



CEDAR PARK

PARKS & RECREATION ADVISORY BOARD MINUTES January 12, 2009

1. Call to Order: Chair David Neely called the meeting to order at 6:36 p.m.
2. Roll Call: Scott Rogers, Wayne Ruark, Mike Tangorra, Janet Bartles, and David Powers were present. Jesse Holguin had an excused absence. Curt Randa and Helene Vachon were present representing City staff.
3. Approval of Minutes – December 8, 2008:
 - a. A motion to approve the December 8th meeting minutes was made by David Powers, and seconded by Mike. Motion passed unanimously.
4. Citizen Communication:
 - a. None
5. Presentations:
 - a. Curt introduced Assistant City Attorney, Julie Pandya. City Council asked her to be of assistance to the Parks Board meetings. She will do a presentation at the February 9th meeting.
6. Discussion and possible action:
 - a. Curt introduced the Summer Camp Standards of Care that Tara Timm prepared. Curt asked Parks Board members to review before presenting to City Council. Scott asked if the Legal department will review this document. Curt said he will see if it's necessary to run this document through a legal review.

Tara mentioned that none of the cities around us do this process; however, this is a formality to inform the parents and staff of our expectations. The Standards of Care document will be provided to the parents upon registration. Tara's research included compiling information from various municipalities. The first reading to Council will be February 12th and the second reading February 26th.

Janet asked how this document will help the citizens. Tara said that this document will help when prescription medication needs to be administered; it outlines the procedures and part of standards of care. Safety measures will let the parents know what rules we go by. Wayne said that there's accountability to protect campers and the City.

Mike asked about the Camp Coordinators training process: Tara said that once the Camp Coordinator is hired, we train them with first aid and CPR. The City pays for the training through Fire Department. We do a background check through HR.

David Powers asked how close we have been to operating with those standards. Tara said that we are very close; being accredited means that since we use LISD, it covers a lot of liability and being a municipality gives us more leeway. If the location is different than LISD, we would have to amend the document to reflect the location.

Scott asked if we planned on holding the camp at the new Recreation Center. Tara said that we may host some activities at the Recreation Center.

David Neely asked about the kid/counselor ratio; Tara said that there will be a Coordinator or Assistant Camp Coordinator onsite at all time to ensure proper procedures are followed.

David Neely made a motion to adopt the standards of care as presented with Board's acknowledgement that they report any concerns to Curt. The motion was seconded by Scott. Motion passed unanimously.

- b. Texas Roundup Health & Fitness Initiative: Curt said this program is the opportunity to improve and keep active lifestyles. "Get Fit Texas" is looking for Cities to get affiliated, free of charge. We can either participate in a program, or hold a fitness event. Currently, there are approximately 50 Texas offices affiliated. David said he'd like to see the City support this program. Curt said it would involve an agreement, which is currently under review. Wayne made a motion recommending City Council approval, pending legal review. The motion was seconded by Mike. Motion passed unanimously.

7. Director's Report:

- a. Curt gave a project update:

- b-1. Recreation Center is 75% complete

- b-2. BCSP's grand opening is tentatively scheduled for March 7th. We will pair up with Williamson County who will start the event with a 5K run beginning at trail head by the YMCA at 10 am, and then we will be doing our park opening at Noon.

- Scott suggested a joint grand opening at midway. Curt said we'll look at those options but midway may be too remote.

- b-3. BCLP new pavilion, sandbox and bocce court are complete

- b-4. We chipped over 500 Christmas trees, 4 dump trucks full of mulch, which was brought to the community garden to spread on common areas.

- b-5. The Trails Master Plan is being finalized.

- b-6. Twin Creek's neighborhood stakeholders' meeting is scheduled for January 21st. We will do a short consultation with the Design Firm, including visuals and time to answer any questions.

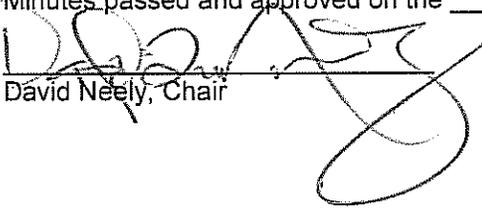
8. Closing Comments:

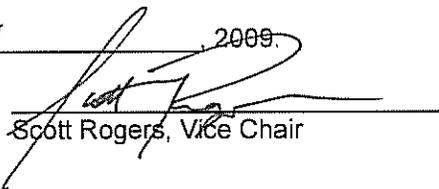
None

9. Next Meeting – February 9, 2009 @ 6:30 PM

10. Adjournment: A motion to adjourn the meeting was made at 7:06 PM by David Neely, and seconded by Scott.

Minutes passed and approved on the 9th day of FEBRUARY, 2009.


David Neely, Chair


Scott Rogers, Vice Chair



CEDAR PARK

PARKS & RECREATION ADVISORY BOARD MINUTES February 9, 2009

1. Call to Order: Chair David Neely called the meeting to order at 6:33 p.m.
2. Approval of Minutes – January 12, 2009:
 - a. A motion to approve the January 12th meeting minutes was made by Mike, and seconded by Scott. Motion passed unanimously.
3. Citizen Communication:
 - a. None
4. Presentations:
 - a. Julie Pandya discussed the Parks Board's role in relation to City Council: The meeting agenda dictates the meeting order; the agenda items have to be specific, and only matters listed on the agenda can be discussed during that meeting. The agenda must be posted 72 hours in advance. The definition of a meeting is a quorum of the Board coming together in the same place to discuss business. There are a few exceptions with social events.

Meeting procedures: The role of Chairman is to help set the agenda, oversee the meeting and restate any motions. Citizens' communication is when the public can address the Board, but the Board members cannot dialog with citizens other than stating facts.

It is recommended that the Board discusses the agenda items in detail; that process lets Council know that all concerns have been addressed.

An affirmative vote of 4 members is required for a motion to pass.

The closing comments are for informational purposes only. No discussion, deliberations or voting is permitted during closing comments. If issues come up during the meeting, it is advised to request that item on the next agenda without further discussion.

Scott asked if a member can vote on tabling an item? Julie will research and respond at the next meeting.

The minutes become the official records. Julie advised the Board to thoroughly read the minutes before voting on them. Julie can be reached at 401-5030.

5. Discussion and possible action:
 - a. Consider recommendation to approve the Twin Creeks Historic Park Master Plan as presented by Land Design Partners. Charles Mabry presented.

The Master Plan goals include preservation of the historic integrity of the natural features, investigation of the building usage to hold special events and meetings, and improvement of the amenities to increase use.

The Park's background includes 46 acres Log House dedicated to the City in 2004 by Twin Creeks subdivision developers. Its main entrance is on Volente Road with informal trail connections to the neighborhood. Charles discussed the background history of John M. King Log House.

The Park's natural features include the creek's natural settings, the rock at cropping and shelter cave. The Park's historical features include carved stone steps going to the pool, and the King Log House.

Land Design Partners proposes improvements to the main entrance with landscaping and signage, parking lot and information kiosk. Other proposed improvements includes trails, outdoor classrooms for educational purposes, adding a small parking lot of 15-20 cars around the cabin area for events at the King Log House, and adding interpretive signs throughout the Park. The proposed building improvements include demolishing the existing 1984 addition, and add accessible bathrooms, a covered pavilion and restoring the existing historic King Log House interior.

The building has been vacant since 2002; it incurred damages due to the weather and animals. Mike asked if the 1984 addition could be restored. Mr. Herrod of MWM said it would cost more to restore. Scott asked if there would be problems with the demolition of that building. Mr. Herrod said that the connection has poor roof structure; there will be a need for some reconstruction of the Log House to make it weather tight. Scott asked if the final goal is to totally restore the House or is it to just weather proof and stop deterioration. Curt said that the first part of the goal is to stop deterioration; part two is to complete restoration and open it to the public as funding becomes available.

Mike asked about the history of the name Milburn. Mr. Herrod mentioned that the interpretive signage of the Park will address Milburn's name. Wayne suggested naming the proposed pavilion the Milburn pavilion. Mr. Herrod said that prior to the 1984 renovations the Log House was about three times bigger. The present appearance of the King House was a collaborative decision from Mr. Dies and Mr. Milburn. Charles said that the garage's first floor could be the proposed restrooms, and the second floor could be used as storage.

The total cost is estimated at \$1,250,000. The \$825,000 GO bond for this project would include the construction of the Hill country trail heads, Volente entry, some building improvements, the addition of a small pavilion, the parking lot addition and trail improvements. The additional \$425,000 is for the new trail construction on the west side of the creek, pavilion expansion if needed, nature trail improvements, picnic shelters improvements, replacement of existing furniture with more rustic character, and also include outdoor classrooms. Charles mentioned that there were some concerns from the public with keeping the historical condition of the Cabin. The historical commission is seeking a grant for interpretive signage.

David Neely mentioned the issue about the accessibility of the park including emergency vehicle access, parking and the challenges of accessing the property for senior citizens and physically limited. Charles said there will be handicap parking near the building. For event use, it will be completely accessible, but would have to be coordinated by possible shuttle or golf carts. David would like to see more information to address emergency vehicle access, disability and senior citizens. Charles will address concerns about emergency vehicle access, and usage of BBQ grills.

Janet asked if the citizens were concerned and fully aware of the traffic increase this park opening would cause. Curt said that once the park is open to traffic, having more eyes watching could decrease vandalism. An open pavilion will also help decrease vandalism.

Curt mentioned that we are looking at funding opportunities for phase II. Phase I is to make it visible to the public. Curt is looking to approve the overall plan and ask Land Design to answer our questions before going to Council. The GO Bonds would fund phase I, and if we want to go further, we would need additional funds.

David Neely made a motion to approve the recommendations in the Master Plan and include the discussed considerations before presenting to City Council. Scott Rogers seconded the motion. Motion passed unanimously.

- b. Consider recommendation to approve SPA Skateparks as the Design-Build firm for construction of the Cedar Park Skatepark at Brushy Creek Sports Park: Curt gave a quick process overview; SPA and Grindline were the two finalists, and based on the scoring, SPA is recommended. Mike is part of the Skatepark committee, and as a member, he feels very comfortable with SPA. Mike said the proposed design is more like a plaza than a skatepark.

David Neely made a motion to accept SPA as the chosen design firm for the construction of Cedar Park Skatepark. Janet Bartles seconded the motion. Motion passed unanimously.

6. Director's Report:

- c. Curt gave a project update:

- b-1. BCSP is complete and the grand opening is March 7th, 2009 at Noon.

- b-2. The Recreation Center is 80-85% complete. Curt invited everyone to take a tour Wednesday February 11th at 10AM.

- b-3. Heritage Festival is moved to Milburn Park.

- b-4. There is a possibility that we will add a parade to the Heritage Festival. Contact Tara Timm for volunteer opportunities.

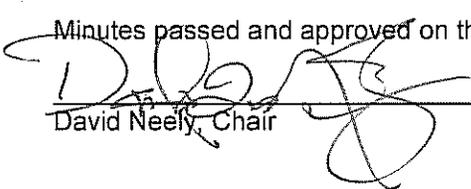
7. Closing Comments:

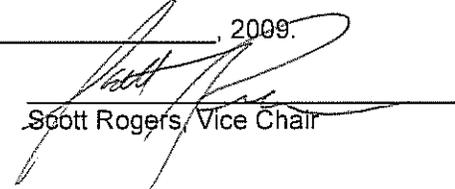
Mike asked if we need to start discussing land acquisition. Curt will look at the opportunity of adding that as an agenda item during a future meeting. David thanked Mike for serving on the Skatepark committee.

8. Next Meeting – March 9, 2009 at 6:30 PM

9. Adjournment: A motion to adjourn the meeting was made at 8:36PM by David Neely, and seconded by Mike Tangorra.

Minutes passed and approved on the 13th day of April, 2009.


David Neely, Chair


Scott Rogers, Vice Chair



CEDAR PARK

PARKS & RECREATION ADVISORY BOARD MINUTES March 9, 2009

1. Call to Order: *vice Scott Rogers* ~~Chair David Neely~~ called the meeting to order at 6:38 p.m.
2. Approval February 9, 2009 Regular Called Parks and Recreation Board Minutes:
 - a. A motion to table the February 9, 2009 meeting minutes to next meeting was made by Scott, and seconded by Mike. Motion passed unanimously.
3. Citizen Communication:
 - a. Rob Alspaugh of the Cedar Park Swim Team announced the upcoming 7th annual kid's triathlon. The event will be held April 26th 8:00 AM at Elizabeth Milburn Pool. He is expecting over 300 participants. He's looking for volunteers starting at 6:30 AM. Contact him at 512-733-2490.
 - b. Michael Overstreet of LCP Pop Warner thanked Tim Dean for his help in getting facilities throughout Cedar Park. He would like to do a presentation at the next Parks Board meeting.
4. Discussion and Possible Action:
 - a. Curt discussed the 2nd phase of our park ordinance funds, which includes the assessment of 22 neighborhood parks performed during the months of January and February. Curt is asking for a motion to fund the lowest scoring parks with the \$45,627.11 available from this year's park ordinance fund.

Curt showed photographs of some of the parks, including Forest Oak's detention pond, where we could install a backstop; Oakwood Glen, where the picnic tables have small slabs, are not accessible and without shade; Nelson Ranch playground is an older style, and could use some updated playground components.

Janet asked if we made improvements to Park Place Park. Curt said we did ground maintenance and installed a fence to prevent railroad crossing.

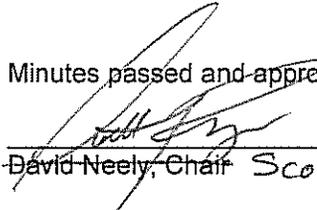
The cost of adding a back stop is \$1,500 to \$3,500 depending on the size. In order to estimate the amount for each park, Curt will do a request for bid for each park. Scott asked Curt to present the finalized bid amount to the Parks Board when finalized.

Janet made a motion to approve funding of improvements for neighborhood parks that scored under 90, using park ordinance funds not to exceed \$45,627.11 as outlined by Curt. Motion was seconded by Wayne. Motion passed unanimously.
5. Director's Report:
 - a. Cedar Park Recreation Center Project Update: They are currently installing wood flooring, painting, and landscaping. Next week, Flintco will host a luncheon to thank the workers for having 125 straight days without incidents.
 - b. The Heritage Festival and parade will be held on March 28th; the parade starts at 1 PM, with set up at 11:30 AM behind our Park's office on Discovery Blvd. and will be approximately one mile. The Heritage Festival will be after the parade at Elizabeth Milburn Park from 4:00 PM – 10:00 PM. If anyone is interested in participating, please contact Curt or Tara.

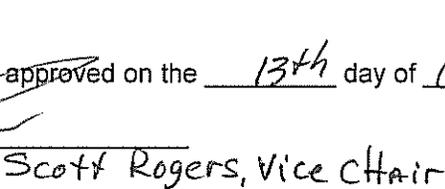
6. Closing Comments:

- a. Scott commented on Brushy Creek Sports Park Grand Opening; Curt said that we are planning on opening the sports fields for the summer season.
 - b. Wayne asked to add to the next agenda, discussion about a plan for pedestrian walk/crosswalk at ^{Cedar Park} ~~Brushy~~ ~~Rec. Center~~ Creek Sports Park to address safety issues.
 - c. Janet gave an update on the Veterans Memorial Park committee. The committee met and appointed offices. They are asking for donations to put a memorial that will represent six branches of service with a statue. They are looking to raise \$100,000 to purchase the statue. They will also have bricks or leaves for people to put names on. Janet is the treasurer of the committee.
 - d. Curt reminded everyone that the March Joint Meeting with City Council will be rescheduled by the City Manager and will be announced.
7. Next Meeting – Regular scheduled meeting of Parks and Recreation Board – April 13, 2009 at 6:30 PM at the Library meeting room in the Cedar Park Public Library.
8. Adjournment: A motion to adjourn the meeting was made at 7:30PM by Janet Bartles, and seconded by Mike Tangorra.

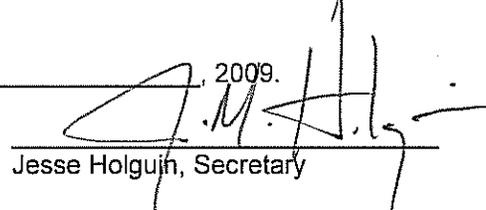
Minutes passed and approved on the 13th day of April, 2009.



David Neely, Chair



Scott Rogers, Vice Chair



Jesse Holguin, Secretary



CEDAR PARK

PARKS & RECREATION ADVISORY BOARD MINUTES April 13, 2009

1. Call to Order: Chair David Neely called the meeting to order at 6:30 p.m.
2. Approval February 9 and March 9, 2009 Regular Called Parks and Recreation Board Minutes:
 - a. A motion to approve the February 9, 2009 meeting minutes was made by Wayne and seconded by Janet. Motion passed unanimously.
 - b. A motion to approve the March 9, 2009 meeting minutes with changes made to item 1, stating that Scott called the meeting to order, and corrections to item 6b replacing Brushy Creek Sports Park with Cedar Park Recreation Center was made by Wayne, David abstained, and Janet seconded the motion. Motion passed unanimously.
3. Citizen Communication:
 - a. None
4. Presentations:
 - a. Preservation of Historic Henry Property: Sharon Wolfe, Cedar Park Historical Society treasurer, gave a brief history of the 4.69 acre Henry property on Brushy Creek Road. The presentations included potential uses such as creating an educational venue utilizing interpretive signs, walking trails, and potentially provide a location for rebuilding the Whitestone School where revenue could be generated by renting it out for graduation parties, family reunions, etc. Henry property is an authentic project, and would be a site-based heritage tourism project. The Heritage Society voted unanimously to support the Henry Homestead as a Historical Project. Sharon displayed historical pictures of the building, steps from the post office, and where Whitestone School was.

A visit to the property with Parks Board members will be scheduled. Mike asked for the condition of the house; Sharon said that you could live in it, but needs some work. David thanked Sharon and the Society members for bringing forth the historical information to the City, hoping that we can discuss with members of other Boards, and have a joint meeting. Sharon said that the King Log Cabin, Town Center, Cluck Homestead, and Wilson-Leonard site were also considered. The tourism aspect would bring additional revenue from the rail, and Steam Train. Maria from 4B will help define what they can do to bring in more revenue to the City. In Phase II of the project, consultants plan on giving a revenue projection. Janet asked what we need to do to recognize Henry property as a historic site in our Parks system. David asked if they requested grants from the State to preserve this historical property. Sharon said that Phase II would do a capital campaign. They would need a nonprofit designation before they can ask for donations.

David would like to put this on next Parks Board agenda, and discuss in detail and potentially make some recommendations in June or July. The property has limited access because of the railroad. It would be nice to preserve. Sharon said that the Society is on the 4B agenda, and will be at next Council meeting on April 23rd to discuss.

- b. Leander Cedar Park Pop Warner Association – Program Overview and Future Expansion Plans-Jacob Parsons: The presenter had a schedule conflict and asked to postpone until next meeting.

5. Director's Report – Curt Randa

- a. Recreation Center: We are looking at moving the Administration offices at the end of May with certificate of occupancy in early part of May, thereafter moving equipment. The Grand Opening is scheduled for July. At the joint meeting on April 30th, we will show pictures and update. Membership passes should start selling at the end of May.
- b. Skate Park Project Update: On April 1, they had a meeting with skaters, the user group, and had approximately 63 kids. May 11th is the next Parks Board meeting and hoping to show a schematic from the consultant, and conceptual design. Possible workshop on May 10th, or May 20th, and looking at presenting to May 28th Council. Completion of the project should be in September.

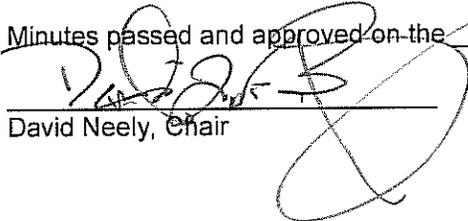
6. Closing Comments:

- a. Wayne said that Heritage Festival was a success. Janet said that the cool weather didn't scare citizens. They collected \$200 in donation at the Festival for Veterans Memorial funds.

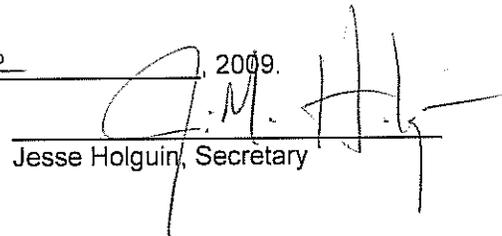
7. Next Meeting – April 30, 6:30pm – Joint meeting with City council.
May 11th is our next Park Board meeting at 6:30pm

8. Adjournment: A motion to adjourn the meeting was made at 7:45pm by David Neely and seconded by Mike Tangorra. Motion passed unanimously.

Minutes passed and approved on the 8th day of June, 2009.



David Neely, Chair



Jesse Holguin, Secretary



CEDAR PARK

PARKS & RECREATION ADVISORY BOARD MINUTES May 11, 2009

1. Call to Order: Vice Chair Scott Rogers called the meeting to order at 6:34 p.m.
2. Approval April 13, 2009 Regular Called Parks and Recreation Board Minutes:
 - a. A motion to approve the April 13, 2009 meeting minutes was made by David Powers and seconded by Wayne. Motion passed unanimously.
3. Citizen Communication:
 - a. None
4. Presentations:
 - a. Cedar Park Skate Park Design Update: Curt gave a quick overview of the project status. Jamie Curtis from SPA Skateparks, presented some preliminary design renderings of the 10,500 sq. ft Skate Park, including different cross sections of the park features. At the next design input meeting, scheduled for Wednesday May 13th, at 6:30pm at the Library, SPA will bring 2 specific concepts for the public to give input on what features they would like to have. At the last input meeting, the public chose a circular design, incorporating natural landscape, and limestone rocks which would provide limited seating for viewers. The park will be designed to accommodate all skill levels. The disk golf course will wrap around the Skate Park, limiting the space for viewers, but SPA will utilize all areas possible, incorporating nature into the park design.

One third of the park will have texture, checkerboard or lines. SPA recommends using little coloring on the bowl and incorporate natural rocks to make the Park last longer. At the June 8th Council meeting, SPA plans on presenting 3D renderings. The plan will have room for creative center piece sculptures, and at the parking lot entrance, there could be room to display art.

5. Discussion of possible future uses of the Historic Henry Property, located on Brushy Creek Road: Curt passed the presentation that Sharon showed last meeting at Parks Board.
 - a. Wayne and Scott expressed concerns about parking on the property, including accessibility. Janet said that the priority on this project would be to purchase the land, and the Whitestone restoration would happen at a later date. Scott said that the property shouldn't be declared historical now because it could decrease its value. Mike asked about the possibility of connecting trails to the property; Curt said that we could look at connecting some existing community trails; however, the railroad would need to be considered. Mike is concerned about the property visibility from the main road; Janet said there would have to be signage. David said that it would be a great location to even incorporate a park.

Mrs. Henry would require 10% down, but doesn't know if it can legally be done with the City. She wants to sell by September. Scott asked if we could contact Mrs. Henry to ask for her ball park price, and what the property is currently zoned. Janet asked if the City is able to owner finance. Scott said that this may be too large of a project for the Parks Board, and suggested that several groups should be involved in the discussion; details of the project and financial aspect and its future use would need to be discussed in an executive session.

Mike asked about the process of declaring the property a historical site. Curt said that the State would have to tell us the requirements and restrictions. The historic commission would have to look at it as well.

6. Director's Report – Curt Randa

- a. Recreation Center: It's substantially complete; delivery of equipment and furniture will begin next week; and we are still on target to open in July.
- b. Update on Pool-A-Palooza event: The event will take place at Veterans Memorial pool on May 25th. There will be live music, art projects, concessions, cannon ball contest and a movie.

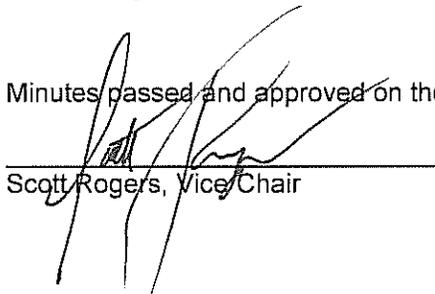
7. Closing Comments:

- a. Mike asked how concert in the park turned out. Curt said there was an estimated 150-200 people and it was a success.

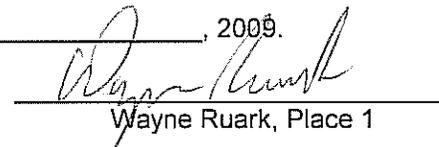
8. Next Meeting – June 8th at the Library – 6:30pm

9. Adjournment: A motion to adjourn the meeting was made by Janet and seconded by Mike at 7:26pm.

Minutes passed and approved on the 8th day of June, 2009.



Scott Rogers, Vice Chair



Wayne Ruark, Place 1



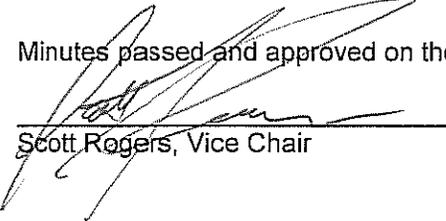
CEDAR PARK

PARKS & RECREATION ADVISORY BOARD MINUTES June 8, 2009

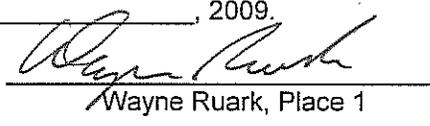
1. Call to Order: Vice Chair Scott Rogers called the meeting to order at 6:32 p.m.
2. Approval May 11, 2009 Regular Called Parks and Recreation Board Minutes:
 - a. A motion to approve the May 11, 2009 meeting minutes was made by Janet and seconded by Mike. Motion passed unanimously.
3. Citizen Communication:
 - a. Maria Talamo, Vice President of 4B Board, informed us that 4B is currently in budget season; their strategic goals are to make Cedar Park a destination City. She requested that we bring any projects to her for funding consideration.
4. Discussion and Possible Action:
 - a. Curt introduced Charles Brigrance of Carlson Brigrance and Doering. The zoning case is for 177 acres, 461 single family units, and the meeting is scheduled for next week; they are asking for our input and support of the parkland proposal. The project is bordered by Brushy Creek, by City Park dedicated to Silverado, and by a green belt. The project is split into 4 tracts. Charles Brigrance is proposing to dedicate to the City at least 30 acres more than what is required by the Parkland Ordinance. The HOA is planning on offering the citizens an Olympic size pool and many more amenities.
 - b. Currently, there is no access to this tract of land; it is a wooded area and Charles would like to keep it as natural as possible. Curt mentioned that we may include a trail for this area in our citywide trail system.
 - c. Scott is concerned about the accessibility and visibility of the parkland, and the safety of a trail. The total distance backyard to backyard is approximately 250-300 feet.
 - d. Curt summarized that possible changes may include metal fencing, and the maintenance of the parkland.
 - e. Janet suggested that the City could maintain tract 1, and the HOA could maintain the internal tracts 2, 3 and 4.
 - f. Scott recommended to Planning and Zoning that they accept this proposal to dedicate 45.5 acres of land in the Silverado East PUD with the exceptions that tracts 2, 3 and 4 have an operation and maintenance agreement with the HOA, and that open style metal fencing be required on the open faced lots.
5. Director's Report:
 - a. The Recreation Center's Ribbon Cutting Ceremony is scheduled for July 11th from 10a – 2p; music, sports, group fitness demonstrations, and free throw competition is planned.
6. Closing Comments:
 - a. Janet reported that the Veterans Memorial committee has collected \$2,100 so far. They will hold a meeting Tuesday, July 23rd at the library and invited anyone interested to serve on the committee. They will soon start selling dog tags, pavers and leaves to represent fallen soldiers. She would like to add to next meeting's agenda discussion on G.O. bond projects.
 - b. Wayne would like to add to next meeting's agenda discussion regarding LCPYFL, and the historical Henry property.

- c. Scott would like to add to next meeting's agenda projects for 4B's funding consideration.
- d. Mike would like to add to next meeting's agenda discussion on a veloway location.
- 7. Next Meeting – July 13th at the Library – 6:30pm
- 8. Adjournment: A motion to adjourn the meeting was made by Janet, and seconded by David Powers. Motion passed unanimously.

Minutes passed and approved on the July 13 day of 2009, 2009.



Scott Rogers, Vice Chair



Wayne Ruark, Place 1



CEDAR PARK

PARKS & RECREATION ADVISORY BOARD MINUTES July 13, 2009

1. Call to Order/Quorum Determined/ Meeting Declared Open by Chairman David Neely at 6:32 p.m.
2. Consider Approval of June 8, 2009 Regular-Called Parks and Recreation Advisory Board Minutes:
 - a. A motion to approve the June 8, 2009 meeting minutes was made by Scott and seconded by Wayne. Motion passed unanimously.
3. Citizen Communication:
 - a. Maria Talamo, Vice President of 4B Board, reminded Parks Department to provide her with a list of prioritized projects we would like 4B to consider funding. She needs this list for budget meetings starting in August.
4. Discussion And Possible Action:
 - a. *Consider Recommendation To The Cedar Park City Council Regarding Brushy Creek Sports Park Phase III Bid Award To Smith Construction:* Curt is looking for approval of phase 3 recommendations. Curt showed the components of the final phase. The bid opening found 13 qualified bidders, with the lowest being Smith Construction. The budget is \$320,000 and we are considering a bid award of \$301,000. Curt said Smith Construction has a good working record with the City.

A motion to recommend City Council approval of Smith Construction was made by David, and seconded by Wayne. Motion passed unanimously.

- b. *Consider Recommendation Of The Final Design For The Brushy Creek Sports Park Skate Park Feature:* Curt showed a final design drawing with 3D rendering including some sculpture features. The ribbon feature made of suspended concrete, will be up front and eye catching. The main bowl is 6 ft to 9 ft deep, and the mini bowl is 2 ft to 4ft deep. The estimated completion date will be 2-3 months from the start of construction. At the public input process, SPA had the kids draw and describe what features they'd like to have; SPA designed the park with that in mind. The first phase in the amount of \$250,000 was funded by 4B; the second phase in the amount of \$50,000 was funded by Williamson County and the third phase in the amount of \$250,000 was funded by 4B. The material used will be colored and textured concrete to make it a softer inviting feel. Mike wanted to know what came with the additional 4B funding of \$250,000; Curt said the 69 bowl, landscaping and lighting. Scott asked if this information was added to our website; Curt said it was in process of being posted. Scott asked if notification were sent to the skateboarders; Curt said all user groups have been informed of the status of the project.

A motion to recommend approval of the final design for Brushy Creek Sports Park Skate Park was made by Scott, and seconded by Mike. Motion passed unanimously.

5. Director's Report- Curt Randa
 - a. *Cedar Park Recreation Center Update:* Since July 1, we have 584 members of the Recreation Center. The construction contract amount with Flintco was \$11,020 million and that contract was changed to \$9.87 million by Council last Thursday. We came \$1.15 million under budget. Curt doesn't think there is a deadline to use this money. Curt said that the money left over will remain in the Parks bond budget and available.

b. Update on the general obligation bonds. The 2007 GO Bond Update Various Park Projects: Curt gave an update on voter approved 2007 bond package totaling \$17,908 million for Parks and Rec. projects. That included Veterans Memorial Park, Brushy Creek Sports Park, trails, Rosemary Denny park, land acquisition, the King Log Cabin, the Rec. Center and CPYL. What we have available for future bond authorization would be \$5.4 million; those items that could be authorized might include Trails, Veterans Park phase 2, land acquisition and the historic park. Council will have the final decision on those projects.

6. Closing Comments:

*Mike would like to discuss Lakeline PUD Park update at next meeting.
*Scott would like to discuss land acquisition.
*David would like to discuss what we will do with bond money.
Wayne commented on the Rec. Center. David thanked everyone for coming to the Rec. Center Grand Opening. It was great to see this project done, and a great addition to the City.

David Neely announced his resignation from the Board effective today.

7. Upcoming Meeting Dates:

a. Regular-Called Meeting of the Parks and Recreation Advisory Board To Be Held On August 10, 2009 at 6:30 PM at the Library Meeting Room in the Cedar Park Public Library.

8. Adjournment: A motion to adjourn the meeting was made by Scott, and seconded by Mike. Motion passed unanimously.

Minutes passed and approved on the 10th day of August, 2009.

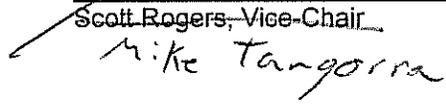


David Neely, Chairman



Scott Rogers, Vice-Chair


Scott Fayers


Mike Tangorra



CEDAR PARK

PARKS & RECREATION ADVISORY BOARD MINUTES August 10, 2009

1. Call to Order/Quorum Determined/ Meeting Declared Open by Chairman Scott Rogers at 6:30 p.m.
2. Consider Approval of July 13, 2009 Regular-Called Parks and Recreation Advisory Board Minutes:
 - a. A motion to approve the July 13, 2009 meeting minutes was made by Wayne and seconded by Mike. Janet abstained. Motion passed unanimously.
3. Presentation: Fablefest Event to be held on November 14, 2009
 - a. Phil Duprey, president of Cedar Park Public Library Foundation briefly described Fablefest; there will be a parade, food vendors, flamingo golf, and other activities. Phil is asking for sponsors and hopes that this event becomes a regional event.
4. Citizen Communication:
 - a. Rob Alspaugh, representing CP swimming, is hoping to keep Milburn pool opened through the year; they are working with LISD on a plan to help keep the pool open during the winter.
 - b. Maria Talamo, Vice President of 4B Board, gave an overview of last week's budget meeting. Curt proposed funding water recirculation system for BCLP. 4B is working with a tentative list, but are uncertain of the outcome due to the upcoming economic development.
5. Discussion And Possible Action:
 - a. *Discussion of 2007 GO Bonds for Park Projects:* The City Attorney's office determined that due to insufficient posting, we are unable to discuss this item.
 - b. *Election of Parks & Recreation Advisory Board Officers for 2009-2011:*
Secretary: Jesse nominated Mike, and was seconded by Wayne. Motion passed unanimously.
Vice Chair: Jesse nominated Wayne as Vice Chair and David seconded. Motion passed unanimously.
Chair: Wayne nominated Scott as Chairman and Jesse seconded. Motion passed unanimously.
6. Director's Report- Curt Randa
 - a. *Lakeline PUD Park progress Update:* The City Attorney's office determined that due to insufficient posting, we are unable to discuss this item.
 - b. *Update on SplashJam event to be held on September 6, 2009 at Milburn Park:* Curt mentioned there are volunteer opportunities and to contact the Parks department for info. New this year is the Beach Volleyball Tournament, which will be held Friday through Sunday.

7. Closing Comments:

*Scott would like to add to next meeting agenda the following:

1. Update on 2007 GO Bonds for park projects
2. Lakeline PUD Park progress update
3. Land acquisition information (executive session to discuss possible park plan)
4. Discussion on 4B funding for park projects

*Wayne would like to add to next meeting agenda the following:

1. Discuss bridging the budget gap for heating Milburn pool for CP swim team

*Mike would like to add to next meeting agenda the following:

1. Status on the Henry property

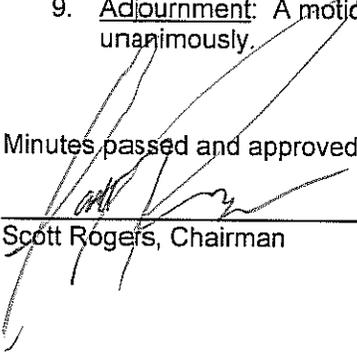
All welcomed John, as a new Parks Board member, and congratulated the new officers, Mike as Secretary, Wayne as Vice Chair, and Scott as Chairman. He mentioned that Tara needs volunteers for Bydee Festival.

8. Upcoming Meeting Dates:

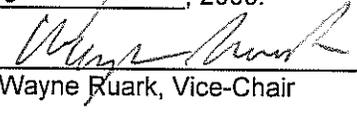
- a. Regular-Called Meeting of the Parks and Recreation Advisory Board To Be Held On September 14th, 2009 at 6:30 PM at the Library Meeting Room in the Cedar Park Public Library.

9. Adjournment: A motion to adjourn the meeting was made by David, and seconded by Mike. Motion passed unanimously.

Minutes passed and approved on the 14th day of September, 2009.



Scott Rogers, Chairman



Wayne Ruark, Vice-Chair



CEDAR PARK

PARKS & RECREATION ADVISORY BOARD MINUTES September 14th, 2009

1. Call to Order/Quorum Determined/ Meeting Declared Open by Chairman Scott Rogers at 6:33 p.m.
2. Consider Approval of August 10, 2009 Regular-Called Parks and Recreation Advisory Board Minutes:
 - a. Motion to approve the August 10, 2009 minutes made by Wayne and seconded by Mike.
Motion passed unanimously.
3. Citizen Communication:
 - a. None.
4. Director's Report – Curt Randa:

- a. Lakeline Planned Unit Development (PUD) Park Progress Update.
Curt described the location and boundaries of the 112 acre park being near the corner of Lakeline Blvd and Cypress Creek Road. A 30 acre portion of the park is zoned but has not been deeded yet; discussions with developers and land owners are in progress to get that portion deeded to the City.

The Park use recommendations are walking, hiking, biking trails; picnic areas and pavilions; water based activities including canoeing and fishing; playgrounds; wildlife habitats and natural and birding areas; tables, grills and drinking fountains; open playfields for sports practice, and dog run area; other passive use activities as determined by Master Plan. This Park would be similar to Brushy Creek Park. We may look for funding in the next year.

Scott asked about the ownership of the Lake: Most likely the property owner adjacent to the City owned land.

Mike asked about the size of the Lake: Approximately 12-13 acres.

Curt mentioned that a large portion of the Southern boundary of the Lake is accessible from City property.

Mike has accessibility and dam safety concerns: Curt said there are areas to enter the Park through neighborhoods; Scott said improvements have been made to the dam.

Mike asked about the tree cover in the Park: Curt said there are many trees along the creek and the Southern boundary. David expressed concerns about parking: Curt said it could present a challenge depending on usage.

- b. Update on Bydee Art Festival to be held on September 19, 2009 at Heritage Oak Park:
This is our 3rd annual Bydee Art Festival; a cultural festival including arts and crafts fair, stilt walkers, steel band, big wheel races, etc.

5. Discussion And Possible Action:

- a. Consideration of 2007 General Obligation (GO) Bonds for Park projects.
We are considering 3 projects totaling \$4.35 millions, with final reading scheduled for September 24, 2009.
1. Veterans Memorial Park, Phase II (\$2.2M)
 2. Land purchase (\$2M)
 3. Maintenance facility design (\$150K)

Wayne asked if the savings from the construction of the Recreation Center would be considered:

Curt said that \$1.1 Million was left and is being considered.

Janet asked what the plan is for Veterans Memorial Phase II: Curt said we will go out to bid as soon as the money is available. It could take up to 9-12 months to complete.

Wayne said it has to be released by City Council

EXECUTIVE SESSION

In accordance with Chapter 551, Government Code, Vernon's Texas Code Annotated (V.T.C.A.) (Open Meetings Law), "The Parks and Recreation Advisory Board may meet in a Closed Executive Meeting pursuant to provisions of the Open Meetings Law, Chapter 551, Government Code, V.T.C.A. in accordance with the authority contained in the following sections":

The Parks Advisory Board convened into Executive Session at 6:58 p.m.

6. Executive Session

- a. Section § 551.072 Deliberation concerning the purchase, exchange, lease, or value of real property: Legal Issues Concerning Parkland Acquisition.

OPEN MEETING

7. Reconvene Into Open Meeting and consider actions, if any, on item discussed in Executive Sessions:

The Parks Advisory Board Reconvened into General Session at 8:02 p.m.

No action taken on any items discussed in Executive Session.

8. Closing Comments:

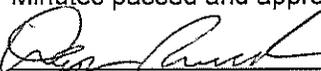
Wayne joined the Recreation Center; Staff is more than pleasant. David would like to see revenue and membership status report from the Recreation Center.

9. Upcoming Meeting Dates:

- a. Regular-Called Meeting of the Parks and Recreation Advisory Board To Be Held On October 12th at 6:30 PM at the Library Meeting Room in the Cedar Park Public Library.

10. Adjournment: A motion to adjourn the meeting was made by Wayne, and seconded by John. Motion passed unanimously.

Minutes passed and approved on the 12th day of October, 2009.



Scott Rogers, Chairman
Wayne Ruark, Vice Chairman



Mike Tangorra, Secretary



CEDAR PARK

PARKS & RECREATION ADVISORY BOARD MINUTES October 12, 2009

1. Call to Order/Quorum Determined/ Meeting Declared Open by Vice Chair Wayne Ruark at 6:37 p.m.
2. Consider Approval of September 13, 2009 Regular-Called Parks and Recreation Advisory Board Minutes:
 - a. Motion to approve the September 13, 2009 minutes made by David and seconded by Janet.
Motion passed unanimously.
3. Citizen Communication:
 - a. None.
4. Director's Report – Curt Randa:
 - a. Update on Cedar Park Recreation Center membership and activities.
We have sold approximately 3,316 memberships, and have over 2,411 active members. Net revenue to-date is \$112,464.90 including \$3,600 in room rental. The activities offered include personal training, Yoga, Kinderdance, Line and Square dancing, Sportsball, Abrakadoodle and Cake decorating.
 - b. Update on Benefit Golf Tournament to be held on November 16, 2009 at Twin Creeks golf course. Practice range opens at 10am, and lunch will be at Noon. Curt invited Parks Board to participate.
 - c. Update on Canoe / Kayak Concession at Brushy Creek Lake Park.
The net revenue for fiscal 2009 (Oct 1st 2008 – Sept 30th 2009) totaled \$4,016.

Wayne asked about flood damage assessments: Curt said it will mainly be debris clean up.

5. Discussion And Possible Action:
 - a. Consider recommendation to City Council for the construction bid award to Fazzone Construction, Inc. for the Rosemary Denny Park Rehabilitation project in the amount of \$685,608.04.
Curt described the bid process to Parks Board; Fazzone was recommended by Land Design Partners and came in approximately \$200k under budget.

Janet asked if we've used Fazonne in previous City projects: Curt said that we used them for the construction of the stone columns at BCLP Redbud pavilion and Bocce Courts. They are local and we feel confident they will do a good job.

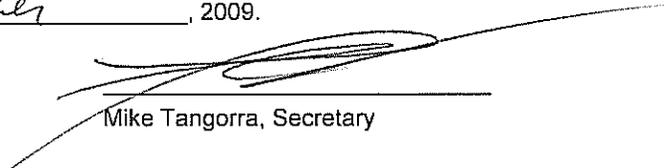
Motion to recommend City Council approval of bid award to Fazzone Construction, Inc. was made by Janet and seconded by Mike. Motion passed unanimously.

6. Closing Comments:

Janet mentioned that there is a Veterans Memorial Celebration scheduled for Sunday, November 8th at 4pm at the Recreation Center.
7. Upcoming Meeting Dates:
 - a. Regular-Called Meeting of the Parks and Recreation Advisory Board to be held on November 9th at 6:30 PM at the Library Meeting Room in the Cedar Park Public Library.
8. Adjournment: A motion to adjourn the meeting was made by David, and seconded by Janet.
Motion passed unanimously.

Minutes passed and approved on the 9th day of November, 2009.


Wayne Ruark, Vice Chair


Mike Tangorra, Secretary



CEDAR PARK

PARKS & RECREATION ADVISORY BOARD MINUTES November 9, 2009

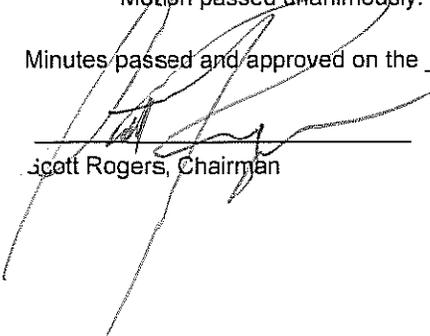
1. Call to Order/Quorum Determined/ Meeting Declared Open by Chairman Scott Rogers at 6:32 p.m.
2. Consider Approval of October 12, 2009 Regular-Called Parks and Recreation Advisory Board Minutes:
 - a. Motion to approve the October 12, 2009 minutes made by Wayne and seconded by David. Scott abstained due to his absence. Motion passed unanimously.
3. Citizen Communication:
 - a. None.
4. Director's Report – Curt Randa:
 - a. i. The 11th annual Holiday Tree Lighting Event will be on December 4, 2009 at Heritage Oak Park at 6:30pm.
ii. Santa's Workshop will be Saturday December 12 from 6pm – 8pm. For volunteer opportunities, please email or call Tara.
 - b. Update on the Association of Builders and Contractors Award received by Flintco Construction for the Cedar Park Recreation Center Project: Flintco was awarded the ABC award for the construction of the Recreation Center. They are next seeking for a National award. We will have a duplicate trophy displayed at the Recreation Center.
 - c. Update on Brushy Creek Sports Park Skate Park: Curt allowed Darrell Lowrance to speak; Darrell is concerned with the layout of the drain location of the bowls. The main drain for the main bowl is very close to a very large Live Oak tree, and the dimension of the bowl is smaller by 10 feet. He suggested rotating the bowl more northward to prevent damaging the tree. He requested to add this as an agenda item to be discussed at the next Parks Board meeting.

Curt mentioned that we are in phase 1 of construction. Staff feels there are no adjustments needed for the street course; we could adjust the bowl area because it's in a separate phase. Bid opening for phase 2 is tomorrow. Construction of phase 2 is scheduled to begin in December/January and estimated completion by spring 2010. Darrell said that by shrinking the bowl by 10 feet it changes the dynamics of the bowl, and that the shallow end was also reduced by 5 to 6 feet. Darrell brought it up at the last City Council meeting.
5. Discussion And Possible Action:
 - a. Consider recommendation to City Council regarding the purchase of pavilions from The Playwell Group for Oakwood Glen Park and Forest Oaks Park in the amount of \$41,331.79. Curt showed pictures of the recommended pavilions. The dimension is 20' x 20' with a 22' slab. The funds came from parks dedication funds. The pavilions are similar to Wild Rose Park.

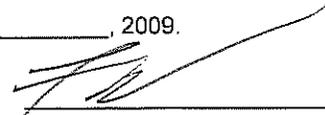
A motion to recommend City Council to purchase the pavilions in the amount of \$41,331.79 was made by David, and seconded by John. Motion passed unanimously.
6. Closing Comments:

Scott would like to discuss the Skate Park bowl design and address Darrell's concerns, and Wayne would like an update on Rosemary Denny Rehabilitation at the next Parks Board meeting.
7. Upcoming Meeting Dates:
 - a. Regular-Called Meeting of the Parks and Recreation Advisory Board to be held on December 14 at 6:30 PM at the Library Meeting Room in the Cedar Park Public Library.
8. Adjournment: A motion to adjourn the meeting was made by David, and seconded by Mike.
Motion passed unanimously.

Minutes passed and approved on the 10th day of December, 2009.



Scott Rogers, Chairman



Mike Tangorra, Secretary



CEDAR PARK

PARKS & RECREATION ADVISORY BOARD MINUTES December 14, 2009

1. Call to Order/Quorum Determined/ Meeting Declared Open by Chairman Scott Rogers at 6:31 p.m.
2. Consider Approval of November 9th, 2009 Regular-Called Parks and Recreation Advisory Board Minutes:
 - a. Motion to approve the November 9th, 2009 minutes was made by Wayne and seconded by David. Janet abstained due to her absence. Motion passed unanimously.
3. Citizen Communication:
 - a. None.
4. Director's Report – Curt Randa:
 - a. Update on Brushy Creek Sports Park Skate Park: Curt gave a description of the project. He showed 3D renderings of the Skate Park, and some up-to-date construction photos. The grand opening is scheduled for April 2010 if weather permits.
 - b. Update on the Rosemary Denny Park Rehabilitation Project: The renovations to the Clubhouse began in October 2009 and is expected to be complete by July 2010. The installation of the new pavilion, site amenities, landscape and playground is scheduled to be complete in the spring of 2010. Curt showed current renovation photos.
 - c. Update on the Brushy Creek Sports Park – Phase 3 (Including Football Field, Basketball Court, Trail, Field Fencing, and Parking Lot Improvements): The Parking lot is complete except for striping, the basketball court and the field are complete and expect substantial completion by end of January. Curt showed some project photos.
5. Discussion And Possible Action:
 - a. Consider Recommendation to City Council Regarding the Adoption of the 2010 Cedar Park Hike and Bike Trails Master Plan. Jim Carillo from Halff Associates presented the plan process and methodology and compared it with the previous version that was developed in 1999. He showed the existing trails throughout the City. The long term goal is to connect the existing trails and develop new ones so that people can get safely to work, school and activities throughout the City. The public input meetings confirmed that 77% of the Cedar Park population is in favor of the trails and would support street widening to accommodate the proposed bike trails. Jim mentioned there is Federal funding available for alternative transportation. There are two areas of concern with the trails and Halff is looking into alternative routes to address the citizens' concerns. The trend of riding bikes is growing; Jim recommends thinking of future needs of Cedar Park where more people will be using sidewalks shared with bicycles, walkers, and others. Curt mentioned that we will need to discuss street widening with Public Works to acquire more right-of-way to widen some streets. Janet said that Park Street is a good east/west connection, and should be a priority because it may involve rezoning. Janet mentioned that New Hope Road to Sam Bass Road didn't go to Williamson County Park, which is only a few miles away. Jim will show this as a high priority trail corridor. Scott asked if there is a way to consider Round Rock and Leander in the trail system. Jim said that we are in line with Round Rock but not certain about Leander. We also want to connect to Williamson County trails and be part of the Regional trail system. The potential cost for City trails is estimated at 15 to 20 million over 20 years. Wayne compared trails listed on the priority implementation plan. As a top priority, he would like to see a trail joining Block House Creek Drive to the school, Ronald Regan elementary school, and as a lower priority the trail in Town Center with the median.
6. Closing Comments:

Wayne mentioned that Santa's workshop had a good turn out. Curt thanked all volunteers that participated. David said that we ran out of cider.
7. Upcoming Meeting Dates:
 - a. Regular-Called Meeting of the Parks and Recreation Advisory Board to be held on January 11 at 6:30 PM at the Library Meeting Room in the Cedar Park Public Library.
8. Adjournment: A motion to adjourn the meeting was made by David, and seconded by Mike at 7:48pm. Motion passed unanimously.

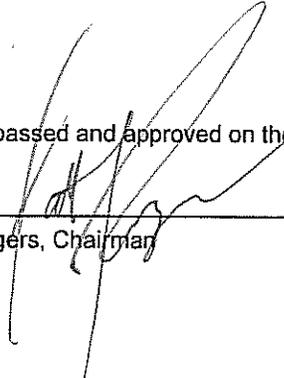
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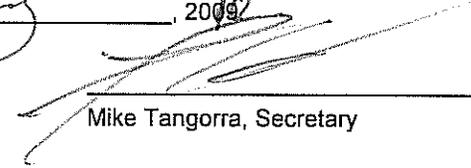
day of

January

, 2009



Scott Rogers, Chairman



Mike Tangorra, Secretary