CEDAR PARK

MINUTES

REGULAR CALLED MEETING OF THE COMMUNITY DEVELOPMENT (Type B) CORPORATION
Wednesday November 12, 2014 at 6:30 PM
Cedar Park City Hall Council Chambers
450 Cypress Creek Road, Building Four, Cedar Park, Texas 78613

BOARD OF DIRECTORS

☑ President David Burger, Place 2
☐ Kaden Norton, Place 1
☑ Vice President Brian Rice, Place 5
☑ Secretary Dustin Weibel, Place 3
☑ Bob Lemon, Place 4
☑ Ryan Wood, Place 6
☐ Brad Young, Place 7

A.1 CALL TO ORDER, QUORUM DETERMINED, MEETING DECLARED OPEN
The President called the meeting to order at 6:32 pm and noted the presence of a quorum. Directors Young and Norton were absent.

A.2 Consider Approval of the Minutes.
a) October 14, 2014 Regular Called Meeting.
Director Wood moved to approve the Minutes of the October 14, 2014 meeting as presented. Director Weibel seconded the Motion. The Minutes were approved by a vote of 5-0.

A.3 Citizen Communications
(Not For Items Listed On This Agenda. Three Minutes Each. No Deliberations With 4B. The Board May Respond With Factual Information.)
None

A.4 Board Members' Opening Comments.
President Burger recognized Bob Lemon as the newly appointed Place 4 Board Member and welcomed him to the Board. Director Lemon expressed his pleasure having been selected by Council to serve on the Community Development Board.

A.5 Presentations (None)

B.0 STAFF REPORTS (DISCUSSION ONLY)

B.1 Finance Report – Aaron Rector, Assistant Finance Director
a) Monthly Report On FY 2013-2014 Revenues, Expenditures, And Fund Balance.
None this month.

C.0 PUBLIC HEARINGS

C.1 Public Hearing On A Proposed Project For Internally Lighted Street Sign (ILSN) Replacement And Upgrades In The Amount Of $140,000.
Eric Rauschuber, Director of Utilities, provided an overview of the proposed project and introduced Steven Hanuscin, Signal Engineer who would be serving as Project Manager.

The President opened the Public Hearing on the ILSN Sign Project in the amount of $140,000. No Public Comments were received. The President closed the Public Hearing.

C.2 Public Hearing On A Proposed Project To Fund The Purchase And Installation Of Lighting At Various Parks In An Amount Of $210,000.
Curt Randa, Parks and Recreation Director provided an overview of the proposed project. This project will allow for the lighting of a third field and basketball court at Brushy Creek Sports Park, and new lighting at Milburn pool.

The President opened the Public Hearing on the Parks Lighting Project in the amount of $210,000. No Public Comments were received. The President Closed the Public Hearing.

D.0 DISCUSSION AND POSSIBLE ACTION

D.1 Consider Authorization To Execute A Resolution And Project Agreement For The Internally Lighted Street Sign (ILSN) Replacement And Upgrades Project In The Amount Of $140,000.
Director Wood made a motion to authorize The President to executive A Resolution recommending the Project to City Council and to execute and agreement with the City of Cedar Park for implementation of the ILSN Sign Replacement And Upgrades in an amount not to exceed $140,000. Director Lemon seconded the Motion. The Motion passed on a vote of 5-0.

D.2 Consider Authorization To Execute A Resolution And Project Agreement For The Purchase And Installation Of Lighting At Various Parks In An Amount Of $210,000.
(Director Norton arrived.)

Director Lemon made a motion to authorize The President to executive A Resolution recommending the Project to City Council and to execute and agreement with the City of Cedar Park for implementation of the Park Lighting Project in an amount not to exceed $210,000. Director Rice seconded the Motion. The Motion passed on a vote of 6-0.

D.3 Consider Approval Of A Proposed Project To Fund The Installation Of Electricity And Lighting At The Cedar Park Sculpture Garden In An Amount Of $80,713.
Curt Randa, Director of Parks and Recreation presented an overview or the project. These funds will be used to install electricity throughout the Cedar Park Sculpture Garden (1435 Main Street). Electrical wiring will be undergrounded and outlets will be installed at each sculpture pad to allow for lighting of each piece. Additionally, other outlets will be spaced throughout the Sculpture Garden to enable power for a potable stage and other event equipment.

The Board reviewed and scored a matrix for this project. The evaluation scored a total of 65 points on the matrix.

Director Weibel made a motion to authorize staff to set a date for a Public Hearing and to publish

the 60-day Project Notice for providing electricity and lighting project at the Cedar Park Sculpture Garden in an amount not to exceed $80,713. President Burger seconded the motion. The motion was approved by a vote of 6-0.

D.4 Consider Approval Of A Proposed Project To Fund The Design And Construction Of The Sidewalk Gap Closure Phase 3 Project At Various Locations In An Amount Of $320,000.
Darwin Marchell presented the proposed project and provided information related to revisions since this project was originally proposed during the Board's 2014-2015 Budget Review process.

The original project at proposed in Phase 3 would provide for gap closures at the following locations: Buttercup Creek (added from Phase 2); the north side of East Park Street at the rail crossing; and the sidewalk gap on El Salido at Heather Drive. These three locations remain unchanged and are included in the Phase 3 proposal.

In October, Darwin suggested some modifications to the project in order to accommodate some access requests that had been suggested. Among those alternatives was the addition of an access to the Brushy Creek Trail on the east side of the Parmer Lane Bridge. Darwin noted that the project submitted to CAMPO had not been recommended for funding. As a result that project may be resubmitted for Board consideration. Also, the Board had suggested that some form of lighting be included. This needs to be reviewed prior to further Board consideration.

In addition, the City had been requested to provide handicapped ramps at an existing roundabout in Town Center. The addition of these ramps would enhance safety and mobility at an estimated costs of $20,000. This brings the the total funding requested to $320,000.

Following favorable discussion of the project, the Board determined that a new project matrix would not be necessary as this is a continuation of a previously scored Project.

Director Wood made a motion to authorize staff to set a date for a Public Hearing and to publish The 60-day Project Notice for the Sidewalk Gap Closure Phase 3 Project in an amount not to exceed $320,000. Director Rice seconded the motion which was approved by a 6-0 vote of the Board.

D.5 Consider Approval Of A Proposed Project To Fund The Design And Construction Of A Right Turn Lane On Whitestone Boulevard (RM 1431) At The Eastern Driveway Access To 1890 Ranch In The Amount Of $180,000.
Darwin Marchell, Engineering Director, presented the project and reminded the Board that that RM 1431 had been re-striped and the original project was withdrawn

Engineering had requested that the Board consider a substitute project, as discussed with the Board in October, in place of the RM 1431 and Starwood project. The substitute project would consist of the design and construction of a designated right turn lane on westbound RM 1431 at the eastern driveway access for 1890 Ranch at a cost of $180,000.

The eastern entrance to 1890 Ranch is the only access point to the shopping center that does not have a right turn lane. The recent striping of RM 1431 as a six-lane roadway leaves this access point relatively unsafe and unprotected as drivers are proceeding at a higher rate of speed. Providing this protected right turn lane will enhance safety and mobility on this major arterial roadway.

After discussion, the Board reviewed and scored a matrix for the project. With a score of 70 points, the project was accepted for Board consideration.

Director Norton made a motion to authorize staff to set a date for a Public Hearing and to publish the 60-day Project Notice for the design and construction of a right turn lane on westbound RM 1431 (Whitestone Blvd.) at the eastern entrance to 1890 Ranch in an amount not to exceed $180,000. Director Weibel seconded the motion. The motion was approved by the Board with a 6-0 vote.

D.6 Consider An Update On Status Of Corridor Enhancement Projects Approved To Date By The Community Development (Type B) Board.
Duane Smith, Community Development Manager presented the list of Corridor Enhancement Projects approved by the Board in FY 2013-2014. The project for Specialty Compounding had been terminated. The project at 2801 N. Bell (Kwik Kar) has been suspended due to alignment issues. The project at 430 N. Bell (Cherry's) is also on-hold pending compliance with city code. The City Attorney noted that if any form of reimbursement is submitted, the request will be presented to the Board for discussion and action.

D.7 Consider Excuse Of Absences
a) Kaden Norton From The Board Meeting Of October 14, 2014.
Director Wood moved to excuse the absence of Director Norton from the October 14 Board meeting. Director Rice seconded the motion. The motion was passed by unanimous consent.

E.1 LIAISON UPDATES / REPORTS – DISCUSSION ONLY
No reports were presented.

F.1 ADMINISTRATIVE ITEMS
(Board members and staff may discuss items related to the board member's general duties and responsibilities. The Board may not take a vote or other action on any item other than to obtain a consensus regarding how items are to be placed on future agendas for formal action.)

a) Delegate Report on Council Actions Directly Related to Items Of October 23rd and November 6th 2014, City Council Meetings.
b) Director And Staff Comments
c) Board Member Closing Comments
d) Board Member Requests For Future Agenda Items
e) Designate Representatives To Attend Council Meetings On November 20, and December 4, 2014.

Next Regular Scheduled Board Meeting Tuesday December 9, 2014 At 6:30 P.M. In The Cedar Park Council Chambers At 450 Cypress Creek Road, Building Four.

G.1 Adjournment
The meeting was adjourned at 7:47 PM

PASSED AND APPROVED THIS THE 9th DAY OF DECEMBER, 2014.

Brian D Rice for
David Burger, President

ATTEST:

Dustin Weibel

Dustin Weibel, Secretary