



Development Services - Building Inspection Division

450 Cypress Creek Rd, Bldg. 2 * Cedar Park, TX 78613 * Phone: (512) 401-5100 * Fax: (512) 258-1471

E-Mail: permits@cedarparktexas.gov

Commercial Swimming Pool & Spa Permit Submittal Checklist

Applicant Name: _____

*Signature: _____

* By signing this I am acknowledging all required documents are provided in this submittal

PROJECT INFORMATION		REQUIRED
GENERAL		Provided
	Owner, Applicant, and Contractor Information to include email address for all contacts	
	Project Valuation	
PLANS	<div style="display: flex; align-items: flex-start;"> <div style="border: 1px solid gray; padding: 2px; margin-right: 5px;"> <p style="margin: 0;">Bookmarks</p> <ul style="list-style-type: none"> Sheets and Views CO01 COVER SHEET CO30 DEMOLITION PLAN C100 SITE PLAN </div> <div> <p>All plan sheets must be in pdf format, using Arial font with a minimum resolution of 300dpi. All sheets must be facing the correct direction and shall be combined into one plan set. The plan set must include an index of all sheets in the plan set. For plan sets greater than 10 pages in length, each page shall be bookmarked with the title of the sheet name and page number.</p> </div> </div>	
	Site Plan & Details – Showing all existing PUE’s	
	Setbacks from pool edge to property line and from pool edge to principal structure (house)	
	Pool shell or spa details	
	Pool/spa cross-section with all material’s information and installation specifications.	
	Pool Classification	
	Decking areas, occupancy load, gates, pool accessories, landscape, and emergency equipment	
	Plumbing and Electrical details to include point of connection	
	Identifying any glazing areas less than 5 feet from edge of water to determine if safety glass and windows/doors bonding is required.	
	Pool/spa equipment location and point of connection.	
	Access point, fence, gate, alarm by Code. (requires min. 4’ fence with self-latching gate)	
	Pool/spa bonding diagram, wire type and size.	
	Stairs with risers and treads dimensions.	
	For stairs with 4 or more risers provide handrails/guardrail with dimensions and specifications.	
	Location of RPZ or Air Gap, if applicable	
ADDITIONAL DOCUMENTS		REQUIRED
SUPPORTING DOCUMENTS		Provided
	Pool/spa equipment specifications	
	Equipment and covers for outdoor heated pool/spa complies with 2015 IECC requirements.	
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	Survey (if excavation occurs within two feet of any easement)	
Texas Department of Licensing and Regulations (TDLR) proof of submittal		
NOTE: Pool must meet specifications of Texas Department of Health		