



**Development Services - Building Inspection Division**

450 Cypress Creek Rd, Bldg. 2 \* Cedar Park, TX 78613 \* Phone: (512) 401-5100 \* Fax: (512) 258-1471

E-Mail: [permits@cedarparktexas.gov](mailto:permits@cedarparktexas.gov)

## Residential Swimming Pool & Spa Permit Submittal Checklist

Applicant Name: \_\_\_\_\_

\*Signature: \_\_\_\_\_

\* By signing this I am acknowledging all required documents are provided in this submittal

PROJECT INFORMATION		REQUIRED
<b>GENERAL</b>	<b><u>PLANS MUST MEET 2015 INTERNATIONAL SWIMMING POOL &amp; SPA CODES</u></b>	<b>Provided</b> (applicant must check)
	Owner, Applicant, and Contractor Information to include email address for all contacts	
	Project Valuation	
<b>PLANS</b>	All Plans must be in PDF format merged/combined together. Equipment specs, site plan, additional documents upload as separate PDF's.	
	Site Plan & Details – Showing all existing PUE's	
	Setbacks from pool edge to property line and from pool edge to principal structure (house)	
	Pool/spa cross-section with all material's information and installation specifications.	
	Provide pool shell profile with slope and depth	
	Pool/spa bonding diagram, wire type and size.	
	Provide safety features, per Sec. 811 of ISPSC, if applicable	
	Provide pool circulation turnover rates	
	Stairs with risers and treads dimensions at pool.	
	For stairs with 4 or more risers provide handrails/guardrail with dimensions and specifications at deck.	
	Identifying any glazing areas less than 5 feet from edge of water to determine if safety glass and windows/doors bonding is required.	
	Pool/spa equipment location and point of connection with sizing.	
	Access point, fence, gate, alarm by Code. (requires min. 4' fence with self-latching gate)	
	Plumbing and Electrical details to include point of connection	
	Location of RPZ or Air Gap, if applicable	
Notate equipment and covers for outdoor heated pool/spa complies with 2015 IECC requirements.		
Notate barrier requirements comply with Sec. 305 of ISPSC		
ADDITIONAL DOCUMENTS		REQUIRED
<b>SUPPORTING DOCUMENTS</b>		<b>Provided</b>
	Pool/Spa equipment specifications	
	NOTE: If excavation occurs within two feet of any easement, a new survey will be required prior to gunite or shotcrete)	
NOTE: Additional information may be required for special situations, (i.e., flood zone, etc.)		