



Development Services Intake
 450 Cypress Creek Road, Building 2
 Cedar Park, TX 78613
 Office: 512-401-5100
 Fax: 512-258-1471



ZONING VERIFICATION REQUEST
 APPLICATION & CHECKLIST

APPLICATION COMPLETENESS CERTIFICATION

PROVIDED
 applicant
 must check

REQUIRED DOCUMENTS	Completed Zoning Verification Letter Request Form	<input type="checkbox"/>
	Parcel Map with the site delineated	<input type="checkbox"/>
	Payment of \$50.00 paid online or by mail	<input type="checkbox"/>

INSTRUCTIONS

- » Submit the completed request form and required information through the Online Customer Portal here: <https://www.mygovernmentonline.org/apply/#2>
- » One Zoning Verification Letter can be issued for multiple parcels so long as they are contiguous. Noncontiguous parcels will require separate Zoning Verification Letter Requests.
- » The Department of Development Services will issue the Zoning Verification Letter to the contact's listed email address in electronic .pdf format. A hard copy will be provided only if one is specifically requested below.

CONTACT INFORMATION

Name: _____

Address: _____

I would like a hard copy of the letter sent to the above address

Phone Number _____ Email: _____

SITE INFORMATION

Address(es): _____

Parcel ID(s) or legal description: _____

Parcel ID(s) can be obtained from the appropriate Appraisal District website:

Williamson County: www.wcad.org → "Property Search"

Travis County: www.traviscad.org → "Property Search"

INSTRUCTIONS

- » Please allow 10 business days from the date payment is received to complete the request.
- » The Zoning Verification Letter does not verify compliance with development regulations or certify legal non-conforming status.
- » Zoning Violations will not be included. To obtain zoning violation information, please contact the Code Compliance Office at (512) 401-5208
- » Copies of Certificates of Occupancy, site plan and/or parking information will not be included. To obtain copies of Certificates of Occupancy, please contact the Building Inspections Division at (512) 401-5100.
- » Copies of applicable sections of the Zoning Ordinance will not be provided. To view the Zoning Ordinance, please visit the Code of Ordinances on the website (www.cedarparktexas.gov) under "Government > Resources".
- » Should you require further assistance, please contact the Department of Development Services at (512) 401-5054, (512) 401-5058, or by email at planning@cedarparktexas.gov.