



CEDAR PARK

Development Services - Building Inspection Division

450 Cypress Creek Rd, Bldg. 2 * Cedar Park, TX 78613 * Phone: (512) 401-5100 * Fax: (512) 258-1471

E-Mail: permits@cedarparktexas.gov

Residential Remodel / Addition Permit Submittal Checklist

Applicant Name: _____ Address: _____

*Signature: _____

* By signing this I am acknowledging all required documents are provided in this submittal

PROJECT INFORMATION (All are required unless not applicable)		Provided (Applicant must check)
GENERAL	Owner, Applicant, and Contractor Information to include email address for all contacts	
	Project Valuation	
NOTE: PLANS WILL NOT BE ACCEPTED IN PENCIL. PLANS THAT ARE NOT LEGIBLE OR INCOMPLETE WILL NOT BE ACCEPTED		
PLANS FOR ADDITIONS	Site Plan & Details – Show all existing PUE’s, setbacks, property lines, and location of new addition	
	Foundation Plan – Details on footings or beams with dimensions	
	Floor Plan – Provide location of new walls, doors, and windows, etc. Must include electric, plumbing, and mechanical details.	
	Demolition Plan – If applicable.	
	Framing Plan – Roof framing details including sizing and spacing of rafters, joists, etc. and proposed tie-in to existing framing, if applicable.	
	Elevations – Provide elevations for each façade that is being modified; include building height and façade materials both existing and proposed.	
PLANS FOR REMODELS	Framing Plan – Roof framing details including sizing and spacing of rafters, joists, etc. and proposed tie-in to existing framing, if applicable.	
	Floor Plan (before/after) – Provide location of new walls, doors, and windows, etc. Must include electric, plumbing, and mechanical details.	
ADDITIONAL DOCUMENTS		Provided
SUPPORTING DOCUMENTS	ResCheck – If applicable.	
NOTE: Additional information may be required for special situations, (i.e., flood zone, etc.)		