CITY OF CEDAR PARK ADOPTED BUDGET
FOR THE FISCAL YEAR OCTOBER 1, 2013 – SEPTEMBER 30, 2014

This budget will raise more total property taxes than last year's budget by $1,922,028 or 8.4%, and of that amount $1,023,636 is tax revenue to be raised from new property added to the tax roll this year.

On September 12, 2013, the following City Council members voted on the adoption of the fiscal year 2013-2014 proposed budget:

COUNCIL MEMBER	Vote
Matt Powell, Mayor	For
Stephen Thomas, Place 1	For
Mitch Fuller, Place 2	For
Lyle Grimes, Place 3	For
Lowell Moore, Place 4	For
Jon Lux, Place 5	For
Donald J. Tracy, Place 6 & Mayor Pro Tem	For

The City of Cedar Park' adopted and calculated property tax rates are follows:

Tax	FY 2013-2014	FY 2012-2013
	Cedar Park Tax Rate	
Property Tax Rate	$0.492500	$0.493501
M&O Tax Rate	0.252839	0.258464
Debt Rate	0.239661	0.235037
	Truth-In-Tax Tax Rate Calculations	
Effective Rate	$0.479556	$0.485022
Effective M&O Tax Rate	0.239895	0.249985
Rollback Tax Rate	0.505922	0.506673

The total amount of municipal debt obligations secured by property taxes for the City of Cedar Park is $149,952,165.

Due to the passage of S.B. No. 656, Section 102.007 of the Local Government Code was amended to require the above information on the cover page for a budget document. In compliance with the new requirements, the City of Round Rock is providing the above statements on this cover page of its budget.

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Vision Statement

Cedar Park is a safe, family oriented and business friendly community that makes the best use of all of its resources.

Mission Statement

The mission is to provide the moral leadership, services, and infrastructure necessary to achieve a safe community and a high quality of life for all our citizens.

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GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

City of Cedar Park

Texas

For the Fiscal Year Beginning

October 1, 2012

President Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented an award of Distinguished Presentation to the City of Cedar Park for its annual budget for the fiscal year beginning October 1, 2012.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communication device.

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USER INFORMATION

Budget Contents

The City of Cedar Park's annual budget is comprised of three broad categories.

1. INTRODUCTION AND INFORMATION

Vision and Mission Statements:
This is a presentation of the City's Vision Statement and the City's Mission Statement.

Table of Contents:
Indicates topic and page number location.

User Information:
Descriptions of the budget content, the budget process, and budget calendar. This section is intended to give basic information to non-technical users to make the budget more "user-friendly."

Budget Message:
This letter accompanies the budget when it is submitted to the City Council. It contains information about the City's overall plan for accomplishing the City's objectives during the coming year.

Personnel:
Includes the City's organizational chart, listing of paid personnel in full-time equivalents, listing of City-wide personnel levels, and listings of the City's elected and appointed officials.

2. FINANCIAL

Executive Summary:
Includes fund balances summaries, fund summaries, analysis of budget, and information on significant changes in budget.

Budget Summaries:
Contains summaries of budget totals for all budgeted funds of the City.

A. General Fund:
Includes general government revenues, expenditures, program descriptions, staffing levels and indicators by department.

B. Utility Fund:
Includes water and wastewater revenues, expenditures, program descriptions, staffing levels and indicators by department.

C. Solid Waste Fund:
Includes summary of solid waste revenues, expenditures, and fund description.

D. Special Revenues:
Financial summaries of the City's Special Revenue funds, including Occupancy Tax, Law Enforcement, Texas Capital, Economic Development, Community Development, and Grant Funds.

USER INFORMATION

2. FINANCIAL, continued

E. VES Fund:

Includes a schedule of the capital items for the general fund and utility operating departments as well as the vehicle and equipment replacement fund. Those expenditures less than $50,000 would be considered in this section as "capital outlays". Expenditures in excess of $50,000 would be included in the Capital Improvement Program.

F. Debt Service Funds:

Contains utility and general debt service funding and distributions.

G. Capital Improvement Project Funds:

Contains utility and general debt service funding and distributions.

3. Appendix

Ordinances:

Copies of the ordinances generated by the budget process: the ordinance adopting the budget, appropriating funds and adopting the tax rate.

City-Wide Goals

A. City Council Goals
B. Comprehensive Plan Goals
C. Financial Goals and Policies

General City Information

A. City Organization
B. City Funds
C. Basis for Accounting and Budgeting
D. History of Cedar Park:
E. Demographic Information
F. Demographic Statistical Past 10 Years
G. Principal Employers Current and 9 Years Ago
H. FTE City Employees by Function Past 10 Years

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A. Adopted Budget Property Tax Analysis
B. Taxable Ad Valorem and Rates for 10 Years
C. Value of Taxable Property Last 10 Fiscal Years
D. Direct and Overlapping Tax Rates Last 10 Fiscal Years
E. Top Ten Taxpayers for Current and Nine Years Ago
F. Sales Tax by Category

Budget Glossary:

A listing of some of the words and acronyms and their meanings contained in the budget.

OVERVIEW OF THE BUDGET PROCESS

The City of Cedar Park's budget process is the mechanism that changes taxpayer requests and resources into government services and expenditures. The budget serves as the annual financial plan for the City and provides a detailed outline of expenditures, revenues, and related goals. Below is the budget process of the City.

BUDGET PREPARATION PROCESS

A budget kick-off event is held in mid-March. At the kickoff meeting, the Budget Manager distributes the departmental target numbers, budget calendar, budget preparation manual, department budget request forms, and accompanying instructions. The departmental target number provides each department their base budget for the year which includes the current year budget plus any personnel-related increases, any known operational increases, and removes any one-time expenditures or known operational decreases. The departments review their budgets and adjust line item expenditures to better reflect historical spending, future-year expenditures and changing service demands, while still having no net effect on the budget. If funding is needed beyond the target amount, either an Adjustment to Base form is required for any "must-do" expenditures such as contractual or federal/state mandates, or an Enhancement form for "nice-to-do" expenditures such as additional personnel, new programs, or new capital equipment. The Financial Services Department reviews the departmental requests once they are completed.

After the departmental budgets have been reviewed and verified by the Financial Services Department, the total request is submitted to the City Manager. Departments meet with the City Manager to discuss their requests. The meetings focus on both the funding requests and the goals and performance indicators for the department. The City Manager reviews the requests and will alter the funding request as needed, including adding, adjusting, or removing Adjustment to Base and Enhancement forms. Adjustment to Base forms approved by the City Manager are considered part of the budget and Enhancement forms will be presented to City Council for final approval.

A City Council Workshop is held in late July in which the City Manager presents the budget as it appears at that date. At this time, the budget may not be balanced; however, the city will be presenting information on how it plans to balance the budget. The Workshop allows Council to see what is included in the budget and ask questions and provide input on funding and related budget questions. Council may also start approving Enhancements to include in the Budget. After the workshop, the Financial Services Department will use Council's input to create the Proposed Budget for the upcoming fiscal year.

ADOPTION PROCESS

Once the Proposed Budget is completed, it is posted on the City's website, made available at the Library and with the City Secretary. According to the City Charter, two public hearings are required to adopt the budget. At the public hearings, the City Council is presented a summary of the Proposed Budget with any changes made and any information previously requested. Council may make recommended funding changes or request more information. After the second public hearing, the City Council may adopt the budget by ordinance and majority vote.

OVERVIEW OF THE BUDGET PROCESS

In addition, the state requires that the city hold two public hearings on the tax rate in order to adopt, if the rate is to exceed the lower of the effective or rollback tax rate. The city must also publish the proposed tax rate and notices of a vote on the rate if it is higher than the effective tax rate or the rollback rate. The Effective tax rate is the rate that provides the city the same tax levy amount from the current year based upon development that was in the city during the current year. Usually, this number is higher because of property value growth. The Rollback rate is the effective tax rate for operations and maintenance multiplied by 1.08 plus the proposed debt tax rate. Typically, the City's tax rate is higher than the effective related to property value increases and lower than the rollback rate related to the 1.08 multiplication on the operations and maintenance tax rate and relative stability of the debt tax rate. According to State law, The Council may adopt the tax rate ordinance after the budget ordinance is adopted.

After adoption, Financial Services creates an Adopted Budget book which is made available on the city's website, with the City Secretary and at the Library. The Adopted Budget is also submitted to the Government Finance Officers Association for review and possible award of the *Distinguished Budget Presentation Award*.

IMPLEMENTATION PROCESS

On October 1 of the fiscal year, the budget is implemented into the Accounting software system. Departments must operate within their adopted budgets. Budgetary control is established and maintained after adoption of the budget by the preparation of monthly revenue and expenditure statements, which are provided to the City Manager and to Council.

BUDGET AMENDMENT PROCESS

Amendments to the budget can be made after adoption. According to Section 8.05 of the City Charter, Council may transfer funds after a public hearing and the approval of a resolution. A budget amendment is required for the following:

- Funds are being moved from one department to another
- Funds are being moved from one fund to another
- A revenue is to be increased or decreased
- The addition, deletion, or transfer of a position

Department Heads may request a line-item transfer, if it does not change the total dollar amount of the departmental budget. If personnel lines are to be modified, the City Manager must approve the request.

YEAR-END PROCESS

After the fiscal year is completed, the city contracts with an independent auditor to review the city's financial statements. The auditor will review expenditures, revenues, and fund balances to ensure that all accurate. Upon completion of the audit, the Comprehensive Annual Financial Report (CAFR) is created and published. The CAFR provides audited financial statements for all major funds and provides statistical data regarding the city.

CITY OF CEDAR PARK
FY 2013-2014 BUDGET CALENDAR

	DATE	EVENT	ACTION
PREPARATION	April 4, 2013	FY 2013-2014 Budget & CIP Kickoff	Finance Department distributes Current Year Estimate Worksheets, Proposed Budget worksheets and instructions to Department Directors
	April 5-May 10, 2013	Departmental Budget & CIP Submittal Preparation	Departments create their proposed budget and CIP submittal for review by Finance
	April 19, 2013	March financials closed	Finance closes the March monthly finances
	April 10, 2013	Additional Budget Training Session 1 - City Hall - Buttercup Room 10 a.m.-12 p.m.	Finance Department will offer additional training for budget submittals, including Q&A session
	April 17, 2013	Additional Budget Training Session 2 - City Hall - Buttercup Room 2 p.m.-4 p.m.	Finance Department will offer additional training for budget submittals, including Q&A session
	May 6, 2013	Additional Budget Training Session 3 - City Hall - Lakeline Room 2 p.m.-4 p.m.	Finance Department will offer additional training for budget submittals, including Q&A session
	May 10, 2013	Budget & CIP Submittals due	Departments submit budgets to Finance for review
	May 10-May 24, 2013	Finance reviews and departmental updates of budget & CIP submittals	Finance reviews departmental budget submittals prior to departmental submittal to the City Manager
	Mid May	Deadline for submitting appraisal records to ARB	No action by City
	May 22, 2013	Department Budget & CIP submittals due to City Manager	Directors MUST submit their proposed budget worksheets to City Manager and Finance
	May 22-June 7, 2013	CM holds budget & CIP submittals meetings	City Manager reviews and discusses submittals with Department Directors
	June 21-22, 2013	City Council Summer Retreat	
	July 23-25, 2013	Tax Roll Certification	Chief Appraiser official date for certifying tax roll
	July 27, 2013	Council Budget Workshop	Budget workshop with Council
	End of July	Calculation of Effective and Rollback Tax Rates	Finance Department calculates effective and rollback tax rates from certified tax roll

CITY OF CEDAR PARK
FY 2013-2014 BUDGET CALENDAR

	DATE	EVENT	ACTION
ADOPTION	August 12, 2013	Publish Proposed Budget & CIP	Provide Budget to Library, City Secretary and place on website. In addition, place notice on public access television channel
	August 8, 2013	Proposed FY 2013-2014 Budget and Tax Rate Presentation to Council	Staff provides presentation of Proposed Budget to Council at Regular Council Meeting
	August 22, 2013	First Reading of Budget and Tax Rate	Public hearing for budget. May need to schedule and announce meeting to adopt tax rate 3 - 14 days from this date IF proposed rate exceeds the ETR.
	August 29, 2013	*Optional Special Council Meeting*	*Optional meeting to provide additional Public Hearings on Budget and Tax Rate*
	September 5, 2013	*Notice of vote on tax rate if necessary*	*must be published at least 7 days before meeting to adopt tax rate, if necessary*
	September 5, 2013	Second Reading of Budget and Tax Rate and Adoption	Optional meeting to provide additional Public Hearings on Budget and Tax Rate
IMPLEMENTATION	September 12, 2013	Final reading; Adoption of Budget and Tax Rate	Vote on Budget and Tax Rate
		72 hour notice for meeting at which governing body will adopt tax rate	
	October 1, 2012	Operating Fiscal Year begins	
	November 16, 2012	Close FY 2013	
	November 26, 2012	Begin FY 2013 Audit	
	December 4, 2013	Publish FY 2014 Budget	
	December 11, 2013	Submit Budget to GFOA	

October 1, 2013

To: The Honorable Mayor Powell, Members of the City Council and Citizens of Cedar Park:

It is my privilege to present to you the Adopted Operating Budget for Fiscal Year 2013-2014 (FY14). This budget reflects the many programs, services, and amenities to be provided by the City to its residents in the coming fiscal year, from October 1, 2013 to September 30, 2014. This budget was crafted to reflect the Mayor and Council's commitment to fiscal responsibility, while maintaining their vision of Cedar Park as a vibrant community where families thrive and businesses prosper.

As we began developing the FY14 Operating Budget, City Council identified the goal of maintaining or enhancing city core services without a tax rate increase. The Adopted Budget accomplishes this ambitious goal. I am particularly pleased to announce that the City's continued commitment to maximize services while minimizing costs to citizens has resulted in an FY14 property tax rate of $0.4925 per $100, a rate that is actually lower than last fiscal year's rate.

Through a fiscally conservative approach to spending, the City ended FY13 with savings in several departments. Furthermore, strong sales tax revenues helped place the City in an advantageous position before entering into FY14. By allocating savings and additional sales tax revenues during FY13 to cover necessary one-time purchases, the City was able to remove those requested items from the FY14 budget, such as a Police and Court video surveillance system, a pavement condition study and the resurfacing of Milburn Pool.

Fit at 40- Maintaining the Core

This past February the City celebrated its 40th anniversary as a city. In these past 40 years, the City has evolved from a small town of a few thousand people to one of the largest cities in central Texas. Just this year Cedar Park was named the 4th fastest growing city in the nation by the US Census, and today just over 55,000 people call Cedar Park home, as well as another 20,000 people to whom we provide certain services. As we enter our 4th decade as a city, we embrace the exciting changes resulting from our rapid growth and reiterate our continued commitment to maintain the City's core services, despite the increased service demands from our growing population and business community. We are continuing to look for new ways to serve our citizens, businesses and visitors and are also focusing on maintaining the high standards that Cedar Park residents have come to expect. We are proud of how far we have come in the last 40 years and look forward to the opportunities we are sure to experience in the coming years.

Public Safety

As a part of our commitment to maintaining core services, this year's budget illustrates our dedication to having a safe community. The City has hired new chiefs in both the police and fire departments in the last year, and the command staff in each department has been reorganized to better accommodate the growth and management of our public safety functions. Approximately 90% of the increases in spending in the General Fund are related to public safety expenditures. This year we will be adding four new Police positions and enhanced our public safety services to help ensure that Cedar Park remains a safe and enjoyable community in which to live and work. These additional positions are:

- Assistant Police Chief
- Patrol Sergeant
- Patrol Officer
- Crime Analyst

The addition of these four new positions will better enable the Cedar Park Police Department to serve the needs of our growing population by enhancing our predictive policing program and increasing police presence during times with higher call volume.

In addition to the positions, the new OSSI computer-aided dispatch system, which was funded in FY12 and built during FY13, is expected to launch in mid-fall. This system will provide more detailed information to call takers and will better integrate with the systems used by Williamson County and other neighboring municipalities allowing for greater collaboration and data-sharing. This system is a key element in providing real-time data and activity trends for analysis to be used in effective predictive policing. The records management system (RMS) and field based reporting capabilities greatly enhance officer efficiency as well as data collection and analysis. Finally, the City funded a module for the system that automates fire station toning for emergency calls, thereby reducing response times for our first responders.

The FY14 Budget program includes the funding for the rehabilitation of Fire Station #3 in support of our fire service and its dedicated personnel. This station is now the oldest station in the City and has not undergone any major repairs, maintenance or upgrades since its opening in 1997. The City has already funded and overseen needed repairs and updates to Station #2 in the previous two fiscal years to replace the HVAC system and roof, which were badly in need of attention. In this budget, the City allocated $200,000, in addition to the previously funded $200,000, for necessary repairs to Station #3, which is expected to commence this fiscal year.

Economic and Business Development

Not only has our residential community been growing, the City's business community has experienced similar growth. In the coming year we look forward to welcoming Costco to their new Cedar Park location at the corner of RM 1431 and Toll183A. The new 153,700-square-foot store will serve as the anchor for a shopping and dining complex which is slated to include several restaurants such as In-N-Out Burger, BJ's Brewhouse and a variety of additional retail

stores. This corner is the northwest corner of a major intersection and across the tollway from another major developed retail center, 1890 Ranch. A second Super Wal-Mart is also scheduled to open its doors to the Cedar Park community in FY14. This new 150,000-square-foot store, located at RM 1431 and Ronald Reagan Blvd., is expected to employ roughly 300 people and provide an additional convenient shopping option for Cedar Park residents.

These new retail developments will not only result in more shopping options for citizens, but will also generate additional sales tax revenue, which can be used to help fund City services and minimize what must be collected in property tax to maintain our current service levels.

In addition to the new retail development, the City's Economic Development (ED) Department has continued to work with developers and existing employers to increase our professional, primary and daytime jobs. We saw the completion of a 27,500 square foot flex-space office building on the highly visible Toll 183A frontage road. The City's ED staff has been working closely with the developer and prospective employers to lease this new building. Cedar Park Regional Medical Center (CPRMC) is currently undergoing a significant expansion, which they have committed to an additional 100 jobs, $15 million in capital investment and a new 90,000 square foot medical office building. They were also awarded the Enterprise Fund from the State of Texas for state sales tax rebate during their expansion. The City Council continues to strongly support economic development and job creation efforts in Cedar Park, as is evidenced by their City Council goals and priorities.

Sales Tax

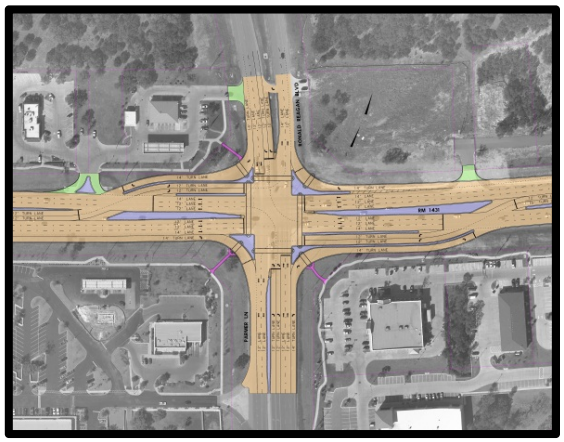
In FY13, increased purchasing at Cedar Park businesses resulted in monthly sales tax revenues that were approximately 10% higher than what was anticipated. We expect growth to continue into FY14 with anticipated sales tax revenue of $8,635,035 for the year. The City of Cedar Park takes a conservative approach to sales tax projections recognizing the volatility of this revenue stream; however, due to the new developments opening to the public in FY14, we feel confident in anticipating higher sales tax revenues. It is due in large part to these promising sales tax projections that property tax rates have been lowered to $0.4925 per $100 for FY14.

The City's "Got It In Cedar Park" campaign kicked off in FY13 and will continue into FY14 in an effort to encourage residents to continue to support the City of Cedar Park by shopping locally and keeping sales tax revenues in their community.

RM 1431 Pass-Thru Financing Project

As the population of Cedar Park has grown, naturally traffic volumes have also increased. In FY14 the initial construction phases of the RM 1431 Pass-Thru Financing Project will begin in an effort to help mitigate the increased traffic volume on this particularly well-traveled thoroughfare. This $23.3 million project, stretching from Parmer Lane to Sam Bass Rd, will be the largest transportation project in the City's history and provide significant mobility enhancement.

As with most large capital improvement projects undertaken by cities, there will be an associated debt issuance of approximately $21 million for the RM 1431 Pass-Thru Financing Project. This project is a good example of strong regional partnership, as the City is working with both the Texas Department of Transportation and Williamson County to allow the City to widen the roadway from its current four lanes to six lanes with raised medians. Additionally, an innovative new continuous flow intersection will be installed at the intersection of RM 1431 and Parmer Lane to help alleviate congestion at this roadway.



Upon completion of the roadway widening, the City will recoup 80% of all construction related expenses from the Texas Department of Transportation over a period of ten years. As a result, the City's share of this extensive transportation project is expected to be reduced to approximately $6.5 million.

Arts & Entertainment

In late FY13, the City completed negotiations to set up Tax Increment Reinvestment Zone (TIRZ) #2. This agreement will require that additional tax revenue be reinvested in developing the area. TIRZ#2, located at the northwest corner of Toll 183A and New Hope Drive, surrounds the existing Cedar Park Center. The City Council has envisioned this area around the Center as a more developed entertainment district, and this agreement is the exciting first step in making that vision a reality. As we move into FY14, City Council and staff will work with developers of this area to spur the development of additional entertainment, dining and shopping venues in the area.

FY14 will also be an exciting year for fine arts in Cedar Park. In October of FY14 the City will be celebrating the grand opening of the Cedar Park Sculpture Garden. This garden, planned and executed by the Cedar Park Arts Advisory Board, will feature twelve sculptures by eight different Texas artists. The sculptures will remain on display for a period of one year, and each year new pieces will by cycled into the garden. The modest costs of the garden will be funded using a combination of revenues from the hotel/motel tax, and donations from private citizens.

Diversified Tax Base and Land Use

As noted earlier, Cedar Park has continued to grow, both in terms of people as well as number of businesses. Based on substantial planning over the last three decades, the City understands its physical boundaries forming our city limits and extra-territorial jurisdiction and anticipates an ultimate population of approximately 110,000 people. Within the next decade, Cedar Park will complete its transition from an era of rapid growth and new development to one of focused efforts in maintenance, stabilization and redevelopment. Land use strategies for undeveloped properties, particularly in the commercial corridors, are very much in the

forefront of the City's planning efforts in order to provide a foundation for an economically vibrant and sustainable future.

During FY13 the City began the process of gathering extensive community input as we work to create a new Comprehensive Plan for the City. With the direction of the Cedar Park Comprehensive Plan Advisory Committee (a committee comprised of citizens, business owners and City Council members), the guidance of City Council, and the community input gathered on ImagineCedarPark.com, staff has begun to examine and analyze the impending needs for a maturing city and will complete the City's new Comprehensive Plan in FY14. This new plan will serve as the blueprint for the City as it develops over the next 20 years.

Water Usage

With the persistent low lake levels and ongoing severe drought conditions, the issue of water usage has emerged as one of the main concerns facing the Central Texas region. In FY13 the City repositioned its deep water intake system to allow for ongoing access to water supplies as the lake levels have continued to lower.

During early FY14, the City is anticipating that the Lower Colorado River Authority (LCRA) will mandate a 20% reduction in water usage from all central Texas customers, including the City of Cedar Park. To proactively prepare for this, Cedar Park entered Stage 3 Mandatory Water Restrictions on August 1, 2013. These restrictions mean outdoor residential and business watering (with the exception of hand watering) has been reduced to once a week from twice a week. A temporary rate restructure is associated with the restrictions to ensure utility operations are not impacted by the decreased water usage.

As a part of the City's conversation program, we continue providing public education and conservations programs, including the annual Household Hazardous Waste, water-thrifty landscaping seminars and the discounted rain barrel sale.

Looking Forward

The City is committed to not only providing citizens with a great place to live and work today, but also tomorrow. Through forward-looking initiatives, the City Council is working to position the City as a place that will attract the best economic development opportunities and provide the highest quality city services at the lowest possible cost to citizens. As a result, Mayor Matt Powell formed three Blue Ribbon Task Forces focusing on long term city goals. These Blue Ribbon Task Forces are:

- Tax Rate and Bond Capacity Blue Ribbon Task Force
- Office Recruitment Blue Ribbon Task Force
- Higher Education Campus Blue Ribbon Task Force

The Tax Rate and Bond Capacity Task Force is charged with looking 15 to 20 years into the future and estimating the effects resulting from the City's future development and redevelopment, capital and operating needs and revenue projections. The task force will create models to assess how the tax rate gets impacted by the many variables and the timing of these variables, with the ultimate goal being to use the models to make short term and long term decisions to minimize the tax rate impacts. The Office Recruitment Task Force seeks to recruit and facilitate the development of new and attractive office spaces in support of economic development in the City. Finally, the Higher Education Campus Task Force is working to encourage institutes of higher education to develop a presence in Cedar Park, recognizing the advantageous effects of having higher education opportunities in our community. These ambitious goals will take time and committed efforts to accomplish, but as we move forward into FY14, we continue to make progress on them.

Final Thoughts

I would like to offer my sincerest thanks to City Management Staff, Department Heads and the Finance Department for their hard work and dedication in creating the FY14 Operating Budget. Budget development is a long and difficult process, and their work has resulted in a budget that is well-planned and fiscally prudent. I'm confident that this budget will serve the City and its citizens well in the coming year and position the City favorably for the years to come. I would also like to thank the Cedar Park City Council for their continued leadership and commitment throughout the development of this budget. Their vision has been a guiding force throughout the entire process.

Sincerely,

Brenda Eivens

Brenda Eivens
Cedar Park City Manager

PERSONNEL

The Personnel Section provides a city-wide organizational chart, a list of the members of Council, a list of City-Council Appointed Officials, a list of City-Manager Appointed Officials, a list of Boards members, and a summary of Full-Time Equivalent (FTEs) positions by department and fund. The officials are listed as of the date of budget adoption and may change during the year.

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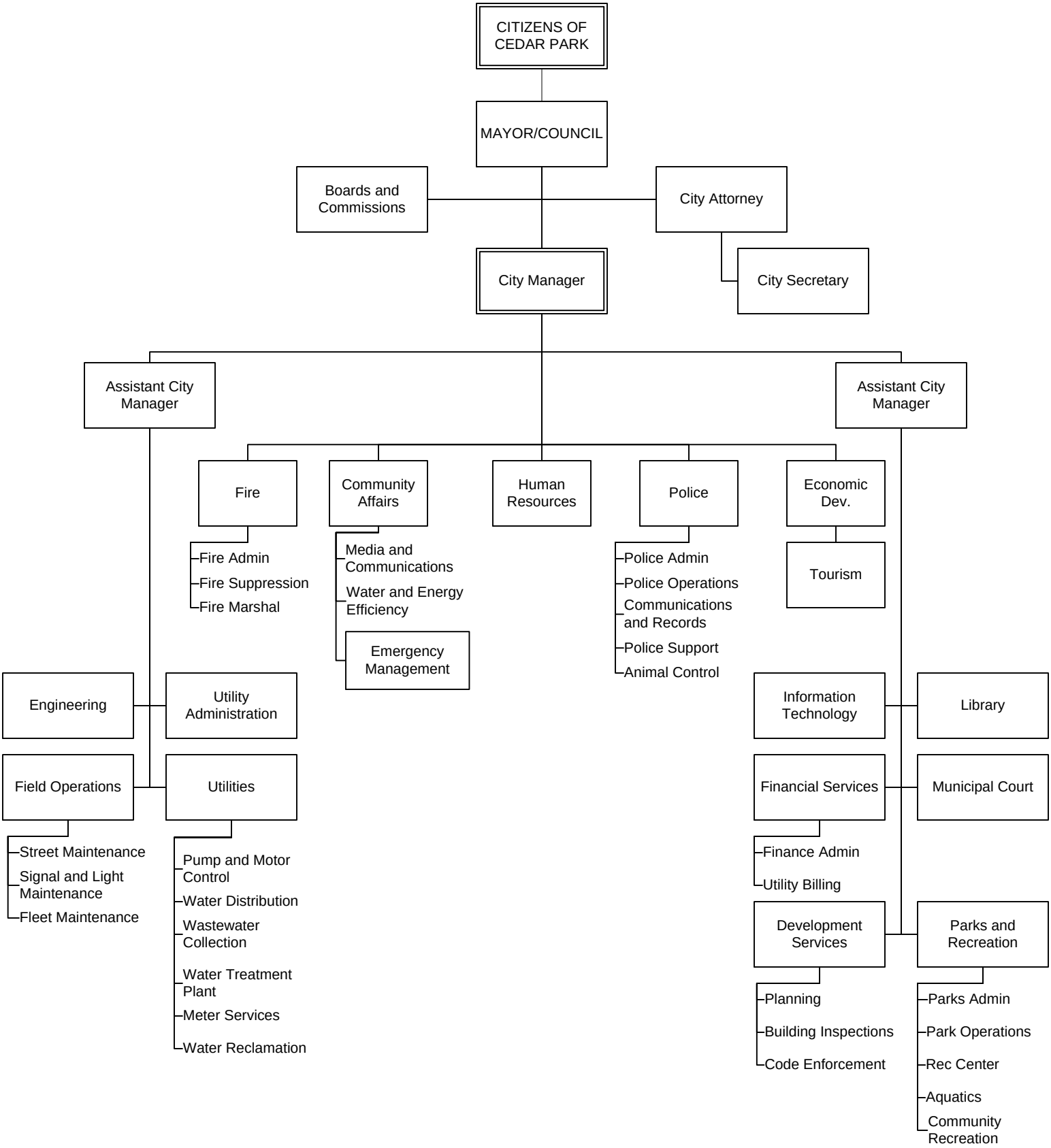
City of Cedar Park



ELECTED OFFICIALS

CITY COUNCIL
Two-Year Terms

NAME	TERM EXPIRES
Matt Powell, Mayor	May 2014
Stephen Thomas, Place 1	May 2013
Mitch Fuller, Place 2	May 2014
Lyle Grimes, Place 3	May 2013
Lowell Moore, Place 4	May 2014
Jon Lux, Place 5	May 2013
Donald J. Tracy, Place 6 & Mayor Pro Tem	May 2014

COUNCIL APPOINTED OFFICIALS

POSITION	NAME	DATE APPOINTED
City Manager	Brenda Eivens	December 22, 2005
City Attorney	Charles Rowland	February 1, 2006
City Judge	Joseph Oswald	September 1, 2005

CITY MANAGER APPOINTED OFFICIALS

POSITION	NAME	DATE APPOINTED
Assistant City Manager	Sam Roberts	January 3, 1996
Assistant City Manager	Josh Selleck	July 1, 2012
Director of Community Affairs	Katherine Woerner	January 21, 2012
City Secretary	LeAnn Quinn	July 12, 1999
Director of Finance	Joseph Gonzales	September 6, 2012
Police Chief	Sean Mannix	January 21, 2013
Fire Chief	James Mallinger	November 29, 2011
Court Administrator	April Christiansen	January 24, 2007
Director of Development Services	Vacant	N/A
Director of Parks and Recreation	Curt Randa	August 14, 2006
Director of Building Inspections	Mark Lewis	December 1, 2004
Library Director	Pauline Lam	December 1, 1980
Director of Utilities	Eric Rauschuber	May 22, 2004
Information Technology Director	Andrew Manhein	November 1, 2004
Human Resources Director	Miguel Ozuna	October 17, 2005
Engineering Director	Darwin Marchell	September 4, 1996

BOARDS AND COMMISSIONS

PLANNING AND ZONING COMMISSION

Nicholas Kauffman, Chair
Audrey Wernercke, Vice Chair
Holly Hogue, Secretary
Scott Rogers
Thomas Balestiere
Michael Dion
Kelly Brent

BOARD OF ADJUSTMENTS

John Miri, Chair
Scott Rogers
Audrey Wernercke
Kelly Brent
Kevin Haywood

Alternates
Holly Hogue
Jon Lux
Nicholas Kauffman
Thomas Balestiere

PARKS AND RECREATION BOARD

Maria Talamo, Chair
Dick Lewis
Vacant
Kathy Cook
Vacant
Jessica May
Gail Lindholm

HISTORICAL PRESERVATION COMMISSION

Joe Greene, Chair
Vacant
Greg Cestaro
Vacant
Vacant

ECONOMIC DEVELOPMENT CORPORATION (4A)

Kerry Watson, President
Kevin Lancaster, Vice President
Steve Foster
Robert Ingraham
Cobby Caputo

COMMUNITY DEVELOPMENT CORPORATION (4B)

Brian Rice, President
David Scott Burger, Vice President
Ryan Wood, Secretary
Mo Jahadi,
Kevin Harris
Corbin Van Arsdale
Bard Young

TOURISM

Mel Kirkland, Chair
Matthew Olguin, Vice Chair
Robert Schoen, Secretary
Dustin Weibel
Wayne Brooks
Rick McLaughlin
Vacant

ARTS ADVISORY BOARD

Sheela Goodrich, Chair
Mark Ledyard, Secretary
Ursala Overdiek
Andy DeBruyn
Michael Vermeeren
PJ (Paul) Gorski
Vacant

CIVIL SERVICE COMMISSION

Barbara Boulware-Wells
Nelson Ramirez
Richard Galloway

TIRZ BOARD

The Board is filled by members of the City Council.

BUDGETED POSITIONS
FULL-TIME EQUIVALENTS BY DEPARTMENT

General Fund

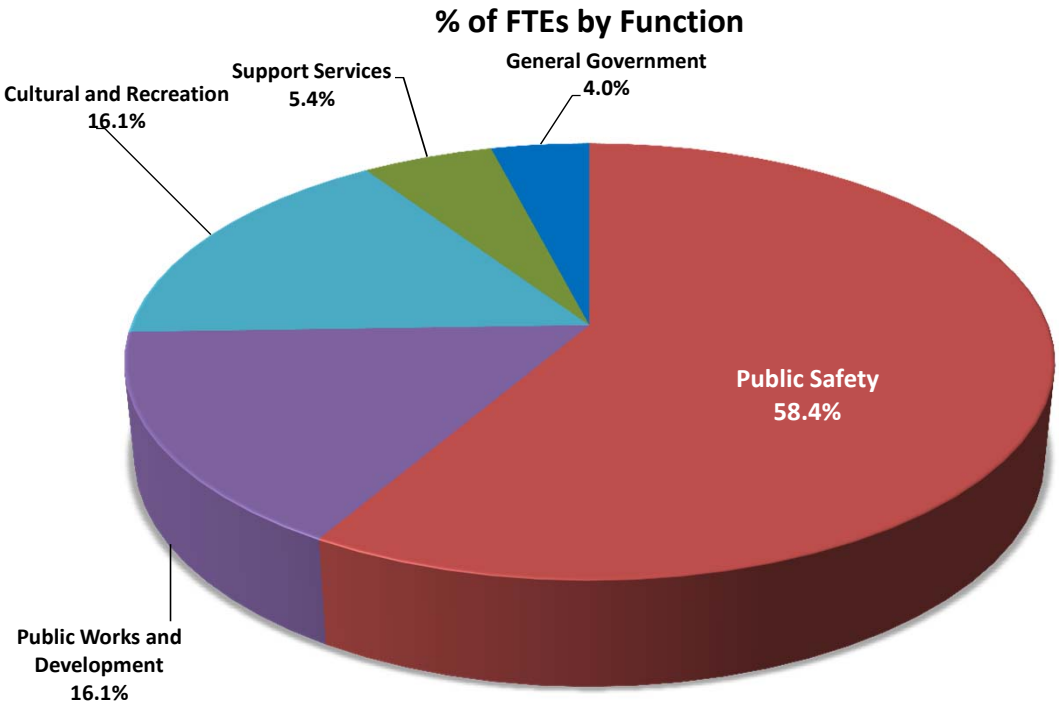
Department	FY 2011-2012 Actual	FY 2012-2013 Actual	FY 2013-2014 Adopted	FY 2013-2014 % of Fund	FY 2013-2014 % of Total
Public Safety					
Municipal Court	9.5	9.5	9.5	2.8%	2.3%
Police (Civil Service and Non-Civil Service)	104	112	116	34.5%	28.0%
Fire (Civil Service and Non-Civil Service)	72	70	70	20.8%	16.9%
Emergency Management	1	1	1	0.3%	0.2%
Total Public Safety	**186.5**	**192.5**	**196.5**	**58.4%**	**47.4%**
Public Works and Development					
Engineering	8	8	8	2.4%	1.9%
Development Services	18	20	22	6.5%	5.3%
Field Operations	24	24	24	7.1%	5.8%
Total Public Works and Development	**50**	**52**	**54**	**16.1%**	**13.0%**
Cultural and Recreation					
Parks and Recreation	30.5	33	35	10.4%	8.4%
Library	16.75	17.75	17.75	5.3%	4.3%
Tourism	1.5	1.5	1.5	0.4%	0.4%
Total Cultural and Recreation	**48.75**	**52.25**	**54.25**	**16.1%**	**13.1%**
Support Services					
Finance	7	7	7	2.1%	1.7%
Information Technology	5	6	6	1.8%	1.4%
Human Resources	4	5	5	1.5%	1.2%
Total Support Services	**16**	**18**	**18**	**5.4%**	**4.3%**
General Government					
City Management	4	4	4	1.2%	1.0%
City Secretary	1	1	1	0.3%	0.2%
Community Affairs - Media & Communications	2.5	2.5	2.5	0.7%	0.6%
Economic Development	2	2	2	0.6%	0.5%
Legal Services	4	4	4	1.2%	1.0%
Total General Government	**13.5**	**13.5**	**13.5**	**4.0%**	**3.3%**
Total General Fund FTEs:	**314.75**	**328.25**	**336.25**	**100.0%**	**81.2%**

Utility Fund

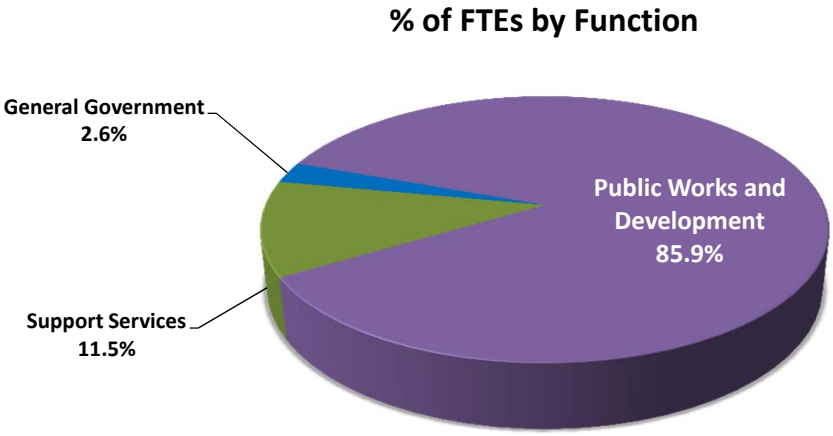
Department	FY 2011-2012 Actual	FY 2012-2013 Actual	FY 2013-2014 Adopted	FY 2013-2014 % of Fund	FY 2013-2014 % of Total
Public Works and Development					
Utility Administration	9	7	7	9.0%	1.7%
Utilities	60	60	60	76.9%	14.5%
Total Public Works and Development	**69**	**67**	**67**	**85.9%**	**16.2%**
Support Services					
Financial Services - Utility Billing	9	9	9	11.5%	2.2%
General Government					
Community Affairs - Water & Energy Efficiency	-	2	2	2.6%	0.5%
Total Utility Fund FTEs:	**78**	**78**	**78**	**100.0%**	**18.8%**
Total All Funds FTEs:	**392.75**	**406.25**	**414.25**		

BUDGETED POSITIONS
FULL-TIME EQUIVALENTS BY DEPARTMENT

General Fund



Utility Fund



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EXECUTIVE SUMMARY

The Executive Summary provides an analysis of the adopted budget. The section includes a summary of operating and capital budgets, a summary of fund balance, detailed analysis of the General Fund and Utility Fund, summary information on other operating funds, and significant changes in the budget.

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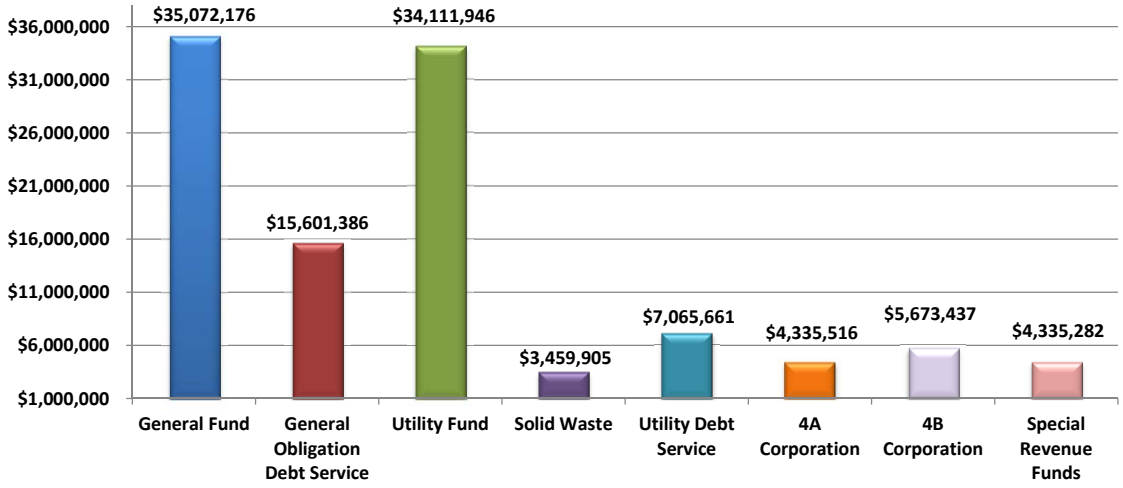
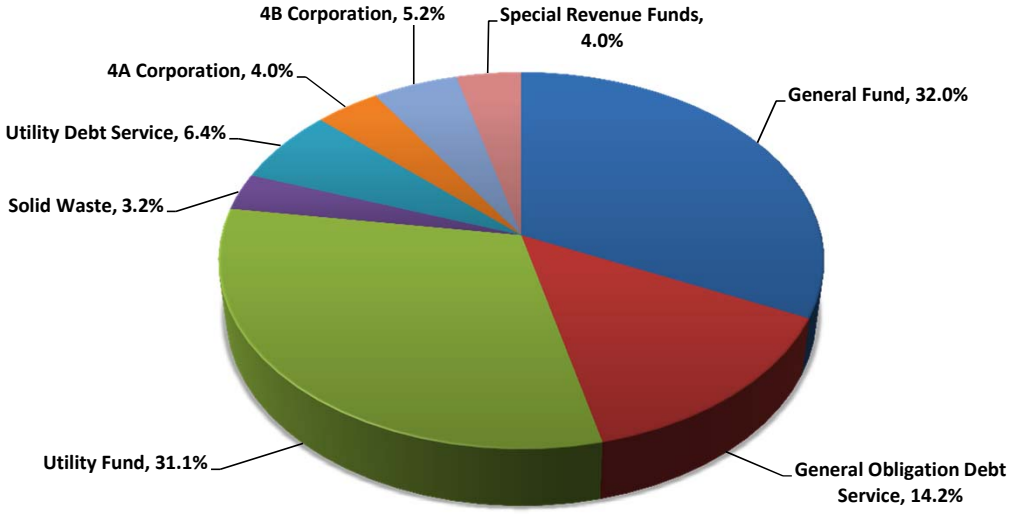
OPERATING BUDGET SUMMARY

The total proposed operating budget for FY 2013-2014 is $109,655,309. The two largest operating funds are the General Fund which comprises $35,072,176 or 32.0% and the Utility Fund which comprises $34,111,946 or 31.1% of the total operating budget, which combines to be $69,184,122 or 63.1%.

FY 2013-2014 City of Cedar Park Adopted Operating Budget $109,655,309



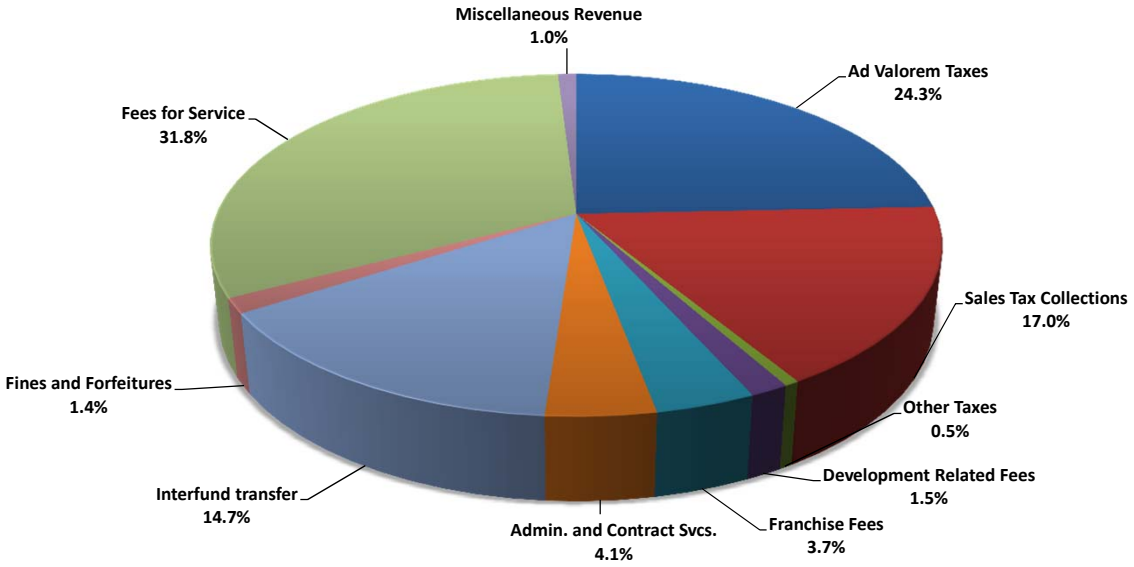
FY 2013-2014 Operating Budget



FY 2013-2014 Consolidated Operating Fund Revenue Summary

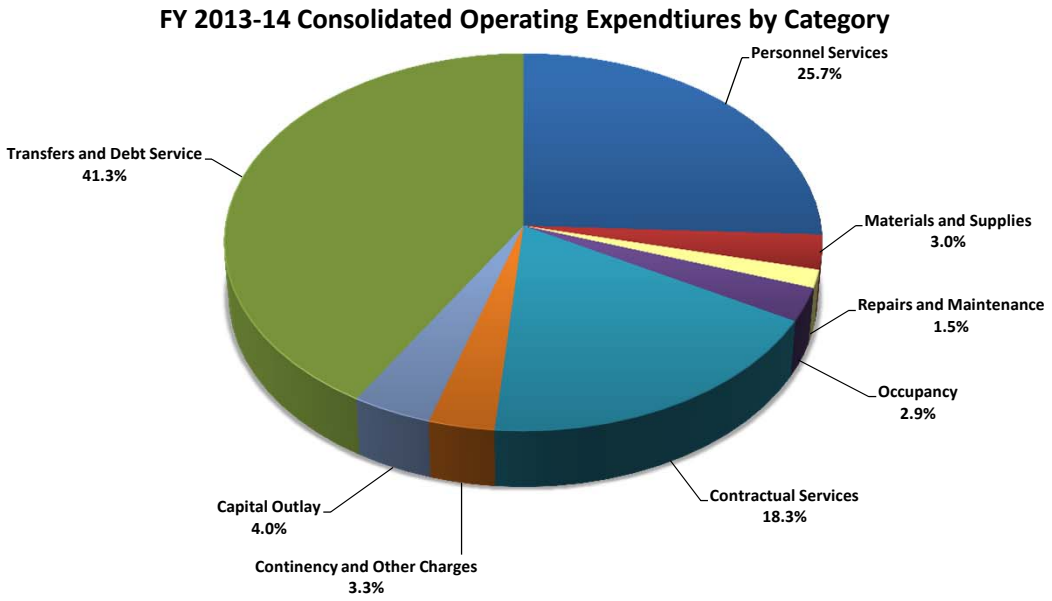
Revenues:	General Fund	General Debt Service	Utility Fund	Solid Waste Fund	Utility Debt Service	4A Corporation Funds	4B Corporation Funds	VES and Special Rev. Funds	Grand Total
Ad Valorem Taxes	$ 12,469,290	$ 11,818,142	$ -	$ -	$ -	$ -	$ -	$ 458,980	$ 24,746,413
Sales Tax Collections	8,636,035	-	-	-	-	4,318,017	4,318,017	-	17,272,069
Other Taxes	82,681	-	-	-	-	-	-	475,000	557,681
Development Related Fees	1,480,766	-	-	-	-	-	-	-	1,480,766
Franchise Fees	3,711,452	-	-	-	-	-	-	95,173	3,806,625
Admin. and Contract Svcs.	4,162,618	-	-	-	-	-	-	-	4,162,618
Interfund transfer	-	4,128,731	1,538,088	-	7,048,161	-	-	2,243,005	14,957,985
Fines and Forfeitures	932,584	-	394,864	-	-	-	-	105,358	1,432,806
Fees for Service	2,570,524	-	26,310,203	3,440,874	-	-	-	-	32,321,601
Miscellaneous Revenue	306,439	105,000	76,688	750	22,000	17,500	17,796	434,351	980,524
Total Revenues	**$ 34,352,389**	**$ 16,051,873**	**$ 28,319,843**	**$ 3,441,624**	**$ 7,070,161**	**$ 4,335,517**	**$ 4,335,813**	**$ 3,811,867**	**$ 101,719,087**

FY 2013-2014 Consolidated Operating Revenues



FY 2013-2014 Consolidated Operating Fund Expenditure Summary by Category

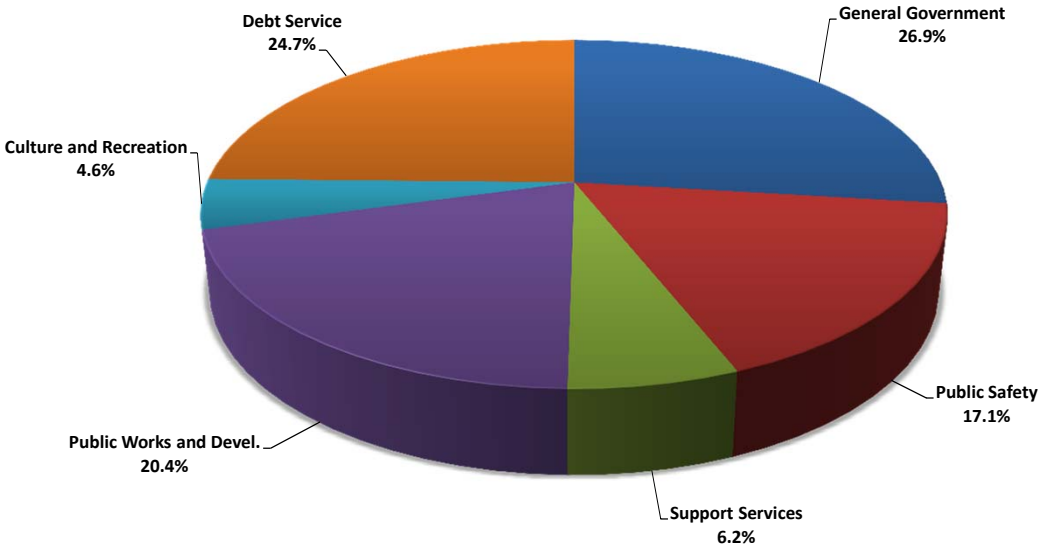
Expenditures By Category:	General Fund	General Debt Service	Utility Fund	Solid Waste Fund	Utility Debt Service	4A Corporation Funds	4B Corporation Funds	VES and Special Rev. Funds	Grand Total
Personnel Services	$ 23,572,199	$ -	$ 4,597,888	$ -	$ -	$ -	$ -	$ 54,317	$ 28,224,404
Materials and Supplies	1,512,514	-	858,450	100,000	-	-	-	770,600	3,241,564
Repairs and Maintenance	1,112,091	-	576,205	-	-	-	-	-	1,688,296
Occupancy	1,397,992	-	1,759,181	-	-	-	-		3,157,173
Contractual Services	4,575,072	728,500	9,689,333	3,183,469	-	846,717	113,931	925,685	20,062,707
Continency and Other Charge	2,428,920	-	649,087	-	-	7,000	3,460	516,935	3,605,402
Capital Outlay	169,090	-	2,113,000	-	-	-	-	2,067,745	4,349,835
Transfers and Debt Service	304,298	14,872,886	13,868,802	176,436	7,065,661	3,481,799	5,556,046	-	45,325,928
TOTAL ALL FUNDS	**$ 35,072,176**	**$ 15,601,386**	**$ 34,111,946**	**$ 3,459,905**	**$ 7,065,661**	**$ 4,335,516**	**$ 5,673,437**	**$ 4,335,282**	**$ 109,655,309**



FY 2013-2014 Consolidated Operating Fund Expenditure Summary by Function

Expenditures By Function:	General Fund	General Debt Service	Utility Fund	Solid Waste Fund	Utility Debt Service	4A Corporation Funds	4B Corporation Funds	VES and Special Rev. Funds	Grand Total
General Government	$ 3,046,513	$ -	$ 19,910,327	$ -	$ -	$ 853,717	$ 4,936,991	$ 794,614	$ 29,542,162
Public Safety	18,571,265	-	-	-	-	-	-	135,812	18,707,077
Support Services	3,092,611	-	950,780	-	-	-	-	2,805,845	6,849,236
Public Works and Devel.	5,870,929	-	13,250,839	3,283,469	-	-	-	-	22,405,237
Culture and Recreation	4,490,858	-	-	-	-	-	-	599,011	5,089,869
Debt Service	-	15,601,386	-	176,436	7,065,661	3,481,799	736,446	-	27,061,728
Total Expenditures	**$ 35,072,176**	**$ 15,601,386**	**$ 34,111,946**	**$ 3,459,905**	**$ 7,065,661**	**$ 4,335,516**	**$ 5,673,437**	**$ 4,335,282**	**$ 109,655,309**
Change in Fund Balance	$ (719,787)	$ 450,488	$ (5,792,103)	$ (18,281)	$ 4,500	$ 1	$ (1,337,624)	$ (523,415)	$ (7,936,222)

FY 2013-2014 Consolidated Operating Expenditures by Function



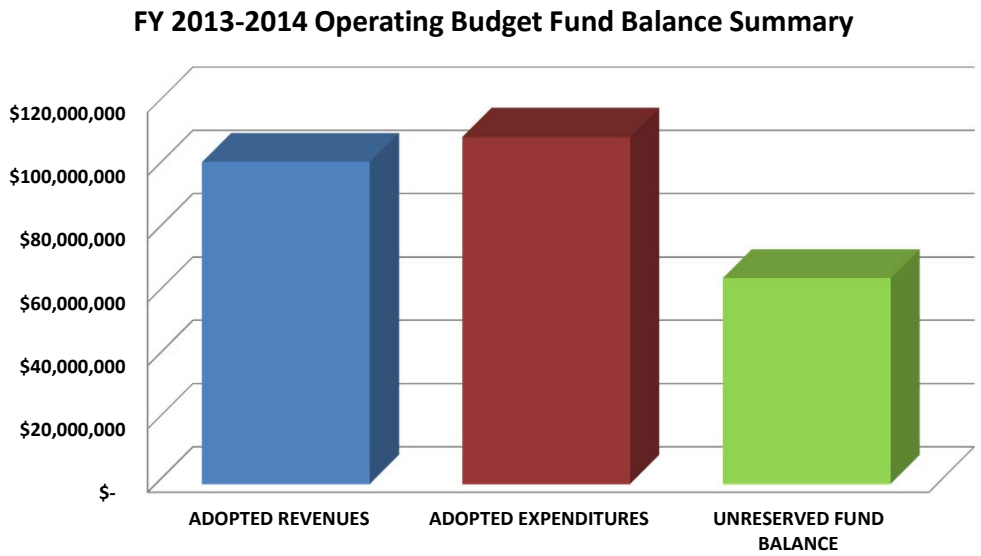
FY 2013-2014 OPERATING FUND BUDGET SUMMARY

REVENUES	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 PROJECTED	FY 2013-2014 ADOPTED
General Fund	$ 31,738,825	$ 32,732,321	$ 33,943,273	$ 34,352,389
General Debt Service Fund	14,008,129	14,497,568	15,086,830	16,051,873
Utility Fund	29,087,342	28,068,262	29,632,320	28,319,843
Solid Waste	3,118,582	3,208,079	3,425,706	3,441,624
Utility Debt Service Fund	7,342,316	8,073,735	5,786,901	7,070,161
Vehicle & Equipment Repl Fund	2,318,778	1,879,833	1,880,333	2,352,755
Grant Restricted Funds	366,808	268,869	274,755	270,040
Municipal Court Fund	107,786	105,650	99,327	106,008
Public Art	35,717	40,150	40,200	47,675
Recreation and Parks Programs	28,265	-	-	-
Tourism Board/Occupancy Tax	429,200	403,200	528,000	478,200
CPTV-10 / Cable Fund	105,062	97,339	97,156	97,339
Tax Incriminate Reinvestment Zone	483,961	445,148	441,616	459,730
Law Enforcement	49,136	100	12,438	120
Economic Development (4A)	3,955,977	3,860,060	4,167,500	4,335,517
Community Development (4B)	3,979,071	3,860,356	4,167,796	4,335,813
TOTAL REVENUES	**$ 97,154,955**	**$ 97,540,669**	**$ 99,584,151**	**$ 101,719,087**

EXPENDITURES	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 PROJECTED	FY 2013-2014 ADOPTED
General Fund	$ 31,995,986	$ 34,787,397	$ 33,889,867	$ 35,072,176
General Debt Service Fund	16,139,576	14,446,067	14,623,299	15,601,386
Utility Fund	29,578,927	32,401,063	31,426,595	34,111,946
Solid Waste	3,144,014	3,085,503	3,441,531	3,459,905
Utility Debt Service Fund	6,577,306	8,043,735	6,715,656	7,065,661
Vehicle & Equipment Repl Fund	1,772,905	2,525,663	2,041,744	2,805,845
Grant Restricted Funds	354,138	266,792	251,243	274,290
Municipal Court Fund	92,658	295,185	106,975	105,812
Public Art	75,665	63,914	-	120,811
Recreation and Parks Programs	23,450	-	-	-
Tourism Board/Occupancy Tax	408,537	403,200	367,075	478,200
CPTV-10 / Cable Fund	41,026	97,339	16,167	79,458
Tax Incriminate Reinvestment Zone	475,654	484,961	532,592	440,866
Law Enforcement	17,959	41,121	28,862	30,000
Economic Development (4A)	4,324,050	4,241,679	4,210,189	4,335,516
Community Development (4B)	2,583,768	3,857,867	3,032,676	5,673,437
TOTAL EXPENDITURES	**$ 97,605,619**	**$ 105,041,486**	**$ 100,684,469**	**$ 109,655,308**

FY 2013-2014 CONSOLIDATED PROJECTED FUND BALANCES

	UNRESERVED FUND BALANCE 9/30/2012	PROJECTED REVENUES FY 2012-2013	PROJECTED EXPENDITURES FY 2012-2013	PROJECTED UNRESERVED FUND BALANCE 9/30/2013	ADOPTED REVENUES FY 2013-2014	ADOPTED EXPENDITURES FY 2013-2014	PROJECTED UNRESERVED FUND BALANCE 9/30/2014
General Fund	$ 13,714,077	$ 33,943,273	$ 33,889,867	$ 13,767,483	$ 34,352,389	$ 35,072,176	$ 13,047,696
General Debt Service Fund	3,573,953	15,086,830	14,623,299	4,037,484	16,051,873	15,601,386	4,487,972
Utility Fund	23,372,342	29,632,320	31,426,595	21,578,067	28,319,843	34,111,946	15,785,964
Solid Waste Fund	448,467	3,425,706	3,441,531	432,643	3,441,624	3,459,905	414,362
Utility Debt Service Fund	10,281,896	5,786,901	6,715,656	9,353,141	7,070,161	7,065,661	9,357,641
Vehicle & Equipment Repl Fund	3,851,805	1,880,333	2,041,744	3,690,394	2,352,755	2,805,845	3,237,304
Grant Restricted Funds	546,595	274,755	251,243	570,108	270,040	274,290	615,858
Municipal Court Fund	336,247	99,327	106,975	328,600	106,008	105,812	328,796
Public Arts Fund	32,936	40,200	-	73,136	47,675	120,811	-
Tourism Board/Occupancy Tax	908,887	528,000	367,075	1,069,812	478,200	478,200	1,069,812
CPTV-10 / Cable Fund	154,557	97,156	16,167	235,546	97,339	79,458	253,427
Tax Incriminate Reinvestment Zone	483,961	441,616	532,592	392,985	459,730	440,866	411,849
Law Enforcement	76,604	12,438	28,862	60,180	120	30,000	30,300
Economic Development (4A)	5,027,083	4,167,500	4,210,189	4,984,394	4,335,517	4,335,516	4,984,395
Community Development (4B)	11,198,845	4,167,796	3,032,676	12,333,965	4,335,813	5,673,437	10,996,341
TOTAL	**$ 74,008,255**	**$ 99,584,151**	**$ 100,684,469**	**$ 72,907,937**	**$ 101,719,087**	**$ 109,655,308**	**$ 65,021,716**



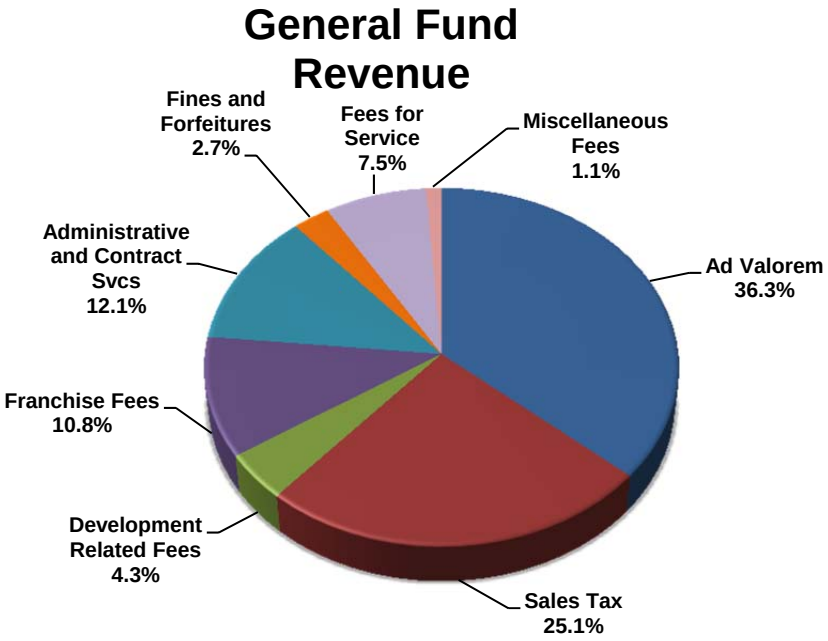
STATISTICAL ANALYSIS OF THE FY 2013-2014 ADOPTED BUDGET

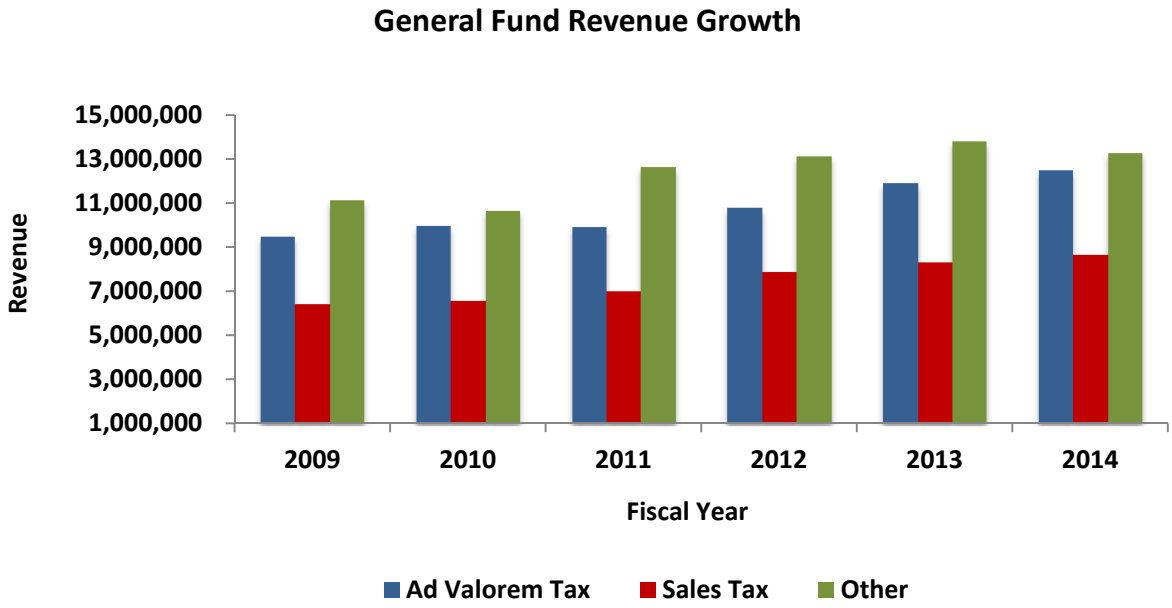
This statistical analysis summarizes the FY 2013-2014 Adopted Budget by providing a summary of the revenue and expenditures of the City's various funds and provides a comparison to FY 2012-2013 budget and year-end projections.

GENERAL FUND

Revenue Assumptions:

The budget takes a conservative approach in dealing with revenues, especially growth-oriented revenues. Adopted revenues for FY 2013-2014 are $34,352,389 and assume an overall increase of 4.9% over FY 2012-2013 budget and an overall increase of 1.2% from FY 2012-2013 projections. Funding of the City's General Fund operations is derived from eight major revenue categories, with ad valorem tax being the largest category with 36.3% and sales tax the second largest at 25.1%. The pie chart shows the revenue percentage breakdown by category and the bar graph shows the growth of ad valorem tax, sales tax, and all other revenues over five years.

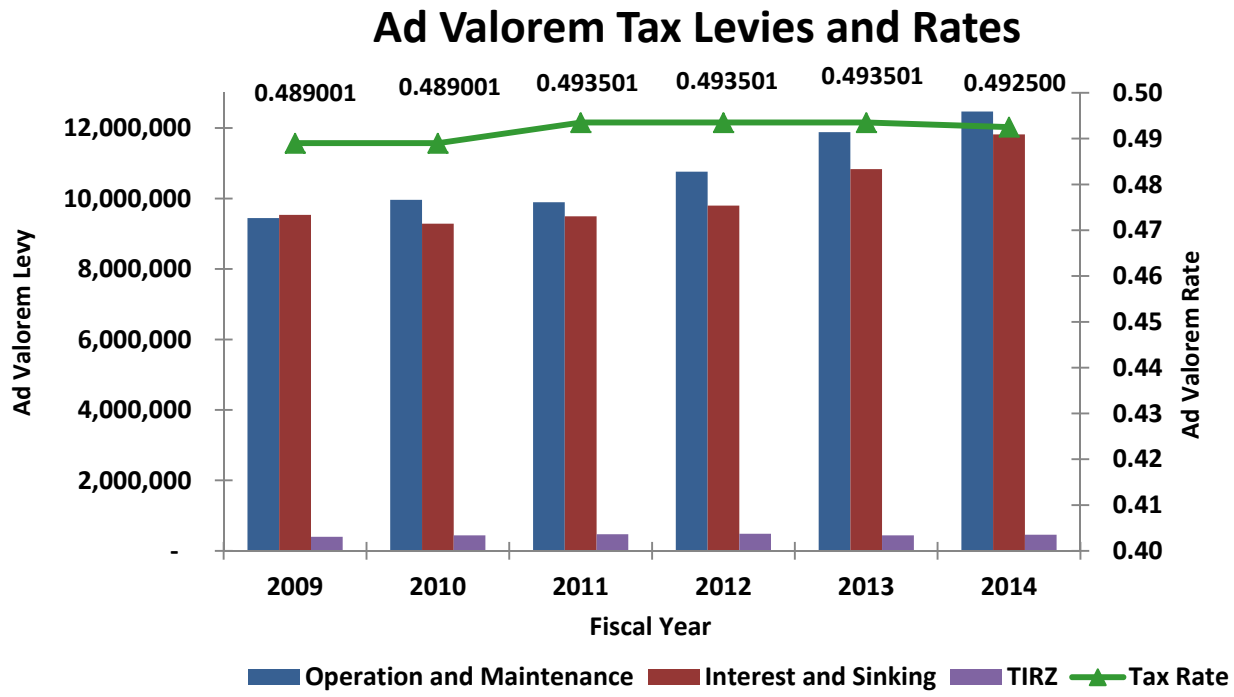




STATISTICAL ANALYSIS OF THE FY 2013-2014 ADOPTED BUDGET

Ad Valorem Taxes:

Ad Valorem tax is the largest revenue source for the City of Cedar Park and is split between the General Fund (Operations and Maintenance tax rate), and Debt Service (Interest and Sinking tax rate). The FY 2013-2014 rate is $0.4925/100, which is a decrease from the FY 2012-2013 rate of $0.493501/100. The average household value has increased from $192,148 to $201,134 which results in an average increase of $42 on residential ad valorem payment. However, 751 new homes were added to the tax rolls in FY 2013-2014 with values well exceeding the average value. With the new homes removed, the average household value has increased from $192,148 to $198,787 which results in an average increase of $31 on residential ad valorem payment. The estimated property tax revenue for FY 2013-2014 is $24,746,413 which is an increase of $1,874,328, or 8.2%, from budget and an increase of $1,589,676, or 6.9%, from projections. Of the increase, approximately $1,021,559 or 54.5% of the increase was related to new residential and commercial developments.



The Operations and Maintenance rate is $0.252839 which is a slight decrease from the 2012 rate of $0.258464 and will result in O&M revenue amount of $12,469,290. As seen in the graph, the General Fund property tax growth will increase slightly which reflects the increase property values and new development.

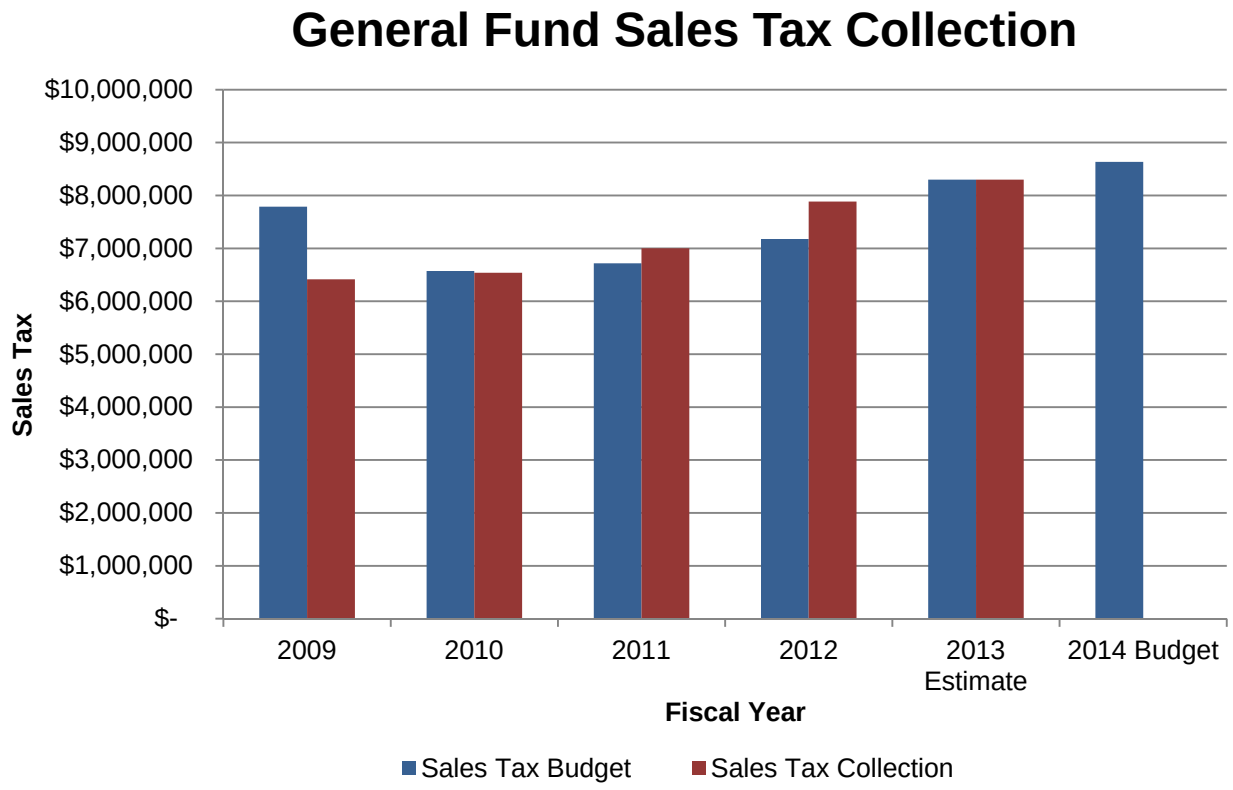
FY 2013-2014 Budget	$12,469,290	
% of Fund Revenue	36.3%	
Compared to	$ Growth	% Growth
FY 2012-2013 Budget	$ 714,826	6.1%
FY 2012-2013 Projection	$ 587,272	4.9%

STATISTICAL ANALYSIS OF THE FY 2013-2014 ADOPTED BUDGET

Sales and Use Tax Collections:

FY 2013-2014 Budget	$8,636,035	
% of Fund Revenue	25.1%	
Compared to	$ Growth	% Growth
FY 2012-2013 Budget	$ 336,035	4.0%
FY 2012-2013 Projection	$ 336,035	4.0%

The second largest General Fund revenue source is Sales Tax. The City's total sales tax rate is 2¢ per $1.00 with 1¢ going to the General Fund, 0.5¢ going to the 4A Corporation for economic development projects, and 0.5¢ going to the 4B Corporation for community development projects. The FY 2012-2013 projected year-end sales tax is $16,600,000, and of this amount approximately half or $8,300,000 will go to the General Fund. Currently, FY 2012-2013 sales tax has trended approximately 10.1% higher monthly compared to prior year monthly payments, due in part to new restaurants opening and building materials. The FY 2013-2014 sales tax budget was based upon the trends seen in the City's core sales tax providers plus anticipated growth from two new large retail developments. The graph below shows the history of sales tax budget and collection growth.



STATISTICAL ANALYSIS OF THE FY 2013-2014 ADOPTED BUDGET

Development Fees:

FY 2013-2014 Budget	$1,480,766	
% of Fund Revenue	4.3%	
Compared to	$ Growth	% Growth
FY 2012-2013 Budget	$ (57,904)	(3.8)%
FY 2012-2013 Projection	$ (172,829)	(10.5)%

Development services are fees based upon construction such as building permits, construction inspections, and permit fees. During FY 2012-2013, construction and development activity was seen throughout the City and reflected activity seen during pre-economic recession years. For FY 2013-2014, the city is anticipating a slight decrease from projections due to a lower amount of undeveloped land available in the City.

Franchise Fees:

FY 2013-2014 Budget	$3,711,452	
% of Fund Revenue	10.8%	
Compared to	$ Growth	% Growth
FY 2012-2013 Budget	$ 295,197	8.6 %
FY 2012-2013 Projection	$ (51,453)	(1.4)%

Franchise taxes represent those revenues collected from utilities operating within the City's right-of-way to conduct their business including Time Warner, AT&T, Pedernales Electric, and Atmos Energy. This also includes the City of Cedar Park utilities for water and sewer. Typically, the franchise charge is based on either gross revenue or usage, depending on the contract. The City is projecting a decrease due to current trending of revenues which reflect a slight decrease in usage.

Administrative and Contract Fees:

FY 2013-2014 Budget	$4,162,618	
% of Fund Revenue	12.1%	
Compared to	$ Growth	% Growth
FY 2012-2013 Budget	$ (58,907)	(1.4)%
FY 2012-2013 Projection	$ (67,086)	(1.6)%

Administrative and contractual services account for revenues based upon transfers from other funds for administrative support or for contractual obligations with outside organizations. The General Fund receives a transfer for administrative support from the Utility Fund, 4A Corporation, 4B Corporation, and the Tourism Board. The Utility Fund transfer is $2,870,641, or 69.0%, of the revenue category and includes a payment-in-lieu of taxes charge. The other transfers total $847,855, or 20.4%. The City also has contracts with Leander ISD to provide School Resource Officers for 2 of the high-school campuses which totals $127,018, or 3.1%, and contracts with the Central Texas Regional Mobility Authority for $246,925, or 5.9%, to provide traffic control on Highway 183A. The transfers include personnel calculations so all increased slightly due to changes in compensation and increased healthcare costs.

STATISTICAL ANALYSIS OF THE FY 2013-2014 ADOPTED BUDGET

Fines and Forfeitures:

FY 2013-2014 Budget	$932,584	
% of Fund Revenue	2.7%	
Compared to	$ Growth	% Growth
FY 2012-2013 Budget	$ 7,584	0.8 %
FY 2012-2013 Projection	$(51,786)	(5.3)%

Fines and forfeitures represent revenue generated from the Municipal Court. In FY 2012-2013, the State again reduced the Selected Traffic Enforcement Program (STEP) Grant funding which provided overtime funding for traffic enforcement of high-traffic areas. While the budget reflects a slight increase, the City is anticipating fines and forfeitures to reduce by approximately 5.0% from projections, which is similar to the amount of fines related to the STEP Grant.

Service Fees:

FY 2013-2014 Budget	$2,570,524	
% of Fund Revenue	7.5%	
Compared to	$ Growth	% Growth
FY 2012-2013 Budget	$ 297,706	13.1 %
FY 2012-2013 Projection	$ 35,295	1.4 %

Fees for Service are revenues received for directly providing a service to specialized group or individual, and include fire protection fees, park and recreation fees, library fines, animal control fines. Fire protection fees are fees paid by municipal utility districts and other areas of the city's extra-territorial jurisdiction that contract with the City for fire service. Fire protection fees account for $1,213,372 or 47.2% for the fees for service category. Park and Recreation Fees is the second largest fee at $1,150,656, or 44.8%. Park and recreation fees are increasing due to a change in revenue administration. In prior years, the net amount Rec Center third-party programming was placed into revenue. Starting in FY 2013-2014, the gross revenue will be placed in revenue and the third-party expenditures will be placed in expenditures.

Miscellaneous Fees:

FY 2013-2014 Budget	$389,105	
% of Fund Revenue	1.1%	
Compared to	$ Growth	% Growth
FY 2012-2013 Budget	$ 85,516	28.2 %
FY 2012-2013 Projection	$ (206,347)	(34.7)%

Miscellaneous revenues consist of revenues that do not fit into other categories including interest income, beverage tax, and ad valorem delinquent fees/penalties. Ad Valorem delinquent fees/penalties is the largest revenue in miscellaneous revenues at $135,633, or 34.9%. The second largest category is the other revenue which includes the City's credit card rebate for City purchases, which was $56,924 in FY 2012-2013. The City has encouraged Departments to use their city-issued cards for small purchases and utility bills in order to increase the rebate received from the credit card company. For FY 2013-2014, other is anticipated to be $115,806 or 29.8%.

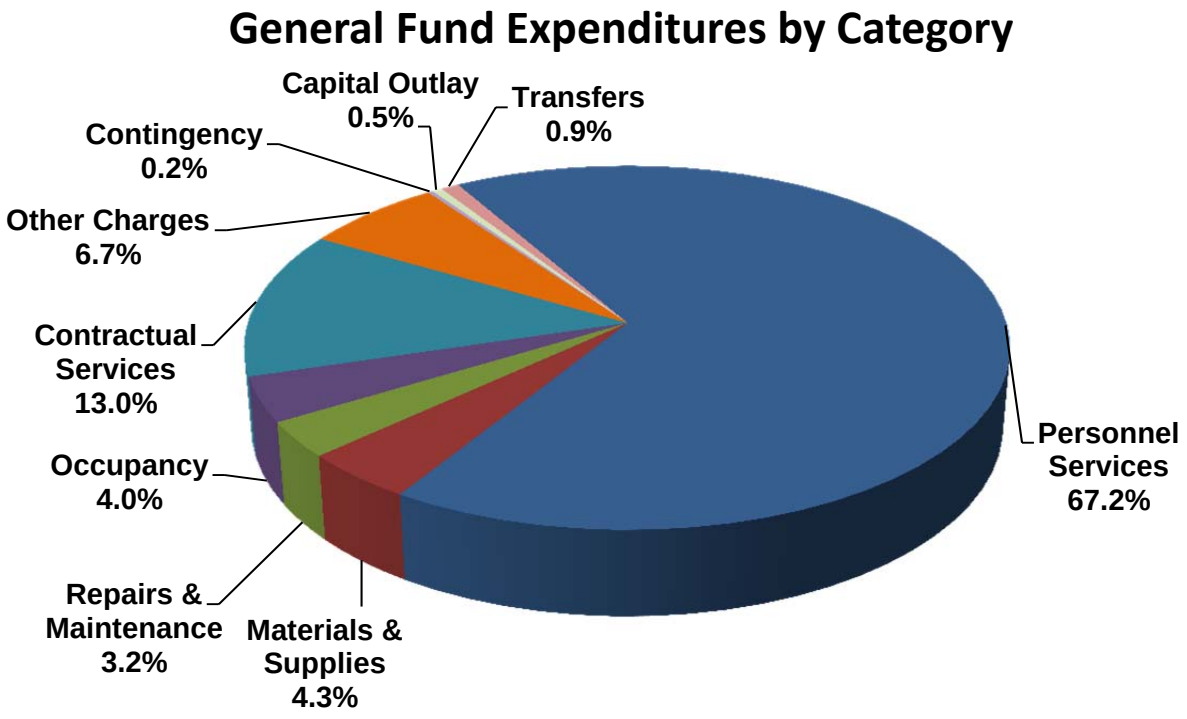
STATISTICAL ANALYSIS OF THE FY 2013-2014 ADOPTED BUDGET

Expenditure Synopsis:

The General Fund expenditures total $35,072,176 for FY 2013-2014, which is an increase of $369,779, or 1.1%, from the FY 2012-2013 budget and increase $1,207,309, or 3.6%, year-end projections. Included in the budget is $719,788 in one-time which will be funded through the use of fund balance. While the total expenditures are over operating revenues, the General Fund is structurally balanced as the operating revenues equal to operating expenditures. A breakdown and description of the General Fund expenditures by account category and by function is provided below.

Expenditures by Account Category

The General Fund is broken into nine major categories which are personnel, materials and supplies, repairs and maintenance, occupancy, contractual, other charges, capital, transfers, and contingency. Personnel costs, including any increases in compensation rates, are calculated by the Financial Services department. Capital outlay costs consist of large one-time costs. All other costs are based on the previous year's revised funding level minus any one-time costs from the previous year. In order for departments to receive an increase in funding, either an adjustment to base request must be approved by the City Manager or an Enhancement must be approved by Council. Below is a breakdown of FY 2013-2014 account category expenditures.



STATISTICAL ANALYSIS OF THE FY 2013-2014 ADOPTED BUDGET

Personnel Services:

FY 2013-2014 Budget	$23,572,199	
% of Fund Expenditures	67.2%	
Compared to	$ Growth	% Growth
FY 2012-2013 Budget	$ 1,510,205	6.8%
FY 2012-2013 Projection	$ 2,332,339	11.0%

As the City is a service organization, personnel Services is the single largest expenditure category for the General Fund and includes the costs related to salaries, insurance, and retirement. The FY 2013-2014 budget includes a 3.0% pay-for-performance for general service employees. Civil service employees will receive step increase on their anniversary and the steps will be adjusted in mid-January. The City approved funding for an Assistant Police Chief, Patrol Sergeant, Patrol Officer, Crime Analyst, Senior Planner, Building Inspector, Parks Attendant, and Recreation Assistant. The health insurance cost increased by approximately 10.0% from FY 2012-2013 budget due to usage and federal health care reforms. In both FY 2012-2013 and FY 2013-2014, no changes were made to the City health care plan, in part because significant changes were made to the plan in the past four prior fiscal years.

Materials and Supplies:

FY 2013-2014 Budget	$1,512,514	
% of Fund Expenditures	4.3%	
Compared to	$ Growth	% Growth
FY 2012-2013 Budget	$ (58,755)	(3.7)%
FY 2012-2013 Projection	$ (62,774)	(4.0)%

These object classifications are for expendable materials and operating supplies necessary to conduct departmental activities. FY 2012-2013 included one-time Police Department funding for a firearms transition program and upgraded tasers which totaled approximately $106,500 and has been removed FY 2013-2014. FY 2013-2014 includes $27,405 for recreation supplies related to new recreation programming, and $20,340 one-time computer and equipment set-ups for new positions has also included.

Repairs and Maintenance:

FY 2013-2014 Budget	$1,112,091	
% of Fund Expenditures	3.2%	
Compared to	$ Growth	% Growth
FY 2012-2013 Budget	$ 75,675	26.6%
FY 2012-2013 Projection	$ 33,613	21.7%

These object classifications are for expendable upkeep of physical properties in condition for use of tangible property of a more or less permanent nature which is used in carrying out operations and include building maintenance, vehicle repair, and computer/equipment repairs. Signal and sign maintenance was increased by $56,000 related to annual expenditure trends and funding a signal light replacement program.

STATISTICAL ANALYSIS OF THE FY 2013-2014 ADOPTED BUDGET

Occupancy:

FY 2013-2014 Budget	$1,397,992	
% of Fund Expenditures	4.0%	
Compared to	$ Growth	% Growth
FY 2012-2013 Budget	$ (60,991)	(4.2)%
FY 2012-2013 Projection	$ (5,634)	(0.4)%

These object classifications are for the utilities and related expenses required to maintain a building such as electricity, water, telephone and gas. After October 2013, the Fire Administration office rental space agreement will end resulting in $44,000 in annual savings. In addition, electricity has been reduced by approximately $27,350 trends and janitorial service has been increased by $13,500 based upon annual expenditure.

Contractual Services:

FY 2013-2014 Budget	$4,575,072	
% of Fund Expenditures	13.0%	
Compared to	$ Growth	% Growth
FY 2012-2013 Budget	$ 93,127	2.1%
FY 2012-2013 Projection	$ 6,127	0.1%

These expenditures are obligations resulting in services rendered to City activities by private firms or other City departments. FY 2012-2013 included one-time funding of a Comprehensive Master Plan for $125,000, overhead electric study of $75,000 and a one-time transfer of $261,803 to the Vehicle and Equipment Services (VES) Fund for a Quint bucket truck which have been removed for FY 2013-2014. After the one-time transfer is removed, the FY 2013-2014 VES transfer will increase by $153,366 related to equipment purchased in FY 2012-2013. FY 2013-2014 includes on-going costs related for Williamson County Regional Animal Shelter of $17,048 and dispatch/communications services of $32,671 due to contractual increases. In addition, FY 2013-2014 includes one-time funding of $225,000 related to a Development Code rewrite and $30,000 for a Stormwater Compliance study.

Other Charges:

FY 2013-2014 Budget	$2,343,835	
% of Fund Expenditures	7.8%	
Compared to	$ Growth	% Growth
FY 2012-2013 Budget	$ 314,028	15.5%
FY 2012-2013 Projection	$ 471,211	25.2%

These object classifications are expenditures that do not apply to other expenditure classification and includes training and travel, membership dues, printing and publications. For FY 2013-2014, economic development incentives are expected to increase by $217,403 based upon increased property values at 1890 Ranch and the addition of a new incentive for a large retail development. In addition, staff development and certification maintenance will increase by $66,396, with a majority of the cost being related to required Police Services training. FY 2013-3014 also includes one-time funding of $8,580 related to the set-up of new employees.

STATISTICAL ANALYSIS OF THE FY 2013-2014 ADOPTED BUDGET

Contingency:

FY 2013-2014 Budget	$86,327	
% of Fund Expenditures	0.2%	
Compared to	$ Growth	% Growth
FY 2012-2013 Budget	$ (17,173)	(16.6)%
FY 2012-2013 Projection	$ 71,327	475.5 %

The Contingency category is funding for any unforeseen expenditures that may occur during the fiscal year. According to the City Charter, the contingency may not exceed 3% of total General Fund budget. In General Non-Departmental there is a contingency of $55,085 for unexpected City expenditures which was decreased by $18,415 based upon history. In the Economic Development department budget, there is a contingency line item of $30,000 for unexpected economic development expenditures.

Capital Outlay:

FY 2013-2014 Budget	$169,090	
% of Fund Expenditures	0.5%	
Compared to	$ Growth	% Growth
FY 2012-2013 Budget	$ (378,463)	(69.1)%
FY 2012-2013 Projection	$ (441,026)	(72.3)%

Capital outlay expenditures are large one-time purchases for an item that is expected to have a usefulness span of over a year. Departments must submit an enhancement package request to receive capital outlay expenditures. The request must be approved by City Council as part of the budget adoption process and the costs vary significantly from year-to-year. For FY 2012-2013, the capital outlay budget includes the purchase of 8 new patrol vehicles related to the Police take-home vehicle program, an Animal Control truck for the new Animal Control Officer, a new sign machine for the Street Maintenance Division, and equipment for the Fleet Management System. For FY 2013-2014, capital outlay budget includes $148,590 for new vehicles and equipment for the Assistant Police Chief, Patrol Sergeant, and Patrol Officer and includes $15,000 for a Utility Terrain Vehicle for the Fire Department.

Transfers out:

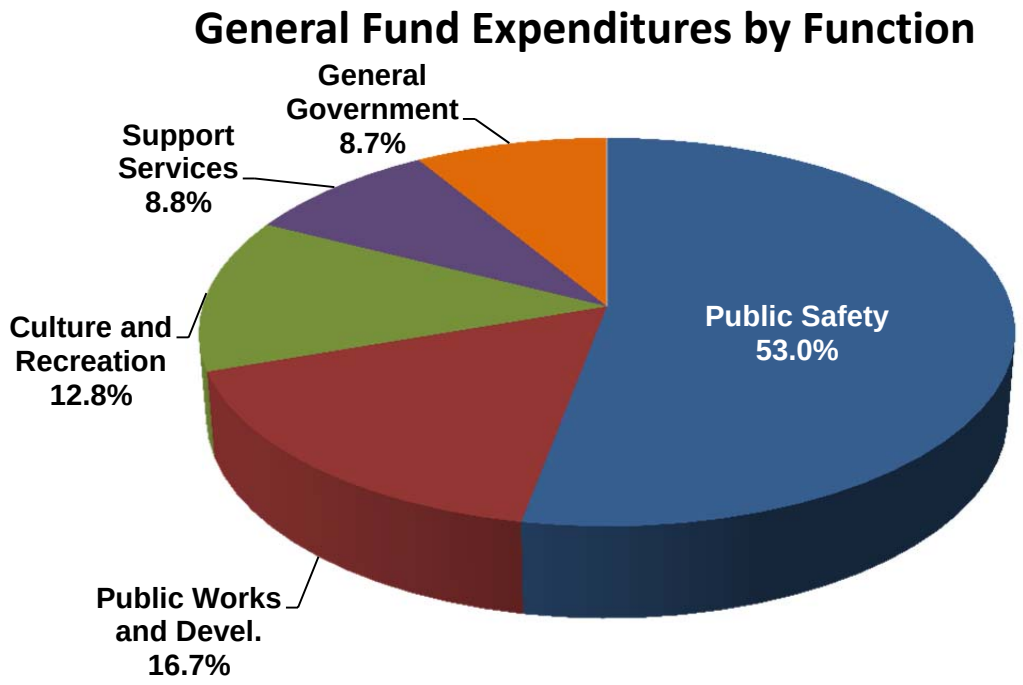
FY 2013-2014 Budget	$304,298	
% of Fund Expenditures	0.9%	
Compared to	$ Growth	% Growth
FY 2012-2013 Budget	$ (1,106,632)	(78.4)%
FY 2012-2013 Projection	$ (1,196,632)	(79.7)%

Transfers out reflect a transfer from the General Fund to another fund within the City's operating and capital budgets. FY 2012-2013 is the last year for the $800,000 transfer for design of the 1431 (Parmer to Sam Bass) road project. In addition, a budget amendment was approved in August, 2013 which appropriated transfers for several one-time improvement projects including $200,000 for Fire Station #3 Repairs (the total project will be $400,000), $63,370 PD/Court Surveillance System, $78,000 for resurfacing Milburn Pool, $75,000 for a Pavement Condition Study and $60,000 for a Library Master Plan. For FY 2013-2014, transfers include $90,000 related to State Sales Tax repayment and $14,298 for an Energy Conservation Loan payment.

STATISTICAL ANALYSIS OF THE FY 2013-2014 ADOPTED BUDGET

Expenditures by Function

There are five main functions in the General Fund which are public safety, development and infrastructure, culture and recreation, general government, and support services. A breakdown of FY 2013-2014 departmental expenditures and a brief description is given comparing the departments to the FY 2012-2013 budget and year-end projections. Below a pie chart shows the percentage breakdown of each function and a bar graph shows the expenditure growth of each function compared to population growth.



Public Safety:

FY 2013-2014 Budget	18,571,265	
% of Fund Expenditures	53.0%	
Compared to	$ Growth	% Growth
FY 2012-2013 Budget	$ 630,046	3.5%
FY 2012-2013 Projection	$ 1,088,963	6.2%

The Public Safety function handles all aspects related to citizen protection and is made up of the Police Services, Fire Services, Municipal Court, and Emergency Management departments. For FY 2013-2014, civil service employees will receive an annual step payment on their anniversary date and the step plans will be adjusted for annual increase of $339,963. In addition, 4 positions were added to the Police Services Department, an Assistant Police Chief, a Patrol Sergeant, a Patrol Officer, and a Crime Analyst. In the Police Services Department, FY 2012-2013 included one-time funding of $363,266 for the take-home vehicle program, of $68,837 for taser upgrades, and $20,441 for the firearms transition program and in the Fire Services Department, a one-time transfer of $261,803 was made for the purchase of Quint ladder truck. For FY 2013-

STATISTICAL ANALYSIS OF THE FY 2013-2014 ADOPTED BUDGET

2014, the Police Services Department VES contribution increased by $107,809 to $626,314 to fund future replacements of police vehicle and computer equipment and training expenditures increased by $37,265 related to police certification maintenance and required trainings.

Development and Infrastructure:

FY 2013-2014 Budget	$5,870,929	
% of Fund Expenditures	16.7%	
Compared to	$ Growth	% Growth
FY 2012-2013 Budget	$ 321,435	5.5 %
FY 2012-2013 Projection	$ 370,032	6.7 %

The Development and Infrastructure function handles both commercial and residential development through the departments of Engineering and Development Services and maintains the City infrastructure through the Field Operations Department. In Engineering Services, FY 2013-2014 includes one-time funding of $30,000 for a stormwater compliance study and FY 2012-2013 one-time funding of $80,000 for construction inspection services, of $75,000 for an overhead electric wire study, and $75,000 for pavement condition study have been removed. In Development Services, a Senior Planner and Building Inspector and $225,000 for a Development Code Rewrite have been added and FY 2012-2013 one-time funding of $125,000 for a Comprehensive Master Plan has been removed. In Field Operations, FY 2013-2014 includes an additional $21,000 for sign and light maintenance and one-time FY 2012-2013 funding of $39,000 for equipment has been removed.

Culture and Recreation:

FY 2013-2014 Budget	$4,490,858	
% of Fund Expenditures	12.8%	
Compared to	$ Growth	% Growth
FY 2012-2013 Budget	$ 29,323	0.7%
FY 2012-2013 Projection	$ 253,379	6.0%

The culture and recreation function includes the Parks and Recreation, Library, and Tourism departments. In the Parks and Recreation department, a Park Attendant and Recreation Assistant were added. The Recreation Assistant will allow for the creation of a second summer camp location and additional recreation program which should offset a majority of the costs of adding the staff and programming expenditures. In addition, Parks and Recreation contractual expenditures have increased by the addition of Rec Center third party program expenditures which had been charged to Rec Center revenue in prior years. FY 2012-2013 one-time funding of $62,000 for equipment and a one-time transfer of $78,000 for resurfacing Milburn pool have been removed for FY 2013-2014.

In the Library, computer services of $22,200 expended in the Information Technology Department were moved to Library expenditures. FY 2012-2013 one-time funding of $9,287 for building improvements and one-time transfer of $77,797 for Master Plan and surveillance system have been removed for FY 2013-2014.

In the Tourism Department there are no significant budget changes.

STATISTICAL ANALYSIS OF THE FY 2013-2014 ADOPTED BUDGET

Support Services:

FY 2013-2014 Budget	$3,092,611	
% of Fund Expenditures	8.8%	
Compared to	$ Growth	% Growth
FY 2012-2013 Budget	$ (867,348)	(21.9)%
FY 2012-2013 Projection	$ (858,071)	(21.7) %

The Support Services function is related to departments that manage financial and internal functions and the customers are typically City employees rather than citizens. Support Services includes the General Non-Departmental Department, Financial Services Department, Information Technology Department, and Human Resources Department. In the General Non-Departmental Department, the 1431 project transfer of $800,000 was removed because FY 2012-2013 represented the third and final year needed for the design costs. For FY 2013-2014, $40,000 for on-call pay and $18,500 for city-wide staff development was added to the General Non-Departmental. In the Information Technology Department, computer services specific to a department were moved to that departments for a savings $149,700, and $17,000 was added for city-wide computer services and file-cloud data storage. There were no significant changes to the Finance or Human Resources Departments.

General Government:

FY 2013-2014 Budget	$3,046,513	
% of Fund Expenditures	8.7%	
Compared to	$ Growth	% Growth
FY 2012-2013 Budget	$ 270,109	9.7%
FY 2012-2013 Projection	$ 353,006	13.1%

This function handles the administrative functions of the City and is comprised of the City Council, City Management, City Secretary, Communication Affairs, Economic Development and Legal Services departments. In the Economic Development Department, $217,403 was added for economic incentive agreements, including a new agreement related to a new large retail development. In the City Secretary Department, $10,000 was added for computer services which were moved from Information Technology. In the Council Department, $10,610 was added related to Council development and training.

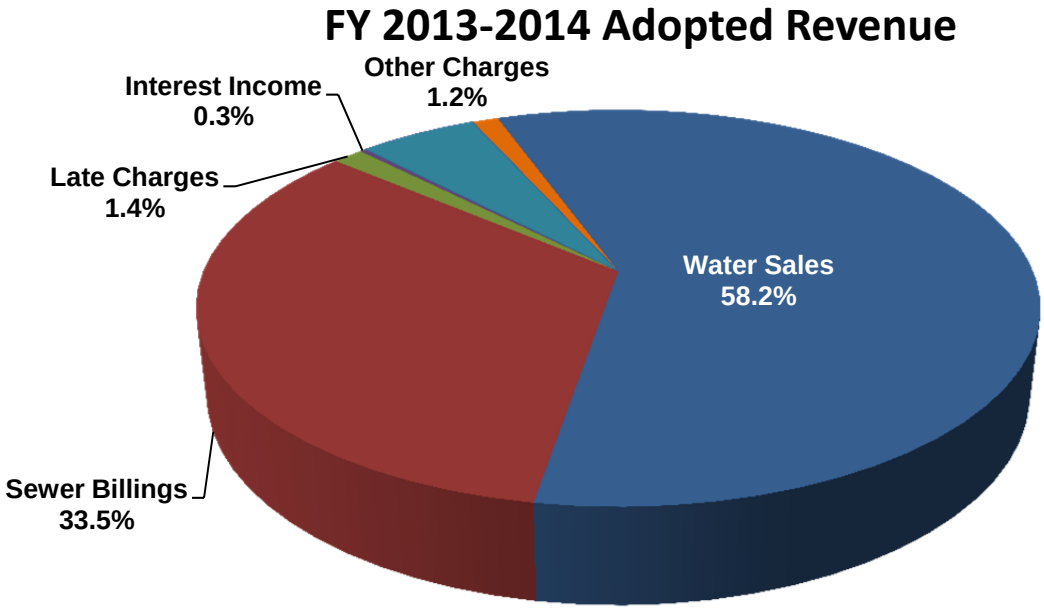
There are no significant changes to the City Manager, Media and Communications, or Legal Services Departments.

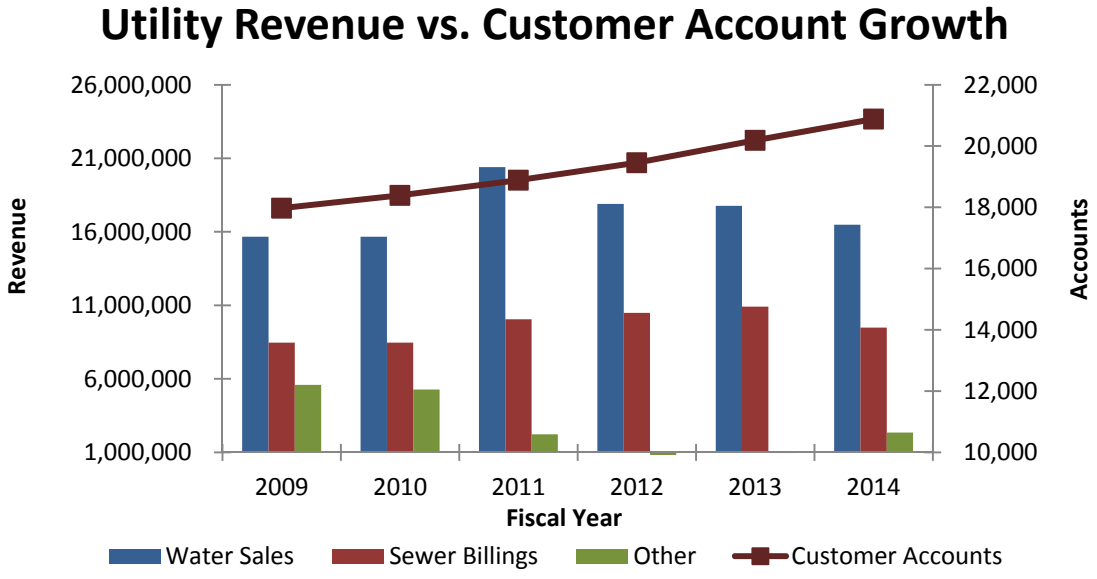
STATISTICAL ANALYSIS OF THE FY 2013-2014 ADOPTED BUDGET

UTILITY FUND

Revenue Assumptions:

The Utility Fund revenues for FY 2013-2014 of $28,319,843 will have an overall increase of $251,581, or 0.9% over FY 2012-2013 budget and a decrease of $1,312,477, or -4.4%, compared to year-end projections. In the Utility Fund, there are six major revenue categories which are Water Sales, Sewer Charges, Late Charges, Interest Income, Transfers-In and Other Revenue. The Utility Fund numbers reflect the amendment in both current and prior numbers. Breakdown of each revenue category for the Utility Fund and a brief description is provided. Below a pie chart shows the category breakdown by percentage and a bar graph shows revenue growth compared to account growth.





STATISTICAL ANALYSIS OF THE FY 2013-2014 ADOPTED BUDGET

Water Sales:

FY 2013-2014 Budget	$16,488,703	
% of Fund Expenditures	58.2%	
Compared to	$ Growth	% Growth
FY 2012-2013 Budget	$ (851,417)	(4.9)%
FY 2012-2013 Projection	$ (1,274,607)	(7.2)%

During FY 2012-2013, central Texas experienced a relatively mild summer temperature wise, however, drought conditions persisted due to the minimal rain received and carry-over from the several drought and extreme heat of FY 2010-2011. For budgeting, a normalized year is used to calculate future water usage. A normalized year uses average consumption over several years and allows for a steadier use of funds even as the usage fluctuates from year-to-year. For FY 2013-2014, revenue is expected to decrease from projections based upon a normal year; however, it is expected to increase from budget based upon additional commercial accounts added in FY 2012-2013. In addition, the City's agreement with the Lower Colorado River Authority for the purchase of water ended and has reduced the water sales growth by approximately $315,000.

Sewer Charges:

FY 2013-2014 Budget	$9,488,831	
% of Fund Expenditures	33.5%	
Compared to	$ Growth	% Growth
FY 2012-2013 Budget	$ (496,880)	(5.0)%
FY 2012-2013 Projection	$ (1,425,930)	(13.1)%

Sewer rates are based on a water usage during the winter months and are assessed on water usage during the year. The decrease in FY 2013-2014 is related to a projected decrease in water sales during the winter months due to current lowered demand compared to this point in FY 2012-2013.

Late Charges:

FY 2013-2014 Budget	$394,864	
% of Fund Expenditures	1.4%	
Compared to	$ Growth	% Growth
FY 2012-2013 Budget	$ (17,822)	(4.3)%
FY 2012-2013 Projection	$ 1,852	0.5 %

Late charges are assessed on utility bills once the due date has surpassed. Historically, this revenue has increased as the amount of customers has increased and for FY 2013-2014 a slight increase from FY 2012-2013 budget is projected due to additional utility accounts. In addition, the budget is increased over projections based upon the City experiencing more accounts delaying payments.

Interest Income:

FY 2013-2014 Budget	$76,688	
% of Fund Expenditures	0.3%	
Compared to	$ Growth	% Growth
FY 2012-2013 Budget	$ -	0.0 %
FY 2012-2013 Projection	$ (107,207)	(58.3)%

Interest income is revenue created by the investment of working capital into investment pools. Interest income has been significantly impacted by the economic recession and is anticipated to continue be relatively low during FY 2013-2014.

STATISTICAL ANALYSIS OF THE FY 2013-2014 ADOPTED BUDGET

Transfer-Impact Fees:

FY 2013-2014 Budget	$1,538,088	
% of Fund Expenditures	100%	
Compared to	$ Growth	% Growth
FY 2012-2013 Budget	$ 1,538,088	100.0%
FY 2012-2013 Projection	$ 1,538,088	100.0%

In prior years, transfer-impact fees were transferred from the Community Impact Fee (CIF) fund into the Utility Fund and then again transferred into either the Water or Wastewater CIP fund. Beginning in FY 2013-2014, the City will transfer the transfer-impact fees from the CIF fund directly to the CIP funds.

Other Revenue:

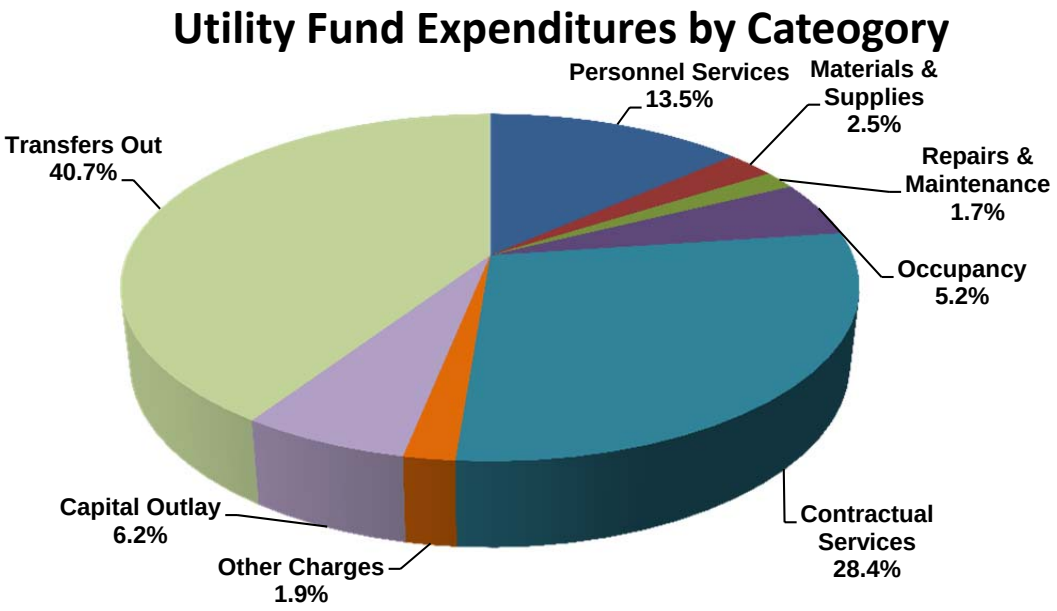
FY 2013-2014 Budget	$332,669	
% of Fund Expenditures	1.2%	
Compared to	$ Growth	% Growth
FY 2012-2013 Budget	$ 79,612	(31.5)%
FY 2012-2013 Projection	$ (44,673)	6.5 %

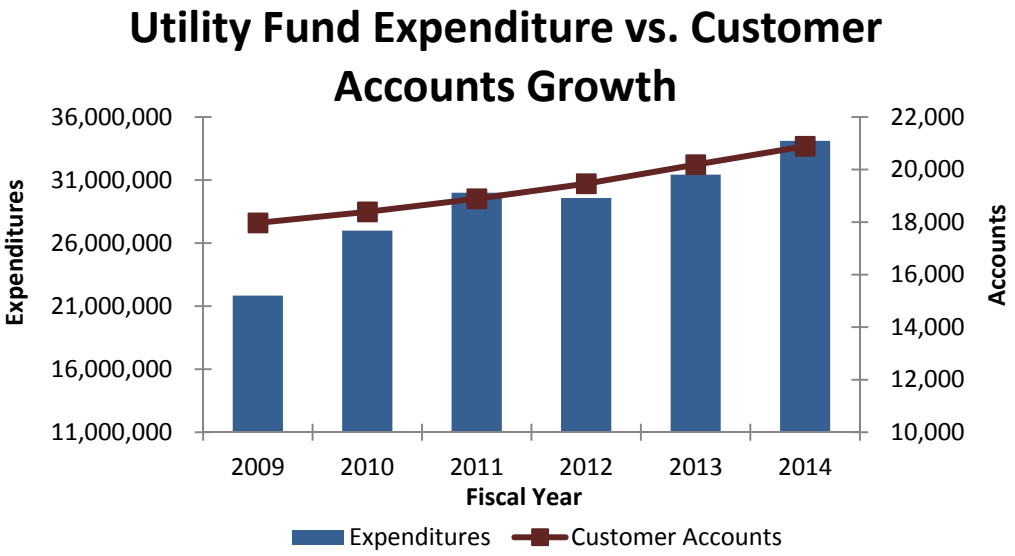
All additional revenues are combined to create the other revenue category which includes tap and connection fees, credit card fees, and industrial pre-treatment reviews. For FY 2013-2014, other revenue includes BCRUA reimbursements of approximately $25,000 for the accounting services which are provided by the City as part of the City's contribution to the administration of the authority.

STATISTICAL ANALYSIS OF THE FY 2013-2014 ADOPTED BUDGET

Expenditure Synopsis:

The Utility Fund expenditures total $34,111,946 for FY 2013-2014, which is an increase of 1,710,883 or 5.3% from FY 2012-2013 budget, and $2,685,351, or 8.5% from projections. The Utility Fund is broken into eight major categories which are personnel, materials and supplies, repairs and maintenance, occupancy, contractual, other charges, capital, and transfers out. Personnel costs, including any increases in compensation rates, are calculated by the Financial Services department. Capital outlay costs consist of large one-time costs and capital rehabilitation programs such as water-line repairs and replacements. All other costs are based on the previous year's revised funding level minus any one-time costs from the previous year. In order for departments to receive an increase in funding, either an adjustment to base request must be approved by the City Manager or an Enhancement must be approved by the City Council. Below is a breakdown of FY 2013-2014 account categories by percentage and a comparison of Utility Fund expenditures compared to customer account growth.





STATISTICAL ANALYSIS OF THE FY 2013-2014 ADOPTED BUDGET

Personnel Services:

FY 2013-2014 Budget	$4,597,888	
% of Fund Expenditures	13.5%	
Compared to	$ Growth	% Growth
FY 2012-2013 Budget	$ 181,129	4.1%
FY 2012-2013 Projection	$ 318,846	7.5%

Personnel Services includes the costs related to salaries, insurance, and retirement. The FY 2013-2014 budget includes a 3.00% pay-for-performance increase and a health insurance increase of approximately 10.0%. No new positions have been added for FY 2013-2014.

Materials and Supplies:

FY 2013-2014 Budget	$858,450	
% of Fund Expenditures	2.5%	
Compared to	$ Growth	% Growth
FY 2012-2013 Budget	$ 18,600	2.2%
FY 2012-2013 Projection	$ 132,283	18.2 %

These object classifications are for expendable materials and operating supplies necessary to conduct departmental activities. For FY 2013-2014, one-time funding of $27,000 has been added for trench safety equipment.

Repairs and Maintenance:

FY 2013-2014 Budget	$576,205	
% of Fund Expenditures	1.7%	
Compared to	$ Growth	% Growth
FY 2012-2013 Budget	$ 49,000	9.3%
FY 2012-2013 Projection	$ 90,596	18.7%

These object classifications are for expendable upkeep of physical properties in condition for use of tangible property of a more or less permanent nature which is used in carrying out operations and include building maintenance, vehicle repair, and equipment repairs. In FY 2013-2014, equipment maintenance is anticipated to increase based upon usage and age of infrastructure.

Occupancy:

FY 2013-2014 Budget	$1,759,181	
% of Fund Expenditures	5.2%	
Compared to	$ Growth	% Growth
FY 2012-2013 Budget	$ 4,578	0.3%
FY 2012-2013 Projection	$ 58,151	3.4%

These object classifications are for the utilities and related expenses required to maintain a building such as electricity, water, telephone and gas. For FY 2013-2014, janitorial services has been increased to represent full-year of service for the new Field Operations Building and water and sewer charges have been reduced to better reflect annual spending.

STATISTICAL ANALYSIS OF THE FY 2013-2014 ADOPTED BUDGET

Contractual Services:

FY 2013-2014 Budget	$9,689,333	
% of Fund Expenditures	28.4%	
Compared to	$ Growth	% Growth
FY 2012-2013 Budget	$ 94,428	1.0 %
FY 2012-2013 Projection	$ (196,204)	(2.0)%

In the Utility Fund contract services comprises the largest expenditure category which includes contractual obligation, bulk raw water purchases, general fund transfers for franchise fees and administrative charges. The City's contribution for the Brushy Creek Regional Utility Authority (BCRUA) and Brushy Creek Regional Wastewater System (BCRWWS) accounts for 45.6% of the contractual services budget which provides regional water and wastewater treatment services. Bulk raw water purchases are $2,235,400 or 23.1% of the contractual services and have increased by $45,000 for FY 2013-2014. Because the Utility Fund is an Enterprise fund, it provides contributions to the General Fund similar to other utility providers for the city through transfers such as a payment-in-lieu of taxes (PILOT) and franchise fees. A PILOT creates a fee based upon the utility asset value multiplied by the ad valorem rate and is included in the transfer category. A franchise fee is based upon gross revenue collection for City water and sewer sales in order to fund access right-of-way and accounts for 10.0% of contractual services. For FY 2013-2014, funding for contract labor related to testing samples, contract hauling related to debris removal and computer services related to customer billing costs have been increased.

Other Charges:

FY 2013-2014 Budget	$649,087	
% of Fund Expenditures	1.9%	
Compared to	$ Growth	% Growth
FY 2012-2013 Budget	$ 49,455	8.2%
FY 2012-2013 Projection	$ 49,886	8.3%

These object classifications are expenditures that do not apply to other expenditure classifications and includes training and travel, membership dues, printing and publications. In the Community Affairs Department, $33,000 was re-appropriated from FY 2012-2013 to allow for an additional Household Hazardous Waste Event to be held in the fall. In addition, approximately $14,640 was added to Utility Billing for increased bank services fees and postage.

Capital Outlay:

FY 2013-2014 Budget	$2,113,000	
% of Fund Expenditures	6.2%	
Compared to	$ Growth	% Growth
FY 2012-2013 Budget	$ 593,000	39.0%
FY 2012-2013 Projection	$ 1,713,000	428.3%

Capital outlay expenditures are those that are large one-time purchases for an item that is expected to have a usefulness span of over one year. For FY 2013-2014, annual rehabilitation programs have been moved from the water and wastewater capital funds to the operating funds to reflect an annual cost and have a budget of $1,520,000 in FY 2013-2014. The programs are considered capital purchases because the end improvement will have a useful life of several years and meet the $5,000 threshold; however, the lines to be repaired and/or replaced are not identified in advance and the rehabilitation projects do not receive multi-year funding so they do not meet the criteria to be considered a utility capital project. These funds are budgeted based upon average annual usage; however, year-to-year expenditures may vary depending on asset maintenance needs.

STATISTICAL ANALYSIS OF THE FY 2013-2014 ADOPTED BUDGET

For all other capital costs, departments must submit an Enhancement package request to receive capital outlay expenditures. The request must be approved by City Council as part of the budget adoption process which causes the costs to vary significantly from year-to-year. For FY 2013-2014, the requests included $390,000 for a materials and equipment building, $78,000 for Damage Prevention/Utility Locating Equipment, $50,000 for Sewer Inspection Camera, and $75,000 for a wood chipper.

Transfers out:

FY 2013-2014 Budget	$13,868,802	
% of Fund Expenditures	40.7%	
Compared to	$ Growth	% Growth
FY 2012-2013 Budget	$ 720,693	5.5%
FY 2012-2013 Projection	$ 518,793	3.9%

Transfers out in the Utility Fund refer to transfers to the Utility Debt Fund for debt payments and transfers to capital projects. The largest transfer is related to the debt service transfer of $7,048,161. Utility Debt Service is discussed under Debt Service Section of the Statistical Analysis.

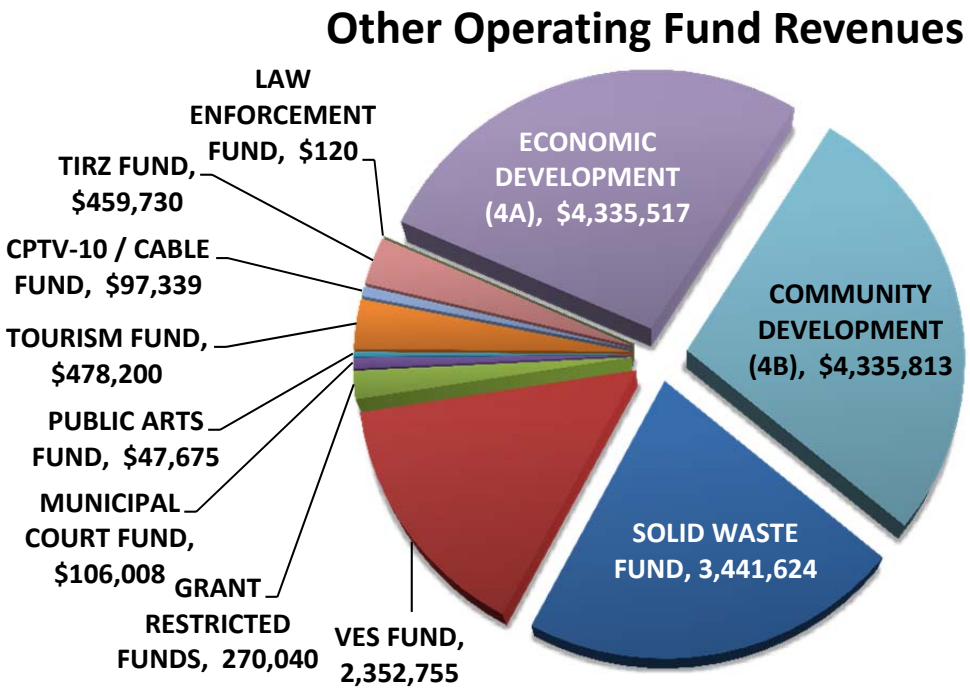
The second largest transfer is related to cash funding of capital improvement projects when possible. The City implemented a Project-Life budgeting for Capital Improvement Projects in FY 2010-2011 and the transfer to the Capital Improvement Funds (CIFs) reflects the large transfers required to fund the life of the projects. Due to this change, the Transfers Out category will fluctuate annually as new projects are added. For FY 2013-2014, the capital transfers will increase from $3,065,000 to $3,950,000.

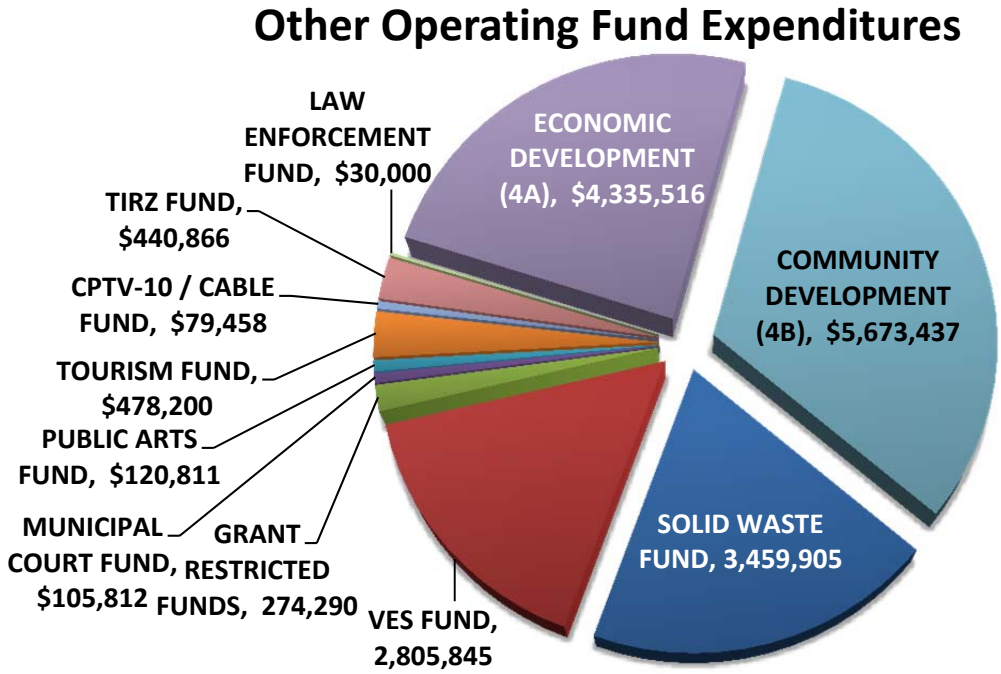
In addition, the transfer category includes a PILOT and an administrative fee from the Utility Fund to the General Fund. Because the Utility Fund is an Enterprise fund, it provides contributions to the General Fund similar to other utility providers for the city through transfers such as a payment-in-lieu of taxes (PILOT) and franchise fees. A PILOT creates a fee based upon the utility asset value multiplied by the ad valorem rate. A franchise fee is based upon gross revenue collection for City water and sewer sales in order to fund access right-of-way and is included in the contract services category. The Utility Fund provides an administrative fee related to the services the General Fund provides such as Human Resources, Finance, and Information Technology to ensure the Utility Fund expenditures fund the total cost of its business activities. The PILOT and administrative fee transfer account for $2,870,641 or 20.7% of the transfer category.

STATISTICAL ANALYSIS OF THE FY 2013-2014 ADOPTED BUDGET

OTHER OPERATING FUNDS

The Other Operating Funds of the City includes funds that are intended to be self-sufficient and/or have been created for a specific purpose as denoted by the name of the fund. Details have been provided for the VES and for Funds which have a City-Council appointed Board which creates the annual budget. A summary is provided for all other funds.





Solid Waste

STATISTICAL ANALYSIS OF THE FY 2013-2014 ADOPTED BUDGET

FY 2013-2014 Revenues	$3,441,624	
Compared to	$ Growth	% Growth
FY 2012-2013 Budget	$ 233,545	7.3%
FY 2012-2013 Projection	$ 15,917	0.5%
FY 2013-2014 Expenditures	$3,459,905	
Compared to	$ Growth	% Growth
FY 2012-2013 Budget	$ 374,402	12.1%
FY 2012-2013 Projection	$ 18,374	0.5%
Revenues – Expenditures	$(18,281)	

The Solid Waste Fund was created in FY 2009-2010 as part of a change in solid waste service providers and is a self-supporting fund that provides solid waste service and debt payments for the solid waste and single-stream recycling carts. The increase in the revenue and expenditure budgets is related to the projected current year costs of service with a slight increase related to new accounts.

Vehicle and Equipment Replacement Fund

FY 2013-2014 Revenues	$2,352,755	
Compared to	$ Growth	% Growth
FY 2012-2013 Budget	$ 472,922	25.2%
FY 2012-2013 Projection	$ 472,422	25.1%
FY 2012-2013 Expenditures	$2,805,845	
Compared to	$ Growth	% Growth
FY 2012-2013 Budget	$ 280,182	11.1%
FY 2012-2013 Projection	$ 764,101	37.4%
Revenues – Expenditures	$ (453,090)	

The Vehicle and Equipment Replacement fund is an internal fund that is used to maintain a proper replacement for the city's vehicles and capital equipment including computers. Departments provide an annual contribution based on a ratio of cost of replacement and expected life of each vehicle and piece of equipment in the department inventory. The annual departmental contributions help smooth the cost of replacement over the course of the expected life, rather than having large variances in capital costs in the Operating Funds. The required contributions are updated annually as equipment is added and is replaced; however, the budgeted contributions are based upon what is feasible and may not be 100% each year. For FY 2013-2014 the annual contribution rates are relatively the same as FY 2012-2013; however, FY 2012-2013 included a one-time transfers of $261,803 for a Quint. The transfers have been removed and the on-going annual contribution has been included. While a replacement schedule is in place, vehicle and inventory replacements are determined on a yearly basis to determine actual replacement. Annual expenditures will vary due to the range of equipment costs and variance in usefulness life. A break-down of equipment scheduled for replacement is included in the VES section of the budget.

STATISTICAL ANALYSIS OF THE FY 2013-2014 ADOPTED BUDGET

Public Arts Board

FY 2013-2014 Revenues	$47,675	
Compared to	$ Growth	% Growth
FY 2012-2013 Budget	$ 7,525	18.7%
FY 2012-2013 Projection	$ 7,475	18.6%
FY 2013-2014 Expenditures	$120,811	
Compared to	$ Growth	% Growth
FY 2012-2013 Budget	$ 56,897	89.0%
FY 2012-2013 Projection	$ 120,811	100.0%
Revenues – Expenditures	$ (73,136)	

The Arts Advisory Board was created in October 2009 to provide input on public art displays through-out the City. Currently funding is provided by the Tourism Board and donations and future funding will include certain capital projects. In fall 2013, the Arts Board will open an outdoor Sculpture Garden on Main Street, near the Rec Center which will include pieces of art donated by local artists. For FY 2013-2014 the projected revenue and fund balance have been made available for expenditure funding for any studies, consultant work, or other expenditure needs the Public Arts Board may require during the year.

Tourism Board

FY 2013-2014 Revenues	$478,200	
Compared to	$ Growth	% Growth
FY 2012-2013 Budget	$ 75,000	18.6 %
FY 2012-2013 Projection	$ (49,800)	(9.4)%
FY 2013-2014 Expenditures	$478,200	
Compared to	$ Growth	% Growth
FY 2012-2013 Budget	$ 75,000	18.6%
FY 2012-2013 Projection	$ 111,125	30.3%
Revenues – Expenditures	$ -	

The Tourism Board is funded by a hotel/motel occupancy tax collected by the six hotels. The City continues to see steady growth in the occupancy tax due in part to the Occupancy Board sponsoring events such as LISD Volleypalooza which is a Texas high-school volleyball tournament. In addition, the Cedar Park Center has continued to offer high-qualify events which bring in tourists requiring an overnight stay. For FY 2013-2014, the Tourism Fund has increased the marketing budget by $53,348 or over 50% in an effort to better reach the City's target markets and brand the City has a destination location.

STATISTICAL ANALYSIS OF THE FY 2013-2014 ADOPTED BUDGET

4A Economic Development Corporation

FY 2013-2014 Revenues	$4,335,517	
Compared to	$ Growth	% Growth
FY 2012-2013 Budget	$ 475,458	12.3%
FY 2012-2013 Projection	$ 168,017	4.0%
FY 2012-2013 Expenditures	$4,335,516	
Compared to	$ Growth	% Growth
FY 2012-2013 Budget	$ 93,837	2.2%
FY 2012-2013 Projection	$ 125,327	3.0%
Revenues – Expenditures	$ 1	

4A revenues are derived from sales tax revenues which are anticipated to continue growing during FY 2013-2014. The 4A expenditure budget is comprised mainly of a debt payment related to the Cedar Park Center which will be $3,481,779, or 80.3%, in FY 2013-2014. FY 2013-2014 includes full-funding of economic incentive agreements but the actual expenditure may be less based upon the number of agreement requirements which are met.

4B Community Development Corporation

FY 2013-2014 Revenues	$4,335,813	
Compared to	$ Growth	% Growth
FY 2012-2013 Budget	$ 475,457	12.3%
FY 2012-2013 Projection	$ 168,017	4.0%
FY 2013-2014 Expenditures	$5,673,437	
Compared to	$ Growth	% Growth
FY 2012-2013 Budget	$ 1,815,570	47.1%
FY 2012-2013 Projection	$ 2,640,761	87.1%
Revenues – Expenditures	$ (1,337,624)	

4B revenues are derived from sales tax revenues which are anticipated to continue growing during FY 2013-2014. The 4B Board approves projects annually; however, the projects are typically capital projects with funding occurring over multiple years resulting in large variance from fiscal year to fiscal year. Beginning with FY 2012-2013 approved 4B projects, the City will transfer the full approved amount to a CIP fund to better related Board approval and spending; however, prior year projects expenditures costs will be funded as expenses occur resulting in some unbudgeted expenditures annually. For FY 2013-2014, the 4B Board is anticipating approving $2,000,000 for economic development projects, $100,000 for community development projects, $2,544,600 for transportation projects, and $175,000 for parks projects for a total of $4,819,600 for projects. Fund balance will be used to cover the variance between revenues and expenditures.

STATISTICAL ANALYSIS OF THE FY 2013-2014 ADOPTED BUDGET

Miscellaneous Other Operating Funds

Other special revenue funds account for 1.6% of operating revenues and 1.7% of operating expenditures. A description and breakdown of each fund is available under the Special Revenue section.

Other Special Revenue Funds	FY 2013-2014 Revenues	FY 2013-2014 Expenditures	Revenues - Expenditures
Grant Restricted Funds	$ 270,040	$ 274,290	$ (4,250)
Municipal Court Fund	106,008	105,812	196
CPTV-10 / Cable Fund	97,339	79,458	17,881
Tax Increment Reinvestment Zone	459,730	440,886	18,864
Law Enforcement	120	30,000	(29,880)
Other Special Revenue Funds	**$ 933,236**	**$ 930,425**	**$ 2,811**

STATISTICAL ANALYSIS OF THE FY 2013-2014 ADOPTED BUDGET

GENERAL DEBT SERVICE FUND

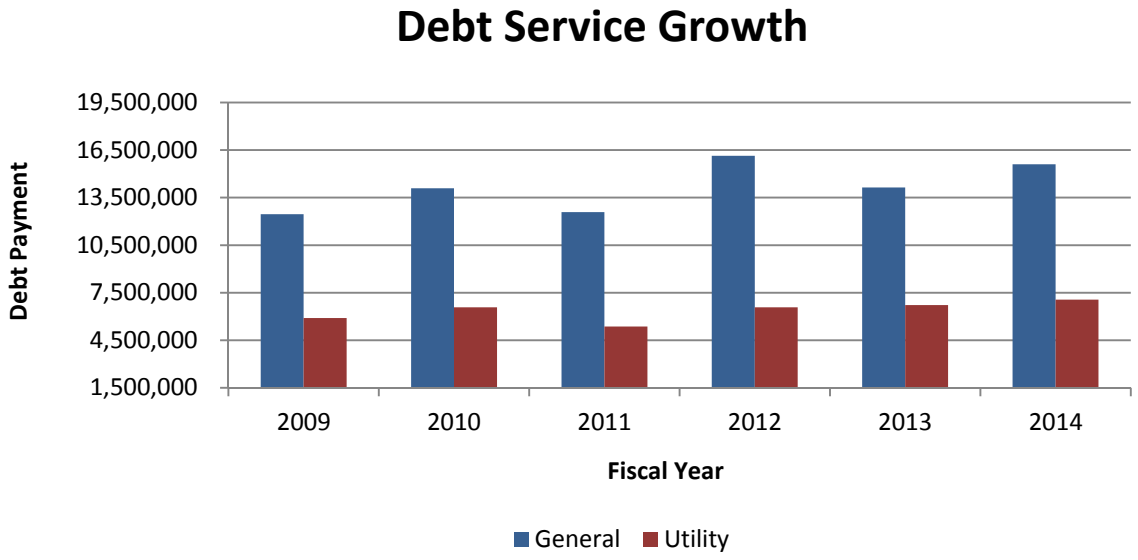
The General Debt Service Fund provides the funds necessary to retire the outstanding tax-supported bonded indebtedness of the City. Debt in this category primarily consists of general obligation bonds (GOs) and certificates of obligation (COs) which pay for various public improvements such as streets, land acquisitions, parks, and the construction of facilities. Revenues are generated for the repayment of the bonds and certificates primarily through ad valorem property taxes. For FY 2013-2014, the total revenues are $16,051,873 which is comprised $11,818,142 or 73.6% from ad valorem interest and sinking rate, $3,481,799 or 21.7% from 4A sales tax, and $470,496 or 2.9% from 4B sales tax. The total FY 2013-2014 expenditures are $15,601,386 of which $8,475,000 or 54.3% is payment for debt principle and $6,390,886 or 41.0% is payment. The variance between revenues and expenditures related to delinquent ad valorem payments can be used to help lower future debt services ad valorem rates.

In FY 2013-2014, The City is anticipated the issuance of $21,000,000 related to the 1431 (Parmer to Sam Bass) Transportation Project. The project will be largest transportation project the City has undertaken and will be a joint project with the TX-DoT. In early analysis of the project costs, the City had projected a tax rate increase to cover the cost of the project; however, thru debt refinancing and increased property values, the City was able to fund the project while reducing the tax rate. The City will continue to look for opportunities to refinance and/or find other ways to reduce future debt service costs.

UTILITY DEBT SERVICE FUND

The Utility Debt Service Fund provides the funds necessary to retire the outstanding revenue-supported debt of the City. Debt in this category consists of revenue-supported bonds that are used to pay the cost of improvements to the City's water and wastewater system, and is repaid with revenues collected from utility customers. In FY 2013-2014, revenues are budgeted at $7,070,161 and expenditures are $7,065,661. In FY 2012-2013, the City issue debt related to refinancing prior year debt service, which resulted in future debt service savings. At this time, the City does not plan to issue debt related to new projects, however, the City will continue to work for opportunities to refinance and/or find other options to lower future debt obligations.

Below is a graph that shows the City's general and utility debt payment growth.



STATISTICAL ANALYSIS OF THE FY 2013-2014 ADOPTED BUDGET

CAPITAL IMPROVEMENT PROJECT (CIP) FUNDS

The table below provides a summary of the FY 2013-2014 Adopted Capital Improvement Projects by type. The costs reflected here are representative of the total project costs and indicate a project life budget. As a result, they do not indicate new funding required for FY 2013-2014. Projects in blue were approved during FY 2012-2013 and projects in green were approved for FY 2013-2014. Details for newly funded projects are included in the CIP section of the budget document.

Summary of Proposed CIP Projects	FY 2013-2014 Budget
General Projects	
Park Projects	
Brushy Creek Sports Park - Phases I, II & III	$ 3,475,985
Veterans Memorial Park	6,491,486
Land Acquisition	2,050,000
Parks Maintenance Facility	2,000,000
Brushy Creek Sports Park - Skate park	550,000
Playground Shade Structures	225,000
Bike Feasibility Study	50,000
Veteran's Community Garden	25,000
Milburn Pool Valves	68,500
Resurface Milburn Pool	78,000
Playground Shade Structures Ph II	175,000
Total Park Projects	**$ 15,188,971**
Transportation Projects	
Brushy Creek Road (183A to Parmer Lane)	$ 3,959,289
Brushy Creek Road (Parmer Lane to Arrowhead Trail)	3,872,120
Discovery Blvd. (Loop to Walton Way)	300,000
Cottonwood Creek Trail (RM 1431 to New Hope Drive)	2,260,000
RM 1431 / (Parmer to Sam Bass)	23,325,000
Bagdad Road	4,580,000
BMC Drive Extension	1,000,000
183 right Turn Lanes at New Hope	250,000
Old ROW Acquisition	750,000
RM 1431 Left Turn Lanes	50,000
Gateway Entry Signs	200,000
1431 Sidewalk & Bridge	377,000
Sidewalk Gap Closeure Phase 2 Project	100,000
Transportation Master Plan	75,000
Fire Lane Street Repair	75,200
Pavement Condition Study	75,000
Traffic Signal VES	35,000

STATISTICAL ANALYSIS OF THE FY 2013-2014 ADOPTED BUDGET

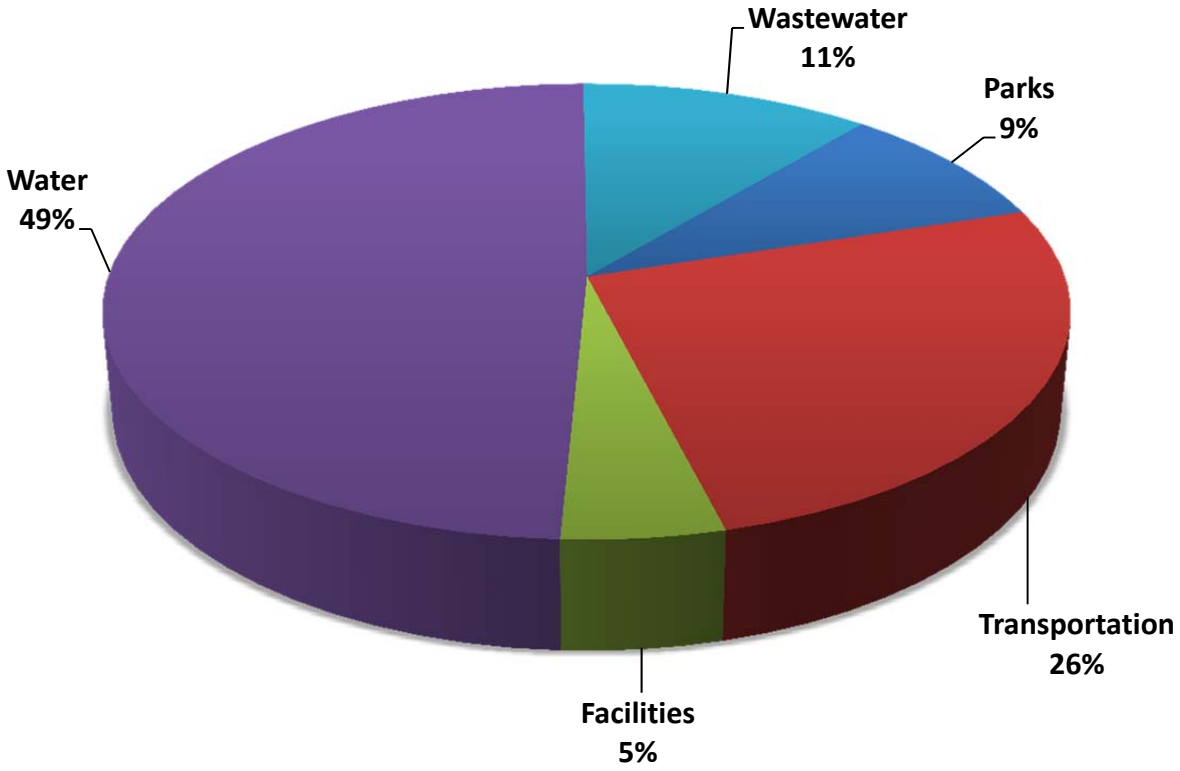
Anderson Mill Road	1,994,600
Little Elm Trail	550,000
Total Transportation Projects	**$ 43,828,209**
Facilities Projects	
City-Hall Campus	$ 5,500,000
Fire Station #5	590,000
Fire Station #2 Roof Repairs	318,520
Public Safety Technology Project	855,000
Fuel Pumps	63,971
Library Access Control	9,517
Old PD Demo	55,635
Retail Parking Lot Improvements	100,000
PD/Court Surveillance System	63,370
EOC Protective Shutter	25,000
Library Surveillance System	17,797
Fire Station #3 Repairs	400,000
Total Facilities Projects	**$ 7,998,810**
Total General Projects	**$ 67,015,990**

Utility Projects	
Water Projects	
BCRUA Phase I	$ 20,243,228
BCRUA Phase II	40,350,000
New Hope Drive 183A to CR 185 Waterline	600,000
Purchase Leander 12" Waterline	325,000
Service Center Expansion-Construction	3,844,000
Water Meter Program Update	3,170,551
SCADA Upgrades	1,000,000
Floating Raw Water Intake Contingency Project	8,636,000
Lakeline/Old Mill Waterline	250,000
Field Operation Misc Improvements	700,000
Brushy Creek Transmission Main	1,571,171
Water Treatment Rehab Engineering	201,900
2014 Water Tank Rehab	350,000
2014 WTP Rehab	1,750,000
Total Water Projects	**$ 82,991,850**
Wastewater Projects	
Cottonwood WW Interceptor	2,800,000
Ronald Reagan WW improvements	960,000
New Hope Drive 183A to CR 185 Wastewater	225,000
Spanish Oaks Interceptor	1,600,000
Spanish Oaks Interceptor - Ph II	1,900,000

STATISTICAL ANALYSIS OF THE FY 2013-2014 ADOPTED BUDGET

Cottonwood WW Interceptor - Ph II	4,500,000
Ronald Reagan Westside	520,000
BCRWWS East Plant Re-Rate Improvements	600,000
Buttercup Interceptor	550,000
Cottonwood WW Interceptor	1,506,712
Buttercup Replacement	3,406,211
Garner Influent Line Replacement	115,000
BCRWWS West Plant Improvements	800,000
BCRWWS Interceptor and Inspections	150,000
WRF Air Rehab	800,000
Lobo LS Relief Tunnel Study	100,000
Total Wastewater Projects	**$ 19,026,211**
Total Utility Projects	**$ 102,018,061**

FY 2013-2014 Capital Improvement Projects



BUDGET ACTION SUMMARY

The Budget Action Summary provides a global, non-financial summary of changes made for the FY 2013-2014 Adopted Budget compared to prior years, and the alterations that were made from the original FY 2013-2014 Proposed Budget. For financial changes in the General and Utility Funds, each departmental page has a "Significant Budget Changes" section that describes how the FY 2013-2014 Adopted Budget changes from the FY 2012-2013 Budget. In addition, the Statistical Analysis provides a comparison of the FY 2013-2014 Adopted Budget to FY 2012-2013 Budget and contains projections by category and fund.

FY 2013-2014 Budget Philosophy – "Fit at 40: Strengthening the Core":

The City celebrated its 40th anniversary in February of 2013, and in keeping with the celebration, the theme for the FY 2013-2014 budget is "Fit at 40 – Strengthening the Core." As such, the budget focused on maintaining core service levels while the City manages the service demands created by being the nation's 4th fastest growing city according to the US Census and adds two large retail developments. A key example of addressing increased service demands is the 1431 (Parmer to Sam Bass) transportation project and its related debt issuance. This project will be the largest transportation project in the City's history with initial construction phases beginning in FY 2013-2014.

The FY 2013-2014 Adopted Budget expenditures focused on core services, especially on public safety. Approximately 90% of the increase to the General Fund increase was related to public safety expenditures, including the addition of 4 new public safety positions. The Adopted Budget allows for the maintenance or enhancement all core services while decreasing the ad valorem tax rate from $0.493501/100 to $0.4925/100. The reduction in property tax was mitigated through increased revenue from sales tax. One of the core components of the sales tax is retail sales, which will be strengthened by the addition of two large retail developments that will open during the fiscal year.

Personnel and Compensation Changes:

Like any service organization, personnel costs are the largest on-going expenditure of the City. In the General Fund, Personnel Services is $23,572,199 or 67.2% of the General Fund's operating expenditures, and in the Utility Fund, Personnel Services is $4,597,888 or 13.5% of the Utility Fund's operating expenditures. Civil Service employees will receive a step increase in pay on their employment anniversary, and the steps will be adjusted to be competitive with the market. For civilian employees, the City will continue the pay-for-performance program with an anticipated average annual increase is 3.0%. Both the step plan changes and pay-for-performance will take effect in mid-January. Copies of the City's General Employee Pay Plans and the Public Safety Step Plans are available by contacting the Human Resources Department.

For FY 2013-2014, Health insurance costs will increase by 10% which is similar to the 13% increase experienced in FY 2012-2013. In prior years, health insurance increases were mitigated through changes to the plan; however, no changes were made to the plan in either FY 2012-2013 or FY 2013-2014. Staff works each year to mitigate cost increases and is looking to implement programs to help reduce future increases.

BUDGET ACTION SUMMARY

The FY 2013-2014 Adopted Budget includes funding for 8 new positions in the General Fund including 4 for public safety.

Position/Function	Division	Personnel Cost	Additional Cost
New Public Safety Positions			
Assistant Police Chief	Police Administration	$ 135,632	$ 71,165
This position would provide clear leadership in the absence of the chief and strengthen executive level management to synthesize the efforts of the major divisions in day to day operations. It would also enhance the emergency management capabilities of the CPPD. This addition brings CPPD to a management system reflective of a department our size consistent with our peer cities.			
Patrol Sergeant	Police Operations	$ 94,493	$ 75,057
The additional Patrol Sergeant will be utilized to create power shift Platoon 600 to work opposite dates of Platoon500 to allow for seven day a-week coverage during heavy workload and high call volume times. This will address the necessity for an overlap of coverage at shift change, reduce the response time for priority calls, and increase the staffing on patrol. The Sergeant will be responsible for the day to day activities of Platoon 600 and coordinate transition between the day and night shift Platoons.			
Patrol Officer	Police Operations	$ 60,729	$ 67,387
The additional patrol officer will be utilized to add adequate staffing to the power shift of Platoon 500. Platoon 500 will work opposite shift of Platoon 600 to allow for seven day a-week coverage during heavy workload and high call volume times. This will address the necessity for an overlap of coverage at shift change, reduce the response time for priority calls, and increase the staffing on patrol.			
Crime Analyst	Police Support	$ 54,049	$ 4,600
The purpose of this request is to hire a new crime analyst/administrative assistant for the Criminal Investigation Division of the Cedar Park Police Department, to provide crime analysis capabilities and provide administrative support to the Criminal Investigations Division to enhance the ability to predict, prevent and solve criminal activity.			
Other New Positions			
Senior Planner	Planning Services	$ 66,851	$ 4,000
This position will provide the staffing needed to provide timely review of plans and maintain current service levels provided to the development community.			
Building Inspector	Building Inspections Services	$ 59,464	$ 10,300
This position will provide the staffing needed to keep up with current and projected inspection demand while providing for thorough inspection to ensure adequate building code compliance.			
Park Attendant	Parks and Recreation Administration	$ 36,753	$ 7,910
A Park Attendant would allow the department to have a staff member to cover weekends. Duties would include monitoring safety and operational conditions of parks, sports fields and trails. Litter conditions and facility reservations would also be monitored. Assisting visitors and providing information and education is also a priority. Additionally, the attendant would monitor many weekend events such as Rosemary Denny Clubhouse rentals, 5K races and lakeside clean-ups. PD would be notified for higher level rule or code violations.			

BUDGET ACTION SUMMARY

Recreation Assistant	Community Recreation	$ 80,462	($ 64,115)
This position allows for the creation of new programs and will enable the City to offer the community a second summer camp location. This will provide additional entertainment opportunities for our community allowing us to provide camp and programs to a larger percentage of our citizens, which is greatly needed. The additional cost for this position is negative due to the fact that the City will receive revenue from the camp and some other programs which will offset the cost of providing the services.			

Use of the General Fund Unreserved Fund Balance: Using the Fund Balance for One-Time Expenditures:

The General Fund Unreserved Fund Balance is intended to act as a reserve for unanticipated needs and for emergencies, but when the balance exceeds a minimal acceptable level for these purposes it can be used to fund one-time expenditures. As of October 1, 2013, the Unreserved General Fund Balance is projected to be $13,792,483 or 40.2% of total FY 2013-2014 revenues. This balance exceeds the City Council's policy of maintaining the Fund Balance at an amount equal to 25.0% of the General Fund revenue. The Fund Balance is based upon revenue, rather than expenditures, because revenues better represent the on-going amount required to provide City services. The FY 2013-2014 budget uses $719,788 of Fund Balance for one-time expenditures. Fund Balance is projected to be 38.1% of revenues at the end of FY 2013-2014. Of note, on-going revenue minus on-going expenditure (total expenditures minus use of fund balance) is $1, meaning for FY 2013-2014 on-going revenues equal on-going expenditures and the budget is structurally balanced.

Use of Fund Balance includes:

- Storm Water Compliance Plan $30,000
- Comprehensive Plan Contingency Funds $25,000
- GIS Interns $28,000
- Development Code Rewrite $250,000
- Fire Station #3 Repairs $200,000
- Utility Task Vehicle for Rescue Team $13,125
- One-time set-ups for new positions (vehicles, computers, furniture, etc.) $173,663

Changes from the FY 2013-2014 Proposed to FY 2013-2014 Adopted:

The FY 2013-2014 "Proposed" Budget included total operating revenues of $101,767,103 and operating expenditures of $109,703,051. $7,935,947 of fund balance was allocated in the proposed budget for one-time expenditures and cash-funding of capital projects. The FY 2013-2014 "Adopted" Budget includes operating revenues of $101,719,086 and operating expenditures of $109,655,308 and allocates $7,888,205 of fund balance for one-time expenditures and cash-funding of capital projects. The FY 2013-2014 "Proposed" Budget included new Capital Improvement Project (CIP) expenditures of $31,617,100, whereas the FY 2013-2014 "Adopted" Budget includes new CIP expenditures of $32,167,100. The following bullets explain the changes between the Proposed Budget and Adopted Budget:

Operating Funds

- In the General Fund, Property Tax revenue was reduced by $47,742 from $12,517,307 to $12,469,290 which is related to the tax rate being lowered from $0.493501/100 to $0.4925/100.
- In the General Fund, the General Non-Department was reduced by $47,742 from $858,276 to $810,534 related reducing the VES contribution.

BUDGET ACTION SUMMARY

- In the General Fund, the request for File Cloud Storage was moved from Media and Communications to Information Technology. Therefore, Media and Communications was reduced by $6,000 from $232,221 to $226,221 and Information Technology was increased by $6,000 from $941,191 to $947,191.
- In the 4B-Economic Development Fund, expenditures were increased by $500,000 from $5,173,437 to $5,673,437 related to increasing the economic development program.

Capital Improvement Program (CIP) Funds

- In the Wastewater CIP, expenditures increased by $550,000 related to the addition of the Buttercup Interceptor project.

Non-Financial Changes from Prior Year:

The following section describes non-financial changes from prior years which helped shape the FY 2012-2013 budget.

- In prior years, Parks and Recreation Revenue reflected the net of Rec Center programs provided by third parties. Starting in FY 2013-2014, the revenues will reflect the full amount of revenue collected for the programs and expenditures will reflect the cost of the third party provider.

- In the General Fund, Computer Services costs that are specific to departments were moved from the Information Technology Department to the department to better reflect the cost of providing the services. The change moved $149,700 between departments; however, it had no effect on the net amount of the budget. Computer Services that are considered a city-wide service are still budgeted in the Information Technology Department.

GENERAL FUND

The General Fund includes typical government activities which are funded through taxes, fees, and permits, and includes police services, fire protection, parks, and street maintenance. The General Fund section includes revenue summary information, expenditure summary information, and departmental detail information.

Note: Professional and technical vocabulary and abbreviations are defined in the Budget Glossary located in the Appendix Section.

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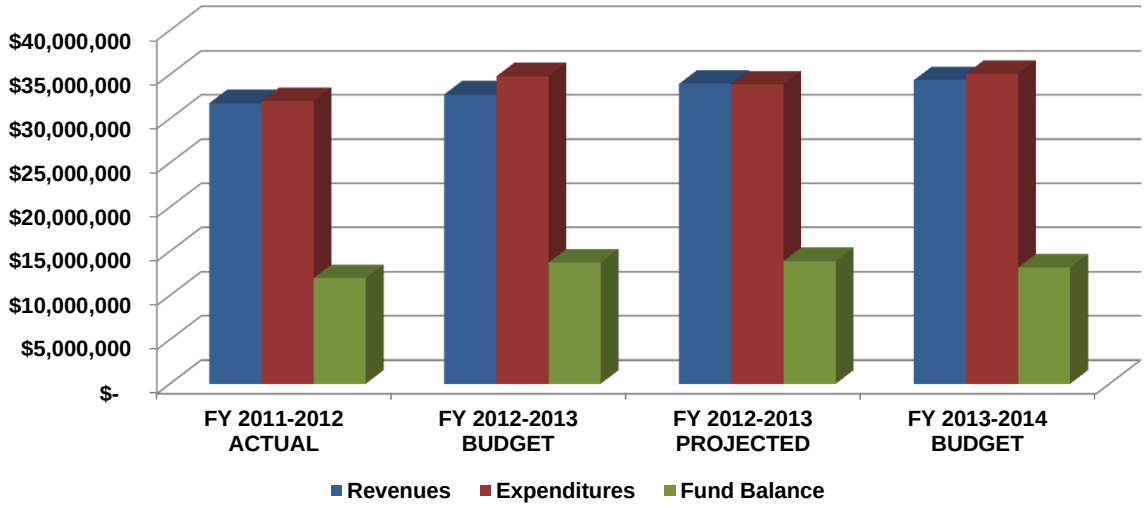
GENERAL FUND

SUMMARY OF REVENUES AND EXPENDITURES

	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 PROJECTED	FY 2013-2014 BUDGET
Total Revenues	$ 31,738,825	$ 32,732,321	$ 33,943,273	$ 34,352,389
Total Expenditures	$ 31,995,986	$ 34,787,397	$ 33,864,867	$ 35,072,176
Surplus/(Deficit)	**$ (257,161)**	**$ (2,055,076)**	**$ 78,406**	**$ (719,787)**
Fund Balance	$ 11,960,333	$ 13,714,077	$ 13,877,483	$ 13,157,696
Fund Balance as % of Revenue	37.7%	41.9%	40.9%	38.3%
Fund Balance as % of Expenditure	37.4%	39.4%	41.0%	37.5%



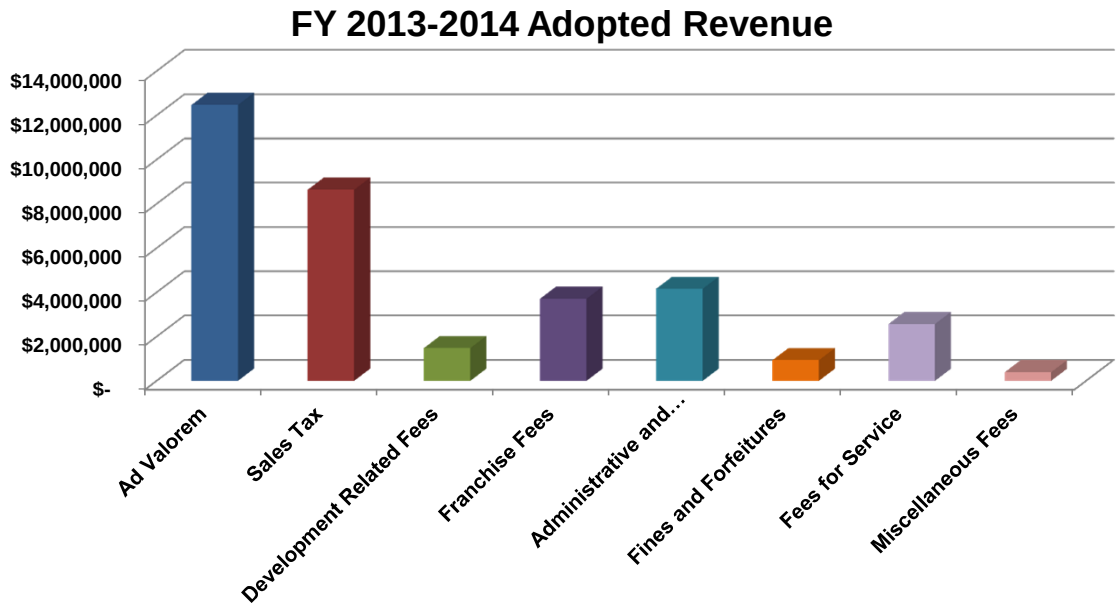
GENERAL FUND

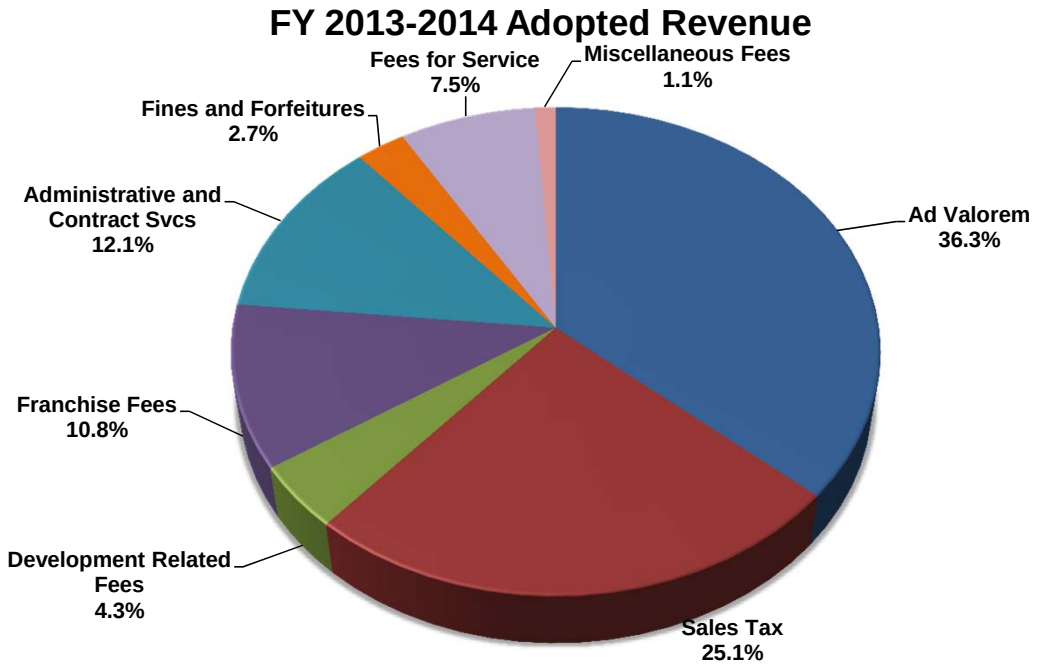
REVENUE SUMMARY

OBJECT CATEGORIES	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 PROJECTED	FY 2013-2014 BUDGET	% OF BUDGET	% GROWTH FROM 12-13
Current Ad Valorem Taxes	**$ 10,763,709**	**$ 11,754,464**	**$ 11,882,018**	**$ 12,469,290**	**36.3%**	**6.1%**
Sales Tax	**$ 7,884,408**	**$ 8,300,000**	**$ 8,300,000**	**$ 8,636,035**	**25.1%**	**4.0%**
Development Related Fees						
Building Permits	$ 1,353,556	$ 1,211,213	$ 1,205,040	$ 1,140,000	3.3%	-5.9%
Construction Inspection Fees	191,372	166,724	191,372	137,269	0.4%	-17.7%
Engineer Review Fees	41,888	31,772	46,144	39,488	0.1%	24.3%
Planning and Zoning Fees	78,136	63,971	86,699	66,251	0.2%	3.6%
Professional Fee Recovery	30,172	23,118	31,002	25,976	0.1%	12.4%
Site Review/Dev. Permit Fees	42,844	18,120	65,930	45,306	0.1%	150.0%
Other - Permits & Fees	32,733	23,752	27,408	26,476	0.1%	11.5%
Total Development Related Fees	**$ 1,770,751**	**$ 1,538,670**	**$ 1,653,595**	**$ 1,480,766**	**4.3%**	**-3.8%**
Franchise Fees	**$ 3,698,541**	**$ 3,416,255**	**$ 3,762,905**	**$ 3,711,452**	**10.8%**	**8.6%**
Administrative and Contract Svcs						
Bond Fund	$ 225,000	$ 225,000	$ 225,000	$ 225,000	0.7%	0.0%
WCID Admin. Services Fee	74,747	62,000	70,179	70,179	0.2%	13.2%
4A & 4B	412,465	504,214	504,214	512,623	1.5%	1.7%
CTRMA Interlocal	229,524	231,595	231,595	246,925	0.7%	6.6%
Hotel Occupancy Fund	101,674	109,208	109,208	110,232	0.3%	0.9%
LISD Resource Officer Reimb.	128,675	121,049	121,049	127,018	0.4%	4.9%
Utility Fund	2,665,443	2,968,459	2,968,459	2,870,641	8.4%	-3.3%
Total Administrative and Contract	**$ 3,837,528**	**$ 4,221,525**	**$ 4,229,704**	**$ 4,162,618**	**12.1%**	**-1.4%**
Fines and Forfeitures	**$ 957,960**	**$ 925,000**	**$ 984,370**	**$ 932,584**	**2.7%**	**0.8%**
Fees for Service						
Fire Protection Fees	$ 1,193,673	$ 1,098,595	$ 1,213,372	$ 1,213,372	3.5%	10.4%
Fire Protection - Ins. Rec.	116,309	83,300	60,990	77,295	0.2%	-7.2%
Animal Control Fees	8,788	8,839	8,985	10,120	0.0%	14.5%
Parks and Recreation Fees	1,097,596	975,000	1,150,000	1,150,656	3.3%	18.0%
Library Fines and Fees	116,258	100,000	94,996	111,704	0.3%	11.7%
Justice Administration Fees	3,793	2,862	3,133	2,936	0.0%	2.6%
Detention & Dispatch Services	4,064	4,222	3,753	4,441	0.0%	5.2%
Total Fees for Service	**$ 2,540,481**	**$ 2,272,818**	**$ 2,535,229**	**$ 2,570,524**	**7.5%**	**13.1%**
Miscellaneous Fees						
Interest	$ 37,240	$ 55,000	$ 55,000	$ 55,000	0.2%	0.0%
Beverage Tax	76,919	65,723	109,470	82,681	0.2%	25.8%
Delinquent/Penalty and Int.	86,200	131,466	105,954	135,633	0.4%	3.2%
Other	85,088	51,400	325,028	115,806	0.3%	125.3%
Total Miscellaneous Fees	**$ 285,447**	**$ 303,589**	**$ 595,452**	**$ 389,120**	**1.1%**	**28.2%**
Total Revenue	**$ 31,738,825**	**$ 32,732,321**	**$ 33,943,273**	**$ 34,352,389**	**100.0%**	**4.9%**

GENERAL FUND

REVENUE SUMMARY

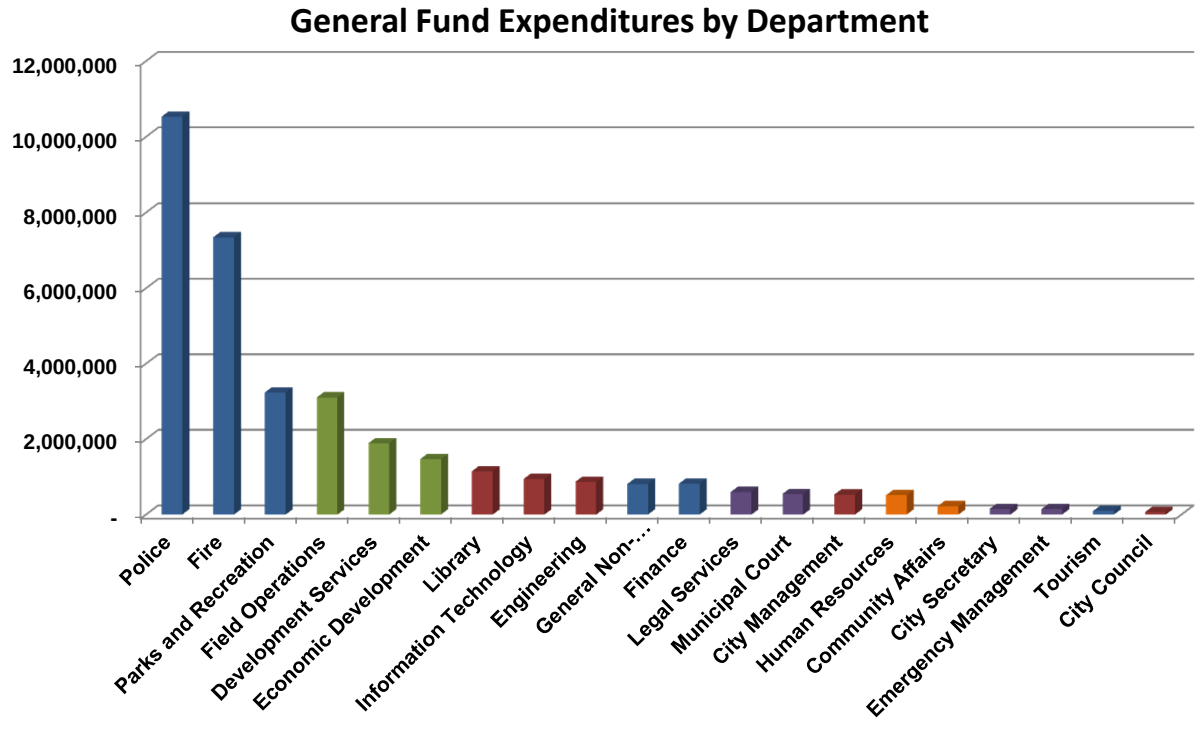




GENERAL FUND

EXPENDITURES BY DEPARTMENT

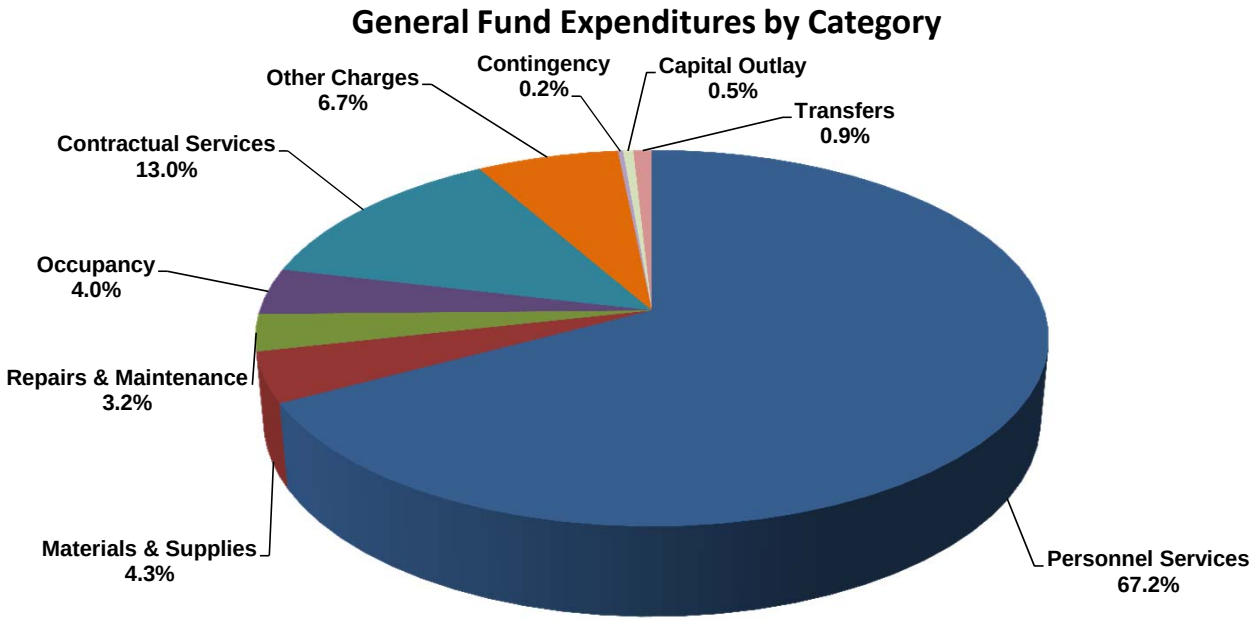
Department	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 PROJECTED	FY 2013-2014 BUDGET	% OF BUDGET	% GROWTH FROM 12-13
Police	9,260,388	9,869,108	9,715,043	10,531,092	30.0%	6.7%
Fire	6,799,700	7,419,465	7,128,080	7,347,632	21.0%	-1.0%
Parks and Recreation	2,826,339	3,153,159	2,965,849	3,241,107	9.2%	2.8%
Field Operations	2,539,273	3,106,001	3,045,987	3,106,517	8.9%	0.0%
Development Services	1,154,172	1,493,411	1,419,657	1,893,424	5.4%	26.8%
Economic Development	1,158,795	1,252,784	1,248,001	1,471,279	4.2%	17.4%
Library	1,052,465	1,211,252	1,174,408	1,151,682	3.3%	-4.9%
Information Technology	839,927	1,044,165	1,012,630	947,191	2.7%	-9.3%
Engineering	2,422,956	1,023,868	1,035,253	870,988	2.5%	-14.9%
General Non-Departmental	792,414	1,580,240	1,700,194	810,534	2.3%	-48.7%
Finance	702,171	814,555	745,601	822,306	2.3%	1.0%
Legal Services	595,005	592,825	600,724	599,964	1.7%	1.2%
Municipal Court	483,923	520,036	502,164	547,486	1.6%	5.3%
City Management	410,223	511,452	479,415	530,255	1.5%	3.7%
Human Resources	427,047	520,999	492,257	512,580	1.5%	-1.6%
Community Affairs	199,628	220,189	217,743	226,221	0.6%	2.7%
City Secretary	118,513	145,409	93,989	152,257	0.4%	4.7%
Emergency Management	75,978	157,610	162,015	145,055	0.4%	-8.0%
Tourism	93,086	97,124	97,222	98,069	0.3%	1.0%
City Council	43,983	53,745	53,635	66,537	0.2%	23.8%
Total Expenditures	**$ 31,995,986**	**$ 34,787,397**	**$ 33,889,867**	**$ 35,072,176**	**100.0%**	**0.8%**



GENERAL FUND

EXPENDITURES BY CATEGORY

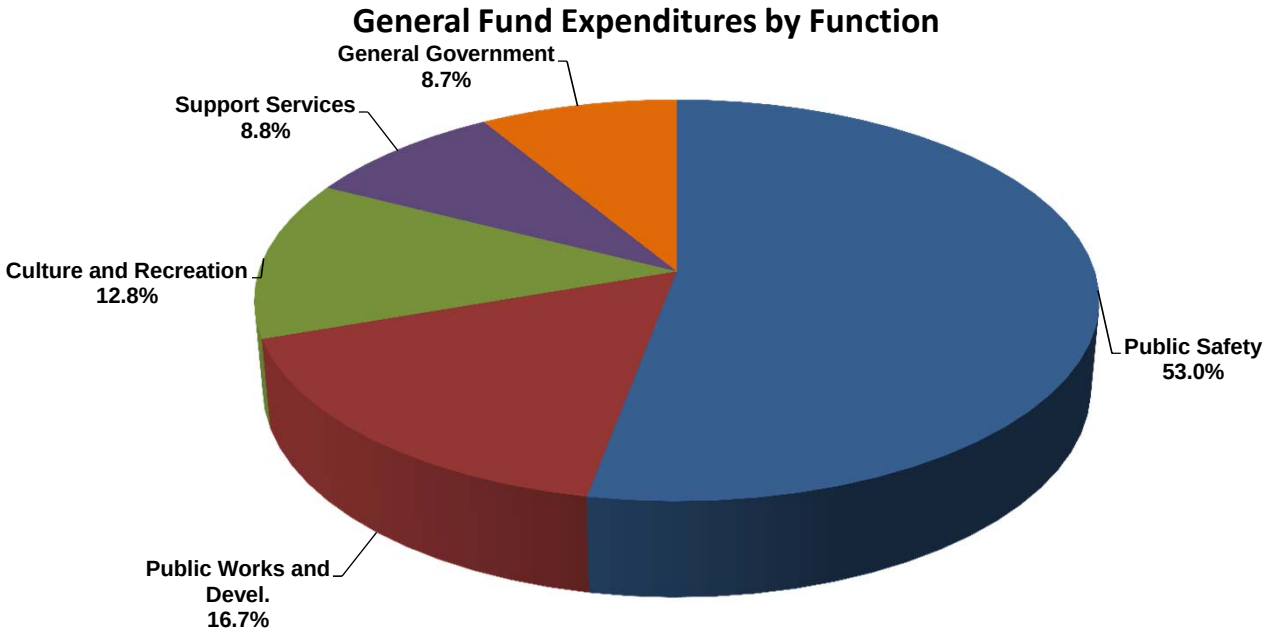
Category	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 PROJECTED	FY 2013-2014 BUDGET	% OF BUDGET	% GROWTH FROM 12-13
Personnel Services	$ 19,539,585	$ 22,061,994	$ 21,239,860	$ 23,572,199	67.2%	6.8%
Materials & Supplies	1,399,391	1,571,269	1,575,288	1,512,514	4.3%	-3.7%
Repairs & Maintenance	1,007,200	1,036,416	1,078,478	1,112,091	3.2%	7.3%
Occupancy	1,476,026	1,458,983	1,403,626	1,397,992	4.0%	-4.2%
Contractual Services	4,096,895	4,541,945	4,568,945	4,575,072	13.0%	0.7%
Other Charges	1,773,206	2,029,807	1,872,624	2,343,835	7.8%	15.5%
Contingency	231	103,500	15,000	85,085	0.2%	-17.8%
Capital Outlay	193,209	547,553	610,116	169,090	0.5%	-69.1%
Transfers	2,510,243	1,435,930	1,500,930	304,298	0.9%	-78.8%
Total Expenditures	**$ 31,995,986**	**$ 34,787,397**	**$ 33,864,867**	**$ 35,072,176**	**100.0%**	**0.8%**



GENERAL FUND

EXPENDITURES BY FUNCTION

Function	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 PROJECTED	FY 2013-2014 BUDGET	% OF BUDGET	% GROWTH FROM 12-13
Public Safety	16,619,989	17,966,219	17,507,302	18,571,265	53.0%	3.4%
Public Works and Devel.	6,116,401	5,623,280	5,500,897	5,870,929	16.7%	4.4%
Culture and Recreation	3,971,890	4,461,535	4,237,479	4,490,858	12.8%	0.7%
Support Services	2,761,559	3,959,959	3,950,682	3,092,611	8.8%	-21.9%
General Government	2,526,147	2,776,404	2,693,507	3,046,513	8.7%	9.7%
Total Expenditures	**$ 31,995,986**	**$ 34,787,397**	**$ 33,889,867**	**$ 35,072,176**	**100.0%**	**0.8%**



GENERAL NON-DEPARTMENTAL

No Full-Time Positions

GENERAL NON-DEPARTMENTAL

DEPARTMENTAL MISSION STATEMENT

The General Non-Departmental Department provides funding for City Hall operations, city-wide contractual costs, and employee related programs.

SERVICES PROVIDED

- This is an internal department that provides support for all departments.

DEPARTMENTAL TIE TO COUNCIL GOALS

- N/A

PERFORMANCE INDICATORS

PERFORMANCE MEASURE	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 ESTIMATE	FY 2013-2014 GOAL

- N/A

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 PROJECTED	BUDGET ADJUSTMENTS	FY 2013-2014 BUDGET
PERSONNEL SERVICES	$ (2,068)	$ (127,025)	$ 11,442	$ (2,265)	$ (129,290)
MATERIALS AND SUPPLIES	35,148	21,500	22,250	(440)	21,060
MAINTENANCE	52,221	45,725	44,975	(500)	45,225
OCCUPANCY	256,761	110,070	97,105	(9,420)	100,650
CONTRACTUAL SERVICES	529,888	539,002	501,464	8,969	547,971
OTHER CHARGES	42,817	47,535	48,025	18,000	65,535
CAPITAL OUTLAY	-	-	-	-	-
CONTINGENCY	-	73,500	15,000	(18,415)	55,085
TRANSFERS	1,508,189	869,933	959,933	(765,635)	104,298
TOTAL	**$ 2,422,956**	**$ 1,580,240**	**$ 1,700,194**	**$ (769,706)**	**$ 810,534**

PERSONNEL SUMMARY

POSITIONS	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2013-2014 PROPOSED

N/A

GENERAL NON-DEPARTMENTAL

2013-2014 SIGNIFICANT BUDGET CHANGES

• Increase for vacancy savings	$	(42,265)
• Increase for Comptroller Sales Tax Payment Note		90,000
• Increase for VES Contributions		4,000
• Increase for On-Call Pay		40,000
• Increase for City-Wide Employee training ($13,200 moved from Human Resources)		18,500
• Increase for Health Department		15,887
• Increase for Community Support		4,334
• Increase for CapMetro costs		1,500
• Moved to Council		(1,750)
• Decrease in Property Insurance		(7,500)
• Decrease in Audit Services		(9,252)
• Decrease in Occupancy costs		(9,110)
• Decrease to Contingency		(18,415)
• Remove One-Time Transfer for Old PD Station Demolition		(55,635)
• Remove Transportation CIP transfer for 1431 PTTF Design		(800,000)
Total	**$**	**(769,706)**

CITY COUNCIL

No Full-Time Positions

CITY COUNCIL

DEPARTMENTAL MISSION STATEMENT

The City Council serves as the legislative and governing body of the City. A Mayor and six Council members are elected to their respective offices by the qualified voters of the City. The Mayor is the official head of the City government for all ceremonial duties and serves as the chairperson of all Council meetings. The Mayor Pro Tem is appointed by the Mayor and serves during the absence of the Mayor.

SERVICES PROVIDED

- N/A

DEPARTMENTAL TIE TO COUNCIL GOALS

- N/A

PERFORMANCE INDICATORS

PERFORMANCE MEASURE	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 ESTIMATE	FY 2013-2014 GOAL

- N/A

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 PROJECTED	BUDGET ADJUSTMENTS	FY 2013-2014 BUDGET
MATERIALS AND SUPPLIES	$ 4,066	$ 3,000	$ 3,500	$ 500	$ 3,500
OCCUPANCY	9,105	9,600	9,600	-	9,600
CONTRACTUAL SERVICES	4,375	4,375	4,375	1,042	5,417
OTHER CHARGES	26,437	36,770	36,160	11,250	48,020
CAPITAL OUTLAY	-	-	-	-	-
CONTINGENCY	-	-	-	-	-
TOTAL	**$ 43,983**	**$ 53,745**	**$ 53,635**	**$ 12,792**	**$ 66,537**

PERSONNEL SUMMARY

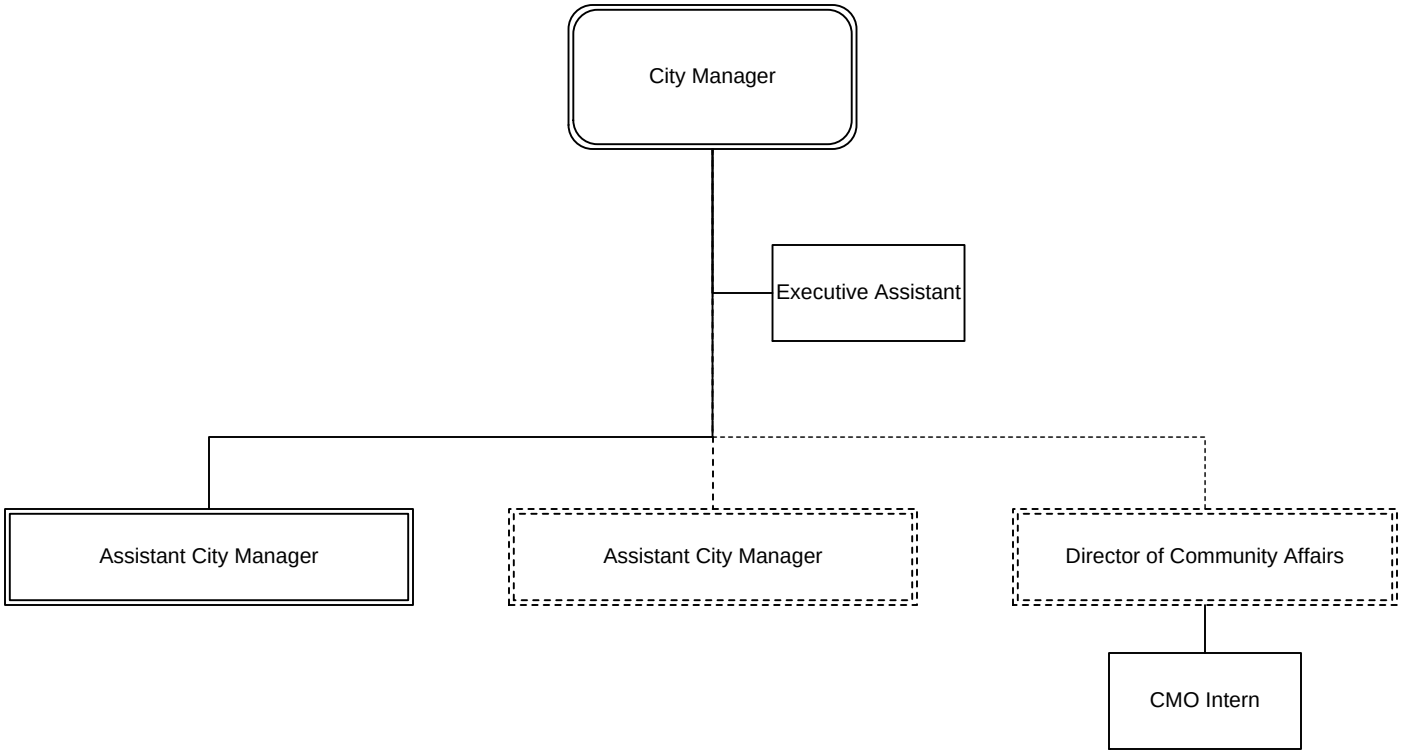
POSITIONS	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2013-2014 PROPOSED

N/A

2013-2014 SIGNIFICANT BUDGET CHANGES

• Increase for VES Contributions	$	1,042
• Moved from General Non-Departmental		1,500
• Increase to Trainings and Meetings		10,250
Total	**$**	**12,792**

CITY MANAGEMENT



CITY MANAGEMENT

DEPARTMENTAL MISSION STATEMENT

Appointed by the Cedar Park City Council, the city manager is the chief administrative officer for the City. The manager and staff are responsible for achieving the goals and implementing the policies of the City Council, which emphasize community, service and fiscal responsibility. The Department works closely with the City Council on identifying priorities of our residents, businesses and visitors. The manager, along with the city management staff, provides professional leadership and direction for the day to day operations of this dynamic full-service city.

DEPARTMENTAL VISION STATEMENT

Under the direction of City Council, the City Management Department strives to effectively implement the policies of the City Council in such a way as to ensure that Cedar Park is a family-friendly community providing for economic vitality and innovation.

CUSTOMERS

- **INTERNAL:** As the chief administrative officer for the City, the manager and city management staff serve in a supervisory role for every department within the City. The City Management Department aims to provide excellent direction and leadership for all City staff members.
- **EXTERNAL:** Under the direction of City Council, the City Management Department serves the residents of Cedar Park. The City Management Department also partners with external agencies such as Williamson County, various state agencies, and neighboring cities such as Round Rock, Leander and Austin to improve all of Central Texas.
- **ULTIMATE:** The City Management Department ultimately aims to serve the citizenry of Cedar Park today and in the future by providing them with a community in which they feel safe, enjoy their neighborhoods and have access their city government.

SERVICES PROVIDED

- Provide professional leadership in the administration and execution of policies and objectives formulated by the City Council
- Strategically plan for future issues in Cedar Park
- Provide timely and responsive customer service
- Act as a liaison between the City Council and City staff
- Oversee all City staff and all hiring, development, firing, and disciplining
- Special Projects (i.e. Planetarium, Veterans Memorial, Solid Waste transition, Water IQ)
- Develop solutions to city challenges and make recommendations for City Council consideration
- Prepare and execute the City Budget
- Track municipal impact of state and federal legislation
- Public relations: meet with citizens, businesses and other community stakeholders
- Intergovernmental Relations / Liaison to regional entities

DEPARTMENTAL TIE TO COUNCIL GOALS

As the central administrative leader for the City's operations, the City Management Department is ultimately responsible for the successful execution of all of the City Council's Strategic Goals. The City Management Department is involved to some extent in all of the goals, but primarily focuses on Goal #1: Strategic Prioritization.

CITY MANAGEMENT

PERFORMANCE INDICATORS

PERFORMANCE INDICATOR	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 ESTIMATE	FY 2013-2014 GOAL

The City Management Department provides direction and leadership to ensure that all City departments are effectively serving the Cedar Park community. The City Management Department is responsible for the oversight of all city departments, ensuring that these departments are properly addressing City Council's community priorities in an effective and fiscally responsible way. The efficiency and effectiveness measures of all City departments are therefore indicative of the City Management Department.

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 PROJECTED	BUDGET ADJUSTMENTS	FY 2013-2014 BUDGET
PERSONNEL SERVICES	$ 386,063	$ 470,921	$ 451,556	$ 18,222	$ 489,143
MATERIALS AND SUPPLIES	2,463	1,800	2,350	1,500	3,300
OCCUPANCY	1,854	1,800	1,800	(800)	1,000
CONTRACTUAL SERVICES	2,836	2,836	2,836	581	3,417
OTHER CHARGES	17,007	34,095	20,873	(700)	33,395
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	**$ 410,223**	**$ 511,452**	**$ 479,415**	**$ 18,803**	**$ 530,255**

PERSONNEL SUMMARY

POSITIONS	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2013-2014 PROPOSED
CITY MANAGER	1	1	1
ASSISTANT CITY MANAGER	1	1	1
CMO INTERN	1	1	1
EXECUTIVE ASSISTANT	1	1	1
TOTAL	**4**	**4**	**4**

2013-2014 SIGNIFICANT BUDGET CHANGES

• Personnel adjustments		$ 18,222
• Increase for VES contributions		581
	Total	**$ 18,803**

CITY SECRETARY

CITY SECRETARY

DEPARTMENTAL MISSION STATEMENT

The City Secretary's Office provides compliance with state and city legislative controls, oversees city elections, and provides a source of public record in order to ensure the city imparts public trust regarding its legislative activities.

DEPARTMENTAL VISION STATEMENT

Recognizing the City Secretary Offices main responsibility to the citizens of Cedar Park which is to inspire public confidence and trust for government, the City Secretary Office will continue to support and facilitate the City of Cedar Parks governmental processes. This will be accomplished by providing services in a courteous and service oriented manner. The Office will strive to improve the preservation, maintenance, and enhancement of retrieval for historical records, increase the public availability of City records online and create a record retention program that stream lines the storage and destruction of records, and enhance the utilization of the Agenda Management Software for all boards and commissions. This will be provided with a staff including the City Secretary and an Assistant City Secretary or administrative assistant level position.

CUSTOMERS

- **INTERNAL:** City Council, City Administration, City Department Heads and Directors, and City staff, and City Boards and Commissions.
- **EXTERNAL:** The Offices external customers can vary during the course of providing services. Customers served include residents, general public or non-residents, local government and municipalities, state level organizations, local and non-local businesses and companies from the private sector.
- **ULTIMATE:** The standards of quality and the integrity required to conduct the affairs of the Office shall be used to merit public confidence in the community to the ultimate customer, the citizens of Cedar Park.

SERVICES PROVIDED

- Coordinate Public Meetings In Compliance With The Texas Open Meetings Act.
- Manage The Official Records Of The City By Recording Its Legislative Actions.
- Serve as Records Management Officer.
- Process Open Record Requests In Accordance With the Texas Public Information Act.
- Maintain And Oversee Board And Commission Membership Information And Training.
- Administer And Manage All City Elections.
- Authorize alcohol permits as required and mandated by the Texas alcoholic beverage commission.
- Process, authorize and issue Peddler/Solicitor permits.
- Maintain The City's Code Of Ordinances.
- Open Government Training.
- Reference And Resource Utilization Services.

DEPARTMENTAL TIE TO COUNCIL GOALS

The Office indirectly provides support for each Council goal which ultimately appears before the Council in the form of a legislative or official action at the Council Meeting. The Office assists with the placement of all actions and decisions by the Council on all agendas and imparts the execution of the necessary documents once authorized by Council. Also, the Office is responsible for recording all action by Council and formally preserving the history of the City.

CITY SECRETARY

PERFORMANCE INDICATORS

PERFORMANCE MEASURE	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 ESTIMATE	FY 2013-2014 GOAL
WORKLOAD MEASURES				
• Elections conducted	3	2	-	2
• Ordinances enrolled	65	50	50	50
• Resolutions enrolled	192	200	150	200
• Request for public information received	872	600	900	900
• Pages of minutes processed	259	350	250	300
• Number of rulings sent to Attorney General	235	NA	250	NA
• Number of Council Meetings posted	35	30	38	30
EFFICIENCY & EFFECTIVENESS MEASURES				
• % of Council Meeting minutes completed and approved within two Council Meetings	94%	100%	90%	100%
• % of rulings upheld by Texas Attorney General on Public Information Requests	95%	100%	90%	100%
• % of elections conducted within accordance of State and Federal Law	100%	100%	N/A	100%

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 PROJECTED	BUDGET ADJUSTMENTS	FY 2013-2014 BUDGET
PERSONNEL SERVICES	$ 73,780	$ 77,238	$ 76,563	$ 1,848	$ 79,086
MATERIALS AND SUPPLIES	280	4,500	5,300	(4,000)	500
OCCUPANCY	405	376	376	-	376
CONTRACTUAL SERVICES	8,140	10,625	9,625	5,000	15,625
OTHER CHARGES	35,908	52,670	2,125	4,000	56,670
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	**$ 118,513**	**$ 145,409**	**$ 93,989**	**$ 6,848**	**$ 152,257**

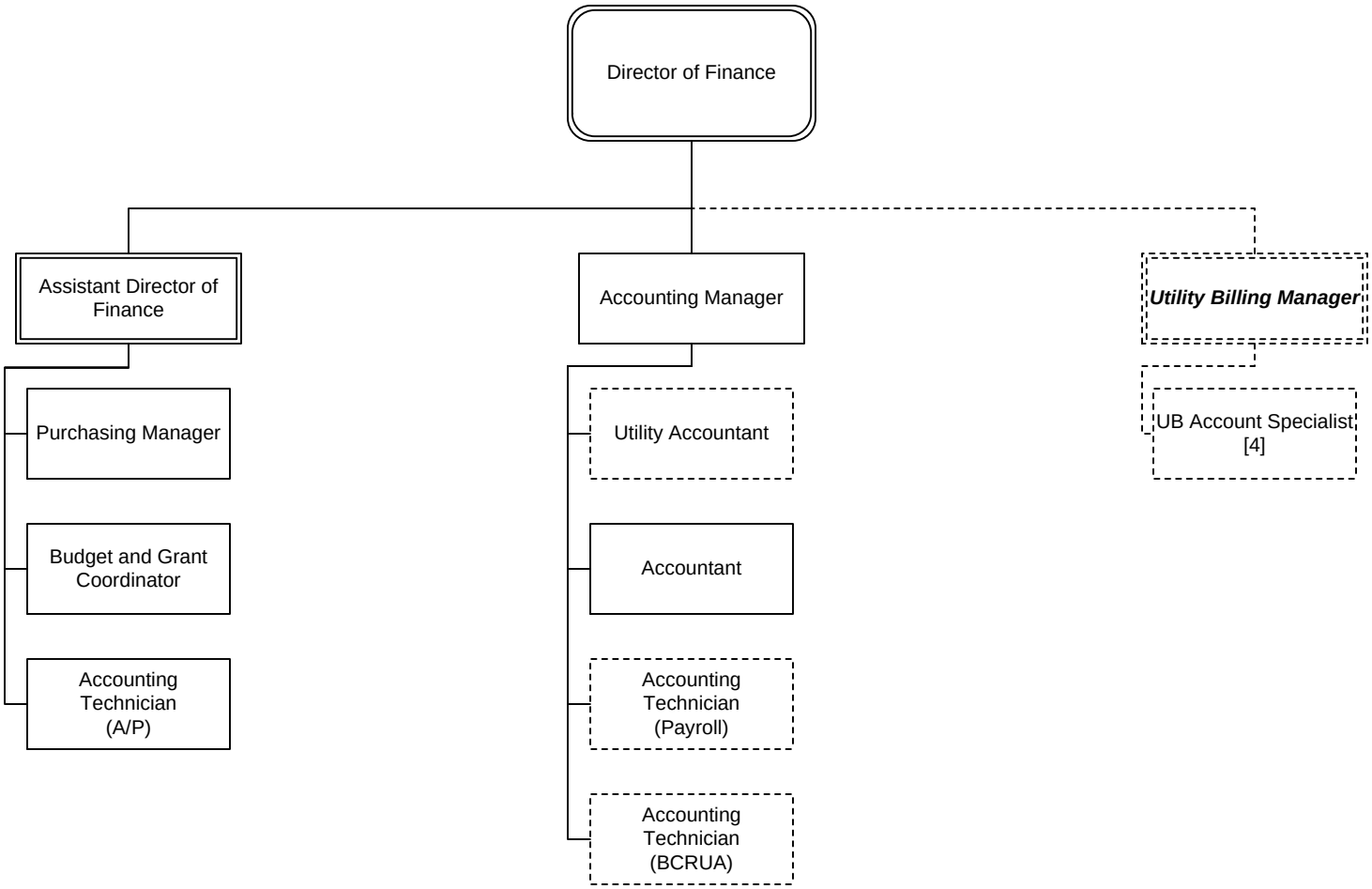
PERSONNEL SUMMARY

POSITIONS	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2013-2014 PROPOSED
CITY SECRETARY	1	1	1
TOTAL	**1**	**1**	**1**

2013-2014 SIGNIFICANT BUDGET CHANGES

• Personnel adjustments		$ 1,848
• Increase for Computer Services (moved from Information Technology)		5,000
	Total	**$ 6,848**

FINANCIAL SERVICES



FINANCE ADMINISTRATION

DEPARTMENTAL MISSION STATEMENT

To provide for financial integrity through responsible management of public funds as entrusted to us for the Cedar Park citizens.

DEPARTMENTAL VISION STATEMENT

To have staff, systems, and processes in place to allow our department to serve our customers in the most customer service friendly, efficient, and effective way, and to be renowned as the best finance department in a mid-sized city in Texas.

CUSTOMERS

- **INTERNAL:** Internal customers include: departments; City Council; boards and commissions; individual employees
- **EXTERNAL:** External customers include: vendors; local, state, and federal agencies; tax payers, fee and fine payers; bondholders; utility customers; ETJ residents; utilities; local businesses.
- **ULTIMATE:** Our ultimate customers are the residential and corporate citizens of Cedar Park. They are our ultimate customer because the city is entrusted with their public funds.

SERVICES PROVIDED

- **Accounting**
  - General Ledger Accounting
  - Accounts Payable
  - Accounts Receivable
  - Cash Management/Investing
  - Payroll
  - Audit
- **Budget**
  - Budget Preparation
  - Proposed Budget Creation
  - Adopted Budget Creation
  - Analysis and Research
  - Budget Monitoring (AP & PO Review) and Reporting
  - Risk Management (City Claims)
  - 4B & 4A Financial Reporting
- **Grants**
  - Grant Research
  - Grant Prioritization
  - Grant Proposal
  - Grant Adoption and Submission
  - Post-award and Grant Administration
  - Grant Close-out
  - Special Event Coordination
- **Purchasing**
  - Assists with City-wide procurement
  - Maintains vendor list
  - Assists departments with quotes, bids, requests for proposals, and requests for qualifications

DEPARTMENTAL TIE TO COUNCIL GOALS

- **Strategic Prioritization - Fiscal Management**

  Develop methods to improve collection of outstanding court fines

  Develop a grant priority and strategy plan for 2012
- **Strategic Prioritization - Operational Efficiency**

  Identify and implement innovative and sustainable strategies for conservation of resources
- **Strategic Prioritization - Organizational Development**

  Develop Strategic Plan for Police department - Evaluate and implement ICMA Police Study
- **Strategic Prioritization - Regional Planning and Participation**

  Pursue implementation of Phase II BCRUA Regional Water Project

  Implement strategic plan to address delivery of fire service in the City's Exterritorial Jurisdiction (ETJ)

  Update annexation model in support of Council decision making annually, or as needed

FINANCE ADMINISTRATION

PERFORMANCE INDICATORS

PERFORMANCE INDICATOR	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 ESTIMATE	FY 2013-2014 GOAL
WORKLOAD MEASURES				
• Payroll checks issued	1,608	1,750	1,650	1,750
• Direct deposits processed	10,311	10,000	10,525	11,000
• # of Budget Amendments necessary during the year	4	2	4	3
• Purchase orders issued	517	750	500	550
EFFICIENCY & EFFECTIVENESS MEASURES				
• Avg. # of days to close financial month data	40	20	33	20
• % of reprinted payroll checks	0.370%	0.200%	0.200%	0.200%
• % of payroll on direct deposit	86.5%	85.0%	87.0%	87.5%
• % Variance between budgeted amounts and actual for General Fund Revenue and Expenditures	2.60%	>0.75%	2.40%	>0.75%
• Budget ends structurally balanced	Yes	Yes	Yes	Yes
• Scoring on GFOA Budget Review	87	81	99	81

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 PROJECTED	BUDGET ADJUSTMENTS	FY 2013-2014 BUDGET
PERSONNEL SERVICES	$ 459,500	$ 585,523	$ 522,862	$ (20,301)	$ 565,222
MATERIALS AND SUPPLIES	7,558	3,250	3,000	(250)	3,000
OCCUPANCY	-	-	-	-	-
CONTRACTUAL SERVICES	224,618	209,175	206,764	29,902	239,077
OTHER CHARGES	10,495	16,607	12,975	(1,600)	15,007
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	**$ 702,171**	**$ 814,555**	**$ 745,601**	**$ 7,751**	**$ 822,306**

FINANCE ADMINISTRATION

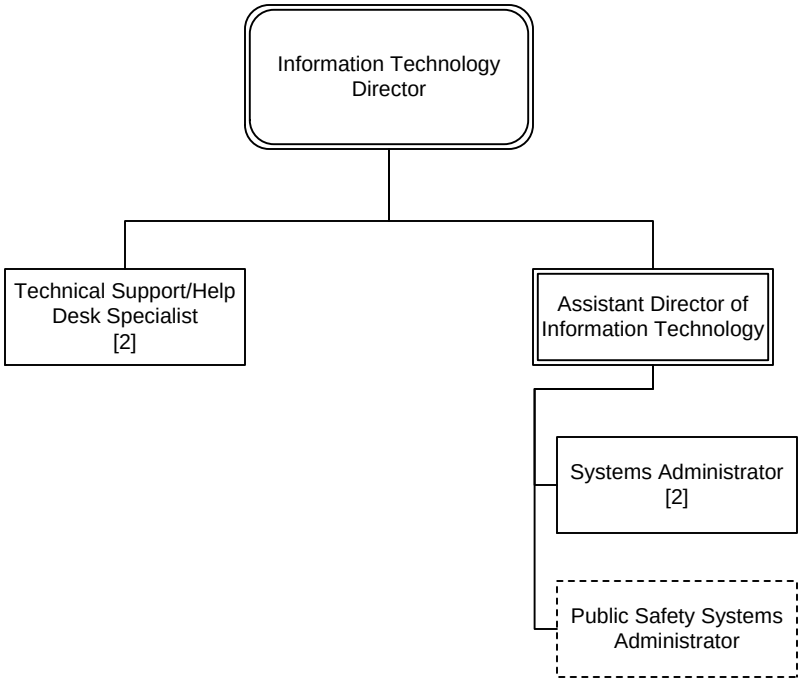
PERSONNEL SUMMARY

POSITIONS	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2013-2014 PROPOSED
DIRECTOR OF FINANCE	1	1	1
ASSISTANT DIRECTOR OF FINANCE	1	1	1
ACCOUNTING MANAGER	-	1	1
PURCHASING MANAGER	1	1	1
BUDGET MANAGER	1	-	-
BUDGET AND GRANT COORDINATOR	-	1	1
GRANT COORDINATOR	1	-	-
ACCOUNTANT	1	1	1
ACCOUNTING TECHNICIAN	1	1	1
TOTAL	**7**	**7**	**7**

2013-2014 SIGNIFICANT BUDGET CHANGES

• Personnel Adjustments	$	(20,301)
• Increase for Computer Services (moved from Information Technology)		23,333
• Increase for Contractual Services		4,650
• Increase for Appraisal fees		3,586
• Decrease for VES Contributions		(2,017)
• Decrease Trainings and Meetings		(1,500)
Total	**$**	**7,751**

INFORMATION TECHNOLOGY



INFORMATION TECHNOLOGY

DEPARTMENTAL MISSION STATEMENT

The Information Technology Department delivers quality and innovative technology solutions to provide the community and City staff with convenient access to information and services.

DEPARTMENTAL VISION STATEMENT

The IT Department will deliver timely and effective customer service, will lead the evaluation of emerging technologies/solutions, and will maintain a reliable communication and computer infrastructure system.

CUSTOMERS

- **INTERNAL:** The Information Technology Department offers direct support to all departments, City Council and staff members that utilize the City's network, communications and mission-critical applications.
- **EXTERNAL:** Complex applications used to maintain City records are supported by multiple third-party vendors, and in turn, IT supports each vendor to maintain or enhance City services. Cedar Park IT also communicates with surrounding cities to evaluate and provide more efficient public safety processes and technology.
- **ULTIMATE:** Beyond supporting internal and external customer applications that allow City staff to perform their duties, IT provides support for the following services accessed directly by our citizenry: library patron computers, free Wi-Fi at public facilities, online bill-pay for utilities and the City's phone system. Our fundamental aim is to deliver consistent and efficient services that allow every city employee to effectively serve the Cedar Park community.

SERVICES PROVIDED

- Desktop Support
- Server Support
- Application Support
- Local and Wide Area Network Support
- Data Backup and Retrieval
- Technology Planning and Implementation
- Intranet Site Development
- IT Help Desk
- City-wide VoIP Phone System Support

DEPARTMENTAL TIE TO COUNCIL GOALS

• Strategic Prioritization

The Information Technology Department continually strives to meet council goal #1 Strategic Prioritization by participating in an ongoing information sharing and mutual aid technology project that connects Cedar Park to participating public safety organizations within Williamson County. The performance improvements for the 2013-14 budget year include a pilot project to evaluate desktop virtualization technologies designed to significantly reduce the amount of power necessary to maintain PC workstations and servers, evaluate power consumption for the City Hall data center and enhance efficiency. The Information Technology Department will continue to work with other departments to enhance their processes to become more efficient.

INFORMATION TECHNOLOGY

PERFORMANCE INDICATORS

PERFORMANCE MEASURE	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 ESTIMATE	FY 2013-2014 GOAL
WORKLOAD MEASURES				
• Network servers	111	60	111	111
• Personal computers	387	344	387	387
• Information technology help calls	1,891	2,500	3,500	5,000
EFFICIENCY & EFFECTIVENESS MEASURES				
• % Critical calls cleared in 8 hours	96.0%	95.0%	97.0%	97.0%
• % Non-Critical calls cleared in 48 hours	83.0%	25.0%	83.0%	65.0%
• % of network uptime during business hours	99.7%	99.9%	99.7%	99.9%

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 PROJECTED	BUDGET ADJUSTMENTS	FY 2013-2014 BUDGET
PERSONNEL SERVICES	$ 365,987	$ 444,826	$ 414,946	$ 10,899	$ 455,725
MATERIALS AND SUPPLIES	6,017	12,200	10,700	(3,665)	8,535
MAINTENANCE	18,221	19,800	19,800	-	19,800
OCCUPANCY	82,741	77,481	77,420	-	77,481
CONTRACTUAL SERVICES	348,414	464,808	464,740	(104,208)	360,600
OTHER CHARGES	18,547	25,050	25,024	-	25,050
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	**$ 839,927**	**$ 1,044,165**	**$ 1,012,630**	**$ (96,974)**	**$ 947,191**

INFORMATION TECHNOLOGY

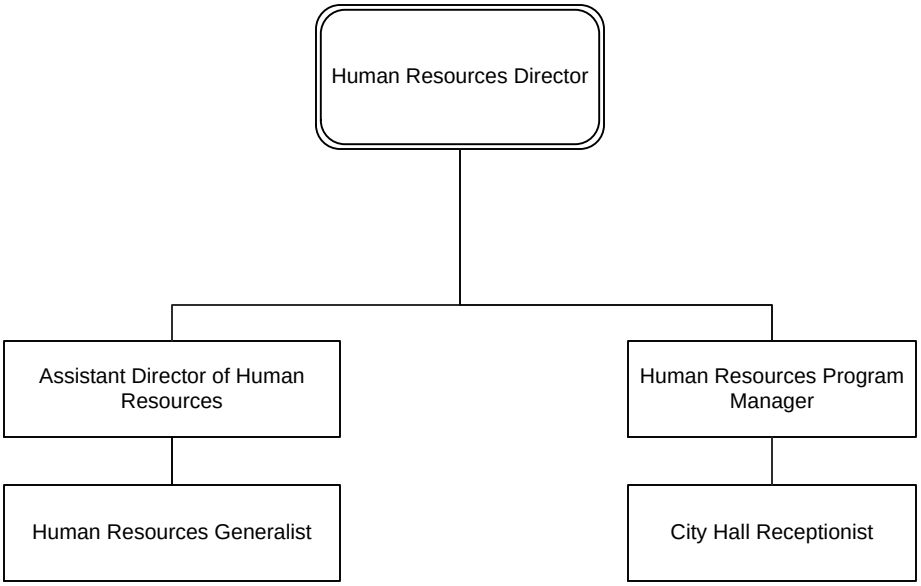
PERSONNEL SUMMARY

POSITIONS	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2013-2014 PROPOSED
INFORMATION TECHNOLOGY DIRECTOR	1	1	1
ASSISTANT DIRECTOR OF IT	-	-	1
NETWORK OPERATIONS MANAGER	1	1	-
SYSTEM ADMINISTRATOR	1	2	2
TECHNICAL SUPPORT/HELP DESK SPECIALIST	2	2	2
TOTAL	**5**	**6**	**6**

2013-2014 SIGNIFICANT BUDGET CHANGES

• Personnel Adjustments	$	10,899
• Increase for VES Contributions		24,827
• Increase for Wi-Fi Maintenance		6,000
• Increase for Cloud Data Storage		6,000
• Increase for Cisco Maintenance		5,000
• Remove one-time Computer Equipment		(3,665)
• Moved Computer Services to Various Departments		(146,035)
	$	**(96,974)**

HUMAN RESOURCES



HUMAN RESOURCES

DEPARTMENTAL MISSION STATEMENT

The Human Resources Department is a cohesive, collaborative team of professionals committed to creating a healthy and positive work environment in order to assist in accomplishing the City's goals and objectives. We value integrity, efficiency, problem solving, equity, and character in all of our relationships and interactions. The Human Resources Department does this to promote and facilitate growth, accountability, and empowerment throughout our organization.

DEPARTMENTAL VISION STATEMENT

The Human Resources Department will create, encourage, and maintain an environment that supports, develops and sustains the well-being of the workforce by facilitating employee development; building fair, consistent, clear and innovative HR solutions; and providing accurate, practical, reliable and timely information for the City's decisions and its employees.

CUSTOMERS

- **INTERNAL:** Our primary interaction is with our internal customers our employees. The HR Department services our individual employees with matters relating to their benefits, compensation, leave, and other HR functions including facilitating the resolution of employee relations issues. Support is also provided to departments with matters relating to recruitment, compliance, and labor relations.
- **EXTERNAL:** The interaction with our external customers is primarily related to recruitment and customer service matters relating to our vendors (i.e. TMRS, TML-IRP, Health Insurance Carrier, etc.). The HR Department interacts with potential applicants by providing the resources required for employment. On a regular basis, we act as intermediaries between our employees and vendors that provide benefit products.
- **ULTIMATE:** Ultimately, The HR department provides such services to internal and external customers to ensure the City sustains a healthy and positive workforce; consequently, contributing to the attainment of the City's goals and objectives and enhancing the Quality of Life for it citizens.

SERVICES PROVIDED

- **Compliance with Employment Laws**
  - Federal Labor Standards Act
  - Family Medical Leave Act
  - Workers' Compensation
  - DOT/CDL Drug and Alcohol Program
  - American With Disabilities Act
  - Cedar Park HR Manual
- **Benefits Administration**
  - Health, Dental, Life and AD&D Insurance Programs
  - Long Term Disability
  - Employee Assistance Program
  - Texas Municipal Retirement System
  - Deferred Compensation (457)
  - Education Reimbursement Program
  - Leave Administration (Vacation, Sick, Personal, Catastrophic)
- **Recruitment**
  - Advertising
  - Pre-Screening/Background Check
  - Orientation
  - On Boarding
- **Civil Service**
  - Entry-Level Exams
  - Promotional Exams
  - Civil Service Meetings
  - Civil Service Hearings
  - Meet and Confer
  - Spanish/Sign Language Testing
- **Labor/Employee Relations**
  - CPOD Program
  - Recognition Matters
  - Service Plaques
  - Investigations/Review of Complaints
- **Classification and Compensation**
  - Payroll Maintenance
  - Employee Performance Program

HUMAN RESOURCES

DEPARTMENTAL TIE TO COUNCIL GOALS

• Strategic Prioritization

As stated in our mission statement, The HR staff is committed to providing a positive work environment in order to assist in accomplishing the City's goals and objectives. The HR department continually strives to become more efficient, consistent with Goal 1: Strategic Prioritization (Efficiency) of the City Council Strategic Map. Ultimately, the HR Department provides for a positive environment throughout the organization in support of obtaining every goal listed on the City Council Strategic Map.

PERFORMANCE INDICATORS

PERFORMANCE MEASURE	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 ESTIMATE	FY 2013-2014 GOAL
WORKLOAD MEASURES				
• # of Worker's Compensation injuries/illnesses requiring days off or modified duty (New for FY 14)	N/A	N/A	N/A	N/A
EFFICIENCY & EFFECTIVENESS MEASURES				
• Average number of days to fill a position	70	60.0	54.0	52.0
• Turnover rate	11.8%	4.0%	7.4%	7.0%
• First Year Turnover rate	-	N/A	37.5%	20.0%
• Worker's Compensation Modifier	48.0%	46.0%	50.0%	48.0%
• % of Employees on health plan that complete the on-line health risk assessment	1.0%	N/A	14.0%	25.0%

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 PROJECTED	BUDGET ADJUSTMENTS	FY 2013-2014 BUDGET
PERSONNEL SERVICES	$ 267,463	$ 365,130	$ 338,353	$ 5,961	$ 371,091
MATERIALS AND SUPPLIES	2,641	5,250	5,250	(2,250)	3,000
OCCUPANCY	894	1,400	1,400	-	1,400
CONTRACTUAL SERVICES	111,904	96,496	91,489	1,323	97,819
OTHER CHARGES	44,145	52,723	55,765	(13,453)	39,270
TOTAL	**$ 427,047**	**$ 520,999**	**$ 492,257**	**$ (8,419)**	**$ 512,580**

HUMAN RESOURCES

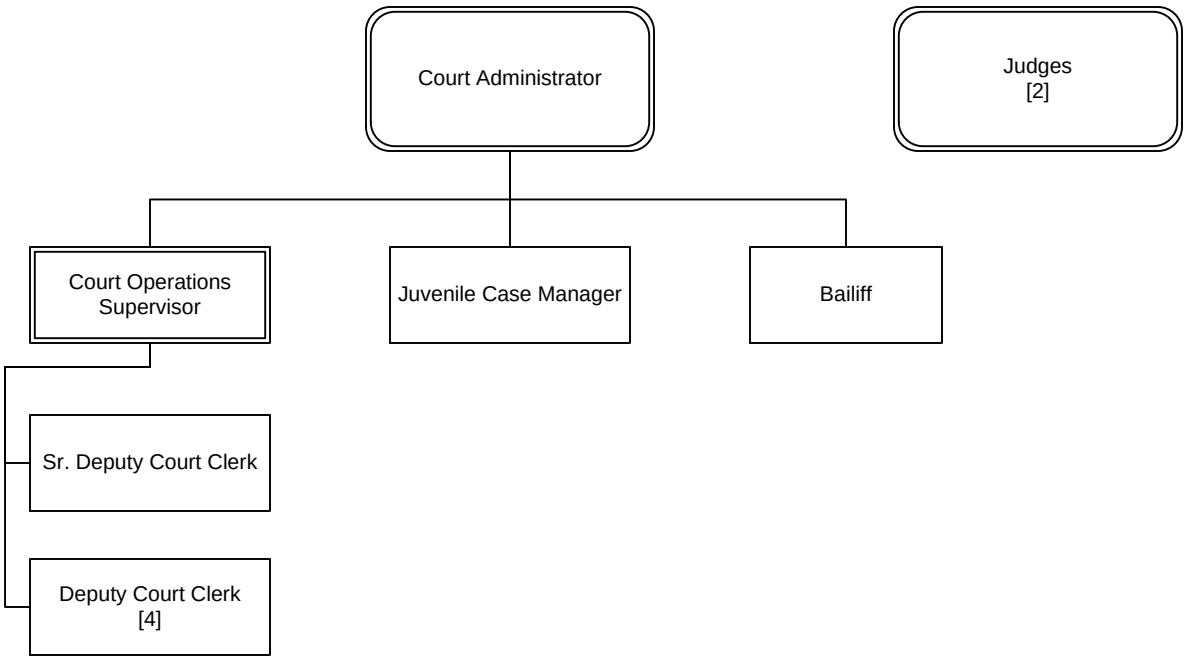
PERSONNEL SUMMARY

POSITIONS	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2013-2014 PROPOSED
HUMAN RESOURCES DIRECTOR	1	1	1
ASSISTANT DIRECTOR OF HUMAN RESOURCES	-	1	1
HUMAN RESOURCES PROGRAM MANAGER	1	1	1
HUMAN RESOURCES GENERALIST	1	1	1
CITY HALL RECEPTIONIST	1	1	1
TOTAL	**4**	**5**	**5**

2013-2014 SIGNIFICANT BUDGET CHANGES

• Personnel Adjustments	$	5,961
• Increase for VES Contributions		1,108
• Move City-Wide Employee training to General Non-Departmental		(13,200)
• Remove one-time computer purchase		(2,288)
Total	**$**	**(8,419)**

MUNICIPAL COURT



MUNICIPAL COURT

DEPARTMENTAL MISSION STATEMENT

To administer timely justice with equality, fairness and integrity, through the use of efficient case flow management practices and the responsible use of resources.

DEPARTMENTAL VISION STATEMENT

To foster the publics trust, confidence and respect in the Cedar Park Municipal Court, through programming that will facilitate interest, good citizenship, community engagement, and acceptance of the municipal judicial system.

CUSTOMERS

- **INTERNAL:** City Departments and staff; City Council; Police Department, boards and commissions; judges and court staff.
- **EXTERNAL:** Litigants, jurors, witnesses, victims, attorneys, parents, bondsmen, local business, local, state, and federal agencies, and the public in general.
- **ULTIMATE:** The court's ultimate customers are the residential and corporate citizens of Cedar Park, as their trust and belief in the local judicial system is largely based on their contact and experience in Municipal Court. This is because more people come into contact with Municipal Courts than all other courts combined in the State of Texas.

SERVICES PROVIDED

- Docket/Case flow Management
- Juvenile Case Processing
- Access to Court
- Informational Services
- Mandatory Reporting
- Warrant Maintenance
- Collection of Assessed Fines/Costs

DEPARTMENTAL TIE TO COUNCIL GOALS

• Strategic Prioritization

All ongoing efforts for streamlining and/or enhancing court processes are closely tied with the Council Goal #1 Strategic Prioritization as it relates to organizational development and assessing staffing levels and service delivery effectiveness.

MUNICIPAL COURT

PERFORMANCE INDICATORS

PERFORMANCE MEASURE	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 ESTIMATE	FY 2013-2014 GOAL
WORKLOAD MEASURES				
• # of Cases filed	13,613	13,500	11,550	13,000
• # of Warrants Issued	1,951	2,400	2,100	2,100
• # of Warrants Cleared	1,788	2,000	1,800	1,800
• # of Contested Dockets (trial-related)	2,077	2,000	2,100	2,000
EFFICIENCY & EFFECTIVENESS MEASURES				
• Average Collection Rate	69%	65%	65%	65%
• Juvenile Compliance Rates	206	150	200	150
• % of Initial Appearances Missed	15%	13%	18%	13%
• % of cases closed (vs. those filed)	88%	88%	80%	85%

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 PROJECTED	BUDGET ADJUSTMENTS	FY 2013-2014 BUDGET
PERSONNEL SERVICES	$ 403,695	$ 423,341	$ 413,104	$ 11,683	$ 435,024
MATERIALS AND SUPPLIES	2,999	4,100	4,000	(400)	3,700
MAINTENANCE	2,910	6,200	6,200	3,800	10,000
OCCUPANCY	37,886	40,660	39,760	500	41,160
CONTRACTUAL SERVICES	5,868	7,500	6,500	11,667	19,167
OTHER CHARGES	30,565	38,235	32,600	200	38,435
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	**$ 483,923**	**$ 520,036**	**$ 502,164**	**$ 27,450**	**$ 547,486**

MUNICIPAL COURT

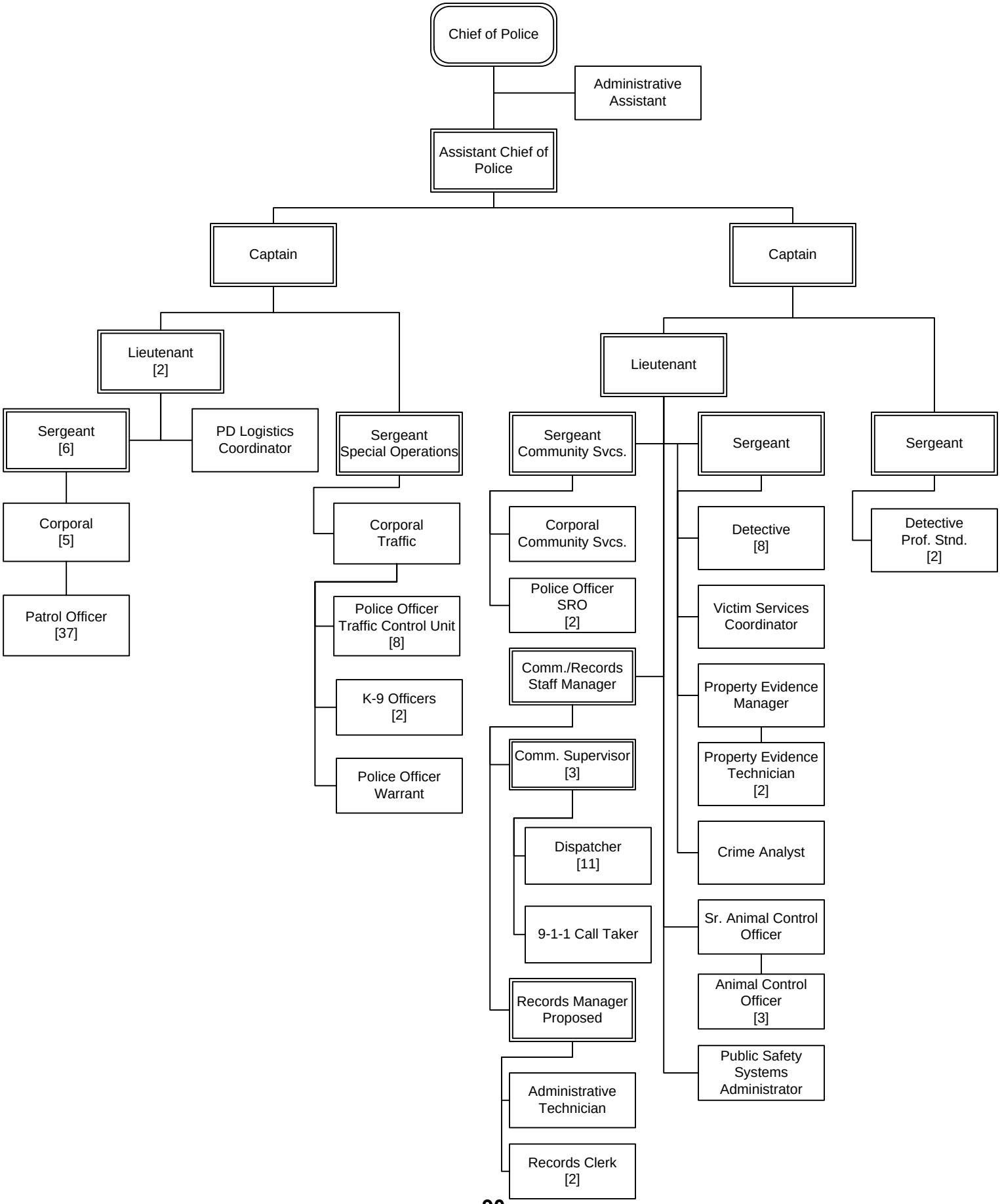
PERSONNEL SUMMARY

POSITIONS	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2013-2014 PROPOSED
COURT ADMINISTRATOR	1	1	1
COURT OPERATIONS SUPERVISOR	1	1	1
SENIOR DEPUTY CLERK	1	1	1
DEPUTY COURT CLERK	4	4	5
JUVENILE CASE MANAGER	1	1	1
JUDGES	1	1	1
BAILIFF	0.5	0.5	0.5
TOTAL	**9.5**	**9.5**	**10.5**

2013-2014 SIGNIFICANT BUDGET CHANGES

• Personnel Adjustments	$	11,683
• Increase for Computer Services (moved from Information Technology)		11,667
• Increase for Armored Car Service		2,500
• Increase for Building Repairs and Maintenance		2,500
• Reduce Electricity		(900)
Total	**$**	**27,450**

POLICE


Chief of Police
Administrative Assistant
Assistant Chief of Police
Captain
Captain
Lieutenant [2]
Sergeant [6]
PD Logistics Coordinator
Corporal [5]
Patrol Officer [37]
Sergeant Special Operations
Corporal Traffic
Police Officer Traffic Control Unit [8]
K-9 Officers [2]
Police Officer Warrant
Lieutenant
Sergeant Community Svcs.
Corporal Community Svcs.
Police Officer SRO [2]
Comm./Records Staff Manager
Comm. Supervisor [3]
Dispatcher [11]
9-1-1 Call Taker
Records Manager Proposed
Administrative Technician
Records Clerk [2]
Sergeant
Detective [8]
Victim Services Coordinator
Property Evidence Manager
Property Evidence Technician [2]
Crime Analyst
Sr. Animal Control Officer
Animal Control Officer [3]
Public Safety Systems Administrator
Sergeant
Detective Prof. Stnd. [2]

POLICE SERVICES- TOTAL

DEPARTMENTAL MISSION STATEMENT

The mission of the Cedar Park Police Department is to enhance the quality of life in the City of Cedar Park through a proactive and professional level of police service; to maintain a strong commitment of excellence; to ensure safety through integrity, trust and accountability; to treat all persons with respect, dignity and equality, and to build partnerships with the community to meet current and future challenges. Animal Control is included in the Cedar Park Police Department.

CORE VALUES

- Life
- Integrity
- Service
- Excellence
- Law
- Accountability
- Community Partnerships

DEPARTMENTAL VISION STATEMENT

The vision of the Cedar Park Police Department is to enhance professionalism through excellence, working in partnership with our community to make Cedar Park one of the safest cities in Texas. We strive to make Cedar Park a community where our residents feel safe, and are safe, with a high quality of life in which to live, work and play.

CUSTOMERS

- **INTERNAL:** Sworn personnel, Non-sworn support personnel, other city departments, city employees, and City Council members.
- **EXTERNAL:** Victims, complainants, criminals, traffic violators, criminal justice system agencies, law enforcement agencies, approved vendors.
- **ULTIMATE:** The members of our community who are being served, protected, and who enjoy a high quality of life in which to live, work and play.

SERVICES PROVIDED

- Routine Patrol Services
- Law Enforcement
- Criminal Investigation
- Traffic Enforcement
- Response to Calls for Service
- Collision Investigation
- Arrests of Criminal Suspects
- Special Events/Crowd Control
- Enforcement of Animal Control Ordinances
- Pet Licensing and Microchipping
- Field Return and Impounded Animals
- Traffic Direction and Control
- Public Safety Communication, Dispatching
- Report and Record Management
- Evidence and Property Control
- Community Services
- Crime Prevention
- First Response to Criminal Incidents
- Operating a Temporary Holding Cell
- Animal Cruelty Investigations
- Emergency Response to Injured Animals

POLICE SERVICES- TOTAL

DEPARTMENTAL TIE TO COUNCIL GOALS

Goal 1: Assistant Chief of Police To realign the command structure of CPPD to be reflective of contemporary law enforcement agencies, providing a means to synthesize the efforts of operations and support divisions in the day to day operation of the police department, and provide a clear formal leader in the absence of the Chief, by adding the position of Assistant Chief.

Goal 2: Strategic Prioritization - Implement remaining recommendations of the ICMA Police Study.
Create Platoon 600 to maximize patrol coverage, reduce overtime and focus on crime specific issues such as larceny.

Goal 3: Crime Analysis - Increase our crime analysis capabilities to create an effective means to proactively police the City of Cedar Park as a data driven, intelligence led department, partnered with the community to not only respond to crime but to identify patterns related to criminal activity and effectively deploy department resources in order to prevent crime.
Provide administrative support to the Criminal Investigations Division to enhance our ability to predict, prevent and solve criminal activity.
Join the Austin Regional Intelligence Center (ARIC) as a partner agency, thereby exponentially expanding our capabilities to gather, analyze, and disseminate criminal intelligence information to solve and prevent crime.

Goal 4: Civilian Support To restore the staffing level of the central records section to the pre 2009 level by adding a non-sworn Records Manager. To ensure the departments records management, communications, and best practices elements are properly functioning without an extreme backlog or undue hardship to other areas.

Goal 5: Technology Equipment To better document and deliver police services through the use of available technology in the field.

The above goals and associated budget requests are reflective of the City's core values of Community, Service, Innovation, Professionalism, Integrity, Leadership and Fiscal Responsibility.

POLICE SERVICES- TOTAL

PERFORMANCE INDICATORS

PERFORMANCE MEASURE	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 ESTIMATE	FY 2013-2014 GOAL
WORKLOAD MEASURES				
• Calls for Service	35,785	33,000	21,625	23,000
• Part I Crimes Reported	1,230	1,250	1,225	1,250
• Citations issued	13,307	13,000	122,200	13,000
• Felony arrests	224	200	250	250
• Misdemeanor arrests	1,259	1,300	1,400	1,400
• Calls for Animal Control services	1,538	2,600	3,927	4,050
• Impounded animals	1,461	1,020	1,264	1,300
• Animal Control Citations issued	724	590	393	350
• Animal Control Warning issued	468	500	1,100	1,300
• Registration	4,386	900	920	730
EFFICIENCY & EFFECTIVENESS MEASURES				
• Emergency call average response time	6.65	9.5 min.	6.78	7.00
• Non-emergency call average response time	13.25	10-15 min.	8.63	10-15
• % of emergency calls within the response time of 5 minutes or less	49.75%	15.0%	50.8%	55.0%
• Crime Rate of under 2,000 index crimes per 100,000 population	<2000	<2,000	<2000	<2000
• Clearance rate of Part 1 Offenses	32.8%	35.0%	31.0%	35.0%
• Field Release of Impounded Animals prior to being transported to the Shelter	50.0%	49.0%	65.0%	67.0%

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 PROJECTED	BUDGET ADJUSTMENTS	FY 2013-2014 BUDGET
PERSONNEL SERVICES	$ 6,651,876	$ 7,518,307	$ 7,210,842	$ 757,320	$ 8,275,627
MATERIALS AND SUPPLIES	425,097	471,798	531,967	(74,379)	397,419
MAINTENANCE	147,038	116,750	110,875	6,600	123,350
OCCUPANCY	169,274	198,678	193,525	8,121	206,799
CONTRACTUAL SERVICES	834,632	907,998	932,873	169,599	1,077,597
OTHER CHARGES	265,029	253,311	269,166	48,399	301,710
CAPITAL OUTLAY	62,442	402,266	465,795	(253,676)	148,590
TRANSFERS	705,000	-	-	-	-
TOTAL	**$ 9,260,388**	**$ 9,869,108**	**$ 9,715,043**	**$ 661,984**	**$ 10,531,092**

POLICE SERVICES- TOTAL

PERSONNEL SUMMARY			
POSITIONS	**FY 2011-2012 ACTUAL**	**FY 2012-2013 BUDGET**	**FY 2013-2014 PROPOSED**
CIVIL SERVICE			
ASSISTANT POLICE CHIEF	-	-	1
CAPTAIN	2	2	2
LIEUTENANT	3	3	3
SERGEANT	9	9	10
CORPORAL/DETECTIVE	17	17	17
POLICE OFFICER	49	49	50
CIVIL SERVICE TOTAL	**80**	**80**	**83**
NON-CIVIL SERVICE			
POLICE CHIEF	1	1	1
PUBLIC SAFETY SYSTEMS ADMINISTRATOR	1	1	1
ADMINISTRATIVE ASSISTANT	1	1	1
COMMUNICATIONS AND RECORDS STAFF MANAGER	1	1	1
COMMUNICATIONS SUPERVISOR	3	3	3
DISPATCHER	8	11	11
ADMINISTRATIVE TECHNICIAN	1	1	1
RECORDS SUPERVISOR	-	1	1
RECORDS CLERK	2	2	2
9-1-1 CALL TAKER	-	1	1
PROPERTY EVIDENCE MANAGER	1	1	1
PROPERTY EVIDENCE TECHNICIAN	1	2	2
CRIME ANALYST	-	-	1
PD LOGISTICS COORDINATOR	-	1	1
SENIOR ANIMAL CONTROL OFFICER	1	1	1
ANIMAL CONTROL OFFICER	2	3	3
VICTIM SERVICES COORDINATOR	1	1	1
NON-CIVIL SERVICE TOTAL	**24**	**32**	**33**
TOTAL	**104**	**112**	**116**

POLICE SERVICES- TOTAL

2013-2014 SIGNIFICANT BUDGET CHANGES

• Personnel Adjustments	$	412,417
• Increase for Assistant Police Chief		206,797
• Increase for Patrol Sergeant		169,550
• Increase for Patrol Officer		129,411
• Increase for VES Contributions		91,709
• Increase for Crime Analyst		58,649
• Increase for Training and Meetings		27,057
• Increase WCRAS Operational Costs		17,048
• Increase for Annual Radio Maintenance		16,524
• Increase for Williamson County Communications System		14,347
• Increase for Austin Regional Intelligence Center		9,828
• Increase for Janitorial Services		6,000
• Increase for Building Maintenance & Building Supplies		4,000
• Increase for Dispatch and Records System Maintenance		1,800
• Remove one-time Computer Purchase		(2,700)
• Remove one-time set-up for Firearm Transition Program		(20,441)
• Remove one-time Taser Upgrade Purchase		(77,746)
• Remove one-time Capital Costs		(402,266)
Total	**$**	**661,984**

POLICE - ADMINISTRATION

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	**FY 2011-2012 ACTUAL**	**FY 2012-2013 BUDGET**	**FY 2012-2013 PROJECTED**	**BUDGET ADJUSTMENTS**	**FY 2013-2014 BUDGET**
PERSONNEL SERVICES	$ 6,528,772	$ 1,154,568	$ 1,118,572	$ (91,039)	$ 1,063,529
MATERIALS AND SUPPLIES	411,787	314,923	99,223	(226,154)	88,769
MAINTENANCE	143,215	112,700	24,500	(83,900)	28,800
OCCUPANCY	168,533	186,655	176,761	(293)	186,362
CONTRACTUAL SERVICES	705,141	79,144	79,568	21,005	100,149
OTHER CHARGES	259,664	184,559	79,114	(53,090)	131,469
CAPITAL OUTLAY	62,442	-	-	42,421	42,421
TRANSFERS	705,000	-	-	-	-
TOTAL	**$ 8,279,554**	**$ 2,032,549**	**$ 1,577,738**	**$ (391,050)**	**$ 1,641,499**

POLICE - ADMINISTRATION

PERSONNEL SUMMARY			
POSITIONS	**FY 2011-2012 ACTUAL**	**FY 2012-2013 BUDGET**	**FY 2013-2014 PROPOSED**
CIVIL SERVICE			
ASSISTANT POLICE CHIEF	-	-	1
CAPTAIN	2	2	2
LIEUTENANT	3	3	3
SERGEANT	9	-	-
CORPORAL/DETECTIVE	17	-	-
POLICE OFFICER	49	-	-
CIVIL SERVICE TOTAL	**80**	**5**	**6**
NON-CIVIL SERVICE			
POLICE CHIEF	1	1	1
COMMUNICATIONS SUPERVISOR	3	-	-
DISPATCHER	8	-	-
ADMINISTRATIVE ASSISTANT	1	1	1
ADMINISTRATIVE TECHNICIAN	1	1	1
RECORDS CLERK	2	-	-
PUBLIC SAFETY SYSTEMS ADMINISTRATOR	1	1	1
COMMUNICATIONS AND RECORDS STAFF MANAGER	1	-	-
PROPERTY EVIDENCE MANAGER	1	-	-
PROPERTY EVIDENCE TECHNICIAN	1	-	-
VICTIM SERVICES COORDINATOR	1	-	-
NON-CIVIL SERVICE TOTAL	**21**	**4**	**4**
TOTAL	**101**	**9**	**10**

POLICE - OPERATIONS

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 PROJECTED	BUDGET ADJUSTMENTS	FY 2013-2014 BUDGET
PERSONNEL SERVICES	$ 5,139	$ 3,964,617	$ 3,721,507	$ 620,218	$ 4,584,835
MATERIALS AND SUPPLIES	-	110,550	338,985	109,754	220,304
MAINTENANCE	135	-	81,000	88,500	88,500
OCCUPANCY	-	480	4,800	6,020	6,500
CONTRACTUAL SERVICES	-	414,055	409,102	77,584	491,639
OTHER CHARGES	-	24,347	102,266	71,401	95,748
CAPITAL OUTLAY	-	364,266	427,795	(258,497)	105,769
TOTAL	**$ 5,274**	**$ 4,878,315**	**$ 5,085,455**	**$ 714,980**	**$ 5,593,295**

PERSONNEL SUMMARY

POSITIONS	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2013-2014 PROPOSED
CIVIL SERVICE			
SERGEANT	-	6	7
CORPORAL/DETECTIVE	-	5	5
POLICE OFFICER	-	47	48
CIVIL SERVICE TOTAL	**0**	**58**	**60**
NON-CIVIL SERVICE			
PD LOGISTICS COORDINATOR	-	1	1
NON-CIVIL SERVICE TOTAL	**0**	**1**	**1**
TOTAL	**0**	**59**	**61**

POLICE - COMMUNICATIONS AND RECORDS

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 PROJECTED	BUDGET ADJUSTMENTS	FY 2013-2014 BUDGET
PERSONNEL SERVICES	$ -	$ 687,736	$ 697,183	$ 142,958	$ 830,694
MATERIALS AND SUPPLIES	-	500	5,000	4,500	5,000
MAINTENANCE	-	-	-	-	-
OCCUPANCY	-	216	1,344	1,056	1,272
CONTRACTUAL SERVICES	-	215,142	248,002	45,871	261,013
OTHER CHARGES	-	13,340	22,102	9,846	23,186
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	**$ -**	**$ 916,934**	**$ 973,631**	**$ 204,231**	**$ 1,121,165**

PERSONNEL SUMMARY

POSITIONS	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2013-2014 PROPOSED
CIVIL SERVICE			
N/A	-	-	-
CIVIL SERVICE TOTAL	**0**	**0**	**0**
NON-CIVIL SERVICE			
COMMUNICATIONS AND RECORDS STAFF MANAGER	-	1	1
COMMUNICATIONS SUPERVISOR	-	3	3
DISPATCHER	-	11	11
9-1-1 CALL TAKER	-	1	1
RECORDS SUPERVISOR	-	1	1
RECORDS CLERK	-	2	2
NON-CIVIL SERVICE TOTAL	**0**	**19**	**19**
TOTAL	**0**	**19**	**19**

POLICE - SUPPORT

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 PROJECTED	BUDGET ADJUSTMENTS	FY 2013-2014 BUDGET
PERSONNEL SERVICES	$ -	$ 1,542,964	$ 1,530,058	$ 83,693	$ 1,626,657
MATERIALS AND SUPPLIES	-	15,359	55,059	37,941	53,300
MAINTENANCE	-	-	2,000	2,000	2,000
OCCUPANCY	-	10,247	9,540	1,338	11,585
CONTRACTUAL SERVICES	-	64,336	61,680	3,567	67,903
OTHER CHARGES	-	21,343	55,517	20,197	41,540
CAPITAL OUTLAY	-	5,000	5,000	(4,600)	400
TOTAL	**$ -**	**$ 1,659,249**	**$ 1,718,854**	**$ 144,136**	**$ 1,803,385**

PERSONNEL SUMMARY

POSITIONS	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2013-2014 PROPOSED
CIVIL SERVICE			
SERGEANT	-	3	3
CORPORAL/DETECTIVE	-	12	12
POLICE OFFICER	-	2	2
CIVIL SERVICE TOTAL	**0**	**17**	**17**
NON-CIVIL SERVICE			
PROPERTY EVIDENCE MANAGER	-	1	1
PROPERTY EVIDENCE TECHNICIAN	-	2	2
CRIME ANALYST	-	-	1
VICTIM SERVICES COORDINATOR	-	1	1
NON-CIVIL SERVICE TOTAL	**0**	**4**	**5**
TOTAL	**0**	**21**	**22**

POLICE - ANIMAL CONTROL

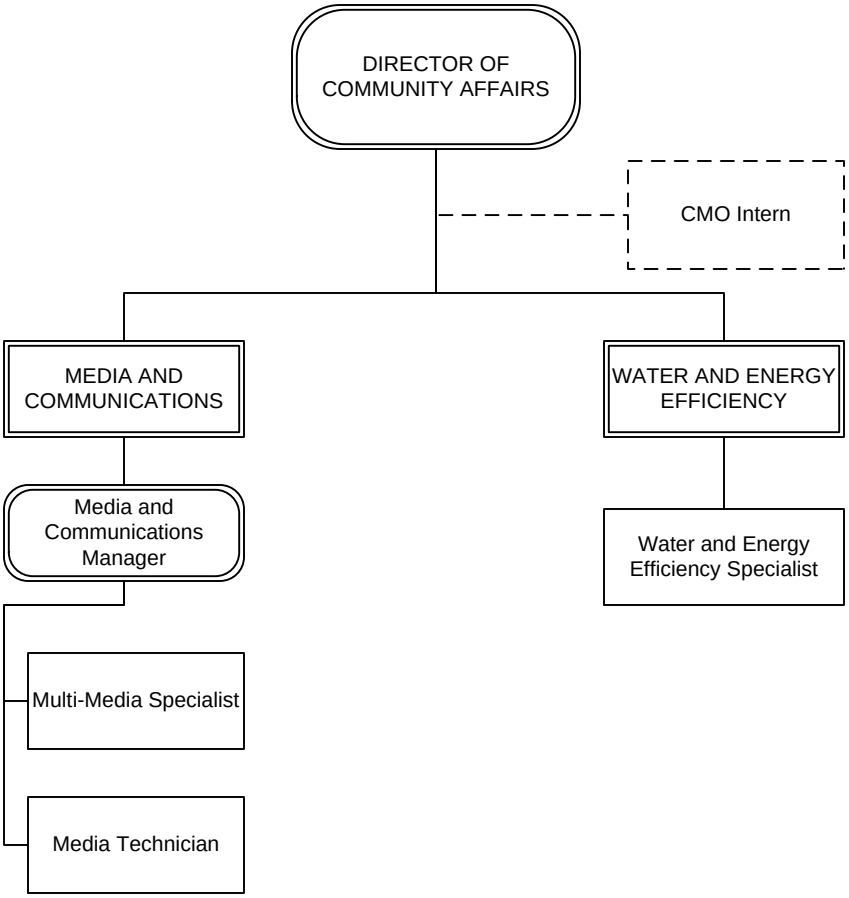
EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 PROJECTED	BUDGET ADJUSTMENTS	FY 2013-2014 BUDGET
PERSONNEL SERVICES	$ 117,965	$ 168,422	$ 143,522	$ 1,490	$ 169,912
MATERIALS AND SUPPLIES	13,310	30,466	33,700	(420)	30,046
MAINTENANCE	3,688	4,050	3,375	-	4,050
OCCUPANCY	741	1,080	1,080	-	1,080
CONTRACTUAL SERVICES	129,491	135,321	134,521	21,572	156,893
OTHER CHARGES	5,365	9,722	10,167	45	9,767
CAPITAL OUTLAY	-	33,000	33,000	(33,000)	-
TOTAL	**$ 270,560**	**$ 382,061**	**$ 359,365**	**$ (10,313)**	**$ 371,748**

PERSONNEL SUMMARY

POSITIONS	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2013-2014 PROPOSED
CIVIL SERVICE			
N/A	-	-	-
CIVIL SERVICE TOTAL	**0**	**0**	**0**
NON-CIVIL SERVICE			
SENIOR ANIMAL CONTROL OFFICER	1	1	1
ANIMAL CONTROL OFFICER	2	3	3
NON-CIVIL SERVICE TOTAL	**3**	**4**	**4**
TOTAL	**3**	**4**	**4**

COMMUNITY AFFAIRS



COMMUNITY AFFAIRS - MEDIA AND COMMUNICATIONS

DEPARTMENTAL MISSION STATEMENT

The Mission of the Media & Communications Department is to serve as the City's liaison with the citizens and the news media in order to foster a productive, open, and mutually beneficial relationship and to increase citizen understanding, awareness of, and participation in City government.

DEPARTMENTAL VISION STATEMENT

The Vision of the Media & Communications Department is a City that is the most effective, efficient, accurate, and state-of-the art in reaching its Citizens and the news media. The Goals of the Media & Communications Department are to communicate through effective media relations, public relations, special projects, TV and the City's website, and marketing of the City. The objectives to fulfill this vision are to develop press releases, organize media events, respond to media inquiries, and act as City spokesperson; assist with public meetings, and manage social media for the City; conduct presentations, write articles, and facilitate media training for City staff; create public service announcements, create local programming, maintain and update TV slides and external programming, maintain and update the City's websites, video record City meetings, and assist City staff with A/V requests; and to photograph and video record City events, and create print and online advertisements.

CUSTOMERS

- **INTERNAL:** The internal customer is City staff and City Council Members.
- **EXTERNAL:** External customers are citizens, the news media, other governments, Facebook friends, Twitter followers, City website users, and any other constituents who rely on the City for information or other programs or services.
- **ULTIMATE:** The ultimate customer is the informed and aware citizen, who will understand and be aware of the role City government plays in his or her daily life, and participate and be educated about what is going on in his or her community.

SERVICES PROVIDED

- **Media contacts/interviews**
- **Press releases**
- **Response to media requests**
- **TV programming**
- **Meetings recorded/broadcast**
- **Website content and maintenance**

DEPARTMENTAL TIE TO COUNCIL GOALS

• Strategic Prioritization

Our primary mission is to inform and educate the media about the City's goals, projects, meetings, and priorities. This department also plays an integral role in assisting staff in other departments carry out their duties to achieve not only this goal but all other goals as well.

COMMUNITY AFFAIRS - MEDIA AND COMMUNICATIONS

PERFORMANCE INDICATORS

PERFORMANCE MEASURE	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 ESTIMATE	FY 2013-2014 GOAL
WORKLOAD MEASURES				
• Press/Media releases issued	67	65	70	65
• Meetings recorded/broadcast	105	125	117	125
• Media contacts/interviews	300	220	348	300
• TV programming	37	35	38	35
EFFICIENCY & EFFECTIVENESS MEASURES				
• % of stories picked-up	95%	95%	100%	100%
• % of media requests responded to within 2 hrs.	95%	95%	95%	100%

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 PROJECTED	BUDGET ADJUSTMENTS	FY 2013-2014 BUDGET
PERSONNEL SERVICES	$ 140,968	$ 144,209	$ 147,682	$ 14,775	$ 158,984
MATERIALS AND SUPPLIES	2,395	5,480	3,018	(2,480)	3,000
MAINTENANCE	29	-	-	-	-
OCCUPANCY	2,043	3,060	2,160	(900)	2,160
CONTRACTUAL SERVICES	48,038	59,452	58,202	(10,057)	49,395
OTHER CHARGES	6,155	7,988	6,681	4,694	12,682
TOTAL	**$ 199,628**	**$ 220,189**	**$ 217,743**	**$ 6,032**	**$ 226,221**

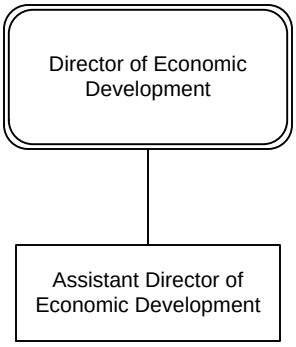
PERSONNEL SUMMARY

POSITIONS	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2013-2014 PROPOSED
COMMUNICATION MANAGER	1	1	1
MULTI-MEDIA SPECIALIST	1	1	1
MEDIA TECHNICIAN	0.5	0.5	0.5
TOTAL	**2.5**	**2.5**	**2.5**

2013-2014 SIGNIFICANT BUDGET CHANGES

• Personnel Adjustments	$ 14,775
• Move VES Contributions to CPTV-10 / Cable Fund	(3,922)
• Remove one-time costs for Mobile Applications	(4,821)
Total	**$ 6,032**

ECONOMIC DEVELOPMENT



ECONOMIC DEVELOPMENT

DEPARTMENTAL MISSION STATEMENT

The Economic Development Department promotes and develops new and expanding business enterprises that provide and encourage employment opportunities while creating new wealth in the City.

DEPARTMENTAL VISION STATEMENT

* Cedar Park will be recognized as the top development option/location for companies relocating/expanding to the Austin area that don't want to be in Austin.
* Over 200,000 square feet of flex space will be developed in Brushy Creek Corporate Park and Pecan Grove Business Park occupied by primary employers.
* The land adjacent to the Cedar Park Center will be developed with a combination of restaurants, retail and office.
* Cedar Park will become a regional destination with the opening of the Schlitterbahn project.

CUSTOMER

- **INTERNAL:** City Council, City Manager, Assistant City Managers, City Attorney and Department Directors
- **EXTERNAL:** Manufacturing/distribution/service companies; real estate developers/brokers; consultants, landowners; financial groups; engineering firms; architectural firms.
- **ULTIMATE:** The ultimate customers are the citizens and businesses that pay taxes to the City. Residents and businesses benefit from the creation of new jobs and job opportunities in the city while businesses benefit from the increased payrolls and disposable income circulating in the city. Businesses and residents also benefit from the increased value of property created by new investments in the city which impact the city tax rate in a positive manner.

SERVICES PROVIDED

- **Marketing Cedar Park as the preferred business location**
  - Marketing Trips/Trade Shows
  - Print Material/Advertising
  - Presentations to Development Groups
- **One-Stop Shop for Following Information/Assistance:**
  - Demographic Information on the Community
  - Information on Available Buildings and Land sites for Businesses
  - Information on Infrastructure and Traffic
  - Information and Referrals on Different Types of State and Federal Financing Programs
- **Assist Companies/Businesses in Their Site Locations**
  - Demographic and Workforce Information
  - Identification of Available Facilities and Land
  - Development of Incentive Proposals
- **Business Retention and Expansion Efforts**
  - Regular Contact (Phone/E-mail and Bi-annual visits)

ECONOMIC DEVELOPMENT

DEPARTMENTAL TIE TO COUNCIL GOALS

• ECONOMIC DEVELOPMENT

Create new job opportunities, expand the tax base and raise the per capita income level.

Develop and enhance business relationships with major employers to ensure their continued growth.

Continue to involve the 4B Board in "pure" economic development projects.

Continue to work on a business incubator project.

• ENTERTAINMENT/DESTINATION/CULTURE

Develop and finalize a water park agreement with Schlitterbahn.

Implement the Strategic Plan for tourism.

PERFORMANCE INDICATORS

PERFORMANCE MEASURE	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 ESTIMATE	FY 2013-2014 GOAL
WORKLOAD MEASURES				
• Information requests filled (demographic, community, development guidelines, incentives, etc.)	130	185	165	200
EFFICIENCY & EFFECTIVENESS MEASURES				
• Projects developed	26	34	32	34
• New business locations	5	6	4	6
• Jobs created	260	350	250	350
• Business expansions	2	5	3	4
• % Increase in Cedar Park Workforce	2.00%	2.00%	2.00%	2.00%
• Capital Investment Added to Tax Rolls (in millions)	10	$ 20	$ 18	$ 25

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 PROJECTED	BUDGET ADJUSTMENTS	FY 2013-2014 BUDGET
PERSONNEL SERVICES	$ 215,242	$ 226,629	$ 221,331	$ 2,364	$ 228,993
MATERIALS AND SUPPLIES	447	1,800	1,500	(600)	1,200
OCCUPANCY	16,727	2,100	2,100	-	2,100
CONTRACTUAL SERVICES	90,663	90,405	89,625	(72)	90,333
OTHER CHARGES	833,933	901,850	933,445	216,803	1,118,653
CAPITAL OUTLAY	1,552	-	-	-	-
CONTINGENCY	231	30,000	-	-	30,000
TOTAL	**$ 1,158,795**	**$ 1,252,784**	**$ 1,248,001**	**$ 218,495**	**$ 1,471,279**

ECONOMIC DEVELOPMENT

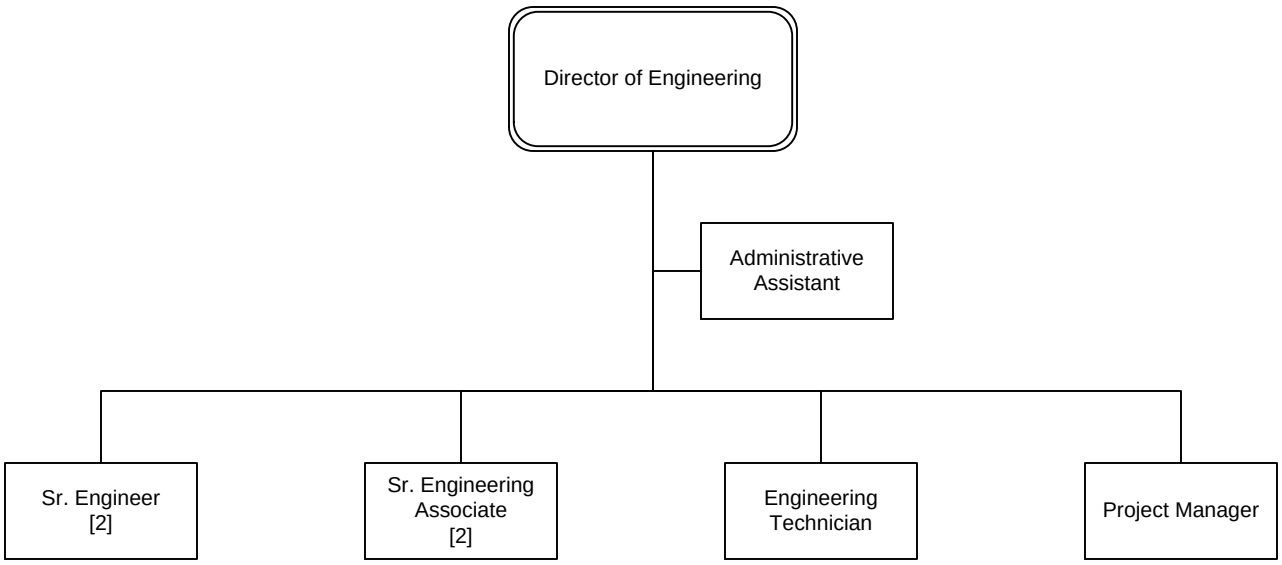
PERSONNEL SUMMARY

POSITIONS	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2013-2014 PROPOSED
DIRECTOR OF ECONOMIC DEVELOPMENT	1	1	1
ASSISTANT DIRECTOR OF ECONOMIC DEVELOPMENT	-	1	1
ECONOMIC DEVELOPMENT SPECIALIST	1	-	-
TOTAL	**2**	**2**	**2**

2013-2014 SIGNIFICANT BUDGET CHANGES

• Personnel Adjustments	$	2,364
• Increase for VES Contributions		708
• Increase for Economic Development Incentives		217,403
• Reduce operational costs		(1,980)
Total	**$**	**218,495**

ENGINEERING



ENGINEERING

DEPARTMENTAL MISSION STATEMENT

It is the Engineering Department's mission to ensure a quality engineered and safe infrastructure for the City of Cedar Park.

DEPARTMENTAL VISION STATEMENT

It is the vision of the Engineering Department to continue working toward fulfillment of the departments existing and future goals outlined in the City's Strategic Map. As the City and surrounding areas grow, it is our vision to provide a safe and efficient roadway network and quality infrastructure to support the growing population.

CUSTOMERS

- **INTERNAL:** Internal customers include other city departments, City Council, boards and commissions.
- **EXTERNAL:** External customers include developers, engineers, construction contractors, citizens, and utility service providers.
- **ULTIMATE:** The citizens of Cedar Park are the ultimate customers as they rely upon us to provide a safe infrastructure through the use of their tax dollars.

SERVICES PROVIDED

- Project management of transportation, drainage and municipal facility projects.
- Subdivision plat and construction plan review.
- Construction project inspection.
- Floodplain administration.
- Utility availability determinations.

DEPARTMENTAL TIE TO COUNCIL GOALS

- **Redevelopment/Enhancement**

  Develop an undated Transportation Master Plan

  Conduct scope and feasibility study of Drainage Utility Fund.

  Continue phase III of street sign replacement and identify funding

  Implement plan for development and placement of City entry signs.

- **Diversified Tax Base/Balanced Land Use**

  Utilize Transportation Plan to facilitate economic development.

- **Public Transportation/Mobility**

  Explore multi-modal opportunities

  Continue progress and implementation of Roadway Plan

  Develop an undated Transportation Master Plan

ENGINEERING

PERFORMANCE INDICATORS

PERFORMANCE MEASURE	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 ESTIMATE	FY 2013-2014 GOAL
WORKLOAD MEASURES				
• Construction plans reviewed	26	25	37	25
• # of on-going projects (Transportation/Facilities)	4/6	4/2	9/8	11/7
• CIP design contracts initiated	9	4	4	4
• Design contracts completed	2	3	6	4
• CIP projects constructed	3	3	6	6
EFFICIENCY & EFFECTIVENESS MEASURES				
• Design contracts completed on schedule	2	3	6	4
• Project designs (under/over) budget	2/0	3/0	5/0	3/0
• Project construction budgets (under/over)	3/0	3/0	5/1	6/0

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 PROJECTED	BUDGET ADJUSTMENTS	FY 2013-2014 BUDGET
PERSONNEL SERVICES	$ 589,774	$ 659,777	$ 650,162	$ 12,128	$ 671,905
MATERIALS AND SUPPLIES	6,852	7,500	6,600	(500)	7,000
MAINTENANCE	310	700	500	-	700
OCCUPANCY	4,140	4,600	4,600	-	4,600
CONTRACTUAL SERVICES	178,530	260,841	284,736	(89,508)	171,333
OTHER CHARGES	12,808	15,450	13,655	-	15,450
CAPITAL OUTLAY	-	75,000	75,000	(75,000)	-
TOTAL	**$ 792,414**	**$ 1,023,868**	**$ 1,035,253**	**$ (152,880)**	**$ 870,988**

ENGINEERING

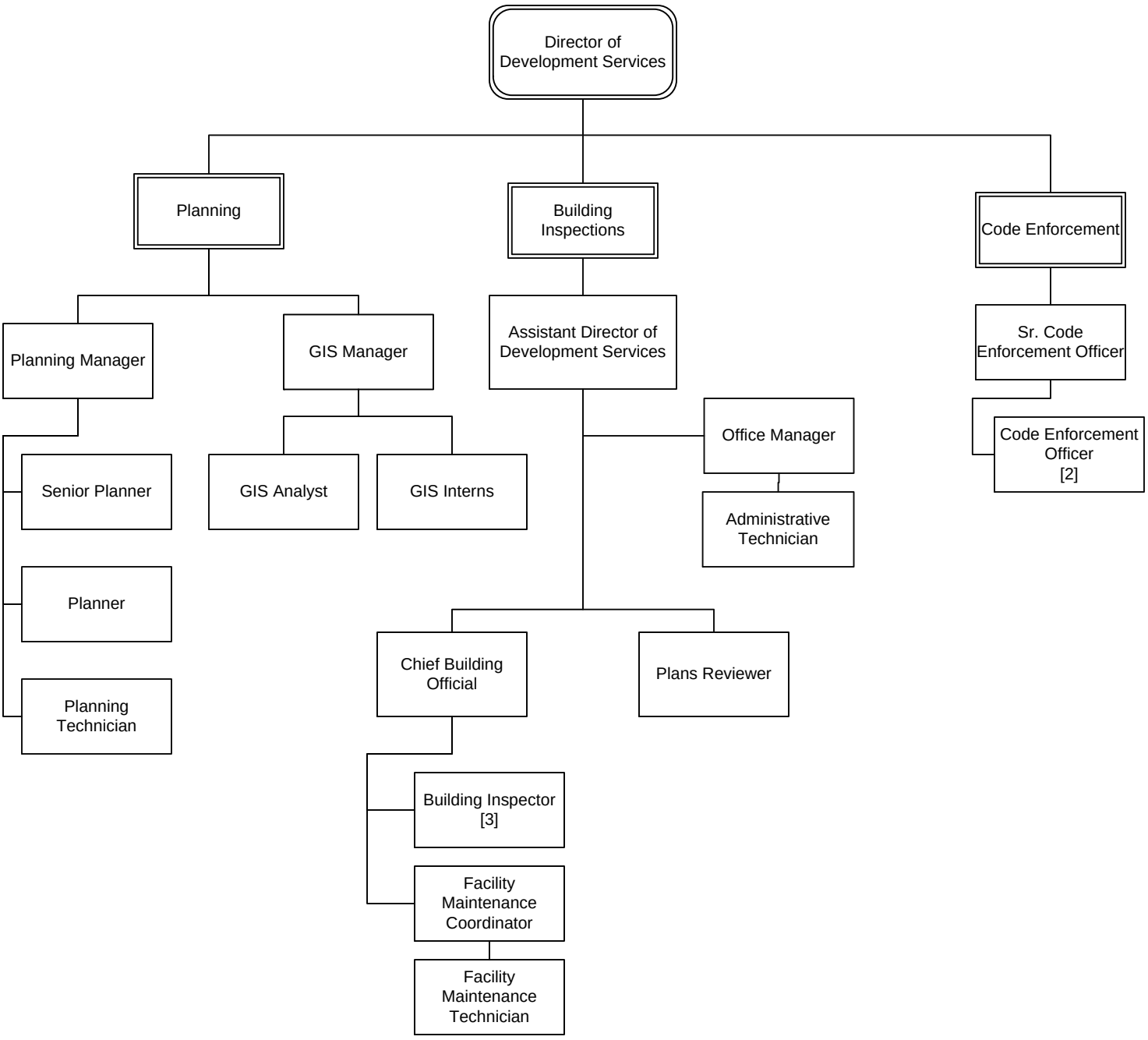
PERSONNEL SUMMARY

POSITIONS	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2013-2014 PROPOSED
DIRECTOR OF ENGINEERING	1	1	1
SENIOR ENGINEER	2	2	2
SENIOR ENGINEERING ASSOCIATE	1	2	2
ENGINEERING TECHNICIAN	1	1	1
PROJECT MANAGER	1	1	1
TRANSPORTATION PLANNER	1	-	-
ADMINISTRATIVE ASSISTANT	1	1	1
TOTAL	**8**	**8**	**8**

2013-2014 SIGNIFICANT BUDGET CHANGES

• Personnel Adjustments	$	12,128
• Increase for VES Contributions		2,200
• Increase for Copier Rental		500
• Increase for Computer Services (moved from Information Technology)		12,292
• Increase for Stormwater Study (MS4 Program)		30,000
• Remove one-time funding for Overhead Electric Study		(75,000)
• Remove one-time transfer for a Pavement Management Study		(75,000)
• Remove one-time Construction Inspections Costs		(60,000)
Total	**$**	**(152,880)**

DEVELOPMENT SERVICES



DEVELOPMENT SERVICES - TOTAL

DEPARTMENTAL MISSION STATEMENT

The mission of the City of Cedar Park Development Services Department is to improve the quality of life for the current and future residents living and working within the City. This is accomplished through the proactive identification of solutions, maintaining an exemplary level of customer service, and keeping abreast of the most advanced trends in urban planning and land development. Further, it is our mission to help carry out programs and projects through public investment, public-private cooperation, volunteer efforts, and enforcement in order to enhance the vitality and promote the orderly development of the community.

DEPARTMENTAL VISION STATEMENT

The Development Services Department is responsible for all urban planning, building inspection, and code enforcement activities in the City. As the City moves forward in its growth and development, the vision for departmental operations will transition away from a culture of focusing on growth and regulating new development to one of maintaining and enforcement of standards on existing development. The vision of the department will be encapsulated into a two-fold approach whereby the Planning division works to ensure long-range growth policy is the most current with cutting edge development trends while the Building Inspections and Code Enforcement divisions ensure the enforcement of those policies in addition to their respective roles in daily inspections and activities. This also includes ensuring a high, inter-divisional standard for the department in providing for an efficient, timely, and courteous development process.

CUSTOMERS

- **INTERNAL:**
  City Council
  Appointed Boards:
    - o4B Corporation Board
    - oBoard of Adjustment
    - oPlanning and Zoning Commission
    - oArt Advisory Board
    - oSign Control Board

  All City Departments

- **EXTERNAL:** Our External Customers Include, But Are Not Limited To:
  Citizens
  Comptroller of Public Accounts (Annexations)
  Contractors
  Developers
  Engineering / Architectural / Planning Firms
  Entities-Federal, State, County, Regional & Local
  Homeowner's Associations/Neighborhood Groups
  Home Builder's Association
  Land Owners
  Leander Independent School District
  Media
  Private Businesses
  Realtors
  Travis/ Williamson Counties
  Travis Central Appraisal District (TCAD)
  TxDOT
  Utility Companies
  Williamson Central Appraisal District (WCAD)

- **ULTIMATE:** By implementing the policies of the City Council and the adopted Comprehensive Plan, the ultimate customer of the Development Services Department is any citizen or group desiring information, services, or inclusion in the physical, economic, and social development of the City.

DEVELOPMENT SERVICES - TOTAL

SERVICES PROVIDED

- Update, Amend and Develop Ordinances
- Coordinate & review zoning, subdivision & site development plans
- Process voluntary & involuntary annexations pursuant to Chapter 43 of the TX Local Govt. Process voluntary & involuntary annexations pursuant to Chapter 43 of the TX Local Govt
- Continue efforts to create/implement a Redevelopment Policy and Plan for selected areas of the City
- Continue efforts to apply appropriate zoning classification to Development Reserve and Planned Development properties
- Participate in educational forums to assist citizens in understanding these codes and ordinances
- Provide staff support for Planning and Zoning Commission/Arts Board/Board of Adjustment. Sign Control Board.
- Provide staff support for City Council related to planning issues
- Assign addresses and maintain accurate address base for 9-1-1 database
- Maintain addresses and Parcel IDs in development services software
- Update & maintain GIS layers
- Create maps for city departments, Boards and Commissions, and general public
- Keep up with changes in the health and sanitation codes and ordinances.
- Schedule patrols of the city to determine violations
- Enforcement of City Ordinances

DEPARTMENTAL TIE TO COUNCIL GOALS

1. Prioritizing City Council's strategic goals into the department's work plan;
2. Maintaining a strong problem-solving, customer-service philosophy, revolving around a philosophy trifecta of "prompt, courteous, and accurate";
3. Empowering individuals and groups by providing decentralized planning and development information;
4. Ensuring inter-agency coordination amongst Federal, State, and Local authorities;
5. Ensuring a proactive approach in departmental programming for enforcement and inspections;
6. Providing an efficient, timely, and courteous development process for customers;
7. Ensuring all employees are highly trained and empowered in decision-making processes;
8. Utilizing the best technology available in maintaining operations and providing services to all;
9. Keeping abreast of the latest trends in land development, inspections, and enforcement;
10. Keeping all City facilities maintained and operating in an efficient and cost-effective manner.

DEVELOPMENT SERVICES - TOTAL

PERFORMANCE INDICATORS

PERFORMANCE MEASURE	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 ESTIMATE	FY 2013-2014 GOAL
WORKLOAD MEASURES				
PLANNING SERVICES				
• # of Zoning Applications (PLANNING)	26	23	18	18
CODE ENFORCEMENT				
• # of Warnings / # of Citations Issued	5,000/15	30/2	5,925/26	6,000/25
EFFICIENCY & EFFECTIVENESS MEASURES				
PLANNING SERVICES				
• Average # of Days to complete New Subdivision and Site Plans Reviews	14	14	14	14
• Average # of Days to re-review subdivisions and site plans	12	14	14	14
BUILDING INSPECTIONS				
• Average minutes allotted for each inspection	14	17	19	22
• 5-day Residential Reviews: Average Turnaround Time	5	5	4	5
• 5-day Residential Reviews: Percent (%) Performed Within Target	72%	80%	85%	90%
• 10-day Commercial Reviews: Percent (%) Performed Within Target	63%	75%	75%	90%
CODE ENFORCEMENT				
• Percent of complaint responses within 24-hours on business days	100%	100%	100%	100%

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 PROJECTED	BUDGET ADJUSTMENTS	FY 2013-2014 BUDGET
PERSONNEL SERVICES	$ 987,528	$ 1,180,396	$ 1,086,947	$ 146,150	$ 1,326,546
MATERIALS AND SUPPLIES	22,935	35,875	33,517	(215)	35,660
MAINTENANCE	7,097	8,660	6,330	(1,600)	7,060
OCCUPANCY	11,413	11,392	19,142	9,120	20,512
CONTRACTUAL SERVICES	88,325	197,592	230,709	238,443	436,035
OTHER CHARGES	36,874	59,496	43,012	5,615	65,111
CAPITAL OUTLAY	-	-	-	2,500	2,500
TOTAL	**$ 1,154,172**	**$ 1,493,411**	**$ 1,419,657**	**$ 400,013**	**$ 1,893,424**

DEVELOPMENT SERVICES - TOTAL

PERSONNEL SUMMARY			
POSITIONS	**FY 2011-2012 ACTUAL**	**FY 2012-2013 BUDGET**	**FY 2013-2014 PROPOSED**
DIRECTOR OF DEVELOPMENT SERVICES	1	1	1
PLANNING MANAGER	-	1	1
SENIOR PLANNER	2	-	1
PLANNER	-	1	1
GIS MANAGER	-	1	1
GIS ANALYST	1	1	1
PLANNING TECHNICIAN	1	1	1
GIS INTERNS	-	-	0.5
ASSISTANT DIRECTOR OF DEVELOPMENT SERVICES	-	-	1
DIRECTOR OF BUILDING INSPECTIONS	1	1	-
CHIEF BUILDING OFFICIAL	1	1	1
BUILDING INSPECTOR	2	2	3
PLANS REVIEWER	-	1	1
FACILITY MAINTENANCE COORDINATOR	1	1	1
FACILITY MAINTENANCE TECHNICIAN	1	1	1
OFFICE MANAGER	1	1	1
ADMINISTRATIVE TECHNICIAN	1	1	1
SENIOR CODE ENFORCEMENT OFFICER	1	1	1
CODE ENFORCEMENT OFFICER	2	2	2
TOTAL	**16**	**18**	**20.5**

DEVELOPMENT SERVICES - TOTAL

2013-2014 SIGNIFICANT BUDGET CHANGES

• Personnel Adjustments	$	19,835
• Increase for VES Contributions		(3,762)
• Increase for Computer Services (moved from Information Technology)		44,875
• Increase for Comp Plan Contingency Funds		25,000
• Increase for GIS Interns		28,000
• Increase for Development Code Rewrite		250,000
• Increase for Bank Fees		4,350
• Increase for Senior Planner		70,851
• Increase for Building Inspector II		69,764
• Increase for Contract Services		20,000
• Increase for Occupancy Costs		8,920
• Increase for Copier Rental		1,420
• Remove one-time employee set-ups		(14,240)
• Remove one-time Comprehensive Plan Funding		(125,000)
Total	**$**	**400,013**

DEVELOPMENT SERVICES - PLANNING

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 PROJECTED	BUDGET ADJUSTMENTS	FY 2013-2014 BUDGET
PERSONNEL SERVICES	$ 377,388	$ 470,807	$ 415,638	$ 72,358	$ 543,165
MATERIALS AND SUPPLIES	4,336	10,200	9,827	(800)	9,400
MAINTENANCE	660	1,600	350	(1,200)	400
OCCUPANCY	856	1,600	1,434	-	1,600
CONTRACTUAL SERVICES	38,194	152,358	175,390	196,577	348,935
OTHER CHARGES	22,848	44,173	25,524	1,140	45,313
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	**$ 444,282**	**$ 680,738**	**$ 628,163**	**$ 268,075**	**$ 948,813**

PERSONNEL SUMMARY

POSITIONS	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2013-2014 PROPOSED
DIRECTOR OF DEVELOPMENT SERVICES	1	1	1
PLANNING MANAGER	-	1	1
SENIOR PLANNER	2	-	1
PLANNER	-	1	1
GIS MANAGER	-	1	1
GIS ANALYST	1	1	1
GIS INTERNS	-	-	0.5
PLANNING TECHNICIAN	1	1	1
TOTAL	**5**	**6**	**7.5**

DEVELOPMENT SERVICES - BUILDING INSPECTIONS

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 PROJECTED	BUDGET ADJUSTMENTS	FY 2013-2014 BUDGET
PERSONNEL SERVICES	$ 480,908	$ 565,247	$ 532,600	$ 64,767	$ 630,014
MATERIALS AND SUPPLIES	11,718	17,315	17,880	345	17,660
MAINTENANCE	4,384	4,460	4,250	-	4,460
OCCUPANCY	7,356	7,292	13,045	6,857	14,149
CONTRACTUAL SERVICES	40,720	27,615	37,700	37,728	65,343
OTHER CHARGES	9,559	9,828	12,282	4,315	14,143
CAPITAL OUTLAY	-	-	-	2,500	2,500
TOTAL	**$ 554,645**	**$ 631,757**	**$ 617,757**	**$ 116,512**	**$ 748,269**

PERSONNEL SUMMARY

POSITIONS	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2013-2014 PROPOSED
ASSISTANT DIRECTOR OF DEVELOPMENT SERVICES	-	-	1
DIRECTOR OF BUILDING INSPECTIONS	1	1	-
CHIEF BUILDING OFFICIAL	1	1	1
BUILDING INSPECTOR	2	2	3
PLANS REVIEWER	-	1	1
FACILITY MAINTENANCE COORDINATOR	1	1	1
FACILITY MAINTENANCE TECHNICIAN	1	1	1
OFFICE MANAGER	1	1	1
ADMINISTRATIVE TECHNICIAN	1	1	1
TOTAL	**8**	**9**	**10**

DEVELOPMENT SERVICES - CODE ENFORCEMENT

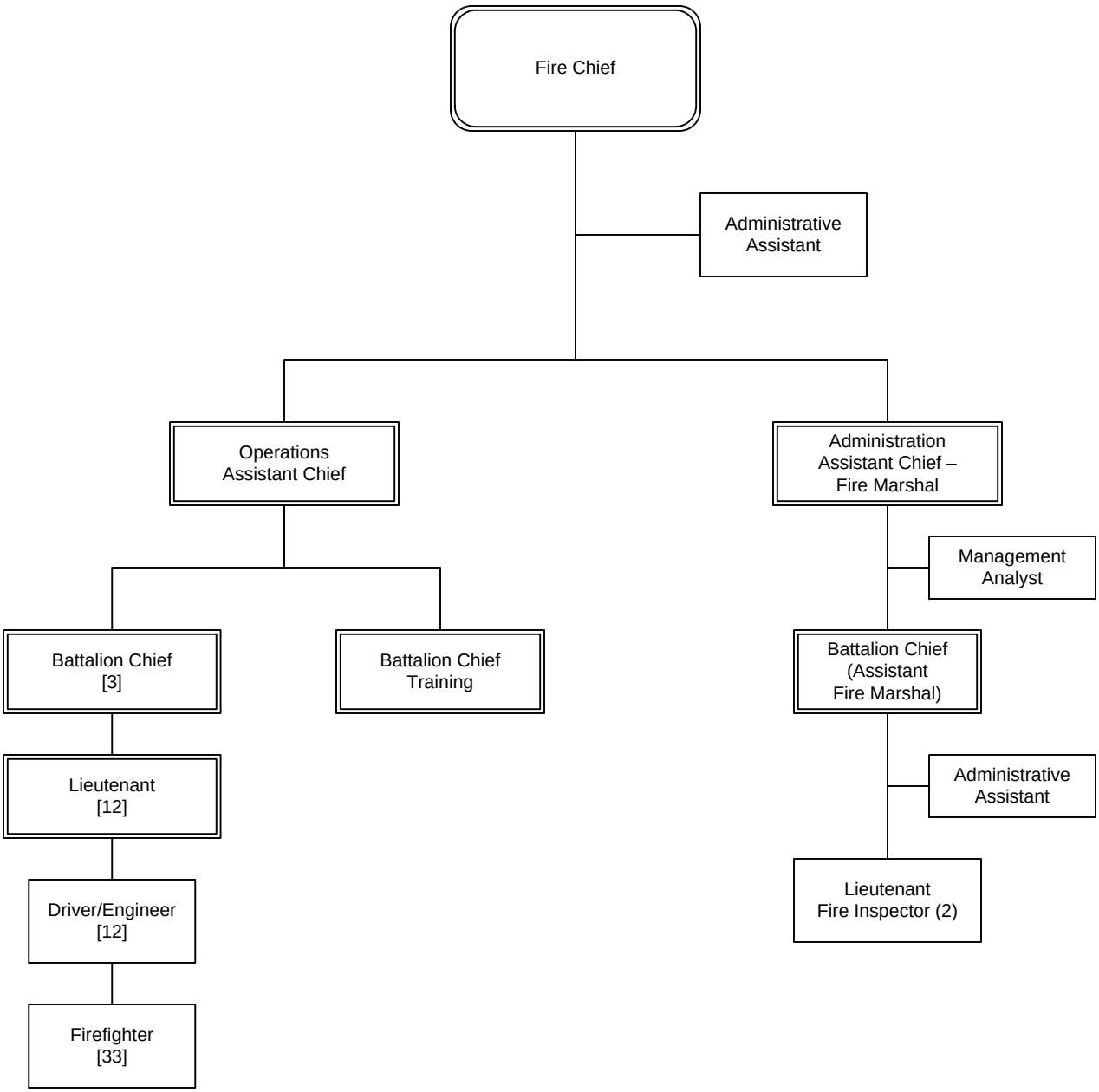
EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 PROJECTED	BUDGET ADJUSTMENTS	FY 2013-2014 BUDGET
PERSONNEL SERVICES	$ 129,232	$ 144,342	$ 138,709	$ 9,025	$ 153,367
MATERIALS AND SUPPLIES	6,881	8,360	5,810	240	8,600
MAINTENANCE	2,053	2,600	1,730	(400)	2,200
OCCUPANCY	3,201	2,500	4,663	2,263	4,763
CONTRACTUAL SERVICES	9,411	17,619	17,619	4,138	21,757
OTHER CHARGES	4,467	5,495	5,206	160	5,655
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	**$ 155,245**	**$ 180,916**	**$ 173,737**	**$ 15,426**	**$ 196,342**

PERSONNEL SUMMARY

POSITIONS	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2013-2014 PROPOSED
SENIOR CODE ENFORCEMENT OFFICER	1	1	1
CODE ENFORCEMENT OFFICER	2	2	2
TOTAL	**3**	**3**	**3**

FIRE SERVICES



FIRE SERVICES - TOTAL

DEPARTMENTAL MISSION STATEMENT

The Cedar Park Fire Department will pursue excellence in every aspect of public safety related to the fire service and seek opportunities to serve our community.

DEPARTMENTAL VISION STATEMENT

The Cedar Park Fire Department will be the best fire department in the American fire service.

CUSTOMERS

- **INTERNAL:** City Council, City Department Heads and Fire Department Employees.

- **EXTERNAL:** Residents of Cedar Park and ETJ area.
  Residents in the CAPCOG region primarily through special operations activities such as hazardous materials mitigation, swift water rescue, Technical rescue, and dive recovery operations.
  Texas Intrastate Fire Mutual Aid System (TIFMAS) that can require deployments all over Texas.
  Texas Commission on Fire Protection, Texas Department of State Health Services, Insurance Services Office, State Fire Marshal Office, Williamson County, Williamson County Fire Chiefs Association, Capital Area Fire Chiefs Association, CAPCOG, and other groups that are typically in a regulatory nature.

- **ULTIMATE:** The CPFD is in place to serve all our citizens, visitors to our community, external organizations, other city staff, and fellow team members to provide a level of service that exceeds expectations. We strive each day to perform better and create an environment that is good for all that interact with the CPFD.

SERVICES PROVIDED

- Fire Suppression
- Medical First Response
- Emergency Management
- Community Education
- Hazardous Materials Mitigation
- Fire Code Enforcement, Inspection & Plan Review
- Fire Safety Education
- Training - Fire Personnel
- Fire Investigation
- Technical Rope Rescue
- Swift Water Rescue
- Extrications
- Dive Recovery
- Citizen Fire Academy

FIRE SERVICES - TOTAL

DEPARTMENTAL TIE TO COUNCIL GOALS

- **Strategic Prioritization (Efficiency)**
  Participate with CPOD and various other internal organizational health initiatives.
  Review the Nine-Year Staffing Plan that was presented to Council in 2010
  Conduct Officer training classes each year.

  Continue dialogue with Travis County ESD 14 and Travis County ESD 1 on fire protection issues impacting the City's ETJ areas in Travis County
  Department is pursuing accreditation from the Commission on Fire Accreditation International.
- **Redevelopment and Enhancement**
  Household Hazardous Waste Clean-up event.
- **Facilities**
  Partnering with City Management to find land for future Fire Station 5 on the north side of the City.
- **Economic Development**
  ISO Class rating to a 1 lowers overhead costs for businesses

PERFORMANCE INDICATORS

PERFORMANCE MEASURE	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 ESTIMATE	FY 2013-2014 GOAL
WORKLOAD MEASURES				
• Total Emergency Incidents	4,433	4,450	4,450	4,450
• Fire Marshal Activity	3,020	N/A	3,100	3,200
• # of Tours/Public Education Events	126	N/A	175	175
• # of AIM Exercises	3	3	3	3
• Training hours complete	14,590	15,000	14,000	15,000
EFFICIENCY & EFFECTIVENESS MEASURES				
• ISO Rating	1	1	1	1
• % of Turn-out Time Less Than 90 Seconds	78.1%	75.0%	76.1%	78.0%
• EMS Call Median Turn Out Time	1.14	N/A	1.01	1.00
• % of Travel Time Less Than 4 Minutes	48.0%	57.0%	42.4%	57.0%
• Fire Calls as % of Total Calls	26.0%	26.0%	26.0%	26.0%
• Medical Calls/Vehicle Accident Calls as % of Total Calls	75.0%	75.0%	74.0%	75.0%
• False Alarm Calls as % of Total Calls	6.2%	7.5%	7.5%	7.5%
• % of 360 Evaluations on All Officers	100.0%	100.0%	100.0%	100.0%
• % of Fire Inspection Given to Apartments	100.0%	100.0%	100.0%	100.0%
Restaurants	1.0%	20.0%	25.0%	35.0%
Nightclubs	0.0%	100.0%	100.0%	100.0%
• % of Fires Contained in Room of Origin	37.9%	38.0%	60.0%	50.0%
• % of Dollar Value Saved on Property With Fire Loss	35.8%	84.0%	72.0%	80.0%

FIRE SERVICES - TOTAL

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	**FY 2011-2012 ACTUAL**	**FY 2012-2013 BUDGET**	**FY 2012-2013 PROJECTED**	**BUDGET ADJUSTMENTS**	**FY 2013-2014 BUDGET**
PERSONNEL SERVICES	$ 5,041,875	$ 5,505,241	$ 5,286,713	$ 326,548	$ 5,831,789
MATERIALS AND SUPPLIES	164,776	177,607	171,336	(13,849)	163,758
MAINTENANCE	279,808	326,887	310,087	(17,500)	309,387
OCCUPANCY	118,231	143,903	143,883	(44,660)	99,243
CONTRACTUAL SERVICES	915,369	824,484	829,918	(238,091)	586,393
OTHER CHARGES	96,882	131,143	110,943	10,919	142,062
CAPITAL OUTLAY	-	35,000	-	(20,000)	15,000
TRANSFERS	182,759	275,200	275,200	(75,200)	200,000
TOTAL	**$ 6,799,700**	**$ 7,419,465**	**$ 7,128,080**	**$ (71,833)**	**$ 7,347,632**

FIRE SERVICES - TOTAL

PERSONNEL SUMMARY			
POSITIONS	**FY 2011-2012 ACTUAL**	**FY 2012-2013 BUDGET**	**FY 2013-2014 PROPOSED**
CIVIL SERVICE			
ASSISTANT FIRE CHIEF	1	2	2
BATTALION CHIEF	5	5	5
LIEUTENANT	14	14	14
DRIVER/ENGINEER	12	12	12
FIREFIGHTER	33	33	33
CIVIL SERVICE TOTAL	**65**	**66**	**66**
NON-CIVIL SERVICE			
FIRE CHIEF	1	1	1
MANAGEMENT ANALYST	1	1	1
ADMINISTRATIVE ASSISTANT	2	2	2
DISPATCHER	3	-	-
NON-CIVIL SERVICE TOTAL	**7**	**4**	**4**
TOTAL	**72**	**70**	**70**

FIRE SERVICES - TOTAL

2013-2014 SIGNIFICANT BUDGET CHANGES

• Personnel Adjustments	$	326,548
• Increase for Computer Services (moved from Information Technology)		23,833
• Increase for UTV Vehicle for Rescue Team		15,500
• Increase for US Digital Yearly Maintenance Fee		12,020
• Increase for Command Training Program		7,780
• Increase for NFPA Code Subscription		5,850
• Remove one-time staff set-up		(3,500)
• Remove one-time Firehouse Analytics		(14,600)
• Remove one-time Fitness Test Validation		(16,500)
• Remove one-time Remote Nozzle		(18,000)
• Remove one-time Capital Purchase		(29,751)
• Remove one-time Fire Admin Rental Costs		(44,010)
• Remove one-time transfer for Fire Lane Street Repair		(75,200)
• Remove one-time VES Contribution for fire engine		(261,803)
Total	**$**	**(71,833)**

FIRE SERVICES - ADMINISTRATION

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 PROJECTED	BUDGET ADJUSTMENTS	FY 2013-2014 BUDGET
PERSONNEL SERVICES	$ 5,041,875	$ 893,341	$ 684,061	$ (98,658)	$ 794,683
MATERIALS AND SUPPLIES	164,776	27,760	24,211	2,731	30,491
MAINTENANCE	279,785	19,400	16,600	(5,000)	14,400
OCCUPANCY	118,231	82,796	90,958	(38,008)	44,788
CONTRACTUAL SERVICES	915,369	58,089	53,523	33,637	91,726
OTHER CHARGES	96,882	64,260	44,060	1,000	65,260
CAPITAL OUTLAY	-	35,000	-	(35,000)	-
TRANSFERS	182,759	275,200	275,200	(75,200)	200,000
TOTAL	**$ 6,799,677**	**$ 1,455,846**	**$ 1,188,613**	**$ (214,498)**	**$ 1,241,348**

PERSONNEL SUMMARY

POSITIONS	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2013-2014 PROPOSED
CIVIL SERVICE			
ASSISTANT FIRE CHIEF	1	2	2
BATTALION CHIEF	5	1	1
LIEUTENANT	14	-	1
DRIVER/ENGINEER	12	-	-
FIREFIGHTER	33	-	-
CIVIL SERVICE TOTAL	**65**	**3**	**4**
NON-CIVIL SERVICE			
FIRE CHIEF	1	1	1
ADMINISTRATIVE ASSISTANT	2	1	1
PLAN REVIEWER/INSPECTOR	-	-	-
MANAGEMENT ANALYST	1	1	1
DISPATCHER	3	-	-
NON-CIVIL SERVICE TOTAL	**7**	**3**	**3**
TOTAL	**72**	**6**	**7**

FIRE SERVICES - SUPPRESSION

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 PROJECTED	BUDGET ADJUSTMENTS	FY 2013-2014 BUDGET
PERSONNEL SERVICES	$ -	$ 4,271,411	$ 4,256,258	$ 399,912	$ 4,671,323
MATERIALS AND SUPPLIES	-	134,122	134,400	(13,580)	120,542
MAINTENANCE	23	297,487	291,487	(7,500)	289,987
OCCUPANCY	-	59,002	50,820	(6,652)	52,350
CONTRACTUAL SERVICES	-	747,037	757,037	(277,561)	469,476
OTHER CHARGES	-	62,983	62,983	1,069	64,052
TOTAL	**$ 23**	**$ 5,572,042**	**$ 5,552,985**	**$ 110,688**	**$ 5,682,730**

PERSONNEL SUMMARY

POSITIONS	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2013-2014 PROPOSED
CIVIL SERVICE			
BATTALION CHIEF	-	2	2
LIEUTENANT	-	13	13
DRIVER/ENGINEER	-	12	12
FIREFIGHTER	-	33	33
CIVIL SERVICE TOTAL	**0**	**60**	**60**
NON-CIVIL SERVICE			
N/A	-	-	-
NON-CIVIL SERVICE TOTAL	**0**	**0**	**0**
TOTAL	**0**	**60**	**60**

FIRE SERVICES - FIRE MARSHAL

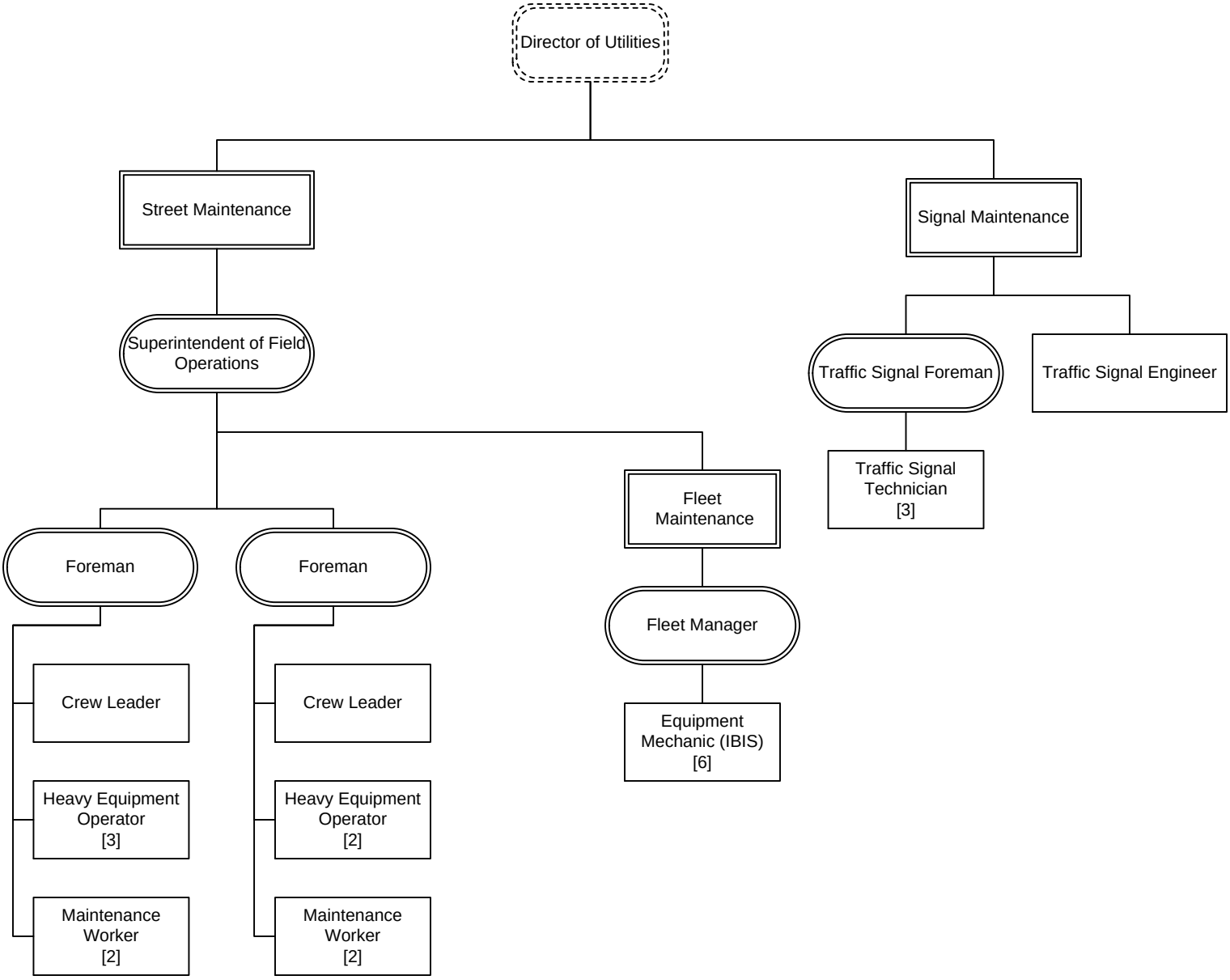
EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 PROJECTED	BUDGET ADJUSTMENTS	FY 2013-2014 BUDGET
PERSONNEL SERVICES	$ -	$ 340,489	$ 346,394	$ 25,294	$ 365,783
MATERIALS AND SUPPLIES	-	15,725	12,725	(3,000)	12,725
MAINTENANCE	-	10,000	2,000	(5,000)	5,000
OCCUPANCY	-	2,105	2,105	-	2,105
CONTRACTUAL SERVICES	-	19,358	19,358	5,833	25,191
OTHER CHARGES	-	3,900	3,900	8,850	12,750
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	**$ -**	**$ 391,577**	**$ 386,482**	**$ 31,977**	**$ 423,554**

PERSONNEL SUMMARY

POSITIONS	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2013-2014 PROPOSED
CIVIL SERVICE			
BATTALION CHIEF	-	2	2
LIEUTENANT	-	1	1
CIVIL SERVICE TOTAL	**0**	**3**	**3**
NON-CIVIL SERVICE			
ADMINISTRATIVE ASSISTANT	-	1	1
NON-CIVIL SERVICE TOTAL	**0**	**0**	**1**
TOTAL	**0**	**3**	**4**

FIELD OPERATIONS



FIELD OPERATIONS - TOTAL

DEPARTMENTAL MISSION STATEMENT

The Field Operations Department Mission is to provide quality maintenance to the transportation and drainage infrastructure in the right-of-way in a responsible and efficient manner for the benefit of the City. The department also provides fleet maintenance services to the City's rolling assets and conducts the operations and maintenance of traffic signals.

DEPARTMENTAL VISION STATEMENT

The Field Operations Department Vision within the next three years is to add three (3) new FTEs to increase right-of-way maintenance and transportation infrastructure efforts in accordance with the Manual of Uniform Traffic Control Devices (MUTCD), pavement management plan, technical criteria manuals and standard engineering practices. The department also intends to certify two additional mechanics as Emergency Vehicle Technicians.

CUSTOMERS

- **INTERNAL:** City staff use city streets, traffic signals, street lights, vehicles, and equipment.
- **EXTERNAL:** External customers for the Field Operations Department are primarily the public including residents of the community, businesses, and visitors to Cedar Park.
- **ULTIMATE:** As is the case with most public service functions, the Field Operations Department ultimate customer is the city residents and traveling public.

SERVICES PROVIDED

- Patch potholes and utility cuts
- Install and maintain street signs and pavement markings.
- Inspect and perform necessary repairs to City sidewalks.
- Repair base failures and damage caused by water lines breaks
- De-Ice/Sand bridges and roads for ice preparation
- Traffic Signal Maintenance
- Traffic Signal Telemetry
- Operates (Future) Traffic Management Center
- Maintains Street Lights
- Responds 24/7 to signals in flash
- Trouble Shoot Malfunctioning Components
- Perform repairs/maintenance of vehicles and equipmen
- Keep maintenance/repair records on vehicles and equip
- Order gas, diesel fuel and oil and report the usage for City units.
- Crack sealing of streets
- Reconstruct streets to upgrade driving surface and drainage
- Repair street driving surface for seal coatings.
- Provide on-call services to address emergency repairs after-hours
- Implement PE-sealed timing plans
- Maintain Pedestrian Crossings
- Maintain School Zone warning devices
- Maintain utility telemetry system
- Maintain wireless backhaul network
- Maintain Coordination plan timing clocks
- Purchase and sell civilian vehicles and equipment
- Provide mobile or field repairs services.

FIELD OPERATIONS - TOTAL

DEPARTMENTAL TIE TO COUNCIL GOALS

The Field Operations Department is involved in supporting other departments with professional guidance and information gathering as related to the City Council's Strategic Goals. They include:
Identify and implement innovative and sustainable strategies for conservation of resources including: power, fuel, water and recyclables.
Access and support technological efficiencies throughout the City.
Evaluate opportunities for online customer service and citizen access through the website redesign process.
Participate in scope and feasibility study of Drainage Utility Fund.
Continue Phase III of street sign replacement and identify funding.

PERFORMANCE INDICATORS

PERFORMANCE MEASURE	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 ESTIMATE	FY 2013-2014 GOAL
WORKLOAD MEASURES				
• # of center street lane miles	251	269	269	269
• # of lane miles crack sealed	105	200	230	220
• Sq Ft of Asphalt repairs	62818	9,749	16,704	17,000
• # of sidewalks repairs	26	76	108	108
• # of Cedar Park signals maintained	20	47	47	51
• # of signal work orders	310	169	252	252
• # of street light repairs	40	36	48	48
• # of fleet work orders	1264	912	1,368	1,368
• # of vehicles maintained	184	185	185	204
• # of pieces of equipment maintained	61	215	215	220
EFFICIENCY & EFFECTIVENESS MEASURES				
• # of miles streets swept per year	251	972	1,452	1,452
• Avg # of days to make asphalt repairs after report	8	6	7	6
• Avg # of hours to correct signal detection repair	3.5	2	2	2
• Avg # of days to repair streetlight	4	1.4	1.4	1.2
• Avg # of days to process fleet work orders	3	3	3	3

FIELD OPERATIONS - TOTAL

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 PROJECTED	BUDGET ADJUSTMENTS	FY 2013-2014 BUDGET
PERSONNEL SERVICES	$ 1,005,670	$ 1,345,415	$ 1,256,243	$ (5,566)	$ 1,339,849
MATERIALS AND SUPPLIES	498,535	600,422	594,180	9,850	610,272
MAINTENANCE	252,679	294,581	337,031	67,500	362,081
OCCUPANCY	421,103	477,100	452,150	(17,550)	459,550
CONTRACTUAL SERVICES	240,112	268,228	263,328	15,182	283,410
OTHER CHARGES	43,087	46,255	46,955	5,100	51,355
CAPITAL OUTLAY	78,087	39,000	61,100	(39,000)	-
TOTAL	**$ 2,539,273**	**$ 3,071,001**	**$ 3,010,987**	**$ 35,516**	**$ 3,106,517**

PERSONNEL SUMMARY

POSITIONS	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2013-2014 PROPOSED
SUPERINTENDENT OF FIELD OPERATIONS	1	1	1
STREETS FOREMAN	1	2	3
CREW LEADER	2	2	2
HEAVY EQUIPMENT OPERATOR	5	5	5
MAINTENANCE WORKER	5	4	6
TRAFFIC SIGNAL ENGINEER	1	1	1
TRAFFIC SIGNAL FOREMAN	1	1	1
TRAFFIC SIGNAL TECHNICIAN	1	1	1
FLEET MANAGER	1	1	1
FLEET FOREMAN	-	-	-
EQUIPMENT MECHANIC	6	6	6
TOTAL	**24**	**24**	**27**

FIELD OPERATIONS - TOTAL

2013-2014 SIGNIFICANT BUDGET CHANGES

• Personnel Adjustments	$	(13,566)
• Increase for Street Light Maintenance		21,000
• Increase for Traffic Signal VES		35,000
• Increase for Building Supplies/Occupancy		8,900
• Increase for Overtime		8,000
• Increase for VES Contributions		15,182
• Remove one-time capital purchase		(39,000)
Total	**$**	**35,516**

FIELD OPERATIONS - STREET MAINTENANCE

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 PROJECTED	BUDGET ADJUSTMENTS	FY 2013-2014 BUDGET
PERSONNEL SERVICES	$ 571,416	$ 648,150	$ 629,574	$ 8,130	$ 656,280
MATERIALS AND SUPPLIES	413,395	522,972	515,100	4,200	527,172
MAINTENANCE	125,648	107,850	122,200	36,000	143,850
OCCUPANCY	418,693	473,200	445,000	(23,200)	450,000
CONTRACTUAL SERVICES	181,855	185,865	184,065	4,371	190,236
OTHER CHARGES	20,441	17,650	17,650	2,500	20,150
CAPITAL OUTLAY	-	18,000	25,100	(18,000)	-
TOTAL	**$ 1,731,448**	**$ 1,973,687**	**$ 1,938,689**	**$ 14,001**	**$ 1,987,688**

PERSONNEL SUMMARY

POSITIONS	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2013-2014 PROPOSED
SUPERINTENDENT OF FIELD OPERATIONS	1	1	1
FOREMAN	1	2	2
CREW LEADER	1	1	1
HEAVY EQUIPMENT OPERATOR	5	5	5
MAINTENANCE WORKER	5	4	4
TOTAL	**13**	**13**	**13**

FIELD OPERATIONS - SIGNAL AND LIGHT MAINTENANCE

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 PROJECTED	BUDGET ADJUSTMENTS	FY 2013-2014 BUDGET
PERSONNEL SERVICES	$ 133,792	$ 345,992	$ 293,145	$ (13,870)	$ 332,122
MATERIALS AND SUPPLIES	54,922	56,500	60,000	3,650	60,150
MAINTENANCE	118,751	158,231	190,031	31,500	189,731
OCCUPANCY	2,410	3,900	7,150	3,250	7,150
CONTRACTUAL SERVICES	44,313	62,000	58,900	3,783	65,783
OTHER CHARGES	8,009	13,180	14,130	2,100	15,280
CAPITAL OUTLAY	16,950	-	-	-	-
TOTAL	**$ 379,147**	**$ 639,803**	**$ 623,356**	**$ 30,413**	**$ 670,216**

PERSONNEL SUMMARY

POSITIONS	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2013-2014 PROPOSED
TRAFFIC SIGNAL FOREMAN	1	1	1
TRAFFIC SIGNAL ENGINEER	1	1	1
TRAFFIC SIGNAL TECHNICIAN	1	3	3
TOTAL	**3**	**5**	**5**

FIELD OPERATIONS - FLEET MAINTENANCE

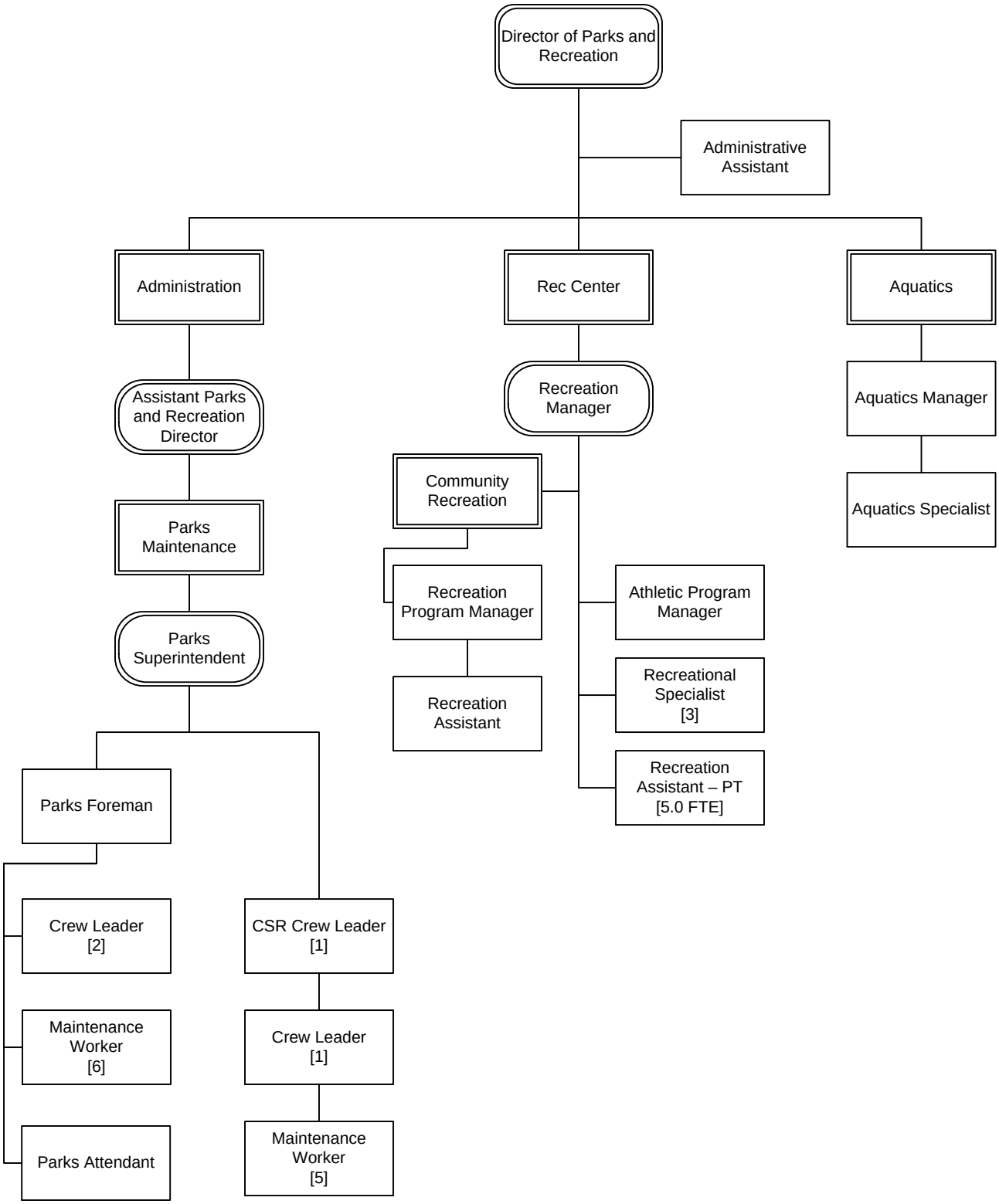
EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 PROJECTED	BUDGET ADJUSTMENTS	FY 2013-2014 BUDGET
PERSONNEL SERVICES	$ 300,462	$ 351,273	$ 333,524	$ 174	$ 351,447
MATERIALS AND SUPPLIES	30,218	20,950	19,080	2,000	22,950
MAINTENANCE	8,280	28,500	24,800	-	28,500
OCCUPANCY	-	-	-	2,400	2,400
CONTRACTUAL SERVICES	13,944	20,363	20,363	7,028	27,391
OTHER CHARGES	14,637	15,425	15,175	500	15,925
CAPITAL OUTLAY	61,137	21,000	36,000	(21,000)	-
TOTAL	**$ 428,678**	**$ 457,511**	**$ 448,942**	**$ (8,898)**	**$ 448,613**

PERSONNEL SUMMARY

POSITIONS	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2013-2014 PROPOSED
FLEET MANAGER	1	1	1
FOREMAN	-	-	-
EQUIPMENT MECHANIC	6	6	6
CREW LEADER	-	-	-
TOTAL	**7**	**7**	**7**

PARKS AND RECREATION



PARKS AND RECREATION - TOTAL

DEPARTMENTAL MISSION STATEMENT

The Parks and Recreation Department, with support from other City departments, will provide responsive, effective and efficient maintenance, operation and programming of our park land, sports fields and facilities, the recreation center, aquatic facilities and recreational programs and events for all area residents.

DEPARTMENTAL VISION STATEMENT

The Parks and Recreation Department has a vision for the future that includes providing an even broader variety of high quality recreational opportunities for our residents. We would also like to attract an even larger number of visitors from outside the community to come and experience the unique energy and hospitality of our community.

CUSTOMERS

- **INTERNAL:** Our internal customers include the employees in all other city departments. The Parks and Recreation Department provides facilities and events that are open to all city employees. Whether it is being on a softball team playing at Brushy Creek Sports Park or attending an HR meeting at the Recreation Center Meeting Rooms we seek to partner with all departments in the spirit of cooperation and teamwork.
- **EXTERNAL:** The Parks and Recreation Departments external customers include a wide array of citizens that live in our city limits, service areas and beyond. Outdoor and indoor recreation in Cedar Park includes everyone from the two year olds in swim lessons at Milburn Pool to the senior water aerobics participants at Veterans Memorial Pool. Couples casually listening to the July Fourth concert to the men competing in the adult basketball leagues are also an integral part of those we serve.
- **ULTIMATE:** The Parks and Recreation Department's ultimate customers include those citizens of the Central Texas area that have the opportunity to view Cedar Park's well maintained landscapes in our parks and along roadways. Continuing to pursue the goal of corridor beautification will provide a welcome feeling to our out of town visitors. Ultimate customers also include those residents who see an increase in their homes value as a result of living near a well maintained.

PARKS AND RECREATION - TOTAL

SERVICES PROVIDED

- **Administration**
  - Oversee all Park and Recreation activities including capital park projects
  - Administer parkland dedication fund, landscape and tree ordinance, and Parks rules of conducts
  - Liaison to Parks Board
  - Manage contracts, professional service agreements and field use agreements
  - Coordinate Activinet, the Recreation software
  - Handle Park and Recreation deposits
- **Parks Maintenance/Operations**
  - Mowing and Edging
  - Manage Mowing Contract
  - Pavilion Rental Preparation
  - Aeration
  - Fertilization
  - Sports Field Maintenance
  - Herbicide and Pesticide Applications
  - Tree Trimming
  - Trash Removal
  - Water Conservation Management Practices
  - ROW Maintenance
  - Pond Management
  - Special/Community Events
  - Drainage Maintenance
  - Park Equipment Maintenance
- **Aquatics**
  - Daily operation of 3 pools and 1 splash pad
  - Manage swim lessons
  - Pool-a-Palloza - Summer Kick-off Event
  - 4th of July Celebration
  - Splash Jam - End of Summer Event
- **Recreation Center**
  - Daily operation and maintenance of the Recreation Center
  - Process memberships Cedar Park residents.
  - Manage fitness and sports programs
  - Process gymnasium and room rentals
  - Facilitate athletic programming outside the Recreation Center
  - Austin Toros Basketball practice site
- **Community Recreation**
  - Two Concerts in the Park
  - 6 Movies in the Park
  - Spring Egg-Stravaganza
  - Splash Jam
  - Cedar Park Heritage Festival and Parade
  - 4th of July Celebration
  - Holiday Tree Lighting and Santa's Workshop
  - Youth Scholarship Benefit Golf Tournament

PARKS AND RECREATION - TOTAL

DEPARTMENTAL TIE TO COUNCIL GOALS

- **Goal 1: Strategic Prioritization - Operational Efficiency**
  - Parks and Open Master Plan Update
  - water saving irrigation systems
  - alternative fuel vehicle
- **Goal 2: Redevelopment and Enhancement**
  - right-of way mowing
  - park landscape maintenance
  - pool renovations/upgrades
- **Goal 4: Entertainment Destination Culture**
  - athletic programs
  - aquatics programs
  - community events
  - Toros partnership
  - trail construction / improvements
- **Goal 5: Facilities**
  - PARD maintenance facility planning

PERFORMANCE INDICATORS

PERFORMANCE MEASURE	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 ESTIMATE	FY 2013-2014 GOAL
WORKLOAD MEASURES				
• # of Park Facility Rentals	1,507	2,400	2,491	2,400
• Avg Daily Attendance at Park Facilities	3,645	4,600	4,200	4,600
• # of Developed Acres/ Maintenance Employee	36	32	32	32
• Recreation Center Memberships Sold	6,257	6,000	5,800	6,000
• Attendance at Community Events	39,900	47,500	40,000	45,000
• # of Children Attending Camp Timberwolf	748	685	685	685
• Aquatic facilities operated/maintained	4	4	4	4
• Tree Preservation & Landscape plans reviewed	45	40	32	40
EFFICIENCY & EFFECTIVENESS MEASURES				
• Mowing and Edging Schedule Efficiency	85	90.0%	95.0%	90.0%
• Recreation Center Memberships Retained	56	60.0%	60.0%	60.0%
• Recreation Center Annual Cost Recovery	117.0%	90.0%	110.0%	100.0%
• Aquatics Cost Recovery	72.0%	90.0%	85.0%	90.0%
• Returning Vendors at Community Events	90	100	106	100
• Returning Event Sponsors	18	14	12	14
• Camp Timberwolf Cost Recovery	162.0%	125.0%	128.0%	125.0%

PARKS AND RECREATION - TOTAL

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 PROJECTED	BUDGET ADJUSTMENTS	FY 2013-2014 BUDGET
PERSONNEL SERVICES	$ 1,666,162	$ 1,875,280	$ 1,802,921	$ 196,416	$ 2,071,696
MATERIALS AND SUPPLIES	172,652	181,575	141,320	31,806	213,381
MAINTENANCE	204,288	177,983	194,360	12,500	190,483
OCCUPANCY	275,741	294,775	281,915	(1,702)	293,073
CONTRACTUAL SERVICES	250,245	321,994	318,227	(19,165)	302,829
OTHER CHARGES	127,063	161,552	68,606	5,093	166,645
CAPITAL OUTLAY	45,188	62,000	80,500	(59,000)	3,000
TRANSFERS	85,000	78,000	78,000	(78,000)	-
TOTAL	**$ 2,826,339**	**$ 3,153,159**	**$ 2,965,849**	**$ 87,948**	**$ 3,241,107**

PERSONNEL SUMMARY

POSITIONS	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2013-2014 PROPOSED
DIRECTOR OF PARKS AND RECREATION	1	1	1
ASSISTANT PARKS AND RECREATION DIRECTOR	1	1	1
ADMINISTRATIVE ASSISTANT	1	1	1
PARKS ATTENDANT	-	-	1
PARKS SUPERINTENDENT	1	1	1
PARKS FOREMAN	-	1	1
CREW LEADER	4	4	4
MAINTENANCE WORKER	12	11	11
RECREATION MANAGER	1	1	1
ATHLETIC PROGRAM MANAGER	-	1	1
RECREATION SPECIALIST	3	3	3
RECREATION ASSISTANT	4.5	5	6
AQUATICS MANAGER	1	1	1
AQUATICS SPECIALIST	-	1	1
RECREATION PROGRAM MANAGER	1	1	1
TOTAL	**30.5**	**33**	**35**

PARKS AND RECREATION - TOTAL

2013-2014 SIGNIFICANT BUDGET CHANGES

• Personnel Adjustments	$	68,201
• Increase for Rec Center Programming		80,000
• Increase for Parks Attendant		44,663
• Increase for New Recreation Programming with Staffing		16,347
• Increase for Adult Athletic Programming		12,853
• Increase for VES Contributions		12,690
• Increase for Seasonal Maintenance Worker		11,000
• Increase for Bank Service Fees		6,000
• Increase for Pool Maintenance		6,000
• Increase for Parks Repairs and Maintenance		3,500
• Increase for Independence Day Parade		3,500
• Increase for Additional Bus for Campsite		2,990
• Increase for Building Supplies		2,000
• Increase for Increase in LISD Prices		1,556
• Increase for Janitorial Services		1,000
• Remove one-time special events funding		(9,352)
• Remove one-time Parks Master Plan		(35,000)
• Remove one-time capital costs		(62,000)
• Remove one-time transfer for Milburn Pool Replastering		(78,000)
Total	**$**	**87,948**

PARKS AND RECREATION - ADMINISTRATION

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 PROJECTED	BUDGET ADJUSTMENTS	FY 2013-2014 BUDGET
PERSONNEL SERVICES	$ 1,666,162	$ 251,147	$ 327,120	$ 37,512	$ 288,659
MATERIALS AND SUPPLIES	172,624	8,787	8,787	1,700	10,487
MAINTENANCE	203,575	500	250	-	500
OCCUPANCY	275,741	18,225	12,825	(4,740)	13,485
CONTRACTUAL SERVICES	249,767	86,385	88,885	(32,250)	54,135
OTHER CHARGES	127,063	42,494	47,499	8,550	51,044
CAPITAL OUTLAY	45,188	-	-	3,000	3,000
TRANSFER	85,000	78,000	78,000	(78,000)	-
TOTAL	**$ 2,825,120**	**$ 485,538**	**$ 563,366**	**$ (64,228)**	**$ 421,310**

PERSONNEL SUMMARY

POSITIONS	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2013-2014 PROPOSED
DIRECTOR OF PARKS AND RECREATION	1	1	1
ASSISTANT PARKS AND RECREATION DIRECTOR	1	1	1
ADMINISTRATIVE ASSISTANT	1	1	1
PARKS ATTENDANT	-	-	1
RECREATION MANAGER	1	-	-
RECREATION PROGRAM MANAGER	1	-	-
PARKS SUPERINTENDENT	1	-	-
PARKS FOREMAN	-	-	-
CREW LEADER	4	-	-
MAINTENANCE WORKER	12	-	-
RECREATION SPECIALIST	3	-	-
RECREATION ASSISTANT	4.5	-	-
AQUATIC MANAGER	1	-	-
TOTAL	**30.5**	**3**	**4**

PARKS AND RECREATION - PARK OPERATIONS

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 PROJECTED	BUDGET ADJUSTMENTS	FY 2013-2014 BUDGET
PERSONNEL SERVICES	$ -	$ 779,255	$ 692,305	$ 46,560	$ 825,815
MATERIALS AND SUPPLIES	28	73,688	72,193	4,000	77,688
MAINTENANCE	-	78,270	80,500	1,500	79,770
OCCUPANCY	-	42,542	52,660	12,878	55,420
CONTRACTUAL SERVICES	478	183,582	170,882	15,890	199,472
OTHER CHARGES	-	18,655	15,872	150	18,805
CAPITAL OUTLAY	-	60,500	80,500	(60,500)	-
TOTAL	**$ 506**	**$ 1,236,492**	**$ 1,164,912**	**$ 20,478**	**$ 1,256,970**

PERSONNEL SUMMARY

POSITIONS	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2013-2014 PROPOSED
PARKS SUPERINTENDENT	-	1	1
PARKS FOREMAN	-	1	1
CREW LEADER	-	4	4
MAINTENANCE WORKER	-	11	11
SEASONAL MAINTENANCE WORKER	-	-	0.5
TOTAL	**-**	**17**	**17.5**

PARKS AND RECREATION - RECREATION CENTER

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 PROJECTED	BUDGET ADJUSTMENTS	FY 2013-2014 BUDGET
PERSONNEL SERVICES	$ -	$ 351,677	$ 315,777	$ 14,769	$ 366,446
MATERIALS AND SUPPLIES	-	31,200	24,235	(7,150)	24,050
MAINTENANCE	713	41,049	50,000	5,000	46,049
OCCUPANCY	-	158,914	139,200	(13,220)	145,694
CONTRACTUAL SERVICES	-	37,417	44,225	88,720	126,137
OTHER CHARGES	-	3,009	2,696	1,150	4,159
CAPITAL OUTLAY	-	1,500	-	(1,500)	-
TOTAL	**$ 713**	**$ 624,766**	**$ 576,133**	**$ 87,769**	**$ 712,535**

PERSONNEL SUMMARY

POSITIONS	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2013-2014 PROPOSED
RECREATION MANAGER	-	1	1
RECREATION SPECIALIST	-	3	3
ATHLETIC PROGRAM MANAGER	-	1	1
RECREATION ASSISTANT	-	4.5	4.5
TOTAL	**0**	**9.5**	**9.5**

PARKS AND RECREATION - AQUATICS

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 PROJECTED	BUDGET ADJUSTMENTS	FY 2013-2014 BUDGET
PERSONNEL SERVICES	$ -	$ 396,542	$ 378,991	$ 14,506	$ 411,048
MATERIALS AND SUPPLIES	-	36,300	36,105	(195)	36,105
MAINTENANCE	-	57,664	63,610	6,000	63,664
OCCUPANCY	-	74,484	77,230	2,900	77,384
CONTRACTUAL SERVICES	-	14,235	14,235	2,875	17,110
OTHER CHARGES	-	2,344	2,539	195	2,539
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	**$ -**	**$ 581,569**	**$ 572,710**	**$ 26,281**	**$ 607,850**

PERSONNEL SUMMARY

POSITIONS	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2013-2014 PROPOSED
AQUATIC MANAGER	-	1	1
AQUATIC SPECIALIST	-	1	1
TOTAL	**0**	**2**	**2**

PARKS AND RECREATION - COMMUNITY RECREATION

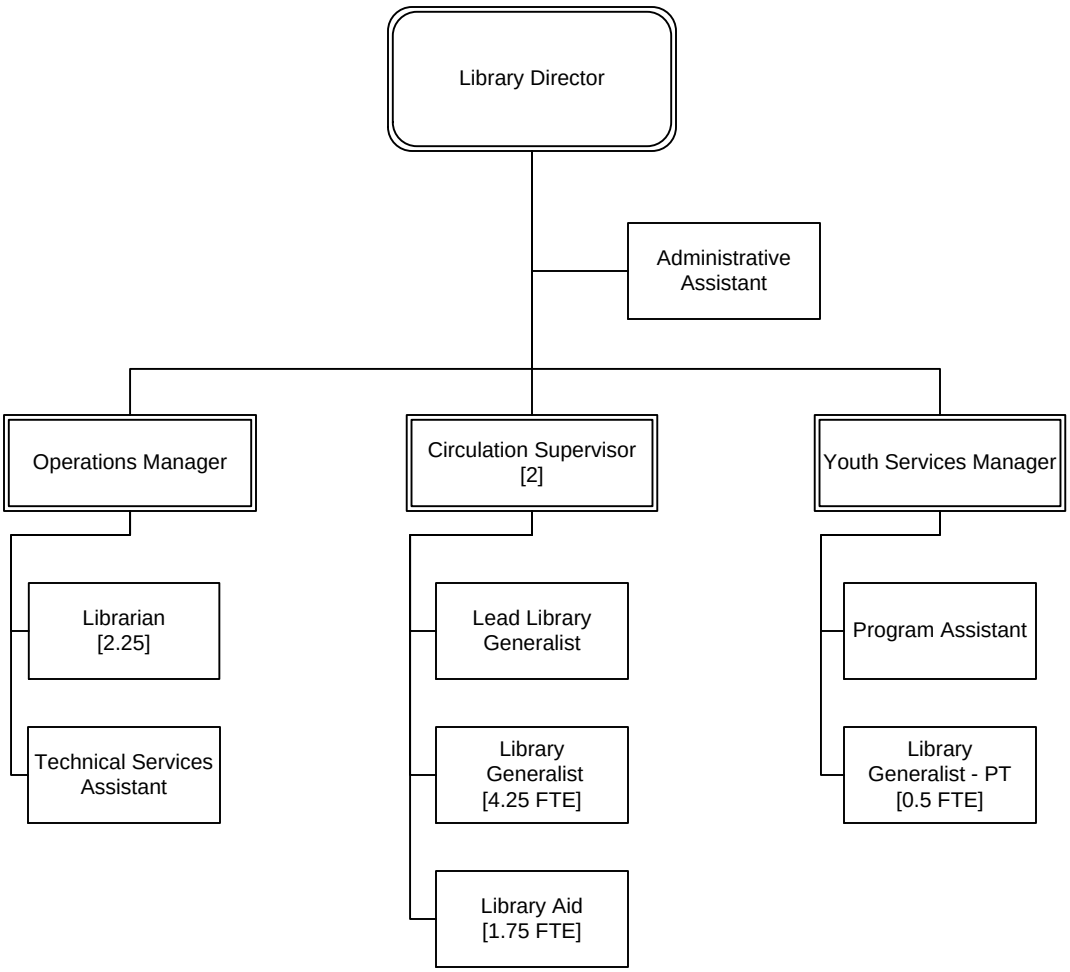
EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 PROJECTED	BUDGET ADJUSTMENTS	FY 2013-2014 BUDGET
PERSONNEL SERVICES	$ -	$ 96,659	$ 88,728	$ 83,069	$ 179,728
MATERIALS AND SUPPLIES	-	31,600	-	33,451	65,051
MAINTENANCE	-	500	-	-	500
OCCUPANCY	-	610	-	480	1,090
CONTRACTUAL SERVICES	-	375	-	(94,400)	(94,025)
OTHER CHARGES	-	95,050	-	(4,952)	90,098
TOTAL	**$ -**	**$ 224,794**	**$ 88,728**	**$ 17,648**	**$ 242,442**

PERSONNEL SUMMARY

POSITIONS	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2013-2014 PROPOSED
RECREATION PROGRAM MANAGER	-	1	1
RECREATION ASSISTANT	-	-	1
TOTAL	**-**	**1**	**2**

LIBRARY


Library Director
Administrative Assistant
Operations Manager
Circulation Supervisor [2]
Youth Services Manager
Librarian [2.25]
Technical Services Assistant
Lead Library Generalist
Library Generalist [4.25 FTE]
Library Aid [1.75 FTE]
Program Assistant
Library Generalist - PT [0.5 FTE]

LIBRARY

DEPARTMENTAL MISSION STATEMENT

The Library promotes literacy and encourages lifelong learning for all members of the community by providing educational, informational, cultural and recreational resources.

DEPARTMENTAL VISION STATEMENT

The Vision of the Cedar Park Public Library is to be a destination encompassing the various roles of a public library, where people can get educational, informational, cultural and recreational programs and resources in various formats to improve the quality of their personal, professional or academic lives and leisure time and to expand their financial or business opportunities.

CUSTOMERS

- **INTERNAL:** The Library's internal customers are all city staff members, elected officials, appointed board and commission members, and Library Foundation and Friends of the Library members.
- **EXTERNAL:** The Library's external customers are citizens of Cedar Park and members from neighborhood communities who use our library, as well as vendors, volunteers, and service organizations within our community.
- **ULTIMATE:** Everyone in the community the Library serves has a potential interest in the Library's collection, operations, image and financial health. These people support the Library as active or potential customers.

SERVICES PROVIDED

- **Administration:** This division consists of the Library Director, the Operations Manager and the Administrative Assistant.
- **Children/Youth Services:** This division consists of a Children's Services Librarian, a Program Assistant and two part time Children Assistants. This division is under the supervision of the Library Director.
- **Circulation:** This division consists of two Circulation Supervisors, three full time and three part time Library Assistants (total 4.25 FTE) and 4 part time Library Shelving Aide (1.75 FTE). This division is under the supervision of the Library Director.
- **Public Services:** This division consists of 2.25 professional librarians. These positions are under the Supervision of the Operations Manager.
- **Technical Services:** This division consists of one technical service assistant and a library assistant (processing) position. This division is under the supervision of the Operations Manager.

LIBRARY

DEPARTMENTAL TIE TO COUNCIL GOALS

- **Goal #1 Strategic Prioritization/Communications:**
  Develop comprehensive plan for engaging and communicating with citizens and other stakeholders. The Library will seek funding for an updated Master Plan, to include communications with citizens and other stakeholders.
- **Goal #1 Strategic Prioritization/Fiscal Management:**
  Develop a grant priority and strategy plan for 2012. Library seeks grant funding to support popular community programs, such as Storytime and other educational/cultural programs, to pursue advanced technology that increases customer service and enhances staff efficiency, and to expand resources available to community.
- **Goal #1 Strategic Prioritization/Operational Efficiency**
  Assess and support technological efficiencies throughout the City. Library will migrate database for Integrated Library Software to newer server for increased technological efficiency.
- **Goal #1 Strategic Prioritization/Organizational Development**
  Assess staffing levels and service delivery effectiveness. Library will assess current staffing structure to increase efficiency of staffing at service desks and to increase cross-training within library divisions.
  Providing continuing education and development opportunities for Staff & Council to enhance organizational effectiveness and efficiency. Library staff meets quarterly for development and communication meetings which include continuing education, cross-training and development opportunities for library staff, as well as pursuing online training and development opportunities.
- **Goal #2 Economic Development**
  Library will provide resources to support businesses that might locate or expand in Cedar Park.
- **Goal #3 - Redevelopment and Enhancement**
  Library is in discussion with the Arts Board regarding the possibility of the Library has a location for public arts display in the former council chamber space.
- **Goal #3 Redevelopment and Enhancement / Goal #6 Facilities**
  Facilities Library will expand the colonnade walkway of the Library building to increase usable space and facilitate expansion of shelving for materials. Library will replace HVAC and roof for building repair/maintenance, as well as upgrade camera and paging systems for increased efficiency and security.
- **Entertainment/Destination/Culture**
  Library will coordinate with Library Foundation to expand upon success of Fable Fest, a destination event which attracts thousands of attendees.

PERFORMANCE INDICATORS

PERFORMANCE MEASURE	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 ESTIMATE	FY 2013-2014 GOAL
WORKLOAD MEASURES				
• Total Library material usage	687,669	720,000	684,196	675,000
• # of residential cards	9,702	9,400	10,313	10,500
• # of self-check-outs	349,192	390,000	341,372	350,000
• Story time attendance	34,350	35,000	34,963	36,000
• # of reference questions	42,499	44,000	42,809	43,000
• # of volunteer hours	3,412	4,000	2,213	2,250
• # of summer reading program enrollments	4,066	4,000	4,150	4,150
EFFICIENCY & EFFECTIVENESS MEASURES				
• % increase in material usage	-5.0%	2.5%	-1.0%	-1.0%
• % of residential cards renewed	57.0%	55.0%	55.0%	55.0%
• % of echeck-outs are self check-outs	51.0%	55.0%	48.0%	48.0%
• % of reference questions completed	82.0%	85.0%	80.0%	80.0%
• % increase in volunteer hours	-3.0%	13.0%	-54.0%	2.0%
• % increase in summer reading program enrollments	5.0%	3.0%	2.0%	0.0%

LIBRARY

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 PROJECTED	BUDGET ADJUSTMENTS	FY 2013-2014 BUDGET
PERSONNEL SERVICES	$ 760,984	$ 816,787	$ 773,566	$ 7,994	$ 824,781
MATERIALS AND SUPPLIES	34,808	22,612	25,000	317	22,929
MAINTENANCE	40,506	37,300	47,791	5,000	42,300
OCCUPANCY	56,633	66,388	64,740	(200)	66,188
CONTRACTUAL SERVICES	17,054	60,764	63,164	14,520	75,284
OTHER CHARGES	107,245	120,317	119,629	(117)	120,200
CAPITAL OUTLAY	5,940	9,287	2,721	(9,287)	-
TRANSFERS	29,295	77,797	77,797	(77,797)	-
TOTAL	**$ 1,052,465**	**$ 1,211,252**	**$ 1,174,408**	**$ (59,570)**	**$ 1,151,682**

PERSONNEL SUMMARY

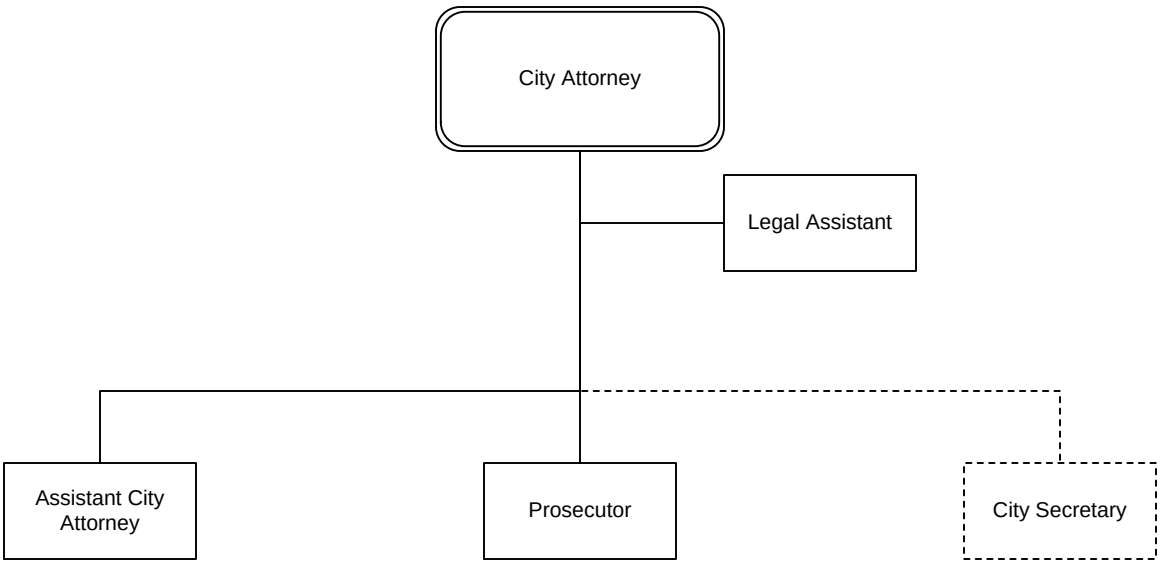
POSITIONS	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2013-2014 PROPOSED
LIBRARY DIRECTOR	1	1	1
OPERATIONS MANAGER	1	1	1
CIRCULATION SUPERVISOR	2	2	2
YOUTH SERVICES MANAGER	1	1	1
LIBRARIAN	3	3	3
LEAD LIBRARY GENERALIST	-	1	1
LIBRARY GENERALIST	5	5	5
TECHNICAL SERVICES ASSISTANT	1	1	1
ADMINISTRATIVE ASSISTANT	1	1	1
LIBRARY AID	1.75	1.75	1.75
TOTAL	**16.75**	**17.75**	**17.75**

LIBRARY

2013-2014 SIGNIFICANT BUDGET CHANGES

• Personnel Adjustments	$	7,994
• Increase for Computer Services (moved from Information Technology)		22,200
• Increase for Armored Car Service		2,400
• Increase for Building Repairs and Maintenance		5,000
• Decrease for one-time A/C Unit Purchase		(9,287)
• Decrease for VES contributions		(10,080)
• Remove one-time transfer for Library Surveillance System		(17,797)
• Remove one-time transfer for Master Plan		(60,000)
Total	**$**	**(59,570)**

LEGAL SERVICES



LEGAL SERVICES

DEPARTMENTAL MISSION STATEMENT

The Legal Services Department shall provide timely, accurate and cost-effective legal services to the City Council, City Manager, Staff and the City Boards and Commissions, on matters of municipal concern.

DEPARTMENTAL VISION STATEMENT

To accomplish the Legal Services Department's mission, current staffing includes three attorneys, one of whom serves primarily as a Municipal Court Prosecutor, and a paralegal who also serves as the Office Manager and Receptionist. The Department expects an increase in the demand for its services especially in the areas of Code Enforcement, Municipal Court, Annexations, Ordinances, Police Public Information Requests, Contracts, Zoning and Economic Development inspired by population growth and low interest rates and planned development of key properties. To continue providing quality legal services an emphasis will be placed on continuing legal education, communication and efficiency. The Department's three year plan includes adding an Administrative Assistant.

CUSTOMERS

- **INTERNAL:** The Departments direct internal customers consist of the City Manager, City Staff, Municipal Court and the Police Department. The City Attorney assists the City Manager with matters of municipal law and seeks creative solutions to issues within the confines of the law.

- **EXTERNAL:** The Departments direct external customers are the City Council and the City Boards and Commissions. The City Attorney attends all Council meetings and advises the Council and Board members on various legal issues they encounter. All Board and Commission meetings are attended by an attorney from the Legal Department.

- **ULTIMATE:** As with all municipal services, the Legal Services Departments ultimate customer is the City of Cedar Park and its citizens. The Legal Services Department prides itself on being a partner with the rest of the City's employees in providing such legal services that promotes the effectiveness of the City and enhances the quality of life of its citizens.

SERVICES PROVIDED

- Advisor of, and attorney for, all of the offices and departments of the City of Cedar Park, the City Council and the City Boards and Commissions.
- Represents the City in all litigation and controversies, including Municipal Court cases.
- Reviews all meeting agendas and supporting materials to ensure compliance with applicable law.
- Provides support, including drafting, review and negotiation as necessary, of various contracts for professional and other services
- Monitors changes in state and federal law and ensures each department is aware of, and complies with, those changes.
- Prepares legal briefs and opinions.
- Develops legal strategies.
- Prepares ordinances and resolutions that are considered by the Council
- Prosecutes all cases before the Municipal Court.
- Organizes the Charter Review Committee and prepares resulting propositions for the election ballot.
- Prepares responses to public information requests pertaining to the Police Department.

LEGAL SERVICES

DEPARTMENTAL TIE TO COUNCIL GOALS

As a service department, it is the Legal Service's Department's responsibility to assist the City Council, City Manager and Staff by providing sound legal advice to accomplish Council Goals. The City Attorney focuses on the legal aspects of each goal to assist in their completion.

Due to the all encompassing nature of the Council Goals, the level of involvement by the City Attorney's Office varies greatly between goals. In the 2011 - 2012 fiscal year, the primary goals that required the most attention from the City Attorney's Office were:

- **Strategic Prioritization**
  - Annexation and Emergency Service District's legislation impact on annexation
  - Fire service in the City's ETJ
  - BCRUA Regional Water Project
  - Implementing a review process for the City's Code of Ordinances
  - City Charter Revisions
- **Economic Development**
  - Qualifying development projects and preparing performance agreements
  - Assisting in exploring business incubators
- **Beautification**
  - Establishing a Public Arts Board and their strategic plan
- **Diversified Tax Base**
  - Evaluating the effectiveness of TIRZ #1 Town Center and its continuation
- **Entertainment/Destination/Culture**
  - Water Resort
  - Science and education center
  - Parkland acquisition
- **Facilities**
  - Leasing space at the City Hall Campus
  - Potential expansion of the Police Building
  - Park acquisition

LEGAL SERVICES

PERFORMANCE INDICATORS

PERFORMANCE MEASURE	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 ESTIMATE	FY 2013-2014 GOAL
WORKLOAD MEASURES				
• Ordinances/Resolutions Reviewed or Prepared	251	280	280	280
• Legal Opinions Given	64	100	96	100
• Contracts/Forms Reviewed or Prepared	79	110	103	110
• Council, Board and Commission Meetings Attended	97	122	122	122
EFFICIENCY & EFFECTIVENESS MEASURES				
• % of Ordinances and Resolutions Reviewed/Prepared by the Deadline	100%	100%	100%	100%
• % of Legal Opinions Given by Deadline	91%	100%	95%	100%
• % of Legal Opinions Successfully Challenged	0%	0%	0%	0%
• % of Contract Provisions Successfully Challenged	0%	0%	0%	0%
• % of Contracts/Forms Reviewed by Deadline	67%	100%	75%	100%
• Council, Board, and Commission Meetings Missed	0%	0%	0%	0%

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 PROJECTED	BUDGET ADJUSTMENTS	FY 2013-2014 BUDGET
PERSONNEL SERVICES	$ 391,042	$ 391,920	$ 404,819	$ 11,639	$ 403,559
MATERIALS AND SUPPLIES	4,620	2,500	2,500	300	2,800
OCCUPANCY	2,355	2,160	2,160	-	2,160
CONTRACTUAL SERVICES	181,493	178,710	173,710	(4,500)	174,210
OTHER CHARGES	15,495	17,535	17,535	(300)	17,235
TOTAL	**$ 595,005**	**$ 592,825**	**$ 600,724**	**$ 7,139**	**$ 599,964**

PERSONNEL SUMMARY

POSITIONS	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2013-2014 PROPOSED
CITY ATTORNEY	1	1	1
ASSISTANT CITY ATTORNEY	1	1	2
LEGAL ASSISTANT	1	1	1
PROSECUTOR	1	1	1
TOTAL	**4**	**4**	**5**

LEGAL SERVICES

2013-2014 SIGNIFICANT BUDGET CHANGES

• Personnel Adjustments	$	11,639
• Increase for VES Contributions		500
• Decreased Legal Fees		(5,000)
Total	**$**	**7,139**

EMERGENCY MANAGEMENT

EMERGENCY MANAGEMENT

DEPARTMENTAL MISSION STATEMENT

The City of Cedar Park's Office of Emergency Management is responsible for the planning, coordination and implementation of all Emergency Management and Homeland Security related activities for the City of Cedar Park. The mission of the Cedar Park Office of Emergency Management (CPOEM) is to reduce loss of life and property damage during natural or man-made incidents through mitigation, preparedness, response and recovery in accordance with the Williamson County Emergency Operations Plan.

DEPARTMENTAL VISION STATEMENT

To exceed the citizen's expectations of disaster management and response; to gain trust from residents; to follow local, state and federal guidelines; and to be the most prepared workplace in the State of Texas.

CUSTOMERS

- **INTERNAL:** City Council, City Management and Staff - Serve city council, city managers and department staff by working towards the achievement of projects in relations to city council goals.
- **EXTERNAL:** Local, state and federal agencies; private sector business; non-profit agencies - Serve outside agencies by coordinating efforts with hopes to gain mew information, eliminate redundancy and build relationships.
- **ULTIMATE:** Citizens - Serve citizens by providing emergency planning, response, recovery and mitigation for all natural and man-made disasters.

SERVICES PROVIDED

- Emergency Management Planning - Preparedness, Response, Recovery and Mitigation
- Citizen Disaster Preparedness Initiative
- Disaster Risk Reductions
- Continuity of Government
- Disaster Response/Emergency Operations Center
- Citizen Emergency Notifications

DEPARTMENTAL TIE TO COUNCIL GOALS

• Strategic Prioritization

Implement a response structure that provides coordinated departmental and multi-agency communications and efforts during an incident

Exercise the Emergency Operations Plan with all involved departments and agencies

Increase the amount of grant funding for emergency management related activities and equipment

Develop and implement a comprehensive Emergency Operations Plan

EMERGENCY MANAGEMENT

PERFORMANCE INDICATORS

PERFORMANCE MEASURE	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 ESTIMATE	FY 2013-2014 GOAL
WORKLOAD MEASURES				
• Emergency Management Exercises	3	4	3	4
• Emergency Operations Plan Annexes Developed/Reviewed	10	26	10	10
EFFICIENCY & EFFECTIVENESS MEASURES				
• City Staff NIMS Training	75%	100%	40%	100%

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 PROJECTED	BUDGET ADJUSTMENTS	FY 2013-2014 BUDGET
PERSONNEL SERVICES	$ 47,682	$ 77,480	$ 84,661	$ 9,945	$ 87,425
MATERIALS AND SUPPLIES	5,102	7,500	7,000	-	7,500
MAINTENANCE	748	625	124	(125)	500
OCCUPANCY	6,331	1,020	1,020	-	1,020
CONTRACTUAL SERVICES	15,017	34,810	34,810	2,500	37,310
OTHER CHARGES	1,098	11,175	9,400	125	11,300
CAPITAL OUTLAY	-	-	-	-	-
CAPITAL OUTLAY	-	25,000	25,000	(25,000)	-
TOTAL	**$ 75,978**	**$ 157,610**	**$ 162,015**	**$ (12,555)**	**$ 145,055**

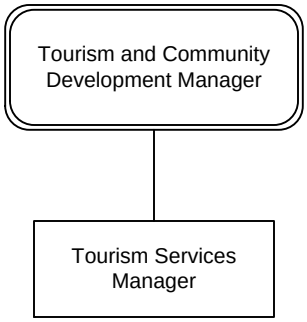
PERSONNEL SUMMARY

POSITIONS	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2013-2014 PROPOSED
EMERGENCY MANAGEMENT COORDINATOR	1	1	1
TOTAL	**1**	**1**	**1**

2013-2014 SIGNIFICANT BUDGET CHANGES

• Personnel Adjustments	$	9,945
• Increase for VES Contributions		2,500
• Remove one-time funding for EOC Protective Shutters		(25,000)
Total	**$**	**(12,555)**

TOURISM


Tourism and Community Development Manager
Tourism Services Manager

TOURISM

DEPARTMENTAL MISSION STATEMENT

The Mission of the Cedar Park Tourism Department is to support the Tourism Advisory Board in efforts to position Cedar Park as a Destination City by defining and recommending appropriate use of funds to promote the community's major attractions and events to enhance travel to Cedar Park and enhance the Cedar Park lodging industry.

DEPARTMENTAL VISION STATEMENT

Position Cedar Park as a destination city with economically viable and sustainable resources to encourage visitor attendance and involvement at local attractions where people of different ages and diverse interests will find an exciting, interesting and entertaining place to visit.

CUSTOMERS

- **INTERNAL:** Internal customers include various departments, city administration, city council, and individual employees.
- **EXTERNAL:** External customers include local hotels, attractions, businesses, Chamber of Commerce, other travel related entities and organizations, and the traveling public.
- **ULTIMATE:** The ultimate customers are the citizens of Cedar Park. Promoting tourism creates new and more entertainment opportunities for citizens. Tourism acts as an economic development engine by generating hotel occupancy tax and sales tax revenues which help to alleviate the burden on citizens.

SERVICES PROVIDED

- Tourism Advisory Board Support
- Allocation of Resources
- Customer Service
- Marketing and Promotions
- Support of Local Lodging Industry

DEPARTMENTAL TIE TO COUNCIL GOALS

Goal 5: Entertainment and Culture

Explore additional sports and entertainment opportunities

Define and explore a science based destination

Leverage the Cedar Park Center as a tool for tourism.

TOURISM

PERFORMANCE INDICATORS

PERFORMANCE MEASURE	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 ESTIMATE	FY 2013-2014 GOAL
WORKLOAD MEASURES				
• Database of ten (10) special offers and discounts.	12	12	12	12
• # of media stories relating to Cedar Park travel and tourism activities.	N/A	N/A	3	3
EFFICIENCY & EFFECTIVENESS MEASURES				
• Fulfill leads generated through marketing and promotions	95%	95%	95%	95%
• Occupancy rate	69%	62%	69%	62%
• Expend at least 14% of hotel tax proceeds on marketing	19%	19%	19%	19%
• Respond to customer inquiries within 24 hours	95%	95%	90%	95%
• Increase responses to marketing materials.	2%	3%	3%	3%

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 PROJECTED	BUDGET ADJUSTMENTS	FY 2013-2014 BUDGET
PERSONNEL SERVICES	$ 86,362	$ 80,599	$ 85,147	$ 4,445	$ 85,044
MATERIALS AND SUPPLIES	-	1,000	1,000	-	1,000
MAINTENANCE	1,345	1,205	405	-	1,205
OCCUPANCY	2,389	12,420	8,770	(3,500)	8,920
CONTRACTUAL SERVICES	1,374	1,850	1,850	-	1,850
OTHER CHARGES	1,616	50	50	-	50
TOTAL	**$ 93,086**	**$ 97,124**	**$ 97,222**	**$ 945**	**$ 98,069**

PERSONNEL SUMMARY

POSITIONS	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2013-2014 PROPOSED
TOURISM AND COMMUNITY DEVELOPMENT MANAGER	0.5	0.5	0.5
TOURISM SERVICES MANAGER	1	1	1
TOTAL	**1.5**	**1.5**	**1.5**

2013-2014 SIGNIFICANT BUDGET CHANGES

• Personnel Adjustments		$ 4,445
• Reduce electricity		(3,500)
	Total	**$ 945**

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ENTERPRISE FUNDS

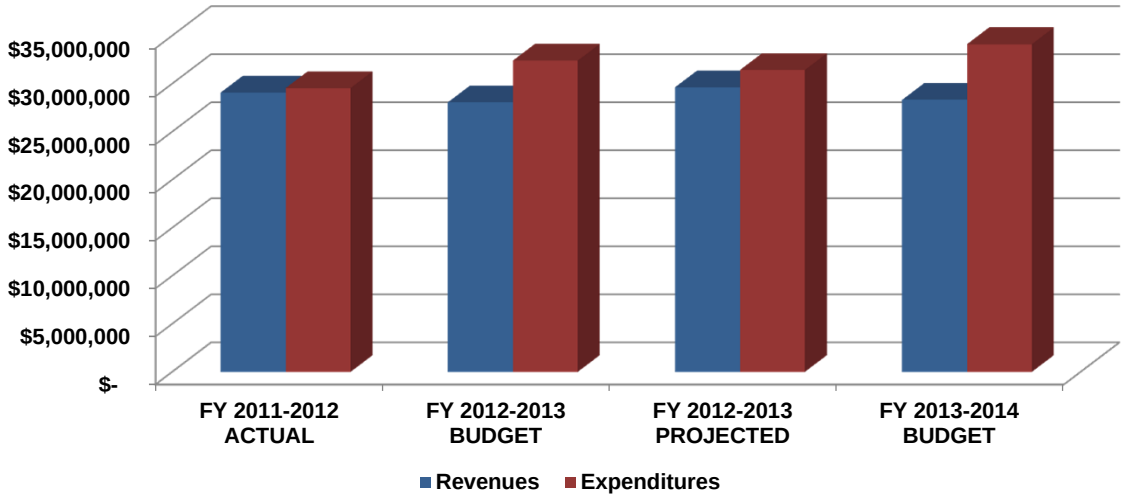
The Enterprise Funds include business-like governmental activities which are intended to be self-supporting and fund the operation, maintenance, and capital improvements related to the enterprise services. For Cedar Park, these funds are the Utility Fund, which provide water and wastewater services, and Solid Waste Fund, which provides for solid waste and recycling services thru an outside service provider. The Enterprise Funds section includes revenue summary information, expenditure summary information, and Utility Fund departmental detail information.

Note: Professional and technical vocabulary and abbreviations are defined in the Budget Glossary located in the Appendix Section.

UTILITY FUND

SUMMARY OF REVENUES AND EXPENDITURES

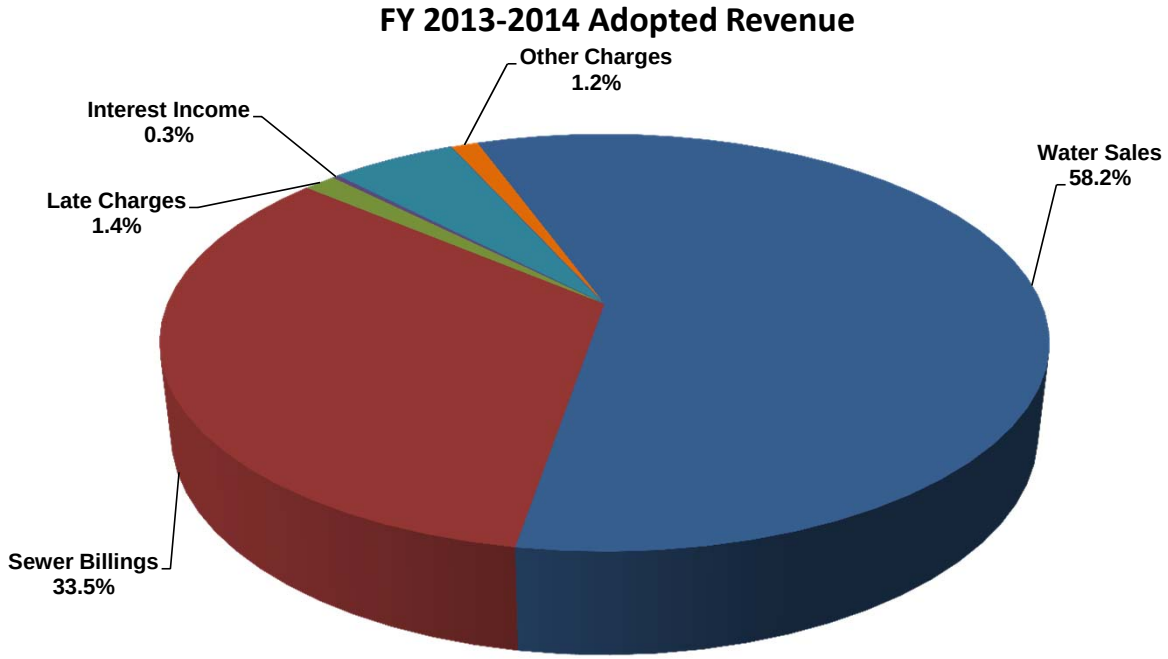
	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 PROJECTED	FY 2013-2014 BUDGET
Total Revenues	$ 29,087,342	$ 28,068,262	$ 29,632,320	$ 28,319,843
Total Expenditures	29,546,880	32,401,063	31,426,595	34,111,946
Surplus/(Deficit)	**$ (459,538)**	**$ (4,332,801)**	**$ (1,794,275)**	**$ (5,792,103)**



UTILITY FUND

REVENUE SUMMARY

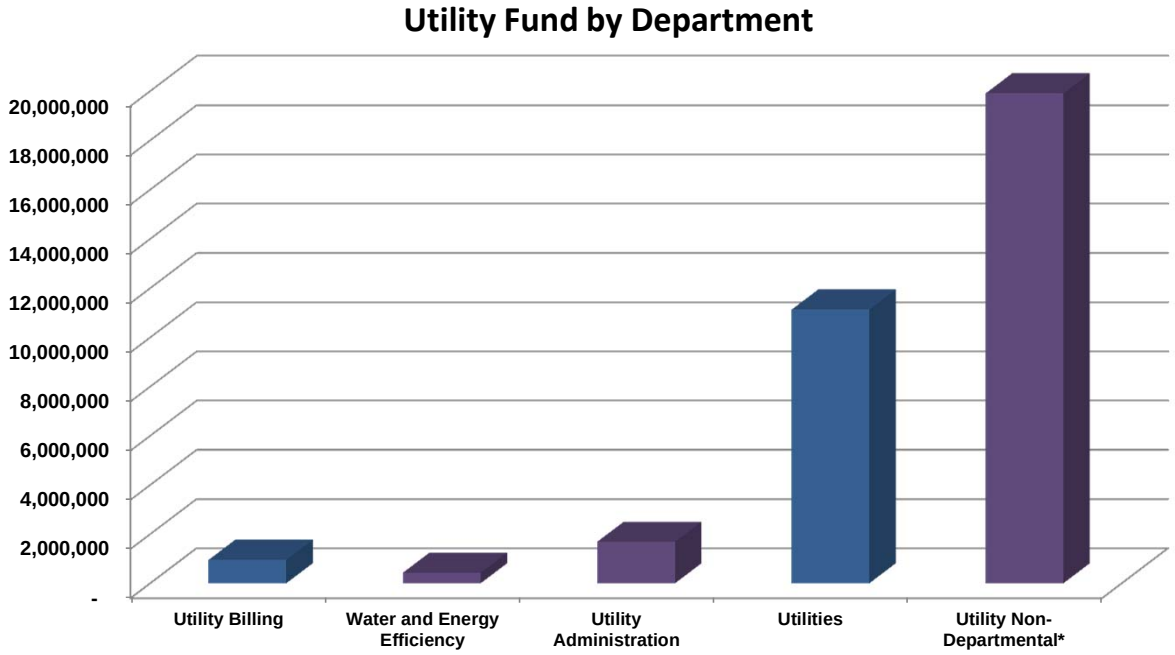
OBJECT CATEGORIES	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 PROJECTED	FY 2013-2014 BUDGET	% OF BUDGET	% GROWTH FROM 12-13
Water Sales	$ 17,902,399	$ 17,340,120	$ 17,763,310	$ 16,488,703	58.2%	-4.9%
Sewer Billings	10,487,795	9,985,711	10,914,761	9,488,831	33.5%	-5.0%
Late Charges	378,603	412,686	393,012	394,864	1.4%	-4.3%
Interest Income	34,554	76,688	183,895	76,688	0.3%	0.0%
Transfer-Impact Fees	-	-	-	1,538,088	5.4%	N/A
Other Charges	283,991	253,057	377,342	332,669	1.2%	31.5%
Total Utility Fund Revenues	**$ 29,087,342**	**$ 28,068,262**	**$ 29,632,320**	**$ 28,319,843**	**100.0%**	**0.9%**



UTILITY FUND

EXPENDITURES BY DEPARTMENT

Department	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 PROJECTED	FY 2013-2014 BUDGET	% OF BUDGET	% GROWTH FROM 12-13
Utility Billing	$ 853,729	$ 895,758	$ 876,501	$ 950,780	2.8%	6.1%
Water and Energy Efficiency	-	424,769	354,004	430,436	1.3%	N/A
Utility Administration	1,273,558	1,271,942	1,313,746	1,690,618	5.0%	32.9%
Utilities	9,890,104	10,609,206	9,473,173	11,129,785	32.6%	4.9%
Utility Non-Departmental*	17,529,489	19,199,388	19,409,171	19,910,327	58.4%	3.7%
Total Expenditures	**$ 29,546,880**	**$ 32,401,063**	**$ 31,426,595**	**$ 34,111,946**	**100.0%**	**5.3%**

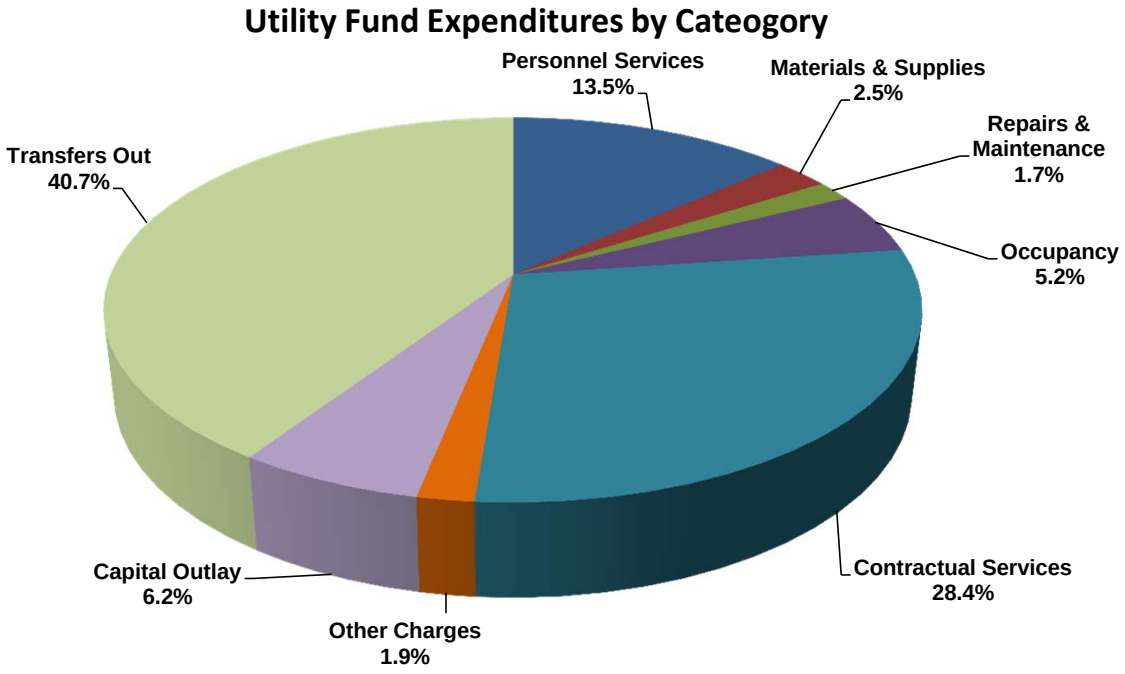


* - Utility Non-Departmental includes transfers for Debt service and CIP

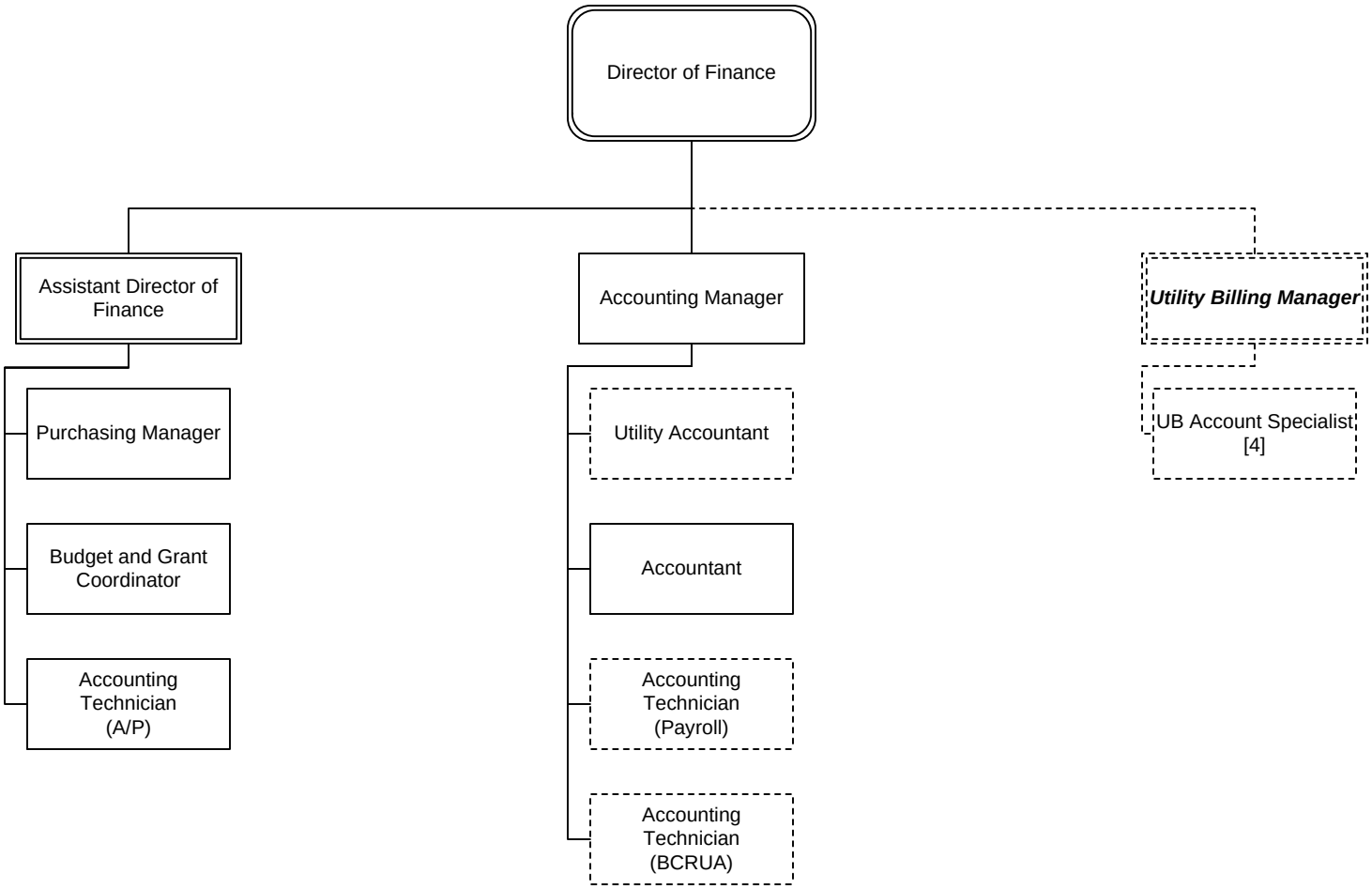
UTILITY FUND

EXPENDITURES BY CATEGORY

Category	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 PROJECTED	FY 2013-2014 BUDGET	% OF BUDGET	% GROWTH FROM 12-13
Personnel Services	$ 4,066,963	$ 4,416,759	$ 4,279,042	$ 4,597,888	13.5%	4.1%
Materials & Supplies	788,910	839,850	726,167	858,450	2.5%	2.2%
Repairs & Maintenance	1,016,881	527,205	485,609	576,205	1.7%	9.3%
Occupancy	1,672,654	1,754,603	1,701,030	1,759,181	5.2%	0.3%
Contractual Services	7,324,584	9,594,905	9,885,537	9,689,333	28.4%	1.0%
Other Charges	491,047	599,632	599,201	649,087	1.9%	8.2%
Capital Outlay	774,702	1,520,000	400,000	2,113,000	6.2%	39.0%
Transfers Out	13,443,186	13,148,109	13,350,009	13,868,802	40.7%	5.5%
Total Expenditures	**$ 29,578,927**	**$ 32,401,063**	**$ 31,426,595**	**$ 34,111,946**	**100.0%**	**5.3%**



FINANCIAL SERVICES



FINANCIAL SERVICES - UTILITY BILLING

DEPARTMENTAL MISSION STATEMENT *

To provide for financial integrity through responsible management of public funds as entrusted to us for the Cedar Park citizens.

SERVICES PROVIDED

- Billing for water, waste water, fire service, and solid waste collection services
- Collection of billed revenues
- Education related to leak detection and water conservation
- Service orders related to connection and disconnection from the system
- Tracking of utility statistics such as consumption and connection counts
- Coordinating the annual Hazardous Household Waste event (HHW)
- Toilet replacement program
- Providing excellent customer service
- Maintain accurate customer and meter database

DEPARTMENTAL TIE TO COUNCIL GOALS *

- **Strategic Prioritization - Fiscal Management**
  Develop methods to improve collection of outstanding court fines
  Develop a grant priority and strategy plan for 2012
- **Strategic Prioritization - Operational Efficiency**
  Identify and implement innovative and sustainable strategies for conservation of resources
- **Strategic Prioritization - Organizational Development**
  Develop Strategic Plan for Police department - Evaluate and implement ICMA Police Study
- **Strategic Prioritization - Regional Planning and Participation**
  Pursue implementation of Phase II BCRUA Regional Water Project
  Implement strategic plan to address delivery of fire service in the City's Exterritorial Jurisdiction (ETJ)
  Update annexation model in support of Council decision making annually, or as needed

PERFORMANCE INDICATORS

PERFORMANCE MEASURE	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 ESTIMATE	FY 2013-2014 GOAL
WORKLOAD MEASURES				
• # of Residential accounts	19,030	19,800	19,708	20,380
• # of Non-residential accounts	983	1,080	1,075	1,165
EFFICIENCY & EFFECTIVENESS MEASURES				
• # of account adjustments needed per 50,000 billings	2.8	2.0	3.0	2.0
• Avg. time for bill payment (in days)				
• % of accounts disconnected for non-payment	4.90%	4.75%	6.00%	5.00%

FINANCIAL SERVICES - UTILITY BILLING

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 PROJECTED	BUDGET ADJUSTMENTS	FY 2013-2014 BUDGET
PERSONNEL SERVICES	$ 342,049	$ 444,118	$ 404,589	$ 16,414	$ 460,532
MATERIALS AND SUPPLIES	4,543	4,500	4,500	-	4,500
MAINTENANCE	-	855	359	-	855
OCCUPANCY	-	3,253	3,861	918	4,171
CONTRACTUAL SERVICES	77,490	109,750	116,190	21,970	131,720
OTHER CHARGES	308,293	333,282	347,002	15,720	349,002
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	**$ 732,375**	**$ 895,758**	**$ 876,501**	**$ 55,022**	**$ 950,780**

PERSONNEL SUMMARY

POSITIONS	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2013-2014 PROPOSED
UTILITY BILLING MANAGER	1	1	1
UTILITY ACCOUNTANT	1	1	1
UB ACCOUNTING SPECIALIST	5	5	5
BCRUA ACCOUNTING TECHNICIAN	-	1	1
ACCOUNTING TECHNICIAN	1	1	1
TOTAL	**8**	**9**	**9**

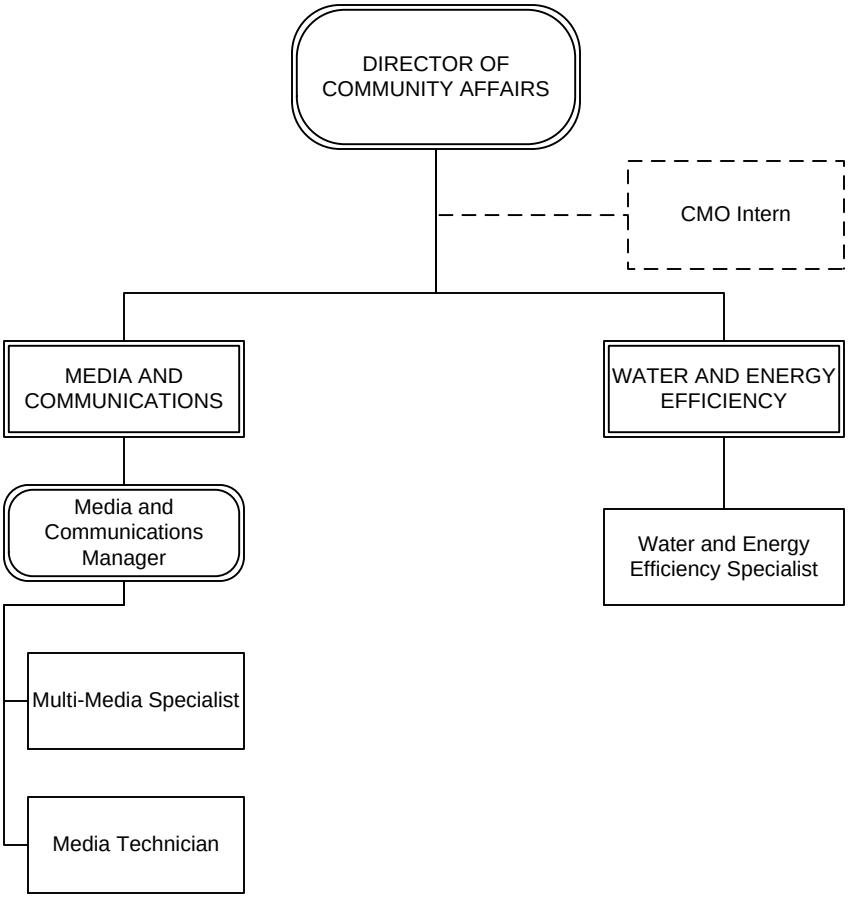
2013-2014 SIGNIFICANT BUDGET CHANGES

- Personnel adjustment $ 16,414
- Increase for Billing Costs 29,560
- Increase for Computer Services 12,655
- Increase for Occupancy costs 918
- Decrease for VES Contributions (1,125)
- Remove one-time Credit Card Compliance Contract (3,400)

Total $ 55,022

* - Utility Billing is a function of the Finance Department and shares the same Departmental Mission Statement and tie to Council Goals.

COMMUNITY AFFAIRS



COMMUNITY AFFAIRS - WATER AND ENERGY EFFICIENCY

DEPARTMENTAL MISSION STATEMENT

The mission of the Community Affairs Department is to be visible, accessible and responsive to our constituents --citizens, visitors and the community at large. As a division of the Community Affairs department, the mission of the Water & Energy Efficiency Specialist is to address the environmental needs of our community, staying up to date with many programs that offer our citizens assistance in being environmentally friendly. This includes but is not limited to water conservation outreach and education, energy management for all City facilities, contract management of environmental grants, clean air measures, alternative fuels for transportation, household hazardous waste management, irrigation efficiency, water distribution reuse projects, and recycling coordination.

DEPARTMENTAL VISION STATEMENT

The vision of the Water & Efficiency Specialist is to promotes conservation to ensure our long-term water supply and preserve our water quality, encourage recycling and proper disposal of solid waste, increase energy efficiency, and promote clean air.

CUSTOMERS

- **INTERNAL:** As part of the Community Affairs department, this position works with a variety of departments including Utility Billing, Water Distribution, and Meters on a daily basis to coordinate location and management of irrigation meters. There is active communication with the Parks and Recreation Department on the submittal of irrigation plans. This position also works with the Utility Administration and Pump and Motors staff to develop and implement the use of reclaimed water for irrigation purposes. It also coordinates with the Police Department, Fire Department, and the CPOD group for the Household Hazardous Waste annual event. The position works with Media and Communications on press releases the City provides to our community along with the Grant Coordinator in search of environmental grant funding opportunities. It also cooperates and assists Building Inspections with taking measures to ensure city facilities are as efficient as possible.
- **EXTERNAL:** This position serves the community of Cedar Park internally and externally through education and outreach about environmental awareness. External agencies this position directly works with includes other Texas municipalities, Leander Independent School District, American Water Works Association, Lower Colorado River Authority, Texas Commission of Environmental Quality, Texas Water Development Board, Keep Texas Beautiful, Texas Parks and Wildlife, Capitol Area Council of Governments, along with other non profit associations that help improve the image of Cedar Park with our cooperation.
- **ULTIMATE:** The ultimate goal for this position is to educate the citizens of Cedar Park about the non-renewable and renewable resources that are utilized on an every day basis and methods to increase or decrease usage to provide a healthier community for Cedar Park's future. This division strives to ensure the Cedar Park community is a good steward of limited resources.

SERVICES PROVIDED

- Water Conservation Coordinator
- Drought Coordinator
- Contract Administrator
- Public Education
- Irrigation consultant
- Household Hazardous Waste Coordinator
- Customer Service
- Outreach

COMMUNITY AFFAIRS - WATER AND ENERGY EFFICIENCY

DEPARTMENTAL TIE TO COUNCIL GOALS

- **Strategic Prioritization**

  Strategic Prioritization: Identify and implement innovative and sustainable strategies for conservation of resources including power, fuel, water, and recyclables.

- **Facilities**

  Utilize energy and resource- efficient methods and technologies when long-term benefits justify front-end cost for City facilities.

PERFORMANCE INDICATORS

PERFORMANCE MEASURE	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 ESTIMATE	FY 2013-2014 GOAL
WORKLOAD MEASURES				
• Irrigation audits/evaluations for residential customers.	28	25	20	25
• Presentations/meetings/outreach for customers and schools of Cedar Park.	22	25	20	20
• Development of innovative services/programs to enhance the City's environmental health.	5	1	2	2
EFFICIENCY & EFFECTIVENESS MEASURES				
• Irrigation audits/evaluations gallons estimated gallons saved annually	1,429,237	25,000	500,000	25,000
• Cubic yards of brush collected annually	120	120	120	120
• Gallons of oil collected annually	385	385	700	385
• Number of auto batteries collected annually	104	104	53	104
• Number of tires collected	223	223	300	223
• Tons of e-waste, bulk waste, and metal (recycled) collected annually	17	17	17	17

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 PROJECTED	BUDGET ADJUSTMENTS	FY 2013-2014 BUDGET
PERSONNEL SERVICES	$ -	$ 148,594	$ 148,125	$ 16,510	$ 165,104
MATERIALS AND SUPPLIES	-	4,500	2,500	-	4,500
MAINTENANCE	-	1,500	-	-	1,500
OCCUPANCY	-	2,200	2,200	360	2,560
CONTRACTUAL SERVICES	-	184,000	118,929	(44,438)	139,562
OTHER CHARGES	-	83,975	82,250	33,235	117,210
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	**$ -**	**$ 424,769**	**$ 354,004**	**$ 5,667**	**$ 430,436**

COMMUNITY AFFAIRS - WATER AND ENERGY EFFICIENCY

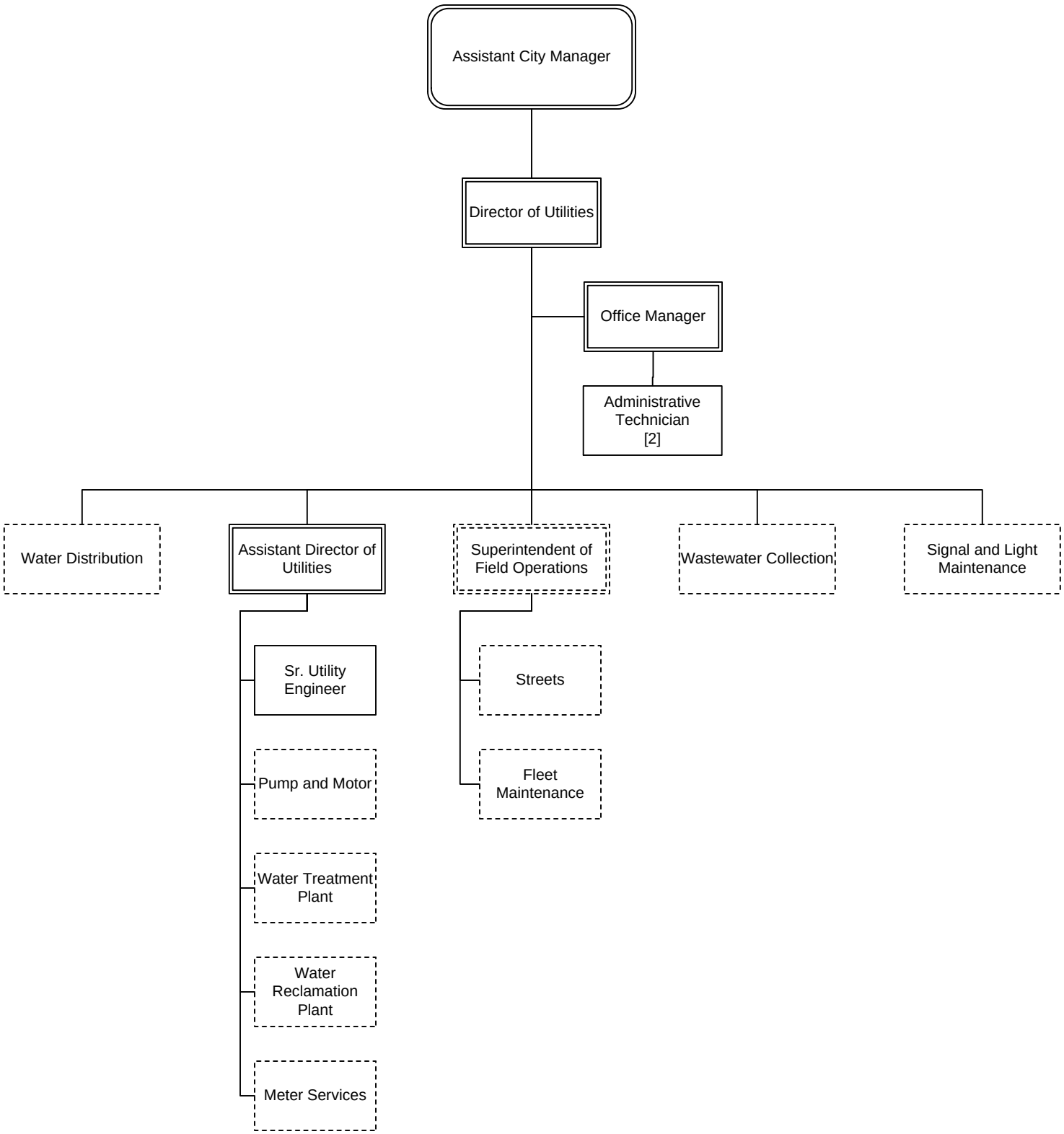
PERSONNEL SUMMARY

POSITIONS	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2013-2014 PROPOSED
DIRECTOR OF COMMUNITY AFFAIRS	-	1	1
WATER AND ENERGY EFFICIENCY SPECIALIST	-	1	1
TOTAL	**0**	**2**	**2**

2013-2014 SIGNIFICANT BUDGET CHANGES

• Personnel adjustment	$	16,510
• Increase for VES Contributions		633
• Increase for Professional Licenses		595
• Reallocate HHW Event		33,000
• Reduce contractual services		(45,071)
Total	**$**	**5,667**

UTILITY ADMINISTRATION



UTILITY ADMINISTRATION

DEPARTMENTAL MISSION STATEMENT

The Utility Administration Department Mission is to provide support to all operating departments, assist in the day-to-day operations by providing coordination and cooperation between department functions, and to carry out the directives of the City Manager through city staff and contract relationships with the City of Cedar Park.

DEPARTMENTAL VISION STATEMENT

It is the vision of the Utility Administration department to continue to maintain and enhance the safety and well-being of the community by providing exceptional water and wastewater service and maintaining the city's extensive network of infrastructure. The department works to meet the needs of the community by constantly focusing on customer service, efficient and effective use of resources, safety, innovation, and teamwork.

CUSTOMERS

- **INTERNAL:** Internal customers include all city departments.
- **EXTERNAL:** External customers for the Utility Administration Department are primarily the public including residents of the community, businesses operating in the community, and visitors to Cedar Park.
- **ULTIMATE:** As is the case with most public service functions, the Utility Administration Departments ultimate customer is the city residents.

SERVICES PROVIDED

- Utility Administration
- Utility Engineering
- Utility Project Management
- Front Desk Services
- Secures raw water purchases
- Compliance with the TPDES
- Represents City in the DOC of the BCRUA
- Special Projects
- Supervises the following divisions:
  - Street Maintenance
  - Fleet Maintenance
  - Signal and Streetlight Maintenance
  - Water Distribution, Meter Services
  - Water Treatment, Wastewater Collection
  - Industrial Pre-Treatment, Pump and Motor
  - Water Plant and Water Reclamation

DEPARTMENTAL TIE TO COUNCIL GOALS

Identify and implement innovative and sustainable strategies for conservation of resources including: power, fuel, water and recyclables.
Access and support technological efficiencies throughout the City.
Evaluate opportunities for online customer service and citizen access through the website redesign process.
Pursue implementation of Phase II BCRUA Regional Water Project.
Evaluate long term water sources.
Participate in scope and feasibility study of Drainage Utility Fund.

UTILITY ADMINISTRATION

PERFORMANCE INDICATORS

PERFORMANCE MEASURE	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 ESTIMATE	FY 2013-2014 GOAL
WORKLOAD MEASURES				
• Work orders dispatched or received	44,116	36,742	41,374	37,000
• Requests for line locate	279	283	283	285
• Average daily call volume	40	42	42	45
EFFICIENCY & EFFECTIVENESS MEASURES				
• Average response time to work requests (in hours)	N/A	N/A	24	24

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 PROJECTED	BUDGET ADJUSTMENTS	FY 2013-2014 BUDGET
PERSONNEL SERVICES	$ 663,435	$ 657,963	$ 651,340	$ 21,603	$ 679,566
MATERIALS AND SUPPLIES	21,183	36,450	16,767	(7,500)	28,950
MAINTENANCE	21,537	50,900	37,900	-	50,900
OCCUPANCY	79,597	121,070	75,070	5,000	126,070
CONTRACTUAL SERVICES	156,190	376,359	514,839	9,573	385,932
OTHER CHARGES	26,530	9,200	17,830	-	9,200
CAPITAL OUTLAY	-	20,000	-	390,000	410,000
TOTAL	**$ 968,472**	**$ 1,271,942**	**$ 1,313,746**	**$ 418,676**	**$ 1,690,618**

UTILITY ADMINISTRATION

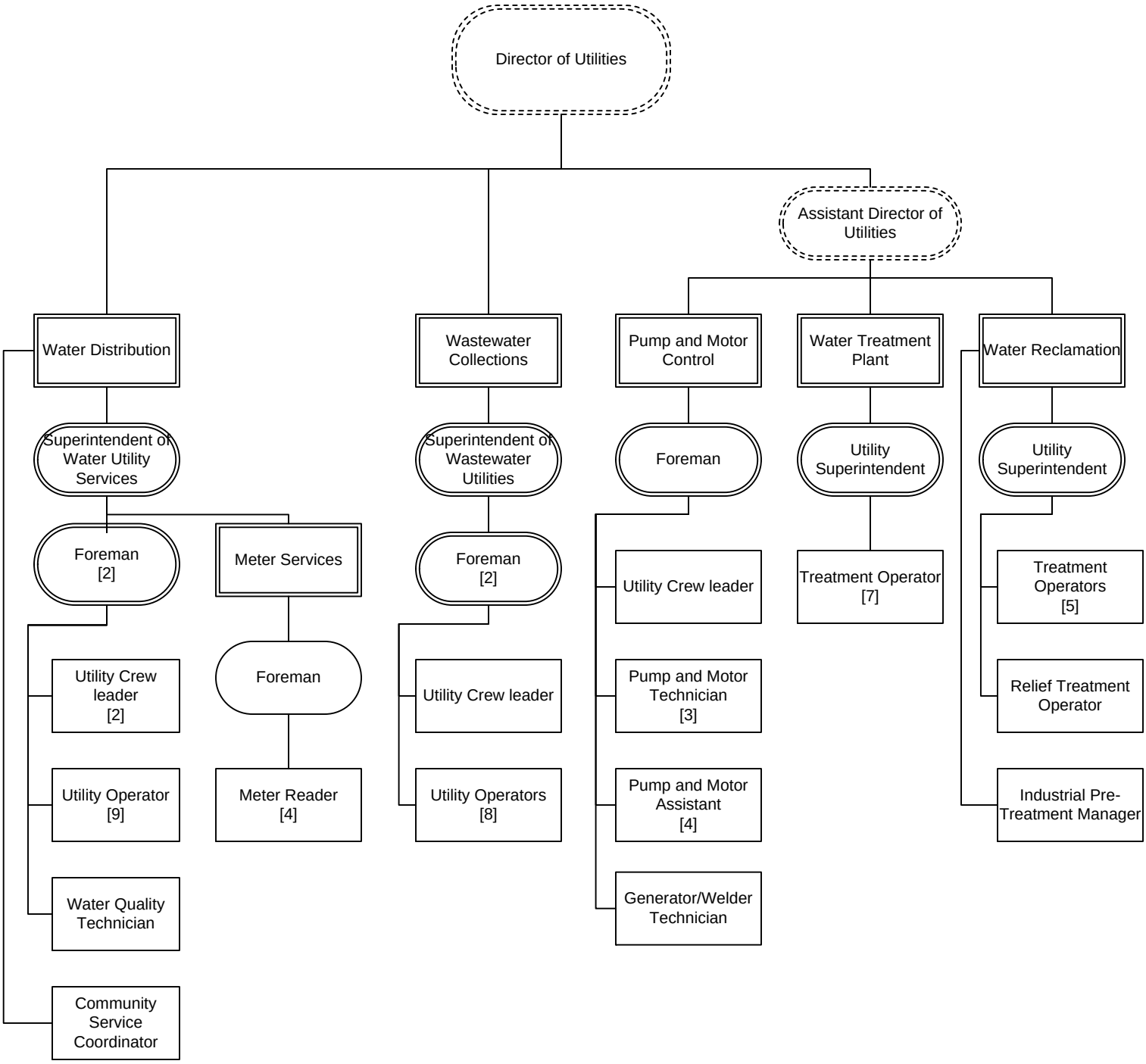
PERSONNEL SUMMARY

POSITIONS	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2013-2014 PROPOSED
ASSISTANT CITY MANAGER	1	1	1
DIRECTOR OF UTILITIES	1	1	1
ASSISTANT DIRECTOR OF UTILITIES	1	1	1
SENIOR UTILITY ENGINEER	1	1	1
DIRECTOR OF COMMUNITY AFFAIRS	1	-	-
WATER AND ENERGY EFFICIENCY SPECIALIST	1	-	-
OFFICE MANAGER	1	1	1
ADMINISTRATIVE TECHNICIAN	2	2	2
TOTAL	**9**	**7**	**7**

2013-2014 SIGNIFICANT BUDGET CHANGES

• Personnel adjustments	$	21,603
• Increase for VES Contributions		6,773
• Increase for Janitorial Services		9,500
• Increase for Materials and Equipment Building		390,000
• Increase for CAPCOG Clean Air Coalition - Air Monitoring Fees		2,800
• Remove One-time Purchase of Computer Equipment		(12,000)
Total	**$**	**418,676**

UTILITIES


Director of Utilities
Assistant Director of Utilities
Water Distribution
Wastewater Collections
Pump and Motor Control
Water Treatment Plant
Water Reclamation
Superintendent of Water Utility Services
Superintendent of Wastewater Utilities
Foreman
Utility Superintendent
Utility Superintendent
Foreman [2]
Meter Services
Foreman [2]
Utility Crew leader
Treatment Operator [7]
Treatment Operators [5]
Utility Crew leader [2]
Foreman
Utility Crew leader
Pump and Motor Technician [3]
Relief Treatment Operator
Utility Operator [9]
Meter Reader [4]
Utility Operators [8]
Pump and Motor Assistant [4]
Industrial Pre-Treatment Manager
Water Quality Technician
Generator/Welder Technician
Community Service Coordinator

UTILITIES - ALL

DEPARTMENTAL MISSION STATEMENT

DEPARTMENTAL VISION STATEMENT

CUSTOMERS

- **INTERNAL:** Internal customers for the Utilities Department include all City Departments.
- **EXTERNAL:** External customers for the Utilities Department are the public, including residents of the community, businesses, wholesale water and wastewater customers and visitors to Cedar Park.
- **ULTIMATE:** As is the case with most public service functions, the Utilities Department's ultimate customer is the public, who are the end users of the water and wastewater systems that are maintained by the Utilities Department.

SERVICES PROVIDED

- Treat and supply drinking water
- Treat City's wastewater
- Monitor water quality
- Monthly meter readings
- Locate line requests
- Storage Tank Maintenance
- Valve Maintenance
- Waste Water Odor Control Device Maintenance
- Water and Wastewater line maintenance
- Waste Water collection and pumping
- Pressure Monitoring
- Monitor all lift stations in collection system
- Install meters and taps for new service accounts
- Review site and commercial applications for pre-treatme
- Provide cross-connection inspections
- Deliver water throughout distribution system
- Repair water & wastewater line breaks
- Leak detection
- Perform daily testing of water & wastewater
- 24 hour on-call emergency response
- Booster Station Maintenance
- Lift station maintenance
- Fire Hydrant Maintenance
- Waste Water System Inspection and testing
- Provide cross-connection inspections
- Test and calibrate all new meters
- Test and calibrate all new meters
- Meter replacement program
- Perform meter cross-checks and re-reads

UTILITIES - ALL

DEPARTMENTAL TIE TO COUNCIL GOALS

- **Strategic Prioritization**

  -Operational Efficiency

  Identify and implement innovative and sustainable strategies for conservation of resources including: power, fuel, water and recyclables

  Assess and support technological efficiencies throughout the City

  Evaluate opportunities for online customer service and citizen access through the website redesign process

  -Organizational Development

  Provide continuing education and development opportunities for Staff and Council to enhance organizational effectiveness and efficiency

  -Regional Planning and Participation

  Evaluate long-term water sources
- **Facilities**

  Utilize energy and resource-efficient methods and technologies when long-term benefits justify front-end costs

PERFORMANCE INDICATORS

PERFORMANCE MEASURE	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 ESTIMATE	FY 2013-2014 GOAL
WORKLOAD MEASURES				
• # of gallons of water treated (millions of gallons)	4,429	3,752	3,752	4,092
• # of gallons of wastewater treated (millions of gallons)	803	803	803	821
• # of lift stations	18	18	18	18
• # of lift station work orders	993	993	1,000	1,000
• # of miles/feet of wastewater lines	282	282	282	282
• # of miles/feet of water lines	323	323	323	323
• # of main water line repairs	12	14	12	12
• # of WW mains inspected	456	456	456	456
• # of Automatic Air Release Valve Inspections	400	456	456	456
• # of WW lines cleaned	250	250	280	253
• # of water quality samples	840	840	834	850
• # of utility cut street repairs	72	75	75	75
• # of active water meters	20,346	21,262	21,022	21,502
• Hydraulic Jet Machine Maintenance (HOURS)	2,500	2,500	3,000	3,000

UTILITIES - ALL

PERFORMANCE INDICATORS - CONTINUED

PERFORMANCE MEASURE	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 ESTIMATE	FY 2013-2014 GOAL
EFFICIENCY & EFFECTIVENESS MEASURES				
• Cost per 1,000 gallons of water treated	0.99	1.25	1.16	1.17
• Cost per 1,000 gallons of wastewater treated	1.56	1.91	1.78	1.99
• % of water samples that meet federal and state requirements	100.0%	100.0%	100.0%	100.0%
• % of wastewater samples that meet federal and state requirements	100.0%	100.0%	100.0%	100.0%
• % of meters on AMR	96	97	99.0%	99.9%
• % of new meters that test accurate	96.0%	97.0%	97.0%	97.0%

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 PROJECTED	BUDGET ADJUSTMENTS	FY 2013-2014 BUDGET
PERSONNEL SERVICES	$ 2,695,746	$ 3,157,084	$ 3,067,488	$ 131,452	$ 3,288,536
MATERIALS AND SUPPLIES	1,165,807	794,400	702,400	26,100	820,500
MAINTENANCE	426,663	473,950	447,350	49,000	522,950
OCCUPANCY	2,464,211	1,628,080	1,619,899	(1,700)	1,626,380
CONTRACTUAL SERVICES	3,087,369	2,889,517	2,882,017	112,227	3,001,744
OTHER CHARGES	770,647	166,175	152,119	500	166,675
CAPITAL OUTLAY	-	1,500,000	400,000	203,000	1,703,000
TOTAL	**$ 10,610,443**	**$ 10,609,206**	**$ 9,271,273**	**$ 520,579**	**$ 11,129,785**

UTILITIES - ALL

PERSONNEL SUMMARY			
POSITIONS	**FY 2011-2012 ACTUAL**	**FY 2012-2013 BUDGET**	**FY 2013-2014 PROPOSED**
UTILITY SUPERINTENDENT	3	4	4
FOREMAN	4	5	5
METER SERVICES FOREMAN	1	1	1
INDUSTRIAL PRE-TREATMENT MANAGER	1	1	1
UTILITY CREW LEADER	4	4	4
COMMUNITY SERVICE COORDINATOR	1	1	1
GENERATOR/WELDER TECHNICIAN	1	1	1
PUMP AND MOTOR CONTROL TECHNICIAN	3	3	3
PUMP AND MOTOR CONTROL ASSISTANT	4	4	4
SENIOR TREATMENT OPERATOR	1	1	1
RELIEF TREATMENT OPERATOR	1	1	1
TREATMENT OPERATOR	11	11	11
UTILITY OPERATOR	17	17	17
METER READER	4	4	4
WATER QUALITY TECHNICIAN	2	2	2
TOTAL	**58**	**60**	**60**

UTILITIES - ALL

2013-2014 SIGNIFICANT BUDGET CHANGES

• Personnel adjustments	$	131,452
• Increase for Damage Prevention/Utility Location Equipment		78,000
• Increase for Wood Chipper		75,000
• Increase for Sewer Inspection Camera		50,000
• Increase for Water Purchases		45,000
• Increase for Contract Labor		43,100
• Increase for Equipment Repairs		42,800
• Increase for Trench Safety Equipment		30,000
• Increase for Janitorial		9,500
• Increase for Contract Hauling		8,000
• Increase for VES Contributions		3,927
• Increase for Materials and Supplies		3,800
Total	**$**	**520,579**

UTILITIES - PUMP AND MOTOR CONTROL

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 PROJECTED	BUDGET ADJUSTMENTS	FY 2013-2014 BUDGET
PERSONNEL SERVICES	$ 423,197	$ 524,765	$ 550,278	$ 50,499	$ 575,264
MATERIALS AND SUPPLIES	29,964	38,800	38,800	1,000	39,800
MAINTENANCE	5,185	11,400	10,400	(1,000)	10,400
OCCUPANCY	3,244	3,000	3,000	-	3,000
CONTRACTUAL SERVICES	35,388	60,346	60,346	12,764	73,110
OTHER CHARGES	16,006	26,200	23,666	-	26,200
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	**$ 512,984**	**$ 664,511**	**$ 686,490**	**$ 63,263**	**$ 727,774**

PERSONNEL SUMMARY

POSITIONS	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2013-2014 PROPOSED
FOREMAN	1	1	1
UTILITY CREW LEADER	1	1	1
PUMP AND MOTOR CONTROL ASSISTANT	4	4	4
PUMP AND MOTOR CONTROL TECHNICIAN	3	3	3
GENERATOR/WELDER TECHNICIAN	1	1	1
TOTAL	**10**	**10**	**10**

UTILITIES - WATER DISTRIBUTION

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 PROJECTED	BUDGET ADJUSTMENTS	FY 2013-2014 BUDGET
PERSONNEL SERVICES	$ 749,493	$ 856,043	$ 839,996	$ 29,055	$ 885,098
MATERIALS AND SUPPLIES	465,741	163,850	132,950	9,600	173,450
MAINTENANCE	98,263	25,100	28,100	10,000	35,100
OCCUPANCY	231,049	252,000	248,000	4,000	256,000
CONTRACTUAL SERVICES	109,689	131,880	131,880	(6,620)	125,260
OTHER CHARGES	664,961	26,900	26,200	-	26,900
CAPITAL OUTLAY	-	400,000	-	78,000	478,000
TOTAL	**$ 2,319,196**	**$ 1,855,773**	**$ 1,407,126**	**$ 124,035**	**$ 1,979,808**

PERSONNEL SUMMARY

POSITIONS	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2013-2014 PROPOSED
UTILITY SUPERINTENDENT	1	1	1
FOREMAN	2	2	2
COMMUNITY SERVICE COORDINATOR	1	1	1
UTILITY CREW LEADER	2	2	2
UTILITY OPERATOR I & II	9	9	9
WATER QUALITY TECHNICIAN	2	2	2
TOTAL	**17**	**17**	**17**

UTILITIES - WASTEWATER COLLECTION

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 PROJECTED	BUDGET ADJUSTMENTS	FY 2013-2014 BUDGET
PERSONNEL SERVICES	$ 467,342	$ 681,217	$ 585,507	$ 7,017	$ 688,234
MATERIALS AND SUPPLIES	68,890	63,000	59,650	30,200	93,200
MAINTENANCE	67,969	90,200	71,250	30,000	120,200
OCCUPANCY	126,522	159,200	161,500	-	159,200
CONTRACTUAL SERVICES	64,224	152,972	155,472	4,520	157,492
OTHER CHARGES	17,549	22,600	18,400	-	22,600
CAPITAL OUTLAY	-	300,000	-	125,000	425,000
TOTAL	**$ 812,496**	**$ 1,469,189**	**$ 1,051,779**	**$ 196,737**	**$ 1,665,926**

PERSONNEL SUMMARY

POSITIONS	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2013-2014 PROPOSED
UTILITY SUPERINTENDENT	-	1	1
FOREMAN	1	2	2
UTILITY OPERATOR	4	4	4
UTILITY CREW LEADER	1	1	1
UTILITY OPERATOR II	4	4	4
TOTAL	**10**	**12**	**12**

UTILITIES - WATER TREATMENT PLANT

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 PROJECTED	BUDGET ADJUSTMENTS	FY 2013-2014 BUDGET
PERSONNEL SERVICES	$ 437,048	$ 458,586	$ 418,273	$ (17,583)	$ 441,003
MATERIALS AND SUPPLIES	345,248	282,200	226,700	(20,000)	262,200
MAINTENANCE	107,982	160,750	160,750	10,000	170,750
OCCUPANCY	1,166,118	1,006,215	1,006,215	-	1,006,215
CONTRACTUAL SERVICES	2,583,201	2,237,143	2,227,143	45,258	2,282,401
OTHER CHARGES	43,077	54,500	54,227	500	55,000
CAPITAL OUTLAY	-	500,000	250,000	-	500,000
TOTAL	**$ 4,682,674**	**$ 4,699,394**	**$ 4,343,308**	**$ 18,175**	**$ 4,717,569**

PERSONNEL SUMMARY

POSITIONS	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2013-2014 PROPOSED
UTILITY SUPERINTENDENT	1	1	1
SENIOR TREATMENT OPERATOR	1	1	1
TREATMENT OPERATOR	6	6	6
TOTAL	**8**	**8**	**8**

UTILITIES - METER SERVICES

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 PROJECTED	BUDGET ADJUSTMENTS	FY 2013-2014 BUDGET
PERSONNEL SERVICES	$ 143,140	$ 197,804	$ 182,860	$ 2,740	$ 200,544
MATERIALS AND SUPPLIES	27,387	30,050	27,800	3,800	33,850
MAINTENANCE	88,313	116,400	106,750	-	116,400
OCCUPANCY	884	900	900	-	900
CONTRACTUAL SERVICES	25,100	25,100	25,100	(3,950)	21,150
OTHER CHARGES	12,002	12,625	10,201	-	12,625
TOTAL	**$ 296,826**	**$ 382,879**	**$ 353,611**	**$ 2,590**	**$ 385,469**

PERSONNEL SUMMARY

POSITIONS	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2013-2014 PROPOSED
METER SERVICES FOREMAN	1	1	1
METER READER	4	4	4
TOTAL	**5**	**5**	**5**

UTILITIES - WATER RECLAMATION

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 PROJECTED	BUDGET ADJUSTMENTS	FY 2013-2014 BUDGET
PERSONNEL SERVICES	$ 475,526	$ 438,669	$ 490,574	$ 59,724	$ 498,393
MATERIALS AND SUPPLIES	228,577	216,500	216,500	1,500	218,000
MAINTENANCE	58,951	70,100	70,100	-	70,100
OCCUPANCY	936,394	206,765	200,284	(5,700)	201,065
CONTRACTUAL SERVICES	269,767	282,076	282,076	60,255	342,331
OTHER CHARGES	17,052	23,350	19,425	-	23,350
CAPITAL OUTLAY	-	300,000	150,000	-	300,000
TOTAL	**$ 1,986,267**	**$ 1,537,460**	**$ 1,428,959**	**$ 115,779**	**$ 1,653,239**

PERSONNEL SUMMARY

POSITIONS	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2013-2014 PROPOSED
UTILITY SUPERINTENDENT	1	1	1
INDUSTRIAL PRE-TREATMENT MANAGER	1	1	1
TREATMENT OPERATOR	5	5	5
RELIEF TREATMENT OPERATOR	1	1	1
TOTAL	**8**	**8**	**8**

UTILITY NON-DEPARTMENTAL

No Full-Time Positions

UTILITY NON-DEPARTMENTAL

DEPARTMENTAL MISSION STATEMENT

The Utility Non-Departmental Department provides funding for facility operations, Utility administrative costs, and transfers for the Utility Capital Improvement Program and debt.

SERVICES PROVIDED

- This is an internal department that provides support for all departments.

DEPARTMENTAL TIE TO COUNCIL GOALS

- N/A

PERFORMANCE INDICATORS

PERFORMANCE MEASURE	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 ESTIMATE	FY 2013-2014 GOAL

- N/A

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 PROJECTED	BUDGET ADJUSTMENTS	FY 2013-2014 BUDGET
PERSONNEL SERVICES	$ -	$ 9,000	$ 7,500	$ (4,850)	$ 4,150
CONTRACTUAL SERVICES	2,850,566	6,035,279	6,253,562	(4,904)	6,030,375
OTHER CHARGES	-	7,000	-	-	7,000
CONTINGENCY	-	-	-	-	-
TRANSFERS	16,251,609	13,148,109	13,148,109	720,693	13,868,802
TOTAL	**$ 19,102,175**	**$ 19,199,388**	**$ 19,409,171**	**$ 710,939**	**$ 19,910,327**

PERSONNEL SUMMARY

POSITIONS	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2013-2014 PROPOSED

N/A

UTILITY NON-DEPARTMENTAL

2013-2014 SIGNIFICANT BUDGET CHANGES

• Decrease in retiree insurance and worker's compensation	$	(4,850)
• Increase for BCRUA O&M and Debt Service Costs		139,367
• Increase for Capital Transfers		885,000
• Decrease for BCRWWS Debt Service		(5,200)
• Decrease for Contract Services		(8,760)
• Decrease for LCRA Stand-by Fee		(21,700)
• Decrease for Interim Water Purchases		(50,000)
• Decrease for Debt Service Transfer		(119,576)
• Decrease for PILOT, Franchise Transfer, and Administrative Transfer		(103,342)
Total	**$**	**710,939**

SOLID WASTE FUND

DESCRIPTION

The Solid Waste fund is an enterprise fund established to fund a contracted solid waste and recycling provider for utility customers. It is intended to be self-supporting and collects revenue through utility bills to cover the cost of operations and debt related to solid waste.

REVENUE

REVENUE	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 PROJECTED	BUDGET ADJUSTMENTS	FY 2013-2014 BUDGET
SOLID WASTE BILLING	$ 2,851,198	$ 2,999,265	$ 3,175,969	$ 200,121	$ 3,199,386
GARBAGE CART REIMBURSEMENT	213,988	198,064	228,895	30,831	228,895
EXTRA GARBAGE CART FEE	13,754	10,000	12,592	2,592	12,592
INTEREST INCOME	1,685	750	750	-	750
OTHER REVENUE	37,957	-	7,500	-	-
TOTAL REVENUE	**$ 3,118,582**	**$ 3,208,079**	**$ 3,425,706**	**$ 233,545**	**$ 3,441,624**

EXPENDITURES

CATEGORY	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 PROJECTED	BUDGET ADJUSTMENTS	FY 2013-2014 BUDGET
SMALL TOOLS & EQUIPMENT	157,417	100,000	100,000	-	100,000
MATERIALS AND SUPPLIES	**$ 157,417**	**$ 100,000**	**$ 100,000**	**$ -**	**$ 100,000**
GARBAGE COLLECTION SERVICES	2,816,549	2,811,603	3,167,631	371,866	3,183,469
CONTRACT SERVICES	-	-	-	-	-
CONTRACT SERVICES	**$ 2,816,549**	**$ 2,811,603**	**$ 3,167,631**	**$ 371,866**	**$ 3,183,469**
TRANSFER TO DEBT SERVICE	170,048	173,900	173,900	2,536	176,436
TRANSFERS	**$ 170,048**	**$ 173,900**	**$ 173,900**	**$ 2,536**	**$ 176,436**
TOTAL EXPENDITURES	**$ 3,144,014**	**$ 3,085,503**	**$ 3,441,531**	**$ 374,402**	**$ 3,459,905**

SOLID WASTE FUND

FUND BALANCE SUMMARY		
FUND BALANCE - 9/30/2012	$ 448,467	
FY 2012-2013 PROJ. REVENUES	$ 3,425,706	
FY 2012-2013 PROJ. EXPENDITURES	3,441,531	
FY 2012-2013 CHANGE IN FUND BALANCE	(15,824)	
PROJ. FUND BALANCE - 9/30/2013	$ 432,643	
FY 2013-2014 ADOPTED REVENUES		$ 3,441,624
FY 2013-2014 ADOPTED EXPENDITURES		3,459,905
FY 2013-2014 CHANGE IN FUND BALANCE		(18,281)
PROJ. FUND BALANCE 9/30/2014		$ 414,361

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SPECIAL REVENUE FUNDS

The Special Revenue Funds are dedicated funds with revenues intended to fund a specific purpose and restricted. This section includes a summary of how each Special Revenue Fund used, summary of the Special Revenue Funds, and individual detailed fund information.

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SPECIAL REVENUE FUNDS DEDICATED USES

The **Grant/Restricted Fund** revenues are generally grants which are awarded after the City submits an application requesting funds for a new program or one-time improvement and are subject to the terms of the grantor. The fund also includes donations to a City department, such as the Library, with an identified use for the donation, such as book purchases.

The **Municipal Court Fund** includes three specialized fees, the Court Security fee, the Court Technology Fees, and the Juvenile Case Manager Fee, which are included on various traffic and misdemeanor citations as permitted by State Code. The Court Security Fee revenue can only be used to improve the security and safety of the Municipal Court including security personnel and security-related training. The Court Technology Fees can be used to maintain and improve technology at the Municipal Court including equipment replacement, software maintenance, and electronic equipment rentals. The Juvenile Case Manager Fee funds the salary and benefits costs for a Juvenile Case Manager to help ensure that juveniles can comply with the terms of their sentences / probation and helps to reduce the juvenile recidivism.

The **Public Arts Program Fund** revenues fund permanent public art displays around the City based upon the recommendation of the Public Arts Board and Council approval.

The **Tourism Board/Occupancy Tax Fund** revenues can be used for activities that draw people from outside the City limits and, ideally, stay at a local hotel or motel. Examples can include special events, advertising, and public arts.

The **CPTV-10 / Cable Fund** revenues are cable franchise fees which must be spent on maintaining or improving the City's cable channel, including media equipment improvements, broadcast service improvements, and municipal facility cable access.

The **Tax-Increment Re-investment Zone (TIRZ) Fund** revenues are ad valorem tax levies for a defined area of the City and the revenue can only be used to fund improvements within that area. The annual levy is based upon the current value minus the value at the time of the creation of the TIRZ.

The **Law Enforcement Fund** revenues include the Drug Enforcement Agency (DEA) Equitable Sharing Fund which is provided by the DEA as a contribution for local support for their activities and used for capital purchases for crime prevention and the Law Enforcement Officers Standards Enforcement (LEOSE) funds which provided by the State of Texas for additional training opportunities and certification maintenance.

The **4A – Economic Development Fund** sales tax is a local option sales tax that limited to economic development activities within in the City and can be used by the City to fund projects that promote new businesses or help to retain businesses with the end result being job creation or retention. Example uses include business-expenditure reimbursements, tax-sharing agreements, infrastructure improvements, and stadiums/arenas.

SPECIAL REVENUE FUNDS DEDICATED USES

The **4B – Community Development Fund** sales tax is a local option sales tax that can be used for both community development, meaning any State approved quality of life improvements, and economic development. Like the 4A, the revenue should be used in a manner that results in job creation or retention, however, the 4B allows the quality of life improvements as a means to attract or retain jobs. Example uses include any 4A acceptable uses, new or improved park infrastructure, street improvements, and feasibility studies.

SPECIAL REVENUE FUND SUMMARY

REVENUE					
FUND	**FY 2011-2012 ACTUAL**	**FY 2012-2013 BUDGET**	**FY 2012-2013 PROJECTED**	**BUDGET ADJUSTMENTS**	**FY 2013-2014 BUDGET**
GRANT RESTRICTED FUNDS	$ 366,808	$ 268,869	$ 274,755	$ (5,756)	$ 270,040
MUNICIPAL COURT FUND	107,786	105,650	99,327	358	106,008
PUBLIC ARTS PROGRAM	35,717	40,150	40,200	7,525	47,675
RECREATION AND PARK PROGRAMS	28,265	-	-	-	-
TOURISM BOARD/OCCUPANCY TAX	429,200	403,200	528,000	75,000	478,200
CPTV 10 / CABLE FUND	105,062	97,339	97,156	-	97,339
TAX INCREMENT REINVESTMENT ZONE	483,961	445,148	441,616	14,582	459,730
LAW ENFORCEMENT	49,136	100	12,438	20	120
ECONOMIC DEVELOPMENT (4A)	3,955,977	3,860,060	4,167,500	475,458	4,335,517
COMMUNITY DEVELOPMENT (4B)	3,979,071	3,860,356	4,167,796	475,457	4,335,813
TOTAL REVENUE	**$ 9,540,983**	**$ 9,080,872**	**$ 9,828,788**	**$ 1,042,644**	**$ 10,130,442**

EXPENDITURES					
FUND	**FY 2011-2012 ACTUAL**	**FY 2012-2013 BUDGET**	**FY 2012-2013 PROJECTED**	**BUDGET ADJUSTMENTS**	**FY 2013-2014 BUDGET**
GRANT RESTRICTED FUNDS	$ 354,138	$ 266,792	$ 251,243	$ (24,634)	$ 274,290
MUNICIPAL COURT FUND	92,658	295,185	106,975	(189,373)	105,812
PUBLIC ARTS PROGRAM	75,665	63,914	-	56,897	120,811
RECREATION AND PARK PROGRAMS	23,450	-	-	-	-
TOURISM BOARD/OCCUPANCY TAX	408,537	403,200	367,075	75,000	478,200
CPTV 10 / CABLE FUND	41,026	97,339	16,167	(17,881)	79,458
TAX INCREMENT REINVESTMENT ZONE	475,654	484,961	532,592	(44,095)	440,866
LAW ENFORCEMENT	17,959	41,121	28,862	(11,121)	30,000
ECONOMIC DEVELOPMENT (4A)	4,324,050	4,241,679	4,210,189	93,837	4,335,516
COMMUNITY DEVELOPMENT (4B)	2,583,768	3,857,867	3,032,676	1,815,570	5,673,437
TOTAL EXPENDITURES	**$ 8,396,905**	**$ 9,752,057**	**$ 8,545,778**	**$ 1,754,200**	**$ 11,538,389**

GRANT/RESTRICTED FUND

DESCRIPTION

The Grant /Restricted Fund accumulates the City's designated funds through grants or donations. These funds have specific programs associated with them, thus restricting spending to those uses.

REVENUE					
CATEGORY	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 PROJECTED	BUDGET ADJUSTMENTS	FY 2013-2014 BUDGET
PUBLIC SAFETY					
GRANTS - POLICE	$ 175,436	$ 160,833	$ 164,731	$ (500)	$ 160,334
GRANT - STEP	$ 59,157	$ 66,367	$ 66,367	$ 6,917	$ 73,284
GRANT - POLICE JAG	53,599	38,275	38,275	(21,924)	16,351
GRANT-VICTIMS' ASSISTANCE	36,610	45,576	45,576	2,822	48,398
GRANT-PD OTHER	20,132	6,615	6,615	-	22,300
CHILD SAFETY FEES	5,938	4,000	7,898	(4,000)	-
DONATIONS - POLICE	-	-	-	-	-
GRANTS - FIRE	22,548	1,725	1,725	4,260	5,985
DONATIONS-FIRE PROTECTION	800	135	135	(135)	-
TOTAL PUBLIC SAFETY	**$ 198,784**	**$ 162,693**	**$ 166,591**	**$ (12,560)**	**$ 166,319**
CULTURE AND RECREATION					
PARKS GOLF BENEFIT FEES	10,565	13,500	13,500	(13,500)	-
GRANT - PARKS	-	-	-	-	-
DONATIONS-PARKS	-	1,675	1,675	(1,675)	-
GRANT - LIBRARY	2,250	12,889	12,889	-	3,630
LIBRARY - DONATIONS - OTHER	1,050	9,500	9,500	(9,500)	-
TOTAL CULTURE AND RECREATION	**$ 31,604**	**$ 37,564**	**$ 39,702**	**$ (24,675)**	**$ 3,630**
OTHER REVENUE					
INTEREST INCOME	507	650	500	(650)	-
GRANT-CAPCOG SOLID WASTE	-	33,500	33,500	(33,500)	-
GRANT - PROPANE FUELING	89,240	-	-	-	-
GRANT - GREEN BAGS	2,000	-	-	-	-
OTHER	44,673	34,462	34,462	65,629	100,091
TOTAL OTHER REVENUE	**$ 136,420**	**$ 68,612**	**$ 68,462**	**$ 31,479**	**$ 100,091**
TOTAL REVENUE	**$ 366,808**	**$ 268,869**	**$ 274,755**	**$ (5,756)**	**$ 270,040**

GRANT/RESTRICTED FUND

EXPENDITURES					
CATEGORY	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 PROJECTED	BUDGET ADJUSTMENTS	FY 2012-2013 BUDGET
PUBLIC SAFETY					
POLICE GRANT	169,498	160,833	156,833	3,500	-
GRANT - STEP	59,157	66,367	66,367	10,917	77,284
GRANT - POLICE JAG	53,599	38,275	38,275	(21,924)	16,351
GRANT-VICTIMS' ASSISTANCE	36,610	45,576	45,576	2,822	48,398
GRANT-PD OTHER	20,132	6,615	6,615	15,685	22,300
CHILD SAFETY FEES	-	4,000	-	(4,000)	-
DONATIONS - POLICE	-	-	-	-	-
FIRE GRANT	22,548	1,725	1,725	4,260	5,985
DONATIONS-FIRE	800	135	135	(135)	-
TOTAL PUBLIC SAFETY	**$ 192,846**	**$ 162,693**	**$ 158,693**	**$ 7,625**	**$ 170,319**
CULTURE AND RECREATION					
PARKS GOLF BENEFIT FEES	320	13,500	-	(13,500)	-
DONATIONS-PARKS	4,048	-	-	-	-
LIBRARY GRANT	2,250	12,889	12,889	(9,009)	3,880
TX COMMISSION ON ARTS	462	250	250	(250)	-
LIBRARY LONESTAR GRANT	14,390	-	-	-	-
LIBRARY - GRANT OTHER	165	-	1,951	-	-
LIBRARY - DONATIONS - OTHER	3,744	9,500	9,500	(9,500)	-
TOTAL CULTURE AND RECREATION	**$ 25,379**	**$ 36,139**	**$ 24,590**	**$ (32,259)**	**$ 3,880**
OTHER					
GRANT-CAPCOG SOLID WASTE	-	33,500	33,500	(33,500)	-
GRANT - PROPANE FUELING	89,240	-	-	-	-
GRANT - GREEN BAGS	2,000	-	-	-	-
OTHER	44,673	34,459	34,459	65,632	100,091
TOTAL OTHER	**$ 135,913**	**$ 67,959**	**$ 67,959**	**$ -**	**$ 100,091**
TOTAL EXPENDITURES	**$ 354,138**	**$ 266,792**	**$ 251,243**	**$ (24,634)**	**$ 274,290**

GRANT/RESTRICTED FUND

FUND BALANCE SUMMARY			
FUND BALANCE - 9/30/2012	$ 546,595		
FY 2012-2013 PROJ. REVENUES		$ 274,755	
FY 2012-2013 PROJ. EXPENDITURES		251,243	
FY 2012-2013 CHANGE IN FUND BALANCE		23,513	
PROJ. FUND BALANCE - 9/30/2013		$ 570,108	
FY 2013-2014 ADOPTED REVENUES			$ 270,040
FY 2013-2014 ADOPTED EXPENDITURES			274,290
FY 2013-2014 CHANGE IN FUND BALANCE			(4,250)
PROJ. FUND BALANCE 9/30/2014			$ 565,858

MUNICIPAL COURT FUND

DESCRIPTION

The Municipal Court Fund is related to administrative charges which can be placed upon certain fines and are levied in accordance with Texas State Code. The charges provide funding for enhanced Court security related to both visitor and staff safety, improved technology to allow for efficiency, and a Juvenile Case Manager.

REVENUE

CATEGORY	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 PROJECTED	BUDGET ADJUSTMENTS	FY 2013-2014 BUDGET
SECURITY FEES	$ 27,210	27,500	$ 24,406	$ (2,305)	$ 25,195
TECHNOLOGY FEES	35,685	32,500	32,332	963	33,463
JUVENILE CASE MANAGER FEE	44,028	45,000	41,328	839	45,839
TEEN COURT FEES	-	-	761	861	861
INTEREST	863	650	500	-	650
TOTAL REVENUE	**$ 107,786**	**$ 105,650**	**$ 99,327**	**$ 358**	**$ 106,008**

EXPENDITURES

CATEGORY	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 PROJECTED	BUDGET ADJUSTMENTS	FY 2013-2014 BUDGET
COURT SECURITY					
PERSONNEL	18,071	19,317	19,317	-	19,317
OTHER CHARGES	4,683	97,805	5,000	(91,930)	5,875
TOTAL COURT SECURITY	**$ 22,754**	**$ 117,122**	**$ 24,317**	**$ (91,930)**	**$ 25,192**
COURT TECHNOLOGY					
OTHER CHARGES	42,427	148,063	52,658	(102,443)	45,620
TOTAL COURT TECHNOLOGY	**$ 42,427**	**$ 148,063**	**$ 52,658**	**$ (102,443)**	**$ 45,620**
JUVENILE CASE MANAGER					
PERSONNEL	27,143	30,000	30,000	5,000	35,000
TOTAL JUVENILE CASE MANAGER	**$ 27,143**	**$ 30,000**	**$ 30,000**	**$ 5,000**	**$ 35,000**
TEEN COURT					
OTHER CHARGES	334	-	-	-	-
TOTAL TEEN COURT	**$ 334**	**$ -**	**$ -**	**$ -**	**$ -**
TOTAL EXPENDITURES	**$ 92,658**	**$ 295,185**	**$ 106,975**	**$ (189,373)**	**$ 105,812**

MUNICIPAL COURT FUND

FUND BALANCE SUMMARY		
FUND BALANCE - 9/30/2012	$ 336,247	
FY 2012-2013 PROJ. REVENUES	$ 99,327	
FY 2012-2013 PROJ. EXPENDITURES	106,975	
FY 2012-2013 CHANGE IN FUND BALANCE	(7,648)	
PROJ. FUND BALANCE - 9/30/2013	$ 328,600	
FY 2013-2014 ADOPTED REVENUES		$ 106,008
FY 2013-2014 ADOPTED EXPENDITURES		105,812
FY 2013-2014 CHANGE IN FUND BALANCE		196
PROJ. FUND BALANCE 9/30/2014		$ 328,796

PUBLIC ARTS FUND

DESCRIPTION

The Public Arts Fund was created to install public art displays through-out the city including at parks and city facilities. Funding is provided by donations, the Tourism Advisory Board/Occupancy Tax Board, and certain Capital Projects.

REVENUE

CATEGORY	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 PROJECTED	BUDGET ADJUSTMENTS	FY 2013-2014 BUDGET
INTEREST INCOME	$ (29)	$ 50	$ 75	$ 25	$ 75
DONATIONS	35,746	40,100	40,125	7,500	47,600
TOTAL REVENUE	**$ 35,717**	**$ 40,150**	**$ 40,200**	**$ 7,525**	**$ 47,675**

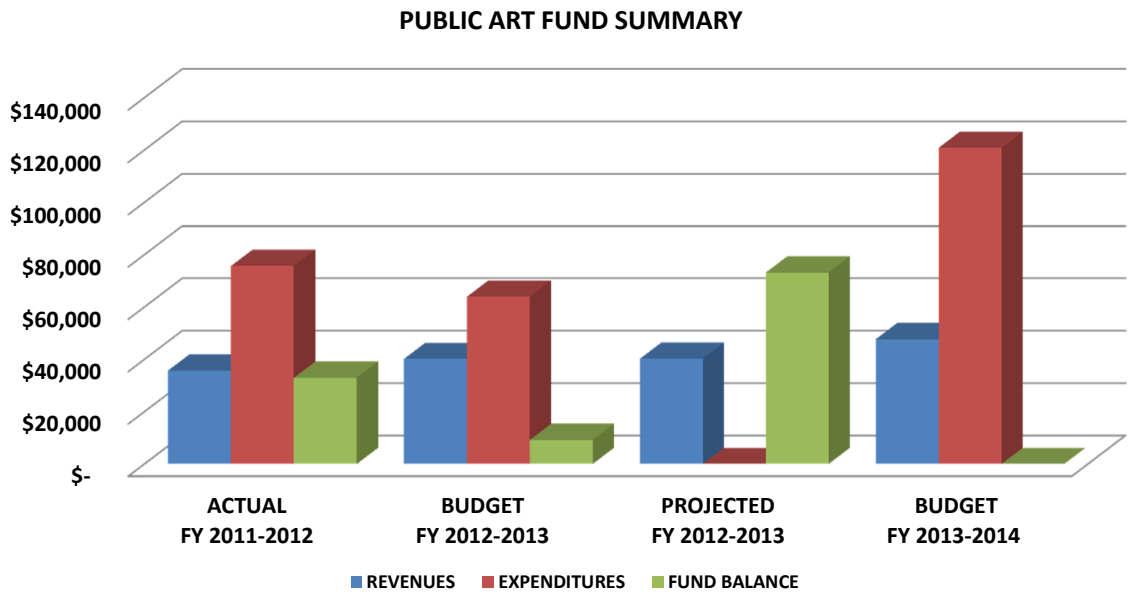
EXPENDITURES

CATEGORY	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 PROJECTED	BUDGET ADJUSTMENTS	FY 2013-2014 BUDGET
CONTRACT SERVICES	75,335	63,914	-	56,897	120,811
CONTRACT SERVICES	**$ 75,335**	**$ 63,914**	**$ -**	**$ 56,897**	**$ 120,811**
COMMUNITY PROGRAMS	330	-	-	-	-
OTHER CHARGES	**$ 330**	**$ -**	**$ -**	**$ -**	**$ -**
TOTAL EXPENDITURES	**$ 75,665**	**$ 63,914**	**$ -**	**$ 56,897**	**$ 120,811**

FUND BALANCE SUMMARY

FUND BALANCE - 9/30/2012	$ 32,936		
FY 2012-2013 PROJ. REVENUES		$ 40,200	
FY 2012-2013 PROJ. EXPENDITURES		-	
FY 2012-2013 CHANGE IN FUND BALANCE		40,200	
PROJ. FUND BALANCE - 9/30/2013		$ 73,136	
FY 2013-2014 ADOPTED REVENUES			$ 47,675
FY 2013-2014 ADOPTED EXPENDITURES			120,811
FY 2013-2014 CHANGE IN FUND BALANCE			(73,136)
PROJ. FUND BALANCE 9/30/2014			$ -

PUBLIC ARTS FUND



TOURISM ADVISORY BOARD/OCCUPANCY TAX FUND

DESCRIPTION

The Occupancy Tax Fund accumulates the City's 7% Hotel and Motel Occupancy Tax. The seven member Tourism Board is tasked with increasing and enhancing the public awareness of the benefits resulting from the hospitality industry and the potential contribution offered to the community. Management activities of the Occupancy Tax Fund are assigned to city staff; the Tourism Board authorizes expenditures of this fund that are within City and State guidelines to establish and enhance tourism, art programs and historical restoration. Board Members are appointed by the City Council and serve two-year terms.

REVENUE

CATEGORY	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 PROJECTED	BUDGET ADJUSTMENTS	FY 2013-2014 BUDGET
OCCUPANCY TAX COLLECTIONS	$ 426,583	$ 400,000	$ 525,000	$ 75,000	$ 475,000
INTEREST	2,617	3,200	3,000	-	3,200
TOTAL REVENUE	**$ 429,200**	**$ 403,200**	**$ 528,000**	**$ 75,000**	**$ 478,200**

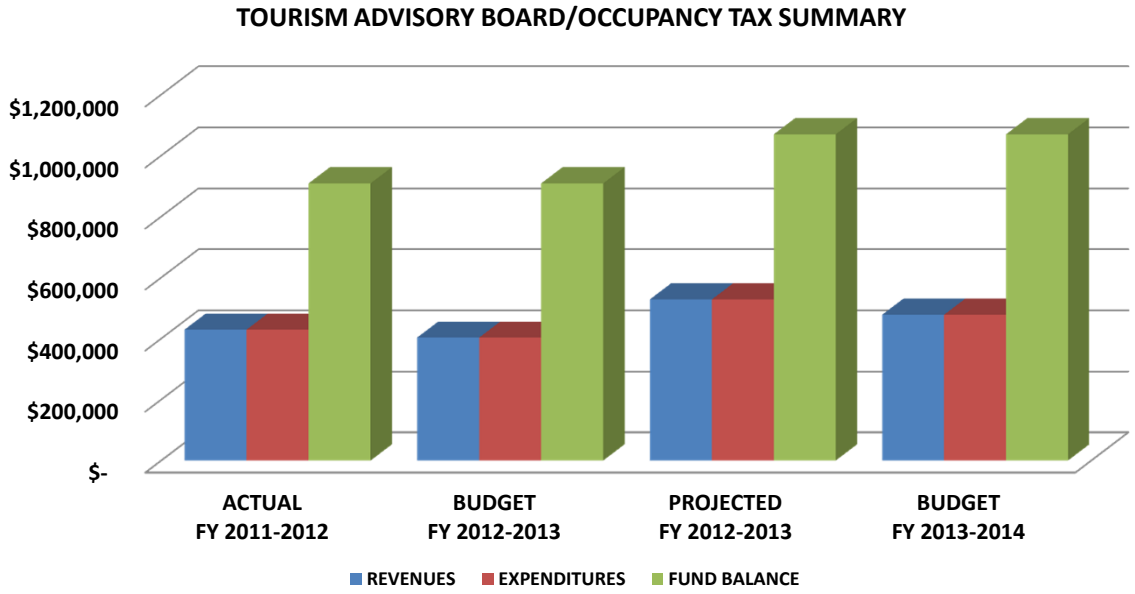
EXPENDITURES

CATEGORY	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 PROJECTED	BUDGET ADJUSTMENTS	FY 2013-2014 BUDGET
OFFICE SUPPLIES & EQUIPMENT	2,161	2,500	2,500	-	2,500
MATERIALS AND SUPPLIES	**$ 2,161**	**$ 2,500**	**$ 2,500**	**$ -**	**$ 2,500**
CONTRACT SERVICES	93,027	78,400	82,988	95,645	174,045
ADMINISTRATIVE/LEGAL SUPPORT	25,000	25,000	25,000	-	25,000
TOURISM STAFF	76,673	84,234	84,234	1,271	85,505
CONTRACTUAL SERVICES	**$ 194,700**	**$ 187,634**	**$ 192,222**	**$ 96,916**	**$ 284,550**
TRAINING, MEETINGS, AND TRAVEL	4,236	4,000	4,000	(378)	3,622
DUES, SUBCRIPTIONS, AND BOOKS	5,046	3,972	3,353	(472)	3,500
PRINTING AND PUBLISHING	-	-	-	14,000	14,000
MARKETING	42,681	68,031	125,000	11,623	79,654
PUBLIC ARTS*	17,000	40,000	40,000	7,500	47,500
OTHER CHARGES	**$ 68,963**	**$ 116,003**	**$ 172,353**	**$ 32,273**	**$ 148,276**
CONTINGENCY	2,750	97,063	-	(54,189)	42,874
CONTINGENCY	**$ 2,750**	**$ 97,063**	**$ -**	**$ (54,189)**	**$ 42,874**
TRANSFER - FACILITIES CIP	139,963	-	-	-	-
TRANSFERS	**$ 139,963**	**$ -**	**$ -**	**$ -**	**$ -**
TOTAL EXPENDITURES	**$ 408,537**	**$ 403,200**	**$ 367,075**	**$ 75,000**	**$ 478,200**

TOURISM ADVISORY BOARD/OCCUPANCY TAX FUND

FUND BALANCE SUMMARY		
FUND BALANCE - 9/30/2012	$ 908,887	
FY 2012-2013 PROJ. REVENUES	$ 528,000	
FY 2012-2013 PROJ. EXPENDITURES	367,075	
FY 2012-2013 CHANGE IN FUND BALANCE	160,925	
PROJ. FUND BALANCE - 9/30/2013	$ 1,069,812	
FY 2013-2014 ADOPTED REVENUES		$ 478,200
FY 2013-2014 ADOPTED EXPENDITURES		478,200
FY 2013-2014 CHANGE IN FUND BALANCE		-
PROJ. FUND BALANCE 9/30/2014		$ 1,069,812

* - Tourism contribution to Public Art is limited to 15% of revenue by State Code



CPTV - 10 / CABLE FUND

DESCRIPTION

The CPTV - 10 / Cable Fund is related to the cable television franchise fee and provides funding for the Cedar Park local government channel, CPTV-10, and provides funding for media improvements. By State code, 1% of the total 5% franchise fee must be dedicated to providing and/or maintaining a local government channel and can be used to enhance the programming provided, including capital purchases.

REVENUE

CATEGORY	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 PROJECTED	BUDGET ADJUSTMENTS	FY 2013-2014 BUDGET
FRANCHISE FEES	$ 105,079	$ 95,173	$ 97,156	$ -	$ 95,173
INTEREST	(17)	2,166	-	-	2,166
TOTAL REVENUE	**$ 105,062**	**$ 97,339**	**$ 97,156**	**$ -**	**$ 97,339**

EXPENDITURES

CATEGORY	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 PROJECTED	BUDGET ADJUSTMENTS	FY 2013-2014 BUDGET
OFFICE SUPPLIES & EQUIPMENT	-	7,355	-	(7,355)	-
MATERIALS AND SUPPLIES	**$ -**	**$ 7,355**	**$ -**	**$ (7,355)**	**$ -**
TELEPHONY LINES	20,385	51,124	-	(51,124)	-
TELECOMMUNICATIONS	21	11,200	-	(11,200)	-
OCCUPANCY	**$ 20,406**	**$ 62,324**	**$ -**	**$ (62,324)**	**$ -**
VES	12,124	14,000	16,167	59,458	73,458
CONTRACT SERVICES	-	-	-	6,000	6,000
STAFF SUPPORT	8,496	13,660	-	(13,660)	-
CONTRACTUAL SERVICES	**$ 20,620**	**$ 27,660**	**$ 16,167**	**$ 51,798**	**$ 79,458**
TOTAL EXPENDITURES	**$ 41,026**	**$ 97,339**	**$ 16,167**	**$ (17,881)**	**$ 79,458**

FUND BALANCE SUMMARY

FUND BALANCE - 9/30/2012	$ 154,557				
FY 2012-2013 PROJ. REVENUES			$ 97,156		
FY 2012-2013 PROJ. EXPENDITURES			16,167		
FY 2012-2013 CHANGE IN FUND BALANCE			80,989		
PROJ. FUND BALANCE - 9/30/2013			$ 235,546		
FY 2013-2014 ADOPTED REVENUES					$ 97,339
FY 2013-2014 ADOPTED EXPENDITURES					79,458
FY 2013-2014 CHANGE IN FUND BALANCE					17,881
PROJ. FUND BALANCE 9/30/2014					$ 253,427

TAX INCREMENT REINVESTMENT ZONE FUND

DESCRIPTION

The Tax Reinvestment Zone (TIRZ) is a tax increment reinvestment zone that covers approximately 470 acres of land located within the City of Cedar Park. The general area is bounded by New Hope Road on the north, U.S. 183-A right of way on the east, F.M. 1431 on the south and the railroad right of way to the west. The TIRZ will facilitate a program of public improvements to allow and encourage the development of the 470 acre mixed-use Downtown District which merges retail, office, entertainment and civic uses with a wide variety of high quality, high value, high density single and multi-family housing to create a close-knit, pedestrian friendly urban core.

REVENUE

CATEGORY	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 PROJECTED	BUDGET ADJUSTMENTS	FY 2013-2014 BUDGET
CURRENT AD VALOREM TAXES	$ 483,961	$ 444,148	$ 440,866	$ 14,832	$ 458,980
INTEREST INCOME	-	1,000	750	(250)	750
TOTAL REVENUE	**$ 483,961**	**$ 445,148**	**$ 441,616**	**$ 14,582**	**$ 459,730**

EXPENDITURES

CATEGORY	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 PROJECTED	BUDGET ADJUSTMENTS	FY 2013-2014 BUDGET
CONTRACT SERVICES	$ -	$ -	$ 48,631	$ -	$ -
DEVELOPER REIMBURSEMENTS	$ 475,654	$ 484,961	$ 483,961	$ (44,095)	$ 440,866
TOTAL EXPENDITURES	**$ 475,654**	**$ 484,961**	**$ 532,592**	**$ (44,095)**	**$ 440,866**

FUND BALANCE SUMMARY

FUND BALANCE - 9/30/2012	$ 483,961				
FY 2012-2013 PROJ. REVENUES			$ 441,616		
FY 2012-2013 PROJ. EXPENDITURES			532,592		
FY 2012-2013 CHANGE IN FUND BALANCE			(90,976)		
PROJ. FUND BALANCE - 9/30/2013			$ 392,985		
FY 2013-2014 ADOPTED REVENUES					$ 459,730
FY 2013-2014 ADOPTED EXPENDITURES					440,866
FY 2013-2014 CHANGE IN FUND BALANCE					18,864
PROJ. FUND BALANCE 9/30/2014					$ 411,849

LAW ENFORCEMENT FUND

DESCRIPTION

The Law Enforcement Fund accumulates payments received from the U.S. Department of Justice for the City's equitable share of proceeds from seized and forfeited property. It funds the purchase of equipment for Law Enforcement purposes according to the provisions of Asset Forfeiture Laws.

REVENUE

CATEGORY	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 PROJECTED	BUDGET ADJUSTMENTS	FY 2013-2014 BUDGET
INTEREST INCOME	$ 129	$ 100	$ 120	$ 20	$ 120
OTHER	930	-	1,712	-	-
DEA EQUITABLE SHARING	48,077	-	10,606	-	-
LEOSE FUNDS	-	-	-	-	-
TOTAL REVENUE	**$ 49,136**	**$ 100**	**$ 12,438**	**$ 20**	**$ 120**

EXPENDITURES

CATEGORY	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 PROJECTED	BUDGET ADJUSTMENTS	FY 2013-2014 BUDGET
SMALL TOOLS & EQUIPMENT	11,385	41,121	28,862	(11,121)	30,000
LEOSE FUNDS	6,574	-	-	-	-
MATERIALS AND SUPPLIES	**$ 17,959**	**$ 41,121**	**$ 28,862**	**$ (11,121)**	**$ 30,000**
TOTAL EXPENDITURES	**$ 17,959**	**$ 41,121**	**$ 28,862**	**$ (11,121)**	**$ 30,000**

FUND BALANCE SUMMARY

FUND BALANCE - 9/30/2012	$ 76,604		
FY 2012-2013 PROJ. REVENUES		$ 12,438	
FY 2012-2013 PROJ. EXPENDITURES		28,862	
FY 2012-2013 CHANGE IN FUND BALANCE		(16,424)	
PROJ. FUND BALANCE - 9/30/2013		$ 60,180	
FY 2013-2014 ADOPTED REVENUES			$ 120
FY 2013-2014 ADOPTED EXPENDITURES			30,000
FY 2013-2014 CHANGE IN FUND BALANCE			(29,880)
PROJ. FUND BALANCE 9/30/2014			$ 30,300

4A - ECONOMIC DEVELOPMENT CORPORATION FUND

DESCRIPTION

The Economic Development Fund accumulates the City's half-cent 4A Sales Tax and accounts for expenditures and debt authorized by the Economic Development Board of Directors. The five member board is appointed by the City Council. Appointed Directors serve two-year terms.

REVENUE

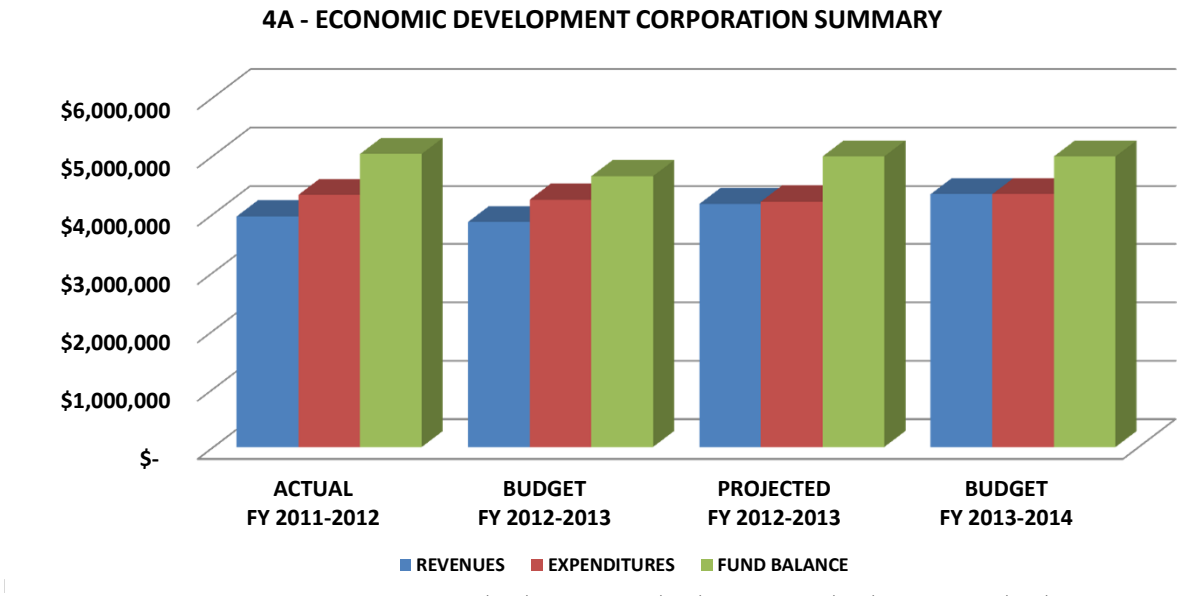
CATEGORY	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 PROJECTED	BUDGET ADJUSTMENTS	FY 2013-2014 BUDGET
4A SALES TAX REVENUE	$ 3,942,204	$ 3,842,560	$ 4,150,000	$ 475,458	$ 4,318,017
INTEREST	13,773	17,500	17,500	-	17,500
TOTAL REVENUE	**$ 3,955,977**	**$ 3,860,060**	**$ 4,167,500**	**$ 475,458**	**$ 4,335,517**

EXPENDITURES

CATEGORY	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 PROJECTED	BUDGET ADJUSTMENTS	FY 2013-2014 BUDGET
CONTRACT SERVICES	351,465	445,617	414,406	6,859	452,476
ACCOUNTING/ADMINISTRATIVE FEES	30,214	32,383	32,383	1,966	34,349
CONTRACT CONTINGENCY	-	5,000	-	54,892	59,892
INCENTIVE COMMITMENTS	236,828	270,000	274,721	30,000	300,000
CONTRACTUAL SERVICES	**$ 618,507**	**$ 753,000**	**$ 721,510**	**$ 93,717**	**$ 846,717**
TRAVEL & MEETINGS	-	2,000	2,000	-	2,000
PROSPECT EXPENSES	-	5,000	5,000	-	5,000
OTHER CHARGES	**$ -**	**$ 7,000**	**$ 7,000**	**$ -**	**$ 7,000**
PROMOTE COMMUNITY	-	-	-	-	-
PROMOTE ECONOMIC DEVELOPMENT	-	-	-	-	-
PROGRAMS	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
TRANSFER TO FACILITIES CIP	223,232	-	-	-	-
TRANSFER TO DEBT SERVICE	3,482,311	3,481,679	3,481,679	120	3,481,799
TRANSFERS	**$ 3,705,543**	**$ 3,481,679**	**$ 3,481,679**	**$ 120**	**$ 3,481,799**
TOTAL EXPENDITURES	**$ 4,324,050**	**$ 4,241,679**	**$ 4,210,189**	**$ 93,837**	**$ 4,335,516**

4A - ECONOMIC DEVELOPMENT CORPORATION FUND

FUND BALANCE SUMMARY		
FUND BALANCE - 9/30/2012	$ 5,027,083	
FY 2012-2013 PROJ. REVENUES	$ 4,167,500	
FY 2012-2013 PROJ. EXPENDITURES	4,210,189	
FY 2012-2013 CHANGE IN FUND BALANCE	(42,689)	
PROJ. UNRESTRICTED FUND BALANCE - 9/30/2013	$ 4,984,394	
FY 2013-2014 ADOPTED REVENUES		$ 4,335,517
FY 2013-2014 ADOPTED EXPENDITURES		4,335,516
FY 2013-2014 CHANGE IN FUND BALANCE		1
PROJ. UNRESTRICTED FUND BALANCE - 9/30/2014		$ 4,984,395



4B - COMMUNITY DEVELOPMENT CORPORATION FUND

DESCRIPTION

The Community Development Fund accumulates the City's half-cent 4B Sales Tax and accounts for expenditures and debt authorized by the Community Development Board of Directors. The seven member board is appointed by the City Council. Appointed Directors serve two-year terms.

REVENUE

CATEGORY	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 PROJECTED	BUDGET ADJUSTMENTS	FY 2013-2014 BUDGET
SALES TAX REVENUE	$ 3,925,867	$ 3,842,560	$ 4,150,000	$ 475,457	$ 4,318,017
OTHER REVENUE	42,775	-	-	-	-
INTEREST	10,429	17,796	17,796	-	17,796
TOTAL REVENUE	**$ 3,979,071**	**$ 3,860,356**	**$ 4,167,796**	**$ 475,457**	**$ 4,335,813**

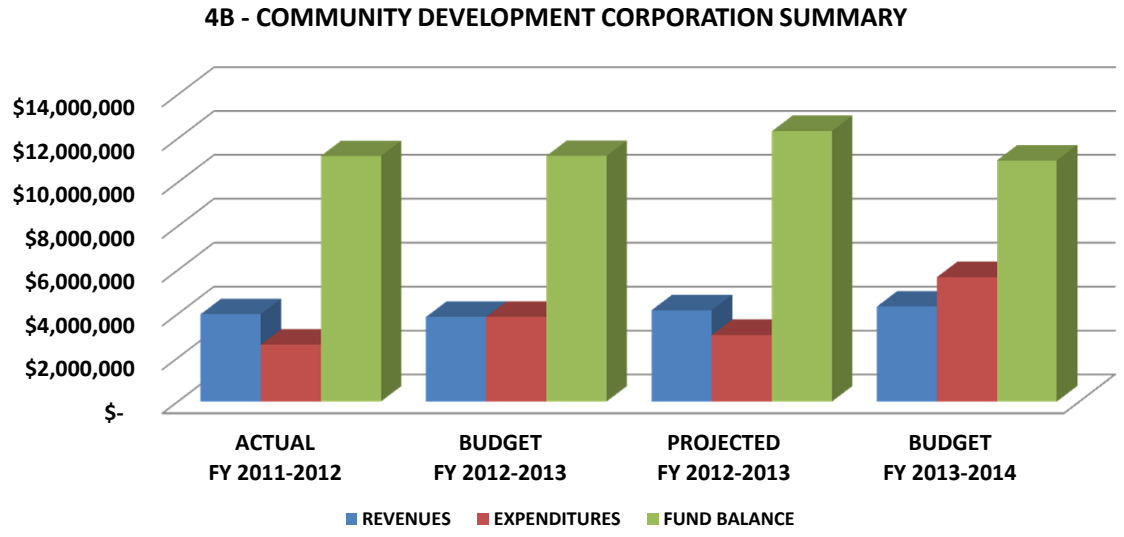
EXPENDITURES

CATEGORY	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 PROJECTED	BUDGET ADJUSTMENTS	FY 2013-2014 BUDGET
LEGAL FEES	-	-	-	-	-
AUDIT FEES	4,018	7,000	7,000	-	7,000
ACCOUNTING/ADMINISTRATIVE FEES	29,388	32,383	32,383	2,048	34,431
STAFF SUPPORT	23,299	29,660	20,000	(7,160)	22,500
CONTRACT SERVICES	5,826	131,531	-	(81,531)	50,000
CONTRACT SERVICES	**$ 62,531**	**$ 200,574**	**$ 59,383**	**$ (86,643)**	**$ 113,931**
BOARD DEVELOPMENT	562	3,460	3,460	-	3,460
DUES, SUBSCRIPTIONS & BOOKS	710	-	-	-	-
OTHER CHARGES	**$ 1,272**	**$ 3,460**	**$ 3,460**	**$ -**	**$ 3,460**
TRANSPORTATION	1,025,239	827,000	827,000	1,717,600	2,544,600
PROMOTE ECONOMIC DEVELOPMENT	339,723	1,150,000	725,000	850,000	2,000,000
PARKS & COMMUNITY FACILITIES	303,770	300,000	300,000	(125,000)	175,000
CORRIDOR ENHANCEMENT PLAN	100,000	100,000	192,000	-	100,000
OVERHEAD STREET SIGN PROJECT	-	-	-	-	-
DESTINATION CITY	-	50,000	-	(50,000)	-
COMMUNITY IDENTITY	29,523	500,000	200,000	(500,000)	-
PROGRAMS	**$ 1,798,255**	**$ 2,927,000**	**$ 2,244,000**	**$ 1,892,600**	**$ 4,819,600**

4B - COMMUNITY DEVELOPMENT CORPORATION FUND

EXPENDITURES					
CATEGORY	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 PROJECTED	BUDGET VARIANCE	FY 2013-2014 BUDGET
DEBT SERVICE	721,710	726,833	725,833	9,613	736,446
TRANSFERS	**$ 721,710**	**$ 726,833**	**$ 725,833**	**$ 9,613**	**$ 736,446**
TOTAL EXPENDITURES	**$ 2,583,768**	**$ 3,857,867**	**$ 3,032,676**	**$ 1,815,570**	**$ 5,673,437**

FUND BALANCE SUMMARY			
FUND BALANCE - 9/30/2012	$ 11,198,845		
FY 2012-2013 PROJ. REVENUES		$ 4,167,796	
FY 2012-2013 PROJ. EXPENDITURES		3,032,676	
FY 2011-2012 CHANGE IN FUND BALANCE		1,135,120	
PROJ. TOTAL FUND BALANCE - 9/30/2012		$ 12,333,965	
FY 2013-2014 ADOPTED REVENUES			$ 4,335,813
FY 2013-2014 ADOPTED EXPENDITURES			5,673,437
FY 2013-2014 CHANGE IN FUND BALANCE			(1,337,624)
PROJ. FUND BALANCE 9/30/2014			$ 10,996,341



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VES FUND

The Vehicle and Equipment Services Fund is an internal service fund which provides for the replacement of capital purchases such as vehicles and computers and is funded by departmental transfers. The fund stabilizes General Fund and Utility Fund spending by allowing for annual payment for replacements over the life of the capital item rather than at the time of replacement. This section includes a fund summary of VES and a summary vehicles and equipment to be replaced during the fiscal year.

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VEHICLE AND EQUIPMENT REPLACEMENT FUND

DESCRIPTION

The Vehicle and Equipment Service Fund provides for the replacement of vehicles and equipment. It accumulates contributions from departments utilizing vehicles or equipment, including computer technology. The replacement schedule is analyzed annually to determine if actual condition exceeds the useful life.

REVENUE

CATEGORY	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 PROJECTED	BUDGET ADJUSTMENTS	FY 2013-2014 BUDGET
REPLACEMENT FEES	$ 2,309,937	$ 1,873,833	$ 1,873,833	$ 369,172	$ 2,243,005
LOSS ON SALE/DISPOSAL	-	-	-	63,750	63,750
INTEREST	6,941	6,000	6,500	1,500	7,500
OTHER INCOME	1,900	-	-	38,500	38,500
TRANSFER-UNRESERVED FUND BALANCE	-	-	-	-	-
TOTAL REVENUE	**$ 2,318,778**	**$ 1,879,833**	**$ 1,880,333**	**$ 472,922**	**$ 2,352,755**

EXPENDITURES

CATEGORY	FY 2011-2012 ACTUAL	FY 2012-2013 BUDGET	FY 2012-2013 PROJECTED	BUDGET ADJUSTMENTS	FY 2013-2014 BUDGET
COMPUTER EQUIPMENT	14,187	-	567,500	738,100	738,100
MATERIALS AND SUPPLIES	**$ 14,187**	**$ -**	**$ 567,500**	**$ 738,100**	**$ 738,100**
COMPUTER SERVICES	58,621	-	-	-	-
CONTRACTUAL SERVICES	**$ 58,621**	**$ -**	**$ -**	**$ -**	**$ -**
EQUIPMENT	294,977	1,355,085	-	(1,355,085)	-
VEHICLES	1,405,120	1,170,578	1,474,244	897,167	2,067,745
CAPITAL OUTLAY	**$ 1,700,097**	**$ 2,525,663**	**$ 1,474,244**	**$ (457,918)**	**$ 2,067,745**
TOTAL EXPENDITURES	**$ 1,772,905**	**$ 2,525,663**	**$ 2,041,744**	**$ 280,182**	**$ 2,805,845**

VEHICLE AND EQUIPMENT REPLACEMENT FUND

FUND BALANCE SUMMARY		
FUND BALANCE - 9/30/2012	$ 3,851,805	
FY 2012-2013 PROJ. REVENUES	$ 1,880,333	
FY 2012-2013 PROJ. EXPENDITURES	2,041,744	
FY 2012-2013 CHANGE IN FUND BALANCE	(161,411)	
PROJ. FUND BALANCE - 9/30/2013	$ 3,690,394	
FY 2013-2014 ADOPTED REVENUES		$ 2,352,755
FY 2013-2014 ADOPTED EXPENDITURES		2,805,845
FY 2013-2014 CHANGE IN FUND BALANCE		(453,090)
PROJ. FUND BALANCE 9/30/2014		$ 3,237,304

PROJECTED VES PURCHASES

Department	Description	QTY	Price	Extended
	Replacement Vehicles			
Police Services	Patrol car	4.0	39,750	159,000
Police Services	CID Vehicle	5.0	35,149	175,745
Police Services	Police Motorcycle	3.0	25,000	75,000
Police Services	Animal Control Truck	2.0	30,000	60,000
Engineering Services	Engineering Truck	1.0	21,000	21,000
Development Services	Code Enforcement truck	2.0	16,000	32,000
Fire Services	Fire Admin Truck	1.0	35,000	35,000
Fire Services	Quint	1.0	1,025,000	1,025,000
Fire Services	Fire Marshal SUV	1.0	30,000	30,000
Fire Services	Trailer	1.0	15,000	15,000
Field Operations	Grade-All	1.0	150,000	150,000
Field Operations	6 Yard Dump Truck	1.0	125,000	125,000
Parks and Recreation	Parks Truck	2.0	23,000	46,000
Parks and Recreation	Wide-Area Mower	1.0	42,000	42,000
Parks and Recreation	Utility Terrain Vehicle	1.0	8,000	8,000
Utilities	Utilities Truck III	2.0	23,000	46,000
Utilities	Utilities Truck I	1.0	16,000	16,000
Utilities	Skag Mower	1.0	7,000	7,000
	Sub Total	31.0		$ 2,067,745
	Replacement Equipment			
Information Technology	Desktop computers	30.0	$ 1,767	53,000
Information Technology	Laptop/Mobile computers	10.0	3,950	39,500
Information Technology	Tablets	8.0	1,000	8,000
Information Technology	Printers/Scanners	11.0	1,200	13,200
Information Technology	Media Equipment	6.0	1,333	8,000
Information Technology	Server Equipment	82.0	7,468	612,400
Information Technology	Phone System	1.0	4,000	4,000
	Sub Total	148.0		$ 738,100
	Total	**179.0**		**$ 2,805,845**

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DEBT SERVICE FUNDS

The debt service funds provide funding for the city's debt payments. The City has General Obligation Debt fund, which is supported by property and sales taxes, and Utility Debt Fund which is supported by enterprise revenues such as water sales. Included in the in the section is a summary of legal debt margin, summary of each fund, details on the adopted year's payment, and summary of out-going debt payments

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GENERAL DEBT SERVICE FUND

DESCRIPTION

The General Debt Service Fund provides a mechanism for accumulating government resources and payment of principal and interest from general obligation bonds and certification of obligations. Debt service is paid from current and delinquent ad valorem tax collection designated for debt service.

DEBT POLICY

The objective of the City of Cedar Park's debt management policy is to maintain the City's ability to incur present and future debt at the most beneficial interest rates in amounts needed for financing the adopted Capital Improvements Program without adversely affecting the City's ability to finance essential City

POLICY STATEMENTS

- A five-year capital improvements program will be developed and updated annually along with corresponding anticipated funding sources.
- Capital projects finance through the issuance of bonded debt will be financed for a period not to exceed the useful life of the project.
- Efforts will be made to maintain or improve the City's bond rating. Effective communication will continue with bond rating agencies concerning Cedar Park's overall financial condition.

LEGAL DEBT MARGIN

The City Charter and the State of Texas limit general obligation debt of the City of Cedar Park. The charter limit is ten percent of taxable values, which equals a maximum debt level of $ 470,707,038. The State of Texas limits the maximum debt service to be $2.50 for $100 assessed valuation and administratively, and the Attorney General of the State of Texas will permit a maximum allocation of $1.50 of ad valorem tax rate for general obligation debt service.

FISCAL YEAR	ASSESSED VALUATION	CITY CHARTER ANNUAL MAXIMUM DEBT LEVEL	STATE LEGAL ANNUAL MAXIMUM DEBT LEVEL	ACTUAL EXPENDED DEBT SERVICE
2005	2,154,065,400	215,406,540	32,310,981	4,979,633
2006	2,325,565,657	232,556,566	34,883,485	5,750,503
2007	2,686,303,395	268,630,340	40,294,551	6,117,174
2008	3,332,911,410	333,291,141	49,993,671	8,130,275
2009	3,963,497,416	396,349,742	59,452,461	12,338,223
2010	3,999,512,680	399,951,268	59,992,690	12,427,771
2011	3,988,355,181	398,835,518	59,825,328	12,581,177
2012	4,200,040,324	420,004,032	63,000,605	15,205,461
2013	4,707,070,384	470,707,038	70,606,056	14,412,568
2014	5,099,284,250	509,928,425	76,489,264	15,565,886

GENERAL DEBT OBLIGATION FUND

REVENUE					
CATEGORY	**FY 2011-2012 ACTUAL**	**FY 2012-2013 BUDGET**	**FY 2012-2013 PROJECTED**	**BUDGET ADJUSTMENTS**	**FY 2013-2014 BUDGET**
CURRENT AD VALOREM TAXES	$ 9,801,065	$ 10,673,789	$ 10,833,853	$ 1,144,353	$ 11,818,142
DELINQUENT AD VALOREM TAXES	43,760	35,000	80,618	20,000	55,000
PENALTIES AND INTEREST AD VALOREM	35,686	30,000	38,048	5,000	35,000
OTHER REVENUE	-	-	-	-	-
TRANSFER FROM 4A	3,482,411	3,481,679	3,481,679	120	3,481,799
TRANSFER FROM 4B	453,460	262,100	463,733	208,396	470,496
TRANSFER FROM SOLID WASTE FUND	170,048	-	173,900	176,436	176,436
INTEREST INCOME	21,699	15,000	15,000	-	15,000
TOTAL REVENUE	**$ 14,008,129**	**$ 14,497,568**	**$ 15,086,830**	**$ 1,554,306**	**$ 16,051,873**

EXPENDITURES					
CATEGORY	**FY 2011-2012 ACTUAL**	**FY 2012-2013 BUDGET**	**FY 2012-2013 PROJECTED**	**BUDGET ADJUSTMENTS**	**FY 2013-2014 BUDGET**
CONTRACT SERVICES	11,418	13,000	12,000	-	13,000
BOND ISSUE COSTS	258,113	-	-	700,000	700,000
ARBITRAGE COMPLIANCE SERVICES	2,400	15,500	15,500	-	15,500
CONTRACTUAL SERVICES	**$ 271,931**	**$ 28,500**	**$ 27,500**	**$ 700,000**	**$ 728,500**
BOND PRINCIPAL - ALL	9,027,354	6,945,000	7,205,000	1,530,000	8,475,000
BOND INTEREST - ALL	6,833,391	6,986,171	6,904,203	(595,285)	6,390,886
UNLIMITED TAX BONDS - WCID	1,433,300	481,396	481,396	(481,396)	-
AGENT FEES - ALL	6,900	5,000	5,200	2,000	7,000
TRANSFERS OUT	**$ 17,300,945**	**$ 14,417,567**	**$ 14,595,799**	**$ 455,319**	**$ 14,872,886**
TOTAL EXPENDITURES	**$ 17,572,876**	**$ 14,446,067**	**$ 14,623,299**	**$ 1,155,319**	**$ 15,601,386**

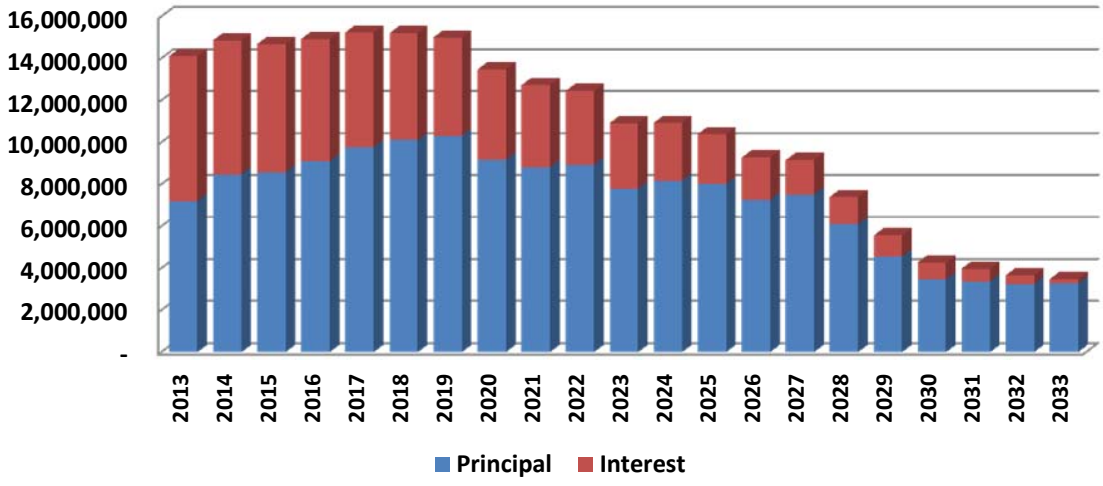
GENERAL DEBT OBLIGATION FUND

FUND BALANCE SUMMARY		
FUND BALANCE - 9/30/2012	$ 3,573,953	
FY 2012-2013 PROJ. REVENUES	$ 15,086,830	
FY 2012-2013 PROJ. EXPENDITURES	14,623,299	
FY 2012-2013 CHANGE IN FUND BALANCE	463,531	
PROJ. FUND BALANCE - 9/30/2013	$ 4,037,484	
FY 2013-2014 ADOPTED REVENUES		$ 16,051,873
FY 2013-2014 ADOPTED EXPENDITURES		15,601,386
FY 2013-2014 CHANGE IN FUND BALANCE		450,487
PROJ. FUND BALANCE 9/30/2014		$ 4,487,972

GENERAL DEBT OBLIGATIONS

Year	Principal	Interest	Total P+I
2013	$ 7,205,000	$ 6,904,203	$ 14,109,203
2014	8,475,000	6,390,886	14,865,886
2015	8,585,000	6,101,796	14,686,796
2016	9,105,000	5,827,200	14,932,200
2017	9,765,000	5,477,308	15,242,308
2018	10,110,000	5,090,972	15,200,972
2019	10,305,000	4,695,822	15,000,822
2020	9,175,000	4,300,514	13,475,514
2021	8,830,000	3,904,550	12,734,550
2022	8,945,000	3,507,038	12,452,038
2023	7,795,000	3,127,344	10,922,344
2024	8,175,000	2,758,436	10,933,436
2025	8,020,000	2,374,155	10,394,155
2026	7,275,000	2,002,163	9,277,163
2027	7,520,000	1,631,653	9,151,653
2028	6,115,000	1,286,863	7,401,863
2029	4,545,000	1,017,100	5,562,100
2030	3,475,000	799,995	4,274,995
2031	3,385,000	599,778	3,984,778
2032	3,260,000	404,263	3,664,263
2033	3,275,000	206,653	3,481,653
Total	**$ 153,340,000**	**$ 68,408,691**	**$ 221,748,691**

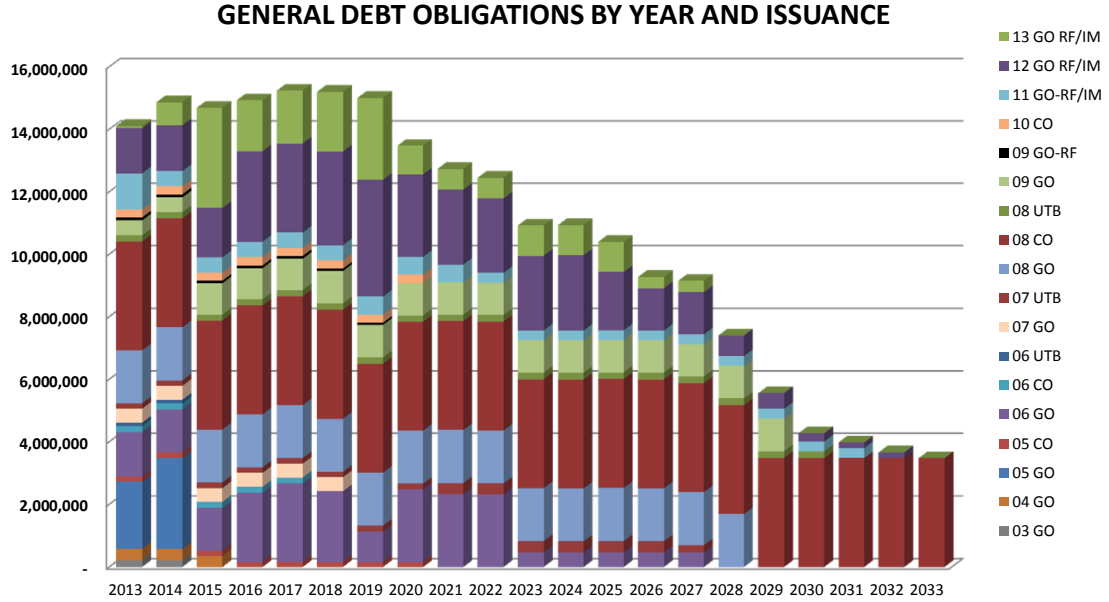
GENERAL DEBT PRINCIPAL AND INTEREST OBLIGATIONS BY YEAR



GENERAL DEBT OBLIGATIONS BY DEBT ISSUANCE

Year	2003 GENERAL OBLIGATION	2004 GENERAL OBLIGATION	2005 GENERAL OBLIGATION	2005 CERTIFICATE OF OBLIGATION	2006 GENERAL OBLIGATION	2006 CERTIFICATE OF OBLIGATION	2006 UNLIMITED TAX BONDS - WCID DEBT	2007 GENERAL OBLIGATION	2007 UNLIMITED TAX BONDS - WCID DEBT
2013	$ 220,900	$ 364,598	$ 2,140,330	$ 164,532	$ 1,427,780	$ 185,500	$ 109,745	$ 447,766	$ 174,273
2014	208,639	363,289	2,916,125	164,554	1,388,680	184,200	119,370	444,260	176,673
2015	-	361,212	-	164,214	1,365,380	187,600	-	444,835	178,873
2016	-	-	-	163,684	2,214,080	185,700	-	446,360	175,873
2017	-	-	-	167,871	2,507,480	183,600	-	448,830	172,873
2018	-	-	-	161,745	2,257,355	-	-	449,900	174,873
2019	-	-	-	165,332	979,630	-	-	-	176,673
2020	-	-	-	163,500	2,325,425	-	-	-	178,273
2021	-	-	-	-	2,330,372	-	-	-	354,673
2022	-	-	-	-	2,327,462	-	-	-	343,603
2023	-	-	-	-	463,250	-	-	-	362,533
2024	-	-	-	-	464,250	-	-	-	355,083
2025	-	-	-	-	464,250	-	-	-	367,425
2026	-	-	-	-	463,250	-	-	-	358,730
2027	-	-	-	-	461,250	-	-	-	239,660
2028	-	-	-	-	-	-	-	-	-
2029	-	-	-	-	-	-	-	-	-
2030	-	-	-	-	-	-	-	-	-
2031	-	-	-	-	-	-	-	-	-
2032	-	-	-	-	-	-	-	-	-
2033	-	-	-	-	-	-	-	-	-
Total	**$ 429,539**	**$ 1,089,099**	**$ 5,056,455**	**$ 1,315,432**	**$ 21,439,894**	**$ 926,600**	**$ 229,115**	**$ 2,681,951**	**$ 3,790,085**

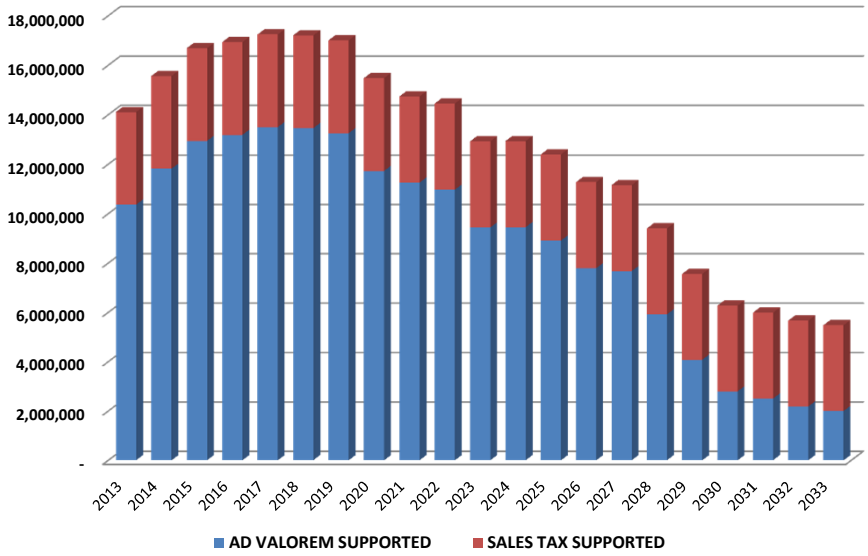
GENERAL DEBT OBLIGATIONS BY YEAR AND ISSUANCE



GENERAL DEBT OBLIGATIONS BY DEBT ISSUANCE

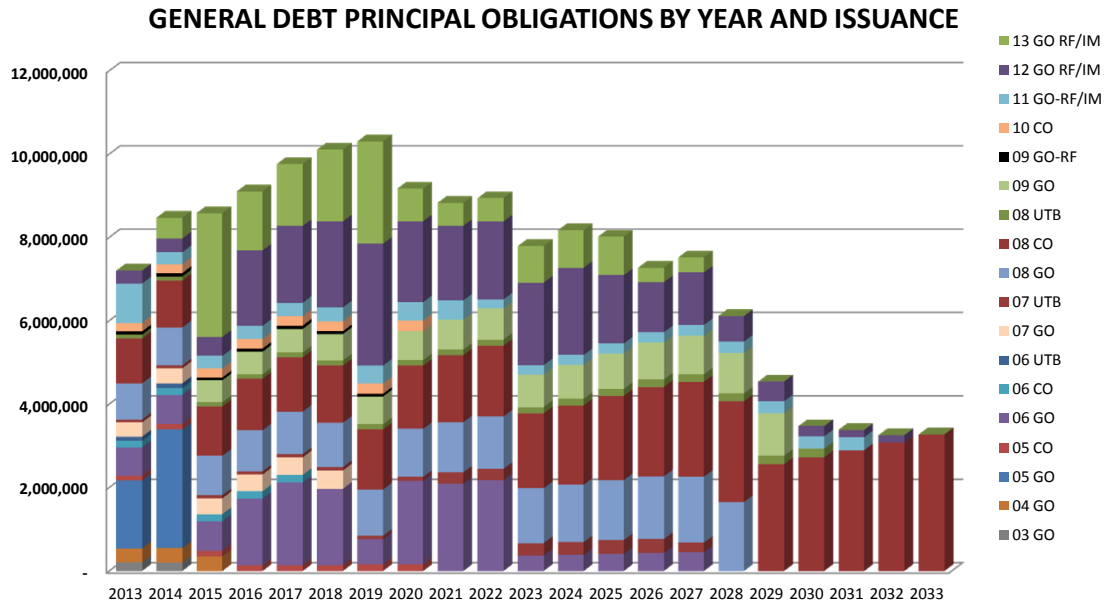
Year	2008 GENERAL OBLIGATION	2008 CERTIFICATE OF OBLIGATION	2008 UNLIMITED TAX BONDS - WCID DEBT	2009 GENERAL OBLIGATION	2009 GENERAL OBLIGATION - REFUNDING	2010 CERTIFICATE OF OBLIGATION	2011 GENERAL OBLIGATION REF & IMP	2012 GENERAL OBLIGATION REF & IMP	2013 GENERAL OBLIGATION REF & IMP
2013	$ 1,692,705	$ 3,481,679	$ 197,379	$ 478,881	$ 90,525	$ 262,100	$ 1,150,450	$ 1,449,481	$ 70,585
2014	1,697,105	3,481,799	198,223	478,881	93,775	265,950	478,150	1,463,081	743,133
2015	1,695,005	3,482,799	193,973	1,002,256	76,800	264,500	485,800	1,580,231	3,203,320
2016	1,696,405	3,479,389	195,823	1,002,456	84,513	267,900	491,575	2,894,481	1,633,962
2017	1,696,205	3,481,404	202,358	1,000,156	86,800	261,000	487,050	2,851,481	1,695,201
2018	1,694,405	3,484,064	208,390	1,035,281	74,000	264,100	487,300	2,998,381	1,911,179
2019	1,695,905	3,481,728	203,953	1,037,906	66,300	266,900	570,975	3,743,956	2,611,565
2020	1,694,883	3,478,968	204,390	1,037,381	-	268,774	570,800	2,637,331	915,789
2021	1,695,455	3,481,098	204,515	1,034,081	-	-	572,800	2,394,081	667,475
2022	1,692,396	3,483,008	209,385	1,034,681	-	-	314,300	2,382,581	664,623
2023	1,696,013	3,479,408	208,730	1,034,081	-	-	315,500	2,396,331	966,500
2024	1,696,145	3,480,298	212,730	1,036,672	-	-	316,300	2,409,456	962,503
2025	1,696,908	3,483,258	211,330	1,036,800	-	-	311,800	1,861,081	961,305
2026	1,693,240	3,483,826	214,565	1,034,378	-	-	312,000	1,350,081	367,093
2027	1,695,743	3,481,694	212,390	1,034,784	-	-	311,800	1,348,581	365,751
2028	1,694,306	3,481,554	215,010	1,037,725	-	-	316,100	657,169	-
2029	-	3,482,790	217,220	1,042,950	-	-	314,900	504,241	-
2030	-	3,480,938	218,820	-	-	-	313,300	261,938	-
2031	-	3,483,991	-	-	-	-	316,200	184,588	-
2032	-	3,481,001	-	-	-	-	-	183,263	-
2033	-	3,481,653	-	-	-	-	-	-	-
Total	**$ 27,122,823**	**$ 73,116,337**	**$ 3,729,181**	**$ 16,399,353**	**$ 572,713**	**$ 2,121,224**	**$ 8,437,100**	**$ 35,551,816**	**$ 17,739,984**

GENERAL DEBT OBLIGATIONS BY TAX SUPPORT



GENERAL DEBT PRINCIPAL OBLIGATIONS BY DEBT ISSUANCE

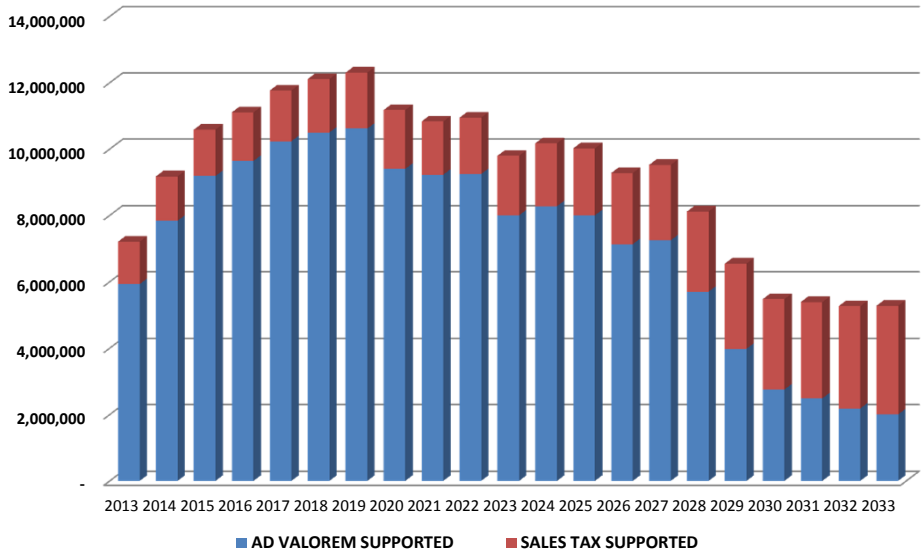
Year	2003 GENERAL OBLIGATION	2004 GENERAL OBLIGATION	2005 GENERAL OBLIGATION	2005 CERTIFICATE OF OBLIGATION	2006 GENERAL OBLIGATION	2006 CERTIFICATE OF OBLIGATION	2006 UNLIMITED TAX BONDS - WCID DEBT	2007 GENERAL OBLIGATION	2007 UNLIMITED TAX BONDS - WCID DEBT
2013	$ 210,000	$ 335,000	$ 1,625,000	$ 120,000	$ 675,000	$ 155,000	$ 100,000	$ 345,000	$ 65,000
2014	205,000	345,000	2,845,000	125,000	705,000	160,000	115,000	360,000	70,000
2015	-	355,000	-	130,000	710,000	170,000	-	380,000	75,000
2016	-	-	-	135,000	1,605,000	175,000	-	400,000	75,000
2017	-	-	-	145,000	1,980,000	180,000	-	420,000	75,000
2018	-	-	-	145,000	1,825,000	-	-	440,000	80,000
2019	-	-	-	155,000	605,000	-	-	-	85,000
2020	-	-	-	160,000	2,005,000	-	-	-	90,000
2021	-	-	-	-	2,095,000	-	-	-	270,000
2022	-	-	-	-	2,180,000	-	-	-	270,000
2023	-	-	-	-	370,000	-	-	-	300,000
2024	-	-	-	-	390,000	-	-	-	305,000
2025	-	-	-	-	410,000	-	-	-	330,000
2026	-	-	-	-	430,000	-	-	-	335,000
2027	-	-	-	-	450,000	-	-	-	230,000
2028	-	-	-	-	-	-	-	-	-
2029	-	-	-	-	-	-	-	-	-
2030	-	-	-	-	-	-	-	-	-
2031	-	-	-	-	-	-	-	-	-
2032	-	-	-	-	-	-	-	-	-
2033	-	-	-	-	-	-	-	-	-
Total	**$ 415,000**	**$ 1,035,000**	**$ 4,470,000**	**$ 1,115,000**	**$ 16,435,000**	**$ 840,000**	**$ 215,000**	**$ 2,345,000**	**$ 2,655,000**



GENERAL DEBT PRINCIPAL OBLIGATIONS BY DEBT ISSUANCE

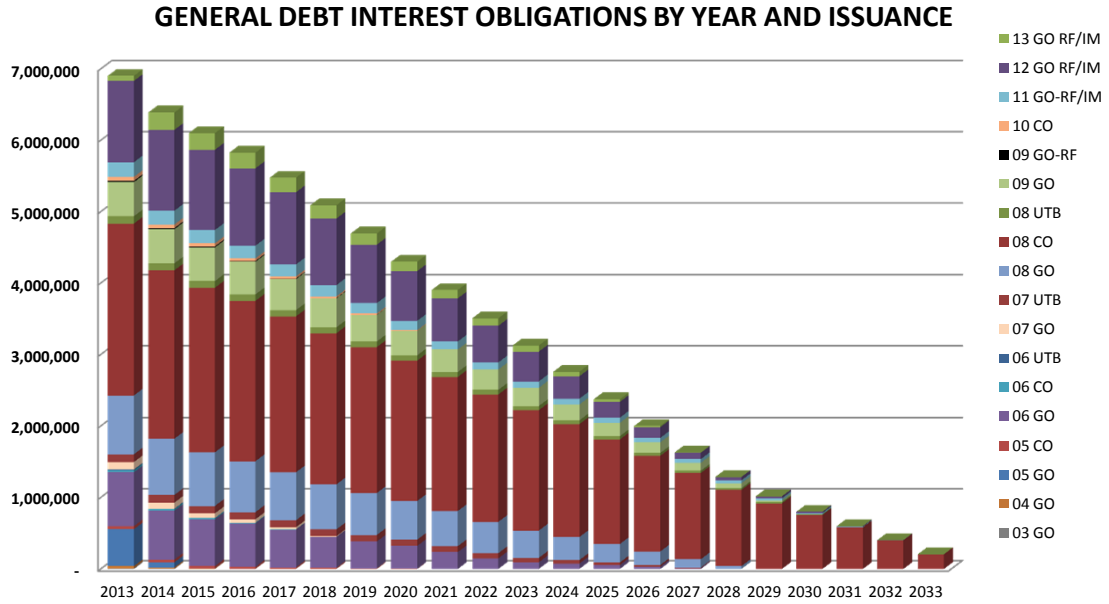
Year	2008 GENERAL OBLIGATION	2008 CERTIFICATE OF OBLIGATION	2008 UNLIMITED TAX BONDS - WCID DEBT	2009 GENERAL OBLIGATION	2009 GENERAL OBLIGATION - REFUNDING	2010 CERTIFICATE OF OBLIGATION	2011 GENERAL OBLIGATION REF & IMP	2012 GENERAL OBLIGATION REF & IMP	2013 GENERAL OBLIGATION REF & IMP
2013	$ 870,000	$ 1,075,000	$ 95,000	$ -	$ 75,000	$ 205,000	$ 945,000	$ 310,000	$ -
2014	910,000	1,125,000	100,000	-	80,000	215,000	285,000	330,000	500,000
2015	945,000	1,180,000	100,000	530,000	65,000	220,000	300,000	455,000	2,970,000
2016	985,000	1,235,000	105,000	545,000	75,000	230,000	315,000	1,810,000	1,415,000
2017	1,025,000	1,300,000	115,000	565,000	80,000	230,000	320,000	1,840,000	1,490,000
2018	1,065,000	1,370,000	125,000	630,000	70,000	240,000	330,000	2,065,000	1,725,000
2019	1,110,000	1,440,000	125,000	665,000	65,000	250,000	425,000	2,925,000	2,455,000
2020	1,155,000	1,515,000	130,000	695,000	-	260,000	440,000	1,940,000	785,000
2021	1,205,000	1,605,000	135,000	720,000	-	-	460,000	1,790,000	550,000
2022	1,255,000	1,700,000	145,000	750,000	-	-	215,000	1,870,000	560,000
2023	1,315,000	1,795,000	150,000	780,000	-	-	225,000	1,980,000	880,000
2024	1,375,000	1,900,000	160,000	815,000	-	-	235,000	2,095,000	900,000
2025	1,440,000	2,020,000	165,000	850,000	-	-	240,000	1,640,000	925,000
2026	1,505,000	2,145,000	175,000	885,000	-	-	250,000	1,200,000	350,000
2027	1,580,000	2,275,000	180,000	925,000	-	-	260,000	1,260,000	360,000
2028	1,655,000	2,415,000	190,000	970,000	-	-	275,000	610,000	-
2029	-	2,565,000	200,000	1,020,000	-	-	285,000	475,000	-
2030	-	2,725,000	210,000	-	-	-	295,000	245,000	-
2031	-	2,900,000	-	-	-	-	310,000	175,000	-
2032	-	3,080,000	-	-	-	-	-	180,000	-
2033	-	3,275,000	-	-	-	-	-	-	-
Total	**$ 19,395,000**	**$ 40,640,000**	**$ 2,605,000**	**$ 11,345,000**	**$ 510,000**	**$ 1,850,000**	**$ 6,410,000**	**$ 25,195,000**	**$ 15,865,000**

GENERAL DEBT PRINCIPAL OBLIGATIONS BY TAX SUPPORT



GENERAL DEBT INTEREST OBLIGATIONS BY DEBT ISSUANCE

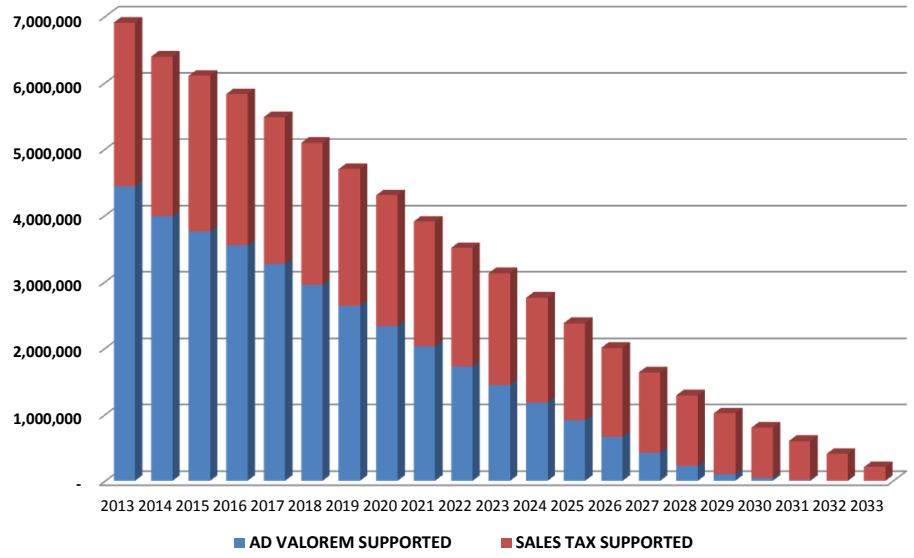
Year	2003 GENERAL OBLIGATION	2004 GENERAL OBLIGATION	2005 GENERAL OBLIGATION	2005 CERTIFICATE OF OBLIGATION	2006 GENERAL OBLIGATION	2006 CERTIFICATE OF OBLIGATION	2006 UNLIMITED TAX BONDS - WCID DEBT	2007 GENERAL OBLIGATION	2007 UNLIMITED TAX BONDS - WCID DEBT
2013	$ 10,900	$ 29,598	$ 515,325	$ 44,532	$ 752,780	$ 30,500	$ 9,745	$ 102,766	$ 109,273
2014	3,639	18,289	71,125	39,554	683,680	24,200	4,370	84,260	106,673
2015	-	6,212	-	34,214	655,380	17,600	-	64,835	103,873
2016	-	-	-	28,684	609,080	10,700	-	46,360	100,873
2017	-	-	-	22,871	527,480	3,600	-	28,830	97,873
2018	-	-	-	16,745	432,355	-	-	9,900	94,873
2019	-	-	-	10,332	374,630	-	-	-	91,673
2020	-	-	-	3,500	320,425	-	-	-	88,273
2021	-	-	-	-	235,372	-	-	-	84,673
2022	-	-	-	-	147,462	-	-	-	73,603
2023	-	-	-	-	93,250	-	-	-	62,533
2024	-	-	-	-	74,250	-	-	-	50,083
2025	-	-	-	-	54,250	-	-	-	37,425
2026	-	-	-	-	33,250	-	-	-	23,730
2027	-	-	-	-	11,250	-	-	-	9,660
2028	-	-	-	-	-	-	-	-	-
2029	-	-	-	-	-	-	-	-	-
2030	-	-	-	-	-	-	-	-	-
2031	-	-	-	-	-	-	-	-	-
2032	-	-	-	-	-	-	-	-	-
2033	-	-	-	-	-	-	-	-	-
Total	**$ 14,539**	**$ 54,099**	**$ 586,450**	**$ 200,432**	**$ 5,004,894**	**$ 86,600**	**$ 14,115**	**$ 336,951**	**$ 1,135,085**



GENERAL DEBT INTEREST OBLIGATIONS BY DEBT ISSUANCE

Year	2008 GENERAL OBLIGATION	2008 CERTIFICATE OF OBLIGATION	2008 UNLIMITED TAX BONDS - WCID DEBT	2009 GENERAL OBLIGATION	2009 GENERAL OBLIGATION - REFUNDING	2010 CERTIFICATE OF OBLIGATION	2011 GENERAL OBLIGATION REF & IMP	2012 GENERAL OBLIGATION REF & IMP	2013 GENERAL OBLIGATION REF & IMP
2013	$ 822,705	$ 2,406,679	$ 102,379	$ 478,881	$ 15,525	$ 57,100	$ 205,450	$ 1,139,481	$ 70,585
2014	787,105	2,356,799	98,223	478,881	13,775	50,950	193,150	1,133,081	243,133
2015	750,005	2,302,799	93,973	472,256	11,800	44,500	185,800	1,125,231	233,320
2016	711,405	2,244,389	90,823	457,456	9,513	37,900	176,575	1,084,481	218,962
2017	671,205	2,181,404	87,358	435,156	6,800	31,000	167,050	1,011,481	205,201
2018	629,405	2,114,064	83,390	405,281	4,000	24,100	157,300	933,381	186,179
2019	585,905	2,041,728	78,953	372,906	1,300	16,900	145,975	818,956	156,565
2020	539,883	1,963,968	74,390	342,381	-	8,774	130,800	697,331	130,789
2021	490,455	1,876,098	69,515	314,081	-	-	112,800	604,081	117,475
2022	437,396	1,783,008	64,385	284,681	-	-	99,300	512,581	104,623
2023	381,013	1,684,408	58,730	254,081	-	-	90,500	416,331	86,500
2024	321,145	1,580,298	52,730	221,672	-	-	81,300	314,456	62,503
2025	256,908	1,463,258	46,330	186,800	-	-	71,800	221,080	36,305
2026	188,240	1,338,826	39,565	149,378	-	-	62,000	150,081	17,093
2027	115,743	1,206,694	32,390	109,784	-	-	51,800	88,581	5,751
2028	39,306	1,066,554	25,010	67,725	-	-	41,100	47,169	-
2029	-	917,790	17,220	22,950	-	-	29,900	29,241	-
2030	-	755,938	8,820	-	-	-	18,300	16,937	-
2031	-	583,991	-	-	-	-	6,200	9,588	-
2032	-	401,001	-	-	-	-	-	3,263	-
2033	-	206,653	-	-	-	-	-	-	-
Total	**$ 7,727,823**	**$ 32,476,337**	**$ 1,124,181**	**$ 5,054,353**	**$ 62,713**	**$ 271,224**	**$ 2,027,100**	**$ 10,356,811**	**$ 1,874,984**

GENERAL DEBT INTEREST OBLIGATIONS BY TAX SUPPORT



UTILITY DEBT SERVICE FUND

REVENUE					
CATEGORY	**FY 2010-2011 ACTUAL**	**FY 2011-2012 BUDGET**	**FY 2011-2012 PROJECTED**	**BUDGET ADJUSTMENTS**	**FY 2012-2013 BUDGET**
INTEREST INCOME	$ 20,927	$ 22,000	$ 22,720	$ -	$ 22,000
TRANSFER-IN - UTILITY FUND	7,189,617	7,167,737	7,167,737	(119,576)	7,048,161
TOTAL REVENUE	**$ 7,210,544**	**$ 7,189,737**	**$ 7,190,457**	**$ (119,576)**	**$ 7,070,161**

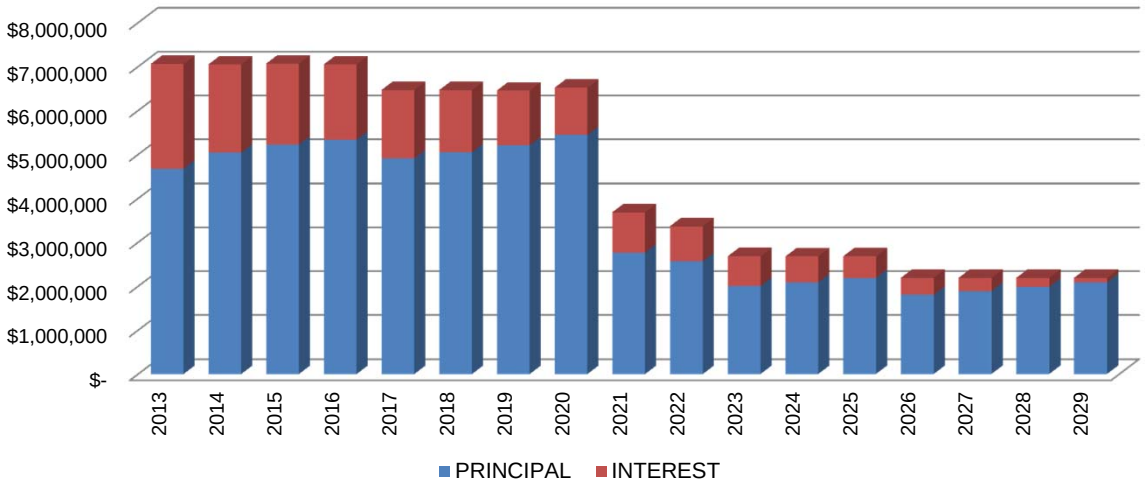
EXPENDITURES					
CATEGORY	**FY 2010-2011 ACTUAL**	**FY 2011-2012 BUDGET**	**FY 2011-2012 PROJECTED**	**BUDGET ADJUSTMENTS**	**FY 2012-2013 BUDGET**
CONTRACT SERVICES	-	-	-	-	-
BOND ISSUE COSTS	-	-	-	-	-
CONTRACTUAL SERVICES	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
BOND PRINCIPAL - ALL	4,320,000	4,500,000	4,675,000	540,000	5,040,000
BOND INTEREST - ALL	2,777,692	2,667,737	2,382,020	(659,576)	2,008,161
ARBITRAGE REBATE	-	15,000	5,000	-	15,000
AGENT FEES	1,400	2,500	10,000	-	2,500
TRANSFERS OUT	**$ 7,099,092**	**$ 7,185,237**	**$ 7,072,020**	**$ (119,576)**	**$ 7,065,661**
TOTAL EXPENDITURES	**$ 7,099,092**	**$ 7,185,237**	**$ 7,072,020**	**$ (119,576)**	**$ 7,065,661**

FUND BALANCE SUMMARY			
FUND BALANCE - 9/30/2012	$ 10,281,896		
FY 2012-2013 PROJ. REVENUES		$ 7,190,457	
FY 2012-2013 PROJ. EXPENDITURES		7,072,020	
FY 2012-2013 CHANGE IN FUND BALANCE		118,437	
PROJ. FUND BALANCE - 9/30/2013		$ 10,400,333	
FY 2013-2014 ADOPTED REVENUES			$ 7,070,161
FY 2013-2014 ADOPTED EXPENDITURES			7,065,661
FY 2013-2014 CHANGE IN FUND BALANCE			4,500
PROJ. FUND BALANCE 9/30/2014			$ 10,404,833

UTILITY DEBT OBLIGATIONS

FISCAL YEAR	PRINCIPAL	INTEREST	TOTAL
2013	$ 4,675,000	$ 2,382,020	$ 7,057,020
2014	5,040,000	2,008,161	7,048,161
2015	5,220,000	1,845,336	7,065,336
2016	5,335,000	1,713,006	7,048,006
2017	4,905,000	1,559,718	6,464,718
2018	5,050,000	1,413,120	6,463,120
2019	5,210,000	1,242,514	6,452,514
2020	5,440,000	1,076,510	6,516,510
2021	2,765,000	916,179	3,681,179
2022	2,570,000	794,167	3,364,167
2023	2,000,000	678,437	2,678,437
2024	2,090,000	584,818	2,674,818
2025	2,190,000	486,929	2,676,929
2026	1,800,000	388,000	2,188,000
2027	1,890,000	298,000	2,188,000
2028	1,985,000	203,500	2,188,500
2029	2,085,000	104,250	2,189,250
TOTAL	**$ 60,250,000**	**$ 17,694,665**	**$ 77,944,665**

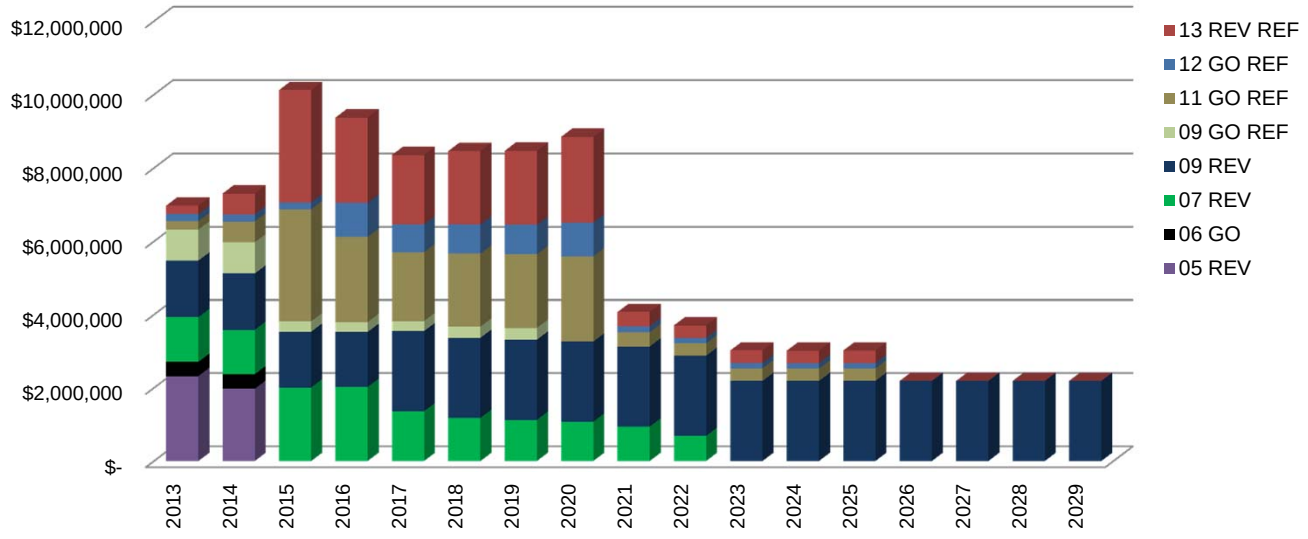
UTILITY DEBT PRINCIPAL AND INTEREST OBLIGATIONS BY YEAR



UTILITY DEBT OBLIGATIONS BY DEBT ISSUANCE

FISCAL YEAR	2005 REVENUE BONDS	2006 GENERAL OBLIGATION	2007 REVENUE BONDS	2009 REVENUE BONDS	2009 GENERAL OBLIGATION	2011 GENERAL OBLIGATION	2012 GENERAL OBLIGATION	2013 REVENUE BONDS
2013	$ 2,320,356	$ 387,900	$ 1,221,013	$ 1,543,288	$ 845,575	$ 314,250	$ 193,750	$ 230,889
2014	1,974,000	397,800	1,210,813	1,538,088	852,938	313,100	193,750	567,673
2015	-	-	2,009,813	1,521,500	284,400	-	193,750	3,055,873
2016	-	-	2,019,563	1,503,750	271,688	-	928,750	2,324,256
2017	-	-	1,359,813	2,188,600	273,288	-	756,650	1,886,368
2018	-	-	1,178,813	2,187,450	303,300	-	796,150	1,997,408
2019	-	-	1,124,013	2,188,900	321,300	-	805,000	2,013,302
2020	-	-	1,074,813	2,186,700	-	-	925,500	2,329,498
2021	-	-	939,800	2,187,500	-	-	165,375	388,504
2022	-	-	688,050	2,187,000	-	-	148,875	340,242
2023	-	-	-	2,188,000	-	-	147,500	342,937
2024	-	-	-	2,185,250	-	-	150,750	338,818
2025	-	-	-	2,188,750	-	-	148,625	339,554
2026	-	-	-	2,188,000	-	-	-	-
2027	-	-	-	2,188,000	-	-	-	-
2028	-	-	-	2,188,500	-	-	-	-
2029	-	-	-	2,189,250	-	-	-	-
TOTAL	**$ 4,294,356**	**$ 785,700**	**$ 12,826,500**	**$ 34,548,525**	**$ 3,152,488**	**$ 627,350**	**$ 5,554,425**	**$ 16,155,321**

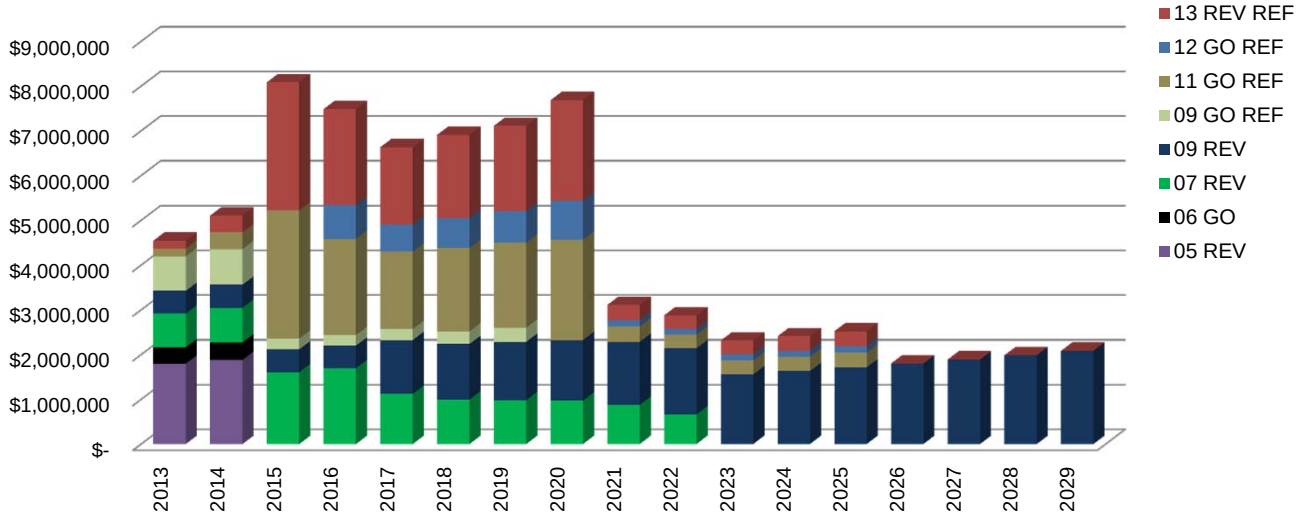
UTILITY DEBT OBLIGATIONS BY YEAR AND ISSUANCE



UTILITY DEBT PRINCIPAL OBLIGATIONS BY DEBT ISSUANCE

FISCAL YEAR	2005 REVENUE BONDS	2006 GENERAL OBLIGATION	2007 REVENUE BONDS	2009 REVENUE BONDS	2009 GENERAL OBLIGATION	2011 GENERAL OBLIGATION	2012 GENERAL OBLIGATION	2013 REVENUE BONDS
2013	$ 1,795,000	$ 365,000	$ 755,000	$ 510,000	$ 770,000	$ 305,000	$ -	$ 175,000
2014	1,880,000	390,000	775,000	515,000	795,000	310,000	-	375,000
2015	-	-	1,605,000	510,000	240,000	-	-	2,865,000
2016	-	-	1,695,000	505,000	235,000	-	750,000	2,150,000
2017	-	-	1,120,000	1,205,000	245,000	-	605,000	1,730,000
2018	-	-	995,000	1,240,000	285,000	-	670,000	1,860,000
2019	-	-	980,000	1,305,000	315,000	-	710,000	1,900,000
2020	-	-	970,000	1,355,000	-	-	870,000	2,245,000
2021	-	-	875,000	1,410,000	-	-	135,000	345,000
2022	-	-	660,000	1,480,000	-	-	125,000	305,000
2023	-	-	-	1,555,000	-	-	130,000	315,000
2024	-	-	-	1,630,000	-	-	140,000	320,000
2025	-	-	-	1,715,000	-	-	145,000	330,000
2026	-	-	-	1,800,000	-	-	-	-
2027	-	-	-	1,890,000	-	-	-	-
2028	-	-	-	1,985,000	-	-	-	-
2029	-	-	-	2,085,000	-	-	-	-
TOTAL	**$ 3,675,000**	**$ 755,000**	**$ 10,430,000**	**$ 22,695,000**	**$ 2,885,000**	**$ 615,000**	**$ 4,280,000**	**$ 14,915,000**

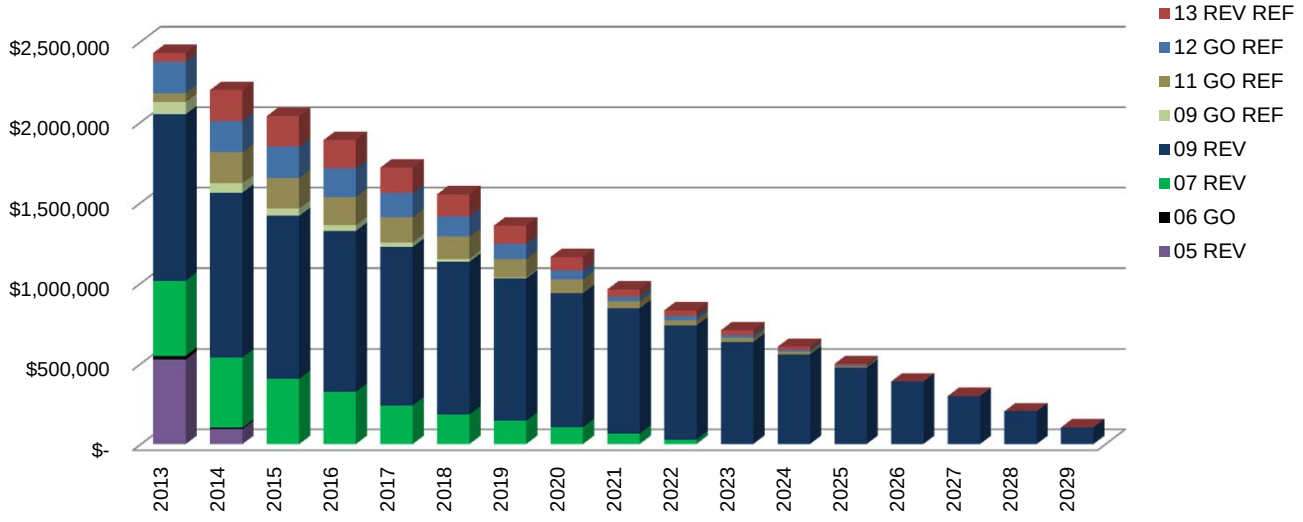
UTILITY DEBT OBLIGATIONS BY YEAR AND ISSUANCE - PRINCIPAL ONLY



UTILITY DEBT INTEREST OBLIGATIONS BY DEBT ISSUANCE

FISCAL YEAR	2005 REVENUE BONDS	2006 GENERAL OBLIGATION	2007 REVENUE BONDS	2009 REVENUE BONDS	2009 GENERAL OBLIGATION	2011 GENERAL OBLIGATION	2012 GENERAL OBLIGATION	2013 REVENUE BONDS
2013	$ 525,356	$ 22,900	$ 466,013	$ 1,033,288	$ 75,575	$ 9,250	$ 193,750	$ 55,889
2014	94,000	7,800	435,813	1,023,088	57,938	3,100	193,750	192,673
2015	-	-	404,813	1,011,500	44,400	-	193,750	190,873
2016	-	-	324,563	998,750	36,688	-	178,750	174,256
2017	-	-	239,813	983,600	28,288	-	151,650	156,368
2018	-	-	183,813	947,450	18,300	-	126,150	137,408
2019	-	-	144,013	883,900	6,300	-	95,000	113,302
2020	-	-	104,813	831,700	-	-	55,500	84,498
2021	-	-	64,800	777,500	-	-	30,375	43,504
2022	-	-	28,050	707,000	-	-	23,875	35,242
2023	-	-	-	633,000	-	-	17,500	27,937
2024	-	-	-	555,250	-	-	10,750	18,818
2025	-	-	-	473,750	-	-	3,625	9,554
2026	-	-	-	388,000	-	-	-	-
2027	-	-	-	298,000	-	-	-	-
2028	-	-	-	203,500	-	-	-	-
2029	-	-	-	104,250	-	-	-	-
TOTAL	**$ 619,356**	**$ 30,700**	**$ 2,396,500**	**$ 11,853,525**	**$ 267,488**	**$ 12,350**	**$ 1,274,425**	**$ 1,240,321**

UTILITY DEBT OBLIGATIONS BY YEAR AND ISSUANCE - INTEREST ONLY



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CIP BUDGET

The Capital Improvement Project Budget describes the large, multi-year projects which provide new or improved City infrastructure. The City has a General Projects CIP fund for transportations projects, park and recreation improvements, and municipal facilities, and a Utility Project CIP Fund for water and wastewater infrastructure improvements. The CIP section includes a summary of projects to begin or continue in the adopted year, detail sheets on new projects, summary of operating budget impact of the new projects, and a General Projects map.

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FY 2013-2014 GENERAL CAPITAL IMPROVEMENT PROJECTS

Project Name	Prior Funding	FY13 Funding	Total Funding to Date	FY 14 Funding	Project Life Budget
PARKS					
Brushy Creek Sports Park - Phases I, II & III	$ 3,475,985	$ -	$ 3,475,985	$ -	$ 3,475,985
Veterans Memorial Park	6,491,486	-	6,491,486	-	6,491,486
Land Acquisition	2,050,000	-	2,050,000	-	2,050,000
Parks Maintenance Facility	157,500	-	157,500	1,842,500	2,000,000
Brushy Creek Sports Park - Skate park	550,000	-	550,000	-	550,000
Playground Shade Structures	-	225,000	225,000	-	225,000
Bike Feasibility Study	-	50,000	50,000	-	50,000
Veteran's Community Garden	-	25,000	25,000	-	25,000
Milburn Pool Valves	-	68,500	68,500	-	68,500
Resurface Milburn Pool	-	78,000	78,000	-	78,000
Playground Shade Structures Ph II	-	-	-	175,000	175,000
TOTAL PARKS PROJECTS	**$ 12,724,971**	**$ 446,500**	**$ 13,171,471**	**$ 2,017,500**	**$ 15,188,971**
TRANSPORTATION AND DRAINAGE					
Brushy Creek Road (183A to Parmer Lane)	$ 3,959,289	$ -	$ 3,959,289	$ -	$ 3,959,289
Brushy Creek Road (Parmer Lane to Arrowhead Trail)	3,872,120	-	3,872,120	-	3,872,120
Discovery Blvd. (Loop to Walton Way)	300,000	-	300,000	-	300,000
Cottonwood Creek Trail (RM 1431 to New Hope Drive)	2,260,000	-	2,260,000	-	2,260,000
RM 1431 / (Parmer to Sam Bass)	2,400,000	(75,000)	2,325,000	21,000,000	23,325,000
Bagdad Road	4,230,000	350,000	4,580,000	-	4,580,000
BMC Drive Extension	1,000,000	-	1,000,000	-	1,000,000
183 right Turn Lanes at New Hope	250,000	-	250,000	-	250,000
Old ROW Acquisition	750,000	-	750,000	-	750,000
RM 1431 Left Turn Lanes	-	50,000	50,000	-	50,000
Gateway Entry Signs	-	200,000	200,000	-	200,000
RM 1431 Pedestrian Walkway	-	377,000	377,000	-	377,000
Sidewalk Gap Closure Phase II	-	100,000	100,000	-	100,000
Transportation Master Plan	-	75,000	75,000	-	75,000
Fire Lane Street Repair	-	75,200	75,200	-	75,200
Pavement Condition Study	-	75,000	75,000	-	75,000
Traffic Signal VES	-	35,000	35,000	-	35,000
Anderson Mill Road	-	-	-	1,994,600	1,994,600
Little Elm Trail	-	-	-	550,000	550,000
TOTAL TRANSPORTATION AND DRAINAGE PROJECTS	**$ 19,021,409**	**$ 1,262,200**	**$ 20,283,609**	**$ 23,544,600**	**$ 43,828,209**
MUNICIPAL PROJECTS					
City-Hall Campus	$ 5,500,000	$ -	$ 5,500,000	$ -	$ 5,500,000
Fire Station #5	590,000	-	590,000	-	590,000
Fire Station #2 Repairs	318,520	-	318,520	-	318,520
Public Safety Technology Project	855,000	-	855,000	-	855,000
Fuel Pumps	63,971	-	63,971	-	63,971
Library Access Control	9,517	-	9,517	-	9,517
Old PD Demo	-	55,635	55,635	-	55,635
Retail Parking Lot Improvements	-	100,000	100,000	-	100,000
PD/Court Surveillance System	-	63,370	63,370	-	63,370
EOC Protective Shutters	-	25,000	25,000	-	25,000
Library Surveillance System	-	17,797	17,797	-	17,797
Library Master Plan	-	60,000	60,000	-	60,000
Fire Station #3 Repairs	-	200,000	200,000	200,000	400,000
TOTAL MUNICIPAL PROJECTS	**$ 7,337,008**	**$ 521,802**	**$ 7,858,810**	**$ 200,000**	**$ 8,058,810**
TOTAL ALL GENERAL PROJECTS	**$ 39,083,388**	**$ 2,230,502**	**$ 41,313,890**	**$ 25,762,100**	**$ 67,075,990**

FY 2013-2014 GENERAL CAPITAL IMPROVEMENT PROJECTS O&M IMPACT

Fiscal Year	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
		Parks Projects			
Brushy Creek Sports Park - Phases I, II & III	Minimal O&M costs are related to adding ADA pool lifts at all City pools and should be absorb in the Park and Recreations Department's current maintenance budget.				
Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Veterans Memorial Park	This project requires one Maintenance Worker and additional supplies which was included in the FY 2010-2011 Adopted Budget				
Personnel Services	$ 34,891	$ 35,763	$ 36,657	$ 37,574	$ 38,513
Materials & Supplies	3,000	3,075	3,152	3,231	3,311
Occupancy	4,000	4,100	4,203	4,308	4,415
Other Charges	740	759	777	797	817
Total	**$ 42,631**	**$ 43,697**	**$ 44,789**	**$ 45,909**	**$ 47,057**
Land Acquisition	No O&M costs are related to this project as new acreage requires minimum maintenance / upkeep.				
Parks Maintenance Facility	No O&M costs are related to this project as the facility is being built to replace the current facility which has become outdated and too small for the current staff and equipment needs.				
Brushy Creek Sports Park - Skate park	No O&M costs are related to this project as the sirens are currently in service but are being relocated to parks facilities.				
Playground Shade Structures	No O&M costs are related to the shade structures because they have a long-term structure life and when replacement is required, it will be done as a capital expenditure.				
Bike Feasibility Study	No O&M costs are related to the study as it will determine whether the City has demand for a bike park and the construction and related on-going costs of a potential park.				
Veteran's Community Garden	Minimal O&M costs are related to this project as the garden will be maintained by the community participants.				
Milburn Pool Valves	No O&M costs are related to equipment replacement project for the pool and should help prevent additional annual maintenance needs.				
Resurface Milburn Pool	No O&M costs are related to this maintenance project for the pool and should help prevent additional annual maintenance need and water leakage.				
Playground Shade Structures Ph II	No O&M costs are related to the shade structures because they have a long-term structure life and when replacement is required, it will be done as a capital expenditure.				
Total Park Projects O&M Impact	**$ 42,631**	**$ 43,697**	**$ 44,789**	**$ 45,909**	**$ 47,057**

FY 2013-2014 GENERAL CAPITAL IMPROVEMENT PROJECTS O&M IMPACT

Fiscal Year	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Transportation Projects					
Brushy Creek Road (183A to Parmer Lane)	No O&M costs are related to this project as it is an improvement of an existing roadway and non-maintenance issues of the new roadway will be covered by warranty contracts.				
Brushy Creek Road (Parmer Lane to Arrowhead Trail)	No O&M costs are related to this project as it is an improvement of an existing roadway and non-maintenance issues of the new roadway will be covered by warranty contracts.				
Discovery Blvd. (Loop to Walton Way)	No O&M costs are related to this project as it is an improvement of an existing roadway and non-maintenance issues of the new roadway will be covered by warranty contracts.				
Cottonwood Creek Trail (RM 1431 to New Hope Drive)	No O&M costs are related to this project as it is an improvement of an existing roadway and non-maintenance issues of the new roadway will be covered by warranty contracts.				
RM 1431 / (Parmer to Sam Bass)	No O&M costs are related to this project because it is a state highway being improved thru a cost-sharing between TX-Dot and the City. TX-DoT is responsible for maintenance of state highways.				
Bagdad Road	No O&M costs are related to this project as it is an improvement of an existing roadway and non-maintenance issues of the new roadway will be covered by warranty contracts.				
BMC Drive Extension	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.				
183 right Turn Lanes at New Hope	No O&M costs are related to this project as it is an improvement of an existing roadway and non-maintenance issues of the new roadway will be covered by warranty contracts.				
Old ROW Acquisition	No O&M costs are related to this project as it is the final close-out cost of the project.				
RM 1431 Left Turn Lanes	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.				
Gateway Entry Signs	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.				
RM 1431 Pedestrian Walkway	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.				
Sidewalk Gap Closeure Phase 2 Project	Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.				
Transportation Master Plan	No O&M costs are directly associated with the Transportation Plan as it is a study, however, O&M costs may occur when implementing the Transportation Plan's recommendations.				
Fire Lane Street Repair	No O&M costs are related to this project as it is an improvement of an existing roadway and non-maintenance issues of the new roadway will be covered by warranty contracts.				
Pavement Condition Study	No O&M costs are directly associated with the study of current road conditions and future needs, however, O&M costs may occur when implementing the study's recommendations.				
Traffic Signal VES	No O&M costs are related to this signal replacement project and should prevent additional maintenance costs.				
Anderson Mill Road	No O&M costs are related to this project as the proposed funding is only for design of the project.				
Little Elm Trail	No O&M costs are related to this project as the proposed funding is only for design of the project.				
Total Transportation Projects O&M Impact	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

FY 2013-2014 GENERAL CAPITAL IMPROVEMENT PROJECTS O&M IMPACT

Fiscal Year	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
	Municipal Projects				
City-Hall Campus	No O&M costs are related to this project as the new City-Hall Campus will replace the current City-hall resulting in similar O&M occupancy and maintenance costs.				
Fire Station #5 - Land Acquisition	No O&M costs are related to this project as this project will only provide the land needed for the future site of Fire Station #5, but the timing construction and opening have not been set.				
Fire Station #2 Repairs	No O&M costs are related to this project as the repairs are for capital maintenance to an existing facility.				
Public Safety Technology Project	No O&M costs are related to this project as it replaces the current public safety dispatch and communications system and the on-going maintenance contracts are similar in costs.				
Fuel Pumps	No O&M costs are related to this project as this is an upgrade of existing fuel pumps at the Service				
Library Access Control	No O&M costs are related to this project as this is an upgrade of existing security access control system at the Library.				
Old PD Demo	No O&M costs are related to this project as it removes an unused City facility.				
Retail Parking Lot Improvements	Minimal O&M costs are related to maintaining of the lot improvements and will be funded thru the retail management fund.				
PD/Court Surveillance System	No O&M costs are related to this project as this is an upgrade of the existing PD/Court Surveillance System.				
EOC Protective Shutters	No O&M costs are related to this project as this is a one-time facility improvement to the Emergency Operations Center located in City Hall Campus Building #3.				
Library Surveillance System	No O&M costs are related to this project as this is an upgrade of the existing Library Surveillance System.				
Library Master Plan	No O&M costs are directly associated with the Master Plan as it is a study, however, O&M costs may occur when implementing the Master Plan recommendations.				
Fire Station #3 Repairs	No O&M costs are related to this project as the repairs are for capital maintenance to an existing facility.				
Total Municipal Projects O&M Impact	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Total General CIP O&M Impact	**$ 42,631**	**$ 43,697**	**$ 44,789**	**$ 45,909**	**$ 47,057**

Capital Improvement Plan

FY 13 *thru* FY 17

City of Cedar Park, Texas

Project # P05

Project Name CEDAR PARK PLAYGROUND SHADE PROJECT

Incode Acct #

Department Parks

Contact

Type Unassigned

Useful Life

Category Unassigned

Priority n/a

Total Project Cost: $225,000

Description

Justification

Expenditures	FY 13	FY 14	FY 15	FY 16	FY 17	Total
15 - Equipment	225,000					225,000
Total	225,000					225,000

Funding Sources	FY 13	FY 14	FY 15	FY 16	FY 17	Total
4B Fund	225,000					225,000
Total	225,000					225,000

Budget Impact/Other

Capital Improvement Plan

FY 13 *thru* FY 17

City of Cedar Park, Texas

Project # P06

Project Name MILBURN BIKE PARK FEASIBILITY STUDY PROJECT

Incode Acct #

Department Parks

Contact

Type Unassigned

Useful Life

Category Unassigned

Priority n/a

Total Project Cost: $50,000

Description

Justification

Expenditures	FY 13	FY 14	FY 15	FY 16	FY 17	Total
03 - Design	50,000					50,000
Total	50,000					50,000

Funding Sources	FY 13	FY 14	FY 15	FY 16	FY 17	Total
4B Fund	50,000					50,000
Total	50,000					50,000

Budget Impact/Other

Capital Improvement Plan

City of Cedar Park, Texas

FY 13 *thru* FY 17

Department Parks
Contact Assistant Director of Parks

Project # P07
Project Name Veteran's Community Garden

Type Improvement
Useful Life 20 years
Category Park Improvements
Priority n/a

Incode Acct #

Total Project Cost: $25,000

Description

Creates second community garden at the Veteran's Memorial Park.

Justification

The current garden has a long waiting list and the Veteran's Park has land capacity for a garden.

Expenditures	FY 13	FY 14	FY 15	FY 16	FY 17	Total
01 - Construction	25,000					25,000
Total	25,000					25,000

Funding Sources	FY 13	FY 14	FY 15	FY 16	FY 17	Total
4B Fund	25,000					25,000
Total	25,000					25,000

Budget Impact/Other

Minimal O&M costs are related to this project as the garden will be maintained by the community participants.

Capital Improvement Plan

City of Cedar Park, Texas

FY 13 *thru* FY 17

Project # P08

Project Name Milburn Pool Valves

Incode Acct #

Department Parks

Contact

Type Improvement

Useful Life

Category Park Improvements

Priority n/a

Total Project Cost: $68,500

Description

Replace the pool valves and hardware located at Milburn Pool.

Justification

Pool piping valves are twenty years old (built in 1994) and have rusted through, creating great difficulty for staff to backwash the pool. Additionally, rusted valves and bolts create additional man hours of work for the City's Pump and Motor Division.

Expenditures	FY 13	FY 14	FY 15	FY 16	FY 17	Total
01 - Construction	68,500					68,500
Total	68,500					68,500

Funding Sources	FY 13	FY 14	FY 15	FY 16	FY 17	Total
General Fund PAYGO	68,500					68,500
Total	68,500					68,500

Budget Impact/Other

No O&M costs are related to equipment replacement project for the pool and should help prevent additional annual maintenance needs.

Capital Improvement Plan

City of Cedar Park, Texas

FY 13 *thru* FY 17

Project # P09

Project Name Resurface Milburn Pool

Incode Acct #

Department Parks

Contact

Type Improvement

Useful Life

Category Park Improvements

Priority n/a

Total Project Cost: $78,000

Description

Resurface Milburn pool to a plaster surface rather than painted concrete.

Justification

The plastering of a swimming pool should seal up any leaks the pool has due to cracks or openings in the concrete pool shell. Milburn Pool has been painted annually for the past fifteen years. The paint is chipping and peeling off of the concrete pool shell due to the multiple layers of paint.

Expenditures	FY 13	FY 14	FY 15	FY 16	FY 17	Total
01 - Construction	78,000					78,000
Total	78,000					78,000

Funding Sources	FY 13	FY 14	FY 15	FY 16	FY 17	Total
General Fund PAYGO	78,000					78,000
Total	78,000					78,000

Budget Impact/Other

No O&M costs are related to this maintenance project for the pool and should help prevent additional annual maintenance need and water leakage.

Capital Improvement Plan

FY 13 *thru* FY 17

City of Cedar Park, Texas

Project # P10

Project Name Playground Shade Structures Phase II

Incode Acct #

Department Parks

Contact

Type Furniture, Fixtures & Equipme

Useful Life

Category Park Improvements

Priority n/a

Total Project Cost: $175,000

Description

Phase 2 would provide shade structures at Veterans Memorial Park, Brushy Creek Lake Park, Peggy Garner Park, Prize Oaks Park, Carriage Hills Park and Janet Bartles Park.

Justification

The 4B Board has been preliminary approved the project and will be brought forward to the Board for official approval in early FY 14.

Expenditures	FY 13	FY 14	FY 15	FY 16	FY 17	Total
01 - Construction		175,000				175,000
Total		175,000				175,000

Funding Sources	FY 13	FY 14	FY 15	FY 16	FY 17	Total
4B Fund		175,000				175,000
Total		175,000				175,000

Budget Impact/Other

No O&M costs are related to the shade structures because they have a long-term structure life and when replacement is required, it will be done as a capital expenditure.

Capital Improvement Plan

City of Cedar Park, Texas

FY 13 *thru* FY 17

Department Streets
Contact
Type Construction
Useful Life
Category Street Construction
Priority n/a

Project # T10
Project Name Gateway Signage

Incode Acct #

Total Project Cost: $200,000

Description

Justification

Expenditures	FY 13	FY 14	FY 15	FY 16	FY 17	Total
01 - Construction	200,000					200,000
Total	200,000					200,000

Funding Sources	FY 13	FY 14	FY 15	FY 16	FY 17	Total
4B Fund	200,000					200,000
Total	200,000					200,000

Budget Impact/Other

Capital Improvement Plan

FY 13 *thru* FY 17

City of Cedar Park, Texas

Project # T18

Project Name RM 1431 Pedestrian Walkway

Incode Acct #

Department Streets

Contact

Type Construction

Useful Life

Category Street Construction

Priority n/a

Total Project Cost: $377,000

Description

The project will install sidewalk along the north side of RM 1431 to connect 183-A and Discovery Blvd and will build a bridge over the nearby creek area to connect the local walking trails with the new sidewalk.

Justification

The project will be partially funded thru a TX-DoT reimbursement grant to increase pedestrian walkways. The 4B Board will fund the City's match portion of the project.

Expenditures	FY 13	FY 14	FY 15	FY 16	FY 17	Total
01 - Construction	377,000					377,000
Total	377,000					377,000

Funding Sources	FY 13	FY 14	FY 15	FY 16	FY 17	Total
4B Fund	377,000					377,000
Total	377,000					377,000

Budget Impact/Other

Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.

Capital Improvement Plan

FY 13 *thru* FY 17

City of Cedar Park, Texas

Department Streets
Contact

Project # T19
Project Name Sidewalk Gap Closure Phase II

Type Improvement
Useful Life
Category Street Construction
Priority n/a

Incode Acct #

Total Project Cost: $100,000

Description

This is phase two of a project to connect small gaps in sidewalks throughout the City.

Justification

The project will connect gaps created in areas now owned by the City or that are not subjected to development and zoning requirements. If not completed by the City, the gaps would continue to exist.

Expenditures	FY 13	FY 14	FY 15	FY 16	FY 17	Total
01 - Construction	100,000					100,000
Total	100,000					100,000

Funding Sources	FY 13	FY 14	FY 15	FY 16	FY 17	Total
4B Fund	100,000					100,000
Total	100,000					100,000

Budget Impact/Other

Minimal O&M costs are related to this project as some funds may be required for upkeep, however, the costs should be covered by current maintenance funding.

Capital Improvement Plan

FY 13 *thru* FY 17

City of Cedar Park, Texas

Project # T21

Project Name Transportation Master Plan

Incode Acct #

Department Streets

Contact

Type Maintenance

Useful Life

Category Street Construction

Priority n/a

Total Project Cost: $75,000

Description

The project will fund a Transportation Master Plan to determine future transportation needs.

Justification

An updated master plan will allow the City to set new goals and priorities to ensure the transportation infrastructure will continue to meet service demands.

Expenditures	FY 13	FY 14	FY 15	FY 16	FY 17	Total
09 - Other	75,000					75,000
Total	75,000					75,000

Funding Sources	FY 13	FY 14	FY 15	FY 16	FY 17	Total
General Fund PAYGO	75,000					75,000
Total	75,000					75,000

Budget Impact/Other

Capital Improvement Plan

City of Cedar Park, Texas

FY 13 *thru* FY 17

Department Streets
Contact

Project # T22
Project Name Pavement Condition Study

Type Improvement
Useful Life
Category Street Construction
Priority n/a

Incode Acct #

Total Project Cost: $75,000

Description

This study will evaluate the City roads for current conditioning and long-term needs. The study should result in current roads in need of repair and help determine future funding needs in order to meet maintaince needs.

Justification

As the City infrastructure ages and grows, the City needs to ensure funding is in place to keep up with the increased maintenance needs. This study will provide a solid base for future funding and maintenance considerations.

Expenditures	FY 13	FY 14	FY 15	FY 16	FY 17	Total
09 - Other	75,000					75,000
Total	75,000					75,000

Funding Sources	FY 13	FY 14	FY 15	FY 16	FY 17	Total
General Fund PAYGO	75,000					75,000
Total	75,000					75,000

Budget Impact/Other

No O&M costs are directly associated with the study of current road conditions and future needs, however, O&M costs may occur when implementing the study's recommendations.

Capital Improvement Plan

City of Cedar Park, Texas

FY 13 *thru* FY 17

Department Streets
Contact

Project # T23
Project Name Fire Lane Street Repair

Type Construction
Useful Life
Category Street Reconstruction
Priority n/a

Incode Acct #

Total Project Cost: $75,200

Description

This project will repairing the portion of Fire Lane that runs from East Little Elm trail to the fire training field entrance.

Justification

Fire Lane has deteriorated to the point where rebuilding the road is the only option to repair the street.

Expenditures	FY 13	FY 14	FY 15	FY 16	FY 17	Total
01 - Construction	75,200					75,200
Total	75,200					75,200

Funding Sources	FY 13	FY 14	FY 15	FY 16	FY 17	Total
General Fund PAYGO	75,200					75,200
Total	75,200					75,200

Budget Impact/Other

No O&M costs are related to this project as it is an improvement of an existing roadway and non-maintenance issues of the new roadway will be covered by warranty contracts.

Capital Improvement Plan

City of Cedar Park, Texas

FY 13 *thru* FY 17

Project # T24

Project Name Traffic Signal VES

Incode Acct #

Department Streets

Contact

Type Equipment

Useful Life

Category Street Construction

Priority n/a

Total Project Cost: $35,000

Description

This project will install a new control cabinet, new wiring and signal heads to one intersection in order to increase the reliability of the signal properly functioning.

Justification

As a signal passes ten years in life, the realibility of proper function greatly declines. This replacement would provide a major overhaul of a signalized intersection extending or eliminating the necessity for a more costly traffic signal replacement project.

Expenditures	FY 13	FY 14	FY 15	FY 16	FY 17	Total
15 - Equipment	35,000					35,000
Total	35,000					35,000

Funding Sources	FY 13	FY 14	FY 15	FY 16	FY 17	Total
General Fund PAYGO	35,000					35,000
Total	35,000					35,000

Budget Impact/Other

No O&M costs are related to this signal replacement project and should prevent additional maintenance costs.

Capital Improvement Plan

FY 13 *thru* FY 17

City of Cedar Park, Texas

Department Streets
Contact

Project # T25
Project Name Anderson Mill Road

Type Construction
Useful Life
Category Street Construction
Priority n/a

Incode Acct #

Total Project Cost: $1,994,600

Description

This project will fund the design work for improvements to Anderson Mill from RM 1431 to Zepplin Drive, including the widening of the road.

Justification

The 4B Board has preliminary approved the project design funding and is expected to approve funding in early FY 14. The project is expected to be included in the Williamson County bond election. If approved by the voters, County will fund the construction of the project and the City will be responsible for the design work.

Expenditures	FY 13	FY 14	FY 15	FY 16	FY 17	Total
03 - Design		1,994,600				1,994,600
Total		1,994,600				1,994,600

Funding Sources	FY 13	FY 14	FY 15	FY 16	FY 17	Total
4B Fund		1,994,600				1,994,600
Total		1,994,600				1,994,600

Budget Impact/Other

No O&M costs are related to this project as the proposed funding is only for design of the project.

Capital Improvement Plan

City of Cedar Park, Texas

FY 13 *thru* FY 17

Department Streets
Contact
Type Construction
Useful Life
Category Street Construction
Priority n/a

Project # T26
Project Name Little Elm Trail

Incode Acct #

Total Project Cost: $550,000

Description

This project will fund the design work of Little Elm Trail construction and improvements from Liberty Oaks to Lakeline Blvd.

Justification

The 4B Board has preliminary approved the project design funding and is expected to approve funding in early FY 14. The project is expected to be included in the Williamson County bond election. If approved by the voters, County will fund the construction of the project and the City will be responsible for the design work.

Expenditures	FY 13	FY 14	FY 15	FY 16	FY 17	Total
03 - Design		550,000				550,000
Total		550,000				550,000

Funding Sources	FY 13	FY 14	FY 15	FY 16	FY 17	Total
4B Fund		550,000				550,000
Total		550,000				550,000

Budget Impact/Other

No O&M costs are related to this project as the proposed funding is only for design of the project.

Capital Improvement Plan

FY 13 *thru* FY 17

City of Cedar Park, Texas

Project # F14

Project Name Old PD Demo

Incode Acct #

Department Facilities

Contact

Type Buildings

Useful Life

Category Buildings

Priority n/a

Total Project Cost: $55,635

Description

This project will remove the old Police Station located on West RM 1431 in order to allow for the sale of the property.

Justification

This project related to a Council goal of divesting excess City Properties.

Expenditures	FY 13	FY 14	FY 15	FY 16	FY 17	Total
01 - Construction	55,635					55,635
Total	55,635					55,635

Funding Sources	FY 13	FY 14	FY 15	FY 16	FY 17	Total
General Fund PAYGO	55,635					55,635
Total	55,635					55,635

Budget Impact/Other

No O&M costs are related to this project as it removes an unused City facility.

Capital Improvement Plan

City of Cedar Park, Texas

FY 13 *thru* FY 17

Department Facilities
Contact
Type Buildings
Useful Life
Category Buildings
Priority n/a

Project # F15
Project Name Retail Parking Lot Improvements

Incode Acct #

Total Project Cost: $100,000

Description

This project will create additional parking spaces in the retail section of the City Hall campus to better serve the retail customers and will provide a thoroughfare from the west entrance of the retail parking lot to Buildings 5&6 in the back section of the City Hall campus.

Justification

This project should make the retail section more attractive to potential retail tenants and will be funded thru the Retail Management Fund.

Expenditures	FY 13	FY 14	FY 15	FY 16	FY 17	Total
01 - Construction	100,000					100,000
Total	100,000					100,000

Funding Sources	FY 13	FY 14	FY 15	FY 16	FY 17	Total
Other	100,000					100,000
Total	100,000					100,000

Budget Impact/Other

Minimal O&M costs are related to maintaining of the lot improvements and will be funded thru the retail management fund.

Capital Improvement Plan

FY 13 *thru* FY 17

City of Cedar Park, Texas

Project # F16

Project Name PD/Court Surveillance System

Incode Acct #

Department Facilities

Contact

Type Equipment

Useful Life

Category Buildings

Priority n/a

Total Project Cost: $63,370

Description

The request is to replace the camera surveillance system for the Police and Court buildings.

Justification

The current system includes multiple cameras that are out of operation and in a state of non-repair, including cameras in the holding facility and the parking area. The court camera surveillance system is completely non-operational. Some incidents have occurred at the Police Department and the non-operational cameras left the department without evidentiary footage.

Expenditures	FY 13	FY 14	FY 15	FY 16	FY 17	Total
15 - Equipment	63,370					63,370
Total	63,370					63,370

Funding Sources	FY 13	FY 14	FY 15	FY 16	FY 17	Total
General Fund PAYGO	63,370					63,370
Total	63,370					63,370

Budget Impact/Other

No O&M costs are related to this project as this is an upgrade of the existing PD/Court Surveillance System.

Capital Improvement Plan

FY 13 *thru* FY 17

City of Cedar Park, Texas

Project # F17

Project Name Fire Station #3 Repairs

Incode Acct #

Department Facilities

Contact

Type Improvement

Useful Life

Category Buildings

Priority n/a

Total Project Cost: $400,000

Description

The repairs will include the repair of air conditioning/heating issues, exhaust fan issues, rusted electrical equipment, warped ceiling fans, insulation issues, warped ceiling tiles and floor damageof these items and painting throughout the station and bays.

Justification

The City of Cedar Park and the fire department hired an architect and engineer to review the humidity issues that are causing damage to fire station 3. The results of this inspection revealed major air conditioning/heating issues, exhaust fan issues, rusted electrical equipment, warped ceiling fans, insulation issues, warped ceiling tiles and floor damage. The benefits gained from this request include decreased energy bills, decreased maintenance and repair costs, as well as an improvement to the health of the work environment for the employees.

Expenditures	FY 13	FY 14	FY 15	FY 16	FY 17	Total
01 - Construction	200,000	200,000				400,000
Total	200,000	200,000				400,000

Funding Sources	FY 13	FY 14	FY 15	FY 16	FY 17	Total
General Fund PAYGO	200,000	200,000				400,000
Total	200,000	200,000				400,000

Budget Impact/Other

No O&M costs are related to this project as the repairs are for capital maintenance to an existing facility.

Capital Improvement Plan

City of Cedar Park, Texas

FY 13 *thru* FY 17

Project # F18

Project Name EOC Protective Shutters

Incode Acct #

Department Facilities

Contact

Type Buildings

Useful Life

Category Buildings

Priority n/a

Total Project Cost: $25,000

Description

This is to place protective shutters on the exterior windows of the multi-purpose room that currently serves as the City's Emergency Operations Center (EOC).

Justification

Protective shutters will harden the EOC in the event of strong winds or a tornado. The shutters will keep the windows from being breached by flying debris and keep the EOC intact and operational before, during and after an emergency event. The shutters will also increase safety for staff who are working in the EOC.

Expenditures	FY 13	FY 14	FY 15	FY 16	FY 17	Total
01 - Construction	25,000					25,000
Total	25,000					25,000

Funding Sources	FY 13	FY 14	FY 15	FY 16	FY 17	Total
General Fund PAYGO	25,000					25,000
Total	25,000					25,000

Budget Impact/Other

No O&M costs are related to this project as this is a one-time facility improvement to the Emergency Operations Center located in City Hall Campus Building #3.

Capital Improvement Plan

FY 13 *thru* FY 17

City of Cedar Park, Texas

Department Facilities
Contact
Type Unassigned
Useful Life
Category Unassigned
Priority n/a

Project # F19
Project Name Library Surveillance System

Incode Acct #

Total Project Cost: $17,797

Description

This project will upgrade the current system by adding two cameras in the children's library and one 360 degree camera around the information desk at the main stack to monitor security. This process include cabling from the server room to the cameras.

Justification

The cameras allow staff to monitor all library areas and including the childrens areas, especially where there are blind spots. The system includes a web based software for remote viewing which would help staff to deter undesirable conduct, inappropriate behaviors and problematic activities and allow staff to identify those problem patrons either instantly or from the recording in the case of any mishaps

Expenditures	FY 13	FY 14	FY 15	FY 16	FY 17	Total
15 - Equipment	17,797					17,797
Total	17,797					17,797

Funding Sources	FY 13	FY 14	FY 15	FY 16	FY 17	Total
General Fund PAYGO	17,797					17,797
Total	17,797					17,797

Budget Impact/Other

No O&M costs are related to this project as this is an upgrade of the existing Library Surveillance System.

Capital Improvement Plan

City of Cedar Park, Texas

FY 13 *thru* FY 17

Project # F20

Project Name Library Master Plan

Incode Acct #

Department Facilities

Contact

Type Buildings

Useful Life

Category Buildings

Priority n/a

Total Project Cost: $60,000

Description

This request will hire a consultant to develop a new master plan to assist the Library in defining goals, assessing service gaps, prioritizing program needs, identifying trends and opportunities, developing feasibility criteria and evaluating available resources. An updated plan will recommend improvements for the continued development and growth of the Library.

Justification

The current Library master plan is six years old and most of the recommendations have been adopted, implemented or are now obsolete. An updated master plan will allow the Library to set new goals and priorities to ensure the Library evolves and improves based on the needs of the community and emerging technology.

Expenditures	FY 13	FY 14	FY 15	FY 16	FY 17	Total
09 - Other	60,000					60,000
Total	60,000					60,000

Funding Sources	FY 13	FY 14	FY 15	FY 16	FY 17	Total
General Fund PAYGO	60,000					60,000
Total	60,000					60,000

Budget Impact/Other

No O&M costs are directly associated with the Master Plan as it is a study, however, O&M costs may occur when implementing the Master Plan recommendations.

FY 2013-2014 UTILITY CAPITAL IMPROVEMENT PROJECTS

Project Name	Prior Funding	FY13 Funding	FY 14 Funding	Future Funding	Project Life Budget
BCRUA DEBT					
BCRUA Phase I	$ 20,243,228	$ -	$ -	-	20,243,228
BCRUA Phase II	-	-	-	40,000,000	40,000,000
BCRUA DEBT TOTAL	**$ 20,243,228**	**$ -**	**$ -**	**$ 40,000,000**	**$ 60,243,228**
WATER PROJECTS - CIF FUNDED					
BCRUA Phase II	$ 350,000	$ -	$ -	-	350,000
New Hope Drive 183A to CR 185 Waterline	491,000	109,000	-	-	600,000
Purchase Leander 12" Waterline	-	-	325,000	-	325,000
WATER PROJECTS - CIF FUNDED TOTAL	**$ 841,000**	**$ 109,000**	**$ 325,000**	**$ -**	**$ 1,275,000**
WASTEWATER PROJECTS - CIF FUNDED					
Cottonwood WW Interceptor	$ 1,293,288	$ -	$ -	-	1,293,288
Ronald Reagan WW improvements	760,000	200,000	-	-	960,000
New Hope Drive 183A to CR 185 Wastewater	125,000	100,000	-	-	225,000
Spanish Oaks Interceptor	-	1,600,000	-	-	1,600,000
Spanish Oaks Interceptor - Ph II	-	-	300,000	1,600,000	1,900,000
Cottonwood WW Interceptor - Ph II	-	-	600,000	3,900,000	4,500,000
Ronald Reagan Westside	-	-	80,000	440,000	520,000
BCRWWS East Plant Re-Rate Improvements	-	-	600,000	-	600,000
Buttercup Interceptor	-	-	550,000	-	550,000
WASTEWATER PROJECTS - CIF FUNDED TOTAL	**$ 2,178,288**	**$ 1,900,000**	**$ 2,130,000**	**$ 5,940,000**	**$ 12,148,288**
WATER PROJECTS					
Service Center Expansion-Construction	3,844,000	-	-	-	3,844,000
Water Meter Program Update	2,720,551	250,000	200,000	-	3,170,551
SCADA Upgrades	500,000	-	500,000	-	1,000,000
Floating Raw Water Intake Contingency Project	5,236,000	2,800,000	600,000	-	8,636,000
Lakeline/Old Mill Waterline	210,000	40,000	-	-	250,000
Field Operation Misc Improvements	200,000	500,000	-	-	700,000
Brushy Creek Transmission Main	1,571,171	-	-	-	1,571,171
Water Treatment Rehab	-	201,900	1,750,000	-	1,951,900
2014 Water Tank Rehab	-	-	350,000	-	350,000
WATER PROJECTS TOTAL	**$ 14,281,722**	**$ 3,791,900**	**$ 3,400,000**	**$ -**	**$ 21,473,622**
WASTEWATER PROJECTS					
Cottonwood WW Interceptor	1,506,712	-	-	-	1,506,712
Buttercup Replacement	2,756,211	400,000	250,000	-	3,406,211
Garner Influent Line Replacement	115,000	-	-	-	115,000
BCRWWS West Plant Improvements	675,000	25,000	100,000	-	800,000
BCRWWS Interceptor and Inspections	-	150,000	-	-	150,000
WRF Air Rehab	-	-	100,000	700,000	800,000
Lobo LS Relief Tunnel Study	-	-	100,000	-	100,000
WASTEWATER PROJECTS TOTAL	**$ 5,052,923**	**$ 575,000**	**$ 550,000**	**$ 700,000**	**$ 6,877,923**
TOTAL WATER PROJECTS	**35,365,950**	**3,900,900**	**3,725,000**	**40,000,000**	**82,991,850**
TOTAL WASTEWATER PROJECTS	**7,231,211**	**2,475,000**	**2,680,000**	**6,640,000**	**19,026,211**
TOTAL UTILITY CIP	**$ 42,597,161**	**$ 6,375,900**	**$ 6,405,000**	**$ 46,640,000**	**$102,018,061**

FY 2013-2014 UTILITY CAPITAL IMPROVEMENT PROJECTS O&M IMPACT

Fiscal Year	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
	Water Projects				
BCRUA PHASE I	The BCRUA is handles the daily operations of the utility authority and the City will only incur an administrative charge.				
Contractual Services	446,019	457,169	468,598	480,313	492,321
Total	**$ 446,019**	**$ 457,169**	**$ 468,598**	**$ 480,313**	**$ 492,321**
BCRUA Phase II	The O&M costs are included in the Phase I administrative charge.				
New Hope Drive 183A to CR 185 Waterline	No O&M costs are related to this project as it is an improvement of an existing waterline.				
Service Center Expansion-Construction	No O&M costs are related to this project as the facility is being built to replace the current facility which				
Water Meter Program Update	No O&M costs are related to this project it is an upgrade of residential and commercial meters which makes them more efficient. The time-savings created have already been factored into the Utility Fund Operating Budget.				
SCADA Upgrades	No O&M costs are related to this project as it is upgraded current infrastructure.				
Floating Raw Water Intake Contingency Project	No O&M costs are related to this project as it is an upgrade to the current back-up water in-take system.				
Lakeline/Old Mill Waterline	No O&M costs are related to this project as it is an improvement of an existing waterline.				
Field Operation Misc. Improvements	No O&M costs are related to this project it is an improvement to the current facility.				
Brushy Creek Transmission Main	No O&M costs are related to this project as it is an improvement of an existing waterline.				
Purchase Leander 12" Waterline	There is minimal operation and maintenance impact for the additional water line and will be absorb in the current Utilities' maintenance budget.				
Water Treatment Rehab	No O&M costs are related to this project as the repairs are for capital maintenance to an existing facility.				
2014 Water Tank Rehab	No O&M costs are related to this project as the repairs are for capital maintenance to an existing water tank.				
Total Water O&M Impact	**$ 446,019**	**$ 457,169**	**$ 468,598**	**$ 480,313**	**$ 492,321**

FY 2013-2014 UTILITY CAPITAL IMPROVEMENT PROJECTS O&M IMPACT

Fiscal Year	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Wastewater Projects					
Cottonwood WW Interceptor	No O&M costs are related to this project as it is improving current infrastructure.				
Ronald Reagan WW Improvements	No O&M costs are related to this project as it is improving current infrastructure.				
New Hope Drive 183A to CR 185 Wastewater	No O&M costs are related to this project as it is improving current infrastructure.				
Spanish Oaks Interceptor	There is minimal operation and maintenance impact for the additional wastewater line and will be				
Buttercup Replacement	No O&M costs are related to this project as it is improving current infrastructure.				
Garner Influent Line Replacement	No O&M costs are related to this project as it is improving current infrastructure.				
BCRWWS Interceptor and Inspections	This project continues the construction and improvements for the BCRWWS system and the related O&M costs are already included in the Utility Fund Operating Budget.				
BCRWWS West Plant Improvements	This project continues the construction and improvements for the BCRWWS system and the related O&M costs are already included in the Utility Fund Operating Budget.				
Spanish Oak Lift Station	There is minimal operation and maintenance impact for the additional lift station and will be absorb in the current Utilities' maintenance budget.				
Spanish Oaks Interceptor - Ph II	There is minimal operation and maintenance impact for the additional wastewater line and will be absorb in the current Utilities' maintenance budget.				
Cottonwood WW Interceptor - Ph II	There is minimal operation and maintenance impact for the additional wastewater line and will be absorb in the current Utilities' maintenance budget.				
Ronald Reagan Westside	There is minimal operation and maintenance impact for the additional wastewater line and will be absorb in the current Utilities' maintenance budget.				
BCRWWS East Plant Re-Rate Improvements	There is minimal operation and maintenance impact for the increased capacity improvements and will be absorb in the current Utilities' maintenance budget.				
Buttercup Interceptor	There is minimal operation and maintenance impact for the additional wastewater line and will be absorb in the current Utilities' maintenance budget.				
WRF Air Rehab	No O&M costs are related to this project as the repairs are for capital maintenance to an existing facility.				
Lobo LS Relief Tunnel Study	No O&M costs are directly associated with the study, however, O&M costs may occur when implementing the study's recommendations.				
Total Wastewater O&M Impact	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Total Utility CIP O&M Impact	**$ 446,019**	**$ 457,169**	**$ 468,598**	**$ 480,313**	**$ 492,321**

Capital Improvement Plan

City of Cedar Park, Texas

FY 13 *thru* FY 17

Department Water
Contact Kenneth Wheeler

Project # W08
Project Name 2014 WTP Rehab

Type Maintenance
Useful Life 40 years
Category Water
Priority n/a

Incode Acct #

Total Project Cost: $0

Description

This project will repair or replace some of the components that were originally installed with four major expansions done between 1995 and 2002. Some of those components include rehab of treatment units, replacement of air piping, installing an equalization pipe between clearwell storage tanks, improvements to transfer pump hoists, and building repairs.

Justification

Funding Sources	FY 13	FY 14	FY 15	FY 16	FY 17	Total
Utility Fund PAYGO	201,900	1,750,000				1,951,900
Total	201,900	1,750,000				1,951,900

Budget Impact/Other

No O&M costs are related to this project as the repairs are for capital maintenance to an existing facility.

Capital Improvement Plan

FY 13 *thru* FY 17

City of Cedar Park, Texas

Project # W09

Project Name 2014 Water Tank Rehab

Incode Acct #

Department Water

Contact Kenneth Wheeler

Type Maintenance

Useful Life 40 years

Category Water

Priority n/a

Total Project Cost: $0

Description

Re-coating the outside of New Hope East EST, including logos, and re-coating the inside and outside of Clearwell No. 1.

Justification

Funding Sources	FY 13	FY 14	FY 15	FY 16	FY 17	Total
Utility Fund PAYGO		350,000				350,000
Total		350,000				350,000

Budget Impact/Other

No O&M costs are related to this project as the repairs are for capital maintenance to an existing facility.

Capital Improvement Plan

FY 13 *thru* FY 17

City of Cedar Park, Texas

Department Water
Contact Kenneth Wheeler

Project # W10
Project Name Purchase Leander 12" Waterline

Type Improvement
Useful Life 40 years
Category Water
Priority n/a

Incode Acct #

Total Project Cost: $0

Description

Purchase the 12" waterline from Leander along Ronald Reagan Boulevard that became part of Cedar Park's ETJ as part of an ETJ swap with Leander.

Justification

Funding Sources	FY 13	FY 14	FY 15	FY 16	FY 17	Total
CIF Community Impact Fees		325,000				325,000
Total		325,000				325,000

Budget Impact/Other

No O&M costs are related to this project as it is an improvement of an existing waterline.

Capital Improvement Plan

FY 13 *thru* FY 17

City of Cedar Park, Texas

Department Wastewater
Contact Kenneth Wheeler

Project # S09
Project Name Spanish Oaks Interceptor - Ph. II

Type Improvement
Useful Life 40 years
Category Wastewater
Priority n/a

Incode Acct #

Total Project Cost: $0

Description

The extension of the Spanish Oaks Interceptor that will provide wastewater service to areas south of 1431 and east of 183A.

Justification

Funding Sources	FY 13	FY 14	FY 15	FY 16	FY 17	Total
CIF Community Impact Fees		300,000				300,000
Total		300,000				300,000

Budget Impact/Other

There is minimal operation and maintenance impact for the additional wastewater line and will be absorb in the current Utilities' maintenance budget.

Capital Improvement Plan

FY 13 *thru* FY 17

City of Cedar Park, Texas

Department Wastewater
Contact Kenneth Wheeler

Project # S10
Project Name Cottonwood WW Interceptor - Ph. C-2

Type Improvement
Useful Life 40 years
Category Wastewater
Priority n/a

Incode Acct #

Total Project Cost: $0

Description

The extension of the Cottonwood WW Interceptor Ph. C. This project will take the Cottonwood Lift Station offline.

Justification

Funding Sources	FY 13	FY 14	FY 15	FY 16	FY 17	Total
CIF Community Impact Fees		600,000				600,000
Total		600,000				600,000

Budget Impact/Other

There is minimal operation and maintenance impact for the additional wastewater line and will be absorb in the current Utilities' maintenance budget.

Capital Improvement Plan

FY 13 *thru* FY 17

City of Cedar Park, Texas

Department Wastewater
Contact Kenneth Wheeler

Project # S11
Project Name Ronald Reagan Westside

Type Improvement
Useful Life 40 years
Category Wastewater
Priority n/a

Incode Acct #

Total Project Cost: $0

Description

This project will install an 8 inch wastewater line along the west side of Ronald Reagan Blvd. to serve recently annexed areas.

Justification

Funding Sources	FY 13	FY 14	FY 15	FY 16	FY 17	Total
CIF Community Impact Fees		80,000				80,000
Total		80,000				80,000

Budget Impact/Other

There is minimal operation and maintenance impact for the additional wastewater line and will be absorb in the current Utilities' maintenance budget.

Capital Improvement Plan

City of Cedar Park, Texas

FY 13 *thru* FY 17

Department Wastewater
Contact Kenneth Wheeler

Project # S12
Project Name BCRWWS East Plant Re-Rate Improvements

Type Improvement
Useful Life 40 years
Category Wastewater
Priority n/a

Incode Acct #

Total Project Cost: $0

Description

This project will make the improvements necessary to take the East Plant from a capacity of 21.5 MGD to 25 MGD.

Justification

Funding Sources	FY 13	FY 14	FY 15	FY 16	FY 17	Total
CIF Community Impact Fees		600,000				600,000
Total		600,000				600,000

Budget Impact/Other

There is minimal operation and maintenance impact for the increased capacity improvements and will be absorb in the current Utilities' maintenance budget.

Capital Improvement Plan

FY 13 *thru* FY 17

City of Cedar Park, Texas

Department Wastewater
Contact Kenneth Wheeler

Project # S13
Project Name **Buttercup Interceptor Replacement**

Type Improvement
Useful Life 40 years
Category Wastewater
Priority n/a

Incode Acct #

Total Project Cost: **$0**

Description

Replacement of approximately 8,000 feet of 30 inch and 24 inch wastewater interceptor. This project will also install 8,000 feet of 8 inch reclaimed water line.

Justification

Funding Sources	FY 13	FY 14	FY 15	FY 16	FY 17	Total
CIF Community Impact Fees		550,000				550,000
Total		550,000				550,000

Budget Impact/Other

There is minimal operation and maintenance impact for the additional wastewater line and will be absorb in the current Utilities' maintenance budget.

Capital Improvement Plan

FY 13 *thru* FY 17

City of Cedar Park, Texas

Department Wastewater
Contact Kenneth Wheeler

Project # S14
Project Name WRF Air Rehab

Type Improvement
Useful Life 40 years
Category Wastewater
Priority n/a

Incode Acct #

Total Project Cost: $0

Description

This project will make improvements to the aeration system at the WRF.

Justification

Funding Sources	FY 13	FY 14	FY 15	FY 16	FY 17	Total
Utility Fund PAYGO		100,000				100,000
Total		100,000				100,000

Budget Impact/Other

No O&M costs are related to this project as the repairs are for capital maintenance to an existing facility.

Capital Improvement Plan

FY 13 *thru* FY 17

City of Cedar Park, Texas

Department Wastewater
Contact Kenneth Wheeler

Project # S15
Project Name Lobo LS Relief Tunnel Study

Type Improvement
Useful Life 40 years
Category Wastewater
Priority n/a

Incode Acct #

Total Project Cost: $0

Description

This project will install a wastewater tunnel from Lobo Lift Station to the WRF and will take the Lobo Lift Station offline.

Justification

Funding Sources	FY 13	FY 14	FY 15	FY 16	FY 17	Total
Utility Fund PAYGO		100,000				100,000
Total		100,000				100,000

Budget Impact/Other

No O&M costs are directly associated with the study, however, O&M costs may occur when implementing the study's recommendations.

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APPENDIX

The appendix provides additional information regarding the adopted budget, historical financial information, and the City. Included in this section are the budget and tax rate adoption ordinances, history of the City, City demographics, summary of FTEs, property tax analysis, sales tax analysis, and a glossary.

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ORDINANCE NO. BF49.13.09.12.F1

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CEDAR PARK, TEXAS, ADOPTING A MUNICIPAL OPERATING BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2013, AND ENDING SEPTEMBER 30, 2014; ADOPTING A MUNICIPAL CAPITAL BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2013, AND ENDING SEPTEMBER 30, 2014; APPROPRIATING FUNDS IN ACCORDANCE WITH THE BUDGET; PROVIDING FOR EFFECTIVE DATE AND ORDAINING OTHER RELATED MATTERS.

WHEREAS, the City Manager of the City of Cedar Park, Texas, has submitted to the City Council a proposed budget for the fiscal year beginning October 1, 2013, and ending September 30, 2014; and

WHEREAS, the proposed budget sets out in detail the resources and estimated revenues of each fund, together with the proposed expenditures within each such fund, all in accordance with the applicable provisions of the Home Rule Charter; and

WHEREAS, notice having been first given in the manner provided by law, the City Council did conduct public hearings upon such proposed budget; and

WHEREAS, the City Council has considered the proposed budget and made such changes as it considers warranted by law and in the best interest of the municipal taxpayers:

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CEDAR PARK, TEXAS:

SECTION 1. That such proposed budget, including the estimated revenues and proposed expenditures within each Fund is hereby approved and adopted as the Municipal Budget for the Fiscal Year beginning October 1, 2013 and ending September 30, 2014.

SECTION 2.

a. That, as provided in Subsection (b) of this section, the monies hereinafter set out within each fund are hereby appropriated out of each such respective Fund for the payment of expenses lawfully attributable to such Fund, all as itemized in the budget.

b. That the following funds are hereby appropriated:

OPERATING BUDGET:

General Fund	$35,072,176
General Debt Service Fund	15,601,386
Utility Fund	34,111,946
Solid Waste	3,459,905
Utility Debt Service Fund	7,065,661

Vehicle & Equipment Replacement Fund	2,805,845
Grant Restricted Funds	274,290
Municipal Court Fund	105,812
Public Art	120,811
Recreation and Parks Programs	-
Tourism Board/Occupancy Tax	478,200
CPTV-10 / Cable Fund	79,458
Tax Incriminate Reinvestment Zone	440,866
Law Enforcement	30,000
Economic Development (4A)	4,335,516
Community Development (4B)	5,673,437
TOTAL OPERATING APPROPRIATION	**$109,655,308**

CAPITAL BUDGET:

Transportation Projects	$23,544,600
Municipal Projects	200,000
Parks Projects	2,017,500
Water Projects	3,725,000
Wastewater Projects	2,680,000
TOTAL CAPITAL APPROPRIATION	**$32,167,100**

SECTION 3. That the budget may be amended from time to time as provided by law for the proposes of authorizing emergency expenditures or for municipal purposes, provided however, no obligation shall be incurred or any expenditure made except in conformity with the budget.

SECTION 4. That the Director of Finance may, at any time with the consent of the City Manager, transfer any unencumbered appropriation from one line item to another line item within the same Department, provided however, that no unencumbered appropriation may be transferred from one Department or Fund to another except upon the express approval of the City Council.

SECTION 5. That this ordinance shall be effective immediately of and from adoption.

SECTION 6. That it is hereby officially found and determined that the meeting at which this ordinance was passed was open to the public as required by law.

READ, CONSIDERED, PASSED AND APPROVED ON FIRST READING by the City Council of Cedar Park at a regular meeting on the 22nd day of August, 2013, at which a quorum was present and for which due notice was given pursuant to Section 551.001, et. Seq. of the Government Code.

READ, CONSIDERED, PASSED AND APPROVED ON SECOND READING by the City Council of Cedar Park at a regular meeting on the 5th day of September, 2013, at which a quorum was present and for which due notice was given pursuant to Section 551.001, et. Seq. of the Government Code.

READ, CONSIDERED, PASSED AND APPROVED ON THIRD AND FINAL READING by the City Council of Cedar Park at a regular meeting on the 12th day of September, 2013, at which a quorum was present and for which due notice was given pursuant to Section 551.001, et. Seq. of the Government Code.

CITY OF CEDAR PARK, TEXAS

Matthew Powell, Mayor

ATTEST:

LeAnn M. Quinn, TRMC
City Secretary

APPROVED AS TO FORM
AND CONTENT:

Charles W. Rowland, City Attorney

ORDINANCE NO. BF49.13.09.12.F1

ORDINANCE NO. BF50.13.09.12.F3

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CEDAR PARK, TEXAS, LEVYING TAXES FOR THE FISCAL YEAR 2013-2014; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES; PROVIDING AN EFFECTIVE DATE; AND ORDAINING OTHER PROVISIONS RELATED TO THE SUBJECT MATTER HEREOF.

WHEREAS, there came to be considered the matter of establishing and setting the tax rates to be levied on taxable property within the City of Cedar Park, Texas which is to be recorded on the 2013 Tax Rolls; and

WHEREAS, the City Council has heretofore approved and adopted the tax rolls of the City; the total valuation of all taxable property rendered for taxation for the year 2013 estimated at $4,743,408,572.

WHEREAS, the City has determined the maximum amount of the various total budget requirements of the City and it is now necessary to establish the tax rate for the current year.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CEDAR PARK, TEXAS:

SECTION 1: TOTAL TAX RATE

A total tax rate aggregating $0.4925 shall be levied on each one hundred dollar ($100.00) valuation of all taxable property located in the City of Cedar Park, Texas, and appearing on the assessment roll for the Year 2013, in accordance with the Constitution and Laws of the State of Texas. THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 2.56 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A $100,000 HOME BY APPROXIMATELY $6.30.

SECTION 2: $0.252839 of the total rate is hereby specifically levied for current expenses of operation and maintenance purposes. $0.239661 of the total rate is hereby specifically levied for the payment of principal and interest on debt.

SECTION 3: That there is hereby levied and shall be collected from every person, firm and corporation pursuing an occupation in the City of Cedar Park, Texas, which is taxable by law, the full amount of taxes permitted by the laws of the State of Texas.

SECTION 4: That if any provision, section, subsection, sentence, clause or phrase of this Ordinance, or the application of same to any person or set of circumstances is for any reason held to be unconstitutional, void or invalid (or for any reason unenforceable), the validity of the remaining portions of this ordinance or the application to such other persons or sets of circumstances shall not be affected thereby, it being the intent of the City Council of the City of

Cedar Park, in adopting this ordinance, that no portion thereof or provision contained herein shall become inoperative or fail by reason of any unconstitutionality or invalidity of any other portion or provision.

SECTION 5: That all ordinances and parts of ordinances in conflict with this ordinance are hereby repealed to the extent of the conflict.

SECTION 6: That this Ordinance shall become effective in accordance with state law.

READ, CONSIDERED, PASSED AND APPROVED ON FIRST READING by the City Council of Cedar Park at a regular meeting on the 22rd day of August, 2013, at which a quorum was present and for which due notice was given pursuant to Section 551.001, et. Seq. of the Government Code.

READ, CONSIDERED, PASSED AND APPROVED ON SECOND READING by the City Council of Cedar Park at a regular meeting on the 5th day of September, 2013, at which a quorum was present and for which due notice was given pursuant to Section 551.001, et. Seq. of the Government Code.

READ, CONSIDERED, PASSED AND APPROVED ON THIRD AND FINAL READING by the City Council of Cedar Park at a regular meeting on the 12th day of September, 2013, at which a quorum was present and for which due notice was given pursuant to Section 551.001, et. Seq. of the Government Code.

CITY OF CEDAR PARK, TEXAS

Matthew Powell, Mayor

ATTEST:

LeAnn M. Quinn, TRMC
City Secretary

APPROVED AS TO FORM
AND CONTENT:

Charles W. Rowland, City Attorney

ORDINANCE NO. BF50.13.09.12.F3

City Council Goals

- **Strategic Prioritization:** Determining the best utilization of resources for the maximum return. Areas of evaluation, planning and implementation include: Communications, Fiscal Management, Operational Efficiency, Organizational Development, and Regional Planning and Participation.

- **Economic Development:** Fostering the development of a strong local economy by actively pursuing companies and industries to locate or expand in Cedar Park in order to provide employment opportunities in career fields that currently are limited or do not exist.

- **Redevelopment/Enhancement (Public and Private):** Placing a focus on strategically planning for the future while simultaneously preserving and enhancing the existing community. Redevelopment is a vital component of the City's long-term economic development strategy.

- **Diversified Tax Base/ Balanced Land Use:** Monitoring and maintaining a land use plan that will provide for a sustainable city by having a balance of residential, commercial and open space development. The diversification of the tax base, as with most financial models, is intended to ensure that there is not total dependency on one specific revenue source.

- **Entertainment/Destination/Culture:** Seeking projects and programs that increase entertainment and culture and make Cedar Park a true Texas "destination".

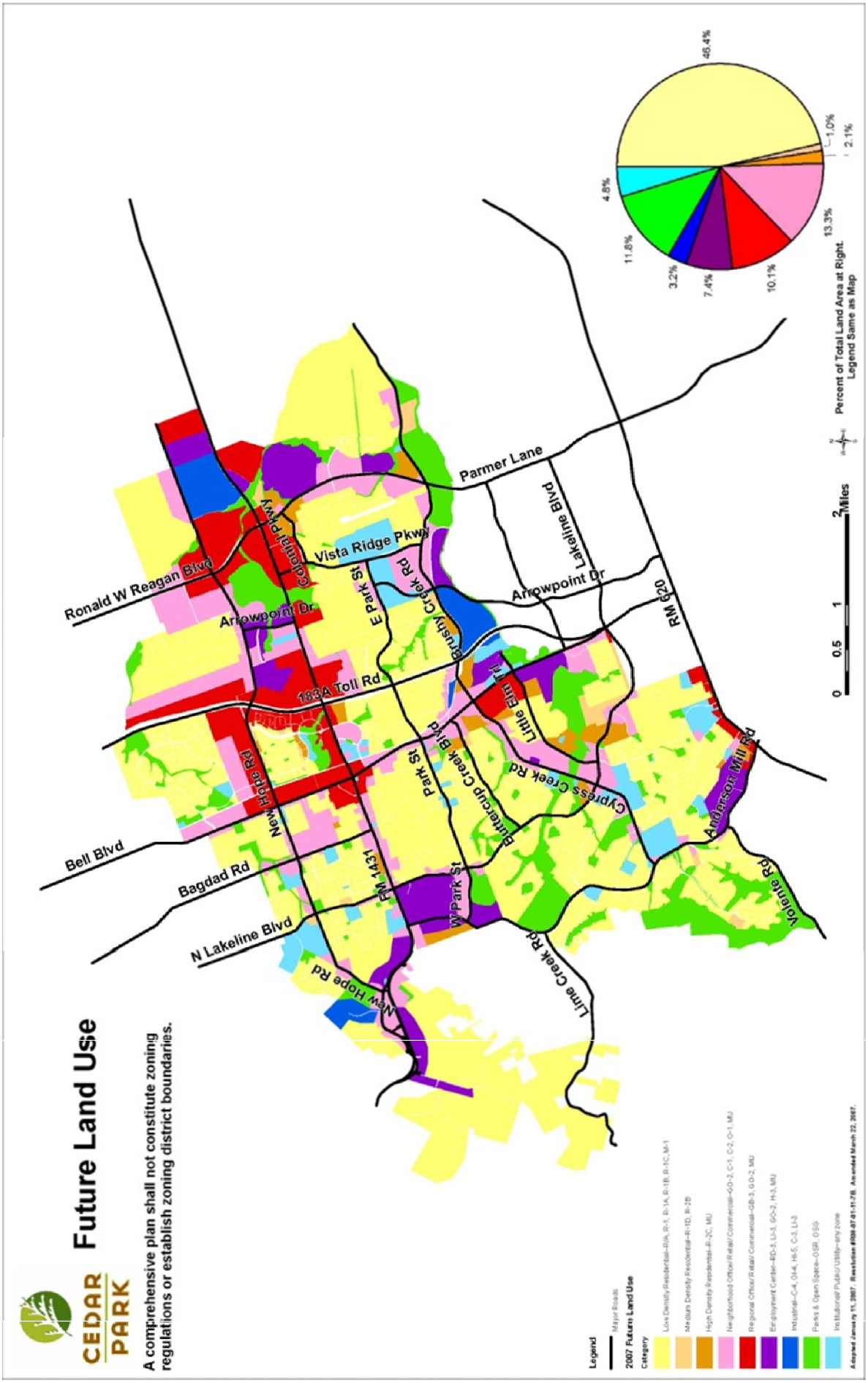
- **Facilities:** Identifying and evaluating the facilities necessary for delivering City Services through build-out population, including managing the 2007 Bond Election projects.

- **Public Transportation/Mobility**: Prioritizing road projects and alternative transportation opportunities to increase mobility in Cedar Park and in the region.

COMPREHENSIVE PLAN GOALS – 2007*

- Have an updated set of ordinances and regulations that address the current needs of the City including new types of development as well as better measures for existing businesses.
- Diversify and broaden Cedar Park's economic base to keep up with anticipated growth while both keeping taxes competitive and maintaining a high level of City services
- Develop a transportation network that enhances Cedar Park and offers alternate modes of transport.
- Prepare for future commercial redevelopment and encourage redevelopment where possible.
- Prepare for future residential redevelopment, examining and preparing infrastructure for such change where appropriate.
- Improve the visual appearance of the corridor including *landscaping* (emphasis added), signage, lighting, and removal of visual clutter.
- Ensure the aesthetically pleasing visual appearance of future corridors into the city.
- Utilize the current GIS technology to its fullest potential in order to assist City personnel and offer developers and residents increased information services.
- Pursue the collection of additional statistical information to assist in tracking the City's growth, as well as indicating the relative success of various policies and initiatives.
- Pursue the goals and priorities of the Cedar Park City Council as identified at their June 2006 retreat and listed below.

* - The City began updating the Comprehensive Plan during FY 2012-2013 and will complete the update during FY 2013-2014.


CEDAR PARK
Future Land Use
A comprehensive plan shall not constitute zoning regulations or establish zoning district boundaries.
Legend
Major Roads
2007 Future Land Use
Category
Low Density Residential–R1A, R-1, R-1A, R-1B, R-1C, M-1
Medium Density Residential–R-1D, R-2B
High Density Residential–R-2C, MU
Neighborhood Office/Retail/Commercial–GO-2, C-1, C-2, O-1, MU
Regional Office/Retail/Commercial–GB-3, GO-2, MU
Employment Center–ED-3, LI-3, GO-2, H-3, MU
Industrial–C-4, OI-4, H-5, C-3, LI-3
Parks & Open Space–OSR, OSG
Institutional/Public/Utility–any zone
Adopted January 11, 2007. Resolution #R08-07-01-11-2B. Amended March 22, 2007.
Ronald W Reagan Blvd
Colonial Pkwy
Vista Ridge Pkwy
Parmer Lane
Lakeline Blvd
Arrowpoint Dr
E Park St
Brushy Creek Rd
RM 620
183A Toll Rd
Little Elm Trl
Cypress Creek Rd
Buttercup Creek Blvd
Park St
New Hope Rd
Bell Blvd
Bagdad Rd
FM 1431
W Park St
N Lakeline Blvd
Lime Creek Rd
Anderson Mill Rd
Volente Rd
0 0.5 1 2 Miles
Percent of Total Land Area at Right.
Legend Same as Map
46.4%
1.0%
2.1%
13.3%
10.1%
7.4%
3.2%
11.8%
4.8%

Financial Goals and Policies

Annual Financial Performance Goals

1) The City Council shall adopt a structurally balanced budget for the ensuing fiscal year pursuant to the prevailing state and local law.

2) The City will maintain a general fund balance at a minimum reserve level of 25% and a maximum of 50% of budgeted operations and maintenance expenditures.

3) The City will maintain a utility fund balance at a minimum reserve level of 25% of budgeted operations and maintenance expenditures.

4) The City of Cedar Park will be conservative rather than aggressive in its budgeting of revenues and expenditures.

5) The City of Cedar Park will budget a "core" Sales Tax. This core amount will equal the Sales Tax estimate for the current year, the annualized impact of major retailers that were open for only a portion of the current fiscal year, and the anticipated revenue, based on estimated completion dates, of major retailers under construction during the fourth quarter of the current fiscal year.

6) The City of Cedar Park will invest a minimum of 10% of its core sales tax in city capital/infrastructure. This will provide the flexibility to defer the capital/infrastructure investment if actual city revenues are less than budgeted amounts, thus reducing expenditures without impacting city employees.

7) The City will employ an active investment program which will seek to obtain investments returns above its benchmark consistent with risk limitations identified in the investment policy.

Financial Policies

Budget Policies

1. The City Council shall adopt a structurally balanced budget for the ensuing fiscal year pursuant to the prevailing state and local law. A structurally balanced budget is defined as recurring revenues funding recurring expenditures and adherence to fund balance policies. Deferrals, short-term loans, or one-time sources will be avoided as budget balancing techniques. One-time revenues may be used to finance non-recurring expenditures.

2. The City Council may amend the budget once adopted, but shall not delete or decrease appropriations required for debt service, or for estimated cash deficit, and shall not authorize expenditures in excess of the total of estimated income plus funds available from earlier years.

3. Financial control systems shall be in place to monitor compliance with the adopted budget, including the use of monthly reporting.

4. **Five-Year Forecast of Revenues and Expenditures:** A five-year forecast of revenues and expenditures shall be prepared in conjunction with the annual budget process for the following funds:
    a. General Fund
    b. Water/Wastewater Utility Enterprise Fund
    c. 4A &4B Funds (Economic & Community Development)

5. **Five Year Capital Improvement Plan:** The City will annually prepare a five-year Capital Improvement Plan based on the needs for capital improvements and equipment, the status of the City's infrastructure, replacement and renovation needs, and potential new projects.
    a. Any project with a cost of $50,000 or more and with an expected life of at least five years will be classified as a Capital Improvement Project.
    b. Project costs shall be estimated, funding sources identified and annual operation and maintenance costs computed.
    c. All Capital Projects will be budgeted for using a project-life budget approach.

Revenue Policies

1. **Tax Rate:**

    a. In determining the City's debt service portion of the tax rate from year to year the City shall consider any applicable constitutional and state law requirements in addition to taking into consideration: (i) the amount of ad valorem tax debt coming due , (ii) any ad valorem tax debt that is callable and economically feasible to redeem, (iii) additional ad valorem tax debt projected to be issued (including particularly any voter authorized general obligation bonds remaining authorized but unissued), (iv) minimizing overall tax rate volatility. These considerations should recognize the city's desire to minimize interest cost on debt and provide for tax rate stability including not exceeding the projected tax rate at the time of issuance related to voter approved bonds.

    b. The City of Cedar Park will budget current ad valorem tax revenue at 98.5% of the total amount of taxes levied.

2. The City of Cedar Park will distribute interest earned from investments in accordance with the average monthly balance of the funds from which the monies were provided to be invested.

3. The General Fund Transfer from the Utility Fund will incorporate a Franchise Fee, Payment in Lieu of Taxes, and reimbursement of General Fund expenses in support of the Utility Fund. The Franchise Fee will equal 4.0% of the Utility Fund's operating revenues. Payment in Lieu of Taxes (PILOT) will equal the value of the Utility Fund's assets multiplied by the City's tax rate. General

Financial Policies

Fund expenses in support of the Utility Fund will be calculated each year using a cost allocation model. The transfer will be capped at a maximum of 15% of the Utility Fund's operating revenues.

4. Uncollectable Revenues:
    a. The City will use its best efforts to collect past due revenues. These efforts may include internal and external processes.
    b. In the City's Utility Funds, revenues will be considered uncollectable and may be written off as such after 48 months of delinquency.
    c. In all other funds, uncollectable revenues will be considered on a case by case basis, and decisions related to write-offs will be brought to the City Council as deemed appropriate.

Expenditure Policies

1. **Use of Fund Balance/Working Capital/Retained Earnings:** Fund Balance/Retained Earnings should be used only for emergencies, non-recurring expenditures/expenses, or major capital purchases that cannot be accommodated through current year savings. Should such uses reduce balances below the level established as the objective for that fund, restoration recommendations will accompany the request/decision to utilize said balances.

2. **Avoidance of Operating Deficits:** The City shall take immediate corrective actions if at any time during the fiscal year expenditure and revenue re-estimates are such that an operating deficit is projected at year-end.

    Corrective actions in order of precedence are listed below, and will be considered individually on a case by case basis:
    a. Reduce capital transfers for pay-as-you-go CIP.
    b. Deferral of capital purchases and capital maintenance
    c. Reduce non-personnel operating expenditures
    d. Hiring freezes
    e. Freeze compensation adjustments
    f. Use of fund balance, including Replacement Fund balances where allowable
    g. Evaluate increased fees
    h. Lay-off employees

Reserve Policies

1. The City will maintain the General Fund unreserved fund balance at a level sufficient to provide for emergency expenditures and unanticipated revenue shortfalls. The City will maintain a fund balance at a minimum reserve level of 25% and a maximum of 50% of budgeted operations and maintenance expenditures. The right is reserved by the City Council to change the targeted reserve level by resolution, ordinance or budget adoption. When the reserve exceeds the maximum limits, opportunities should be identified to use the excess reserves to fund one-time expenses within the General Fund.

2. The City will maintain the Enterprise Fund (Water/Sewer Fund) unreserved fund balance at a level sufficient to provide for emergency expenditures and unanticipated revenue shortfalls. The targeted reserve level will be a minimum of 25% of budgeted operations and maintenance expenditures. This amount is in addition to amounts that have been set aside or are being accumulated for Capital Expenditures. The right is reserved by the City Council to change the targeted reserve level by resolution, ordinance or budget option.

3. The City of Cedar Park will set a debt service rate necessary to collect a full year's debt service payment on all outstanding and proposed debt. As a result, the General Debt Service fund will maintain a reserve that will typically be equivalent to an interest only debt service payment.

Financial Policies

4. The City of Cedar Park will maintain a minimum coverage ratio for the Utility Fund of in accordance with the requirements set forth in any outstanding debt service agreements. The coverage rate is defined as the ratio of Utility's operating revenues minus operating expenses divided by the Utility's debt service expenses.

Fund Balance Categories

Fund Equity – A fund's equity is generally the difference between its assets and its liabilities.

Fund Balance – An accounting distinction is made between the portions of fund equity that spendable and nonspendable. These are broken up into five categories:

1. Nonspendable fund balance – includes amounts that are not in a spendable form or are required to be maintained intact. Examples are inventory or permanent funds.

2. Restricted fund balance – includes amounts that can be spent only for the specific purposes stipulated by external resource providers either constitutionally or through enabling legislation. Examples include grants and child safety fees.

3. Committed fund balance – includes amounts that can be used only for the specific purposes determined by a formal action of the government's highest level of decision-making authority. Commitments may be changed or lifted only by the government taking the same formal action that imposed the constraint originally.

4. Assigned fund balance – comprises amounts *intended* to be used by the government for specific purposes. Intent can be expressed by the governing body or by an official or body to which the governing body delegates the authority. In governmental funds other than the general fund, assigned fund balance represents the amount that is not restricted or committed. This indicates that resources in other governmental funds are, at a minimum, intended to be used for the purpose of that fund.

5. Unassigned fund balance – is the residual classification of the general fund and includes all amounts not contained in other classifications. Unassigned amounts are technically available for any purpose.

Fund Balance Commitments - The City Council is the City's highest level of decision-making authority and the formal action that is required to be taken to establish, modify, or rescind a fund balance commitment is a resolution approved by the Council at the City's Council meeting. The resolution must either be approved or rescinded, as applicable, prior to the last day of the fiscal year for which the commitment is made. The amount subject to the constraint may be determined in the subsequent period.

Fund Balance Assignments - The City Council has authorized the City's City Manager and the Finance Director as authorized officials to assign fund balance to a specific purpose as approved by this fund balance policy.

Financial Policies

Debt Policies

1. Bonds payable from ad valorem taxes (General Obligation), other than refunding bonds, shall not be issued unless the bonds have been authorized by a majority vote at a City election held for that purpose.
2. The total general obligation debt of the City (total tax supported debt) shall never exceed ten percent (10%) of the net taxable value of property on the tax rolls of the City.
3. When determining the term and design of each debt repayment structure, the City should consider both the useful life of the asset and the generational equity created by the debt structure design.

Arbitrage Policies

With respect to the investment and expenditure of proceeds from the issuance of bonds, notes or other tax-exempt obligations(collectively, the Bonds), the City's Director of Finance will instruct City staff, or other appropriate person(s) to:

1. require that the construction, renovation or acquisition of any facilities to be financed with proceeds of the Bonds proceed with due diligence and that binding contracts for the expenditure of at least five percent (5%) of the proceeds be entered into within six (6) months of the issue date of the Bonds.
2. monitor to ensure that at least eighty-five percent (85%) of the proceeds of the Bonds to be used for the construction, renovation or acquisition of any facilities are expended within three (3) years of the issue date.
3. ensure that the yield on the investments of any proceeds of the Bonds be restricted to the yield on the Bonds for any period beyond three (3) years of the issue date.
4. monitor all deposited into a sinking or debt service fund to assure that the maximum amount invested at a yield higher than the yield on the Bonds does not exceed an amount equal to the debt service on the Bonds in the succeeding twelve (12) month period plus a carryover amount equal to one-twelfth (1/12) of the principal and interest payable on the Bonds for the immediately preceding twelve (12) month period.
5. ensure that no more than fifty percent (50%)of the proceeds of the Bonds are invested in an investment with a guaranteed yield of four (4) years or more.
6. assure that the maximum amount of any reserve fund for the Bonds invested at a yield higher than the yield on the Bonds will not exceed the lesser of ten percent (10%) of the principal amount of the Bonds, one hundred twenty-five percent (125%) of the average annual debt service on the Bonds measured as of the issue date, or one hundred percent (100%) of the maximum annual debt service on the Bonds as of the issue date.
7. monitor the actions of the escrow agent holding any escrow funded with Bond proceeds to ensure compliance with the applicable provisions of the escrow agreement, including with respect to reinvestment of cash balances.
8. document by official action of the City Council, such as a reimbursement resolution, any intent of the City to reimburse with the proceeds of the Bonds any amount expended prior to the issue date for the acquisition, renovation or construction of the facilities.
9. ensure that the applicable information return (e.g., IRS Form 8038-G, or any successor form) is timely filed with the Internal Revenue Service ("IRS").
10. assure that, unless excepted from rebate and yield restriction under Section 148(f) of the Internal Revenue Code of 1986, excess investment earnings are computed and paid to the U.S. government at such time and in such manner as directed by the IRS at least every five (5) years after the issue date and within thirty (30) days after the date the Bonds are retired.

Financial Policies

Private Business Use of Bond Funded Facilities

With respect to the use of any facilities financed or refinanced with the proceeds of the Bonds, the Finance Director will instruct the appropriate City staff or other appropriate person(s) to:

1. monitor the date on which the facilities are substantially complete and available to be used for their intended purpose.
2. monitor whether, at any time during which the Bonds are outstanding, any person, other than the City, its employees and agents or members of the general public, has any contractual right (such as a lease, purchase, management or other service agreement) with respect to any portion of the facilities.
3. monitor whether, at any time the Bonds are outstanding, any person, other than the City, its employees and agents or members of the general public, has a right to use the output of the facilities (e.g., water, gas or electricity).
4. monitor whether, at any time the Bonds are outstanding, any person, other than the City, its employees and agents or members of the general public, has a right to use the facilities to conduct or to direct the conduct of research.
5. determine whether, at any time the Bonds are outstanding, any person, other than the City, has a naming right for the facilities or any other contractual right granting an intangible benefit.
6. determine whether, at any time the Bonds are outstanding, the facilities are sold or otherwise disposed of.
7. take such action as is necessary to remediate any failure to maintain compliance with the covenants contained in the Ordinances or Resolutions authorizing issuance of the Bonds related to the public use of the facilities.

Bond Issue Records Retention

The Finance Director will maintain or cause to be maintained all records relating to the investment and expenditure of the proceeds of the Bonds and the use of any facilities financed or refinanced thereby for a period ending three (3) years after the complete extinguishment of the Bonds. If any portion of the Bonds is refunded with the proceeds of another series of tax-exempt bonds, the Responsible Person will maintain or cause to be maintained all of such records until three (3) years after the refunding bonds are completely extinguished. Such records may be maintained in paper or electronic format.

Capital Expenditure Policies

1. Any item costing $5,000 or more and having an estimated useful life of at least two years will be classified as capital outlay expenditures.
2. All capital assets shall be inventoried annually.
3. Computer software, regardless of cost, will not be capitalized.
4. The City Council may issue bonds, certificates of obligation, warrants, or other evidences of indebtedness for the purpose of buying or constructing capital assets.
5. All capital projects shall be financially monitored to ensure compliance with the approved budget for the project. Any changes to the total appropriation to a capital project budget will be approved by the City Council.
6. Unless specified and agreed to in another agreement, the City will use the following priority order in expending funds:
    - Grants
    - Donations
    - 4A/4B Funds
    - Bonds/Certificates of Obligation
    - Cash

Financial Policies

Reporting Policies

1. The budget will be prepared in accordance with GASB (Governmental Accounting Standards Board) and GFOA (Governmental Finance Officer's Association) guidelines. Copies of the budget will be available for public viewing at City Hall, at the Library, and on the City's website.
2. The Finance Director will present monthly financial statements at City Council meetings.
3. Quarterly investment reports will be presented at least quarterly at City Council meetings.
4. An annual audit will be performed by an independent public accounting firm and the results of the audit will be summarized in a Comprehensive Annual Financial Report. This report will be presented to Council upon completion and will be available for public viewing.

The City Organization

The City of Cedar Park is a home-rule City operating under a Council-Manager form of government. All powers of the City are vested in an elected Council, consisting of a Mayor and six members. The Council enacts local legislation, determines City policies, and employs the City Manager.

The City Manager is the Chief Executive Officer and the head of the administrative branch of the City government. The City Manager reports to the Council and is responsible for the proper administration of all affairs of the City.

The City government provides a broad range of goods and services to its citizens. The activities and personnel required to provide these goods and services are organized into broad managerial areas called Funds. Funds are separate fiscal and accounting entities with their own resources and budgets necessary to carry on specific activities and attain certain objectives. See the City Funds section for further detail on the City funds.

Funds are further organized into groups called Departments. A Department is a group of related activities aimed at accomplishing a major City service or program (e.g. Police Department).

At the head of each Department is an officer of the City. Department Heads have supervision and control of a Department, but are subject to supervision and control of the City Manager. A Department Head may supervise more than one Department.

Basis of Accounting and Budgeting

The City's accounting and budgeting records for all governmental funds are maintained on the modified accrual basis. This method recognizes revenues when they are measurable and available, and recognizes expenditures when goods and services are received, except for principal and interest on long-term debt, which is recognized when paid. The proprietary funds are accounted and budgeted for using the accrual basis. Under this method, revenues are recognized when they are earned and expenses are recognized when they are incurred.

City Funds

For financial purposes, a fund is a separate accounting entity with a self-balancing set of accounts in which financial resources, liabilities, and changes therein are segregated and recorded. The City has two basic categories of funds – Governmental and Proprietary. Below are a description of the fund categories and a list of the active City funds by category and type. A description of each fund type can be found either at the beginning of a fund section and Special Revenue Fund descriptions can be found under their individual fund detail pages in the Special Revenue Fund section.

Governmental: Includes activities usually associated with a typical local government's operations, such as Police and Fire protection. Governmental Funds also include "Special Revenue" Funds that account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

General Fund	General Fund
Special Revenue Fund	Grant Restricted Municipal Court Fund Public Arts Fund Tourism Advisory/Occupancy Tax Fund CPTV-10/Cable Fund Tax Increment Reinvestment Zone Fund Law Enforcement Fund 4A – Economic Development Corporation Fund 4B – Community Development Corporation Fund
Debt Service Fund	Governmental Debt Service Fund
Capital Projects	Parks and Recreation CIP Fund Transportation CIP Fund Facilities CIP Fund Water CIP Fund Wastewater CIP Fund

Proprietary: This Fund more closely resembles private business enterprises. The intent is that the costs of providing certain goods and services (such as Utility service) to the public should be financed or recovered primarily through user charges (utility bills).

Enterprise Fund	Utility Fund Utility Debt Service Fund Solid Waste Fund
Internal Service Fund	Vehicle and Equipment Services Fund

HISTORY OF CEDAR PARK

For millennia, the area now known as Cedar Park has undergone major transformation. Once under water, the City of Cedar Park now sits on the precipice of the majestic Hill Country. The changes in the landscape are overshadowed only by the lives of the colorful people who are part of the city's rich history.

The earliest known explorers and inhabitants were Spanish, French, Comanche, Mexicans and pioneer settlers until late 1982 when a startling discovery was made during an initial survey for a road extension in Cedar Park. Excavation uncovered a female adult skeleton that was later named the "Leanderthal Lady". She is 10,500 years old. The discovery defined the area as a site for American Indian trade, in which Indians from distant tribes created a bustling marketplace for regional trade and free enterprise.

Middens, which are refuse heaps of primitive habitations, have unearthed darts for small game, traps for rodents and birds, fish spears, stones to grind seeds, and baskets in the area. Mounds of shells indicate that these early inhabitants lived on shellfish, a practice which continued for thousands of years and extended into the time of the early Tonkawa Indians. Burned rock middens are numerous along Brushy Creek.

Early Settlement

During the Texas War for Independence in 1836, a group of Texas Rangers under the command of Captain Tumlinson built a fort on Blockhouse Creek, known as Block House and Tumlinson Fort. It was the first fort built in Williamson County, though it was later burned by the Comanche.

Throughout the 1800s, the area was home to three settlements of Buttercup, Brueggerhoff and Running Brushy. These settlements developed into what is now Cedar Park.

Buttercup, a rural community located in southern Cedar Park, was settled in the 1850s primarily by the Dodd, McRae, and Crumley families. Also known as Doddborro and Doddville, Buttercup had a cotton gin, store and post office. The Dodds owned a farm and grocery store, the McRaes were farmers, and Dr. Crumley was the local physician. Buttercup now lies underwater behind a conservation dam built west of Highway 183 just south of Cypress Creek Road in 1956.

In 1873, GW & Harriet Cluck bought land situated on the head waters of Brushy Creek. They launched development of the community as they purchased more land and created new businesses in the Running Brushy area as it was known at the time. The name Running Brushy came from a heavy flowing creek on the Cluck homestead. The creek continues to run to this date. The Clucks became the founders of what would eventually become Cedar Park.

The area was renamed Brueggerhoff in 1883 when the railroad came to the area. The Clucks sold land to the railroad for buildings, with the provisions they set aside a portion for a "park" area. The "park" was beautifully landscaped and maintained by the railroad station master, and was referred to as one of "Austin's First Country Clubs". Austinites would ride special trains to Cedar Park and spend the day picnicking and strolling through the lush grounds. During this time, Emmett Cluck initiated a change of the name of the community to Cedar Park.

Commerce in the area was dominated by the railroad and a rock quarry. The rock quarrying business blossomed in 1897 when Cedar Park became the heaviest freight loader between Austin and Llano. The limestone quarried in Cedar Park was shell stone, the only source in America, and was shipped throughout the country. Stone from these quarries was used to build several famous buildings around Texas.

HISTORY OF CEDAR PARK

The 1900's

In 1942, Roscoe Faubion bought several acres of the Cluck land and built a combination post office/grocery store and gas station, which was the hub of the community for years. A new post office was built across the street years later, and in 2000 the 1942 post office was demolished.

Also in 1942, the State Legislature voted to buy land to house and raise food for the residents of the Austin State School. From 1943 through 1948 the State Dairy and Hog Farm leased the Cluck land, providing meat, milk, butter, and vegetables to its residents, who worked the farm for therapy. In 1968, the hog farm was closed and the land became the Leander Rehabilitation Center, providing permanent camp shelters, a dormitory, wilderness camping areas, lakes, picnic areas, and other features.

By the 1960s, nearly all traces of the earlier town had vanished. The church/school, depot, and railroad worker cabins had been torn down or moved to other locations. The only remaining buildings were homes of the Cluck family and the railroad section foreman.

Recent History and the Future

The 1970s saw the onset of real growth for Cedar Park. The population was small, yet 24 businesses and two churches sustained residents of many larger subdivisions built in close proximity to Cedar Park. As Austin began to encroach, the residents of Cedar Park held an election for incorporation on February 24, 1973. The election passed 1300 to 51. The current City of Cedar Park lies northwest of Austin on US 183. Cedar Park became a home rule city when the charter was adopted by the voters in an election held on January 17, 1987. With a population of 1800, Cedar Park had few resources to conduct city business, but the determination of its residents prevailed and the city grew.

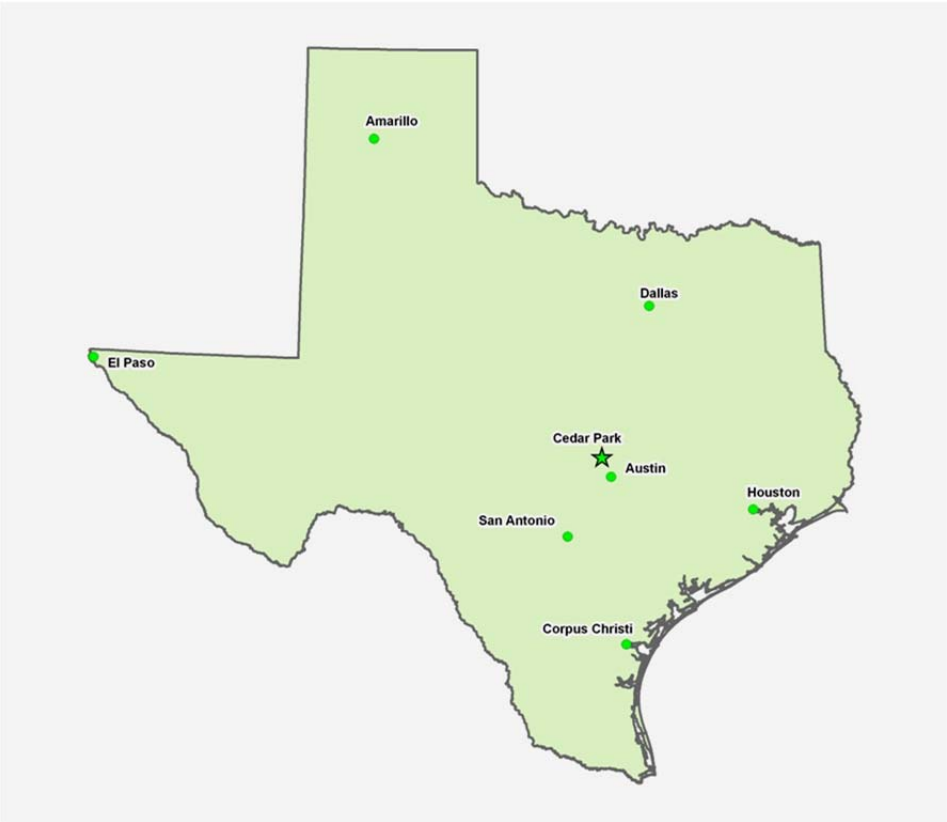
Since 1970, the city has grown from a small bedroom community of 687 to a city of more than 54,000 within the city limits and 80,000 in the ETJ. Cedar Park has grown by more than 400% for the past two decades and is now the third largest city in the Austin area. The City now includes the Cedar Park Center which houses the Texas Stars hockey team and the Austin Toros Basketball team, a full-service regional hospital and several major retail developments.

CITY AND AREA DEMOGRAPHICS

City Size

Square miles in city limits	23.275
Square miles in ETJ	10.070
Total square miles in City and ETJ	33.345

Location



Cedar Park is located in southern Williamson County and Northern Travis County in Texas along the US Highway 183 corridor. US Highway 183 links the southeast and northwest sectors of the Austin Metro Area. In addition to being strategically located along the 183 corridor, Cedar Park is approximately 9 miles from Interstate 35 which is one of the busiest commercial routes.

Below is a table of distance and times to major cities in Texas. The calculations are based upon a travel of city hall to city hall.

City	Distance*	Travel Time*
Amarillo	470.30 miles	7 hours 52 minutes
Austin	20.62 miles	27 minutes
Corpus Christi	212.85 miles	3 hours 54 minutes
Dallas	182.34 miles	2 hours 59 minutes
El Paso	594.20 miles	8 hours 23 minutes
Houston	176.56 miles	3 hours 0 minutes
San Antonio	99.85 miles	1 hour 45 minutes

* Distance and Travel time provided by MapQuest ®

CITY AND AREA DEMOGRAPHICS

Climate

Average Annual Temperature	68 degrees Fahrenheit	
Median Winter Temperature	53 degrees Fahrenheit	
Median Summer High Temperature	84 degrees Fahrenheit	
Record Low Temperature	(2) degrees Fahrenheit	January 31, 1949
Record High Temperature	112 degrees F	August 28, 2011
Average Annual Precipitation	33.38 Inches	
Record High Precipitation	15.00 Inches	September 9, 1921

Population

	1990	1995	2000	2005	2010	2013
Cedar Park	5,161	14,832	26,049	42,618	48,932	58,125
Cedar Park ETJ	6,147	5,079	11,589	19,855	20,929	22,927

Source – Cedar Park Development Services Department

Unemployment Rates

	1990	1995	2000	2005	2010	2011
Cedar Park	N/A	N/A	N/A	3.8%	5.9%	6.4%
Williamson County	N/A	N/A	2.8%	4.6%	7.4%	6.8%
Austin MSA	N/A	N/A	3.0%	4.5%	7.1%	6.8%
Texas	6.4%	6.1%	4.4%	5.4%	8.2%	7.9%
USA	5.6%	5.6%	4.0%	5.1%	9.6%	8.9%

Source – Texas Workforce Commission (www.Tracer2.com)

Education

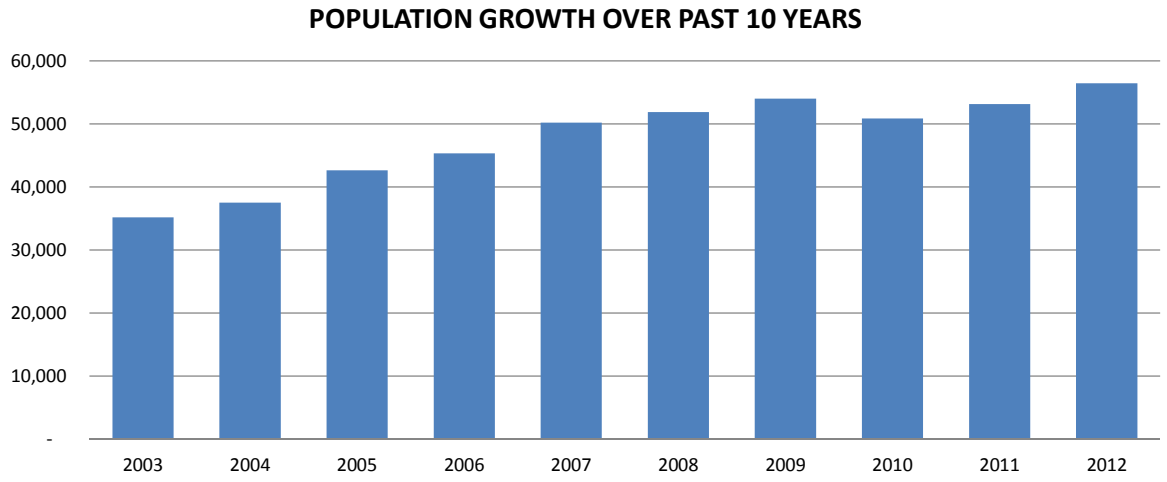
Higher Education
Austin Community College – Cedar Park Campus

Primary Education provided by Leander Independent School District (LISD):

School Type	School Name
High Schools (9th-12th grades)	Cedar Park
	Vista Ridge
Middle Schools (6th-8th grades)	Cedar Park
	Artie L. Henry
	Running Brushy
Elementary Schools (K – 5th grade)	Charlotte Cox
	Cypress Creek
	Deer Creek
	Ada Mae Faubion
	Lois F. Giddens
	Patricia Knowles
	C.C. Mason
	Pauline Naumann
	Reagan
	Westside

DEMOGRAPHIC STATISTICS LAST TEN FISCAL YEARS

Fiscal Year	Population	Personal Income	Income Per Capita	Unemployment Rate
2003	35,176	985,314,936	28,011	5.3%
2004	37,524	1,101,441,972	29,353	4.2%
2005	42,618	1,371,617,712	32,184	3.0%
2006	45,306	1,539,950,940	33,990	4.0%
2007	50,220	1,813,996,620	36,121	3.3%
2008	51,856	1,956,734,304	37,734	3.9%
2009	54,015	1,976,462,865	36,591	5.8%
2010	50,864	1,921,285,872	37,773	5.9%
2011	53,145	2,129,360,715	40,067	6.4%
2012	56,432	2,262,161,368	40,087	5.6%



Sources:
Unemployment Rate from Texas Workforce Commission
Population - City of Cedar Park Planning Department
Personal income is the factor of population and income per capita.
Income per Capita -City of Cedar Park Economic Development Department

PRINCIPAL EMPLOYERS CURRENT YEAR & NINE YEARS AGO

Employer	2013 Employees	Rank	% of Total City Employment	2004 Employees
LISD	4,137	1	15.58%	1,076
HEB Grocery	495	2	1.86%	390
National Oilwell Varco (MD Totco)	480	3	1.81%	230
City of Cedar Park	400	4	1.51%	300
Cedar Park Regional Medical Center	355	5	1.34%	N/A
Baker Drywall	120	6	0.45%	160
BMC Corporation	275	7	1.04%	N/A
ETS Lindgren	270	8	1.02%	170
CoreSlab	250	9	0.94%	200
Wal-Mart	225	10	0.85%	200

Source: Economic Development Department, City of Cedar Park

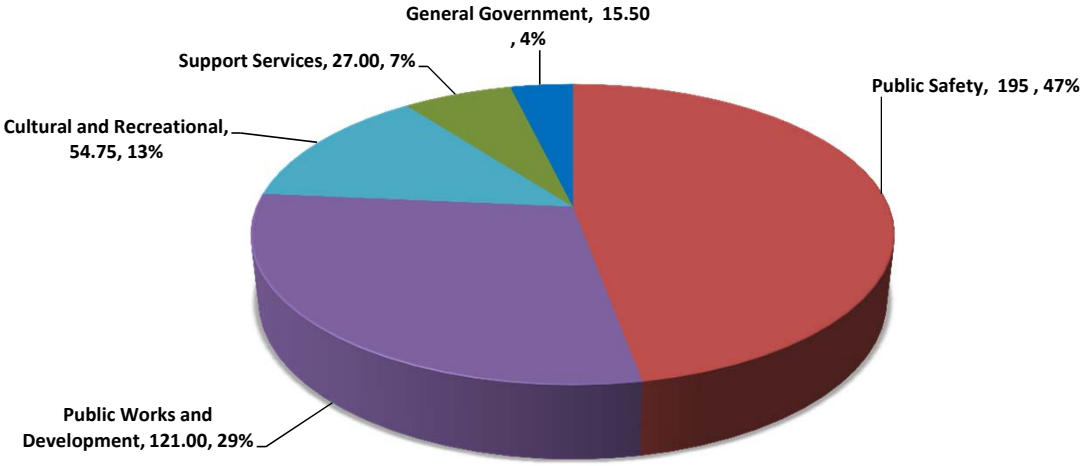
2013 Total Employment City of Cedar Park	26,556
2013 Total Employment Williamson County	226,449

Source: Texas Workforce Commission

FULL-TIME EQUIVALENT EMPLOYEES BY FUNCTION LAST TEN FISCAL YEARS

	FY 2014	FY 2013	FY 2012	FY 2011	FY 2010	FY 2009	FY 2008	FY 2007	FY 2006	FY 2005	FY 2004
Function											
Public Safety											
Municipal Court	9.50	9.50	9.50	9.50	9.50	9.50	8.50	7.50	7.50	7.50	7.50
Police	115	111	104	103	104	104	97	87	77	75	75
Fire	69	69	72	71	74	74	74	67	62	55	55
Emergency Management	1	1	1	1	-	-	-	-	-	-	-
Total Public Safety	**194.50**	**190.50**	**186.50**	**184.50**	**187.50**	**187.50**	**179.00**	**161.00**	**146.00**	**136.50**	**136.50**
Public Works and Development											
Engineering	8	8	8	8	8	8	8	8	7	10	11
Development Services	22	20	18	22	19	19	19	19	18	19	19
Field Operations	24	24	24	22	18	17	17	16	16	16	15
Utilities Administration	7	7	9	8	7	7	7	6	6	4	4
Utilities	60	60	60	58	56	56	54	55	57	56	57
Total Public Works and Development	**121.00**	**119.00**	**119.00**	**118.00**	**108.00**	**107.00**	**105.00**	**104.00**	**104.00**	**105.00**	**106.00**
Cultural and Recreational											
Parks and Recreation	35	33	30.50	30.50	29.50	29.50	22.00	21.00	20.00	20.00	20.00
Library	17.75	17.75	16.75	16.75	18.25	18.25	18.25	17.75	17.75	16.75	16.75
Tourism	2	2	2	-	-	-	-	-	-	-	-
Total Cultural and Recreational	**54.75**	**52.75**	**49.25**	**47.25**	**47.75**	**47.75**	**40.25**	**38.75**	**37.75**	**36.75**	**36.75**
Support Services											
Finance Services	16	16	16	15	15	15	14	11	10	10	10
Information Technology	6	6	5	5	5	5	4	4	3	3	3
Human Resources	5	5	4	4	4	4	4	4	4	4	4
Total Support Services	**27.00**	**27.00**	**25.00**	**24.00**	**24.00**	**24.00**	**22.00**	**19.00**	**17.00**	**17.00**	**17.00**
General Government											
City Manager	4	4	4	4	4	4	4	4	6	5	3
City Secretary	1	1	1	1	1	1	1	1	1	1	1
Community Affairs	4.50	4.50	2.50	2.50	2.50	2.50	2.50	2.50	-	-	-
Economic Development	2	2	2	3	2	2	2	2	1	1	-
Legal Services	4	4	4	4	3	3	3	3	2	-	-
Total General Government	**15.50**	**15.50**	**13.50**	**14.50**	**12.50**	**12.50**	**12.50**	**12.50**	**10.00**	**7.00**	**4.00**
Total	**412.75**	**404.75**	**393.25**	**388.25**	**379.75**	**378.75**	**358.75**	**335.25**	**314.75**	**302.25**	**300.25**

FY 2013-14 CITY-WIDE FTES BY FUNCTION



Ad Valorem Rate Analysis

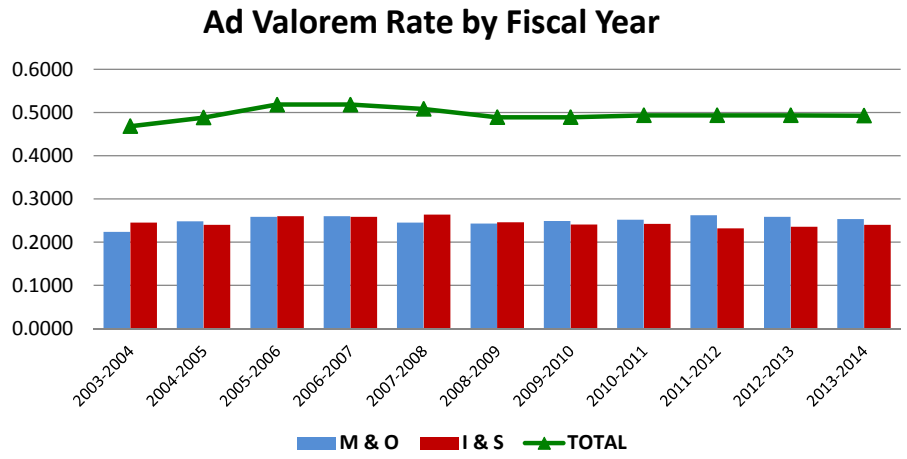
	Tax Year 2012/ Fiscal Year 2012-2013	Tax Year 2013/ Fiscal Year 2013-2014	Variance
Average Residential Ad Valorem	$ 192,148	$ 201,134	$ 8,986
Average Residential Levy	948	991	42
Effective Tax Rate	$ 0.485022	$ 0.479556	$ (0.005466)
Rollback Tax Rate	$ 0.506673	$ 0.505922	$ (0.000751)
Adopted Tax Rate	$ 0.493501	$ 0.492500	$ (0.001001)

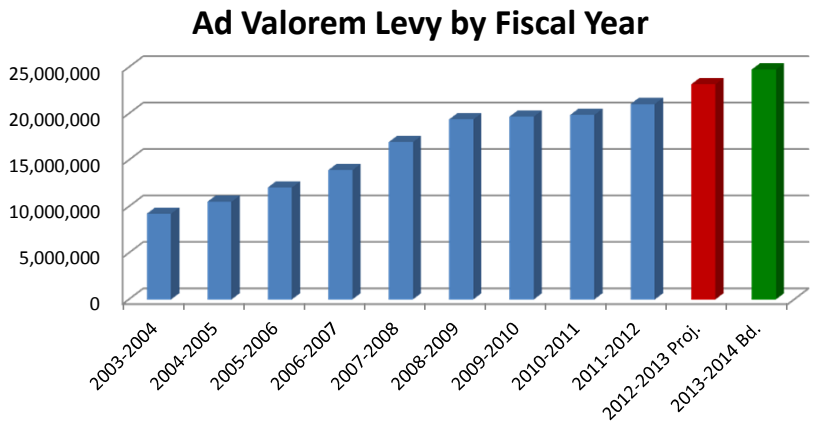
Ad Valorem Levy Analysis

	Maintenance & Operations (M&O)	Interest & Sinking (I&S)	Total Rate & Levy
Taxable Value	$ 5,130,144,285	$ 5,130,144,285	$ 5,130,144,285
Remove Frozen Value	293,730,880	293,730,880	293,730,880
Remove 80% TIRZ Value	93,004,833	93,004,833	93,004,833
Adjusted taxable value	**4,743,408,572**	**4,743,408,572**	**4,743,408,572**
X M&O Rate / 100	0.2528390		
X I&S Rate / 100		0.2396613	0.492500
Total Levy	$ 11,993,187	$ 11,368,115	$ 23,361,301
Tax levy on frozen property	665,991	631,280	1,297,271
Total Estimated Levy	**12,659,178**	**11,999,395**	**24,658,572**
X Collection Rate	98.5%	98.5%	98.5%
Total Adjusted Tax Levy	**$ 12,469,277**	**$ 11,819,404**	**$ 24,288,681**
FY 2011-12 TIRZ Calculation Value	93,004,833	93,004,833	93,004,833
X M&O Rate / 100	0.2528390		
X I&S Rate / 100		0.2396613	0.492500
X Collection Rate	100.0%	100.0%	100.0%
Estimated Collections for TIRZ	**$ 235,152**	**$ 222,897**	**$ 458,049**

TAXABLE AD VALOREM, RATES, AND LEVIES FOR TEN YEARS

FISCAL YEAR	TAXABLE AD VALOREM	M & O	% OF RATE	I & S	% OF RATE	TOTAL	LEVY	ANNUAL LEVY GROWTH
2002-2003	1,917,874,799	0.223220	49.8%	0.225020	50.2%	0.448240	8,596,682	21.3%
2003-2004	1,971,352,148	0.223220	47.7%	0.244850	52.3%	0.468070	9,227,308	7.3%
2004-2005	2,154,065,400	0.248170	50.8%	0.239900	49.2%	0.488070	10,513,347	13.9%
2005-2006	2,325,565,657	0.258160	49.8%	0.259910	50.2%	0.518070	12,048,058	14.6%
2006-2007	2,686,303,395	0.260000	50.2%	0.258070	49.8%	0.518070	13,916,932	15.5%
2007-2008	3,332,911,410	0.244870	48.2%	0.263200	51.8%	0.508070	16,933,523	21.7%
2008-2009	3,963,497,416	0.243140	49.7%	0.245861	50.3%	0.489001	19,381,542	14.5%
2009-2010	4,026,699,741	0.248783	50.9%	0.240218	49.1%	0.489001	19,690,602	1.6%
2010-2011	4,024,530,041	0.251408	50.9%	0.242093	49.1%	0.493501	19,861,096	0.9%
2011-2012	4,265,185,684	0.261739	53.0%	0.231762	47.0%	0.493501	21,048,734	6.0%
2012-2013	4,707,070,384	0.258464	52.4%	0.235037	47.6%	0.493501	23,156,737	10.0%
2013-2014	5,099,818,524	0.252839	51.3%	0.239661	48.7%	0.492500	24,746,730	6.9%

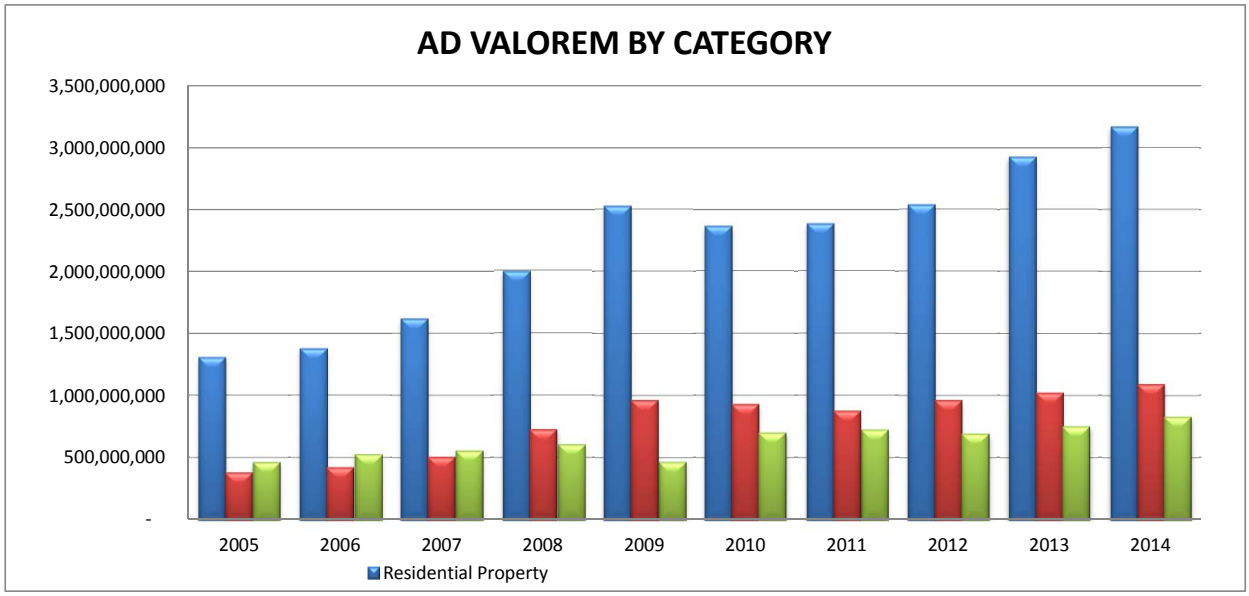




VALUE OF TAXABLE PROPERTY LAST TEN FISCAL YEARS

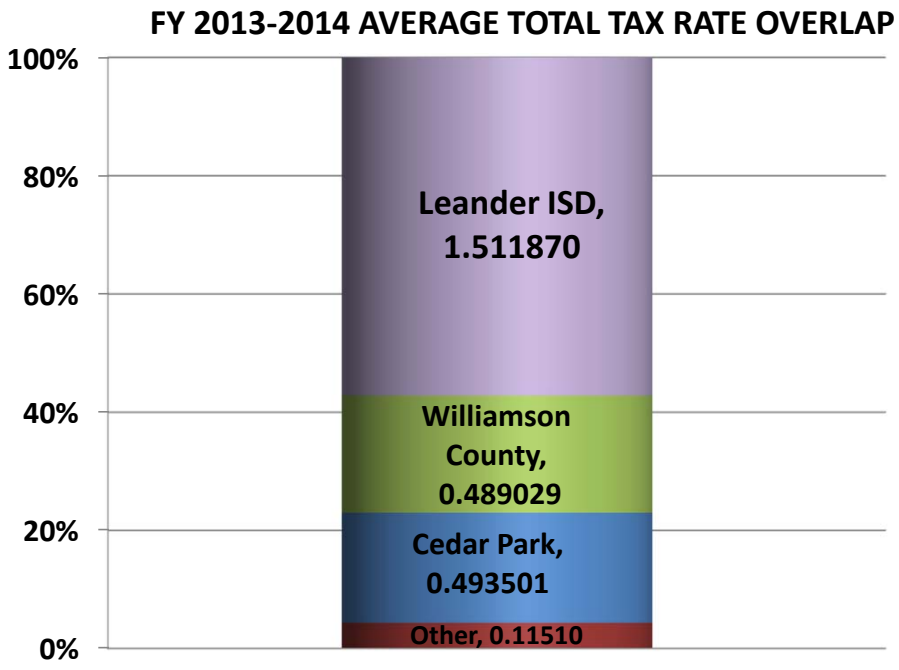
Fiscal Year	Residential Property	% of Total	Commercial Property	% of Total	Other Property	% of Total	Total Ad Valorem
2004	1,189,297,215	60.3%	332,340,616	16.9%	449,714,317	22.8%	1,971,352,148
2005	1,306,054,181	60.6%	382,550,114	17.8%	465,461,105	21.6%	2,154,065,400
2006	1,376,304,548	59.2%	421,937,603	18.1%	527,323,507	22.7%	2,325,565,657
2007	1,618,811,971	60.3%	508,639,122	18.9%	558,852,302	20.8%	2,686,303,395
2008	1,997,664,922	59.9%	728,662,289	21.9%	606,584,199	18.2%	3,332,911,410
2009	2,530,497,224	63.8%	967,099,027	24.4%	465,901,165	11.8%	3,963,497,416
2010	2,363,230,185	59.1%	933,098,751	23.3%	703,183,744	17.6%	3,999,512,680
2011	2,383,459,137	59.8%	879,088,156	22.0%	725,807,888	18.2%	3,988,355,181
2012	2,540,083,666	60.5%	964,914,255	23.0%	695,042,403	16.5%	4,200,040,324
2013	2,926,430,829	62.2%	1,026,624,740	21.8%	754,014,816	16.0%	4,707,070,384
2014	3,171,458,527	62.2%	1,095,225,972	21.5%	832,599,751	16.3%	5,099,284,250

Source: Williamson County Appraisal District



PROPERTY TAX RATES - DIRECT AND OVERLAPPING GOVERNMENTS*
LAST TEN FISCAL YEARS

Fiscal Year	City of Cedar Park General Fund	City of Cedar Park Debt Service Fund	City of Cedar Park Total City	Leander Independent School District	Round Rock Independent School District	Travis County	Williamson County	Other	Avg Total Overlap*
2004	0.223220	0.244850	0.468070	1.830000	1.864260	0.487200	0.481810	0.097100	2.876980
2005	0.248170	0.239900	0.488070	1.790000	1.857213	0.499300	0.512217	0.110000	2.900287
2006	0.258160	0.259910	0.518070	1.750000	1.833411	0.499300	0.499657	0.119100	2.886827
2007	0.260000	0.258070	0.518070	1.643800	1.640646	0.421600	0.499657	0.116500	2.778027
2008	0.244870	0.263200	0.508070	1.333400	1.323805	0.421600	0.489100	0.115800	2.446370
2009	0.243140	0.245861	0.489001	1.379240	1.332426	0.412200	0.468324	0.115400	2.451965
2010	0.248783	0.240218	0.489001	1.422340	1.380000	0.412200	0.489990	0.114600	2.515931
2011	0.251408	0.242093	0.493501	1.454800	1.380000	0.465800	0.489990	0.115100	2.553391
2012	0.261739	0.231762	0.493501	1.499760	1.335000	0.485500	0.487687	0.114800	2.595748
2013	0.258464	0.235037	0.493501	1.511870	1.380000	0.500100	0.489029	0.115100	2.609500
2014	0.252839	0.239661	0.492500	1.511870	1.380000	0.623600	0.521800	0.115100	2.641270



Notes:
Source: Tax office of the respective entities
* Based upon residency in City of Cedar Park, Leander ISD, Williamson County, and Other

TOP TEN TAXPAYERS CURRENT YEAR & NINE YEARS AGO

Fiscal Year 2013-2014 / Tax Year 2013

Name of Taxpayer	Nature of Property	Taxable Value	Rank	% of Total Taxable Value
Inland Western Cedar Park 1890 Ranch LP	Commercial	$ 89,510,688	1	1.76%
National Oilwell Varco LP	Industrial	35,308,975	2	0.69%
Northland Lakeline LLC	Real estate	29,286,080	3	0.57%
Ranger Excavating	Industrial	29,094,750	4	0.57%
UDR Red Stone Ranch LLC	Real estate	26,136,048	5	0.51%
AMFP I Altea LLC	Real estate	26,109,950	6	0.51%
NVR Cedar Park JC LLC	Real estate	24,927,152	7	0.49%
Mid-America Apartments LP	Real estate	24,732,112	8	0.49%
Colonial Realty LP	Real estate	23,775,067	9	0.47%
UDR Lakeline Villas LLC	Real estate	22,445,700	10	0.44%
	Subtotal	$ 331,326,522		6.50%
	All Other	$ 4,767,957,728		93.50%
	Total	$ 5,099,284,250		100.00%

Fiscal Year 2004-2005 / Tax Year 2004

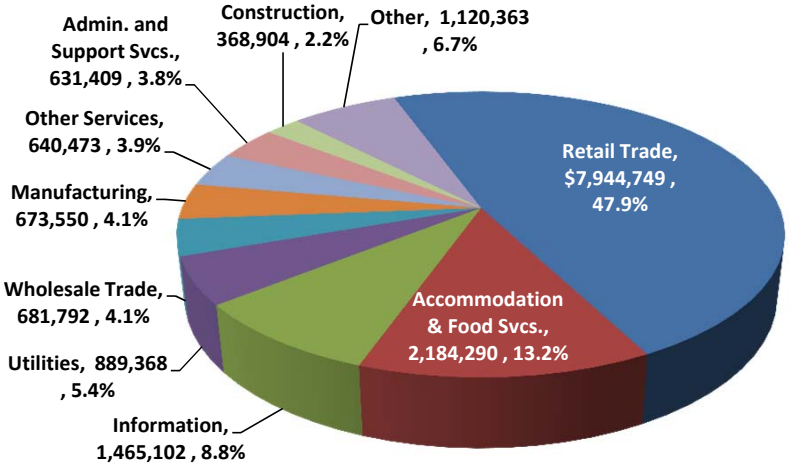
Name of Taxpayer	Nature of Property	Taxable Value	Rank	% of Total Taxable Value
Northland Lakeline LP	Real estate	$ 25,769,938	1	1.09%
Heritage - 1440 Montfort LP	Real estate	22,535,001	2	0.96%
Silverado Holdings LP	Real estate	20,997,647	3	0.89%
UDR Lakeline LP	Real estate	17,725,512	4	0.75%
AB Middle Brook LP	Real estate	17,393,370	5	0.74%
Wal-Mart Stores Texas LP	Retail	14,222,611	6	0.60%
Whitestone Market Inc	Real estate	13,726,618	7	0.58%
H. E. Butt, Inc.	Retail	9,527,043	8	0.40%
Continental Homes of Texas, LP	Real estate	8,839,956	9	0.38%
HD Developments Properties LP	Real estate	8,822,022	10	0.37%
	Subtotal	$ 159,559,718		6.77%
	All Other	$ 2,197,184,618		93.23%
	Total	$ 2,356,744,336		100.00%

Source: Williamson County Appraisal District

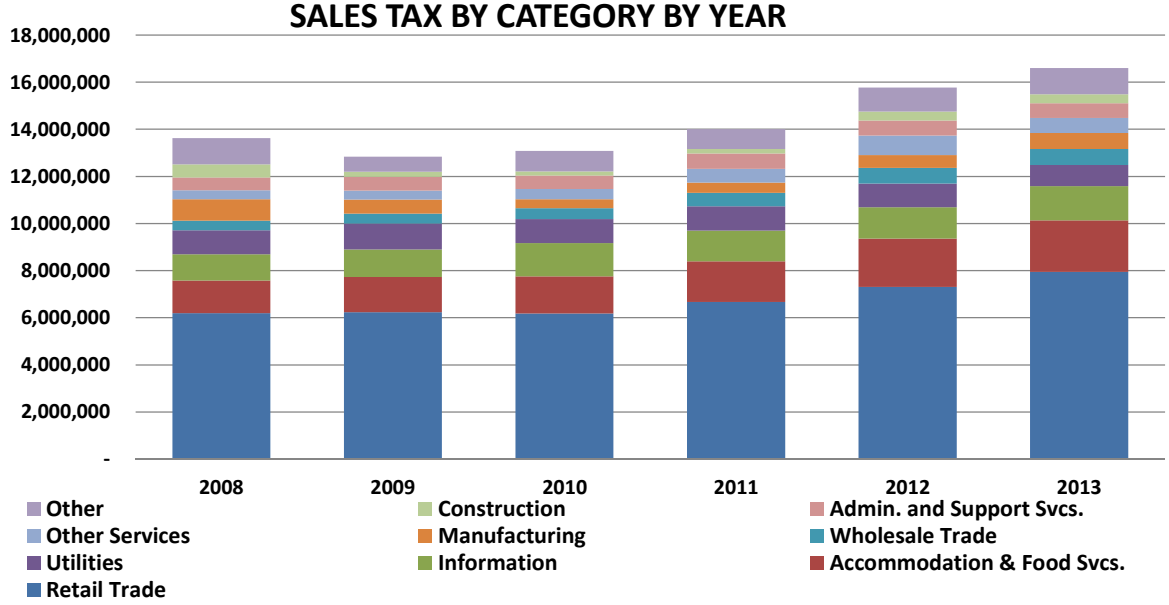
SALES TAX BY CATEGORY LAST FIVE FISCAL YEARS

	2008	2009	2010	2011	2012	2013
Retail Trade	$ 6,192,869	$ 6,232,257	$ 6,188,964	$ 6,676,220	$ 7,313,883	$ 7,944,749
Accommodation & Food Svcs.	1,385,623	1,499,990	1,575,338	1,718,091	2,046,424	2,184,290
Information	1,113,189	1,168,446	1,407,030	1,300,855	1,334,288	1,465,102
Utilities	1,016,118	1,093,638	1,019,837	1,035,651	1,004,285	889,368
Wholesale Trade	413,624	424,983	463,098	564,640	657,901	681,792
Manufacturing	908,030	591,959	376,431	441,606	553,127	673,550
Other Services	380,237	391,397	431,493	581,961	817,035	640,473
Admin. and Support Svcs.	545,674	582,204	575,837	651,224	643,437	631,409
Construction	553,820	213,945	178,778	189,081	375,243	368,904
Other	1,120,367	631,340	860,064	846,908	1,023,191	1,120,363
Total	$ 13,629,550	$ 12,830,160	$ 13,076,870	$ 14,006,238	$ 15,768,814	$ 16,600,000
City sales tax rate	2%	2%	2%	2%	2%	2%

2013 SALES TAX BY CATEGORY



SALES TAX BY CATEGORY BY YEAR



Source: Texas Comptroller of Public Accounts

BUDGET GLOSSARY

Accounting System: The methods and records established to identify, assemble, analyze, classify, record, and report the City's transactions and to maintain accountability for the related assets and liabilities.

Accounts Payable (AP): A short-term (one year or less) liability reflecting amounts owed for goods and Services received by the City.

Accounts Receivable (AR): An asset reflecting amounts due from other persons or organizations for goods and services furnished by the City.

Accrual Accounting: A basis of accounting in which revenues and expenses are recorded at the time they occur, rather than at the time cash is received or paid by the city.

Actual: The actual amount spent on expenditures as it relates to a fund, department and/or expenditure category. These amounts have been adjusted and include audit adjustments.

Ad Valorem Taxes: Commonly referred to as property taxes. The charges levied on all real and certain personal property according to the property's assessed value and the tax rate. Two ad valorem rates create the total collection:

> Maintenance and Operations Rate: This rate is one of two component rates that make up the total tax rate. Revenue generated by this rate is used to fund general operations of the City.
>
> Debt Service Rate: This rate is the second of two component rates that make up the total tax rate. This rate is set by law in an amount sufficient to generate enough revenue with which to pay the City's maturing general obligation debt.

Adjustment to Base Request: A request needed to maintain current service levels, such as fuel or electricity, and may include personnel when needed to maintain the service level.

Advanced Refunding Bonds: Bonds issued to refinance an outstanding bond issue before the date the outstanding bonds become due or callable. Proceeds of the advance refunding are deposited in escrow with a fiduciary, invested in U.S. Treasury Bonds or Other authorized securities and used to redeem the underlying bonds at their maturity or call date, to pay interest on the bonds being refunded, or to pay interest on the advance refunding bonds.

Appropriations: An authorization made by the City Council which permits the City to make expenditures and incur obligations.

Approved: The adopted budget for a fund, department and/or expenditure category for the upcoming fiscal year.

Assessed Value: A valuation set upon real estate or other property as a basis for levying property taxes. All property values within the City of Cedar Park are assessed by the Williamson County Appraisal District.

Asset: The resources and property of the City that can be used or applied to cover liabilities.

Audit: An examination or verification of the financial accounts and records. The City is required to have an annual audit conducted by qualified certified public accountants.

Balanced Budget: A budget with total revenues equaling or exceeding total expenditures. (See Structurally Balanced Budget)

Base Budget: Refers to a departmental operating budget minus personnel and VES contribution.

BUDGET GLOSSARY

Basis of Accounting: Refers to when revenues, expenditures, expenses, and transfers (and the related assets and liabilities) are recorded and reported in the financial statements.

Bond: A written promise to pay a specified sum of money (called the principal amount) at a specific date or dates in the future (called the maturity dates) and carrying interest at a specified rate, usually paid periodically. The difference between a bond and a note is that a bond is issued for a longer period and requires greater legal formality. The most common types of bonds are general obligation and revenue bonds. Bonds are usually used for construction of large Capital projects, such as buildings, streets, and water/sewer system improvements.

Bonded Debt: The portion of indebtedness represented by outstanding (unpaid) bonds.

Bonds Issued: Bonds sold by the City.

Bonds Payable: The face value of bonds issued and unpaid.

Budget: A financial plan for a specified period of time (fiscal year for the City) that includes an estimate of proposed expenditures and the means for financing them.

Budget Message: A general discussion of the proposed budget as presented in writing by the City Manager to the City Council.

Capital Budget: A plan of proposed capital outlays and the means of financing them for the current fiscal period.

Capital Improvements: Expenditures for the construction, purchase, or renovation of City facilities or property.

Capital Outlay: Expenditures resulting in the acquisition of or addition to the City's fixed assets. Generally, any item with a purchase price of $5,000 or more and having an estimated useful life of at least two years is classified as a capital outlay expenditure.

Cash Basis: A basis of accounting in which transaction recorded when cash is received or disbursed.

Category Descriptions: The name given to a group of similar line items. E.I. Line items related to the operating a facility such as gas and electricity grouped under the category description of Occupancy.

Certificate of Obligation Bonds: Bonds backed which do not require voter approval and can either be backed by the full faith and credit of the City or by a specific or special revenue stream.

Charges for Service: The revenue typically charged for a service is specific to an individual user, rather than a communal good, therefore the charge is used to offset the cost for the individual need. Ex. Park fees and utility charges.

Community Development Corporation: A city-council commissioned Board that is responsible for promoting economic development within the City of Cedar Park and providing for the public welfare of and for the City of Cedar Park. The projects include various areas such as streets, roads, transportation systems, public parks and facilities, municipal facilities, sports facilities, entertainment projects and other items related to the community attributes of Cedar Park. The Board is funded through a ½ cent dedicated sales tax option.

Debt Service Fund: A fund established to account for funds needed to make principal and interest payments on outstanding bonds when due. Also referred to as an Interest and Sinking Fund.

Debt Service Requirements: The amount of money required to pay interest and principal for a specified period on outstanding debt.

BUDGET GLOSSARY

Delinquent Taxes: Property taxes remaining unpaid after the due date. Delinquent taxes incur penalties and interest at rates specified by law.

Department: A functional group of the City with related activities aimed at accomplishing a major City service or program (e.g. the Fire Department).

Depreciation: The prorating of the cost of a fixed asset over the estimated service life of the asset. Each period is charged with a portion of such cost, and through this process, the entire cost of the asset is ultimately charged off as an expense. In governmental accounting, depreciation may be recorded in proprietary funds. Assets in general governmental funds are expensed entirely when purchased.

Division: A sub-group of a Department that represents a major service provided by the Department (e.g. the Fire Suppression Division).

Economic Development Corporation: A city-council commissioned Board that is responsible for promoting, assisting and enhancing economic development activities for the City of Cedar Park. The Board is funded by a ½ cent dedicated sales tax option.

Effective Tax Rate: The rate necessary to raise the same total amount of taxes from the same properties that were on the roll last year.

Efficiency & Effectiveness Measure: A performance indicator is an assessment of how well or the degree of quality a department provides services.

Encumbrance: The commitment of appropriated funds to purchase an item or service. An encumbrance differs from an account payable in that a commitment is referred to as an encumbrance before goods or services are received.

Enhancement Request: A request considered a "nice-to-do" and would enhance or add to the current service levels.

Enterprise Fund: See Proprietary Fund.

Equity: The difference between assets and liabilities of the fund.

Estimated: An estimate of an unknown number, such as future revenue, based upon history, trend, or other logical methods.

Expense/Expenditure: Charges incurred, whether paid or unpaid, for operation, maintenance, interest, and other charges which are presumed to benefit the current fiscal period.

Extra Territorial Jurisdiction (ETJ): The unincorporated area that is contiguous to the corporate boundaries of a City. The ETJ area for the City of Cedar Park extends one mile from the City's boundaries. Cities have certain powers in their ETJ's to promote and protect the general health, safety, and welfare of persons residing in and adjacent to the City.

Fiduciary Fund: A fund created for situations in which the government is acting in a trustee capacity or as an agent for other entities.

Fire Protection Fees: Revenues from this fee cover the cost of the City providing fire protection service to areas in the ETJ. This fee is assessed in lieu of the ETJ districts charging an ad valorem tax.

Fiscal Year (Period): The time period designated by the City signifying the beginning and ending period for recording financial transactions of the City. The City of Cedar Park's fiscal year begins each October 1st and ends the following September 30th.

BUDGET GLOSSARY

Fixed Assets: Assets of a long-term character which are intended to be held or used, such as land, buildings, machinery, furniture, and equipment.

Franchise: A special privilege granted by a government permitting the continuing use of public property, such as city streets, and usually involving the elements of monopoly and regulation.

Franchise Fees: These fees are derived from major public utilities operating within the City and are intended to reimburse the City for use of public streets and rights of way, which is generally computed as a percent of gross receipts and the percentages vary among the utility classes.

Full Faith and Credit: A pledge to the City's taxing power to repay debt obligations. Bonds carrying such pledges are referred to as general obligation bonds or tax supported debt.

Full-Time Equivalent (FTE): A calculation of a position in which a position is calculated by the proportion of hours worked compared to a full-time employee. Ex. A season employee is a .25 FTE because a budgeted to work a ¼ the number of hours of a full-time employee.

Fund: Separate fiscal and accounting entities with their own resources and budgets necessary to carry on specific activities and attain certain objectives.

Fund Balance: The excess of a fund's assets over its liabilities and reserves.

Garbage Collection Fees: A fee is assessed for the collection of garbage which is provided by the City through the use of an outside vendor.

General Fund: The largest fund within the City. Accounts for all financial resources except those required to be accounted for in another fund. The General Fund Contains the activities commonly associated with municipal government, such as police and fire protection, libraries, and parks and recreation.

General Obligation Bonds: Voter-approved Bonds backed by the full faith and credit of the City and funded thru Ad Valorem Taxes.

Governmental Fund: Includes activities usually associated with a typical local government's operations, such as Police protection. Governmental Funds also include "Special Revenue" Funds that account for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes.

Impact Fees: These fees are charged for facility expansion of the city's water and wastewater systems. The Texas Local Government Code, Chapter 395, enacted by the State Legislature in 1987 (Senate Bill 336) and amended in 1989, empowers cities to impose and collect "impact fees" upon new development.

Interest: Idle funds are prudently invested in various instruments allowed under the adopted City Investment Strategy and Policy.

Interfund Transfers: All interfund transactions except loans and reimbursements.

Intergovernmental Revenues: Revenues from other governments in the form of grants, entitlements, or payments in lieu of taxes.

Machinery & Equipment: Property that does not lose its identity when removed from its location and is not changed materially or consumed immediately by use.

Maintenance: The act of keeping assets in a state of good repair. It includes preventive maintenance, normal periodic repairs, part replacement, and so forth, needed to maintain the asset so that it continues to provide normal service.

BUDGET GLOSSARY

Mission Statement: tells you the fundamental purpose of the organization. It concentrates on the present. It defines the customer and the critical processes. It informs you of the desired level of performance.

Modified Accrual Basis: This method of governmental accounting recognizes revenues when they are measurable and available and expenditures when goods or services are received (except for principal and interest on long-term debt, which is recognized when paid).

Operating Budget: Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing activities of the City are controlled.

Operating Expenses: Proprietary fund expenses related directly to the fund's primary activities.

Operating Income: The excess of proprietary fund operating revenues over operating expenses.

Operating Revenues: Proprietary fund revenues directly related to the fund's primary activities. They consist primarily of user charges for goods and services.

Ordinance: A formal legislative enactment by the City Council.

Part 1 Crime/Offense: The Crimes against a person or property most likely to be reported to the Police Department and include homicide, rape, robbery, aggravated assault, burglary, larceny, motor vehicle theft, and arson.

Paying Agent: An entity responsible for paying the bond principal and interest on behalf of the City.

Performance Improvement: A departmental goal for the fiscal year which should improve performance, efficiency, customer service, etc. and should be completed with-in the fiscal year.

Performance Indicator: A departmental measure of performance.

Principal: The face value of a bond, payable on stated dates of maturity.

Proprietary Fund: Also referred to as an Enterprise Fund. A governmental accounting fund in which the services provided, such as water and sewer service, are financed and operated similarly to those in a private business. The intent is that the costs of providing these services be recovered through user charges.

Purchase Order (PO): A requisition document for a good or service that has been approved by Finance and includes the amount to be expended for the requisition assuming a satisfactory delivery of the good or completion of the service.

Reimbursements: Interfund transactions that constitute reimbursements to a fund for expenditures or expenses initially made from it, but that apply to another fund.

Resolution: A special or temporary order of the City Council. Requires less formality than an ordinance.

Retained Earnings: An equity account reflecting the accumulated earnings of a proprietary fund.

Revenue Bonds: Bonds whose principal and interest are payable exclusively from earnings of a proprietary fund.

Rollback Tax Rate: The rollback rate is the sum of the Effective M&O (or the rate to raise the same M&O amount on the same properties from the previous year) rate plus 8% and the debt rate (or the rate

BUDGET GLOSSARY

required to fund the anticipated ad valorem debt obligations). If the rate is exceeded, the citizens can call an election by using a petition that will "roll back the rate" to the rollback rate.

Sales Tax: A tax levied upon the sale of certain goods and services as allowed by Texas State law. The State of Texas levies a 6.25% sales tax. The City of Cedar Park levies a 2% sales tax, which is allocated as 1% to the General Fund, 0.5% to the 4A Economic Development Fund and 0.5% to the 4B Community Development Fund. The Total rate for the City is 8.25%.

Special Revenue Fund: Accounts for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes.

Structurally Balanced Budget: A budget with operating revenues equaling operating expenditures, however, the total revenues may vary from total expenditures due to receiving one-time revenues or making one-time expenditures. Ex. The cash funding of a CIP project in the Utility Fund may create a variance between total revenues and total expenditures, however, the operating revenues and operating expenditures are balanced. (See Balanced Budget).

Taxes: Compulsory charges levied by a government to finance services performed for the common benefit.

Tax Incremental Reinvestment Zone (TIRZ): A community and/or economic development tool for under-utilized area of a municipality in which increases in property value are used to help finance enhancements in the area.

Tax Levy Ordinance: An ordinance through which taxes are levied.

Tax Roll: The official list showing the amount of taxes levied against each taxpayer or property.

Transfer: A transfer moves funds from other funds to another in order to either cover expenses, such as transfers to debt funds or to properly state a fund's cost of business such as the Utility Fund transfer to the General Fund which funds administrative costs.

Ultimate Customers: The ultimate customers are the citizens of Cedar Park who have entrusted us to provide all services as efficiently and cost-effectively as possible regardless of what services they personally use.

Unencumbered Balance: The amount of an appropriation that is not expended or encumbered. It is essentially the amount of money still available for future purchases.

User Charges: The payment of a fee for direct receipt of a public service by a party benefiting from the service (e.g. water and sewer fees).

Vision Statement: A vivid idealized description of a desired outcome that inspires energizes and helps you create a mental picture of your target. It could be a vision of a part of your life, or the outcome of a project or goal.

Working Capital: For enterprise funds, the excess of current assets over current liabilities.

Workload Measure: Performance Indicator that shows the amount of work completed or the amount of service is provided during a fiscal year.

BUDGET ABBREVIATIONS

AIM: Assessment – Improvement – Maintenance

AMR: Automated Meter Read

ARB: Appraisal Review Board

BCRUA: Brushy Creek Regional Utility Administration

BCRWWS: Brushy Creek Regional Wastewater System

CAD: Computer Aided Design

(County Name) CAD: (County Name) Central Appraisal District

CAFR: Comprehensive Annual Financial Report

CAMPO: Capital Area Metro Planning Organization

CAPCOG: Capital Area Council of Governments

CBOD: Carbonaceous biochemical oxygen demand

CIF: Capital Improvement Funds

CIP: Capital Improvement Project/Program

CM: City Manager

CO / C of O: Certificate of Obligation Bond

COLA: Cost of living adjustment

CPC: Cedar Park Center / Cedar Park Event Center

CPOD: Cedar Park Organizational Development

CPTV: Cedar Park Television

CR: County Road

CTRMA: Central Texas Regional Mobility Authority

DOC: Department of Operations

ED: Economic Development

EPA: Environmental Protection Agency

ETJ: Extra-territorial Jurisdiction

ETR: Effective Tax Rate

FTE: Full-time Equivalent.

FY: fiscal year.

GFOA: Governmental Finance Officers of the United States and Canada.

GIS: Geographical Information System

GO: General Obligation Bond

HR: Human Resources

ICMA: International City Manager's Association

I&S: Interest and Sinking

IT: Information Technology

LCRA: Lower Colorado River Authority

LISD: Leander Independent School District

M&O: Maintenance and Operations

BUDGET ABBREVIATIONS

N/A: Not available / not applicable

NFPA: National Fire Protection Association

NIMS: National Incident Management System

NTU: Nephelometric Turbidity Units

O&M: Operations and Maintenance

PC: Personal Computers

PE: Professional Engineer / Professional Engineering

PPM: Parts Per Million

PT: Part-Time

R & I: Revenue and Interest

REC/Rec: Recreation

REF: Refinance

REV: Revenues

RM: Rural to Market Road

ROW: Right of Way

S.B.: State Bill

SCADA: Supervisory Control and Data Acquisition

SR: Senior

SRO: School resource officer

TCEQ: Texas Commission on Environmental Quality

TPDES: Texas Pollutant Discharge Elimination System

TSS: Total Suspended Solids

TX-DOT: Texas Department of Transportation

UTV: Utility Task Vehicle

VES: Vehicle and Equipment Services

WCID: Water Control and Improvement Districts

WCRAS: Williamson County Regional Animal Shelter

WRF: Water Reclamation Facility

WTP: Water Treatment Plant