CITY OF CEDAR PARK - CODE COMPLIANCE
450 Cypress Creek Rd, Bldg 2, Cedar Park, TX 78613
Office: (512) 401-5100
E-Mail: code@cedarparktexas.gov

CIVIC/NON-PROFIT SIGN APPLICATION

Organization Name: _____

Mailing Address: _____ City: _____ Zip: _____

Physical Address: _____ Zip: _____

Contact Name: _____ Telephone Number: _____

E-Mail: _____ Fax Number: _____

Type of Event: _____ Date of Event: _____

AGREEMENT & CERTIFICATION OF TEMPORARY CIVIC/NON-PROFIT SIGN PERMIT

Chapter 13, Sec. 13.03.007 Temporary Signs, (e) Civic/nonprofit signs require a permit with no fee, shall not exceed four (4) square feet. Signs shall be allowed for a maximum of fourteen (14) calendar days per event. Signs shall be placed at least twenty-five feet (25') from an intersection and a minimum of ten feet (10') from the curbline. Signs shall not be placed anywhere in the center median of a public or private street.

Copies of the permit shall be placed on each sign to ensure that the signs are not picked up by the City.

Permitted Temporary Event Directional on-premise signs shall be placed using wood or angle iron stakes and no more than two (2) signs shall be placed within one thousand (1,000) feet from an intersection.

* Signs are not allowed before start date. **START DATE:**_____

* All signs **MUST** be picked up by the expiration date. **EXPIRATION DATE**: _____

I certify that this event is for strictly non-profit purposes, and no proceeds from this event being advertised on the sign will be for profit. All funds made from this event will be used for:

_____

_____

ALL OF WHICH ARE NON-PROFIT ACTIVITIES COVERED BY IRS FORM: 501(C)(3). ☐ **Copy of 501 (C)(3) attached.**

I have read the Civic/Non-Profit Sign ordinance above, and agree with the ordinance and the terms of the permit.

_____

Applicant Name | Applicant Signature | Date

Official Use Only:

PERMIT NUMBER: _____

Approved Name | Approved Signature | Date