



City of Cedar Park Utility Billing
 450 Cypress Creek Rd, Bldg 2
 Cedar Park, TX 78613

Phone (512) 401-5300
 Fax (512) 401-5301
 Email ub@cedarparktexas.gov

APPLICATION FOR TEMPORARY FIRE HYDRANT METER

Business Name(s):	Today's Date:
Service Address:	Meter Set Date:
If we are moving the meter:	Service Connection only Monday – Friday. 24 HR notice is required. No service on Holidays
<input type="checkbox"/> Transferring from location:	Tax ID #:
<input type="checkbox"/> Transferring to location:	Phone 1 #:
Mailing Address:	Phone 2 #:
Email Address:	Phone 3 #:
Authorized Person(s):	
Purpose of Construction:	

<input type="checkbox"/> Deposit - \$700 [Paid at the time of Application] - Or - <input type="checkbox"/> Meter Relocation (Transfer) Fee- \$50.00 for each relocation [Paid at the time of Request]

<input type="checkbox"/> Minimum Monthly charge – I understand that a \$300.47 will be assessed (even if there is no consumption) <input type="checkbox"/> I understand that the Rate per 1000 gallons is \$3.24 (Over the first 2,000 gallons) <input type="checkbox"/> I have read TERMS OF ISSUANCE, and reviewed items 2, 3, 4, and 5, signed, and have attached to this application

Customer Signature: **X** _____

For office use only

Customer Service Rep:	<input type="checkbox"/> Connection	<input type="checkbox"/> Transfer:	S/O#:
Deposit \$700.00	<input type="checkbox"/> Check #:	Receipt #:	
Transfer: \$50.00	<input type="checkbox"/> Check #:	Receipt #:	
Account #: 011-	Date Completed:	Time:	
Meter S/N FH:	Meter Reading:		
By Unit:	Backflow Test Report Collected		
	Unit:	Date:	

TERMS OF ISSUANCE - TEMPORARY FIRE HYDRANT METERS

Each of the following is required to obtain a temporary fire hydrant meter:

1. A completed application that includes billing name, address, contact person and phone numbers, and a \$700 meter deposit paid to the City of Cedar Park, for a connection.
2. A 2” gate valve must be installed on the meter. The fire hydrant water service shall be opened and closed using the 2” gate valve for use during any work day. A reducer is needed to reduce the 3” meter to the 2” gate valve. The reducer threads should be 2½” fire hydrant thread to 2” pipe thread. The fire hydrant will be opened once at the beginning of the workday and will be shut off after use at the end of the work day. Only a spanner wrench/fire hydrant wrench will be used. The fire hydrant will be CLOSED slowly to prevent water hammer. Install within 24 hours.
3. A support bracket is needed support the RPZ and to prevent damage to the meter and hydrant.
4. If the water truck is equipped with an air gap, an RPZ is still required. The RPZ must be tested upon installation. A representative of the City of Cedar Park’s Meter Department will contact the contractor within 24 hours of submitting the application and deposit for the meter, to establish a time to meet the contractor and contractor’s tester for meter installation and immediate RPZ testing (using the attached City’s form). If the contractor’s tester is not present and is 15 minutes late beyond the agreed time to meet, the City representative will leave without placing the temporary fire hydrant meter and another appointment must be made as City scheduling allows.
5. The City is not responsible for the backflow preventer when attached to the meter or when the meter is removed from the hydrant. Applicant must comply with *City of Cedar Park Code of Ordinance Article 18.09 Cross-Connection Control*.
6. The City will lock the fire hydrant meter to the hydrant. If the meter needs to be relocated to another hydrant, the customer will pay a \$50 fee in advance (to the Utility Billing Department) each time the meter is relocated and the RPZ must be retested upon relocation.
7. The fire hydrant meter is used to provide water service for construction purposes only; domestic use of water may not be taken from a fire hydrant meter.
8. The City shall approve proposed location for fire hydrant meter placement.
9. Failure to comply with any of the requirements listed will result in the loss of deposit and the meter will be removed from the hydrant. The customer will be responsible for all damages to the meters, as well as lost or stolen meters. Lost or stolen meters (even by a third party) will result in total deposit forfeiture. If the loss or damage is greater than the deposit, the customer will be billed for the remaining charges.
10. When the fire hydrant meter is no longer needed, a written request must be given to the Utility Billing Department to have the meter removed and the account closed.
11. The fire hydrant and fire hydrant meter will be inspected for any damage before proceeding to issue a credit for the deposit.

Company Representative Signature

Company Name

Date

Company Representative Printed Name



Name of PWS: City of Cedar Park

PWS I.D# 2460009

BACKFLOW PREVENTION ASSEMBLY TEST AND MAINTENANCE REPORT

The following form must be completed for each assembly tested. A signed and dated original must be submitted to the public water supplier for record keeping purposes.

Mailing Address: _____

Contact Person: _____ Phone #: _____

Location of Service: _____

The backflow prevention assembly detailed below has been tested and maintained as required by commission regulations and is certified to be operating within acceptable parameters.

TYPE OF ASSEMBLY

- Reduced Pressure Principle
- Double Check Valve
- Pressure Vacuum Breaker
- Reduced Pressure Principle-Detector
- Double Check-Detector
- Spill-Resistant Pressure Vacuum Breaker

Manufacturer: _____ Model Number: _____ Size: _____

Serial Number: _____ Located at: _____

(Please check) New Installation: _____, Annual Test: _____, Repair: _____

Is the assembly installed in accordance with manufacturer recommendations and/or local codes? YES or NO

	Reduced Pressure Principle Assembly		Pressure Vacuum Breaker		
	Double Check Valve Assembly		Relief Valve	Air Inlet	Check Valve
	1 st Check	2 nd Check			
Initial Test	Held at _____ psid Closed Tight <input type="checkbox"/> Leaked <input type="checkbox"/>	Held at _____ psid Closed Tight <input type="checkbox"/> Leaked <input type="checkbox"/>	Opened at _____ psid Did Not Open <input type="checkbox"/>	Opened at _____ psid Did Not Open <input type="checkbox"/>	Held at _____ psid Leaked <input type="checkbox"/>
Repairs and Materials Used					
Test After Repair	Held at _____ psid Closed Tight <input type="checkbox"/>	Held at _____ psid Closed Tight <input type="checkbox"/>	Opened at _____ psid	Opened at _____ psid	Held at _____ psid

Test gauge used: Make/Model _____ SN: _____ Calibration Date: _____

Remarks: _____

The above is certified to be true at the time of testing.

Firm Name: _____ Certified Tester: _____

Firm Address: _____ Cert. Tester No.: _____

Firm Phone #: _____ Date: _____

*TEST RECORDS MUST BE KEPT FOR ATLEAST THREE YEARS
** USE ONLY MANUFACTURER'S REPLACEMENT PARTS

Please forward this report to:
City of Cedar Park
Industrial Pretreatment Program
2315 Brushy Creek Loop
Cedar Park, TX 78613
Phone: 512-401-5592 Fax: 512-401-5593