



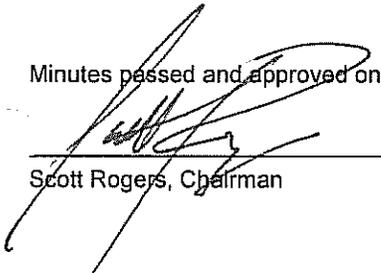
CEDAR PARK

PARKS & RECREATION ADVISORY BOARD MINUTES January 11, 2010

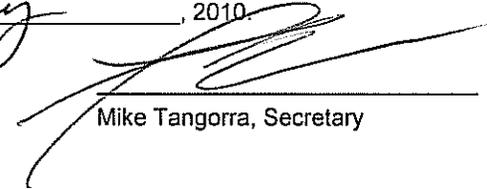
1. Call to Order/Quorum Determined/ Meeting Declared Open by Chairman Scott Rogers at 6:31 p.m.
2. Consider Approval of December 14, 2009 Regular-Called Parks and Recreation Advisory Board Minutes:
 - a. Motion to approve the December 14, 2009 minutes was made by Wayne and seconded by Mike. Motion passed unanimously.
3. Citizen Communication:
 - a. None.
4. Director's Report – Curt Randa:
 - a. Report on Tree Recycling Day, January 9, 2010: We had a good turn out, and gave away 200 sapling trees. Curt showed some photos of the event. The mulch from the trees was spread at Heritage Oak Park over the roots of the Oak tree to help preserve the soil structure. Curt thanked the boy scouts for helping.
 - b. Update on Veterans Memorial park – Phase Two Design: Curt showed the site construction drawing with phase two amenities; a double tennis court, a basketball court, a dramatic entryway leading to the Memorial Plaza, an amphitheater, a playscape, restrooms, parking spaces, a dog park, water features, practice fields, and multi-use open space. David asked if there will be a charge to use the tennis courts; Curt said that we will most likely have a key for patrons to purchase. Mike asked about the amphitheater seating capacity; Curt said there will be at least 150 seats and it will be lighted.
Schedule: We are expecting to receive City comments by January 21st, review by February 5th, bid opening by March 1st, Notice to proceed by March 29th, and hope to have the grand opening by fall 2010, possibly on Veterans Day.
5. Discussion And Possible Action:
 - a. Consider request to the 4B Community Development Corporation to fund a neighborhood park improvement program in the amount of \$62K: Curt referred to our evaluation form used to evaluate the service level in neighborhood parks last year. In 2009, \$45K was approved; Forest Oaks and Oakwood Glen were completed with the purchase of two pavilions and other improvements. Curt described a rough budget of what we could expect to do with \$62K:
Heppner Bend Park: \$5K-\$10K for drinking fountains, and turf irrigation renovation.
Nelson Ranch Park: \$15K-\$25K for to get the fall surface changed out, accessibility for pavilion and playscape, and pavilion improvement.
Goldfinch Park: \$5K-\$10K for turf irrigation and renovation, and adding backstops and soccer goals.
William T. Laws, Jr. Park: \$5K-\$10K for picnic tables and benches, drinking fountain, and turf and irrigation improvement.
Carriage Hills 5: \$5K-\$10K for park entry signage, and grading and drainage improvements.
Curt mentioned that if we have enough funds, we could add Rachel Ridge pavilion for \$20K-\$25K.
Wayne asked if we could add Parkland funds to make up the difference if we needed to. Curt will look into this.
A motion that we request to 4B to fund \$62K towards our neighborhood parks was made by Wayne, and seconded by David. Motion passed unanimously.
6. Closing Comments:

*Mike would like to evaluate the accessibility in our parks.
Wayne said that the Mayor had an article in the CP Citizens congratulating the Parks and Recreation Staff.
John thanked the Boy Scouts for helping during the tree recycling event.
Scott thanked Curt for doing the tree recycling; it was an easy process and well planned.
7. Upcoming Meeting Dates:
 - a. Regular-Called Meeting of the Parks and Recreation Advisory Board to be held on February 8, 2010 at 6:30 PM at the Library Meeting Room in the Cedar Park Public Library.
8. Adjournment: A motion to adjourn the meeting was made by David, and seconded by Mike at 7:08pm. Motion passed unanimously.

Minutes passed and approved on the 8th day of February, 2010.



Scott Rogers, Chairman



Mike Tangorra, Secretary



CEDAR PARK

PARKS & RECREATION ADVISORY BOARD MINUTES February 8, 2010

1. Call to Order/Quorum Determined/ Meeting Declared Open by Chairman Scott Rogers at 6:35 p.m.
2. Consider Approval of January 11, 2010 Regular-Called Parks and Recreation Advisory Board Minutes:
 - a. Motion to approve the January 11, 2010 minutes was made by David and seconded by Janet. Motion passed unanimously.
3. Presentation: Update on The Veterans Memorial Project by Bob Carter:
 - a. Bob discussed the process they used to get art concepts for the Memorial monument, and narrowed it down to 5 options:
 - Option 1** by artist Cindy Bureson of Austin; there are 2 bronze figurines, 7 feet tall with flag pole extending another 5 feet making the overall height of 12 feet. The monument consists of a man and a woman representing all branches of the military holding a large American flag.
 - Option 2** by artist Bob Coffee of Austin; a 13 feet high cast concrete column with a 3 feet high bronze Eagle on top, 6 sided base with the seals of the 6 services and a stainless ribbon going up the column. There is a space for a commemorative plaque on each side.
 - Option 3** by artist Gregory Beck of Fort Worth; a 24-foot monument with a granite base and flag pole with a realistic cast bronze Eagle sculpture with a flag pole.
 - Option 4** by artist Gregory Beck of Fort Worth; a 22-foot column with black granite base with laser etched polished granite sides depicting each branch of the military. A lighter granite tower is mounted on the base with laser etching on the front and back. The sides will be rough textured, a larger than life size bronze sculpture of an honor guard soldier preparing to fire his rifle. The etching behind him will help complete the image. The flag behind him is at half-staff. Above the Honor Guard, there is a bronze statue of a Bald Eagle. Kneeling at the base is a soldier praying. There is Braille description of the statue. The other side is a Marine statue with flag at full-staff.
 - Option 5** by artist John Jager of Leander; a basic granite center piece with pedestal that supports 3, 7-foot wide etched panels representing action photos of the 6 different military service groups. A 3.5-foot Eagle sits on top of the column. The total height is 15 feet. There are various options of color schemes for the ribbon theme in the concrete floor leading from the entrance to the art piece and to the pedestal with the 6 service seals.

The next step is to get citizens input, and then present to Council. They will go back to the artists and edit the sculpture to include women into it.

They have raised \$60k, and hope to get \$100k. What they don't spend on this art piece can be used elsewhere in the Park. You can find information on their website at www.cpvetermemorial.org, facebook, or at City Hall, the Library and the Rec. Center.

4. Citizens Communication:
 - a. Introduction of John Allen, the new liaison of 4B Board.
5. Director's Report – Curt Randa:
 - a. We are hoping to have the grand opening for the Memorial by Memorial Day 2011, depending on when we go to bid.
 - b. We are going before 4B Board to request funding to improve accessibility in the parks.
 - Nelson Ranch needs an accessibility route; the stone perimeter around the playscape doesn't have a break to allow for a wheel chair. The surface needs to be replaced with engineered wood fiber; the basketball court needs accessible route, and improvements are needed to the pavilion and the restroom.
 - Buttercup Park needs resurfacing and edging.Staff is preparing a full assessment report to present to Parks Board in the spring. As an example, Curt showed a playground from Temple that focused on accessibility; the park is designed to be utilized by wheel chair bound citizens. Janet suggested completing one park at 100% and advertising it as completely accessible.
6. Discussion and Possible Action:
 - a. Consider recommendation to Cedar Park City Council regarding approval of a special permit to hold a five kilometer (5K) trail race at Brushy Creek Lake Park on March 21, 2010.

- b. Consider recommendation to Cedar Park City Council regarding approval of a special permit to hold a kids triathlon at Milburn Park on August 15, 2010. Scott asked if it will cost the City anything. Curt said that there will be more trash for maintenance to pick up. They will also need to rent a pavilion to avoid conflicts with the public.

A motion was made by Janet to recommend that Cedar Park City Council approve the special permit to hold a 5K trail race at Brushy Creek Lake Park on March 21, 2010, and a permit to hold a kids triathlon at Milburn Park on August 15, 2010, and was seconded by Mike. Motion passed unanimously.

7. Closing comments:

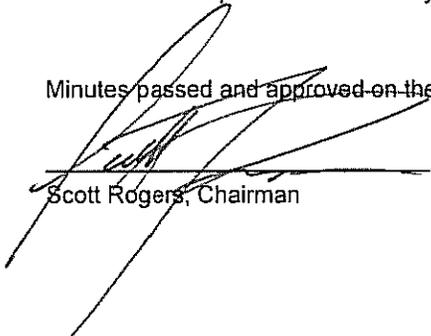
- a. Scott would like to add the Veterans Memorial link to our website. Janet encouraged the Board and all to make donations, buy leaves, pavers and give their input on selecting the monument. They currently have sold 56 pavers and 16 leaves; you can see the display at the Recreation Center.

8. Upcoming Meeting Dates:

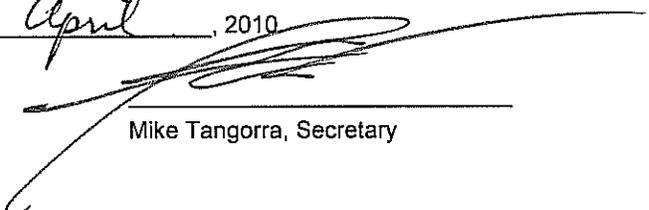
- a. Regular-called meeting of the Parks and Recreation Advisory Board to be held on March 8, 2010 at 6:30 PM at the Library Meeting Room in the Cedar Park Public Library.

- 9. A motion to adjourn the meeting was made by John, and seconded by David at 7:18pm. Motion passed unanimously.

Minutes passed and approved on the 12th day of April, 2010



Scott Rogers, Chairman



Mike Tangorra, Secretary



CEDAR PARK

PARKS & RECREATION ADVISORY BOARD MINUTES April 12, 2010

1. Call to Order/Quorum Determined/ Meeting Declared Open by Chairman Scott Rogers at 6:34 p.m.
2. Consider Approval of February 8, 2010 Regular-Called Parks and Recreation Advisory Board Minutes:
 - a. Motion to approve the February 8, 2010 minutes was made by Wayne and seconded by Mike. Motion passed unanimously.
3. Citizens Communication:
 - a. None.
4. Director's Report – Curt Randa:
 - a. Update on Construction of Cedar Park Skate Park:
Curt showed pictures of progress. Construction completion is expected in late May. The grand opening has not been scheduled. The shade pavilion has not been installed but should have it done by the grand opening.
Mike asked if the disc golf was interfering with the construction. They temporarily shortened the T-box to accommodate the construction, and will reset it after.
 - b. Update on Construction of Improvements for Rosemary Denny Park Rehabilitation Project:
We expect completion this summer.
 - c. Update on Schedule for Phase II of Veterans Memorial Park:
Staff rejected all bids due to incompleteness or math errors. We will re-bid and open on April 27th, go to City Council in May and schedule the ground breaking in late May.
 - d. Council Appointment of Board Member Tangorra to the Mayor's Ad hoc Committee for a planetarium/Science Center:
Mike has been appointed to represent the Parks Board for the Planetarium/Science Center Committee.
5. Discussion and Possible Action:
 - a. Consider recommendation to Cedar Park City Council regarding approval of funding for improvements to Heppner Bend, William T. Laws, Gold Finch and Carriage Hills #5 Neighborhood Parks in an amount not to exceed \$42,000 from Park Ordinance Funds.

Curt showed pictures of the two pavilions that were funded last year at Oakwood Glen and Forest Oak Parks which are at 90% completion. The cost of the two pavilions was \$40K. The other project that was funded last year is the new Trail Master Plan.

For 2010, the highest priority neighborhood Park improvement projects are Carriage Hills #5, William T. Laws, Nelson Ranch (We have \$25K from 4B), Gold Finch, and Heppner Bend Parks.

Heppner Bend: Turf improvements, drinking fountain, and trail connecting the picnic areas and playscape.

Gold Finch: Turf improvements, trail connecting the picnic areas and playscape, and soccer goals in detention pond.

William T. Laws: Turf improvements, drinking fountain, and soccer goals.

Carriage hills #5: Drainage improvement, trails, and signage after renaming the Park.

We are requesting \$42K to do the Park improvements. Curt showed the current parkland dedication budget and said that spending \$42K would leave approximately \$100K to be spent each year for 2011, 2012, and 2013. In 2014, we will have approximately \$208K to spend. Curt said that the \$42K could also include updating picnic tables with Webcoat tables.

Mike asked how the new maintenance facility will be funded. Curt said G.O. Bond.

A motion was made by Janet to recommend that Cedar Park City Council approve funding for improvements to Heppner Bend, William T. Laws, Gold Finch and Carriage Hills Neighborhood Parks in the amount of \$42K from Park Ordinance Funds, and seconded by Wayne. Motion passed unanimously.

6. Closing comments:

a. Wayne thanked all who participated in the Heritage Festival.

For next agenda,

1. Update on recommendation of changes made on the Trails Master Plan and maintenance facility design, and discussion/input on the Planetarium

Scott thanked Mike for taking our opinions regarding the Planetarium to the Mayor's Ad Hoc Committee.

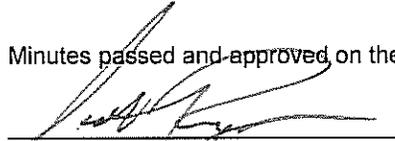
Janet said the Veterans Memorial is going strong; they hope to have the dedication and grand opening in 2011.

7. Upcoming Meeting Dates:

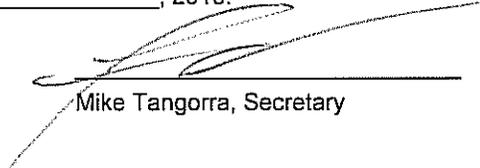
a. Regular-called meeting of the Parks and Recreation Advisory Board to be held on May 10th, 2010 at 6:30 PM at the Library Meeting Room in the Cedar Park Public Library.

A motion to adjourn the meeting was made by John, and seconded by Wayne at 7:10pm.
Motion passed unanimously.

Minutes passed and approved on the 10th day of May, 2010.



Scott Rogers, Chairman



Mike Tangorra, Secretary



CEDAR PARK

PARKS & RECREATION ADVISORY BOARD MINUTES May 10, 2010

1. Call to Order/Quorum Determined/ Meeting Declared Open by Chairman Scott Rogers at 6:34 p.m.
2. Consider Approval of April 12, 2010 Regular-Called Parks and Recreation Advisory Board Minutes:
 - a. Motion to approve the April 12, 2010 minutes was made by John and seconded by Wayne. Motion passed unanimously.
3. Presentation: Texas Paddling Trail Designation for Brushy Creek – Darla McDonnell:
 - a. Darla showed pictures of the Texas Parks and Wildlife (TPWD), Paddling Trail program. There is local interest in designating BCLP as a Texas Paddling Trail. This program is to promote eco-tourism by recognizing historic and scenic trails, which are publicly accessible by kayak and canoe. Some of the requirements to participate in the program include: Being within 100 feet from the public access, has to have historic significance, and must install a kiosk for signage. Some of the benefits include: Drawing attention to new comers and visitors to the area's history. The TPWD's marketing would be welcome publicity to Cedar Park and to Row Paddle kayak. The program encourages the public to get outdoors, exercise and explore. TPWD's website is <http://www.tpwd.state.tx.us/fishboat/boat/paddlingtrails/>.

The next steps would be to get confirmation from TPWD, fill out the application, and development of a trail map. Darla said that the Master Plan has been very useful, and TPWD has not indicated that the Park would not qualify.

Curt said that once we have the determination, we would discuss with Parks Advisory Board, and give our recommendations to Council. TPWD would proceed as soon as there is an agreement. They will then dedicate a map to the trails and develop signage. Darla will provide a timeline for this process to Curt. Park staff will gather the information and then present to Parks Advisory Board.
4. Citizens Communications:
 - a. Maria Talamo announced to the Advisory Board that she is a candidate for City election running for Place 6; the run-off is on June 12th with early voting on June 1st.
5. Director's Report – Curt Randa:
 - a. Update on Design of the Parks and Recreation Maintenance Facility:
Curt showed the site plan overlaid on the map and 3D renderings of the maintenance facility; Curt gave a virtual tour of the floor plan. We are currently at 60% of the project design and expect to be completed in 3-4 months. The estimated cost is currently undetermined. The land is owned by the City of Cedar Park. Currently, the maintenance shop is on approximately 2/3 acre. The proposed shop would be developed on 3 to 4 acres. The total acreage of the land is approximately 6 acres, with room for expansion.
6. Discussion and Possible Action:
 - a. Consider recommendation to the Cedar Park City Council regarding approval of the 2010 Cedar Park Trails Master Plan: Curt discussed comments and revisions from chapter 5. We are looking at a tentative date of June 3rd to get final approval by Council. We will need TxDot cooperation for major roadways; on-street parking in residential areas would be allowed with additional signage, and the cost verbage was added in Chapter 3. The Plan can be revised on an as-needed basis.

Scott would like to see Vista Ridge designated as multi-use trail since there are schools in the area.

Mike Wayne asked if we have considered a trail that would connect to Schlitterbahn. Curt said that we may consider after it opens.

A motion to table item 6.a until next meeting, June 14th, 2010 with the presence of a representative from Halff Associates. Motion was made by Wayne, and seconded by Janet. Motion passed unanimously.

- b. Consider recommendation regarding possible Cedar Park Planetarium/Science Center-Mike: Mike discussed the outcome of the committee's first meeting. They narrowed it down to a Science Center/Imax movie theater observatory; a hands on facility. They are still generating ideas. They visited St-Stevens observatory in Austin. -Wayne asked if it could be incorporated with Caves Preserve or as a joint venture with other Cities.

The second meeting will include discussion about the size of the facility, cost estimates and the land.

- Wayne suggested bringing wind power to the partnership.
- Janet that we could work with local Universities, ACC and talk to Science based organizations to help sponsor this project.
- Julie Pandya suggested that we could have a separate agenda item for updates on the project.

7. Closing Comments:

- a. Maria Talamo discussed the status of 4B on the development of a Planetarium/Science Center. We do not have a performing Art Center. It took 8 years to get the Recreation Center, and that was 12 million; in terms of planning, this project is a long term project. The cheap way to incorporate science would be at the Caves Preserves. 4B has an interest to explore that idea. They are beginning budget season and would like to hear our needs.
 - Wayne agrees with the idea of a multi-center as a Planetarium/Science/performing Art Center.
 - Scott said we need to continue to dream the grand vision, and then look at funding.
 - Janet said we need to start looking at partners. It might be something to join Cities together on the regional level.

For next agenda:

- *Janet would like to discuss fee schedule revisions for Veterans discount and Rosemary Denny Clubhouse.
- *Wayne would like to discuss recommendations for Discovery Wells Preserve for 4B budget session.
- *Scott would like to discuss land purchase in executive session, and Skate Park update.

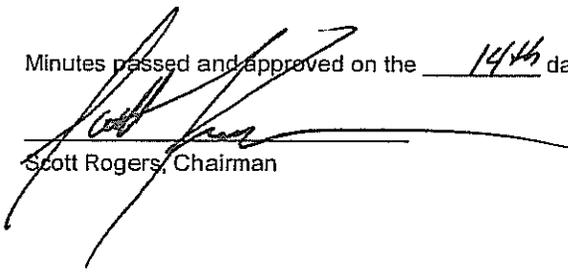
Janet announced that on Memorial Day, the Memorial Committee will be at Veterans Memorial Park selling raffle tickets (\$5 each) for a drawing the will be on Flag Day (June 14th)

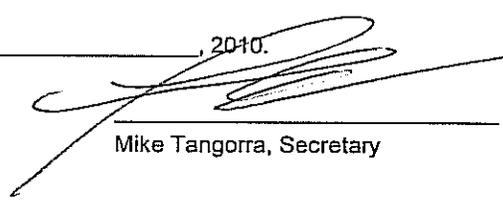
8. Upcoming Meeting Dates:

- b. Regular-called meeting of the Parks and Recreation Advisory Board to be held on June 14, 2010 at 6:30 PM at the Library Meeting Room in the Cedar Park Public Library.

A motion to adjourn the meeting was made by Janet, and seconded by David at 7:55pm.
Motion passed unanimously.

Minutes passed and approved on the 14th day of June, 2010.


Scott Rogers, Chairman


Mike Tangorra, Secretary

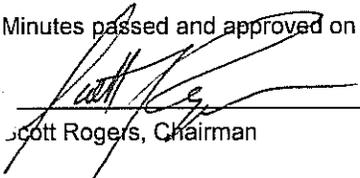


CEDAR PARK

PARKS & RECREATION ADVISORY BOARD MINUTES June 14, 2010

1. Call to Order/Quorum Determined/ Meeting Declared Open by Chairman Scott Rogers at 6:33 p.m.
2. Consider Approval of May 10, 2010 Regular-Called Parks and Recreation Advisory Board Minutes:
 - a. Motion to approve the May 10, 2010 regular-called Parks and Recreation Advisory Board minutes was made by Wayne, with amendment to item 6a, paragraph 2, sentence 2, replacing Wayne's name with Mike's name. Motion seconded by Janet. Motion passed unanimously.
3. Citizens Communications:
 - a. None.
4. Director's Report – James Hemenes:
 - a. Cedar Park Skate Park project construction update:
James showed pictures and the tentative ribbon cutting is scheduled for June 25th
 - b. Veterans Memorial Park Groundbreaking:
Phase II groundbreaking is scheduled for July 22nd
Staff will send a formal invitation to confirm.
5. Discussion and Possible Action:
 - a. Consider recommendation to the Cedar Park City Council regarding approval of the 2010 Cedar Park Trails Master Plan:
>Jim Carrillo, Director of planning for Half Associates reviewed the final changes based on public input, comments made from Parks Board, and feedback from City Council and Engineers. The bike facilities will be added as the streets get restriped or repaved. Jim said that our plan is very ambitious, and that we are one of very few cities that understand the big picture.
>James said that Cluck Creek and Nelson Ranch have now been identified as bike routes.
Mike discussed the sidewalk concerns in front of Forrest Oak's subdivision.
Charles said that we will fill in the drainage ditch and re-pipe when they widen the road. It will have a wide outside lane.
>Motion to recommend to Cedar Park City Council approval of the 2010 Cedar Park Trails Master Plan made by Wayne, and seconded by Mike. Motion passed unanimously.
 - b. Consider recommendation to the Cedar Park City Council regarding possible amendment to Appendix A, Article 12.00 Park related fees of the Cedar Park code of Ordinances:
>James discussed fee revisions for Rosemary Denny Park clubhouse and pavilions. After comparing with nearby cities, we propose the full day rates for resident \$250 and non-residents \$500 with a \$250 deposit. The pavilions are in line with Brushy Creek Lake Park and Milburn pavilions. The deposit is a nuisance deposit, and if the renter leaves the property damaged, or extremely dirty, we will get Police Department involved.
>Charles requested a copy of the renter's application and/or agreement that the renters sign.
>Motion to consider amendment to Appendix A, Article 12:00 Parks related fees of the Cedar Park Code of Ordinances to City Council for approval. Seconded by Mike. Motion passed unanimously.
6. Closing Comments:
>Wayne reminded everyone about July 4th event at Milburn.
>Janet encouraged all Veterans and all businesses to make donations. The final artwork is over the original budgeted price of \$100k; they went back to the artists and ask if they can do some changes to bring the price down. The final price came down to \$175k and was approved by Council a week ago. That means they need to raise \$90 to \$100k more than previously planned. Council gave them until September 30th to raise the money in order to dedicate it by Memorial Day 2011.
7. Upcoming Meeting Dates:
 - a. Regular-called meeting of the Parks and Recreation Advisory Board to be held on July 12, 2010 at 6:30 PM at the Library Meeting Room in the Cedar Park Public Library.
>A motion to adjourn the meeting was made by Janet, and seconded by Mike at 7:04pm.
Motion passed unanimously.

Minutes passed and approved on the 12th day of July, 2010.



Scott Rogers, Chairman



Mike Tangorra, Secretary

Wayne Ruark, Vice Chair



CEDAR PARK

PARKS & RECREATION ADVISORY BOARD MINUTES July 12, 2010

1. Call to Order/Quorum Determined/ Meeting Declared Open by Chairman Scott Rogers at 6:33 p.m.
2. Consider Approval of June 14, 2010 Regular-Called Parks and Recreation Advisory Board Minutes:
 - a. Motion to approve the June 14, 2010 regular-called Parks and Recreation Advisory Board minutes was made by Wayne, and seconded by Jesse. Motion passed unanimously.
3. Citizens Communications:
 - a. None.
4. Director's Report – Curt Randa:
 - a. Rosemary Denny Park Grand Opening is scheduled for Saturday July 31st from 9AM – Noon. The event will be an Open House with live music, refreshments, and local Officials will be present.
 - b. Veterans Memorial Park Groundbreaking is scheduled for July 22nd at 4:45PM at Veterans Memorial Pool parking lot, 2525 W. New Hope Drive.
5. Discussion and Possible Action:
 - a. Consider recommendation to the Cedar Park City Council regarding application to the Texas Parks and Wildlife Department to designate Brushy Creek as a Texas Paddling Trail (TPT): Curt reviewed Darla McDonald's May presentation to the Board. Since then, Darla has contacted Shelly Plant, the Administrator of this program at Texas Parks and Wildlife. Curt is looking for a Motion to recommend to Council.

Three things are needed for the State:

1. Documentation of the City's interest in the form of resolution approved by Council
2. Schedule a meeting with all the Partners
3. Schedule a Paddling survey of the Creek

Some of the obligations by Parks and Wildlife include:

1. Work with local community partners and promote Brushy Creek Lake Park as a TPT
2. Provide the TPT kiosk design options
3. Develop a trail map
4. Provide river conservation and ethics
5. Provide interpretive vinyl insert for the kiosk and promote the paddling trial on their website.

Trail length is required to be a minimum of 4 paddling miles and maximum of 12 paddling miles. The south fork of Brushy Creek is about 2 miles, and Shelly, the Director, said there should be no problem with a shorter trail. We have several natural and historic features such as topography, wildlife and natural vegetation. There is wildlife such as deer, rabbits, raccoons, snakes, birds, catfish, crappie and bass. There are some indications of Native American sites in Cedar Park and the Brushy Creek area dating back 10,000 years. At Brushy Creek Sports Park, there is the Railroad trestle marker where the granite fell off the train on the way to the Capitol Building. One of the concerns was that the lake is fairly shallow. It has constant flow from the water plant and it has never been dry even during a drought. No concerns about the population centers within 100 miles from Brushy Creek; Cedar Park is 3 ½ miles away and there are many cities nearby. Local partners to manage and maintain put-in and take-out locations which will be Row Paddle Brushy Creek, and kayak rentals from local sources will be done by Darla McDonald at Row Paddle.

The City would have to provide the kiosk, and there is possible funding opportunity through the Tourism Board. Curt will get some examples of existing kiosk's and present Parks Board with it. Darla's estimate is \$700.

>Curt believes that Cedar Park would be the only Paddle Trail in this area of Central Texas; the nearest is Hornsby Bend, which is about 35 miles away.

Janet made a Motion to start the application to the Texas Parks and Wildlife to designate Brushy Creek as a Texas Paddle Trail, seconded by John. Motion passed unanimously.

6. Closing Comments:

>Wayne would like to make an agenda request discussing possible funding revenues for Veterans Memorial artwork project.
>Janet is visiting small businesses asking for \$100 donations. Cedar Park Jewelry gave them diamond tennis bracelets and they will raffle them off at the Veterans Memorial celebration on November 7th. The raffle ticket sales goal is \$25,000, and the raffle tickets will be \$40 for 2, or one for \$25. They made \$375 at the 4th of July event. They sold over 100 flags, and sold out of water.

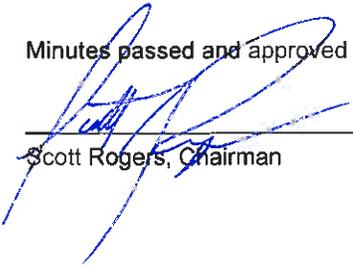
>Scott went by the Skatepark and commented that there were about 40 skaters at 9PM!

7. Upcoming Meeting Dates:

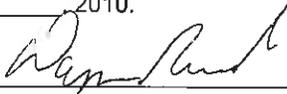
a. Regular-called meeting of the Parks and Recreation Advisory Board to be held on August 9 at 6:30 PM at the Library Meeting Room in the Cedar Park Public Library.

>A motion to adjourn the meeting was made by Wayne at 6:53PM. Motion passed unanimously.

Minutes passed and approved on the 13th day of September, 2010.



Scott Rogers, Chairman



Wayne Ruark, Vice-Chair



CEDAR PARK

PARKS & RECREATION ADVISORY BOARD MINUTES September 13, 2010

1. Call to Order/Quorum Determined/Meeting Declared Open by Chairman Scott Rogers at 6:34 p.m. Board Members Jesse Holguin and David Powers were absent. One position is vacant. All other members were present.
2. Consider Approval of July 12, 2010 Regular-Called Parks and Recreation Advisory Board Minutes:
 - a. Motion to approve the September 13, 2010 Regular-Called Parks and Recreation Advisory Board minutes was made by Board Member Janet Bartles, and seconded by Vice-Chair Wayne Ruark. Motion passed unanimously, 4-0, with two members absent and one position vacant.
3. Presentation: Veterans Memorial Update – Don Schliesser
 - a. Don Schliesser and Lisa Morris, Fundraising Co-Chairs for Cedar Park Veterans Memorial Committee made the presentation. The committee has raised approximately \$143,000. Their goal is to raise \$175,000 by October 7, 2010. They are working on different styles of permanent recognition for large donors. They would like the Board's support when they go to City Council on October 7th.
4. Citizens Communications
 - a. None.

Items 5a through 5c were called up together.

5. Director's Report – Curt Randa:
 - a. Update on the September 18, 2010 Bydee Festival:

Curt Randa passed out flyers for the festival. He advised the Board that the location and times had changed from previous years. The festival will be held at Milburn Park from 11:00 a.m. to 5:00 p.m.
 - b. Update on the Veterans Memorial Park Construction:

The construction on Veterans Memorial Park has been underway for the past two months. Curt Randa provided photos of the progress and stated that 95% of the site work has been completed. The project is within budget and on schedule.
 - c. Update on the Recent Flood Damage to Local Parks:

Curt Randa advised the Board that flood damage assessments were in progress.

 - Rosemary Denny Park, which opened in July, was flooded. The mulch, landscaping and air conditioning unit were damaged by the flooding. The clubhouse had damage to the interior drywall.
 - The skatepark is still underwater. The construction was primarily concrete, so it is hoped that the damage to it will be minimal. The metal accessories will be checked for rust.
 - Brushy Creek Sports Park's concession stands and ball parks are still flooded. It may take over a week for the water to recede enough to assess the damage to the turf.
 - The trails and parking lots will require substantial debris cleanup.

Board Member Bartles commended the Parks Department on their swift response at Rosemary Denny Park.
6. Discussion and Possible Action:
 - a. Consider Recommendation to the Cedar Park City Council Regarding Construction of a Basketball Court at Heritage Park:

Curt Randa advised that representatives from the Heritage Park Home Owners Association (HOA) have requested the installation of a basketball court in their neighborhood park. Staff is recommending a half court size to better fit within the park and to limit the amount of users from outside the neighborhood. He advised that the HOA had suggested the possibility of cost sharing.

Sara Simmons, Vice President of the Heritage Park HOA, advised the Board that the HOA met with the Parks Department to determine the options available. Impromptu voting on the HOA member interest in the basketball court shows that there are more members interested than not.

Curt Randa advised that no action needed to be taken tonight. He wanted to keep the Board informed on possible projects to be considered in FY 2010-2011. Board members stated that because the HOA was interested in cost sharing, the priority of this project was higher. They verified that the level of quality would meet standard specifications. They commented that this may be an incentive to other HOA parks to participate in cost sharing. They asked that the HOA establish the amount of cost sharing they would be able to offer.

b. Consider Recommendation to the Cedar Park City Council Regarding the 2006 Parks and Open Space Master Plan Update:

Curt Randa handed out a copy of the "Cedar Park Parks & Open Space Master Plan – Action Plan 2006-2016". He advised that many of the high priority items from the action plan have been completed. He suggested that this be brought to the Joint Meeting with City Council scheduled for October 14, 2010. This item will be brought back to the Board for more in depth discussion. There was no action taken on this item.

7. Closing Comments:

>Board Member Greeley advised that he attended the dedication of Rosemary Denny Clubhouse and he wanted to thank Kevin Haywood for the music he played at the ceremony.

8. Upcoming Meeting Dates:

a. Regular-Called Meeting of the Parks and Recreation Advisory Board To Be Held On October 11, 2010 at 6:30 PM at the Library Meeting Room in the Cedar Park Public Library.

Board Members were advised that the Joint Meeting with the City Council is scheduled for October 14, 2010 at 6:30 PM at the Library Meeting Room in the Cedar Park Public Library.

9. Adjournment:

Board Member Bartles made a motion to adjourn the meeting at 7:26 PM, and seconded by Board Member Greeley. Motion passed unanimously, 4-0, with two members absent and one position vacant.

Minutes passed and approved on the 8th day of November, 2010.



~~Scott Rogers, Chairman~~

Wayne Ruark Vicechair



~~Wayne Ruark, Vice-Chair~~

David Powers, Place 4



CEDAR PARK

PARKS & RECREATION ADVISORY BOARD MINUTES November 8, 2010

1. Call to Order/Quorum Determined/Meeting Declared Open by Vice-Chairman Wayne Ruark at 6:36 p.m. Board Members Scott Rogers and John Greeley were absent. One position is vacant. All other members were present.
2. Consider Approval of September 13, 2010 Regular-Called Parks and Recreation Advisory Board Minutes:
Motion to approve the September 13, 2010 Regular-Called Parks and Recreation Advisory Board minutes was made by Janet Bartles, and seconded by David Powers. Motion passed unanimously.
3. Citizens Communications
 - a. Jerry Babiarz, president of HOA for Heritage Park discussed his proposal for ½ basketball court with 1 basket, no lights and would like to subsidize \$8,000. Curt will get some prices.
 - b. Kersten Hallander inquired about adding to the Master Plan an outdoor racquetball/handball practice facility at BCSP. Kersten plays professionally on a US racquetball Team. She has been researching grant funding and has some drawings.
4. Director's Report – Curt Randa:
 - a. Update on the October 18th Youth Scholarship Benefit Golf Tournament:
The golf tournament was very successful and Curt commended Tara for an outstanding job. This year, we raised \$9,437, which will be put towards Youth Scholarship funds.
 - b. Update on the December 3rd Holiday Events:
Park staff has combined the Tree Lighting event and Santa's Workshop event. The event will take place December 3rd, 6:30pm at Heritage Oak Park. New this year will be Santa's village; a decorated village façade done by our Parks maintenance staff.
5. Discussion and Possible Action:
 - a. Consideration of Funding Requests to the 4B Community Development Corporation for Replacement Playgrounds at Creekside and Wild Rose Parks:
Our recent request to 4B was to fund specific projects. 4B is asking Park staff to provide specific amounts. Curt showed pictures of the outdated playscapes, which are approximately 12 years old. The funding would be to update the equipment and bring it up to code. For safety reasons, we are unable to donate the equipment to charities, but our goal is to recycle the playscapes through the Company that would do the upgrade. The estimated cost for each playscape is \$50,000. *Motion to consider funding requests to the 4B Community Development Corporation for replacement playgrounds at Creekside and Wild Rose Parks was made by Janet, and seconded by David. Motion passed unanimously.*
 - b. Consideration of a Request for Qualifications (RFQ) for Selecting a Consultant to Prepare the 2006 Parks and Open Space Master Plan Update:
The 2006 Master Plan is a little outdated and some of the action plan items have been completed. Our staff's recommendation is to possibly do a blended plan. A consultant would be selected based on our input. To save on the cost of the update, we could mail out surveys through Utility Billing; online surveys could be set up by the consultant; the City could print the Master Plan updates; we could do joint effort workshops; final draft printing could be done by City staff. Park staff is asking for the Board's support in initiating the selection of a consultant, and go with the blended approach. Janet likes the blended approach, however, the uncertainty of the economy has her concerned; she is suggesting to clearly state on the survey, how the patrons want to spend their money. Half Associates did the Master Plan in 2006 as well as the Trails master Plan. Land Design Partners did Rosemary Denny, Brushy Creek Sports Park, and the King Log Cabin. Veterans Phase II and Discovery Wells Master Plans were done by BWM Group. Park Ordinance Funds could be used to help fund the Master Plan update. *Motion to support staff initiating the selection process and proceeding with a blended plan with City staff was made by David Powers, and seconded by Janet. Motion passed unanimously.*

6. Closing Comments:

Next meeting agenda items to be discussed:

- a. Replacing Mike Tangorra with a representative of Parks Board to be on the Planetarium Committee.
- b. Consider approval for Heritage Park basketball court.

Janet gave an update on Veterans event. Veterans Committee gave pavers to some Veterans, and they collected \$1,930 in revenue. They have \$20,295.15 left to go.

There will be a Veterans Memorial event with the Texas Stars On November 20th, and the Stars will donate \$2 for every ticket sold. If you order a paver or leaf by November 14th Noon, they will take a picture and will wrap it up and send it to arrive at its destination by Christmas.

Wayne wished a Happy Thanks Giving to all, and mentioned to contact Tara if interested in volunteering for the Holiday event.

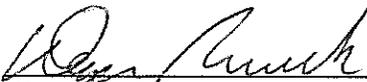
7. Upcoming Meeting Dates:

- a. Regular-Called Meeting of the Parks and Recreation Advisory Board to be held on December 13, 2010 at 6:30 PM at the Library meeting room in the Cedar Park Public Library.

8. Adjournment:

Motion to adjourn this meeting was made by David, and seconded by Jesse.

Minutes passed and approved on the 13th day of December, 2010.



Wayne Ruark, Vice-Chair



Board Member DAVID POWERS



PARKS & RECREATION ADVISORY BOARD MINUTES
December 13, 2010

1. Call to Order/Quorum Determined/Meeting Declared Open by Chairman Scott Rogers at 6:34 p.m.
Board Member Janet Bartles was absent. All other members were present.
2. Consider Approval of November 8, 2010 Regular-Called Parks and Recreation Advisory Board Minutes:
Motion to approve the November 8, 2010 Regular-Called Parks and Recreation Advisory Board minutes was made by Wayne Ruark with amendment to 4a, replacing the word commanded with commended, and seconded by David Powers. Motion passed unanimously.
3. Citizens Communications
 - a. Brian Collins presented a petition on behalf of Cedar Park Town Center residents requesting funding approval for trail development around the retention pond near the Recreation Center. The 200 signature petition is to continue support for funding, and request to make this project a high priority. In his presentation, Brian showed current pictures of the pond, and segments of the currently unusable trail. On the east side of Discovery at the low water crossing, there is debris making the low water crossing slippery and impassable. On the west side of Discovery, near the Recreation Center, the trail ends abruptly. Brian is asking for Parks Board's continued support in funding the construction of the trail project. In January, he will present to Council. Wayne said that we should include this project in the trails Master Plan update.
4. Director's Report – Curt Randa:
 - a. Update on the Parks and Recreation Department Regional Maintenance Rodeo Awards:
Curt briefly described the competition and the teams. Brad got 1st place in the mower event. Fernando came in 1st place in the backhoe competition; the team overall came in 3rd place. Curt quoted Jake Eason's statement "Their success is a direct reflection of the dedication and effort they put forth in their daily jobs".
 - b. Update on the Cedar Park Recreation Center membership and programs:
We currently have approximately 9,670 members at the Recreation Center since the opening of the Center in July 2009. We have currently 9 classes and look to add more next year. Yoga and Jazzercise are some of our most attended activities. Last year, we forecasted revenue of \$349k. The Toros are currently practicing at the Recreation Center. Council will consider final approval of a usage agreement with the Toros on Thursday. Wayne is concerned that group or individuals will monopolize the gym courts; he is asking to develop a system to manage play time with equal access/usage. Curt will get a report.
 - c. Follow-up Report on the December 3rd Holiday Events.
This is the first year we combined both events, and had over 2,000 in attendants. The food concessions did well. Staff received many compliments on the village. Next year, we are looking to use the village for Heritage Festival. David Powers would like to add an entrance to the village to get inside the booths. John Greeley is concerned about having the event on Friday night and the lack of parking; he suggested having it on a Saturday and the use of a shuttle; Curt said that we need to better promote parking locations with signage.
5. Discussion and Possible Action:
 - a. Consideration of a recommendation to the Cedar Park City Council regarding approval of the installation of a half basketball court at Heritage Park:
The association would like to contribute \$8k towards a half basketball court. Staff is requesting approval to use Parkland Dedication funds. The request would not exceed \$12k. The total budget for this project, including the Association's contribution would be \$20k. We currently have \$98k in Parkland Dedication funds that needs to be used in 2011. Heritage Park is an HOA park, however, the pavilion, playscape and trail is the City's property. We evaluated 22 parks, and Heritage Park was #17 on the list. Five of those have been completed, bringing Heritage Park's priority to the middle of the evaluated parks. John asked if there is a guideline for the HOAs to qualify for the City to fund portion of projects. Curt said they deal with requests on a case-by-case basis. Wayne said that a half

basketball court with no light would be a good fit for a neighborhood park such as Heritage Park. Scott said that the reason he would entertain the support of this park is due to the \$8k contribution from the HOA. *Motion to recommend to City Council funding from Park Ordinance funds not exceeding \$12k was made by Wayne, and seconded by David. Motion passed unanimously.*

b. Consideration of the selection of a representative from the Parks Advisory Board to serve on the Cedar Park Planetarium/Science Center Committee:

Motion to nominate David Powers to be the representative from Parks Advisory Board to serve on the Cedar Park Planetarium/Science Center Committee was made by Wayne, and seconded by John. *Motion passed unanimously.*

6. Closing Comments:

Next meeting agenda items to be discussed:

a. Scott would like to see the updated list of parks project priority for 2011.

Jesse asked if Cypress Bend Park was part of Milburn Park because the volleyball court has no net, the sandbox needs repairs.

David welcomed Mary Caputto as the newest member of the Parks Advisory Board.

Curt invited everyone to a Social under the Heritage Oak Tree after the meeting.

7. Upcoming Meeting Dates:

a. Regular-Called Meeting of the Parks and Recreation Advisory Board to be held on January 10 at 6:30 PM at the Library meeting room in the Cedar Park Public Library.

8. Adjournment:

Motion to adjourn this meeting was made by Jesse, and seconded by Wayne.

Minutes passed and approved on the _____ day of _____, 2011.

Scott Rogers, Chairman

Wayne Ruark, Vice-Chair