



# CEDAR PARK

## MINUTES

REGULAR CALLED MEETING OF THE  
PARKS, ARTS, AND COMMUNITY ENRICHMENT (PACE) ADVISORY BOARD

**MONDAY, JUNE 10, 2019, AT 6:30 PM**  
CEDAR PARK CITY HALL COUNCIL CHAMBERS  
450 CYPRESS CREEK ROAD, BUILDING FOUR, CEDAR PARK, TEXAS 78613

### BOARD MEMBERS

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> VIRGINIA HERNANDEZ,<br>Place 1             | <input checked="" type="checkbox"/> DEBORAH CHILDRESS,<br>Place 4      | <input checked="" type="checkbox"/> KATHLEEN HARMAN, Place 6,<br>VICE CHAIR |
| <input checked="" type="checkbox"/> ANDY DEBRUYN, Place<br>2, CHAIR | <input checked="" type="checkbox"/> SHELLIE HAYES-<br>McMAHON, Place 5 | <input type="checkbox"/> BARBARA SHAFFER, Place 7,<br>SECRETARY             |
| <input checked="" type="checkbox"/> JULIE HASTINGS, Place<br>3      |  |   |

**A1** CALL TO ORDER, QUORUM DETERMINED, MEETING DECLARED OPEN.

**Chair Andy deBruyn called the meeting to order at 6:30 p.m. Five board members were present, with Virginia Hernandez and Barbara Shaffer absent.**

**A2** CITIZEN COMMUNICATIONS.

**None.**

**A3** BOARD MEMBERS' OPENING COMMENTS.

**Kathleen Harman welcomed Deborah Childress to the Board and thanked Curt Randa for a great kick off to summer with all the events.**

**Deborah Childress introduced herself to the board. She thanked Kimberly Reese and Curt Randa for bringing her up to date on the items the PACE Board has been discussing. Deborah requested the 2015 Park and Open Space Plan be put on the next agenda.**

**Julie Hastings is looking forward to the meeting and welcomed Deborah to the Board.**

**Andy deBruyn recognized City Council members in the audience.**

**B.1 UPDATE ON THE PARKS AND RECREATION UPCOMING SPECIAL EVENTS.**

**Curt Randa, Director of Parks and Recreation, gave a brief summary of the upcoming events starting with the Concert in the Park with Austin Party Band performing at Milburn Park on June 21<sup>st</sup>. The upcoming 4<sup>th</sup> of July Parade and Celebration kicks off with the parade starting at the HEB Center at Cedar Park at 10:00 a.m. ending at the Cedar Park Recreation Center. The July 4<sup>th</sup> Celebration at Milburn Park is from 5:00 p.m.-10:30 p.m. with the firework display to begin at dark. The Mother & Son Dance will be held at the Cedar Park Recreation Center on July 19, 2019.**

**B.2 OVERVIEW OF THE PACE ADVISORY BOARD'S ROLE AND AUTHORITY, INCLUDING OPEN GOVERNMENT REQUIREMENTS, RULES OF PROCEDURE, AND CONFLICTS OF INTEREST.**

**Lauren Marfin, Assistant City Attorney, gave a presentation of the PACE ADVISORY BOARD'S role and authority including open government requirements, rules of procedure, and conflicts of interest. She summarized the funding and expenditures that pertain to the PACE Board, including HOT funds, Capital Improvements Funds, Type B Funds, parkland cash, donations and grants. She summarized the TPIA (Texas Public Information Act) for the board, along with the Open Meetings Act.**

**C.1 CONSIDER APPROVAL OF THE MINUTES OF THE APRIL 8, 2019 REGULAR CALLED PACE MEETING.**

**Motion: To approve minutes for April 8, 2019, regular called meeting.**

**Movant: Kathleen Harman**

**Second: Shellie Hayes-McMahon**

**Vote: 5-0, with Members Hernandez and Shaffer absent. Motion passed.**

**C.2 CONSIDERATION OF A RECOMMENDATION FOR THE SCULPTURES TO BE DISPLAYED IN THE CEDAR PARK SCULPTURE GARDEN FOR THE 2019-2020 DISPLAY YEAR.**

**Kimberly Reese, Project Manager, presented the 18 entries submitted by local artists for the 10 available spaces at the Town Center Sculpture Garden.**

**General discussion followed.**

Member deBruyn asked if the entry piece “Canis Major” can be displayed vertically on a building wall instead of on a concrete pad.

Kimberly said she would inquire with the artist and follow up at the next meeting.

Member Harman asked if the entry piece the “Butterfly Garden” would require constant maintenance by the artist due to the living plants within the piece.

Kimberly stated the artist lives in a neighboring city, which may prove to be more difficult to maintain than the others.

Member Harman asked what texture is on the poles of the piece “Hey Birdie, Que Paso”.

Kimberly answered that the texture is paint.

Member Harman asked if the Board chose “Canis Major” and displayed it on a wall or on the grounds, would an additional piece need to be selected to fill the empty concrete pad.

Kimberly said If that is the direction the Board would like to go.

Kimberly presented the survey results taken by the Board for selecting the future sculptures for the 2019-2020 Sculpture Garden.

General discussion followed.

**Motion:** To approve the selection listed for the 2019-2020 Sculpture Garden: Hey Birdie, Que Paso, The Space Between, Stephen F Austin, Breeze, 1804 Rockmoor, Family Three, Step On Up, Grizzly Bear, What’s Your Angle, Painting Texas and Canis Major as an alternative.

**Movant:** Kathleen Harman

**Second:** Deborah Childress

**Vote:** 5-0, Motion Passes with Members Hernandez and Shaffer absent

### **C. 3 CONSIDERATION OF THE DESIGN OF A NURSE CORPS STATUE AT VETERANS MEMORIAL PARK.**

Kimberly Reese, Project Manager, presented to the Board the artist rendering for the three figure bronze statue. She asked if the Board would like to request alterations to the sketch from the artist, give any comments, or move to send this sketch to City Council for any feedback or comments.

Member deBruyn asked for the artist to place a caduceus on the modern figure’s lapel, and use the Navy caduceus for the WWII figure.

**Member Hayes-McMahon asked for the Red Cross symbols be removed from the WWII figure so it would more accurately represent a military nurse.**

**Member Harman suggested the shoes in the photos of the military nurses also be used on the WWII figure and for all the facial features to have a pleasant expression.**

**Member Harman suggested a garland wreath be placed at the base of the statue or around all three figures.**

**General discussion followed.**

**Member Harman stated she would like the WWII figure to have a medical lapel pin placed, Red Cross symbols removed and a stripe placed on the hat.**

**Member Hayes-McMahon said to remove the military branch off the modern figure and to add a stripe to the hat of the WWII figure.**

#### **C.4 CONSIDERATION OF A MURAL PROJECT AT MILBURN PARK.**

**Kimberly Reese, Project Manager, presented an entry form for the mural project if the board decides to move forward with issuing a call for proposals from artists. She asked if the board would like to move forward or if time was needed to review the form.**

**Kathleen Harman stated she would like to review the document and the vetting process that was discussed in prior meetings.**

**Kimberly gave a brief review of the form and requirements.**

**Motion: To move forward with the call for proposals on a child centric mural at Milburn Park.**

**Movant: Kathleen Harman**

**Second: Deborah Childress**

**Vote: 5-0, Motion Passes with Members Hernandez and Shaffer absent.**

#### **C.5 CONSIDERATION OF THE FY 2019-2020 COMMUNITY DEVELOPMENT PROJECT FUNDING REQUESTS.**

**Curt Randa, Director of Parks and Recreation, presented an update on the 2019-2020 Community Development Project funding request, which included Lakeline Park Phase 1, Regional Trail and Pedestrian Bridge, Veterans Park Dog Park, and Brushy Creek North Fork Trail.**

**Lakeline Park Phase 1 is a \$1,000,000 request, to include trails, pavilions, playground, kayak launch, fishing pier, and practice fields.**

**Regional Trail and Pedestrian Bridge is a \$500,000 request, for a bridge over Bell Blvd. (US 183) connecting Twin Lakes Park with Lakeline Park. This request has a possibility to match funds with a WILCO Bond Project.**

**Veterans Park Dog Park is a request for \$100,000 to help with erosion problem from over usage around the trees. Funds are for grading topsoil, revegetation and tree wells to protect the roots of the trees.**

**Brushy Creek North Fork Trail is a \$500,000 request for the engineering and related services for a 3-mile multi use path connecting 1431 to Brushy Creek Road.**

**Motion: Consideration for the project requests to move forward.**

**Movant: Kathleen Harman**

**Second: Julie Hastings**

**Vote: 5-0, Motion Passes with Members Hernandez and Shaffer absent.**

**C.6 CONSIDERATION OF A RECOMMENDATION TO AMEND THE PACE ADVISORY BOARD RULES OF PROCEDURE REGARDING THE FREQUENCY OF REGULAR SCHEDULED MEETINGS.**

**Andy deBruyn said that conducting the meeting every other month would allow more time for additional items to be placed on the agenda. He stated that in the recent past the Board has only had one or two items on the agenda.**

**Deborah Childress stated that changing the frequency of the meetings would require updating and changing the rules and regulations, which are currently posted.**

**Lauren Marfin stated that any changes would require the final approval of City Council.**

**Deborah Childress said that it would allow an opportunity to review the rules and regulations and check for the accuracy of them.**

**Lauren Marfin noted that all of the City of Cedar Park Boards, including the PACE Board, went through a full review last year and were approved and amended by City Council July 2018.**

**General Discussion followed.**

**Discussion from the Board members generally did not support reducing the regular meetings to six meetings a year.**

**Motion: To table the item on amending the Pace Advisory Board Rules and Procedure regarding the frequency of regular scheduled meetings.**

**Movant: Shellie Hayes-McMahon**

**Second: Julie Hastings**

**Vote: 5-0, with Member Hernandez and Shaffer absent. Motion passed.**

**D.1 BOARD MEMBER CLOSING COMMENTS.**

**Julie Hastings appreciated moving forward on the deliberation of the sculptures and for positive results.**

**Deborah Childress thanked everyone for welcoming her to the Board.**

**Shellie Hayes-McMahon asked if they will need to select secondary sculptures aside from the Canis Major sculpture.**

**Kathleen Harman asked that the Jazz Fest and an updated list of all the projects that the Board is currently working on be placed on next month's agenda.**

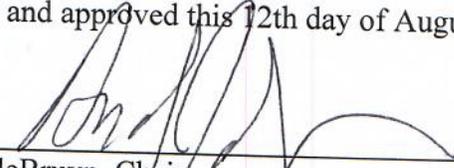
**Kathleen Harman asked that a Professional Development Workshop Seminar event to be planned for the Board in the near future.**

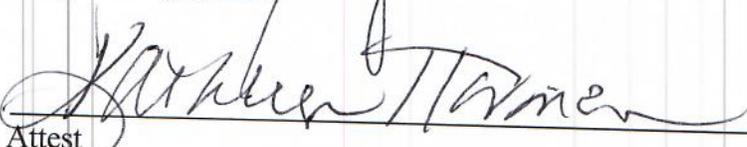
**Andy deBruyn stated that the City Council approved the naming of the walkway at Veterans Memorial Park be named "Pathway of Heroes".**

**E.1 ADJOURNMENT.**

**Andy deBruyn announced the meeting adjourned at 8:30 p.m.**

Passed and approved this 12th day of August, 2019.

  
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Andy deBruyn, Chair

  
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Attest