

# Print a Copy of My Permit

The permit must be in "Issued" status before you are able to print a copy of your permit.

Jurisdictions typically do not allow customers to print their permit until all fees are paid on a project. If you have paid all fees and still do not have access to your permit, please contact the helpdesk at (866) 957-3764 or go to <https://www.mygovernmentonline.org/#contactus>.

**Step 1:** Log into your MyGovernmentOnline account. [Click here if you don't have an account](#).

**Step 2:** Locate your permit by search the project number or address and add the project to your account. [Click here to learn how to add a project to your account](#).

**Step 3:** Once you have the desired project open, go to the payments tab.

**Project #2019-2141**  
**131 Candycane Lane Building 132 Whoville LA 98137**

Jurisdiction: Whoville      Project Description:  
Create Date: 06/23/2019        
Fees: \$10.00    Fees Paid: \$10.00  
Balance Due: \$0.00  
Status: Approved  
Types: Garage Sale (6588)

Overview    Contacts    Requirements    **Payments**

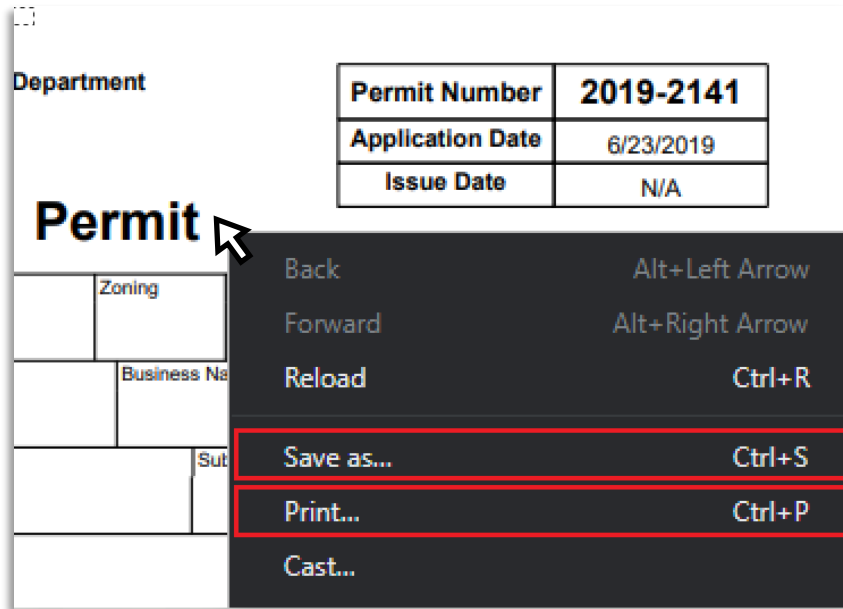
**Step 4:** If all permitting fees are paid, you will see a button that says "Print Permit". Your permit document will open. This button will ONLY show if you have paid all fees.

Overview    Contacts    Requirements    **Payments**

Project Type Fees

Total	Amount Due	
\$10.00	<input type="text"/>	<input type="button" value="Print Permit"/>
		<input checked="" type="checkbox"/> Paid

Step 5: Right click on your computer mouse to either save or print your permit document.



## Still Have Questions?

Here at MyGovernmentOnline, we are committed to providing the best customer service and website support.

Our helpdesk team can be reached Monday through Friday from 7 am to 6 pm by calling (866) 957-3764 and pressing option 1.

You can also email us at any time by going to <https://www.mygovernmentonline.org/#contactus>.