CEDAR PARK POLICE DEPARTMENT

COMMUNITY SERVICES DIVISION

911 QUEST PARKWAY
CEDAR PARK, TEXAS 78613
(512) 260-4600

ROAD CLOSURES (BLOCK PARTIES) REQUIREMENTS

The Cedar Park Police Department prefers that only cul-de-sacs and non-through streets be barricaded or blocked off for these types of events. If the street is a major through street then the liability and inconvenience for the citizens is too high.

The requesting citizen must create a letter/petition for the neighbors affected by the road closure. The letter/petition must have each name, street address and a signature from each resident affected by and agreeing to the road closure.

The maximum length of time that the Cedar Park Police Department usually allows for a road closure/blockage is 4 to 5 hours. Exceptions can be made on a case by case basis.

The Cedar Park Police Department asks that the requestor take photos of the area which they wish to close/block off. This makes the presentation to the Chief of Police much easier when explaining the closure/blockage.

The letter/petition, photos and a memo stating the event needs to be submitted to the Community Services Division Sergeant. The Community Services Division Sergeant will then make the presentation and recommendations to the Chief of Police requesting the closure/blockage.

If approved by the Chief of Police, the Cedar Park Police Department will provide 2 barricades and 8 traffic cones. The barricades and cones can be delivered or picked up at the police department the day prior to the closure/blockage. They will be picked up/returned as soon as possible after the event has concluded.

After approval or denial of the request, the letter/petition, photos and memo will be placed in permanent file in the Community Services Division for future reference.

The _____neighborhood is requesting the closure/blockage of
(Subdivision or Block Name)

_____
(Specific Address of the Location to be Closed / Blocked)

on _____day of _____, 20____, from the hours of _____ am/pm to
(Date) (Month) (Year) (Time)

_____am/pm. By signing this form, I agree to allow the road closure/blockage for the
(Time)

event.

NAME	ADDRESS	SIGNATURE

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