



### Right of Way Improvement Acceptance Checklist

Last Update: January 11, 2016

Project Name: \_\_\_\_\_

The following must be provided to the Engineering Department prior to acceptance of the ROW improvements and any certificate of occupancy for the project. Please see Section 12.15.003 of the City Code for more information.

- Walk-thru with inspector completed and all punch-list items addressed
- Signed and sealed engineer's concurrence letter
- CD containing as-builts In PDF and CAD Format (including recorded plat)
- Maintenance bond equal to 10% of the cost of the improvements for 2 years from the date of acceptance
- Final contractor pay application documenting final costs for ROW improvements
  - Used to determine if all fees are current
  - If initial fees were too low, a fee correction invoice will be issued
- Copy of all material/geotech test reports
- All overtime inspection invoices paid (if necessary)