

## **Application to Collocate on a City-Owned Pole**

An application to collocate a network node on a City-owned pole, other than a traffic pole, streetlight pole, or utility pole, must include information that the director determines is necessary to review and approve the application, including, but not limited to:

1. A completed application on a form approved by the director, for each location requested;
2. \$500 application fee;
3. \$270 annual fee;
4. A map showing the intended location of the proposed facility in the public right-of-way, with distances from any historic landmarks, parks or residentially zoned property, if any. The map must include all existing utilities and surface features (including trees, street furniture, etc.) within 20 feet of the proposed node support pole location;
5. Representative drawings or pictures of the specific pole location;
6. Artistic renderings, drawings, cut sheets, or pictures showing the location with network provider's equipment installed, including conduit, attachment method, and shroud;
7. Details and graphics on the type of network facility to be installed and installation method proposed for the City's approval;
8. A photograph of the specific City-owned pole to be attached to;
9. Pole load analysis in accordance with the Design Manual Section VI(d)(i);
10. Construction plan sheets (11 inches by 17 inches) at a scale of no smaller than 1 inch = 40 feet in plan view, and 1 inch = 6 feet in profile view, sealed by a professional engineer licensed in the State of Texas that represents:
  - a. The specific location of the existing City-owned pole, including:
    - i. An aerial map showing the location of the proposed Network Node, and an current street view image, including a before and after image of the Network Node and all proposed amendments and associated standalone equipment;
    - ii. An analysis showing that the proposed Network Node is spaced at least 1,000 feet from another existing or previously permitted Network Node.

- b. Scaled dimensioned drawings, in plan and profile view, supplemented with pictures and drawing, of the proposed attachments of the Network Node to the existing pole, as well as any other proposed equipment associated with the proposal, indicating the spacing from existing curb, driveways, sidewalk, and other existing light poles and any other poles or appurtenances. This shall include before and after images of the pole and all proposed attachments and associated standalone equipment; and
  - c. Scaled dimensioned construction plans indicating the current Right-of-Way line and showing the proposed underground conduit and equipment, and its spacing from existing utilities. The drawings shall also show a sectional profile of the Right-of-Way and identify all existing utilities and existing utility conflicts.
11. Proof of a permit from the state or federal government if the project lies within the right-of-way adjacent to a state or federal highway;
  12. Proof of approval by the entity providing electrical service of all electrical equipment, hardware, devices, etc. necessary for the Network Node;
  13. Template that will be used to provide notification to adjacent residential developments/neighborhoods within 300 feet;
  14. Proof of insurance in accordance with CPCO Section 16.03.003; and
  15. Proof of fiscal surety in accordance with CPCO Section 16.03.003.

(See Design Manual Sections IV(e), and VI (d), (f), and (g) ; COCP Section 16.03..., 16.03.038(5))