



**CITY OF CEDAR PARK  
ADOPTED ANNUAL BUDGET  
FISCAL YEAR 2019**





**CITY OF CEDAR PARK ADOPTED BUDGET  
FOR THE FISCAL YEAR OCTOBER 1, 2018 – SEPTEMBER 30, 2019**

This budget will raise more total property taxes than last year's budget by \$2,192,515 or 5.6%, and of that amount \$1,034,533 is tax revenue to be raised from new property added to the tax roll this year.

On September 13, 2018, the following City Council members voted on the adoption of the fiscal year 2018-2019 proposed budget:

<b>COUNCIL MEMBER</b>	<b>Vote</b>
Corbin Van Arsdale, Mayor	For
Stephen Thomas, Place 1 & Mayor Pro Tem	For
Mel Kirkland, Place 2	For
Anne Duffy, Place 3	For
Michael Guevara, Place 4	Absent
Heather Jefts, Place 5	For
Dorian Chavez, Place 6	For

The City of Cedar Park's adopted and calculated property tax rates are as follows:

	<b>FY 2018-2019</b>	<b>FY 2017-2018</b>
<b>Cedar Park Tax Rate</b>		
Property Tax Rate	\$0.44900	\$0.45750
M&O Tax Rate	0.23260	0.23345
Debt Rate	0.21640	0.22405
<b>Truth-In-Tax Tax Rate Calculations</b>		
Effective Rate	\$0.43318	\$0.45552
Effective M&O Tax Rate	0.21688	0.21898
Rollback Tax Rate	0.45663	0.46305

The total amount of municipal debt obligations secured by property taxes for the City of Cedar Park is \$171,465,000.

Due to the passage of S.B. No. 656, Section 102.007 of the Local Government Code was amended to require the above information on the cover page for a budget document. In compliance with the new requirements, the City of Cedar Park is providing the above statements on this cover page of its budget.



**CEDAR**  

---

**PARK**

# TABLE OF CONTENTS

DESCRIPTION	PAGE
<b>INTRODUCTION</b>	
Vision and Mission Statement .....	1
Core Values .....	3
2018 Strategic Goals .....	5
City Council .....	7
Community Profile .....	9
GFOA Award.....	13
<b>BUDGET GUIDE</b>	
Guide to the Budget Document.....	15
Financial & Budget Policies .....	19
Budget Process.....	29
Budget Calendar.....	31
<b>BUDGET SUMMARY</b>	
Transmittal Letter .....	33
Budget Summary .....	39
Program Changes.....	69
Citywide Organizational Chart .....	89
Personnel Schedule.....	90
<b>SOURCE &amp; USE OF FUNDS STATEMENTS</b>	
Operating Budget Summary .....	93
General Fund Overview .....	101
Special Revenue Funds .....	111
Enterprise Funds .....	129
Vehicle and Equipment Services Fund.....	137
Debt Service Funds .....	141

# TABLE OF CONTENTS

DESCRIPTION	PAGE
<b>CITY SERVICE PLANS</b>	
City Service Plans .....	157
<b>General Fund Departmental Summaries</b>	
City Council .....	163
City Management.....	165
City Secretary .....	168
Community Affairs .....	171
Development Services .....	175
Economic Development.....	182
Emergency Management.....	185
Engineering .....	188
Financial Services .....	191
Fire Services .....	195
Human Resources .....	202
Information Services .....	205
Legal Services .....	212
Library .....	216
Municipal Court .....	220
Non-Departmental.....	223
Parks & Recreation.....	225
Police Services.....	234
Public Works .....	243
Tourism .....	252
<b>Utility Fund Departmental Summaries</b>	
Utility Billing.....	257
Utility Programs .....	260
Utility Administration.....	264
Utility Services – Public Works.....	267
Utility Non-Departmental .....	277

# TABLE OF CONTENTS

DESCRIPTION	PAGE
<b>CAPITAL IMPROVEMENTS PLAN</b>	
<hr/>	
<b>General CIP</b>	
Adopted FY 2018 Capital Budget .....	279
Operating and Maintenance Impact.....	283
6-Year Capital Improvement Plan .....	288
<b>Utility CIP</b>	
Adopted FY 2018 Capital Budget .....	297
Operating and Maintenance Impact.....	298
6-Year Capital Improvement Plan .....	300
Debt Management Plan .....	307
<b>APPENDIX</b>	
<hr/>	
Budget Adoption Ordinance .....	313
Tax Adoption Ordinance .....	317
Statistical Data .....	319
Budget Glossary .....	327
Budget Abbreviations .....	335



**CEDAR**  

---

**PARK**

## **Vision Statement**

Cedar Park is a safe, family oriented and business friendly community that makes the best use of all of its resources.



**CEDAR**  

---

**PARK**

## **Mission Statement**

The mission is to provide the moral leadership, services, and infrastructure necessary to achieve a safe community and a high quality of life for all our citizens.



**CEDAR**  

---

**PARK**

## **CORE VALUES**

---

### **COMMUNITY**

We strive to improve, promote and help the community where we work and live. We are bridge builders that encourage opportunities to connect our residents, businesses and visitors.

### **SERVICE**

Our commitment to excellent service is at the core of what we do. We exhibit pride, enthusiasm and dedication in our work and strive to improve the community and better people's lives.

### **LEADERSHIP**

We provide positive influences for citizens. We overcome obstacles and move forward in a direction that follows our community vision.

### **INNOVATION**

We have a healthy desire to improve Cedar Park and support the use of original and creative methods to better the City. We believe that discovering new ideas and embracing change provides opportunities for success.

### **PROFESSIONALISM**

We are an efficient and responsive organization providing the highest level of knowledge and expertise. Through our work we promote fairness, dignity and respect for our customers and workforce.

### **INTEGRITY**

We adhere to the highest ethical standards. We are honorable, fair and sincere and strive to uphold our organizational values with our decisions and in our actions. We understand that trust is earned through good character.

### **FISCAL RESPONSIBILITY**

As stewards of public resources, we aim to prudently utilize those resources while always operating with the goal of delivering value and sustaining long-term success.



**CEDAR**  

---

**PARK**

# CITY OF CEDAR PARK

## 2018-2020 STRATEGIC GOALS



### DISTINCTLY CEDAR PARK

#### PURPOSE

Cedar Park is a unique location with a distinct identity shaped by its distinguishing projects and programs.

#### OBJECTIVES

- Encourage unique and distinctive developments
- Revitalize Bell Boulevard area
- Create gathering places, including parks and library
- Design special events that attract people to Cedar Park
- Leverage the value of aesthetics on community culture



### OPEN HERE, GROW HERE

#### PURPOSE

Use economic development resources to expand and diversify our tax base by actively recruiting new employers and supporting existing businesses.

#### OBJECTIVES

- Identify markets and actively recruit targeted industries and employers
- Evaluate economic development tool box
- Protect areas already designated for business
- Develop and launch business retention program



### SAFETY IS TOP-OF-MIND

#### PURPOSE

Our community feels safe, secure and comfortable.

#### OBJECTIVES

- Ensure timely and appropriate response for calls for service
- Provide resources necessary to meet community expectations
- Enhance citizen safety level



### OPERATIONAL & FISCAL EXCELLENCE

#### PURPOSE

Deliver high-quality services in a fiscally-responsible manner.

#### OBJECTIVES

- Provide high-value services to our community
- Demonstrate fiscal responsibility
- Improve and ensure a well-maintained infrastructure, including storm water
- Attract and retain a qualified workforce



### LINK PEOPLE, PLACES & THINGS

#### PURPOSE

Improve mobility through multi-modal transportation options that best serve the community's needs.

#### OBJECTIVES

- Continue implementing Roadway Master Plan
- Expand pedestrian and bike networks
- Complete Transit Study
- Use technology to improve traffic/mobility
- Advance 183A frontage road project



### STRONG COMMUNITY CONNECTIONS

#### PURPOSE

Encourage and expand civic engagement and understanding of government to inspire trust and confidence.

#### OBJECTIVES

- Develop and leverage innovative ways to engage the community
- Evaluate and enhance current engagement programs
- Support development and recognition of board and commission members



### SUSTAINABLE FUTURE

#### PURPOSE

Demonstrate responsible stewardship of community and natural resources.

#### OBJECTIVES

- Use our resources wisely
- Explore environmental programs
- Update Comprehensive Plan
- Support neighborhood maintenance





**CEDAR**  

---

**PARK**

## ELECTED OFFICIALS

### CITY COUNCIL Two-Year Terms

NAME	TERM EXPIRES
Corbin Van Arsdale, Mayor	May 2020
Stephen Thomas, Place 1; Mayor Pro Tem	May 2019
Mel Kirkland, Place 2	May 2020
Anne Duffy, Place 3	May 2019
Michael Guevara, Place 4	May 2020
Heather Jefts, Place 5	May 2019
Dorian Chavez, Place 6	May 2020

### COUNCIL APPOINTED OFFICIALS

POSITION	NAME	DATE APPOINTED
City Manager	Brenda Eivens	December 22, 2005
City Attorney	JP LeCompte	March 1, 2014
City Judge	Joseph Oswald	September 1, 2005

### CITY MANAGER APPOINTED OFFICIALS

POSITION	NAME	DATE APPOINTED
Assistant City Manager	Sam Roberts	January 3, 1996
Assistant City Manager	Katherine Caffrey	April 22, 2015
Director of Economic Development	Vacant	
City Secretary	LeAnn Quinn	July 12, 1999
Director of Finance	Kent Meredith	December 14, 2015
Police Chief	Sean Mannix	January 21, 2013
Fire Chief	James Mallinger	November 29, 2011
Court Administrator	April Christiansen	January 24, 2007
Director of Development Services	Chris Copple	August 1, 2014
Director of Parks and Recreation	Curt Randa	August 14, 2006
Library Director	Julia Mitschke	April 11, 2015
Director of Utilities	Eric Rauschuber	May 22, 2004
Information Services Director	Vacant	
Human Resources Director	Christina Cummings	December 31, 2016
Engineering Director	Darwin Marchell	September 4, 1996
Managing Director	Daron Butler	November 6, 2017

---

## BOARDS AND COMMISSIONS

---

### **PLANNING AND ZONING COMMISSION**

---

Mark McDonald, Place 1  
Bob Ingraham, Place 2  
Sara Groff, Place 3  
Audrey Wernecke, Place 4  
Kevin Harris, Place 5  
Candace Lambert, Place 6  
Randy Strader, Place 7

### **CIVIL SERVICE COMMISSION**

---

Barbara Boulware-Wells, Place 1  
Nelson Ramirez, Place 2  
Paul Deere, Place 3  
Christina Cummings, Director of Civil Service

### **PARKS, ARTS, AND COMMUNITY ENRICHMENT (PACE) BOARD**

---

Virginia Hernandez, Place 1  
Andy deBruyn, Place 2  
Julie Hastings, Place 3  
Dimitri Nichols, Place 4  
Shellie Hayes-McMahon, Place 5  
Kathleen Harman, Place 6  
Barbara Shaffer, Place 7

### **TOURISM ADVISORY BOARD**

---

Robert Schoen, Place 1  
Anne Miller, Place 2  
Vacant, Place 3  
Joe Greco, Place 4  
Tona Allen, Place 5  
Linda Ayotte, Place 6  
Matthew Olguin, Place 7

### **ECONOMIC DEVELOPMENT CORPORATION (4A)**

---

Sudip Giri, Place 1  
Mark Ayotte, Place 2  
Haley Norman, Place 3  
Eric Boyce, Place 4  
Kevin Lancaster, Place 5  
Christine Blair, Place 6  
Kelly Brent, Place 7

### **COMMUNITY DEVELOPMENT CORPORATION (4B)**

---

Tom Moody, Place 1  
Dick Lewis, Place 2  
Ginger Goodin, Place 3  
Bob Lemon, Place 4  
Ramona Kar, Place 5  
Ryan Wood, Place 6  
Lance Gunn, Place 7

### **TIRZ BOARD #1**

---

The Board is filled by members of the City Council.

### **TIRZ BOARD #2**

---

The Board is filled by members of the City Council.

## HISTORY OF CEDAR PARK

---

Once under water, the City of Cedar Park now sits on the precipice of the majestic Hill Country. The changes in the landscape are overshadowed only by the lives of the colorful people who are part of the city's rich history.

The earliest known explorers and inhabitants were Spanish, French, Comanche, Mexicans and pioneer settlers until late 1982 when a startling discovery was made during an initial survey for a road extension in Cedar Park. Excavation uncovered a female adult skeleton that was later named the "Leanderthal Lady". She is 10,500 years old. The discovery defined the area as a site for American Indian trade, in which Indians from distant tribes created a bustling marketplace for regional trade and free enterprise.

Refuse heaps of primitive habitations, also known as middens, have shown to contain darts for small game, traps for rodents and birds, fish spears, stones to grind seeds, and baskets in the area. Mounds of shells indicate that these early inhabitants lived on shellfish, a practice which continued for thousands of years and extended into the time of the early Tonkawa Indians. Burned rock middens are numerous along Brushy Creek.

### Early Settlement

During the Texas War for Independence in 1836, a group of Texas Rangers under the command of Captain Tumlinson built a fort on Blockhouse Creek, known as Block House and Tumlinson Fort. It was the first fort built in Williamson County, though it was later burned by the Comanche.

Throughout the 1800s, the area was home to three settlements of Buttercup, Brueggerhoff and Running Brushy. These settlements developed into what is now Cedar Park.

Buttercup, a rural community located in southern Cedar Park, was settled in the 1850s primarily by the Dodd, McRae, and Crumley families. Also known as Doddborro and Doddville, Buttercup had a cotton gin, store and post office. The Dodds owned a farm and grocery store, the McRaes were farmers, and Dr. Crumley was the local physician. Buttercup now lies underwater behind a conservation dam built west of Highway 183 just south of Cypress Creek Road in 1956.

In 1873, GW & Harriet Cluck bought land situated on the head waters of Brushy Creek. They launched development of the community as they purchased more land and created new businesses in the Running Brushy area as it was known at the time. The name Running Brushy came from a heavy flowing creek on the Cluck homestead. The creek continues to run to this day. The Clucks became the founders of what would eventually become Cedar Park.

The area was renamed Brueggerhoff in 1883 when the railroad came to the area. The Clucks sold land to the railroad for buildings, with the provisions they set aside a portion for a "park" area. The "park" was beautifully landscaped and maintained by the railroad station master, and was referred to as one of "Austin's First Country Clubs". Austinites would ride special trains to Cedar Park and spend the day picnicking and strolling through the lush grounds. During this time, Emmett Cluck initiated a change of the name of the community to Cedar Park.

Commerce in the area was dominated by the railroad and a rock quarry. The rock quarrying business blossomed in 1897 when Cedar Park became the heaviest freight loader between Austin

and Llano. The limestone quarried in Cedar Park was shell stone, the only source in America, and was shipped throughout the country. Stone from these quarries was used to build several famous buildings around Texas.

---

## HISTORY OF CEDAR PARK

---

### The 1900's

In 1942, Roscoe Faubion bought several acres of the Cluck land and built a combination post office/grocery store and gas station, which was the hub of the community for years. A new post office was built across the street years later, and in 2000 the 1942 post office was demolished.

Also in 1942, the State Legislature voted to buy land to house and raise food for the residents of the Austin State School. From 1943 through 1948 the State Dairy and Hog Farm leased the Cluck land, providing meat, milk, butter, and vegetables to its residents, who worked the farm for therapy. In 1968, the hog farm was closed and the land became the Leander Rehabilitation Center, providing permanent camp shelters, a dormitory, wilderness camping areas, lakes, picnic areas, and other features.

By the 1960s, nearly all traces of the earlier town had vanished. The church/school, depot, and railroad worker cabins had been torn down or moved to other locations. The only remaining buildings were homes of the Cluck family and the railroad section foreman.

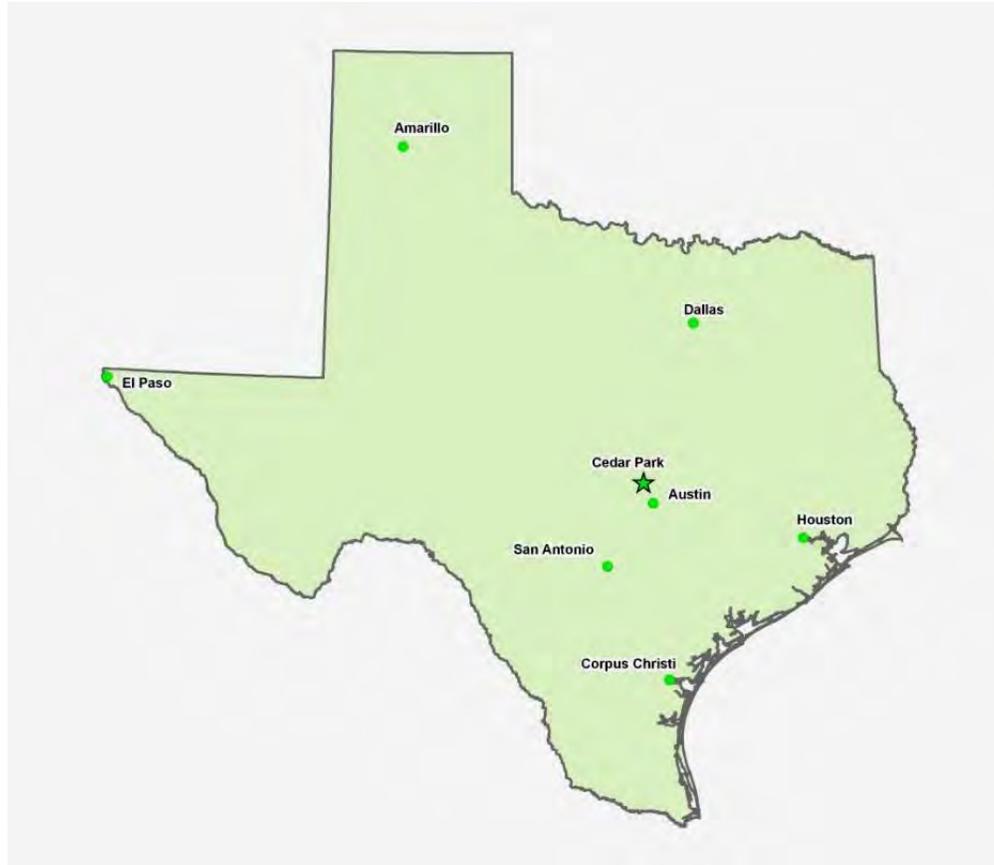
### Recent History and the Future

The 1970s saw the onset of real growth for Cedar Park. The population was small, yet 24 businesses and two churches sustained residents of many larger subdivisions built in close proximity to Cedar Park. As Austin began to encroach, the residents of Cedar Park held an election for incorporation on February 24, 1973. The election passed 1300 to 51. The current City of Cedar Park lies northwest of Austin on US 183. Cedar Park became a home rule city when the charter was adopted by the voters in an election held on January 17, 1987. With a population of 1800, Cedar Park had few resources to conduct city business, but the determination of its residents prevailed and the city grew.

Since 1970, the city has grown from a small bedroom community of 687 to a city of more than 54,000 within the city limits and 80,000 in the extraterritorial jurisdiction (ETJ). Cedar Park has grown by more than 400% for the past two decades and is now the third largest city in the Austin area. The City now includes the HEB Center, which houses the Texas Stars hockey team and the Austin Spurs Basketball team, a full-service regional hospital and several major retail developments.

## CITY AND AREA DEMOGRAPHICS

### Location



Cedar Park is located in southern Williamson County and Northern Travis County in Texas along the US Highway 183 corridor. US Highway 183 links the southeast and northwest sectors of the Austin Metro Area. In addition to being strategically located along the 183 corridor, Cedar Park is approximately 9 miles from Interstate 35 which is one of the busiest commercial routes.

Below is a table of distance and times to major cities in Texas. The calculations are based upon a travel of city hall to city hall.

<b>City</b>	<b>Distance*</b>	<b>Travel Time*</b>
Amarillo	475 miles	7 hours 18 minutes
Austin	20 miles	25 minutes
Corpus Christi	217 miles	4 hours 00 minutes
Dallas	184 miles	2 hours 47 minutes
El Paso	578 miles	8 hours 27 minutes
Houston	172 miles	2 hours 55 minutes
San Antonio	99 miles	1 hour 31 minutes

\*Distance and Travel time provided by Google Maps

## CITY AND AREA DEMOGRAPHICS

### Climate

Average Annual Temperature	70 degrees Fahrenheit	
Median Winter Temperature	53 degrees Fahrenheit	
Median Summer High Temperature	85 degrees Fahrenheit	
Record Low Temperature	-2 degrees Fahrenheit	January 31, 1949
Record High Temperature	112 degrees F	August 28, 2011
Average Annual Precipitation	31.92 Inches	
Record High Precipitation	7.55 Inches	November 15, 2001

### Population

	1990	1995	2000	2005	2010	2015	2018 (est.)
Cedar Park	5,161	14,832	26,049	42,618	51,731	72,939	79,104
Cedar Park ETJ	6,147	5,079	12,590	19,855	26,150	20,064	20,120

*Source – Cedar Park Development Services Department*

### Unemployment Rates

	1990	1995	2000	2005	2010	2015	2017
Cedar Park	N/A	N/A	N/A	3.8%	5.9%	3.0%	3.2%
Williamson County	N/A	N/A	2.8%	4.6%	7.4%	3.5%	3.2%
Austin MSA	N/A	N/A	3.0%	4.5%	7.1%	4.5%	3.1%
Texas	6.4%	6.1%	4.4%	5.4%	8.2%	5.3%	4.3%
USA	5.6%	5.6%	4.0%	5.1%	9.6%	5.3%	4.4%

*Source – Texas Workforce Commission (www.Tracer2.com)*

### Educational Attainment

#### Educational Attainment by Population Percentage

$< 9^{\text{th}}$ Grade	$9^{\text{th}}-12^{\text{th}}$ Grade	High School Graduate	Some College	Associate's Degree	Bachelor's Degree	Graduate or Professional Degree
1.5%	2.9%	17.1%	25.6%	8.4%	30.7%	13.7%

*Source – United States Census Bureau, 2016 Estimates*

### Education

Austin Community College – Cedar Park Campus

Primary Education provided by Leander Independent School District (LISD):

High Schools ( $9^{\text{th}}-12^{\text{th}}$ grades)	Middle Schools ( $6^{\text{th}}-8^{\text{th}}$ grades)	Elementary Schools (K – $5^{\text{th}}$ grades)	
Cedar Park Vista Ridge	Cedar Park Artie L. Henry Running Brushy	Charlotte Cox Cypress Creek Deer Creek Ada Mae Faubion Lois F. Giddens Patricia Knowles	C.C. Mason Pauline Naumann Reagan Leonard Reed Westside



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Cedar Park  
Texas**

For the Fiscal Year Beginning

**October 1, 2017**

*Christopher P. Morill*

Executive Director



**CEDAR**  

---

**PARK**

---

## GUIDE TO THE BUDGET

---

### OVERVIEW

This overview is designed to assist the reader in the use and comprehension of the City of Cedar Park's Adopted Budget Document. The Annual Operating Budget serves as a policy document, a financial plan, an operations guide, and a communications device for the City.

It is the foundation for the City's allocation of resources toward service delivery plans providing quality services, targeted investments, and continued improvements. It also reflects incremental changes addressing service requirements and builds upon initiatives funded in prior years, while establishing new direction for programs. The Budget Document is also used to evaluate the effectiveness of City programs and services while providing extensive information on municipal operations.

### BUDGET SECTIONS

The Budget Document is arranged in six sections that are separated by their respective tabs. Below is a brief description of the materials found in each of the sections.

- ◆ Budget Guide
- ◆ Budget Summary
- ◆ Source & Use of Funds Statements
- ◆ City Service Plans
- ◆ Capital Improvement Plan
- ◆ Appendix

**Budget Guide** - This section is intended to provide the reader a summary of the Budget Document and educate the user on the City's financial and budget policies.

**Budget Summary** - This section contains the City Manager's transmittal letter, the budget summary, program changes, and personnel schedule. The transmittal letter is the City Manager's message to the Mayor and City Council highlighting significant changes in the Adopted Budget. It also provides the reader with a synopsis of the Adopted Budget, including information on expenditures and revenues, major program changes, and a schedule of staffing levels detailing changes in the City's authorized positions.

**Source & Use of Funds Statements** - This section is organized by fund type and contains a schedule of revenues, appropriations, and fund balance for each City fund, arranged by fund type, including the General Fund, Special Revenue Funds, Enterprise Funds, and Debt Service Funds.

**City Service Plans** - This section is organized by department and provides the reader a better understanding of the kind of services provided by the City through each City department. Department summaries contain an organizational chart, mission and vision statement, a description of services provided, performance indicators, staffing levels, and budget by category. For further explanation on this section, see the City Service Plans Overview found immediately following the City Service Plans tab.

**Capital Improvement Plan** - This section consists of the City's Capital Improvement Plan. The program represents the City's long range infrastructure development and improvement plan. This section details the types of debt issued by the City, which includes General Obligation Bonds, Short-Term Tax Notes and Revenue Bonds. This section also includes the City's Debt Management Plan.

**Appendix** - This section is designed to assist the user in locating information within the document or in obtaining additional information. It contains the Budget and Tax Ordinances approved by City Council, statistical data, and a glossary of financial and budget terms.

---

## THE CITY ORGANIZATION

---

The City of Cedar Park is a home-rule City operating under a Council-Manager form of government. All powers of the City are vested in an elected Council, consisting of a Mayor and six members. The Council enacts local legislation, determines City policies, and employs the City Manager.

The City Manager is the Chief Executive Officer and the head of the administrative branch of the City government. The City Manager reports to the Council and is responsible for the proper administration of all affairs of the City.

The City government provides a broad range of goods and services to its citizens. The activities and personnel required to provide these goods and services are organized into broad managerial areas called Funds. Funds are separate fiscal and accounting entities with their own resources and budgets necessary to carry on specific activities and attain certain objectives. See the City Funds section for further detail on the City funds.

Funds are further organized into groups called Departments. A Department is a group of related activities aimed at accomplishing a major City service or program (e.g. Police Department).

At the head of each Department is an officer of the City. Department Heads have supervision and control of a Department, but are subject to supervision and control of the City Manager.

---

## BASIS OF ACCOUNTING AND BUDGETING

---

The City's accounting and budgeting records for all governmental funds are maintained on the modified accrual basis. This method recognizes revenues when they are measurable and available, and recognizes expenditures when goods and services are received, except for principal and interest on long-term debt, which is recognized when paid. The proprietary funds are accounted and budgeted for using the full accrual basis. Under this method, revenues are recognized when they are earned and expenses are recognized when they are incurred. The Comprehensive Annual Financial Report (CAFR) shows the status of the City's finances on a basis of Generally Accepted Accounting Principles (GAAP).

## CITY FUNDS

For financial purposes, a fund is a separate accounting entity with a self-balancing set of accounts in which financial resources, liabilities, and changes therein are segregated and recorded. The City has two basic categories of funds – Governmental and Proprietary. Below are a description of the fund categories and a list of the active City funds by category and type. A description of each fund type can be found either at the beginning of a fund section and Special Revenue Fund descriptions can be found under their individual fund detail pages in the Special Revenue Fund section.

**Governmental:** Includes activities usually associated with a typical local government's operations, such as Police and Fire protection. Governmental Funds also include "Special Revenue" Funds that account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

General Fund	General Fund
Special Revenue Fund	Grant Restricted Municipal Court Fund Public Arts Fund Tourism Advisory/Occupancy Tax Fund CPTV-10/Cable Fund Tax Increment Reinvestment Zone Fund Law Enforcement Fund Type A – Economic Development Corporation Fund Type B – Community Development Corporation Fund Parkland Dedication Property Management
Debt Service Fund	Governmental Debt Service Fund
Capital Projects	Parks and Recreation CIP Fund Transportation CIP Fund Facilities CIP Fund Water CIP Fund Wastewater CIP Fund

**Proprietary:** This Fund more closely resembles private business enterprises. The intent is that the costs of providing certain goods and services (such as Utility service) to the public should be financed or recovered primarily through user charges (utility bills).

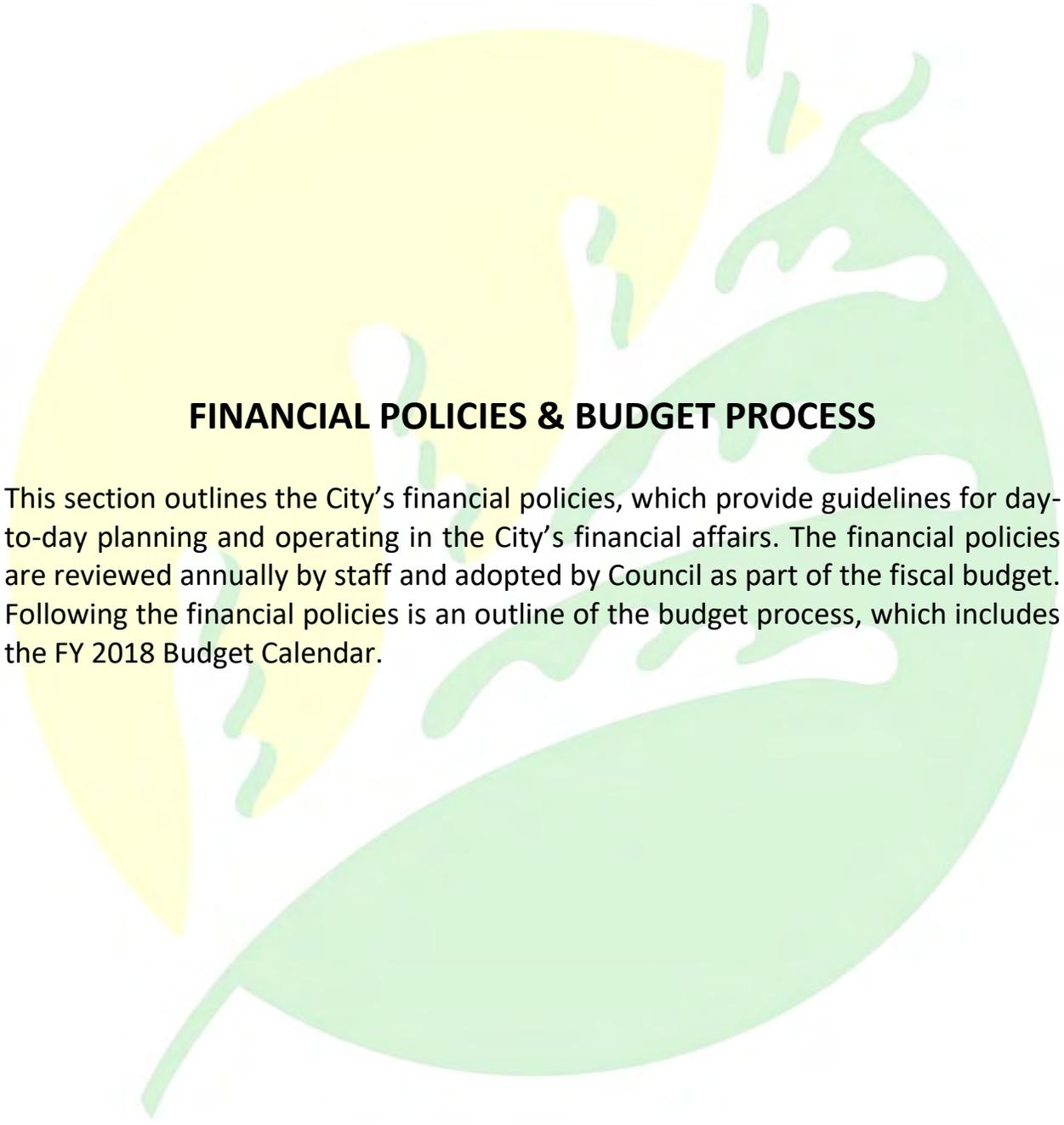
Enterprise Fund	Utility Fund Utility Debt Service Fund Solid Waste Fund
Internal Service Fund	Vehicle and Equipment Services Fund



**CEDAR**  

---

**PARK**



## **FINANCIAL POLICIES & BUDGET PROCESS**

This section outlines the City's financial policies, which provide guidelines for day-to-day planning and operating in the City's financial affairs. The financial policies are reviewed annually by staff and adopted by Council as part of the fiscal budget. Following the financial policies is an outline of the budget process, which includes the FY 2018 Budget Calendar.



**CEDAR**  

---

**PARK**

---

## FINANCIAL POLICIES

---

### ANNUAL FINANCIAL PERFORMANCE GOALS

1. The City Council shall adopt a structurally balanced budget for the ensuing fiscal year pursuant to the prevailing state and local law.
2. The City will maintain an unassigned general fund balance at a minimum reserve level of 25% and a maximum of 50% of budgeted operations and maintenance expenditures.
3. The City will maintain a utility fund balance at a minimum reserve level of 25% of budgeted operations and maintenance expenditures.
4. The City of Cedar Park will be conservative rather than aggressive in its budgeting of revenues and expenditures.
5. The City of Cedar Park will budget sales tax on a seasonally adjusted basis. The budget will take into account the sales tax estimate for the current year, the annualized impact of new major retailers, and current economic conditions.
6. The City will utilize sales tax revenue identified for drainage expenses exclusively for the City's Storm Water program.
7. The City will employ an active investment program which will seek to obtain investments returns above its benchmark consistent with risk limitations identified in the investment policy.

### BUDGET POLICIES

1. The City Council shall adopt a structurally balanced budget for the ensuing fiscal year pursuant to the prevailing state and local law. A structurally balanced budget is defined as recurring revenues funding recurring expenditures and adherence to fund balance policies. Deferrals, short-term loans, or one-time sources will be avoided as budget balancing techniques. One-time revenues may be used to finance non-recurring expenditures.
2. The City Council may amend the budget once adopted, but shall not delete or decrease appropriations required for debt service, or for estimated cash deficit, and shall not authorize expenditures in excess of the total of estimated income plus funds available from earlier years.
3. Financial control systems shall be in place to monitor compliance with the adopted budget, including the use of monthly and quarterly reporting.
4. **Five-Year Forecast of Revenues and Expenditures:** A five-year forecast of revenues and expenditures shall be prepared in conjunction with the annual budget process for the following funds:
  - a. General Fund
  - b. Water/Wastewater Utility Enterprise Fund
  - c. Type A & Type B Funds (Economic & Community Development)
5. **Five Year Capital Improvement Plan:** The City will annually prepare a five-year Capital Improvement Plan based on the needs for capital improvements and equipment, the status of the City's infrastructure, replacement and renovation needs, and potential new projects.
  - a. Any project with a cost of \$50,000 or more and with an expected life of at least five years will be classified as a Capital Improvement Project.

---

## FINANCIAL POLICIES

---

- b. Project costs shall be estimated, funding sources identified and annual operation and maintenance costs computed.
- c. All Capital Projects will be budgeted for using a project-life budget approach.

### REVENUE POLICIES

#### 1. Tax Rate:

- a. In determining the City's debt service portion of the tax rate from year to year the City shall consider any applicable constitutional and state law requirements in addition to taking into consideration: (i) the amount of ad valorem tax debt coming due, (ii) any ad valorem tax debt that is callable and economically feasible to redeem, (iii) additional ad valorem tax debt projected to be issued (including particularly any voter authorized general obligation bonds remaining authorized but unissued), (iv) minimizing overall tax rate volatility. These considerations should recognize the city's desire to minimize interest cost on debt and provide for tax rate stability including not exceeding the projected tax rate at the time of issuance related to voter approved bonds.
- b. The City of Cedar Park will budget current ad valorem tax revenue at 99.0% of the total amount of taxes levied.

2. The City of Cedar Park will distribute interest earned from investments in accordance with the average monthly balance of the funds from which the monies were provided to be invested.

3. The General Fund Transfer from the Utility Fund will incorporate a Franchise Fee, Payment in Lieu of Taxes, and reimbursement of General Fund expenses in support of the Utility Fund. The Franchise Fee will equal 4.0% of the Utility Fund's operating revenues. Payment in Lieu of Taxes (PILOT) will equal the value of the Utility Fund's assets multiplied by the City's tax rate. General Fund expenses in support of the Utility Fund will be calculated each year using a cost allocation model. The transfer will be capped at a maximum of 15% of the Utility Fund's operating revenues.

#### 4. Uncollectable Revenues:

- a. The City will use its best efforts to collect past due revenues. These efforts may include internal and external processes.
- b. In the City's Utility Funds, revenues will be considered uncollectable and may be written off as such after 48 months of delinquency.
- c. In all other funds, uncollectable revenues will be considered on a case by case basis, and decisions related to write-offs will be brought to the City Council as deemed appropriate.

---

## FINANCIAL POLICIES

---

### EXPENDITURE POLICIES

1. **Use of Fund Balance/Working Capital/Retained Earnings:** Fund Balance/Retained Earnings should be used only for emergencies, non-recurring expenditures/expenses, or major capital purchases that cannot be accommodated through current year savings. Should such uses reduce balances below the level established as the objective for that fund, restoration recommendations will accompany the request/decision to utilize said balances.
2. **Avoidance of Operating Deficits:** The City shall take immediate corrective actions if at any time during the fiscal year expenditure and revenue re-estimates are such that an operating deficit is projected at year-end.

Corrective actions in order of precedence are listed below, and will be considered individually on a case by case basis:

- a. Reduce capital transfers for pay-as-you-go CIP.
- b. Deferral of capital purchases and capital maintenance
- c. Reduce non-personnel operating expenditures
- d. Hiring freezes
- e. Freeze compensation adjustments
- f. Utilization of rate reductions to VES and Employee Benefit funds
- g. Evaluate increased fees
- h. Lay-off employees
- i. Emergency use of reserves

### RESERVE POLICIES

1. The City will maintain the General Fund unassigned fund balance at a level sufficient to provide for emergency expenditures and unanticipated revenue shortfalls. The City will maintain a fund balance at a minimum reserve level of 25% and a maximum of 50% of budgeted operations and maintenance expenditures. The right is reserved by the City Council to change the targeted reserve level by resolution, ordinance or budget adoption. When the reserve exceeds the maximum limits, opportunities should be identified to use the excess reserves to fund one-time expenses within the General Fund.
2. The City will maintain the Enterprise Fund (Water/Sewer Fund) unrestricted fund balance at a level sufficient to provide for emergency expenditures and unanticipated revenue shortfalls. The targeted reserve level will be a minimum of 25% of budgeted operations and maintenance expenditures. This amount is in addition to amounts that have been set aside or are being accumulated for Capital Expenditures. The right is reserved by the City Council to change the targeted reserve level by resolution, ordinance or budget adoption.
3. The City will maintain the Economic Development (Type A), Community Development (Type B), and Tourism fund balance at a level sufficient to provide for emergency expenditures and unanticipated revenue shortfalls. The City will maintain a fund balance for Type A and Type B at a minimum reserve level of two months of budgeted sales tax and one year of debt service payments, and the Tourism Fund at two months of Hotel Occupancy Tax collections and one year of debt service payments. The right is reserved by the City Council to change or use the minimum reserve level by resolution, ordinance or budget adoption and must be accompanied by a plan to replenish within two fiscal years.
4. The City will set a debt service rate necessary to collect a full year's debt service payment on all outstanding and proposed debt. As a result, the General Debt Service fund will maintain a reserve that will typically be equivalent to three to six months of debt service payments.

---

## FINANCIAL POLICIES

---

5. The City will maintain a minimum coverage ratio for the Utility Fund of in accordance with the requirements set forth in any outstanding debt service agreements. The coverage rate is defined as the ratio of Utility's operating revenues minus operating expenses divided by the Utility's debt service expenses.

### FUND BALANCE CATEGORIES

*Fund Equity* – A fund's equity is generally the difference between its assets and its liabilities.

*Fund Balance* – An accounting distinction is made between the portions of fund equity that are spendable and nonspendable. These are broken up into five categories:

1. Nonspendable fund balance – includes amounts that are not in a spendable form or are required to be maintained intact. Examples are inventory or permanent funds.
2. Restricted fund balance – includes amounts that can be spent only for the specific purposes stipulated by external resource providers either constitutionally or through enabling legislation. Examples include grants and child safety fees.
3. Committed fund balance – includes amounts that can be used only for the specific purposes determined by a formal action of the government's highest level of decision-making authority. Commitments may be changed or lifted only by the government taking the same formal action that imposed the constraint originally.
4. Assigned fund balance – comprises amounts *intended* to be used by the government for specific purposes. Intent can be expressed by the governing body or by an official or body to which the governing body delegates the authority. In governmental funds other than the general fund, assigned fund balance represents the amount that is not restricted or committed. This indicates that resources in other governmental funds are, at a minimum, intended to be used for the purpose of that fund.
5. Unassigned fund balance – is the residual classification of the general fund and includes all amounts not contained in other classifications. Unassigned amounts are technically available for any purpose.

*Fund Balance Commitments* - The City Council is the City's highest level of decision-making authority and the formal action that is required to be taken to establish, modify, or rescind a fund balance commitment is a resolution approved by the Council at the City's Council meeting. The resolution must either be approved or rescinded, as applicable, prior to the last day of the fiscal year for which the commitment is made. The amount subject to the constraint may be determined in the subsequent period.

*Fund Balance Assignments* - The City Council has authorized the City's City Manager and the Finance Director as authorized officials to assign fund balance to a specific purpose as approved by this fund balance policy.

---

## FINANCIAL POLICIES

---

### DEBT POLICIES

1. Bonds payable from ad valorem taxes (General Obligation), other than refunding bonds, shall not be issued unless the bonds have been authorized by a majority vote at a City election held for that purpose.
2. The total general obligation debt of the City (total tax supported debt) shall never exceed ten percent (10%) of the net taxable value of property on the tax rolls of the City.
3. When determining the term and design of each debt repayment structure, the City should consider both the useful life of the asset and the generational equity created by the debt structure design.

### ARBITRAGE POLICIES

With respect to the investment and expenditure of proceeds from the issuance of bonds, notes or other tax-exempt obligations (collectively, the Bonds), the City's Director of Finance will instruct City staff, or other appropriate person(s) to:

1. require that Staff use due diligence in the construction, renovation or acquisition of any facilities to be financed with proceeds of the Bonds and that binding contracts for the expenditure of at least five percent (5%) of the proceeds be entered into within six (6) months of the issue date of the Bonds.
2. monitor to ensure that at least eighty-five percent (85%) of the proceeds of the Bonds to be used for the construction, renovation or acquisition of any facilities are expended within three (3) years of the issue date.
3. ensure that the yield on the investments of any proceeds of the Bonds be restricted to the yield on the Bonds for any period beyond three (3) years of the issue date.
4. monitor all deposited into a sinking or debt service fund to assure that the maximum amount invested at a yield higher than the yield on the Bonds does not exceed an amount equal to the debt service on the Bonds in the succeeding twelve (12) month period plus a carryover amount equal to one-twelfth (1/12) of the principal and interest payable on the Bonds for the immediately preceding twelve (12) month period.
5. assure that the maximum amount of any reserve fund for the Bonds invested at a yield higher than the yield on the Bonds will not exceed the lesser of ten percent (10%) of the principal amount of the Bonds, one hundred twenty-five percent (125%) of the average annual debt service on the Bonds measured as of the issue date, or one hundred percent (100%) of the maximum annual debt service on the Bonds as of the issue date.
6. monitor the actions of the escrow agent holding any escrow funded with Bond proceeds to ensure compliance with the applicable provisions of the escrow agreement, including with respect to reinvestment of cash balances.
7. document by official action of the City Council, such as a reimbursement resolution, any intent of the City to reimburse with the proceeds of the Bonds any amount expended prior to the issue date for the acquisition, renovation or construction of the facilities.
8. ensure that the applicable information return (e.g., IRS Form 8038-G, or any successor form) is timely filed with the Internal Revenue Service ("IRS").
9. assure that, unless excepted from rebate and yield restriction under Section 148(f) of the Internal Revenue Code of 1986, excess investment earnings are computed and paid to the U.S. government at such time and in such manner as directed by the IRS at least every five (5) years after the issue date and within thirty (30) days after the date the Bonds are retired.

---

## FINANCIAL POLICIES

---

### PRIVATE BUSINESS USE OF BOND FUNDED FACILITIES

With respect to the use of any facilities financed or refinanced with the proceeds of the Bonds, the Finance Director will instruct the appropriate City staff or other appropriate person(s) to:

1. monitor the date on which the facilities are substantially complete and available to be used for their intended purpose.
2. monitor whether, at any time during which the Bonds are outstanding, any person, other than the City, its employees and agents or members of the general public, has any contractual right (such as a lease, purchase, management or other service agreement) with respect to any portion of the facilities.
3. monitor whether, at any time the Bonds are outstanding, any person, other than the City, its employees and agents or members of the general public, has a right to use the output of the facilities (e.g., water, gas or electricity).
4. monitor whether, at any time the Bonds are outstanding, any person, other than the City, its employees and agents or members of the general public, has a right to use the facilities to conduct or to direct the conduct of research.
5. determine whether, at any time the Bonds are outstanding, any person, other than the City, has a naming right for the facilities or any other contractual right granting an intangible benefit.
6. determine whether, at any time the Bonds are outstanding, the facilities are sold or otherwise disposed of.
7. take such action as is necessary to remediate any failure to maintain compliance with the covenants contained in the Ordinances or Resolutions authorizing issuance of the Bonds related to the public use of the facilities.

### BOND ISSUE RECORDS RETENTION

The Finance Director will maintain or cause to be maintained all records relating to the investment and expenditure of the proceeds of the Bonds and the use of any facilities financed or refinanced thereby for a period ending three (3) years after the complete extinguishment of the Bonds. If any portion of the Bonds is refunded with the proceeds of another series of tax-exempt bonds, the Responsible Person will maintain or cause to be maintained all of such records until three (3) years after the refunding bonds are completely extinguished. Such records may be maintained in paper or electronic format.

### CAPITAL EXPENDITURE POLICIES

1. Any item costing \$5,000 or more and having an estimated useful life of at least two years will be classified as capital outlay expenditures.
2. All capital assets shall be inventoried annually.
3. Computer software, regardless of cost, will not be capitalized.
4. The City Council may issue bonds, certificates of obligation, warrants, or other evidences of indebtedness for the purpose of buying or constructing capital assets.
5. All capital projects shall be financially monitored to ensure compliance with the approved budget for the project. Any changes to the total appropriation to a capital project budget will be approved by the City Council.
6. Unless specified and agreed to in another agreement, the City will use the following priority order in expending funds:
  - Grants
  - Donations
  - Type A/Type B Funds and other restricted funds
  - Bonds/Certificates of Obligation
  - Cash

## FINANCIAL POLICIES

---

### REPORTING POLICIES

1. The budget will be prepared in accordance with GASB (Governmental Accounting Standards Board) and GFOA (Government Finance Officers Association) guidelines. Copies of the budget will be available for public viewing at City Hall, at the Library, and on the City's website.
2. The Finance Director will provide monthly financial reports to the City Council.
3. The Finance Director will present quarterly financial reports at City Council meetings.
4. Investment reports will be presented at least quarterly at City Council meetings.
5. An annual audit will be performed by an independent public accounting firm and the results of the audit will be summarized in a Comprehensive Annual Financial Report. This report will be presented to Council upon completion and will be available for public viewing.



**CEDAR**  

---

**PARK**

---

## BUDGET PROCESS

---

### PREPARATION

Each year, the City of Cedar Park develops a balanced Operating and Capital Budget. The City operates in a fiscal year that begins October 1, and ends September 30. The process of developing the City of Cedar Park Annual Operating and Capital Budget is a comprehensive effort that involves input from the Mayor and City Council, outside governmental agencies, and all City departments and offices. The process also provides residents an opportunity to speak on the budget during two public hearings held before budget adoption.

There are several major components to the process. Beginning in January, the Finance department begins work on the base budget for all departments. This includes removing non-recurring expenditures budgeted in the prior year, taking a snapshot of all personnel-related costs, updating salaries and benefits associated with police and fire meet and confer contracts, and adjusting for known changes to occupancy charges such as gas, electricity and water costs.

During the Spring, the Finance department meets with each department to review the budget calendar, provide instructions on the upcoming budget process, and help develop and review year-end estimates and budget proposals in preparation for meetings with city management. These budget proposals include adjustments to the base budget and program enhancements. Adjustments to base are changes to the budget that would be needed to maintain the same service level into the next year. This would include known increases to existing contractual obligations. Program enhancements are improvements to an existing program, or a new program, that would enhance service delivery.

Beginning in late May, meetings are held with the City Manager and departments to review budget recommendations and service delivery plans. In June, Finance will begin developing a five year forecast of revenues and expenses to include revenue projections and anticipated cost increases. The forecast and preliminary budget numbers are provided to City Council during a June meeting. In July, staff works closely with the County Tax Appraiser and Tax Assessor to calculate the Truth-In-Taxation effective and rollback tax rates, and associated property tax revenue.

In early August, staff holds a budget workshop with City Council to provide a preliminary proposed budget and receive feedback before formally presenting a Proposed Budget.

### ADOPTION

The Proposed Budget and Tax Rate is presented to City Council in August and is made available on the City's website, at the Library, and City Secretary's Office. A notice of the tax rate and upcoming public hearings are also placed on public access television and in the Austin Statesman newspaper. Two public hearings are held before the final budget and tax rate are voted on by the City Council in September.

### IMPLEMENTATION

The fiscal year begins October 1. Over the next 6 weeks, the budget document is compiled and made available online, in the public library, at the City Secretary's Office, and submitted to the Government Finance Officers Association (GFOA) for review in consideration for the Distinguished Budget Presentation Award. Cedar Park has received this award for 23 years.

As part of the ongoing review and monitoring of the budget, the finance department provides monthly budget reports to departments for their review as well as monthly summary financial reports to City Council. In November, the City will begin the prior year financial audit, followed by the presentation of the preliminary year-end financial report to City Council in December.

## BUDGET PROCESS

---

### **BUDGET AMENDMENT PROCESS**

Amendments to the budget can be made after adoption. According to Section 8.05 of the City Charter, Council may transfer funds after a public hearing and the approval of a resolution. A budget amendment is required for the following:

- Funds are being moved from one department to another
- Funds are being moved from one fund to another
- An expenditure budget is to be increased or decreased
- The addition, deletion, or transfer of a position

Department directors may request a line-item adjustment, if it does not change the total dollar amount of the departmental budget.

### **YEAR-END PROCESS**

After the fiscal year is completed, the city contracts with an independent auditor to review the city's financial statements. The auditor will review expenditures, revenues, and fund balances to ensure that all accurate. Upon completion of the audit, the Comprehensive Annual Financial Report (CAFR) is created and published. The CAFR provides audited financial statements for all major funds and provides statistical data regarding the city.

**CITY OF CEDAR PARK**
**FY 2019 BUDGET CALENDAR—MAJOR MILESTONES**

<b>Preparation</b>	<b>January - February</b>	Finance develops base budget (remove one-times, take personnel snapshot) and begins developing planned line items.
	<b>March 2</b>	FY 2019 Budget Kickoff: Finance department distributes calendar, proposed budget worksheets, and instructions to Department Directors.
	<b>March 2 - March 23</b>	Departments develop operating budget proposals and submit to Finance.
	<b>March 14</b>	Tentative Budget Training - City Hall -Buttercup Room 2 p.m.-4 p.m.
	<b>March 26 - April 13</b>	Finance meets with departments to discuss the base budget and budget proposals.
	<b>April 20</b>	Finance closes the March monthly finances for six month year-end estimate.
	<b>April 23 - May 11</b>	Departments develop year-end estimates and submit to Finance.
	<b>May 21 - June 15</b>	Meetings with City Manager to review budget recommendations and service delivery plans.
	<b>June 18 - July 12</b>	Development of Financial Forecast. Finance sends department pages with goals and performance measures for review.
	<b>July 6</b>	Department pages with goals and performance measures due from Departments.
	<b>July 13</b>	Financial forecast presented to City Council.
	<b>July 13 - July 14</b>	City Council Summer Retreat.
	<b>July 16 - August 2</b>	Development of proposed budget using input from City Council retreat.
	<b>July 25</b>	Tax Roll Certification Chief Appraiser official date for certifying tax roll.
<b>End of July</b>	Calculation of Effective and Rollback Tax Rates.	
<b>August 2</b>	City Council Budget Workshop. Presentation of FY 2019 Draft Budget.	
<b>Adoption</b>	<b>August 9</b>	City Council consideration of setting a maximum proposed tax rate for FY 2019 and scheduling the public hearings on the budget and tax rate.
	<b>August 13</b>	FY 2019 Proposed Budget made available on the City's website, at the Library, and City Secretary's Office. Notice is placed on public access television channel.
	<b>August 20</b>	Notice of vote on tax rate if necessary. Must be published at least 7 days before meeting to adopt tax rate.
	<b>August 23</b>	First Reading of Budget and Tax Rate Public hearing for budget. May need to schedule and announce meeting to adopt tax rate 3 - 14 days from this date IF proposed rate exceeds the ETR.
	<b>September 6</b>	Second Reading of Budget and Tax Rate and Adoption Special Called meeting to provide additional Public Hearings on Budget and Tax Rate.
	<b>September 13</b>	Final reading; Adoption of Budget and Tax Rate: Special Called Vote on Budget and Tax Rate
<b>Implementation</b>	<b>October 1</b>	Fiscal Year begins.
	<b>November 26</b>	Begin FY 2018 audit.
	<b>December 5</b>	Publish final FY 2019 Adopted Budget.
	<b>December 12</b>	Submit budget document to Government Finance Officers Association (GFOA) for consideration of Distinguished Budget Presentation Award.
	<b>December 13</b>	Presentation of preliminary unaudited year-end financial report.



**CEDAR**  

---

**PARK**



October 1, 2018

To: The Honorable Mayor Van Arsdale, Members of the City Council and Citizens of Cedar Park:

I am pleased to present to you the Adopted Budget for Fiscal Year 2019. The Adopted Budget is about making connections between the expectations of our residents and the goals of the City Council. This includes continued focus on safety, mobility, service delivery, economic development and a high quality of life for all residents. The collaboration between City Council, Staff and residents in the development of the budget balances City Council's commitment to fiscal responsibility with the continued vision of Cedar Park as an exceptional city in which to live, work, and play.

**This year's budget reflects the sixth consecutive year with a reduction in the City's property tax rate and the lowest tax rate in 16 years.** Due to strong fiscal management and growth in property values, the City has been able to lower its tax rate each year, while at the same time increasing city services for the growing community such as more public safety, and street and drainage maintenance. This has also all been done while providing additional tax relief to City residents through implementing a 1%/\$5,000 minimum local homestead exemption. As a result of the tax rate reduction and homestead exemption, the average Cedar Park homeowner will see a minimal impact in his or her property taxes paid to the City of Cedar Park in 2019.

The City ended FY 2018 with expenditure savings in several departments and additional sales tax revenue. These additional resources allowed the City to allocate funding for necessary repairs and improvements of City facilities, and one-time purchases of safety and training equipment at the City's fire stations.

### **Cedar Park Growth & Development**

Cedar Park is a vibrant, maturing city that has experienced steady growth over the past several years. The City continues to be among the fastest growing cities in the country, ranking among the United States' Top 25 Fastest-Growing Cities according to the U.S. Census Bureau. Cedar Park continues to attract people with its unique charm, safe communities, and business-friendly environment. This budget delivers value and protects our community assets for which the City is known, from our robust parks system to public safety excellence.

With this growth in Cedar Park, the City is continuing to develop its infrastructure to accommodate the needs of residents. In November 2015, voters overwhelmingly approved a multi-year \$96.7 million bond package for projects related to streets and roads, public safety, public library, and parks and recreation. The first series of projects and funding for the 2015 Bond Program began in August 2016 and included the design and construction of the Police Department expansion, design and construction of Fire Station 5, and several roadway projects. Due to the size and scope of these projects, many of them are still underway. FY 2018 included



the second series of funding for projects included in the bond program, with a takedown of \$33.4 million.

In September 2018 the City's general obligation debt bond rating of AA+ was reaffirmed by the international credit rating agency S&P. This high bond rating enables the City to issue debt at a lower interest rate and allows the City the flexibility to refinance existing debt – ultimately saving taxpayers money. This is a direct result of strong fiscal management and stewardship over the City's tax dollars.

### **Bond Projects Included in FY 2019 Budget**

Going into this next fiscal year, residents will see work on several of these major voter-approved bond projects including Anderson Mill Road Phase II and the extension of New Hope Drive to Sam Bass Road. Funding for the overlay of existing arterial roadways will also be ongoing, as well as the Bell Boulevard roadway realignment project, Phase One development of Lakeline Park, and the beginning of design work for a new library.

### **Public Safety**

Cedar Park has long prided itself on being one of the safest communities in the nation. Cedar Park looks to continue that commitment to public safety in FY 2019 by allocating approximately 50% of its operating budget to public safety related expenses.

As Cedar Park continues to grow, the City looks to augment our public safety staff to maintain the level of safety and security Cedar Park residents have come to expect. This year's budget includes funding for three new police sergeants, funding to absorb three CTRMA police officer positions and redirecting them to other areas in the City, and funding to reclassify two 911 call taker positions to dispatchers for enhanced service. For the Fire Department, the budget includes funding for a fire inspector to keep up with growth in the City, and a dedicated civilian position to track inventory and equipment testing to ensure our firefighters are safe and have the tools to perform their duties.

In addition to public safety workforce, funding has also been included in the budget for fire sprinkler training equipment, utility vehicle for specialty incidents, an additional radio console to better manage radio traffic during emergency calls, and police training software to allow for field documentation and increase work and training productivity for police officers. These additions are important for our City's public safety personnel and will allow Cedar Park to maintain its title as one of the safest communities of its size in the nation.

The City is also nearing the completion of the fifth and final fire station in Cedar Park. Beginning early in FY 2019, the station will begin operating with a full staff of firefighters with new equipment and fire trucks. The opening of Fire Station 5 will largely enhance services to residents in the northeast quadrant of the City.

### **Public Works**

The City's Public Works department ensures residents have well maintained roadways, safe and efficient traffic signals, clean water delivered to their homes, and an effective wastewater system. The 2019 Budget includes additional funding for annual street maintenance, a maintenance crew to address the demand for sidewalk repair, a facility maintenance technician to address the increasing need for services as a result of growth in the number of facilities, additional tree trimming, installation of 3-5 new streetlights, and water fountain bottle fillers on the City Hall campus.

### **Storm Water Drainage Program**

Storm water affects our whole community including new and old areas of town and as we continue to grow and age. In May of this year, voters approved allocating 1/8 of a cent of the City's sales tax toward a Storm Water Drainage Program. This first year of funding will put the framework in place to fully develop and implement the program. This initial funding includes a project manager and program manager, two additional maintenance positions and equipment, as well as funds for engineering services, pay-go projects, grant applications, and other items. In addition to these new positions and funding, the general fund currently will continue to contribute approximately \$550,000 to drainage maintenance throughout the City.

### **Economic and Business Development**

The City Council has repeatedly expressed their commitment to increase the number and diversity of local employment opportunities. The City's economic development staff has been hard at work this year in an effort to achieve this goal.

Industrial Group Southwest recently completed 230,000 square feet of flex industrial space at the Brushy Creek Corporate Center. To date, over 110,000 square feet of space has been leased. Hyliion, a clean-tech company from Verona, Pennsylvania, will be relocating to the Brushy Creek Corporate Center. Hyliion will occupy 80,000 square feet of space in the Brushy Creek Corporate Center. At full operation, Hyliion will create 229 jobs with an estimated annual payroll of approximately \$20.6 Million.

TIG Real Estate recently commenced construction of two 20,000 square foot buildings and two 30,000 square foot buildings at Scottsdale Crossing. This fall, ClearCube Technology, a manufacturer of innovative centralized computing and desktop virtualization solutions, has moved into 25,000 square feet of space. Additionally, iSports has announced plans to purchase 14.7 acres in Scottsdale Crossing to develop a 240,000 square foot indoor sports complex and training center.

Swagelok, a distributor of gas and liquid measurement devices, has completed construction on a 25,000 square foot distribution/sales and service facility valued at approximately \$3.0 million in Brushy Creek Corporate Park. They will employ 25 people with an estimated annual payroll of approximately \$2.5 Million.



Fifteen Five Corporation, a for-profit education institution, has commenced construction on a 20,000 square foot office headquarters building off of Medical Parkway. The project is valued at \$2.5 Million. The project is anticipated to employ 107 employees with an annual payroll of approximately \$5.7 Million.

Innovative Funding Services, a financial services company, has completed construction on a 30,000 square foot office building in La Jaita Business Park where they will relocate their headquarters next spring. At full operation, the company will employ over 200 people.

We are excited to welcome these new additions and expansions to the Cedar Park business community, and look forward to welcoming more businesses and creating more jobs in Cedar Park.

### **Transportation Projects**

As Cedar Park continues to grow and develop, the City is working to increase mobility by creating a network of roadways and pedestrian walkways to handle higher volumes of vehicle and pedestrian traffic. There are a number of ongoing and new roadway projects that we plan to make progress on. These include the following:

- The Anderson Mill Road (Phase 1) improvements project is currently under construction. This project consists of the re-alignment and reconstruction of the section of Anderson Mill Road between RM 1431 and Lime Creek Road to improve safety and mobility. Construction of this project is anticipated to be complete in November 2018.
- Design of the Anderson Mill Road (Phase 2) project will begin in late 2018. This project will add the additional two lanes between Cypress Creek Road and Zappa Drive and also between Gaspar Bend and RM 1431. Design of this project is expected to last approximately one year and construction is expected to begin early 2020.
- The design of several Type B funded dedicated right turn lane projects is currently underway. Three right turn lanes are proposed along Whitestone Boulevard, three along Lakeline Boulevard, and one is proposed northbound on Ronald Reagan at Caballo Ranch and one southbound on Ronald Reagan Boulevard at CR 180. These right turn lanes are being added on major arterial roadways and will increase mobility and safety. Design is expected to be complete by March 2019. Construction is expected to be complete by the end of 2019.
- The design of several GO bond funded intersection improvements will begin early 2019. Although a complete list of intersections is still being developed, one intersection that is proposed to be improved is C-Bar Ranch Trail at RM 1431.
- Construction of the New Hope Drive (Cottonwood Creek Trail to Ronald Reagan Boulevard) Extension project began in September 2017. This project will provide an additional east/west alternative to RM 1431 and provide much needed access to the Ronald Reagan corridor for the City's planned Fire Station 5. Construction of this project is anticipated to be complete in December 2018.
- Design of the New Hope Drive (Ronald Reagan to Sam Bass Road) began in April 2018 with the schematic development and is anticipated to take approximately a year and a half to

complete. Only design and right-of-way acquisition is being funded by the City. This project was awarded \$12,403,200 in CAMPO federal funds for construction. Due to federal construction funds, the design and right-of-way acquisition process and full project development falls under Texas Department of Transportation oversight.

- The Bell Boulevard Realignment Project is currently under design. The schematic phase of the project is substantially complete with the submission of the plans to TxDOT for review and approval. The project is now moving to the final design phase. Construction is slated to begin in early 2020, and should take approximately 18 months. Funding for this project was approved by voters as part of the 2015 Bond Election.
- The second phase of the arterial overlay project started in mid-2018. Prize Oaks Drive (Park Street to RM 1431) and Cypress Creek Road (183 to El Sol) has been completed. Quest Parkway (East of 1431), Discovery Blvd (183 to 1431) and Brushy Creek Road (183A to Parmer Lane) will be complete by mid-October 2018.
- Design will begin on the Little Elm Trail and Fire Lane Improvement Project in fall 2019. This project will reconstruct a fire lane both north and south of the intersection with Little Elm Trail as well as Little Elm Trail from the YMCA driveway to the intersection. These roads have had very little maintenance in the last 20 years and are in need of reconstruction. They serve as access to the fire and police training facilities as well as the new parks department maintenance facility. Construction of this project is currently scheduled to begin late 2019.
- Design of the CR 272 Low Water Crossing Project will begin late 2018 and will take approximately 6 months to complete. This project will repair the current low water crossing that was damaged during Tropical Storm Hermine. This structure will be replaced with a box culvert structure to help vehicles pass during heavier storm events. Construction is anticipated to begin in the fall of 2019.

### **Quality of Life**

The FY 2019 Budget reflects the City's continued commitment to enhance the quality of life of all Cedar Park residents. This year's budget includes funding for park improvements at Brushy Creek Sports Park as well as funding for the addition of recycling receptacles in select City parks. The budget also includes additional funding for Lakeline Park for design and initial development. In the coming years, Lakeline Park will provide additional park space for City residents with trails and other park amenities. The Park will make use of the flood plain along Buttercup Creek and provide a space for residents to enjoy some of the natural beauty located within the City.

The budget also includes funding for the redevelopment of Bell Boulevard, which will realign the road to make better use of the land in this area between Cypress Creek Road and Park Street. This project will enhance the quality of life of residents, and visitors and businesses will enjoy a dynamic mixed use that redevelops the core of the city. This coming year, the City will select a Master Developer and begin negotiations for a Development Agreement.

The City understands the importance of providing library services to meet the needs of residents. The library plays an important role in contributing to the overall quality of life in Cedar Park. The FY 2019 budget includes funding to promote literacy and encourage lifelong learning for all



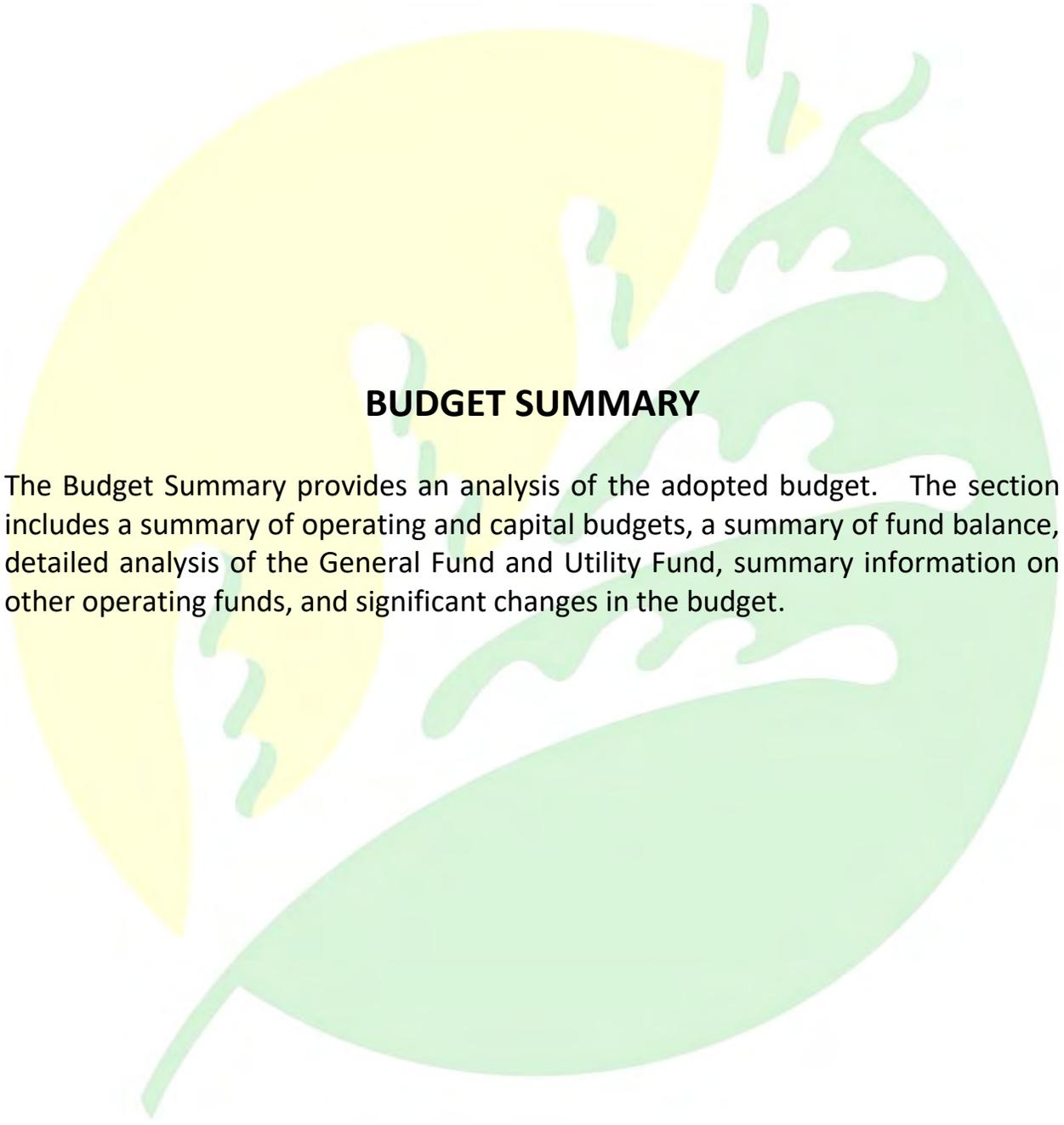
members of the community by increasing its digital collections. The budget also includes initial funding for the building of a new Library. As the City has grown, the need for additional library space has become increasingly apparent. Over the next couple years, the City plans to select a site for the new Library and begin the design and initial development phases of that project. The new library will provide much needed space for additional library collections and meeting space for City residents.

### **Final Thoughts**

The FY 2019 Adopted Budget represents the City's commitment to address the priorities of the City Council and the community, to enhance the quality of life for all residents, and maintain a fiscally strong city. I would like to offer my sincerest thanks to the City Management staff, Department Heads, and the Finance Department for the hard work and tireless dedication they have shown throughout the creation of the FY 2019 Budget. I would also like to thank the City Council for their continued vision and leadership throughout the budget process. I am proud of the budget we have created together and feel confident that everyone's efforts have resulted in a solid financial plan for the upcoming year that will serve the interests of current and future Cedar Park residents.

Sincerely,

Brenda Eivens  
Cedar Park City Manager



## **BUDGET SUMMARY**

The Budget Summary provides an analysis of the adopted budget. The section includes a summary of operating and capital budgets, a summary of fund balance, detailed analysis of the General Fund and Utility Fund, summary information on other operating funds, and significant changes in the budget.



**CEDAR**  

---

**PARK**

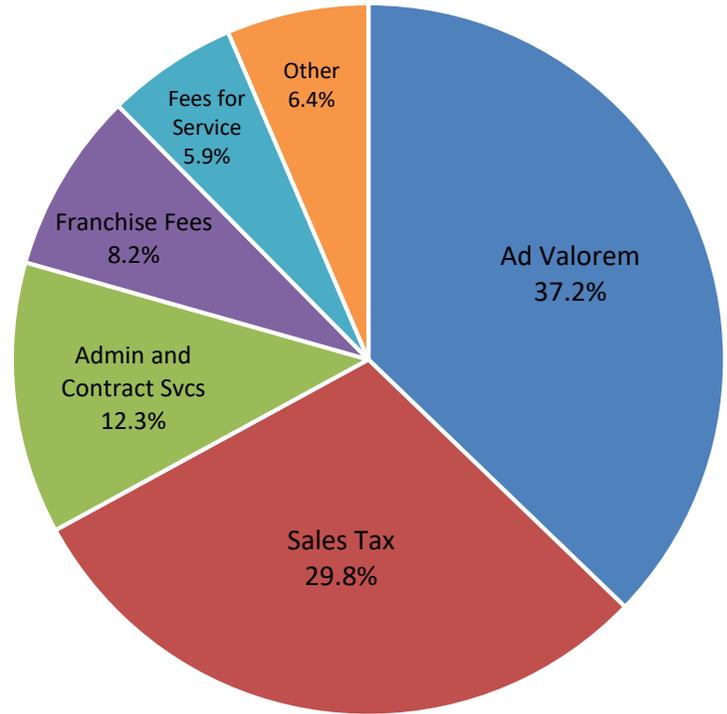
## BUDGET SUMMARY

The following summarizes the FY 2019 Adopted Budget by providing a summary of the revenue and expenditures of the City's various funds and provides a comparison to FY 2018 budget and year-end projections.

### GENERAL FUND

#### Revenue Assumptions:

The budget takes a conservative approach in dealing with revenues, especially growth-oriented revenues. Adopted revenues for FY 2019 are \$56,610,886, which assumes a slight increase of 0.50% over the FY 2018 budget, but an overall decrease from the FY 2018 projections by \$448,641 due to one-time revenues collected in FY 2018. Funding of the City's General Fund operations is derived from eight major revenue categories, with ad valorem tax being the largest category with 37.2% and sales tax the second largest at 29.8%. New in FY 2019 is additional sales tax reserved for drainage issues in the City. The pie chart shows the revenue percentage breakdown by category and the bar graph shows the growth of ad valorem tax, sales tax, and all other revenues over five years.



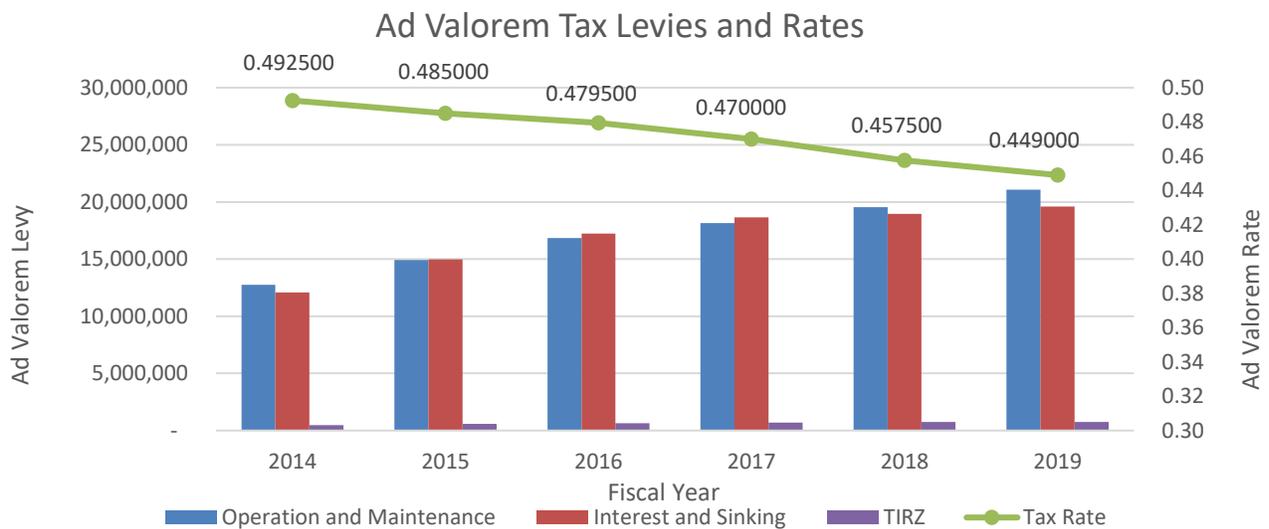
### General Fund Revenue Growth



## BUDGET SUMMARY

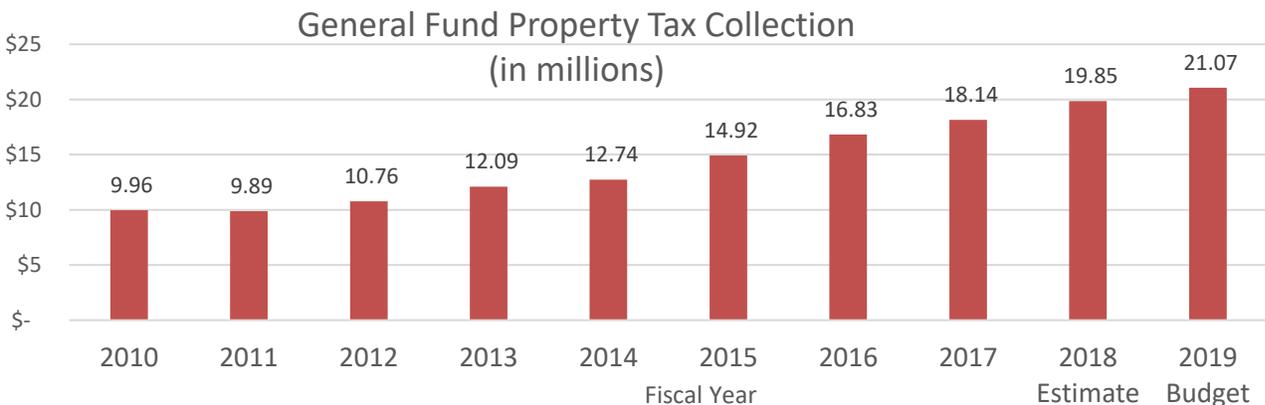
### Ad Valorem Taxes:

Ad Valorem tax is the largest revenue source for the City of Cedar Park and is split between the General Fund (Operations and Maintenance tax rate), and Debt Service (Interest and Sinking tax rate). The FY 2019 rate is \$0.4490 per \$100 of valuation, which is a decrease from the FY 2018 rate of \$0.4575 per \$100. The average taxable household value has increased from \$310,410 to \$320,690. However, as a result of the new City homestead exemption and the decreased tax rate, the average Cedar Park homeowner will see a minimal impact to their annual property taxes paid to the City of Cedar Park of \$20. The estimated property tax revenue for FY 2019 is \$21,065,321. The following chart summarizes the tax rate history and Property Tax Collections.



Property values for the City of Cedar Park are certified by the Williamson County and Travis County Appraisal Districts. Values for FY 2019 show a net taxable value of approximately \$8.6 billion or an increase of 6.6% over the FY 2018 Budget. Of this total increase, new improvements account for \$230 million, or 2.9%.

The General Fund receives approximately 51 percent of the total Ad Valorem tax rate, and supports basic city services such as police, fire, libraries, and parks. The following chart summarizes General Fund Property Tax Collections.

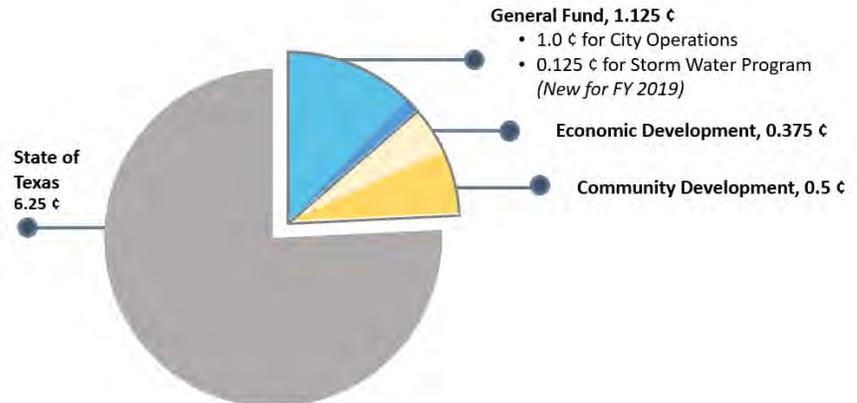


## BUDGET SUMMARY

### Sales and Use Tax Collections:

The second largest General Fund revenue source is Sales Tax. The City's total sales tax rate is 2¢ per \$1.00. For FY 2018, the distribution of the City's sales tax was 1.0¢ going to the General Fund, 0.5¢ going to the Type A Corporation, and 0.5¢ going to the Type B Corporation. Beginning in FY 2019, the distribution will be 1.125¢ going to the General Fund, 0.375¢ going to the Type A Corporation for economic development projects, and 0.5¢ going to the Type B Corporation for community development projects. The FY 2018 projected year-end sales tax is \$28.8M, and of this amount approximately half, or \$14.4M, will go to the General Fund.

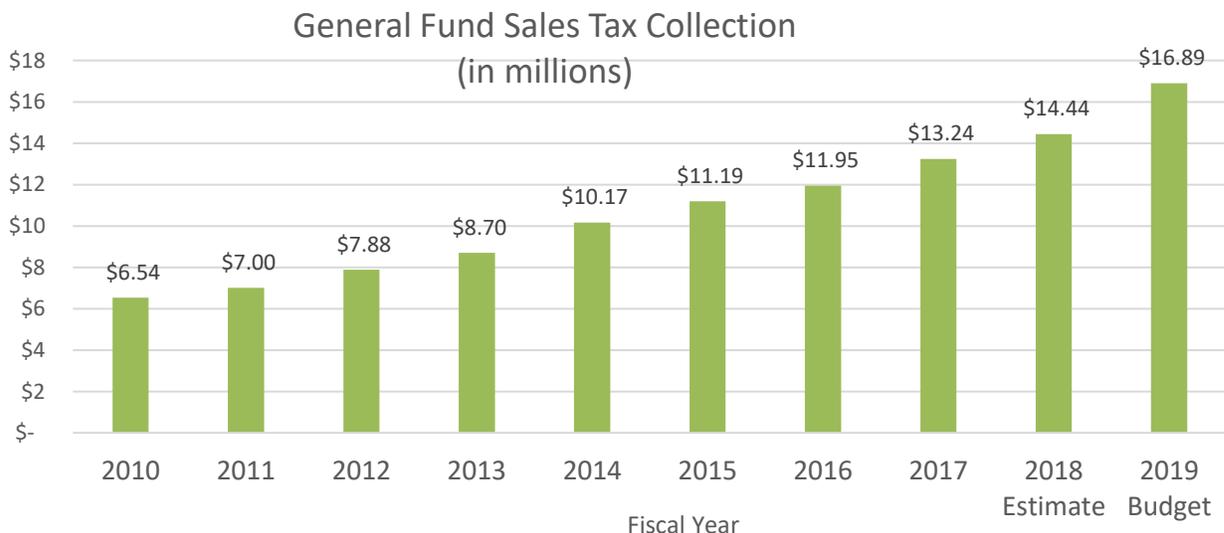
In May 2018, voters approved allocating 1/8 of a cent (0.125) of the City's sales tax toward a storm water drainage program. This allocation will be redirected from the Type A Economic Development Fund to the General Fund. FY 2019 is the first year of this new funding allocation.



Sales tax collections have a strong correlation to local and national economic conditions. Because of the volatility of sales tax, the City has taken

a conservative approach to budgeting sales tax. For example, in FY 2018, only 5% of new growth was budgeted, although the City had the potential to trend higher with the new Parke retail development that came online throughout FY 2017 and FY 2018. The FY 2019 budget includes another 5% projected increase over the estimated FY 2018 year-end collections. This approach is still conservative, but takes into account the growth the City has seen with the new retail developments coming online in the City.

The graph below shows the history of sales tax collection growth.



---

## BUDGET SUMMARY

---

**Development Fees:**

FY 2019 Budget	\$ 1,611,982	
% of Fund Revenue	2.8%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2018 Budget	\$ (402,953)	-20.00%
FY 2018 Projection	\$ 983	0.06%

Development related fees are based on construction such as building permits, construction inspections, and permit fees. During FY 2018, the City saw a decrease in construction and development activity compared to prior years due to a lower amount of undeveloped land in the City. Development related fees are projected to remain flat for FY 2019.

**Franchise Fees:**

FY 2019 Budget	\$ 4,651,995	
% of Fund Revenue	8.2%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2018 Budget	\$ (20,741)	-0.4%
FY 2018 Projection	\$ 139,581	3.1%

Franchise fees represent those revenues collected from utilities operating within the City's right-of-way to conduct their business including Time Warner, AT&T, Pedernales Electric, and Atmos Energy. This also includes the City of Cedar Park utilities for water and sewer. Typically, the franchise charge is based on either gross revenue or usage, depending on the contract.

**Administrative and Contract Fees:**

FY 2019 Budget	\$ 6,990,050	
% of Fund Revenue	12.3%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2018 Budget	\$ (3,986,521)	-36.3%
FY 2018 Projection	\$ (3,967,117)	-36.2%

Administrative and contractual services account for transfers from other funds for administrative support or for contractual obligations with outside organizations. The General Fund receives a transfer for administrative support from the Utility Fund, Type A Corporation, Type B Corporation, and the Tourism Board. The Utility Fund transfer is \$3,524,858, or 50.4%, of the revenue category and includes a payment-in-lieu of taxes charge. The City also has contracts with Leander ISD to provide School Resource Officers for two high-school campuses that total \$154,978 or 2.2%, and another \$2,100,000 to be received from the Type B Corporation as reimbursement for Bell Boulevard Redevelopment expenses incurred in FY 2018. The other transfers total \$1,210,214, or 17.3%. The decrease in growth from the FY 2018 Budget and Projection to the FY 2019 Budget is primarily due to one-time revenues received in FY 2018 related to the Bell Boulevard Redevelopment reimbursement from the Type B Corporation.

## BUDGET SUMMARY

**Fines and Forfeitures:**

FY 2019 Budget	\$ 638,954	
% of Fund Revenue	1.1%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2018 Budget	\$ 48,954	8.3%
FY 2018 Projection	\$ 38,799	6.5%

Fines and forfeitures represent revenue generated through the Municipal Court. FY 2019 is projecting an increase in collections due to the upward trend seen in FY 2018. Changes in the law related to citations last year led to a significant decrease in the budget, but activity has been trending higher than anticipated.

**Fees for Service:**

FY 2019 Budget	\$ 3,363,748	
% of Fund Revenue	5.9%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2018 Budget	\$ 113,853	3.5%
FY 2018 Projection	\$ 130,287	4.0%

Fees for Service are revenues received for directly providing a service to a specialized group or individual, and include fire protection fees, park and recreation fees, library fines, and animal control fines. Fire protection fees are fees paid by municipal utility districts and other areas of the city's extra-territorial jurisdiction that contract with the City for fire service. Fire protection fees account for \$1,890,191, or 56.2%, of the fees for service category. Park and Recreation Fees is the second largest fee at \$1,371,608, or 40.8%.

**Miscellaneous Fees:**

FY 2019 Budget	\$ 1,394,701	
% of Fund Revenue	2.5%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2018 Budget	\$ 263,923	23.3%
FY 2018 Projection	\$ (465,912)	-25.0%

Miscellaneous revenues consist of revenues that do not fit into other categories including interest income, beverage tax, royalty payments related to the quarry, and ad valorem delinquent fees/penalties. Within miscellaneous revenues, Other Income accounts for \$606,338 of the category budget, or 43.5%. Beverage tax is the second largest category at \$336,258, or 24.1%. Interest is the third largest revenue in the category at \$305,026, or 21.9%. The overall increase from the FY 2018 budget is based on current collection trends and new restaurants being opened which will have a liquor license. The decrease from the FY 2018 Projection is attributed to a one-time payment from the Lower Colorado River Authority (LCRA) for a property easement acquisition.

## BUDGET SUMMARY

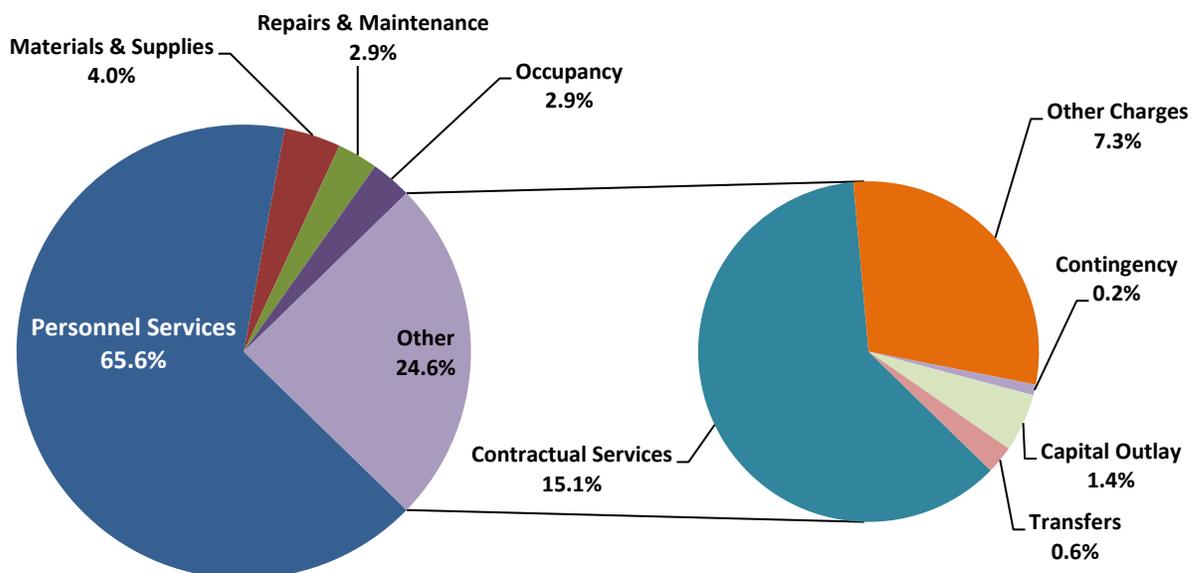
### Expenditure Synopsis:

The General Fund expenditures total \$56,191,383 for FY 2019, which is a decrease of \$3.5 million, or -5.9%, below the FY 2018 Adopted Budget and a decrease of \$3.2 million, or -5.4%, below year-end projections. This decrease is largely due to a one-time reimbursable expense related to Bell Boulevard Redevelopment. Included in the budget is \$1.6 million in one-time expenditures which will be funded through the use of fund balance. The General Fund is structurally balanced as the operating revenues exceed operating expenditures by \$1,236. A breakdown and description of the General Fund expenditures by account category and function is provided below.

### Expenditures by Account Category

The General Fund is broken into nine major categories: personnel, materials and supplies, repairs and maintenance, occupancy, contractual, other charges, capital, transfers, and contingency. The Finance Department calculates personnel costs, including any changes in compensation rates. These include salary, retirement, health, and other benefits. All other costs are based on the previous year's revised funding level minus any one-time costs from the previous year. As part of the budget development process, all departments must assess current service levels, potential cost increases, and enhancements to the services they provide. These potential changes to the budget are reviewed by the Finance Department and the City Manager's Office. These submitted changes are included or excluded from the budget based on City Council priorities and available funding. All appropriations are voted on and adopted by the City Council. Below is a breakdown of the FY 2019 account category expenditures.

### General Fund Expenditures by Category



## BUDGET SUMMARY

**Personnel Services:**

FY 2019 Budget	\$ 36,865,593	
% of Fund Expenditures	65.6%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2018 Budget	\$ 2,980,609	8.8%
FY 2018 Projection	\$ 3,611,659	10.9%

Since the City is a service organization, Personnel Services is the largest expenditure category for the General Fund and includes the costs related to salaries, insurance, and retirement benefits. The FY 2019 Budget includes the addition of 21.0 full-time equivalent (FTE) General Fund positions including three Police Sergeants, one Fire Inspector, one Fire Logistics Coordinator, one GIS Technician, one Capital Programs Specialist, one Senior Benefits Analyst, four Parks Maintenance Workers, one Parks Crew Leader, one Parks Maintenance Foreman, one Streets Maintenance Worker, one Streets Equipment Operator, one Facility Maintenance Technician, and four Storm Water positions related to drainage. In addition, the FY 2019 Budget includes a pay-for-performance increase for general service employees, increases to the Police and Fire Step Pay Plans, and tenure-based step increases for Police and Fire Civil service employees.

**Materials and Supplies:**

FY 2019 Budget	\$ 2,258,487	
% of Fund Expenditures	4.0%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2018 Budget	\$ 312,663	16.1%
FY 2018 Projection	\$ 288,471	14.6%

These object classifications are for expendable materials and operating supplies necessary to conduct departmental activities. Some of these expenses include fuel, office supplies and equipment, street and road repair materials, and other small tools and equipment. The increase is due to one-time expenditures in FY 2019 related to the addition of 21 new General Fund positions, the purchase of two electric vehicle recharge stations, and a pool cover for the Buttercup Pool. The budget also includes a recurring \$50,000 for additional street rehabilitation.

**Repairs and Maintenance:**

FY 2019 Budget	\$ 1,624,606	
% of Fund Expenditures	2.9%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2018 Budget	\$ 81,944	5.3%
FY 2018 Projection	\$ 79,339	5.1%

These object classifications are for expendable upkeep of physical properties in condition for use of tangible property of a more or less permanent nature that is used in carrying out operations and include building maintenance, vehicle repair, and computer/equipment repairs. The FY 2019 Budget includes increases in this category for building costs related to adding water fountain bottle fillers at City buildings and a fire sprinkler training prop at the Fire Training building.

---

## BUDGET SUMMARY

---

**Occupancy:**

FY 2019 Budget	\$ 1,630,868		
% of Fund Expenditures	2.9%		
<u>Compared to</u>	<u>\$ Growth</u>		<u>% Growth</u>
FY 2018 Budget	\$ 111,430		7.3%
FY 2018 Projection	\$ 111,337		7.3%

These object classifications are for the utilities and related expenses required to maintain a building such as electricity, water, telephone and gas. The increase in the FY 2019 budget is primarily due to increasing electricity and telecommunication costs.

**Contractual Services:**

FY 2019 Budget	\$ 8,464,207		
% of Fund Expenditures	15.1%		
<u>Compared to</u>	<u>\$ Growth</u>		<u>% Growth</u>
FY 2018 Budget	\$ 1,481,318		21.2%
FY 2018 Projection	\$ 1,392,460		19.7%

Contractual services are expenditures that cover payments made for service. These services may be provided under a specific contract, but can also be charges between agencies. The FY 2019 Budget includes new funding for additional tree trimming, funding for the City's property and liability insurance obligations, and other costs related to drainage cleanup and maintenance.

**Other Charges:**

FY 2019 Budget	\$ 4,079,860		
% of Fund Expenditures	7.3%		
<u>Compared to</u>	<u>\$ Growth</u>		<u>% Growth</u>
FY 2018 Budget	\$ (94,004)		-2.3%
FY 2018 Projection	\$ 220,271		5.7%

These object classifications are expenditures that do not apply to other expenditure classifications and include training and travel, membership dues, and printing and publications. For FY 2019, the overall decrease is due to lower than anticipated costs related to economic development incentives.

## BUDGET SUMMARY

**Contingency:**

FY 2019 Budget	\$ 140,000		
% of Fund Expenditures	0.2%		
<u>Compared to</u>	<u>\$ Growth</u>		<u>% Growth</u>
FY 2018 Budget	\$ 40,000		40.0%
FY 2018 Projection	\$ 63,395		82.8%

The Contingency category is funding for any unforeseen expenditures that may occur during the fiscal year. According to the City Charter, the contingency may not exceed 3% of the total General Fund budget. In the general non-departmental budget, \$140,000, or 0.25% of the General Fund Budget, is set aside for unexpected City expenditures.

**Capital Outlay:**

FY 2019 Budget	\$ 762,980		
% of Fund Expenditures	1.4%		
<u>Compared to</u>	<u>\$ Growth</u>		<u>% Growth</u>
FY 2018 Budget	\$ 188,330		32.8%
FY 2018 Projection	\$ (103,947)		-12.0%

Capital outlay expenditures are large one-time purchases for items that are expected to have a usefulness span of over one year. For FY 2018, the budget included funding to purchase vehicles for the new police officer and sergeant positions, to create a vehicle storage area at the Police Department, to install backhaul connections and fiber routes for the fire stations, and to install new traffic signals and streetlights. For FY 2019, the budget includes funding to purchase vehicles for the new police sergeant positions and the reclassified police officer to a police lieutenant position. Additional capital purchases include vehicles for the Fire Logistics Coordinator and Fire Inspector, a new Fire emergency incident utility vehicle, a truck for the new concrete crew, and vehicles for the new Storm Water Project and Program Managers.

**Transfers out:**

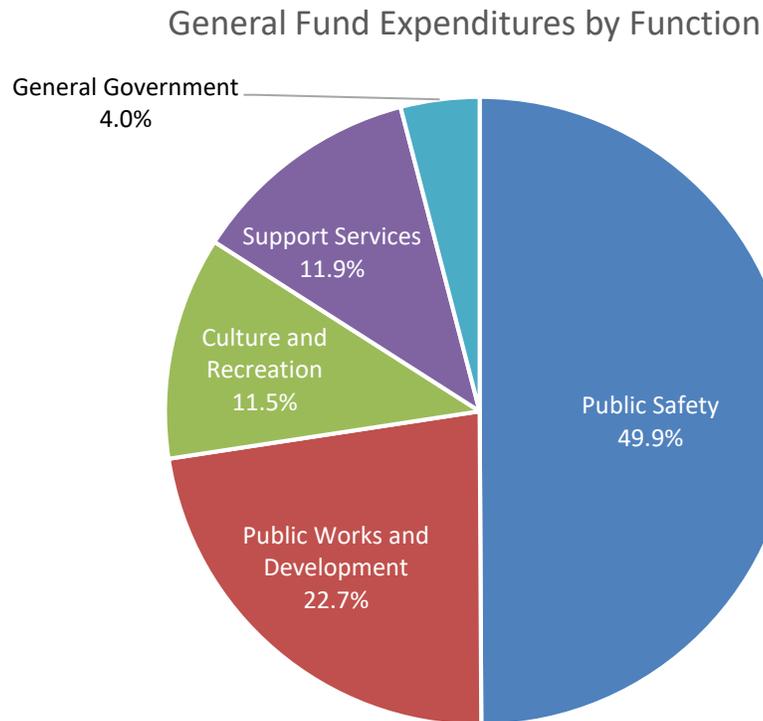
FY 2019 Budget	\$ 364,782		
% of Fund Expenditures	0.6%		
<u>Compared to</u>	<u>\$ Growth</u>		<u>% Growth</u>
FY 2018 Budget	\$ (8,650,000)		-96.0%
FY 2018 Projection	\$ (8,825,000)		-96.0%

Transfers out reflect a transfer from the General Fund to another fund within the City's operating and capital budgets. The overall decrease in FY 2019 is due to a one-time transfer to the Capital Budget for Bell Boulevard Redevelopment in FY 2018, but are to be reimbursed by the Bond and Type B Corporation funds in FY 2018 and FY 2019.

## BUDGET SUMMARY

### Expenditures by Function

There are five main functions in the General Fund including public safety, development and infrastructure, culture and recreation, general government, and support services. A breakdown of FY 2019 departmental expenditures and a brief description is given comparing the departments to the FY 2018 budget and year-end projections. The following pie chart shows the percentage breakdown of each function and a bar graph shows the expenditure growth of each function compared to population growth.



### Public Safety:

FY 2019 Budget	\$ 28,049,684	
% of Fund Expenditures	49.9%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2018 Budget	\$ 1,709,285	6.5%
FY 2018 Projection	\$ 1,759,446	6.7%

The Public Safety function handles all aspects related to citizen protection and is made up of Police Services, Fire Services, Emergency Management, and Municipal Court. In FY 2019, police and fire civil service employees will receive a step increase on their anniversary date. For Police, the step plan will be increased by 4.5% in the full pay period in January. For Fire, the step plan will be increased by 2.0% in the full pay period in January. The increase to the budget is related to new public safety positions in FY 2019, along with civil service step plan increases.

## BUDGET SUMMARY

**Development and Infrastructure:**

FY 2019 Budget	\$ 10,127,434		
% of Fund Expenditures	18.0%		
<u>Compared to</u>	<u>\$ Growth</u>		<u>% Growth</u>
FY 2018 Budget	\$ 1,315,225		14.9%
FY 2018 Projection	\$ 1,362,275		15.5%

The Development and Infrastructure function handles both commercial and residential development through the departments of Engineering and Development Services and maintains the City infrastructure through the Public Works – General Fund Department. The FY 2019 Budget includes additional funding for a drainage program to address flooding issues in the community, funding for a concrete crew for road and sidewalk repairs, and additional funding for street rehabilitation throughout the City.

**Culture and Recreation:**

FY 2019 Budget	\$ 6,443,546		
% of Fund Expenditures	11.5%		
<u>Compared to</u>	<u>\$ Growth</u>		<u>% Growth</u>
FY 2018 Budget	\$ 667,726		11.6%
FY 2018 Projection	\$ 703,968		12.3%

The Culture and Recreation function includes the Parks and Recreation, Library, and Tourism departments. For FY 2019, the Parks and Recreation department includes funding to bring its contractual mowing operations in house. This will provide for more frequent mowing cycles to keep the City's right of way and drainage areas well maintained throughout the year. In the Library, funding has been provided to increase its digital collections. Funding has also been included in the FY 2019 capital improvement plan for the initial phase of the new library. Once the site selection for the new library is settled, work can commence on the initial design and development of the new library.

**Support Services:**

FY 2019 Budget	\$ 6,685,466		
% of Fund Expenditures	11.9%		
<u>Compared to</u>	<u>\$ Growth</u>		<u>% Growth</u>
FY 2018 Budget	\$ (7,143,851)		-51.7%
FY 2018 Projection	\$ (7,043,814)		-51.3%

The Support Services function is related to departments that manage financial and internal functions including Financial Services, Information Services, Human Resources, and Non-Departmental. The FY 2019 Budget includes funding for performance-based pay for civilian employees that would go into effect in early January, funding for a Geographic Information Systems (GIS) technician to improve GIS support to departments, funding for a capital programs specialist in the Finance Department to enhance management of the City's capital programs, and funding for a Senior Benefits Analyst to assist with the migration and management of becoming a self-funded insurance employer. The decrease in the budget is due to a one-time advance in FY 2018 for the Bell Boulevard Redevelopment project in anticipation of receiving proceeds from short-term financing in FY 2018 and Type B funds in FY 2019.

---

## BUDGET SUMMARY

---

**General Government:**

FY 2019 Budget	\$ 4,885,253	
% of Fund Expenditures	8.7%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2018 Budget	\$ (96,095)	-1.9%
FY 2018 Projection	\$ (18,889)	-0.4%

This function handles the administrative functions of the City and is comprised of the City Council, City Management, City Secretary, Community Affairs, and Legal Services departments. Also included is funding for Economic Development. In the Community Affairs department, funding has been added to promote citizen engagement in learning about the City and its functions.

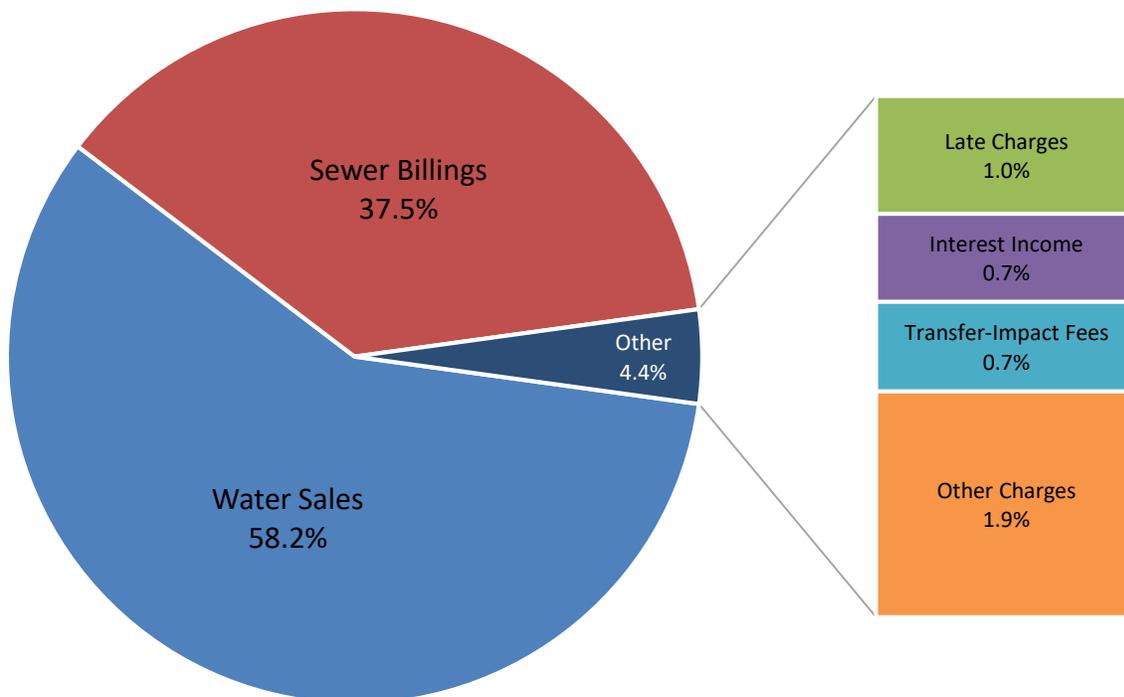
## BUDGET SUMMARY

### UTILITY FUND

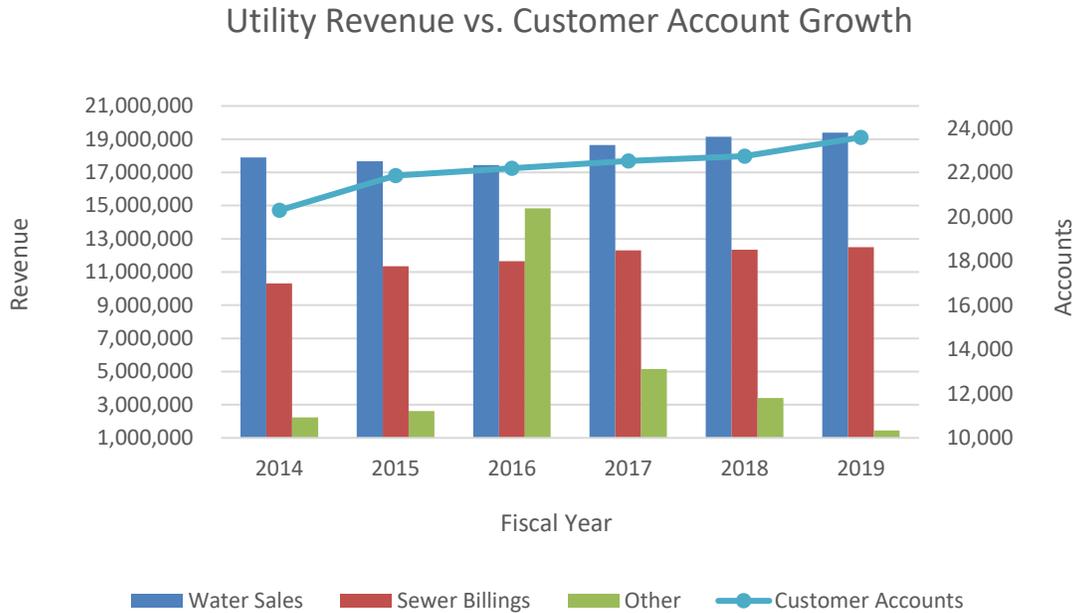
#### Revenue Assumptions:

The Utility Fund revenues for FY 2019 of \$33,354,854 represents an overall decrease of \$1,485,745, or -4.3% less than the FY 2018 budget and a decrease of -4.4% compared to FY 18 year-end projections. This decrease is due to transfers from the community impact fee (CIF) fund to be down for FY 2019. In the Utility Fund, there are six major revenue categories, which are Water Sales, Sewer Charges, Late Charges, Interest Income, Transfers-In, and Other Revenue. The following includes a breakdown of each revenue category for the Utility Fund and a brief description. Below, the pie chart shows the category breakdown by percentage and the bar graph shows revenue growth compared to account growth.

FY 2019 Utility Fund Adopted Revenue



## BUDGET SUMMARY



### Water Sales:

FY 2019 Budget	\$ 19,399,856	
% of Fund Revenue	58.2%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2018 Budget	\$ 255,306	1.3%
FY 2018 Projection	\$ 255,306	1.3%

For FY 2019, a normalized year was used to calculate the future water usage budget. A normalized year uses average consumption over several years and allows for a steadier use of funds even as the usage fluctuates from year-to-year. It is not anticipated that Texas will experience severe drought and extreme heat as was seen during FY 2010-2011.

### Sewer Charges:

FY 2019 Budget	\$ 12,500,000	
% of Fund Revenue	37.5%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2018 Budget	\$ 152,272	1.2%
FY 2018 Projection	\$ 152,272	1.2%

Sewer rates are based on a water usage during the winter months and are assessed on water usage during the year.

**BUDGET SUMMARY**
**Late Charges:**

FY 2019 Budget	\$ 329,047	
% of Fund Revenue	1.0%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2018 Budget	\$ 5,659	1.8%
FY 2018 Projection	\$ 5,659	1.8%

Late charges are assessed on utility bills once the due date has surpassed.

**Interest Income:**

FY 2019 Budget	\$ 245,754	
% of Fund Revenue	0.7%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2018 Budget	\$ 63,989	35.2%
FY 2018 Projection	\$ 7,158	3.0%

Interest income is revenue created by the investment of working capital into investment pools. Interest income is driven primarily by nationwide economic conditions and is anticipated to grow in FY 2019.

**Transfers:**

FY 2019 Budget	\$ 250,000	
% of Fund Revenue	0.7%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2018 Budget	\$ (1,803,550)	-87.8%
FY 2018 Projection	\$ (1,803,550)	-87.8%

The Community Impact Fee (CIF) fund transfer into the Utility Fund is related to the BCRWWS debt service payment and is related to wastewater treatment and wastewater line improvements.

**Other Revenue:**

FY 2018 Budget	\$ 630,197	
% of Fund Revenue	1.9%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2017 Budget	\$ (159,421)	-20.2%
FY 2017 Projection	\$ (159,421)	-20.2%

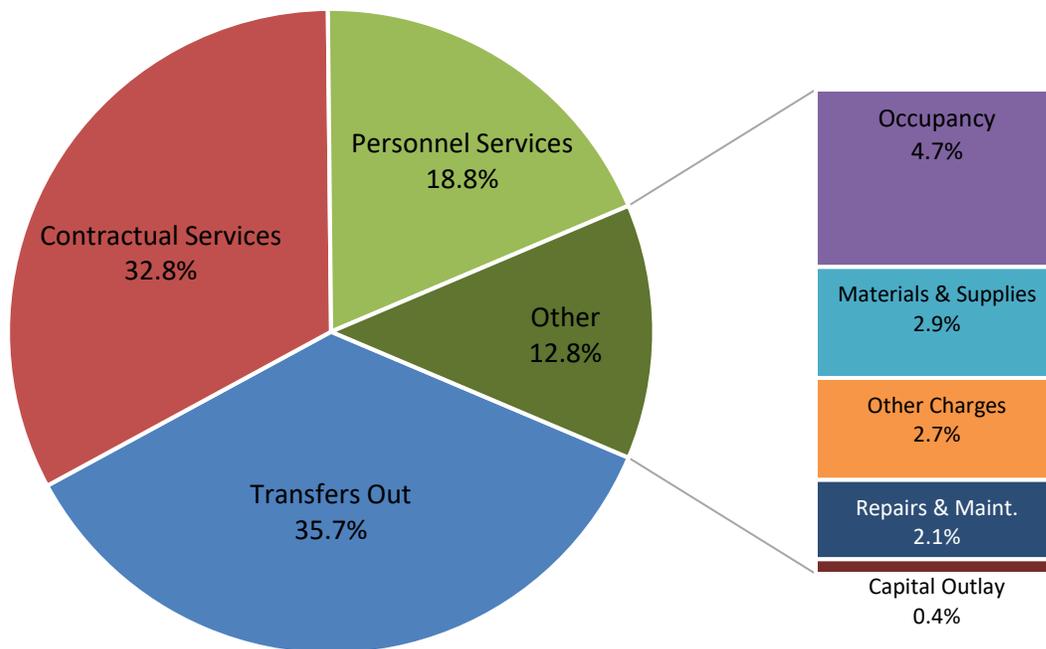
All additional revenues are combined to create the other revenue category, which includes tap and connection fees, credit card fees, and industrial pre-treatment reviews.

## BUDGET SUMMARY

### Expenditure Synopsis:

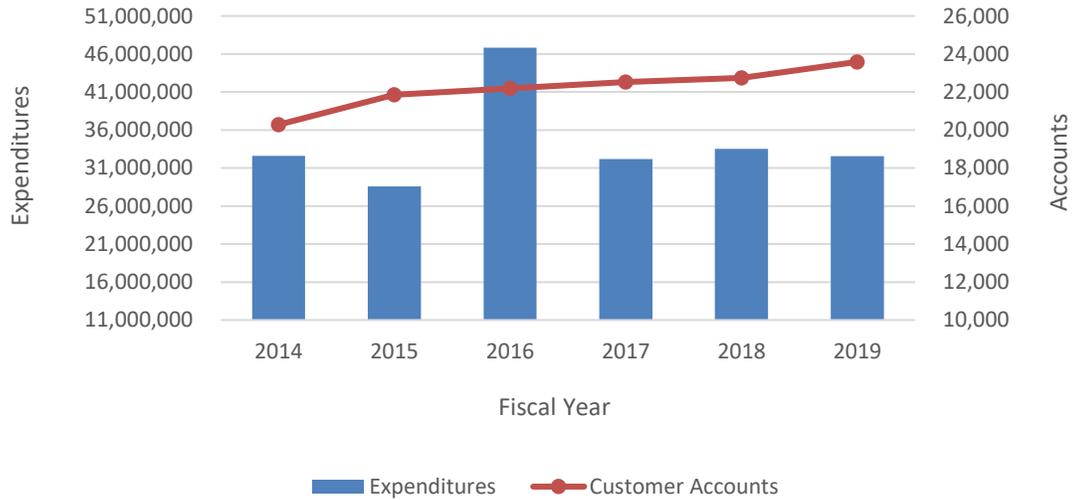
The Utility Fund expenditures total \$32,540,665 for FY 2019, which is a decrease of \$1,912,936 or -5.9% from the FY 2018 budget, and a decrease of \$981,088 or -3.0% from projections. The Utility Fund is broken into eight major categories which are personnel, materials and supplies, repairs and maintenance, occupancy, contractual, other charges, capital, and transfers out. The Financial Services department calculates personnel costs, including any increases in compensation rates. Capital outlay costs consist of large one-time costs and capital rehabilitation programs such as water-line repairs and replacements. All other costs are based on the previous year's revised funding level minus any one-time costs from the previous year. In order for departments to receive an increase in funding, the City Manager must approve an adjustment to base request, or the City Council must approved an enhancement request. Below is a breakdown of the FY 2019 account categories by percentage and a comparison of Utility Fund expenditures compared to customer account growth.

Utility Fund Expenditures by Category



## BUDGET SUMMARY

### Utility Fund Expenditure vs. Customer Accounts Growth



**Personnel Services:**

FY 2019 Budget	\$ 6,110,821	
% of Fund Expenditures	18.8%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2018 Budget	\$ 320,437	5.5%
FY 2018 Projection	\$ 449,878	7.9%

As the City is a service organization, personnel includes the costs related to salaries, insurance, and retirement. The FY 2019 budget includes one new Utility Billing Supervisor position, as well as, additional funding for merit pay.

**Materials and Supplies:**

FY 2018 Budget	\$ 951,353	
% of Fund Expenditures	2.9%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2017 Budget	\$ 20,557	2.2%
FY 2017 Projection	\$ 146,924	18.3%

These object classifications are for expendable materials and operating supplies necessary to conduct departmental activities. The FY 2019 budget includes \$6,300 in one-time funding for equipment and supplies related to the Utility Billing Supervisor position.

## BUDGET SUMMARY

**Repairs and Maintenance:**

FY 2019 Budget	\$ 680,170	
% of Fund Expenditures	2.1%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2018 Budget	\$ (134,800)	-16.5%
FY 2018 Projection	\$ 59,406	9.6%

These object classifications are for expendable upkeep of physical properties in condition for use of tangible property of a more or less permanent nature, which is used in carrying out operations and include building maintenance, vehicle repair, and equipment repairs.

**Occupancy:**

FY 2019 Budget	\$ 1,521,450	
% of Fund Expenditures	4.7%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2018 Budget	\$ (180,321)	-10.6%
FY 2018 Projection	\$ 32,024	2.2%

These object classifications are for the utilities and related expenses required to maintain a building such as electricity, water, telephone and gas. The FY 2019 budget includes an overall decrease in electricity costs.

**Contractual Services:**

FY 2019 Budget	\$ 10,659,730	
% of Fund Expenditures	32.8%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2018 Budget	\$ 695,007	7.0%
FY 2018 Projection	\$ 1,564,353	17.2%

In the Utility Fund, the contract services category comprises the second largest expenditure category, which includes contractual obligation, bulk raw water purchases, general fund transfers for franchise fees and administrative charges. The City's contribution for the Brushy Creek Regional Utility Authority (BCRUA) and Brushy Creek Regional Wastewater System (BCRWWS) is about 40% of the contractual services budget and provides regional water and wastewater treatment services. The FY 2019 budget includes an increase of \$567,860 for the payment to BCRUA for debt service and operations and maintenance.

Because the Utility Fund is an Enterprise fund, it provides contributions to the General Fund, similar to other City utility providers, through a franchise fee payment. The franchise fee payment equates to 4% of its gross operating revenues and totals \$1,324,194 for FY 2019.

## BUDGET SUMMARY

**Other Charges:**

FY 2019 Budget	\$ 874,612	
% of Fund Expenditures	2.7%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2018 Budget	\$ 81,190	10.2%
FY 2018 Projection	\$ 153,127	21.2%

These object classifications are expenditures that do not apply to other expenditure classifications and include travel and training, membership dues, and printing and publications.

**Capital Outlay:**

FY 2019 Budget	\$ 125,000	
% of Fund Expenditures	0.4%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2018 Budget	\$ 105,000	525.0%
FY 2018 Projection	\$ 68,205	120.1%

Capital outlay expenditures are those that are large one-time purchases for an item that is expected to have a usefulness span of over one year. These budgeted funds will vary depending on asset maintenance needs. For capital costs, departments must submit an enhancement request to receive capital outlay expenditures. The request must be approved by City Council as part of the budget adoption process, which causes the costs to vary significantly from year-to-year. For FY 2019, the budget includes \$125,000 to purchase a concrete mixer truck.

**Transfers out:**

FY 2019 Budget	\$ 11,617,529	
% of Fund Expenditures	35.7%	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2018 Budget	\$ (3,220,006)	-21.7%
FY 2018 Projection	\$ (3,455,006)	-22.9%

Transfers to other funds and projects account for the largest expenditure category in the Utility Fund budget. The largest transfer is for debt service of \$7,392,671. Another large transfer piece is related to cash funding of capital improvement projects. The City implemented a Project-Life budgeting for Capital Improvement Projects in FY 2011 and the budget reflects the large transfers required to fund the life of the projects. As a result, this category fluctuates annually as new projects are added. For FY 2019, the capital transfers total 700,000.

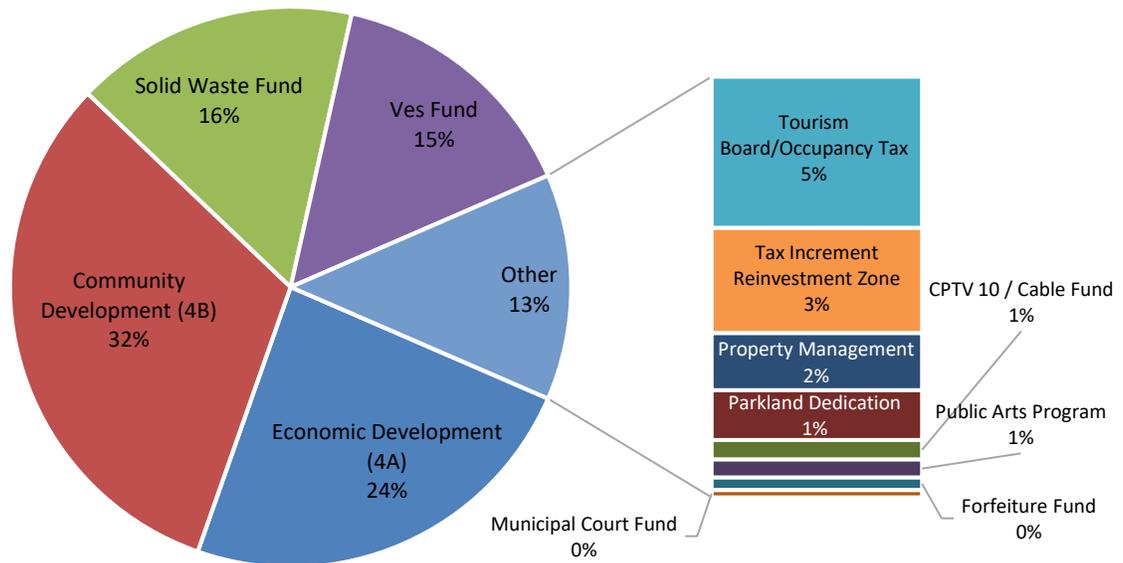
Because the Utility Fund is an Enterprise fund, it provides contributions to the General Fund similar to other utility providers for the City through a payment-in-lieu of taxes (PILOT) transfer. A PILOT creates a fee based upon the utility asset value multiplied by the ad valorem rate. The Utility Fund also pays an administrative fee related to the services the General Fund provides such as Human Resources, Finance, and IT to ensure the Utility Fund expenditures fund the total cost of its business activities. The PILOT and administrative fee transfer account for \$3,524,858 or 30.3% of the transfer category.

## BUDGET SUMMARY

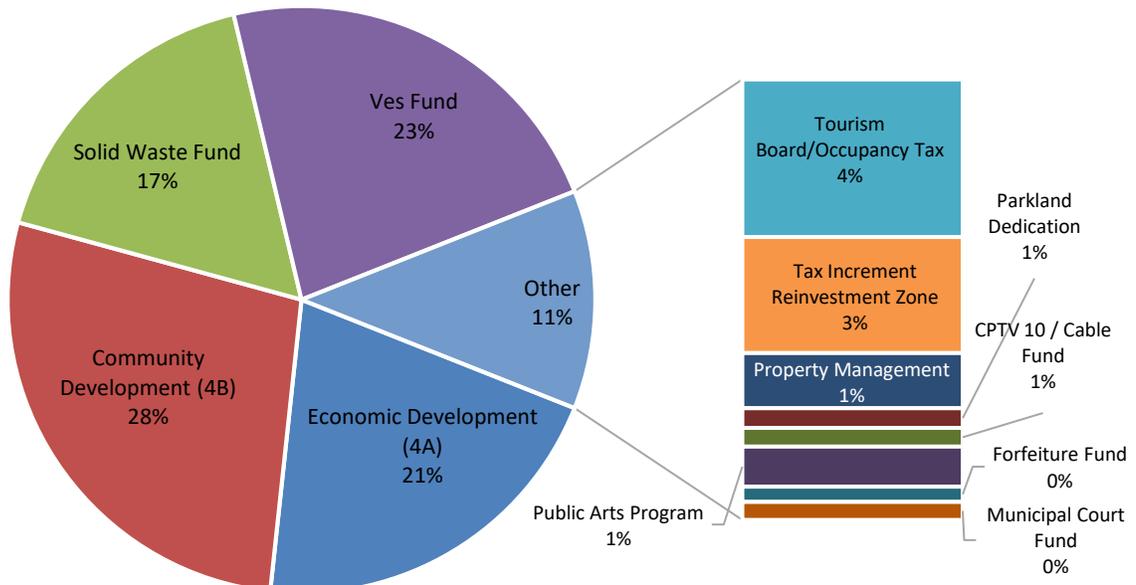
### OTHER OPERATING FUNDS

The Other Operating Funds of the City include funds that are intended to be self-sufficient and/or have been created for a specific purpose as denoted by the name of the fund. Details have been provided for the Vehicle and Equipment Services (VES) and other funds that have a City-Council appointed Board, which creates the annual budget. A summary is provided for all other funds.

#### Other Operating Fund Revenues



#### Other Operating Fund Expenditures



---

## BUDGET SUMMARY

---

### Solid Waste

FY 2019 Revenues	\$ 4,028,195	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2018 Budget	\$ 129,532	3.3%
FY 2018 Projection	\$ 60,015	1.5%
FY 2019 Expenditures	\$ 4,156,228	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2018 Budget	\$ 103,177	2.5%
FY 2018 Projection	\$ 169,698	4.3%
Revenues – Expenditures	\$ (128,033)	

The Solid Waste Fund was created in FY 2010 as part of a change in solid waste service providers and is a self-supporting fund that provides solid waste service and debt payments for the solid waste and single-stream recycling carts. The increase in the revenue and expenditure budgets is related to the projected current year costs of service with a slight increase related to new accounts.

### Vehicle and Equipment Replacement Fund

FY 2019 Revenues	\$ 3,790,438	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2018 Budget	\$ 221,560	6.2%
FY 2018 Projection	\$ 216,695	6.1%
FY 2019 Expenditures	\$ 3,081,564	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2018 Budget	\$ (2,506,947)	-44.9%
FY 2018 Projection	\$ (2,493,223)	-44.7%
Revenues – Expenditures	\$ 708,874	

The Vehicle and Equipment Replacement fund is an internal fund that is used to maintain a proper replacement for the city's vehicles and capital equipment, including computers. Departments provide an annual contribution based on a ratio of cost of replacement and expected life of each vehicle and piece of equipment in the department inventory. The annual departmental contributions help smooth the cost of replacement over the course of the expected life, rather than having large variances in capital costs in the Operating Funds. The required contributions reflect new and replaced equipment, updated equipment costs, gains and losses on disposal, and overall health and status of the fund.

For FY 2019 the annual contribution rates have grown about 5.9% from FY 2018. A replacement schedule is in place. Vehicle and inventory replacements are determined on a yearly basis to determine actual replacement. Annual expenditures will vary due to the range of equipment costs and variance in useful life.

---

## BUDGET SUMMARY

---

### Public Arts Board

FY 2019 Revenues	\$ 132,939	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2018 Budget	\$ 45,214	51.5%
FY 2018 Projection	\$ 44,149	49.7%
FY 2019 Expenditures	\$ 254,463	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2018 Budget	\$ 154,463	154.5%
FY 2018 Projection	\$ 189,948	294.4%
Revenues – Expenditures	\$ (121,524)	

The Arts Advisory Board was created in October 2009 to provide input on public art displays throughout the City. Currently, the Tourism Board primarily provides funding. For FY 2019, the projected revenues are available to fund studies, consultant work, or other items identified by the Public Arts Board during the year.

### Tourism Board

FY 2019 Revenues	\$ 1,115,449	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2018 Budget	\$ 319,536	40.1%
FY 2018 Projection	\$ 254,846	29.6%
FY 2019 Expenditures	\$ 1,001,575	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2018 Budget	\$ 347,684	53.2%
FY 2018 Projection	\$ 347,684	53.2%
Revenues – Expenditures	\$ 113,874	

The Tourism Board is funded by a 7% hotel/motel occupancy tax collected by the local hotels. The City continues to see steady growth in the occupancy tax due in part to the Occupancy Board sponsoring local events, and the addition of new hotels in the City. In addition, the HEB Center has continued to offer high-quality events, which bring in tourists requiring an overnight stay, such as the Austin Spurs, the San Antonio Spurs Development League team.

## BUDGET SUMMARY

### Type A Economic Development Corporation

FY 2019 Revenues	\$ 5,681,378	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2018 Budget	\$ (1,239,601)	-17.9%
FY 2018 Projection	\$ (1,609,884)	-22.1%
FY 2019 Expenditures	\$ 4,810,079	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2018 Budget	\$ (828,854)	-14.7%
FY 2018 Projection	\$ (496,854)	-9.4%
Revenues – Expenditures	\$ 871,300	

Type A revenues are derived from 0.375¢ per \$1.00 of sales taxable in Cedar Park. The Type A expenditure budget is comprised mainly of a debt payment related to the HEB Center, which will be \$3,218,726, or 67.0% of the FY 2019 budget. The FY 2019 budget includes a contribution to the General Fund Economic Development Department (excluding General Fund incentives), funding of current economic incentive agreements, and funding to support the City's portion of costs of capital improvements at the HEB Center of Cedar Park.

### Type B Community Development Corporation

FY 2019 Revenues	\$ 7,561,644	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2018 Budget	\$ 626,848	9.0%
FY 2018 Projection	\$ 288,839	4.0%
FY 2019 Expenditures	\$ 6,406,289	
<u>Compared to</u>	<u>\$ Growth</u>	<u>% Growth</u>
FY 2018 Budget	\$ (4,530,529)	-41.4%
FY 2018 Projection	\$ (4,280,529)	-40.1%
Revenues – Expenditures	\$ 1,155,355	

Type B revenues are derived from \$0.50 per \$1.00 of taxable sales in Cedar Park. The Type B Board approves projects annually; however, the projects are typically capital projects with funding occurring over multiple years resulting in large variances from fiscal year to fiscal year. For FY 2019, the Type B Board has approved \$150,951 for an existing economic development incentive agreement, \$1,225,000 for community enhancement projects, \$150,000 for community identification projects, and \$3,100,000 for Destination Bell Boulevard.

---

## BUDGET SUMMARY

---

### Miscellaneous Other Operating Funds

Other special revenue funds account for 1.3% of operating revenues and 1.1% of operating expenditures. A description and breakdown of each fund is available under the Special Revenue section. Although expenditures may exceed revenues in a given year for a special revenue fund, the fund is able to stay balanced by using fund balance for one-time expenditures.

<b>Other Special Revenue Funds</b>	<b>FY 2019 Revenues</b>	<b>FY 2019 Expenditures</b>	<b>Revenues - Expenditures</b>
Municipal Court Fund	\$ 53,087	\$ 114,441	\$ (61,354)
CPTV-10 / Cable Fund	144,020	119,067	24,953
Tax Increment Reinvestment Zone	775,628	737,424	38,204
Forfeiture Fund	92,820	97,000	(4,180)
Parkland Dedication	367,000	125,000	242,000
Property Management	421,000	350,500	70,500
<b>Other Special Revenue Funds</b>	<b>\$ 1,853,555</b>	<b>\$ 1,543,432</b>	<b>\$ 310,123</b>

## BUDGET SUMMARY

### GENERAL DEBT SERVICE FUND

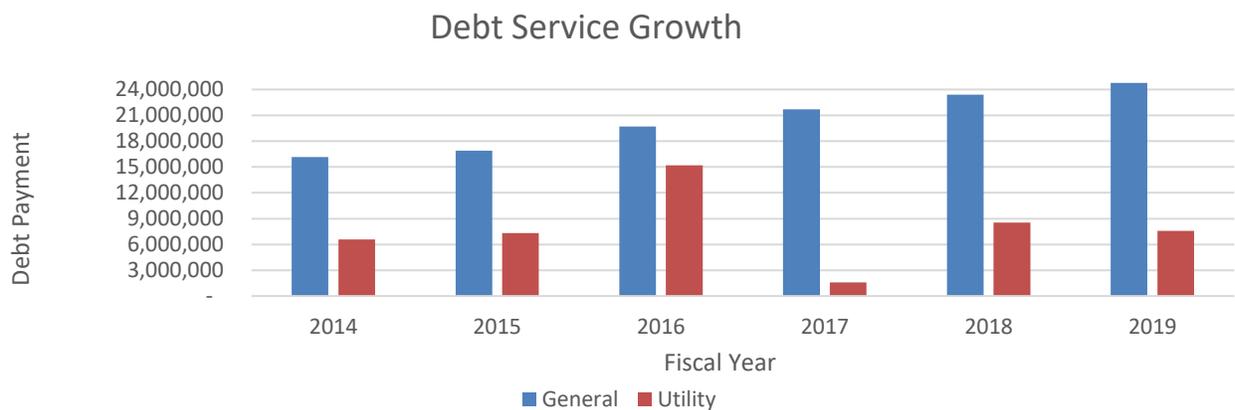
The General Debt Service Fund provides the funds necessary to retire the outstanding tax-supported bonded indebtedness of the City. Debt in this category primarily consists of general obligation bonds (GOs) and certificates of obligation (COs) which pay for various public improvements such as streets, land acquisitions, parks, and the construction of facilities. Revenues are generated for the repayment of the bonds and certificates primarily through ad valorem property taxes. For FY 2019, the total revenues are \$24,207,872, which is comprised of \$19,598,176 or 81.0% from the ad valorem interest and sinking rate and \$3,218,726 or 13.3% from Type A sales tax. The total FY 2019 expenditures are \$24,751,259 of which \$14,030,000 or 56.7% is payment for debt principal and \$8,088,415 or 32.7% is for debt interest. In FY 2019, the City is planning to use cash to defease (or pay-down) debt in order to help create future debt capacity and realize potential interest savings.

In September 2018, the international credit rating agency S&P Global reaffirmed the City of Cedar Park's AA+ general obligation bond debt rating. Additionally, S&P Global affirmed the City's utility debt rating of AA+, which it has held since 2013. These AA+ ratings are just one category from the highest rating of AAA.

A bond rating for a City is akin to a credit score for an individual person or business. A higher bond rating enables the City to issue debt at a lower interest rate and allows the City the flexibility to refinance existing debt at a lower interest rate – ultimately saving taxpayers money.

### UTILITY DEBT SERVICE FUND

The Utility Debt Service Fund provides the funds necessary to retire the outstanding revenue-supported debt of the City. Debt in this category consists of revenue-supported bonds that are used to pay the cost of improvements to the City's water and wastewater system, and is repaid with revenues collected from utility customers. In FY 2019, revenues are budgeted at \$7,780,696 and expenditures are budgeted at \$7,593,196. Below is a graph that shows the City's general and utility debt payment growth.



## BUDGET SUMMARY

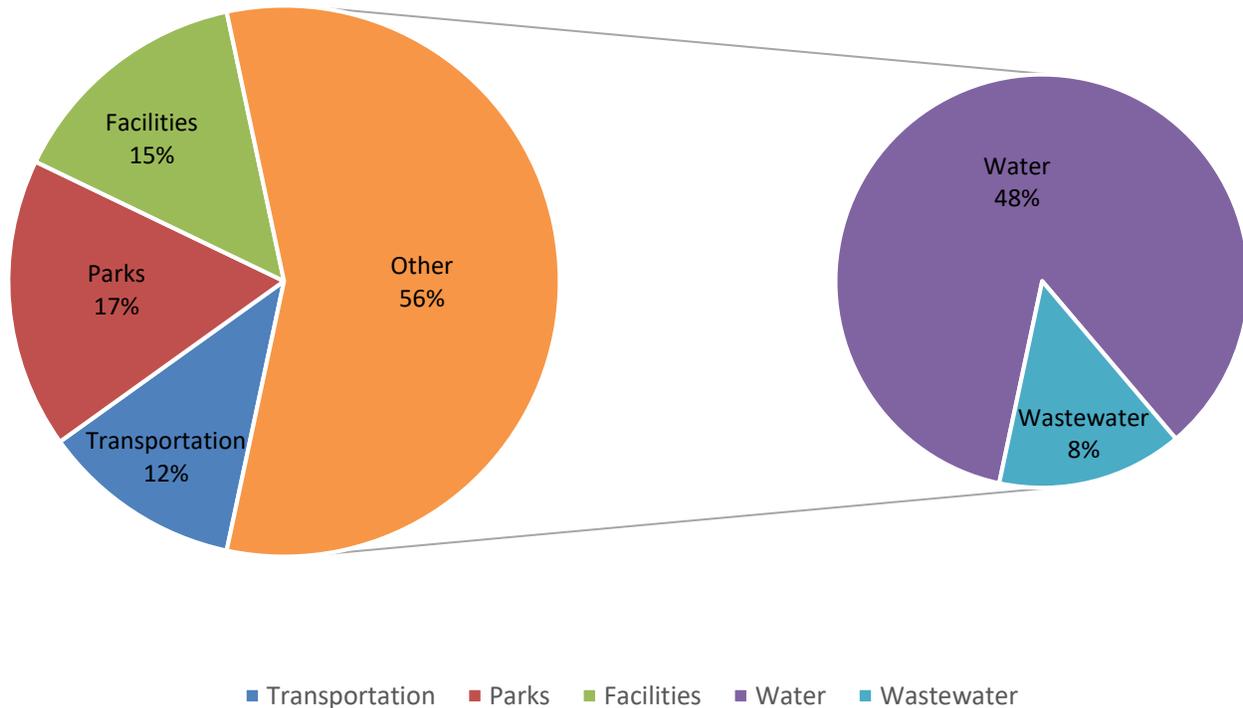
### CAPITAL IMPROVEMENT PROJECT (CIP) FUNDS

The table below provides a summary of the FY 2019 Adopted Capital Improvement Projects by type. The costs reflected here are representative of the total project costs and indicate a project life budget. Details for newly funded projects are included in the CIP section of the budget document.

#### TOTAL PROJECT COSTS BY CATEGORY

Program Category	FY 2018 Funding	FY 2019 Funding	Future Funding	Project Total
Transportation	\$ 49,241,667	\$ 1,850,000	\$ 13,800,000	\$ 64,891,667
Parks	4,285,000	2,680,000	0	6,965,000
Facilities	1,800,000	2,285,000	18,240,000	22,325,000
Water	9,440,000	7,620,000	55,100,000	72,160,000
Wastewater	6,655,000	1,295,000	19,900,000	27,850,000
<b>Total</b>	<b>\$ 71,421,667</b>	<b>\$ 15,730,000</b>	<b>\$ 107,040,000</b>	<b>\$ 194,191,667</b>

FY 2019 CIP Funding by Category



---

## BUDGET SUMMARY

---

### Use of the General Fund Unreserved Fund Balance

The General Fund Unreserved Fund Balance is intended to act as a reserve for unanticipated needs, emergency expenditures, and unanticipated revenue shortfalls. As part of the City's best practices and financial policies, the City maintains a fund balance at a minimum reserve level of 25% to 50% of budget expenditures. In addition, when the balance exceeds a minimal acceptable level for these purposes it can be used to fund one-time expenditures. As of October 1, 2018, the Unreserved General Fund Balance is projected to be \$18,245,157 or 32% of total FY 2018 revenues and 31% of FY 2018 expenditures.

The FY 2019 budget is structurally balanced, meaning recurring revenues cover recurring expenses. Total budgeted revenue is \$419,503 more than total budgeted expense. However, of the budgeted revenues and expenses, \$2,256,320 is budgeted as one-time revenue, and \$1,838,053 is budgeted for one-time expenses. Accounting for these, the net balance is a positive \$1,236. This means that the budget is structurally balanced, with recurring revenue exceeding recurring expense by \$1,236. At the end of FY 2019, fund balance is projected to be \$18,664,660, or 33% of revenues and 33% of expenditures.

Notable Fund Balance expenditures include:

- Setup Costs for New Positions, Equipment, and Vehicles for Storm Water Drainage Program - \$290,000
- Building 1 Renovation Costs - \$175,000
- Fiber Route Design Services - \$60,000
- New Radio Console for Emergency/Non-Emergency Calls - \$57,373
- LED Gym Lights in Recreation Center - \$49,000
- Electric Vehicle Charging Stations - \$30,000
- Community Room Carpet Replacement - \$20,000
- Setup Costs for New Positions (excluding Drainage) Including Equipment & Vehicles -\$570,738

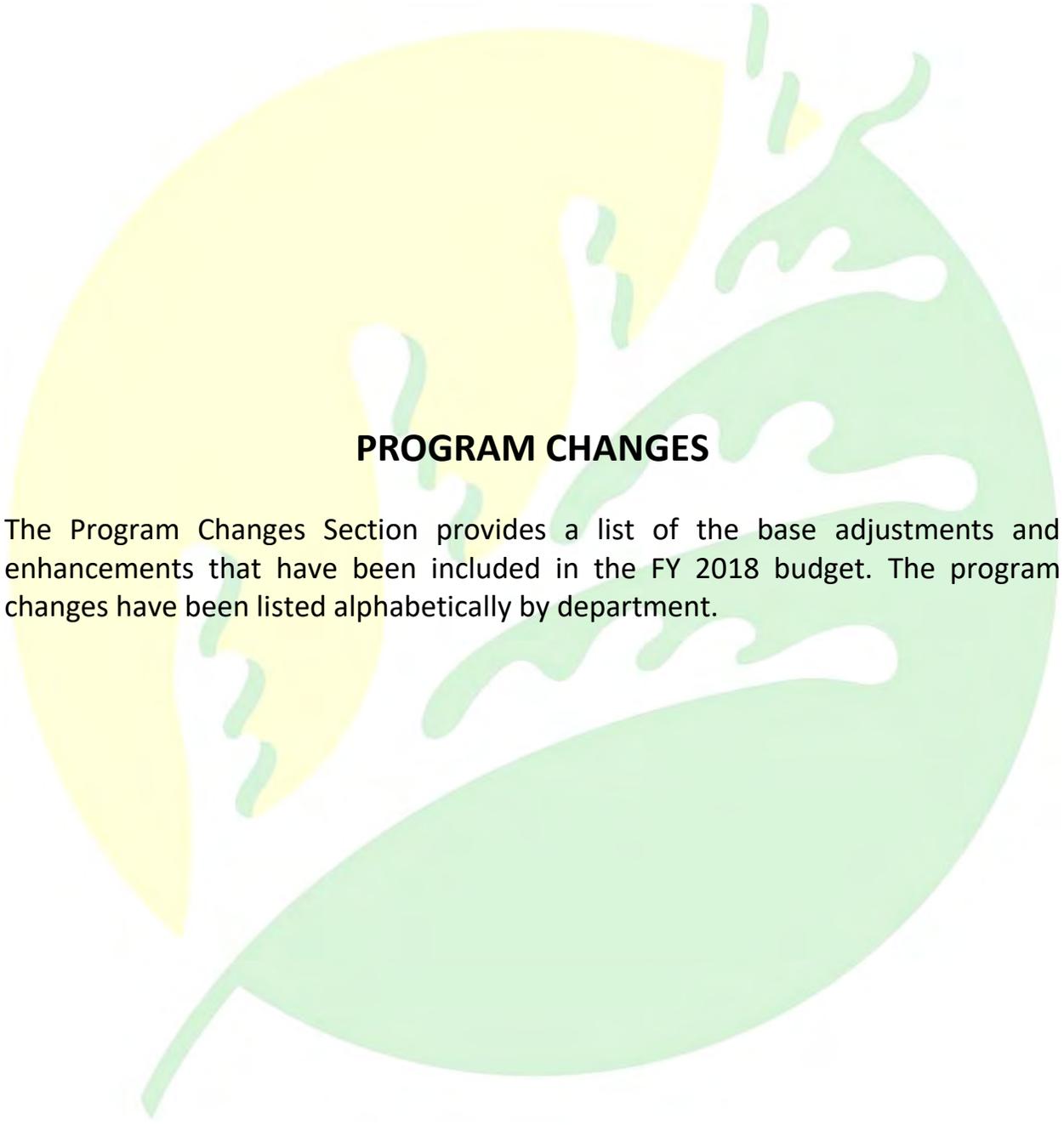
### Changes from the FY 2019 Proposed to the FY 2019 Adopted:

The FY 2019 Proposed Budget was presented to the City Council at the Budget Workshop on August 2, 2018. The City Council then adopted the FY 2019 Budget on September 13, 2018. In addition to the presentation of the Proposed Budget on August 2, staff presented the budget and held public hearings on August 23, September 6, and September 13. During this time, and as part of the budget process, the City Council provided input on the Proposed Budget. City Staff reviewed the feedback and recommended changes in the final budget that reflect this input. Finally, City Council voted to approve the final Adopted Budget at the third reading of the budget on September 13.

The FY 2019 Proposed Operating Budget included total operating expenditures of \$142,310,843. Following additional discussion with and feedback from the City Council, the FY 2019 Adopted Budget decreased operating expenditures by \$710,710 and decreased the capital budget by \$750,000. The following table provides a summary of changes to appropriations from the day the budget was proposed on August 2 to adoption by the City Council on September 13:

**BUDGET SUMMARY**

<b>APPROPRIATIONS</b>		
<b>Fund</b>	<b>Purpose</b>	<b>Change</b>
General Fund	Increase Other Post Employment Benefits (OPEB)	56,100
General Fund	Fund Benefits Analyst effective January 2019 (3 months savings)	(18,487)
General Fund	Fund Fire Logistics Coordinator effective April 2019 (6 months savings)	(23,224)
General Fund	Reduce Additional Digital Content for Library from \$29,000 to \$24,000	(5,000)
Utility Fund	Increase Other Post Employment Benefits (OPEB)	9,900
Community Dev (Type B)	Reduce transfer to Bike Lane Expansion Project from \$700,000 to \$350,000	(350,000)
Community Dev (Type B)	Reduce transfer to Pole-Mounted Street Sign Project from \$300,000 to \$150,000	(150,000)
Community Dev (Type B)	Eliminate transfer to Traffic Synchronization Project	(100,000)
Community Dev (Type B)	Eliminate funding for Digital Sign Projects at Veterans Memorial Park and Recreation Center	(80,000)
Community Dev (Type B)	Eliminate feasibility study funding for performing arts center	(25,000)
Community Dev (Type B)	Eliminate feasibility study funding for convention center	(25,000)
Capital Budget	Reduce Bike Lane Expansion Project (Type B) from \$700,000 to \$350,000	(350,000)
Capital Budget	Reduce Pole-Mounted Street Sign Project (Type B) from \$300,000 to \$150,000	(150,000)
Capital Budget	Eliminate Traffic Synchronization Project (Type B)	(100,000)
Capital Budget	Reduce City Hall Improvements from \$325,000 to \$175,000	(150,000)



## **PROGRAM CHANGES**

The Program Changes Section provides a list of the base adjustments and enhancements that have been included in the FY 2018 budget. The program changes have been listed alphabetically by department.



**CEDAR**  

---

**PARK**



**FY 2019 ADOPTED PROGRAM CHANGES  
DEPARTMENT BASE ADJUSTMENTS**

General Fund	FY 2019 Amount	Recurring Amount	Civilian Positions	Uniform Positions
<b>City Council</b>				
<b>InterCity Trip</b>	9,000	9,000	0	0
Adds funds for City Council members to participate in an InterCity Visit.				
<b>City Council Total</b>	<u>9,000</u>	<u>9,000</u>	<u>0</u>	<u>0</u>
<b>Economic Development</b>				
<b>Economic Development Incentives</b>	-185,000	-185,000	0	0
Reduces budget for City economic incentive agreements with 1890 Ranch, Town Center/Costco, and The Parke developments to be more in line with actual payments.				
<b>Economic Development Total</b>	<u>-185,000</u>	<u>-185,000</u>	<u>0</u>	<u>0</u>
<b>Human Resources</b>				
<b>Post Employment Benefits Contract Increase</b>	3,500	3,500	0	0
Provides funding for the increased contractual obligation of the Post Employment Benefits (OPEB) contract.				
<b>Employee Recognition</b>	2,149	2,149	0	0
Provides additional funding for City events and programs such as above and beyond, the employee picnic, special veteran recognition, tenure recognition, and other employee events as a result of additional employees and cost increases.				
<b>Human Resources Total</b>	<u>5,649</u>	<u>5,649</u>	<u>0</u>	<u>0</u>



**FY 2019 ADOPTED PROGRAM CHANGES  
DEPARTMENT BASE ADJUSTMENTS**

General Fund	FY 2019 Amount	Recurring Amount	Civilian Positions	Uniform Positions
<b>Information Services</b>				
<b>VMWare Maintenance Renewal</b>	28,285	28,285	0	0
Adds annual software maintenance funding for the City's virtualization environment that allows continued operations between data centers at both City Hall and the Police Department.				
<b>CP Connect Support and Maintenance</b>	2,174	2,174	0	0
Provides additional funding for support and maintenance for the City's mobile application, CP Connect. This app allows residents to use a mobile device to report a problem, pay a water bill, and request trash and other services.				
<b>Microsoft Enterprise License Agreement</b>	5,000	5,000	0	0
Adds funding for a price increase to maintain the existing licensing agreement with Microsoft for continued use of their products on City computers.				
<b>Cisco SmartNet</b>	11,699	11,699	0	0
Provides additional funding for the continued use of the Cisco SmartNet software and hardware support service used by the City's network and communication systems.				
<b>Information Services Travel and Training</b>	5,000	5,000	0	0
Provides funding for professional GIS and application training for GIS staff in the Applications division as a result of additional personnel and training costs.				
<b>Information Services Total</b>	<u>52,158</u>	<u>52,158</u>	<u>0</u>	<u>0</u>



**FY 2019 ADOPTED PROGRAM CHANGES  
DEPARTMENT BASE ADJUSTMENTS**

General Fund	FY 2019 Amount	Recurring Amount	Civilian Positions	Uniform Positions
<b>Library</b>				
<b>Community Programs</b>	2,700	2,700	0	0
Adds funding for the increasing cost of fees for authors, speakers, performers, and other programming for the Library's annual Summer Reading Program.				
<b>Library Software</b>	9,000	9,000	0	0
Adds funding for migrating and licensing costs related to the implementation of a new library software vendor.				
<b>Library Marketing and Promotional Materials</b>	5,500	5,500	0	0
Provides funding to reflect the actual cost of printing library brochures, printing calendars, and marketing library programs through social media and sending out an electronic newsletter. Some of the costs in previous years were defrayed by donations from the Library Foundation.				
<b>Library Total</b>	<u>17,200</u>	<u>17,200</u>	<u>0</u>	<u>0</u>
<b>Non Departmental</b>				
<b>Property &amp; Liability Insurance</b>	85,000	85,000	0	0
Adds funding to account for increased premiums, employees, and facilities to provide property and liability insurance.				
<b>Health District Contractual Increase</b>	8,049	8,049	0	0
Adds funding related to the City's contractual agreement with the Williamson County Health District to provide health information and services to the residents of Cedar Park.				
<b>Other Post Employment Benefits (OPEB) Funding</b>	362,868	362,868	0	0
Adds funding to provide additional OPEB benefits to retirees of the City, and set up a trust to begin funding the future liability associated with these benefits.				
<b>Non Departmental Total</b>	<u>455,917</u>	<u>455,917</u>	<u>0</u>	<u>0</u>



**FY 2019 ADOPTED PROGRAM CHANGES  
DEPARTMENT BASE ADJUSTMENTS**

General Fund	FY 2019 Amount	Recurring Amount	Civilian Positions	Uniform Positions
<b>Parks and Recreation</b>				
<b>Brochure Printing</b>	6,000	6,000	0	0
Adds funding to outsource the design and printing of the Parks and Recreation Department annual brochure. This is currently performed by the Parks Administration staff and would free up time for other projects.				
<b>Safety Equipment Maintenance and Replacement</b>	3,000	3,000	0	0
Provides additional safety equipment funding for the routine maintenance and replacement of first aid kits and other safety items at the Parks Maintenance Facility breakroom, in department trucks, and with other Parks & Recreation equipment.				
<b>Special Event Offsetting Revenue</b>	7,500	7,500	0	0
Funding to increase the budget for Parks Special Event expenses due to a change in how Parks collects offsetting revenue from vendor sales at events. Vendors will now be charged a flat rate rather than a percentage of sales.				
<b>Time Card System Maintenance and Support</b>	2,700	2,700	0	0
Provides funding for annual maintenance and support to maintain the new employee time card system used by the Parks & Recreation Department.				
<b>Pool Concessions</b>	6,500	6,500	0	0
Adds funding to provide concessions at City pools during the summer months.				
<b>Pool Chemicals</b>	10,000	10,000	0	0
Adds funding to align the budget for pool chemicals to match actual expenditures.				
<b>Pool Staff Pay Increase</b>	37,678	37,678	0	0
Provides additional funding for seasonal lifeguard and other pool staff positions to raise the starting wage by \$1 per hour to remain competitive when recruiting pool staff.				
<b>Parks and Recreation Total</b>	<u>73,378</u>	<u>73,378</u>	<u>0</u>	<u>0</u>



**FY 2019 ADOPTED PROGRAM CHANGES  
DEPARTMENT BASE ADJUSTMENTS**

General Fund	FY 2019 Amount	Recurring Amount	Civilian Positions	Uniform Positions
<b>Police</b>				
<b>Regional Animal Shelter Operations</b>	36,900	36,900	0	0
Provides for an increase in the cost associated with the operations and maintenance of the Williamson County Animal Shelter.				
<b>Police Department Community Programs</b>	2,500	2,500	0	0
Provides funding to increase community outreach and purchase promotional materials for the Police Department's Community Programs.				
<b>Document Management System User Increase</b>	535	535	0	0
Adds funding for the Police Department's document management system, PowerDMS, as a result of increasing the number of users from 106 to 139.				
<b>Mobile Data Terminal Licensing Increase</b>	4,300	4,300	0	0
Adds funding for increased licensing costs to operate the police car mobile data terminals.				
<b>Motorola Annual Service &amp; Maintenance Agreement</b>	1,500	1,500	0	0
Provides funding to maintain the annual radio maintenance agreement with Motorola.				
<b>Police Total</b>	<u>45,735</u>	<u>45,735</u>	<u>0</u>	<u>0</u>
<b>General Fund Total</b>	<u><u>474,037</u></u>	<u><u>474,037</u></u>	<u><u>0</u></u>	<u><u>0</u></u>



**FY 2019 ADOPTED PROGRAM CHANGES  
DEPARTMENT BASE ADJUSTMENTS**

Utility Fund	FY 2019 Amount	Recurring Amount	Civilian Positions	Uniform Positions
<b>Utility Billing</b>				
<b>Credit Card Processing Fees</b>	65,000	65,000	0	0
Adds funding for credit card processing fees to align budget with actual expenses and account for more water utility customers paying by credit card.				
<b>Incode 10 Upgrade</b>	28,325	625	0	0
Adds funding to upgrade the Utility Billing financial system to the current version used in the Finance Department. This upgrade will align the City to a single unified platform for collections and records management system and allow for more efficient use and analysis of data.				
<b>Utility Billing Total</b>	93,325	65,625	0	0
<b>Utility Fund Total</b>	93,325	65,625	0	0



**FY 2019 ADOPTED PROGRAM CHANGES  
DEPARTMENT ENHANCEMENTS**

General Fund	FY 2019 Amount	Recurring Amount	Civilian Positions	Uniform Positions
<b>Community Affairs</b>				
<b>Cedar Park Citizen's Engagement</b>	7,500	7,500	0	0
<p>Funding to create an annual multi-week course aimed to educate residents about the purpose and functions of their City government. Costs include materials and curriculum development for participants.</p>				
<b>Community Affairs Total</b>	<u>7,500</u>	<u>7,500</u>	<u>0</u>	<u>0</u>
<b>Finance</b>				
<b>Capital Programs Specialist</b>	76,013	69,913	1	0
<p>Provides funding to add one Capital Programs Specialist position to develop and manage the City's Capital Improvement Plan (CIP), bond authorizations and funding, as well as project monitoring and close out.</p>				
<b>CAFR Statement Builder</b>	40,000	7,775	0	0
<p>Provides funding to add a module in the City's financial system to assist with developing the Comprehensive Annual Financial Report (CAFR).</p>				
<b>Finance Total</b>	<u>116,013</u>	<u>77,688</u>	<u>1</u>	<u>0</u>



**FY 2019 ADOPTED PROGRAM CHANGES  
DEPARTMENT ENHANCEMENTS**

General Fund	FY 2019 Amount	Recurring Amount	Civilian Positions	Uniform Positions
<b>Fire</b>				
<b>Fire Inspector</b>	188,893	127,593	0	1
Adds one Fire Inspector to assist with the increasing number of occupancies requiring a fire inspection as a result of City growth.				
<b>Fire Logistics Coordinator</b>	78,617	48,317	1	0
Provides funding to add one Logistics Coordinator for the Fire Department to handle purchasing supplies, tracking inventory, delivering supplies and equipment, coordinating annual testing, and conducting required inspections. These tasks are currently spread out between multiple shifts and officers.				
<b>Fire Sprinkler Prop</b>	10,500	0	0	0
Funding to purchase a fire sprinkler prop for training purposes at the training field.				
<b>Fire Station 4 Utility Vehicle</b>	17,000	0	0	0
Provides funding to purchase a second Utility Vehicle for response on regional trails, at city events, and with other specialty incidents. The Utility Vehicle would be housed at Fire Station 4.				
<b>Fire Total</b>	<u>295,010</u>	<u>175,910</u>	<u>1</u>	<u>1</u>
<b>Human Resources</b>				
<b>Civilian Compensation Study</b>	80,000	20,000	0	0
Provides funding to conduct a comprehensive compensation and classification study for civilian staff to ensure market competitiveness and internal pay equity for implementation in FY 2020.				
<b>Senior Benefits Analyst</b>	78,199	74,399	1	0
Provides funding to add one Senior Benefits Analyst to manage the administration of the employee health plan as the City transitions to self-funding.				
<b>Human Resources Total</b>	<u>158,199</u>	<u>94,399</u>	<u>1</u>	<u>0</u>



**FY 2019 ADOPTED PROGRAM CHANGES  
DEPARTMENT ENHANCEMENTS**

General Fund	FY 2019 Amount	Recurring Amount	Civilian Positions	Uniform Positions
<b>Information Services</b>				
<b>Geographic Information System (GIS) Technician</b>	56,761	52,411	1	0
Provides funding to add one GIS Technician to serve as the City's visual aid and data entry technician as it relates to geographic information systems.				
<b>Cyber Security Services</b>	107,000	107,000	0	0
Provides contractual funding for proactive monitoring of the City's network to detect and mitigate cyber security threats on a 24 hour basis.				
<b>Engineering Services for Fiber Route Design</b>	60,000	0	0	0
Provides funding for engineering services to create a preliminary design of the City's fiber network to help determine future fiber routes and costs to connect City facilities.				
<b>GIS Mapping Mesh</b>	30,000	0	0	0
Provides funding to update and improve the accuracy of the City's GIS mapping structure.				
<b>Information Services Total</b>	<u>253,761</u>	<u>159,411</u>	<u>1</u>	<u>0</u>
<b>Library</b>				
<b>Digital Library Materials</b>	24,000	24,000	0	0
Provides funding to increase the number of digital library materials including eBooks, audiobooks, magazines, and music. This additional funding for digital library materials is in response to the growing service population and is recommended as part of the 2014 Library Master Plan.				
<b>Library Total</b>	<u>24,000</u>	<u>24,000</u>	<u>0</u>	<u>0</u>



**FY 2019 ADOPTED PROGRAM CHANGES  
DEPARTMENT ENHANCEMENTS**

General Fund	<b>FY 2019 Amount</b>	<b>Recurring Amount</b>	<b>Civilian Positions</b>	<b>Uniform Positions</b>
<b>Non Departmental</b>				
<b>Renovation Costs</b>	175,000	0	0	0
<p>As the renovations for City Hall Building 3 are completed, departmental functions will be relocated from the 3rd floor of Building 1. This will allow for the initial design and repurposing of the 3rd floor for more efficient use of space. This funding will provide for these initial relocation and renovation costs.</p>				
<b>Performance Pay Increases</b>	375,000	375,000	0	0
<p>Provides merit-based performance pay for City employees. Increases to pay are contingent on an annual review and would become effective January 2019.</p>				
<b>Non Departmental Total</b>	<u>550,000</u>	<u>375,000</u>	<u>0</u>	<u>0</u>



**FY 2019 ADOPTED PROGRAM CHANGES  
DEPARTMENT ENHANCEMENTS**

General Fund	FY 2019 Amount	Recurring Amount	Civilian Positions	Uniform Positions
<b>Parks and Recreation</b>				
<b>Right of Way Mowing Program</b>	337,861	227,861	5	0
<p>Provides funding to establish a right-of-way mowing program to replace the existing mowing services contract. This new program will include five maintenance workers, one crew leader, and equipment to provide more frequent and responsive mowing service throughout the City. Costs will be offset by about \$142,000 of contractual mowing expense currently in the budget.</p>				
<b>Parks Foreman</b>	91,709	63,009	1	0
<p>Provides funding to add one Parks Foreman to help oversee 16 positions that currently report to one Parks Foreman. The additional Foreman will allow for better supervision by splitting the number of positions reporting to each Foreman to from 16 to eight.</p>				
<b>Digital Document Tracking for Camp Programs</b>	6,540	3,824	0	0
<p>Provides funding for computer tablets and software to more efficiently tract all required camp program forms. Currently, parents must complete four separate paper forms for each child and submit them before the start of camp, thereby requiring constant monitoring of forms in binders and cumbersome access to important health access such as allergies, medicines, and other potential issues. This digital tracking would save time and allow for paperless tracking and access.</p>				
<b>Network Admissions Upgrade</b>	12,500	0	0	0
<p>Adds funding to purchase an Active Network Admissions upgrade for use at the City's aquatic facilities that will allow users to scan annual membership cards through readers and allow the Aquatics division to better track use.</p>				
<b>American Red Cross Programming</b>	2,800	2,800	0	0
<p>Adds funding to begin using the American Red Cross' Learn-to-Swim program. Participation in the program will allow the City to advertise swim lessons on the American Red Cross' website, as well as use the Red Cross' name and logo on marketing materials.</p>				



**FY 2019 ADOPTED PROGRAM CHANGES  
DEPARTMENT ENHANCEMENTS**

General Fund	FY 2019 Amount	Recurring Amount	Civilian Positions	Uniform Positions
<b>Parks and Recreation</b>				
<b>LED Gym Lights</b>	49,000	0	0	0
Provides funding to convert the gym lights at the Recreation Center to LED to become energy efficient, extend bulb life, and produce better light.				
<b>Community Room Carpet Replacement</b>	20,000	0	0	0
Provides funding to replace 3,100 square feet of carpet in the Community Rooms at the Recreation Center.				
<b>Parks Chemical Storage Building</b>	35,000	0	0	0
Provides funding to construct a chemical storage building at the Parks Maintenance Facility.				
<b>Buttercup Winter Pool Cover</b>	11,000	0	0	0
Adds funding to purchase a pool cover for the Buttercup pool to protect the pool from acquiring large amounts of tree leaves during the winter months. Currently, staff cleans the leaves from the pool twice a week during the fall, winter, and spring months. This would eliminate the need for these frequent cleanings.				
<b>Parks and Recreation Total</b>	566,410	297,494	6	0



**FY 2019 ADOPTED PROGRAM CHANGES  
DEPARTMENT ENHANCEMENTS**

General Fund	FY 2019 Amount	Recurring Amount	Civilian Positions	Uniform Positions
<b>Police</b>				
<p><b>Police Sergeants</b></p> <p>Provides funding to add two Police Sergeants and associated equipment and vehicles to allow for the creation of the 5th and 6th patrol platoons. These new platoons will allow for increased patrol coverage during high call volume times.</p>	370,290	215,892	0	2
<p><b>Criminal Investigation Division (CID) Sergeant</b></p> <p>Provides funding to add one CID Sergeant and associated equipment to assist with oversight of detectives and investigative work.</p>	162,540	112,050	0	1
<p><b>Reclassification of Police Officer to Lieutenant</b></p> <p>Provides funding to reclass one Police Officer position to a Lieutenant in the Criminal Investigation Division. The additional cost includes salary, benefits, and a dedicated vehicle.</p>	78,000	44,500	0	0
<p><b>Reclass 911 Calltakers</b></p> <p>Provides funding to reclass two 911 Calltaker positions to Dispatchers to better serve responders by having more individuals trained on dispatch, and reducing the need for overtime when current dispatchers are unavailable.</p>	19,351	19,351	0	0
<p><b>Police Staffing Report</b></p> <p>Provides funding to conduct a staffing study and report for the Police Department.</p>	30,000	0	0	0
<p><b>Radio Console Position Upgrade</b></p> <p>Provides funding for a radio console to be able to process radio traffic in addition to emergency and non-emergency phone calls. With this enhancement, all five console positions will be equipped with this technology.</p>	70,373	13,000	0	0
<p><b>Field Training Program Software</b></p> <p>Adds funding to purchase Field Training Program software that integrates with the current CAD/RMS suite software and will allow for field documentation.</p>	13,044	3,324	0	0
<b>Police Total</b>	<b>743,598</b>	<b>408,117</b>	<b>0</b>	<b>3</b>



**FY 2019 ADOPTED PROGRAM CHANGES  
DEPARTMENT ENHANCEMENTS**

General Fund	FY 2019 Amount	Recurring Amount	Civilian Positions	Uniform Positions
<b>Public Works</b>				
<b>Concrete Crew Positions</b>	144,556	104,556	2	0
Provides funding to add one Equipment Operator, one Maintenance Worker, and associated equipment to address the demand for sidewalk repair.				
<b>Facility Maintenance Technician</b>	95,811	47,811	1	0
Provides funding to add one Facility Maintenance Technician and associated vehicle and equipment for facility repairs and maintenance to address the increasing need for service as a result of growth in facilities and personnel.				
<b>Storm Water Project Manager</b>	126,338	97,588	1	0
Provides funding to add one Senior Project Manager for the new storm water program approved by voters in May 2018.				
<b>Storm Water Program Manager</b>	130,449	101,699	1	0
Provides funding to add one Storm Water Program Manager for the new storm water program approved by voters in May 2018.				
<b>Storm Water Equipment Operators</b>	231,708	115,208	2	0
Provides funding to add two Equipment Operators, a truck, a tractor and mower for maintenance in drainage areas as part of the storm water program approved by voters in May 2018.				
<b>Tree Trimming Contract</b>	50,000	50,000	0	0
The current budget includes \$100,000 for right-of-way contractual tree trimming throughout the City. This funding allows for six months of tree trimming services during the year. An additional \$50,000 provides an additional 3 months to the existing 6 months of contractual tree trimming.				
<b>Street Light Installations</b>	10,000	10,000	0	0
Provides funding to install 3-5 new street lights per year throughout the City.				



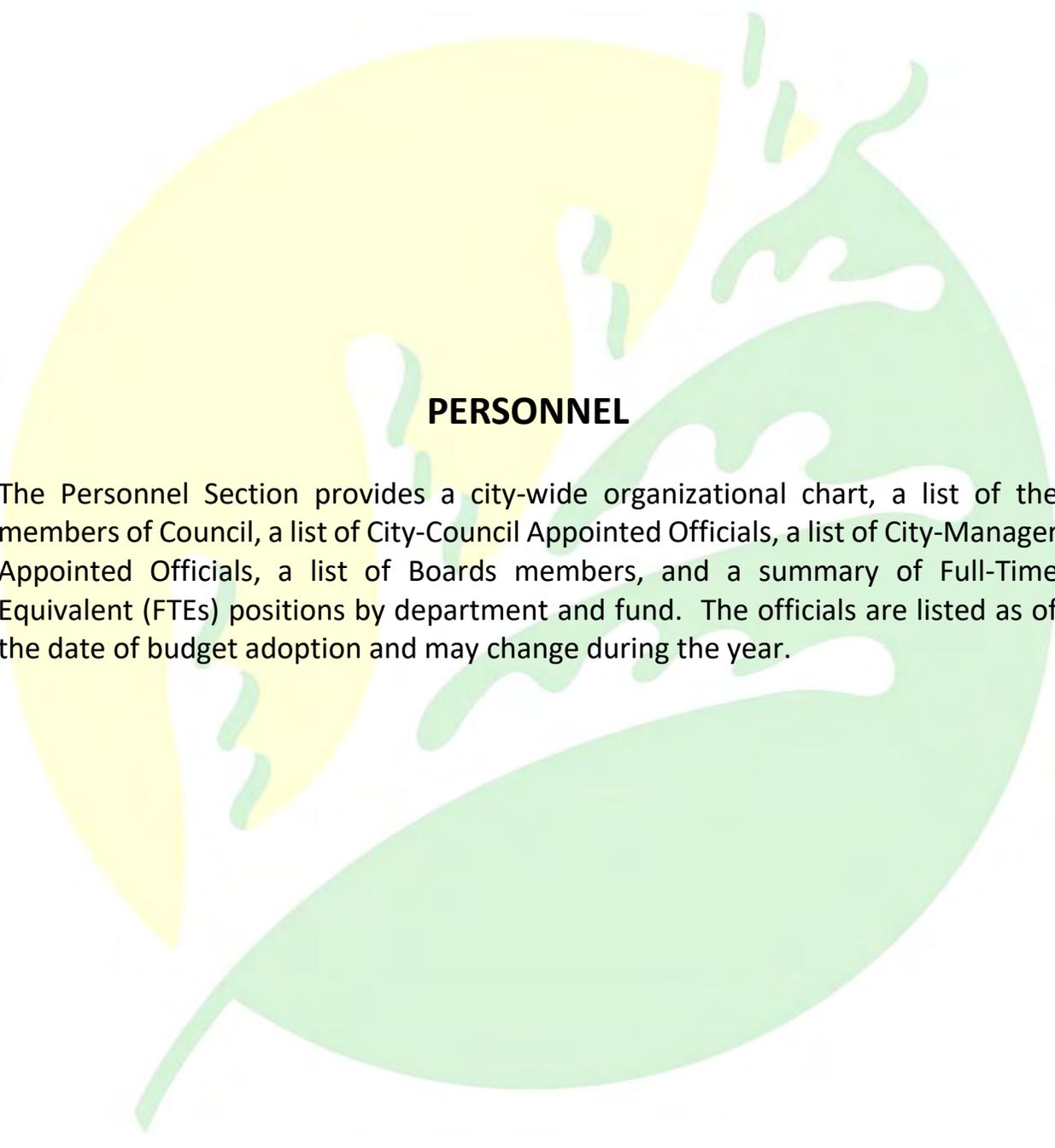
**FY 2019 ADOPTED PROGRAM CHANGES  
DEPARTMENT ENHANCEMENTS**

General Fund	FY 2019 Amount	Recurring Amount	Civilian Positions	Uniform Positions
<b>Public Works</b>				
<p><b>Skid Steer Mulcher Attachment</b></p> <p>Provides funding to purchase a mulching attachment for the current skid steer assigned to the Storm Water Division. This attachment for the skid steer will allow for a more efficient process of taking out smaller to medium size brush and trees in the waterways.</p>	36,500	500	0	0
<p><b>Water Fountain Bottle Fillers</b></p> <p>Adds funding for the installation and maintenance of water fountain bottle fillers to be installed at the Police Department, Municipal Court, the Recreation Center, the Library, and Building 4 at City Hall. This will allow employees and residents to fill their personal water bottles easier in a more sanitary process, as well as, displace some use of disposable bottles.</p>	30,500	500	0	0
<p><b>Additional Street Rehabilitation</b></p> <p>Adds funding for street rehabilitation. This will bring the total recurring amount to \$625,000.</p>	50,000	50,000	0	0
<p><b>Brush and Wood Chipper</b></p> <p>Provides funding for an additional brush and wood chipper for use during drainage clearing and cleaning efforts. Currently, Public Works has one chipper in Wastewater that is highly utilized between Wastewater, Streets and Storm Water. A second chipper dedicated to Storm Water would reduce time hauling debris.</p>	80,950	950	0	0
<p><b>Electric Vehicle Charging Stations</b></p> <p>Provides funding to purchase and install two dual charging stations for electric vehicles at City Hall and at the Library.</p>	33,000	3,000	0	0
<p><b>Other Drainage Costs</b></p> <p>Provides funding reserved for other drainage costs as part of the City's new Storm Water Drainage Program.</p>	864,574	864,574	0	0
<b>Public Works Total</b>	<u>1,884,386</u>	<u>1,446,386</u>	<u>7</u>	<u>0</u>
<b>General Fund Total</b>	<u><u>4,598,877</u></u>	<u><u>3,065,905</u></u>	<u><u>17</u></u>	<u><u>4</u></u>



**FY 2019 ADOPTED PROGRAM CHANGES  
DEPARTMENT ENHANCEMENTS**

Utility Fund	FY 2019 Amount	Recurring Amount	Civilian Positions	Uniform Positions
<b>Utility Billing</b>				
<b>Utility Billing Supervisor</b>	67,356	61,256	1	0
Provides funding to add one Utility Billing Supervisor to support Utility Billing as a result of growth in customer accounts, and would be dedicated to ensure accurate and timely billing. This position is part of a restructuring of the division to provide more focused and concentrated effort on the billing process and customer service functions.				
<b>Utility Billing Total</b>	<u>67,356</u>	<u>61,256</u>	<u>1</u>	<u>0</u>
<b>Utility Non Departmental</b>				
<b>Merit Pay for Utility Employees</b>	117,000	117,000	0	0
Provides merit pay funding for employees funded through the Utility Fund.				
<b>Utility Non Departmental Total</b>	<u>117,000</u>	<u>117,000</u>	<u>0</u>	<u>0</u>
<b>Utility Programs</b>				
<b>CAPCOG Clean Air Coalition Funding</b>	11,990	11,990	0	0
Provides funding to support the Capital Area of Government's Clean Air Coalition activities that help reduce ozone-forming emissions within the region.				
<b>Utility Programs Total</b>	<u>11,990</u>	<u>11,990</u>	<u>0</u>	<u>0</u>
<b>Utility Services</b>				
<b>Concrete Mixer Truck</b>	127,500	2,500	0	0
Provides funding for a concrete mixer truck for small construction projects like pouring pipeline thrust blocks, concrete caps, and manhole repairs.				
<b>Utility Services Total</b>	<u>127,500</u>	<u>2,500</u>	<u>0</u>	<u>0</u>
<b>Utility Fund Total</b>	<u><u>323,846</u></u>	<u><u>192,746</u></u>	<u><u>1</u></u>	<u><u>0</u></u>



## **PERSONNEL**

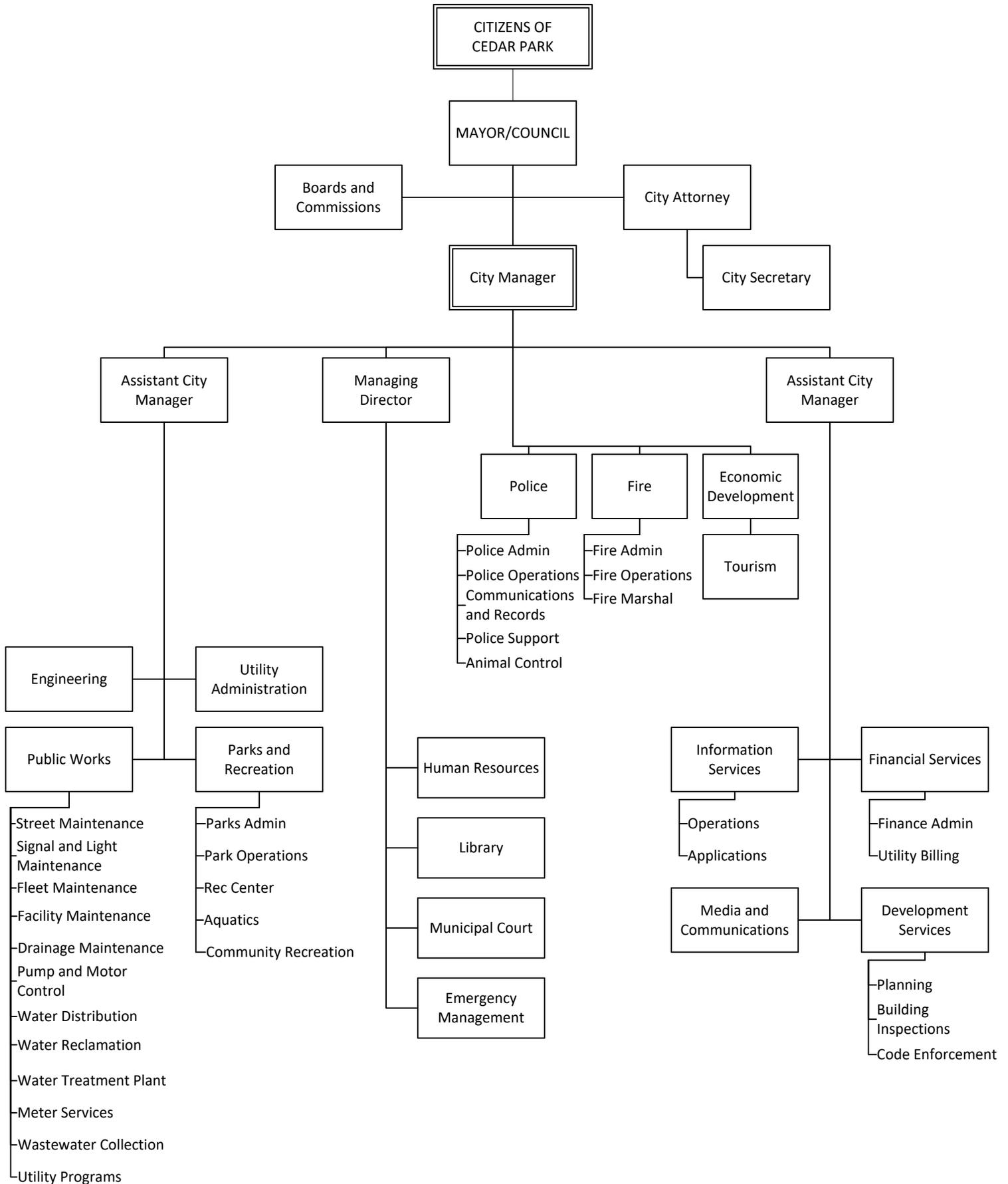
The Personnel Section provides a city-wide organizational chart, a list of the members of Council, a list of City-Council Appointed Officials, a list of City-Manager Appointed Officials, a list of Boards members, and a summary of Full-Time Equivalent (FTEs) positions by department and fund. The officials are listed as of the date of budget adoption and may change during the year.



**CEDAR**  

---

**PARK**

**CITY OF CEDAR PARK**


**BUDGETED FULL-TIME EQUIVALENTS BY DEPARTMENT**

<b>General Fund</b>						
<b>Department</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Actual</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Adopted</b>	<b>FY 2019 % of Fund</b>	<b>FY 2019 % of Total</b>
<b>Public Safety</b>						
Municipal Court	9.5	9.5	9.5	9.5	2.2%	1.9%
Police (Civil Service and Non-Civil Service)	125	128	132	135	31.9%	26.5%
Fire (Civil Service and Non-Civil Service) <sup>1</sup>	78	83	88	89	21.0%	17.5%
Emergency Management <sup>1</sup>	0	0	0	1	0.2%	0.2%
<b>Total Public Safety</b>	<b>212.5</b>	<b>220.5</b>	<b>229.5</b>	<b>234.5</b>	<b>55.4%</b>	<b>46.1%</b>
<b>Public Works and Development</b>						
Engineering	8	11	11	12	2.8%	2.4%
Development Services	18	19	20	20	4.7%	3.9%
Public Works	33	36	38	44	10.4%	8.7%
<b>Total Public Works and Development</b>	<b>59</b>	<b>66</b>	<b>69</b>	<b>76</b>	<b>18.0%</b>	<b>14.9%</b>
<b>Cultural and Recreation</b>						
Parks and Recreation	35	35	35	42.5	10.0%	8.4%
Library	19	19.5	20.5	20.5	4.8%	4.0%
Tourism	1.5	1.5	2	2	0.5%	0.4%
<b>Total Cultural and Recreation</b>	<b>55.5</b>	<b>56</b>	<b>57.5</b>	<b>65</b>	<b>15.4%</b>	<b>12.8%</b>
<b>Support Services</b>						
Finance <sup>2</sup>	7	7	8	10	2.4%	2.0%
Information Services	10	10.5	13	14	3.3%	2.8%
Human Resources	5	5	5	6	1.4%	1.2%
<b>Total Support Services</b>	<b>22</b>	<b>22.5</b>	<b>26</b>	<b>30</b>	<b>7.1%</b>	<b>5.9%</b>
<b>General Government</b>						
City Management	4	5	4	4	0.9%	0.8%
City Secretary	1	1	1	1	0.2%	0.2%
Media & Communications	3.5	4.5	5.5	5.5	1.3%	1.1%
Economic Development	2	2	2	2	0.5%	0.4%
Legal Services	4	4	5	5	1.2%	1.0%
<b>Total General Government</b>	<b>14.5</b>	<b>16.5</b>	<b>17.5</b>	<b>17.5</b>	<b>4.1%</b>	<b>3.4%</b>
<b>Total General Fund FTEs:</b>	<b>363.5</b>	<b>381.5</b>	<b>399.5</b>	<b>423.0</b>	<b>100.0%</b>	<b>83.2%</b>
<b>Utility Fund</b>						
<b>Department</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Actual</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Adopted</b>	<b>FY 2019 % of Fund</b>	<b>FY 2019 % of Total</b>
<b>Public Works and Development</b>						
Utility Administration	9	11.5	9	9	10.5%	1.8%
Public Works	62	62	63	63	73.7%	12.4%
<b>Total Public Works and Development</b>	<b>71</b>	<b>73.5</b>	<b>72</b>	<b>72</b>	<b>84.2%</b>	<b>14.2%</b>
<b>Support Services</b>						
Financial Services - Utility Billing <sup>2</sup>	9	9	9	9	10.5%	1.8%
<b>General Government</b>						
Utility Programs	2.5	1	4.5	4.5	5.3%	0.9%
<b>Total Utility Fund FTEs:</b>	<b>82.5</b>	<b>83.5</b>	<b>85.5</b>	<b>85.5</b>	<b>100.0%</b>	<b>16.8%</b>
<b>Total All Funds FTEs:</b>	<b>446.00</b>	<b>465.00</b>	<b>485.00</b>	<b>508.50</b>		

1 - In FY 2019, Emergency Management was moved out of Fire Services.

2 - In FY 2019, an accountant position moved from the Utility Fund to the General Fund.

---

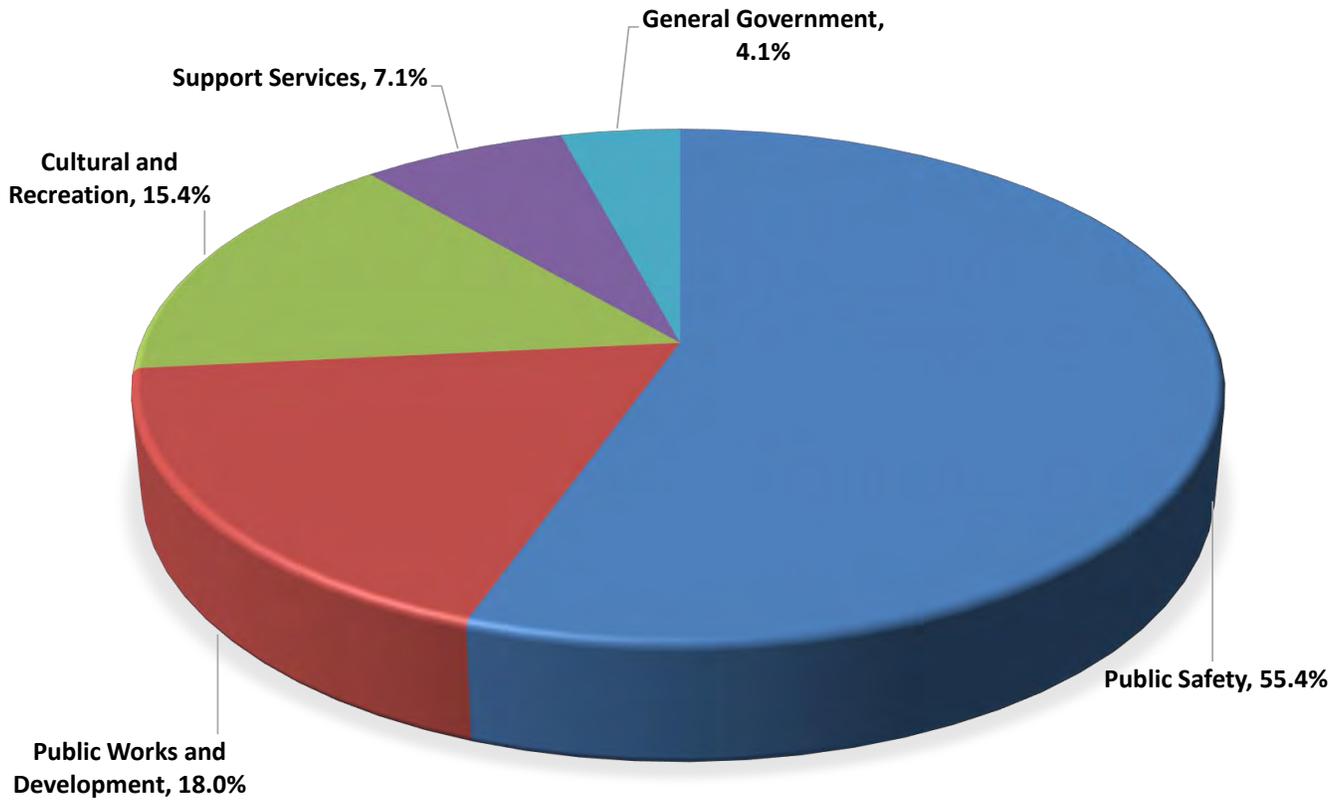
## BUDGETED FULL-TIME EQUIVALENTS BY DEPARTMENT

---

### General Fund

---

**% FTES BY FUNCTION**

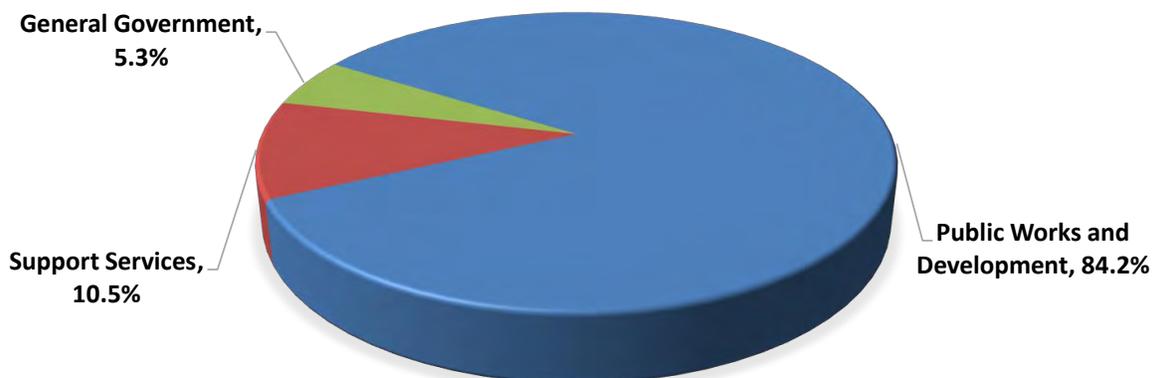


---

### Utility Fund

---

**% FTES BY FUNCTION**

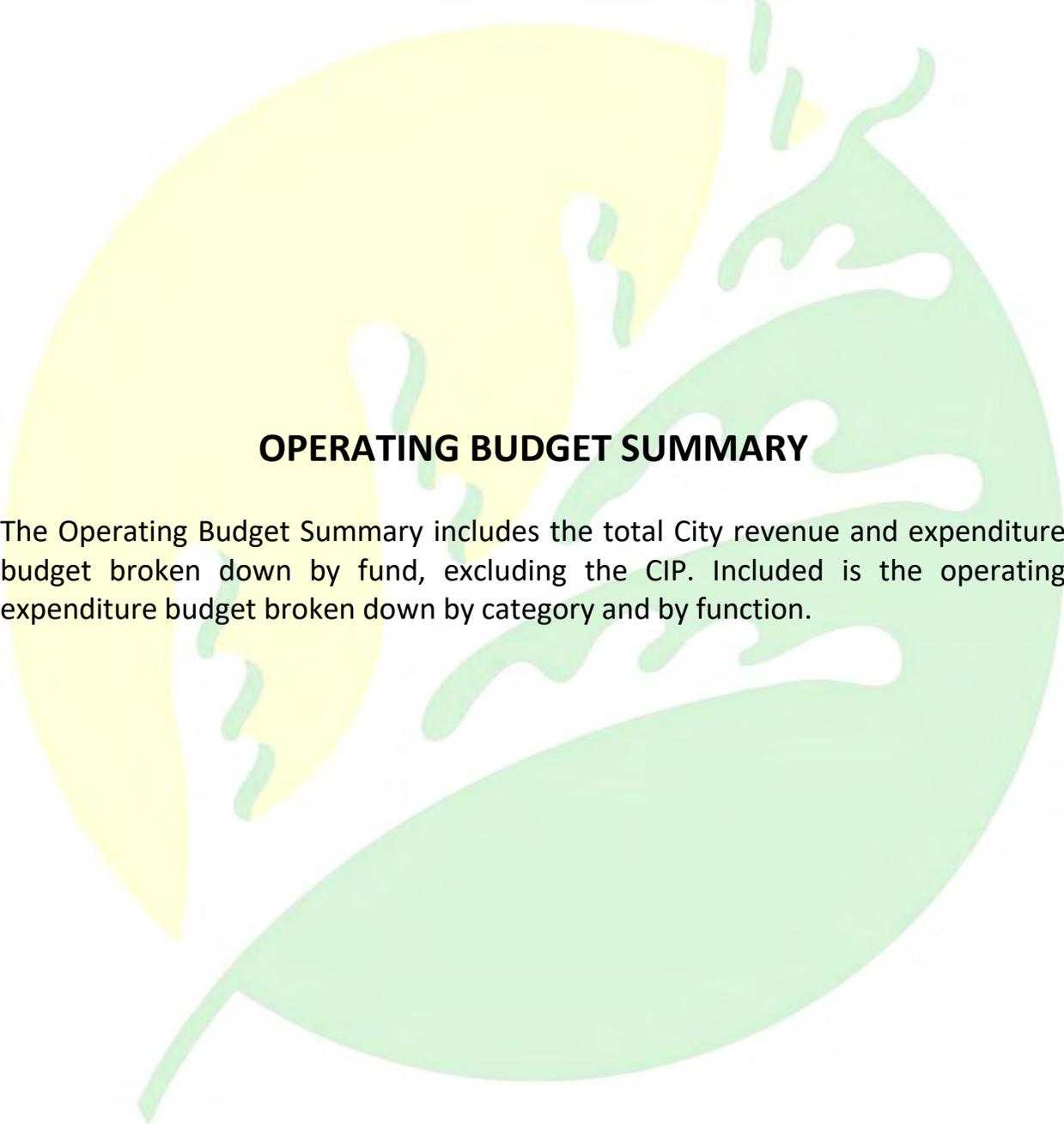




**CEDAR**  

---

**PARK**



## **OPERATING BUDGET SUMMARY**

The Operating Budget Summary includes the total City revenue and expenditure budget broken down by fund, excluding the CIP. Included is the operating expenditure budget broken down by category and by function.



**CEDAR**  

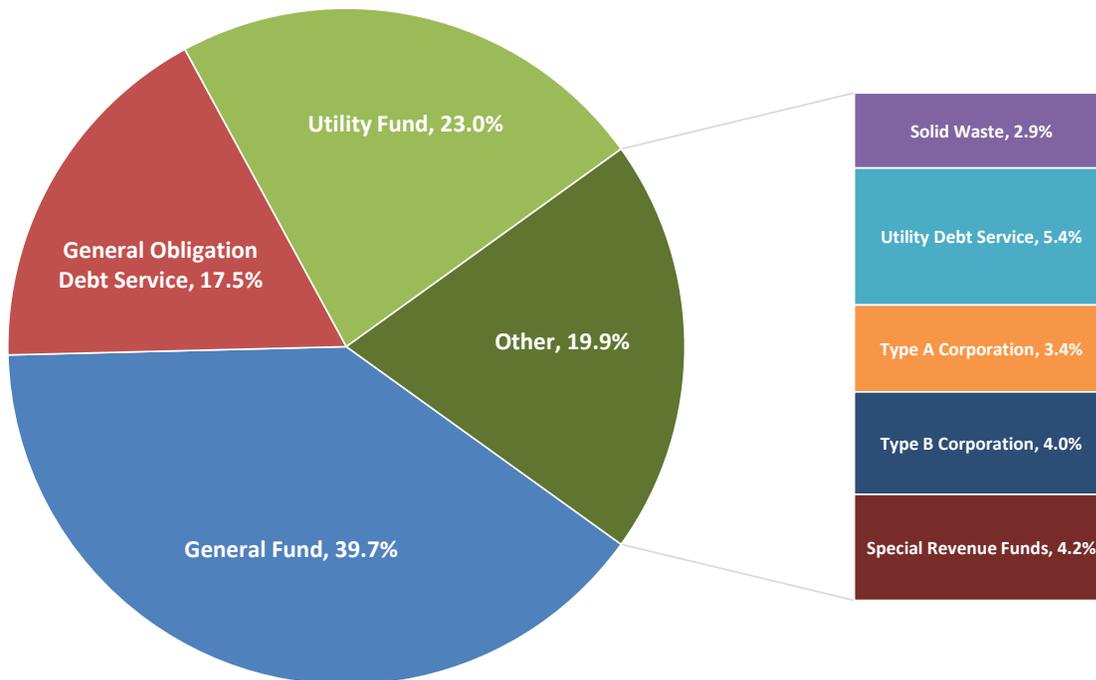
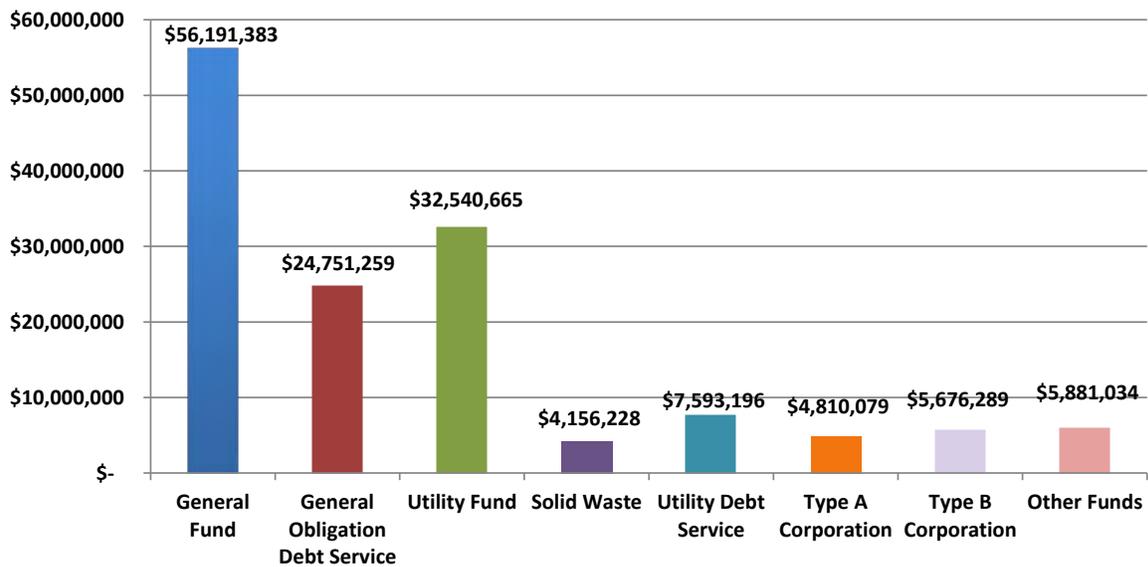
---

**PARK**

## OPERATING BUDGET SUMMARY

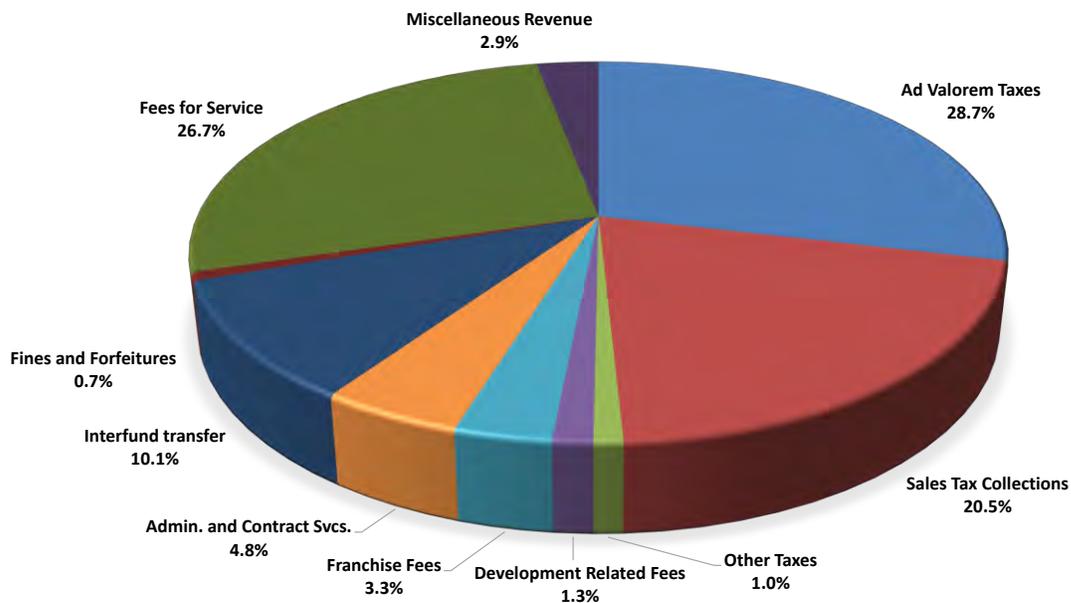
The total adopted operating budget for FY 2019 is \$141,600,133. The two largest operating funds are the General Fund which comprises \$56,191,383 or 39.7% and the Utility Fund which comprises \$32,540,665 or 23.0% of the total operating budget. Combined, the General and Utility Funds account for \$88,732,048 or 62.7% of the operating budget.

### FY 2019 City of Cedar Park Adopted Operating Budget \$141,600,133



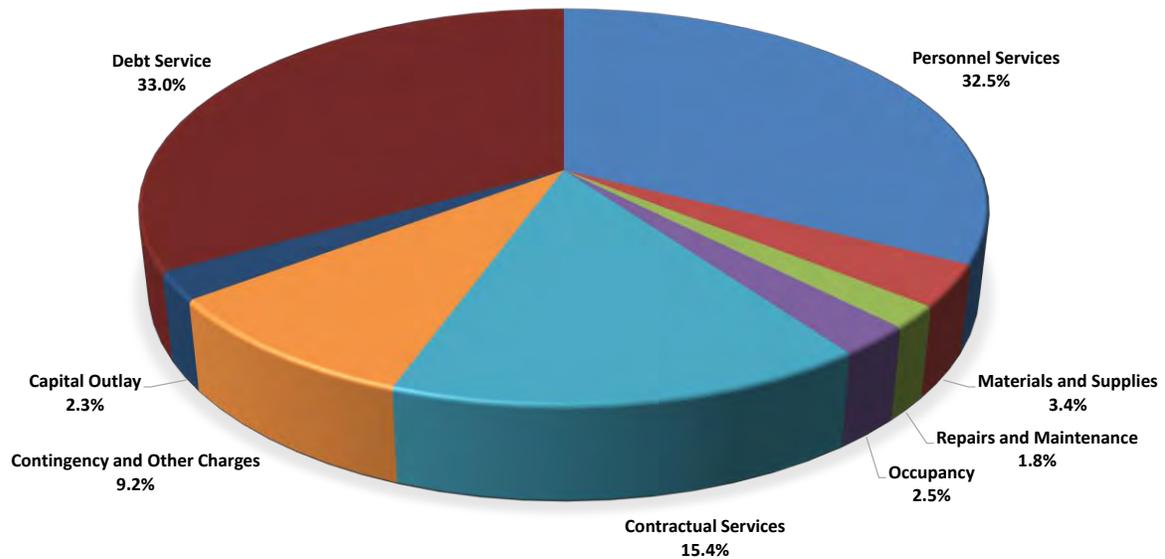
**FY 2019 CONSOLIDATED OPERATING FUND REVENUE SUMMARY**

Revenues:	General Fund	General Debt Service	Utility Fund	Solid Waste Fund	Utility Debt Service	4A Corporation Funds	4B Corporation Funds	VES and Special Rev. Funds	Grand Total
Ad Valorem Taxes	\$ 21,065,321	\$ 20,276,531	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 764,128	\$ 42,105,980
Sales Tax Collections	16,894,135	-	-	-	-	5,631,378	7,509,828	-	30,035,341
Other Taxes	336,258	-	-	-	-	-	-	1,098,449	1,434,707
Development Related Fees	1,611,982	-	-	-	-	-	-	359,000	1,970,982
Franchise Fees	4,651,995	-	-	-	-	-	-	143,020	4,795,015
Admin. and Contract Svcs.	6,990,050	-	-	-	-	-	-	-	6,990,050
Interfund transfer	-	3,218,726	250,000	-	7,575,696	-	-	3,808,819	14,853,241
Fines and Forfeitures	638,954	-	329,047	-	-	-	-	49,327	1,017,328
Fees for Service	3,363,748	-	31,789,814	4,018,310	-	-	-	-	39,171,872
Miscellaneous Revenue	1,058,442	1,256,002	985,993	9,885	205,000	50,000	51,816	669,638	4,286,777
<b>Total Revenues</b>	<b>\$ 56,610,886</b>	<b>\$ 24,751,259</b>	<b>\$ 33,354,854</b>	<b>\$ 4,028,195</b>	<b>\$ 7,780,696</b>	<b>\$ 5,681,378</b>	<b>\$ 7,561,644</b>	<b>\$ 6,892,381</b>	<b>\$ 146,661,293</b>

**FY 2019 CONSOLIDATED OPERATING REVENUES**


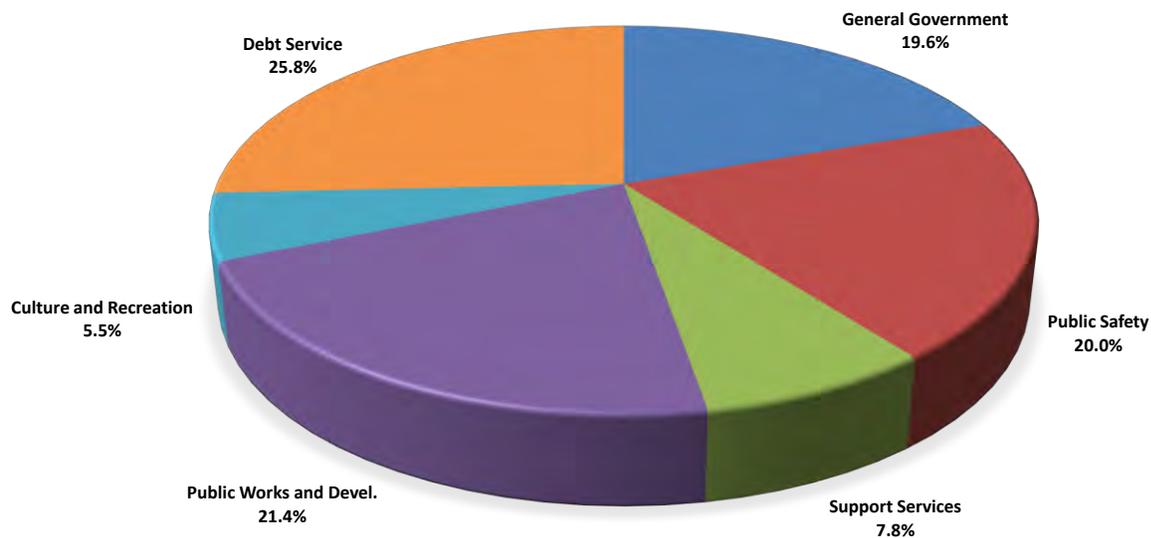
**FY 2019 CONSOLIDATED OPERATING FUND EXPENDITURE SUMMARY BY CATEGORY**

Expenditures By Category:	General Fund	General Debt Service	Utility Fund	Solid Waste Fund	Utility Debt Service	4A Corporation Funds	4B Corporation Funds	VES and Special Rev. Funds	Grand Total
Personnel Services	\$ 36,865,593	\$ -	\$ 6,110,821	\$ -	\$ -	\$ -	\$ -	\$ 18,000	\$ 42,994,414
Materials and Supplies	2,258,487	-	951,353	150,000	-	-	-	1,114,459	4,474,299
Repairs and Maintenance	1,624,606	-	680,170	-	-	-	-	85,000	2,389,776
Occupancy	1,630,868	-	1,521,450	-	-	-	-	106,909	3,259,227
Contractual Services	8,464,207	150,000	10,659,730	-	-	625,203	393,438	77,000	20,369,578
Contingency and Other Charges	4,219,860	-	874,612	3,798,203	-	791,150	204,651	2,226,311	12,114,787
Capital Outlay	762,980	-	125,000	25,000	-	-	-	2,103,355	3,016,335
Debt Service	-	24,601,259	7,392,671	183,025	7,593,196	3,218,726	748,200	-	43,737,077
<b>Total Net Appropriations</b>	<b>\$ 55,826,601</b>	<b>\$ 24,751,259</b>	<b>\$ 28,315,807</b>	<b>\$ 4,156,228</b>	<b>\$ 7,593,196</b>	<b>\$ 4,635,079</b>	<b>\$ 1,346,289</b>	<b>\$ 5,731,034</b>	<b>\$ 132,355,493</b>
Transfers	\$ 364,782	\$ -	\$ 4,224,858	\$ -	\$ -	\$ 175,000	\$ 4,330,000	\$ 150,000	\$ 9,244,640
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 56,191,383</b>	<b>\$ 24,751,259</b>	<b>\$ 32,540,665</b>	<b>\$ 4,156,228</b>	<b>\$ 7,593,196</b>	<b>\$ 4,810,079</b>	<b>\$ 5,676,289</b>	<b>\$ 5,881,034</b>	<b>\$ 141,600,133</b>

**FY 2019 CONSOLIDATED OPERATING EXPENDITURES BY CATEGORY**


**FY 2019 CONSOLIDATED OPERATING FUND EXPENDITURE SUMMARY BY FUNCTION**

Expenditures By Function:	General Fund	General Debt Service	Utility Fund	Solid Waste Fund	Utility Debt Service	4A Corporation Funds	4B Corporation Funds	VES and Special Rev. Funds	Grand Total
General Government	\$ 2,274,766	\$ -	\$ 18,078,511	\$ -	\$ -	\$ 1,591,353	\$ 4,942,020	\$ 856,491	\$ 27,743,141
Public Safety	28,049,684	-	-	-	-	-	-	211,441	28,261,125
Support Services	6,685,466	-	1,210,376	-	-	-	-	3,081,564	10,977,406
Public Works and Devel.	12,737,921	-	13,251,778	3,973,203	-	-	-	325,500	30,288,402
Culture and Recreation	6,443,546	-	-	-	-	-	-	1,406,038	7,849,584
Debt Service	-	24,751,259	-	183,025	7,593,196	3,218,726	734,269	-	36,480,475
<b>Total Expenditures</b>	<b>\$ 56,191,383</b>	<b>\$ 24,751,259</b>	<b>\$ 32,540,665</b>	<b>\$ 4,156,228</b>	<b>\$ 7,593,196</b>	<b>\$ 4,810,079</b>	<b>\$ 5,676,289</b>	<b>\$ 5,881,034</b>	<b>\$ 141,600,133</b>
Change in Fund Balance	\$ 419,503	\$ 0	\$ 814,189	\$ (128,033)	\$ 187,500	\$ 871,299	\$ 1,885,355	\$ 1,011,347	\$ 5,061,160

**FY 2019 CONSOLIDATED OPERATING EXPENDITURES BY FUNCTION**


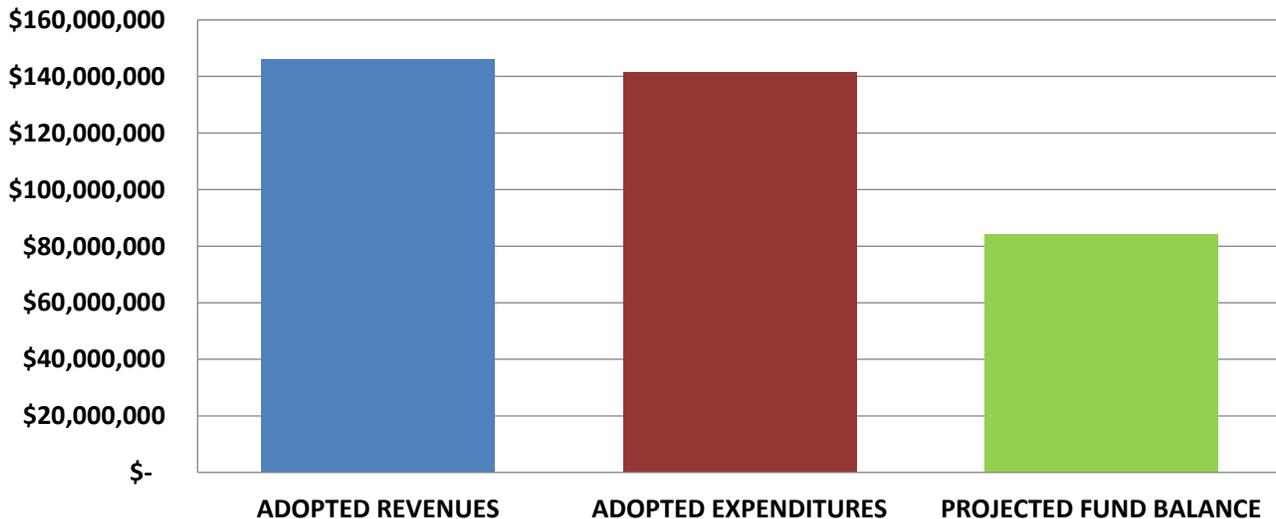
**FY 2019 OPERATING FUND BUDGET SUMMARY**

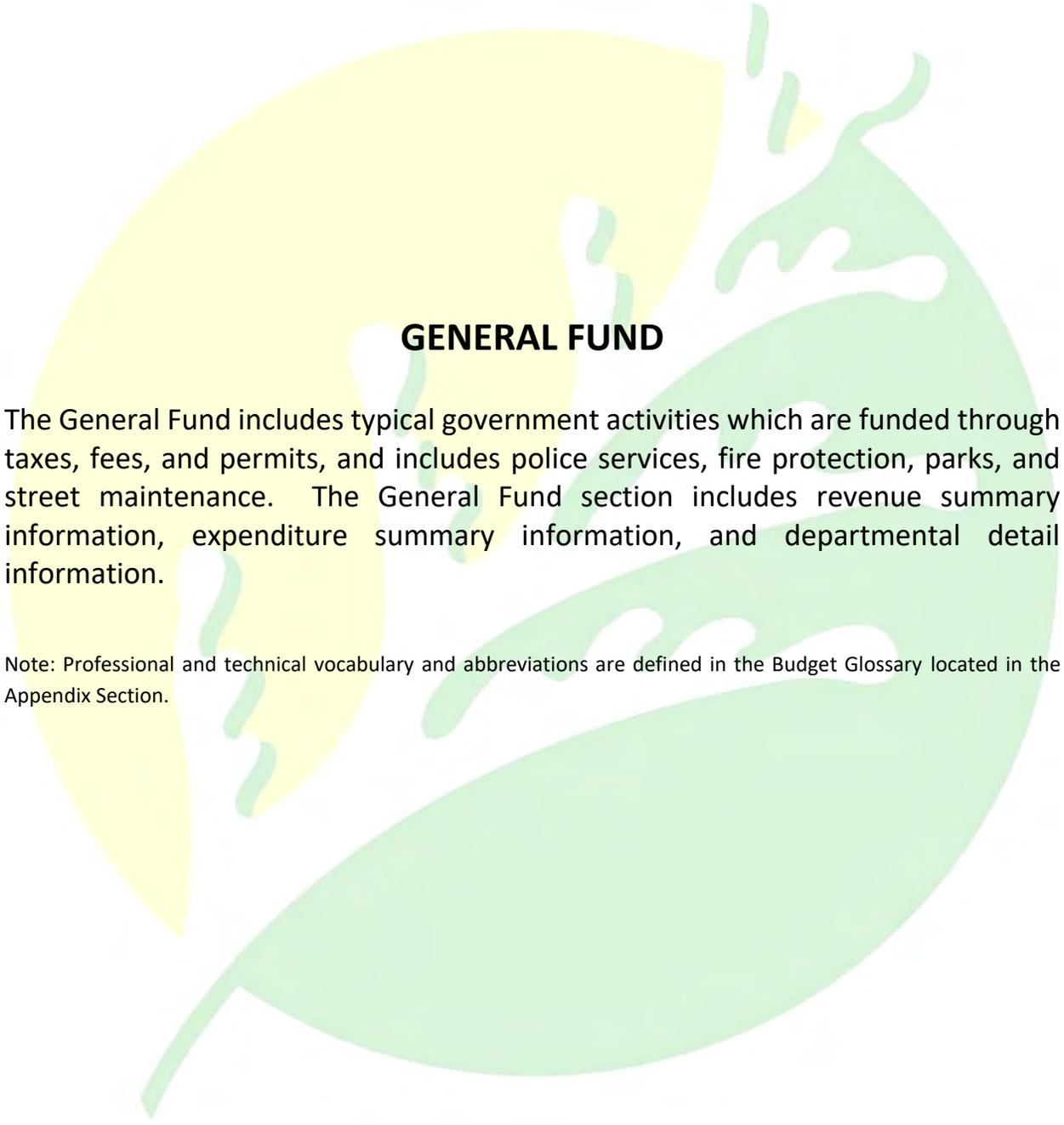
<b>REVENUES</b>	<b>FY 2017 ACTUAL</b>	<b>FY 2018 BUDGET</b>	<b>FY 2018 PROJECTED</b>	<b>FY 2019 ADOPTED</b>
General Fund	\$ 46,648,629	\$ 56,331,804	\$ 57,059,527	\$ 56,610,886
General Debt Service Fund	22,130,452	23,382,763	23,619,071	24,751,259
Utility Fund	36,079,943	34,840,599	34,897,430	33,354,854
Solid Waste	3,729,173	3,898,663	3,968,180	4,028,195
Utility Debt Service Fund	2,142,032	7,608,570	7,782,257	7,780,696
Vehicle & Equipment Repl Fund	3,596,984	3,568,878	3,573,743	3,790,438
Municipal Court Fund	57,641	50,189	52,758	53,087
Public Art	75,103	87,725	88,790	132,939
Tourism Board/Occupancy Tax	826,210	795,913	860,603	1,115,449
CPTV-10 / Cable Fund	135,278	144,020	144,020	144,020
Tax Incriminate Reinvestment Zone	711,307	746,460	748,874	775,628
Forfeiture Fund	218,319	60,320	119,507	92,820
Economic Development (4A)	6,698,583	6,920,979	7,291,262	5,681,378
Community Development (4B)	6,720,949	6,934,796	7,272,805	7,561,644
Parkland Dedication	244,741	-	678,270	367,000
Property Management	429,954	-	421,000	421,000
<b>TOTAL REVENUES</b>	<b>\$ 130,445,297</b>	<b>\$ 145,371,679</b>	<b>\$ 148,578,098</b>	<b>\$ 146,661,293</b>

<b>EXPENDITURES</b>	<b>FY 2017 ACTUAL</b>	<b>FY 2018 BUDGET</b>	<b>FY 2018 PROJECTED</b>	<b>FY 2019 ADOPTED</b>
General Fund	\$ 47,581,916	\$ 59,739,093	\$ 59,428,398	\$ 56,191,383
General Debt Service Fund	21,691,930	23,382,763	23,382,763	24,751,259
Utility Fund	32,173,763	34,853,601	33,521,753	32,540,665
Solid Waste	3,709,946	4,053,051	3,986,530	4,156,228
Utility Debt Service Fund	1,604,280	7,595,778	8,550,778	7,593,196
Vehicle & Equipment Repl Fund	4,425,031	5,588,538	5,574,787	3,081,564
Municipal Court Fund	58,639	74,196	81,218	114,441
Public Art	40,323	100,000	64,515	254,463
Tourism Board/Occupancy Tax	574,211	653,891	653,891	1,001,575
CPTV-10 / Cable Fund	123,637	119,067	112,807	119,067
Tax Incriminate Reinvestment Zone	706,232	706,195	706,195	737,424
Forfeiture Fund	56,260	138,590	226,859	97,000
Economic Development (4A)	4,451,674	5,638,932	5,306,932	4,810,079
Community Development (4B)	15,030,071	10,936,818	10,686,818	5,676,289
Parkland Dedication	161,245	-	445,620	125,000
Property Management	270,623	-	200,500	350,500
<b>TOTAL EXPENDITURES</b>	<b>\$ 132,659,780</b>	<b>\$ 153,580,513</b>	<b>\$ 152,930,365</b>	<b>\$ 141,600,133</b>

**FY 2019 CONSOLIDATED PROJECTED FUND BALANCES**

	UNRESERVED FUND BALANCE 9/30/2017	PROJECTED REVENUES FY 2018	PROJECTED EXPENDITURES FY 2018	PROJECTED FUND BALANCE 9/30/2018	ADOPTED REVENUES FY 2019	ADOPTED EXPENDITURES FY 2019	PROJECTED FUND BALANCE 9/30/2019
General Fund	\$ 20,614,028	\$ 57,059,527	\$ 59,428,398	\$ 18,245,157	\$ 56,610,886	\$ 56,191,383	\$ 18,664,660
General Debt Service Fund	8,547,476	23,724,902	23,086,592	9,185,786	24,207,872	24,751,259	8,642,399
Utility Fund	14,088,119	34,897,430	33,521,753	15,463,796	33,354,854	32,540,665	16,277,985
Solid Waste Fund	307,323	3,968,180	3,986,530	288,973	4,028,195	4,156,228	160,940
Utility Debt Service Fund	13,660,732	7,782,257	8,550,778	12,892,211	7,780,696	7,593,196	13,079,711
Vehicle & Equipment Repl Fund	6,334,153	3,573,743	5,574,787	4,333,109	3,790,438	3,081,564	5,041,983
Municipal Court Fund	356,439	52,758	81,218	327,979	53,087	114,441	266,625
Public Arts Fund	97,249	88,790	64,515	121,524	132,939	254,463	-
Tourism Board/Occupancy Tax	1,795,341	860,603	653,891	2,002,053	1,115,449	1,001,575	2,115,927
CPTV-10 / Cable Fund	216,538	144,020	112,807	247,751	144,020	119,067	272,704
Tax Incriminate Reinvestment Zone	575,467	748,874	706,195	618,146	775,628	737,424	656,350
Forfeiture Fund	268,778	119,507	226,859	161,426	92,820	97,000	157,246
Economic Development (4A)	10,354,716	7,291,262	5,306,932	12,339,046	5,681,378	4,810,079	13,210,345
Community Development (4B)	5,377,149	7,272,805	10,686,818	1,963,136	7,561,644	5,676,289	3,848,491
Parkland Dedication	794,069	678,270	445,620	1,026,719	367,000	125,000	1,268,719
Property Management	187,620	421,000	200,500	408,120	421,000	350,500	478,620
<b>TOTAL</b>	<b>\$ 83,575,197</b>	<b>\$ 148,683,929</b>	<b>\$ 152,634,194</b>	<b>\$ 79,624,932</b>	<b>\$ 146,117,906</b>	<b>\$ 141,600,133</b>	<b>\$ 84,142,705</b>

**FY 2019 OPERATING BUDGET FUND BALANCE SUMMARY**




## **GENERAL FUND**

The General Fund includes typical government activities which are funded through taxes, fees, and permits, and includes police services, fire protection, parks, and street maintenance. The General Fund section includes revenue summary information, expenditure summary information, and departmental detail information.

Note: Professional and technical vocabulary and abbreviations are defined in the Budget Glossary located in the Appendix Section.



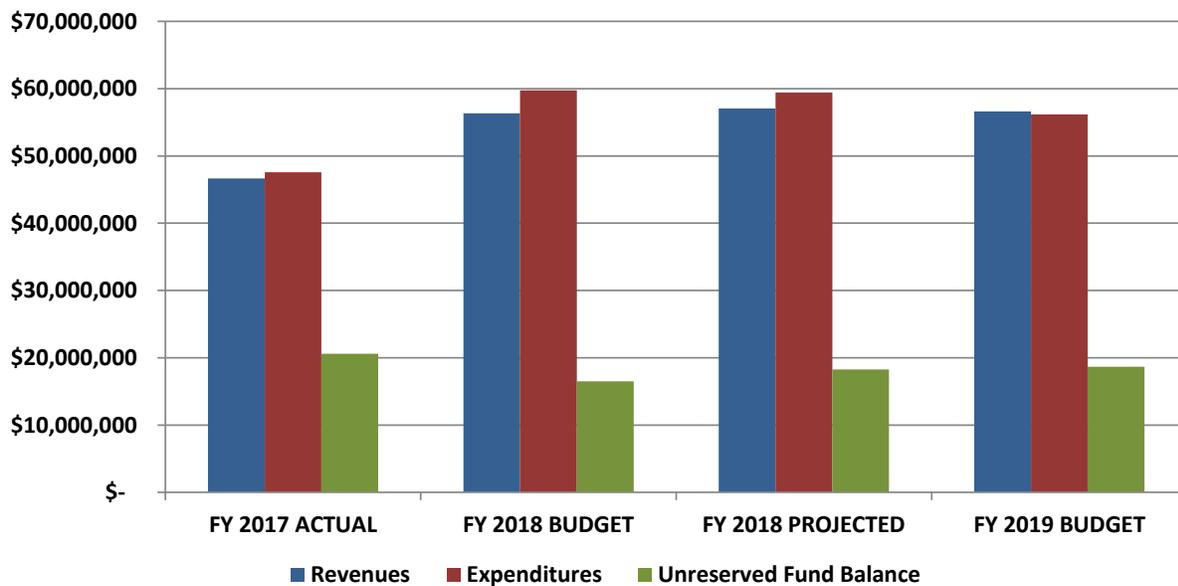
**CEDAR**  

---

**PARK**

**GENERAL FUND**
**SUMMARY OF REVENUES AND EXPENDITURES**

	FY 2017 ACTUAL	FY 2018 BUDGET	FY 2018 PROJECTED	FY 2019 BUDGET
Total Revenues	\$ 46,648,729	\$ 56,331,804	\$ 57,059,527	\$ 56,610,886
Total Expenditures	\$ 47,581,916	\$ 59,739,093	\$ 59,428,398	\$ 56,191,383
<b>Surplus/(Use of Fund Balance)</b>	<b>\$ (933,187)</b>	<b>\$ (3,407,289)</b>	<b>\$ (2,368,871)</b>	<b>\$ 419,503</b>
Unreserved Fund Balance	\$ 20,614,028	\$ 16,490,355	\$ 18,245,157	\$ 18,674,049
Fund Balance as % of Revenue	44%	29%	32%	33%
Fund Balance as % of Expenditure	43%	28%	31%	33%

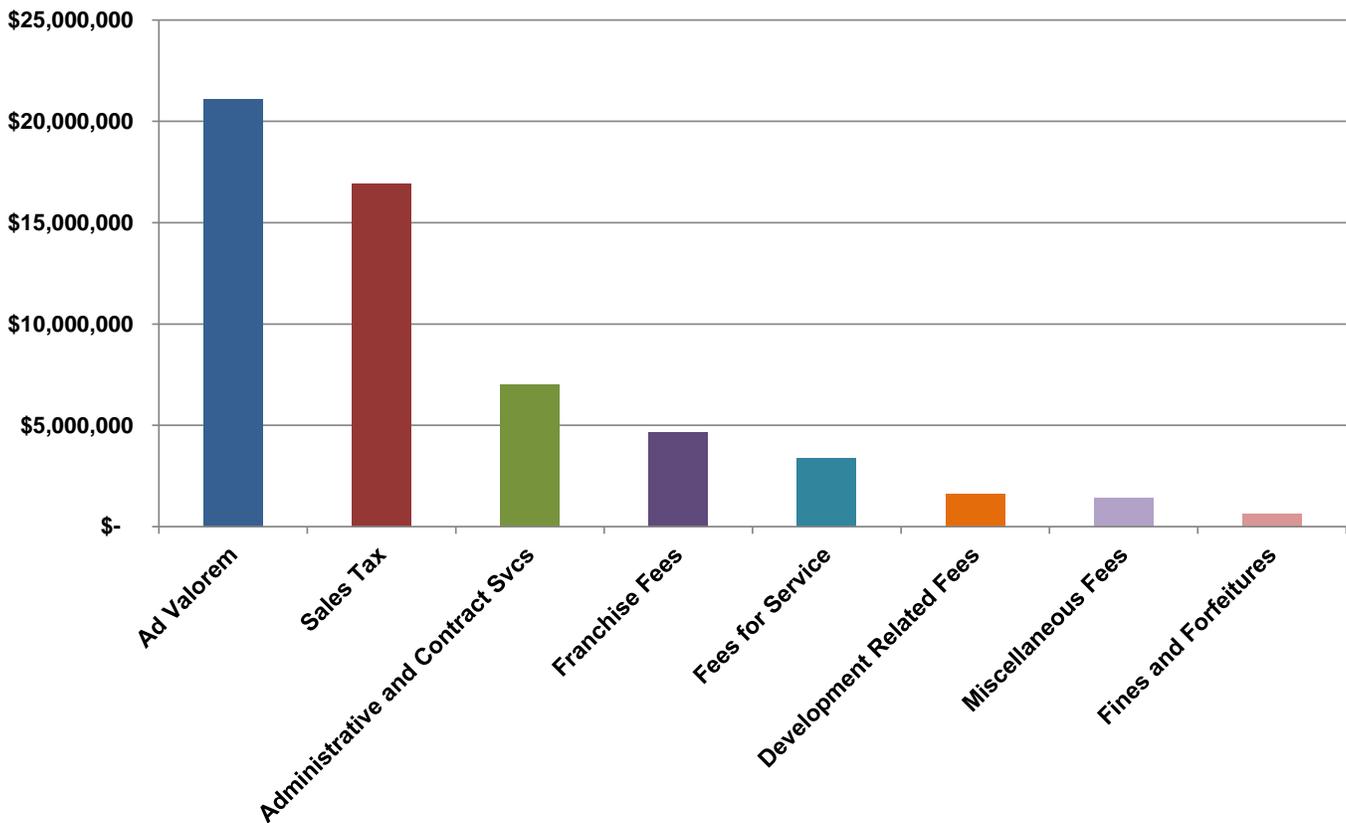


**GENERAL FUND**
**REVENUE SUMMARY**

OBJECT CATEGORIES	FY 2017 ACTUAL	FY 2018 BUDGET	FY 2018 PROJECTED	FY 2019 BUDGET	% OF BUDGET	% GROWTH
<b>Current Ad Valorem Taxes</b>	<b>\$ 18,142,109</b>	<b>\$ 19,534,766</b>	<b>\$ 19,845,286</b>	<b>\$ 21,065,321</b>	<b>37.2%</b>	<b>7.8%</b>
Sales Tax - One Cent	\$ 13,238,991	\$ 14,162,123	\$ 14,439,432	\$ 15,017,009	26.5%	6.0%
Sales Tax Reallocation	-	-	-	1,877,126	3.3%	0.0%
<b>Total Sales Tax</b>	<b>\$ 13,238,991</b>	<b>\$ 14,162,123</b>	<b>\$ 14,439,432</b>	<b>\$ 16,894,135</b>	<b>29.8%</b>	<b>19.3%</b>
<b>Development Related Fees</b>						
Building Permits	\$ 1,430,764	\$ 1,660,440	\$ 1,146,919	\$ 1,146,920	2.0%	-30.9%
Construction Inspection Fees	117,112	110,000	175,989	175,990	0.3%	60.0%
Engineer Review Fees	44,423	14,000	25,083	25,083	0.0%	79.2%
Planning and Zoning Fees	60,882	55,000	54,266	54,266	0.1%	-1.3%
Professional Fee Recovery	34,492	36,789	46,100	46,100	0.1%	25.3%
Site Review/Dev. Permit Fees	87,799	85,000	129,866	129,866	0.2%	52.8%
Other - Permits & Fees	50	-	50	50	0.0%	0.0%
Fire Code Compliance Fees	54,065	53,706	32,725	33,707	0.1%	-37.2%
<b>Total Develop Related Fees</b>	<b>\$ 1,829,588</b>	<b>\$ 2,014,935</b>	<b>\$ 1,610,999</b>	<b>\$ 1,611,982</b>	<b>2.8%</b>	<b>-20.0%</b>
<b>Franchise Fees</b>	<b>3,867,713</b>	<b>4,672,736</b>	<b>4,512,414</b>	<b>4,651,995</b>	<b>8.2%</b>	<b>-0.4%</b>
<b>Administrative and Contract Svcs</b>						
Bond Fund	\$ -	\$ 181,091	\$ 181,091	\$ 150,000	0.3%	-17.2%
4A & 4B	580,880	867,911	845,088	903,041	1.6%	4.0%
CTRMA Interlocal	274,014	292,332	292,332	-	0.0%	-100.0%
Hotel Occupancy Fund	110,000	126,574	126,569	157,174	0.3%	24.2%
LISD Resource Officer Reimb.	129,460	145,404	148,828	154,978	0.3%	6.6%
Utility Fund	3,268,673	3,363,259	3,363,259	3,524,858	6.2%	4.8%
Transfer In-Bond Fund	-	6,000,000	6,000,000	-	0.0%	-100.0%
Transfer In-4B Fund	-	-	-	2,100,000	3.7%	0.0%
<b>Total Admin &amp; Contract Svcs</b>	<b>\$ 4,363,027</b>	<b>\$ 10,976,571</b>	<b>\$ 10,957,167</b>	<b>\$ 6,990,050</b>	<b>12.3%</b>	<b>-36.3%</b>
<b>Fines and Forfeitures</b>	<b>671,444</b>	<b>590,000</b>	<b>600,155</b>	<b>638,954</b>	<b>1.1%</b>	<b>8.3%</b>
<b>Fees for Service</b>						
Fire Protection Fees	\$ 1,681,022	\$ 1,628,590	\$ 1,675,246	\$ 1,779,636	3.1%	9.3%
Fire Protection - Ins. Rec.	150,313	129,916	107,335	110,555	0.2%	-14.9%
Animal Control Fees	2,951	2,521	2,883	2,912	0.0%	15.5%
Parks and Recreation Fees	1,447,856	1,399,046	1,348,019	1,371,608	2.4%	-2.0%
Library Fines and Fees	86,895	85,209	94,820	93,848	0.2%	10.1%
Justice Administration Fees	1,929	1,770	1,976	1,976	0.0%	11.6%
Detention & Dispatch Services	3,093	2,843	3,181	3,213	0.0%	13.0%
<b>Total Fees for Service</b>	<b>\$ 3,374,059</b>	<b>\$ 3,249,895</b>	<b>\$ 3,233,461</b>	<b>\$ 3,363,748</b>	<b>5.9%</b>	<b>3.5%</b>
<b>Miscellaneous Fees</b>						
Interest	249,696	179,342	299,044	305,026	0.5%	70.1%
Beverage Tax	280,215	335,023	325,055	336,258	0.6%	0.4%
Delinquent/Penalty and Int.	122,897	85,984	196,790	147,078	0.3%	71.1%
Other	508,890	530,429	1,039,724	606,338	1.1%	14.3%
<b>Total Miscellaneous Fees</b>	<b>\$ 1,161,698</b>	<b>\$ 1,130,778</b>	<b>\$ 1,860,613</b>	<b>\$ 1,394,701</b>	<b>2.5%</b>	<b>23.3%</b>
<b>Total Revenue</b>	<b>\$ 46,648,629</b>	<b>\$ 56,331,804</b>	<b>\$ 57,059,527</b>	<b>\$ 56,610,886</b>	<b>100.0%</b>	<b>0.5%</b>

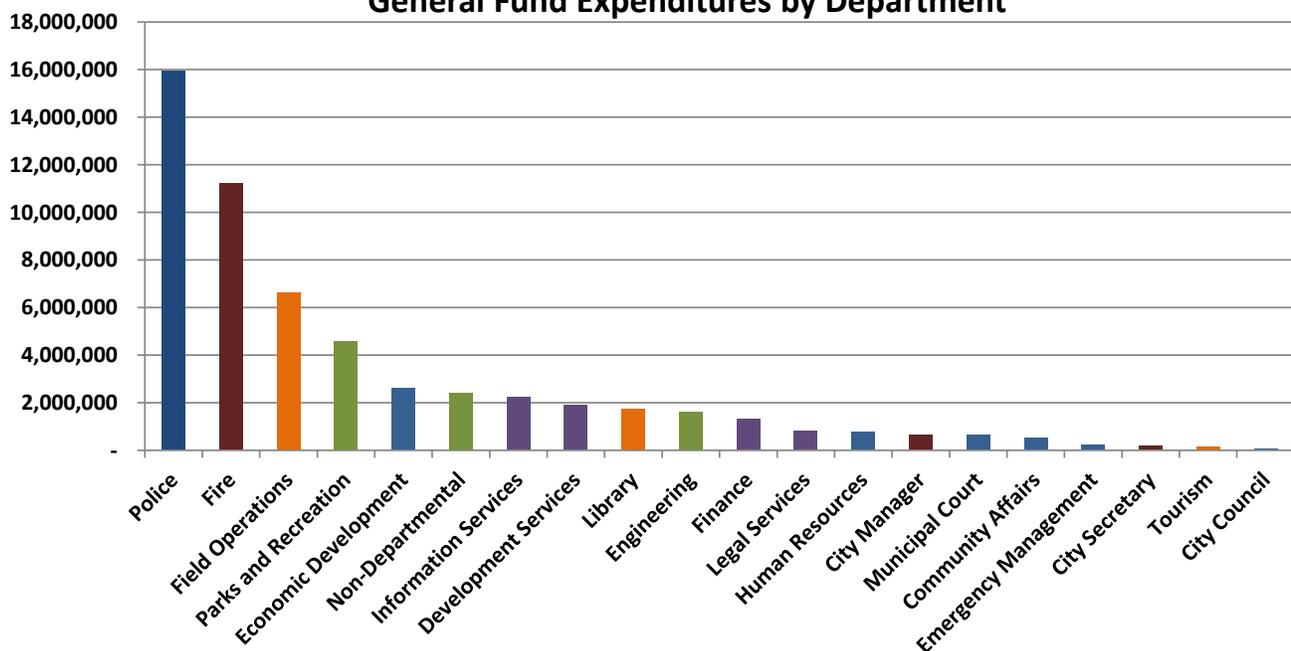
**GENERAL FUND**
**REVENUE SUMMARY**

	FY 2017 ACTUAL	FY 2018 BUDGET	FY 2018 PROJECTED	FY 2019 PROPOSED	% OF BUDGET	% GROWTH
Ad Valorem	\$ 18,142,109	\$ 19,534,766	\$ 19,845,286	\$ 21,065,321	37.2%	7.8%
Sales Tax	13,238,991	14,162,123	14,439,432	16,894,135	29.8%	19.3%
Administrative and Contract Svcs	4,363,027	10,976,571	10,957,167	6,990,050	12.3%	-36.3%
Franchise Fees	3,867,713	4,672,736	4,512,414	4,651,995	8.2%	-0.4%
Fees for Service	3,374,059	3,249,895	3,233,461	3,363,748	5.9%	3.5%
Development Related Fees	1,829,588	2,014,935	1,610,999	1,611,982	2.8%	-20.0%
Miscellaneous Fees	1,161,698	1,130,778	1,860,613	1,394,701	2.5%	23.3%
Fines and Forfeitures	671,444	590,000	600,155	638,954	1.1%	8.3%
<b>Total</b>	<b>\$ 46,648,629</b>	<b>\$ 56,331,804</b>	<b>\$ 57,059,527</b>	<b>\$ 56,610,886</b>		

**FY 2019 Adopted Revenue**


**GENERAL FUND**
**EXPENDITURES BY DEPARTMENT**

Department	FY 2017 ACTUAL	FY 2018 BUDGET	FY 2018 PROJECTED	FY 2019 BUDGET	% OF BUDGET	% GROWTH
Police	14,268,613	15,005,197	14,986,665	15,950,742	28.4%	6.3%
Fire <sup>1</sup>	11,478,238	10,469,635	10,483,786	11,211,293	20.0%	7.1%
Field Operations	4,864,506	5,250,713	5,243,606	6,604,347	11.8%	25.8%
Parks and Recreation	3,887,608	3,943,902	3,934,236	4,574,929	8.1%	16.0%
Economic Development	1,860,853	2,686,295	2,661,705	2,610,487	4.6%	-2.8%
Non-Departmental	1,418,001	10,243,151	10,198,679	2,383,785	4.2%	-76.7%
Information Services	1,426,403	1,870,752	1,849,649	2,218,599	3.9%	18.6%
Development Services	1,575,233	1,873,615	1,849,267	1,894,068	3.4%	1.1%
Library	1,487,853	1,695,161	1,681,208	1,734,591	3.1%	2.3%
Engineering	1,077,377	1,687,881	1,672,286	1,629,019	2.9%	-3.5%
Finance <sup>2</sup>	998,122	1,125,320	1,106,064	1,316,261	2.3%	17.0%
Legal Services	663,286	832,281	813,928	816,556	1.5%	-1.9%
Human Resources	527,727	590,094	574,889	766,821	1.4%	29.9%
City Manager	624,854	653,162	642,632	659,609	1.2%	1.0%
Municipal Court	571,286	632,421	615,055	644,326	1.1%	1.9%
Community Affairs	355,315	542,202	526,637	542,983	1.0%	0.1%
Emergency Management	216,472	233,146	204,733	243,323	0.4%	4.4%
City Secretary	152,868	179,877	173,497	179,418	0.3%	-0.3%
Tourism	69,171	136,757	124,134	134,026	0.2%	-2.0%
City Council	58,130	87,531	85,743	76,200	0.1%	-12.9%
<b>Total Expenditures</b>	<b>\$ 47,581,916</b>	<b>\$ 59,739,093</b>	<b>\$ 59,428,398</b>	<b>\$ 56,191,383</b>	<b>100.0%</b>	<b>-5.9%</b>

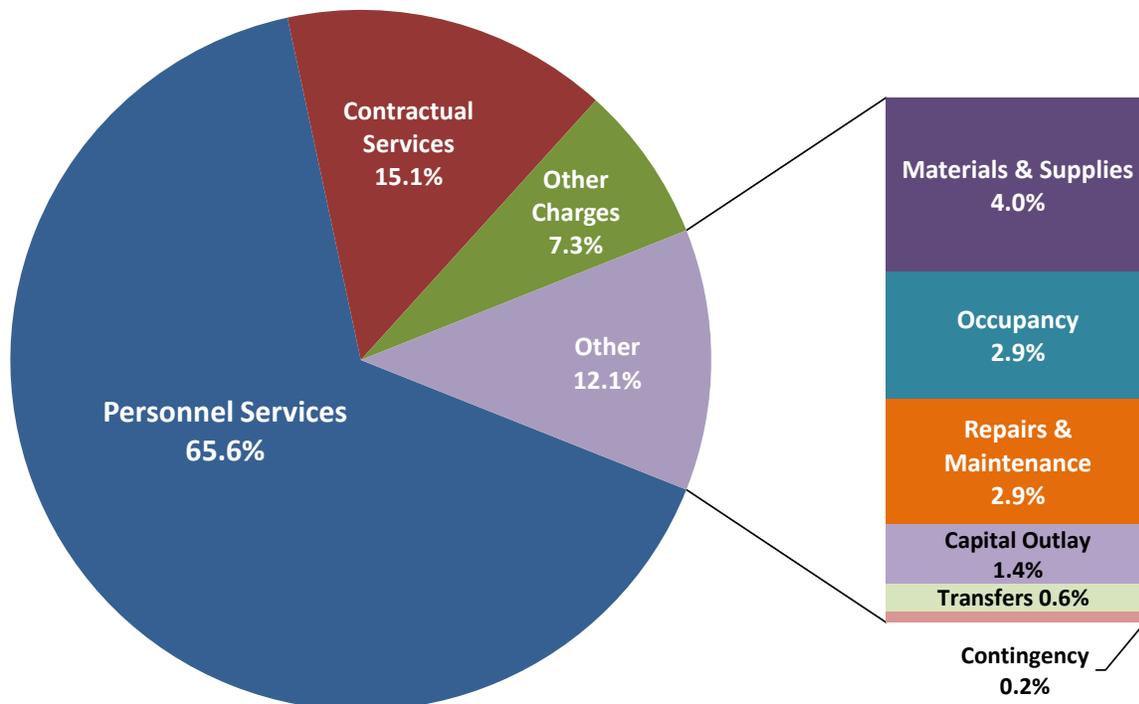
**General Fund Expenditures by Department**


<sup>1</sup>In FY 2019, Emergency Management was moved out of the Fire Department as a separate department.

<sup>2</sup>In FY 2019, one position from the Utility Fund was moved into the Finance Department in the General Fund.

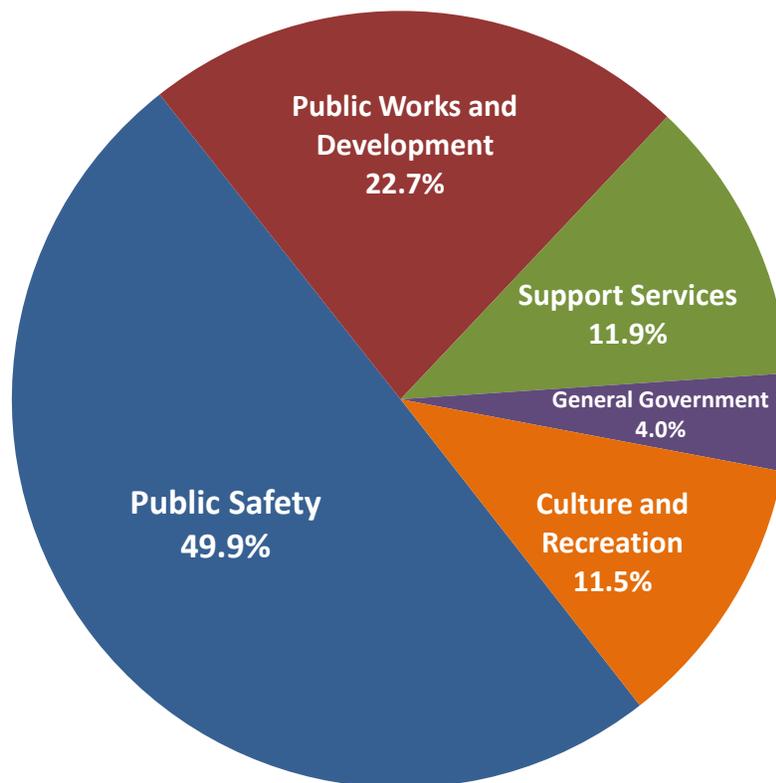
**GENERAL FUND**
**EXPENDITURES BY CATEGORY**

Category	FY 2017 ACTUAL	FY 2018 BUDGET	FY 2018 PROJECTED	FY 2019 BUDGET	% OF BUDGET	% GROWTH
Personnel Services	\$ 29,664,320	\$ 33,884,984	\$ 33,253,934	\$ 36,865,593	65.6%	8.8%
Materials & Supplies	2,180,002	1,945,824	1,970,016	2,258,487	4.0%	16.1%
Repairs & Maintenance	1,571,460	1,542,662	1,545,267	1,624,606	2.9%	5.3%
Occupancy	1,465,957	1,519,438	1,519,531	1,630,868	2.9%	7.3%
Contractual Services	6,136,161	6,982,889	7,071,747	8,464,207	15.1%	21.2%
Other Charges	3,074,181	4,173,864	3,859,589	4,079,860	7.3%	-2.3%
Contingency	61,981	100,000	76,605	140,000	0.2%	40.0%
Capital Outlay	795,073	574,650	866,927	762,980	1.4%	32.8%
Transfers	2,632,781	9,014,782	9,189,782	364,782	0.6%	-96.0%
<b>Total Expenditures</b>	<b>\$ 47,581,916</b>	<b>\$ 59,739,093</b>	<b>\$ 59,353,398</b>	<b>\$ 56,191,383</b>	<b>100.0%</b>	<b>-5.9%</b>

**General Fund Expenditures by Category**


**GENERAL FUND**
**EXPENDITURES BY FUNCTION**

Function	FY 2017 ACTUAL	FY 2018 BUDGET	FY 2018 PROJECTED	FY 2019 BUDGET	% OF BUDGET	% GROWTH
Public Safety	\$ 26,534,609	\$ 26,340,399	\$ 26,290,238	\$ 28,049,684	49.9%	6.5%
Public Works and Devel.	9,377,969	11,498,504	11,351,864	12,737,921	22.7%	10.8%
Culture and Recreation	5,444,633	5,775,820	5,739,578	6,443,546	11.5%	11.6%
Support Services	4,370,252	13,829,317	13,729,280	6,685,466	11.9%	-51.7%
General Government	1,854,453	2,295,053	2,242,438	2,274,766	4.0%	-0.9%
<b>Total Expenditures</b>	<b>\$ 47,581,916</b>	<b>\$ 59,739,093</b>	<b>\$ 59,353,398</b>	<b>\$ 56,191,383</b>	<b>100.0%</b>	<b>-5.9%</b>

**General Fund Expenditures by Function**


**GENERAL FUND**
**DESCRIPTION**

The General Fund accounts for activities commonly associated with municipal government such as police and fire protection, library services, parks and recreation, and street maintenance. This fund is supported through property tax, sales tax, user-driven fees, permits and other miscellaneous revenue.

	ACTUAL FY 2017	BUDGET FY 2018	PROJECTED FY 2018	ADOPTED FY 2019
<b>AVAILABLE FUNDS</b>				
Beginning Balance	\$ <u>21,547,215</u>	\$ <u>19,897,644</u>	\$ <u>20,614,028</u>	\$ <u>18,245,157</u>
<b>REVENUES</b>				
Ad Valorem Tax	\$ 18,142,109	\$ 19,534,766	\$ 19,845,286	\$ 21,065,321
Sales Tax - 1 Cent	13,238,991	14,162,123	14,439,432	15,017,009
Sales Tax - 1/8 Cent	-	-	-	1,877,126
Development Fees	1,829,588	2,014,935	1,610,999	1,611,982
Franchise Fees	3,867,713	4,672,736	4,512,414	4,651,995
Fines & Forfeitures	671,444	590,000	600,155	638,954
Service Fees	3,374,159	3,249,895	3,233,461	3,363,748
Administrative & Contract Fees	4,363,027	10,976,571	10,957,167	6,990,050
Other Income	1,161,698	1,130,778	1,860,613	1,394,701
<b>TOTAL REVENUE</b>	\$ <u>46,648,729</u>	\$ <u>56,331,804</u>	\$ <u>57,059,527</u>	\$ <u>56,610,886</u>
<b>TOTAL AVAILABLE FUNDS</b>	\$ <u>68,195,944</u>	\$ <u>76,229,448</u>	\$ <u>77,673,555</u>	\$ <u>74,856,043</u>
<b>APPROPRIATIONS</b>				
<b>OPERATING EXPENSES</b>				
Salaries And Benefits	\$ 29,664,320	\$ 33,884,984	\$ 33,253,934	\$ 36,865,593
Materials And Supplies	2,180,002	1,945,824	1,970,016	2,258,487
Repairs And Maintenance	1,571,460	1,542,662	1,545,267	1,624,606
Occupancy	1,465,957	1,519,438	1,519,531	1,630,868
Contractual Services	6,136,161	6,982,889	7,071,747	8,464,207
Other Charges	3,074,181	4,173,864	3,859,589	4,079,860
Contingency	61,981	100,000	76,605	140,000
Capital Outlay	795,073	574,650	866,927	762,980
<i>Subtotal Operating</i>	\$ <u>44,949,134</u>	\$ <u>50,724,311</u>	\$ <u>50,163,616</u>	\$ <u>55,826,601</u>
<b>TRANSFERS</b>				
Transfers	\$ 2,632,781	\$ 9,014,782	\$ 9,264,782	\$ 364,782
<i>Subtotal Transfers</i>	\$ <u>2,632,781</u>	\$ <u>9,014,782</u>	\$ <u>9,264,782</u>	\$ <u>364,782</u>
<b>TOTAL APPROPRIATIONS</b>	\$ <u>47,581,916</u>	\$ <u>59,739,093</u>	\$ <u>59,428,398</u>	\$ <u>56,191,383</u>
<b>ENDING BALANCE</b>	\$ <u>20,614,028</u>	\$ <u>16,490,355</u>	\$ <u>18,245,157</u>	\$ <u>18,664,660</u>
<i>Fund Bal. as % of Expenditures</i>	43%	28%	31%	33%
<i>Fund Bal. as % of Revenues</i>	44%	29%	32%	33%



**CEDAR**  

---

**PARK**



## **SPECIAL REVENUE FUNDS**

The Special Revenue Funds are dedicated funds with revenues intended to fund a specific purpose and restricted. This section includes a summary of how each Special Revenue Fund used, summary of the Special Revenue Funds, and individual detailed fund information.



**CEDAR**  

---

**PARK**

---

## SPECIAL REVENUE FUNDS DEDICATED USES

---

The **Municipal Court Fund** includes three specialized fees, the Court Security fee, the Court Technology Fees, and the Juvenile Case Manager Fee, which are included on various traffic and misdemeanor citations as permitted by State Code. The Court Security Fee revenue can only be used to improve the security and safety of the Municipal Court including security personnel and security-related training. The Court Technology Fees can be used to maintain and improve technology at the Municipal Court including equipment replacement, software maintenance, and electronic equipment rentals. The Juvenile Case Manager Fee funds the salary and benefits costs for a Juvenile Case Manager to help ensure that juveniles can comply with the terms of their sentences / probation and helps to reduce the juvenile recidivism.

The **Public Arts Program Fund** revenues fund permanent public art displays around the City based upon the recommendation of the Public Arts Board and Council approval.

The **Tourism Board/Occupancy Tax Fund** revenues can be used for activities that draw people from outside the City limits and, ideally, stay at a local hotel or motel. Examples can include special events, advertising, and public arts.

The **CPTV-10 / Cable Fund** revenues are cable franchise fees which must be spent on maintaining or improving the City's cable channel, including media equipment improvements, broadcast service improvements, and municipal facility cable access.

The **Tax-Increment Re-investment Zone (TIRZ) Fund** revenues are ad valorem tax levies for a defined area of the City and the revenue can only be used to fund improvements within that area. The annual levy is based upon the current value minus the value at the time of the creation of the TIRZ.

The **Forfeiture Fund** revenues include the Drug Enforcement Agency (DEA) Equitable Sharing Fund which is provided by the DEA as a contribution for local support for their activities and used for capital purchases for crime prevention and the Law Enforcement Officers Standards Enforcement (LEOSE) funds which provided by the State of Texas for additional training opportunities and certification maintenance.

The **4A – Economic Development Fund** sales tax is a 3/8-cent local option sales tax limited to economic development activities within the City and can be used to fund projects that promote new businesses or help to retain businesses with the end result being job creation or retention. Example uses include business-expenditure reimbursements, tax-sharing agreements, infrastructure improvements, and stadiums/arenas.

The **4B – Community Development Fund** sales tax is a 1/2-cent local option sales tax that can be used for both community development, meaning any State-approved quality of life improvements, and economic development. Example uses include any 4A acceptable uses, new or improved park infrastructure, street improvements, and feasibility studies.

The **Parkland Dedication Fund** revenues are collected as cash contributions by subdivision developers in lieu of developing a park within the subdivision. These revenues are used to develop or improve parkland within the City.

The **Property Management Fund** revenues are collected through rent charged on property owned by the City. These funds are used to service and maintain rental properties owned by the City.

**OTHER OPERATING FUNDS SUMMARY**

REVENUE					
FUND NAME	FY 2017 ACTUAL	FY 2018 BUDGET	FY 2018 PROJECTED	FY 2019 BUDGET	% of BUDGET
General Debt Obligation	22,130,452	23,382,763	23,724,902	24,207,872	16.5%
Utility Debt Obligation	2,142,032	7,608,570	7,782,257	7,780,696	5.3%
<b>TOTAL DEBT SERVICE FUNDS</b>	<b>\$ 24,272,484</b>	<b>\$ 30,991,333</b>	<b>\$ 31,507,159</b>	<b>\$ 31,988,568</b>	<b>21.8%</b>
<b>Solid Waste</b>	<b>\$ 3,729,173</b>	<b>\$ 3,898,663</b>	<b>\$ 3,968,180</b>	<b>\$ 4,028,195</b>	<b>2.7%</b>
<b>Vehicle &amp; Equipment Replacement</b>	<b>\$ 3,596,984</b>	<b>\$ 3,568,878</b>	<b>\$ 3,573,743</b>	<b>\$ 3,790,438</b>	<b>2.6%</b>
Municipal Court Fund	57,641	50,189	52,758	53,087	0.0%
Public Arts Program	75,103	87,725	88,790	132,939	0.1%
Tourism Board/Occupancy Tax	826,210	795,913	860,603	1,115,449	0.8%
CPTV 10 / Cable Fund	135,278	144,020	144,020	144,020	0.1%
Tax Increment Reinvestment Zone	711,307	746,460	748,874	775,628	0.5%
Forfeiture Fund	218,319	60,320	119,507	92,820	0.1%
Economic Development (4A)	6,698,583	6,920,979	7,291,262	5,681,378	3.9%
Community Development (4B)	6,720,949	6,934,796	7,272,805	7,561,644	5.2%
Parkland Dedication	244,741	-	678,270	367,000	0.3%
Property Management	429,954	-	421,000	421,000	0.3%
<b>TOTAL SPECIAL REVENUE FUNDS</b>	<b>\$ 16,118,084</b>	<b>\$ 15,740,402</b>	<b>\$ 17,677,889</b>	<b>\$ 16,344,965</b>	<b>11.1%</b>
<b>TOTAL OTHER OPERATING REVENUES</b>	<b>\$ 47,716,725</b>	<b>\$ 54,199,276</b>	<b>\$ 56,726,971</b>	<b>\$ 56,152,166</b>	<b>38.3%</b>
EXPENDITURES					
FUND NAME	FY 2017 ACTUAL	FY 2018 BUDGET	FY 2018 PROJECTED	FY 2019 BUDGET	% of BUDGET
General Debt Obligation	21,691,930	23,382,763	23,086,592	24,751,259	17.5%
Utility Debt Obligation	1,604,280	7,595,778	8,550,778	7,593,196	5.4%
<b>TOTAL DEBT SERVICE FUNDS</b>	<b>\$ 23,296,210</b>	<b>\$ 30,978,541</b>	<b>\$ 31,637,370</b>	<b>\$ 32,344,455</b>	<b>22.8%</b>
<b>Solid Waste</b>	<b>\$ 3,709,946</b>	<b>\$ 4,053,051</b>	<b>\$ 3,986,530</b>	<b>\$ 4,156,228</b>	<b>2.9%</b>
<b>Vehicle &amp; Equipment Replacement</b>	<b>\$ 4,425,031</b>	<b>\$ 5,588,538</b>	<b>\$ 5,574,787</b>	<b>\$ 3,081,564</b>	<b>2.2%</b>
Municipal Court Fund	58,639	74,196	81,218	114,441	0.1%
Public Arts Program	40,323	100,000	64,515	254,463	0.2%
Tourism Board/Occupancy Tax	604,211	653,891	653,891	1,001,575	0.7%
CPTV 10 / Cable Fund	123,637	119,067	112,807	119,067	0.1%
Tax Increment Reinvestment Zone	706,232	706,195	706,195	737,424	0.5%
Forfeiture Fund	56,260	138,590	226,859	97,000	0.1%
Economic Development (4A)	4,451,674	5,638,932	5,306,932	4,810,079	3.4%
Community Development (4B)	15,030,071	10,936,818	10,686,818	5,676,289	4.0%
Parkland Dedication	161,245	-	445,620	125,000	0.1%
Property Management	270,623	-	200,500	350,500	0.2%
<b>TOTAL SPECIAL REVENUE FUNDS</b>	<b>\$ 21,502,914</b>	<b>\$ 18,367,689</b>	<b>\$ 18,485,355</b>	<b>\$ 13,285,838</b>	<b>9.4%</b>
<b>TOTAL OTHER OPERATING EXPENDITURES</b>	<b>\$ 52,934,101</b>	<b>\$ 58,987,819</b>	<b>\$ 59,684,042</b>	<b>\$ 52,868,085</b>	<b>37.3%</b>

**SPECIAL REVENUE FUND SUMMARY**

FUND NAME	REVENUE				
	FY 2017 ACTUAL	FY 2018 BUDGET	FY 2018 PROJECTED	BUDGET ADJUSTMENTS	FY 2019 BUDGET
Municipal Court Fund	\$ 57,641	\$ 50,189	\$ 52,758	\$ 2,898	\$ 53,087
Public Arts Program	75,103	87,725	88,790	45,214	132,939
Tourism Board/Occupancy Tax	826,210	795,913	860,603	319,536	1,115,449
CPTV 10 / Cable Fund	135,278	144,020	144,020	-	144,020
Tax Increment Reinvestment Zone	711,307	746,460	748,874	29,168	775,628
Forfeiture Fund	218,319	60,320	119,507	32,500	92,820
Economic Development (4A)	6,698,583	6,920,979	7,291,262	(1,239,601)	5,681,378
Community Development (4B)	6,720,949	6,934,796	7,272,805	626,848	7,561,644
Parkland Dedication	244,741	-	678,270	367,000	367,000
Property Management	429,954	-	421,000	421,000	421,000
<b>TOTAL REVENUE</b>	<b>\$ 16,118,084</b>	<b>\$ 15,740,402</b>	<b>\$ 17,677,889</b>	<b>\$ 604,563</b>	<b>\$ 16,344,965</b>

FUND NAME	EXPENDITURES				
	FY 2017 ACTUAL	FY 2018 BUDGET	FY 2018 PROJECTED	BUDGET ADJUSTMENTS	FY 2019 BUDGET
Municipal Court Fund	\$ 58,639	\$ 74,196	\$ 81,218	\$ 40,245	\$ 114,441
Public Arts Program	40,323	100,000	64,515	154,463	254,463
Tourism Board/Occupancy Tax	604,211	653,891	653,891	347,684	1,001,575
CPTV 10 / Cable Fund	123,637	119,067	112,807	-	119,067
Tax Increment Reinvestment Zone	706,232	706,195	706,195	31,229	737,424
Forfeiture Fund	56,260	138,590	226,859	(41,590)	97,000
Economic Development (4A)	4,451,674	5,638,932	5,306,932	(828,853)	4,810,079
Community Development (4B)	15,030,071	10,936,818	10,686,818	(5,260,529)	5,676,289
Parkland Dedication	161,245	-	445,620	125,000	125,000
Property Management	270,623	-	200,500	350,500	350,500
<b>TOTAL EXPENDITURES</b>	<b>\$ 21,502,914</b>	<b>\$ 18,367,689</b>	<b>\$ 18,485,355</b>	<b>\$ (5,081,851)</b>	<b>\$ 13,285,838</b>

**MUNICIPAL COURT FUND**
**DESCRIPTION**

The Municipal Court Fund is related to administrative charges which can be placed upon certain fines and are levied in accordance with Texas State Code. The charges provide funding for enhanced Court security related to both visitor and staff safety, improved technology to allow for efficiency, and Juvenile Case Manager.

	ACTUAL FY 2017	BUDGET FY 2018	PROJECTED FY 2018	ADOPTED FY 2019
<b>AVAILABLE FUNDS</b>				
Beginning Balance	\$ 357,437	\$ 319,823	\$ 356,439	\$ 327,979
<b>REVENUES</b>				
Security Fees	\$ 13,594	\$ 12,118	\$ 12,227	\$ 12,227
Technology Fees	17,894	16,001	16,200	16,200
Juvenile Case Manager Fee	22,741	20,600	20,163	20,600
Teen Court Fees	320	210	300	300
Interest	3,092	1,260	3,868	3,760
<b>TOTAL REVENUE</b>	<b>\$ 57,641</b>	<b>\$ 50,189</b>	<b>\$ 52,758</b>	<b>\$ 53,087</b>
<b>TOTAL AVAILABLE FUNDS</b>	<b>\$ 415,078</b>	<b>\$ 370,012</b>	<b>\$ 409,197</b>	<b>\$ 381,066</b>
<b>APPROPRIATIONS</b>				
<b>OPERATING EXPENSES</b>				
Court Security	\$ 8,572	\$ 13,000	\$ 18,646	\$ 19,500
Court Technology	32,970	23,255	24,631	57,000
Juvenile Case Manager	16,776	37,731	37,731	37,731
Teen Court	320	210	210	210
<i>Subtotal Operating</i>	<b>\$ 58,639</b>	<b>\$ 74,196</b>	<b>\$ 81,218</b>	<b>\$ 114,441</b>
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 58,639</b>	<b>\$ 74,196</b>	<b>\$ 81,218</b>	<b>\$ 114,441</b>
<b>ENDING BALANCE</b>	<b>\$ 356,439</b>	<b>\$ 295,816</b>	<b>\$ 327,979</b>	<b>\$ 266,625</b>

**PUBLIC ARTS FUND**
**DESCRIPTION**

The Public Arts Fund was created to install public art displays throughout the city including at parks and city facilities. Funding is provided by donations, the Tourism Advisory Board/Occupancy Tax Board, and certain Capital Projects.

	ACTUAL FY 2017	BUDGET FY 2018	PROJECTED FY 2018	ADOPTED FY 2019
<b>AVAILABLE FUNDS</b>				
Beginning Balance	\$ 62,470	\$ 95,488	\$ 97,249	\$ 121,524
<b>REVENUES</b>				
Interest Income	\$ 786	\$ 225	\$ 1,200	\$ 1,125
Public Art Funding	74,317	87,500	87,590	131,814
<b>TOTAL REVENUE</b>	<b>\$ 75,103</b>	<b>\$ 87,725</b>	<b>\$ 88,790</b>	<b>\$ 132,939</b>
<b>TOTAL AVAILABLE FUNDS</b>	<b>\$ 137,573</b>	<b>\$ 183,213</b>	<b>\$ 186,039</b>	<b>\$ 254,463</b>
<b>APPROPRIATIONS</b>				
<b>OPERATING EXPENSES</b>				
Contract Services	\$ 40,323	\$ 100,000	\$ 64,515	\$ 254,463
Community Programs	-	-	-	-
<i>Subtotal Operating</i>	<i>\$ 40,323</i>	<i>\$ 100,000</i>	<i>\$ 64,515</i>	<i>\$ 254,463</i>
<b>TRANSFERS</b>				
Transfers to Debt Service	\$ -	\$ -	\$ -	\$ -
<i>Subtotal Transfers</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 40,323</b>	<b>\$ 100,000</b>	<b>\$ 64,515</b>	<b>\$ 254,463</b>
<b>ENDING BALANCE</b>	<b>\$ 97,249</b>	<b>\$ 83,213</b>	<b>\$ 121,524</b>	<b>\$ -</b>

**TOURISM ADVISORY BOARD/OCCUPANCY TAX FUND**
**DESCRIPTION**

The Occupancy Tax Fund accumulates the City's 7% Hotel Motel Occupancy Tax. The seven member Tourism Board is tasked with increasing and enhancing the public awareness of the benefits resulting from the hospitality industry and the potential contribution offered to the community. Management activities of the Occupancy Tax Fund are assigned to city staff, the Tourism Board authorizes expenditures of this fund that are within City and State guidelines to establish and enhance tourism, art programs and historical restoration. Board Members are appointed by the City Council and serve two-year terms.

	ACTUAL FY 2017	BUDGET FY 2018	PROJECTED FY 2018	ADOPTED FY 2019
<b>AVAILABLE FUNDS</b>				
Beginning Balance	\$ 1,573,342	\$ 1,736,086	\$ 1,795,341	\$ 2,002,053
<b>REVENUES</b>				
Occupancy Tax Collections	\$ 811,909	\$ 784,413	\$ 844,103	\$ 1,098,449
Interest	14,301	11,500	16,500	17,000
<b>TOTAL REVENUE</b>	<b>\$ 826,210</b>	<b>\$ 795,913</b>	<b>\$ 860,603</b>	<b>\$ 1,115,449</b>
<b>TOTAL AVAILABLE FUNDS</b>	<b>\$ 2,399,552</b>	<b>\$ 2,531,999</b>	<b>\$ 2,655,944</b>	<b>\$ 3,117,502</b>
<b>APPROPRIATIONS</b>				
<b>OPERATING EXPENSES</b>				
Marketing and Advertising	\$ 219,780	\$ 192,967	\$ 197,558	\$ 513,190
Event Marketing	174,277	197,000	191,409	107,230
Public Arts	74,266	87,500	87,500	131,814
Tourism Development Expenses	23,388	19,850	20,850	92,168
Tourism Staff & Admin Support	110,000	126,574	126,574	157,173
Other Expenses	2,500	30,000	30,000	-
<b>Subtotal Operating</b>	<b>\$ 604,211</b>	<b>\$ 653,891</b>	<b>\$ 653,891</b>	<b>\$ 1,001,575</b>
<b>TRANSFERS</b>				
Transfers to Debt Service	\$ -	\$ -	\$ -	\$ -
<b>Subtotal Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 604,211</b>	<b>\$ 653,891</b>	<b>\$ 653,891</b>	<b>\$ 1,001,575</b>
<b>GROSS ENDING BALANCE</b>	<b>\$ 1,795,341</b>	<b>\$ 1,878,108</b>	<b>\$ 2,002,053</b>	<b>\$ 2,115,927</b>
<i>Minimum Reserve Level <sup>1</sup></i>	-	130,735	130,735	183,075
<b>NET ENDING BALANCE</b>	<b>\$ 1,795,341</b>	<b>\$ 1,747,373</b>	<b>\$ 1,871,318</b>	<b>\$ 1,932,852</b>

<sup>1</sup> Reflects policy of two months of budgeted Hotel Occupancy Tax collections and one year of debt service

---

**TOURISM ADVISORY BOARD/OCCUPANCY TAX FUND**

---

---

**Tourism Projects by Funding Category**

---

<b>FUNDING CATEGORY</b>	<b>PROJECT</b>	<b>FY 2019 AMOUNT</b>
<b>Event Marketing</b>	AUSTIN SPURS	62,500
	BALCONES SONGBIRD FESTIVAL	4,730
	CEDAR FEST BBQ COOK-OFF	15,000
	CHEER AMERICA CAPITAL CUP	15,000
	VOLLEY-PALLOZA	10,000
	<b>Total</b>	<b>107,230</b>

**CPTV - 10 / CABLE FUND**
**DESCRIPTION**

The CPTV - 10 / Cable Fund is related to the cable television franchise fee and provides funding for the Cedar Park local government channel, CPTV-10, and provides funding for media improvements. By State code, 1% of the total 5% franchise fee must be dedicated to providing and/or maintaining a local government channel and can be used to enhance the programming provided, including capital purchases.

	ACTUAL FY 2017	BUDGET FY 2018	PROJECTED FY 2018	ADOPTED FY 2019
<b>AVAILABLE FUNDS</b>				
Beginning Balance	\$ <u>204,897</u>	\$ <u>210,281</u>	\$ <u>216,538</u>	\$ <u>247,751</u>
<b>REVENUES</b>				
Franchise Fees	\$ 133,274	\$ 143,020	\$ 143,020	\$ 143,020
Interest Income	2,004	1,000	1,000	1,000
<b>TOTAL REVENUE</b>	\$ <u>135,278</u>	\$ <u>144,020</u>	\$ <u>144,020</u>	\$ <u>144,020</u>
<b>TOTAL AVAILABLE FUNDS</b>	\$ <u>340,175</u>	\$ <u>354,301</u>	\$ <u>360,558</u>	\$ <u>391,771</u>
<b>APPROPRIATIONS</b>				
<b>OPERATING EXPENSES</b>				
Computer Equipment	\$ 18,879	30,000	\$ 30,000	\$ 30,000
Office Supplies & Equipment	4,482	5,000	5,000	5,000
Telecommunications	1,368	1,409	1,409	1,409
Computer Services	3,740	5,000	3,740	5,000
VES	88,777	66,658	66,658	66,658
Contract Services	1,200	11,000	6,000	11,000
Postage	-	-	-	-
Equipment	5,192	-	-	-
<i>Subtotal Operating</i>	\$ <u>123,637</u>	\$ <u>119,067</u>	\$ <u>112,807</u>	\$ <u>119,067</u>
<b>TOTAL APPROPRIATIONS</b>	\$ <u>123,637</u>	\$ <u>119,067</u>	\$ <u>112,807</u>	\$ <u>119,067</u>
<b>ENDING BALANCE</b>	\$ <u>216,538</u>	\$ <u>235,234</u>	\$ <u>247,751</u>	\$ <u>272,704</u>

**TAX INCREMENT REINVESTMENT ZONE FUND**
**DESCRIPTION**

The Tax Reinvestment Zone (TIRZ) is a tax increment reinvestment zone that covers approximately 470 acres of land located within the City of Cedar Park. The general area is bounded by New Hope Road on the north, U.S. 183-A right of way on the east, F.M. 1431 on the south and the railroad right of way to the west. The TIRZ will facilitate a program of public improvements to allow and encourage the development of the 470 acre mixed-use Downtown District which merges retail, office, entertainment and civic uses with a wide variety of high quality, high value, high density single and multi-family housing to create a close-knit, pedestrian friendly urban core.

	ACTUAL FY 2017	BUDGET FY 2018	PROJECTED FY 2018	ADOPTED FY 2019
<b>AVAILABLE FUNDS</b>				
Beginning Balance	\$ 570,392	\$ 573,855	\$ 575,467	\$ 618,146
<b>REVENUES</b>				
Current Ad Valorem Taxes	\$ 706,195	\$ 742,960	\$ 737,424	\$ 764,128
Interest Income	5,112	3,500	11,450	11,500
<b>TOTAL REVENUE</b>	<b>\$ 711,307</b>	<b>\$ 746,460</b>	<b>\$ 748,874</b>	<b>\$ 775,628</b>
<b>TOTAL AVAILABLE FUNDS</b>	<b>\$ 1,281,699</b>	<b>\$ 1,320,315</b>	<b>\$ 1,324,341</b>	<b>\$ 1,393,774</b>
<b>APPROPRIATIONS</b>				
<b>OPERATING EXPENSES</b>				
Contract Services	\$ -	\$ -	\$ -	\$ -
Developer Reimbursements	706,232	706,195	706,195	737,424
<i>Subtotal Operating</i>	<u>\$ 706,232</u>	<u>\$ 706,195</u>	<u>\$ 706,195</u>	<u>\$ 737,424</u>
<b>TRANSFERS</b>				
Transfers to Debt Service	\$ -	\$ -	\$ -	\$ -
<i>Subtotal Transfers</i>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 706,232</b>	<b>\$ 706,195</b>	<b>\$ 706,195</b>	<b>\$ 737,424</b>
<b>ENDING BALANCE</b>	<b>\$ 575,467</b>	<b>\$ 614,120</b>	<b>\$ 618,146</b>	<b>\$ 656,350</b>

**FORFEITURE FUND**
**DESCRIPTION**

The Law Enforcement Fund accumulates payments received from the U.S. Department of Justice for the City's equitable share of proceeds from seized and forfeited property. It funds the purchase of equipment for Law Enforcement purposes according to the provisions of Asset Forfeiture Laws.

	ACTUAL FY 2017	BUDGET FY 2018	PROJECTED FY 2018	ADOPTED FY 2019
<b>AVAILABLE FUNDS</b>				
Beginning Balance	\$ 106,719	\$ 126,739	\$ 268,778	\$ 161,426
<b>REVENUES</b>				
Equitable Sharing	\$ 228,598	\$ 60,000	\$ 116,581	\$ 90,000
Sales of Seized Equipment	-	-	-	-
Interest Income	1,433	320	2,926	2,820
Other Revenue	(11,711)	-	-	-
<b>TOTAL REVENUE</b>	<b>\$ 218,319</b>	<b>\$ 60,320</b>	<b>\$ 119,507</b>	<b>\$ 92,820</b>
<b>TOTAL AVAILABLE FUNDS</b>	<b>\$ 325,038</b>	<b>\$ 187,059</b>	<b>\$ 388,285</b>	<b>\$ 254,246</b>
<b>APPROPRIATIONS</b>				
<b>OPERATING EXPENSES</b>				
Small Tools & Equipment	\$ 22,223	\$ 57,789	\$ 80,524	\$ 58,000
Vehicle Repairs & Maintenance	2,705	-	-	-
Office Rental	-	1,333	-	2,000
Computer Services	-	4,468	-	5,000
Imprest Activities	7,741	-	6,641	7,000
Equipment	-	50,000	75,848	-
Vehicles	23,591	25,000	58,146	25,000
Other Expenses	-	-	5,700	-
<i>Subtotal Operating</i>	<i>\$ 56,260</i>	<i>\$ 138,590</i>	<i>\$ 226,859</i>	<i>\$ 97,000</i>
<b>TRANSFERS</b>				
Transfers to Debt Service	\$ -	\$ -	\$ -	\$ -
<i>Subtotal Transfers</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 56,260</b>	<b>\$ 138,590</b>	<b>\$ 226,859</b>	<b>\$ 97,000</b>
<b>ENDING BALANCE</b>	<b>\$ 268,778</b>	<b>\$ 48,469</b>	<b>\$ 161,426</b>	<b>\$ 157,246</b>

**TYPE A - ECONOMIC DEVELOPMENT CORPORATION FUND**
**DESCRIPTION**

The Economic Development Fund accumulates the City's half-cent Type A Sales Tax and accounts for expenditures and debt authorized by the Economic Development Board of Directors. The seven member board is appointed by the City Council. Appointed Directors serve two-year terms.

	ACTUAL FY 2017	BUDGET FY 2018	PROJECTED FY 2018	ADOPTED FY 2019
<b>AVAILABLE FUNDS</b>				
Beginning Balance	\$ 8,107,807	\$ 10,354,716	\$ 10,354,716	\$ 12,339,046
<b>REVENUES</b>				
Sales Tax Collections	\$ 6,619,495	\$ 6,880,979	\$ 7,221,477	\$ 5,631,378
Interest and Other Income	79,088	40,000	69,785	50,000
<b>TOTAL REVENUE</b>	<b>\$ 6,698,583</b>	<b>\$ 6,920,979</b>	<b>\$ 7,291,262</b>	<b>\$ 5,681,378</b>
<b>TOTAL AVAILABLE FUNDS</b>	<b>\$ 14,806,390</b>	<b>\$ 17,275,695</b>	<b>\$ 17,645,978</b>	<b>\$ 18,020,424</b>
<b>APPROPRIATIONS</b>				
<b>OPERATING EXPENSES</b>				
Staff Support	\$ 530,267	\$ 634,283	\$ 634,283	\$ 625,203
Board Expenses	-	7,000	-	7,000
E.D. Agreements	699,294	1,598,651	1,273,651	784,150
HEB Center Improvements	-	175,000	175,000	175,000
<b>Subtotal Operating</b>	<b>\$ 1,229,561</b>	<b>\$ 2,414,934</b>	<b>\$ 2,082,934</b>	<b>\$ 1,591,353</b>
<b>TRANSFERS</b>				
Transfers to Debt Service	\$ 3,222,113	\$ 3,223,998	\$ 3,223,998	\$ 3,218,726
<b>Subtotal Transfers</b>	<b>\$ 3,222,113</b>	<b>\$ 3,223,998</b>	<b>\$ 3,223,998</b>	<b>\$ 3,218,726</b>
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 4,451,674</b>	<b>\$ 5,638,932</b>	<b>\$ 5,306,932</b>	<b>\$ 4,810,079</b>
<b>GROSS ENDING BALANCE</b>	<b>\$ 10,354,716</b>	<b>\$ 11,636,763</b>	<b>\$ 12,339,046</b>	<b>\$ 13,210,346</b>
<i>Minimum Reserve Level <sup>1</sup></i>	-	4,370,828	4,427,578	4,157,289
<b>NET ENDING BALANCE</b>	<b>\$ 10,354,716</b>	<b>\$ 7,265,935</b>	<b>\$ 7,911,469</b>	<b>\$ 9,053,057</b>

<sup>1</sup> Reflects policy of two months of budgeted sales tax and one year of debt service

---

**TYPE A - ECONOMIC DEVELOPMENT CORPORATION FUND**

---

---

**Type A Projects by Funding Category**

---

<b>FUNDING CATEGORY</b>	<b>PROJECT</b>	<b>FY 2019 AMOUNT</b>
<b>Economic Development</b>	REVENUE CYCLE, INC.	15,200
	SWAGELOK	75,000
	INNOVATIVE FUNDING SERVICES	290,000
	FIFTEEN FIVE CORPORATION	58,950
	HYLIION	345,000
	<b>Total</b>	<b>784,150</b>

**TYPE B - COMMUNITY DEVELOPMENT CORPORATION FUND**
**DESCRIPTION**

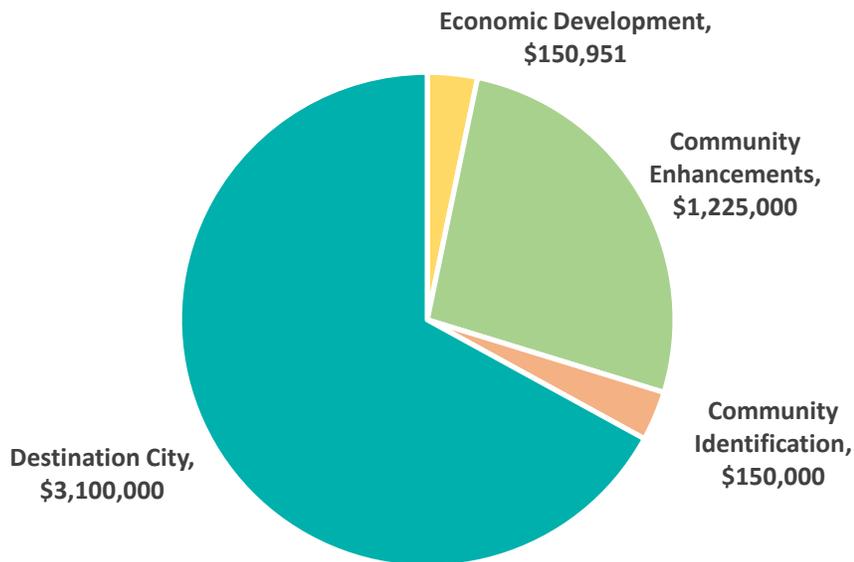
The Community Development Fund accumulates the City's half-cent Type B Sales Tax and accounts for expenditures and debt authorized by the Community Development Board of Directors. The seven member board is appointed by the City Council. Appointed Directors serve two-year terms.

	ACTUAL FY 2017	BUDGET FY 2018	PROJECTED FY 2018	ADOPTED FY 2019
<b>AVAILABLE FUNDS</b>				
Beginning Balance	\$ 13,686,271	\$ 5,377,149	\$ 5,377,149	\$ 1,963,136
<b>REVENUES</b>				
Sales Tax Collections	\$ 6,619,495	\$ 6,880,956	\$ 7,220,989	\$ 7,509,828
Interest	101,454	53,840	51,816	51,816
<b>TOTAL REVENUE</b>	<b>\$ 6,720,949</b>	<b>\$ 6,934,796</b>	<b>\$ 7,272,805</b>	<b>\$ 7,561,644</b>
<b>TOTAL AVAILABLE FUNDS</b>	<b>\$ 20,407,220</b>	<b>\$ 12,311,945</b>	<b>\$ 12,649,954</b>	<b>\$ 9,524,780</b>
<b>APPROPRIATIONS</b>				
<b>OPERATING EXPENSES</b>				
Staff Support	\$ 70,401	\$ 273,629	\$ 273,629	\$ 277,838
Board Expenses	7,801	23,649	23,649	24,300
Economic Development	1,601,904	1,015,899	765,899	150,951
Community Enhancements	2,593,263	1,565,000	1,565,000	1,225,000
Community Identification	-	15,000	15,000	150,000
Destination City	10,019,122	7,300,000	7,300,000	3,100,000
<b>Subtotal Operating</b>	<b>\$ 14,292,491</b>	<b>\$ 10,193,177</b>	<b>\$ 9,943,177</b>	<b>\$ 4,928,089</b>
<b>TRANSFERS</b>				
Transfers to Debt Service	\$ 737,580	\$ 743,641	\$ 743,641	\$ 748,200
<b>Subtotal Transfers</b>	<b>\$ 737,580</b>	<b>\$ 743,641</b>	<b>\$ 743,641</b>	<b>\$ 748,200</b>
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 15,030,071</b>	<b>\$ 10,936,818</b>	<b>\$ 10,686,818</b>	<b>\$ 5,676,289</b>
<b>GROSS ENDING BALANCE</b>	<b>\$ 5,377,149</b>	<b>\$ 1,375,127</b>	<b>\$ 1,963,136</b>	<b>\$ 3,848,491</b>
<i>Minimum Reserve Level</i> <sup>1</sup>	-	1,890,467	1,890,467	1,999,838
<b>NET AVAILABLE BALANCE</b>	<b>\$ 5,377,149</b>	<b>\$ (515,340)</b>	<b>\$ 72,669</b>	<b>\$ 1,848,653</b>

<sup>1</sup> Reflects policy of two months of budgeted sales tax and one year of debt service

**TYPE B - COMMUNITY DEVELOPMENT CORPORATION FUND**
**Type B Projects by Funding Category**

FUNDING CATEGORY	PROJECT	FY 2019 AMOUNT
Economic Development	DANA CORPORATION	150,951
		<b>150,951</b>
Community Enhancement	SIDEWALK GAP PHASE 5	350,000
	BIKE LANE EXPANSION	350,000
	BRUSHY CREEK SPORTS PARK IMPROVEMENTS	230,000
	RECYCLING IN FIVE COMMUNITY PARKS	150,000
	LAKELINE/WILCO TRAIL CONNECTION	60,000
	OUTDOOR MUSIC VENUE STUDY	35,000
	CORRIDOR ENHANCEMENT PROGRAM	50,000
	<b>1,225,000</b>	
Community Identification	POLE MOUNTED STREET SIGNS	150,000
		<b>150,000</b>
Destination City	BELL BOULEVARD REDEVELOPMENT	3,100,000
		<b>3,100,000</b>
<b>Total</b>		<b>4,625,951</b>

**FUNDING BY CATEGORY**


**PARKLAND DEDICATION FUND**
**DESCRIPTION**

The Parkland Dedication Fund tracks revenue and expenses related to parkland development in the City of Cedar Park.

	ACTUAL FY 2017	BUDGET FY 2018	PROJECTED FY 2018	ADOPTED FY 2019
<b>AVAILABLE FUNDS</b>				
Beginning Balance	\$ 710,573	\$ -	\$ 794,069	\$ 1,026,719
<b>REVENUES</b>				
Parkland Dedication	\$ 178,220	\$ -	\$ 429,720	\$ 243,000
Donation Revenue	60,300	-	239,550	116,000
Interest Income	6,221	-	9,000	8,000
<b>TOTAL REVENUE</b>	<b>\$ 244,741</b>	<b>\$ -</b>	<b>\$ 678,270</b>	<b>\$ 367,000</b>
<b>TOTAL AVAILABLE FUNDS</b>	<b>\$ 955,314</b>	<b>\$ -</b>	<b>\$ 1,472,339</b>	<b>\$ 1,393,719</b>
<b>APPROPRIATIONS</b>				
<b>OPERATING EXPENSES</b>				
Materials and Supplies	\$ -	\$ -	\$ -	\$ -
Repairs and Maintenance	33,126	-	55,151	65,000
Contractual Services	-	-	1,475	-
Capital Projects	-	-	12,222	15,000
Grant Expenses	8,547	-	26,772	45,000
<b>Subtotal Operating</b>	<b>\$ 41,673</b>	<b>\$ -</b>	<b>\$ 95,620</b>	<b>\$ 125,000</b>
<b>TRANSFERS</b>				
Transfer Out	\$ 119,572	\$ -	\$ 350,000	\$ -
<b>Subtotal Transfers</b>	<b>\$ 119,572</b>	<b>\$ -</b>	<b>\$ 350,000</b>	<b>\$ -</b>
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 161,245</b>	<b>\$ -</b>	<b>\$ 445,620</b>	<b>\$ 125,000</b>
<b>ENDING BALANCE</b>	<b>\$ 794,069</b>	<b>\$ -</b>	<b>\$ 1,026,719</b>	<b>\$ 1,268,719</b>

**PROPERTY MANAGEMENT FUND**
**DESCRIPTION**

The Property Management Fund tracks the Galleria Property rent revenue and operating expenses located alongside City Hall.

	ACTUAL FY 2017	BUDGET FY 2018	PROJECTED FY 2018	ADOPTED FY 2019
<b>AVAILABLE FUNDS</b>				
Beginning Balance	\$ 28,288	\$ -	\$ 187,620	\$ 408,120
<b>REVENUES</b>				
Rental Revenue	\$ 274,967	\$ -	\$ 280,000	\$ 280,000
Miscellaneous Revenue	154,987	-	141,000	141,000
<b>TOTAL REVENUE</b>	<b>\$ 429,954</b>	<b>\$ -</b>	<b>\$ 421,000</b>	<b>\$ 421,000</b>
<b>TOTAL AVAILABLE FUNDS</b>	<b>\$ 458,242</b>	<b>\$ -</b>	<b>\$ 608,620</b>	<b>\$ 829,120</b>
<b>APPROPRIATIONS</b>				
<b>OPERATING EXPENSES</b>				
Repairs and Maintenance	\$ 57,095	\$ -	\$ 20,000	\$ 20,000
Occupancy	91,107	-	105,500	105,500
Contractual Services	83,572	-	75,000	75,000
Capital Projects	38,849	-	-	-
<i>Subtotal Operating</i>	<i>\$ 270,623</i>	<i>\$ -</i>	<i>\$ 200,500</i>	<i>\$ 200,500</i>
<b>TRANSFERS</b>				
Transfer to Facility CIP	\$ -	\$ -	\$ -	\$ 150,000
<i>Subtotal Transfers</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ 150,000</i>
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 270,623</b>	<b>\$ -</b>	<b>\$ 200,500</b>	<b>\$ 350,500</b>
<b>ENDING BALANCE</b>	<b>\$ 187,620</b>	<b>\$ -</b>	<b>\$ 408,120</b>	<b>\$ 478,620</b>



## **ENTERPRISE FUNDS**

The Enterprise Funds include business-like governmental activities which are intended to be self-supporting and fund the operation, maintenance, and capital improvements related to the enterprise services. For Cedar Park, these funds are the Utility Fund, which provide water and wastewater services, and Solid Waste Fund, which provides for solid waste and recycling services thru an outside service provider. The Enterprise Funds section includes revenue summary information, expenditure summary information, and Utility Fund departmental detail information.

Note: Professional and technical vocabulary and abbreviations are defined in the Budget Glossary located in the Appendix Section.



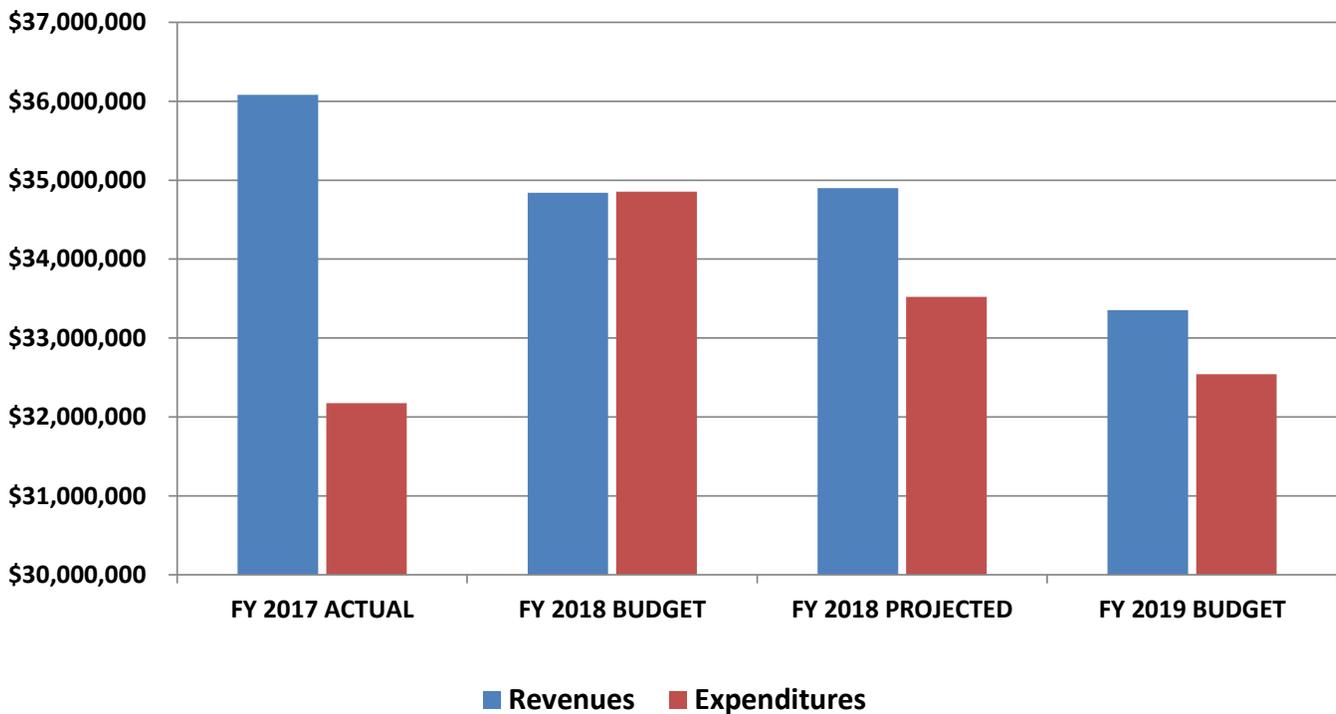
**CEDAR**  

---

**PARK**

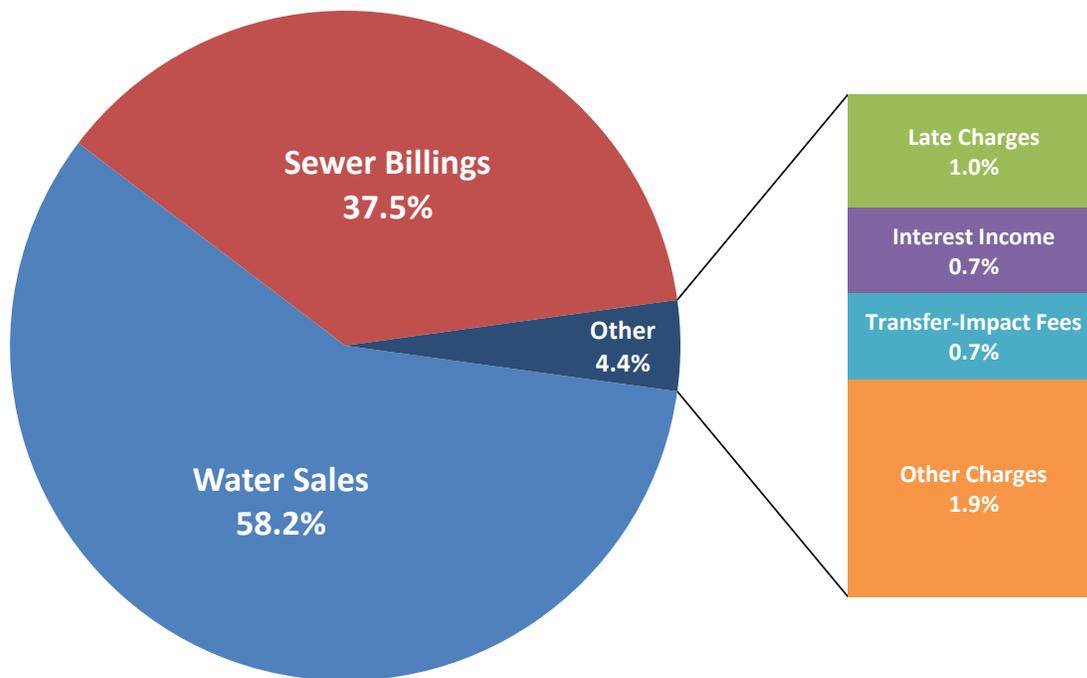
**UTILITY FUND**
**SUMMARY OF REVENUES AND EXPENDITURES**

	FY 2017 ACTUAL	FY 2018 BUDGET	FY 2018 PROJECTED	FY 2019 BUDGET
Total Revenues	\$ 36,079,943	\$ 34,840,599	\$ 34,897,430	\$ 33,354,854
Total Expenditures	32,173,763	34,853,601	33,521,753	32,540,665
<b>Surplus/(Deficit)</b>	<b>\$ 3,906,181</b>	<b>\$ (13,002)</b>	<b>\$ 1,375,677</b>	<b>\$ 814,189</b>
Unreserved Fund Balance	\$ 14,088,119	\$ 13,834,796	\$ 15,463,796	\$ 16,277,985



**UTILITY FUND**
**REVENUE SUMMARY**

OBJECT CATEGORIES	FY 2017 ACTUAL	FY 2018 BUDGET	FY 2018 PROJECTED	FY 2019 BUDGET	% OF BUDGET	% GROWTH
Water Sales	\$ 18,639,675	\$ 19,144,550	\$ 19,144,550	\$ 19,399,856	58.2%	1.3%
Sewer Billings	12,294,838	12,347,728	12,347,728	12,500,000	37.5%	1.2%
Late Charges	330,401	323,388	323,388	329,047	1.0%	1.8%
Interest Income	217,845	181,765	238,596	245,754	0.7%	35.2%
Transfer-Impact Fees	3,878,134	2,053,550	2,053,550	250,000	0.7%	-87.8%
Other Charges	719,050	789,618	789,618	630,197	1.9%	-20.2%
<b>Total Utility Fund Revenues</b>	<b>\$ 36,079,943</b>	<b>\$ 34,840,599</b>	<b>\$ 34,897,430</b>	<b>\$ 33,354,854</b>	<b>100.0%</b>	<b>-4.3%</b>

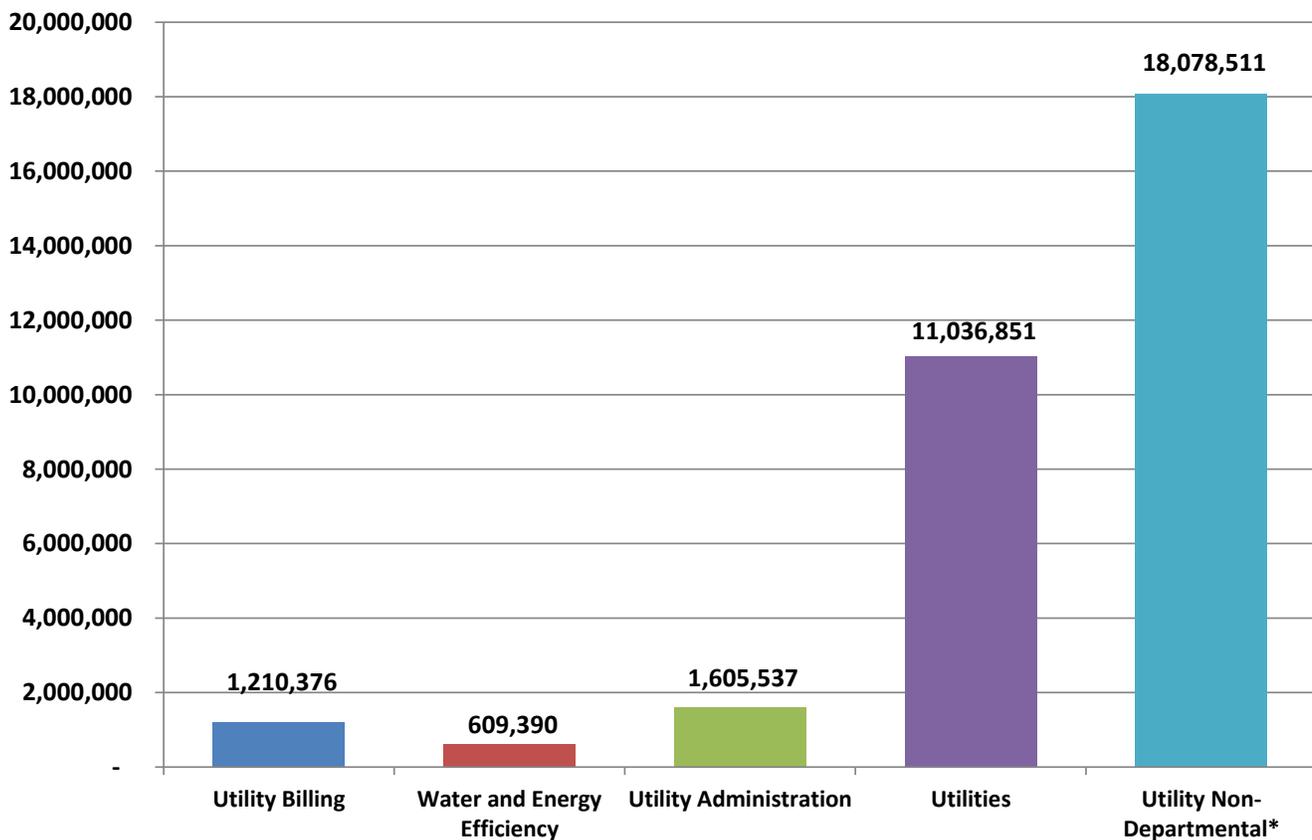
**FY 2019 ADOPTED REVENUE**


## UTILITY FUND

### EXPENDITURES BY DEPARTMENT

Department	FY 2017 ACTUAL	FY 2018 BUDGET	FY 2018 PROJECTED	FY 2019 BUDGET	% OF BUDGET	% GROWTH
Utility Billing	\$ 1,035,332	\$ 1,084,198	\$ 1,099,045	\$ 1,210,376	3.7%	11.6%
Water and Energy Efficiency	293,423	503,276	495,488	609,390	1.9%	21.1%
Utility Administration	1,526,153	1,543,441	1,534,264	1,605,537	4.9%	4.0%
Utilities	10,119,044	10,955,061	10,108,124	11,036,851	33.9%	0.7%
Utility Non-Departmental*	19,199,811	20,367,625	20,284,832	18,078,511	55.6%	-11.2%
<b>Total Expenditures</b>	<b>\$ 32,173,763</b>	<b>\$ 34,453,601</b>	<b>\$ 33,521,753</b>	<b>\$ 32,540,665</b>	<b>100.0%</b>	<b>-5.6%</b>

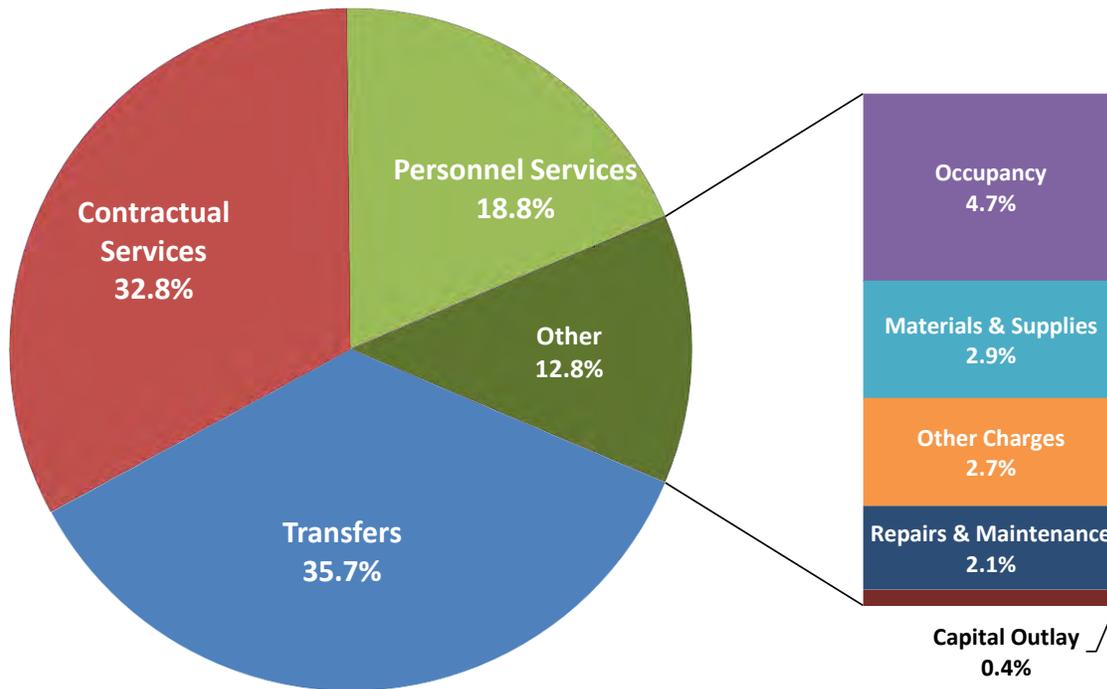
### UTILITY FUND BY DEPARTMENT



\*Utility Non-Departmental includes transfers for Debt service and CIP

**UTILITY FUND**
**EXPENDITURES BY CATEGORY**

Category	FY 2017 ACTUAL	FY 2018 BUDGET	FY 2018 PROJECTED	FY 2019 BUDGET	% OF BUDGET	% GROWTH
Personnel Services	\$ 5,317,236	\$ 5,790,384	\$ 5,660,943	\$ 6,110,821	18.8%	5.5%
Materials & Supplies	791,133	930,796	804,429	951,353	2.9%	2.2%
Repairs & Maintenance	758,729	814,970	620,764	680,170	2.1%	-16.5%
Occupancy	1,401,474	1,701,771	1,489,426	1,521,450	4.7%	-10.6%
Contractual Services	8,420,026	9,964,723	9,095,377	10,659,730	32.8%	7.0%
Other Charges	644,773	793,422	721,485	874,612	2.7%	10.2%
Capital Outlay	388,548	20,000	56,795	125,000	0.4%	525.0%
Transfers Out	14,451,844	14,837,535	15,072,535	11,617,529	35.7%	-21.7%
<b>Total Expenditures</b>	<b>\$ 32,173,763</b>	<b>\$ 34,853,601</b>	<b>\$ 33,521,753</b>	<b>\$ 32,540,665</b>	<b>100.0%</b>	<b>-6.6%</b>

**UTILITY FUND EXPENDITURES BY CATEGORY**


**UTILITY FUND**
**DESCRIPTION**

The Utility Fund was established to account for all revenues and expenditures associated with the operation and maintenance of all City water distribution, wastewater treatment, and water treatment activities. Revenue is generated primarily through water sales, sewer billings, and transfers from the Community Impact Fee (CIF) fund related to the BCRWWS debt service payment in relation to wastewater treatment and wastewater line improvements.

	ACTUAL FY 2017	BUDGET FY 2018	PROJECTED FY 2018	ADOPTED FY 2019
<b>AVAILABLE FUNDS</b>				
Beginning Balance	\$ 10,064,935	\$ 13,847,798	\$ 14,088,119	\$ 15,463,796
<b>REVENUES</b>				
Water Sales	\$ 18,639,675	\$ 19,144,550	\$ 19,144,550	\$ 19,399,856
Sewer Billings	12,294,838	12,347,728	12,347,728	12,500,000
Late Charges	330,401	323,388	323,388	329,047
Interest Income	217,845	181,765	238,596	245,754
Transfers	3,878,134	2,053,550	2,053,550	250,000
Other Charges	719,050	789,618	789,618	630,197
<b>TOTAL REVENUE</b>	<b>\$ 36,079,943</b>	<b>\$ 34,840,599</b>	<b>\$ 34,897,430</b>	<b>\$ 33,354,854</b>
<b>TOTAL AVAILABLE FUNDS</b>	<b>\$ 46,144,878</b>	<b>\$ 48,688,397</b>	<b>\$ 48,985,550</b>	<b>\$ 48,818,650</b>
<b>APPROPRIATIONS</b>				
<b>OPERATING EXPENSES</b>				
Salaries And Benefits	\$ 5,317,236	\$ 5,790,384	\$ 5,660,943	\$ 6,110,821
Materials And Supplies	791,133	930,796	804,429	951,353
Repairs And Maintenance	758,729	814,970	620,764	680,170
Occupancy	1,401,474	1,701,771	1,489,426	1,521,450
Contractual Services	8,420,026	9,964,723	9,095,377	10,659,730
Other Charges	644,773	793,422	721,485	874,612
Capital Outlay	388,548	20,000	56,795	125,000
<i>Subtotal Operating</i>	<i>\$ 17,721,919</i>	<i>\$ 20,016,066</i>	<i>\$ 18,449,218</i>	<i>\$ 20,923,136</i>
<b>TRANSFERS</b>				
Transfer Out-General Fund	\$ 3,268,673	\$ 3,363,259	\$ 3,363,259	\$ 3,524,858
Transfer Out-Interest/Sinking	7,516,921	7,400,276	7,400,276	7,392,671
Transfer Out- Water	1,633,125	2,175,000	2,410,000	350,000
Transfer Out- Wastewater	2,033,125	1,499,000	1,499,000	350,000
Transfer- Facilities Projects	-	400,000	400,000	-
<i>Subtotal Transfers</i>	<i>\$ 14,451,844</i>	<i>\$ 14,837,535</i>	<i>\$ 15,072,535</i>	<i>\$ 11,617,529</i>
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 32,173,763</b>	<b>\$ 34,853,601</b>	<b>\$ 33,521,753</b>	<b>\$ 32,540,665</b>
<b>GROSS ENDING BALANCE</b>	<b>\$ 13,971,115</b>	<b>\$ 13,834,796</b>	<b>\$ 15,463,796</b>	<b>\$ 16,277,985</b>
Adjustment to GAAP	117,004	-	-	-
<b>NET ENDING BALANCE</b>	<b>\$ 14,088,119</b>	<b>\$ 13,834,796</b>	<b>\$ 15,463,796</b>	<b>\$ 16,277,985</b>

## SOLID WASTE FUND

### DESCRIPTION

The Solid Waste fund is an enterprise fund established to fund a contracted solid waste and recycling provider for utility customers. It is intended to be self-supporting and collects revenue through utility bills to cover the cost of operations and debt related to solid waste.

	ACTUAL FY 2017	BUDGET FY 2018	PROJECTED FY 2018	ADOPTED FY 2019
<b>AVAILABLE FUNDS</b>				
Beginning Balance	\$ 288,096	\$ 270,741	\$ 307,323	\$ 288,973
<b>REVENUES</b>				
Solid Waste Billing	\$ 3,433,111	\$ 3,603,334	\$ 3,673,461	\$ 3,729,418
Garbage Cart Reimbursement	261,121	272,133	266,686	270,470
Extra Garbage Cart Fee	16,181	15,696	18,149	18,422
Interest Income	3,710	1,500	4,310	4,310
Other Revenue	15,050	6,000	5,575	5,575
<b>TOTAL REVENUE</b>	<b>\$ 3,729,173</b>	<b>\$ 3,898,663</b>	<b>\$ 3,968,180</b>	<b>\$ 4,028,195</b>
<b>TOTAL AVAILABLE FUNDS</b>	<b>\$ 4,017,269</b>	<b>\$ 4,169,404</b>	<b>\$ 4,275,503</b>	<b>\$ 4,317,168</b>
<b>APPROPRIATIONS</b>				
<b>OPERATING EXPENSES</b>				
Small Tools and Equipment	\$ 100,305	\$ 150,000	\$ 98,459	\$ 150,000
Garbage Collection Services	3,406,292	3,603,334	3,641,286	3,714,111
Contract Services	-	90,000	36,049	75,000
Other Expenses	25,877	31,716	32,735	34,092
<i>Subtotal Operating</i>	<b>\$ 3,532,473</b>	<b>\$ 3,875,050</b>	<b>\$ 3,808,529</b>	<b>\$ 3,973,203</b>
<b>TRANSFERS</b>				
Debt Service	\$ 177,473	\$ 178,001	\$ 178,001	\$ 183,025
<i>Subtotal Transfers</i>	<b>\$ 177,473</b>	<b>\$ 178,001</b>	<b>\$ 178,001</b>	<b>\$ 183,025</b>
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 3,709,946</b>	<b>\$ 4,053,051</b>	<b>\$ 3,986,530</b>	<b>\$ 4,156,228</b>
<b>ENDING BALANCE</b>	<b>\$ 307,323</b>	<b>\$ 116,353</b>	<b>\$ 288,973</b>	<b>\$ 160,940</b>



## **VES FUND**

The Vehicle and Equipment Services Fund is an internal service fund which provides for the replacement of capital purchases such as vehicles and computers and is funded by departmental transfers. The fund stabilizes General Fund and Utility Fund spending by allowing for annual payment for replacements over the life of the capital item rather than at the time of replacement. This section includes a fund summary of VES and a summary vehicles and equipment to be replaced during the fiscal year.



**CEDAR**  

---

**PARK**

## VEHICLE AND EQUIPMENT REPLACEMENT FUND

### DESCRIPTION

The Vehicle and Equipment Service Fund provides for the replacement of vehicles and equipment. It accumulates contributions from departments utilizing vehicles or equipment, including computer technology. The replacement schedule is analyzed annually to determine if actual condition exceeds the useful life.

	ACTUAL FY 2017	BUDGET FY 2018	PROJECTED FY 2018	ADOPTED FY 2019
<b>AVAILABLE FUNDS</b>				
Beginning Balance	\$ 7,162,200	\$ 6,040,865	\$ 6,334,153	\$ 4,333,109
<b>REVENUES</b>				
Replacement Fees	\$ 3,170,654	\$ 3,473,470	\$ 3,473,470	\$ 3,677,005
Gain/Loss on Disposal	347,706	85,408	64,320	70,102
Interest	59,324	10,000	35,953	43,331
Other Income	19,300	-	-	-
<b>TOTAL REVENUE</b>	<b>\$ 3,596,984</b>	<b>\$ 3,568,878</b>	<b>\$ 3,573,743</b>	<b>\$ 3,790,438</b>
<b>TOTAL AVAILABLE FUNDS</b>	<b>\$ 10,759,184</b>	<b>\$ 9,609,743</b>	<b>\$ 9,907,896</b>	<b>\$ 8,123,547</b>
<b>APPROPRIATIONS</b>				
<b>OPERATING EXPENSES</b>				
Computer and A/V Equipment	\$ 431,009	\$ 1,411,969	\$ 1,411,969	\$ 1,018,209
Small Tools & Equipment	4,899	-	-	-
Equipment	754,826	1,329,647	1,331,173	310,800
Vehicles	1,279,297	2,846,922	2,831,645	1,752,555
<i>Subtotal Operating</i>	<b>\$ 2,470,031</b>	<b>\$ 5,588,538</b>	<b>\$ 5,574,787</b>	<b>\$ 3,081,564</b>
<b>TRANSFERS</b>				
Transfers to CIP (Fire Equipment)	\$ 1,955,000	\$ -	\$ -	\$ -
<i>Subtotal Transfers</i>	<b>\$ 1,955,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 4,425,031</b>	<b>\$ 5,588,538</b>	<b>\$ 5,574,787</b>	<b>\$ 3,081,564</b>
<b>ENDING BALANCE</b>	<b>\$ 6,334,153</b>	<b>\$ 4,021,205</b>	<b>\$ 4,333,109</b>	<b>\$ 5,041,983</b>



**CEDAR**  

---

**PARK**



## **DEBT SERVICE FUNDS**

The debt service funds provide funding for the city's debt payments. The City has General Obligation Debt fund, which is supported by property and sales taxes, and Utility Debt Fund which is supported by enterprise revenues such as water sales. Included in the in the section is a summary of legal debt margin, summary of each fund, details on the adopted year's payment, and summary of out-going debt payments



**CEDAR**  

---

**PARK**

## GENERAL DEBT SERVICE

### DESCRIPTION

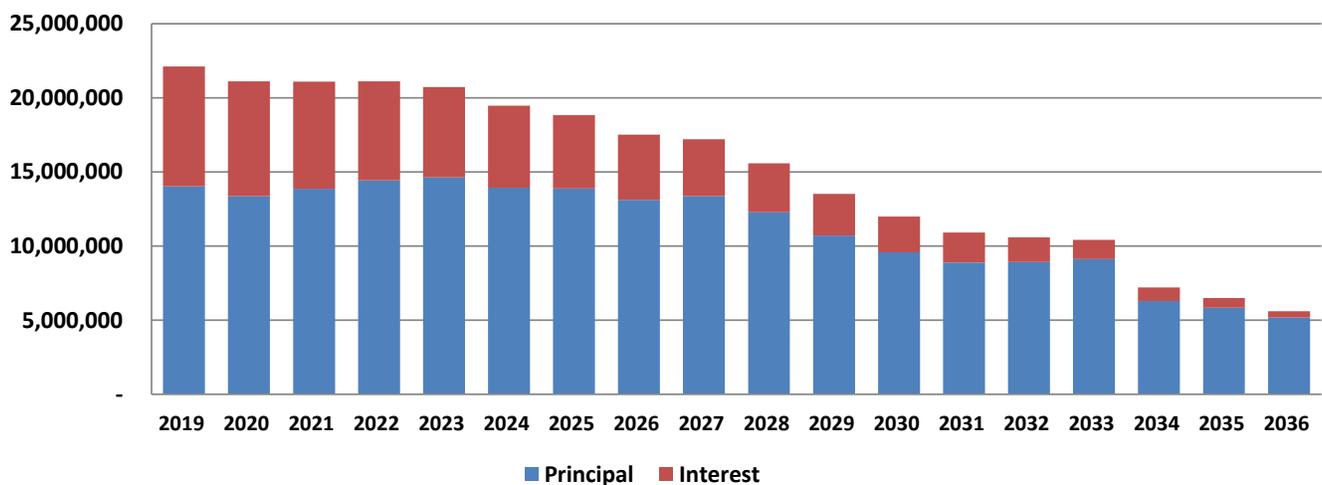
The General Obligation Debt Service Fund was established to account for the accumulation of ad valorem taxes collected for the purpose of paying principal and interest on long term debt.

	ACTUAL FY 2017	BUDGET FY 2018	PROJECTED FY 2018	ADOPTED FY 2019
<b>AVAILABLE FUNDS</b>				
Beginning Balance	\$ 8,108,954	\$ 8,657,446	\$ 8,547,476	\$ 9,185,786
<b>REVENUES</b>				
Current Ad Valorem Taxes	\$ 18,652,204	\$ 18,957,384	\$ 18,969,676	\$ 19,598,176
Delinquent Ad Valorem Taxes	78,351	38,966	135,000	92,089
Penalties and Interest Ad Valorem	50,428	47,018	45,000	42,879
Other Revenue	1,059	1,050,397	1,136,228	1,061,002
Transfer From 4A	3,222,113	3,223,998	3,223,998	3,218,726
Transfer From 4B	-	-	-	-
Transfer From Solid Waste Fund	-	-	-	-
Interest Income	126,297	65,000	215,000	195,000
<b>TOTAL REVENUE</b>	<b>\$ 22,130,452</b>	<b>\$ 23,382,763</b>	<b>\$ 23,724,902</b>	<b>\$ 24,207,872</b>
<b>TOTAL AVAILABLE FUNDS</b>	<b>\$ 30,239,406</b>	<b>\$ 32,040,209</b>	<b>\$ 32,272,378</b>	<b>\$ 33,393,658</b>
<b>APPROPRIATIONS</b>				
<b>OPERATING EXPENSES</b>				
Bond Issue Costs	15,135	582,730	286,559	150,000
Arbitrage Compliance Services	24,210	25,000	25,000	25,000
<i>Subtotal Operating</i>	<i>\$ 39,345</i>	<i>\$ 607,730</i>	<i>\$ 311,559</i>	<i>\$ 175,000</i>
<b>TRANSFERS</b>				
Bond Principal - All	\$ 12,905,000	\$ 12,750,000	\$ 12,750,000	\$ 14,030,000
Bond Interest - All	7,286,539	6,942,893	6,942,893	8,088,415
Agent Fees	6,215	9,000	9,000	9,000
Payment to Ref Bond Escrow	1,454,831	3,073,140	3,073,140	2,448,844
<i>Subtotal Transfers</i>	<i>\$ 21,652,585</i>	<i>\$ 22,775,033</i>	<i>\$ 22,775,033</i>	<i>\$ 24,576,259</i>
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 21,691,930</b>	<b>\$ 23,382,763</b>	<b>\$ 23,086,592</b>	<b>\$ 24,751,259</b>
<b>ENDING BALANCE</b>	<b>\$ 8,547,476</b>	<b>\$ 8,657,446</b>	<b>\$ 9,185,786</b>	<b>\$ 8,642,399</b>

## GENERAL DEBT OBLIGATIONS

Year	Principal	Interest	Total P+I
2019	14,030,000	8,088,415	22,118,415
2020	13,375,000	7,744,013	21,119,013
2021	13,875,000	7,227,830	21,102,830
2022	14,435,000	6,669,391	21,104,391
2023	14,640,000	6,094,194	20,734,194
2024	13,945,000	5,520,148	19,465,148
2025	13,885,000	4,948,345	18,833,345
2026	13,130,000	4,385,638	17,515,638
2027	13,385,000	3,828,317	17,213,317
2028	12,290,000	3,287,432	15,577,432
2029	10,715,000	2,812,528	13,527,528
2030	9,580,000	2,403,751	11,983,751
2031	8,885,000	2,026,264	10,911,264
2032	8,925,000	1,666,995	10,591,995
2033	9,130,000	1,293,125	10,423,125
2034	6,295,000	908,113	7,203,113
2035	5,850,000	653,988	6,503,988
2036	5,185,000	427,456	5,612,456
2037	3,125,000	250,456	3,375,456
2038	3,290,000	99,206	3,389,206
2039	515,000	13,531	528,531
2040	180,000	2,700	182,700
<b>Total</b>	<b>\$ 208,665,000</b>	<b>\$ 70,351,832</b>	<b>\$ 279,016,832</b>

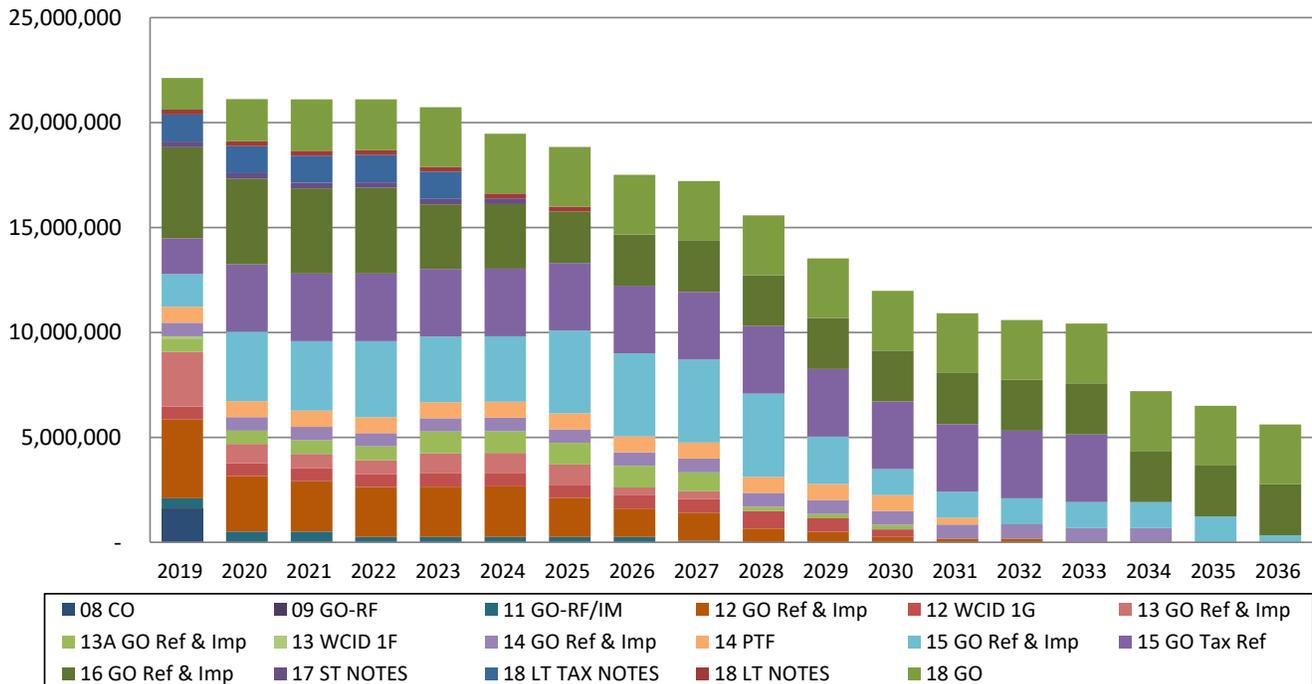
### GENERAL DEBT PRINCIPAL AND INTEREST OBLIGATIONS BY YEAR



## GENERAL DEBT OBLIGATIONS BY DEBT ISSUANCE

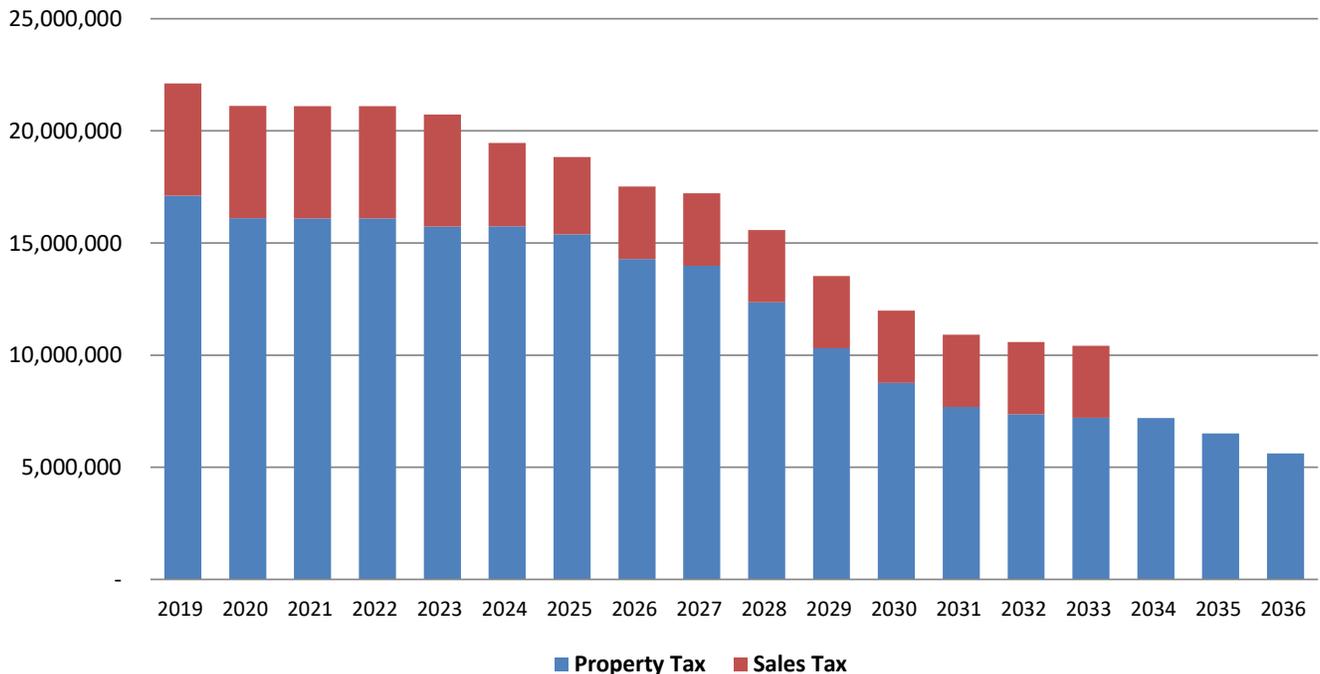
Year	2008 CERTIFICATE OF OBLIGATION	2009 GENERAL OBLIGATION - REFUNDING	2011 GENERAL OBLIGATION REF & IMP	2012 GENERAL OBLIGATION REF & IMP	2012 WCID 1G	2013 GENERAL OBLIGATION REF & IMP	2013A GENERAL OBLIGATION REF & IMP	2013 WCID 1F
2019	1,517,760	66,300	516,775	3,743,956	618,685	2,611,564	642,645	103,000
2020	-	-	516,600	2,637,331	616,085	915,789	640,185	-
2021	-	-	518,600	2,394,081	628,185	667,475	657,183	-
2022	-	-	260,100	2,382,581	610,900	664,623	648,708	-
2023	-	-	261,300	2,396,331	622,963	966,500	1,029,747	-
2024	-	-	262,100	2,409,456	633,713	962,503	1,025,098	-
2025	-	-	257,600	1,861,081	623,088	961,305	1,034,704	-
2026	-	-	257,800	1,350,081	636,675	367,093	1,028,565	-
2027	-	-	71,400	1,348,581	642,950	365,751	908,441	-
2028	-	-	-	657,169	833,350	-	208,882	-
2029	-	-	-	504,241	635,438	-	213,465	-
2030	-	-	-	261,938	357,938	-	212,844	-
2031	-	-	-	184,588	-	-	-	-
2032	-	-	-	183,263	-	-	-	-
2033	-	-	-	-	-	-	-	-
2034	-	-	-	-	-	-	-	-
2035	-	-	-	-	-	-	-	-
2036	-	-	-	-	-	-	-	-
2037	-	-	-	-	-	-	-	-
2038	-	-	-	-	-	-	-	-
2039	-	-	-	-	-	-	-	-
2040	-	-	-	-	-	-	-	-
<b>Total</b>	<b>\$ 1,517,760</b>	<b>\$ 66,300</b>	<b>\$ 2,922,275</b>	<b>\$ 22,314,678</b>	<b>\$ 7,459,968</b>	<b>\$ 8,482,603</b>	<b>\$ 8,250,466</b>	<b>\$ 103,000</b>

## GENERAL DEBT OBLIGATIONS BY YEAR AND ISSUANCE



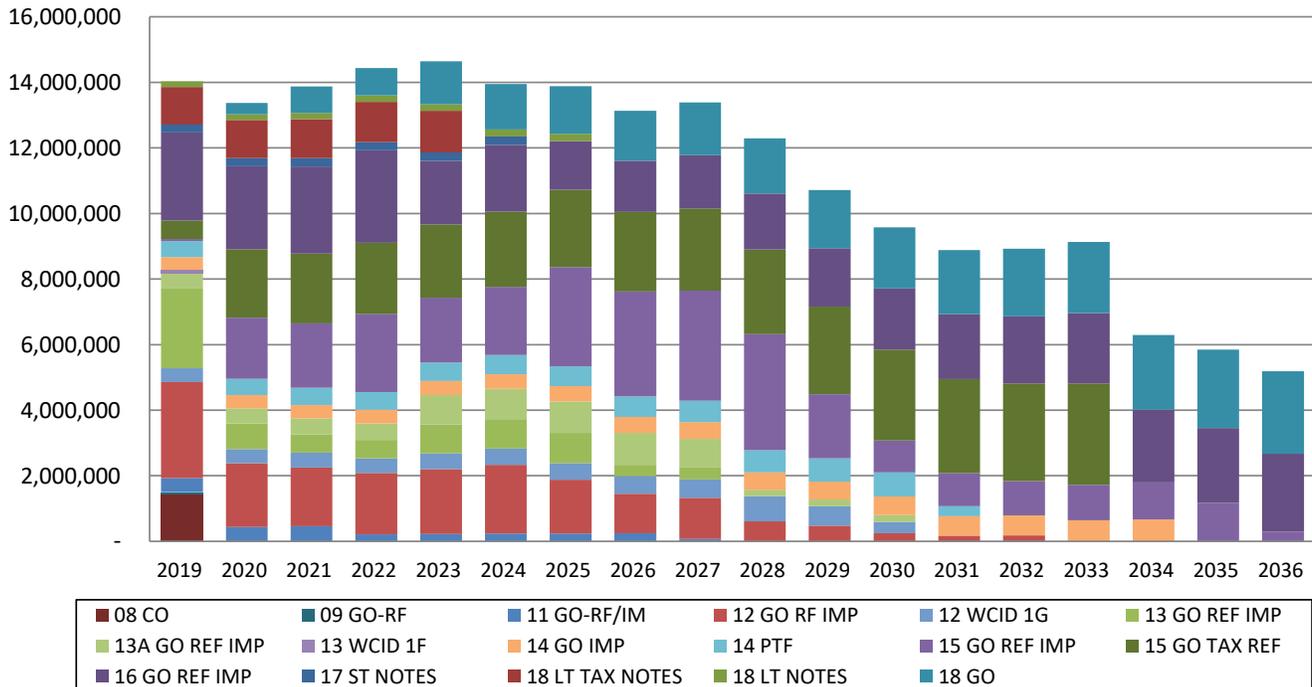
**GENERAL DEBT OBLIGATIONS BY DEBT ISSUANCE**

Year	2014 GENERAL OBLIGATION REF & IMP	2014 PTF	2015 GENERAL OBLIGATION REF & IMP	2015 TAXABLE GO REF & IMP	2016 GO REF & IMP	2017 LIMITED TERM NOTES	2018 LIMITED TERM TAX NOTES	2018 LIMITED TERM NOTES	2018 GENERAL OBLIGATION
2019	640,319	763,750	1,551,000	1,700,966	4,349,850	263,275	1,294,254	227,806	1,506,510
2020	643,544	759,050	3,307,300	3,215,718	4,069,350	264,638	1,295,774	227,650	2,010,000
2021	641,394	763,550	3,320,875	3,219,018	4,059,600	265,925	1,295,494	230,450	2,441,000
2022	638,944	759,950	3,625,500	3,218,963	4,082,850	262,175	1,292,348	231,875	2,424,875
2023	641,119	760,650	3,124,750	3,219,463	3,084,100	262,750	1,291,273	227,000	2,846,250
2024	642,844	762,750	3,118,375	3,220,235	3,084,850	262,600	-	231,625	2,849,000
2025	649,044	758,950	3,940,875	3,220,975	2,446,850	-	-	230,625	2,848,250
2026	649,719	759,250	3,955,375	3,221,355	2,440,850	-	-	-	2,848,875
2027	654,869	761,825	3,956,500	3,221,025	2,431,350	-	-	-	2,850,625
2028	659,419	763,400	3,959,125	3,219,613	2,428,100	-	-	-	2,848,375
2029	662,688	760,700	2,261,425	3,221,723	2,420,850	-	-	-	2,847,000
2030	664,297	761,900	1,237,475	3,221,760	2,414,475	-	-	-	2,851,125
2031	669,806	311,100	1,237,775	3,224,270	2,433,225	-	-	-	2,850,500
2032	674,087	-	1,241,800	3,220,020	2,422,825	-	-	-	2,850,000
2033	676,725	-	1,239,200	3,218,800	2,439,025	-	-	-	2,849,375
2034	682,563	-	1,239,900	-	2,432,275	-	-	-	2,848,375
2035	-	-	1,238,800	-	2,418,438	-	-	-	2,846,750
2036	-	-	330,506	-	2,432,825	-	-	-	2,849,125
2037	-	-	330,756	-	194,575	-	-	-	2,850,125
2038	-	-	330,681	-	209,025	-	-	-	2,849,500
2039	-	-	330,281	-	198,250	-	-	-	-
2040	-	-	-	-	182,700	-	-	-	-
<b>Total</b>	<b>\$ 10,491,377</b>	<b>\$ 9,446,825</b>	<b>\$ 44,878,274</b>	<b>\$ 46,783,901</b>	<b>\$ 52,676,238</b>	<b>\$ 1,581,363</b>	<b>\$ 6,469,142</b>	<b>\$ 1,607,031</b>	<b>\$ 53,965,635</b>

**GENERAL DEBT OBLIGATIONS BY TAX SUPPORT**


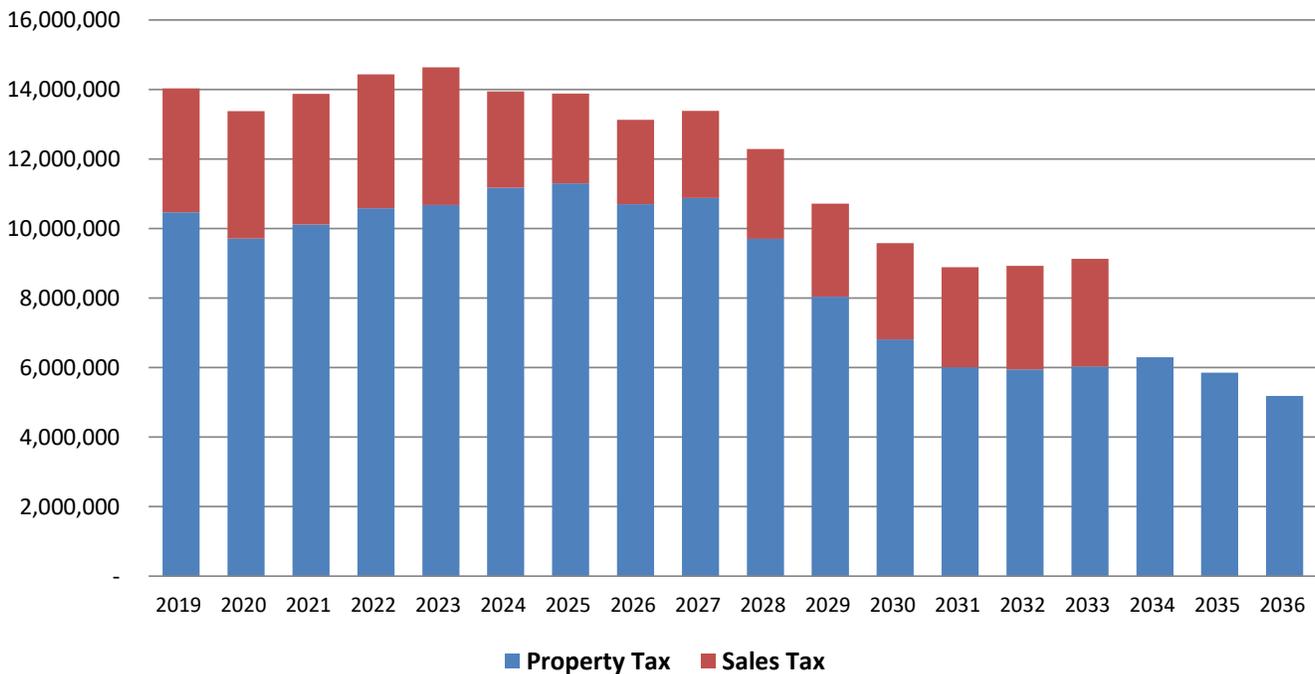
**GENERAL DEBT PRINCIPAL OBLIGATIONS BY DEBT ISSUANCE**

Year	2008 CERTIFICATE OF OBLIGATION	2009 GENERAL OBLIGATION - REFUNDING	2011 GENERAL OBLIGATION REF & IMP	2012 GENERAL OBLIGATION REF & IMP	2012 WCID 1G	2013 GENERAL OBLIGATION REF & IMP	2013A GENERAL OBLIGATION REF & IMP	2013 WCID 1F
2019	1,440,000	65,000	425,000	2,925,000	420,000	2,455,000	455,000	100,000
2020	-	-	440,000	1,940,000	430,000	785,000	465,000	-
2021	-	-	460,000	1,790,000	455,000	550,000	495,000	-
2022	-	-	215,000	1,870,000	450,000	560,000	500,000	-
2023	-	-	225,000	1,980,000	475,000	880,000	900,000	-
2024	-	-	235,000	2,095,000	500,000	900,000	920,000	-
2025	-	-	240,000	1,640,000	505,000	925,000	955,000	-
2026	-	-	250,000	1,200,000	535,000	350,000	975,000	-
2027	-	-	70,000	1,260,000	560,000	360,000	880,000	-
2028	-	-	-	610,000	770,000	-	195,000	-
2029	-	-	-	475,000	600,000	-	205,000	-
2030	-	-	-	245,000	345,000	-	210,000	-
2031	-	-	-	175,000	-	-	-	-
2032	-	-	-	180,000	-	-	-	-
2033	-	-	-	-	-	-	-	-
2034	-	-	-	-	-	-	-	-
2035	-	-	-	-	-	-	-	-
2036	-	-	-	-	-	-	-	-
2037	-	-	-	-	-	-	-	-
2038	-	-	-	-	-	-	-	-
2039	-	-	-	-	-	-	-	-
2040	-	-	-	-	-	-	-	-
<b>Total</b>	<b>\$ 1,440,000</b>	<b>\$ 65,000</b>	<b>\$ 2,560,000</b>	<b>\$ 18,385,000</b>	<b>\$ 6,045,000</b>	<b>\$ 7,765,000</b>	<b>\$ 7,155,000</b>	<b>\$ 100,000</b>

**GENERAL DEBT PRINCIPAL OBLIGATIONS BY YEAR AND ISSUANCE**


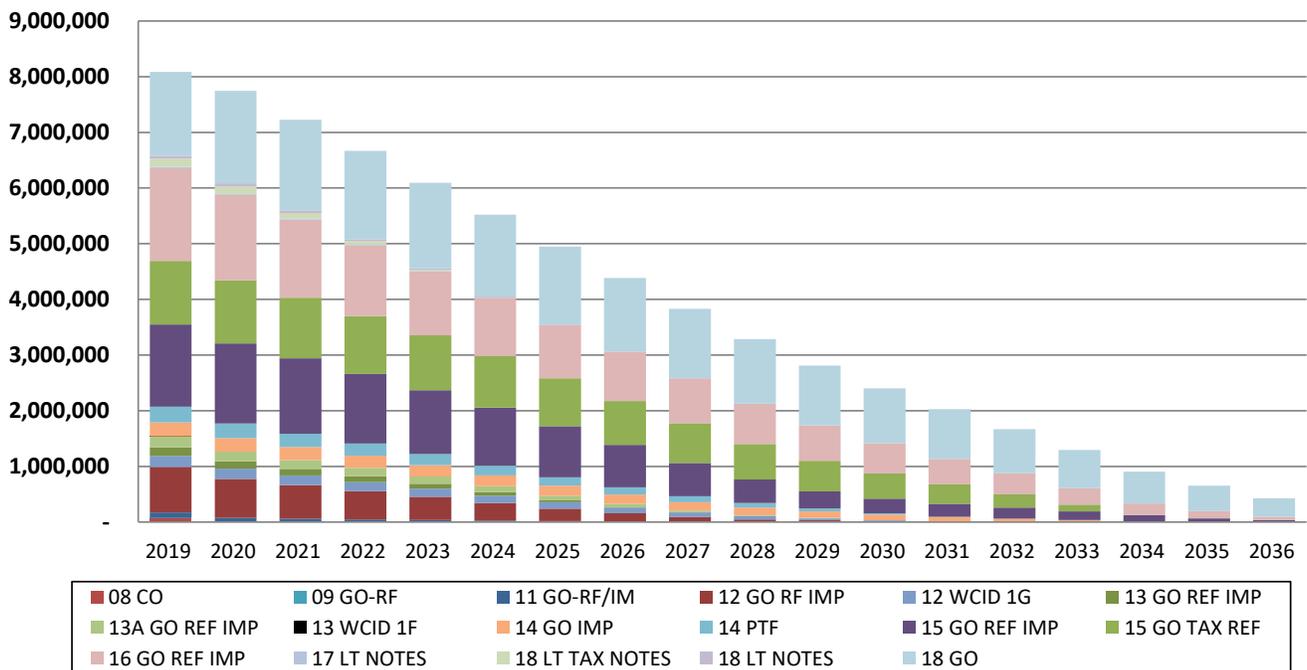
**GENERAL DEBT PRINCIPAL OBLIGATIONS BY DEBT ISSUANCE**

Year	2014 GENERAL OBLIGATION REF & IMP	2014 PTF	2015 GENERAL OBLIGATION REF & IMP	2015 TAXABLE GO REF & IMP	2016 GO REF & IMP	2017 LIMITED TERM NOTES	2018 LIMITED TERM TAX NOTES	2018 LIMITED TERM NOTES	2018 GENERAL OBLIGATION
2019	385,000	485,000	70,000	560,000	2,685,000	240,000	1,145,000	175,000	-
2020	400,000	500,000	1,865,000	2,085,000	2,535,000	245,000	1,160,000	175,000	350,000
2021	410,000	525,000	1,965,000	2,130,000	2,655,000	250,000	1,195,000	185,000	810,000
2022	420,000	540,000	2,375,000	2,180,000	2,815,000	250,000	1,230,000	195,000	835,000
2023	435,000	560,000	1,980,000	2,235,000	1,935,000	255,000	1,270,000	200,000	1,310,000
2024	450,000	585,000	2,075,000	2,295,000	2,035,000	260,000	-	215,000	1,380,000
2025	470,000	605,000	3,025,000	2,360,000	1,485,000	-	-	225,000	1,450,000
2026	485,000	630,000	3,195,000	2,430,000	1,555,000	-	-	-	1,525,000
2027	505,000	655,000	3,360,000	2,505,000	1,625,000	-	-	-	1,605,000
2028	525,000	680,000	3,535,000	2,585,000	1,705,000	-	-	-	1,685,000
2029	545,000	705,000	1,955,000	2,675,000	1,785,000	-	-	-	1,770,000
2030	565,000	735,000	975,000	2,770,000	1,870,000	-	-	-	1,865,000
2031	590,000	305,000	1,005,000	2,875,000	1,975,000	-	-	-	1,960,000
2032	615,000	-	1,045,000	2,980,000	2,045,000	-	-	-	2,060,000
2033	640,000	-	1,085,000	3,095,000	2,145,000	-	-	-	2,165,000
2034	670,000	-	1,130,000	-	2,220,000	-	-	-	2,275,000
2035	-	-	1,175,000	-	2,285,000	-	-	-	2,390,000
2036	-	-	295,000	-	2,375,000	-	-	-	2,515,000
2037	-	-	305,000	-	175,000	-	-	-	2,645,000
2038	-	-	315,000	-	195,000	-	-	-	2,780,000
2039	-	-	325,000	-	190,000	-	-	-	-
2040	-	-	-	-	180,000	-	-	-	-
<b>Total</b>	<b>\$ 8,110,000</b>	<b>\$ 7,510,000</b>	<b>\$ 33,055,000</b>	<b>\$ 35,760,000</b>	<b>\$ 38,470,000</b>	<b>\$ 1,500,000</b>	<b>\$ 6,000,000</b>	<b>\$ 1,370,000</b>	<b>\$ 33,375,000</b>

**GENERAL DEBT PRINCIPAL OBLIGATIONS BY TAX SUPPORT**


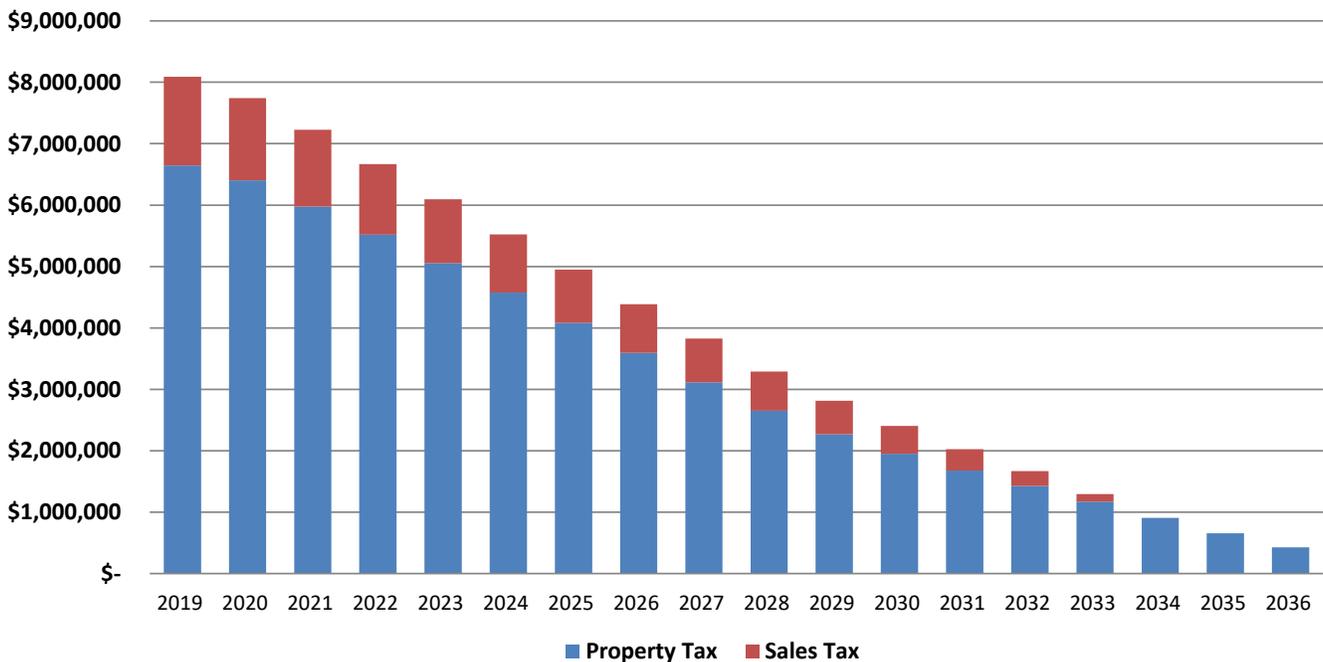
**GENERAL DEBT INTEREST OBLIGATIONS BY DEBT ISSUANCE**

Year	2008 CERTIFICATE OF OBLIGATION	2009 GENERAL OBLIGATION - REFUNDING	2011 GENERAL OBLIGATION REF & IMP	2012 GENERAL OBLIGATION REF & IMP	2012 WCID 1G	2013 GENERAL OBLIGATION REF & IMP	2013A GENERAL OBLIGATION REF & IMP	2013 WCID 1F
2019	77,760	1,300	91,775	818,956	198,685	156,564	187,645	3,000
2020	-	-	76,600	697,331	186,085	130,789	175,185	-
2021	-	-	58,600	604,081	173,185	117,475	162,183	-
2022	-	-	45,100	512,581	160,900	104,623	148,708	-
2023	-	-	36,300	416,331	147,963	86,500	129,747	-
2024	-	-	27,100	314,456	133,713	62,503	105,098	-
2025	-	-	17,600	221,080	118,088	36,305	79,704	-
2026	-	-	7,800	150,081	101,675	17,093	53,565	-
2027	-	-	1,400	88,581	82,950	5,751	28,441	-
2028	-	-	-	47,169	63,350	-	13,882	-
2029	-	-	-	29,241	35,438	-	8,465	-
2030	-	-	-	16,937	12,938	-	2,844	-
2031	-	-	-	9,588	-	-	-	-
2032	-	-	-	3,263	-	-	-	-
2033	-	-	-	-	-	-	-	-
2034	-	-	-	-	-	-	-	-
2035	-	-	-	-	-	-	-	-
2036	-	-	-	-	-	-	-	-
2037	-	-	-	-	-	-	-	-
2038	-	-	-	-	-	-	-	-
2039	-	-	-	-	-	-	-	-
2040	-	-	-	-	-	-	-	-
<b>Total \$</b>	<b>77,760 \$</b>	<b>1,300 \$</b>	<b>362,275 \$</b>	<b>3,929,676 \$</b>	<b>1,414,968 \$</b>	<b>717,603 \$</b>	<b>1,095,466 \$</b>	<b>3,000</b>

**GENERAL DEBT INTEREST OBLIGATIONS BY YEAR AND ISSUANCE**


**GENERAL DEBT INTEREST OBLIGATIONS BY DEBT ISSUANCE**

Year	2014 GENERAL OBLIGATION REF & IMP	2014 PTF	2015 GENERAL OBLIGATION REF & IMP	2015 TAXABLE GO REF & IMP	2016 GO REF & IMP	2017 LIMITED TERM NOTES	2018 LIMITED TERM TAX NOTES	2018 LIMITED TERM NOTES	2018 GENERAL OBLIGATION
2019	255,319	278,750	1,481,000	1,140,966	1,664,850	23,275	149,254	52,806	1,506,510
2020	243,544	259,050	1,442,300	1,130,718	1,534,350	19,638	135,774	52,650	1,660,000
2021	231,394	238,550	1,355,875	1,089,018	1,404,600	15,925	100,494	45,450	1,631,000
2022	218,944	219,950	1,250,500	1,038,963	1,267,850	12,175	62,348	36,875	1,589,875
2023	206,119	200,650	1,144,750	984,463	1,149,100	7,750	21,273	27,000	1,536,250
2024	192,844	177,750	1,043,375	925,235	1,049,850	2,600	-	16,625	1,469,000
2025	179,044	153,950	915,875	860,975	961,850	-	-	5,625	1,398,250
2026	164,719	129,250	760,375	791,355	885,850	-	-	-	1,323,875
2027	149,869	106,825	596,500	716,025	806,350	-	-	-	1,245,625
2028	134,419	83,400	424,125	634,613	723,100	-	-	-	1,163,375
2029	117,688	55,700	306,425	546,723	635,850	-	-	-	1,077,000
2030	99,297	26,900	262,475	451,760	544,475	-	-	-	986,125
2031	79,806	6,100	232,775	349,270	458,225	-	-	-	890,500
2032	59,087	-	196,800	240,020	377,825	-	-	-	790,000
2033	36,725	-	154,200	123,800	294,025	-	-	-	684,375
2034	12,563	-	109,900	-	212,275	-	-	-	573,375
2035	-	-	63,800	-	133,438	-	-	-	456,750
2036	-	-	35,506	-	57,825	-	-	-	334,125
2037	-	-	25,756	-	19,575	-	-	-	205,125
2038	-	-	15,681	-	14,025	-	-	-	69,500
2039	-	-	5,281	-	8,250	-	-	-	-
2040	-	-	-	-	2,700	-	-	-	-
<b>Total</b>	<b>\$ 2,381,377</b>	<b>\$ 1,936,825</b>	<b>\$ 11,823,274</b>	<b>\$ 11,023,901</b>	<b>\$ 14,206,238</b>	<b>\$ 81,363</b>	<b>\$ 469,142</b>	<b>\$ 237,031</b>	<b>\$ 20,590,635</b>

**GENERAL DEBT INTEREST OBLIGATIONS BY TAX SUPPORT**


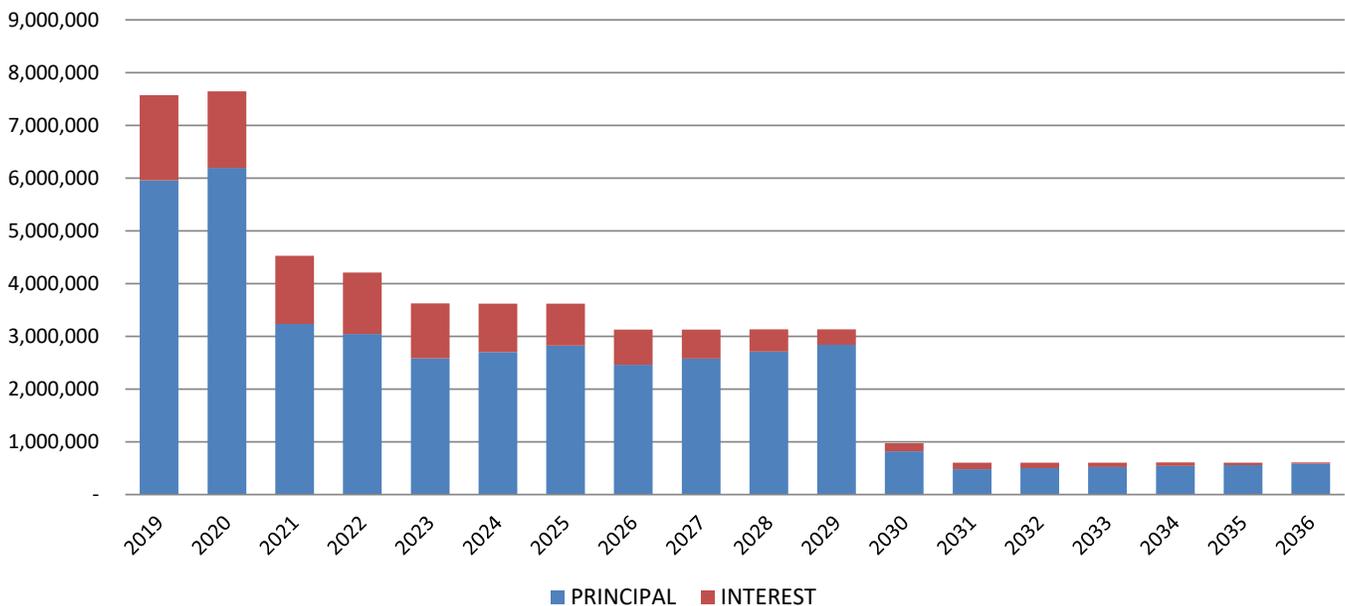
**UTILITY DEBT SERVICE**
**DESCRIPTION**

The Utility Debt Service Fund was created to account for revenues transferred in from the Utility and Solid Waste Funds to pay for principal and interest on utility debt.

	ACTUAL FY 2017	BUDGET FY 2018	PROJECTED FY 2018	ADOPTED FY 2019
<b>AVAILABLE FUNDS</b>				
Beginning Balance	\$ 13,122,980	\$ 8,559,588	\$ 13,660,732	\$ 12,892,211
<b>REVENUES</b>				
Interest Income	\$ 129,880	\$ 30,293	\$ 203,980	\$ 205,000
Transfer In - Utility Fund	2,011,921	7,400,276	7,400,276	7,392,671
Transfer In - Solid Waste Fund	-	178,001	178,001	183,025
Other Revenue	230	-	-	-
<b>TOTAL REVENUE</b>	<b>\$ 2,142,032</b>	<b>\$ 7,608,570</b>	<b>\$ 7,782,257</b>	<b>\$ 7,780,696</b>
<b>TOTAL AVAILABLE FUNDS</b>	<b>\$ 15,265,012</b>	<b>\$ 16,168,158</b>	<b>\$ 21,442,989</b>	<b>\$ 20,672,907</b>
<b>APPROPRIATIONS</b>				
<b>OPERATING EXPENSES</b>				
Interest Expense	\$ (288,339)	\$ -	\$ -	\$ -
<i>Subtotal Operating</i>	<i>\$ (288,339)</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>
<b>TRANSFERS</b>				
Bond Principal - All	\$ -	\$ 5,780,000	\$ 6,735,000	\$ 5,960,000
Bond Interest - All	1,890,322	1,798,278	1,798,278	1,615,696
Bond Issuance Costs	462	-	-	-
Arbitrage Rebate	-	15,000	15,000	15,000
Agent Fees	1,835	2,500	2,500	2,500
Transfers Out Utility Fund	-	-	-	-
<i>Subtotal Transfers</i>	<i>\$ 1,892,619</i>	<i>\$ 7,595,778</i>	<i>\$ 8,550,778</i>	<i>\$ 7,593,196</i>
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 1,604,280</b>	<b>\$ 7,595,778</b>	<b>\$ 8,550,778</b>	<b>\$ 7,593,196</b>
<b>ENDING BALANCE</b>	<b>\$ 13,660,732</b>	<b>\$ 8,572,380</b>	<b>\$ 12,892,211</b>	<b>\$ 13,079,711</b>

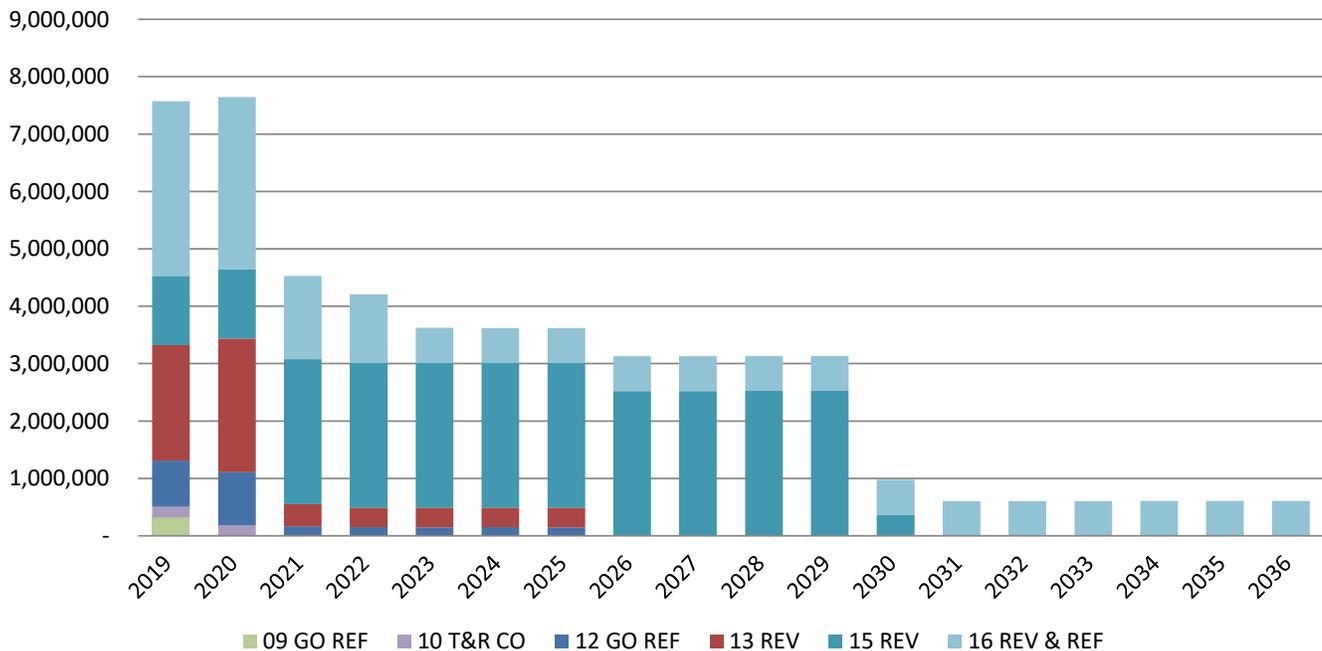
**UTILITY DEBT OBLIGATIONS**

FISCAL YEAR	PRINCIPAL	INTEREST	TOTAL
2019	5,960,000	1,615,696	7,575,696
2020	6,195,000	1,449,967	7,644,967
2021	3,235,000	1,294,148	4,529,148
2022	3,045,000	1,164,336	4,209,336
2023	2,585,000	1,038,206	3,623,206
2024	2,700,000	918,887	3,618,887
2025	2,825,000	794,148	3,619,148
2026	2,460,000	667,269	3,127,269
2027	2,580,000	548,219	3,128,219
2028	2,710,000	423,319	3,133,319
2029	2,840,000	292,119	3,132,119
2030	820,000	154,569	974,569
2031	480,000	124,875	604,875
2032	500,000	105,675	605,675
2033	520,000	85,675	605,675
2034	545,000	64,875	609,875
2035	560,000	45,800	605,800
2036	585,000	23,400	608,400
<b>TOTAL</b>	<b>\$ 41,145,000</b>	<b>\$ 10,811,181</b>	<b>\$ 51,956,181</b>

**UTILITY DEBT PRINCIPAL AND INTEREST OBLIGATIONS BY YEAR**


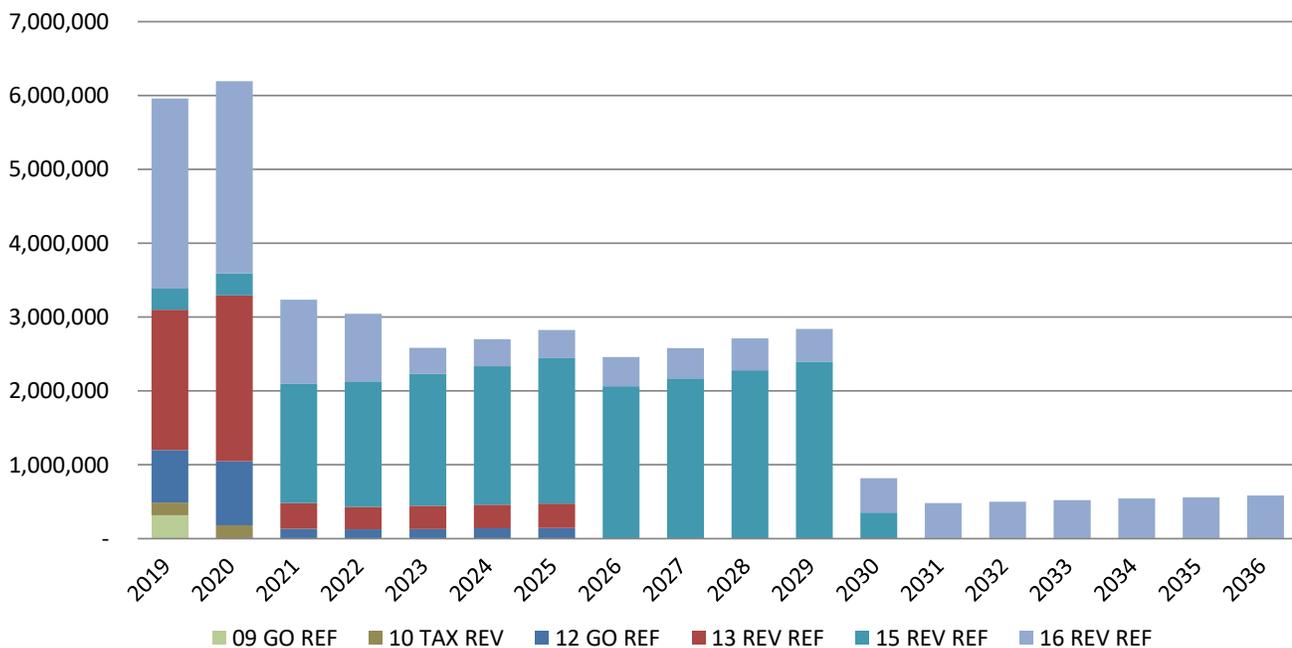
**UTILITY DEBT OBLIGATIONS BY DEBT ISSUANCE**

FISCAL YEAR	2009 GENERAL OBLIGATION	2010 TAX & REVENUE CO	2012 GENERAL OBLIGATION	2013 REVENUE BONDS	2015 REVENUE BONDS	2016 REVENUE & REF BONDS
2019	321,300	183,025	805,000	2,013,302	1,206,494	3,046,575
2020	-	182,700	925,500	2,329,498	1,207,944	2,999,325
2021	-	-	165,375	388,504	2,524,094	1,451,175
2022	-	-	148,875	340,242	2,523,094	1,197,125
2023	-	-	147,500	342,937	2,523,094	609,675
2024	-	-	150,750	338,818	2,523,844	605,475
2025	-	-	148,625	339,554	2,525,094	605,875
2026	-	-	-	-	2,521,594	605,675
2027	-	-	-	-	2,523,344	604,875
2028	-	-	-	-	2,524,844	608,475
2029	-	-	-	-	2,525,844	606,275
2030	-	-	-	-	366,094	608,475
2031	-	-	-	-	-	604,875
2032	-	-	-	-	-	605,675
2033	-	-	-	-	-	605,675
2034	-	-	-	-	-	609,875
2035	-	-	-	-	-	605,800
2036	-	-	-	-	-	608,400
<b>TOTAL</b>	<b>\$ 321,300</b>	<b>\$ 365,725</b>	<b>\$ 2,491,625</b>	<b>\$ 6,092,853</b>	<b>\$ 25,495,378</b>	<b>\$ 17,189,300</b>

**UTILITY DEBT OBLIGATIONS BY YEAR AND ISSUANCE**


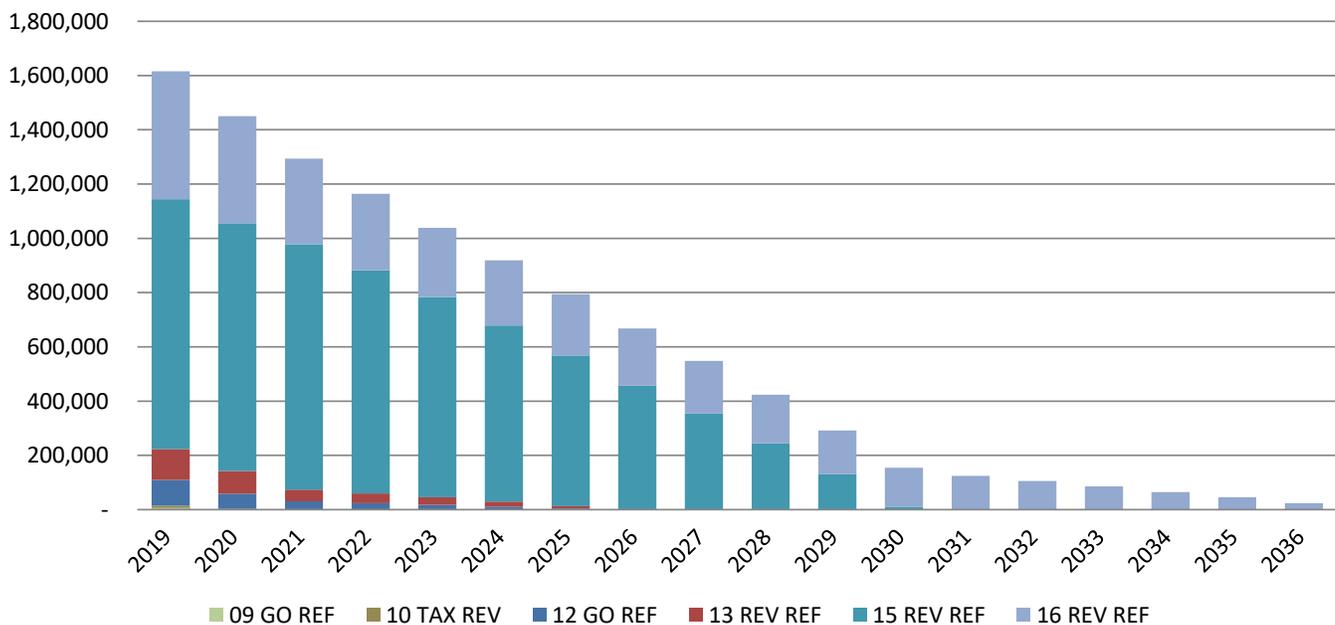
**UTILITY DEBT PRINCIPAL OBLIGATIONS BY DEBT ISSUANCE**

FISCAL YEAR	2009 GENERAL OBLIGATION	2010 TAX & REVENUE CO	2012 GENERAL OBLIGATION	2013 REVENUE BONDS	2015 REVENUE BONDS	2016 REVENUE & REF BONDS
2019	315,000	175,000	710,000	1,900,000	285,000	2,575,000
2020	-	180,000	870,000	2,245,000	295,000	2,605,000
2021	-	-	135,000	345,000	1,620,000	1,135,000
2022	-	-	125,000	305,000	1,700,000	915,000
2023	-	-	130,000	315,000	1,785,000	355,000
2024	-	-	140,000	320,000	1,875,000	365,000
2025	-	-	145,000	330,000	1,970,000	380,000
2026	-	-	-	-	2,065,000	395,000
2027	-	-	-	-	2,170,000	410,000
2028	-	-	-	-	2,280,000	430,000
2029	-	-	-	-	2,395,000	445,000
2030	-	-	-	-	355,000	465,000
2031	-	-	-	-	-	480,000
2032	-	-	-	-	-	500,000
2033	-	-	-	-	-	520,000
2034	-	-	-	-	-	545,000
2035	-	-	-	-	-	560,000
2036	-	-	-	-	-	585,000
<b>TOTAL</b>	<b>\$ 315,000</b>	<b>\$ 355,000</b>	<b>\$ 2,255,000</b>	<b>\$ 5,760,000</b>	<b>\$ 18,795,000</b>	<b>\$ 13,665,000</b>

**UTILITY DEBT OBLIGATIONS BY YEAR AND ISSUANCE - PRINCIPAL ONLY**


**UTILITY DEBT INTEREST OBLIGATIONS BY DEBT ISSUANCE**

FISCAL YEAR	2009 GENERAL OBLIGATION	2010 TAX & REVENUE CO	2012 GENERAL OBLIGATION	2013 REVENUE BONDS	2015 REVENUE BONDS	2016 REVENUE & REF BONDS
2019	6,300	8,025	95,000	113,302	921,494	471,575
2020	-	2,700	55,500	84,498	912,944	394,325
2021	-	-	30,375	43,504	904,094	316,175
2022	-	-	23,875	35,242	823,094	282,125
2023	-	-	17,500	27,937	738,094	254,675
2024	-	-	10,750	18,818	648,844	240,475
2025	-	-	3,625	9,554	555,094	225,875
2026	-	-	-	-	456,594	210,675
2027	-	-	-	-	353,344	194,875
2028	-	-	-	-	244,844	178,475
2029	-	-	-	-	130,844	161,275
2030	-	-	-	-	11,094	143,475
2031	-	-	-	-	-	124,875
2032	-	-	-	-	-	105,675
2033	-	-	-	-	-	85,675
2034	-	-	-	-	-	64,875
2035	-	-	-	-	-	45,800
2036	-	-	-	-	-	23,400
<b>TOTAL</b>	<b>\$ 6,300</b>	<b>\$ 10,725</b>	<b>\$ 236,625</b>	<b>\$ 332,853</b>	<b>\$ 6,700,378</b>	<b>\$ 3,524,300</b>

**UTILITY DEBT OBLIGATIONS BY YEAR AND ISSUANCE - INTEREST ONLY**




**CEDAR**  

---

**PARK**



## **CITY SERVICE PLANS**

The City Services Plans include each City department; and provide department information related to organizational structure, the number of department positions, performance measures, and budget information.



**CEDAR**  

---

**PARK**

---

## CITY SERVICE PLANS OVERVIEW

---

In the following section, each City department is presented alphabetically beginning with the City Council and ending with Tourism. Each department page includes an organizational chart, a list of department positions, performance measures, and budget information. Also included on each department's page is a mission statement and/or vision statement along with a list of the customers they serve and the services they provide.

Each department's adopted budget begins with the department's mission statement and/or vision statement, which identifies the focus of each department and lists how services should be provided to City residents. Following the mission and vision statements are a list of the internal and/or external customers the department supports along with a list of the services provided by that department. The performance measures for the department are also listed. The performance measures are intended to help residents understand how city funds are being used to achieve certain outcomes.

Next is a detailed summary of the department's operating expenditures and staffing levels over a three-year period. Included in the expenditure summary are actual expenses for FY 2017, the revised adopted budget as adopted by the City Council for FY 2018, a FY 2018 year-end projection for the year ending September 30, 2018, and a FY 2019 adopted budget figure which includes any new base adjustments and/or enhancements all broken out by category. The categories listed for each department include Personnel Services, Materials and Supplies, Maintenance, Occupancy, Contractual Services, Other Charges, Capital Outlay, Contingency, and Transfers. Following the expenditure summary is the personnel summary, which lists the name and number of authorized positions for the department. The positions are listed as full-time equivalents (FTEs).



**CEDAR**  

---

**PARK**



**GENERAL FUND**



**CEDAR**  

---

**PARK**

---

**CITY COUNCIL**

---

No Full-Time Positions

---

**CITY COUNCIL**


---

**DEPARTMENTAL MISSION STATEMENT**

The City Council serves as the legislative and governing body of the City. A Mayor and six Council members are elected to their respective offices by the qualified voters of the City. The Mayor is the official head of the City government for all ceremonial duties and serves as the chairperson of all Council meetings. The Mayor Pro Tem is appointed by the Mayor and serves during the absence of the Mayor.

**CUSTOMERS**

- N/A

**SERVICES PROVIDED**

- N/A

**PERFORMANCE INDICATORS**

COUNCIL GOALS	PERFORMANCE MEASURE	FY 2017 ACTUAL	FY 2018 ESTIMATE	FY 2018 ESTIMATE	FY 2019 GOAL
• N/A	N/A				

**EXPENDITURE SUMMARY**

OBJECT CATEGORIES	FY 2017 ACTUAL	FY 2018 BUDGET	FY 2018 PROJECTED	BUDGET ADJUSTMENTS	FY 2019 BUDGET
MATERIALS AND SUPPLIES	\$ 2,385	\$ 3,325	\$ 3,325	\$ -	\$ 3,325
OCCUPANCY	9,600	-	9,500	9,600	9,600
CONTRACTUAL SERVICES	6,542	36,256	36,256	(29,931)	6,325
OTHER CHARGES	39,603	47,950	36,662	9,000	56,950
CAPITAL OUTLAY	-	-	-	-	-
CONTINGENCY	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 58,130</b>	<b>\$ 87,531</b>	<b>\$ 85,743</b>	<b>\$ (11,331)</b>	<b>\$ 76,200</b>

**PERSONNEL SUMMARY**

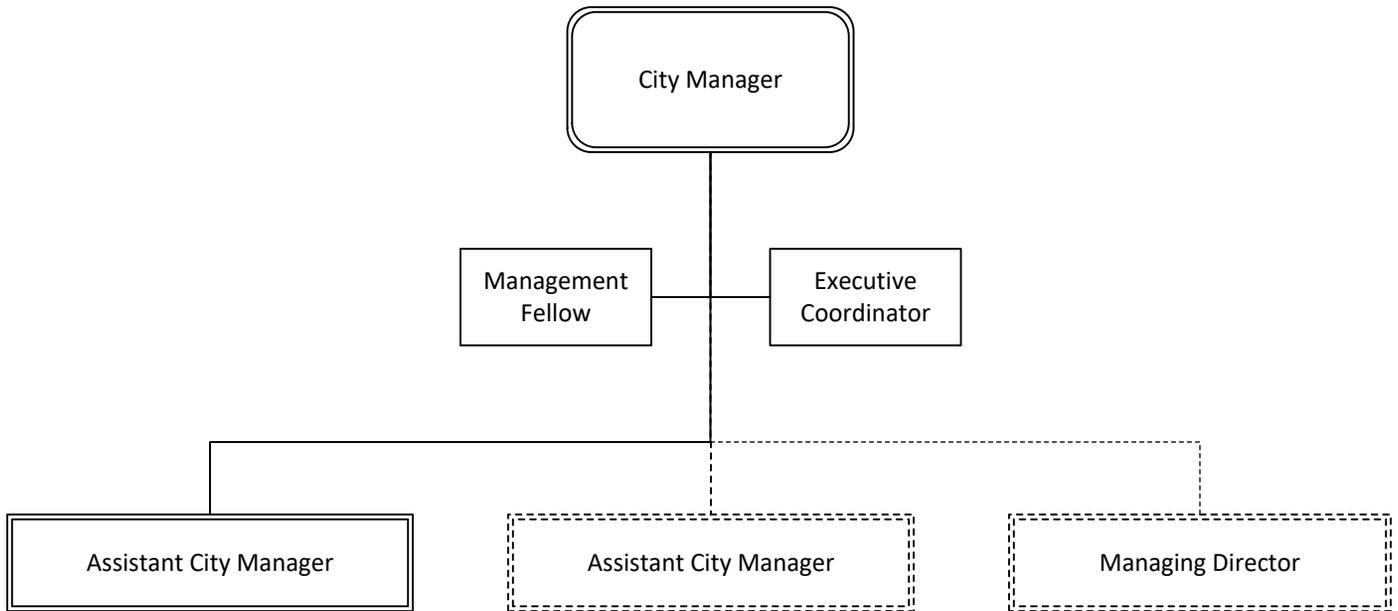
POSITIONS	FY 2017 ACTUAL	FY 2018 BUDGET	FY 2019 BUDGET
-----------	----------------	----------------	----------------

N/A

---

## CITY MANAGEMENT

---



---

## CITY MANAGEMENT

---

### DEPARTMENTAL MISSION STATEMENT

Appointed by the Cedar Park City Council, the City Manager is the chief administrative officer for the City. The manager and staff are responsible for achieving the goals and implementing the policies of the City Council, which emphasize community, service and fiscal responsibility. The Department works closely with the City Council on identifying priorities of our residents, businesses and visitors. The manager, along with the city management staff, provides professional leadership and direction for the day to day operations of this dynamic full-service city.

### CUSTOMERS

- **INTERNAL:** As the chief administrative officer for the City, the manager and city management staff serve in a supervisory role for every department within the City. The City Management Department aims to provide excellent direction and leadership for all City staff members.
- **EXTERNAL:** Under the direction of City Council, the City Management Department serves the residents of Cedar Park. The City Management Department also partners with external agencies such as Williamson County, various state agencies, and neighboring cities such as Round Rock, Leander and Austin to improve all of Central Texas.
- **ULTIMATE:** The City Management Department ultimately aims to serve the citizenry of Cedar Park today and in the future by providing them with a community in which they feel safe, enjoy their neighborhoods and have access their city government.

### SERVICES PROVIDED

- Provide professional leadership in the administration and execution of policies and objectives formulated by the City Council
- Develop solutions to City challenges and make recommendations for City Council consideration
- Strategically plan for future issues in Cedar Park
- Special Projects (i.e. Comprehensive Plan Review, Drainage Study, etc)
- Act as a liaison between the City Council and City staff
- Oversee all City staff and all hiring, development, firing, and disciplining
- Provide timely and responsive customer service
- Prepare and execute the City Budget
- Track municipal impact of state and federal legislation
- Public relations: meet with citizens, businesses and other community stakeholders
- Intergovernmental Relations / Liaison to regional entities

## CITY MANAGEMENT

**PERFORMANCE INDICATORS**

COUNCIL GOALS	PERFORMANCE MEASURE	FY 2017 ACTUAL	FY 2018 ESTIMATE	FY 2018 ESTIMATE	FY 2019 GOAL
---------------	---------------------	----------------	------------------	------------------	--------------

The City Management Department provides direction and leadership to ensure that all City departments are effectively serving the Cedar Park community. The City Management Department is responsible for the oversight of all city departments, ensuring that these departments are properly addressing City Council's community priorities in an effective and fiscally responsible way. The efficiency and effectiveness measures of all City departments are therefore indicative of the City Management Department.

**EXPENDITURE SUMMARY**

OBJECT CATEGORIES	FY 2017 ACTUAL	FY 2018 BUDGET	FY 2018 PROJECTED	BUDGET ADJUSTMENTS	FY 2019 BUDGET
PERSONNEL SERVICES	\$ 571,132	\$ 599,645	\$ 589,046	\$ 7,239	\$ 606,884
MATERIALS AND SUPPLIES	3,651	2,375	2,686	-	2,375
OCCUPANCY	5,586	5,863	3,835	(1,821)	4,042
CONTRACTUAL SERVICES	8,181	8,629	10,414	1,029	9,658
OTHER CHARGES	36,303	36,650	36,650	-	36,650
CAPITAL OUTLAY	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 624,854</b>	<b>\$ 653,162</b>	<b>\$ 642,632</b>	<b>\$ 6,447</b>	<b>\$ 659,609</b>

**PERSONNEL SUMMARY**

POSITIONS	FY 2017 ACTUAL	FY 2018 BUDGET	FY 2019 BUDGET
CITY MANAGER	1.00	1.00	1.00
ASSISTANT CITY MANAGER	1.00	1.00	1.00
ASST. TO THE CITY MANAGER	1.00	1.00	0.00
MANAGEMENT FELLOW	0.00	0.00	1.00
SR. REDEVELOP. PROJECT MNGR	0.00	1.00	0.00
EXECUTIVE COORDINATOR	1.00	1.00	1.00
<b>TOTAL</b>	<b>4.00</b>	<b>5.00</b>	<b>4.00</b>

---

**CITY SECRETARY**

---

City Secretary

---

## CITY SECRETARY

---

### DEPARTMENTAL MISSION STATEMENT

The City Secretary Office is dedicated to providing compliance with state and city legislative controls and providing a source of public record in order to ensure the city imparts public trust regarding its legislative activities. This shall be accomplished by upholding the integrity of public service by providing high performance, professional assistance and direction, accountability, integrity, involvement, and diversity; all in a fair and timely manner.

### CUSTOMERS

- **INTERNAL:** City Council, City Administration, City Department Heads and Directors, City staff, and City Boards and Commissions.
- **EXTERNAL:** The Office's external customers can vary during the course of providing services. Customers served include residents, general public or non-residents, local government and municipalities, state level organizations, local and non-local businesses, and companies from the private sector.
- **ULTIMATE:** The standards of quality and the integrity required to conduct the affairs of the Office shall be used to merit public confidence in the community to the ultimate customer, the citizens of Cedar Park.

### SERVICES PROVIDED

- Provide training and education to all City Departments in relation to State Laws impacting record management and open government.
- Manage and respond to all requests for Public Information Act requests for all City Departments with assistance from Legal.
- Conduct elections in accordance with State Law and the City Charter.
- Coordinate and provide assistance to Council and Boards/Commissions in compliance with the Open
- Process permits related to Peddler Permits and Texas Alcohol Beverage Commission applications.
- Oversee the record management program for the City.
- Maintain and process all City Ordinances.

**CITY SECRETARY**
**PERFORMANCE INDICATORS**

PERFORMANCE MEASURE		FY 2017 ACTUAL	FY 2018 BUDGET	FY 2018 ESTIMATE	FY 2019 GOAL
<b>WORKLOAD MEASURES</b>					
<b>COUNCIL GOALS*</b>	Elections conducted	1	2	3	1
	Ordinances enrolled	49	50	40	50
	Resolutions enrolled	171	300	150	150
	Request for public information received	1,700	1800	1800	2000
	Pages of minutes processed	431	350	350	400
	Number of Council Meetings posted	47	30	30	30
<b>EFFICIENCY &amp; EFFECTIVENESS MEASURES</b>					
<b>COUNCIL GOALS*</b>	% of Council Meeting minutes completed and approved within one month.	50%	100%	100%	100%
	% of rulings upheld by Texas Attorney General on Public Information Requests.	100%	100%	100%	100%
	% of elections conducted within accordance of State and Federal Law.	100%	100%	100%	100%

\*For a full description of the City Council Strategic Goals, refer to page 5.

**EXPENDITURE SUMMARY**

OBJECT CATEGORIES	FY 2017 ACTUAL	FY 2018 BUDGET	FY 2018 PROJECTED	BUDGET ADJUSTMENTS	FY 2019 BUDGET
PERSONNEL SERVICES	\$ 101,679	\$ 106,538	\$ 108,053	\$ (468)	\$ 106,070
MATERIALS AND SUPPLIES	709	712	569	-	712
OCCUPANCY	621	636	636	3	639
CONTRACTUAL SERVICES	12,556	18,431	12,944	6	18,437
OTHER CHARGES	37,304	53,560	51,295	-	53,560
<b>TOTAL</b>	<b>\$ 152,868</b>	<b>\$ 179,877</b>	<b>\$ 173,497</b>	<b>\$ (459)</b>	<b>\$ 179,418</b>

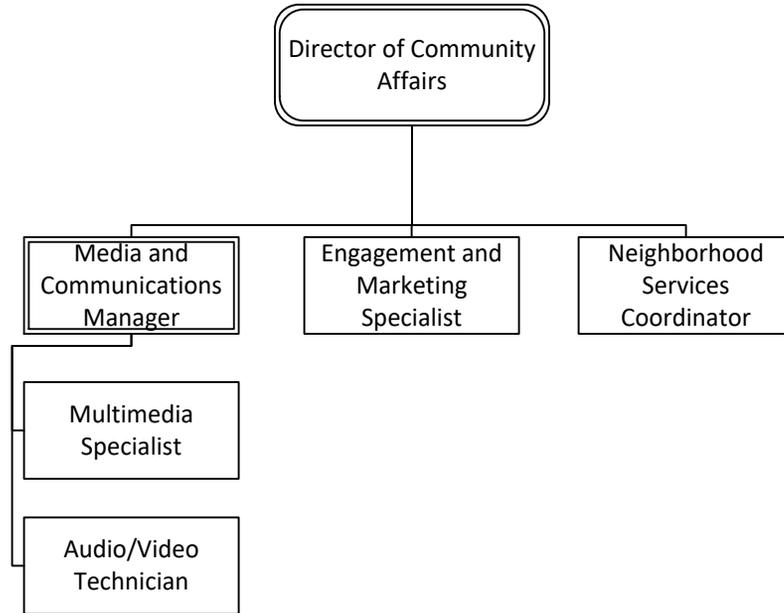
**PERSONNEL SUMMARY**

POSITIONS	FY 2017 ACTUAL	FY 2018 BUDGET	FY 2019 BUDGET
CITY SECRETARY	1.00	1.00	1.00
<b>TOTAL</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>

---

## COMMUNITY AFFAIRS

---



---

## COMMUNITY AFFAIRS

---

### DEPARTMENTAL MISSION STATEMENT

The Mission of the Community Affairs Department is to serve as the City's liaison with the citizens through neighborhood services, public engagement and the news media in order to foster a productive, open, and mutually beneficial relationship and to increase citizen understanding, awareness of, and participation in City government. The public engagement mission is designed to deliberately engage residents on City initiatives and to integrate their views and concerns into the decision-making process.

### CUSTOMERS

- **INTERNAL:** City staff and City Council Members.
- **EXTERNAL:** Citizens, the news media, other governments, Facebook friends, Twitter followers, City website users, and any other constituents who rely on the City for information or other programs or services.
- **ULTIMATE:** The ultimate customer is the informed citizen who will understand and be aware of the role City government plays in his or her daily life, and participate and be educated about the community.

### SERVICES PROVIDED

- Media contacts/interviews
- Press releases
- Response to media requests
- Neighborhood outreach
- Advertising
- Marketing
- Govt. Access TV programming
- Meetings recorded/broadcast
- Website content and maintenance
- Social Media
- Graphic art and logo design

## COMMUNITY AFFAIRS

**PERFORMANCE INDICATORS**

PERFORMANCE MEASURE	FY 2017 ACTUAL	FY 2018 BUDGET	FY 2018 ESTIMATE	FY 2019 GOAL
<b>WORKLOAD MEASURES</b>				
 Press/Media releases issued	65	65	60	60
 Media contacts/interviews	300	300	250	250
 TV programming (Govt. Access Channel)	50	50	50	50
 Number of major marketing that take an estimated 20-30 hours per week	8	8	8	8
 Number of Twitter posts	260	300	300	300
 Meetings recorded/broadcast	112	132	90	132
 Quarterly neighborhood meetings	4	4	4	4
 Public engagement meetings supporting city initiatives	N/A	5	7	7
 Quarterly City newsletter	4	4	4	4
<b>EFFICIENCY &amp; EFFECTIVENESS MEASURES</b>				
 Number of unique visitors to City website	380,000	400,000	461,500	470,000
 Number of page views within City website	1,900,000	2,000,000	2,400,000	2,500,000
 Number of Twitter followers	10,000	11,000	11,000	12,000
 Number of Twitter Impressions	500,000	500,000	502,500	505,000
 Number of Twitter Engagements	10,000	10,000	11,000	12,000
 Facebook page likes	8,000	9,000	9,205	10,405
 Percent of media requests responded to within two business hours	98%	100%	100%	100%
 Number of neighborhoods represented at meetings	N/A	N/A	25	40
 Number of newsletter subscribers	N/A	N/A	13,000	13,500
 Number of survey respondents	N/A	N/A	1,500	1,700
 Average community engagement meeting attendance	N/A	N/A	150	175

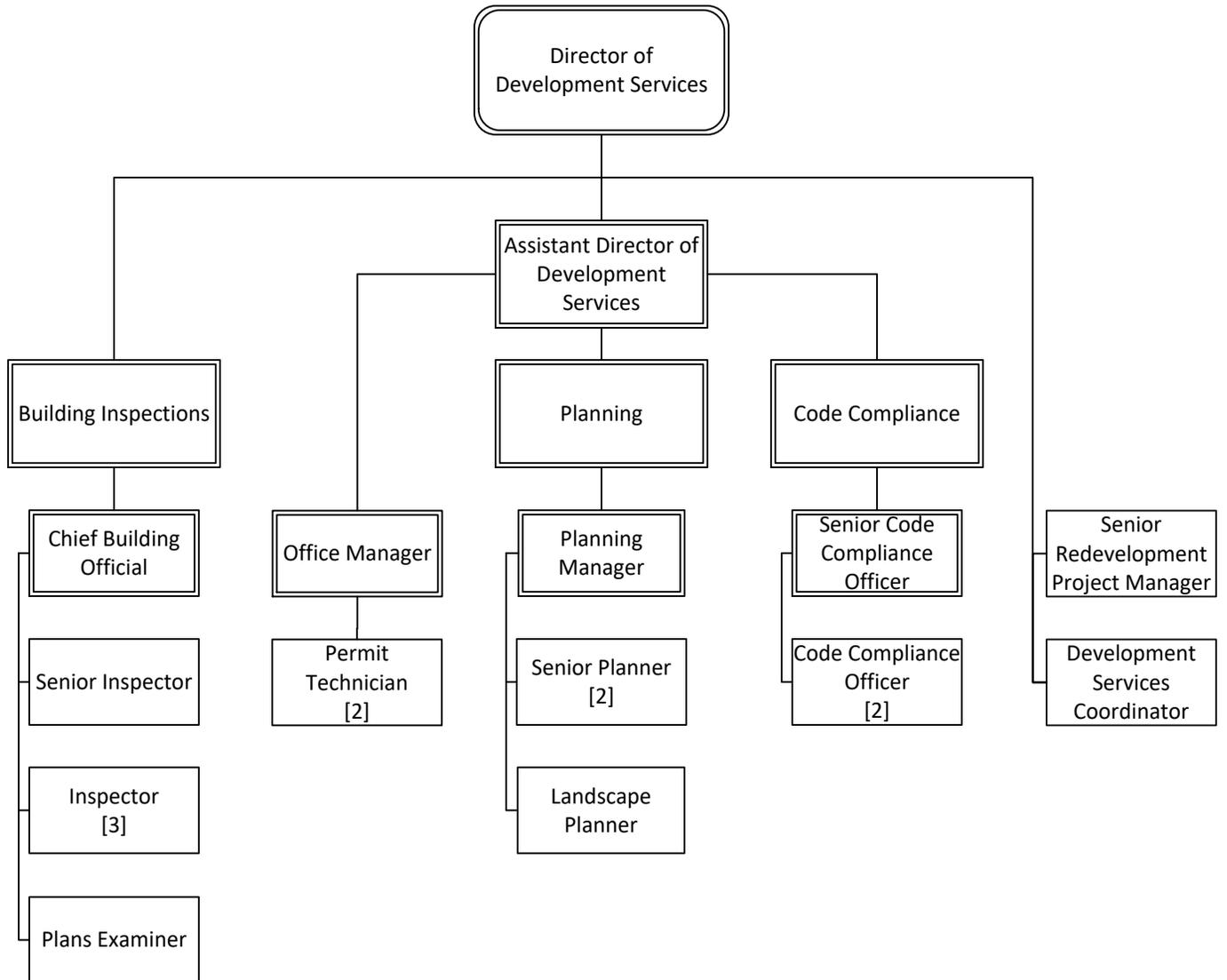
\*For a full description of the City Council Strategic Goals, refer to page 5.

**COMMUNITY AFFAIRS**
**EXPENDITURE SUMMARY**

<b>OBJECT CATEGORIES</b>	<b>FY 2017 ACTUAL</b>	<b>FY 2018 BUDGET</b>	<b>FY 2018 PROJECTED</b>	<b>BUDGET ADJUSTMENTS</b>	<b>FY 2019 BUDGET</b>
PERSONNEL SERVICES	\$ 242,491	\$ 447,950	\$ 438,037	\$ 7,138	\$ 455,088
MATERIALS AND SUPPLIES	12,651	4,083	7,117	(2,200)	1,883
MAINTENANCE	-	-	-	-	-
OCCUPANCY	2,688	1,872	1,843	1,360	3,232
CONTRACTUAL SERVICES	64,828	49,249	49,877	(9,517)	39,732
OTHER CHARGES	32,657	35,548	29,763	7,500	43,048
CAPITAL OUTLAY	-	3,500	-	(3,500)	-
<b>TOTAL</b>	<b>\$ 355,315</b>	<b>\$ 542,202</b>	<b>\$ 526,637</b>	<b>\$ 781</b>	<b>\$ 542,983</b>

**PERSONNEL SUMMARY**

<b>POSITIONS</b>	<b>FY 2017 ACTUAL</b>	<b>FY 2018 BUDGET</b>	<b>FY 2019 BUDGET</b>
DIRECTOR OF NEIGHBORHOOD & COMMUNITY	1.00	1.00	1.00
MEDIA AND COMMUNICATIONS MANAGER	1.00	1.00	1.00
COMMUNICATIONS MANAGER	1.00	0.00	0.00
NEIGHBORHOOD SERVICES COORDINATOR	0.00	1.00	1.00
MEDIA AND COMMUNICATIONS SPECIALIST	0.00	1.00	1.00
MULTIMEDIA SPECIALIST	1.00	1.00	1.00
AUDIO/VIDEO TECHNICIAN	0.50	0.50	0.50
<b>TOTAL</b>	<b>4.50</b>	<b>5.50</b>	<b>5.50</b>

**DEVELOPMENT SERVICES**


---

## DEVELOPMENT SERVICES - TOTAL

---

### DEPARTMENTAL MISSION STATEMENT

The mission of the Development Services Department is to implement the City's Comprehensive Plan. This is accomplished through administering Cedar Park's zoning and development codes, providing an exceptional level of customer service to our residents and business community, and by helping maintain a safe and attractive City.

### CUSTOMERS

- **INTERNAL:** Internal Customers include the City Council, appointed board members, and all City
- **EXTERNAL:** Our external customers include Cedar Park residents, comptroller of public accounts, contractors, developers, engineering/architectural/planning firms, governmental entities, homeowner
- **ULTIMATE:** By implementing the policies of the City Council and the adopted Comprehensive Plan, the ultimate customer of the Development Services Department is any citizen or person desiring information or services, related to the development of the City.

### SERVICES PROVIDED

- Responsible for the Long Range Planning of the City and ETJ, working with various departments to ensure the Comprehensive Plan, including the Future Land Use Plan, is implemented and maintained
- Administer and maintain City's Development Codes; including Site Development, Zoning, Subdivision, Sign, Building and Property Maintenance Codes
- Perform on site-inspections during all phases of construction or condemnation procedures; to ensure building compliance with all adopted codes, and related ordinances
- Maintain computer records and reports concerning inspections, licenses, permits, certificates, etc
- Consult with engineers, architects, builders, and contractors to discuss plans and compliance with various
- Process voluntary & involuntary annexations pursuant to Chapter 43 of the TX Local Govt.
- Coordinate & review zoning, subdivision & site development plans
- Participate in educational forums to assist citizens in understanding these codes and ordinances
- Provide staff support for City Council related to planning issues
- Provide staff support for Planning and Zoning Commission, Board of Adjustment, and Building and Standards Commission
- Assign addresses and maintain accurate address base for 9-1-1 database
- Enforcement of city ordinances related to building safety, property maintenance and zoning

**DEVELOPMENT SERVICES - TOTAL**
**PERFORMANCE INDICATORS**

	PERFORMANCE MEASURE	FY 2017 ACTUAL	FY 2018 BUDGET	FY 2018 ESTIMATE	FY 2019 GOAL	
<b>WORKLOAD MEASURES</b>						
<b>PLANNING SERVICES</b>						
	 # of Zoning Applications	18	20	20	20	
	 # of Development Applications: subdivision and site development	75	70	100	80	
<b>COUNCIL GOALS*</b>	<b>CODE COMPLIANCE</b>					
	 # of Inspections	15,895	15,000	12,000	12,000	
	 # of Bandit Signs Removed	5,532	5,000	5,000	5,000	
	<b>BUILDING INSPECTIONS</b>					
	 # of Inspections	1,701	1,500	1,500	1,500	
	 # of Complaints	575	600	450	500	
	 # of Bandit Signs Removed	3,067	2,000	2,000	1,500	
	<b>EFFICIENCY &amp; EFFECTIVENESS MEASURES</b>					
	<b>PLANNING SERVICES</b>					
		 10-day Subdivision and Site Plans Reviews- Percent performed within target	98%	99%	98%	98%
<b>COUNCIL GOALS*</b>	<b>BUILDING INSPECTIONS</b>					
	 5-day Residential Reviews: Percent (%) Performed within Target	85%	98%	85%	95%	
	 10-day Commercial Reviews: Percent (%) Performed within Target	99%	98%	100%	98%	
	 # of Inspections Performed per Inspector Hour	3.1	2.7	2.5	2.7	
	 Percent (%) of Inspections Completed Same Day	98%	95%	97%	95%	
	<b>CODE COMPLIANCE</b>					
	 Percent of Violations complied with Voluntarily	99%	99%	99%	99%	
 Percent of Complaints Responded to Within 24 Hours on Business Days	99%	99%	99%	99%		

\*For a full description of the City Council Strategic Goals, refer to page 5.

**DEVELOPMENT SERVICES - TOTAL**
**EXPENDITURE SUMMARY**

OBJECT CATEGORIES	FY 2017 ACTUAL	FY 2018 BUDGET	FY 2018 PROJECTED	BUDGET ADJUSTMENTS	FY 2019 BUDGET
PERSONNEL SERVICES	\$ 1,335,762	\$ 1,623,316	\$ 1,638,266	\$ 42,886	\$ 1,666,202
MATERIALS AND SUPPLIES	24,709	22,642	19,405	(2,948)	19,694
MAINTENANCE	3,318	6,610	2,422	-	6,610
OCCUPANCY	20,247	20,776	19,582	851	21,627
CONTRACTUAL SERVICES	109,580	110,529	93,174	(17,936)	92,593
OTHER CHARGES	81,616	89,742	76,417	(2,400)	87,342
CAPITAL OUTLAY	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 1,575,233</b>	<b>\$ 1,873,615</b>	<b>\$ 1,849,267</b>	<b>\$ 20,453</b>	<b>\$ 1,894,068</b>

**PERSONNEL SUMMARY**

POSITIONS	FY 2017 ACTUAL	FY 2018 BUDGET	FY 2019 BUDGET
DIRECTOR OF DEVELOPMENT SERVICES	1.00	1.00	1.00
ASSISTANT DIRECTOR OF DEVELOPMENT SERVICES	1.00	1.00	1.00
PLANNING MANAGER	1.00	1.00	1.00
SR. REDEVELOPMENT PROJECT MANAGER	0.00	1.00	1.00
SENIOR PLANNER	2.00	2.00	2.00
LANDSCAPE PLANNER	0.00	1.00	1.00
DEVELOPMENT SERVICES COORDINATOR	1.00	1.00	1.00
CHIEF BUILDING OFFICIAL	1.00	1.00	1.00
SENIOR INSPECTOR	0.00	1.00	1.00
INSPECTOR I/II	3.00	3.00	3.00
PLANS EXAMINER	0.00	1.00	1.00
OFFICE MANAGER	1.00	1.00	1.00
PERMIT TECHNICIAN	2.00	2.00	2.00
SENIOR CODE COMPLIANCE OFFICER	1.00	1.00	1.00
CODE COMPLIANCE OFFICER	2.00	2.00	2.00
GIS MANAGER	1.00	0.00	0.00
PUBLIC SAFETY SYSTEMS ADMINISTRATOR	1.00	0.00	0.00
GIS PROGRAMMER ANALYST	1.00	0.00	0.00
<b>TOTAL</b>	<b>19.00</b>	<b>20.00</b>	<b>20.00</b>

**DEVELOPMENT SERVICES - PLANNING**
**EXPENDITURE SUMMARY**

<b>OBJECT CATEGORIES</b>	<b>FY 2017 ACTUAL</b>	<b>FY 2018 BUDGET</b>	<b>FY 2018 PROJECTED</b>	<b>BUDGET ADJUSTMENTS</b>	<b>FY 2019 BUDGET</b>
PERSONNEL SERVICES	\$ 596,618	\$ 819,525	\$ 820,182	\$ 3,685	\$ 823,210
MATERIALS AND SUPPLIES	13,511	5,795	5,795	-	5,795
MAINTENANCE	-	500	-	-	500
OCCUPANCY	1,092	636	1,012	614	1,250
CONTRACTUAL SERVICES	44,382	46,267	37,892	(16,776)	29,491
OTHER CHARGES	33,244	40,456	29,428	(8,500)	31,956
CAPITAL OUTLAY	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 688,847</b>	<b>\$ 913,179</b>	<b>\$ 894,310</b>	<b>\$ (20,977)</b>	<b>\$ 892,202</b>

**PERSONNEL SUMMARY**

<b>POSITIONS</b>	<b>FY 2017 ACTUAL</b>	<b>FY 2018 BUDGET</b>	<b>FY 2019 BUDGET</b>
DIRECTOR OF DEVELOPMENT SERVICES	1.00	1.00	1.00
ASSISTANT DIRECTOR OF DEVELOPMENT SERVICES	1.00	1.00	1.00
PLANNING MANAGER	1.00	1.00	1.00
SR. REDEVELOPMENT PROJECT MANAGER	0.00	1.00	1.00
SENIOR PLANNER	2.00	2.00	2.00
LANDSCAPE PLANNER	0.00	1.00	1.00
DEVELOPMENT SERVICES COORDINATOR	1.00	1.00	1.00
<b>TOTAL</b>	<b>6.00</b>	<b>8.00</b>	<b>8.00</b>

**DEVELOPMENT SERVICES - BUILDING INSPECTIONS**
**EXPENDITURE SUMMARY**

<b>OBJECT CATEGORIES</b>	<b>FY 2017 ACTUAL</b>	<b>FY 2018 BUDGET</b>	<b>FY 2018 PROJECTED</b>	<b>BUDGET ADJUSTMENTS</b>	<b>FY 2019 BUDGET</b>
PERSONNEL SERVICES	\$ 601,383	\$ 634,089	\$ 646,979	\$ 35,514	\$ 669,603
MATERIALS AND SUPPLIES	7,967	9,818	8,055	(370)	9,448
MAINTENANCE	2,835	3,910	1,428	-	3,910
OCCUPANCY	15,673	17,025	15,727	483	17,508
CONTRACTUAL SERVICES	50,449	47,220	38,240	(1,324)	45,896
OTHER CHARGES	40,259	41,671	38,810	5,500	47,171
CAPITAL OUTLAY	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 718,565</b>	<b>\$ 753,733</b>	<b>\$ 749,239</b>	<b>\$ 39,803</b>	<b>\$ 793,536</b>

**PERSONNEL SUMMARY**

<b>POSITIONS</b>	<b>FY 2017 ACTUAL</b>	<b>FY 2018 BUDGET</b>	<b>FY 2019 BUDGET</b>
CHIEF BUILDING OFFICIAL	1.00	1.00	1.00
SENIOR INSPECTOR	0.00	1.00	1.00
INSPECTOR I/II	3.00	3.00	3.00
PLANS EXAMINER	0.00	1.00	1.00
OFFICE MANAGER	1.00	1.00	1.00
PERMIT TECHNICIAN	2.00	2.00	2.00
<b>TOTAL</b>	<b>7.00</b>	<b>9.00</b>	<b>9.00</b>

**DEVELOPMENT SERVICES - CODE COMPLIANCE**
**EXPENDITURE SUMMARY**

OBJECT CATEGORIES	FY 2017 ACTUAL	FY 2018 BUDGET	FY 2018 PROJECTED	BUDGET ADJUSTMENTS	FY 2019 BUDGET
PERSONNEL SERVICES	\$ 137,761	\$ 169,702	\$ 171,104	\$ 3,687	\$ 173,389
MATERIALS AND SUPPLIES	3,232	7,029	5,555	(2,578)	4,451
MAINTENANCE	483	2,200	994	-	2,200
OCCUPANCY	3,482	3,115	2,842	(246)	2,869
CONTRACTUAL SERVICES	14,749	17,042	17,042	164	17,206
OTHER CHARGES	8,114	7,615	8,179	600	8,215
CAPITAL OUTLAY	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 167,820</b>	<b>\$ 206,703</b>	<b>\$ 205,717</b>	<b>\$ 1,627</b>	<b>\$ 208,330</b>

**PERSONNEL SUMMARY**

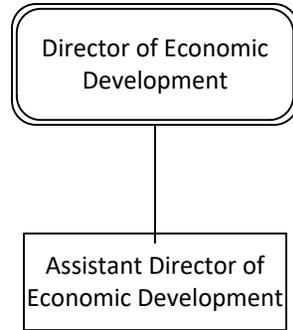
POSITIONS	FY 2017 ACTUAL	FY 2018 BUDGET	FY 2019 BUDGET
SENIOR CODE COMPLIANCE OFFICER	1.00	1.00	1.00
CODE COMPLIANCE OFFICER	2.00	2.00	2.00
GIS MANAGER*	1.00	0.00	0.00
PUBLIC SAFETY SYSTEMS ADMINISTRATOR*	1.00	0.00	0.00
GIS PROGRAMMER ANALYST*	1.00	0.00	0.00
<b>TOTAL</b>	<b>6.00</b>	<b>3.00</b>	<b>3.00</b>

\*In FY 2018, these positions moved to the Information Services Department.

---

## ECONOMIC DEVELOPMENT

---



## ECONOMIC DEVELOPMENT

### DEPARTMENTAL MISSION STATEMENT

The Economic Development Department promotes and develops new and expanding business enterprises that provide and encourage employment opportunities while creating new wealth in the City.

### CUSTOMER

- **INTERNAL:** City Council, City Manager, Assistant City Managers, City Attorney and Department Directors
- **EXTERNAL:** Manufacturing/distribution/service companies; real estate developers/brokers; consultants, landowners; financial groups; engineering firms; architectural firms.
- **ULTIMATE:** The ultimate customers are the citizens and businesses that pay taxes to the City. Residents and businesses benefit from the creation of new jobs and job opportunities in the city while businesses benefit from the increased payrolls and disposable income circulating in the city. Businesses and residents also benefit from the increased value of property created by new investments in the city which impact the city tax rate in a positive manner.

### SERVICES PROVIDED

- Market Cedar Park
- Marketing trips/trade shows
- Resource for all City Information
- Presentations to development groups
- Incentive Proposals
- Available sites/building inventory
- Assistance with development process
- Retention/expansion programs
- Semi-annual CEO luncheon

### PERFORMANCE INDICATORS

PERFORMANCE MEASURE		FY 2017 ACTUAL	FY 2018 BUDGET	FY 2018 ESTIMATE	FY 2019 GOAL
<b>WORKLOAD MEASURES</b>					
<b>COUNCIL GOALS*</b>	 Information requests filled (demographic, community, development guidelines, incentives, etc.)	180	200	190	195
	 Number of Site Visits Hosted	N/A	N/A	N/A	24
	 Number of Business Retention Visits	N/A	N/A	N/A	40
<b>EFFICIENCY &amp; EFFECTIVENESS MEASURES</b>					
<b>COUNCIL GOALS*</b>	 Projects developed	32	40	38	40
	 New business locations	4	5	4	5
	 Jobs created	345	750	479	750
	 Existing business expansions	1	1	1	1
	 % Increase in Cedar Park Workforce	3%	2%	3%	2%
 Capital Investment Added to Tax Rolls (in millions)	\$35	\$45	\$42	\$45	

\*For a full description of the City Council Strategic Goals, refer to page 5.

**ECONOMIC DEVELOPMENT**
**EXPENDITURE SUMMARY**

<b>OBJECT CATEGORIES</b>	<b>FY 2017 ACTUAL</b>	<b>FY 2018 BUDGET</b>	<b>FY 2018 PROJECTED</b>	<b>BUDGET ADJUSTMENTS</b>	<b>FY 2019 BUDGET</b>
PERSONNEL SERVICES	\$ 248,798	\$ 159,513	\$ 308,974	\$ 125,553	\$ 285,066
MATERIALS AND SUPPLIES	-	950	-	-	950
MAINTENANCE	-	-	-	-	-
OCCUPANCY	1,401	1,272	1,141	(361)	911
CONTRACTUAL SERVICES	90,343	105,011	108,365	-	105,011
OTHER CHARGES	1,516,987	2,419,549	2,243,224	(201,000)	2,218,549
CAPITAL OUTLAY	-	-	-	-	-
CONTINGENCY	3,325	-	-	-	-
<b>TOTAL</b>	<b>\$ 1,860,853</b>	<b>\$ 2,686,295</b>	<b>\$ 2,661,705</b>	<b>\$ (75,808)</b>	<b>\$ 2,610,487</b>

**PERSONNEL SUMMARY**

<b>POSITIONS</b>	<b>FY 2017 ACTUAL</b>	<b>FY 2018 BUDGET</b>	<b>FY 2019 BUDGET</b>
DIRECTOR OF ECONOMIC DEVELOPMENT	1.00	1.00	1.00
ASST. DIRECTOR OF ECONOMIC DEVELOPMENT	1.00	1.00	1.00
<b>TOTAL</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>

---

## EMERGENCY MANAGEMENT

---

Emergency Management  
Coordinator

---

## EMERGENCY MANAGEMENT

---

### DEPARTMENTAL MISSION STATEMENT

The City of Cedar Park's Office of Emergency Management is responsible for the planning, coordination, and implementation of all Emergency Management and Homeland Security related activities for the City of Cedar Park. The mission of the Cedar Park Office of Emergency Management is to reduce loss of life and property damage during natural or man-made incidents through mitigation, preparedness, response, and recovery in accordance with the Williamson County Emergency Operations Plan.

### CUSTOMERS

- **INTERNAL:** City Council, City Management and Staff - Serve City Council, the City Manager, and department staff by working towards the achievement of projects in relation to City Council goals.
- **EXTERNAL:** Local, State, and Federal Agencies; Private Sector Business; Non-profit Agencies - Serve outside agencies by coordinating efforts with hopes to gain new information, eliminate redundancy, and build relationships.
- **ULTIMATE:** Citizens - Serve citizens by providing emergency planning, response, recovery, and mitigation for all natural and man-made disasters.

### SERVICES PROVIDED

- Completion, maintenance, and exercising of the Emergency Operations Plan
- Assist with local business emergency plans and exercises
- Provide support and assistance to area public safety agencies
- Provide internal NIMS education and exercises
- Provide education and awareness to the general public

## EMERGENCY MANAGEMENT

**PERFORMANCE INDICATORS**

PERFORMANCE MEASURE	FY 2017 ACTUAL	FY 2018 BUDGET	FY 2018 ESTIMATE	FY 2019 GOAL
<b>WORKLOAD MEASURES</b>				
 Emergency Management Exercises	4	N/A	1	3
 Internal Emergency Management staff training. (Individual training sessions attended by EM Staff)	12	N/A	12	12
 Emergency Operations Plan Annexes Developed/Reviewed	10	N/A	22	17
 Provide internal Emergency Management training	N/A	N/A	2	1
 Conduct community focused education (Hours)	N/A	N/A	34	30
<b>EFFICIENCY &amp; EFFECTIVENESS MEASURES</b>				
 Required City Staff NIMS Training	90%	N/A	80%	90%
 Maintain CEM / TEM Certifications	N/A	N/A	N/A	100%

\*For a full description of the City Council Strategic Goals, refer to page 5.

**EXPENDITURE SUMMARY**

OBJECT CATEGORIES	FY 2017 ACTUAL	FY 2018 BUDGET	FY 2018 PROJECTED	BUDGET ADJUSTMENTS	FY 2019 BUDGET
PERSONNEL SERVICES	\$ 69,258	\$ 90,135	\$ 64,175	\$ 181	\$ 90,316
MATERIALS AND SUPPLIES	9,709	13,920	12,952	(557)	13,363
MAINTENANCE	569	5,500	2,153	-	5,500
OCCUPANCY	1,815	-	6,750	7,789	7,789
CONTRACTUAL SERVICES	119,043	104,081	104,081	2,764	106,845
OTHER CHARGES	16,079	19,510	14,621	-	19,510
CAPITAL OUTLAY	-	-	-	-	-
TRANSFERS-OUT	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 216,472</b>	<b>\$ 233,146</b>	<b>\$ 204,733</b>	<b>\$ 10,177</b>	<b>\$ 243,323</b>

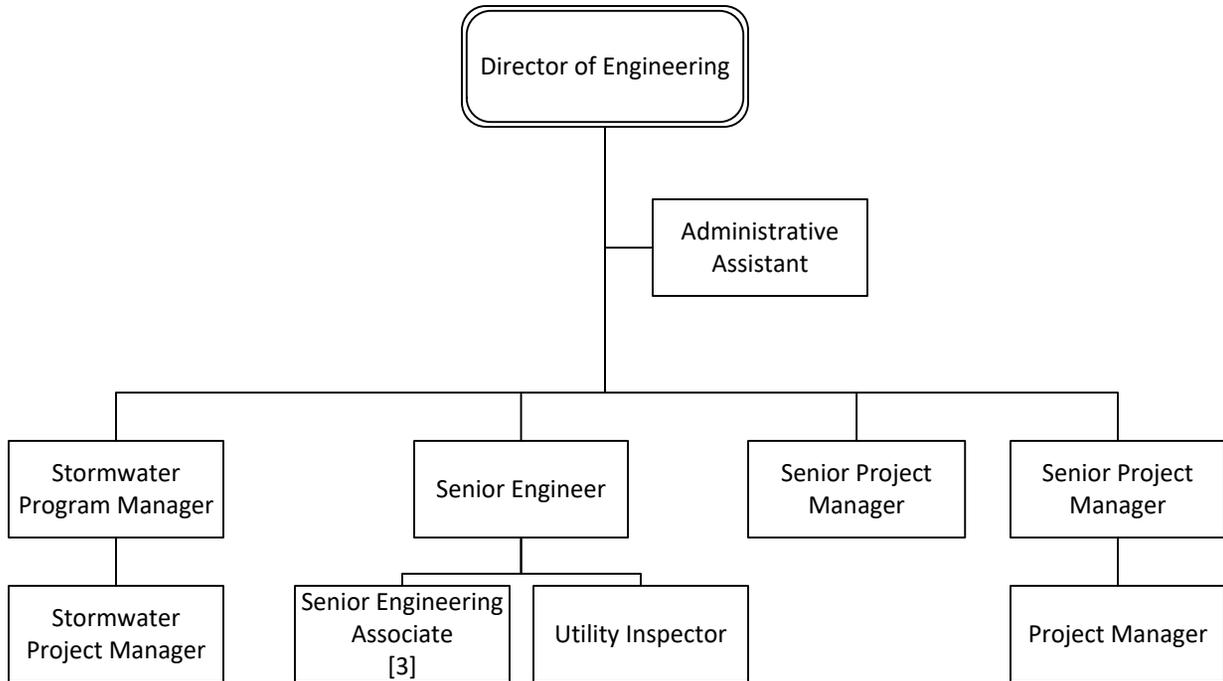
**PERSONNEL SUMMARY**

POSITIONS	FY 2017 ACTUAL	FY 2018 BUDGET	FY 2019 BUDGET
EMERGENCY MANAGEMENT COORDINATOR	1.00	1.00	1.00
<b>TOTAL</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>

---

## ENGINEERING

---



## ENGINEERING

### DEPARTMENTAL MISSION STATEMENT

The Engineering Department's mission is to ensure a quality engineered and safe infrastructure for the City of Cedar Park.

### CUSTOMERS

- **INTERNAL:** Internal customers include other city departments, City Council, boards and commissions.
- **EXTERNAL:** External customers include developers, engineers, construction contractors, citizens, and utility service providers.
- **ULTIMATE:** The citizens of Cedar Park are the ultimate customers as they rely upon us to provide a safe infrastructure through the use of their tax dollars.

### SERVICES PROVIDED

- Transportation, drainage and municipal facility project management
- Subdivision plat and construction plan review
- Construction project inspection

### PERFORMANCE INDICATORS

	PERFORMANCE MEASURE	FY 2017 ACTUAL	FY 2018 BUDGET	FY 2018 ESTIMATE	FY 2019 GOAL
<b>WORKLOAD MEASURES</b>					
	 # of on-going projects (Transportation/Facilities)	20/13	15/10	16/12	15/10
	 Transportation Plan Reviews	45	42	45	40
	 Transportation Plat Reviews	25	25	27	23
	 Transportation Predevelopment Meetings Attended	90	90	105	85
<b>COUNCIL GOALS*</b>	 Construction plans reviewed	45	42	45	40
	 CIP design contracts initiated	8	8	9	8
	 Design contracts completed	9	9	10	8
	 CIP projects constructed	11	10	9	9
	 Citizen Transportation Inquiries/Requests	200	210	175	185
<b>EFFICIENCY &amp; EFFECTIVENESS MEASURES</b>					
<b>C. GOALS*</b>	 Design contracts completed on schedule	9	9	10	8
	 Project designs (under/over) budget	9/0	9/0	10/0	8/0
	 Project construction budgets (under/over)	11/0	10/0	9/0	9/0

\*For a full description of the City Council Strategic Goals, refer to page 5.

## ENGINEERING

**EXPENDITURE SUMMARY**

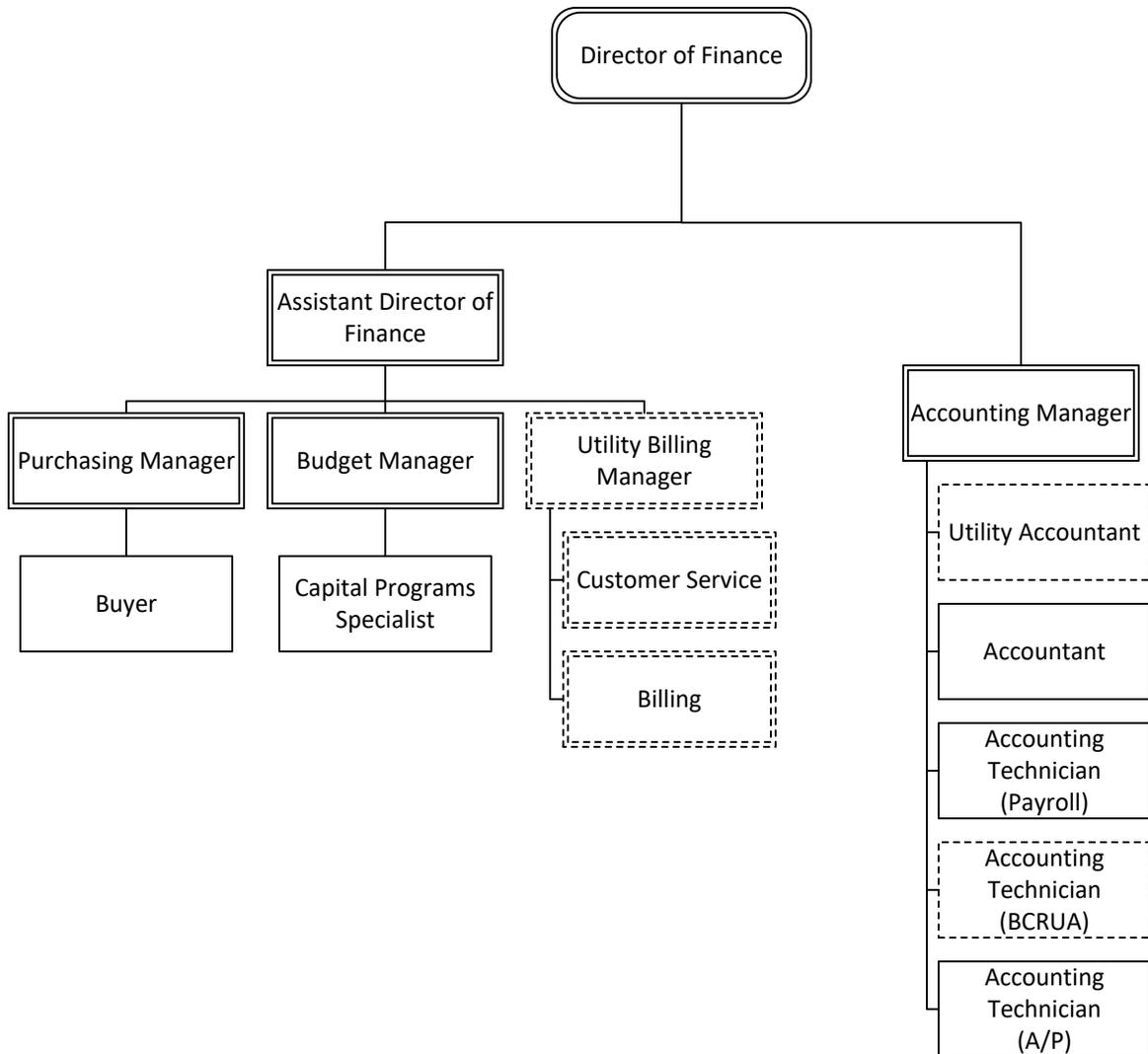
OBJECT CATEGORIES	FY 2017 ACTUAL	FY 2018 BUDGET	FY 2018 PROJECTED	BUDGET ADJUSTMENTS	FY 2019 BUDGET
PERSONNEL SERVICES	\$ 804,424	\$ 1,042,547	\$ 1,042,658	\$ 129,503	\$ 1,172,050
MATERIALS AND SUPPLIES	15,729	9,762	10,208	6,522	16,284
MAINTENANCE	228	900	1,168	2,830	3,730
OCCUPANCY	3,254	1,979	2,798	4,423	6,402
CONTRACTUAL SERVICES	243,649	325,833	309,038	30,370	356,203
OTHER CHARGES	10,093	16,860	16,417	7,490	24,350
CAPITAL OUTLAY	-	-	-	50,000	50,000
TRANSFERS-OUT	-	290,000	290,000	(290,000)	-
<b>TOTAL</b>	<b>\$ 1,077,377</b>	<b>\$ 1,687,881</b>	<b>\$ 1,672,286</b>	<b>\$ (58,862)</b>	<b>\$ 1,629,019</b>

**PERSONNEL SUMMARY**

POSITIONS	FY 2017 ACTUAL	FY 2018 BUDGET	FY 2019 BUDGET
DIRECTOR OF ENGINEERING	1.00	1.00	1.00
SENIOR ENGINEER	1.00	2.00	1.00
SENIOR ENGINEERING ASSOCIATE	3.00	3.00	3.00
UTILITY INSPECTOR	1.00	1.00	1.00
SENIOR PROJECT MANAGER	1.00	1.00	2.00
PROJECT MANAGER	1.00	1.00	1.00
STORM WATER PROGRAM MANAGER	0.00	0.00	1.00
STORM WATER PROJECT MANAGER	0.00	0.00	1.00
STORM WATER COORDINATOR*	0.00	1.00	0.00
ADMINISTRATIVE ASSISTANT	1.00	1.00	1.00
<b>TOTAL</b>	<b>9.00</b>	<b>11.00</b>	<b>12.00</b>

\*In FY 2019, this position moved from Engineering to Field Operations.

**FINANCIAL SERVICES**



---

## FINANCIAL SERVICES

---

### DEPARTMENTAL MISSION STATEMENT

To provide for financial integrity through responsible management of public funds as entrusted to us for the Cedar Park citizens.

### CUSTOMERS

- **INTERNAL:** Internal customers include: departments; City Council; boards and commissions; individual employees
- **EXTERNAL:** External customers include: vendors; local, state, and federal agencies; tax payers, fee and fine payers;
- **ULTIMATE:** Our ultimate customers are the residential and corporate citizens of Cedar Park. They are our ultimate customer because the city is entrusted with their public funds.

### SERVICES PROVIDED

- Accounts Payable/Accounts Receivable
- Cash Management /Investing
- Payroll
- Coordinate Annual Audit
- Accounting and Financial Reporting
- Budget Preparation and Creation
- Budget Monitoring and Reporting
- Analysis and Research
- Risk Management (City Claims)
- 4A & 4B Financial Reporting
- Grant Assistance and Administration
- Assists with City-wide procurement
- Maintains vendor list
- Assists departments with quotes, bids, requests for proposals, and requests for qualifications

**FINANCIAL SERVICES**
**PERFORMANCE INDICATORS**

PERFORMANCE MEASURE		FY 2017 ACTUAL	FY 2018 BUDGET	FY 2018 ESTIMATE	FY 2019 GOAL
<b>WORKLOAD MEASURES</b>					
<b>COUNCIL GOALS*</b>	 Production of structurally balanced budget	N/A	1	1	1
	 Monthly budget updates to Dept/Council	N/A	12	12	12
	 Quarterly financial investment reports to Council	N/A	4	4	4
	 Production of Comprehensive Annual Financial Report	N/A	1	1	1
<b>EFFICIENCY &amp; EFFECTIVENESS MEASURES</b>					
<b>COUNCIL GOALS*</b>	 # of Payroll adjustments per pay period	N/A	N/A	N/A	< 3
	 % of AP and BCRUA invoices paid within 30 days	N/A	90.0%	90.0%	95.0%
	 % of monthly/quarterly reports delivered to Council within 60 days of month end	N/A	100.0%	100.0%	100.0%
	 Investment portfolio meets 100% compliance requirements	N/A	100.0%	100.0%	100.0%
	 Complete credit card reports within 2 weeks of cycle close	N/A	100.0%	100.0%	100.0%
	 Complete bank reconciliations within 4 weeks of month end	N/A	100.0%	100.0%	100.0%
	 Conduct annual procurement training for each department	N/A	100.0%	100.0%	100.0%

\*For a full description of the City Council Strategic Goals, refer to page 5.

**FINANCIAL SERVICES**
**EXPENDITURE SUMMARY**

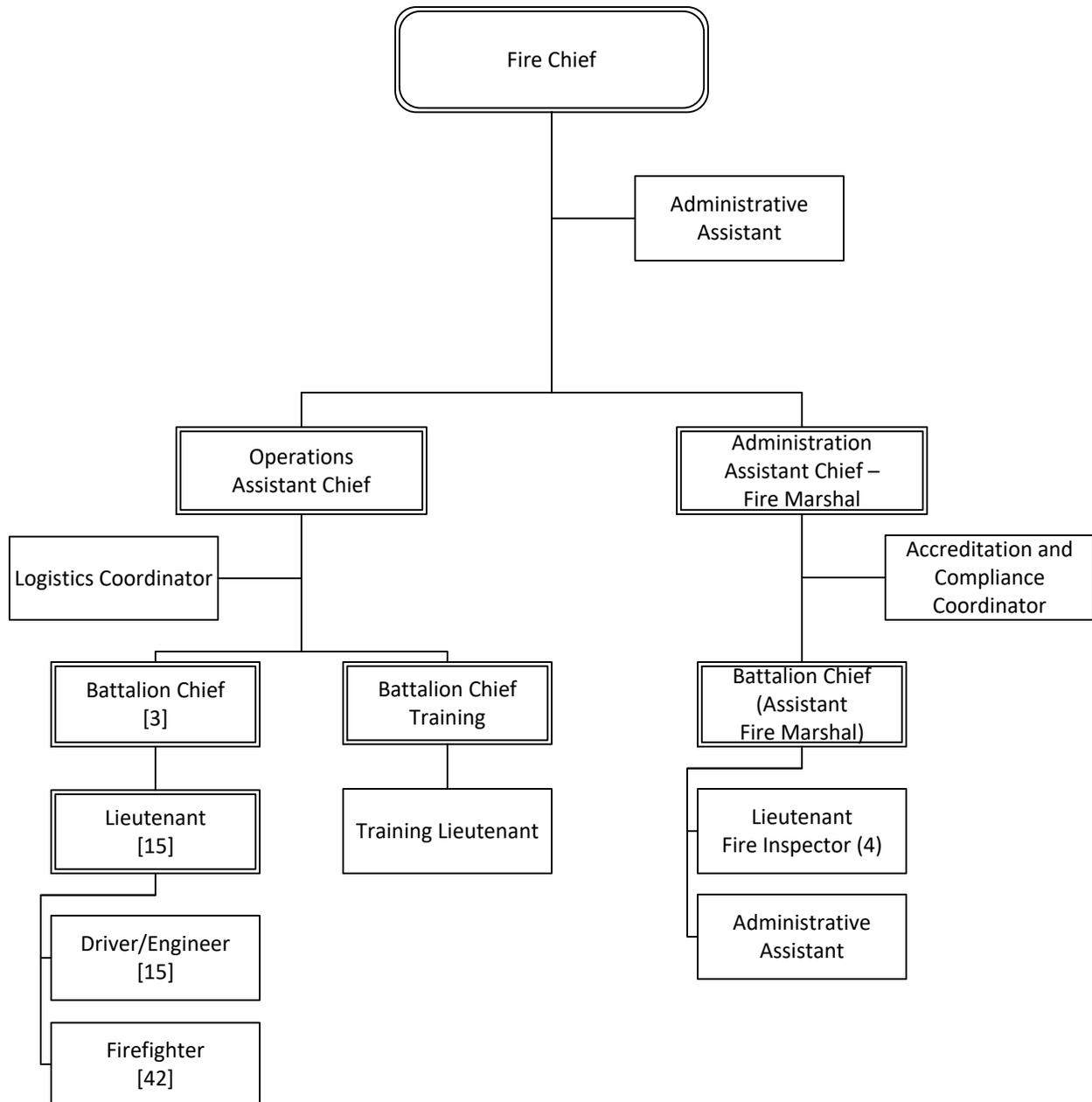
OBJECT CATEGORIES	FY 2017 ACTUAL	FY 2018 BUDGET	FY 2018 PROJECTED	BUDGET ADJUSTMENTS	FY 2019 BUDGET
PERSONNEL SERVICES	\$ 667,514	\$ 758,241	\$ 761,725	\$ 149,369	\$ 907,610
MATERIALS AND SUPPLIES	4,803	5,250	9,509	4,100	9,350
OCCUPANCY	1,882	2,473	2,357	(781)	1,692
CONTRACTUAL SERVICES	309,442	330,179	311,827	37,753	367,932
OTHER CHARGES	14,481	25,677	20,644	4,000	29,677
CAPITAL OUTLAY	-	3,500	-	(3,500)	-
<b>TOTAL</b>	<b>\$ 998,122</b>	<b>\$ 1,125,320</b>	<b>\$ 1,106,064</b>	<b>\$ 190,941</b>	<b>\$ 1,316,261</b>

**PERSONNEL SUMMARY**

POSITIONS	FY 2017 ACTUAL	FY 2018 BUDGET	FY 2019 BUDGET
DIRECTOR OF FINANCE	1.00	1.00	1.00
ASSISTANT DIRECTOR OF FINANCE	1.00	1.00	1.00
ACCOUNTING MANAGER	1.00	1.00	1.00
PURCHASING MANAGER	1.00	1.00	1.00
BUYER	0.00	1.00	1.00
BUDGET MANAGER	1.00	1.00	1.00
CAPITAL PROGRAMS SPECIALIST	0.00	0.00	1.00
ACCOUNTANT	1.00	1.00	1.00
ACCOUNTING TECHNICIAN I*	0.00	0.00	1.00
ACCOUNTING TECHNICIAN II	1.00	1.00	1.00
<b>TOTAL</b>	<b>7.00</b>	<b>8.00</b>	<b>10.00</b>

\*In FY 2019, this position was moved from the Utility Fund to the General Fund.

## FIRE SERVICES



---

## FIRE SERVICES - TOTAL

---

### DEPARTMENTAL MISSION STATEMENT

The Cedar Park Fire Department will pursue excellence in every aspect of public safety related to the fire service and seek opportunities to serve our community.

### CUSTOMERS

- **INTERNAL:** City Council, City Department Heads and Fire Department Employees.
- **EXTERNAL:** Residents of Cedar Park and ETJ area.  
Residents in the CAPCOG region primarily through special operations activities such as hazardous materials mitigation, swift water rescue, Technical rescue, and dive recovery operations.  
Texas Intrastate Fire Mutual Aid System (TIFMAS) that can require deployments all over Texas.  
Texas Commission on Fire Protection, Texas Department of State Health Services, Insurance Services Office, State Fire Marshal Office, Williamson County, Williamson County Fire Chiefs Association, Capital Area Fire Chiefs Association, CAPCOG, and other groups that are typically in a regulatory nature.
- **ULTIMATE:** The CPFD is in place to serve all our citizens, visitors to our community, external organizations, other city staff, and fellow team members to provide a level of service that exceeds expectations. We strive each day to perform better and create an environment that is good for all that interact with the CPFD.

### SERVICES PROVIDED

- Fire Suppression
- Medical First Response
- Emergency Management
- Community Education
- Hazardous Materials Mitigation
- Dive Recovery
- Fire Safety Education
- Training - Fire Personnel
- Fire Investigation
- Technical Rope Rescue
- Swift Water Rescue
- Extrications
- Fire Code Enforcement, Inspection & Plan Review

**FIRE SERVICES - TOTAL**
**PERFORMANCE INDICATORS**

PERFORMANCE MEASURE		FY 2017 ACTUAL	FY 2018 BUDGET	FY 2018 ESTIMATE	FY 2019 GOAL
<b>WORKLOAD MEASURES</b>					
COUNCIL GOALS*	Total Emergency Incidents	5,815	5,825	6,320	6,650
	Fire Marshal Activity	3,586	3,800	3,140	3,140
	# of Tours/Public Education Events	100	150	80	100
	Training hours complete	14,628	16,500	14,600	14,624
	Medical Calls/Vehicle Accident Calls as % of Total Calls	71.4%	72.5%	72.6%	72.5%
	False Alarm Calls as % of Total Calls	8.6%	7.5%	7.6%	8.0%
<b>EFFICIENCY &amp; EFFECTIVENESS MEASURES</b>					
COUNCIL GOALS*	ISO Rating	1	1	1	1
	% of Turn-out Time Less Than 90 Seconds	78.5%	90.0%	81.0%	90.0%
	EMS Call Median Turn Out Time	0:01	1:00	0:01	1:00
	% of Travel Time Less Than 4 Minutes	36.1%	50.0%	34.9%	65.0%
	% of 360 Evaluations on All Officers	100.0%	100.0%	100.0%	100.0%
	% of Apartments with Fire Inspection Performed	66.3%	80.0%	70.0%	100.0%
	Restaurants	27.1%	50.0%	84.1%	75.0%
	Nightclubs	14.3%	100.0%	42.9%	100.0%
	% of Fires Contained in Room of Origin	50.0%	70.0%	52.4%	60.0%
	% of Dollar Value Saved on Property With Fire Loss	90.0%	85.0%	80.1%	85.0%
	Percent of traffic accidents cleared within 40 minutes.	81.3%	85.0%	87.3%	85.0%
	% of Fire Cause Determined	44.6%	60.0%	55.6%	60.0%
	Businesses without an Annual Inspection within 3 years	N/A	0.0%	N/A	0.0%
	CPR save rate compared to national average	N/A	0.0%	CP 15.2% NA 10.4%	15.0%

\*For a full description of the City Council Strategic Goals, refer to page 5.

**FIRE SERVICES - TOTAL**
**EXPENDITURE SUMMARY**

OBJECT CATEGORIES	FY 2017 ACTUAL	FY 2018 BUDGET	FY 2018 PROJECTED	BUDGET ADJUSTMENTS	FY 2019 BUDGET
PERSONNEL SERVICES	\$ 7,548,693	\$ 8,489,287	\$ 8,407,032	\$ 734,480	\$ 9,223,767
MATERIALS AND SUPPLIES	308,443	170,850	198,720	29,738	200,588
MAINTENANCE	439,140	406,894	496,049	4,190	411,084
OCCUPANCY	118,801	136,793	123,488	22,051	158,844
CONTRACTUAL SERVICES	878,243	821,085	854,403	55,641	876,726
OTHER CHARGES	198,992	248,126	234,744	(2,392)	245,734
CAPITAL OUTLAY	185,926	196,600	99,350	(102,050)	94,550
TRANSFERS	1,800,000	-	70,000	-	-
<b>TOTAL</b>	<b>\$ 11,478,238</b>	<b>\$ 10,469,635</b>	<b>\$ 10,483,786</b>	<b>\$ 741,658</b>	<b>\$ 11,211,293</b>

**PERSONNEL SUMMARY**

POSITIONS	FY 2017 ACTUAL	FY 2018 BUDGET	FY 2019 BUDGET
<b>CIVIL SERVICE</b>			
ASSISTANT FIRE CHIEF	2.00	2.00	2.00
BATTALION CHIEF	5.00	5.00	5.00
LIEUTENANT	19.00	19.00	20.00
DRIVER/ENGINEER	15.00	15.00	15.00
FIREFIGHTER	37.00	42.00	42.00
<b>CIVIL SERVICE TOTAL</b>	<b>78.00</b>	<b>83.00</b>	<b>84.00</b>
<b>NON-CIVIL SERVICE</b>			
FIRE CHIEF	1.00	1.00	1.00
LOGISTICS COORDINATOR	0.00	0.00	1.00
EMERGENCY MANAGEMENT COORDINATOR <sup>1</sup>	1.00	1.00	0.00
ACCRED. AND COMPLIANCE COORDINATOR	1.00	1.00	1.00
ADMINISTRATIVE ASSISTANT	2.00	2.00	2.00
<b>NON-CIVIL SERVICE TOTAL</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>
<b>TOTAL</b>	<b>83.00</b>	<b>88.00</b>	<b>89.00</b>

<sup>1</sup>In FY 2019, the Emergency Management Division was classified as a separate department.

**FIRE SERVICES - ADMINISTRATION**
**EXPENDITURE SUMMARY**

OBJECT CATEGORIES	FY 2017 ACTUAL	FY 2018 BUDGET	FY 2018 PROJECTED	BUDGET ADJUSTMENTS	FY 2019 BUDGET
PERSONNEL SERVICES	\$ 1,128,022	\$ 1,359,463	\$ 1,180,005	\$ (144,859)	\$ 1,214,604
MATERIALS AND SUPPLIES	19,087	18,420	11,167	9,134	27,554
MAINTENANCE	4,607	3,500	3,659	500	4,000
OCCUPANCY	30,179	28,805	27,917	13,840	42,645
CONTRACTUAL SERVICES	142,725	154,569	189,160	22,882	177,451
OTHER CHARGES	119,576	126,497	113,005	8,195	134,692
CAPITAL OUTLAY	-	126,600	99,350	(99,600)	27,000
TRANSFERS	150,000	70,000	70,000	(70,000)	-
<b>TOTAL</b>	<b>\$ 1,594,196</b>	<b>\$ 1,887,854</b>	<b>\$ 1,694,261</b>	<b>\$ (259,908)</b>	<b>\$ 1,627,946</b>

**PERSONNEL SUMMARY**

POSITIONS	FY 2017 ACTUAL	FY 2018 BUDGET	FY 2019 BUDGET
<b>CIVIL SERVICE</b>			
ASSISTANT FIRE CHIEF	2.00	2.00	2.00
BATTALION CHIEF	1.00	1.00	1.00
LIEUTENANT	1.00	1.00	1.00
<b>CIVIL SERVICE TOTAL</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>
<b>NON-CIVIL SERVICE</b>			
FIRE CHIEF	1.00	1.00	1.00
LOGISTICS COORDINATOR	0.00	0.00	1.00
ADMINISTRATIVE ASSISTANT	1.00	1.00	1.00
ACCREDITATION AND COMPLIANCE	1.00	1.00	1.00
<b>NON-CIVIL SERVICE TOTAL</b>	<b>3.00</b>	<b>3.00</b>	<b>4.00</b>
<b>TOTAL</b>	<b>7.00</b>	<b>7.00</b>	<b>8.00</b>

**FIRE SERVICES - OPERATIONS**
**EXPENDITURE SUMMARY**

OBJECT CATEGORIES	FY 2017 ACTUAL	FY 2018 BUDGET	FY 2018 PROJECTED	BUDGET ADJUSTMENTS	FY 2019 BUDGET
PERSONNEL SERVICES	\$ 5,886,575	\$ 6,637,208	\$ 6,609,152	\$ 569,264	\$ 7,206,472
MATERIALS AND SUPPLIES	275,979	136,702	172,739	6,110	142,812
MAINTENANCE	431,998	398,394	490,610	2,190	400,584
OCCUPANCY	86,111	105,447	93,030	7,241	112,688
CONTRACTUAL SERVICES	705,555	625,599	622,972	32,193	657,792
OTHER CHARGES	71,397	104,222	104,332	(10,000)	94,222
CAPITAL OUTLAY	185,926	-	-	17,000	17,000
TRANSFERS	1,650,000	-	-	-	-
<b>TOTAL</b>	<b>\$ 9,293,543</b>	<b>\$ 8,007,572</b>	<b>\$ 8,092,835</b>	<b>\$ 623,998</b>	<b>\$ 8,631,570</b>

**PERSONNEL SUMMARY**

POSITIONS	FY 2017 ACTUAL	FY 2018 BUDGET	FY 2019 BUDGET
<b>CIVIL SERVICE</b>			
BATTALION CHIEF	3.00	3.00	3.00
LIEUTENANT	15.00	15.00	14.00
DRIVER/ENGINEER	12.00	15.00	15.00
FIREFIGHTER	37.00	42.00	42.00
<b>CIVIL SERVICE TOTAL</b>	<b>67.00</b>	<b>75.00</b>	<b>74.00</b>
<b>NON-CIVIL SERVICE</b>			
<b>NON-CIVIL SERVICE TOTAL</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL</b>	<b>67.00</b>	<b>75.00</b>	<b>74.00</b>

**FIRE SERVICES - FIRE PREVENTION**
**EXPENDITURE SUMMARY**

<b>OBJECT CATEGORIES</b>	<b>FY 2017 ACTUAL</b>	<b>FY 2018 BUDGET</b>	<b>FY 2018 PROJECTED</b>	<b>BUDGET ADJUSTMENTS</b>	<b>FY 2019 BUDGET</b>
PERSONNEL SERVICES	\$ 534,095	\$ 492,616	\$ 617,876	\$ 310,075	\$ 802,691
MATERIALS AND SUPPLIES	13,378	15,728	14,814	14,494	30,222
MAINTENANCE	2,534	5,000	1,781	1,500	6,500
OCCUPANCY	2,511	2,541	2,541	970	3,511
CONTRACTUAL SERVICES	29,963	40,917	42,271	566	41,483
OTHER CHARGES	8,019	17,407	17,407	(587)	16,820
CAPITAL OUTLAY	-	-	-	50,550	50,550
<b>TOTAL</b>	<b>\$ 590,500</b>	<b>\$ 574,209</b>	<b>\$ 696,690</b>	<b>\$ 377,568</b>	<b>\$ 951,777</b>

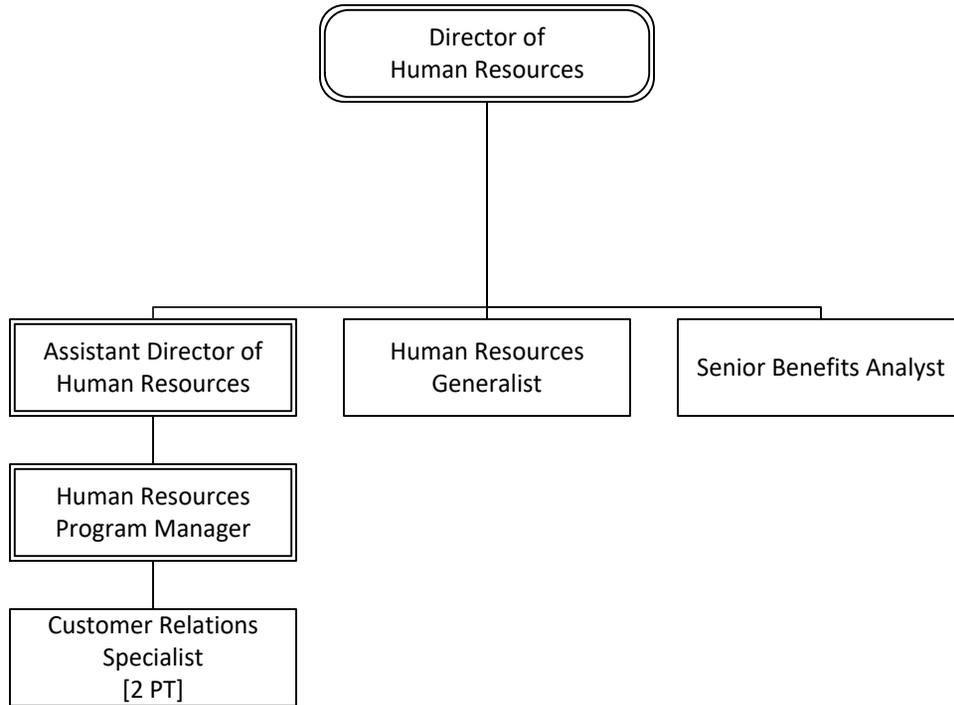
**PERSONNEL SUMMARY**

<b>POSITIONS</b>	<b>FY 2017 ACTUAL</b>	<b>FY 2018 BUDGET</b>	<b>FY 2019 BUDGET</b>
<b>CIVIL SERVICE</b>			
BATTALION CHIEF	1.00	1.00	1.00
LIEUTENANT	3.00	3.00	5.00
<b>CIVIL SERVICE TOTAL</b>	<b>4.00</b>	<b>4.00</b>	<b>6.00</b>
<b>NON-CIVIL SERVICE</b>			
ADMINISTRATIVE ASSISTANT	1.00	1.00	1.00
<b>NON-CIVIL SERVICE TOTAL</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>
<b>TOTAL</b>	<b>5.00</b>	<b>5.00</b>	<b>7.00</b>

---

## HUMAN RESOURCES

---



---

## HUMAN RESOURCES

---

### DEPARTMENTAL MISSION STATEMENT

The Human Resources Department is a cohesive, collaborative team of professionals committed to creating a healthy and positive work environment in order to assist in accomplishing the City's goals and objectives. We value integrity, efficiency, problem solving, equity, and character in all of our relationships and interactions. The Human Resources Department does this to promote and facilitate growth, accountability, and empowerment throughout our organization.

### CUSTOMERS

- **INTERNAL:** Our primary interaction is with our internal customers, our employees. The HR Department services our individual employees with matters relating to their benefits, compensation, leave, and other HR functions including facilitating the resolution of employee relations issues. Support is also provided to departments with matters relating to recruitment, compliance, and labor relations.
- **EXTERNAL:** The interaction with our external customers is primarily related to recruitment and customer service matters relating to our vendors (i.e. TMRS, TML-IRP, Health Insurance Carrier, etc.). The HR Department interacts with potential applicants by providing the resources required for employment. On a regular basis, we act as intermediaries between our employees and vendors that provide benefit products.
- **ULTIMATE:** Ultimately, The HR department provides such services to internal and external customers to ensure the City sustains a healthy and positive workforce; consequently, contributing to the attainment of the City's goals and objectives and enhancing the Quality of Life for its citizens.

### SERVICES PROVIDED

- Compliance with Employment Laws
- Benefits Administration
- Recruitment
- Classification and Compensation Administration
- Civil Service
- Labor/Employee Relations
- Training and Development
- Risk Management

## HUMAN RESOURCES

**PERFORMANCE INDICATORS**

PERFORMANCE MEASURE		FY 2017 ACTUAL	FY 2018 BUDGET	FY 2018 ESTIMATE	FY 2019 GOAL
<b>WORKLOAD MEASURES</b>					
<b>COUNCIL GOALS*</b>	 # of applications processed	6,890	5,000	6,700	6,000
	 # of payroll changes entered	26,888	30,000	32,000	33,000
	 # of Workers' Compensation claims processed	68	40	35	35
	 # of liability claims (general/automobile)	44	25	60	40
<b>EFFICIENCY &amp; EFFECTIVENESS MEASURES</b>					
<b>C. GOALS*</b>	 Average number of days to fill a position	86	65	75	65
	 Full-Time Turnover rate	13.1%	7.0%	11.0%	7.0%
	 Full-Time First Year Turnover rate	20.4%	10.0%	37.0%	10.0%
	 Worker's Compensation Modifier	0.59	0.58	0.47	0.45

\*For a full description of the City Council Strategic Goals, refer to page 5.

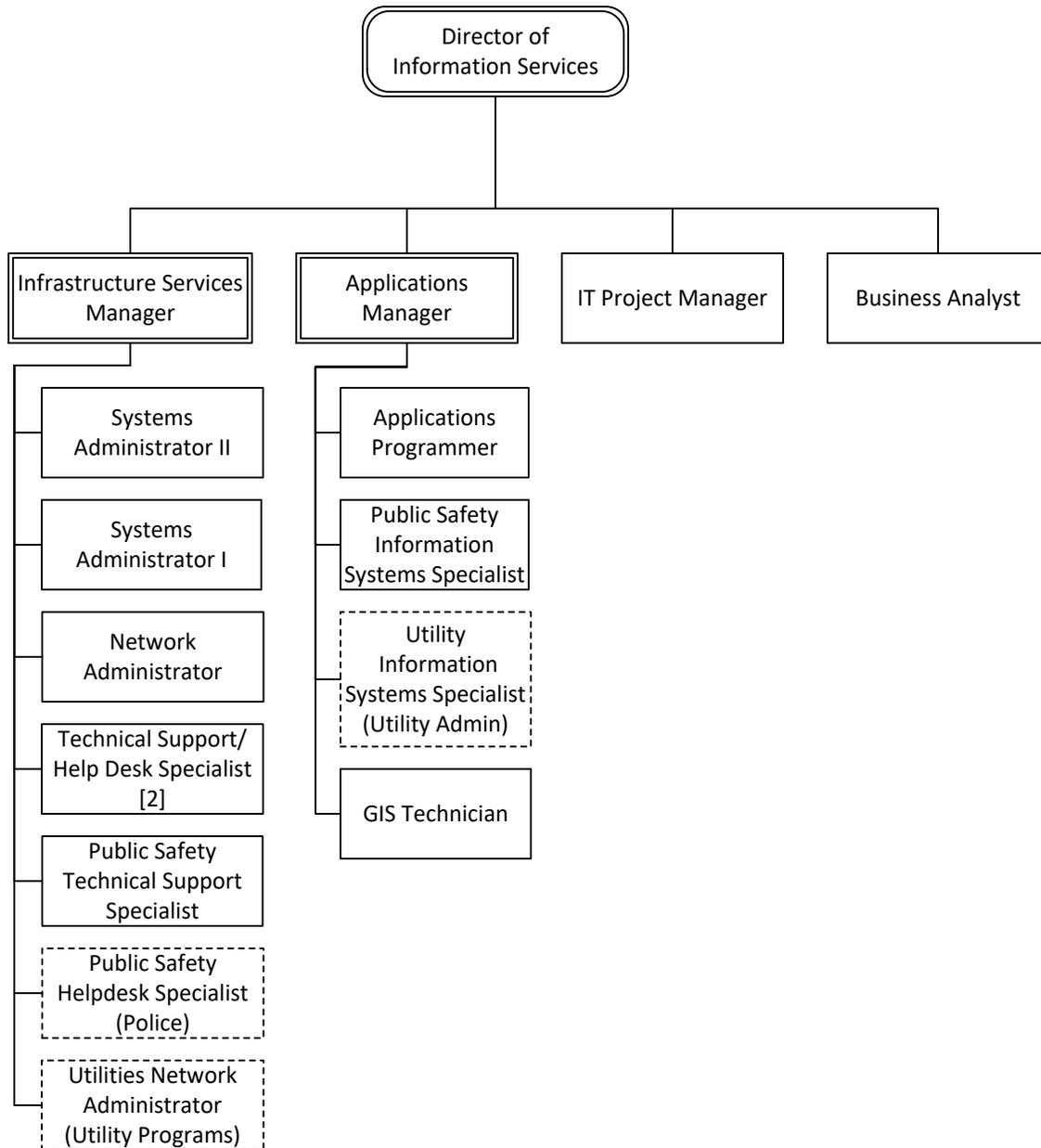
**EXPENDITURE SUMMARY**

OBJECT CATEGORIES	FY 2017 ACTUAL	FY 2018 BUDGET	FY 2018 PROJECTED	BUDGET ADJUSTMENTS	FY 2019 BUDGET
PERSONNEL SERVICES	\$ 314,970	\$ 408,863	\$ 429,267	\$ 80,867	\$ 489,730
MATERIALS AND SUPPLIES	3,954	2,850	3,040	4,000	6,850
OCCUPANCY	1,156	1,908	1,908	(800)	1,108
CONTRACTUAL SERVICES	114,880	123,394	95,103	88,761	212,155
OTHER CHARGES	92,768	53,079	45,571	3,899	56,978
<b>TOTAL</b>	<b>\$ 527,727</b>	<b>\$ 590,094</b>	<b>\$ 574,889</b>	<b>\$ 176,727</b>	<b>\$ 766,821</b>

**PERSONNEL SUMMARY**

POSITIONS	FY 2017 ACTUAL	FY 2018 BUDGET	FY 2019 BUDGET
DIRECTOR OF HUMAN RESOURCES	1.00	1.00	1.00
ASSISTANT DIRECTOR OF HUMAN RESOURCES	1.00	1.00	1.00
HUMAN RESOURCES PROGRAM MANAGER	1.00	1.00	1.00
SENIOR BENEFITS ANALYST	0.00	0.00	1.00
HUMAN RESOURCES GENERALIST	1.00	1.00	1.00
CUSTOMER RELATIONS SPECIALIST	1.00	1.00	1.00
<b>TOTAL</b>	<b>5.00</b>	<b>5.00</b>	<b>6.00</b>

## INFORMATION SERVICES



---

## INFORMATION SERVICES - TOTAL

---

### DEPARTMENTAL MISSION STATEMENT

The Information Services Department delivers quality and innovative technology solutions to provide the community and city staff with convenient access to information and services.

### CUSTOMERS

- **INTERNAL:** The Information Services Department offers direct support, application development, and other technology-based services to City departments, City Council, and staff members that utilize the City's network, communications, and applications.
- **EXTERNAL:** External customers include members of City boards and commissions and other local governmental entities.
- **ULTIMATE:** The Citizens of the City of Cedar Park.

### SERVICES PROVIDED

- Application Support
- Business Analysis
- Datacenter Management
- Geospatial (GIS) Development & Analysis
- Local Area & Wide Area Network
- Process Improvement
- Report Writing
- Server Support
- Technical Support
- Web Development
- Wifi Management
- Application Development
- Data Backup, Archival and Retrieval
- Desktop Support
- HelpDesk
- Network Support
- Project Management
- Security Management
- Technical Planning & Design
- Training
- Web Support
- VoIP Management & Support

**INFORMATION SERVICES - TOTAL**
**PERFORMANCE INDICATORS**

	PERFORMANCE MEASURE	FY 2017 ACTUAL	FY 2018 BUDGET	FY 2018 ESTIMATE	FY 2019 GOAL
<b>WORKLOAD MEASURES</b>					
	 Application and data servers	156	170	173	N/A
	 Personal computers	462	475	600	N/A
	 Information technology help calls	4,680	4,000	5,995	N/A
	 Network configuration changes	6,509	3,200	3,100	N/A
	 Wireless access points supported	131	150	150	N/A
<b>COUNCIL GOALS*</b>	 Network devices supported	87	90	95	N/A
	 Telephones supported	332	340	493	N/A
	 Printers supported	96	98	95	N/A
	 Other tech devices supported	394	450	453	N/A
	 Building security controlled doors	166	175	208	N/A
	 Overall electronic data supported in terabytes (TB)	580	615	736	N/A
	 Total number of major projects worked	29	95	69	N/A
	 IS Budget as % of City Revenue	N/A	N/A	N/A	2%
	 IS OpEx as % of Budget	N/A	N/A	N/A	80%
	 IS CapEx as % of Budget	N/A	N/A	N/A	20%

\*For a full description of the City Council Strategic Goals, refer to page 5.

**INFORMATION SERVICES - TOTAL**
**PERFORMANCE INDICATORS**

	PERFORMANCE MEASURE	FY 2017 ACTUAL	FY 2018 BUDGET	FY 2018 ESTIMATE	FY 2019 GOAL
<b>EFFICIENCY &amp; EFFECTIVENESS MEASURES</b>					
	 % Critical calls cleared in 8 hours	92.1%	97.0%	98.8%	N/A
	 % Non-Critical calls cleared in 48 hours	75.9%	88.0%	80.8%	N/A
	 % of network uptime during business hours	99.1%	99.9%	99.9%	N/A
	 Blocked hacking attempts	99.1%	99.9%	99.9%	N/A
	 Blocked SPAM emails	99.1%	99.9%	99.9%	N/A
<b>COUNCIL GOALS*</b>	 Network Availability	N/A	N/A	N/A	98.5%
	 Application Availability	N/A	N/A	N/A	97.5%
	 Patch/Big Fix Success	N/A	N/A	N/A	99.5%
	 Timely Account Terminations	N/A	N/A	N/A	99.5%
	 Enterprise Projects - Timeliness	N/A	N/A	N/A	95.5%
	 Enterprise Projects - On Budget	N/A	N/A	N/A	98.5%
	 Average Application Response Time	N/A	N/A	N/A	3.5 sec
	 % critical calls cleared in 1 hour	N/A	N/A	N/A	95.5%
	 % Level 1 (High) calls cleared in 4 hours	N/A	N/A	N/A	98.5%

\*For a full description of the City Council Strategic Goals, refer to page 5.

**INFORMATION SERVICES - TOTAL**
**EXPENDITURE SUMMARY**

OBJECT CATEGORIES	FY 2017 ACTUAL	FY 2018 BUDGET	FY 2018 PROJECTED	BUDGET ADJUSTMENTS	FY 2019 BUDGET
PERSONNEL SERVICES	\$ 723,364	\$ 975,907	\$ 902,152	\$ 96,644	\$ 1,072,551
MATERIALS AND SUPPLIES	4,664	11,782	13,947	(1,254)	10,528
MAINTENANCE	23,162	23,675	8,356	-	23,675
OCCUPANCY	14,953	40,156	16,759	(24,033)	16,123
CONTRACTUAL SERVICES	608,848	770,408	876,107	271,490	1,041,898
OTHER CHARGES	37,672	48,824	32,328	5,000	53,824
CAPITAL OUTLAY	13,742	-	-	-	-
TRANSFERS-OUT	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 1,426,403</b>	<b>\$ 1,870,752</b>	<b>\$ 1,849,649</b>	<b>\$ 347,847</b>	<b>\$ 2,218,599</b>

**PERSONNEL SUMMARY**

POSITIONS	FY 2017 ACTUAL	FY 2018 BUDGET	FY 2019 BUDGET
DIRECTOR OF INFORMATION SERVICES	1.00	1.00	1.00
ASST. DIRECTOR OF INFORMATION SERVICES	1.00	1.00	0.00
INFRASTRUCTURE SERVICES MANAGER	0.00	0.00	1.00
IT PROJECT MANAGER	0.00	1.00	1.00
IT BUSINESS ANALYST	0.00	1.00	1.00
SYSTEMS ENGINEER	1.00	1.00	0.00
SYSTEMS ADMINISTRATOR I	1.00	1.00	1.00
SYSTEMS ADMINISTRATOR II	0.00	0.00	1.00
NETWORK ADMINISTRATOR	1.00	1.00	1.00
GIS TECHNICIAN	0.00	0.00	1.00
TECHNICAL SUPPORT/HELP DESK SPECIALIST	2.50	3.00	3.00
APPLICATIONS MANAGER	1.00	1.00	1.00
INFORMATION SYSTEMS SPECIALIST	1.00	1.00	1.00
APPLICATIONS SPECIALIST	1.00	1.00	0.00
APPLICATIONS PROGRAMMER	0.00	0.00	1.00
<b>TOTAL</b>	<b>10.50</b>	<b>13.00</b>	<b>14.00</b>

**INFORMATION SERVICES - OPERATIONS**
**EXPENDITURE SUMMARY**

<b>OBJECT CATEGORIES</b>	<b>FY 2017 ACTUAL</b>	<b>FY 2018 BUDGET</b>	<b>FY 2018 PROJECTED</b>	<b>BUDGET ADJUSTMENTS</b>	<b>FY 2019 BUDGET</b>
PERSONNEL SERVICES	\$ 602,685	\$ 822,088	\$ 737,634	\$ 14,184	\$ 836,272
MATERIALS AND SUPPLIES	3,292	9,017	11,570	(5,604)	3,413
MAINTENANCE	23,162	23,675	8,356	-	23,675
OCCUPANCY	14,953	36,716	15,724	(23,507)	13,209
CONTRACTUAL SERVICES	551,842	747,604	841,549	215,372	962,976
OTHER CHARGES	24,467	36,042	20,428	-	36,042
CAPITAL OUTLAY	13,742	-	-	-	-
TRANSFERS-OUT	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 1,234,142</b>	<b>\$ 1,675,142</b>	<b>\$ 1,635,260</b>	<b>\$ 200,445</b>	<b>\$ 1,875,587</b>

**PERSONNEL SUMMARY**

<b>POSITIONS</b>	<b>FY 2017 ACTUAL</b>	<b>FY 2018 BUDGET</b>	<b>FY 2019 BUDGET</b>
DIRECTOR OF INFORMATION SERVICES	1.00	1.00	1.00
ASST. DIRECTOR OF INFORMATION SERVICES	1.00	1.00	0.00
INFRASTRUCTURE SERVICES MANAGER	0.00	0.00	1.00
IT PROJECT MANAGER	0.00	1.00	1.00
IT BUSINESS ANALYST	0.00	1.00	1.00
SYSTEMS ENGINEER	1.00	1.00	0.00
SYSTEMS ADMINISTRATOR I	1.00	1.00	1.00
SYSTEMS ADMINISTRATOR II	0.00	0.00	1.00
NETWORK ADMINISTRATOR	1.00	1.00	1.00
TECHNICAL SUPPORT/HELP DESK SPECIALIST	2.50	3.00	3.00
<b>TOTAL</b>	<b>7.50</b>	<b>10.00</b>	<b>10.00</b>

**INFORMATION SERVICES - APPLICATIONS**
**EXPENDITURE SUMMARY**

<b>OBJECT CATEGORIES</b>	<b>FY 2017 ACTUAL</b>	<b>FY 2018 BUDGET</b>	<b>FY 2018 PROJECTED</b>	<b>BUDGET ADJUSTMENTS</b>	<b>FY 2019 BUDGET</b>
PERSONNEL SERVICES	\$ 120,679	\$ 153,819	\$ 164,517	\$ 82,460	\$ 236,279
MATERIALS AND SUPPLIES	1,371	2,765	2,378	4,350	7,115
OCCUPANCY	-	3,440	1,036	(526)	2,914
CONTRACTUAL SERVICES	57,006	22,804	34,558	56,118	78,922
OTHER CHARGES	13,205	12,782	11,900	5,000	17,782
<b>TOTAL</b>	<b>\$ 192,261</b>	<b>\$ 195,610</b>	<b>\$ 214,389</b>	<b>\$ 147,402</b>	<b>\$ 343,012</b>

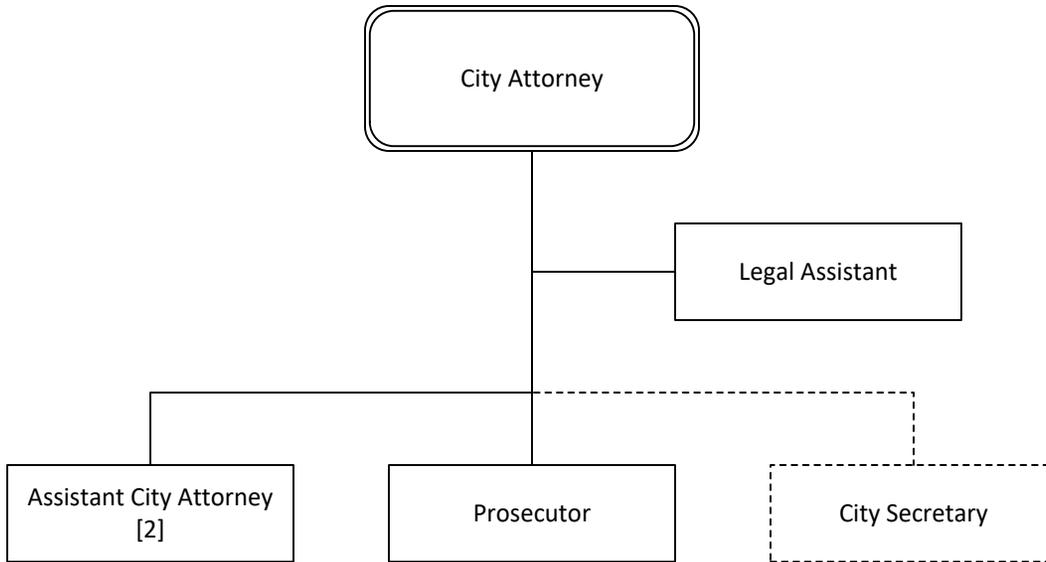
**PERSONNEL SUMMARY**

<b>POSITIONS</b>	<b>FY 2017 ACTUAL</b>	<b>FY 2018 BUDGET</b>	<b>FY 2019 BUDGET</b>
APPLICATIONS MANAGER	1.00	1.00	1.00
INFORMATION SYSTEM SPECIALIST	1.00	1.00	1.00
GIS TECHNICIAN	0.00	0.00	1.00
APPLICATIONS SPECIALIST	1.00	1.00	0.00
APPLICATIONS PROGRAMMER	0.00	0.00	1.00
<b>TOTAL</b>	<b>3.00</b>	<b>3.00</b>	<b>4.00</b>

---

**LEGAL SERVICES**

---



---

## LEGAL SERVICES

---

### DEPARTMENTAL MISSION STATEMENT

The Legal Services Department shall provide timely, accurate and cost-effective legal services to the City Council, City Manager, Staff and the City Boards and Commissions, on matters of municipal concern.

### CUSTOMERS

- **INTERNAL:** The Departments direct internal customers consist of the City Manager, City Staff, Municipal Court and the Police Department. The City Attorney assists the City Manager with matters of municipal law and seeks creative solutions to issues within the confines of the law.
- **EXTERNAL:** The Departments direct external customers are the City Council and the City Boards and Commissions. The City Attorney attends all Council meetings and advises the Council and Board members
- **ULTIMATE:** As with all municipal services, the Legal Services Departments ultimate customer is the City of

### SERVICES PROVIDED

- Advisor of, and attorney for, all of the offices and departments of the City of Cedar Park, the City Council and the City Boards and Commissions
- Monitors changes in state and federal law and ensures each department is aware of, and complies with, those changes
- Organizes the Charter Review Committee and prepares resulting propositions for the election ballot
- Represents the City in all litigation and controversies, including Municipal Court cases.
- Prosecutes all cases before the Municipal Court
- Prepares legal briefs and opinions
- Provides support, including drafting, review and negotiation as necessary, of various contracts for professional and other services
- Reviews all meeting agendas and supporting materials to ensure compliance with applicable law
- Prepares responses to public information requests pertaining to the Police Department
- Prepares ordinances and resolutions that are considered by the Council
- Develops legal strategies
- Drafts City ordinances

## LEGAL SERVICES

**PERFORMANCE INDICATORS**

PERFORMANCE MEASURE		FY 2017 ACTUAL	FY 2018 BUDGET	FY 2018 ESTIMATE	FY 2019 GOAL
<b>WORKLOAD MEASURES</b>					
<b>COUNCIL GOALS*</b>	 Ordinances/Resolutions Reviewed or Prepared	220	280	217	225
	 Legal Opinions Given	864	800	1,185	1,200
	 Contracts/Forms Reviewed or Prepared	342	305	500	515
	 Council, Board and Commission Meetings Attended	78	105	95	95
<b>EFFICIENCY &amp; EFFECTIVENESS MEASURES</b>					
<b>COUNCIL GOALS*</b>	 % of Ordinances and Resolutions Reviewed/Prepared by the Deadline	100%	100%	100%	100%
	 % of Legal Opinions Given by Deadline	100%	100%	100%	100%
	 % of Legal Opinions Successfully Challenged	0%	0%	0%	0%
	 % of Contract Provisions Successfully Challenged	0%	0%	0%	0%
	 % of Contracts/Forms Reviewed by Deadline	100%	100%	100%	100%
 Council, Board, and Commission Meetings Missed	0%	0%	0%	0%	

\*For a full description of the City Council Strategic Goals, refer to page 5.

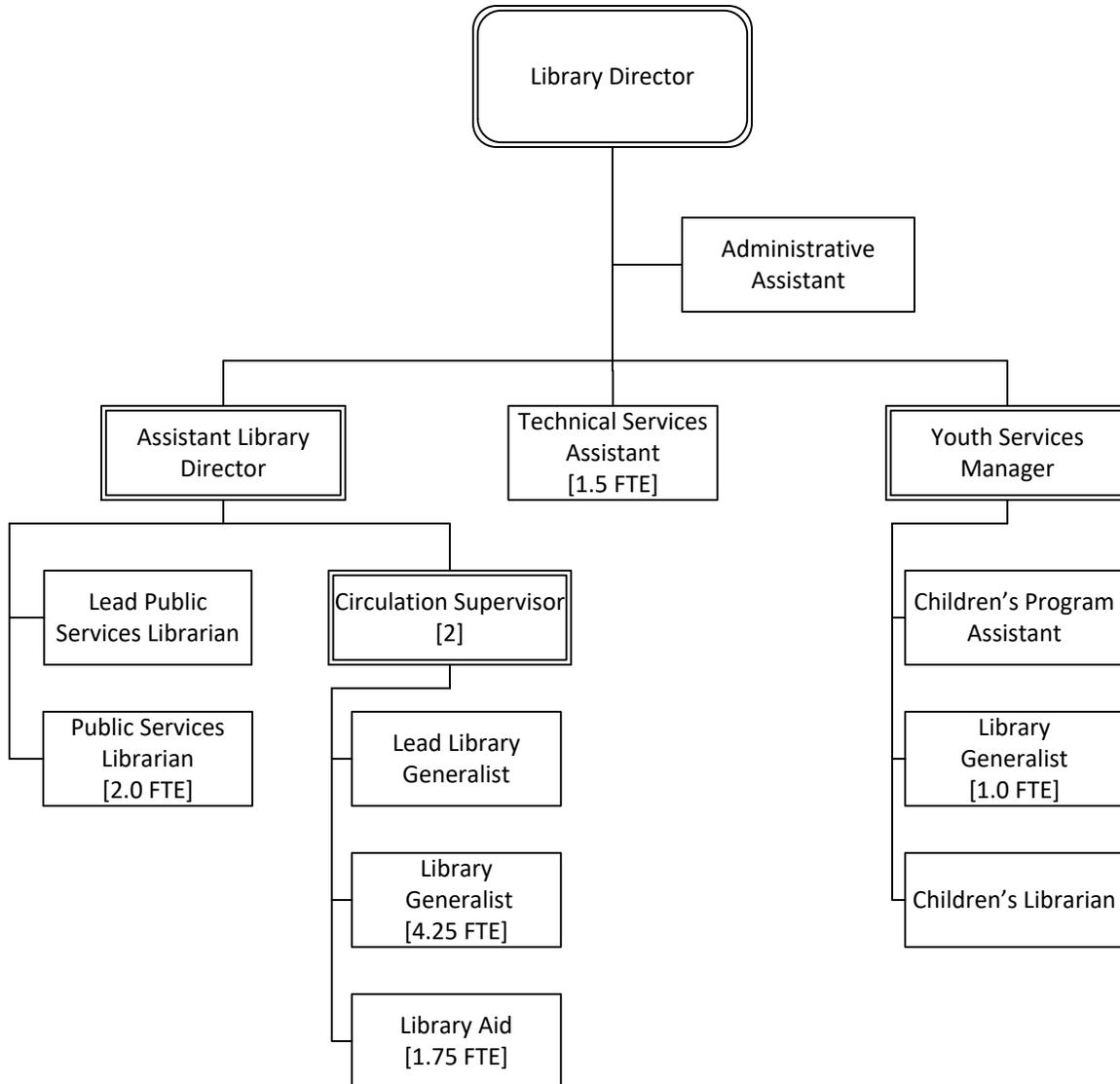
**LEGAL SERVICES**
**EXPENDITURE SUMMARY**

<b>OBJECT CATEGORIES</b>	<b>FY 2017 ACTUAL</b>	<b>FY 2018 BUDGET</b>	<b>FY 2018 PROJECTED</b>	<b>BUDGET ADJUSTMENTS</b>	<b>FY 2019 BUDGET</b>
PERSONNEL SERVICES	\$ 448,818	\$ 579,839	\$ 571,549	\$ 38,672	\$ 618,511
MATERIALS AND SUPPLIES	799	5,565	2,558	(2,600)	2,965
MAINTENANCE	-	46,426	44,176	(46,426)	-
OCCUPANCY	2,060	3,403	3,403	(2,111)	1,292
CONTRACTUAL SERVICES	197,309	177,156	174,458	(1,910)	175,246
OTHER CHARGES	14,300	18,542	17,785	-	18,542
CAPITAL OUTLAY	-	1,350	-	(1,350)	-
<b>TOTAL</b>	<b>\$ 663,286</b>	<b>\$ 832,281</b>	<b>\$ 813,928</b>	<b>\$ (15,725)</b>	<b>\$ 816,556</b>

**PERSONNEL SUMMARY**

<b>POSITIONS</b>	<b>FY 2017 ACTUAL</b>	<b>FY 2018 BUDGET</b>	<b>FY 2019 BUDGET</b>
CITY ATTORNEY	1.00	1.00	1.00
ASSISTANT CITY ATTORNEY	1.00	2.00	2.00
LEGAL ASSISTANT	1.00	1.00	1.00
PROSECUTOR	1.00	1.00	1.00
<b>TOTAL</b>	<b>4.00</b>	<b>5.00</b>	<b>5.00</b>

**LIBRARY**



---

## LIBRARY

---

### DEPARTMENTAL MISSION STATEMENT

The Library promotes literacy and encourages lifelong learning for all members of the community by providing educational, informational, cultural and recreational resources.

### CUSTOMERS

- **INTERNAL:** The Library's internal customers are all city staff members, elected officials, appointed board and commission members, and Library Foundation and Friends of the Library members.
- **EXTERNAL:** The Library's external customers are citizens of Cedar Park and members from neighborhood communities who use our library, as well as vendors, volunteers, and service organizations within our community.
- **ULTIMATE:** Everyone in the community the Library serves benefits from a well-informed and connected citizenry with access to high quality Library services that develop their personal and professional opportunities.

### SERVICES PROVIDED

- Information and Research Services
- Educational, Informational, Recreational and Cultural Programs
- Collection Development of Fiction and Non-Fiction Materials
- Electronic Resources
- Family Place Early Learning Center
- Circulation and Inter-Library Loan Services
- Public Access Computers and Wireless Internet
- Community Meeting Rooms and Study Rooms
- Cataloging and Classification Services
- Technology Instruction Service

## LIBRARY

**PERFORMANCE INDICATORS**

PERFORMANCE MEASURE	FY 2017 ACTUAL	FY 2018 BUDGET	FY 2018 ESTIMATE	FY 2019 GOAL
<b>WORKLOAD MEASURES</b>				
 # of visits (total)	279,482	285,000	282,277	285,000
 # of visits per capita (average)	3.6	N/A	3.6	3.6
 # of items in collection (total)	139,533	N/A	143,500	146,000
 # of checkouts (total)	621,542	610,000	625,000	650,000
 # of active members (total)	12,423	13,000	15,000	16,000
<b>COUNCIL GOALS*</b>  \$ saved yearly by using Library per member (avg)	N/A	N/A	\$ 728	\$ 730
 # of program attendees (total)	52,447	55,000	52,500	53,500
 # of programs and special events (total)	1,033	1,000	1,050	1,150
 # of public uses of Library meeting rooms (total)	1,483	N/A	1,500	1,525
 # of literacy/learning questions answered (total)	33,422	N/A	30,504	33,000
 # of technology questions answered (total)	11,977	N/A	13,079	13,500
 # of computer and wireless internet uses (total)	771,926	N/A	948,978	1,000,000

\*For a full description of the City Council Strategic Goals, refer to page 5.

**LIBRARY**
**EXPENDITURE SUMMARY**

OBJECT CATEGORIES	FY 2017 ACTUAL	FY 2018 BUDGET	FY 2018 PROJECTED	BUDGET ADJUSTMENTS	FY 2019 BUDGET
PERSONNEL SERVICES	\$ 1,009,991	\$ 1,134,427	\$ 1,114,209	\$ 1,240	\$ 1,135,667
MATERIALS AND SUPPLIES	33,622	27,998	27,998	(300)	27,698
MAINTENANCE	55,674	79,770	62,242	(10,400)	69,370
OCCUPANCY	65,496	68,531	68,756	3,376	71,907
CONTRACTUAL SERVICES	102,456	153,803	163,508	13,514	167,317
OTHER CHARGES	196,785	230,632	228,943	32,000	262,632
CAPITAL OUTLAY	23,830	-	15,551	-	-
<b>TOTAL</b>	<b>\$ 1,487,853</b>	<b>\$ 1,695,161</b>	<b>\$ 1,681,208</b>	<b>\$ 39,430</b>	<b>\$ 1,734,591</b>

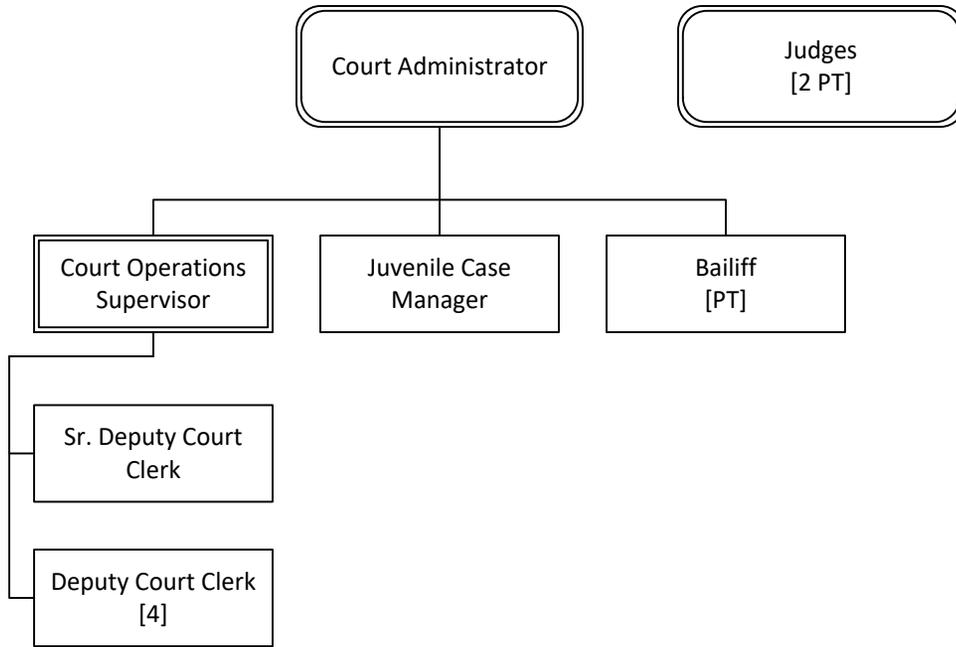
**PERSONNEL SUMMARY**

POSITIONS	FY 2017 ACTUAL	FY 2018 BUDGET	FY 2019 BUDGET
LIBRARY DIRECTOR	1.00	1.00	1.00
ASSISTANT LIBRARY DIRECTOR	1.00	1.00	1.00
CIRCULATION SUPERVISOR	2.00	2.00	2.00
YOUTH SERVICES MANAGER	1.00	1.00	1.00
LEAD PUBLIC SERVICES LIBRARIAN	1.00	1.00	1.00
LIBRARIAN	1.00	2.00	2.00
CHILDREN'S PROGRAM ASSISTANT	1.00	1.00	1.00
LEAD LIBRARY GENERALIST	1.00	1.00	1.00
LIBRARY GENERALIST	5.25	5.25	5.25
TECHNICAL SERVICES ASSISTANT	1.00	1.50	1.50
ADMINISTRATIVE ASSISTANT	1.00	1.00	1.00
CHILDREN'S LIBRARIAN	1.00	1.00	1.00
LIBRARY AID	1.75	1.75	1.75
<b>TOTAL</b>	<b>19.00</b>	<b>20.50</b>	<b>20.50</b>

---

## MUNICIPAL COURT

---



## MUNICIPAL COURT

### DEPARTMENTAL MISSION STATEMENT

To administer timely justice with equality, fairness and integrity, through the use of efficient case flow management practices and the responsible use of resources.

### CUSTOMERS

- **INTERNAL:** City Departments and staff; City Council; Police Department, boards and commissions; judges and court staff.
- **EXTERNAL:** Litigants, jurors, witnesses, victims, attorneys, parents of juvenile defendants, bondsmen, local business, local, state, and federal agencies, and the general public.
- **ULTIMATE:** The court's ultimate customers are the residential and corporate citizens of Cedar Park, as their trust and belief in the local judicial system is largely based on their contact and experience in Municipal Court. This is because more people come into contact with Municipal Courts than all other courts combined in the State of Texas.

### SERVICES PROVIDED

- Docket/Caseflow Management
- Juvenile Case Processing
- Access to Court
- Informational Services
- Mandatory Reporting
- Warrant Maintenance
- Compliance with Court Orders

### PERFORMANCE INDICATORS

	PERFORMANCE MEASURE	FY 2017 ACTUAL	FY 2018 BUDGET	FY 2018 ESTIMATE	FY 2019 GOAL
<b>WORKLOAD MEASURES</b>					
<b>COUNCIL GOALS*</b>	 # of Cases Filed	6,054	5,900	5,800	5,800
	 # of Warrants Issued	1,583	1,000	748	750
	 # of Warrants Cleared	1,406	1,000	1,000	1,000
	 # of Initial Appearances Missed				
	 # of Contested Dockets (trial-related)	1,462	1,200	1,550	1,200
	 # of Case-Related Correspondence	4,791	5,000	6,000	5,500
<b>EFFICIENCY &amp; EFFECTIVENESS MEASURES</b>					
<b>COUNCIL GOALS*</b>	 Compliance Rates	66%	60%	75%	75%
	 Juvenile Compliance Rates	85%	90%	93%	90%
	 % of Initial Appearances Met	78%	82%	80%	80%
	 Clearance Rates	111%	100%	100%	100%
	 Trial Date Certainty	90%	90%	95%	90%
	 Time to Disposition	95%	95%	95%	95%

\*For a full description of the City Council Strategic Goals, refer to page 5.

**MUNICIPAL COURT**
**EXPENDITURE SUMMARY**

<b>OBJECT CATEGORIES</b>	<b>FY 2017 ACTUAL</b>	<b>FY 2018 BUDGET</b>	<b>FY 2018 PROJECTED</b>	<b>BUDGET ADJUSTMENTS</b>	<b>FY 2019 BUDGET</b>
PERSONNEL SERVICES	\$ 497,791	\$ 511,607	\$ 518,490	\$ 21,361	\$ 532,968
MATERIALS AND SUPPLIES	3,341	3,515	3,515	-	3,515
MAINTENANCE	9,634	10,000	10,000	-	10,000
OCCUPANCY	36,859	37,962	33,826	2,786	40,748
CONTRACTUAL SERVICES	5,401	31,307	25,205	(12,242)	19,065
OTHER CHARGES	18,261	38,030	24,019	-	38,030
CAPITAL OUTLAY	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 571,286</b>	<b>\$ 632,421</b>	<b>\$ 615,055</b>	<b>\$ 11,905</b>	<b>\$ 644,326</b>

**PERSONNEL SUMMARY**

<b>POSITIONS</b>	<b>FY 2017 ACTUAL</b>	<b>FY 2018 BUDGET</b>	<b>FY 2019 BUDGET</b>
COURT ADMINISTRATOR	1.00	1.00	1.00
COURT OPERATIONS SUPERVISOR	1.00	1.00	1.00
SENIOR DEPUTY CLERK	1.00	1.00	1.00
DEPUTY COURT CLERK	4.00	4.00	4.00
JUVENILE CASE MANAGER	1.00	1.00	1.00
JUDGES	1.00	1.00	1.00
BAILIFF	0.50	0.50	0.50
<b>TOTAL</b>	<b>9.50</b>	<b>9.50</b>	<b>9.50</b>

---

**NON-DEPARTMENTAL**

---

No Full-Time Positions

---

## NON-DEPARTMENTAL

---

### DEPARTMENTAL MISSION STATEMENT

The General Non-Departmental Department provides funding for City Hall operations, city-wide contractual costs, and employee related programs.

### CUSTOMERS

- This is an internal department that provides support for all departments.

### SERVICES PROVIDED

- N/A

### PERFORMANCE INDICATORS

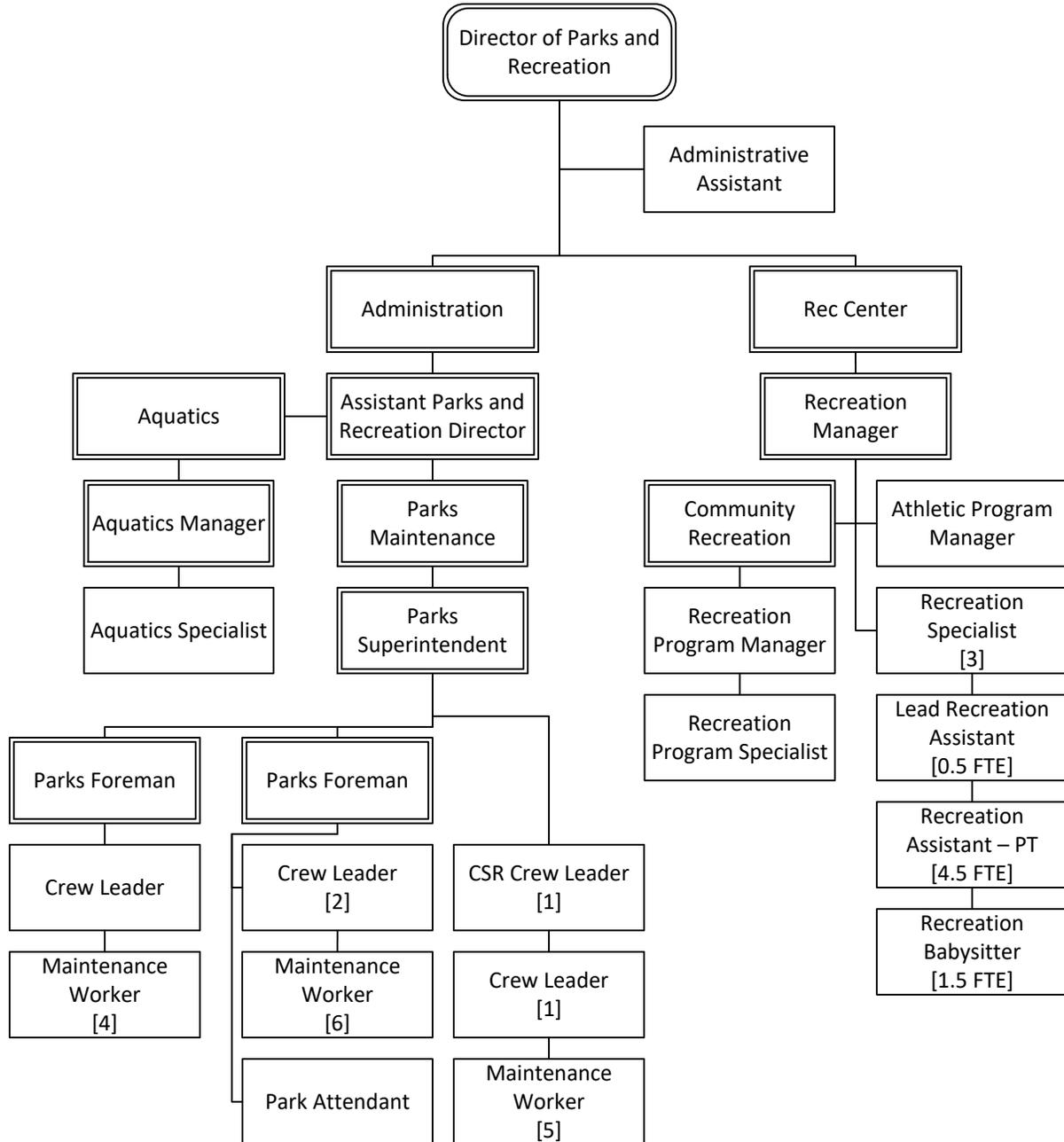
COUNCIL GOALS	PERFORMANCE MEASURE	FY 2017 ACTUAL	FY 2018 BUDGET	FY 2018 ESTIMATE	FY 2019 GOAL
• N/A	N/A				

### EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2017 ACTUAL	FY 2018 BUDGET	FY 2018 PROJECTED	BUDGET ADJUSTMENTS	FY 2019 BUDGET
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ 431,113	\$ 431,113
MATERIALS AND SUPPLIES	24,784	18,454	15,938	33	18,487
MAINTENANCE	14,688	47,000	16,211	(31,500)	15,500
OCCUPANCY	80,629	86,229	85,611	11,870	98,099
CONTRACTUAL SERVICES	1,026,638	1,257,951	1,276,818	14,118	1,272,069
OTHER CHARGES	57,825	78,735	72,714	-	78,735
CONTINGENCY	58,656	100,000	76,605	40,000	140,000
TRANSFERS	154,781	8,654,782	8,654,782	(8,325,000)	329,782
<b>TOTAL</b>	<b>\$ 1,418,001</b>	<b>\$ 10,243,151</b>	<b>\$ 10,198,679</b>	<b>\$ (7,859,366)</b>	<b>\$ 2,383,785</b>

### PERSONNEL SUMMARY

POSITIONS	FY 2017 ACTUAL	FY 2018 BUDGET	FY 2019 BUDGET
N/A			

**PARKS AND RECREATION**


---

## PARKS AND RECREATION - TOTAL

---

### DEPARTMENTAL MISSION STATEMENT

The Cedar Park Parks and Recreation Department is dedicated to providing responsive, efficient and reliable operation, maintenance and management of City parkland, sports fields, athletic facilities, recreation center, aquatic facilities, recreational programs and special events to help support a high quality of life for the entire community.

### CUSTOMERS

- **INTERNAL:** Our internal customers include the employees in all other city departments. The Parks and Recreation Department provides facilities and events that are available to all city employees. Whether it is being on a softball team playing at Brushy Creek Sports Park or attending an HR meeting at the Recreation Center Community Rooms, we seek to partner with all departments in the spirit of cooperation and teamwork.
- **EXTERNAL:** The Parks and Recreation Department's external customers include a wide variety of people that live in our city limits, service areas and beyond. Outdoor and indoor recreation in Cedar Park includes everyone from the small children enrolled in swim lessons at Milburn Pool to the adult tennis leagues at Nelson Ranch Park. Couples casually listening to summer concerts and the men competing in the adult basketball leagues are also a part of those we serve.
- **ULTIMATE:** The Parks and Recreation Department's ultimate customers include those citizens in the Central Texas area that have the opportunity to view Cedar Park's well maintained landscapes in our parks and along roadways. Continuing to pursue the goal of corridor beautification will provide a welcome feeling to our out-of-town visitors. Ultimate customers also include those residents who recognize an added value to their homes as a result of living near a well maintained park.

### SERVICES PROVIDED

- Community Events and Parades
- Kids Summer Day Camp
- Outdoor Concerts
- Recreation Center
- Swimming Pools and Splash pad
- Summer Swim Lesson Programs
- Fitness Programs
- Athletic Fields and Facilities
- Park Maintenance and Mowing
- Roadway Median Mowing
- Community Art Program
- Hike and Bike Trails
- Pavilion and Facility Rentals
- Youth Sports Leagues and Athletic
- Scholarship Program
- Online Registration
- Volunteer Opportunities
- Senior Citizen Programs
- Youth Playgrounds
- Cave Preserve Parks
- Skate Park
- Dog Park
- Golf Tournament
- Bike Park

**PARKS AND RECREATION - TOTAL**
**PERFORMANCE INDICATORS**

	PERFORMANCE MEASURE	FY 2017 ACTUAL	FY 2018 BUDGET	FY 2018 ESTIMATE	FY 2019 GOAL	
<b>WORKLOAD MEASURES</b>						
	 # of Park Facility Rentals	3,615	2,500	3,500	3,800	
	 Avg Daily Attendance at Park Facilities	3,950	5,000	4,000	5,000	
<b>COUNCIL GOALS*</b>	 Annual Athletic Facility Usage	73,000	N/A	73,000	75,000	
	 Recreation Center Memberships Issued	9,465	6,800	9,500	9,300	
	 Recreation Day Passes Sold	5,153	N/A	5,200	5,000	
	 Attendance at Community Events	50,000	50,000	35,000	52,200	
	 # of Children Attending Camp Timberwolf	1,122	1,040	870	920	
	 Aquatic facilities operated/maintained	4	4	4	4	
	 Annual Work Orders Completed	N/A	N/A	650	1,200	
	<b>EFFICIENCY &amp; EFFECTIVENESS MEASURES</b>					
		 Vendors at Community Events	205	150	219	225
<b>COUNCIL GOALS*</b>	 Event Sponsors	28	30	48	55	
	 Work Orders Completed within 24 Hours	N/A	N/A	90.0%	95.0%	
	 Recreation Center Memberships Retained	52.0%	60.0%	52.0%	50.0%	
	 Recreation Center Annual Cost Recovery	80.0%	70.0%	80.0%	70.0%	
	 Aquatics Cost Recovery	51.0%	80.0%	58.0%	60.0%	
	 Camp Timberwolf Cost Recovery	126.0%	117.0%	100.0%	115.0%	
	 Developed Acreage per Maint. Employee	32	32	32	28	

\*For a full description of the City Council Strategic Goals, refer to page 5.

**PARKS AND RECREATION - TOTAL**
**EXPENDITURE SUMMARY**

OBJECT CATEGORIES	FY 2017 ACTUAL	FY 2018 BUDGET	FY 2018 PROJECTED	BUDGET ADJUSTMENTS	FY 2019 BUDGET
PERSONNEL SERVICES	\$ 2,243,150	\$ 2,421,275	\$ 2,343,315	\$ 337,717	\$ 2,758,992
MATERIALS AND SUPPLIES	222,645	213,387	224,954	57,869	271,256
MAINTENANCE	367,138	270,549	323,877	119,000	389,549
OCCUPANCY	294,723	327,656	318,715	12,146	339,802
CONTRACTUAL SERVICES	447,534	497,622	525,846	(79,805)	417,817
OTHER CHARGES	207,161	213,413	197,529	21,300	234,713
CAPITAL OUTLAY	47,259	-	-	127,800	127,800
TRANSFERS	58,000	-	-	35,000	35,000
<b>TOTAL</b>	<b>\$ 3,887,608</b>	<b>\$ 3,943,902</b>	<b>\$ 3,934,236</b>	<b>\$ 631,027</b>	<b>\$ 4,574,929</b>

**PERSONNEL SUMMARY**

POSITIONS	FY 2017 ACTUAL	FY 2018 BUDGET	FY 2019 BUDGET
DIRECTOR OF PARKS AND RECREATION	1.00	1.00	1.00
ASST. DIRECTOR OF PARKS AND RECREATION	1.00	1.00	1.00
ADMINISTRATIVE ASSISTANT	1.00	1.00	1.00
PARKS SUPERINTENDENT	1.00	1.00	1.00
PARKS FOREMAN	1.00	1.00	2.00
CREW LEADER	4.00	4.00	4.00
MAINTENANCE WORKER	11.00	11.00	16.00
PARKS ATTENDANT	1.00	1.00	1.00
SEASONAL MAINTENANCE WORKER	0.50	0.50	0.50
RECREATION MANAGER	1.00	1.00	1.00
ATHLETIC PROGRAM MANAGER	1.00	1.00	1.00
RECREATION SPECIALIST	3.00	3.00	3.00
LEAD RECREATION ASSISTANT	0.50	0.50	0.50
BABYSITTER <sup>1</sup>	0.00	0.00	1.50
RECREATION ASSISTANT - PT	4.00	4.00	4.00
AQUATICS MANAGER	1.00	1.00	1.00
AQUATICS SPECIALIST	1.00	1.00	1.00
RECREATION PROGRAM MANAGER	1.00	1.00	1.00
RECREATION PROGRAM SPECIALIST	1.00	1.00	1.00
<b>TOTAL</b>	<b>35.00</b>	<b>35.00</b>	<b>42.50</b>

<sup>1</sup>In FY 2019, three Babysitter positions, or 1.5 FTEs, were added to the authorized position count. Prior to FY 2019, these positions were funded but not included in the position count.

**PARKS AND RECREATION - ADMINISTRATION**
**EXPENDITURE SUMMARY**

<b>OBJECT CATEGORIES</b>	<b>FY 2017 ACTUAL</b>	<b>FY 2018 BUDGET</b>	<b>FY 2018 PROJECTED</b>	<b>BUDGET ADJUSTMENTS</b>	<b>FY 2019 BUDGET</b>
PERSONNEL SERVICES	\$ 291,338	\$ 332,841	\$ 288,073	\$ 35,712	\$ 368,553
MATERIALS AND SUPPLIES	8,947	8,737	9,268	295	9,032
MAINTENANCE	77	250	250	-	250
OCCUPANCY	10,833	22,014	15,173	(9,654)	12,360
CONTRACTUAL SERVICES	70,339	77,453	77,453	8,857	86,310
OTHER CHARGES	67,986	70,002	66,005	7,000	77,002
CAPITAL OUTLAY	-	-	-	28,000	28,000
TRANSFER	58,000	-	-	35,000	35,000
<b>TOTAL</b>	<b>\$ 507,519</b>	<b>\$ 511,297</b>	<b>\$ 456,222</b>	<b>\$ 105,210</b>	<b>\$ 616,507</b>

**PERSONNEL SUMMARY**

<b>POSITIONS</b>	<b>FY 2017 ACTUAL</b>	<b>FY 2018 BUDGET</b>	<b>FY 2019 BUDGET</b>
DIRECTOR OF PARKS AND RECREATION	1.00	1.00	1.00
ASSISTANT DIRECTOR OF PARKS AND RECREATION	1.00	1.00	1.00
ADMINISTRATIVE ASSISTANT	1.00	1.00	1.00
<b>TOTAL</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>

**PARKS AND RECREATION - PARK OPERATIONS**
**EXPENDITURE SUMMARY**

<b>OBJECT CATEGORIES</b>	<b>FY 2017 ACTUAL</b>	<b>FY 2018 BUDGET</b>	<b>FY 2018 PROJECTED</b>	<b>BUDGET ADJUSTMENTS</b>	<b>FY 2019 BUDGET</b>
PERSONNEL SERVICES	\$ 926,279	\$ 989,610	\$ 944,278	\$ 228,889	\$ 1,218,499
MATERIALS AND SUPPLIES	62,954	66,420	65,889	9,078	75,498
MAINTENANCE	122,720	100,581	98,910	-	100,581
OCCUPANCY	82,533	83,738	83,739	6,991	90,729
CONTRACTUAL SERVICES	182,477	218,958	219,272	(92,878)	126,080
OTHER CHARGES	16,744	21,210	21,127	5,000	26,210
CAPITAL OUTLAY	47,259	-	-	99,800	99,800
<b>TOTAL</b>	<b>\$ 1,440,966</b>	<b>\$ 1,480,517</b>	<b>\$ 1,433,214</b>	<b>\$ 256,880</b>	<b>\$ 1,737,397</b>

**PERSONNEL SUMMARY**

<b>POSITIONS</b>	<b>FY 2017 ACTUAL</b>	<b>FY 2018 BUDGET</b>	<b>FY 2019 BUDGET</b>
PARKS SUPERINTENDENT	1.00	1.00	1.00
PARKS FOREMAN	1.00	1.00	2.00
CREW LEADER	4.00	4.00	4.00
MAINTENANCE WORKER	11.00	11.00	16.00
PARKS ATTENDANT	1.00	1.00	1.00
SEASONAL MAINTENANCE WORKER	0.50	0.50	0.50
<b>TOTAL</b>	<b>18.50</b>	<b>18.50</b>	<b>24.50</b>

**PARKS AND RECREATION - RECREATION CENTER**
**EXPENDITURE SUMMARY**

<b>OBJECT CATEGORIES</b>	<b>FY 2017 ACTUAL</b>	<b>FY 2018 BUDGET</b>	<b>FY 2018 PROJECTED</b>	<b>BUDGET ADJUSTMENTS</b>	<b>FY 2019 BUDGET</b>
PERSONNEL SERVICES	\$ 398,306	\$ 430,481	\$ 420,725	\$ 28,461	\$ 458,942
MATERIALS AND SUPPLIES	35,399	28,400	30,491	5,000	33,400
MAINTENANCE	76,071	87,064	87,063	64,000	151,064
OCCUPANCY	114,906	125,828	125,829	7,019	132,847
CONTRACTUAL SERVICES	172,697	183,017	176,544	(8,005)	175,012
OTHER CHARGES	4,714	9,009	8,995	-	9,009
CAPITAL OUTLAY	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 802,092</b>	<b>\$ 863,799</b>	<b>\$ 849,647</b>	<b>\$ 96,475</b>	<b>\$ 960,274</b>

**PERSONNEL SUMMARY**

<b>POSITIONS</b>	<b>FY 2017 ACTUAL</b>	<b>FY 2018 BUDGET</b>	<b>FY 2019 BUDGET</b>
RECREATION MANAGER	1.00	1.00	1.00
ATHLETIC PROGRAM MANAGER	1.00	1.00	1.00
RECREATION SPECIALIST	3.00	3.00	3.00
LEAD RECREATION ASSISTANT	0.50	0.50	0.50
BABYSITTER	0.00	0.00	1.50
RECREATION ASSISTANT - PT	4.00	4.00	4.00
<b>TOTAL</b>	<b>9.50</b>	<b>9.50</b>	<b>11.00</b>

**PARKS AND RECREATION - AQUATICS**
**EXPENDITURE SUMMARY**

<b>OBJECT CATEGORIES</b>	<b>FY 2017 ACTUAL</b>	<b>FY 2018 BUDGET</b>	<b>FY 2018 PROJECTED</b>	<b>BUDGET ADJUSTMENTS</b>	<b>FY 2019 BUDGET</b>
PERSONNEL SERVICES	\$ 435,195	\$ 456,398	\$ 471,422	\$ 42,472	\$ 498,870
MATERIALS AND SUPPLIES	64,330	42,891	60,325	38,791	81,682
MAINTENANCE	168,253	82,154	137,154	55,000	137,154
OCCUPANCY	84,811	94,052	91,951	5,271	99,323
CONTRACTUAL SERVICES	20,938	17,208	51,592	6,680	23,888
OTHER CHARGES	5,503	6,735	6,901	1,800	8,535
CAPITAL OUTLAY	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 779,030</b>	<b>\$ 699,438</b>	<b>\$ 819,345</b>	<b>\$ 150,014</b>	<b>\$ 849,452</b>

**PERSONNEL SUMMARY**

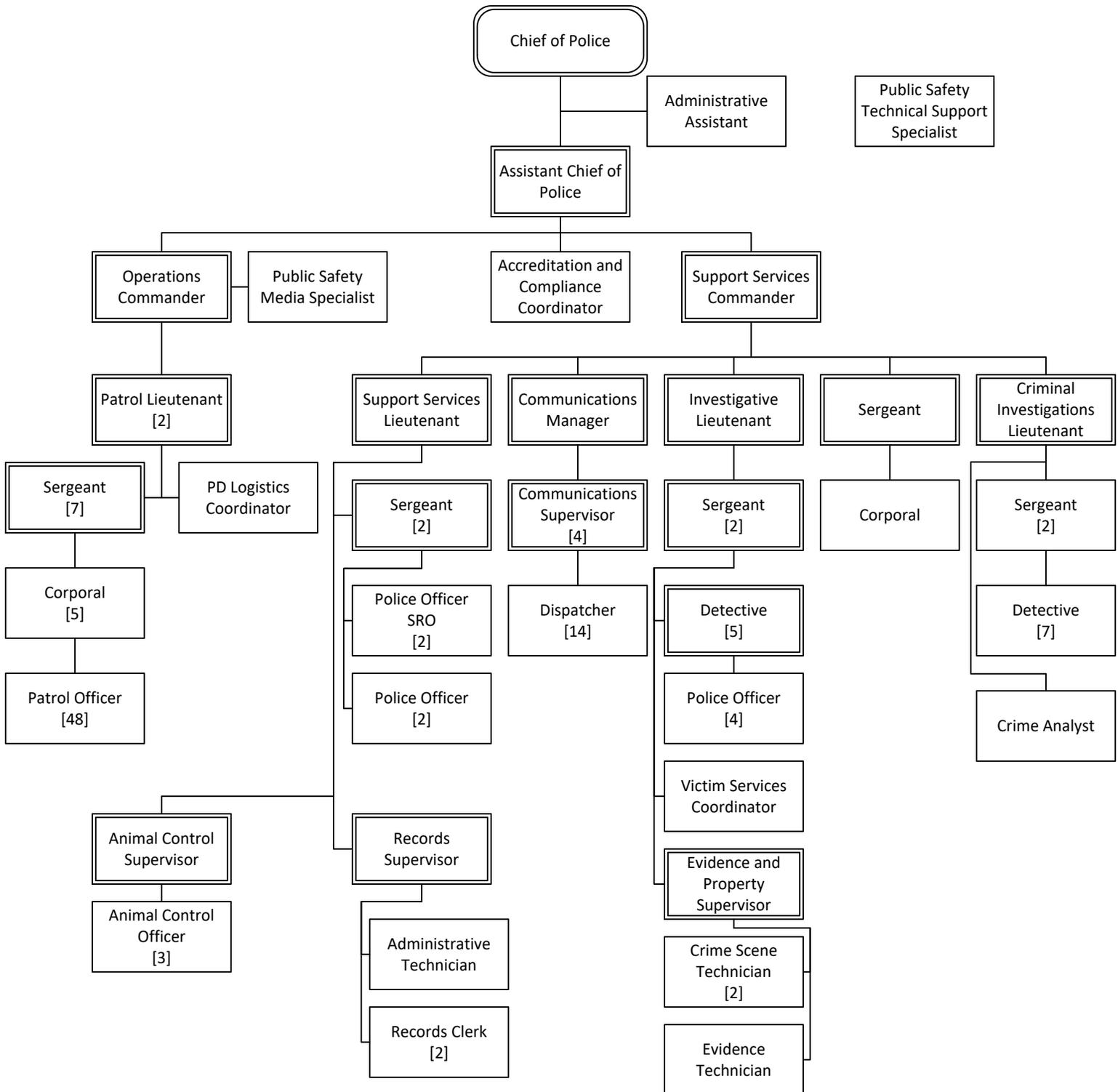
<b>POSITIONS</b>	<b>FY 2017 ACTUAL</b>	<b>FY 2018 BUDGET</b>	<b>FY 2019 BUDGET</b>
AQUATICS MANAGER	1.00	1.00	1.00
AQUATICS SPECIALIST	1.00	1.00	1.00
<b>TOTAL</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>

**PARKS AND RECREATION - COMMUNITY RECREATION**
**EXPENDITURE SUMMARY**

<b>OBJECT CATEGORIES</b>	<b>FY 2017 ACTUAL</b>	<b>FY 2018 BUDGET</b>	<b>FY 2018 PROJECTED</b>	<b>BUDGET ADJUSTMENTS</b>	<b>FY 2019 BUDGET</b>
PERSONNEL SERVICES	\$ 192,033	\$ 211,945	\$ 218,817	\$ 2,183	\$ 214,128
MATERIALS AND SUPPLIES	51,015	66,939	58,981	4,705	71,644
MAINTENANCE	17	500	500	-	500
OCCUPANCY	1,640	2,024	2,024	2,519	4,543
CONTRACTUAL SERVICES	1,083	986	986	5,541	6,527
OTHER CHARGES	112,214	106,457	94,501	7,500	113,957
<b>TOTAL</b>	<b>\$ 358,001</b>	<b>\$ 388,851</b>	<b>\$ 375,809</b>	<b>\$ 22,448</b>	<b>\$ 411,299</b>

**PERSONNEL SUMMARY**

<b>POSITIONS</b>	<b>FY 2017 ACTUAL</b>	<b>FY 2018 BUDGET</b>	<b>FY 2019 BUDGET</b>
RECREATION PROGRAM MANAGER	1.00	1.00	1.00
RECREATION PROGRAM SPECIALIST	1.00	1.00	1.00
<b>TOTAL</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>

**POLICE SERVICES**


---

## POLICE SERVICES- TOTAL

---

### DEPARTMENTAL MISSION STATEMENT

The mission of the Cedar Park Police Department is to enhance the quality of life in the City of Cedar Park through a proactive and professional level of police service; to maintain a strong commitment of excellence; to ensure safety through integrity, trust and accountability; to treat all persons with respect, dignity and equality, and to build partnerships with the community to meet current and future challenges. Animal Control is included in the Cedar Park Police Department.

### CORE VALUES

- Life
- Integrity
- Service
- Excellence
- Law
- Accountability
- Community Partnerships

### CUSTOMERS

- **INTERNAL:** Sworn personnel, Non-sworn support personnel, volunteers, other city departments, city employees, and City Council Members.
- **EXTERNAL:** Community at large, visitors and tourists, victims, complainants, criminals, traffic violators, criminal justice system agencies, law enforcement agencies, approved vendors.
- **ULTIMATE:** The members of our community who are being served, protected, and who enjoy a high quality of life in which to live, work and play.

### SERVICES PROVIDED

- Routine Patrol Services
- Law Enforcement
- Criminal Investigation
- Traffic Enforcement
- Response to Calls for Service
- Collision Investigation
- Arrests of Criminal Suspects
- Special Events/Crowd Control
- Enforcement of Animal Control Ordinances
- Pet Licensing
- Open Records Requests
- Traffic Direction and Control
- Public Safety Communication, Dispatching
- Report and Record Management
- Evidence and Property Control
- Community Services
- Crime Prevention
- First Response to Criminal Incidents
- Animal Cruelty Investigations
- Emergency Response to Injured Animals
- Field Return and Impounded Animals

**POLICE SERVICES- TOTAL**
**PERFORMANCE INDICATORS**

PERFORMANCE MEASURE		FY 2017 ACTUAL	FY 2018 BUDGET	FY 2018 ESTIMATE	FY 2019 GOAL	
<b>WORKLOAD MEASURES</b>						
	 Part I Crimes Reported	1,787	1,844	1,693	1,750	
	 Traffic Enforcement Contacts	21,407	20,975	22,570	22,050	
	 Traffic Enforcement Violations Issued	4,798	5,020	4,578	4,900	
<b>COUNCIL GOALS*</b>	 Felony Charges	678	828	503	600	
	 Misdemeanor Charges	1,848	1,975	1,596	1,825	
	 Calls for Animal Control services	4,447	4,150	4,634	4,500	
	 Impounded animals	948	850	1,105	930	
	 Animal Control Citations issued	34	50	61	50	
	 Animal Control Warnings issued	558	1,175	711	800	
	 Registration	557	650	600	600	
	 Open Records Requests	1,452	1,650	1,618	1,510	
	<b>EFFICIENCY &amp; EFFECTIVENESS MEASURES</b>					
		 Emergency call average response time in minutes	6.5	6.4	6.4	6.2
	<b>COUNCIL GOALS*</b>	 Non-emergency call average response time in minutes	10.1	9.5	9.7	9.5
 % of emergency calls within the response time of 5 minutes or less		43.7%	50.0%	50.7%	50.0%	
 Crime Rate of under 2,000 index crimes per 100,000 population		<2000	<2000	<2000	<2000	
 Clearance rate of Part 1 Offenses		29.4%	35.0%	30.7%	34.3%	
 Field Release of Impounded Animals prior to being transported to the Shelter		665	650	697	650	

\*For a full description of the City Council Strategic Goals, refer to page 5.

**POLICE SERVICES- TOTAL**
**EXPENDITURE SUMMARY**

OBJECT CATEGORIES	FY 2017 ACTUAL	FY 2018 BUDGET	FY 2018 PROJECTED	BUDGET ADJUSTMENTS	FY 2019 BUDGET
PERSONNEL SERVICES	\$ 10,630,848	\$ 11,962,681	\$ 11,534,332	\$ 563,523	\$ 12,526,204
MATERIALS AND SUPPLIES	625,501	483,943	486,487	115,175	599,118
MAINTENANCE	251,557	202,050	217,742	4,000	206,050
OCCUPANCY	244,189	245,628	254,060	24,276	269,904
CONTRACTUAL SERVICES	1,477,723	1,578,720	1,588,387	174,742	1,753,462
OTHER CHARGES	409,217	422,475	415,448	8,899	431,374
CAPITAL OUTLAY	129,578	109,700	315,209	54,930	164,630
TRANSFERS	500,000	-	175,000	-	-
<b>TOTAL</b>	<b>\$ 14,268,613</b>	<b>\$ 15,005,197</b>	<b>\$ 14,986,665</b>	<b>\$ 945,545</b>	<b>\$ 15,950,742</b>

**PERSONNEL SUMMARY**

POSITIONS	FY 2017 ACTUAL	FY 2018 BUDGET	FY 2019 BUDGET
<b>CIVIL SERVICE</b>			
ASSISTANT POLICE CHIEF	1.00	1.00	1.00
COMMANDER	2.00	2.00	2.00
LIEUTENANT	4.00	4.00	5.00
SERGEANT	10.00	11.00	14.00
CORPORAL/DETECTIVE	18.00	18.00	18.00
POLICE OFFICER	53.00	57.00	56.00
<b>CIVIL SERVICE TOTAL</b>	<b>88.00</b>	<b>93.00</b>	<b>96.00</b>
<b>NON-CIVIL SERVICE</b>			
POLICE CHIEF	1.00	1.00	1.00
PUBLIC SAFETY MEDIA SPECIALIST	1.00	1.00	1.00
SYSTEMS ADMINISTRATOR	1.00	1.00	1.00
ADMINISTRATIVE ASSISTANT	1.00	1.00	1.00
COMM. AND RECORDS STAFF MANAGER	1.00	1.00	1.00
COMMUNICATIONS SUPERVISOR	4.00	4.00	4.00
DISPATCHER	12.00	12.00	14.00
9-1-1 CALL TAKER	1.00	2.00	0.00
RECORDS SUPERVISOR	1.00	1.00	1.00
RECORDS CLERK	2.00	2.00	2.00
ADMINISTRATIVE TECHNICIAN	1.00	1.00	1.00
EVIDENCE AND PROPERTY SUPERVISOR	1.00	1.00	1.00
CRIME SCENE EVIDENCE TECHNICIAN	2.00	3.00	3.00
CRIME ANALYST	1.00	1.00	1.00
ACCRED. AND COMPLIANCE COORDINATOR	1.00	1.00	1.00
PD LOGISTICS COORDINATOR	1.00	1.00	1.00
ANIMAL CONTROL SUPERVISOR	1.00	1.00	1.00
ANIMAL CONTROL OFFICER	3.00	3.00	3.00
VICTIM SERVICES COORDINATOR	1.00	1.00	1.00
<b>NON-CIVIL SERVICE TOTAL</b>	<b>37.00</b>	<b>39.00</b>	<b>39.00</b>
<b>TOTAL</b>	<b>125.00</b>	<b>132.00</b>	<b>135.00</b>

**POLICE - ADMINISTRATION**
**EXPENDITURE SUMMARY**

OBJECT CATEGORIES	FY 2017 ACTUAL	FY 2018 BUDGET	FY 2018 PROJECTED	BUDGET ADJUSTMENTS	FY 2019 BUDGET
PERSONNEL SERVICES	\$ 1,394,836	\$ 2,051,464	\$ 1,446,855	\$ (504,966)	\$ 1,546,498
MATERIALS AND SUPPLIES	29,662	37,563	38,605	2,970	40,533
MAINTENANCE	92,208	55,500	62,752	-	55,500
OCCUPANCY	224,593	224,782	233,213	19,669	244,451
CONTRACTUAL SERVICES	122,527	194,106	194,105	54,289	248,395
OTHER CHARGES	117,748	111,712	110,556	-	111,712
CAPITAL OUTLAY	-	-	5,509	-	-
TRANSFERS	-	-	175,000	-	-
<b>TOTAL</b>	<b>\$ 1,981,574</b>	<b>\$ 2,675,127</b>	<b>\$ 2,266,595</b>	<b>\$ (428,038)</b>	<b>\$ 2,247,089</b>

**PERSONNEL SUMMARY**

POSITIONS	FY 2017 ACTUAL	FY 2018 BUDGET	FY 2019 BUDGET
<b>CIVIL SERVICE</b>			
ASSISTANT POLICE CHIEF	1.00	1.00	1.00
COMMANDER	2.00	2.00	2.00
LIEUTENANT	4.00	4.00	4.00
<b>CIVIL SERVICE TOTAL</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>
<b>NON-CIVIL SERVICE</b>			
POLICE CHIEF	1.00	1.00	1.00
ADMINISTRATIVE ASSISTANT	1.00	1.00	1.00
COMMUNICATIONS SPECIALIST	0.00	0.00	1.00
ACCRED. AND COMPLIANCE COORDINATOR	0.00	0.00	1.00
PUBLIC SAFETY HELP DESK SPECIALIST	1.00	1.00	1.00
<b>NON-CIVIL SERVICE TOTAL</b>	<b>3.00</b>	<b>3.00</b>	<b>5.00</b>
<b>TOTAL</b>	<b>10.00</b>	<b>10.00</b>	<b>12.00</b>

**POLICE - OPERATIONS**
**EXPENDITURE SUMMARY**

OBJECT CATEGORIES	FY 2017 ACTUAL	FY 2018 BUDGET	FY 2018 PROJECTED	BUDGET ADJUSTMENTS	FY 2019 BUDGET
PERSONNEL SERVICES	\$ 5,627,755	\$ 5,744,551	\$ 5,869,722	\$ 291,550	\$ 6,036,101
MATERIALS AND SUPPLIES	364,651	325,454	326,231	40,137	365,591
MAINTENANCE	148,642	136,500	145,863	2,000	138,500
OCCUPANCY	8,236	9,085	9,085	682	9,767
CONTRACTUAL SERVICES	575,571	684,195	684,181	31,731	715,926
OTHER CHARGES	162,151	167,501	167,166	4,599	172,100
CAPITAL OUTLAY	70,715	47,700	247,700	49,930	97,630
<b>TOTAL</b>	<b>\$ 6,957,720</b>	<b>\$ 7,114,986</b>	<b>\$ 7,449,949</b>	<b>\$ 420,629</b>	<b>\$ 7,535,615</b>

**PERSONNEL SUMMARY**

POSITIONS	FY 2017 ACTUAL	FY 2018 BUDGET	FY 2019 BUDGET
<b>CIVIL SERVICE</b>			
SERGEANT	7.00	7.00	7.00
CORPORAL/DETECTIVE	6.00	6.00	5.00
POLICE OFFICER	51.00	53.00	50.00
<b>CIVIL SERVICE TOTAL</b>	<b>64.00</b>	<b>66.00</b>	<b>62.00</b>
<b>NON-CIVIL SERVICE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>NON-CIVIL SERVICE TOTAL</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL</b>	<b>64.00</b>	<b>66.00</b>	<b>62.00</b>

**POLICE - COMMUNICATIONS AND RECORDS**
**EXPENDITURE SUMMARY**

OBJECT CATEGORIES	FY 2017 ACTUAL	FY 2018 BUDGET	FY 2018 PROJECTED	BUDGET ADJUSTMENTS	FY 2019 BUDGET
PERSONNEL SERVICES	\$ 1,086,942	\$ 1,269,249	\$ 1,185,054	\$ 79,473	\$ 1,348,722
MATERIALS AND SUPPLIES	88,682	7,700	8,348	61,773	69,473
MAINTENANCE	-	1,000	740	-	1,000
OCCUPANCY	635	636	636	(166)	470
CONTRACTUAL SERVICES	429,765	464,812	464,812	(50,685)	414,127
OTHER CHARGES	15,546	27,406	29,553	-	27,406
CAPITAL OUTLAY	7,770	-	-	-	-
<b>TOTAL</b>	<b>\$ 1,629,341</b>	<b>\$ 1,770,803</b>	<b>\$ 1,689,143</b>	<b>\$ 90,395</b>	<b>\$ 1,861,198</b>

**PERSONNEL SUMMARY**

POSITIONS	FY 2017 ACTUAL	FY 2018 BUDGET	FY 2019 BUDGET
<b>CIVIL SERVICE</b>			
<b>CIVIL SERVICE TOTAL</b>	0.00	0.00	0.00
<b>NON-CIVIL SERVICE</b>			
COMM. AND RECORDS STAFF MANAGER	1.00	1.00	1.00
COMMUNICATIONS SUPERVISOR	4.00	4.00	4.00
DISPATCHER	12.00	12.00	14.00
9-1-1 CALL TAKER	1.00	2.00	0.00
RECORDS SUPERVISOR	1.00	1.00	1.00
RECORDS CLERK	2.00	2.00	2.00
ADMINISTRATIVE TECHNICIAN	1.00	1.00	1.00
<b>NON-CIVIL SERVICE TOTAL</b>	22.00	23.00	23.00
<b>TOTAL</b>	<b>22.00</b>	<b>23.00</b>	<b>23.00</b>

**POLICE - SUPPORT**
**EXPENDITURE SUMMARY**

OBJECT CATEGORIES	FY 2017 ACTUAL	FY 2018 BUDGET	FY 2018 PROJECTED	BUDGET ADJUSTMENTS	FY 2019 BUDGET
PERSONNEL SERVICES	\$ 2,320,209	\$ 2,692,899	\$ 2,819,019	\$ 689,676	\$ 3,382,575
MATERIALS AND SUPPLIES	127,764	98,508	98,907	7,373	105,881
MAINTENANCE	12,152	5,000	4,337	2,000	7,000
OCCUPANCY	9,166	9,594	9,594	3,373	12,967
CONTRACTUAL SERVICES	110,586	64,481	74,164	84,436	148,917
OTHER CHARGES	107,400	100,056	97,413	5,300	105,356
CAPITAL OUTLAY	51,093	62,000	62,000	5,000	67,000
<b>TOTAL</b>	<b>\$ 2,738,369</b>	<b>\$ 3,032,538</b>	<b>\$ 3,165,433</b>	<b>\$ 797,158</b>	<b>\$ 3,829,696</b>

**PERSONNEL SUMMARY**

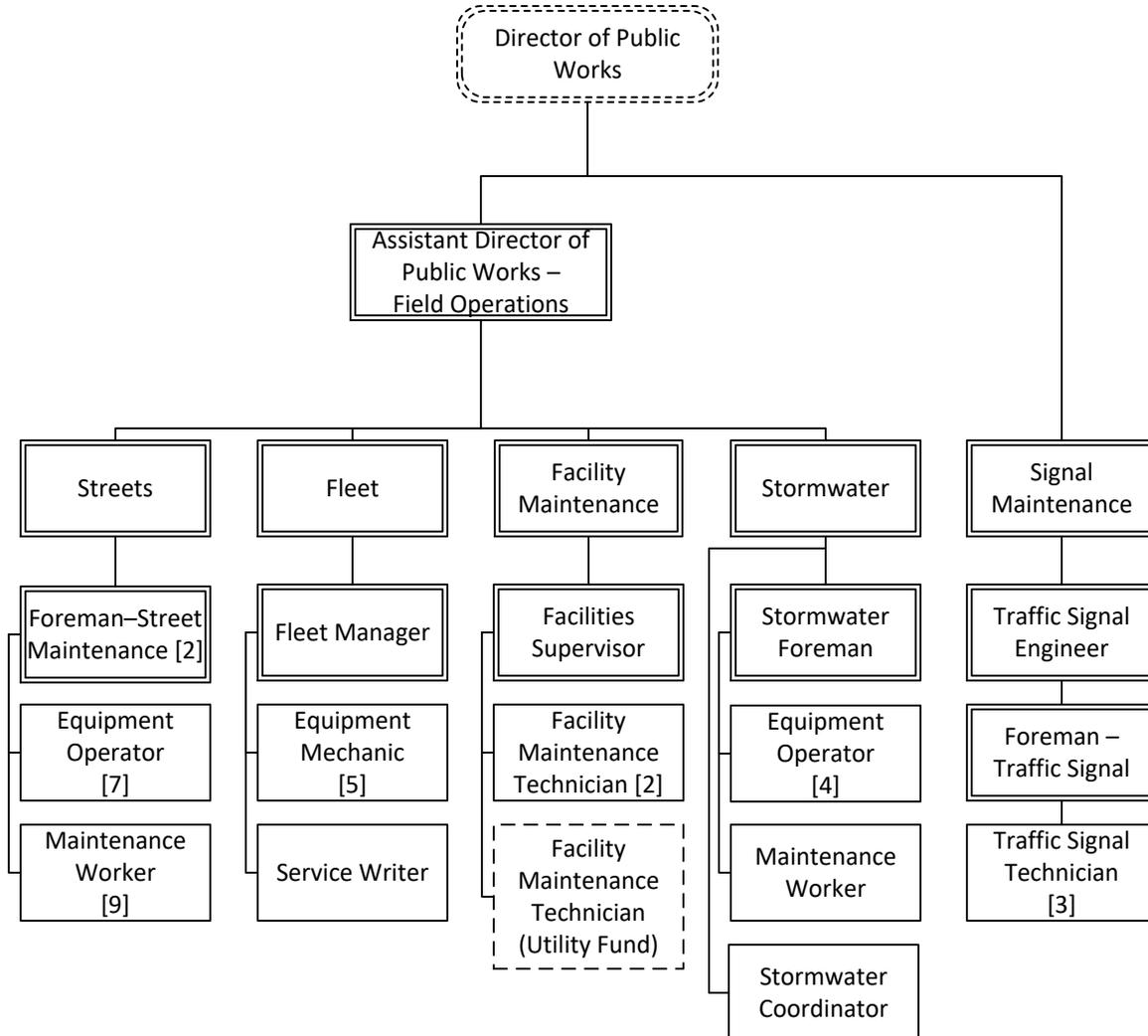
POSITIONS	FY 2017 ACTUAL	FY 2018 BUDGET	FY 2019 BUDGET
<b>CIVIL SERVICE</b>			
SERGEANT	3.00	3.00	7.00
CORPORAL/DETECTIVE	12.00	12.00	13.00
POLICE OFFICER	2.00	2.00	7.00
<b>CIVIL SERVICE TOTAL</b>	<b>17.00</b>	<b>17.00</b>	<b>27.00</b>
<b>NON-CIVIL SERVICE</b>			
EVIDENCE AND PROPERTY SUPERVISOR	1.00	1.00	1.00
PUBLIC SAFETY MEDIA SPECIALIST	1.00	1.00	0.00
CRIME SCENE EVIDENCE TECHNICIAN	2.00	3.00	3.00
CRIME ANALYST	1.00	1.00	1.00
ACCRED. & COMP. ANALYST	1.00	1.00	0.00
PD LOGISTICS COORDINATOR	1.00	1.00	1.00
VICTIM SERVICES COORDINATOR	1.00	1.00	1.00
<b>NON-CIVIL SERVICE TOTAL</b>	<b>8.00</b>	<b>9.00</b>	<b>7.00</b>
<b>TOTAL</b>	<b>25.00</b>	<b>26.00</b>	<b>34.00</b>

**POLICE - ANIMAL CONTROL**
**EXPENDITURE SUMMARY**

<b>OBJECT CATEGORIES</b>	<b>FY 2017 ACTUAL</b>	<b>FY 2018 BUDGET</b>	<b>FY 2018 PROJECTED</b>	<b>BUDGET ADJUSTMENTS</b>	<b>FY 2019 BUDGET</b>
PERSONNEL SERVICES	\$ 201,106	\$ 204,518	\$ 213,682	\$ 7,790	\$ 212,308
MATERIALS AND SUPPLIES	14,743	14,718	14,397	2,922	17,640
MAINTENANCE	(1,444)	4,050	4,050	-	4,050
OCCUPANCY	1,559	1,531	1,531	718	2,249
CONTRACTUAL SERVICES	239,275	171,126	171,126	54,971	226,097
OTHER CHARGES	6,372	15,800	10,760	(1,000)	14,800
TRANSFERS-OUT	500,000	-	-	-	-
<b>TOTAL</b>	<b>\$ 961,610</b>	<b>\$ 411,743</b>	<b>\$ 415,545</b>	<b>\$ 65,401</b>	<b>\$ 477,144</b>

**PERSONNEL SUMMARY**

<b>POSITIONS</b>	<b>FY 2017 ACTUAL</b>	<b>FY 2018 BUDGET</b>	<b>FY 2019 BUDGET</b>
<b>CIVIL SERVICE</b>			
<b>CIVIL SERVICE TOTAL</b>	0.00	0.00	0.00
<b>NON-CIVIL SERVICE</b>			
ANIMAL CONTROL SUPERVISOR	1.00	1.00	1.00
ANIMAL CONTROL OFFICER	3.00	3.00	3.00
<b>NON-CIVIL SERVICE TOTAL</b>	4.00	4.00	4.00
<b>TOTAL</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>

**PUBLIC WORKS - FIELD OPERATIONS**


---

## PUBLIC WORKS - FIELD OPERATIONS

---

### DEPARTMENTAL MISSION STATEMENT

The Public Works - Field Operations Department Mission is to provide quality maintenance to the transportation and drainage infrastructure in the right-of-way in a responsible and efficient manner for the benefit of the City. The department also provides fleet maintenance services to the City's rolling assets and conducts the operations and maintenance of traffic signals.

### CUSTOMERS

- **INTERNAL:** City staff use city streets, traffic signals, street lights, vehicles, and equipment.
- **EXTERNAL:** External customers for the Field Operations Department are primarily the public including residents of the community, businesses, and visitors to Cedar Park.
- **ULTIMATE:** As is the case with most public service functions, the Field Operations Department ultimate customer is the city residents and traveling public.

### SERVICES PROVIDED

- Patch potholes and utility cuts
- Install and maintain street signs and pavement markings.
- Inspect and perform necessary repairs to City sidewalks.
- Repair base failures and damage caused by water lines breaks
- De-Ice/Sand bridges and roads for ice preparation
- Traffic Signal Maintenance
- Traffic Signal Telemetry
- Operates Traffic Management Center
- Maintains Street Lights
- Responds 24/7 to signals in flash
- Troubleshoot Malfunctioning Components
- Perform repairs/maintenance of vehicles and equipment.
- Maintain Coordination plan timing clocks
- Provide mobile or field repairs services.
- Crack sealing of streets
- Reconstruct streets to upgrade driving surface and drainage
- Keep maintenance/repair records on vehicles and equipment.
- Provide on-call services to address emergency repairs after-hours
- Purchase and sell civilian vehicles and equipment
- Implement PE-sealed timing plans
- Maintain Pedestrian Crossings
- Maintain School Zone warning devices
- Maintain utility telemetry system
- Maintain wireless backhaul network
- Repair street driving surface for seal coatings.
- Order gas, diesel fuel and oil and report the usage for City units.
- Provide Storm Water System Maintenance
- Provide MS4 Reporting to TCEQ

**PUBLIC WORKS - TOTAL**
**PERFORMANCE INDICATORS**

	PERFORMANCE MEASURE	FY 2017 ACTUAL	FY 2018 BUDGET	FY 2018 ESTIMATE	FY 2019 GOAL	
<b>WORKLOAD MEASURES</b>						
	 # of center street lane miles	261	282	265	265	
	 # of signals owned/maintained	20/56	20 / 56	23/59	23/59	
	 # of streetlights	4200	4,150	4,250	4,250	
	 # of lane miles crack sealed	210	200	210	210	
<b>COUNCIL GOALS*</b>	 sq ft of asphalt repairs	13,500	13,500	13,500	13,500	
	 # of sidewalks repairs	47	130	50	75	
	 # of Cedar Park signals maintained	56	56	59	59	
	 # of signal inspections	224	56	236	236	
	 # of signal work orders	925	500	925	950	
	 # of signal malfunctions investigated	52	55	50	50	
	 # of street light repairs	420	400	420	450	
	 # of fleet work orders	1321	1,020	1,400	1,400	
	 # of vehicles maintained	280	260	280	280	
	 # of pieces of equipment maintained	160	150	160	160	
	<b>EFFICIENCY &amp; EFFECTIVENESS MEASURES</b>					
		 # of miles streets swept/year	1,600	1,600	1,610	1,620
		 Avg # of hrs to correct signal detect repair	2	2	2	2
<b>COUNCIL GOALS*</b>	 Avg # of days to repair streetlight	10	10	10	10	
	 % of street light inspections performed qtrly	100	100	100	100	
	 % of signals given quarterly maintenance	100	100	100	100	
	 Avg # of days to process fleet work orders	2	2	2	2	
	 Avg # of days to process maintenance work order	2	1	2	2	
	 Avg # of days a police car is out of service	2	2	2	2	
	 Avg # of days a Fire Truck is out of service	6	6	6	6	

\*For a full description of the City Council Strategic Goals, refer to page 5.

**PUBLIC WORKS - TOTAL**
**EXPENDITURE SUMMARY**

OBJECT CATEGORIES	FY 2017 ACTUAL	FY 2018 BUDGET	FY 2018 PROJECTED	BUDGET ADJUSTMENTS	FY 2019 BUDGET
PERSONNEL SERVICES	\$ 2,145,413	\$ 2,446,919	\$ 2,370,791	\$ 215,058	\$ 2,661,977
MATERIALS AND SUPPLIES	877,903	943,511	926,135	105,085	1,048,596
MAINTENANCE	406,352	442,081	360,872	40,250	482,331
OCCUPANCY	555,739	532,360	559,721	40,162	572,522
CONTRACTUAL SERVICES	308,390	478,927	449,613	944,379	1,423,306
OTHER CHARGES	55,970	76,915	64,657	12,700	89,615
CAPITAL OUTLAY	394,739	330,000	436,818	(4,000)	326,000
TRANSFERS-OUT	120,000	-	75,000	-	-
<b>TOTAL</b>	<b>\$ 4,864,506</b>	<b>\$ 5,250,713</b>	<b>\$ 5,243,606</b>	<b>\$ 1,353,634</b>	<b>\$ 6,604,347</b>

**PERSONNEL SUMMARY**

POSITIONS	FY 2017 ACTUAL	FY 2018 BUDGET	FY 2019 BUDGET
ASSISTANT DIRECTOR OF PUBLIC WORKS	1.00	1.00	1.00
FOREMAN - STREETS	2.00	2.00	2.00
CREW LEADER	1.00	1.00	0.00
EQUIPMENT OPERATOR	6.00	6.00	8.00
MAINTENANCE WORKER	7.00	9.00	10.00
TRAFFIC SIGNAL ENGINEER	1.00	1.00	1.00
FOREMAN - TRAFFIC SIGNAL	1.00	1.00	1.00
TRAFFIC SIGNAL TECHNICIAN I/II	3.00	3.00	3.00
FLEET MANAGER	1.00	1.00	1.00
SERVICE WRITER	0.00	1.00	1.00
EQUIPMENT MECHANIC I/II	6.00	5.00	5.00
FACILITY MAINTENANCE COORDINATOR	1.00	1.00	1.00
FACILITY MAINTENANCE TECHNICIAN	1.00	1.00	2.00
STORM WATER COORDINATOR	0.00	0.00	1.00
DRAINAGE FOREMAN	1.00	1.00	1.00
DRAINAGE EQUIPMENT OPERATOR	1.00	2.00	5.00
DRAINAGE MAINTENANCE WORKER	1.00	2.00	1.00
<b>TOTAL</b>	<b>34.00</b>	<b>38.00</b>	<b>44.00</b>

**PUBLIC WORKS - STREET MAINTENANCE**
**EXPENDITURE SUMMARY**

<b>OBJECT CATEGORIES</b>	<b>FY 2017 ACTUAL</b>	<b>FY 2018 BUDGET</b>	<b>FY 2018 PROJECTED</b>	<b>BUDGET ADJUSTMENTS</b>	<b>FY 2019 BUDGET</b>
PERSONNEL SERVICES	\$ 959,067	\$ 1,221,094	\$ 1,066,610	\$ (47,871)	\$ 1,173,223
MATERIALS AND SUPPLIES	761,242	817,782	814,745	63,181	880,963
MAINTENANCE	214,657	144,050	116,249	2,000	146,050
OCCUPANCY	542,563	528,088	541,433	25,305	553,393
CONTRACTUAL SERVICES	267,659	399,896	373,989	15,349	415,245
OTHER CHARGES	26,727	31,200	26,848	4,000	35,200
CAPITAL OUTLAY	112,420	-	-	40,000	40,000
<b>TOTAL</b>	<b>\$ 2,884,335</b>	<b>\$ 3,142,110</b>	<b>\$ 2,939,874</b>	<b>\$ 101,964</b>	<b>\$ 3,244,074</b>

**PERSONNEL SUMMARY**

<b>POSITIONS</b>	<b>FY 2017 ACTUAL</b>	<b>FY 2018 BUDGET</b>	<b>FY 2019 BUDGET</b>
SUPERINTENDENT OF PUBLIC WORKS	1.00	1.00	1.00
FOREMAN	2.00	2.00	2.00
CREW LEADER	1.00	1.00	0.00
EQUIPMENT OPERATOR	6.00	6.00	8.00
MAINTENANCE WORKER	7.00	7.00	10.00
<b>TOTAL</b>	<b>17.00</b>	<b>17.00</b>	<b>21.00</b>

**PUBLIC WORKS - SIGNAL AND LIGHT MAINTENANCE**
**EXPENDITURE SUMMARY**

<b>OBJECT CATEGORIES</b>	<b>FY 2017 ACTUAL</b>	<b>FY 2018 BUDGET</b>	<b>FY 2018 PROJECTED</b>	<b>BUDGET ADJUSTMENTS</b>	<b>FY 2019 BUDGET</b>
PERSONNEL SERVICES	\$ 361,917	\$ 377,212	\$ 392,078	\$ 11,692	\$ 388,904
MATERIALS AND SUPPLIES	65,376	65,458	58,423	1,083	66,541
MAINTENANCE	97,573	218,806	128,976	-	218,806
OCCUPANCY	7,500	3,927	10,002	3,967	7,894
CONTRACTUAL SERVICES	(12,295)	20,057	26,938	55,374	75,431
OTHER CHARGES	7,914	13,170	12,422	-	13,170
CAPITAL OUTLAY	139,635	330,000	436,818	(320,000)	10,000
TRANSFERS-OUT	120,000	-	-	-	-
<b>TOTAL</b>	<b>\$ 787,620</b>	<b>\$ 1,028,630</b>	<b>\$ 1,065,657</b>	<b>\$ (247,884)</b>	<b>\$ 780,746</b>

**PERSONNEL SUMMARY**

<b>POSITIONS</b>	<b>FY 2017 ACTUAL</b>	<b>FY 2018 BUDGET</b>	<b>FY 2019 BUDGET</b>
FOREMAN - TRAFFIC SIGNAL	1.00	1.00	1.00
TRAFFIC SIGNAL ENGINEER	1.00	1.00	1.00
TRAFFIC SIGNAL TECHNICIAN II	1.00	1.00	1.00
TRAFFIC SIGNAL TECHNICIAN I	2.00	2.00	2.00
<b>TOTAL</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>

**PUBLIC WORKS - FLEET MAINTENANCE**
**EXPENDITURE SUMMARY**

<b>OBJECT CATEGORIES</b>	<b>FY 2017 ACTUAL</b>	<b>FY 2018 BUDGET</b>	<b>FY 2018 PROJECTED</b>	<b>BUDGET ADJUSTMENTS</b>	<b>FY 2019 BUDGET</b>
PERSONNEL SERVICES	\$ 463,612	\$ 472,626	\$ 497,363	\$ 20,887	\$ 493,513
MATERIALS AND SUPPLIES	20,975	25,780	21,692	441	26,221
MAINTENANCE	27,804	28,500	21,368	-	28,500
OCCUPANCY	2,133	345	3,121	1,917	2,262
CONTRACTUAL SERVICES	27,589	26,067	25,287	3,171	29,238
OTHER CHARGES	6,650	14,525	14,367	-	14,525
CAPITAL OUTLAY	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 548,764</b>	<b>\$ 567,843</b>	<b>\$ 583,199</b>	<b>\$ 26,416</b>	<b>\$ 594,259</b>

**PERSONNEL SUMMARY**

<b>POSITIONS</b>	<b>FY 2017 ACTUAL</b>	<b>FY 2018 BUDGET</b>	<b>FY 2019 BUDGET</b>
FLEET MANAGER	1.00	1.00	1.00
SERVICE WRITER	-	-	1.00
EQUIPMENT MECHANIC II	4.00	4.00	3.00
EQUIPMENT MECHANIC I	2.00	2.00	2.00
<b>TOTAL</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>

**PUBLIC WORKS - FACILITY MAINTENANCE**
**EXPENDITURE SUMMARY**

<b>OBJECT CATEGORIES</b>	<b>FY 2017 ACTUAL</b>	<b>FY 2018 BUDGET</b>	<b>FY 2018 PROJECTED</b>	<b>BUDGET ADJUSTMENTS</b>	<b>FY 2019 BUDGET</b>
PERSONNEL SERVICES	\$ 145,576	\$ 117,672	\$ 137,627	\$ 41,688	\$ 159,360
MATERIALS AND SUPPLIES	4,251	4,333	5,271	33,828	38,161
MAINTENANCE	61,597	44,525	90,492	34,500	79,025
OCCUPANCY	2,338	-	2,855	3,417	3,417
CONTRACTUAL SERVICES	5,559	4,019	4,010	3,054	7,073
OTHER CHARGES	1,226	5,920	1,579	2,700	8,620
CAPITAL OUTLAY	-	-	-	45,000	45,000
<b>TOTAL</b>	<b>\$ 220,546</b>	<b>\$ 176,469</b>	<b>\$ 241,834</b>	<b>\$ 164,187</b>	<b>\$ 340,656</b>

**PERSONNEL SUMMARY**

<b>POSITIONS</b>	<b>FY 2017 ACTUAL</b>	<b>FY 2018 BUDGET</b>	<b>FY 2019 BUDGET</b>
FACILITY MAINTENANCE COORDINATOR	1.00	1.00	1.00
FACILITY MAINTENANCE TECHNICIAN	1.00	1.00	2.00
<b>TOTAL</b>	<b>2.00</b>	<b>2.00</b>	<b>3.00</b>

**PUBLIC WORKS - DRAINAGE MAINTENANCE**
**EXPENDITURE SUMMARY**

<b>OBJECT CATEGORIES</b>	<b>FY 2017 ACTUAL</b>	<b>FY 2018 BUDGET</b>	<b>FY 2018 PROJECTED</b>	<b>BUDGET ADJUSTMENTS</b>	<b>FY 2019 BUDGET</b>
PERSONNEL SERVICES	\$ 215,240	\$ 258,315	\$ 277,112	\$ 188,662	\$ 446,977
MATERIALS AND SUPPLIES	26,059	30,158	26,005	6,552	36,710
MAINTENANCE	4,721	6,200	3,786	3,750	9,950
OCCUPANCY	1,205	-	2,309	5,556	5,556
CONTRACTUAL SERVICES	19,877	28,888	19,389	867,431	896,319
OTHER CHARGES	13,454	12,100	9,441	6,000	18,100
CAPITAL OUTLAY	142,684	-	-	231,000	231,000
TRANSFERS-OUT	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 423,241</b>	<b>\$ 335,661</b>	<b>\$ 338,043</b>	<b>\$ 1,308,951</b>	<b>\$ 1,644,612</b>

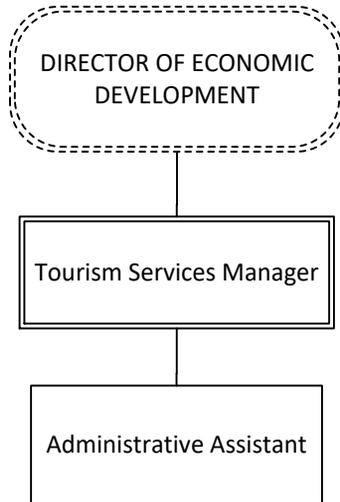
**PERSONNEL SUMMARY**

<b>POSITIONS</b>	<b>FY 2017 ACTUAL</b>	<b>FY 2018 BUDGET</b>	<b>FY 2019 BUDGET</b>
STORM WATER COORDINATOR	0.00	0.00	1.00
DRAINAGE FOREMAN	0.00	1.00	1.00
DRAINAGE EQUIPMENT OPERATOR	1.00	2.00	5.00
DRAINAGE MAINTENANCE WORKER	1.00	2.00	1.00
<b>TOTAL</b>	<b>2.00</b>	<b>5.00</b>	<b>8.00</b>

---

## TOURISM

---



## TOURISM

### DEPARTMENTAL MISSION STATEMENT

The Mission of the Cedar Park Tourism Department is to support and advise the Tourism Advisory Board in efforts to position Cedar Park as a Destination City by defining and recommending appropriate use of funds to promote the community's major attractions and events to enhance travel to Cedar Park and enhance the Cedar Park lodging industry.

### CUSTOMERS

- **INTERNAL:** Internal customers include various departments, city administration, city council, and individual employees.
- **EXTERNAL:** External customers include local hotels, attractions, businesses, Chamber of Commerce, other travel related entities and organizations, and the traveling public.
- **ULTIMATE:** The ultimate customers are the citizens of Cedar Park. Promoting tourism creates new and more entertainment opportunities for citizens. Tourism acts as an economic development engine by generating hotel occupancy tax and sales tax revenues which help to alleviate the burden on citizens.

### SERVICES PROVIDED

- Tourism Advisory Board Support
- Marketing and Promotions
- Customer Service
- Support of Local Lodging Industry

### PERFORMANCE INDICATORS

	PERFORMANCE MEASURE	FY 2017 ACTUAL	FY 2018 BUDGET	FY 2018 ESTIMATE	FY 2019 GOAL
<b>WORKLOAD MEASURES</b>					
C.G.*	 # of media stories relating to Cedar Park travel and tourism activities.	N/A	5	5	8
<b>EFFICIENCY &amp; EFFECTIVENESS MEASURES</b>					
C. GOALS*	 Occupancy rate	76%	68%	77%	72%
	 Number of website hits	22,547	75,000	53,000	70,000
	 Number of inquiries resulting from advertisements	N/A	40,000	18,000	25,000

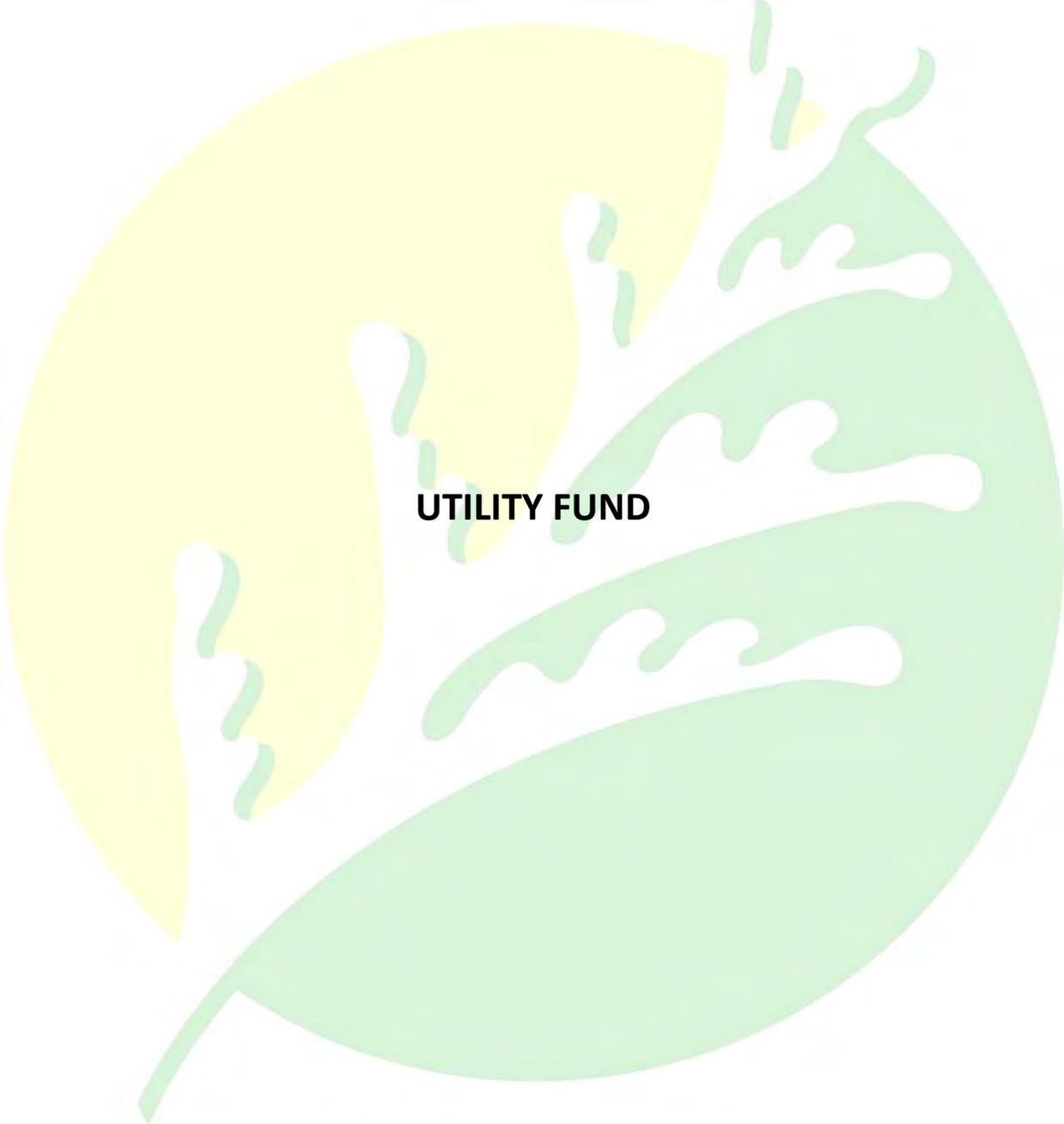
\*For a full description of the City Council Strategic Goals, refer to page 5.

**TOURISM**
**EXPENDITURE SUMMARY**

<b>OBJECT CATEGORIES</b>	<b>FY 2017 ACTUAL</b>	<b>FY 2018 BUDGET</b>	<b>FY 2018 PROJECTED</b>	<b>BUDGET ADJUSTMENTS</b>	<b>FY 2019 BUDGET</b>
PERSONNEL SERVICES	\$ 60,226	\$ 126,294	\$ 111,862	\$ (1,467)	\$ 124,827
MATERIALS AND SUPPLIES	-	950	950	-	950
MAINTENANCE	-	1,207	-	-	1,207
OCCUPANCY	4,261	3,941	4,842	644	4,585
CONTRACTUAL SERVICES	4,576	4,318	6,322	(1,908)	2,410
OTHER CHARGES	109	47	158	-	47
<b>TOTAL</b>	<b>\$ 69,171</b>	<b>\$ 136,757</b>	<b>\$ 124,134</b>	<b>\$ (2,731)</b>	<b>\$ 134,026</b>

**PERSONNEL SUMMARY**

<b>POSITIONS</b>	<b>FY 2017 ACTUAL</b>	<b>FY 2018 BUDGET</b>	<b>FY 2019 BUDGET</b>
TOURISM SERVICES MANAGER	1.00	1.00	1.00
TOURISM & COMMUNITY DEV. MANAGER	0.50	0.00	0.00
ADMINISTRATIVE ASSISTANT	0.00	1.00	1.00
<b>TOTAL</b>	<b>1.50</b>	<b>2.00</b>	<b>2.00</b>



**UTILITY FUND**

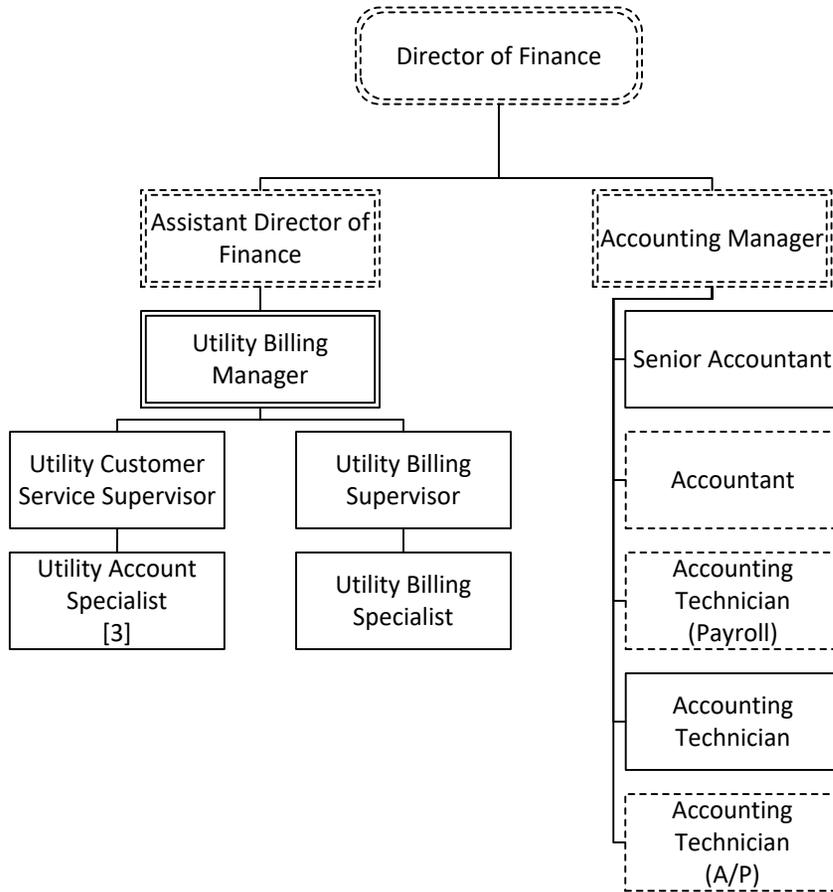


**CEDAR**  

---

**PARK**

**FINANCIAL SERVICES – UTILITY BILLING**



## FINANCIAL SERVICES - UTILITY BILLING

### DEPARTMENTAL MISSION STATEMENT

To provide "best in class" customer service to residents of Cedar Park by providing knowledgeable and friendly customer service, as well as, accurate water and wastewater billing information.

### CUSTOMERS

- **INTERNAL:** Internal customers include all city departments
- **EXTERNAL:** Our external customers are the residents and businesses within the City of Cedar Park
- **ULTIMATE:** Our ultimate customers are the residents and businesses within the City of Cedar Park.

### SERVICES PROVIDED

- Billing for water, waste water, fire service, and solid waste collection services
- Service orders related to connection and disconnection from the system
- Tracking of utility statistics such as consumption and connection counts
- Providing excellent customer service
- Education related to leak detection and water conservation
- Maintain accurate customer and meter database
- Collection of billed revenues

### PERFORMANCE INDICATORS

	PERFORMANCE MEASURE	FY 2017 ACTUAL	FY 2018 BUDGET	FY 2018 ESTIMATE	FY 2019 GOAL
<b>WORKLOAD MEASURES</b>					
C.G.*	 # of Residential accounts	21,292	21,826	21,392	21,992
C	 # of Non-residential accounts	1,227	1,277	1,242	1,292
<b>EFFICIENCY &amp; EFFECTIVENESS MEASURES</b>					
COUNCIL GOALS*	 % of high usage customers notified within 24 hours	75%	100%	100%	100%
	 Percentage of customers paying with auto draft	20%	25%	25%	26%
	 % of accounts disconnected for non-payment	5.00%	4.00%	4.99%	4.00%
	 Processing applications within 24 hours	N/A	N/A	100%	100%
	 Production of billing cycles each month with no errors after bill has been sent out	N/A	N/A	100%	100%

\*For a full description of the City Council Strategic Goals, refer to page 5.

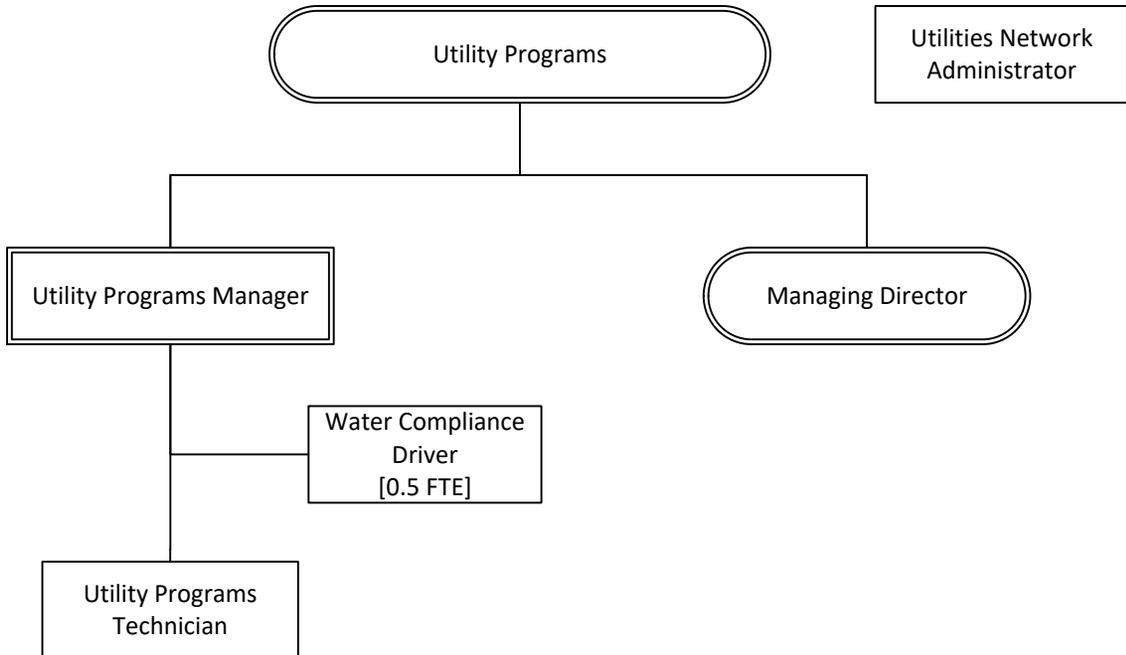
**FINANCIAL SERVICES - UTILITY BILLING**
**EXPENDITURE SUMMARY**

<b>OBJECT CATEGORIES</b>	<b>FY 2017 ACTUAL</b>	<b>FY 2018 BUDGET</b>	<b>FY 2018 PROJECTED</b>	<b>BUDGET ADJUSTMENTS</b>	<b>FY 2019 BUDGET</b>
PERSONNEL SERVICES	\$ 480,385	\$ 529,641	\$ 498,667	\$ 26,215	\$ 531,856
MATERIALS AND SUPPLIES	2,293	4,494	7,758	6,300	10,794
MAINTENANCE	1,835	855	100	-	855
OCCUPANCY	5,150	4,510	4,370	211	4,721
CONTRACTUAL SERVICES	142,666	140,761	156,662	27,952	168,713
OTHER CHARGES	403,003	427,937	431,488	65,500	493,437
CAPITAL OUTLAY	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 1,035,332</b>	<b>\$ 1,108,198</b>	<b>\$ 1,099,045</b>	<b>\$ 126,178</b>	<b>\$ 1,210,376</b>

**PERSONNEL SUMMARY**

<b>POSITIONS</b>	<b>FY 2017 ACTUAL</b>	<b>FY 2018 BUDGET</b>	<b>FY 2019 BUDGET</b>
UTILITY BILLING MANAGER	1.00	1.00	1.00
UTILITY BILLING SUPERVISOR	1.00	1.00	1.00
UTILITY CUSTOMER SERVICE SUPERVISOR	0.00	0.00	1.00
UTILITY BILLING SPECIALIST	0.00	0.00	1.00
UTILITY ACCOUNT SPECIALIST	4.00	4.00	3.00
UTILITY SENIOR ACCOUNTANT	1.00	1.00	1.00
ACCOUNTING TECHNICIAN	2.00	2.00	1.00
<b>TOTAL</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>

UTILITY PROGRAMS



---

## UTILITY PROGRAMS

---

### DEPARTMENTAL MISSION STATEMENT

The mission of the Utility Programs division is to provide the management and delivery of utility-based business programs. This includes, but is not limited to, water conservation outreach and education, contract management of environmental grants, clean air measures, alternative fuels for transportation, irrigation efficiency contracts, water distribution reuse projects, household hazardous waste management and recycling programs, industrial pretreatment program management, cross connection program management, and management of the Advance Metering Infrastructure and customer portal program.

### CUSTOMERS

- **INTERNAL:** This division works with a variety of departments including Finance, Utility Billing, Water Distribution, Development Services, and Meters on a daily basis to coordinate location and management of irrigation meters. There is active communication with the Parks and Recreation Department on the submittal of irrigation plans. This division also works with the Utility Administration and Pump and Motors staff to develop and implement the use of reclaimed water for irrigation purposes. It also coordinates with the Police Department, Fire Department, and other Public Works divisions for the Household Hazardous Waste annual event. The division works with Media and Communications on press releases the City provides to our community along with the Grant Coordinator in search of environmental grant funding opportunities. It also cooperates and assists Building Inspections with taking measures to ensure city facilities are as efficient as possible.
- **EXTERNAL:** This division serves the community of Cedar Park internally and externally through education and outreach about environmental awareness. External agencies this division directly works with includes other Texas municipalities, Leander Independent School District, American Water Works Association, Lower Colorado River Authority, Texas Commission of Environmental Quality, Texas Water Development Board, Capitol Area Council of Governments, along with other non profit associations that help improve the image of Cedar Park with our cooperation. This division assists property owners with guidance regarding compliance with the cross connection control and industrial pretreatment programs.
- **ULTIMATE:** The ultimate goals for this division are to educate the citizens of Cedar Park about the non-renewable and renewable resources that are utilized on an every day basis and methods to increase or decrease usage to provide a healthier community for Cedar Park's future, and to assist property owners in compliance with cross connection and industrial pretreatment guidelines in an effort to protect the City's water and wastewater systems. This division strives to ensure the Cedar Park community is a good steward of limited resources and provides many of the reporting and regulatory compliance documentation in relation to those resources.

### SERVICES PROVIDED

- Water Conservation Coordination
- Drought Contingency Coordination
- Contract Administration
- Public Education
- Industrial Pretreatment Coordination
- Household Hazardous Waste Coordination
- Cross Connection Control Coordination
- Customer Service and Outreach

**UTILITY PROGRAMS**
**PERFORMANCE INDICATORS**

	PERFORMANCE MEASURE	FY 2017 ACTUAL	FY 2018 BUDGET	FY 2018 ESTIMATE	FY 2019 GOAL
<b>WORKLOAD MEASURES</b>					
	 Outreach regarding detection of continuous flow	164	170	170	180
<b>COUNCIL GOALS*</b>	 Irrigation evaluations provided to residential customers	96	250	150	150
	 Presentations/meetings/outreach for customers and schools of Cedar Park.	23	25	25	25
	 Development of innovative services/programs to enhance the City's environmental health.	3	3	4	3
<b>EFFICIENCY &amp; EFFECTIVENESS MEASURES</b>					
	 Pounds of household hazardous waste collected/recycled annually	40,579	40,000	45,054	40,000
<b>COUNCIL GOALS*</b>	 Tons of e-waste, bulk waste, and metal (recycled) collected annually	10.3	12.0	16.6	12.0
	 Gallons of oil collected annually	890	800	986	800
	 Estimated gallons of water saved by customers due to outreach regarding continuous flow detection	4,783,992	10,000,000	12,088,500	10,000,000
	 Gallons of treated water saved by reuse projects	7,123,000	8,000,000	8,953,950	8,000,000

\*For a full description of the City Council Strategic Goals, refer to page 5.

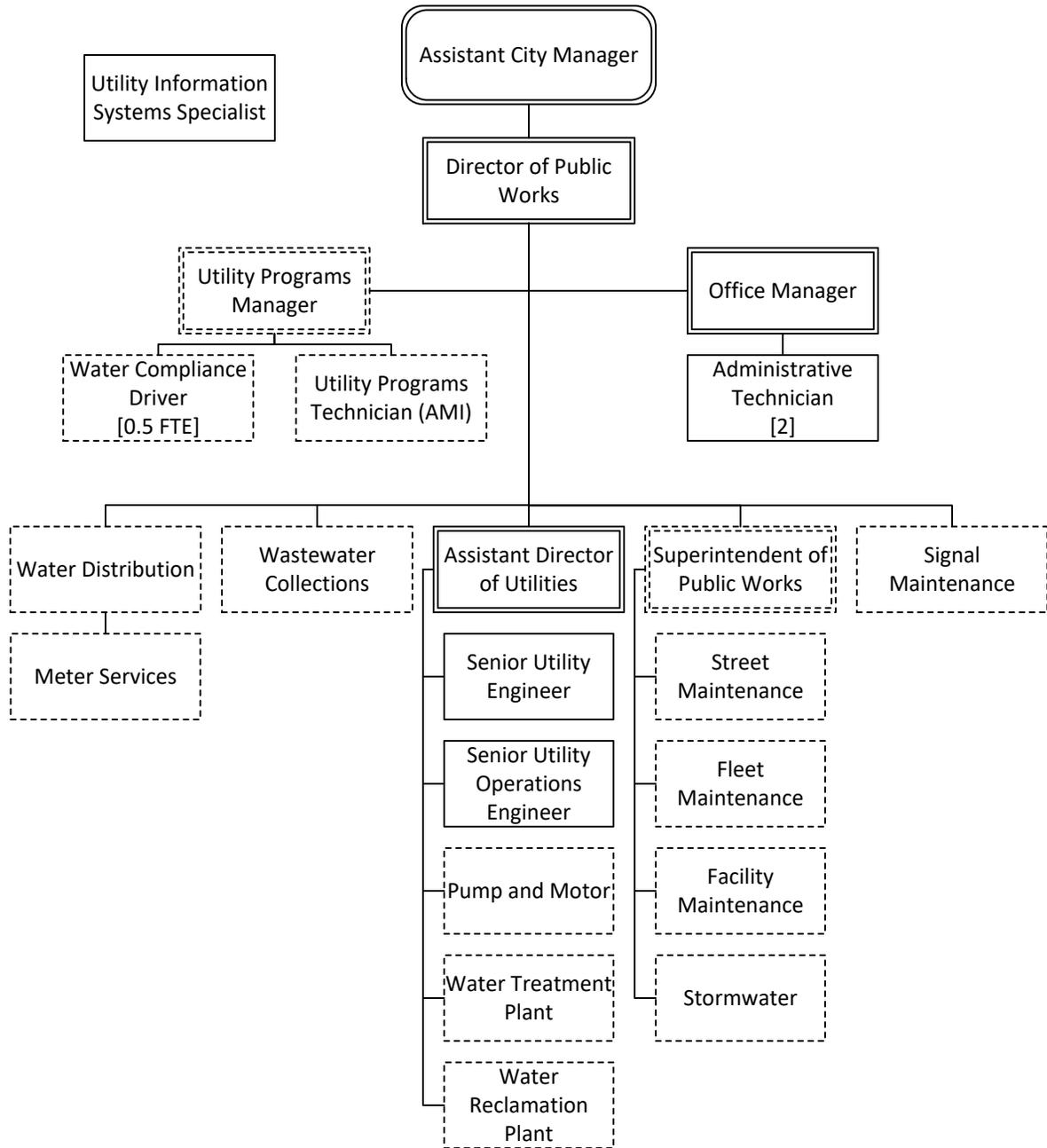
**UTILITY PROGRAMS**
**EXPENDITURE SUMMARY**

<b>OBJECT CATEGORIES</b>	<b>FY 2017 ACTUAL</b>	<b>FY 2018 BUDGET</b>	<b>FY 2018 PROJECTED</b>	<b>BUDGET ADJUSTMENTS</b>	<b>FY 2019 BUDGET</b>
PERSONNEL SERVICES	\$ 112,625	\$ 294,047	\$ 311,011	\$ 94,927	\$ 381,874
MATERIALS AND SUPPLIES	653	2,446	1,572	(442)	2,004
MAINTENANCE	85	1,000	188	-	1,000
OCCUPANCY	3,758	2,825	3,656	56	2,881
CONTRACTUAL SERVICES	101,585	93,948	93,958	(417)	93,531
OTHER CHARGES	48,111	116,110	85,103	11,990	128,100
CAPITAL OUTLAY	26,607	-	-	-	-
<b>TOTAL</b>	<b>\$ 293,423</b>	<b>\$ 510,376</b>	<b>\$ 495,488</b>	<b>\$ 106,114</b>	<b>\$ 609,390</b>

**PERSONNEL SUMMARY**

<b>POSITIONS</b>	<b>FY 2017 ACTUAL</b>	<b>FY 2018 BUDGET</b>	<b>FY 2019 BUDGET</b>
MANAGING DIRECTOR	1.00	1.00	1.00
UTILITY PROGRAMS MANAGER	0.00	1.00	1.00
UTILITY NETWORK ADMINISTRATOR	0.00	1.00	1.00
UTILITY PROGRAMS TECHNICIAN	0.00	1.00	1.00
WATER COMPLIANCE DRIVER	0.00	0.50	0.50
<b>TOTAL</b>	<b>1.00</b>	<b>4.50</b>	<b>4.50</b>

## UTILITY ADMINISTRATION



## UTILITY ADMINISTRATION

### DEPARTMENTAL MISSION STATEMENT

The Utility Administration Department Mission is to provide support to all operating departments, assist in the day-to-day operations by providing coordination and cooperation between department functions, and to

### CUSTOMERS

- **INTERNAL:** Internal customers include all city departments.
- **EXTERNAL:** External customers for the Utility Administration Department are primarily the public including residents of the community, businesses operating in the community, and visitors to Cedar Park.
- **ULTIMATE:** As is the case with most public service functions, the Utility Administration Departments ultimate customer is the city residents.

### SERVICES PROVIDED

- |   |   |
|---|---|
| <ul style="list-style-type: none"> <li>• Utility Administration</li> <li>• Utility Engineering</li> <li>• Utility Project Management</li> <li>• Front Desk Services</li> <li>• Secures raw water purchases</li> <li>• Compliance with the TPDES</li> <li>• Represents City at BCRUA / BCRWWS</li> <li>• Special Projects</li> </ul> | <ul style="list-style-type: none"> <li>• Supervises the following divisions:</li> <li>• Street Maintenance</li> <li>• Fleet Maintenance</li> <li>• Signal and Streetlight Maintenance</li> <li>• Water Distribution, Meter Services</li> <li>• Water Treatment, Wastewater Collection</li> <li>• Industrial Pre-Treatment, Pump and Motor</li> <li>• Water Reclamation</li> </ul> |
|---|---|

### PERFORMANCE INDICATORS

	PERFORMANCE MEASURE	FY 2017 ACTUAL	FY 2018 BUDGET	FY 2018 ESTIMATE	FY 2019 GOAL
<b>WORKLOAD MEASURES</b>					
<b>C. GOALS*</b>	 Work orders dispatched or received	9,267	6,000	9,830	9,900
	 Requests for line locate	8,562	5,000	8,990	9,000
	 Average daily call volume	50	42	62	65
<b>EFFICIENCY &amp; EFFECTIVENESS MEASURES</b>					
<b>COUNCIL GOALS*</b>	 # of work orders closed out by staff	9,198	6,200	9,500	9,750
	 % of wastewater quality samples that meet or exceed federal standards	99.5	100	100	100
	 % of water quality samples that meet or exceed federal standards	100	100	100	100
	 # of gallons of water treated (in millions)	3,804	4,595	4,194	4,285

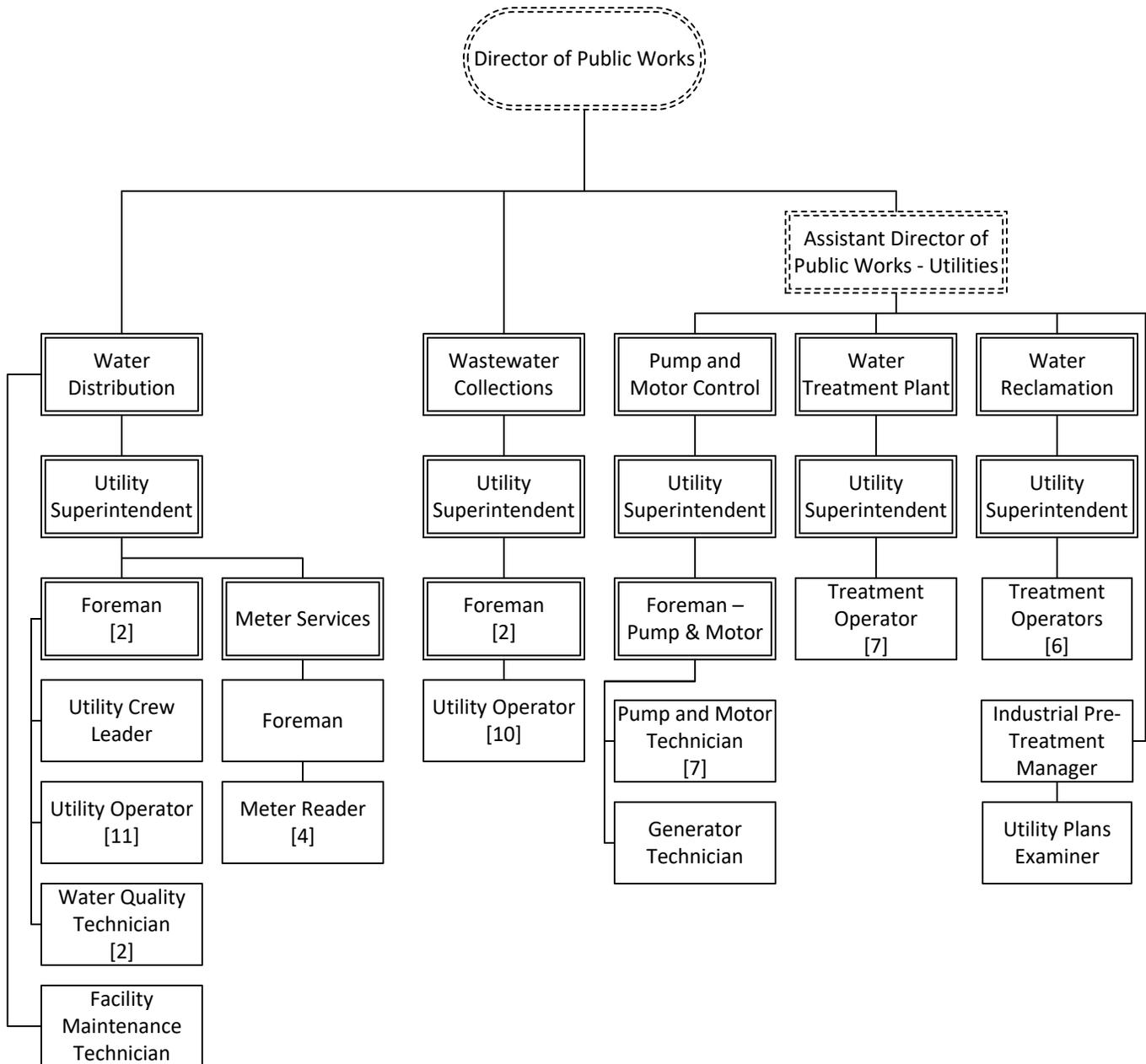
\*For a full description of the City Council Strategic Goals, refer to page 5.

**UTILITY ADMINISTRATION**
**EXPENDITURE SUMMARY**

<b>OBJECT CATEGORIES</b>	<b>FY 2017 ACTUAL</b>	<b>FY 2018 BUDGET</b>	<b>FY 2018 PROJECTED</b>	<b>BUDGET ADJUSTMENTS</b>	<b>FY 2019 BUDGET</b>
PERSONNEL SERVICES	\$ 1,040,223	\$ 1,010,078	\$ 981,209	\$ 67,371	\$ 1,065,649
MATERIALS AND SUPPLIES	36,005	32,520	33,776	(2,674)	29,846
MAINTENANCE	26,996	43,950	35,859	-	43,950
OCCUPANCY	90,684	112,389	102,014	(6,645)	105,744
CONTRACTUAL SERVICES	311,842	336,304	357,454	(5,856)	330,448
OTHER CHARGES	20,099	29,900	23,953	-	29,900
CAPITAL OUTLAY	304	-	-	-	-
<b>TOTAL</b>	<b>\$ 1,526,153</b>	<b>\$ 1,565,141</b>	<b>\$ 1,534,264</b>	<b>\$ 52,196</b>	<b>\$ 1,605,537</b>

**PERSONNEL SUMMARY**

<b>POSITIONS</b>	<b>FY 2017 ACTUAL</b>	<b>FY 2018 BUDGET</b>	<b>FY 2019 BUDGET</b>
ASSISTANT CITY MANAGER	1.00	1.00	1.00
DIRECTOR OF PUBLIC WORKS	1.00	1.00	1.00
ASST. DIRECTOR OF UTILITIES	1.00	1.00	1.00
SENIOR UTILITY ENGINEER	2.00	2.00	2.00
UTILITY INFORMATION SYSTEMS SPECIALIST	1.00	1.00	1.00
OFFICE MANAGER	1.00	1.00	1.00
ADMINISTRATIVE TECHNICIAN	2.00	2.00	2.00
<b>TOTAL</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>

**PUBLIC WORKS - UTILITY SERVICES**


---

## PUBLIC WORKS - UTILITY SERVICES

---

### DEPARTMENTAL MISSION STATEMENT

The Utility Services Division's mission is to provide safe and reliable water and waste water services.

### CUSTOMERS

- **INTERNAL:** Internal customers for the Utilities Department include all City Departments.
- **EXTERNAL:** External customers for the Utilities Department are the public, including residents of the community, businesses, wholesale water and wastewater customers and visitors to Cedar Park.
- **ULTIMATE:** As is the case with most public service functions, the Utilities Department's ultimate customer is the public, who are the end users of the water and wastewater systems that are maintained by the Utilities Department.

### SERVICES PROVIDED

- Treat and supply drinking water
- Treat City's wastewater
- Monitor water quality
- Monthly meter readings
- Locate line requests
- Storage Tank Maintenance
- Valve Maintenance
- Wastewater Odor Control Device Maint.
- Water and Wastewater line maintenance
- Wastewater collection and pumping
- Pressure Monitoring
- Monitor all lift stations in collection system
- Install meters for new service accounts
- Perform meter cross-checks and re-reads
- Provide cross-connection inspections
- Deliver water throughout distribution sys.
- Repair water & wastewater line breaks
- Leak detection
- Perform daily testing of water & wastewater
- 24 hour on-call emergency response
- Booster Station Maintenance
- Lift station maintenance
- Fire Hydrant Maintenance
- Wastewater System Inspection and testing
- Provide cross-connection inspections
- Test and calibrate all new meters
- Meter replacement program
- Review site and commercial applications for pre-treatment compliance

**PUBLIC WORKS - UTILITY SERVICES**
**PERFORMANCE INDICATORS**

	PERFORMANCE MEASURE	FY 2017 ACTUAL	FY 2018 BUDGET	FY 2018 ESTIMATE	FY 2019 GOAL
<b>WORKLOAD MEASURES</b>					
	 # of gallons of water treated (millions of gallons)	3,804	4,595	4,194	4,285
	 # of gallons of wastewater treated (millions of gallons)	847	821	894	894
	 # of lift stations	18	18	18	18
	 # of lift station work orders	586	100	586	600
	 # of miles of wastewater lines	287	287	295	300
<b>COUNCIL GOALS*</b>	 # of miles of water lines	350	350	361	370
	 # of main water line repairs	15	14	14	14
	 # of WW mains inspected	570	460	570	570
	 # of Automatic Air Release Valve Inspections	488	456	488	488
	 # of water quality samples	2,700	2,660	2,700	2,780
	 # of utility cut street repairs	102	75	110	110
	 # of active water meters	22,668	22,325	22,854	23,000
	 # of email, CP Connect, website or phone requests to front desk (total)	1,606	2,750	2,000	2,200
	 Avg. # of business days a citizen service request is open	4	4	4	4.00
	<b>EFFICIENCY &amp; EFFECTIVENESS MEASURES</b>				
	 Cost per 1,000 gallons of water treated	\$1.04	\$1.07	\$1.05	\$1.10
	 Cost per 1,000 gallons of wastewater treated	\$1.77	\$1.92	\$1.99	\$2.00
<b>COUNCIL GOALS*</b>	 % of meters on Automated Meter Read	100.0%	100.0%	100.0%	100.0%
	 % of water samples that meet federal and state requirements	100.0%	100.0%	100.0%	100.0%
	 % of wastewater samples that meet federal and state requirements	99.5%	100.0%	100.0%	100.0%

\*For a full description of the City Council Strategic Goals, refer to page 5.

**PUBLIC WORKS - UTILITY SERVICES**
**EXPENDITURE SUMMARY**

OBJECT CATEGORIES	FY 2017 ACTUAL	FY 2018 BUDGET	FY 2018 PROJECTED	BUDGET ADJUSTMENTS	FY 2019 BUDGET
PERSONNEL SERVICES	\$ 3,684,004	\$ 3,956,618	\$ 3,870,056	\$ 120,024	\$ 4,014,442
MATERIALS AND SUPPLIES	752,182	891,336	761,323	17,373	908,709
MAINTENANCE	729,813	769,165	584,617	(134,800)	634,365
OCCUPANCY	1,301,883	1,582,047	1,379,386	(173,943)	1,408,104
CONTRACTUAL SERVICES	3,115,965	3,585,620	3,275,006	144,436	3,730,056
OTHER CHARGES	173,560	212,475	180,941	3,700	216,175
CAPITAL OUTLAY	361,637	20,000	56,795	105,000	125,000
<b>TOTAL</b>	<b>\$ 10,119,044</b>	<b>\$ 11,017,261</b>	<b>\$ 10,108,124</b>	<b>\$ 81,790</b>	<b>\$ 11,036,851</b>

**PERSONNEL SUMMARY**

POSITIONS	FY 2017 ACTUAL	FY 2018 BUDGET	FY 2019 BUDGET
UTILITY SUPERINTENDENT	5.00	5.00	5.00
FOREMAN	6.00	6.00	6.00
IND PRE-TREATMENT MANAGER	1.00	1.00	1.00
UTILITY PLANS EXAMINER	0.00	1.00	1.00
UTILITY CREW LEADER	1.00	1.00	1.00
FACILITY MAINTENANCE TECHNICIAN	1.00	1.00	1.00
GENERATOR TECHNICIAN	1.00	1.00	1.00
PUMP & MOTOR CONTROL TECHNICIAN	7.00	7.00	7.00
RELIEF TREATMENT OPERATOR	1.00	1.00	1.00
TREATMENT OPERATOR	12.00	12.00	12.00
UTILITY OPERATOR	21.00	21.00	21.00
METER READER	4.00	4.00	4.00
WATER QUALITY TECHNICIAN	2.00	2.00	2.00
<b>TOTAL</b>	<b>62.00</b>	<b>63.00</b>	<b>63.00</b>

**PUBLIC WORKS - PUMP AND MOTOR CONTROL**
**EXPENDITURE SUMMARY**

<b>OBJECT CATEGORIES</b>	<b>FY 2017 ACTUAL</b>	<b>FY 2018 BUDGET</b>	<b>FY 2018 PROJECTED</b>	<b>BUDGET ADJUSTMENTS</b>	<b>FY 2019 BUDGET</b>
PERSONNEL SERVICES	\$ 665,656	\$ 726,062	\$ 626,734	\$ (71,395)	\$ 654,667
MATERIALS AND SUPPLIES	36,210	38,373	37,955	1,805	40,178
MAINTENANCE	13,907	15,200	13,900	700	15,900
OCCUPANCY	3,590	2,764	8,590	3,611	6,375
CONTRACTUAL SERVICES	75,348	76,919	77,003	6,424	83,343
OTHER CHARGES	18,319	23,700	20,042	(1,300)	22,400
CAPITAL OUTLAY	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 813,031</b>	<b>\$ 883,018</b>	<b>\$ 784,223</b>	<b>\$ (60,155)</b>	<b>\$ 822,863</b>

**PERSONNEL SUMMARY**

<b>POSITIONS</b>	<b>FY 2017 ACTUAL</b>	<b>FY 2018 BUDGET</b>	<b>FY 2019 BUDGET</b>
UTILITY SUPERINTENDENT	1.00	1.00	1.00
FOREMAN	1.00	1.00	1.00
PUMP AND MOTOR CONTROL TECHNICIAN	7.00	7.00	7.00
GENERATOR TECHNICIAN	1.00	1.00	1.00
<b>TOTAL</b>	<b>10.00</b>	<b>10.00</b>	<b>10.00</b>

**PUBLIC WORKS - WATER DISTRIBUTION**
**EXPENDITURE SUMMARY**

<b>OBJECT CATEGORIES</b>	<b>FY 2017 ACTUAL</b>	<b>FY 2018 BUDGET</b>	<b>FY 2018 PROJECTED</b>	<b>BUDGET ADJUSTMENTS</b>	<b>FY 2019 BUDGET</b>
PERSONNEL SERVICES	\$ 905,860	\$ 1,023,381	\$ 994,235	\$ 34,870	\$ 1,058,251
MATERIALS AND SUPPLIES	188,072	188,373	177,895	3,536	191,909
MAINTENANCE	40,508	41,100	36,730	1,000	42,100
OCCUPANCY	180,149	189,539	191,376	35,303	224,842
CONTRACTUAL SERVICES	175,061	161,998	157,502	2,330	164,328
OTHER CHARGES	35,227	36,850	34,473	-	36,850
CAPITAL OUTLAY	10,477	-	-	125,000	125,000
<b>TOTAL</b>	<b>\$ 1,535,354</b>	<b>\$ 1,641,241</b>	<b>\$ 1,592,211</b>	<b>\$ 202,039</b>	<b>\$ 1,843,280</b>

**PERSONNEL SUMMARY**

<b>POSITIONS</b>	<b>FY 2017 ACTUAL</b>	<b>FY 2018 BUDGET</b>	<b>FY 2019 BUDGET</b>
UTILITY SUPERINTENDENT	1.00	1.00	1.00
FOREMAN	2.00	2.00	2.00
UTILITY CREW LEADER	1.00	1.00	1.00
UTILITY OPERATOR	11.00	11.00	11.00
WATER QUALITY TECHNICIAN	2.00	2.00	2.00
FACILITY MAINTENANCE TECHNICIAN	1.00	1.00	1.00
<b>TOTAL</b>	<b>18.00</b>	<b>18.00</b>	<b>18.00</b>

**PUBLIC WORKS - WASTEWATER COLLECTION**
**EXPENDITURE SUMMARY**

<b>OBJECT CATEGORIES</b>	<b>FY 2017 ACTUAL</b>	<b>FY 2018 BUDGET</b>	<b>FY 2018 PROJECTED</b>	<b>BUDGET ADJUSTMENTS</b>	<b>FY 2019 BUDGET</b>
PERSONNEL SERVICES	\$ 795,763	\$ 809,656	\$ 827,901	\$ 30,575	\$ 840,231
MATERIALS AND SUPPLIES	79,694	69,446	69,187	6,678	76,124
MAINTENANCE	100,946	118,500	103,447	-	118,500
OCCUPANCY	183,583	198,819	172,301	(10,053)	188,766
CONTRACTUAL SERVICES	156,069	182,966	178,886	5,062	188,028
OTHER CHARGES	25,064	28,300	22,609	-	28,300
CAPITAL OUTLAY	351,160	-	-	-	-
<b>TOTAL</b>	<b>\$ 1,692,280</b>	<b>\$ 1,407,687</b>	<b>\$ 1,374,330</b>	<b>\$ 32,262</b>	<b>\$ 1,439,949</b>

**PERSONNEL SUMMARY**

<b>POSITIONS</b>	<b>FY 2017 ACTUAL</b>	<b>FY 2018 BUDGET</b>	<b>FY 2019 BUDGET</b>
UTILITY SUPERINTENDENT	1.00	1.00	1.00
FOREMAN	2.00	2.00	2.00
UTILITY OPERATOR	10.00	10.00	10.00
<b>TOTAL</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>

**PUBLIC WORKS - WATER TREATMENT PLANT**
**EXPENDITURE SUMMARY**

<b>OBJECT CATEGORIES</b>	<b>FY 2017 ACTUAL</b>	<b>FY 2018 BUDGET</b>	<b>FY 2018 PROJECTED</b>	<b>BUDGET ADJUSTMENTS</b>	<b>FY 2019 BUDGET</b>
PERSONNEL SERVICES	\$ 520,151	\$ 539,823	\$ 563,537	\$ 22,228	\$ 562,051
MATERIALS AND SUPPLIES	232,334	309,791	242,112	(1,008)	308,783
MAINTENANCE	185,712	186,750	185,750	500	187,250
OCCUPANCY	748,711	920,191	787,278	(164,442)	755,749
CONTRACTUAL SERVICES	2,199,865	2,617,031	2,345,020	832	2,617,863
OTHER CHARGES	62,204	66,000	65,877	4,000	70,000
CAPITAL OUTLAY	-	-	12,678	-	-
<b>TOTAL</b>	<b>\$ 3,948,978</b>	<b>\$ 4,639,586</b>	<b>\$ 4,202,253</b>	<b>\$ (137,890)</b>	<b>\$ 4,501,696</b>

**PERSONNEL SUMMARY**

<b>POSITIONS</b>	<b>FY 2017 ACTUAL</b>	<b>FY 2018 BUDGET</b>	<b>FY 2019 BUDGET</b>
UTILITY SUPERINTENDENT	1.00	1.00	1.00
TREATMENT OPERATOR	7.00	7.00	7.00
<b>TOTAL</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>

**PUBLIC WORKS - METER SERVICES**
**EXPENDITURE SUMMARY**

<b>OBJECT CATEGORIES</b>	<b>FY 2017 ACTUAL</b>	<b>FY 2018 BUDGET</b>	<b>FY 2018 PROJECTED</b>	<b>BUDGET ADJUSTMENTS</b>	<b>FY 2019 BUDGET</b>
PERSONNEL SERVICES	\$ 243,381	\$ 257,592	\$ 262,780	\$ 4,620	\$ 262,212
MATERIALS AND SUPPLIES	28,790	31,876	28,135	11,136	43,012
MAINTENANCE	311,200	317,500	166,681	(137,000)	180,500
OCCUPANCY	3,839	2,625	6,573	5,736	8,361
CONTRACTUAL SERVICES	27,765	28,055	28,085	125,339	153,394
OTHER CHARGES	9,725	33,025	13,388	-	33,025
CAPITAL OUTLAY	-	-	17,995	-	-
<b>TOTAL</b>	<b>\$ 624,700</b>	<b>\$ 670,673</b>	<b>\$ 523,637</b>	<b>\$ 9,831</b>	<b>\$ 680,504</b>

**PERSONNEL SUMMARY**

<b>POSITIONS</b>	<b>FY 2017 ACTUAL</b>	<b>FY 2018 BUDGET</b>	<b>FY 2019 BUDGET</b>
FOREMAN	1.00	1.00	1.00
METER READER	4.00	4.00	4.00
<b>TOTAL</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>

**PUBLIC WORKS - WATER RECLAMATION**
**EXPENDITURE SUMMARY**

<b>OBJECT CATEGORIES</b>	<b>FY 2017 ACTUAL</b>	<b>FY 2018 BUDGET</b>	<b>FY 2018 PROJECTED</b>	<b>BUDGET ADJUSTMENTS</b>	<b>FY 2019 BUDGET</b>
PERSONNEL SERVICES	\$ 553,193	\$ 600,104	\$ 594,868	\$ 36,926	\$ 637,030
MATERIALS AND SUPPLIES	187,081	253,477	206,039	(4,774)	248,703
MAINTENANCE	77,539	90,115	78,108	-	90,115
OCCUPANCY	182,009	268,109	213,268	(44,098)	224,011
CONTRACTUAL SERVICES	481,858	518,651	488,511	4,449	523,100
OTHER CHARGES	23,021	24,600	24,552	1,000	25,600
CAPITAL OUTLAY	-	20,000	26,122	(20,000)	-
<b>TOTAL</b>	<b>\$ 1,504,701</b>	<b>\$ 1,775,056</b>	<b>\$ 1,631,468</b>	<b>\$ (26,497)</b>	<b>\$ 1,748,559</b>

**PERSONNEL SUMMARY**

<b>POSITIONS</b>	<b>FY 2017 ACTUAL</b>	<b>FY 2018 BUDGET</b>	<b>FY 2019 BUDGET</b>
UTILITY SUPERINTENDENT	1.00	1.00	1.00
RELIEF TREATMENT OPERATOR	1.00	1.00	1.00
TREATMENT OPERATOR	5.00	5.00	5.00
INDUSTRIAL PRE-TREATMENT MANAGER	1.00	1.00	1.00
UTILITY PLANS EXAMINER	0.00	1.00	1.00
<b>TOTAL</b>	<b>8.00</b>	<b>9.00</b>	<b>9.00</b>

---

**UTILITY NON-DEPARTMENTAL**

---

No Full-Time Positions

---

## UTILITY NON-DEPARTMENTAL

---

### DEPARTMENTAL MISSION STATEMENT

The Utility Non-Departmental Department provides funding for facility operations, Utility administrative costs, and transfers for the Utility Capital Improvement Program and debt.

### CUSTOMERS

- **INTERNAL:** Internal customers for Industrial Pretreatment include all City Departments, but work closely with Utility Administration, Water Reclamation Facility, Wastewater Collection, Engineering, Planning and Building Inspections.
- **EXTERNAL:** External customers for Industrial Pretreatment are the public, including residents of the community, businesses and visitors to Cedar Park.
- **ULTIMATE:** As is the case with most public service functions, Industrial Pretreatments ultimate customer is the public, who rely on the Industrial Pretreatment Department to protect the wastewater system and water system from unauthorized contaminants.

### SERVICES PROVIDED

- This is an internal department that provides support for all departments.

### PERFORMANCE INDICATORS

COUNCIL GOALS	PERFORMANCE MEASURE	FY 2017 ACTUAL	FY 2018 BUDGET	FY 2018 ESTIMATE	FY 2019 GOAL
---------------	---------------------	----------------	----------------	------------------	--------------

- N/A

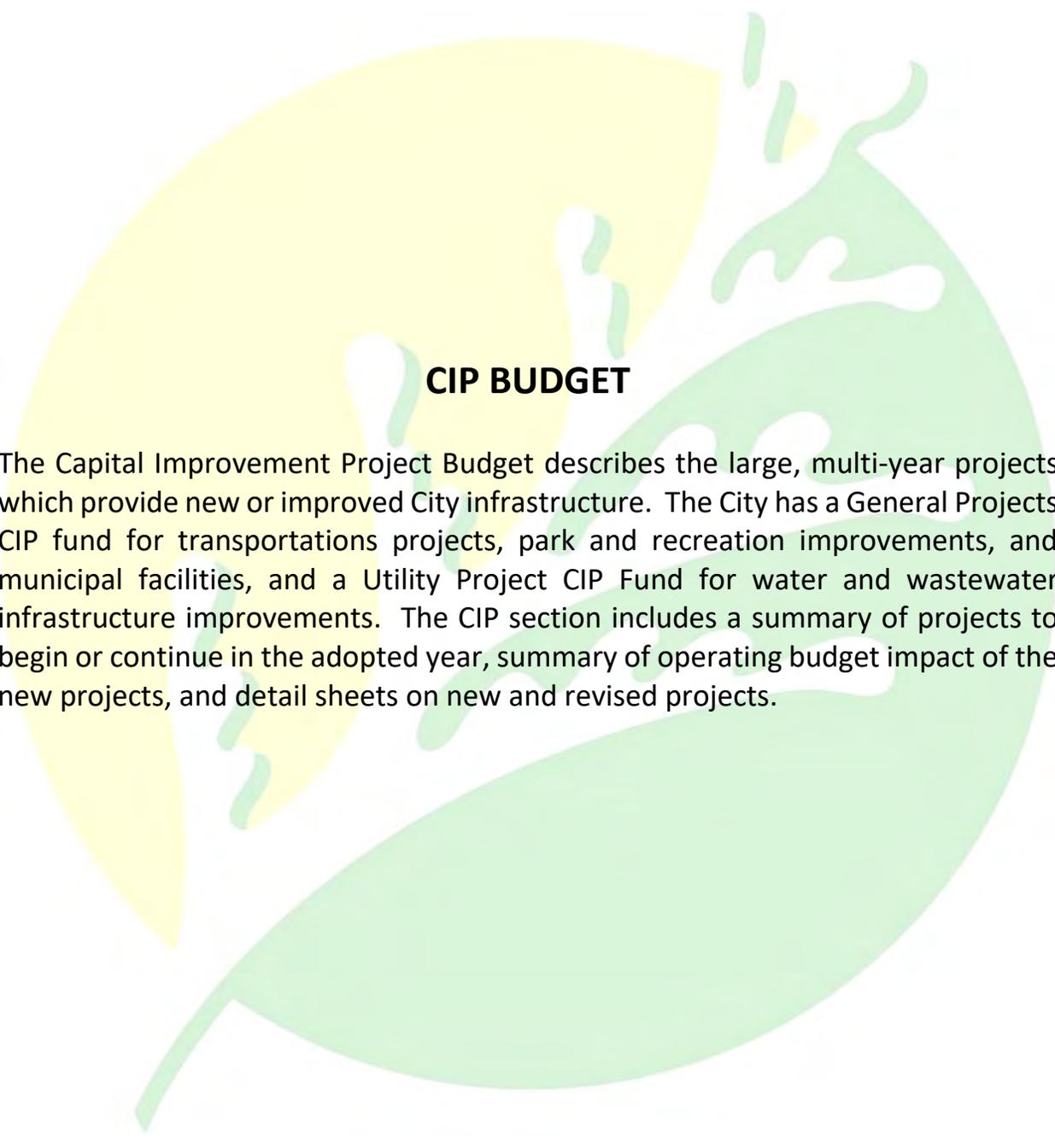
### EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2017 ACTUAL	FY 2018 BUDGET	FY 2018 PROJECTED	BUDGET ADJUSTMENTS	FY 2019 BUDGET
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ 117,000	\$ 117,000
CONTRACTUAL SERVICES	4,747,967	5,808,090	5,212,297	528,892	6,336,982
OTHER CHARGES	-	7,000	-	-	7,000
CONTINGENCY	-	-	-	-	-
TRANSFERS	14,451,844	14,837,535	15,072,535	(3,220,006)	11,617,529
<b>TOTAL</b>	<b>\$ 19,199,811</b>	<b>\$ 20,652,625</b>	<b>\$ 20,284,832</b>	<b>\$ (2,574,114)</b>	<b>\$ 18,078,511</b>

### PERSONNEL SUMMARY

POSITIONS	FY 2017 ACTUAL	FY 2018 BUDGET	FY 2019 BUDGET
-----------	----------------	----------------	----------------

N/A



## **CIP BUDGET**

The Capital Improvement Project Budget describes the large, multi-year projects which provide new or improved City infrastructure. The City has a General Projects CIP fund for transportations projects, park and recreation improvements, and municipal facilities, and a Utility Project CIP Fund for water and wastewater infrastructure improvements. The CIP section includes a summary of projects to begin or continue in the adopted year, summary of operating budget impact of the new projects, and detail sheets on new and revised projects.



**CEDAR**  

---

**PARK**

## FY 2019 GENERAL CAPITAL IMPROVEMENT PROJECTS

Project Name	Prior Funding	FY 2018 Funding	FY 2018 Amendment	Final FY 2018 Funding	FY 2019 Funding	Future Funding	Total Project Budget
<b>PARKS</b>							
Land Acquisition	\$ 1,975,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,975,000
Parks Maintenance Facility	2,520,000	-	-	-	35,000	-	2,555,000
Electricity at the Sculpture Garden	80,713	-	-	-	-	-	80,713
Milburn Park Improvements	350,000	-	-	-	-	-	350,000
Buttercup Pool Bathhouse Renovations	169,572	-	-	-	-	-	169,572
Dog Park #2	265,000	-	-	-	-	-	265,000
Trail Lighting Project at Community Parks	50,000	-	-	-	-	-	50,000
Veterans Memorial Park Improvements	500,000	-	-	-	-	-	500,000
Lakeline Park	-	3,500,000	-	3,500,000	-	-	3,500,000
Trails/Bike Facility	-	235,000	-	235,000	2,265,000	-	2,500,000
Milburn Pool Rehabilitation	58,000	-	-	-	-	-	58,000
Town Center Trail and Pedestrian Bridge	-	550,000	-	550,000	-	-	550,000
Brushy Creek Sports Park Improvements	-	-	-	-	230,000	-	230,000
Recycling in Five Community Parks	-	-	-	-	150,000	-	150,000
<b>TOTAL PARKS PROJECTS</b>	<b>\$ 5,968,285</b>	<b>\$ 4,285,000</b>	<b>\$ -</b>	<b>\$ 4,285,000</b>	<b>\$ 2,680,000</b>	<b>\$ -</b>	<b>\$ 12,933,285</b>
<b>TRANSPORTATION</b>							
RM 1431 (Parmer to Sam Bass)	\$ 23,325,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 23,325,000
Fire Lane Street Repair	75,200	-	-	-	-	-	75,200
Traffic Signal VES	35,000	-	-	-	-	-	35,000
Anderson Mill Road	5,744,600	-	4,150,000	4,150,000	-	-	9,894,600
Little Elm Trail	7,060,000	-	-	-	-	-	7,060,000
New Hope Road - West	2,600,000	-	-	-	-	-	2,600,000
Sidewalk Gap Closure Phase III	320,000	-	-	-	-	-	320,000
ILSN Sign Replacements and Upgrades	140,000	-	-	-	-	-	140,000
Way-Finding / Community Identification	285,000	-	-	-	-	-	285,000
Brushy Creek Regional Trail Connection	450,000	-	-	-	-	-	450,000
Right Turn Lane at Lakeline and Old Mill	250,000	-	-	-	-	-	250,000
Right Turn Lane at Brushy Creek and Vista Ridge	250,000	-	-	-	-	-	250,000
Discovery Blvd. Median Break	200,000	-	-	-	-	-	200,000
Sidewalk Gap Phase IV	350,000	-	-	-	-	-	350,000
Design and Install Pole Mounted Logo Signs	300,000	300,000	(300,000)	-	-	-	300,000
New Hope (Cottonwood Creek to Ronald Reagan)	9,400,000	-	-	-	-	-	9,400,000
Bell Boulevard District Projects	16,100,000	17,900,000	11,400,000	29,300,000	1,000,000	2,000,000	48,400,000
Right Turn Lane at Lakeline Boulevard	700,000	-	-	-	-	-	700,000
Right Turn Lane at Whitestone Boulevard	700,000	-	-	-	-	-	700,000
Traffic Signal at Liberty Oaks and Cypress Creek	325,000	-	-	-	-	-	325,000
New Hope (Ronald Reagan to Sam Bass)	3,300,000	1,700,000	-	1,700,000	-	-	5,000,000
Arterial Overlay	4,333,333	2,166,667	-	2,166,667	-	-	6,500,000
Intersection Turn Lanes	875,000	1,525,000	-	1,525,000	-	800,000	3,200,000
Fire Station 2 Emergency Egress Signal	150,000	-	-	-	-	-	150,000
Travis County Traffic Signal Standardization	120,000	-	-	-	-	-	120,000
Anderson Mill Road Phase II	-	8,700,000	-	8,700,000	-	-	8,700,000
Right Turn Lane at Ronald Reagan & Caballo Rar	-	250,000	-	250,000	-	-	250,000
Little Elm Trail and Fire Lane Improvements	-	650,000	-	650,000	-	-	650,000
County Road 272 Bridge Replacement	-	-	800,000	800,000	-	-	800,000
Sidewalk Gap Phase V	-	-	-	-	350,000	-	350,000
Bike Lane Expansion	-	-	-	-	350,000	-	350,000
Pole Mounted Street Signs	-	-	-	-	150,000	-	150,000
RM 1431 (Bagdad to Anderson Mill Rd)	-	-	-	-	-	7,300,000	7,300,000
Brushy Creek Rd (Arrowhead to Ranch Tr)	-	-	-	-	-	3,700,000	3,700,000
<b>TOTAL TRANSPORTATION PROJECTS</b>	<b>\$ 77,388,133</b>	<b>\$ 33,191,667</b>	<b>\$ 16,050,000</b>	<b>\$ 49,241,667</b>	<b>\$ 1,850,000</b>	<b>\$ 13,800,000</b>	<b>\$ 142,279,800</b>

**FY 2019 GENERAL CAPITAL IMPROVEMENT PROJECTS**

Project Name	Prior Funding	FY 2018 Funding	FY 2018 Amendment	Final FY 2018 Funding	FY 2019 Funding	Future Funding	Total Project Budget
<b>FACILITY PROJECTS</b>							
Library Master Plan	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 60,000
Field Ops Tower	306,000	-	-	-	-	-	306,000
Fire Lane Tower	95,707	-	-	-	-	-	95,707
Fire Station #5	5,955,000	-	-	-	-	-	5,955,000
Police Station Expansion	6,806,000	-	-	-	-	-	6,806,000
Building 6 Fire Administration Build Out	1,875,000	-	-	-	-	-	1,875,000
Building 3 Reconfig. (\$1.4 M from Utility Fund)	350,000	950,000	100,000	1,050,000	-	-	1,400,000
Regional Animal Shelter	500,000	500,000	-	500,000	-	-	1,000,000
City Hall Improvements	-	-	75,000	75,000	175,000	-	250,000
Police Station Roof Replacement	-	-	175,000	175,000	-	-	175,000
New Library	-	-	-	-	1,960,000	18,240,000	20,200,000
<b>TOTAL FACILITIES PROJECTS</b>	<b>\$ 15,947,707</b>	<b>\$ 1,450,000</b>	<b>\$ 350,000</b>	<b>\$ 1,800,000</b>	<b>\$ 2,135,000</b>	<b>\$ 18,240,000</b>	<b>\$ 38,122,707</b>
<b>TOTAL ALL GENERAL PROJECTS</b>	<b>\$ 99,304,125</b>	<b>\$ 38,926,667</b>	<b>\$ 16,400,000</b>	<b>\$ 55,326,667</b>	<b>\$ 6,665,000</b>	<b>\$ 32,040,000</b>	<b>\$ 193,335,792</b>

**GENERAL CAPITAL IMPROVEMENT PROJECTS ESTIMATED O&M IMPACT**

Fiscal Year	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
<b>Parks Projects</b>					
Land Acquisition	Minimal O&M costs are related to land acquisition which can be absorbed in the current parks maintenance budget.				
<b>Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -
Parks Maintenance Facility	No O&M costs are related to this project as the facility is being built to replace the current facility which has become outdated and too small for the current staff and equipment needs.				
<b>Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -
Electricity at the Sculpture Garden	Minimal O&M costs are related to this equipment which can be absorbed in the current park electricity budget.				
<b>Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -
Milburn Park Improvements	Minimal O&M costs are related to this equipment which can be absorbed in the current park maintenance budget.				
<b>Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -
Buttercup Pool Bathhouse Renovations	No O&M costs are related to this maintenance project for the pool and should help prevent additional annual maintenance need as it is a renovation, rather than repair.				
<b>Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -
Dog Park #2	Minimal O&M costs are related to this park which can be absorbed in the current parks maintenance budget.				
<b>Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -
Trail Lighting Project at Community Parks	Minimal O&M costs are related to this park which can be absorbed in the current parks maintenance budget.				
<b>Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -
Veterans Memorial Park Improvements	No O&M costs are related to this maintenance project for the pool and should help prevent additional annual maintenance need as it is a refurbishment, rather than repair.				
<b>Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -
Lakeline Park	Anticipated O&M costs are related to adding park maintenance workers for parkland upkeep.				
<b>Total</b>	\$ 35,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000
Trails/Bike Facility	Minimal O&M costs are related to these park amenities which can be absorbed in the current parks maintenance budget.				
<b>Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -
Milburn Pool Rehabilitation	No O&M costs are related to this maintenance project for the pool and should help prevent additional annual maintenance need as it is a refurbishment, rather than repair.				
<b>Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -
Town Center Trail and Pedestrian Bridge	Minimal O&M costs are related to these park amenities which can be absorbed in the current parks maintenance budget.				
<b>Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -
Brushy Creek Sports Park Improvements	No O&M costs are related to this project as the sirens are currently in service but are being relocated to parks facilities.				
<b>Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -
Recycling in Five Community Parks	No O&M costs are related to this maintenance project for the pool and should help prevent additional annual maintenance need and water leakage.				
<b>Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Parks O&amp;M Impact</b>	<b>\$ 35,000</b>	<b>\$ 70,000</b>	<b>\$ 70,000</b>	<b>\$ 70,000</b>	<b>\$ 70,000</b>

## GENERAL CAPITAL IMPROVEMENT PROJECTS ESTIMATED O&M IMPACT

Fiscal Year	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
<b>Transportation Projects</b>					
RM 1431 (Parmer to Sam Bass)	No O&M costs are related to this project because it is a state highway being improved thru a cost-sharing between TX-DOT and the City. TX-DOT is responsible for maintenance of state				
<b>Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -
Fire Lane Street Repair	No O&M costs are related to this project as it is an improvement of an existing roadway and non-maintenance issues of the new roadway will be covered by warranty contracts.				
<b>Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -
Traffic Signal VES	No O&M costs are related to this signal replacement project and should prevent additional maintenance costs.				
<b>Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -
Anderson Mill Road	No O&M costs are related to this project as the proposed funding is only for design of the project.				
<b>Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -
Little Elm Trail	No O&M costs are related to this project as the proposed funding is only for design of the project.				
<b>Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -
New Hope Road - West	No O&M costs are related to this project as the proposed funding is only for design of the project.				
<b>Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -
Sidewalk Gap Closure Phase III	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.				
<b>Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -
ILSN Sign Replacements and Upgrades	No O&M costs are related to this project as it is a replacement of current ILSN signs.				
<b>Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -
Way-Finding / Community Identification	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.				
<b>Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -
Brushy Creek Regional Trail Connection	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.				
<b>Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -
Right Turn Lane at Lakeline and Old Mill	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.				
<b>Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -
Right Turn Lane at Brushy Creek and Vista Ridge	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.				
<b>Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -
Discovery Boulevard Median Break	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.				
<b>Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -

**GENERAL CAPITAL IMPROVEMENT PROJECTS ESTIMATED O&M IMPACT**

Fiscal Year	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
<b>Transportation Projects (Continued)</b>					
Sidewalk Gap Phase IV	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.				
<b>Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -
Design and Install Pole Mounted Logo Signs	No O&M costs are related to this project as it is a replacement of current pole mounted signs with updates signs which are easier to read and include the City logo.				
<b>Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -
New Hope (Cottonwood Creek to Ronald Reagan)	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.				
<b>Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -
Bell Boulevard District Projects	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.				
<b>Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -
Right Turn Lane at Lakeline Boulevard	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.				
<b>Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -
Right Turn Lane at Whitestone Boulevard	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.				
<b>Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -
Traffic Signal at Liberty Oaks and Cypress Creek	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.				
<b>Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -
New Hope (Ronald Regan to Sam Bass)	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.				
<b>Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -
Arterial Overlay	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.				
<b>Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -
Intersection Turn Lanes	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.				
<b>Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -
Fire Station 2 Emergency Egress Signal	Minimal O&M costs are related to this project as some funds may be required for upkeep.				
<b>Total</b>	\$ 2,563	\$ 2,627	\$ 2,693	\$ 2,760	\$ 2,829
Travis County Traffic Signal Standardization	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.				
<b>Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -
Anderson Mill Road Phase II	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.				
<b>Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -
RM 1431 (Bagdad to Anderson Mill Rd)	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.				
<b>Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -

## GENERAL CAPITAL IMPROVEMENT PROJECTS ESTIMATED O&M IMPACT

Fiscal Year	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
<b>Transportation Projects (Continued)</b>					
Brushy Creek Rd (Arrowhead to Ranch Tr)	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.				
<b>Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -
Right Turn Lane at Ronald Reagan and Caballo Ranch	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.				
<b>Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -
Little Elm Trail and Fire Lane Improvements	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.				
<b>Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -
County Road 272 Bridge Replacement	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.				
<b>Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -
Sidewalk Gap Phase V	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.				
<b>Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -
Bike Lane Expansion	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.				
<b>Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -
Pole Mounted Street Signs	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.				
<b>Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Transportation O&amp;M Impact</b>	<b>\$ 2,563</b>	<b>\$ 2,627</b>	<b>\$ 2,693</b>	<b>\$ 2,760</b>	<b>\$ 2,829</b>
<b>Facility Projects</b>					
Library Master Plan	No O&M costs are directly associated with the Master Plan as it is a study, however, O&M costs may occur when implementing the Master Plan recommendations.				
<b>Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -
Field Ops Tower	No O&M costs are related to this project as project moves the Field Ops tower technology to the Fire Lane Tower and will remove the tower.				
<b>Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -
Fire Lane Tower	No O&M costs are related to this project as the costs are related to relocating the tower.				
<b>Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -
Fire Station #5	Anticipated O&M costs related to this project include staffing for 15 Fire fighters, associated equipment and building utilities.				
<b>Total</b>	<b>\$ 1,436,538</b>	<b>\$ 1,472,451</b>	<b>\$ 1,509,263</b>	<b>\$ 1,546,994</b>	<b>\$ 1,585,669</b>
Police Station Expansion	Anticipated O&M costs related to this project include associated building utilities.				
<b>Total</b>	<b>\$ 27,675</b>	<b>\$ 28,367</b>	<b>\$ 29,076</b>	<b>\$ 29,803</b>	<b>\$ 30,548</b>

## GENERAL CAPITAL IMPROVEMENT PROJECTS ESTIMATED O&M IMPACT

Fiscal Year	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
<b>Facility Projects (Continued)</b>					
Building 6 Fire Administration Build Out	Anticipated O&M costs related to this project include associated building utilities.				
<b>Total</b>	<b>\$ 27,675</b>	<b>\$ 28,367</b>	<b>\$ 29,076</b>	<b>\$ 29,803</b>	<b>\$ 30,548</b>
Building 3 Reconfiguration	Minimal O&M costs are related to the project as it is a reconfiguration of the existing building.				
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
Regional Animal Shelter	No O&M costs are related to the project because it has a long-term structure life and when replacement is required, it will be done as a capital expenditure.				
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
City Hall Improvements	Anticipated O&M costs related to this project include associated building utilities.				
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
Police Station Roof Replacement	Anticipated O&M costs related to this project include associated building utilities.				
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
New Library	Anticipated O&M costs include increasing staffing by 4 FTEs along with associated library materials and building utilities				
<b>Total</b>	<b>\$ 67,163</b>	<b>\$ 95,042</b>	<b>\$ 133,205</b>	<b>\$ 267,271</b>	<b>\$ 60,000</b>
<b>Total Facilities O&amp;M Impact</b>	<b>\$ 1,559,051</b>	<b>\$ 1,624,227</b>	<b>\$ 1,700,620</b>	<b>\$ 1,873,871</b>	<b>\$ 1,706,765</b>
<b>Total General CIP O&amp;M Impact</b>	<b>\$ 1,596,614</b>	<b>\$ 1,696,854</b>	<b>\$ 1,773,313</b>	<b>\$ 1,946,631</b>	<b>\$ 1,779,594</b>

## 6-YEAR CAPITAL IMPROVEMENT PLAN

### General Government

**Project Number** F46 **Category** Facility

**Project Name** Regional Animal Shelter

**Project Description** This project pays for the Cedar Park portion of the improvements at the Williamson County Regional Animal Shelter.

	<u>Prior Years</u>	<u>FY 2019</u>	<u>FY 2020</u>	<u>FY 2021</u>	<u>FY 2022</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>Total</u>
2018 Tax Notes	500,000	0	0	0	0	0	0	500,000
General Fund	500,000	0	0	0	0	0	0	500,000
<b>Total</b>	<b>1,000,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,000,000</b>

**Project Number** F47 **Category** Facility

**Project Name** Building 3 Reconfiguration

**Project Description** This project includes remodeling costs for Building 3 at City Hall to provide additional meeting and office space.

	<u>Prior Years</u>	<u>FY 2019</u>	<u>FY 2020</u>	<u>FY 2021</u>	<u>FY 2022</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>Total</u>
2018 Tax Notes	950,000	0	0	0	0	0	0	950,000
General Fund	450,000	0	0	0	0	0	0	450,000
Utility Fund	1,400,000	0	0	0	0	0	0	1,400,000
<b>Total</b>	<b>2,800,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,800,000</b>

**Project Number** New **Category** Facility

**Project Name** City Hall Improvements

**Project Description** This project provides funding for needed City Hall improvements including putting up rain gutters, office renovations, and building repainting.

	<u>Prior Years</u>	<u>FY 2019</u>	<u>FY 2020</u>	<u>FY 2021</u>	<u>FY 2022</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>Total</u>
General Fund	75,000	175,000	0	0	0	0	0	250,000
Property Mgmt. Fund	0	150,000	0	0	0	0	0	150,000
<b>Total</b>	<b>75,000</b>	<b>325,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>400,000</b>

## 6-YEAR CAPITAL IMPROVEMENT PLAN

### General Government

<b>Project Number</b>	New	<b>Category</b>	Facility					
<b>Project Name</b>	New Library							
<b>Project Description</b>	This project is for the construction of a 50,000 SF library facility that meets the 2014 Master Plan recommendations for an expanded and updated library collection with increased space for programs, meetings, technology, and allows for flexibility and adaptability to future needs.							
	<b>Prior Years</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>Total</b>
2018 GO Bond	0	1,960,000	18,240,000	0	0	0	0	20,200,000
<b>Total</b>	<b>0</b>	<b>1,960,000</b>	<b>18,240,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>20,200,000</b>

<b>Project Number</b>	New	<b>Category</b>	Facility					
<b>Project Name</b>	PD Roof Replacement							
<b>Project Description</b>	This project provides funding to replace the roof at the Police Department.							
	<b>Prior Years</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>Total</b>
General Fund	175,000	0	0	0	0	0	0	175,000
<b>Total</b>	<b>175,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>175,000</b>

<b>Project Number</b>	New	<b>Category</b>	Parks					
<b>Project Name</b>	Brushy Creek Sports Park Improvements							
<b>Project Description</b>	This project provides funding for various improvements at the Brushy Creek Sports Park.							
	<b>Prior Years</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>Total</b>
4B Fund	0	230,000	0	0	0	0	0	230,000
<b>Total</b>	<b>0</b>	<b>230,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>230,000</b>

## 6-YEAR CAPITAL IMPROVEMENT PLAN

### General Government

**Project Number** New **Category** Parks

**Project Name** Recycling in Five Community Parks

**Project Description** This project provides funding to add recycling receptacles to five separate parks in the City.

	<u>Prior Years</u>	<u>FY 2019</u>	<u>FY 2020</u>	<u>FY 2021</u>	<u>FY 2022</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>Total</u>
4B Fund	0	150,000	0	0	0	0	0	150,000
<b>Total</b>	<b>0</b>	<b>150,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>150,000</b>

**Project Number** P12 **Category** Parks

**Project Name** Parks Maintenance Facility

**Project Description** This project includes the construction costs of a new maintenance facility, which includes offices, break room with restrooms, maintenance shop, pole barn, parking, and a chemical storage shed.

	<u>Prior Years</u>	<u>FY 2019</u>	<u>FY 2020</u>	<u>FY 2021</u>	<u>FY 2022</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>Total</u>
2008 GO Bond	585,402	0	0	0	0	0	0	585,402
2009 GO Bond	834,598	0	0	0	0	0	0	834,598
General Fund	0	35,000	0	0	0	0	0	35,000
TIRZ Fund	1,100,000	0	0	0	0	0	0	1,100,000
<b>Total</b>	<b>2,520,000</b>	<b>35,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,555,000</b>

**Project Number** P25 **Category** Parks

**Project Name** Town Center Trail and Pedestrian Bridge

**Project Description** This project provides funding for construction costs of a pedestrian bridge along the town center trail.

	<u>Prior Years</u>	<u>FY 2019</u>	<u>FY 2020</u>	<u>FY 2021</u>	<u>FY 2022</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>Total</u>
2018 GO Bond	550,000	0	0	0	0	0	0	550,000
<b>Total</b>	<b>550,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>550,000</b>

## 6-YEAR CAPITAL IMPROVEMENT PLAN

### General Government

**Project Number** P26 **Category** Parks

**Project Name** Lakeline Park

**Project Description** This project provides funding for the design and development of Lakeline Park.

	<u>Prior Years</u>	<u>FY 2019</u>	<u>FY 2020</u>	<u>FY 2021</u>	<u>FY 2022</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>Total</u>
2018 GO Bond	3,500,000	0	0	0	0	0	0	3,500,000
<b>Total</b>	<b>3,500,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,500,000</b>

**Project Number** P27 **Category** Parks

**Project Name** Trails/Bike Facility

**Project Description** This project provides funding for trails and bike facilities to be developed within parks and other areas in Cedar Park.

	<u>Prior Years</u>	<u>FY 2019</u>	<u>FY 2020</u>	<u>FY 2021</u>	<u>FY 2022</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>Total</u>
2018 GO Bond	235,000	2,265,000	0	0	0	0	0	2,500,000
<b>Total</b>	<b>235,000</b>	<b>2,265,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,500,000</b>

**Project Number** Future **Category** Transportation

**Project Name** Brushy Creek Road (Arrowhead to Ranch Trail)

**Project Description** This project will reconstruct and widen a 0.3 mile section of Brushy Creek Road to a 4-lane divided roadway with raised median, wide outside lanes, illumination, and sidewalks from Arrowhead Trail to Ranch Trails. Provides additional capacity on Brushy Creek Road to deal with increasing demand from build out of Ranch at Brushy Creek and extension of Ranch Trails to Brushy Creek Road. Improves access to Champion Park.

	<u>Prior Years</u>	<u>FY 2019</u>	<u>FY 2020</u>	<u>FY 2021</u>	<u>FY 2022</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>Total</u>
2018 GO Bond	0	0	3,700,000	0	0	0	0	3,700,000
<b>Total</b>	<b>0</b>	<b>0</b>	<b>3,700,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,700,000</b>

## 6-YEAR CAPITAL IMPROVEMENT PLAN

### General Government

<b>Project Number</b>	Future	<b>Category</b>	Transportation					
<b>Project Name</b>	RM 1431 (Bagdad to Anderson Mill Road)							
<b>Project Description</b>	Project is for engineering/right-of-way acquisition only. This project will widen 1.1 miles of roadway to a 6-lane divided major arterial roadway along the last gap on RM 1431 through Cedar Park. Will add 50% more capacity on RM 1431 for increasing traffic on the west side of the City, and will provide improved safety with a raised median.							
	<b>Prior Years</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>Total</b>
2018 GO Bond	0	0	7,300,000	0	0	0	0	7,300,000
<b>Total</b>	<b>0</b>	<b>0</b>	<b>7,300,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>7,300,000</b>

<b>Project Number</b>	New	<b>Category</b>	Transportation					
<b>Project Name</b>	Bike Lane Expansion							
<b>Project Description</b>	This project provides funding for bike lane expansion in Cedar Park.							
	<b>Prior Years</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>Total</b>
4B Fund	0	350,000	0	0	0	0	0	350,000
<b>Total</b>	<b>0</b>	<b>350,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>350,000</b>

<b>Project Number</b>	New	<b>Category</b>	Transportation					
<b>Project Name</b>	Pole Mounted Street Signs							
<b>Project Description</b>	This project provides funding for pole mounted street signs in Cedar Park.							
	<b>Prior Years</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>Total</b>
4B Fund	0	150,000	0	0	0	0	0	150,000
<b>Total</b>	<b>0</b>	<b>150,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>150,000</b>

## 6-YEAR CAPITAL IMPROVEMENT PLAN

### General Government

**Project Number** New **Category** Transportation

**Project Name** Sidewalk Gap Phase V

**Project Description** This project provides funding for sidewalk replacement.

	<u>Prior Years</u>	<u>FY 2019</u>	<u>FY 2020</u>	<u>FY 2021</u>	<u>FY 2022</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>Total</u>
4B Fund	0	350,000	0	0	0	0	0	350,000
<b>Total</b>	<b>0</b>	<b>350,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>350,000</b>

**Project Number** T25 **Category** Transportation

**Project Name** Anderson Mill Road

**Project Description** This project funds the design work and construction of improvements to Anderson Mill from RM 1431 to Zeppelin Drive. This will result in a 4 lane divided highway with a raised median.

	<u>Prior Years</u>	<u>FY 2019</u>	<u>FY 2020</u>	<u>FY 2021</u>	<u>FY 2022</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>Total</u>
2009 GO Bond	1,200,000	0	0	0	0	0	0	1,200,000
2015 GO Bond	2,550,000	0	0	0	0	0	0	2,550,000
4B Fund	1,994,600	0	0	0	0	0	0	1,994,600
Wilco Cost Share	4,150,000	0	0	0	0	0	0	4,150,000
<b>Total</b>	<b>9,894,600</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>9,894,600</b>

**Project Number** T60 **Category** Transportation

**Project Name** Design and Install Pole Mounted Logo Signs

**Project Description** This project provides funding for the design and installation of pole mounted logo signs in Cedar Park.

	<u>Prior Years</u>	<u>FY 2019</u>	<u>FY 2020</u>	<u>FY 2021</u>	<u>FY 2022</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>Total</u>
4B Fund	300,000	0	0	0	0	0	0	300,000
<b>Total</b>	<b>300,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>300,000</b>

## 6-YEAR CAPITAL IMPROVEMENT PLAN

### General Government

**Project Number** T62 **Category** Transportation

**Project Name** Arterial Overlay

**Project Description** This project includes the overlay of certain highly traveled arterial and collector roadways in an effort to maintain or improve current pavement conditions.

	<u>Prior Years</u>	<u>FY 2019</u>	<u>FY 2020</u>	<u>FY 2021</u>	<u>FY 2022</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>Total</u>
2016 GO Bond	4,333,333	0	0	0	0	0	0	4,333,333
2018 GO Bond	2,166,667	0	0	0	0	0	0	2,166,667
<b>Total</b>	<b>6,500,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>6,500,000</b>

**Project Number** T63 **Category** Transportation

**Project Name** Intersection Turn Lanes

**Project Description** This project consists of the construction of right turn lanes on arterial roadways at highly traffic intersections or major driveways to improve mobility. This project reduces delay, reduces rear end accidents and improves intersection capacity. Location examples warranting the turn lane: NB Lakeline Blvd at Buttercup Creek Blvd and Park Street, SB Lakeline Blvd at Fall Creek and Old Mill Road, Cypress Creek Road at Cluck Creek Trail, Nelson Ranch, Sun Chase and El Salido, Brushy Creek Road at Vista Ridge, Gupton and Lynnwood, New Hope Drive at Main Street and Discovery Blvd, and others as warranted.

	<u>Prior Years</u>	<u>FY 2019</u>	<u>FY 2020</u>	<u>FY 2021</u>	<u>FY 2022</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>Total</u>
2016 GO Bond	875,000	0	0	0	0	0	0	875,000
2018 GO Bond	1,525,000	0	800,000	0	0	0	0	2,325,000
<b>Total</b>	<b>2,400,000</b>	<b>0</b>	<b>800,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,200,000</b>

## 6-YEAR CAPITAL IMPROVEMENT PLAN

### General Government

**Project Number** T64, T65 **Category** Transportation

**Project Name** Bell Boulevard Redevelopment Project

**Project Description** This project funding provides for Phase 1 transportation infrastructure funding for the Bell Boulevard project.

	<u>Prior Years</u>	<u>FY 2019</u>	<u>FY 2020</u>	<u>FY 2021</u>	<u>FY 2022</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>Total</u>
2012 GO Bond	135,000	0	0	0	0	0	0	135,000
2016 GO Bond	5,965,000	0	0	0	0	0	0	5,965,000
2018 GO Bond	13,900,000	0	0	0	0	0	0	13,900,000
4B Fund	17,300,000	1,000,000	2,000,000	0	0	0	0	20,300,000
General Fund	8,100,000	0	0	0	0	0	0	8,100,000
<b>Total</b>	<b>45,400,000</b>	<b>1,000,000</b>	<b>2,000,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>48,400,000</b>

**Project Number** T67 **Category** Transportation

**Project Name** New Hope (Ronald Reagan to Sam Bass)

**Project Description** New Hope Drive will be extended from Ronald Reagan Boulevard to Sam Bass Road as a 4-lane divided roadway with raised median, wide outside lanes, sidewalk, and illumination. This phase of the project is for engineering, surveying, and right-of-way acquisition only. This project will provide an alternate east/west arterial choice and result in congestion relief from Whitestone Boulevard.

	<u>Prior Years</u>	<u>FY 2019</u>	<u>FY 2020</u>	<u>FY 2021</u>	<u>FY 2022</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>Total</u>
2016 GO Bond	3,300,000	0	0	0	0	0	0	3,300,000
2018 GO Bond	1,700,000	0	0	0	0	0	0	1,700,000
<b>Total</b>	<b>5,000,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>5,000,000</b>

**Project Number** T73 **Category** Transportation

**Project Name** Anderson Mill Road Phase II

**Project Description** This project consists of the re-alignment and reconstruction of Anderson Mill Road to improve safety and mobility.

	<u>Prior Years</u>	<u>FY 2019</u>	<u>FY 2020</u>	<u>FY 2021</u>	<u>FY 2022</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>Total</u>
2018 GO Bond	8,700,000	0	0	0	0	0	0	8,700,000
<b>Total</b>	<b>8,700,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>8,700,000</b>

## 6-YEAR CAPITAL IMPROVEMENT PLAN

### General Government

**Project Number** T74 **Category** Transportation

**Project Name** Ronald Reagan and Caballo Ranch Right Turn Lane

**Project Description** This project provides a north bound right turn lane at Ronald Reagan and Caballo Ranch.

	<u>Prior Years</u>	<u>FY 2019</u>	<u>FY 2020</u>	<u>FY 2021</u>	<u>FY 2022</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>Total</u>
4B Fund	250,000	0	0	0	0	0	0	250,000
<b>Total</b>	<b>250,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>250,000</b>

**Project Number** T75 **Category** Transportation

**Project Name** Little Elm and Fire Lane Improvements

**Project Description** This project will reconstruct a fire lane both north and south of the intersection at Little Elm Trail and Bell Boulevard as well as Little Elm Trail from the YMCA driveway to the intersection.

	<u>Prior Years</u>	<u>FY 2019</u>	<u>FY 2020</u>	<u>FY 2021</u>	<u>FY 2022</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>Total</u>
4B Fund	650,000	0	0	0	0	0	0	650,000
<b>Total</b>	<b>650,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>650,000</b>

**Project Number** T76 **Category** Transportation

**Project Name** County Road 272 Bridge Replacement

**Project Description** This project provides funding to replace the bridge over Brushy Creek along County Road 272.

	<u>Prior Years</u>	<u>FY 2019</u>	<u>FY 2020</u>	<u>FY 2021</u>	<u>FY 2022</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>Total</u>
2009 GO Bond	2,110	0	0	0	0	0	0	2,110
2016 GO Bond	617,890	0	0	0	0	0	0	617,890
Wilco Cost Share	180,000	0	0	0	0	0	0	180,000
<b>Total</b>	<b>800,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>800,000</b>

## FY 2019 UTILITY CAPITAL IMPROVEMENT PROJECTS

Project Name	Prior Funding	FY 18 Funding	FY 19 Funding	Future Funding	Project Budget
<b>WATER PROJECTS - BOND FUNDED</b>					
BCRUA Ph. II				54,000,000	54,000,000
Anderson Mill 16" TM (upgrade existing 12")		600,000			600,000
<b>TOTAL</b>	\$ -	\$ 600,000	\$ -	\$ 54,000,000	\$ 54,600,000
<b>WATER PROJECTS - SWIFT FUNDED</b>					
BCRUA Ph. IC		4,430,000			4,430,000
BCRUA Ph. II			6,970,000		6,970,000
<b>TOTAL</b>	\$ -	\$ 4,430,000	\$ 6,970,000	\$ -	\$ 11,400,000
<b>WASTEWATER PROJECTS - BOND FUNDED</b>					
Cottonwood WW Interceptor - Ph C-2		2,550,000			2,550,000
WRF Headworks Rehabilitation		286,000			286,000
<b>TOTAL</b>	\$ -	\$ 2,836,000	\$ -	\$ -	\$ 2,836,000
<b>WATER PROJECTS - CIF FUNDED</b>					
New Hope 16" TM (Cottonwood to Ronald Reagan)	1,130,000				1,130,000
BCRUA Ph. ID			300,000		300,000
BCRUA Ph. II	750,000				750,000
Elevated Storage Tank (Pressure Plane 4)		2,000,000		1,100,000	3,100,000
<b>TOTAL</b>	\$ 1,880,000	\$ 2,000,000	\$ 300,000	\$ 1,100,000	\$ 5,280,000
<b>WASTEWATER PROJECTS - CIF FUNDED</b>					
Cottonwood WW Interceptor - Ph C-2	320,000	980,000			1,300,000
New Hope WW (Cottonwood to Ronald Reagan)	610,000				610,000
Ronald Reagan Westside	520,000	50,000			570,000
Anderson Mill Road Wastewater Line	375,000				375,000
BCRWWS East Plant Re-Rate and Expansion Improvements	600,000	1,290,000	945,000	18,900,000	21,735,000
<b>TOTAL</b>	\$ 2,425,000	\$ 2,320,000	\$ 945,000	\$ 18,900,000	\$ 24,590,000
<b>WATER PROJECTS - UTILITY FUNDED</b>					
Water Tank Rehab	200,000	50,000			250,000
Water Infrastructure Rehab/Relocation	333,125	340,000	350,000		1,023,125
Anderson Mill Road Waterline	375,000				375,000
33" Waterline Condition Assessment	150,000				150,000
New Hope West Storage Building		175,000			175,000
WTP Intake Improvements Project		915,000			915,000
City Hall Building 3 Remodel		650,000			650,000
Fiber Optic Cable		280,000			280,000
<b>TOTAL</b>	\$ 1,058,125	\$ 2,410,000	\$ 350,000	\$ -	\$ 3,818,125
<b>WASTEWATER PROJECTS - UTILITY FUNDED</b>					
Wastewater Infrastructure Rehab/Relocation	333,125	340,000	350,000		1,023,125
Lobo LS Relief Tunnel Study	100,000			1,000,000	1,100,000
Cottonwood WW Interceptor - Ph C-2	650,000				650,000
WRF Rehabilitation	581,000				581,000
City Hall Building 3 Remodel		650,000			650,000
WRF Headworks Rehabilitation		509,000			509,000
<b>TOTAL</b>	\$ 1,664,125	\$ 1,499,000	\$ 350,000	\$ 1,000,000	\$ 4,513,125
<b>TOTAL WATER PROJECTS</b>	<b>2,938,125</b>	<b>9,440,000</b>	<b>7,620,000</b>	<b>55,100,000</b>	<b>75,098,125</b>
<b>TOTAL WASTEWATER PROJECTS</b>	<b>4,089,125</b>	<b>6,655,000</b>	<b>1,295,000</b>	<b>19,900,000</b>	<b>31,939,125</b>
<b>TOTAL UTILITY CIP</b>	<b>\$ 7,027,250</b>	<b>\$ 16,095,000</b>	<b>\$ 8,915,000</b>	<b>\$ 75,000,000</b>	<b>\$ 107,037,250</b>

**UTILITY CAPITAL IMPROVEMENT PROJECTS ESTIMATED O&M IMPACT**

Fiscal Year	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
<b>Water Projects</b>					
BCRUA PHASE I & II	The BCRUA handles the daily operations of the utility authority and the City will only incur an administrative charge.				
<b>Total</b>	<b>\$ 709,864</b>	<b>\$ 727,611</b>	<b>\$ 745,801</b>	<b>\$ 764,446</b>	<b>\$ 783,557</b>
Anderson Mill 16" TM (upgrade existing 12")	No O&M costs are related to this project as it is an improvement of an existing waterline.				
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
New Hope 16" TM (Cottonwood to Ronald Reagan)	No O&M costs are related to this project as it is an improvement of an existing waterline.				
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
Elevated Storage Tank (Pressure Plane 4)	No O&M costs are related to this project as it is a capital infrastructure improvement.				
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
Water Tank Rehab	No O&M costs are related to this project as the repairs are for capital maintenance to an existing water tank.				
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
Water Infrastructure Rehab/Relocation	No O&M costs are related to this project as the repairs are for capital maintenance to an existing facility.				
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
Anderson Mill Road Waterline	No O&M costs are related to this project as it is an improvement of an existing waterline.				
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
33" Waterline Condition Assessment	No O&M costs are related to the project as it is an assessment of 33" waterlines, however, the results could lead to future maintenance needs.				
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
New Hope West Storage Building	No O&M costs are related to this project as it is upgraded current infrastructure.				
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
WTP Intake Improvements Project	No O&M costs are related to this project as it is an upgrade to the current water in-take system.				
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
City Hall Building 3 Remodel	Minimal O&M costs are related to the project as it is a reconfiguration of the existing				
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
Fiber Optic Cable	No O&M costs are related to this project as it is upgraded current infrastructure.				
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Water O&amp;M Impact</b>	<b>\$ 709,864</b>	<b>\$ 727,611</b>	<b>\$ 745,801</b>	<b>\$ 764,446</b>	<b>\$ 783,557</b>

**UTILITY CAPITAL IMPROVEMENT PROJECTS ESTIMATED O&M IMPACT**

Fiscal Year	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
<b>Wastewater Projects</b>					
Cottonwood WW Interceptor - Ph C-2	There is minimal operation and maintenance impact for the additional wastewater line and will be absorb in the current Utilities' maintenance budget.				
<b>Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -
New Hope WW (Cottonwood to Ronald Reagan)	No O&M costs are related to this project as the repairs are for capital maintenance to existing infrastructure.				
<b>Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -
Ronald Reagan Westside	No O&M costs are related to this project as the repairs are for capital maintenance to existing infrastructure.				
<b>Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -
Anderson Mill Road Wastewater Line	No O&M costs are related to this project as the repairs are for capital maintenance to existing infrastructure.				
<b>Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -
BCRWWS East Plant Re-Rate and Expansion Improvements	No O&M costs are related to this project as the repairs are for capital maintenance to an existing facility.				
<b>Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -
Wastewater Infrastructure Rehab/Relocation	No O&M costs are related to this project as the repairs are for capital maintenance to existing infrastructure.				
<b>Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -
Lobo LS Relief Tunnel Study	No O&M costs are directly associated with the study, however, O&M costs may occur when implementing the study's recommendations.				
<b>Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -
WRF Air Rehabilitation	No O&M costs are related to this project as the repairs are for capital maintenance to an existing facility.				
<b>Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -
City Hall Building 3 Remodel	Minimal O&M costs are related to the project as it is a reconfiguration of the existing building.				
<b>Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -
WRF Headworks Rehabilitation	No O&M costs are related to this project as the repairs are for capital maintenance to existing infrastructure.				
<b>Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Wastewater O&amp;M Impact</b>	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Utility CIP O&amp;M Impact</b>	<b>\$ 709,864</b>	<b>\$ 727,611</b>	<b>\$ 745,801</b>	<b>\$ 764,446</b>	<b>\$ 783,557</b>

## 6-YEAR CAPITAL IMPROVEMENT PLAN

### Utility

**Project Number** S10 **Category** Wastewater

**Project Name** Cottonwood WW Interceptor - Phase C-2

**Project Description** This project consists of installing approximately 4,200 feet of 33 inch wastewater interceptor and the elimination of an existing pump station. The project will increase capacity in a rapidly growing area in Cedar Park and will provide operational cost savings by eliminating a pump station.

	<u>Prior Years</u>	<u>FY 2019</u>	<u>FY 2020</u>	<u>FY 2021</u>	<u>FY 2022</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>Total</u>
2016 Rev Bond	2,550,000	0	0	0	0	0	0	2,550,000
CIF Fund	1,300,000	0	0	0	0	0	0	1,300,000
<b>Total</b>	<b>3,850,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,850,000</b>

**Project Number** S11 **Category** Wastewater

**Project Name** Ronald Reagan Westside

**Project Description** This project will install a wastewater line along the west side of Ronald Reagan Boulevard to serve recently annexed areas.

	<u>Prior Years</u>	<u>FY 2019</u>	<u>FY 2020</u>	<u>FY 2021</u>	<u>FY 2022</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>Total</u>
CIF Fund	570,000	0	0	0	0	0	0	570,000
<b>Total</b>	<b>570,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>570,000</b>

**Project Number** S12 **Category** Wastewater

**Project Name** BCRWWS East Plant Re-Rate & Expansion Improvements

**Project Description** The BCRWWS is a regional wastewater system jointly owned by the cities of Cedar Park, Round Rock, Austin, and Leander. The re-rating and expansion of the BCRWWS East Plant is a project that will increase the system's treatment capacity to 42 MGD, with Cedar Park owning 6.09 MGD of that

	<u>Prior Years</u>	<u>FY 2019</u>	<u>FY 2020</u>	<u>FY 2021</u>	<u>FY 2022</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>Total</u>
2020 Rev Bond	0	0	0	5,500,000	770,000	0	0	6,270,000
CIF Fund	1,890,000	945,000	2,500,000	16,400,000	0	0	0	21,735,000
Utility Fund	0	0	3,500,000	500,000	0	0	0	4,000,000
<b>Total</b>	<b>1,890,000</b>	<b>945,000</b>	<b>6,000,000</b>	<b>22,400,000</b>	<b>770,000</b>	<b>0</b>	<b>0</b>	<b>32,005,000</b>

## 6-YEAR CAPITAL IMPROVEMENT PLAN

### Utility

<b>Project Number</b>	S15	<b>Category</b>	Wastewater
<b>Project Name</b>	Lobo LS Relief Tunnel Study		
<b>Project Description</b>	The project provides funding for a relief tunnel study.		
	<b>Prior Years</b>	<b>FY 2019</b>	<b>FY 2020</b>
	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>
	<b>FY 2024</b>	<b>Total</b>	
Utility Fund	100,000	0	1,000,000
	0	0	0
	0	0	0
<b>Total</b>	<b>100,000</b>	<b>0</b>	<b>1,000,000</b>

<b>Project Number</b>	S21	<b>Category</b>	Wastewater
<b>Project Name</b>	WRF Rehabilitation		
<b>Project Description</b>	This project is the rehabilitation of the Cedar Park Water Reclamation Facility.		
	<b>Prior Years</b>	<b>FY 2019</b>	<b>FY 2020</b>
	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>
	<b>FY 2024</b>	<b>Total</b>	
Utility Fund	875,000	0	0
	0	0	0
	0	0	0
<b>Total</b>	<b>875,000</b>	<b>0</b>	<b>0</b>

<b>Project Number</b>	S23	<b>Category</b>	Wastewater
<b>Project Name</b>	New Hope WW (Cottonwood to Ronald Reagan)		
<b>Project Description</b>	This project is the extension of the New Hope wastewater line from Cottonwood to Ronald Reagan.		
	<b>Prior Years</b>	<b>FY 2019</b>	<b>FY 2020</b>
	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>
	<b>FY 2024</b>	<b>Total</b>	
CIF Fund	600,000	0	0
	0	0	0
	0	0	0
<b>Total</b>	<b>600,000</b>	<b>0</b>	<b>0</b>

<b>Project Number</b>	S25	<b>Category</b>	Wastewater
<b>Project Name</b>	Wastewater Infrastructure Rehab/Relocation		
<b>Project Description</b>	General Infrastructure improvements and maintenance as needed.		
	<b>Prior Years</b>	<b>FY 2019</b>	<b>FY 2020</b>
	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>
	<b>FY 2024</b>	<b>Total</b>	
Utility Fund	673,125	350,000	0
	0	0	0
	0	0	0
<b>Total</b>	<b>673,125</b>	<b>350,000</b>	<b>0</b>

## 6-YEAR CAPITAL IMPROVEMENT PLAN

### Utility

<b>Project Number</b>	S26	<b>Category</b>	Wastewater					
<b>Project Name</b>	WRF Headworks Rehabilitation							
<b>Project Description</b>	The Water Reclamation Facility (WRF) Headworks Rehabilitation Project will improve the first stage of the treatment process at the WRF by improving inorganic solids removal. This will reduce wear on downstream process equipment and improve operations.							
	<b>Prior Years</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>Total</b>
2016 Rev Bond	286,000	0	0	0	0	0	0	286,000
Utility Fund	509,000	0	0	0	0	0	0	509,000
<b>Total</b>	<b>795,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>795,000</b>

<b>Project Number</b>	W22	<b>Category</b>	Wastewater					
<b>Project Name</b>	33" Waterline Condition Assessment							
<b>Project Description</b>	This assessment will look at the condition of major water lines in the City.							
	<b>Prior Years</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>Total</b>
Utility Fund	150,000	0	0	0	0	0	0	150,000
<b>Total</b>	<b>150,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>150,000</b>

<b>Project Number</b>	W29	<b>Category</b>	Wastewater					
<b>Project Name</b>	Water Infrastructure Rehab/Relocation							
<b>Project Description</b>	General Infrastructure improvements and maintenance as needed.							
	<b>Prior Years</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>Total</b>
Utility Fund	673,125	350,000	0	0	0	0	0	1,023,125
<b>Total</b>	<b>673,125</b>	<b>350,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,023,125</b>

## 6-YEAR CAPITAL IMPROVEMENT PLAN

### Utility

**Project Number** F48 **Category** Water

**Project Name** New Hope West Storage Building

**Project Description** This project consists of construction of a storage building at the New Hope West Elevated Water Tank site. The building would be used to store the equipment and pumps that comprise the WTP emergency intake barge to free up space at the Public Works Facility.

	<u>Prior Years</u>	<u>FY 2019</u>	<u>FY 2020</u>	<u>FY 2021</u>	<u>FY 2022</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>Total</u>
Utility Fund	175,000	0	0	0	0	0	0	175,000
<b>Total</b>	<b>175,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>175,000</b>

**Project Number** New **Category** Water

**Project Name** BCRUA Phase 1D

**Project Description** Provides funding for the BCRUA Regional Raw Water Facilities to address water demand projections and includes a permanent deep raw water intake, pump station, and tunneled pipeline. Project anticipated to be funded through FY 2025.

	<u>Prior Years</u>	<u>FY 2019</u>	<u>FY 2020</u>	<u>FY 2021</u>	<u>FY 2022</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>Total</u>
CIF Fund	0	300,000	0	0	0	0	0	300,000
<b>Total</b>	<b>0</b>	<b>300,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>300,000</b>

**Project Number** W24 **Category** Water

**Project Name** BCRUA Phase II

**Project Description** Phase 2 of the BCRUA Regional Raw Water Facilities is needed to address water demand projections and includes a permanent deep raw water intake, pump station, and tunneled pipeline. Project anticipated to be funded through FY 2025.

	<u>Prior Years</u>	<u>FY 2019</u>	<u>FY 2020</u>	<u>FY 2021</u>	<u>FY 2022</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>Total</u>
2016 Rev Bonds	0	0	44,000,000	10,000,000	0	0	0	54,000,000
CIF Fund	1,500,000	0	0	0	0	0	0	1,500,000
Swift Funded	0	6,970,000	0	0	0	0	0	6,970,000
Utility Fund	500,000	0	0	0	0	0	0	500,000
<b>Total</b>	<b>2,000,000</b>	<b>6,970,000</b>	<b>44,000,000</b>	<b>10,000,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>62,970,000</b>

## 6-YEAR CAPITAL IMPROVEMENT PLAN

### Utility

<b>Project Number</b>	W26						<b>Category</b>	Water
<b>Project Name</b>	New Hope 16" TM (Cottonwood to Ronald Reagan)							
<b>Project Description</b>	This project is an extension of the water line as part of the New Hope Road Project, from Cottonwood to Ronald Reagan.							
	<b>Prior Years</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>Total</b>
CIF Fund	1,000,000	0	0	0	0	0	0	1,000,000
<b>Total</b>	<b>1,000,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,000,000</b>

<b>Project Number</b>	W27						<b>Category</b>	Water
<b>Project Name</b>	Water Tank Rehabilitation							
<b>Project Description</b>	This project will make necessary improvements to the Cedar Park Water Tanks.							
	<b>Prior Years</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>Total</b>
Utility Fund	250,000	0	0	0	0	0	0	250,000
<b>Total</b>	<b>250,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>250,000</b>

<b>Project Number</b>	W30						<b>Category</b>	Water
<b>Project Name</b>	Anderson Mill 16" TM (Upgrade existing 12")							
<b>Project Description</b>	Project includes installation of approximately 2,500 feet of 16 inch water main along Anderson Mill Road from the main water storage facility to existing mains at Old Mill Road to improve water service during peak demand periods.							
	<b>Prior Years</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>Total</b>
2016 Rev Bond	600,000	0	0	0	0	0	0	600,000
<b>Total</b>	<b>600,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>600,000</b>

## 6-YEAR CAPITAL IMPROVEMENT PLAN

### Utility

**Project Number** W31 **Category** Water

**Project Name** BCRUA Phase 1C

**Project Description** The BCRUA Phase 1C Water Treatment Plan (WTP) expansion project will consist of an expansion of the floating raw water intake and WTP to increase total production capability from 17 to 30 million gallons a day (MGD), which will increase Cedar Park's capacity from 4.5 MGD to 8 MGD. Phase 1C also includes modifications and improvements to the existing raw water pipeline and elevated storage tank.

	<u>Prior Years</u>	<u>FY 2019</u>	<u>FY 2020</u>	<u>FY 2021</u>	<u>FY 2022</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>Total</u>
Swift Funded	4,430,000	0	0	0	0	0	0	4,430,000
<b>Total</b>	<b>4,430,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4,430,000</b>

**Project Number** W32 **Category** Water

**Project Name** Elevated Storage Tank (Pressure Plane 4)

**Project Description** The Pressure Plane 4 Elevated Storage Tank Project will provide a 0.5 million gallon water storage tank in the east and northeast portion of the City. The purpose of the tank is to limit pressure fluctuations within the distribution system, provide additional fire flows, and provide additional water storage.

	<u>Prior Years</u>	<u>FY 2019</u>	<u>FY 2020</u>	<u>FY 2021</u>	<u>FY 2022</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>Total</u>
CIF Fund	2,000,000	0	1,100,000	0	0	0	0	3,100,000
<b>Total</b>	<b>2,000,000</b>	<b>0</b>	<b>1,100,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,100,000</b>

**Project Number** W33 **Category** Water

**Project Name** Fiber Optic Cable

**Project Description** This project provides for installation costs of a fiber optic cable to Public Works.

	<u>Prior Years</u>	<u>FY 2019</u>	<u>FY 2020</u>	<u>FY 2021</u>	<u>FY 2022</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>Total</u>
Utility Fund	280,000	0	0	0	0	0	0	280,000
<b>Total</b>	<b>280,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>280,000</b>

---

## 6-YEAR CAPITAL IMPROVEMENT PLAN

---

### Utility

---

**Project Number**      W34 **Category**    Water

**Project Name**            WTP Intake Improvements Project

**Project Description**      The Water Treatment Plant (WTP) Improvements Project will improve the water intake system that supplies the City of Cedar Park's WTP by providing for zebra mussel control. Controlling zebra mussels will protect the equipment and piping at the WTP to ensure a continued supply of source water to the WTP.

	<u>Prior Years</u>	<u>FY 2019</u>	<u>FY 2020</u>	<u>FY 2021</u>	<u>FY 2022</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>Total</u>
Utility Fund	250,000	0	0	0	0	0	0	250,000
<b>Total</b>	<b>250,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>250,000</b>

---

---

## DEBT MANAGEMENT PLAN

---

### OVERVIEW

The City issues debt for the purpose of financing long-term infrastructure capital improvements and short-term projects. Infrastructure includes those basic physical structures provided by government to support a community's basic human needs, economic activity, safety, and quality of life. Some of these projects have multiple sources of funding which include debt financing. Types of debt issued by the City include general obligation bonds, short term notes, certificates of obligation, and revenue bonds.

A General Obligation Bond is a type of bond used by cities to finance major capital projects and are a commonly used tool for growing cities. Bonds can help the City manage this growth and demand for services. General Obligation bonds are backed by and repaid through the City's ad valorem property tax. Tax notes and certificates of obligation are typically secured by a pledge of revenues and/or ad valorem taxes, do not require voter approval, and are issued for programs that support the City's major infrastructure facilities. Revenue bonds are utilized to finance long-term capital improvements for proprietary enterprise and self-supporting operations. For example, revenue bonds provide the financing required for improvements to the City's Water Utility and are backed by the water and wastewater fee paid for by the City's water utility customers.

The long-term infrastructure financing process commences with the identification of major projects throughout the City to be financed with debt. These City-wide projects typically involve health and public safety, major street improvements, construction and improvements to municipal facilities, as well as quality of life enhancements related to libraries and municipal parks. Major projects that are financed with ad valorem tax-supported bonds are presented to the electorate for approval. Upon voter approval, the City is authorized to issue ad valorem tax-supported bonds to finance the approved projects. Bond elections are held as needs of the community are identified. The short-term financing process includes interim financing of various projects. Revenue bonds do not require an election and are sold as needed for construction, expansion, and/or renovation of facilities in amounts that are in compliance with revenue bond covenants. The process for any debt issuance begins with the budget process and planned improvements to be made during the ensuing fiscal years.

The City utilizes comprehensive financial analysis and modeling in the City's ad valorem Debt Management Plan, and incorporates numerous variables such as sensitivity to interest rates, changes in assessed values, current ad valorem tax collection rates, self-supporting debt, and fund balances. The analytical modeling and effective debt management has enabled the City to maximize efficiencies through defeasance, bond refunding, and debt structuring. Strict adherence to conservative financial management has allowed the City to meet its financing needs while at the same time maintaining its strong ratings. The City is rated "AA+" by S&P Global Ratings, a Standard & Poor's Financial Services LLC business ("S&P").

## DEBT MANAGEMENT PLAN

### DEBT AUTHORIZATION

At September 30, 2018, the City had \$251,260,000 in outstanding debt. This debt includes tax supported debt such as general obligation bonds, certificates of obligation, and tax notes, as well as other types of debt such as utility revenue bonds. The following table breaks out the City's Outstanding Debt by major category as of September 30, 2018.

OUTSTANDING DEBT (As of September 30, 2018)	Outstanding Principal
<b>Tax Supported - Ad Valorem</b> (General Obligation, Certificates of Obligation, Short-Term Notes)	\$171,465,000
<b>4A Corporation</b> (Sales Tax-Supported)	\$37,200,000
<b>4B Corporation</b> (Sales Tax-Supported)	\$1,450,000
<b>Utility System</b> (Revenue-Supported)	\$41,145,000
<b>Total</b>	<b>\$251,260,000</b>

### GENERAL OBLIGATION BONDS

The City is authorized to issue bonds payable from ad valorem taxes pursuant to the City Charter, the general laws of the State, and ordinances adopted by the City Council. Such bonds must be authorized by the voters of the City at elections held within the City. On November 3, 2015, voters approved \$96.7 million ad valorem tax supported debt for major infrastructure projects related to streets and roads, public safety, public library, and parks and recreation. Of that amount, \$30,245,000 was issued in August 2016 for street projects and public safety facility projects. In September 2018, the City issued an additional \$33,375,000 to fund transportation projects, engineering and design of a new library, and park-related improvements. The third and final issuance is anticipated to take place in Fiscal Year 2020. Other general obligation bonds include issuances from prior bond authorizations.

### LIMITED TAX NOTES

The City is authorized to issue short term tax notes, having a maturity not exceeding seven years, pursuant to the general laws of the State and ordinances authorized by the City Council and are payable from ad valorem taxes. For the fiscal year ended September 30, 2018, the City had \$8,870,000 in tax notes outstanding. In July 2017, the City sold \$1,735,000 in limited tax notes to finance improvements to public safety facilities including Fire Station 5, City Hall Building 6, and the expansion of the Police Department headquarters. In September 2018, the City issued \$6,000,000 in taxable tax notes for Bell Boulevard Redevelopment, and \$1,370,000 for reconfiguration of City Hall Building 3 and the City's portion of the cost related to the expansion of the Williamson County Regional Animal Shelter.

### CERTIFICATES OF OBLIGATION

The City is authorized to issue certificates of obligation pursuant to the City Charter, applicable State laws, and ordinances adopted by the City Council. Certificates of obligation are issued for various purposes to include financing capital improvements and for infrastructure support and development. For the fiscal year ended September 30, 2018, the City had \$2,380,000 certificates of obligation outstanding, which comprise 0.9% of the City's total outstanding debt. This includes 4A certificates of obligation in the principal amount of \$1,440,000, and 4B certificates of obligation in the principal amount of \$940,000.

## DEBT MANAGEMENT PLAN

### REVENUE BONDS

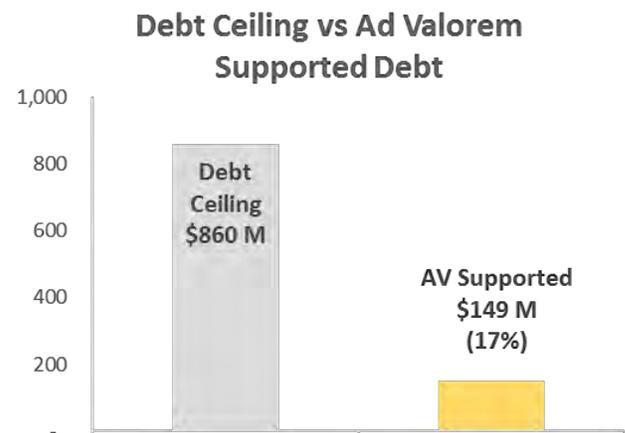
The City is authorized to issue revenue bonds under the provisions of the City Charter, applicable State laws, and ordinances adopted by City Council. For the fiscal year ended September 30, 2018, the City’s outstanding revenue bonds were: Utility system revenue bonds in the aggregate principal amount of \$41,145,000; pass-through toll revenue & limited tax bonds in the aggregate principal amount of \$7,510,000; and senior lien sales tax revenue refunding bonds (4B) in the aggregate amount of \$510,000.

### REFUNDINGS AND DEFEASANCES

The City routinely reviews the possibility of refunding and defeasance of certain outstanding debt to effectuate interest cost savings. In refunding a bond, the City can use proceeds from a new issuance at a lower interest rate to retire or redeem an outstanding bond that is at a higher interest rate. This provides for savings in interest expense. To defease debt, the City can set aside sufficient funds to cover the associated debt, essentially paying off the debt early and removing the associated debt obligation from the City. In 2018, the City defeased \$2,935,000 of its Series 2014 Pass-Through Toll Revenue & limited Tax Bonds. This defeasance resulted in net debt service savings to the City of approximately \$1.4 million. The FY 2019 budget includes funds to defease and/or call portions of 2012/2013A GO Refunding Bonds, 2014 Pass-Through Toll Revenue Bonds, 2017 Limited Tax Notes; or other bonds to be determined at the time of defeasance.

### DEBT LIMITATIONS

The City Charter establishes a limitation on the general obligation debt supported by ad valorem taxes to an amount not to exceed ten percent (10%) of the net taxable value of property on the tax rolls of the City. The estimated total net taxable valuation for the fiscal year 2018 was \$7.91 billion, which provides a debt ceiling of \$791 million. As illustrated in the graph to the right, as of September 30, 2018, the City has only utilized 17%, or \$149 million, of the City’s \$860 million debt ceiling.



### LONG-TERM DEBT PLANNING

The City employs a comprehensive multi-year, long-term capital improvement planning program that is updated annually. Debt management is a major component of the financial planning model, which incorporates projected financing needs for infrastructure development that is consistent with the City’s growth, while at the same time measuring and assessing the cost and timing of each debt issuance.

The assumptions in the FY 2018-2019 Debt Management Plan include: (i) net taxable valuation growth at 6.6% in FY 2019, a growth rate of 5% in FY 2020, 4.0% in FY 2021, and 3.0% thereafter; (ii) tax collection rate at 99.0%; (iii) tax freeze and local exemptions for elderly (\$30,000), disabled (\$20,000), and local homestead (greater of 1% or \$5,000); (iv) and the adopted debt service tax rate decreasing by 3% each year through FY 2024 (estimated dependent on growth in home values and potential future capital needs).



**CEDAR**  

---

**PARK**



## **APPENDIX**

The appendix provides additional information regarding the adopted budget, historical financial information, and the City. Included in this section are the budget and tax rate adoption ordinances, history of the City, City demographics, summary of FTEs, property tax analysis, sales tax analysis, and a glossary.



**CEDAR**  

---

**PARK**

ORDINANCE NO. BF49.18.09.13.H7

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CEDAR PARK, TEXAS, ADOPTING A MUNICIPAL OPERATING BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2018, AND ENDING SEPTEMBER 30, 2019; ADOPTING A MUNICIPAL CAPITAL BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2018, AND ENDING SEPTEMBER 30, 2019; APPROPRIATING FUNDS IN ACCORDANCE WITH THE BUDGET; PROVIDING FOR SEVERABILITY; PROVIDING FOR A REPEALER; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS ORDINANCE IS PASSED WAS NOTICED AND IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

WHEREAS, the City Manager of the City of Cedar Park, Texas, has submitted to the City Council a proposed budget for the fiscal year beginning October 1, 2018, and ending September 30, 2019; and

WHEREAS, the proposed budget sets out in detail the resources and estimated revenues of each fund, together with the proposed expenditures within each such fund, all in accordance with the applicable provisions of the City Charter; and

WHEREAS, notice having been first given in the manner provided by law, the City Council did conduct three (3) public hearings upon such proposed budget; and

WHEREAS, the City Council has considered the proposed budget and made such changes as it considers warranted by law and in the best interest of the municipal taxpayers.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CEDAR PARK, TEXAS:

SECTION 1. That such proposed budget, including the estimated revenues and proposed expenditures within each Fund is hereby approved and adopted as the Municipal Budget for the Fiscal Year beginning October 1, 2018 and ending September 30, 2019.

SECTION 2.

- a. That, as provided in Subsection (b) of this section, the monies hereinafter set out within each fund are hereby appropriated out of each such respective Fund for the payment of expenses lawfully attributable to such Fund, all as itemized in the budget.
- b. That the following funds are hereby appropriated:

OPERATING BUDGET:

<b>FUND</b>	<b>OPERATING BUDGET</b>
General	56,191,383
General Debt Service	24,751,259
Utility	32,540,665
Solid Waste	4,156,228
Utility Debt Service	7,593,196
Vehicle & Equipment Replacement	3,081,564
Municipal Court	114,441
Public Art	254,463
Tourism Board/Occupancy Tax	1,001,575
CPTV-10 / Cable	119,067
Tax Increment Reinvestment Zone	737,424
Forfeiture	97,000
Economic Development (Type A)	4,810,079
Community Development (Type B)	5,676,289
Parkland Dedication	125,000
Property Management	350,500
<b>TOTAL OPERATING APPROPRIATIONS</b>	<b>\$ 141,600,133</b>

CAPITAL BUDGET:

<b>CATEGORY</b>	<b>CAPITAL BUDGET</b>
Transportation	1,850,000
Facilities	2,285,000
Parks	2,680,000
Water	7,620,000
Waste Water	1,295,000
<b>TOTAL CAPITAL APPROPRIATIONS</b>	<b>\$ 15,730,000</b>

SECTION 3. That the budget may be amended from time to time as provided by law for the proposes of authorizing emergency expenditures or for municipal purposes, provided however, no obligation shall be incurred or any expenditure made except in conformity with the budget.

SECTION 4. That the Director of Finance may, at any time with the consent of the City Manager, transfer any unencumbered appropriation from one budget line item to another line item within the same Department, provided however, that no unencumbered appropriation may be transferred from one Department or Fund to another except upon the express approval of the City Council.

SECTION 5. That this ordinance shall be effective immediately of and from adoption.

SECTION 6. That the provisions of this ordinance are severable and the invalidity of any word, phrase or part of this ordinance shall not affect the validity or effectiveness of the remainder of the ordinance.

SECTION 7. That all ordinances and parts of ordinances in conflict with this ordinance are hereby repealed to the extent of the conflict.

SECTION 8. That it is hereby officially found and determined that the meeting at which this ordinance was passed was open to the public as required by law.

READ AND CONSIDERED ON FIRST READING by the City Council of Cedar Park at a regular meeting on the 23<sup>rd</sup> day of August, 2018, at which a quorum was present and for which due notice was given pursuant to Section 551.001, et. Seq. of the Government Code.

READ, AND CONSIDERED ON SECOND READING by the City Council of Cedar Park at a special called meeting on the 6<sup>th</sup> day of September, 2018, at which a quorum was present and for which due notice was given pursuant to Section 551.001, et. Seq. of the Government Code.

READ, CONSIDERED, PASSED, AND APPROVED ON THIRD AND FINAL READING by the City Council of Cedar Park at a regular meeting on the 13<sup>th</sup> day of September, 2018, at which a quorum was present and for which due notice was given pursuant to Section 551.001, et. Seq. of the Government Code.

CITY OF CEDAR PARK, TEXAS

  
\_\_\_\_\_  
Corbin Van Arsdale, Mayor

ATTEST:



LeAnn M. Quinn, TRMC  
City Secretary

APPROVED AS TO FORM  
AND CONTENT:

  
J.P. LeCompte, City Attorney



ORDINANCE NO. BF49.18.09.13.H7

ORDINANCE NO. BF50.18.09.13.H9

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CEDAR PARK, TEXAS, ADOPTING A TAX RATE OF \$0.44900 AND LEVYING TAXES FOR THE FISCAL YEAR 2018-2019; PROVIDING FOR SEVERABILITY; PROVIDING FOR A REPEALER; PROVIDING AN EFFECTIVE DATE; AND ORDAINING OTHER PROVISIONS RELATED TO THE SUBJECT MATTER HEREOF.

WHEREAS, there came to be considered the matter of establishing and setting the tax rates to be levied on taxable property within the City of Cedar Park, Texas which is to be recorded on the 2018 Tax Rolls; and

WHEREAS, the City Council has heretofore approved and adopted the tax rolls of the City; the total valuation of all taxable property rendered for taxation for the year 2018 estimated at \$8,603,637,656; and

WHEREAS, the City has determined the maximum amount of the various total budget requirements of the City and it is now necessary to establish the tax rate for the current year.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CEDAR PARK, TEXAS:

SECTION 1. A total tax rate aggregating \$0.44900 shall be levied on each one hundred dollars (\$100.00) of valuation of all taxable property located in the City of Cedar Park, Texas, and appearing on the assessment roll for the Year 2018, in accordance with the Constitution and Laws of the State of Texas. THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 7.25 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$15.72.

SECTION 2. \$0.23260 of the total rate is hereby specifically levied for current expenses of operation and maintenance purposes. \$0.21640 of the total rate is hereby specifically levied for the payment of principal and interest on debt.

SECTION 3. That there is hereby levied and shall be collected from every person, firm and corporation pursuing an occupation in the City of Cedar Park, Texas, which is taxable by law, the full amount of taxes permitted by the laws of the State of Texas.

SECTION 4. That if any provision, section, subsection, sentence, clause or phrase of this Ordinance, or the application of same to any person or set of circumstances is for any reason held to be unconstitutional, void or invalid (or for any reason unenforceable), the validity of the remaining portions of this ordinance or the application to such other persons or sets of circumstances shall not be affected thereby, it being the intent of the City Council of the City of Cedar Park, in adopting this ordinance, that no portion thereof or provision contained herein shall become inoperative or fail by reason of any unconstitutionality or invalidity of any other portion or provision.

SECTION 5. That all ordinances and parts of ordinances in conflict with this ordinance are hereby repealed to the extent of the conflict.

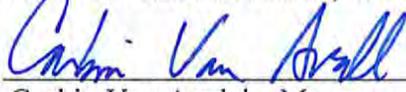
SECTION 6. That this Ordinance shall become effective in accordance with State Law.

READ AND CONSIDERED ON FIRST READING by the City Council of Cedar Park at a regular meeting on the 23<sup>rd</sup> day of August, 2018, at which a quorum was present and for which due notice was given pursuant to Section 551.001, et. Seq. of the Government Code.

READ, AND CONSIDERED ON SECOND READING by the City Council of Cedar Park at a regular meeting on the 6<sup>th</sup> day of September, 2018, at which a quorum was present and for which due notice was given pursuant to Section 551.001, et. Seq. of the Government Code.

READ, CONSIDERED, PASSED, AND APPROVED ON THIRD AND FINAL READING by the City Council of Cedar Park at a regular meeting on the 13<sup>th</sup> day of September, 2018, at which a quorum was present and for which due notice was given pursuant to Section 551.001, et. Seq. of the Government Code.

CITY OF CEDAR PARK, TEXAS

  
Corbin Van Arsdale, Mayor

ATTEST:

  
LeAnn M. Quinn, TRMC  
City Secretary

APPROVED AS TO FORM  
AND CONTENT:

  
J.P. LeCompte, City Attorney

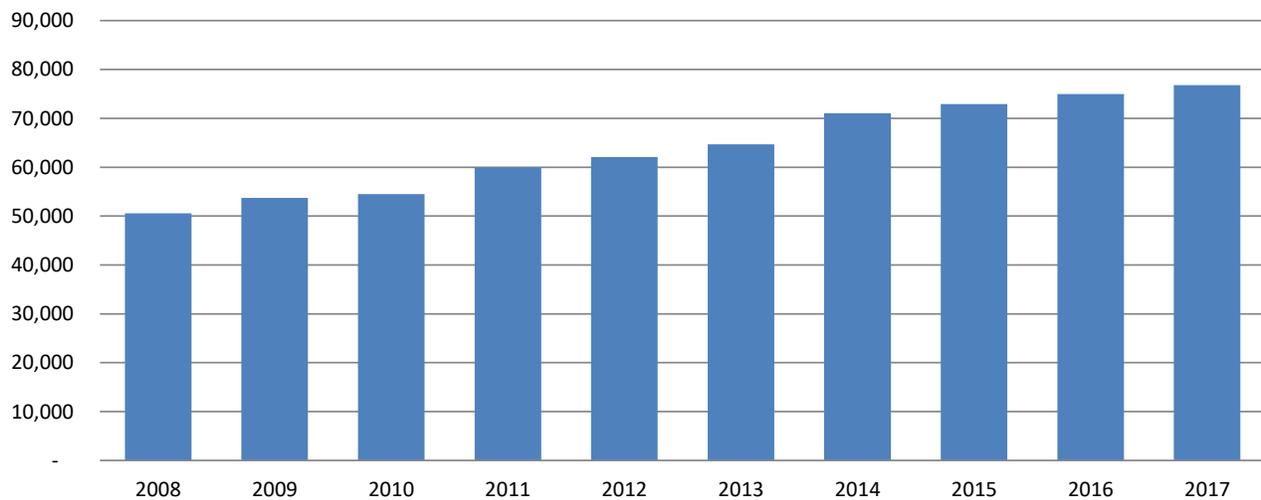


ORDINANCE NO. BF50.18.09.13.H9

## DEMOGRAPHIC STATISTICS LAST TEN FISCAL YEARS

Fiscal Year	Population	Personal Income	Income Per Capita	Unemployment Rate
2008	50,579	1,387,232,000	27,427	3.9%
2009	53,699	1,409,806,048	26,254	5.8%
2010	54,484	1,341,331,200	24,619	5.9%
2011	59,890	1,429,337,220	23,866	6.4%
2012	62,088	1,598,179,560	25,741	5.6%
2013	64,697	1,755,990,918	27,142	4.8%
2014	71,043	1,892,024,401	26,632	3.8%
2015	72,939	1,943,251,245	26,642	3.8%
2016	74,958	2,098,892,800	28,001	3.3%
2017	76,800	2,226,715,372	28,994	3.2%

### POPULATION GROWTH OVER PAST 10 YEARS



**Sources:**

Unemployment from Texas Workforce Commission

Population - City of Cedar Park Planning Department

Income per Capita from the Census.Gov American Community Survey

Personal income is the factor of population and income per capita.

---

## MAJOR EMPLOYERS & BUSINESSES

---

Cedar Park boasts an energetic and diverse mix of businesses in the software, biotech, advanced manufacturing and oil exploration industries. Listed below are some of our largest employers, as well as some of our high-growth companies.

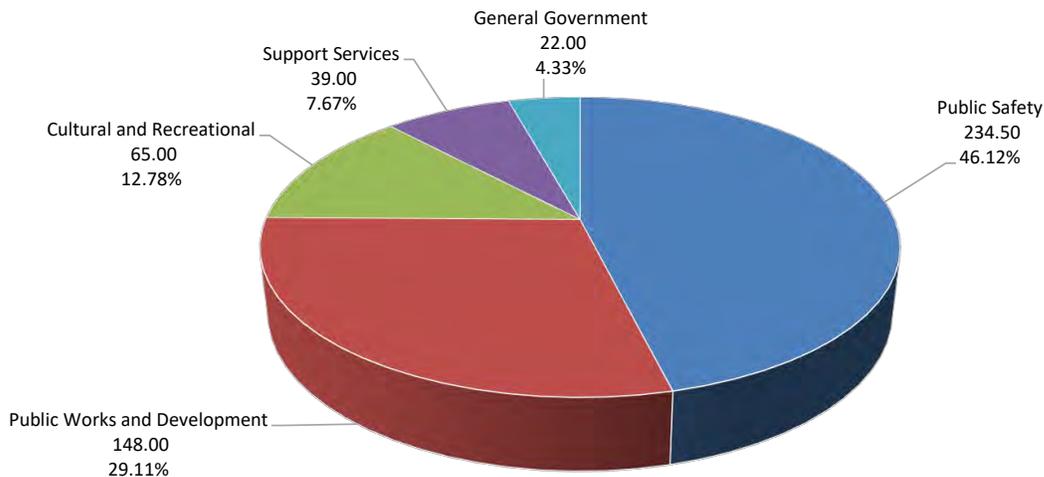
Major Employers	Description
Leander Independent School District	Educational
HEB	Grocer
Wal-Mart	Retailer
Cedar Park Regional Medical Center	Hospital, acute care (Seton Healthcare)
National Oilwell Varco	Drilling equipment manufacturing
ETS-Lindgren (EMC Test Systems)	Electromagnetic & acoustic energy systems manufacturing
CoreSlab Structures	Pre-cast concrete manufacturing
Baker Drywall	Construction services
Firefly Space Systems	Design/build missiles
LiveOps	Cloud-based software development
BMC Millwork	Custom door & window millwork manufacturing
Native Land Design	Commercial landscape design
BMC West	Materials distribution
Fallbrook Technologies	Mechanical transmission technology
Texas Quarries	Cut limestone manufacturing (headquarters)
Dana Cedar Park Technology Center	Continuous variable transmissions
American Constructors	General contractor (headquarters)
Flame Tech	Drilling equipment manufacturing (headquarters)
Austin Wood Recycling	Contract recycling, organic recycling, mulch manufacturing
e-MDs	Software development
Comprehensive Healthcare Management	Medical billing (headquarters)
Corvalent	Rugged embedded computing equipment
3PS/Pason Systems	Sensors & systems manufacturing
Tolteq Original Engineering	Oil and gas exploration
Voltabox	Lithium ion battery packs (headquarters)
P.D.Morrison Enterprises	Office Services (headquarters)
CompleteBook & Media Supply	Office Services (headquarters)
TDK RF Solutions	Electromagnetic compatibility testing & product design (headquarters)
Austin Dynamics	Precision prototyping (headquarters)
Integrated Bank Technology	Financial Services Software (headquarters)
VUV Analytics	Scientific measuring devices
MagRabbit	Software development
EEstor	Battery & energy storage design/manufacturing (headquarters)

## FULL-TIME EQUIVALENT EMPLOYEES BY FUNCTION LAST TEN FISCAL YEARS

Function	FY 2019	FY 2018	FY 2017	FY 2016	FY 2015	FY 2014	FY 2013	FY 2012	FY 2011	FY 2010
<b>Public Safety</b>										
Municipal Court	9.50	9.50	9.50	9.50	9.50	9.50	9.50	9.50	9.50	9.50
Police	135	132	128	125	120	116	112	104	103	104
Fire <sup>1</sup>	89	88	83	78	72	70	70	72	71	74
Emergency Management <sup>1</sup>	1	-	-	-	1	1	1	1	1	-
<b>Total Public Safety</b>	<b>234.50</b>	<b>229.50</b>	<b>220.50</b>	<b>212.50</b>	<b>202.50</b>	<b>196.50</b>	<b>192.50</b>	<b>186.50</b>	<b>184.50</b>	<b>187.50</b>
<b>Public Works and Development</b>										
Engineering	12	11	11	8	8	8	8	8	8	8
Development Services <sup>2</sup>	20	20	19	18	20	20	20	18	22	19
Public Works	107	101	98	95	90	86	85	85	80	74
Utilities Administration	9	9	11.50	9	7	7	7	9	8	7
<b>Total Public Works and Development</b>	<b>148.00</b>	<b>141.00</b>	<b>139.50</b>	<b>130.00</b>	<b>125.00</b>	<b>121.00</b>	<b>120.00</b>	<b>120.00</b>	<b>118.00</b>	<b>108.00</b>
<b>Cultural and Recreational</b>										
Parks and Recreation	42.5	35	35	35	35	35	33	30.50	30.50	29.50
Library	20.50	20.50	19.50	19	18.25	17.75	17.75	17.25	17.25	18.25
Tourism	2	1.50	1.50	1.50	1.50	1.50	1.50	1.50	-	-
<b>Total Cultural and Recreational</b>	<b>65.00</b>	<b>57.00</b>	<b>56.00</b>	<b>55.50</b>	<b>54.75</b>	<b>54.25</b>	<b>52.25</b>	<b>49.25</b>	<b>47.75</b>	<b>47.75</b>
<b>Support Services</b>										
Finance Services	19	17	16	16	16	16	16	16	15	15
Information Services <sup>2</sup>	14	13	10.50	10	7	6	6	5	5	5
Human Resources	6	5	5	5	5	5	5	4	4	4
<b>Total Support Services</b>	<b>39.00</b>	<b>35.00</b>	<b>31.50</b>	<b>31.00</b>	<b>28.00</b>	<b>27.00</b>	<b>27.00</b>	<b>25.00</b>	<b>24.00</b>	<b>24.00</b>
<b>General Government</b>										
City Management	4	4	5	4	4	4	4	4	4	4
City Secretary	1	1	1	1	1	1	1	1	1	1
Community Affairs	10	10	5.50	6.00	4.50	4.50	4.50	2.50	2.50	2.50
Economic Development	2	2	2	2	2	2	2	2	3	2
Legal Services	5	5	4	4	4	4	4	4	4	3
<b>Total General Government</b>	<b>22.00</b>	<b>22.00</b>	<b>17.50</b>	<b>17.00</b>	<b>15.50</b>	<b>15.50</b>	<b>15.50</b>	<b>13.50</b>	<b>14.50</b>	<b>12.50</b>
<b>Total</b>	<b>508.50</b>	<b>484.50</b>	<b>465.00</b>	<b>446.00</b>	<b>425.75</b>	<b>414.25</b>	<b>407.25</b>	<b>394.25</b>	<b>388.75</b>	<b>379.75</b>

1 - In FY 2019, Emergency Management was moved out of Fire Services.

FY 2019 CITY-WIDE FTES BY FUNCTION



## AD VALOREM RATE ANALYSIS

	Tax Year 2017 Fiscal Year 2018	Tax Year 2018 Fiscal Year 2019	Variance
Average Residential Ad Valorem	\$ 310,410	\$ 320,690	\$ 10,280
Average Residential Levy	1,420	1,440	20
Effective Tax Rate	\$ 0.455522	\$ 0.433175	\$ (0.022347)
Rollback Tax Rate	\$ 0.463046	\$ 0.455630	\$ (0.007416)
Adopted Tax Rate	\$ 0.457500	\$ 0.449000	\$ (0.008500)

### Ad Valorem Levy Analysis

	Maintenance & Operations (M&O)	Interest & Sinking (I&S)	Total Rate & Levy
Taxable Value	\$ 9,456,610,987	\$ 9,456,610,987	\$ 9,456,610,987
Remove Frozen Value	682,105,017	682,105,017	682,105,017
Remove 80% TIRZ Value	170,868,314	170,868,314	170,868,314
<b>Adjusted taxable value</b>	<b>8,603,637,656</b>	<b>8,603,637,656</b>	<b>8,603,637,656</b>
X M&O Rate / 100	0.2326000		
X I&S Rate / 100		0.2164000	0.449000
Total Levy	\$ 20,012,061	\$ 18,618,272	\$ 38,630,333
Tax levy on frozen property	1,282,959	1,193,604	2,476,564
<b>Total Estimated Levy</b>	<b>21,295,020</b>	<b>19,811,876</b>	<b>41,106,897</b>
X Collection Rate	99.0%	99.0%	99.0%
<b>Total Adjusted Tax Levy</b>	<b>\$ 21,082,070</b>	<b>\$ 19,613,757</b>	<b>\$ 40,695,827</b>

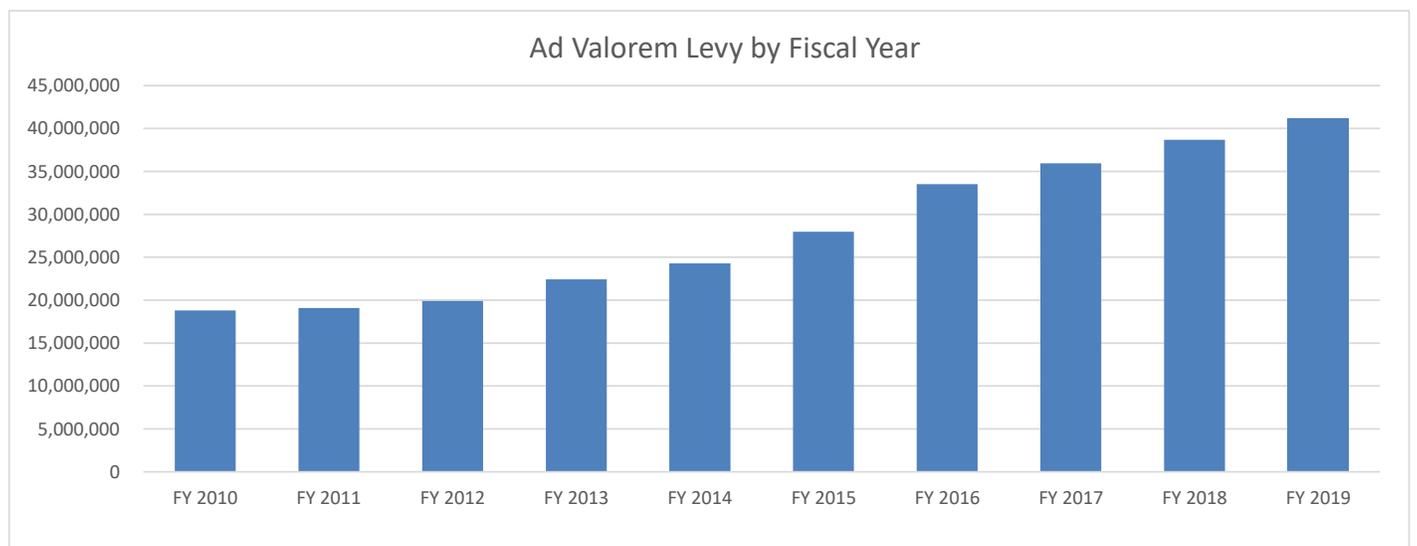
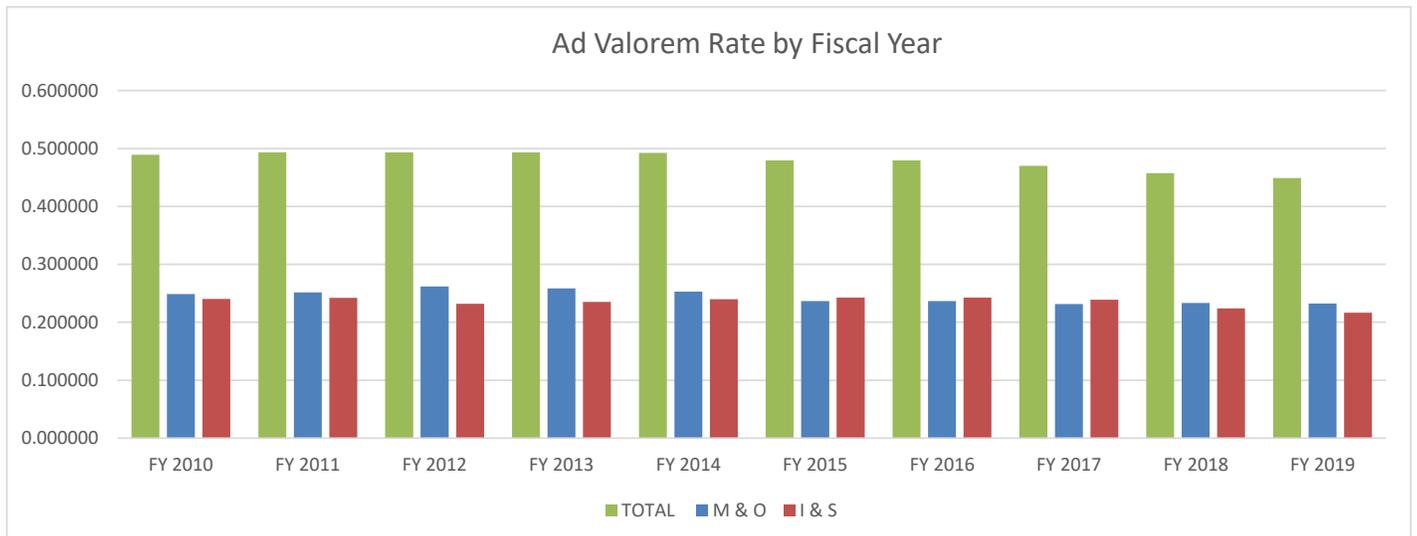
FY 2019 TIRZ Calculation Value	170,868,314	170,868,314	170,868,314
X M&O Rate / 100	0.2326000		
X I&S Rate / 100		0.2164000	0.449000
X Collection Rate	100.0%	100.0%	100.0%
<b>Estimated Collections for TIRZ</b>	<b>\$ 397,440</b>	<b>\$ 369,759</b>	<b>\$ 767,199</b>

## TAXABLE AD VALOREM, RATES, AND LEVIES FOR TEN YEARS

FISCAL YEAR	TAXABLE AD VALOREM <sup>1</sup>	M & O	% OF RATE	I & S	% OF RATE	TOTAL	LEVY <sup>2</sup> (BUDGETED)	ANNUAL LEVY GROWTH
FY 2010	3,999,512,680	0.248783	50.9%	0.240218	49.1%	0.489001	18,792,446	1.6%
FY 2011	3,988,355,181	0.251408	50.9%	0.242093	49.1%	0.493501	19,092,981	1.6%
FY 2012	4,200,040,324	0.261739	53.0%	0.231762	47.0%	0.493501	19,902,047	4.2%
FY 2013	4,707,070,384	0.258464	52.4%	0.235037	47.6%	0.493501	22,428,253	12.7%
FY 2014	5,099,284,250	0.252839	51.3%	0.239661	48.7%	0.492500	24,287,432	8.3%
FY 2015	5,985,959,751	0.236750	49.4%	0.242750	50.6%	0.479500	27,984,404	15.2%
FY 2016	6,697,056,699	0.236750	49.4%	0.242750	50.6%	0.479500	33,514,046	19.8%
FY 2017	7,308,745,490	0.231250	49.2%	0.238750	50.8%	0.470000	35,952,177	7.3%
FY 2018	7,971,756,113	0.233450	51.0%	0.224050	49.0%	0.457500	38,681,666	7.6%
FY 2019	8,603,637,656	0.232600	51.8%	0.216400	48.2%	0.449000	41,206,884	6.5%

<sup>1</sup> Excludes over-65 property value freeze and values in the designated TIRZ. Represent values at time of certification from the Appraisal District.

<sup>2</sup> Levy includes anticipated collection from taxable value plus levy from eligible frozen properties (minus collection loss)



## VALUE OF TAXABLE PROPERTY LAST TEN FISCAL YEARS

Fiscal Year	Residential Property	% of Total	Commercial Property	% of Total	% Growth	Undeveloped & Other Property	% of Total	Total Ad Valorem
2010	2,363,230,185	59.1%	933,098,751	23.3%	-3.5%	703,183,744	17.6%	3,999,512,680
2011	2,383,459,137	59.8%	879,088,156	22.0%	-5.8%	725,807,888	18.2%	3,988,355,181
2012	2,540,083,666	60.5%	964,914,255	23.0%	9.8%	695,042,403	16.5%	4,200,040,324
2013	2,926,430,829	62.2%	1,026,624,740	21.8%	6.4%	754,014,816	16.0%	4,707,070,384
2014	3,171,458,527	62.2%	1,095,225,972	21.5%	6.7%	832,599,751	16.3%	5,099,284,250
2015	3,864,578,529	64.6%	1,304,919,684	21.8%	19.1%	816,461,538	13.6%	5,985,959,751
2016	4,488,368,937	67.0%	1,355,688,653	20.2%	3.9%	852,999,109	12.7%	6,697,056,699
2017	4,999,867,705	68.4%	1,463,085,278	20.0%	7.9%	845,792,506	11.6%	7,308,745,490
2018	5,823,076,404	73.0%	1,764,117,186	22.1%	20.6%	384,562,523	4.8%	7,971,756,113
2019	6,269,967,552	72.9%	2,032,400,489	23.6%	15.2%	301,269,615	3.5%	8,603,637,656

Source: Williamson County Appraisal District, Travis County Appraisal District



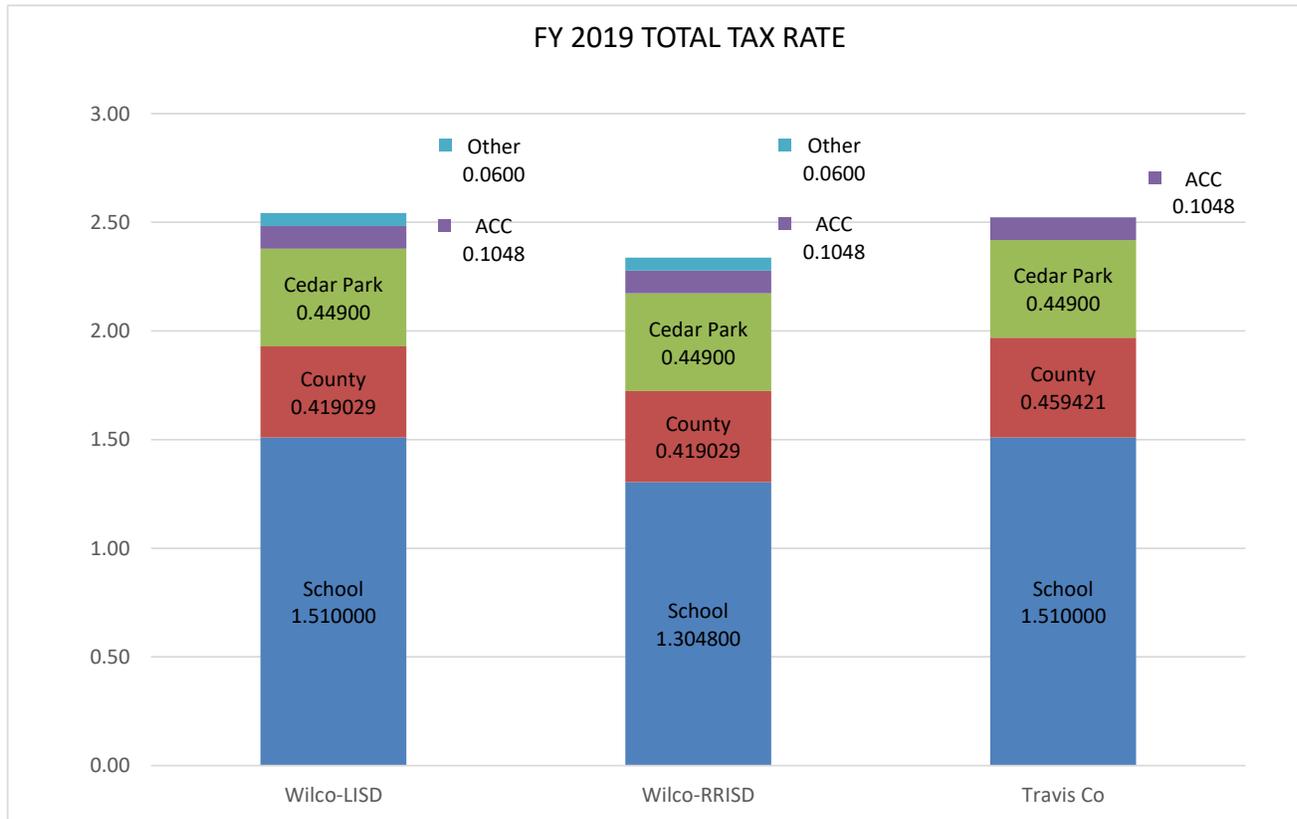
## PROPERTY TAX RATES - DIRECT AND OVERLAPPING GOVERNMENTS\*

### LAST TEN FISCAL YEARS

Fiscal Year	City of Cedar Park			Leander Independent	Round Rock Independent	Travis County	Williamson County	Austin		Total <sup>1</sup>
	General Fund	Debt Service Fund	Total City	School District	School District			Community College	Other	
2010	0.248783	0.240218	<b>0.489001</b>	<b>1.422340</b>	1.380000	0.412200	<b>0.489990</b>	<b>0.094600</b>	<b>0.020000</b>	<b>2.515931</b>
2011	0.251408	0.242093	<b>0.493501</b>	<b>1.454800</b>	1.380000	0.465800	<b>0.489990</b>	<b>0.095100</b>	<b>0.020000</b>	<b>2.553391</b>
2012	0.261739	0.231762	<b>0.493501</b>	<b>1.499760</b>	1.335000	0.485500	<b>0.487687</b>	<b>0.094800</b>	<b>0.020000</b>	<b>2.595748</b>
2013	0.258464	0.235037	<b>0.493501</b>	<b>1.511870</b>	1.380000	0.500100	<b>0.489029</b>	<b>0.095100</b>	<b>0.020000</b>	<b>2.609500</b>
2014	0.252839	0.239661	<b>0.492500</b>	<b>1.511870</b>	1.367400	0.623600	<b>0.489029</b>	<b>0.095100</b>	<b>0.020000</b>	<b>2.608499</b>
2015	0.242250	0.242750	<b>0.485000</b>	<b>1.511870</b>	1.364316	0.603600	<b>0.489029</b>	<b>0.094200</b>	<b>0.020000</b>	<b>2.600099</b>
2016	0.236750	0.242750	<b>0.479500</b>	<b>1.511870</b>	1.332500	0.534681	<b>0.481529</b>	<b>0.100500</b>	<b>0.020000</b>	<b>2.593399</b>
2017	0.231250	0.238750	<b>0.470000</b>	<b>1.511870</b>	1.332500	0.494341	<b>0.436529</b>	<b>0.102000</b>	<b>0.059823</b>	<b>2.580222</b>
2018	0.233450	0.224050	<b>0.457500</b>	<b>1.511870</b>	1.304800	0.476385	<b>0.426529</b>	<b>0.100800</b>	<b>0.060000</b>	<b>2.556699</b>
2019	0.232600	0.216400	<b>0.449000</b>	<b>1.510000</b>	1.304800	0.459421	<b>0.419029</b>	<b>0.104800</b>	<b>0.060000</b>	<b>2.542829</b>

## Notes:

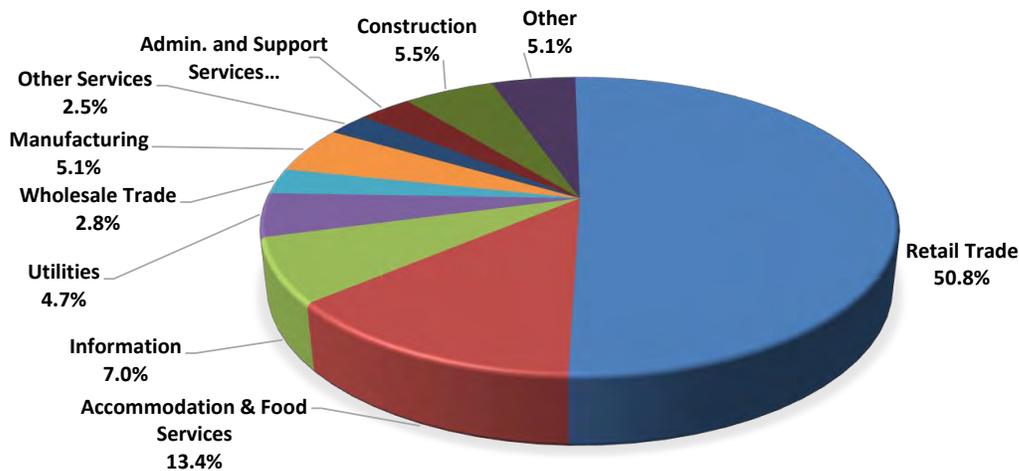
\* Based on residency in City of Cedar Park, Leander ISD, and Williamson County



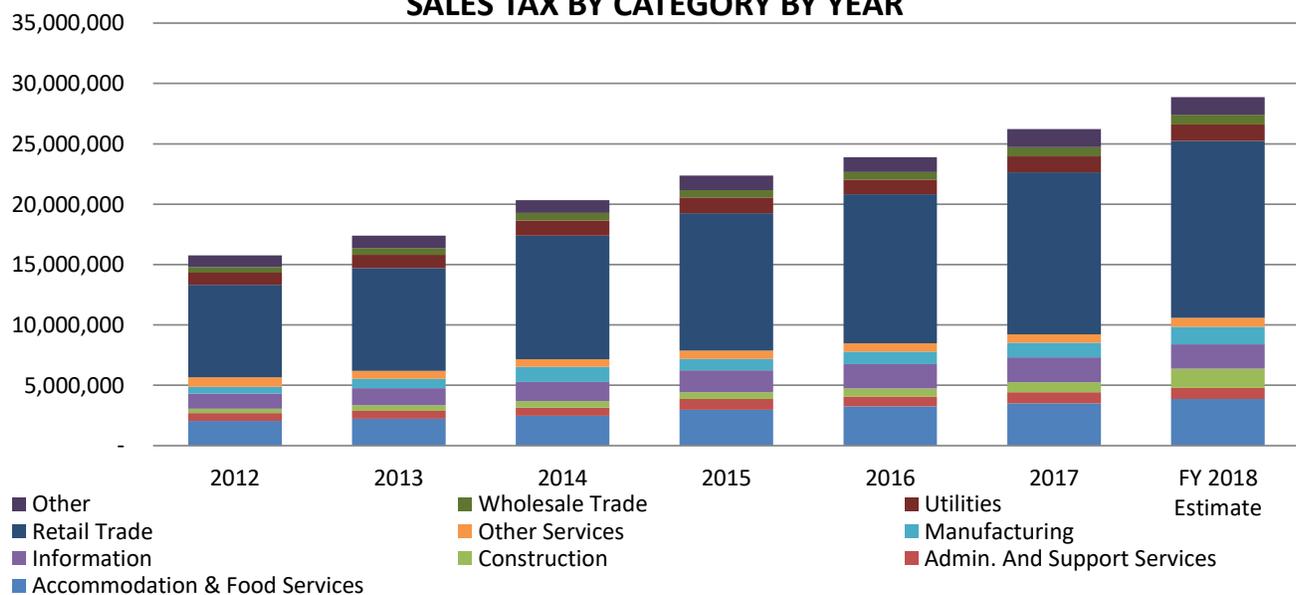
## SALES TAX BY CATEGORY LAST SEVEN FISCAL YEARS

	2012	2013	2014	2015	2016	2017	2018 Est.
Retail Trade	\$ 7,662,796	\$ 8,511,707	\$ 10,237,566	\$ 11,364,465	\$ 12,343,847	\$ 13,405,535	\$ 14,657,196
Accommodation & Food Services	2,052,544	2,241,217	2,480,048	2,980,389	3,258,886	3,514,056	3,860,203
Information	1,254,012	1,409,570	1,588,243	1,802,734	2,009,411	2,053,373	2,018,803
Utilities	1,004,285	1,103,997	1,257,490	1,297,208	1,224,587	1,325,118	1,366,672
Wholesale Trade	468,318	549,830	614,780	618,538	613,004	758,569	802,789
Manufacturing	542,319	800,854	1,250,156	941,350	1,030,371	1,206,496	1,459,838
Other Services	800,743	633,680	637,476	707,947	691,724	710,877	725,831
Admin. and Support Services	642,246	632,567	674,484	876,934	819,986	913,054	923,396
Construction	375,243	473,334	530,401	575,559	667,017	830,132	1,591,503
Other	966,308	1,041,921	1,060,443	1,208,423	1,237,807	1,496,356	1,472,633
<b>Total</b>	<b>\$15,768,814</b>	<b>\$17,398,678</b>	<b>\$20,331,088</b>	<b>\$22,373,548</b>	<b>\$23,896,642</b>	<b>\$26,213,568</b>	<b>\$28,878,864</b>
City sales tax rate	2%	2%	2%	2%	2%	2%	2%

### FY 2018 ESTIMATED SALES TAX BY CATEGORY



### SALES TAX BY CATEGORY BY YEAR



---

## BUDGET GLOSSARY

---

**Accounting System:** The methods and records established to identify, assemble, analyze, classify, record, and report the City's transactions and to maintain accountability for the related assets and liabilities.

**Accounts Payable (AP):** A short-term (one year or less) liability reflecting amounts owed for goods and Services received by the City.

**Accounts Receivable (AR):** An asset reflecting amounts due from other persons or organizations for goods and services furnished by the City.

**Accrual Accounting:** A basis of accounting in which revenues and expenses are recorded at the time they occur, rather than at the time cash is received or paid by the city.

**Actual:** The actual amount spent on expenditures as it relates to a fund, department and/or expenditure category. These amounts have been adjusted and include audit adjustments.

**Ad Valorem Taxes:** Commonly referred to as property taxes. The charges levied on all real and certain personal property according to the property's assessed value and the tax rate. Two ad valorem rates create the total collection:

**Maintenance and Operations Rate:** This rate is one of two component rates that make up the total tax rate. Revenue generated by this rate is used to fund general operations of the City.

**Debt Service Rate:** This rate is the second of two component rates that make up the total tax rate. This rate is set by law in an amount sufficient to generate enough revenue with which to pay the City's maturing general obligation debt.

**Adjustment to Base Request:** A request needed to maintain current service levels, such as fuel or electricity, and may include personnel when needed to maintain the service level.

**Advanced Refunding Bonds:** Bonds issued to refinance an outstanding bond issue before the date the outstanding bonds become due or callable. Proceeds of the advance refunding are deposited in escrow with a fiduciary, invested in U.S. Treasury Bonds or Other authorized securities and used to redeem the underlying bonds at their maturity or call date, to pay interest on the bonds being refunded, or to pay interest on the advance refunding bonds.

**Appropriations:** An authorization made by the City Council which permits the City to make expenditures and incur obligations.

**Approved:** The adopted budget for a fund, department and/or expenditure category for the upcoming fiscal year.

**Assessed Value:** A valuation set upon real estate or other property as a basis for levying property taxes. All property values within the City of Cedar Park are assessed by the Williamson County Appraisal District.

**Asset:** The resources and property of the City that can be used or applied to cover liabilities.

**Audit:** An examination or verification of the financial accounts and records. The City is required to have an annual audit conducted by qualified certified public accountants.

**Balanced Budget:** A budget with total revenues equaling or exceeding total expenditures. (See Structurally Balanced Budget)

---

## BUDGET GLOSSARY

---

**Base Budget:** Refers to a departmental operating budget minus personnel and VES contribution.

**Basis of Accounting:** Refers to when revenues, expenditures, expenses, and transfers (and the related assets and liabilities) are recorded and reported in the financial statements.

**Bond:** A written promise to pay a specified sum of money (called the principal amount) at a specific date or dates in the future (called the maturity dates) and carrying interest at a specified rate, usually paid periodically. The difference between a bond and a note is that a bond is issued for a longer period and requires greater legal formality. The most common types of bonds are general obligation and revenue bonds. Bonds are usually used for construction of large Capital projects, such as buildings, streets, and water/sewer system improvements.

**Bonded Debt:** The portion of indebtedness represented by outstanding (unpaid) bonds.

**Bonds Issued:** Bonds sold by the City.

**Bonds Payable:** The face value of bonds issued and unpaid.

**Budget:** A financial plan for a specified period of time (fiscal year for the City) that includes an estimate of proposed expenditures and the means for financing them.

**Budget Message:** A general discussion of the proposed budget as presented in writing by the City Manager to the City Council.

**Capital Budget:** A plan of proposed capital outlays and the means of financing them for the current fiscal period.

**Capital Improvements:** Expenditures for the construction, purchase, or renovation of City facilities or property.

**Capital Outlay:** Expenditures resulting in the acquisition of or addition to the City's fixed assets. Generally, any item with a purchase price of \$5,000 or more and having an estimated useful life of at least two years is classified as a capital outlay expenditure.

**Cash Basis:** A basis of accounting in which transaction recorded when cash is received or disbursed.

**Category Descriptions:** The name given to a group of similar line items. E.I. Line items related to the operating a facility such as gas and electricity grouped under the category description of Occupancy.

**Certificate of Obligation Bonds:** Bonds backed which do not require voter approval and can either be backed by the full faith and credit of the City or by a specific or special revenue stream.

**Charges for Service:** The revenue typically charged for a service is specific to an individual user, rather than a communal good, therefore the charge is used to offset the cost for the individual need. Ex. Park fees and utility charges.

**Community Development Corporation:** A city-council commissioned Board that is responsible for promoting economic development within the City of Cedar Park and providing for the public welfare of and for the City of Cedar Park. The projects include various areas such as streets, roads, transportation systems, public parks and facilities, municipal facilities, sports facilities, entertainment projects and other items related to the community attributes of Cedar Park. The Board is funded through a ½ cent dedicated sales tax option.

---

## BUDGET GLOSSARY

---

**Debt Service Fund:** A fund established to account for funds needed to make principal and interest payments on outstanding bonds when due. Also referred to as an Interest and Sinking Fund.

**Debt Service Requirements:** The amount of money required to pay interest and principal for a specified period on outstanding debt.

**Delinquent Taxes:** Property taxes remaining unpaid after the due date. Delinquent taxes incur penalties and interest at rates specified by law.

**Department:** A functional group of the City with related activities aimed at accomplishing a major City service or program (e.g. the Fire Department).

**Depreciation:** The prorating of the cost of a fixed asset over the estimated service life of the asset. Each period is charged with a portion of such cost, and through this process, the entire cost of the asset is ultimately charged off as an expense. In governmental accounting, depreciation may be recorded in proprietary funds. Assets in general governmental funds are expensed entirely when purchased.

**Division:** A sub-group of a Department that represents a major service provided by the Department (e.g. the Fire Suppression Division).

**Economic Development Corporation:** A city-council commissioned Board that is responsible for promoting, assisting and enhancing economic development activities for the City of Cedar Park. The Board is funded by a ½ cent dedicated sales tax option.

**Effective Tax Rate:** The rate necessary to raise the same total amount of taxes from the same properties that were on the roll last year.

**Efficiency & Effectiveness Measure:** A performance indicator is an assessment of how well or the degree of quality a department provides services.

**Encumbrance:** The commitment of appropriated funds to purchase an item or service. An encumbrance differs from an account payable in that a commitment is referred to as an encumbrance before goods or services are received.

**Enhancement Request:** A budget request that would enhance or add to the current service levels rather than just help to maintain current service levels.

**Enterprise Fund:** See Proprietary Fund.

**Equity:** The difference between assets and liabilities of the fund.

**Estimated:** An estimate of an unknown number, such as future revenue, based upon history, trend, or other logical methods.

**Expense/Expenditure:** Charges incurred, whether paid or unpaid, for operation, maintenance, interest, and other charges which are presumed to benefit the current fiscal period.

---

## BUDGET GLOSSARY

---

**Extra Territorial Jurisdiction (ETJ):** The unincorporated area that is contiguous to the corporate boundaries of a City. The ETJ area for the City of Cedar Park extends one mile from the City's boundaries. Cities have certain powers in their ETJ's to promote and protect the general health, safety, and welfare of persons residing in and adjacent to the City.

**Fiduciary Fund:** A fund created for situations in which the government is acting in a trustee capacity or as an agent for other entities.

**Fire Protection Fees:** Revenues from this fee cover the cost of the City providing fire protection service to areas in the ETJ. This fee is assessed in lieu of the ETJ districts charging an ad valorem tax.

**Fiscal Year (Period):** The time period designated by the City signifying the beginning and ending period for recording financial transactions of the City. The City of Cedar Park's fiscal year begins each October 1<sup>st</sup> and ends the following September 30th.

**Fixed Assets:** Assets of a long-term character which are intended to be held or used, such as land, buildings, machinery, furniture, and equipment.

**Franchise:** A special privilege granted by a government permitting the continuing use of public property, such as city streets, and usually involving the elements of monopoly and regulation.

**Franchise Fees:** These fees are derived from major public utilities operating within the City and are intended to reimburse the City for use of public streets and rights of way, which is generally computed as a percent of gross receipts and the percentages vary among the utility classes.

**Full Faith and Credit:** A pledge to the City's taxing power to repay debt obligations. Bonds carrying such pledges are referred to as general obligation bonds or tax supported debt.

**Full-Time Equivalent (FTE):** A calculation of a position in which a position is calculated by the proportion of hours worked compared to a full-time employee. Ex. A season employee is a .25 FTE because a budgeted to work a ¼ the number of hours of a full-time employee.

**Fund:** Separate fiscal and accounting entities with their own resources and budgets necessary to carry on specific activities and attain certain objectives.

**Fund Balance:** The excess of a fund's assets over its liabilities and reserves.

**Garbage Collection Fees:** A fee is assessed for the collection of garbage which is provided by the City through the use of an outside vendor.

**General Fund:** The largest fund within the City. Accounts for all financial resources except those required to be accounted for in another fund. The General Fund Contains the activities commonly associated with municipal government, such as police and fire protection, libraries, and parks and recreation.

**General Obligation Bonds:** Voter-approved Bonds backed by the full faith and credit of the City and funded thru Ad Valorem Taxes.

---

## BUDGET GLOSSARY

---

**Governmental Fund:** Includes activities usually associated with a typical local government's operations, such as Police protection. Governmental Funds also include "Special Revenue" Funds that account for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes.

**Impact Fees:** These fees are charged for facility expansion of the city's water and wastewater systems. The Texas Local Government Code, Chapter 395, enacted by the State Legislature in 1987 (Senate Bill 336) and amended in 1989, empowers cities to impose and collect "impact fees" upon new development.

**Interest:** Idle funds are prudently invested in various instruments allowed under the adopted City Investment Strategy and Policy.

**Interfund Transfers:** All interfund transactions except loans and reimbursements.

**Intergovernmental Revenues:** Revenues from other governments in the form of grants, entitlements, or payments in lieu of taxes.

**Machinery & Equipment:** Property that does not lose its identity when removed from its location and is not changed materially or consumed immediately by use.

**Maintenance:** The act of keeping assets in a state of good repair. It includes preventive maintenance, normal periodic repairs, part replacement, and so forth, needed to maintain the asset so that it continues to provide normal service.

**Mission Statement:** tells you the fundamental purpose of the organization. It concentrates on the present. It defines the customer and the critical processes. It informs you of the desired level of performance.

**Modified Accrual Basis:** This method of governmental accounting recognizes revenues when they are measurable and available and expenditures when goods or services are received (except for principal and interest on long-term debt, which is recognized when paid).

**Operating Budget:** Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing activities of the City are controlled.

**Operating Expenses:** Proprietary fund expenses related directly to the fund's primary activities.

**Operating Income:** The excess of proprietary fund operating revenues over operating expenses.

**Operating Revenues:** Proprietary fund revenues directly related to the fund's primary activities. They consist primarily of user charges for goods and services.

**Ordinance:** A formal legislative enactment by the City Council.

**Part 1 Crime/Offense:** The Crimes against a person or property most likely to be reported to the Police Department and include homicide, rape, robbery, aggravated assault, burglary, larceny, motor vehicle theft, and arson.

**Paying Agent:** An entity responsible for paying the bond principal and interest on behalf of the City.

**Performance Improvement:** A departmental goal for the fiscal year which should improve performance, efficiency, customer service, etc. and should be completed with-in the fiscal year.

---

## BUDGET GLOSSARY

---

**Performance Indicator:** A departmental measure of performance.

**Principal:** The face value of a bond, payable on stated dates of maturity.

**Proprietary Fund:** Also referred to as an Enterprise Fund. A governmental accounting fund in which the services provided, such as water and sewer service, are financed and operated similarly to those in a private business. The intent is that the costs of providing these services be recovered through user charges.

**Purchase Order (PO):** A requisition document for a good or service that has been approved by Finance and includes the amount to be expended for the requisition assuming a satisfactory delivery of the good or completion of the service.

**Reimbursements:** Interfund transactions that constitute reimbursements to a fund for expenditures or expenses initially made from it, but that apply to another fund.

**Resolution:** A special or temporary order of the City Council. Requires less formality than an ordinance.

**Retained Earnings:** An equity account reflecting the accumulated earnings of a proprietary fund.

**Revenue Bonds:** Bonds whose principal and interest are payable exclusively from earnings of a proprietary fund.

**Rollback Tax Rate:** The rollback rate is the sum of the Effective M&O (or the rate to raise the same M&O amount on the same properties from the previous year) rate plus 8% and the debt rate (or the rate required to fund the anticipated ad valorem debt obligations). If the rate is exceeded, the citizens can call an election by using a petition that will “roll back the rate” to the rollback rate.

**Sales Tax:** A tax levied upon the sale of certain goods and services as allowed by Texas State law. The State of Texas levies a 6.25% sales tax. The City of Cedar Park levies a 2% sales tax, which is allocated as 1% to the General Fund, 0.5% to the 4A Economic Development Fund and 0.5% to the 4B Community Development Fund. The Total rate for the City is 8.25%.

**Special Revenue Fund:** Accounts for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes.

**Structurally Balanced Budget:** A budget with operating revenues equaling operating expenditures, however, the total revenues may vary from total expenditures due to receiving one-time revenues or making one-time expenditures. Ex. The cash funding of a CIP project in the Utility Fund may create a variance between total revenues and total expenditures, however, the operating revenues and operating expenditures are balanced. (See Balanced Budget).

**Taxes:** Compulsory charges levied by a government to finance services performed for the common benefit.

**Tax Incremental Reinvestment Zone (TIRZ):** A community and/or economic development tool for under-utilized area of a municipality in which increases in property value are used to help finance enhancements in the area.

**Tax Levy Ordinance:** An ordinance through which taxes are levied.

**Tax Roll:** The official list showing the amount of taxes levied against each taxpayer or property.

## BUDGET GLOSSARY

---

**Transfer:** A transfer moves funds from other funds to another in order to either cover expenses, such as transfers to debt funds or to properly state a fund's cost of business such as the Utility Fund transfer to the General Fund which funds administrative costs.

**Ultimate Customers:** The ultimate customers are the citizens of Cedar Park who have entrusted us to provide all services as efficiently and cost-effectively as possible regardless of what services they personally use.

**Unencumbered Balance:** The amount of an appropriation that is not expended or encumbered. It is essentially the amount of money still available for future purchases.

**User Charges:** The payment of a fee for direct receipt of a public service by a party benefiting from the service (e.g. water and sewer fees).

**VES Contribution:** A transfer to the VES fund related to the future replacement of technology, equipment, vehicles, or other items with a defined useful life. Contributions are reviewed annually and funding is based upon availability of funds.

**Vision Statement:** A vivid idealized description of a desired outcome that inspires energizes and helps you create a mental picture of your target. It could be a vision of a part of your life, or the outcome of a project or goal.

**Working Capital:** For enterprise funds, the excess of current assets over current liabilities.

**Workload Measure:** Performance Indicator that shows the amount of work completed or the amount of service is provided during a fiscal year.



**CEDAR**  

---

**PARK**

---

## BUDGET ABBREVIATIONS

---

**AIM:** Assessment – Improvement – Maintenance  
**AMR:** Automated Meter Read  
**ARB:** Appraisal Review Board  
**BCRUA:** Brushy Creek Regional Utility Administration  
**BCRWWS:** Brushy Creek Regional Wastewater System  
**CAD:** Computer Aided Design  
**(County Name) CAD:** (County Name) Central Appraisal District  
**CAFR:** Comprehensive Annual Financial Report  
**CAMPO:** Capital Area Metro Planning Organization  
**CAPCOG:** Capital Area Council of Governments  
**CBOD:** Carbonaceous biochemical oxygen demand  
**CIF:** Capital Improvement Funds  
**CIP:** Capital Improvement Project/Program  
**CM:** City Manager  
**CO / C of O:** Certificate of Obligation Bond  
**COLA:** Cost of living adjustment  
**CPC:** Cedar Park Center / Cedar Park Event Center  
**CPOD:** Cedar Park Organizational Development  
**CPTV:** Cedar Park Television  
**CR:** County Road  
**CTRMA:** Central Texas Regional Mobility Authority  
**DOC:** Department of Operations  
**ED:** Economic Development  
**EPA:** Environmental Protection Agency  
**ETJ:** Extra-territorial Jurisdiction  
**ETR:** Effective Tax Rate  
**FTE:** Full-time Equivalent.  
**FY:** fiscal year.  
**GFOA:** Governmental Finance Officers of the United States and Canada.  
**GIS:** Geographical Information System  
**GO:** General Obligation Bond  
**HR:** Human Resources  
**ICMA:** International City Manager’s Association  
**I&S:** Interest and Sinking  
**IT:** Information Technology  
**LCRA:** Lower Colorado River Authority  
**LISD:** Leander Independent School District  
**M&O:** Maintenance and Operations  
**N/A:** Not available / not applicable  
**NFPA:** National Fire Protection Association  
**NIMS:** National Incident Management System

## BUDGET ABBREVIATIONS

---

**NTU:** Nephelometric Turbidity Units  
**O&M:** Operations and Maintenance  
**PC:** Personal Computers  
**PE:** Professional Engineer / Professional Engineering  
**PPM:** Parts Per Million  
**PT:** Part-Time  
**R & I:** Revenue and Interest  
**REC/Rec:** Recreation  
**REF:** Refinance  
**REV:** Revenues  
**RM:** Rural to Market Road  
**ROW:** Right of Way  
**S.B.:** State Bill  
**SCADA:** Supervisory Control and Data Acquisition  
**SR:** Senior  
**SRO:** School resource officer  
**TCEQ:** Texas Commission on Environmental Quality  
**TPDES:** Texas Pollutant Discharge Elimination System  
**TSS:** Total Suspended Solids  
**TX-DOT:** Texas Department of Transportation  
**UTV:** Utility Task Vehicle  
**VES:** Vehicle and Equipment Services  
**WCID:** Water Control and Improvement Districts  
**WCRAS:** Williamson County Regional Animal Shelter  
**WRF:** Water Reclamation Facility  
**WTP:** Water Treatment Plant



**CEDAR**  

---

**PARK**



**CEDAR**  

---

**PARK**