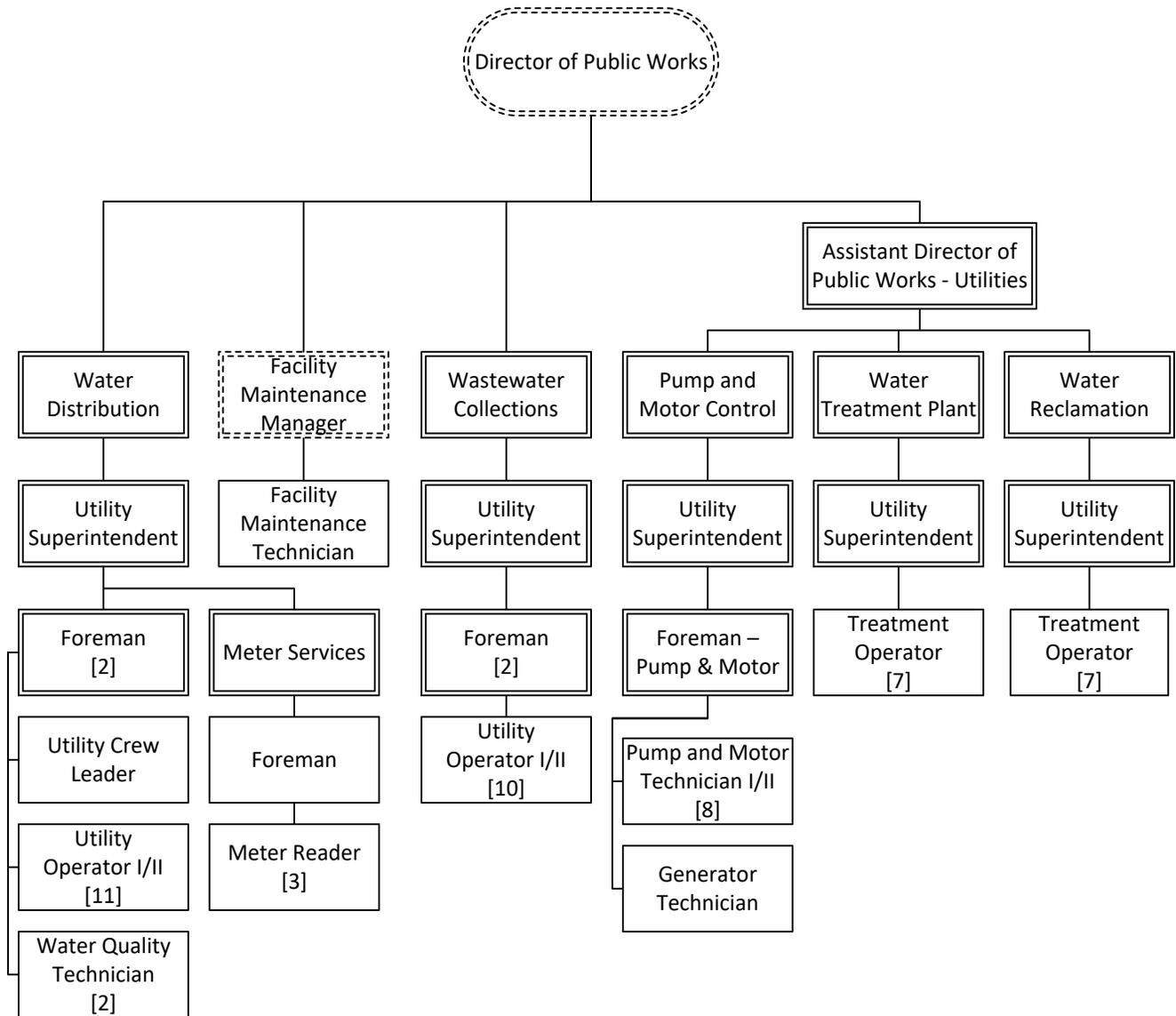
EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	BUDGET ADJUSTMENTS	FY 2020 BUDGET
PERSONNEL SERVICES	\$ 965,285	\$ 1,070,649	\$ 1,064,180	\$ 36,831	\$ 1,107,480
MATERIALS AND SUPPLIES	24,947	29,846	27,652	(109)	29,737
MAINTENANCE	23,878	43,950	41,010	-	43,950
OCCUPANCY	102,771	105,744	103,389	15,067	120,811
CONTRACTUAL SERVICES	292,629	330,448	314,358	13,567	344,015
OTHER CHARGES	23,462	29,900	22,304	-	29,900
CAPITAL OUTLAY	0	-	-	-	-
TOTAL	\$ 1,432,973	\$ 1,610,537	\$ 1,572,893	\$ 65,356	\$ 1,675,893

PERSONNEL SUMMARY

POSITIONS	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
ASSISTANT CITY MANAGER	1.00	1.00	1.00
DIRECTOR OF PUBLIC WORKS	1.00	1.00	1.00
ASST. DIRECTOR OF UTILITIES	1.00	1.00	1.00
SENIOR UTILITY ENGINEER	2.00	2.00	2.00
UTILITY INFORMATION SYSTEMS SPECIALIST	1.00	1.00	1.00
OFFICE MANAGER	1.00	1.00	1.00
ADMINISTRATIVE TECHNICIAN	2.00	2.00	2.00
TOTAL	9.00	9.00	9.00

PUBLIC WORKS - UTILITY SERVICES



PUBLIC WORKS - UTILITY SERVICES

DEPARTMENTAL MISSION STATEMENT

The Utility Services Division's mission is to provide safe and reliable water and waste water services.

CUSTOMERS

- **INTERNAL:** Internal customers for the Utilities Department include all City Departments.
- **EXTERNAL:** External customers for the Utilities Department are the public, including residents of the community, businesses, wholesale water and wastewater customers and visitors to Cedar Park.
- **ULTIMATE:** As is the case with most public service functions, the Utilities Department's ultimate customer is the public, who are the end users of the water and wastewater systems that are maintained by the Utilities Department.

SERVICES PROVIDED

- Treat and supply drinking water
- Treat City's wastewater
- Monitor water quality
- Monthly meter readings
- Locate line requests
- Storage Tank Maintenance
- Valve Maintenance
- Wastewater Odor Control Device Maint.
- Water and Wastewater line maintenance
- Wastewater collection and pumping
- Pressure Monitoring
- Monitor all lift stations in collection system
- Install meters for new service accounts
- Perform meter cross-checks and re-reads
- Provide cross-connection inspections
- Deliver water throughout distribution sys.
- Repair water & wastewater line breaks
- Leak detection
- Perform daily testing of water & wastewater
- 24 hour on-call emergency response
- Booster Station Maintenance
- Lift station maintenance
- Fire Hydrant Maintenance
- Wastewater System Inspection and testing
- Provide cross-connection inspections
- Test and calibrate all new meters
- Meter replacement program
- Review site and commercial applications for pre-treatment compliance

PUBLIC WORKS - UTILITY SERVICES

PERFORMANCE INDICATORS

	PERFORMANCE MEASURE	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 ESTIMATE	FY 2020 GOAL
WORKLOAD MEASURES					
	 # of gallons of water treated (millions of gallons)	4,194	4,285	4,285	4,726
	 # of gallons of wastewater treated (millions of gallons)	894	894	894	894
	 # of lift stations	18	18	19	19
	 # of lift station work orders	586	600	488	500
	 # of miles of wastewater lines	295	300	305	305
COUNCIL GOALS*	 # of miles of water lines	361	370	375	380
	 # of main water line repairs	14	14	10	10
	 # of WW mains inspected	570	570	546	550
	 # of Automatic Air Release Valve Inspections	488	488	300	300
	 # of water quality samples	1,000	1,000	1,100	1,200
	 # of utility cut street repairs	110	110	160	160
	 # of active water meters	22,854	23,000	23,181	24,000
	 # of email, CP Connect, website or phone requests to front desk (total)	2,000	2,200	2,100	2,200
	 Avg. # of business days a citizen service request is open	4	4	4	4.00
	EFFICIENCY & EFFECTIVENESS MEASURES				
	 Cost per 1,000 gallons of water treated	\$1.05	\$1.10	\$0.97	\$100.00
COUNCIL GOALS*	 Cost per 1,000 gallons of wastewater treated	\$1.99	\$2.00	\$1.80	\$1.95
	 % of meters on Automated Meter Read	100.0%	100.0%	100.0%	100.0%
	 % of water samples that meet federal and state requirements	100.0%	100.0%	100.0%	100.0%
	 % of wastewater samples that meet federal and state requirements	100.0%	100.0%	100.0%	100.0%

*For a full description of the City Council Strategic Goals, refer to page 5.

PUBLIC WORKS - UTILITY SERVICES

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	BUDGET ADJUSTMENTS	FY 2020 BUDGET
PERSONNEL SERVICES	\$ 3,807,279	\$ 4,076,442	\$ 3,929,245	\$ 113,860	\$ 4,190,302
MATERIALS AND SUPPLIES	776,838	908,709	769,269	(4,500)	904,209
MAINTENANCE	554,749	634,365	616,170	5,000	639,365
OCCUPANCY	1,445,138	1,408,104	1,474,435	43,680	1,451,784
CONTRACTUAL SERVICES	3,197,595	3,730,056	3,346,047	(27,180)	3,702,876
OTHER CHARGES	184,585	216,175	190,943	5,500	221,675
CAPITAL OUTLAY	56,795	125,000	125,000	249,000	374,000
TOTAL	\$ 10,022,978	\$ 11,098,851	\$ 10,451,109	\$ 385,360	\$ 11,484,211

PERSONNEL SUMMARY

POSITIONS	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
UTILITY SUPERINTENDENT	5.00	5.00	5.00
FOREMAN	6.00	6.00	6.00
IND PRE-TREATMENT MANAGER	1.00	1.00	1.00
UTILITY PLANS EXAMINER	1.00	1.00	1.00
UTILITY CREW LEADER	1.00	1.00	1.00
FACILITY MAINTENANCE TECHNICIAN	1.00	1.00	1.00
GENERATOR TECHNICIAN	1.00	1.00	1.00
PUMP & MOTOR CONTROL TECHNICIAN	7.00	7.00	7.00
RELIEF TREATMENT OPERATOR	1.00	1.00	1.00
TREATMENT OPERATOR	12.00	12.00	12.00
TREATMENT OPERATOR IN TRAINING	0.00	0.00	1.00
UTILITY OPERATOR	21.00	21.00	21.00
METER READER	4.00	4.00	4.00
WATER QUALITY TECHNICIAN	2.00	2.00	2.00
TOTAL	63.00	63.00	64.00

PUBLIC WORKS - PUMP AND MOTOR CONTROL

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	BUDGET ADJUSTMENTS	FY 2020 BUDGET
PERSONNEL SERVICES	\$ 609,846	\$ 676,667	\$ 640,628	\$ (14,490)	\$ 662,177
MATERIALS AND SUPPLIES	35,842	40,178	37,967	1,358	41,536
MAINTENANCE	8,571	15,900	14,324	-	15,900
OCCUPANCY	6,868	6,375	6,375	(678)	5,697
CONTRACTUAL SERVICES	77,003	83,343	83,343	(6,377)	76,966
OTHER CHARGES	29,438	22,400	24,248	2,000	24,400
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	\$ 767,567	\$ 844,863	\$ 806,885	\$ (18,187)	\$ 826,676

PERSONNEL SUMMARY

POSITIONS	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
UTILITY SUPERINTENDENT	1.00	1.00	1.00
FOREMAN	1.00	1.00	1.00
PUMP AND MOTOR CONTROL TECHNICIAN	7.00	7.00	7.00
GENERATOR TECHNICIAN	1.00	1.00	1.00
TOTAL	10.00	10.00	10.00

PUBLIC WORKS - WATER DISTRIBUTION

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	BUDGET ADJUSTMENTS	FY 2020 BUDGET
PERSONNEL SERVICES	\$ 949,659	\$ 1,058,251	\$ 1,003,132	\$ 32,827	\$ 1,091,078
MATERIALS AND SUPPLIES	205,376	191,909	189,338	(4,058)	187,851
MAINTENANCE	47,539	42,100	50,961	-	42,100
OCCUPANCY	222,247	224,842	220,809	20,812	245,654
CONTRACTUAL SERVICES	154,089	164,328	167,394	398	164,726
OTHER CHARGES	31,119	36,850	35,668	-	36,850
CAPITAL OUTLAY	-	125,000	125,000	249,000	374,000
TOTAL	\$ 1,610,029	\$ 1,843,280	\$ 1,792,302	\$ 298,979	\$ 2,142,259

PERSONNEL SUMMARY

POSITIONS	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
UTILITY SUPERINTENDENT	1.00	1.00	1.00
FOREMAN	2.00	2.00	2.00
UTILITY CREW LEADER	1.00	1.00	1.00
UTILITY OPERATOR	11.00	11.00	11.00
WATER QUALITY TECHNICIAN	2.00	2.00	2.00
FACILITY MAINTENANCE TECHNICIAN	1.00	1.00	1.00
TOTAL	18.00	18.00	18.00

PUBLIC WORKS - WASTEWATER COLLECTION

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	BUDGET ADJUSTMENTS	FY 2020 BUDGET
PERSONNEL SERVICES	\$ 803,133	\$ 880,231	\$ 815,109	\$ (7,791)	\$ 872,440
MATERIALS AND SUPPLIES	72,223	76,124	65,744	(2,174)	73,950
MAINTENANCE	115,283	118,500	109,788	-	118,500
OCCUPANCY	179,012	188,766	202,003	12,795	201,561
CONTRACTUAL SERVICES	178,686	188,028	223,249	(14,571)	173,457
OTHER CHARGES	28,285	28,300	29,278	-	28,300
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	\$ 1,376,623	\$ 1,479,949	\$ 1,445,172	\$ (11,741)	\$ 1,468,208

PERSONNEL SUMMARY

POSITIONS	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
UTILITY SUPERINTENDENT	1.00	1.00	1.00
FOREMAN	2.00	2.00	2.00
UTILITY OPERATOR	10.00	10.00	10.00
TOTAL	13.00	13.00	13.00

PUBLIC WORKS - WATER TREATMENT PLANT

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	BUDGET ADJUSTMENTS	FY 2020 BUDGET
PERSONNEL SERVICES	\$ 565,267	\$ 562,051	\$ 552,850	\$ 12,584	\$ 574,635
MATERIALS AND SUPPLIES	249,531	308,783	258,139	116	308,899
MAINTENANCE	202,238	187,250	186,600	5,000	192,250
OCCUPANCY	825,147	755,749	831,264	51,758	807,507
CONTRACTUAL SERVICES	2,317,334	2,617,863	2,267,992	(1,656)	2,616,207
OTHER CHARGES	62,421	70,000	65,835	-	70,000
CAPITAL OUTLAY	12,678	-	-	-	-
TOTAL	\$ 4,234,615	\$ 4,501,696	\$ 4,162,680	\$ 67,802	\$ 4,569,498

PERSONNEL SUMMARY

POSITIONS	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
UTILITY SUPERINTENDENT	1.00	1.00	1.00
TREATMENT OPERATOR	7.00	7.00	7.00
TOTAL	8.00	8.00	8.00

PUBLIC WORKS - METER SERVICES

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	BUDGET ADJUSTMENTS	FY 2020 BUDGET
PERSONNEL SERVICES	\$ 260,303	\$ 262,212	\$ 254,158	\$ 5,092	\$ 267,304
MATERIALS AND SUPPLIES	34,271	43,012	29,627	875	43,887
MAINTENANCE	133,408	180,500	175,998	-	180,500
OCCUPANCY	9,144	8,361	11,648	1,443	9,804
CONTRACTUAL SERVICES	28,335	153,394	144,621	(2,160)	151,234
OTHER CHARGES	9,857	33,025	11,209	-	33,025
CAPITAL OUTLAY	17,995	-	-	-	-
TOTAL	\$ 493,313	\$ 680,504	\$ 627,261	\$ 5,250	\$ 685,754

PERSONNEL SUMMARY

POSITIONS	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
FOREMAN	1.00	1.00	1.00
METER READER	4.00	4.00	4.00
TOTAL	5.00	5.00	5.00

PUBLIC WORKS - WATER RECLAMATION

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	BUDGET ADJUSTMENTS	FY 2020 BUDGET
PERSONNEL SERVICES	\$ 619,072	\$ 637,030	\$ 663,367	\$ 85,638	\$ 722,668
MATERIALS AND SUPPLIES	179,595	248,703	188,453	(617)	248,086
MAINTENANCE	47,709	90,115	78,500	-	90,115
OCCUPANCY	202,721	224,011	202,335	(42,450)	181,561
CONTRACTUAL SERVICES	442,147	523,100	459,448	(2,814)	520,286
OTHER CHARGES	23,467	25,600	24,705	3,500	29,100
CAPITAL OUTLAY	26,122	-	-	-	-
TOTAL	\$ 1,540,831	\$ 1,748,559	\$ 1,616,809	\$ 43,257	\$ 1,791,816

PERSONNEL SUMMARY

POSITIONS	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
UTILITY SUPERINTENDENT	1.00	1.00	1.00
RELIEF TREATMENT OPERATOR	1.00	1.00	1.00
TREATMENT OPERATOR	5.00	5.00	5.00
TREATMENT OPERATOR IN TRAINING	0.00	0.00	1.00
INDUSTRIAL PRE-TREATMENT MANAGER	1.00	1.00	1.00
UTILITY PLANS EXAMINER	1.00	1.00	1.00
TOTAL	9.00	9.00	10.00

UTILITY NON-DEPARTMENTAL

No Full-Time Positions

UTILITY NON-DEPARTMENTAL

DEPARTMENTAL MISSION STATEMENT

The Utility Non-Departmental Department provides funding for facility operations, Utility administrative costs, and transfers for the Utility Capital Improvement Program and debt.

CUSTOMERS

- **INTERNAL:** Internal customers for Industrial Pretreatment include all City Departments, but work closely with Utility Administration, Water Reclamation Facility, Wastewater Collection, Engineering, Planning and Building Inspections.
- **EXTERNAL:** External customers for Industrial Pretreatment are the public, including residents of the community, businesses and visitors to Cedar Park.
- **ULTIMATE:** As is the case with most public service functions, Industrial Pretreatments ultimate customer is the public, who rely on the Industrial Pretreatment Department to protect the wastewater system and water system from unauthorized contaminants.

SERVICES PROVIDED

- This is an internal department that provides support for all departments.

PERFORMANCE INDICATORS

COUNCIL GOALS	PERFORMANCE MEASURE	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 ESTIMATE	FY 2020 GOAL
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- N/A

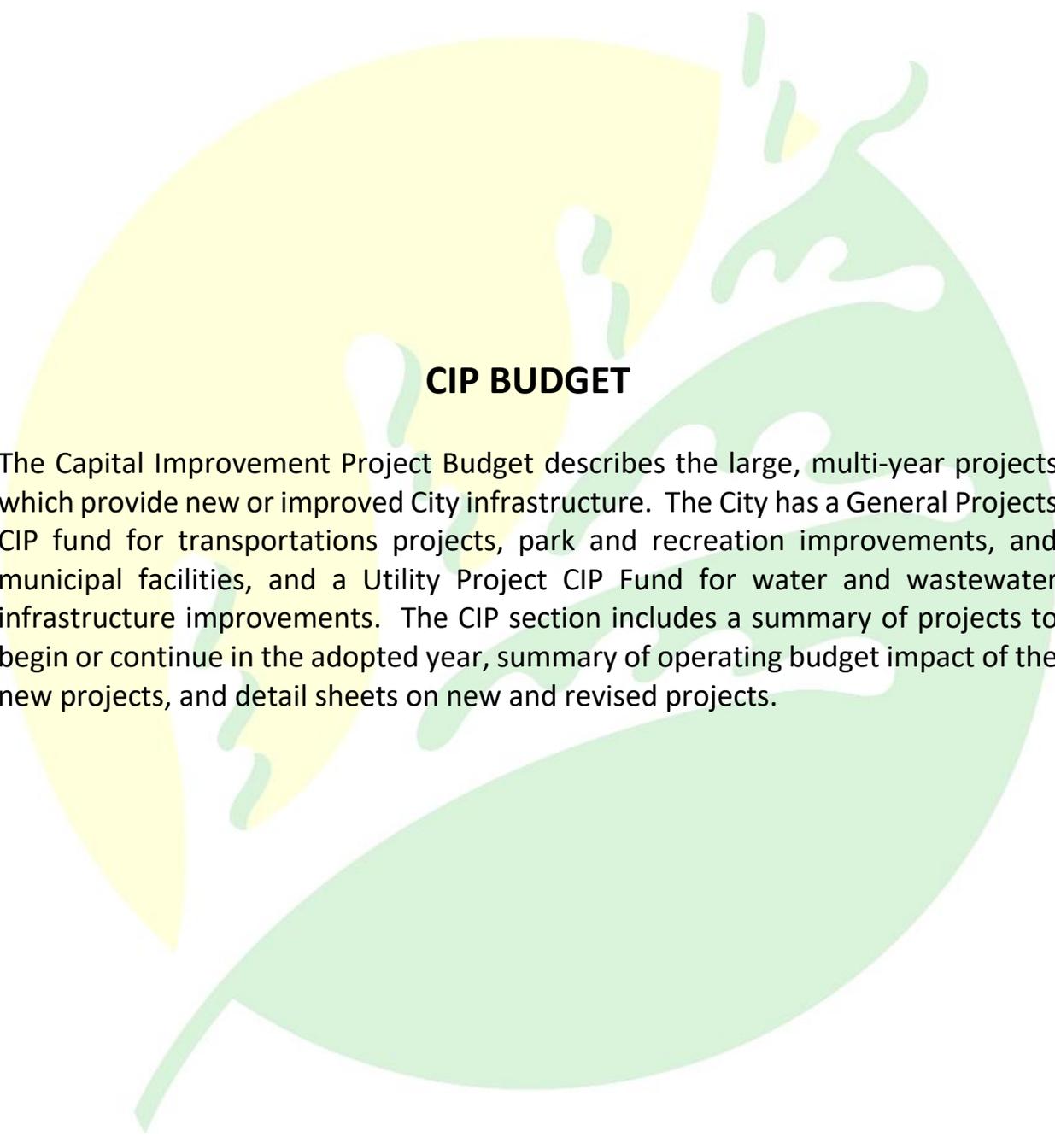
EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	BUDGET ADJUSTMENTS	FY 2020 BUDGET
PERSONNEL SERVICES	\$ 13,146	\$ -	\$ -	\$ 170,000	\$ 170,000
CONTRACTUAL SERVICES	5,223,918	6,336,982	6,129,890	(97,098)	6,239,884
OTHER CHARGES	-	7,000	-	-	7,000
CONTINGENCY	-	-	-	-	-
TRANSFERS	15,072,535	11,617,529	11,617,529	8,214,355	19,831,884
TOTAL	\$ 20,309,599	\$ 17,961,511	\$ 17,747,419	\$ 8,287,257	\$ 26,248,768

PERSONNEL SUMMARY

POSITIONS	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
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N/A



CIP BUDGET

The Capital Improvement Project Budget describes the large, multi-year projects which provide new or improved City infrastructure. The City has a General Projects CIP fund for transportations projects, park and recreation improvements, and municipal facilities, and a Utility Project CIP Fund for water and wastewater infrastructure improvements. The CIP section includes a summary of projects to begin or continue in the adopted year, summary of operating budget impact of the new projects, and detail sheets on new and revised projects.



CEDAR

PARK



CIP BUDGET

The Capital Improvement Project (CIP) Budget describes the City's large multi-year projects which provide new or improved City infrastructure. The CIP Budget is divided into two categories: General and Utility.

The General CIP Fund is comprised of parks, transportation, and municipal facilities projects. The Utility CIP Fund encompasses water and wastewater infrastructure improvements.

The CIP section of this year's budget includes the following:

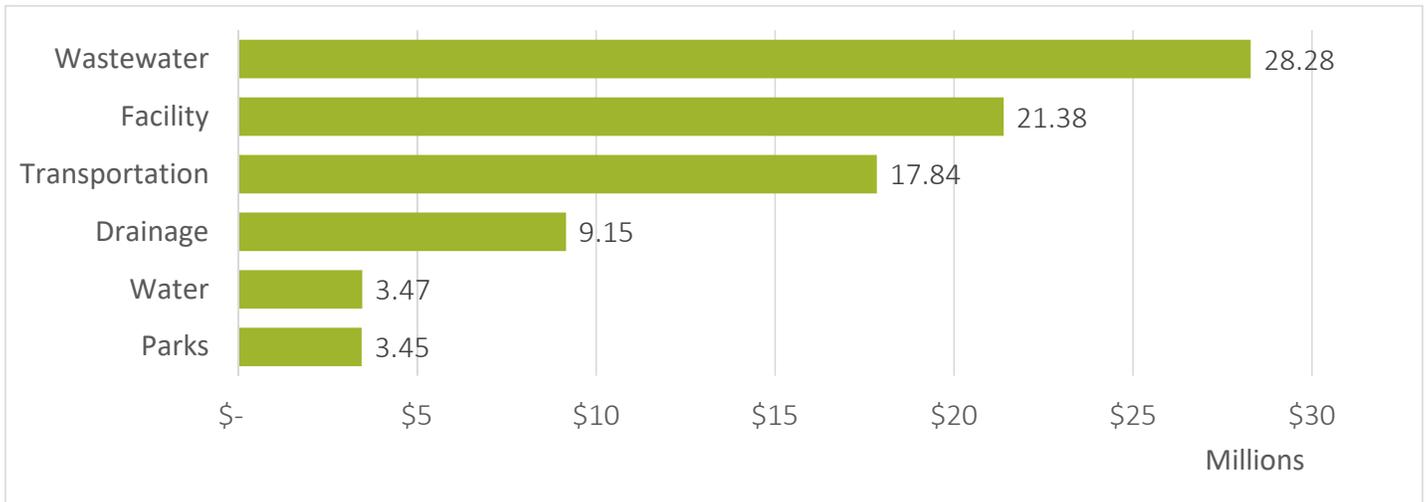
1. Highlight overarching CIP Projects
2. Overview of project funding by category and revenue source
3. List of Projects that begin or continue in the adopted year
4. Summary of operating budget impact of the new projects
5. Detail sheets on new and revised projects



FY 2020 CAPITAL IMPROVEMENT PLAN SUMMARY

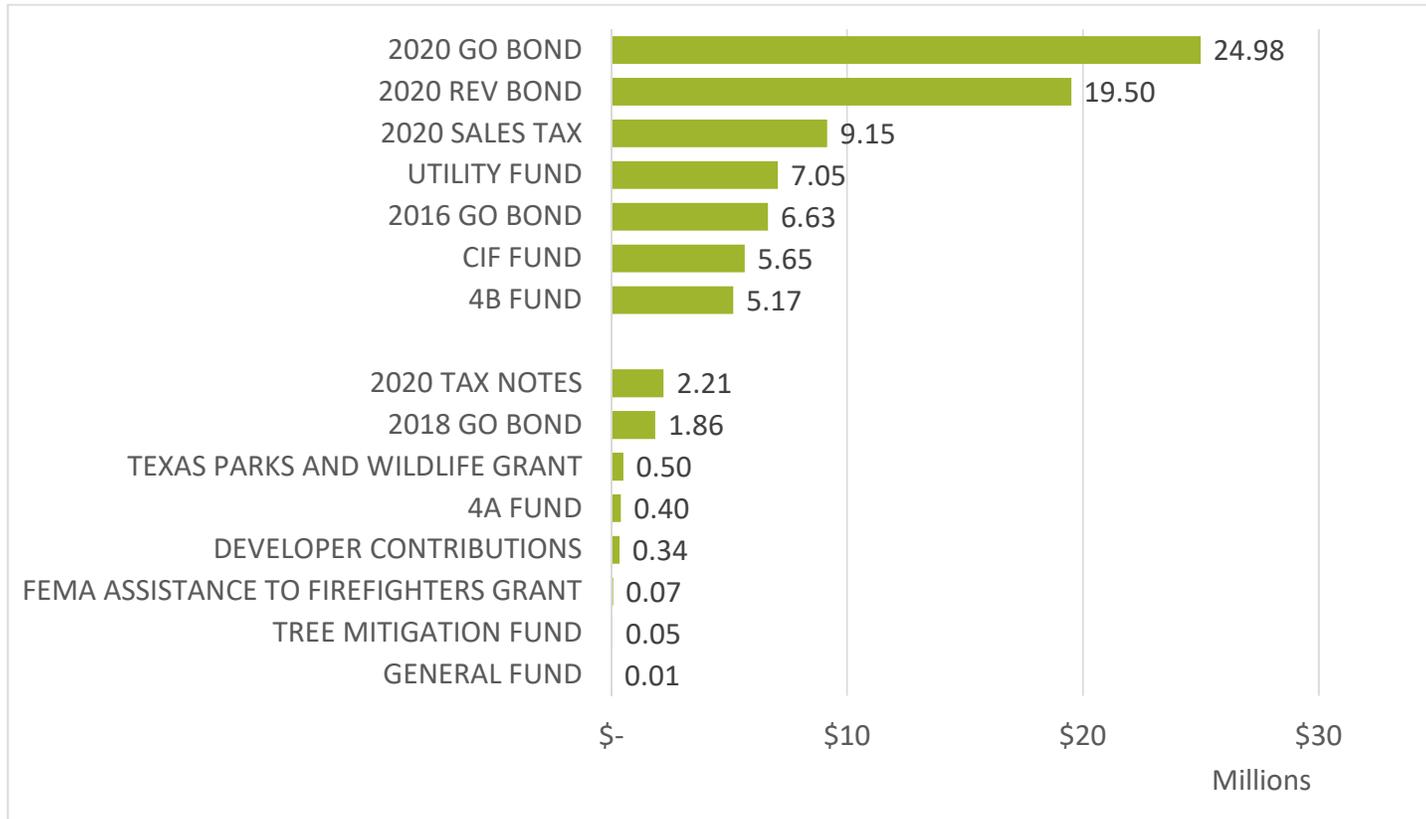
The CIP Summary outlines FY 2020 capital expenditures for ongoing and upcoming capital projects. Expenditures are first illustrated by project category and then by funding source (see below). Detail for individual projects can be found throughout the CIP Budget section.

Expenditures by Project Category



As shown in the figure above, Capital Improvement Projects are organized by five categories. Outlined in the table below, CIP expenditures for FY 2020 totals \$83.6M. The following table illustrates FY 2020 CIP expenditures by funding source.

Expenditures by Funding Source



FY 2020 CAPITAL IMPROVEMENT PLAN SUMMARY

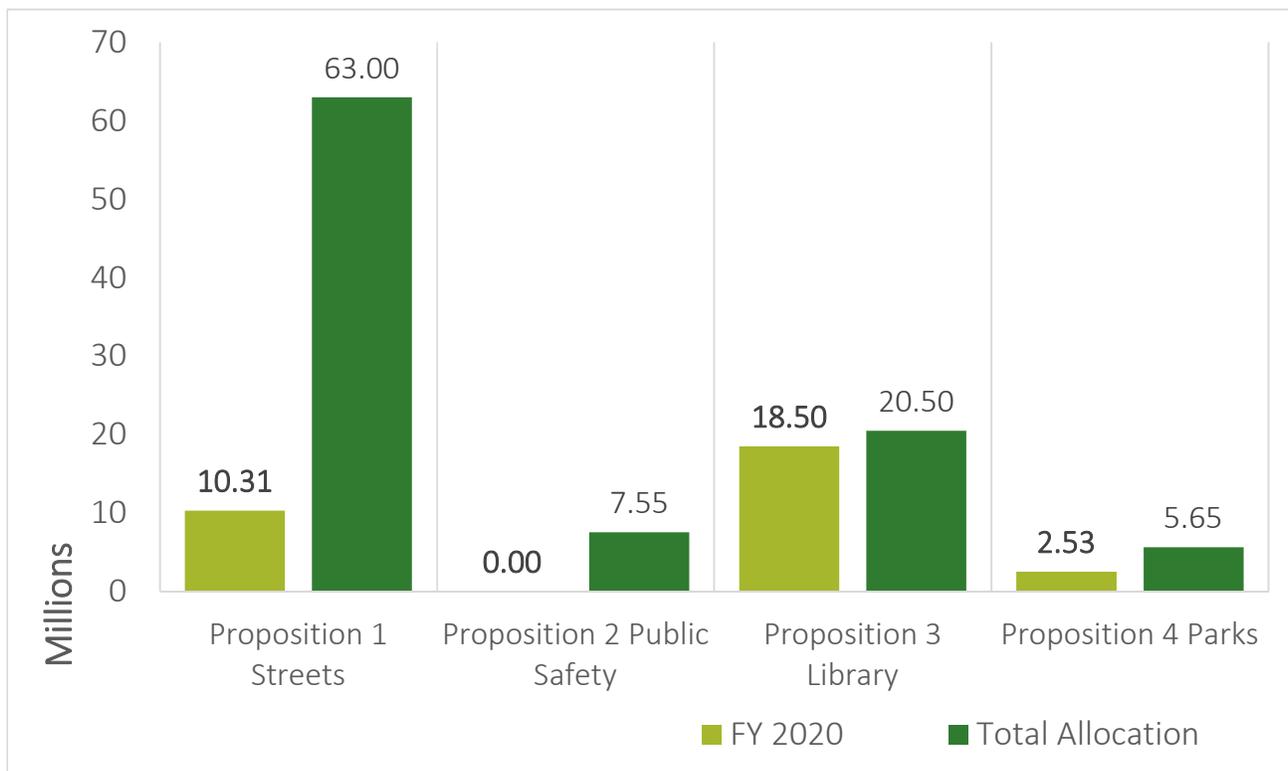
In November 2015, voters authorized a total of \$96,700,000 in bond funds for Proposition 1 (Streets), Proposition 2 (Public Safety), Proposition 3 (Library) and Proposition 4 (Parks). Bond projects are prioritized and funded based on three factors:

1. Debt financing capacity
2. Project management phasing
3. Availability of financial partners

The 2015 Bond Program was planned as a seven-year program with three issuances (take downs) scheduled. The table below illustrates the total allocation amount and groups them by proposition and by take down or issuance year.

Take Down / Year	Proposition 1 Streets	Proposition 2 Public Safety	Proposition 3 Library	Proposition 4 Parks	Total
1 st / 2016	\$ 22,845,000	\$ 7,400,000	-	-	\$ 30,245,000
2 nd / 2018	\$ 29,850,000	\$ 150,000	\$ 2,000,000	\$ 3,123,000	\$ 35,123,000
3 rd / 2020	\$ 10,305,000	-	\$ 18,500,000	\$ 2,527,000	\$ 31,332,000
Total	\$ 63,000,000	\$ 7,550,000	\$ 20,500,000	\$ 5,650,000	\$ 96,700,000

The 2020 take down will mark the third and last take down for the 2015 GO Bond Obligation. As shown in the table above, the final take down will amount to \$31.33M, approximately 32% of the authorized obligation amount. The graph below compares the FY 2020 take down to the total allocation for each proposition.



HIGHLIGHTED CAPITAL PROJECTS

The following pages provide a list of all active capital projects. In some instances, several capital improvement projects will make up one overarching project. For instance, when a City Council approves a new road project. The City sets up separate projects to monitor the expenses associated with construction of the road, water utility lines, and sewer utility lines.

The purpose of the following page is to highlight two of those overarching projects --- Bell Boulevard and Lakeline Park. The page will outline the projects and funding that makeup the larger Bell Boulevard and Lakeline Park projects.

Bell Boulevard

The following five projects makeup the Destination Bell Boulevard Project.

Project Code	Project Name	Funding	
		Prior Years	FY 2020
P31	Bell Blvd. Park	\$ -	\$ 300,000
T65	Bell Blvd. District Redevelopment	\$ 27,221,000	\$ 1,720,000
T64	Bell Blvd. Road Realignment	\$ 20,000,000	\$ 4,000,000
S27	Bell Blvd. Redevelopment Wastewater Infrastructure	\$ -	\$ 575,000
W36	Bell Blvd. Redevelopment Water Infrastructure	\$ -	\$ 775,000
		\$ 47,221,000	\$ 7,370,000
Total CIP Funding for Destination Bell Boulevard		\$	54,591,000

Destination Bell Boulevard projects have multiple funding sources. See the 6-Year Capital Improvement Plan for detailed funding information for each project.

Lakeline Park

The following four projects makeup the Lakeline Park Project.

Project Code	Project Name	Funding	
		Prior Years	FY 2020
P26	Lakeline Park	\$ 6,000,000	\$ 1,500,000
T81	Lakeline Park - Offsite Roadway Infrastructure	\$ -	\$ 800,000
S28	Lakeline Park - Wastewater Infrastructure	\$ -	\$ 150,000
W37	Lakeline Park - Water Infrastructure	\$ -	\$ 250,000
		\$ 6,000,000	\$ 2,700,000
Total CIP Funding for Lakeline Park		\$	8,700,000

Lakeline Park projects have multiple funding sources. See the 6-Year Capital Improvement Plan for detailed funding information for each project.

FY 2020 CAPITAL IMPROVEMENT PROJECTS

Project Name	Project Code	Prior Funding	FY 2019 Funding	FY 2020 Funding	Future Funding	Total Project Budget
DRAINAGE PROJECTS						
Block House Creek - Park Channel	D04	-	-	818,000	-	818,000
Cluck Creek Lower	D01	\$ -	\$ 292,300	\$ 2,900,400	\$ -	\$ 3,192,700
Ranchettes 2 and 3	D02	-	328,900	3,263,500	-	3,592,400
Riviera East	D03	-	218,800	2,171,200	-	2,390,000
TOTAL DRAINAGE PROJECTS		\$ -	\$ 840,000	\$ 9,153,100	\$ -	\$ 9,993,100
FACILITY PROJECTS						
City Hall Building 1 Reconfiguration	F54	\$ 75,000	\$ 100,000	\$ 1,787,500	\$ -	\$ 1,962,500
City Hall Building 3 Reconfiguration	F47	2,800,000	-	-	-	2,800,000
City Hall Building 6 Fire Administration Build Out	F38	1,875,000	-	-	-	1,875,000
Fire Station 5	F02	5,955,000	-	-	-	5,955,000
Fire Station Improvements	F56	-	-	1,200,000	-	1,200,000
New Hope West Storage Building	F48	175,000	-	-	-	175,000
New Library	F55	-	1,960,000	18,240,000	-	20,200,000
Police Station Expansion	F37	6,806,000	-	-	-	6,806,000
Public Works Building 1 Expansion	F51	600,000	-	-	-	600,000
Public Works Building Expansion Phase 2	Future	-	-	-	775,000	775,000
Public Works Parking Expansion	F57	-	-	150,000	-	150,000
Regional Animal Shelter	F46	1,000,000	-	-	-	1,000,000
TOTAL FACILITIES PROJECTS		\$ 19,286,000	\$ 2,060,000	\$ 21,377,500	\$ 775,000	\$ 43,498,500
PARKS						
Bell Boulevard Park	P31	\$ -	\$ -	\$ 300,000	\$ -	\$ 300,000
Brushy Creek Sports Park Improvements	P29	-	230,000	-	-	230,000
Dog Park #2	P21	265,000	-	-	-	265,000
Lakeline Park	P26	3,735,000	2,265,000	1,500,000	-	7,500,000
North Brushy Creek Trail Project	P28	50,000	-	500,000	2,672,408	3,222,408
Parks and Recreation Maintenance Facility	P12	2,520,000	35,000	-	-	2,555,000
Regional Trail Connection and Bridge Match	P32	-	-	500,000	2,000,000	2,500,000
Recycling in Five Community Parks	P30	-	150,000	-	-	150,000
Town Center Trail and Pedestrian Bridge	P25	550,000	-	-	-	550,000
Trail Connection at James Avery location	P33	-	-	500,000	-	500,000
Trail Lighting Project at Community Parks	P22	50,000	-	-	-	50,000
Veterans Dog Park Improvements	P34	-	-	150,000	-	150,000
Veterans Memorial Park Improvements	P23	500,000	-	-	-	500,000
TOTAL PARKS PROJECTS		\$ 7,670,000	\$ 2,680,000	\$ 3,450,000	\$ 4,672,408	\$ 18,472,408
TRANSPORTATION						
Anderson Mill Road	T25	\$ 9,894,600	\$ -	\$ -	\$ -	\$ 9,894,600
Anderson Mill Road Phase II	T73	8,700,000	-	-	-	8,700,000
Arterial Overlay	T62	6,500,000	-	-	-	6,500,000
Bell Boulevard District Redevelopment	T65	25,400,000	1,821,000	1,720,000	-	28,941,000
Bell Boulevard Road Realignment	T64	20,000,000	-	4,000,000	-	24,000,000
Bike Lane Striping	T78	-	350,000	-	-	350,000
Brushy Creek Rd (Arrowhead to Ranch Tr)	T80	-	-	500,000	3,200,000	3,700,000
Brushy Creek Regional Trail Connection	T54	450,000	-	-	-	450,000
County Road 272 Low Water Crossing	T76	800,000	-	-	-	800,000
Intersection Turn Lanes	T63	2,400,000	-	321,875	-	2,721,875
Lakeline Park - Offsite Roadway Infrastructure	T81	-	-	800,000	-	800,000
Little Elm Trail Fire Lane Improvements	T75&T23	725,200	-	-	-	725,200

TRANSPORTATION (Continued on following page)

FY 2020 CAPITAL IMPROVEMENT PROJECTS

Project Name	Project Code	Prior Funding	FY 2019 Funding	FY 2020 Funding	Future Funding	Total Project Budget
TRANSPORTATION (Continued)						
New Hope (Cottonwood Creek to Ronald Reagan)	T66	9,400,000	-	(1,869,060)	-	7,530,940
New Hope (Ronald Reagan to Sam Bass)	T67	5,000,000	-	1,018,547	-	6,018,547
New Hope Road - West	T41	2,600,000	-	-	-	2,600,000
Pole Mounted Street Signs	T79	-	150,000	150,000	-	300,000
Right Turn Lane at Bell and Cypress Creek	T82	-	-	400,000	-	400,000
Right Turn Lanes at Lakeline Boulevard	T68	700,000	-	-	-	700,000
Right Turn Lanes at Ronald Reagan & Caballo Ranch	T74	250,000	-	-	-	250,000
Right Turn Lanes at Whitestone Boulevard	T69	700,000	-	-	-	700,000
RM 1431 (Bagdad to Anderson Mill Rd)	T83	-	-	7,300,000	-	7,300,000
Sidewalk Gap Phase V	T77	-	350,000	-	-	350,000
Toro Grande Extension	T84	-	-	3,500,000	-	3,500,000
Traffic Signal at Liberty Oaks and Cypress Creek	T70	325,000	-	-	-	325,000
Travis County Traffic Signal Standardization	T72	120,000	-	-	-	120,000
TOTAL TRANSPORTATION PROJECTS		\$ 93,964,800	\$ 2,671,000	\$ 17,841,362	\$ 3,200,000	\$ 117,677,162
WASTEWATER PROJECTS						
BCRWWS East Plant Expansion Improvements	S12	\$ 1,890,000	\$ 945,000	\$ 25,800,000	\$ -	\$ 28,635,000
Bell Blvd. Redevelopment - WW Infrastructure	S27	-	-	575,000	-	575,000
Cottonwood WW Interceptor - Ph C-2	S10	4,500,000	-	1,250,000	-	5,750,000
Lakeline Park - Wastewater Infrastructure	S28	-	-	150,000	-	150,000
Lift Station Coating Rehab	S29	-	-	150,000	-	150,000
Lobo Lift Station Relief Tunnel	Future	-	-	-	9,500,000	9,500,000
Lobo Lift Station Relief Tunnel Study	S15	100,000	-	-	-	100,000
New Hope WW (Cottonwood to Ronald Reagan)	S23	610,000	-	-	-	610,000
Wastewater CIP Projects	Future	-	-	-	2,750,000	2,750,000
Wastewater Infrastructure Rehab/Relocation	S25	673,125	350,000	358,000	1,932,000	3,313,125
WRF Headworks Rehabilitation	S26	795,000	-	-	-	795,000
TOTAL WASTEWATER PROJECTS		\$ 8,568,125	\$ 1,295,000	\$ 28,283,000	\$ 14,182,000	\$ 52,328,125
WATER PROJECTS						
33" Waterline Condition Assessment	W22	\$ 150,000	\$ -	\$ -	\$ -	\$ 150,000
Anderson Mill 16" TM (upgrade existing 12")	W30	600,000	-	-	-	600,000
Anderson Mill Road Waterline	W21	375,000	-	-	-	375,000
BCRUA Ph. IC	W31	4,430,000	-	-	-	4,430,000
BCRUA Ph. ID	W35	-	300,000	-	3,200,000	3,500,000
BCRUA Ph. II	W24	750,000	6,970,000	-	54,000,000	61,720,000
Bell Blvd. Redevelopment - Water Infrastructure	W36	-	-	775,000	-	775,000
Elevated Storage Tank (Pressure Plane 4)	W32	2,000,000	-	1,850,000	-	3,850,000
Lakeline Park - Water Infrastructure	W37	-	-	250,000	-	250,000
New Hope 16" TM (Cottonwood to Ronald Reagan)	W26	1,130,000	-	-	-	1,130,000
New Hope 16" TM (Ronald Reagan to C.R. 175)	Future	-	-	-	2,600,000	2,600,000
Risk and Resilience Assessment	W39	-	-	85,000	-	85,000
Stormwater-Water Infrastructure Rehab	W40	-	-	150,000	600,000	750,000
Water CIP Projects	Future	-	-	-	2,750,000	2,750,000
Water Infrastructure Rehab/Relocation	W29	673,125	350,000	358,000	1,932,000	3,313,125
Water Tank Rehab	W27	250,000	-	-	250,000	500,000
WTP Intake Improvements Project	W34	915,000	-	-	-	915,000
TOTAL WATER PROJECTS		\$ 11,273,125	\$ 7,620,000	\$ 3,468,000	\$ 65,332,000	\$ 87,693,125
TOTAL CIP PROJECTS		\$ 140,762,050	\$ 17,166,000	\$ 83,572,962	\$ 88,161,408	\$ 329,662,420

GENERAL CIP ESTIMATED O&M IMPACT

Project	Code	Description	Total
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The following section describes estimated operating and maintenance impact for nonrecurring General CIP projects. Total estimated costs are expected annual costs following individual project completion.

DRAINAGE PROJECTS

Block House Creek - Park Channel	D04	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.	\$ -
Cluck Creek Lower	D01	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.	\$ -
Ranchettes 2 and 3	D02	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.	\$ -
Riviera East	D03	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.	\$ -
Total Drainage CIP Annual O&M Impact			\$ -

FACILITY PROJECTS

City Hall Building 1 Remodel	F54	Minimal O&M costs are related to the project as it is a remodel of the existing building.	\$ -
City Hall Building 3 Reconfiguration	F47	Minimal O&M costs are related to the project as it is a reconfiguration of the existing building.	\$ -
Fire Station Improvements	F56	Minimal O&M costs are related to this project as they are improvements to existing buildings.	\$ -
New Hope West Storage Building	F48	No O&M costs are related to this project as it is upgraded current infrastructure.	\$ -
New Library	F55	Anticipated O&M costs include increasing staffing by along with associated library materials and building utilities.	\$ 218,140
Public Works Bldg. 1 Expansion	F51	No O&M costs are related to this project as it is upgraded current infrastructure.	\$ -
Public Works Bldg. Expansion Phase 2	Future	No O&M costs are related to this project as it is upgraded current infrastructure.	\$ -
Public Works Parking Expansion	F57	Minimal O&M impact for the parking expansion that will be absorbed in the current Utilities' maintenance budget.	\$ -
Regional Animal Shelter	F46	No O&M costs are related to the project because it has a long-term structure life and when replacement is required, it will be done as a capital expenditure.	\$ -
Total Facility CIP Annual O&M Impact			\$ 218,140

PARKS PROJECTS

Bell Boulevard Park	New	Minimal O&M costs are related to this park which can be absorbed in the current parks maintenance budget.	\$ -
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GENERAL CIP ESTIMATED O&M IMPACT

Project	Code	Description	Total
PARKS PROJECTS (Continued)			
Brushy Creek Sports Park Improvements	P29	Minimal O&M costs are related to this park which can be absorbed in the current parks maintenance budget.	\$ -
Dog Park #2	P21	Minimal O&M costs are related to this park which can be absorbed in the current parks maintenance budget.	\$ -
Lakeline Park	P26	Anticipated O&M costs are related to adding park maintenance and workers for parkland upkeep.	\$ 242,562
North Brushy Creek Trail Project	P28	Minimal O&M costs are related to these park amenities which can be absorbed in the current parks maintenance budget.	\$ -
Parks and Recreation Maintenance Facility	P12	No O&M costs are related to this project as the facility is being build to replace current facility which has become outdated and too small for the current staff and equipment needs.	\$ -
Recycling in Five Community Parks	P30	Minimal O&M costs are related to this park which can be absorbed in the current parks maintenance budget.	\$ -
Regional Trail Connection and Shared Use Bridge Match	New	Minimal O&M costs are related to these park amenities which can be absorbed in the current parks maintenance budget.	\$ -
Town Center Trail and Pedestrian Bridge	P25	Minimal O&M costs are related to these park amenities which can be absorbed in the current parks maintenance budget.	\$ -
Trail Connection at James Avery location	P33	Minimal O&M costs are related to this park which can be absorbed in the current parks maintenance budget.	\$ -
Trail Lighting Project at Community Parks	P22	Minimal O&M costs are related to this park which can be absorbed in the current parks maintenance budget.	\$ -
Veterans Dog Park Improvements	New	Minimal O&M costs are related to this project as they are improvements to an existing park.	\$ -
Veterans Memorial Park Improvements	P23	Minimal O&M costs are related to this project as they are improvements to an existing park.	\$ -
Total Parks CIP Annual O&M Impact			\$ 242,562

TRANSPORTATION PROJECTS

Anderson Mill Road	T25	No O&M costs are related to this project as the proposed funding is only for design of the project.	\$ -
Anderson Mill Road Phase II	T73	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.	\$ -
Arterial Overlay	T62	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.	\$ -

GENERAL CIP ESTIMATED O&M IMPACT

Project	Code	Description	Total
TRANSPORTATION PROJECTS (Continued)			
Bell Boulevard District Redevelopment	T65	Minimal O&M costs are related to this proect as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.	\$ -
Bell Boulevard Road Realignment	T64	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.	\$ -
Bike Lane Striping	T79	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.	\$ -
Brushy Creek Rd (Arrowhead to Ranch Tr)	New	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.	\$ -
Brushy Creek Regional Trail Connection	T54	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.	\$ -
County Road 272 Low Water Crossing	T76	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.	\$ -
Intersection Turn Lanes	T63	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.	\$ -
Lakeline Park Offsite Roadways	T81	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.	\$ -
Little Elm Trail and Fire Lane Improvements	T75&T23	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.	\$ -
New Hope (Cottonwood Creek to Ronald Reagan)	T66	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.	\$ -
New Hope (Ronald Reagan to Sam Bass)	T67	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.	\$ -
New Hope Road - West	T41	No O&M costs are related to this project as the proposed funding is only for design of the project.	\$ -
Pole Mounted Street Signs	T79	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.	\$ -

GENERAL CIP ESTIMATED O&M IMPACT

Project	Code	Description	Total
TRANSPORTATION PROJECTS (Continued)			
Right Turn Lane at Lakeline Boulevard	T68	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.	\$ -
Right Turn Lane at Ronald Reagan & Caballo Ranch	T74	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.	\$ -
Right Turn Lane at Whitestone Boulevard	T69	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.	\$ -
Right Turn Lane on Bell at Cypress Creek	New	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.	\$ -
RM 1431 (Bagdad to Anderson Mill Rd)	New	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.	\$ -
Sidewalk Gap Phase V	T77	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.	\$ -
Traffic Signal at Liberty Oaks and Cypress Creek	T70	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.	\$ -
Travis County Traffic Signal Standardization	T72	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.	\$ -
Toro Grande Extension	T84	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.	\$ -
Total Transportation CIP Annual O&M Impact			\$ -
WASTEWATER PROJECTS			
BCRWWS East Plant Expansion Improvements	S12	No O&M costs are related to this project as the repairs are for capital maintenance to existing infrastructure.	\$ -
Bell Blvd. Redevelopment Wastewater Infrastructure	S27	Minimal O&M impact for the project will that be absorbed in the current Utilities' maintenance budget.	\$ -
Cottonwood WW Interceptor - Ph C-2	S10	There is minimal operation and maintenance impact for the additional wastewater line and will be absorb in the current Utilities' maintenance budget.	\$ -
Lakeline Park Wastewater Infrastructure	S28	Minimal O&M impact for the project will that be absorbed in the current Utilities' maintenance budget.	\$ -

GENERAL CIP ESTIMATED O&M IMPACT

Project	Code	Description	Total
WASTEWATER PROJECTS (Continued)			
Lift Station Coating Rehab	S29	No O&M costs are related to this project as the repairs are for capital maintenance to an existing lift station.	\$ -
Lobo Lift Station Relief Tunnel	Future	Minimal O&M costs are anticipated; however, anticipated costs are due change based on the study preceding the project.	\$ -
Lobo Lift Station Relief Tunnel Study	S15	No O&M costs are directly associated with the study, however, O&M costs may occur when implementing the study's recommendations.	\$ -
New Hope WW (Cottonwood to Ronald Reagan)	S23	No O&M costs are related to this project as the repairs are for capital maintenance to existing infrastructure.	\$ -
Wastewater CIP Projects	Future	Minimal O&M costs are estimated for future water CIP projects; however, actual impact will depend on the individual projects.	\$ -
Wastewater Infrastructure Rehab/Relocation	S25	No O&M costs are related to this project as the repairs are for capital maintenance to existing infrastructure.	\$ -
WRF Headworks Rehabilitation	S26	No O&M costs are related to this project as the repairs are for capital maintenance to existing infrastructure.	\$ -
Total Wastewater CIP Annual O&M Impact			\$ -
WATER PROJECTS			
33" Waterline Condition Assessment	W22	No O&M costs are related to the project as it an assessment of 33" waterlines, however, the results could lead to future maintenance needs.	\$ -
Anderson Mill 16" TM (upgrade existing 12")	W30	No O&M costs are related to this project as it is an improvement of an existing waterline.	\$ -
Anderson Mill Road Waterline	W21	No O&M costs are related to this project as it is an improvement of an existing waterline.	\$ -
BCRUA Ph. IC	W31	The BCRUA handles the daily operations of the utility authority and the City will only incur an administrative charge (refer to W24 for BCRUA administrative charge).	\$ -
BCRUA Ph. ID	W35	The BCRUA handles the daily operations of the utility authority and the City will only incur an administrative charge (refer to W24 for BCRUA administrative charge).	\$ -
BCRUA Ph. II	W24	The BCRUA handles the daily operations of the utility authority and the City will only incur an administrative charge.	\$727,611
Bell Blvd. Redevelopment Water Infrastructure	W36	Minimal O&M impact for the project will that be absorbed in the current Utilities' maintenance budget.	\$ -

GENERAL CIP ESTIMATED O&M IMPACT

Project	Code	Description	Total
WATER PROJECTS (Continued)			
Elevated Storage Tank (Pressure Plane 4)	W32	No O&M costs are related to this project as it is a capital infrastructure improvement.	\$ -
Lakeline Park Water Infrastructure	W37	Minimal O&M impact for the project will that be absorbed in the current Utilities' maintenance budget.	\$ -
New Hope 16" TM (Cottonwood to Ronald Reagan)	W26	No O&M costs are related to this project as it is an improvement of an existing waterline.	\$ -
New Hope 16" TM (Ronald Reagan to C.R. 175)	Future	No O&M costs are related to this project as it is an improvement of an existing waterline.	\$ -
Risk and Resilience Assessment	W39	No O&M costs are related to the project as it an assessment, however, the results could lead to future maintenance needs.	\$ -
Stormwater-Water Infrastructure Rehab	W40	No O&M costs are related to this project as the repairs are for capital maintenance to existing stormwater infrastructure.	\$ -
Water CIP Projects	Future	Minimal O&M costs are estimated for future water CIP projects; however, actual impact will depend on the individual projects.	\$ -
Water Infrastructure Rehab/Relocation	W29	No O&M costs are related to this project as the repairs are for capital maintenance to an existing facility.	\$ -
Water Tank Rehab	W27	No O&M costs are related to this project as the repairs are for capital maintenance to an existing water tank.	\$ -
WTP Intake Improvements Project	W34	No O&M costs are related to this project as it is an upgrade to the current water in-take system.	\$ -
Total Water CIP Annual O&M Impact			\$ 727,611
Total CIP Annual O&M Impact			\$ 1,188,313

6-YEAR CAPITAL IMPROVEMENT PLAN

Project Number	D04						Category	Drainage
Project Name	Block House Creek - Park Channel							
Project Description	Mitigation project with channelization through a local park.							
	Prior Years	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
2020 SALES TAX	0	818,000	0	0	0	0	0	818,000
Total	0	818,000	0	0	0	0	0	818,000

Project Number	D01						Category	Drainage
Project Name	Cluck Creek Lower							
Project Description	Regrade Cluck Creek to better contain and convey drainage runoff. Relocate existing water lines.							
	Prior Years	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
2020 SALES TAX	0	2,900,400	0	0	0	0	0	2,900,400
GENERAL FUND	292,300	0	0	0	0	0	0	292,300
UTILITY FUND	0	0	376,700	0	0	0	0	376,700
Total	292,300	2,900,400	376,700	0	0	0	0	3,569,400

Project Number	D02						Category	Drainage
Project Name	Ranchettes 2 and 3							
Project Description	Add drainage swales and pipes in right of way and easements to convey drainage runoff through neighborhood. Mill and overlay existing roadway with concrete ribbon curb and sidewalk on both sides.							
	Prior Years	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
2020 SALES TAX	0	3,263,500	0	0	0	0	0	3,263,500
GENERAL FUND	328,900	0	0	0	0	0	0	328,900
Total	328,900	3,263,500	0	0	0	0	0	3,592,400

Project Number	D03						Category	Drainage
Project Name	Riviera East							
Project Description	Add drainage swales and pipes in right of way and easements to convey drainage runoff through neighborhood. Mill and overlay existing roadway with concrete ribbon curb and sidewalk on both sides.							
	Prior Years	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
2020 SALES TAX	0	2,171,200	0	0	0	0	0	2,171,200
GENERAL FUND	218,800	0	0	0	0	0	0	218,800
Total	218,800	2,171,200	0	0	0	0	0	2,390,000

6-YEAR CAPITAL IMPROVEMENT PLAN

Project Number	F54							Category	Facility
Project Name	City Hall Building 1 Reconfiguration								
Project Description	This project provides funding for necessary City Hall Building 1 improvements office renovations.								
	Prior Years	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total	
2020 TAX NOTES	0	1,087,500	0	0	0	0	0	1,087,500	
4A FUND	0	400,000	0	0	0	0	0	400,000	
GENERAL FUND	175,000	0	0	0	0	0	0	175,000	
UTILITY FUND	0	300,000	0	0	0	0	0	300,000	
Total	175,000	1,787,500	0	0	0	0	0	1,962,500	

Project Number	F47							Category	Facility
Project Name	City Hall Building 3 Reconfiguration								
Project Description	This project includes remodeling costs for Building 3 at City Hall to provide additional meeting and office space.								
	Prior Years	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total	
2018 TAX NOTES	950,000	0	0	0	0	0	0	950,000	
GENERAL FUND	450,000	0	0	0	0	0	0	450,000	
UTILITY FUND	1,400,000	0	0	0	0	0	0	1,400,000	
Total	2,800,000	0	0	0	0	0	0	2,800,000	

Project Number	F38							Category	Facility
Project Name	City Hall Building 6 Fire Administration Build Out								
Project Description	This project provides funding for the build out of the Fire Administration building.								
	Prior Years	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total	
2016 GO BOND	1,800,000	0	0	0	0	0	0	1,800,000	
2017 TAX NOTES	75,000	0	0	0	0	0	0	75,000	
Total	1,875,000	0	0	0	0	0	0	1,875,000	

6-YEAR CAPITAL IMPROVEMENT PLAN

Project Number	F02		Category	Facility				
Project Name	Fire Station 5							
Project Description	This joint project with Williamson County includes construction of a new fire station to be located on Cottonwood Creek just north of the Cedar Park Regional Hospital.							
	Prior Years	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
2008 GO BOND	551,172	0	0	0	0	0	0	551,172
2009 GO BOND	112,758	0	0	0	0	0	0	112,758
2016 GO BOND	3,876,070	0	0	0	0	0	0	3,876,070
2017 TAX NOTES	1,015,000	0	0	0	0	0	0	1,015,000
WM CO COST SHARE	400,000	0	0	0	0	0	0	400,000
Total	5,955,000	0	0	0	0	0	0	5,955,000

Project Number	F56		Category	Facility				
Project Name	Fire Station Improvements							
Project Description	The project will fund various Fire Station Improvements city-wide.							
	Prior Years	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
2020 TAX NOTES	0	1,124,284	0	0	0	0	0	1,124,284
FEMA ASSISTANCE TO FIREFIGHTERS GRANT	0	68,833	0	0	0	0	0	68,833
GENERAL FUND	0	6,883	0	0	0	0	0	6,883
Total	0	1,200,000	0	0	0	0	0	1,200,000

Project Number	F48		Category	Facility				
Project Name	New Hope West Storage Building							
Project Description	This project consists of construction of a storage building at the New Hope West Elevated Water Tank site. The building would be used to store the equipment and pumps that comprise the WTP emergency intake barge to free up space at the Public Works Facility.							
	Prior Years	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
UTILITY FUND	175,000	0	0	0	0	0	0	175,000
Total	175,000	0	0	0	0	0	0	175,000

6-YEAR CAPITAL IMPROVEMENT PLAN

Project Number	F55	Category	Facility					
Project Name	New Library							
Project Description	This project is for the construction of a library facility for an expanded and updated library collection with increased space for programs, meetings, technology, and allows for flexibility and adaptability to future needs.							
	Prior Years	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
2018 GO BOND	1,960,000	0	0	0	0	0	0	1,960,000
2020 GO BOND	0	18,240,000	0	0	0	0	0	18,240,000
Total	1,960,000	18,240,000	0	0	0	0	0	20,200,000

Project Number	F37	Category	Facility					
Project Name	Police Station Expansion							
Project Description	The Police Department Building Phase 2 Expansion includes a renovation and addition to the existing Police Department Building located at 911 Quest Parkway.							
	Prior Years	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
2016 GO BOND	6,205,000	0	0	0	0	0	0	6,205,000
2017 TAX NOTES	601,000	0	0	0	0	0	0	601,000
Total	6,806,000	0	0	0	0	0	0	6,806,000

Project Number	F51	Category	Facility					
Project Name	Public Works Building 1 Expansion							
Project Description	The Public Works Building 1 Expansion will consist of a first floor addition of approximately 1,032 square feet at the back of the building. The additional office space will house three offices and two workstations for Public Works Staff.							
	Prior Years	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
GENERAL FUND	300,000	0	0	0	0	0	0	300,000
UTILITY FUND	300,000	0	0	0	0	0	0	300,000
Total	600,000	0	0	0	0	0	0	600,000

Project Number	Future	Category	Facility					
Project Name	Public Works Building Expansion Phase 2							
Project Description	This project would fund the design and construction of the Public Works Building Expansion Phase 2.							
	Prior Years	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
UTILITY FUND	0	0	125,000	650,000	0	0	0	775,000
Total	0	0	125,000	650,000	0	0	0	775,000

6-YEAR CAPITAL IMPROVEMENT PLAN

Project Number	F57						Category	Facility
Project Name	Public Works Parking Expansion							
Project Description	This would expand the parking at the Public Works Facility to accommodate employees and visitors.							
	Prior Years	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
UTILITY FUND	0	150,000	0	0	0	0	0	150,000
Total	0	150,000	0	0	0	0	0	150,000

Project Number	F46						Category	Facility
Project Name	Regional Animal Shelter							
Project Description	This project pays for the Cedar Park portion of the improvements at the Williamson County Regional Animal Shelter.							
	Prior Years	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
2018 TAX NOTES	500,000	0	0	0	0	0	0	500,000
GENERAL FUND	500,000	0	0	0	0	0	0	500,000
Total	1,000,000	0	0	0	0	0	0	1,000,000

Project Number	P31						Category	Parks
Project Name	Bell Boulevard Park							
Project Description	This project funds the design and construction of a 12+ acre park to be built in tandem with the Bell Boulevard Redevelopment.							
	Prior Years	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
4B FUND	0	300,000	0	0	0		0	300,000
Total	0	300,000	0	0	0		0	300,000

Project Number	P29						Category	Parks
Project Name	Brushy Creek Sports Park Improvements							
Project Description	This project provides funding for various improvements at the Brushy Creek Sports Park including field drainage improvements, new shade structures and new scoreboards and enhancements to the skate park.							
	Prior Years	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
4B FUND	230,000	0	0	0	0	0	0	230,000
Total	230,000	0	0	0	0	0	0	230,000

6-YEAR CAPITAL IMPROVEMENT PLAN

Project Number	P21							Category	Parks
Project Name	Dog Park #2								
Project Description	This project was for the design and construction of a dog park on the eastern side of the City.								
	Prior Years	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total	
4B FUND	265,000	0	0	0	0	0	0	265,000	
Total	265,000	0	0	0	0	0	0	265,000	

Project Number	P26							Category	Parks
Project Name	Lakeline Park								
Project Description	This is the development of approximately 200 acres of city-owned parkland in South Cedar Park. In December 2018, City Council adopted the Lakeline Park Master Plan that will serve as a guide for the future development of this park.								
	Prior Years	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total	
2009 GO BOND	131,788	0	0	0	0	0	0	131,788	
2018 GO BOND	5,868,212	0	0	0	0	0	0	5,868,212	
4B FUND	0	1,000,000	0	0	0	0	0	1,000,000	
TEXAS PARKS AND WILDLIFE GRANT	0	500,000	0	0	0	0	0	500,000	
Total	6,000,000	1,500,000	0	0	0	0	0	7,500,000	

Project Number	P28							Category	Parks
Project Name	North Brushy Creek Trail Project								
Project Description	The project is the design and construction of a roughly 3 mile Shared Use Pathway that begins at the existing bike/pedestrian facilities near W. Parmer and E. Whitestone and extends southward along Brushy Creek to connect with the existing regional trail.								
	Prior Years	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total	
4B FUND	50,000	500,000	0	0	0	0	0	550,000	
CAMPO	0	0	2,672,408	0	0	0	0	2,672,408	
Total	50,000	500,000	2,672,408	0	0	0	0	3,222,408	

6-YEAR CAPITAL IMPROVEMENT PLAN

Project Number	P12							Category	Parks
Project Name	Parks and Recreation Maintenance Facility								
Project Description	The project scope includes an administrative/maintenance building, workshop building, covered equipment parking structure, secure service yard including area for equipment and materials, and two small chemical storage buildings.								
	Prior Years	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total	
2008 GO BOND	585,402	0	0	0	0	0	0	585,402	
2009 GO BOND	834,598	0	0	0	0	0	0	834,598	
GENERAL FUND	35,000	0	0	0	0	0	0	35,000	
TIRZ 2	1,100,000	0	0	0	0	0	0	1,100,000	
Total	2,555,000	0	0	0	0	0	0	2,555,000	

Project Number	P30							Category	Parks
Project Name	Recycling in Five Community Parks								
Project Description	This project provides funding to add recycling receptacles to five separate parks in the City.								
	Prior Years	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total	
4B FUND	150,000	0	0	0	0	0	0	150,000	
Total	150,000	0	0	0	0	0	0	150,000	

Project Number	P32							Category	Parks
Project Name	Regional Trail Connection and Bridge Match								
Project Description	This project is a joint project with Williamson County funds a Brushy Creek Regional Trail connection to Lakeline Park with a shared use bridge over Bell Boulevard.								
	Prior Years	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total	
4B FUND	0	500,000	0	0	0	0	0	500,000	
WM CO COST SHARE	0	0	2,000,000	0	0	0	0	2,000,000	
Total	0	500,000	2,000,000	0	0	0	0	2,500,000	

Project Number	P25							Category	Parks
Project Name	Town Center Trail and Pedestrian Bridge								
Project Description	This project provides funding for construction costs of a pedestrian bridge along the town center trail.								
	Prior Years	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total	
4B FUND	550,000	0	0	0	0	0	0	550,000	
Total	550,000	0	0	0	0	0	0	550,000	

6-YEAR CAPITAL IMPROVEMENT PLAN

Project Number	P33						Category	Parks
Project Name	Trail Connection at James Avery location							
Project Description	This project provides funding for a trail connection near the James Avery location.							
	Prior Years	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
4B FUND	0	500,000	0	0	0	0	0	500,000
Total	0	500,000	0	0	0	0	0	500,000

Project Number	P22						Category	Parks
Project Name	Trail Lighting Project at Community Parks							
Project Description	This project includes the purchase and installation of solar LED lighting fixtures and poles along selected areas of our major trails within the City's community parks.							
	Prior Years	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
4B FUND	50,000	0	0	0	0	0	0	50,000
Total	50,000	0	0	0	0	0	0	50,000

Project Number	P34						Category	Parks
Project Name	Veterans Dog Park Improvements							
Project Description	This project funds grading and installation of top soil, re-vegetation, irrigation improvements, and installation of tree wells.							
	Prior Years	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
4B FUND	0	100,000	0	0	0	0	0	100,000
TREE MITIGATION FUND	0	50,000	0	0	0	0	0	50,000
Total	0	150,000	0	0	0	0	0	150,000

Project Number	P23						Category	Parks
Project Name	Veterans Memorial Park Improvements							
Project Description	Veterans Memorial Park improvements to the pond drainage system, concrete trails, and pond approach. Handrail installation at the Veterans monument and improvements to the soccer field.							
	Prior Years	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
4B FUND	500,000	0	0	0	0	0	0	500,000
Total	500,000	0	0	0	0	0	0	500,000

6-YEAR CAPITAL IMPROVEMENT PLAN

Project Number T25 **Category** Transportation

Project Name Anderson Mill Road

Project Description This project funds the design work and construction of improvements to Anderson Mill from RM 1431 to Zepplin Drive. This will result in a 4 lane divided highway with a raised median.

	<u>Prior Years</u>	<u>FY 2020</u>	<u>FY 2021</u>	<u>FY 2022</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>Total</u>
2009 GO BOND	1,200,000	0	0	0	0	0	0	1,200,000
2015 GO BOND	2,550,000	0	0	0	0	0	0	2,550,000
4B FUND	1,994,600	0	0	0	0	0	0	1,994,600
WM CO COST SHARE	4,150,000	0	0	0	0	0	0	4,150,000
Total	9,894,600	0	0	0	0	0	0	9,894,600

Project Number T73 **Category** Transportation

Project Name Anderson Mill Road Phase II

Project Description This project consists of the re-alignment and reconstruction of Anderson Mill Road to improve safety and mobility.

	<u>Prior Years</u>	<u>FY 2020</u>	<u>FY 2021</u>	<u>FY 2022</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>Total</u>
2018 GO BOND	8,700,000	0	0	0	0	0	0	8,700,000
Total	8,700,000	0	0	0	0	0	0	8,700,000

Project Number T62 **Category** Transportation

Project Name Arterial Overlay

Project Description This project includes the overlay of certain highly traveled arterial and collector roadways in an effort to maintain or improve current pavement conditions.

	<u>Prior Years</u>	<u>FY 2020</u>	<u>FY 2021</u>	<u>FY 2022</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>Total</u>
2015 GO BOND	2,201,029	0	0	0	0	0	0	2,201,029
2016 GO BOND	2,132,304	0	0	0	0	0	0	2,132,304
2018 GO BOND	2,166,667	0	0	0	0	0	0	2,166,667
Total	6,500,000	0	0	0	0	0	0	6,500,000

6-YEAR CAPITAL IMPROVEMENT PLAN

Project Number T65 **Category** Transportation

Project Name Bell Boulevard District Redevelopment

Project Description This project funds the design, acquisition, and construction of the Bell Boulevard District Redevelopment.

	Prior Years	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
2018 GO BOND	131,788	0	0	0	0	0	0	131,788
2018 TAX NOTES	5,925,908	0	0	0	0	0	0	5,925,908
4B FUND	18,300,000	1,720,000	0	0	0	0	0	20,020,000
CIP FUND BALANCE	213,304	0	0	0	0	0	0	213,304
GENERAL FUND	2,100,000	0	0	0	0	0	0	2,100,000
PARKLAND DEDICATION	550,000	0	0	0	0	0	0	550,000
Total	27,221,000	1,720,000	0	0	0	0	0	28,941,000

Project Number T64 **Category** Transportation

Project Name Bell Boulevard Road Realignment

Project Description This project funding provides for Phase 1 transportation infrastructure funding for the Bell Boulevard project.

	Prior Years	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
2012 GO BOND	135,000	0	0	0	0	0	0	135,000
2016 GO BOND	5,965,000	4,000,000	0	0	0	0	0	9,965,000
2018 GO BOND	13,900,000	0	0	0	0	0	0	13,900,000
Total	20,000,000	4,000,000	0	0	0	0	0	24,000,000

Project Number T78 **Category** Transportation

Project Name Bike Lane Striping

Project Description This project provides funding for bike lane striping in Cedar Park.

	Prior Years	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
4B FUND	350,000	0	0	0	0	0	0	350,000
Total	350,000	0	0	0	0	0	0	350,000

6-YEAR CAPITAL IMPROVEMENT PLAN

Project Number T80 **Category** Transportation

Project Name Brushy Creek Rd (Arrowhead to Ranch Tr)

Project Description This project will reconstruct and widen a 0.3 mile section of Brushy Creek Road to a 4- lane divided roadway with raised median, wide outside lanes, illumination, and sidewalks from Arrowhead Trail to Ranch Trails.

	Prior Years	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
2020 GO BOND	0	500,000	3,200,000	0	0	0	0	3,700,000
Total	0	500,000	3,200,000	0	0	0	0	3,700,000

Project Number T54 **Category** Transportation

Project Name Brushy Creek Regional Trail Connection

Project Description This project connects various sidewalk areas to Brushy Creek Regional Trail.

	Prior Years	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
4B FUND	450,000	0	0	0	0	0	0	450,000
Total	450,000	0	0	0	0	0	0	450,000

Project Number T76 **Category** Transportation

Project Name County Road 272 Low Water Crossing

Project Description This project provides funding to replace the culvert over Brushy Creek along County Road 272.

	Prior Years	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
2009 GO BOND	2,110	0	0	0	0	0	0	2,110
2016 GO BOND	617,890	0	0	0	0	0	0	617,890
WM CO COST SHARE	180,000	0	0	0	0	0	0	180,000
Total	800,000	0	0	0	0	0	0	800,000

Project Number T63 **Category** Transportation

Project Name Intersection Turn Lanes

Project Description This project consists of the construction of right turn lanes on arterial roadways at high traffic intersections or major driveways to improve mobility.

	Prior Years	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
2016 GO BOND	875,000	0	0	0	0	0	0	875,000
2018 GO BOND	1,525,000	0	0	0	0	0	0	1,525,000
DEVELOPER CONTRIBUTIONS	0	321,875	0	0	0	0	0	321,875
Total	2,400,000	321,875	0	0	0	0	0	2,721,875

6-YEAR CAPITAL IMPROVEMENT PLAN

Project Number	T81	Category	Transportation					
Project Name	Lakeline Park - Offsite Roadway Infrastructure							
Project Description	The project provides funding to design and construct offsite roadways in tandem with the Lakeline Park Project.							
	Prior Years	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
2020 GO BOND	0	800,000	0	0	0	0	0	800,000
Total	0	800,000	0	0	0	0	0	800,000

Project Number	T75&T23	Category	Transportation					
Project Name	Little Elm Trail and Fire Lane Improvements							
Project Description	The project is located east of the intersection of Bell Boulevard (US183) and Little Elm Trail. The project will reconstruct Little Elm Trail, East of the YMCA driveway intersection and Fire Lane north and south of the intersection at Little Elm Trail.							
	Prior Years	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
4B FUND	725,200	0	0	0	0	0	0	725,200
Total	725,200	0	0	0	0	0	0	725,200

Project Number	T66	Category	Transportation					
Project Name	New Hope (Cottonwood Creek to Ronald Reagan)							
Project Description	This project funds the construction of New Hope Drive to be extended from Cottonwood Creek Trail to Ronald Reagan Blvd. as a 4-lane divided roadway with raised median, wide outside lanes, sidewalk, and illumination.							
	Prior Years	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
2009 GO BOND	670,719	0	0	0	0	0	0	670,719
2011 GO BOND	183,908	0	0	0	0	0	0	183,908
2012 GO BOND	299,572	0	0	0	0	0	0	299,572
2014 GO BOND	2,560,018	0	0	0	0	0	0	2,560,018
2015 GO BOND	2,673,679	0	0	0	0	0	0	2,673,679
2016 GO BOND	3,012,105	-1,869,060	0	0	0	0	0	1,143,045
Total	9,400,000	-1,869,060	0	0	0	0	0	7,530,940

6-YEAR CAPITAL IMPROVEMENT PLAN

Project Number T67 **Category** Transportation

Project Name New Hope (Ronald Reagan to Sam Bass)

Project Description New Hope Drive will be extended from Ronald Reagan Boulevard to Sam Bass Road as a 4-lane divided roadway with raised median. This phase of the project is for engineering, surveying, and right-of-way acquisition only.

	Prior Years	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
2016 GO BOND	0	1,000,000	0	0	0	0	0	1,000,000
2016 GO BOND	3,300,000	0	0	0	0	0	0	3,300,000
2018 GO BOND	1,700,000	0	0	0	0	0	0	1,700,000
DEVELOPER CONTRIBUTIONS	0	18,547	0	0	0	0	0	18,547
Total	5,000,000	1,018,547	0	0	0	0	0	6,018,547

Project Number T41 **Category** Transportation

Project Name New Hope Road - West - CR 185 to Ronald Reagan

Project Description This project funds the design and right of way acquisition for New Hope Road West.

	Prior Years	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
2015 GO BOND	1,300,000	0	0	0	0	0	0	1,300,000
WM CO COST SHARE	1,300,000	0	0	0	0	0	0	1,300,000
Total	2,600,000	0	0	0	0	0	0	2,600,000

Project Number T79 **Category** Transportation

Project Name Pole Mounted Street Signs Ph. 2

Project Description This project provides funding for pole mounted street signs in Cedar Park.

	Prior Years	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
4B FUND	150,000	150,000	0	0	0	0	0	300,000
Total	150,000	150,000	0	0	0	0	0	300,000

Project Number T82 **Category** Transportation

Project Name Right Turn Lane at Bell & Cypress Creek

Project Description The project will fund the design and construction of a right turn lane south bound on Bell Boulevard.

	Prior Years	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
4B FUND	0	400,000	0	0	0	0	0	400,000
Total	0	400,000	0	0	0	0	0	400,000

6-YEAR CAPITAL IMPROVEMENT PLAN

Project Number T68 **Category** Transportation

Project Name Right Turn Lane at Lakeline Boulevard

Project Description The purpose of this project is to provide for the design, construction, and installation of right turn lanes on Lakeline Boulevard northbound and extend the existing left turn lane on Lakeline Boulevard at New Hope Drive.

	<u>Prior Years</u>	<u>FY 2020</u>	<u>FY 2021</u>	<u>FY 2022</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>Total</u>
4B FUND	700,000	0	0	0	0	0	0	700,000
Total	700,000	0	0	0	0	0	0	700,000

Project Number T74 **Category** Transportation

Project Name Right Turn Lane at Ronald Reagan & Caballo Ranch

Project Description This project provides a north bound right turn lane at Ronald Reagan and Caballo Ranch.

	<u>Prior Years</u>	<u>FY 2020</u>	<u>FY 2021</u>	<u>FY 2022</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>Total</u>
4B FUND	250,000	0	0	0	0	0	0	250,000
Total	250,000	0	0	0	0	0	0	250,000

Project Number T69 **Category** Transportation

Project Name Right Turn Lane at Whitestone Boulevard

Project Description The project will fund design and construction of right turn lanes on westbound Whitestone Boulevard at Walton Way and at two entrances to the Railyard Shopping Center.

	<u>Prior Years</u>	<u>FY 2020</u>	<u>FY 2021</u>	<u>FY 2022</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>Total</u>
4B FUND	700,000	0	0	0	0	0	0	700,000
Total	700,000	0	0	0	0	0	0	700,000

Project Number T83 **Category** Transportation

Project Name RM 1431 (Bagdad to Anderson Mill Rd)

Project Description The RM 1431 (Bagdad to Anderson Mill Road) projects is for engineering/right-of-way acquisition only. The last gap on RM 1431 through Cedar Park. Currently 4 lanes the project aims to widen 1.1 miles to 6-lane divided major arterial roadway with a raised median to improve safety.

	<u>Prior Years</u>	<u>FY 2020</u>	<u>FY 2021</u>	<u>FY 2022</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>Total</u>
2018 GO BOND	0	1,858,333	0	0	0	0	0	1,858,333
2020 GO BOND	0	5,441,667	0	0	0	0	0	5,441,667
Total	0	7,300,000	0	0	0	0	0	7,300,000

6-YEAR CAPITAL IMPROVEMENT PLAN

Project Number	T77							Category	Transportation
Project Name	Sidewalk Gap Phase V								
Project Description	This project provides funding for sidewalk gap closures.								
	Prior Years	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total	
4B FUND	350,000	0	0	0	0	0	0	350,000	
Total	350,000	0	0	0	0	0	0	350,000	

Project Number	T84							Category	Transportation
Project Name	Toro Grande Extension								
Project Description	The project provides partial funding for the extension of Toro Grande Boulevard.								
	Prior Years	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total	
2016 GO BOND	0	3,500,000	0	0	0	0	0	3,500,000	
Total	0	3,500,000	0	0	0	0	0	3,500,000	

Project Number	T70							Category	Transportation
Project Name	Traffic Signal at Liberty Oaks and Cypress Creek								
Project Description	This project will provide for the design, construction, and installation of a traffic signal at the intersection of Liberty Oaks Boulevard and Cypress Creek Road.								
	Prior Years	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total	
4B FUND	325,000	0	0	0	0	0	0	325,000	
Total	325,000	0	0	0	0	0	0	325,000	

Project Number	T72							Category	Transportation
Project Name	Travis County Traffic Signal Standardization								
Project Description	Upgrades to traffic signals on Anderson Mill Road currently belonging to Travis County to bring them up to Cedar Park's standards and specifications when the City annexes that section of Anderson Mill Rd.								
	Prior Years	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total	
GENERAL FUND	120,000	0	0	0	0	0	0	120,000	
Total	120,000	0	0	0	0	0	0	120,000	

6-YEAR CAPITAL IMPROVEMENT PLAN

Project Number S12 **Category** Wastewater

Project Name BCRWWS East Plant Expansion Improvements

Project Description The BCRWWS is a regional Wastewater system jointly owned by the cities of Cedar Park, Round Rock, Austin, and Leander. The re-rating and expansion of the BCRWWS East Plant is a project that will increase the system's treatment capacity to 42 MGD, with Cedar Park owning 6.09 MGD of that capacity.

	<u>Prior Years</u>	<u>FY 2020</u>	<u>FY 2021</u>	<u>FY 2022</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>Total</u>
2020 REV BOND	0	19,500,000	0	0	0	0	0	19,500,000
CIF FUND	2,835,000	3,350,000	0	0	0	0	0	6,185,000
UTILITY FUND	0	2,950,000	0	0	0	0	0	2,950,000
Total	2,835,000	25,800,000	0	0	0	0	0	28,635,000

Project Number S27 **Category** Wastewater

Project Name Bell Blvd. Redevelopment Wastewater Infrastructure

Project Description This project funds the design and construction of wastewater infrastructure in tandem with the Bell Blvd. Redevelopment Project.

	<u>Prior Years</u>	<u>FY 2020</u>	<u>FY 2021</u>	<u>FY 2022</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>Total</u>
UTILITY FUND	0	575,000	0	0	0	0	0	575,000
Total	0	575,000	0	0	0	0	0	575,000

Project Number S10 **Category** Wastewater

Project Name Cottonwood WW Interceptor - Ph C-2

Project Description This project consists of installing approximately 4,200 feet of 33 inch wastewater interceptor and the elimination of an existing pump station. The project will increase capacity in a rapidly growing area in Cedar Park and will provide operational cost savings by eliminating a pump station.

	<u>Prior Years</u>	<u>FY 2020</u>	<u>FY 2021</u>	<u>FY 2022</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>Total</u>
2016 UTILITY REVENUE BONDS	2,550,000	0	0	0	0	0	0	2,550,000
CIF FUND	1,900,000	450,000	0	0	0	0	0	2,350,000
UTILITY FUND	50,000	800,000	0	0	0	0	0	850,000
Total	4,500,000	1,250,000	0	0	0	0	0	5,750,000

6-YEAR CAPITAL IMPROVEMENT PLAN

Project Number S28 **Category** Wastewater
Project Name Lakeline Park - Wastewater Infrastructure
Project Description This project funds the design and construction of wastewater infrastructure in tandem with the Lakeline Park Project.

	<u>Prior Years</u>	<u>FY 2020</u>	<u>FY 2021</u>	<u>FY 2022</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>Total</u>
UTILITY FUND	0	150,000	0	0	0	0	0	150,000
Total	0	150,000	0	0	0	0	0	150,000

Project Number S29 **Category** Wastewater
Project Name Lift Station Coating Rehab
Project Description This project would remove and replace the corroded protective coating inside the wet-wells at the Lobo and Deer Creek lift stations.

	<u>Prior Years</u>	<u>FY 2020</u>	<u>FY 2021</u>	<u>FY 2022</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>Total</u>
UTILITY FUND	0	150,000	0	0	0	0	0	150,000
Total	0	150,000	0	0	0	0	0	150,000

Project Number Future **Category** Wastewater
Project Name Lobo LS Relief Tunnel
Project Description The project will fund the construction of a wastewater tunnel to take the Lobo Lift Station out of service. The costs of the project will be determined following a feasibility study (Project S15).

	<u>Prior Years</u>	<u>FY 2020</u>	<u>FY 2021</u>	<u>FY 2022</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>Total</u>
UTILITY FUND	0	0	0	0	1,000,000	0	8,500,000	9,500,000
Total	0	0	0	0	1,000,000	0	8,500,000	9,500,000

Project Number S15 **Category** Wastewater
Project Name Lobo LS Relief Tunnel Study
Project Description A study project to determine the feasibility and costs to build a wastewater tunnel to take the Lobo Lift Station out of service.

	<u>Prior Years</u>	<u>FY 2020</u>	<u>FY 2021</u>	<u>FY 2022</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>Total</u>
UTILITY FUND	100,000	0	0	0	0	0	0	100,000
Total	100,000	0	0	0	0	0	0	100,000

6-YEAR CAPITAL IMPROVEMENT PLAN

Project Number S23 **Category** Wastewater

Project Name New Hope WW (Cottonwood to Ronald Reagan)

Project Description This project would provide wastewater service along the section of New Hope Road from Cottonwood to Ronald Reagan.

	Prior Years	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
CIF FUND	610,000	0	0	0	0	0	0	610,000
Total	610,000	0	0	0	0	0	0	610,000

Project Number Future **Category** Wastewater

Project Name Wastewater CIP Projects

Project Description Future unidentified wastewater Capital Improvement Projects.

	Prior Years	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
UTILITY FUND	0	0	500,000	500,000	500,000	500,000	750,000	2,750,000
Total	0	0	500,000	500,000	500,000	500,000	750,000	2,750,000

Project Number S25 **Category** Wastewater

Project Name Wastewater Infrastructure Rehab/Relocation

Project Description Annual funding to provide for wastewater infrastructure rehabilitation projects and relocation of wastewater infrastructure to accommodate road and utility projects.

	Prior Years	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
UTILITY FUND	1,023,125	358,000	367,000	377,000	386,000	396,000	406,000	3,313,125
Total	1,023,125	358,000	367,000	377,000	386,000	396,000	406,000	3,313,125

Project Number S26 **Category** Wastewater

Project Name WRF Headworks Rehabilitation

Project Description The Water Reclamation Facility (WRF) Headworks Rehabilitation Project will improve the first stage of the treatment process at the WRF by improving inorganic solids removal. This will reduce wear on downstream process equipment and improve operations.

	Prior Years	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
2016 UTILITY REVENUE BONDS	286,000	0	0	0	0	0	0	286,000
UTILITY FUND	509,000	0	0	0	0	0	0	509,000
Total	795,000	0	0	0	0	0	0	795,000

6-YEAR CAPITAL IMPROVEMENT PLAN

Project Number	W22						Category	Water
Project Name	33" Waterline Condition Assessment							
Project Description	This assessment will look at the condition of major water lines in the City.							
	Prior Years	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
UTILITY FUND	150,000	0	0	0	0	0	0	150,000
Total	150,000	0	0	0	0	0	0	150,000

Project Number	W30						Category	Water
Project Name	Anderson Mill 16" TM (upgrade existing 12")							
Project Description	Project includes installation of approximately 2,500 feet of 16 inch water main along Anderson Mill Road from the main water storage facility to existing mains at Old Mill Road to improve water service during peak demand periods.							
	Prior Years	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
2016 UTILITY REVENUE BONDS	600,000	0	0	0	0	0	0	600,000
Total	600,000	0	0	0	0	0	0	600,000

Project Number	W21						Category	Water
Project Name	Anderson Mill Road Waterline							
Project Description	An extension of the water main with the reconstruction of Anderson Mill Road							
	Prior Years	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
UTILITY FUND	375,000	0	0	0	0	0	0	375,000
Total	375,000	0	0	0	0	0	0	375,000

Project Number	W31						Category	Water
Project Name	BCRUA Ph. IC							
Project Description	The BCRUA Phase 1C Water Treatment Plan (WTP) expansion project will consist of an expansion of the floating raw water intake and WTP to increase total production capability from 17 to 30 million gallons a day (MGD), which will increase Cedar Park's capacity from 4.5 MGD to 8 MGD. Phase 1C also includes modifications and improvements to the existing raw water pipeline and elevated storage tank.							
	Prior Years	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
SWIFT FUNDED	4,430,000	0	0	0	0	0	0	4,430,000
Total	4,430,000	0	0	0	0	0	0	4,430,000

6-YEAR CAPITAL IMPROVEMENT PLAN

Project Number	W35						Category	Water
Project Name	BCRUA Ph. ID							
Project Description	Phase 1D will add treatment capacity to the BCRUA water treatment plant. Treatment capacity will increase to a total of 42 million gallons a day, with Cedar Park’s total share increasing to 11 million gallons a day.							
	Prior Years	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
CIF FUND	300,000	0	0	0	0	3,200,000	0	3,500,000
Total	300,000	0	0	0	0	3,200,000	0	3,500,000

Project Number	W24						Category	Water
Project Name	BCRUA Ph. II							
Project Description	Phase 2 of the BCRUA Regional Raw Water Facilities is needed to address water demand projections and includes a permanent deep raw water intake, pump station, and tunneled pipeline. Project anticipated to be funded through FY 2025.							
	Prior Years	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
CIF FUND	750,000	0	0	0	0	0	0	750,000
SWIFT FUNDED	6,970,000	0	54,000,000	0	0	0	0	60,970,000
Total	7,720,000	0	54,000,000	0	0	0	0	61,720,000

Project Number	W36						Category	Water
Project Name	Bell Blvd. Redevelopment Water Infrastructure							
Project Description	This project funds the design and construction of water infrastructure in tandem with the Bell Blvd. Redevelopment Project.							
	Prior Years	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
UTILITY FUND	0	775,000	0	0	0	0	0	775,000
Total	0	775,000	0	0	0	0	0	775,000

Project Number	W32						Category	Water
Project Name	Elevated Storage Tank (Pressure Plane 4)							
Project Description	The Pressure Plane 4 Elevated Storage Tank Project will provide a 0.5 million gallon water storage tank in the east and northeast portion of the City. The purpose of the tank is to limit pressure fluctuations within the distribution system, provide additional fire flows, and provide additional water storage.							
	Prior Years	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
CIF FUND	2,000,000	1,850,000	0	0	0	0	0	3,850,000
Total	2,000,000	1,850,000	0	0	0	0	0	3,850,000

6-YEAR CAPITAL IMPROVEMENT PLAN

Project Number	W37						Category	Water
Project Name	Lakeline Park - Water Infrastructure							
Project Description	This project funds the design and construction of water infrastructure in tandem with the Lakeline Park Project.							
	Prior Years	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
UTILITY FUND	0	250,000	0	0	0	0	0	250,000
Total	0	250,000	0	0	0	0	0	250,000

Project Number	W26						Category	Water
Project Name	New Hope 16" TM (Cottonwood to Ronald Reagan)							
Project Description	This project consists of construction of a new 16" water transmission main to serve new development and complete looping of the water system from Cottonwood Trail to Ronald Reagan Blvd.							
	Prior Years	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
CIF FUND	1,130,000	0	0	0	0	0	0	1,130,000
Total	1,130,000	0	0	0	0	0	0	1,130,000

Project Number	Future						Category	Water
Project Name	New Hope 16" TM (Ronald Reagan to C.R. 175)							
Project Description	This project consists of construction of a new 16" water transmission main to serve new development and complete looping of the water system from Cottonwood Trail to Ronald Reagan Blvd.							
	Prior Years	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
CIF FUND	0	0	2,600,000	0	0	0	0	2,600,000
Total	0	0	2,600,000	0	0	0	0	2,600,000

Project Number	W39						Category	Water
Project Name	Risk and Resilience Assessment							
Project Description	The America's Water Infrastructure Act of 2018 (AWIA) requires community water systems that serve more than 50,000 people to complete a risk and resilience assessment by December 31, 2020.							
	Prior Years	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
UTILITY FUND	0	85,000	0	0	0	0	0	85,000
Total	0	85,000	0	0	0	0	0	85,000

6-YEAR CAPITAL IMPROVEMENT PLAN

Project Number	W40						Category	Water
Project Name	Stormwater-Water Infrastructure Rehab							
Project Description	This project would replace the water distribution lines concurrently with the construction of drainage projects from the Stormwater Master Plan.							
	Prior Years	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
UTILITY FUND	0	150,000	600,000	0	0	0	0	750,000
Total	0	150,000	600,000	0	0	0	0	750,000

Project Number	Future						Category	Water
Project Name	Water CIP Projects							
Project Description	Future unidentified water Capital Improvement Projects.							
	Prior Years	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
UTILITY FUND	0	0	500,000	500,000	500,000	500,000	750,000	2,750,000
Total	0	0	500,000	500,000	500,000	500,000	750,000	2,750,000

Project Number	W29						Category	Water
Project Name	Water Infrastructure Rehab/Relocation							
Project Description	General Infrastructure improvements and maintenance as needed.							
	Prior Years	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
UTILITY FUND	1,023,125	358,000	367,000	377,000	386,000	396,000	406,000	3,313,125
Total	1,023,125	358,000	367,000	377,000	386,000	396,000	406,000	3,313,125

Project Number	W27						Category	Water
Project Name	Water Tank Rehab							
Project Description	This project will make necessary improvements to the Cedar Park Water Tanks.							
	Prior Years	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
UTILITY FUND	250,000	0	0	250,000	0	0	0	500,000
Total	250,000	0	0	250,000	0	0	0	500,000

6-YEAR CAPITAL IMPROVEMENT PLAN

Project Number W34 **Category** Water

Project Name WTP Intake Improvements Project

Project Description The Water Treatment Plant (WTP) Improvements Project will improve the water intake system that supplies the City of Cedar Park's WTP by providing for zebra mussel control. Controlling zebra mussels will protect the equipment and piping at the WTP to ensure a continued supply of source water to the WTP.

	<u>Prior Years</u>	<u>FY 2020</u>	<u>FY 2021</u>	<u>FY 2022</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>Total</u>
UTILITY FUND	915,000	0	0	0	0	0	0	915,000
Total	915,000	0	0	0	0	0	0	915,000

FY 2020 OPERATING PROJECTS SUMMARY

As part of the budget process, available funds authorized in the current and prior fiscal years are set aside for the completion of specific operating projects. These projects are typically non-capital items where funding may span multiple fiscal years.



The image to the left depicts the City Hall Painting and Gutters project partially through the painting phase.

As of FY 2019 Year End

General Fund Projects	Code	Description	Allocation Amount	Expenses
City Hall Painting & Gutters	O19	Repainting of the entire city hall campus and the installation of gutters on 4 city hall buildings. The funding includes \$150K from a Property Management Fund.	\$ 225,000	\$ 225,000
Drainage Program	O17	Study and analysis of drainage priority projects to include preliminary ranking, cost estimating, schedule, and preliminary design.	\$ 150,000	\$ 77,146
Transit Study	O15	Study to revisit mass transit and the role of emerging technologies to efficiently move people and goods throughout the city in a cost effective manner.	\$ 140,000	\$ 117,721
4B Fund Projects				
Lakeline/Wilco Trail Connection Study	O20	Study to identify a recommended pedestrian/bike connection from Lakeline Park to the Twin Lakes Park and Brushy Creek Regional Trail Systems to the east.	\$ 60,000	\$ 17,480
Music Venue Study	O21	Study to examine the feasibility of possible sites for large scale music events.	\$ 35,000	\$ -
Quarry Study	O22	Study to determine the feasibility of redevelopment and reuse of the Lime Creek Quarry.	\$ 150,000	\$ 67,538
PROPERTY MANGEMENT FUND TOTAL			\$ 150,000	\$ 150,000
GENERAL FUND TOTAL			\$ 365,000	\$ 269,867
4B FUND TOTAL			\$ 245,000	\$ 85,017
OPERATING PROJECTS TOTAL			\$ 760,000	\$ 504,884

DEBT MANAGEMENT PLAN

OVERVIEW

The City issues debt for the purpose of financing long-term infrastructure capital improvements and short-term projects. Infrastructure includes those basic physical structures provided by government to support a community's basic human needs, economic activity, safety, and quality of life. Some of these projects have multiple sources of funding which include debt financing. Types of debt issued by the City include general obligation bonds, short term notes, certificates of obligation, and revenue bonds.

A General Obligation Bond is a type of bond used by cities to finance major capital projects and are a commonly used tool for growing cities. Bonds can help the City manage this growth and demand for services. General Obligation bonds are backed by and repaid through the City's ad valorem property tax. Tax notes and certificates of obligation are typically secured by a pledge of revenues and/or ad valorem taxes, do not require voter approval, and are issued for programs that support the City's major infrastructure facilities. Revenue bonds are utilized to finance long-term capital improvements for proprietary enterprise and self-supporting operations. For example, revenue bonds provide the financing required for improvements to the City's Water Utility and are backed by the water and wastewater fee paid for by the City's water utility customers.

The long-term infrastructure financing process commences with the identification of major projects throughout the City to be financed with debt. These City-wide projects typically involve health and public safety, major street improvements, construction and improvements to municipal facilities, as well as quality of life enhancements related to libraries and municipal parks. Major projects that are financed with ad valorem tax-supported bonds are presented to the electorate for approval. Upon voter approval, the City is authorized to issue ad valorem tax-supported bonds to finance the approved projects. Bond elections are held as needs of the community are identified. The short-term financing process includes interim financing of various projects. Revenue bonds do not require an election and are sold as needed for construction, expansion, and/or renovation of facilities in amounts that are in compliance with revenue bond covenants. The process for any debt issuance begins with the budget process and planned improvements to be made during the ensuing fiscal years.

The City utilizes comprehensive financial analysis and modeling in the City's ad valorem Debt Management Plan, and incorporates numerous variables such as sensitivity to interest rates, changes in assessed values, current ad valorem tax collection rates, self-supporting debt, and fund balances. The analytical modeling and effective debt management has enabled the City to maximize efficiencies through defeasance, bond refunding, and debt structuring. Strict adherence to conservative financial management has allowed the City to meet its financing needs while at the same time maintaining its strong ratings. The City is rated "AA+" by S&P Global Ratings, a Standard & Poor's Financial Services LLC business ("S&P").

DEBT MANAGEMENT PLAN

DEBT AUTHORIZATION

At September 30, 2019, the City had \$230,560,000 in outstanding debt. This debt includes tax supported debt such as general obligation bonds, certificates of obligation, and tax notes, as well as other types of debt such as utility revenue bonds. The following table breaks out the City's Outstanding Debt by major category as of September 30, 2019.

OUTSTANDING DEBT (As of September 30, 2019)	Outstanding Principal
Tax Supported - Ad Valorem (General Obligation, Certificates of Obligation, Short-Term Notes)	\$159,435,000
4A Corporation (Sales Tax-Supported)	\$35,200,000
4B Corporation (Sales Tax-Supported)	\$740,000
Utility System (Revenue-Supported)	\$35,185,000
Total	\$230,560,000

GENERAL OBLIGATION BONDS

The City is authorized to issue bonds payable from ad valorem taxes pursuant to the City Charter, the general laws of the State, and ordinances adopted by the City Council. Such bonds must be authorized by the voters of the City at elections held within the City. On November 3, 2015, voters approved \$96.7 million ad valorem tax supported debt for major infrastructure projects related to streets and roads, public safety, public library, and parks and recreation. Of that amount, \$30,245,000 was issued in August 2016 for street projects and public safety facility projects. In September 2018, the City issued an additional \$33,375,000 to fund transportation projects, engineering and design of a new library, and park-related improvements. The third and final issuance is anticipated to take place in Fiscal Year 2020. Other general obligation bonds include issuances from prior bond authorizations.

LIMITED TAX NOTES

The City is authorized to issue short term tax notes, having a maturity not exceeding seven years, pursuant to the general laws of the State and ordinances authorized by the City Council and are payable from ad valorem taxes. For the fiscal year ended September 30, 2018, the City had \$8,870,000 in tax notes outstanding. In July 2017, the City sold \$1,735,000 in limited tax notes to finance improvements to public safety facilities including Fire Station 5, City Hall Building 6, and the expansion of the Police Department headquarters. In September 2018, the City issued \$6,000,000 in taxable tax notes for Bell Boulevard Redevelopment, and \$1,370,000 for reconfiguration of City Hall Building 3 and the City's portion of the cost related to the expansion of the Williamson County Regional Animal Shelter.

CERTIFICATES OF OBLIGATION

The City is authorized to issue certificates of obligation pursuant to the City Charter, applicable State laws, and ordinances adopted by the City Council. Certificates of obligation are issued for various purposes to include financing capital improvements and for infrastructure support and development. For the fiscal year ended September 30, 2019, the City had \$480,000 certificates of obligation outstanding, which comprise 0.2% of the City's total outstanding debt. This includes 4B certificates of obligation in the principal amount of \$480,000.

DEBT MANAGEMENT PLAN

REVENUE BONDS

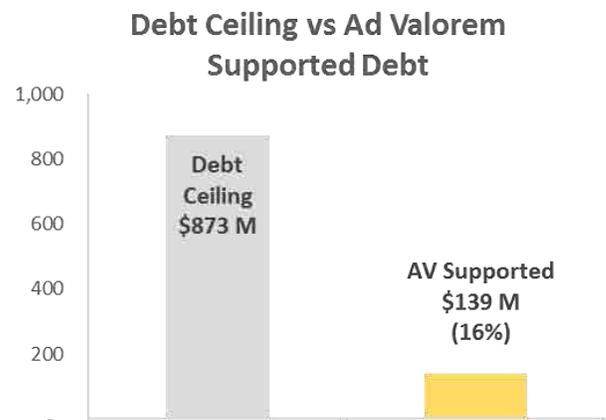
The City is authorized to issue revenue bonds under the provisions of the City Charter, applicable State laws, and ordinances adopted by City Council. For the fiscal year ended September 30, 2019, the City’s outstanding revenue bonds were: Utility system revenue bonds in the aggregate principal amount of \$35,185,000; pass-through toll revenue & limited tax bonds in the aggregate principal amount of \$7,025,000; and senior lien sales tax revenue refunding bonds (4B) in the aggregate amount of \$260,000.

REFUNDINGS AND DEFEASANCES

The City routinely reviews the possibility of refunding and defeasance of certain outstanding debt to effectuate interest cost savings. In refunding a bond, the City can use proceeds from a new issuance at a lower interest rate to retire or redeem an outstanding bond that is at a higher interest rate. This provides for savings in interest expense. To defease debt, the City can set aside sufficient funds to cover the associated debt, essentially paying off the debt early and removing the associated debt obligation from the City. In 2019, the City defeased \$2,380,000 of its Series 2013A GO Refunding Bonds. This defeasance resulted in net debt service savings to the City of approximately \$500,000. The FY 2020 budget includes funds to defease and/or call portions of the 2014 Series General Obligation Bonds, or other bonds to be determined at the time of defeasance.

DEBT LIMITATIONS

The City Charter establishes a limitation on the general obligation debt supported by ad valorem taxes to an amount not to exceed ten percent (10%) of the net taxable value of property on the tax rolls of the City. The estimated total net taxable valuation for the fiscal year 2019 was \$8.73 billion, which provides a debt ceiling of \$873 million. As illustrated in the graph to the right, as of September 30, 2019, the City has only utilized 16%, or \$139 million, of the City’s \$873 million debt ceiling.



LONG-TERM DEBT PLANNING

The City employs a comprehensive multi-year, long-term capital improvement planning program that is updated annually. Debt management is a major component of the financial planning model, which incorporates projected financing needs for infrastructure development that is consistent with the City’s growth, while at the same time measuring and assessing the cost and timing of each debt issuance.

The assumptions in the FY 2019-2020 Debt Management Plan include: (i) net taxable valuation growth at 6.5% in FY 2020, a growth rate of 3.5% for FY 2021-2025; (ii) tax collection rate at 99.5%; (iii) tax freeze and local exemptions for elderly (\$30,000), disabled (\$20,000), and local homestead (greater of 1% or \$5,000); (iv) and variation in the projected debt service property tax rate dependent on growth in values and potential future capital infrastructure needs.



CEDAR

PARK



APPENDIX

The appendix provides additional information regarding the adopted budget, historical financial information, and the City. Included in this section are the budget and tax rate adoption ordinances, history of the City, City demographics, summary of FTEs, property tax analysis, sales tax analysis, and a glossary.



CEDAR

PARK

ORDINANCE NO. BF37.19.09.26.H1

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CEDAR PARK, TEXAS, ADOPTING A MUNICIPAL OPERATING BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2019, AND ENDING SEPTEMBER 30, 2020; ADOPTING A MUNICIPAL CAPITAL BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2019, AND ENDING SEPTEMBER 30, 2020; APPROPRIATING FUNDS IN ACCORDANCE WITH THE BUDGET; PROVIDING FOR SEVERABILITY; PROVIDING FOR A REPEALER; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS ORDINANCE IS PASSED WAS NOTICED AND IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

WHEREAS, the City Manager of the City of Cedar Park, Texas, has submitted to the City Council a proposed budget for the fiscal year beginning October 1, 2019, and ending September 30, 2020; and

WHEREAS, the proposed budget sets out in detail the resources and estimated revenues of each fund, together with the proposed expenditures within each such fund, all in accordance with the applicable provisions of the City Charter; and

WHEREAS, notice having been first given in the manner provided by law, the City Council did conduct public hearings upon such proposed budget; and

WHEREAS, the City Council has considered the proposed budget and made such changes as it considers warranted by law and in the best interest of the municipal taxpayers.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CEDAR PARK, TEXAS:

SECTION 1. That such proposed budget, including the estimated revenues and proposed expenditures within each Fund is hereby approved and adopted as the Municipal Budget for the Fiscal Year beginning October 1, 2019 and ending September 30, 2020.

SECTION 2.

- a. That, as provided in Subsection (b) of this section, the monies hereinafter set out within each fund are hereby appropriated out of each such respective Fund for the payment of expenses lawfully attributable to such Fund, all as itemized in the budget.
- b. That the following funds are hereby appropriated:

OPERATING BUDGET:

FUND	OPERATING BUDGET
General	58,084,740
General Debt Service	27,098,345
Utility	41,309,930
Solid Waste	4,155,903
Utility Debt Service	8,924,134
Vehicle & Equipment Replacement	5,563,425
Municipal Court	83,713
Public Art	265,280
Tourism Board/Occupancy Tax	1,317,488
CPTV-10 / Cable	128,905
Tax Increment Reinvestment Zone	756,652
Forfeiture	274,986
Economic Development (Type A)	5,543,610
Community Development (Type B)	6,319,800
Parkland Dedication	275,000
Property Management	201,515
TOTAL OPERATING APPROPRIATIONS	\$ 160,303,426

CAPITAL BUDGET:

CATEGORY	CAPITAL BUDGET
Transportation	17,841,362
Facilities	21,377,500
Parks	3,450,000
Drainage	9,153,100
Water	3,468,000
Waste Water	28,283,000
TOTAL CAPITAL APPROPRIATIONS	\$ 83,572,962

- c. That available balances in designated, approved, and ongoing capital and operating projects funded in prior fiscal years are hereby carried forward and appropriated for the completion of these projects.

SECTION 3. That the budget may be amended from time to time as provided by law for the purposes of authorizing emergency expenditures for municipal purposes, provided however, no obligation shall be incurred or any expenditure made except in conformity with the budget.

SECTION 4. That the Director of Finance may, at any time with the consent of the City Manager, transfer any unencumbered appropriation from one budget line item to another line item within the same Department, provided however, that no unencumbered appropriation may be transferred from one Department or Fund to another except upon the express approval of the City Council.

SECTION 5. That this ordinance shall be effective immediately of and from adoption.

SECTION 6. That the provisions of this ordinance are severable and the invalidity of any word, phrase or part of this ordinance shall not affect the validity or effectiveness of the remainder of the ordinance.

SECTION 7. That all ordinances and parts of ordinances in conflict with this ordinance are hereby repealed to the extent of the conflict.

SECTION 8. That it is hereby officially found and determined that the meeting at which this ordinance was passed was open to the public as required by law.

READ AND CONSIDERED ON FIRST READING by the City Council of Cedar Park at a regular meeting on the 12th day of September, 2019, at which a quorum was present and for which due notice was given pursuant to Section 551.001, et. Seq. of the Government Code.

READ, AND CONSIDERED ON SECOND READING by the City Council of Cedar Park at a special called meeting on the 19th day of September, 2019, at which a quorum was present and for which due notice was given pursuant to Section 551.001, et. Seq. of the Government Code.

READ, CONSIDERED, PASSED, AND APPROVED ON THIRD AND FINAL READING by the City Council of Cedar Park at a regular meeting on the 26th day of September, 2019, at which a quorum was present and for which due notice was given pursuant to Section 551.001, et. Seq. of the Government Code.

CITY OF CEDAR PARK, TEXAS



Corbin Van Arsdale, Mayor

ATTEST:



LeAnn M. Quinn, TRMC
City Secretary

APPROVED AS TO FORM
AND CONTENT:



J.P. LeCompte, City Attorney



ORDINANCE NO. BF37.19.09.26.H1

ORDINANCE NO. BF38.19.09.26.H3

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CEDAR PARK, TEXAS, LEVYING TAXES FOR THE FISCAL YEAR 2019-2020; PROVIDING FOR SEVERABILITY; PROVIDING FOR A REPEALER; PROVIDING AN EFFECTIVE DATE; AND ORDAINING OTHER PROVISIONS RELATED TO THE SUBJECT MATTER HEREOF.

WHEREAS, there came to be considered the matter of establishing and setting the tax rates to be levied on taxable property within the City of Cedar Park, Texas which is to be recorded on the 2019 Tax Rolls; and

WHEREAS, the City Council has heretofore approved and adopted the tax rolls of the City; the total valuation of all taxable property rendered for taxation for the tax year 2019 estimated at \$9,171,399,592; and

WHEREAS, the City has determined the maximum amount of the various total budget requirements of the City and it is now necessary to establish the tax rate for the current year.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CEDAR PARK, TEXAS:

SECTION 1. A total tax rate aggregating \$0.44700 shall be levied on each one hundred dollars (\$100.00) of valuation of all taxable property located in the City of Cedar Park, Texas, and appearing on the assessment roll for the tax year 2019, in accordance with the Constitution and Laws of the State of Texas. THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 7.84 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$17.40.

SECTION 2. \$0.23930 of the total rate is hereby specifically levied for current expenses of operation and maintenance purposes. \$0.20770 of the total rate is hereby specifically levied for the payment of principal and interest on debt.

SECTION 3. That there is hereby levied and shall be collected from every person, firm and corporation pursuing an occupation in the City of Cedar Park, Texas, which is taxable by law, the full amount of taxes permitted by the laws of the State of Texas.

SECTION 4. That if any provision, section, subsection, sentence, clause or phrase of this Ordinance, or the application of same to any person or set of circumstances is for any reason held to be unconstitutional, void or invalid (or for any reason unenforceable), the validity of the remaining portions of this ordinance or the application to such other persons or sets of circumstances shall not be affected thereby, it being the intent of the City Council of the City of Cedar Park, in adopting this ordinance, that no portion thereof or provision contained herein shall become inoperative or fail by reason of any unconstitutionality or invalidity of any other portion or provision.

SECTION 5. That all ordinances and parts of ordinances in conflict with this ordinance are hereby repealed to the extent of the conflict.

SECTION 6. That this Ordinance shall become effective in accordance with State law.

READ AND CONSIDERED ON FIRST READING by the City Council of Cedar Park at a regular meeting on the 12th day of September, 2019, at which a quorum was present and for which due notice was given pursuant to Section 551.001, et. Seq. of the Government Code.

READ, AND CONSIDERED ON SECOND READING by the City Council of Cedar Park at a special called meeting on the 19th day of September, 2019, at which a quorum was present and for which due notice was given pursuant to Section 551.001, et. Seq. of the Government Code.

READ, CONSIDERED, PASSED, AND APPROVED ON THIRD AND FINAL READING by the City Council of Cedar Park at a regular meeting on the 26th day of September, 2019, at which a quorum was present and for which due notice was given pursuant to Section 551.001, et. Seq. of the Government Code.

ATTEST:



LeAnn M. Quinn, TRMC
City Secretary

CITY OF CEDAR PARK, TEXAS


Corbin Van Arsdale, Mayor

APPROVED AS TO FORM
AND CONTENT:



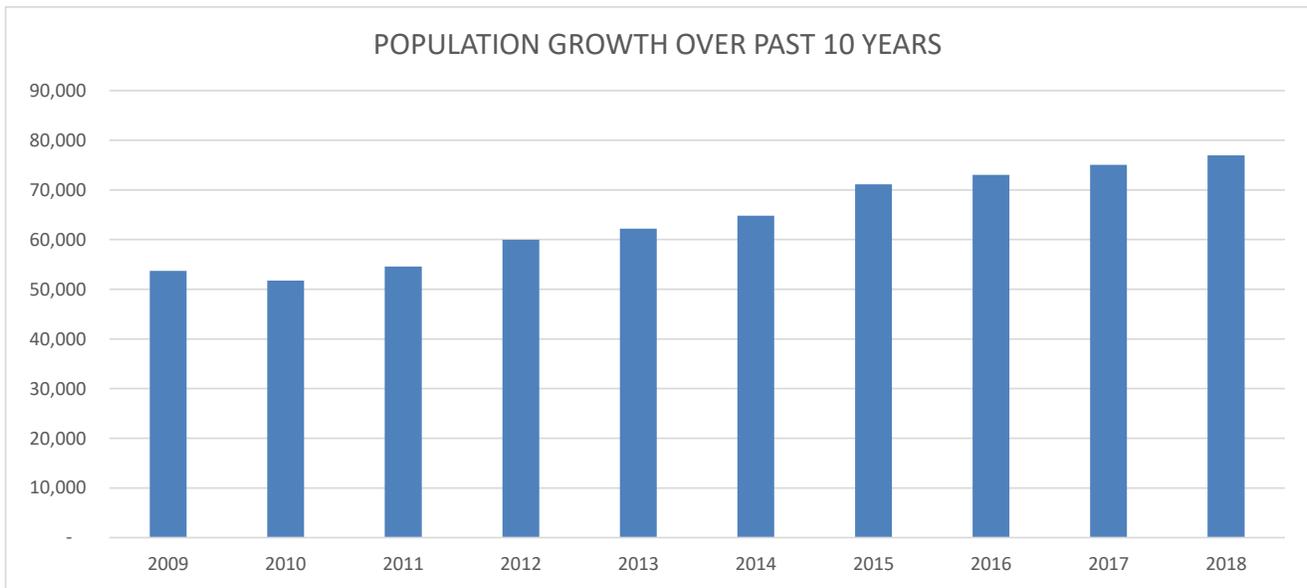
J.P. LeCompte, City Attorney



ORDINANCE NO. BF38.19.09.26.H3

DEMOGRAPHIC STATISTICS LAST TEN FISCAL YEARS

Fiscal Year	Population	Personal Income	Income Per Capita	Unemployment Rate
2009	53,699	1,409,806,048	26,254	5.8%
2010	51,731	1,341,331,200	25,929	5.9%
2011	54,563	1,429,337,220	26,196	6.4%
2012	59,969	1,598,179,560	26,650	5.6%
2013	62,188	1,755,990,918	28,237	4.8%
2014	64,803	1,892,024,401	29,197	3.8%
2015	71,153	1,943,251,245	27,311	3.8%
2016	73,048	2,098,892,800	28,733	3.3%
2017	75,066	2,226,715,372	29,663	3.2%
2018	76,939	2,362,322,338	30,704	2.9%



Sources:
 Unemployment from Texas Workforce Commission
 Population - City of Cedar Park Planning Department
 Income per Capita from the Census.Gov American Community Survey
 Personal income is the factor of population and income per capita.

MAJOR EMPLOYERS & BUSINESSES

Cedar Park boasts an energetic and diverse mix of businesses in the software, biotech, advanced manufacturing and oil exploration industries. Listed below are some of our largest employers, as well as some of our high-growth companies.

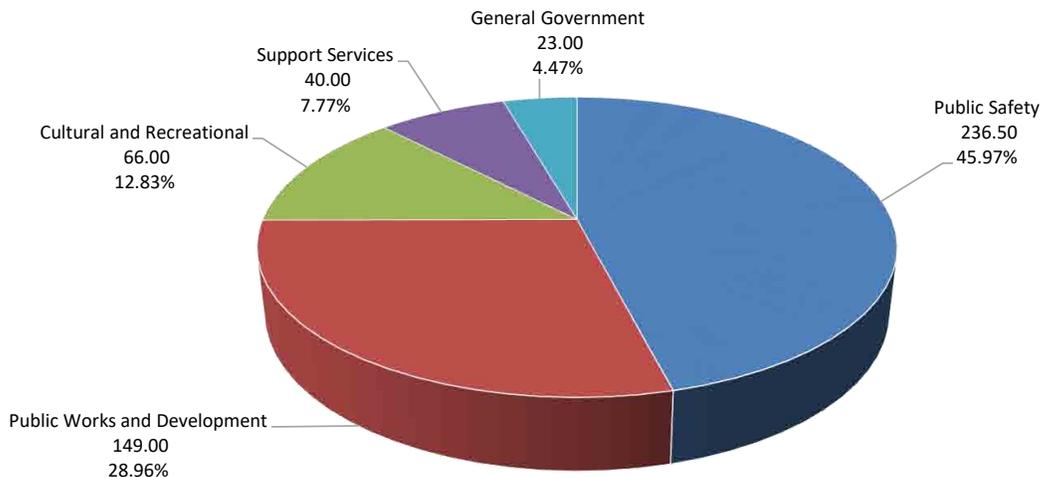
Major Employers	Description
American Constructors	General contractor (headquarters)
Austin Wood Recycling	Contract recycling, organic recycling, mulch manufacturing
Baker Drywall	Construction services
BMC Millwork	Custom door & window millwork manufacturing
BMC West	Materials distribution
Cedar Park Regional Medical Center	Hospital, acute care (Seton Healthcare)
CoreSlab Structures	Pre-cast concrete manufacturing
Corvalent	Rugged embedded computing equipment
e-MDs	Software development
ETS-Lindgren (EMC Test Systems)	Electromagnetic & acoustic energy systems manufacturing
Firefly Aerospace	Manufactures next generation small launch vehicles and lunar landers
Flame Tech	Drilling equipment manufacturing (headquarters)
Hyllion	Hybrid Technology for Trucking Industry (headquarters)
Innovative Funding Services	Auto lending (headquarters)
McCoy Global	Sensors & systems manufacturing
National Oilwell Varco	Drilling equipment manufacturing
Native Land Design	Commercial landscape design
Revenue Cycle	Business management consulting
Swagelok	Fluid systems manufacturer (headquarters)
Texas Quarries	Cut limestone manufacturing (headquarters)
Voltabox	Lithium ion battery packs (headquarters)

FULL-TIME EQUIVALENT EMPLOYEES BY FUNCTION LAST TEN FISCAL YEARS

Function	FY 2020	FY 2019	FY 2018	FY 2017	FY 2016	FY 2015	FY 2014	FY 2013	FY 2012	FY 2011
Public Safety										
Municipal Court	9.50	9.50	9.50	9.50	9.50	9.50	9.50	9.50	9.50	9.50
Police	137	135	132	128	125	120	116	112	104	103
Fire ¹	89	89	88	83	78	72	70	70	72	71
Emergency Management ¹	1	1	-	-	-	1	1	1	1	1
Total Public Safety	236.50	234.50	229.50	220.50	212.50	202.50	196.50	192.50	186.50	184.50
Public Works and Development										
Engineering	12	12	11	11	8	8	8	8	8	8
Development Services ²	20	20	20	19	18	20	20	20	18	22
Public Works	108	107	101	98	95	90	86	85	85	80
Utilities Administration	9	9	9	11.50	9	7	7	7	9	8
Total Public Works and Development	149.00	148.00	141.00	139.50	130.00	125.00	121.00	120.00	120.00	118.00
Cultural and Recreational										
Parks and Recreation	42.5	42.5	35	35	35	35	35	33	30.50	30.50
Library	21.50	20.50	20.50	19.50	19	18.25	17.75	17.75	17.25	17.25
Tourism	2	2	1.50	1.50	1.50	1.50	1.50	1.50	1.50	-
Total Cultural and Recreational	66.00	65.00	57.00	56.00	55.50	54.75	54.25	52.25	49.25	47.75
Support Services										
Finance Services	20	19	17	16	16	16	16	16	16	15
Information Services ²	14	14	13	10.50	10	7	6	6	5	5
Human Resources	6	6	5	5	5	5	5	5	4	4
Total Support Services	40.00	39.00	35.00	31.50	31.00	28.00	27.00	27.00	25.00	24.00
General Government										
City Management	4	4	4	5	4	4	4	4	4	4
City Secretary	1	1	1	1	1	1	1	1	1	1
Community Affairs	10	10	10	5.50	6.00	4.50	4.50	4.50	2.50	2.50
Economic Development	3	2	2	2	2	2	2	2	2	3
Legal Services	5	5	5	4	4	4	4	4	4	4
Total General Government	23.00	22.00	22.00	17.50	17.00	15.50	15.50	15.50	13.50	14.50
Total	514.50	508.50	484.50	465.00	446.00	425.75	414.25	407.25	394.25	388.75

1 - In FY 2019, Emergency Management was moved out of Fire Services.

FY 2020 CITY-WIDE FTES BY FUNCTION



AD VALOREM RATE ANALYSIS

	Tax Year 2018 Fiscal Year 2019	Tax Year 2019 Fiscal Year 2020	Variance
Average Residential Ad Valorem*	\$ 319,600	\$ 333,200	\$ 13,600.00
Average Residential Levy	1,435	1,489	\$ 54
Effective Tax Rate	0.433175	0.429598	(0.003577)
Rollback Tax Rate	0.455630	0.447350	(0.008280)
Adopted Tax Rate	0.449000	0.447000	(0.002000)

* As of supplemental and certification data available at budget approval

Ad Valorem Levy Analysis

	Maintenance & Operations (M&O)	Interest & Sinking (I&S)	Total Rate & Levy
Taxable Value	\$ 10,158,100,425	\$ 10,158,100,425	\$ 10,158,100,425
Remove Frozen Value	787,878,903	787,878,903	787,878,903
Remove 80% TIRZ Value	198,821,930	198,821,930	198,821,930
Adjusted taxable value	9,171,399,592	9,171,399,592	9,171,399,592
X M&O Rate / 100	0.2393000		
X I&S Rate / 100		0.2077000	0.447000
Total Levy	\$ 21,947,159	\$ 19,048,997	\$ 40,996,156
Tax levy on frozen property	1,490,172	1,293,392	2,783,563
Total Estimated Levy	23,437,331	20,342,389	43,779,720
X Collection Rate	99.5%	99.5%	99.5%
Total Adjusted Tax Levy	\$ 23,320,145	\$ 20,240,677	\$ 43,560,822

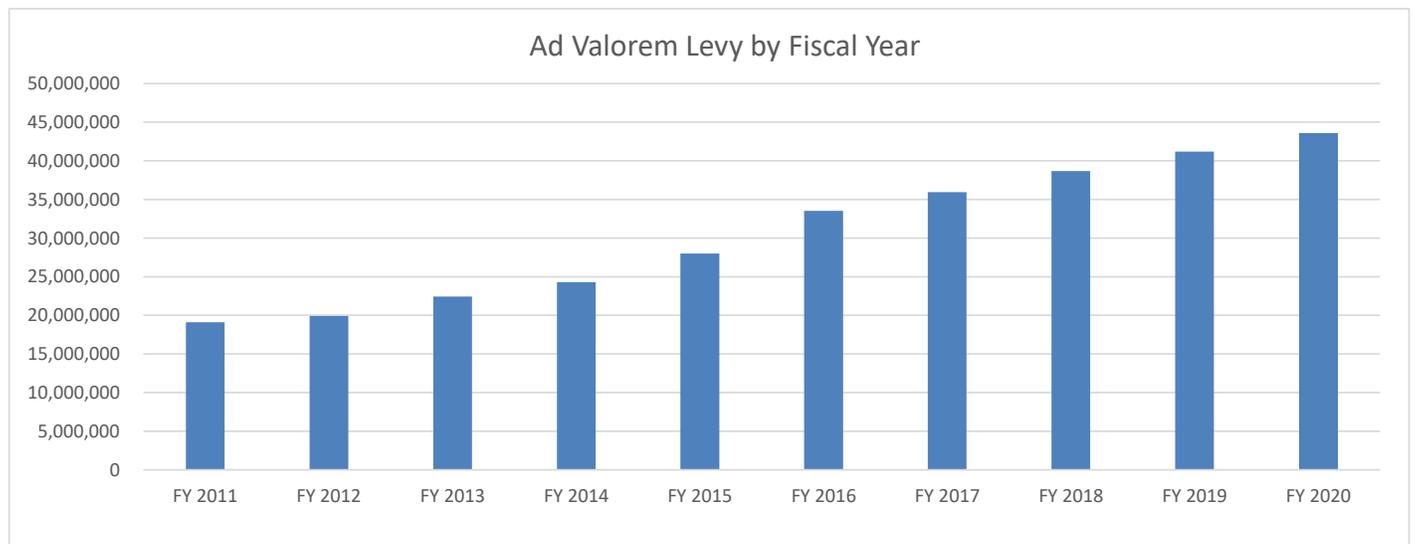
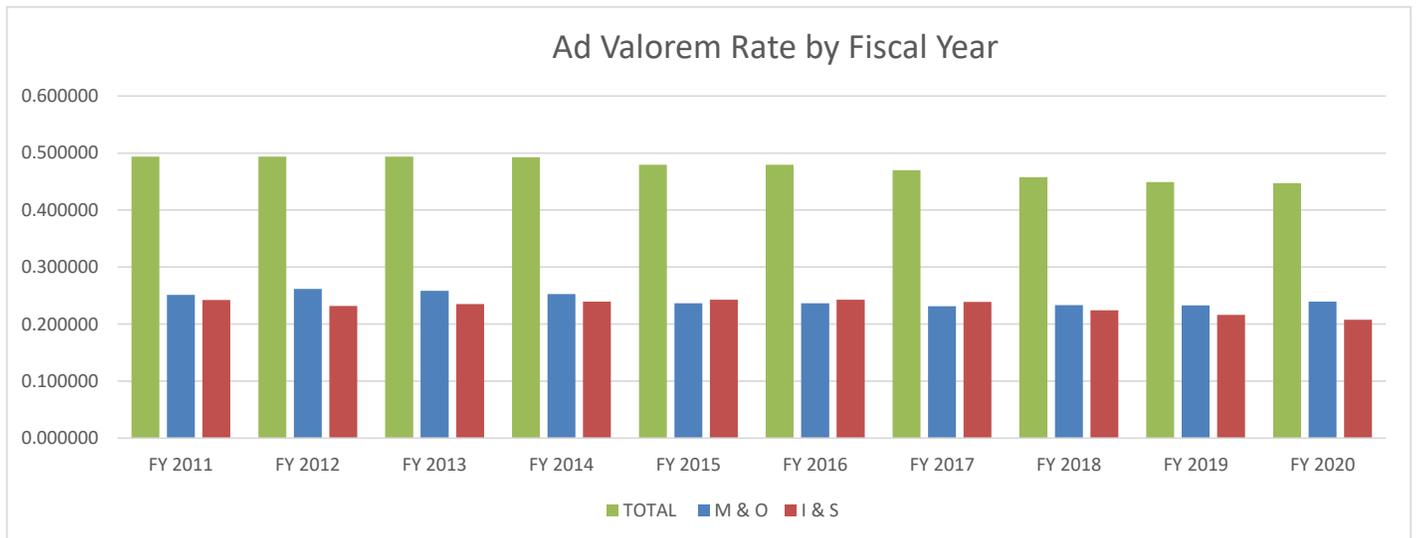
FY 2020 TIRZ Calculation Value	198,821,930	198,821,930	198,821,930
X M&O Rate / 100	0.2393000		
X I&S Rate / 100		0.2077000	0.447000
X Collection Rate	100.0%	100.0%	100.0%
Estimated Collections for TIRZ	\$ 475,781	\$ 412,953	\$ 888,734

TAXABLE AD VALOREM, RATES, AND LEVIES FOR TEN YEARS

FISCAL YEAR	TAXABLE AD VALOREM ¹	M & O	% OF RATE	I & S	% OF RATE	TOTAL	LEVY ² (BUDGETED)	ANNUAL LEVY GROWTH
FY 2011	3,988,355,181	0.251408	50.9%	0.242093	49.1%	0.493501	19,092,981	1.6%
FY 2012	4,200,040,324	0.261739	53.0%	0.231762	47.0%	0.493501	19,902,047	4.2%
FY 2013	4,707,070,384	0.258464	52.4%	0.235037	47.6%	0.493501	22,428,253	12.7%
FY 2014	5,099,284,250	0.252839	51.3%	0.239661	48.7%	0.492500	24,287,432	8.3%
FY 2015	5,985,959,751	0.236750	49.4%	0.242750	50.6%	0.479500	27,984,404	15.2%
FY 2016	6,697,056,699	0.236750	49.4%	0.242750	50.6%	0.479500	33,514,046	19.8%
FY 2017	7,308,745,490	0.231250	49.2%	0.238750	50.8%	0.470000	35,952,177	7.3%
FY 2018	7,971,756,113	0.233450	51.0%	0.224050	49.0%	0.457500	38,681,666	7.6%
FY 2019	8,603,637,656	0.232600	51.8%	0.216400	48.2%	0.449000	41,206,884	6.5%
FY 2020	9,171,399,592	0.239300	53.5%	0.207700	46.5%	0.447000	43,554,630	5.7%

¹ Excludes over-65 property value freeze and values in the designated TIRZ. Represent values at time of certification from the Appraisal District.

² Levy includes anticipated collection from taxable value plus levy from eligible frozen properties (minus collection loss)

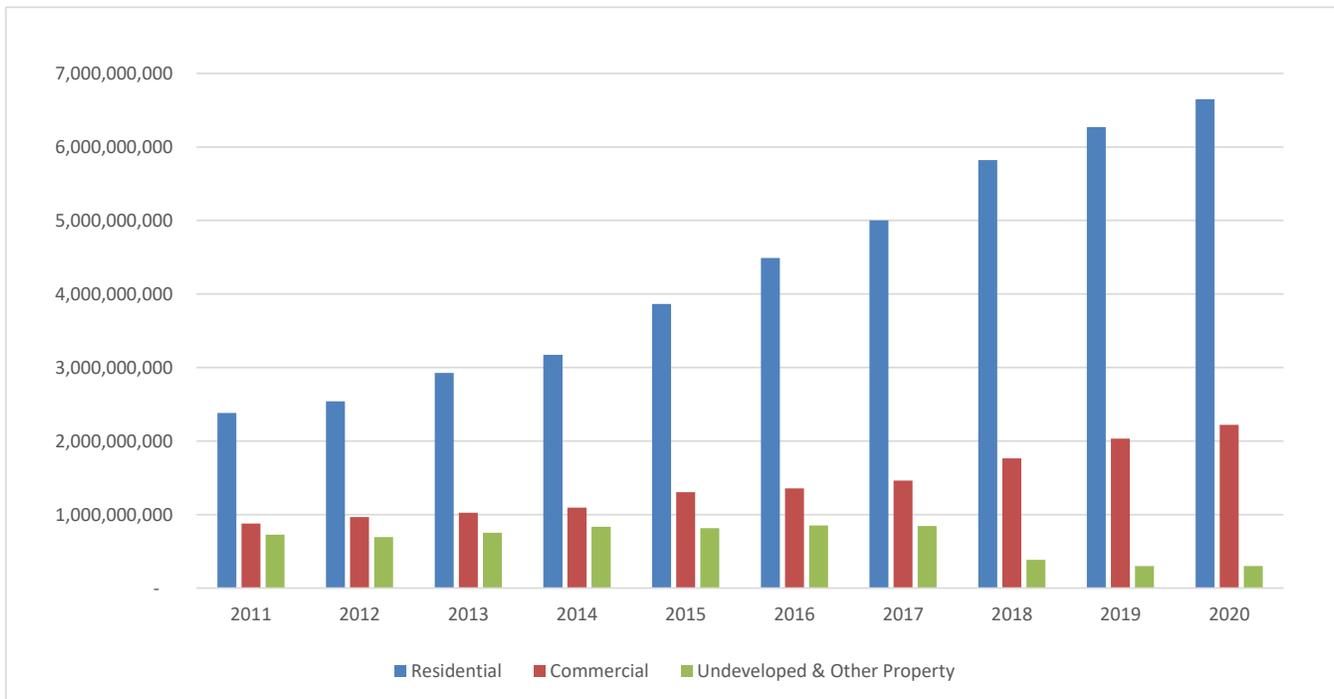


VALUE OF TAXABLE PROPERTY LAST TEN FISCAL YEARS

Fiscal Year	Residential Property	% of Total	Commercial Property	% of Total	% Growth	Undeveloped & Other Property	% of Total	Total Ad Valorem*
2011	2,383,459,137	59.8%	879,088,156	22.0%	-5.8%	725,807,888	18.2%	3,988,355,181
2012	2,540,083,666	60.5%	964,914,255	23.0%	9.8%	695,042,403	16.5%	4,200,040,324
2013	2,926,430,829	62.2%	1,026,624,740	21.8%	6.4%	754,014,816	16.0%	4,707,070,384
2014	3,171,458,527	62.2%	1,095,225,972	21.5%	6.7%	832,599,751	16.3%	5,099,284,250
2015	3,864,578,529	64.6%	1,304,919,684	21.8%	19.1%	816,461,538	13.6%	5,985,959,751
2016	4,488,368,937	67.0%	1,355,688,653	20.2%	3.9%	852,999,109	12.7%	6,697,056,699
2017	4,999,867,705	68.4%	1,463,085,278	20.0%	7.9%	845,792,506	11.6%	7,308,745,490
2018	5,823,076,404	73.0%	1,764,117,186	22.1%	20.6%	384,562,523	4.8%	7,971,756,113
2019	6,269,967,552	72.9%	2,032,400,489	23.6%	15.2%	301,269,615	3.5%	8,603,637,656
2020	6,647,585,065	72.5%	2,221,982,605	24.2%	9.3%	301,831,923	3.3%	9,171,399,592

*Represents certified tax roll values.

Source: Williamson County Appraisal District, Travis County Appraisal District

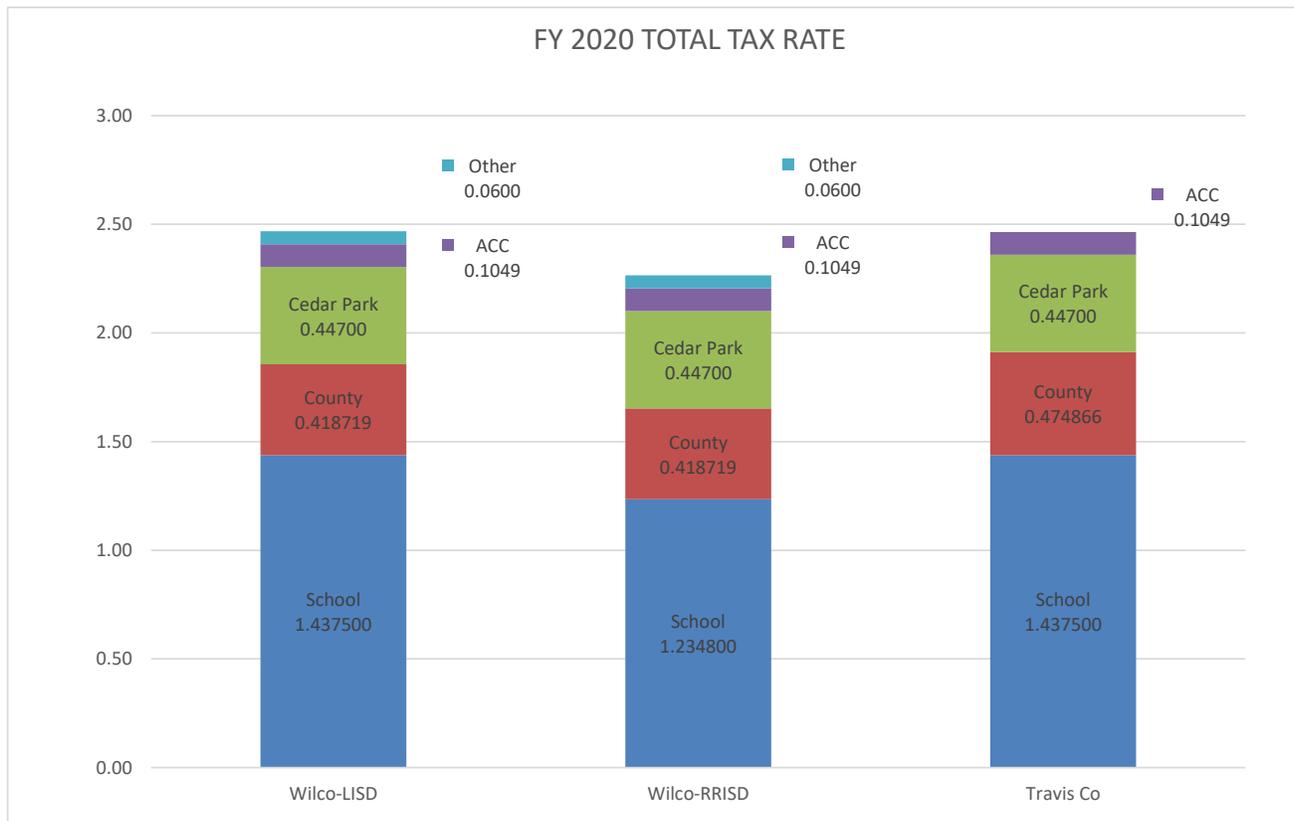


PROPERTY TAX RATES - DIRECT AND OVERLAPPING GOVERNMENTS*
LAST TEN FISCAL YEARS

Fiscal Year	City of Cedar Park			Leander Independent	Round Rock Independent	Travis County	Williamson County	Austin		Total ¹
	General Fund	Debt Service Fund	Total City	School District	School District			Community College	Other	
2011	0.251408	0.242093	0.493501	1.454800	1.380000	0.465800	0.489990	0.095100	0.020000	2.553391
2012	0.261739	0.231762	0.493501	1.499760	1.335000	0.485500	0.487687	0.094800	0.020000	2.595748
2013	0.258464	0.235037	0.493501	1.511870	1.380000	0.500100	0.489029	0.095100	0.020000	2.609500
2014	0.252839	0.239661	0.492500	1.511870	1.367400	0.623600	0.489029	0.095100	0.020000	2.608499
2015	0.242250	0.242750	0.485000	1.511870	1.364316	0.603600	0.489029	0.094200	0.020000	2.600099
2016	0.236750	0.242750	0.479500	1.511870	1.332500	0.534681	0.481529	0.100500	0.020000	2.593399
2017	0.231250	0.238750	0.470000	1.511870	1.332500	0.494341	0.436529	0.102000	0.059823	2.580222
2018	0.233450	0.224050	0.457500	1.511870	1.304800	0.476385	0.426529	0.100800	0.060000	2.556699
2019	0.232600	0.216400	0.449000	1.510000	1.304800	0.459421	0.419029	0.104800	0.060000	2.542829
2020	0.239300	0.207700	0.447000	1.437500	1.234800	0.474866	0.418719	0.104900	0.060000	2.468119

Notes:

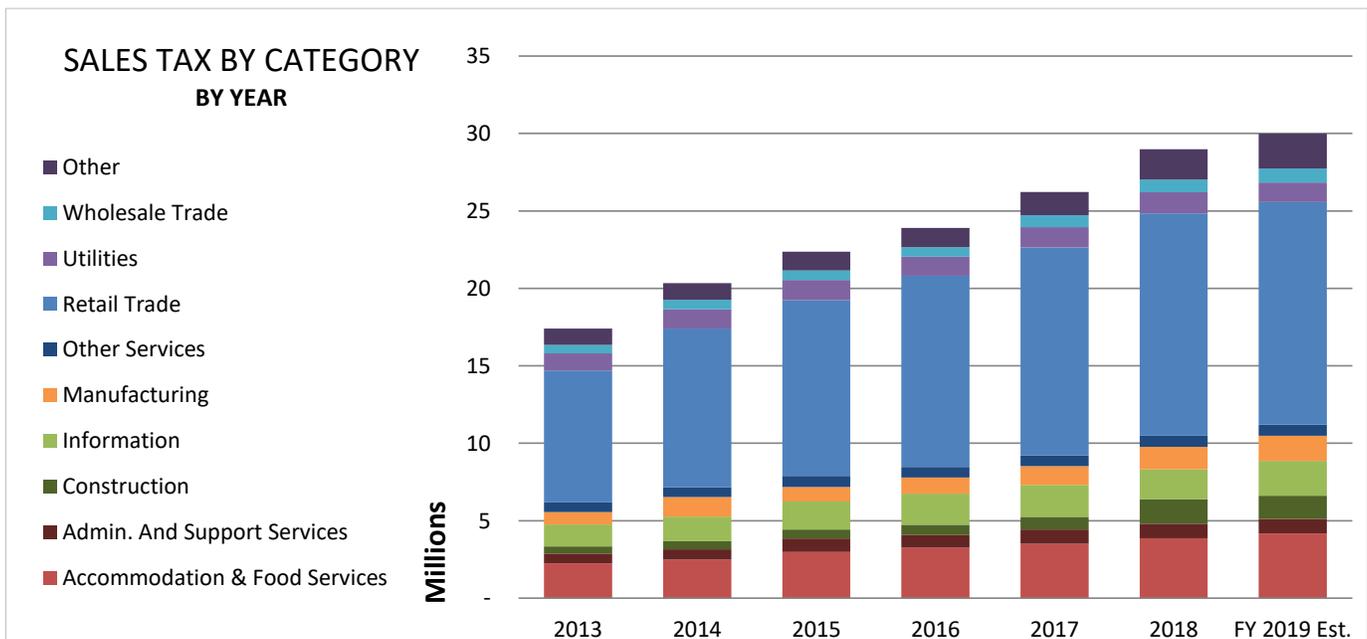
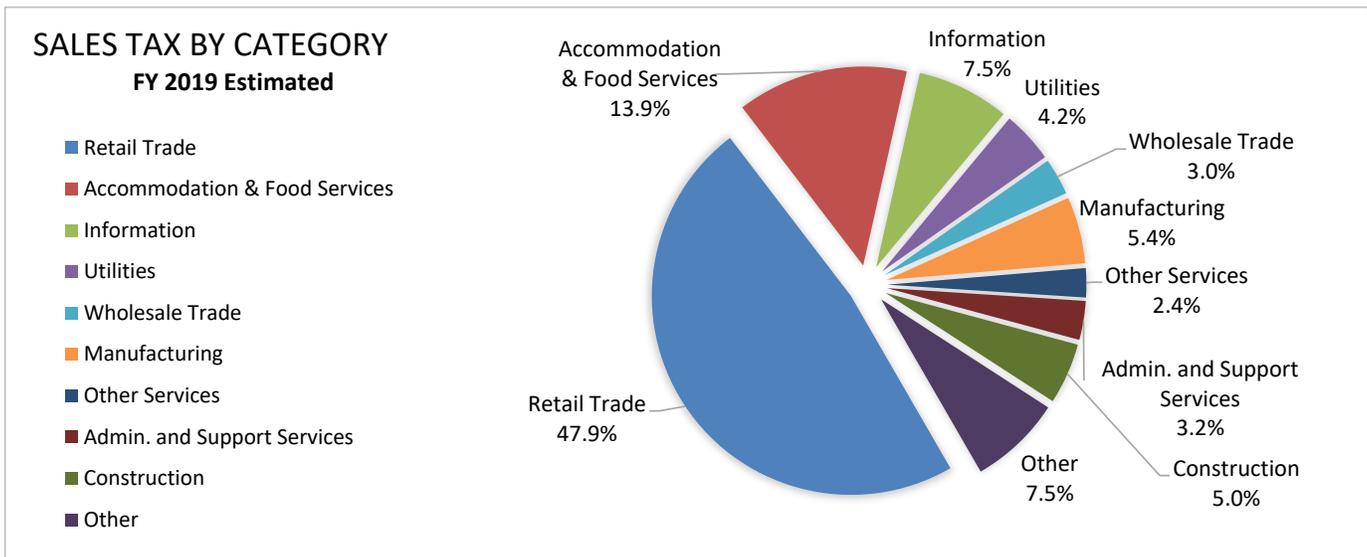
* Based on residency in City of Cedar Park, Leander ISD, and Williamson County



SALES TAX BY CATEGORY LAST SEVEN FISCAL YEARS

	2013	2014	2015	2016	2017	2018	2019 Est.
Retail Trade	\$ 8,511,707	\$ 10,237,566	\$ 11,364,465	\$ 12,343,847	\$ 13,405,535	\$ 14,352,888	\$ 14,379,295
Accommodation & Food Services	\$ 2,241,217	\$ 2,480,048	\$ 2,980,389	\$ 3,258,886	\$ 3,514,056	\$ 3,872,812	\$ 4,171,540
Information	\$ 1,409,570	\$ 1,588,243	\$ 1,802,734	\$ 2,009,411	\$ 2,053,373	\$ 1,921,294	\$ 2,258,053
Utilities	\$ 1,103,997	\$ 1,257,490	\$ 1,297,208	\$ 1,224,587	\$ 1,325,118	\$ 1,369,650	\$ 1,264,283
Wholesale Trade	\$ 549,830	\$ 614,780	\$ 618,538	\$ 613,004	\$ 758,569	\$ 812,687	\$ 895,981
Manufacturing	\$ 800,854	\$ 1,250,156	\$ 941,350	\$ 1,030,371	\$ 1,206,496	\$ 1,454,755	\$ 1,623,474
Other Services	\$ 633,680	\$ 637,476	\$ 707,947	\$ 691,724	\$ 710,877	\$ 715,721	\$ 709,398
Admin. and Support Services	\$ 632,567	\$ 674,484	\$ 876,934	\$ 819,986	\$ 913,054	\$ 925,378	\$ 947,381
Construction	\$ 473,334	\$ 530,401	\$ 575,559	\$ 667,017	\$ 830,132	\$ 1,597,379	\$ 1,488,761
Other	\$ 1,041,921	\$ 1,060,443	\$ 1,208,423	\$ 1,237,807	\$ 1,496,356	\$ 1,960,971	\$ 2,254,084
Total	\$17,398,678	\$20,331,088	\$22,373,548	\$23,896,642	\$26,213,568	\$28,983,535	\$ 29,992,251

City sales tax rate 2.0% 2.0% 2.0% 2.0% 2.0% 2.0% 2.0%



Source: Texas Comptroller of Public Accounts

FINANCIAL FORECAST SUMMARY

The five-year financial forecast provides a current and long-range assessment of financial conditions and costs for city services. A financial forecast is not a budget but a tool used to identify potential funding challenges as well as the City's ability to reach its long-term financial and strategic goals. By policy, the City prepares a financial forecast for the General Fund, Utility Fund, Type A, and Type B funds. Included below are summaries for the General Fund and Utility Fund. Included in these financial forecasts are assumptions on revenues including property tax collections, sales tax collections, water sales, and wastewater sales. Also included are assumptions on projected increases to operating expenditures. The forecast does not include any new initiatives, additional personnel.

		GENERAL FUND							
<i>(\$ in millions)</i>	2018	2019	2020	2021	2022	2023	2024		
	ACTUAL	PROJECTED	ADOPTED	PROJECTED	PROJECTED	PROJECTED	PROJECTED	PROJECTED	
Beginning Balance	\$ 20.61	\$ 20.09	\$ 21.47	\$ 20.52	\$ 20.81	\$ 21.07	\$ 21.30	\$	21.30
Total Revenues	57.93	56.82	57.14	59.29	61.44	63.68	65.89		
Total Available Funds	78.54	76.92	78.61	79.82	82.25	84.75	87.19		
Total Expenditures	58.45	55.44	58.08	59.01	61.18	63.45	65.80		
Ending Balance	\$ 20.09	\$ 21.47	\$ 20.52	\$ 20.81	\$ 21.07	\$ 21.30	\$ 21.39	\$	21.39

		UTILITY FUND							
<i>(\$ in millions)</i>	2018	2019	2020	2021	2022	2023	2024		
	ACTUAL	PROJECTED	ADOPTED	PROJECTED	PROJECTED	PROJECTED	PROJECTED	PROJECTED	
Beginning Balance	\$ 14.09	\$ 16.05	\$ 17.35	\$ 10.03	\$ 10.91	\$ 11.45	\$ 13.00	\$	13.00
Total Revenues	35.18	32.85	33.99	35.39	35.76	36.13	36.36		
Total Available Funds	49.27	48.90	51.34	45.42	46.67	47.58	49.35		
Total Expenditures	33.31	31.55	41.31	34.50	35.22	34.59	33.94		
Ending Balance	\$ 15.96	\$ 17.35	\$ 10.03	\$ 10.91	\$ 11.45	\$ 13.00	\$ 15.42	\$	15.42
Adjustment To GAAP	0.09	-	-	-	-	-	-		
Net Ending Balance	\$ 16.05	\$ 17.35	\$ 10.03	\$ 10.91	\$ 11.45	\$ 13.00	\$ 15.42	\$	15.42

BUDGET GLOSSARY

Accounting System: The methods and records established to identify, assemble, analyze, classify, record, and report the City's transactions and to maintain accountability for the related assets and liabilities.

Accounts Payable (AP): A short-term (one year or less) liability reflecting amounts owed for goods and services received by the City.

Accounts Receivable (AR): An asset reflecting amounts due from other persons or organizations for goods and services furnished by the City.

Accrual Accounting: A basis of accounting in which revenues and expenses are recorded at the time they occur, rather than at the time cash is received or paid by the city.

Actual: The actual amount spent on expenditures as it relates to a fund, department and/or expenditure category. These amounts have been adjusted and include audit adjustments.

Ad Valorem Taxes: Commonly referred to as property taxes. The charges levied on all real and certain personal property according to the property's assessed value and the tax rate. Two ad valorem rates create the total collection:

Maintenance and Operations Rate: This rate is one of two component rates that make up the total tax rate. Revenue generated by this rate is used to fund general operations of the City.

Debt Service Rate: This rate is the second of two component rates that make up the total tax rate. This rate is set by law in an amount sufficient to generate enough revenue with which to pay the City's maturing general obligation debt.

Adjustment to Base Request: A request needed to maintain current service levels, such as fuel or electricity, and may include personnel when needed to maintain the service level.

Advanced Refunding Bonds: Bonds issued to refinance an outstanding bond issue before the date the outstanding bonds become due or callable. Proceeds of the advance refunding are deposited in escrow with a fiduciary, invested in U.S. Treasury Bonds or Other authorized securities and used to redeem the underlying bonds at their maturity or call date, to pay interest on the bonds being refunded, or to pay interest on the advance refunding bonds.

Appropriations: An authorization made by the City Council which permits the City to make expenditures and incur obligations.

Approved: The adopted budget for a fund, department and/or expenditure category for the upcoming fiscal year.

Assessed Value: A valuation set upon real estate or other property as a basis for levying property taxes. All property values within the City of Cedar Park are assessed by the Williamson County Appraisal District.

Asset: The resources and property of the City that can be used or applied to cover liabilities.

Audit: An examination or verification of the financial accounts and records. The City is required to have an annual audit conducted by qualified certified public accountants.

Balanced Budget: A budget with total revenues equaling or exceeding total expenditures. (See Structurally Balanced Budget)

BUDGET GLOSSARY

Base Budget: Refers to a departmental operating budget minus personnel and VES contribution.

Basis of Accounting: Refers to when revenues, expenditures, expenses, and transfers (and the related assets and liabilities) are recorded and reported in the financial statements.

Bond: A written promise to pay a specified sum of money (called the principal amount) at a specific date or dates in the future (called the maturity dates) and carrying interest at a specified rate, usually paid periodically. The difference between a bond and a note is that a bond is issued for a longer period and requires greater legal formality. The most common types of bonds are general obligation and revenue bonds. Bonds are usually used for construction of large Capital projects, such as buildings, streets, and water/sewer system improvements.

Bonded Debt: The portion of indebtedness represented by outstanding (unpaid) bonds.

Bonds Issued: Bonds sold by the City.

Bonds Payable: The face value of bonds issued and unpaid.

Budget: A financial plan for a specified period of time (fiscal year for the City) that includes an estimate of proposed expenditures and the means for financing them.

Budget Message: A general discussion of the proposed budget as presented in writing by the City Manager to the City Council.

Capital Budget: A plan of proposed capital outlays and the means of financing them for the current fiscal period.

Capital Improvements: Expenditures for the construction, purchase, or renovation of City facilities or property.

Capital Outlay: Expenditures resulting in the acquisition of or addition to the City's fixed assets. Generally, any item with a purchase price of \$5,000 or more and having an estimated useful life of at least two years is classified as a capital outlay expenditure.

Cash Basis: A basis of accounting in which transaction recorded when cash is received or disbursed.

Category Descriptions: The name given to a group of similar line items. Ex. Line items related to the operating a facility such as gas and electricity grouped under the category description of Occupancy.

Certificate of Obligation Bonds: Bonds backed which do not require voter approval and can either be backed by the full faith and credit of the City or by a specific or special revenue stream.

Charges for Service: The revenue typically charged for a service is specific to an individual user, rather than a communal good, therefore the charge is used to offset the cost for the individual need. Ex. Park fees and utility charges.

Community Development Corporation: A city-council commissioned Board that is responsible for promoting economic development within the City of Cedar Park and providing for the public welfare of and for the City of Cedar Park. The projects include various areas such as streets, roads, transportation systems, public parks and facilities, municipal facilities, sports facilities, entertainment projects and other items related to the community attributes of Cedar Park. The Board is funded through a ½ cent dedicated sales tax option.

BUDGET GLOSSARY

Debt Service Fund: A fund established to account for funds needed to make principal and interest payments on outstanding bonds when due. Also referred to as an Interest and Sinking Fund.

Debt Service Requirements: The amount of money required to pay interest and principal for a specified period on outstanding debt.

Delinquent Taxes: Property taxes remaining unpaid after the due date. Delinquent taxes incur penalties and interest at rates specified by law.

Department: A functional group of the City with related activities aimed at accomplishing a major City service or program (e.g. the Fire Department).

Depreciation: The prorating of the cost of a fixed asset over the estimated service life of the asset. Each period is charged with a portion of such cost, and through this process, the entire cost of the asset is ultimately charged off as an expense. In governmental accounting, depreciation may be recorded in proprietary funds. Assets in general governmental funds are expensed entirely when purchased.

Division: A sub-group of a Department that represents a major service provided by the Department (e.g. the Fire Suppression Division).

Economic Development Corporation: A city-council commissioned Board that is responsible for promoting, assisting and enhancing economic development activities for the City of Cedar Park. The Board is funded by a $\frac{3}{8}$ of a cent dedicated sales tax option.

Effective Tax Rate: The rate necessary to raise the same total amount of taxes from the same properties that were on the roll last year.

Efficiency & Effectiveness Measure: A performance indicator is an assessment of how well or the degree of quality a department provides services.

Encumbrance: The commitment of appropriated funds to purchase an item or service. An encumbrance differs from an account payable in that a commitment is referred to as an encumbrance before goods or services are received.

Enhancement Request: A budget request that would enhance or add to the current service levels rather than just help to maintain current service levels.

Enterprise Fund: See Proprietary Fund.

Equity: The difference between assets and liabilities of the fund.

Estimated: An estimate of an unknown number, such as future revenue, based upon history, trend, or other logical methods.

Expense/Expenditure: Charges incurred, whether paid or unpaid, for operation, maintenance, interest, and other charges which are presumed to benefit the current fiscal period.

BUDGET GLOSSARY

Extra Territorial Jurisdiction (ETJ): The unincorporated area that is contiguous to the corporate boundaries of a City. The ETJ area for the City of Cedar Park extends one mile from the City's boundaries. Cities have certain powers in their ETJ's to promote and protect the general health, safety, and welfare of persons residing in and adjacent to the City.

Fiduciary Fund: A fund created for situations in which the government is acting in a trustee capacity or as an agent for other entities.

Fire Protection Fees: Revenues from this fee cover the cost of the City providing fire protection service to areas in the ETJ. This fee is assessed in lieu of the ETJ districts charging an ad valorem tax.

Fiscal Year (Period): The time period designated by the City signifying the beginning and ending period for recording financial transactions of the City. The City of Cedar Park's fiscal year begins each October 1st and ends the following September 30th.

Fixed Assets: Assets of a long-term character which are intended to be held or used, such as land, buildings, machinery, furniture, and equipment.

Franchise: A special privilege granted by a government permitting the continuing use of public property, such as city streets, and usually involving the elements of monopoly and regulation.

Franchise Fees: These fees are derived from major public utilities operating within the City and are intended to reimburse the City for use of public streets and rights of way, which is generally computed as a percent of gross receipts and the percentages vary among the utility classes.

Full Faith and Credit: A pledge to the City's taxing power to repay debt obligations. Bonds carrying such pledges are referred to as general obligation bonds or tax supported debt.

Full-Time Equivalent (FTE): A calculation of a position in which a position is calculated by the proportion of hours worked compared to a full-time employee. Ex. A seasonal employee is a .25 FTE because they are budgeted to work a ¼ the number of hours of a full-time employee.

Fund: Separate fiscal and accounting entities with their own resources and budgets necessary to carry on specific activities and attain certain objectives.

Fund Balance: The excess of a fund's assets over its liabilities and reserves.

Garbage Collection Fees: A fee is assessed for the collection of garbage which is provided by the City through the use of an outside vendor.

General Fund: The largest fund within the City. Accounts for all financial resources except those required to be accounted for in another fund. The General Fund Contains the activities commonly associated with municipal government, such as police and fire protection, libraries, and parks and recreation.

General Obligation Bonds: Voter-approved Bonds backed by the full faith and credit of the City and funded thru Ad Valorem Taxes.

BUDGET GLOSSARY

Governmental Fund: Includes activities usually associated with a typical local government's operations, such as Police protection. Governmental Funds also include "Special Revenue" Funds that account for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes.

Impact Fees: These fees are charged for facility expansion of the city's water and wastewater systems. The Texas Local Government Code, Chapter 395, enacted by the State Legislature in 1987 (Senate Bill 336) and amended in 1989, empowers cities to impose and collect "impact fees" upon new development.

Interest: Idle funds are prudently invested in various instruments allowed under the adopted City Investment Strategy and Policy.

Interfund Transfers: All interfund transactions except loans and reimbursements.

Intergovernmental Revenues: Revenues from other governments in the form of grants, entitlements, or payments in lieu of taxes.

Machinery & Equipment: Property that does not lose its identity when removed from its location and is not changed materially or consumed immediately by use.

Maintenance: The act of keeping assets in a state of good repair. It includes preventive maintenance, normal periodic repairs, part replacement, and so forth, needed to maintain the asset so that it continues to provide normal service.

Mission Statement: tells you the fundamental purpose of the organization. It concentrates on the present. It defines the customer and the critical processes. It informs you of the desired level of performance.

Modified Accrual Basis: This method of governmental accounting recognizes revenues when they are measurable and available and expenditures when goods or services are received (except for principal and interest on long-term debt, which is recognized when paid).

Operating Budget: Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing activities of the City are controlled.

Operating Expenses: Proprietary fund expenses related directly to the fund's primary activities.

Operating Income: The excess of proprietary fund operating revenues over operating expenses.

Operating Revenues: Proprietary fund revenues directly related to the fund's primary activities. They consist primarily of user charges for goods and services.

Ordinance: A formal legislative enactment by the City Council.

Part 1 Crime/Offense: The Crimes against a person or property most likely to be reported to the Police Department and include homicide, rape, robbery, aggravated assault, burglary, larceny, motor vehicle theft, and arson.

Paying Agent: An entity responsible for paying the bond principal and interest on behalf of the City.

Performance Improvement: A departmental goal for the fiscal year which should improve performance, efficiency, customer service, etc. and should be completed with-in the fiscal year.

BUDGET GLOSSARY

Performance Indicator: A departmental measure of performance.

Principal: The face value of a bond, payable on stated dates of maturity.

Proprietary Fund: Also referred to as an Enterprise Fund. A governmental accounting fund in which the services provided, such as water and sewer service, are financed and operated similarly to those in a private business. The intent is that the costs of providing these services be recovered through user charges.

Purchase Order (PO): A requisition document for a good or service that has been approved by Finance and includes the amount to be expended for the requisition assuming a satisfactory delivery of the good or completion of the service.

Reimbursements: Interfund transactions that constitute reimbursements to a fund for expenditures or expenses initially made from it, but that apply to another fund.

Resolution: A special or temporary order of the City Council. Requires less formality than an ordinance.

Retained Earnings: An equity account reflecting the accumulated earnings of a proprietary fund.

Revenue Bonds: Bonds whose principal and interest are payable exclusively from earnings of a proprietary fund.

Rollback Tax Rate: The rollback rate is the sum of the Effective M&O (or the rate to raise the same M&O amount on the same properties from the previous year) rate plus 8% and the debt rate (or the rate required to fund the anticipated ad valorem debt obligations). If the rate is exceeded, the citizens can call an election by using a petition that will “roll back the rate” to the rollback rate.

Sales Tax: A tax levied upon the sale of certain goods and services as allowed by Texas State law. The State of Texas levies a 6.25% sales tax. The City of Cedar Park levies a 2% sales tax, which is allocated as 1% to the General Fund, 0.375% to the 4A Economic Development Fund, 0.125% for the City’s drainage program, and 0.5% to the 4B Community Development Fund. The Total rate for the City is 8.25%.

Special Revenue Fund: Accounts for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes.

Structurally Balanced Budget: A budget with operating revenues equaling operating expenditures, however, the total revenues may vary from total expenditures due to receiving one-time revenues or making one-time expenditures. Ex. The cash funding of a CIP project in the Utility Fund may create a variance between total revenues and total expenditures, however, the operating revenues and operating expenditures are balanced. (See Balanced Budget).

Taxes: Compulsory charges levied by a government to finance services performed for the common benefit.

Tax Incremental Reinvestment Zone (TIRZ): A community and/or economic development tool for under-utilized area of a municipality in which increases in property value are used to help finance enhancements in the area.

Tax Levy Ordinance: An ordinance through which taxes are levied.

Tax Roll: The official list showing the amount of taxes levied against each taxpayer or property.

BUDGET GLOSSARY

Transfer: A transfer moves funds from one fund to another in order to either cover expenses, such as transfers to debt funds, or to properly state a fund's cost of business such as the Utility Fund transfer to the General Fund which funds administrative costs.

Ultimate Customers: The ultimate customers are the citizens of Cedar Park who have entrusted us to provide all services as efficiently and cost-effectively as possible regardless of what services they personally use.

Unencumbered Balance: The amount of an appropriation that is not expended or encumbered. It is essentially the amount of money still available for future purchases.

User Charges: The payment of a fee for direct receipt of a public service by a party benefiting from the service (e.g. water and sewer fees).

VES Contribution: A transfer to the VES fund related to the future replacement of technology, equipment, vehicles, or other items with a defined useful life. Contributions are reviewed annually and funding is based upon availability of funds.

Vision Statement: A vivid idealized description of a desired outcome that inspires energizes and helps you create a mental picture of your target. It could be a vision of a part of your life, or the outcome of a project or goal.

Working Capital: For enterprise funds, the excess of current assets over current liabilities.

Workload Measure: Performance Indicator that shows the amount of work completed or the amount of service is provided during a fiscal year.

BUDGET ABBREVIATIONS

AIM: Assessment – Improvement – Maintenance
AMR: Automated Meter Read
ARB: Appraisal Review Board
BCRUA: Brushy Creek Regional Utility Administration
BCRWWS: Brushy Creek Regional Wastewater System
CAD: Computer Aided Design
(County Name) CAD: (County Name) Central Appraisal District
CAFR: Comprehensive Annual Financial Report
CAMPO: Capital Area Metro Planning Organization
CAPCOG: Capital Area Council of Governments
CBOD: Carbonaceous biochemical oxygen demand
CIF: Community Impact Fee/Funds
CIP: Capital Improvement Project/Program
CM: City Manager
CO / C of O: Certificate of Obligation Bond
COLA: Cost of living adjustment
CPC: Cedar Park Center / Cedar Park Event Center
CPOD: Cedar Park Organizational Development
CPTV: Cedar Park Television
CR: County Road
CTRMA: Central Texas Regional Mobility Authority
DOC: Department of Operations
ED: Economic Development
EPA: Environmental Protection Agency
ETJ: Extra-territorial Jurisdiction
ETR: Effective Tax Rate
FTE: Full-time Equivalent.
FY: fiscal year.
GFOA: Governmental Finance Officers of the United States and Canada.
GIS: Geographical Information System
GO: General Obligation Bond
HR: Human Resources
ICMA: International City Manager’s Association
I&S: Interest and Sinking
IT: Information Technology
LCRA: Lower Colorado River Authority
LISD: Leander Independent School District
M&O: Maintenance and Operations
N/A: Not available / not applicable
NFPA: National Fire Protection Association
NIMS: National Incident Management System

BUDGET ABBREVIATIONS

NTU: Nephelometric Turbidity Units
O&M: Operations and Maintenance
PC: Personal Computers
PE: Professional Engineer / Professional Engineering
PPM: Parts Per Million
PT: Part-Time
R & I: Revenue and Interest
REC/Rec: Recreation
REF: Refinance
REV: Revenues
RM: Rural to Market Road
ROW: Right of Way
S.B.: Senate Bill
SCADA: Supervisory Control and Data Acquisition
SR: Senior
SRO: School resource officer
SWIFT: State Water Implementation Fund for Texas
TCEQ: Texas Commission on Environmental Quality
TPDES: Texas Pollutant Discharge Elimination System
TSS: Total Suspended Solids
TX-DOT: Texas Department of Transportation
UTV: Utility Task Vehicle
VES: Vehicle and Equipment Services
WCID: Water Control and Improvement Districts
WCRAS: Williamson County Regional Animal Shelter
WRF: Water Reclamation Facility
WTP: Water Treatment Plant



CEDAR

PARK

