

SWIMMING POOL AND SPA PERMIT GUIDELINE

*Submit the Required Information:

- ✓ Apply online at www.mygovernmentonline.org.
- ✓ Submit site plan showing distances to property lines, PUE's, pool equipment location, and location of any windows within 5' of water's edge.
- ✓ Submit pool shell or spa details to include complete shell/spa cross-section drawing with construction details and finishes.
- ✓ Submit plumbing and electrical details to include point of connection.
- ✓ Requires a minimum 4' fence with self-latching gate (audible alarm system may be required)
- ✓ If an automatic flow switch is installed (a float switch which fills the pool once the water reaches a certain level) a plumbing permit and a high-hazard (RPZ or Air Gap) backflow prevention device is required.
- ✓ Swimming Pool Checklist
 - <https://www.cedarparktexas.gov/departments/development-services/building-inspections/commercial>
 - <https://www.cedarparktexas.gov/departments/development-services/building-inspections/residential>

ATTENTION

* Please reference the current adopted version of the International Swimming Pool and Spa Code for fencing, gates, latches, and door alarm specifications on the plans.

* Engineered plans may be required in some cases.

* Should excavation occur within two feet of any easement, a survey will be required prior to gunite, to provide verification that no encroachment into the easement exists

Commercial & Public Use Pools: *Same as above

- ✓ Plans must include decking areas, occupancy load, gates, pool accessories, landscape, and emergency equipment.
- ✓ Pool classification
- ✓ Must provide proof of submittal to Texas Department of Licensing and Regulation.
- ✓ Pool must meet specifications of Texas Department of Health

Inspections Required:

- Layout (a form survey and safety glass may be required)
- Pool Pre-pour (everything in place prior to gunite)
- Gas pressure test (if gas installed)
- Pool/Spa final inspection (includes electric, plumbing finals, site must be safe and sanitary)
 - Pool Barrier Statement must be submitted if homeowner will not be present for final