



CEDAR PARK

Development Services - Building Inspection Division

450 Cypress Creek Rd, Bldg. 2 * Cedar Park, TX 78613 * Phone: (512) 401-5100 * Fax: (512) 258-1471

E-Mail: permits@cedarparktexas.gov

Temporary Construction Trailer Permit Submittal Checklist

Applicant Name: _____

*Signature: _____

* By signing this I am acknowledging all required documents are provided in this submittal

PROJECT INFORMATION		REQUIRED
GENERAL		Provided (applicant must check)
	Owner, Applicant, and Contractor Information to include email address & phone numbers for all contacts	
	Water Connection: Portable tank or connecting to City water? <i>(notate on plan)</i>	
	Sewer Connection: Wastewater disposal? <i>(notate on plan)</i>	
	Electric Connection: Temporary pole or generator? <i>(notate on plan)</i>	
PLANS	Site Plan: Must be drawn to scale showing trailer drawn to scale	
	Site Plan Details: Showing setbacks, t-pole location (if applicable) & must include the nearest hydrant location (in feet, measured along the roadway and indicate if roadway is currently paved as required to provide proper fire apparatus access.)	
	Roadway Access: Access from public right-of-way must be shown and must conform to Fire Prevention standards. Access will be approved by the fire code official prior to installing the trailer on site. <i>(notate on plan)</i>	
	Floor Plan – Must include egress lighting, emergency lights, exit signs and fire extinguishers, as well as stair or ramp detail.	
	Stair / Ramp Detail	
ADDITIONAL DOCUMENTS		REQUIRED
SUPPORTING DOCUMENTS		Provided
	IP Survey – Only applicable if connecting to City water	
NOTE: Additional information may be required for special situations, (i.e., flood zone, etc.)		