



CEDAR PARK

MINUTES

REGULAR CALLED MEETING OF THE
PARKS, ARTS, AND COMMUNITY ENRICHMENT (PACE) BOARD

MONDAY JULY 9, 2018 AT 6:30 PM

CEDAR PARK CITY HALL COUNCIL CHAMBERS
450 CYPRESS CREEK ROAD, BUILDING FOUR, CEDAR PARK, TEXAS 78613

BOARD MEMBERS

VIRGINIA HERNANDEZ,
Place 1
 Place 2, VACANT
 JULE HASTINGS, Place 3,
VICE CHAIR

DIMITRI NICHOLS, Place 4
 SHELLIE HAYES-McMAHON,
Place 5

KATHLEEN
HARMAN, Place 6,
CHAIR
 BARBARA SHAFFER,
Place 7

A.1 CALL TO ORDER, QUORUM DETERMINED, MEETING DECLARED OPEN.

Chair Kathleen Harman called the meeting to order at 6:30 p.m. Four board members were present, with Shellie Hayes-McMahon and Virginia Hernandez absent.

A.2 CONSIDER APPROVAL OF PACE BOARD MINUTES.

a June 11, 2018, Regular Called Meeting.

MOTION: To approve the minutes with the amendment to correct Kathleen's last name to Harman on page 5.

Movant: Dimitri Nichols

Second: Julie Hastings

Vote: 4-0 with Virginia Hernandez and Shellie Hayes-McMahon absent from the meeting.

A.3 CITIZEN COMMUNICATIONS.

None.

A.4 BOARD MEMBERS' OPENING COMMENTS.

Julie Hastings was excited to see the follow up on the Lakeline Master Plan.

Barbara Shaffer was excited to be a part of the Board and is looking forward to many new things.

A.5 DIRECTOR'S REPORT

- a. Update on Parks & Recreation Upcoming Special Events:

Curt Randa, Parks & Recreation Director, presented the upcoming Parks & Recreation Special Event, The Mother and Son Dance "A Night in Hollywood" on July 20, 2018, at the Cedar Park Recreation Center.

B.1 DISCUSSION AND POSSIBLE ACTION

- a. Consideration of the Lakeline Park Proposed Concept Plan.

Kimberley Reese, Project Manager, introduced Halff and Associates to present the Preliminary Concept Plan for the Lakeline Master Plan. Project Manager Reese asked for feedback from the Board.

Aaron Cooper, Landscape Architect, with Halff and Associates gave a summary of the public input survey and recap of the last meeting. Mr. Cooper stated the general results of the features proposed in the survey were positive, with 81 percent agree or mostly agreed to the concept plan.

The general concerns were the Skate Park, lighting, noise, and access. Mr. Cooper said that most of the concerns could be mitigated with the design.

73 percent of survey respondents agreed or mostly agreed with the locations of the proposed features in the park locations.

Positive responses from survey respondents included the trails, tennis, and nature; the more passive recreational activities were highly received on both questions.

Julie Hastings asked if the survey results were by percentage or quantities. Mr. Cooper stated that the results were by quantities.

Julie Hastings stated for confirmation that 60 people were concerned about the location of the Skate Park. Mr. Cooper noted that was correct 60 out of 556.

Mr. Cooper asked for feedback from the Board.

Barbara Shaffer asked if water stations would be located at the park. Mr. Cooper responded that those types of amenities were on the lower end of the spectrum of desired amenities from the public.

Kathleen Harman requested that safety lighting be available throughout the park.

Julie Hastings asked if a Bike Park would be lumped together with the skate park. Mr. Cooper stated that there is a Skate/BMX Park as well as off -road type natural mountain bike trails.

Kathleen Harman asked how many pavilions are projected for the great lawn area. Mr. Cooper stated there would be approximately 20 overall for both the great lawn area and the wildflower meadow area combined.

Dimitri Nichols inquired if the stabilized earth trail for the mountain bike trail is native surface. Mr. Cooper stated that it is compacted native surface.

Kathleen Harman asked about placing an outdoor theatre in the great lawn area that can hold a large group of people.

Kimberly Reese replied that there is an outdoor venue area shown on the concept map.

Dimitri Nichols inquired about the gradation lines. Mr. Cooper answered that each line is approximately 2 feet. Dimitri Nichols stated that the area would be conducive for a Skills Bike Park and if it could be included in the concept plan.

Mr. Cooper stated that there won't be any routes given at this level in the planning, but could provide a rough estimate as to the linear feet or miles for a bike trail.

Barbara Shaffer asked about a sunset or sunrise overlook area for the park.

Mr. Cooper said there are overlook opportunities areas in the loop around the park, but there is not a covered area like a pavilion proposed for it.

b. Consideration of Amendments to the Rules Of Procedure For The PACE Advisory Board.

Lauren Marfin, Assistant City Attorney, gave a summary of the proposed amendments presented to the Board for approval. The amendments were previously provided to each Board member for review before tonight's meeting.

Proposed amendment changes include; removing redundant provisions in the rules, adopting gender-neutral terminology, shortening references throughout the rules to take out the bulk of the rules, and narrowing down to more accurate agenda categories that are used.

Lauren Marfin stated some of the substantive changes proposed are the automatic resignation of board members who miss three consecutive meetings or 50% of meetings in a 12 month period. Board packets will be available online, and elections of officers will be moved from January to August. If both the Chair and Vice Chair are absent, the

Board votes to appoint someone to act as a presiding Chair for a meeting and to allow the City Staff member that takes the minutes or a member of the board to require everyone announce his or her vote for clarity.

Kathleen Harman requested that the Secretary be the automatic presiding Chair if both the Chair and Vice Chair are absent.

Kathleen Harman stated she would like to keep retreats, seminars, and workshops in the packet for personal development, understanding that these items are not to be done in place of regularly scheduled meetings.

Lauren Marfin stated that the retreats, seminars, and workshops would be lumped together as Special Meetings and the only requirement would be that they are to be done within the City of Cedar Park and not off-site or out of town.

Kathleen Harman inquired if "General Discussion" items will be removed from the Agenda and replaced with Consent and Discussion Items.

Lauren Marfin said that "General Discussion" is proposed to be removed from Agenda as it is not a regular item that is used on Agendas. She said what is typically used is either Discussion and Possible Action or Consent Agenda.

Motion: To approve proposed amendments to the Rules of Procedure with changes requested by Kathleen Harman to include additional wording for the Special Meetings, and for the Secretary to preside in the event both the Chair and Vice Chair are absent.

Movant: Dimitri Nichols

Second: Barbara Shaffer

Vote: 4-0 with Virginia Hernandez and Shellie Hayes-McMahon absent from meeting.

c. Authorization To Excuse The Absence Of Board Members Hastings and Nichols From the Regular Scheduled Meeting Of June 11, 2018.

Motion: To Excuse Dimitri Nichols and Julie Hastings from Regularly scheduled meeting on June 11, 2018.

Movant: Dimitri Nichols

Second: Barbara Shaffer

Vote: 4-0 with Virginia Hernandez and Shellie Hayes-McMahon absent from the meeting.

C.1 BOARD MEMBERS' CLOSING COMMENTS.

Barbara Shaffer stated she is looking forward to the next meeting and pleased with the Lakeline Park Master Plan Concept Map.

Dimitri Nichols welcomed Barbara Shaffer to the Board and stated he liked the template for the Lakeline Park Master Plan.

Julie Hastings also welcomed Barbara Shaffer to the thanked the City Consultants for doing an excellent job on the Lakeline Park Master Plan. She is looking forward to the next presentation and the Mother & Son Dance.

Kathleen Harman welcomed Barbara Shaffer and is looking forward to the next Board meeting.

C.2 ADJOURNMENT

Motion: To adjourn meeting

Movant: Dimitri Nichols

Second: Barbara Shaffer

Vote: 4-0 with Virginia Hernandez and Shellie Hayes-McMahon absent from the meeting.

Kathleen Harman announced the meeting adjourned at 7:10 p.m.

Passed and approved this 10th day of September, 2018.



Andy deBruyn, Chair



Attest