



# CEDAR PARK

## Development Services - Building Inspection Division

450 Cypress Creek Rd, Bldg. 2 \* Cedar Park, TX 78613 \* Phone: (512) 401-5100 \* Fax: (512) 258-1471

E-Mail: [permits@cedarparktexas.gov](mailto:permits@cedarparktexas.gov)

## Accessory Structure Permit Submittal Checklist

Applicant Name: \_\_\_\_\_

\*Signature: \_\_\_\_\_

\* By signing this I am acknowledging all required documents are provided in this submittal

PROJECT INFORMATION		REQUIRED
GENERAL		<b>Provided</b> (applicant must check)
	Owner, Applicant, and Contractor Information - include email address & phone numbers for all contacts	
	Project Valuation	
NOTE: PLANS WILL NOT BE ACCEPTED IN PENCIL. PLANS THAT ARE NOT LEGIBLE OR INCOMPLETE WILL NOT BE ACCEPTED		
PLANS	Site Plan & Details – Show all existing PUE’s, setbacks, property lines, and location of accessory structure	
	Foundation Plan/Footing Details	
	Framing Plan - Provide location of walls, doors, and windows, etc. (site built construction only)	
	Electric, plumbing, and mechanical details, if applicable	
	Elevations – Provide elevations for each facade that is being modified; include building height and proposed facade materials.	
	Show location of required parking (applicable for dwelling units)	
ADDITIONAL DOCUMENTS		REQUIRED
SUPPORTING DOCUMENTS		<b>Provided</b>
	Permission to Enter Form	
	ResCheck (applicable for dwelling units only)	
NOTE: Additional information may be required for special situations, (i.e., flood zone, etc.)		