2016 - 2017

CITY OF CEDAR PARK PROPOSED ANNUAL BUDGET FISCAL YEAR 2016 - 2017

CEDAR PARK

CEDAR PARK

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As required by Section 102.005 of the Local Government Code, the City of Cedar Park is providing the following statement on this cover page of its proposed budget:

This budget will raise more total property taxes than last year's budget by $2,725,671 or 8.13%, and of that amount $919,888 is tax revenue to be raised from new property added to the tax roll this year.

This budget is based upon a working tax rate of $0.474 per $100 of valuation which is a reduction of $0.0055 per $100 from the current tax rate of $0.4795 per $100.

CEDAR PARK

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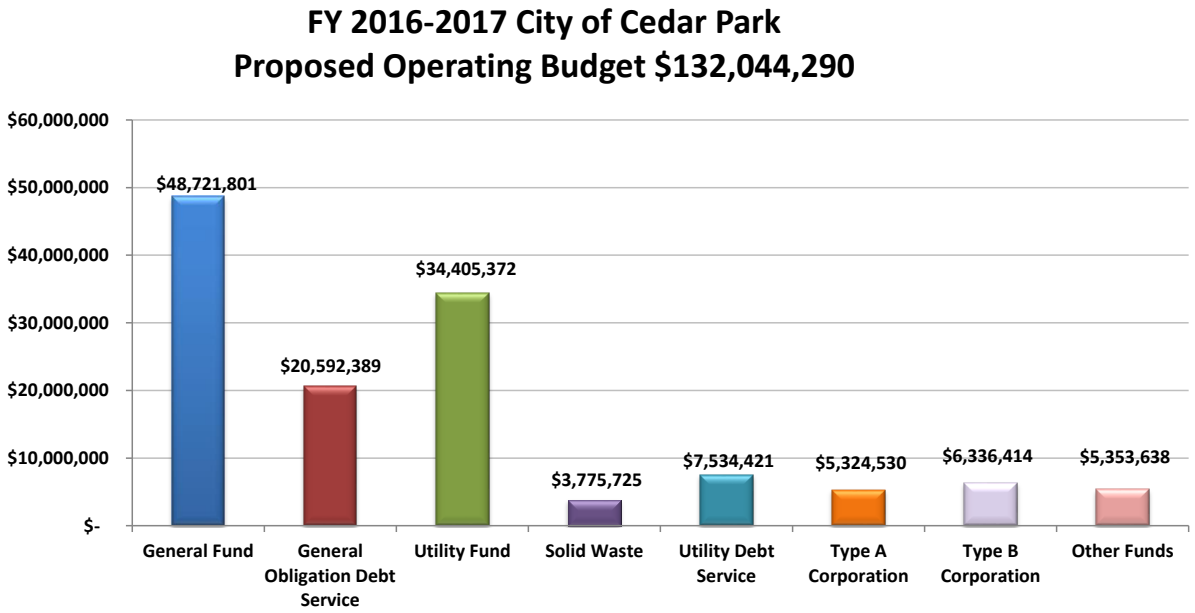
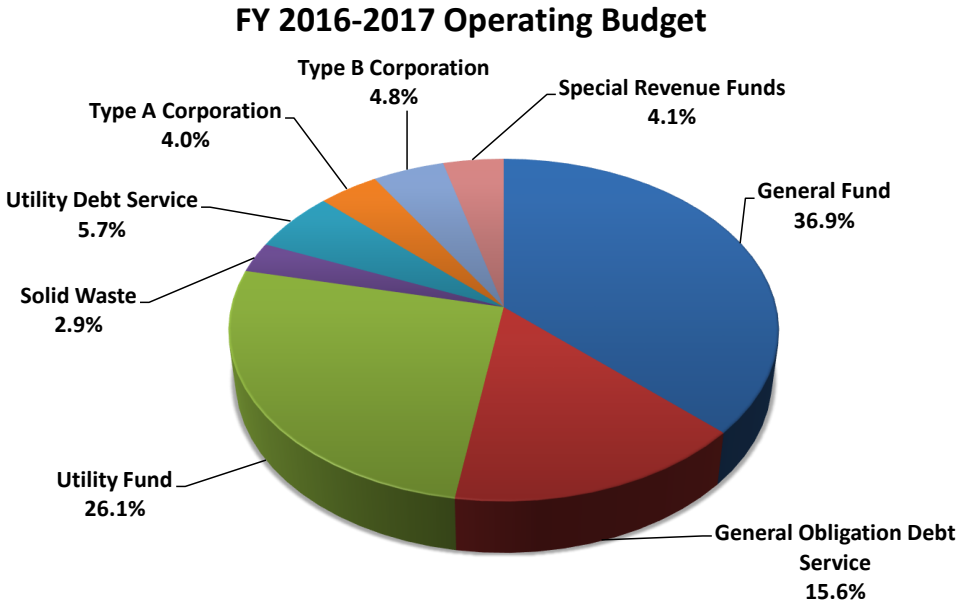
OPERATING BUDGET SUMMARY

The total proposed operating budget for FY 2016-2017 is $132,044,290. The two largest operating funds are the General Fund which comprises $48,721,801 or 36.9% and the Utility Fund which comprises $34,405,372 or 26.1% of the total operating budget, which combines to be $83,127,173 or 63%.

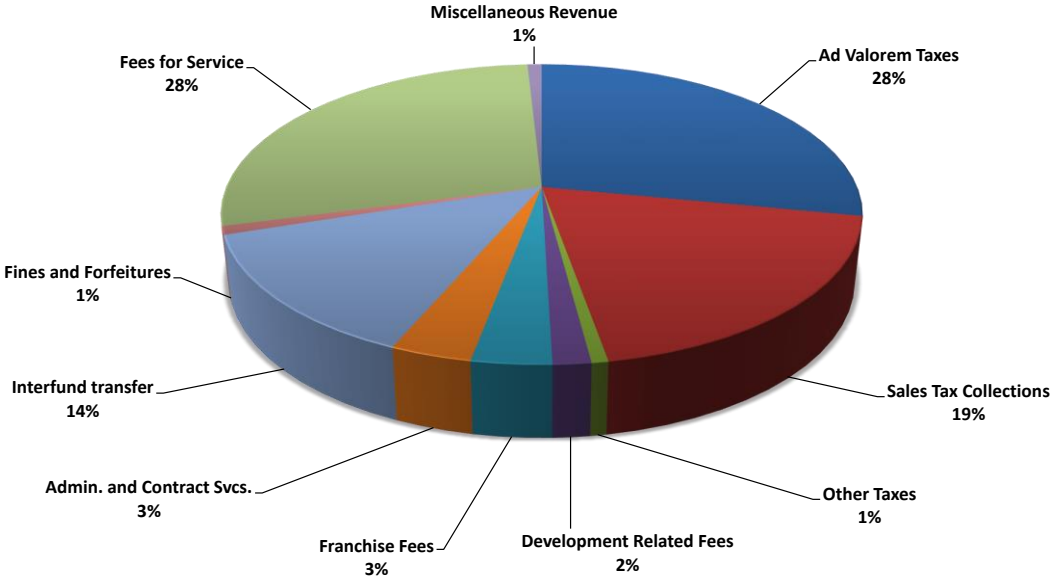




FY 2016-2017 Consolidated Operating Fund Revenue Summary

Revenues:	General Fund	General Debt Service	Utility Fund	Solid Waste Fund	Utility Debt Service	4A Corporation Funds	4B Corporation Funds	VES and Special Rev. Funds	Grand Total
Ad Valorem Taxes	$ 17,679,939	$ 18,559,778	$ -	$ -	$ -	$ -	$ -	$ 697,641	$ 36,937,358
Sales Tax Collections	12,572,901	-	-	-	-	6,286,451	6,286,451	-	25,145,803
Other Taxes	188,530	-	-	-	-	-	-	742,661	931,191
Development Related Fees	2,139,002	-	-	-	-	-	-	-	2,139,002
Franchise Fees	4,276,910	-	-	-	-	-	-	209,030	4,485,940
Admin. and Contract Svcs.	4,570,472	-	-	-	-	-	-	-	4,570,472
Interfund transfer	-	3,222,113	3,384,134	-	7,516,921	-	-	3,632,260	17,755,428
Fines and Forfeitures	715,000	-	401,774	-	-	-	-	67,298	1,184,072
Fees for Service	3,083,019	-	30,299,177	3,825,529	-	-	-	-	37,207,725
Miscellaneous Revenue	593,105	111,679	203,315	5,135	30,293	15,750	31,000	127,411	1,117,688
Total Revenues	**$ 45,818,878**	**$ 21,893,570**	**$ 34,288,400**	**$ 3,830,664**	**$ 7,547,214**	**$ 6,302,201**	**$ 6,317,451**	**$ 5,476,301**	**$ 131,474,678**

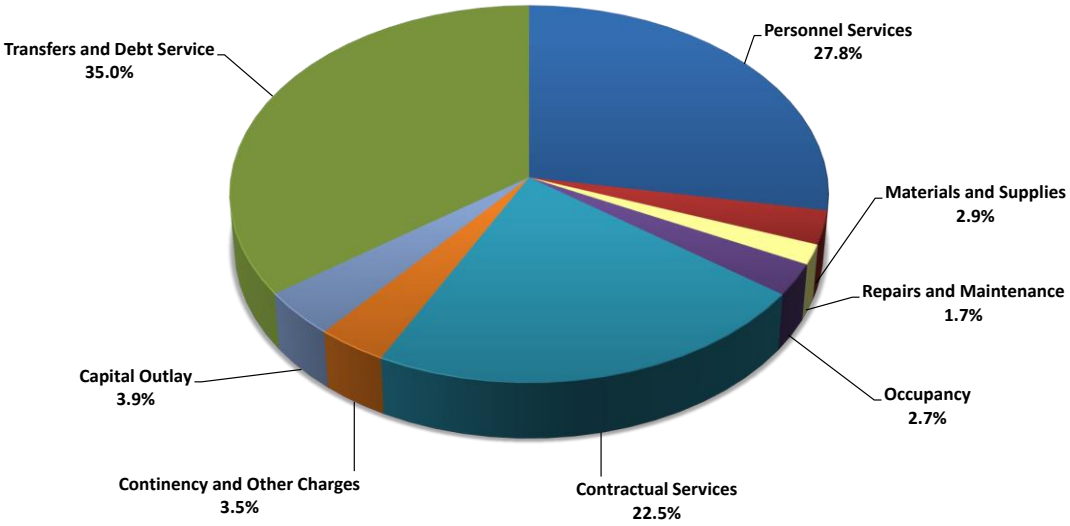
FY 2015-2016 Consolidated Operating Revenues



FY 2016-2017 Consolidated Operating Fund Expenditure Summary by Category

Expenditures By Category:	General Fund	General Debt Service	Utility Fund	Solid Waste Fund	Utility Debt Service	4A Corporation Funds	4B Corporation Funds	VES and Special Rev. Funds	Grand Total
Personnel Services	$ 30,964,671	$ -	$ 5,652,351	$ -	$ -	$ -	$ -	$ 71,152	$ 36,688,174
Materials and Supplies	2,141,381	-	926,744	100,000	-	-	-	633,847	3,801,972
Repairs and Maintenance	1,462,132	-	795,470	-	-	-	-	-	2,257,602
Occupancy	1,514,971	-	2,093,456	-	-	-	-	1,333	3,609,760
Contractual Services	7,085,449	364,000	9,590,531	3,498,252	-	2,102,417	5,595,374	1,409,199	29,645,222
Continency and Other Charg	3,669,915	-	769,872	-	-	-	3,460	158,607	4,601,854
Capital Outlay	1,728,500	-	375,104	-	-	-	-	3,079,500	5,183,104
Transfers and Debt Service	154,782	20,228,389	14,201,844	177,473	7,534,421	3,222,113	737,580	-	46,256,602
TOTAL ALL FUNDS	**$ 48,721,801**	**$ 20,592,389**	**$ 34,405,372**	**$ 3,775,725**	**$ 7,534,421**	**$ 5,324,530**	**$ 6,336,414**	**$ 5,353,638**	**$ 132,044,290**

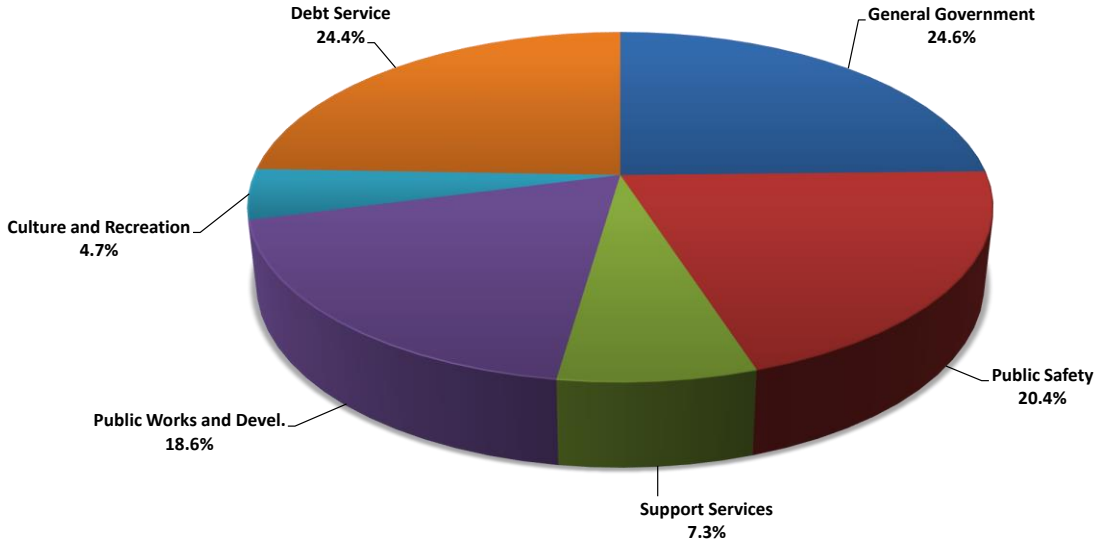
FY 2016-2017 Consolidated Operating Expendtiures by Category



FY 2016-2017 Consolidated Operating Fund Expenditure Summary by Function

Expenditures By Function:	General Fund	General Debt Service	Utility Fund	Solid Waste Fund	Utility Debt Service	4A Corporation Funds	4B Corporation Funds	VES and Special Rev. Funds	Grand Total
General Government	$ 4,271,641	$ -	$ 19,784,629	$ -	$ -	$ 2,102,417	$ 5,602,145	$ 784,865	$ 32,545,697
Public Safety	26,725,916	-	-	-	-	-	-	179,838	26,905,754
Support Services	4,890,662	-	1,081,314	-	-	-	-	3,613,595	9,585,571
Public Works and Devel.	7,468,526	-	13,539,429	3,598,252	-	-	-	-	24,606,207
Culture and Recreation	5,365,055	-	-	-	-	-	-	775,340	6,140,395
Debt Service	-	20,592,389	-	177,473	7,534,421	3,222,113	734,269	-	32,260,665
Total Expenditures	**$ 48,721,801**	**$ 20,592,389**	**$ 34,405,372**	**$ 3,775,725**	**$ 7,534,421**	**$ 5,324,530**	**$ 6,336,414**	**$ 5,353,638**	**$ 132,044,290**
Change in Fund Balance	$ (2,902,923)	$ 1,301,181	$ (116,972)	$ 54,939	$ 12,793	$ 977,671	$ (18,963)	$ 122,663	$ (569,611)

FY 2016-2017 Consolidated Operating Expenditures by Function



CITY OF CEDAR PARK
FY 2016-2017 BUDGET CALENDAR

	DATE	EVENT	ACTION
PREPARATION	April 8, 2016	FY 2016-2017 Budget & CIP Kickoff	Estimate Worksheets, Proposed Budget worksheets and instructions to Department Directors
	April 8-April 29, 2016	Departmental Budget & CIP Submittal Preparation	Departments create their proposed budget and CIP submittal for review by Finance
	April 22, 2016	March financials closed	Finance closes the March monthly finances
	April 14, 2016	Additional Budget Training - City Hall - Buttercup Room 2 p.m.-3:30 p.m.	Finance Department will offer additional training for budget submittals, including Q&A session
	May 2, 2016	Budget & CIP Submittals Due	Departments submit budgets to Finance for review
	May 2-May 20, 2016	Finance reviews and departmental updates of budget & CIP submittals	Finance reviews departmental budget submittals prior to departmental submittal to the City Manager
	Mid May	Deadline for submitting appraisal records to ARB	No action by City
	May 20, 2016	Department Budget & CIP submittals due to City Manager	Directors will submit their proposed budget worksheets to City Manager and Finance
	May 20-June 10, 2016	CM holds budget & CIP submittals meetings	City Manager reviews and discusses submittals with Department Directors
	July 8-9, 2016	City Council Summer Retreat	
	July 25, 2016	Tax Roll Certification	Chief Appraiser official date for certifying tax roll
	August 11, 2016	Council Budget Workshop	Budget workshop with Council
	End of July	Calculation of Effective and Rollback Tax Rates	Finance Department calculates effective and rollback tax rates from certified tax roll
ADOPTION	August 22, 2016	Publish Proposed Budget & CIP	Provide Budget to Library, City Secretary and place on website. In addition, place notice on public access television channel
	August 25, 2016	Proposed FY 2016-2017 Budget and Tax Rate Presentation to Council & Vote on Max Tax Rate	Staff provides presentation of Proposed Budget to Council at Regular Council Meeting
	September 1, 2016	Publish Tax Notice	The notice for public hearings on the tax rate will be published in a newspaper
	September 8, 2016	First Reading of Budget and Tax Rate	Public hearing for budget. May need to schedule and announce meeting to adopt tax rate 3 - 14 days from this date IF proposed rate exceeds the ETR.
	September 15, 2016	Second Reading of Budget and Tax Rate and Adoption: Special Called	Special Called meeting to provide additional Public Hearings on Budget and Tax Rate
IMPLEMENTATION	September 22, 2016	Final reading; Adoption of Budget and Tax Rate	Vote on Budget and Tax Rate
		72 hour notice for meeting at which governing body will adopt tax rate	
	October 1, 2016	Operating Fiscal Year begins	
	November 16, 2016	Close FY 2016	
	November 26, 2016	Begin FY 2016 Audit	
	December 14, 2016	Publish FY 2017 Budget	
	December 21, 2016	Submit Budget to GFOA	

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GENERAL FUND

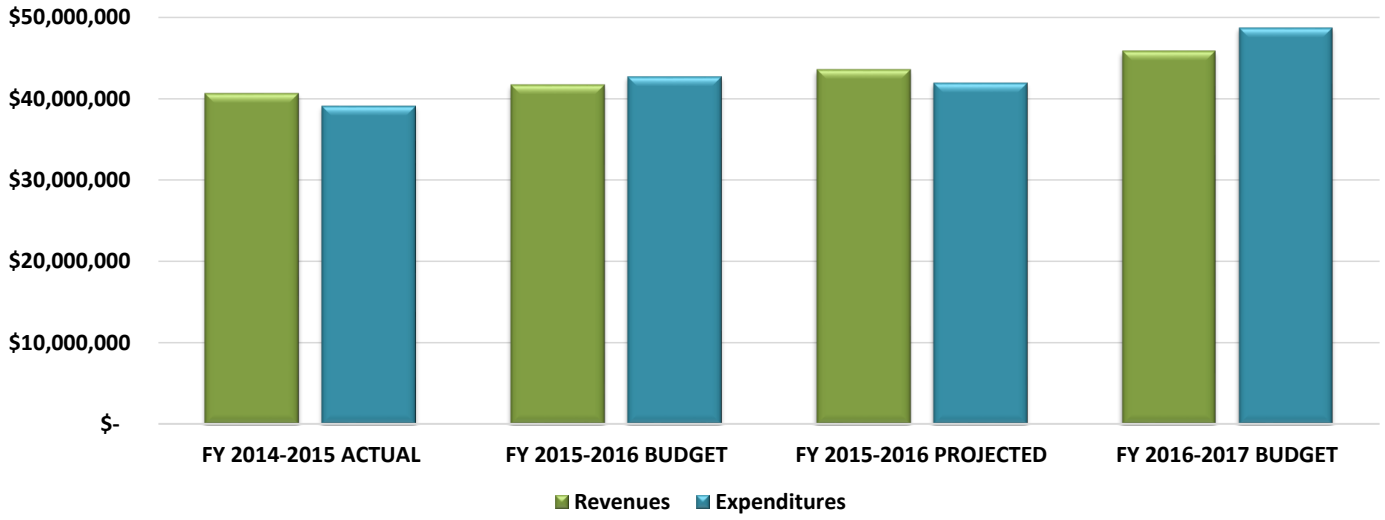
The General Fund includes typical government activities which are funded through taxes, fees, and permits, and includes police services, fire protection, parks, and street maintenance. The General Fund section includes revenue summary information, expenditure summary information, and departmental detail information.

Note: Professional and technical vocabulary and abbreviations are defined in the Budget Glossary located in the Appendix Section.

GENERAL FUND

SUMMARY OF REVENUES AND EXPENDITURES

	FY 2014-2015 ACTUAL	FY 2015-2016 BUDGET	FY 2015-2016 PROJECTED	FY 2016-2017 BUDGET
Total Revenues	$ 40,631,273	$ 41,709,102	$ 43,549,493	$ 45,818,878
Total Expenditures	$ 39,122,696	$ 42,736,081	$ 41,974,784	$ 48,721,801
Surplus/(Deficit)	**$ 1,508,577**	**$ (1,026,979)**	**$ 1,574,708**	**$ (2,902,923)**
Fund Balance Transfer for One-Time Expenditures				
Unreserved Fund Balance	$ 18,937,340	$ 14,696,637	$ 20,512,048	$ 17,609,125
Fund Balance as % of Revenue	46.6%	35.2%	47.1%	38.4%
Fund Balance as % of Expenditur	48.4%	34.4%	48.9%	36.1%



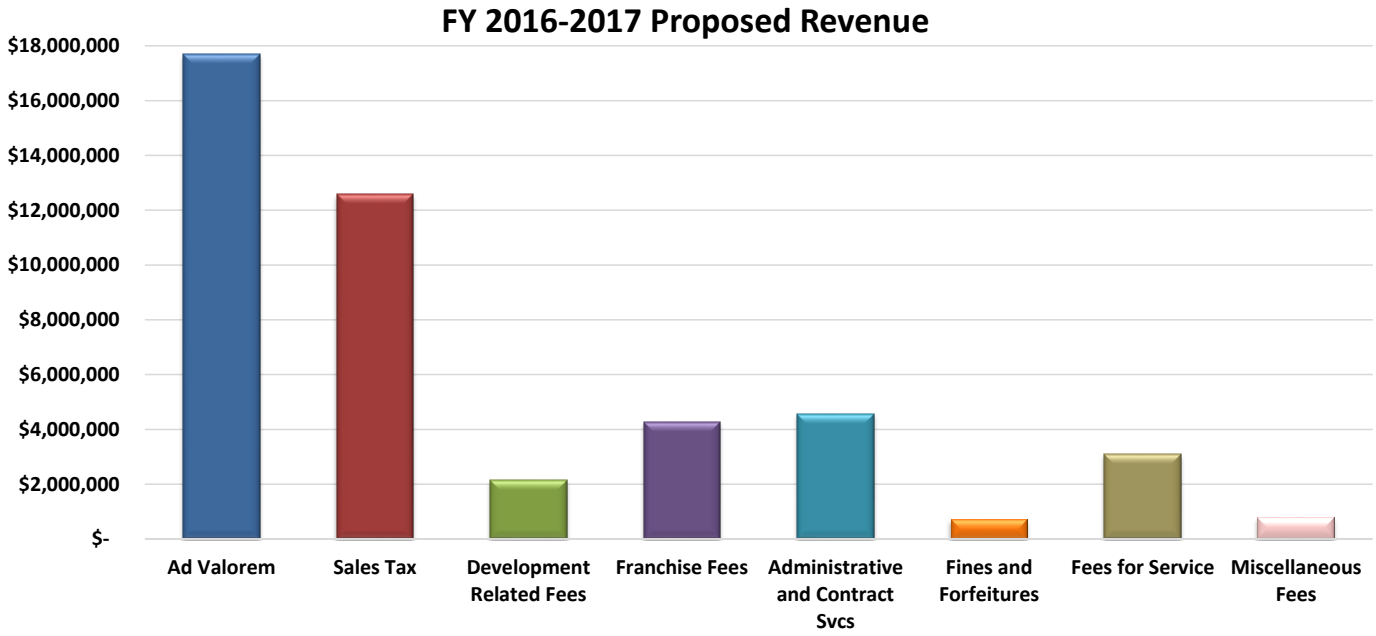
GENERAL FUND

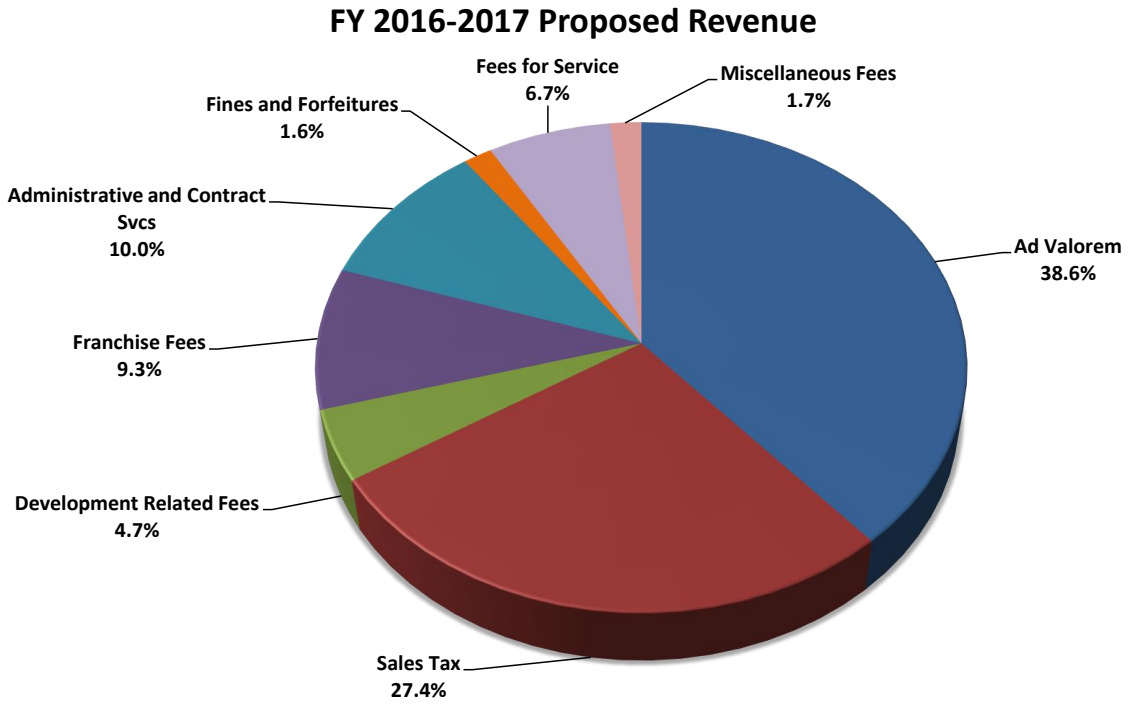
REVENUE SUMMARY

OBJECT CATEGORIES	FY 2014-2015 ACTUAL	FY 2015-2016 BUDGET	FY 2015-2016 PROJECTED	FY 2016-2017 BUDGET	% OF BUDGET	% GROWTH
Current Ad Valorem Taxes	**$ 14,921,966**	**$ 16,436,557**	**$ 16,688,004**	**$ 17,679,939**	**38.6%**	**7.6%**
Sales Tax	**$ 11,186,774**	**$ 11,040,456**	**$ 11,949,668**	**$ 12,572,901**	**27.4%**	**13.9%**
Development Related Fees						
Building Permits	$ 1,312,643	$ 1,257,826	$ 1,644,000	$ 1,660,440	3.6%	32.0%
Construction Inspection Fees	292,367	216,835	224,618	226,864	0.5%	4.6%
Engineer Review Fees	26,897	38,320	18,295	18,478	0.0%	-51.8%
Planning and Zoning Fees	74,128	78,358	46,604	45,000	0.1%	-42.6%
Professional Fee Recovery	27,425	27,884	36,425	36,789	0.1%	31.9%
Site Review/Dev. Permit Fees	115,004	69,498	110,799	111,907	0.2%	61.0%
Other - Permits & Fees	800	-	-	-	0.0%	0.0%
Fire Code Compliance Fees	34,775	31,784	39,132	39,524	0.1%	24.4%
Total Development Related Fee	**$ 1,884,039**	**$ 1,720,505**	**$ 2,119,874**	**$ 2,139,002**	**4.7%**	**24.3%**
Franchise Fees	4,276,120	3,956,874	4,128,292	4,276,910	**9.3%**	**8.1%**
Administrative and Contract Svcs						
Bond Fund	$ -	$ 112,500	$ 112,500	$ 181,091	0.4%	61.0%
WCID Admin. Services Fee	17,991	-	-	-	0.0%	N/A
4A & 4B	512,508	602,110	548,439	578,012	1.3%	-4.0%
CTRMA Interlocal	255,837	274,285	271,202	281,141	0.6%	2.5%
Hotel Occupancy Fund	82,347	112,104	112,104	123,171	0.3%	9.9%
LISD Resource Officer Reimb.	131,063	134,684	134,353	138,384	0.3%	2.7%
Utility Fund	2,763,909	2,987,649	2,987,649	3,268,673	7.1%	9.4%
Total Administrative and Contra	**$ 3,763,655**	**$ 4,223,332**	**$ 4,166,246**	**$ 4,570,472**	**10.0%**	**8.2%**
Fines and Forfeitures	718,233	997,248	715,000	715,000	**1.6%**	**-28.3%**
Fees for Service						
Fire Protection Fees	$ 1,358,328	$ 1,397,749	$ 1,447,643	$ 1,472,123	3.2%	5.3%
Fire Protection - Ins. Rec.	160,439	125,000	125,000	126,250	0.3%	1.0%
Animal Control Fees	6,488	8,595	3,025	3,055	0.0%	-64.5%
Parks and Recreation Fees	1,331,618	1,242,296	1,337,489	1,382,614	3.0%	11.3%
Library Fines and Fees	107,622	109,685	87,201	93,299	0.2%	-14.9%
Justice Administration Fees	2,978	3,763	3,763	3,801	0.0%	1.0%
Detention & Dispatch Services	1,484	2,866	1,859	1,877	0.0%	-34.5%
Total Fees for Service	**$ 2,968,957**	**$ 2,889,954**	**$ 3,005,980**	**$ 3,083,019**	**6.7%**	**6.7%**
Miscellaneous Fees						
Interest	69,144	55,000	55,000	90,550	0.2%	64.6%
Beverage Tax	208,738	150,000	186,663	188,530	0.4%	25.7%
Delinquent/Penalty and Int.	292,502	123,958	75,425	75,425	0.2%	-39.2%
Other	341,145	115,218	459,342	427,130	0.9%	270.7%
Total Miscellaneous Fees	**$ 911,529**	**$ 444,176**	**$ 776,430**	**$ 781,634**	**1.7%**	**76.0%**
Total Revenue	**$ 40,631,273**	**$ 41,709,102**	**$ 43,549,493**	**$ 45,818,878**	**100.0%**	**9.9%**

GENERAL FUND

REVENUE SUMMARY

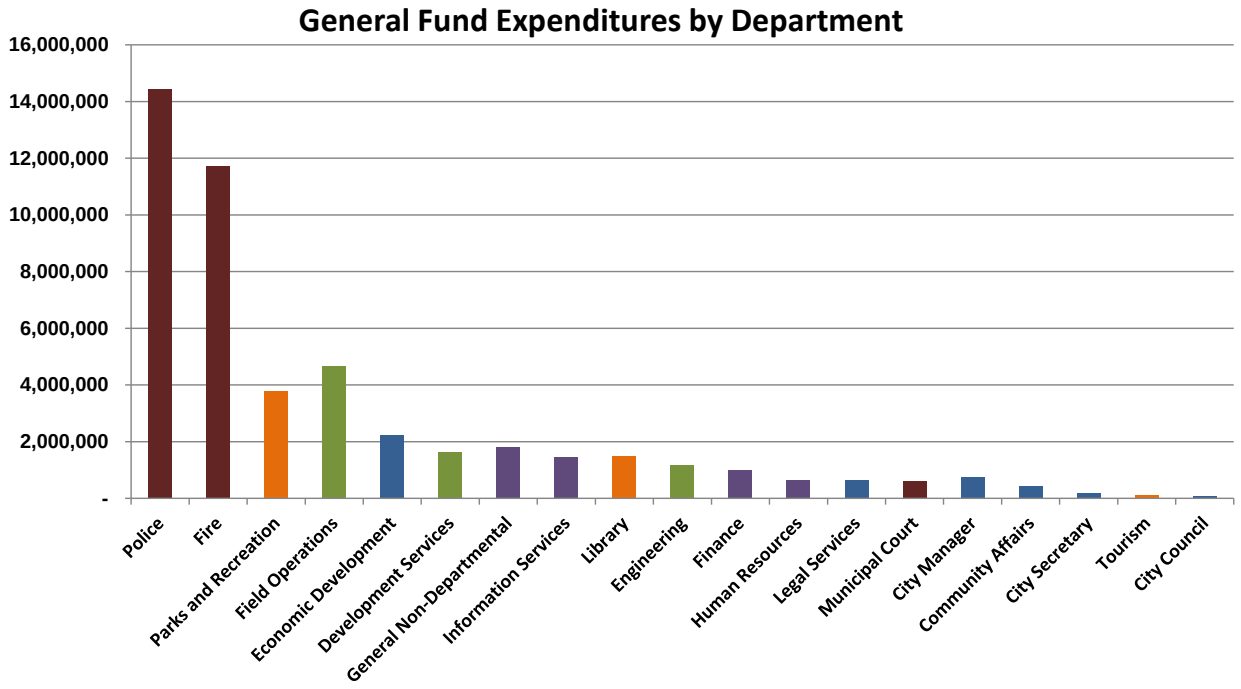




GENERAL FUND

EXPENDITURES BY DEPARTMENT

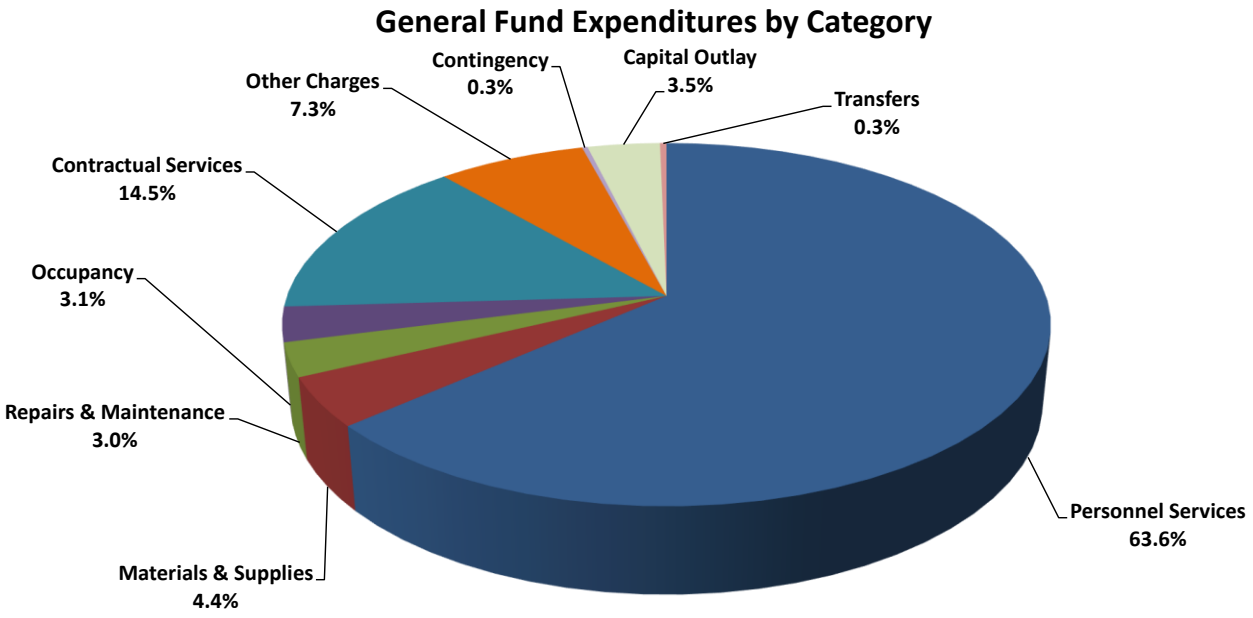
Department	FY 2014-2015 ACTUAL	FY 2015-2016 BUDGET	FY 2015-2016 PROJECTED	FY 2016-2017 BUDGET	% OF BUDGET	% GROWTH FROM 15-16
Police	11,715,709	12,765,467	12,500,888	14,420,909	29.6%	13.0%
Fire	8,163,201	9,159,307	9,320,627	11,702,548	24.0%	27.8%
Parks and Recreation	3,877,780	3,699,907	3,638,297	3,772,802	7.7%	2.0%
Field Operations	4,055,300	4,148,286	3,938,555	4,661,525	9.6%	12.4%
Economic Development	1,572,141	2,167,281	2,117,988	2,225,687	4.6%	2.7%
Development Services	1,419,894	1,518,501	1,445,248	1,639,218	3.4%	7.9%
General Non-Departmental	1,058,139	1,112,987	1,202,028	1,815,708	3.7%	63.1%
Information Services	1,309,494	1,388,053	1,338,727	1,439,333	3.0%	3.7%
Library	1,250,858	1,464,438	1,434,273	1,483,567	3.0%	1.3%
Engineering	1,041,887	1,224,251	1,188,179	1,167,783	2.4%	-4.6%
Finance	818,180	913,933	879,333	1,009,316	2.1%	10.4%
Human Resources	575,241	603,654	574,666	626,306	1.3%	3.8%
Legal Services	519,409	624,581	605,079	650,622	1.3%	4.2%
Municipal Court	565,202	621,634	593,174	602,459	1.2%	-3.1%
City Manager	530,813	587,823	541,919	734,219	1.5%	24.9%
Community Affairs	229,657	318,998	290,355	420,224	0.9%	31.7%
City Secretary	138,420	245,890	196,888	173,228	0.4%	-29.6%
Emergency Management	134,302	-	-	-	0.0%	N/A
Tourism	90,893	103,428	101,398	108,686	0.2%	5.1%
City Council	56,176	67,662	67,162	67,662	0.1%	0.0%
Total Expenditures	**$ 39,122,696**	**$ 42,736,081**	**$ 41,974,784**	**$ 48,721,801**	**100.0%**	**14.0%**



GENERAL FUND

EXPENDITURES BY CATEGORY

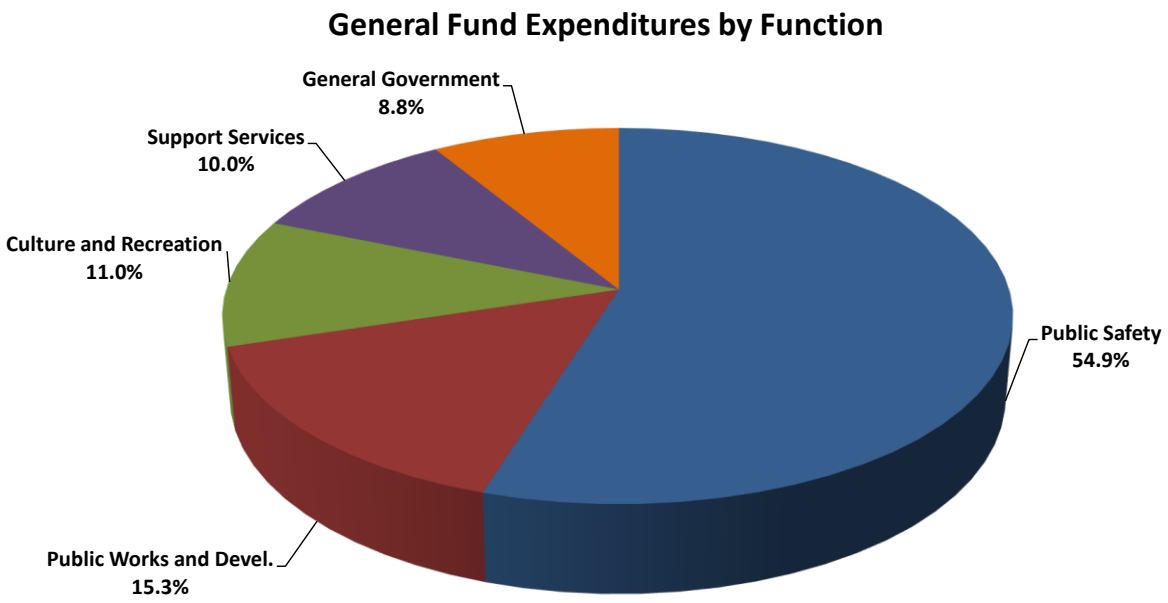
Category	FY 2014-2015 ACTUAL	FY 2015-2016 BUDGET	FY 2015-2016 PROJECTED	FY 2016-2017 BUDGET	% OF BUDGET	% GROWTH FROM 15-16
Personnel Services	$ 24,842,930	$ 27,695,764	$ 27,059,655	$ 30,964,671	63.6%	11.8%
Materials & Supplies	1,946,017	1,814,730	1,923,354	2,141,381	4.4%	18.0%
Repairs & Maintenance	1,375,906	1,297,372	1,420,872	1,462,132	3.0%	12.7%
Occupancy	1,530,141	1,511,153	1,451,387	1,514,971	3.1%	0.3%
Contractual Services	5,452,515	6,425,566	6,272,280	7,085,449	14.5%	10.3%
Other Charges	2,563,084	3,324,905	3,223,831	3,539,915	7.3%	6.5%
Contingency	26,793	168,146	105,000	130,000	0.3%	-22.7%
Capital Outlay	480,765	168,663	188,624	1,728,500	3.5%	924.8%
Transfers	904,545	329,782	329,782	154,782	0.3%	-53.1%
Total Expenditures	**$ 39,122,696**	**$ 42,736,081**	**$ 41,974,784**	**$ 48,721,801**	**100.0%**	**14.0%**



GENERAL FUND

EXPENDITURES BY FUNCTION

Function	FY 2014-2015 ACTUAL	FY 2015-2016 BUDGET	FY 2015-2016 PROJECTED	FY 2016-2017 BUDGET	% OF BUDGET	% GROWTH FROM 15-16
Public Safety	20,578,414	22,546,408	22,414,690	26,725,916	54.9%	18.5%
Public Works and Devel.	6,517,081	6,891,038	6,571,981	7,468,526	15.3%	8.4%
Culture and Recreation	5,219,531	5,267,773	5,173,969	5,365,055	11.0%	1.8%
Support Services	3,761,054	4,018,627	3,994,753	4,890,662	10.0%	21.7%
General Government	3,046,616	4,012,235	3,819,391	4,271,641	8.8%	6.5%
Total Expenditures	**$ 39,122,696**	**$ 42,736,081**	**$ 41,974,784**	**$ 48,721,801**	**100.0%**	**14.0%**



CEDAR PARK

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GENERAL NON-DEPARTMENTAL

DEPARTMENTAL MISSION STATEMENT

The General Non-Departmental Department provides funding for City Hall operations, city-wide contractual costs, and employee related programs.

SERVICES PROVIDED

- This is an internal department that provides support for all departments.

DEPARTMENTAL TIE TO COUNCIL GOALS

- N/A

PERFORMANCE INDICATORS

PERFORMANCE MEASURE	FY 2014-2015 ACTUAL	FY 2015-2016 BUDGET	FY 2015-2016 ESTIMATE	FY 2016-2017 GOAL

- N/A

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2014-2015 ACTUAL	FY 2015-2016 BUDGET	FY 2015-2016 PROJECTED	BUDGET ADJUSTMENTS	FY 2016-2017 BUDGET
PERSONNEL SERVICES	$ 5,538	$ 10,000	$ 124,701	$ 357,969	$ 367,969
MATERIALS AND SUPPLIES	29,066	21,060	20,250	(256)	20,804
MAINTENANCE	8,820	1,500	35,537	30,000	31,500
OCCUPANCY	79,936	104,025	100,012	(2,300)	101,725
CONTRACTUAL SERVICES	612,427	622,539	623,628	313,154	935,693
OTHER CHARGES	117,578	60,935	68,118	12,300	73,235
CAPITAL OUTLAY	45,650	-	-	-	-
CONTINGENCY	4,343	138,146	75,000	(8,146)	130,000
TRANSFERS	154,781	154,782	154,782	-	154,782
TOTAL	**$ 1,058,139**	**$ 1,112,987**	**$ 1,202,028**	**$ 702,721**	**$ 1,815,708**

PERSONNEL SUMMARY

POSITIONS	FY 2014-2015 ACTUAL	FY 2015-2016 BUDGET	FY 2016-2017 BUDGET

N/A

GENERAL NON-DEPARTMENTAL

2016-2017 SIGNIFICANT BUDGET CHANGES

• Increase for Vacancy Savings	$	(218,031)
• Increase for Salary Adjustments		586,000
• Increase to Building Repairs & Maintenance		30,000
• Increase to Property & Liability Insurance		10,000
• Increase to Health Department Charges		7,710
• Increase to Contractual Services		95,444
• Increase for Redevelopment Contract Services		200,000
• Increase to Dues and Subscriptions		2,300
• Increase for Unemployment Compensation		10,000
• Other Personnel Adjustments		(10,000)
• Decrease in Fuel & Oil		(256)
• Decrease in Office Rental		(2,300)
• Decrease to Contingency		(8,146)
Total	**$**	**702,721**

CITY COUNCIL

DEPARTMENTAL MISSION STATEMENT

The City Council serves as the legislative and governing body of the City. A Mayor and six Council members are elected to their respective offices by the qualified voters of the City. The Mayor is the official head of the City government for all ceremonial duties and serves as the chairperson of all Council meetings. The Mayor Pro Tem is appointed by the Mayor and serves during the absence of the Mayor.

SERVICES PROVIDED

- N/A

DEPARTMENTAL TIE TO COUNCIL GOALS

- N/A

PERFORMANCE INDICATORS

PERFORMANCE MEASURE	FY 2014-2015 ACTUAL	FY 2015-2016 ESTIMATE	FY 2015-2016 ESTIMATE	FY 2016-2017 GOAL

- N/A

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2014-2015 ACTUAL	FY 2015-2016 BUDGET	BUDGET PROJECTED	BUDGET ADJUSTMENTS	FY 2016-2017 BUDGET
MATERIALS AND SUPPLIES	$ 4,760	$ 3,500	$ 3,500	$ -	$ 3,500
OCCUPANCY	9,600	9,600	9,600	-	9,600
CONTRACTUAL SERVICES	6,542	6,542	6,542	-	6,542
OTHER CHARGES	35,274	48,020	47,520	-	48,020
TOTAL	**$ 56,176**	**$ 67,662**	**$ 67,162**	**$ -**	**$ 67,662**

PERSONNEL SUMMARY

POSITIONS	FY 2014-2015 ACTUAL	FY 2015-2016 BUDGET	FY 2016-2017 BUDGET

N/A

2016-2017 SIGNIFICANT BUDGET CHANGES

• N/A	$	-
Total	**$**	**-**

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CITY MANAGEMENT

DEPARTMENTAL MISSION STATEMENT

Appointed by the Cedar Park City Council, the City Manager is the chief administrative officer for the City. The manager and staff are responsible for achieving the goals and implementing the policies of the City Council, which emphasize community, service and fiscal responsibility. The Department works closely with the City Council on identifying priorities of our residents, businesses and visitors. The manager, along with the city management staff, provides professional leadership and direction for the day to day operations of this dynamic full-service city.

DEPARTMENTAL VISION STATEMENT

Under the direction of City Council, the City Management Department strives to effectively implement the policies of the City Council in such a way as to ensure that Cedar Park is a family-friendly community providing for economic vitality and innovation.

CUSTOMERS

- **INTERNAL:** As the chief administrative officer for the City, the manager and city management staff serve in a supervisory role for every department within the City. The City Management Department aims to provide excellent direction and leadership for all City staff members.
- **EXTERNAL:** Under the direction of City Council, the City Management Department serves the residents of Cedar Park. The City Management Department also partners with external agencies such as Williamson County, various state agencies, and neighboring cities such as Round Rock, Leander and Austin to improve all of Central Texas.
- **ULTIMATE:** The City Management Department ultimately aims to serve the citizenry of Cedar Park today and in the future by providing them with a community in which they feel safe, enjoy their neighborhoods and have access their city government.

SERVICES PROVIDED

- Provide professional leadership in the administration and execution of policies and objectives formulated by the City Council
- Strategically plan for future issues in Cedar Park
- Special Projects (i.e. Comprehensive Plan Review, Transportation Summit, etc)
- Act as a liaison between the City Council and City staff
- Oversee all City staff and all hiring, development, firing, and disciplining
- Provide timely and responsive customer service
- Develop solutions to city challenges and make recommendations for City Council consideration
- Prepare and execute the City Budget
- Track municipal impact of state and federal legislation
- Public relations: meet with citizens, businesses and other community stakeholders
- Intergovernmental Relations / Liaison to regional entities

CITY MANAGEMENT

PERFORMANCE INDICATORS

PERFORMANCE INDICATOR	FY 2014-2015 ACTUAL	FY 2015-2016 ESTIMATE	FY 2015-2016 ESTIMATE	FY 2016-2017 GOAL

The City Management Department provides direction and leadership to ensure that all City departments are effectively serving the Cedar Park community. The City Management Department is responsible for the oversight of all city departments, ensuring that these departments are properly addressing City Council's community priorities in an effective and fiscally responsible way. The efficiency and effectiveness measures of all City departments are therefore indicative of the City Management Department.

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2014-2015 ACTUAL	FY 2015-2016 BUDGET	BUDGET PROJECTED	BUDGET ADJUSTMENTS	FY 2016-2017 BUDGET
PERSONNEL SERVICES	$ 497,642	$ 545,453	$ 507,532	$ 136,396	$ 681,849
MATERIALS AND SUPPLIES	1,007	2,500	2,673	6,350	8,850
OCCUPANCY	1,998	2,000	2,000	650	2,650
CONTRACTUAL SERVICES	4,175	4,175	4,175	-	4,175
OTHER CHARGES	25,991	33,695	25,539	3,000	36,695
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	**$ 530,813**	**$ 587,823**	**$ 541,919**	**$ 146,396**	**$ 734,219**

PERSONNEL SUMMARY

POSITIONS	FY 2014-2015 ACTUAL	FY 2015-2016 BUDGET	FY 2016-2017 BUDGET
CITY MANAGER	1	1	1
ASSISTANT CITY MANAGER	1	1	1
ASSISTANT TO THE CITY MANAGER	0	1	1
REDEVELOPMENT PROJECT MANAGER	0	0	1
MANAGEMENT ANALYST	1	0	0
EXECUTIVE ASSISTANT	1	0	0
EXECUTIVE COORDINATOR	0	1	1
TOTAL	**4**	**4**	**5**

2016-2017 SIGNIFICANT BUDGET CHANGES

• Personnel adjustments	$ 20,557
• Increase for Redevelopment Project Director	125,839
Total	**$ 146,396**

CITY SECRETARY

DEPARTMENTAL MISSION STATEMENT

The City Secretary Office is dedicated to providing compliance with state and city legislative controls and providing a source of public record in order to ensure the city imparts public trust regarding its legislative activities. This shall be accomplished by upholding the integrity of public service by providing high performance, professional assistance and direction, accountability, integrity, involvement, and diversity; all in a fair and timely manner.

DEPARTMENTAL VISION STATEMENT

The City Secretary Office will continue to support and facilitate the City of Cedar Park governmental processes. The Office will strive to improve the preservation, maintenance, and enhancement of retrieval for historical records, increase the public availability of City records online and create a record retention and management program that stream lines the storage and destruction of records, and enhance the utilization of the Agenda Management Software for all boards and commissions.

CUSTOMERS

- **INTERNAL:** City Council, City Administration, City Department Heads and Directors, City staff, and City Boards and Commissions.
- **EXTERNAL:** The Office's external customers can vary during the course of providing services. Customers served include residents, general public or non-residents, local government and municipalities, state level organizations, local and non-local businesses, and companies from the private sector.
- **ULTIMATE:** The standards of quality and the integrity required to conduct the affairs of the Office shall be used to merit public confidence in the community to the ultimate customer, the citizens of Cedar Park.

SERVICES PROVIDED

- Provide training and education to all City Departments in relation to State Laws impacting record management and open government.
- Manage and respond to all requests for Public Information Act requests for all City Departments with assistance from Legal.
- Conduct elections in accordance with State Law and the City Charter.
- Maintain and process all City Ordinances.
- Coordinate and provide assistance to Council and Boards/Commissions in compliance with the Open Meetings Act.
- Process permits related to Peddler Permits and Texas Alcohol Beverage Commission applications.
- Oversee the record management program for the City.

CITY SECRETARY

PERFORMANCE INDICATORS

PERFORMANCE MEASURE	FY 2014-2015 ACTUAL	FY 2015-2016 BUDGET	FY 2015-2016 ESTIMATE	FY 2016-2017 GOAL
WORKLOAD MEASURES				
• Elections conducted	3	2	2	2
• Ordinances enrolled	44	50	50	50
• Resolutions enrolled	182	200	200	200
• Request for public information received	1,560	600	600	600
• Pages of minutes processed	356	300	300	350
• Number of rulings sent to Attorney General	251	N/A	250	N/A
• Number of Council Meetings posted	47	39	39	30
EFFICIENCY & EFFECTIVENESS MEASURES				
• % of Council Meeting minutes completed and approved within two Council Meetings	15%	100%	100%	100%
• % of rulings upheld by Texas Attorney General on Public Information Requests	98%	100%	100%	100%
• % of elections conducted within accordance of State and Federal Law	100%	100%	100%	100%

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2014-2015 ACTUAL	FY 2015-2016 BUDGET	FY 2015-2016 PROJECTED	BUDGET ADJUSTMENTS	FY 2016-2017 BUDGET
PERSONNEL SERVICES	$ 82,397	$ 97,443	$ 94,903	$ 2,338	$ 99,781
MATERIALS AND SUPPLIES	496	750	750	-	750
OCCUPANCY	609	650	650	-	650
CONTRACTUAL SERVICES	10,640	16,625	16,625	1,862	18,487
OTHER CHARGES	44,278	130,422	83,960	(76,862)	53,560
TOTAL	**$ 138,420**	**$ 245,890**	**$ 196,888**	**$ (72,662)**	**$ 173,228**

PERSONNEL SUMMARY

POSITIONS	FY 2014-2015 ACTUAL	FY 2015-2016 BUDGET	FY 2016-2017 BUDGET
CITY SECRETARY	1	1	1
TOTAL	**1**	**1**	**1**

CITY SECRETARY

2016-2017 SIGNIFICANT BUDGET CHANGES

• Personnel Adjustments	$	2,338
• Decrease for One-Time Election Expense		(75,000)
Total	**$**	**(72,662)**

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FINANCE ADMINISTRATION

DEPARTMENTAL MISSION STATEMENT

To provide for financial integrity through responsible management of public funds as entrusted to us for the Cedar Park citizens.

DEPARTMENTAL VISION STATEMENT

To have staff, systems, and processes in place to allow our department to serve our customers in the most customer service friendly, efficient, and effective way, and to be renowned as one of the best finance department in a mid-sized city in Texas.

CUSTOMERS

- **INTERNAL:** Internal customers include: departments; City Council; boards and commissions; individual employees
- **EXTERNAL:** External customers include: vendors; local, state, and federal agencies; tax payers, fee and fine payers; bondholders; utility customers; ETJ residents; utilities; local businesses.
- **ULTIMATE:** Our ultimate customers are the residential and corporate citizens of Cedar Park. They are our ultimate customer because the city is entrusted with their public funds.

SERVICES PROVIDED

- Accounts Payable/Accounts Receivable
- Cash Management /Investing
- Payroll
- Coordinate Annual Audit
- Accounting and Financial Reporting
- Budget Preparation and Creation
- Budget Monitoring and Reporting
- Analysis and Research
- Risk Management (City Claims)
- 4A & 4B Financial Reporting
- Grant Assistance and Administration
- Assists with City-wide procurement
- Maintains vendor list
- Assists departments with quotes, bids, requests for proposals, and requests for qualifications

FINANCE ADMINISTRATION

PERFORMANCE INDICATORS				
PERFORMANCE INDICATOR	FY 2014-2015 ACTUAL	FY 2015-2016 BUDGET	FY 2015-2016 ESTIMATE	FY 2016-2017 GOAL
WORKLOAD MEASURES				
• Payroll checks issued	1,868	1,750	626	550
• Direct deposits processed	14,637	14,673	13,787	15,000
• # of Budget Amendments necessary during the year	4	4	5	4
• Purchase orders issued	278	550	288	300
EFFICIENCY & EFFECTIVENESS MEASURES				
• % of payroll on direct deposit	88.0%	90.0%	96.0%	96.0%
• % of AP invoices paid within 30 days	N/A	N/A	93.0%	96.0%
• % of monthly reports delivered to Council w/in 30 days of month end	N/A	N/A	N/A	100.0%
• % of quarterly reports delivered to Council w/in 30 days of quarter end	N/A	N/A	N/A	100.0%
• % of bank reconciliations completed within 30 days of month end	N/A	N/A	N/A	100.0%
• The investment portfolio meets or exceeds benchmarks	N/A	N/A	N/A	Yes
• Receipt of Annual GFOA Award of Excellence in Financial Reporting	N/A	Yes	Yes	Yes
• Production of Structurally Balanced Budget	Yes	Yes	Yes	Yes

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	FY 2014-2015 ACTUAL	FY 2015-2016 BUDGET	FY 2015-2016 PROJECTED	BUDGET ADJUSTMENTS	FY 2016-2017 BUDGET
PERSONNEL SERVICES	$ 551,823	$ 613,144	$ 567,138	$ 37,997	$ 651,141
MATERIALS AND SUPPLIES	3,322	3,000	3,000	-	3,000
OCCUPANCY	47	-	1,200	1,200	1,200
CONTRACTUAL SERVICES	250,493	277,817	288,080	56,136	333,953
OTHER CHARGES	12,495	19,972	19,915	50	20,022
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	**$ 818,180**	**$ 913,933**	**$ 879,333**	**$ 95,383**	**$ 1,009,316**

FINANCE ADMINISTRATION

PERSONNEL SUMMARY

POSITIONS	FY 2014-2015 ACTUAL	FY 2015-2016 BUDGET	FY 2016-2017 BUDGET
DIRECTOR OF FINANCE	1	1	1
ASSISTANT DIRECTOR OF FINANCE	1	1	1
ACCOUNTING MANAGER	1	1	1
PURCHASING MANAGER	1	1	1
BUDGET MANAGER	0	1	1
BUDGET AND GRANT COORDINATOR	1	0	0
ACCOUNTANT	1	1	1
ACCOUNTING TECHNICIAN II	0	1	1
ACCOUNTING TECHNICIAN	1	0	0
TOTAL	**7**	**7**	**7**

2016-2017 SIGNIFICANT BUDGET CHANGES

• Personnel Adjustments	$	37,997
• Increase for Appraisal Fees		22,386
• Increase for Banking Fees		35,000
Total	**$**	**95,383**

CEDAR PARK

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INFORMATION SERVICES - TOTAL

DEPARTMENTAL MISSION STATEMENT

The Information Services Department delivers quality and innovative technology solutions to provide the community and city staff with convenient access to information and services.

DEPARTMENTAL VISION STATEMENT

As the City of Cedar Park continues its tradition of planned projects to accommodate growth and increased services for the community, the IS Department will focus on the following goals:

Deliver timely and effective responses to customer requirements through teamwork

Provide vision, leadership and a framework for evaluating emerging technologies and implement proven solutions

Work with city departments to improve business operations by thoroughly understanding business needs

Guarantee a reliable communication and computer infrastructure

Continual development and testing of disaster recovery and business continuity plans

Develop and maintain technically skilled staff who are competent in current and emerging information Services technologies that provide effective and efficient support

Ensure effective technical and fiscal management of the departments operations, resources, projects and contracts

CUSTOMERS

- **INTERNAL:** The Information Services Department offers direct support application development and Geographical Inforamtion to all departments, city council and staff members that utilize the citys network, communications and mission-critical applications.
- **EXTERNAL:** Complex applications used to maintain City records are supported by multiple third-party vendors, and in turn, IT supports each vendor to maintain or enhance City services. Cedar Park IT also communicates with surrounding cities to evaluate and provide more efficient public safety processes and technology.
- **ULTIMATE:** Beyond supporting internal and external customer applications that allow city staff to perform their duties, IS provides support for the following services accessed directly by our citizenry: library patron computers, free Wi-Fi at public facilities, online bill-pay for utilities and the citys phone system. Our fundamental aim is to deliver consistent and efficient services and applications that allow every city employee to effectively serve the Cedar Park community.

SERVICES PROVIDED

- Desktop Support
- Server Support
- Application Support
- Local and Wide Area Network Support
- Data Backup and Retrieval
- Geographical Information Systems
- Technology Planning and Implementation
- Intranet Site Development
- IT Help Desk
- City-wide VoIP Phone System Support

INFORMATION SERVICES - TOTAL

PERFORMANCE INDICATORS				
PERFORMANCE MEASURE	FY 2014-2015 ACTUAL	FY 2015-2016 BUDGET	FY 2015-2016 ESTIMATE	FY 2016-2017 GOAL
WORKLOAD MEASURES				
• Application and data servers	115	135	135	140
• Personal computers	450	454	454	470
• Information technology help calls	3,500	5,000	5,000	4,200
• Network configuration changes	500	2,888	2,888	1,500
• Wireless access points supported	80	92	92	100
• Network devices supported	60	73	73	75
• Telephones supported	423	407	407	415
• Printers supported	74	107	107	107
• Other tech devices supported	417	498	498	510
• Building security controlled doors	84	120	120	125
• Overall electronic data supported in terabytes (TB)	135	527	527	550
EFFICIENCY & EFFECTIVENESS MEASURES				
• % Critical calls cleared in 8 hours	97.0%	80.0%	80.0%	96.0%
• % Non-Critical calls cleared in 48 hours	87.0%	68.0%	68.0%	87.0%
• % of network uptime during business hours	99.9%	99.8%	99.8%	99.9%
• Blocked hacking attempts	96,000	142,000	142,000	200,000
• Blocked SPAM emails	3.1M	3.8M	3.8M	4.0M

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	FY 2014-2015 ACTUAL	FY 2015-2016 BUDGET	FY 2015-2016 PROJECTED	BUDGET ADJUSTMENTS	FY 2016-2017 BUDGET
PERSONNEL SERVICES	$ 463,565	$ 724,824	$ 662,147	$ 28,670	$ 753,494
MATERIALS AND SUPPLIES	7,274	6,810	56,285	(140)	6,670
MAINTENANCE	21,106	23,675	19,800	-	23,675
OCCUPANCY	105,310	20,880	30,325	(2,500)	18,380
CONTRACTUAL SERVICES	375,920	571,014	529,746	25,250	596,264
OTHER CHARGES	23,352	40,850	40,424	-	40,850
CAPITAL OUTLAY	20,094	-	-	-	-
TRANSFERS-OUT	-	-	-	-	-
TOTAL	**$ 1,016,621**	**$ 1,388,053**	**$ 1,338,727**	**$ 51,280**	**$ 1,439,333**

INFORMATION SERVICES - TOTAL

PERSONNEL SUMMARY			
POSITIONS	**FY 2014-2015 ACTUAL**	**FY 2015-2016 BUDGET**	**FY 2016-2017 BUDGET**
DIRECTOR OF INFORMATION SERVICES	0	1	1
DIRECTOR OF INFORMATION TECHNOLOGY	1	0	0
ASSISTANT DIRECTOR OF INFORMATION SERVICES	0	1	1
ASSISTANT DIRECTOR OF INFORMATION TECHNOLOGY	1	0	0
SYSTEMS ENGINEER	0	1	1
SYSTEMS ADMINISTRATOR	2	1	1
NETWORK ADMINISTRATOR	0	1	1
NETWORK & ENTERPRISE ADMINISTRATOR	1	0	0
TECHNICAL SUPPORT/HELP DESK SPECIALIST	2	2	2.5
APPLICATIONS MANAGER	0	1	1
INFORMATION SYSTEM SPECIALIST	0	1	1
APPLICATIONS SPECIALIST	0	1	1
TOTAL	**7**	**10**	**10.5**

• Personnel Adjustments	$	10,170
• Increase for Part Time Public Safety Help Desk Specialist		18,500
• Increase for CP Connect Mobile Application Upgrade		9,000
• Increase for Network Maintenance		20,500
• Increase for Email Archiving Appliance		8,750
• Decrease for Computer Services		(15,500)
• Decrease for Fuel & Oil		(140)
	$	**51,280**

INFORMATION SERVICES - OPERATIONS

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2014-2015 ACTUAL	FY 2015-2016 BUDGET	BUDGET ADJUSTMENTS	BUDGET ADJUSTMENTS	FY 2016-2017 BUDGET
PERSONNEL SERVICES	$ 476,404	$ 575,904	$ 543,899	$ 9,557	$ 585,461
MATERIALS AND SUPPLIES	19,317	3,900	53,375	(140)	3,760
MAINTENANCE	32,047	23,675	19,800	-	23,675
OCCUPANCY	113,095	20,880	30,325	(2,500)	18,380
CONTRACTUAL SERVICES	493,340	557,414	516,146	16,250	573,664
OTHER CHARGES	26,997	28,050	27,624	-	28,050
CAPITAL OUTLAY	-	-	-	-	-
TRANSFERS-OUT	147,744	-	-	-	-
TOTAL	**$ 1,161,200**	**$ 1,209,823**	**$ 1,191,169**	**$ 23,167**	**$ 1,232,990**

PERSONNEL SUMMARY

POSITIONS	FY 2014-2015 ACTUAL	FY 2015-2016 BUDGET	FY 2016-2017 BUDGET
DIRECTOR OF INFORMATION SERVICES	0	1	1
DIRECTOR OF INFORMATION TECHNOLOGY	1	0	0
ASSISTANT DIRECTOR OF INFORMATION SERVICES	0	1	1
ASSISTANT DIRECTOR OF INFORMATION TECHNOLOGY	1	0	0
SYSTEMS ENGINEER	0	1	1
SYSTEMS ADMINISTRATOR	2	1	1
NETWORK ADMINISTRATOR	0	1	1
NETWORK & ENTERPRISE ADMINISTRATOR	1	0	0
TECHNICAL SUPPORT/HELP DESK SPECIALIST	2	2	2.5
TOTAL	**7**	**7**	**7.5**

INFORMATION SERVICES - APPLICATIONS

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	**FY 2014-2015 ACTUAL**	**FY 2015-2016 BUDGET**	**FY 2015-2016 PROJECTED**	**BUDGET ADJUSTMENTS**	**FY 2016-2017 BUDGET**
PERSONNEL SERVICES	$ -	$ 148,920	$ 118,248	$ 19,113	$ 168,033
MATERIALS AND SUPPLIES	-	2,910	2,910	-	2,910
OCCUPANCY	-	-	-	-	-
CONTRACTUAL SERVICES	-	13,600	13,600	9,000	22,600
OTHER CHARGES	550	12,800	12,800	-	12,800
TOTAL	**$ 550**	**$ 178,230**	**$ 147,558**	**$ 28,113**	**$ 206,343**

PERSONNEL SUMMARY			
POSITIONS	**FY 2014-2015 ACTUAL**	**FY 2015-2016 BUDGET**	**FY 2016-2017 BUDGET**
APPLICATIONS MANAGER	0	1	1
INFORMATION SYSTEM SPECIALIST	0	1	1
APPLICATIONS SPECIALIST	0	1	1
TOTAL	**0**	**3**	**3**

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HUMAN RESOURCES

DEPARTMENTAL MISSION STATEMENT

The Human Resources Department is a cohesive, collaborative team of professionals committed to creating a healthy and positive work environment in order to assist in accomplishing the City's goals and objectives. We value integrity, efficiency, problem solving, equity, and character in all of our relationships and interactions. The Human Resources Department does this to promote and facilitate growth, accountability, and empowerment throughout our organization.

DEPARTMENTAL VISION STATEMENT

The Human Resources Department will create, encourage, and maintain an environment that supports, develops and sustains the well-being of the workforce by facilitating employee development; building fair, consistent, clear and innovative HR solutions; and providing accurate, practical, reliable and timely information for the City's decisions and its employees.

CUSTOMERS

- **INTERNAL:** Our primary interaction is with our internal customers our employees. The HR Department services our individual employees with matters relating to their benefits, compensation, leave, and other HR functions including facilitating the resolution of employee relations issues. Support is also provided to departments with matters relating to recruitment, compliance, and labor relations.
- **EXTERNAL:** The interaction with our external customers is primarily related to recruitment and customer service matters relating to our vendors (i.e. TMRS, TML-IRP, Health Insurance Carrier, etc.). The HR Department interacts with potential applicants by providing the resources required for employment. On a regular basis, we act as intermediaries between our employees and vendors that provide benefit products.
- **ULTIMATE:** Ultimately, The HR department provides such services to internal and external customers to ensure the City sustains a healthy and positive workforce; consequently, contributing to the attainment of the City's goals and objectives and enhancing the Quality of Life for it citizens.

SERVICES PROVIDED

- Compliance with Employment Laws
- Benefits Administration
- Recruitment
- Civil Service
- Labor/Employee Relations
- Classification and Compensation Administration

HUMAN RESOURCES

PERFORMANCE INDICATORS				
PERFORMANCE MEASURE	FY 2014-2015 ACTUAL	FY 2015-2016 BUDGET	FY 2015-2016 ESTIMATE	FY 2016-2017 GOAL
WORKLOAD MEASURES				
• # of applications processed	4,654	3,500	5,100	5,000
• # of payroll changes entered	20,081	13,593	17,000	21,000
• # of Workers' Compensation claims processed	64	32	40	32
• # of liability claims (general/automobile)	32	25	33	25
EFFICIENCY & EFFECTIVENESS MEASURES				
• Average number of days to fill a position	84	108	106	65
• Full-Time Turnover rate	12.6%	7.0%	6.7%	7.0%
• Full-Time First Year Turnover rate	17.0%	15.0%	12.0%	10.0%
• Worker's Compensation Modifier	49.0%	53.0%	53.0%	59.0%

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	FY 2014-2015 ACTUAL	FY 2015-2016 BUDGET	FY 2015-2016 PROJECTED	BUDGET ADJUSTMENTS	FY 2016-2017 BUDGET
PERSONNEL SERVICES	$ 387,669	$ 439,398	$ 396,167	$ (2,348)	$ 437,050
MATERIALS AND SUPPLIES	4,593	3,000	4,000	-	3,000
OCCUPANCY	2,044	1,900	1,900	-	1,900
CONTRACTUAL SERVICES	137,824	113,586	124,164	(7,396)	106,190
OTHER CHARGES	43,111	45,770	48,435	32,396	78,166
TOTAL	**$ 575,241**	**$ 603,654**	**$ 574,666**	**$ 22,652**	**$ 626,306**

PERSONNEL SUMMARY			
POSITIONS	FY 2014-2015 ACTUAL	FY 2015-2016 BUDGET	FY 2016-2017 BUDGET
DIRECTOR OF HUMAN RESOURCES	1	1	1
ASSISTANT DIRECTOR OF HUMAN RESOURCES	1	1	1
HUMAN RESOURCES PROGRAM MANAGER	1	1	1
HUMAN RESOURCES GENERALIST	1	1	1
CUSTOMER RELATIONS SPECIALIST	1	1	1
TOTAL	**5**	**5**	**5**

HUMAN RESOURCES

2016-2017 SIGNIFICANT BUDGET CHANGES

• Personnel Adjustments		$	(2,348)
• Increase for Recruiting			25,000
	Total	**$**	**22,652**

CEDAR PARK

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MUNICIPAL COURT

DEPARTMENTAL MISSION STATEMENT

To administer timely justice with equality, fairness and integrity, through the use of efficient case flow management practices and the responsible use of resources.

DEPARTMENTAL VISION STATEMENT

To foster the publics trust, confidence and respect in the Cedar Park Municipal Court, through programming that will facilitate interest, good citizenship, community engagement, and acceptance of the municipal judicial system.

CUSTOMERS

- **INTERNAL:** City Departments and staff; City Council; Police Department, boards and commissions; judges and court staff.
- **EXTERNAL:** Litigants, jurors, witnesses, victims, attorneys, parents, bondsmen, local business, local, state, and federal agencies, and the public in general.
- **ULTIMATE:** The court's ultimate customers are the residential and corporate citizens of Cedar Park, as their trust and belief in the local judicial system is largely based on their contact and experience in Municipal Court. This is because more people come into contact with Municipal Courts than all other courts combined in the State of Texas.

SERVICES PROVIDED

- Docket/Case flow Management
- Juvenile Case Processing
- Access to Court
- Informational Services
- Mandatory Reporting
- Warrant Maintenance
- Collection of Assessed Fines/Costs

PERFORMANCE INDICATORS

PERFORMANCE MEASURE	FY 2014-2015 ACTUAL	FY 2015-2016 BUDGET	FY 2015-2016 ESTIMATE	FY 2016-2017 GOAL
WORKLOAD MEASURES				
# of Cases Filed	6,382	10,000	6,500	6,500
# of Warrants Issued	2,679	3,300	1,800	1,800
# of Warrants Cleared	1,553	2,000	1,500	1,500
# of Contested Dockets (trial-related)	1,480	1,300	1,200	1,200
EFFICIENCY & EFFECTIVENESS MEASURES				
Compliance Rates	71%	65%	65%	65%
Juvenile Non-compliance Rates	16%	13%	8%	8%
% of Initial Appearances Missed	18%	18%	18%	18%
Clearance Rates	108%	105%	97%	100%
Trial Date Certainty	86%	86%	100%	90%

MUNICIPAL COURT

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	**FY 2014-2015 ACTUAL**	**FY 2015-2016 BUDGET**	**FY 2015-2016 PROJECTED**	**BUDGET ADJUSTMENTS**	**FY 2016-2017 BUDGET**
PERSONNEL SERVICES	$ 450,111	$ 505,609	$ 508,199	$ (5,383)	$ 500,226
MATERIALS AND SUPPLIES	3,365	3,700	2,950	-	3,700
MAINTENANCE	15,740	10,000	10,000	-	10,000
OCCUPANCY	38,104	42,598	39,925	1,140	43,738
CONTRACTUAL SERVICES	33,117	21,507	6,000	(12,792)	8,715
OTHER CHARGES	24,765	38,220	26,100	(2,140)	36,080
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	**$ 565,202**	**$ 621,634**	**$ 593,174**	**$ (19,175)**	**$ 602,459**

PERSONNEL SUMMARY			
POSITIONS	**FY 2014-2015 ACTUAL**	**FY 2015-2016 BUDGET**	**FY 2016-2017 BUDGET**
COURT ADMINISTRATOR	1	1	1
COURT OPERATIONS SUPERVISOR	1	1	1
SENIOR DEPUTY CLERK	1	1	1
DEPUTY COURT CLERK	4	4	4
JUVENILE CASE MANAGER	1	1	1
JUDGES	1	1	1
BAILIFF	0.5	0.5	0.5
TOTAL	**9.5**	**9.5**	**9.5**

MUNICIPAL COURT

2016-2017 SIGNIFICANT BUDGET CHANGES

• Personnel Adjustments	$	(5,383)
• Decrease for Computer Services		(13,792)
Total	**$**	**(19,175)**

CEDAR PARK

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POLICE SERVICES- TOTAL

DEPARTMENTAL MISSION STATEMENT

The mission of the Cedar Park Police Department is to enhance the quality of life in the City of Cedar Park through a proactive and professional level of police service; to maintain a strong commitment of excellence; to ensure safety through integrity, trust and accountability; to treat all persons with respect, dignity and equality, and to build partnerships with the community to meet current and future challenges. Animal Control is included in the Cedar Park Police Department.

CORE VALUES

- Life
- Integrity
- Service
- Excellence
- Law
- Accountability
- Community Partnerships

DEPARTMENTAL VISION STATEMENT

The vision of the Cedar Park Police Department is to enhance professionalism through excellence, working in partnership with our community to make Cedar Park one of the safest cities in Texas. We strive to make Cedar Park a community where our residents feel safe, and are safe, with a high quality of life in which to live, work and play.

CUSTOMERS

- **INTERNAL:** Sworn personnel, Non-sworn support personnel, volunteers, other city departments, city employees, and City Council Members.
- **EXTERNAL:** Community at large, visitors and tourists, victims, complainants, criminals, traffic violators, criminal justice system agencies, law enforcement agencies, approved vendors.
- **ULTIMATE:** The members of our community who are being served, protected, and who enjoy a high quality of life in which to live, work and play.

SERVICES PROVIDED

- Routine Patrol Services
- Law Enforcement
- Criminal Investigation
- Traffic Enforcement
- Response to Calls for Service
- Collision Investigation
- Arrests of Criminal Suspects
- Special Events/Crowd Control
- Enforcement of Animal Control Ordinances
- Pet Licensing and Microchipping
- Field Return and Impounded Animals
- Traffic Direction and Control
- Public Safety Communication, Dispatching
- Report and Record Management
- Evidence and Property Control
- Community Services
- Crime Prevention
- First Response to Criminal
- Operating a Temporary Holding Cell
- Animal Cruelty Investigations
- Emergency Response to Injured Animals

POLICE SERVICES- TOTAL

PERFORMANCE INDICATORS				
PERFORMANCE MEASURE	FY 2014-2015 ACTUAL	FY 2015-2016 BUDGET	FY 2015-2016 ESTIMATE	FY 2016-2017 GOAL
WORKLOAD MEASURES				
• Part I Crimes Reported	1,373	1,425	1,546	1,500
• Traffic Enforcement Contacts	22,150	9,600	21,787	9,500
• Traffic Enforcement Violations Issued	5,602	9,000	5,128	6,000
• Felony Charges	515	500	484	500
• Misdemeanor Charges	2,281	2,300	2,004	2,000
• Calls for Animal Control services	3,605	5,900	3,068	3,100
• Impounded animals	614	1,250	614	600
• Animal Control Citations issued	29	350	84	120
• Animal Control Warnings issued	1,254	600	1,254	1,250
• Registration	737	1,200	737	750
EFFICIENCY & EFFECTIVENESS MEASURES				
• Emergency call average response time in minutes	6.27	5.00	6.42	6.40
• Non-emergency call average response time in minutes	9.50	9.00	9.17	9.15
• % of emergency calls within the response time of 5 minutes or less	49.95%	57.0%	47.7%	50.0%
• Crime Rate of under 2,000 index crimes per 100,000 population	<2000	<2000	<2000	<2000
• Clearance rate of Part 1 Offenses	43.0%	35.0%	41.9%	40.0%
• Field Release of Impounded Animals prior to being transported to the Shelter	435	800	435	450

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	FY 2014-2015 ACTUAL	FY 2015-2016 BUDGET	FY 2015-2016 PROJECTED	BUDGET ADJUSTMENTS	FY 2016-2017 BUDGET
PERSONNEL SERVICES	$ 8,175,596	$ 9,936,459	$ 9,623,477	$ 899,959	$ 10,836,418
MATERIALS AND SUPPLIES	487,143	439,495	504,505	197,224	636,719
MAINTENANCE	183,096	180,050	209,831	27,300	207,350
OCCUPANCY	208,370	237,693	258,845	(316)	237,377
CONTRACTUAL SERVICES	1,276,592	1,490,432	1,424,438	563,435	2,053,867
OTHER CHARGES	255,036	404,338	388,052	(2,160)	402,178
CAPITAL OUTLAY	121,704	77,000	91,740	(30,000)	47,000
TRANSFERS	567,702	-	-	-	-
TOTAL	**$ 11,275,238**	**$ 12,765,467**	**$ 12,500,888**	**$ 1,655,442**	**$ 14,420,909**

POLICE SERVICES- TOTAL

PERSONNEL SUMMARY			
POSITIONS	**FY 2014-2015 ACTUAL**	**FY 2015-2016 BUDGET**	**FY 2016-2017 BUDGET**
CIVIL SERVICE			
ASSISTANT POLICE CHIEF	1	1	1
COMMANDER	2	2	2
LIEUTENANT	4	4	4
SERGEANT	10	10	11
CORPORAL/DETECTIVE	17	18	18
POLICE OFFICER	52	53	55
CIVIL SERVICE TOTAL	**86**	**88**	**91**
NON-CIVIL SERVICE			
POLICE CHIEF	1	1	1
PUBLIC SAFETY MEDIA SPECIALIST	1	1	1
SYSTEMS ADMINISTRATOR	1	1	1
ADMINISTRATIVE ASSISTANT	1	1	1
COMM. AND RECORDS STAFF MANAGER	1	1	1
COMMUNICATIONS SUPERVISOR	4	4	4
DISPATCHER	12	12	12
9-1-1 CALL TAKER	1	1	1
RECORDS SUPERVISOR	1	1	1
RECORDS CLERK	2	2	2
ADMINISTRATIVE TECHNICIAN	1	1	1
EVIDENCE AND PROPERTY SUPERVISOR	1	1	1
CRIME SCENE EVIDENCE TECHNICIAN	2	2	3
CRIME ANALYST	1	1	1
MANAGEMENT ANALYST	0	1	1
PD LOGISTICS COORDINATOR	1	1	1
ANIMAL CONTROL SUPERVISOR	1	1	1
ANIMAL CONTROL OFFICER	3	3	3
VICTIM SERVICES COORDINATOR	1	1	1
NON-CIVIL SERVICE TOTAL	**36**	**37**	**38**
TOTAL	**122**	**125**	**129**

POLICE SERVICES- TOTAL

2016-2017 SIGNIFICANT BUDGET CHANGES

• Personnel Adjustments	$	677,192
• Increase for Two Police Officers		244,291
• Increase for Wellness Enhancement Programs		4,000
• Increase for Video Wall Public Safety Communications		73,000
• Increase for Pre Employment Testing Software		3,595
• Increase for Training and Briefing Room Upgrade		80,354
• Increase for Evidence Technician		49,137
• Increase for Expansion Construction Documents - Shelter		96,054
• Increase for Construction Costs- Shelter		500,000
• Increase for Building Maintenance		15,000
• Increase for Electronic Ticket Writers		60,125
• Increase for Fitness/Wellness Incentive Program		25,200
• Increase for Williamson County Communications System		12,718
• Increase for Motorola Annual Maintenance		2,549
• Increase for Sungard (CAD, RMS, Mobile, etc) Maintenance		6,061
• Increase for Ammunition		5,000
• Increase for Digital Evidence Blu Ray / DVD Unit		12,946
• Increase for Software Support - Increase for Comp Svcs		2,500
• Increase for Additional Laptop		616
• Increase for Equipment Tracking Software		576
• Remove One-time Purchase of Vehicles		(77,000)
• Decrease for Fuel & Oil		(26,966)
• Decrease in Dues, Subcriptions, Training, & Travel		(16,000)
• Decrease in WCRAS Capital Charge		(96,054)
• Miscellaneous Adjustments		667
Total	**$**	**1,655,442**

POLICE - ADMINISTRATION

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	**FY 2014-2015 ACTUAL**	**FY 2015-2016 BUDGET**	**FY 2015-2016 PROJECTED**	**BUDGET ADJUSTMENTS**	**FY 2016-2017 BUDGET**
PERSONNEL SERVICES	$ 1,101,100	$ 1,234,794	$ 1,204,780	$ 64,936	$ 1,299,730
MATERIALS AND SUPPLIES	57,552	56,978	50,288	(2,226)	54,752
MAINTENANCE	74,861	40,500	90,881	15,000	55,500
OCCUPANCY	224,616	207,332	233,281	-	207,332
CONTRACTUAL SERVICES	379,995	135,923	133,223	-	135,923
OTHER CHARGES	98,446	111,959	108,654	-	111,959
CAPITAL OUTLAY	-	-	-	-	-
TRANSFERS	-	-	-	-	-
TOTAL	**$ 1,936,570**	**$ 1,787,486**	**$ 1,821,107**	**$ 77,710**	**$ 1,865,196**

PERSONNEL SUMMARY			
POSITIONS	**FY 2014-2015 ACTUAL**	**FY 2015-2016 BUDGET**	**FY 2016-2017 BUDGET**
CIVIL SERVICE			
ASSISTANT POLICE CHIEF	1	1	1
COMMANDER	2	2	2
LIEUTENANT	4	4	4
CIVIL SERVICE TOTAL	**7**	**7**	**7**
NON-CIVIL SERVICE			
POLICE CHIEF	1	1	1
ADMINISTRATIVE ASSISTANT	1	1	1
SYSTEMS ADMINISTRATOR	1	1	1
NON-CIVIL SERVICE TOTAL	**3**	**3**	**3**
TOTAL	**10**	**10**	**10**

POLICE - OPERATIONS

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	**FY 2014-2015 ACTUAL**	**FY 2015-2016 BUDGET**	**FY 2015-2016 PROJECTED**	**BUDGET ADJUSTMENTS**	**FY 2016-2017 BUDGET**
PERSONNEL SERVICES	$ 4,703,311	$ 5,267,271	$ 5,247,161	$ 727,024	$ 5,994,295
MATERIALS AND SUPPLIES	336,567	270,507	334,312	71,759	342,266
MAINTENANCE	130,709	131,500	111,000	3,000	134,500
OCCUPANCY	7,888	10,832	9,692	456	11,288
CONTRACTUAL SERVICES	529,178	585,415	583,365	8,758	594,173
OTHER CHARGES	-	146,896	138,959	11,690	158,586
CAPITAL OUTLAY	87,289	47,000	47,000	-	47,000
TOTAL	**$ 5,794,942**	**$ 6,459,421**	**$ 6,471,489**	**$ 822,687**	**$ 7,282,108**

PERSONNEL SUMMARY			
POSITIONS	**FY 2014-2015 ACTUAL**	**FY 2015-2016 BUDGET**	**FY 2016-2017 BUDGET**
CIVIL SERVICE			
SERGEANT	7	7	8
CORPORAL/DETECTIVE	5	6	6
POLICE OFFICER	50	51	53
CIVIL SERVICE TOTAL	**62**	**64**	**67**
NON-CIVIL SERVICE	0	0	0
NON-CIVIL SERVICE TOTAL	**0**	**0**	**0**
TOTAL	**62**	**64**	**67**

POLICE - COMMUNICATIONS AND RECORDS

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	**FY 2014-2015 ACTUAL**	**FY 2015-2016 BUDGET**	**FY 2015-2016 PROJECTED**	**BUDGET ADJUSTMENTS**	**FY 2016-2017 BUDGET**
PERSONNEL SERVICES	$ 874,460	$ 1,044,281	$ 1,089,558	$ 56,240	$ 1,100,521
MATERIALS AND SUPPLIES	8,043	8,000	13,173	61,000	69,000
MAINTENANCE	-	1,000	900	-	1,000
OCCUPANCY	609	1,272	610	(1,272)	-
CONTRACTUAL SERVICES	384,939	397,544	415,730	38,195	435,739
OTHER CHARGES	15,609	25,939	26,576	-	25,939
CAPITAL OUTLAY	-	-	11,500	-	-
TOTAL	**$ 1,283,660**	**$ 1,478,036**	**$ 1,558,047**	**$ 154,163**	**$ 1,632,199**

PERSONNEL SUMMARY			
POSITIONS	**FY 2014-2015 ACTUAL**	**FY 2015-2016 BUDGET**	**FY 2016-2017 BUDGET**
CIVIL SERVICE			
N/A	0	0	0
CIVIL SERVICE TOTAL	**0**	**0**	**0**
NON-CIVIL SERVICE			
COMM. AND RECORDS STAFF MANAGER	1	1	1
COMMUNICATIONS SUPERVISOR	4	4	4
DISPATCHER	12	12	12
9-1-1 CALL TAKER	1	1	1
RECORDS SUPERVISOR	1	1	1
RECORDS CLERK	2	2	2
ADMINISTRATIVE TECHNICIAN	1	1	1
NON-CIVIL SERVICE TOTAL	**22**	**22**	**22**
TOTAL	**22**	**22**	**22**

POLICE - SUPPORT

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	**FY 2014-2015 ACTUAL**	**FY 2015-2016 BUDGET**	**FY 2015-2016 PROJECTED**	**BUDGET ADJUSTMENTS**	**FY 2016-2017 BUDGET**
PERSONNEL SERVICES	$ 1,565,017	$ 2,198,409	$ 1,895,694	$ 46,806	$ 2,245,215
MATERIALS AND SUPPLIES	56,776	73,555	79,932	68,091	141,646
MAINTENANCE	4,944	3,000	3,000	9,300	12,300
OCCUPANCY	9,076	16,721	13,726	500	17,221
CONTRACTUAL SERVICES	69,662	94,430	107,748	16,482	110,912
OTHER CHARGES	64,126	105,314	99,840	(13,850)	91,464
CAPITAL OUTLAY	6,791	30,000	33,240	(30,000)	-
TOTAL	**$ 1,776,392**	**$ 2,521,429**	**$ 2,233,180**	**$ 97,329**	**$ 2,618,758**

PERSONNEL SUMMARY			
POSITIONS	**FY 2014-2015 ACTUAL**	**FY 2015-2016 BUDGET**	**FY 2016-2017 BUDGET**
CIVIL SERVICE			
SERGEANT	3	3	3
CORPORAL/DETECTIVE	12	12	12
POLICE OFFICER	2	2	2
CIVIL SERVICE TOTAL	**17**	**17**	**17**
NON-CIVIL SERVICE			
EVIDENCE AND PROPERTY SUPERVISOR	1	1	1
PUBLIC SAFETY MEDIA SPECIALIST	1	1	1
CRIME SCENE EVIDENCE TECHNICIAN	2	2	3
CRIME ANALYST	1	1	1
MANAGEMENT ANALYST	-	1	1
PD LOGISTICS COORDINATOR	1	1	1
VICTIM SERVICES COORDINATOR	1	1	1
NON-CIVIL SERVICE TOTAL	**7**	**8**	**9**
TOTAL	**24**	**25**	**26**

POLICE - ANIMAL CONTROL

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	**FY 2014-2015 ACTUAL**	**FY 2015-2016 BUDGET**	**FY 2015-2016 PROJECTED**	**BUDGET ADJUSTMENTS**	**FY 2016-2017 BUDGET**
PERSONNEL SERVICES	$ 146,469	$ 191,704	$ 186,284	$ 4,953	$ 196,657
MATERIALS AND SUPPLIES	38,349	30,455	26,800	(1,400)	29,055
MAINTENANCE	875	4,050	4,050	-	4,050
OCCUPANCY	1,325	1,536	1,536	-	1,536
CONTRACTUAL SERVICES	176,382	277,120	184,372	500,000	777,120
OTHER CHARGES	5,937	14,230	14,023	-	14,230
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	**$ 369,337**	**$ 519,095**	**$ 417,065**	**$ 503,553**	**$ 1,022,648**

PERSONNEL SUMMARY			
POSITIONS	**FY 2014-2015 ACTUAL**	**FY 2015-2016 BUDGET**	**FY 2016-2017 BUDGET**
CIVIL SERVICE			
N/A	0	0	0
CIVIL SERVICE TOTAL	**0**	**0**	**0**
NON-CIVIL SERVICE			
ANIMAL CONTROL SUPERVISOR	1	1	1
ANIMAL CONTROL OFFICER	3	3	3
NON-CIVIL SERVICE TOTAL	**4**	**4**	**4**
TOTAL	**4**	**4**	**4**

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COMMUNITY AFFAIRS - MEDIA AND COMMUNICATIONS

DEPARTMENTAL MISSION STATEMENT

The Mission of the Media & Communications Department is to serve as the City's liaison with the citizens and the news media in order to foster a productive, open, and mutually beneficial relationship and to increase citizen understanding, awareness of, and participation in City government.

DEPARTMENTAL VISION STATEMENT

The Vision of the Media and Communications Department is a City that is the most effective, efficient, accurate and state of the art in reaching its Citizens and the news media, through effective media relations, public relations, special projects, Public Education and Government Television programming, City website content, social media and general marketing of the City.

CUSTOMERS

- **INTERNAL:** City staff and City Council Members.
- **EXTERNAL:** Citizens, the news media, other governments, Facebook friends, Twitter followers, City website users, and any other constituents who rely on the City for information or other programs or services.
- **ULTIMATE:** The ultimate customer is the informed citizen who will understand and be aware of the role City government plays in his or her daily life, and participate and be educated about the community.

SERVICES PROVIDED

- Media contacts/interviews
- Press releases
- Response to media requests
- Neighborhood outreach
- Advertising
- Marketing
- Govt. Access TV programming
- Meetings recorded/broadcast
- Website content and maintenance
- Social Media
- Graphic art and logo design

COMMUNITY AFFAIRS - MEDIA AND COMMUNICATIONS

PERFORMANCE INDICATORS

PERFORMANCE MEASURE	FY 2014-2015 ACTUAL	FY 2015-2016 BUDGET	FY 2015-2016 ESTIMATE	FY 2016-2017 GOAL
WORKLOAD MEASURES				
• Press/Media releases issued	68	60	80	80
• Media contacts/interviews	302	300	313	300
• TV programming (Govt. Access Channel)	46	50	50	50
• Number of major marketing campaigns/ad campaigns/events promotions that take an estimated 20-30 hours per week of staff time during campaign.	7	8	8	8
• Number of Twitter posts	New for FY17		450	450
• Number of Facebook posts	New for FY17		400	400
• Cumulative number of views of videos posted to YouTube	109,197	200,000	139,938	200,000
• Meetings recorded/broadcast	132	120	132	132
EFFICIENCY & EFFECTIVENESS MEASURES				
• Number of unique visitors to City website	444,357	350,000	486,150	500,000
• Number of page views within City website	919,670	2,000,000	987,620	1,000,000
• Number of Twitter followers	New for FY17		8,622	10,000
• Number of Twitter Impressions	New for FY17		1,115,761	1,200,000
• Number of Twitter Engagements	New for FY17		18,733	20,000
• Facebook page likes	New for FY17		6,515	8,000
• Lifetime Facebook Reach (unique impressions)	New for FY17		687,415	690,000
• Facebook Unique Engagements	New for FY17		43,500	45,000
• Percent of media requests responded to within two business hours	95%	100%	95%	100%

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2014-2015 ACTUAL	FY 2015-2016 BUDGET	FY 2015-2016 PROJECTED	BUDGET ADJUSTMENTS	FY 2016-2017 BUDGET
PERSONNEL SERVICES	$ 161,442	$ 244,982	$ 212,045	$ 106,176	$ 351,158
MATERIALS AND SUPPLIES	1,306	2,269	1,250	(497)	1,772
MAINTENANCE	-	-	-	-	-
OCCUPANCY	2,368	3,240	2,888	-	3,240
CONTRACTUAL SERVICES	32,625	49,195	58,245	(6,956)	42,239
OTHER CHARGES	31,916	19,312	15,927	(2,497)	16,815
TOTAL	**$ 229,657**	**$ 318,998**	**$ 290,355**	**$ 101,226**	**$ 420,224**

COMMUNITY AFFAIRS - MEDIA AND COMMUNICATIONS

PERSONNEL SUMMARY

POSITIONS	FY 2014-2015 ACTUAL	FY 2015-2016 BUDGET	FY 2016-2017 BUDGET
DIRECTOR OF NEIGHBORHOOD & COMMUNITY AFFAIRS	0	0	1
MEDIA AND COMMUNICATIONS MANAGER	0	1	1
COMMUNICATIONS MANAGER	1	0	0
MEDIA AND COMMUNICATIONS SPECIALIST	0	1	1
MULTIMEDIA SPECIALIST	1	1	1
AUDIO/VIDEO TECHNICIAN	0.5	0.5	0.5
TOTAL	**2.5**	**3.5**	**4.5**

2016-2017 SIGNIFICANT BUDGET CHANGES

• Personnel Adjustments	$	(9,664)
• Increase for Director of Neighborhood & Community Affairs		122,840
• Increase for Siteimprove Website Monitoring		4,050
• Increase for Social Media Archive		5,000
• Decrease in Contract Services		(18,006)
• Miscellaneous Adjustments		(2,994)
Total	**$**	**101,226**

CEDAR PARK

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ECONOMIC DEVELOPMENT

DEPARTMENTAL MISSION STATEMENT

The Economic Development Department promotes and develops new and expanding business enterprises that provide and encourage employment opportunities while creating new wealth in the City.

DEPARTMENTAL VISION STATEMENT

* Cedar Park will be recognized as the top development option/location for companies relocating/expanding to the Austin area.
* Cedar Park will continue to diversify and expand its employment base by attracting quality primary employers to the City.
* The 17 acres in front of the Cedar Park Center will be developed with a combination of restaurants, retail and office

CUSTOMER

- **INTERNAL:** City Council, City Manager, Assistant City Managers, City Attorney and Department Directors
- **EXTERNAL:** Manufacturing/distribution/service companies; real estate developers/brokers; consultants, landowners; financial groups; engineering firms; architectural firms.
- **ULTIMATE:** The ultimate customers are the citizens and businesses that pay taxes to the City. Residents and businesses benefit from the creation of new jobs and job opportunities in the city while businesses benefit from the increased payrolls and disposable income circulating in the city. Businesses and residents also benefit from the increased value of property created by new investments in the city which impact the city tax rate in a positive manner.

SERVICES PROVIDED

- Market Cedar Park
- Marketing trips/trade shows
- Resource for all City Information
- Presentations to development groups
- Incentive Proposals
- Available sites/building inventory
- Assistance with development process
- Retention/expansion programs
- Semi-annual CEO luncheon

ECONOMIC DEVELOPMENT

PERFORMANCE INDICATORS				
PERFORMANCE MEASURE	FY 2014-2015 ACTUAL	FY 2015-2016 BUDGET	FY 2015-2016 ESTIMATE	FY 2016-2017 GOAL
WORKLOAD MEASURES				
• Information requests filled (demographic, community, development guidelines, incentives, etc.)	150	160	185	175
EFFICIENCY & EFFECTIVENESS MEASURES				
• Projects developed	24	25	25	28
• New business locations (Voltabox, Ped. MOB, Firefly)	3	5	5	4
• Jobs created	505	500	500	300
• Existing business expansions	3	2	4	2
• % Increase in Cedar Park Workforce	2%	2%	2%	2%
• Capital Investment Added to Tax Rolls (in millions)	$ 40	$ 25	$ 25	$ 25

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	FY 2014-2015 ACTUAL	FY 2015-2016 BUDGET	FY 2015-2016 PROJECTED	BUDGET ADJUSTMENTS	FY 2016-2017 BUDGET
PERSONNEL SERVICES	$ 245,464	$ 265,051	$ 235,708	$ (7,740)	$ 257,311
MATERIALS AND SUPPLIES	596	1,000	1,000	-	1,000
OCCUPANCY	1,262	1,300	1,300	-	1,300
CONTRACTUAL SERVICES	72,755	105,333	89,083	-	105,333
OTHER CHARGES	1,229,614	1,764,597	1,760,897	96,146	1,860,743
CAPITAL OUTLAY	-	-	-	-	-
CONTINGENCY	22,450	30,000	30,000	(30,000)	-
TOTAL	**$ 1,572,141**	**$ 2,167,281**	**$ 2,117,988**	**$ 58,406**	**$ 2,225,687**

PERSONNEL SUMMARY			
POSITIONS	FY 2014-2015 ACTUAL	FY 2015-2016 BUDGET	FY 2016-2017 BUDGET
DIRECTOR OF ECONOMIC DEVELOPMENT	1	1	1
ASSISTANT DIRECTOR OF ECONOMIC DEVELOPMENT	1	1	1
TOTAL	**2**	**2**	**2**

ECONOMIC DEVELOPMENT

2016-2017 SIGNIFICANT BUDGET CHANGES

• Personnel Adjustments		$	(7,740)
• Decrease for Economic Contingency		$	(30,000)
• Increase for Economic Development Incentives			96,146
	Total	**$**	**58,406**

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ENGINEERING

DEPARTMENTAL MISSION STATEMENT

It is the Engineering Department's mission to ensure a quality engineered and safe infrastructure for the City of Cedar Park.

DEPARTMENTAL VISION STATEMENT

It is the vision of the Engineering Department to continue working toward fulfillment of the departments existing and future goals outlined in the City's Strategic Map. As the City and surrounding areas grow, it is our vision to provide a safe and efficient roadway network and quality infrastructure to support the growing population.

CUSTOMERS

- **INTERNAL:** Internal customers include other city departments, City Council, boards and commissions.
- **EXTERNAL:** External customers include developers, engineers, construction contractors, citizens, and utility service providers.
- **ULTIMATE:** The citizens of Cedar Park are the ultimate customers as they rely upon us to provide a safe infrastructure through the use of their tax dollars.

SERVICES PROVIDED

- Transportation, drainage and municipal facility project management
- Subdivision plat and construction plan review
- Construction project inspection
- Floodplain administration
- Utility availability determinations
- Pavement management and rehabilitation

PERFORMANCE INDICATORS

PERFORMANCE MEASURE	FY 2014-2015 ACTUAL	FY 2015-2016 BUDGET	FY 2015-2016 ESTIMATE	FY 2016-2017 GOAL
WORKLOAD MEASURES				
• Construction plans reviewed	50	48	56	43
• # of on-going projects (Transportation/Facilities)	15/9	13/9	15/9	14/7
• CIP design contracts initiated	8	11	16	9
• Design contracts completed	11	13	9	11
• CIP projects constructed	12	11	12	10
• Citizen Transportation Inquiries/Requests	190	190	190	200
• Transportation Predevelopment Meetings Attended	98	95	95	90
• Transportation Plan Reviews	55	48	48	45
• Transportation Plat Reviews	40	35	35	30
EFFICIENCY & EFFECTIVENESS MEASURES				
• Design contracts completed on schedule	11	13	9	11
• Project designs (under/over) budget	11/0	13/0	9/0	11/0
• Project construction budgets (under/over)	11/1	11/0	11/1	,10/0

ENGINEERING

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	**FY 2014-2015 ACTUAL**	**FY 2015-2016 BUDGET**	**FY 2015-2016 PROJECTED**	**BUDGET ADJUSTMENTS**	**FY 2016-2017 BUDGET**
PERSONNEL SERVICES	$ 676,775	$ 776,918	$ 719,929	$ 59,432	$ 836,350
MATERIALS AND SUPPLIES	8,829	7,000	4,500	5,550	12,550
MAINTENANCE	242	700	1,000	200	900
OCCUPANCY	3,097	3,420	3,410	370	3,790
CONTRACTUAL SERVICES	336,940	244,163	271,663	53,135	297,298
OTHER CHARGES	16,004	17,050	12,677	(155)	16,895
CAPITAL OUTLAY	-	175,000	175,000	(175,000)	-
TOTAL	**$ 1,041,887**	**$ 1,224,251**	**$ 1,188,179**	**$ (56,468)**	**$ 1,167,783**

PERSONNEL SUMMARY			
POSITIONS	**FY 2014-2015 ACTUAL**	**FY 2015-2016 BUDGET**	**FY 2016-2017 BUDGET**
DIRECTOR OF ENGINEERING	1	1	1
SENIOR ENGINEER	2	1	2
SENIOR ENGINEERING ASSOCIATE	2	3	2
TRANSPORTATION ENGINEERING ASSOCIATE	0	0	1
UTILITY INSPECTOR	0	1	1
ENGINEERING TECHNICIAN	1	0	0
PROJECT MANAGER	1	1	1
ADMINISTRATIVE ASSISTANT	1	1	1
TOTAL	**8**	**8**	**9**

ENGINEERING

2016-2017 SIGNIFICANT BUDGET CHANGES

• Personnel Adjustments	$	(24,862)
• Increase for VES Contributions		750
• Increase for Transportation Engineering Associate		90,844
• Increase for Construction Inspection Services		28,000
• Increase for MS4/TCEQ Compliance		25,000
• Reduce One-Time Trransfer for Drainage Study		(175,000)
• Miscellaneous Adjustments		(1,200)
Total	**$**	**(56,468)**
	$	-

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DEVELOPMENT SERVICES - TOTAL

DEPARTMENTAL MISSION STATEMENT

The mission of the City of Cedar Park Development Services Department is to improve the quality of life for the current and future residents living and working within the City. This is accomplished through the proactive identification of solutions, maintaining an exemplary level of customer service, and keeping abreast of the most advanced trends in urban planning and land development. Further, it is our mission to help carry out programs and projects through public investment, public-private cooperation, volunteer efforts, and enforcement in order to enhance the vitality and promote the orderly development of the community.

DEPARTMENTAL VISION STATEMENT

The Development Services Department is responsible for all urban planning, building inspection, and code enforcement activities in the City. As the City moves forward in its growth and development, the vision for departmental operations will transition away from a culture of focusing on growth and regulating new development to one of maintaining and enforcement of standards on existing development. The vision of the department will be encapsulated into a two-fold approach whereby the Planning division works to ensure long-range growth policy is the most current with cutting edge development trends while the Building Inspections and Code Compliance divisions ensure the enforcement of those policies in addition to their respective roles in daily inspections and activities. This also includes ensuring a high, inter-divisional standard for the department in providing for an efficient, timely, and courteous development process.

CUSTOMERS

- **INTERNAL:**
  City Council
  Appointed Boards:
  - o4B Corporation Board
  - oBoard of Adjustment
  - oPlanning and Zoning Commission
  - oArt Advisory Board
  - oSign Control Board

  All City Departments
- **EXTERNAL:** Our External Customers Include, But Are Not Limited To:
  Citizens
  Comptroller of Public Accounts (Annexations)
  Contractors
  Developers
  Engineering / Architectural / Planning Firms
  Entities-Federal, State, County, Regional & Local
  Homeowner's Associations/Neighborhood Groups
  Home Builder's Association
  Land Owners
  Leander Independent School District
  Media
  Private Businesses
  Realtors
  Travis/ Williamson Counties
  Travis Central Appraisal District (TCAD)
  TxDOT
  Utility Companies
  Williamson Central Appraisal District (WCAD)
- **ULTIMATE:** By implementing the policies of the City Council and the adopted Comprehensive Plan, the ultimate customer of the Development Services Department is any citizen or group desiring information, services, or inclusion in the physical, economic, and social development of the City.

DEVELOPMENT SERVICES - TOTAL

SERVICES PROVIDED

- Process voluntary & involuntary annexations pursuant to Chapter 43 of the TX Local Govt. Process voluntary & involuntary annexations pursuant to Chapter 43 of the TX Local Govt
- Coordinate & review zoning, subdivision & site development plans
- Continue efforts to create/implement a Redevelopment Policy and Plan for selected areas of the City
- Participate in educational forums to assist citizens in understanding these codes and ordinances
- Continue efforts to apply appropriate zoning classification to Development Reserve and Planned Development properties
- Provide staff support for City Council related to planning issues
- Provide staff support for Planning and Zoning Commissi
- Update, Amend and Develop Ordinances
- Provide staff support for Planning and Zoning Commission/Arts Board/Board of Adjustment. Sign Control Board.
- Maintain addresses and Parcel IDs in development services software
- Assign addresses and maintain accurate address base for 9-1-1 database
- Create maps for city departments, Boards and Commissions, and general public
- Keep up with changes in the health and sanitation codes and ordinances.
- Schedule patrols of the city to determine violations
- Enforcement of City Ordinances
- Update & maintain GIS layers

PERFORMANCE INDICATORS

PERFORMANCE MEASURE	FY 2014-2015 ACTUAL	FY 2015-2016 BUDGET	FY 2015-2016 ESTIMATE	FY 2016-2017 GOAL
WORKLOAD MEASURES				
PLANNING SERVICES				
# of Zoning Applications	24	30	25	20
# of Development Applications: subdivision and site development	84	80	90	80
CODE COMPLIANCE				
# of Inspections	1,177	1,200	1000	1000
# of Complaints	384	450	400	400
# of Bandit Signs Removed	826	600	1,000	600
BUILDING INSPECTIONS				
# of Inspections	12,138	12,000	13,000	13,000
# of Permits Issued	4,247	3,000	4,500	4,500
EFFICIENCY & EFFECTIVENESS MEASURES				
PLANNING SERVICES				
10-day Subdivision and Site Plans Reviews-Percent performed within target	95%	95	100%	95%
BUILDING INSPECTIONS				
5-day Residential Reviews: Percent (%) Performed within Target	90%	95%	98%	98%
10-day Commercial Reviews: Percent (%) Performed within Target	95%	95%	99%	98%
# of Inspections Performed per Inspector Hour	2.9	2.7	2.9	2.7
Percent (%) of Inspections Completed Same Day	87%	93%	95%	95%
CODE COMPLIANCE				
Percent of Violations complied with Voluntarily	98%	100%	98%	98%
Percent of Complaints Responded to Within 24 Hours on Business Days	99%	100%	99%	100%

DEVELOPMENT SERVICES - TOTAL

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	**FY 2014-2015 ACTUAL**	**FY 2015-2016 BUDGET**	**FY 2015-2016 PROJECTED**	**BUDGET ADJUSTMENTS**	**FY 2016-2017 BUDGET**
PERSONNEL SERVICES	$ 1,182,562	$ 1,252,895	$ 1,138,268	$ 132,036	$ 1,384,931
MATERIALS AND SUPPLIES	31,306	27,442	19,642	(861)	26,581
MAINTENANCE	5,519	7,110	5,690	(500)	6,610
OCCUPANCY	20,499	21,803	20,046	(950)	20,853
CONTRACTUAL SERVICES	497,963	102,198	169,472	6,992	109,190
OTHER CHARGES	36,111	90,053	69,909	1,000	91,053
CAPITAL OUTLAY	-	17,000	22,221	(17,000)	-
TOTAL	**$ 1,773,961**	**$ 1,518,501**	**$ 1,445,248**	**$ 120,717**	**$ 1,639,218**

DEVELOPMENT SERVICES - TOTAL

PERSONNEL SUMMARY			
POSITIONS	**FY 2014-2015 ACTUAL**	**FY 2015-2016 BUDGET**	**FY 2016-2017 BUDGET**
DIRECTOR OF DEVELOPMENT SERVICES	1	1	1
ASSISTANT DIRECTOR OF DEVELOPMENT SERVICES	1	1	1
PLANNING MANAGER	1	1	1
SENIOR PLANNER	1	1	1
PLANNER	1	1	1
DEVELOPMENT SERVICES COORDINATOR	0	1	1
PLANNING TECHNICIAN	1	0	0
CHIEF BUILDING OFFICIAL	1	1	1
SENIOR INSPECTOR	0	1	1
INSPECTOR I/II	3	3	3
PLAN REVIEWER	0	0	1
OFFICE MANAGER	1	1	1
PERMIT TECHNICIAN	2	2	2
SENIOR CODE COMPLIANCE OFFICER	1	1	1
CODE COMPLIANCE OFFICER	2	2	2
GIS MANAGER	1	0	0
PUBLIC SAFETY SYSTEMS ADMINISTRATOR	1	0	0
GIS PROGRAMMER ANALYST	1	0	0
TOTAL	**19**	**18**	**19**

DEVELOPMENT SERVICES - TOTAL

2016-2017 SIGNIFICANT BUDGET CHANGES

• Personnel Adjustments	$	68,109
• Increase for Plan Reviewer		67,927
• Increase for General Contract Services		7,000
• Remove One-Time Expenditures for Vehicle		(17,000)
• Miscellaneous Adjustments		(5,319)
Total	**$**	**120,717**

DEVELOPMENT SERVICES - PLANNING

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	**FY 2014-2015 ACTUAL**	**FY 2015-2016 BUDGET**	**FY 2015-2016 PROJECTED**	**BUDGET ADJUSTMENTS**	**FY 2016-2017 BUDGET**
PERSONNEL SERVICES	$ 536,877	$ 529,524	$ 505,211	$ 101,552	$ 631,076
MATERIALS AND SUPPLIES	3,719	6,100	6,100	3,500	9,600
MAINTENANCE	-	1,000	500	(500)	500
OCCUPANCY	715	1,200	650	(550)	650
CONTRACTUAL SERVICES	25,492	38,272	110,597	6,730	45,002
OTHER CHARGES	27,728	41,213	28,868	500	41,713
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	**$ 594,531**	**$ 617,309**	**$ 651,926**	**$ 111,232**	**$ 728,541**

PERSONNEL SUMMARY			
POSITIONS	**FY 2014-2015 ACTUAL**	**FY 2015-2016 BUDGET**	**FY 2016-2017 BUDGET**
DIRECTOR OF DEVELOPMENT SERVICES	1	1	1
ASSISTANT DIRECTOR OF DEVELOPMENT SERVICES	1	1	1
PLANNING MANAGER	1	1	1
SENIOR PLANNER	1	1	1
PLANNER	1	1	1
PLAN REVIEWER	0	0	1
DEVELOPMENT SERVICES COORDINATOR	0	1	1
PLANNING TECHNICIAN	1	0	0
TOTAL	**6**	**6**	**7**

DEVELOPMENT SERVICES - BUILDING INSPECTIONS

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	**FY 2014-2015 ACTUAL**	**FY 2015-2016 BUDGET**	**FY 2015-2016 PROJECTED**	**BUDGET ADJUSTMENTS**	**FY 2016-2017 BUDGET**
PERSONNEL SERVICES	$ 456,283	$ 566,148	$ 507,588	$ 23,609	$ 589,757
MATERIALS AND SUPPLIES	9,087	12,742	10,692	(3,606)	9,136
MAINTENANCE	3,083	3,910	3,060	-	3,910
OCCUPANCY	11,826	15,141	14,034	2,640	17,781
CONTRACTUAL SERVICES	40,050	48,416	42,508	262	48,678
OTHER CHARGES	33,770	41,185	36,085	500	41,685
CAPITAL OUTLAY	-	17,000	22,221	(17,000)	-
TOTAL	**$ 554,099**	**$ 704,542**	**$ 636,188**	**$ 6,405**	**$ 710,947**

PERSONNEL SUMMARY			
POSITIONS	**FY 2014-2015 ACTUAL**	**FY 2015-2016 BUDGET**	**FY 2016-2017 BUDGET**
CHIEF BUILDING OFFICIAL	1	1	1
SENIOR INSPECTOR	0	1	1
INSPECTOR I/II	3	3	3
PLANS EXAMINER	0	1	1
PLANS REVIEWER	1	0	0
OFFICE MANAGER	1	1	1
PERMIT TECHNICIAN	2	2	2
TOTAL	**8**	**9**	**9**

DEVELOPMENT SERVICES - CODE COMPLIANCE

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	**FY 2014-2015 ACTUAL**	**FY 2015-2016 BUDGET**	**FY 2015-2016 PROJECTED**	**BUDGET ADJUSTMENTS**	**FY 2016-2017 BUDGET**
PERSONNEL SERVICES	$ 104,761	$ 157,223	$ 125,470	$ 6,874	$ 164,097
MATERIALS AND SUPPLIES	2,822	8,600	2,850	(755)	7,845
MAINTENANCE	716	2,200	2,130	-	2,200
OCCUPANCY	3,482	5,462	5,362	(3,040)	2,422
CONTRACTUAL SERVICES	11,752	15,510	16,367	-	15,510
OTHER CHARGES	6,420	7,655	4,956	-	7,655
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	**$ 129,953**	**$ 196,650**	**$ 157,135**	**$ 3,079**	**$ 199,729**

PERSONNEL SUMMARY			
POSITIONS	**FY 2014-2015 ACTUAL**	**FY 2015-2016 BUDGET**	**FY 2016-2017 BUDGET**
SENIOR CODE COMPLIANCE OFFICER	1	1	1
CODE COMPLIANCE OFFICER	2	2	2
TOTAL	**3**	**3**	**3**

DEVELOPMENT SERVICES - INFORMATION SERVICES (GIS)

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	**FY 2014-2015 ACTUAL**	**FY 2015-2016 BUDGET**	**FY 2015-2016 PROJECTED**	**BUDGET ADJUSTMENTS**	**FY 2016-2017 BUDGET**
PERSONNEL SERVICES	$ 91,174	$ -	$ -	$ -	$ -
MATERIALS AND SUPPLIES	6,457	-	-	-	-
OCCUPANCY	-	-	-	-	-
CONTRACTUAL SERVICES	32,818	-	-	-	-
OTHER CHARGES	10,862	-	-	-	-
TOTAL	**$ 141,311**	**$ -**	**$ -**	**$ -**	**$ -**

PERSONNEL SUMMARY			
POSITIONS	**FY 2014-2015 ACTUAL**	**FY 2015-2016 BUDGET**	**FY 2016-2017 BUDGET**
GIS MANAGER	1	0	0
PUBLIC SAFETY SYSTEMS ADMINISTRATOR	1	0	0
GIS PROGRAMMER ANALYST	1	0	0
TOTAL	**3**	**0**	**0**

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FIRE SERVICES - TOTAL

DEPARTMENTAL MISSION STATEMENT

The Cedar Park Fire Department will pursue excellence in every aspect of public safety related to the fire service and seek opportunities to serve our community.

DEPARTMENTAL VISION STATEMENT

The Cedar Park Fire Department will be the best fire department in the American fire service.

CUSTOMERS

- **INTERNAL:** City Council, City Department Heads and Fire Department Employees.
- **EXTERNAL:** Residents of Cedar Park and ETJ area.
  Residents in the CAPCOG region primarily through special operations activities such as hazardous materials mitigation, swift water rescue, Technical rescue, and dive recovery operations.
  Texas Intrastate Fire Mutual Aid System (TIFMAS) that can require deployments all over Texas.
  Texas Commission on Fire Protection, Texas Department of State Health Services, Insurance Services Office, State Fire Marshal Office, Williamson County, Williamson County Fire Chiefs Association, Capital Area Fire Chiefs Association, CAPCOG, and other groups that are typically in a regulatory nature.
- **ULTIMATE:** The CPFD is in place to serve all our citizens, visitors to our community, external organizations, other city staff, and fellow team members to provide a level of service that exceeds expectations. We strive each day to perform better and create an environment that is good for all that interact with the CPFD.

SERVICES PROVIDED

- Fire Suppression
- Medical First Response
- Emergency Management
- Community Education
- Hazardous Materials Mitigation
- Fire Code Enforcement, Inspection & Plan Review
- Fire Safety Education
- Training - Fire Personnel
- Fire Investigation
- Technical Rope Rescue
- Swift Water Rescue
- Extrications
- Dive Recovery
- Citizen Emergency Response Team (CERT)

FIRE SERVICES - TOTAL

PERFORMANCE INDICATORS				
PERFORMANCE MEASURE	FY 2014-2015 ACTUAL	FY 2015-2016 BUDGET	FY 2015-2016 ESTIMATE	FY 2016-2017 GOAL
WORKLOAD MEASURES				
• Total Emergency Incidents	5,366	5,550	5,650	6,000
• Fire Marshal Activity	3,133	3,200	2,540	3,000
• # of Tours/Public Education Events	187	175	175	175
• # of AIM Exercises	2	2	2	2
• Training hours complete	15,357	16,000	15,500	16,000
• Emergency Management Exercises	3	4	2	4
• Emergency Management Plan Annexes Developed/Reviewed	12	9	9	2
EFFICIENCY & EFFECTIVENESS MEASURES				
• ISO Rating	1	1	1	1
• % of Turn-out Time Less Than 90 Seconds	77.0%	78.0%	80.2%	90.0%
• EMS Call Median Turn Out Time	1:03	1:00	1:03	1:00
• % of Travel Time Less Than 4 Minutes	42.4%	57.0%	40.1%	50.0%
• Fire Calls as % of Total Calls	28.0%	30.0%	29.3%	28.0%
• Medical Calls/Vehicle Accident Calls as % of Total Calls	74.0%	74.0%	70.7%	72.0%
• False Alarm Calls as % of Total Calls	7.4%	7.5%	7.2%	7.0%
• % of 360 Evaluations on All Officers	100.0%	100.0%	100.0%	100.0%
• % of Fire Inspection Given to Apartments	100.0%	100.0%	75.0%	100.0%
Restaurants	1.0%	35.0%	40.0%	50.0%
Nightclubs	0.0%	100.0%	100.0%	100.0%
• % of Fires Contained in Room of Origin	62.5%	65.0%	66.7%	70.0%
• % of Dollar Value Saved on Property With Fire Loss	84.5%	80.0%	85.0%	85.0%
• Percent of traffic accidents cleared within 40 minutes.	86.0%	90.0%	85.5%	85.0%
• City staff in EOC with NIIMS Training	75.0%	75.0%	75.0%	80.0%

FIRE SERVICES - TOTAL

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	**FY 2014-2015 ACTUAL**	**FY 2015-2016 BUDGET**	**FY 2015-2016 PROJECTED**	**BUDGET ADJUSTMENTS**	**FY 2016-2017 BUDGET**
PERSONNEL SERVICES	$ 5,693,376	$ 6,695,125	$ 6,837,191	$ 1,193,405	$ 7,888,530
MATERIALS AND SUPPLIES	183,048	198,486	205,393	81,713	280,199
MAINTENANCE	392,842	328,551	330,992	35,528	364,079
OCCUPANCY	93,341	126,179	123,149	8,782	134,961
CONTRACTUAL SERVICES	693,557	1,610,673	1,632,271	(280,152)	1,330,521
OTHER CHARGES	113,963	200,293	191,631	58,965	259,258
CAPITAL OUTLAY	12,320	-	-	1,445,000	1,445,000
TRANSFERS	283,687	-	-	-	-
TOTAL	**$ 7,466,134**	**$ 9,159,307**	**$ 9,320,627**	**$ 2,543,241**	**$ 11,702,548**

FIRE SERVICES - TOTAL

PERSONNEL SUMMARY

POSITIONS	FY 2014-2015 ACTUAL	FY 2015-2016 BUDGET	FY 2016-2017 BUDGET
CIVIL SERVICE			
ASSISTANT FIRE CHIEF	2	2	2
BATTALION CHIEF	5	5	5
LIEUTENANT	16	19	19
DRIVER/ENGINEER	12	12	15
FIREFIGHTER	33	35	37
CIVIL SERVICE TOTAL	**68**	**73**	**78**
NON-CIVIL SERVICE			
FIRE CHIEF	1	1	1
EMERGENCY MANAGEMENT COORDINATOR	0	1	1
MANAGEMENT ANALYST	1	1	1
ADMINISTRATIVE ASSISTANT	2	2	2
NON-CIVIL SERVICE TOTAL	**4**	**5**	**5**
TOTAL	**72**	**78**	**83**

2016-2017 SIGNIFICANT BUDGET CHANGES

• Personnel Adjustments	$	786,905
• VES Adjustments		(345,902)
• Increase for 1/3 Staffing for Fire Station #5		457,876
• Increase for Quint 5		1,190,000
• Increase for Brush Truck 5		190,000
• Increase for Generator for Station 2		70,000
• Increase for Generator for Station 3		75,000
• Increase for Wellness and Fitness Program		6,000
• Increase for Peace Officer Certification		36,500
• Increase for Cedar Park Continuity of Operations Plan		70,000
• Increase for Training & Travel		11,000
• Increase for CPR Compression Device		3,250
• Increase for Upgrade of Mobile Command Post		5,440
• Miscellaneous Adjustments		(12,828)
Total	**$**	**2,543,241**

FIRE SERVICES - ADMINISTRATION

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	**FY 2014-2015 ACTUAL**	**FY 2015-2016 BUDGET**	**FY 2015-2016 PROJECTED**	**BUDGET ADJUSTMENTS**	**FY 2016-2017 BUDGET**
PERSONNEL SERVICES	$ 983,912	$ 814,334	$ 1,015,052	$ 231,220	$ 1,045,554
MATERIALS AND SUPPLIES	19,096	31,741	23,981	(1,393)	30,348
MAINTENANCE	1,859	7,000	6,170	(3,500)	3,500
OCCUPANCY	25,538	31,714	30,714	-	31,714
CONTRACTUAL SERVICES	286,565	117,707	120,707	(7,500)	110,207
OTHER CHARGES	71,626	83,391	82,451	22,645	106,036
CAPITAL OUTLAY	-	-	-	-	-
TRANSFERS	22,020	-	-	-	-
TOTAL	**$ 1,410,616**	**$ 1,085,887**	**$ 1,279,075**	**$ 241,472**	**$ 1,327,359**

PERSONNEL SUMMARY			
POSITIONS	**FY 2014-2015 ACTUAL**	**FY 2015-2016 BUDGET**	**FY 2016-2017 BUDGET**
CIVIL SERVICE			
ASSISTANT FIRE CHIEF	2	2	2
BATTALION CHIEF	1	1	1
LIEUTENANT	1	1	1
CIVIL SERVICE TOTAL	**4**	**4**	**4**
NON-CIVIL SERVICE			
FIRE CHIEF	1	1	1
ADMINISTRATIVE ASSISTANT	1	1	1
MANAGEMENT ANALYST	1	1	1
NON-CIVIL SERVICE TOTAL	**3**	**3**	**3**
TOTAL	**7**	**7**	**7**

FIRE SERVICES - OPERATIONS

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	**FY 2014-2015 ACTUAL**	**FY 2015-2016 BUDGET**	**FY 2015-2016 PROJECTED**	**BUDGET ADJUSTMENTS**	**FY 2016-2017 BUDGET**
PERSONNEL SERVICES	$ 4,912,167	$ 5,249,500	$ 5,261,174	$ 926,681	$ 6,176,181
MATERIALS AND SUPPLIES	150,208	131,772	153,639	80,981	212,753
MAINTENANCE	305,571	312,551	314,329	36,028	348,579
OCCUPANCY	63,743	89,520	87,490	7,342	96,862
CONTRACTUAL SERVICES	639,760	1,053,596	1,072,194	14,848	1,068,444
OTHER CHARGES	39,376	82,552	81,852	27,170	109,722
TOTAL	**$ 6,110,825**	**$ 6,919,491**	**$ 6,970,678**	**$ 2,538,050**	**$ 9,457,541**

PERSONNEL SUMMARY			
POSITIONS	**FY 2014-2015 ACTUAL**	**FY 2015-2016 BUDGET**	**FY 2016-2017 BUDGET**
CIVIL SERVICE			
BATTALION CHIEF	3	3	3
LIEUTENANT	12	15	15
DRIVER/ENGINEER	12	12	15
FIREFIGHTER	33	35	37
CIVIL SERVICE TOTAL	**60**	**65**	**70**
NON-CIVIL SERVICE			
N/A	0	0	0
NON-CIVIL SERVICE TOTAL	**0**	**0**	**0**
TOTAL	**60**	**65**	**70**

FIRE SERVICES - FIRE PREVENTION

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	**FY 2014-2015 ACTUAL**	**FY 2015-2016 BUDGET**	**FY 2015-2016 PROJECTED**	**BUDGET ADJUSTMENTS**	**FY 2016-2017 BUDGET**
PERSONNEL SERVICES	$ 518,823	$ 545,970	$ 476,121	$ 34,281	$ 580,251
MATERIALS AND SUPPLIES	21,012	21,198	18,773	1,275	22,473
MAINTENANCE	5,939	6,500	4,493	-	6,500
OCCUPANCY	3,125	2,705	2,705	-	2,705
CONTRACTUAL SERVICES	36,201	34,727	34,727	-	34,727
OTHER CHARGES	6,017	14,715	10,778	9,150	23,865
CAPITAL OUTLAY	37,822	-	-	-	-
TOTAL	**$ 628,939**	**$ 625,815**	**$ 547,597**	**$ 44,706**	**$ 670,521**

PERSONNEL SUMMARY			
POSITIONS	**FY 2014-2015 ACTUAL**	**FY 2015-2016 BUDGET**	**FY 2016-2017 BUDGET**
CIVIL SERVICE			
BATTALION CHIEF	1	1	1
LIEUTENANT	3	3	3
CIVIL SERVICE TOTAL	**4**	**4**	**4**
NON-CIVIL SERVICE			
ADMINISTRATIVE ASSISTANT	1	1	1
NON-CIVIL SERVICE TOTAL	**1**	**1**	**1**
TOTAL	**5**	**5**	**5**

FIRE SERVICES - EMERGENCY MANAGEMENT

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	**FY 2014-2015 ACTUAL**	**FY 2015-2016 BUDGET**	**FY 2015-2016 PROJECTED**	**BUDGET ADJUSTMENTS**	**FY 2016-2017 BUDGET**
PERSONNEL SERVICES	$ -	$ 85,321	$ 84,844	$ 1,223	$ 86,544
MATERIALS AND SUPPLIES	-	13,775	9,000	850	14,625
MAINTENANCE	-	2,500	6,000	3,000	5,500
OCCUPANCY	-	2,240	2,240	1,440	3,680
CONTRACTUAL SERVICES	-	404,643	404,643	(287,500)	117,143
OTHER CHARGES	-	19,635	16,550	-	19,635
CAPITAL OUTLAY	-	-	-	-	-
TRANSFERS-OUT	-	-	-	-	-
TOTAL	**$ -**	**$ 528,114**	**$ 523,277**	**$ (280,987)**	**$ 247,127**

PERSONNEL SUMMARY			
POSITIONS	**FY 2014-2015 ACTUAL**	**FY 2015-2016 BUDGET**	**FY 2016-2017 BUDGET**
CIVIL SERVICE			
N/A	0	0	0
CIVIL SERVICE TOTAL	**0**	**0**	**0**
NON-CIVIL SERVICE			
EMERGENCY MANAGEMENT COORDINATOR	0	1	1
NON-CIVIL SERVICE TOTAL	**0**	**1**	**1**
TOTAL	**0**	**1**	**1**

PUBLIC WORKS - TOTAL

DEPARTMENTAL MISSION STATEMENT

The Field Operations Department Mission is to provide quality maintenance to the transportation and drainage infrastructure in the right-of-way in a responsible and efficient manner for the benefit of the City. The department also provides fleet maintenance services to the City's rolling assets and conducts the operations and maintenance of traffic signals.

DEPARTMENTAL VISION STATEMENT

The Field Operations Department Vision within the next three years is to add three (3) new FTEs to increase right-of-way maintenance and transportation infrastructure efforts in accordance with the Manual of Uniform Traffic Control Devices (MUTCD), pavement management plan, technical criteria manuals and standard engineering practices. The department also intends to certify two additional mechanics as Emergency Vehicle Technicians.

CUSTOMERS

- **INTERNAL:** City staff use city streets, traffic signals, street lights, vehicles, and equipment.
- **EXTERNAL:** External customers for the Field Operations Department are primarily the public including residents of the community, businesses, and visitors to Cedar Park.
- **ULTIMATE:** As is the case with most public service functions, the Field Operations Department ultimate customer is the city residents and traveling public.

SERVICES PROVIDED

- Patch potholes and utility cuts
- Install and maintain street signs and pavement markings.
- Inspect and perform necessary repairs to City sidewalks.
- Repair base failures and damage caused by water lines breaks
- De-Ice/Sand bridges and roads for ice preparation
- Traffic Signal Maintenance
- Traffic Signal Telemetry
- Operates (Future) Traffic Management Center
- Maintains Street Lights
- Responds 24/7 to signals in flash
- Trouble Shoot Malfunctioning Components
- Perform repairs/maintenance of vehicles and equipment
- Keep maintenance/repair records on vehicles and equipment.
- Order gas, diesel fuel and oil and report the usage for City units.
- Crack sealing of streets
- Reconstruct streets to upgrade driving surface and drainage
- Repair street driving surface for seal coatings.
- Provide on-call services to address emergency repairs after-hours
- Purchase and sell civilian vehicles and equipment
- Implement PE-sealed timing plans
- Maintain Pedestrian Crossings
- Maintain School Zone warning devices
- Maintain utility telemetry system
- Maintain wireless backhaul network
- Maintain Coordination plan timing clocks
- Provide mobile or field repairs services.

PUBLIC WORKS - TOTAL

PERFORMANCE INDICATORS				
PERFORMANCE MEASURE	FY 2014-2015 ACTUAL	FY 2015-2016 BUDGET	FY 2015-2016 ESTIMATE	FY 2016-2017 GOAL
WORKLOAD MEASURES				
• # of center street lane miles	272	272	272	272
• # of signals	17	17	17	18
# of streetlights	222	222	222	222
• # of lane miles crack sealed	43	80	43	80
• Sq Ft of Asphalt repairs	8,600	14,000	8,600	8,000
• # of sidewalks repairs	99	450	99	110
• # of Cedar Park signals maintained	55	55	55	55
• # of signal inspections	72	72	72	72
• # of signal work orders	190	120	190	425
• signal malfunctions investigated	100	100	100	100
• # of street light repairs	670	1,000	670	600
• # of fleet work orders	1000	850	1,006	1,100
• # of vehicles maintained	240	235	240	240
• # of pieces of equipment maintained	138	149	138	138
EFFICIENCY & EFFECTIVENESS MEASURES				
• # of miles streets swept per year	1,500	1,500	1,500	1,600
• Avg # of hours to correct signal detection repair	2	2	2	2
• Avg # of days to repair streetlight	10	10	10	10
• % of street light inspections performed quarterly	100	100	100	100
• % of signals given quarterly maint.	100	100	100	100
• Avg # of days to process fleet work orders	3	2	2.5	2
• Avg # of days to process facility maint. work order	1	1	1	1
• Avg # of days a police car is out of service	3	2	2	2
• Avg # of days a Fire Truck is out of service	9	8	8	8

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	FY 2014-2015 ACTUAL	FY 2015-2016 BUDGET	FY 2015-2016 PROJECTED	BUDGET ADJUSTMENTS	FY 2016-2017 BUDGET
PERSONNEL SERVICES	$ 1,304,372	$ 1,822,027	$ 1,780,697	$ 322,353	$ 2,144,380
MATERIALS AND SUPPLIES	583,789	803,982	780,587	70,935	874,917
MAINTENANCE	396,253	438,256	439,252	5,000	443,256
OCCUPANCY	494,305	541,700	490,045	3,500	545,200
CONTRACTUAL SERVICES	165,455	404,113	312,359	(60,366)	343,747
OTHER CHARGES	49,542	63,545	60,952	14,980	78,525
CAPITAL OUTLAY	24,486	74,663	74,663	156,837	231,500
TRANSFERS-OUT	463,000	-	-	-	-
TOTAL	**$ 3,481,202**	**$ 4,148,286**	**$ 3,938,555**	**$ 513,239**	**$ 4,661,525**

PUBLIC WORKS - TOTAL

PERSONNEL SUMMARY

POSITIONS	FY 2014-2015 ACTUAL	FY 2015-2016 BUDGET	FY 2016-2017 BUDGET
SUPERINTENDENT OF PUBLIC WORKS	1	1	1
FOREMAN - STREETS	2	2	2
CREW LEADER	1	1	1
EQUIPMENT OPERATOR	6	6	6
MAINTENANCE WORKER	5	7	7
TRAFFIC SIGNAL ENGINEER	1	1	1
FOREMAN - TRAFFIC SIGNAL	1	1	1
TRAFFIC SIGNAL TECHNICIAN I/II	0	3	3
FLEET MANAGER	1	1	1
EQUIPMENT MECHANIC I/II	6	6	6
FACILITY MAINTENANCE COORDINATOR	1	1	1
FACILITY MAINTENANCE TECHNICIAN	1	1	1
DRAINAGE FOREMAN	0	0	1
DRAINAGE EQUIPMENT OPERATOR	0	1	2
DRAINAGE MAINTENANCE WORKER	0	1	2
TOTAL	**26**	**33**	**36**

2016-2017 SIGNIFICANT BUDGET CHANGES

• Personnel Adjustments	$	160,772
• Increase for VES Contributions		10,666
• Increase for Roadway Striping Equipment		135,000
• Increase for Drainage Foreman & Vehicle		91,397
• Increase for Two Drainage Positions & Equipment		267,484
• Decrease for One-Time Vehicle Purchase		(74,663)
• Decrease for TxDOT Traffic Signal Maintenance		(70,252)
• Miscellaneous Adjustments		(7,165)
Total	**$**	**513,239**

PUBLIC WORKS - STREET MAINTENANCE

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	**FY 2014-2015 ACTUAL**	**FY 2015-2016 BUDGET**	**FY 2015-2016 PROJECTED**	**BUDGET ADJUSTMENTS**	**FY 2016-2017 BUDGET**
PERSONNEL SERVICES	$ 756,273	$ 866,961	$ 752,213	$ 92,355	$ 959,316
MATERIALS AND SUPPLIES	644,823	680,872	672,000	45,163	726,035
MAINTENANCE	165,675	144,050	150,865	-	144,050
OCCUPANCY	531,226	529,300	477,645	2,000	531,300
CONTRACTUAL SERVICES	178,884	298,500	283,913	(5,000)	293,500
OTHER CHARGES	20,036	25,700	24,450	3,000	28,700
CAPITAL OUTLAY	5,906	-	-	85,000	85,000
TOTAL	**$ 2,302,823**	**$ 2,545,383**	**$ 2,361,086**	**$ 222,518**	**$ 2,767,901**

PERSONNEL SUMMARY			
POSITIONS	**FY 2014-2015 ACTUAL**	**FY 2015-2016 BUDGET**	**FY 2016-2017 BUDGET**
SUPERINTENDENT OF PUBLIC WORKS	1	1	1
FOREMAN	2	2	2
CREW LEADER	1	1	1
EQUIPMENT OPERATOR	6	6	6
MAINTENANCE WORKER	5	7	7
TOTAL	**15**	**17**	**17**

PUBLIC WORKS - SIGNAL AND LIGHT MAINTENANCE

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	**FY 2014-2015 ACTUAL**	**FY 2015-2016 BUDGET**	**FY 2015-2016 PROJECTED**	**BUDGET ADJUSTMENTS**	**FY 2016-2017 BUDGET**
PERSONNEL SERVICES	$ 332,767	$ 333,842	$ 305,772	$ 14,536	$ 348,378
MATERIALS AND SUPPLIES	70,132	66,150	65,450	(390)	65,760
MAINTENANCE	157,132	219,981	214,806	-	219,981
OCCUPANCY	6,028	8,236	8,236	-	8,236
CONTRACTUAL SERVICES	(1,638)	71,533	(4,435)	(70,252)	1,281
OTHER CHARGES	7,365	15,280	9,807	-	15,280
CAPITAL OUTLAY	-	-	-	-	-
TRANSFERS-OUT	540,000	-	-	-	-
TOTAL	**$ 571,786**	**$ 715,022**	**$ 599,637**	**$ (56,106)**	**$ 658,916**

PERSONNEL SUMMARY			
POSITIONS	**FY 2014-2015 ACTUAL**	**FY 2015-2016 BUDGET**	**FY 2016-2017 BUDGET**
FOREMAN - TRAFFIC SIGNAL	1	1	1
TRAFFIC SIGNAL ENGINEER	1	1	1
TRAFFIC SIGNAL TECHNICIAN II	-	1	1
TRAFFIC SIGNAL TECHNICIAN I	-	2	2
TRAFFIC SIGNAL TECHNICIAN	3	-	-
TOTAL	**5**	**5**	**5**

PUBLIC WORKS - EQUIPMENT MAINTENANCE

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	**FY 2014-2015 ACTUAL**	**FY 2015-2016 BUDGET**	**FY 2015-2016 PROJECTED**	**BUDGET ADJUSTMENTS**	**FY 2016-2017 BUDGET**
PERSONNEL SERVICES	$ 373,973	$ 410,692	$ 432,032	$ 49,569	$ 460,261
MATERIALS AND SUPPLIES	20,163	25,840	17,200	(4,065)	21,775
MAINTENANCE	31,646	28,500	29,056	-	28,500
OCCUPANCY	1,860	2,300	2,300	1,000	3,300
CONTRACTUAL SERVICES	27,480	27,391	27,391	-	27,391
OTHER CHARGES	13,720	14,025	17,675	2,500	16,525
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	**$ 468,842**	**$ 508,748**	**$ 525,654**	**$ 49,004**	**$ 557,752**

PERSONNEL SUMMARY			
POSITIONS	**FY 2014-2015 ACTUAL**	**FY 2015-2016 BUDGET**	**FY 2016-2017 BUDGET**
FLEET MANAGER	1	1	1
EQUIPMENT MECHANIC II	-	4	4
EQUIPMENT MECHANIC I	-	2	2
EQUIPMENT MECHANIC	6	-	-
TOTAL	**7**	**7**	**7**

PUBLIC WORKS - FACILITY MAINTENANCE

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	**FY 2014-2015 ACTUAL**	**FY 2015-2016 BUDGET**	**FY 2015-2016 PROJECTED**	**BUDGET ADJUSTMENTS**	**FY 2016-2017 BUDGET**
PERSONNEL SERVICES	$ 105,942	$ 109,594	$ 108,255	$ 5,132	$ 114,726
MATERIALS AND SUPPLIES	2,560	4,983	4,000	(293)	4,690
MAINTENANCE	55,473	44,525	44,525	-	44,525
OCCUPANCY	488	1,864	1,864	-	1,864
CONTRACTUAL SERVICES	5,489	5,489	5,489	-	5,489
OTHER CHARGES	1,897	6,820	6,820	(900)	5,920
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	**$ 171,849**	**$ 173,275**	**$ 170,953**	**$ 3,939**	**$ 177,214**

PERSONNEL SUMMARY			
POSITIONS	**FY 2014-2015 ACTUAL**	**FY 2015-2016 BUDGET**	**FY 2016-2017 BUDGET**
FACILITY MAINTENANCE COORDINATOR	1	1	1
FACILITY MAINTENANCE TECHNICIAN	1	1	1
TOTAL	**2**	**2**	**2**

PUBLIC WORKS - DRAINAGE MAINTENANCE

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	**FY 2014-2015 ACTUAL**	**FY 2015-2016 BUDGET**	**FY 2015-2016 PROJECTED**	**BUDGET ADJUSTMENTS**	**FY 2016-2017 BUDGET**
PERSONNEL SERVICES	$ -	$ 100,938	$ 182,424	$ 160,761	$ 261,699
MATERIALS AND SUPPLIES	-	26,137	21,937	30,520	56,657
MAINTENANCE	-	1,200	-	5,000	6,200
OCCUPANCY	-	-	-	500	500
CONTRACTUAL SERVICES	-	1,200	-	14,886	16,086
OTHER CHARGES	-	1,720	2,200	10,380	12,100
CAPITAL OUTLAY	-	74,663	74,663	71,837	146,500
TRANSFERS-OUT	-	-	-	-	-
TOTAL	**$ -**	**$ 205,858**	**$ 281,224**	**$ 293,884**	**$ 499,742**

PERSONNEL SUMMARY			
POSITIONS	**FY 2014-2015 ACTUAL**	**FY 2015-2016 BUDGET**	**FY 2016-2017 BUDGET**
DRAINAGE FOREMAN	0	0	1
DRAINAGE EQUIPMENT OPERATOR	0	1	2
DRAINAGE MAINTENANCE WORKER	0	1	2
TOTAL	**0**	**2**	**5**

PARKS AND RECREATION - TOTAL

DEPARTMENTAL MISSION STATEMENT

The Parks and Recreation Department, with support from other City departments, will provide responsive, effective and efficient maintenance, operation and programming of our park land, sports fields and facilities, the recreation center, aquatic facilities and recreational programs and events for all area residents.

DEPARTMENTAL VISION STATEMENT

The Parks and Recreation Department has a vision for the future that includes providing an even broader variety of high quality recreational opportunities for our residents. We would also like to attract an even larger number of visitors from outside the community to come and experience the unique energy and hospitality of our community.

CUSTOMERS

- **INTERNAL:** Our internal customers include the employees in all other city departments. The Parks and Recreation Department provides facilities and events that are open to all city employees. Whether it is being on a softball team playing at Brushy Creek Sports Park or attending an HR meeting at the Recreation Center Meeting Rooms we seek to partner with all departments in the spirit of cooperation and teamwork.
- **EXTERNAL:** The Parks and Recreation Departments external customers include a wide array of citizens that live in our city limits, service areas and beyond. Outdoor and indoor recreation in Cedar Park includes everyone from the two year olds in swim lessons at Milburn Pool to the senior water aerobics participants at Veterans Memorial Pool. Couples casually listening to the July Fourth concert to the men competing in the adult basketball leagues are also an integral part of those we serve.
- **ULTIMATE:** The Parks and Recreation Department's ultimate customers include those citizens of the Central Texas area that have the opportunity to view Cedar Park's well maintained landscapes in our parks and along roadways. Continuing to pursue the goal of corridor beautification will provide a welcome feeling to our out of town visitors. Ultimate customers also include those residents who see an increase in their homes value as a result of living near a well maintained park.

PARKS AND RECREATION - TOTAL

SERVICES PROVIDED

- Community Events and Parades
- Kids Summer Day Camp
- Outdoor Concerts
- Recreation Center
- Swimming Pools and Splash pad
- Summer Swim Lesson Programs
- Fitness Programs
- Athletic Fields and Facilities
- Park Maintenance and Mowing
- Roadway Median Mowing
- Hike and Bike Trails
- Pavilion and Facility Rentals
- Youth Sports Leagues
- Athletic Tournaments
- Online Registration
- Volunteer Opportunities
- Senior Citizen Programs
- Youth Playgrounds
- Cave Preserve Parks
- Skate Park
- Dog Park
- Bike Park

PERFORMANCE INDICATORS				
PERFORMANCE MEASURE	FY 2014-2015 ACTUAL	FY 2015-2016 BUDGET	FY 2015-2016 ESTIMATE	FY 2016-2017 GOAL
WORKLOAD MEASURES				
• # of Park Facility Rentals	1,800	2,000	2,100	2,200
• Avg Daily Attendance at Park Facilities	3,645	4,200	4,500	4,800
• Recreation Center Memberships Sold	5,964	6,000	5,800	6,200
• Attendance at Community Events	40,356	40,000	41,800	45,000
• # of Children Attending Camp Timberwolf	723	1,030	1,030	1,040
• Aquatic facilities operated/maintained	4	4	4	4
• Tree Preservation & Landscape plans reviewed	45	45	42	45
EFFICIENCY & EFFECTIVENESS MEASURES				
• Mowing and Edging Schedule Efficiency	85	85.0%	95.0%	85.0%
• Recreation Center Memberships Retained	54.0%	55.0%	55.0%	60.0%
• Recreation Center Annual Cost Recovery	70.0%	65.0%	65.0%	68.0%
• Aquatics Cost Recovery	72.0%	78.0%	85.0%	78.0%
• Vendors at Community Events	97	99	99	99
• Event Sponsors	25	20	20	20
• Camp Timberwolf Cost Recovery	139.0%	125.0%	125.0%	117.0%
• Developed Acreage per Maintenance Employee	36	32	32	32

PARKS AND RECREATION - TOTAL

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	**FY 2014-2015 ACTUAL**	**FY 2015-2016 BUDGET**	**FY 2015-2016 PROJECTED**	**BUDGET ADJUSTMENTS**	**FY 2016-2017 BUDGET**
PERSONNEL SERVICES	$ 1,864,372	$ 2,264,734	$ 2,197,414	$ (30,300)	$ 2,234,434
MATERIALS AND SUPPLIES	205,620	202,292	217,025	19,285	221,577
MAINTENANCE	230,919	207,794	279,907	86,655	294,449
OCCUPANCY	314,114	319,387	292,255	(6,358)	313,029
CONTRACTUAL SERVICES	374,850	524,590	454,209	(24,000)	500,590
OTHER CHARGES	137,309	181,110	197,488	27,613	208,723
CAPITAL OUTLAY	-	-	-	-	-
TRANSFERS	-	-	-	-	-
TOTAL	**$ 3,127,184**	**$ 3,699,907**	**$ 3,638,297**	**$ 72,895**	**$ 3,772,802**

PERSONNEL SUMMARY			
POSITIONS	**FY 2014-2015 ACTUAL**	**FY 2015-2016 BUDGET**	**FY 2016-2017 BUDGET**
DIRECTOR OF PARKS AND RECREATION	1	1	1
ASSISTANT PARKS AND RECREATION DIRECTOR	0	0	0
ADMINISTRATIVE ASSISTANT	1	1	1
PARKS SUPERINTENDENT	1	1	1
PARKS FOREMAN	0	0	0
CREW LEADER	4	4	4
MAINTENANCE WORKER	11	11	11
PARKS ATTENDANT	1	1	1
SEASONAL MAINTENANCE WORKER	0.5	0.5	0.5
RECREATION MANAGER	1	1	1
ATHLETIC PROGRAM MANAGER	1	1	1
RECREATION SPECIALIST	3	3	3
RECREATION ASSISTANT	3	3.0	3.0
AQUATICS MANAGER	1	1	1
AQUATICS SPECIALIST	1	1	1
RECREATION PROGRAM MANAGER	1	1	1
RECREATION PROGRAM SPECIALIST	1	1	1
TOTAL	**31.5**	**31.5**	**31.5**

PARKS AND RECREATION - TOTAL

2016-2017 SIGNIFICANT BUDGET CHANGES

• Personnel Adjustments	$	(30,300)
• Increase For CPTC Pond Chemicals		7,000
• Increase For BCLP Splash Pad Resurfacing		14,000
• Increase For Resurfacing Shallow End at Veterans Pool		45,000
• Increase For Pool Furniture Replacement		10,000
• Increase For Pool Chemical Increase		5,000
• Increase For Building Repairs and Maintenance		3,000
• Increase For Santa Workshop		3,270
• Increase For 4th of July		3,018
• Increase For Smart Phone		457
• Increase For Summer Concert Series		4,275
• Increase For Camp Timberwolf Rental Increase		13,200
• Increase for Banking Fees		19,000
• Decrease for Contract Mowing		(24,000)
• Decrease For Miscellaneous Adjustments		(25)
Total	**$**	**72,895**

PARKS AND RECREATION - ADMINISTRATION

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	**FY 2014-2015 ACTUAL**	**FY 2015-2016 BUDGET**	**FY 2015-2016 PROJECTED**	**BUDGET ADJUSTMENTS**	**FY 2016-2017 BUDGET**
PERSONNEL SERVICES	$ 282,985	$ 275,784	$ 423,257	$ 4,690	$ 280,474
MATERIALS AND SUPPLIES	6,985	9,287	8,787	6,880	16,167
MAINTENANCE	1,755	250	250	-	250
OCCUPANCY	11,725	12,841	10,325	-	12,841
CONTRACTUAL SERVICES	70,770	68,535	64,935	-	68,535
OTHER CHARGES	67,638	51,352	67,490	19,000	70,352
CAPITAL OUTLAY	-	-	-	-	-
TRANSFER	40,000	-	-	-	-
TOTAL	**$ 481,858**	**$ 418,049**	**$ 575,044**	**$ 30,570**	**$ 448,619**

PERSONNEL SUMMARY			
POSITIONS	**FY 2014-2015 ACTUAL**	**FY 2015-2016 BUDGET**	**FY 2016-2017 BUDGET**
DIRECTOR OF PARKS AND RECREATION	1	1	1
ASSISTANT DIRECTOR OF PARKS AND RECREATION	1	1	1
ADMINISTRATIVE ASSISTANT	1	1	1
TOTAL	**3**	**3**	**3**

PARKS AND RECREATION - PARK OPERATIONS

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	**FY 2014-2015 ACTUAL**	**FY 2015-2016 BUDGET**	**FY 2015-2016 PROJECTED**	**BUDGET ADJUSTMENTS**	**FY 2016-2017 BUDGET**
PERSONNEL SERVICES	$ 803,081	$ 938,902	$ 781,721	$ 8,476	$ 947,378
MATERIALS AND SUPPLIES	64,267	75,495	69,793	(8,295)	67,200
MAINTENANCE	99,815	93,331	101,578	8,750	102,081
OCCUPANCY	78,334	75,810	66,620	(2,700)	73,110
CONTRACTUAL SERVICES	154,104	238,211	180,811	(24,000)	214,211
OTHER CHARGES	13,517	21,760	13,872	(2,050)	19,710
CAPITAL OUTLAY	27,246	-	-	-	-
TOTAL	**$ 1,240,364**	**$ 1,443,509**	**$ 1,214,395**	**$ (19,819)**	**$ 1,423,690**

PERSONNEL SUMMARY			
POSITIONS	**FY 2014-2015 ACTUAL**	**FY 2015-2016 BUDGET**	**FY 2016-2017 BUDGET**
PARKS SUPERINTENDENT	1	1	1
FOREMAN	1	1	1
CREW LEADER	4	4	4
MAINTENANCE WORKER	11	11	11
PARKS ATTENDANT	1	1	1
SEASONAL MAINTENANCE WORKER	0.5	0.5	0.5
TOTAL	**18.5**	**18.5**	**18.5**

PARKS AND RECREATION - RECREATION CENTER

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	**FY 2014-2015 ACTUAL**	**FY 2015-2016 BUDGET**	**FY 2015-2016 PROJECTED**	**BUDGET ADJUSTMENTS**	**FY 2016-2017 BUDGET**
PERSONNEL SERVICES	$ 348,013	$ 403,446	$ 364,311	$ (56,728)	$ 346,718
MATERIALS AND SUPPLIES	170,462	26,050	27,190	3,000	29,050
MAINTENANCE	127,970	46,049	99,825	1,015	47,064
OCCUPANCY	128,990	139,382	132,836	(4,115)	135,267
CONTRACTUAL SERVICES	110,248	197,213	187,832	-	197,213
OTHER CHARGES	6,396	9,159	7,679	100	9,259
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	**$ 892,079**	**$ 821,299**	**$ 819,673**	**$ (56,728)**	**$ 764,571**

PERSONNEL SUMMARY			
POSITIONS	**FY 2014-2015 ACTUAL**	**FY 2015-2016 BUDGET**	**FY 2016-2017 BUDGET**
RECREATION MANAGER	1	1	1
ATHLETIC PROGRAM MANAGER	1	1	1
RECREATION SPECIALIST	3	3	3
LEAD RECREATION ASSISTANT	3	3	3
RECREATION ASSISTANT	3	3	3
RECREATION BABYSITTER	4.5	4.5	4.5
TOTAL	**15.5**	**15.5**	**15.5**

PARKS AND RECREATION - AQUATICS

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	**FY 2014-2015 ACTUAL**	**FY 2015-2016 BUDGET**	**FY 2015-2016 PROJECTED**	**BUDGET ADJUSTMENTS**	**FY 2016-2017 BUDGET**
PERSONNEL SERVICES	$ 432,804	$ 441,810	$ 429,275	$ 7,621	$ 449,431
MATERIALS AND SUPPLIES	61,569	36,105	42,700	4,700	40,805
MAINTENANCE	104,819	67,664	77,754	76,890	144,554
OCCUPANCY	95,634	90,264	81,384	-	90,264
CONTRACTUAL SERVICES	18,904	19,548	19,548	-	19,548
OTHER CHARGES	3,429	2,945	2,878	-	2,945
CAPITAL OUTLAY	255,000	-	-	-	-
TOTAL	**$ 972,159**	**$ 658,336**	**$ 653,538**	**$ 89,211**	**$ 747,547**

PERSONNEL SUMMARY			
POSITIONS	**FY 2014-2015 ACTUAL**	**FY 2015-2016 BUDGET**	**FY 2016-2017 BUDGET**
AQUATICS MANAGER	1	1	1
AQUATICS SPECIALIST	1	1	1
TOTAL	**2**	**2**	**2**

PARKS AND RECREATION - COMMUNITY RECREATION

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	**FY 2014-2015 ACTUAL**	**FY 2015-2016 BUDGET**	**FY 2015-2016 PROJECTED**	**BUDGET ADJUSTMENTS**	**FY 2016-2017 BUDGET**
PERSONNEL SERVICES	$ 172,651	$ 204,792	$ 198,849	$ 5,641	$ 210,433
MATERIALS AND SUPPLIES	35,051	55,355	68,555	13,000	68,355
MAINTENANCE	19	500	500	-	500
OCCUPANCY	1,243	1,090	1,090	457	1,547
CONTRACTUAL SERVICES	1,016	1,083	1,083	-	1,083
OTHER CHARGES	81,340	95,894	105,569	10,563	106,457
TOTAL	**$ 291,320**	**$ 358,714**	**$ 375,646**	**$ 29,661**	**$ 388,375**

PERSONNEL SUMMARY			
POSITIONS	**FY 2014-2015 ACTUAL**	**FY 2015-2016 BUDGET**	**FY 2016-2017 BUDGET**
RECREATION PROGRAM MANAGER	1	1	1
RECREATION PROGRAM SPECIALIST	1	1	1
TOTAL	**2**	**2**	**2**

LIBRARY

DEPARTMENTAL MISSION STATEMENT

The Library promotes literacy and encourages lifelong learning for all members of the community by providing educational, informational, cultural and recreational resources.

DEPARTMENTAL VISION STATEMENT

The Vision of the Cedar Park Public Library is to be a destination encompassing the various roles of a public library, where people can get educational, informational, cultural and recreational programs and resources in various formats to improve the quality of their personal, professional or academic lives and leisure time and to expand their financial or business opportunities.

CUSTOMERS

- **INTERNAL:** The Library's internal customers are all city staff members, elected officials, appointed board and commission members, and Library Foundation and Friends of the Library members.
- **EXTERNAL:** The Library's external customers are citizens of Cedar Park and members from neighborhood communities who use our library, as well as vendors, volunteers, and service organizations within our community.
- **ULTIMATE:** Everyone in the community the Library serves has a potential interest in the Library's collection, operations, image and financial health. These people support the Library as active or potential customers.

SERVICES PROVIDED

- Information and Research Services
- Educational, Informational, Recreational and Cultural Programs
- Collection Development of Fiction and Non-Fiction Materials
- Electronic Resources
- Ciculation and Inter-Library Loan Services
- Cataloging and Classification Services
- Public Access Computers and Wireless Internet
- Community Meeting Rooms and Study Rooms

LIBRARY

PERFORMANCE INDICATORS				
PERFORMANCE MEASURE	FY 2014-2015 ACTUAL	FY 2015-2016 BUDGET	FY 2015-2016 ESTIMATE	FY 2016-2017 GOAL
WORKLOAD MEASURES				
• # of Library visits	293,419	300,000	284,973	300,000
• # of total Library material usage	729,764	700,000	731,493	725,000
• % of total material usage that is self-service	80%	82%	83%	83%
• # of registered cardholders	12,411	12,500	12,748	13,000
• % of renewed resident cards	64%	60%	68%	65%
• # of program attendees	42,768	41,500	52,233	47,500
• # of programs and special events	861	850	886	875
• # net items added to collection (after withdrawls)	3,448	7,250	1,374	2,000
• # of items in collection per capita	1.55	2.00	1.57	1.75
• Expenditure on Library collection per capita	$1.41	$1.73	$1.38	$1.50
• % of Library collection less than ten years old	50%	53%	52%	55%
EFFICIENCY & EFFECTIVENESS MEASURES				
• % increase in material usage	5.0%	0.0%	9.0%	5.0%

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	FY 2014-2015 ACTUAL	FY 2015-2016 BUDGET	FY 2015-2016 PROJECTED	BUDGET ADJUSTMENTS	FY 2016-2017 BUDGET
PERSONNEL SERVICES	$ 842,031	$ 980,613	$ 951,923	$ 36,649	$ 1,017,262
MATERIALS AND SUPPLIES	64,500	84,308	91,608	(52,637)	31,671
MAINTENANCE	45,657	98,529	88,458	(19,423)	79,106
OCCUPANCY	63,090	66,715	66,715	600	67,315
CONTRACTUAL SERVICES	83,304	84,787	86,518	1,581	86,368
OTHER CHARGES	143,245	149,486	149,051	52,359	201,845
CAPITAL OUTLAY	9,031	-	-	-	-
TOTAL	**$ 1,250,858**	**$ 1,464,438**	**$ 1,434,273**	**$ 19,129**	**$ 1,483,567**

LIBRARY

PERSONNEL SUMMARY

POSITIONS	FY 2014-2015 ACTUAL	FY 2015-2016 BUDGET	FY 2016-2017 BUDGET
LIBRARY DIRECTOR	1	1	1
ASSISTANT LIBRARY DIRECTOR	1	1	1
CIRCULATION SUPERVISOR	2	2	2
YOUTH SERVICES MANAGER	1	1	0.5
LEAD PUBLIC SERVICES LIBRARIAN	1	1	1
LIBRARIAN	1	1	1
CHILDREN'S PROGRAM ASSISTANT	1	1	1
LEAD LIBRARY GENERALIST	1	1	1
LIBRARY GENERALIST	5.25	5.25	5.25
TECHNICAL SERVICES ASSISTANT	1	1	1
ADMINISTRATIVE ASSISTANT	1	1	0.5
LIBRARIAN - PT	0.5	1	1.5
LIBRARY AID	1.75	1.75	1.75
TOTAL	**18.50**	**19.00**	**18.50**

2016-2017 SIGNIFICANT BUDGET CHANGES

• Personnel Adjustments	$	19,846
• Increase for Part-Time Librarian		16,803
• Increase for Library Collection Maintenance		42,980
• Increase for Books and Publications		11,000
• Decrease for One-Time Furniture Purchases		(56,117)
• Decrease for Building Repairs & Maintenance		(20,196)
• Increase for Miscellaneous Adjustments		4,813
Total	**$**	**19,129**

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EMERGENCY MANAGEMENT

DEPARTMENTAL MISSION STATEMENT

In FY16, Emergency Management became a division in the Fire Department.

DEPARTMENTAL VISION STATEMENT

N/A

CUSTOMERS

- N/A

SERVICES PROVIDED

- N/A

PERFORMANCE INDICATORS

PERFORMANCE MEASURE	FY 2014-2015 ACTUAL	FY 2015-2016 BUDGET	FY 2015-2016 ESTIMATE	FY 2016-2017 GOAL
WORKLOAD MEASURES				
• Emergency Management Exercises	4	N/A	N/A	N/A
• Internal Emergency Management staff training.	12	N/A	N/A	N/A
• Emergency Operations Plan Annexes Developed/Reviewed	10	N/A	N/A	N/A
EFFICIENCY & EFFECTIVENESS MEASURES				
• City Staff NIMS Training	90%	N/A	N/A	N/A

EMERGENCY MANAGEMENT

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	**FY 2014-2015 ACTUAL**	**FY 2015-2016 BUDGET**	**FY 2015-2016 PROJECTED**	**BUDGET ADJUSTMENTS**	**FY 2016-2017 BUDGET**
PERSONNEL SERVICES	$ 82,149	$ -	$ -	$ -	$ -
MATERIALS AND SUPPLIES	5,330	-	-	-	-
MAINTENANCE	838	-	-	-	-
OCCUPANCY	1,980	-	-	-	-
CONTRACTUAL SERVICES	33,715	-	-	-	-
OTHER CHARGES	10,290	-	-	-	-
CAPITAL OUTLAY	-	-	-	-	-
TRANSFERS	-	-	-	-	-
TOTAL	**$ 134,302**	**$ -**	**$ -**	**$ -**	**$ -**

PERSONNEL SUMMARY			
POSITIONS	**FY 2014-2015 ACTUAL**	**FY 2015-2016 BUDGET**	**FY 2016-2017 BUDGET**
EMERGENCY MANAGEMENT COORDINATOR	1	0	0
TOTAL	**1**	**0**	**0**

LEGAL SERVICES

DEPARTMENTAL MISSION STATEMENT

The Legal Services Department shall provide timely, accurate and cost-effective legal services to the City Council, City Manager, Staff and the City Boards and Commissions, on matters of municipal concern.

DEPARTMENTAL VISION STATEMENT

To accomplish the Legal Services Department's mission, current staffing includes three attorneys, one of whom serves primarily as a Municipal Court Prosecutor, and a paralegal who also serves as the Office Manager and Receptionist. The Department expects an increase in the demand for its services especially in the areas of Code Enforcement, Municipal Court, Annexations, Ordinances, Police Public Information Requests, Contracts, Subdivision & Development, Zoning and Economic Development inspired by population growth, low interest rates, and planned development of key properties as well as the City's targeted pursuit of economic development prospects & opportunities. To continue providing quality legal services an emphasis will be placed on continuing legal education, communication and efficiency. The Department's three year plan includes adding an additional Assistant City Attorney.

CUSTOMERS

- **INTERNAL:** The Departments direct internal customers consist of the City Manager, City Staff, Municipal Court and the Police Department. The City Attorney assists the City Manager with matters of municipal law and seeks creative solutions to issues within the confines of the law.

- **EXTERNAL:** The Departments direct external customers are the City Council and the City Boards and Commissions. The City Attorney attends all Council meetings and advises the Council and Board members on various legal issues they encounter. All Board and Commission meetings are attended by an attorney from the Legal Department.

- **ULTIMATE:** As with all municipal services, the Legal Services Departments ultimate customer is the City of Cedar Park and its citizens. The Legal Services Department prides itself on being a partner with the rest of the City's employees in providing such legal services that promotes the effectiveness of the City and enhances the quality of life of its citizens.

SERVICES PROVIDED

- Advisor of, and attorney for, all of the offices and departments of the City of Cedar Park, the City Council and the City Boards and Commissions.
- Monitors changes in state and federal law and ensures each department is aware of, and complies with, those changes.
- Organizes the Charter Review Committee and prepares resulting propositions for the election ballot.
- Represents the City in all litigation and controversies, including Municipal Court cases.
- Prosecutes all cases before the Municipal Court.
- Prepares legal briefs and opinions.
- Provides support, including drafting, review and negotiation as necessary, of various contracts for professional and other services
- Reviews all meeting agendas and supporting materials to ensure compliance with applicable law.
- Prepares responses to public information requests pertaining to the Police Department.
- Prepares ordinances and resolutions that are considered by the Council
- Develops legal strategies.
- Drafts City ordinances.

LEGAL SERVICES

PERFORMANCE INDICATORS				
PERFORMANCE MEASURE	FY 2014-2015 ACTUAL	FY 2015-2016 BUDGET	FY 2015-2016 ESTIMATE	FY 2016-2017 GOAL
WORKLOAD MEASURES				
• Ordinances/Resolutions Reviewed or Prepared	226	280	225	280
• Legal Opinions Given	619	100	700	100
• Contracts/Forms Reviewed or Prepared	224	110	280	110
• Council, Board and Commission Meetings Attended	166	122	125	122
EFFICIENCY & EFFECTIVENESS MEASURES				
• % of Ordinances and Resolutions Reviewed/Prepared by the Deadline	100%	100%	100%	100%
• % of Legal Opinions Given by Deadline	100%	100%	100%	100%
• % of Legal Opinions Successfully Challenged	0%	0%	0%	0%
• % of Contract Provisions Successfully Challenged	0%	0%	0%	0%
• % of Contracts/Forms Reviewed by Deadline	100%	100%	100%	100%
• Council, Board, and Commission Meetings Missed	0%	0%	0%	0%

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	FY 2014-2015 ACTUAL	FY 2015-2016 BUDGET	FY 2015-2016 PROJECTED	BUDGET ADJUSTMENTS	FY 2016-2017 BUDGET
PERSONNEL SERVICES	$ 367,610	$ 428,176	$ 409,889	$ (3,959)	$ 424,217
MATERIALS AND SUPPLIES	1,713	3,136	3,136	(15)	3,121
OCCUPANCY	1,771	1,872	1,872	-	1,872
CONTRACTUAL SERVICES	134,072	174,210	172,995	30,000	204,210
OTHER CHARGES	14,243	17,187	17,187	15	17,202
TOTAL	**$ 519,409**	**$ 624,581**	**$ 605,079**	**$ 26,041**	**$ 650,622**

PERSONNEL SUMMARY			
POSITIONS	FY 2014-2015 ACTUAL	FY 2015-2016 BUDGET	FY 2016-2017 BUDGET
CITY ATTORNEY	1	1	1
ASSISTANT CITY ATTORNEY	1	1	1
LEGAL ASSISTANT	1	1	1
PROSECUTOR	1	1	1
TOTAL	**4**	**4**	**4**

LEGAL SERVICES

2016-2017 SIGNIFICANT BUDGET CHANGES

• Personnel Adjustments		$	(3,959)
• Expert Witness			30,000
	Total	**$**	**26,041**

CEDAR PARK

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TOURISM

DEPARTMENTAL MISSION STATEMENT

The Mission of the Cedar Park Tourism Department is to support the Tourism Advisory Board in efforts to position Cedar Park as a Destination City by defining and recommending appropriate use of funds to promote the community's major attractions and events to enhance travel to Cedar Park and enhance the Cedar Park lodging industry.

DEPARTMENTAL VISION STATEMENT

Position Cedar Park as a destination city with economically viable and sustainable resources to encourage visitor attendance and involvement at local attractions where people of different ages and diverse interests will find an exciting, interesting and entertaining place to visit.

CUSTOMERS

- **INTERNAL:** Internal customers include various departments, city administration, city council, and individual employees.
- **EXTERNAL:** External customers include local hotels, attractions, businesses, Chamber of Commerce, other travel related entities and organizations, and the traveling public.
- **ULTIMATE:** The ultimate customers are the citizens of Cedar Park. Promoting tourism creates new and more entertainment opportunities for citizens. Tourism acts as an economic development engine by generating hotel occupancy tax and sales tax revenues which help to alleviate the burden on citizens.

SERVICES PROVIDED

- Tourism Advisory Board Support
- Customer Service
- Marketing and Promotions
- Support of Local Lodging Industry

PERFORMANCE INDICATORS

PERFORMANCE MEASURE	FY 2014-2015 ACTUAL	FY 2015-2016 BUDGET	FY 2015-2016 ESTIMATE	FY 2016-2017 GOAL
WORKLOAD MEASURES				
# of media stories relating to Cedar Park travel and tourism activities.	4	5	5	4
EFFICIENCY & EFFECTIVENESS MEASURES				
Occupancy rate	75%	62%	60%	70%
Expend at least 20% of hotel tax proceeds on marketing, advertising and promotions	20%	20%	22%	20%
Number of website hits.	67,464	40,000	75,000	72,000
Increase number of inquiries resulting from advertisements	31,084	20,000	20,000	32,000

TOURISM

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	**FY 2014-2015 ACTUAL**	**FY 2015-2016 BUDGET**	**FY 2015-2016 PROJECTED**	**BUDGET ADJUSTMENTS**	**FY 2016-2017 BUDGET**
PERSONNEL SERVICES	$ 83,609	$ 92,913	$ 92,326	$ 5,258	$ 98,171
MATERIALS AND SUPPLIES	810	1,000	1,300	-	1,000
MAINTENANCE	353	1,207	405	-	1,207
OCCUPANCY	3,967	6,191	5,250	-	6,191
CONTRACTUAL SERVICES	2,088	2,067	2,067	-	2,067
OTHER CHARGES	66	50	50	-	50
TOTAL	**$ 90,893**	**$ 103,428**	**$ 101,398**	**$ 5,258**	**$ 108,686**

PERSONNEL SUMMARY			
POSITIONS	**FY 2014-2015 ACTUAL**	**FY 2015-2016 BUDGET**	**FY 2016-2017 BUDGET**
TOURISM AND COMMUNITY DEVELOPMENT MANAGER	0.5	0.5	0.5
TOURISM SERVICES MANAGER	1	1	1
TOTAL	**1.5**	**1.5**	**1.5**

2016-2017 SIGNIFICANT BUDGET CHANGES

• Personnel Adjustments		$ 5,258
	Total	**$ 5,258**

ENTERPRISE FUNDS

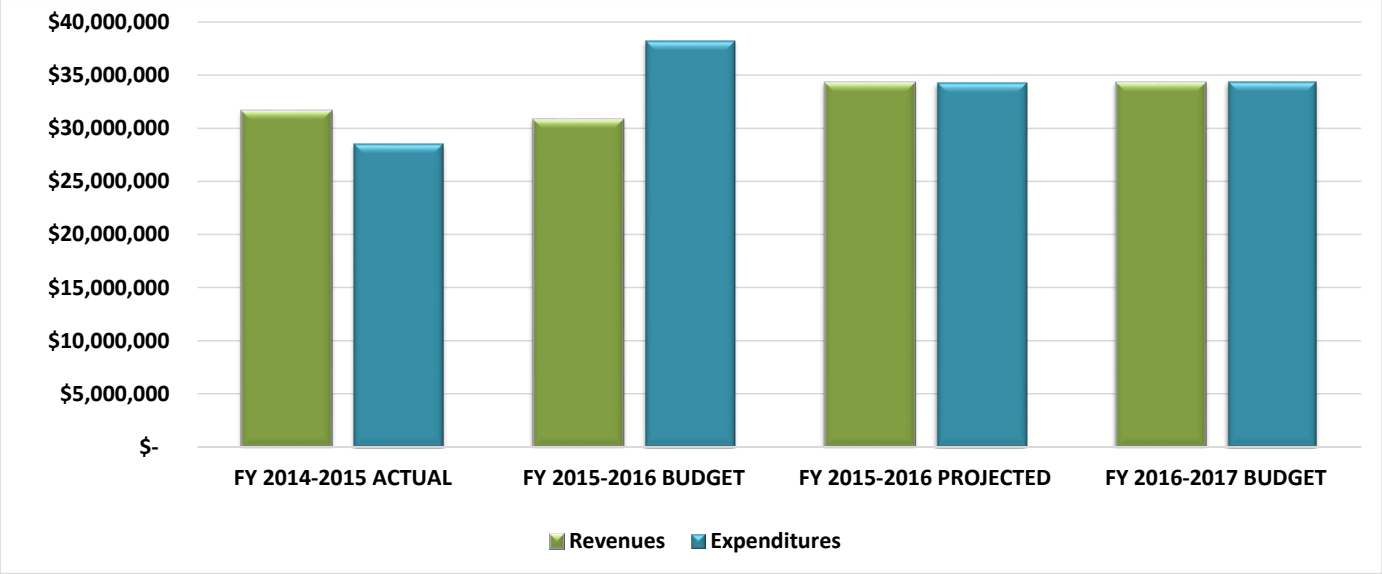
The Enterprise Funds include business-like governmental activities which are intended to be self-supporting and fund the operation, maintenance, and capital improvements related to the enterprise services. For Cedar Park, these funds are the Utility Fund and Solid Waste Fund. The Enterprise Funds section includes revenue summary information, expenditure summary information, and Utility Fund departmental detail information.

Note: Professional and technical vocabulary and abbreviations are defined in the Budget Glossary located in the Appendix Section.

UTILITY FUND

SUMMARY OF REVENUES AND EXPENDITURES

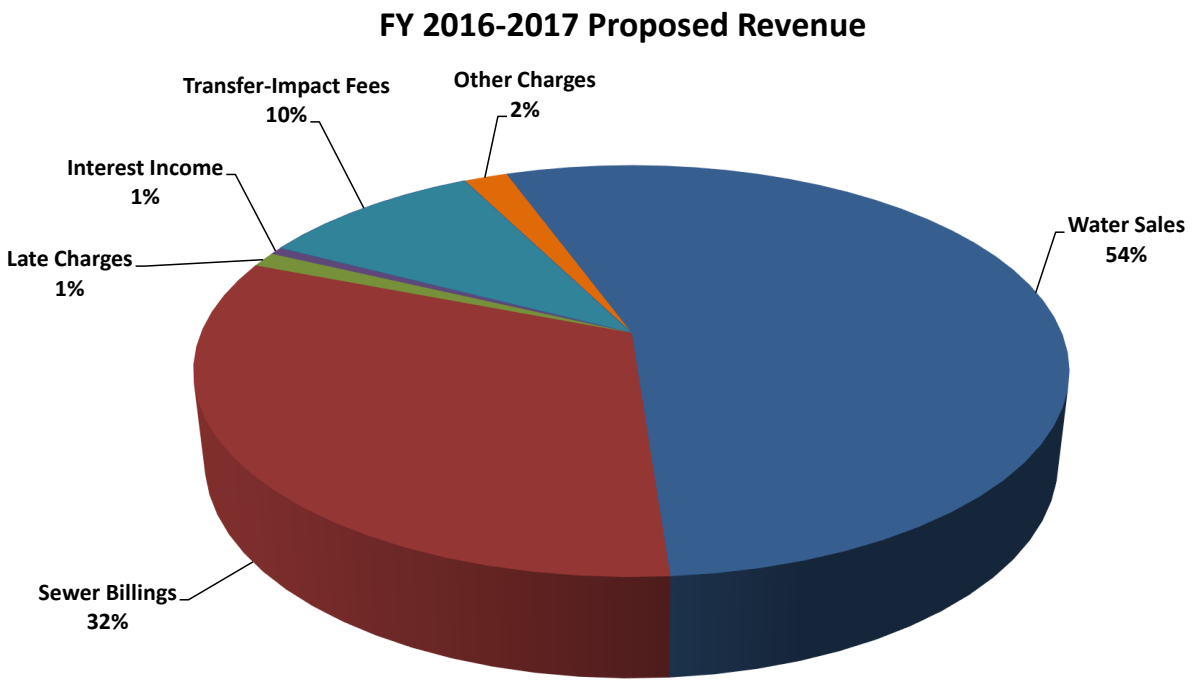
	FY 2014-2015 ACTUAL	FY 2015-2016 BUDGET	FY 2015-2016 PROJECTED	FY 2016-2017 BUDGET
Total Revenues	$ 31,630,606	$ 30,815,499	$ 34,288,400	$ 34,288,400
Total Expenditures	28,567,989	38,230,097	34,305,627	34,405,372
Surplus/(Deficit)	**$ 3,062,617**	**$ (7,414,598)**	**$ (17,227)**	**$ (116,972)**
Unreserved Fund Balance	$ 12,967,533	$ 5,552,935	$ 12,950,306	$ 12,833,334



UTILITY FUND

REVENUE SUMMARY

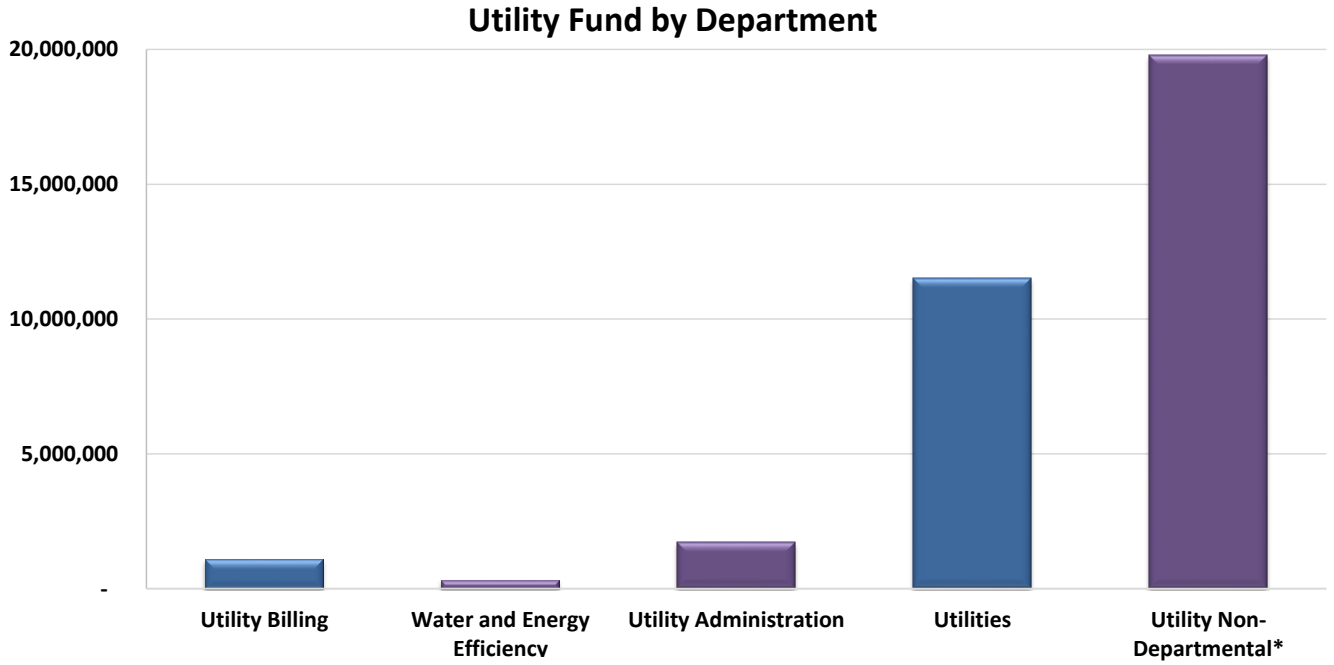
OBJECT CATEGORIES	FY 2014-2015 ACTUAL	FY 2015-2016 BUDGET	FY 2015-2016 PROJECTED	FY 2016-2017 BUDGET	% OF BUDGET	% GROWTH FROM 15-16
Water Sales	$ 17,677,068	$ 16,691,866	$ 17,780,067	$ 18,649,285	54.4%	11.7%
Sewer Billings	11,340,206	11,429,338	11,207,392	10,993,153	32.1%	-3.8%
Late Charges	315,701	394,864	267,711	401,774	1.2%	1.7%
Interest Income	167,260	76,688	171,231	203,315	0.6%	165.1%
Transfer-Impact Fees	1,538,088	1,538,088	2,544,360	3,384,134	9.9%	N/A
Other Charges	592,283	684,655	2,317,638	656,738	1.9%	-4.1%
Total Utility Fund Revenues	**$ 31,630,606**	**$ 30,815,499**	**$ 34,288,400**	**$ 34,288,400**	**100.0%**	**11.3%**



UTILITY FUND

EXPENDITURES BY DEPARTMENT

Department	FY 2014-2015 ACTUAL	FY 2015-2016 BUDGET	FY 2015-2016 PROJECTED	FY 2016-2017 BUDGET	% OF BUDGET	% GROWTH FROM 15-16
Utility Billing	$ 977,215	$ 1,058,484	$ 1,096,549	$ 1,081,314	3.1%	2.2%
Water and Energy Efficiency	246,514	437,133	315,046	323,296	0.9%	-26.0%
Utility Administration	1,417,267	1,499,398	1,481,026	1,707,212	5.0%	13.9%
Utilities	9,790,349	11,943,205	10,501,718	11,508,920	33.5%	-3.6%
Utility Non-Departmental*	16,136,644	23,291,877	20,911,288	19,784,629	57.5%	-15.1%
Total Expenditures	**$ 28,567,989**	**$ 38,230,097**	**$ 34,305,627**	**$ 34,405,372**	**100.0%**	**-10.0%**

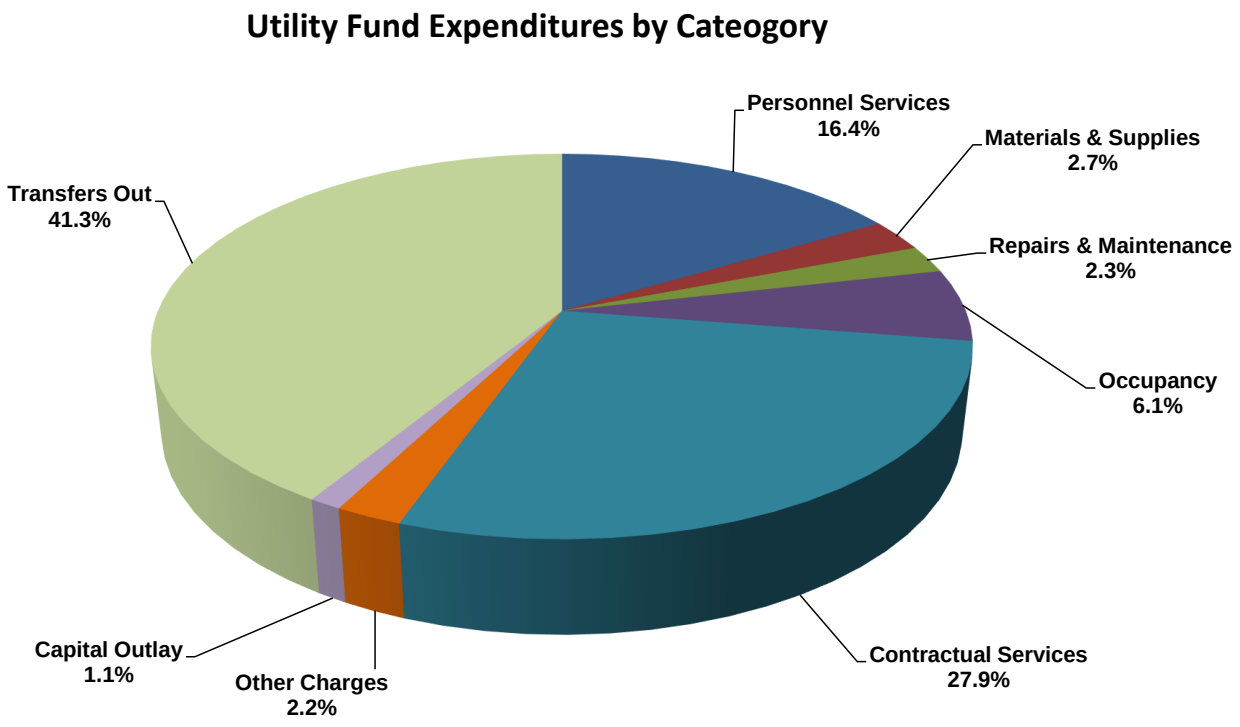


* - Utility Non-Departmental includes transfers for Debt service and CIP

UTILITY FUND

EXPENDITURES BY CATEGORY

Category	FY 2014-2015 ACTUAL	FY 2015-2016 BUDGET	FY 2015-2016 PROJECTED	FY 2016-2017 BUDGET	% OF BUDGET	% GROWTH FROM 15-16
Personnel Services	$ 4,544,552	$ 5,208,814	$ 4,666,447	$ 5,652,351	16.4%	8.5%
Materials & Supplies	812,681	875,575	894,757	926,744	2.7%	5.8%
Repairs & Maintenance	719,038	1,072,005	560,009	795,470	2.3%	-25.8%
Occupancy	1,693,309	1,908,221	1,952,183	2,093,456	6.1%	9.7%
Contractual Services	8,123,436	9,243,860	8,872,378	9,590,531	27.9%	3.8%
Other Charges	564,223	736,622	727,716	769,872	2.2%	4.5%
Capital Outlay	581,505	1,114,000	636,137	375,104	1.1%	-66.3%
Transfers Out	11,529,245	18,071,000	15,996,000	14,201,844	41.3%	-21.4%
Total Expenditures	**$ 28,567,989**	**$ 38,230,097**	**$ 34,305,627**	**$ 34,405,372**	**100.1%**	**-10.0%**



CEDAR PARK

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FINANCIAL SERVICES - UTILITY BILLING

DEPARTMENTAL MISSION STATEMENT *

To provide for financial integrity through responsible management of public funds as entrusted to us for the Cedar Park citizens.

SERVICES PROVIDED

- Billing for water, waste water, fire service, and solid waste collection services
- Service orders related to connection and disconnection from the system
- Coordinating the annual Hazardous Household Waste event (HHW)
- Collection of billed revenues
- Providing excellent customer service
- Education related to leak detection and water conservation
- Tracking of utility statistics such as consumption and connection counts
- Maintain accurate customer and meter database
- Toilet replacement program

PERFORMANCE INDICATORS

PERFORMANCE MEASURE	FY 2014-2015 ACTUAL	FY 2015-2016 BUDGET	FY 2015-2016 ESTIMATE	FY 2016-2017 GOAL
WORKLOAD MEASURES				
• # of Residential accounts	19,030	19,800	19,708	20,380
• # of Non-residential accounts	983	1,080	1,075	1,165
EFFICIENCY & EFFECTIVENESS MEASURES				
• % of high usage customers notified within 24 hours	N/A	N/A	100%	100%
• Percentage of customers paying with auto draft	N/A	N/A	20%	20%
• % of accounts disconnected for non-payment	4.90%	4.75%	6.00%	5.00%

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2014-2015 ACTUAL	FY 2015-2016 BUDGET	FY 2015-2016 PROJECTED	BUDGET ADJUSTMENTS	FY 2016-2017 BUDGET
PERSONNEL SERVICES	$ 438,333	$ 475,871	$ 428,511	$ 21,736	$ 497,607
MATERIALS AND SUPPLIES	10,464	8,075	34,000	(3,181)	4,894
MAINTENANCE	3,455	855	359	-	855
OCCUPANCY	4,532	6,286	4,736	-	6,286
CONTRACTUAL SERVICES	127,229	138,860	179,167	7,475	146,335
OTHER CHARGES	386,024	428,537	449,776	(600)	427,937
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	**$ 970,038**	**$ 1,058,484**	**$ 1,096,549**	**$ 25,430**	**$ 1,083,914**

FINANCIAL SERVICES - UTILITY BILLING

PERSONNEL SUMMARY

POSITIONS	FY 2014-2015 ACTUAL	FY 2015-2016 BUDGET	FY 2016-2017 PROPOSED
UTILITY BILLING MANAGER	1	1	1
UTILITY ACCOUNTANT	1	1	1
UTILITY BILLING SUPERVISOR	-	1	1
UB ACCOUNTING SPECIALIST	5	4	4
ACCOUNTING TECHNICIAN	2	2	2
TOTAL	**9**	**9**	**9**

2016-2017 SIGNIFICANT BUDGET CHANGES

• Personnel adjustment	$	21,736
• Increase for 1-800 Automated Payment Number		6,875
• Miscellaneous Adjustments		(3,181)
Total	**$**	**25,430**

* - Utility Billing is a function of the Finance Department and shares the same Departmental Mission Statement.

COMMUNITY AFFAIRS - WATER AND ENERGY EFFICIENCY

DEPARTMENTAL MISSION STATEMENT

The mission of the Community Affairs Department is to be visible, accessible and responsive to our constituents --citizens, visitors and the community at large. As a division of the Community Affairs department, the mission of the Water & Energy Efficiency Specialist is to address the environmental needs of our community, staying up to date with many programs that offer our citizens assistance in being environmentally friendly. This includes but is not limited to water conservation outreach and education, energy management for all City facilities, contract management of environmental grants, clean air measures, alternative fuels for transportation, household hazardous waste management, irrigation efficiency, water distribution reuse projects, and recycling coordination.

DEPARTMENTAL VISION STATEMENT

The vision of the Water & Efficiency Specialist is to promotes conservation to ensure our long-term water supply and preserve our water quality, encourage recycling and proper disposal of solid waste, increase energy efficiency, and promote clean air.

CUSTOMERS

- **INTERNAL:** As part of the Community Affairs department, this position works with a variety of departments including Utility Billing, Water Distribution, and Meters on a daily basis to coordinate location and management of irrigation meters. There is active communication with the Parks and Recreation Department on the submittal of irrigation plans. This position also works with the Utility Administration and Pump and Motors staff to develop and implement the use of reclaimed water for irrigation purposes. It also coordinates with the Police Department, Fire Department, and the CPOD group for the Household Hazardous Waste annual event. The position works with Media and Communications on press releases the City provides to our community along with the Grant Coordinator in search of environmental grant funding opportunities. It also cooperates and assists Building Inspections with taking measures to ensure city facilities are as efficient as possible.
- **EXTERNAL:** This position serves the community of Cedar Park internally and externally through education and outreach about environmental awareness. External agencies this position directly works with includes other Texas municipalities, Leander Independent School District, American Water Works Association, Lower Colorado River Authority, Texas Commission of Environmental Quality, Texas Water Development Board, Keep Texas Beautiful, Texas Parks and Wildlife, Capitol Area Council of Governments, along with other non profit associations that help improve the image of Cedar Park with our cooperation.
- **ULTIMATE:** The ultimate goal for this position is to educate the citizens of Cedar Park about the non-renewable and renewable resources that are utilized on an every day basis and methods to increase or decrease usage to provide a healthier community for Cedar Park's future. This division strives to ensure the Cedar Park community is a good steward of limited resources.

SERVICES PROVIDED

- Water Conservation Coordinator
- Drought Coordinator
- Contract Administrator
- Public Education
- Irrigation consultant
- Household Hazardous Waste Coordinator
- Customer Service
- Outreach

COMMUNITY AFFAIRS - WATER AND ENERGY EFFICIENCY

PERFORMANCE INDICATORS				
PERFORMANCE MEASURE	FY 2014-2015 ACTUAL	FY 2015-2016 BUDGET	FY 2015-2016 ESTIMATE	FY 2016-2017 GOAL
WORKLOAD MEASURES				
• Irrigation audits/evaluations for residential customers.	205	25	310	250
• Presentations/meetings/outreach for customers and schools of Cedar Park.	22	20	21	20
• Development of innovative services/programs to enhance the City's environmental health.	5	2	2	2
EFFICIENCY & EFFECTIVENESS MEASURES				
• Irrigation audits/evaluations gallons estimated gallons saved annually	1,429,237	1,500,000	1,500,000	1,500,000
• Cubic yards of brush collected annually	120.0	120.0	120.0	120.0
• Gallons of oil collected annually	700	385	915	700
• Number of auto batteries collected annually	53	104	58	50
• Number of tires collected	309	223	121	150
• Tons of e-waste, bulk waste, and metal (recycled) collected annually	8.2	17.0	11.9	12.0

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	FY 2014-2015 ACTUAL	FY 2015-2016 BUDGET	FY 2015-2016 PROJECTED	BUDGET ADJUSTMENTS	FY 2016-2017 BUDGET
PERSONNEL SERVICES	$ 190,362	$ 223,851	$ 133,088	$ (113,837)	$ 110,014
MATERIALS AND SUPPLIES	7,389	3,500	2,500	-	3,500
MAINTENANCE	377	1,000	1,000	-	1,000
OCCUPANCY	1,644	1,576	1,576	1,000	2,576
CONTRACTUAL SERVICES	70,983	89,896	89,896	-	89,896
OTHER CHARGES	76,724	117,310	86,986	(1,000)	116,310
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	**$ 347,479**	**$ 437,133**	**$ 315,046**	**$ (113,837)**	**$ 323,296**

COMMUNITY AFFAIRS - WATER AND ENERGY EFFICIENCY

PERSONNEL SUMMARY

POSITIONS	FY 2014-2015 ACTUAL	FY 2015-2016 BUDGET	FY 2016-2017 PROPOSED
DIRECTOR OF BUSINESS SERVICES	0	1	1
PROGRAM MANAGER	0	1	0
WATER AND ENERGY EFFICIENCY SPECIALIST	1	0	0
CUSTOMER RELATIONS CLERK	0.25	0.25	0
WATER COMPLIANCE DRIVER	0.25	0.25	0
TOTAL	**1.5**	**2.5**	**1**

2016-2017 SIGNIFICANT BUDGET CHANGES

• Transferred Personnel to Utility Administration	$	(113,837)
Total	**$**	**(113,837)**

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UTILITY ADMINISTRATION

DEPARTMENTAL MISSION STATEMENT

The Utility Administration Department Mission is to provide support to all operating departments, assist in the day-to-day operations by providing coordination and cooperation between department functions, and to carry out the directives of the City Manager through city staff and contract relationships with the City of Cedar Park.

DEPARTMENTAL VISION STATEMENT

It is the vision of the Utility Administration department to continue to maintain and enhance the safety and well-being of the community by providing exceptional water and wastewater service and maintaining the city's extensive network of infrastructure. The department works to meet the needs of the community by constantly focusing on customer service, efficient and effective use of resources, safety, innovation, and teamwork.

CUSTOMERS

- **INTERNAL:** Internal customers include all city departments.
- **EXTERNAL:** External customers for the Utility Administration Department are primarily the public including residents of the community, businesses operating in the community, and visitors to Cedar Park.
- **ULTIMATE:** As is the case with most public service functions, the Utility Administration Departments ultimate customer is the city residents.

SERVICES PROVIDED

- Utility Administration
- Utility Engineering
- Utility Project Management
- Front Desk Services
- Secures raw water purchases
- Compliance with the TPDES
- Represents City in the DOC of the BCRUA
- Special Projects
- Supervises the following divisions:
- Street Maintenance
- Fleet Maintenance
- Signal and Streetlight Maintenance
- Water Distribution, Meter Services
- Water Treatment, Wastewater Collection
- Industrial Pre-Treatment, Pump and Motor
- Water Plant and Water Reclamation

PERFORMANCE INDICATORS

PERFORMANCE MEASURE	FY 2014-2015 ACTUAL	FY 2015-2016 BUDGET	FY 2015-2016 ESTIMATE	FY 2016-2017 GOAL
WORKLOAD MEASURES				
• Work orders dispatched or received	6,200	6,000	6,400	6,400
• Requests for line locate	6,057	5,000	5,000	5,000
• Average daily call volume	55	45	45	42
EFFICIENCY & EFFECTIVENESS MEASURES				
• % of wastewater quality samples that meet or exceed fe	100	100	100	100
• % of water quality samples that meet or exceed federal s	100	100	100	100
• # of work orders closed out by staff	6,151	6,000	6,200	6,200
• # of gallons of water treated (in millions)	4,038	4,200	4,300	4,300

UTILITY ADMINISTRATION

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2014-2015 ACTUAL	FY 2015-2016 BUDGET	FY 2015-2016 PROJECTED	BUDGET ADJUSTMENTS	FY 2016-2017 BUDGET
PERSONNEL SERVICES	$ 690,487	$ 880,803	$ 842,453	$ 197,822	$ 1,078,625
MATERIALS AND SUPPLIES	45,202	31,000	29,050	8,600	39,600
MAINTENANCE	25,548	46,400	25,000	(12,450)	33,950
OCCUPANCY	89,027	143,679	112,420	800	144,479
CONTRACTUAL SERVICES	295,128	365,966	354,966	8,588	374,554
OTHER CHARGES	22,730	9,550	19,000	10,350	19,900
CAPITAL OUTLAY	363,543	22,000	98,137	(4,896)	17,104
TOTAL	**$ 1,531,664**	**$ 1,499,398**	**$ 1,481,026**	**$ 208,814**	**$ 1,708,212**

PERSONNEL SUMMARY

POSITIONS	FY 2014-2015 ACTUAL	FY 2015-2016 BUDGET	FY 2016-2017 PROPOSED
ASSISTANT CITY MANAGER	1	1	1
DIRECTOR OF PUBLIC WORKS	1	1	1
DIRECTOR OF UTILITIES	1	1	1
PROGRAM MANAGER	0	0	1
SENIOR UTILITY ENGINEER	1	2	2
UTILITY INFORMATION SYSTEMS SPECIALIST	-	1	1
OFFICE MANAGER	1	1	1
AMI ANALYST	0	0	1
ADMINISTRATIVE TECHNICIAN	2	2	2
CUSTOMER RELATIONS CLERK	0	0	0.25
WATER COMPLIANCE DRIVER	0	0	0.25
TOTAL	**7**	**9**	**11.5**

2016-2017 SIGNIFICANT BUDGET CHANGES

• Personnel adjustments	$ 146,706
• Increase for AMI Analyst	82,616
• Remove One-time for Purchase of Vehicle	(22,000)
• Miscellaneous Adjustments	1,492
Total	**$ 208,814**

PUBLIC WORKS - ALL

DEPARTMENTAL MISSION STATEMENT

DEPARTMENTAL VISION STATEMENT

CUSTOMERS

- **INTERNAL:** Internal customers for the Utilities Department include all City Departments.
- **EXTERNAL:** External customers for the Utilities Department are the public, including residents of the community, businesses, wholesale water and wastewater customers and visitors to Cedar Park.
- **ULTIMATE:** As is the case with most public service functions, the Utilities Department's ultimate customer is the public, who are the end users of the water and wastewater systems that are maintained by the Utilities Department.

SERVICES PROVIDED

- Treat and supply drinking water
- Treat City's wastewater
- Monitor water quality
- Monthly meter readings
- Locate line requests
- Storage Tank Maintenance
- Valve Maintenance
- Waste Water Odor Control Device Maintenance
- Water and Wastewater line maintenance
- Waste Water collection and pumping
- Pressure Monitoring
- Monitor all lift stations in collection system
- Install meters and taps for new service accounts
- Review site and commercial applications for pre-treatme
- Provide cross-connection inspections
- Deliver water throughout distribution system
- Repair water & wastewater line breaks
- Leak detection
- Perform daily testing of water & wastewater
- 24 hour on-call emergency response
- Booster Station Maintenance
- Lift station maintenance
- Fire Hydrant Maintenance
- Waste Water System Inspection and testing
- Provide cross-connection inspections
- Test and calibrate all new meters
- Test and calibrate all new meters
- Meter replacement program
- Perform meter cross-checks and re-reads

PUBLIC WORKS - ALL

PERFORMANCE INDICATORS				
PERFORMANCE MEASURE	FY 2014-2015 ACTUAL	FY 2015-2016 BUDGET	FY 2015-2016 ESTIMATE	FY 2016-2017 GOAL
WORKLOAD MEASURES				
• # of gallons of water treated (millions of gallons)	4,003	4,322	4,322	4,595
• # of gallons of wastewater treated (millions of gallons)	808	810	810	821
• # of lift stations	18	18	18	18
• # of lift station work orders	1,063	1,063	1,063	100
• # of miles of wastewater lines	287	287	287	287
• # of miles of water lines	350	350	350	350
• # of main water line repairs	15	15	20	14
• # of WW mains inspected	540	550	550	460
• # of Automatic Air Release Valve Inspections	359	400	400	456
• # of water quality samples	2,140	2,660	2,660	2,660
• # of utility cut street repairs	70	70	70	75
• # of active water meters	21,920	22,124	22,124	22,325
• # of email, CP Connect, website or phone requests to front desk (total)	N/A	2,750	2,360	2,750
• Avg. # of business days a citizen service request is open	N/A	N/A	N/A	4.19

PERFORMANCE INDICATORS - CONTINUED				
PERFORMANCE MEASURE	FY 2014-2015 ACTUAL	FY 2015-2016 BUDGET	FY 2015-2016 ESTIMATE	FY 2016-2017 GOAL
EFFICIENCY & EFFECTIVENESS MEASURES				
• Cost per 1,000 gallons of water treated	$1.05	$1.15	$1.09	$1.07
• Cost per 1,000 gallons of wastewater treated	$1.73	$2.16	$1.94	$1.92
• % of water samples that meet federal and state requirements	100.0%	100.0%	100.0%	100.0%
• % of wastewater samples that meet federal and state requirements	100.0%	100.0%	100.0%	100.0%
• % of meters on Automated Meter Read	96.0%	98.0%	98.0%	100.0%

PUBLIC WORKS - ALL

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	**FY 2014-2015 ACTUAL**	**FY 2015-2016 BUDGET**	**FY 2015-2016 PROJECTED**	**BUDGET ADJUSTMENTS**	**FY 2016-2017 BUDGET**
PERSONNEL SERVICES	$ 3,126,794	$ 3,619,289	$ 3,262,395	$ 231,815	$ 3,851,104
MATERIALS AND SUPPLIES	776,744	833,000	829,207	45,750	878,750
MAINTENANCE	569,993	1,023,750	533,650	(263,085)	760,665
OCCUPANCY	1,684,650	1,756,680	1,833,451	183,435	1,940,115
CONTRACTUAL SERVICES	2,622,937	3,444,261	3,333,061	77,300	3,521,561
OTHER CHARGES	153,816	174,225	171,954	24,500	198,725
CAPITAL OUTLAY	769,694	1,092,000	538,000	(734,000)	358,000
TOTAL	**$ 9,704,628**	**$ 11,943,205**	**$ 10,501,718**	**$ (434,285)**	**$ 11,508,920**

PUBLIC WORKS - ALL

PERSONNEL SUMMARY

POSITIONS	FY 2014-2015 ACTUAL	FY 2015-2016 BUDGET	FY 2016-2017 PROPOSED
UTILITY SUPERINTENDENT	5	5	5
FOREMAN	6	6	6
INDUSTRIAL PRE-TREATMENT MANAGER	1	1	1
UTILITY CREW LEADER	1	1	1
COMMUNITY SERVICE COORDINATOR	1	1	1
GENERATOR TECHNICIAN	1	1	1
PUMP AND MOTOR CONTROL TECHNICIAN	7	7	7
RELIEF TREATMENT OPERATOR	1	1	1
TREATMENT OPERATOR	12	12	12
UTILITY OPERATOR	20	21	21
METER READER	4	4	4
WATER QUALITY TECHNICIAN	2	2	2
TOTAL	**61**	**62**	**62**

2016-2017 SIGNIFICANT BUDGET CHANGES

• Personnel adjustments	$	231,815
• Increase for VES Contributions		3,000
• Increase for Solar Portable Light Tower		20,000
• Increase for Hydro-Excavator		340,000
• Increase for Electricity		177,735
• Increase for Materials and Supplies		45,750
• Increase for Contract Labor		71,500
• Decrease for Repairs and Maintenance		(263,085)
• Miscellaneous Adjustments		31,000
• Removal of One-Time Vehicles and Capital Infrastructure		(1,092,000)
Total	**$**	**(434,285)**

PUBLIC WORKS - PUMP AND MOTOR CONTROL

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	**FY 2014-2015 ACTUAL**	**FY 2015-2016 BUDGET**	**FY 2015-2016 PROJECTED**	**BUDGET ADJUSTMENTS**	**FY 2016-2017 BUDGET**
PERSONNEL SERVICES	$ 602,544	$ 654,160	$ 585,052	$ (7,604)	$ 646,556
MATERIALS AND SUPPLIES	29,350	39,800	31,650	-	39,800
MAINTENANCE	17,770	13,700	13,700	-	13,700
OCCUPANCY	3,822	3,800	3,250	-	3,800
CONTRACTUAL SERVICES	75,348	75,348	75,348	-	75,348
OTHER CHARGES	20,529	23,700	22,850	-	23,700
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	**$ 749,363**	**$ 810,508**	**$ 731,850**	**$ (7,604)**	**$ 802,904**

PERSONNEL SUMMARY			
POSITIONS	**FY 2014-2015 ACTUAL**	**FY 2015-2016 BUDGET**	**FY 2016-2017 PROPOSED**
UTILITY SUPERINTENDENT	1	1	1
FOREMAN	1	1	1
PUMP AND MOTOR CONTROL TECHNICIAN	7	7	7
GENERATOR TECHNICIAN	1	1	1
TOTAL	**10**	**10**	**10**

PUBLIC WORKS - WATER DISTRIBUTION

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	**FY 2014-2015 ACTUAL**	**FY 2015-2016 BUDGET**	**FY 2015-2016 PROJECTED**	**BUDGET ADJUSTMENTS**	**FY 2016-2017 BUDGET**
PERSONNEL SERVICES	$ 824,389	$ 973,314	$ 825,983	$ 112,058	$ 1,085,372
MATERIALS AND SUPPLIES	173,681	184,650	178,332	(1,800)	182,850
MAINTENANCE	30,413	34,100	28,600	-	34,100
OCCUPANCY	210,513	257,500	254,455	1,800	259,300
CONTRACTUAL SERVICES	247,797	155,774	155,774	5,000	160,774
OTHER CHARGES	29,347	28,850	28,200	-	28,850
CAPITAL OUTLAY	11,387	327,000	178,000	(309,000)	18,000
TOTAL	**$ 1,527,527**	**$ 1,961,188**	**$ 1,649,344**	**$ (191,942)**	**$ 1,769,246**

PERSONNEL SUMMARY			
POSITIONS	**FY 2014-2015 ACTUAL**	**FY 2015-2016 BUDGET**	**FY 2016-2017 PROPOSED**
UTILITY SUPERINTENDENT	1	1	1
FOREMAN	2	2	2
UTILITY CREW LEADER	1	1	1
UTILITY OPERATOR	11	11	11
WATER QUALITY TECHNICIAN	2	2	2
COMMUNITY SERVICE COORDINATOR	1	1	1
TOTAL	**18**	**18**	**18**

PUBLIC WORKS - WASTEWATER COLLECTION

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	**FY 2014-2015 ACTUAL**	**FY 2015-2016 BUDGET**	**FY 2015-2016 PROJECTED**	**BUDGET ADJUSTMENTS**	**FY 2016-2017 BUDGET**
PERSONNEL SERVICES	$ 617,544	$ 759,912	$ 646,730	$ 63,350	$ 823,262
MATERIALS AND SUPPLIES	69,189	66,500	64,125	-	66,500
MAINTENANCE	101,555	119,200	106,750	-	119,200
OCCUPANCY	202,888	219,700	218,000	-	219,700
CONTRACTUAL SERVICES	137,016	160,767	156,267	(4,000)	156,767
OTHER CHARGES	26,423	24,300	27,050	4,000	28,300
CAPITAL OUTLAY	151,239	200,000	50,000	140,000	340,000
TOTAL	**$ 1,305,854**	**$ 1,550,379**	**$ 1,268,922**	**$ 203,350**	**$ 1,753,729**

PERSONNEL SUMMARY			
POSITIONS	**FY 2014-2015 ACTUAL**	**FY 2015-2016 BUDGET**	**FY 2016-2017 PROPOSED**
UTILITY SUPERINTENDENT	1	1	1
FOREMAN	2	2	2
UTILITY OPERATOR	9	10	10
TOTAL	**12**	**13**	**13**

PUBLIC WORKS - WATER TREATMENT PLANT

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	**FY 2014-2015 ACTUAL**	**FY 2015-2016 BUDGET**	**FY 2015-2016 PROJECTED**	**BUDGET ADJUSTMENTS**	**FY 2016-2017 BUDGET**
PERSONNEL SERVICES	$ 426,456	$ 488,982	$ 491,326	$ 35,371	$ 524,353
MATERIALS AND SUPPLIES	293,382	262,200	280,600	41,800	304,000
MAINTENANCE	169,473	170,250	167,750	15,000	185,250
OCCUPANCY	973,770	1,061,215	1,142,486	172,700	1,233,915
CONTRACTUAL SERVICES	2,199,257	2,627,744	2,482,744	2,000	2,629,744
OTHER CHARGES	53,655	60,000	59,079	-	60,000
CAPITAL OUTLAY	75,718	280,000	150,000	(280,000)	-
TOTAL	**$ 4,191,711**	**$ 4,950,391**	**$ 4,773,985**	**$ (13,129)**	**$ 4,937,262**

PERSONNEL SUMMARY			
POSITIONS	**FY 2014-2015 ACTUAL**	**FY 2015-2016 BUDGET**	**FY 2016-2017 PROPOSED**
UTILITY SUPERINTENDENT	1	1	1
TREATMENT OPERATOR	7	7	7
TOTAL	**8**	**8**	**8**

PUBLIC WORKS - METER SERVICES

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	**FY 2014-2015 ACTUAL**	**FY 2015-2016 BUDGET**	**FY 2015-2016 PROJECTED**	**BUDGET ADJUSTMENTS**	**FY 2016-2017 BUDGET**
PERSONNEL SERVICES	$ 208,455	$ 225,782	$ 229,364	$ 9,590	$ 235,372
MATERIALS AND SUPPLIES	21,210	36,850	31,500	(1,000)	35,850
MAINTENANCE	308,898	616,400	146,750	(298,600)	317,800
OCCUPANCY	1,813	3,400	3,090	1,000	4,400
CONTRACTUAL SERVICES	21,563	27,765	27,765	-	27,765
OTHER CHARGES	5,646	13,025	11,425	20,000	33,025
TOTAL	**$ 567,585**	**$ 923,222**	**$ 499,894**	**$ (269,010)**	**$ 654,212**

PERSONNEL SUMMARY			
POSITIONS	**FY 2014-2015 ACTUAL**	**FY 2015-2016 BUDGET**	**FY 2016-2017 PROPOSED**
FOREMAN	1	1	1
METER READER	4	4	4
TOTAL	**5**	**5**	**5**

PUBLIC WORKS - WATER RECLAMATION

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	**FY 2014-2015 ACTUAL**	**FY 2015-2016 BUDGET**	**FY 2015-2016 PROJECTED**	**BUDGET ADJUSTMENTS**	**FY 2016-2017 BUDGET**
PERSONNEL SERVICES	$ 489,324	$ 517,139	$ 483,940	$ 19,051	$ 536,190
MATERIALS AND SUPPLIES	193,605	243,000	243,000	6,750	249,750
MAINTENANCE	49,853	70,100	70,100	20,515	90,615
OCCUPANCY	208,035	211,065	212,170	7,935	219,000
CONTRACTUAL SERVICES	415,694	396,863	435,163	74,300	471,163
OTHER CHARGES	19,037	24,350	23,350	500	24,850
CAPITAL OUTLAY	23,650	285,000	110,000	(285,000)	-
TOTAL	**$ 1,399,198**	**$ 1,747,517**	**$ 1,577,723**	**$ (155,949)**	**$ 1,591,568**

PERSONNEL SUMMARY			
POSITIONS	**FY 2014-2015 ACTUAL**	**FY 2015-2016 BUDGET**	**FY 2016-2017 PROPOSED**
UTILITY SUPERINTENDENT	1	1	1
RELIEF TREATMENT OPERATOR	1	1	1
TREATMENT OPERATOR	5	5	5
INDUSTRIAL PRE-TREATMENT MANAGER	1	1	1
TOTAL	**8**	**8**	**8**

UTILITY NON-DEPARTMENTAL

DEPARTMENTAL MISSION STATEMENT

The Utility Non-Departmental Department provides funding for facility operations, Utility administrative costs, and transfers for the Utility Capital Improvement Program and debt.

SERVICES PROVIDED

- This is an internal department that provides support for all departments.

PERFORMANCE INDICATORS

PERFORMANCE MEASURE	FY 2014-2015 ACTUAL	FY 2015-2016 BUDGET	FY 2015-2016 ESTIMATE	FY 2016-2017 GOAL

- N/A

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2014-2015 ACTUAL	FY 2015-2016 BUDGET	FY 2015-2016 PROJECTED	BUDGET ADJUSTMENTS	FY 2016-2017 BUDGET
PERSONNEL SERVICES	$ 8,638	$ 9,000	$ -	$ 106,000	$ 115,000
CONTRACTUAL SERVICES	4,598,761	5,204,877	4,915,288	255,908	5,460,785
OTHER CHARGES	-	7,000	-	-	7,000
CONTINGENCY	-	-	-	-	-
TRANSFERS	11,529,245	18,071,000	15,996,000	(3,869,156)	14,201,844
TOTAL	**$ 16,136,644**	**$ 23,291,877**	**$ 20,911,288**	**$ (3,507,248)**	**$ 19,784,629**

PERSONNEL SUMMARY

POSITIONS	FY 2014-2015 ACTUAL	FY 2015-2016 BUDGET	FY 2016-2017 PROPOSED

N/A

2016-2017 SIGNIFICANT BUDGET CHANGES

• Increase for BCRWWS O&M	(16,567)
• Increase for Debt Service Transfer	53,570
• Increase for PILOT, Franchise Transfer, and Administrative Transfer	281,024
• Decrease for BCRUA O&M and Debt Service Costs	405,621
• Decrease for Capital Transfers	(4,203,750)
Total	**$ (3,374,102)**

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SOLID WASTE FUND

DESCRIPTION

The Solid Waste fund is an enterprise fund established to fund a contracted solid waste and recycling provider for utility customers. It is intended to be self-supporting and collects revenue through utility bills to cover the cost of operations and debt related to solid waste.

REVENUE					
REVENUE	**FY 2014-2015 ACTUAL**	**FY 2015-2016 BUDGET**	**FY 2015-2016 PROJECTED**	**BUDGET ADJUSTMENTS**	**FY 2016-2017 BUDGET**
SOLID WASTE BILLING	$ 3,544,875	$ 3,515,743	$ 3,405,439	$ 45,057	$ 3,560,800
GARBAGE CART REIMBURSEMENT	251,165	240,875	250,426	9,551	250,426
EXTRA GARBAGE CART FEE	14,198	13,625	14,303	678	14,303
INTEREST INCOME	1,511	750	939	189	939
OTHER REVENUE	6,787	3,500	4,196	696	4,196
TOTAL REVENUE	**$ 3,818,536**	**$ 3,774,493**	**$ 3,675,303**	**$ 56,171**	**$ 3,830,664**

EXPENDITURES					
CATEGORY	**FY 2014-2015 ACTUAL**	**FY 2015-2016 BUDGET**	**FY 2015-2016 PROJECTED**	**BUDGET ADJUSTMENTS**	**FY 2016-2017 BUDGET**
SMALL TOOLS & EQUIPMENT	59,306	100,000	71,166	-	100,000
MATERIALS AND SUPPLIES	**$ 59,306**	**$ 100,000**	**$ 71,166**	**$ -**	**$ 100,000**
GARBAGE COLLECTION SERVICES	3,457,164	3,498,252	3,480,848	-	3,498,252
CONTRACT SERVICES	-	-	-	-	-
CONTRACT SERVICES	**$ 3,457,164**	**$ 3,498,252**	**$ 3,480,848**	**$ -**	**$ 3,498,252**
TRANSFER TO DEBT SERVICE	177,646	176,163	176,414	1,310	177,473
TRANSFERS	**$ 177,646**	**$ 176,163**	**$ 176,414**	**$ 1,310**	**$ 177,473**
TOTAL EXPENDITURES	**$ 3,694,116**	**$ 3,774,415**	**$ 3,728,428**	**$ 1,310**	**$ 3,775,725**

SOLID WASTE FUND

FUND BALANCE SUMMARY		
FUND BALANCE - 9/30/2015	$ 270,420	
FY 2014-2015 PROJ. REVENUES	$ 3,675,303	
FY 2014-2015 PROJ. EXPENDITURES	3,728,428	
FY 2014-2015 CHANGE IN FUND BALANCE	(53,125)	
PROJ. FUND BALANCE - 9/30/2015	$ 217,295	
FY 2015-2016 ADOPTED REVENUES		$ 3,830,664
FY 2015-2016 ADOPTED EXPENDITURES		3,775,725
FY 2015-2016 CHANGE IN FUND BALANCE		54,939
PROJ. FUND BALANCE 9/30/2016		$ 272,234

VES FUND

The Vehicle and Equipment Services Fund is an internal service fund which provides for the replacement of capital purchases such as vehicles and computers and is funded by departmental transfers. The fund stabilizes General Fund and Utility Fund spending by allowing for annual payment for replacements over the life of the capital item rather than at the time of replacement. This section includes a fund summary of VES and a summary vehicles and equipment to be replaced during the fiscal year.

VEHICLE AND EQUIPMENT REPLACEMENT FUND

DESCRIPTION

The Vehicle and Equipment Service Fund provides for the replacement of vehicles and equipment. It accumulates contributions from departments utilizing vehicles or equipment, including computer technology. The replacement schedule is analyzed annually to determine if actual condition exceeds the useful life.

REVENUE

CATEGORY	FY 2014-2015 ACTUAL	FY 2015-2016 BUDGET	FY 2015-2016 PROJECTED	BUDGET ADJUSTMENTS	FY 2016-2017 BUDGET
REPLACEMENT FEES	$ 3,278,753	$ 3,897,512	$ 3,897,512	(265,252)	$ 3,632,260
LOSS ON SALE/DISPOSAL	(268)	-		-	-
INTEREST	24,853	6,800	16,792	3,200	10,000
OTHER INCOME	(99)	-	-	-	-
TOTAL REVENUE	**$ 3,303,239**	**$ 3,904,312**	**$ 3,914,304**	**$ (262,052)**	**$ 3,642,260**

EXPENDITURES

CATEGORY	FY 2014-2015 ACTUAL	FY 2015-2016 BUDGET	FY 2015-2016 PROJECTED	BUDGET ADJUSTMENTS	FY 2016-2017 BUDGET
COMPUTER EQUIPMENT	125,082	380,700	380,700	145,600	526,300
SMALL TOOLS & EQUIPMENT		1,251,246	1,251,246	(1,243,451)	7,795
MATERIALS AND SUPPLIES	**$ 125,082**	**$ 1,631,946**	**$ 1,631,946**	**$ (1,097,851)**	**$ 534,095**
K-9 CARE AND TRAINING	8,062	-	-	-	-
OTHER CHARGES	**$ 8,062**	**$ -**	**$ -**	**$ -**	**$ -**
EQUIPMENT	582,313	467,700	1,121,359	(84,700)	383,000
VEHICLES	969,718	829,535	744,871	1,866,965	2,696,500
CAPITAL OUTLAY	**$ 1,552,031**	**$ 1,297,235**	**$ 1,866,230**	**$ 1,782,265**	**$ 3,079,500**
TOTAL EXPENDITURES	**$ 1,685,175**	**$ 2,929,181**	**$ 3,498,176**	**$ 684,414**	**$ 3,613,595**

VEHICLE AND EQUIPMENT REPLACEMENT FUND

FUND BALANCE SUMMARY		
FUND BALANCE - 9/30/2015	$ 6,330,718	
FY 2015-2016 PROJ. REVENUES	$ 3,914,304	
FY 2015-2016 PROJ. EXPENDITURES	3,498,176	
FY 2015-2016 CHANGE IN FUND BALANCE	416,128	
PROJ. FUND BALANCE - 9/30/2016	$ 6,746,846	
FY 2016-2017 ADOPTED REVENUES		$ 3,642,260
FY 2016-2017 ADOPTED EXPENDITURES		3,613,595
FY 2016-2017 CHANGE IN FUND BALANCE		28,665
PROJ. FUND BALANCE 9/30/2017		$ 6,775,511

PROJECTED VES PURCHASES

Department	Description	QTY	Price	Extended
	Replacement Vehicles			
Police Services	Motorcycle	1.0	30,000	30,000
Police Services	Truck - Animal Control	1.0	30,000	30,000
Police Services	Police Vehicle	1.0	22,000	22,000
Building Inspection	Truck	3.0	22,000	66,000
Code Enforcement	Truck	1.0	22,000	22,000
Fire Services	Truck	1.0	39,000	39,000
Fire Services	Quint Fire Apparatus	1.0	1,125,000	1,125,000
Fire Services	SUV	1.0	41,500	41,500
Fire Services	Emergency Management Truck	1.0	100,000	100,000
Fire Services	Mobile Command Post	1.0	830,000	830,000
Public Works - GF	Utility Truck	2.0	27,000	54,000
Public Works - GF	Utility Truck	1.0	45,000	45,000
Public Works - GF	Utility Truck	1.0	25,000	25,000
Public Works - GF	Utility Truck	1.0	23,000	23,000
Public Works - UF	Utility Truck	4.0	22,500	90,000
Public Works - UF	Utility Truck	1.0	25,000	25,000
Public Works - UF	Utility Truck	1.0	39,000	39,000
Public Works - UF	Utility Truck	1.0	30,000	30,000
Public Works - UF	Utility Truck	1.0	35,000	35,000
Public Works - UF	Car	1.0	25,000	25,000
	Sub Total	26.0		$ 2,696,500
	Replacement Equipment			
City-Wide	Desktop computers	30.0	$ 1,917	57,500
City-Wide	Laptop/Mobile computers	35.0	2,786	97,500
City-Wide	Tablets	24.0	967	23,200
City-Wide	Printers/Scanners	7.0	1,629	11,400
City-Wide	Media Equipment	3.0	4,400	13,200
City-Wide	Network and Server Equipment	16.0	20,219	323,500
Police Services	Radio Equipment	2.0	3,898	7,795
Fire Services	Trailer	1.0	15,000	15,000
Parks and Recreation	Skid Steer Loader	1.0	23,000	23,000
Parks and Recreation	Wood Chipper	1.0	30,000	30,000
Parks and Recreation	Tractor	1.0	20,000	20,000
Public Works - UF	Water Jetter	1.0	125,000	125,000
Public Works - GF	Pot Hole Truck	1.0	170,000	170,000
	Sub Total	123.0		$ 917,095
	Total	**149.0**		**$ 3,613,595**

SPECIAL REVENUE FUNDS

The Special Revenue Funds are dedicated funds with revenues intended to fund a specific purpose and restricted. This section includes a summary of how each Special Revenue Fund used, summary of the Special Revenue Funds, and individual detailed fund information.

SPECIAL REVENUE FUNDS DEDICATED USES

The **Municipal Court Fund** includes three specialized fees, the Court Security fee, the Court Technology Fees, and the Juvenile Case Manager Fee, which are included on various traffic and misdemeanor citations as permitted by State Code. The Court Security Fee revenue can only be used to improve the security and safety of the Municipal Court including security personnel and security-related training. The Court Technology Fees can be used to maintain and improve technology at the Municipal Court including equipment replacement, software maintenance, and electronic equipment rentals. The Juvenile Case Manager Fee funds the salary and benefits costs for a Juvenile Case Manager to help ensure that juveniles can comply with the terms of their sentences / probation and helps to reduce the juvenile recidivism.

The **Public Arts Program Fund** revenues fund permanent public art displays around the City based upon the recommendation of the Public Arts Board and Council approval.

The **Tourism Board/Occupancy Tax Fund** revenues can be used for activities that draw people from outside the City limits and, ideally, stay at a local hotel or motel. Examples can include special events, advertising, and public arts.

The **CPTV-10 / Cable Fund** revenues are cable franchise fees which must be spent on maintaining or improving the City's cable channel, including media equipment improvements, broadcast service improvements, and municipal facility cable access.

The **Tax-Increment Re-investment Zone (TIRZ) Fund** revenues are ad valorem tax levies for a defined area of the City and the revenue can only be used to fund improvements within that area. The annual levy is based upon the current value minus the value at the time of the creation of the TIRZ.

The **Law Enforcement Fund** revenues include the Drug Enforcement Agency (DEA) Equitable Sharing Fund which is provided by the DEA as a contribution for local support for their activities and used for capital purchases for crime prevention and the Law Enforcement Officers Standards Enforcement (LEOSE) funds which provided by the State of Texas for additional training opportunities and certification maintenance.

The **4A – Economic Development Fund** sales tax is a local option sales tax that limited to economic development activities within in the City and can be used by the City to fund projects that promote new businesses or help to retain businesses with the end result being job creation or retention. Example uses include business-expenditure reimbursements, tax-sharing agreements, infrastructure improvements, and stadiums/arenas.

The **4B – Community Development Fund** sales tax is a local option sales tax that can be used for both community development, meaning any State approved quality of life improvements, and economic development. Like the 4A, the revenue should be used in a manner that results in job creation or retention, however, the 4B allows the quality of life improvements as a means to attract or retain jobs. Example uses include any 4A acceptable uses, new or improved park infrastructure, street improvements, and feasibility studies.

SPECIAL REVENUE FUND SUMMARY

REVENUE					
FUND	**FY 2014-2015 ACTUAL**	**FY 2015-2016 BUDGET**	**FY 2015-2016 PROJECTED**	**BUDGET ADJUSTMENTS**	**FY 2016-2017 BUDGET**
MUNICIPAL COURT FUND	$ 70,344	$ 105,700	$ 67,298	$ (38,402)	$ 67,298
PUBLIC ARTS PROGRAM	50,044	56,825	50,308	17,766	74,591
RECREATION AND PARK PROGRAMS	13,042	-	9,942	-	-
TOURISM BOARD/OCCUPANCY TAX	642,596	568,200	640,200	177,661	745,861
CPTV 10 / CABLE FUND	178,246	210,030	209,830	0	210,030
TAX INCREMENT REINVESTMENT ZONE	585,672	643,345	636,020	57,796	701,141
LAW ENFORCEMENT	44,242	35,120	34,350	-	35,120
ECONOMIC DEVELOPMENT (4A)	5,620,097	5,538,078	5,987,684	764,123	6,302,201
COMMUNITY DEVELOPMENT (4B)	5,656,915	5,547,388	6,006,142	770,063	6,317,451
TOTAL REVENUE	**$ 12,861,198**	**$ 12,704,686**	**$ 13,641,774**	**$ 1,749,007**	**$ 14,453,693**

EXPENDITURES					
FUND	**FY 2014-2015 ACTUAL**	**FY 2015-2016 BUDGET**	**FY 2015-2016 PROJECTED**	**BUDGET ADJUSTMENTS**	**FY 2016-2017 BUDGET**
MUNICIPAL COURT FUND	$ 60,724	$ 109,100	$ 96,842	$ 5,185	$ 114,285
PUBLIC ARTS PROGRAM	11,742	170,234	50,100	(95,868)	74,366
RECREATION AND PARK PROGRAMS	8,544	-	4,568	-	-
TOURISM BOARD/OCCUPANCY TAX	437,839	620,706	626,687	80,268	700,974
CPTV 10 / CABLE FUND	210,082	467,833	250,477	(316,556)	151,277
TAX INCREMENT REINVESTMENT ZONE	486,513	582,425	596,307	51,163	633,588
LAW ENFORCEMENT	23,509	65,553	19,977	-	65,553
ECONOMIC DEVELOPMENT (4A)	5,032,649	5,538,078	4,650,074	(206,548)	5,331,530
COMMUNITY DEVELOPMENT (4B)	7,528,616	5,547,388	5,548,163	789,026	6,336,414
TOTAL EXPENDITURES	**$ 13,800,218**	**$ 13,101,317**	**$ 11,843,195**	**$ 306,670**	**$ 13,407,987**

MUNICIPAL COURT FUND

DESCRIPTION

The Municipal Court Fund is related to administrative charges which can be placed upon certain fines and are levied in accordance with Texas State Code. The charges provide funding for enhanced Court security related to both visitor and staff safety, improved technology to allow for efficiency, and a Juvenile Case Manager.

REVENUE					
CATEGORY	**FY 2014-2015 ACTUAL**	**FY 2015-2016 BUDGET**	**FY 2015-2016 PROJECTED**	**BUDGET ADJUSTMENTS**	**FY 2016-2017 BUDGET**
SECURITY FEES	$ 16,204	24,925	$ 15,630	$ (9,295)	$ 15,630
TECHNOLOGY FEES	21,201	32,874	20,574	(12,300)	20,574
JUVENILE CASE MANAGER FEE	30,865	46,651	30,189	(16,462)	30,189
TEEN COURT FEES	320	600	100	(500)	100
INTEREST	1,754	650	805	155	805
TOTAL REVENUE	**$ 70,344**	**$ 105,700**	**$ 67,298**	**$ (38,402)**	**$ 67,298**

EXPENDITURES					
CATEGORY	**FY 2014-2015 ACTUAL**	**FY 2015-2016 BUDGET**	**FY 2015-2016 PROJECTED**	**BUDGET ADJUSTMENTS**	**FY 2016-2017 BUDGET**
COURT SECURITY					
PERSONNEL	7,082	19,317	19,317	2,930	22,247
OTHER CHARGES	3,983	5,608	5,000	-	5,608
TOTAL COURT SECURITY	**$ 11,065**	**$ 24,925**	**$ 24,317**	**$ 2,930**	**$ 27,855**
COURT TECHNOLOGY					
OTHER CHARGES	32,724	36,875	36,875	-	36,875
TOTAL COURT TECHNOLOGY	**$ 32,724**	**$ 36,875**	**$ 36,875**	**$ -**	**$ 36,875**
JUVENILE CASE MANAGER					
PERSONNEL	16,776	46,650	35,000	2,255	48,905
TOTAL JUVENILE CASE MANAGER	**$ 16,776**	**$ 46,650**	**$ 35,000**	**$ 2,255**	**$ 48,905**
TEEN COURT					
OTHER CHARGES	159	650	650	-	650
TOTAL TEEN COURT	**$ 159**	**$ 650**	**$ 650**	**$ -**	**$ 650**
TOTAL EXPENDITURES	**$ 60,724**	**$ 109,100**	**$ 96,842**	**$ 5,185**	**$ 114,285**

MUNICIPAL COURT FUND

FUND BALANCE SUMMARY			
FUND BALANCE - 9/30/2015	$ 349,367		
FY 2015-2016 PROJ. REVENUES		$ 67,298	
FY 2015-2016 PROJ. EXPENDITURES		96,842	
FY 2015-2016 CHANGE IN FUND BALANCE		(29,544)	
PROJ. FUND BALANCE - 9/30/2016		$ 319,823	
FY 2016-2017 ADOPTED REVENUES			$ 67,298
FY 2016-2017 ADOPTED EXPENDITURES			114,285
FY 2016-2017 CHANGE IN FUND BALANCE			(46,987)
PROJ. FUND BALANCE 9/30/2017			$ 272,836

PUBLIC ARTS FUND

DESCRIPTION

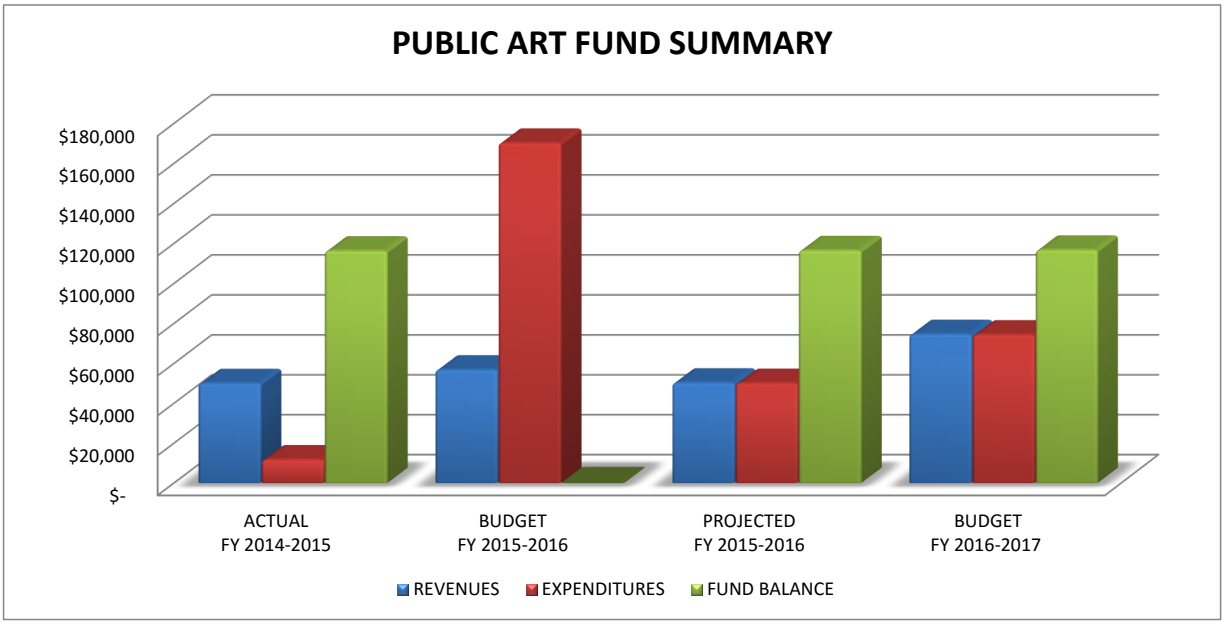
The Public Arts Fund was created to install public art displays through-out the city including at parks and city facilities. Funding is provided by donations, the Tourism Advisory Board/Occupancy Tax Board, and certain Capital Projects.

REVENUE					
CATEGORY	**FY 2014-2015 ACTUAL**	**FY 2015-2016 BUDGET**	**FY 2015-2016 PROJECTED**	**BUDGET ADJUSTMENTS**	**FY 2016-2017 BUDGET**
INTEREST INCOME	$ 446	$ 225	$ 208	$ -	$ 225
DONATIONS	49,598	56,600	50,100	17,766	74,366
TOTAL REVENUE	**$ 50,044**	**$ 56,825**	**$ 50,308**	**$ 17,766**	**$ 74,591**

EXPENDITURES					
CATEGORY	**FY 2014-2015 ACTUAL**	**FY 2015-2016 BUDGET**	**FY 2015-2016 PROJECTED**	**BUDGET ADJUSTMENTS**	**FY 2016-2017 BUDGET**
CONTRACT SERVICES	11,742	170,234	50,100	(95,868)	74,366
CONTRACT SERVICES	**$ 11,742**	**$ 170,234**	**$ 50,100**	**$ (95,868)**	**$ 74,366**
COMMUNITY PROGRAMS	-	-	-	-	-
OTHER CHARGES	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
TOTAL EXPENDITURES	**$ 11,742**	**$ 170,234**	**$ 50,100**	**$ (95,868)**	**$ 74,366**

FUND BALANCE SUMMARY			
FUND BALANCE - 9/30/2015	$ 116,313		
FY 2015-2016 PROJ. REVENUES		$ 50,308	
FY 2015-2016 PROJ. EXPENDITURES		50,100	
FY 2015-2016 CHANGE IN FUND BALANCE		208	
PROJ. FUND BALANCE - 9/30/2016		$ 116,521	
FY 2016-2017 ADOPTED REVENUES			$ 74,591
FY 2016-2017 ADOPTED EXPENDITURES			74,366
FY 2016-2017 CHANGE IN FUND BALANCE			225
PROJ. FUND BALANCE 9/30/2017			$ 116,746

PUBLIC ARTS FUND



TOURISM ADVISORY BOARD/OCCUPANCY TAX FUND

DESCRIPTION

The Occupancy Tax Fund accumulates the City's 7% Hotel and Motel Occupancy Tax. The seven member Tourism Board is tasked with increasing and enhancing the public awareness of the benefits resulting from the hospitality industry and the potential contribution offered to the community. Management activities of the Occupancy Tax Fund are assigned to city staff; the Tourism Board authorizes expenditures of this fund that are within City and State guidelines to establish and enhance tourism, art programs and historical restoration. Board Members are appointed by the City Council and serve two-year terms.

REVENUE

CATEGORY	FY 2014-2015 ACTUAL	FY 2015-2016 BUDGET	FY 2015-2016 PROJECTED	BUDGET ADJUSTMENTS	FY 2016-2017 BUDGET
OCCUPANCY TAX COLLECTIONS	$ 637,096	$ 565,000	$ 637,000	$ 177,661	$ 742,661
INTEREST	5,500	3,200	3,200	-	3,200
TOTAL REVENUE	**$ 642,596**	**$ 568,200**	**$ 640,200**	**$ 177,661**	**$ 745,861**

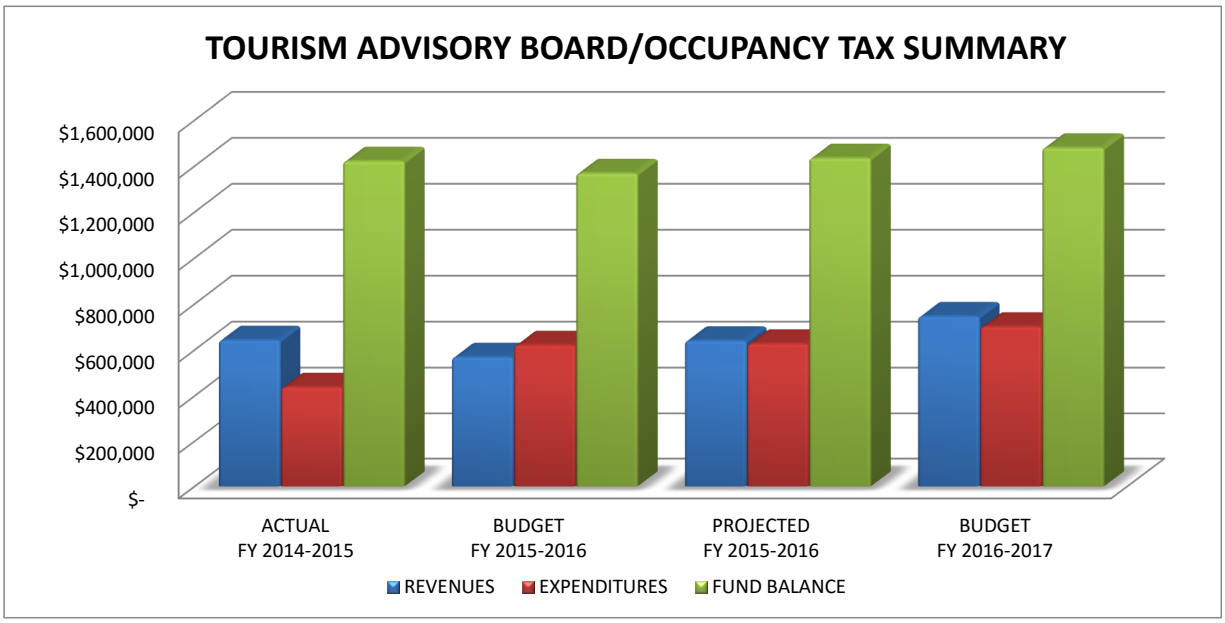
EXPENDITURES

CATEGORY	FY 2014-2015 ACTUAL	FY 2015-2016 BUDGET	FY 2015-2016 PROJECTED	BUDGET ADJUSTMENTS	FY 2016-2017 BUDGET
OFFICE SUPPLIES & EQUIPMENT	1,634	2,500	2,500	-	2,500
MATERIALS AND SUPPLIES	**$ 1,634**	**$ 2,500**	**$ 2,500**	**$ -**	**$ 2,500**
EVENT MARKETING	152,174	239,000	239,000	32,000	271,000
OTHER MARKETING AND CONSULTING	111,572	150,000	150,000	52,000	202,000
ADMINISTRATIVE/LEGAL SUPPORT	25,000	25,000	25,000	-	25,000
TOURISM STAFF	57,347	84,992	84,992	8	85,000
CONTRACTUAL SERVICES	**$ 346,093**	**$ 498,992**	**$ 498,992**	**$ 84,008**	**$ 583,000**
TRAINING, MEETINGS, AND TRAVEL	7,856	5,000	4,000	-	5,000
DUES, SUBCRIPTIONS, AND BOOKS	7,335	6,800	13,781	-	6,800
PRINTING AND PUBLISHING	20,129	14,000	14,000	-	14,000
PUBLIC ARTS*	50,000	78,006	78,006	(3,740)	74,266
POSTAGE	4,792	-	-	-	-
OTHER CHARGES	**$ 90,112**	**$ 103,806**	**$ 109,787**	**$ (3,740)**	**$ 100,066**
CONTINGENCY	-	15,408	15,408	-	15,408
CONTINGENCY	**$ -**	**$ 15,408**	**$ 15,408**	**$ -**	**$ 15,408**
TRANSFER - FACILITIES CIP	-	-	-	-	-
TRANSFERS	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
TOTAL EXPENDITURES	**$ 437,839**	**$ 620,706**	**$ 626,687**	**$ 80,268**	**$ 700,974**

TOURISM ADVISORY BOARD/OCCUPANCY TAX FUND

FUND BALANCE SUMMARY		
FUND BALANCE - 9/30/2015	$ 1,421,360	
FY 2015-2016 PROJ. REVENUES	$ 640,200	
FY 2015-2016 PROJ. EXPENDITURES	626,687	
FY 2015-2016 CHANGE IN FUND BALANCE	13,513	
PROJ. FUND BALANCE - 9/30/2016	$ 1,434,873	
FY 2016-2017 ADOPTED REVENUES		$ 745,861
FY 2016-2017 ADOPTED EXPENDITURES		700,974
FY 2016-2017 CHANGE IN FUND BALANCE		44,887
PROJ. FUND BALANCE 9/30/2017		$ 1,479,760

* - Tourism contribution to Public Art is limited to 15% of revenue by State Code



CPTV - 10 / CABLE FUND

DESCRIPTION

The CPTV - 10 / Cable Fund is related to the cable television franchise fee and provides funding for the Cedar Park local government channel, CPTV-10, and provides funding for media improvements. By State code, 1% of the total 5% franchise fee must be dedicated to providing and/or maintaining a local government channel and can be used to enhance the programming provided, including capital purchases.

REVENUE

CATEGORY	FY 2014-2015 ACTUAL	FY 2015-2016 BUDGET	FY 2015-2016 PROJECTED	BUDGET ADJUSTMENTS	FY 2016-2017 BUDGET
FRANCHISE FEES	$ 177,254	$ 209,030	$ 209,030	$ 0	$ 209,030
INTEREST	992	1,000	800	-	1,000
TOTAL REVENUE	**$ 178,246**	**$ 210,030**	**$ 209,830**	**$ 0**	**$ 210,030**

EXPENDITURES

CATEGORY	FY 2014-2015 ACTUAL	FY 2015-2016 BUDGET	FY 2015-2016 PROJECTED	BUDGET ADJUSTMENTS	FY 2016-2017 BUDGET
COMPUTER EQUIPMENT	125	30,000	8,500	-	30,000
OFFICE SUPPLIES & EQUIPMENT	9,086	7,500	13,500	-	7,500
MATERIALS AND SUPPLIES	**$ 9,211**	**$ 37,500**	**$ 22,000**	**$ -**	**$ 37,500**
COMPUTER SERVICES	1,992	7,500	8,200	1,000	8,500
VES	75,583	88,777	88,777	0	88,777
CONTRACT SERVICES	8,875	34,456	16,500	(17,956)	16,500
CONTRACTUAL SERVICES	**$ 86,450**	**$ 130,733**	**$ 113,477**	**$ (16,956)**	**$ 113,777**
EQUIPMENT	114,421	299,600	115,000	(299,600)	-
CAPITAL OUTLAY	**$ 114,421**	**$ 299,600**	**$ 115,000**	**$ (299,600)**	**$ -**
TOTAL EXPENDITURES	**$ 210,082**	**$ 467,833**	**$ 250,477**	**$ (316,556)**	**$ 151,277**

FUND BALANCE SUMMARY

FUND BALANCE - 9/30/2015	$ 224,095
FY 2015-2016 PROJ. REVENUES	$ 209,830
FY 2015-2016 PROJ. EXPENDITURES	250,477
FY 2015-2016 CHANGE IN FUND BALANCE	(40,647)
PROJ. FUND BALANCE - 9/30/2016	$ 183,448
FY 2016-2017 ADOPTED REVENUES	$ 210,030
FY 2016-2017 ADOPTED EXPENDITURES	151,277
FY 2016-2017 CHANGE IN FUND BALANCE	58,753

CPTV - 10 / CABLE FUND

PROJ. FUND BALANCE 9/30/2017	$	242,202

TAX INCREMENT REINVESTMENT ZONE FUND

DESCRIPTION

The Tax Reinvestment Zone (TIRZ) is a tax increment reinvestment zone that covers approximately 470 acres of land located within the City of Cedar Park. The general area is bounded by New Hope Road on the north, U.S. 183-A right of way on the east, F.M. 1431 on the south and the railroad right of way to the west. The TIRZ will facilitate a program of public improvements to allow and encourage the development of the 470 acre mixed-use Downtown District which merges retail, office, entertainment and civic uses with a wide variety of high quality, high value, high density single and multi-family housing to create a close-knit, pedestrian friendly urban core.

REVENUE

CATEGORY	FY 2014-2015 ACTUAL	FY 2015-2016 BUDGET	FY 2015-2016 PROJECTED	BUDGET ADJUSTMENTS	FY 2016-2017 BUDGET
CURRENT AD VALOREM TAXES	$ 584,034	$ 640,913	$ 633,588	$ 56,728	$ 697,641
INTEREST INCOME	1,638	2,432	2,432	1,068	3,500
TOTAL REVENUE	**$ 585,672**	**$ 643,345**	**$ 636,020**	**$ 57,796**	**$ 701,141**

EXPENDITURES

CATEGORY	FY 2014-2015 ACTUAL	FY 2015-2016 BUDGET	FY 2015-2016 PROJECTED	BUDGET ADJUSTMENTS	FY 2016-2017 BUDGET
CONTRACT SERVICES	$ -	$ -	$ -	$ -	$ -
DEVELOPER REIMBURSEMENTS	486,513	582,425	596,307	51,163	633,588
TOTAL EXPENDITURES	**$ 486,513**	**$ 582,425**	**$ 596,307**	**$ 51,163**	**$ 633,588**

FUND BALANCE SUMMARY

FUND BALANCE - 9/30/2015	$ 531,462
FY 2015-2016 PROJ. REVENUES	$ 636,020
FY 2015-2016 PROJ. EXPENDITURES	596,307
FY 2015-2016 CHANGE IN FUND BALANCE	39,713
PROJ. FUND BALANCE - 9/30/2016	$ 571,175
FY 2016-2017 ADOPTED REVENUES	$ 701,141
FY 2016-2017 ADOPTED EXPENDITURES	633,588
FY 2016-2017 CHANGE IN FUND BALANCE	67,553
PROJ. FUND BALANCE 9/30/2017	$ 638,728

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LAW ENFORCEMENT FUND

DESCRIPTION

The Law Enforcement Fund accumulates payments received from the U.S. Department of Justice for the City's equitable share of proceeds from seized and forfeited property. It funds the purchase of equipment for Law Enforcement purposes according to the provisions of Asset Forfeiture Laws.

REVENUE

CATEGORY	FY 2014-2015 ACTUAL	FY 2015-2016 BUDGET	FY 2015-2016 PROJECTED	BUDGET ADJUSTMENTS	FY 2016-2017 BUDGET
OTHER	$ -	$ 35,000	$ 20,000	$ -	$ 35,000
EQUITABLE SHARING	30,310	-	8,438	-	-
LEOSE FUNDS	5,899	-	5,812	-	-
SALES OF SEIZED EQUIPMENT	7,787	-	-	-	-
INTEREST INCOME	246	120	100	-	120
TOTAL REVENUE	**$ 44,242**	**$ 35,120**	**$ 34,350**	**$ -**	**$ 35,120**

EXPENDITURES

CATEGORY	FY 2014-2015 ACTUAL	FY 2015-2016 BUDGET	FY 2015-2016 PROJECTED	BUDGET ADJUSTMENTS	FY 2016-2017 BUDGET
SMALL TOOLS & EQUIPMENT	11,039	59,752	15,108	-	59,752
GENERAL GOVERNMENT	-	-	-	-	-
LEOSE FUNDS	-	-	-	-	-
MATERIALS AND SUPPLIES	**$ 11,039**	**$ 59,752**	**$ 15,108**	**$ -**	**$ 59,752**
BUILDING REPAIRS AND MAINTENANC	-	-	-	-	-
MAINTENANCE	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
OFFICE RENTAL	1,417	1,333	-	-	1,333
OCCUPANCY	**$ 1,417**	**$ 1,333**	**$ -**	**$ -**	**$ 1,333**
COMPUTER SERVICES	1,806	4,468	-	-	4,468
CONTRACTUAL SERVICES	**$ 1,806**	**$ 4,468**	**$ -**	**$ -**	**$ 4,468**
IMPRESS ACTIVITIES	9,247	-	4,869	-	-
OTHER CHARGES	**$ 9,247**	**$ -**	**$ 4,869**	**$ -**	**$ -**
VEHICLES	-	-	-	-	-
CAPITAL OUTLAY	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
TOTAL EXPENDITURES	**$ 23,509**	**$ 65,553**	**$ 19,977**	**$ -**	**$ 65,553**

LAW ENFORCEMENT FUND

FUND BALANCE SUMMARY			
FUND BALANCE - 9/30/2015	$ 32,874		
FY 2015-2016 PROJ. REVENUES		$ 34,350	
FY 2015-2016 PROJ. EXPENDITURES		19,977	
FY 2015-2016 CHANGE IN FUND BALANCE		14,373	
PROJ. FUND BALANCE - 9/30/2016		$ 47,247	
FY 2016-2017 ADOPTED REVENUES			$ 35,120
FY 2016-2017 ADOPTED EXPENDITURES			65,553
FY 2016-2017 CHANGE IN FUND BALANCE			(30,433)
PROJ. FUND BALANCE 9/30/2017			$ 16,814

TYPE A - ECONOMIC DEVELOPMENT CORPORATION FUND

DESCRIPTION

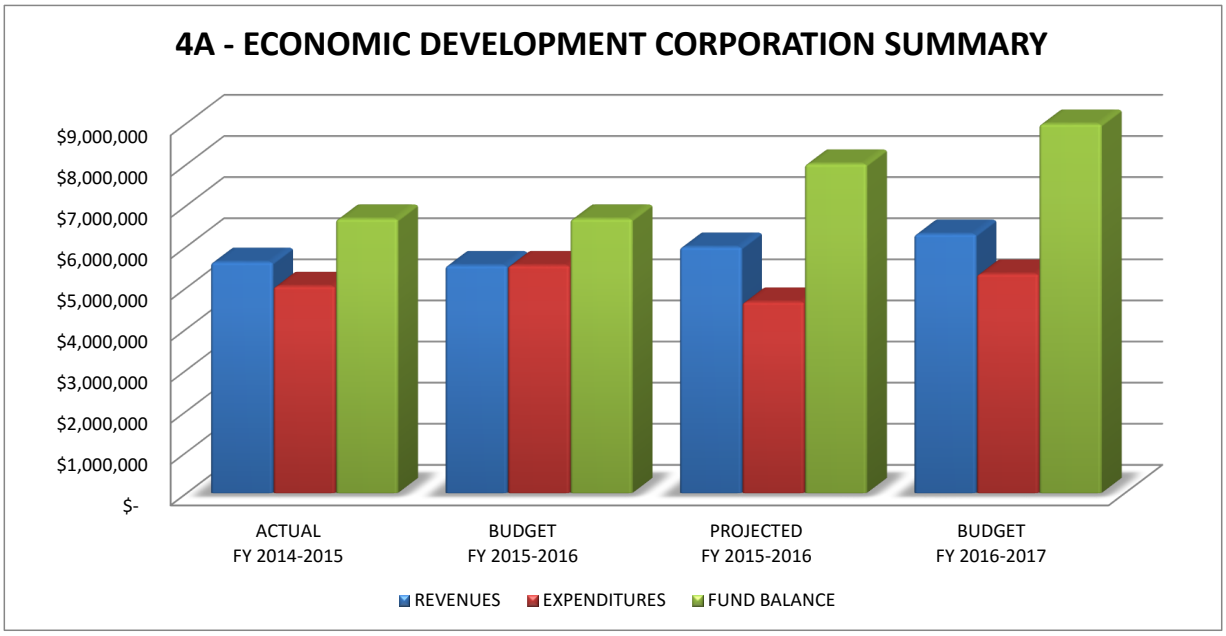
The Economic Development Fund accumulates the City's half-cent Type A Sales Tax and accounts for expenditures and debt authorized by the Economic Development Board of Directors. The five member board is appointed by the City Council. Appointed Directors serve two-year terms.

REVENUE					
CATEGORY	**FY 2014-2015 ACTUAL**	**FY 2015-2016 BUDGET**	**FY 2015-2016 PROJECTED**	**BUDGET ADJUSTMENTS**	**FY 2016-2017 BUDGET**
SALES TAX REVENUE	$ 5,590,265	$ 5,520,228	$ 5,974,834	$ 766,223	$ 6,286,451
INTEREST	29,832	17,850	12,850	(2,100)	15,750
TOTAL REVENUE	**$ 5,620,097**	**$ 5,538,078**	**$ 5,987,684**	**$ 764,123**	**$ 6,302,201**

EXPENDITURES					
CATEGORY	**FY 2014-2015 ACTUAL**	**FY 2015-2016 BUDGET**	**FY 2015-2016 PROJECTED**	**BUDGET ADJUSTMENTS**	**FY 2016-2017 BUDGET**
ECONOMIC DEVELOPMENT SERVICES	442,019	607,875	607,875	(91,981)	515,894
ACCOUNTING/ADMINISTRATIVE FEES	35,220	39,163	39,220	1,234	40,397
CONTRACT CONTINGENCY	-	1,000,047	-	(1,000,047)	-
ECONOMIC DEVELOPMENT AGREEMENTS	780,611	665,625	780,611	880,501	1,546,126
CONTRACTUAL SERVICES	**$ 1,257,850**	**$ 2,312,710**	**$ 1,427,706**	**$ (210,293)**	**$ 2,102,417**
BOARD EXPENSES		7,000	4,000	-	7,000
OTHER CHARGES	**$ -**	**$ 7,000**	**$ 4,000**	**$ -**	**$ 7,000**
PROMOTE COMMUNITY	-	-	-	-	-
PROGRAMS	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
EXPENDITURES					
CATEGORY	**FY 2014-2015 ACTUAL**	**FY 2015-2016 BUDGET**	**FY 2015-2016 PROJECTED**	**BUDGET ADJUSTMENTS**	**FY 2016-2017 BUDGET**
TRANSFER TO FACILITIES CIP	292,000	-	-	-	-
TRANSFER TO DEBT SERVICE	3,482,799	3,218,368	3,218,368	3,745	3,222,113
TRANSFERS	**$ 3,774,799**	**$ 3,218,368**	**$ 3,218,368**	**$ 3,745**	**$ 3,222,113**
TOTAL EXPENDITURES	**$ 5,032,649**	**$ 5,538,078**	**$ 4,650,074**	**$ (206,548)**	**$ 5,331,530**

TYPE A - ECONOMIC DEVELOPMENT CORPORATION FUND

FUND BALANCE SUMMARY		
FUND BALANCE - 9/30/2015	$ 6,671,664	
FY 2015-2016 PROJ. REVENUES	$ 5,987,684	
FY 2015-2016 PROJ. EXPENDITURES	4,650,074	
FY 2015-2016 CHANGE IN FUND BALANCE	1,337,610	
PROJ. FUND BALANCE - 9/30/2016	$ 8,009,274	
FY 2016-2017 ADOPTED REVENUES		$ 6,302,201
FY 2016-2017 ADOPTED EXPENDITURES		5,331,530
FY 2016-2017 CHANGE IN FUND BALANCE		970,671
PROJ. FUND BALANCE 9/30/2017		$ 8,979,945



TYPE B - COMMUNITY DEVELOPMENT CORPORATION FUND

DESCRIPTION

The Community Development Fund accumulates the City's half-cent Type B Sales Tax and accounts for expenditures and debt authorized by the Community Development Board of Directors. The seven member board is appointed by the City Council. Appointed Directors serve two-year terms.

REVENUE

CATEGORY	FY 2014-2015 ACTUAL	FY 2015-2016 BUDGET	FY 2015-2016 PROJECTED	BUDGET ADJUSTMENTS	FY 2016-2017 BUDGET
SALES TAX REVENUE	$ 5,590,265	$ 5,520,228	$ 5,974,834	$ 766,223	$ 6,286,451
OTHER REVENUE	-	-	-	-	-
INTEREST	66,650	27,160	31,308	3,840	31,000
TOTAL REVENUE	**$ 5,656,915**	**$ 5,547,388**	**$ 6,006,142**	**$ 770,063**	**$ 6,317,451**

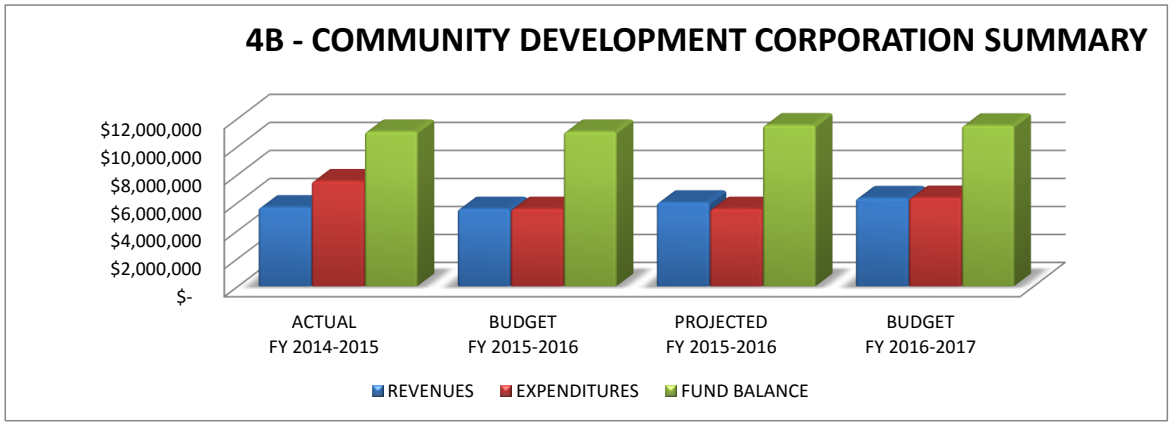
EXPENDITURES

CATEGORY	FY 2014-2015 ACTUAL	FY 2015-2016 BUDGET	FY 2015-2016 PROJECTED	BUDGET ADJUSTMENTS	FY 2016-2017 BUDGET
LEGAL FEES	-	-	-	-	-
AUDIT FEES	3,660	7,000	9,235	2,500	9,500
ACCOUNTING/ADMINISTRATIVE FEES	35,488	39,220	39,220	-	39,220
STAFF SUPPORT	17,245	11,324	11,324	-	11,324
CONTRACT SERVICES	88,912	643,119	643,119	(89,196)	553,923
CONTRACT SERVICES	**$ 145,305**	**$ 700,663**	**$ 702,898**	**$ (86,696)**	**$ 613,967**
BOARD EXPENSES	210	3,460	2,000	-	3,460
OTHER CHARGES	**$ 210**	**$ 3,460**	**$ 2,000**	**$ -**	**$ 3,460**
TRANSPORTATION	1,375,000	1,600,000	1,600,000	125,000	1,725,000
ECONOMIC DEVELOPMENT AGREEMENTS	4,305,594	2,000,000	2,000,000	581,407	2,581,407
PARKS & COMMUNITY FACILITIES	965,713	350,000	350,000	200,000	550,000
CORRIDOR ENHANCEMENT PLAN	-	150,000	150,000	(50,000)	100,000
DESTINATION CITY	-	-	-	25,000	25,000
COMMUNITY IDENTITY	-	-	-	-	-
PROGRAMS	**$ 6,646,307**	**$ 4,100,000**	**$ 4,100,000**	**$ 881,407**	**$ 4,981,407**

TYPE B - COMMUNITY DEVELOPMENT CORPORATION FUND

EXPENDITURES					
CATEGORY	**FY 2014-2015 ACTUAL**	**FY 2015-2016 BUDGET**	**FY 2015-2016 PROJECTED**	**BUDGET VARIANCE**	**FY 2016-2017 BUDGET**
DEBT SERVICE	736,794	743,265	743,265	(5,685)	737,580
TRANSFERS	**$ 736,794**	**$ 743,265**	**$ 743,265**	**$ (5,685)**	**$ 737,580**
TOTAL EXPENDITURES	**$ 7,528,616**	**$ 5,547,388**	**$ 5,548,163**	**$ 789,026**	**$ 6,336,414**

FUND BALANCE SUMMARY		
FUND BALANCE - 9/30/2015	$ 11,052,579	
FY 2015-2016 PROJ. REVENUES	$ 6,006,142	
FY 2015-2016 PROJ. EXPENDITURES	5,548,163	
FY 2015-2016 CHANGE IN FUND BALANCE	457,979	
PROJ. RESERVED FUND BALANCE - 9/30/2014	$ 743,265	
PROJ. UNRESTRICTED FUND BALANCE - 9/30/2014	$ 10,767,293	
PROJ. TOTAL FUND BALANCE - 9/30/2016	$ 11,510,558	
FY 2016-2017 ADOPTED REVENUES		$ 6,317,451
FY 2016-2017 ADOPTED EXPENDITURES		6,336,414
FY 2016-2017 CHANGE IN FUND BALANCE		(18,963)
PROJ. RESERVED FUND BALANCE - 9/30/2015		$ 737,580
PROJ. UNRESTRICTED FUND BALANCE - 9/30/2015		$ 10,754,015
PROJ. FUND BALANCE 9/30/2017		$ 11,491,595



CEDAR PARK

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DEBT SERVICE FUNDS

The debt service funds provide funding for the city's debt payments. The City has General Obligation Debt fund, which is supported by property and sales taxes, and Utility Debt Fund which is supported by enterprise revenues such as water sales. Included in the in the section is a summary of legal debt margin, summary of each fund, details on the adopted year's payment, and summary of out-going debt payments

GENERAL DEBT OBLIGATION FUND

REVENUE					
CATEGORY	**FY 2014-2015 ACTUAL**	**FY 2015-2016 BUDGET**	**FY 2015-2016 PROJECTED**	**BUDGET ADJUSTMENTS**	**FY 2016-2017 BUDGET**
CURRENT AD VALOREM TAXES	$ 14,979,440	$ 17,077,489	$ 17,161,456	$ 1,482,289	$ 18,559,778
DELINQUENT AD VALOREM TAXES	164,342	55,000	38,052	(18,006)	36,994
PENALTIES AND INTEREST AD VALOREM	109,124	35,000	42,500	7,185	42,185
OTHER REVENUE	-	-	-	-	-
TRANSFER FROM 4A	3,482,799	3,218,367	3,218,367	3,746	3,222,113
TRANSFER FROM 4B	-	-	-	-	-
TRANSFER FROM SOLID WASTE FUND	-	-	-	-	-
INTEREST INCOME	43,096	16,500	32,500	16,000	32,500
TOTAL REVENUE	**$ 18,778,801**	**$ 20,402,356**	**$ 20,492,875**	**$ 1,491,214**	**$ 21,893,570**

EXPENDITURES					
CATEGORY	**FY 2014-2015 ACTUAL**	**FY 2015-2016 BUDGET**	**FY 2015-2016 PROJECTED**	**BUDGET ADJUSTMENTS**	**FY 2016-2017 BUDGET**
CONTRACT SERVICES	-	13,000	-	-	13,000
BOND ISSUE COSTS	636,689	2,063,815	1,644,911	(1,737,815)	326,000
ARBITRAGE COMPLIANCE SERVICES	21,450	25,000	25,000	-	25,000
CONTRACTUAL SERVICES	**$ 658,139**	**$ 2,101,815**	**$ 1,669,911**	**$ (1,737,815)**	**$ 364,000**
BOND PRINCIPAL - ALL	9,950,000	11,205,000	11,205,000	1,700,000	12,905,000
BOND INTEREST - ALL	6,294,873	7,060,654	7,060,472	253,735	7,314,389
AGENT FEES - ALL	(12,853)	9,000	9,000	-	9,000
TRANSFERS OUT	**$ 16,232,020**	**$ 18,274,654**	**$ 18,274,472**	**$ 1,953,735**	**$ 20,228,389**
TOTAL EXPENDITURES	**$ 16,890,159**	**$ 20,376,469**	**$ 19,944,383**	**$ 215,920**	**$ 20,592,389**

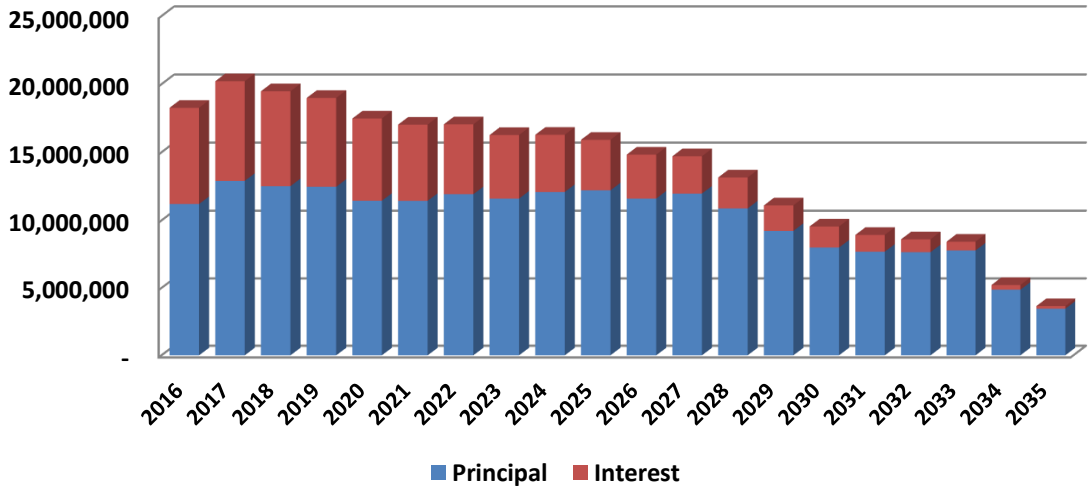
GENERAL DEBT OBLIGATION FUND

FUND BALANCE SUMMARY		
FUND BALANCE - 9/30/2015	$ 8,108,954	
FY 2014-2015 PROJ. REVENUES	$ 20,492,875	
FY 2014-2015 PROJ. EXPENDITURES	19,944,383	
FY 2014-2015 CHANGE IN FUND BALANCE	548,492	
PROJ. FUND BALANCE - 9/30/2015	$ 8,657,446	
FY 2015-2016 ADOPTED REVENUES		$ 21,893,570
FY 2015-2016 ADOPTED EXPENDITURES		20,592,389
FY 2015-2016 CHANGE IN FUND BALANCE		1,301,181
PROJ. FUND BALANCE 9/30/2016		$ 9,958,627

GENERAL DEBT OBLIGATIONS

Year	Principal	Interest	Total P+I
2016	11,205,000	7,060,472	18,265,472
2017	12,905,000	7,314,390	20,219,390
2018	12,515,000	6,968,213	19,483,213
2019	12,470,000	6,520,021	18,990,021
2020	11,445,000	6,039,152	17,484,152
2021	11,435,000	5,598,161	17,033,161
2022	11,925,000	5,131,318	17,056,318
2023	11,605,000	4,665,121	16,270,121
2024	12,090,000	4,195,123	16,285,123
2025	12,210,000	3,707,670	15,917,670
2026	11,605,000	3,224,963	14,829,963
2027	11,970,000	2,742,092	14,712,092
2028	10,880,000	2,274,157	13,154,157
2029	9,230,000	1,874,428	11,104,428
2030	8,010,000	1,544,926	9,554,926
2031	7,695,000	1,241,764	8,936,764
2032	7,660,000	951,695	8,611,695
2033	7,790,000	653,112	8,443,112
2034	4,875,000	349,700	5,224,700
2035	3,460,000	197,238	3,657,238
2036	2,670,000	93,331	2,763,331
2037	480,000	45,331	525,331
2038	510,000	29,706	539,706
2039	515,000	13,531	528,531
2040	180,000	2,700	182,700
2041	-	-	-
Total	**$ 207,335,000**	**$ 72,438,312**	**$ 279,773,312**

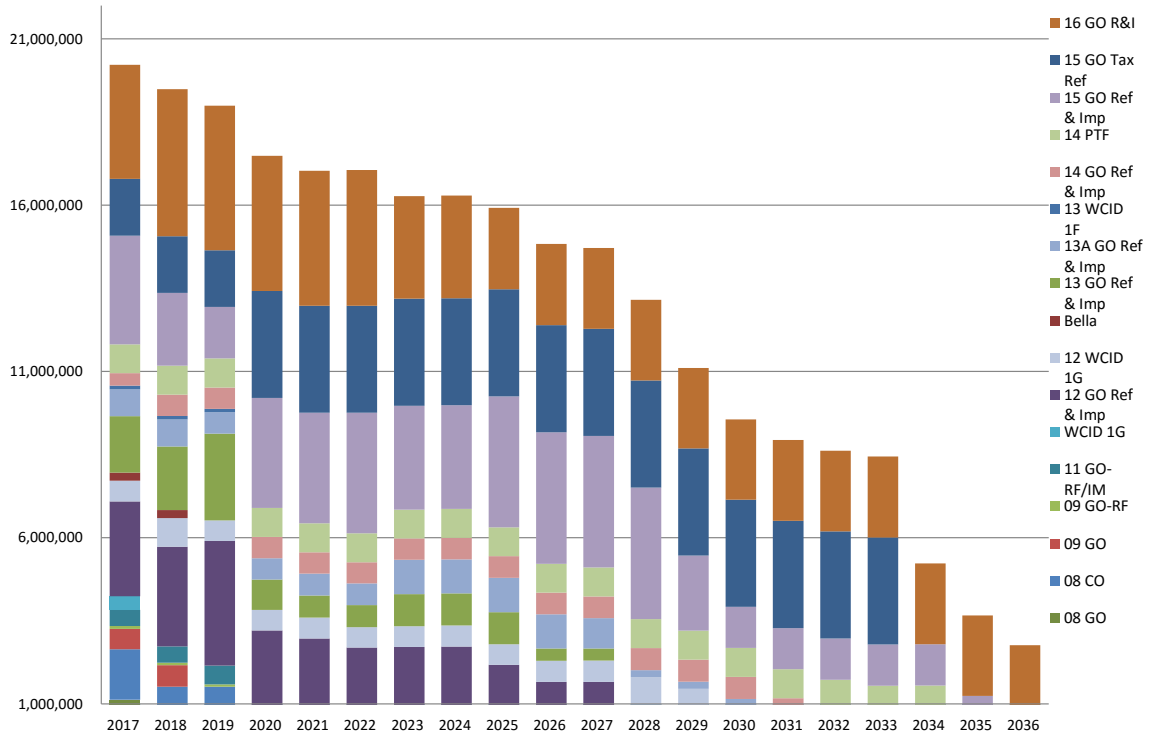
GENERAL DEBT PRINCIPAL AND INTEREST OBLIGATIONS BY YEAR



GENERAL DEBT OBLIGATIONS BY DEBT ISSUANCE

Year	2006 GENERAL OBLIGATION	2006 CERTIFICATE OF OBLIGATION	2008 GENERAL OBLIGATION	2008 CERTIFICATE OF OBLIGATION	2009 GENERAL OBLIGATION	2009 GENERAL OBLIGATION - REFUNDING	2011 GENERAL OBLIGATION REF & IMP	2011 WCID 1G	2012 GENERAL OBLIGATION REF & IMP
2016	1,849,044	181,700	1,132,700	1,515,420	797,594	84,513	491,575	391,100	2,894,481
2017	-	81,600	1,045,500	1,517,436	610,625	86,800	487,050	406,850	2,851,481
2018	-	-	-	1,520,096	645,750	74,000	487,300	-	2,998,381
2019	-	-	-	1,517,760	-	66,300	570,975	-	3,743,956
2020	-	-	-	-	-	-	570,800	-	2,637,331
2021	-	-	-	-	-	-	572,800	-	2,394,081
2022	-	-	-	-	-	-	314,300	-	2,382,581
2023	-	-	-	-	-	-	315,500	-	2,396,331
2024	-	-	-	-	-	-	316,300	-	2,409,456
2025	-	-	-	-	-	-	311,800	-	1,861,081
2026	-	-	-	-	-	-	312,000	-	1,350,081
2027	-	-	-	-	-	-	311,800	-	1,348,581
2028	-	-	-	-	-	-	316,100	-	657,169
2029	-	-	-	-	-	-	314,900	-	504,241
2030	-	-	-	-	-	-	313,300	-	261,938
2031	-	-	-	-	-	-	316,200	-	184,588
2032	-	-	-	-	-	-	-	-	183,263
2033	-	-	-	-	-	-	-	-	-
2034	-	-	-	-	-	-	-	-	-
2035	-	-	-	-	-	-	-	-	-
2036	-	-	-	-	-	-	-	-	-
2037	-	-	-	-	-	-	-	-	-
2038	-	-	-	-	-	-	-	-	-
2039	-	-	-	-	-	-	-	-	-
2040	-	-	-	-	-	-	-	-	-
Total	**$ 1,849,044**	**$ 263,300**	**$ 2,178,200**	**$ 6,070,712**	**$ 2,053,969**	**$ 311,613**	**$ 6,322,700**	**$ 797,950**	**$ 31,059,022**

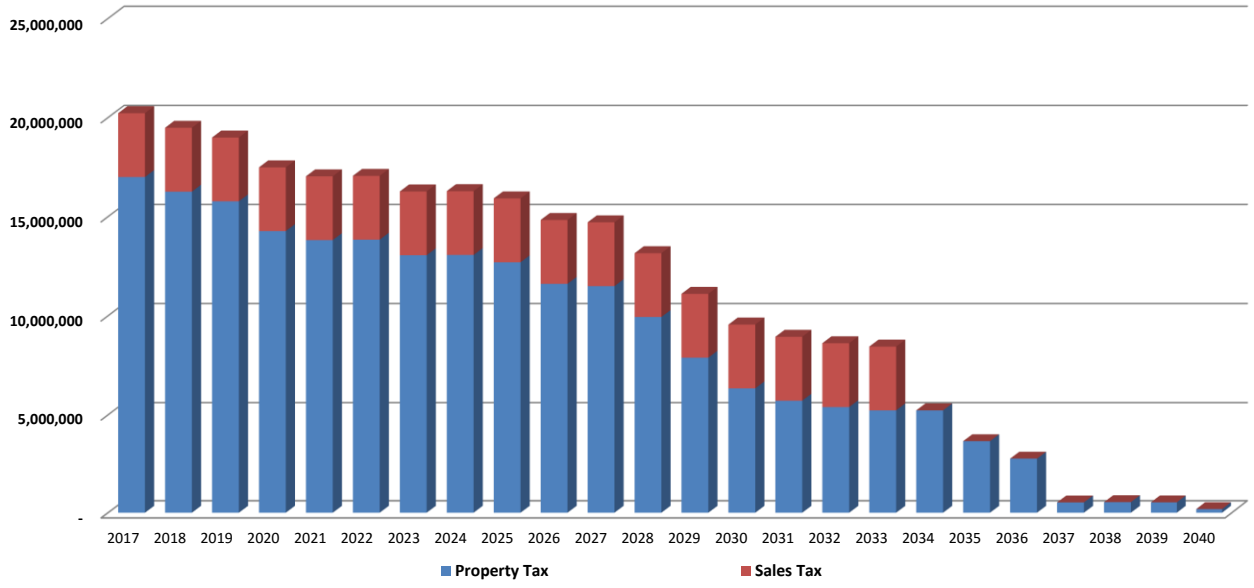
GENERAL DEBT OBLIGATIONS BY YEAR AND ISSUANCE



GENERAL DEBT OBLIGATIONS BY DEBT ISSUANCE

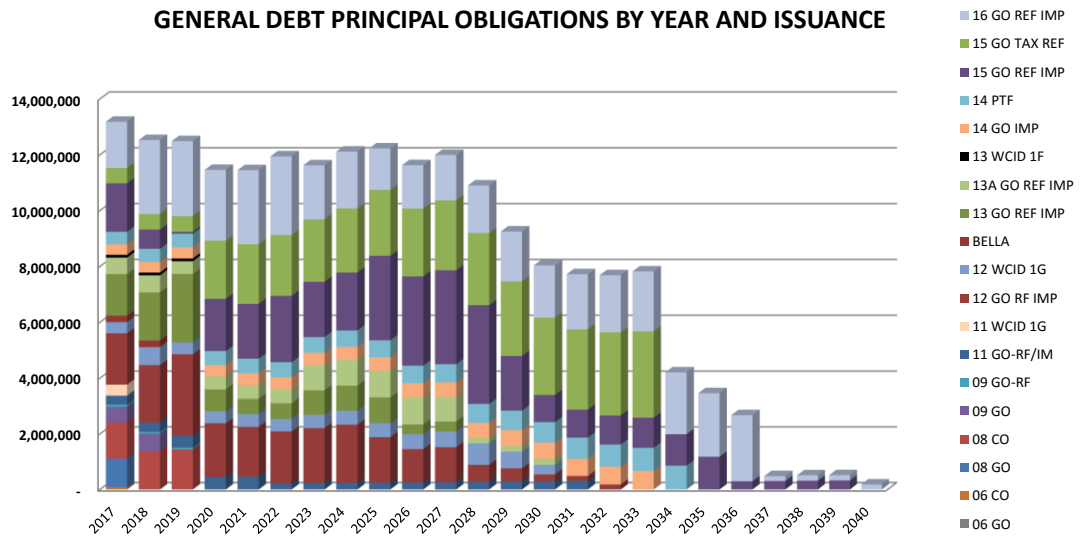
Year	2012 WCID 1G	2012 BELLA VISTA	2013 GENERAL OBLIGATION REF & IMP	2013A GENERAL OBLIGATION REF & IMP	2013 WCID 1F	2014 GENERAL OBLIGATION REF & IMP	2014 PTF	2015 GENERAL OBLIGATION REF & IMP	2015 GO REF & IMP	2016 GO REF & IMP
2016	613,635	223,485	1,633,962	454,359	280,763	275,344	871,500	2,871,351	1,702,947	
2017	626,035	243,258	1,695,201	808,321	109,750	373,844	868,150	3,271,025	1,704,677	3,431,787
2018	863,035	241,933	1,911,179	812,069	106,500	641,719	869,425	2,186,200	1,703,902	4,421,725
2019	618,685	-	2,611,565	642,645	103,250	640,319	872,750	1,551,000	1,700,966	4,349,850
2020	616,085	-	915,789	640,185	-	643,544	868,050	3,307,300	3,215,718	4,069,350
2021	628,185	-	667,475	657,183	-	641,394	872,550	3,320,875	3,219,018	4,059,600
2022	610,900	-	664,623	648,708	-	638,944	868,950	3,625,500	3,218,963	4,082,850
2023	622,963	-	966,500	1,029,747	-	641,119	869,650	3,124,750	3,219,463	3,084,100
2024	633,713	-	962,503	1,025,098	-	642,844	871,750	3,118,375	3,220,235	3,084,850
2025	623,088	-	961,305	1,034,704	-	649,044	867,950	3,940,875	3,220,975	2,446,850
2026	636,675	-	367,093	1,028,565	-	649,719	868,250	3,955,375	3,221,355	2,440,850
2027	642,950	-	365,751	908,441	-	654,869	870,825	3,956,500	3,221,025	2,431,350
2028	833,350	-	-	208,882	-	659,419	872,400	3,959,125	3,219,613	2,428,100
2029	635,438	-	-	213,465	-	662,688	869,700	2,261,425	3,221,723	2,420,850
2030	357,938	-	-	212,844	-	664,297	870,900	1,237,475	3,221,760	2,414,475
2031	-	-	-	-	-	669,806	870,900	1,237,775	3,224,270	2,433,225
2032	-	-	-	-	-	674,087	869,700	1,241,800	3,220,020	2,422,825
2033	-	-	-	-	-	676,725	869,363	1,239,200	3,218,800	2,439,025
2034	-	-	-	-	-	682,563	869,963	1,239,900	-	2,432,275
2035	-	-	-	-	-	-	-	1,238,800	-	2,418,438
2036	-	-	-	-	-	-	-	330,506	-	2,432,825
2037	-	-	-	-	-	-	-	330,756	-	194,575
2038	-	-	-	-	-	-	-	330,681	-	209,025
2039	-	-	-	-	-	-	-	330,281	-	198,250
2040	-	-	-	-	-	-	-	-	-	182,700
Total	**$ 9,562,673**	**$ 708,675**	**$ 13,722,946**	**$ 10,325,215**	**$ 600,263**	**$ 11,782,284**	**$ 16,532,725**	**$ 53,206,850**	**$ 51,895,427**	**$ 60,529,749**

GENERAL DEBT OBLIGATIONS BY TAX SUPPORT



GENERAL DEBT PRINCIPAL OBLIGATIONS BY DEBT ISSUANCE

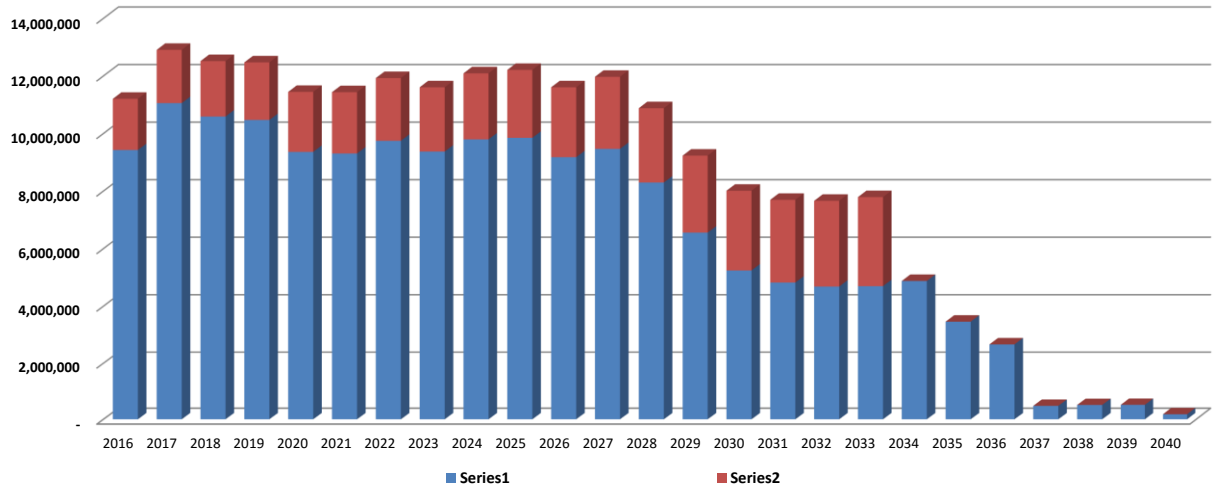
Year	P 2006 GENERAL OBLIGATION	P 2006 CERTIFICATE OF OBLIGATION	p 2008 GENERAL OBLIGATION	s 2008 CERTIFICATE OF OBLIGATION	P 2009 GENERAL OBLIGATION	P 2009 GENERAL OBLIGATION - REFUNDING	P 2011 GENERAL OBLIGATION REF & IMP	P 2011 WCID 1G	P 2012 GENERAL OBLIGATION REF & IMP
	06 GO	06 CO	08 GO	08 CO	09 GO	09 GO-RF	11 GO-RF/IM	11 WCID 1G	12 GO RF IMP
2016	1,605,000	175,000	985,000	1,235,000	545,000	75,000	315,000	370,000	1,810,000
2017	-	80,000	1,025,000	1,300,000	565,000	80,000	320,000	395,000	1,840,000
2018	-	-	-	1,370,000	630,000	70,000	330,000	-	2,065,000
2019	-	-	-	1,440,000	-	65,000	425,000	-	2,925,000
2020	-	-	-	-	-	-	440,000	-	1,940,000
2021	-	-	-	-	-	-	460,000	-	1,790,000
2022	-	-	-	-	-	-	215,000	-	1,870,000
2023	-	-	-	-	-	-	225,000	-	1,980,000
2024	-	-	-	-	-	-	235,000	-	2,095,000
2025	-	-	-	-	-	-	240,000	-	1,640,000
2026	-	-	-	-	-	-	250,000	-	1,200,000
2027	-	-	-	-	-	-	260,000	-	1,260,000
2028	-	-	-	-	-	-	275,000	-	610,000
2029	-	-	-	-	-	-	285,000	-	475,000
2030	-	-	-	-	-	-	295,000	-	245,000
2031	-	-	-	-	-	-	310,000	-	175,000
2032	-	-	-	-	-	-	-	-	180,000
2033	-	-	-	-	-	-	-	-	-
2034	-	-	-	-	-	-	-	-	-
2035	-	-	-	-	-	-	-	-	-
2036	-	-	-	-	-	-	-	-	-
2037	-	-	-	-	-	-	-	-	-
2038	-	-	-	-	-	-	-	-	-
2039	-	-	-	-	-	-	-	-	-
2040	-	-	-	-	-	-	-	-	-
Total	**$ 1,605,000**	**$ 255,000**	**$ 2,010,000**	**$ 5,345,000**	**$ 1,740,000**	**$ 290,000**	**$ 4,880,000**	**$ 765,000**	**$ 24,100,000**



GENERAL DEBT PRINCIPAL OBLIGATIONS BY DEBT ISSUANCE

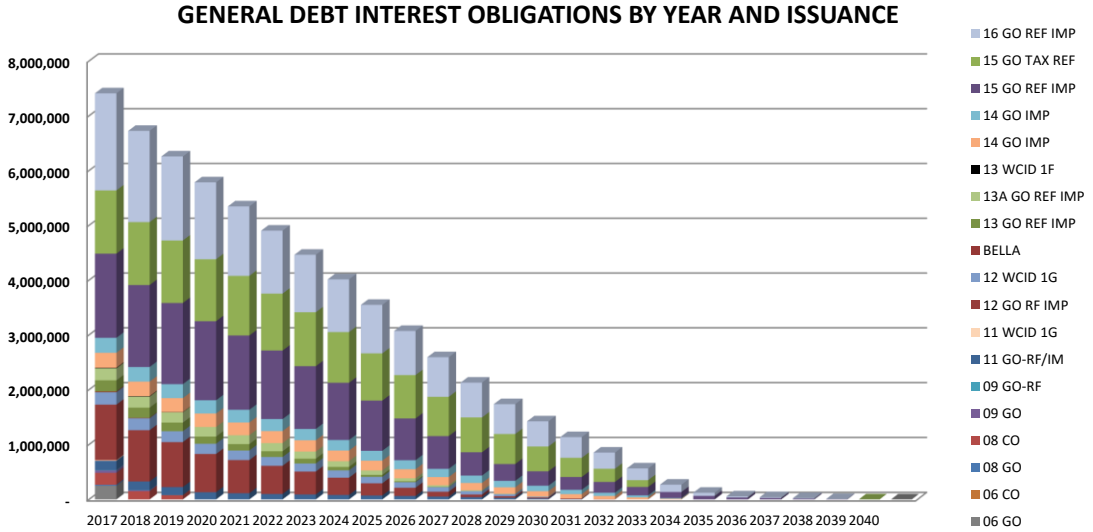
Year	P 2012 WCID 1G	p 2012 BELLA VISTA	P 2013 GENERAL OBLIGATION REF & IMP	P 2013A GENERAL OBLIGATION REF & IMP	P 2013 WCID 1F	P 2014 GENERAL OBLIGATION REF & IMP	P 2014 PTF	P 2015 GENERAL OBLIGATION REF & IMP	S 2015 GO REF & IMP	P 2016 GO REF & IMP
	12 WCID 1G	BELLA	13 GO REF IMP	13A GO REF IMP	13 WCID 1F	14 GO IMP	14 PTF	15 GO REF IMP	15 GO TAX REF	16 GO REF IMP
2016	380,000	205,000	1,415,000	225,000	100,000	-	440,000	780,000	545,000	
2017	400,000	230,000	1,490,000	590,000	100,000	100,000	450,000	1,735,000	550,000	1,655,000
2018	645,000	235,000	1,725,000	610,000	100,000	375,000	465,000	690,000	555,000	2,650,000
2019	420,000	-	2,455,000	455,000	100,000	385,000	485,000	70,000	560,000	2,685,000
2020	430,000	-	785,000	465,000	-	400,000	500,000	1,865,000	2,085,000	2,535,000
2021	455,000	-	550,000	495,000	-	410,000	525,000	1,965,000	2,130,000	2,655,000
2022	450,000	-	560,000	500,000	-	420,000	540,000	2,375,000	2,180,000	2,815,000
2023	475,000	-	880,000	900,000	-	435,000	560,000	1,980,000	2,235,000	1,935,000
2024	500,000	-	900,000	920,000	-	450,000	585,000	2,075,000	2,295,000	2,035,000
2025	505,000	-	925,000	955,000	-	470,000	605,000	3,025,000	2,360,000	1,485,000
2026	535,000	-	350,000	975,000	-	485,000	630,000	3,195,000	2,430,000	1,555,000
2027	560,000	-	360,000	880,000	-	505,000	655,000	3,360,000	2,505,000	1,625,000
2028	770,000	-	-	195,000	-	525,000	680,000	3,535,000	2,585,000	1,705,000
2029	600,000	-	-	205,000	-	545,000	705,000	1,955,000	2,675,000	1,785,000
2030	345,000	-	-	210,000	-	565,000	735,000	975,000	2,770,000	1,870,000
2031	-	-	-	-	-	590,000	765,000	1,005,000	2,875,000	1,975,000
2032	-	-	-	-	-	615,000	795,000	1,045,000	2,980,000	2,045,000
2033	-	-	-	-	-	640,000	825,000	1,085,000	3,095,000	2,145,000
2034	-	-	-	-	-	670,000	855,000	1,130,000	-	2,220,000
2035	-	-	-	-	-	-	-	1,175,000	-	2,285,000
2036	-	-	-	-	-	-	-	295,000	-	2,375,000
2037	-	-	-	-	-	-	-	305,000	-	175,000
2038	-	-	-	-	-	-	-	315,000	-	195,000
2039	-	-	-	-	-	-	-	325,000	-	190,000
2040	-	-	-	-	-	-	-	-	-	180,000
Total	**$ 7,470,000**	**$ 670,000**	**$ 12,395,000**	**$ 8,580,000**	**$ 400,000**	**$ 8,585,000**	**$ 11,800,000**	**$ 36,260,000**	**$ 37,410,000**	

GENERAL DEBT PRINCIPAL OBLIGATIONS BY TAX SUPPORT



GENERAL DEBT INTEREST OBLIGATIONS BY DEBT ISSUANCE

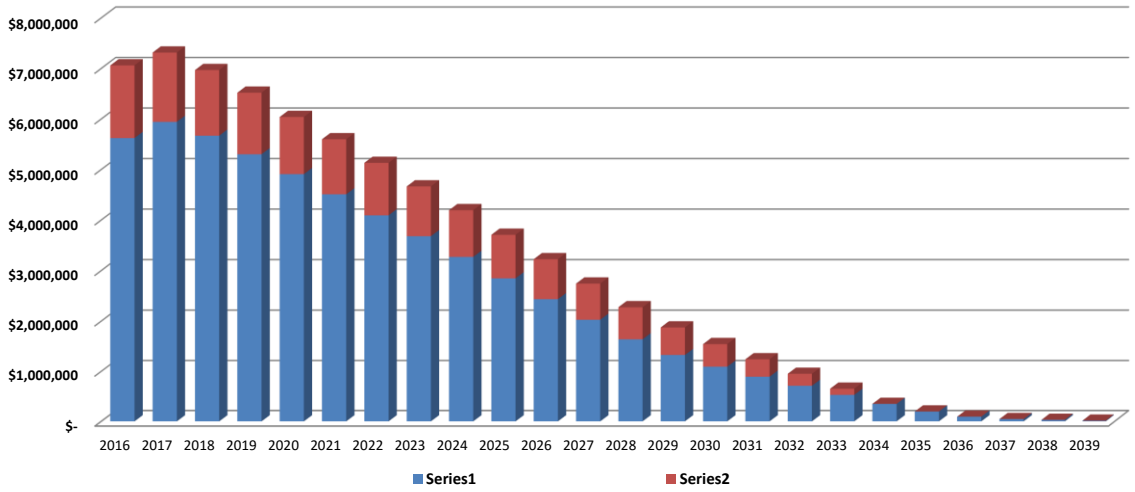
Year	P 2006 GENERAL OBLIGATION 06 GO	P 2006 CERTIFICATE OF OBLIGATION 06 CO	p 2008 GENERAL OBLIGATION 08 GO	s 2008 CERTIFICATE OF OBLIGATION 08 CO	P 2009 GENERAL OBLIGATION 09 GO	P 2009 GENERAL OBLIGATION - REFUNDING 09 GO-RF	P 2011 GENERAL OBLIGATION REF & IMP 11 GO-RF/IM	P 2011 WCID 1G 11 WCID 1G	P 2012 GENERAL OBLIGATION REF & IMP 12 GO RF IMP
2016	244,044	6,700	147,700	280,420	252,594	9,513	176,575	21,100	1,084,481
2017	-	1,600	20,500	217,436	45,625	6,800	167,050	11,850	1,011,481
2018	-	-	-	150,096	15,750	4,000	157,300	-	933,381
2019	-	-	-	77,760	-	1,300	145,975	-	818,956
2020	-	-	-	-	-	-	130,800	-	697,331
2021	-	-	-	-	-	-	112,800	-	604,081
2022	-	-	-	-	-	-	99,300	-	512,581
2023	-	-	-	-	-	-	90,500	-	416,331
2024	-	-	-	-	-	-	81,300	-	314,456
2025	-	-	-	-	-	-	71,800	-	221,080
2026	-	-	-	-	-	-	62,000	-	150,081
2027	-	-	-	-	-	-	51,800	-	88,581
2028	-	-	-	-	-	-	41,100	-	47,169
2029	-	-	-	-	-	-	29,900	-	29,241
2030	-	-	-	-	-	-	18,300	-	16,937
2031	-	-	-	-	-	-	6,200	-	9,588
2032	-	-	-	-	-	-	-	-	3,263
2033	-	-	-	-	-	-	-	-	-
2034	-	-	-	-	-	-	-	-	-
2035	-	-	-	-	-	-	-	-	-
2036	-	-	-	-	-	-	-	-	-
2037	-	-	-	-	-	-	-	-	-
2038	-	-	-	-	-	-	-	-	-
2039	-	-	-	-	-	-	-	-	-
2040	-	-	-	-	-	-	-	-	-
Total	**$ 244,044**	**$ 8,300**	**$ 168,200**	**$ 725,712**	**$ 313,969**	**$ 21,613**	**$ 1,442,700**	**$ 32,950**	**$ 6,959,019**



GENERAL DEBT INTEREST OBLIGATIONS BY DEBT ISSUANCE

Year	P 2012 WCID 1G	p 2012 BELLA VISTA	P 2013 GENERAL OBLIGATION REF & IMP	P 2013A GENERAL OBLIGATION REF & IMP	P 2013 WCID 1F	P 2014 GENERAL OBLIGATION REF & IMP	P 2014 PTF	P 2015 GENERAL OBLIGATION REF & IMP	S 2015 GO REF & IMP
	12 WCID 1G	BELLA	13 GO REF IMP	13A GO REF IMP	13 WCID 1F	14 GO IMP	14 PTF	15 GO REF IMP	15 GO TAX REF
2016	233,635	18,485	218,962	229,359	180,763	275,344	431,500	2,091,351	1,157,947
2017	226,035	13,258	205,201	218,321	9,750	273,844	418,150	1,536,025	1,154,677
2018	218,035	6,933	186,179	202,069	6,500	266,719	404,425	1,496,200	1,148,902
2019	198,685	-	156,565	187,645	3,250	255,319	387,750	1,481,000	1,140,966
2020	186,085	-	130,789	175,185	-	243,544	368,050	1,442,300	1,130,718
2021	173,185	-	117,475	162,183	-	231,394	347,550	1,355,875	1,089,018
2022	160,900	-	104,623	148,708	-	218,944	328,950	1,250,500	1,038,963
2023	147,963	-	86,500	129,747	-	206,119	309,650	1,144,750	984,463
2024	133,713	-	62,503	105,098	-	192,844	286,750	1,043,375	925,235
2025	118,088	-	36,305	79,704	-	179,044	262,950	915,875	860,975
2026	101,675	-	17,093	53,565	-	164,719	238,250	760,375	791,355
2027	82,950	-	5,751	28,441	-	149,869	215,825	596,500	716,025
2028	63,350	-	-	13,882	-	134,419	192,400	424,125	634,613
2029	35,438	-	-	8,465	-	117,688	164,700	306,425	546,723
2030	12,938	-	-	2,844	-	99,297	135,900	262,475	451,760
2031	-	-	-	-	-	79,806	105,900	232,775	349,270
2032	-	-	-	-	-	59,087	74,700	196,800	240,020
2033	-	-	-	-	-	36,725	44,363	154,200	123,800
2034	-	-	-	-	-	12,563	14,963	109,900	-
2035	-	-	-	-	-	-	-	63,800	-
2036	-	-	-	-	-	-	-	35,506	-
2037	-	-	-	-	-	-	-	25,756	-
2038	-	-	-	-	-	-	-	15,681	-
2039	-	-	-	-	-	-	-	5,281	-
2040	-	-	-	-	-	-	-	-	-
Total	**$ 2,092,673**	**$ 38,675**	**$ 1,327,946**	**$ 1,745,215**	**$ 200,263**	**$ 3,197,284**	**$ 4,732,725**	**$ 16,946,850**	**$ 14,485,427**

GENERAL DEBT INTEREST OBLIGATIONS BY TAX SUPPORT



UTILITY DEBT SERVICE FUND

REVENUE					
CATEGORY	**FY 2014-2015 ACTUAL**	**FY 2015-2016 BUDGET**	**FY 2015-2016 PROJECTED**	**BUDGET ADJUSTMENTS**	**FY 2016-2017 BUDGET**
INTEREST INCOME	$ 60,553	$ 17,500	$ 30,293	$ 12,793	$ 30,293
TRANSFER-IN - UTILITY FUND	7,209,271	7,463,350	7,463,350	53,571	7,516,921
TOTAL REVENUE	**$ 7,269,824**	**$ 7,480,850**	**$ 7,493,643**	**$ 66,364**	**$ 7,547,214**

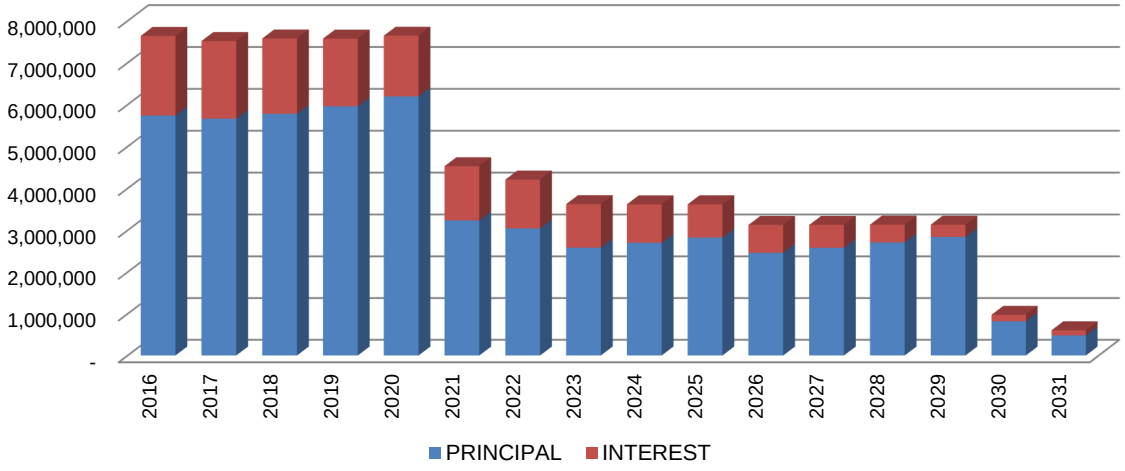
EXPENDITURES					
CATEGORY	**FY 2014-2015 ACTUAL**	**FY 2015-2016 BUDGET**	**FY 2015-2016 PROJECTED**	**BUDGET ADJUSTMENTS**	**FY 2016-2017 BUDGET**
CONTRACT SERVICES	-	-	-	-	-
BOND ISSUE COSTS	-	-	-	-	-
CONTRACTUAL SERVICES	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
BOND PRINCIPAL - ALL	5,540,000	5,585,000	5,740,000	80,000	5,665,000
BOND INTEREST - ALL	1,769,372	1,878,350	1,899,764	(26,429)	1,851,921
ARBITRAGE REBATE	-	15,000	5,000	-	15,000
AGENT FEES	2,575	2,500	1,500	-	2,500
TRANSFER OUT-UTILITY FUND		3,000,000	3,000,000		
TRANSFERS OUT	**$ 7,311,947**	**$ 10,480,850**	**$ 10,646,264**	**$ 53,571**	**$ 7,534,421**
TOTAL EXPENDITURES	**$ 7,311,947**	**$ 10,480,850**	**$ 10,646,264**	**$ 53,571**	**$ 7,534,421**

FUND BALANCE SUMMARY			
FUND BALANCE - 9/30/2015	$ 10,497,656		
FY 2015-2016 PROJ. REVENUES		$ 7,493,643	
FY 2015-2016 PROJ. EXPENDITURES		10,646,264	
FY 2015-2016 CHANGE IN FUND BALANCE		(3,152,621)	
PROJ. FUND BALANCE - 9/30/2016		$ 7,345,035	
FY 2016-2017 ADOPTED REVENUES			$ 7,547,214
FY 2016-2017 ADOPTED EXPENDITURES			7,534,421
FY 2016-2017 CHANGE IN FUND BALANCE			12,793
PROJ. FUND BALANCE 9/30/2015			$ 7,357,828

UTILITY DEBT OBLIGATIONS

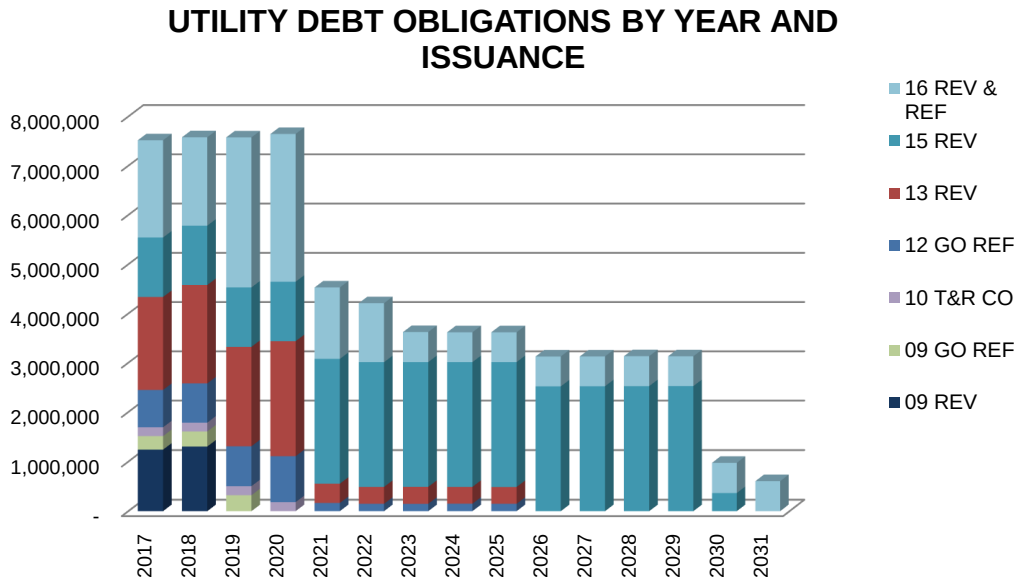
FISCAL YEAR	PRINCIPAL	INTEREST	TOTAL
2016	5,740,000	1,899,764	7,639,764
2017	5,665,000	1,851,921	7,516,921
2018	5,780,000	1,798,278	7,578,278
2019	5,960,000	1,615,696	7,575,696
2020	6,195,000	1,449,967	7,644,967
2021	3,235,000	1,294,148	4,529,148
2022	3,045,000	1,164,336	4,209,336
2023	2,585,000	1,038,206	3,623,206
2024	2,700,000	918,887	3,618,887
2025	2,825,000	794,148	3,619,148
2026	2,460,000	667,269	3,127,269
2027	2,580,000	548,219	3,128,219
2028	2,710,000	423,319	3,133,319
2029	2,840,000	292,119	3,132,119
2030	820,000	154,569	974,569
2031	480,000	124,875	604,875
TOTAL	**$ 58,330,000**	**$ 16,361,145**	**$ 74,691,145**

UTILITY DEBT PRINCIPAL AND INTEREST OBLIGATIONS BY YEAR



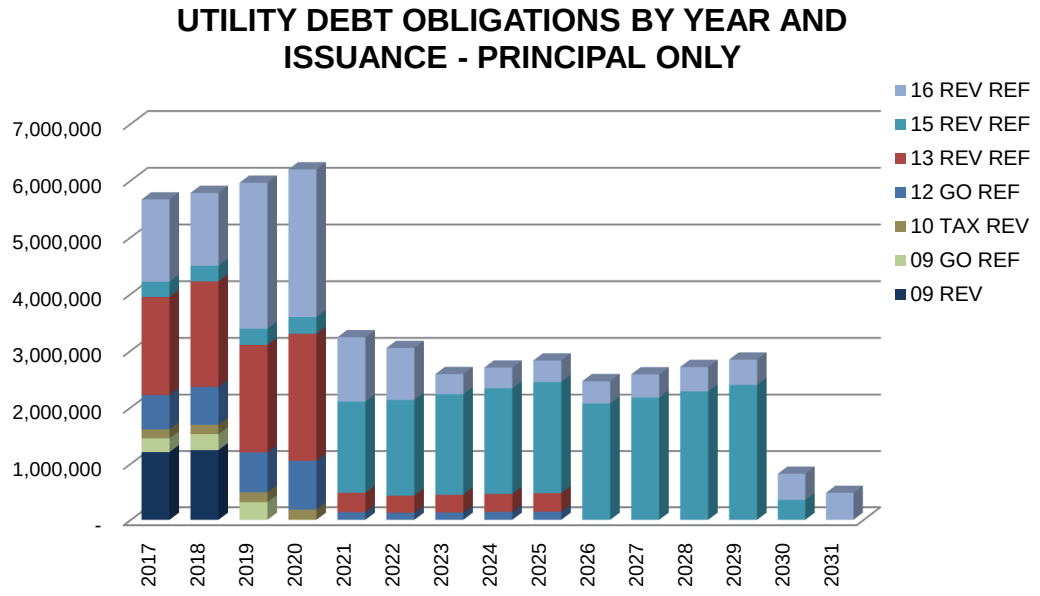
UTILITY DEBT OBLIGATIONS BY DEBT ISSUANCE

FISCAL YEAR	2009 REVENUE BONDS	2009 GENERAL OBLIGATION	2010 TAX & REVENUE CO	2012 GENERAL OBLIGATION	2013 REVENUE BONDS	2015 REVENUE BONDS	2016 REVENUE & REF BONDS
	09 REV	09 GO REF	10 T&R CO	12 GO REF	13 REV	15 REV	16 REV & REF
2017	1,241,150	273,288	177,472	756,650	1,886,368	1,207,844	1,974,149
2018	1,303,550	303,300	178,001	796,150	1,997,408	1,204,744	1,795,125
2019	-	321,300	183,025	805,000	2,013,302	1,206,494	3,046,575
2020	-	-	182,700	925,500	2,329,498	1,207,944	2,999,325
2021	-	-	-	165,375	388,504	2,524,094	1,451,175
2022	-	-	-	148,875	340,242	2,523,094	1,197,125
2023	-	-	-	147,500	342,937	2,523,094	609,675
2024	-	-	-	150,750	338,818	2,523,844	605,475
2025	-	-	-	148,625	339,554	2,525,094	605,875
2026	-	-	-	-	-	2,521,594	605,675
2027	-	-	-	-	-	2,523,344	604,875
2028	-	-	-	-	-	2,524,844	608,475
2029	-	-	-	-	-	2,525,844	606,275
2030	-	-	-	-	-	366,094	608,475
2031	-	-	-	-	-	-	604,875
2032	-	-	-	-	-	-	605,675
2033	-	-	-	-	-	-	605,675
2034	-	-	-	-	-	-	609,875
2035	-	-	-	-	-	-	605,800
2036	-	-	-	-	-	-	608,400
2037	-	-	-	-	-	-	-
2038	-	-	-	-	-	-	
TOTAL	**$ 2,544,700**	**$ 897,888**	**$ 721,199**	**$ 4,044,425**	**$ 9,976,629**	**$ 27,907,966**	**$ 20,958,574**



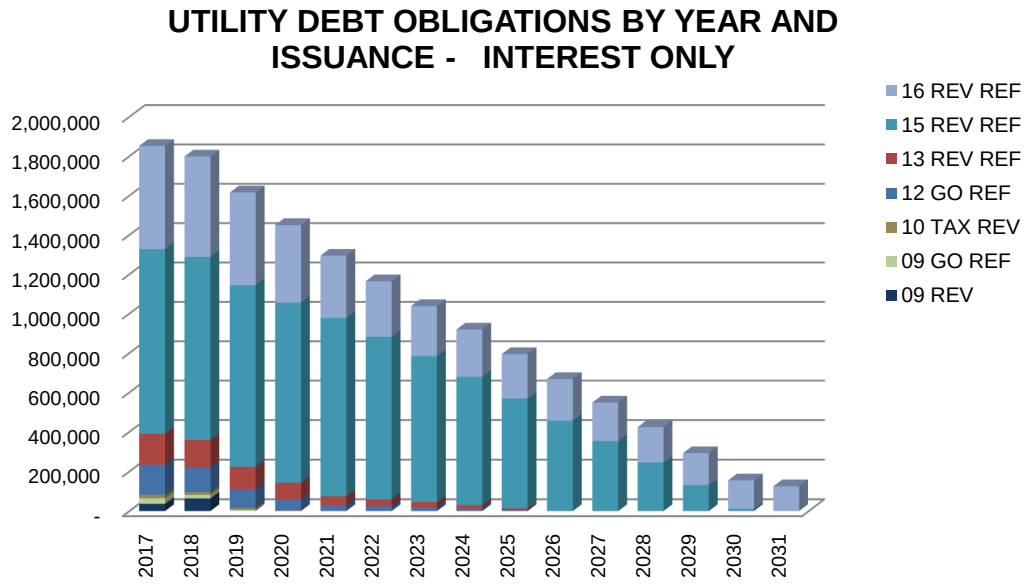
UTILITY DEBT PRINCIPAL OBLIGATIONS BY DEBT ISSUANCE

FISCAL YEAR	2009 REVENUE BONDS	2009 GENERAL OBLIGATION	2010 TAX & REVENUE CO	2012 GENERAL OBLIGATION	2013 REVENUE BONDS	2015 REVENUE BONDS	2016 REVENUE & REF BONDS
2017	1,205,000	245,000	160,000	605,000	1,730,000	270,000	1,450,000
2018	1,240,000	285,000	165,000	670,000	1,860,000	275,000	1,285,000
2019	-	315,000	175,000	710,000	1,900,000	285,000	2,575,000
2020	-	-	180,000	870,000	2,245,000	295,000	2,605,000
2021	-	-	-	135,000	345,000	1,620,000	1,135,000
2022	-	-	-	125,000	305,000	1,700,000	915,000
2023	-	-	-	130,000	315,000	1,785,000	355,000
2024	-	-	-	140,000	320,000	1,875,000	365,000
2025	-	-	-	145,000	330,000	1,970,000	380,000
2026	-	-	-	-	-	2,065,000	395,000
2027	-	-	-	-	-	2,170,000	410,000
2028	-	-	-	-	-	2,280,000	430,000
2029	-	-	-	-	-	2,395,000	445,000
2030	-	-	-	-	-	355,000	465,000
2031	-	-	-	-	-	-	480,000
2032	-	-	-	-	-	-	500,000
2033	-	-	-	-	-	-	520,000
2034	-	-	-	-	-	-	545,000
2035	-	-	-	-	-	-	560,000
2036	-	-	-	-	-	-	585,000
2037	-	-	-	-	-	-	-
2038	-	-	-	-	-	-	
TOTAL	**$ 2,445,000**	**$ 845,000**	**$ 680,000**	**$ 3,530,000**	**$ 9,350,000**	**$ 19,340,000**	**$ 16,400,000**



UTILITY DEBT INTEREST OBLIGATIONS BY DEBT ISSUANCE

FISCAL YEAR	2009 REVENUE BONDS	2009 GENERAL OBLIGATION	2010 TAX & REVENUE CO	2012 GENERAL OBLIGATION	2013 REVENUE BONDS	2015 REVENUE BONDS	2016 REVENUE & REF BONDS
							16 REV REF
	09 REV	09 GO REF	10 TAX REV	12 GO REF	13 REV REF	15 REV REF	
2017	36,150	28,288	17,472	151,650	156,368	937,844	524,149
2018	63,550	18,300	13,001	126,150	137,408	929,744	510,125
2019	-	6,300	8,025	95,000	113,302	921,494	471,575
2020	-	-	2,700	55,500	84,498	912,944	394,325
2021	-	-	-	30,375	43,504	904,094	316,175
2022	-	-	-	23,875	35,242	823,094	282,125
2023	-	-	-	17,500	27,937	738,094	254,675
2024	-	-	-	10,750	18,818	648,844	240,475
2025	-	-	-	3,625	9,554	555,094	225,875
2026	-	-	-	-	-	456,594	210,675
2027	-	-	-	-	-	353,344	194,875
2028	-	-	-	-	-	244,844	178,475
2029	-	-	-	-	-	130,844	161,275
2030	-	-	-	-	-	11,094	143,475
2031	-	-	-	-	-	-	124,875
2032	-	-	-	-	-	-	105,675
2033	-	-	-	-	-	-	85,675
2034	-	-	-	-	-	-	64,875
2035	-	-	-	-	-	-	45,800
2036	-	-	-	-	-	-	23,400
2037	-	-	-	-	-	-	-
2038	-	-	-	-	-	-	
TOTAL	**$ 99,700**	**$ 52,888**	**$ 41,199**	**$ 514,425**	**$ 626,629**	**$ 8,567,966**	**$ 4,558,574**



CEDAR PARK

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CIP BUDGET

The Capital Improvement Project Budget describes the large, multi-year projects which provide new or improved City infrastructure. The City has a General Projects CIP fund for transportations projects, park and recreation improvements, and municipal facilities, and a Utility Project CIP Fund for water and wastewater infrastructure improvements. The CIP section includes a summary of projects to begin or continue in the adopted year.

FY 2016 - 2017 GENERAL CAPITAL IMPROVEMENT PROJECTS

	Project Name	Prior Funding	FY 2016 Funding	Total Funding to Date	FY 2017 Funding	Future Funding	Total Project Budget
	PARKS						
	Land Acquisition	$ 2,050,000	$ -	$ 2,050,000	$ -	$ -	$ 2,050,000
	Parks Maintenance Facility	2,000,000	-	2,000,000	-	-	2,000,000
	Bike Feasibility Study	50,000	-	50,000	-	-	50,000
	Brushy Creek Lake Park Improvements	325,000	-	325,000	-	-	325,000
	Lighting at Brushy Creek Sports Park	175,000	-	175,000	-	-	175,000
	Milburn Pool Lightining Improvements	35,000	-	35,000	-	-	35,000
	Electricity at the Sculpture Garden	80,713	-	80,713	-	-	80,713
	Milburn Park Improvements	350,000	-	350,000	-	-	350,000
	Refurbish Playscape at Veteran's Memorial Pool	40,000	-	40,000	-	-	40,000
	Nelson Ranch Park Playscape	-	50,000	50,000	-	-	50,000
	Buttercup Pool Bathhouse Renovations	-	150,000	150,000	-	-	150,000
	Dog Park #2	-	150,000	150,000	-	-	150,000
1	Trail Lighting Project at Community Parks	-	-	-	50,000	-	50,000
1	Veterans Memorial Park Improvements				500,000	-	500,000
	TOTAL PARKS PROJECTS	**$ 5,105,713**	**$ 350,000**	**$ 5,455,713**	**$ 550,000**	**$ -**	**$ 6,005,713**
	TRANSPORTATION AND DRAINAGE						
	RM 1431 (Parmer to Sam Bass)	23,325,000	-	23,325,000	-	-	23,325,000
	Old ROW Acquisition	750,000	-	750,000	-	-	750,000
	RM 1431 Left Turn Lanes	108,000	-	108,000	-	-	108,000
	Cypress Creek/Lakeline Intersection	2,950,000	58,890	3,008,890	-	-	3,008,890
	183/Cypress Creek Intersection	800,000	-	800,000	-	-	800,000
	Brushy Creek/Parmer - Rt Turn Lane	350,000	-	350,000	-	-	350,000
	RM 1431 Pedestrian Walkway	377,000	-	377,000	-	-	377,000
	Sidewalk Gap Closure Phase II	100,000	-	100,000	-	-	100,000
	Transportation Master Plan	75,000	-	75,000	-	-	75,000
	Fire Lane Street Repair	75,200	-	75,200	-	-	75,200
	Traffic Signal VES	35,000	-	35,000	-	-	35,000
	Anderson Mill Road	4,144,600	4,550,000	8,694,600	-	-	8,694,600
	Little Elm Trail	2,750,000	4,310,000	7,060,000	-	-	7,060,000
	1431 Gap	3,350,000	(1,070,000)	2,280,000	-	-	2,280,000
	New Hope Road - West	2,400,000	200,000	2,600,000	-	-	2,600,000
	Sidewalk Gap Closure Phase III	300,000	-	300,000	-	-	300,000
	ILSN Sign Replacements and Upgrades	140,000	-	140,000	-	-	140,000
	Way-Finding / Community Identification	285,000	-	285,000	-	-	285,000
	East 1890 Ranch Right Turn Lane	180,000	-	180,000	-	-	180,000
	Brushy Creek Regional Trail Connection	450,000	-	450,000	-	-	450,000
	Ronald Reagan and Caballo Ranch Traffic Signal	325,000	-	325,000	-	-	325,000
	Right Turn Lane at Brushy Creek and Vista Ridge	-	250,000	250,000	-	-	250,000
	Right Turn Lane at Brushy Creek and Lynnwood	-	250,000	250,000	-	-	250,000
	Right Turn Lane at Lakeline and Old Mill	-	250,000	250,000	-	-	250,000
	Discovery Blvd. Median Break	-	200,000	200,000	-	-	200,000
	Sidewalk Gap Phase IV	-	350,000	350,000	-	-	350,000
2	Design and Install Pole Mounted Logo Signs	-	300,000	300,000	-	-	300,000
2	New Hope (Cottonwood Creek to Ronald Regan)				8,200,000	-	8,200,000
2	New Hope (Ronald Regan to Sam Bass)				3,333,333	1,666,667	5,000,000
2	Arterial Overlay				4,333,333	2,166,667	6,500,000
2	Intersection Turn Lanes				875,000	2,325,000	3,200,000
2	Bell Boulevard District Projects				6,100,000	13,900,000	20,000,000
1	Lakeline Boulevard Right Turn Lane Project				700,000	-	700,000
1	Whitestone Boulevard Right Turn Lane Project				700,000	-	700,000
1	Traffice Signal at Liberty Oaks and Cypress Creek Road				325,000	-	325,000
	TOTAL TRANSPORTATION AND DRAINAGE PROJECTS	**$ 43,269,800**	**$ 9,648,890**	**$ 52,918,690**	**$ 24,566,666**	**$ 20,058,334**	**$ 97,543,690**

1 New Project - Type 4B Funded
2 New Project - 2015 Bond Funded

FY 2016 - 2017 GENERAL CAPITAL IMPROVEMENT PROJECTS

	Project Name	Prior Funding	FY 2016 Funding	Total Funding to Date	FY 2017 Funding	Future Funding	Total Project Budget
	FACILITY PROJECTS						
	Public Safety Technology Project	855,000	-	855,000			855,000
	Library Access Control	9,517	-	9,517			9,517
	Library Surveillance System	17,797	-	17,797			17,797
	Library Master Plan	60,000	-	60,000			60,000
	Fire Station #3 Repairs	400,000	-	400,000			400,000
	PD Security System Improvements	118,959	-	118,959			118,959
	Microwave Radio Replacement	404,000	-	404,000			404,000
	Field Ops Tower	246,000	-	246,000			246,000
	Fire Lane Tower	95,707	-	95,707			95,707
	Fire Training Pad Extension	10,000	-	10,000			10,000
	City Hall Maintenance	20,000	-	20,000			20,000
	Records Security Upgrade	44,743	-	44,743			44,743
	Cedar Park Center Marquee Sign	584,000	-	584,000			584,000
2	Fire Station #5	575,000	-	575,000	4,000,000	-	4,575,000
2	Police Station Expansion	-	-	-	5,855,000	-	5,855,000
2	Building 6 Fire Administration Build Out	-	-	-	1,500,000	-	1,500,000
	TOTAL MUNICIPAL PROJECTS	**$ 3,440,723**	**$ -**	**$ 3,440,723**	**$ 11,355,000**	**$ -**	**$ 14,795,723**
	TOTAL ALL GENERAL PROJECTS	**$ 51,816,236**	**$ 9,998,890**	**$ 61,815,126**	**$ 36,471,666**	**$ 20,058,334**	**$ 118,345,126**

1 New Project - Type 4B Funded
2 New Project - 2015 Bond Funded

FY 2016-2017 UTILITY CAPITAL IMPROVEMENT PROJECTS

Project Code	Project Name	Prior Funding	FY16 Funding	FY 17 Funding	Future Funding	Project Budget
	WATER PROJECTS - BOND FUNDED					
W18	WTP Rehabilitation 2016			1,200,000		1,200,000
W19	WTP Pre-Oxidation Improvements			600,000		600,000
483	SCADA Upgrades/Office Re-model		600,000			600,000
W27	AMI		2,000,000			2,000,000
W24	BCRUA Ph. II				50,000,000	50,000,000
	WATER PROJECTS - BOND FUNDED TOTAL	**$ -**	**$ 2,600,000**	**$ 1,800,000**	**$ 50,000,000**	**$ 54,400,000**
	WASTEWATER PROJECTS - BOND FUNDED					
S20	Lone Star WW Line Replacement			1,660,000		1,660,000
	WASTEWATER PROJECTS - BOND FUNDED TOTAL	**$ -**	**$ -**	**$ 1,660,000**	**$ -**	**$ 1,660,000**
	WATER PROJECTS - CIF FUNDED					
W24	BCRUA Ph. II			1,500,000		1,500,000
W25	BCRUA Ph. IB			35,000		35,000
W26	New Hope 16" TM (Cottonwood to Ronald Reagan)			1,000,000		1,000,000
W16	Little Elm 16-in Waterline		721,000			721,000
	WATER PROJECTS - CIF FUNDED TOTAL	**$ -**	**$ 721,000**	**$ 2,535,000**	**$ -**	**$ 3,256,000**
	WASTEWATER PROJECTS - CIF FUNDED					
S10	Cottonwood WW Interceptor - Ph C-2			320,000	980,000	1,300,000
S23	New Hope WW (Cottonwood to Ronald Reagan)			600,000		600,000
S09	Spanish Oaks Interceptor - Ph II	1,070,000				1,070,000
S11	Ronald Reagan Westside	80,000		440,000		520,000
S24	Anderson Mill Road Wastewater Line		375,000			375,000
S12	BCRWWS East Plant Re-Rate Improvements	600,000				600,000
	WASTEWATER PROJECTS - CIF FUNDED TOTAL	**$ 1,750,000**	**$ 375,000**	**$ 1,360,000**	**$ 980,000**	**$ 4,465,000**
	WATER PROJECTS - UTILITY FUNDED					
W27	AMI		3,500,000			3,500,000
W24	BCRUA Ph. II			500,000		500,000
W28	2017 Water Tank Rehab			200,000		200,000
W29	Vista Ridge Pump Station Relocation			200,000		200,000
W30	Water Infrastructure Rehab/Relocation			333,125		333,125
483	SCADA Upgrades/Office Re-model	1,150,000	100,000			1,250,000
479	Floating Raw Water Intake Contingency Project	9,986,000	550,000			10,536,000
W17	Contingency Intake Demobilization		240,000			240,000
W14	Alternative Water Supply	50,100				50,100
W18	WTP Rehabilitation 2016		150,000			150,000
W19	WTP Pre-Oxidation Improvements		75,000			75,000
W21	Anderson Mill Road Waterline		375,000			375,000
W22	33" Waterline Condition Assessment			150,000		150,000
	WATER PROJECTS - UTILITY FUNDED TOTAL	**$ 11,186,100**	**$ 4,990,000**	**$ 1,383,125**	**$ -**	**$ 17,559,225**
	WASTEWATER PROJECTS - UTILITY FUNDED					
S25	Wastewater Infrastructure Rehab/Relocation			333,125		333,125
S14	WRF Air Rehab	100,000		700,000		800,000
S15	Lobo LS Relief Tunnel Study	100,000				100,000
S10	Cottonwood WW Interceptor - Ph C-2	600,000		50,000	2,550,000	3,200,000
S19	1431 LS Influent Line	200,000	275,000			475,000
S20	Lone Star WW Line Replacement		200,000	155,000		355,000
S21	WRF Rehabilitation (*+175k from O&M budget*)		80,000	795,000		875,000
	WASTEWATER PROJECTS - UTILITY FUNDED TOTAL	**$ 1,000,000**	**$ 555,000**	**$ 2,033,125**	**$ 2,550,000**	**$ 6,138,125**
	TOTAL WATER PROJECTS	**11,186,100**	**8,311,000**	**5,718,125**	**50,000,000**	**75,215,225**
	TOTAL WASTEWATER PROJECTS	**2,750,000**	**930,000**	**5,053,125**	**3,530,000**	**12,263,125**
	TOTAL UTILITY CIP	**$ 13,936,100**	**$ 9,241,000**	**$ 10,771,250**	**$ 53,530,000**	**$ 87,478,350**

APPENDIX

The appendix provides additional information regarding the proposed budget. Included in this section are the effective and roll-back tax rate calculations and a glossary.

2016 Effective Tax Rate Worksheet

City of Cedar Park

See pages 13 to 16 for an explanation of the effective tax rate.

1.	**2015 total taxable value.** Enter the amount of 2015 taxable value on the 2015 tax roll today. Include any adjustments since last year's certification; exclude Section 25.25(d) one-third over-appraisal corrections from these adjustments. This total includes the taxable value of homesteads with tax ceilings (will deduct in line 2) and the captured value for tax increment financing (will deduct taxes in line 14).[1]	$7,299,586,373
2.	**2015 tax ceilings.** Counties, Cities and Junior College Districts. Enter 2015 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other units enter "0" If your taxing units adopted the tax ceiling provision in 2015 or prior year for homeowners age 65 or older or disabled, use this step.[2]	$504,202,636
3.	**Preliminary 2015 adjusted taxable value.** Subtract line 2 from line 1.	$6,795,383,737
4.	**2015 total adopted tax rate.**	$0.479500/$100
5.	**2015 taxable value lost because court appeals of ARB decisions reduced 2015 appraised value.** A. Original 2015 ARB values: $56,889,593 B. 2015 values resulting from final court decisions: - $54,990,202 C. 2015 value loss. Subtract B from A.[3]	$1,899,391
6.	**2015 taxable value, adjusted for court-ordered reductions.** Add line 3 and line 5C.	$6,797,283,128
7.	**2015 taxable value of property in territory the unit deannexed after January 1, 2015.** Enter the 2015 value of property in deannexed territory.[4]	$0
8.	**2015 taxable value lost because property first qualified for an exemption in 2015.** Note that lowering the amount or percentage of an existing exemption does not create a new exemption or reduce taxable value. If the taxing unit increased an original exemption, use the difference between the original exempted amount and the increased exempted amount. Do not include value lost due to freeport, "goods-in-transit" exemptions. A. Absolute exemptions. Use 2015 market value: $374,998 B. Partial exemptions. 2016 exemption amount or 2016 percentage exemption times 2015 value: + $8,154,874 C. Value loss. Add A and B.[5]	$8,529,872

1 Tex. Tax Code § 26.012(14)
2 Tex. Tax Code § 26.012(14)
3 Tex. Tax Code § 26.012(13)
4 Tex. Tax Code § 26.012(15)
5 Tex. Tax Code § 26.012(15)

2016 Effective Tax Rate Worksheet (continued)
City of Cedar Park

9.	**2015 taxable value lost because property first qualified for agricultural appraisal (1-d or 1-d-1), timber appraisal, recreational/scenic appraisal or public access airport special appraisal in 2016.** Use only those properties that first qualified in 2016; do not use properties that qualified in 2015. A. 2015 market value: $0 B. 2016 productivity or special appraised value: - $0 C. Value loss. Subtract B from A.[6]	$0
10.	**Total adjustments for lost value.** Add lines 7, 8C and 9C.	$8,529,872
11.	**2015 adjusted taxable value.** Subtract line 10 from line 6.	$6,788,753,256
12.	**Adjusted 2015 taxes.** Multiply line 4 by line 11 and divide by $100.	$32,552,071
13.	**Taxes refunded for years preceding tax year 2015.** Enter the amount of taxes refunded by the taxing unit for tax years preceding tax year 2015. Types of refunds include court decisions, Tax Code § 25.25(b) and (c) corrections and Tax Code § 31.11 payment errors. Do not include refunds for tax year 2015. This line applies only to tax years preceding tax year 2015.[7]	$18,385
14.	**Taxes in tax increment financing (TIF) for tax year 2015.** Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the unit has no 2016 captured appraised value in Line 16D, enter "0".[8]	$633,588
15.	**Adjusted 2015 taxes with refunds and TIF adjustment.** Add lines 12 and 13, subtract line 14.[9]	$31,936,868
16.	**Total 2016 taxable value on the 2016 certified appraisal roll today.** This value includes only certified values and includes the total taxable value of homesteads with tax ceilings (will deduct in line 18). These homesteads includes homeowners age 65 or older or disabled.[10] A. **Certified values** only: $7,710,494,118 B. **Counties:** Include railroad rolling stock values certified by the Comptroller's office: + $0	

6 Tex. Tax Code § 26.012(15)
7 Tex. Tax Code § 26.012(13)
8 Tex. Tax Code § 26.03(c)
9 Tex. Tax Code § 26.012(13)
10 Tex. Tax Code § 26.012(15)

2016 Effective Tax Rate Worksheet (continued)
City of Cedar Park

16. (cont.)	C. **Pollution control exemption:** Deduct the value of property exempted for the current tax year for the first time as pollution control property:	- $0	
	D. **Tax increment financing:** Deduct the 2016 captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which the 2016 taxes will be deposited into the tax increment fund. Do not include any new property value that will be included in line 21 below.[11]	- $147,184,114	
	E. **Total 2016 value.** Add A and B, then subtract C and D.		$7,563,310,004
17.	**Total value of properties under protest or not included on certified appraisal roll.**[12]		
	A. **2016 taxable value of properties under protest.** The chief appraiser certifies a list of properties still under ARB protest. The list shows the appraisal district's value and the taxpayer's claimed value, if any or an estimate of the value if the taxpayer wins. For each of the properties under protest, use the lowest of these values. Enter the total value.[13]	$276,633,964	
	B. **2016 value of properties not under protest or included on certified appraisal roll.** The chief appraiser gives taxing units a list of those taxable properties that the chief appraiser knows about but are not included at appraisal roll certification. These properties also are not on the list of properties that are still under protest. On this list of properties, the chief appraiser includes the market value, appraised value and exemptions for the preceding year and a reasonable estimate of the market value, appraised value and exemptions for the current year. Use the lower market, appraised or taxable value (as appropriate). Enter the total value.[14]	+ $0	

11 Tex. Tax Code § 26.03(c)
12 Tex. Tax Code § 26.01(c)
13 Tex. Tax Code § 26.04 and 26.041
14 Tex. Tax Code § 26.04 and 26.041

2016 Effective Tax Rate Worksheet (continued)
City of Cedar Park

17. (cont.)	C. **Total value under protest or not certified.** Add A and B.	$276,633,964
18.	**2016 tax ceilings.** Counties, cities and junior colleges enter 2016 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter "0". If your taxing units adopted the tax ceiling provision in 2015 or prior year for homeowners age 65 or older or disabled, use this step.[15]	$531,198,478
19.	**2016 total taxable value.** Add lines 16E and 17C. Subtract line 18.	$7,308,745,490
20.	**Total 2016 taxable value of properties in territory annexed after January 1, 2008.** Include both real and personal property. Enter the 2016 value of property in territory annexed.[16]	$0
21.	**Total 2016 taxable value of new improvements and new personal property located in new improvements.** New means the item was not on the appraisal roll in 2015. An improvement is a building, structure, fixture or fence erected on or affixed to land. New additions to existing improvements may be included if the appraised value can be determined. New personal property in a new improvement must have been brought into the taxing unit after January 1, 2015 and be located in a new improvement. New improvements do include property on which a tax abatement agreement has expired for 2016.[17]	$194,072,292
22.	**Total adjustments to the 2016 taxable value.** Add lines 20 and 21.	$194,072,292
23.	**2016 adjusted taxable value.** Subtract line 22 from line 19.	$7,114,673,198
24.	**2016 effective tax rate.** Divide line 15 by line 23 and multiply by $100.[18]	$0.448887/$100
25.	**COUNTIES ONLY.** Add together the effective tax rates for each type of tax the county levies. The total is the 2016 county effective tax rate.[19]	$/$100

15 Tex. Tax Code § 26.012(6)
16 Tex. Tax Code § 26.012(17)
17 Tex. Tax Code § 26.012(17)
18 Tex. Tax Code § 26.04(c)
19 Tex. Tax Code § 26.04(d)

A county, city or hospital district that adopted the additional sales tax in November 2015 or in May 2016 must adjust its effective tax rate. *The Additional Sales Tax Rate Worksheet* on page 39 sets out this adjustment. Do not forget to complete the *Additional Sales Tax Rate Worksheet* if the taxing unit adopted the additional sales tax on these dates.

2016 Rollback Tax Rate Worksheet

City of Cedar Park

See pages 17 to 21 for an explanation of the rollback tax rate.

26.	**2015 maintenance and operations (M&O) tax rate.**		$0.236750/$100
27.	**2015 adjusted taxable value. Enter the amount from line 11.**		$6,788,753,256
28.	**2015 M&O taxes.**		
	A. Multiply line 26 by line 27 and divide by $100.	$16,072,373	
	B. **Cities, counties and hospital districts with additional sales tax:** Amount of additional sales tax collected and spent on M&O expenses in 2015. Enter amount from full year's sales tax revenue spent for M&O in 2015 fiscal year, if any. Other units, enter "0." Counties exclude any amount that was spent for economic development grants from the amount of sales tax spent.	+ $0	
	C. **Counties:** Enter the amount for the state criminal justice mandate. If second or later year, the amount is for increased cost above last year's amount. Other units, enter "0."	+ $0	
	D. **Transferring function:** If discontinuing all of a department, function or activity and transferring it to another unit by written contract, enter the amount spent by the unit discontinuing the function in the 12 months preceding the month of this calculation. If the unit did not operate this function for this 12-month period, use the amount spent in the last full fiscal year in which the unit operated the function. The unit discontinuing the function will subtract this amount in H below. The unit receiving the function will add this amount in H below. Other units, enter "0."	+/- $0	

2016 Rollback Tax Rate Worksheet (continued)
City of Cedar Park

28. (cont.)	E. Taxes refunded for years preceding tax year 2015: Enter the amount of M&O taxes refunded during the last budget year for tax years preceding tax year 2015. Types of refunds include court decisions, Section 25.25(b) and (c) corrections and Section 31.11 payment errors. Do not include refunds for tax year 2015. This line applies only to tax years preceding tax year 2015.	+ $9,226	
	F. **Enhanced indigent health care expenditures:** Enter the increased amount for the current year's enhanced indigent health care expenditures above the preceding tax year's enhanced indigent health care expenditures, less any state assistance.	+ $0	
	G. **Taxes in tax increment financing (TIF):** Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the unit has no 2016 captured appraised value in Line 16D, enter "0."	- $633,588	
	H. **Adjusted M&O Taxes.** Add A, B, C, E and F. For unit with D, subtract if discontinuing function and add if receiving function. Subtract G.		$15,448,011
29.	**2016 adjusted taxable value.** Enter line 23 from the Effective Tax Rate Worksheet.		$7,114,673,198
30.	**2016 effective maintenance and operations rate.** Divide line 28H by line 29 and multiply by $100.		$0.217128/$100
31.	**2016 rollback maintenance and operation rate.** Multiply line 30 by 1.08. (See lines 49 to 52 for additional rate for pollution control expenses.		$0.234498/$100

2016 Rollback Tax Rate Worksheet (continued)
City of Cedar Park

32.	**Total 2016 debt to be paid with property taxes and additional sales tax revenue.** "Debt" means the interest and principal that will be paid on debts that: (1) are paid by property taxes, (2) are secured by property taxes, (3) are scheduled for payment over a period longer than one year and (4) are not classified in the unit's budget as M&O expenses. A: **Debt** also includes contractual payments to other taxing units that have incurred debts on behalf of this taxing unit, if those debts meet the four conditions above. Include only amounts that will be paid from property tax revenue. Do not include appraisal district budget payments. List the debt in Schedule B: Debt Service. $17,741,980 B: Subtract **unencumbered fund amount** used to reduce total debt. -$0 C: Subtract **amount paid** from other resources. -$0 D: **Adjusted debt.** Subtract B and C from A.	$17,741,980
33.	**Certified 2015 excess debt collections.** Enter the amount certified by the collector.	$0
34.	**Adjusted 2016 debt.** Subtract line 33 from line 32.	$17,741,980
35.	**Certified 2016 anticipated collection rate.** Enter the rate certified by the collector. If the rate is 100 percent or greater, enter 100 percent.	100.000000%
36.	**2016 debt adjusted for collections.** Divide line 34 by line 35.	$17,741,980
37.	**2016 total taxable value.** Enter the amount on line 19.	$7,308,745,490
38.	**2016 debt tax rate.** Divide line 36 by line 37 and multiply by $100.	$0.242750/$100
39.	**2016 rollback tax rate.** Add lines 31 and 38.	$0.477248/$100
40.	**COUNTIES ONLY.** Add together the rollback tax rates for each type of tax the county levies. The total is the 2016 county rollback tax rate.	$/$100

A taxing unit that adopted the additional sales tax must complete the lines for the *Additional Sales Tax Rate*. A taxing unit seeking additional rollback protection for pollution control expenses completes the *Additional Rollback Protection for Pollution Control*.

2016 Notice of Effective Tax Rate
Worksheet for Calculation of Tax Increase/Decrease

Entity Name: City of Cedar Park **Date:** 07/27/2016

1. 2015 taxable value, adjusted for court-ordered reductions. Enter line 6 of the Effective Tax Rate Worksheet.	$6,797,283,128
2. 2015 total tax rate. Enter line 4 of the Effective Tax Rate Worksheet.	0.479500
3. Taxes refunded for years preceding tax year 2015. Enter line 13 of the Effective Tax Rate Worksheet.	$18,385
4. Last year's levy. Multiply Line 1 times Line 2 and divide by 100. To the result, add Line 3.	$32,611,358
5. 2016 total taxable value. Enter Line 19 of the Effective Tax Rate Worksheet.	$7,308,745,490
6. 2016 effective tax rate. Enter line 24 of the Effective Tax Rate Worksheet or Line 47 of the Additional Sales Tax Rate Worksheet.	0.448887
7. 2016 taxes if a tax rate equal to the effective tax rate is adopted. Multiply Line 5 times Line 6 and divide by 100.	$32,808,008
8. Last year's total levy. Sum of line 4 for all funds.	$32,611,358
9. 2016 total taxes if a tax rate equal to the effective tax rate is adopted. Sum of line 7 for all funds.	$32,808,008
10. Tax Increase (Decrease). Subtract Line 8 from Line 9.	$196,650

CEDAR PARK

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BUDGET GLOSSARY

Accounting System: The methods and records established to identify, assemble, analyze, classify, record, and report the City's transactions and to maintain accountability for the related assets and liabilities.

Accounts Payable (AP): A short-term (one year or less) liability reflecting amounts owed for goods and Services received by the City.

Accounts Receivable (AR): An asset reflecting amounts due from other persons or organizations for goods and services furnished by the City.

Accrual Accounting: A basis of accounting in which revenues and expenses are recorded at the time they occur, rather than at the time cash is received or paid by the city.

Actual: The actual amount spent on expenditures as it relates to a fund, department and/or expenditure category. These amounts have been adjusted and include audit adjustments.

Ad Valorem Taxes: Commonly referred to as property taxes. The charges levied on all real and certain personal property according to the property's assessed value and the tax rate. Two ad valorem rates create the total collection:

> Maintenance and Operations Rate: This rate is one of two component rates that make up the total tax rate. Revenue generated by this rate is used to fund general operations of the City.
>
> Debt Service Rate: This rate is the second of two component rates that make up the total tax rate. This rate is set by law in an amount sufficient to generate enough revenue with which to pay the City's maturing general obligation debt.

Adjustment to Base Request: A request needed to maintain current service levels, such as fuel or electricity, and may include personnel when needed to maintain the service level.

Advanced Refunding Bonds: Bonds issued to refinance an outstanding bond issue before the date the outstanding bonds become due or callable. Proceeds of the advance refunding are deposited in escrow with a fiduciary, invested in U.S. Treasury Bonds or Other authorized securities and used to redeem the underlying bonds at their maturity or call date, to pay interest on the bonds being refunded, or to pay interest on the advance refunding bonds.

Appropriations: An authorization made by the City Council which permits the City to make expenditures and incur obligations.

Approved: The adopted budget for a fund, department and/or expenditure category for the upcoming fiscal year.

Assessed Value: A valuation set upon real estate or other property as a basis for levying property taxes. All property values within the City of Cedar Park are assessed by the Williamson County Appraisal District.

Asset: The resources and property of the City that can be used or applied to cover liabilities.

Audit: An examination or verification of the financial accounts and records. The City is required to have an annual audit conducted by qualified certified public accountants.

Balanced Budget: A budget with total revenues equaling or exceeding total expenditures. (See Structurally Balanced Budget)

Base Budget: Refers to a departmental operating budget minus personnel and VES contribution.

BUDGET GLOSSARY

Basis of Accounting: Refers to when revenues, expenditures, expenses, and transfers (and the related assets and liabilities) are recorded and reported in the financial statements.

Bond: A written promise to pay a specified sum of money (called the principal amount) at a specific date or dates in the future (called the maturity dates) and carrying interest at a specified rate, usually paid periodically. The difference between a bond and a note is that a bond is issued for a longer period and requires greater legal formality. The most common types of bonds are general obligation and revenue bonds. Bonds are usually used for construction of large Capital projects, such as buildings, streets, and water/sewer system improvements.

Bonded Debt: The portion of indebtedness represented by outstanding (unpaid) bonds.

Bonds Issued: Bonds sold by the City.

Bonds Payable: The face value of bonds issued and unpaid.

Budget: A financial plan for a specified period of time (fiscal year for the City) that includes an estimate of proposed expenditures and the means for financing them.

Budget Message: A general discussion of the proposed budget as presented in writing by the City Manager to the City Council.

Capital Budget: A plan of proposed capital outlays and the means of financing them for the current fiscal period.

Capital Improvements: Expenditures for the construction, purchase, or renovation of City facilities or property.

Capital Outlay: Expenditures resulting in the acquisition of or addition to the City's fixed assets. Generally, any item with a purchase price of $5,000 or more and having an estimated useful life of at least two years is classified as a capital outlay expenditure.

Cash Basis: A basis of accounting in which transaction recorded when cash is received or disbursed.

Category Descriptions: The name given to a group of similar line items. E.I. Line items related to the operating a facility such as gas and electricity grouped under the category description of Occupancy.

Certificate of Obligation Bonds: Bonds backed which do not require voter approval and can either be backed by the full faith and credit of the City or by a specific or special revenue stream.

Charges for Service: The revenue typically charged for a service is specific to an individual user, rather than a communal good, therefore the charge is used to offset the cost for the individual need. Ex. Park fees and utility charges.

Community Development Corporation: A city-council commissioned Board that is responsible for promoting economic development within the City of Cedar Park and providing for the public welfare of and for the City of Cedar Park. The projects include various areas such as streets, roads, transportation systems, public parks and facilities, municipal facilities, sports facilities, entertainment projects and other items related to the community attributes of Cedar Park. The Board is funded through a ½ cent dedicated sales tax option.

Debt Service Fund: A fund established to account for funds needed to make principal and interest payments on outstanding bonds when due. Also referred to as an Interest and Sinking Fund.

Debt Service Requirements: The amount of money required to pay interest and principal for a specified period on outstanding debt.

BUDGET GLOSSARY

Delinquent Taxes: Property taxes remaining unpaid after the due date. Delinquent taxes incur penalties and interest at rates specified by law.

Department: A functional group of the City with related activities aimed at accomplishing a major City service or program (e.g. the Fire Department).

Depreciation: The prorating of the cost of a fixed asset over the estimated service life of the asset. Each period is charged with a portion of such cost, and through this process, the entire cost of the asset is ultimately charged off as an expense. In governmental accounting, depreciation may be recorded in proprietary funds. Assets in general governmental funds are expensed entirely when purchased.

Division: A sub-group of a Department that represents a major service provided by the Department (e.g. the Fire Suppression Division).

Economic Development Corporation: A city-council commissioned Board that is responsible for promoting, assisting and enhancing economic development activities for the City of Cedar Park. The Board is funded by a ½ cent dedicated sales tax option.

Effective Tax Rate: The rate necessary to raise the same total amount of taxes from the same properties that were on the roll last year.

Efficiency & Effectiveness Measure: A performance indicator is an assessment of how well or the degree of quality a department provides services.

Encumbrance: The commitment of appropriated funds to purchase an item or service. An encumbrance differs from an account payable in that a commitment is referred to as an encumbrance before goods or services are received.

Enhancement Request: A request considered a "nice-to-do" and would enhance or add to the current service levels.

Enterprise Fund: See Proprietary Fund.

Equity: The difference between assets and liabilities of the fund.

Estimated: An estimate of an unknown number, such as future revenue, based upon history, trend, or other logical methods.

Expense/Expenditure: Charges incurred, whether paid or unpaid, for operation, maintenance, interest, and other charges which are presumed to benefit the current fiscal period.

Extra Territorial Jurisdiction (ETJ): The unincorporated area that is contiguous to the corporate boundaries of a City. The ETJ area for the City of Cedar Park extends one mile from the City's boundaries. Cities have certain powers in their ETJ's to promote and protect the general health, safety, and welfare of persons residing in and adjacent to the City.

Fiduciary Fund: A fund created for situations in which the government is acting in a trustee capacity or as an agent for other entities.

Fire Protection Fees: Revenues from this fee cover the cost of the City providing fire protection service to areas in the ETJ. This fee is assessed in lieu of the ETJ districts charging an ad valorem tax.

Fiscal Year (Period): The time period designated by the City signifying the beginning and ending period for recording financial transactions of the City. The City of Cedar Park's fiscal year begins each October 1st and ends the following September 30th.

BUDGET GLOSSARY

Fixed Assets: Assets of a long-term character which are intended to be held or used, such as land, buildings, machinery, furniture, and equipment.

Franchise: A special privilege granted by a government permitting the continuing use of public property, such as city streets, and usually involving the elements of monopoly and regulation.

Franchise Fees: These fees are derived from major public utilities operating within the City and are intended to reimburse the City for use of public streets and rights of way, which is generally computed as a percent of gross receipts and the percentages vary among the utility classes.

Full Faith and Credit: A pledge to the City's taxing power to repay debt obligations. Bonds carrying such pledges are referred to as general obligation bonds or tax supported debt.

Full-Time Equivalent (FTE): A calculation of a position in which a position is calculated by the proportion of hours worked compared to a full-time employee. Ex. A season employee is a .25 FTE because a budgeted to work a ¼ the number of hours of a full-time employee.

Fund: Separate fiscal and accounting entities with their own resources and budgets necessary to carry on specific activities and attain certain objectives.

Fund Balance: The excess of a fund's assets over its liabilities and reserves.

Garbage Collection Fees: A fee is assessed for the collection of garbage which is provided by the City through the use of an outside vendor.

General Fund: The largest fund within the City. Accounts for all financial resources except those required to be accounted for in another fund. The General Fund Contains the activities commonly associated with municipal government, such as police and fire protection, libraries, and parks and recreation.

General Obligation Bonds: Voter-approved Bonds backed by the full faith and credit of the City and funded thru Ad Valorem Taxes.

Governmental Fund: Includes activities usually associated with a typical local government's operations, such as Police protection. Governmental Funds also include "Special Revenue" Funds that account for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes.

Impact Fees: These fees are charged for facility expansion of the city's water and wastewater systems. The Texas Local Government Code, Chapter 395, enacted by the State Legislature in 1987 (Senate Bill 336) and amended in 1989, empowers cities to impose and collect "impact fees" upon new development.

Interest: Idle funds are prudently invested in various instruments allowed under the adopted City Investment Strategy and Policy.

Interfund Transfers: All interfund transactions except loans and reimbursements.

Intergovernmental Revenues: Revenues from other governments in the form of grants, entitlements, or payments in lieu of taxes.

Machinery & Equipment: Property that does not lose its identity when removed from its location and is not changed materially or consumed immediately by use.

Maintenance: The act of keeping assets in a state of good repair. It includes preventive maintenance, normal periodic repairs, part replacement, and so forth, needed to maintain the asset so that it continues to provide normal service.

BUDGET GLOSSARY

Mission Statement: tells you the fundamental purpose of the organization. It concentrates on the present. It defines the customer and the critical processes. It informs you of the desired level of performance.

Modified Accrual Basis: This method of governmental accounting recognizes revenues when they are measurable and available and expenditures when goods or services are received (except for principal and interest on long-term debt, which is recognized when paid).

Operating Budget: Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing activities of the City are controlled.

Operating Expenses: Proprietary fund expenses related directly to the fund's primary activities.

Operating Income: The excess of proprietary fund operating revenues over operating expenses.

Operating Revenues: Proprietary fund revenues directly related to the fund's primary activities. They consist primarily of user charges for goods and services.

Ordinance: A formal legislative enactment by the City Council.

Part 1 Crime/Offense: The Crimes against a person or property most likely to be reported to the Police Department and include homicide, rape, robbery, aggravated assault, burglary, larceny, motor vehicle theft, and arson.

Paying Agent: An entity responsible for paying the bond principal and interest on behalf of the City.

Performance Improvement: A departmental goal for the fiscal year which should improve performance, efficiency, customer service, etc. and should be completed with-in the fiscal year.

Performance Indicator: A departmental measure of performance.

Principal: The face value of a bond, payable on stated dates of maturity.

Proprietary Fund: Also referred to as an Enterprise Fund. A governmental accounting fund in which the services provided, such as water and sewer service, are financed and operated similarly to those in a private business. The intent is that the costs of providing these services be recovered through user charges.

Purchase Order (PO): A requisition document for a good or service that has been approved by Finance and includes the amount to be expended for the requisition assuming a satisfactory delivery of the good or completion of the service.

Reimbursements: Interfund transactions that constitute reimbursements to a fund for expenditures or expenses initially made from it, but that apply to another fund.

Resolution: A special or temporary order of the City Council. Requires less formality than an ordinance.

Retained Earnings: An equity account reflecting the accumulated earnings of a proprietary fund.

Revenue Bonds: Bonds whose principal and interest are payable exclusively from earnings of a proprietary fund.

Rollback Tax Rate: The rollback rate is the sum of the Effective M&O (or the rate to raise the same M&O amount on the same properties from the previous year) rate plus 8% and the debt rate (or the rate

required to fund the anticipated ad valorem debt obligations). If the rate is exceeded, the citizens can call an election by using a petition that will "roll back the rate" to the rollback rate.

Sales Tax: A tax levied upon the sale of certain goods and services as allowed by Texas State law. The State of Texas levies a 6.25% sales tax. The City of Cedar Park levies a 2% sales tax, which is allocated as 1% to the General Fund, 0.5% to the 4A Economic Development Fund and 0.5% to the 4B Community Development Fund. The Total rate for the City is 8.25%.

Special Revenue Fund: Accounts for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes.

Structurally Balanced Budget: A budget with operating revenues equaling operating expenditures, however, the total revenues may vary from total expenditures due to receiving one-time revenues or making one-time expenditures. Ex. The cash funding of a CIP project in the Utility Fund may create a variance between total revenues and total expenditures, however, the operating revenues and operating expenditures are balanced. (See Balanced Budget).

Taxes: Compulsory charges levied by a government to finance services performed for the common benefit.

Tax Incremental Reinvestment Zone (TIRZ): A community and/or economic development tool for under-utilized area of a municipality in which increases in property value are used to help finance enhancements in the area.

Tax Levy Ordinance: An ordinance through which taxes are levied.

Tax Roll: The official list showing the amount of taxes levied against each taxpayer or property.

Transfer: A transfer moves funds from other funds to another in order to either cover expenses, such as transfers to debt funds or to properly state a fund's cost of business such as the Utility Fund transfer to the General Fund which funds administrative costs.

Ultimate Customers: The ultimate customers are the citizens of Cedar Park who have entrusted us to provide all services as efficiently and cost-effectively as possible regardless of what services they personally use.

Unencumbered Balance: The amount of an appropriation that is not expended or encumbered. It is essentially the amount of money still available for future purchases.

User Charges: The payment of a fee for direct receipt of a public service by a party benefiting from the service (e.g. water and sewer fees).

Vision Statement: A vivid idealized description of a desired outcome that inspires energizes and helps you create a mental picture of your target. It could be a vision of a part of your life, or the outcome of a project or goal.

Working Capital: For enterprise funds, the excess of current assets over current liabilities.

Workload Measure: Performance Indicator that shows the amount of work completed or the amount of service is provided during a fiscal year.

BUDGET ABBREVIATIONS

AIM: Assessment – Improvement – Maintenance

AMR: Automated Meter Read

ARB: Appraisal Review Board

BCRUA: Brushy Creek Regional Utility Administration

BCRWWS: Brushy Creek Regional Wastewater System

CAD: Computer Aided Design

(County Name) CAD: (County Name) Central Appraisal District

CAFR: Comprehensive Annual Financial Report

CAMPO: Capital Area Metro Planning Organization

CAPCOG: Capital Area Council of Governments

CBOD: Carbonaceous biochemical oxygen demand

CIF: Capital Improvement Funds

CIP: Capital Improvement Project/Program

CM: City Manager

CO / C of O: Certificate of Obligation Bond

COLA: Cost of living adjustment

CPC: Cedar Park Center / Cedar Park Event Center

CPOD: Cedar Park Organizational Development

CPTV: Cedar Park Television

CR: County Road

CTRMA: Central Texas Regional Mobility Authority

DOC: Department of Operations

ED: Economic Development

EPA: Environmental Protection Agency

ETJ: Extra-territorial Jurisdiction

ETR: Effective Tax Rate

FTE: Full-time Equivalent.

FY: fiscal year.

GFOA: Governmental Finance Officers of the United States and Canada.

GIS: Geographical Information System

GO: General Obligation Bond

HR: Human Resources

ICMA: International City Manager's Association

I&S: Interest and Sinking

IT: Information Technology

LCRA: Lower Colorado River Authority

LISD: Leander Independent School District

M&O: Maintenance and Operations

BUDGET ABBREVIATIONS

N/A: Not available / not applicable

NFPA: National Fire Protection Association

NIMS: National Incident Management System

NTU: Nephelometric Turbidity Units

O&M: Operations and Maintenance

PC: Personal Computers

PE: Professional Engineer / Professional Engineering

PPM: Parts Per Million

PT: Part-Time

R & I: Revenue and Interest

REC/Rec: Recreation

REF: Refinance

REV: Revenues

RM: Rural to Market Road

ROW: Right of Way

S.B.: State Bill

SCADA: Supervisory Control and Data Acquisition

SR: Senior

SRO: School resource officer

TCEQ: Texas Commission on Environmental Quality

TPDES: Texas Pollutant Discharge Elimination System

TSS: Total Suspended Solids

TX-DOT: Texas Department of Transportation

UTV: Utility Task Vehicle

VES: Vehicle and Equipment Services

WCID: Water Control and Improvement Districts

WCRAS: Williamson County Regional Animal Shelter

WRF: Water Reclamation Facility

WTP: Water Treatment Plant

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